

Regular School Board Meeting

Tuesday, June 15, 2021 4:30 PM

Google Hangouts, 130 145th Street East, Rosemount, MN 55068

I. **Call to Order - Chair Dr. DeeDee Currier**

II. **Roll Call - Linda Berg**

III. **Conduct Pledge of Allegiance - Chair Dr. DeeDee Currier**

IV. **Motion to amend the agenda to include the Resolution combining Clerk and Treasurer - Dr. DeeDee Currier**

V. **Approve the agenda as amended - Dr. DeeDee Currier**

VI. **Visitors Opportunity to be Heard - Chair Dr. DeeDee Currier**

VII. **Updates from Student Services and DCALS - Dr. Melissa Schaller/Eric VanBrocklin**

VIII. **Consent Items - Chair Dr. DeeDee Currier**

A.

- Minutes:
 - May 4, 2021 - Regular School Board Meeting
- Personnel:
- Policies:
 - Policy 6.76 Immunizations renumbered to MSBA Policy 530..
 - Policy 6.77 DNR-DNI renumbered to MSBA Policy 518.
 - Policy 420 Students with Sexually Transmitted Diseases, etc. and Procedure 420.

IX. **Donations:**

X. **Executive Director of Business Services Reports - Nicolle Roush**

A. Review and Approve Bills, Wire Transfers, and Investment Report - Nicolle Roush

XI. **New Business - Dr. DeeDee Currier**

A. Review Annual Wellness Goals Policy and Update - Nicolle Roush

B. Review and Approve School Lunch Prices for 2021-2022 - Nicolle Roush

C. Resolution Terminating Support Staff Employees - Mark Zuzek

D. Resolution to approve Superintendent Michael Favor (as of July 1, 2021) and Linda Berg as the proxy, as the Identified Officials with Authority to approve access to the External user Access Recertification System for MDE - Chair DeeDee Currier

E. Review and Approve 917 Budget for 2021-2022 - Nicolle Roush

XII. Resolution to Combine Clerk and Treasurer on a temporary basis - Dr. DeeDee Currier

XIII. Policies

A. Review and Approve Policy 808 - Face Mask Coverings due to Executive Order and waive the second reading - John Christiansen

XIV. Retirement well wishes from Mark Zuzek, Vanda Pressnall and DeeDee Currier

XV. Adjournment - Dr. DeeDee Currier

Executive Director of Student Services
Board Update
June 2021

- **Graduation:** Jasmine, a student at AEC that will be moving on to the BEST program next year, wanted to share this speech she wrote for the graduation ceremony at AEC last week. The staff, including Shareen Bond and Pearl Devenow, her teachers, are very proud of her.

Thank you parents, teachers, and the class of 2021 for making memories come alive. We couldn't have gotten to where we are today without coming together as a team and working through challenges.

High school seniors, teachers, and staff this year have done what has never been done before. Since March of 2020, when the Coronavirus outbreak started spreading across the United States, a lot of our learning and work has taken place in our kitchens, living rooms, or wherever the WiFi signal was the strongest :) ... We had to stay flexible this school year and really work together to succeed.

Class of 2021, you are strong because on days when you felt negative about the pandemic or when you felt like giving up, you proved to people that you were not going to give up and that you were going to push forward, and you did! If we can overcome all of the things that we experienced and worked through over the past year, I am finding it hard to imagine what we can't accomplish in the future!

When you walk out of here today I want you to remember that each and every one of you are hard workers and you have accomplished so much. In order to continue reaching our goals and dreams we must face the challenges head-on, like we did this year, overcome adversity, and give our all.

As we start a new chapter in our lives and move on towards new adventures, always remember that each and every one of you is important. Keep your head up, smile and look on the bright side of life, and always try your best.

You guys rock. Congratulations!!!! We did it!

- **Staffing:** We continue to work on staffing for the 2021-2022 school year. We are thankful for the support and work of our Human Resources department, especially Lauren Kelly. We are utilizing some new automated processes with LaserFiche based on extensive work that was done earlier this school year. We will provide status updates regarding our openings as we move through the summer.
- **Special education administrative professional development:** We have three dates planned for the Special Education Leadership Team to focus on our continuous improvement planning process this summer. We will be meeting on June 14, August 2, and August 3. June 14 will be focused on data collection and review of our current plans, while August 2 and 3 will be focused on future

planning. We will be moving our plans from annual to 3 to 5 year plans moving forward. Brooke Peterson has been working with colleagues both in and out of the district to develop our model.

- **Equity audit:** On Tuesday, June 15, administrators from ISD 917 will meet with **Tonya Sconiers** and Chris Devine from Equity Alliance MN to review the equity audit that they completed this school year. We are hopeful Dr. Favor will be able to join us for that review. After that time, we will make a plan to further share the information and develop an equity framework.
- **Meeting with member districts:** On July 21 from 10:30am until 3pm we will be meeting with member district representatives at the Steeple Center in Rosemount for our annual meeting. This year we are collecting feedback in advance of the meeting from special education administrators through a Google Form. We will do reflection and planning from 10:30am until noon, have lunch together from noon to 1pm, then Laura Booth and some of her colleagues from Ratwik, Rosak, and Maloney will be joining us at 1pm for a legal year in review. If you are interested in attending, please let me know.
- **ESY:** We continue to develop and refine our plans for Extended School Year. Recently our Summer Programming Considerations document was finalized and posted to the website. This replaces the Returning to Learning plan that was in place for this school year. We will continue to require masks in our setting IV sites where students attending may not yet be eligible for the vaccine and/or may struggle to maintain safety protocols like social distancing. We are also monitoring the impact of the repeal of the emergency order which may impact our ability to implement distance learning without legislative action. We have plans for distance learning when staffing makes it impossible to offer in person services.

INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, May 4, 2021, via Google Hangouts. The meeting was recorded and will be available by emailing linda.berg@isd917.org.

Members Present: Tom Bennett, DeeDee Currier, Kathy Lewis, Wendy Felton, Cindy Nordstrom, Dave Pemble, Vanda Pressnall, Melissa Sauser, Byron Schwab, and ex-officio Assistant Superintendent Mark Zuzek and Acting Superintendent Dr. John Christiansen.

Members Absent: None.

Also Present: Nicolle Roush, Eric VanBrocklin, Melissa Schaller, Brooke Peterson, and Linda Berg.

School Board Chair Dr. DeeDee Currier called the meeting to order at 4:30 PM.

Roll call was taken.

The Pledge of Allegiance was conducted by Wendy Felton.

There were no visitors to be heard.

Melissa Ho, Licensed School Nurse, and Kearston Lazaretti, Paraprofessional at Lebanon Education Center were presented with the 917 Employees of the Year.

Dr. Melissa Schaller reported on updates from Student Services.

Eric VanBrocklin reported on updates from DCALS.

1. Motion by Byron Schwab, seconded by Kathy Lewis, to approve the consent items, as presented. Voting aye: Tom Bennett, DeeDee Currier, Wendy Felton, Kathy Lewis, Cindy Nordstrom, Vanda Pressnall, Dave Pemble, Melissa Sauser, Byron Schwab. Voting naye: None. Motion passed.

- **Minutes:** April 6, 2021 - Regular School Board Meeting
- **Minutes:** April 21, 2021 - Special School Board Meeting
- **Personnel:** *Change in Status:* Taylor Thomas, Special Education Dean to Special Education Assistant Director/Principle, effective July 1, 2021. Teri Welch, Accountant, 0.6FTE to 0.7FTE, effective July 1, 2021. *Leave of absence:* Joan Wambheim, Program Assistant, effective 04/05/2021 through June 11, 2021. *Resignations and Terminations:* Shelby Abbott, School Psychologist, effective June 11, 2021. Kathryn Crone, Classroom Assistant, effective May 7, 2021. Craig Curtis, Computer Network Specialist, effective May 28, 2021. Kristin Goeser, DAPE Teacher, effective July 29, 2021. Angela McIntyre, School Psychologist, effective June 11, 2021. Shelby Nero, Teacher for Deaf and Hard of Hearing, effective June 11, 2021. Paula Olson, Program Assistant, effective June 10, 2021. Hannah Pitzl, Classroom Assistant, effective May 21, 2021. Whitney Richardson, Special Education Teacher, effective June 11, 2021.
- **Policies:** *Final reading:* Policy 494(b) Deferred Compensation Plan, Policy 493 – Credit Card Program and 493.1 Wireless Devices all moved to procedures. *Final reading:* Policy 722 Public Data Requests; and Form 722.1 Form; Policy 529 Staff Notification of Violent Behavior by Students. (Addendum A.)

2. Board Member Vanda Pressnall introduced the following resolution accepting Donations in the amount of \$325. Motion was seconded by Cindy Nordstrom. (Addendum B.) Voting aye: Tom Bennett, DeeDee Currier, Wendy Felton, Kathy Lewis, Cindy Nordstrom, Vanda Pressnall, Dave Pemble, Melissa Sauser, Byron Schwab. Voting naye: None. Motion passed.
3. Motion by Dave Pemble, seconded by Tom Bennett, to approve the bills, wire transfers, and investment report as presented. Voting aye: Tom Bennett, DeeDee Currier, Wendy Felton, Kathy Lewis, Cindy Nordstrom, Vanda Pressnall, Dave Pemble, Melissa Sauser, Byron Schwab. Voting naye: None. Motion passed.
4. Motion by Byron Schwab, seconded by Kathy Lewis, to approve the Blood Borne Pathogens Plan for 2021-2022, as presented. (Addendum C.) Voting aye: Tom Bennett, DeeDee Currier, Wendy Felton, Kathy Lewis, Cindy Nordstrom, Vanda Pressnall, Dave Pemble, Melissa Sauser, Byron Schwab. Voting naye: None. Motion passed.
5. Board member Vanda Pressnall, introduced the following Resolution for Teacher Appreciate Week. Motion was seconded by DeeDee Currier. Assistant Superintendent Mark Zuzek read the resolution. (Addendum D.) Voting aye: Tom Bennett, DeeDee Currier, Wendy Felton, Kathy Lewis, Cindy Nordstrom, Vanda Pressnall, Dave Pemble, Melissa Sauser, Byron Schwab. Voting naye: None. Motion passed.
6. Motion by Byron Schwab, seconded by Wendy Felton to approve the Lease Levies as presented by the Director of Business Services. (Addendum E.) Voting aye: Tom Bennett, DeeDee Currier, Wendy Felton, Kathy Lewis, Cindy Nordstrom, Vanda Pressnall, Dave Pemble, Melissa Sauser, Byron Schwab. Voting naye: None. Motion passed.
7. Motion by Byron Schwab, seconded by Kathy Lewis, to approve the SafeSchools Levy as presented by the Director of Business Services. (Addendum F.) Voting aye: Tom Bennett, DeeDee Currier, Wendy Felton, Kathy Lewis, Cindy Nordstrom, Vanda Pressnall, Dave Pemble, Melissa Sauser, Byron Schwab. Voting naye: None. Motion passed.
8. Motion by Dave Pemble, seconded by Vanda Pressnall, to approve the Long-term Facilities Maintenance Plan as presented by the Director of Business Services. (Addendum G.) Voting aye: Tom Bennett, DeeDee Currier, Wendy Felton, Kathy Lewis, Cindy Nordstrom, Vanda Pressnall, Dave Pemble, Melissa Sauser, Byron Schwab. Voting naye: None. Motion passed.
9. Board Member Cindy Nordstrom, introduced the following resolution: Resolution approving Intermediate District 917's Long-term facility maintenance program budget and authorizing the inclusion of those projects in the districts application for long-term facility maintenance program revenue. DeeDee Currier read the resolution. The motion for the adoption of the foregoing resolution was duly seconded by Dave Pemble, and upon vote being taken thereon, the following voted in favor thereof: Voting aye: Tom Bennett, DeeDee Currier, Wendy Felton, Kathy Lewis, Cindy Nordstrom, Vanda Pressnall, Dave Pemble, Melissa Sauser, Byron Schwab. Voting naye: None. Motion passed. Whereupon said resolution was duly passed and adopted. (Addendum H.)

July Board meeting is set for Tuesday, July 20, 2021.

10. The following policies were reviewed on a first reading basis:
 - Policy 6.76 Immunizations renumbered to MSBA Policy 530. No changes.

- Policy 6.77 DNR-DNI renumbered to MSBA Policy 518. No changes.
- Policy 420 Students with Sexually Transmitted Diseases, etc. and Procedure 420. Exactly the same as MSBA Model Policy 420. We have removed tuberculosis screening on the last page.

11. Motion by Byron Schwab, seconded by Dave Pemble, to adjourn the meeting. Voting aye: Tom Bennett, DeeDee Currier, Wendy Felton, Kathy Lewis, Cindy Nordstrom, Vanda Pressnall, Dave Pemble, Melissa Sauser, Byron Schwab. Voting naye: none. There being no further business the meeting adjourned at 5:46 PM.

The next regular School Board Meeting will be Tuesday, June 15, 2021, at 4:30 PM.

Clerk

MEMORANDUM

TO: School Board
FROM: Mark A. Zuzek
DATE: June 15, 2021
REGARDING: Policies on Consent Agenda

The attached policies are on the Consent agenda for the June 15, 2021, School Board meeting.

These policies are on the agenda for a final reading:

- Policy 6.76 Immunizations renumbered to MSBA Policy 530. No changes.
- Policy 6.77 DNR-DNI renumbered to MSBA Policy 518. No changes.
- Policy 420 Students with Sexually Transmitted Diseases, etc. and Procedure 420. Exactly the same as MSBA Model Policy 420. We have removed tuberculosis screening on the last page.

Intermediate School District Policy 420 Students and Employees with Sexually Transmitted Infections and Diseases and certain other communicable diseases and infectious conditions

Board Approved May 1, 2007

Board reviewed, final reading, June 15, 2021

420 STUDENTS AND EMPLOYEES WITH SEXUALLY TRANSMITTED INFECTIONS AND DISEASES AND CERTAIN OTHER COMMUNICABLE DISEASES AND INFECTIOUS CONDITIONS

I. PURPOSE

Public concern that students and staff of the school district be able to attend the schools of the district without becoming infected with serious communicable or infectious diseases, including but not limited to, Human Immunodeficiency Virus (HIV), Acquired Immunodeficiency Syndrome (AIDS), Hepatitis B, and Tuberculosis, requires that the school board adopt measures effectively responding to health concerns while respecting the rights of all students, employees, and contractors, including those who are so infected. The purpose of this policy is to adopt such measures.

II. GENERAL STATEMENT OF POLICY

A. Students

It is the policy of the school board that students with communicable diseases not be excluded from attending school in their usual daily attendance setting so long as their health permits and their attendance does not create a significant risk of the transmission of illness to students or employees of the school district. A procedure for minimizing interruptions to learning resulting from communicable diseases will be established by the school district in its IEP and Section 504 team process, if applicable, and in consultation with community health and private health care providers. Procedures for the inclusion of students with communicable diseases will include any applicable educational team planning processes, including the review of the educational implications for the student and others with whom the student comes into contact.

B. Employees

It is the policy of the school board that employees with communicable diseases not be excluded from attending to their customary employment so long as they are physically, mentally and emotionally able to safely perform tasks assigned to them and so long as their employment does not create a significant risk of the transmission of illness to students, employees, or others in the school district. If a reasonable accommodation will eliminate the significant risk of transmission,

such accommodation will be undertaken unless it poses an undue hardship to the school district.

C. Circumstances and Conditions

1. Determinations of whether a contagious individual's school attendance or job performance creates a significant risk of the transmission of the illness to students or employees of the school district will be made on a case by case basis. Such decisions will be based upon the nature of the risk (how it is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties) and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the educational planning team.
2. The school board recognizes that some students and some employees, because of special circumstances and conditions, may pose greater risks for the transmission of infectious conditions than other persons infected with the same illness. Examples include students who display biting behavior, students or employees who are unable to control their bodily fluids, who have oozing skin lesions or who have severe disorders which result in spontaneous external bleeding. These conditions need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee by consulting with the Commissioner of Health, the physician of the student or employee, and the parent(s)/guardian(s) of the student.

