

Agenda

Lyon County School District Board of Trustees

A Meeting of the Board of Trustees of Lyon County School District will be held on Tuesday, March 25, 2025, beginning at 5:30 pm Closed Session and 6:30 pm Open Meeting at the following location:

Yerington High School, Multipurpose Room located at the end of Pearl Street across from YIS, 114 Pearl St., Yerington, NV 89447

The subjects to be discussed or considered upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

In the event that you are unable to attend the LCSD Board of Trustees meeting, you may submit public comment by 12:00 pm the day of the board meeting by [clicking here](#). Public comment will be forwarded to all LCSD Trustees prior to the board meeting. Please note that this link is monitored for public comment only.

1. 5:30 PM CLOSED SESSION
2. 6:30 PM OPEN MEETING CALL TO ORDER
3. PLEDGE OF ALLEGIANCE
4. WELCOME OF GUESTS
5. APPROVAL OF AGENDA
6. APPROVAL OF THE MINUTES 5
7. BOARD MEMBER REPORTS
8. ATTITUDE OF GRATITUDE 15
9. SUPERINTENDENT REPORT
10. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. 24
The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.
Comments submitted electronically will be included in the minutes of the meeting.

11. CONSENT AGENDA (FOR POSSIBLE ACTION): Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked. There were no questions.

B. Budget Transfers 27

C. Request for Early Graduation/HSE (confidential)

D. Personnel Reports 29

E. Travel 33

F. IT Department Report 108

G. District Financial Report 110

Vouchers #1303, 1304, 1309, 1310, 1314, 1315, 1338, 1339

Total \$2,732,243.16

12. ACCEPTANCE OF DONATIONS 177

13. **(For Possible Action)** Discussion and possible action regarding the creation of a new School Resource Officers MOU for the 2025-2026 and 2026-2027 school years with the Lyon County Sheriff's Office and/or Yerington Police Department. This item is being presented by Executive Director of Operations Harman Bains. 178

14. **(For Possible Action)** Discussion and possible action regarding Audio Enhancement SAFE replacement/upgrades at Fernley and Dayton High Schools and East Valley Elementary School. This item is being presented by Executive Director of Operations Harman Bains and IT Manager Hugh Stone. 223

15. **(For Possible Action)** Discussion and possible action regarding improvements to roofs at Riverview, Silver Stage, and Yerington Elementary Schools. This item is being presented by Executive Director of Operations Harman Bains and Operations & Maintenance Supervisor Kirk McCallum. 231

16. **(For Possible Action)** Discussion and possible action regarding the reclassification of the Fiscal Services Officer position due to changes in roles and responsibilities. This item is being presented by Executive Director of Operations Harman Bains. 243

17. **(For Possible Action)** Discussion and possible action regarding health benefit providers for Lyon County School District employees for 2025-2027 and memorandums of agreement with the Lyon County Education Association, Lyon County Administrators Association, and Lyon County Classified School Employees Association. This item is being presented by Executive Director of Human Resources BillieJo Hogan and Safety and Benefits Risk Manager Blake Smith. 252

18. (For Possible Action) Discussion and possible action regarding the 2025-2026 certified staff recruiting and retention plan, including associated travel. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	265
19. (For Possible Action) Discussion and possible action regarding the Lyon County School District 2025-2026 District Performance Plan. This item is being presented by Deputy Superintendent Dawn Huckaby, and Executive Directors of Education Services Heather Moyle and James Gianotti.	272
20. (For Possible Action) Discussion and possible action regarding a Lyon County School District staff and salary data comparison for the years of 2013 and 2024 and an organizational chart. This item is being presented by Board Clerk Dawn Carson and Executive Director of Human Resources BillieJo Hogan.	288
21. (For Discussion Only) Discussion regarding Lyon County School District Policies BHE: Board Member Liability with a presentation by legal counsel. This item is being presented by Trustee Darin Farr and Legal Counsel Don Lattin.	312
22. (For Possible Action) Discussion and possible action regarding revisions to Lyon County School District Policy ICA: Development of Master Calendar. This item is being presented by Trustee Peterson, Trustee Whisler and Executive Director of Human Resources BillieJo Hogan.	314
23. (For Possible Action) Discussion and possible action regarding revisions to Lyon County School District Policy GDEA -GDBA: Performance Evaluations - Probationary Licensed Personnel as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	317
24. (For Possible Action) Discussion and possible action regarding revisions to Lyon County School District Policy GDFB GDBB: Performance Evaluations - Post-Probationary Licensed Personnel as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	323
25. (For Possible Action) Discussion and possible action regarding Lyon County School District Policy GDC: Student Teachers as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	329
26. (For Possible Action) Discussion and possible action regarding Lyon County School District Policy GDD: Substitute Teachers as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	331
27. (For Possible Action) Discussion and possible action regarding the following Lyon County School District policies as a second and final reading. No changes were made to these policies after the first reading, except IKF per board recommendation. Any member of the Board may request that a policy be removed and discussed and acted upon separately.	
A. Policy GCCD: Work Week Defined	335

B. Policy GCD: Disciplinary Action and Appeal for Non-Licensed Personnel	337
C. Policy GDA: Certification (Licensure)	344
D. Policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel	347
E. Policy IKF: Graduation Requirements (<i>revised</i>)	349
F. IKFD: Adult Education	361

28. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.

29. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.

Comments submitted electronically will be included in the minutes of the meeting.

30. ADJOURN:

If you have questions or public records requests, please contact the LCSD Communications and Public Relations Officer at (Communications@lyoncsd.org).

The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District's programs and activities, including Occupational Education. For information regarding opportunities, policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email mheim@lyoncsd.org, or call (775) 463-6800 Ext. 10034 at least one week prior to the meeting.

MINUTES

Lyon County School District Board of Trustees

A meeting of the Board of Trustees of Lyon County School District was held February 25, 2025, beginning at 6:30 PM at Professional Learning Center, PLC, located on the SSES Campus, 3800 W. Spruce St., Silver Springs, NV 89429.

1. CALL TO ORDER

President Hendrix called the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Bull.

3. WELCOME OF GUESTS

President Hendrix welcomed the guests, staff, and Silver Stage High School student representative Signe Ambrose.

In attendance:

President Tom Hendrix

Clerk Dawn Carson

Trustee Elmer Bull

Trustee Darin Farr

Trustee Sherry Parsons

Trustee Bridget Peterson

Trustee James Whisler

Executive Cabinet:

Superintendent Tim Logan

Deputy Superintendent Dawn Huckaby

Executive Director of Education Services Heather Moyle

Executive Director of Education Services James Gianotti

Executive Director of Human Resources BillieJo Hogan

Executive Director of Special Services Rachel Stewart

Executive Director of Operations Harman Bains

Kyle Rodriguez, Margaret Heim, Don Lattin, Skyler Tremaine, Kirk McCallum, Officer

Brandon Coombs, Tina Petersen, Sheriff Brad Pope, Dep. Ted Ziegenfuss, Dep. Jeff Miller,

Connie Ruano, Wendy Madson.

4. APPROVAL OF AGENDA

It was discussed that the item #16, Master Calendar should be tabled, to be discussed at the March meeting with policy ICA.

Trustee Peterson made a motion to approve the agenda without Item #16.

Trustee Farr seconded.
With no further discussion, the motion carried 7-0.

5. APPROVAL OF MINUTES

Trustee Farr made a motion to approve the minutes.
Trustee Whisler seconded.
With no further discussion, the motion carried 7-0.

6. BOARD MEMBER REPORTS

Trustee Whisler attended the Fernley High School (FHS) Hall of Fame induction.
Trustee Parsons attended volleyball and basketball games. FHS made it to state, coming in second.

Trustee Farr participated in legislative meetings and sports events, including wrestling.
Trustee Bull participated in visits to the Dayton schools, including Dayton High School's (DHS) culinary program, and Yerington Elementary School (YES). He participated in the YES Lion's Club 3rd grade Flag Day. He gave a shout out to Smith Valley Schools (SVS) 1A state basketball champions competing against Virginia City. Congratulations to all the teams across the county.

Clerk Carson was involved in Carson City High School ACT exams today in unison with LCSD high schools. She appreciated the board workshop.

Trustee Peterson attended the Student Absenteeism Advisory Board (SAAB) meeting and truancy hearing, the Northern Nevada Development Authority (NNDAA) annual breakfast, legislative committee meetings with Nevada Association of School Boards (NASB), and attended basketball games. She offered to read in the classrooms during Reading Week.

Silver Stage High School Student Representative Signe Ambrose spoke on the cheer and dance teams motivating more people attending school events. She participated in the ACT, and confirmed that they practiced to get ready. Tryouts for track are going on.

President Hendrix attended a committee meeting at the legislature, met with NASB lobbyists, the Senate, and went to a Governor's celebration of women athletics across Nevada. He went to a Healthy Communities Coalition (HCC) meeting where the *Live Better Lyon* initiative was introduced. He attended FHS basketball games. He met with a county juvenile probation officer where they discussed challenges facing the district. He attended the board workshop and Silver Stage school visits.

7. ATTITUDE OF GRATITUDE

The board members read various notes of gratitude written by students across the district.

8. SUPERINTENDENT REPORT

Superintendent Logan thanked SSSHS representative Signe Ambrose for attending. He thanked the board for participation at the board workshop. He reported on his presentation to the State Senate on topics like school safety. He congratulated all of LCSD athletes including the wrestlers. His time right now is focused on reviewing legislative bills and

providing feedback to school district lobbyists.

9. **PUBLIC PARTICIPATION:** Items LISTED on the Agenda: At this time, the public is invited to address the Board on items listed on the agenda over which the Board has jurisdiction.

