

# Agenda

## Lyon County School District Board of Trustees

A Meeting of the Board of Trustees of Lyon County School District will be held on Tuesday, April 22, 2025, beginning at 5:45 pm Closed Session before Regular Open Meeting at 6:30 pm at the following location:

**Dayton High School, 335 Dayton Valley Rd., Dayton, NV 89403**

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

In the event that you are unable to attend the LCSD Board of Trustees meeting, you may submit public comment by 3:00 pm the day before the board meeting by [clicking here](#). Public comment will be forwarded to all LCSD Trustees prior to the board meeting. Please note that this link is monitored for public comment only.

1. 5:45 pm Closed Session
2. 6:30 pm CALL TO ORDER
3. PLEDGE OF ALLEGIANCE
4. WELCOME OF GUESTS
5. APPROVAL OF AGENDA
6. APPROVAL OF MINUTES 5
7. BOARD MEMBER REPORTS
8. ATTITUDE OF GRATITUDE 20
9. SUPERINTENDENT REPORT

10. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.

Comments submitted electronically will be included in the minutes of the meeting.

11. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without

discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked.	29
B. JROTC Program	31
C. Request for Early Graduation/HSE (confidential)	
D. Personnel Reports	33
E. Travel	37
F. Quarterly Enrollment Report	134
G. Class Size Reduction Quarterly Report	138
H. Proclamation - April as Child Abuse Prevention Month	142
I. Agreements & Memorandums of Understanding	144
J. Renewal - NewsELA	180
K. IT Department Report	182
L. District Financial Report	184
Voucher #1345, 1346, 1354, 1355, 1359, 1360, 1374, 1375	
Total \$ 3,855,744.32	
<b>12. (FOR POSSIBLE ACTION) Discussion and possible action regarding the 10 Year Master Facility Plan for the LCSD. This item is being presented by Executive Director of Operations Harman Bains.</b>	<b>260</b>
<b>13. (FOR POSSIBLE ACTION) Discussion and possible action regarding the change to the summer 2025 Perimeter Fencing Project and future modified single point entry projects. This item is being presented by Board President Tom Hendrix and Executive Director of Operations Harman Bains.</b>	<b>357</b>
<b>14. (FOR POSSIBLE ACTION) Discussion and possible action regarding upgrades to the Fernley Elementary School Rooftop Unit. This item is being presented by Executive Director of Operations Harman Bains and Operations &amp; Maintenance Supervisor Kirk McCallum.</b>	<b>359</b>
<b>15. (FOR POSSIBLE ACTION) Discussion and possible action regarding the district wide upgrades of LCSD School Bus cameras and student tracking platforms. This item is being presented by Executive Director of Operations Harman Bains and Transportation Supervisor Ryan Robinson.</b>	<b>365</b>
<b>16. (FOR DISCUSSION ONLY) Discussion regarding the LCSD hiring process. This item is being presented by Board Member James Whisler and Executive Director of Human Resources BillieJo Hogan.</b>	<b>433</b>
<b>17. (FOR POSSIBLE ACTION) Discussion and possible action regarding LCSD LyOnline Distance Education staffing allocations and reorganization. This item is being presented by Executive Director of Human Resources BillieJo Hogan and Executive Director of Educational Services James Gianotti.</b>	<b>434</b>

18. <b>(FOR POSSIBLE ACTION)</b> Discussion and possible action regarding a report on the Western Nevada College (WNC) Jump Start Dual Enrollment program results for the Fall 2024 semester. This item is being presented by Executive Director of Educational Services James Gianotti.	<b>439</b>
19. <b>(FOR POSSIBLE ACTION)</b> Discussion and possible action regarding revisions to LCSD Policy AB: Nondiscrimination on Basis of Sex Under Title IX as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	<b>441</b>
20. <b>(FOR POSSIBLE ACTION)</b> Discussion and possible action regarding revisions to LCSD Policy GABE: Posting of Position Openings as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	<b>463</b>
21. <b>(FOR POSSIBLE ACTION)</b> Discussion and possible action regarding new LCSD Policy GDE: Separation of Licensed Personnel as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	<b>465</b>
22. <b>(FOR POSSIBLE ACTION)</b> Discussion and possible action regarding revisions to LCSD Policy GDG: Admonition of Licensed Personnel as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	<b>472</b>
23. <b>(FOR POSSIBLE ACTION)</b> Discussion and possible action regarding revisions to LCSD Policy GE GZ: Definition of Terms as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	<b>476</b>
24. <b>(FOR POSSIBLE ACTION)</b> Discussion and possible action regarding revisions to the following LCSD Policies as a second and final reading. No changes were made to these policies after the first reading, except for ICA per board recommendation. Any member of the Board may request that a policy be removed and discussed and acted upon separately.	
A. Policy ICA: Development of Master Calendar (revised)	490
B. Policy GDBA: Performance Evaluations - Probationary Licensed Personnel	493
C. Policy GDBB: Performance Evaluations – Post-Probationary Licensed Personnel	499
D. Policy GDC: Student Teachers	505
E. Policy GDD: Substitute Teachers	507
25. <b>(For Possible Action)</b> Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.	
26. <b>PUBLIC PARTICIPATION:</b> At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three	

minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action. Comments submitted electronically will be included in the minutes of the meeting.

27. ADJOURN:

If you have questions or public records requests, please contact the LCSD Communications and Public Relations Officer at ([Communications@lyoncsd.org](mailto:Communications@lyoncsd.org)).

The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

*LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY*

*The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District's programs and activities, including Occupational Education. For information regarding opportunities, policies, or the filing of grievances, contact your school principal.*

*The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email [mheim@lyoncsd.org](mailto:mheim@lyoncsd.org), or call (775) 463-6800 Ext. 10034 at least one week prior to the meeting.*

# MINUTES

## Lyon County School District Board of Trustees

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A meeting of the Board of Trustees of Lyon County School District was held March 25, 2025, beginning at 5:30 pm Closed Session and 6:30 pm Open Meeting at Yerington High School, Multipurpose Room located at the end of Pearl Street across from YIS, 114 Pearl St., Yerington, NV 89447.

1. 5:30 PM CLOSED SESSION

2. 6:30 PM OPEN MEETING CALL TO ORDER

President Tom Hendrix called the meeting to order at 6:30 pm.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Peterson.

4. WELCOME OF GUESTS

President Tom Hendrix welcomed guests, staff, and YHS Student Yessenia Zarazua.

Board members in attendance:

President Tom Hendrix

Clerk Dawn Carson

Trustee Elmer Bull

Trustee Sherry Parsons

Trustee Bridget Peterson

Trustee James Whisler

Trustee Darin Farr was in attendance via zoom

Executive Cabinet in attendance:

Superintendent Tim Logan

Deputy Superintendent Dawn Huckaby

Executive Director of Education Services Heather Moyle

Executive Director of Education Services James Gianotti

Executive Director of Human Resources BillieJo Hogan

Executive Director of Operations Harman Bains

Executive Director of Special Services Rachel Stewart

Don Lattin, Kyle Rodriguez, Kirk McCallum, Skyler Tremaine, Margaret Heim, Hugh Stone, Duane Mattice, Kathy Bomba-Edgerton, Shannon Coombs, Scott Gillespie, Ally

Sceirine, Tony Wilson, Tiffany Townley, YPD Chief Brandon Coombs, Jerry Bryant, Mayor

of Yerington John Garry, Angela Madera, Ron Wells, Kevin Monaghan, Logan Neeley, Eric Nelson, Andrew Merritt, Laura Carson, Loraine De La Torre, Alene Whisler, Lorrie Edney.

## 5. APPROVAL OF AGENDA

Trustee Whisler made a motion to approve the agenda without Item #16 regarding reclassification of the Fiscal Services Officer position.

Trustee Parsons seconded.

There was discussion about the reason to pull it from the agenda. Was more information needed, including comparisons that would be more comparable to the district?

With no further discussion, the motion failed 2-5. Trustees Whisler and Parsons voted aye.

Trustee Peterson made a motion to approve the agenda as presented.

Trustee Bull seconded.

Upon calling for a vote, the motion carried 7-0.

## 6. APPROVAL OF THE MINUTES

Trustee Parsons requested a change in verbiage to clarify her comments that students should be able to participate in activities until they graduate.

Trustee Peterson made a motion to approve the minutes with the change.

Trustee Carson seconded.

With no further discussion, the motion carried 7-0.

## 7. BOARD MEMBER REPORTS

Trustee Parsons attended Fernley High School (FHS) softball games.

Trustee Whisler attended the district's insurance committee meeting and saw the process and review of options. He also attended the Special Olympics at FHS.

Trustee Bull attended Dayton and Fernley school visits. He observed students preparing for welding certification, CNA training and construction technology and enjoyed seeing the areas and facilities dedicated to these classes. He read to students at Yerington Elementary School (YES). He attended the Nevada Association of School Boards (NASB) legislative day and training session covering topics like collective bargaining and budgeting, and he took part in the interviews for LCSD Food Services Management.

Trustee Parsons added that she attended meetings where vaping, and the young ages at which children are exposed to vaping, was discussed.

Trustee Farr joined in the Fernley school visits. NASB and legislative day, and SMS parent lunch event and was there for a fire and evacuations drill.

Trustee Peterson attended the Student Absenteeism Advisory Board (SAAB) meeting.

Clerk Carson hopes to visit schools during break.

President Hendrix gave a brief tribute to a Mason Valley Boys and Girls Club staff member who recently passed away. He attended NASB meetings and legislative day, an advisory counsel meeting on family engagement, the family STEM night at SSMS, and he visited schools in Dayton.

## 8. ATTITUDE OF GRATITUDE

The board read notes of gratitude written by students across the district.

## 9. SUPERINTENDENT REPORT

Superintendent Logan thanked YHS student representative Yessenia Zarazua for attending the meeting. She reported on current events and programs, like Jump Start, that are helping students. She commented that the new counselor has been good.

Superintendent Logan recognized a member of the Sutro Elementary School (SES) staff who recently passed away. She dedicated many years to serve the school and will be missed. He spent some time this month reading to kinders at SES, and he attended a superintendent conference.

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Public comment was made by Yerington High School (YHS) Principal Kathy Bombard-Edgerton. She expressed her appreciation for the Yerington Police Department (YPD) Student Resource Officer (SRO) presence at the Yerington schools, stressing the importance of the partnership and relationship created between them and the students and the district. Her comments are included in the minutes.

Yerington Mayor John Garry also spoke in support of the YPD officers. He encouraged the board to keep the YPD as SROs.

Melody Holland shared her perspective as a coach, SRO, and mother of students in Yerington schools. While holding YPD in high regard, she is in favor of county deputies being Yerington SROs.

Ron Wells, resident and parent, spoke on item #18 staff recruiting, loves the mission, the Portrait of a Learner, and the motto, but for recruitment, a culture is needed with core values, and mission statement for the staff. Regarding Item #20, salary comparison and Chartwells. He asked that the board look at statistics and a deeper look at other companies. This topic will be an item at the April meeting.

LyOnline teachers, Loraine De La Torre and Alene Whisler, gave some background and statistics on the distance education program. The concern is that they have outgrown the teacher to student ratio.

Lyon County Education Association (LCEA) President Loraine De La Torre spoke on Item #17 regarding proposed benefits package and thanked the insurance committee and new brokers. She reported that the information went out to all members to review and they are

happy with the MOUs and upcoming benefits. She spoke on Item #18 regarding the recruitment and retention plan. She asked that more information be shared with staff regarding resources, like the secure access perks. Regarding the Calendar item #22 LCEA members have creative ideas to contribute when considering the calendar. They appreciated the option to change the start date.

Lyon County Sheriff Brad Pope apologized for his words at the last meeting which was acknowledged by Superintendent Logan.

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A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked. There were no questions.

B. Budget Transfers

C. Request for Early Graduation/HSE (confidential)

D. Personnel Reports

E. Travel

F. IT Department Report

G. District Financial Report

Vouchers #1303, 1304, 1309, 1310, 1314, 1315, 1338, 1339

Total \$2,732,243.16

Trustee Peterson made a motion to approve the consent agenda.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

## 12. ACCEPTANCE OF DONATIONS

Trustee Peterson made a motion to approve the donations.

Trustee Parsons seconded.

With no further discussion, the motion carried 7-0.

**13. (For Possible Action)** Discussion and possible action regarding the creation of a new School Resource Officers MOU for the 2025-2026 and 2026-2027 school years with the Lyon County Sheriff's Office (LCSO) and/or Yerington Police Department (YPD). This item is being presented by Executive Director of Operations Harman Bains.

Mr. Bains spoke on the options brought forward for consideration.

Option 1 maintains both agencies, 4 Lyon County Sheriff's deputies and 1 Yerington police officer, effective for one year.

Option 2 is the same but effective for two years which allows for better planning for all agencies and aligns with the legislative sessions.

Option 3 is with LCSO exclusively, using 5 SROs. This would eliminate YPD and offers

\$75K savings/discount to the district over 2 years.

There was discussion about the sheriff's office and police department currently providing student resource officers across the district. Both have been positive additions to the safety and security of the schools.

Questions were about the cost. The contracts are based on a per-student count for the attendance areas. Last month the board approved a second SRO for the Fernley schools, at an additional cost of \$25,000 for the remainder of this current school year. The 3 options for the upcoming school year(s) are broken down on the memo.

The topics discussed included the time to reach Smith Valley Schools from Silver Springs, the LCSO Zero Tolerance statement in regards to consistency and expectations, the expansion of the Junior Cadet program to Yerington, the efficiency and benefit of working with just one agency, and the cost savings of option 3. The Zero Tolerance statement was put in place a few years ago and will be reviewed soon.

Sheriff Pope commented that LCSO has a working partnership of support with YPD.

Public comment was made by Jerry Bryant, father of Yerington students. He spoke on the benefit of decisions regarding schools being made closer to home and the need to listen to comments made by Yerington residents and staff.

Comments were emailed from the principals and assistant principal of Yerington schools in favor of keeping YPD as SROs.

Sheriff Pope spoke about their agency's budget and the SRO program. He read a prepared statement about the statistics provided and future goals that include an increase of services to the program. Commander Jeff Miller continued the statement that included a scenario with YPD, and the difference in incident response by the LCSO.

YPD Acting Chief Brandon Coombs appreciated the board's consideration. He spoke on past involvement with the school district and the process of de-escalation, discipline, and the individual service to students in the Yerington schools. He spoke in favor of keeping the YPD as SROs.

Yerington resident Ron Wells spoke of his respect for both departments and his experience in witnessing the constant presence of the YPD officer at the schools. He shared concerns that this presence will be lacking if it were a sheriff's deputy alternating with Smith Valley schools.

Trustee Parsons made a motion to approve the creation of a new SRO agreement with the Lyon County Sheriff's Office, specifically Option 3.

Trustee Whisler seconded.

Superintendent Logan shared his appreciation of both agencies to the district students.

With no further discussion, the motion carried 6-1. Trustee Peterson voted nay.

14. **(For Possible Action)** Discussion and possible action regarding Audio Enhancement SAFE replacement/upgrades at Fernley and Dayton High Schools and East Valley Elementary School. This item is being presented by Executive Director of Operations Harman Bains and IT Manager Hugh Stone.

The district is looking to upgrade the Audio Enhancement system at the high schools in Fernley and Dayton, and at East Valley Elementary School. This technology improves

communication between teachers and students in classrooms but also enables alerts and activates camera recordings as needed. District IT department members have gone through training with Audio Enhancement in order to do much of the installation and work in-house. The quotes provided do not show the savings with the district doing the installation at EVES, but they anticipate it will be significant. Work will be completed before school resumes in September.

Trustee Farr made a motion to approve the quotes from Audio Enhancement in the amount not to exceed \$1,205,361.88 for upgrades at Fernley and Dayton High Schools and East Valley Elementary School.

Trustee Parsons seconded.

With no further comment, the motion carried 7-0.

15. **(For Possible Action)** Discussion and possible action regarding improvements to roofs at Riverview, Silver Stage, and Yerington Elementary Schools. This item is being presented by Executive Director of Operations Harman Bains and Operations & Maintenance Supervisor Kirk McCallum.

The district advertised the re-roofing projects for the specified buildings at Riverview, Silver Stage and Yerington elementary schools. The recommendation is to approve the lowest bidder, Brazos. The projects are due to be completed before first day of school. This will be the first roof replacement for all of these schools. The existing roofs are between eighteen and twenty five years old.

Trustee Bull made a motion to approve Brazos Urethane. Inc. bid for \$999,750 to re-roof Riverview Elementary School, Silver Stage Elementary School buildings B&C and Yerington Elementary building 400.

Trustee Whisler seconded.

With no further comment, the motion carried 7-0.

16. **(For Possible Action)** Discussion and possible action regarding the reclassification of the Fiscal Services Officer position due to changes in roles and responsibilities. This item is being presented by Executive Director of Operations Harman Bains.

Mr. Bains spoke on the substantial changes associated with the Fiscal Services Officer (FSO) position. One new change was the addition of the Community Eligibility Program (CEP). The district offers free breakfast and lunch to all students in a long term plan. This program has a budget of over five million dollars and covers a multitude of facets reviewed on a daily basis. Another change was the investment program that was not in effect when the FSO position was created. Also, the management of the district's Benefits and Risk will undergo a transition from Human Resources to the Operations umbrella. This allows better oversight of the benefits capital, involves supervisory duties of the benefits team, and the maintenance of the proposed self-insurance fund. The additional responsibilities were not planned but have become necessary as the position has evolved. The reclassification and salary increase of 2% is recommended due to the changes and additions, and still remains lower than comparable districts' Chief Financial Officers.

After brief deliberation, Trustee Peterson made a motion to reclassify the Fiscal Services Officer position with the title change to Chief Financial Officer.

Trustee Parsons seconded.  
With no further discussion, the motion carried 7-0.

17. **(For Possible Action)** Discussion and possible action regarding health benefit providers for Lyon County School District employees for 2025-2027 and memorandums of agreement with the Lyon County Education Association, Lyon County Administrators Association, and Lyon County Classified School Employees Association. This item is being presented by Executive Director of Human Resources BillieJo Hogan and Safety and Benefits Risk Manager Blake Smith.

With a collaborative effort, the committee came up with a package to include the district contribution of 35% toward dependent premiums, and contributions to optional employee health savings accounts. Supporting family health insurance is a positive incentive for the district in regards to recruitment and retention. The committee was praised for recognizing the need to find this kind of support for the staff. The self funded plan for dental and vision will not change anything for the employees. The Guardian network and plan will still be the administrative provider and will continue to process claims but the district will handle the funds for claims and premiums. By not paying a third party carrier for services the district takes on significant savings.

Trustee Whisler made a motion that the board approve the recommendation from the district Health Insurance Committee to transition the LCSD fully insured Aetna Open Access Managed Choice medical plans to Anthem of Nevada effective July 1, 2025, and continue the existing Guardian dental, vision and life insurance plans, transitioned to self-funded plan. Trustee Parsons seconded.

With no further discussion, the motion carried 7-0.

18. **(For Possible Action)** Discussion and possible action regarding the 2025-2026 certified staff recruiting and retention plan, including associated travel. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

The certified staff recruiting and retention plan for 2025-26 included strategies the district is using, and some new ideas, like developing the residency program and health benefits package. The Grow Your Own program has led to 22 graduates, and 15 are currently working toward licensure. Early notification incentives, Access Perks, teaching experience salary credit, and the teacher leader program and bonuses are more ways the district is seeking to recruit and retain staff.

There was discussion regarding the list of open positions, bonuses, long term subs and critical needs positions. Interested applicants who email for information always receive an email from our HR team. There are additional positions due to the new year openings, population, programs, and the additional PreK classes at our elementary schools.

Trustee Peterson made a motion to approve the 2025-2026 staffing report, including strategies for recruitment and retention of staff.

Trustee Bull seconded.

With no further discussion, the motion carried 7-0.

A break was taken at 9:02 pm and called back to order at 9:09 pm.

19. **(For Possible Action)** Discussion and possible action regarding the Lyon County School District 2025-2026 District Performance Plan. This item is being presented by Deputy Superintendent Dawn Huckaby, and Executive Directors of Education Services Heather Moyle and James Gianotti.

After meeting with the board during two workshops, SMART goal #2 was established and added to the District Performance Plan: “In grades 9-10, at least 55% of students in Lyon County School District will meet their individual growth goal in math and reading from Fall to Spring Measure of Academic Progress (MAP) testing during the 2025/2026 school year.” Trustee Whisler made a motion that the board approve the 2025-2026 Lyon County School District Performance Plan and SMART goals.  
Trustee Bull seconded.  
With no further discussion, the motion carried 7-0.

20. **(For Possible Action)** Discussion and possible action regarding a Lyon County School District staff and salary data comparison for the years of 2013 and 2024 and an organizational chart. This item is being presented by Board Clerk Dawn Carson and Executive Director of Human Resources BillieJo Hogan.

At the February board meeting, Trustee Carson asked for a staff and salary comparison report with data from 2013 and 2024. There was discussion regarding positions that were added and eliminated during those years, the cost of living increase and the administrative and certified salary increases. Trustee Carson used Transparent Nevada online to look at the data for the executive cabinet. She appreciated the time and effort to put the data together to show transparency for the public. They spoke on the increase in enrollment and staffing. Deans were previously categorized as *Teachers on Assignment* and are now considered administrative, along with Assistant Principals. Silver Stage Elementary divided to create the Silver Stage Middle School, which required administrative staff.  
The current ratios between student and teacher are currently Kindergarten 16:1, First grade - Third grade 22:1, Fourth grade and up is an average 25:1.  
No motion was made.

21. **(For Discussion Only)** Discussion regarding Lyon County School District Policies BHE: Board Member Liability with a presentation by legal counsel. This item is being presented by Trustee Darin Farr and Legal Counsel Don Lattin.

Trustee Farr brought this item forward to review and clarify what the district's liability insurance covers. Legal Counsel Don Lattin briefed the board on other school district situations that resulted in board members being held personally liable for their actions. LCSD Policy BHE Board Liability Insurance explains the coverage for claims made against them while working within official district scope of duties. This is covered by POOLPACT who then has the responsibility to defend the board by providing legal representation if a claim is made as board or as individuals. They would also indemnify, or pay a claim, although this is limited.  
Exceptions to coverage would be to acts of malice, intentional acts, and malfeasance. Board

members are responsible for following district board policies. Other exceptions are created by statute, for instance, an Open Meeting Law (OML) violation. The Attorney General's Office enforces OML that could result in a civil penalty or criminal penalty. POOLPACT would not provide a lawyer in these cases.

This was an overview of the policy and it's implications. No motion was made.

22. **(For Possible Action)** Discussion and possible action regarding revisions to Lyon County School District Policy ICA: Development of Master Calendar. This item is being presented by Trustee Peterson, Trustee Whisler and Executive Director of Human Resources BillieJo Hogan.

Trustee Whisler spoke on the revision brought forward on policy ICA: Development of the Master Calendar. He added a change that includes a full week for Thanksgiving break instead of 3 days, sighting the benefits to staff, students and families.

There was concern that only the LCEA and not the other associations are mentioned in giving input. Superintendent Logan explained that the majority of classified staff work 12 months, administrators are less effected as they typically have extended contracts, and this is part of the language in the LCEA negotiated agreement. He pointed out that, if approved, this should be a gradual change due to the projects happening during the summer months and that next year's calendar has already been approved. A calendar will come forward for approval but it will be for the 2027-28 school year.

Other concerns were regarding the date for the end of the first semester. Individual schools are able to determine when they have finals. The testing windows for state driven exams are typically not within district control. The ACT is a set date.

This policy will need a second reading. Trustee Whisler will send the official revisions to the district.

Trustee Peterson made a motion to approve the revisions to Policy ICA with the addition to the administrative regulation of 5 days for Thanksgiving break as a first reading.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

23. **(For Possible Action)** Discussion and possible action regarding revisions to Lyon County School District Policy ~~GDEA~~-GDBA: Performance Evaluations - Probationary Licensed Personnel as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to policy GDBA: Performance Evaluations - Probationary Licensed Personnel update the references to Nevada Revised Statute (NRS) and Nevada Administrative Code (NAC) for legal requirements, and evaluation language from the Nevada Educator Performance Framework (NEPF) ratings. Under Item 2, Notice of Re-employment revisions reflect requirements from NRS. The district allows for flexibility as needed. There is good communication and follow up between employees and HR.

Trustee Whisler made a motion that the board approve the revisions to LCSD Policy GDBA: Performance Evaluations - Probationary Licensed Personnel as a first reading.

Trustee Farr seconded.

With no further discussion, the motion carried 7-0.

24. **(For Possible Action)** Discussion and possible action regarding revisions to Lyon County School District Policy ~~GDFB~~ GDBB: Performance Evaluations - Post-Probationary Licensed Personnel as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Policy GDBB: Performance Evaluations - Post-Probationary Licensed Personnel outlines the performance evaluation system and requirements reflected in NRS and NAC. The revisions stress that the goal of evaluations are to provide professional growth and feedback to the teachers.

Trustee Whisler made a motion to approve the revisions to LCSD Policy GDBB: Performance Evaluations - Post Probationary Licensed Personnel as a first reading.

Trustee Carson seconded.

With no further discussion, the motion carried 7-0.

25. **(For Possible Action)** Discussion and possible action regarding Lyon County School District Policy GDC: Student Teachers as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Policy GDC: Student Teachers revisions align with NRS and federal employment laws to support alternative efforts in recruiting and retaining teachers.

Trustee Farr made a motion to approve revisions to LCSD Policy GDC: Student Teachers as a first reading.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

26. **(For Possible Action)** Discussion and possible action regarding Lyon County School District Policy GDD: Substitute Teachers as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to LCSD Policy GDD: Substitute Teachers help with clarification and consistency regarding compensation based on full day, half day, cancelations, and fairness in compensation.

Trustee Carson made a motion to approve revisions to Policy GDD: Substitute Teachers as a first reading.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

27. **(For Possible Action)** Discussion and possible action regarding the following Lyon County School District policies as a second and final reading. No changes were made to these policies after the first reading, except IKF per board recommendation. Any member of the Board may request that a policy be removed and discussed and acted upon separately.

Trustee Peterson made a motion to approve the policies listed as a second and final reading. Trustee Carson seconded.

With no discussion, the motion carried 7-0.

- A. Policy GCCD: Work Week Defined
- B. Policy GCD: Disciplinary Action and Appeal for Non-Licensed Personnel
- C. Policy GDA: Certification (Licensure)
- D. Policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel
- E. Policy IKF: Graduation Requirements (*revised*)
- F. IKFD: Adult Education

28. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.

The next meeting of the board will be at Dayton High School on April 22.

MOUs

Policy second readings

Policies for first reading

Master Facility Plan

Chartwells contract

Trustee Farr would like the JROTC program application and draft letter to present to the board in the consent agenda.

President Hendrix requested a presentation on the single point entry project with plans for each high school.

29. **PUBLIC PARTICIPATION:** At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action. Comments submitted electronically will be included in the minutes of the meeting.

There was no public comment.

30. **ADJOURN:** 10:22 pm

The notice for this meeting was posted at Lyon County School District Administrative Office, Lyon County School District websites (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

*Lyon County School District Statement of Nondiscrimination and Accessibility*

*The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This non-discrimination policy covers admission, access, treatment, and employment in the district's programs and activities, including occupational education. For information regarding opportunity policies, or the filing of grievances, contact your school principal.*

*The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the administrative assistant to the superintendent and board of trustees, in writing at 25 E. Goldfield Avenue, Yerington, Nevada 89447; e-mail at [mheim@lyoncsd.org](mailto:mheim@lyoncsd.org); or by calling (775) 463-6800 ext. 10034, at least one week prior to the meeting.*

DRAFT

## SRO Speech

Good evening- My name is Dr. Kathy Bomba-Edgerton, and this is my fifth year as an administrator at Yerington High School. I am before you today to express the deep appreciation I have for the exceptional support provided by the Yerington Police Department, specifically through our School Resource Officer, and to explain why it is crucial that this partnership remains unchanged.

The relationship between our school and the Yerington Police Department has been invaluable. Our School Resource Officer is not only a visible presence on campus but also a proactive and positive influence in our school community. Our SRO is always punctual, ensuring that they are present at our school functions, whether it's a dance, a sporting event, a school assembly, or staff collaboration. Their support at these events whether it is on a school day or on the weekend, guarantees the safety of our students and allows our staff to focus on fostering a positive educational environment without concern for potential disruptions. I can call our SRO at any time of day and any day of the week. Our SRO always answers my calls and helps me with whatever I need.

In addition, the Yerington Police Department has been instrumental in our Multi-Tiered System of Supports (MTSS) meetings. Their weekly attendance and involvement provide us with a unique perspective when discussing student needs. The input and collaboration with our SRIO has been essential to addressing the challenges we face, and it strengthens the approach we take to support every student on campus. This partnership is crucial as we work together to ensure all students are safe, supported, and successful.

Furthermore, when it comes to discipline, our SRO is a trusted and effective resource. Whether it's offering guidance in difficult situations or helping to de-escalate tense moments, the SRO plays a pivotal role in maintaining a positive school culture. Their connection to our school, the community and understanding of our students helps build trust and mutual respect.

Given the strong foundation we have with the Yerington Police Department and the positive impact of having an SRO dedicated specifically to our Yerington Schools, it's clear that there is no need for change. The idea of transferring this crucial role would disrupt a relationship that has been built on trust, consistency, and the shared goal of ensuring the safety and well-being of our students.

We are incredibly fortunate to have such a dedicated, professional team from the Yerington Police Department working with us, and I hope you can recognize the importance of maintaining this connection. Let's continue to build on the success we've had. Our students, staff, and community deserve nothing less than the best support, and we have that right here with the Yerington Police Department.

I see no justification for making any changes to the current arrangement. While I am confident that the Lyon County Sheriff's Office provides excellent service to other schools in the county, I must ask—if it isn't broken, what are we attempting to fix? Up until this morning, no one reached out to me or visited my school to discuss this matter, and I strongly urge you to hear the voices of those who are directly impacted by this decision.

Yerington Elementary, Yerington Intermediate, and Yerington High School stand united in our desire to continue our partnership with the Yerington Police Department. This established and effective support system is crucial to the safety and well-being of our students.

Thank you for your time and consideration. I sincerely hope you will listen to the collective voices of our schools as we advocate for what is best for our schools and community.

**First Name**

Kathy

**Last Name**

Rudy

**Email Address**

krudy@lyoncsd.org

**Subject of Comment**

March 25 Agenda Item 22

**Your Public Comment**

In reading the memo for item 22 and the suggested policy changes for policy ICA, it is unclear to me why the LCEA can make suggestions that effect all employees and all employees do not get to have any input. Starting after Labor Day was a standard for years, starting before Labor Day puts undo pressure on maintenance (district and school) and custodial staff. During the summer major projects are scheduled, summer school is scheduled, regular summer projects, regular summer cleaning etc. and to have the timeline cut so that teachers can have extra time off during the school year does not benefit the children. Replacing chillers, heating, flooring and doing major repairs does not "just happen". I know that classified employees are THE BACKBONE OF THE SCHOOL DISTRICT, but does the board? Teachers need classified employees doing their job so that teachers can do their job--teach our children. I also would like to request that when the board is addressing issues that involve staff to please refer to all LCSD as staff or employees. When you single out teachers you are excluding a core group of employees who literally give their blood sweat and tears. Thank you LCCSEA President Kathy Rudy

# Attitude of Gratitude

**“We must find time to stop and thank the people who make a difference in our lives.” -John F. Kennedy**

My name is Robin Smith and I am successful at Silver Stage High School because of Mrs. Golden.

I want to thank him/her for how much she has helped with my understanding of run-ons, plot, types of conflict, and keeping my schedule organized.

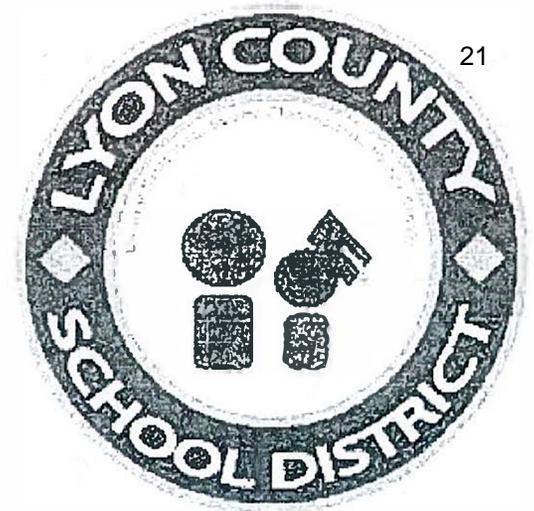


# Attitude of Gratitude

My name is Ian Moon and I am successful at  
(Student's Name)  
Smith Vally School because of Ms. Kuzia  
(School Name) (Teacher/Staff Member's Name)

I want to thank him/her for Always giving me a second  
chance when I do something bad. She always  
trys her best and always has a smile on  
her face. She the kindest teacher I know  
😊

Signed: Ian Moon ♥  
(Student's Signature)





# Attitude of Gratitude

My name is Sasha Adams and I am successful at Silverland Middle School because of Mr. Goldberg (Fis).

22

I want to thank him/her for

Helping me bring up my grades when I wasn't  
turning things in. I also thank him for teaching  
us in a fun and understandable way. The  
things I am most grateful for is how he would  
help when I didn't understand, and how he  
would understand if something was wrong and  
could help me through it.

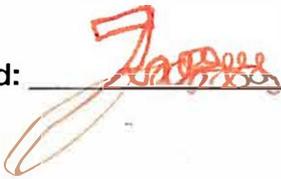
# Attitude of Gratitude

My name is Justice Ariaga and I am successful at  
student name

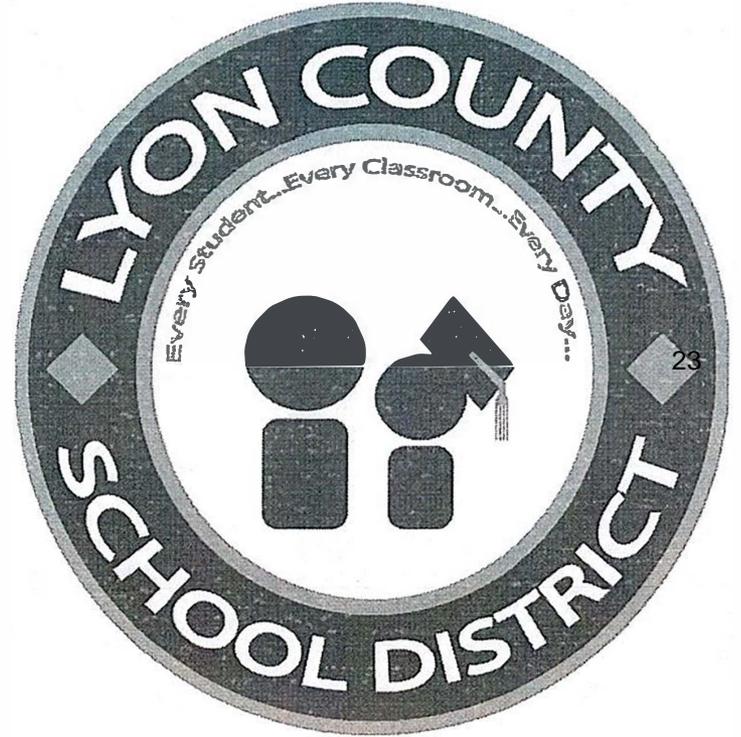
Femley high school because of Mr. Sloan  
school name teacher/staff member's name

I want to thank him/her for Pushing me to succeed  
in the weight room. He also always  
reminds me to stay positive about  
my sports when I'm talking  
negatively. He keeps me in line by  
not letting me slack off, which  
in the long run really helped me  
out.

Signed: \_\_\_\_\_



student signature





**YERINGTON**  
ELEMENTARY  
SCHOOL

# Attitude of Gratitude

My name is Daisy and I am successful at my school, Yerington Elementary because of my Dad.

I want to thank him/her for:

for helping me for my homework  
and a lot of other stuff for  
me.

24





# Attitude of Gratitude

My name is John Merrill and I am successful at my school, Silver Stage Elementary because of Mrs. Billings.

I want to thank him/her for

for letting me be in the leadership  
team.

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# Attitude of Gratitude

My name is Kaylia Tumanuvao and I am successful at \_\_\_\_\_  
Student Name

Dayton Intermediate School because of Paul Manning or Coach Manning  
School Name Teacher/Staff Member's Name

I want to thank him/her for being a great inspiration to work hard in school, sports, and to salvage friendships. Mr. Manning has helped me laugh when I was not comfortable to laugh or have fun. Mr. Manning has also helped me athletically and I feel that I'm having a great time at school and basketball. He has also helped me to be kind to people who have not been kind to me. Mr. Manning also has inspired me to work hard in school so that I will have an successful future. Mr. Manning truly is the best teacher and my brother likes him too.

Signed Kaylia Tumanuvao

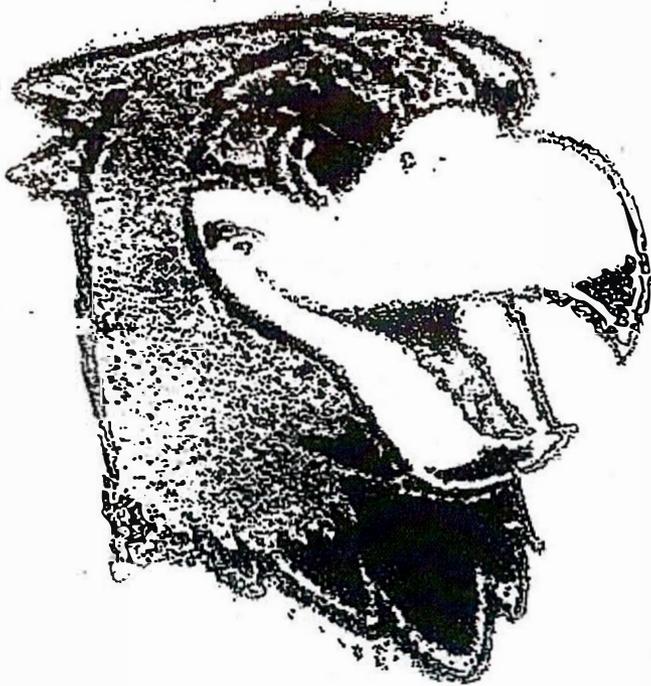
# ATTITUDE OF GRATITUDE

My name is Monserat and I am successful at Riverview Elementary School because of Miss Kassie.

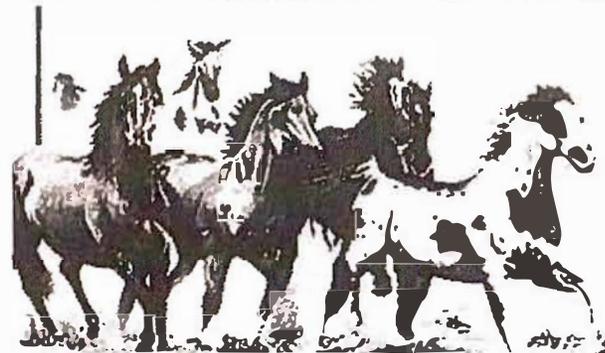
I want to thank him/her for She is so nice she helps with our spelling. She makes the class laugh and she brings joy to the class. She brings ideas to Mrs Leht. Thank for being

Signed: here

Monserhat  
Aguilera  
Arroyo



# Sutro Elementary



# Attitude of Gratitude

My name is Genesis Hernandez and I am successful at Sutro Elementary School because of Mrs. Estes.

28

I want to thank him/her for

helping the kids when they have anger issues. She never gets mad at her class. Also, Mrs. Estes helped me when I needed help with my work.



**Trustees' Questions and Answers for the  
April 22, 2025  
School Board Meeting Agenda**

This document serves as a means to allow LCSD Trustees an opportunity to ask questions about the upcoming board meeting agenda items. Questions posed by board members will be answered as soon as possible by District staff, so please post your questions as soon as possible. Trustees, please note that you have until 12:00 pm the day before the board meeting to submit questions. This will allow time for District staff to answer. District staff will answer questions in this document by 12:00 pm the day of the board meeting. These questions and answers will be posted in the consent agenda meeting materials so the public can see the questions and the answers provided.

**Agenda Item #:15**

Trustee Question:

Exactly how many buses are we going to be equipping with new camera systems-district wide? Also, are going to be adding these camera systems to our fleet vehicles (i.e. school cars, etc?) I would appreciate a breakdown of per unit costs. Thank you- Trustee Farr

District Staff Answer:

Lyon County School District (LCSD) is proposing comprehensive audio and visual camera system upgrades for the entire school bus fleet. This includes enhancements to 85 general education buses and 16 special needs buses, totaling 101 buses. Each bus, regardless of type, will be equipped with an upgraded eight (8) camera system.

For the general education buses, the proposed configuration includes four (4) wide-angle cameras installed in a staggered arrangement along the interior of the bus to ensure full coverage of student seating areas. For exterior surveillance, the proposal includes one (1) camera positioned to face outward through the front windshield, capturing the driver's view of the road; one (1) Combined Stop Arm Camera to provide street-side monitoring; and one (1) overview camera mounted on the curb-side front, oriented toward the rear of the bus. This system will also incorporate GPS, cellular, and Wi-Fi capabilities, as well as Driver Alert buttons.

$\$425,170 / 85 \text{ Buses} = \$5,002 \text{ per bus}$

The special needs buses will also receive an eight (8) camera system. Due to the smaller size of these buses, the configuration requires one (1) fewer interior cameras. In its place, the design includes one (1) additional exterior camera installed above the wheelchair lift to ensure comprehensive coverage of loading and unloading activities.

$\$79,696 / 16 \text{ Buses} = \$4,981 \text{ per bus}$

LCSD's current Yukon fleet is equipped with Verizon Connect, which includes both a forward-facing and a driver-facing camera. This system alerts the Transportation Department in the event of unsafe driving behaviors such as following too closely, exceeding the speed limit, drowsy or distracted driving, and smoking. LCSD has experienced considerable success with the Verizon Connect system and, as such, recommends maintaining its current use without modifications.

District white fleet vehicles, which are used exclusively by LCSD staff, are not equipped with camera systems.

– Harman Bains, Executive Director of Operations

**Agenda Item #:24**

Trustee Question:

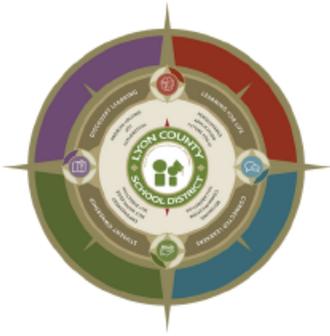
Do our other labor partners - namely the LCCSEA and the LCAA have any input or recommendations on the master calendar? If so, shouldn't we also list them in policy ICA as well? Thank you- Trustee Farr

District Staff Answer: Thank you for your question, Trustee Farr.

The Lyon County Classified School Employees Association (LCCSEA) does have input on the master calendar as outlined in Article XI, Section C of their Negotiated Agreement, which states: "The Association may make recommendations to the Board regarding the annual school calendar." This provision ensures that LCCSEA is provided the opportunity to offer input during the calendar development process.

While the Lyon County Administrators Association (LCAA) agreement does not include formal language regarding input on the master calendar, district leadership regularly engages site administrators' feedback prior to presenting a proposed calendar to the Board for approval.

-BillieJo Hogan, Executive Director of Human Resources



# Lyon County School District

## *Board of Trustees*

President Tom Hendrix | Clerk Dawn Carson

Elmer Bull | | Darin Farr

Sherry Parsons | Bridget Peterson | James Whisler

## *Superintendent*

Tim Logan

*Deputy Superintendent*

Dawn Huckaby

Mr. Paul Jornet

Operations & Instructional Branch manager

MCJROTC

Paul.jornet@usmc.mil

Dear Mr. Paul Jornet:

I am writing to formally request the establishment of a new Marine Corps Junior Reserve Officers' Training Corps detachment at Fernley High School in Nevada. As a School Board Trustee and Marine Corps Combat Veteran, I am deeply aware of the positive impact that a MC JROTC program would have on our students and community at large.

With the increasing demand for programs that support character development, leadership and personal accountability, we believe that a JROTC detachment will provide invaluable opportunities for our students to engage in positive activities and learn critical life skills.

Our school district and our community prioritize the development of skills, alongside academic knowledge, that the workforce is asking for, which better prepares our students for all the complexities they'll face, no matter the path they choose after education. We call it Portrait of a Learner and we've made it our mission. Like the Marine Corps, we too take our mission and our loyalty to our students as sacred. This community and these students deserve our best efforts, which is why we seek the best partnerships. There can be no doubt that partnering with the Marine Corps, based on your traditions, values and legacy makes the best team approach.

We understand that creating a new detachment involves careful planning and coordination, and we are fully committed to collaborating with every stakeholder needed to ensure its success. In fact, we would not be prepared to move forward at this stage without the complete support and backing of many major community stakeholders, to include Major General Niel E "Rick" Nelson (USMC Ret) who is currently in the process of transitioning our small bedroom community into a major data and logistics hub. Rick fully believes in this mission of bringing a MC JROTC program to our area of Nevada, because he sees what we see: a very patriotic community that is eager to enhance our youth with the values of leadership, patriotism and integrity.

I appreciate your consideration of this request and look forward to the opportunity to discuss how we can move forward with establishing an MC JROTC detachment in Fernley, NV (The only one that would exist in all of Northern Nevada!) Feel free to reach me at [dfarr@lyoncsd.org](mailto:dfarr@lyoncsd.org) to arrange a meeting or to discuss this proposal further.

Thank you for your attention to this important matter,

Sincerely,

Darin Farr  
School Board Trustee- District II Fernley  
Lyon County School District

# LYON COUNTY SCHOOL DISTRICT LICENSED

PERSONNEL REPORT LIC 0401 – April 22, 2025

That the Board of Trustees approves the following recommendations:

**HIRINGS:**

SCHOOL/SITE	POSITION	NE W	EST	FUNDED BY and BOARD APPROVAL DATE {if new position}	EFF. DATE	NAME OF RECOMMENDED EMPLOYEE
Sutro Elementary	Principal		X	(M. Walker)	7/1/25	Corinne Burns

**SEPARATIONS:**

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Sutro Elementary	Principal	6/30/25	Michael Walker
Sutro Elementary	Teacher	6/13/25	Tiffany Mazza

**LYON COUNTY SCHOOL DISTRICT**

**CLASSIFIED**

PERSONNEL REPORT CL 0401– April 22, 2025

That the Board of Trustees approves the following recommendations:

**HIRINGS:**

SCHOOL/SITE	POSITION	NEW	EST.	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee
Cottonwood Elementary	Custodian Lead		X	(N. Macias)	4/4/25	Noe Bertinuson
Cottonwood Elementary	Maintenance I		X	(R. Vershum)	4/7/25	Martin Herrera
Silver Stage High	Custodian		X	(M. Marchese)	4/15/25	Dennis Bashaw
Silver Stage Middle	Paraprofessional		X	(R. Lowry)	4/14/25	Becky Borden
Yerington Intermediate	Paraprofessional		X	(R. Thomas)	3/21/25	Rachel Thomas
Yerington Intermediate	Psychologist Secretary		X	(N. Zarazua)	4/21/25	Guadaupe Montes-Meza

**SEPARATIONS:**

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Cottonwood Elementary	Maintenance I	3/28/25	Russell Vershum
Dayton High	Paraprofessional	6/13/25	Lynda Riley
District Office	Special Services	6/13/25	Jesse Rojas
Fernley Elementary	Paraprofessional	3/27/25	Mikayla Watson
Fernley High	Paraprofessional	4/25/25	Nichalus Williams
Fernley Intermediate	Classified Instructor	6/13/25	Tina Andrews
Riverview Elementary	Paraprofessional	3/24/25	Angela Clark-Bennett
Silver Stage High	Custodian	4/2/25	Michael Marchese
Silverland Middle	College and Career Readiness Interventionist	3/27/25	Laurah Hodge
Sutro Elementary	Custodian	3/19/25	Cheryl Cummings
Sutro Elementary	Paraprofessional	4/14/25	Sandra Wall-Iosefa

	<b>DAC</b>	<b>Description</b>	<b>Name</b>
1	DAYTON HIGH SCHOOL	Xduty - Track HS Assistant	FLINT, BRIAN M
2	DAYTON HIGH SCHOOL	Xduty - Track HS Assistant	WINWARD, MIRANDA S
3	DAYTON INTERMEDIATE SCHOOL	Xduty - Wrestling MS Assistant	SCHNEIDER, ROBERT
4	YERINGTON ELEMENTARY SCHOOL	Xduty - Site Webmaster/School Tech Assist .5 FTE	ROE, AUBURN N
5	DAYTON INTERMEDIATE SCHOOL	Xduty - Track MS Assistant	ERICKSON, JAMES
6	DISTRICT OFFICE	Eagle Ridge Accreditation Lead	TAYLOR, JENNIFER
7	YERINGTON HIGH SCHOOL	Xduty - Wrestling HS Assistant	GUTIERREZ, ANTONIO J
8	YERINGTON INTERMEDIATE SCHOOL	Xduty - Track MS Assistant	VAZQUEZ, JARELY
9	YERINGTON INTERMEDIATE SCHOOL	Xduty - Track MS Assistant	BRYAN, JAZZMIN A
10	SILVER STAGE MIDDLE SCHOOL	Xduty - Track MS Head	STRATTON, CARLENE
11	SILVER STAGE MIDDLE SCHOOL	Xduty - Athletic Director MS 0.37 FTE	ADKINS, ERICA
12	YERINGTON INTERMEDIATE SCHOOL	Xduty - Wrestling MS Assistant	JOYNER, SHANE
13	DAYTON HIGH SCHOOL	Xduty - Class Advisor 10,11,12 .3 FTE	ANDERSON, SHANNON H
14	DAYTON HIGH SCHOOL	Xduty - Baseball Assistant	MOORE, DENNIS E

Lyon County School District  
Volunteer Report

April 22, 2025

	<b>School Site</b>	<b>Volunteer Position</b>	<b>Name</b>
1	Yerington High	Junior Achievement Volunteer	Anna Draper
2	Yerington High	Personal Finance	Kristen Rodriguez
3	Fernley Intermediate	Classroom Volunteer	Leslie J Hines
4	Yerington High	Baseball Volunteer	Les Evasovic

LYON COUNTY SCHOOL DISTRICT  
**TRAVEL REQUEST**

**NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.**

Name(s) of Attendees Jamie DeChambeau and 2 other TBD, and 18 senior students

SCHOOL Smith Valley School

NAME OF CONFERENCE: Senior Class Trip - Lake Tahoe, Dixie dinner cruise  
(Do Not Use Acronyms)  
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Lake Tahoe

DATE OF DEPARTURE: 6/3/25

DATE OF RETURN: 6/3/25

Training/Travel/Conference is (check all that apply):  
Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School Performance Plan   
Performance Plan  Related to a specific program/course  Other

**Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.**

The class of 2025 raised money during the last 4 years. The class has chosen to use part of the money to take a trip for the evening to Lake Tahoe and have dinner on the Dixie II. The senior class has worked hard to raise the necessary funds and would like to celebrate their last weeks together on this dinner cruise. The senior class advisors and 2 other approved district employees will chaperone.

TRAVEL APPROVED: Date 4/9/25

Duane Mattice

Site administrator or supervisor signature

TRAVEL APPROVED: Date 4/17/25

Sandra Huckaby  
Superintendent or designee signature

**District Office Use Only**

Received by District Office

Date: 4/9/25

Board Approved: Yes ( ) No ( )

Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: Senior class funds

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>						
<b>BUDGET#</b> <u>NA</u> <b>Registration Fees:</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><u>Attendees</u></td> <td style="width: 10%; text-align: center;">X</td> <td style="width: 30%;"><u>Reg. fee</u></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> </table>	<u>Attendees</u>	X	<u>Reg. fee</u>				\$ <u>0</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Attendees</u>	X	<u>Reg. fee</u>									
<b>BUDGET#</b> <u>District Yukons</u> <b>Travel By:</b> _____ (Air, district car, private car for personal convenience, etc.)	\$ <u>0</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>BUDGET#</b> <u>NA</u> <b>Lodging:</b> Room rate \$ _____ X _____ nights \$ _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
(Use GSA ratings for lodging and meals <a href="http://www.gsa.gov">www.gsa.gov</a> ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>											
<b>Meals:</b> Breakfast \$ _____ X _____ days \$ _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Lunch \$ _____ X _____ days \$ _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Dinner \$ _____ X _____ days \$ _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Incidental \$ _____ X _____ days \$ _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Substitutes:</b> # of Days _____ X \$ _____ /day	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Other transportation fees:</b> (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Other Miscellaneous expenses:</b> (attach explanation)	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>TOTAL EXPENSES</b>	\$ <u>0</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

## Conference Information

Conference Dates & Times:	NA
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	NA

## Airline Information

***Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.***

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	NA
Date & Time you wish to RETURN:	NA
List any special notes here:	NA

Are you renting a car?  Yes  No      How many days?

**Note: Car insurance should be declined as the district insurance provides adequate coverage.**

## Lodging Information

**Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.**

Lodging GSA (Per Diem Rate) : _____	All travelers agree to share lodging as appropriate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	NA
Name, Address, Phone number of lodging establishment:	NA

**DEADLINE DATE :** \_\_\_\_\_

**Code Information:** \_\_\_\_\_

**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.**

Lyon County School District  
Field/Co-Curricular Trip Application

Date 4/8/25 Overnight Co-Curricular/Athletic Trip Application

Please complete this form and submit to Principal at least ten (10) working days prior to the planned trip. If more than one class is going, only one form has to be submitted. **If trip is for overnight Athletic/Co-Curricular, form must be submitted at least three (3) full weeks prior to the planned trip and second page must also be completed and submitted with application. Please see LCSD Policy IGD, IGDF and IGDG and the LCSD Field Trip Handbook for additional information.**

Upon Principal's approval, a copy will be sent to the Deputy Superintendent's office and Field Trip Coordinator.

Notification of the field trip must be sent to the parents for their approval. Teachers are responsible for collecting signed parental permission slips up to the day of the trip and then turn them into the office. In the event a student has forgotten his/her permission slip, there will be **no phone calls for verbal permission allowed**.

Please submit to the office a list of students who will be participating the day prior to the trip. The day of the trip, take roll and notify the office which students are absent or staying behind. Also submit to the bus driver, a complete list of all persons riding the bus. 40

Emergency Data – It is the teacher's responsibility to see that the student emergency data be taken on all field trips and that all **Trip Rosters** are completely filled out.

School SVS Teacher(s) Jamie DeChambeau - Senior class advisor Grade(s) 12 Date of Trip 4/3/25  
Destination (Please complete attached itinerary) Lake Tahoe, M.S. Dixie II

Vehicle Type:	<input type="checkbox"/> Bus	<input type="checkbox"/> Wheelchair needed	District Car/Van
Number of Buses Requested:			
Bus Driver Required:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <u>3 Yukons</u>

Driver is DMV cleared for white fleet

Brief description of the field trip and destination address:

The Smith Valley Class of 2025 has raised funds for a class trip. The class would like to take the M.S. Dixie II Sunset Dinner Cruise on Lake Tahoe, and return to Smith Valley after.

Educational justification:

Cruise loads at 5:00pm - cruise ends 9:30pm

Number of Students: 18 (One adult person per 10 students) Number of chaperones: 3

Load time from school: <u>2:00pm</u>	Arrival time at destination: <u>4:30pm</u>
Departure time from school: <u>2:30pm</u>	Departure time from destination: <u>9:30pm</u>
Approximate return time at school: <u>11:00pm</u>	

**2024/2025 school year    Per Mile Cost \$3.60 \*\*    Per Hour Cost \$30.50 \*\***

Please check one of the boxes:  Field Trip (Please provide Budget Code)  
 Co-Curricular Trip     Overnight Co-Curricular/Athletic

School Budget Code: student body funds - class of 2025

Approved: [Signature] Received by District: \_\_\_\_\_  
Principal

(Please refer to LCSD Field Trip Handbook for questions on trip identity)

revised 11/14/2024  
\*\* subject to change

 **E-MAILED**  
3/24/25

LYON COUNTY SCHOOL DISTRICT  
**TRAVEL REQUEST**

**NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.**

Name(s) of Attendees FHS Class of 2025 and Senior Class Advisors  
SCHOOL Fernley High School  
NAME OF CONFERENCE: Senior Trip (Vallejo, CA)  
(Do Not Use Acronyms)  
(ATTACH conference program information and provide website address)  
CITY/STATE OF CONFERENCE: Vallejo, CA  
DATE OF DEPARTURE: 6-9-2025 DATE OF RETURN: 6-9-2025

**Training/Travel/Conference is (check all that apply):** Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School   
Performance Plan  Related to a specific program/course  Other

**Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.**

Senior Class of 2025 would like to attend Six Flags in Vallejo, CA for their final trip together as a class. This trip will provide the senior class one last time to be together before graduation and have some quality time and fun with each other. The class will travel with their advisory teachers who they have had for the last four years. Trips like this make lasting memories for both staff and students. This class has worked hard to secure the money to be able to afford this trip. They worked hard at events to raise the funds to be able to offer this one last trip to their classmates.

TRAVEL APPROVED: Date

[Signature]  
Site administrator or supervisor signature

TRAVEL APPROVED: Date 3/25/25

[Signature]  
Superintendent or designee signature

*District Office Use Only*

Received by District Office Date: 3/24/25

Board Approved: Yes ( ) No ( ) Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: Class 2025 - SFA

	Total	District Office	Grant	School Site	Other
<b>BUDGET#</b> <u>10601</u> <b>Registration Fees:</b> <u>Attendees 200</u> <u>x 50</u> <u>Reg. fee</u> \$	<u>10,000</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>BUDGET#</b> <u>10601</u> <b>Travel By:</b> <u>Charter Bus</u> \$	<u>13,822.38</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
<b>BUDGET#</b> <u>NA</u> <b>Lodging:</b> <u>Room rate</u> \$ <u>    </u> <u>X</u> <u>    </u> nights    \$	<u>N/A</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals <a href="http://www.gsa.gov">www.gsa.gov</a> ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
<b>Meals:</b> <u>Breakfast</u> \$ <u>    </u> <u>X</u> <u>    </u> days    \$	<u>    </u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Lunch</u> \$ <u>    </u> <u>X</u> <u>    </u> days    \$	<u>    </u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Dinner</u> \$ <u>    </u> <u>X</u> <u>    </u> days    \$	<u>    </u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Incidental</u> \$ <u>    </u> <u>X</u> <u>    </u> days    \$	<u>    </u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Substitutes:</b> # of Days <u>    </u> <u>X</u> \$      /day	<u>    </u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other transportation fees:</b> (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	<u>    </u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other Miscellaneous expenses:</b> (attach explanation)	<u>    </u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL EXPENSES</b>	<u>\$ 23,822.38</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

## Conference Information

Conference Dates & Times: **June 9, 2025**

Name of where conference/training is being held  
(i.e. Hotel, School, College, Convention Center):

## Airline Information

**Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.**

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to **DEPART**:

Date & Time you wish to **RETURN**:

List any special notes here:

Are you renting a car?  Yes  No How many days?

**Note: Car insurance should be declined as the district insurance provides adequate coverage.**

## Lodging Information

**Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.**

Lodging GSA (Per Diem Rate) : \_\_\_\_\_ All travelers agree to share lodging as appropriate?  Yes  No

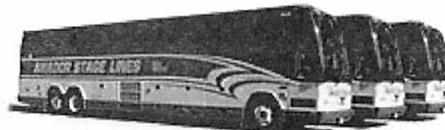
Register under what name(s)?

Name, Address, Phone number of  
lodging establishment:

**DEADLINE DATE :** \_\_\_\_\_

**Code Information:** \_\_\_\_\_

**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.**



PO Box 15707, Sacramento, CA 95852  
635 Ferrari McLeod Blvd, Reno, NV 89512

Phone: 916-444-7880

Fax: 916-444-7837

Toll Free: 800-446-2928

Phone: 775-324-4444

info@amadorstagelines.com

www.amadorstagelines.com

### Charter Confirmation

Client ID Client Company Client Ref 1 Client Ref 2	FERNLEYHIG Mr FERNLEY HIGH SCHOOL	Charter ID Movement ID Status Passengers	25435 30534 Firm
--	---	---	------------------------

Group Name	Grad Trip
------------	-----------

First Pick-up Pick-up Date One Way Round Trip	Fernley High School Mon 6/9/2025    Time 06:45 No Yes	Destination Arrival Date Leave Date Back Date	Six Flags Vallejo, CA Mon 6/9/2025    Time 11:00 Mon 6/9/2025    Time 19:00 Mon 6/9/2025    Time 23:59
--	--	--	---

First Pick-up Instructions	Destination Instructions
----------------------------	--------------------------

\*\*Possible driver switch NOT available for all 3/buses we may need hotel rooms instead depending on the number of buses needed

DOT Rules and Regulations allow a driver to be on duty no more than 15 hours with no more than 10 hours of drive time

School is required to book and pay for rooms if they are needed. - Suggest booking the Marriott Grand Residence which is located across the street and early check in needed for a full 9 hour off

Due to your requested hours of service this will require a driver switch in the Reno area

Seats	Vehicle Description	Vehicle No
55	Coach for Charters Only	1
55	Coach for Charters Only	2
55	Coach for Charters Only	3

Movement Totals \$13,822.38

References
------------

Booking Contact: kvarner@lyoncsd.org 775.240.1892  
Emergency Dispatch: dispatch@amadorstagelines.com

Prepayment Due Date: 5/15/2025



PO Box 15707, Sacramento, CA 95852

Phone: 916-444-7880

Fax: 916-444-7837

Toll Free: 800-446-2928

635 Ferrari McLeod Blvd, Reno, NV 89512

Phone: 775-324-4444

info@amadorstagelines.com

www.amadorstagelines.com

### Charter Confirmation

Client ID	FERNLEYHIG	Charter ID	25435
Client	Mr	Movement ID	30534
Company	FERNLEY HIGH SCHOOL	Status	Firm
Client Ref 1		Passengers	
Client Ref 2			

This confirmation serves as your contract for your transportation. Full payment is due 30 days prior to departure for travel May 1st -June 15th. Full payment is due 14 days prior to departure for travel June 16th-April 30th. You are responsible for paying on time, otherwise the charter is subject to cancellation without warning.

There is a \$500 cancellation fee for trips cancelled within 14 days of travel. **The exception is: trips cancelled within 72 hours of travel will be at FULL CHARGE.**

**Special Events:** Require a \$500 non-refundable deposit at time of booking.

Personal items, musical instruments, athletic equipment, baggage and other articles which are for wear, use or convenience of the owner will be transported at the owner's risk at no additional charge.

Price is based upon the information shown above. Any excess time or mileage will be charged accordingly.

While Amador makes every effort to be on time we will not be liable for delays and do not guarantee to arrive at or depart at a specific time. Group is responsible for tolls, parking and entrance fees upon arrival.

#### THIS CONFIRMATION MUST BE SIGNED AND RETURNED UPON RECEIPT

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_



LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report  
to  
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	<u>Judith Ellis</u>	School:	<u>Transportation</u>
Conference:	<u>GRAY RAM TRAINING</u>	Staff Assignment	<u>REVIEW TRAINING</u>
Do not use acronyms			
Location of Conference:	<u>MONROE WASHINGTON</u>	Dates Attended:	<u>MARCH 3<sup>rd</sup> &amp; 4<sup>th</sup> 7<sup>th</sup> 8<sup>th</sup></u>

*General Overview: Do not use acronyms*

Thank you for the opportunity to attend the Gray Ram Active Shooter Training in Monroe, Washington. The presenter Brett brings 22 years of experience in law enforcement, along with many years of military service prior to that. His Engaging presentation style captivated the audience, ensuring everyon was eager to hear his insights. During the training, we had the unique opportunity to participate in active shooter scenarios both on and off a school bus. I believe Lyon County would greatly benefit from Gray Ram's training not only for Transportation safety but also within our schools.

- Grey Ram : Active Shooter & Intruder response training
  - Hijacking awareness and response
  - Indicators of Violence
  - De-escalation techniques
  - Drugs, gangs and terrorism awareness
  - Causes of school violence
  - Emergency Policies and procedures review
  - Concealed weapon identification

*How will this impact student learning in a positive way?*

Gray Ram specializes in training school staff and school transportation staff in dealing with real life emergencies that occur in the United States every day. Bringing this training to the Lyon County School District will give staff the tools they need to help prevent real life emergencies and how to deal with those emergencies once they occur. Maintating the safety of students is key to making sure they succeed in learning.

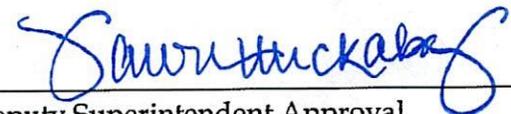
*How will I implement what I learned and how will I share this information with my colleagues?*

My hope is to have Grey Ram facilitate a training for the Transportation Department during our annual in-service training this July. With real life scenarios that are tailored to our needs in the Lyon County School District. Typically our in-service training is filled with videos and slideshows. Gray Rams hands on presentation will be beneficial to our staff.

Other Comments:

  
\_\_\_\_\_  
Site Principal/Supervisor Approval

3/20/2025  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Deputy Superintendent Approval

3/21/25  
\_\_\_\_\_  
Date

LYON COUNTY SCHOOL DISTRICT

**Staff Travel Report  
to  
School Board of Trustees**

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

**Please Download & TYPE the following information.**

Staff Member:	<u>Mara Spencer</u>	School:	<u>DO</u>
Conference:	<u>Assoc. for Career &amp; Technical Education</u>	Staff Assignment	<u>Transition Coordinator</u>
Do not use acronyms			
Location of Conference:	<u>Bellevue, WA</u>	Dates Attended:	<u>4/2/2025-4/4/2025</u>

**General Overview: Do not use acronyms**

This national conference brings together educators and industry partners from across the nation to meet and share ideas, share strategies that have worked in their respective fields, and stay current with the latest trends in all technical areas. I was able to attend many sessions that emphasized access for all students with special needs and how to best serve them in technical education.

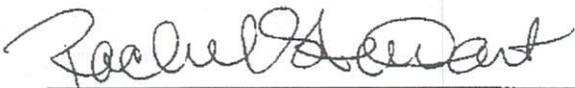
**How will this impact student learning in a positive way?**

From the sessions I attended, I was introduced to some creative ideas on how to create more collaboration and accessibility for our students with disabilities, including some very simple ways students with disabilities can bring something meaningful to their school environment, while working with general education students, enjoy a more collaborative and connected tie into student life. Some of the great ideas presented included ideas for student based enterprises, which included a snowboard wax shop, café/coffee bar, and selling baked potatoes once a week during school lunches. Selling baked potatoes is a simple and easily implementable idea, which could be implemented at each high school site with little preparation and some training. Another idea was creating a "Peer STEM" class, in which general education students who are interested in STEM careers would plan and teach their same-aged peers with special needs a lesson related to STEM. Finally, creating a peer "Buddy Class" where general education students are paired with a special education student in a wide variety of classes, including PE, music, art, food, working in the cafeteria or attending field trips. This would create an atmosphere of inclusiveness and build positive peer interactions. One of the final ideas I brainstormed while there was bringing the art teachers and their students into the creative process of a student based enterprise already being implemented. This would be to have art students create simple, easily replicated greeting card designs that our students with special needs could create, duplicate and sell. The computer science students would be brought into the selling portion of the business by helping build an online website with the designs pictured and develop a way for the public to order specific greeting cards. Finally, business management students could participate by creating marketing applicable to the business. This would bring together multiple technical areas at each high school and further develop a collaborative educational environment. This framework could be replicated for a wide variety of other student based enterprises.

*How will I implement what I learned and how will I share this information with my colleagues?*

To implement these ideas I will meet with the respective art, computer, business/marketing, and special education teachers at the high schools to first stir up interest and then collaborate on how to best implement and maintain a viable program moving forward. We would need to consider how many students would need to be involved and how to move forward with a plan.

*Other Comments:*



Site Principal/Supervisor Approval

4/14/2025

Date



Deputy Superintendent Approval

4/15/25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report  
to  
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	<u>Ryan Robinson</u>	School:	<u>Transportation</u>
Conference:	<u>Grey Ram Tactical Presentation</u>	Staff Assignment	<u></u>
Do not use acronyms			
Location of Conference:	<u>Monroe, WA</u>	Dates Attended:	<u>March 8th, 2025</u>

*General Overview: Do not use acronyms*

Grey Ram Tactical specializes in disaster response training, equipping individuals with the skills needed to handle high-risk situations. We had the opportunity to visit a school site where they conducted live training for 200 school bus drivers, covering Active Shooter Response, Concealed Weapon Identification, Hijacking Awareness, and Intruder Training.

During the training, the instructor provided critical insights on recognizing warning signs, best practices for school bus drivers when faced with dangerous situations, and the debriefing and reporting procedures that should follow such events. One eye-opening statistic shared was that 90% of school shooters arrive at school via a school bus. This highlights the vital role bus drivers can play in identifying potential threats before they reach campus, potentially preventing tragedies before they occur.

The training also emphasized that school buses are prime targets for hijackers, as they transport the most precious cargo, children, who can be exploited by terrorists or ransom seekers. To prepare for such threats, the course combines classroom instruction with live, scenario-based training using a moving school bus. This real-life simulation allows participants to practice their responses in high-pressure situations. After each scenario, a debriefing session helps drivers assess their reactions and learn how to improve their responses.

The class is led by a team of retired military personnel and active and retired police officers, bringing real-world expertise to the training. Additional Training Offered by Grey Ram Tactical includes School Bus Crash Response and De-escalation Training

*How will this impact student learning in a positive way?*

Students learn best in a safe and positive environment, and nearly half of Lyon County School District's students rely on school buses for transportation. By equipping our school bus drivers with the training to identify potential threats and de-escalate situations before students even arrive at school, we can help create a secure and supportive learning environment from the moment their day begins.

*How will I implement what I learned and how will I share this information with my colleagues?*

We visited this school site to evaluate this training program with the goal of incorporating it into our School District's annual in-service training for our Transportation Staff this summer. Regardless of whether we are able to contract with the company, school bus security will remain a key focus of our training this year.

*Other Comments:*

Across our district and the nation, schools are implementing a variety of security measures to combat the ongoing threats of violence and shootings. From metal detectors and single-point entries to armed security, campuses are being fortified to protect students and staff. However, one critical extension of the classroom remains vulnerable, the school bus.

While installing metal detectors or placing armed guards on every school bus may not be feasible, we can still take action. Training the individuals who operate these vehicles to recognize, respond to, and manage real threats is essential. In the face of a gunman, intruder, or hijacker, preparedness can make all the difference, helping drivers react appropriately, maintain control, and work toward the safest possible outcome.

Violence on school campuses and buses is a growing concern nationwide. My goal, and the goal of this training, is to address this challenge head-on, equipping school bus drivers with the knowledge and skills to protect the students they transport and quite possibly all the students in the school.



\_\_\_\_\_  
Site Principal/Supervisor Approval



\_\_\_\_\_  
Deputy Superintendent Approval

3/21/2025

\_\_\_\_\_  
Date

3/20/25

\_\_\_\_\_  
Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report  
to  
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

**Please Download & TYPE the following information.**

Staff Member:	<u>Taleah Hinkey</u>	School:	<u>DO-FSAT</u>
Conference:	<u>Association for Career and Technical Education's National Work-Based Learning Conference</u>	Staff Assignment	<u>Work-Based Learning Coordinator</u>
Do not use acronyms			
Location of Conference:	<u>Bellevue, WA</u>	Dates Attended:	<u>April 2-4, 2025</u>

*General Overview: Do not use acronyms*

The 2025 Association for Career and Technical Education's National Work-Based Learning Conference offered specialized professional development specifically for Work-Based Learning Professionals across the county. The conference's key topics included building strong partnerships, expanding access to work-based learning, navigating compliance, enhancing career pathways, exploring innovation and advocacy & growth.

*How will this impact student learning in a positive way?*

This conference impacted student learning positively by helping the Work-Based Learning Coordinator build strong partnerships with other Work-Based Learning Coordinators near and far (Carson City School District, Iowa, Georgia and Alabama school districts) to share projects, programming, data collection and general ideas to expand each of our programs, which in turn will impact student work-based learning positively to expand our current work-based learning program in Lyon County School District.

*How will I implement what I learned and how will I share this information with my colleagues?*

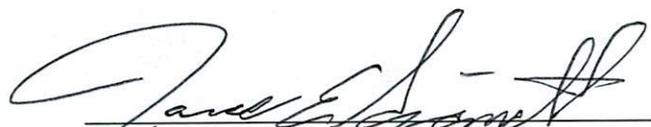
One of the key concepts discussed at the "Nevada" table which included: LCSD Work-Based Learning Coordinator, Carson City School District Work-Based Learning Coordinator and Vice-Principal, and Nevada Department of Education Education Programs Professional for Work-Based Learning, was consistency and employer network in rural Nevada.  
Building a Statewide Framework

1. Filling the demand for a trained workforce withing the State
2. Preparing students to be successful in the workplace.
3. Creating a bridge between education and the labor market.
4. Engaging students and giving them goals.
5. Collaborating with employers to expand educational opportunities.

One area that is lacking across our state related to Work-Based Learning is, consistency. The ideas on how to be more consistent across the state will be shared at the Nevada Work-Based Learning Quarterly Meeting in April 2025. I will also be presenting to the group on creating an employer network for our districts to share open positions, internships, job shadows and industry tour contacts in Northern Nevada.

As for preparing students to be successful in the workplace one idea that came from the State of Alabama at the conference was having a Reverse Career Fair, where students are promoting themselves and their skills to business professionals in the community. I will be presenting this idea to the LCSD Director of Secondary Education Services in April '25

*Other Comments:*

  
\_\_\_\_\_  
Site Principal/Supervisor Approval

  
\_\_\_\_\_  
Deputy Superintendent Approval

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date

LYON COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Heather Moyle, Harman Bains, Rachel Stewart Damon Etter, Duanne Matlice, Ryan Cross, Amber Taylor, Eric Ozolins, Marie Dufresne, Stephnie Paterson, Alec Mariani, Lindsay Etter, Jessica Billings, Ashlyn Eary, Patrick Billings, Bridget Perez, Priscilla Castanda, Stephanie Copland, Skyler Tremaine, Tom Kingston, Jackie Kingston, Patrick Whitehead.

SCHOOL District Office, Smith Valley Schools, Silver Stage High, Fernley High, Dayton High, Dayton Intermediate, Dayton Elementary

NAME OF CONFERENCE: (Do Not Use Acronyms) 2025 Nevada Association for Career and Technical Education Summer Conference  
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Stateline Nevada

DATE OF DEPARTURE: 07/15/25 DATE OF RETURN: 07/17/25

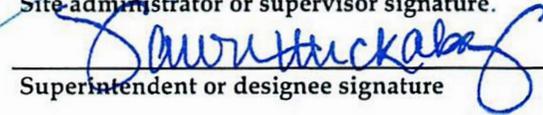
Training/Travel/Conference is (check all that apply): Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School Performance Plan   
Performance Plan  Related to a specific program/course  Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The 98th annual NVACTIONE Summer Conference is taking root July 15-17, 2025. With the theme: "Rooted in Purpose: Growing Our Future," this is your chance to strengthen Nevada's CTE community and plant the seeds for success. Whether you're a seasoned educator, industry leader, or new to the field, this conference is your opportunity to branch out, share knowledge, and nurture the future of CTE.

TRAVEL APPROVED: Date 4/1/25

TRAVEL APPROVED: Date 4/1/25

  
\_\_\_\_\_  
Site administrator or supervisor signature.  
  
\_\_\_\_\_  
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 4/1/25

Board Approved: Yes ( ) No ( ) Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: Challenge Z

	Total	District Office	Grant	School Site	Other
BUDGET# 100.104.0000.000.2213.580.10000.00.000 Registration Fees: <u>Attendees 22</u> X <sup>11 @ \$350, 11 @ 450</sup> Reg. fee \$ <u>8800</u>	8800	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 100.104.0000.000.2213.580.10000.00.000 Travel By: <u>District Car</u> \$ _____ (Air, district car, private car for personal convenience, etc.)	\$ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 100.104.0000.000.2213.580.10000.00.000 Lodging: Room rate \$ <u>109</u> X <u>2</u> nights \$ <u>218x17=3706</u>	\$ 218x17=3706	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals <a href="http://www.gsa.gov">www.gsa.gov</a> ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>20</u> X <u>2</u> days \$ <u>40x22=880</u>	\$ 40x22=880	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>22</u> X <u>3</u> days \$ <u>66x22=1452</u>	\$ 66x22=1452	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>33</u> X <u>2</u> days \$ <u>66x22=1452</u>	\$ 66x22=1452	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> X <u>3</u> days \$ <u>15x22=330</u>	\$ 15x22=330	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days _____ X \$ _____ /day	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL EXPENSES</b>	<b>\$ 16620</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

## Conference Information

<b>Conference Dates &amp; Times:</b>	July 15th 1pm-July 17th 4:30pm
<b>Name of where conference/training is being held</b> (i.e. Hotel, School, College, Convention Center):	Tahoe Blue Event Center, 75 HWY 50, Stateline NV 89449

## Airline Information

**Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.**

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to <b>DEPART</b> :
Date & Time you wish to <b>RETURN</b> :
List any special notes here:

Are you renting a car?  Yes  No    How many days?

**Note: Car insurance should be declined as the district insurance provides adequate coverage.**

## Lodging Information

**Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.**

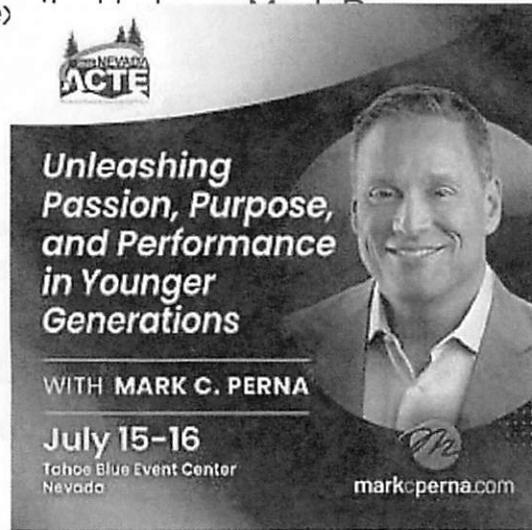
Lodging GSA (Per Diem Rate) : <u>138</u>	All travelers agree to share lodging as appropriate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Heather Moyle, Alec Mariani, Eric Osolins, Duanne Mattice, Marie Dufresene, Lindsay Etter, Damon Etter, Ashlyn Eary, Amber Taylor, Ryan Cross, Harman Bains, Rachel Stewart, Stephanie Paterson, Jessica Billings, Patrick Billings
Name, Address, Phone number of lodging establishment:	Ballys Montbleu Resort 55 US-50, Stateline Nv 89449

**DEADLINE DATE :** \_\_\_\_\_ **Code Information:** \_\_\_\_\_

**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.**

# Tahoe Blue Event Center 75 WIMV 50, Stateline, Nevada 89419 Conference Schedule (DRAFT)

This year we are excited to have Mark Perna as our keynote speaker!



58

Watch a sneak peek of his message [here](#)

[Anthem Application](#)

Auction Information: [Flyer](#), [Donation Form](#)

[Award Nominations](#)

Logo Competition (CLOSED)

Partnership Opportunities ([Flyer](#)) (Vendors, Exhibitors, Sponsors, etc.): [Partnership Agreement](#)

[Presentation Proposal Application](#)

SWAG Competition: [Flyer](#), [Application](#)

Trophy Competition ([CLOSED](#))

Registration Information: [NVACTE 2025 Summer Conference Registration](#)

### Registration Rates

Member: \$350 (Early Bird - before 4/1/2025), \$400 (Regular - before 6/1/25), \$450 (Late - On/After 6/1/25)

Non-member: \$450 (Early Bird - before 4/1/2025), \$500 (Regular - before 6/1/25), \$550 (Late - On/After 6/1/25)

Additional Awards Gala Ticket: \$60 (one ticket is included with conference registration)

*Once you register, click on CART in the top, right-hand corner to complete check-out)*

Lodging Information: Reservations can be made by calling [Bally's Montbleu Resort](#) at 800-648-3353 and using group code: STNA25 or going to this page:

59

<https://ballyslaketahoe.book.pegasys.com/promo?propertyCode=1736&accessCode=STNA25>

*Please note both Wi-Fi and parking are complimentary.*

### Future NVACTE Summer Conferences

2026 (July 14-17): Nevada Summer Conference - Lake Tahoe

2027 (July 20-23): Nevada Summer Conference - Lake Tahoe

2028 (July 18-21): Nevada Summer Conference - Lake Tahoe

### CONTACT US

**Nevada ACTE**

**11035 Lavender Hill DR, Ste 160 #206**

**Las Vegas, NV 89135**



Tina Statucki, Executive Director

ExecutiveDirector@nvacte.org

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# Bally's LAKE TAHOE

Tue, Jul 15, 2025 → Fri, Jul 18, 2025

3 Nights

1 Room, 1 Adult, 0 Children

Filter Rooms

Sort Price ↓

Show ADA Rooms

Summary

## NACTE 2025

NACTE 2025 - Stay Dates: 07/14/25 to 07/18/25

61

[View Offer Details](#)

From

**\$109.00** per night

Excludes Taxes

VIEW ROOMS

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U.S. General Services Administration

# FY 2025 per diem rates for Nevada

Change fiscal year: or

## Daily lodging rates (excluding taxes) | October 2024 - September 2025

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Incline Village / Reno / Sparks	Washoe	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$184	\$184	\$138
Las Vegas	Clark	\$126	\$126	\$126	\$159	\$159	\$159	\$126	\$126	\$126	\$126	\$126	\$126

**Meals and incidental expenses (M&IE) rates and breakdown**

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Incline Village / Reno / Sparks	Washoe	\$80	\$20	\$22	\$33	\$5	\$60.00
Las Vegas	Clark	\$86	\$22	\$23	\$36	\$5	\$64.50

**Additional per diem topics**

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Per diem highlights](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

**Need more information?**

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

**Related topics**

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

LYON COUNTY SCHOOL DISTRICT  
**TRAVEL REQUEST**

**NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.**

Name(s) of Attendees James Gianotti, Nicole Taylor, Taleah Hinkey, Rebecca Mayer

SCHOOL District Office, Fernley High School

NAME OF CONFERENCE: 2025 Nevada Association for Career and Technical Education Summer Conference  
(Do Not Use Acronyms)  
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Stateline Nevada

DATE OF DEPARTURE: 07/15/25 DATE OF RETURN: 07/18/25

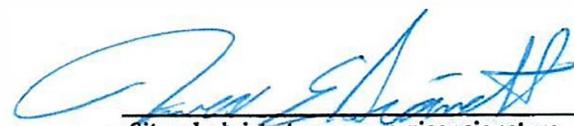
Training/Travel/Conference is (check all that apply):  
Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School Performance Plan   
Related to a specific program/course  Other

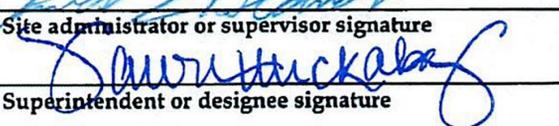
**Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.**

The 98th annual NVACTE Summer Conference is taking root July 15-17, 2025. With the theme: "Rooted in Purpose: Growing Our Future," this is your chance to strengthen Nevada's CTE community and plant the seeds for success. Whether you're a seasoned educator, industry leader, or new to the field, this conference is your opportunity to branch out, share knowledge, and nurture the future of CTE.

TRAVEL APPROVED: Date 4/1/25

TRAVEL APPROVED: Date 4/1/25

  
\_\_\_\_\_  
Site administrator or supervisor signature

  
\_\_\_\_\_  
Superintendent or designee signature

*District Office Use Only*

Received by District Office

Date: 4/1/25

Board Approved: Yes ( ) No ( )

Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: Challenge Z

	Total	District Office	Grant	School Site	Other
<b>BUDGET#</b> 100.104.0000.000.2213.580.10000.00.000 <b>Registration Fees:</b> Attendees <u>4</u> x <u>350</u> Reg. fee \$ <u>1400</u>	\$ 1400	✓			
<b>BUDGET#</b> 100.104.0000.000.2213.580.10000.00.000 <b>Travel By:</b> <u>District Car</u> \$ <u>0</u> (Air, district car, private car for personal convenience, etc.)	\$ 0	✓			
<b>BUDGET#</b> 100.104.0000.000.2213.580.10000.00.000 <b>Lodging:</b> Room rate \$ <u>109</u> x <u>3</u> nights \$ <u>327x4=1,308</u>	\$ 327x4=1,308	✓			
(Use GSA ratings for lodging and meals <a href="http://www.gsa.gov">www.gsa.gov</a> ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
<b>Meals:</b> Breakfast \$ <u>20</u> x <u>3</u> days \$ <u>60x4=240</u>	\$ 60x4=240	✓			
Lunch \$ <u>22</u> x <u>4</u> days \$ <u>88x4=352</u>	\$ 88x4=352	✓			
Dinner \$ <u>33</u> x <u>3</u> days \$ <u>99x4=396</u>	\$ 99x4=396	✓			
Incidental \$ <u>5</u> x <u>4</u> days \$ <u>20x4=80</u>	\$ 20x4=80	✓			
<b>Substitutes:</b> # of Days <u>    </u> x \$ <u>    </u> /day					
<b>Other transportation fees:</b> (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ <u>    </u>				
<b>Other Miscellaneous expenses:</b> (attach explanation)	\$ <u>    </u>				
<b>TOTAL EXPENSES</b>	<b>\$ 3776</b>				

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

## Conference Information

Conference Dates & Times:	July 15th 1pm-July 18th 4:30pm
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Tahoe Blue Event Center, 75 HWY 50, Stateline NV 89449

## Airline Information

**Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.**

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:
Date & Time you wish to RETURN:
List any special notes here:

Are you renting a car?  Yes  No How many days?

**Note: Car insurance should be declined as the district insurance provides adequate coverage.**

## Lodging Information

**Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.**

Lodging GSA (Per Diem Rate) : 138	All travelers agree to share lodging as appropriate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	James Gianotti, Nicole Taylor, Taleah Hinkey, Rebecca Mayer
Name, Address, Phone number of lodging establishment:	Ballys Montbleu Resort 55 US-50, Stateline Nv 89449

**DEADLINE DATE :** \_\_\_\_\_ **Code Information:** \_\_\_\_\_

**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.**

[Home](#) [Awards](#) [Board](#) [Committees](#) [CTSOs](#) [Divisions](#) [Events](#) [Forum](#) [More](#)

## *Rooted in Purpose: Growing Our Future*



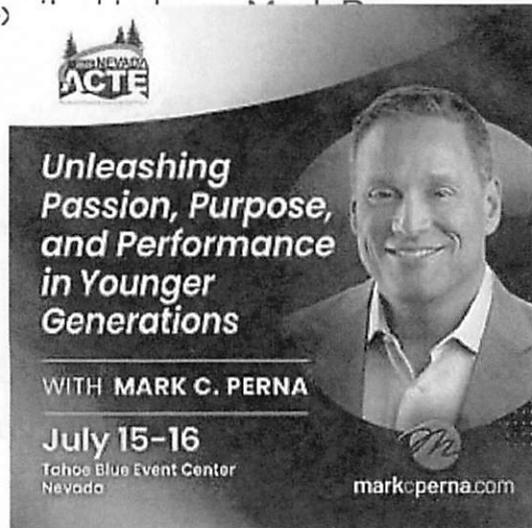
68

Nevada Summer Conference

July 15-17, 2025

Tahoe Blue Event Center  
75 Linn St. Stateline, Nevada 89419  
Conference Schedule (DRAFT)

This year we are excited to have Mark C. Perna as our keynote speaker!



