

Regular School Board Meeting
Tuesday, April 7, 2020 5:00 PM

917 Board Room
130 145th Street East
Rosemount, MN 55068

Agenda

- I. Call to Order - Chair Lewis**
- II. Conduct Pledge of Allegiance - Chair Lewis**
- III. Visitors opportunity to be heard - Chair Lewis**
- IV. Additions to the agenda - Chair Lewis**
- V. Good News Reports**
- VI. Consent Agenda - Chair Lewis**
 - A. Minutes, March 3, 2020, Regular School Board Meeting
 - B. Personnel Summaries
 - 1. Unlicensed Candidate Summaries
 - 2. Licensed Candidate Summaries
- VII. Donations**
- VIII. Business Manager's Report - Nicolle Roush**
 - A. Review and Approve Payment of Bills
 - B. Review and Approve Wire Transfers
 - C. Review and Approve Investment Report
- IX. Reports**
 - A. 917 Employee and Teacher of the Spring Quarter - Melissa Schaller
 - B. Review Accounts Receivable Aged Invoice Report - Nicolle Roush
 - C. Review and Approve Temporary Employee Report - Mark Zuzek
- X. Policies**
 - A. Memo - Policy Updates
 - B. Review new Policy 613 - Graduation Requirements, first reading - Mark Zuzek
 - C. Review revised Policy 419 - Tobacco-Free Environment, first reading - Mark Zuzek
 - D. Review revised policy 534 - Student Meal Charges, second reading - Mark Zuzek
 - E. Review revised Policy 6.15 Health, Wellness & Safety - first reading - Mark Zuzek
- XI. Review and Approve ISD 917 Calendar for 2020-2021 - Mark Zuzek**
- XII. Discussion on teleconferencing for future Board meetings - Mark Zuzek**
- XIII. Resolution Relating to the Termination and Nonrenewal of the Teaching Contracts of Probationary Teachers - Mark Zuzek**
- XIV. Adjournment**

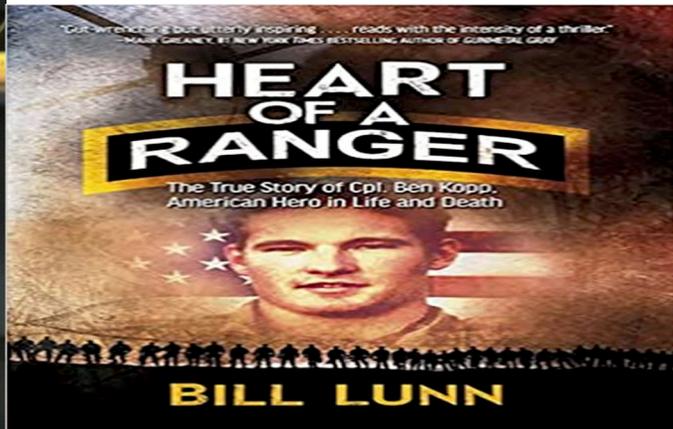
Good News Report
Secondary Programs
April 2020

-Valmont Industries made a donation to our DCALS main campus math department in the amount of \$500. This money will help to support the growth of our Mechatronics/Robotics and Industry 4.0 program taught by Lynn Morris.

-The Construction Trades programs are at the point on the house where they are ready for siding and final inside trim. We are still about 3 weeks ahead of last year's schedule. We hope to go back soon. Paul Landwehr-Teacher

-Erin Mahnke has officially begun her position as Dean of Students for the DCALS programs on March 30th. Erin has been a long-time Science teacher within the DCALS main campus program. We are excited to have her working with our students, parents, and staff.

-On Tuesday, March 10th, Jill Stephenson spoke to students at the DCALS Main campus. Jill is the mother of former DCALS student Ben Kopp. Students in Erin Hale-Sanford's History/Literature class read the book, Heart of a Ranger, about Ben's life and ultimate sacrifice. With pictures from Ben's life playing in the background, Jill spoke to students about his determination to become an Army Ranger. She recalled how Ben had certain obstacles in his life, but instead of giving up, he persevered to make his dreams come true. Jill focused on the fact that Ben has had an impact (and still does) on a lot of people's lives; something that they can strive for in their own lives.



-Dale Engman has helped numerous staff in all our programs set up Digital Learning options through shared resources in Google and outside resources through a wide range of e-learning. He has held daily planning and support sessions for staff in his room.

- Norm Smith and Rachael Opseth, School Counselors for our DCALS programs have created and updated websites that provide a wide range of support options for students in our programs.
- Chris Miller, 360 Communities Family Social Worker at our DCALS North campus has worked daily to connect with students and families who have support needs within the community.
- DCALS staff from all 3 sites have worked with each other to create Google Classroom sites for each teacher. Those with greater knowledge of this process met daily with other staff members to get each teacher set up.
- CTE staff has met daily to work on Distance Learning plans with support from each other. They have all created both digital options and paper/pencil options for those without computer access.
- Dorinda Haasnoot, Kristin Kustrich, Betsy Cook, and Laurie Robertson, building Admin Asst support, have all worked with staff and parents to communicate current and future plans. They have helped staff with current grade reporting options, new student enrollment plans, scheduling for Quarter 4, and interaction with families who have had questions about future plans. Each have prepared and are ready to work remotely as needed to support staff needs with student schedules and attendance questions.
- Patti Mattos, Norm Smith, and Rachael Opseth, have all worked with new and potentially new families and students who are looking to enroll in our programs. They have connected with families to assure them that we will continue to find ways to support enrollment in our programs as the new quarter starts on March 30th.
- Our students are definitely at the center of the creative thinking by our teachers!"

[Good] News
Special Education
April 7, 2020

- **Our staff** is amazing. They have ramped up distance learning for the very unique population of students that we serve. While it is a stressful time, we have seen amazing things as a result of their efforts.
- **Taylor Thomas** and **Amanda Peters** have been especially helpful in navigating our efforts related to technology. They have provided training and worked to get us access to programs that can make the delivery of services much easier in the weeks ahead.
- Our **social work team**, especially **Alissa Peanasky** and **Kate Adams**, have been especially amazing during the events of the last few weeks. They have coordinated food shelf pick-ups and deliveries for families as well as compiled a resource document for them.
- Our **nursing team** has also been indispensable during this time. They are active in providing health services for our child care. Additionally, they have deployed items in our inventory, including N95 masks, to health care providers on the front lines.
- **Taylor Thomas** and **the Assistant Directors/Principals** for their work to outline our district distance learning plan.
- **Jennifer Hetland, Cory Langenfeld, Craig Curtis, Mark Zuzek, Alex Zuzek, Dave Stoll, and Jamie Dalbesio** for working together to get us moved as we manage the unexpected closure of Anthony Louis.
- **Meghan Dobson** and **Terri Gulbransen** for their work to organize our due process procedures in light of distance learning.
- **Jamie Dalbesio** who started an Instagram page (concordeducationcenter) for Concord Education Center families. She's posted a read along with her son Cam among other things.
- Our **DAPE/PE staff**, especially **Kristin Goeser**. She has a video posted to the Concord Education Center Instagram page. The DAPE/PE team also has a website with physical activities posted: <https://isd917dape.weebly.com>. Activities are posted daily, Monday through Friday.
- **Teresa Stiff** sent me an email to recognize the teacher with whom she works, **Tricia Domally**. In part Teresa shared, she "has set up a wonderful format for all of the paras in her team to be an active part of the distance learning model." Teresa went on to say, "I don't mean to gush or anything, maybe this is going on with every group, but it truly was awesome to touch base with our students. *Apparently we need them as much as they need us!*"
- **Hannah Radant** at Concord Education Center is using Smore to communicate daily assignments with families. Each subject is covered and links are provided to access assignment details. She's also included messages from paraprofessionals working in her classroom!

- We were notified on March 24th that Anthony Louis, a chemical dependency program in ISD 191 that we provide education to, was getting out of their lease effective at the end of March. While they will still provide service via telepractice and we will still educate students in the program, the space must be vacated by March 31st. Kudos to Jennifer Hetland for her work to coordinate our efforts. Along with the team that assisted her- Cory Langenfeld, Craig Curtis, Mark Zuzek, Alex Zuzek, Dave Stoll, and Jamie Dalbesio.
- Adaptive Physical Education Teacher, Mary Callister has made the best of her time social distancing. Mary is using her sewing skills to make masks to give to community members who have autoimmune disorders.
- The staff at Concord Education Center have been amazing as we are transitioning to a distance learning model. All staff -- licensed, non-licensed, and itinerant -- are working collaboratively to design programs for our students that are innovative and make the most of students not being able to be in-building for programming. Classroom teachers have set up content-rich Google Classrooms for communication hubs for families. Teachers and paras have made check-in videos for students and families. Despite the uncertain times, I am so proud to be on this amazing team of educators.
- TESA, DASH and PACES staff have done a tremendous job of creating a distance learning plan that will be utilizing a weekly choice board format breaking activities down by student goals/objectives and the different subjects taught throughout the instructional day. Each student will receive his/her own weekly plan, and parents/caregivers will choose activities to complete from each column throughout the course of the week. Due to the high level of support that each student needs, teachers will focus on building learning opportunities into the students regular activities of daily living as much as possible--incorporating communication and social skills learning opportunities within naturally occurring events/natural settings. Everyone has really stepped up and has risen to the occasion in these challenging times.
- On February 25th, seven students from Bloomington, Burnsville, Hastings, and West St. Paul/Mendota Heights, along with four vision teachers, attended a field trip to Sea Quest in Roseville. The field trip was sponsored by the MN Low Incidence Project and included elementary students with visual impairments from all over the metro area! The students spent the day learning about and touching many different animals, including sharks, stingrays, and chickens. Several brave students touched and hand-fed stingrays, and one brave teacher (very briefly) touched a snake! New friendships were formed and a good time was had by all!





- On March 5, the monthly opportunity to play goalball occurred in the evening for students with visual impairments at Concord Education Center. There was a small group of students that focused on skill development for the evening. Fun was had by all. There was even a little learner who played with the students for the evening.



- The high school and middle school students at Cedar have been participating in clubs every Friday afternoon. Students chose between team building activities, art, woodworking, and stop motion. The team building club participated in group activities that fostered collaboration and teamwork such as guiding each other blind folded through an obstacle course. The art club used a variety of mediums to explore and create various types of art. Stop motion club used stop motion technology to develop a short animated film. The woodworking club learned how to use basic tools to create a birdhouse and a decorative shelf. A final parent presentation day was planned to showcase students' work but was canceled due to distance learning. The students all worked very hard and enjoyed learning something new.
- Brenda Szoka's students at Cedar SUN learned how to write formal business and thank you letters. To make it meaningful, the class determined a school need. They identified that our wonderful secretary, Pam Severson gives out candy to students and staff as motivators, rewards for doing something well or just out of kindness. She is the bright spot in everyone's day as she lifts our spirits with her sweet treats. Brenda's class learned that Pam goes through tons of candy, which she buys out of her own money just to make us happy. So students decided to write letters to candy companies to see if they would be willing to help support the school. To date, the class has received three responses. The students were delighted to see actual donations. One was for Smartries, another was a generous donation of Zots and Hershey's sent \$6.00 in coupons. Great efforts on everyone's behalf. The class will look for other opportunities to write letters.
- Several students at Cedar SUN and TEA have either started to or completed transitions. Brenda Szoka's class has a lot to [celebrate.as](https://www.celebrate.as) many of the students are making positive gains. At Cedar, Angel (ISD 197) has fully transitioned back to the high school. Jimmy (ISD 271) is now taking 2 classes at the high school and Justin (191) has started transitioning to TESA. Antony (ISD ISD 271) added another class at the high school. Hunter (ISD 197) started a CEEP class at DCTC and Gavin (194) has one class back in Lakeville. At TEA, Gabe (ISD 191) has transitioned full time to his

home school. Dominic (ISD 271) has started a class at the high school. Travis (ISD 199) is transitioning from individual to group programming. Ranay (ISD 199) and Katrina (ISD 271) will be starting the CEEP program at DCTC once Distance Learning has ended. Annika (ISD 192) has fully transitioned into a group classroom.



- The students in Emily Payne’s and Christine Herzog’s elementary TEA classroom have been working super hard at being safe as a team. For every day being safe a student has, he or she earned a “scoop” of ice cream for the chart. Once the class made it to 60 scoops, the students got to have an ice cream/movie party! The kids were so proud of themselves! The students also showed their skills being safe and working as a team on a field trip to Vertical Endeavors. They encouraged each other and helped each other problem solve the route . Sabreena from ISD 200 made it all the way to the top!
- The staff at AEC have been tremendous during this time of transition. Selflessly, the team has been incredibly student and family focused. Like many of the other programs daily check-ins with students and families are scheduled and a sense of normalcy for our students is at the center of our plans. On March 30, we had our first day of materials pick-up and delivery. Our staff worked tirelessly to get things to families, roll with the changes, provided technology support, and called to check-in. Many families were expressing such gratitude for our staff. One of our paraprofessionals, Amy Hart, even made signs to hang up outside of the building telling the students we miss them. Going even further she had a sign that she had in the van for deliveries to let kids know we are thinking about them.

INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, March 3, 2020, at 1300 145th Street East, Rosemount, MN.

Members Present: Tom Bennett, DeeDee Currier, Kathy Lewis, Melissa Sauser, Byron Schwab, and ex-officio member Superintendent Mark Zuzek.

Members Absent: Russ Rohloff, Jill Lewis, Wendy Felton, Vanda Pressnall

Also Present: Nicolle Roush, Eric VanBrocklin, Melissa Schaller, Betsy Larsen, Lynette Spurgin, Laura Vollmuth, Amanda Berger, Joan Wambheim and Linda Berg

In the absence of the Chair Lewis, Vice Chair Rohloff, and Clerk Pressnall, Treasurer Kathy Lewis called the meeting to order at 4:00 PM.

There were no visitors to be heard.

The good news reports were presented.

1. Motion by Byron Schwab, seconded by DeeDee Currier, to approve the consent items, as presented. All present voted aye. Motion carried.
 - **Minutes:** February 4, 2020, Regular School Board Meeting
 - **Personnel:** *New Hires:* Mary Distad, Accounts Payable, effective March 9, 2020. Lauren Ellis, Classroom Assistant, effective February 18, 2020. Alison McCusker, Special Education Teacher, effective February 11, 2020. Jennifer Meyer, Classroom Assistant, effective February 3, 2020. Nicole Oberg-Peters, Classroom Assistant, effective March 2, 2020. Jameisha West, Classroom Assistant, effective February 28, 2020. *Rehires:* _Marth Allen, Speech Language Pathologist, effective February 20, 2020. *Change in Status:* Ryan Henriott, Student Assistant to Classroom Assistant, effective January 27, 2020. *Leaves of Absence:* Resignations and Terminations: Desiree Adamchick, Interpreter, effective March 5, 2020. Mackenzie Eckman, Program Assistant, effective February 28, 2020. Maya Lawrence, Classroom Assistant, effective March 4, 2020. Yessica Galvan, Classroom Assistant, effective February 28, 2020. Theresa Gulbransen, Special Education Assistant Director, effective June 30, 2020. Abby Rouster, Program Assistant, effective February 26, 2020. Estanie Tyler, Classroom Assistant, effective February 11, 2020. *Retirements:* Linda Cornelius, Special Education Teacher, effective June 30, 2020. Karen Doenges, Speech Language Pathologist, effective June 5, 2020. Donna Greenfield, Audiologist, effective June 5, 2020. Dave Stoll, Special Education Assistant Director, effective June 30, 2020.
2. Motion by DeeDee Currier, seconded by Byron Schwab, to approve the bills from January 30, 2020, to February 25, 2020, wire transfers and Investment Report for the month of January, as presented by the Business Manager. All present voted aye. Motion carried.
3. Jennifer Hetland recognized Joan Wambheim, 917 Employee of the Winter Quarter and Don Budach introduced Betsy Larsen, 917 Teacher of the Winter Quarter.
4. Board Member Tom Bennett introduced the following resolution: Resolution to Accept Donations in the amount \$2,500. The motion for the adoption of the foregoing resolution was duly seconded by Byron Schwab and upon vote being taken thereon, the following voted in favor thereof: Tom

Bennett, Kathy Lewis, DeeDee Currier, Melissa Sauser, Byron Schwab, and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum A.)