D. Students with Special Circumstances and Conditions

Intermediate District 917, along with the infected individual's physician, the infected individual or parent(s)/guardian(s), and others, if appropriate, will weigh risks and benefits to the student and to others, consider the least restrictive appropriate educational placement, and arrange for periodic reevaluation as deemed necessary by the state epidemiologist. The risks to the student shall be determined by the student's physician.

E. Extracurricular Student Participation

Student participation in nonacademic, extracurricular and non-educational programs of the school district are subject to a requirement of equal access and comparable services.

F. Precautions

The school district will develop routine procedures for infection control at school and for educating employees about these procedures. The procedures shall be developed through cooperation with health professionals taking into consideration any guidelines of the Minnesota Department of Education and the Minnesota Department of Health. (These precautionary procedures shall be consistent with the school district's procedures regarding blood-borne pathogens developed pursuant to the school district's employee right to know policy.)

G. Information Sharing

1. Employee and student health information shall be shared within the school district only with those whose jobs require such information and with those who have a legitimate educational interest (including health and safety) in such information and shall be shared only to the extent required to accomplish legitimate educational goals and to comply with employees' right to know requirements.
2. Employee and student health data shall be shared outside the school district only in accordance with state and federal law and with the school district's policies on employee and student records and data.

H. Reporting

If a medical condition of student or staff threatens public health, it must be reported to the Commissioner of Health.

I. Prevention

The school district shall, with the assistance of the Commissioners of Health and Education, implement a program to prevent and reduce the risk of sexually transmitted diseases in accordance with Minn. Stat. § 121A.23 which includes:

1. planning materials, guidelines, and other technically accurate and updated information;
2. a comprehensive, developmentally appropriate, technically accurate, and updated curriculum that includes helping students to abstain from sexual activity until marriage;
3. cooperation and coordination among school districts and Service Cooperatives;
4. a targeting of adolescents, especially those who may be at high risk of contracting sexually transmitted diseases and infections, for prevention efforts;

5. involvement of parents and other community members;
6. in-service training for district staff and school board members;
7. collaboration with state agencies and organizations having a sexually transmitted infection and disease prevention or sexually transmitted infection and disease risk reduction program;
8. collaboration with local community health services, agencies and organizations having a sexually transmitted infection and disease risk reduction program; and
9. participation by state and local student organizations.
10. The program must be consistent with the health and wellness curriculum.
11. The school district may accept funds for sexually transmitted infection and disease prevention programs developed and implemented under this section from public and private sources including public health funds and foundations, department professional development funds, federal block grants or other federal or state grants.

J. Vaccination and Screening

The school district will develop procedures regarding the administration of Hepatitis B vaccinations and Tuberculosis screenings containment in keeping with current state and federal law.

Legal References: Minn. Stat. § 121A.23 (Health-Related Programs)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. § 144.441-442 (Tuberculosis)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)
Kohl by Kohl v. Woodhaven Learning Center, 865 F.2d 930 (8th Cir.), *cert. denied*, 493 U.S. 892, 110 S.Ct. 239 (1989)
School Board of Nassau County, Fla. v. Arline, 480 U.S. 273, 107 S.Ct. 1123 (1987)
16 EHLR 712, OCR Staff Memo, April 5, 1990

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)
MSBA/MASA Model Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

Adopted: May 1, 2007

~~06. STUDENT~~

~~06.7 Student Health and Safety~~

~~6.77~~ **518 DNR-DNI ORDERS**

I. PURPOSE

The school district recognizes that it is serving students with complex health needs. The school district also recognizes that school district staff may be confronted with requests to withhold emergency care of a student in the event of a life-threatening situation at school or school activities or be presented with Do Not Resuscitate/Do Not Intubate (DNR-DNI) orders. The purpose of this policy is to provide guidance to school district staff in these situations.

II. GENERAL STATEMENT OF POLICY

- A. The primary mission of the school district is education. DNR-DNI Orders are medical documents. School district staff will not accept or honor requests to withhold emergency care of DNR-DNI orders (including AED's). The school district will not convey such orders to emergency medical personnel.
- B. School district staff will provide reasonable emergency care and assistance when a student is undergoing a medical emergency during school or school activities.
- C. School district staff will activate emergency medical services (911) as soon as possible when a student is undergoing a medical emergency during school or school activities.
- D. The parent/guardian will be notified of the emergency as soon as possible.
- E. Notwithstanding this school district policy, IEP and § 504 teams must do individual emergency health plans for students when indicated in keeping with state and federal law.

- F. School district staff will not provide DNR-DNI orders to emergency responders.
- G. Parents/guardians who request that emergency care be withheld for their child or who present DNR-DNI Orders, shall be advised of and shall be given a copy of this policy.

Legal References: 29 U.S.C. § 794 *et seq.* (§ 504 Rehabilitation Act of 1973)
42 USCA §§ 12101-12213 (Americans with Disabilities Act)

Cross References: Policy 06.74, Special Education Health Services

~~06. STUDENT~~

~~06.7 STUDENT HEALTH SERVICE~~

~~6.76~~ **530 IMMUNIZATION REQUIREMENTS**

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary, or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:

1. a statement, from a physician or a public clinic which provides immunizations, stating that the student received the immunizations required by law, consistent with medically acceptable standards; or
2. a statement, from a physician or a public clinic which provides immunizations, stating that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards;

B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the statement of a physician or public clinic which administers immunizations. If such a statement is substituted, this

statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

- C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A or III.B above or a statement of immunization set forth in Section IV, below, to the superintendent of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.
- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A or III.B above or Section IV below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided, or an approved vaccine schedule has been initiated.
- F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a physician's signed statement stating that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or

- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

- A. The school district will develop and implement a procedure to:
 - 1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health;
 - 2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;
 - 3. review student health records to determine whether the required information has been provided; and
 - 4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

VI. IMMUNIZATION RECORDS

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by ~~Policy 006.4, Student Records~~, **Policy 515 Protection and Privacy of Pupil Records** regarding the protection and privacy of student data.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer. All ISD 917 students who attend programs located in a member district building will follow the Immunization policy and procedures of the member district.
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

Legal References: Minn. Stat. § 13.32 (Educational Data)

Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)

Minn. Stat. § 121A.17 (School Board Responsibilities)

Minn. Stat. § 144.29 (Health Records; Children of School Age)

Minn. Stat. § 144.3351 (Immunization Data)

Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)

Minn. Stat. § 144.442 (Testing in Schools)

Minn. Rules Parts 4604.100-4604.1000 (Immunization)

McCarthy v. Ozark Sch. Dist., 359 F 3d 1029 (8th Cir. 2004)

Op. Att'y Gen. 169-W (Jan.17, 1968) (2)

Op. Att'y Gen. 169-W (July 23, 1980) (1)

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF June 15, 2021**

NEW HIRES:

Kim Austin, Audiologist, effective August 24, 2021.

Jennifer Bergstedt, Special Education Teacher, effective August 24, 2021.

Carl Bourdon, Program Assistant, effective May 10, 2021.

Melanie Delgado, Sign Language Interpreter, effective September 2, 2021.

Chad Dougherty, DAPE Teacher, effective August 24, 2021.

Brock Frolik, Classroom Assistant, effective May 3, 2021.

Kent Harrison, Special Education Teacher, effective August 24, 2021.

Cathy Henry, Mental Health Professional, effective August 24, 2021.

Kate Hulse, Dean of Special Education, effective July 1, 2021.

Joshua Kenow, Classroom Assistant, effective May 17, 2021.

RE-HIRES:

Damian Calamese, Program Assistant, effective May 3, 2021.

CHANGE IN STATUS:

Lisa Cecchini, Student Assistant to Classroom Assistant, effective September 2, 2021.

Denise Horvath, Administrative Assistant I to Information Management I, effective July 1, 2021.

LEAVES OF ABSENCE:

Daniel Crawford, Classroom Assistant, effective June 1 - June 11, 2021.

Dorothy Vitullo, Classroom Assistant, effective June 1, 2021- June 10, 2021.

RESIGNATION & TERMINATIONS:

Donn Anderson, Program Assistant, effective June 10, 2021

Gwen Buckingham, School Nurse, effective June 11, 2021.

Ashley Collins, Teacher, effective June 7, 2021.

Carla Ekwall, Program Assistant, effective June 10, 2021

Bruce English, Special Education Teacher, effective June 11, 2021.

Elizabeth Flannery, Classroom Assistant, effective June 10, 2021.

Casey Gloe, Classroom Assistant, effective June 10, 2021.

Amy Hurla, Mental Health Professional, effective June 11, 2021.

Kelly Jones, Program Assistant, effective May 14, 2021.

Kathryn Kettler, Mental Health Professional, effective June 11, 2021.

Melissa McNiell, Classroom Assistant, effective May 10, 2021.

Michaela Menigo, Deaf and Hard of Hearing Teacher, effective June 11, 2021.

Angela Moeller, Program Assistant, effective June 10, 2021.

Savannah Nelson, Classroom Assistant, effective June 10, 2021.

Kannon O'Brien, Classroom Assistant, effective June 10, 2021.

Michelle Parker, Special Education Teacher, effective June 11, 2021.

Norelle Pearson, Classroom Assistant, effective June 11, 2021.

Molly Peterson, Physical Therapist, effective June 11, 2021.

Laurie Robertson, Information Management Assistant I, effective May 27, 2021.

Kayla Roush, Interpreter, effective June 10, 2021.

Catherine Rutter, Classroom Assistant, effective June 10, 2021.

Cortney Smith, Speech Language Pathologist, effective June 11, 2021.

Mary Stadelamn, Classroom Assistant, effective June 10, 2021.

Amber Swanson, Classroom Assistant, effective June 2, 2021.

Thomas Szewczyk, Dean, effective June 30, 2021.

Antje Veit, School Social Worker, effective June 11, 2021.

Claire Williams, Classroom Assistant, effective June 10, 2021.

RETIREMENTS:

Dian Erickson, Program Assistant, effective June 28, 2021.

Intermediate School District #917
School Board

Resolution to Accept Donations

Board member _____ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donations, as indicated below, in the amount of \$1,410.

1. A large bean bag chair from Flaghouse from Tracy Lilja of Hastings. This bean bag will be used in the Hastings High School DASH classroom. (Value: \$100)
2. Multiple large plants from Debra Kvamme at the Hennepin Technical College Horticulture Program, to be used at the Lebanon Education Center garden. (Value: \$100.)
3. Books, fidgets and learning tools from the Behavioral Institute for Children and Adolescents in Little Canada, to be used with students, classroom teachers, school psychologists and social workers. (Value: \$1,000)
4. Two boxes of 2000 bags each to pack food from our food pantry for our students from Cub of St. Paul Phalen. (Value: \$60.)
5. Donation of chicken wire, garden gloves, tomato cages, and sprinklers to help students as they prepare and grow the harvest in the next few months, from Mark and Vickie Rauchwarter of Roseville. (Value: \$150)

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor:

_____ and the following voted against the same: _____.

Whereupon said resolution was duly passed and adopted.

Date Board Approved: _____.

**INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD REPORT OF
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)**

April 2021

| ACCOUNT NAME | ACCT NO | BEGINNING BALANCE | PURCHASES CREDITS | SALES TRANSFERS | INVESTMENT FEES | INTEREST EARNED | ENDING BALANCE |
|---|---------|----------------------|-------------------|-------------------|-----------------|-----------------|----------------------|
| MSDLAF + MAX | 01 | 11,297,657.71 | 0.00 | 850,000.00 | 0.00 | 340.97 | 10,447,998.68 |
| MSDLAF Liquid | 01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| MSDLAF TERM (CD's, Term, Comm) maturity | 01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | | <u>11,297,657.71</u> | <u>0.00</u> | <u>850,000.00</u> | <u>0.00</u> | <u>340.97</u> | <u>10,447,998.68</u> |

EXPLANATION: The above is School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.

NOTE: April 2021 Average MSDLAF Liquid Rate was .00% and the MSDLAF+MAX Average Rate was .04%.
MSDLAF Term Average Rate is .00%.



Account Statement - Transaction Summary

For the Month Ending April 30, 2021

INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430

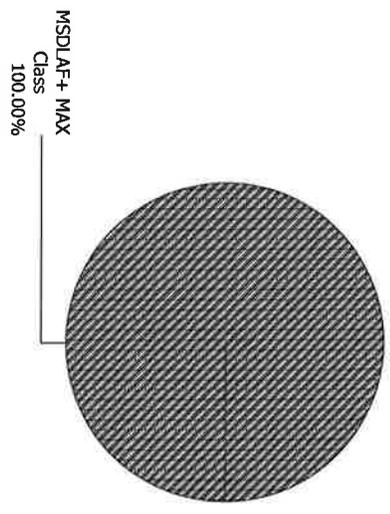
MSDLAF+ MAX Class

| | |
|-----------------------------|------------------------|
| Opening Market Value | 11,297,657.71 |
| Purchases | 340.97 |
| Redemptions | (850,000.00) |
| Unsettled Trades | 0.00 |
| Change in Value | 0.00 |
| Closing Market Value | \$10,447,998.68 |
| Cash Dividends and Income | 340.97 |

Asset Summary

| | April 30, 2021 | March 31, 2021 |
|--------------------------|------------------------|------------------------|
| MSDLAF+ MAX Class | 10,447,998.68 | 11,297,657.71 |
| Total | \$10,447,998.68 | \$11,297,657.71 |

Asset Allocation





Account Statement

For the Month Ending April 30, 2021

INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430

| Trade Date | Settlement Date | Transaction Description | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned |
|-------------------------|-----------------|---|---------------------|------------------------------|----------------------|
| MSDLF+ MAX Class | | | | | |
| Opening Balance | | | | | 11,297,657.71 |
| 04/30/21 | 04/30/21 | Redemption - Wire Redemption | 1.00 | (850,000.00) | 10,447,657.71 |
| 04/30/21 | 05/03/21 | Accrual Income Div Reinvestment - Distributions | 1.00 | 340.97 | 10,447,998.68 |
| Closing Balance | | | | | 10,447,998.68 |

| | Month of April | Fiscal YTD July-April | |
|-----------------------------------|----------------------|-----------------------|-----------------------------------|
| Opening Balance | 11,297,657.71 | 8,240,776.45 | Closing Balance |
| Purchases | 340.97 | 6,557,222.23 | Average Monthly Balance |
| Redemptions (Excl. Checks) | (850,000.00) | (4,350,000.00) | Monthly Distribution Yield |
| Check Disbursements | 0.00 | 0.00 | |
| Closing Balance | 10,447,998.68 | 10,447,998.68 | |
| Cash Dividends and Income | 340.97 | 6,391.16 | |

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

| | | |
|--|----|------------|
| 05/14/2021 DIRECT DEPOSITS REGULAR PAY (021) | \$ | 695,336.65 |
| 05/14/2021 CHECKS | \$ | 2,068.57 |

NET PAYROLL \$ **697,405.22**

Authorized Signature  Date 05/14/2021

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

| | | |
|--|----|------------|
| 04/30/2021 DIRECT DEPOSITS REGULAR PAY (020) | \$ | 702,385.26 |
| 04/30/2021 CHECKS | \$ | 627.37 |

NET PAYROLL **\$ 703,012.63**

Authorized Signature  Date 5/5/21

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

| | | |
|--|----|------------|
| 05/28/2021 DIRECT DEPOSITS REGULAR PAY (022) | \$ | 695,935.02 |
| 05/28/2021 CHECKS | \$ | 2,068.57 |

NET PAYROLL \$ **698,003.59**

Authorized Signature  Date 5/25/21

DATE: 06/09/2021
TIME: 13:24:38

INTERMEDIATE SCHOOL DISTRICT 917
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 1
ACCTPA21
ACCOUNTING PERIOD: 12/21

SELECTION CRITERIA: chkstat.rundate between '20210428 00:00:00.000' and '20210609 00:00:00.000'