Sheriff Pope spoke on item #15, the memorandum of understanding (MOU) between the school district, the Lyon County Sheriff's Office (LCSO) and the Yerington Police Department (YPD). He asked that the board table the item to consider a new agreement giving the Sheriff's office the Student Resource Officer (SRO) Program in the Yerington schools. He suggested that there is division for several reasons and would like to combine the Yerington schools with the rest of the county schools.

Officer Brandon Coombs YPD, also spoke on item #15. YPD would like to keep the MOU for the benefit of the district and families. He asked the board to approve the YPD MOU as presented.

Bridget Perez spoke on item #18, the District Performance Plan. During the ACT exam today, she was a proctor for students and saw that many students took it seriously, but some did not. She suggested WorkKeys as a more relevant alternative to students.

10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked.

B. Budget Transfers

C. Request for Early Graduation/HSE (confidential)

D. Personnel Reports

E. Travel

F. Off Campus Prom Requests

G. IT Department Reports

H. District Financial Report

Voucher 1256, 1257, 1275, 1276, 1296, 1297, 1301, 1302

Total \$3,194,545.91

11. **END OF CONSENT AGENDA: MOTION TO APPROVE**

Trustee Peterson made a motion to approve the consent agenda.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

12. **ACCEPTANCE OF DONATIONS**

Trustee Farr made a motion to accept the donations.
Trustee Peterson seconded.
With no further discussion, the motion carried 7-0.

13. **(For Possible Action)** COMMITTEE APPOINTMENTS Discussion and possible action regarding revisions to Board Representatives and their appointments to committees.

Committee appointments were made in January. There were conflicts for the CTE and SAAB representatives.

Changes are:

CTE Committee - Elmer Bull will be the primary and James Whisler the alternate
Student Absenteeism Advisory Board (SAAB)- Bridget Peterson will be the primary and Tom Hendrix the alternate.

Trustee Bull made a motion that the Board of Trustees accept the amendments made to the committee representatives.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

14. **(For Possible Action)** Discussion and possible action regarding the replacement of the Silverland Middle School cooling tower and Sutro Elementary School boilers. This item is being presented by Executive Director of Operations Harman Bains and Operations & Maintenance Supervisor Kirk McCallum.

Mr. Bains presented the Silverland Middle School (SMS) cooling tower and Sutro Elementary School (SES) boiler project for the summer of 2025. The Trane contract was recommended, ensuring government-approved fixed pricing, and less waste of resources. This is the first time these projects have been presented to the board for approval. These projects go to the master facility planning team, to adjust and update their plan.

Trustee Peterson made a motion to approve the cooling tower upgrade for Silverland Middle School for \$1,008,983 and boiler upgrade for Sutro Elementary School \$873,827.

Trustee Farr seconded.

With no further discussion, the motion carried 7-0.

15. **(For Possible Action)** Discussion and possible action regarding revisions to the School Resource Officer Memorandum of Understanding (MOU) between the LCSD and Lyon County Sheriff's Office for the remainder of the 2024-25 school year, and the creation of new MOUs with both the Lyon County Sheriff's Office and Yerington Police Department. This item is being presented by Executive Director of Operations Harman Bains.

Mr. Bains presented the amended 2024-25 SRO MOU for the remainder of this year. It increases the financial allotment to the LCSO to allow the Fernley schools a second SRO. The 2025-26 MOUs could be tabled.

President Hendrix made a motion that the Board of Trustees approve the MOU Amendment #1, allowing an additional \$25,000 for the remainder of the 2024-25 school year and tabling the other MOUs until the next meeting.

They discussed the SRO program and the value of having the presence of law enforcement

in schools. The board would like to see statistical data that has been collected on their activities in the schools, as reflected in the MOU. There was discussion regarding the best way to move forward; to have the district meet with the agencies to offer a solution for the board at the next meeting. They spoke on consistency regarding the SROs in the schools and the value of the agencies.

Superintendent Logan asked for clarity, if the board was requesting the district to speak with the agencies and bring back a proposal. Ideas were that data could be brought forward for review with an agreement. The board could form a committee to review it as an alternative. Typically, the district does the research and brings the MOU as a recommendation. Also, an information item could be sent out to the board that includes the statistical data of what the agencies are doing in schools.

The motion was seconded by Trustee Farr.

President Hendrix opened the discussion to Sheriff Pope and Interim Police Chief Coombs. Sheriff Pope stated that if the board was going to allow Superintendent Logan to make the final decision to continue with YPD then he would not waste time pulling statistics. He was under the impression that there was a guarantee made at the city council meeting the day before. He said he would stand behind whatever decision was made.

Officer Coombs clarified that the MOU went to the Yerington City Council yesterday for approval, with the knowledge that it still needed to be approved by the school board. There were no guarantees made.

With no further discussion, the motion passed 7-0.

16. **(For Possible Action)** Discussion and possible action regarding the 2026-2027 Lyon County School District Master Calendar. This item is being presented by Executive Director of Human Resources BillieJo Hogan.
This item was tabled until March 25, 2025.