5. Melissa Schaller report on the D/HH Program location changes for 2020-2021.
6. Motion by Tom Bennett, seconded by Melissa Sauser, to approve the Special Director contract for 2019-2021 as presented. (Addendum B.) All present voted aye. Motion carried.
7. Motion by Byron Schwab, seconded by DeeDee Currier, to approve the Business Manager contract for 2019-2021 as presented. (Addendum C.) All present voted aye. Motion carried.
8. Motion by Tom Bennett, seconded by Melissa Sauser, to table the following policies until the April 7, 2020 School Board meeting to have a more robust discussion on the following policies: Policy 601 – School District Curriculum and Instruction Goals; Policy 603 – Curriculum Development; Policy 613 – Graduation Requirements; Policy 619 – Staff Development for Standards; Policy 419 – Tobacco-Free Environment, etc; Policy 534 – Student Meal Charges; and Policy 535 – Service Animals in Schools. .
9. Motion by Byron Schwab, seconded by Melissa sauser to adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 5:32 PM.

The next regular School Board Meeting will be Tuesday, April 7, 2020, at 5:00 PM, at the TESA Bloomington location, 2575 W. 88th Street, Bloomington.

Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF APRIL 7, 2020**

NEW HIRES:

Melissa Ackerson, Classroom Assistant, effective March 10, 2020.

Karley Branscomb, Classroom Assistant, effective March 16, 2020.

Monique Corcoran, Board Certified Behavior Analyst, effective March 20, 2020.

Andrea Fonseca, Classroom Assistant, effective April 1, 2020.

Ohjoon Kwon, Mathematics Teacher DCALS North, effective March 20, 2020.

Karisa Sorensen, Program Assistant, effective March 20, 2020.

Kimberly Wiklund, Classroom Assistant, effective March 10, 2020.

RE-HIRES:

CHANGE IN STATUS:

Madeleine August, Special Education Teacher, effective February 10, 2020.

Stacy Landgraf, Student Assistant to Classroom Assistant, effective March 16, 2020.

LEAVES OF ABSENCE:

RESIGNATION & TERMINATIONS:

Kaitlin Adams, School Social Worker, effective June 5, 2020.

Andrea Amos, Classroom Assistant, effective February 28, 2020.

Becky Hague, Special Education Teacher, effective June 5, 2020.

Employee, Classroom Assistant, effective March 19, 2020.

Shelbee Jaeger, Special Education Teacher, June 5, 2020.

Bridget Kopp, Special Education Teacher, effective June 5, 2020.

Rebecca Kruse, School Nurse, effective June 5, 2020.

Alexandra Lang, Classroom Assistant, effective March 20, 2020.

Brian Moga, Special Education Teacher, effective June 5, 2020.

Nichole Short, School Psychologist, effective June 5, 2020.

Amanda Tveraa, LSN Teacher, effective June 5, 2020.

Angelyn Weber, Special Education Teacher, effective June 5, 2020.

Employee, Health Associate, effective March 25, 2020.

RETIREMENTS:

**Intermediate School District #917
School Board**

Resolution to Accept Donations

Board member _____ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donations, as indicated below, in the amount of \$595.

1. Donation of \$100 to the ISD 917 SkillsUSA Activities Fund in honor of Katrina Walter from the Rosemount Area Arts Council. (Value: \$100.)
2. Donation of \$25 to the ISD 917 SkillsUSA Activities Fund in honor of Katrina Walter from John and Ann Loch. (Value: \$25.)
3. Donation of a Cuisinart Deluxe Grill Set and a Parini BBQ Grill Set to be used for Staff Recognition door prizes. (Value: \$100.)
4. Donation of a Culinary Knife Set from Cherry Cramer to be used for Staff Recognition door prizes. (Value: \$35.)
6. Donation of a \$25 gas card from Mike Callahan of Innovative Office Supplies to be used for Staff Recognition door prizes. (Value: \$25.)
7. Donation of \$200 Hyvee Gift Cards from Joe Neumann of Accelerated Technologies, LLC., to be used for Staff Recognition door prizes. (Value: \$200.)
8. Donation of a Bluetooth wireless stereo headset from Dakota Electric to be used for Staff Recognition door prizes. (Value: \$70.)
9. Donation of five Subway Gift certificates from the Inver Grove Heights Subway next to Concord Education Center to be used for Staff Recognition door prizes. (Value: \$40.)
10. Donation of \$500 from Valmont Industries of Farmington, to be used to purchase magnetic motor equipment for the Intro to Mechatronics and Manufacturing class. (Value: \$500.)

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof _____ and the following voted against the same: none. Whereupon said resolution was duly passed and adopted.

Date Board Approved: March 3, 2020.

SOURCEWELL
 DATE: 03/30/2020
 TIME: 15:51:49

INTERMEDIATE SCHOOL DISTRICT
 CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 1
 ACCTPA21
 ACCOUNTING PERIOD: 9/20

SELECTION CRITERIA: chkstat.rundate between '20200226 00:00:00.000' and '20200330 00:00:00.000'

DISTRIBUTION FUND: 01

| CHECK NUMBER | ISSUE DATE | VENDOR | STATUS | TOTAL | DESCRIPTION |
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| 1902781 | 02/27/2020 | ASL INTERPRETING SERVICES, INC | R | 128.00 | ACCOUNTS PAYABLE CHECK |
| 1902782 | 02/27/2020 | CENTERPOINT ENERGY | R | 737.19 | ACCOUNTS PAYABLE CHECK |
| 1902783 | 02/27/2020 | CENTURYLINK | R | 188.07 | ACCOUNTS PAYABLE CHECK |
| 1902784 | 02/27/2020 | DAKOTA COUNTY | R | 55.00 | ACCOUNTS PAYABLE CHECK |
| 1902785 | 02/27/2020 | DOOR SERVICE CO | R | 23840.00 | ACCOUNTS PAYABLE CHECK |
| 1902786 | 02/27/2020 | GOVCONNECTION INC | R | 174.76 | ACCOUNTS PAYABLE CHECK |
| 1902787 | 02/27/2020 | KAREN CASS FELLING, M.A., LP | R | 600.00 | ACCOUNTS PAYABLE CHECK |
| 1902788 | 02/27/2020 | MARCO INC | R | 1342.71 | ACCOUNTS PAYABLE CHECK |
| 1902789 | 02/27/2020 | OUTDOOR IMAGES, INC | R | 327.00 | ACCOUNTS PAYABLE CHECK |
| 1902790 | 02/27/2020 | PROCARE THERAPY | R | 3540.00 | ACCOUNTS PAYABLE CHECK |
| 1902791 | 02/27/2020 | SONOVA USA INC. | R | 4713.98 | ACCOUNTS PAYABLE CHECK |
| 1902792 | 02/27/2020 | STRATEGIC STAFFING SOLUTIONS | R | 8312.50 | ACCOUNTS PAYABLE CHECK |
| 1902793 | 02/27/2020 | SUNBELT STAFFING, LLC | R | 5880.25 | ACCOUNTS PAYABLE CHECK |
| 1902794 | 02/27/2020 | TEACHERS ON CALL | R | 11054.05 | ACCOUNTS PAYABLE CHECK |
| 1902795 | 02/27/2020 | UNIQUE SOFTWARE CORP | R | 895.00 | ACCOUNTS PAYABLE CHECK |
| 1902796 | 02/27/2020 | U.S. BANK STADIUM | R | 234.00 | ACCOUNTS PAYABLE CHECK |
| 1902797 | 02/27/2020 | TONY VILLELLI | R | 330.00 | ACCOUNTS PAYABLE CHECK |
| 1902798 | 02/28/2020 | WISCONSIN SCTF | R | 995.39 | ACCOUNTS PAYABLE CHECK |
| 1902799 | 02/28/2020 | EDUCATION MINNESOTA, LOCAL 3904 | R | 9596.46 | ACCOUNTS PAYABLE CHECK |
| 1902800 | 02/28/2020 | DEPARTMENT OF EDUCATION AWG | R | 138.66 | ACCOUNTS PAYABLE CHECK |
| 1902801 | 02/28/2020 | F.H. CANN & ASSOCIATES, INC | R | 92.44 | ACCOUNTS PAYABLE CHECK |
| 1902802 | 02/28/2020 | O.P.E.I.U., LOCAL 12 | R | 540.59 | ACCOUNTS PAYABLE CHECK |
| 1902803 | 02/28/2020 | RELATED SERVICES NURSES ESP | R | 236.50 | ACCOUNTS PAYABLE CHECK |
| 1902804 | 02/28/2020 | S.E.P., LOCAL 4242 | R | 3748.30 | ACCOUNTS PAYABLE CHECK |
| 1902805 | 02/28/2020 | UNITED WAY, GREATER TWIN CITIES | R | 135.00 | ACCOUNTS PAYABLE CHECK |
| 1902806 | 02/28/2020 | IVY FUNDS | R | 2340.63 | ACCOUNTS PAYABLE CHECK |
| * 1902808 | 03/05/2020 | 360 COMMUNITIES | R | 20303.50 | ACCOUNTS PAYABLE CHECK |
| 1902809 | 03/05/2020 | ALL IN ONE TRANSLATION AGENCY, LLC | R | 1440.00 | ACCOUNTS PAYABLE CHECK |
| 1902810 | 03/05/2020 | ANNE HOFF, SAFE HARBOR COUNSELING | R | 6500.00 | ACCOUNTS PAYABLE CHECK |
| 1902811 | 03/05/2020 | ASL INTERPRETING SERVICES, INC | R | 128.00 | ACCOUNTS PAYABLE CHECK |
| 1902812 | 03/05/2020 | BAYCOM, INC. | R | 59.50 | ACCOUNTS PAYABLE CHECK |
| 1902813 | 03/05/2020 | CENTURYLINK | R | 1044.26 | ACCOUNTS PAYABLE CHECK |
| 1902814 | 03/05/2020 | CREATIVELY FOCUSED | R | 1606.00 | ACCOUNTS PAYABLE CHECK |
| 1902815 | 03/05/2020 | FRONTIER COMMUNICATIONS | R | 1038.69 | ACCOUNTS PAYABLE CHECK |
| 1902816 | 03/05/2020 | HASTINGS BUS COMPANY | R | 151.56 | ACCOUNTS PAYABLE CHECK |
| * 1902816 | 03/11/2020 | HASTINGS BUS COMPANY | V | -151.56 | VOID MANUAL CHECK |
| 1902817 | 03/05/2020 | HUSSEIN RAJPUT, PHD, LP | R | 262.50 | ACCOUNTS PAYABLE CHECK |
| 1902818 | 03/05/2020 | IND SCH DIST 191 | R | 26405.40 | ACCOUNTS PAYABLE CHECK |
| 1902819 | 03/05/2020 | JESSICA DODGE | R | 1841.25 | ACCOUNTS PAYABLE CHECK |
| 1902820 | 03/05/2020 | MARTIN LAW FIRM PLLC | R | 242.00 | ACCOUNTS PAYABLE CHECK |
| 1902821 | 03/05/2020 | MASE | R | 230.00 | ACCOUNTS PAYABLE CHECK |
| 1902822 | 03/05/2020 | MEDICA | R | 1678.59 | ACCOUNTS PAYABLE CHECK |
| 1902823 | 03/05/2020 | MIDWEST SPECIAL INSTRUMENTS, CORP | R | 120.00 | ACCOUNTS PAYABLE CHECK |
| 1902824 | 03/05/2020 | MINN SCHOOL COUSELORS ASSOCIATION | R | 220.00 | ACCOUNTS PAYABLE CHECK |
| 1902825 | 03/05/2020 | PROCARE THERAPY | R | 1230.00 | ACCOUNTS PAYABLE CHECK |
| 1902826 | 03/05/2020 | REINHART FOODSERVICE, LLC | R | 1615.26 | ACCOUNTS PAYABLE CHECK |
| 1902827 | 03/05/2020 | SAM'S CLUB/SYNCHRONY BANK | R | 835.48 | ACCOUNTS PAYABLE CHECK |
| 1902828 | 03/05/2020 | SONOVA USA INC. | R | 496.99 | ACCOUNTS PAYABLE CHECK |
| 1902829 | 03/05/2020 | SOURCEWELL TECHNOLOGIES | R | 2841.46 | ACCOUNTS PAYABLE CHECK |
| 1902830 | 03/05/2020 | SSP/IGH ROTARY CLUB | R | 252.00 | ACCOUNTS PAYABLE CHECK |
| 1902831 | 03/05/2020 | STEALTHWEAR PROTECTIVE CLOTHING INC | R | 539.55 | ACCOUNTS PAYABLE CHECK |
| 1902832 | 03/05/2020 | STRATEGIC STAFFING SOLUTIONS | R | 10832.50 | ACCOUNTS PAYABLE CHECK |
| 1902833 | 03/05/2020 | TEACHERS ON CALL | R | 10186.69 | ACCOUNTS PAYABLE CHECK |

SOURCEWELL
DATE: 03/30/2020
TIME: 15:51:49

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 2
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ACCOUNTING PERIOD: 9/20

SELECTION CRITERIA: chkstat.rundate between '20200226 00:00:00.000' and '20200330 00:00:00.000'