DISTRIBUTION FUND: 01

| CHECK NUMBER | ISSUE DATE | VENDOR | STATUS | TOTAL | DESCRIPTION |
|--------------|------------|-------------------------------------|--------|----------|------------------------|
| 1904371 | 04/29/2021 | BLUE BELL ENTERPRISES INC | V | 0.00 | VOID: MULTI STUB CHECK |
| 1904372 | 04/29/2021 | BLUE BELL ENTERPRISES INC | R | 6314.23 | ACCOUNTS PAYABLE CHECK |
| 1904373 | 04/29/2021 | CDWG | R | 923.00 | ACCOUNTS PAYABLE CHECK |
| 1904374 | 04/29/2021 | CENTURYLINK | R | 1114.73 | ACCOUNTS PAYABLE CHECK |
| 1904375 | 04/29/2021 | CENTURYLINK COMMUNICATONS, LLC | R | 317.93 | ACCOUNTS PAYABLE CHECK |
| 1904376 | 04/29/2021 | DISTRICT 191 FOOD SERVICE | R | 226.80 | ACCOUNTS PAYABLE CHECK |
| 1904377 | 04/29/2021 | FRONTIER COMMUNICATIONS | R | 523.36 | ACCOUNTS PAYABLE CHECK |
| 1904378 | 04/29/2021 | IND SCH DIST 191 | R | 26946.13 | ACCOUNTS PAYABLE CHECK |
| 1904379 | 04/29/2021 | IND SCH DIST 192 | R | 358.00 | ACCOUNTS PAYABLE CHECK |
| 1904380 | 04/29/2021 | INFINITE CAMPUS, INC | R | 1050.00 | ACCOUNTS PAYABLE CHECK |
| 1904381 | 04/29/2021 | MARCO INC | R | 1467.42 | ACCOUNTS PAYABLE CHECK |
| 1904382 | 04/29/2021 | MN SCHOOL BOARDS ASSN | R | 12500.00 | ACCOUNTS PAYABLE CHECK |
| 1904383 | 04/29/2021 | NASCO | R | 446.10 | ACCOUNTS PAYABLE CHECK |
| 1904384 | 04/29/2021 | SAVVAS LEARNING COMPANY LLC | R | 301.26 | ACCOUNTS PAYABLE CHECK |
| 1904385 | 04/29/2021 | PROCARE THERAPY | R | 3845.00 | ACCOUNTS PAYABLE CHECK |
| 1904386 | 04/29/2021 | SAM'S CLUB/SYNCHRONY BANK | R | 608.53 | ACCOUNTS PAYABLE CHECK |
| 1904387 | 04/29/2021 | SCHOLASTIC, INC | R | 256.12 | ACCOUNTS PAYABLE CHECK |
| 1904388 | 04/29/2021 | STEALTHWEAR PROTECTIVE CLOTHING INC | R | 905.40 | ACCOUNTS PAYABLE CHECK |
| 1904389 | 04/29/2021 | STEPWARE INC. | R | 199.20 | ACCOUNTS PAYABLE CHECK |
| 1904390 | 04/29/2021 | SUNBELT STAFFING, LLC | R | 2464.00 | ACCOUNTS PAYABLE CHECK |
| 1904391 | 04/29/2021 | TEACHERS ON CALL | V | 0.00 | VOID: MULTI STUB CHECK |
| 1904392 | 04/29/2021 | TEACHERS ON CALL | R | 13579.96 | ACCOUNTS PAYABLE CHECK |
| 1904393 | 04/29/2021 | THE ARC MINNESOTA-MIDSTATE | R | 200.00 | ACCOUNTS PAYABLE CHECK |
| 1904394 | 04/29/2021 | WA GROUP | R | 1154.00 | ACCOUNTS PAYABLE CHECK |
| 1904395 | 04/30/2021 | WISCONSIN SCTF | R | 845.39 | ACCOUNTS PAYABLE CHECK |
| 1904396 | 04/30/2021 | EDUCATION MINNESOTA, LOCAL 3904 | R | 9681.32 | ACCOUNTS PAYABLE CHECK |
| 1904397 | 04/30/2021 | MESSERLI & KRAMER P.A. | R | 11.39 | ACCOUNTS PAYABLE CHECK |
| 1904398 | 04/30/2021 | O.P.E.I.U., LOCAL 12 | R | 573.77 | ACCOUNTS PAYABLE CHECK |
| 1904399 | 04/30/2021 | RELATED SERVICES NURSES ESP | R | 160.70 | ACCOUNTS PAYABLE CHECK |
| 1904400 | 04/30/2021 | S.E.P., LOCAL 4242 | R | 3358.00 | ACCOUNTS PAYABLE CHECK |
| 1904401 | 04/30/2021 | IVY FUNDS | R | 2244.37 | ACCOUNTS PAYABLE CHECK |
| 1904402 | 05/06/2021 | KAREN CASS FELLING, M.A., LP | R | 900.00 | ACCOUNTS PAYABLE CHECK |
| 1904403 | 05/06/2021 | MARTIN LAW FIRM PLLC | R | 3080.00 | ACCOUNTS PAYABLE CHECK |
| 1904404 | 05/06/2021 | MENARDS | R | 64.56 | ACCOUNTS PAYABLE CHECK |
| 1904405 | 05/06/2021 | NCS PEARSON, INC. | R | 169.90 | ACCOUNTS PAYABLE CHECK |
| 1904406 | 05/06/2021 | OUTDOOR IMAGES, INC | R | 1027.00 | ACCOUNTS PAYABLE CHECK |
| 1904407 | 05/06/2021 | PROCARE THERAPY | R | 3747.50 | ACCOUNTS PAYABLE CHECK |
| 1904408 | 05/06/2021 | REPUBLIC SERVICES #923 | R | 660.30 | ACCOUNTS PAYABLE CHECK |
| 1904409 | 05/06/2021 | SAM'S CLUB/SYNCHRONY BANK | R | 16.99 | ACCOUNTS PAYABLE CHECK |
| 1904410 | 05/06/2021 | SCHOLASTIC, INC | R | 100.29 | ACCOUNTS PAYABLE CHECK |
| 1904411 | 05/06/2021 | SOURCEWELL TECHNOLOGIES | R | 342.26 | ACCOUNTS PAYABLE CHECK |
| 1904412 | 05/06/2021 | SUNBELT STAFFING, LLC | R | 3080.00 | ACCOUNTS PAYABLE CHECK |
| 1904413 | 05/06/2021 | TEAMWORKS INTERNATIONAL | R | 355.06 | ACCOUNTS PAYABLE CHECK |
| 1904414 | 05/06/2021 | TRUSTED EMPLOYEES | R | 12.00 | ACCOUNTS PAYABLE CHECK |
| 1904415 | 05/06/2021 | VERIZON WIRELESS | R | 1534.61 | ACCOUNTS PAYABLE CHECK |
| 1904416 | 05/13/2021 | ANNE HOFF, SAFE HARBOR COUNSELING | R | 2800.00 | ACCOUNTS PAYABLE CHECK |
| 1904417 | 05/13/2021 | ARVIG ENTERPRISES, INC | R | 2525.71 | ACCOUNTS PAYABLE CHECK |
| 1904418 | 05/13/2021 | CARQUEST AUTO PARTS STORES | R | 407.77 | ACCOUNTS PAYABLE CHECK |
| 1904419 | 05/13/2021 | CASSANDRA CRAWFORD | R | 22.65 | ACCOUNTS PAYABLE CHECK |
| 1904420 | 05/13/2021 | CUB FOODS - ROSEMOUNT | R | 254.81 | ACCOUNTS PAYABLE CHECK |
| 1904421 | 05/13/2021 | DARWIN HAMMONS | R | 154.95 | ACCOUNTS PAYABLE CHECK |
| 1904422 | 05/13/2021 | FRONTIER COMMUNICATIONS | R | 93.26 | ACCOUNTS PAYABLE CHECK |
| 1904423 | 05/13/2021 | GRAINGER W W INC. | R | 157.46 | ACCOUNTS PAYABLE CHECK |

DATE: 06/09/2021
TIME: 13:24:38

INTERMEDIATE SCHOOL DISTRICT 917
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 2
ACCTPA21
ACCOUNTING PERIOD: 12/21

SELECTION CRITERIA: chkstat.rundate between '20210428 00:00:00.000' and '20210609 00:00:00.000'

| | | | | | |
|---------|------------|-------------------------------------|---|----------|------------------------|
| 1904424 | 05/13/2021 | JANET FINLAYSON | R | 43.90 | ACCOUNTS PAYABLE CHECK |
| 1904425 | 05/13/2021 | JOANNE PAHL | R | 44.15 | ACCOUNTS PAYABLE CHECK |
| 1904426 | 05/13/2021 | JULIE SIEVE | R | 20.30 | ACCOUNTS PAYABLE CHECK |
| 1904427 | 05/13/2021 | LINDSAY PIPER | R | 27.85 | ACCOUNTS PAYABLE CHECK |
| 1904428 | 05/13/2021 | LISA RASMUSSEN | R | 30.00 | ACCOUNTS PAYABLE CHECK |
| 1904429 | 05/13/2021 | LISA WEYDERT | R | 123.55 | ACCOUNTS PAYABLE CHECK |
| 1904430 | 05/13/2021 | MASE | R | 199.00 | ACCOUNTS PAYABLE CHECK |
| 1904431 | 05/13/2021 | MDE-MCIS | R | 450.00 | ACCOUNTS PAYABLE CHECK |
| 1904432 | 05/13/2021 | MN CLN SERVICES, INC | R | 4978.40 | ACCOUNTS PAYABLE CHECK |
| 1904433 | 05/13/2021 | MN ENERGY RESOURCES CORPORATION | R | 542.42 | ACCOUNTS PAYABLE CHECK |
| 1904434 | 05/13/2021 | NASCO | R | 141.51 | ACCOUNTS PAYABLE CHECK |
| 1904435 | 05/13/2021 | PROCARE THERAPY | R | 1805.75 | ACCOUNTS PAYABLE CHECK |
| 1904436 | 05/13/2021 | REINHART FOODSERVICE, LLC | R | 264.99 | ACCOUNTS PAYABLE CHECK |
| 1904437 | 05/13/2021 | SHANNEN WAGNILD | R | 19.70 | ACCOUNTS PAYABLE CHECK |
| 1904438 | 05/13/2021 | ST PAUL PIONEER PRESS | R | 11.70 | ACCOUNTS PAYABLE CHECK |
| 1904439 | 05/13/2021 | STEALTHWEAR PROTECTIVE CLOTHING INC | R | 359.70 | ACCOUNTS PAYABLE CHECK |
| 1904440 | 05/13/2021 | TERESA KOENTOPF | R | 62.75 | ACCOUNTS PAYABLE CHECK |
| 1904441 | 05/13/2021 | TERRENCE ZELENKA | R | 573.65 | ACCOUNTS PAYABLE CHECK |
| 1904442 | 05/13/2021 | TERRY SCHUH | R | 25.10 | ACCOUNTS PAYABLE CHECK |
| 1904443 | 05/13/2021 | TIERNEY BROS. INC | R | 3610.80 | ACCOUNTS PAYABLE CHECK |
| 1904444 | 05/13/2021 | TRACY TRAN | R | 69.60 | ACCOUNTS PAYABLE CHECK |
| 1904445 | 05/13/2021 | UNIQUE SOFTWARE CORP | R | 179.00 | ACCOUNTS PAYABLE CHECK |
| 1904446 | 05/13/2021 | VICTORIA SCHWEIGART | R | 28.65 | ACCOUNTS PAYABLE CHECK |
| 1904447 | 05/13/2021 | XCEL ENERGY | R | 7529.59 | ACCOUNTS PAYABLE CHECK |
| 1904448 | 05/14/2021 | WISCONSIN SCTF | R | 845.39 | ACCOUNTS PAYABLE CHECK |
| 1904449 | 05/14/2021 | EDUCATION MINNESOTA, LOCAL 3904 | R | 9681.32 | ACCOUNTS PAYABLE CHECK |
| 1904450 | 05/14/2021 | MESSERLI & KRAMER P.A. | R | 11.39 | ACCOUNTS PAYABLE CHECK |
| 1904451 | 05/14/2021 | NCPERS GROUP LIFE INS | R | 32.00 | ACCOUNTS PAYABLE CHECK |
| 1904452 | 05/14/2021 | O.P.E.I.U., LOCAL 12 | R | 573.77 | ACCOUNTS PAYABLE CHECK |
| 1904453 | 05/14/2021 | RELATED SERVICES NURSES ESP | R | 160.70 | ACCOUNTS PAYABLE CHECK |
| 1904454 | 05/14/2021 | S.E.P., LOCAL 4242 | R | 3293.38 | ACCOUNTS PAYABLE CHECK |
| 1904455 | 05/14/2021 | IVY FUNDS | R | 2244.37 | ACCOUNTS PAYABLE CHECK |
| 1904456 | 05/18/2021 | ALL IN ONE TRANSLATION AGENCY, LLC | R | 180.00 | ACCOUNTS PAYABLE CHECK |
| 1904457 | 05/18/2021 | BAMBOO PROFESSIONALS, LLC | R | 3543.75 | ACCOUNTS PAYABLE CHECK |
| 1904458 | 05/18/2021 | BAYCOM, INC. | R | 1080.00 | ACCOUNTS PAYABLE CHECK |
| 1904459 | 05/18/2021 | BLUE BELL ENTERPRISES INC | R | 10898.63 | ACCOUNTS PAYABLE CHECK |
| 1904460 | 05/18/2021 | EDUCATORS BENEFIT CONSULTANTS, LLC | R | 240.60 | ACCOUNTS PAYABLE CHECK |
| 1904461 | 05/18/2021 | FRONTIER COMMUNICATIONS | R | 731.77 | ACCOUNTS PAYABLE CHECK |
| 1904462 | 05/18/2021 | IND SCH DIST 191 | R | 26946.13 | ACCOUNTS PAYABLE CHECK |
| 1904463 | 05/18/2021 | INVER HILLS COMMUNITY COLLEGE | R | 495.58 | ACCOUNTS PAYABLE CHECK |
| 1904464 | 05/18/2021 | KAREN CASS FELLING, M.A., LP | R | 600.00 | ACCOUNTS PAYABLE CHECK |
| 1904465 | 05/18/2021 | LOFFLER BUSINESS SYSTEMS | R | 37.28 | ACCOUNTS PAYABLE CHECK |
| 1904466 | 05/18/2021 | OFFICE DEPOT | R | 238.49 | ACCOUNTS PAYABLE CHECK |
| 1904467 | 05/18/2021 | OFFICE OF MN.IT SERVICES | R | 545.43 | ACCOUNTS PAYABLE CHECK |
| 1904468 | 05/18/2021 | PLANSOURCE BENEFITS ADMINISTRATION, | R | 3751.92 | ACCOUNTS PAYABLE CHECK |
| 1904469 | 05/18/2021 | PROCARE THERAPY | R | 3390.00 | ACCOUNTS PAYABLE CHECK |
| 1904470 | 05/18/2021 | REINHART FOODSERVICE, LLC | R | 507.90 | ACCOUNTS PAYABLE CHECK |
| 1904471 | 05/18/2021 | SUNBELT STAFFING, LLC | R | 6160.00 | ACCOUNTS PAYABLE CHECK |
| 1904472 | 05/18/2021 | TEACHERS ON CALL | V | 0.00 | VOID: MULTI STUB CHECK |
| 1904473 | 05/18/2021 | TEACHERS ON CALL | R | 12295.00 | ACCOUNTS PAYABLE CHECK |
| 1904474 | 05/18/2021 | WESTONE | R | 53.97 | ACCOUNTS PAYABLE CHECK |
| 1904475 | 05/24/2021 | ALL IN ONE TRANSLATION AGENCY, LLC | R | 270.00 | ACCOUNTS PAYABLE CHECK |
| 1904476 | 05/24/2021 | AMAZON.COM, LLC | V | 0.00 | VOID: MULTI STUB CHECK |
| 1904477 | 05/24/2021 | AMAZON.COM, LLC | V | 0.00 | VOID: MULTI STUB CHECK |
| 1904478 | 05/24/2021 | AMAZON.COM, LLC | R | 15449.69 | ACCOUNTS PAYABLE CHECK |
| 1904479 | 05/24/2021 | MEDICAREBLUE RX | R | 66.40 | ACCOUNTS PAYABLE CHECK |
| 1904480 | 05/27/2021 | BAMBOO PROFESSIONALS, LLC | R | 1218.75 | ACCOUNTS PAYABLE CHECK |