17. **(For Possible Action)** Discussion and possible action regarding the 2025 State of the District Report. This item is being presented by Communications and Public Relations Officer Skyler Tremaine.

The 2025 State of the District Report was presented by Skyler Tremaine. There were minor changes requested, including making a chart more legible. In general, the trustees praised work done on the document.

Trustee Peterson made a motion to approve the 2025 State of the District report.

Clerk Carson seconded.

With no further discussion, the motion carried 7-0.

18. **(For Possible Action)** Discussion and possible action regarding the LCSD goal and annual objectives used to build the 2025-2026 District Performance Plan. This item is being presented by Deputy Superintendent Dawn Huckaby.

Deputy Superintendent Huckaby presented the District Performance Plan (DPP) goal and annual objectives. The board met on February 19, 2025 during a workshop for over four

hours to develop the 2025-26 goal and objectives. This DPP is due to the Department of Education on April 15, 2025.

President Hendrix would like objective #1 personal growth goals to increase for all grades, but it states K-8. There was discussion regarding the measurement of growth which is done differently in the upper grades using MAP data, but the growth is not measured in the same way. The concern is leaving 9-11 grade students out of the annual objective. Can a growth goal be set another way? High School administrators will need to be consulted on this. Trustee Farr shared with the public that the board intends to have the district implement WorkKeys by the end of the coming year 2025-26. This was in response to the public comment made earlier. The board is interested in separating the scores of college-bound students from those not expecting to go to college.

At the February workshop, the board talked about using iReady instead of MAP for assessments. iReady does not have curriculum or an assessment suite for high school grades. They discussed what would be necessary to measure growth in grades 9-11. There was interest in hearing what the teachers have to say about testing and using the iReady program versus using MAP. The Star Rating is taken from the ACT. There was discussion regarding this as a misleading rating system.

Trustee Peterson appreciated the concern about objective #1 leaving out high school growth, but the other objectives are about high school students. President Hendrix pointed out that ACT results don't come till summer. He is focused on finding a way to measure progress throughout the school year and WorkKeys will be part of the solution. He encouraged attendance at legislation to find an alternative to the ACT, which could potentially be WorkKeys. They spoke about other ways to gather data on growth. MAP is computer adaptive to accurately assess what students know. iReady does the same thing, plus the daily pathway. Grades 9 & 10 could take MAP testing for showing growth. However, results will vary depending on the subjects they are taking.

Deputy Superintendent Huckaby will consult with the high school administrators to see how they are currently using the information and what they would say to MAP testing 9-11 or testing by subject.

President Hendrix asked for a workshop to make a decision on annual objective #1 for the March meeting. He made a motion that the Board approve the 2025-26 District Performance Plan goal and annual objectives 2-7 as written.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

19. **(For Possible Action)** Discussion and Possible Action regarding revisions to LCSD Policy IKFD: Adult Education as a first reading. This item is being presented by Executive Director of Education Services James Gianotti.

Revisions to policy IKFD: Adult Ed are made to reflect Nevada's Board of Education requirements to earn an adult diploma.

Trustee Peterson made a motion that the Board of Trustees approve policy IKFD: Adult Ed for a first reading.

Trustee Bull seconded.

With no further discussion, the motion carried 7-0.

20. **(For Possible Action)** Discussion and Possible Action regarding revisions to LCSD Policy IKF: Graduation Requirements as a first reading. This item is being presented by Executive Director of Education Services James Gianotti.

Policy IKF: Graduation policy was revised due to the changes made to the state regulation R099-23.

An edit was requested by Trustee Parsons, under Early Graduation, to better clarify that after a student graduates, they will not participate in school activities.

There was discussion regarding the required courses and electives, following state regulations. Districts could make requirements more stringent but not lessen requirements. There is a breakdown of the standard, advanced and alternative diplomas, but no way of showing longitudinal growth with so many on different paths. There are positive aspects of allowing students to follow their own unique paths and giving them the opportunities they need.

Trustee Peterson made a motion that the Board of Trustees approve policy IKF: Graduation for a first reading with the requested edit made earlier.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

21. **(For Possible Action)** Discussion and possible action regarding new LCSD Policy GCCD: Workweek Defined as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

New policy GCCD: Workweek Defined was written to establish a clear definition of a workweek for employees, as 168 hours within 7 consecutive 24-hour periods.

Trustee Farr made a motion to approve new LCSD Policy GCCD: Workweek Defined as a first reading.

Clerk Carson seconded.

With no further discussion, the motion carried 7-0.

22. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GCD: Disciplinary Action and Appeal for Non-Licensed Personnel as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

GCD: Disciplinary Action and Appeal for Non-Licensed Personnel ensures due process for those who are not protected under the bargaining agreement.

Trustee Peterson made a motion to approve new Policy GCD: Disciplinary Action and Appeal for Non-Licensed Personnel as a first reading.