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| 1902834 | 03/05/2020 | TRUSTED EMPLOYEES | R | 5.00 | ACCOUNTS PAYABLE CHECK |
| 1902835 | 03/05/2020 | VERIZON WIRELESS | R | 1160.29 | ACCOUNTS PAYABLE CHECK |
| 1902836 | 03/05/2020 | WH SECURITY, LLC | R | 68.85 | ACCOUNTS PAYABLE CHECK |
| 1902837 | 03/05/2020 | XCEL ENERGY | R | 9651.13 | ACCOUNTS PAYABLE CHECK |
| 1902838 | 03/11/2020 | APPLE VALLEY FORD | R | 211.97 | ACCOUNTS PAYABLE CHECK |
| 1902839 | 03/11/2020 | CUB FOODS - APPLE VALLEY | R | 186.42 | ACCOUNTS PAYABLE CHECK |
| 1902840 | 03/11/2020 | CUB FOODS - ROSEMOUNT | R | 265.78 | ACCOUNTS PAYABLE CHECK |
| 1902841 | 03/11/2020 | CUB FOODS LAKEVILLE | R | 32.91 | ACCOUNTS PAYABLE CHECK |
| 1902842 | 03/11/2020 | FRONTIER COMMUNICATIONS | R | 707.19 | ACCOUNTS PAYABLE CHECK |
| 1902843 | 03/11/2020 | GOVCONNECTION INC | R | 34.50 | ACCOUNTS PAYABLE CHECK |
| 1902844 | 03/11/2020 | IND SCH DIST 192 | R | 2148.00 | ACCOUNTS PAYABLE CHECK |
| 1902845 | 03/11/2020 | INTEREUM | R | 11162.81 | ACCOUNTS PAYABLE CHECK |
| 1902846 | 03/11/2020 | JILL STEPHENSON | R | 500.00 | ACCOUNTS PAYABLE CHECK |
| 1902847 | 03/11/2020 | KAREN CASS FELLING, M.A., LP | R | 600.00 | ACCOUNTS PAYABLE CHECK |
| 1902848 | 03/11/2020 | MARCO INC | R | 111.67 | ACCOUNTS PAYABLE CHECK |
| 1902849 | 03/11/2020 | MINNESOTA COACHES, INC. | R | 498.94 | ACCOUNTS PAYABLE CHECK |
| 1902850 | 03/11/2020 | MN CLN SERVICES, INC | R | 3873.33 | ACCOUNTS PAYABLE CHECK |
| 1902851 | 03/11/2020 | MN ENERGY RESOURCES CORPORATION | R | 1151.43 | ACCOUNTS PAYABLE CHECK |
| 1902852 | 03/11/2020 | PEDIATRIC HOME SERVICE | R | 3562.50 | ACCOUNTS PAYABLE CHECK |
| 1902853 | 03/11/2020 | PELLICCI ACE HARDWARE | R | 62.96 | ACCOUNTS PAYABLE CHECK |
| 1902854 | 03/11/2020 | PLANSOURCE BENEFITS ADMINISTRATION, | R | 145.04 | ACCOUNTS PAYABLE CHECK |
| 1902855 | 03/11/2020 | 409-PRAXAIR DISTRIBUTION INC | R | 424.47 | ACCOUNTS PAYABLE CHECK |
| 1902856 | 03/11/2020 | PROCARE THERAPY | R | 1950.00 | ACCOUNTS PAYABLE CHECK |
| 1902857 | 03/11/2020 | REPUBLIC SERVICES #923 | R | 671.87 | ACCOUNTS PAYABLE CHECK |
| 1902858 | 03/11/2020 | SUNBELT STAFFING, LLC | R | 10965.19 | ACCOUNTS PAYABLE CHECK |
| 1902859 | 03/11/2020 | SUNSHINE COTTAGE | R | 49.05 | ACCOUNTS PAYABLE CHECK |
| 1902860 | 03/11/2020 | TEACHERS ON CALL | R | 13332.54 | ACCOUNTS PAYABLE CHECK |
| 1902861 | 03/11/2020 | UNIVERSITY OF ST. THOMAS | R | 39600.00 | ACCOUNTS PAYABLE CHECK |
| 1902862 | 03/13/2020 | ACCIDENT FUND GENERAL INSURANCE CO | R | 35445.00 | ACCOUNTS PAYABLE CHECK |
| 1902863 | 03/13/2020 | ALL IN ONE TRANSLATION AGENCY, LLC | R | 427.50 | ACCOUNTS PAYABLE CHECK |
| 1902864 | 03/13/2020 | BAKER TILLY MUNICIPAL ADVISORS. LLC | R | 400.00 | ACCOUNTS PAYABLE CHECK |
| 1902865 | 03/13/2020 | CARQUEST AUTO PARTS STORES | R | 197.13 | ACCOUNTS PAYABLE CHECK |
| 1902866 | 03/13/2020 | DOOR SERVICE CO | R | 23580.00 | ACCOUNTS PAYABLE CHECK |
| 1902867 | 03/13/2020 | GREGORY RIES | R | 20.00 | ACCOUNTS PAYABLE CHECK |
| 1902868 | 03/13/2020 | IND SCH DIST 191 | R | 26405.40 | ACCOUNTS PAYABLE CHECK |
| 1902869 | 03/13/2020 | 409-PRAXAIR DISTRIBUTION INC | R | 104.00 | ACCOUNTS PAYABLE CHECK |
| 1902870 | 03/13/2020 | REINHART FOODSERVICE, LLC | R | 409.40 | ACCOUNTS PAYABLE CHECK |
| 1902871 | 03/13/2020 | RFL CONSTRUCTION | R | 425.00 | ACCOUNTS PAYABLE CHECK |
| 1902872 | 03/13/2020 | TIERNEY BROS. INC | R | 133.49 | ACCOUNTS PAYABLE CHECK |
| 1902873 | 03/18/2020 | WISCONSIN SCTF | R | 995.39 | ACCOUNTS PAYABLE CHECK |
| 1902874 | 03/18/2020 | EDUCATION MINNESOTA, LOCAL 3904 | R | 9596.46 | ACCOUNTS PAYABLE CHECK |
| 1902875 | 03/18/2020 | DEPARTMENT OF EDUCATION AWG | R | 138.66 | ACCOUNTS PAYABLE CHECK |
| 1902876 | 03/18/2020 | F.H. CANN & ASSOCIATES, INC | R | 92.44 | ACCOUNTS PAYABLE CHECK |
| 1902877 | 03/18/2020 | NCPERS GROUP LIFE INS | R | 32.00 | ACCOUNTS PAYABLE CHECK |
| 1902878 | 03/18/2020 | O.P.E.I.U., LOCAL 12 | R | 540.59 | ACCOUNTS PAYABLE CHECK |
| 1902879 | 03/18/2020 | RELATED SERVICES NURSES ESP | R | 236.50 | ACCOUNTS PAYABLE CHECK |
| 1902880 | 03/18/2020 | S.E.P., LOCAL 4242 | R | 3537.04 | ACCOUNTS PAYABLE CHECK |
| 1902881 | 03/18/2020 | UNITED WAY, GREATER TWIN CITIES | R | 135.00 | ACCOUNTS PAYABLE CHECK |
| 1902882 | 03/18/2020 | IVY FUNDS | R | 2340.63 | ACCOUNTS PAYABLE CHECK |
| 1902883 | 03/19/2020 | ALL IN ONE TRANSLATION AGENCY, LLC | R | 180.00 | ACCOUNTS PAYABLE CHECK |
| 1902884 | 03/19/2020 | ANNE HOFF, SAFE HARBOR COUNSELING | R | 150.00 | ACCOUNTS PAYABLE CHECK |
| 1902885 | 03/19/2020 | ASL INTERPRETING SERVICES, INC | R | 384.00 | ACCOUNTS PAYABLE CHECK |
| 1902886 | 03/19/2020 | BDK ENTERPRISES INC. | R | 324.30 | ACCOUNTS PAYABLE CHECK |
| 1902887 | 03/19/2020 | BLUE BELL ENTERPRISES INC | R | 15003.85 | ACCOUNTS PAYABLE CHECK |
| 1902888 | 03/19/2020 | BLUECROSS BLUESHIELD OF MINNESOTA | R | 814.50 | ACCOUNTS PAYABLE CHECK |
| 1902889 | 03/19/2020 | CHROMEBOOKPARTS.COM | R | 54.99 | ACCOUNTS PAYABLE CHECK |
| 1902890 | 03/19/2020 | DOOR SERVICE CO | R | 150.00 | ACCOUNTS PAYABLE CHECK |

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| 1902891 | 03/19/2020 | EDUCATORS BENEFIT CONSULTANTS, LLC | R | 254.90 | ACCOUNTS PAYABLE CHECK |
| 1902892 | 03/19/2020 | ESTR PUBLICATIONS | R | 88.00 | ACCOUNTS PAYABLE CHECK |
| 1902893 | 03/19/2020 | FRONTIER COMMUNICATIONS | R | 1175.52 | ACCOUNTS PAYABLE CHECK |
| 1902894 | 03/19/2020 | IND SCH DIST 199 | R | 27921.48 | ACCOUNTS PAYABLE CHECK |
| 1902895 | 03/19/2020 | MCKESSON MEDICAL | R | 1650.92 | ACCOUNTS PAYABLE CHECK |
| 1902896 | 03/19/2020 | MEDICAREBLUE RX | R | 42.00 | ACCOUNTS PAYABLE CHECK |
| 1902897 | 03/19/2020 | MSOPA (METRO SUPT OFF PERSONNEL ASS | R | 390.00 | ACCOUNTS PAYABLE CHECK |
| 1902898 | 03/19/2020 | OFFICE OF MN.IT SERVICES | R | 1533.62 | ACCOUNTS PAYABLE CHECK |
| 1902899 | 03/19/2020 | PEDIATRIC HOME SERVICE | R | 2250.00 | ACCOUNTS PAYABLE CHECK |
| 1902900 | 03/19/2020 | PITNEY BOWES - RESERVE ACCOUNT | R | 400.00 | ACCOUNTS PAYABLE CHECK |
| 1902901 | 03/19/2020 | PROCARE THERAPY | R | 1560.00 | ACCOUNTS PAYABLE CHECK |
| 1902902 | 03/19/2020 | PROFESSIONAL WIRELESS COMMUNICATION | R | 249.00 | ACCOUNTS PAYABLE CHECK |
| 1902903 | 03/19/2020 | RATWICK,ROSZAK & MALONEY, P.A. | R | 5917.45 | ACCOUNTS PAYABLE CHECK |
| 1902904 | 03/19/2020 | REINHART FOODSERVICE, LLC | R | 606.26 | ACCOUNTS PAYABLE CHECK |
| 1902905 | 03/19/2020 | SONOVA USA INC. | R | 901.99 | ACCOUNTS PAYABLE CHECK |
| 1902906 | 03/19/2020 | SOUTHPAW ENTERPRISES | R | 1280.90 | ACCOUNTS PAYABLE CHECK |
| 1902907 | 03/19/2020 | STRATEGIC STAFFING SOLUTIONS | R | 5390.00 | ACCOUNTS PAYABLE CHECK |
| 1902908 | 03/19/2020 | SUNBELT STAFFING, LLC | R | 12025.31 | ACCOUNTS PAYABLE CHECK |
| 1902909 | 03/19/2020 | TEACHERS ON CALL | R | 12423.56 | ACCOUNTS PAYABLE CHECK |
| 1902910 | 03/19/2020 | TEAMWORKS INTERNATIONAL | R | 2587.40 | ACCOUNTS PAYABLE CHECK |
| 1902911 | 03/19/2020 | THE HOME DEPOT PRO | R | 2690.77 | ACCOUNTS PAYABLE CHECK |
| 1902912 | 03/19/2020 | THE TOUCHPOINT SOLUTION | R | 314.98 | ACCOUNTS PAYABLE CHECK |
| 1902913 | 03/19/2020 | TIERNEY BROS. INC | R | 102.35 | ACCOUNTS PAYABLE CHECK |
| 1902914 | 03/19/2020 | TWIN CITY HARDWARE COMPANY INC | R | 2319.20 | ACCOUNTS PAYABLE CHECK |
| 1902915 | 03/19/2020 | WESTONE | R | 635.50 | ACCOUNTS PAYABLE CHECK |
| 1902916 | 03/24/2020 | APPLE COMPUTER, INC | R | 924.00 | ACCOUNTS PAYABLE CHECK |
| * 1902916 | 03/24/2020 | APPLE COMPUTER, INC | V | -924.00 | VOID MANUAL CHECK |
| 1902917 | 03/24/2020 | ASL INTERPRETING SERVICES, INC | V | -128.00 | VOID MANUAL CHECK |
| * 1902917 | 03/24/2020 | ASL INTERPRETING SERVICES, INC | R | 128.00 | ACCOUNTS PAYABLE CHECK |
| 1902918 | 03/24/2020 | CITI CARDS | R | 355.00 | ACCOUNTS PAYABLE CHECK |
| * 1902918 | 03/24/2020 | CITI CARDS | V | -355.00 | VOID MANUAL CHECK |
| 1902919 | 03/24/2020 | CITY OF APPLE VALLEY | V | -270.34 | VOID MANUAL CHECK |
| * 1902919 | 03/24/2020 | CITY OF APPLE VALLEY | R | 270.34 | ACCOUNTS PAYABLE CHECK |
| 1902920 | 03/24/2020 | DAKOTA COUNTY LUMBER | R | 416.20 | ACCOUNTS PAYABLE CHECK |
| * 1902920 | 03/24/2020 | DAKOTA COUNTY LUMBER | V | -416.20 | VOID MANUAL CHECK |
| 1902921 | 03/24/2020 | MENARDS | V | -35.94 | VOID MANUAL CHECK |
| * 1902921 | 03/24/2020 | MENARDS | R | 35.94 | ACCOUNTS PAYABLE CHECK |
| 1902922 | 03/24/2020 | MICRON CPG | R | 47.99 | ACCOUNTS PAYABLE CHECK |
| * 1902922 | 03/24/2020 | MICRON CPG | V | -47.99 | VOID MANUAL CHECK |
| 1902923 | 03/24/2020 | OFFICE DEPOT | V | -399.97 | VOID MANUAL CHECK |
| * 1902923 | 03/24/2020 | OFFICE DEPOT | R | 399.97 | ACCOUNTS PAYABLE CHECK |
| 1902924 | 03/24/2020 | PELLICCI ACE HARDWARE | R | 83.94 | ACCOUNTS PAYABLE CHECK |
| * 1902924 | 03/24/2020 | PELLICCI ACE HARDWARE | V | -83.94 | VOID MANUAL CHECK |
| 1902925 | 03/24/2020 | SCHMITTY & SONS | V | -978.75 | VOID MANUAL CHECK |
| * 1902925 | 03/24/2020 | SCHMITTY & SONS | R | 978.75 | ACCOUNTS PAYABLE CHECK |
| 1902926 | 03/24/2020 | SOURCEWELL TECHNOLOGIES | R | 1050.00 | ACCOUNTS PAYABLE CHECK |
| * 1902926 | 03/24/2020 | SOURCEWELL TECHNOLOGIES | V | -1050.00 | VOID MANUAL CHECK |
| 1902927 | 03/24/2020 | APPLE COMPUTER, INC | R | 924.00 | ACCOUNTS PAYABLE CHECK |
| 1902928 | 03/24/2020 | ASL INTERPRETING SERVICES, INC | R | 128.00 | ACCOUNTS PAYABLE CHECK |
| 1902929 | 03/24/2020 | CITI CARDS | R | 355.00 | ACCOUNTS PAYABLE CHECK |
| 1902930 | 03/24/2020 | CITY OF APPLE VALLEY | R | 270.34 | ACCOUNTS PAYABLE CHECK |
| 1902931 | 03/24/2020 | DAKOTA COUNTY LUMBER | R | 416.20 | ACCOUNTS PAYABLE CHECK |
| 1902932 | 03/24/2020 | MENARDS | R | 35.94 | ACCOUNTS PAYABLE CHECK |
| 1902933 | 03/24/2020 | MICRON CPG | R | 47.99 | ACCOUNTS PAYABLE CHECK |
| 1902934 | 03/24/2020 | OFFICE DEPOT | R | 399.97 | ACCOUNTS PAYABLE CHECK |
| 1902935 | 03/24/2020 | PELLICCI ACE HARDWARE | R | 83.94 | ACCOUNTS PAYABLE CHECK |
| 1902936 | 03/24/2020 | SCHMITTY & SONS | R | 978.75 | ACCOUNTS PAYABLE CHECK |