DATE: 06/09/2021
TIME: 13:24:38

INTERMEDIATE SCHOOL DISTRICT 917
CHECK REGISTER INCLUDING SYSTEM VOIDS

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ACCTPA21
ACCOUNTING PERIOD: 12/21

SELECTION CRITERIA: chkstat.rundate between '20210428 00:00:00.000' and '20210609 00:00:00.000'

| | | | | | |
|-----------|------------|------------------------------------|---|----------|--------------------------|
| 1904481 | 05/27/2021 | CANON USA | R | 208.51 | ACCOUNTS PAYABLE CHECK |
| 1904482 | 05/27/2021 | CDWG | R | 2491.24 | ACCOUNTS PAYABLE CHECK |
| 1904483 | 05/27/2021 | CENTERPOINT ENERGY | R | 262.33 | ACCOUNTS PAYABLE CHECK |
| 1904484 | 05/27/2021 | CENTURYLINK COMMUNICATONS, LLC | R | 320.93 | ACCOUNTS PAYABLE CHECK |
| 1904485 | 05/27/2021 | EDUCATORS BENEFIT CONSULTANTS, LLC | R | 630.00 | ACCOUNTS PAYABLE CHECK |
| 1904486 | 05/27/2021 | FRONTIER COMMUNICATIONS | R | 1768.16 | ACCOUNTS PAYABLE CHECK |
| 1904487 | 05/27/2021 | HMC INDUSTRIES, INC | R | 6435.00 | ACCOUNTS PAYABLE CHECK |
| 1904488 | 05/27/2021 | KAREN CASS FELLING, M.A., LP | R | 600.00 | ACCOUNTS PAYABLE CHECK |
| 1904489 | 05/27/2021 | LAB MIDWEST | R | 7249.00 | ACCOUNTS PAYABLE CHECK |
| 1904490 | 05/27/2021 | MASTER TRANSMISSION | R | 78.27 | ACCOUNTS PAYABLE CHECK |
| 1904491 | 05/27/2021 | MENARDS | R | 76.52 | ACCOUNTS PAYABLE CHECK |
| 1904492 | 05/27/2021 | MIDWEST SPECIAL INSTRUMENTS, CORP | R | 889.00 | ACCOUNTS PAYABLE CHECK |
| 1904493 | 05/27/2021 | OPG-3 INC | R | 18500.00 | ACCOUNTS PAYABLE CHECK |
| 1904494 | 05/27/2021 | PROCARE THERAPY | R | 7236.25 | ACCOUNTS PAYABLE CHECK |
| 1904495 | 05/27/2021 | RATWICK, ROSZAK & MALONEY, P.A. | R | 6323.30 | ACCOUNTS PAYABLE CHECK |
| 1904496 | 05/27/2021 | RIFTON EQ/COMMUNITY PRODUCTS LLC | R | 54.00 | ACCOUNTS PAYABLE CHECK |
| 1904497 | 05/27/2021 | STARKEY HEARING FOUNDATION | R | 95.47 | ACCOUNTS PAYABLE CHECK |
| 1904498 | 05/27/2021 | SUNBELT STAFFING, LLC | R | 3080.00 | ACCOUNTS PAYABLE CHECK |
| 1904499 | 05/27/2021 | TIERNEY BROS. INC | R | 133.49 | ACCOUNTS PAYABLE CHECK |
| 1904500 | 05/27/2021 | USI INSURANCE SERVICES, LLC | R | 1096.00 | ACCOUNTS PAYABLE CHECK |
| 1904501 | 05/27/2021 | WA GROUP | R | 1154.00 | ACCOUNTS PAYABLE CHECK |
| 1904502 | 05/27/2021 | YELLOW DAWG STRIPING | R | 275.00 | ACCOUNTS PAYABLE CHECK |
| 1904503 | 05/28/2021 | CALIFORNIA STATE DISBURSEMENT UNIT | R | 132.50 | ACCOUNTS PAYABLE CHECK |
| 1904504 | 05/28/2021 | WISCONSIN SCTF | R | 845.39 | ACCOUNTS PAYABLE CHECK |
| 1904505 | 05/28/2021 | EDUCATION MINNESOTA, LOCAL 3904 | R | 9680.12 | ACCOUNTS PAYABLE CHECK |
| 1904506 | 05/28/2021 | O.P.E.I.U., LOCAL 12 | R | 549.14 | ACCOUNTS PAYABLE CHECK |
| 1904507 | 05/28/2021 | RELATED SERVICES NURSES ESP | R | 160.62 | ACCOUNTS PAYABLE CHECK |
| 1904508 | 05/28/2021 | S.E.P., LOCAL 4242 | R | 3293.38 | ACCOUNTS PAYABLE CHECK |
| 1904509 | 05/28/2021 | IVY FUNDS | R | 2244.37 | ACCOUNTS PAYABLE CHECK |
| 1904510 | 06/03/2021 | CENTURYLINK | R | 1114.73 | ACCOUNTS PAYABLE CHECK |
| 1904511 | 06/03/2021 | FRONTLINE TECHNOLOGIES GROUP, LLC | R | 2308.64 | ACCOUNTS PAYABLE CHECK |
| 1904512 | 06/03/2021 | HUSSEIN RAJPUT, PHD, LP | R | 225.00 | ACCOUNTS PAYABLE CHECK |
| 1904513 | 06/03/2021 | IND SCH DIST 192 | R | 358.00 | ACCOUNTS PAYABLE CHECK |
| 1904514 | 06/03/2021 | LOFFLER BUSINESS SYSTEMS | R | 224.00 | ACCOUNTS PAYABLE CHECK |
| 1904515 | 06/03/2021 | MARCO INC | R | 1467.42 | ACCOUNTS PAYABLE CHECK |
| 1904516 | 06/03/2021 | MN CLN SERVICES, INC | R | 4470.40 | ACCOUNTS PAYABLE CHECK |
| 1904517 | 06/03/2021 | OUTDOOR IMAGES, INC | R | 1027.00 | ACCOUNTS PAYABLE CHECK |
| 1904518 | 06/03/2021 | PROCARE THERAPY | R | 2025.00 | ACCOUNTS PAYABLE CHECK |
| 1904519 | 06/03/2021 | REPUBLIC SERVICES #923 | R | 660.30 | ACCOUNTS PAYABLE CHECK |
| 1904520 | 06/03/2021 | SAM'S CLUB/SYNCHRONY BANK | R | 202.68 | ACCOUNTS PAYABLE CHECK |
| 1904521 | 06/03/2021 | SO ST PAUL STEEL SUPPLY CO, INC | R | 206.49 | ACCOUNTS PAYABLE CHECK |
| 1904522 | 06/03/2021 | SUNBELT STAFFING, LLC | R | 3080.00 | ACCOUNTS PAYABLE CHECK |
| 1904523 | 06/03/2021 | VERIZON WIRELESS | R | 1520.40 | ACCOUNTS PAYABLE CHECK |
| 1904524 | 06/03/2021 | WH SECURITY, LLC | R | 68.85 | ACCOUNTS PAYABLE CHECK |
| 1904525 | 06/03/2021 | XCEL ENERGY | R | 8022.68 | ACCOUNTS PAYABLE CHECK |
| 1904526 | 06/09/2021 | IND SCH DIST 199 | R | 50.00 | ACCOUNTS PAYABLE CHECK |
| *V4000946 | 05/11/2021 | ADVANCED BIONICS CORPORATION | R | 1110.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000947 | 05/11/2021 | AM THERMOFORM CORP | R | 359.99 | ACCOUNTS PAYABLE VOUCHER |
| *V4000948 | 05/11/2021 | AMAZON.COM, LLC | R | 63.26 | ACCOUNTS PAYABLE VOUCHER |
| *V4000949 | 05/11/2021 | ARK THERAPEUTIC | R | 138.19 | ACCOUNTS PAYABLE VOUCHER |
| *V4000950 | 05/11/2021 | BARNES & NOBLE | R | 1035.66 | ACCOUNTS PAYABLE VOUCHER |
| *V4000951 | 05/11/2021 | BEST BUY BUSINESS ADVANTAGE | R | 229.97 | ACCOUNTS PAYABLE VOUCHER |
| *V4000952 | 05/11/2021 | BUG BUSTERS, INC. | R | 341.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000953 | 05/11/2021 | CALENDLY LLC | R | 10.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000954 | 05/11/2021 | WELLS FARGO | V | 0.00 | VOID: MULTI STUB VOUCHER |
| *V4000955 | 05/11/2021 | WELLS FARGO | R | 8426.67 | ACCOUNTS PAYABLE VOUCHER |
| *V4000956 | 05/11/2021 | CHILDRENS SUCCESS FOUNDATION | R | 99.00 | ACCOUNTS PAYABLE VOUCHER |

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| *V4000957 | 05/11/2021 | CITY OF APPLE VALLEY | R | 520.99 | ACCOUNTS PAYABLE VOUCHER |
| *V4000958 | 05/11/2021 | CITY OF INVER GROVE HTS | R | 199.83 | ACCOUNTS PAYABLE VOUCHER |
| *V4000959 | 05/11/2021 | DAKOTA COUNTY LUMBER | R | 28.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000960 | 05/11/2021 | GOPHER SPORT | R | 312.52 | ACCOUNTS PAYABLE VOUCHER |
| *V4000961 | 05/11/2021 | HEALTHIEST YOU | R | 3850.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000962 | 05/11/2021 | INNOVATIVE OFFICE SOLUTIONS | R | 2165.39 | ACCOUNTS PAYABLE VOUCHER |
| *V4000963 | 05/11/2021 | ISTE20 LIVE | R | 125.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000964 | 05/11/2021 | KATHERINE THUNE | R | 383.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000965 | 05/11/2021 | LAKESHORE LEARNING MATERIALS | R | 2779.83 | ACCOUNTS PAYABLE VOUCHER |
| *V4000966 | 05/11/2021 | LOCKGUARD, INC | R | 235.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000967 | 05/11/2021 | MCKESSON MEDICAL | R | 366.84 | ACCOUNTS PAYABLE VOUCHER |
| *V4000968 | 05/11/2021 | MN STATE UNIVERSITY, MANKATO | R | 399.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000969 | 05/11/2021 | MOON PALS | R | 182.10 | ACCOUNTS PAYABLE VOUCHER |
| *V4000970 | 05/11/2021 | OFFICE DEPOT | R | 503.54 | ACCOUNTS PAYABLE VOUCHER |
| *V4000971 | 05/11/2021 | ORBIT RESEARCH, LLC | R | 235.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000972 | 05/11/2021 | PITNEY BOWES | R | 54.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000973 | 05/11/2021 | PLAY THERAPY SUPPLY | R | 119.93 | ACCOUNTS PAYABLE VOUCHER |
| *V4000974 | 05/11/2021 | 409-PRAXAIR DISTRIBUTION INC | R | 172.58 | ACCOUNTS PAYABLE VOUCHER |
| *V4000975 | 05/11/2021 | PRO-ED, INC | R | 224.40 | ACCOUNTS PAYABLE VOUCHER |
| *V4000976 | 05/11/2021 | RENAISSANCE LEARNING INC | R | 34.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000977 | 05/11/2021 | ROSEMOUNT PARKS & RECREATION | R | 695.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000978 | 05/11/2021 | SAFE LIFE DEFENSE | R | 78.99 | ACCOUNTS PAYABLE VOUCHER |
| *V4000979 | 05/11/2021 | SCHOLASTIC BOOK CLUBS | R | 309.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000980 | 05/11/2021 | SCHOOL NURSE SUPPLY | R | 104.72 | ACCOUNTS PAYABLE VOUCHER |
| *V4000981 | 05/11/2021 | SCHOOL SPECIALTY, LLC | R | 772.31 | ACCOUNTS PAYABLE VOUCHER |
| *V4000982 | 05/11/2021 | SHRED-IT USA | R | 252.20 | ACCOUNTS PAYABLE VOUCHER |
| *V4000983 | 05/11/2021 | SPECTRUM BRANDS | R | 752.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000984 | 05/11/2021 | STAGES LEARNING MATERIAL | R | 149.99 | ACCOUNTS PAYABLE VOUCHER |
| *V4000985 | 05/11/2021 | THE HOME DEPOT | R | 699.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000986 | 05/11/2021 | THE HOME DEPOT PRO | R | 2453.66 | ACCOUNTS PAYABLE VOUCHER |
| *V4000987 | 05/11/2021 | THE RAPTOR CENTER | R | 125.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000988 | 05/11/2021 | THE WORKS MUSEUM | R | 145.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000989 | 05/11/2021 | THERAPY NOTES, LLC | R | 340.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000990 | 05/11/2021 | THINKING COLLABORATIVE, LLC | R | 452.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000991 | 05/11/2021 | UNEQUAL TECHNOLOGIES COMPANY | R | 469.60 | ACCOUNTS PAYABLE VOUCHER |
| *V4000992 | 05/11/2021 | UNIVERSAL CLEANING SERVICES | R | 9474.18 | ACCOUNTS PAYABLE VOUCHER |
| *V4000993 | 05/11/2021 | USI | R | 1424.95 | ACCOUNTS PAYABLE VOUCHER |
| *V4000994 | 05/11/2021 | VIRCO MFG CORP | R | 11557.46 | ACCOUNTS PAYABLE VOUCHER |
| *V4000995 | 05/11/2021 | WARNERS STELLIAN | R | 2402.98 | ACCOUNTS PAYABLE VOUCHER |
| *V4000996 | 05/11/2021 | WORLD POINT, INC | R | 171.46 | ACCOUNTS PAYABLE VOUCHER |
| *V6603243 | 05/12/2021 | JOAN MARIE ABDULKADIR | R | 12.32 | ACCOUNTS PAYABLE VOUCHER |
| *V6603244 | 05/12/2021 | ANN CATHERINE ALLEN | R | 150.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603245 | 05/12/2021 | JESSICA DAWN CHAMBLIN | R | 297.32 | ACCOUNTS PAYABLE VOUCHER |
| *V6603246 | 05/12/2021 | ANNA JEANNE CORSELLO | R | 3.92 | ACCOUNTS PAYABLE VOUCHER |
| *V6603247 | 05/12/2021 | KATHERINE DIANE ENGEL | R | 58.80 | ACCOUNTS PAYABLE VOUCHER |
| *V6603248 | 05/12/2021 | PAMELA VICK GARRETSON | R | 315.84 | ACCOUNTS PAYABLE VOUCHER |
| *V6603249 | 05/12/2021 | RICHELLE E. GERNES | R | 51.52 | ACCOUNTS PAYABLE VOUCHER |
| *V6603250 | 05/12/2021 | COURTNEY ELIZABETH INMAN | R | 38.64 | ACCOUNTS PAYABLE VOUCHER |
| *V6603251 | 05/12/2021 | CINDY LOU JACOBS | R | 47.04 | ACCOUNTS PAYABLE VOUCHER |
| *V6603252 | 05/12/2021 | AMY TAMARAH WOLF KAUFMAN | R | 17.92 | ACCOUNTS PAYABLE VOUCHER |
| *V6603253 | 05/12/2021 | EMILY JEAN KENDALL | R | 34.72 | ACCOUNTS PAYABLE VOUCHER |
| *V6603254 | 05/12/2021 | BETSY SUE LARSEN | R | 9.52 | ACCOUNTS PAYABLE VOUCHER |
| *V6603255 | 05/12/2021 | JENNIFER ANN LENTZ | R | 61.60 | ACCOUNTS PAYABLE VOUCHER |
| *V6603256 | 05/12/2021 | KARIN NICOLE LUNDIN | R | 11.20 | ACCOUNTS PAYABLE VOUCHER |
| *V6603257 | 05/12/2021 | JODI KAY MONSON | R | 20.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603258 | 05/12/2021 | JESSICA KAY MONTGOMERY | R | 42.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603259 | 05/12/2021 | JAMES ANTHONY MYRMAN | R | 23.52 | ACCOUNTS PAYABLE VOUCHER |