Trustee Farr seconded.

With no further discussion, the motion carried 7-0.

23. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GDA: Certification (Licensure) as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Policy GDA: Certification (Licensure) was revised to include endorsements for certifications and improves the organization of the administrative guidelines.

Trustee Peterson made a motion to approve new Policy GDA: Certification (Licensure) as a first reading.

Trustee Bull seconded.

With no further discussion, the motion carried 7-0.

24. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel now includes that the collective bargaining agreement supersedes the policy.

Trustee Farr made a motion that the board approve the revision to policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel as a first reading.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

25. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GBBQ: Outside Employment. This item is being presented Trustee James Whisler.

There was discussion regarding the policy GBBQ: Outside Employment. It was determined that this applies only when outside employment presented a real or potential conflict for the district, and is important for liability reasons as recommended by POOLPACT.

The policy used for revisions was not the most current version.

Trustee Whisler made a motion to remove this item.

Trustee Peterson seconded.

With no further discussion, the motion carried 7-0.

26. **(For Possible Action)** Discussion and possible action regarding LCSD Policy JFJ: Dress and Grooming Standards. This item is being presented by Board Trustee James Whisler.

Policy JFJ: Dress and Grooming Standards was brought forward for discussion. Trustee Whisler would like to see grooming standards being enforced.

Superintendent Logan explained that administrators do code students on a daily basis. There is value in reviewing the policy with administrators, staff and students.

Trustee Peterson made a motion to review the policy with staff and students.

Clerk Carson seconded.

With no further discussion, the motion carried 7-0.

27. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BDD: Board Meeting Procedures, Notice, and Agenda as a second and final reading. This item is being presented by Board President Hendrix.

Policy BDD: Board Meeting Procedures, Notice, and Agenda was brought forward for a second reading.

President Hendrix made a motion to approve the policy BDD: Board Meeting Procedures, Notice, and Agenda as a second and final reading.
Trustee Farr seconded.
With no further discussion, the motion carried 7-0.

28. **(For Possible Action)** Discussion and possible action regarding revisions to the following LCSD Policies as a second and final reading. No changes were made to these policies after the first reading, except for GCCA: Time Reporting and GCCB: Overtime (highlighted). Any member of the Board may request that a policy be removed and discussed and acted upon separately.

Trustee Farr made a motion that the board approve the second and final readings of the following:

GC: Appointment of Non-Licensed Personnel
GCA: Casual, Temporary, Seasonal Employment
GCAA: Transfer, Reassignment, Promotions of Non-Licensed Personnel
GCAB: Resignation
GCB: Introductory Period for Non-Licensed Personnel
GCBA: Performance Evaluations for Non-Licensed Personnel
GCC: Work Time
GCCA: Time Reporting - revised
GCCB: Overtime - Revised
GCCC: Pay Periods and Paydays
Trustee Peterson seconded.
With no further discussion, the motion carried 7-0.

29. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.

The next meeting will be held on Tuesday, March 25, 2025 at YHS in the multipurpose room
The agenda will be updated for new public comment option
Recruitment and Retention update
Possible Science Curriculum Adoption - high school
Clerk Carson's records request
Possible Communication Plan
Policy ICA with trustees Whisler and Peterson
Master Calendar 2026-27
LCSO and YPD options for SRO MOUs
First and second readings of policies

Trustee Farr mentioned a situation with Douglas County School District. He would like a discussion regarding policy BHE regarding board member liability with a presentation by district legal counsel.

President Hendrix requested a presentation from Deputy Superintended Huckaby what administrators and teachers prefer to use, iReady or MAP, at the high school level.

A workshop with:
An item on MAP progress monitoring for the annual objective #1
An item regarding a new survey

30. PUBLIC PARTICIPATION: Items not listed on the agenda: At this time, the public is invited to address the Board on items not listed on the agenda over which the Board has jurisdiction. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada's Open Meeting Law).

If you wish to speak, please step up to the front table, be seated, and state your name. Your comments are limited to no more than three minutes per person and must fall under subjects within the Board's jurisdiction and control. In consideration of others, avoid repetition, or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks, or interfere with the rights of other speakers. Comments made during this time are monitored by the Board Chairperson.

31. ADJOURN: The meeting adjourned at 9:19 pm.

The notice for this meeting was posted at the Lyon County School District Administrative Office, Lyon County School District websites (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

Lyon County School District Statement of Nondiscrimination and Accessibility

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The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the administrative assistant to the superintendent and board of trustees, in writing at 25 E. Goldfield Avenue, Yerington, Nevada 89447; e-mail at mheim@lyoncsd.org; or by calling (775) 463-6800 ext. 10034, at least one week prior to the meeting.