69

*Watch a sneak peek of his message [here](#)*

[Anthem Application](#)

Auction Information: [Flyer](#), [Donation Form](#)

[Award Nominations](#)

Logo Competition (CLOSED)

Partnership Opportunities ([Flyer](#)) (Vendors, Exhibitors, Sponsors, etc.): [Partnership Agreement](#)

[Presentation Proposal Application](#)

SWAG Competition: Flyer, Application

Trophy Competition (CLOSED)

**Registration Information: NVACTE 2025 Summer Conference Registration**

**Registration Rates**

Member: \$350 (Early Bird - before 4/1/2025), \$400 (Regular - before 6/1/25), \$450 (Late - On/After 6/1/25)

Non-member: \$450 (Early Bird - before 4/1/2025), \$500 (Regular - before 6/1/25), \$550 (Late - On/After 6/1/25)

Additional Awards Gala Ticket: \$60 (one ticket is included with conference registration)

*Once you register, click on CART in the top, right-hand corner to complete check-out)*

**Lodging Information:** Reservations can be made by calling Bally's Montbleu Resort at 800-648-3353 and using group code: STNA25 or going to this page:

70

<https://ballyslaketahoe.book.pegasbe.com/promo?propertyCode=1736&accessCode=STNA25>

*Please note both Wi-Fi and parking are complimentary.*

**Future NVACTE Summer Conferences**

2026 (July 14-17): Nevada Summer Conference – Lake Tahoe

2027 (July 20-23): Nevada Summer Conference – Lake Tahoe

2028 (July 18-21): Nevada Summer Conference – Lake Tahoe

**CONTACT US**

**Nevada ACTE**

**11035 Lavender Hill DR, Ste 160 #206**

**Las Vegas, NV 89135**



Tina Statucki, Executive Director

ExecutiveDirector@nvacte.org

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# Bally's LAKE TAHOE

Tue, Jul 15, 2025 → Fri, Jul 18, 2025

3 Nights

1 Room, 1 Adult, 0 Children

Filter Rooms

Sort Price ↓

Show ADA Rooms

Summary

## NACTE 2025

NACTE 2025 - Stay Dates: 07/14/25 to 07/18/25

72

[View Offer Details](#)

From

**\$109.00** per night

Excludes Taxes

VIEW ROOMS

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U.S. General Services Administration

# FY 2025 per diem rates for Nevada

Change fiscal year: or

## Daily lodging rates (excluding taxes) | October 2024 - September 2025

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Incline Village / Reno / Sparks	Washoe	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$184	\$184	\$138
Las Vegas	Clark	\$126	\$126	\$126	\$159	\$159	\$159	\$126	\$126	\$126	\$126	\$126	\$126

**Meals and incidental expenses (M&IE) rates and breakdown**

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Incline Village / Reno / Sparks	Washoe	\$80	\$20	\$22	\$33	\$5	\$60.00
Las Vegas	Clark	\$86	\$22	\$23	\$36	\$5	\$64.50

**Additional per diem topics**

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Per diem highlights](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

**Need more information?**

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

**Related topics**

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

LYON COUNTY SCHOOL DISTRICT  
**TRAVEL REQUEST**

**NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.**

Name(s) of Attendees Brandi Clifford

SCHOOL Districtwide

NAME OF CONFERENCE: National Association of School Nurses (NASN) 2024  
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Austin, Texas

DATE OF DEPARTURE: June 24, 2025

DATE OF RETURN: June 29, 2025

**Training/Travel/Conference is (check all that apply):** Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School   
Performance Plan  Related to a specific program/course  Other

**Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.**

I seek your support to attend NASN2024, an exceptional learning event with the largest gathering of school nurses. This conference is hosted by the National Association of School Nurses (NASN). It brings school nurses and other school health team members together from across the United States and around the globe.

At a distinguished conference like this, you can be assured that my attendance will benefit our school community. Evidence-based approaches to keep students healthy and in school are a major component of the agenda. Nursing interventions for students with chronic health conditions will also be addressed. These reasons stand out, but please let me know if I can share more with you.

Thank you in advance for your consideration of this request. I would be so grateful to make this investment in the health and education of our students.

TRAVEL APPROVED: Date 3/28/2025

Rachel Stewart  
Site administrator or supervisor signature

TRAVEL APPROVED: Date \_\_\_\_\_

Sawyer Huckaby  
Superintendent or designee signature

**District Office Use Only**

Received by District Office

Date: 3/28/25

Board Approved: Yes ( ) No ( )

Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: \_\_\_\_\_

	<u>Total</u>	District Office	Grant	School Site	Other
<b>BUDGET#</b> 101.105.0000.000.2574.331.10000.00.000 <b>Registration Fees:</b> Attendees <u>1</u> x <u>709</u> Reg. fee \$	<b>709.00</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>BUDGET#</b> 101.105.0000.000.2574.580.10000.00.000 <b>Travel By:</b> <u>Southwest Air</u> \$ (Air, district car, private car for personal convenience, etc.)	<b>446.97</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>BUDGET#</b> 101.105.0000.000.2574.580.10000.00.000 <b>Lodging:</b> Room rate \$ <u>249</u> x <u>5</u> nights \$	<b>1,245.00</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals <a href="http://www.gsa.gov">www.gsa.gov</a> ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
<b>Meals:</b> Breakfast \$ <u>20</u> x <u>5</u> days \$	<b>100.00</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>22</u> x <u>6</u> days \$	<b>132.00</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>33</u> x <u>6</u> days \$	<b>198.00</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>6</u> days \$	<b>30.00</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Substitutes:</b> # of Days _____ X \$ _____ /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other transportation fees:</b> (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$	<b>200.00</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other Miscellaneous expenses:</b> (attach explanation) \$		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL EXPENSES</b>	<b>\$ 3,060.97</b>				

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

## Conference Information

<b>Conference Dates &amp; Times:</b>	June 25 8:00 to 5:30; June 26 8:00 to 5:15; June 27 8:00 to 4:30; June 28 8:00 to 4:45 June 29 8:00 to 1:15
<b>Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):</b>	<b>JW Marriott Austin</b>

## Airline Information

**Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.**

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

<b>Date &amp; Time you wish to DEPART:</b>	<b>June 24 10:50 AM Flight 4346</b>
<b>Date &amp; Time you wish to RETURN:</b>	<b>June 29 8:55 PM Flight 1997</b>
<b>List any special notes here:</b>	

Are you renting a car?  Yes  No How many days?

**Note: Car insurance should be declined as the district insurance provides adequate coverage.**

## Lodging Information

**Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.**

<b>Lodging GSA (Per Diem Rate):</b> <u>173</u>	<b>All travelers agree to share lodging as appropriate?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Register under what name(s)?</b>	<b>Brandi Clifford</b>
<b>Name, Address, Phone number of lodging establishment:</b>	<b>JW Marriott Austin, 110 Ease 2nd Street, Austin, TX 78701 888-236-2427</b>

**DEADLINE DATE:** May 30, 2025

**Code Information:** NASN2025

**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.**



**IN-PERSON: JUNE 26-29, 2025  
AUSTIN, TEXAS**



**VIRTUAL: JULY 7-9, 2025  
ONLINE**

**3 REGISTRATION OPTIONS**

1. IN-PERSON NASN2025: June 26 – 29, 2025 in Austin, Texas (Precon Day: June 25, 2025)
2. VIRTUAL NASN2025: July 7 – 9, 2025 (Online)
3. NASN2025 BUNDLE: Includes options #1 & #2

**REGISTRATION RATE CUTOFF DATES**

Early: Prior to May 1<sup>st</sup> | Regular: After May 1<sup>st</sup>

**REGISTRATION DEADLINES**

In-Person and Bundle: June 26<sup>th</sup>  
Virtual: July 9<sup>th</sup>

**CANCELLATION DEADLINE FOR ALL OPTIONS: June 9<sup>th</sup>**

Full Name: \_\_\_\_\_

Preferred Mailing Address: \_\_\_\_\_

City, State (Province), Zip: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_ Mobile Telephone: \_\_\_\_\_

Preferred email: \_\_\_\_\_ NASN ID: \_\_\_\_\_

*Reasonable Accommodations: Requests for accessibility accommodations should be emailed to the conference team at [conference@nasn.org](mailto:conference@nasn.org). NASN strives to make reasonable accommodations for all attendees submitting a request.*

**PRECON OPTIONS: June 25: FULL DAY**

	<u>Member / Non-Member</u>	
9 AM - 4:30 PM: Spanish Today for School Nurses (6 NCPD Hours)	\$199 / \$225	\$ _____
9 AM - 4:30 PM: Professional Legal Nurse Consultant Certification (No NCPD) <i>Certificate handed out at completion of program</i>	\$199 / \$225	\$ _____
8 AM - 5:30 PM: NCSN Certification Review (No NCPD)	\$199 / \$225	\$ _____

**CONF. OPTION #1: IN-PERSON NASN2025: June 26 - June 29: 20.0 NCPD Contact Hours**

	<u>Early / Regular</u>	
Active or Associate NASN Member Type--choose one of these fees	\$510 / \$575	\$ _____
Student or Retired NASN Member Type--choose one of these fees	\$380 / \$445	\$ _____
Non-member--choose one of these fees	\$635 / \$700	\$ _____

**CONF. OPTION #2: VIRTUAL NASN2025: July 7 - July 9: 20.0 NCPD Contact Hours**

	<u>Early / Regular</u>	
Active or Associate NASN Member Type--choose one of these fees	\$335 / \$400	\$ _____
Student or Retired NASN Member Type--choose one of these fees	\$285 / \$350	\$ _____
Non-member--choose one of these fees	\$460 / \$525	\$ _____

**CONF. OPTION #3: NASN2025 BUNDLE (IN-PERSON & VIRTUAL): 37.0 NCPD Contact Hours**

	<u>Early / Regular</u>	
Active or Associate NASN Member Type--choose one of these fees	\$640 / \$705	\$ _____
Student or Retired NASN Member Type--choose one of these fees	\$510 / \$575	\$ _____
Non-member--choose one of these fees	\$765 / \$830	\$ _____

## OTHER REGISTRATION ITEMS

Are you a State Data Coordinator? If yes, NASN will register you for the coordinator meeting. YES  NO

Have you been chosen to attend the Affiliate Leadership Summit (formally Leadership Academy) by your NASN Affiliate (State) association or NASN special interest group? If you were chosen to attend, please check yes. YES  NO

Donation to *Advocating for Equity*: NASN President's Endowment Challenge \$ \_\_\_\_\_

**TOTAL AMOUNT TO PAY HERE** \$ \_\_\_\_\_

*If the total calculated on the registration form is incorrect, NASN is authorized to charge the correct amount.*

## REGISTRATION QUESTIONS: RESPONSES TO THE FOLLOWING QUESTIONS ARE REQUIRED

Select one indicating your nursing license status.  RN  NP  DNP  LPN/LVN  Other  N/A

If you are not a nurse, please indicate the career field that best describes your profession.

Social Worker  School Psychologist  School Principal  Occupational Therapist  Teacher  
 Physical Therapist  School Administrator  Behavioral Health Specialist  Other

*Braindate Ambassador*: Are you interested in being a Braindate Ambassador (In-Person NASN2025 Attendees only)? Ambassadors are conference attendees who volunteer to lead peer-sharing conversations.

Select YES to be sent more information in May.  YES  NO

*Delegation or Affiliate List*: We would love to let your state school nurse organization (NASN Affiliate) and NASN special interest group leaders know you are attending so that they can let you know about any activities they are planning. We will share your name, membership classification, and preferred email address.

Do you agree to share this information?  YES  NO

*Registration List*: Our supportive exhibitors and sponsors would love to know you are attending so that they can share exclusive information for school nurses attending the conference. We will share your name, employer name, primary mailing address, preferred telephone, and preferred email address.

Do you agree to share this information?  YES  NO

*Health and Safety Protocols*: To register or participate in-person, please acknowledge that you have read and agreed to these protocols before you continue <https://www.nasn.org/nasn2025/attendees/health-safety-protocols>

\_\_\_\_\_ (Place your initials here)

*Terms and Conditions of Attendance and Participation*: We want you to know exactly how our event works and what you need to know to attend the conference. Please acknowledge that you have read and agreed to these terms before you continue

<https://www.nasn.org/nasn2025/terms>

\_\_\_\_\_ (Place your initials here)

## PAYMENT

*Have a group of 10 or more? A 10% discount may apply. FMI: Contact Christopher Cephas at [ccephas@nasn.org](mailto:ccephas@nasn.org).*

- **Prepayment in U.S. funds is required.**
- Make checks or money orders payable to NASN2025. If paying with a Purchase Order, please include this form.
- Mail to: NASN2025, 1100 Wayne Avenue, Suite 925, Silver Spring, MD

Credit Card (select one):  AMEX  MasterCard  Visa  Discover

Credit Card Number: \_\_\_\_\_ Security Code Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name on Card (Please Print): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**NASN**  
**2025** STRONGER  
TOGETHER



**IN-PERSON: JUNE 26-29, 2025**  
**AUSTIN, TEXAS**



**VIRTUAL: JULY 7-9, 2025**  
**ONLINE**

## HOTEL & TRAVEL

# HOTEL & TRAVEL

## QUICK LINKS

[HOST HOTEL  
RESERVATIONS](#)

[AUS Airport Website](#)

[VISIT AUSTIN](#) Visitor's  
Site



## HOST HOTEL

JW Marriott Austin  
110 East 2nd Street  
Austin, Texas 78701

## Rates

**\$249** Single & Double Occupancy (plus applicable taxes, service fees, and hotel-specific fees)

\$20 additional person (plus applicable taxes, service fees, and hotel-specific fees)

*Group rates are available three days pre- and post-event dates - based on hotel availability.*

**To ensure NASN group rate, book directly through the host hotel. NASN does not work with 3rd party booking sites or companies.**

## Reservations

Online: <https://book.passkey.com/go/NASN2025>

Telephone: 1-888-236-2427

*Cancellation Policy: Forty-eight (48) hours prior to arrival to avoid a penalty of one (1) night's room and tax.*

**Guaranteed Reservations:** All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card.

**Cut-Off Date:** <sup>81</sup>Friday, May 30, 2025

## PARKING

**Onsite Self Parking:** Daily: \$54

Electric car charging station subject to availability.

**Onsite Valet Parking:** Daily: \$69

Overnight Parking: \$59 - \$69 daily \$79 with in/out privileges

### Off-Site Self Parking Options

[SpotHero](#)

[ParkWhiz](#)

## TRANSPORTATION

**Airport:** [AUS](#) | [Austin-Bergstrom International Airport Website](#)

Distance from property: 6.6 miles

**Ground:** [View this airport video](#) for details on how to meet a Ride App driver or Taxi driver from Baggage Claim.

**Shuttle Service:** [Carter Transportation](#) (formerly SuperShuttle) 800-258-3826 | RESERVATIONS REQUIRED!

### Taxi Service

[ATX Co-Op Taxi](#) | 512-333-5555

[Central City Taxi](#) | 512-400-4044

[Z-Trip](#) | 512-452-9999

**Transit/Bus Service:** [CapMetro](#)

Bus Station (Cap metro Stop #578)

Subway Station (Downtown Station)

## CAR RENTAL

Avis: Worldwide Discount (AWD) Number: J998368

### [Reserve Online](#)

Reserve by Telephone: 800-331-1600 (provide AWD# to ensure the best rates)

Rentals may occur in Austin, TX or other locations. Advance reservations are recommended as rental vehicles seem to be in high demand during the summer and close to holidays.



[AGENDA & CONTENT / IN-PERSON NASN2025](#)

# IN-PERSON NASN2025

## QUICK LINKS

[JOIN NASN FIRST AND SAVE](#)

[JUSTIFICATION TOOLKIT](#)

[REGISTER ONLINE](#)

## PURCHASE ORDER INFO

NASN does accept purchase orders. Submit the purchase order with a registration form for each individual.

[REGISTRATION FORM](#)

[NASN W-9 2025](#)

## SCHEDULE AT A GLANCE

All times listed are Central time.

### Preconference: Wednesday, June 25, 2025

**These sessions are optional and have an additional cost.**

8:00 AM - 5:30 PM

School Nurse Certification Review Course  
6.5 NCPD contact hours

9:00 AM - 4:30 PM

Spanish Today for School Nurses  
6.0 NCPD contact hours

Professional Legal Nurse Consultant (PLNC) Certification  
No NCPD contact hours- Certificate handed out at completion of program

**These sessions are optional and require an invitation.**

1:00 PM - 5:00 PM

NASN Leadership Summit: Empowering State Affiliate Leaders (formally Leadership Academy)  
Attendees of this session must collaborate with their NASN



*Affiliate (State) association or NASN special interest group to be chosen for this session.*

*No NCPD contact hours*

2025 Annual Session for Every Student Counts! Data Coordinators and Team Members

*This session is uniquely for Every Student Counts! State Data Coordinators.*

*4.0 NCPD contact hours*

## Thursday, June 26, 2025

08:00 AM - 08:15 AM

Morning Welcome

08:15 AM - 10:15 AM

Annual Meeting

10:30 AM - 11:45 AM

General Session

TBD

01:00 PM - 02:15 PM

Breakout Sessions

Creating Resilient Workplaces: What a Leader Can Do

Developing District-Level Standards to Support a Successful School Nursing Program: A Magnet-Inspired Program

Confident Conversations: Announcement Approach Training to Increase HPV Vaccine Uptake

Empowering School Nurses Navigating Pregnancy Support For Students

Psychogenic Non-Epileptic Events - How School Nurses Can Best Support Students Diagnosed With PNEE

The Relationship Between School Nurse Presence and Student Social Risk Factors on Chronic School Absenteeism

02:30 PM - 03:45 PM

Breakout Sessions

Mental Health Toolkit for Students with Epilepsy for the School Nurse

Helping Kids Thrive: Understanding and Supporting Childhood Anxiety

Frequent Flyers or Preparing to Soar: The Effect of Stigmatizing Language in School Health

School Nurses: Leading the Charge in Meningococcal Vaccine  
Advocacy and Implementation

The Role of the School Nurse in Youth Suicide Prevention:  
Results from a National Study

04:00 PM - 05:15 PM

Breakout Sessions

Practical Applications of the MTSS Framework for Equitable  
Outcomes in Student Health CPG

School Nurses as Community Vaccine Champions

Singing the Blues: Why Are Boys Being Overlooked in Receiving  
Mental Health Care Access?

Integrating Diversity, Equity and Inclusion in the Management of  
Functional Neurological Disorder: School Nurse Guide

Caring for the Child with Primary Immune Deficiency - A  
Collaborative Nursing Model

The School Nursing Practice Framework™: What Does It Mean  
for Your Nursing Practice?

07:30 PM - 10:30 PM

The Lily Awards and After-Party

## Friday, June 27, 2025

08:00 AM - 08:15 AM

Morning Welcome

08:15 AM - 10:45 AM

Keynote General Session

TBD

11:00 AM - 12:15 PM

Breakout Sessions

Examining Staffing Models: Examples from the Illinois Project

Demystifying Health-Body-Brain Connections: The School Nurse's  
Role in Educational Programming for Children With Chronic  
Illnesses

NASN Delegation to Cuba: A Cultural and Professional Exchange  
of Best School Health Practices

Suicide Prevention for School Nurses: Lessons Learned in New  
York City Public Schools

The State of School Nursing: Analysis of Essential School Nursing Responsibilities in the U.S.

12:15 PM - 05:00 PM

Exhibits

Braindate Lounge

12:30 PM - 04:30 PM

SIG Meetings

01:15 PM - 03:45 PM

Product Theaters

06:00 PM - 09:00 PM

Party with a Purpose - Service Project

## Saturday, June 28, 2025

08:00 AM - 08:15 AM

Morning Welcome

08:15 AM - 09:45 AM

General Session

Winning Strategies For A Successful School Nurse Deposition

09:45 AM - 01:45 PM

Exhibits

Braindate Lounge

10:00 AM - 01:30 PM

SIG and Focus Group Meetings

10:00 AM - 12:30 PM

Product Theaters

02:00 PM - 03:15 PM

Breakout Sessions

Creating an Inclusive System to Care for Students with Learning Disabilities and Healthcare Needs

The Three Pillars of Mental Healthcare for Rural Students: Accessibility, Availability, and Acceptability

Enhancing School Safety: Creating an Inclusive Approach to K-12 School Safety

Strengthening Immunization Efforts: Collaborative Strategies Between School Nurses and Community Schools 86

Supporting Students with Brain Injuries: School Nurses as Key Players in Brain Injury Care Teams

Beyond Ratios: Enhancing Safe and Equitable School Nurse Assignments Through Acuity Measurement

03:30 PM - 04:45 PM

Breakout Sessions

Real World, Real Students, Real Strategies: Collaborative Partnerships that Support Students' Mental Health Needs

Laughing Together: Enhancing Student-Nurse Relationships Through Humor

Intersectionality: When Sexual Violence Comes to your Campus

Understanding the Impact of Wildfires and Extreme Heat on School Student and Staff Health

Addressing Leadership, Data, and Practice Needs Using An Academic-Practice-State Association Partnership

Nurse Involvement in School-Based PSE Strategies to Support Healthy Nutrition and Obesity Prevention among Students

05:00 PM...

Affiliate Night Out

## Sunday, June 29, 2025

08:00 AM - 08:15 AM

Morning Welcome

08:15 AM - 09:45 AM

General Session

Immunization Communication

10:00 AM - 11:30 AM

General Session

TBD

12:00 PM - 01:15 PM

Keynote General Session

A Renaissance in School Nursing: The Dawn of a New Era

# Trip & Price Details

Price Passengers Payment Confirmation

## Flight [Modify](#)

	<b>Tue 6/24</b>	# 4346 <b>RNO</b> 10:50 AM	→	<b>AUS</b> 4:15 PM	3 hr 25 min	Nonstop	<u>Wanna Get Away</u> Only 3 left!	<b>Base fare</b> 1 Passenger(s) <b>\$387.32</b>
	<b>Sun 6/29</b>	# 1997 <b>AUS</b> 8:55 PM	→	<b>RNO</b> 10:25 PM	3 hr 30 min	Nonstop	<u>Wanna Get Away</u>	<b>Taxes and fees</b> <b>\$59.65</b>
								<b>Flight total</b> <b>\$446.97</b> or from \$44/mo* with  flexpay <a href="#">Learn more</a>

### Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](https://southwest.com/rterms)

## Flight Extras

### Upgrade to Wanna Get Away *plus*

Prices shown per passenger, per one-way.

- ✓ Free same-day confirmed change (*taxes and fees may apply*)<sup>6</sup>
- ✓ Transferable Flight Credit™<sup>5</sup>
- ✓ 6 Rapid Rewards points per dollar per qualifying flight<sup>11</sup>

<sup>11</sup>Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$20

Upgrade returning trip for \$20

Upgrade both for \$40



# FY 2025 per diem rates for austin, Texas

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Austin	Travis	\$173	\$173	\$173	\$187	\$187	\$187	\$173	\$173	\$173	\$173	\$173	\$173



# FY 2025 per diem rates for austin, Texas

## Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Austin	Travis	\$80	\$20	\$22	\$33	\$5	\$60.00

LYON COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Will Bumgardner, Ashlyn Eary, and 14 Students

SCHOOL Dayton High School

NAME OF CONFERENCE: Future Business Leaders of American National Leadership Conference  
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Anaheim, CA

DATE OF DEPARTURE: June 28, 2025

DATE OF RETURN: July 3, 2025

Training/Travel/Conference is (check all that apply):  
Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School   
Performance Plan  Related to a specific program/course  Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The Dayton HS chapter of Future Business Leaders of America had 14 students place in the Top 10 at the state conference in March. Of these 14, 6 of them placed in the Top 4, including 5 2nd place finishes. These 14 will be representing Dayton High School and Nevada at the National Leadership Conference in Anaheim, CA. With the national competition being part of the conference, there are also workshops, networking events, and an expo hall where students are able to interact with businesses and colleges.

Students will be able to bring back what they learn at this conference to assist other FBLA students in the chapter, as well assisting themselves with their futures in the business world.

Website for conference: <https://www.fbla.org/nlc-ms-hs/>

TRAVEL APPROVED: Date 3/19/25

TRAVEL APPROVED: Date 3/20/25

Will Bumgardner  
Site administrator or supervisor signature  
Sandra Huckaby  
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 3/20/25

Board Approved: Yes ( ) No ( ) Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: Site Funds

BUDGET#				Total	District Office	Grant	School Site	Other
279.421.0000.910.1000.500.10604.32.0000								
Registration Fees:	Attendees	16	X 315.62	Reg. fee	\$	5,050.00		
							✓	

BUDGET#				Total	District Office	Grant	School Site	Other
279.421.0000.910.1000.500.10604.32.0000								
Travel By:	District Yukons (2 @\$0.25/mile)				\$	473.00		
	(Air, district car, private car for personal convenience, etc.)						✓	

BUDGET#				Total	District Office	Grant	School Site	Other
279.421.0000.910.1000.500.10604.32.0000								
Lodging:	Room rate	\$	336	X 5.5 rooms x5 nights	\$	9,240.00		
							✓	

(Use GSA ratings for lodging and meals [www.gsa.gov](http://www.gsa.gov) ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals:		\$	X		days	\$	District Office	Grant	School Site	Other
Breakfast	\$	5	X	16 people x 5	days	\$	400.00			✓
Lunch	\$	5	X	16 people x 5	days	\$	400.00			✓
Dinner	\$	5	X	16 people x 5	days	\$	400.00			✓
Incidental	\$	5	X	16 people x 5	days	\$	400.00			✓

Substitutes:	# of Days	X \$	/day	Total	District Office	Grant	School Site	Other
							✓	

Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$						✓	
	\$						✓	
Other Miscellaneous expenses: (attach explanation)								
<b>TOTAL EXPENSES</b>	\$					16,363.00		

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

## Conference Information

Conference Dates & Times: June 29 - July 2, 2025

Name of where conference/training is being held  
(i.e. Hotel, School, College, Convention Center): Anaheim Convention Center

## Airline Information

**Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.**

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:

Date & Time you wish to RETURN:

List any special notes here:

Are you renting a car?  Yes  No How many days?

**Note: Car insurance should be declined as the district insurance provides adequate coverage.**

## Lodging Information

**Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.**

Lodging  
GSA (Per Diem Rate) : \_\_\_\_\_

All travelers agree to share lodging as  
appropriate?

Yes  No

Register under what name(s)?

**Will Bumgardner**

Name, Address, Phone number of  
lodging establishment:

Homewood Suites by Hilton Anaheim - Main Gate Area 12005 Harbor Blvd, Garden Grove, CA 92840 (714) 740-1800

DEADLINE DATE : \_\_\_\_\_

Code Information: Booked through FBLA

**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.**



# 2025 MIDDLE & HIGH SCHOOL NATIONAL LEADERSHIP CONFERENCE TENTATIVE SCHEDULE AT A GLANCE

*\*Below is a tentative schedule at a glance. Please note these times are subject to change between now and the conference.*

## Saturday, June 28, 2025

2:00 PM – 5:00 PM	Early Conference Check-In & Info Desk Open
TBD	State Meetings (Optional)
7:00 PM	Optional Outing – Anaheim Angels Baseball Game
12:00 AM	Curfew

## Sunday, June 29, 2025 (Day 1)

8:00 AM – 5:00 PM	Competitive Events Info Desk Open
8:00 AM – 6:00 PM	Conference Check-In & Info Desk Open
8:30 AM – 5:00 PM	Middle/High School Production Test & Objective Testing
9:00 AM – 4:00 PM	Workshops
10:00 AM – 4:00 PM	Expo Hall Open
12:00 PM – 5:30 PM	Middle School Preliminary Presentation Events
6:00 PM – 7:00 PM	Pre-Show for Opening Session
7:00 PM – 9:00 PM	Opening Session
TBD	State Meetings (Optional)
12:00 AM	Curfew

## Monday, June 30, 2025 (Day 2)

7:00 AM – 5:00 PM	Conference Info Desk Open
7:00 AM – 5:30 PM	Competitive Events Info Desk Open
8:00 AM – 5:30 PM	High School Preliminary Presentation Events
8:00 AM – 5:30 PM	Middle/High School Objective Testing
9:00 AM – 4:00 PM	Workshops
9:00 AM – 4:00 PM	Expo Hall Open National Officer Candidate Campaign Booths
TBD	State Meetings (Optional)
1:00 PM – 1:45 PM	Campaign Rally (Eastern, Mountain Plains, North Central Regions)
2:00 PM – 2:45 PM	Campaign Rally (Southern and Western Regions)
12:00 AM	Curfew



## 2025 MIDDLE & HIGH SCHOOL NATIONAL LEADERSHIP CONFERENCE TENTATIVE SCHEDULE AT A GLANCE

### Tuesday, July 1, 2025 (Day 3)

7:00 AM – 5:00 PM	Conference Info Desk Open
7:00 AM – 5:30 PM	Competitive Events Info Desk Open
8:00 AM – 5:30 PM	Middle School & High School Final Presentation Events
8:00 AM – 1:00 PM	Middle School & High School Objective Testing
8:00 AM – 9:00 AM	State Presidents & State Voting Delegates Q&A Session for the offices of President, Secretary, and Treasurer
9:00 AM – 1:30 PM	Expo Hall National Officer Candidate Campaign Booths
9:00 AM – 2:00 PM	Workshops
12:00 PM	National Officer Election Voting Window Opens
1:00 PM – 1:45 PM	Membership Awards and Partner Awards Recognition Session
12:00 AM	Curfew

### Wednesday, July 2, 2025 (Day 4)

8:00 AM – 4:00 PM	Enjoy Anaheim!
12:00 PM	National Officer Election Voting Window Closes
4:00 PM – 5:00 PM	Pre-Show for Awards of Excellence Ceremony
5:00 PM – 9:00 PM	Awards of Excellence Ceremony
12:00 AM	Curfew



# National Leadership Conference

## CONGRATULATIONS!

Attending the FBLA National Leadership Conference is an experience that less than 4% of all members in the world get a chance to experience. It's unbelievable. It's exciting. It's where the best of the best in FBLA assemble. We are excited to have you joining us!

## NEVADA FBLA TRAVEL PACKAGE OVERVIEW

The Nevada FBLA NLC 2025 Travel Package is a complimentary service of Nevada FBLA. This package is offered to maximize the NLC experience as a united state delegation. **The 2025 travel package is a DESTINATION ONLY PACKAGE. Individual Chapters are responsible for their own air and ground transportation arrangements.**

96

### Travel Package Includes:

- 5 or 6 nights lodging at the Homewood Suites by Hilton Anaheim – Main Gate Area
  - Nevada is assigned to a hotel within walking distance of the Anaheim Conference Center and includes a breakfast buffet! A shuttle will be available to NLC convention center space.
- NLC Conference Registration
- 10 state trading pins
- Spirit items for general session
- Nevada FBLA NLC contingent medal
- Nevada FBLA NLC Shirt and Backpack

### General Information for the 5-night option:

June 28: Arrive in Anaheim; Early Registration  
June 29 – July 2: National Leadership Conference General Sessions, Workshops, Competitive Events, Open Events, activities, and touring  
July 3: Return home

On Site NLC Coordination for the 2025 National Leadership Conference in Anaheim will be managed by Nevada FBLA. If your chapter is interested in adding an extra day to your hotel stay, please indicate your preference when registering. The **ONLY** way for Nevada FBLA Members and Advisers to participate in NLC competitions and stay in the assigned hotel is traveling through the state package.

**Travel Necessity:** If traveling by air, travelers over 18 years of age must have a Real ID or a passport to get through TSA. There are no exceptions.

## IMPORTANT NEVADA FBLA FACTS REGARDING NLC 2025

- All registration processes will be online in a similar process to what was used for SBLC through BluePanda. The Housing module will be utilized.
- All Nevada competitors are required to register through the state. The only way to stay at the conference hotel is to travel with the state delegation. The only way to compete is to stay at the conference hotel. There are no exceptions to this policy.
- Nevada FBLA will register you for the conference with the National Center. **DO NOT** register online, as you will be responsible for payment of any additional fees that result in duplicate registrations.
- Housing is arranged through Nevada FBLA. Failure to register through Nevada FBLA's travel package will result in disqualification from competition events and the inability to be part of the Nevada FBLA housing block.
- Advisers **will be assigned** NLC Duties by National FBLA. These could be on June 29, 30 or July 1 and will be announced closer to conference.
- Lodging for students will first be grouped by chapter. However, if a room is not filled with four students from your chapter, you may request to add other students from a different chapter as available. This will be facilitated by the State Management Team.
- It is crucial that you meet all deadlines. All these deadlines correlate with national deadlines and there is no flexibility.

97

## INFORMATION ON COMPETITION & LEADERSHIP PROGRAM

- Nevada can submit four entries in all competitive events. The top 4 winners in each event at SBLC are eligible to compete at Nationals. National FBLA allows each competitor to compete in one individual/team event and one chapter event.
- Intent to Compete Forms are due for every competitor placing 1-10<sup>th</sup> place. Please be sure to fill out the intent to compete form for all your students who placed at any level in their events! The form is available on the website: <https://nevadafbla.org/intent-to-compete/>
- Intent to Compete Forms are due by April 7 at 5:00 p.m. Based on completed intent to compete forms, students will be moved into NLC spots as they become available. Advisers will be notified as students are moved into competition slots.
- Intent to Compete Forms are to be completed online. Any student not indicated as "YES" at this time in the online report will be considered a "NO." If a competitor

qualifies in more than one event, please only choose ONE individual/team competitive event and/or one chapter event.

- If Intent to Compete Forms are not received by April 7, then the competitor space for NLC will be released.
- **Registration including housing and competition assignments must be fully submitted through BluePanda and must be completed by 5:00 pm on April 19.** All SBLC fees must have been paid by this time and all NLC fees must be paid prior to NLC or the student may be removed from competition.
- ***All Competition Materials are due to be uploaded by April 19 at 5:00 pm. DO NOT WAIT UNTIL THE LAST MINUTE. THERE WILL NOT BE ANY EXTENSIONS and no refunds if items are not submitted on time.*** All pre-judged materials will be submitted to Nevada FBLA via BluePanda just like they were for SBLC.
- **These materials MUST be uploaded and received by 5:00 pm on April 19. No materials will be added after this time to the national database.**
- School Site Skills Tests (production tests) will take place during NLC.
- All participants for NLC must follow the [National Competitive Event Guidelines](#). KNOW YOUR EVENT GUIDELINES!

98

### FOR MORE INFORMATION

- Regular NLC updates will be emailed to advisers for distribution to parents and participants.
- NLC information will be posted regularly to the Nevada FBLA State Website.

### WHERE TO SEND NLC MATERIALS

All materials for the National Leadership Conference should be uploaded online in BluePanda to Nevada FBLA. Any questions or comments should be addressed to:

Nevada Future Business Leaders of America  
Jane Werner  
[stateadviser@nevadafbla.org](mailto:stateadviser@nevadafbla.org)

### WHAT NOT TO DO:

- Do **not** send required NLC materials or any payments to National FBLA.
- Do **not** register directly with the national office.

- Do not send required NLC materials to your school district (unless your school district requires copies or additional district only forms).

## **Pricing Structure:**

**Student Conference Package: \$325 per person**

**Adviser/Chaperone Conference Package: \$250 per person**

**5-night room lodging: \$1,680 per room**

**6-night room lodging: \$2,016 per room**

*If a chapter does not fill a room with 4 students and would like to add students from another chapter, please make that request to [stateadviser@nevadafbla.org](mailto:stateadviser@nevadafbla.org).*

## **Registering:**

BluePanda will be used to register all students, advisers, chaperones, and guests.

99

**DO NOT** register students through the national system. No refunds will be given for those who pay conference registration directly.

**After the April 19 deadline, all students and chapters are set. No refunds or changes will be made after that time.**

Updated: 3/9/2025

LYON COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Sydney Botts

SCHOOL Fernley High School

NAME OF CONFERENCE: CASE Food Science and Safety Curriculum Training  
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Raleigh, NC

DATE OF DEPARTURE: July 20th, 2025

DATE OF RETURN: July 25th, 2025

Training/Travel/Conference is (check all that apply):  
Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School Performance Plan   
Performance Plan  Related to a specific program/course  Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The CASE (Curriculum for Agricultural Science Education) curriculum has significantly enhanced the interactivity and quality of both scientific and agricultural education in my Food Science and Safety class. Through this program, students engage in hands-on lab activities that align directly with required standards, fostering a deeper understanding of key concepts.

The upcoming CASE Food Science and Safety curriculum training will provide specialized professional development, enabling me to implement this highly regarded curriculum in my food science course next year. Based on discussions with colleagues who have utilized CASE, the Food Science curriculum is among the best available, offering structured, inquiry-based learning experiences that engage students in real-world applications of food safety and science principles.

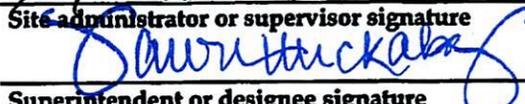
Attending this training will positively impact the classroom climate and culture by equipping me with innovative instructional strategies that enhance student engagement and comprehension. The hands-on, inquiry-driven approach of CASE fosters a collaborative and interactive learning environment, promoting critical thinking, problem-solving, and teamwork among students. Additionally, implementing this curriculum will ensure that students receive high-quality, standards-based instruction that prepares them for further education and careers in food science, agriculture, and related fields.

By attending this training, I will bring back valuable resources and knowledge to enhance student learning, support a positive and engaging classroom atmosphere, and contribute to the overall academic success of our food science program.

TRAVEL APPROVED: Date 3.19.25

  
\_\_\_\_\_  
Site administrator or supervisor signature

TRAVEL APPROVED: Date 3/20/25

  
\_\_\_\_\_  
Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 3/20/25

Board Approved: Yes ( ) No ( )

Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: Perkins-Local

BUDGET# 280.631.0000.300.2213.580.10000.00.000 Total  
 Registration Fees: Attendees 1 x 2450 Reg. fee \$ 2450

District Office	Grant	School Site	Other
	✓		

BUDGET# 280.631.0000.300.2213.580.10000.00.000  
 Travel By: Air \$ 481.56  
 (Air, ~~district car, private car for personal convenience, etc.~~)

	✓		
--	---	--	--

BUDGET# 280.631.0000.300.2213.580.10000.00.000  
 Lodging: Room rate \$ 40 x 5 nights \$ 200

	✓		
--	---	--	--

(Use GSA ratings for lodging and meals [www.gsa.gov](http://www.gsa.gov) ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals: Breakfast \$ 18 x 6 days \$ 108  
 Lunch \$ 20 x 2 days \$ 40  
 Dinner \$ 31 x 5 days \$ 155  
 Incidental \$ 5 x 6 days \$ 30

	✓		
	✓		
	✓		
	✓		

Substitutes: # of Days \_\_\_\_\_ x \$ \_\_\_\_\_ /day

Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$ 99.40

	✓		
--	---	--	--

Other Miscellaneous expenses: (attach explanation) \$ \_\_\_\_\_  
**TOTAL EXPENSES** \$ 3,563.96

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**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

**Conference Information**

Conference Dates & Times:	July 21-25th, 2025
Name of where conference/training is being held (I.e. Hotel, School, College, Convention Center):	North Carolina State University

**Airline Information**

**Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.**

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	July 20th @ 5:55AM
Date & Time you wish to RETURN:	July 25th @ 5:15PM
List any special notes here:	Sothwest airlines is preferable

Are you renting a car?  Yes  No How many days?

**Note: Car insurance should be declined as the district insurance provides adequate coverage.**

**Lodging Information**

**Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.**

Lodging GSA (Per Diem Rate) : 131 \_\_\_\_\_ All travelers agree to share lodging as appropriate?  Yes  No

Register under what name(s)?	Sydney Botts
Name, Address, Phone number of lodging establishment:	Wolf Village NCSU Campus Housing

Code Information: \_\_\_\_\_

**DEADLINE DATE :**

**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.**

# Get Certified

Explore FSS in North Carolina!



## North Carolina State University



Food Science and Safety

### Host Contact Information

Paige Luck: [paige\\_luck@ncsu.edu](mailto:paige_luck@ncsu.edu)

### RESOURCES

Ready to register for this Institute? Here are a few helpful resources.

[Registration Link](#)

[NCAE W9](#)

#### Deadlines

Event registration closes May 1, 2025

#### CANCELLATION POLICY

CASE encourages participants to register early and pay with a credit card to secure their spot in the CASE

Institute. Participants registering for a CASE Institute agree to the following cancellation policy: [Print and view the CASE Cancellation Policy Here.](#)

## Event Details - 7-day Institute

**Virtual Orientation:** Sunday, July 13th @ 6:00 PM EST

**In-Person Event Dates:** 07/21/25 - 07/25/25

**Virtual Event Dates:** 07/28/25 - 07/29/25

## CASE Institute Location

### Schaub Hall

400 Dan Allen Dr.

Raleigh, NC 27695

## Questions?

### CASE Institute Host

Paige Luck

paige\_luck@ncsu.edu

104

## Registration & Payment

**Regular Registration Price:** \$2,450

**Register through the MyCASE portal.**

**Make all checks payable to the National Council for Agricultural Education.**

**Mail to:** National Council for Agricultural Education, c/o  
Melissa Rekeweg, P.O. Box 78124, Indianapolis, IN 46278-0124

**View NCAE vendor setup forms here.**

## **Participant Lodging & Meals**

**Effective January 1, 2025, lodging and meal costs are no longer included in registration costs. Host accommodations are optional and payable to the third-party vendor, as detailed below.**

**Lodging Location: Wolf Village** on the NCSU campus

**Lodging Price:** \$40/night

**Room and Board Package Link:** Complete this **form** and receive an invoice [noreply@clover.com](mailto:noreply@clover.com) (NCSU Howling Cow Creamery)

**Description:** This block is for a single room with a two-person shared bathroom in a four bedroom suite. Linens (sheets and towels) are **not** included. The suite contains a kitchen, laundry facilities, and a common area. This package is for a housing only - it does not include additional dining options.

**Lunch & Dinner:** During the in-person component, participants receive daily lunches and one evening meal from the host.

**Travel:** Not included with registration.

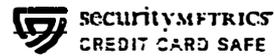
## **Recommended Airport**

**Raleigh Durham International**

**CASE is an initiative of the National Council for Agricultural Education (The Council).**



**A national partnership  
for excellence in agriculture  
and education.**



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2025 Copyright Curriculum for Agricultural Science Education (CASE) P.O. Box 78124, Indianapolis, IN 46278-0124



# FY 2025 per diem rates for raleigh, North Carolina

## Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Raleigh	Wake	\$74	\$18	\$20	\$31	\$5	\$55.50



# FY 2025 per diem rates for raleigh, North Carolina

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Raleigh	Wake	\$131	\$131	\$131	\$131	\$131	\$131	\$131	\$131	\$131	\$131	\$131	\$131

**RNO → RDU**

# Trip & Price Details

**Price**    **Passengers**    **Payment**    **Confirmation**

Flight Modify

<div style="display: flex; align-items: center; margin-bottom: 20px;"> <div> <p><b>Sun 7/20</b></p> </div> </div>	<p># 4348 / 4447</p> <p><b>RNO</b> → <b>RDU</b></p> <p>5:55 AM                      4:55 PM</p>	<p>8 hr 0 min</p> <p>1 stop </p> <p>Wanna Get Away</p>	<p><b>Base fare</b> 1 Passenger(s)                      <b>\$396.61</b></p>
			<p><b>Taxes and fees</b>                      <b>\$84.95</b>    109</p>
			<p><b>Flight total</b>                              <b>\$481.56</b></p> <p style="font-size: small; text-align: right;">or from \$48/mo* with  flexpay <a href="#">Learn more</a></p>
<div style="display: flex; align-items: center;"> <div> <p><b>Fri 7/25</b></p> </div> </div>	<p># 3257 / 3398</p> <p><b>RDU</b> → <b>RNO</b></p> <p>5:15 PM                              10:40 PM</p>	<p>8 hr 25 min</p> <p>2 stops </p> <p>Wanna Get Away</p>	

**Helpful Information:**

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight’s original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser’s Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- For more information regarding Cash + Points, visit [Southwest.com/rrterms](https://www.southwest.com/rrterms)

BASE FEE*	\$0.00
BASE TOTAL	\$396.61
TAXES & FEES	\$84.95
<b>TRIP TOTAL</b>	<b>\$481.56</b>

[Show price breakdown](#)



Get a \$200.00 statement credit<sup>1</sup>  
and 10,000 Rapid Rewards<sup>®</sup> points.<sup>2</sup>

<sup>1</sup> After trip purchase. <sup>2</sup> After you activate the card. [Apply now >](#)

YOU PAY TODAY	\$481.56
CREDIT ON YOUR STATEMENT	-\$200.00
<b>TOTAL AFTER STATEMENT CREDIT</b>	<b>\$281.56</b>

110

Not ready to buy yet? [Save this flight for later.](#)

[Log in for faster checkout](#)

[Continue](#)

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

**Add a Car** Products not confirmed until purchase.

No worries, your flight will remain in your cart while you search for a car.

LYON COUNTY SCHOOL DISTRICT  
**TRAVEL REQUEST**

**NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.**

Name(s) of Attendees Heather Stood

SCHOOL District Office

NAME OF CONFERENCE: Handle With Care Instructor Program  
(Do Not Use Acronyms)  
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Phoenix, AZ

DATE OF DEPARTURE: April 28, 2025

DATE OF RETURN: May 1, 2025

Training/Travel/Conference is (check all that apply):  
Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School Performance Plan   
Related to a specific program/course  Other

**Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.**

Handle With Care is the most thoroughly engineered behavior management training program in existence. Offering verbal de-escalation, personal defense, passive holding (restraint) and instructor training.

Handle With Care specializes in safely managing behaviorally challenged and disruptive behavior.

Handle With Care's training model is considered the "standard of best practices" in behavior management and safe physical intervention and is taught throughout the entire spectrum of the human services environment and schools

TRAVEL APPROVED: Date 4.8.2025

Rachel Stewart  
Site administrator or supervisor signature

TRAVEL APPROVED: Date 4/14/25

[Signature]  
Superintendent or designee signature

**District Office Use Only**

Received by District Office

Date: 4/8/25

Board Approved: Yes ( ) No ( )

Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: IDEA Priority Improvements Projects

	<u>Total</u>	District Office	Grant	School Site	Other
<b>BUDGET#</b> 280.642.0000.200.2213.331.10000.00.000 <b>Registration Fees:</b> Attendees <u>1</u> x \$ <u>1,525</u> Reg. fee	<b>\$ 1,525.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>BUDGET#</b> 280.642.0000.200.2213.581.10000.00.000 <b>Travel By:</b> <u>Southwest Air</u> (Air, district car, private car for personal convenience, etc.)	<b>\$ 441.62</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>BUDGET#</b> 280.642.0000.200.2213.581.10000.00.000 <b>Lodging:</b> Room rate \$ <u>195</u> x <u>4</u> nights	<b>\$ 780.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals <a href="http://www.gsa.gov">www.gsa.gov</a> ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
<b>Meals:</b> Breakfast \$ <u>          </u> x <u>          </u> days	<b>\$</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>23</u> x <u>4</u> days	<b>\$ 92.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>36</u> x <u>4</u> days	<b>\$ 144.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>5</u> days	<b>\$ 25.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Substitutes:</b> # of Days <u>          </u> X \$ <u>          </u> /day	<b>\$</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other transportation fees:</b> (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	<b>\$ 200.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other Miscellaneous expenses:</b> (attach explanation)	<b>\$</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL EXPENSES</b>	<b>\$ 3207.62</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

## Conference Information

Conference Dates & Times:	April 28-30, 2025	9:00 to 5:00
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Hampton Inn Phoenix Biltmore	

## Airline Information

**Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.**

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	4/27/2025 11:25 Flight 1903/3126
Date & Time you wish to RETURN:	5/1/25 8:40 Flight 1421
List any special notes here:	

Are you renting a car?  Yes  No How many days?

**Note: Car insurance should be declined as the district insurance provides adequate coverage.**

## Lodging Information

**Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.**

Lodging GSA (Per Diem Rate): 161	All travelers agree to share lodging as appropriate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Heather Stood
Name, Address, Phone number of lodging establishment:	Hampton Inn Phoenix Biltmore, 2310 E. Highland Ave., Phoenix, AZ 8016; 602-956-5221

DEADLINE DATE: \_\_\_\_\_ Code Information: \_\_\_\_\_

**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.**

# HANDLE WITH CARE "INSTRUCTOR &/ RE-CERTIFICATION PROGRAM" PHOENIX, AZ

*Helping to create and maintain safer, more caring environments by teaching preventative actions that result in decreased need for physical restraint.*

<b>When:</b>	<b>APR. 28 – 30, 2025</b>	<b>9:00 AM – 5:00 PM</b>
<b>Training &amp; Lodging:</b>	<b>Hampton Inn Phoenix Biltmore 2310 E. Highland Avenue Phoenix, AZ 85016 TEL: (602) 956-5221</b>	
	<b>NO ROOM BLOCK RESERVED</b>	
<b>Cost:</b>	<b>\$1525.00 per participant</b>	

## **This seminar will cover:**

- **Comprehensive Verbal Skills Workshop:** Handle With Care's Verbal De-escalation Training focuses on understanding the cycle of tension/relaxation and calibrating the intervention based on the student's needs and where the student is on the cycle. HWC also teaches a self-awareness model where staff is taught to monitor and control their reactions to provide better care and develop the ability to defuse situations through their own behavior and responses. The program then puts theory into practice in the form of role- plays. Physical Skills Training: Personal defense, use of personal space and blocking techniques.
- **Personal Defense:** Includes the use of personal space, escapes, blocking techniques and 3rd person save methods. HWC is the only technology in the industry that teaches you how to protect both yourself and another person/student from harm.
- **Primary Restraint Technique®.** The PRT® is versatile, effective, painless, safe and easy to apply. Staff is positioned in the safest place possible, behind the student. The PRT conveys an immediate reassuring sense of limits and is very effective with autistic students.
- **Early Childhood:** Pre-School & Early Elementary School Program. Go to our website for more information on our pre-school, kindergarten & early elementary school program including our proprietary child holding method.

**This is an Instructor &/ Re-Certification Program.**

**Participants who successfully complete this course will be certified to teach the Basic Handle With Care Program when they return to the facility. Slots will fill fast.**

**To enroll or request additional information call:**

**Seminar Administrator: (845) 255-4031 / E: [Registrations@handlewithcare.com](mailto:Registrations@handlewithcare.com)**

**Go To: [www.HandleWithCare.com](http://www.HandleWithCare.com)**

**HANDLE WITH CARE – “INSTRUCTOR &/ RE-CERTIFICATION PROGRAM”  
PHOENIX, AZ - REGISTRATION PAGE**

Please Email Completed Form to: [Registrations@handlewithcare.com](mailto:Registrations@handlewithcare.com)

**When:** APR. 28 - 30, 2025 **9:00 AM - 5:00 PM**  
**Hampton Inn Phoenix Biltmore**  
**Training & Lodging:** 2310 E. Highland Avenue  
 Phoenix, AZ 85016  
 TEL: (602) 956-5221  
**NO ROOM BLOCK RESERVED**  
**Cost:** \$1525.00 per participant

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Send the invoice to \_\_\_\_\_  
 Name, Title & Email Address

Participant Name	Email	Tel
_____	_____	_____
_____	_____	_____
_____	_____	_____

Wish to reserve the following slots:

Name of Agency	Days	# of Slots	Cost
_____	Day 1 - Basic Verbal Training	_____	\$500/person
_____	Day 2 - Basic Physical Training	_____	\$500/person
_____	Day 3 - Instructor / Re-Certification	_____	\$525/person

Payment should be made payable to: **Handle With Care Behavior Management System EIN 14-1803426 at 184 McKinstry Road, Gardiner, NY 12525**, Tel: 845-255-4031. I hereby represent that I am authorized to submit this Registration form on behalf of my agency. By registering, my agency is obligating payment for the above-registered people. Contractual terms associated with this training are incorporated herein and can be viewed on our web site: [www.handlewithcare.com](http://www.handlewithcare.com). To receive a refund, you must cancel 30 days before the scheduled training. If registered people are unable to attend due to sickness, weather or any other emergency or act of god a credit will be given for that person to attend another Handle With Care Seminar.

\_\_\_\_\_  
 Signature of authorized agency agent

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name, Title



# FY 2025 per diem rates for phoenix, Arizona

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Phoenix / Scottsdale	Maricopa	\$160	\$160	\$160	\$160	\$229	\$229	\$161	\$161	\$113	\$113	\$113	\$160



# FY 2025 per diem rates for phoenix, Arizona

## Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Phoenix / Scottsdale	Maricopa	\$86	\$22	\$23	\$36	\$5	\$64.50

# Trip & Price Details

Price Passengers Payment Confirmation

## Flight [Modify](#)

	<b>Sun 4/27</b>	# 1903 / 3126 <b>RNO</b> 11:25 AM	→	<b>PHX</b> 4:55 PM	5 hr 30 min	1 stop	<a href="#">Wanna Get Away</a> Only 1 left!	<b>Base fare</b> 1 Passenger(s) <b>\$403.12</b>
	<b>Thu 5/1</b>	# 1421 <b>PHX</b> 8:40 AM	→	<b>RNO</b> 10:30 AM	1 hr 50 min	Nonstop	<a href="#">Wanna Get Away</a>	<b>Discount total</b> <b>-\$29.80</b>
								<b>Subtotal</b> <b>\$373.32</b>
								<b>Taxes and fees</b> <b>\$68.30</b>
								<b>Flight total</b> <b>\$441.62</b>
								or from \$44/mo* with  flexpay <a href="#">Learn more</a>

### Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](https://southwest.com/rterms)

## Flight Extras

### Upgrade to Wanna Get Away *plus*

Prices shown per passenger, per one-way.

- ✓ Free same-day confirmed change (taxes and fees may apply)<sup>6</sup>
- ✓ Transferable Flight Credit™<sup>5</sup>
- ✓ 6 Rapid Rewards points per dollar per qualifying flight<sup>11</sup>

\*Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$21

Upgrade returning trip for \$20

Upgrade both for \$41



FOR THE STAY™

Language English ▾



Find Stay



Join

Sign In

Your stay

[Edit stay](#)

Hampton Inn Phoenix-Biltmore

Sun, Apr 27 – Thu, May 1, 2025 (4 nights)

1 room for 1 adult



**Hampton Inn Phoenix-Biltmore**

[2310 East Highland Avenue](#)

[Phoenix, Arizona 85016 USA](#)

[Hotel details](#)

1 King Bed W/ Sofa Sleeper Nonsmoking

[Change Room](#)

Select a Rate

**Step 2 of 3**

Special Rates

Use Points & Money

Prices shown are average per night.

Select currency

USD - US Dollar



Sign in to your Hilton Honors account to book even quicker!

**Flexible Rate**

Change or cancel up to 1 day before arrival.

Free breakfast.

**\$195**

[Rate details](#)

Select

**Honors Discount**

\$195

**\$185**

[Rate details](#)

Select

**Non-refundable**

119

Free breakfast. No cancellations. Pay now.

**Honors Discount**

\$162

**\$162**

[Rate details](#)

Select

**\$158**

[Rate details](#)

Select

## 2X Points

Package

Change or cancel up to 1 day before arrival. Earn Double Hilton Honors Points. Hilton Honors Membership Required.

**\$200**

[Rate details](#)

Select

How can we help?

**+1-800-HAMPTON**

[Global support numbers](#)

**Customer Support**

Online reservation assistance.

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LYON COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Kevin Kruse

SCHOOL Yerington High School

NAME OF CONFERENCE: Case Institute-Agricultural Power and Technology  
(Do Not Use Acronyms)  
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: San Marcos TX

DATE OF DEPARTURE: 07/13/25

DATE OF RETURN: 07/18/25

Training/Travel/Conference is (check all that apply): Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School Performance Plan  Related to a specific program/course  Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

I hope to take this hybrid CASE class to better prepare myself for year two of teaching. This course will be vital to mine and my student's success in their continuation of CTE courses. Professional development events will prepare me to implement full-year CASE courses. The course will provide me the content and skills needed to use CASE curricula in my classroom. CASE develops curriculum with industry feedback and aligns courses to National Agriculture, Food, & Natural Resources and Career & Technical Education standards.

TRAVEL APPROVED: Date 3/19/2025

[Signature]  
Site administrator or supervisor signature

TRAVEL APPROVED: Date 3/20/25

[Signature]  
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 3/20/25

Board Approved: Yes ( ) No ( ) Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: Perkins Local

	Total	District Office	Grant	School Site	Other
BUDGET# 280.631.0000.300.2213.330.10000.00.000					
Registration Fees: Attendees <u>1</u> x <u>0</u> Reg. fee \$ <u>0</u>	\$ 0		✓		

BUDGET# 280.631.0000.300.2213.580.10000.00.000					
Travel By: <u>Privately owned vehicle</u> \$ <u>0</u> (Air, district car, <u>private car for personal convenience</u> , etc.)	\$ 0		✓		

BUDGET# 280.631.0000.300.2213.580.10000.00.000					
Lodging: Room rate \$ <u>120</u> x <u>5</u> nights \$ <u>600</u>	\$ 600		✓		

(Use GSA ratings for lodging and meals [www.gsa.gov](http://www.gsa.gov) ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals: Breakfast \$ <u>16</u> x <u>4</u> days \$ <u>64</u>	\$ 64		✓		
Lunch \$ <u>19</u> x <u>0</u> days \$ <u>0</u>	\$ 0		✓		
Dinner \$ <u>28</u> x <u>0</u> days \$ <u>0</u>	\$ 0		✓		
Incidental \$ <u>5</u> x <u>4</u> days \$ <u>20</u>	\$ 20		✓		

Substitutes: # of Days <u>0</u> x \$ <u>    </u> /day	\$ <u>    </u>	✓			
---	----------------	---	--	--	--

Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ <u>0</u>		✓		
---	-------------	--	---	--	--

Other Miscellaneous expenses: (attach explanation)	\$ <u>684</u>				
<b>TOTAL EXPENSES</b>	<b>\$ 684</b>				

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

## Conference Information

Conference Dates & Times: 07/14/25 - 07/18/25

Name of where conference/training is being held  
(i.e. Hotel, School, College, Convention Center): Texas State University

## Airline Information

**Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.**

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:

Date & Time you wish to RETURN:

List any special notes here: traveling by privately owned vehicle

Are you renting a car?  Yes  No How many days?

**Note: Car insurance should be declined as the district insurance provides adequate coverage.**

## Lodging Information

**Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.**

Lodging  
GSA (Per Diem Rate) : 110

All travelers agree to share lodging as appropriate?

Yes  No

Register under what name(s)?

Kevin Kruse

Name, Address, Phone number of  
lodging establishment:

Embassy Suites, 5615 Landmark Pkwy, San Antonio, TX 78249 (210) 270-0800

DEADLINE DATE : \_\_\_\_\_

Code Information: \_\_\_\_\_

**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.**

# Get Certified

Check out APT in Texas!



**Texas State University**

**USDA Grant Funded**



**Agricultural Power and  
Technology (APT)**

## RESOURCES

Ready to register for this Institute? Here are a few helpful resources.

### [Application Link](#)

### **Deadlines**

Event registration closes May 1, 2025

### **CANCELLATION POLICY**

CASE encourages participants to register early and pay with a credit card to secure their spot in the CASE Institute. Participants registering for a CASE

## Host Contact Information

Ryan Anderson: r\_a461@txstate.edu

Institute agree to the following cancellation policy: **Print and view the CASE Cancellation Policy Here.**

## Event Details - 7-day Institute

**Virtual Event Dates:** 07/07/25 - 07/08/25

**In-Person Event Dates:** 07/14/25 - 07/18/25

Questions?

**CASE Institute Host**

**Ryan Anderson**

r\_a461@txstate.edu

## CASE Institute Location

### Agriculture Building

206 Pleasant St  
San Marcos, TX

125

## Participant Lodging & Meals

**Lodging Location:** Embassy Suites

**Lodging Price:** \$120/ night + tax

**Hotel Block Reservation Link:** *Contact Dr. Ryan Anderson*

**Description:** Double Occupancy - No Charge, Single Occupancy - Full Cost

**Lunch & Dinner:** During the in-person component, participants receive daily lunches and evening meals from the host.

**Travel:** Not included with registration.

## Miscellaneous Details

### College Credit

**Yes! Contact the host for more information.** Anyone interested in earning graduate credit will have an opportunity to enroll in a three-credit hour course and are responsible for the tuition. You will need to apply as a summer non-degree seeking student to start the enrollment process.

126

### Grant Information

Texas State has been extremely fortunate to receive a USDA-NIFA-PDAL grant to host the CASE Agricultural Power & Technology (APT) Institute for beginning teachers. **Beginning teachers are defined as those who have been teaching three years or less, so yes that includes your current student teachers!** We will be hosting the Virtual component on July 7<sup>th</sup> & 8<sup>th</sup> where we will ship virtual training kits to you. We will then be hosting the in-person training in San Marcos, TX. On July 13<sup>th</sup>-18<sup>th</sup>.

This is 100% free to the twenty participants that are selected through the application process. This includes a CASE APT certification and lifetime access to the CASE APT curriculum. The participants also receive free lodging for five nights at the Embassy Suites in San Marcos (shares with one other participant), complimentary made to order breakfast and an evening reception are included in the stay. We are also providing lunch and transportation to and from campus daily. The only anticipated expenses for the participants include travel to and from San Marcos, supper, and other entertainment expenses (Dr. Anderson highly recommend floating the San Marcos river and visiting Gruene Hall while in town).

All applicants will be asked to complete the **Texas State APT Application** that includes questions regarding previous agricultural mechanics experience, the need for professional development, and the overall expectations to teach agricultural mechanics in the upcoming school year. The participants will need to submit an unofficial transcript and their upcoming class schedule on a letterhead from their school administration. A priority will be placed on candidates who have the most agricultural mechanics courses to teach, with the least amount of formal training and previous experience. A secondary priority will be placed on candidates that graduate from pre-service programs that do not have agricultural mechanics courses in the plan of study and a third priority will be placed on alternative certified applicants that

have no formal teacher training. The applications will be judged by an independent group. The applications are due April 1<sup>st</sup> at 11:59 PM CST.

## Recommended Airport

Austin, San Antonio

CASE is an initiative of the National Council for Agricultural Education (The Council).



128





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# FY 2025 per diem rates for Texas

## Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Arlington / Fort Worth / Grapevine	Tarrant / City of Grapevine	\$181	\$181	\$181	\$181	\$181	\$181	\$181	\$181	\$181	\$181	\$181	\$181
Austin	Travis	\$173	\$173	\$173	\$187	\$187	\$187	\$173	\$173	\$173	\$173	\$173	\$173
Big Spring	Howard	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114
Dallas	Dallas	\$170	\$170	\$170	\$191	\$191	\$191	\$170	\$170	\$170	\$170	\$170	\$170
Galveston	Galveston	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$146	\$146	\$111	\$111
Houston	Montgomery / Fort Bend / Harris	\$128	\$128	\$128	\$128	\$128	\$128	\$128	\$128	\$128	\$128	\$128	\$128
Midland / Odessa	Midland / Andrews / Ector / Martin	\$132	\$118	\$118	\$118	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132
Pecos	Reeves	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121
Plano	Collin	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123

<b>Primary destination</b>	<b>County</b>	<b>2024 Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>2025 Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>
San Antonio	Bexar	\$137	\$137	\$137	\$137	\$161	\$161	\$137	\$137	\$137	\$137	\$137	\$137
South Padre Island	Cameron	\$118	\$118	\$118	\$118	\$118	\$140	\$140	\$140	\$140	\$140	\$118	\$118



# FY 2025 per diem rates for Texas

## Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Arlington / Fort Worth / Grapevine	Tarrant / City of Grapevine	\$80	\$20	\$22	\$33	\$5	\$60.00 <sup>132</sup>
Austin	Travis	\$80	\$20	\$22	\$33	\$5	\$60.00
Big Spring	Howard	\$68	\$16	\$19	\$28	\$5	\$51.00
Dallas	Dallas	\$80	\$20	\$22	\$33	\$5	\$60.00
Galveston	Galveston	\$74	\$18	\$20	\$31	\$5	\$55.50
Houston	Montgomery / Fort Bend / Harris	\$80	\$20	\$22	\$33	\$5	\$60.00
Midland / Odessa	Midland / Andrews / Ector / Martin	\$74	\$18	\$20	\$31	\$5	\$55.50
Pecos	Reeves	\$74	\$18	\$20	\$31	\$5	\$55.50
Plano	Collin	\$80	\$20	\$22	\$33	\$5	\$60.00

<b>Primary destination</b>	<b>County</b>	<b>M&amp;IE total</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Incidental expenses</b>	<b>First and lastday of travel</b>
San Antonio	Bexar	\$74	\$18	\$20	\$31	\$5	\$55.50
South Padre Island	Cameron	\$74	\$18	\$20	\$31	\$5	\$55.50

Enrollment for Quarter Ending March 31, 2025

**To :** Board of School Trustees  
**From:** Tim Logan, Superintendent  
**Date :** April 22, 2025  
**Re:** Enrollment Report

---

**Requested By**

Tim Logan, Superintendent

**STATEMENT:**

Attached is the enrollment report for the third quarter ending March 31, 2025. Currently, our weighted student enrollment used for the Pupil Centered Funding Plan has decreased by 45 students from the first quarter ending on December 31, 2024.

**EDUCATIONAL CONSIDERATIONS:**

Not applicable.

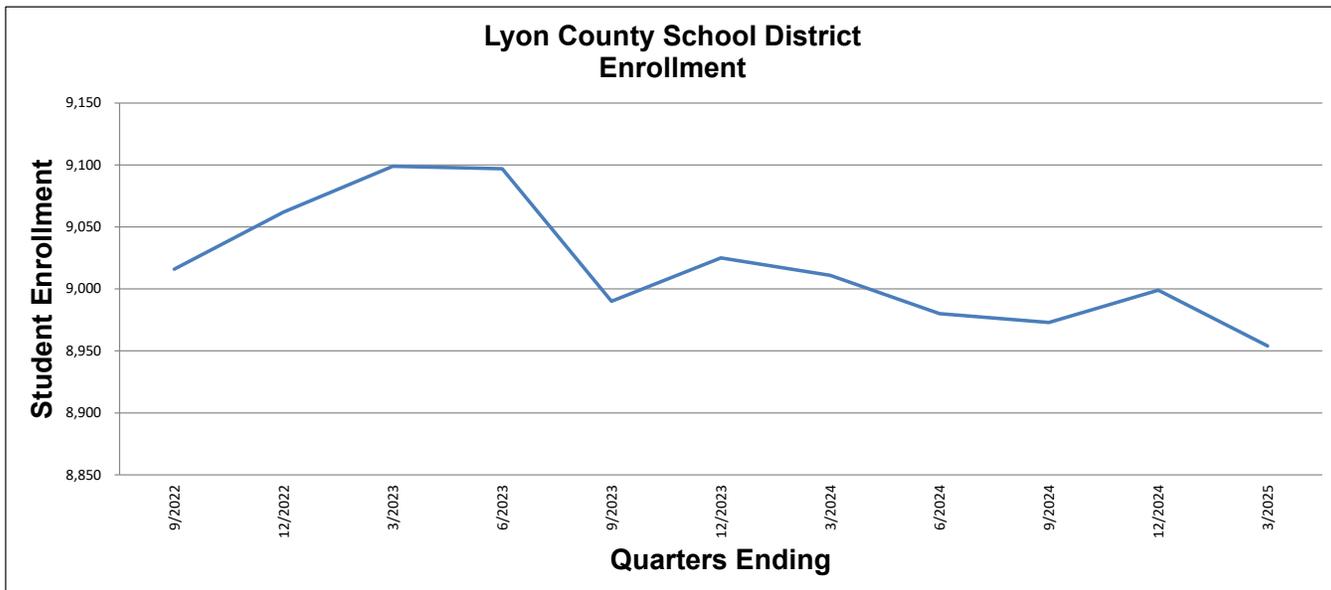
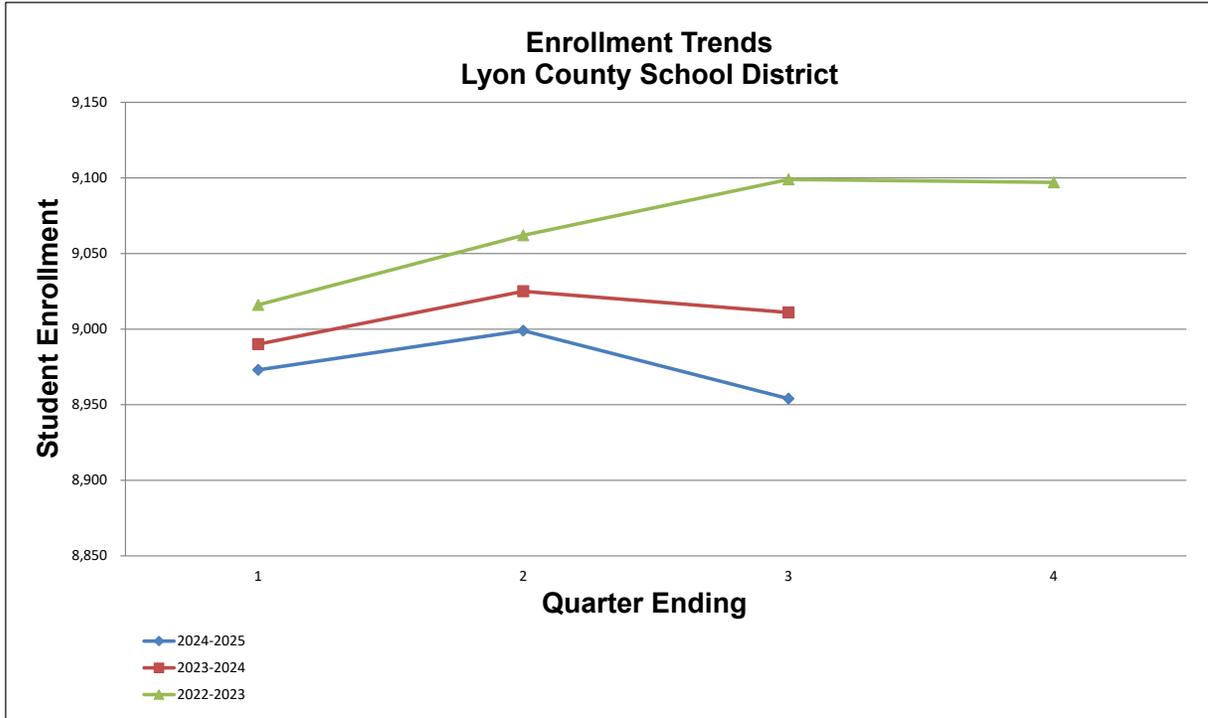
**BUDGET CONSIDERATIONS:**

Not applicable.

Respectfully submitted,  
*Tim Logan, Superintendent*

Prepared by,  
*Cheryl Veil - Administrative Secretary*

## LYON COUNTY SCHOOL DISTRICT Enrollment for Quarter Ending March 31, 2025



**LYON COUNTY SCHOOL DISTRICT**  
**Average Daily Enrollment for Quarter Ending December 31, 2024**

School	2021-2022				2022-2023				2023-2024				2024-2025				Validation Day Comparison		Current Year Comparison	
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	23-24 to 24-25		1st to Current	
	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	Change	%	Change	%
DES	430	440	449	448	433	440	447	449	452	461	462	459	431	433	435		(21)	-4.3%	4	0.9%
SES	392	405	412	411	403	401	402	410	411	404	410	415	405	420	435		(6)	-1.7%	30	8.2%
RES	434	438	422	421	409	419	423	424	431	438	452	450	434	441	444		3	0.7%	10	2.6%
DIS	377	379	376	373	376	379	375	375	364	368	366	362	349	353	352		(15)	-3.8%	3	0.6%
DHS	714	717	714	708	742	744	733	723	753	753	736	730	747	744	728		(6)	-0.9%	(19)	-2.8%
<b>Dayton</b>	<b>2,347</b>	<b>2,379</b>	<b>2,373</b>	<b>2,362</b>	<b>2,363</b>	<b>2,383</b>	<b>2,381</b>	<b>2,382</b>	<b>2,412</b>	<b>2,424</b>	<b>2,426</b>	<b>2,417</b>	<b>2,366</b>	<b>2,391</b>	<b>2,394</b>	-	<b>(46)</b>	<b>-1.9%</b>	<b>28</b>	<b>1.2%</b>
FES	438	480	469	480	423	425	440	436	415	420	433	443	426	432	429		11	2.4%	3	0.7%
CES	576	598	588	598	579	586	606	617	570	580	575	567	557	562	569		(13)	-2.1%	12	2.1%
EVES	504	516	511	516	556	555	552	550	498	499	514	522	502	503	518		4	0.7%	16	3.2%
FIS	620	625	627	625	634	643	657	652	665	661	653	654	656	654	648		(9)	-1.4%	(8)	-1.2%
SMS	649	665	660	665	643	641	641	640	635	642	639	637	672	674	670		37	5.5%	(2)	-0.2%
FHS	1,236	1,198	1,221	1,198	1,301	1,298	1,282	1,270	1,309	1,317	1,303	1,283	1,313	1,318	1,287		4	0.3%	(26)	-2.1%
<b>Fernley</b>	<b>4,023</b>	<b>4,082</b>	<b>4,078</b>	<b>4,082</b>	<b>4,136</b>	<b>4,148</b>	<b>4,179</b>	<b>4,166</b>	<b>4,093</b>	<b>4,119</b>	<b>4,118</b>	<b>4,107</b>	<b>4,126</b>	<b>4,144</b>	<b>4,122</b>	-	<b>33</b>	<b>0.8%</b>	<b>(4)</b>	<b>-0.1%</b>
SSES	349	351	356	352	365	370	369	378	353	358	355	360	362	364	362		-	2.4%	0	0.1%
SSMS	337	341	344	343	330	326	328	331	321	323	323	321	326	319	308		5	1.4%	(18)	-5.7%
SSHS	324	321	312	305	337	334	329	325	341	336	328	325	346	346	337		5	1.6%	(9)	-2.8%
<b>Silver Spg</b>	<b>1,010</b>	<b>1,012</b>	<b>1,012</b>	<b>1,000</b>	<b>1,032</b>	<b>1,030</b>	<b>1,026</b>	<b>1,034</b>	<b>1,016</b>	<b>1,017</b>	<b>1,006</b>	<b>1,005</b>	<b>1,034</b>	<b>1,029</b>	<b>1,008</b>	-	<b>18</b>	<b>1.8%</b>	<b>(26)</b>	<b>-2.7%</b>
SVES	97	100	100	102	106	105	104	102	91	91	91	90	88	86	87		(3)	-3.2%	(1)	-1.4%
SVHS	105	104	100	98	102	100	99	99	98	99	100	101	90	90	91		(8)	-7.4%	1	0.6%
<b>Smith Val</b>	<b>202</b>	<b>204</b>	<b>200</b>	<b>200</b>	<b>208</b>	<b>205</b>	<b>203</b>	<b>201</b>	<b>189</b>	<b>190</b>	<b>191</b>	<b>191</b>	<b>178</b>	<b>176</b>	<b>177</b>	-	<b>(11)</b>	<b>-5.5%</b>	<b>(1)</b>	<b>-0.3%</b>
YES	451	446	451	464	474	490	499	505	463	462	462	464	449	443	448		(14)	-2.7%	(1)	-0.3%
YIS	410	411	407	408	401	406	408	408	400	397	394	393	401	398	393		1	0.3%	(8)	-1.9%
YHS	399	399	392	382	392	393	394	392	408	407	404	394	411	411	403		3	0.7%	(8)	-2.1%
<b>Yerington</b>	<b>1,259</b>	<b>1,256</b>	<b>1,250</b>	<b>1,254</b>	<b>1,267</b>	<b>1,289</b>	<b>1,301</b>	<b>1,306</b>	<b>1,272</b>	<b>1,266</b>	<b>1,259</b>	<b>1,251</b>	<b>1,261</b>	<b>1,252</b>	<b>1,243</b>	-	<b>(11)</b>	<b>-0.8%</b>	<b>(18)</b>	<b>-1.4%</b>
ERHS	7	8	7	8	10	7	9	9	9	9	11	9	8	7	8		(1)	-9.1%	-	0.0%
<b>TOTAL</b>	<b>8,848</b>	<b>8,940</b>	<b>8,919</b>	<b>8,906</b>	<b>9,016</b>	<b>9,062</b>	<b>9,099</b>	<b>9,097</b>	<b>8,990</b>	<b>9,025</b>	<b>9,011</b>	<b>8,980</b>	<b>8,973</b>	<b>8,999</b>	<b>8,954</b>	-	<b>(17)</b>	<b>-0.2%</b>	<b>(19)</b>	<b>-0.2%</b>
Change frc	81	92	(21)	(13)	110	46	37	(3)	(107)	35	(14)	(31)	(7)	26	(45)					

**LYON COUNTY SCHOOL DISTRICT**  
**Enrollment for March 31, 2025**

Area	Dayton					Fernley						Silver Springs			Smith Valley		Yerington			Other	TOTAL	
School	DES	SES	RES	DIS	DHS	FES	CES	EVES	FIS	SMS	FHS	SSES	SSMS	SSHS	SVES	SVHS	YES	YIS	YHS	ERHS		
Pre-K	4	22	20			23	19	15				21	-				17					140
K	40	53	52			72	115	84				59	-		14		66					556
1	67	56	45			94	91	95				55	-		1		73					577
2	58	54	68			80	122	97				68	-		14		91					653
3	67	63	60			81	104	113				76	-		15		102					681
4	71	68	70			80	119	113				83	-		16		97					717
5	70	66	63						301				74		12			102				687
6	58	54	68	-					348				79		15			90				711
7				169						328			69			12		97			1	675
8				183						342			87			16		105			0	733
9					177						310			78		13				111	1	691
10					180						322			90		11			100	3		706
11					177						335			90		21			101	2		725
12					187						310			78		19			87	1		682
Ungraded					7						10			1					3	-		21
<b>Enrolled School</b>	435	435	444	352	728	429	569	518	648	670	1,287	362	308	337	87	91	448	393	403	8		8,954
<b>Area</b>					2,394						4,122			1,008		177			1,243	8		8,954

Please submit **one** Request for Class Size Variance Renewal that summarizes **all schools** that have exceeded the prescribed ratio of pupils per class in a given grade **and** have previously submitted and had approved a New Variance Justification Request. Only those schools, grades, and ratios that have previously been approved may request a renewal. Schools and grades eligible for the Request for Class Size Variance Renewal are any school/grade that calculates "Yes" under Column W, "Renewal Variance" within the District Data Entry Tab. Please complete each of the following sections completely.

<b>School Year:</b>	2024-2025
<b>Submission Quarter:</b>	January 1 - March 31 // Q3
<b>School District:</b>	Lyon

**CERTIFICATION**

I, **Tim Logan** hereby request these variance renewals from the Nevada State Board of Education and certify that the schools and grades cited here are both eligible and accurate.



*Signature, Superintendent*

4/14/25  
Date

The following schools, grades, and ratios have had New Variance Justification Forms submitted and approved within the current school year for exceeding the prescribed ratio of pupils per class in a given grade. Since there have been no substantive changes to the reason for the request, the justification for exceeding the ratio, the plan of action to reduce the ratios, nor the ratios themselves, we respectfully request that the following variances be renewed pursuant to the justification and request cited in their respectively approved FY23 New Variance Justifications:

Elementary School	Grade	Ratio
Cottonwood Elementary School	K	19
Cottonwood Elementary School	1	23
Cottonwood Elementary School	2	24
Cottonwood Elementary School	3	26
East Valley Elementary School	2	24
Fernley Elementary School	K	18
Fernley Elementary School	1	23
Fernley Elementary School	4	27
Riverview Elementary School	K	17
Silver Stage Elementary School	2	23
Silver Stage Elementary School	3	25
Sutro Elementary School	K	18
Sutro Elementary School	2	27
Sutro Elementary School	6	27
Yerington Elementary School	2	23
Yerington Elementary School	3	26

**Nevada Department of Education**  
**Quarterly Class Size Reduction Certification**

Pursuant to Nevada Revised Statute (NRS) 388.700-725, districts must submit information related to class size ratios on a quarterly basis, and for each school and grade that exceeds the target ratio, must request a variance to include reasonable justification for the exceeded target ratio. Every quarter, regardless of the need to request a variance, each district must submit and certify the requested data pursuant to this report.

Please answer all questions included within this certification to the best of your ability and return a signed copy to [sidcompliance@doe.nv.gov](mailto:sidcompliance@doe.nv.gov).

<b>School Year:</b>	2024-2025
<b>Submission Quarter:</b>	January 1 - March 31 // Q3
<b>School District:</b>	Lyon
<b>Superintendent's Name:</b>	Tim Logan

<b>Primary CSR Contact:</b>	Kyle Rodriguez
<b>Title:</b>	Chief Financial Officer
<b>Email:</b>	<a href="mailto:krodriguez@lyoncsd.org">krodriguez@lyoncsd.org</a>
<b>Phone:</b>	775-463-6800

**District-Wide Class Size Ratios by Grade**

Kindergarten:	17	Fourth Grade:	23
First Grade:	20	Fifth Grade:	24
Second Grade:	23	Sixth Grade:	23
Third Grade:	23		

Did any class size ratio reported for this quarter differ from the established annual base district ratio, requiring the submission of a new plan for class size reduction?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
------------------------------	--

Were there any significant revisions or changes to the district's plan for class size reduction?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
------------------------------	--

Has the district's website been updated to reflect the average daily enrollment, class size ratios, and variances requested and granted from the previous quarter's report?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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The district is requesting the following:	Both New and Renewal Variances
---	--------------------------------

Overall for this quarter, the district's number of variance requests has:	Increased
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**CERTIFICATION**

I, Tim Logan hereby certify that to the best of my knowledge, the information contained in this report is accurate and complete.

  
 Signature, Superintendent

4/14/25  
 Date

**Nevada Department of Education**  
**New Request for Class Size Variance and Justification**

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

<b>School Year:</b>	2024-2025
<b>Submission Quarter:</b>	Q3
<b>School District:</b>	Lyon
<b>Elementary School:</b>	East Valley Elementary School

**Grade and Corresponding Class Size Ratio Requesting a Variance**

	K	21	4	#N/A
	1	#N/A	5	#N/A
	2	#N/A	6	#N/A
	3	23		

**Reason for Variances**

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
-------------------------------------	----------------------	-------------------------------------	-------------------	-------------------------------------	---------------------	--------------------------	-------

**Justification for Variances**

*With all day kindergarten, our facilities are limited in elementary schools. In order to accomate class size requirements the district would have to remodel most elementary schools in order to have available classrooms. Construction alone would exceed 10s of millions of dollars of capital funding the district does not have access to. The district has difficulties hiring teachers in all Lyon CSD schools due to the rural setting and five unique areas within the District. The district has designated Elementary teachers as a critical labor shortage in efforts to filling the classrooms with qualified teachers.*

**School-Level Plan to Address the Student-Teacher Ratios**

*The enrollment numbers have been stable for our district for years. If class sizes do grow larger we would open an allocation and work on hiring additional teachers. This will be re-evaluated at the start of each quarter.*

**CERTIFICATION**

I, Tim Logan hereby request this variance from the Nevada State Board of Education and certify that the justifications cited are accurate and complete.

  
 \_\_\_\_\_  
 Signature, Superintendent

4/14/25  
 \_\_\_\_\_  
 Date

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the  
 140

**Nevada Department of Education**  
**New Request for Class Size Variance and Justification**

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

<b>School Year:</b>	2024-2025
<b>Submission Quarter:</b>	Q3
<b>School District:</b>	Lyon
<b>Elementary School:</b>	Riverview Elementary School

**Grade and Corresponding Class Size Ratio Requesting a Variance**

K	#N/A	4	#N/A
1	#N/A	5	#N/A
2	23	6	#N/A
3	#N/A		

**Reason for Variances**

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
-------------------------------------	----------------------	-------------------------------------	-------------------	-------------------------------------	---------------------	--------------------------	-------

**Justification for Variances**

*With all day kindergarten, our facilities are limited in elementary schools. In order to accomate class size requirements the district would have to remodel most elementary schools in order to have available classrooms. Construction alone would exceed 10s of millions of dollars of capital funding the district does not have access to. The district has difficulties hiring teachers in all Lyon CSD schools due to the rural setting and five unique areas within the District. The district has designated Elementary teachers as a critical labor shortage in efforts to filling the classrooms with qualified teachers.*

**School-Level Plan to Address the Student-Teacher Ratios**

*The enrollment numbers have been stable for our district for years. If class sizes do grow larger we would open an allocation and work on hiring additional teachers. This will be re-evaluated at the start of each quarter.*

**CERTIFICATION**

I, Tim Logan hereby request this variance from the Nevada State Board of Education and certify that the justifications cited are accurate and complete.

  
 \_\_\_\_\_  
 Signature, Superintendent

4/14/25  
 \_\_\_\_\_  
 Date

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the

# Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** Tim Logan, Superintendent  
**Re:** Child Abuse and Neglect Prevention Month Perpetual Proclamation

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## **Recommendation:**

### **Background Information:**

On April 23, 2019 the Board of Trustees approved a proclamation declaring the month of April as Child Abuse and Neglect Prevention Month in the Lyon County School District. The proclamation is brought forward for acknowledgement.

### **Budget Considerations:**

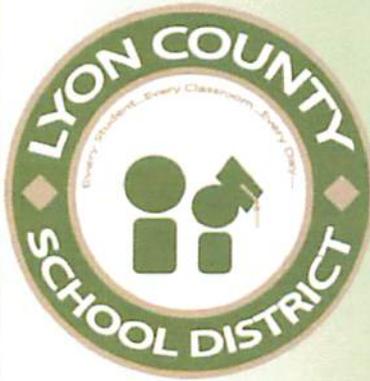
NA

### **Discussed at Previous Meeting:**

NA

### **Attachment(s):**

2019 Proclamation April is Child Abuse and Neglect Prevention Month - Perpetual



**Superintendent**  
Wayne Workman

**Deputy Superintendent**  
Tim Logan

**Board of Trustees**

**President**  
Neal McIntyre

**Clerk**  
Holly Villines

**Members**  
Kimber LA Crabtree  
Barbara Jones  
Sherry Parsons  
Bridget Peterson  
John Stevens

**Lyon County School District**  
25 E. Goldfield Ave.  
Yerington, NV 89447

Ph. (775) 463-6800  
Fax (775) 463-6808

[www.lyoncsd.org](http://www.lyoncsd.org)

**PROCLAMATION**  
**Lyon County School District**

**Whereas**, children are vital to our state's future success, prosperity and quality of life as a well as being our most vulnerable assets;

**Whereas**, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

**Whereas**, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

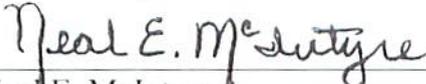
**Whereas**, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

**Whereas**, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

**Whereas**, child abuse and neglect directly impacts the school district, faculty, students and requires use of resources that could better be used on other programs so addressing child abuse and neglect in Lyon County is of paramount importance to the Lyon County School District;

**Therefore**, the Lyon County School District does hereby proclaim the month of April as Child Abuse and Neglect Prevention Month; and the District calls upon our employees, volunteers, all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Adopted this 23rd day of April, 2019, by the Board of Trustees of the Lyon County School District.

  
\_\_\_\_\_  
Neal E. McIntyre  
President, Board of Trustees

# Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** Rachel Stewart, Executive Director of Special Services  
**Re:** Hazel Health Contract

---

**Recommendation:** That the LCSD Board of Trustees approve the contract with Hazel Health to provide virtual mental health services to the students of the LCSD.

**Background Information:**

Since 2021, the LCSD has utilized Hazel Health to expand access to healthcare. Hazel Health has received funding to provide students of the LCSD with free behavioral health services for one school year. Hazel Health provides behavioral health services designed to support students' emotional well-being. Their services are delivered through a secure telehealth platform, allowing students to connect with licensed mental health professionals from school or home.

Key features of Hazel Health's behavioral health program include:

- **Access to Licensed Therapists:** Students can receive short-term, evidence-based therapy sessions at no cost to families.
- **Quick Response Time:** Referrals are processed promptly, with initial sessions often scheduled within days.
- **Focus on Early Intervention:** Services aim to address issues such as anxiety, depression, grief, peer conflict, and stress before they escalate.
- **Parental Involvement:** Families are engaged throughout the process to ensure continuity of care and support.
- **Coordination with School Staff:** Hazel Health collaborates with school counselors and administrators to ensure students receive wraparound support.