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| *V6603260 | 05/12/2021 | HOLLY MARIE PEMBLE | R | 65.52 | ACCOUNTS PAYABLE VOUCHER |
| *V6603261 | 05/12/2021 | MICHELLE JEAN SHANLEY | R | 136.08 | ACCOUNTS PAYABLE VOUCHER |
| *V6603262 | 05/12/2021 | PATTY L. STANLEY | R | 82.32 | ACCOUNTS PAYABLE VOUCHER |
| *V6603263 | 05/12/2021 | BRETT MICHAEL SWANSON | R | 21.73 | ACCOUNTS PAYABLE VOUCHER |
| *V6603264 | 05/12/2021 | SONIA LYNN TENDRICH | R | 35.28 | ACCOUNTS PAYABLE VOUCHER |
| *V6603265 | 05/12/2021 | SHANYN NICOLE TUFTEE | R | 92.96 | ACCOUNTS PAYABLE VOUCHER |
| *V6603266 | 05/12/2021 | GREGORY ALEXANDER WALETSKI | R | 25.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603267 | 05/26/2021 | JOAN MARIE ABDULKADIR | R | 6.72 | ACCOUNTS PAYABLE VOUCHER |
| *V6603268 | 05/26/2021 | TARA JO BLACKERT | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603269 | 05/26/2021 | LOREEN M. BOHNERT | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603270 | 05/26/2021 | MATTHEW KYLE BRUNS | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603271 | 05/26/2021 | DON JAMES BUDACH | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603272 | 05/26/2021 | ANNE LOUISE BYER | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603273 | 05/26/2021 | FUNMILAYO WINIFRED CAREW | R | 20.16 | ACCOUNTS PAYABLE VOUCHER |
| *V6603274 | 05/26/2021 | LISA ANN CECCHINI | R | 42.56 | ACCOUNTS PAYABLE VOUCHER |
| *V6603275 | 05/26/2021 | EMILY MARGARET CLARK | R | 150.64 | ACCOUNTS PAYABLE VOUCHER |
| *V6603276 | 05/26/2021 | KATHLEEN COLLINS | R | 30.24 | ACCOUNTS PAYABLE VOUCHER |
| *V6603277 | 05/26/2021 | ANNA JEANNE CORSELLO | R | 3.92 | ACCOUNTS PAYABLE VOUCHER |
| *V6603278 | 05/26/2021 | CRAIG ALAN CURTIS | R | 306.72 | ACCOUNTS PAYABLE VOUCHER |
| *V6603279 | 05/26/2021 | JAMIE AUTUMN DALBESIO | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603280 | 05/26/2021 | SABREENA DANIELLE DARVEAUX | R | 11.20 | ACCOUNTS PAYABLE VOUCHER |
| *V6603281 | 05/26/2021 | CYNTHIA GARWOOD DIVELY | R | 7.84 | ACCOUNTS PAYABLE VOUCHER |
| *V6603282 | 05/26/2021 | MEGHAN LOUISE DOBSON | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603283 | 05/26/2021 | SHERILYN FAYE FRISQUE | R | 155.12 | ACCOUNTS PAYABLE VOUCHER |
| *V6603284 | 05/26/2021 | PAMELA VICK GARRETSON | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603285 | 05/26/2021 | DONNA GAYLE GREENFIELD | R | 120.96 | ACCOUNTS PAYABLE VOUCHER |
| *V6603286 | 05/26/2021 | PAMELA ANN GREENGO | R | 114.80 | ACCOUNTS PAYABLE VOUCHER |
| *V6603287 | 05/26/2021 | KELLY JEAN HANKES | R | 20.16 | ACCOUNTS PAYABLE VOUCHER |
| *V6603288 | 05/26/2021 | JANA LEE HEIDEMANN | R | 30.24 | ACCOUNTS PAYABLE VOUCHER |
| *V6603289 | 05/26/2021 | PETER ALLYN HENDRICKS | R | 56.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603290 | 05/26/2021 | JENNIFER AMY HETLAND | R | 154.40 | ACCOUNTS PAYABLE VOUCHER |
| *V6603291 | 05/26/2021 | MELISSA ROCHELL HO | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603292 | 05/26/2021 | JUSTIN DAVID HOELSCHER | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603293 | 05/26/2021 | DENISE ERIN HORVATH | R | 22.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603294 | 05/26/2021 | COURTNEY ELIZABETH INMAN | R | 40.32 | ACCOUNTS PAYABLE VOUCHER |
| *V6603295 | 05/26/2021 | ROSELAINÉ JOZAMAR-INOUSSA | R | 79.96 | ACCOUNTS PAYABLE VOUCHER |
| *V6603296 | 05/26/2021 | LORI ANN KLEIN | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603297 | 05/26/2021 | SHANNA MARIE KNUTSON | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603298 | 05/26/2021 | LAURA MARIE KVAMME | R | 129.95 | ACCOUNTS PAYABLE VOUCHER |
| *V6603299 | 05/26/2021 | CORY LEE LANGENFELD | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603300 | 05/26/2021 | JENNIFER ANN LENTZ | R | 30.24 | ACCOUNTS PAYABLE VOUCHER |
| *V6603301 | 05/26/2021 | KARIN NICOLE LUNDIN | R | 8.40 | ACCOUNTS PAYABLE VOUCHER |
| *V6603302 | 05/26/2021 | MELANIE FAY MANNINEN | R | 22.40 | ACCOUNTS PAYABLE VOUCHER |
| *V6603303 | 05/26/2021 | MONIQUE NICOLE MARPLE | R | 67.59 | ACCOUNTS PAYABLE VOUCHER |
| *V6603304 | 05/26/2021 | CATHLEEN CAROL MATTICE | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603305 | 05/26/2021 | EMMA IRENE KAE MAYES | R | 51.52 | ACCOUNTS PAYABLE VOUCHER |
| *V6603306 | 05/26/2021 | SHANNON BRENNAN BRENNAN | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603307 | 05/26/2021 | RACHEL ERIN NOVY | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603308 | 05/26/2021 | JENNIFER LEE OLSON | R | 595.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603309 | 05/26/2021 | AMANDA LYNN PETERS | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603310 | 05/26/2021 | MOLLY ANN PETERSON | R | 42.56 | ACCOUNTS PAYABLE VOUCHER |
| *V6603311 | 05/26/2021 | BROOKE ALLYSON PETERSON | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603312 | 05/26/2021 | CAROLINE ROSE PETERSON | R | 4.48 | ACCOUNTS PAYABLE VOUCHER |
| *V6603313 | 05/26/2021 | LYNN MARIE QUAM | R | 54.32 | ACCOUNTS PAYABLE VOUCHER |
| *V6603314 | 05/26/2021 | WENDI MARLAINA RENKEN | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603315 | 05/26/2021 | JESSICA LYNN RICHTER | R | 55.68 | ACCOUNTS PAYABLE VOUCHER |
| *V6603316 | 05/26/2021 | KATHLEEN RUBBO RICK | R | 43.12 | ACCOUNTS PAYABLE VOUCHER |

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| *V6603317 | 05/26/2021 | MELANIE ANN RIX | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603318 | 05/26/2021 | NICOLLE KATHERINE ROUSH | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603319 | 05/26/2021 | MELISSA RAE SCHALLER | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603320 | 05/26/2021 | MICHELLE JEAN SHANLEY | R | 145.60 | ACCOUNTS PAYABLE VOUCHER |
| *V6603321 | 05/26/2021 | CORTNEY ELIZABETH SMITH | R | 11.20 | ACCOUNTS PAYABLE VOUCHER |
| *V6603322 | 05/26/2021 | PATTY L. STANLEY | R | 117.60 | ACCOUNTS PAYABLE VOUCHER |
| *V6603323 | 05/26/2021 | AMY LYNN SWANEY | R | 1548.72 | ACCOUNTS PAYABLE VOUCHER |
| *V6603324 | 05/26/2021 | THOMAS JOSEPH SZEWCZYK | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603325 | 05/26/2021 | SONIA LYNN TENDRICH | R | 34.72 | ACCOUNTS PAYABLE VOUCHER |
| *V6603326 | 05/26/2021 | TAYLOR MAY THOMAS | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603327 | 05/26/2021 | GRETCHEN ANN TOAY | R | 27.44 | ACCOUNTS PAYABLE VOUCHER |
| *V6603328 | 05/26/2021 | ANITA LOUISE TRAYNOR | R | 51.52 | ACCOUNTS PAYABLE VOUCHER |
| *V6603329 | 05/26/2021 | SHANYN NICOLE TUFTEE | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603330 | 05/26/2021 | ERIC JOSEPH VAN BROCKLIN | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603331 | 05/26/2021 | IBNPLONGSAB SUNSHINE VANG | R | 13.60 | ACCOUNTS PAYABLE VOUCHER |
| *V6603332 | 05/26/2021 | MICHELLE LYNN VOLLBRECHT | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603333 | 05/26/2021 | BRIAN MATTHEW WATERS | R | 4.87 | ACCOUNTS PAYABLE VOUCHER |
| *V6603334 | 05/26/2021 | LORI JAYNE WILSON | R | 39.20 | ACCOUNTS PAYABLE VOUCHER |
| *V6603335 | 05/26/2021 | FRAN LOUISE WOOD | R | 309.68 | ACCOUNTS PAYABLE VOUCHER |
| *V6603336 | 05/26/2021 | SCOTT MICHAEL ZEHNDER | R | 20.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603337 | 05/26/2021 | MARK A. ZUZEK | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6603338 | 06/09/2021 | JESSICA DAWN CHAMBLIN | R | 264.32 | ACCOUNTS PAYABLE VOUCHER |
| *V6603339 | 06/09/2021 | VALERIE RAE ENFIEJIAN | R | 143.92 | ACCOUNTS PAYABLE VOUCHER |
| *V6603340 | 06/09/2021 | JONI KAY ERIE | R | 35.28 | ACCOUNTS PAYABLE VOUCHER |
| *V6603341 | 06/09/2021 | ADDIE SUZANNE GESKE | R | 112.56 | ACCOUNTS PAYABLE VOUCHER |
| *V6603342 | 06/09/2021 | RYAN WILLIAM HENRIOTT | R | 16.80 | ACCOUNTS PAYABLE VOUCHER |
| *V6603343 | 06/09/2021 | AMY TAMARAH WOLF KAUFMAN | R | 157.36 | ACCOUNTS PAYABLE VOUCHER |
| *V6603344 | 06/09/2021 | CAROL LEIGH KURTEN | R | 21.84 | ACCOUNTS PAYABLE VOUCHER |
| *V6603345 | 06/09/2021 | KEITH ERYN MALONE | R | 33.60 | ACCOUNTS PAYABLE VOUCHER |
| *V6603346 | 06/09/2021 | SAVANNAH NIKOLE NELSON | R | 10.08 | ACCOUNTS PAYABLE VOUCHER |
| *V6603347 | 06/09/2021 | NANCY MAE OLSON | R | 26.32 | ACCOUNTS PAYABLE VOUCHER |
| *V6603348 | 06/09/2021 | EMILY ANN PFISTERER | R | 205.52 | ACCOUNTS PAYABLE VOUCHER |
| *V6603349 | 06/09/2021 | LYNN MARIE QUAM | R | 48.72 | ACCOUNTS PAYABLE VOUCHER |
| *V6603350 | 06/09/2021 | JESSICA LYNN RICHTER | R | 203.70 | ACCOUNTS PAYABLE VOUCHER |
| *V6603351 | 06/09/2021 | AMBER GRACE SCHMITZ | R | 76.16 | ACCOUNTS PAYABLE VOUCHER |
| *V6603352 | 06/09/2021 | MICHELLE JEAN SHANLEY | R | 67.20 | ACCOUNTS PAYABLE VOUCHER |
| *V6603353 | 06/09/2021 | PATTY L. STANLEY | R | 117.60 | ACCOUNTS PAYABLE VOUCHER |
| *V6603354 | 06/09/2021 | HEATHER LYNN STOESZ | R | 129.36 | ACCOUNTS PAYABLE VOUCHER |
| *V6603355 | 06/09/2021 | BETHANY ANN THORSON | R | 27.44 | ACCOUNTS PAYABLE VOUCHER |
| *V6603356 | 06/09/2021 | IBNPLONGSAB SUNSHINE VANG | R | 5.10 | ACCOUNTS PAYABLE VOUCHER |
| *V6603357 | 06/09/2021 | KIMBERLY WIKLUND | R | 33.60 | ACCOUNTS PAYABLE VOUCHER |
| *V6603358 | 06/09/2021 | LORI JAYNE WILSON | R | 91.28 | ACCOUNTS PAYABLE VOUCHER |
| *V7701490 | 04/28/2021 | MEDICA | R | 40101.68 | ACCOUNTS PAYABLE VOUCHER |
| *V7701491 | 04/30/2021 | MN CHILD SUPPORT PAYMENT CENTER | R | 237.70 | ACCOUNTS PAYABLE VOUCHER |
| *V7701492 | 04/30/2021 | AFLAC | R | 2003.26 | ACCOUNTS PAYABLE VOUCHER |
| *V7701493 | 04/30/2021 | AMERIPRISE FINANCIAL ADVISORS | R | 8055.00 | ACCOUNTS PAYABLE VOUCHER |
| *V7701494 | 04/30/2021 | AXA EQUITABLE LIFE INS CO | R | 3902.39 | ACCOUNTS PAYABLE VOUCHER |
| *V7701495 | 04/30/2021 | FIDELITY INVSTMT TAX-EX SVC CO | R | 6526.27 | ACCOUNTS PAYABLE VOUCHER |
| *V7701496 | 04/30/2021 | HEALTH EQUITY, INC. | R | 26303.40 | ACCOUNTS PAYABLE VOUCHER |
| *V7701497 | 04/30/2021 | HORACE MANN LIFE INS | R | 2255.85 | ACCOUNTS PAYABLE VOUCHER |
| *V7701498 | 04/30/2021 | INTERNAL REVENUE SERVICE | R | 235645.07 | ACCOUNTS PAYABLE VOUCHER |
| *V7701499 | 04/30/2021 | EDUCATION MN ESI BILLING TRUST | R | 10416.30 | ACCOUNTS PAYABLE VOUCHER |
| *V7701500 | 04/30/2021 | MN DEPT OF REVENUE | R | 38471.29 | ACCOUNTS PAYABLE VOUCHER |
| *V7701501 | 04/30/2021 | MN STATE RETIREMENT SYSTEM | R | 2345.83 | ACCOUNTS PAYABLE VOUCHER |
| *V7701502 | 04/30/2021 | EXECUTIVE DIRECTOR | R | 52113.79 | ACCOUNTS PAYABLE VOUCHER |
| *V7701503 | 04/30/2021 | STATE TREASURER, TRA | R | 110097.32 | ACCOUNTS PAYABLE VOUCHER |
| *V7701504 | 04/30/2021 | VARIABLE ANNUITY LIFE INS CO | R | 7839.12 | ACCOUNTS PAYABLE VOUCHER |

DATE: 06/09/2021
TIME: 13:24:38

INTERMEDIATE SCHOOL DISTRICT 917
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 7
ACCTPA21
ACCOUNTING PERIOD: 12/21

SELECTION CRITERIA: chkstat.rundate between '20210428 00:00:00.000' and '20210609 00:00:00.000'

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| *V7701505 | 04/30/2021 | VOYA | R | 2118.53 | ACCOUNTS PAYABLE VOUCHER |
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| *V7701514 | 05/14/2021 | AMERIPRISE FINANCIAL ADVISORS | R | 8013.33 | ACCOUNTS PAYABLE VOUCHER |
| *V7701515 | 05/14/2021 | AXA EQUITABLE LIFE INS CO | R | 3902.39 | ACCOUNTS PAYABLE VOUCHER |
| *V7701516 | 05/14/2021 | FIDELITY INVSTMT TAX-EX SVC CO | R | 6526.27 | ACCOUNTS PAYABLE VOUCHER |
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| TOTAL FUND | | | | 2854584.87 | |
| TOTAL REPORT | | | | 2854584.87 | |

533 WELLNESS

I. PURPOSE

The purpose of this policy is to assure a school environment that promotes and protects students' health, well-being, and ability to learn by supporting healthy eating and physical activity.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and education.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of students, parents, teachers, school health professionals, the school board, school administrators and the general public in development, implementation, authority and period review and update of the school district's Wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. GOALS

- A. **Physical Activity**

1. Through district curriculum district 917 will educate students to recognize that physical education is an essential component of the educational process and that good health fosters student achievement.
2. Provide opportunities to strengthen the skills and knowledge needed to maintain a healthy lifestyle through the district's physical education and health curricula.
3. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities such as watching television;
4. Teachers will be encouraged to develop opportunities for physical activity that can be incorporated into subject lessons and are encouraged to provide short, physical activity breaks during class.