Attitude of Gratitude



My name is Audrey and I am successful at

COTTONWOOD ELEMENTARY SCHOOL because of Mr. Scott
teacher/staff member's name

I want to thank him/her for helping me push

through all of my problems
and thoughts so that's

what I thank him for. :)

Attitude of Gratitude

My name is Tristan Grieco James and I am successful at

Student Name

DES because of Mrs. White

School Name

Teacher/Staff Member's Name

I want to thank him/her for Teaching me how to do math
and read. You also helped me do my writing I think
that you are a good teacher 4th grade teacher I'm
that i have you as a 4th grade teacher ^{10/10}

Signed Tristan Grieco



Attitude of Gratitude



My name is KYNSIEE and I am successful at my school, Silver Stage Elementary because of Mrs. Gore.

I want to thank him/her for

I LOVE Math
I LOVE Learning

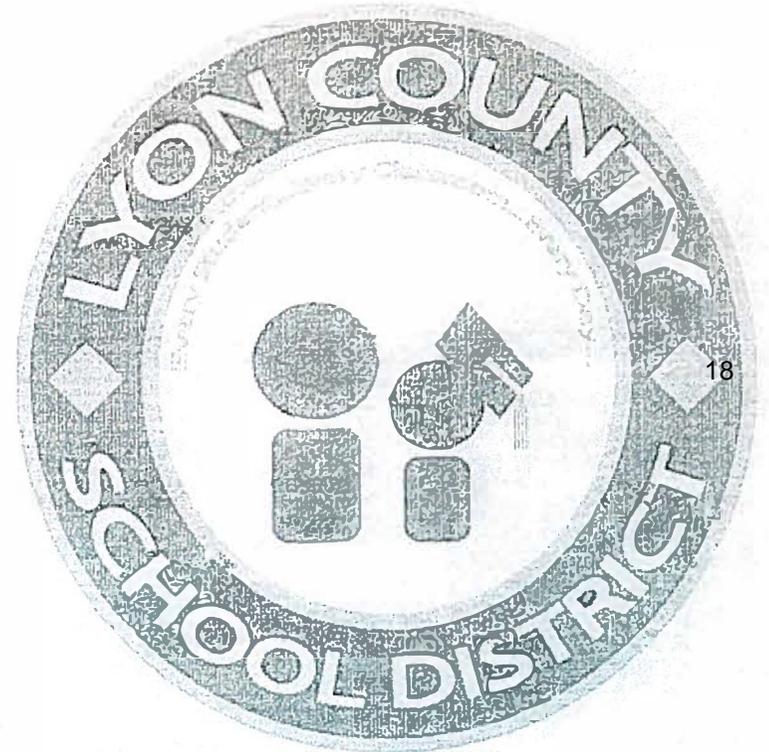


Attitude of Gratitude

My name is Sarah Bull esterros and I am successful at
student name

Dayton high school because of Mrs. Wick
school name teacher/staff member's name

I want to thank him/her for helping me stay on track
of all my school work, reminding me of
missing assignments and taking my mental
health into consideration.



Signed: Sarah Bull esterros
student signature



ATTITUDE OF GRATITUDE

My name is Avert Dickey and I am successful at Fernley Intermediate School because I am of Mrs. Andrews.

I want to thank him/her for, teaching me the fastest way to type and she is a amazing computer teacher whenever we have computers
I have a blast

Attitude of Gratitude

My name is Isabella Kurnay and I am successful at
(Student's Name)

Smith Valley bulldog's because of Mr's Scatena
(School Name) (Teacher/Staff Member's Name)

I want to thank him/her for She was my first teacher
I had when I came here and she helped
me learn everything when I couldn't read
and now I can read and she went
to school with my dad so we
know her very well.

Signed: Isabella Kurnay
(Student's Signature)





Attitude of Gratitude

My name is Ramsey Izaguirre and I am successful at
East Valley Elementary School because of Mrs. G (Gianotti).

I want to thank him/her for

I want to thank her for teaching me multiplication and
division. For making me a better student and giving me
confidence in myself. That's why I thank her.