The program supports a proactive approach to student mental health, reduces barriers to access, and enhances our overall school climate by addressing emotional and behavioral concerns early.

Hazel Health uses technology specifically developed for schools to provide services. Hazel Health has the ability to provide families with referrals, resources, and the follow-up necessary to ensure healthy outcomes. Hazel Health will follow district policies, comply with FERPA and HIPAA, and serve all students in the LCSD.

**Budget Considerations:**

N/A

**Attachment(s):**

Hazel Health-Behavioral Health MSA



**MASTER SERVICES AGREEMENT BETWEEN LYON COUNTY  
SCHOOL DISTRICT AND HAZEL HEALTH INC AND TELEHEALTH  
SERVICES USA**

**This Teletherapy Professional Services Agreement** (“Agreement”) is made and entered into as of February 28, 2025 (the “Effective Date”), by and between, Hazel Health Inc., a Delaware corporation qualified to do business in Nevada (“Hazel”) and Telehealth Services USA, doing business as Hazel Health Services, a California professional corporation (Hazel Health) and Lyon County School District District existing under the state laws of Nevada, (“District”), for the provision of telehealth-based professional health care services, therapy and counseling services. Each entity is referred to individually as a “party” and the entities collectively are referred to as the “parties.”

**RECITALS**

A. Hazel Health engages practitioners in various states, including the State of Nevada who are qualified and experienced in providing telehealth based therapy and counseling services.

B. Hazel is in the business of assisting Hazel Health by providing non-clinical services such as telehealth technology, training, and technology support services.

C. District is a public entity within the state of Nevada and desires to engage Hazel Health to provide certain telehealth-based services to its enrolled students.

D. District believes a contract by which it arranges for these telehealth services will improve quality healthcare access for its students, as well as reduce truancy related illness, increase retention, and overall improve academic performance of its students.

E. Healthcare services, therapy or counseling services may occur at the District’s schools or outside the schools to covered students as agreed upon by the parties.

**NOW, THEREFORE**, for and in consideration of the recitals above and the mutual covenants and conditions contained herein, the parties agree as follows:

**1. Hazel and Hazel Health Obligations.** District hereby engages Hazel Health to be a Professional of telehealth-based primary care services (the “Services”).

**1.1 Applicable Standards.** Hazel Health shall at all times render Services in accordance with: (i) professional standards of care; (ii) applicable statutes and regulations; (iii) District’s written policies; and (iv) any protocols developed by the parties.

**1.2 Coverage and Response Time.** Hazel Health shall make the Services, as further described in Exhibit A of this Agreement, available in accordance with the service level availability requested by the District. District understands and agrees that Hazel Health is not



responsible for unavailability of the Services, or for a delay or interruption in performing the Services, if due to a network communications or technology error, failure, or interruption, or to unexpected volume, beyond the control of Hazel Health based upon commercially reasonable standards. In the event the full scope of Services is unable to be provided (e.g., unanticipated unavailability of Hazel Health Physician or Professionals due to sickness or an emergency, a network server error, equipment or system malfunction), District shall provide its customary level of care for students which may be limited to visits with the District nurse. In such an event, Hazel Health shall make best efforts for its Physicians or Professionals to continue to be available for phone consultation, to the extent such is appropriate in the Physician or Professionals' professional judgment.

**1.3 Hazel and Hazel Health's Representations.** Hazel Health represents as follows, and shall notify District immediately upon becoming aware that any of the representations below is no longer correct:

(a) Hazel and Hazel Health have the authority to enter into this Agreement;

(b) Hazel and Hazel Health are not bound by any agreement or arrangement that would preclude it from entering into, or from fully performing the Services required under this Agreement;

(c) Neither Hazel Health nor any Physician or Professional providing services under this Agreement: (i) is a "sanctioned person" under any federal or state program or law; (ii) has been listed in the current List of Excluded Individuals and Entities by the Office of Inspector General for the U.S. Department of Health and Human Services; (iii) has been listed on the General Services Administration's List of Parties Excluded from Federal Programs; (iv) has been listed on the U.S. Department of Treasury, Office of Foreign Assets Control's Specially Designated Nationals and Blocked Persons List; or (v) has been convicted of a criminal offense related to health care.

**1.4 Independent Medical Judgment.** Hazel Health and its Physicians or Professionals shall use their independent medical and professional judgment when performing professional telehealth services. Hazel, nor the District, shall have nor exercise any control over the professional judgment and medical decision-making of the Physicians or Professionals.

**1.5 Applicable Standards and Staffing.** To enable Hazel Health to provide the Services, District shall staff and equip its location(s) in accordance with: (i) applicable standards of care; (ii) applicable statutes and regulations; (iii) District's written policies; and (iv) any protocols developed by the parties.

**1.6 Telehealth Technology and Support.** District shall provide the technology and support as set forth in this Agreement. The selected sites must have consistent Wi-Fi access of 1.5 Mbps download 500 Kbps upload. District agrees to provide a regular data feed to Provider with demographic and relevant data necessary to provide the highest quality care. District will also



provide printing capabilities as needed with the requisite supplies, including but not limited to printer, toner and printing paper.

**1.7 Telepresenter/Initiator.** District shall make an onsite individual available to Hazel Health for purposes of serving as a telepresenter/initiator who will assist with certain administrative and basic clinical functions under the direction and supervision of the Hazel Health’s Physician or Provider as required by applicable state law. The duties of Initiators include, but are not limited to, (a) verifying that the student’s parents/guardians have consented to treatment by Provider and (b) launching the application to start the visit.

**1.8 District’s Representations.** District represents as follows, and shall notify Hazel Health immediately upon becoming aware any of the representations below is no longer correct: (a) District is a public entity accredited and in good standing under the laws of the State of Nevada, and has the authority to enter into this Agreement;

(b) District is not bound by any agreement or arrangement that would preclude it from entering into, or from fully performing its obligations under, this Agreement;

(c) Neither District nor any of its employees, officers or agents: (i) are “sanctioned persons” under any federal or state program or law; (ii) have been listed in the current List of Excluded Individuals and Entities by the Office of Inspector General for the U.S. Department of Health and Human Services; (iii) have been listed on the General Services Administration’s List of Parties Excluded from Federal Programs; (iv) have been listed on the U.S. Department of Treasury, Office of Foreign Assets Control’s Specially Designated Nationals and Blocked Persons List; or (v) have been convicted of a criminal offense related to health care;

**1.9 Covered Schools.** District-wide

1.10 Neither District nor its affiliates or subsidiaries, nor any employee, agent or representative of District or its affiliates has any financial relationship, direct or indirect, with any Physician or Professional, except as expressly set forth in this Agreement.

## **2. Medical Records; FERPA; HIPAA Privacy & Security.**

**2.1 HIPAA Compliance.** The health records of Hazel Health’s patients which are prepared and maintained by Hazel Health in connection with providing the Services hereunder are the property of Hazel Health. Hazel Health agrees to comply with all applicable federal and State laws and regulations relating to the maintenance, uses and disclosures of protected health information (including any heightened requirements for mental health records), including, without limitation, the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320 et. seq. (“HIPAA”), as amended by the Health Information Technology for Economic and Clinical Health Act, as incorporated in the American Recovery and Reinvestment Act of 2009, and any current and future regulations promulgated thereunder, including those published at 45 C.F.R. Parts 160, 162, and 164, all collectively referred to herein as “HIPAA Requirements.” To the



extent required by the HIPAA Requirements, Hazel Health shall obtain authorization and consent from the patients and/or patients' parents or legal guardians to use or disclose the patients' protected health information.

**2.2 FERPA Compliance.** The parties acknowledge that certain information Hazel or Hazel Health may view or have access to may be considered education records that are subject to the Family Educational Rights and Privacy Act, codified at 20 U.S.C. § 1232g, and its implementing regulations, codified at 34 C.F.R. Part 99, collectively referred to herein as "FERPA." Hazel, Hazel Health, and their subcontractors will not use student records for advertising or marketing purposes unless such use is specifically authorized by this Agreement or otherwise authorized in writing by the District. Hazel, Hazel Health, and their subcontractors are prohibited from using student records to engage in targeted advertising and mining student records for any purposes other than those agreed to by the parties

**3. Compensation.** There will be no cost to the District.

**4. Billing and Collection.** Except to the extent inconsistent with federal or state law, Hazel Health and its Physician or Professionals shall have the right to bill and collect for the Services solely and exclusively from third party health plans, governmental medical agencies, and other financially-responsible parties.

**5. Term and Termination.**

**5.1 Term.** The term of this Agreement shall commence on March 11, 2025 and shall continue through March 11, 2026. Notwithstanding the foregoing, this Agreement may be terminated as follows.

**5.2 Termination.**

(a) **Termination for Cause.** Either party may terminate this Agreement for cause upon material breach by the other party, provided such material breach continues uncured for thirty (30) days after receipt by the breaching party of written notice from the other party specifying such breach. The notice of breach under this Section shall specify with reasonable particularity the nature and extent of the breach for which complaint has been made.

(b) **Immediate Termination.** Either party may terminate this Agreement immediately by written notice to the other party upon the occurrence of any of the following events: (i) the other party is listed by a federal agency as being debarred, excluded, terminated, or otherwise ineligible for federal healthcare program participation; (ii) the other party discontinues operations for at least fifteen (15) days or loses its required licensure or accreditation; or (iii) the other party files a petition in bankruptcy, or makes an assignment for the benefit of creditors; if any involuntary petition in bankruptcy or petition for an arrangement pursuant to any bankruptcy laws is filed against the other party and such petition or assignment is not dismissed or rescinded, as applicable, within ninety (90) days.



(c) Change in Law. If any state or federal laws or regulations, now existing or enacted or promulgated after the Effective Date, are interpreted by a judicial decision, a regulatory agency or legal counsel in such a manner that this Agreement or any provision hereof may be in violation of such laws or regulations, the parties shall amend this Agreement as necessary to preserve the underlying economic and financial arrangements between the parties and without substantial economic detriment to either party. If, in the written opinion of a party's legal counsel, this cannot be done, then such party may provide thirty (30) days' prior written notice to the other party of the Agreement's termination.

(d) Effect of Termination. The parties shall cooperate to ensure the smooth transition of patient care during termination of this Agreement. To the extent the parties entered into any licensing or other agreements regarding the Services, such agreements shall immediately and automatically terminate concurrent with this Agreement. Each Physician or Professional's credentialing with District and its Covered District(s) shall automatically terminate for the type of Services rendered under this Agreement, except to the extent the Physician or Professional held such membership or privileges prior to the Effective Date of this Agreement. Within thirty (30) days of the termination or expiration of this Agreement, each party shall return to the other all equipment, software, and Confidential Information owned by the other party.

**6. Independent Contractors.** Nothing under this Agreement is intended, nor shall be construed, to create a partnership, employer-employee relationship, or joint venture between the parties. Parties (nor their respective agents or employees) shall have any authority to bind the other party without the other party's express written consent. Each party shall be solely responsible for reporting, withholding, and paying all taxes and other sums due to individuals providing services on its behalf. Likewise, each party shall be solely responsible to provide and pay for all workers' compensation insurance for any employed individuals providing services on its behalf. Hazel and Hazel Health may engage subcontractors to perform certain of their obligations under this Agreement; provided that no such subcontractor shall relieve Hazel Health of its respective obligations under this Agreement.

**7. Insurance.** Hazel Health shall secure and maintain professional and general liability insurance (which may be provided through a combination of insurance and/or program of self-insurance) covering such party against any claims or losses arising out of the performance of its the obligations and services hereunder in an amount of at least One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the aggregate per annum or in any greater minimum amount if required by State law. Upon the receipt of any notice of cancellation, termination, or material change of such policy, Hazel Health shall promptly notify the District in writing. In the event Hazel Health procures a "claims-made" policy to meet the insurance requirements herein, Hazel Health shall obtain "tail" coverage upon the termination of any such policy or upon termination of this Agreement. Said "tail" policy shall provide coverage for an indefinite reporting period.

**8. Access to Books and Records.** To the extent applicable, until the expiration of four (4) years after the furnishing of Services hereunder, the parties shall make available to the Secretary of the



Department of Health and Human Services, the Comptroller General of the United States, or their duly-authorized representatives, such books, documents and records necessary to certify the nature and extent of the cost of the Services. If any Services are performed by way of subcontract with another organization and the value or cost of such subcontracted Services is Ten Thousand Dollars (\$10,000) or more over a twelve (12) month period, such subcontract shall contain and the respective party shall enforce a clause to the same effect as this Section. The availability of the parties' books, documents and records shall be subject at all times to all applicable legal requirements, including without limitation, such criteria and procedures for seeking and obtaining access that may be promulgated by the Secretary.

**9. Indemnification.** Each party to this Agreement (“Indemnifying Party”) shall indemnify and hold the other party to this Agreement (“Indemnified Party”) harmless from any and all claims asserted against the Indemnified Party by any person who is not a party to this Agreement (and all related liabilities, costs and expenses of any kind whatsoever, including but not limited to attorneys’ fees and court costs), to the extent arising out of (i) the negligent acts or omissions or misconduct of the Indemnifying Party, its employees or agents, (ii) noncompliance with any applicable federal or state law, rule or regulation by the Indemnifying Party, its employees or agents, or (iii) any breach by the Indemnifying Party, its agents, employees, or servants of any material covenant or condition of this Agreement. The obligations herein shall survive termination of this Agreement.

**10. Disclaimer of Warranties.** Any equipment and software are provided “as is,” with all faults, and without warranty of any kind. Hazel Health disclaims all warranties, express and implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. District expressly agrees and acknowledges that use of the equipment and software is at the District's sole risk. Neither Hazel nor Hazel Health warrant that the equipment or software will meet District’s requirements, or that the equipment or software is compatible with any particular hardware or software platform, or that the operation of the equipment or software will be uninterrupted or error-free, or that defects in the equipment or software will be corrected. No oral or written information or advice given by Hazel Health or their authorized representatives shall create a warranty or in any way increase the scope of this warranty.

**11. Third Party Disclaimer.** Neither Hazel nor Hazel Health make any warranty of any kind, whether express or implied with regard to the third party content or any software, equipment, or hardware obtained from third parties (collectively, the “third party items”). Hazel and Hazel Health expressly disclaim all warranties, express and implied, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose, and title/non-infringement with regard to the third party items. Nothing in this agreement shall be interpreted as a warranty, either express or implied, by Hazel or Hazel Health that would expand in any way a standard end-user warranty.

**12. Limitation of Liability.** In no event shall Hazel and Hazel Health be liable to District or any third party for any incidental or consequential damages (including, without limitation, indirect,



special, punitive, or exemplary damages for loss of business, loss of profits, business interruption, loss of data, or loss of business information) arising out of or connected in any way with Hazel Health's performance under this agreement, or use of or inability to use the equipment or software, or for any claim by any other party, even if Hazel or Hazel Health have been advised of the possibility of such damages. Hazel and Hazel Health shall not be liable for defects in or failures of equipment and/or software, or for defaults by, or defects in services rendered by, third parties. This limitation of liability shall apply even if the express warranties set forth above fail of their essential purpose.

**13. Compliance; No Referrals Required.** Each party agrees to comply with all applicable laws and regulations in performing its obligations hereunder, including but not limited to the federal and state anti-kickback and self-referral laws and regulations, at all times during the term of this Agreement. Although Hazel Health is obligated to provide the Services to the District specified in this Agreement, no party is required to refer patients to, or otherwise generate business for, the other party. The parties intend this Agreement to comply with 42 U.S.C. § 1320a-7b(b) (the Anti-Kickback Statute), 42 U.S.C. § 1395 (the Stark Law) and any other federal or state law provision governing health care fraud and abuse. The Compensation herein has been determined through good faith and arm's length bargaining to be commercially reasonable and consistent with the fair market value of the Services. The Compensation does not include any discount, rebate, or kickback, nor is it intended to be an inducement or payment for referral of patients from one party to another. This Agreement shall be interpreted and construed at all times in a manner consistent with applicable laws and regulations governing the financial relationships among individuals and entities that provide or arrange for the provision of items or services that are reimbursable by governmental health care programs or other third party payers. The parties acknowledge that none of the benefits hereunder are conditioned on any requirement that one party make referrals to, be in a position to make or influence referrals to, or otherwise generate business for the other party. The parties further acknowledge that Hazel Health and its Physician or Professionals are not restricted and can render services for another District of their own choosing, nor do the Services under this Agreement include, directly or indirectly, marketing services by either party. There is no agreement, express or implied, between District and Hazel Health regarding the referral of patients or business among them.

**14. Publicity.** Neither party will use for publicity, promotion or otherwise, any logo, name, trade name, service mark or trademark of the other party or its affiliates, or any simulation, abbreviation or adaptation of the same, or the name of any employee or agent of the other party, without that party's prior, written, express consent. Notwithstanding the foregoing, Hazel Health may publicly identify District as a user of the Services, and District may publicly identify Hazel Health as its Physician or Professional of the Services. The parties may publicly announce they have entered into this Agreement, but neither shall disclose the specific terms of this Agreement (including pricing) to any third party, except as is required to comply with applicable law.

**15. Entire Agreement; Amendment.** This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof, and supersedes all prior or contemporaneous oral or written agreements entered into between the parties. All Exhibits and attachments referred



to herein are hereby incorporated into this Agreement. This Agreement and Exhibits may be amended only by a written agreement signed by the parties.

**16. Governing Law.** The terms and conditions of this Agreement, as well as all disputes arising under or relating to this Agreement, shall be governed by Nevada law, specifically excluding its choice-of-law principles. The exclusive forum and venue for the foregoing is the State or District Court of Lyon, Nevada, unless such action cannot by law be brought in such a forum, in which case the venue required by law shall govern. In no event shall such dispute require resolution via arbitration.

**17. Assignment; Binding Effect.** No party may assign or transfer this Agreement without the prior written consent of the other parties, such consent not to be unreasonably withheld. Any unpermitted attempt to assign all or part of this Agreement shall be null and void *ab initio*. Notwithstanding the foregoing, Hazel Health may, with prior written consent by the District, assign or transfer this Agreement, and/or any of its rights, duties, or obligations hereunder, to any entity that is an affiliate or subsidiary of Hazel Health or any successor organization assuming a controlling interest in Hazel Health or its assets. This Agreement shall inure to the benefit of and bind the parties hereto and their respective heirs, representatives, successors and permitted assigns.

**18. Federal Requirements.** The District may utilize federal funds for its payment pursuant to the Agreement.

**19. Representations by Hazel and Hazel Health.** Hazel Health and Hazel represents that: (i) they are duly organized, validly existing and in good standing under the laws of the state of its organization; (ii) are authorized and in good standing to conduct business in the State of Nevada; (iii) has all necessary power and has received all necessary approvals to execute and perform its obligations in the Agreement; and (iv) the individuals executing the Agreement and this Addendum on behalf of Hazel and Hazel Health are authorized to do so.

**20. Subcontractors.** If Hazel or Hazel Health is permitted to subcontract any of the work set forth in the Agreement, each party shall ensure that each subcontractor complies with all provisions of the Agreement and this Addendum. Hazel and Hazel Health will remain liable for the acts and omissions of such subcontractor(s) and the proper performance and delivery of the products and/or services set forth in the Agreement. Hazel may replace Hazel Health as the medical provider with 30 days written notice to the District.

**21. Notices; Agency Administrator.** Every notice, approval, consent or other communication authorized or required by this Agreement shall not be effective unless same shall be in writing and sent via hand delivery or overnight delivery (with a receipt), directed to the other party at its address provided below or such other address as either party may designate by notice from time to time in accordance herewith:



Hazel Health Services  
Attn: Dr. Rob Darzynkiewicz,  
President  
10775 Pioneer Trail Ste. 215  
Truckee, CA 96161

Hazel Health, Inc.  
Attn: Josh Golomb, CEO and  
President  
8300 Esters Blvd., Suite 900  
Irving, TX 75063

If to District:  
Lyon County School District  
Attn:  
25 East Goldfield Avenue  
Yerington, Nevada 89447-2315  
United States

**22. Survivorship.** Those provisions which by their nature are intended to survive the expiration, cancellation or termination of the Agreement or Addendum, including, by way of example only, the Indemnification and Confidentiality provisions, shall survive the expiration, cancellation or termination of the Agreement and this Addendum.

**23. No Gifts or Contingent Fees.** It is the policy of the District to not accept gifts, gratuities, or favors of any kind or of any value whatsoever from vendors, members of the staff, or families. Hazel and Hazel Health warrant that they have not employed or retained any company or person, other than a bona fide Hazel or Hazel Health employee, to solicit or secure the Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual for firm, other than a bona fide employee working solely for the Hazel or Hazel Health, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of the Agreement. Hazel and Hazel Health further warrant that it, nor any of its directors, employees, officers or agents, nor any of their respective subsidiaries or affiliates, has taken, is currently taking or will take any action in furtherance of an offer, payment, promise, gifts or anything else of value, directly or indirectly, to anyone to improperly influence or otherwise secure any improper advantage in procuring business in relation to the Agreement and/or this Addendum. For the breach or violation of these provisions, the District shall have the right to terminate the Agreement without liability and/or, at its discretion, to deduct from the price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

**24. Miscellaneous. Severability.** The invalidity or unenforceability of any term or provision of this Agreement shall not affect the validity or unenforceability of any other term(s) or provision(s). **Waiver.** No waiver, including any waiver of breach, shall be valid unless in writing and signed by the parties. **Recitals/Captions.** The recitals are incorporated into this Agreement, but the captions are used solely for convenience. **Non-Discrimination.** Each party agrees that, in the performance of this Agreement, services will be provided without discrimination toward any patients, employees, or other persons to the extent prohibited by law. This includes the parties' agreement



to treat all patients without regard to payer source, race, color, national origin, citizenship, sex, age, sexual orientation, disability, religion, or other factors unrelated to the patient's need for health care services. **Data Usage.** Each party agrees that Hazel may use anonymized District student data for research and the analysis of the effectiveness of the Services performed under this Agreement. **Force Majeure.** Each party shall be excused from delays in performing its obligations if resulting from causes beyond the commercially reasonable control of the party, including default of vendors, acts of God, governmental actions, fire, flood, epidemic, and embargoes. **No Third Party Beneficiaries.**

Nothing in this Agreement is intended, nor shall be deemed, to confer any benefits on any third party, including, without limitation any patients or District contractors, nor shall such person or entity have any right to seek, enforce or recover any right or remedy with respect hereto. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Nevada to be sued by third parties in any matter arising out of any contract. **Counterparts.** This Agreement may be executed in one or more counterparts, all of which together shall constitute only one agreement. If any signature is delivered by facsimile or email or is signed in any electronic format, such signature shall create a valid and binding obligation with the same force and effect as if such signature were handwritten. **Attorney's Fees.** Each party shall be responsible for its own attorney's fees and costs incurred as a result of any action or proceeding under this Agreement.



**The parties hereto** have executed this Agreement as of the Effective Date:

**Hazel Health Services**

By:

10775 Pioneer Trail, Ste 215  
Truckee, CA 96161

**Hazel Health, Inc.**

By:

8300 Esters Blvd., Ste 900  
Irving, TX 75231

**Lyon County School District**

By:

25 East Goldfield Avenue  
Yerington, Nevada 89447-2315  
United States





## **EXHIBIT A**

Hazel Health shall provide the telehealth based primary care, counseling and mental health services for students at all District's District.

### **SERVICES**

1. **Telehealth Mental Health Services:** The Hazel Health suite of mental health services include:
  - a. Conducting behavioral health assessments.
  - b. Teletherapy sessions.
  - c. Conducting care management activities including transitioning care to a long-term provider for long term care or psychiatry.
  - d. Crisis consultation for the District to include clinical support for District staff, students and parents.
  
2. **Sufficient Information.** The Physician or Professional's service is reliant upon the accuracy and completeness of the patient information conveyed to the Physician or Professional, which is the sole responsibility of the student/patient. The Physician or Professionals have the right to refuse to provide the Services if, in the independent clinical judgment of the Physician or Professional, necessary information has not been provided to him or her.
  
3. **Consents.** To the extent required under state law or third party payer rules, Hazel Health shall obtain a valid patient informed consent to telehealth services, and shall place the consent in the patient's health record. To the extent required under state law or third party payer rules, Hazel Health shall communicate to and inform the patient of the nature of the professional services, including that such services will be delivered via telehealth. Hazel may bill third party payers, such as Nevada Medicaid.



## **Technology and Support**

**District’s Technology and Support Requirements.** District shall provide its own Internet telecommunication lines necessary to effectively run the telehealth systems and equipment at District’s District(s), including all costs associated with installation (if needed), maintenance and monthly availability fees. District is responsible for providing its own information technology support staff for its equipment, connectivity, software, and technology.

**System Testing and Start-Up Period.** As soon as the parties have installed and tested the telehealth equipment and software, and developed communication and clinical protocols, the parties shall conduct a series of “acceptance tests” designed to simulate a telehealth consult and shall refine the process as they mutually agree. The parties shall use all reasonable efforts to complete all start up, protocol development, and system testing matters approximately ten (10) days prior to the target commencement date for the Services in this Statement of Work.

**District Training.** During the initial on-boarding and setup following the Effective Date, Hazel Health will be responsible for providing initial training and orientation to appropriate staff designated by District on telehealth technology utilized at District’s location(s). District agrees to fully collaborate with Hazel Health through this period of training and implementation. After the initial implementation and training performed by Hazel Health, District is solely responsible to provide ongoing training to its staff unless it elects to purchase additional optional training from Hazel Health.

**Student Information.** District will provide demographic information of the students to Hazel Health forty five (45) days prior to the launching of the first District in the District. Demographic information includes, but is not limited to, Parent or Guardian name, email address, phone number and student’s name, date of birth and gender.

# Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** Rachel Stewart, Executive Director of Special Services  
**Re:** Interlocal Agreement with Department of Employment, Training, and Rehabilitation (DETR)

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**Recommendation:**

That the LCSD Board of Trustees approve the Intrastate Interlocal Agreement between DETR and LCSD.

**Background Information:**

Since 2017, LCSD has partnered with Vocational Rehabilitation (VR) to provide students with disabilities opportunities for vocational training as well as support students transitioning to post-secondary employment and education. Funding has been provided by VR for the Special Education Transition Coordinator and Practical Assessment Exploration Systems Program (PAES) Lab Implementation Specialist. The LCSD would like to add to this partnership by including an interagency transfer through the 2026-2027 school year. The interagency transfer would allow for four classified specialists to run the PAES labs in various attendance zones within the LCSD. The total cost of the interagency transfer is \$444,387.76. However, our school district is only responsible for 21.3% of that total, which amounts to \$94,654.57 (i.e.,  $\$444,387.76 \times 21.3\%$ ). The remaining balance is covered by VR. This percentage represents our district's proportional share based on the allocation formula agreed upon by VR.

**Budget Considerations:**

General Fund-Special Services-  
Year 1: \$46,866.36  
Year 2: \$47,788.24

**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

Interlocal Agreement between VR and LCSD  
Attachment AA-Scope and Budget  
Attachment BB-Contract Provisions for Non-Federal Entity Contracts

CETS #:	
Agency Reference #:	3952-27-REHAB

## INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

A Contract Between the State of Nevada  
Acting by and through its

Public Entity #1:	<b>Department of Employment, Training and Rehabilitation Rehabilitation Division Vocational Rehabilitation</b>
Address:	<b>500 E. Third Street</b>
City, State, Zip Code:	<b>Carson City, NV 89713-0000</b>
Contact:	<b>Lauren Ford</b>
Phone:	<b>775-687-6869</b>
Email:	<a href="mailto:laford@detr.nv.gov">laford@detr.nv.gov</a>

Public Entity #2:	<b>Lyon County School District</b>
Address:	<b>25 E. Goldfield Ave.</b>
City, State, Zip Code:	<b>Yerington, NV 89447</b>
Contact:	<b>Rachel Stewart</b>
Phone:	<b>(775) 463-6800 ext. 10029</b>
Email:	<a href="mailto:rstewart@lyoncsd.org">rstewart@lyoncsd.org</a>

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, it is deemed that the services hereinafter set forth are both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Contract shall not become effective until and unless approved by appropriate official action of the governing body of each party.

2. **DEFINITIONS**

TERM	DEFINITION
State	The State of Nevada and any State agency identified herein, its officers, employees and immune contractors.
Contracting Entity	The public entities identified above.
Fiscal Year	The period beginning July 1 <sup>st</sup> and ending June 30 <sup>th</sup> of the following year.
Contract	Unless the context otherwise requires, 'Contract' means this document titled Interlocal Contract Between Public Agencies and all Attachments or Incorporated Documents.

CETS #:	
Agency Reference #:	3952-27-REHAB

3. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in *Section 4, Termination*.

Effective From:	July 1, 2025	To:	June 30, 2027
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4. **TERMINATION.** This Contract may be terminated by either party prior to the date set forth in *Section 3, Contract Term*, provided that a termination shall not be effective until **30** days after a party has served written notice upon the other party. This Contract may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Contract shall be terminated immediately if for any reason State and/or federal funding ability to satisfy this Contract is withdrawn, limited, or impaired.
5. **NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.
6. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following Attachments, specifically describes the Scope of Work. This Contract incorporates the following Attachments in descending order of constructive precedence:

ATTACHMENT AA:	SCOPE OF WORK AND BUDGET
ATTACHMENT BB:	PROVISIONS FOR CONTRACTS UNDER FEDERAL AWARDS and FUNDING DISCLOSURE STATEMENT

Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

7. **CONSIDERATION.** The parties agree that the services specified in *Section 6, Incorporated Documents* at a cost as noted below:

\$220,029.88	per	State Fiscal Year 2026
\$224,357.92	Per	State Fiscal Year 2027

Total Contract or installments payable at:	As invoiced by the contractor and approved by the State. Each invoice <u>must include the Reference# (3952-27-REHAB)</u> .
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Total Contract Not to Exceed:	\$444,387.76
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Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

8. **ASSENT.** The parties agree that the terms and conditions listed in the incorporated Attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations expressly provided.
9. **INSPECTION & AUDIT**
- A. **Books and Records.** Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books, and document as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all State and federal regulations and statutes.

<b>CETS #:</b>	
<b>Agency Reference #:</b>	<b>3952-27-REHAB</b>

B. Inspection & Audit. Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the State Auditor, Employment Security, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.

C. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum three years and for five years if any federal funds are used in this Contract. The retention period runs from the date of termination of this Contract. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. **BREACH - REMEDIES.** Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall not exceed \$150.00 per hour.
11. **LIMITED LIABILITY.** The parties will not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any State breach shall never exceed the amount of funds which have been appropriated for payment under this Contract, but not yet paid, for the fiscal year budget in existence at the time of the breach.
12. **FORCE MAJEURE.** Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, acts of public enemy, acts of terrorism, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.
13. **INDEMNIFICATION.** Neither party waives any right or defense to indemnification that may exist in law or equity.
14. **INDEPENDENT PUBLIC AGENCIES.** The parties are associated with each other only for the purposes and to the extent set forth in this Contract, and in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or constructed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.
15. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
16. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
17. **ASSIGNMENT.** Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.

<b>CETS #:</b>	
<b>Agency Reference #:</b>	<b>3952-27-REHAB</b>

18. **OWNERSHIP OF PROPRIETARY INFORMATION.** Unless otherwise provided by law any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Contract shall be the joint property of both parties.
19. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.
20. **CONFIDENTIALITY.** Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Contract.
21. **FEDERAL FUNDING.** In the event, federal funds are used for payment of all or part of this Contract, the parties agree to comply with all applicable federal laws, regulations and executive orders, including, without limitation the following:
  - A. The parties certify, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to Executive Orders 12549 and 12689 and Federal Acquisition Regulation Subpart 9.4, and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.
  - B. The parties and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder, including 28 C.F.R. Section 35, inclusive, and any relevant program-specific regulations.
  - C. The parties and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964 (P.L. 88-352), as amended, the Rehabilitation Act of 1973 (P.L. 93-112), as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)
  - D. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended. Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
22. **PROPER AUTHORITY.** The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services set forth in **Section 6, Incorporated Documents.**
23. **GOVERNING LAW – JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.
24. **ENTIRE AGREEMENT AND MODIFICATION.** This Contract and its integrated Attachment(s) constitute the entire agreement of the parties and as such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated Attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such Attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, approved by the Office of the Attorney General.



**Lyon County School District (LCSD)**  
**PAES Lab Instructional Specialist Scope of Work**

1. Provide Pre-Employment Transitions Services (Pre-ETS) to LCSD students with disabilities via PAES Labs.
2. Ensure the opportunity for all students to learn in a respectful environment.
3. Create and maintain a positive, orderly, and academically focused environment.
4. Ensure compliance with special services such as IEP's and other related mandates.
5. Ensure compliance with PAES Lab regulations and guidelines at all times.
6. Work professionally and collaboratively with administration, staff, parents, and community.
7. Integrate technology into the instructional programs, curriculum, and lessons. Maintain accurate and timely records for all students and the LCSD PAES Lab Coordinator.
8. Engage in weekly collaboration meetings with the LCSD PAES Lab Coordinator.
9. Collaborate with school counselors and administrators to ensure recruitment efforts for students receiving Special Education and Section 504 services participate in PAES Labs.
10. Coordinate with school staff and PAES Lab Coordinator to ensure replenishment of PAES Lab consumable materials and that each PAES Lab is stocked fully at the beginning of each semester.
11. Collaborate with case managers on PAES Lab services.
12. Provide data to the IEP team about student progress on transition goals.
13. Ensure updated lab reports are put in brown folder at the end of each semester.
14. As IEP's are conducted reports shall be given to the IEP team.
15. Accurately report data to the PAES Lab Coordinator and Transition Coordinator who will report the data to the state VR team by the 20<sup>th</sup> of the month following the end of each semester.

**Budget:**

Lyon County agrees to be responsible for 21.3% of the total cost for the PAES Lab Specialists. To receive reimbursement Lyon County must:

- 1) Provide payment to VR for their 21.3% share.
- 2) Provide documentation verifying the eligible expenses incurred  
 Examples of appropriate documentation may include:
  - Payroll reports detailing wages paid, tax withholdings, deductions, and net pay.
  - Employee timesheet(s).
  - Pay stub(s).

<b>Lyon County Portion 21.3%</b>	<b>\$ 46,866.36</b>	<b>\$ 47,788.24</b>
<b>VR Portion 78.7%</b>	<b>\$ 173,163.48</b>	<b>\$ 176,569.68</b>

<b>PAES Lab Specialist</b>	<b>Year 1</b>	<b>Year 2</b>
Total Earnings	\$ 44,272.07	\$ 45,157.51
PERS 19.25% Class	\$ 8,522.37	\$ 8,692.82
Medicare 1.45%	\$ 641.94	\$ 654.78
Unemp 0.45%	\$ 199.22	\$ 203.21
Work Comp 1.05%	\$ 464.86	\$ 474.15
Insurance x Mo.	\$ 907.00	\$ 907.00
<b>Total</b>	<b>\$ 55,007.46</b>	<b>\$ 56,089.48</b>
<b>Total for 4</b>	<b>\$ 220,029.84</b>	<b>\$ 224,357.92</b>

Total:.....\$444,387.76

## Contract Provisions for Non-Federal Entity Contracts Under Federal Awards 2 C.F.R, Part 200, Appendix II

### [eCFR :: Appendix II to Part 200, Title 2 -- Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#)

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by [41 U.S.C. 1908](#), must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under [41 CFR Part 60](#), all contracts that meet the definition of “federally assisted construction contract” in [41 CFR Part 60–1.3](#) must include the equal opportunity clause provided under [41 CFR 60–1.4\(b\)](#), in accordance with Executive Order 11246, “Equal Employment Opportunity” ([30 FR 12319, 12935, 3 CFR Part, 1964](#)–1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at [41 CFR part 60](#), “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended ([40 U.S.C. 3141–3148](#)). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act ([40 U.S.C. 3141–3144](#), and [3146–3148](#)) as supplemented by Department of Labor regulations ([29 CFR Part 5](#), “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act ([40 U.S.C. 3145](#)), as supplemented by Department of Labor regulations ([29 CFR Part 3](#), “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up

any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act ([40 U.S.C. 3701–3708](#)). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with [40 U.S.C. 3702](#) and [3704](#), as supplemented by Department of Labor regulations ([29 CFR Part 5](#)). Under [40 U.S.C. 3702](#) of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of [40 U.S.C. 3704](#) are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under [37 CFR § 401.2 \(a\)](#) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of [37 CFR Part 401](#), “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act ([42 U.S.C. 7401–7671q.](#)) and the Federal Water Pollution Control Act ([33 U.S.C. 1251–1387](#)), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act ([42 U.S.C. 7401–7671q](#)) and the Federal Water Pollution Control Act as amended ([33 U.S.C. 1251–1387](#)). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see [2 CFR 180.220](#)) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at [2 CFR 180](#) that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment ([31 U.S.C. 1352](#))—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to

influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by [31 U.S.C. 1352](#). Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See [§ 200.323](#). Procurement of recovered materials.

(K) See [§ 200.216](#). Prohibition on certain telecommunications and video surveillance services or equipment.

(L) See [§ 200.322](#). Domestic preferences for procurements.

[[78 FR 78608](#), Dec. 26, 2013, as amended at [79 FR 75888](#), Dec. 19, 2014; [85 FR 49577](#), Aug. 13, 2020]

# **Funding Disclosure Statement**

## **FFY 2023**

Funding from US Dept. of Education – For Nevada Vocational Rehabilitation (VR), Supported Employment (SE), and/or the Independent Living Services for Older Individuals Who are Blind (OIB) programs.

For VR: Federal VR grant paid 78.7% of costs. In FFY2023, Nevada VR received **\$19,940,576** in Federal VR funds. Non-Federal funds paid 21.3% of costs (**\$5,397,298**).

For SE: Federal grant paid 95% of costs. In FFY2023, Nevada VR received **\$26,235** in Federal SE funds. Non-Federal funds sources paid 5% (**\$2,161**) of costs.

For OIB: Federal funds paid 90% of costs. In FFY2023, Nevada received **\$269,996** in Federal OIB funds. Non-Federal funds paid 10% (**\$30,000**) of costs.

## Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** Rachel Stewart, Executive Director of Special Services  
**Re:** Nevada Center for Excellence in Disabilities (NCED) Agreement

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**Recommendation:**

That the LCSD Board of Trustees approve the NCED Agreement between NCED and LCSD.

**Background Information:**

The University of Nevada, Reno (UNR) offers post-secondary, college level courses to students with intellectual and developmental disabilities in the NCED Path to Independence program. This is a two-year postsecondary program. LCSD has supported students in this program and has partnered with NCED where several LCSD students have been successful and graduated. The LCSD and NCED would like to continue this partnership through the 2026-2027 school year.

**Budget Considerations:**

Tuition to be supported through LCSD general fund, special services.

**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

NCED-NV and Lyon County Agreement



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## UNIVERSITY-ORGANIZATION AFFILIATION AGREEMENT

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This University-Organization Agreement ("Agreement") is entered into between the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno ("University"), and the Lyon County School District ("School District"), individually a "Party" and collectively, the "Parties."

### RECITALS

The University has determined that it is desirable to offer post-secondary, college level courses to students with intellectual and developmental disabilities in the Nevada Center for Excellence in Disabilities ("NCED") Path to Independence ("P2I Program"), a two-year postsecondary program offered at the University. P2I Program students typically range in age from 18-28, have an intellectual or developmental disability, and have completed their high school experience (with an adjusted diploma, an alternative diploma or a certificate of attendance). Although P2I Program students have completed their high school experience, certain students may remain enrolled with School District as a result of a student's Individualized Education Plan ("IEP").

School District desires that University provide various college level courses to P2I Program students to develop a student's academic skills in his/her area(s) of interest and develop career skills that may lead to meaningful employment.

Now therefore, in consideration of the mutual promises contained herein, the Parties agree as follows:

### I. PURPOSE, SCOPE OF, AND ELIGIBILITY FOR P2I PROGRAM

#### A. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights with respect to students in the University P2I Program.

#### B. ELIGIBILITY

1. Students and parents and/or legal guardian shall submit to University a signed P2I Program Application Form and required supporting documentation (current IEP, psychological evaluation/eligibility documents, skills behavior rating scale, three non-family references, high school transcripts, current immunization records, a photo, admissions essay or equivalent media addressing the essay prompt, relevant legal documentation indicating guardianship, power of attorney or conservatorship, and any other required application materials) and agree to participate in designated activities as part of the application process (Family Information Session, Activity Day, Interview process).

2. The University will collaborate with the student, the student's IEP team, and the School District to evaluate whether acceptance to the P2I Program is in the student's best interest considering the student's skills and abilities. Acceptance into the P2I Program cannot be mandated by School District and is entirely in the discretion of the University.

3. Students must demonstrate the following academic skills and abilities in order to remain enrolled in the P2I Program:

- Regularly attend University and/or P2I Program classes
- Regularly engage in required job shadowing rotations
- Follow the University Student Code of Conduct
- Regularly participate in weekly meetings with P2I Program staff
- Regularly complete coursework and assignments (for credit or audit) and meet satisfactory academic progress

4. Student placement in the P2I Program is made on an annual basis and in the University's sole discretion.

### **C. COURSES AND CREDIT**

1. The University and School District agree that college level courses are rigorous and demanding courses, and the standards and criteria shall not be diminished for the purpose of the P2I Program. P2I Program Students may assess and determine whether classes should be taken for credit or audit and audit decisions shall be made by the University posted deadline per semester to make this election

2. The University will determine the courses to be offered at any time during the term of this Agreement.

3. When a student satisfactorily completes the course with a grade of (D-) or higher, the University shall award between one (1) and five (5) college credits.

4. Students participating in the P2I Program may enroll in a minimum of 3 to a maximum of 8 credits in both the Fall and Spring semesters. Student's academic classes will be determined based on the student's interests, his/her Students Transitioning to Adult Roles ("STAR") plan, and P2I Program requirements.

## **II. PROGRAM MANAGEMENT**

### **A. REMOVAL OR WITHDRAWAL OF STUDENT**

1. P2I Program students may withdraw from P2I Program courses at any time. However, if a student withdraws on or after the first day of the University semester, the tuition fee paid to the University is non-refundable.

2. The removal of a student shall be handled cooperatively between the appropriate University and School District personnel. The University shall have the right to remove any School District student from the P2I Program course in accordance with the University student conduct policy or academic dishonesty policy. Removing a student from the P2I Program by the University requires a written explanation to be provided to the student, his/her parents and/or legal guardians, and the School District.

## **B. ACADEMIC ADVISING AND ANCILLARY SERVICES**

Academic advising shall be the joint responsibility of the University and the School District. Both Parties shall ensure that students enrolled in the P2I Program are provided support services as may be needed, including but not limited to counseling and guidance and placement assistance.

## **C. RECORDS AND TRANSCRIPTS**

Upon completion of the courses taken, a student's credit and grade shall be placed on the student's University transcript.

## **III. MUTUAL RESPONSIBILITIES AND PARTIES' OBLIGATIONS**

### **A. MUTUAL RESPONSIBILITIES**

#### **1. FERPA Compliance**

The parties acknowledge that many student educational records are protected by the Family Educational Rights and Privacy Act of 1974 ("FERPA"), and that generally student permission must be obtained before releasing specific student data to anyone other than the University or School District. The parties agree to comply with FERPA, and all requirements imposed by or pursuant to regulation of the Department of Education and the University to the end that the rights and privacy of the students enrolled in the University are not violated or invaded. No access to individual student data shall be granted by the parties to any other person, agency or organization without the written consent of the student, except for sharing with other persons within the University or School District, so long as those persons have a legitimate interest in the information.

#### **2. Insurance**

The parties to this Agreement shall procure and maintain, during the term of this Agreement, General Liability Insurance or provide for their respective financial obligations through a program of self-insurance in compliance with the Nevada Revised Statutes Chapter 41. The parties shall maintain workers compensation insurance as required by Nevada law.

#### **3. Indemnification**

Neither party waives any right or defense to indemnification that may exist in law or equity. The parties shall not waive and intend to assert available NRS chapter 41 liability limitations in all cases.

#### **4. Data Sharing**

The University shall have direct access to P2I Program student's (and prospective student's) identifiable information, including courses taken, grades, class ranking, standardized placement assessment, and other personal information. This information is protected as an "education records" under both state and federal laws, including but not limited to FERPA. As a result, the parties are prohibited to release, share or otherwise

disclose such information except where such disclosure is allowed by applicable law or regulation.

5. Compliance with Non-Discrimination Laws. Both parties agree to fully comply with all applicable state and federal non-discrimination laws. The University agrees to accept, assign, supervise, and evaluate qualified students regardless of a student's age, disability, whether actual or perceived by others (including service-connected disabilities), gender (including pregnancy related condition), military status or military obligations, sexual orientation, gender identity or expression, genetic information, national origin, race, or religion.

## **B. SCHOOL DISTRICT OBLIGATIONS**

### **1. Payment of Tuition, Books, & University Fees**

School District shall be responsible for payment to the University for tuition, books, and course fees (if applicable). University tuition depends on the number of classes for which a P2I Student is registered and will vary each semester. Tuition payment by the School District is contingent upon the School District receiving state funding and/or grants/partnerships provided by the Nevada Department of Education. NCED agrees to coordinate and collaborate with the School District and the Nevada Department of Education to fund School District students' attendance in the P2I Program. Payment from the School District is due upon receipt and acceptance of supporting documentation for the invoices.

Enrollment at the University will not take place without School District approval, provided in the form of a transition IEP held with the student's high school case manager and appropriate IEP team members. Registration for classes will occur once the transition IEP has been held. Student books will be purchased or rented by P2I Program staff on behalf of the P2I Program student, and the University shall invoice the School District for any purchased books or required course fees.

For the 2025-2026 and 2026-2027 school years, the School District will pay NCED up to \$3,000 for tuition, books, and university fees per semester per student—a total cost of up to \$12,000 per year. In the event of scholarships or grants awarded to the student, those funds shall be provided to the university and, upon receipt by the university, shall reduce the School District's total costs for tuition, books, and course fees.

If School District fails to pay the tuition and/or books or University fees, University will not award any University credit to the student despite the student's otherwise successful completion of the course. If a student withdraws from the enrollment in the P2I Program more than the day before classes begin, University shall not charge tuition or fees to the School District. No adjustments or refunds of University fees shall be made on or after the first day of the University semester.

### **2. Enrollment & Records**

School District shall ensure that the parent/guardian of the student seeking enrollment in the P2I Program is/are aware that the student is subject to both School District policies and procedures, and the University and Nevada System of Higher Education policies and procedures.

### **3. Student Support**

School District will provide the following support to the student enrolled in the P2I Program:

- a. A licensed case manager or special education teacher for IEP management and facilitation and/or any other required team members from the School District
- b. Collaboration from School District staff in the development of the student's IEP
- c. Management of all documentation required by School District (e.g., progress reports, notices, creating the IEP in the appropriate IEP software as determined by the school district)
- d. A minimum of 14-day notice to the P2I Program staff of School District deadlines for required documents to be submitted (e.g., progress reports) and/or for required student evaluations(e.g., annual IEP meetings)
- e. Participation from School District staff in student-centered planning meetings hosted by University

**C. UNIVERSITY OBLIGATIONS**

**1. Course and Enrollment Requirements**

- a. The University shall determine the P2I Program courses to be offered at any time during the term of this Agreement.
- b. The University shall offer access and enrollment to University courses to P2I Program students. If University prerequisites are required for enrollment in a course, P2I Program students must meet such prerequisites. P2I Program students will be enrolled as non-degree seeking students.
- c. The University shall ensure that all University courses offered to students are:
  - 1) Of a quality and depth to qualify for college credit as determined by University;
  - 2) Evaluated and approved through the University curriculum approval process;
  - 3) Transferable to a college or university under the Nevada System of Higher Education; and
  - 4) Compliant with all standards for University courses.
- d. The University shall be solely responsible for the planning and execution of the education component of the P2I Program, including curriculum administration and customary University functions, such as admitting and advising students and granting credits.
- e. The University shall provide access to non-credit P2I Program courses on various life skills (for example, on financial literacy, nutrition and cooking, self-determination and advocacy, and relationships and sexuality). Such courses are offered for a minimum of 60 minutes per week.
- f. The University shall provide optional P2I Program scheduled social activities at various times throughout the week, which activities will be offered at no cost to students.

2. University Support Services

a. The University shall provide P2I Program students access to the University’s Disability Resource Center. Eligibility for accommodations will be determined by the University’s Disability Resource Center based on documentation provided by the student.

b. The University shall provide P2I Program students with access to University support services including academic success, counseling services, fitness center, and the health center as provided to other University non-degree seeking students.

c. The University P2I Program staff will provide individualized tutoring support arranged by the P2I Program staff in small group or 1:1 session for up to a maximum of 6 hours per day, aligned with the accommodations as documented in the Individualized Education Plan (IEP) for each student.

d. The University P2I Program staff will assist students by helping them choose courses aligned with their interests, by helping them with registration/enrollment requirements, by guiding their use of University software and digital services, and by referring them to additional University services.

e. The University P2I Program staff will guide students seeking employment by providing them with access to employment, job shadowing, and internship opportunities, by preparing mock job interviews, and by providing resume and job search guidance. Placement by students in employment, job shadowing, or an internship is not guaranteed.

f. The University shall confirm P2I Program staff complete a background check conducted by the University Police Department.

3. Student Progress Reporting

a. The University shall provide progress monitoring and data collection for the student’s IEP by preparing weekly documentation of the student’s performance, student self-reporting (if applicable), and weekly student/staff meeting. This information will be provided to the School District on a quarterly basis and/or in preparation for scheduled IEP meetings. The School District shall provide 14 days’ notice prior to the date the information is needed.

b. The University shall provide notice to the School District of any concerns about student performance or behavior.

**IV. GENERAL PROVISIONS**

**A. TERM AND TERMINATION**

1. The Term of this Agreement shall be for two (2) years. The Term shall be deemed to have commenced on August 1, 2024, and shall end on May 30, 2026.
2. Either Party may terminate this Agreement for any reason following written notice to the other Party of intent to terminate delivered not less than ninety (90) days prior to the intended date of termination. Notwithstanding any termination under this Agreement, once a student has begun a P2I Program course, and so long as the student remains in good standing in the University and School

District, the student shall be allowed to finish the P2I Program course(s) for that semester.

3. In the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal period for payments due under this Agreement, then this Agreement shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to University of any kind whatsoever.

## **B. MISCELLANEOUS**

1. Entire Agreement. This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended, supplemented or modified except by mutual written agreement by the parties.
2. Invalid Provisions. If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms, disregarding such unenforceable or invalid provision.
3. Force Majeure. Neither party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, governmental restrictions, governmental regulations, governmental controls, act of public enemy, pandemics, epidemics or other outbreaks of diseases or other infections accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.
4. Governing Law. This Agreement shall be governed, interpreted, construed and enforced in accordance with the laws of the State of Nevada, with venue in the City of Reno and County of Washoe.
5. Assignment. A party may not assign or transfer any of its rights, duties or obligations under this Agreement, in whole or in part, without the prior written consent of the other party.
6. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their respective successors and assigns, and no other party shall be a beneficiary hereunder.
7. Notice. Notices required by this Agreement shall be in writing, delivered personally, by certified or registered mail, or by overnight courier, and shall be deemed to have been given as follows: For personal delivery, delivery shall be deemed made when personally delivered. For certified or registered mail, when deposited for certified or registered mailing. For overnight courier, when deposited with overnight courier. All notices shall be addressed as follows:

### **If to University:**

University of Nevada, Reno  
Provost and Executive Vice President  
1664 North Virginia Street

Reno, Nevada 89557

**If to School District:**

Lyon County School District  
Rachel Steward, Executive Director of Special Services (LCSD)  
25 E. Goldfield Ave.  
Yerington, Nevada 89447

- 8. No Joint Venture. In no event shall this Agreement be construed as establishing a partnership, joint venture or similar relationship between the parties hereto. Each party is an independent contractor, and neither is the agent, employee or servant of the other, and each is responsible only for its own conduct.
- 9. Use of Name or Logo. Nothing contained in this Agreement confers on either party the right to use the other party's name without prior written permission, or constitutes an endorsement of any commercial product or service by the University.
- 10. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Lyon County School District  
25 E. Goldfield Ave.  
Yerington, Nevada 89447

BOARD OF REGENTS OF THE NEVADA SYSTEM OF  
HIGHER EDUCATION, ON BEHALF OF THE  
UNIVERSITY OF NEVADA, RENO

Approved:  
Signed: \_\_\_\_\_  
Printed: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved:  
Signed: \_\_\_\_\_  
Printed: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Recommended:  
Signed: \_\_\_\_\_  
Printed: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** James Gianotti, Executive Director for Educational Services  
**Re:** Renewal of NewsELA

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### **Recommendation**

That the Board of Trustees approve the renewal of NewsELA as a supplemental instructional material for teachers in grades K-12.

### **Background Information**

NewsELA is a supplemental instructional material and resource for educators in grades K-12. Lyon CSD initially contracted with NewsELA in 2021 as an additional resource. NewsELA is a content and assessment platform that compliments some of our district adopted curriculum, such as FOSS, Study Sync, and HMH. There have been some new additions to the platform in recent years that have enhanced the learning experiences for students and teachers.

Formative allows teachers to create assessments that can be used to track student progress toward grade level standards which can be shared among departments and Professional Learning Communities. This can be utilized to house and ensure the integrity of the districtwide Civics Exam required by the state.

NewsELA Writing is the newest feature that assists students with improved writing. Utilizing rubrics and tools to ensure students produce quality writing while receiving targeted, immediate, practical feedback, ensuring students can obtain ongoing support prior to submitting final work.

With the approval of this renewal, LyonCSD could add the Writing and Formative pieces, allowing teachers and students greater flexibility and support with these tools until 2030. This platform is one that can assist in improved data when utilized as a complement to our district adopted curriculum. It is one of the few K-12 supplemental materials that can be used at each grade level and in every core content area. Differentiating lexile levels for students that struggle to comprehend challenging text, offering high interest and engaging articles in specific content areas to enhance daily instruction. This platform has been used district wide and at all levels, supporting teachers and students.

To get a sense of what NewsELA can offer, please visit their website at [Newsela.com](https://newsela.com)

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

Options	Outcome	Discount	Year 1	Year 2 2% uplift	Year 3 2% uplift	Year 4 1% uplift	Year 5 1% uplift	Total Cost
<b>1. Blending Learning Suite</b> (Current)	Continue differentiated instruction across the curriculum	Multi-year avoids annual uplift of 5-10%	\$121,627	\$124,060	\$126,541	\$127,806	\$129,084	\$629,118
<b>2. Newsela Writing Add-On</b> (plus current)	Write across the curriculum & provide immediate feedback	50% off (\$1.50) for licensing >3k students	+\$4,773= \$126,400	\$128,928	\$131,506	\$132,821	\$134,150	\$653,805
<b>3. Formative</b> (plus one & two)	Provide one place for assessment, gathering actionable leading data	43% off bundling discount	+\$31,694= \$158,094	\$161,255	\$164,480	\$166,125	\$167,787	\$817,741

**Budget Considerations**

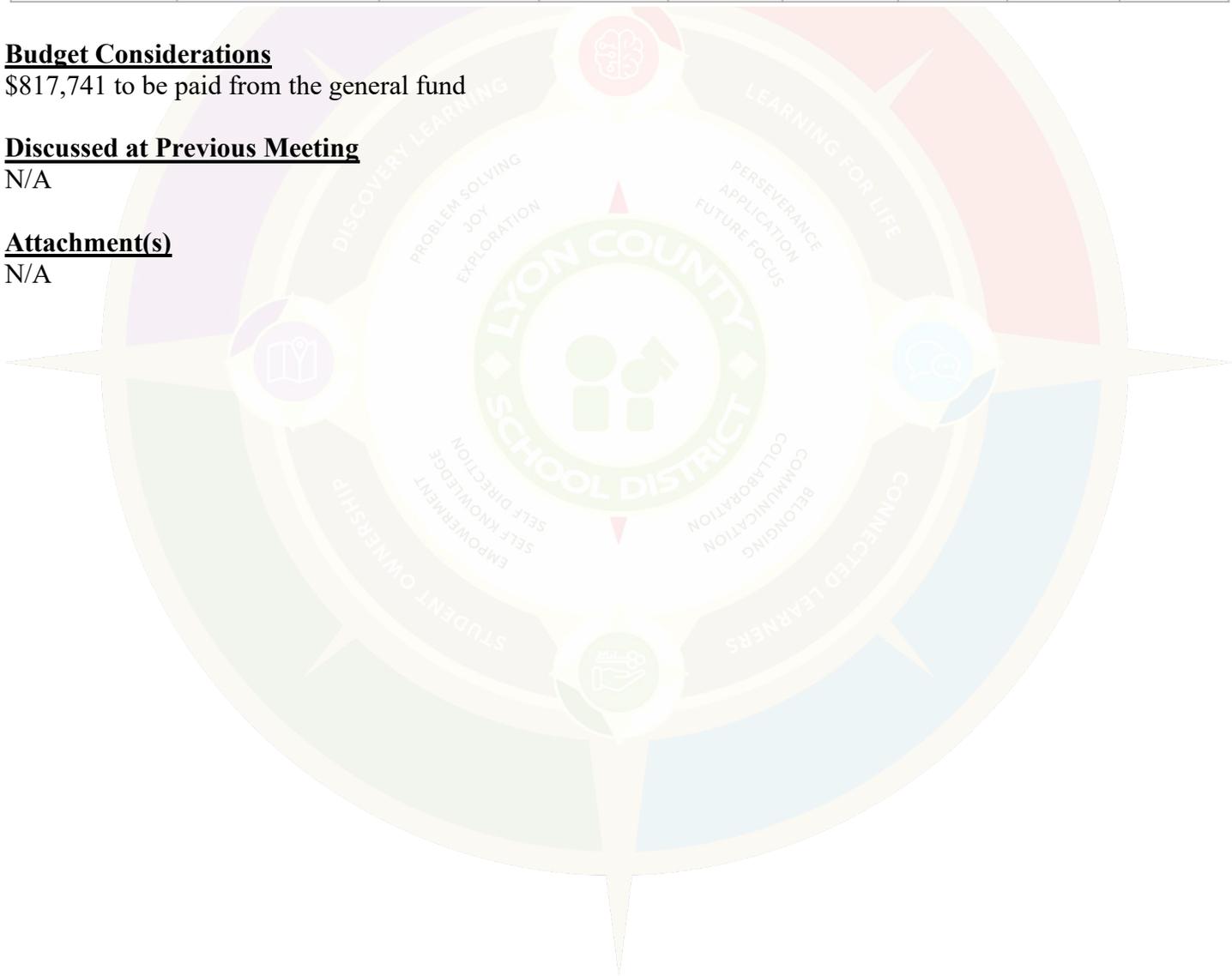
\$817,741 to be paid from the general fund

**Discussed at Previous Meeting**

N/A

**Attachment(s)**

N/A



***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

Information Technology  
Service Ticket Report  
03/01/2025 - 03/31/2025

Created 03/01/25 - 03/31/25

Ticket Type	DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	9	0	0	0	0	3	1	3	0	0	1	1	3	3	2	1	2	0	1	5	0	3	0	0	38
Normal	21	10	2	2	0	22	31	39	39	0	4	21	54	42	37	15	168	32	43	58	3	45	25	29	742
Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>30</b>	<b>10</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>25</b>	<b>32</b>	<b>42</b>	<b>39</b>	<b>0</b>	<b>5</b>	<b>22</b>	<b>57</b>	<b>45</b>	<b>39</b>	<b>16</b>	<b>170</b>	<b>32</b>	<b>44</b>	<b>63</b>	<b>3</b>	<b>48</b>	<b>25</b>	<b>29</b>	<b>780</b>

Closed 03/01/25 - 03/31/25

Ticket Type	DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
High	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Medium	Closed	9	0	0	0	1	3	1	3	0	1	1	3	3	2	1	2	0	1	5	0	3	0	0	39
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>39</b>
Normal	Closed	29	11	1	2	0	8	22	124	152	0	10	20	66	37	18	12	97	29	42	50	20	50	41	118
	Cancelled	1	0	0	0	0	1	3	0	0	0	0	1	2	1	0	0	0	0	0	0	1	1	0	11
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>30</b>	<b>11</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>9</b>	<b>25</b>	<b>124</b>	<b>152</b>	<b>0</b>	<b>10</b>	<b>20</b>	<b>67</b>	<b>39</b>	<b>12</b>	<b>97</b>	<b>29</b>	<b>42</b>	<b>50</b>	<b>20</b>	<b>51</b>	<b>42</b>	<b>118</b>	<b>970</b>
Project	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	Closed	38	11	1	2	1	11	23	127	152	0	11	21	69	40	20	13	99	29	43	55	20	53	41	118
	Cancelled	1	0	0	0	0	1	3	0	0	0	0	1	2	1	0	0	0	0	0	0	1	1	0	11
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>39</b>	<b>11</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>12</b>	<b>26</b>	<b>127</b>	<b>152</b>	<b>0</b>	<b>11</b>	<b>21</b>	<b>70</b>	<b>42</b>	<b>21</b>	<b>13</b>	<b>99</b>	<b>29</b>	<b>43</b>	<b>55</b>	<b>20</b>	<b>54</b>	<b>42</b>	<b>1009</b>

182

Closed by Site/District Tech

Technician Type	DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Site Tech	0	0	0	0	0	1	7	0	0	0	2	0	10	2	1	0	1	0	3	3	0	2	1	0	33
I. T. Tech	27	11	1	1	1	11	17	96	99	0	4	20	47	30	19	13	76	25	32	52	13	43	26	81	745
Oasis Support	12	0	0	1	0	0	2	4	4	0	2	0	3	2	1	0	1	1	2	0	1	1	5	1	43

Information Technology  
Service Ticket Report  
03/01/2025 - 03/31/2025

Open as of 03/31/25

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Open	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	2
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	2
Normal	Open	13	1	1	1	0	44	7	5	10	0	11	24	41	49	13	6	280	0	5	1	17	20	28	47	624
	Pending	0	0	0	0	0	1	0	5	1	0	0	3	4	1	0	1	1	1	1	0	0	0	1	1	21
	On Hold	3	0	0	0	0	3	42	33	89	0	5	3	39	27	43	43	69	8	2	3	2	0	0	0	414
	Total	16	1	1	1	0	48	49	43	100	0	16	30	84	77	56	50	350	9	8	4	19	20	29	48	1059
Project	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	Total	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Total	Open	13	0	1	1	0	44	7	5	10	0	11	24	42	49	13	6	280	0	5	1	18	20	28	47	625
	Pending	0	0	0	0	0	1	0	5	0	0	0	3	4	1	0	1	1	1	1	0	0	0	1	1	20
	On Hold	4	0	0	0	0	3	42	33	89	0	5	3	39	27	43	43	69	8	2	3	2	0	0	0	415
	Total	17	1	1	1	0	48	49	43	100	0	16	30	85	77	56	50	350	9	8	4	20	20	29	48	1062

Yearly Closed Comparison	DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
2025	132	37	15	6	1	77	71	107	116	0	37	47	198	91	70	39	198	87	119	145	25	126	132	148	2024
2024	95	17	7	10	0	53	88	101	203	1	50	40	264	82	78	39	347	66	131	120	35	59	129	59	2074
2023	85	22	6	3	0	84	88	111	160	0	48	60	280	135	100	66	678	39	89	83	40	58	75	104	2414
2022	100	1	7	0	0	79	50	83	98	1	53	66	223	86	70	93	360	74	82	87	39	69	86	94	1901

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1345      Voucher Date: 03/06/2025      Prepared By: \_\_\_\_\_

*Printed: 04/15/2025 09:22:25 AM*

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$378,321.15 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Tom Hendrix      President

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Dawn Carson      Clerk

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Elmer Bull      Member

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Darin Farr      Member

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Sherry Parsons      Member

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Bridget Peterson      Member

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James Whisler      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$221,866.17
230	Adult Education	\$1,557.21
240	State Grants	\$6,667.44
250	Special Education	\$122,292.36
280	Federal Funds	\$25,937.97
		<hr/> <hr/>
		\$378,321.15

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1345

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
AMAZON BUSINESS				
		100.101.0000.000.2310.610.10000.00.00 0	General Supplies	\$831.33
		100.101.0000.000.2410.650.10000.00.00 0	Supplies-Information Technology-related	\$3,942.00
		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$1,032.62
		100.122.0000.000.2220.610.10202.10.00 0	General Supplies	\$177.95
		100.122.0000.000.2410.610.10202.10.00 0	General Supplies	\$99.98
		100.122.0000.000.2575.610.10202.10.00 0	General Supplies	\$334.25
		100.122.0000.100.1000.610.10202.10.00 0	General Supplies	\$9.99
		100.122.0000.100.1000.640.10202.10.00 0	Books and Periodicals	<del>\$3135</del>
		100.128.0000.000.2130.610.10211.10.00 0	General Supplies	\$43.68
		100.128.0000.000.2410.640.10211.10.00 0	Books and Periodicals	\$113.95
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$2,453.67
		100.128.0000.100.1000.616.10211.10.00 0	Teacher Supplies	\$498.39
		100.134.0000.100.1000.616.10304.20.00 0	Teacher Supplies	\$175.98
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$252.92
		100.161.0000.000.2575.610.10601.32.00 0	General Supplies	\$181.74
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$338.06
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$188.88
		100.161.0000.100.1000.616.10601.32.00 0	Teacher Supplies	\$519.02

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1345

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.192.1000.610.10601.32.00 0	General Supplies	\$714.06
		100.161.0000.194.1000.610.10601.32.00 0	General Supplies	\$140.67
		100.161.0000.384.1000.610.10601.32.00 0	General Supplies	\$81.90
		100.161.0000.920.1000.610.10601.32.00 0	General Supplies	\$464.53
		100.163.0000.000.2410.610.10603.32.00 0	General Supplies	\$906.54
		100.163.0000.000.2575.610.10603.32.00 0	General Supplies	\$59.54
		100.163.0000.100.1000.616.10603.32.00 0	Teacher Supplies	\$198.79
		100.163.0000.190.1000.610.10603.32.00 0	General Supplies	\$37.18
		100.163.0000.190.1000.640.10603.32.00 0	Books and Periodicals	\$106.47
		100.163.0000.191.1000.610.10603.32.00 0	General Supplies	\$181.37
		100.163.0000.194.1000.610.10603.32.00 0	General Supplies	\$194.20
		100.163.0000.360.1000.651.10603.32.00 0	Supplies – Technology – Software	\$110.60
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$235.92
		100.165.0000.000.2410.610.10605.32.00 0	General Supplies	\$59.56
		100.165.0000.000.2410.640.10605.32.00 0	Books and Periodicals	\$211.93
		100.165.0000.000.2575.610.10605.32.00 0	General Supplies	\$207.67
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$136.26
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$640.66
		100.165.0000.371.1000.610.10605.32.00 0	General Supplies	\$250.89

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1345

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		230.231.0000.610.2200.610.10000.00.00 0	General Supplies	\$1,557.21
		240.300.0000.330.1000.610.10000.00.00 0	General Supplies	\$626.64
		240.300.0000.370.1000.610.10601.32.00 0	General Supplies	\$71.74
		240.300.0000.380.1000.610.10601.32.00 0	General Supplies	\$17.85
		240.300.0000.391.1000.610.10601.32.00 0	General Supplies	\$300.82
		240.308.0000.330.1000.610.10000.00.00 0	General Supplies	\$484.04
		250.163.0000.200.1000.610.10603.32.00 0	General Supplies	\$34.89
		280.633.0000.000.2100.610.10605.32.00 0	General Supplies	\$228.74
		280.633.0000.100.1000.610.10000.00.00 0	General Supplies	187 \$234.48
			Vendor Total:	\$19,723.54
APPLE COMPUTER_1112	1112	250.105.0000.200.2100.650.10000.00.00 0	Supplies-Information Technology-related	\$119,360.00
			Vendor Total:	\$119,360.00
AUTO & TRUCK ELECTRIC,INC	1382	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$625.00
		100.170.0000.000.2730.617.10000.00.00 0	Batt & Antifreeze	\$1,160.00
			Vendor Total:	\$1,785.00
BOUND TREE MEDICAL, LLC		240.300.0000.330.1000.610.10601.32.00 0	General Supplies	\$471.96
		240.308.0000.330.1000.610.10000.00.00 0	General Supplies	\$4,694.39
			Vendor Total:	\$5,166.35
BRYSON SALES & SERVICE	2380			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1345

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$6,810.52
			Vendor Total:	\$6,810.52
BSN SPORTS		100.101.0000.920.1000.610.10601.32.00 0	General Supplies	\$6,955.00
		100.101.0000.920.1000.610.10603.32.00 0	General Supplies	\$6,955.00
		100.101.0000.920.1000.610.10604.32.00 0	General Supplies	\$43,265.61
		100.101.0000.920.1000.612.10604.32.00 0	Inventoried Supplies/Equipment <\$5000	\$8,106.00
		100.101.0000.920.1000.730.10601.32.00 0	Equipment	\$22,800.00
		100.101.0000.920.1000.730.10603.32.00 0	Equipment	\$22,800.00 188
		100.164.0000.920.1000.610.10604.32.00 0	General Supplies	\$991.90
			Vendor Total:	\$111,873.51
CARNEGIE LEARNING, INC	96934	280.633.0000.000.2200.653.10211.10.00 0	Web-based and similar programs	\$11,000.00
			Vendor Total:	\$11,000.00
CDW, LLC	100170	100.107.0000.000.2580.651.10000.00.00 0	Supplies - Technology - Software	\$1,500.00
			Vendor Total:	\$1,500.00
CURRICULUM ASSOC INC	4800	100.104.0000.100.1000.641.10000.00.00 0	Textbooks	\$369.60
		100.109.0000.100.1000.641.10000.00.00 0	Textbooks	\$913.92
		100.123.0000.100.1000.640.10203.10.00 0	Books and Periodicals	\$133.28
			Vendor Total:	\$1,416.80

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1345

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
FAST GLASS, INC	7052	100.163.0000.000.2620.430.10603.32.00	Repairs and Maintenance Services	\$235.00
		0		
				Vendor Total:
				\$235.00
FLYERS ENERGY, LLC	102216	100.170.0000.000.2730.626.10000.00.00	Gasoline	\$3,541.57
		0		
				Vendor Total:
				\$3,541.57
FRONTIER		100.162.0000.000.2410.533.10602.50.00	Telephone – Land Line phone services	\$174.30
		0		
				Vendor Total:
				\$174.30
GANNETT MEDIA CORP / GANNETT NEVADA/UTAH		100.101.0000.000.2510.540.10000.00.00	Advertising	\$3,808.68
		0		
				Vendor Total:
				\$3,808.68
GENE WATSON	22210	100.108.0000.000.2620.422.10000.00.00	Janitorial / Custodial Services	\$2,668.64
		0		
				Vendor Total:
				\$2,668.64
INLAND SUPPLY CO., INC.	10000	100.122.0000.000.2620.610.10202.10.00	General Supplies	\$484.23
		0		
		100.123.0000.000.2620.610.10203.10.00	General Supplies	\$184.28
		0		
		100.127.0000.000.2620.610.10210.10.00	General Supplies	\$155.32
		0		
		100.128.0000.000.2620.610.10211.10.00	General Supplies	\$3,201.59
0				
100.129.0000.000.2620.610.10209.10.00	General Supplies	\$1,192.45		
0				
100.133.0000.000.2620.610.10303.10.00	General Supplies	\$170.07		
0				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1345

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$109.71
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$1,946.22
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$1,117.26
		100.162.0000.000.2620.610.10602.50.00 0	General Supplies	\$490.97
			Vendor Total:	\$9,052.10
J.W. PEPPER	102488			
		100.132.0000.100.1000.610.10302.20.00 0	General Supplies	\$258.90
			Vendor Total:	\$258.90
JAMF SOFTWARE, LLC				
		280.639.0000.200.2200.653.10000.00.00 0	Web-based and similar programs	\$995.20
			Vendor Total:	\$995.20
JIM MENESINI PETROLEUM				
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$19,315.73
			Vendor Total:	\$19,315.73
NASCO EDUCATION, LLC	13660			
		100.163.0000.196.1000.610.10603.32.00 0	General Supplies	\$390.48
			Vendor Total:	\$390.48
PEARSON ASSESSMENT				
		250.105.0000.200.2140.610.10000.00.00 0	General Supplies	\$64.40
		250.105.0000.200.2150.610.10000.00.00 0	General Supplies	\$392.55
		250.105.0000.200.2160.610.10000.00.00 0	General Supplies	\$1,112.27
			Vendor Total:	\$1,569.22
SOLIANT HEALTH, LLC				

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1345

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$1,328.25
			Vendor Total:	\$1,328.25
STAPLES ADVANTAGE	99736			
		100.101.0000.100.1000.610.10201.10.00 0	General Supplies	\$1,499.60
		100.101.0000.100.1000.610.10202.10.00 0	General Supplies	\$1,499.60
		100.101.0000.100.1000.610.10209.10.00 0	General Supplies	\$1,499.60
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$182.46
			Vendor Total:	\$4,681.26
STATE OF NEVADA_98141	98141			
		100.102.0000.000.2329.210.10000.00.00 0	Group Insurance	\$22,593.17
			Vendor Total:	\$22,593.17
SUMMIT COMPANIES				
		100.108.0000.000.2620.430.10210.10.00 0	Repairs and Maintenance Services	\$873.00
		100.108.0000.000.2620.430.10302.20.00 0	Repairs and Maintenance Services	\$1,128.00
			Vendor Total:	\$2,001.00
VARITRONICS, LLC				
		100.104.0000.000.2210.650.10000.00.00 0	Supplies-Information Technology-related	\$1,711.43
		100.104.0000.000.2210.652.10000.00.00 0	Inventoried Supplies/Equipment - IT Related <\$5000	\$9,096.57
		280.633.0000.100.1000.730.10208.31.00 0	Equipment	\$9,498.00
			Vendor Total:	\$20,306.00
WALKER LAKE DISPOSAL INC.	102157			
		100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$1,716.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1345

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$1,716.00
WESTERN NEVADA SUPPLY	22580	100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$963.36
			Vendor Total:	\$963.36
WILD WEST MOTORS, INC	8442	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$105.02
			Vendor Total:	\$105.02
WOOD-MIZER CALIFORNIA		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$91.55
		280.912.0000.300.1000.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$3,890.00
			Vendor Total:	\$3,981.55
			Grand Total:	\$378,321.15

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1346      Voucher Date: 03/06/2025      Prepared By: \_\_\_\_\_

Printed: 03/06/2025 01:51:15 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$246,012.92 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Tom Hendrix      President

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Dawn Carson      Clerk

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Elmer Bull      Member

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Darin Farr      Member

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Sherry Parsons      Member

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Bridget Peterson      Member

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James Whisler      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$125,546.18
230	Adult Education	\$13,203.00
240	State Grants	\$11,546.23
250	Special Education	\$228.67
280	Federal Funds	\$82,013.80
290	Food Service Funds	\$79.04
310	Residential Construction Tax	\$13,396.00
		<hr/> <hr/>
		\$246,012.92

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1346

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2510.533.10000.00.00	Telephone – Land Line phone services	\$825.32
		Check #: 3449		
		100.101.0000.000.2670.533.10206.10.00	Telephone – Land Line phone services	\$56.76
		Check #: 3449		
		100.101.0000.000.2670.533.10601.32.00	Telephone – Land Line phone services	\$2,117.76
		Check #: 3449		
		100.101.0000.000.2670.533.10605.32.00	Telephone – Land Line phone services	\$12.97
		Check #: 3449		
		100.136.0000.000.2410.533.10208.31.00	Telephone – Land Line phone services	\$110.96
		Check #: 3449		
			Vendor Total:	\$3,123.77
ALHAMBRA WATER	97540	100.101.0000.000.2510.610.10000.00.00	General Supplies	\$18.95
		Check #: 3450		
			Vendor Total:	\$18.95
AMPLIFY SYSTEMS INTEGRATION, LLC		100.107.0000.000.2580.650.10000.00.00	Supplies–Information Technology–related	\$1,711.75
		Check #: 3451		
		100.107.0000.000.2580.651.10000.00.00	Supplies – Technology – Software	\$3,200.59
		Check #: 3451		
			Vendor Total:	\$4,912.34
BARCO PRODUCTS LLC		100.161.0000.000.2620.610.10601.32.00	General Supplies	\$1,418.79
		Check #: 3452		
			Vendor Total:	\$1,418.79
BOARD OF REGENTS UNR	102018	280.709.0000.000.2213.330.10000.00.00	Professional Employee Training & Development Serv	\$3,155.00
		Check #: 3453		
			Vendor Total:	\$3,155.00
BORBON, TZEITEL				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1346

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.709.0000.000.2213.580.10601.32.00	Staff Travel	\$996.57
		Check #: 3454		
			Vendor Total:	\$996.57
BOYS & GIRLS CLUB OF TRUCKEE MEADOWS	102901			
		280.767.0000.000.2500.310.10000.00.00	Official/Administrative Services	\$6,292.60
		Check #: 3455		
		280.767.0000.000.2500.310.10303.10.00	Official/Administrative Services	\$7,155.60
		Check #: 3455		
		280.767.0000.100.1000.320.10206.10.00	Professional Educational Services	\$6,929.55
		Check #: 3455		
		280.767.0000.100.1000.320.10209.10.00	Professional Educational Services	\$8,596.13
		Check #: 3455		
		280.767.0000.100.1000.320.10303.10.00	Professional Educational Services	\$8,764.77
		Check #: 3455		195
		280.767.0000.100.1000.610.10206.10.00	General Supplies	\$40.79
		Check #: 3455		
		280.767.0000.100.1000.610.10209.10.00	General Supplies	\$23.58
		Check #: 3455		
		280.767.0000.100.1000.610.10303.10.00	General Supplies	\$85.72
		Check #: 3455		
			Vendor Total:	\$37,888.74
CERTIFIED LABORATORIES				
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$510.90
		Check #: 3456		
			Vendor Total:	\$510.90
CHROMEBOOKSPARTS.COM				
		100.107.0000.100.1000.650.10000.00.00	Supplies-Information Technology-related	\$3,298.00
		Check #: 3457		
			Vendor Total:	\$3,298.00
COBRA CONCRETE, LLC				
		100.108.0000.000.2620.430.10603.32.00	Repairs and Maintenance Services	\$18,500.00
		Check #: 3458		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1346

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$18,500.00
DR. AMY C. ACKLEY		280.709.0000.000.2213.330.10000.00.00 Check #: 3459	Professional Employee Training & Development Serv	\$5,777.50
			Vendor Total:	\$5,777.50
FERGUSON ENTERPRISES, INC	99119	100.108.0000.000.2620.610.10000.00.00 Check #: 3460	General Supplies	\$375.00
			Vendor Total:	\$375.00
FOUR CORNER SOLUTIONS, INC		100.164.0000.360.1000.610.10604.32.00 Check #: 3461	General Supplies	\$489.89
			Vendor Total:	<del>\$489.89</del>
GLOBAL EQUIPMENT COMPANY_97390	97390	100.108.0000.000.2620.610.10602.50.00 Check #: 3462	General Supplies	\$3,546.51
			Vendor Total:	\$3,546.51
GOODHEART-WILCOX	8600	100.104.0000.100.1000.641.10000.00.00 Check #: 3463	Textbooks	\$31,438.52
			Vendor Total:	\$31,438.52
GRAINGER	99826	100.163.0000.000.2620.610.10603.32.00 Check #: 3464	General Supplies	\$76.02
			Vendor Total:	\$76.02
GRAND CANYON UNIVERSITY		100.101.0000.000.2213.560.10000.00.00 Check #: 3465	Tuition	\$3,566.00
			Vendor Total:	\$3,566.00
GRIZZLY INDUSTRIAL	8831			

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1346

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.912.0000.300.1000.612.10000.00.00 Check #: 3466	Inventoried Supplies/Equipment <\$5000	\$5,429.00
			Vendor Total:	\$5,429.00
HOGAN, BILLIEJO		100.102.0000.000.2570.580.10000.00.00 Check #: 3467	Staff Travel	\$273.00
			Vendor Total:	\$273.00
KEENE, KATHLEEN		280.667.0000.000.2213.580.10000.00.00 Check #: 3468	Staff Travel	\$880.95
			Vendor Total:	\$880.95
KING, STACIE		280.667.0000.000.2213.580.10000.00.00 Check #: 3469	Staff Travel	\$154.76 197
			Vendor Total:	\$154.76
LAHONTAN PARAMEDICAL		100.170.0000.000.2710.340.10000.00.00 Check #: 3470	Other Professional Services	\$215.00
			Vendor Total:	\$215.00
LINCOLN ELECTRIC COMPANY		240.300.0000.381.1000.610.10601.32.00 Check #: 3471	General Supplies	\$5,498.13
		280.912.0000.300.1000.610.10000.00.00 Check #: 3471	General Supplies	\$1,541.32
			Vendor Total:	\$7,039.45
LOZADA OCAMPO, JULIE A.	11841	100.165.0000.190.1000.610.10605.32.00 Check #: 3472	General Supplies	\$300.00
			Vendor Total:	\$300.00
M.F. BARCELLOS, INC	1560	100.170.0000.000.2730.613.10000.00.00 Check #: 3473	Oil & Lubricants	\$1,378.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1346

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$1,378.00
MARTIN IRON WORKS	102984	240.300.0000.381.1000.610.10601.32.00	General Supplies	\$6,048.10
		Check #: 3474		
			Vendor Total:	\$6,048.10
MCGRAW HILL SCHOOL EDUCATION HOLDINGS	101620	230.231.0000.610.2200.653.10000.00.00	Web-based and similar programs	\$13,203.00
		Check #: 3475		
			Vendor Total:	\$13,203.00
PACIFIC SHREDDING/PACIFIC STORAGE CO.		100.164.0000.000.2410.421.10604.32.00	Garbage / Disposal	\$134.82
		Check #: 3476		
			Vendor Total:	<del>198</del> \$134.82
PRO ED	100494	280.639.0000.200.2140.610.10000.00.00	General Supplies	\$1,835.70
		Check #: 3477		
		280.639.0000.200.2150.610.10000.00.00	General Supplies	\$920.90
		Check #: 3477		
			Vendor Total:	\$2,756.60
PURCELL TIRE COMPANY	4916	100.170.0000.000.2730.430.10000.00.00	Repairs and Maintenance Services	\$42.75
		Check #: 3478		
			Vendor Total:	\$42.75
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10205.10.00	General Supplies	\$149.86
		Check #: 3479		
			Vendor Total:	\$149.86
RENNER EQUIPMENT	102923	100.162.0000.000.2620.610.10602.50.00	General Supplies	\$2,164.86
		Check #: 3480		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1346

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
SATALICK, JEREMY R				\$2,164.86
		100.136.0000.000.2410.533.10208.31.00	Telephone – Land Line phone services	\$499.20
		Check #: 3481		
				Vendor Total:
SCHOOL SPECIALTY_103213				\$499.20
		100.109.0000.100.1000.640.10000.00.00	Books and Periodicals	\$9,536.40
		Check #: 3482		
		280.633.0000.000.2100.610.10603.32.00	FY19 Title IA YHS Budget Load	\$717.40
		Check #: 3482		
				Vendor Total:
SHI INTERNATIONAL CORP.				\$10,253.80
		100.107.0000.000.2580.651.10000.00.00	Supplies – Technology – Software	\$21,303.86
		Check #: 3483		199
				Vendor Total:
SHRED-IT USA				\$21,303.86
		100.101.0000.000.2320.421.10000.00.00	Garbage / Disposal	\$266.00
		Check #: 3484		
		100.161.0000.000.2410.421.10601.32.00	Garbage / Disposal	\$50.00
		Check #: 3484		
				Vendor Total:
SMITHS CUSTOMER CHARGES	19520			\$316.00
		100.164.0000.320.1000.610.10604.32.00	General Supplies	\$69.55
		Check #: 3485		
				Vendor Total:
SPIRIT MONKEY, LLC				\$69.55
		280.633.0000.000.2100.610.10205.10.00	General Supplies	\$459.00
		Check #: 3486		
				Vendor Total:
SUPREME SCHOOL SUPPLY	20345			\$459.00
		100.165.0000.100.1000.610.10605.32.00	General Supplies	\$101.31
		Check #: 3487		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1346

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$101.31
THE DBQ PROJECT		280.709.0000.000.2213.330.10000.00.00 Check #: 3488	Professional Employee Training & Development Serv	\$3,000.00
			Vendor Total:	\$3,000.00
THE PARTS HOUSE	23100	100.132.0000.000.2620.610.10302.20.00 Check #: 3489	General Supplies	\$115.31
			Vendor Total:	\$115.31
TRUCKEE TAHOE LUMBER CO		280.912.0000.300.1000.610.10000.00.00 Check #: 3490	General Supplies	\$13,381.46
			Vendor Total:	\$13,381.46
US FOODS CHEF'S STORE		100.164.0000.320.1000.610.10604.32.00 Check #: 3491	General Supplies	\$991.48
			Vendor Total:	\$991.48
VALUTAINER		310.031.0000.000.4600.612.10602.50.00 Check #: 3492	Inventoried Supplies/Equipment <\$5000	\$13,396.00
			Vendor Total:	\$13,396.00
VAN BEEK, MICHELLE		280.709.0000.000.2213.330.10000.00.00 Check #: 3493	Professional Employee Training & Development Serv	\$5,777.50
			Vendor Total:	\$5,777.50
Vanessa Manning		280.667.0000.000.2213.580.10000.00.00 Check #: 3494	Staff Travel	\$98.00
			Vendor Total:	\$98.00
VERIZON CONNECT FLEET USA. LLC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1346

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$158.10
		Check #: 3495		
			Vendor Total:	\$158.10
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2510.534.10000.00.00	Telephone – Cell phone services	\$179.76
		Check #: 3496		
		100.104.0000.000.2210.534.10000.00.00	Telephone – Cell phone services	\$210.59
		Check #: 3496		
		100.108.0000.000.2620.534.10000.00.00	Telephone – Cell phone services	\$219.33
		Check #: 3496		
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services	\$75.83
		Check #: 3496		
		100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services	\$75.89
		Check #: 3496		
		250.105.0000.000.2321.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$49.19
		Check #: 3496		
		290.180.0000.000.3100.534.10000.00.00	Telephone – Cell phone services	\$79.04
		Check #: 3496		
			Vendor Total:	\$889.63
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2520.534.10000.00.00	Telephone – Cell phone services	\$100.92
		Check #: 3497		
		100.104.0000.000.2210.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$120.09
		Check #: 3497		
		100.107.0000.000.2580.534.10000.00.00	Telephone – Cell phone services	\$44.00
		Check #: 3497		
		100.108.0000.000.2620.534.10000.00.00	Telephone – Cell phone services	\$185.29
		Check #: 3497		
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services	\$67.31
		Check #: 3497		
		100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services	\$235.67
		Check #: 3497		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1346

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.105.0000.000.2321.535.10000.00.00 Check #: 3497	Data Communications, Internet, Video, T-lines, etc	\$67.31
			Vendor Total:	\$820.59
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2310.535.10000.00.00 Check #: 3498	Data Communications, Internet, Video, T-lines, etc	\$63.27
		100.101.0000.000.2520.534.10000.00.00 Check #: 3498	Telephone – Cell phone services	\$186.56
		100.107.0000.000.2580.534.10000.00.00 Check #: 3498	Telephone – Cell phone services	\$466.38
		100.108.0000.000.2620.534.10000.00.00 Check #: 3498	Telephone – Cell phone services	\$562.15
		100.170.0000.000.2710.534.10000.00.00 Check #: 3498	Telephone – Cell phone services	\$89.55 202
		250.105.0000.000.2321.535.10000.00.00 Check #: 3498	Data Communications, Internet, Video, T-lines, etc	\$62.75
			Vendor Total:	\$1,430.66
VESTIS				
		100.170.0000.000.2730.619.10000.00.00 Check #: 3499	Uniforms	\$4,906.57
			Vendor Total:	\$4,906.57
WESTERN GOVERNORS UNIVERSITY				
		100.101.0000.000.2213.560.10000.00.00 Check #: 3500	Tuition	\$4,025.00
			Vendor Total:	\$4,025.00
XEROX CORPORATION				
		100.122.0000.000.2410.430.10202.10.00 Check #: 3501	Repairs and Maintenance Services	\$381.91
		100.122.0000.000.2410.442.10202.10.00 Check #: 3501	Rental of Equipment and Vehicles	\$444.27
		100.125.0000.000.2410.442.10205.10.00 Check #: 3501	Rental of Equipment and Vehicles	\$572.81