B. Nutrition Education and Promotion

1. Through district curriculum district 917 will provide nutrition education that follows national and state standards and focuses on understanding the relationship between personal behavior, individual health and the impact of food choices.
2. Provide nutrition education that is developmentally appropriate, culturally relevant and includes participatory activities.
3. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte [snack] lines, vending machines, fundraising events, concession stands, and student stores.
4. Teachers will be encouraged to incorporate nutritional information into subject lessons when appropriate.

IV. NUTRITION GUIDELINES

A. Competitive Foods and Beverages

1. All competitive foods and beverages made available on campus (including concessions and a la carte cafeteria items) will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods

during the school day, and create an environment that reinforces the development of healthy eating habits.

2. Food service personnel will take every measure to ensure that student access to foods and beverages meet or exceed all federal, state, and local laws and guidelines.
3. Food service personnel shall adhere to all federal, state, and local food safety and security guidelines.
4. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
5. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
6. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
7. Food will not be used as a reward or punishment for academic performance or behavior. Per the Americans with Disabilities Act, special Consideration will be given for students with an Individual Education Plan, 504 accommodation or with special health and dietary requirements.

B. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.

C. School Food Service Program/Personnel

1. The school district will provide healthy and safe school meal programs that strictly comply with all federal, state, and local statutes and regulations.
2. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA Dietary Guidelines for Americans.
3. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.
4. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
5. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
6. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
7. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.

D. Communications with Parents

1. The school district recognizes that parents and guardians have a primary and fundamental role in promoting and protecting their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.
3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support

parents' efforts to provide their children with opportunities to be physically active outside of school.

V. IMPLEMENTATION AND MONITORING

- A. After approval by the school board, the wellness policy will be implemented throughout the school district.
- B. District 917 will maintain a Health and Wellness Committee to support the goals of the Wellness Policy. The committee will compile data reported from schools to assess compliance with the Wellness Policy and report to the superintendent on the progress made by the district in attaining the goals of the Wellness Policy.
- C. School food service staff, at the school or district level, will ensure compliance within the school's food service areas and will report to the food service program administrator, the building principal, or the superintendent's designee, as appropriate.
- D. The school district's food service program administrator will annually inform the community about district progress in attaining the goals of the Wellness Policy.
- E. The superintendent or designee will ensure compliance with the wellness policy and will provide an annual report of the school district's compliance with the policy to the school board.

Legal References: 42 U.S.C. § 1751 *et seq.* (Healthy and Hungry-Free Kids Act)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
42 U.S.C. § 175Bb (Local Wellness Policy)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org

Board Policy 6.15 Wellness states the Food Service Program Administrator/Business manager will annually inform the community about district progress in attaining the goals of the Wellness Policy. This Policy was reviewed and approved by the board on April 7, 2014 (copy of complete policy enclosed). ISD 917 has made progress in attaining goals within this policy and I would like to summarize by location the reports provided by our Assistant Directors supervising these locations.

Goal 1 - Physical Activity:

Don Budach, Assistant Director

TESA:

Students participate in recreation and leisure activities in the community as well as a part of our curriculum in Health and Fitness and Lifetime Recreation classes. Students are engaged in a variety of activities such as bowling, bocce ball, kickball, yoga, walking, seasonal outdoor activities and utilizing the DCTC fitness center.

PACES:

Students participate in a variety of motor related activities throughout the school day. Specialists such as DAPE and OT provide services related to students' motor needs during DAPE and Occupational Therapy. In the elementary program recess is a part of the daily routine, allowing student's time to access playground equipment and interact with their non-disabled peers.

DASH:

Students participate in a variety of adapted motor related activities on a daily basis with the support of staff. Specialists such as DAPE, OT and PT also address the students motor needs based on their ability.

Jamie Dalbesio, Assistant Director

Concord Education Center:

30 minutes of physical education is provided to students daily during the school day. Developmental Adaptive Physical Education (DAPE) is provided if a need is determined within the students' Individual Education Plans (IEPs). A portion of the curriculum is dedicated to educate students on the benefits of a healthy lifestyle and what a healthy lifestyle means. Transition-aged students may also participate in adaptive fitness activities with Anytime Fitness in Inver Grove Heights for 30 minutes per week. 25 minutes of recess is provided to each student daily, as well as sensory integration and other gross-motor activities as determined by the students' IEPs.

Shannon Brennan, Assistant Director

Alliance Education Center:

Physical Education/DAPE is offered each day. A portion of the curriculum dedicated to educate students on the benefits of a healthy lifestyle and what a healthy lifestyle

means. Short physical breaks are provided throughout the academic day. 20 minutes of recess is provided to each student daily as well.

Jennifer Hetland, Assistant Director

Options and Anthony Louis:

Teachers create opportunities for physical activity throughout the instructional day.

Juvenile Service Center/New Chance:

Physical Education/DAPE is offered each day/ a portion of the curriculum dedicated to educate students on the benefits of a healthy lifestyle and what a healthy lifestyle means. Short physical breaks are provided throughout the academic day.

Lebanon Education Center (TEA and IDEA):

Students in the group setting participate in a 30 Physical Education class each day. They also have breaks during the day for shorter periods (10-15 minutes) of physical activity such as walking, playing catch, shooting baskets in the gym, etc. Individual students participate in a Physical Education whenever possible and also have physical activity breaks incorporated into their schedule throughout the day. As part of the Physical Education class, students have participated in a cross fit program that was funded through a grant from Education Minnesota.

Brooke Peterson, Director of Teaching and Learning

D/HH Preschool:

Learners participate daily in physical activity in the Lincoln Center Elementary recess room, and then also with another planned physical activity session either outside on the playground, or in the Lincoln Center Elementary gym, depending on the weather. Some learners with motor delays additionally receive PT services to develop their balance, strength and coordination skills to be as physically active as they are able. In addition, the D/HH preschool has movement/sensory breaks provided throughout the school day per individual student's sensory/physical needs.

D/HH Lincoln Center Elementary:

Students participate in physical activity during their school day with regular physical education classes provided in the general education setting at Lincoln Center Elementary, which follows the District 6 PE curriculum. In addition, learners participate in physical activity by playing games and playing on playground equipment during daily recess. Staff promotes learners' participation during their supervision of students in both school PE classes and recess settings. Some learners with motor delays additionally receive PT and DAPE services to develop their balance, strength and coordination skills to be as physically active as they are able. In addition, movement/sensory breaks are provided throughout learners' school day per individual student's sensory/physical needs.

D/HH Inver Grove Heights Middle School:

Students participate in physical activity during their school day with regular physical education classes provided in the general education setting at Inver Grove Heights Middle School, which follows the District 199 PE curriculum.

D/HH Simley High School:

Students participate in physical education classes per high school credit requirements. Some learners with motor delays additionally receive PT and DAPE services to develop their balance, strength and coordination skills to be as physically active as they are able.

Jennifer Olson, Assistant Director

Cedar School (SUN):

Students in the group setting participate in a 30 Physical Education class each day. They also have breaks during the day for shorter periods (10-15 minutes) of physical activity such as walking, playing catch, shooting baskets in the gym, etc. Individual students participate in a Physical Education whenever possible and also have physical activity breaks incorporated into their schedule throughout the day.

Eric Van Brocklin, Principal

DCALS (DCTC Campus):

Students are given the opportunity to participate in Physical Education class on a quarter to quarter basis. We provide time during our daily advisory class for staff to get students involved in group activities such as dodgeball, kick ball, soccer and walking around the campus.

DCALS (North Campus):

Students are given the opportunity to participate in Physical Education class on a quarter to quarter basis. We provide time during our daily advisory class for staff to get students involved in group activities such as dodgeball, kick ball, soccer and walking around the campus.

DCALS (South Campus):

Students are given the opportunity to participate in Physical Education class on a quarter to quarter basis. We provide time during our daily advisory class for staff to get students involved in group activities such as dodgeball, kick ball, soccer and walking around the campus.

Goal #2 - Nutritional Education and Promotion:

Don Budach, Assistant Director

TESA:

Students are taught about healthy eating habits in Independent Living, Home Living Basics and Health and Fitness. Students also learn about serving sizes, reading labels, planning balanced meals and healthy food choices.

PACES:

Students have an opportunity for a healthy snack during break time. Students also learn about healthy eating through curriculum accessed in both special education and general education classrooms.

DASH:

Student's nutritional needs are met per their individualized plan.

Jamie Dalbesio, Assistant Director

Concord Education Center:

Health class is taught by a classroom teacher and standards are reinforced by our physical education teacher. Students have access daily to snacks during individual breaktimes and when determined by their Individual Education Plan. Students also participate in meal planning as part of transition-based programming. All students have access to an in-house food shelf that provides complete meals to families when needed. These items are distributed on a weekly basis.

Shannon Brennan, Assistant Director

Alliance Education Center:

Life skills curriculum includes nutrition education, students participate in creating healthy meals. Teachers are encouraged to incorporate nutritional information into subject lessons when appropriate. The school offers appropriate foods and snacks at the student store. Students also have the opportunity to participate in a mobile pantry program that provides healthy groceries 2 times per month to our students and their families at no cost.

Jennifer Hetland, Assistant Director

Options and Anthony Louis:

Teachers incorporate nutritional information into subject lessons when appropriate. Students are encouraged to bring healthy lunches to program.

Juvenile Service Center/New Chance:

Teachers incorporate nutritional information into subject lessons when appropriate.

Lebanon Education Center (TEA and IDEA): Students learned about healthy eating as part of their Life Skills classes. Cooking activities focused on healthy eating and snacks offered to students also focused on healthy items. Students also have the opportunity to

participate in a mobile pantry program that provides healthy groceries 2 times per month to our students and their families at no cost.

Brooke Peterson, Director of Teaching and Learning

D/HH Preschool:

The parents of learners are encouraged by staff to provide healthy snacks and lunches for their preschool-age children, and staff educates the young preschool learners about healthy food choices within the context of instruction during snack and lunch time.

D/HH Elementary (Lincoln Center Elementary):

Students are taught about healthy eating habits and making healthy food choices through the District 6 general education health education curriculum, through District 6's very proactive guidance of good nutrition through their breakfast and lunch programs, as well as District 6's deliberate instruction about this area in general education classrooms through special in-services. Staff encourages students to make healthy food choices.

D/HH Middle School (Inver Grove Heights Middle School):

Students are taught about healthy eating habits and making healthy food choices through the general education health education curriculum, and District 199's food service programs. Staff encourages students to make healthy food choices.

D/HH High School (Simley High School):

Students are taught about healthy eating habits and making healthy food choices through the general education health education curriculum, and District 199's food service programs. Staff encourages students to make healthy food choices.

Jennifer Olson, Assistant Director

Cedar (SUN): Group classrooms taught healthy eating as part of the Life Skills class and students learned to make healthy meals and snacks. Students also have the opportunity to participate in a mobile pantry program that provides healthy groceries 2 times per month to our students and their families at no cost.

Eric Van Brocklin, Principal

DCALS (DCTC Campus):

Students are provided the opportunity to enroll in a Health class throughout the year. Staff addresses healthy living choices during daily advisory class. Students are periodically involved in cooking activities that promote healthy choices in foods.

DCALS (North Campus):

Students are provided the opportunity to enroll in a Health class throughout the year. Staff addresses healthy living choices during daily advisory class. Students are periodically involved in cooking activities that promote healthy choices in foods.

DCALS (South Campus):

Students are provided the opportunity to enroll in a Health class throughout the year. Staff addresses healthy living choices during daily advisory class. Students are periodically involved in cooking activities that promote healthy choices in foods.

To: ISD 917 School Board Members
John Christiansen, Superintendent
Mark Zuzek, Assistant Superintendent

From: Nicolle Roush, Executive Director of Business Services

Date: June 15, 2021

Re: FY22 ISD 917 board approved meal prices

Information:

- Intermediate School District 917 has renewed our participation in the National School Lunch Program (NSLP) for FY21. Our Lunch Program operates at four of our locations: Alliance Education Center, Dakota County Technical College, Lebanon Education Center and Concord Education Center.
- Lancer Dining Services will again be contracting with us to provide our breakfast and lunch meals. The contract price per meal will increase by \$.06 to **\$1.98** per breakfast and by \$0.09 to **\$3.31** per lunch. ISD 917 FY21 breakfast prices were \$1.50 for students, \$2.50 for adults; lunch prices were \$3.05 for students and \$4.75 for adults with an additional milk charge of \$0.45.
- ISD #917 is typically required by the USDA under the Healthy, Hunger-Free Kids Act of 2010 to use a Paid Lunch Equity (PLE) price adjustment calculation. This calculation typically requires us to increase our lunch prices by \$.10 annually.
- The USDA has again determined that all meals will be served free for the duration of fiscal year 2021-2022 under the Seamless Summer Option (SSO). They have also determined that schools will be reimbursed at the higher Summer Food Service Program (SFSP) rates.
- ISD #917 does transfer general funds revenues each fiscal year to balance the food service fund history as follows: fiscal year 2017 was \$35,240, 2018 was \$29,032, 2019 was \$29,372, 2020 was \$7,876.34 and 2021 estimates is \$14,000.

Recommendation: Based on the USDA decision, PLE calculation, fund balance support and contract prices ISD 917 pays to our food vendor, I am recommending the board approve the following FY22 pricing:

Student Breakfast **\$1.50**, Student Lunch \$3.05 (**.00 increase**), Milk **\$0.45**
Adult Breakfast **\$2.50**, Adult Lunch **\$4.75**

Board Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PERTAINING TO THE TERMINATION OF EMPLOYMENT
SUPPORT SERVICE EMPLOYEES

WHEREAS, the School Board of Intermediate School District 917 had received on June 15, 2021, from the administration, recommendations on program reductions and termination of support service employees,

BE IT RESOLVED, by the School Board of Intermediate School District 917, as follows:

That the following listed employees be terminated from their position/employment with Intermediate School District 917 effective at the end of the 2020-2021 school year:

Alicia Lane, Student Assistant
Amy Fox, SLI
Shannon Miller, Classroom Assistant
Brett Swanson, Classroom Assistant
Jamie Hernandez, Classroom Assistant
Dorothy Vitullo, Classroom Assistant
Todd Alexander, Classroom Assistant
Tiffany Pennington, Classroom Assistant
Leah Swenson, Program Assistant
Nancy Smoley, Classroom Assistant

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against same: _____.

Whereupon said resolution was declared duly passed and adopted.

Dated: _____



Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local educational agency that uses the Education Identity Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOWA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOWA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (typically the superintendent or director) is designated as the IOWA. If the local educational agency or organization assigns this role to more than one person, identify each designated person in this board resolution.

NOTE: Please complete the following board resolution language using your organization's letterhead.