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| 1902937 | 03/24/2020 | SOURCEWELL TECHNOLOGIES | R | 1050.00 | ACCOUNTS PAYABLE CHECK |
| * 1902947 | 03/30/2020 | AMAZON.COM, LLC | V | 0.00 | VOID: MULTI STUB CHECK |
| 1902948 | 03/30/2020 | AMAZON.COM, LLC | V | 0.00 | VOID: MULTI STUB CHECK |
| 1902949 | 03/30/2020 | AMAZON.COM, LLC | R | 8766.38 | ACCOUNTS PAYABLE CHECK |
| 1902950 | 03/30/2020 | DISCOUNT SCHOOL SUPPLY | R | 104.54 | ACCOUNTS PAYABLE CHECK |
| 1902951 | 03/30/2020 | GRAINGER W W INC. | R | 63.98 | ACCOUNTS PAYABLE CHECK |
| 1902952 | 03/30/2020 | STEALTHWEAR PROTECTIVE CLOTHING INC | R | 231.70 | ACCOUNTS PAYABLE CHECK |
| 1902953 | 03/30/2020 | SUNBELT STAFFING, LLC | R | 4260.00 | ACCOUNTS PAYABLE CHECK |
| *V1902807 | 02/28/2020 | INTERNAL REVENUE SERVICE | R | 6.80 | ACCOUNTS PAYABLE VOUCHER |
| *V4000515 | 03/18/2020 | AIRBNB | R | 720.96 | ACCOUNTS PAYABLE VOUCHER |
| *V4000516 | 03/18/2020 | AL'S VACUUM & JANITORIAL SUPPLY CO | R | 1266.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000517 | 03/18/2020 | BARNES & NOBLE | R | 1991.60 | ACCOUNTS PAYABLE VOUCHER |
| *V4000518 | 03/18/2020 | BAYADA HOME HEALTH CARE | R | 1635.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000519 | 03/18/2020 | WELLS FARGO | V | 0.00 | VOID: MULTI STUB VOUCHER |
| *V4000520 | 03/18/2020 | WELLS FARGO | R | 4180.02 | ACCOUNTS PAYABLE VOUCHER |
| *V4000521 | 03/18/2020 | CENTER FOR AAC & AUTISM | R | 129.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000522 | 03/18/2020 | CITY OF APPLE VALLEY | R | 270.34 | ACCOUNTS PAYABLE VOUCHER |
| *V4000523 | 03/18/2020 | CITY OF INVER GROVE HTS | R | 209.82 | ACCOUNTS PAYABLE VOUCHER |
| *V4000524 | 03/18/2020 | COMFORT SUITES CANAL PARK | R | 767.37 | ACCOUNTS PAYABLE VOUCHER |
| *V4000525 | 03/18/2020 | COMMERS THE WATER STORE | R | 22.36 | ACCOUNTS PAYABLE VOUCHER |
| *V4000526 | 03/18/2020 | DAKOTA COUNTY ENVIRONMENTAL MANAGEM | R | 70.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000527 | 03/18/2020 | DEXYP | R | 326.10 | ACCOUNTS PAYABLE VOUCHER |
| *V4000528 | 03/18/2020 | ESTR PUBLICATIONS | R | 88.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000529 | 03/18/2020 | FLAGHOUSE | R | 946.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000530 | 03/18/2020 | GOPHER SPORT | R | 1143.60 | ACCOUNTS PAYABLE VOUCHER |
| *V4000531 | 03/18/2020 | GRAINGER W W INC. | R | 589.98 | ACCOUNTS PAYABLE VOUCHER |
| *V4000532 | 03/18/2020 | HASTINGS STAR GAZETTE | R | 48.30 | ACCOUNTS PAYABLE VOUCHER |
| *V4000533 | 03/18/2020 | INNOVATIVE OFFICE SOLUTIONS | V | 0.00 | VOID: MULTI STUB VOUCHER |
| *V4000534 | 03/18/2020 | INNOVATIVE OFFICE SOLUTIONS | R | 6042.45 | ACCOUNTS PAYABLE VOUCHER |
| *V4000535 | 03/18/2020 | INNOVATIVE PRODUCTS, INC | R | 250.67 | ACCOUNTS PAYABLE VOUCHER |
| *V4000536 | 03/18/2020 | LAKESHORE LEARNING MATERIALS | R | 1563.20 | ACCOUNTS PAYABLE VOUCHER |
| *V4000537 | 03/18/2020 | OFFICE DEPOT | R | 794.71 | ACCOUNTS PAYABLE VOUCHER |
| *V4000538 | 03/18/2020 | PELLICCI ACE HARDWARE | R | 599.98 | ACCOUNTS PAYABLE VOUCHER |
| *V4000539 | 03/18/2020 | 409-PRAXAIR DISTRIBUTION INC | R | 932.97 | ACCOUNTS PAYABLE VOUCHER |
| *V4000540 | 03/18/2020 | PROFESSIONAL CRISIS MANAGEMENT ASSO | R | 572.50 | ACCOUNTS PAYABLE VOUCHER |
| *V4000541 | 03/18/2020 | RED FEATHER SNOWSHOES | R | 1053.75 | ACCOUNTS PAYABLE VOUCHER |
| *V4000542 | 03/18/2020 | REVIBE TECHNOLOGIES, INC | R | 132.90 | ACCOUNTS PAYABLE VOUCHER |
| *V4000543 | 03/18/2020 | RIVERSIDE INSIGHTS | R | 869.31 | ACCOUNTS PAYABLE VOUCHER |
| *V4000544 | 03/18/2020 | SCHOOL NURSE SUPPLY | R | 347.50 | ACCOUNTS PAYABLE VOUCHER |
| *V4000545 | 03/18/2020 | SCHOOL SPECIALTY | R | 227.74 | ACCOUNTS PAYABLE VOUCHER |
| *V4000546 | 03/18/2020 | SIGNUPGENIUS | R | 249.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000547 | 03/18/2020 | SO ST PAUL STEEL SUPPLY CO, INC | R | 244.20 | ACCOUNTS PAYABLE VOUCHER |
| *V4000548 | 03/18/2020 | THE HOME DEPOT PRO | R | 1313.08 | ACCOUNTS PAYABLE VOUCHER |
| *V4000549 | 03/18/2020 | TRANE U.S. INC. | R | 736.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4000550 | 03/18/2020 | UNEQUAL TECHNOLOGIES COMPANY | R | 239.76 | ACCOUNTS PAYABLE VOUCHER |
| *V4000551 | 03/18/2020 | UNIVERSAL CLEANING SERVICES | R | 8370.34 | ACCOUNTS PAYABLE VOUCHER |
| *V4000552 | 03/18/2020 | VIRCO MFG CORP | R | 2358.71 | ACCOUNTS PAYABLE VOUCHER |
| *V4000553 | 03/18/2020 | ZANER-BLOSER | R | 4959.25 | ACCOUNTS PAYABLE VOUCHER |
| *V6602109 | 02/27/2020 | SHELBY HARRIS ABBOTT | R | 24.15 | ACCOUNTS PAYABLE VOUCHER |
| *V6602110 | 02/27/2020 | PAMELA JILL BIEGLER | R | 100.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602111 | 02/27/2020 | TARA JO BLACKERT | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602112 | 02/27/2020 | DONNA MAE BRITTAIN | R | 73.03 | ACCOUNTS PAYABLE VOUCHER |
| *V6602113 | 02/27/2020 | DON JAMES BUDACH | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602114 | 02/27/2020 | ANNE LOUISE BYER | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602115 | 02/27/2020 | JESSICA ROSE CARVELLI | R | 17.25 | ACCOUNTS PAYABLE VOUCHER |
| *V6602116 | 02/27/2020 | EMILY MARGARET CLARK | R | 934.95 | ACCOUNTS PAYABLE VOUCHER |
| *V6602117 | 02/27/2020 | CRAIG ALAN CURTIS | R | 339.55 | ACCOUNTS PAYABLE VOUCHER |

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| *V6602118 | 02/27/2020 | JAMIE AUTUMN DALBESIO | R | 439.34 | ACCOUNTS PAYABLE VOUCHER |
| *V6602119 | 02/27/2020 | PEARL SUSAN DEVENOW | R | 327.75 | ACCOUNTS PAYABLE VOUCHER |
| *V6602120 | 02/27/2020 | MEGHAN LOUISE DOBSON | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602121 | 02/27/2020 | CARMEN MARIE EATON | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602122 | 02/27/2020 | KATHERINE DIANE ENGEL | R | 129.95 | ACCOUNTS PAYABLE VOUCHER |
| *V6602123 | 02/27/2020 | ANGELITA LEE FLEMING | R | 95.45 | ACCOUNTS PAYABLE VOUCHER |
| *V6602124 | 02/27/2020 | SHERILYN FAYE FRISQUE | R | 156.40 | ACCOUNTS PAYABLE VOUCHER |
| *V6602125 | 02/27/2020 | PAMELA VICK GARRETSON | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602126 | 02/27/2020 | MEGAN MARIE GLOCKNER | R | 80.50 | ACCOUNTS PAYABLE VOUCHER |
| *V6602127 | 02/27/2020 | DONNA GAYLE GREENFIELD | R | 612.95 | ACCOUNTS PAYABLE VOUCHER |
| *V6602128 | 02/27/2020 | SARA ELIZABETH GROVE | R | 11.50 | ACCOUNTS PAYABLE VOUCHER |
| *V6602129 | 02/27/2020 | THERESA JEAN GULBRANSEN | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602130 | 02/27/2020 | KELLY JEAN HANKS | R | 35.15 | ACCOUNTS PAYABLE VOUCHER |
| *V6602131 | 02/27/2020 | PETER ALLYN HENDRICKS | R | 245.53 | ACCOUNTS PAYABLE VOUCHER |
| *V6602132 | 02/27/2020 | JENNIFER AMY HETLAND | R | 605.21 | ACCOUNTS PAYABLE VOUCHER |
| *V6602133 | 02/27/2020 | LYNDA THERESA HURT | R | 14.95 | ACCOUNTS PAYABLE VOUCHER |
| *V6602134 | 02/27/2020 | KATHLEEN ELIZABETH IRELAND | R | 177.68 | ACCOUNTS PAYABLE VOUCHER |
| *V6602135 | 02/27/2020 | ANNE ELIZABETH JUST | R | 25.30 | ACCOUNTS PAYABLE VOUCHER |
| *V6602136 | 02/27/2020 | LORI ANN KLEIN | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602137 | 02/27/2020 | CORY LEE LANGENFELD | R | 396.48 | ACCOUNTS PAYABLE VOUCHER |
| *V6602138 | 02/27/2020 | BETSY SUE LARSEN | R | 54.05 | ACCOUNTS PAYABLE VOUCHER |
| *V6602139 | 02/27/2020 | JENNIFER ANN LENTZ | R | 50.60 | ACCOUNTS PAYABLE VOUCHER |
| *V6602140 | 02/27/2020 | MELANIE FAY MANNINEN | R | 7.48 | ACCOUNTS PAYABLE VOUCHER |
| *V6602141 | 02/27/2020 | CATHLEEN CAROL MATTICE | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602142 | 02/27/2020 | EMMA IRENE KAE MAYES | R | 5.69 | ACCOUNTS PAYABLE VOUCHER |
| *V6602143 | 02/27/2020 | RACHEL ERIN NOVY | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602144 | 02/27/2020 | PATTIJO ELIZABETH NWOKEUKU | R | 91.43 | ACCOUNTS PAYABLE VOUCHER |
| *V6602145 | 02/27/2020 | JESSICA ANN PELTIER | R | 154.32 | ACCOUNTS PAYABLE VOUCHER |
| *V6602146 | 02/27/2020 | HOLLY MARIE PEMBLE | R | 99.48 | ACCOUNTS PAYABLE VOUCHER |
| *V6602147 | 02/27/2020 | AMANDA LYNN PETERS | R | 250.85 | ACCOUNTS PAYABLE VOUCHER |
| *V6602148 | 02/27/2020 | JENNIFER MAE PETERSEN | R | 134.55 | ACCOUNTS PAYABLE VOUCHER |
| *V6602149 | 02/27/2020 | BROOKE ALLYSON PETERSON | R | 285.50 | ACCOUNTS PAYABLE VOUCHER |
| *V6602150 | 02/27/2020 | EMILY ANN PFISTERER | R | 235.75 | ACCOUNTS PAYABLE VOUCHER |
| *V6602151 | 02/27/2020 | JESSICA RAE RANDOL | R | 12.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602152 | 02/27/2020 | WENDI MARLAINA RENKEN | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602153 | 02/27/2020 | MELANIE ANN RIX | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602154 | 02/27/2020 | NICOLLE KATHERINE ROUSH | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602155 | 02/27/2020 | MELISSA RAE SCHALLER | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602156 | 02/27/2020 | AMBER GRACE SCHMITZ | R | 160.43 | ACCOUNTS PAYABLE VOUCHER |
| *V6602157 | 02/27/2020 | JORDAN ROBERT SCOTT | R | 24.10 | ACCOUNTS PAYABLE VOUCHER |
| *V6602158 | 02/27/2020 | DAVID LEON STOLL | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602159 | 02/27/2020 | AMY LYNN SWANEY | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602160 | 02/27/2020 | THOMAS JOSEPH SZEWCZYK | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602161 | 02/27/2020 | MARY ELIZABETH TAYLOR | R | 315.10 | ACCOUNTS PAYABLE VOUCHER |
| *V6602162 | 02/27/2020 | SONIA LYNN TENDRICH | R | 42.55 | ACCOUNTS PAYABLE VOUCHER |
| *V6602163 | 02/27/2020 | LAURA J. TENNESSEN | R | 150.65 | ACCOUNTS PAYABLE VOUCHER |
| *V6602164 | 02/27/2020 | TAYLOR MAY THOMAS | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602165 | 02/27/2020 | SHANYN NICOLE TUFTEE | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602166 | 02/27/2020 | ERIC JOSEPH VAN BROCKLIN | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602167 | 02/27/2020 | MICHELLE LYNN VOLLBRECHT | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602168 | 02/27/2020 | ANDREW JACOB WEBSTER | R | 150.02 | ACCOUNTS PAYABLE VOUCHER |
| *V6602169 | 02/27/2020 | MARY ELIZABETH WEILAND | R | 93.15 | ACCOUNTS PAYABLE VOUCHER |
| *V6602170 | 02/27/2020 | FRAN LOUISE WOOD | R | 782.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602171 | 02/27/2020 | SCOTT MICHAEL ZEHNDER | R | 20.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602172 | 02/27/2020 | MARK A. ZUZEK | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602173 | 03/12/2020 | ANN CATHERINE ALLEN | R | 250.70 | ACCOUNTS PAYABLE VOUCHER |
| *V6602174 | 03/12/2020 | THOMAS RICHARD BENNETT | R | 39.10 | ACCOUNTS PAYABLE VOUCHER |