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1346

03/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.126.0000.000.2410.442.10206.10.00	Rental of Equipment and Vehicles Check #: 3501	\$333.74
		100.126.0000.100.1000.430.10206.10.00	Repairs and Maintenance Services Check #: 3501	\$478.66
		100.127.0000.000.2410.442.10210.10.00	Rental of Equipment and Vehicles Check #: 3501	\$437.42
		100.127.0000.100.1000.430.10210.10.00	Repairs and Maintenance Services Check #: 3501	\$273.02
		100.164.0000.000.2410.442.10604.32.00	Rental of Equipment and Vehicles Check #: 3501	\$672.57
		100.164.0000.100.1000.550.10604.32.00	Printing and Binding Check #: 3501	\$350.52
		100.165.0000.000.2410.442.10605.32.00	Rental of Equipment and Vehicles Check #: 3501	\$408.88
		100.165.0000.100.1000.430.10605.32.00	Repairs and Maintenance Services Check #: 3501	\$354.03
		250.105.0000.200.2319.430.10000.00.00	Repairs and Maintenance Services Check #: 3501	\$31.81
		250.105.0000.200.2319.442.10000.00.00	Rental of Equipment and Vehicles Check #: 3501	\$17.61

Vendor Total: \$4,757.25

Grand Total: \$246,012.92

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1354      Voucher Date: 03/13/2025      Prepared By: \_\_\_\_\_

Printed: 04/15/2025 09:24:28 AM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$407,622.82 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Tom Hendrix      President

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Dawn Carson      Clerk

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Elmer Bull      Member

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Darin Farr      Member

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Sherry Parsons      Member

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Bridget Peterson      Member

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James Whisler      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$190,056.57
230	Adult Education	\$42,400.00
240	State Grants	\$13,754.89
250	Special Education	\$89,136.68
280	Federal Funds	\$52,636.73
290	Food Service Funds	\$19,637.95
		<hr/> <hr/>
		\$407,622.82

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1354

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
ADVANCED INTEGRATED PEST MANAGEMENT		100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$3,255.00
			Vendor Total:	\$3,255.00
ALL ABOUT VISION, LLC	94550	250.101.0000.200.2190.340.10000.00.00 0	Other Professional Services	\$3,460.00
			Vendor Total:	\$3,460.00
AMAZON BUSINESS		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$663.23
		100.121.0000.000.2410.610.10201.10.00 0	General Supplies	\$573.28
		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	<del>\$472.08</del>
		100.123.0000.000.2575.610.10203.10.00 0	General Supplies	\$1,339.86
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$139.99
		100.128.0000.100.1000.616.10211.10.00 0	Teacher Supplies	\$0.00
		100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$426.84
		100.135.0000.000.2130.610.10305.31.00 0	General Supplies	\$56.26
		100.135.0000.000.2410.610.10305.31.00 0	General Supplies	\$23.90
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$724.96
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$1,399.96
		100.135.0000.100.1000.616.10305.31.00 0	Teacher Supplies	\$222.93
		100.135.0000.100.1000.650.10305.31.00 0	Supplies-Information Technology-related	(\$71.95)

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1354

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$372.47
		240.300.0000.310.1000.610.10601.32.00 0	General Supplies	\$268.94
		240.300.0000.330.1000.610.10000.00.00 0	General Supplies	\$1,148.55
		240.300.0000.330.1000.650.10601.32.00 0	Supplies–Information Technology–related	\$299.40
		240.300.0000.371.1000.654.10601.32.00 0	Supplies – IT Related of Lower Value (\$999 or less	\$518.48
		240.300.0000.381.1000.610.10605.32.00 0	General Supplies	\$156.79
		240.300.0000.391.1000.610.10601.32.00 0	General Supplies	\$93.69
		280.633.0000.000.2100.610.10000.00.00 0	General Supplies	\$804.59 206
		280.633.0000.000.2100.610.10209.10.00 0	General Supplies	\$130.06
		280.633.0000.000.2100.610.10305.31.00 0	FY21 Grants Budget Loads–Title I	\$5,775.95
		280.633.0000.000.2515.610.10000.00.00 0	General Supplies	\$252.67
		280.633.0000.000.3300.610.10209.10.00 0	General Supplies	\$730.90
		280.633.0000.000.3300.610.10303.10.00 0	FY20 Title IA FIS Budget Load	\$180.63
		280.633.0000.000.3300.610.10305.31.00 0	FY19 Title IA SMS Budget Load	\$258.21
		280.709.0000.000.2213.610.10000.00.00 0	General Supplies	\$218.77
		280.709.0000.000.2213.640.10000.00.00 0	Books and Periodicals	\$134.78
		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$385.40
			Vendor Total:	\$17,702.82

BOYS & GIRLS CLUB OF MASON VALLEY 97650

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1354

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.767.0000.000.2500.310.10000.00.00 0	Official/Administrative Services	\$4,521.30
		280.767.0000.100.1000.320.10201.10.00 0	Professional Educational Services	\$8,332.11
		280.767.0000.100.1000.320.10202.10.00 0	Professional Educational Services	\$10,205.22
		280.767.0000.100.1000.320.10205.10.00 0	Professional Educational Services	\$5,732.34
		280.767.0000.100.1000.320.10210.10.00 0	Professional Educational Services	\$3,956.12
		280.767.0000.100.1000.320.10211.10.00 0	Professional Educational Services	\$6,588.18
		280.767.0000.100.1000.320.10304.20.00 0	Professional Educational Services	\$3,229.50
			Vendor Total:	\$42,564.77 207
BRADY INDUSTRIES		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$4,620.17
			Vendor Total:	\$4,620.17
BURLINGTON ENGLISH INC.		230.231.0000.610.1000.653.10000.00.00 0	Web-based and similar programs	\$42,400.00
			Vendor Total:	\$42,400.00
CAPITAL CITY AUTO PARTS	102852	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$133.15
		100.170.0000.000.2730.617.10000.00.00 0	Batt & Antifreeze	\$70.86
			Vendor Total:	\$204.01
CARSON CITY TOYOTA		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$99.18
			Vendor Total:	\$99.18
CONNECTIONS SPEECH&LANGUAGE SERVICES LLC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1354

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$40,525.00
			Vendor Total:	\$40,525.00
CR ENGINEERING	102406			
		100.108.0000.000.4300.340.10210.10.00 0	Other Professional Services	\$14,640.00
		100.108.0000.000.4300.340.10305.31.00 0	Other Professional Services	\$13,520.00
			Vendor Total:	\$28,160.00
DEERE & COMPANY				
		100.170.0000.000.2630.731.10000.00.00 0	Machinery	\$26,404.51
			Vendor Total:	\$26,404.51
FATBEAM, LLC				
		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$290.00 <sup>208</sup>
			Vendor Total:	\$290.00
FRONTIER				
		100.163.0000.000.2410.533.10603.32.00 0	Telephone – Land Line phone services	\$269.22
			Vendor Total:	\$269.22
INLAND SUPPLY CO., INC.	10000			
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$791.04
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$42.74
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$421.94
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$43.00
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$3,333.09
		100.162.0000.000.2620.610.10602.50.00 0	General Supplies	\$110.12

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1354

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.163.0000.000.2620.610.10603.32.00 0	General Supplies	\$5,156.68
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$1,359.59
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$237.69
			Vendor Total:	\$11,495.89
MATTA, SAGE		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$3,800.00
			Vendor Total:	\$3,800.00
NEVADA DEPARTMENT OF AGRICULTURE	14535	290.180.0000.000.3100.630.10000.00.00 0	Food	\$19,637.95
			Vendor Total:	\$19,637.95
NEW MILLENNIUM BUILDING SYTEMS, LLC		100.108.0000.000.2620.610.10305.31.00 0	General Supplies	\$180.00
			Vendor Total:	\$180.00
OSKAR SEPTIC SERVICES, LLC		100.121.0000.000.2620.430.10201.10.00 0	Repairs and Maintenance Services	\$200.00
			Vendor Total:	\$200.00
PACIFIC STATES COMMUNICATIONS OF NV, INC		100.107.0000.000.2580.350.10000.00.00 0	Technical Services	\$2,130.25
			Vendor Total:	\$2,130.25
PEARSON ASSESSMENT		250.105.0000.200.2140.653.10000.00.00 0	Web-based and similar programs	\$143.75
			Vendor Total:	\$143.75
PROCARE THERAPY				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1354

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$5,440.00
		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$6,507.68
			Vendor Total:	\$11,947.68
SILVER STATE SIGN LANGUAGE LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$12,040.00
			Vendor Total:	\$12,040.00
SKY FIBER INTERNET		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$58,121.00
			Vendor Total:	\$58,121.00
SOCIAL THINKING				210
		240.290.0000.100.1000.610.10000.10.00 0	General Supplies	\$950.00
		240.290.0000.100.1000.640.10000.00.00 0	Books and Periodicals	\$10,319.04
			Vendor Total:	\$11,269.04
SOLIANT HEALTH, LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$4,870.25
			Vendor Total:	\$4,870.25
STAPLES ADVANTAGE	99736	100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$292.85
			Vendor Total:	\$292.85
TAHOE FENCE CO., INC	101980	100.104.0000.000.2630.430.10000.00.00 0	Repairs and Maintenance Services	\$26,580.00
		100.108.0000.000.2620.430.10603.32.00 0	Repairs and Maintenance Services	\$14,450.00
			Vendor Total:	\$41,030.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1354

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
TAHOE SUPPLY CO.	11238	100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$167.39
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$1,281.84
				Vendor Total:
				\$1,449.23
TRILOGY EDUCATION CONSULTING		280.639.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$1,200.00
				Vendor Total:
				\$1,200.00
UNITY SCHOOL BUS PARTS	21378	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$611.59
				Vendor Total:
				\$611.59 211
VALLEY COLLISION		100.170.0000.000.2650.430.10000.00.00 0	Repairs and Maintenance Services	\$1,300.00
				Vendor Total:
				\$1,300.00
WALKER LAKE DISPOSAL INC.	102157	100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$780.00
		100.125.0000.000.2610.421.10205.10.00 0	Garbage / Disposal	\$506.00
				Vendor Total:
				\$1,286.00
WEDCO INC.	22320	100.108.0000.000.2620.610.10304.20.00 0	General Supplies	\$71.15
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$207.64
				Vendor Total:
				\$278.79
WESTERN NEVADA SUPPLY	22580	100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$87.45

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1354

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.132.0000.000.2620.610.10302.31.00 0	General Supplies	\$246.84
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$1,010.89
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$688.69
			Vendor Total:	\$2,033.87
WILD ROOTS OCCUPATIONAL THERAPY		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$12,350.00
			Vendor Total:	\$12,350.00
			Grand Total:	\$407,622.82

End of Report

212

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1355      Voucher Date: 03/13/2025      Prepared By: \_\_\_\_\_

Printed: 04/15/2025 09:25:38 AM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$174,921.43 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

Tom Hendrix      President

---

Dawn Carson      Clerk

---

Elmer Bull      Member

---

Darin Farr      Member

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Sherry Parsons      Member

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Bridget Peterson      Member

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James Whisler      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$53,492.87
230	Adult Education	\$1,434.05
240	State Grants	\$850.00
250	Special Education	\$1,004.84
280	Federal Funds	\$27,008.17
360	Bond Issues	\$80,931.75
704	Unemployment Compensation	\$10,199.75
		<hr/> <hr/>
		\$174,921.43

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
ACTION GLASS CARSON LLC	102563	100.170.0000.000.2650.430.10000.00.00	Repairs and Maintenance Services	\$241.00
		Check #: 3502		
			Vendor Total:	\$241.00
ALHAMBRA WATER	97540	100.170.0000.000.2700.610.10000.00.00	General Supplies	\$737.40
		Check #: 3503		
			Vendor Total:	\$737.40
ALISSA ARATA		100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From	\$30.59
		Check #: 3504	Other Source	
			Vendor Total:	\$30.59
ASCD_99490	99490	280.709.0000.000.2213.653.10000.00.00	Web-based and similar programs	\$4,500.00
		Check #: 3505		
			Vendor Total:	\$4,500.00
BAUMBACK, SANDY	102125	100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From	\$190.00
		Check #: 3506	Other Source	
			Vendor Total:	\$190.00
BURNS, CORRINE		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services	\$499.20
		Check #: 3507		
			Vendor Total:	\$499.20
CARESTAFF PARTNERS LLC		100.105.0000.000.2130.340.10000.00.00	Other Professional Services	\$1,952.00
		Check #: 3508		
			Vendor Total:	\$1,952.00
CAROLINA BIOLOGICAL SUPPLY	3000	100.135.0000.100.1000.610.10305.31.00	General Supplies	\$68.34
		Check #: 3509		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
CHROMEBOOKSPARTS.COM				\$68.34
		100.107.0000.100.1000.650.10000.00.00	Supplies-Information Technology-related	\$2,799.00
		Check #: 3510		
				Vendor Total:
CINTAS CORP				\$2,799.00
		100.161.0000.000.2620.610.10601.32.00	General Supplies	\$1,116.73
		Check #: 3511		
				Vendor Total:
CLARKSON, SUSAN				\$1,116.73
		280.639.0000.200.2140.340.10000.00.00	Other Professional Services	\$4,975.00
		Check #: 3512		
				Vendor Total:
CLEARLY IP, INC				\$4,975.00
		100.107.0000.000.2580.533.10000.00.00	Telephone - Land Line phone services	\$42.96
		Check #: 3513		
		100.121.0000.000.2410.533.10201.10.00	Telephone - Land Line phone services	\$43.00
		Check #: 3513		
		100.122.0000.000.2410.533.10202.10.00	Telephone - Land Line phone services	\$43.00
		Check #: 3513		
		100.123.0000.000.2410.533.10203.10.00	Telephone - Land Line phone services	\$43.00
		Check #: 3513		
		100.125.0000.000.2410.533.10205.10.00	Telephone - Land Line phone services	\$43.00
		Check #: 3513		
		100.126.0000.000.2410.533.10206.10.00	Telephone - Land Line phone services	\$43.00
		Check #: 3513		
		100.127.0000.000.2410.533.10210.10.00	Telephone - Land Line phone services	\$43.00
		Check #: 3513		
		100.128.0000.000.2410.533.10211.10.00	Telephone - Land Line phone services	\$43.00
		Check #: 3513		
		100.129.0000.000.2410.533.10209.10.00	Telephone - Land Line phone services	\$43.00
		Check #: 3513		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		100.134.0000.000.2410.533.10304.20.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		100.135.0000.000.2410.533.10305.31.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		100.136.0000.000.2410.533.10208.31.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		100.161.0000.000.2410.533.10601.32.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		100.162.0000.000.2410.533.10602.50.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		100.163.0000.000.2410.533.10603.32.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		100.164.0000.000.2410.533.10604.32.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		100.165.0000.000.2410.533.10605.32.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		100.170.0000.000.2710.533.10000.00.00	Telephone – Land Line phone services Check #: 3513	\$43.00
		230.231.0000.610.2500.533.10000.00.00	Telephone – Land Line phone services Check #: 3513	\$129.00
			Vendor Total:	\$988.96
COMSTOCK UTILITY LOCATION SERVICES, LLC		100.108.0000.000.2620.340.10305.31.00	Other Professional Services Check #: 3514	\$750.00
			Vendor Total:	\$750.00
CONCENTRA		100.170.0000.000.2710.340.10000.00.00	Other Professional Services Check #: 3515	\$568.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
CTR ROOFING LTD				\$568.00
		360.022.0000.000.4700.450.10205.10.00	Construction Services	\$62,875.00
		Check #: 3516		
		360.022.0000.000.4700.450.10210.10.00	Construction Services	\$18,056.75
		Check #: 3516		
				Vendor Total:
DESERT READY MIX, LLC				\$80,931.75
		100.108.0000.000.2620.610.10603.32.00	General Supplies	\$630.89
		Check #: 3517		
				Vendor Total:
DEWITT, CODDIERAE				\$630.89
		100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From	\$190.00
		Check #: 3518	Other Source	217
				Vendor Total:
FAMX, INC.				\$190.00
		100.163.0000.920.1000.610.10603.32.00	General Supplies	\$432.00
		Check #: 3519		
				Vendor Total:
FERNLEY HIGH SCHOOL				\$432.00
		280.688.0000.000.2100.610.10000.00.00	General Supplies	\$20.00
		Check #: 3520		
				Vendor Total:
FRANKLIN COVEY	7872			\$20.00
		280.633.0000.000.2200.640.10205.10.00	Books and Periodicals	\$769.11
		Check #: 3521		
				Vendor Total:
GRAINGER	99826			\$769.11
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$410.28
		Check #: 3522		
		100.108.0000.000.2620.610.10302.20.00	General Supplies	\$119.75
		Check #: 3522		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.162.0000.000.2620.610.10602.50.00	General Supplies	\$674.09
		Check #: 3522		
			Vendor Total:	\$1,204.12
HEGGERTY		240.289.0000.000.2213.330.10000.00.00	Professional Employee Training & Development Serv	\$850.00
		Check #: 3523		
			Vendor Total:	\$850.00
HOLSTIN, DAPHNE S		100.101.0000.000.2213.560.10000.00.00	Tuition	\$472.73
		Check #: 3524		
			Vendor Total:	\$472.73
JENNIFER R. HIGHSMITH PH.D.		280.639.0000.200.2140.340.10000.00.00	Other Professional Services	\$3,000.00
		Check #: 3525		218
			Vendor Total:	\$3,000.00
JOSTENS_10600	10600	100.161.0000.100.1000.610.10601.32.00	General Supplies	\$12.90
		Check #: 3526		
			Vendor Total:	\$12.90
JOSTENS_97170	97170	230.231.0000.610.2200.610.10000.00.00	General Supplies	\$965.00
		Check #: 3527		
			Vendor Total:	\$965.00
KEITH M CROSKERY	102921	280.639.0000.200.2140.340.10000.00.00	Other Professional Services	\$6,480.00
		Check #: 3528		
			Vendor Total:	\$6,480.00
KIMBALL MIDWEST	96824	100.170.0000.000.2700.610.10000.00.00	General Supplies	\$5,061.11
		Check #: 3529		
			Vendor Total:	\$5,061.11

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
LOZADA OCAMPO, JULIE A.	11841	100.161.0000.100.1000.610.10601.32.00 Check #: 3530	General Supplies	\$450.00
			Vendor Total:	\$450.00
M.F. BARCELLOS, INC	1560	100.170.0000.000.2730.613.10000.00.00 Check #: 3531	Oil & Lubricants	\$72.00
			Vendor Total:	\$72.00
MAUPIN, COX, & LEGOY	22060	100.101.0000.000.2320.340.10000.00.00 Check #: 3532	Other Professional Services	\$8,693.75
			Vendor Total:	\$8,693.75
NELSON, NATALIE		280.667.0000.000.2213.340.10000.00.00 Check #: 3533	Other Professional Services	\$500.00 <sup>219</sup>
			Vendor Total:	\$500.00
NEVADA EMPLOYMENT SECURITY	14540	704.102.0000.000.2319.260.10000.00.00 Check #: 3534	Unemployment Compensation	\$10,199.75
			Vendor Total:	\$10,199.75
NEVADA STATE HEALTH LABORTATORY	100718	100.162.0000.000.2620.430.10602.50.00 Check #: 3535	Repairs and Maintenance Services	\$135.00
			Vendor Total:	\$135.00
OLIVERAS, ANDREA		100.170.0000.000.2710.580.10000.00.00 Check #: 3536	Staff Travel	\$173.00
			Vendor Total:	\$173.00
ORDUNA, FELICIANA	101671	100.170.0000.000.2710.519.10000.00.00 Check #: 3537	Student Transportation Purchased From Other Source	\$170.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$170.00
PITNEY BOWES GLOBAL FINANCIAL	101970	100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles	\$65.97
		Check #: 3538		
		100.161.0000.000.2410.442.10601.32.00	Rental of Equipment and Vehicles	\$575.31
		Check #: 3538		
		100.165.0000.000.2410.442.10605.32.00	Rental of Equipment and Vehicles	\$277.95
		Check #: 3538		
			Vendor Total:	\$919.23
PURCHASE POWER	16968	100.161.0000.000.2410.531.10601.32.00	Postage	\$720.02
		Check #: 3539		
			Vendor Total:	\$720.02
PURCHASE POWER	16968	100.121.0000.000.2410.531.10201.10.00	Postage	\$213.44
		Check #: 3540		
			Vendor Total:	\$213.44
PYRAMID EDUCATIONAL	94912	280.633.0000.100.1000.640.10206.10.00	Books and Periodicals	\$140.80
		Check #: 3541		
			Vendor Total:	\$140.80
RED ROCK SPRING WATER		100.129.0000.100.1000.610.10209.10.00	General Supplies	\$338.00
		Check #: 3542		
			Vendor Total:	\$338.00
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$670.00
		Check #: 3543		
		100.108.0000.000.2620.610.10603.32.00	General Supplies	\$592.80
		Check #: 3543		
			Vendor Total:	\$1,262.80
RICOH AMERICAS CORP	102825			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		230.231.0000.610.2500.443.10000.00.00 Check #: 3544	Rentals of Computers and Related Equipment	\$125.42
			Vendor Total:	\$125.42
SHRED-IT USA		100.123.0000.000.2410.421.10203.10.00 Check #: 3545	Garbage / Disposal	\$344.73
		100.127.0000.000.2410.421.10210.10.00 Check #: 3545	Garbage / Disposal	\$36.00
		100.165.0000.000.2410.421.10605.32.00 Check #: 3545	Garbage / Disposal	\$25.00
			Vendor Total:	\$405.73
SILVER SPRINGS G.I.D	19181	100.108.0000.000.2610.411.10000.00.00 Check #: 3546	Water / Sewer	\$2,112.00 221
			Vendor Total:	\$2,112.00
SILVER SPRINGS MUTUAL WATER CO	19183	100.108.0000.000.2610.411.10000.00.00 Check #: 3547	Water / Sewer	\$3,652.37
		100.170.0000.000.2730.411.10000.00.00 Check #: 3547	Water / Sewer	\$178.21
			Vendor Total:	\$3,830.58
SIMMONS, KELLY		280.633.0000.000.2213.580.10203.10.00 Check #: 3548	Staff Travel	\$298.00
			Vendor Total:	\$298.00
SLAKEY BROTHERS INC.	19350	100.125.0000.000.2620.610.10205.10.00 Check #: 3549	General Supplies	\$436.53
			Vendor Total:	\$436.53
SOLUTION TREE	100156	280.709.0000.000.2200.653.10000.00.00 Check #: 3550	Web-based and similar programs	\$5,680.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
STAPLES TECHNOLOGY SOLUTIONS				\$5,680.00
		100.107.0000.000.2580.652.10000.00.00	Inventoried Supplies/Equipment – IT Related	\$1,198.00
		Check #: 3551	<\$5000	
				Vendor Total:
				\$1,198.00
TRAINING ROOM INC	98057			
		100.161.0000.920.1000.610.10601.32.00	General Supplies	\$1,885.97
		Check #: 3552		
				Vendor Total:
				\$1,885.97
USPS-POC	3478			
		100.101.0000.000.2320.531.10000.00.00	Postage	\$1,000.00
		Check #: 3553		
				Vendor Total:
				\$1,000.00
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2520.534.10000.00.00	Telephone – Cell phone services	\$2,107.68
		Check #: 3554		
		100.104.0000.000.2210.534.10000.00.00	Telephone – Cell phone services	\$1,620.46
		Check #: 3554		
		100.107.0000.000.2580.534.10000.00.00	Telephone – Cell phone services	\$44.56
		Check #: 3554		
		100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services	\$851.88
		Check #: 3554		
		250.105.0000.000.2321.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$160.04
		Check #: 3554		
				Vendor Total:
				\$4,784.62
VESTIS				
		100.121.0000.000.2620.422.10201.10.00	Janitorial / Custodial Services	\$69.52
		Check #: 3555		
		100.127.0000.000.2620.422.10210.10.00	Janitorial / Custodial Services	\$113.43
		Check #: 3555		
		100.170.0000.000.2730.619.10000.00.00	Uniforms	\$1,197.14
		Check #: 3555		

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$1,380.09
VIDEO COMMUNICATIONS	21731	100.170.0000.000.2700.610.10000.00.00	General Supplies	\$625.00
		Check #: 3556		
			Vendor Total:	\$625.00
WALKER, MICHAEL		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services	\$499.20
		Check #: 3557		
		280.633.0000.000.2400.580.10210.10.00	Travel	\$347.26
		Check #: 3557		
			Vendor Total:	\$846.46
WAYLAND SMITH, JAMIE		280.633.0000.000.2400.580.10203.10.00	Travel	\$298.00
		Check #: 3558		223
			Vendor Total:	\$298.00
WELLS FARGO VENDOR FINANCIAL SERVICES		100.161.0000.000.2410.430.10601.32.00	Repairs and Maintenance Services	\$1,140.36
		Check #: 3559		
		230.231.0000.610.2500.443.10000.00.00	Rentals of Computers and Related Equipment	\$173.74
		Check #: 3559		
			Vendor Total:	\$1,314.10
WESTERN PSYCHOLOGICAL SERVCIE	22589	250.105.0000.200.2140.610.10000.00.00	General Supplies	\$748.00
		Check #: 3560		
		250.105.0000.200.2150.610.10000.00.00	General Supplies	\$96.80
		Check #: 3560		
			Vendor Total:	\$844.80
WHITE PINE HIGH SCHOOL		100.163.0000.910.1000.610.10603.32.00	General Supplies	\$114.33
		Check #: 3561		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1355

03/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.165.0000.100.1000.810.10605.32.00	Dues and Fees	\$114.33
		Check #: 3561		
			Vendor Total:	\$228.66
XEROX CORPORATION				
		100.121.0000.000.2410.430.10201.10.00	Repairs and Maintenance Services	\$245.48
		Check #: 3562		
		100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles	\$333.74
		Check #: 3562		
		100.123.0000.000.2410.442.10203.10.00	Rental of Equipment and Vehicles	\$340.21
		Check #: 3562		
		100.123.0000.100.1000.430.10203.10.00	Repairs and Maintenance Services	\$256.54
		Check #: 3562		
		100.161.0000.100.1000.430.10601.32.00	Repairs and Maintenance Services	\$498.21
		Check #: 3562		
		100.161.0000.100.1000.442.10601.32.00	Rental of Equipment and Vehicles	\$903.84
		Check #: 3562		
		100.163.0000.000.2410.442.10603.32.00	Rental of Equipment and Vehicles	\$363.51
		Check #: 3562		
		100.163.0000.100.1000.430.10603.32.00	Repairs and Maintenance Services	\$199.24
		Check #: 3562		
		230.231.0000.610.2500.443.10000.00.00	Rentals of Computers and Related Equipment	\$40.89
		Check #: 3562		
			Vendor Total:	\$3,181.66
XEROX FINANCIAL SERVICES				
		100.107.0000.000.2580.442.10000.00.00	Rental of Equipment and Vehicles	\$22.19
		Check #: 3563		
			Vendor Total:	\$22.19
			Grand Total:	\$174,921.43

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1359      Voucher Date: 03/20/2025      Prepared By: \_\_\_\_\_

Printed: 04/15/2025 09:26:47 AM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$1,230,444.94 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Tom Hendrix      President

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Dawn Carson      Clerk

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Elmer Bull      Member

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Darin Farr      Member

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Sherry Parsons      Member

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Bridget Peterson      Member

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James Whisler      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$186,941.04
240	State Grants	\$1,895.00
250	Special Education	\$92,690.67
280	Federal Funds	\$90,744.31
290	Food Service Funds	\$389,454.38
360	Bond Issues	\$467,069.54
400	Debt Service Funds	\$1,000.00
703	Workers Compensation	\$650.00
		<hr/> <hr/>
		\$1,230,444.94

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1359

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
1000BULBS.COM		100.108.0000.000.2620.610.10305.31.00 0	General Supplies	\$5,116.80
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$275.92
			Vendor Total:	<u>\$5,392.72</u>
ADVANCED CHILD BEHAVIOR SOLUTIONS,LLC	102918	280.639.0000.200.2240.340.10000.00.00 0	Other Professional Services	\$21,492.00
			Vendor Total:	<u>\$21,492.00</u>
ADVANCED CLASSROOM TECH	102814	280.633.0000.100.1000.652.10203.10.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$3,258.00
			Vendor Total:	<u>226 \$3,258.00</u>
AIR FILTER SALES AND SERVICE	98789	100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$262.80
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$469.33
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$468.48
			Vendor Total:	<u>\$1,200.61</u>
AMAZON BUSINESS		100.109.0000.000.2213.610.10000.00.00 0	General Supplies	\$1,583.95
		100.109.0000.100.1000.640.10000.00.00 0	Books and Periodicals	\$170.80
		100.121.0000.000.2410.610.10201.10.00 0	General Supplies	\$2,726.16
		100.123.0000.000.2220.610.10203.10.00 0	General Supplies	\$73.98
		100.123.0000.000.2575.610.10203.10.00 0	General Supplies	\$40.27

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1359

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$277.04
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$131.84
		100.123.0000.100.1000.616.10203.10.00 0	Teacher Supplies	\$325.23
		100.126.0000.000.2575.610.10206.10.00 0	General Supplies	\$19.79
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$145.06
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$137.81
		100.126.0000.100.1000.615.10206.10.00 0	Snacks, Food & Beverages	\$59.99
		100.126.0000.100.1000.616.10206.10.00 0	Teacher Supplies	\$64.64
		100.126.0000.100.1000.640.10206.10.00 0	Books and Periodicals	\$308.70
		100.126.0000.100.1000.650.10206.10.00 0	Supplies-Information Technology-related	\$139.87
		100.128.0000.100.1000.616.10211.10.00 0	Teacher Supplies	\$88.52
		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	\$46.73
		100.132.0000.100.1000.610.10302.20.00 0	General Supplies	\$318.12
		100.133.0000.000.2620.430.10303.10.00 0	Repairs and Maintenance Services	\$292.27
		100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$14.99
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$3,496.48
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$716.92
		100.134.0000.100.1000.616.10304.20.00 0	Teacher Supplies	\$202.82
		100.136.0000.000.2410.610.10208.31.00 0	General Supplies	\$108.97

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1359

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$425.15
		100.136.0000.100.1000.610.10208.31.00 0	General Supplies	\$1,055.42
		100.165.0000.000.2575.610.10605.32.00 0	General Supplies	\$57.84
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$213.15
		100.165.0000.100.1000.650.10605.32.00 0	Supplies–Information Technology–related	\$34.89
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$917.67
		280.633.0000.000.2100.610.10000.00.00 0	General Supplies	\$117.09
		280.633.0000.000.2100.610.10201.10.00 0	General Supplies	\$3,660.68
		280.633.0000.000.2100.610.10203.10.00 0	General Supplies	\$2,042.23
		280.633.0000.000.2100.610.10206.10.00 0	General Supplies	\$1,257.76
		280.633.0000.000.2100.610.10208.31.00 0	FY21 Grants Budget Loads–Title I	\$2,497.99
		280.633.0000.000.2100.610.10209.10.00 0	General Supplies	\$449.10
		280.633.0000.000.2100.610.10302.20.00 0	General Supplies	\$951.68
		280.633.0000.000.2100.610.10303.10.00 0	General Supplies	\$206.39
		280.633.0000.000.2100.610.10304.20.00 0	FY18 Title IA SSMS Budget Load	\$2,933.95
		280.633.0000.000.3300.610.10201.10.00 0	General Supplies	\$3,054.97
		280.709.0000.000.2213.610.10000.00.00 0	General Supplies	\$37.45
		280.709.0000.000.2213.640.10000.00.00 0	Books and Periodicals	\$106.66
Vendor Total:				\$31,511.02

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1359

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
ATTAINMENT COMPANY	1340	250.105.0000.200.1000.641.10000.00.00	Textbooks	\$890.27
		0		
		280.763.0000.200.1000.641.10000.00.00	Textbooks	\$13,445.86
		0		
Vendor Total:				\$14,336.13
AUTO & TRUCK ELECTRIC,INC	1382	100.170.0000.000.2710.614.10000.00.00	Parts	\$475.00
		0		
		100.170.0000.000.2730.617.10000.00.00	Batt & Antifreeze	\$1,816.00
		0		
Vendor Total:				\$2,291.00
BRADY INDUSTRIES		100.121.0000.000.2620.610.10201.10.00	General Supplies	\$23.80
		0		229
		100.123.0000.000.2620.610.10203.10.00	General Supplies	\$323.11
		0		
Vendor Total:				\$346.91
BRYSON SALES & SERVICE	2380	100.170.0000.000.2710.614.10000.00.00	Parts	\$6,801.09
		0		
Vendor Total:				\$6,801.09
BSN SPORTS		100.101.0000.920.1000.612.10603.32.00	Inventoried Supplies/Equipment <\$5000	\$12,531.75
		0		
		100.165.0000.920.1000.610.10605.32.00	General Supplies	\$1,502.40
		0		
		100.165.0000.920.1000.612.10605.32.00	Inventoried Supplies/Equipment <\$5000	\$3,192.60
		0		
Vendor Total:				\$17,226.75
BURLINGTON ENGLISH INC.		100.000.0000.000.0000.000.10000.00.42	Vouchers Payable	\$42,400.00
		5		
Vendor Total:				\$42,400.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1359

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
CCMSI		703.102.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$650.00
			Vendor Total:	\$650.00
CHARTWELLS		290.180.0000.000.3100.430.10000.00.00 0	Repairs and Maintenance Services	\$2,279.84
		290.180.0000.000.3100.570.10000.00.00 0	Food Service Management	\$96,489.74
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$445.38
		290.180.0000.000.3100.630.10000.00.00 0	Food	\$290,239.42
			Vendor Total:	\$389,454.38
CMC TIRE		100.170.0000.000.2730.611.10000.00.00 0	Tires/Flooring	230 \$1,407.28
			Vendor Total:	\$1,407.28
COMPUTERSHARE TRUST COMPANY	22368	400.101.0000.000.5000.810.10000.00.00 0	Dues and Fees	\$1,000.00
			Vendor Total:	\$1,000.00
CONWAY COMMUNICATIONS INC		100.107.0000.000.2580.430.10000.00.00 0	Repairs and Maintenance Services	\$8,097.24
			Vendor Total:	\$8,097.24
CURRICULUM ASSOC INC	4800	280.658.0000.000.2200.653.10000.00.00 0	Web-based and similar programs	\$12,262.50
		280.659.0000.100.1000.653.10000.00.00 0	Web-based and similar programs	\$10,000.00
			Vendor Total:	\$22,262.50
DELL, INC USA				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1359

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.128.0000.100.1000.650.10211.10.00 0	Supplies-Information Technology-related	\$298.68
			Vendor Total:	\$298.68
DYSLEXIA ON DEMAND				
		280.639.0000.200.1000.653.10000.00.00 0	Web-based and similar programs	\$962.00
			Vendor Total:	\$962.00
FAST GLASS, INC	7052			
		100.133.0000.000.2620.430.10303.10.00 0	Repairs and Maintenance Services	\$735.00
			Vendor Total:	\$735.00
FLYERS ENERGY, LLC	102216			
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$4,083.91
			Vendor Total:	\$4,083.91
FRONTIER				
		100.122.0000.000.2410.533.10202.10.00 0	Telephone - Land Line phone services	\$154.07
		100.132.0000.000.2410.533.10302.20.00 0	Telephone - Land Line phone services	\$278.12
			Vendor Total:	\$432.19
GROUP WEST CONSTRUCTION, INC				
		360.023.0000.000.4500.450.10000.00.00 0	Construction Services	\$467,069.54
			Vendor Total:	\$467,069.54
INFINISOURCE, INC.	99766			
		100.102.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$2,825.00
			Vendor Total:	\$2,825.00
INLAND SUPPLY CO., INC.	10000			
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$98.18
			Vendor Total:	\$98.18

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1359

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
JIM MENESINI PETROLEUM		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$6,449.92
			Vendor Total:	\$6,449.92
M & R SINNING, LLC		280.763.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$12,008.00
			Vendor Total:	\$12,008.00
NAPA AUTO & TRUCK PARTS_99614	99614	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,590.69
			Vendor Total:	\$1,590.69
NEVADA DEPT EDUCATION	5516	250.105.0000.200.2318.820.10000.00.00 0	Judgments Against the School District	\$3,982.75
			Vendor Total:	\$3,982.75
OASIS ONLINE		100.107.0000.000.2580.352.10000.00.00 0	Other Technical Services	\$19,920.30
			Vendor Total:	\$19,920.30
ORKIN PEST CONTROL		100.101.0000.000.2510.340.10000.00.00 0	Other Professional Services	\$106.00
			Vendor Total:	\$106.00
OSKAR SEPTIC SERVICES, LLC		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$275.00
			Vendor Total:	\$275.00
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$7,164.04
			Vendor Total:	\$7,164.04

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1359

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
PRESENCE LEARNING, INC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$81,729.83
			Vendor Total:	\$81,729.83
SOLIANT HEALTH, LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$6,087.82
			Vendor Total:	\$6,087.82
STAPLES ADVANTAGE	99736	100.101.0000.100.1000.610.10203.10.00 0	General Supplies	\$1,499.60
		100.101.0000.100.1000.610.10205.10.00 0	General Supplies	\$1,499.60
		100.101.0000.100.1000.610.10206.10.00 0	General Supplies	\$1,499.60 233
		100.101.0000.100.1000.610.10208.31.00 0	General Supplies	\$1,499.60
		100.101.0000.100.1000.610.10304.20.00 0	General Supplies	\$1,499.60
			Vendor Total:	\$7,498.00
SUMMIT COMPANIES		100.108.0000.000.2670.430.10210.10.00 0	Repairs and Maintenance Services	\$4,000.00
			Vendor Total:	\$4,000.00
TAHOE SUPPLY CO.	11238	100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$126.68
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$203.00
			Vendor Total:	\$329.68
TEACHING STRATEGIES, LLC		240.289.0000.100.1000.653.10000.00.00 0	FY21 Grants Budget Load-SB467 Zoom	\$1,895.00
			Vendor Total:	\$1,895.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1359

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
TWO KEY CONSULTANTS, LLC		100.104.0000.000.2213.331.10000.00.00 0	Training & Development-Instruct Licensed Personnel	\$5,000.00
			Vendor Total:	\$5,000.00
ULINE	102057	100.170.0000.000.2700.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$21,571.53
			Vendor Total:	\$21,571.53
WALKER LAKE DISPOSAL INC.	102157	100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$572.00
			Vendor Total:	\$572.00
WESTERN NEVADA SUPPLY	22580	100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$650.70
			Vendor Total:	\$650.70
WOOD-MIZER CALIFORNIA		100.000.0000.000.0000.000.10000.00.42 5	Vouchers Payable	\$3,981.55
			Vendor Total:	\$3,981.55
			Grand Total:	\$1,230,444.94

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1360      Voucher Date: 03/20/2025      Prepared By: \_\_\_\_\_

Printed: 04/15/2025 09:27:53 AM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$144,201.19 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

Tom Hendrix      President

---

Dawn Carson      Clerk

---

Elmer Bull      Member

---

Darin Farr      Member

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Sherry Parsons      Member

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Bridget Peterson      Member

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James Whisler      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$108,050.21
208	PCFP At-Risk	\$5,472.14
250	Special Education	\$2,569.98
280	Federal Funds	\$26,682.95
290	Food Service Funds	\$1,425.91
		<hr/> <hr/>
		\$144,201.19

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1360

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2670.533.10211.10.00	Telephone – Land Line phone services Check #: 3565	\$2,666.52
		100.101.0000.000.2670.533.10305.31.00	Telephone – Land Line phone services Check #: 3565	\$223.80
			Vendor Total:	\$2,890.32
ACTE MEMBERSHIP		280.631.0000.300.2213.330.10000.00.00	Professional Employee Training & Development Serv Check #: 3566	\$790.00
			Vendor Total:	\$790.00
ACTIVE INTERNET TECHNOLOGIES LLC		100.101.0000.000.2570.330.10000.00.00	Professional Employee Training & Development Serv Check #: 3567	\$1,000.00
			Vendor Total:	\$1,000.00
BUSWEST		100.170.0000.000.2710.614.10000.00.00	Parts Check #: 3568	\$1,283.51
			Vendor Total:	\$1,283.51
BYTESPEED, LLC		280.650.0000.100.1000.654.10902.32.00	Supplies – IT Related <\$999 > 1 year useful life Check #: 3569	\$4,413.75
			Vendor Total:	\$4,413.75
CARESTAFF PARTNERS LLC		100.105.0000.000.2130.340.10000.00.00	Other Professional Services Check #: 3570	\$2,400.00
			Vendor Total:	\$2,400.00
CAROLINA BIOLOGICAL SUPPLY	3000	100.135.0000.100.1000.610.10305.31.00	General Supplies Check #: 3571	\$188.59
			Vendor Total:	\$188.59
CARSON DODGE CHRYSLER	3125			

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1360

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.614.10000.00.00	Parts	\$246.40
		Check #: 3572		
			Vendor Total:	\$246.40
CINTAS CORP				
		100.135.0000.000.2620.610.10305.31.00	General Supplies	\$440.56
		Check #: 3573		
			Vendor Total:	\$440.56
COOPER, BLAKE				
		280.633.0000.000.2400.580.10303.10.00	Travel	\$452.07
		Check #: 3574		
			Vendor Total:	\$452.07
D & S WASTE REMOVAL, INC	4960			
		100.107.0000.000.2580.421.10000.00.00	Garbage / Disposal	\$258.99
		Check #: 3575		237
		100.108.0000.000.2610.421.10000.00.00	Garbage / Disposal	\$2,953.01
		Check #: 3575		
		100.170.0000.000.2730.421.10000.00.00	Garbage / Disposal	\$258.99
		Check #: 3575		
		290.182.0000.000.3100.421.10000.00.00	Garbage / Disposal	\$1,317.44
		Check #: 3575		
			Vendor Total:	\$4,788.43
DAVIS, MARIA C.	102800			
		280.639.0000.200.2190.340.10000.00.00	Other Professional Services	\$808.60
		Check #: 3576		
			Vendor Total:	\$808.60
DEBTBOOK				
		100.101.0000.000.2510.651.10000.00.00	Supplies - Technology - Software	\$14,832.00
		Check #: 3577		
			Vendor Total:	\$14,832.00
DESTINEE HERRERA & KENNETH DANIELS				
		100.109.0000.910.1000.519.10000.00.00	Student Transportation Purchased From	\$1,000.00
		Check #: 3578	Other Source	

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1360

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$1,000.00
FLINN SCIENTIFIC	7765	100.161.0000.192.1000.610.10601.32.00	General Supplies	\$137.76
		Check #: 3579		
			Vendor Total:	\$137.76
GALULA, DANIEL		100.170.0000.000.2710.810.10000.00.00	Dues and Fees	\$50.00
		Check #: 3580		
			Vendor Total:	\$50.00
GROVER SMITH		280.667.0000.000.2213.580.10000.00.00	Staff Travel	\$78.00
		Check #: 3581		
			Vendor Total:	\$78.00
HUCK SALT COMPANY INC.		100.133.0000.000.2620.610.10303.10.00	General Supplies	\$641.90
		Check #: 3582		
			Vendor Total:	\$641.90
INDUSTRIAL MINERALS COMPANY		100.164.0000.188.1000.610.10604.32.00	General Supplies	\$2,266.08
		Check #: 3583		
			Vendor Total:	\$2,266.08
JOSTENS_10600	10600	100.163.0000.000.2410.610.10603.32.00	General Supplies	\$12.50
		Check #: 3584		
			Vendor Total:	\$12.50
KIMBALL MIDWEST	96824	100.170.0000.000.2700.610.10000.00.00	General Supplies	\$307.00
		Check #: 3585		
			Vendor Total:	\$307.00
LAKESHORE LEARNING MATERIALS	11240			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1360

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2100.610.10209.10.00	General Supplies	\$114.71
		Check #: 3586		
			Vendor Total:	\$114.71
LOWE, KEITH III		250.105.0000.200.2319.581.10000.00.00	Travel – Instructional Licensed Personnel	\$119.98
		Check #: 3587		
			Vendor Total:	\$119.98
M.F. BARCELLOS, INC	1560	100.108.0000.000.2610.623.10000.00.00	Bottled Gas	\$2,432.89
		Check #: 3588		
			Vendor Total:	\$2,432.89
MAUPIN, COX, & LEGOY	22060	250.105.0000.200.2318.820.10000.00.00	Judgments Against the School District	\$2,450.00
		Check #: 3589		239
			Vendor Total:	\$2,450.00
MELISSA BAUTISTA		100.109.0000.910.1000.519.10000.00.00	Student Transportation Purchased From Other Source	\$1,000.00
		Check #: 3590		
			Vendor Total:	\$1,000.00
MONTROSE GLASS		100.108.0000.000.2620.430.10601.32.00	Repairs and Maintenance Services	\$630.00
		Check #: 3591		
			Vendor Total:	\$630.00
MOUND HOUSE HARDWARE & STORAGE	96223	100.136.0000.000.2620.610.10208.31.00	General Supplies	\$186.63
		Check #: 3592		
			Vendor Total:	\$186.63
MUSIC & ARTS CENTER	99360	280.719.0000.100.1000.610.10000.00.00	General Supplies	\$3,894.42
		Check #: 3593		
			Vendor Total:	\$3,894.42

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1360

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
N N W O A				
		100.101.0000.920.1000.340.10601.32.00	Other Professional Services	\$6,496.40
		Check #: 3594		
			Vendor Total:	\$6,496.40
NEVADA DRUG & ALCOHOL TESTING INC	101753	100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$494.60
		Check #: 3595		
			Vendor Total:	\$494.60
O'REILLY AUTO PARTS	102278	100.170.0000.000.2700.610.10000.00.00	General Supplies	\$281.07
		Check #: 3596		
		100.170.0000.000.2710.614.10000.00.00	Parts	\$208.08
		Check #: 3596		
		100.170.0000.000.2730.617.10000.00.00	Batt & Antifreeze	\$152.40
		Check #: 3596		
			Vendor Total:	\$640.44
PILGRIM SUPPLY, INC		280.633.0000.000.2100.610.10209.10.00	General Supplies	\$941.40
		Check #: 3597		
			Vendor Total:	\$941.40
PITNEY BOWES GLOBAL FINANCIAL	101970	100.135.0000.000.2410.531.10305.31.00	Postage	\$161.00
		Check #: 3598		
		100.136.0000.000.2410.442.10208.31.00	Rental of Equipment and Vehicles	\$326.40
		Check #: 3598		
		100.164.0000.000.2410.442.10604.32.00	Rental of Equipment and Vehicles	\$223.20
		Check #: 3598		
			Vendor Total:	\$710.60
PROMOUNDS, INC		100.161.0000.920.1000.610.10601.32.00	General Supplies	\$797.98
		Check #: 3599		
			Vendor Total:	\$797.98

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1360

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
PURCHASE POWER	16968	100.136.0000.000.2410.531.10208.31.00	Postage Check #: 3600	\$529.55
			Vendor Total:	\$529.55
SHRED-IT USA		100.121.0000.000.2410.421.10201.10.00	Garbage / Disposal Check #: 3601	\$37.00
			Vendor Total:	\$37.00
SLAKEY BROTHERS INC.	19350	100.108.0000.000.2620.610.10000.00.00	General Supplies Check #: 3602	\$162.39
		100.108.0000.000.2620.612.10203.10.00	Inventoried Supplies/Equipment <\$5000 Check #: 3602	\$9,696.00
			Vendor Total:	\$9,858.39
SOLUTION TREE	100156	280.709.0000.000.2200.653.10000.00.00	Web-based and similar programs Check #: 3603	\$5,680.00
			Vendor Total:	\$5,680.00
SPORT SAFE TESTING SERVICE, INC.		100.163.0000.920.1000.610.10603.32.00	General Supplies Check #: 3604	\$837.00
			Vendor Total:	\$837.00
STARSOUND AUDIO	20039	100.101.0000.910.1000.612.10305.31.00	Inventoried Supplies/Equipment <\$5000 Check #: 3605	\$39,993.66
			Vendor Total:	\$39,993.66
SUNDANCE NEWBRIDGE PUBLISHING		208.212.0000.430.1000.641.10000.00.00	Textbooks Check #: 3606	\$5,472.14
			Vendor Total:	\$5,472.14
SWIVL				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1360

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.709.0000.000.2213.651.10000.00.00	FY18 Title IIA Budget Load AMENDMENT	\$1,575.00
		Check #: 3607		
		280.709.0000.000.2213.652.10000.00.00	Inventoried Supplies/Equipment – IT Related	\$2,230.00
		Check #: 3607	<\$5000	
			Vendor Total:	\$3,805.00
THOMPSON ADVERTISING				
		280.633.0000.000.2100.610.10209.10.00	General Supplies	\$591.86
		Check #: 3608		
			Vendor Total:	\$591.86
TRUCKEE TAHOE LUMBER CO				
		280.912.0000.300.1000.610.10000.00.00	General Supplies	\$5,113.14
		Check #: 3609		
			Vendor Total:	\$5,113.14
US FOODS CHEF'S STORE				
		100.164.0000.320.1000.610.10604.32.00	General Supplies	\$923.53
		Check #: 3610		
			Vendor Total:	\$923.53
VALERIE & RICARDO SALAZAR				
		100.109.0000.910.1000.519.10000.00.00	Student Transportation Purchased From	\$1,000.00
		Check #: 3611	Other Source	
			Vendor Total:	\$1,000.00
VESTIS				
		100.121.0000.000.2620.422.10201.10.00	Janitorial / Custodial Services	\$69.52
		Check #: 3612		
		100.132.0000.000.2620.422.10302.20.00	Janitorial / Custodial Services	\$334.40
		Check #: 3612		
		100.170.0000.000.2730.619.10000.00.00	Uniforms	\$1,308.21
		Check #: 3612		
			Vendor Total:	\$1,712.13
WELLS FARGO VENDOR FINANCIAL SERVICES				

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1360

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.000.2410.442.10305.31.00	Rental of Equipment and Vehicles	\$156.99
		Check #: 3613		
			Vendor Total:	\$156.99
XEROX CORPORATION				
		100.104.0000.000.2210.430.10000.00.00	Repairs and Maintenance Services	\$68.44
		Check #: 3614		
		100.104.0000.000.2210.442.10000.00.00	Rental of Equipment and Vehicles	\$40.03
		Check #: 3614		
		100.107.0000.000.2580.430.10000.00.00	Repairs and Maintenance Services	\$0.27
		Check #: 3614		
		100.107.0000.000.2580.442.10000.00.00	Rental of Equipment and Vehicles	\$22.19
		Check #: 3614		
		100.121.0000.000.2410.430.10201.10.00	Repairs and Maintenance Services	\$637.20
		Check #: 3614		
		100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles	\$333.74
		Check #: 3614		
		100.122.0000.000.2410.430.10202.10.00	Repairs and Maintenance Services	\$808.67
		Check #: 3614		
		100.122.0000.000.2410.442.10202.10.00	Rental of Equipment and Vehicles	\$444.27
		Check #: 3614		
		100.123.0000.000.2410.442.10203.10.00	Rental of Equipment and Vehicles	\$54.12
		Check #: 3614		
		100.123.0000.100.1000.430.10203.10.00	Repairs and Maintenance Services	\$62.58
		Check #: 3614		
		100.127.0000.000.2410.442.10210.10.00	Rental of Equipment and Vehicles	\$437.42
		Check #: 3614		
		100.127.0000.100.1000.430.10210.10.00	Repairs and Maintenance Services	\$562.53
		Check #: 3614		
		100.129.0000.000.2410.442.10209.10.00	Rental of Equipment and Vehicles	\$441.53
		Check #: 3614		
		100.129.0000.100.1000.430.10209.10.00	Repairs and Maintenance Services	\$484.59
		Check #: 3614		
		100.133.0000.000.2410.442.10303.10.00	Rental of Equipment and Vehicles	\$1,117.42
		Check #: 3614		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1360

03/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.134.0000.100.1000.610.10304.20.00 Check #: 3614	General Supplies	\$791.48
		100.135.0000.000.2410.442.10305.31.00 Check #: 3614	Rental of Equipment and Vehicles	\$140.48
		100.135.0000.100.1000.430.10305.31.00 Check #: 3614	Repairs and Maintenance Services	\$250.62
		100.136.0000.000.2410.430.10208.31.00 Check #: 3614	Repairs and Maintenance Services	\$328.32
		100.136.0000.100.1000.430.10208.31.00 Check #: 3614	Repairs and Maintenance Services	\$499.69
		100.165.0000.000.2410.442.10605.32.00 Check #: 3614	Rental of Equipment and Vehicles	\$408.77
		100.165.0000.100.1000.430.10605.32.00 Check #: 3614	Repairs and Maintenance Services	\$510.45
		290.180.0000.000.3100.430.10000.00.00 Check #: 3614	Repairs and Maintenance Services	\$68.44
		290.180.0000.000.3100.442.10000.00.00 Check #: 3614	Rental of Equipment and Vehicles	\$40.03
			Vendor Total:	\$8,553.28
			Grand Total:	\$144,201.19

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1374      Voucher Date: 03/27/2025      Prepared By: \_\_\_\_\_

Printed: 04/15/2025 09:29:06 AM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$1,037,755.75 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

Tom Hendrix      President

---

Dawn Carson      Clerk

---

Elmer Bull      Member

---

Darin Farr      Member

---

Sherry Parsons      Member

---

Bridget Peterson      Member

---

James Whisler      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$907,252.03
230	Adult Education	\$11,016.23
240	State Grants	\$609.90
250	Special Education	\$53,858.08
280	Federal Funds	\$19,693.21
310	Residential Construction Tax	\$25,966.30
360	Bond Issues	\$17,785.00
400	Debt Service Funds	\$1,575.00
		<hr/> <hr/>
		\$1,037,755.75

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1374

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
ACE HARDWARE	200			
		100.162.0000.000.2620.610.10602.50.00 0	General Supplies	\$62.68
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$160.22
			Vendor Total:	\$222.90
AMAZON BUSINESS				
		100.122.0000.000.2220.640.10202.10.00 0	Books and Periodicals	\$815.19
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$216.88
		100.122.0000.100.1000.610.10202.10.00 0	General Supplies	\$106.96
		100.127.0000.000.2130.610.10210.10.00 0	General Supplies	\$211.93
		100.127.0000.000.2220.640.10210.10.00 0	Books and Periodicals	\$59.93 <sup>246</sup>
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$65.14
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$817.90
		100.127.0000.100.1000.616.10210.10.00 0	Teacher Supplies	\$129.15
		100.128.0000.000.2130.610.10211.10.00 0	General Supplies	\$315.55
		100.129.0000.000.2410.615.10209.10.00 0	Snacks, Food & Beverages	\$9.98
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$187.04
		100.133.0000.100.1000.610.10303.00.00 0	General Supplies	\$324.95
		100.135.0000.000.2410.610.10305.31.00 0	General Supplies	\$207.96
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$514.77
		100.135.0000.100.1000.616.10305.31.00 0	Teacher Supplies	\$90.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1374

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$122.32
		100.161.0000.000.2575.610.10601.32.00 0	General Supplies	\$94.37
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$627.95
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$580.98
		100.161.0000.100.1000.616.10601.32.00 0	Teacher Supplies	\$1,466.70
		100.161.0000.384.1000.610.10601.32.00 0	General Supplies	\$26.79
		100.161.0000.920.1000.610.10601.32.00 0	General Supplies	\$434.74
		100.162.0000.000.2410.650.10602.50.00 0	Supplies–Information Technology–related	\$842.32
		100.162.0000.000.2620.610.10602.50.00 0	General Supplies	247 \$219.98
		100.162.0000.170.1000.650.10602.50.00 0	Supplies–Information Technology–related	\$553.56
		240.300.0000.310.1000.610.10601.32.00 0	General Supplies	\$261.61
		280.633.0000.000.2100.610.10209.10.00 0	General Supplies	\$2,336.07
		280.633.0000.000.2100.610.10305.31.00 0	FY21 Grants Budget Loads–Title I	\$8,129.26
		280.709.0000.000.2213.640.10000.00.00 0	Books and Periodicals	\$485.88
			Vendor Total:	\$20,255.86
CINDERLITE TRUCKING CORP	3830			
		100.108.0000.000.2620.610.10605.32.00 0	General Supplies	\$25,058.22
			Vendor Total:	\$25,058.22
CURRICULUM ASSOC INC	4800			
		100.109.0000.100.1000.653.10000.00.00 0	Web–based and similar programs	\$13,224.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1374

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$13,224.00
FLOORING SOLUTIONS OF NEVADA, INC.		310.034.0000.000.4700.450.10601.32.00 0	Construction Services	\$25,966.30
			Vendor Total:	\$25,966.30
FRONTIER		100.101.0000.000.2320.533.10000.00.00 0	Telephone – Land Line phone services	\$465.74
			Vendor Total:	\$465.74
FRONTLINE TECHNOLOGIES, LLC	102627	100.102.0000.000.2570.653.10000.00.00 0	Web-based and similar programs	\$35,840.63
			Vendor Total:	\$35,840.63
HENRIKSEN BUTLER NEVADA, LLC		230.231.0000.610.2100.730.10000.00.00 0	Equipment	\$11,016.23
			Vendor Total:	\$11,016.23
INLAND SUPPLY CO., INC.	10000	100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$1,031.76
		100.123.0000.000.2620.430.10203.10.00 0	Repairs and Maintenance Services	\$207.86
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$3,049.94
		100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$2,000.60
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$269.41
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$436.17
			Vendor Total:	\$6,995.74
JIM MENESINI PETROLEUM		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$9,852.78

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1374

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$9,852.78
JNA CONSULTING GROUP	100066	400.101.0000.000.5000.340.10000.00.00 0	Other Professional Services	\$1,575.00
			Vendor Total:	\$1,575.00
LEXIA LEARNING SYSTEMS, LLC		250.105.0000.200.2100.653.10203.10.00 0	Web-based and similar programs	\$4,800.00
			Vendor Total:	\$4,800.00
LYON COUNTY SHERIFF	P101	100.101.0000.000.2660.340.10000.00.00 0	Other Professional Services	\$42,090.10
			Vendor Total:	\$42,090.10
MATTA, SAGE		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$4,821.25
			Vendor Total:	\$4,821.25
NEVADA DEPT EDUCATION	5516	250.105.0000.200.2318.820.10000.00.00 0	Judgments Against the School District	\$115.00
			Vendor Total:	\$115.00
PAXTON PATTERSON LLC		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$8,742.00
			Vendor Total:	\$8,742.00
PROCARE THERAPY		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$6,000.00
		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$7,230.76
			Vendor Total:	\$13,230.76
ROYAL CARPET ONE FLOOR & HOME				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1374

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2620.610.10000.00.00 0	General Supplies	\$222,289.05
			Vendor Total:	\$222,289.05
SILVER STATE SIGN LANGUAGE LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$13,460.00
			Vendor Total:	\$13,460.00
SOLIANT HEALTH, LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$6,087.82
			Vendor Total:	\$6,087.82
STAPLES ADVANTAGE	99736	100.101.0000.100.1000.610.10211.10.00 0	General Supplies	\$1,499.60
		100.101.0000.100.1000.610.10303.10.00 0	General Supplies	\$1,499.60 <sup>250</sup>
		100.101.0000.100.1000.610.10601.32.00 0	General Supplies	\$1,499.60
		100.101.0000.100.1000.610.10604.32.00 0	General Supplies	\$1,499.60
		100.101.0000.100.1000.610.10605.32.00 0	General Supplies	\$1,499.60
			Vendor Total:	\$7,498.00
TAHOE SUPPLY CO.	11238	100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$472.34
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$102.82
			Vendor Total:	\$575.16
THE STEPPING STONES GROUP LLC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$11,343.25
			Vendor Total:	\$11,343.25
TRANE U.S. INC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1374

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.4700.450.10208.31.00 0	Construction Services	\$519,388.75
			Vendor Total:	\$519,388.75
US MODULAR GROUP, INC		360.022.0000.000.4600.340.10000.00.00 0	Other Professional Services	\$17,785.00
			Vendor Total:	\$17,785.00
VEX ROBOTICS, INC		100.163.0000.380.1000.610.10603.32.00 0	General Supplies	\$3,365.36
		240.300.0000.395.1000.650.10603.32.00 0	Supplies-Information Technology-related	\$348.29
			Vendor Total:	\$3,713.65
WEDCO INC.	22320	100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$97.40 <sup>251</sup>
			Vendor Total:	\$97.40
WESTERN NEVADA SUPPLY	22580	100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$3,250.00
		100.108.0000.000.2620.610.10302.20.00 0	General Supplies	\$1,278.00
		100.108.0000.000.2620.610.10601.32.00 0	General Supplies	\$3,217.44
		100.108.0000.000.2620.610.10603.32.00 0	General Supplies	\$514.84
		100.108.0000.000.2620.610.10604.32.00 0	General Supplies	\$413.32
		100.108.0000.000.2620.610.10605.32.00 0	General Supplies	\$464.00
		100.108.0000.000.2620.612.10605.32.00 0	Inventoried Supplies/Equipment <\$5000	\$1,475.00
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$545.26
			Vendor Total:	\$11,157.86

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1374 03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
WILD WEST MOTORS, INC	8442	100.170.0000.000.2710.614.10000.00.00	Parts	\$87.30

Vendor Total: \$87.30

Grand Total: \$1,037,755.75

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1375      Voucher Date: 03/27/2025      Prepared By: \_\_\_\_\_

Printed: 03/27/2025 04:00:18 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$236,464.12 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

Tom Hendrix      President

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Dawn Carson      Clerk

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Elmer Bull      Member

---

Darin Farr      Member

---

Sherry Parsons      Member

---

Bridget Peterson      Member

---

James Whisler      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$225,553.77
240	State Grants	\$4,542.34
280	Federal Funds	\$6,368.01
		<hr/> <b>\$236,464.12</b>

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1375

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2670.533.10206.10.00 <b>Check #: 3615</b>	Telephone – Land Line phone services	\$141.33
		100.101.0000.000.2670.533.10303.10.00 <b>Check #: 3615</b>	Telephone – Land Line phone services	\$139.35
		100.101.0000.000.2670.533.10605.32.00 <b>Check #: 3615</b>	Telephone – Land Line phone services	\$129.14
		100.170.0000.000.2710.534.10000.00.00 <b>Check #: 3615</b>	Telephone – Cell phone services	\$23.53
			Vendor Total:	<u>\$433.35</u>
BALL HORTICULTURAL COMPANY		240.300.0000.310.1000.610.10603.32.00 <b>Check #: 3616</b>	General Supplies	\$3,777.16
			Vendor Total:	<u>\$3,777.16</u>
CARESTAFF PARTNERS LLC		100.105.0000.000.2130.340.10000.00.00 <b>Check #: 3617</b>	Other Professional Services	\$960.00
			Vendor Total:	<u>\$960.00</u>
CATALINA PRODUCTS INTERNATIONAL, LLC		100.108.0000.000.2620.430.10303.10.00 <b>Check #: 3618</b>	Repairs and Maintenance Services	\$9,876.40
			Vendor Total:	<u>\$9,876.40</u>
CINTAS CORP		100.135.0000.000.2620.610.10305.31.00 <b>Check #: 3619</b>	General Supplies	\$919.30
			Vendor Total:	<u>\$919.30</u>
CUSTOM INK LLC		100.128.0000.100.1000.610.10211.10.00 <b>Check #: 3620</b>	General Supplies	\$4,030.87
			Vendor Total:	<u>\$4,030.87</u>
DAVIS, MARIA C.	102800			

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1375

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.000.0000.000.0000.000.10000.00.42 <b>Check #: 3621</b>	Accounts Payable.	\$1,492.79
		280.639.0000.200.2190.340.10000.00.00 <b>Check #: 3621</b>	Other Professional Services	\$150.00
			Vendor Total:	\$1,642.79
DEPARTMENT OF PUBLIC SAFETY	14394			
		100.102.0000.000.2570.340.10000.00.00 <b>Check #: 3622</b>	Other Professional Services	\$1,165.25
			Vendor Total:	\$1,165.25
FASTENAL	100980			
		100.123.0000.000.2620.610.10203.10.00 <b>Check #: 3623</b>	General Supplies	\$39.93
		280.912.0000.300.1000.612.10000.00.00 <b>Check #: 3623</b>	Inventoried Supplies/Equipment <\$5000	\$4,407.91
				255
			Vendor Total:	\$4,447.84
GRAND CANYON UNIVERSITY				
		100.101.0000.000.2213.560.10000.00.00 <b>Check #: 3624</b>	Tuition	\$1,783.00
			Vendor Total:	\$1,783.00
GRIZZLY INDUSTRIAL	8831			
		280.912.0000.300.1000.610.10000.00.00 <b>Check #: 3625</b>	General Supplies	\$158.24
			Vendor Total:	\$158.24
JOSTENS_10600	10600			
		100.162.0000.000.2410.610.10602.50.00 <b>Check #: 3626</b>	General Supplies	\$163.05
			Vendor Total:	\$163.05
LYON COUNTY SCHOOL DIST._99346	99346			
		100.101.0000.000.2310.610.10000.00.00 <b>Check #: 3627</b>	General Supplies	\$363.00
		100.101.0000.000.2320.610.10000.00.00 <b>Check #: 3627</b>	General Supplies	\$40.00

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1375

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$403.00
MAUPIN, COX, & LEGOY	22060	100.101.0000.000.2320.340.10000.00.00 Check #: 3628	Other Professional Services	\$3,981.25
			Vendor Total:	\$3,981.25
MOHAWK LIFTS, LLC		100.170.0000.000.2700.612.10000.00.00 Check #: 3629	Inventoried Supplies/Equipment <\$5000	\$8,847.35
			Vendor Total:	\$8,847.35
MUSIC & ARTS CENTER	99360	100.101.0000.910.1000.612.10302.20.00 Check #: 3630	Inventoried Supplies/Equipment <\$5000	\$6,454.95
		100.101.0000.910.1000.612.10304.20.00 Check #: 3630	Inventoried Supplies/Equipment <\$5000	\$2,651.74
		100.101.0000.910.1000.612.10603.32.00 Check #: 3630	Inventoried Supplies/Equipment <\$5000	\$30,958.35
			Vendor Total:	\$40,065.04
NV ENERGY_19040	19040	100.108.0000.000.4700.340.10208.31.00 Check #: 3631	Other Professional Services	\$15,829.00
			Vendor Total:	\$15,829.00
ORIENTAL TRADING CO.,INC.	15565	280.633.0000.000.2100.610.10210.10.00 Check #: 3632	General Supplies	\$1,651.86
			Vendor Total:	\$1,651.86
PARSONS, SHERRY		100.101.0000.000.2310.580.10000.00.00 Check #: 3633	Staff Travel	\$228.08
			Vendor Total:	\$228.08
REALITYWORKS		240.300.0000.310.1000.610.10601.32.00 Check #: 3634	General Supplies	\$765.18

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1375

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$765.18
REDWOOD TOXICOLOGY LAB		100.165.0000.920.1000.610.10605.32.00 <b>Check #: 3635</b>	General Supplies	\$1,074.19
			Vendor Total:	\$1,074.19
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00 <b>Check #: 3636</b>	General Supplies	\$447.90
		100.108.0000.000.2620.610.10201.10.00 <b>Check #: 3636</b>	General Supplies	\$309.46
		100.108.0000.000.2620.610.10205.10.00 <b>Check #: 3636</b>	General Supplies	\$463.83
			Vendor Total:	\$1,221.19
RPC ROOF CONSULTING SERVICES		100.108.0000.000.4700.340.10202.10.00 <b>Check #: 3637</b>	Other Professional Services	\$4,940.00
		100.108.0000.000.4700.340.10205.10.00 <b>Check #: 3637</b>	Other Professional Services	\$11,440.00
		100.108.0000.000.4700.340.10211.10.00 <b>Check #: 3637</b>	Other Professional Services	\$24,100.00
			Vendor Total:	\$40,480.00
SHRED-IT USA		100.101.0000.000.2510.340.10000.00.00 <b>Check #: 3638</b>	Other Professional Services	\$84.00
			Vendor Total:	\$84.00
STARSOUND AUDIO	20039	100.101.0000.910.1000.612.10605.32.00 <b>Check #: 3639</b>	Inventoried Supplies/Equipment <\$5000	\$22,713.70
			Vendor Total:	\$22,713.70
SUBSCRIPTION SERVICES OF AMERICA	99199	100.164.0000.100.1000.640.10604.32.00 <b>Check #: 3640</b>	Books and Periodicals	\$590.65

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1375

03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
WESTERN GOVERNORS UNIVERSITY				\$590.65
		100.101.0000.000.2213.560.10000.00.00	Tuition	\$7,850.00
		<b>Check #: 3641</b>		
				Vendor Total:
WESTERN NEVADA COLLEGE_99219	99219			\$7,850.00
		100.104.0000.300.1000.320.10000.00.00	Professional Educational Services	\$56,449.60
		<b>Check #: 3642</b>		
				Vendor Total:
XEROX CORPORATION				\$56,449.60
		100.101.0000.000.2320.430.10000.00.00	Repairs and Maintenance Services	\$143.37
		<b>Check #: 3643</b>		
		100.101.0000.000.2320.442.10000.00.00	Rental of Equipment and Vehicles	\$128.02
		<b>Check #: 3643</b>		258
		100.126.0000.000.2410.442.10206.10.00	Rental of Equipment and Vehicles	\$333.74
		<b>Check #: 3643</b>		
		100.126.0000.100.1000.430.10206.10.00	Repairs and Maintenance Services	\$1,090.42
		<b>Check #: 3643</b>		
		100.132.0000.000.2410.442.10302.20.00	Rental of Equipment and Vehicles	\$1,006.70
		<b>Check #: 3643</b>		
		100.133.0000.000.2410.442.10303.10.00	Rental of Equipment and Vehicles	\$35.31
		<b>Check #: 3643</b>		
		100.135.0000.000.2410.442.10305.31.00	Rental of Equipment and Vehicles	\$591.79
		<b>Check #: 3643</b>		
		100.135.0000.100.1000.430.10305.31.00	Repairs and Maintenance Services	\$361.15
		<b>Check #: 3643</b>		
		100.164.0000.000.2410.442.10604.32.00	Rental of Equipment and Vehicles	\$562.04
		<b>Check #: 3643</b>		
		100.164.0000.100.1000.550.10604.32.00	Printing and Binding	\$620.24
		<b>Check #: 3643</b>		
				Vendor Total:
				\$4,872.78

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1375 03/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Grand Total: \$236,464.12

End of Report

## Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** Harman Bains, Executive Director of Operations  
**Re:** Facilities Master Plan Process update

---

**Recommendation:**

The Board of Trustees accept an update from Orcutt | Winslow on the 10-year Facilities Master Plan.

**Background Information:**

Since March 2024, Orcutt | Winslow has been collaborating with all stakeholders of the Lyon County School District in partnership with Ameresco and Zonda to develop a comprehensive 10-year Facilities Master Plan for the district. The planning process is now approaching its final stages, and the team would like to present a detailed update to the Board of Trustees to gather any final feedback and guidance.

**Budget Considerations:**

N/A

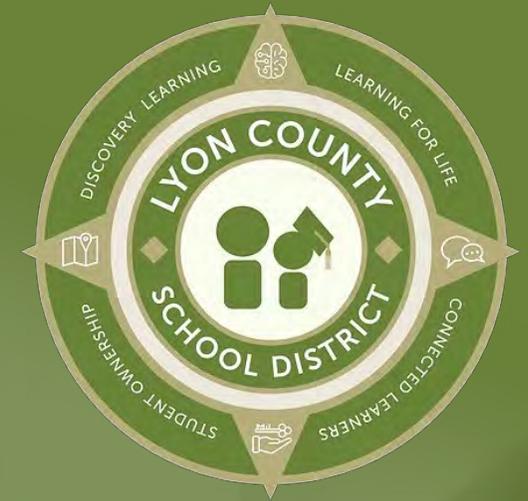
**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

Orcutt | Winslow FMP update slide deck

*Respectfully Submitted,  
Harman Bains, Executive Director of Operations*



Lyon County School District

# Facilities Master Planning <sup>261</sup>

Governing Board Update  
4.22.25

orcutt | winslow

AMERESCO  
Green • Clean • Sustainable

Zonda™

# Agenda

- 1 Process Review
- 2 Campus Prioritization
- 3 Typical Enhancements
- 4 Campus Enhancements
- 5 Next Steps

# Your Team

orcutt | winslow ..... Architecture & Planning

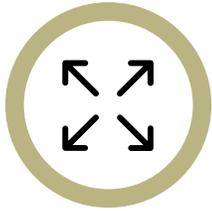
**AMERESCO** ..... Facility Conditions  
Green • Clean • Sustainable Analysis

**Zonda** ..... Demographic Analysis

# Process



# Data Streams



## Capacity & Demographics

**Capacity** is the ability for the facility to accommodate the appropriate amount of enrolled students.

**Demographics** looks at the demand that will be placed on the facility due to enrollment projections



## Adequacy

**Adequacy** is a measure of the sufficiency of campuses to support current needs and purpose.



## Suitability

**Suitability** is more aspirational, and a forward model compared to adequacy. It looks at the ability of spaces to support transformational needs.



## Facility Conditions

**Condition** relates to the physical assets of a space and their associated useful life. This takes into consideration things like ensuring a functional air conditioning system.

# Campus Walks

The team walked every campus with administration and staff to learn about the facility and map out areas of opportunity.





# Group Breakout Discussion

Pre-K, Elementary, Intermediate and High School will all have unique needs. Break out into groups to reflect on the needs that would be desired at all levels.



1

## Break into groups of 6-10 people.

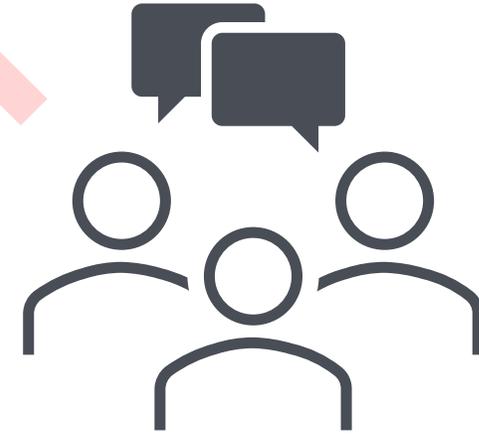
1. Develop answers to the question, “**What programs, experiences or resources help to develop the identified skills**”
2. Develop answers to the question, “**What changes to the learning environment should this team consider?**”



2

## Gallery Walk & Consensus Building

1. Each group reports out their statements to the larger committee.
2. With the supplied dots, vote to identify the statements you align most with.



# Engagements

At each area, the team engaged with the local community to gather feedback. First the team presented modern trends in learning environments. Then the community was asked a series of questions via an online poll, and then were asked to discuss in more depth the concepts that came to the forefront.



# Recurring Themes

The below are themes that were consistent across schools.

1. **Enrollment Pressures:** Many schools anticipating growth.
2. **Facility and Outdoor Needs:** Schools often lack hardscaping, shade structures, storage, and functional outdoor spaces.
3. **Program Expansion:** STEAM, CTE, SEL, and arts programs frequently require more space and resources.
4. **Traffic and Parking:** Common drop-off, pick-up, and parking challenges across all areas.
5. **Shared and Repurposed Spaces:** Creative adaptations (e.g., locker rooms as storage) sometimes compromise functionality.

# Key Focus Areas by Level

The below outlines recurring themes that applied to specific grade level.

1. **Elementary Schools:** Emphasize outdoor learning spaces, STEAM resources, and safety improvements (e.g., sidewalks and secure drop-off zones).
2. **Intermediate Schools:** Prioritize functional outdoor spaces, and support for growing maker spaces and STEM programs.
3. **High Schools:** Focus on expanding CTE, science, and fine arts programs, repurposing underused spaces (e.g., lockers, gyms), and improving outdoor functionality and safety.

# Elementary Schools

The below outlines recurring themes that applied to the elementary schools, regardless of area.

- 1. Enrollment and Space Pressures:** Shared spaces such as libraries, professional development rooms, and old offices are being repurposed, often reducing dedicated spaces for special programs (e.g., EL, SPED). Many elementary schools are at or near capacity, with portable classrooms being a common solution.
- 2. Outdoor and Playground Needs:** Schools emphasize the need for improved outdoor spaces, such as: Turf or shaded areas for outdoor learning and waiting. Playground enhancements, including separating age groups and replacing old equipment (e.g., swings at Silver Stage Elementary). Hardscaping improvements, like sidewalks and circulation upgrades, are often requested.
- 3. Program and Resource Gaps:** STEAM programs are growing, but many schools lack the equipment or curriculum to fully support them. Specials such as PE and SEL are frequently held in non-dedicated spaces like hallways or cafeterias.
- 4. Security and Accessibility:** Inadequate sidewalks and traffic flow patterns at pickup/drop-off areas create safety concerns. Lack of ADA-compliant restrooms in schools like Yerington Elementary highlights accessibility gaps.
- 5. Storage Challenges:** Limited storage space forces custodial supplies, Foss kits, and other materials into hallways or shared classrooms.

# Intermediate/Middle Schools

The below outlines recurring themes that applied to the intermediate/middle schools, regardless of area.

- 1. Outdoor and PE Needs:** Fields are frequently unsafe or underutilized due to poor maintenance (e.g., sloped field at Silver Stage Intermediate). Schools lack shade structures, turf, and trees for outdoor PE and recess activities.
- 2. Repurposed and Underutilized Spaces:** Locker rooms and hall lockers are rarely used and often converted to storage or SPED spaces. Unused areas like outdated kitchens or multipurpose rooms are adapted for new purposes, sometimes inefficiently.
- 3. Program Expansion Needs:** Maker spaces and specials like band, choir, and engineering are popular but often lack adequate space or equipment. Interest in hydroponic gardens and other STEM initiatives is growing, but resources and space remain limited.
- 4. Traffic and Circulation Issues:** Poorly designed drop-off and pick-up lanes, as well as awkward circulation in cafeterias and multipurpose areas, affect efficiency and safety.
- 5. Storage Limitations:** Lack of storage across schools often results in hallways, locker rooms, or classrooms being used for miscellaneous purposes (e.g., wrestling mats at Silver Stage Intermediate).

# High Schools

The below outlines recurring themes that applied to the high schools, regardless of area.

- 1. Program Expansion:** Strong demand for Career and Technical Education (CTE) programs, such as: Health sciences, CNA, and sports medicine. Agriculture, which often lacks the space for hands-on activities (e.g., dissections). STEAM and fine arts programs (e.g., band and drama) suffer from inadequate performance spaces, such as the lack of an auditorium or stage.
- 2. Repurposed and Shared Spaces:** Spaces like libraries, cafeterias, and gyms are often shared for professional development or community events, limiting access for students. Locker rooms and hall lockers are underused and could be repurposed.
- 3. Facility and Safety Concerns:** Supervision and security issues in locker rooms (e.g., blind corners at Silver Stage High). Poor acoustics in gyms and lack of functional partitions for multipurpose spaces. Narrow doors and poor accessibility in key areas.
- 4. Outdoor and Shade Needs:** Outdoor spaces like lunch areas and fields need more shade canopies or turf to be functional year-round. Schools with solar infrastructure (e.g., Silver Stage High) might leverage it for additional outdoor improvements.
- 5. Traffic and Parking:** Dedicated bus lanes are helpful but often not enough to address broader traffic flow challenges during drop-off and pick-up times.

# Facility Conditions

## Facility Conditions Index (FCI)

- A measure widely used in building industry to represent the physical condition of a given facility.

$$\text{FCI} = \frac{\text{Estimated Cost of Repairs + Replacements}}{\text{Replacement Value}}$$

## FCI Recommendations

- Industry standard guidelines for aligning FCI to overall conditions.

## 65% Rule

- Once the FCI of a facility exceeds 65%, it may be financially imprudent to continue investing in the building.

FCI	Rating
Above 30%	Critical
10% - 30 %	Poor
5-10%	Fair
Below 5%	Good

# Facility Conditions

## Urgent

- Work that should be performed within the next year to maintain facility integrity

## High

- Work that should be performed in the next 1-3 years

## Medium

- Work that should be performed in the next 3-5 years

## Low

- Work that should be performed after 5 years or more

## Priority Considerations

### Element's Overall Condition

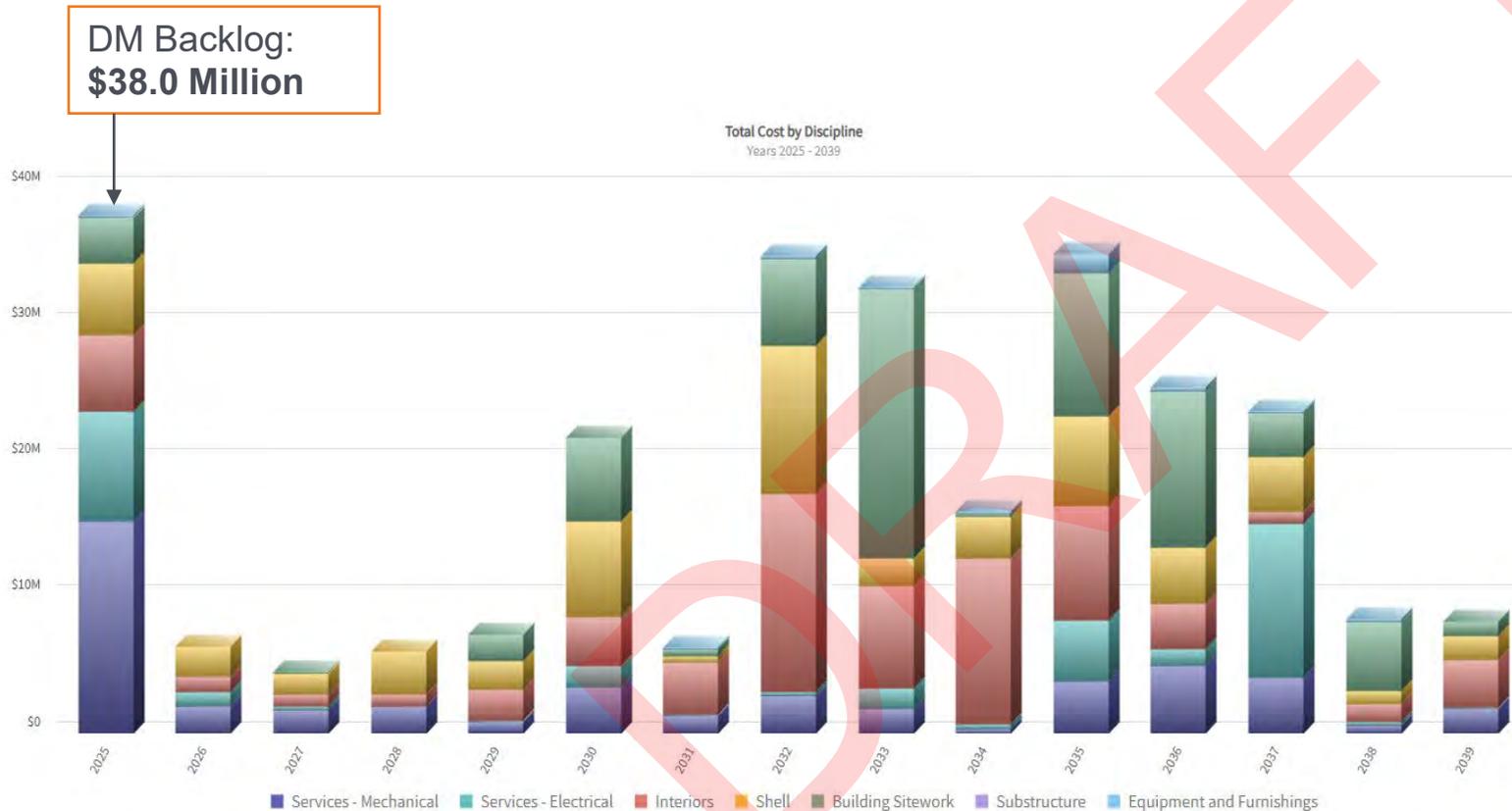
- ✓ Urgency of Action
- ✓ Expected Useful Life
- ✓ Deterioration rate
- ✓ Accessibility Concerns
- ✓ Life Safety/ Code Issues
- ✓ Risk of Building Shutdown
- ✓ Effect on Security
- ✓ Impact to Operational/Energy Savings

# FCA – Work Completed

1. Ameresco performed Facility Condition Assessments on the LCSD portfolio
  - ~1,280,000 sq.ft.
  - 86 Assets
2. Developed life cycle cost profiles for each facility
3. Quantified the portfolios short- and long-term renewal needs
4. Ranked renewal needs based on both current and potential risks



# Capital Needs Profile



1. Displays the lifecycle forecast of each element within each asset rolled up for the portfolio.
2. The deferred maintenance backlog is **\$38.0 Million (2025)**<sup>278</sup>
3. With the deferred maintenance backlog now quantified, it is recommended to address the backlog by order of Priority.

*Life cycle forecasts have been established for the major building elements for each asset. This determines the capital renewal budget requirements over time and includes hard and soft costs.*

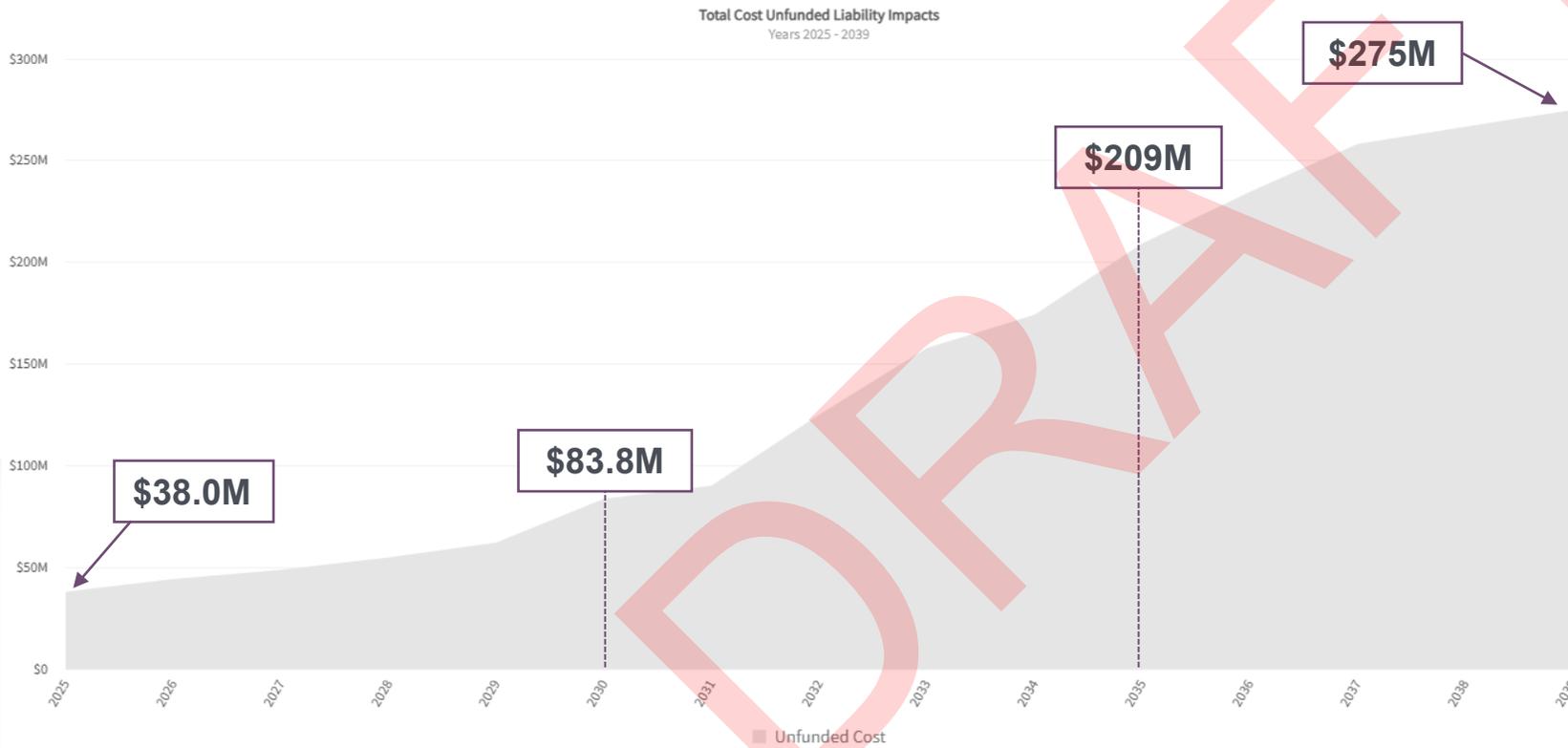
# Capital Needs by Priority



1. In 2025, roughly **\$28.5 Million** of the portfolio's needs are categorized as High priorities
2. \$28.5M represents roughly **75%** of the portfolios deferred maintenance backlog <sup>279</sup>
3. Each year, unaddressed capital needs are deferred impacting the Cumulative Total Liability

Priority	2025	2026	2027	2028	2029
Low	\$ 308,935	\$ 60,802	\$ 70,000	\$ 65,635	\$ 2,286,072
Medium	\$ 9,082,684	\$ 2,734,910	\$ 3,386,940	\$ 5,848,818	\$ 4,718,859
High	\$ 28,555,912	\$ 3,554,323	\$ 1,030,973	\$ 168,119	\$ 249,999

# Projected Total Liability



1. Represented in current year dollars, the **cumulative total liability** is predicted to increase from **\$38.0M to \$275M** over the next 15-years.