Designation of the Identified Official with Authority for Education Identity Access Management

Organization Name: _____

6-Digit or 9-Digit Organization Number (e.g., 1234-01 or 1234-01-000): _____

The Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOWA) for this organization:

Print Name: _____

Title: _____

Board Member Signature:

Name: _____

Date: _____

Once the EDIAM Board Resolution is completed, scan and send it to: useraccess.mde@state.mn.us



Intermediate School District #917

Proposed Adopted Budget
2021 - 2022

June 15, 2021

ISD 917 Hours and Rate Comparison Secondary Education & Special Education Programs

Secondary Technical Center Programs:

| | 2020-21 Est. Hrly Rates | 2021-22 Est. Hrly Rates | % change | |
|--|------------------------------------|------------------------------------|---------------------|---------------------------------------|
| Secondary Career and Technical Programs Average Rate | 15.05 | 16.22 | 7.77% | FY21 used fund balance to reduce rate |
| Career Exploration Program Rate | 9.32 | | -100.00% | Discontinued program |
| Food Industry Careers Program Rate | 8.44 | | -100.00% | Discontinued program |
| | 2020-21 Est. Billable Hours | 2021-22 Est. Billable Hours | % change | |
| Secondary Vocational Student Billable Hours | 75,082 | 68,508 | -8.76% | (6 ADM's) |
| DCALS Student Billable Hours (unweighted) | 151,548 | 151,548 | 0.00% | |
| DCALS South Student Billable Hours (unweighted) | 12,456.00 | 24,912.00 | 100.00% | 12 ADM's |
| DCALS North Student Billable Hours (unweighted) | 64,356.00 | 64,356.00 | 0.00% | |
| DCALS Ext. Day Student Billable Hours (unweighted) | 57,090.00 | 57,090.00 | 0.00% | (Est. based on 3 yr avg.) |
| Total Student Billable Hours | 360,532 | 366,414 | 1.63% | |

Special Education Programs:

| | 2020-21 Est. Hrly Rates | 2021-22 Est. Hrly Rates | % change | |
|--|------------------------------------|------------------------------------|-----------------|--|
| Special Education Resource Program Average Rate | 58.20 | 61.51 | 5.69% | |
| Purchase of Services Agreements Average Cost per FTE | 116032.00 | 118953.00 | 2.52% | |
| | 2020-21 Est. Billable Hours | 2021-22 Est. Billable Hours | % change | |
| Special Education Resource Student Billable Hours | 564,071 | 639,581 | 13.39% | |
| Special Education Purchase of Service Billable Hrs | 45,788 | 45,788 | 0.00% | |
| Total Student Billable Hours | 609,859 | 685,369 | 12.38% | |

Intermediate Rate Comparison

Intermediate School District 917

| <u>Fiscal year</u> | <u>Ratio of Exp to Aid</u> | <u>Total exp</u> | <u>Total aid</u> | <u>Exp after aid applied</u> | <u>Billable hours (sped only)</u> | <u>Hrly rate before aid</u> | <u>Hrly rate after aid</u> |
|--------------------|--------------------------------|------------------|------------------|----------------------------------|---------------------------------------|-----------------------------|----------------------------|
| FY16 | 0.58 | \$16,026,004.38 | \$9,338,232.88 | \$6,687,771.50 | 388492 | \$41.25 | \$17.21 |
| FY17 | 0.59 | \$17,225,860.82 | \$10,175,078.03 | \$7,050,782.79 | 414217 | \$41.59 | \$17.02 |
| FY18 | 0.59 | \$19,066,257.03 | \$11,023,392.82 | \$8,042,864.21 | 411310 | \$46.35 | \$19.55 |
| FY19 | 0.53 | \$22,340,890.73 | \$11,914,173.81 | \$10,426,716.92 | 439413 | \$50.84 | \$23.73 |
| FY20 | 0.55 | \$25,425,613.49 | \$13,906,025.17 | \$11,519,588.32 | 504435 | \$50.40 | \$22.84 Run date 4/20/21 |

Northeast Metro 916

| <u>Fiscal year</u> | <u>Ratio of Exp to Aid</u> | <u>Total exp</u> | <u>Total aid</u> | <u>Exp after aid applied</u> | <u>Billable hours (sped only)</u> | <u>Hrly rate before aid</u> | <u>Hrly rate after aid</u> |
|--------------------|--------------------------------|------------------|------------------|----------------------------------|---------------------------------------|-----------------------------|----------------------------|
| FY16 | 0.57 | \$23,086,129.40 | \$13,172,869.51 | \$9,913,259.89 | 470927 | \$49.02 | \$21.05 |
| FY17 | 0.55 | \$25,287,089.71 | \$13,932,241.21 | \$11,354,848.50 | 513878 | \$49.21 | \$22.10 |
| FY18 | 0.53 | \$30,175,837.89 | \$15,963,412.33 | \$14,212,425.56 | 544881 | \$55.83 | \$26.08 |
| FY19 | 0.58 | \$31,767,389.21 | \$18,467,206.95 | \$13,300,182.26 | 513811 | \$61.83 | \$25.89 |
| FY20 | 0.57 | \$34,523,229.57 | \$19,746,894.91 | \$14,776,334.66 | 500704 | \$68.95 | \$29.51 Run date 4/20/21 |

Intermediate School District 287

| <u>Fiscal year</u> | <u>Ratio of Exp to Aid</u> | <u>Total exp</u> | <u>Total aid</u> | <u>Exp after aid applied</u> | <u>Billable hours (sped only)</u> | <u>Hrly rate before aid</u> | <u>Hrly rate after aid</u> |
|--------------------|--------------------------------|------------------|------------------|----------------------------------|---------------------------------------|-----------------------------|----------------------------|
| FY16 | 0.57 | \$35,612,589.65 | \$20,447,166.65 | \$15,165,423.00 | 627476 | \$56.76 | \$24.17 |
| FY17 | 0.53 | \$38,769,097.33 | \$20,498,074.16 | \$18,271,023.17 | 638535 | \$60.72 | \$28.61 |
| FY18 | 0.59 | \$37,802,164.15 | \$22,392,901.35 | \$15,409,262.80 | 595009 | \$63.53 | \$25.90 |
| FY19 | 0.55 | \$39,985,087.36 | \$22,093,865.99 | \$17,891,221.38 | 579524 | \$69.00 | \$30.87 |
| FY20 | 0.57 | \$40,342,871.43 | \$23,138,895.82 | \$17,203,975.61 | 583679 | \$69.12 | \$29.48 Run date 4/20/21 |

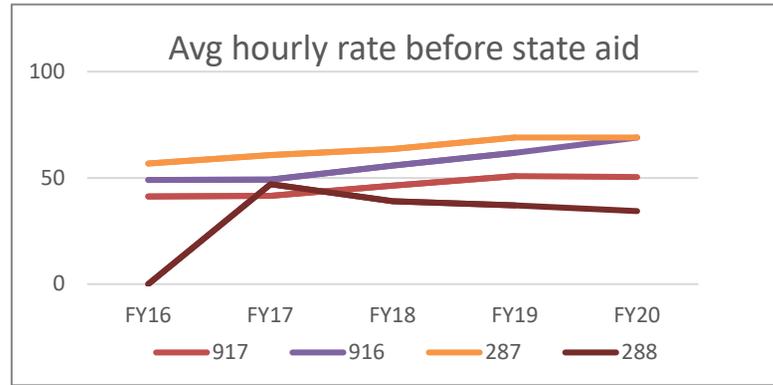
Southwest Metro Intermediate 288

| <u>Fiscal year</u> | <u>Ratio of Exp to Aid</u> | <u>Total exp</u> | <u>Total aid</u> | <u>Exp after aid applied</u> | <u>Billable hours (sped only)</u> | <u>Hrly rate before aid</u> | <u>Hrly rate after aid</u> |
|--------------------|--------------------------------|------------------|------------------|----------------------------------|---------------------------------------|-----------------------------|----------------------------|
| FY16 | 0 | \$0.00 | \$0.00 | \$0.00 | 0 | \$0.00 | \$0.00 |
| FY17 | 0.6 | \$8,272,180.01 | \$4,979,576.90 | \$3,292,603.11 | 175906 | \$47.03 | \$18.72 |
| FY18 | 0.56 | \$7,810,512.17 | \$4,352,978.93 | \$3,457,533.24 | 200026 | \$39.05 | \$17.29 |
| FY19 | 0.61 | \$7,502,698.52 | \$4,565,034.33 | \$2,937,665.19 | 201676 | \$37.20 | \$14.57 |
| FY20 | 0.52 | \$8,585,672.72 | \$4,444,266.43 | \$4,141,406.29 | 249345 | \$34.43 | \$16.61 Run date 4/20/21 |

Intermediate Rate Comparison

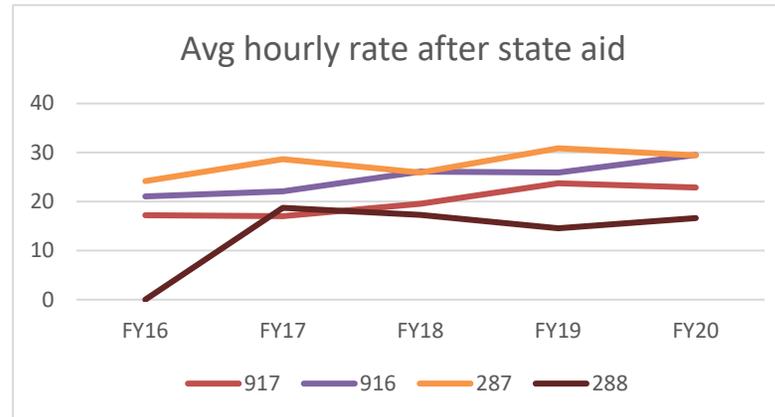
Hourly Rate Before State Aid

| | FY16 | FY17 | FY18 | FY19 | FY20 |
|-----|-------|-------|-------|-------|-------|
| 917 | 41.25 | 41.59 | 46.35 | 50.84 | 50.40 |
| 916 | 49.02 | 49.21 | 55.83 | 61.83 | 68.95 |
| 287 | 56.76 | 60.72 | 63.53 | 69.00 | 69.00 |
| 288 | 0 | 47.03 | 39.05 | 37.13 | 34.43 |



Hourly Rate After State Aid

| | FY16 | FY17 | FY18 | FY19 | FY20 |
|-----|-------|-------|-------|-------|-------|
| 917 | 17.21 | 17.02 | 19.55 | 23.73 | 22.84 |
| 916 | 21.05 | 22.10 | 26.08 | 25.89 | 29.51 |
| 287 | 24.17 | 28.61 | 25.90 | 30.87 | 29.45 |
| 288 | 0 | 18.72 | 17.29 | 14.54 | 16.61 |



Intermediate School District 917

2021-2022

Overview of Proposed Adopted Budget

| Fund # | Fund Name | Projected Fund Balance 6/30/2021 | Projected Revenues | Projected Expenditures | Projected Fund Balance 6/30/2022 |
|--------|------------------------------|--|-----------------------|---------------------------|--|
| 1 | Secondary | 3,123,695 | 3,819,077 | 3,946,188 | 2,996,584 |
| 2 | Special Education | 6,584,702 | 45,943,456 | 45,764,617 | 6,763,541 |
| 5 | Gen Capital Exp. | 13,115 | 526,700 | 527,900 | 11,915 |
| 10 | Institutional Support | 0 | 32,225 | 32,225 | 0 |
| 13 | Secondary Resale | 19,180 | 18,670 | 24,388 | 13,462 |
| 14 | Special Ed Resale | 11,348 | 7,550 | 7,050 | 11,848 |
| 15 | 917 Support Services | 671 | 0 | 0 | 671 |
| 50 | Student Activities | 3,970 | 3,600 | 3,600 | 3,970 |
| | Total Operating Fund | 9,756,681 | 50,351,278 | 50,305,968 | 9,801,991 |
| 3 | Food and Nutrition | 0 | 202,270 | 202,270 | 0 |
| 20 | Internal Service Fund | -706,457 | 135,000 | 115,000 | -686,457 |
| 21 | Self Funded Dental Ins. Plan | 399,792 | 520,250 | 485,000 | 435,042 |
| 22 | Self Funded Health Ins. Plan | 2,617,602 | 5,438,450 | 4,654,660 | 3,401,392 |
| | Total Funds | 12,067,618 | 56,647,248 | 55,762,898 | 12,951,968 |

The general funds projected reserved/unassigned fund balance as of 6/30/2022

Preliminary operating fund balance \$ 9,801,991

Preliminary operating fund balance as a percentage of expenditures 19.48%

Excluding restricted fund balance (Fund 5) 19.67%

FY21 projected unassigned fund balance 21.90%

| Intermediate School District 917 | | | | | | | | | | | | | | |
|--|-----------------|----------------|---------------|--------------|---------------|------------|----------|---------------------|--------------------------|----------------------------|-----------------------------|----------------------------|--------------------|--|
| Balance Sheet - GASB 54 Fund Balances | | | | | | | | | | | | | | |
| Governmental Funds as of June 30, 2022 | | | | | | | | | | | | | | |
| | | | | General Fund | | | | | | | | | | |
| | Fund 1 | Fund 2 | Fund 5 | Fund 10 | Fund 13 | Fund 14 | Fund 15 | Food Service Fund 3 | Internal Service Fund 20 | Self Funded Dental Fund 21 | Self Funded Medical Fund 22 | Student Activities Fund 50 | Total Fund Balance | |
| Nonspendable: | | | | | | | | | | | | | | |
| inventories | | | | | | | | | | | | | | |
| prepaid expenses | | | | | | | | | | | | | | |
| Restricted for: | | | | | | | | | | | | | | |
| health and safety | | | | | | | | | | | | | | |
| basic skills compensatory | | | | | | | | | | | | | | |
| deferred maintenance projects | | | | | | | | | | | | | | |
| operating capitol/bond payment | | | 11,915 | | | | | | | | | | 11,915 | |
| safe schools levy | | | | | | | | | | | | | | |
| OPEB | | | | | | | | | | | | | | |
| other fund activities | | | | | | | | | | | | | | |
| Committed for: | | | | | | | | | | | | | | |
| fund balance for next year | | | | | | | | | | | | | | |
| Assigned for: | | | | | | | | | | | | | | |
| next year severance pay | | | | | | | | | | | | | | |
| next year retiree health insurance | | | | | | | | | | | | | | |
| school carryover budgets | | | | | | | | | | | | | | |
| scholarships | | | | | | | | | | | | | | |
| encumbrances | | | | | | | | | | | | | | |
| Unassigned for: | | | | | | | | | | | | | | |
| unassigned | 2,996,584 | 6,763,541 | 0 | 0 | 13,462 | 11,848 | 671 | | -686,457 | 435,042 | 3,401,392 | 3,970 | 12,940,053 | |
| 21-22 Projected Fund Balance | 2,996,584 | 6,763,541 | 11,915 | 0 | 13,462 | 11,848 | 671 | 0 | -686,457 | 435,042 | 3,401,392 | 3,970 | 12,951,968 | |
| 20-21 Final Fund Balance | 3,123,695 | 6,584,702 | 13,115 | 0 | 19,180 | 11,348 | 671 | 0 | -706,457 | 399,792 | 2,617,602 | 3,970 | 12,063,648 | |
| Change | -127,111 | 178,839 | -1,200 | 0 | -5,718 | 500 | 0 | 0 | 20,000 | 35,250 | 783,790 | 0 | 884,350 | |

Intermediate School District 917

Expenditure Comparison

2020-21 Revised Budget and 2021-22 Adopted Budget

| Fund # | Description | FY 20-21 Revised Exp. Budget | FY 21-22 Adopted Exp. Budget | Difference | Percent Change |
|--------|------------------------------|------------------------------------|------------------------------------|------------------|----------------|
| 1 | Secondary | 4,442,090 | 3,946,188 | -495,902 | -11.16% |
| 2 | Special Ed. | 39,991,881 | 45,764,617 | 5,772,736 | 14.43% |
| 5 | Capital Improvements | 530,100 | 527,900 | -2,200 | -0.42% |
| 10 | Institutional Support | 37,606 | 32,225 | -5,381 | -14.31% |
| 13 | Secondary Resale | 10,287 | 24,388 | 14,101 | 137.08% |
| 14 | Special Ed Resale | 6,100 | 7,050 | 950 | 15.57% |
| 15 | 917 Support Services | 0 | 0 | 0 | 0.00% |
| 50 | Student Activities | 2,300 | 3,600 | 1,300 | 56.52% |
| | Total Operating Fund | 45,020,364 | 50,305,968 | 5,285,604 | 11.74% |
| 3 | Food and Nutrition | 116,310 | 202,270 | 85,960 | 73.91% |
| 20 | Internal Service Fund | 142,500 | 115,000 | -27,500 | -19.30% |
| 21 | Self Funded Dental Ins. Plan | 485,000 | 485,000 | 0 | 0.00% |
| 22 | Self Funded Health Ins. Plan | 4,114,560 | 4,654,660 | 540,100 | 13.13% |
| | Total Funds | 49,878,734 | 55,762,898 | 5,884,164 | 11.80% |

Highlight of significant changes between 2020-21 revised exp vs 2021-22 adopted exp:

- Fund 1 Salary and benefit increases built in for estimated and actual contract settlements. Additional budget adjustment detail enclosed on page 7 and 8.
- Fund 2 Salary and benefit increases built in for estimated and actual contract settlements. Additional budget adjustment detail enclosed on page 7 and 8.
- Funds 13&14 Projecting increase in amount of resale activities with assumption in person education.
- Fund 3 Increase projected with expansion of SUN and TEA Programs.
- Fund 20 Reduction with updated actuarial evaluation of GASB 75.
- Funds 21 & 22 Anticipating an increase in participation with increase in staffing. ISD 917 is going out for Bids this year for Dental and Medical plans anticipating we will receive competitive bids to hold stop loss and third prtry administrative fees.