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| *V6602175 | 03/12/2020 | LINDA JO BERG | R | 32.78 | ACCOUNTS PAYABLE VOUCHER |
| *V6602176 | 03/12/2020 | DON JAMES BUDACH | R | 239.20 | ACCOUNTS PAYABLE VOUCHER |
| *V6602177 | 03/12/2020 | MARY HELEN CALLISTER | R | 44.28 | ACCOUNTS PAYABLE VOUCHER |
| *V6602178 | 03/12/2020 | JESSICA ROSE CARVELLI | R | 15.53 | ACCOUNTS PAYABLE VOUCHER |
| *V6602179 | 03/12/2020 | JESSICA DAWN CHAMBLIN | R | 202.40 | ACCOUNTS PAYABLE VOUCHER |
| *V6602180 | 03/12/2020 | KATHLEEN COLLINS | R | 31.05 | ACCOUNTS PAYABLE VOUCHER |
| *V6602181 | 03/12/2020 | DEEDEE CHRISTINE CURRIER | R | 16.68 | ACCOUNTS PAYABLE VOUCHER |
| *V6602182 | 03/12/2020 | CRAIG ALAN CURTIS | R | 504.28 | ACCOUNTS PAYABLE VOUCHER |
| *V6602183 | 03/12/2020 | CYNTHIA GARWOOD DIVELY | R | 20.70 | ACCOUNTS PAYABLE VOUCHER |
| *V6602184 | 03/12/2020 | KAREN STENE DOENGES | R | 67.28 | ACCOUNTS PAYABLE VOUCHER |
| *V6602185 | 03/12/2020 | KATHERINE DIANE ENGEL | R | 137.43 | ACCOUNTS PAYABLE VOUCHER |
| *V6602186 | 03/12/2020 | ANGELITA LEE FLEMING | R | 92.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602187 | 03/12/2020 | SHERILYN FAYE FRISQUE | R | 105.23 | ACCOUNTS PAYABLE VOUCHER |
| *V6602188 | 03/12/2020 | ELIZABETH KAY GARLOUGH | R | 105.96 | ACCOUNTS PAYABLE VOUCHER |
| *V6602189 | 03/12/2020 | JAMIE LYN GASTOR | R | 32.78 | ACCOUNTS PAYABLE VOUCHER |
| *V6602190 | 03/12/2020 | ADDIE SUZANNE GESKE | R | 175.95 | ACCOUNTS PAYABLE VOUCHER |
| *V6602191 | 03/12/2020 | PAMELA ANN GREENGO | R | 79.35 | ACCOUNTS PAYABLE VOUCHER |
| *V6602192 | 03/12/2020 | KELLY JEAN HANKES | R | 86.83 | ACCOUNTS PAYABLE VOUCHER |
| *V6602193 | 03/12/2020 | LUCINDA SUE HANSON | R | 137.25 | ACCOUNTS PAYABLE VOUCHER |
| *V6602194 | 03/12/2020 | JANA LEE HEIDEMANN | R | 46.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602195 | 03/12/2020 | PETER ALLYN HENDRICKS | R | 107.53 | ACCOUNTS PAYABLE VOUCHER |
| *V6602196 | 03/12/2020 | CHRISTINE HALBY HERZOG | R | 12.65 | ACCOUNTS PAYABLE VOUCHER |
| *V6602197 | 03/12/2020 | KAREN LYNNE HJERMSTAD | R | 88.55 | ACCOUNTS PAYABLE VOUCHER |
| *V6602198 | 03/12/2020 | CINDY LOU JACOBS | R | 62.68 | ACCOUNTS PAYABLE VOUCHER |
| *V6602199 | 03/12/2020 | AMY TAMARAH WOLF KAUFMAN | R | 579.60 | ACCOUNTS PAYABLE VOUCHER |
| *V6602200 | 03/12/2020 | BRIDGET LEIGH KOPP | R | 127.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602201 | 03/12/2020 | AMBER LEIGH KURTEN | R | 86.25 | ACCOUNTS PAYABLE VOUCHER |
| *V6602202 | 03/12/2020 | BETSY SUE LARSEN | R | 64.98 | ACCOUNTS PAYABLE VOUCHER |
| *V6602203 | 03/12/2020 | KATHRYN ANN LEWIS | R | 47.15 | ACCOUNTS PAYABLE VOUCHER |
| *V6602204 | 03/12/2020 | SARAH MARIE LUDEWIG | R | 69.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602205 | 03/12/2020 | TAYLOR LINDSEY LYDEN | R | 164.45 | ACCOUNTS PAYABLE VOUCHER |
| *V6602206 | 03/12/2020 | BRIAN RICHARD MOGA | R | 103.72 | ACCOUNTS PAYABLE VOUCHER |
| *V6602207 | 03/12/2020 | PATTIJO ELIZABETH NWOKEUKU | R | 30.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602208 | 03/12/2020 | RACHAEL MARIE OPSETH | R | 135.07 | ACCOUNTS PAYABLE VOUCHER |
| *V6602209 | 03/12/2020 | KELLI MARIE PROULX | R | 271.08 | ACCOUNTS PAYABLE VOUCHER |
| *V6602210 | 03/12/2020 | LYNN MARIE QUAM | R | 125.93 | ACCOUNTS PAYABLE VOUCHER |
| *V6602211 | 03/12/2020 | ANJALI RAO | R | 348.84 | ACCOUNTS PAYABLE VOUCHER |
| *V6602212 | 03/12/2020 | KATHLEEN RUBBO RICK | R | 57.50 | ACCOUNTS PAYABLE VOUCHER |
| *V6602213 | 03/12/2020 | MELANIE ANN RIX | R | 107.53 | ACCOUNTS PAYABLE VOUCHER |
| *V6602214 | 03/12/2020 | MELISSA ANN SAUSER | R | 9.78 | ACCOUNTS PAYABLE VOUCHER |
| *V6602215 | 03/12/2020 | MELISSA RAE SCHALLER | R | 168.36 | ACCOUNTS PAYABLE VOUCHER |
| *V6602216 | 03/12/2020 | AMBER GRACE SCHMITZ | R | 110.98 | ACCOUNTS PAYABLE VOUCHER |
| *V6602217 | 03/12/2020 | SAMANTHA KAY SCHULZ | R | 62.10 | ACCOUNTS PAYABLE VOUCHER |
| *V6602218 | 03/12/2020 | BYRON LEITH SCHWAB | R | 17.25 | ACCOUNTS PAYABLE VOUCHER |
| *V6602219 | 03/12/2020 | ANJANA SILWAL | R | 18.40 | ACCOUNTS PAYABLE VOUCHER |
| *V6602220 | 03/12/2020 | CORTNEY ELIZABETH SMITH | R | 120.18 | ACCOUNTS PAYABLE VOUCHER |
| *V6602221 | 03/12/2020 | KAYLEEN LAVONNE TAFFE | R | 250.13 | ACCOUNTS PAYABLE VOUCHER |
| *V6602222 | 03/12/2020 | MARY ELIZABETH TAYLOR | R | 141.35 | ACCOUNTS PAYABLE VOUCHER |
| *V6602223 | 03/12/2020 | SHANYN NICOLE TUFTEE | R | 70.73 | ACCOUNTS PAYABLE VOUCHER |
| *V6602224 | 03/12/2020 | JANEL LYNN VRIEZE | R | 162.15 | ACCOUNTS PAYABLE VOUCHER |
| *V6602225 | 03/12/2020 | LORI JAYNE WILSON | R | 131.89 | ACCOUNTS PAYABLE VOUCHER |
| *V6602226 | 03/12/2020 | MARK A. ZUZEK | R | 462.04 | ACCOUNTS PAYABLE VOUCHER |
| *V6602227 | 03/13/2020 | KATHLEEN COLLINS | R | 9.89 | ACCOUNTS PAYABLE VOUCHER |
| *V6602228 | 03/13/2020 | SARAH LYNN JOHNSON | R | 163.88 | ACCOUNTS PAYABLE VOUCHER |
| *V6602229 | 03/13/2020 | LORI ANN KLEIN | R | 196.65 | ACCOUNTS PAYABLE VOUCHER |
| *V6602230 | 03/13/2020 | BETSY SUE LARSEN | R | 43.13 | ACCOUNTS PAYABLE VOUCHER |
| *V6602231 | 03/13/2020 | JODI KAY MONSON | R | 63.83 | ACCOUNTS PAYABLE VOUCHER |

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| *V6602233 | 03/13/2020 | EMILY ANN PFISTERER | R | 265.65 | ACCOUNTS PAYABLE VOUCHER |
| *V6602234 | 03/13/2020 | DAVID LEON STOLL | R | 159.28 | ACCOUNTS PAYABLE VOUCHER |
| *V6602235 | 03/13/2020 | SONIA LYNN TENDRICH | R | 55.78 | ACCOUNTS PAYABLE VOUCHER |
| *V6602236 | 03/13/2020 | TAYLOR MAY THOMAS | R | 185.73 | ACCOUNTS PAYABLE VOUCHER |
| *V6602237 | 03/13/2020 | ADRIENNE KATE TURZYNSKI | R | 89.13 | ACCOUNTS PAYABLE VOUCHER |
| *V6602238 | 03/24/2020 | ELIZABETH SHAWL ANNONI | R | 110.40 | ACCOUNTS PAYABLE VOUCHER |
| *V6602239 | 03/24/2020 | GINA MARIE ASHLEY | R | 17.83 | ACCOUNTS PAYABLE VOUCHER |
| *V6602240 | 03/24/2020 | VICKIE A. BJERKE | R | 76.98 | ACCOUNTS PAYABLE VOUCHER |
| *V6602241 | 03/24/2020 | TARA JO BLACKERT | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602242 | 03/24/2020 | DONNA MAE BRITTAIN | R | 53.84 | ACCOUNTS PAYABLE VOUCHER |
| *V6602243 | 03/24/2020 | DON JAMES BUDACH | R | 255.60 | ACCOUNTS PAYABLE VOUCHER |
| *V6602244 | 03/24/2020 | ANNE LOUISE BYER | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602245 | 03/24/2020 | EMILY MARGARET CLARK | R | 415.15 | ACCOUNTS PAYABLE VOUCHER |
| *V6602246 | 03/24/2020 | CHERRY KEY CRAMER | R | 330.05 | ACCOUNTS PAYABLE VOUCHER |
| *V6602247 | 03/24/2020 | CRAIG ALAN CURTIS | R | 183.15 | ACCOUNTS PAYABLE VOUCHER |
| *V6602248 | 03/24/2020 | JAMIE AUTUMN DALBESIO | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602249 | 03/24/2020 | EMILY JANE DEFENBAUGH | R | 93.73 | ACCOUNTS PAYABLE VOUCHER |
| *V6602250 | 03/24/2020 | PEARL SUSAN DEVENOW | R | 215.05 | ACCOUNTS PAYABLE VOUCHER |
| *V6602251 | 03/24/2020 | MEGHAN LOUISE DOBSON | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602252 | 03/24/2020 | KAREN STENE DOENGES | R | 51.18 | ACCOUNTS PAYABLE VOUCHER |
| *V6602253 | 03/24/2020 | NANCY JEAN DYE | R | 8.05 | ACCOUNTS PAYABLE VOUCHER |
| *V6602254 | 03/24/2020 | CARMEN MARIE EATON | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602255 | 03/24/2020 | ANGELITA LEE FLEMING | R | 46.58 | ACCOUNTS PAYABLE VOUCHER |
| *V6602256 | 03/24/2020 | PAMELA VICK GARRETSON | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602257 | 03/24/2020 | JAMIE LYN GASIOR | R | 18.98 | ACCOUNTS PAYABLE VOUCHER |
| *V6602258 | 03/24/2020 | ADDIE SUZANNE GESKE | R | 146.05 | ACCOUNTS PAYABLE VOUCHER |
| *V6602259 | 03/24/2020 | MEGAN MARIE GLOCKNER | R | 80.50 | ACCOUNTS PAYABLE VOUCHER |
| *V6602260 | 03/24/2020 | DONNA GAYLE GREENFIELD | R | 488.75 | ACCOUNTS PAYABLE VOUCHER |
| *V6602261 | 03/24/2020 | PAMELA ANN GREENGO | R | 5.18 | ACCOUNTS PAYABLE VOUCHER |
| *V6602262 | 03/24/2020 | SARA ELIZABETH GROVE | R | 5.75 | ACCOUNTS PAYABLE VOUCHER |
| *V6602263 | 03/24/2020 | THERESA JEAN GULBRANSEN | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602264 | 03/24/2020 | KELLY JEAN HANKES | R | 125.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602265 | 03/24/2020 | LUCINDA SUE HANSON | R | 123.34 | ACCOUNTS PAYABLE VOUCHER |
| *V6602266 | 03/24/2020 | CHRISTINE HALBY HERZOG | R | 12.08 | ACCOUNTS PAYABLE VOUCHER |
| *V6602267 | 03/24/2020 | JENNIFER AMY HETLAND | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602268 | 03/24/2020 | AMY T. HURLA | R | 97.33 | ACCOUNTS PAYABLE VOUCHER |
| *V6602269 | 03/24/2020 | CINDY LOU JACOBS | R | 28.75 | ACCOUNTS PAYABLE VOUCHER |
| *V6602270 | 03/24/2020 | JAYME LYNN JUDNICK | R | 14.95 | ACCOUNTS PAYABLE VOUCHER |
| *V6602271 | 03/24/2020 | LORI ANN KLEIN | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602272 | 03/24/2020 | CAROL LEIGH KURTEN | R | 129.58 | ACCOUNTS PAYABLE VOUCHER |
| *V6602273 | 03/24/2020 | CORY LEE LANGENFELD | R | 440.18 | ACCOUNTS PAYABLE VOUCHER |
| *V6602274 | 03/24/2020 | JENNIFER ANN LENTZ | R | 26.45 | ACCOUNTS PAYABLE VOUCHER |
| *V6602275 | 03/24/2020 | KIM MARIE MARTIN | R | 49.49 | ACCOUNTS PAYABLE VOUCHER |
| *V6602276 | 03/24/2020 | CATHLEEN CAROL MATTICE | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602277 | 03/24/2020 | MICHAELA ALYSE MENIGO | R | 263.93 | ACCOUNTS PAYABLE VOUCHER |
| *V6602278 | 03/24/2020 | BRIAN RICHARD MOGA | R | 28.18 | ACCOUNTS PAYABLE VOUCHER |
| *V6602279 | 03/24/2020 | LYNN CATHERINE MORRIS | R | 166.28 | ACCOUNTS PAYABLE VOUCHER |
| *V6602280 | 03/24/2020 | JENNA ANN NACE | R | 222.16 | ACCOUNTS PAYABLE VOUCHER |
| *V6602281 | 03/24/2020 | RACHEL ERIN NOVY | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602282 | 03/24/2020 | ALICIA JOY ODELL | R | 23.58 | ACCOUNTS PAYABLE VOUCHER |
| *V6602283 | 03/24/2020 | HOLLY MARIE PEMBLE | R | 90.85 | ACCOUNTS PAYABLE VOUCHER |
| *V6602284 | 03/24/2020 | AMANDA LYNN PETERS | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602285 | 03/24/2020 | JENNIFER MAE PETERSEN | R | 92.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602286 | 03/24/2020 | BROOKE ALLYSON PETERSON | R | 246.40 | ACCOUNTS PAYABLE VOUCHER |
| *V6602287 | 03/24/2020 | LYNN MARIE QUAM | R | 23.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602288 | 03/24/2020 | JESSICA RAE RANDOL | R | 13.34 | ACCOUNTS PAYABLE VOUCHER |