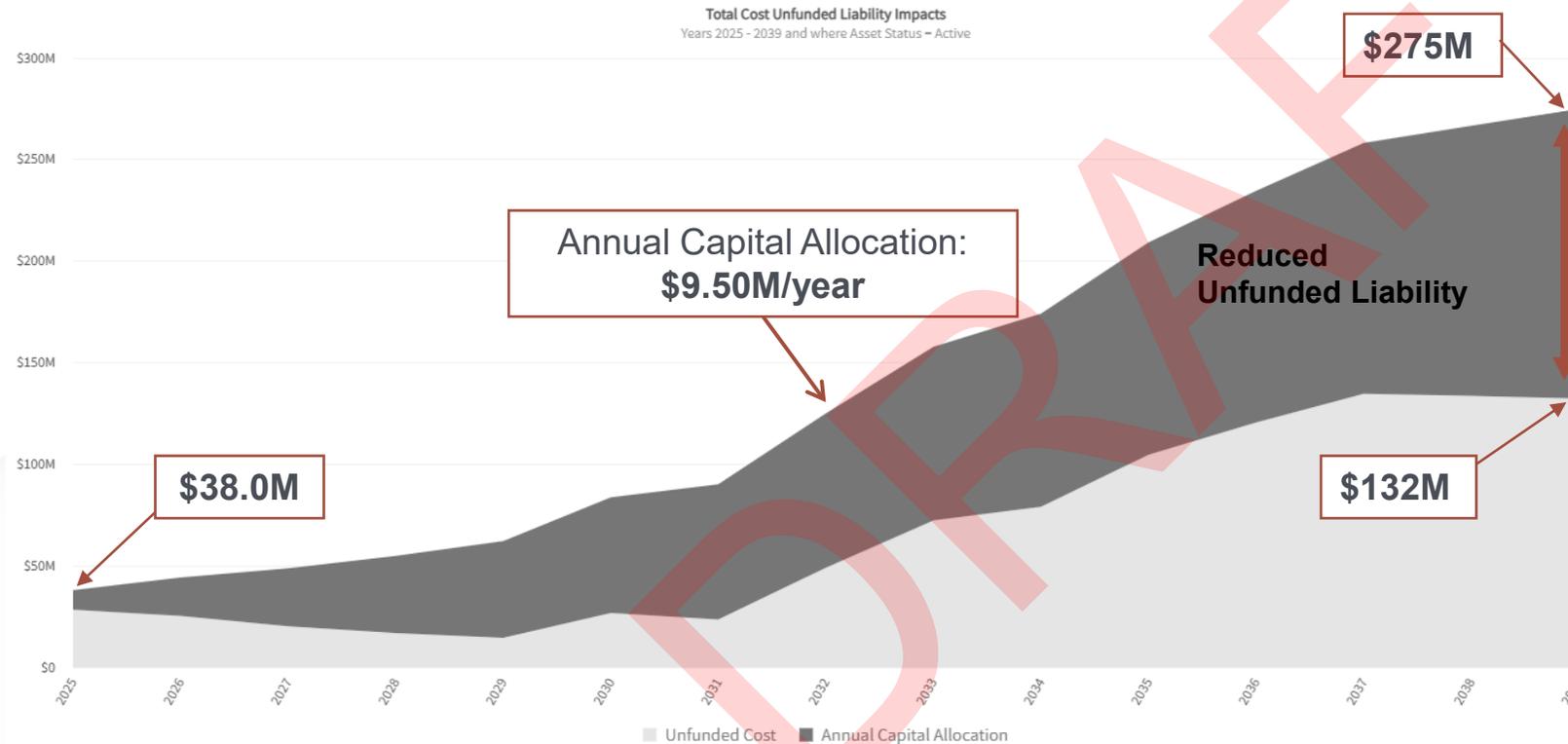
2. Over the **next 5-years**, the needs will increase by around 2.21x from **\$38.0M to \$83.8M**.

3. Over the **next 10-years**, the needs will increase by about 5.50x from **\$38.0M to \$209M**.

280

*The total liability represents the cumulative renewal needs of the portfolio based on the findings and results obtained from the life cycle renewal cost analysis.*

# Proj. Unfunded Liability

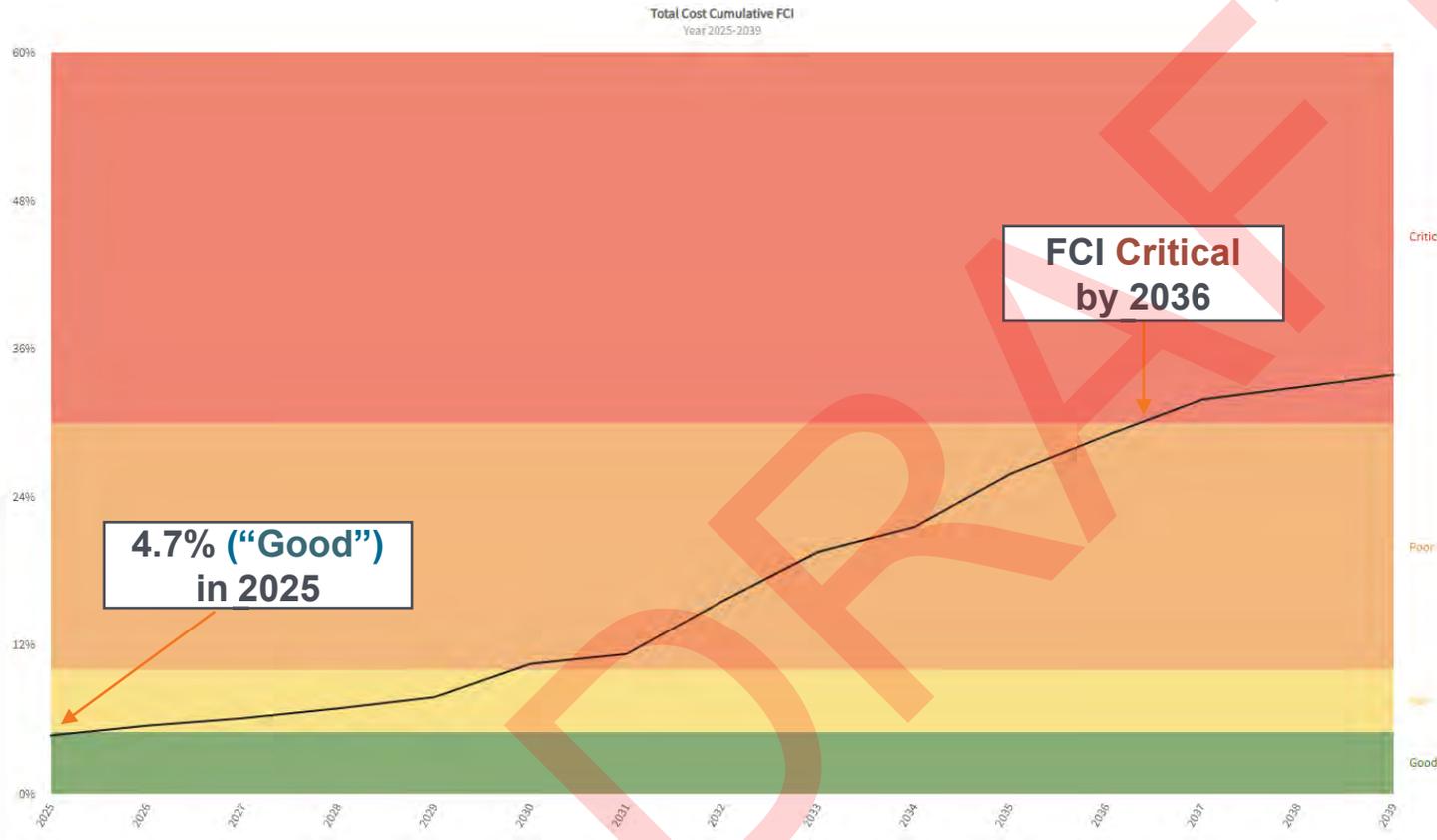


1. The chart represents the impact of planned capital renewal using the average annual funding stream of **\$9.50M per year**.
2. In this example, the total liability of \$275M in 2039 is reduced to an **unfunded liability of \$132M** <sup>281</sup> but still suggests a funding gap exists.
3. To quantify the funding appropriation needs of the portfolio, Ameresco recommends using the **Facility Condition Index (FCI)**.

The projected unfunded liability represents the remaining cumulative capital needs with funding applied. In this case, the annual funding amount was an average of \$9.50M/year.

Note: Industry standards suggest a 2% CRV (minimum) for capital renewal (APPA)

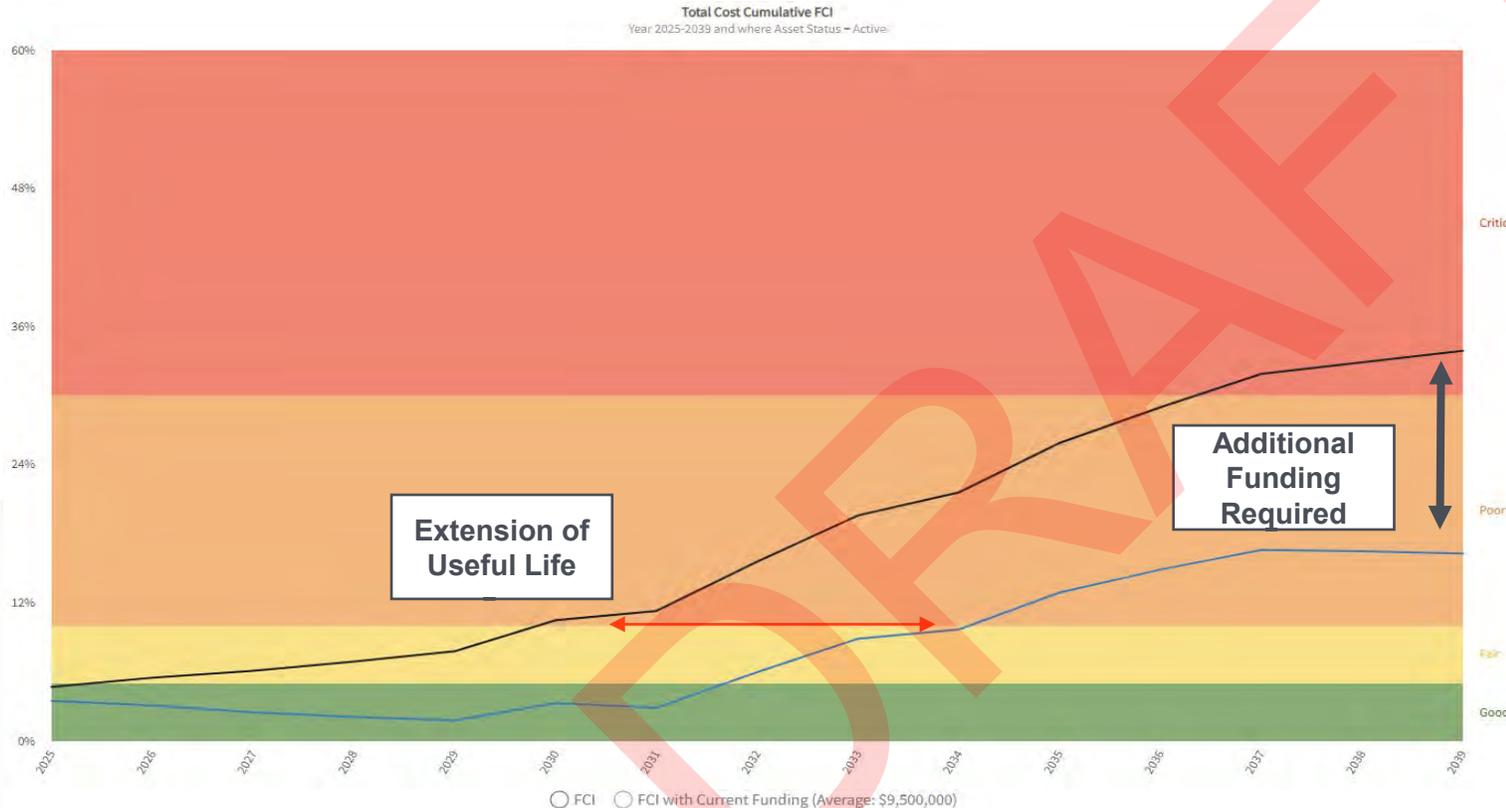
# FCI Unfunded (15 years)



1. The chart shows the risk of aging infrastructure; with growing levels of deferred maintenance backlog over time.
2. The **FCI of 4.7%** places the portfolio into the “**Good**” range. <sup>282</sup>
3. Unfunded, the FCI will accelerate to “**Critical**” (>30%) by **2036**.

The projected facility condition index (FCI) displays the relative levels of risk of the portfolio over time, represented in percent risk (%)

# FCI Funded (15 years)



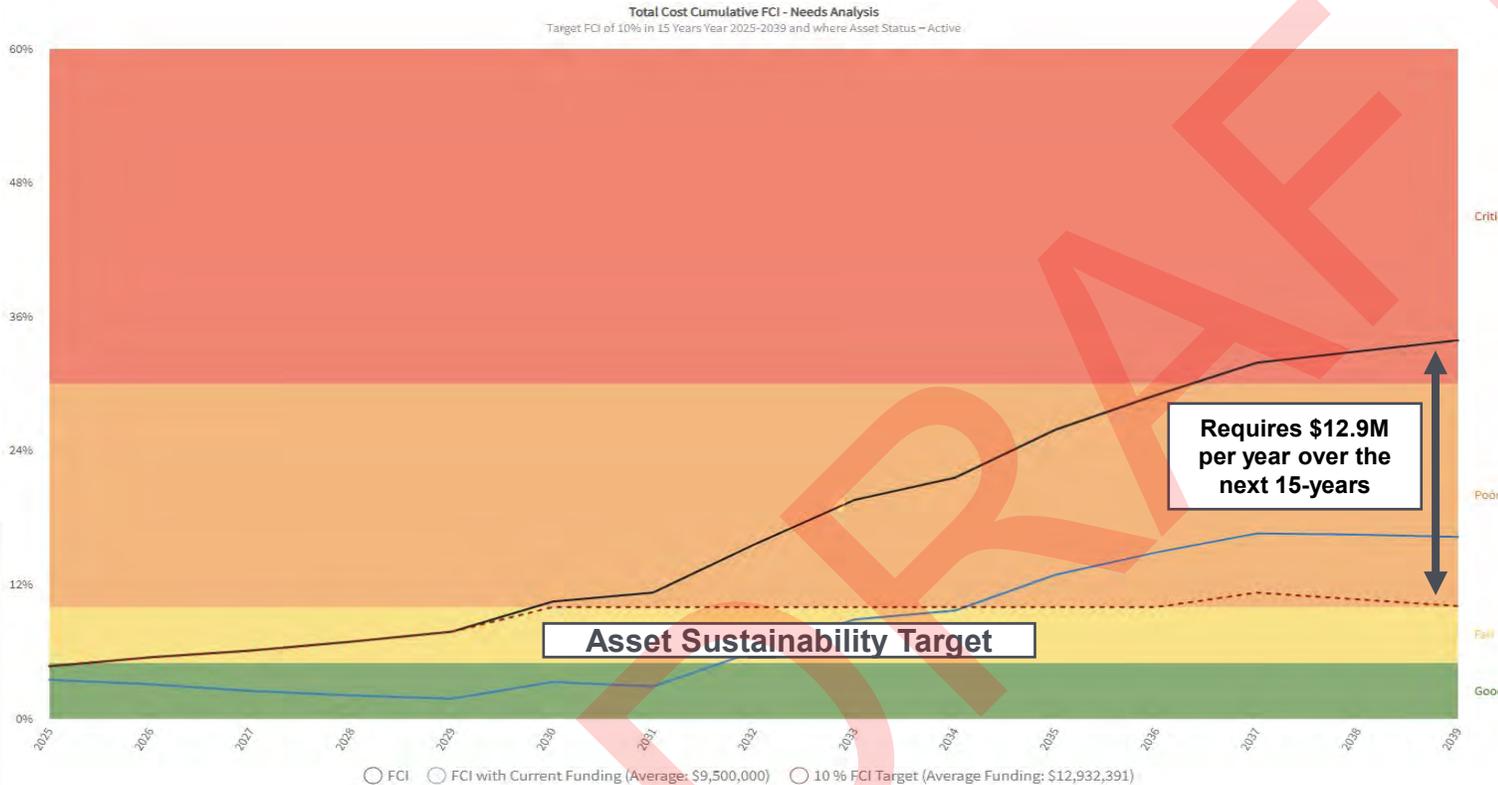
1. With funding (\$9.50M/yr), the blue line shows a shallower profile; delaying the migration to **Critical** until 2052.

2. From a funding appropriation standpoint, more funding is required to sustain the portfolio at an acceptable level of risk 283

3. Establishing an “**Asset Sustainability Target**” is a best practice for managing such risk

Overlaying and projecting the average annual capital funding of \$9.50M/yr delays the migration of “Portfolio” FCI to **Critical** for at least the next 15 years.

# FCI w/ Asset Sustainability



1. The buildings will require **\$12.9M per year of capital funding** to achieve an FCI of 10% by 2039; amounting to **\$194M** over the period
2. Over 10-years (2035), the portfolio **requires \$9.3M per year or \$93M** to maintain asset sustainability 284
3. Understanding funding appropriation needs at the portfolio level helps decision makers prioritize assets and prepare data-defensible capital improvement plans

The chart represents the amount of funding required to achieve an Asset Sustainability Target (10% FCI); showing both current levels of funding and the funding needed

# FCI By Campus

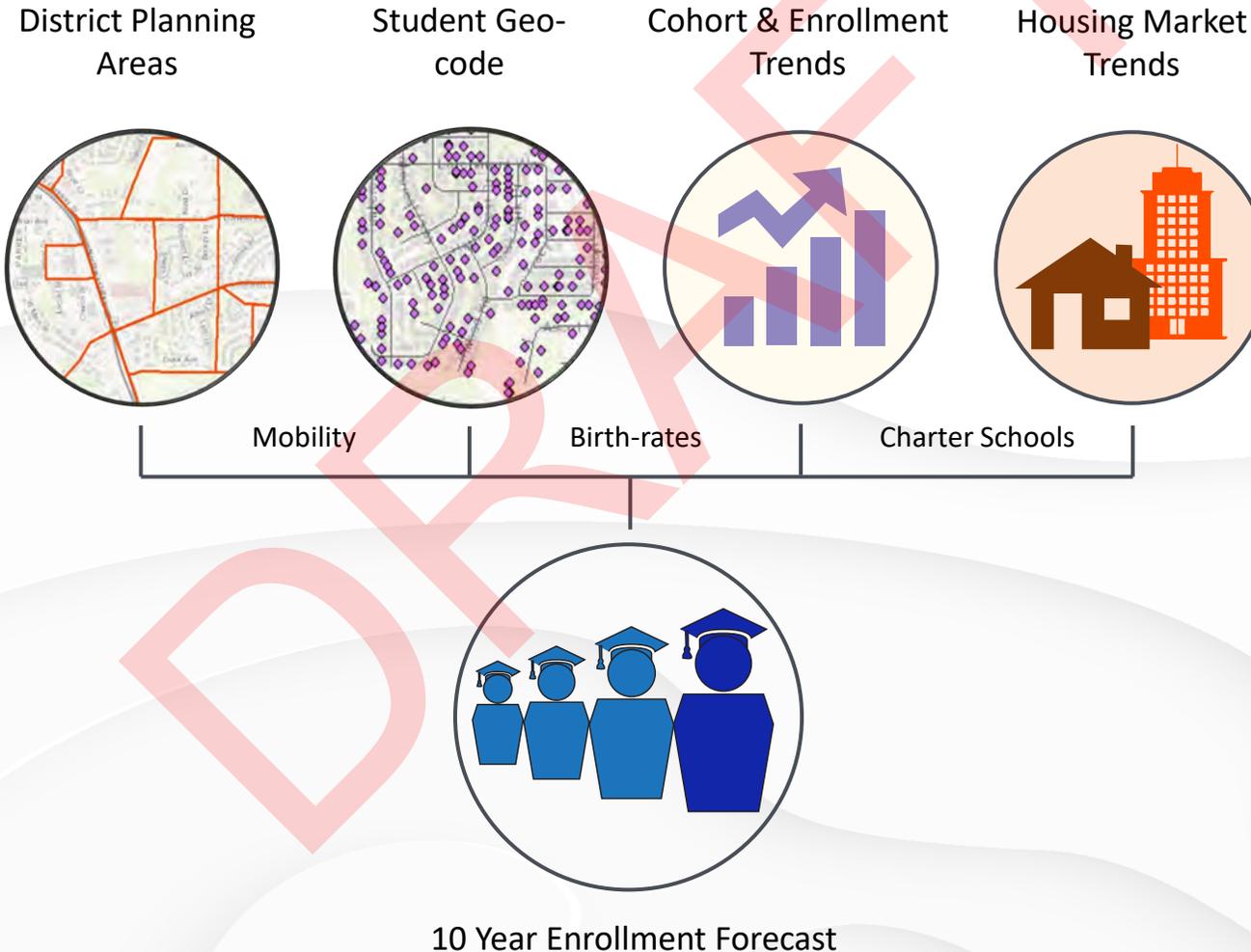
The below chart shows the FCI at each campus *if no action is taken*. Ongoing maintenance and future investment will change the campus score over time.

Name	Current Replacement Value (CRV)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11
Dayton Intermediate School	\$ 52,320,977	12.5%	12.6%	12.7%	14.9%	16.0%	16.5%	16.8%	18.5%	21.1%	21.1%	37.5%
Yerington Intermediate School	\$ 28,936,051	11.2%	12.5%	12.6%	12.6%	12.7%	17.8%	18.2%	19.1%	22.2%	22.5%	24.2%
Dayton Elementary School	\$ 29,685,696	10.5%	11.0%	11.0%	11.1%	11.7%	14.6%	14.6%	19.3%	21.7%	23.0%	29.7%
Yerington District Office	\$ 10,411,709	10.4%	11.2%	11.3%	11.4%	11.7%	13.7%	18.4%	21.4%	22.2%	25.2%	30.7%
Silver Stage Middle School	\$ 42,945,539	7.3%	7.3%	7.3%	8.2%	10.1%	12.2%	12.5%	15.0%	15.1%	16.2%	16.9%
Fernley Intermediate School	\$ 42,661,075	6.3%	8.1%	9.7%	10.1%	10.2%	14.4%	17.1%	18.7%	22.8%	23.9%	29.1%
Yerington Elementary School	\$ 26,333,425	6.0%	6.5%	6.8%	7.2%	7.2%	10.9%	11.5%	18.3%	19.6%	21.1%	27.3%
Smith Valley School	\$ 39,762,366	5.8%	7.1%	7.7%	8.3%	8.8%	10.2%	11.2%	13.2%	14.0%	17.2%	20.4%
Silver Stage Elementary School	\$ 26,092,764	5.8%	7.0%	7.0%	7.9%	13.3%	14.6%	15.9%	20.7%	23.2%	24.2%	27.9%
Yerington High School	\$ 57,910,434	4.5%	7.6%	8.0%	9.6%	11.0%	14.9%	15.4%	19.3%	19.7%	21.7%	23.2%
Dayton High School	\$ 79,740,397	4.4%	4.6%	4.6%	4.6%	4.9%	6.3%	6.4%	11.8%	20.2%	21.8%	24.1%
Cottonwood Elementary School	\$ 30,865,330	3.0%	3.7%	3.8%	3.9%	4.5%	6.0%	6.7%	9.1%	9.5%	10.6%	20.2%
Sutro Elementary School	\$ 30,670,993	2.6%	4.7%	4.8%	5.9%	6.3%	6.6%	6.6%	11.5%	18.5%	18.9%	19.9%
Fernley High School	\$ 82,157,303	2.6%	3.0%	3.5%	3.6%	3.8%	12.0%	13.9%	16.1%	17.2%	19.2%	25.1%
Fernley Elementary School	\$ 32,404,297	2.2%	2.3%	2.7%	3.6%	4.2%	10.7%	10.7%	16.9%	18.0%	18.7%	20.6%
Silverland Middle School	\$ 59,591,694	1.4%	1.4%	1.4%	1.4%	1.4%	2.6%	2.6%	15.2%	23.8%	33.8%	36.6%
Silver Stage High School	\$ 74,060,854	0.9%	0.9%	3.0%	3.0%	3.0%	3.5%	3.5%	7.3%	15.3%	17.6%	22.8%
East Valley Elementary School	\$ 29,756,700	0.9%	2.9%	2.9%	10.0%	10.0%	11.8%	13.1%	23.4%	38.1%	38.1%	38.1%
Riverview Elementary School	\$ 32,925,099	0.1%	0.1%	3.2%	3.2%	9.9%	9.9%	12.1%	13.2%	14.9%	14.9%	15.1%

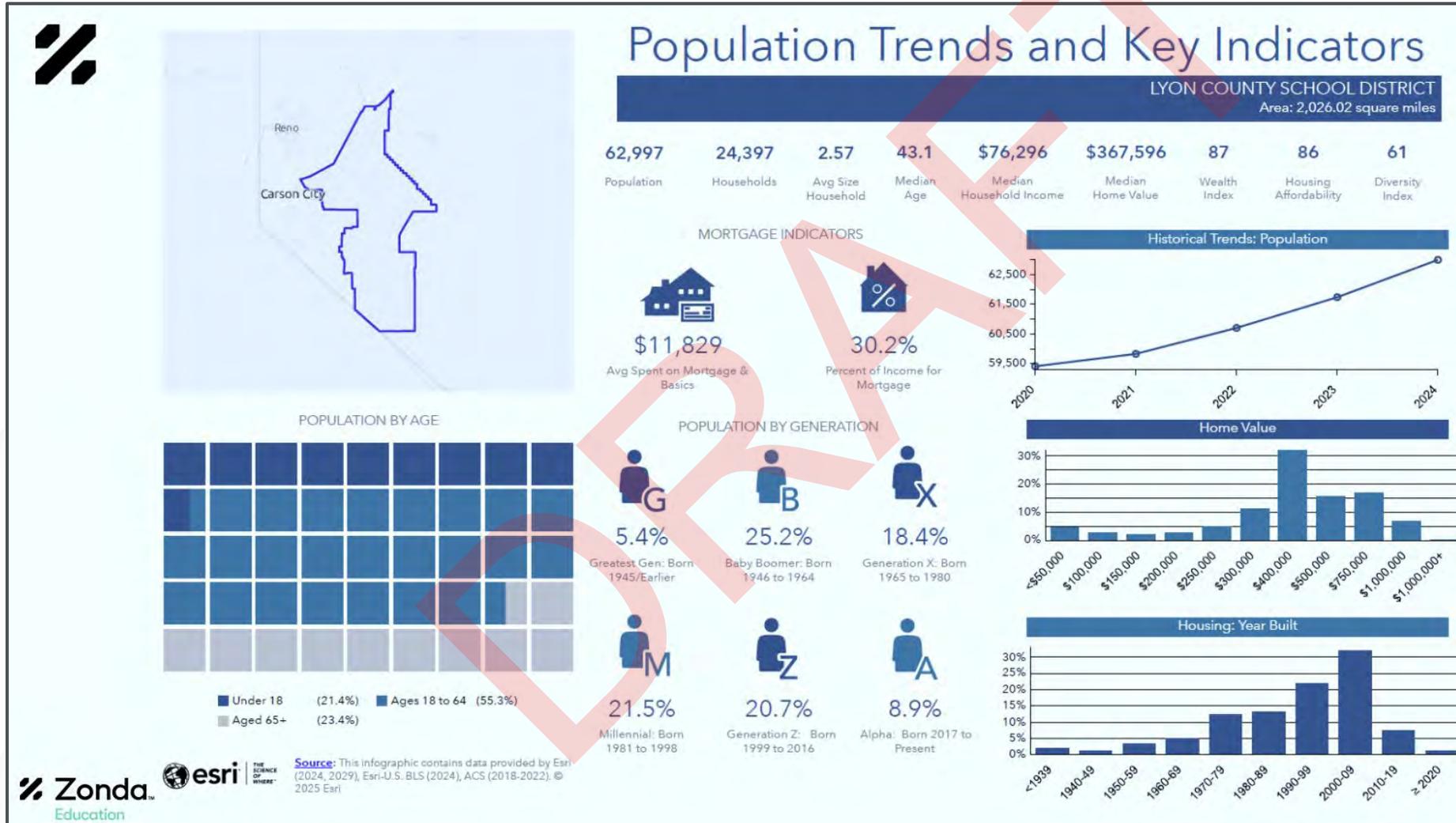
Totals: \$ 809,588,861

FCI =	4.7%	5.5%	6.0%	6.8%	7.7%	10.4%	11.1%	15.5%	19.5%	21.5%	25.8%
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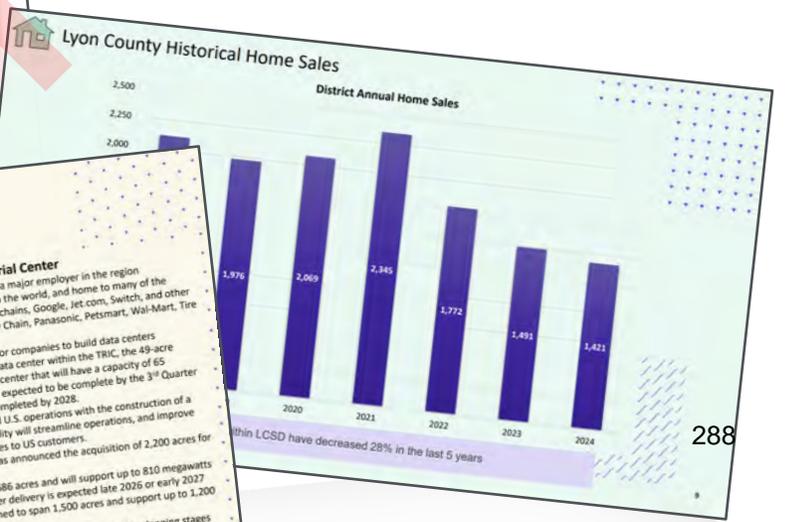
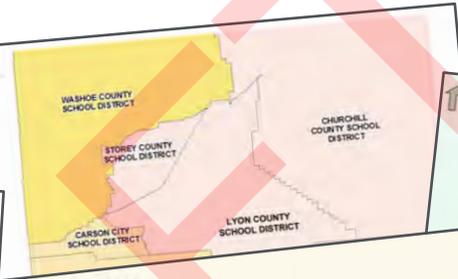
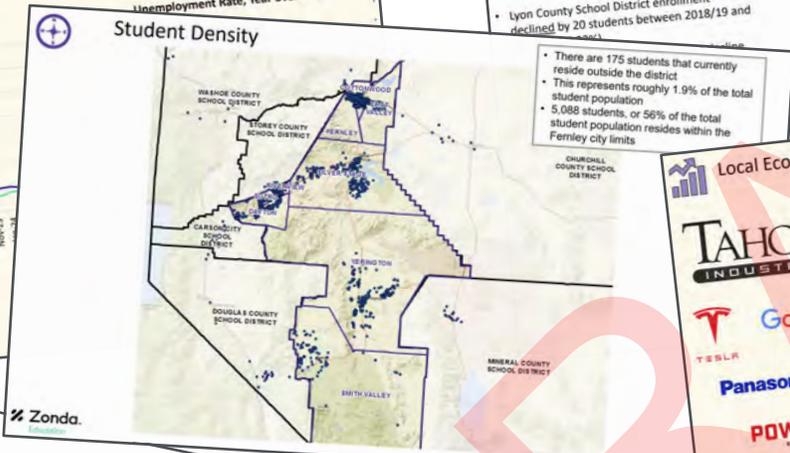
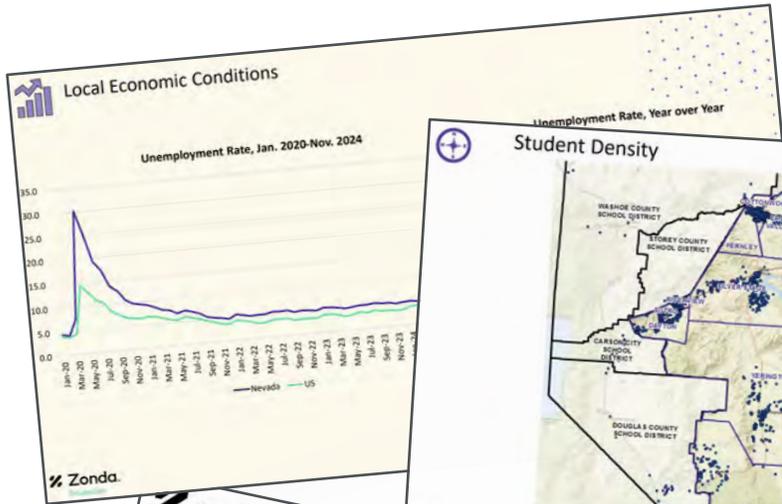
# Capacity & Demographics



# Demographic Trends



# Demographic Trends

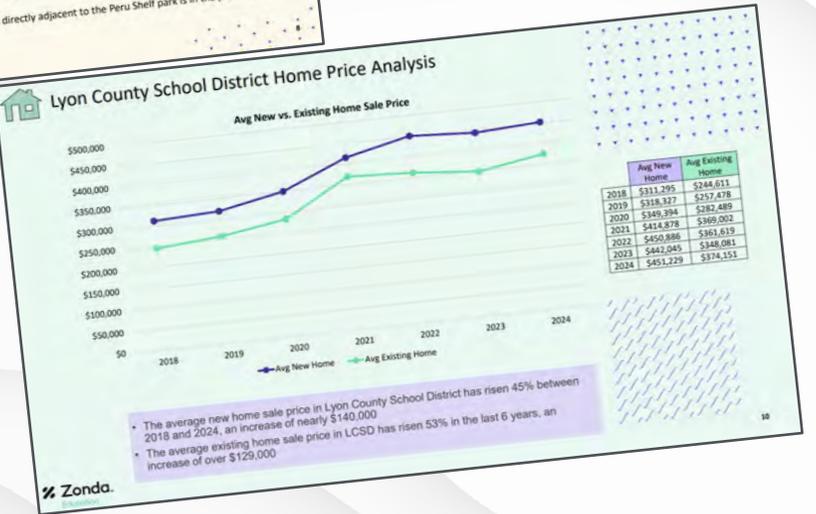
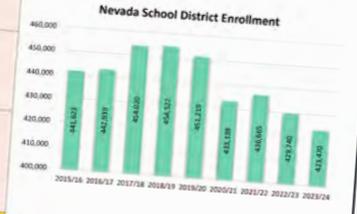
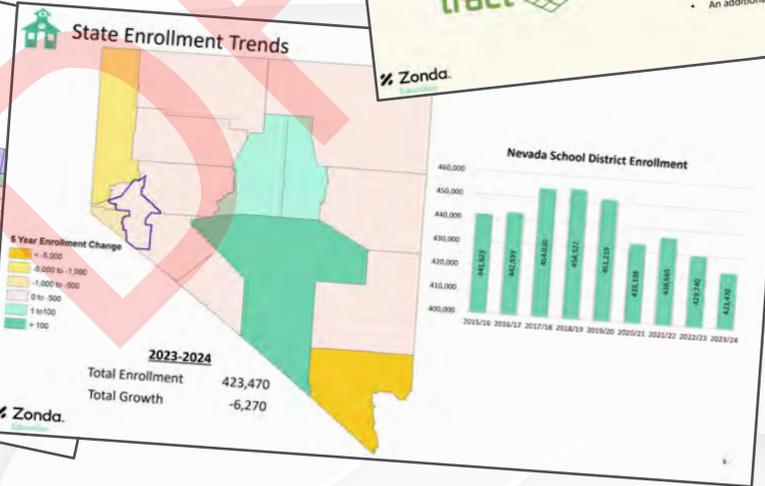


### Local Economic Conditions

## TAHOE RENO INDUSTRIAL CENTER

- The Tahoe Reno Industrial Center continues to be a major employer in the region. At 107,000 acres, it is the largest industrial park in the world, and home to many of the world's foremost tech companies, including Blockchain, Google, Jet.com, Switch, and other renowned businesses such as Tesla, FedEx Supply Chain, Panasonic, PetSmart, Wal-Mart, Tire Rack and many more.
- The TRIC has emerged as a popular destination for companies to build data centers. Powerhouse has begun construction on a new data center within the TRIC, the 49-acre campus will house a total of 900,000 sq. ft. data center that will have a capacity of 65 megawatts. Construction on the first building is expected to be completed by the 3rd Quarter of 2025, and all buildings are expected to be completed with the construction of a Turkey-based TLS Logistics has recently opened U.S. operations with the construction of 305,000 sq. ft. warehouse in the TRIC. The facility will streamline operations, and improve efficiency in delivery times and logistics services to US customers.
- Within the TRIC, data center specialist Tract has announced the acquisition of 2,200 acres for 3 separate technology parks
- The Peru Shelf Technology Park will span 686 acres and will support up to 810 megawatts of utility capacity at build out. Initial power delivery is expected late 2026 or early 2027
- South Valley Technology Park is also planned to span 1,500 acres and support up to 1,200 MW of capacity
- An additional 510 acres directly adjacent to the Peru Shelf park is in the planning stages

Zonda



# Future Development Analysis



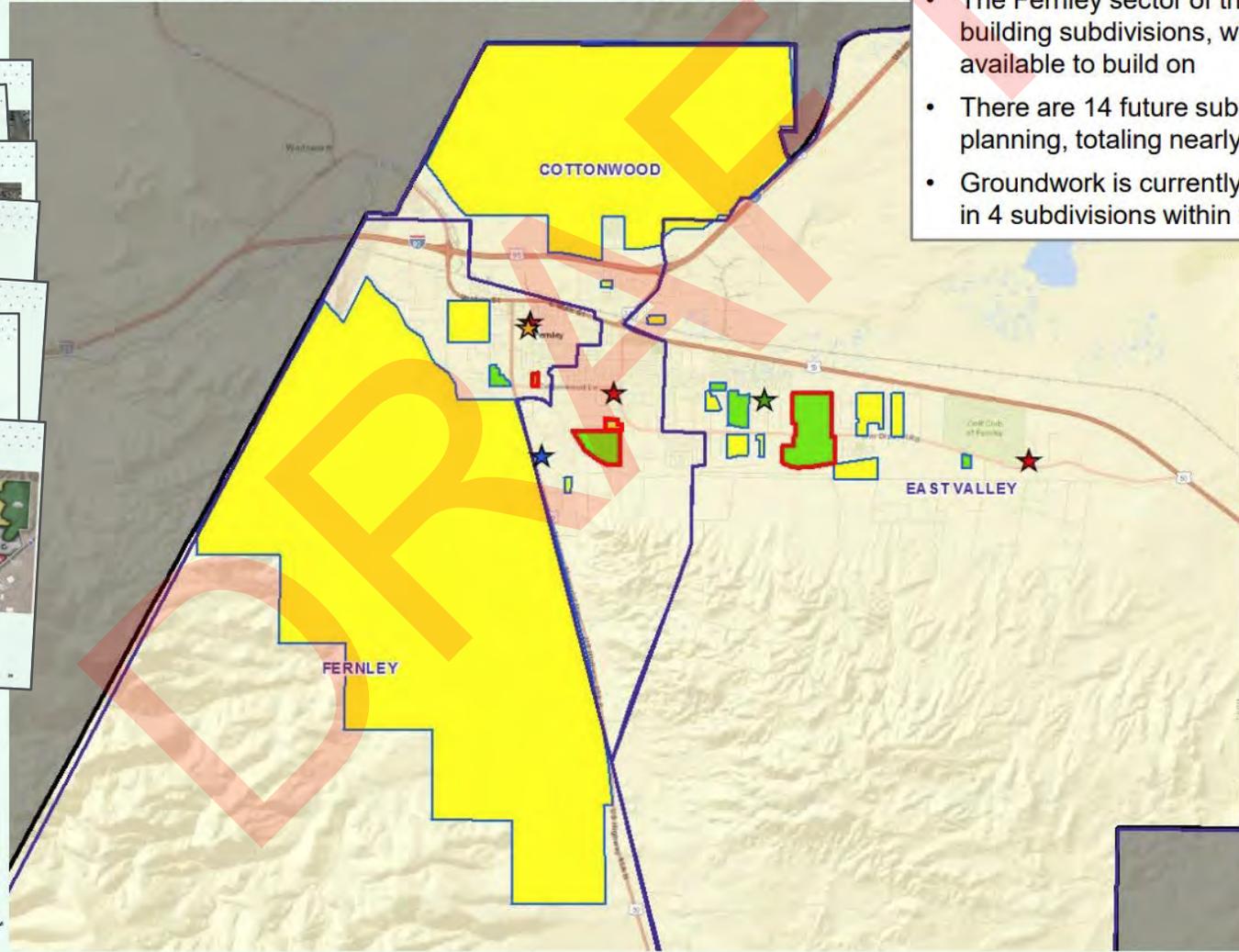
## District Housing Overview- Fernley

Stack of residential activity cards:

- Residential Activity - Wilson Landings
- Residential Activity - Nevada Sky (December 2024)
- Residential Activity - Legacy Trails (December 2024)
- Residential Activity - Creekside Commons
- Residential Activity - Red Hawk Ranch
- Residential Activity - [Unlabeled]
- Residential Activity - [Unlabeled]
- Residential Activity - [Unlabeled]

**Fernley Southwest Area Plan**

- Future mixed-use development plan
- Approx. 12,000 total acres
- Approx. 25,000 total residential units possible
- Exact tracts and unit types TBD
- 80% include mix of single-family and multi-family residential uses
- Area includes roughly 200 existing homes with a current yield of 0.215
- Master plan amendment application under review, anticipable consideration by council spring 2025



- The Fernley sector of the district has 5 actively building subdivisions, with more than 90 lots currently available to build on
- There are 14 future subdivisions in various stages of planning, totaling nearly 39,000 future lots
- Groundwork is currently underway on nearly 250 lots in 4 subdivisions within the Fernley sector of LCSD

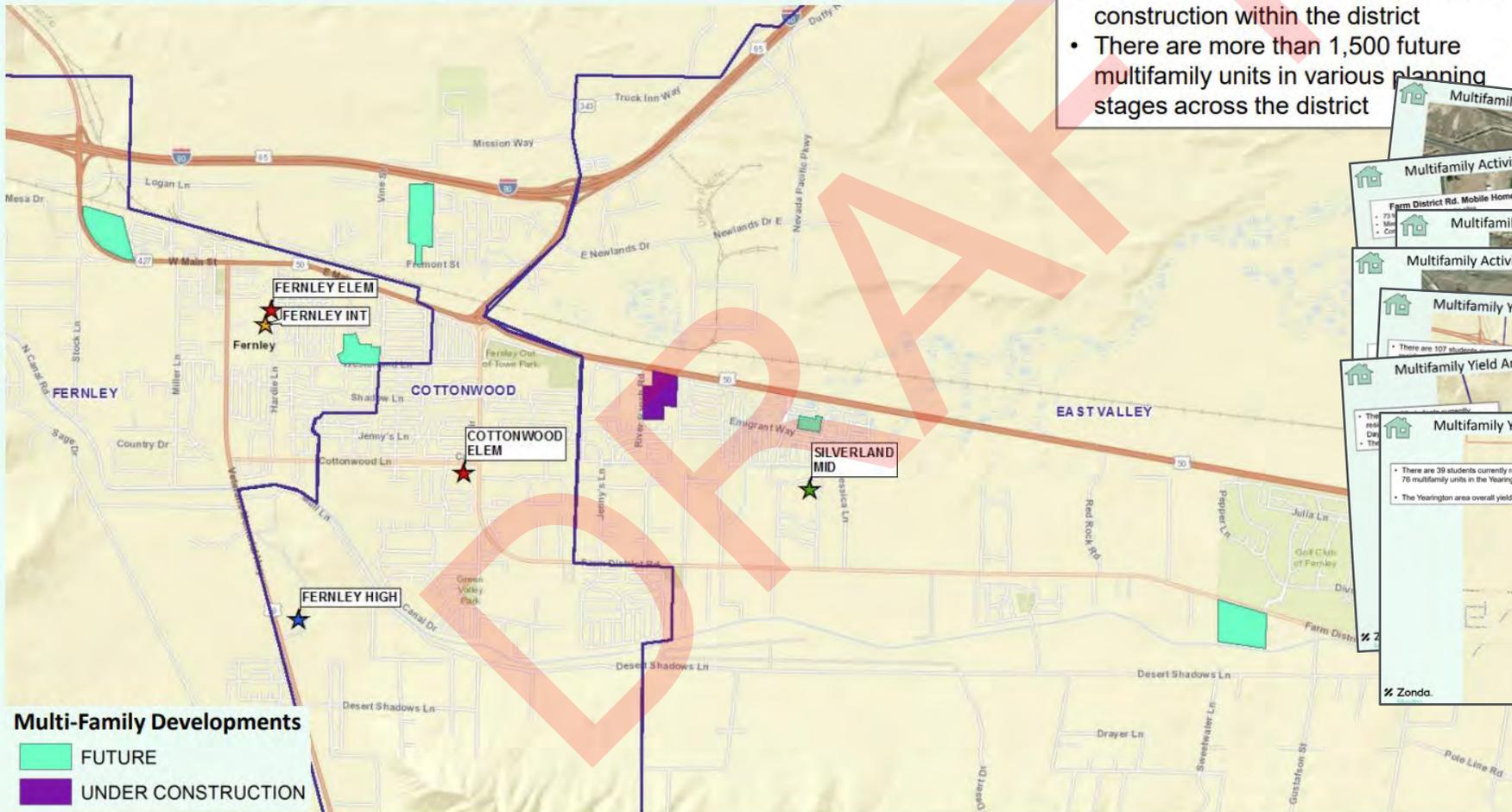
**Subdivisions**

- ACTIVE
- FUTURE
- Groundwork Underway

# Future Development Analysis



## District Multifamily Overview



- There are 320 multifamily units under construction within the district
- There are more than 1,500 future multifamily units in various planning stages across the district

**Multifamily Activity**

**Multifamily Activity**

**Multifamily Activity**

**Multifamily Activity**

**Multifamily Yield Analysis- Fernley**

**Multifamily Yield Analysis- Dayton**

**Multifamily Yield Analysis- Yearington**

There are 107 students in the Dayton area

There are 39 students currently residing in 76 multifamily units in the Yearington area

The Yearington area overall yield is 0.513

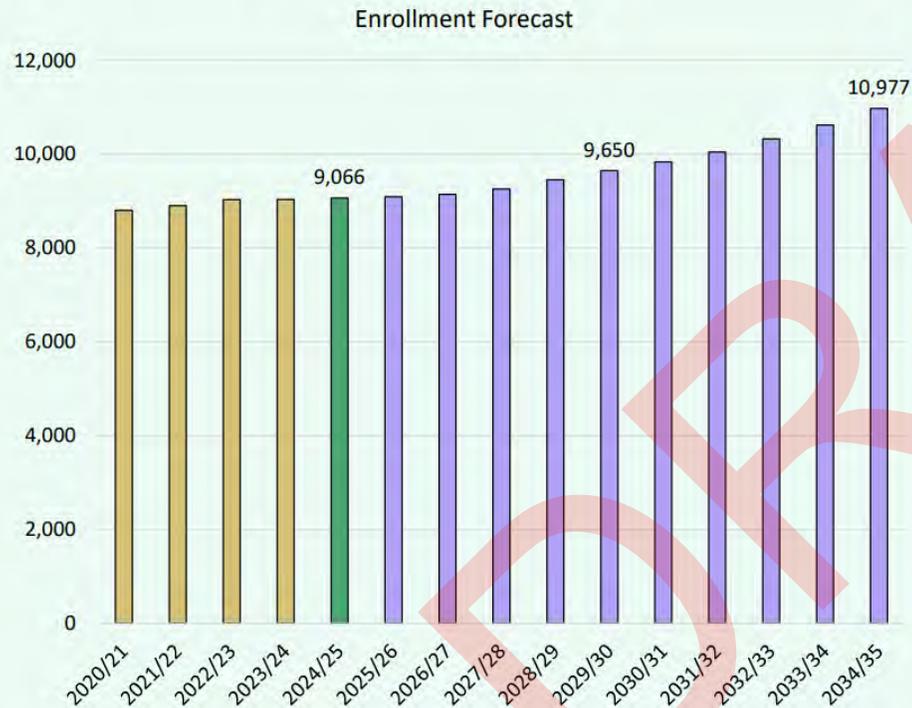
**Multifamily Yield**

- 0.25
- 0.25 - 0.50
- 0.50 - 0.75
- 0.75

Zonda

# Enrollment Forecast

## Key Takeaways



- Lyon County School District Enrollment has remained steady over the last 5 years, declining only 20 students since 2018/19
- There are more than 300 lots currently available to build on in various regions of the district
- There are nearly 6,800 future lots in various stages of planning across the district, with the potential for an additional 36,000 residential units within the Fernley North and Southwest planning areas
- Enrollment is expected to exceed 9,600 students by the 2029/30 school year and could reach almost 11,000 students by 2034/35

# Enrollment Forecast



## Annual Enrollment Changes

Year (Oct.)	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total	Total Growth	% Growth
2020/21	66	610	611	670	606	680	678	682	742	767	720	678	674	618	8,802		
2021/22	85	620	670	648	681	612	698	681	717	748	776	704	655	608	8,903	101	1.1%
2022/23	89	604	642	689	669	704	633	716	710	734	751	771	697	622	9,031	128	1.4%
2023/24	101	563	627	691	697	680	711	655	712	709	735	750	762	642	9,035	4	0.0%
2024/25	253	555	570	645	668	708	691	719	681	729	694	711	743	699	9,066	31	0.3%

**Yellow box** = largest grade per year  
**Green box** = second largest grade per year

3-year avg cohorts	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Elem	MS	HS	Tot
2021/22	1.288	1.016	1.098	1.061	1.016	1.010	1.026	1.004	1.051	1.008	1.012	0.978	0.966	0.902	1.038	1.030	0.964	1.012
2022/23	1.047	0.974	1.035	1.028	1.032	1.034	1.034	1.026	1.043	1.024	1.004	0.994	0.990	0.950	1.023	1.033	0.984	1.013
2023/24	1.135	0.932	1.038	1.076	1.012	1.016	1.010	1.035	0.994	0.999	1.001	0.999	0.988	0.921	1.014	0.997	0.977	1.002
2024/25	2.505	0.986	1.012	1.029	0.967	1.016	1.016	1.011	1.040	1.024	0.979	0.967	0.991	0.917	1.004	1.032	0.964	0.997

# Enrollment Forecast



## Ten Year Forecast by Grade Level

Year (Oct.)	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total	Total Growth	% Growth
2020/21	66	610	611	670	606	680	678	682	742	767	720	678	674	618	8,802		
2021/22	85	620	670	648	681	612	698	681	717	748	776	704	655	608	8,903	101	1.1%
2022/23	89	604	642	689	669	704	633	716	710	734	751	771	697	622	9,031	128	1.4%
2023/24	101	563	627	691	697	680	711	655	712	709	735	750	762	642	9,035	4	0.0%
2024/25	253	555	570	645	668	708	691	719	681	729	694	711	743	699	9,066	31	0.3%
2025/26	269	610	588	606	658	692	729	711	736	696	730	657	696	715	9,092	26	0.3%
2026/27	282	631	647	611	618	682	707	748	729	749	725	700	646	670	9,145	52	0.6%
2027/28	294	650	670	677	625	641	700	723	770	738	774	689	687	621	9,260	115	1.3%
2028/29	303	677	694	699	689	645	664	722	748	783	758	735	676	660	9,452	193	2.1%
2029/30	316	704	727	727	725	718	670	686	743	759	775	729	721	650	9,650	198	2.1%
2030/31	329	730	753	764	749	752	737	686	707	754	728	741	714	694	9,837	187	1.9%
2031/32	342	763	783	789	790	780	775	754	706	719	733	695	727	687	10,044	207	2.1%
2032/33	355	794	819	819	817	819	796	790	777	720	742	701	681	699	10,328	284	2.8%
2033/34	361	813	843	852	845	847	838	812	814	790	753	710	687	655	10,621	292	2.8%
2034/35	371	839	864	876	875	874	868	857	837	827	810	721	696	661	10,977	356	3.4%

*Yellow box = largest grade per year*  
*Green box = second largest grade per year*

# Enrollment Forecast



## Ten Year Forecast by Campus Level - Elementary

Campus	Maximum	Functional	ENROLLMENT PROJECTIONS										
	Capacity	Capacity	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
COTTONWOOD ELEMENTARY	711	604	572	581	601	607	638	667	677	705	737	775	822
EAST VALLEY ELEMENTARY	669	569	513	520	535	561	607	648	687	725	764	796	818
FERNLEY ELEMENTARY	606	515	447	461	468	480	476	497	519	541	574	608	644
DAYTON ELEMENTARY	541	460	450	462	454	448	437	440	432	450	452	448	450
RIVERVIEW ELEMENTARY	511	434	456	460	468	473	499	539	600	658	721	774	825
SUTRO ELEMENTARY	506	430	438	460	475	497	526	560	603	644	663	671	679
SILVER STAGE ELEMENTARY	680	578	389	387	390	402	411	427	434	437	440	436	431
YERINGTON ELEMENTARY	588	500	452	432	413	404	415	432	443	452	458	460	463
<b>ELEMENTARY TOTALS *</b>	<b>4,812</b>	<b>4,090</b>	<b>3,717</b>	<b>3,763</b>	<b>3,805</b>	<b>3,873</b>	<b>4,010</b>	<b>4,210</b>	<b>4,396</b>	<b>4,612</b>	<b>4,808</b>	<b>4,968</b>	<b>5,132</b>
Elementary Percent Change			2.54%	1.23%	1.12%	1.80%	3.53%	5.01%	4.40%	4.92%	4.26%	3.33%	3.29%
Elementary Absolute Change			92	46	42	68	137	201	185	216	196	160	164

■ Below Functional Capacity  
■ Above Functional Capacity  
■ Above Maximum Capacity

# Enrollment Forecast



## Ten Year Forecast by Campus Level - Secondary

Campus	Maximum Capacity	Functional Capacity	ENROLLMENT PROJECTIONS										
			2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
FERNLEY INTERMEDIATE SCHOOL	680	578	657	630	639	642	647	653	677	711	737	767	805
SILVERLAND MIDDLE SCHOOL	759	645	659	690	680	654	663	668	672	673	695	731	759
DAYTON INTERMEDIATE SCHOOL	712	605	338	337	378	417	421	408	401	398	430	476	501
SILVER STAGE MIDDLE SCHOOL	464	394	317	321	328	323	319	304	303	302	315	329	335
YERINGTON INTERMEDIATE SCHOOL	625	531	397	401	415	416	390	357	328	318	323	343	353
<b>INTERMEDIATE/MIDDLE SCHOOL TOTALS</b>	<b>3,240</b>	<b>2,754</b>	<b>2,368</b>	<b>2,379</b>	<b>2,440</b>	<b>2,451</b>	<b>2,440</b>	<b>2,388</b>	<b>2,382</b>	<b>2,401</b>	<b>2,501</b>	<b>2,646</b>	<b>2,754</b>
Middle School Percent Change			-1.42%	0.45%	2.58%	0.44%	-0.46%	-2.10%	-0.29%	0.81%	4.17%	5.80%	4.06%
Middle School Absolute Change			-34	11	61	11	-11	-51	-7	19	100	145	108
FERNLEY HIGH SCHOOL	1,346	1,144	1,137	1,122	1,107	1,128	1,140	1,142	1,139	1,124	1,135	1,141	1,169
DAYTON HIGH SCHOOL	932	792	672	637	610	603	634	674	713	737	735	719	746
SILVER STAGE HIGH SCHOOL	515	438	319	316	290	292	297	294	286	272	271	272	286
YERINGTON HIGH SCHOOL	703	598	366	375	395	410	424	429	402	369	340	334	343
EAGLE RIDGE HIGH SCHOOL	NA	NA	1	1	1	1	1	1	1	1	1	1	1
<b>HIGH SCHOOL TOTALS</b>	<b>3,496</b>	<b>2,972</b>	<b>2,495</b>	<b>2,451</b>	<b>2,403</b>	<b>2,434</b>	<b>2,496</b>	<b>2,540</b>	<b>2,541</b>	<b>2,503</b>	<b>2,482</b>	<b>2,467</b>	<b>2,545</b>
High School Percent Change			-1.19%	-1.76%	-1.96%	1.29%	2.55%	1.76%	0.04%	-1.50%	-0.84%	-0.60%	3.16%
High School Absolute Change			-30	-44	-48	31	62	44	1	-38	-21	-15	78
SMITH VALLEY SCHOOLS	533	453	162	176	173	178	183	187	195	204	213	215	222
<b>OTHER SCHOOL TOTALS</b>	<b>533</b>	<b>453</b>	<b>162</b>	<b>176</b>	<b>173</b>	<b>178</b>	<b>183</b>	<b>187</b>	<b>195</b>	<b>204</b>	<b>213</b>	<b>215</b>	<b>222</b>
Other School Percent Change			-14.29%	8.64%	-1.70%	2.89%	2.81%	2.19%	4.28%	4.62%	4.41%	0.94%	3.26%
Other School Absolute Change			-27	14	-3	5	5	4	8	9	9	2	7
<b>DISTRICT TOTALS</b>	<b>12,081</b>	<b>10,269</b>	<b>8,742</b>	<b>8,768</b>	<b>8,821</b>	<b>8,936</b>	<b>9,128</b>	<b>9,326</b>	<b>9,513</b>	<b>9,720</b>	<b>10,004</b>	<b>10,297</b>	<b>10,653</b>
District Percent Change			2.22%	0.30%	0.60%	1.30%	2.16%	2.16%	2.01%	2.17%	2.93%	2.92%	3.46%
District Absolute Change			190	26	52	115	193	198	187	207	284	292	356

\* Does not include online students as listed below in INTERMEDIATE/MIDDLE SCHOOL TOTALS and HIGH SCHOOL TOTALS.

Campus	2024/25
LYON ONLINE - SMS	13
LYON ONLINE - DIS	17
LYON ONLINE - FHS	166
LYON ONLINE - DHS	64
LYON ONLINE - SSHS	29
LYON ONLINE - YHS	35

Below Functional Capacity  
 Above Functional Capacity  
 Above Maximum Capacity

# Suitability & Adequacy Rubric

The rubric evaluates the suitability of a facility based on national standards. Each Category is scored from 1 (Inadequate) to 5 (Exemplary)

		Elementary	Intermediate	High
SUITABILITY	Learning Environment & Classroom Quality			
	Student Support & Services			
	Outdoor & Recreational Spaces			
ADEQUACY	Accessibility and Infrastructure			
	Transportation & Traffic Flow			
	Safety and Security			

*Prioritize the categories for each level. We are looking to put percentages on each category so that we can assign scores to each school once the baseline is set.*

# Suitability Rubric

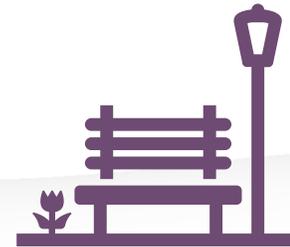
The rubric **evaluates the suitability of a facility** based on national standards, including instructional space, outdoor areas, and student support services. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**



**Learning Environments & Classroom Quality**



**Student Support & Services**



**Athletics, Outdoor & Recreational Spaces**

# Elementary

The rubric **evaluates the suitability of a school** based on national standards, including instructional space, outdoor areas, and student support services. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Learning Environments & Classroom Quality

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Classroom Size &amp; Layout</b>	Overcrowded; insufficient space	Small spaces hinder learning	Meets basic space requirements	Spacious with flexible learning layouts	Ideal space with furniture for collaboration & differentiated learning
<b>Technology Integration</b>	No tech access	Minimal devices; outdated infrastructure	Basic access to devices	1:1 device ratio, integrated tech tools	Smart classrooms with cutting-edge interactive technology
<b>Specialized Learning Spaces</b>	No spaces for STEM, art, music, etc.	Limited space or poorly maintained	Standard offerings but minimal resources	Well-equipped STEM, art, and music spaces	Innovative, well-resourced spaces to support diverse learning and workforce awareness

# Elementary

The rubric **evaluates the suitability of a school** based on national standards, including instructional space, outdoor areas, and student support services. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Student Support & Services

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>SPED &amp; EL Services</b>	No dedicated space	Shared, inadequate space	Meets basic needs	Dedicated, well-equipped space	Comprehensive, accessible, and highly effective programs
<b>Nurse &amp; Health Services</b>	No nurse or proper space	Small or inadequate space for health office	Health office exists with adequate space	Well-equipped space ideally located	Comprehensive health center with additional student wellness support

# Elementary

The rubric **evaluates the suitability of a school** based on national standards, including instructional space, outdoor areas, and student support services. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Outdoor & Recreational Spaces

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Playground &amp; Recreational Facilities</b>	No functional playground	Outdated or unsafe equipment	Meets safety standards	Modern, well-maintained play areas	Exceptional facilities promoting movement & creativity
<b>Outdoor Learning Areas</b>	No outdoor learning spaces	Minimal outdoor integration	Some spaces but not well utilized	Purposeful outdoor learning spaces	Highly utilized, well-designed outdoor classrooms & gardens
<b>PE &amp; Athletics Facilities</b>	No dedicated space	Inadequate space or equipment	Basic gym & PE areas	Strong facilities with good equipment	State-of-the-art facilities for student fitness & engagement

# Intermediate/Middle

The rubric **evaluates the suitability of a school** based on national standards, including instructional space, outdoor areas, and student support services. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Learning Environments & Classroom Quality

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Classroom Size &amp; Layout</b>	Overcrowded; insufficient space	Small spaces hinder learning	Meets basic space requirements	Spacious with flexible learning layouts	Ideal space with furniture for collaboration & differentiated learning
<b>Technology Integration</b>	No tech access	Minimal devices; outdated infrastructure	Basic access to devices	1:1 device ratio, integrated tech tools	Smart classrooms with cutting-edge interactive technology
<b>Specialized Learning Spaces</b>	No spaces for STEM, art, music, etc.	Limited space or poorly maintained	Standard offerings but minimal resources	Well-equipped STEM, art, and music spaces	Innovative, flexible spaces to support student creativity and workplace exploration

# Intermediate/Middle

The rubric **evaluates the suitability of a school** based on national standards, including instructional space, outdoor areas, and student support services. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Student Support & Services

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>SPED &amp; EL Services</b>	No dedicated space	Shared, inadequate space	Meets basic needs	Dedicated, well-equipped space	Comprehensive, accessible, and highly effective programs
<b>Nurse &amp; Health Services</b>	No nurse or proper space	Small or inadequate space for health office	Health office exists with adequate space	Well-equipped space ideally located	Comprehensive health center with additional student wellness support

# Intermediate/Middle

The rubric **evaluates the suitability of a school** based on national standards, including instructional space, outdoor areas, and student support services. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Outdoor & Recreational Spaces

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Recreational &amp; Common Areas</b>	No seating or shaded areas	Limited seating and social spaces	Meets basic student needs	Strong spaces for student relaxation and activities	Well-planned, engaging areas fostering social interaction
<b>Outdoor Learning Areas</b>	No outdoor learning spaces	Minimal outdoor integration	Some spaces but not well utilized	Purposeful outdoor learning spaces	Highly utilized, well-designed outdoor classrooms & gardens
<b>PE &amp; Athletics Facilities</b>	No dedicated space	Inadequate space or equipment	Basic gym & PE areas	Strong facilities with good equipment	State-of-the-art facilities for student fitness & engagement

# High School

The rubric **evaluates the suitability of a school** based on national standards, including instructional space, outdoor areas, and student support services. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Learning Environments & Classroom Quality

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Classroom Size &amp; Layout</b>	Overcrowded; insufficient space	Small spaces hinder learning	Meets basic space requirements	Spacious with flexible learning layouts	Ideal space with furniture for collaboration & differentiated learning
<b>Technology Integration</b>	No tech access	Minimal devices; outdated infrastructure	Basic access to devices	1:1 device ratio, integrated tech tools	Smart classrooms with cutting-edge interactive technology
<b>Specialized Learning Spaces</b>	No spaces for STEM, art, music, etc.	Limited space or poorly maintained	Standard offerings but minimal resources	Well-equipped STEM, art, science, and music spaces	Innovative, well-resourced spaces to support all academic disciplines and workforce
<b>Career &amp; Technical Education (CTE) Programs</b>	No CTE programs offered	Limited or outdated CTE options	Basic CTE offerings, but lacking equipment	Strong CTE programs with some industry partnerships	Cutting-edge CTE with industry partnerships and work-based learning
<b>Fine Arts &amp; Performing Arts Spaces</b>	No dedicated spaces for music, drama, or visual arts	Minimal or poorly maintained spaces	Meets basic needs but under-equipped	Well-resourced arts programs with dedicated spaces	State-of-the-art fine arts, band, and theater facilities

# High School

The rubric **evaluates the suitability of a school** based on national standards, including instructional space, outdoor areas, and student support services. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Student Support & Services

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>SPED &amp; EL Services</b>	No dedicated space	Shared, inadequate space	Meets basic needs	Dedicated, well-equipped space	Comprehensive, accessible, and highly effective programs
<b>Nurse &amp; Health Services</b>	No nurse or proper space	Small or inadequate space for health office	Health office exists with adequate space	Well-equipped space ideally located	Comprehensive health center with additional student wellness support

# High School

The rubric **evaluates the suitability of a school** based on national standards, including instructional space, outdoor areas, and student support services. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Athletics, Outdoor & Recreational Spaces

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Athletic &amp; PE Facilities</b>	No dedicated PE space or athletic programs	Limited facilities, outdated equipment	Meets basic needs with gym and field access	Strong facilities, well-equipped athletic programs	Exceptional gyms, fields, fitness centers and athletic spaces
<b>Outdoor Learning and Social Spaces</b>	No outdoor learning spaces	Minimal outdoor integration	Some spaces but not well utilized	Purposeful outdoor learning spaces	Highly utilized, well-designed outdoor classrooms & gardens

# Adequacy Rubric

The rubric **evaluates the adequacy of a facility** based on national standards, safety, accessibility and traffic flow. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**



**Safety &  
Security**



**Accessibility &  
Infrastructure**



**Transportation &  
Traffic Flow**

# Elementary

The rubric **evaluates the adequacy of a facility** based on national standards, safety, accessibility and traffic flow. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Safety & Security

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Secure Entry</b>	No secure entry: doors remain open	Entry exists but lacks controlled access	Entry is secure but needs better monitoring	Secure vestibule with staff monitoring	Fully controlled entry with electronic access and visitor management
<b>Surveillance &amp; Supervision</b>	No cameras or staff monitoring	Some areas have visibility issues	Cameras/staff monitor main areas	Full building coverage with monitoring	Comprehensive system with real-time monitoring & quick response

# Elementary

The rubric **evaluates the adequacy of a facility** based on national standards, safety, accessibility and traffic flow. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Accessibility & Infrastructure

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>ADA Compliance</b>	No ADA accessibility	Some but incomplete compliance	Meets legal minimum	Strong accessibility features	Fully inclusive, exceeding compliance standards
<b>Restroom &amp; Hygiene Facilities</b>	Insufficient or outdated	Limited access or poorly maintained	Meets student needs	Clean, updated, easily accessible	Exemplary facilities with hygiene support
<b>Storage &amp; Organization</b>	No storage space	Limited storage	Basic but functional storage	Well-planned storage for classrooms & supplies	Ample, accessible, and innovative storage solutions

# Elementary

The rubric **evaluates the adequacy of a facility** based on national standards, safety, accessibility and traffic flow. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Transportation & Traffic Flow

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Pick-Up/Drop-Off Safety</b>	No designated system, chaotic	Inefficient, unsafe traffic patterns	Functional but room for improvement	Safe, efficient with clear signage	Exceptionally well-organized, separate bus & car zones
<b>Bus &amp; Transportation Services</b>	No bus service or inadequate coverage	Limited transportation options	Adequate bus service	Reliable bus system with good accessibility	Well-planned, efficient transport with safety measures
<b>Wayfinding &amp; Signage</b>	Confusing or no signage	Basic but lacks clarity	Meets minimum needs	Well-marked pathways & directions	Comprehensive signage system supporting visitors & students

# Intermediate/Middle

The rubric **evaluates the adequacy of a facility** based on national standards, safety, accessibility and traffic flow. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Safety & Security

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Secure Entry</b>	No secure entry: doors remain open	Entry exists but lacks controlled access	Entry is secure but needs better monitoring	Secure vestibule with staff monitoring	Fully controlled entry with electronic access and visitor management
<b>Surveillance &amp; Supervision</b>	No cameras or staff monitoring	Some areas have visibility issues	Cameras/staff monitor main areas	Full building coverage with monitoring	Comprehensive system with real-time monitoring & quick response

# Intermediate/Middle

The rubric **evaluates the adequacy of a facility** based on national standards, safety, accessibility and traffic flow. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Accessibility & Infrastructure

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>ADA Compliance</b>	No ADA accessibility	Some but incomplete compliance	Meets legal minimum	Strong accessibility features	Fully inclusive, exceeding compliance standards
<b>Restroom &amp; Hygiene Facilities</b>	Insufficient or outdated	Limited access or poorly maintained	Meets student needs	Clean, updated, easily accessible	Exemplary facilities with hygiene support
<b>Storage &amp; Organization</b>	No storage space	Limited storage	Basic but functional storage	Well-planned storage for classrooms & supplies	Ample, accessible, and innovative storage solutions

# Intermediate/Middle

The rubric **evaluates the adequacy of a facility** based on national standards, safety, accessibility and traffic flow. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Transportation & Traffic Flow

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Pick-Up/Drop-Off Safety</b>	No designated system, chaotic	Inefficient, unsafe traffic patterns	Functional but room for improvement	Safe, efficient with clear signage	Exceptionally well-organized, separate bus & car zones
<b>Shared and Repurposed Spaces</b>	Spaces are poorly utilized or unorganized	Some shared spaces but inefficiently used	Shared spaces function but need improvement	Well-designed multipurpose areas	Innovative flexible spaces used effectively across programs
<b>Wayfinding &amp; Signage</b>	Confusing or no signage	Basic but lacks clarity	Meets minimum needs	Well-marked pathways & directions	Comprehensive signage system supporting visitors & students

# High School

The rubric **evaluates the adequacy of a facility** based on national standards, safety, accessibility and traffic flow. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Safety & Security

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Secure Entry</b>	No secure entry: doors remain open	Entry exists but lacks controlled access	Entry is secure but needs better monitoring	Secure vestibule with staff monitoring	Fully controlled entry with electronic access, security presence, and visitor management
<b>Surveillance &amp; Supervision</b>	No cameras or staff monitoring	Some areas have visibility issues	Cameras/staff monitor main areas	Full building coverage with monitoring	Comprehensive system with real-time monitoring & quick response

# High School

The rubric **evaluates the adequacy of a facility** based on national standards, safety, accessibility and traffic flow. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Accessibility & Infrastructure

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>ADA Compliance</b>	No ADA accessibility	Some but incomplete compliance	Meets legal minimum	Strong accessibility features	Fully inclusive, exceeding compliance standards
<b>Restroom &amp; Hygiene Facilities</b>	Insufficient or outdated	Limited access or poorly maintained	Meets student needs	Clean, updated, easily accessible	Exemplary facilities with hygiene support
<b>Storage &amp; Organization</b>	No storage space	Limited storage	Basic but functional storage	Well-planned storage for classrooms & supplies	Ample, accessible, and innovative storage solutions

# High School

The rubric **evaluates the adequacy of a facility** based on national standards, safety, accessibility and traffic flow. **Each Category is scored from 1 (Inadequate) to 5 (Exemplary)**

## Transportation & Traffic Flow

Criteria	1 - Inadequate	2 - Needs Improvement	3 - Adequate	4 - Strong	5 - Exemplary
<b>Traffic Flow and Parking</b>	Unsafe, disorganized traffic patterns	Inefficient layout causes congestion	Functional but not ideal	Safe, efficient with clear signage	Exceptionally well-organized, separate zones for buses, student parking, and visitors
<b>Wayfinding &amp; Signage</b>	Confusing or no signage	Basic but lacks clarity	Meets minimum needs	Well-marked pathways & directions	Comprehensive signage system supporting visitors & students

# Suitability & Adequacy Rubric

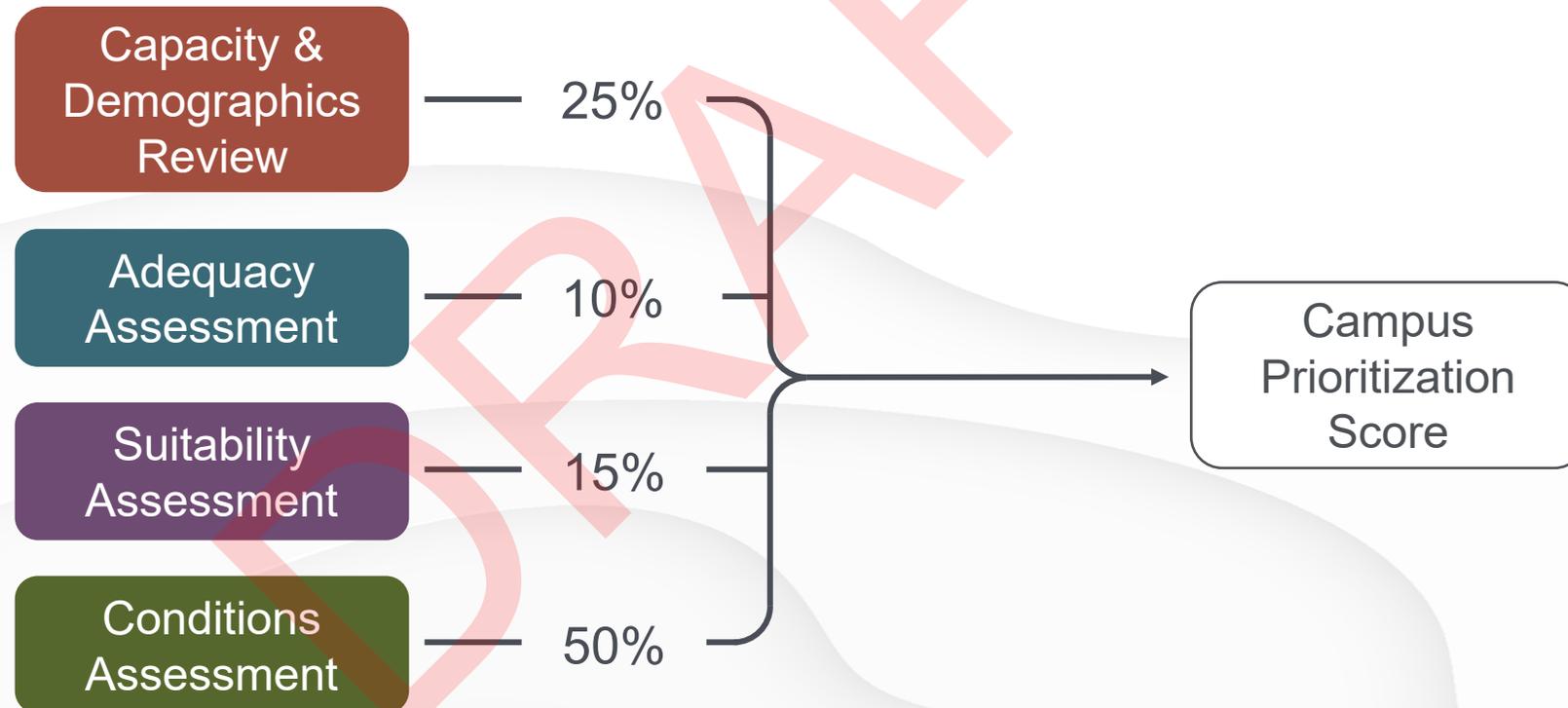
The below weighting is used to ensure emphasis is placed on the appropriate district priorities.

	Elementary	Intermediate	High	
<b>SUITABILITY</b>	Learning Environment & Classroom Quality	70%	70%	70%
	Student Support & Services	20%	20%	20%
	Outdoor & Recreational Spaces	10%	10%	10%
<b>ADEQUACY</b>	Accessibility and Infrastructure	40%	35%	40%
	Transportation & Traffic Flow	40%	35%	20%
	Safety and Security	20%	30%	40%

*Prioritize the categories for each level. We are looking to put percentages on each category so that we can assign scores to each school once the baseline is set.*

# Prioritization Modeling

A prioritization model allows the district to customize the variable emphasis of each type of action and provide a priority score for each asset. This allows the district to weigh this score in project decision making.





# Campus Prioritization

Using the prioritization model established, each campus was analyzed against the suitability and adequacy rubric. The conditions data and enrollment projections were all combined with the appropriate weighting. The result is a table that shows visually which campus might have the highest need and at what time.

Campus Name	Campus Prioritization Score											
	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35	
<b>Dayton Area Schools</b>												
Dayton Elementary School	2.62	2.87	2.62	2.62	2.62	2.62	2.62	2.62	2.62	3.12	3.12	3.12
Dayton Intermediate School	2.55	2.55	2.55	2.55	2.55	2.55	2.55	2.55	2.55	3.05	3.05	3.55
Dayton High School	1.54	1.54	1.54	1.54	1.54	1.54	2.04	2.04	2.54	3.04	3.04	3.04
Riverview Elementary School	1.80	1.80	1.80	1.80	2.30	2.55	3.05	3.55	3.55	3.55	3.55	3.55
Sutro Elementary School	2.06	2.06	2.06	2.56	2.81	2.81	2.81	3.31	3.31	3.31	3.31	3.31
<b>Fernley Area Schools</b>												
Cottonwood Elementary School	1.61	1.61	1.61	1.86	1.86	2.36	2.36	2.36	2.61	3.11	3.11	3.86
East Valley Elementary School	1.55	1.55	1.55	2.55	2.80	2.80	3.05	3.55	4.05	4.30	4.30	4.30
Fernley Elementary School	2.17	2.17	2.17	2.67	2.67	2.67	2.92	2.92	3.42	3.67	3.67	3.67
Fernley Intermediate School	2.40	2.40	2.40	2.90	2.90	2.90	2.90	3.15	3.65	3.65	3.65	3.90
Fernley High School	1.65	1.65	1.65	1.65	1.65	2.65	2.65	2.65	2.65	2.65	2.65	3.40
Silverland Middle School	1.45	1.45	1.45	1.45	1.45	1.45	1.45	2.45	2.95	3.45	3.45	3.70
<b>Silver Springs Area</b>												
Silver Stage Elementary School	2.13	2.13	2.13	2.13	2.63	2.63	2.63	3.13	3.13	3.13	3.13	3.13
Silver Stage Middle School	2.16	2.16	2.16	2.16	2.66	2.66	2.66	2.66	2.66	2.66	2.66	2.66
Silver Stage High School	1.64	1.64	1.64	1.64	1.64	1.64	1.64	2.14	2.64	2.64	2.64	3.14
<b>Smith Valley Area</b>												
Smith Valley School	2.19	2.19	2.19	2.19	2.19	2.69	2.69	2.69	2.69	2.69	2.69	3.19
<b>Yerington Area</b>												
Yerington Elementary School	2.09	2.34	2.09	2.09	2.09	2.59	2.59	2.59	2.59	3.09	3.09	3.09
Yerington Intermediate School	2.18	2.18	2.18	2.68	2.68	2.68	2.68	2.68	3.18	3.18	3.18	3.18
Yerington High School	1.67	2.17	2.17	2.17	2.67	2.67	2.67	2.67	2.67	3.17	3.17	3.17

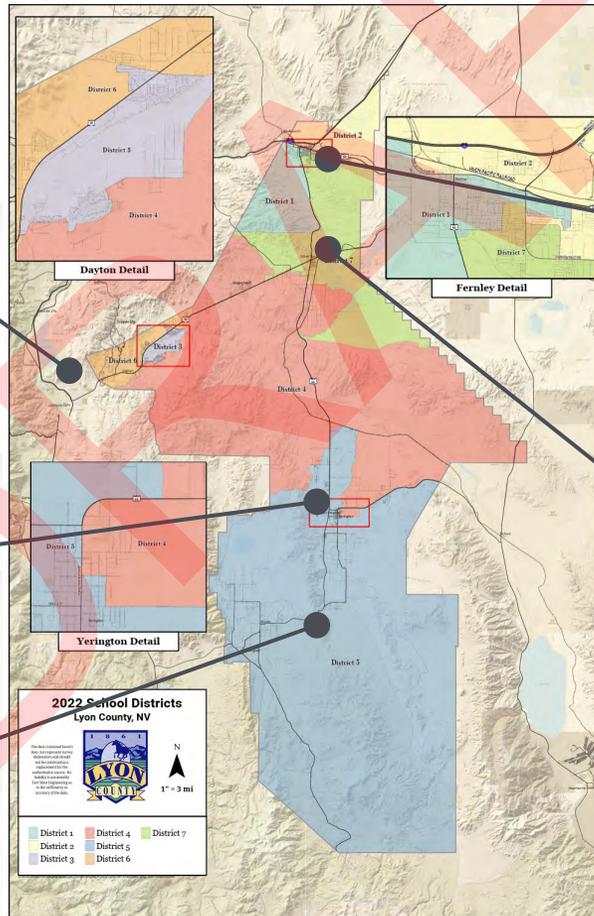
# Geographic Growth

The below is a map of the district that illustrates the number of students over functional capacity each school will have per the enrollment projections. Layering this information with the geographic area the schools service, allows for an analysis in where additional resources will be needed.

- Dayton Elementary (-10\*)
- Dayton Intermediate (-104\*)
- Dayton High (-46\*)
- Riverview Elementary (+391\*)
- Sutro Elementary (+249\*)

- Yerington Elementary (-37\*)
- Yerington Intermediate (-178\*)
- Yerington High (-255\*)

- Smith Valley School (-231\*)



- Fernley Elementary (129\*)
- Fernley Intermediate (227\*)
- Fernley High (25\*)
- Cottonwood Elementary (218\*)
- East Valley Elementary (249\*)
- Silverland Middle (114\*)

- Silver Stage Elementary (-147\*)
- Silver Stage Middle (-59\*)
- Silver Stage High (-152\*)

\* Number of Students over Functional Capacity in the 2034/2035 academic school year

# District Enhancements

Projects on each campus have been identified that would improve either the suitability or adequacy of the respective school. Some of these are overarching and would be a typical recommendation district wide. Others are specific to the needs of a campus. Examples of projects that are typical throughout are below:

- Modern CTE spaces
- Outdoor Learning Spaces
- Maker Spaces and Innovation Hubs
- Flexible furnishings
- Activated hallways
- Wayfinding
- Traffic Flow
- School Nurse's Office
- Secure Vestibule
- Refreshing paint and carpeting

# Narratives & Examples

Using the prioritization model established, each campus was analyzed against the suitability and adequacy rubric. The conditions data and enrollment projections were all combined with the appropriate weighting. The result is a table that shows visually which campus might have the highest need and at what time.

## Modern CTE Spaces

These are specialized, hands-on learning environments designed to prepare students for high-demand careers by integrating academic knowledge with technical and real-world skills. These spaces are industry-aligned and feature cutting-edge technology, flexible workspaces, and career-focused equipment to support a wide range of vocational pathways.



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# Modern CTE Spaces

These are specialized, hands-on learning environments designed to prepare students for high-demand careers by integrating academic knowledge with technical and real-world skills. These spaces are industry-aligned and feature cutting-edge technology, flexible workspaces, and career-focused equipment to support a wide range of vocational pathways.



# Secure Vestibule

A secured vestibule on a school campus is a controlled entryway designed to enhance security by restricting direct access to the building by having the public gain entry through the front office. It typically consists of a small, enclosed area between the exterior doors and the main entrance, requiring visitors to check in via the front office before being granted access to the rest of the school. A secure vestibule helps prevent unauthorized individuals from entering the school while maintaining a welcoming environment for approved visitors. It is a key component of modern school safety protocols.



# Outdoor Learning

Outdoor learning spaces are designated areas outside traditional classroom settings where students can engage in educational activities, fostering hands-on learning, collaboration, and connection with nature. These spaces can vary in design and function, providing flexible environments for various subjects and teaching styles. Outdoor learning spaces are designed for diverse subjects like science, art, environmental studies, CTE, and physical education.



# Maker Spaces

Maker Spaces and Innovation Hubs are dynamic learning environments designed to foster creativity, hands-on learning, and problem-solving through experimentation, collaboration, and technology. A Maker Space is a dedicated area equipped with tools and materials that encourage students to explore, create, and build projects. These spaces support STEM (Science, Technology, Engineering, and Math) education as well as arts and design.



# Innovation Hubs

Maker Spaces and Innovation Hubs are dynamic learning environments designed to foster creativity, hands-on learning, and problem-solving through experimentation, collaboration, and technology. An Innovation Hub is a broader, interdisciplinary space that integrates entrepreneurship, technology, and design thinking to drive innovation. These hubs are often designed to support research, prototyping, and startup development within educational institutions.



# Flexible Furnishings

Flexible furnishings refer to adaptable, modular, and movable furniture designed to support dynamic, student-centered learning environments. These furnishings allow for easy reconfiguration of spaces to accommodate various teaching styles, learning activities, and collaboration needs.