FY22 Intermediate School District 917 Revised Budget Assumptions

1% increase in General Ed formula per ADM

2021-23 Contracts unsettled:

| | | | |
|---|--|-------|----------|
| Teachers | | 3.00% | Estimate |
| Administrators (includes Bus. Manager, Sp. Ed Director, Asst Directors/Principals and IT) | | | |

2020-22 Contracts settled:

| | | | |
|----------------------|--|-------|---------|
| BCBA's Mental Health | | 3.47% | Average |
|----------------------|--|-------|---------|

2020-22 Contracts settled:

| | | | |
|--|--|-------|---------|
| Classified School Year costs for salary and benefits | | | |
| Classified Full Year costs for salary and benefits | | | |
| Clerical costs for salary and benefits | | 4.00% | Average |
| Custodians costs for salary and benefits | | | |
| Executive Assistant costs for salary and benefits | | | |
| Health Assoc. costs for salary and benefits | | | |
| Interpreters cost for salary and benefits | | | |
| Paraprofessionals cost for salary and benefits | | | |

Enrollment Assumptions:

| | | | |
|-------------------------------|-----------------------|----|------|
| Secondary Vocational Programs | Enrollment decreasing | -6 | ADMs |
| DCALS South | Enrollment increasing | 12 | ADMs |
| DCALS | Enrollment | 0 | ADMs |
| DCALS North | Enrollment | 0 | ADMs |
| Ext Year On-line | Enrollment | 0 | ADMs |
| Special Education | Enrollment increasing | 72 | ADMs |

Total ADM Changes 78

**HIGHLIGHT OF SIGNIFICANT CHANGES BETWEEN
2020-21 REVISED EXPENSES VS 2021-22 ADOPTED EXPENSES**

| | | | | |
|------------------------------|---|--------------------------------|---------------|--------------------|
| Fund 1 | | | | |
| DCALS | Decrease 1.0 FTE guidance counselor | -1 | FTE | (\$112,800) |
| Secondary Vocational | Decrease 1.0 FTE career exploration teacher, .33 work exp. teacher, .33 FTE food industry career teacher, .25 FTE medical careers teacher, .40 mechatronics teacher and .33 FTE fund chef teacher | -2.65 | FTE | (\$339,893) |
| District Wide | Decrease Safe Schools Levy | | | (\$49,850) |
| | Decrease basic skills compensatory | | | (\$94,912) |
| | | Total Changes in Fund 1 | -3.65 | -\$597,455 |
| Fund 2 | | | | |
| SUN program | Increase 1 FTE teacher, 3 non-licensed staff and classroom supplies & equipment | 4.00 | FTE | \$210,000 |
| TESA Program | Increase 1 FTE lead teacher, 1 teacher, 3 non-licensed staff, classroom supplies & equip | 5.00 | FTE | \$267,200 |
| DASH Program | Increase 1 FTE teacher, 1 health assoc., 2 non-licensed staff, classroom supplies & equip | 4.00 | FTE | \$205,650 |
| | Decrease 1 FTE teacher and 1 non-licensed staff (LNHS classroom closed) | -2.00 | FTE | (\$107,000) |
| DHH Program | Increase 1 FTE assistant director and decrease 1 FTE dean | | | \$20,000 |
| FY21 adopted budget staffing | Built back staffing compliments that were unfilled during FY21 revised budgets (90 FTE Non licensed paras went unfilled and 10 licensed teachers unfilled) | 100.00 | FTE | \$3,950,000 |
| District Wide | Increase in overhead allocation | | | \$152,562 |
| | Increase in leases | | | \$26,500 |
| | Increase in Safe Schools Levy, medical assistance third party funds, ESSER II federal funds | | | \$340,893 |
| | Decrease in workers compensation due to improved mod. factor of 2.64 | | | (\$117,085) |
| | Decrease in maintenance budgets | | | (\$59,000) |
| | Decrease in Basic Skills Compensatory, Grow your Own, CARES, GEERS and ESSER federal funds. | | | (\$610,092) |
| | | Total Changes in Fund 2 | 111 | \$4,279,628 |
| | | Net Changes | 107.35 | \$3,682,173 |

ISD 917 Levies FY21 vs. FY22

| District | FY21 Lease Levy payable 2021 | FY22 Lease Levy payable 2022 | FY22 AEC Levy payable 2021 | FY23 AEC Levy payable 2022 | FY21 Safe School Levy payable 2021 | FY22 Safe School Levy payable 2022 | FY22 LTFM payable 2021 | FY23 LTFM payable 2022 | \$ change from prior year levies | % Change from prior year levies |
|----------|------------------------------|------------------------------|----------------------------|----------------------------|------------------------------------|------------------------------------|------------------------|------------------------|----------------------------------|---------------------------------|
| 6 | \$83,128.71 | \$87,244.97 | \$36,870.76 | \$36,084.25 | \$49,005.17 | \$49,395.00 | \$1,249.85 | \$5,664.41 | \$8,134.14 | 4.78% |
| 191 | \$171,801.29 | \$173,842.55 | \$65,004.43 | \$68,255.20 | \$124,966.52 | \$119,967.00 | \$4,212.15 | \$19,473.84 | \$15,554.20 | 4.25% |
| 192 | \$208,559.41 | \$214,918.68 | \$73,268.54 | \$66,173.86 | \$117,963.01 | \$115,374.00 | \$2,705.30 | \$12,863.22 | \$6,833.50 | 1.70% |
| 194 | \$254,092.02 | \$255,864.66 | \$90,060.33 | \$92,891.10 | \$187,154.40 | \$194,985.00 | \$5,085.96 | \$24,383.86 | \$31,731.91 | 5.92% |
| 195 | \$14,103.00 | \$14,607.12 | \$4,202.54 | \$4,593.52 | \$11,074.68 | \$11,466.00 | \$305.70 | \$1,508.81 | \$2,489.53 | 8.39% |
| 197 | \$156,569.77 | \$161,324.26 | \$56,486.03 | \$58,055.44 | \$83,537.23 | \$85,605.00 | \$3,205.78 | \$15,305.44 | \$20,491.33 | 6.84% |
| 199 | \$120,471.67 | \$109,385.92 | \$47,630.30 | \$51,784.36 | \$56,233.13 | \$54,135.00 | \$1,774.68 | \$8,311.23 | (\$2,493.27) | -1.10% |
| 200 | \$130,111.38 | \$128,767.96 | \$56,744.09 | \$52,430.17 | \$69,552.95 | \$69,279.00 | \$2,053.32 | \$9,756.10 | \$1,771.49 | 0.69% |
| 271 | \$249,838.84 | \$250,735.46 | \$95,432.98 | \$94,232.10 | \$163,508.62 | \$165,255.00 | \$6,460.26 | \$30,598.09 | \$25,579.95 | 4.96% |
| Totals | \$1,388,676.09 | \$1,396,691.58 | \$525,700.00 | \$524,500.00 | \$862,995.71 | \$865,461.00 | \$27,053.00 | \$127,865.00 | \$110,092.78 | 3.93% |

*Lease Levy allocated based on 4 variables: TNTC, APU's, Five Year Average Special Education Tuition Costs, and 18-19 Student Utilization

*Safe School Levy allocated based on member district APU's

*LTFM levy allocated based on 2 variables: TNTC and APU's

*May board meeting safe schools was reported as a decrease of \$2,465.28 and is an increase resulting in a total levy increase of \$110,092.77

RESOLUTION

WHEREAS, Minnesota Statutes 123B.14, Subd. 1, empowers the School Board to combine the duties of the offices of Clerk and Treasurer of the School Board in one person in the Business Office of the School District.

WHEREAS, the Intermediate School District 917 has decided to combine the duties of the Clerk and Treasurer in one person in the Office of Business Affairs.

THEREFORE, BE IT RESOLVED THAT the Executive Director of Intermediate School District 917 is designated by the School Board of Intermediate School District No. 917 to perform the duties of Clerk and Treasurer of the District.

The motion for adoption for the Resolution was made by Member _____, duly seconded by Member _____,

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: _____
Chair

By: _____
Clerk



808 COVID-19 FACE COVERING POLICY

I. PURPOSE

The purpose of this policy is to establish requirements for employees students and other persons (including visitors, guests, contractors, etc.) present on school property to wear face coverings in classrooms, preschool, child care settings and other indoor areas, ~~as well as outdoor areas where a physical distance of 6 feet cannot be maintained between persons, in order to minimize exposure to COVID-19.~~ **to address public health concerns.**

II. GENERAL OF STATEMENT OF POLICY

- A. The policy of the school district is to comply with Executive Order 20-81, ~~Executive Order 20-82~~, and applicable face covering requirements from the Minnesota Department of Health and the Minnesota Department of Education.
- B. Face coverings are meant to protect other people in case the wearer does not know they are infected.
- C. ~~Unless an exception described in Part IV below applies,~~ **When outlined in the district's posted learning plan**, all students, staff, and other people present indoors in school buildings and district offices or riding on school transportation vehicles are required to ~~wear a~~ **comply with standards to wear a** face covering.
- D. A violation of this policy occurs when any student, staff, or other person present in a school building, in the school district office, or on a school transportation vehicle fails to wear a face covering, unless an enumerated exception applies.

III. DEFINITION OF FACE COVERING

- A. A face covering must be worn to cover the nose and mouth completely, should not be overly tight or restrictive, and should feel comfortable to wear. The following are included in the definition of face covering:
 - 1. Paper or disposable mask;
 - 2. Cloth face mask;
 - 3. Scarf;
 - 4. Neck gaiter;

5. Bandana;
 6. Religious face covering; and
 7. Medical-grade masks and respirators
- B. A face shield is a clear plastic barrier that covers the face and allows visibility of facial expressions and lip movements for speech perception. A face shield should extend below the chin and to the ears, and there should be no exposed gap between the forehead and the shield's headpiece.
- C. Masks that incorporate a valve designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow exhaled droplets to be released into the air.

IV. EXCEPTIONS AND ALTERNATIVES; TEMPORARY REMOVAL OF FACE COVERING

- A. Face coverings should not be placed on anyone under age 2, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the face covering without assistance, or anyone who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.
- B. A face shield may be used as an alternative to a face covering in the following situations:
1. A student in grades kindergarten through eighth grade may wear a face shield when wearing a face covering is problematic.
 2. A teacher of any grade level may wear a face shield when wearing a face covering may impede the educational process.
 3. Staff, students, or visitors who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition may wear a face shield instead of a face covering.
 4. Staff providing direct support student services may wear a face shield instead of a face covering when a face covering would impede the service being provided.
- C. Staff, students, and other people present in school buildings or in district offices may temporarily remove their face covering or face shield in the following situations:

1. When engaging in classes or activities conducted outdoors, though people participating in these activities should maintain six feet of distance to the extent possible;
2. When engaging in indoor physical activity where the level of exertion makes wearing a face covering difficult, though people participating in these activities should maintain six feet of distance to the extent possible;
3. During activities, such as swimming or showering, where the face covering will get wet;
4. While receiving a service, including nursing, medical, or personal care services, that cannot be performed or is difficult to perform when the individual receiving the service is wearing a face covering;
5. Pre-kindergarten students age 5 years and younger participating in programming in a school building or district office;
6. When the wearer needs to remove their face covering to eat or drink, though care should be taken to maintain as much space as possible between people while doing so;
7. During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument, though people participating in these activities should maintain six feet of distance to the extent possible;
8. When required by school staff for the purposes of identification;
9. Staff working alone in their offices, classrooms, vehicles, or job locations that have no person-to-person interaction;
10. Staff working in communal spaces that have barriers such as Plexiglas or cubicle walls between employees that are above face level; or
11. When communicating with a person who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

V. IMPLEMENTATION

- A. This policy will be available on the website at www.isd917.org, About, School Board, Policies.

- B. The school district will provide face coverings and/or face shields to employees and students. Employees and students may choose to wear their own face covering as long as it covers the nose and mouth. To the extent practicable, the school district will maintain an extra supply of face coverings for people who forget to bring their face covering.
- C. The school district will teach and reinforce the use of face coverings and/or face shields for students and staff throughout the school day, including on transportation vehicles, inside school buildings, and generally when on school grounds.
- D. Individuals who cannot tolerate a face covering due to a medical condition or disability related condition may be permitted to utilize alternative options such as a face shield or other reasonable accommodation. The Superintendent or designee shall have discretion to determine whether an employee, parent, or community member qualifies for a reasonable accommodation and the accommodation to be provided. For a student with a medical condition or disability, the student's education team (i.e. IEP team, Section 504 team, health plan team) will determine whether the student qualifies for a reasonable accommodation and the accommodation to be provided. As a condition to granting a reasonable accommodation, the school district may require an individual to provide a physician's note and/or other relevant information or with respect to the condition or circumstance. Requests for reasonable accommodations from the face covering requirement shall be assessed on a case-by-case basis in accordance with applicable federal and state law.
- E. All face coverings shall meet the requirements of applicable dress code policies and/or codes of conduct.
- ~~F. The school district will make available distance learning to its enrolled students who may be medically vulnerable or otherwise unwilling to return to in-person or hybrid learning.~~

VI. ENFORCEMENT; CONSEQUENCES FOR NON-COMPLIANCE

- A. In order to promote the health and safety of employees, students and members of the community, and make available a safe environment that is conducive to learning, compliance with this policy is necessary.
- B. Employees who fail or refuse to comply with this policy may be subject to discipline, as appropriate, up to and including the termination of employment.
- C. Students who fail or refuse to comply with this policy may be subject to discipline or removal from school property. ~~Students unwilling to participate in in-person or hybrid learning in compliance with this policy will be offered distance learning.~~
- D. The school district may, in its discretion, report violators of this policy to law

enforcement. Any individual who willfully violates Emergency Executive Order 20-81 ~~or 20-82~~ is guilty of a petty misdemeanor and upon conviction must be punished by a fine not to exceed \$100. (NOTE: This does not apply to: (1) children younger than 14 years old; or (2) students 14 years old and older who are enrolled in a school identified in Paragraph 12 of Emergency Executive Order 20-81, and who are on the premises of the school for educational purposes).

Legal References: Emergency Executive Order 20-81
 ~~Emergency Executive Order 20-82~~
 Minn. Stat. § 12.45 (Governor's Orders and Rules, Effect)
 Minn. Stat. § 12.45 (Violations; Penalties)

Cross References: MSBA/MASA Model Policy 807 (Health and Safety Policy)