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| *V6602290 | 03/24/2020 | MELANIE ANN RIX | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602291 | 03/24/2020 | NICOLLE KATHERINE ROUSH | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602292 | 03/24/2020 | MELISSA RAE SCHALLER | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602293 | 03/24/2020 | MARIAH CHRISTINE SETTELL | R | 23.92 | ACCOUNTS PAYABLE VOUCHER |
| *V6602294 | 03/24/2020 | MICHELLE JEAN SHANLEY | R | 162.15 | ACCOUNTS PAYABLE VOUCHER |
| *V6602295 | 03/24/2020 | CORTNEY ELIZABETH SMITH | R | 74.18 | ACCOUNTS PAYABLE VOUCHER |
| *V6602296 | 03/24/2020 | HEATHER LYNN STOESZ | R | 141.94 | ACCOUNTS PAYABLE VOUCHER |
| *V6602297 | 03/24/2020 | DAVID LEON STOLL | R | 268.99 | ACCOUNTS PAYABLE VOUCHER |
| *V6602298 | 03/24/2020 | AMY LYNN SWANEY | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602299 | 03/24/2020 | THOMAS JOSEPH SZEWCZYK | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602300 | 03/24/2020 | BRENDA JEAN SZOKA | R | 34.25 | ACCOUNTS PAYABLE VOUCHER |
| *V6602301 | 03/24/2020 | MARY ELIZABETH TAYLOR | R | 116.73 | ACCOUNTS PAYABLE VOUCHER |
| *V6602302 | 03/24/2020 | SONIA LYNN TENDRICH | R | 36.80 | ACCOUNTS PAYABLE VOUCHER |
| *V6602303 | 03/24/2020 | LAURA J. TENNESSEN | R | 83.95 | ACCOUNTS PAYABLE VOUCHER |
| *V6602304 | 03/24/2020 | TAYLOR MAY THOMAS | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
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| *V6602306 | 03/24/2020 | ERIC JOSEPH VAN BROCKLIN | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602307 | 03/24/2020 | MICHELLE LYNN VOLLBRECHT | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602308 | 03/24/2020 | MARY ELIZABETH WEILAND | R | 174.23 | ACCOUNTS PAYABLE VOUCHER |
| *V6602309 | 03/24/2020 | FRAN LOUISE WOOD | R | 610.65 | ACCOUNTS PAYABLE VOUCHER |
| *V6602310 | 03/24/2020 | SCOTT MICHAEL ZEHNDER | R | 20.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6602311 | 03/24/2020 | MARK A. ZUZEK | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V7700901 | 02/28/2020 | APPLE VALLEY ISD LLC | R | 41399.75 | ACCOUNTS PAYABLE VOUCHER |
| *V7700902 | 02/28/2020 | SE ISD, DST | R | 76770.06 | ACCOUNTS PAYABLE VOUCHER |
| *V7700903 | 03/02/2020 | MN CHILD SUPPORT PAYMENT CENTER | R | 31.20 | ACCOUNTS PAYABLE VOUCHER |
| *V7700904 | 03/02/2020 | AFLAC | R | 2035.26 | ACCOUNTS PAYABLE VOUCHER |
| *V7700905 | 03/02/2020 | AMERIPRISE FINANCIAL ADVISORS | R | 8262.21 | ACCOUNTS PAYABLE VOUCHER |
| *V7700906 | 03/02/2020 | AXA EQUITABLE LIFE INS CO | R | 3895.54 | ACCOUNTS PAYABLE VOUCHER |
| *V7700907 | 03/02/2020 | FIDELITY INVSTMT TAX-EX SVC CO | R | 6293.75 | ACCOUNTS PAYABLE VOUCHER |
| *V7700908 | 03/02/2020 | HEALTHQUITY, INC. | R | 24226.63 | ACCOUNTS PAYABLE VOUCHER |
| *V7700909 | 03/02/2020 | HORACE MANN LIFE INS | R | 1923.97 | ACCOUNTS PAYABLE VOUCHER |
| *V7700910 | 03/02/2020 | INTERNAL REVENUE SERVICE | R | 298856.58 | ACCOUNTS PAYABLE VOUCHER |
| *V7700911 | 03/02/2020 | EDUCATION MN ESI BILLING TRUST | R | 5408.78 | ACCOUNTS PAYABLE VOUCHER |
| *V7700912 | 03/02/2020 | MN DEPT OF REVENUE | R | 49904.20 | ACCOUNTS PAYABLE VOUCHER |
| *V7700913 | 03/02/2020 | MN DEPT OF REVENUE(C) | R | 228.48 | ACCOUNTS PAYABLE VOUCHER |
| *V7700914 | 03/02/2020 | MN STATE RETIREMENT SYSTEM | R | 5020.83 | ACCOUNTS PAYABLE VOUCHER |
| *V7700915 | 03/02/2020 | EXECUTIVE DIRECTOR | R | 33983.39 | ACCOUNTS PAYABLE VOUCHER |
| *V7700916 | 03/02/2020 | STATE TREASURER, TRA | R | 133188.13 | ACCOUNTS PAYABLE VOUCHER |
| *V7700917 | 03/02/2020 | VARIABLE ANNUITY LIFE INS CO | R | 8631.52 | ACCOUNTS PAYABLE VOUCHER |
| *V7700918 | 03/02/2020 | VOYA | R | 1711.25 | ACCOUNTS PAYABLE VOUCHER |
| *V7700919 | 03/02/2020 | EXECUTIVE DIRECTOR | R | 21538.61 | ACCOUNTS PAYABLE VOUCHER |
| *V7700920 | 03/18/2020 | MN CHILD SUPPORT PAYMENT CENTER | R | 31.20 | ACCOUNTS PAYABLE VOUCHER |
| *V7700921 | 03/18/2020 | AMERIPRISE FINANCIAL ADVISORS | R | 8387.21 | ACCOUNTS PAYABLE VOUCHER |
| *V7700922 | 03/18/2020 | AXA EQUITABLE LIFE INS CO | R | 3895.54 | ACCOUNTS PAYABLE VOUCHER |
| *V7700923 | 03/18/2020 | FIDELITY INVSTMT TAX-EX SVC CO | R | 6293.75 | ACCOUNTS PAYABLE VOUCHER |
| *V7700924 | 03/18/2020 | HEALTHQUITY, INC. | R | 24358.22 | ACCOUNTS PAYABLE VOUCHER |
| *V7700925 | 03/18/2020 | HORACE MANN LIFE INS | R | 2073.97 | ACCOUNTS PAYABLE VOUCHER |
| *V7700926 | 03/18/2020 | INTERNAL REVENUE SERVICE | R | 230919.24 | ACCOUNTS PAYABLE VOUCHER |
| *V7700927 | 03/18/2020 | EDUCATION MN ESI BILLING TRUST | R | 5365.02 | ACCOUNTS PAYABLE VOUCHER |
| *V7700928 | 03/18/2020 | MN DEPT OF REVENUE | R | 36348.09 | ACCOUNTS PAYABLE VOUCHER |
| *V7700929 | 03/18/2020 | MN DEPT OF REVENUE(C) | R | 193.97 | ACCOUNTS PAYABLE VOUCHER |
| *V7700930 | 03/18/2020 | MN STATE RETIREMENT SYSTEM | R | 2020.83 | ACCOUNTS PAYABLE VOUCHER |
| *V7700931 | 03/18/2020 | EXECUTIVE DIRECTOR | R | 54655.57 | ACCOUNTS PAYABLE VOUCHER |
| *V7700932 | 03/18/2020 | STATE TREASURER, TRA | R | 100741.40 | ACCOUNTS PAYABLE VOUCHER |
| *V7700933 | 03/18/2020 | VARIABLE ANNUITY LIFE INS CO | R | 8631.52 | ACCOUNTS PAYABLE VOUCHER |
| *V7700934 | 03/18/2020 | VOYA | R | 1711.25 | ACCOUNTS PAYABLE VOUCHER |

SOURCEWELL
DATE: 03/30/2020
TIME: 15:51:49

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 9
ACCTPA21
ACCOUNTING PERIOD: 9/20

SELECTION CRITERIA: chkstat.rundate between '20200226 00:00:00.000' and '20200330 00:00:00.000'

| | | | | | |
|--------------|------------|------------------------------------|---|------------|--------------------------|
| *V7700935 | 03/19/2020 | KANSAS CITY LIFE INSURANCE COMPANY | R | 9593.91 | ACCOUNTS PAYABLE VOUCHER |
| *V7700936 | 03/19/2020 | MEDICA | R | 201840.09 | ACCOUNTS PAYABLE VOUCHER |
| *V7700937 | 03/19/2020 | PLANSOURCE FLEX BEN. | R | 8670.47 | ACCOUNTS PAYABLE VOUCHER |
| TOTAL FUND | | | | 2001462.25 | |
| TOTAL REPORT | | | | 2001462.25 | |

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

03/13/2020 REGULAR PAY (917)

\$

691,015.55

NET PAYROLL

\$

691,015.55

Authorized Signature



Date

3-9-2020

teacher hourly retro paid this time

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

2/28/2020 REGULAR PAY (916)

\$

827,843.16

NET PAYROLL

\$

827,843.16

Authorized Signature



Date

3-2-2020

(teacher contract retro is paid on this check)

**INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD REPORT OF
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)**

February 2020

| ACCOUNT NAME | ACCT NO | BEGINNING BALANCE | PURCHASES CREDITS | SALES TRANSFERS | INVESTMENT FEES | INTEREST EARNED | ENDING BALANCE | YEAR TO DATE INTEREST EARNED |
|---|---------|-------------------|-------------------|-----------------|-----------------|-----------------|----------------|------------------------------|
| MSDLAF + MAX | 01 | 9,409,451.93 | 0.00 | 750,000.00 | 0.00 | 11,949.20 | 8,671,401.13 | 71,936.77 |
| MSDLAF Liquid | 01 | 828.11 | 0.00 | | 0.00 | 0.99 | 829.10 | 8.85 |
| MSDLAF TERM (CD's, Term, Comm) maturity | 01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | | 9,410,280.04 | 0.00 | 750,000.00 | 0.00 | 11,950.19 | 8,672,230.23 | 71,945.62 |

EXPLANATION: The above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.

2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRJ) clear through this account as do maturities, interest, and fees.

NOTE: February 2020 Average MSDLAF Liquid Rate was 1.51 % and the MSDLAF+MAX Average Rate was 1.62%. MSDLAF Term Average Rate is .00%.

Non-licensed and Licensed Staff of the Spring Quarter

Non-licensed Staff

Colleen Redfield, paraprofessional, in the *CASE* program at *Alliance Education Center* has been selected for the Non-licensed Staff of the Spring Quarter. The colleagues that nominated her said the following:

Colleen is a passionate, intelligent, and dedicated member of the *CASE* program where her many skills, talents, and vast knowledge of educational principles, concepts, and theory are used every day. Colleen goes a mile a minute in both her speech and in her ability to adapt to every student's unique needs. Being a mother of her own children with unique needs, she homeschooled her children, and without a doubt, brings her unique experiences and knowledge to work everyday. Her students understand that while Colleen can be both a stickler for expectations and loves to talk, she cares deeply and won't give up on anyone, no matter how hard they wish she would. It is her unwavering high expectations of her students and herself that set her apart.

We are very grateful for all she brings to the *CASE* program.

Licensed Staff

Adrienne Turzinski, Board Certified Behavior Analyst, in the *SUN* program at *Cedar School* has been selected for Licensed Staff of the Spring Quarter. Adrienne is an integral and influential part of the school team. Her influence is felt throughout the building in every classroom and with every teacher. We believe her expertise is an influencing factor in decreasing our restrictive procedures by 56%.

Adrienne is approachable and guides teachers in behavioral interventions and behavioral plans. She is supportive of staff, while also providing helpful, manageable feedback in order to increase students' positive behaviors. She works easily with students and models interventions with students so that staff can learn the new behavior plans. Each teacher and paraprofessional in the building see her as an asset and actively seek out her expertise.

In addition to helping with the creation and revision of individualized behavioral plans, Adrienne's skills are utilized in larger 'systems' issues at Cedar. She trains teachers and paraprofessionals in data collection techniques so that data is an accurate representation of student behavior. The data then helps to guide interventions and updates of behavioral plans. During IEP meetings, she distills large amounts of data into understandable, practical summaries for staff and parents. In addition, she assists teachers in the FBA process, in the development of Positive Behavioral Support Plans, and regularly meets with staff to determine the effectiveness of the plans. Finally, she is part of Cedar's Restrictive Procedures Committee, and leads de-briefs following a restrictive procedure.

On a district-wide level, Adrienne worked tirelessly to update the FBA manual so that teachers have a usable reference guide. She was the first BCBA hired in our district and has, by example, paved the way for the growing number of such professionals. She mentors the new BCBA's district-wide and serves on a state-wide group for school-based BCBA's.

In summary, Adrienne brings a high level of skill and expertise in behavioral change while creating caring supportive relationships with staff, students, and families. She helps students become more successful, decrease disruptive and unsafe behaviors, and increase connection between students and staff.

Intermediate School District 917
Accounts Receivable Aged Report As of 3/31/20

| Member Districts | 31-60 Days | 61-90 Days | Over 90 Days | Totals |
|--------------------------|---------------------|-------------------|----------------------|----------------------|
| Special District 6 | \$ 1,025.10 | \$ - | \$ - | \$ 1,025.10 |
| ISD 194 | \$ 56,767.15 | \$ - | \$ - | \$ 56,767.15 |
| ISD 271 | \$ 26,024.67 | \$ - | \$ - | \$ 26,024.67 |
| | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - |
| Totals | \$ 83,816.92 | \$ - | \$ - | \$ 83,816.92 |
| All Others | | | | |
| MDE | \$ - | \$ - | \$ 342,347.59 | \$ 342,347.59 |
| Misc employee receivable | \$ - | \$ - | \$ 2,800.00 | \$ 2,800.00 |
| | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - |
| Totals | \$ - | \$ - | \$ 345,147.59 | \$ 345,147.59 |
| Grand Total | \$ 83,816.92 | \$ - | \$ 345,147.59 | \$ 428,964.51 |
| Total Receivables | | | | \$ 428,964.51 |

Prepared by: T. Welch

THIRD QUARTER 1/1/19-3/31/20

| | | | | | START |
|---------------|------------|---------------------|---------------|-----------------|-----------|
| LAST NAME | FIRST NAME | DESCRIPTION | LOCATION | POSITION | DATE |
| AALGAARD | MAREN | TEMP WORK AGR | DHH RES-POND | CLASSROOM ASS | 1/17/2020 |
| ADAMS | KATE | TEMP WORK AGR | IDEA | SCHOOL SOCIAL V | 3/15/2020 |
| ADELMANN | ANGELA | TEMP WORK AGR | ECSE TEA | PROGRAM ASSIST | 3/6/2020 |
| ANNONI | ELIZABETH | TEMP WORK AGR | ITINERANTS | SPEECH | 1/20/2020 |
| BAUER | BEVERLY | TEMP WORK AGR | JSC/RIVERSIDE | PROGRAM ASSIST | 1/17/2020 |
| BEINBRECH | ALICIA | TEMP WORK AGR | OMS-ITIN | SIGN LANGUAGE | 1/7/2020 |
| BISPING | ALEXANDRA | TEMP WORK AGR | ECSE TEA | CLASSROOM ASS | 3/6/2020 |
| BOGDAN | NICOLE | TEMP WORK AGR | AEC-CASE | PROGRAM ASSIST | 2/18/2020 |
| BOWEN | RYO | TEMP WORK AGR | D/HH RES-CMS | STUDENT ASSISTA | 12/2/2019 |
| BUTTEDAL | ALEXANDRA | TEMP WORK AGR | LEC TEA | SPED TEACHER | 12/1/2019 |
| COLLINS | JOANNA | TEMP WORK AGR | ECSE TEA | CLASSROOM ASS | 3/6/2020 |
| DOBMEYER | ZACH | TEMP WORK AGR | CEDAR SUN | CLASSROOM ASS | 2/18/2020 |
| EDDY | DILLON | TEMP WORK AGR | LEC TEA | PROGRAM ASSIST | 2/3/2020 |
| ERICKSON | JODI | TEMP WORK AGR | ECSE TEA | CLASSROOM ASS | 3/6/2020 |
| GLOCKNER | MEGAN | TEMP WORK AGR | CEDAR SUN | PSYCH | 10/1/2019 |
| HADRITS | STEVE | TEMP WORK AGR | CEDAR SUN | STUDENT ASSISTA | 2/3/2020 |
| HART | AMY | TEMP WORK AGR | AEC-IDEA | PROGRAM ASSIST | 2/18/2020 |
| HEDQUIST | ABBY | TEMP WORK AGR | AEC-SUN | CLASSROOM ASS | 2/18/2020 |
| HEIDEMANN | JANA | TEMP WORK AGR | CEDAR SUN | SIGN LANGUAGE | 1/14/2020 |
| HORRMANN | ANN | TEMP WORK AGR | DHH RES-LNHS | CLASSROOM ASS | 2/18/2020 |
| JOHNSTON | SUZANNE | TEMP WORK AGR | D/HH RES-CMS | SIGN LANGUAGE | 11/2/2019 |
| KENOW | JULIA | TEMP WORK AGR | ECSE TEA | CLASSROOM ASS | 3/6/2020 |
| KILPATRICK | BEVIN | TEMP WORK AGR | TESA/DCTC | STUDENT ASSISTA | 1/2/2020 |
| KLAUSTERMEIER | KATE | TEMP WORK AGR | TESA/DCTC | STUDENT ASSISTA | 1/2/2020 |
| LARSEN | BETSY | TEMP WORK AGR | PACES/LNHS | TEACHER | 7/8/2019 |
| LARSEN | BETSY | TEMP WORK AGR | PACES/MVE | TEACHER | 7/8/2019 |
| MILLER | SHANNON | TEMP WORK AGR | TEA/TESA | STUDENT ASSISTA | 2/18/2020 |
| MILLER | SHANNON | TEMP WORK AGR | TEA/TESA | STUDENT ASSISTA | 3/6/2020 |
| MILLER | SHANNON | TEMP WORK AGR | ECSE TEA | STUDENT ASSISTA | 2/17/2020 |
| MILLER | SHANNON | TEMP WORK AGR | ECSE TEA | STUDENT ASSISTA | 2/25/2020 |
| MONSON | JODI | TEMP WORK AGR | DHH-ITIN | SIGN LANGUAGE | 1/28/2020 |
| MONSON | JODI | TEMP WORK AGR | DHH-ITIN | SIGN LANGUAGE | 2/14/2020 |
| MATTOS | PATRICIA | TEMP WORK AGR | DCALS | ENROLLMENT CO | 9/6/2019 |
| NELSON | CHERIE | TEMP WORK AGR | AEC-IDEA | PROGRAM ASSIST | 2/18/2020 |
| PEANASKY | ALISSA | TEMP WORK AGR | SUN | SCHOOL SOCIAL V | 3/15/2020 |
| PETERS | AMANDA | TEMP WORK AGREEMENT | | LEAD TEACHER | 3/13/2020 |
| PETERSON | CAROLINE | TEMP WORK AGR | D/HH-ITIN | SIGN LANGUAGE | 2/19/2020 |
| PETERSON | JUSTIN | TEMP WORK AGR | AEC | SUBSTITUTE DELI | 1/9/2020 |
| O'DOWD-MALLA | ALEXANDRA | TEMP WORK AGR | DHH RES-POND | CLASSROOM ASS | 1/17/2020 |
| OLSON | NANCY | TEMP WORK AGR | DHH RES-POND | PROGRAM ASSIST | 1/17/2020 |
| REUDER | KATIE | TEMP WORK AGR | LEC TEA | CLASSROOM ASS | 11/1/2019 |
| SAVAGE | DAWN | TEMP WORK AGR | DHH-ITIN | SIGN LANGUAGE | 1/31/2020 |