Attitude of Gratitude

My name is Hailes Nixon Jones and I am successful at

student name

Fernley High School because of MRS. B/W

school name

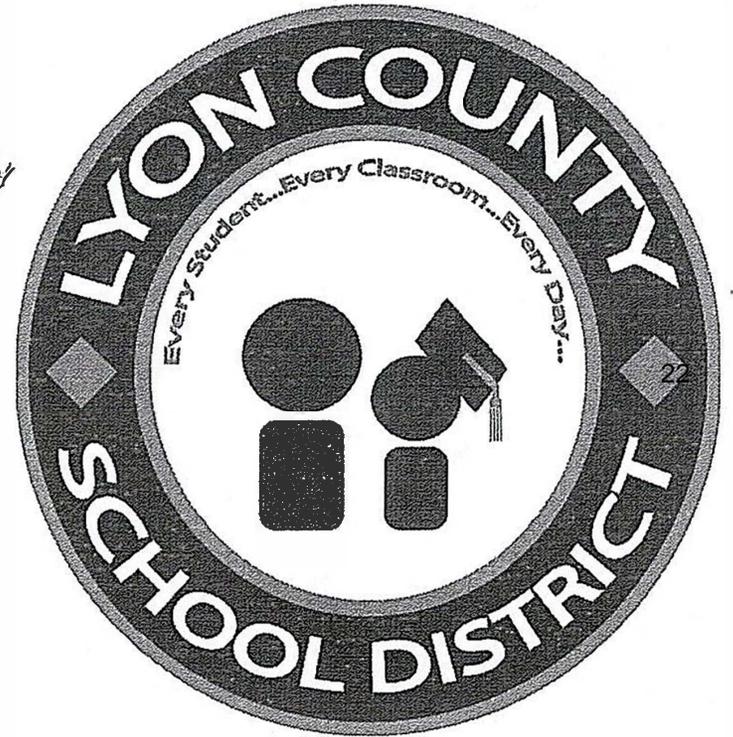
teacher/staff member's name

I want to thank him/her for being a good
teacher. I like that you actually
want to get to know us.
you care about our mental
health and well being. I can't
wait to spend the year with
you as my teacher.

Signed: _____

Hailes Nixon Jones

student signature





Attitude of Gratitude

My name is Lizbeth Avila and I am successful at Yerington High School
because of Mr. Aldridge.

23

I want to thank him/her for

making his class fun and always helping me whenever I
need it. Always being in a great mood and not making us
do a ton of papers from time to time.



112 N. California St.
Yerington, NV 89447
(775)463-6844 Phone
(775)463-6850 Fax
www.yes.lyoncsd.org



Shannon Coombs
Principal
Tiffany Townley
Assistant Principal
Christine Mayes
Counselor

Dear LCSD Board of Trustees,

I am writing this letter for your consideration with the upcoming Yerington Area School Resource Officer (SRO) decision. Yerington Police Department's dedication to the safety and well-being of our students, staff, and families has been invaluable to Yerington Elementary School during my time as Asst. Principal and Principal. I am sure Lyon County Sheriff's Office has been just as valuable to the Dayton, Femley, Silver Springs and Smith Valley area schools. As I have only had experience with Yerington Police Department, I can only write to the service YPD SROs have provided to our schools within the Yerington area.

24

The Yerington Police Department has maintained quick response times with a proactive approach to maintaining a secure environment within our schools. The SROs that YPD has provided have taken the time to engage with students in a positive, kid-friendly manner, creating an atmosphere of trust as well as one of accountability. The SROs have made frequent visits to our school, interacting with students through classroom discussions, participation with recess or special events, and simply being a familiar presence across our campus. Their efforts help bridge the gap between law enforcement and the students, reinforcing the idea that officers are here to protect, support, and encourage them. Additionally, should we need to request presence at the school for a policy violation, YPD SROs respond within minutes if they are not on a call at another school. We have had times where the SRO is at one of the other Yerington schools, and another officer responds to the school in a matter of minutes to assist us.

I know that this decision will not be an easy one for any of the Board Members. It is my hope that my letter can help you better understand the needs of Yerington Elementary School so that you can make an informed decision to best serve the students, staff and families of the Yerington area. I appreciate your time and commitment to this decision.

Thank you,

A handwritten signature in blue ink that reads "Shannon Coombs".

Shannon Coombs, Principal
Yerington Elementary School



215 Pearl Street
Verington NV, 89447
(775) 463-6833

Scott Gillespie- Principal
Tony Wilson- Vice Principal

Dear Members of the Lyon County School Board and District Office Personnel,

I'm reaching out to share my thoughts on the potential shift in SRO services from Verington Police Department (YPD) to the Lyon County Sheriff's Office (LCSO). I want to be clear from the start, this isn't about saying anything negative about LCSO. They are an incredible agency, filled with outstanding deputies who serve our community with professionalism and care. I have no doubt they would do a great job if selected. However, I firmly believe that keeping YPD as our SRO provider is the best decision for our students, staff, and families.

YPD has been a consistent, reliable presence in our schools. Their officers are not just assigned to our campus, they are part of our community. They know our students and staff by name, and those relationships matter. When kids feel comfortable around law enforcement, it makes all the difference in how they interact with them. YPD officers have earned that trust over time, and it shows in the way students engage with them daily.

25

One of the things that stands out most about YPD is their communication and response time. When we need them, they're there. Whether that's in person or through a quick message. If our assigned SRO is unavailable, another officer steps in without hesitation. That level of responsiveness provides a real sense of security for everyone on campus.

Beyond just being responsive, YPD is highly engaged in our schools and the broader community. They don't just show up when there's an issue. They are present, visible, and involved. Whether it's patrolling our school grounds, attending events, or simply stopping by to check in with students and staff, they are a familiar and approachable presence. That proactive engagement plays a huge role in building positive relationships and maintaining a safe school environment.

Again, I want to stress that this isn't about questioning LCSO's ability. They are a fantastic law enforcement agency, and they do many of these same things across the county. But the reality is, YPD has already built these relationships in our schools. They have a deep understanding of our community, our students, and our unique needs. That kind of connection isn't something that can be easily replaced.