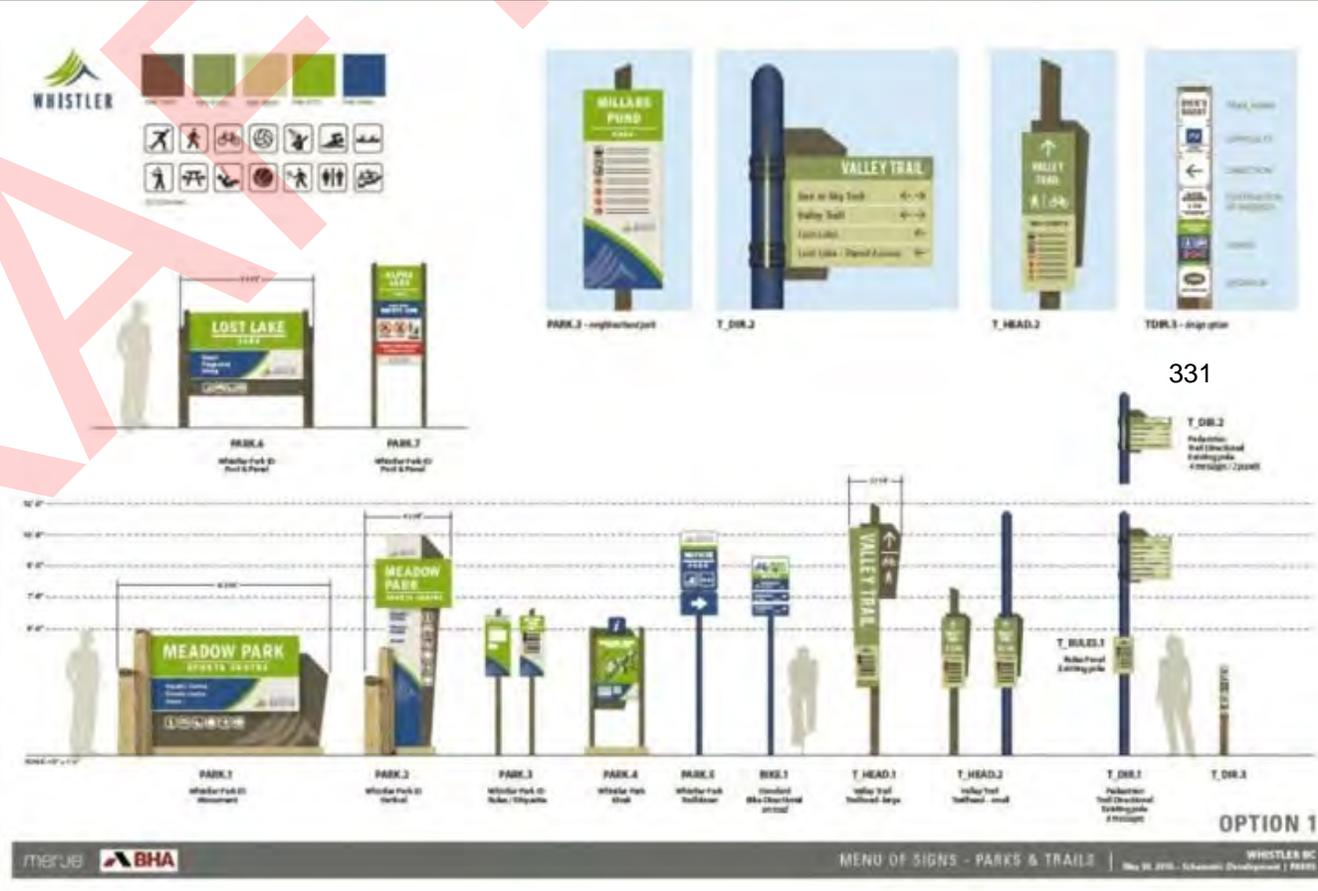
# Activated Hallways

Activated hallways are designed to extend learning, creativity, and collaboration beyond the classroom by turning school corridors into interactive, functional, and engaging spaces. Instead of being just transition areas for circulation or accessing lockers, these hallways encourage student engagement, movement, and informal learning throughout the school day.



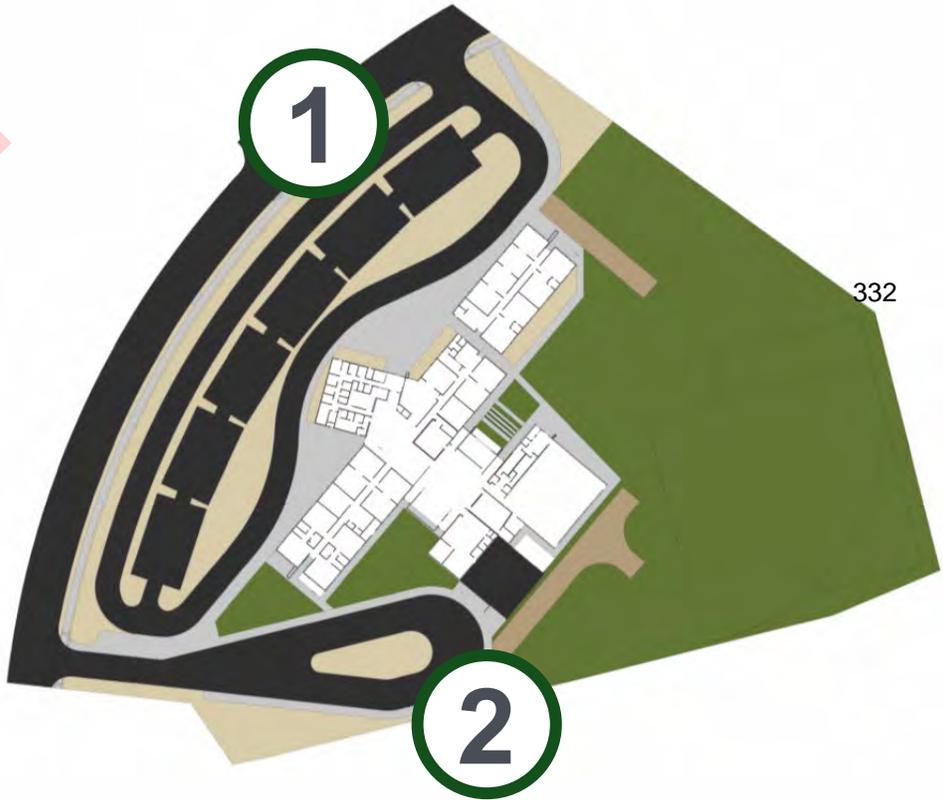
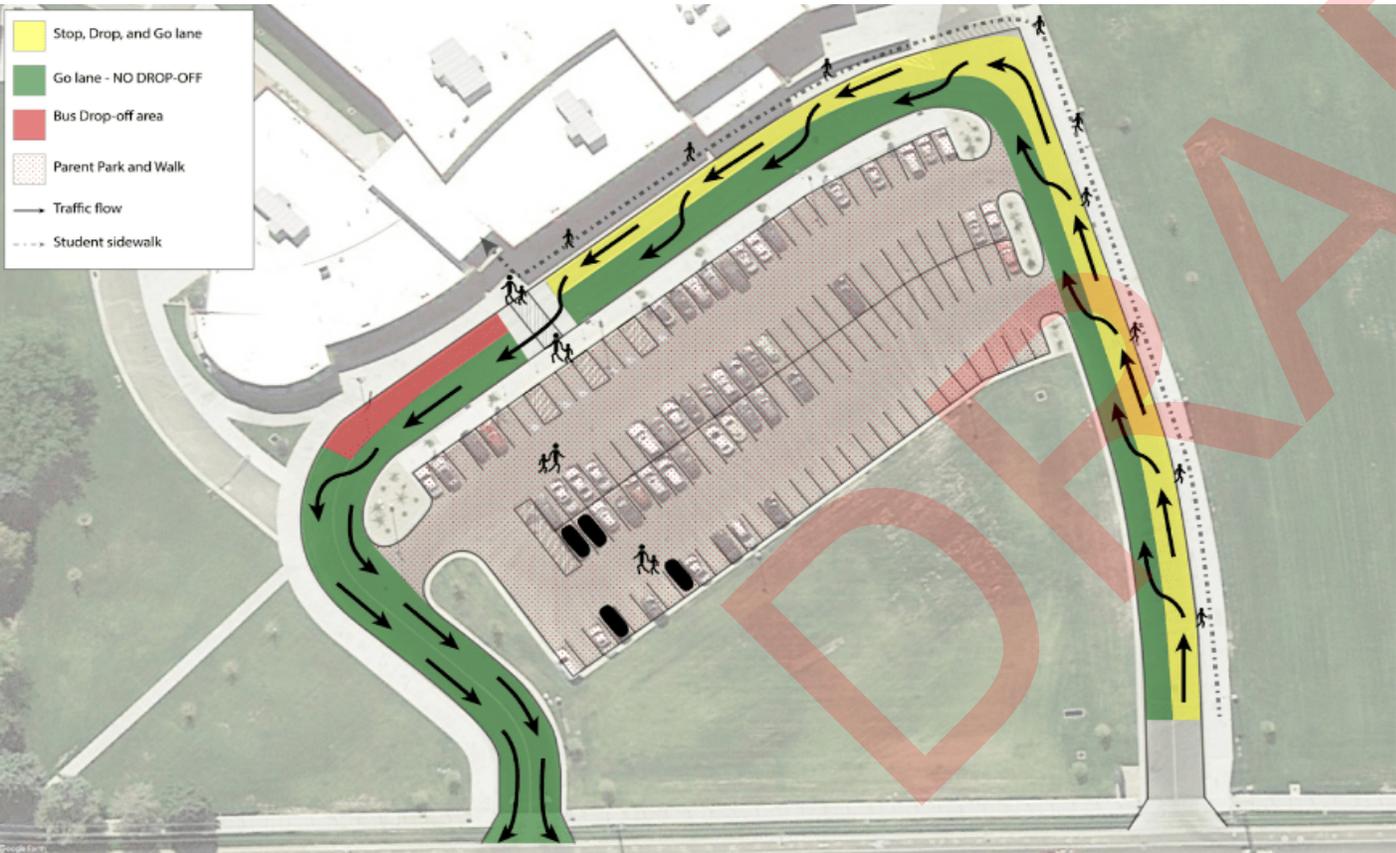
# Wayfinding

Wayfinding refers to the design of signage, visual cues, and spatial organization that help students, staff, and visitors navigate a school campus efficiently and intuitively. A well-planned wayfinding system enhances accessibility, safety, and engagement while reinforcing school identity and culture.



# Traffic Flow

Traffic flow best practices focus on reducing congestion and minimizing safety risks. Industry standards include separated access for bus and staff parking, and visitor parking and student pick-up and drop-off. This separation and dedicated use ensures an efficient and safe navigation of the site during peak traffic times.



# Nurse's Office

A Nurse's Office is a vital space that provides medical care, wellness support, and emergency response for students. Designing an appropriate and well-equipped nurse's office ensures privacy, efficiency, and accessibility while maintaining a calm and welcoming environment for students in need of medical attention.



# Wear & Tear Refreshes

Refreshing paint and carpeting can significantly improve the learning atmosphere, aesthetics, and functionality of a school. These updates contribute to a welcoming, clean, and engaging environment that promotes student focus, well-being, and school pride. With additions and renovations over the years, various carpets and floor finishes may not create a unified look. A refreshed school with modern paint and carpeting fosters student engagement, comfort, and school spirit—making it a better place to learn and grow.



# Dayton Elementary School

## Potential Campus Enhancements



Graphical plans are included to allow easy visual assessment of the campus. Some of the campus specific enhancements identified are geolocated to the approximate place on campus in which it would take place.

## Enhancement Narratives

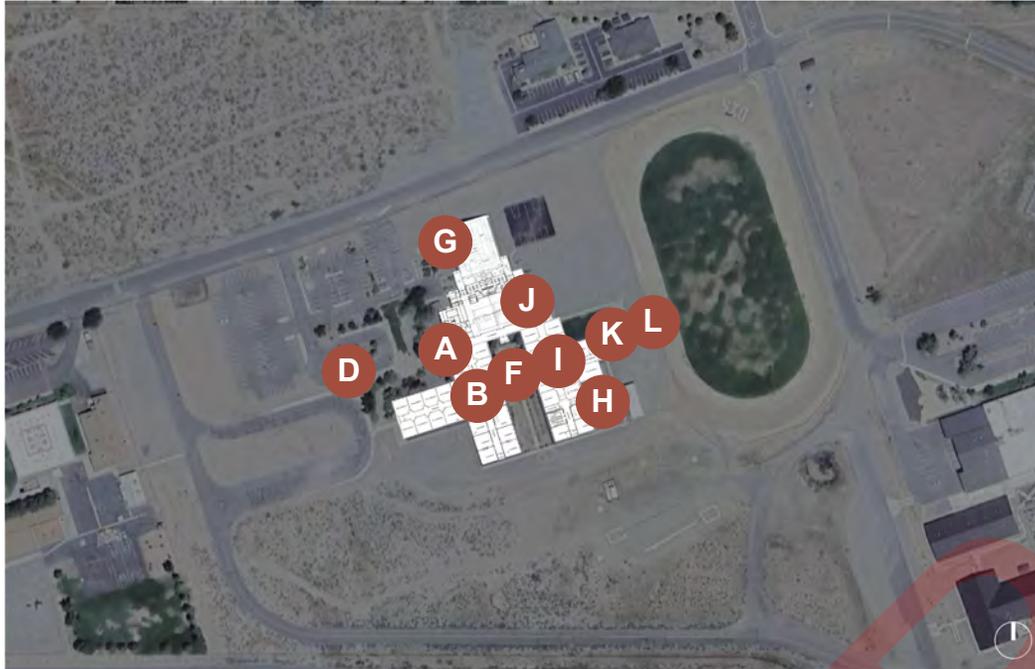
The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Wayfinding
- B** Wear & Tear Refresh
- C** Flexible Furnishings
- D** Secure Vestibule
- E** Maker Space
- F** Outdoor Learning Spaces
- G** Playground Upgrades & Accessibility  
New playground equipment as needed, focusing on equipment that can provide accessibility and inclusivity for all learners.
- H** Music Room Renovation  
Currently housed in a metal building with two classroom spaces and a foyer. It is recommended to expand the music room to allow for appropriate music equipment storage and create a small space for PTO/community storage. Teacher's lounge to be relocated.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	2.62	3.12
<b>Projected Enrollment</b> ..... Max = 606 Functional = 515 - F - M + M >100M >200M	450	450
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	10.5%	29.7%

# Dayton Intermediate School

## Potential Campus Enhancements



The plans are included to allow easy visual assessment of the campus. The enhancements identified are geolocated to the approximate place on campus in which that project would take place.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	2.55	3.55
<b>Projected Enrollment</b> ..... Max = 712 Functional = 605 - F - M + M >100M >200M	338	501
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	12.5%	37.5%

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A Secure Vestibule
- E Wear & Tear Refresh
- B Activate Hallways
- F Outdoor Learning Spaces
- C Flexible Furnishings
- G Nurse Office
- D Wayfinding

**H Wood Shop Modification**  
reconfigure classroom to better meet needs of a wood shop class and expand student offerings. Create an adjacent outdoor yard space to allow for shop expansion and functionality.

336

**I Innovation Hub**  
Leverage existing media center and expand to create an innovation hub

**J Stage Enhancement**  
Address additional storage needs, upgrade audio/visual equipment to allow for increased use and student engagement.

**K Culinary Classroom Upgrades**  
Provide enhanced audio/visual equipment for teacher and student demonstrations. Provide exhaust hoods at range tops.

**L Music Room Request**  
Provide a workings sink for instrument care and maintenance.

# Dayton High School

## Potential Campus Enhancements



The plans are included to allow easy visual assessment of the campus. The enhancements identified are geolocated to the approximate place on campus in which that project would take place.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	1.54	3.04
<b>Projected Enrollment</b> ..... Max = 932 Functional = 792 - F - M + M >100M >200M	672	746
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	4.4%	24.1%

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Secure Vestibule
- B** Activate Hallways
- C** Flexible Furnishings
- D** Wayfinding
- E** Wear & Tear Refresh
- F** Outdoor Learning Spaces
- G** Modern CTE Spaces
- H** Innovation Hub

- I** Science Lab Modernization  
Labs to be updated to provide adequate equipment and standards to offer AP and dual enrollment courses
- J** Culinary Lab Modernization 337  
Renovate the three primary culinary spaces and circulation between to provide appropriate adjacencies between programs.
- K** Accessibility & Circulation  
Provide sidewalks/ramps between buildings or features to address accessibility concerns. Resolve the conflict of students disrupting activities in the MPR to access lockers and gym space.
- L** Music Room  
Increase door width at music room to allow for ease of large instrument storage and use.

(continued on next slide...)

# Dayton High School (continued)

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- M** Stage Support  
Provide A/V enhancements and adjacent support areas like dressing rooms and practice rooms.
- N** Restroom Renovation  
Renovate existing restrooms to improve accessibility, functionality, and appearance.
- O** Modified Single Point  
Assess campus access points and consolidate for enhancement of security measures.

# Riverview Elementary School

## Potential Campus Enhancements



Graphical plans are included to allow easy visual assessment of the campus. Some of the campus specific enhancements identified are geolocated to the approximate place on campus in which it would take place.

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Wayfinding
- B** Flexible Furnishings
- C** Secure Vestibule
- D** Maker Space
- E** Outdoor Learning Spaces
- F** Traffic Flow
- G** Dedicated Support Space  
Provide dedicated spaces for EL, & OT/PT
- H** Electrical Infrastructure  
Provide additional outlets or charging opportunities to support student technology
- I** Storage  
Provide adequate ability to store items in classrooms. (Current shelving is too narrow to store binders, etc.)

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	1.80	3.55
<b>Projected Enrollment</b> ..... Max = 511 Functional = 434 - F - M + M >100M >200M	456	825
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	0.10%	15.1%

# Sutro Elementary School

## Potential Campus Enhancements



Graphical plans are included to allow easy visual assessment of the campus. Some of the campus specific enhancements identified are geolocated to the approximate place on campus in which it would take place.

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Wayfinding
- B** Flexible Furnishings
- C** Secure Vestibule
- D** Maker Space
- E** Outdoor Learning Spaces
- F** Wear & Tear Refresh
- G** Safety Perimeter Enhancement  
Secure property line against the canal area and create line of sight supervision for all outdoor spaces.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	2.06	3.31
<b>Projected Enrollment</b> ..... Max = 506 Functional = 430 - F - M + M >100M >200M	438	679
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	2.6%	19.9%

# Fernley Elementary School

## Potential Campus Enhancements



Graphical plans are included to allow easy visual assessment of the campus. Some of the campus specific enhancements identified are geolocated to the approximate place on campus in which it would take place.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	2.17	3.67
<b>Projected Enrollment</b> ..... Max = 606 Functional = 515 - F - M + M >100M >200M	447	644
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	2.2%	20.6%

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Traffic Flow
- B** Wayfinding
- C** Wear & Tear Refresh
- D** Flexible Furnishings
- E** Maker Space
- F** Activate Hallways
- G** Restroom Renovation  
Replace restroom fixtures with size and height appropriate fixtures for elementary age students.
- H** Access & Egress  
Resolve egress from PE space, such that students exiting the space remain within the security perimeter fencing.
- I** Meeting Space  
Provide meeting spaces for parent conferences, individual education plans and teacher professional development.
- J** PE/Multipurpose/Music Space  
Provide a separate multipurpose building appropriate to the student population.
- K** Restroom Renovation  
Renovate existing restrooms to improve accessibility, functionality, and appearance.

# Fernley Intermediate School

## Potential Campus Enhancements



The plans are included to allow easy visual assessment of the campus. The enhancements identified are geolocated to the approximate place on campus in which that project would take place.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	2.40	3.90
<b>Projected Enrollment</b> ..... Max = 680 Functional = 578 - F - M + M >100M >200M	657	805
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	6.3%	29.1%

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Flexible Furnishings
- B** Wayfinding
- C** Wear & Tear Refresh
- D** Outdoor Learning Spaces
- E** Nurse Office
- F** Innovation Hub
- G** Storage  
Campus would benefit from a purge of outdated materials and an evaluation of storage needs afterwards.
- H** Support Spaces  
Provide a faculty workroom and adult restrooms
- I** Aging Facility  
Outbuilding currently used for Boys and Girls Club needs modernization.
- J** Acoustics  
Provide acoustic materials in the gym and make audio enhancement available .
- K** Portable Reduction  
Reduce the number of portables on campus to support a more cohesive learning environment while enhancing student safety and comfort.

# Fernley High School

Potential Campus Enhancements



The plans are included to allow easy visual assessment of the campus. The enhancements identified are geolocated to the approximate place on campus in which that project would take place.

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A Secure Vestibule
- E Wear & Tear Refresh
- B Activate Hallways
- F Outdoor Learning Spaces
- C Flexible Furnishings
- G Modern CTE Spaces
- D Wayfinding
- H Innovation Hub

**I Science Lab Modernization**  
Labs to be updated to provide adequate equipment and standards to offer AP and dual enrollment courses

**J Culinary Lab & Classroom**  
Provide a culinary teaching space in the former kitchen space.

**K Support Spaces**  
Utilize former cafeteria as space for student support spaces like counseling, special education, JAG, speech and EL.

**L Music Room**  
Increase door width at music room to allow for ease of large instrument storage and use. New wall coverings would improve acoustics.

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	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	1.65	3.40
<b>Projected Enrollment</b> ..... Max = 1346 Functional = 1144 - F - M + M >100M >200M	1137	1169
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	2.6%	25.1%

# Fernley High School (continued)

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- M** Portable Reduction  
To whatever extent desired, replacement of portables with permanent buildings is an option at this site.
- N** Exterior Athletics Concession  
Upgrade the exterior athletics concessions area.
- O** Parking Lot Paving  
Update parking lots with new paving
- P** Restroom Renovation  
Renovate existing restrooms to improve accessibility, functionality, and appearance.
- Q** Modified Single Point  
Assess campus access points and consolidate for enhancement of security measures.

# Cottonwood Elementary School

## Potential Campus Enhancements



Graphical plans are included to allow easy visual assessment of the campus. Some of the campus specific enhancements identified are geolocated to the approximate place on campus in which it would take place.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	1.61	3.86
<b>Projected Enrollment</b> ..... Max = 711 Functional = 604 - F - M + M >100M >200M	572	822
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	3.0%	20.2%

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Secure Vestibule
- B** Traffic Flow
- C** Wayfinding
- D** Wear & Tear Refresh
- E** Flexible Furnishings
- F** Maker Space
- G** Nurse Office
- H** Outdoor Learning Spaces

- I** Meeting Space  
Provide meeting spaces for parent conferences, individual education plans and teacher professional development.
- J** Multi-purpose Flexibility  
Install a divider curtain in the multi-purpose room to allow for multiple simultaneous activities.
- K** Portable Reduction  
Reduce the number of portables on campus to support a more cohesive learning environment while enhancing student safety and comfort.

# East Valley Elementary School

## Potential Campus Enhancements



## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

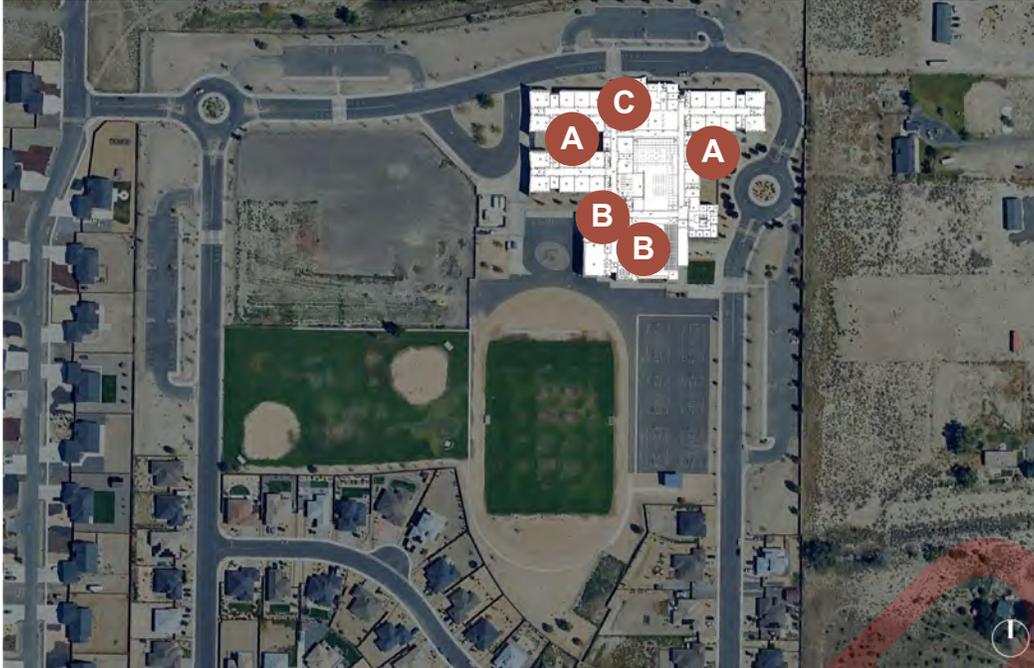
- A** Secure Vestibule
- B** Traffic Flow
- C** Wayfinding
- D** Wear & Tear Refresh
- E** Flexible Furnishings
- F** Maker Space
- G** Outdoor Learning Spaces

Graphical plans are included to allow easy visual assessment of the campus. Some of the campus specific enhancements identified are geolocated to the approximate place on campus in which it would take place.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	1.55	4.30
<b>Projected Enrollment</b> ..... Max = 669 Functional = 569 - F - M + M >100M >200M	515	818
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	0.9%	38.1%

# Silverland Middle School

## Potential Campus Enhancements



The plans are included to allow easy visual assessment of the campus. The enhancements identified are geolocated to the approximate place on campus in which that project would take place.

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Outdoor Learning Spaces

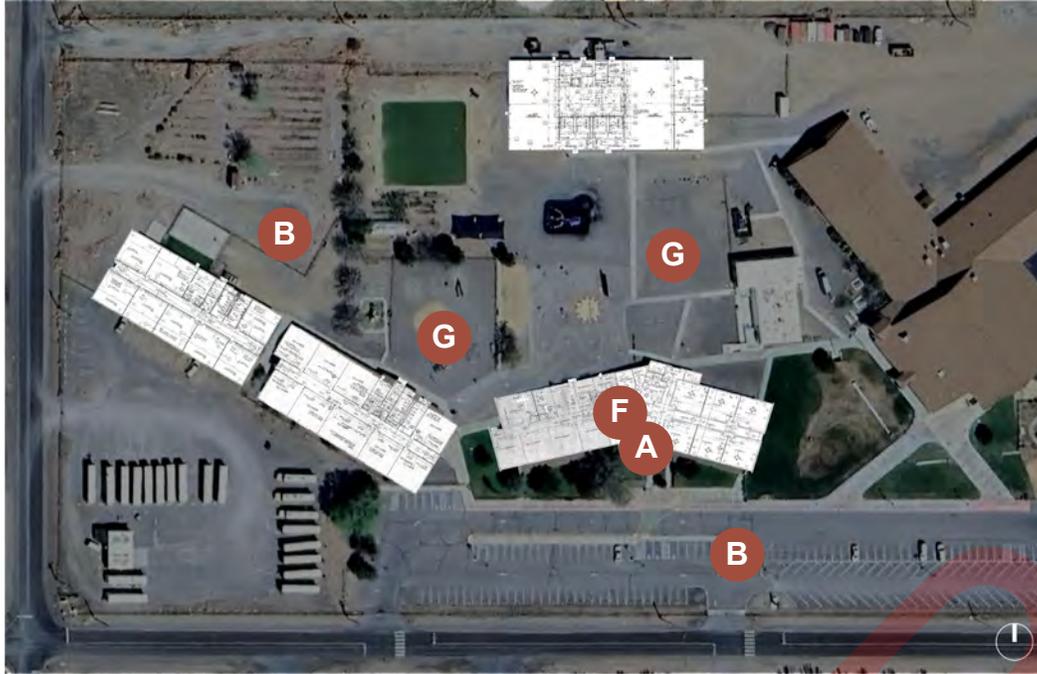
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- B** Audio Enhancement  
Provide audio enhancement in large high bay spaces where appropriate, for example the art room and gym.
- C** Audio/Visual Capability  
Provide A/V support at the culinary classroom to allow for a demonstration station with monitors.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	1.45	3.70
<b>Projected Enrollment</b> ..... Max = 759 Functional = 645 - F - M + M >100M >200M	659	759
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	1.4%	36.6%

# Silver Stage Elementary School

## Potential Campus Enhancements



Graphical plans are included to allow easy visual assessment of the campus. Some of the campus specific enhancements identified are geolocated to the approximate place on campus in which it would take place.

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Secure Vestibule
    - B** Traffic Flow
    - C** Wayfinding
    - D** Wear & Tear Refresh
  - E** Flexible Furnishings
    - F** Nurse Office
- 
- G** **Playground Upgrades & Accessibility**  
New playground equipment as needed, focusing on equipment that can provide accessibility and inclusivity for all learners.
  - H** **Storage**  
Campus would benefit from a purge of outdated materials and an evaluation of storage needs afterwards.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	<b>2.13</b>	<b>3.13</b>
<b>Projected Enrollment</b> ..... Max = 680 Functional = 578 - F - M + M >100M >200M	<b>389</b>	<b>431</b>
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	<b>5.8%</b>	<b>27.9%</b>

# Silver Stage Middle School

## Potential Campus Enhancements



The plans are included to allow easy visual assessment of the campus. The enhancements identified are geolocated to the approximate place on campus in which that project would take place.

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Secure Vestibule
- B** Modern CTE Spaces
- C** Wayfinding
- D** Wear & Tear Refresh
- E** Flexible Furnishings
- F** Maker Space
- G** Activate Hallways
- H** Outdoor Learning Spaces
- I** Playground Upgrades & Accessibility  
New playground equipment as needed, focusing on equipment that can provide accessibility and inclusivity for all learners.
- J** Storage  
Repurpose existing spaces or provide new for storage of PE equipment and maker space supplies.
- K** Restroom Renovation  
Renovate existing restrooms to improve accessibility, functionality, and appearance.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	2.16	2.66
<b>Projected Enrollment</b> ..... Max = 464 Functional = 394 - F - M + M >100M >200M	317	335
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	7.3%	16.9%

# Silver Stage High School

Potential Campus Enhancements



The plans are included to allow easy visual assessment of the campus. The enhancements identified are geolocated to the approximate place on campus in which that project would take place.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	1.64	3.14
<b>Projected Enrollment</b> ..... Max = 515 Functional = 438 - F - M + M >100M >200M	319	286
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	0.9%	22.8%

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Secure Vestibule
  - B** Activate Hallways
  - C** Flexible Furnishings
  - D** Wayfinding
  - E** Wear & Tear Refresh
  - F** Outdoor Learning Spaces
  - G** Modern CTE Spaces
  - H** Innovation Hub
- 
- I** Science Lab Modernization  
Labs to be updated to provide adequate equipment and standards to offer AP and dual enrollment courses
  - J** Health Sciences 350  
Provide plumbing and support for any equipment needed for the program. Exit door in classroom needs addressed for security concerns.
  - K** Locker Room Enhancements  
Reconfigure to provide coaches offices with site lines for supervision.

# Yerington Elementary School

## Potential Campus Enhancements



Graphical plans are included to allow easy visual assessment of the campus. Some of the campus specific enhancements identified are geolocated to the approximate place on campus in which it would take place.

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Outdoor Learning Spaces
- B** Wayfinding
- C** Wear & Tear Refresh
- D** Flexible Furnishings
- E** Maker Space
- F** Traffic Flow
- G** Playground Upgrades & Accessibility  
New playground equipment as needed, focusing on equipment that can provide accessibility and inclusivity for all learners.
- H** Storage  
Campus would benefit from a purge of outdated materials and an evaluation of storage needs afterwards.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	2.09	3.09
<b>Projected Enrollment</b> ..... Max = 588 Functional = 500 - F - M + M >100M >200M	452	463
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	6.0%	27.3%

# Yerington Intermediate School

## Potential Campus Enhancements



The plans are included to allow easy visual assessment of the campus. The enhancements identified are geolocated to the approximate place on campus in which that project would take place.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	2.16	2.66
<b>Projected Enrollment</b> ..... Max = 625 Functional = 531 - F - M + M >100M >200M	397	353
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	11.2%	24.2%

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Secure Vestibule
- B** Traffic Flow
- C** Wayfinding
- D** Wear & Tear Refresh
- E** Flexible Furnishings
- F** Maker Space
- G** Activate Hallways
- H** Innovation Hub
- I** Nurse Office
- J** Space Reconfiguration  
Combine the PAES classroom and engineering classroom to create 352 flexible lab space that can be used for multiple CTE offerings.
- K** Storage  
Repurpose existing spaces or provide new for storage of PE equipment and maker space supplies.
- L** New Building - Cafeteria/PE/Music  
Currently the students have to cross a street daily to access the small gym at the high school. This causes the students to need to exit the security perimeter as well as the associated traffic risks. Provide new facility within the perimeter that provides a cafeteria and PE and music spaces. This would allow for a reallocation of space at the high school also.
- M** Restroom Renovation  
Renovate existing restrooms to improve accessibility, functionality, and appearance.

# Yerington High School

Potential Campus Enhancements



The plans are included to allow easy visual assessment of the campus. The enhancements identified are geolocated to the approximate place on campus in which that project would take place.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	1.67	3.17
<b>Projected Enrollment</b> ..... Max = 703 Functional = 598 - F - M + M >100M >200M	366	343
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	4.5%	21.7%

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A** Secure Vestibule
- B** Traffic Flow
- C** Flexible Furnishings
- D** Wayfinding
- E** Wear & Tear Refresh
- F** Outdoor Learning Spaces
- G** Modern CTE Spaces
- H** Innovation Hub
- I** Kiln  
Relocate kiln to have proximity to art classroom. Add outdoor art patio for art classes.
- J** Agriculture  
Reconfigure existing spaces to provide larger more flexible CTE spaces with adjacent outdoor learning labs. 353
- K** Performance Stage  
If a café/gym space is created at Yerington Intermediate, use the small gym for theater and music programs by repurposing into a performance space.
- L** Restroom Renovation  
Renovate existing restrooms to improve accessibility, functionality, and appearance.
- M** Modified Single Point  
Assess campus access points and consolidate for enhancement of security measures.

# Smith Valley School

## Potential Campus Enhancements



The plans are included to allow easy visual assessment of the campus. The enhancements identified are geolocated to the approximate place on campus in which that project would take place.

## Enhancement Narratives

The below list is not prioritized, but a list of potential facility interventions that have been identified as projects that help align and foster progress towards established District goals.

- A Traffic Flow
- F Modern CTE Spaces
- B Flexible Furnishings
- G Innovation Hub
- C Wayfinding
- H Nurse Office
- D Wear & Tear Refresh
- E Outdoor Learning Spaces

- 
- I Science Lab Modernization  
Labs to be updated to provide adequate equipment and standards to offer AP and dual enrollment courses 354
  - J Storage  
Campus would benefit from a purge of outdated materials and an evaluation of storage needs afterwards.
  - K Restroom Renovation  
Renovate existing restrooms to improve accessibility, functionality, and appearance.

	Yr 24/25	Yr 34/35
<b>Prioritization Score</b> ..... <1 1-2 2-3 3-4 >5	2.19	3.19
<b>Projected Enrollment</b> ..... Max = 5133 Functional = 453 - F - M + M >100M >200M	162	222
<b>Facility Conditions Index</b> ..... <5% 5-10% 10-20% 20-30% >30%	5.8%	20.4%

# Next Steps



## Upcoming Tasks:

- Governing board trustees update, tentatively in April
- Finalization of facility capital master plan
- Readdress every 3 years(24/25', 27/28' and 30/31')

355



Lyon County School District

# Questions?

356

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## Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** Harman Bains, Executive Director of Operations  
**Re:** LCSD Perimeter Fencing and Site Concrete Improvements

---

**Recommendation:**

The Board of Trustees approves the district the change direction and publish new projects with revised scopes of work for the LCSD Perimeter Fencing, and Site Improvements project.

**Background Information:**

At the May 23, 2024, meeting, the LCSD Board of Trustees approved the district to move forward with the Perimeter Fencing, Site, and Exterior Door Improvements project for Fernley, Dayton, and Yerington High Schools. In collaboration with Paul Cavin Architect LLC, a Request for Proposal (RFP) was developed and published on December 16, 2024. A non-mandatory pre-bid conference followed on December 23, 2024, and bids were subsequently opened on January 17, 2025. Only one bid was received.

At the January 28, 2025, meeting, the Board of Trustees approved the sole bid received for the planned improvement project. However, as of April 3, 2025, no project schedule had been provided to the district, including start or completion dates, nor had the contractor identified when or who would be present on-site, an especially critical detail given the disruptions the project intended to cause on an active school campus. Additionally, several undisclosed and unilateral actions were taken by the contractor without any coordination with district personnel or the district's design firm, Paul Cavin Architect LLC. Considering these issues carefully, the District Operations team, in collaboration with Paul Cavin Architect LLC and Legal Counsel, made the difficult decision to terminate the awarded contract on April 3rd, 2025.

This termination, combined with a subsequent 100-day delay, will significantly limit the scope of work that can realistically be completed during the 2025 summer break. The original contract included essential upgrades to the entryways and doors at all four high schools. Unfortunately, due to the shortened timeline and the need to rebid the project, it is no longer feasible to expect the original scope of work to be completed by the first day of school on September 2, 2025. In response, the district is proposing to move forward this summer with only the fencing and site/concrete improvements.

The District Operations and Maintenance team, in partnership with Paul Cavin Architect LLC and Lumos & Associates, has been working to revise the scope of work. With Board approval at the April 22, 2025, meeting, the district plans to release two separate bid packages, one for perimeter fencing and the other for site concrete improvements. The goal is to present both bids for Board consideration and approval at the May 27, 2025, Board meeting.

The proposed Perimeter Fencing and Site Improvement projects offer numerous benefits, with a primary focus on enhancing the overall safety and security of all high school campuses. The installation of upgraded fencing and secure exterior doors will deter unauthorized access, providing a safer environment for students, staff, and visitors. These improvements will support controlled access to school grounds, reduce the risk of intrusions, and ensure safer entry and exit during emergencies. In addition to safety benefits, modern fencing will also contribute to the visual appeal of each campus, promoting a more welcoming yet secure atmosphere.

**Budget Considerations:**

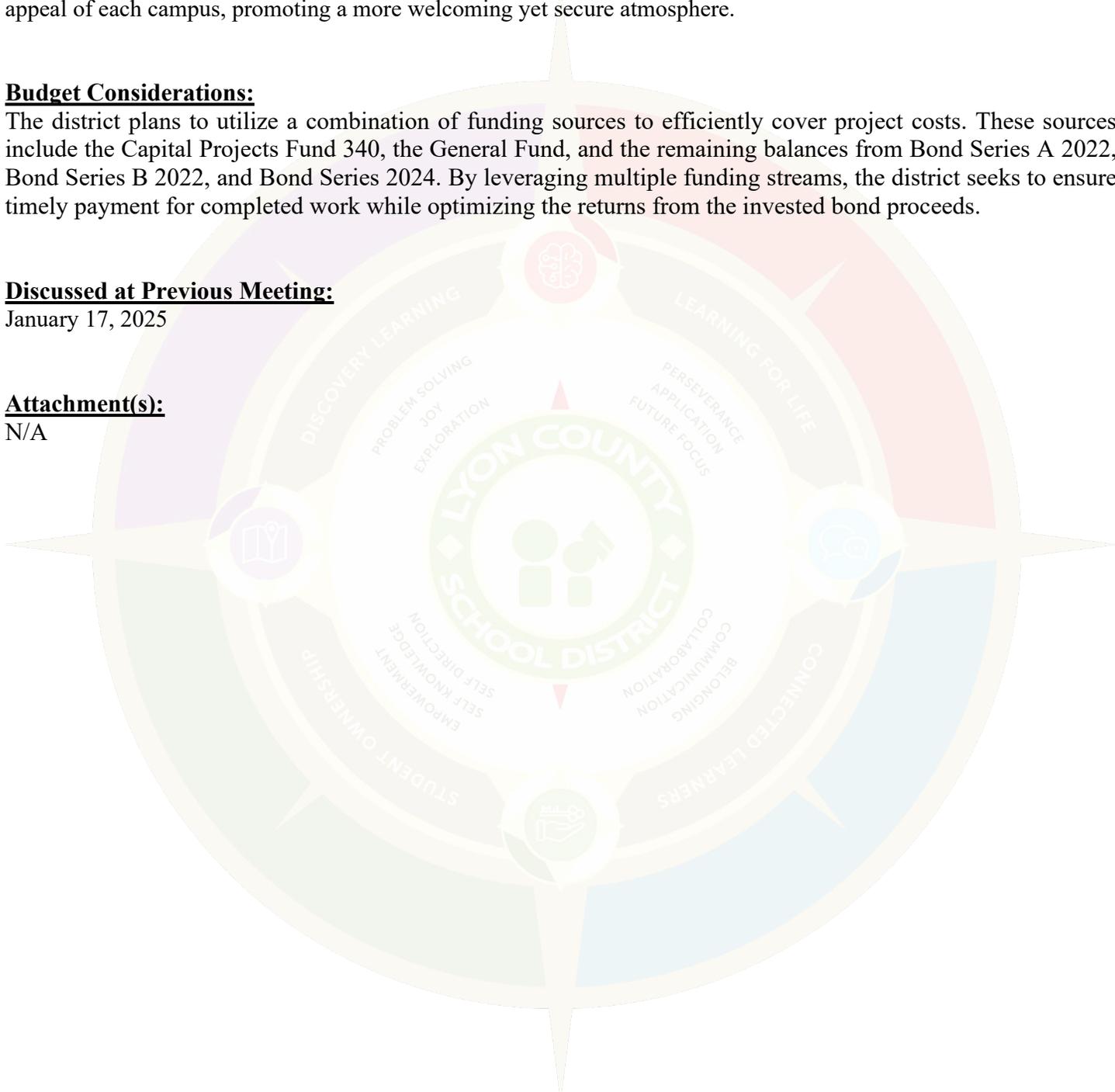
The district plans to utilize a combination of funding sources to efficiently cover project costs. These sources include the Capital Projects Fund 340, the General Fund, and the remaining balances from Bond Series A 2022, Bond Series B 2022, and Bond Series 2024. By leveraging multiple funding streams, the district seeks to ensure timely payment for completed work while optimizing the returns from the invested bond proceeds.

**Discussed at Previous Meeting:**

January 17, 2025

**Attachment(s):**

N/A



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## Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** Harman Bains, Executive Director of Operations  
**Re:** Fernley Elementary School RTU Upgrades

---

**Recommendation:**

The Board of Trustees approve the rooftop unit (RTU) upgrades for Fernley Elementary School for a total of \$996,133.98.

**Background Information:**

The district has been working closely with Trane and CR Engineering over the past several years to develop and execute the upgrading and replacing of mechanical equipment such as Air Handling Units (AHUs), Rooftop Units (RTU's) and boilers, in alignment with the Board's approved direction. These efforts include several successfully completed district-wide projects over the 2024 Summer Break, such as the replacement of six attic swamp coolers with new chillers and the replacement and upgrade of five boilers at Cottonwood Elementary School, Sutro Elementary School, and Dayton High School.

Summer 2025 list of projects already includes the previously board approved upgrades of Dayton Intermediate School air handler units (AHU), Silverland Middle School cooling tower, Silver Stage Middle School, Dayton Intermediate School, and Sutro Elementary School boilers. This proposed project at Fernley Elementary School would be an addition to the summer workload and be completed by the first day of school September 2<sup>nd</sup>, 2025. The current RTU's at Fernley Elementary School are over 20+ years old and are in need of complete replacement.

Having completed several projects Trane has acquired the institutional and regional knowledge necessary to continue progressing with the district needs at a more efficient pace. Unlike summer 2024, all projects slated for the summer 2025 will have started well before first day of summer break with several projects well over 50% completed.

The district is recommending approval of Trane through their GSA Schedule contracts. GSA contracts offer a significant benefit to public sector agencies by providing access to cooperative contracts and pricing, which help streamline procurement processes and reduce costs. GSA contracts are long-term government wide contracts providing federal, state, and local government buyers access to commercial products and services at volume discount pricing. GSA contracts allow public entities, including school districts, to save time and resources by bypassing the need for extensive bidding processes, while still ensuring compliance with procurement regulations in NRS 332. Additionally, GSA contracts provide a network of pre-vetted suppliers like Trane, ensuring reliable, high-quality services that meet the specific needs of public institutions, ultimately delivering cost savings and operational efficiency.

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**Budget Considerations:**

Fernley Elementary School air handler unit replacements - \$996,133.98

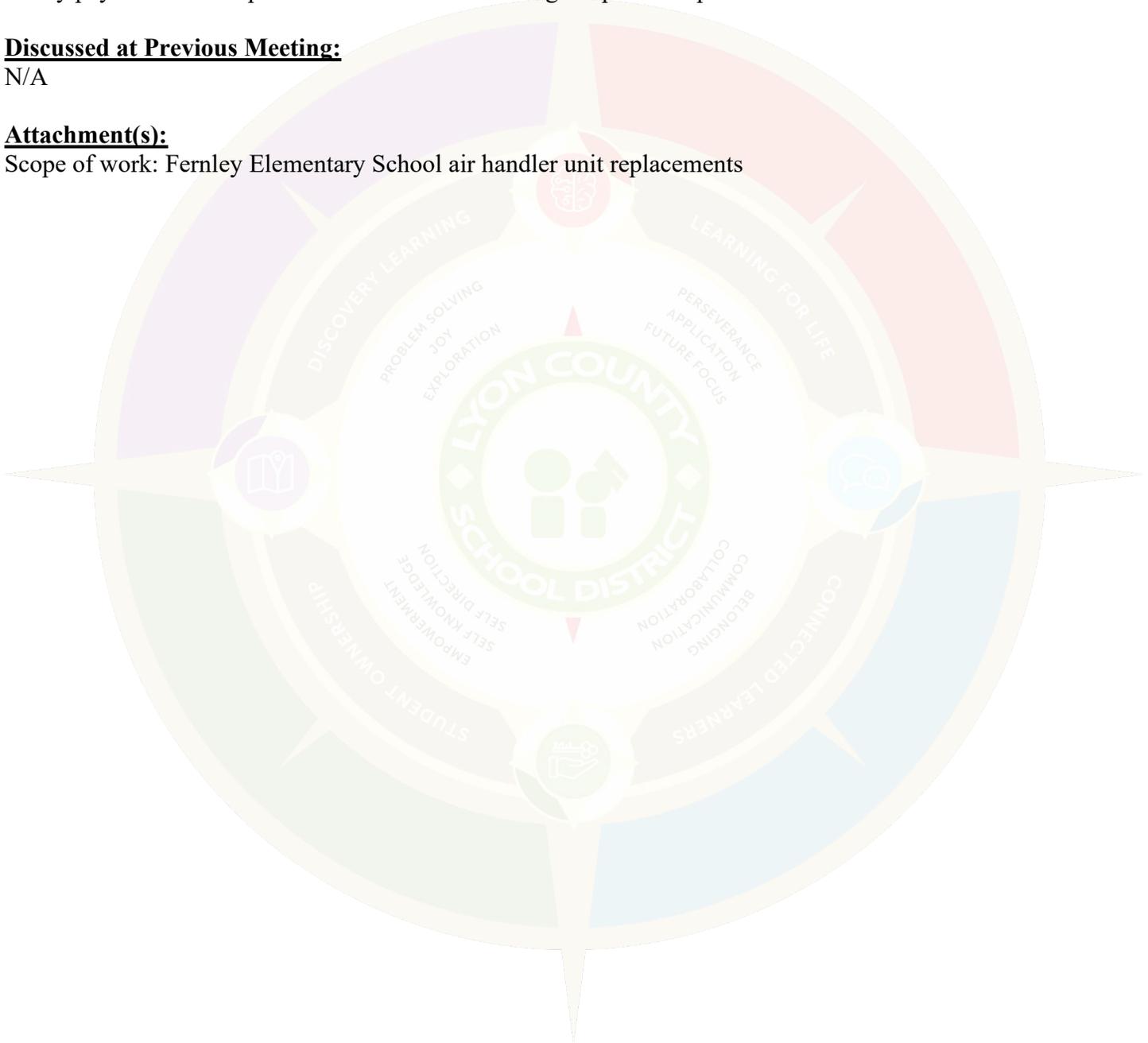
The district intends to utilize multiple funding sources to effectively cover project costs. These include the Capital Projects Fund 340, the General Fund, and the remaining balances from Bond Series A 2022, Bond Series B 2022, and Bond Series 2024. By drawing from various funding streams, the district aims to ensure timely payment for completed work while maximizing the potential proceeds from all invested funds.

**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

Scope of work: Fernley Elementary School air handler unit replacements



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## GSA FEDERAL SUPPLY SCHEDULE PROPOSAL

**Contract# 47QSWA20D002A, SAM UEI# QJFJBF8ZBUM8, CAGE Code# 60532**

**Customer:** Lyon County School District  
25 E. Goldfield Avenue

**Date:** 4/8/2025  
**Job Name:** LCSD - Fernley  
Elementary School -  
RTU Replacement

Yerington, NV 89447

**ATTN:** Kirk McCallum

**Terms of Delivery:** FOB Destination  
Full Freight Allowed

**Proposal #:** 8065464

**Terms of Payment:** ½ % 10 – Net 30 Days

Trane is pleased to provide the enclosed proposal for your review and approval. This proposal is compliant with [Trane’s GSA Schedule MAS Contract#47QSWA20D002A](#) and all its associated terms, conditions and negotiated pricing. In the event of a discrepancy between this proposal and the MAS contract, the MAS contract terms and conditions shall govern and take precedence. This proposal is valid for 30 days.

### **Included in the Proposal – Scope of Work**

“Scope of Work” and notations within are based on the following negotiated scope of work with Kirk McCallum and based on the site surveys and the below bid documents:

- LCSD – Fernley Elementary School RTU Upgrade Bid Set 20250307

### **Mechanical Demolition**

- Provide all labor, equipment and materials required for mechanical demolition as shown on the above referenced bid documents.
- Remove and off-haul (E) rooftop unit. Includes
  - Remove and off-haul of (E) above roof and below roof ductwork, ductwork supports, condensate piping and supports, gas piping and support, and RTU Curbs. Includes crane operations.
- Removal and off-haul of roofing system within parapet wall. Demolition area to be coordinated by Trane and subcontractors.
- Removal and off-haul of roof sheathing and structural components not needed for new installation of RTU’s.
- Removal and off-haul of electrical wire rooftop disconnects, rooftop electrical panels, and wire feeder from rooftop panel to main RTU electrical panel.
- Removal and off-haul of (E) Alerton controls, conduit and wiring.

### **Mechanical Installation**

- Provide all labor, equipment and materials required for mechanical installation as shown on the above referenced bid documents.
- Furnish and Install (N) rooftop units. Includes:
  - Equipment curbs.
  - Above interior ductwork and ductwork supports.
  - Gas piping and condensate drain piping.
  - Includes ductwork insulations.
  - Includes crane operations.
- Provide Testing and Balancing of Supply, Return and Exhaust systems only.
  - Trane to provide TAB report to owner.
- Provide start-up of newly installed equipment.



- Furnish & install phenolic labels for all tagged equipment above

## Electrical Installation

- Provide all labor, equipment and materials required for electrical installation as shown on the above referenced bid documents.
- Furnish and install electrical feeders for main panel to (N) electrical panel at rooftop parapet.
  - Conduit to be reused as needed.
- Furnish and install rooftop RTU electrical panel with breakers.
- Furnish and install new conduit, wire and breaker for 120v convenience outlet located inside parapet.
- Furnish & install phenolic labels on all disconnects with voltage and originating panel.

## BMS Controls Installation

- Provide all labor, equipment and materials required for the control system installation as shown on the above referenced bid documents. Controls upgrade to match existing systems.
- Provide system programming and check out.
- Provide integration into (E) Alerton system server and build graphical display.
- Provide owner onsite training.
- Provide (1) year warranty.

## Smoke Detection Installation

- Provide all labor, equipment and materials required for the smoke detection system installation as shown on the above referenced bid documents. Controls upgrade to match existing systems.
- Furnish and install (4) duct smoke detectors. Includes:
  - Conduit and wiring from FACP and duct smoke detectors.
  - Relays and transformer.
- Provide point to point testing for of smoke detection shut down operations in conjunction with FACP panel.

## General Construction Installation

- Provide all labor, equipment and materials required for structural framing and architectural item installation as shown on the above referenced bid documents.
- Trane to provide temporary weather proofing over
- Furnish & install equipment structural blocking and structural modifications as required.

## Roofing Installation

- Provide all labor, equipment and materials required for roofing demolition and installation as shown on the above referenced bid documents.
- Trane to provide temporary weather proofing over
- Furnish & install roof counterflashing and penetration modifications as required.

## General Scope, Assumptions, & Clarifications

- Design and engineering services are by others
- All equipment will be released for manufacture upon issuance of PO and owner approval of the equipment submittals.
- All work to be performed during normal business hours (7am to 4pm, M-F, non-holidays)
- Equipment Order Release and Services rendered are dependent on receipt of credit approval.
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors.
- Lyon County School District to provide adequate area for storage and staging of equipment and construction activities.



- All (E) Alerton global controllers to be reused for BMS control system

### **Excluded from the Proposal**

- ADA path of travel work
- Additional structural engineering and construction for strengthening building structures (structural modifications, upgrades or remediation)
- Building code rectification or remediation
- Inspections & Testing (by owner)
- Repair or replacement of any existing damaged HVAC controls end devices/sensors or actuators that are not meant to be replaced by this project bid documents
- Furnish, install, wire or terminate any panels/devices related to any systems not explicitly called out above, including (but not limited to): display or workstation, other controllers or control panels, smoke control systems, fire-life safety systems, lighting control systems, power and/or energy monitoring, security, tenant billing systems, etc.
- Modifications to the existing carbon monoxide (CO) system (beyond scope in bid docs)
- Asbestos or hazardous material testing & abatement
- Electrical upgrades other than what is detailed in the above scope. It is assumed existing site power is adequate to support the mechanical design without improvements to the infrastructure.
- Temporary HVAC
- Duct cleaning, sealing, and leak detection
- Roof work, painting, patching, or coring
- Modifications, repair, or additions to ducts, piping, or condensate systems (beyond above scope inclusions)
- Fire life safety systems, fire sprinkler systems, and smoke evacuation systems
- Construction fencing, temporary offices, and security
- Wall and ceiling access doors for access to equipment
- Water treatment, testing and chemicals (by owner)
- Testing and Balancing of any system(s) not specifically included in above scope of work. Water balance of equipment connections outside of the boiler mechanical room
- Structural and/or architectural modifications other than above scope
- Any item not specifically included in scope of work
- Location of (E) underground utilities. Owner to provide locate services prior to start of underground conduit installation
- Permit, inspection and utility fees
- Short circuit studies on electrical systems.
- BMS Controls Computers, servers, software, printers, etc
- NV Energy service upgrade scope of work beyond above scope

### **Open Market Items (as allowed per FAR 8.402(f) for administrative convenience)**

- 5 Ton-Trane Precedent Rooftop Package Unit.
  - Includes equipment curb.
- 7.5 Ton-Trane Precedent Rooftop Package Unit.
  - Includes equipment curb.
- 10 Ton-Trane Precedent Rooftop Package Unit.
  - Includes equipment curb.
- 15 Ton-Trane Precedent Rooftop Package Unit.
  - Includes equipment curb



**Pricing Summary**

This is a Firm-Fixed-Price (FFP) quote under Trane’s GSA MAS Contract. The following is a pricing summary:

**Pricing By Special Item Numbers (SINs)**

SIN 238910	\$843,579.00
SIN 334512	\$132,954.98
OPEN MARKET ITEMS	\$19,600.00

➤ **LUMP SUM PRICE FOR ENTIRE PROJECT** **\$996,133.98**

Respectfully submitted,

Ian Leisle  
Account Manager  
5595 Equity Avenue  
Reno, Nevada 89502  
ileisle@trane.com

This proposal is made subject to Trane’s Commercial Supplier Terms & Conditions located online at [www.trane.com/gsaschedule/termsofsale](http://www.trane.com/gsaschedule/termsofsale) and are hereby incorporated by this reference.



**Acknowledgement & Acceptance**

COMPANY	_____	SIGNATURE	_____
PO#	_____	NAME	_____
DATE	_____	TITLE	_____

# Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** Harman Bains, Executive Director of Operations  
**Re:** Transportation Camera and Student Tracking upgrades

---

**Recommendation:**

The Board of Trustees approve the proposed upgrades to the school bus camera systems and the student tracking and transportation management software. The total one-time cost for these upgrades is \$657,345, with an ongoing annual cost of \$116,125.

**Background Information:**

**School Bus Cameras:**

The Lyon County School District (LCSD) Transportation Department has recognized critical deficiencies in the current onboard camera systems provided by Provision. A significant portion of the equipment is outdated, with over half of the fleet operating on systems that are more than eight years old, some nearing 25 years. This aging technology has resulted in ongoing reliability issues and inconsistent performance. In multiple serious incidents, the district learned after the fact that video footage was unavailable due to system failures that went undetected, as Provision's systems lack real-time diagnostic capabilities. Acknowledging the substantial investment required to modernize this outdated hardware and software, the district made the decision to thoroughly evaluate alternative vendors and solutions before proceeding.

The current process with Provision for accessing footage is labor-intensive and prone to error. Staff are required to manually remove SD cards from each bus, search through footage on a desktop, and then replace/return the cards. This has resulted in human error, card damage, and delayed access to essential video. Over the past year, the LCSD Transportation team has collaborated extensively with Provision to identify viable solutions to our current system challenges. While Provision does offer newer technology however these features remain largely untested in school transportation environments and do not offer seamless integration with essential driver inspection practices. Despite multiple meetings and discussions, the district continues to have concerns about the reliability and practicality of Provision's upgrades and, as a result, cannot confidently recommend moving forward with their proposed solutions.

The LCSD Transportation team is confident in the solution offered by Gatekeeper. Gatekeeper camera systems have been evaluated firsthand not only by our transportation staff but also by the district's IT Manager and Lead Mechanic. Gatekeeper has a well-established reputation in K-12 transportation surveillance, both nationally and within Nevada, with neighboring districts such as Douglas, Elko, Nye, and Washoe County School District's currently using their services. Gatekeeper's system features a fully integrated, web-based platform that provides live video streaming, real-time system health diagnostics, and automated alerts, capabilities that are currently absent in LCSD's existing setup. Additionally, their equipment includes pre-trip diagnostic indicators that allow

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drivers to verify system functionality within seconds, promoting greater accountability and ensuring that any technical issues are resolved before students are onboard. The platform's remote access capabilities also allow transportation staff to view and retrieve footage quickly and efficiently, reducing response times and minimizing the risk of human error.

Similar to the benefits of modern camera systems in our school buildings, the benefits of a modern system on school buses cannot be overstated. They enhance student safety by deterring misconduct and bullying, assist in resolving disputes and incidents, and provide critical evidence in the event of accidents or emergencies. Upgrading to Gatekeeper ensures our fleet is equipped with dependable, future-ready technology that supports our commitment to student well-being and operational excellence.

The district is recommending several key enhancements to the current school bus fleet to significantly improve safety, monitoring, and accountability. These upgrades include the installation of 4 to 7 additional interior audio/visual cameras per bus, depending on bus configuration and comparison, to ensure full coverage of all students. Currently, only 15–20% of students are reliably monitored by existing camera systems. A dedicated camera at the front entrance is also proposed to capture students entering and exiting the bus, as well as interactions with the driver. This addition would offer valuable support in the investigation of incidents and workers' compensation claims that have arisen over the years. Furthermore, the installation of both dash and rear-view cameras is recommended to provide comprehensive video documentation during loading and unloading, support for incident reviews, driver training, and protection against liability. Lastly, the District proposes equipping each bus with an exterior stop arm camera to capture footage of vehicles that illegally pass while the stop arm is extended. This not only strengthens the enforcement of traffic laws but also enhances student safety by deterring dangerous behavior and enabling follow-up actions with the Lyon County Sheriff Office when violations occur.

The LCSD Safety and Risk Management department has conducted a comprehensive assessment of the existing risks and potential liabilities associated with the district's current school bus camera systems. The findings and recommendations of this investigation are detailed in the attached report.

#### Student Tracking and Transportation Management System:

LCSD has historically lacked a comprehensive, all-in-one student tracking and transportation management system. Instead, the District has relied on a patchwork of solutions, each funded through separate one time grant opportunities over the years, to meet basic operational needs. While these efforts were sufficient for a time, they are no longer adequate. As the District has experienced steady growth in both student enrollment and residential development across all attendance areas and the need for a unified and reliable transportation software platform has become increasingly urgent. In response, LCSD Transportation department over the past 6 months has done extensive research into possible solutions which have included on site visits to other in-state and out of state K-12 school districts to view and experience their software solutions firsthand. Having experience several possible solutions, the district is making the recommendation to adopt a fully integrated solution provided by Tyler Technologies that meets the evolving needs of our students, families, and transportation operations.

Currently the District Transportation department is utilizing a student tracking and transportation software called Treker. Since its adoption the district has experienced several ongoing challenges. Treker proprietary NFC readers provided for student ID check-in and check-out have proven highly unreliable, frequently malfunctioning and requiring ongoing service or temporary repairs. The parent-facing mobile application, intended to deliver real-time bus ETAs and notifications of student boarding and departure, has never been functional enough to release to LCSD families. This has caused continued frustration among students, families,

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and school staff. Furthermore, the system has experienced repeated issues with incomplete and inaccurate student data transfers, including duplications and removals of student records. Similar problems have occurred with the transfer of bus route data, resulting in duplicated or missing routes and rendering onboard tablets incapable of accessing necessary routing information. In addition, Treker's software demands labor-intensive manual routing processes, contrary to initial assurances of automation. Key features such as pre-trip inspections and route editing tools remain either non-functional or difficult to use. Efforts to resolve these issues have been further hampered by delayed customer support, often leading to extended system outages and operational disruptions.

In contrast, Traversa by Tyler Technologies offers a comprehensive, reliable, and fully integrated transportation management solution. With automated routing, dependable student tracking via NFC/RFID tablets, real-time parent communication through the My Ride K-12 app, and integrated tools for fleet maintenance, trip scheduling, and driver management, Traversa is built to address the operational inefficiencies that have long hampered the district. It also provides customer support, unlimited staff training, and a strong national track record of successful implementation. Notably, Traversa enhances student safety by offering accurate, real-time visibility of student ridership, reducing the risk of unaccounted-for students, and enabling better emergency response.

Given the persistent shortcomings of Treker and the substantial benefits offered by Traversa, including improved service reliability, automation, and enhanced safety, the district recommends transitioning to Traversa. This upgrade is essential to modernizing our transportation operations, alleviating workload burdens, and delivering a safer and more dependable experience for students, staff, and families. LCSD Transportation team was able to view and firsthand experience this software and its capacities during their research trips to other K-12 school districts.

### **Budget Considerations:**

LCSD currently operates without an annual contract for a dedicated camera service provider, opting instead to replace equipment on an as-needed basis and manual SD cards. Moving forward, the district recommends establishing an annual contract for hosted cloud storage and cellular capabilities at a cost of \$61,812 per year. This investment would enable automated storage and cellular downloading of all video footage captured on any bus in the fleet, significantly enhancing operational efficiency and accessibility of video records. Additionally, due to the age and condition of the current equipment, LCSD recommends a full fleet refresh, which includes the installation of new cameras along with five-year warranties covering interior cameras, DVRs, and hard drives. The total cost for this comprehensive upgrade is \$504,666.

LCSD incurs annual costs totaling \$71,582 for multiple separate software programs used to support its transportation operations. This fragmented approach not only leads to inefficiencies but also places an ongoing financial burden on the district. Transitioning to Traversa would involve a one-time startup cost of \$152,679; however, it would result in long-term savings, reducing the annual software expense to \$54,313, an annual savings of \$17,269. Furthermore, this calculation does not account for the significant labor hours expended by the Transportation team on troubleshooting, rebooting systems, and manually managing and correcting student data and bus routes. By consolidating into a single, reliable platform, the district would benefit from both cost savings and improved operational efficiency.

All upgrades to be paid from the general fund.

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

Gatekeeper Proposal

Traversa Tyler Technologies Proposal

Traversa Tyler Technologies - Student Transportation Software slide deck

LCSD Safety and Risk Management Form - Bus Cameras 4.15.25



**Mission Statement** *Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

# GATEKEEPER

## LYON COUNTY SCHOOL DISTRICT SCHOOL BUS CAMERA SYSTEMS - PROPOSAL

PRESENTED TO:

**Lyon County School District**  
Attn: Ryan Robinson  
Transportation Supervisor

By  
**Adrian Gold**  
Territory Sales Manager  
April 3, 2025



# Contents

## Cover Letter

Cover Letter.....3

## Executive Summary

Corporate Summary .....4  
Gatekeeper Senior Management Team.....6  
Dedicated Team Assigned to Lyon County School District .....7  
References.....8  
Testimonials.....9

## Descriptive Literature

Summary of Proposed System .....10  
Product Introduction .....11  
Digital Video Recorders .....11  
Cameras .....13  
G4™ Viewer Plus Incident Management Software .....18  
Intelligent Wireless Solutions .....21  
G4 Vision / Health Check - Gatekeeper Hosted Service .....23

## Implementation Requirements

Approach and Methodology .....26  
Installation.....26  
Training .....28

## Pricing

Detailed pricing .....29

## Support and Warranty

Service And Maintenance Program .....31  
Product Warranty Information .....33



April 3, 2025

Lyon County School District  
Attn: Ryan Robinson  
Transportation Supervisor

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**RE: School Bus Camera Systems**

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We wish to thank the team at Lyon County School District for providing Gatekeeper Systems Inc. with the opportunity to present our mobile video solutions capabilities and detailed pricing.

Our proposal will provide Lyon County School District with a "Total Mobile Video Solution" for its fleet of 101 vehicles including the implementation, installation, and training for the management and maintenance of our advanced platform. As part of this turnkey solution, Gatekeeper has provided an 8 camera system for Lyon County full size school buses and an 8 camera system for Lyon County Special Needs school buses. These buses include Stop arm cameras, GPS tracking abilities, driver alert button, Cellular, and WiFi connectivity capabilities.

Gatekeeper's high-definition DVR solution and analytics platform integrates zoom-enabled high-definition cameras, advanced video compression algorithms, digital video recorders, and video management software to monitor audio, video, time, date, and GPS location. This enables quick and easy assembly of the necessary video evidence to deal with safety and security of the passengers entrusted to your authority.

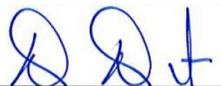
At Gatekeeper, we believe in a connected world through wireless devices. Our systems collect the video needed to make informed decisions, and our design strategy creates unique possibilities to integrate our mobile video system. Gatekeeper has provided detailed pricing on cloud based storage including hosted health check.

We are dedicated to the school bus industry and our core team has over 100 years' experience in the transportation market. We believe our breadth of experience and bench strength are unmatched in the industry and sets us apart from the competitors. Our main focus is to build and maintain long-lasting partnerships with each of our customers, and provide the best solution possible to meet your needs and within your budget.

We are confident in our ability to provide Lyon County School District with the highest level of service and supply with the most reliable video data products, recorders, and software available today. At Gatekeeper we are dedicated to working hard at continually improving our technologies as the industry evolves, and are proud of our reputation for delivering reliable, state of the art systems.

Please feel free to contact Adrian Gold, Territory Manager [agold@gatekeeper-systems.com](mailto:agold@gatekeeper-systems.com), at 604-743-0670 or toll free 1-888-666-4833.

Kindest regards,



Doug Dymment, President  
Gatekeeper Systems USA Inc.

## CORPORATE SUMMARY



Gatekeeper is recognized as a leading provider of intelligent video and data solutions designed to provide a safer transportation environment for passengers and transportation personnel. Established in 1997, Gatekeeper has been dedicated to transportation departments as it relates to reliability, quality and supporting operations in video management. We manufacture, ship and provide installation and support for Gatekeeper products and services.

Gatekeeper has an extensive history in the transportation industry with approximately 3,500 customers in all 50 states and Canada. Gatekeeper has partnered with two of the largest Transit Authorities and contractors in America as well as the 6<sup>th</sup>, 7<sup>th</sup> and 11<sup>th</sup> largest school districts to provide reliability, integrated solutions and streamlined operations for video management. Gatekeeper's corporate headquarters is located in Abbotsford, BC Canada. Gatekeeper Systems USA Inc. is based in Bristol Pennsylvania.

Gatekeeper Systems Inc. is a public company. Our shares are traded on the TSX Venture Exchange under the symbol GSI. Our investor materials including our financial statements are available on our website at: <https://www.gatekeeper-systems.com/investors/>



### INNOVATION

- Investing in and developing new technologies to improve safety and efficiency.
- Deliver industry best video surveillance solutions to reduce fraudulent claims.
- Offer comprehensive, turn-key solutions.



### DVRs

- Rugged and crashworthy, a "black box" to aid in accident investigations.
- Collect vehicle data such as video, audio, GPS, time, door open/close.
- Wi-Fi enabled, mobile connected, or mobile enabled for wireless connectivity.



### CAMERAS

- High-Definition, compact and built to work in harsh conditions.
- Exceptional picture quality in any light, even no light.
- Wide range of Interior and Exterior Cameras to fit your needs.



**50,000+**

VIDEO RECORDER UNITS INSTALLED

**3,500**

CUSTOMERS ACROSS THE US AND CANADA



**100,000**

IN-VEHICLE VIDEO DEVICE INSTALLATIONS

**“BLACK-BOX”**

FOR BUSES & TRAINS TO IMPROVE SAFETY AND AID  
ACCIDENT INVESTIGATIONS



**25+ YEARS**

AS AN ESTABLISHED PROVIDER AND INDUSTRY LEADER

## GATEKEEPER SENIOR MANAGEMENT TEAM



### Mr. Doug Dyment

President and CEO

*Doug founded Gatekeeper Systems Inc. in 1997, but has been a strong presence in the video security industry since 1992. Mr. Dyment's focus on improving safety in the fleet environment, coupled with his more than 20 years of experience leading sales, business development, operations, and research and development teams, has enabled him to grow Gatekeeper into the foremost provider of digital video security solutions.*



### Ms. Valarie Higgins

Vice President of Sales – School Bus Division

*Valarie has been the Company's leading salesperson in the school industry segment and has developed strong customer relationships with some of the top school districts in thirteen states including California and Florida. She has nurtured OEM partner relationships which has resulted in the Company's products being factory-installed on new school buses and she has also established relationships with several technology dealers throughout her sales region.*



### Mr. Jason Harris

Vice President of Student Protector Programs

*Jason's role is leading the development and strategy for Gatekeeper's innovative Student Protector Program. Jason has over 20 years of leadership experience in school and transit transportation in Florida serving as the Director of Transportation for two school districts, as well as Transit Division Manager. Jason has also worked closely with superintendents, boards of directors, law enforcement personnel, and county judicial staff.*



### Mr. Doug Fraser

Vice President of Product and Programs

*Doug is responsible for the engineering and implementation of Gatekeeper products. Doug has M.Eng., B.Sc. Electrical Engineering from the University of Alberta, is a Professional Engineer in the Province of British Columbia and has an MBA from the University of Western Ontario. Doug's previous experience includes leading roles in Motorola and Honeywell in wireless data networks and worldwide product management for IP cameras. the USA and Canada.*

## GATEKEEPER TEAM ASSIGNED TO LYON COUNTY SCHOOL DISTRICT



**Mr. Adrian Gold - Territory Manager** Adrian will be the key point of contact customer support. He has over 30 years of knowledge and experience selling technology products and services. Most recently with Gatekeeper the past 8 years selling and supporting Gatekeeper's mobile video technology, with dedicated support in the Canadian and US markets.

**Office Phone-604-743-0670**

**Mobile Phone-604-835-5824**

**Email- [agold@gatekeeper-systems.com](mailto:agold@gatekeeper-systems.com)**



**Mr. David Wigle – System and Support Manager** David will take on the role of customer support for the District, and will provide and execute on the proposed implementation plan, service/support guidelines and ensure excellence in our offering. Duncan's role with Gatekeeper is responsible for ensuring Gatekeeper's support leads our industry by managing a team of customer care staff, including; internal product installation team, subcontractor teams, and technical support teams.

**Office Phone- 604-743-0677**

**Mobile Phone-604-866-2859**

**Email-[dwigle@gatekeeper-systems.com](mailto:dwigle@gatekeeper-systems.com)**



**Mr. Scott Spitters - Project Manager** Scott will take on the role of project management, and will provide and execute on the proposed implementation plan, service/support guidelines and ensure excellence in our offering. Scott will also be responsible for the technical project aspects as it relates to wireless implementation, commissioning and support for our teams onsite conducting installation. Scott has an extensive knowledge of wireless and cellular implementation having been with Gatekeeper for over 10 years and commissioned hundreds of projects in the US, Canada and abroad.

**Office Phone-604-743-4527**

**Email- [sspitters@gatekeeper-systems.com](mailto:sspitters@gatekeeper-systems.com)**

## REFERENCES

### Douglas County School District

Address: 1638 Mono Avenue Minden, Nevada 89423  
 Contact: Mr. Blair Hinsz, Director of Transportation  
 Email: [bhinsz@dcsd.k12.nv.us](mailto:bhinsz@dcsd.k12.nv.us)  
 Telephone: 775-782-4679  
 Project Details: Approximately 100+ buses in fleet that have at least 4-camera and 6-camera configurations. Customer since 2014.

### Washoe County School District

Address: 1980 Kleppe Lane Sparks, Nevada 89431  
 Contact: Mr. Jon Kelley, Fleet Operations Manager  
 Email: [jkelly@washoeschools.net](mailto:jkelly@washoeschools.net)  
 Telephone: 775-337-7796  
 Project Details: Approximately 300+ buses with 6 cameras. Customer since 2017

### Nye County School District

Address: 1900 S Woodchips Road Pahrump, Nevada 89048  
 Contact: Mr. Mike Hush, Director of Transportation  
 Email: [mhush@nyeschools.org](mailto:mhush@nyeschools.org)  
 Telephone: 775-727-2443  
 Project Details: Since 2020 - Approximately 100+ buses with 6 interior cameras

### Elko County School District

Address: 3970 Statice Street Elko, Nevada 89801  
 Contact: Mr. Seth Canning, Director of Transportation  
 Email: [scanning@ecsdnv.net](mailto:scanning@ecsdnv.net)  
 Telephone: 775-738-4360  
 Project Details: Since 2017 - over 75 buses with 4 – 5 camera systems

## Successes

- Rocky View Schools, AB – 200+ Buses
- Southland Transportation, AB – 1300+ Buses
- Peace Wapiti School, AB – 80+ Buses
- Great St. Alberts Catholic School, AB – 40+ Buses
- Lloydminster Schools, AB – 30+ Buses
- San Diego Unified, CA – 1000 Vehicles
- Cook Illinois Corp, IL – 2000 Buses
- Springfield City Schools, MO – 280 Buses
- Twin Rivers, CA – 130 Buses
- Anchorage Schools, AK – 150 Buses
- Alpine School District, UT – 300+ Buses

- Golden Arrow, AB – 200+ Buses

## Testimonials



"One of the most valuable tools we equip each of our buses with to protect our driver and passengers are the Gatekeeper Systems we have installed."

**Zack McKinney**

**Director of Transportation, Hamilton Southeastern Schools, Fishers, Indiana**



"With well over a hundred buses on the road daily, using Gatekeeper has been a 'win' for me."

**Rick Cathcart**

**Director of Transportation, New Albany-Floyd County Schools, New Albany, Indiana**



"We originally chose to switch to Gatekeeper because of the high quality of their products. However, we continue to partner with Gatekeeper now because of their wonderful customer service, the excellent communication and their user friendly software."

**Jeff Hobbs, Assistant Director**

**Cheatham County Schools, Ashland City, Tennessee**



"In the 12 years using Gatekeeper equipment, it's one of the best. Their equipment has been non-problematic and without tech issues. Their software is top-of-the-line and user-friendly. The number one thing is Gatekeeper's customer service. When it comes to their sales team, tech support, professional relationship, and fair pricing, Alpine appreciates its partnership with Gatekeeper Systems. It's priceless for us."

**Rob Oliverson, System Specialist**

**Alpine School District, American Fork, Utah**



"Gatekeeper has great customer service. They are quick, professional, and keep churning until any issue is fixed. They have modern and up-to-date equipment that is on the cutting edge. I highly recommend Gatekeeper's program and equipment for those interested in camera systems."

**Dana Byrd, Accident and Safety Coordinator**

**Richmond County Schools, Augusta, Georgia**



"We purchased cameras for our entire fleet, and I could not have been happier with the installation, very neat and professional. I have been using Gatekeeper for almost eight years now and not once have I had one fail or not record. The support team is fantastic. They will not stop until a solution is found for a problem."

**Bill Mayhew, Transportation Supervisor**

**Prince Edward County Public Schools, Farmville, Virginia**

## Summary of Proposed System

Gatekeeper’s G4-Y58v3, 8 Channel mobile DVR with a 2TB SSD Hard Drive is being proposed for all vehicle types. This DVR incorporates the latest hybrid processing and recording technology for analog cameras and IP high-definition cameras. It also comes standard with Gatekeeper’s built-in Wi-Fi. Utilizing Wi-Fi 802.11 a/n/ac dual-band at 2.4 GHz and 5GHz,



Gatekeeper’s G4-Y58v3 internal Wi-Fi can be configured to connect to an in-yard Access Point or act as an access point to allow DVR configuration using an Android tablet and Gatekeeper’s G4 Connect software.

### **Eight (8) camera system for the Large Passenger buses.**

For this configuration we are proposing four (4) WA11 AHD Wide Angle cameras staggered on the interior of the bus to provide full student seating coverage. For exterior coverage, we are proposing as one (1) TW202 IP camera facing out the front windshield to record everything the driver sees, one (1) SP25 10MP Combined Stop Arm Cameras for street-side coverage, and (1) TXM12IP overview camera on the curb side front looking rear. GPS Cellular, and Wifi capabilities, and Driver Alert buttons are also included in the quote.

### **Eight (8) camera system for the Special Needs Passenger buses.**

The eight (8) camera system is being proposed with a similar layout, having one (1) less interior camera required due to smaller bus size. Also one more exterior camera above the wheelchair lift.

The proposed solution for both bus types will provide approximately 20 days of record time at 5 hrs per day.

Also included in this proposal we have offered G4 Vision for wireless capabilities, cloud hosting/storage and hosted Health Check.

Virtual or in-person training can be provided by your dedicated sales rep at no additional cost.

Unlimited software copies and upgrades will also be supplied at no cost to Lyon County School District.

This complete solution provides the district with a reliable tool to grant a greater level of clarity when investigating complaints, collisions, or any other situation where incontrovertible video evidence can provide the facts in a disagreement



## Product Introduction

### DVR'S

Gatekeeper Systems mobile DVRs incorporate the latest hybrid processing and recording technology for analog and IP High-Definition cameras and comes standard with a high-capacity power supply.

Gatekeeper Systems solutions offers multiple access and download options for data collection. Video can be accessed either through wireless downloads, live streaming, Hard Drive readers, SD cards or USBs. Gatekeeper's DVRs come with a high-capacity power supply and support the use of motion detection to trigger events.

### Superb Reliability

G4 Series DVRs are sealed to protect against dust and other environmental conditions.

### Built Rugged

G4 DVRs and hard drives have been tested against, and have passed the MIL SPEC 810F (Trucks on Streets) and exceeds SAE J1455 for shock and vibration and passes ISO 16750-2 Road Vehicles Specification.

#### Altitude

MIL STD 810G -500.5 -low pressure test

#### Humidity

MIL Std 810 Method 507.5

#### Temperature

Mil Std 810H Method 501.7 table 501.5-I Hot Dry (A1) Part 2.3.3.2 Procedures I and II

#### IP52 Rating

IEC-60529

#### Varying Power Supply Voltage

ISO 16750-2 4.5.3

#### FCC Part 15

FCC Part 15 Class A

#### Vibration

8.1 MILSTD 810G

#### Random Vibration

8.2 MILSTD 810G (trucks on HWY) Method 514.6-C 2.1.3.1 a, 8.3 Method 514.6-C 2.1.3.1 b

#### Shock

MIL-STD-810G Method 516.6 2.3.2; IEC60068-2-30

#### Drop Test

MILSTD 810G; Method 516.6 4.6.3 Procedure II



### Storage

Video compression in a single Spinning Hard drive or Solid-State drive provides great video while producing 15% to 20% less data. That means maximum transmission, storage efficiency, and longer record times.

- **SD Card**  
SD Cards are designed to handle the heavy workload, environment, and physical damage associated with a mobile camera solution.
- **SSD – Solid State Drive**

Gatekeeper has partnered with Phison for our SSD's. The SSDs are exceptionally durable and have a TBW (Tera Bytes Written) specification of 25,000 which has a durability of 260 years before the memory cells start to fail. These specification attest to the extreme reliability of the storage.

Phison SSD's have been used by NASA and are used on the Perseverance Rover that is on Mars.

<https://phisonblog.com/phisons-ussd-is-now-on-mars-a-key-component-in-nasas-perseverance-rover-2/>

Additionally, Phison is deployed on the International Space Station and recently Phison announced a partnership with Skycorp who supplies computing solution for NASA space missions.

<https://spacenews.com/lunar-computer-missions/>

Of key importance is that Gatekeeper has a direct relationship with Phison's Chief Technology Officer. The benefit of this is if there are issues involving storage, Gatekeeper has access senior level technical personnel directly from the SSD manufacturer.

### **Full Complement of Peripherals Available**

GPS - Driver Alert Button - 360 Camera System – Automated Mirror - G4 Vision - Health Check - APC Passenger Counter - Mobile Wi-fi onboard – Clarity - Intelligent Temperature Sensor - Interactive Control Display.

### **Wi-Fi / Dual Streaming / Cellular Ready**

Gatekeeper Systems Wi-Fi enabled DVRs can be configured to connect to an in-yard Access Point or act as an access point to allow DVR configuration using an Android tablet and Gatekeeper G4 Connect software.

G4 DVRs are dual streaming. This means a high-quality full resolution image can be stored on the Conrad or SD Cards, while a lower resolution image can be streamed over the optional cellular connection. Utilizing WIFI 802.11n at 5GHz, Gatekeeper offers both a rugged industrial rated access point, and a WIFI radio for the vehicle.

### **NDAA Compliant**

The Y35 HD v3 is NDAA, *National Defense Authorization Act (NDAA)* compliant and does not incorporate any technologies that are prohibited under the act.

### **Expansion**

Gatekeeper DVRs allow for system expansion with extra channels for a variety of future additional coverage options. Gatekeeper System API application helps integrate our Passenger Counter, Health Check platform, Intelligent Temperature Sensor System as well as other third-party applications.

### **Vehicle Inputs**

Gatekeeper DVRs includes a sensor harness capable of accepting up to eight (8) 12VDC-24VDC I/O sensors. Whether it be brake light activation, door open/close, wheel chair ramp deployment, bike rack deployment, silent alarm or turn signals, etc. Gatekeeper software allows end users to search for data based on sensor input activation.

## Y58v3 – 8 Channel DVR

The Y58 v3 is an 8 channel (4 AHD and 4 IP) hybrid DVR. Each AHD and IP channel supports up to 1080P and up to 30 FPS simultaneously with independently selectable resolutions and 8 quality levels. The Y58 v3 supports H.265 / H.264 video compression. The DVR comes standard with built-in dual band WiFi 2.4GHz and 5GHz. The Y58 v3 supports a single mechanical hard drive or SSD up to 4TB. The drive caddy is secured via a keyed lock and two thumb screws. The caddy incorporates a shock and vibration system to protect the hard drive.

### **Key Features:**

- Analog high definition/IP channels support up to 1080p resolution up to 30 FPS
- SD card slot accepts up to a 512GB SD card
- Supports single HDD / SSD up to 4TB
- Dual streaming and cellular ready
- H.265 / H.264 video compression
- Built-in Wi-Fi 802.11 ac 2.4GHz and 5.8GHz
- Integrated lock box
- 8 quality input sensors
- Fan-less design
- Below 90% non-condensing
- Dimensions: 7.95" x 6.6" x 3.7" (202 mm x 167 mm x 93 mm) without cable cover



## CAMERAS

### **Superior High Definition - Precision Engineered – Crystal Clear Imaging**

Gatekeeper's cameras deliver the highest resolution in the industry, providing exceptional picture quality in any light, even in poor and no-light conditions. The high-quality images captured by these cameras provide the ability to assess and respond to incidents on your fleet vehicles. Our cameras provide exceptional clarity for details right down to identifying faces, which helps provide all the evidence needed to aid in convictions. S-Series cameras on board Improve safety, reduce vandalism or vehicle misuse, eliminate false liability claims and improve operational efficiencies.

## INTERIOR CAMERAS

### TW202IP

The **TW202IP** can be configured to produce images at 1080p and lower resolutions. The TW202 IP Day/Night Camera delivers the highest resolution in the industry, producing exceptional picture quality in any light, even no light. See details right down to identifying faces and have all the evidence needed to aid in convictions. The cameras also have an integrated microphone. Video is compressed using H.264 compression. Both the video and audio are encoded into a data stream that is recorded by the DVR.



## Key Features:

- Resolution 1920 x 1080 Minimum illumination 0.05 lux colour
- Sony 2 Mega Pixel 1/2.8" CMOS Image Sensor
- Integrated microphone to capture audio
- Mounts directly to windshield using 3M adhesive
- Vandal resistant metal housing
- Compression H.264
- Lens: 2.6mm, 4mm, 8mm M12 F1.8
- RJ 45 connectors for Cat 5e cable
- IR Range 12 to 20 m
- True Wide dynamic range > 80db
- Back light compensation
- S/N > 48db
- Operating humidity < 90% non-condensing
- Operating temperature: -40°F to + 158°F (-40°C to +70°C)
- Physical Connectivity: RJ 45 female
- Dimensions: 121.6mm (L) x 75mm (W) x 39mm (H)
- Power consumption
- IP 53



## WA11 AHD

The **WA11 AHD** new wide angle 160° camera from Gatekeeper is the latest camera in our High-Definition line. Built for durability, this camera provides maximized coverage of your bus with a design to overcome the visibility challenges of high back seats. The low-profile design can be installed to the ceiling or flush mounted.

## Key Features:

- 720P (1280 x 720) @ 30 fps
- True WDR – 160° Wide Angle Dome Camera
- Integrated microphone to capture audio
- 16 IR LEDs for Capturing Video in Complete Darkness
- 3D gimbal functionality allows image to be "Squared Up" when camera is mounted at an angle
- Anti-Vibration / Rugged Vandal Resistant Metal Housing
- Quick Set Up when used with Gatekeeper G4 Hybrid Mobile DVR's
- Dimensions: 3.5" x 2.2"
- Operating temperature: -22°F to +158°F (-30°C to +70°C)



Overhead Mount Option



Side Mount Option



## EXTERIOR CAMERAS

### TXM12 IP

The **TXM12IP** Exterior All Weather 1080p Camera is being proposed for the exterior location. This 2megapixel CMOS Sony camera system is IP67 rated, compact at only 3.7 inches by 2.2 inches and built to survive rugged and vandal susceptible environments. It has been thermal, vibration, and shock tested to ensure it will withstand all weather and tough mobile conditions. It is dust and water proof with metal housing making it vandal resistant and virtually immune to tampering while maintaining an operating temperature range of -40° F - 158° F. IR sensors are located at the ends of these TXM cameras. The cameras can be configured to sense ambient light by either sensor. This is useful in urban situations where the vehicle passes under street lights. By sensing ambient light from the bottom sensor, the camera will not flip between color and black / white when the vehicle passes under a street light.

#### TXM12 IP - Exterior All Weather 1080p Camera

- 1/2.8" Sony 2.13 Megapixel CMOS
- Ingress Protection: IP67
- Video compression: H.264/H.265
- Up to 30 Frames Per Second
- Mounts vertical or horizontal, photo sensor at each end
- Available in lens sizes: 2.8mm, 3.6mm, 6mm and 8mm
- Full Metal design for rugged applications
- Anti-Vibration / Rugged Vandal Resistant
- Quick Set Up when used with Gatekeeper G4 Hybrid Mobile DVR's
- Dimensions: 3.76" x 2.28" x 2.0"
- Temperature range -40° F to 158° F (-40° C to +70° C)



### SP25 Kit - Student Protector

The **SP25** lets you capture stop arm violators day or night with the newest stop arm system from Gatekeeper. The system uses infrared technology to capture license plates as far as lane 4, eliminates motion blur caused by vehicles traveling at high speed (60 mph / 100 kph), thus allowing it to reliably deliver clear readable images in the toughest of lighting and weather conditions. And Gatekeeper's superior quality systems provide crystal clear images and videos to ensure license plate readability for enforcement and prosecution. The system not only captures license plates, but also vehicle make and model.