| | | | | | |
|------------|----------|---------------------|----------------|----------------|------------|
| SETTELL | MARIAH | TEMP WORK AGR | LEC TEA | PROGRAM ASSIST | 1/2/2020 |
| SETTELL | MARIAH | TEMP WORK AGR | LEC TEA | PROGRAM ASSIST | 11/1/2019 |
| SIMONSEN | BEVERLY | TEMP WORK AGR | PACES/BMS | CLASSROOM ASS | 1/22/2020 |
| SPICER | BRENNAN | TEMP WORK AGR | CEDAR SUN | CLASSROOM ASS | 2/18/2020 |
| STELLER | NATE | TEMP WORK AGR | CEDAR SUN | SPED TEACHER | 12/13/2019 |
| SMOLEY | NANCY | TEMP WORK AGR | AEC/IDEA | STUDENT ASSIST | 2/19/2020 |
| SMITH | CORTNEY | TEMP WORK AGR | ITINERANTS | SPEECH | 1/20/2020 |
| THOMAS | TAYLOR | TEMP WORK AGREEMENT | | LEAD TEACHER | 3/13/2020 |
| VETTER | ERIN | TEMP WORK AGR | LNHS/ITIN | CLASSROOM ASS | 12/1/2019 |
| WALETSKI | GREGORY | TEMP WORK AGR | HS/HS/ITIN | SIGN LANGUAGE | 1/17/2020 |
| WALTMAN | REESA | TEMP WORK AGR | ECSE TEA | PROGRAM ASSIST | 3/6/2020 |
| WITTSTRUCK | SAMANTHA | TEMP WORK AGR | JSC/ NEW CHANG | PROGRAM ASSIST | 1/17/2020 |

| | MAX | MAX | | |
|-----------|-------|------|-------------|---------|
| END | #WORK | HRS/ | | |
| DATE | DAYS | DAY | SALARY | 2019-20 |
| 1/17/2020 | 1 | 3 | \$55.23 | 3RD QTR |
| 3/15/2020 | 1 | 8 | \$286.72 | 3RD QTR |
| 3/6/2020 | 1 | 6 | \$117.66 | 3RD QTR |
| 1/20/2020 | 2 | 1.5 | \$64.70 | 3RD QTR |
| 1/17/2020 | 1 | 4 | \$92.40 | 3RD QTR |
| 2/28/2020 | 6 | 3.75 | \$562.50 | 3RD QTR |
| 3/6/2020 | 1 | 6 | \$110.46 | 3RD QTR |
| 2/18/2020 | 1 | 1 | \$18.41 | 3RD QTR |
| 6/9/2020 | 48 | 1 | \$883.68 | 3RD QTR |
| 6/4/2020 | 8 | 2 | \$470.40 | 3RD QTR |
| 3/6/2020 | 1 | 6 | \$110.46 | 3RD QTR |
| 5/30/2020 | 4 | 2 | \$144.08 | 3RD QTR |
| 6/4/2020 | 12 | 2 | \$441.84 | 3RD QTR |
| 3/6/2020 | 1 | 6 | \$110.46 | 3RD QTR |
| 5/30/2020 | 16 | 2 | \$988.16 | 3RD QTR |
| 6/4/2020 | 80 | 7 | \$10,309.60 | 3RD QTR |
| 2/18/2020 | 1 | 1 | \$18.81 | 3RD QTR |
| 2/18/2020 | 1 | 1 | \$19.61 | 3RD QTR |
| 1/20/2020 | 1 | 1.5 | \$74.18 | 3RD QTR |
| 2/28/2020 | 1 | 1.5 | \$27.62 | 3RD QTR |
| 6/9/2020 | 16 | 1 | \$400.00 | 3RD QTR |
| 3/6/2020 | 1 | 6 | \$108.06 | 3RD QTR |
| 6/4/2020 | 100 | 6.75 | \$12,426.75 | 3RD QTR |
| 6/4/2020 | 100 | 6.75 | \$12,156.75 | 3RD QTR |
| 8/1/2019 | 5 | 1 | \$259.65 | 3RD QTR |
| 8/1/2019 | 16 | 4 | \$3,323.52 | 3RD QTR |
| 6/4/2020 | 64 | 5.25 | \$6,051.36 | 3RD QTR |
| 3/6/2020 | 1 | 6 | \$108.06 | 3RD QTR |
| 5/15/2020 | 6 | 1 | \$108.06 | 3RD QTR |
| 5/5/2020 | 4 | 1 | \$72.04 | 3RD QTR |
| 6/4/2020 | 10 | 1 | \$250.00 | 3RD QTR |
| 6/4/2020 | 5.5 | 2 | \$275.00 | 3RD QTR |
| 6/6/2020 | 15 | 4 | \$3,518.40 | 3RD QTR |
| 2/18/2020 | 1 | 1 | \$24.51 | 3RD QTR |
| 3/15/2020 | 1 | 8 | \$237.28 | 3RD QTR |
| 3/27/2020 | 6 | 2 | \$543.48 | 3RD QTR |
| 6/4/2020 | 8 | 4 | \$800.00 | 3RD QTR |
| 2/27/2020 | 12 | 4.75 | \$901.17 | 3RD QTR |
| 1/17/2020 | 1 | 3 | \$60.06 | 3RD QTR |
| 1/17/2020 | 1 | 3 | \$61.29 | 3RD QTR |
| 5/31/2020 | 8 | 1 | \$147.28 | 3RD QTR |
| 1/31/2020 | 1 | 1.25 | \$37.23 | 3RD QTR |

| | | | | |
|------------|----|------|------------|---------|
| 6/4/2020 | 9 | 2 | \$331.38 | 3RD QTR |
| 5/31/2020 | 8 | 1 | \$147.28 | 3RD QTR |
| 3/18/2020 | 9 | 1.5 | \$305.64 | 3RD QTR |
| 5/30/2020 | 4 | 2 | \$150.48 | 3RD QTR |
| 12/13/2019 | 1 | 1.25 | \$36.98 | 3RD QTR |
| 6/4/2020 | 68 | 6.75 | \$8,450.19 | 3RD QTR |
| 1/20/2020 | 2 | 0.75 | \$43.88 | 3RD QTR |
| 3/27/2020 | 6 | 2 | \$503.16 | 3RD QTR |
| 6/9/2020 | 40 | 1 | \$736.40 | 3RD QTR |
| 1/17/2020 | 1 | 3 | \$68.13 | 3RD QTR |
| 3/6/2020 | 1 | 6 | \$112.86 | 3RD QTR |
| 1/17/2020 | 1 | 4 | \$73.64 | 3RD QTR |

MEMORANDUM

TO: School Board
FROM: Mark A. Zuzek
DATE: April 1, 2020
REGARDING: Policy Review Update for the board meeting

The attached policies will be reviewed for a first reading on April 7, 2020.

Policy 613 – Graduation Requirements

This is a new policy. The requirements in this policy govern the graduation standards that Minnesota public schools must require for a high school diploma for all students. This policy is not mandatory and does not require an annual review.

Policy 419 – Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices and Electronic Delivery Devices

This policy was reviewed in August, 2019. Following the 2019 Minnesota legislative session, MSBA updated the model policy to include more definition of the word “tobacco.” **Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.** This policy is not mandatory and does not require an annual review.

Policy 534 – Student Meal Charges

This policy is on for a second review. Minnesota law requires that school districts “ensure that any reminders for payment of outstanding student meal balances do not demean or stigmatize any child participating in the school lunch program.” To reflect this legal requirement, the following sentence will be added: **“A meal will not be taken away from a student with an overdrawn account.”** This policy is mandatory and does not require an annual review.

Policy 535 – Service Animals in Schools

This policy was just approved in January of 2020. There is an addition to XII. LIABILITY A, adding the words **“non-service animal.”** MSBA’s model policy provides that “non-service” animals may be permitted for students with IEPs or Section 504 plans or for employees as an accommodation. To ensure clarity regarding responsibility and liability, the following words were added: “non-service animal.” This policy is not mandatory and does not require an annual review.

613 GRADUATION REQUIREMENTS

[Note: The requirements set forth in this policy govern the graduation standards that Minnesota public schools must require for a high school diploma for all students.]

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students entering grade 8 and later must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

- A. “Academic standard” means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, or the arts, or (2) a locally adopted expectation for student learning in health, the arts, career and technical education, or world languages.
- B. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- C. “Section 504 Accommodation” means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.
- D. “Individualized Education Program” or “IEP” means a written statement developed for a student eligible by law for special education and services.
- E. “English language learners” or “ELL” student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.

IV. DISTRICT ASSESSMENT COORDINATOR

The District Assessment Coordinator shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. GRADUATION ASSESSMENT REQUIREMENTS

For students enrolled in grade 8, ~~in the 2012-2013 school year~~ and later, students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

- A. Achievement and career and college readiness in mathematics, reading, and writing, as measured against a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents or guardians, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without the need for postsecondary remediation and which facilitates the monitoring of students' continuous development of and growth in requisite knowledge and skills; analysis of students' progress and performance levels, identification of students' academic strengths and diagnosis of areas where students require curriculum or instructional adjustments, targeted interventions, or remediation; and determination of students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student based on analysis of students' progress and performance data; and
- B. Consistent with this paragraph and Minn. Stat. § 120B.125 (*see Policy 604, Section II.H.*), age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.
- C. Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.
- D. Students meeting the state graduation requirements under this section must receive targeted, relevant, academically rigorous, and resourced instruction which may include a targeted instruction and intervention plan focused on improving the student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.
- E. Students meeting the state graduation requirements under this section and who are students in grade 11 or 12 and who are identified as academically ready for a career or college are actively encouraged by the school district to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment to graduate from high school.

- F. A student's progress toward career and college readiness must be recorded on the student's high school transcript.

VI. GRADUATION CREDIT REQUIREMENTS

Students must successfully complete, as determined by the school district, the following high school level credits for graduation:

- A. Four credits of language arts sufficient to satisfy all academic standards in English language arts;
- B. Three credits of mathematics, including an algebra II credit or its equivalent, sufficient to satisfy all of the academic standards in mathematics;
- C. An algebra I credit by the end of 8th grade sufficient to satisfy all of the 8th grade standards in mathematics;
- D. Three credits of science, including at least: (a) one credit of biology; (b) one credit of chemistry or physics; and (c) one elective credit of science. The combination of credits must be sufficient to satisfy (i) all of the academic standards in either chemistry or physics and (ii) all other academic standards in science;
- E. Three and one-half credits of social studies, encompassing at least United States history, geography, government and citizenship, world history, and economics sufficient to satisfy all of the academic standards in social studies;
- F. One credit in the arts sufficient to satisfy all of the state or local academic standards in the arts; and
- G. A minimum of seven elective credits, **to include physical education and health credits.**
- H. Credit equivalencies
 - 1. A one-half credit of economics taught in a school's agriculture education or business department may fulfill a one-half credit in social studies under Paragraph E., above, if the credit is sufficient to satisfy all of the academic standards in economics.
 - 2. An agriculture science or career and technical education credit may fulfill the elective science credit required under Paragraph D., above, if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics required under Paragraph D., above, if the credit meets the state

chemistry or physics academic standards as approved by the school district. A student must satisfy either all of the chemistry or physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit under Paragraph D., above.

3. A career and technical education credit may fulfill a mathematics or arts credit requirement under Paragraph B. or Paragraph F., above.
4. A computer science credit may fulfill a mathematics credit requirement under Paragraph B., above, if the credit meets state academic standards in mathematics.
5. A Project Lead the Way credit may fulfill a mathematics or science credit requirement under Paragraph B. or Paragraph D., above, if the credit meets the state academic standards in mathematics or science.

VII. GRADUATION STANDARDS REQUIREMENTS

- A. All students must demonstrate their understanding of the following academic standards:
 1. School District Standards, Health (K-12);
 2. School District Standards, Career and Technical Education (K-12); and
- B. Academic standards in health and career and technical education will be reviewed on a periodic basis.
- C. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):
 1. Minnesota Academic Standards, English Language Arts K-12;
 2. Minnesota Academic Standards, Mathematics K-12;
 3. Minnesota Academic Standards, Science K-12;
 4. Minnesota Academic Standards, Social Studies K-12; and
 5. Minnesota Academic Standards, Physical Education K-12.
- D. State standards in the Arts K-12 are available, or school districts may choose to develop their own standards.
- E. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical

impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minn. Stat. § 120B.07, upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Involuntary Career Tracking Prohibited)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)

MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)

MSBA/MASA Model Policy 616 (School District System Accountability)

419 TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO, TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco free.

II. GENERAL STATEMENT OF POLICY

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased by Intermediate School District 917. This prohibition extends to all vehicles that the District owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation. This prohibition includes all school district property, parking lots or facilities owned or leased for use by Intermediate School District 917 and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related devices, or electronic delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.
- D. The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, tobacco-related devices, or electronic delivery devices. The school district will not promote or allow promotion of tobacco products or electronic delivery devices on school property or at school-sponsored events.

III. TOBACCO AND TOBACCO-RELATED DEVICES DEFINED

- A. “Electronic delivery device” means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device does not include any product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.
- B. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including, but not limited to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. **Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.**
- C. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.
- D. “Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when an Indigeneous adult lights tobacco on school district property as a part of a traditional Indigeneous spiritual or cultural ceremony. An Indigeneous person is a person who is a member of an Indigeneous tribe as defined under Minnesota law.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-

dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.

V. ENFORCEMENT

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VI. DISSEMINATION OF POLICY

- A. This policy shall appear in the student handbook.
- B. The school district will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)
Minn. Stat. § 609.685 (Sale of Tobacco to Children)
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)

MSBA Service Manual, Chapter 2, Students; Rights, Responsibilities and Behavior

534 UNPAID MEAL CHARGES

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

- A. Payment of meals can be submitted via cash or check to the school site administrative assistant or ISD 917 Business Office.
- B. If the school district receives school lunch aid under Minn. Stat. § 124D.111, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance. Families may apply for free or reduced cost meals at any time during the school year. Applications may be obtained at each school, the district office or online at http://www.isd917.org/For_parents/Food_Service.
- C. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent or guardian.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. If the student balance reaches five (5) unpaid meals and has not paid on their account, the site administrative assistant will place a phone call to the parent or guardian. History of phone calls should be documented by the site administrative assistant. If the parent or guardian is not contacted directly, a message will be left if possible. If the account has not been paid after all attempts mentioned, the account will then be turned over to the school's principal or social worker who will make an attempt to reach the parent/guardian.

- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program. **A meal will not be taken away from a student with an overdrawn account.**

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free and reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- D. The school district may not deny any student the opportunity to participate in graduation ceremonies or other commencement activities due to unpaid meal charges.
- E. Donations will be accepted and directed to general or specific accounts upon request. All donations will be processed through the ISD 917 Business Office.

F. No student would be denied lunch due to insufficient funds in their account.

V. COMMUNICATION OF POLICY

- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
 - 1. all households at or before the start of each school year;
 - 2. students and families who transfer into the school district, at the time of enrollment; and
 - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district may post the policy on the school district's website, in addition to providing the required written notification described above.

Legal References: Minn. Stat. § 124D.111, Subd. 4
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)

7 C.F.R. § 220.8 (School Breakfast Program Regulations)
USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges: Local
Meal Charge Policies (2016)
USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges:
Clarification on Collection of Delinquent Meal Payments (2016)
USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance
and Q&A
Minn. Op. Atty. Gen. 169j (May 14, 2019) (*Letter to Ricker*)

615 WELLNESS

I. PURPOSE

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of parents/guardians, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS

- A. Nutrition Promotion and Education
 - 1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:

- a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate;
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips;
 - d. focused on promoting fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods; and
 - e. emphasizing caloric balance between food intake and energy expenditure (promoting physical activity/exercise).
2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television and other forms of screen time;
2. The written Physical Education curriculum for each grade is aligned with national and/or state standards. The district provides:
 - a. Physical Education instruction of 30 minutes per day for elementary school students in addition to a 20 minute recess; 30 minutes per day offered at both middle school and high school level; one physical education class to meet high school graduation requirements offered each quarter;
 - b. Appropriately licensed physical education teachers at all grade levels with ongoing training opportunities at both the district and state level;
 - c. Safe indoor and outdoor facilities available for active play as well as age and ability appropriate equipment.

3. Opportunities for physical activity will be incorporated into other subject lessons, as well as provided between lessons or classes where appropriate. Physical activity breaks may include walks and access to the playground, weight room or sensory room where available and as appropriate.

C. Communications with Parents/Guardians

1. The school district recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The school district will support parents/guardians' efforts to provide a healthy diet and daily physical activity for their children.
3. The school district encourages parents/guardians to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents/guardians' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings with adequate time for students to eat and access to free drinking water.
5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards as cited by the National School Lunch Program 7 C.F.R. § 210.10 and the National School Breakfast Program 7 C.F.R. § 220.8.

6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The school district will provide eligibility information for free/reduced priced meals to each family upon enrollment each year and will encourage participation throughout the year where appropriate.
8. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
9. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
10. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
11. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools in accordance with USDA Professional Standards.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents/guardians and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents/guardians. The school district will provide to parents/guardians a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment. Per the Americans with Disabilities Act, special consideration will be given for students with an Individual Education Plan 504 accommodation or with special health and dietary requirements.

Will consider things that are not foods.

3. Fundraising. The school district will encourage non-food fundraisers such as read-a-thons, school-wide walk/run events or other activities over food sales.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverage marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

V. **WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT**

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). In addition, the district will maintain a Health, Wellness and Safety Committee to support the goals of the Wellness Policy. The committee will compile data reported from schools to assess compliance with the Wellness Policy and report to the superintendent on the progress made by the district in attaining the goals of the Wellness Policy.

2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will promote parents/guardians, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the Wellness Policy.
2. The Wellness Coordinator will hold a minimum of four meetings per year for the purpose of discussing the development, implementation, and periodic review and update of the Wellness Policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the school board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and

- c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References:

Minn. Stat. § 121A.215 (Local School District Wellness Policy)
 42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
 42 U.S.C. § 1758b (Local School Wellness Policy)
 42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
 7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
 7 C.F.R. § 210.10 (School Lunch Program Regulations)
 7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources:

Minnesota Department of Education, www.education.state.mn.us
 Minnesota Department of Health, www.health.state.mn.us
 County Health Departments
 Action for Healthy Kids Minnesota, www.actionforhealthykids.org
 United States Department of Agriculture, www.fns.usda.gov



2020-2021 CALENDAR

**Intermediate School
District 917**
(AEC, Anthony Louis Center, Cedar School,
CEC, DCALS, LEC, Options, Riverside/New
Chance, and TESA@DCTC)

| July 2020 (0/0) 0 | | | | | Aug. 2020 (1/1) 0 | | | | |
|--|----|----|----|----|---|----|----|----|----|
| M | T | W | Th | F | M | T | W | Th | F |
| | | 1 | 2 | 3 | 3 | 4 | 5 | 6 | 7 |
| 6 | 7 | 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 |
| 20 | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 27 | 28 | 29 | 30 | 31 | 31 | | | | |
| Sept. 2020 (21/22) 17/17 | | | | | Oct. 2020 (20/42) 19/36 | | | | |
| M | T | W | Th | F | M | T | W | Th | F |
| | 1 | 2 | 3 | 4 | | | | 1 | 2 |
| 7 | 8 | 9 | 10 | 11 | 5 | 6 | 7 | 8 | 9 |
| 14 | 15 | 16 | 17 | 18 | 12 | 13 | 14 | 15 | 16 |
| 21 | 22 | 23 | 24 | 25 | 19 | 20 | 21 | 22 | 23 |
| 28 | 29 | 30 | | | 26 | 27 | 28 | 29 | 30 |
| Nov. 2020 (18/60) 17/53 | | | | | Dec. 2020 (16/76) 16/69 | | | | |
| M | T | W | Th | F | M | T | W | Th | F |
| 2 | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | 4 |
| 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 |
| 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 |
| 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| 30 | | | | | 28 | 29 | 30 | 31 | |
| Jan. 2021 (20/96) 18/87 | | | | | Feb. 2021 (19/115) 19/106 | | | | |
| M | T | W | Th | F | M | T | W | Th | F |
| | | | | 1 | 1 | 2 | 3 | 4 | 5 |
| 4 | 5 | 6 | 7 | 8 | 8 | 9 | 10 | 11 | 12 |
| 11 | 12 | 13 | 14 | 15 | 15 | 16 | 17 | 18 | 19 |
| 18 | 19 | 20 | 21 | 22 | 22 | 23 | 24 | 25 | 26 |
| 25 | 26 | 27 | 28 | 29 | | | | | |
| Mar. 2021 (20/135) 20/126 SpEd. 19/125 DCALS | | | | | April 2021 (20/155) 19/145 SpEd, 20/145 DCALS | | | | |
| M | T | W | Th | F | M | T | W | Th | F |
| 1 | 2 | 3 | 4 | 5 | | | | 1 | 2 |
| 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | 9 |
| 15 | 16 | 17 | 18 | 19 | 12 | 13 | 14 | 15 | 16 |
| 22 | 23 | 24 | 25 | 26 | 19 | 20 | 21 | 22 | 23 |
| 29 | 30 | 31 | | | 26 | 27 | 28 | 29 | 30 |
| May 2021 (20/175) 20/165 | | | | | June 2021 (8.5/183.5) 8/173 | | | | |
| M | T | W | Th | F | M | T | W | Th | F |
| 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 |
| 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 |
| 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | 17 | 18 |
| 24 | 25 | 26 | 27 | 28 | 21 | 22 | 23 | 24 | 25 |
| 31 | | | | | 28 | 29 | 30 | | |

Calendar Definition

| | |
|-------------------|---|
| August 25-26 | New teacher inservice days, no school for students |
| August 26 | Second year teacher inservice, no school for students |
| August 31-Sept.4 | Inservice days (Certified Staff), no school for students |
| September 3 (TBD) | All staff report, Welcome Back Workshop |
| September 7 | Labor Day, no school for staff/students |
| September 8 | First student day, welcome back students! |
| October 14 | Teacher inservice, no school for students |
| October 15-16 | No school for staff/students |
| November 3 | Cedar School Only , school closed for elections Cedar school conferences |
| November 6 | Teacher inservice DCALS Special Ed. conferences, no school (except Cedar) |
| November 25-27 | Thanksgiving break, no school for staff/students |
| Dec. 23-Jan. 1 | Winter break, no school for staff/students |
| January 18 | Martin Luther King Day, Teacher inservice, no school for students |
| January 22 | Teacher inservice day, no school for students |
| February 15 | Presidents Day, no school staff/students |
| March 26 | DCALS teacher inservice, All special education sessions are in session |
| March 29-April 2 | Spring Break, no school for staff/students |
| April 9 | Special Ed staff in-service/conference, no school for students receiving Special Education services DCALS classes are in session |
| May 31 | Memorial Day, no school for staff/students |
| June 10 | Last student day |
| June 11 | Last day teacher, ½ day of duty |

General Calendar Key:

- First and last day of school
 - New Certified Staff report for orientation/workshop
 - No school for staff or students
 - Staff In-service/conferences - No School
- Site Specific Notations:**
- Special Education Inservice, no students.
DCALS programs will have class.
 - DCALS Inservice, no students.
Special Education programs will have class.
 - JSC in session only
 - JSC teacher last day
 - Cedar School, Conferences, No Students

Red Numbers = Teacher Contracted Days (used/total)

Black Numbers = Student Days Board Approved xx/xx/xx

**Intermediate School District 917
Calendar 2020-2021**

1. There are 173 student days, and 185 teacher days, and 175 paraprofessional days.
2. First-year teachers work 187 duty days, which includes August 25-26, 2020.
3. Second-year teachers work 186 duty days, which includes August 26, 2020.
4. Staff assigned to District 917 special ed. programs housed in schools that have regular K-12 programs will follow the calendar of the host district.
5. TESA programming at the Bloomington Transition Center follows the ISD 271 calendar.
6. An additional .5 staff day is counted for evening Open House/Parent Night (Sept. or Oct. depending on program and site).
7. Special Education has two evening conference sessions = one teacher day (Special Ed has evening conferences on Thursday, November 5, 2020, and Thursday, April 8, 2021).
8. DCALS have Open House/Conferences on Thursday, October 1, 2020.
9. DCALS Conferences, Thursday, March 4, 2021.
10. DCALS has Spring Open House aligned with the Dakota County Technical College Open House date: TBD
11. Teacher in-service dates on October 14, November 6, January 18, and January 22 will be split 3.75 hours of workshop and 3.75 hours of work time.
12. DCALS programs will have an in-service day on March 26, 2021.
13. Special Education will have an in-service/conference day on April 9, 2021.
14. Friday, June 11, 2021, is 3.75 hours of scheduled work time for teachers and certified staff.
15. Paraprofessional training for paraprofessionals working in ISD 917 main sites, and ISD 194, ISD 199, ISD 200, and ISD 271 sites scheduled on October 14.
16. Paraprofessional training for paraprofessionals working in ISD 192 sites scheduled on November 30.
17. Paraprofessional training for paraprofessionals working in ISD 191 and 197 sites scheduled on November 3.
18. Paraprofessional training for paraprofessionals working in SSD 6 sites scheduled on (TBD).
19. Itinerant staff work calendars will be confirmed by the Director of Special Education.
20. Juvenile Services Center only: June 6 - 15, 2020, JSC in session
21. Juvenile Services Center only: June 16, 2020, ½ day Teacher Workshop
22. Juvenile Services Center only: Monday, July 6 - Thursday, August 6, 2020, JSC in session
23. Juvenile Services Center only: June 11 - June 21, 2021, JSC in session
24. Juvenile Services Center only: June 22, 2021, ½ day Teacher Workshop
25. Juvenile Services Center only: Tuesday, July 6 - Friday, August 6, 2020, JSC in session
26. Special education extended school year will be Mon - Thurs, July 6 - July 30, 2020 (Staff prep day, July 6)
27. Special education extended school year will be Mon - Thurs, July 6 - July 29, 2021 (Staff prep day, July 6)
28. If the calendar needs to be extended to accommodate student contact days that are missed due to school closure, the possible dates that will be added are Jan. 22, Mar 26 (for DCALS), and April 9 (for Sp.Ed. Any additional needed would be added at the end of the school year beginning with June 11.

| | <u>Students</u> | <u>Teachers</u> | <u>Quarters for DCALS</u> | |
|---------------|-----------------|-----------------|---------------------------|-------------------------------------|
| August | 0 | 1 | First | September 8 - November 5 40 days |
| September | 17 | 21 | Second | November 9 - January 21 42 days |
| October | 19 | 20 | Third | January 25 - March 25 43 days |
| November | 17 | 18 | Fourth | April 5 - June 10 48 days |
| December | 16 | 16 | | |
| January | 18 | 20 | | |
| February | 19 | 19 | | |
| March/April | 39 | 40 | | |
| May | 20 | 20 | | |
| June | 8 | 8.5 | | |
| Nights | 0 | 1.5 (3*0.5) | | |
| Totals | 173 | 185 | | |

Board Approved X/XX/XXXX

RESOLUTION

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACTS OF ROBIN KNIGHT, TERRY WESTFALL, JACKIE WILKIE, JODI DYVIG, ALEXANDER WOROBATH, DARNISHA ADAMS, MATT TRAINER, ABIGAIL LARSON, SHELBY NERO, HEATHER WEBB, SHEREEN ELDEEB, RYLEE KNIPS, JENNA MOON, HEATHER WINBLAD, ALEX BUTTEDAL, THOMAS GARDING, JESSICA RANDOL, AMBER SCHERER, LORI WILSON, MARK BAUER, SHARRI MCGIBBON

WHEREAS, ROBIN KNIGHT, TERRY WESTFALL, JACKIE WILKIE, JODI DYVIG, ALEXANDER WOROBATH, DARNISHA ADAMS, MATT TRAINER, ABIGAIL LARSON, SHELBY NERO, HEATHER WEBB, SHEREEN ELDEEB, RYLEE KNIPS, JENNA MOON, HEATHER WINBLAD, ALEX BUTTEDAL, THOMAS GARDING, JESSICA RANDOL, AMBER SCHERER, LORI WILSON, MARK BAUER, AND SHARRI MCGIBBON, are probationary teachers in Intermediate School District 917.

BE IT RESOLVED by the School Board of Intermediate School District No. 917, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts ROBIN KNIGHT, TERRY WESTFALL, JACKIE WILKIE, JODI DYVIG, ALEXANDER WOROBATH, DARNISHA ADAMS, MATT TRAINER, ABIGAIL LARSON, SHELBY NERO, HEATHER WEBB, SHEREEN ELDEEB, RYLEE KNIPS, JENNA MOON, HEATHER WINBLAD, ALEX BUTTEDAL, THOMAS GARDING, JESSICA RANDOL, AMBER SCHERER, LORI WILSON, MARK BAUER, AND SHARRI MCGIBBON, probationary teachers in Intermediate School District No. 917, are hereby terminated at the close of the current 2019-2020 school year.

BE IT FURTHER RESOLVED that written notices be sent to said teacher regarding termination and nonrenewal of contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NONRENEWAL

NAME
STREET
CITY, STATE ZIP

Dear NAME:

You are hereby notified that at a regular meeting of the School Board of Intermediate School District No. 917 held on April 7, 2020, a resolution was adopted by a majority roll call vote of the Board to terminate your contract effective at the end of the current school year and not to renew your contract for the 2019-2020 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the nonrenewal of your teaching contract. However, such request must be received within ten days after the receipt of this notice.

Yours very truly,

SCHOOL BOARD OF
INTERMEDIATE SCHOOL DISTRICT NO. 917

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof _____ and the following voted against the same: _____ . Whereupon said resolution was duly passed and adopted.

Whereupon said resolution was declared duly passed and adopted.