New sensor technology detects motion and stop arm deployment; the recommended high mounted overview camera captures the deployed stop arm with a clear recording of the violation.



**SP25 Kit - Student Protector 10MP – Multi Lane Capture**

- True WDR - Wide Dynamic Range
- Small and Compact
- Dimensions: 5.19" H x 9022" W x 4.0" D (131.83mm H x 234.19mm W x 101.6mm D)
- H.265 / H.264
- IP 67 - Dust Proof and Water Resistant
- Capable of up to 30 FPS
- Power via POE – 12 Volt
- Tamper Resistant Secured Settings - No External Controls Users Can Tamper With
- Industry Standard RJ45 Network Connection
- Internal Web Server for Manual Configuration
- Operating temperature: -40°F to +158°F (-40°C to +70°C)



## Tri-Color Driver Alert Button

The **Tri-Colored Driver Alert Button** is an event marking driver assistance button. Activation is via a button mounted on the dash. The Driver Alert allows for the driver of the vehicle to press the button and mark the recorded video with an Alert. This makes searching for Alerts far faster and easier as G4ViewerPlus can be set to display Alarms/Alerts. The NVR and selected cameras are configured with pre-defined settings of pre and post video at the time the button is pushed.

- ✓ Improve driver and passenger security.
- ✓ Capture and push video clips remotely to the G4 Enterprise server.

The Driver Alert Panel has three LED indicators. These indicate that there is power to the NVR, the NVR is recording and if there are any active errors with the NVR.



- Power ON/OFF.
- Recording ON/OFF.
- Error: SD/HDD read error, Video Loss or hardware error.

### Power LED

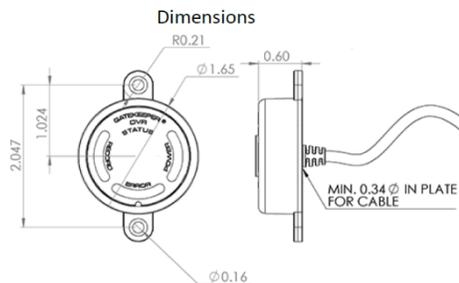
The power LED illuminates to show that the DVR is powered on and ready to start recording.

### Record LED

The Record LED illuminates to show that the DVR has gone into record mode and is currently saving video to the hard drive.

### Error LED

The Error LED illuminates to indicate that there is an issue with the DVR.



## G4 VIEWER PLUS INCIDENT MANAGEMENT SOFTWARE

### Secure Incident Management Software.

G4ViewerPlus is Gatekeeper's industry leading secure incident management software, providing a comprehensive set of features for managing video recorded with Gatekeeper's line of G4 Series DVRs. Users can easily find incidents, make clips of incidents, blur selected regions in the video, display the path of the vehicles on a map, in addition to many other features, making the management of video intuitive and easy.

High resolution video, synchronized with date and time stamps, precise GPS location data, integrated with accurate event information on map, coupled with crucial vehicles sensor data – all combine to give a total picture of fleet events. Improve fleet safety, protect vehicles from misuse, minimize false liability claims and optimize fleet efficiencies.

### Zoom Capabilities

G4 Viewer application supports Zoom functionality. Zoom allows a user to focus in on a section of the video and increase its overall size for greater detail. This is very useful when trying to identify individuals and/or other details of the scene that are important.



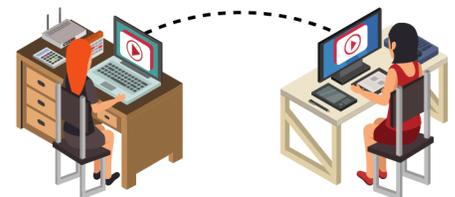
### A Simple, Fast New Way to Send and Share

G4ViewerPlus allows video clips of any length to be exported in native format, or MP4 file format for increased compatibility (can be played back using any standard media player, such as the Windows Media Player software found in Microsoft Windows). Another unique aspect of G4ViewerPlus is the ability to quickly share video securely using a password protected Mini-Player container.

This allows users to export video as a self-contained, password protected, standard Windows executable file, which incorporates the video and all associated mapping, sensor and GPS data, along with a built-in Mini-Player component. This makes it easy for users to share video together with complete associated situational data, even to recipients who do not have G4ViewerPlus installed.

### Intelligent Search and View Options

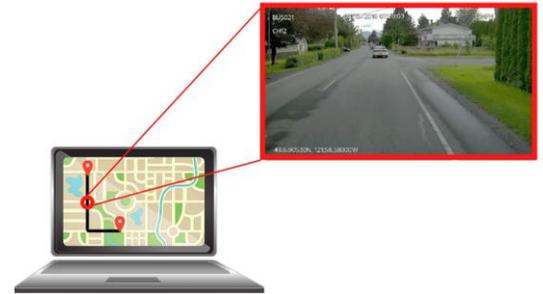
G4ViewerPlus has intelligent search options that allow for easy incident identification, thus enabling the user to find the videos that matter in the shortest possible time. Besides filtering by date and recent video, the user can also search using a unique combination of parameters including vehicle speed, geo fence boundaries, and specific sensor events. As an example, this feature could enable a Transit transport manager to quickly identify when and where children entered or exited the bus, in case of a reported missing child.



Fleet administrators could also easily monitor driving habits (harsh braking, acceleration, cornering, excessive speed) and build risk profiles over time thus providing valuable feedback to drivers, as well as improving safety and performance across the entire fleet. The system is capable of displaying the GPS-automated time/date stamp and does auto-update the time for daylight savings time.

## Video Playback with Interactive Maps and Geo-Jump

Playback video from multiple cameras simultaneously at different speeds in both forward and reverse directions, pause, step through video frame by frame, and save snapshots of any event of interest from any combination of cameras at any time. Using the integrated map showing the route the vehicle followed, users can select a point on the route and have the video automatically jump to the point in time the vehicle was at that location.



## Collaborate over the Cloud using Industry Standard File Sharing Services

G4™ Viewer Plus allows users to easily leverage industry standard file sharing services (such as Drop Box, Google Drive or Microsoft OneDrive) for sharing video seamlessly with teams spread across multiple geographic locations. Flexible file saving options enable the user to quickly export video to designated cloud-shared folders, so that the video can be synchronized with the cloud repository and automatically downloaded to the recipients.

## Blur Tracking and Inverted Blurring

G4 Viewer Plus has an inbuilt function which will allow not only the blurring of a specific section with tracking but also multiple sections within the same region being created. Multiple Blur regions can be created in the same video playback allowing for increased versatility of playback options. Blur tracking allows a user to manipulate a blur region (and conversely a non-blurred region) to track a target in the video. It allows one to blur select regions and to move the blur region in video clips in order to protect the privacy of non-involved individuals.



## G4ViewerPlus system requirements

### Operating System:

- Windows 7 (32-bit or 64-bit)
- Windows 8 / 8.1 (32-bit or 64-bit)
- Windows 10 (32-bit or 64-bit)

### Hardware:

- Intel Core i5 multi-core processor (recommended quad-core, 3.30 GHz or equivalent)
- 4GB 1600MHz DDR3 memory (recommended 8GB)
- 500GB SATA hard disk drive (recommended 2TB or higher if business workflows require video clips to be stored locally) 17" LCD/LED monitor (recommended 24" or higher for configurations displaying more than 8 cameras) Ethernet connection to local network At least 2 high-speed USB 2.0 ports – optional, for use When accessing video on the removable SSD/HDD used in Gatekeeper hybrid HDD based DVR's Integrated SD card reader (SDHC/SDXC).

Below is an example of what the users will see when entering into G4 Viewer:

The screenshot displays the G4 Viewer software interface. On the left, a 'Directory' panel (1) shows a 'Device Directory' with a search bar and a 'CALENDAR' (2) for the month of December 2017. The main area features a 3x3 grid of video feeds (3) labeled 1 through 9, with a 'VIDEO PLAYBACK' (3) overlay on the center feed. At the bottom, a 'PLAYBACK & EDITING CONTROLS' (4) bar includes a search bar, playback buttons, and a 'TIMELINE & SENSOR DETAILS' (5) section with channel selection. On the right, a 'MAP PANEL' (6) shows a geographic map with a location marker. At the top right, there are buttons for 'DOWNLOAD' (7), 'LOGIN' (8), and 'CONFIG' (9), along with user information for 'admin'.

## INTELLIGENT WIRELESS SOLUTIONS

### *Certified. Proactive. Rugged Design*

#### Wireless Connectivity

Utilizing Wi-Fi 802.11n at 5GHz, rugged industrial rated access points, and a robust line of Wi-Fi and Cellular radio products, Gatekeeper Systems provides wireless solutions for mobile environments.

Gatekeeper DVR's come ready to support WIFI or Cellular connectivity. WIFI connectivity consists of adding a specifically designed mobile WIFI radio to each bus. The bus yards would require WIFI access points to access the local network. While Wi-Fi connectivity is limited to the bus yard, if the primary goal is to track a bus using its GPS coordinates and look in at live video when the bus is on route, Cellular is the preferred data transmission method.

#### G4 Connect

Gatekeeper Systems has a proprietary software Application on the Google Play Store called G4Connect. This custom software allows the user to connect to Gatekeeper Systems range of Hybrid DVRs using either a G4Connect Wi-Fi dongle or directly when accessing wirelessly enable DVRs. With G4 Connect you can:

- Playback previously recorded video;
- Allows for easy configuration of the DVR;
- Export video for viewing later; even on a different system.

G4 Connect consists of a small USB dongle and an application that runs on an Android tablet. A G4 Connect dongle plugs into the USB port on the front of the DVR. The dongle produces a local WIFI connection to an Android tablet. Administrators, service personnel and installers can now access the DVR's configuration menus quickly and efficiently.

#### G4 Enterprise Software for Wireless and Cellular Solutions

When paired with the wireless capabilities in Gatekeeper's latest hybrid DVRs, G4Enterprise software provides the functionality to communicate to the DVR's wirelessly and provides feature to allow for the storage of video. The software can run in a VM environment. End user functionality (GUI) is provided through the G4ViewerPlus software. Users can access any "online" vehicle and directly view recorded video from any camera channel.

With the date and time search, video users are able to search by recent week, recent days, user defined and all video. This allows users to quickly find, save and share the video files of critical incidents as they happen. This empowers users with the information they need to make swift decisions based on clear evidence.

The GEO Fence search allows a user to specify an area on a map specifically for a period of time and date. The system will return a list of vehicles that were in that area based on their GPS information (Which can be downloaded automatically over Wi-Fi). The user can then select a vehicle and watch the specified video.



G4Enterprise software can support both WIFI and Cellular connectivity. Gatekeeper Systems has a selection of wireless modems that offer either Cellular only, WIFI only or a combination of Cellular and WIFI connectivity.

## Storage of Downloaded Video

There are several ways to store video. Using commercially available Cloud based storage such as Google Drive, Microsoft One Drive, or Drop Box.

## Windows Share

One strategy is to implement a Windows Server that has connected storage. Folders are created with the appropriate user permissions. For example, the person responsible to retrieve the video from the bus (Video Analyst) should have read, write and delete permissions. Other users can be limited to read permissions only. The downside of this is that users will have to connect to the IT network (whether that be directly or indirectly via a VPN connection) to access the stored video.

## Cloud Based Storage and Distribution

One can also consider the use of cloud-based file storage and sharing services. Services such as Google Drive, Microsoft One Drive or Drop Box can be used. User permission (read, write, delete) can be configured on a per user basis.



## Remote Access to Video in Vehicles

G4™ Viewer Plus enables users to perform post-trip inspections of recorded video (on in-yard vehicles equipped with WIFI connectivity) remotely from the comfort of their office. Users can access any “online” vehicle and directly view recorded video from any camera channel. Flexible options allow the user to search for video either by time period or events of interest, and to select either all or a portion of video to download. By using the WIFI link for in-yard downloads, large amounts of video data can be freely transferred off the vehicle very quickly. G4™ Viewer Plus has been designed to help improve operational efficiencies while saving time and valuable resources – no more running to each vehicle to retrieve the video.

## Automatic Download Scheduling

With G4 Enterprise, video downloading is easy with automated unattended downloads. The system compensates for the unreliable nature of wireless connectivity and will initiate a download when wireless connectivity is available. If the download is interrupted, the download will automatically resume when wireless connectivity is re-established.

Downloads can be done either over Cellular or WIFI channels. Through a combination of configurations, the customer can be confident that a complete view of the incident is always captured.

## Cell View – Live View

- Live viewing over wide area network
- Combine instant viewing with bus location
- Dual streaming – transmit lower resolution stream and record high resolution stream simultaneously
- Recommended for 911 emergencies or other emergencies
- Access video on an iPhone or iPad
- Requires Cellular airtime agreement



Gatekeeper Systems can provide real-time access to the DVRs onboard Lyon County School District buses. To accomplish this a cellular modem and antenna will be required on each vehicle. These cellular modems require a cellular air time package. Gatekeeper has quoted one, however Lyon County School District may source their preferred cellular vendor at the cost of Lyon County School District. Cellular enabled DVRs are able to communicate with an on-premises server and do not require a cloud-based solution. By using a DNS name and activating port forwarding for the required ports, information from the DVR can be sent to the on-premises server located behind Lyon County School District firewall. If Lyon County School District would like cloud-based storage

the entire G4E solution would need to pivot to a cloud-based solution hosted by Amazon Web Services (AWS) at an additional cost.

If the live view option is not selected the DVRs will be capable of connecting to the on-premises server via an 802.11ac Wi-Fi connection. Gatekeeper Systems proposed DVRs are capable of supporting Wi-Fi connections via the installed 802.11ac wi-fi radio. The internal Wi-Fi radio included in the proposed DVR supports WEP, WPA2 and WPA2 Enterprise authentication.

### **Access Live Video from Vehicles at Any Time**

Get immediate access to actual live video footage from any of the cameras in vehicles, which are equipped with cellular connectivity. G4 Viewer Plus is designed to work seamlessly with the state-of-the-art dual-streaming technology built into Gatekeeper G Series DVRs – this allows access to a bandwidth-optimized secondary video stream for real-time viewing, while the DVR continues to record full resolution video.

### **Immediate Access to Vehicle GPS Location Data**

G4 Viewer Plus provides access to precise vehicle GPS location data. Flexible configuration options allow administrators to set different data transmission intervals for each individual vehicle to optimize bandwidth usage and meet unique monitoring/reporting requirements. G4 Viewer Plus displays the entire fleet on an interactive map and provides an intuitive representation of crucial data such as speed, G-forces, device temperature, and operating voltage using a standard color-coded graphical format, so that users can easily identify issues at a single glance.

## **G4 VISION / HEALTH CHECK - GATEKEEPER HOSTED SERVICE**

G4 Vision / Health Check is a hosted service provided by Gatekeeper for ongoing monitoring of the health of the onboard system. Below are details of the benefits and process of the hosted service.

### **Value of Gatekeeper Hosted Services with Health Check bundle**

#### **Customer:**

IT: Gatekeeper hosted services provide a 'one-stop-shop' for school IT, allowing them to free up their already limited resources for other projects.

- ✓ No upfront costs of purchasing server equipment
- ✓ No need to purchase server software i.e., Windows Server
- ✓ No staff requirements to maintain server equipment
- ✓ Smaller district may not have the physical space to setup a data center
- ✓ No need to setup remote access for Gatekeeper technician
- ✓ Gatekeeper will handle all server software updates
- ✓ No need to setup backups or other redundancies in cases of a disaster situation i.e., extended power outages.

Transportation: Health Check provides peace of mind on the overall fleet health

- ✓ Green initiative: Reduced energy consumption/electricity bill
- ✓ Gatekeeper Staff using G4 Vision & Health Check can provide the customer a notice of failed equipment before it's an issue; which equals less need for or time on a bus for troubleshooting

Staff:

- ✓ Staff can focus on evidence-based activities and less on the issues with their equipment
- ✓ School staff can log in from anywhere in the world as long as they have an internet connection
- ✓ Minimized downtime

**Gatekeeper:**

- ✓ Faster and easier for Gatekeeper technicians to diagnose problems
- ✓ No need for complicated VPNs to connect to customer servers
- ✓ Allows for easier commissioning of DVRs
- ✓ Easier to upgrade server version and annual license file
- ✓ Much easier to and efficient ways to take care of the customer

**HERE IS HOW IT WORKS****G4 Vision/Health Check setup**

- G4 Vision Host Server Setup - Receive & Assess
- Domain Name Server (DNS)
- New Installation: DVR is programmed with DNS during installation
- Old installation: DVR is programmed again remotely via wireless connection

**Connectivity and Testing**

- Create unique fleet in G4 Vision based for the District
- Once connected to server move DVRs to their fleet

**Setup Health Check Hosting**

- Create account under G4Vision service console
- Once DNS is received; program DVR
- New Installation: DVR is programmed with DNS during installation
- Old installation: DVR is programmed again remotely via wireless connection

**Connectivity and Testing**

- Testing connectivity to Health Check
- Create a depot
- Create users
- Commission each DVR

**Health Check Commissioning**

- Buses adding automatically
- Commissioning of buses as they connect
- Create vehicle ID's in Health Check

**G4 Vision**

- Once all DVRs are connected - commissioning activities for each DVR

## G4 VISION HEALTH CHECK ANALYST'S ROLE AND RESPONSIBILITIES

### Reporting Timeline For Health Check

- Log in and check dashboard for missed check-ins, camera, storage
- Report generation
- Submitting report to customer

### Issues found in Health Check

- look for false positives with G4 Vision
- if DVR is online
- Check-Ins 5 Days per Week/ per month

### G4 Vision / Health Check Analyst Investigations and Action Items Tasks:

- Missed Check in's

### Next Steps

- Dispatch Job Ticket
- Schedule Job Ticket with Mechanic/Contractor
- Follow up, close & submit job ticket and maintain reports



## IMPLEMENTATION

### Approach and Methodology

Adrian Gold, Territory Manager along with Gatekeeper's dedicated team have the responsibility of ensuring all status and issues relating to the project are communicated to all parties. This includes interfacing with installation, technical, and Lyon County School District.

A key document that will detail the specifics of the implementation will be the Project Book. This document is used to define, key personnel and contact information, the configuration and location of the equipment installed in the various bus types, the scope and dates of the various reviews and tests, installation schedule and access to buses and facilities for the installation team.

### Installation

Gatekeeper will be installing the mobile DVR equipment on buses. It is estimated around 5-7 buses can be completed on a daily basis. Implementation will be determined based on the requirements of Lyon County School District.

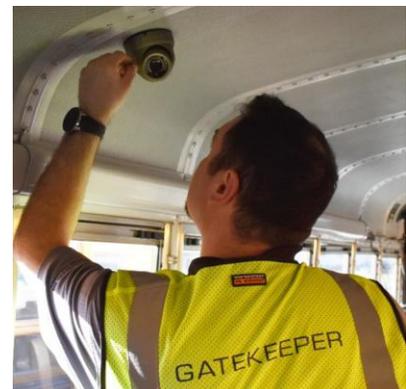
Gatekeeper has trained and factory certified firms who travel to the installation location. The firms can assemble sizeable teams in order to meet short installation time requirements. Gatekeeper will project manage the installation team, closely monitor the quality of the installation and work with the contract installation team to ensure the following:

- Daily communication between the installers and the customers implementation personnel
- Regular updates as to progress made (vehicles installed) and planned installations
- Ensuring the quality of workmanship
- Ensuring the mobile DVR and cameras are installed and configured correctly
- Addressing any issues that may arise during the installation

Gatekeeper has provided, managed and installed many mobile DVR systems. A project implementation methodology using the concept of a project book is the primary management tool. Through meetings and discussions key issues associated with the project implementation are planned, documented, reviewed and agreed to by all parties. The Project Book describes in detail each party's responsibilities, implementation schedule and other key information relevant to the project. During phase 1, a detailed schedule will be determined and documented in the Project Book. The project has been divided into stages:

#### Phase 1

- Prepare, review and sign off Project Book
- The Project Book describes the following:
  - ✓ Key personnel and contact info
- Lyon County School District regulations and Safety requirements:
  - ✓ Receiving procedures
  - ✓ Disposal of packing materials
  - ✓ Other administrative rules and regulations
  - ✓ Project reporting schedule
- Equipment configuration for each bus type including:
  - ✓ mounting of in vehicles equipment, (cameras, DVR, etc),
  - ✓ configuration of equipment (Camera frame rate, quality, resolution, bus number format, date format)
- Review of Proof of Performance (POP) tests and processes
- Installation schedule and schedule for POP



- Review and execution of Training plan

**Phase 2**

- Ship Equipment

**Phase 3**

- Develop, review and sign off POP test
- Installation of equipment in vehicles as per Project Book (scope and schedule)
- Conduct POP (on a daily basis as vehicles installations are completed)

**Phase 3a**

- Training
  - ✓ Hardware Maintenance Training
  - ✓ Application Software Administrators Training

**Phase 4**

- Submit as built documentation
- Final Acceptance – Project wrap up

Gatekeeper installation staff are flexible with respect to scheduling installation.

The installations can be done in the bus yard. If the installs are to be done during the night it would be beneficial if the buses to be installed could be located near a 115V power source. This is so auxiliary lighting can be used to illuminate the work area. The installation team will supply the lights and extension cords.

Gatekeeper typically will have product delivered directly to each city/town. The installation team will transport the equipment from the receiving facility to the specific installation location. Gatekeeper will work with the installation team to dispose of the packing material and provide Lyon County School District the details.

All test procedures will be documented, reviewed and signed off by both parties prior to conducting the tests.

Using the following procedure, the customer can verify and acknowledge system functionality on a per vehicle basis.

- ✓ Verify recorder has power
- ✓ Make sure that the HDD/SSD/SD Card is correctly inserted in the unit
- ✓ DVR/cameras have been mounted as documented and in accordance with Lyon County School District requirements
- ✓ Verify that DVR turns on when the ignition is switched on
- ✓ Cables are neatly run and tied off
- ✓ With monitor connected to DVR verify that the DVR displays live and previously recorded video
- ✓ Verify cameras are aimed as documented
- ✓ Verify DVR is configured as documented (Quality, Frame Rate, Time Zone, Time, record off delay, Bus number, etc.)
- ✓ Verify sensor activation (As per customer configuration requirements)
- ✓ Format the HDD/SSD/SD Card to remove test video

The actual installation schedule is dependent on the number of buses that are available on a daily basis. Please note that installation verification must be done to maintain Gatekeeper warranty policy.

## Training

Software training modules based on participants can be provided by the dedicated sales rep Adrian Gold, along with support training through WebEx/TEAMS.

Online training will be provided by certified Gatekeeper personnel for Software and Hardware as often as needed. Support or refresher training can also be scheduled and provided through WebEx or TeamViewer.

**Training will be provided at no additional cost.**

Self guided tutorials are also available on Gatekeeper System USA website under <https://www.gatekeeper-systems.com/support/training-tutorials/>



You will be provided with a current User Guide for that specific model of DVR and cameras to guide your department as it relates to install and trouble-shooting the products should the need arise.

Gatekeeper will provide training materials (user manual & administrative guide) in hard or soft copy (MS Word or PDF format) early in the project:

- A "Training Package" will be provided the week of the awarded date

User manuals to include fault procedures and remedies:

- G4Enterprise user Manual
- Wireless Overview and Troubleshooting Manual
- Tech Department Troubleshooting SOPs

Technical manuals to include information on software, applications, configurations, backup & recovery procedures, and troubleshooting tips:

- Our "Training Package" will contain all of these in a binders given to Lyon County School District.

Should your department run into operational issues, their first action should be to contact our Tech Support group (888-666-4833) for their timely and effective troubleshooting assistance. At that time, our Tech Support technicians can determine if it is a minor issue which can be trouble-shot over the phone. If a hardware issue has arisen, and the unit requires repair, then they will issue a work-order and an RMA (Return Material Authorization)

The Customer Care and Project Manager will work with the customer to schedule the following two training components.

- Hardware Maintenance Training
- Application Software Administrators Training

**PRICING**

**Pricing Table 1 – 85 Buses, full size bus - 8 Camera System**

This table details all costs associated with implementing the camera systems for Lyon County full-size buses.

Item	Qty	Description	Configuration	Each	Extended
1	85	G4 Y58HDv3 DVR Custom Kit	Custom Kit includes: -Y58HDv3 8 Channel AHD/IP DVR -Qty 4 WA11 AHD Interior cameras -Qty 1 TW202IP Windshield Camera -Qty 1 TXM12IP Exterior Camera -Qty 1 SP25 Student Protector Stop Arm Camera (2 Camera system) -2TB SSD Hard Drive -WiFi antennas and cell modem -Driver Alert Button -GPS Antenna -Video Surveillance Decal -All necessary wiring/cables for a complete installation	\$4,102.00	\$348,670.00
2	LOT	G4™ Viewer Plus Software	Incident Management Software- <b>unlimited copies-includes free upgrades</b>	N/C	N/C
3	LOT	Training	Online Training included at no additional charge	N/C	N/C
4	LOT	Warranty	5 Year warranty on all interior cameras, 5 Year warranty on all DVR's and Hard Drives, 1 year warranty on exterior cameras	N/C	N/C
5	LOT	Delivery	Delivery included in pricing	N/C	N/C
6	85	Installation	Installation of new 8 camera system and removal of old camera system	\$900.00	\$76,500.00
				<b>Total:</b>	<b>\$425,170.00</b>



**Pricing Table 2 – 16 Buses, Special Needs bus - 8 Camera System**

This table details all costs associated with implementing the camera systems for Lyon County Special Needs buses.

Item	Qty	Description	Configuration	Each	Extended
7	5	G4 Y58HDv3 DVR Custom Kit	Custom Kit includes: -Y58HDv3 8 Channel AHD/IP DVR -Qty 3 WA11 AHD Interior cameras -Qty 1 TW202IP Windshield Camera -Qty 2 TXM12IP Exterior Camera -Qty 1 SP25 Student Protector Stop Arm Camera (2 Camera system) -2TB SSD Hard Drive -WiFi antennas and cell modem -Driver Alert Button -GPS Antenna -Video Surveillance Decal -All necessary wiring/cables for a complete installation	\$4,081.00	\$65,296.00
8	LOT	G4™ Viewer Plus Software	Incident Management Software- <b>unlimited copies-includes free upgrades</b>	N/C	N/C
9	LOT	Training	Online Training included at no additional charge	N/C	N/C
10	LOT	Warranty	5 Year warranty on all interior cameras, 5 Year warranty on all DVR's and Hard Drives, 1 year warranty on exterior cameras	N/C	N/C
11	LOT	Delivery	Delivery included in pricing	N/C	N/C
12	16	Installation	Installation of new 8 camera system and removal of old camera system	\$900.00	\$14,400.00
				<b>Total:</b>	<b>\$79,696.00</b>

**Pricing Table 3 – G4 Vision Hosted Cloud Storage with Health Check**

This table details per month per bus subscription for hosted cloud storage, Health Check, and Cellular.

Item	Qty	Description	Configuration	Each	Extended
13	101	G4 Vision Hosted Services	1TB Storage, Gatekeeper hosted service. Includes Advanced Health Check and G4E Software	\$26.00/month	\$2,626.00/month
14	101	Cellular Plan	2 GB Data pooled/overage \$5.00 per GB	\$25.00/month	\$2,525.00/month
15	101	Set up	<b>One time setup fee per vehicle</b>	\$25.00	\$2,525.00
				<b>Sub Total:</b>	<b>TBD</b>

**Note: Requires the DVR to have either cellular or WIFI connectivity.**

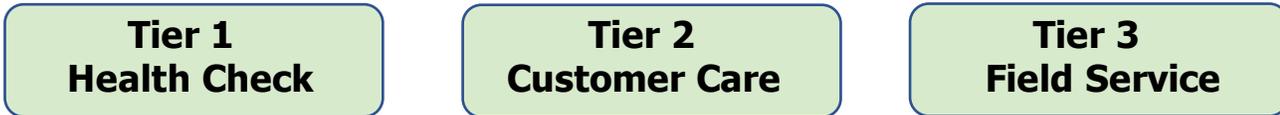
**G4Vision and Cell Costs: \$51/month x 101 buses x 12 months = \$61,812.00 Annually**



## SERVICE AND MAINTENANCE PROGRAM

Gatekeeper’s Customer Care department provides industry leading customer support through on -call support, on-site troubleshooting, service/maintenance, installations, and training.

Gatekeeper utilizes a 3-Tier issue resolution system:



### Tier 1 - Health Check:

Health Check is a 24/7 cloud-based monitoring tool which Gatekeeper uses to proactively access and monitor the onboard system remotely via cellular or Wi-Fi connection.

### Tier 2 - Customer Care:

Gatekeeper’s Customer Care team is located in the West coast of Canada and East coast United States and operates Health Check remotely to monitor equipment for any errors or issues that may arise. Trained technicians are available to support all our product and services in response to issues identified by the Health Check monitoring system or customer-initiated requests. Support requests are managed within an online ticketing system and can be initiated via toll-free call (1-888-666-4833) or emailing Customer Care ([customercare@gatekeeper-systems.com](mailto:customercare@gatekeeper-systems.com))

### Tier 3 - Field Service:

If an issue cannot be resolved remotely, Gatekeeper can dispatch a field service technician. Field service personnel options include:

- Gatekeeper Technicians
- Gatekeeper contractor partners
- Trained maintenance staff from the end-user

## Service Standards

### Response Time Definitions

Priorities are categorized from Low to Urgent and allocated a response and completion time.

Priority	Response	Resolution	Severity description
Urgent	30 minutes	Remote: 2 hours Onsite: 4 hours	Entire system unavailable, loss of data, system crash.
High	1 hour	Remote: 4 hours Onsite: 1 day	Data is not accessible using some functionality, there is a work around, critical parts of the system impaired.
Normal	4 hours	Remote: 8 hours Onsite: 1 day	Loss of non critical function, no work around, problem affects effectiveness and productivity.
Low	24 hours	Remote: 2 days Onsite: 2 days	Some loss of function, work around available, does not impair users, design change request.

*Note: Times expressed in business days/hours.*



<b>Response</b>	The time from the point the task was accepted by the Customer Care department to the point at which the first "quality" attempt is made at resolving the issue. This response is made by staff with the skills and/or authority to initiate the service and not necessarily a response from a call center staff member.
<b>Resolution</b>	The time from the acceptance of the task to the time at which the task is completed.
<b>Service Hours of Operation</b>	Health Check and Gatekeeper Server monitoring services run 24hrs per day, 7 days a week, 365 days a year.
<b>Support Hours</b>	Customer Care operates from 7:00 AM EST to 5:00 PM PST Monday to Friday. Canadian and United States statutory holidays may affect these hours. Emergency on-call service is available 7 days a week, 365 days per year using a supplied number to our customers.

### **Comments and Limitations**

In the event of loss of central site server functionality, video continues to be recorded on a vehicle. Gatekeeper will provide services to retrieve hard drives if needed.

Central site server SLA is dependent on the customer's purchased quality of service and can be affected by conditions such as Geographic diversity and availability of a cellular channel or internet connectivity.

## **Software and Firmware Updates**

Updates to the G4ViewerPlus client software can be undertaken by customer staff. The updated software will be delivered in a standard windows installer-

Incremental firmware updates may be deployed as new features and security updates are released. Onboard component firmware and DVR settings can be updated on the bus or remotely via the G4Enterprise software. If an update is required Gatekeeper Technicians will remotely update the cloud hosted software. Updates can be scheduled during off peak hours to limit the disruption. If a high priority issue is discovered, Gatekeeper will deliver a firmware update as soon as possible.

## **Documentation**

Gatekeeper possesses the following documentation within the customer onboarding package:

- Detailed documentation covering all hardware and software aspects of the solution
- Detailed operating manuals and procedures
- As built documents, wiring schematics and harness diagrams
- Diagnostics and monitoring support including required equipment training and troubleshooting trees
- Preventative maintenance steps
- Maintenance procedures, along with posters and videos
- Electrical single-line diagrams
- Software user manuals
- Software Systems Administration Manuals

## CUSTOMER LIMITED WARRANTY

### Customer Limited Warranty

GATEKEEPER SYSTEMS INC. warrants that any product manufactured or supplied by Gatekeeper Systems Inc and found in the reasonable judgment of Gatekeeper Systems Inc to be defective in material or workmanship will be repaired or replaced by Gatekeeper Systems Inc without charge for parts and labor.

This warranty shall cover the following periods and Gatekeeper equipment:

- Interior Cameras - 5 Years
- Exterior Cameras - 1 Year
- G series DVR's – 5 Years
- Hard Drives & SSD – 5 Year

*All Accessories and Other Products Not Identified above - 1 Year*

The warranty periods commence on the date of shipment. During the period of the warranty the Company, at its discretion will repair and/or replace all improperly functioning equipment caused by a manufacturing defect. This warranty does not protect against accidental or intentional damage, vehicle electrical systems generating steady state or transients, voltages or currents exceeding product. specification, loss, acts of nature, water damage, or any other event that did not originate during the manufacturer of the product.

The Gatekeeper Systems product including any defective part must be returned to Gatekeeper Systems within the warranty period. The expense of delivering Company product to Gatekeeper Systems for warranty work will be paid by the customer. The expense of delivering Company product back to the customer will be paid by Gatekeeper Systems. Gatekeeper Systems' responsibility in respect to claims is limited to making the required repairs or replacements and no claim of breach of warranty shall be cause for cancellation or rescission of the contract of sale. Proof of purchase complete with the serial numbers of the products purchased will be required by the customer to substantiate any warranty claim. All warranty work must be performed by an authorized Gatekeeper Systems service representative.

This warranty does not cover any Gatekeeper Systems' product that has been subject to misuse, neglect, negligence, or accident, or that has been operated in any way contrary to the operating instructions as specified by Gatekeeper Systems either verbally, in writing, by instructions written on the product or in the Gatekeeper Systems Installation and Operating Manual. This warranty does not apply to any damage to the Gatekeeper Systems product that is the result of improper maintenance or to any Gatekeeper Systems' product that has been altered or modified so as to adversely affect the products' operation, performance or durability or that has been altered or modified so as to change its intended use.

Gatekeeper Systems Inc is not responsible for lost or missing video.

The warranty does not extend to repairs made necessary by normal wear or by the use of parts or accessories which are either incompatible with the Company product or adversely affect its operation, performance or durability.

Gatekeeper Systems reserves the right to change or improve the design of any Company product without assuming any obligation to modify any product previously manufactured.

GATEKEEPER SYSTEMS INC. warrants that any product manufactured or supplied by Gatekeeper Systems USA Inc and found in the reasonable judgment of Gatekeeper Systems Inc to be defective in material or workmanship will be repaired or replaced by Gatekeeper Systems Inc without charge for parts and labor.

ALL IMPLIED WARRANTIES ARE LIMITED IN DURATION TO THE SPECIFIED PERIOD FOR EACH PRODUCT CATEGORY AS LISTED IN THIS DOCUMENT. ACCORDINGLY, ANY SUCH IMPLIED WARRANTIES INCLUDING MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE, ARE DISCLAIMED IN THEIR ENTIRETY AFTER THE EXPIRATION OF THE APPROPRIATE WARRANTY PERIOD. GATEKEEPER SYSTEMS' OBLIGATION UNDER THIS WARRANTY IS STRICTLY AND EXCLUSIVELY LIMITED TO THE REPAIR OR REPLACEMENT OF DEFECTIVE PARTS, AND GATEKEEPER SYSTEMS INC. DOES NOT ASSUME OR AUTHORIZE ANYONE TO ASSUME FOR THEM ANY OTHER OBLIGATION.

GATEKEEPER SYSTEMS INC ASSUMES NO RESPONSIBILITY FOR INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES INCLUDING, BUT NOT LIMITED TO THE EXPENSE OF RETURNING THE COMPANY PRODUCT TO GATEKEEPER SYSTEMS INC. CORPORATE HEAD OFFICE, MECHANIC'S TRAVEL TIME, CUSTOMER LABOR EXPENSES, TELEPHONE OR TELEGRAM CHARGES, RENTAL OF LIKE PRODUCT DURING THE TIME WARRANTY SERVICE IS BEING PERFORMED TRAVEL, LOSS OF USE OF THE PRODUCT, LOSS OF TIME OR INCONVENIENCE.

### **WARRANTY SERVICE**

To obtain warranty service, the purchaser must notify the Company during the warranty period. The Purchaser will discuss the defect or problem with a Company technician, and once the problem has been verified the Company will issue a return material authorization number (RMA) authorizing the purchaser to return faulty merchandise to the Company for repair or replacement as determined by the Company. It may be necessary for the customer to assist Gatekeeper Systems in assessing failed product. Gatekeeper Systems may require the customer to remove hardware, manipulate software and/or perform other diagnostic activities. Failure to assist in and allow remote diagnostic activities may result in a service fee being charged.

Advance replacements will be issued for the first 90 days from the date of shipment.

This Warranty applies to all Company products manufactured by Gatekeeper Systems and sold in the United States

This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

### **USA OPERATIONS:**

Gatekeeper Systems Inc.  
7-200 Rittenhouse Circle East  
Bristol, PA 19007  
Toll Free - 1 888 666 4833

For technical support, contact Gatekeeper's Customer Care Group at Toll Free (N.A.) 1-888-666-4833 or email [customercare@gatekeeper-systems.com](mailto:customercare@gatekeeper-systems.com)

Gatekeeper also provides additional online training and support tools at: <https://www.gatekeeper-systems.com/support/>

# Thank you

## Contact Information

### **Gatekeeper Systems USA Inc.**

7-200 Rittenhouse Circle E  
Bristol, PA 19007

### **Gatekeeper Systems Inc.**

#301-31127 Wheel Avenue  
Abbotsford, BC V2T 6H1  
Canada

**[www.gatekeeper-systems.com](http://www.gatekeeper-systems.com)**

## Sales & Technical Support

**1.888.666.4833**

**[customercare@gatekeeper-systems.com](mailto:customercare@gatekeeper-systems.com)**



Quoted By:  
 Quote Expiration:  
 Quote Name:

Damian Cummings  
 7/31/25  
 Sourcewell Contract

**Sales Quotation For:**

Lyon County School District  
 25 Joe Parr Way  
 Yerington NV 89447-2315

**Software as a Service ( SaaS)**

Description	QTY	List Price	First Year Cost
Student Transportation			404
Student Transportation			
Student Transportation Vehicles up to 70	1	\$ 5,513	\$ 5,513
Advanced Routing: Vehicles up to 70	1	\$ 4,807	\$ 4,807
Advanced AVL: Vehicles up to 70	1	\$ 3,541	\$ 3,541
Advanced Activity Trips: Vehicles up to 70	1	\$ 3,251	\$ 3,251
Advanced Fleet Maintenance: Vehicles up to 230	1	\$ 7,428	\$ 7,428
My Ride K-12: Vehicles up to 70	1	\$ 3,269	\$ 3,269
Training Module: Vehicles up to 70	1	\$ 3,208	\$ 3,208
Electronic Rollout Sheet: Vehicles up to 70	1	\$ 2,931	\$ 2,931
Single Sign On: Vehicles up to 70	1	\$ 1,200	\$ 1,200
Reportwriter	1	\$ 0	\$ 0
Tyler Drive			
Version 5 Tablet on the Verizon (US) Network (4G)	80	\$ 315	\$ 25,200

*Sub-Total*

\$ 60,348

*Less Discount:*

**\$ 6,035**

**TOTAL**  
Term # of Years                      3

**\$ 54,313**

**Fixed Fee Services**

Description	Units	Price	Maintenance
<b>Student Transportation</b>			
Student Transportation			
Implementation	79	\$ 9,164	\$ 0
Base Training	1	\$ 1,856	\$ 0
Advanced AVL Installation and Overview	1	\$ 1,740	\$ 0
Single Sign On Setup Fee	4	\$ 0	\$ 0
Custom Report Level 1	1	\$ 1,435	\$ 0
Tyler Drive			405
Data Analysis	13	\$ 2,665	\$ 0
Configuration Setup	1	\$ 2,460	\$ 0
Configuration Training	4	\$ 820	\$ 0
<b>Telematic GPS</b>			
Telematic GPS			
Telematics Miscellaneous Services	1	\$ 7,600	\$ 0
<b>TOTAL</b>		<b>\$ 27,740</b>	<b>\$ 0</b>

**Hourly Services**

Description	Hours	Total
<b>Student Transportation</b>		
Student Transportation		
Additional Student Transportation Training	64	\$ 13,120

-Core Training (10)		
-Advanced Routing Training (10)		
-Advanced Activity Trips Training (5)		
-Advanced Fleet Maintenance Training (5)		
-My Ride K-12 Training (5)		
-Training Module Training (5)		
-Electronic Rollout Sheet Training (5)		
Go Live Assistance Implementation	26	\$ 5,330
-Core Go Live Assistance		
-Advanced Routing Go Live Assistance		
-Advanced AVL Go Live Assistance		
-Advanced Activity Trips Go Live Assistance		
-Advanced Fleet Maintenance Go Live Assistance		
-My Ride K-12 Go Live Assistance		
-Training Module Go Live Assistance		406
-Electronic Rollout Sheet Go Live Assistance		
Project Management - Hourly	36	\$ 7,380
	<i>Total</i>	126 \$ 25,830
<b>Tyler Drive</b>		
End User Training: Drivers up to 67	16	\$ 3,280
Go Live Assistance	16	\$ 3,280
Go Live Assistance - Software	8	\$ 1,640
Solutions Orientation - Tyler Drive Implementation	2	\$ 410
	<i>Total</i>	42 \$ 8,610
<b>Telematic GPS</b>		
Project Management - Hourly	37	\$ 7,585
	<i>Total</i>	37 \$ 7,585
	<b>TOTAL</b>	<b>205 \$ 42,025</b>

**3rd Party Hardware, Software and Services**

Description	Quantity	Unit Price	Total	Annual
<b>Student Transportation</b>				
<b>Installation</b>				
Telematic Professional Installation	1	\$ 30,174	\$ 30,174	\$ 0
<ul style="list-style-type: none"> <li>- Professional Installation - Tyler Drive, Vehicles up to (101)</li> <li>- Professional Install - Tyler Drive Student Tracking Device, Vehicles up to (101)</li> <li>- Tyler Drive Self-Install Training (1)</li> <li>- Device Removal Units up to (101)</li> </ul>				
<b>Tyler Drive</b>				
V3/V4 Ram Mounting Kit (Dock, Arm, Power Cord)	101	\$ 290	\$ 29,290	\$ 0
<b>Accessories</b>				
Shipping and Handling	1	\$ 1,520	\$ 1,520	<del>\$ 0</del>
<b>Student Ridership</b>				
Student Reader Kit for Tyler Drive	101	\$ 215	\$ 21,715	\$ 0
Student Reader for PC (Wedge)	1	\$ 215	\$ 215	\$ 0
<b>TOTAL</b>			<b>\$ 82,914</b>	<b>\$ 0</b>

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$ 0	\$ 0
Total SaaS	\$ 0	\$ 54,313
Total Tyler Annual Services	\$ 0	\$ 0
Total Tyler Services	\$ 69,765	\$ 0
Total Third-Party Hardware, Software, Services	\$ 82,914	\$ 0
<b>Summary Total</b>	<b>\$ 152,679</b>	<b>\$ 54,313</b>

<b>Contract Total</b>	<b>\$ 206,992</b>
Travel Not to Exceed	\$ 22,300

Currency displayed as US Dollar

## Comment

Base County - Lyon

Travel expenses for trainer and/or project manager to visit the user's site are not included and will be billed at actual costs. Online Training Classes are limited to 5 persons and are delivered in 2 hour increments. Onsite Training Classes are limited to 5 persons and are delivered in 8 hour increments. Travel expenses on installations of 90 and fewer vehicles are not included and will be billed at actual costs. Travel expenses on installations of 91 and more vehicles, a single day of travel expenses will be billed at actual costs. 408

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available to you (the "Software Access Date").
- Fees for hardware are invoiced upon shipment.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software accessible to the Client (for Maintenance) or on the first day of the month following the availability of the SaaS environment (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the Agreement.

Unless otherwise indicated above, fees for annual services are first invoiced upon commencement of the service, with subsequent annual fees, at our then-current rates, invoiced upon each anniversary thereof.

- Fees for services included in this sales quotation shall be invoiced as indicated below.
- Implementation and other professional services fees shall be invoiced as delivered.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment. For the avoidance of doubt, this paragraph does not apply to migrations for Tyler Student Transportation solutions.
- Client will receive a credit of maintenance and support fees paid for any Versatrans software that is being migrated to a comparable SaaS application, for the period beginning on the commencement of the applicable SaaS term through the end of the paid maintenance and support term for the Versatrans software.
- Client has six months to use the services. If Client does not use the services within six months, Tyler may remove the unused services or issue a new quote to provide services at then-current rates.
- Expenses associated with onsite services are invoiced as incurred, subject to any travel max indicated in the investment summary.

409

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here:

<https://www.tylertech.com/terms/tyler-saas-services>

Your use of a certain software, products, or services in connection with a Tyler student transportation transaction may be subject to additional terms found here:

<https://www.tylertech.com/terms/transportation-solution-terms>.

Transportation Solution Fees. Notwithstanding language to the contrary above, fees for Tyler student transportation solution items are invoiced in accordance with the following:

- Implementation and Other Professional Services (including training): Implementation and training fees for transportation solutions are invoiced as follows: (a) Implementation fee is billed and invoiced when the map is available to you in Tyler's data center and (b) Base Training is billed and invoiced upon completion of the Base Training.

- Other Professional Services: Other professional services, such as route building, project management, consulting, additional product training, hardware installation, additional maps and self-installation training, are invoiced as delivered. For the avoidance of doubt, project management priced on a monthly basis is invoiced on a monthly basis, in arrears.
- Third Party Software Maintenance: First year maintenance fees for the Third Party Software, if any, are invoiced when we make that Third Party Software available to you ("Software Access Date") and cover the one (1) year period commencing on the first day of the month following the Software Access Date.
- Third Party Hardware, Installation Services, Self-Installation Training Services and Shipping and Handling: Third Party Hardware, installation services, and shipping and handling costs, if any, are invoiced upon completion of installation, in the event we are performing the installation. Third Party Hardware, self-installation training services and shipping and handling costs, if any, are invoiced upon delivery, in the event you are performing the installation. If Tyler has quoted the installation, it is assumed that the installation will commence at one location unless additional installation locations are included. It is the clients responsibility to consolidate the vehicles for installation to the amount of quoted installation locations.
- Third Party Hardware Maintenance: The first year maintenance fees for the Third Party Hardware are invoiced when installation/shipment takes place commencing as follows: (a) if installation/shipment occurs between the first day and fourteenth day of the month, maintenance shall commence on the first day of that month; or (b) if installation/shipment occurs between the fifteenth day and the last day of the month, maintenance shall commence on the first day of the following month. Subsequent maintenance fees for the Third Party Hardware are invoiced annually in advance of each anniversary thereof.

Customer Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

P.O.#: \_\_\_\_\_



# Lyon County School District, NV

Student Transportation Software Solutions

# Your District's Vision



- **Increase the safety of students**
- **Create efficiencies in the operation**
- **Improved parent communication**
- **All-in-one transportation management solution**

# 2500+

Clients

# 37%

Nation's children routed by our clients

# 98%

Client Retention



## Transportation Solutions Division

- Focused exclusively on K-12 Transportation
- \$78M+ Division Revenue
  - Routing, Fleet Management, Field Trip Management, GPS/AVL, Parent App, Navigation, Student Ridership, Tablet Solution
- Over 35 years of K-12 expertise
- 49 States, 6 Canadian Prov.
- Over 2,500 clients
- Over 37% of nation's children routed by our clients
- 98% Client retention

413

We have a strategic collaborative relationship with Amazon Web Services (AWS), the worldwide leader in cloud services for the public sector

---

**powered by**  **aws**

414

# Benefits of Partnering Tyler Technologies

- Number one transportation solution in the industry with over 2,400+ partners throughout the US and Canada
- Existing integration with School ERP and Time and Attendance (also Tyler programs)
- Unlimited user access at no charge
- All-in-one solution, no need to work with multiple vendors
- A proven onboard tablet solution with over 80,000+ tablets on the road today
- Highest rated K-12 parent app with hundreds of thousands of parents actively using it to track their kids

415

# What are other districts saying?

416

“

*Elko County School District Transportation Department has been using Tyler Student Transportation and Tyler Drive since the 2022-2023 school year. During that time frame that we have used the Tyler products we have been very happy with the ease of the user interface of the products and increased our department efficiency.*

*- Seth Canning*

*Elko County School District, NV*

”

417

“

*Tyler Technologies has demonstrated a strong commitment to customer support, consistently offering clear communication and prompt resolution of any questions or issues we have encountered. Their team has worked closely with us to ensure that their software meets the unique needs of our district, enabling us to provide safe and efficient transportation services to our students.*

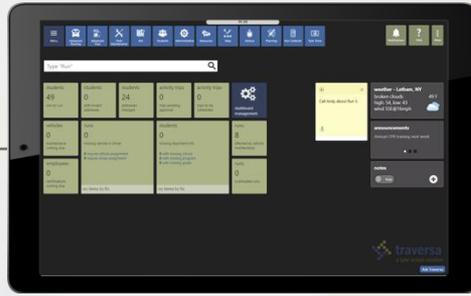
*-Jim Burleson*

*Moreno Valley Unified School District*

”

418

# One **Database**



**Routing**



**Activity Trips**



**Fleet Maintenance**



**Live Vehicle Location**



**District Info Portal**



**Custom Report Writer**

419



# Student Ridership Functionality

## Ridership Data

- Bus/Stop Utilization
- Student Activity/Inactivity
- Real-Time Manifests

## Parent App (Optional)

- Real-Time Scan Data

## Driver Assistance

- Manual Scans
- Visual/Audible Feedback
  - Student Scans Consistent with Plan
  - Alerts for Inconsistent Scan Activity
    - Loading on Unplanned Bus Run
    - Unloading at Unplanned Bus Stop

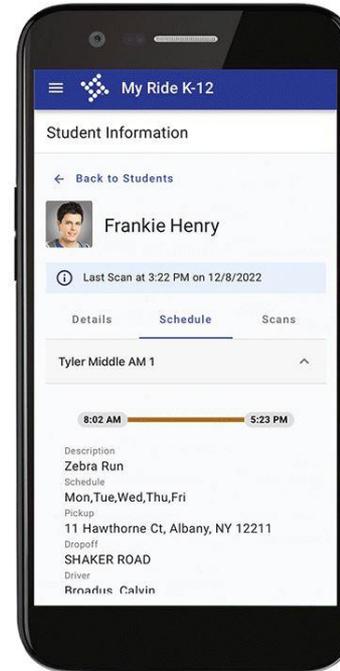
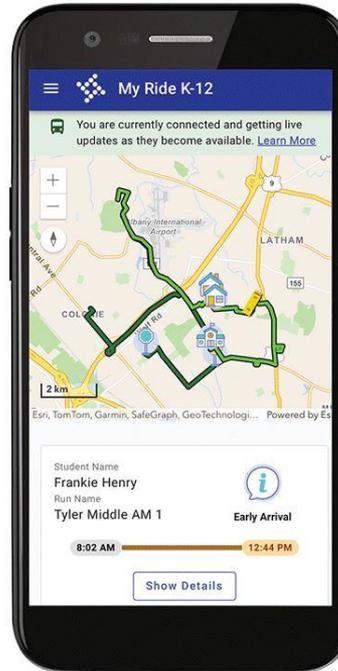
420



- Providing real time information to hundreds of thousands of parents daily
- Easy to view schedules and student information
- Customizable to fit the district's needs

## My Ride K-12

Help students never miss the bus again



421

# Tyler Technologies Solution Overview Video



[Click Here!](#)



# Client Success

423



You'll use **your own data to train** because we understand that every operation is unique

424



Onsite training is **at your location**

Our support team is held to **measurable results**,  
and we take pride in our **98% client retention rate**



## Low Volume

## High Volume

**Average handling time**

Less than **16 minutes**

Less than **15 minutes**

**Average callback time**

Less than **6 minutes**

Approximately **30 minutes**

**Calls answered live**

Approximately **65%**

Approximately **34%**

# Estimated Traversa Timeline

Today



**Signed Agreement**

Month 1-2



**GIS Map Building and Database Build**

Months 2-4



**Student Transportation Software Training**

Months 4-6



**Hardware Training and Installation**

Months 6-8



**Project Completion and Go-Live Assistance**

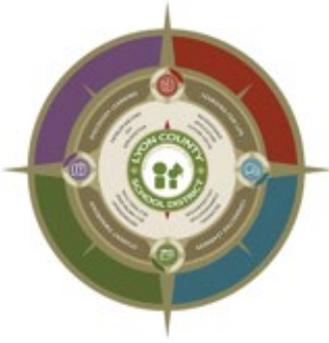
# Your District's Vision



- **Increase the safety of students**
- **Create efficiencies in the operation**
- **Improved parent communication**
- **All-in-one transportation management solution**

**Any Questions?**

430



*Superintendent*

Tim Logan

*Deputy Superintendent*

Dawn Huckaby

*Executive Directors*

Human Resources - Billiejo Hogan

Educational Services - Jim Gianotti

Educational Services - Heather Moyle

Operations- Harman Bains

Special Services - Rachel Stewart

## Lyon County School District – Safety Management Form

Date: 4/15/2025

To: Harman Bains, Executive Director of Operations

From: Blake Smith, Safety and Benefits Risk Manager

Location/Re: School Bus Camera Upgrades

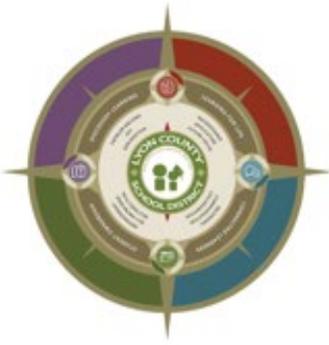
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### Description of Concern:

- Provide comprehensive details regarding the severity of risk, including potential consequences, past or possible incidents, the time of occurrence, and any other contributing factors.
- Currently, LCSD bus cameras capture only approximately 20% of students on board. The fleet lacks rear-view cameras, dash cams, cameras at bus entrances, and exterior side-view coverage. Additionally, existing cameras do not provide effective audio recording throughout the interior of the buses.
- Onboard DVR storage devices have proven unreliable, often failing to record or provide access to critical video footage.
- The district has faced multiple claims related to student accidents, workplace injuries, traffic incidents, and vandalism—many of which were difficult to address due to the absence of dependable video documentation.
- Without a more comprehensive and reliable camera system, the district remains exposed to heightened liability risks stemming from incidents involving students and staff in or around buses, as well as from traffic-related events and property damage.

### Type of Risk (Check all that apply):

- Physical Hazards** – Risks associated with workplace conditions, such as slips, trips, falls, exposure to hazardous materials, machinery accidents, and ergonomic injuries.
- Health & Environmental Risks** – Exposure to toxic chemicals, airborne contaminants, noise pollution, or poor ergonomics that can lead to chronic health issues.
- Operational Risks** – Failures in safety procedures, lack of training, equipment malfunctions, or human errors that could lead to accidents or inefficiencies.
- Compliance & Regulatory Risks** – Failing to meet industry safety standards, legal requirements, or OSHA regulations, which can result in fines, legal action, and reputational damage.



**Superintendent**

Tim Logan

**Deputy Superintendent**

Dawn Huckaby

**Executive Directors**

Human Resources - Billiejo Hogan

Educational Services - Jim Gianotti

Educational Services - Heather Moyle

Operations- Harman Bains

Special Services - Rachel Stewart

- Technological & Cybersecurity Risks** – In industries reliant on digital infrastructure, cyber threats or technology failures can impact safety systems, leading to operational hazards.
- Emergency & Crisis Management Risks** – Natural disasters, fires, workplace violence, or security breaches that require strong emergency response plans to protect personnel and assets.
- Psychosocial Risks** – Stress, workplace harassment, and mental health challenges that can affect employee well-being and productivity.

**Proposed Mitigation Strategies**

- Where there any actions taken immediately to mitigate the safety concern?
  - No
- What actions do you recommend in order to mitigate or eliminate this risk?
  - Installation of new camera systems across all LCSD buses, featuring rear-view (backup) cameras, dash cameras, full interior and exterior coverage, and enhanced onboard DVR storage with cloud-based access. The upgraded systems should also include a panic button, automated diagnostics, and alerts for equipment malfunctions.
- Have you discussed this concern with the District or School Site management personnel? Did they share the same level of concern? Provide comprehensive details regarding the conversation and why they did or did not, agree with your perspective and severity of risk.
  - Discussions regarding new camera and DVR storage solutions were held with the Director of Operations, Harman Bains, and Transportation Supervisor, Ryan Robinson. All parties agreed that the current bus camera systems and onboard DVR storage devices pose a significant risk due to their limitations and unreliability.

**Follow-up Actions**

- Risk Manger action steps with deadlines:
  - Submit request for new cameras to Director of Operations – 4/16/2025
  - Research Solutions – 4/30/2025
  - Review solutions and potential proposals with Director of Operations and Transportation Supervisor – 5/30/2025
  - Follow up as necessary
- District or School personnel action steps with deadlines:
  - Research possible solutions; Risk Manager, Transportation Supervisor and Director of Operations – 5/30/2025
  - Propose vendor and cost to LCSD Board of Trustees – 6/24/2025

**Acknowledgment:** I certify that the information provided is accurate to the best of my knowledge.

Signature:  4/16/2025

# Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Discussion regarding the District’s hiring process

## **Recommendation**

Trustee Whisler requested a discussion item to explain the hiring process in the district.

## **Background Information**

In an email sent to President Hendrix and Superintendent Logan on April 14, 2025, Trustee Whisler wrote: “I would like to have this discussion so that we as a board and the community members can understand what the process is and how hiring committees are selected. I want to discuss this for all the different positions from unclassified to the superintendent cabinet.”

## **Budget Considerations**

None

## **Discussed at Previous Meeting**

N/A

## **Attachment(s)**

None

## Lyon County School District Board Memo

**Date:** April 22, 2025

**To:** Board of School Trustees

**From:** BillieJo Hogan, Executive Director of Human Resources  
James Gianotti, Executive Director for Educational Services

**Re:** LCSD LyOnline Distance Education staffing allocations and reorganization.

---

### **Recommendation**

That the Board of Trustees approve the LCSD LyOnline Distance Education staffing allocations and reorganization.

### **Background Information**

LyOnline was established in 2018, prior to the COVID-19 pandemic, as a proactive effort to retain students within the Lyon County School District who were seeking virtual education options. The program was designed to offer an in-district alternative to external online schools, ensuring students could remain connected to Lyon CSD while pursuing a flexible learning format.

With the onset of the pandemic, interest in online education increased significantly, prompting the need to develop a staffing formula to support the growing demand. Since then, LyOnline has experienced a recurring pattern in enrollment: the program typically starts the school year with lower student numbers and sees a gradual increase in enrollment as the year progresses. This fluctuation presents staffing challenges, as staffing levels are currently determined only once annually—often before enrollment peaks.

To better illustrate this trend, the table below provides LyOnline’s enrollment data over the past three years, along with current enrollment for the 2024–2025 school year to date:

	FY22	FY23	FY24	FY25	Average
September	286	205	234	355	270.0
October	335	260	313	367	318.8
November	347	276	345	371	334.8
December	351	271	344	367	333.3
January	344	258	338	282	305.5
February	341	350	330	505	381.5
March	384	419	440	508	437.8
April	375	428	482		428.3
May	372	424	470		422.0
Average	348	321	366	394	359.1

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

In response to ongoing fluctuations in enrollment and the evolving structure of LyOnline, there has been a need to reexamine the program’s staffing formula. Determining appropriate staffing levels has been challenging, particularly given the unique nature of a virtual learning environment. Unlike traditional brick-and-mortar schools, LyOnline staff are not responsible for student discipline, facility management, or the day-to-day operational demands typically handled by onsite office staff.

After thorough discussion and review, we are recommending a shift in how staffing needs are determined for LyOnline. Specifically, we propose using **average student enrollment over the course of the school year** as the basis for determining staffing allocations for the following year. This method provides a more stable and equitable measure of program needs over time.

Based on this approach and projected enrollment, we are recommending the addition of **one certified teaching position** for the 2025–2026 school year. This would bring the total number of certified teachers assigned to the LyOnline program to **4.5 full-time equivalent (FTE)** positions.

We believe this adjustment will better align staffing with student needs and support the continued success of the LyOnline program.

**Budget Considerations**

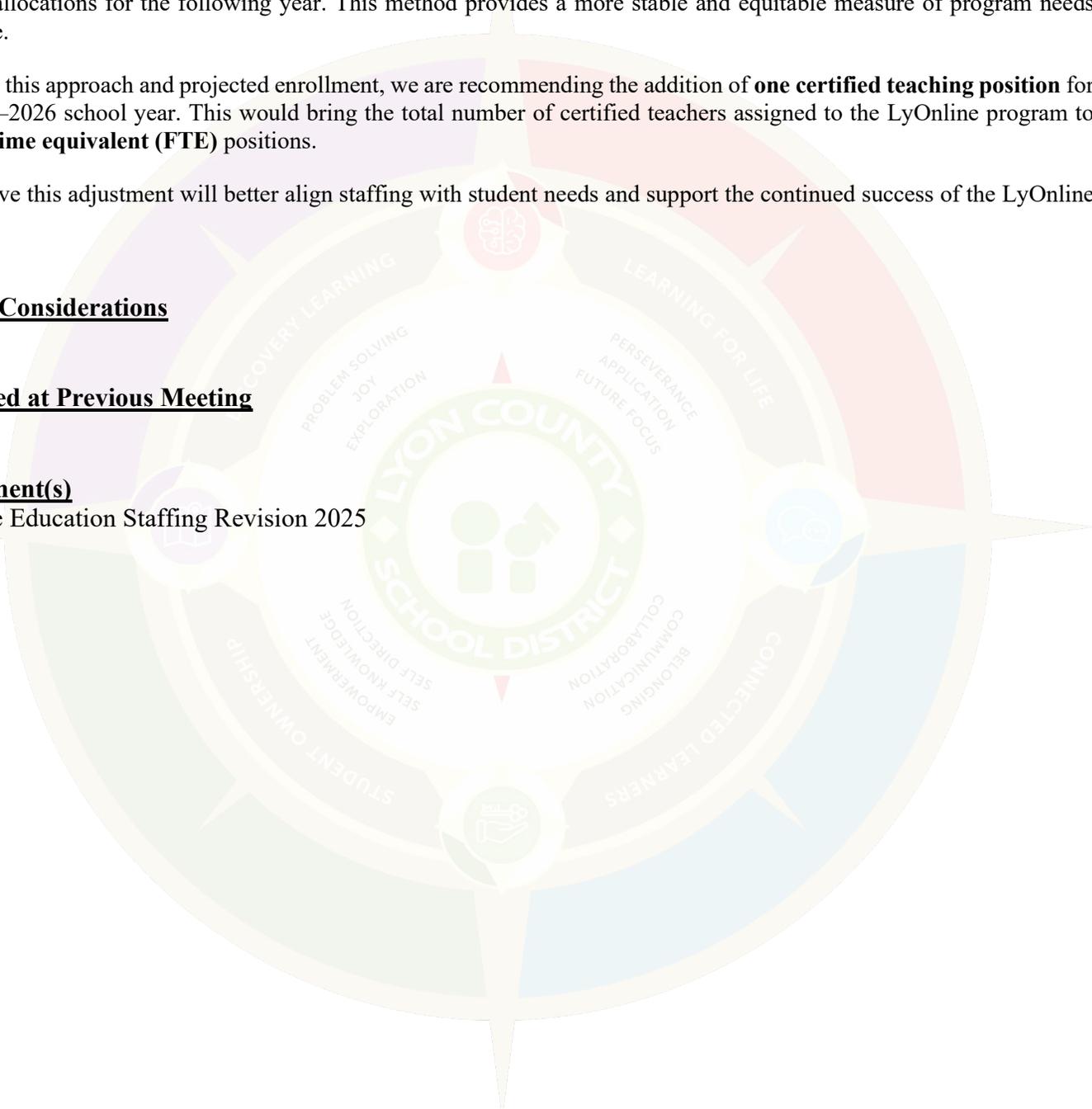
N/A

**Discussed at Previous Meeting**

N/A

**Attachment(s)**

Distance Education Staffing Revision 2025



***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*



**LYON COUNTY SCHOOL DISTRICT**  
**ADMINISTRATIVE GUIDELINES**  
 ALLOCATIONS FOR DISTANCE EDUCATION STAFF  
~~June 2020~~ April 2025

**ADMINISTRATIVE STAFF:**

Student Population	Administrator Ratio
1- <del>350</del> <u>500</u>	1 <del>Assistant Principal</del> <u>Administrator</u>

Administrative staff are responsible for the following:

Edgenuity Gatekeeper for the district, graduation requirements, support for families/family engagement, scheduling, parent calls/communication, initial meetings, enrollments and withdrawals, IEP's, update student progress to schools, Alternative Education Adult Diplomas, standardized testing, remediation and instructional staff management, as well as other duties as assigned.

**TEACHING STAFF:**

Student Population	Instructor Ratio
<del>126 - 175</del> <u>71-140</u>	<del>1 Classified Instructor</del> <u>0.5 Certified Teacher (-.5 ERHS)</u>
<del>176 - 225</del> <u>141-210</u>	1.5 Certified Teacher <u>(1.5 LyOnline, .5 ERHS)</u> + <del>1</del> <u>0.5</u> Classified Instructor
<del>226 - 300</del> <u>211-280</u>	2.5 Certified teachers <u>(2.5 LyOnline, .5 ERHS)</u> + <del>1</del> <u>0.5</u> Classified Instructor
<del>301 - 350</del> <u>281-350</u>	3.5 Certified Teachers <u>(3.5 LyOnline, .5 ERHS)</u> + <del>2</del> <u>0.5</u> Classified Instructors

351 - 420	4.5 Certified Teachers (4.5 LyOnline, + .5 ERHS) + .5 Classified Instructor
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\* LyOnline .5 certified teacher split with ERHS (ERHS teacher is supervised by LyOnline administrator)

These figures reflect ratios for students that are enrolled in six classes each semester or three courses every nine week period as a minimum (full time students). In other words, if there are 75 students enrolled in Lyon On-Line (LyOL), which means there are 450 classes that the assistant principal is responsible for monitoring. If there are 200 students enrolled there are 1200 courses being taken in a semester that the assistant principal, certified teachers and classified instructors are responsible for monitoring. All Administrators and instructional staff must have an Alternative Education Endorsement for employment in the Distance Education program. Instructional staff, in tandem with administrators, are responsible for check ins, attendance, student files/monitoring, Remind notifications, Google Classrooms, Testing, parent log ins, progress reports, student log ins for all accounts, remediation, IEP's and monitoring of progress as well as other duties as assigned.

#### NON-TEACHING STAFF

**SECRETARY** — LyOL will hire a secretary upon reaching an enrollment of 76 students. The secretary will be responsible for enrollments, scheduling, transcript evaluation, academic planning, Social/Emotional Learning (SEL) needs and Digital Citizenship, among other duties as assigned.

Student Population	Secretary Ratio
76-120+	1 Secretary
121 - 450	1 Secretary + 200 Hour Secretary

#### LyOL Staffing Summary:

1-75 Students = 1 Assistant Principal Administrator

76 - 125 71 - 140 Students = 1 Assistant Principal Administrator + 1 School Secretary + 0.5 Certified Teacher

126 - 175 141-210 Students = 1 Assistant Principal Administrator + 1 Classified Instructor + 1 School Secretary + 1.5 Certified Teachers + 0.5 Classified Teacher

176 - 225 211 - 280 Students = 1 Assistant Principal Administrator + 1 School Secretary + 2.5 Certified Teachers + 1.5 Classified Instructor + 1 School Secretary

226 - 300 281 - 350 Students = 1 Assistant Principal Administrator + 1 School Secretary + 23.5 Certified Teachers + 10.5 Classified Instructor + 1 School Secretary

301 - 350 351 - 420 Students = 1 Assistant Principal Administrator + 1 School Secretary + 34.5 Certified Teachers + 10.5 Classified Instructor + 1 School Secretary

421 - 450 Students = 1 Administrator + 1 School Secretary + 4.5 Certified Teachers + 0.5 Classified Instructor + 200 hr. Secretary

\*This formula is based on the assumption that student enrollment continues to be at the school of origin. Staffing review occurs each spring. Enrollment is an average of student enrollment numbers from September to February each year. When average enrollment exceeds 451+ students, Lyon CSD will explore establishment of LyOnline as a stand alone school and staffing calculations will be reconfigured.

## Lyon County School District Board Memo

**Date:** April 22, 2025

**To:** Board of School Trustees

**From:** James Gianotti, Executive Director for Educational Services

**Re:** A report on the Western Nevada College (WNC) Jump Start Dual Enrollment program results for the fall 2024 semester.

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### **Recommendation**

That the Board of Trustees approve a report on the Western Nevada College Jump Start Dual Enrollment program results for the Fall 2024 semester.

### **Background Information**

Lyon County School District (LCSD) had a total of 427 students enrolled for coursework at Western Nevada College (WNC) during the fall semester of 2024. Of those students, LCSD had 115 students participate in the Jump Start Program.

While the number of students in Lyon County School District taking Dual Credit coursework is impressive, the success they are having is even more so. Of the 427 students, 87% received passing grades (A, B, or C grades) for their coursework this past fall. If one just looks at the students in Jump Start, 99% received passing scores (A, B, or C grades) for their coursework. This clearly demonstrates that our students can participate and succeed in college coursework as high school students.

When one looks at the historical data provided by WNC, it is clear that historically there has been a great deal of success from our students in the Jump Start Program.

- Total enrolled Jump Start students per academic year:
  - Fall 2017: 131 students
  - Fall 2018: 98 students
  - Fall 2019: 103 students
  - Fall 2020: 124 students
  - Fall 2021: 105 students
  - Fall 2022: 96 students
  - Fall 2023: 98 students
  - Fall 2024: 115 students

Demographically, it is positive that we also see the diversity of our subpopulations participating in the program.

- Demographics and passing rates for Fall 2024:
  - Men make up 39% of the 115 Jump Start students, with 100% passing WNC classes.
  - Women make up 61% of the 115 Jump Start students, with 99% passing WNC classes.

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

- Hispanics comprise 29% of students, with 100% passing.
- Whites comprise 58% of students, with 100% passing.

Additionally, as we are required to show students enrolled in dual credit for CTE courses, it is nice to see that 94 of our students took advantage of CTE offerings through WNC as well.

**Budget Considerations**

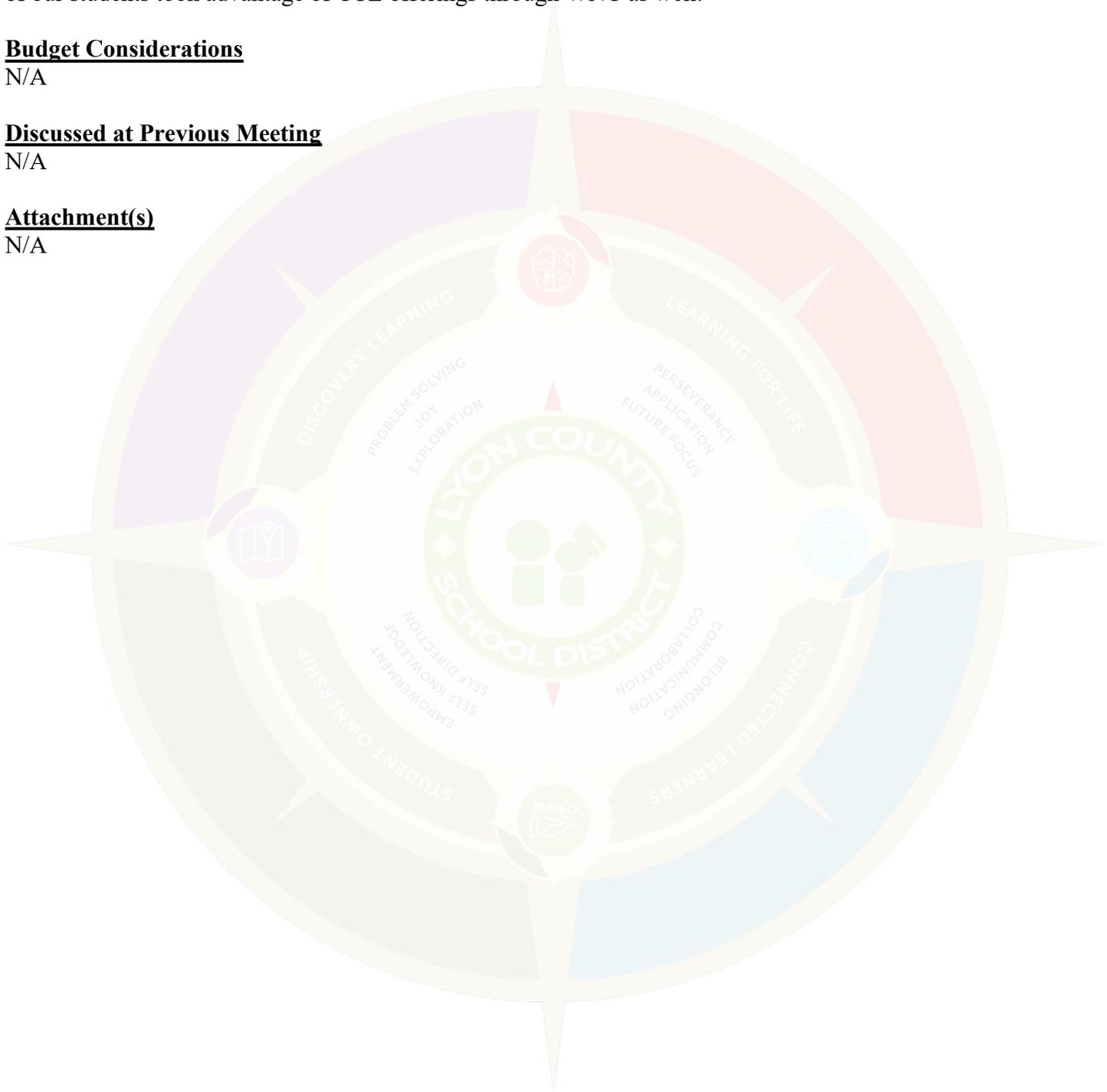
N/A

**Discussed at Previous Meeting**

N/A

**Attachment(s)**

N/A



**Mission Statement** *Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

## Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy AB: Non-Discrimination on the Basis of Sex Under Title IX

### **Recommendation**

That the Board of Trustees approves revisions to LCSD Board Policy AB: Non-Discrimination on the Basis of Sex Under Title IX as a first reading.

### **Background Information**

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

**Policy Overview:** LCSD's Policy AB: Non-Discrimination on the Basis of Sex Under Title IX prohibits discrimination based on sex in any of its educational programs or activities, in accordance with Title IX of the Education Amendments of 1972. This includes prohibitions against sexual harassment, sexual assault, dating and domestic violence, and stalking. Title IX applies to both students and employees and encompasses both on-campus and off-campus conduct.

The minor revisions in this policy has better defined terms, outlining sexual harassment under federal regulations mandatory reporting responsibilities for all district employees. Reports must be made promptly to the district's Title IX Coordinator. The policy ensures that all reports and formal complaints of sexual harassment are addressed promptly and equitably through a grievance process that meets federal Title IX requirements.

### **Budget Considerations**

None

### **Discussed at Previous Meeting**

No

### **Attachment(s)**

Lyon County School District Board Policy AB: Non-Discrimination on the Basis of Sex Under Title IX

## NON-DISCRIMINATION ON THE BASIS OF SEX UNDER TITLE IX

### Notice of Nondiscrimination on the Basis of Sex Under Title IX

Lyon County School District (“the school district”) does not discriminate on the basis of sex in the education program and activity it operates. Title IX prohibits sex-based discrimination, including sexual harassment, in violation of Title IX of the Education Amendments of 1972. Title IX provides that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any school district education program or activity. The school district is required by Title IX not to discriminate in such a manner. Title IX applies to any school district education program or activity, whether such program or activity occurs on-campus or off-campus. The requirement not to discriminate in the school district’s program or activity extends to employment.

Sexual harassment by school employees is considered grounds for disciplinary action, up to and including discharge. Sexual harassment by students is considered grounds for disciplinary action, up to and including expulsion.

### I. Sexual Harassment Defined Under Title IX

Sexual harassment is defined under the federal Title IX regulations as conduct on the basis of sex that satisfies one or more of the following:

- a. A school employee, agent, or other person authorized by the District to provide conditioning the provision of an aid, benefit, or service of the school district under the District’s education program or activity explicitly or impliedly conditioning the provision of an aid, benefit, or service of the District on an individual’s participation in unwelcome sexual conduct (i.e., *quid pro quo*); or
- b. Unwelcome sex-based conduct determined by a reasonable person to be so severe, pervasive, and is subjectively and objectively offensive that it effectively limits or denies a person’s ability to participate in or benefit from equal access to the school district’s education program or activity; or
- c. Sexual assault as defined in the federal Clery Act, or dating violence, domestic violence, or stalking as defined in the federal Violence Against Women Act (VAWA).

### II. Reports and Complaints of Sexual Harassment

The school district must respond whenever any employee has notice of sexual harassment, including allegations of sexual harassment. Notice to a Title IX Coordinator, or notice to an

official with authority to institute corrective measures on the school district's behalf, or notice to any school district employee charges a school with actual knowledge and triggers the school district's response obligations.

Because the school district must respond whenever any employee has notice of sexual harassment, including allegations of sexual harassment, **all school district employees are required to report possible incidents of sexual harassment involving students and/or employees directly to the school district's Title IX Coordinator as soon as practicable, but not later than a time during the same day on which the employee became aware of an incident of sexual harassment, including allegations of sexual harassment. Reports by school district employees must be made in person, by telephone, and/or by email.** Failure to report such incidents may result in disciplinary action.

Any person other than a school district employee may report sexual harassment including allegations of sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sexual harassment) in person, by mail, by telephone, or by email, using the contact information listed below for the school district's Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.

A report of sexual harassment may be made at any time, including during non-business hours, by using the telephone number or email address, or by mail to the office address, listed for the Title IX Coordinator.

The school district has designated the following employee to coordinate its efforts to comply with Title IX. The school district's Title IX Coordinator is:

Executive Director of Human Resources  
Lyon County School District 25 E. Goldfield Avenue  
Yerington, NV 89447  
(775) 463-6800  
bhogan@lyoncsd.org

The school district notifies applicants for employment, parents or legal guardians of elementary and secondary school students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the school district, of the name or title, office address, email address, and telephone number of the school district's Title IX Coordinator.

The contact information for the Title IX Coordinator will be prominently displayed on the school district's website and on the websites for each school in the district.

Inquiries about the application of Title IX to the school district may be referred to the school district's Title IX Coordinator, or to the Assistant Secretary for Civil Rights of the U.S. Department of Education, 400 Maryland Ave., S.W., Washington, D.C. 20202, or both.

### **III. Title IX Sexual Harassment Mandatory Response Obligations**

The school district will respond promptly to Title IX sexual harassment in a manner that is not deliberately indifferent, which means a response that is not clearly unreasonable in light of the known circumstances. The school district has the following mandatory response obligations:

- The school district will offer supportive measures to the person alleged to be the victim (referred to throughout as the "complainant" whether or not that is the person who reported the sexual harassment or allegation of sexual harassment)
- The Title IX Coordinator will promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint
- The school district will follow a grievance process that complies with Title IX regulations before the imposition of any disciplinary sanctions or other actions that are not supportive measures against a respondent
- The school district will not restrict rights protected under the U.S. Constitution, including the First Amendment, Fifth Amendment, and Fourteenth Amendment, when complying with Title IX
- The school district will investigate sexual harassment allegations in any formal complaint, which can be filed by a complainant, or signed by a Title IX Coordinator
- A complainant's wishes with respect to whether the school district investigates will be respected unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the wishes of the complainant is not clearly unreasonable in light of the known circumstances
- If the allegations in a formal complaint do not meet the definition of sexual harassment under Title IX, or did not occur in the school district's education program or activity against a person in the United States, the school district will dismiss such allegations for purposes of Title IX but may still address the allegations in any manner the school district deems appropriate under the school districts code of conduct

#### IV. Title IX Sexual Harassment Grievance Process

The school district has adopted a grievance process that provides for the prompt and equitable resolution of student and employee complaints alleging any action that would constitute sexual harassment under Title IX, and a grievance process for resolving formal complaints of sexual harassment. The grievance process incorporates these requirements:

- The school district treats complainants equitably by providing remedies any time a respondent is found responsible, and treats respondents equitably by not imposing disciplinary sanctions without following the grievance process.
- The school district provides remedies, which are required to be provided to a complainant when a respondent is found responsible, that are designed to maintain the complainant's equal access to education and may include the same individualized services described as supportive measures; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the respondent.
- The school district requires objective evaluation of all relevant evidence, inculpatory and exculpatory, and avoids credibility determinations based on a person's status as a complainant, respondent, or witness.
- The school district requires Title IX personnel (Title IX Coordinator, investigators, decision-makers, people who facilitate any informal resolution process) to be free from conflicts of interest or bias for or against complainants or respondents.
- The school district provides training of Title IX personnel to include training on the definition of sexual harassment in Title IX regulations, the scope of the school district's education program or activity, how to conduct an investigation and how to conduct hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.
- The school district provides training of decision-makers and investigators to include training on issues of relevance, including how to apply the rape shield protections provided only for complainants.
- The school district includes a presumption that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
- The school district posts materials used to train Title IX personnel on its website.

- The school district includes reasonably prompt time frames for concluding the grievance process, including appeals and informal resolutions, with allowance for temporary, short term, good cause delays or extensions of the time frames.
- The school district describes the range, or list, of the possible remedies that may be provided to a complainant and disciplinary sanctions that may be imposed on a respondent, following determinations of responsibility.
- The school district has chosen to use the preponderance of the evidence standard for all formal complaints of sexual harassment (including where employees are respondents).
- The school district has described its appeal procedures, and the range of supportive measures available to complainants and respondents.
- The school district’s grievance process does not use, rely on, or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.
- Any provisions, rules, or practices other than those required by Title IX regulations that the school district has adopted as part of its grievance process for handling formal complaints of sexual harassment apply equally to both parties.

All reports and complaints of sexual harassment in violation of Title IX will be addressed through the grievance process described below. See, *NONDISCRIMINATION ON THE BASIS OF SEX UNDER TITLE IX—ADMINISTRATIVE REGULATION*.

#### V. Related Policies and Administrative Regulations

This policy and administrative regulation address sexual harassment as that term is defined under Title IX. The school district also prohibits bullying and cyber-bullying as those terms are defined under Nevada Revised Statutes (“NRS”) 388.121 et seq. (“Provision of Safe and Respectful Learning Environment”). The prohibitions on bullying, and cyber-bullying, discrimination based on race, and procedures to address conduct that does not include sexual harassment as defined under Title IX are addressed in LCSD Board Policies GBBA - Prevention of Sexual Misconduct Towards Students, Mandatory Reporting of Child Abuse and Neglect, and Corporal Punishment; GBBC - Employee Bullying; and Policy JFCC - Safe and Respectful Learning Environment.

The school district also prohibits employee bullying, harassment, sexual harassment, intimidation, discrimination and/or retaliation. The prohibitions and grievance procedures for this conduct that does not include sexual harassment as defined under Title IX are addressed in LCSD Board Policies GBBC - Employee Bullying and Policy GL - Staff Complaints.

If an employee or volunteer has reasonable cause to believe that sexual harassment in violation of Title IX arises to abuse or neglect under NRS 432B and/or NRS 392.275 et seq., such

misconduct will be reported to law enforcement officials and/or Child Protective Service agency personnel in accordance with the procedures set forth in Board policies and regulations concerning mandatory reporting. These procedures are addressed in LCSD Board Policy JHG GBBA - Prevention of Sexual Misconduct Towards Students, Mandatory Reporting of Child Abuse and Neglect, and Corporal Punishment.

**Legal Reference(s):** Title IX of the Education Amendments of 1972, 20 USC 1681-1683 Title IX federal regulations, 34 CFR Part 106 NRS 388.1251 et seq., Provision of Safe and Respectful Learning Environment Nevada Revised Statutes, 392.275 et seq., Reports of Abuse, Neglect and Other Illegal Conduct NRS 432B.010 et seq., Protection of Children from Abuse and Neglect

DRAFT

***NON-DISCRIMINATION ON THE BASIS OF SEX UNDER TITLE IX -  
ADMINISTRATIVE REGULATIONS***

**Recognizing and Reporting Sex-Based Discrimination and Harassment**

Lyon County School District (“the school district”) has established a grievance process to provide prompt and equitable resolution of reports and complaints of sexual harassment in violation of Title IX.

Any individual who is unsure about whether sexual harassment in violation of Title IX has occurred and/or which complaint procedure applies is encouraged to contact the Title IX Coordinator:

Executive Director of Human Resources  
Lyon County School District  
25 E. Goldfield Avenue  
Yerington, NV 89447  
(775) 463-6800  
bhogan@lyoncsd.org

**I. Definitions**

For purposes of this Title IX grievance process, the following definitions apply.

**A. “Actual knowledge”** means notice of sexual harassment or allegations of sexual harassment to the school district’s Title IX Coordinator, or to any official of the recipient who has authority to institute corrective measures on behalf of the District, or to any employee of an elementary or secondary school in the school district. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual notice. This standard is not met when the only official of the school district with actual knowledge is the respondent. The mere ability or obligation to report sexual harassment or to inform a student about how to report sexual harassment, or having been trained to do so, does not qualify an individual as one who has authority to institute corrective measures on behalf of the school district.

**“Notice”** as used in this paragraph includes, but is not limited to, a report of sexual harassment made verbally or in writing to the Title IX Coordinator.

**B. “Complainant”** is an individual who is alleged to be the victim of conduct that could constitute sexual harassment. The school district treats a person as a complainant and refers to a person as a complainant any time the school district has notice that the person is alleged to be the victim of conduct that could constitute sexual harassment, regardless of whether the person reported, or a third party reported the sexual harassment, and irrespective of whether the complainant ever chooses to file a formal complaint.

**C. “Education program or activity”** includes locations, events, or circumstances over which the school district exercises substantial control over both the respondent and the context in which the sexual harassment occurs.

**D. “Formal complaint”** is a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school district investigate the allegation of sexual harassment. There is no time limit or statute of limitations on a complainant’s decision to file a formal complaint.

At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the school district with which the formal complaint is filed.

The phrase **“document filed by a complainant”** means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the school district) that contains the complainant’s physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint.

Where the Title IX Coordinator signs a formal complaint, the Title IX Coordinator is not a complainant or otherwise a party under Title IX regulations.

**E. “Respondent”** is an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

**F. “Sexual harassment”** means conduct on the basis of sex that satisfies one or more of the following:

1. A school employee conditioning the provision of an aid, benefit, or service of the school district on an individual’s participation in **unwelcome** sexual conduct (i.e., quid pro quo); or

2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and is subjectively and objectively offensive that it effectively denies a person equal access to the school district's education program or activity; or

3. Sexual assault as defined in the federal Clery Act, or dating violence, domestic violence, or stalking as defined in the federal Violence Against Women Act (VAWA).

**“Sexual assault”** as defined in the Clery Act means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.

**“Dating violence”** as defined in the Violence Against Women Act (VAWA) means violence committed by a person:

- (a) who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- (b) where the existence of such a relationship will be determined based on a consideration of the following factors:
  - (i) The length of the relationship.
  - (ii) The type of relationship.
  - (iii) The frequency of interaction between the persons in the relationship.

**“Domestic violence”** as defined by the VAWA includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family laws of the jurisdiction.

**“Stalking”** as defined by the VAWA means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- (a) fear for his or her safety or the safety of others; or
- (b) suffer substantial emotional distress.

**G. “Supportive measures”** means:

- Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, without fee or

charge, to the complainant or respondent, before or after the filing of a formal complaint or where no formal complaint has been filed.

- Supportive measures are designed to restore or preserve access to the school district's education program or activity, without unreasonably burdening the other party; protect the safety of all parties and the recipient's educational environment; or deter sexual harassment.
- Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of campus, and other similar measures.
- The school district will maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the school district to provide the supportive measures.

***NOTE:*** *The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.*

## II. Title IX Grievance Procedures

### A. Reporting Sexual Harassment, Including Allegations of Sexual Harassment

1. School district employees who have reason to believe that a student or employee has been subjected to sexual harassment, including allegations of sexual harassment, are required to promptly make a report to the school district's Title IX Coordinator. The report must be made as soon as practicable, but not later than a time during the same day on which the employee became aware of an incident of sexual harassment, or an allegation of sexual harassment. Reports by school district employees must be made in person, by telephone, and/or by email to the Title IX Coordinator. Failure to report such incidents may result in disciplinary action.

2. Any person may report sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sexual harassment) in person, by mail, by telephone, or by email, using the contact information listed above for the school district's Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.

3. A report of sexual harassment may be made at any time, including during nonbusiness hours.

4. Title IX complaints may also be made directly to the Regional Civil Rights Director, U.S. Department of Education, Office for Civil Rights, Region X, 915 Second Ave., Room 3310, Seattle, WA 98174-1099.

5. Individuals will not be retaliated against for reporting sexual harassment or for participating in an investigation. Retaliation is illegal under Title IX and any retaliation will result in disciplinary actions, up to and including discharge for employees or expulsion for students.

### **B. Addressing Supportive Measures**

If the individual making the report is the complainant<sup>1</sup> or if the complainant is identified by the individual making the report, the Title IX Coordinator will meet with the complainant to discuss supportive measures that may be appropriate in the particular circumstances and explain the process for filing a formal complaint.

1. Supportive measures are individualized measures designed to ensure the complainant (alleged victim) can continue to access educational program and activity, including employment (such as requiring no contact between individuals or changing classes)

2. Supportive measures may be continued even if the complainant chooses not to file a formal complaint, if appropriate under the circumstances

### **C. Filing a Formal Complaint**

1. A complainant may file a formal written complaint requesting investigation of alleged Title IX sexual harassment with the Title IX Coordinator. A formal written complaint may be filed by the parent/legal guardian of a student complainant. The written complaint must include basic information concerning the allegation of sexual harassment, including date, time, location, individual(s) who allegedly engaged in sexual harassment, and a description of the allegation. Students or employees who need assistance in preparing a formal written complaint should contact the school district's Title IX Coordinator.

<sup>1</sup> A "complainant" is defined under Title IX as an individual who is alleged to be the victim of conduct that constitute sexual harassment, regardless of whether that person is the person who makes a report of sexual harassment, and regardless of whether the complainant ever chooses to file a formal complaint.

2. In certain circumstances, the Title IX Coordinator may file a formal complaint even when the complainant chooses not to file. Examples include if the respondent (person alleged to have engaged in sexual harassment) has been found responsible for previous sexual harassment or there is a safety threat within the school. In such cases, the complainant (alleged victim) is not a party to the case, but will receive notices as required by the Title IX regulations at specific points in the complaint process.

3. The Title IX Coordinator must dismiss a formal complaint under this procedure if:

- (a) the conduct alleged in the formal complaint does not constitute sexual harassment under the Title IX regulations and this policy; or
- (b) if the conduct alleged did not occur within the scope of the school district's education program and activity, or
- (c) the conduct did not occur in the United States.

4. The Title IX Coordinator may dismiss a formal complaint under this procedure if:

- (a) a complainant withdraws the formal, or withdraws particular allegations within the complaint;
- (b) the respondent is no longer employed by or enrolled in the school district; or
- (c) there are specific circumstances that prevent the school district from gathering evidence sufficient to reach a determination regarding the formal complaint. However, if the conduct potentially violates other policies or laws, it may be addressed through the applicable Board policy/procedure.

5. If a formal complaint is dismissed under this procedure, the Title IX Coordinator will promptly and simultaneously send written notices to the parties explaining the reasons. Parties may appeal dismissals in accordance with the *Appeals Procedure (J)* below.

#### **D. Emergency Removal or Administrative Leave**

~~The Superintendent or designee may remove a respondent from an education program or activity on an emergency basis during the grievance process, as follows:~~

1. The Superintendent or designee will undertake an individualized safety and risk analysis to determine whether there is an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual

harassment. Examples may include, but are not limited to, a continued threat of violence against a complainant by a respondent, or a respondent's threat of self-harm due to the allegations.

2. If the Superintendent or designee determines that an immediate threat exists, a respondent may be immediately removed from the education program or activity. The Superintendent or designee will provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. This is an opportunity to be heard, not a hearing.

3. The school district may place a non-student employee respondent on administrative leave during the pendency of the grievance process.

4. Any decision to remove a respondent from an education program or activity, or to place a non-student employee on administrative leave, must comply with school district policies and administrative regulations, collective bargaining agreements, and applicable federal or state law, including but not limited to student discipline laws and the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act.

#### **E. Notice to Parties of Formal Complaint**

1. **Within five business days after the filing of a formal complaint** (filed by the complainant or signed by the Title IX Coordinator), the Title IX Coordinator will provide to the parties written notice of the formal complaint and allegations of sexual harassment potentially constituting prohibited conduct under Title IX. The notice will include:

a. Notice regarding the complaint procedure and the availability of an informal resolution process if the Title IX Coordinator believes the circumstances are appropriate.

b. Sufficient details known at the time (including identities of parties, if known; the conduct alleged; and the date and location of the alleged incident, if known), with sufficient time to prepare before any initial interview. **No interview will be conducted until at least five business days after the date notice has been provided to the parties.**

c. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination of responsibility will be made at the conclusion of the grievance process.

- d. Notice that the parties may each have an advisor of their choice (who may be an attorney), and that the parties may inspect and review evidence.
- e. Notice that knowingly making false statements or submitting false information during the grievance process is prohibited and may result in disciplinary action.
- f. Notice of the name of the investigator, with notice that parties must raise concerns of conflict of interest or bias **within two business days after the date notice has been provided to the parties**. The Title IX Coordinator will resolve concerns of conflict of interest or bias **within two business days after receipt of a party's objections**.

2. If additional allegations become known at a later time, notice of the additional allegations will be provided to the parties.
3. The Title IX Coordinator will initiate or continue discussions with the complainant and the respondent regarding the provision of supportive measures.

#### **F. Informal Resolution Process**

After a formal complaint has been filed, if the Title IX Coordinator believes the circumstances are appropriate, the Title IX Coordinator may offer the parties the opportunity to participate in an informal resolution process to resolve the complaint without completing the investigation and determination process. Informal resolutions cannot be used to resolve a formal complaint where a student is the complainant and the respondent is an employee.

Informal resolutions can take many forms, depending on the particular case. Examples include, but are not limited to, facilitated discussions between the parties; mediation; restorative justice; acknowledgement of responsibility by a respondent; apologies; or supportive measures.

If the Title IX Coordinator determines that informal resolution is available to the parties, the Title IX Coordinator will provide the parties a written notice disclosing the allegations in the formal complaint, and stating the following:

1. The Title IX Coordinator has determined that informal resolution is available to the parties.
2. The parties must voluntarily agree in writing to participate in an informal resolution process.

3. At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.
4. If an informal resolution agreement is reached, it must be signed by both parties and the Title IX Coordinator.
5. Any such signed agreement is final and binding according to its terms. Once an agreement has been reached, the school district will not resume the formal complaint process, nor initiate or allow either party to initiate another formal complaint process addressing any allegations resolved in the informal resolution process or arising out of the same facts or circumstances as any allegations resolved in the informal resolution process.
6. If an informal resolution process does not resolve the formal complaint, nothing from the informal resolution process will be considered as evidence in the subsequent investigation or determination.

#### **G. Investigation**

1. The formal complaint will be investigated by a trained internal or external individual designated by the Title IX Coordinator. Any complaint about an employee who holds a supervisory position will be investigated by a person who is not subject to that supervisor's authority. Any complaint about the Superintendent will be submitted to the President of the Board, who will consult with legal counsel concerning the handling and investigation of the complaint.
2. The investigator will consult with the Title IX Coordinator as necessary during the investigation process.
3. If the complaint is against an employee of the school district, rights conferred under an applicable collective bargaining agreement will be applied, to the extent they do not conflict with the federal Title IX regulatory requirements.
4. Privacy rights of all parties to the complaint will be maintained in accordance with applicable state and federal laws.
5. The investigator will:

- a. Meet with each party after they have received appropriate notice of any meeting and its purpose, with sufficient time to prepare.
- b. Allow parties to have their advisor at all meetings related to the complaint, although advisors may not speak on behalf of a party or interfere with the process.
- c. Allow parties a reasonable opportunity to identify witnesses and submit favorable and unfavorable evidence.
- d. Interview witnesses and conduct such other activities that will assist in ascertaining facts (e.g., site visits, review of documents, etc.).
- e. Consider evidence that is relevant and directly related to the allegations in the formal complaint.
- f. During the course of the investigation, provide both parties with an equal opportunity to inspect and review any evidence that is obtained in the investigation that is directly related to the allegations in the formal complaint (including evidence which the school district does not intend to rely upon in reaching a determination of responsibility), and favorable and unfavorable evidence.
- g. **Within 10 business days of resolving any objection to the investigator**, and prior to the completion of the investigation report, provide each party and advisor (if any) the evidence subject to inspection and review, **and provide the parties with ten business days to submit a written response**. The evidence subject to inspection and review includes any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the school district does not intend to rely in reaching a determination regarding responsibility, and inculpatory or exculpatory evidence whether obtained from a party or other source.
- h. Consider the parties' written responses to the evidence prior to completing the investigation report.
- i. **Within 10 business days of receiving the parties' written responses to the evidence**, create an investigative report that fairly summarizes relevant evidence and send the report to the parties and advisors (if any) for them to **review and provide written responses within ten business days of receipt of the investigative report**.
- j. After receipt of the parties' written responses (if any), forward the investigation report and party responses to the assigned decision-maker.

6. The investigation report and party responses will be forwarded to the assigned decision-maker **within 60 business days of the date a formal complaint is filed**,

**if practicable.** A temporary, short-term delay or extension of time for good cause will be allowed.

#### **H. Determination of Responsibility**

1. The decision-maker cannot be the investigator or Title IX Coordinator.
2. **Within five business days of receiving the investigation report and party responses**, the decision-maker will provide notice to the parties that they have **five business days to submit written, relevant questions that the party wants asked of another party or witness.**
3. **Within five business days of receipt of all questions**, the decision-maker will provide relevant questions to parties/witnesses for response. A party/witness will be given **five business days to respond to the relevant questions asked by another party.** If the decision-maker excludes a question as not relevant, the decision-maker will explain that decision to the party who proposed the question.
4. **Within five business days of receipt of all responses**, the decision-maker will provide the responses to the parties. A party will be given **an additional five business days to ask limited written, relevant follow-up questions that the party wants asked of another party or witness.**
5. **Within five business days of receipt of all follow-up questions**, the decision maker will provide relevant questions to parties/witnesses for response. **A party/witness will be given five business days to respond to the follow-up questions asked by another party.** The decision-maker will send each party a copy of the responses to any follow-up questions.
6. The decision-maker will review the investigation report, the parties' responses and other relevant materials, and apply the preponderance of the evidence standard ("more likely than not") when making a determination.
7. **Within five business days of receipt of the responses to follow-up questions**, the decision-maker will issue a written determination, which will include the following:
  - a. Identification of all the allegations potentially constituting sexual harassment as defined in the Title IX regulations and this policy;

- b. A description of the procedural steps taken from receipt of the formal complaint through the determination, including notifications to the parties, interviews with the parties and witnesses, site visits, methods used to gather evidence, and meetings held;
- c. A determination regarding responsibility as to each allegation and findings of fact supporting the determination;
- d. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and whether remedies designed to restore or preserve equal access to the school district's program and activity will be provided to the complainant; and
- e. The school district's appeal procedure and permissible bases for the parties to appeal the determination.

8. The written determination will be provided to the parties simultaneously. The determination concerning responsibility becomes final either on the date that the school district provides the parties with the written determination of the results of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which the appeal would no longer be considered timely.

9. The written determination will be provided to the parties **within 45 business days of the date the investigation report was provided to the decision maker**. A temporary, short-term delay or extension of time for good cause will be allowed.

### **I. Remedies, Discipline and Other Actions**

It is the intent of the Board that appropriate corrective action will be taken by the school district to stop the sexual harassment, prevent its recurrence and address negative consequences. The age and maturity of any student(s) involved and other relevant factors will be considered in determining appropriate action.

Any school employee or student that is found to have violated this policy will be subject to action including, but not limited to, warning, remedial training, education or counseling, suspension, exclusion, expulsion, transfer, termination or discharge. Students who violate this policy will be disciplined in accordance with school district policies and procedures for discipline, suspension, and expulsion ([\*LCSD Board Policy JG - Student Discipline\*](#)).

Any remedy, discipline, or other action imposed on a student or employee will comply with school district policies and administrative regulations, collective bargaining agreements, and applicable federal or state law.

1. Remedies

Remedies are measures used to ensure that the complainant has equal access to the school district's education program and activity following the decision maker's determination. Such remedies may include supportive measures, and may include other appropriate measures, depending upon the determination and the needs of the complainant. The Title IX Coordinator is responsible for implementing remedies and providing any needed assistance to the complainant.

2. Discipline and Other Actions – Students

Following are the types of discipline and other actions that may be imposed on a student when there is a determination that the student is responsible for one or more violations involving sexual harassment:

- In-school or out-of-school suspension
- Expulsion
- Restorative justice
- Requirement to engage in education or counseling program

3. Discipline and Other Actions – Employees

Following are examples of the types of disciplinary actions that may be imposed on an employee when there is a determination that the employee is responsible for one or more violations involving sexual harassment:

- Written warning
- Probation
- Demotion
- Suspension without pay
- Dismissal
- Performance improvement plan
- Counseling
- Training
- Loss of leadership/stipend positions

## J. Appeals

The person deciding an appeal cannot be the decision-maker, investigator, or Title IX Coordinator.

The parties may appeal a determination regarding responsibility, and from dismissals of formal complaints. Appeals are allowed on the following grounds:

1. A procedural irregularity that affected the outcome of the matter;
2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal of the formal complaint was made, that could affect the outcome of the matter; or
3. The Title IX Coordinator, investigator, or decision-maker had a conflict of interest or bias for or against complainants or respondents generally, or the individual complainant or respondent, that affected the outcome of the matter.

**An appeal must be filed in writing within five business days of receiving the determination**, stating the grounds for the appeal and including any relevant documentation in support of the appeal. Appeals submitted after this deadline are not timely and will not be considered.

Appeals must be filed with the Superintendent, who will consider the appeal.

**Within five business days of receipt of the appeal**, the Superintendent will notify the other party in writing of the appeal and will allow both parties to submit a written statement in support of, or challenging, the determination of the decision-maker. **Parties will be given five business days to submit statements.**

The Superintendent will conduct an impartial review of the appeal, including consideration of the written record of the matter, and may consult with legal counsel or other school district officials in making the decision.

**Within fifteen business days of receipt of the appeal**, the Superintendent will issue a written decision describing the result of the appeal and rationale for the result, and provide the written decision simultaneously to the parties. The decision will either deny the appeal; grant the appeal and remand to the decision-maker for further consideration; or grant the appeal by revising the disciplinary or other action(s). A temporary, short-term delay or extension of time for good cause will be allowed.

**K. Records**

Records in connection with sexual harassment reports and the grievance process will be maintained for a **minimum of seven years**, including:

1. Any disciplinary sanctions imposed on the respondent and any remedies provided to the complainant designed to restore or preserve equal access to the school district's education program or activity;
2. Any appeal and the result therefrom;
3. Any informal resolution and the result therefrom; and
4. All materials used to train Title IX Coordinators, investigators, decisionmakers, and any person who facilitates an informal resolution process. The training materials will be made publicly available on the school district's website.

## Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GABE: Posting of Position Openings

### **Recommendation**

That the Board of Trustees approves revisions to LCSD Board Policy GABE: Posting of Position Openings as a first reading.

### **Background Information Background Information**

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

### **Policy Overview:**

This policy outlines the district's process for recruiting and selecting qualified candidates for licensed and classified positions. All job openings will be posted for current staff and advertised externally in alignment with applicable collective bargaining agreements. The Human Resources Department coordinates all applications and inquiries, and the Executive Director of Human Resources oversees the selection process in collaboration with appropriate personnel. LCSD Board Policies BDD and GBBH will govern Board approval for employment.

### **Budget Considerations**

None

### **Discussed at Previous Meeting**

No

### **Attachment(s)**

Lyon County School District Board Policy Policy GABE: Posting of Position Openings

## POSTING OF POSITION OPENINGS

The quality of the professional and support staff is of primary importance in achieving the District's educational objectives. In filling any licensed or classified position, the district will seek out and appoint the best qualified person available for the position.

The employment of candidates to fill licensed and classified positions will be approved by the Board upon the Superintendent's recommendation. The Superintendent will employ all classified employees, substitutes and part-time personnel as needed.

Notice of all regular job openings will be available to current staff members. Vacant positions will be posted in accordance with the applicable collectively bargained agreement. Vacant positions may also be advertised through professional and institutional placement agencies, appropriate employment agencies, and general and or specialized media.

Applications or inquiries concerning job openings will be directed to the Human Resources Department. The selection process will be coordinated and supervised by the Executive Director of Human Resources, with the involvement of other appropriate administrators, supervisors and support personnel.

Personnel selected for employment will be notified following Board approval by their administrator/supervisor. This notification will specify the assignment, the job classification, the salary or hourly rate, the length of the workweek and the length of the assignment. LCSD Board Policies BDD and GBBH will govern Board approval of employment. Unsuccessful applicants for a vacant position will be notified by electronic mail.

Initial assignments will be made by the Superintendent or their designee.

The Superintendent will establish regulations governing the recruitment, selection and employment of personnel in accordance with this policy.

# Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** LCSD Board Policy GDE: Separation of Licensed Personnel

## **Recommendation**

That the Board of Trustees approves new LCSD Board Policy GDE: Separation of Licensed Personnel as a first reading.

## **Background Information**

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

**Policy Overview:** This newly developed policy formalizes the District's procedures for the separation of licensed personnel in accordance with **NRS 391.820** and related statutes. The policy outlines three primary categories of separation: resignation (including retirement and position abandonment), dismissal, and non-renewal of contract.

## **Key Components:**

### **1. Resignation:**

- Licensed staff are expected to submit written notice at least 90 days in advance.
- The Board of Trustees must approve all resignations.
- Early resignation may result in repayment of signing bonuses or penalties for breach of contract.

### **2. Probationary Employees – Dismissal or Non-Renewal:**

- Probationary licensed staff are employed on annual contracts for up to three years with no expectation of continued employment beyond each year.
- Procedures align with NRS 391.820–826 and are further supported by Board Policy GDBA.

### **3. Post-Probationary Employees – Dismissal or Non-Renewal:**

- Grounds for dismissal are specified under **NRS 391.750**, including causes such as inefficiency, immorality, insubordination, inadequate performance, misconduct, or statutory violations.
- Employees are entitled to due process, including written notice, an opportunity to request a hearing, and timelines for hearing proceedings as outlined in NRS 391.775.

This policy brings the District into full alignment with Nevada Revised Statutes concerning licensed personnel separation, ensures legal compliance, and formalizes consistent and transparent procedures for all parties.

## **Budget Considerations**

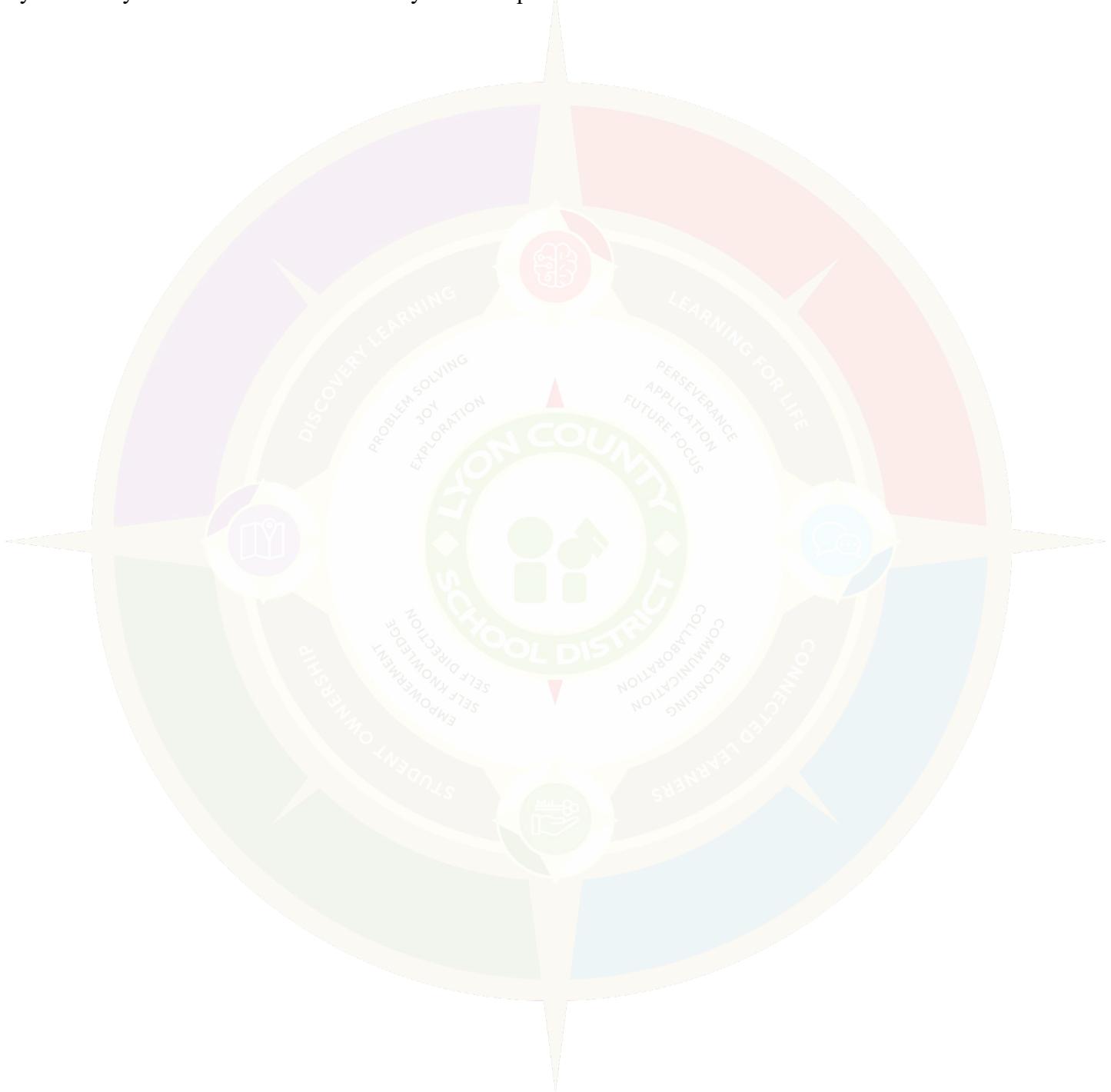
None

**Discussed at Previous Meeting**

No

**Attachment(s)**

Lyon County School District Board Policy GDE: Separation of Licensed Personnel



SEPARATION OF LICENSED PERSONNEL

Procedures for separation of licensed employees from service in the District cover three broad categories:

1. Resignation (including retirement and abandonment of position)
2. Dismissal
3. Non-renewal of Contract

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Policy #GDE  
Created 5/27/25

SEPARATION OF LICENSED PERSONNEL - ADMINISTRATIVE REGULATIONS

1. Resignation of Licensed Personnel (Including Retirement)

General Resignation – Licensed staff are expected to tender their resignation in writing, to the Superintendent/designee at least three (3) months or ninety (90) days prior to their requested separation date. Resignations will then be presented to the Board of Trustees for final acceptance.

If a licensed staff member submits a resignation which is to take effect prior to the completion of the contract and the Board of Trustees accepts the resignation, the Superintendent/designee shall make the necessary arrangements for payment of the pay due the employee based on the actual time of employment, but less any penalties for breach of contract and/or repayments for signing bonuses, etc.

2. Dismissal or Non-Renewal of Contract of Probationary Licensed Personnel

A probationary employee is employed on a contract basis for three (3) one-year periods and has no right to employment after any of the three (3) probationary contract years (NRS 391.820(1)). (NOTE: See LCSD Board Policy GDBA: Performance Evaluations-Administrative Regulations (3) and NRS 391.820-826 for specific procedures of probationary licensed personnel dismissal and non-renewal of contract.)

3. Dismissal or Non-Renewal of Contract of Post-Probationary Licensed Personnel

Any licensed employee may be dismissed or not reemployed for one or more of the following reasons as provided in NRS 391.750.

- a. Inefficiency
- b. Immorality
- c. Unprofessional conduct
- d. Insubordination
- e. Neglect of duty
- f. Physical or mental incapacity
- g. A justifiable decrease in the number of positions due to decreased enrollment or District reorganization
- h. Conviction of a felony or of a crime involving moral turpitude
- i. Inadequate performance
- j. Evident unfitness for service
- k. Failure to comply with such reasonable requirements as the Board of Trustees may prescribe
- l. Failure to show normal improvement and evidence of professional training and growth

- m. Advocating overthrow of the Government of the United States or of the State of Nevada by force, violence, or other unlawful means; or the advocating or teaching of communism with the intent to indoctrinate students to subscribe to communistic philosophy
- n. Any cause which constitutes grounds for the revocation of a teacher's license
- o. Willful neglect or failure to observe and carry out the requirements of NRS 391
- p. Dishonesty
- q. Intentional failure to observe and carry out the requirements of a plan to ensure the security of examinations adopted pursuant to NRS 390.270 or 390.275\*
- r. An intentional violation of NRS 388.497 or 388.499
- s. Knowingly and willfully failing to comply with the provisions of NRS 388.1351, Reporting of Bullying and Cyberbullying\*\*
- t. Knowingly and willfully violating any provision of NRS 391.850 to 391.930
- u. Gross misconduct
- v. An intentional failure to report a violation of NRS 388.135 if the teacher or administrator witnessed the violation

*\* If a teacher or administrator is found, through an investigation of a testing irregularity, to have willfully breached the security or confidentiality of the questions and answer of examination administered pursuant to NRS 390.105, or the college and career readiness assessment administered pursuant to NRS 390.610, the board of trustees of a school district shall:*

*- Suspend, dismiss, or fail to reemploy the teacher, or*

*- Demote, suspend, dismiss, or fail to reemploy the administrator.*

*\*\*If an administrator, principal, or the designee of an administrator or principal of a school knowingly and willfully fails to comply with the provisions of NRS 388.1351, the Superintendent of the school district shall take disciplinary action against the employee by written admonishment, demotion, suspension, dismissal, or refusal to reemploy. If the employee is the holder of a license issued pursuant to Chapter 391 of NRS, the Superintendent of the school district may recommend to the board of trustees of the school district that the board submit a recommendation to the State Board for the suspension or revocation of license.*

In determining whether the professional performance of any licensed employee is inadequate, the administrator shall consider the regular and special evaluation reports prepared in accordance with the policies, regulations, or any written standards of performance which have been adopted by the Board of Trustees.

When it is deemed desirable to recommend dismissal or non-renewal of a contract for any post-probationary licensed employee, the Superintendent/designee shall fulfill the requirements specified for the notification of such licensed employee pursuant to the requirements of NRS 391.775.

3. Calendar for Action

In accordance with NRS 391, actions required for recommendation of demotion, dismissal, or non-reemployment for post-probationary licensed employees must take place within the time limits specified below, except as provided in section 4 below.

a. At least 15 days before recommending to the Board of Trustees that it demote, dismiss, or not reemploy a post-probationary employee, the District Superintendent/designee shall give written notice to the employee, by registered or certified mail, of the intention to make the recommendation.

b. The notice must:

- Inform the licensed employee of the grounds for the recommendation.
- Inform the employee that, if a written request therefore is directed to the District Superintendent/designee within 10 days after receipt of the notice, the employee is entitled to a hearing before a hearing officer.
  - i. If a request for a hearing is not made within the time allowed, the District Superintendent will file the recommendation with the Board of Trustees for their action. If a request for a hearing is made within the allocated time, the District Superintendent will not file the recommendation with the Board of Trustees until a report of the hearing officer is filed.
  - ii. If a post-probationary employee is being dismissed before the completion of the current school year, the employee may request an expedited hearing.
- Within 10 days of receipt of notice:
  - i. The employee must request, in writing to the District Superintendent/designee, a hearing before a hearing officer to be appointed by the State Superintendent of Public Instruction or a hearing officer from the American Arbitration Association.
  - ii. The District Superintendent/designee shall notify the State Superintendent of Public Instruction of the request for a hearing.
- Within 10 days of receipt of request for hearing:
  - i. The State Superintendent of Public Instruction shall request that the Hearings Division of the Department of Administration appoint a hearings officer OR the employee and the District Superintendent may mutually select an attorney who is a resident of Nevada, an arbitrator provided by the American Arbitration Association or a representative of an agency or

organization that provides alternative dispute resolution services to serve as a hearing officer.

ii. As soon as possible after the time of the designation, the hearing officer shall hold a hearing to determine if the grounds for the recommendation are substantiated.

- Within 30 days of the hearing officer's designation:

The hearing shall be concluded.

- Within 15 days of conclusion of hearing:

The hearing officer shall file a written report with the District Superintendent/designee and the employee, unless extended by the hearing officer, not to exceed 30 days from the date of the hearing.

- Within five days of receipt of report:

The District Superintendent/designee will either withdraw the recommendation for dismissal or non-reemployment or file such recommendation with the Board of Trustees.

- Within 15 days after the receipt of the recommendation of the District Superintendent:

The Board of Trustees shall either accept or reject the hearing officer recommendation and notify the licensed employee in writing of its decision.

#### 4. Immediate Suspension

If a District Superintendent believes there is cause for dismissal and that the immediate suspension of the employee is necessary, an employee may be suspended without notice and without a hearing by following the requirements of NRS 391.760.

# Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GDG Admonition of a Licensed Employee

## **Recommendation**

That the Board of Trustees approves revisions to LCSD Board Policy GDG: Admonition of a Licensed Employee as a first reading.

## **Background Information Background Information**

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

## **Policy Overview:**

The simple update to this policy is updating NRS and adding compliance with the LCSD Board Policy GB.

## **Budget Considerations**

None

## **Discussed at Previous Meeting**

No

## **Attachment(s)**

Lyon County School District Board Policy Policy GDG: Admonition of a Licensed Employee

**ADMONITION OF LICENSED ~~EMPLOYEE~~ PERSONNEL**

In compliance with LCSD Board Policy GB - Employment and Compensation, the administrator or manager/supervisor charged with supervision of a licensed employee is responsible for the admonition of that employee, if necessary. In situations where an admonition of a licensed employee may lead to demotion, dismissal, or cause the employee not to be re-employed, the administrator shall follow the applicable procedures developed by the Superintendent/designee in compliance with NRS 391.~~311~~ 650 through 391.361 ~~826~~, and NAC 391.500 through 391.555.

**References:** NRS 391.~~311~~ 302 through 361 and NRS 391.650 through ~~391.361~~ 930, NAC 391.500 through 391.555

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Policy #GDG  
Revised ~~10/25/11~~ 5/27/25

***ADMONITION OF LICENSED ~~EMPLOYEE~~ PERSONNEL - ADMINISTRATIVE REGULATIONS***

When an administrator or manager/supervisor charged with the supervision of a licensed employee believes it is necessary to admonish the employee for a reason s/he believes which may lead to demotion, dismissal, or cause the employee not to be re-employed under the provisions of NRS 391.~~312~~ 750, the administrator or manager/supervisor shall:

1. Bring the matter to the attention of the employee involved, in writing, stating the reasons for the admonition and that it may lead to his/her demotion, dismissal, or a refusal to re-employ him/her the employee, and make a reasonable effort to assist the employee to correct whatever appears to be the cause(s) for his/her the potential demotion, dismissal, or a potential recommendation not to re-employ; and
2. Allow reasonable time for improvement, which must not exceed three (3) months for the first admonition, except as. There is an exception allowed for in NRS 391.~~314~~ 760 for situations where when the immediate suspension of an employee is in the best interests of the pupils students of the District. The admonition must include a description of the deficiencies of the teacher and the action that is necessary to correct those deficiencies.

An admonition issued to a licensed employee who, within the time allowed granted for improvement, has met the standards set for him/her by the administrator who issued the admonition, must be removed from the employee's records along with all notations and indications of it having been issued; The admonition must be removed from the records of the employee not later than three (3) years after the admonition was issued.

A supervising administrator need not admonish a Pprobationary employees need not be admonished if their employment will be terminated pursuant to NRS 391.3197 the superintendent informs the administrator of the intent to recommend the dismissal of the employee to the board (NRS 391.755 and 391.822 through 826).

A licensed employee is subject to immediate dismissal or a refusal to re-employ according to the procedures provided in NRS 391.~~314~~ 650 through 391.~~3197~~ 820 without admonition required on grounds contained in NRS 391.~~312~~ 750 Subsection 1 Items (b) immorality, (f) physical or mental incapacity, (g) a justifiable decrease in the number of positions due to decreased enrollment or District reorganization, (h) conviction of a felony or a crime involving moral turpitude, (p) dishonesty, and (t) knowingly and willfully violating any provisions of NRS 391.850 through 930, and (u) gross misconduct.

Reference: NRS 391.311 through 391.361, NAC 391.500 through 391.555

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## Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GZ: Definition of Terms

### **Recommendation**

That the Board of Trustees approves revisions to LCSD Board Policy GZ: Definition of Terms as a first reading.

### **Background Information Background Information**

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

### **Policy Overview:**

LCSD's Policy GZ – Definition of Terms provides updated and clarified terminology used across LCSD policies. Notable additions include definitions for *Consumer Reports* (specific to background checks and fingerprinting), *Protected Class/Protected Class Membership*, *Safety-Sensitive Positions*, *Exigency Leave/Qualifying Exigency*, and *Serious Health Condition*—all relevant to the administration of the Family and Medical Leave Act (FMLA), among others. The policy also formally identifies the District's designated *Title IX Coordinator* responsible for overseeing compliance with Title IX requirements.

### **Budget Considerations**

None

### **Discussed at Previous Meeting**

No

### **Attachment(s)**

Lyon County School District Board Policy Policy GZ: Definition of Terms

## DEFINITION OF TERMS

The terms used in these policies shall have the meanings defined below:

**ADA Coordinator:** Person designated by the District to investigate and facilitate the prompt and equitable resolution of complaints filed by qualified persons with disabilities.

**Administrative Leave:** Authorized leave for administrative purposes, such as for conducting an investigation which may be with or without pay, at the option of the District.

**Administrator:** An individual who is directly responsible to the Superintendent/designee for administration of a site or significant District operation.

**Adulterated Specimens:** A specimen is considered adulterated if it contains a substance that is not a normal constituent or contains an endogenous substance at a concentration that is not a normal physiological concentration.

**Alcohol:** The intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohol including methyl and isopropyl alcohol.

**Alcohol Use:** The drinking or swallowing of any beverage, liquid mixture, or preparation (including any medication) containing alcohol.

**Allocation:** The assignment of a single position to its proper classification on the basis of the duties performed and responsibility assigned.

**Allow:** To do nothing to prevent or stop the abuse or neglect of a child in circumstances where the person knows or has reason to know that a child is abused or neglected.

**Anniversary Date:** The date the employee is hired, appointed, promoted, reclassified or reallocated (as defined below) upward. ~~This is the date an employee becomes eligible for consideration for a salary increase.~~ The anniversary date may be adjusted as specifically provided elsewhere in the personnel policies or applicable collective bargaining agreement. (Note: Federal regulations govern the anniversary date of employees returning from military leave.)

**Applicant:** A person, including a current employee, who is applying for any position with the District. May also be referred to as a candidate.

**Appointing Authority/District/Employer:** The governing board, any elected official, or appointed official acting under the express authority of the governing board.

**Appointment:** The offer of and acceptance by a person to a position in accordance with the provisions of ~~this manual~~ these personnel policies.

**As Soon as Reasonably Practicable:** A person acts as soon as reasonably practicable if, in light of all the surrounding facts and circumstances which are known or which reasonably should be

**LYON COUNTY SCHOOL DISTRICT  
BOARD POLICY**

**GEZ**

known to the person at the time, a reasonable person would act within approximately the same period under those facts and circumstances.

**At-Will:** Employment status wherein the employee may be terminated at any time, with or without cause. An employee in an at-will status has neither a property right nor an expectation of continued employment with the District and is not covered by the provisions of the discipline, layoff, or dispute resolution sections of these personnel policies.

**Authentication:** For purposes of the Family and Medical Leave Act, providing the health care provider with a copy of the medical certification and requesting verification that the information contained on the certification form was completed and/or authorized by the health care provider who signed the document; no additional medical information may be requested.

**Board or Board of Trustees:** The elected governing body of the District.

**Casual Worker/Hire:** An employee hired on an as-needed basis, either as a replacement for permanent employees who are out on short- and long-term absences or to meet employer's additional staffing needs during peak business periods. Exempt from policies covering A casual worker has neither a property right nor an expectation of continued employment with the District and is not covered by the provisions of the discipline, hiring, layoff, and/or dispute resolution sections of these personnel policies.

**Child:** (Son or daughter) For purposes of FMLA, A biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis; For purposes of the Family and Medical Leave Act and catastrophic leave, leave to care for a child with a serious health condition is limited to a child who is either under age 18, or age 18 or older and "incapable of self-care because of a mental or physical disability"; Exigency Leave and Military Caregiver Leave applies to a child of any age.

**Clarification:** For purposes of the Family and Medical Leave Act, contacting the health care provider to understand the handwriting on the medical certification or to understand the meaning of a response.

**Class:** A group of like positions assigned to the same title and pay grade based on similar duties and responsibilities and minimum qualifications. A class may only have one position allocated to it if there are no similar positions within the organization.

**Class Series:** Two or more classes which are similar as to the fundamental type of work but which differ as to degree of responsibility and difficulty, and which have been arrayed in a progression of level of responsibility and complexity of duties.

**Class Specification:** A description of the essential characteristics of a job class and the factors and conditions that make it unique from other classes, described in terms of duties, responsibilities, and qualifications.

**Compensatory Time/Compensatory Time Off:** Time off granted to an employee in lieu of monetary payment for overtime worked.

LYON COUNTY SCHOOL DISTRICT  
BOARD POLICY

GEZ

**Conflicting Employment:** Outside employment that interferes with the employee's ability to perform assigned job duties.

**Consumer Reports:** Any written, oral, or other communication of any information by a consumer reporting agency bearing on a consumer's credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in establishing the consumer's eligibility for (A) credit or insurance to be used primarily for personal, family, or household purposes; (B) employment purposes; or (C) any other purpose authorized under 15 U.S.C. 1681a.

**Contraband:** Any item such as illegal drugs, prohibited substances, drug paraphernalia, or other related items whose possession is prohibited by these policies and/or law.

**Conviction:** A finding of guilt, including a plea of no contest or imposition of sentence or both, by any judicial body charged with the responsibility to determine violations of federal or state law.

**Corporal Punishment:** The intentional infliction of physical pain upon or physical restraint of a student for disciplinary purposes. The term does not include the use of reasonable and necessary force:

- To quell a disturbance that threatens physical injury to any person or the destruction of property;
- To obtain possession of a weapon or other dangerous object within a student's control;
- For the purpose of self-defense or the defense of another person; or
- To escort a disruptive student who refuses to go voluntarily with the proper authorities.

**Corrective Action:** Action taken to improve unacceptable behavior or performance; corrective action may include coaching sessions, counseling sessions, training, and disciplinary actions including verbal warnings, written reprimands, suspensions, demotions, pay reductions, and discharge.

**Date of Hire/Hire Date:** The actual date an employee first renders paid service in a regular position.

**Day:** Calendar days unless work days are specified.

**Demotion:** Involuntary movement of an employee from one job class to another job class having a lower maximum base rate of pay as a result of disciplinary action.

**Department Head/Department Manager:** An elected official or appointed official who is directly responsible to the Superintendent or to the Board or to a board established by the Board, for overall administration of an office or department of the employer.

**Diluted Specimens:** Diluted specimens have creatinine and specific gravity values that are lower than expected for human urine. The HHS has determined that specimens with creatinine levels greater than or equal to 2.0 mg/dL and have a specific gravity greater than 1.0010 but less than

**LYON COUNTY SCHOOL DISTRICT  
BOARD POLICY**

**GEZ**

1.0030 are dilute. Individuals with creatinine levels greater than or equal to 2.0 mg/dL but less than 5.0 mg/dL are required to be retested under direct observation. A urine specimen with a high concentration of water and has creatinine and specific gravity values that are lower than expected for human urine as determined by the U.S. Department of Health and Human Services.

**Disability-Related Inquiry:** A question (or series of questions) likely to elicit information about a disability. Generally, disability-related inquiries are ~~not allowed~~ restricted by the Americans with Disabilities Act during the hiring process. ~~Examples of disability-related inquiries not permitted include:~~

- ~~● Asking whether the employee/applicant currently has or has ever had a disability, how s/he became disabled, or inquiring about the nature or severity of an employee's/applicant's disability.~~
- ~~● Asking an employee/applicant a broad question about his/her impairments that is likely to elicit information about a disability.~~
- ~~● Asking an employee/applicant whether s/he is currently taking any prescription drugs or medication; and~~
- ~~● Asking about an employee's/applicant's genetic information.~~
- ~~● Asking about an applicant's prior workers' compensation history.~~
- Asking an employee's/applicant's coworker, family member, doctor, or other person about the employee's/applicant's disability.

**Discharge:** Termination, separation, dismissal, or removal from employment for cause.

**Discipline/Disciplinary Action:** ~~A suspension (generally without pay), involuntary demotion, reduction in pay, discharge, or written reprimand or verbal warning.~~ A formal form of corrective action to improve unacceptable behavior or performance; discipline may include verbal warnings, written reprimands, suspension, involuntary demotion, reduction in pay, or discharge.

**Discrimination:** Employment decisions or actions which are inappropriately taken because of the applicant's or employee's ~~race, color, religion, age, gender, pregnancy, sexual orientation, national origin, ancestry, disability, veteran status, domestic partnership, genetic information, gender identity or expression, political affiliation, or~~ protected class membership ~~in the Nevada National Guard, or union activity.~~

**Dispute:** Any disagreement between the District and an employee pertaining to the application of the District's personnel policies, or an allegation by an employee that the District has failed to provide a condition of employment established by the District's compensation plan.

**District Premises:** All District property and facilities, the surrounding grounds and parking lots, leased space, District ~~motor-driven~~ equipment/vehicles, offices, desks, cabinets, closets, ~~etc~~ and any other property owned or controlled by the District.

**Domestic Partner:** Persons who are registered ~~as~~ and have a valid domestic partnership ~~with the state of Nevada per~~ pursuant to NRS 122A.200 ~~or have a legal union validly formed in another jurisdiction that is substantially equivalent.~~

LYON COUNTY SCHOOL DISTRICT  
BOARD POLICY

GEZ

**Drug Test:** A test to determine the presence of illegal drugs/prohibited drugs substances or their metabolites that includes specimen collection and testing by a U.S. Department of Health and Human Services (DHHS) certified laboratory. Both a screening test and a confirmation test must be used to establish a positive test result.

**Elected Official:** An individual who has been chosen to represent the public in governmental roles through an election process. An elected official has neither a property right nor an expectation of continued employment with the District and is not covered by the provisions of the hiring, discipline, layoff, or dispute resolution sections of these personnel policies, or other specific provisions provided in federal, state, and local laws, charters, resolutions, and ordinances.

**Eligible List:** A list of names of persons who have satisfactorily completed an examination for a position and have are qualified for employment; also includes Reinstatement List (see below).

**Employee:** A person employed in a budgeted position on a full- or part-time basis. For purposes of those sections of these policies covering discipline, hiring, layoff, and dispute resolution, the term employee excludes administrators, casual/temporary/seasonal workers, and others specified.

- **Regular Full-Time Employee:** A person who has successfully completed an initial probationary/introductory period in a regular budgeted position with a normally scheduled workweek of at least 40 hours.
- **Regular Part-Time Employee:** A person who has successfully completed an initial probationary/introductory period in a regular budgeted position which requires a minimum number of hours per week, (typically 20 hours), but less than full-time employment.
- **Probationary/Introductory Employee:** A non-licensed person who serves in an at-will status for a specified period of time during which s/he the employee is evaluated by the employer District to ensure that s/he the employee has demonstrated fitness for a position by actually performing the duties of the position.
- **Post-Probationary Employee:** An administrator or teacher who has completed the probationary period as provided in NRS 391.
- **Probationary Employee:** An administrator or teacher who is employed for a period set forth in NRS 391.
- **Exempt Employee:** An employee who is exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act. (Such determination is made on the basis of duties and responsibilities performed and the method of pay computation.)
- **Non-Exempt Employee:** An employee who is subject to the minimum wage and overtime provisions of the Fair Labor Standards Act.

**Equal Employment Opportunity (EEO) Officer:** The staff member assigned the responsibility and authority to post notices, provide training, and receive, investigate, and resolve complaints of alleged discrimination/harassment. This individual also has the responsibility to provide training to the organization and assure appropriate notices are posted.

**Essential Function:** A fundamental job duty of the position held or desired. A function is essential if the job exists to perform that function, a limited number of other employees are available to perform the function, or the function requires special skill or expertise.

**Examination/Test:** Any measure, combination of measures, or procedures used as a basis for any employment decision. Examinations include the full range of assessment techniques from, including traditional paper and pencil tests, performance tests, assessment centers, probationary/introductory periods, and evaluation of physical, educational, and work experience qualifications through informal interviews and scored application forms. Open examinations are open to all applicants, internal and external. Promotional examinations are open only to selected categories of employees of the District.

**Exigency Leave/Qualifying Exigency:** For purposes of the Family and Medical Leave Act, a qualifying event for which eligible employees may take leave for a family member who is on covered active duty or under an impending call to covered active duty:

- Short-term notice deployment (deployment in seven or less calendar days)
- Military events and activities
- Childcare and school activities
- Family support or assistance programs
- Financial and legal arrangements
- Counseling
- Servicemember's rest and recuperation leave (limited to 15 calendar days for each instance)
- Post-deployment activities
- Parental leave for the spouse, son, daughter, or parent of a military member to care for the military member's parent who is incapable of self-care.
- Additional activities arising out of active duty upon which the District and employee agree.

**Firearms:** Any deadly weapon capable of expelling or propelling one or more projectiles by the action of an explosive or combustible propellant; includes an unloaded firearm, and any firearm that is inoperable but that can readily be rendered operable.

**Full-Time:** Work which requires hours of work as established by the District as full-time. A full-time employee is regularly scheduled to work a normal work week of forty (40) hours.

*Note: For the purpose of determining eligibility for benefits and layoff, collective bargaining agreements may provide alternate definitions of full-time.*

**Grade:** The designation of a salary pay range for a class.

**Gross Misconduct:** As defined in NRS 391.312 750. Gross misconduct includes any act or omission that is wanton, willful, reckless, or deliberate disregard of the interests of a school, the school district, or a pupil thereof.

LYON COUNTY SCHOOL DISTRICT  
BOARD POLICY

GEZ

**Illegal Drugs:** Any controlled substance or drug under federal or Nevada law, which is illegal to sell, possess, cultivate, transfer, use, purchase, or distribute. Illegal drugs include prescription drugs not legally obtained and/or prescription drugs not being used in the manner, combination, or quantity prescribed, or by the individual for whom prescribed.

**Incomplete or Insufficient Certification:** For purposes of the Family and Medical Leave Act, a medical certification is considered incomplete if the District receives a certification, but one or more of the applicable entries have not been completed. A medical certification is considered insufficient if the District receives a complete certification, but the information provided is vague, ambiguous, or non-responsive.

**In Loco Parentis:** For purposes of the Family and Medical Leave Act, Aa relationship in which a person has put him/herself oneself in the situation of a parent by assuming and discharging the obligations of a parent to a child with whom he or she the employee has no legal or biological connection including day-to-day responsibilities to care for or financially support a child, or in the case of an employee, who had such responsibility for the employee when the employee was a child.

**Introductory Period:** A trial or working test period which is an integral part of the examination and selection process during which and a classified employee serves in an at-will status and is required to demonstrate fitness for the position for which s/he was hired by actually performing the duties of the position used to determine if an employee's performance meets the expectations of the position for which the employee was hired and if continued employment is warranted.

**Invalid Specimens:** An invalid specimen is one that contains an unidentified adulterant, contains an unidentified interfering substance, has an abnormal physical characteristic, or has an endogenous substance at an abnormal concentration that prevents the laboratory from completing testing or obtaining a valid drug test result.

**Key Employee:** A salaried Family and Medical Leave Act eligible employee who is among the highest paid 10 percent of all the employees employed by the District within 75 miles of the employee's worksite.

**Layoff:** A separation from the District's service because of a shortage of funds, lack of work, abolishment of a position, reorganization, or for other reasons not reflecting discredit on an employee and for reasons outside of the employee's control. See "Reduction in Force".

**Leave Without Pay:** Authorized leave in a non-paid status.

**Legal Drugs:** Prescription drugs and over-the-counter drugs that have been legally obtained and are being used in the manner, combination, and quantity for which they were prescribed or manufactured.

**Major Life Activities:** For the purposes of the Americans with Disabilities Act, functions such as caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, concentrating, thinking, communicating, reading, sitting, reaching, interacting with others, working, and the operation of a major bodily function, including but not limited to, functions of the immune system, special sense organs and

skin, normal cell growth, digestive, bowel, bladder, neurological, brain, genitourinary, cardiovascular, hemic, lymphatic, musculoskeletal, respiratory, circulatory, endocrine, and reproductive functions.

**Manager:** An employee, or an elected official who has been authorized to select, train, schedule, and evaluate the work of other employees including supervisors, and to make decisions or effectively recommend actions related to the hiring, evaluation, and discipline of assigned employees, typically under the direction of an administrator or director. This person may also serve as the department head.

**Medical Examination:** A procedure or test usually given by a healthcare professional or in a medical setting that seeks information about an individual's physical or mental impairments or health. Medical examinations include, but are not limited to:

- ~~• Vision tests conducted and analyzed by an ophthalmologist or optometrist;~~
- ~~• Blood, urine, and breath analyses to check for alcohol use;~~
- ~~• Blood pressure screening and cholesterol testing; nerve conduction tests;~~
- ~~• Range-of-motion tests that measure muscle strength and motor functions;~~
- ~~• Pulmonary function tests;~~
- ~~• Psychological tests designed to identify a mental disorder or impairment;~~
- ~~• Diagnostic procedures such as x-rays, CAT scans, and MRI's~~
- Test to determine blood alcohol level (drug testing is not considered a medical exam)

**Next of Kin:** Means For the purposes of the Family and Medical Leave Act (FMLA), the nearest blood relative other than the covered service member's spouse, parent, son, or daughter, in the following order of priority:

- blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions;
- brothers and sisters;
- grandparents;
- aunts and uncles; and
- first cousins, unless the covered servicemember has specifically designated in writing another blood relative as his or her the nearest blood relative for purposes of Military Caregiver Leave under the FMLA. When no such designation is made, and there are multiple family members with the same level of relationship to the covered service member, all such family members shall be considered the covered service member's next of kin and may take FMLA leave to provide care to the covered service member, either consecutively or simultaneously. When such designation has been made, the designated individual shall be deemed to be the covered service member's only next of kin.

**Parent:** For purposes of the Family and Medical Leave Act, includes a biological, adoptive, step or foster father or mother, or any other individual who stood in loco parentis to the employee or covered service member. The term does not include parents "in-law".

**Pay Range:** The minimum and maximum pay rates set for each classification, grade, or level as designated by the position compensation plans. (Also see “Grade”.)

**Personal Information:** A natural person’s first name or first initial and last name in combination with any one or more of the following elements, when the name and data elements are not encrypted:

- social security number;
- driver’s license or identification card number;
- account number or credit/debit card number with security/access code or password;
- a username or email address in combination with a password, access code or security question and answer.

**Personnel Action:** Any action taken with reference to appointment, compensation, promotion, transfer, layoff, dismissal, or any other action affecting an employee’s employment status.

**Persons Responsible for Child’s Welfare:** The child’s parent, guardian, or stepparent with whom the child lives, an adult person continually or regularly found in the same household as the child, or a person directly responsible or serving as a volunteer for or employed in a public or private home, institution or facility where the child actually resides or is receiving childcare outside of the home for a portion of the day.

**Physical Injury:** Includes, without limitation:

- A sprain or dislocation;
- Damage to cartilage;
- A fracture of a bone or the skull;
- An intracranial hemorrhage or injury to another internal organ;
- A burn or scalding;
- A cut, laceration, puncture or bite;
- Permanent or temporary disfigurement; or
- Permanent or temporary loss or impairment of a part or organ of the body.

**Position:** A group of duties and responsibilities requiring the ongoing services of one or more employees, which is listed in the authorized position list contained in the currently approved District’s budget or established by formal action of the Superintendent.

**Positive Drug or Alcohol Test:** Any detectable level of prohibited drugs or their metabolites (in excess of trace amounts attributable to secondary exposure) in an employee’s urine or blood specimen. With respect to alcohol, a blood alcohol concentration of 0.02 or higher constitutes a positive test.

**Prohibited Substances:** Medical and recreational marijuana (cannabis); prescription drugs not legally obtained, not being used in the manner, combination, or quantity prescribed, or by the individual for whom prescribed; over-the-counter medications used contrary to manufacturer instructions; or consumer products not meant for human consumption.

**Promotion:** The movement of an employee from one class to another class having a higher maximum base rate of pay, usually as a result of some type of examination.

**Protected Class/Protected Class Membership:** Individuals or groups of individuals protected from employment discrimination, harassment, and retaliation by federal and/or state laws. Protected classes include race, color, religion, age, gender, pregnancy, sexual orientation, national origin, ancestry, disability, veteran status, domestic partnership, genetic information, gender identity or expression, political affiliation, membership in the Nevada National Guard, victims of domestic violence or sexual assault, and any other class that becomes protected by federal and/or state law.

**Protected Hairstyle:** Includes, without limitation, hairstyles such as natural hairstyles, afros, bantu knots, curls, braids, locks, and twists.

**Race:** Traits associated with race, including, without limitation, hair texture and protected hairstyles.

**Rate of Pay/Pay Rate:** An employee's salary wages as shown in the District's compensation plan.

**Reallocation:** A change in the classification and pay grade of a position class to a higher or lower pay grade.

**Reasonable Accommodation:** A modification or adjustment

- a modification or adjustment to a job application process that enables a qualified applicant with a disability or a qualified female applicant with a condition relating to pregnancy, childbirth, or related medical condition to be considered for the position such qualified applicant desires; or
- a modification or adjustment to the work environment, or to the manner or circumstances under which the position held or desired is customarily performed, that enable a qualified individual with a disability, a female employee with a condition relating to pregnancy, childbirth, or a related medical condition, or an employee who is or has a family or household member who is a victim of an act which constitutes domestic violence or sexual assault, to perform the essential functions of that position; or
- a modification or adjustment that enables a covered employee, qualified individual with a disability or a female employee who has a condition relating to pregnancy, childbirth, or a related medical condition, to enjoy equal benefits and privileges of employment as are enjoyed by other similarly situated employees without disabilities; or
- To work in an environment that will allow the employee to practice one's own religion.

**Reasonable Cause to Believe:** A person has "reasonable cause to believe" if, in light of all the surrounding facts and circumstances which are known or which reasonably should be known to

the person at the time, a reasonable person would believe, under those facts and circumstances, that an act, transaction, event, situation or condition exists, is occurring or has occurred.

**Reclassification:** The change of a position to a different job class which results from changes in duties and responsibilities.

**Reduction in Force:** A separation from the District's service because of a shortage of funds, lack of work, abolishment of a position, reorganization, or for other reasons not reflecting discredit on an employee and for reasons outside of the employee's control.

**Reduction in Pay:** Disciplinary action by the District moving an employee to a lower pay level in the same class and same pay grade.

**Regular Employee:** See "Regular Full-Time Employee" and "Regular Part-Time Employee" listed under "Employee".

**Regular Position:** An authorized position which appears in the authorized position list contained in the District's budget documents or its amendments approved by the School Board of Trustees. (Normally, a regular position consists of duties which must be performed at least twenty (20) hours per week on a regular, year-round basis.)

**Reinstatement:** The restoration of a laid-off employee or an employee rejected during a promotional probationary/introductory period to a position in a class in which the employee formerly served as a regular employee. For purposes of Family and Medical Leave Act, restoration to the same or equivalent position after returning from Family and Medical Leave Act.

**Reinstatement List:** A list of names of persons who have been laid off and are available for reinstatement (rehire without examination).

**Reprimand:** A written notice to an employee stating specific performance and/or behavioral deficiencies and the improvements in behavior and/or performance which the employee must make, and that further disciplinary action will follow if the employee does not make the required improvements. (A performance evaluation form shall not be considered a reprimand.)

**Resignation:** A written notice by an employee that s/he the employee intends to separate from the District's service. The District may require that resignations be in writing.

**Safety-Sensitive Positions:** Positions which may, in the normal course of business:

- Require the employee to operate a vehicle or heavy equipment on a regular and recurring basis; and/or
- Involve job duties which, if performed with inattentiveness, errors in judgment or diminished coordination, dexterity, or composure, may result in mistakes that could present a real and/or imminent threat to the personal health and safety of the employee, coworkers, and/or the public, including positions that require use of dangerous tools/equipment; performance of job duties at heights; use of dangerous chemicals; or carrying firearms in the performance of job duties.

**Salary Range:** The minimum and maximum annual salary set for each classification, grade, or level as designated by the positions within the District and as outlined by applicable collectively bargained agreements or individual employment contracts compensation plans. (Also see Grade.)

**Seasonal Employee:** See “Casual Worker/Hire”.

**Serious Health Condition:** For purposes of the Family and Medical Leave Act, an illness, injury, impairment, or physical or mental condition of incapacity or treatment that involves:

- Inpatient care (overnight stay) in a hospital, hospice, or residential medical care facility.
- Continuing treatment by (or under the supervision of) a health care provider for a period of incapacity of more than three consecutive full calendar days, combined with at least two visits to a health care provider within 30 days of the first day of incapacity or one visit to a health care provider requiring a regimen of continuing treatment (e.g., prescription medication).

**Son or Daughter of a Covered Service member:** For purposes of FMLA, a biological, adopted, or foster child, stepchild, legal ward, or a child for whom the covered service member stood In Loco Parentis, and who is of any age. See “Child”.

**Son or Daughter on Covered Active Duty or Call to Covered Active Duty Status:** For purposes of FMLA, employee’s biological, adopted, or foster child, stepchild, legal ward, or a child for whom the employee stood In Loco Parentis, who is on covered active duty or call to covered active duty status, and who is of any age.

**Spouse:** A husband or wife as defined or recognized under State law for purposes of marriage.

**Step:** A specific rate of pay within the salary pay range established for a class. (Also see “Rate of Pay”.)

**Substance Abuse Professional (SAP):** A licensed physician or a licensed or certified psychologist, social worker, employee assistance professional, state-licensed or certified marriage and family therapist, or addiction drug and alcohol counselor (certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission an organization listed at <https://www.transportation.gov/odapc/sap>) with knowledge of and clinical experience in the diagnosis and treatment of drug- and alcohol-related disorders.

**Substituted Specimens:** Substituted An employee’s specimen not consistent with normal human specimen as determined by the U.S. Department of Health and Human Services (e.g. a urine specimens have with creatinine and specific gravity values that are so diminished or so divergent that they are not consistent with normal human urine). The HHS has determined that specimens with creatinine levels of less than 2.0 mg/dL are substituted.

**Supervisor:** See Manager An employee who has been authorized to select, train, schedule, and evaluate the work of other employees, and to make decisions or effectively recommend actions

related to the hiring, evaluation, and discipline of assigned employees typically under the direction of a manager, administrator, or director.

**Suspension:** The temporary separation from service, with or without pay, of an employee for disciplinary reasons or pending investigation of an employee's conduct.

**Title IX Coordinator:** Person designated by the District to coordinate the District's compliance with Title IX, including the District's grievance procedures for resolving associated complaints.

**Temporary Employee:** See "Casual Worker/Hire".

**Transfer:** A lateral change of an employee from one position to another position in the same class or to a different class in the same salary pay range.

**Transitional Duty:** A temporary assignment of an employee who is unable to perform the one or more essential functions of their assigned job, but has been cleared by a medical provider to perform other assignments duties for the employer District.

**Volunteer:** Any individual person who performs hours of service for a public agency for civic, charitable, or humanitarian reasons, without promise, expectation, or receipt of compensation, for services rendered. An individual is not considered a volunteer if the individual is otherwise employed for the same public agency to perform the same type of services as those for which the individual proposes to volunteer works at, assists with, or oversees any activity or event conducted or sponsored by a school or the District, during or outside of school/District hours.

**Warning:** Verbal notice or counseling of an employee specifying required changes in work performance or on-the-job behavior.

## Lyon County School District Board Memo

**Date:** March 25, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Policy ICA: Development of Master Calendar

### **Recommendation**

That the Board of Trustees approve the LCSD Policy ICA: Development of Master Calendar as a second and final reading.

### **Background Information**

At the February 25, 2025 board meeting, Trustee Whisler requested Board Policy ICA be brought forward for discussion. Trustees Peterson and Whisler have discussed and submitted recommendations to start school before Labor Day each year. There is a potential change to the Spring break schedule. Additional changes are for the Lyon County Educators Association to present a calendar by November 1 of each year for consideration in development of the master calendar to be approved two years in advance and adding two days to the Thanksgiving break making it a full week.

### **Budget Considerations**

None

### **Discussed at Previous Meeting**

February 25, 2025  
March 25, 2025 first reading

### **Attachment(s)**

LCSD Board Policy ICA: Development of Master Calendar

***DEVELOPMENT OF SCHOOL MASTER CALENDAR***

The Lyon County School District Board of Trustees believes that it has a fundamental responsibility to provide its students the highest quality education. Therefore, to maximize student learning, a school master calendar will be developed two years in advance and presented by the Superintendent and/or designee to the board. The Lyon County Educators' Association (LCEA) may present a calendar two years in advance to the district by November 1<sup>st</sup> for consideration in the development of the master calendar that will be presented to the board. ~~to the Board by October 1st of the preceding school year.~~ The Superintendent and/or designee will present the master calendar to the school board for approval.

Reference: NRS 236.015, 388.080, 388.090, and 388.110.

Policy #ICA  
Revised ~~11/15/22~~ 4/22/25

*ADMINISTRATIVE REGULATIONS*

1. Schedule Christmas Vacation for two (2) full weeks if possible.
2. Schedule Spring Break for one (1) full week, five (5) school days, the first full week in April either the last week of March or the first week of April.
3. Schedule the first day of school immediately after Labor Day each year as possible prior to Labor Day each year.
4. Schedule Thanksgiving Break for one (1) full week, five (5) school days to begin the Monday before Thanksgiving.
5. Calendars will be approved annually.
6. A two-year calendar may be submitted by the Lyon County Educators' Association (LCEA) in an effort to provide stakeholders with the opportunity for long-term planning. However, the second year is subject to change due to unforeseen circumstances.

## Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GDBA: Performance Evaluations - Probationary Licensed Personnel

### **Recommendation**

That the Board of Trustees approves revisions to LCSD Board Policy GDBA: Performance Evaluation of Probationary Licensed Personnel as a second and final reading.

### **Background Information**

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

### **Policy Overview:**

The Lyon County School District Policy GDBA: Performance Evaluation of Probationary Licensed Personnel. The policy provides additional language with updated NRS 391.60-391.730, and 391.810-391.826, and NAC 391.565-391.589 stating that part of the evaluation process, the District follows the Nevada Educator Performance Framework (NEPF), a statewide performance evaluation system. Under the NEPF, educators receive an overall rating of Highly Effective, Effective, Developing, or Ineffective, with a portion of the evaluation based on student achievement. These requirements are established in Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC), specifically in Chapter 391, probationary employee is hired on a contract basis for three consecutive one-year terms. Employment is not guaranteed beyond any of the three probationary contract years. The policy also clarifies language on the Notice of Re-employment as well as the Notice of Non-Re-employment.

### **Budget Considerations**

None

### **Discussed at Previous Meeting**

March 25, 2025

### **Attachment(s)**

Policy GDEFABA: Performance Evaluation of Probationary Licensed Personnel.

PERFORMANCE EVALUATIONS - PROBATIONARY LICENSED PERSONNEL

1. Probation

Lyon County School District personnel recognize the importance of having effective teachers and administrators to deliver a quality educational program for all students. A vision to continually improve to better serve students is supported with a formal evaluation process. The primary purpose of evaluation of personnel is to promote personal growth and competence that, in turn, will result in the improvement of the educational services provided to the students. Evaluations need to document the strengths of employees, as well as areas for improvement. Evaluations that are truthful, reliable, impartial and understandable will serve the purpose of continual improvement for licensed personnel.

Nevada Revised Statute 391 outlines the process for evaluating certified probationary licensed personnel.

A probationary employee is employed on a contract basis for three (3) one-year periods and has no right to employment after any of the three (3) probationary contract years.

2. Evaluation

The District has adopted a performance evaluation system in compliance with the statewide performance evaluation system known as the Nevada Educator Performance Framework (NEPF). The NEPF requires that the District rate overall performance as highly effective, effective, developing, or ineffective. Additionally, a portion of the evaluation is based on student achievement. The requirements of the NEPF are outlined in Nevada Revised Statute (NRS) and Nevada Administrative Code (NAC) regulation, specifically in Chapter 391. The primary purpose of evaluation is to provide a format for constructive assistance. Evaluations, while not the sole criterion, must be used in the dismissal process. Administrators evaluating teachers must hold a conference with the teacher before and after each scheduled observation.

**References:** NRS 391.311 through 391.3129, NRS 391.3197, NRS 391.465, Assembly Bill 447 (2015 Legislature) 650 through 391.730 and 391.810 through 391.826.

NAC 391.565 through 391.589.

Policy #GDFBA  
Revised 4/26/16 4/22/25

***PERFORMANCE EVALUATIONS - PROBATIONARY LICENSED PERSONNEL -  
ADMINISTRATIVE REGULATIONS***

Unless otherwise provided by negotiated agreement, a probationary employee is employed on a contract basis for three (3) one-year periods and has no right to employment after any of the three (3) probationary contract years. (NRS 391.3197)

1. Timeline for Evaluations - Probationary Licensed Personnel

a. Teachers

A probationary teacher must receive one evaluation during each school year of their probationary employment. The evaluation must be based in part upon at least three scheduled observations cycles of the teacher during the first school year of their probationary period as follows:

- 1) The first scheduled observation cycle must occur within 40 days after the first day of instruction of the school year;
- 2) The second scheduled observation cycle must occur after 40 days, but within 80 days after the first day of instruction of the school year; and
- 3) The third scheduled observation cycle must occur after 80 days, but within 120 days after the first day of instruction of the school year.

The evaluation of a teacher at a school designated as a turnaround school must not include an evaluation of the performance of students enrolled in the school for the first and second years after the school has been designated as a turnaround school.

If a probationary teacher receives an evaluation designating their overall performance as effective or highly effective during the first school year of their probationary period, the evaluation during the second school year of the probationary period must be based in part upon at least two scheduled observations cycles of the teacher which must occur within the times specified in paragraphs numbers (2) and (3) above.

If a probationary teacher receives an evaluation designating their overall performance as effective or highly effective during the first and second school years of their probationary period, the evaluation during the third school year of the probationary period must be based in part upon at least one scheduled observation cycle of the teacher which must occur within 120 days after the first day of instruction of the school year.

If a probationary teacher receives an evaluation designating their overall performance as minimally effective developing or ineffective during the first or second school year of the probationary period, the probationary teacher must receive one evaluation during the

immediately succeeding school year which is based in part upon three observations cycles which must occur in accordance with the observation cycle schedule set forth in paragraphs numbers (1), (2), and (3) above. (NRS 391.3125 685)

*Note:* Certified employees identified as “other licensed educational personnel” will be evaluated on a similar evaluation framework provided by the Nevada State Board of Education. NRS 391.3125) Pupil achievement will account for a portion of the evaluation in the 2016-2017 school year and beyond. (NRS 391.3125 and NRS 391.465)

b. Administrators

A new employee or post-probationary teacher who is employed as an administrator shall be deemed to be a probationary employee and must serve a three-year probationary period as an administrator.

The evaluation of an administrator at a school designated as a turnaround school must not include an evaluation of the performance of pupils students enrolled in the school for the first and second years after the school has been designated as a turnaround school.

A probationary administrator must receive one evaluation during each school year of his or her the probationary employment. The evaluation must be based in part upon at least three scheduled observations cycles of the probationary administrator during the first school year of his or her the probationary period which must occur in accordance with the observation cycle schedule set forth for probationary teachers.

If a probationary administrator receives an evaluation designating their overall performance as effective or highly effective during the first school year of their probationary period, the evaluation during the second school year of the probationary period must be based in part upon at least two scheduled observations cycles of the administrator which must occur within the times specified in paragraphs numbers (2) and (3) of subsection a. (Teachers) of the observation cycle schedule set forth for probationary teachers.

If a probationary administrator receives an evaluation designating their overall performance as effective or highly effective during the first and second school years of their probationary period, the evaluation during the third school year of the probationary period must be based in part upon at least one scheduled observation cycle of the teacher which must occur within 120 days after the first day of instruction of the school year.

If a probationary administrator receives an evaluation designating their overall performance as minimally effective developing or ineffective during the first or second school year of the

probationary period, the probationary administrator must receive one evaluation during the immediately succeeding school year which is based in part upon three observations cycles which must occur in accordance with the observation cycle schedule set forth in paragraphs numbers (1), (2), and (3) of subsection a. (Teachers) of the observation cycle schedule for probationary teachers. (NRS 391.3125 705)

Pupil achievement will account for a portion of the evaluation in the 2016-2017 school year and beyond. (NRS 391.3127 and NRS 391.465)

## 2. Notice of Re-employment

The Board shall notify each probationary employee in writing on or before May 1 of during the first, second, and third school years of his/her the employee's probationary period, as appropriate, whether s/he the employee is to be reemployed for the next year second or third year of the probationary period, or for the next fourth school year as a post-probationary employee. Such notice must be provided on or before May 1 (or, on or before May 15 of an odd-numbered year so long as the board notifies the employee of the extension by April 1). The employee must advise the Board in writing on or before May 10 of the first, second and third year of his/her probationary period, as appropriate, of his/his of the employee's acceptance of reemployment on or before May 10 if the board provided its notice on or before May 1 (or, on or before May 25 if the board provided a notice of an extension by April 1). Failure of the board to notify the probationary employee in writing on or before May 1 or May 15, as applicable, in the first or second year of the probationary period does not entitle the employee to post-probationary status. Failure to advise the board of the employee's acceptance of reemployment as outlined above is conclusive evidence of the employee's rejection of the contract.

A probationary employee who completes his/her the three-year probationary period, receives a designation of highly effective or effective on each of the evaluations for two consecutive school years, and receives a notice of re-employment from the District in the third year of his/her the probationary period is entitled to be a post-probationary employee in the ensuing year of employment (a.k.a the fourth year of employment). (NRS 391.3197 820)

## 3. Notice of Non-Re-employment

If a probationary employee is notified that s/he they will not be re-employed for the second or third year of his/her their probationary period or the ensuing school year, his/her school year following their three-year probationary period, employment ends on the last day of the current school year. The notice that s/he the employee will not be reemployed must include a statement of the reasons for that decision (NRS 391.820).

LYON COUNTY SCHOOL DISTRICT  
BOARD POLICY

GDFBA

Except for a dismissal prior to the completion of the current school year, probationary employees do not have due process rights regarding admonitions, demotions, suspensions, dismissals, and non-reemployment. Employees who are If a probationary employee receives notice that they will be dismissed prior to before the completion of the current school year, they may request are entitled to an expedited hearing pursuant to the Expedited Labor Arbitration Procedures established by the American Arbitration Association or by its successor organization. (NRS 391.3197 822 - 391.824)

Probationary Administrators

A new employee or post-probationary teacher who is employed as an administrator to provide primarily administrative services at the school level shall be deemed to be a probationary employee and must serve a three-year probationary period as an administrator.

If a post-probationary teacher who is employed as an administrator is not reemployed as an administrator after any year of his/her their probationary period and there is a position as a teacher available for the ensuing school year in the District, the Board of Trustees of the school district shall, on or before May 1, offer the person a contract as a teacher for the ensuing school year according to the provisions of the Notice of Re-employment section of this policy and regulations.

An administrator who has completed his/her their probationary period and is thereafter promoted to the position of principal must serve an additional probationary period of one year in the position of principal. If an administrator is promoted to the position of principal before completing his or her their probationary period, the administrator must serve the remainder of the probationary period, or an additional one year probationary period in the position of principal, whichever is longer. If the administrator serving the additional probationary period is not reemployed as the a principal after the expiration of the probationary period or the additional probationary period, the Board shall, on or before May 1, offer the person a contract for the ensuing school year for the administrative position in which the person attained post-probationary status according to the provisions of the Notice of Re-employment section of this policy and regulations. (NRS 391.3197 820)

# Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GDBB: Performance Evaluations - Post Probationary Licensed Personnel

## **Recommendation**

That the Board of Trustees approves revisions to LCSD Board Policy GDBB: Performance Evaluations - Post Probationary Licensed Personnel as a second and final reading.

## **Background Information**

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

## **Policy Overview:**

The District utilizes a performance evaluation system in accordance with the statewide Nevada Educator Performance Framework (NEPF). Under the NEPF, educators are assigned an overall performance rating of Highly Effective, Effective, Developing, or Ineffective. A portion of each evaluation is also based on student achievement. The NEPF requirements are established by Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC), specifically outlined in Chapter 391. The primary objective of the evaluation process is to provide constructive feedback and professional growth opportunities.

The policy clarifies the timelines and regulations for employees who rate as Ineffective, Developing, Effective, and Highly Effective. It also provides updated language on the reemployment of post-probationary employees.

## **Budget Considerations**

None

## **Discussed at Previous Meeting**

March 25, 2025

## **Attachment(s)**

Lyon County School District Board Policy GDFBBB: Performance Regulations - Post Probationary Licensed Personnel - Administrative Regulations

**PERFORMANCE EVALUATIONS - POST-PROBATIONARY LICENSED PERSONNEL**

Lyon County School District personnel recognize the importance of having effective teachers and administrators to deliver a quality educational program for all students. A vision to continually improve to better serve students is supported with a formal evaluation process. The primary purpose of evaluation of personnel is to promote personal growth and competence that, in turn, will result in the improvement of the educational services provided to the students. Evaluations need to document the strengths of employees, as well as areas for improvement. Evaluations that are truthful, reliable, impartial and understandable will serve the purpose of continual improvement for licensed personnel.

Nevada Revised Statute 391 outlines the process for evaluating certified post-probationary licensed personnel.

The District has adopted a performance evaluation system in compliance with the statewide performance evaluation system known as the Nevada Educator Performance Framework (NEPF). The NEPF requires that the District rate overall performance as highly effective, effective, developing, or ineffective. Additionally, a portion of the evaluation is based on student achievement. The requirements of the NEPF are outlined in Nevada Revised Statute (NRS) and Nevada Administrative Code (NAC) regulation, specifically in Chapter 391. The primary purpose of evaluation is to provide a format for constructive assistance. Evaluations, while not the sole criterion, must be used in the dismissal process. Administrators evaluating teachers must hold a conference with the teacher before and after each scheduled observation.

Policy #GDFBB  
Revised 4/26/16 4/22/25

***PERFORMANCE EVALUATIONS - POST-PROBATIONARY LICENSED PERSONNEL -  
ADMINISTRATIVE REGULATIONS***

1. Performance Evaluations - Overall Performance

The District will adopt the probationary licensed evaluation system required by the Nevada Department of Education, the Nevada Educational Performance Framework (NEPF). The NEPF evaluation tool provides standards, indicators, expectations and documents, and rates an employee as either Highly Effective, Effective, Minimally Effective or Ineffective. (NRS 391.465).

a. Teachers

If a post-probationary teacher receives an evaluation designating his or her overall performance as effective or highly effective, the post-probationary teacher must receive one evaluation in the immediately succeeding school year. The evaluation must be based in part upon at least one scheduled observation cycle which must occur within 120 days after the first day of instruction of the school year.

The evaluation of a teacher at a school designated as a turnaround school must not include an evaluation of the performance of pupils students enrolled in the school for the first and second years after the school has been designated as a turnaround school.

If a post-probationary teacher receives an evaluation designating overall performance as highly effective for two consecutive school years, the post-probationary teacher must:

- Participate in one observation cycle in the school year immediately following the school year in which the post-probationary teacher receives a second consecutive evaluation designating performance as highly effective; and
- Receive one evaluation in the school year immediately following the school year in which the post-probationary teacher participated in the observation cycle pursuant to paragraph (a). The evaluation must be based in part upon at least one scheduled observation cycle, which must occur within 120 days after the first day of instruction of that school year.

If a post-probationary teacher receives an evaluation designating his or her overall performance as minimally effective developing or ineffective, the post-probationary teacher must receive one evaluation in the immediately succeeding school year which is based in part upon three observations cycles which must occur in accordance with the observation cycle schedule set forth for probationary teachers. If a post-probationary teacher receives evidence

from the first two observations cycles during the school year indicating that, unless his or her performance improves, his or her overall performance may be rated as minimally effective developing or ineffective on the evaluation, the post-probationary teacher may request that the third observation cycle be conducted by another administrator.

A post-probationary teacher who receives an evaluation designating his or her their overall performance as minimally effective developing or ineffective during one year of the 2-year consecutive period, and ineffective during the other year of the period, for two consecutive school years shall be deemed to be a probationary employee and must serve an additional probationary period (NRS 391.730).

*NOTE: Certified employees identified as “other licensed educational personnel” will be evaluated on a similar evaluation framework provided by the Nevada State Board of Education. (NRS 391.3125)*

Pupil achievement will account for a portion of the evaluation in the 2016-2017 school year and beyond. (NRS 391.3125 and NRS 391.465)

b. Administrators

If a post-probationary administrator receives an evaluation designating his or her overall performance as effective or highly effective, the post-probationary administrator must receive one evaluation in the immediately succeeding school year. The evaluation must be based in part upon at least one scheduled observation cycle which must occur within 120 days after the first day of instruction of the school year.

The evaluation of an administrator at a school designated as a turnaround school must not include an evaluation of the performance of pupils enrolled in the school for the first and second years after the school has been designated as a turnaround school.

If a post-probationary administrator receives an evaluation designating overall performance as highly effective for two consecutive school years, the post-probationary administrator must:

- Participate in one observation cycle in the school year immediately following the school year in which the post-probationary administrator receives a second consecutive evaluation designating performance as highly effective; and
- Receive one evaluation in the school year immediately following the school year in which the post-probationary administrator participated in the observation cycle pursuant to paragraph (a). The evaluation must be based in part upon at least one

scheduled observation cycle, which must occur within 120 days after the first day of instruction of that school year.

If a post-probationary administrator receives an evaluation designating his or her overall performance as ~~minimally effective~~ developing or ineffective, the post-probationary administrator must receive one evaluation in the immediately succeeding school year which is based in part upon three observations cycles which must occur in accordance with the observation cycle schedule set forth in paragraphs (a), (b), and (c) of the observation cycle schedule for probationary teachers. If a post-probationary administrator receives evidence from the first two observations cycles indicating that, unless ~~his or her~~ performance improves, ~~his or her~~ overall performance may be rated as ~~minimally effective~~ developing or ineffective on the evaluation, the post-probationary administrator may request that the third observation cycle be conducted by another administrator. (NRS 391.~~3127~~ 705 and 725)

A post-probationary ~~employee~~ administrator who receives an evaluation designating ~~his or her~~ their overall performance as ~~Minimally Effective~~ developing or ineffective during ~~1~~ one year of the 2-year consecutive period, and ~~Minimally Effective or~~ ineffective during the other year of the period, for two consecutive school years shall be deemed to be a probationary employee, and must serve an additional probationary period. (NRS 391.~~3129, NRS 391.3197~~ 730)

Pupil achievement will account for a portion of the evaluation in the 2016-2017 school year and beyond. (NRS 391.3127 and NRS 391.465)

## 2. Reemployment of Post-Probationary Employees

The board shall notify post-probationary employees in writing, by certified mail or by delivery of the employee's contract or letter of intent, concerning their reemployment for the ensuing year. Such notice must be provided on or before May 1 (or on or before May 15 of an odd-numbered year so long as the board notifies the employee of the extension by April 1). Employees receiving notice must accept employment by May 10 (or May 25 of an odd-numbered year if the extension to May 15 was invoked). Failure on the part of the employee to notify the board of his or her acceptance by May 10 (or May 25 of an odd-numbered year if the extension to May 15 was invoked) is conclusive evidence of the employee's rejection of the contract. If the board, or the person designated by it, fails to notify a post-probationary employee who has been employed by a school district of the employee's status for the ensuing year, the employee shall be deemed to be reemployed for the ensuing year under the same terms and conditions as employed for the current year. (NRS 391.~~3196~~ 810)

**LYON COUNTY SCHOOL DISTRICT  
BOARD POLICY**

**GDFBB**

If a post-probationary employee of a school district or charter school in Nevada voluntarily leaves his/her employment and within five years after the date on which s/he left that employment **was left**, is employed in a position that is comparable to the position in which s/he **attained his/her** the post-probationary status **was attained**, **s/he the employee** will be allowed to continue as a post-probationary employee and must not be required to serve a probationary period.

This provision does not apply to a post-probationary employee who voluntarily left his/her employment during the pendency or a proceeding for his/her suspension, demotion, dismissal, or refusal to reemploy. (NRS 391.~~31965~~ **815**)

DRAFT

# Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GDC: Student Teachers

## **Recommendation**

That the Board of Trustees approve revisions to LCSD Board Policy GDC: Student Teachers as a second and final reading.

## **Background Information**

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

## **Policy Overview:**

The Lyon County School District Policy GDC: Student Teachers updates NRS 391.095 and 391.096 providing that the Superintendent or their designee will collaborate with higher education institutions and alternative licensure programs to develop innovative strategies for addressing the educator shortage. These efforts may include offering competitive compensation packages, benefits, internship opportunities, and other incentives to attract and retain qualified educators

## **Budget Considerations**

None

## **Discussed at Previous Meeting**

March 25, 2025

## **Attachment(s)**

Policy GDC: Student Teachers

## STUDENT TEACHERS

The Superintendent ~~or their~~ /designee shall cooperate with the appropriate institutions of higher education in training student teachers. The District is committed to providing an educational experience that is a positive one for the student teacher, while also enhancing the learning environment for the students with whom the student teacher interacts.

The Superintendent/designee will work with higher education institutions and alternative routes to licensing programs to provide creative solutions to the educator shortage crisis. This may include providing compensation packages, benefits, internships, etc.

**References:** NRS 391.100, NRS 391.110, NRS 391.1200 095 and 391.096

DRAFT

# Lyon County School District Board Memo

**Date:** April 22, 2025  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GDD: Substitute Teachers

## **Recommendation**

That the Board of Trustees approve revisions to LCSD Board Policy GDD: Substitute Teachers as a second and final reading.

## **Background Information**

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

## **Policy Overview:**

The Lyon County School District Policy GDD: Substitute Teachers has minimal changes and offers clarification on substitute teacher compensation.

Substitute teachers will be compensated based on the duration of their assignment as follows:

- A substitute who works a full day will receive the full applicable daily rate.
- A substitute who works a half day or less will receive one-half of the applicable daily rate.
- A substitute who works more than a half day will receive the full applicable daily rate.
- If a substitute reports for an assignment but is no longer needed, they will receive compensation equivalent to one-half of the applicable daily rate.

This policy ensures clarity in substitute teacher compensation and aligns with district payroll procedures

## **Budget Considerations**

None

## **Discussed at Previous Meeting**

March 25, 2025

## **Attachment(s)**

Policy GDD: Substitute Teachers

## SUBSTITUTE TEACHERS

The District acknowledges the important role of the substitute teacher in maintaining continuity of the learning environment for its pupils students. Therefore, the Superintendent or /designee is authorized to employ substitute teachers on an as needed basis to fill in for the regular professional teaching staff who are temporarily absent. The District will maintain a list of approved substitute teachers, and the areas in which they are qualified, and their preferences in grade level and school assignment.

Demotion, suspension, dismissal, and non-reemployment due process rights do not apply to substitute teachers.

**References:** NRS 286.297 and 391.019.

NAC 391.036, 391.065, 391.0896, 391.0897, and 391.398.

DRAFT

Policy #GDD  
Revised ~~4/23/24~~ 4/2225

***SUBSTITUTE TEACHERS - ADMINISTRATIVE REGULATIONS***

Substitute teachers who are licensed by the Nevada State Department of Education (NDOE) are utilized by the District on both a short- and long-term basis as the need arises. The District uses substitute teachers to provide instruction in the classroom when regularly assigned teachers are absent, and for teaching positions for which there is no contract teacher.

In the event the need for the assignment is for the entire school year, or a substantial part remainder of the school year, the District may offer the substitute teacher a short-term contract. The principal of the school in which the substitute teacher is employed is responsible for recommending the use of short-term contracts to the Executive Director of Human Resources when warranted.

1. The District may hire a person who holds an endorsement as a substitute teacher to fill the position of a teacher under contract who is unavailable to teach. The substitute teacher with an endorsement may substitute in the same classroom for unlimited days, with the exception of Emergency Subs (see #4).
2. The District may hire, for a period of up to 60 days, a person who holds an endorsement as a substitute teacher to fill a position for which a teacher has not been hired under contract.
  - a. If no teacher has been hired under contract after 60 days, the Superintendent or their /designee may request authorization from the Department of Education NDOE to continue the substitute teacher in the position for an additional 30 days.
  - b. If the substitute teacher is assigned to a special education classroom and the District is unable to hire a licensed special education teacher, the District may request that the Department of Education NDOE grant an additional extension.
3. A person desiring an endorsement as a substitute teacher shall meet the standards provided in NAC 391.0897 and shall obtain an endorsement from the State Department of Education NDOE.
4. The District may hire an emergency substitute teacher who meets the requirements of NAC 391.0896 provided that the emergency substitute teacher may not serve as a teacher in one classroom for more than five (5) days in any twenty (20) day period. An emergency substitute teacher may be used only in an occurrence of an unforeseen

circumstance which requires immediate action, including any period during which a licensed teacher or substitute teacher is not immediately available.

5. The Human Resources Department will maintain a list of available substitute teachers from those applicants who have been approved for hire. Arrangements for substitute teachers will be made through the Human Resources office substitute management system by each school site.

6. Substitute teachers under the age of 21 are eligible to substitute teach in the elementary grades (Early Childhood through eighth grade).

7. The Board of Trustees will approve the daily and long-term rates of pay for substitute teachers. These rates will be listed as part of ~~When working in the same assignment, substitute teachers will be paid according to~~ the Supplemental Pay Schedule for Unclassified Employees.

8. If the substitute teacher is teaching in the same assignment for more than 719 hours and is eligible for the Nevada Public Employees Retirement System (PERS) benefits, the substitute teacher will be provided the PERS service effective on the beginning of the assignment per Nevada Revised Statute 286.297.

a. The Board will adopt a daily and long term salary rate to be paid to substitute teachers.

9. Substitute teachers will be paid for each full day or half day worked. The District will pay one-half of the applicable daily rate for one-half day or less worked. The District will pay the applicable full daily rate for anything more than one-half day worked. When a substitute teacher reports for an assignment for which they are no longer needed, they will be paid one-half of the applicable daily rate.

10. Substitute teachers will be provided a District/school identification (ID) badge to be used during the course of their respective assignments.

Reference: NAC 391.398, NRS 391.019, NAC 391.0897, NAC 391.0896, Title 34 of NRS, NAC 391.036, NAC 391.065.