For these reasons, I strongly urge the board to keep YPD as our SRO provider. Their dedication, reliability, and strong community ties make them the best fit for our schools. I appreciate your time and consideration, and I'd be happy to discuss this further if needed.

Sincerely,

Scott Gillespie- Principal- Verington Intermediate School



215 Pearl Street
Yerington NV, 89447
(775) 463-6833

Scott Gillespie- Principal
Tony Wilson- Vice Principal

Dear Members of the Lyon County School Board and District Office Personnel,

I am writing to share my perspective on the importance of our School Resource Officer (SRO) services and why I believe Yerington Police Department (YPD) should remain our SRO provider. While I may be newer to this position, it has been clear from day one just how much YPD contributes to the safety, well-being, and overall sense of community in our schools. That being said, I also want to acknowledge the professionalism and dedication of the Lyon County Sheriff's Office (LCSO). They are a strong law enforcement agency with officers who deeply care about the people they serve. Regardless of who provides SRO services, our schools will be in capable hands.

However, YPD has built something truly special here. Their commitment to clear and open communication is evident in how quickly they respond when we reach out. Whether it's a question, a concern, or a situation requiring immediate attention, we never have to wonder if someone will be there. They are dependable and proactive in keeping our school informed and supported.

26

Beyond responsiveness, YPD has strong relationships within our community. They are not just officers. They are familiar, trusted figures in our students' lives. The rapport they've built allows them to connect with students in a meaningful way, which helps prevent issues before they arise. The comfort level our students and staff have with them is something that takes time and consistency to develop, and YPD has done just that.

Another thing that stands out is their constant presence and engagement in and around our schools. It's not just about responding when needed. It's about the daily interactions, the visibility, and the effort they put into getting to know our students and staff. They attend school events, patrol our campus regularly, and make it a point to be approachable. Their involvement creates a true partnership between the school and those who protect it.

Again, I want to emphasize that this is not about questioning LCSO's capabilities. They, too, serve our community with dedication and professionalism. But when considering what is best for our students, maintaining continuity and the established relationships YPD has built is a significant factor.

For these reasons, I strongly encourage the board to keep YPD as our SRO provider. Their reliability, engagement, and commitment to our school community make them an invaluable part of what we do. I appreciate your time and consideration and welcome any further discussion.

Sincerely,

A handwritten signature in blue ink, which appears to read "Tony Wilson". The signature is fluid and cursive.

Vice Principal- Yerington Intermediate School

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: Kyle Rodriguez, Fiscal Services Officer
Re: March Budget Transfer

Recommendation:

The Board of Trustees accepts the February Budget Transfers for the General Fund.

Attachment(s):

Per NRS 354.598005 section 5 (b); “Budget appropriations may be transferred between functions, funds or contingency accounts in the following manner, if such a transfer does not increase the total appropriation for any fiscal year and is not in conflict with other statutory provisions:

(b) The person designated to administer the budget may transfer appropriations between functions or programs within a fund, if:

- (1) The governing body is advised of the action at the next regular meeting; and
- (2) The action is recorded in the official minutes of the meeting.”

Budget Considerations

There is no net increase in budgeted appropriations for these transfers, these transfers are between functions as allowed by state law.

Discussed at Prior Meetings

On February 25, 2025, the board of trustees accepted the budget transfer report, which authorized budget transfers between programs or functions for the General Fund.

On November 19, 2024, the board of trustees accepted the budget transfer report, which authorized budget transfers between programs or functions for the General Fund.

On October 22, 2024, the board of trustees accepted the budget transfer report, which authorized budget transfers between programs or functions for the General Fund.

On September 24, 2024, the board of trustees accepted the budget transfer report, which authorized budget transfers between programs or functions for the General Fund.

Attachments:

Budget Transfer Report

Lyon County School District
FUND 100 - General Fund
BUDGET TRANSFER SUMMARY REPORT
For the period ending 3/18/2025

Program	Function	December Budget	Prior Net Transfers	Current Period Transfers		Revised Appropriations
				Increase	Decrease	
1000 Instruction Services						
100 Regular Programs		\$ 49,731,511	\$ (870,000)	\$ 14,000	\$ (573,000)	\$ 48,302,511
300 Vocational & Technical Programs		2,531,000	-	-	-	2,531,000.00
900 Extra Curricular Activites		2,347,000	750,000	-	-	3,097,000.00
	Total Instruction Services	\$ 54,609,511	\$ (120,000)	\$ 14,000	\$ (573,000)	\$ 53,930,511
000 Undistributed						
2000 Support Services						
	2100 Student Support Services	4,411,000	25,000	63,000	-	4,499,000
	2200 Instructional Staff Support Services	2,516,000	-	123,000	-	2,639,000
	2300 General Administration Services	2,228,000	-	-	(72,000)	2,156,000
	2400 School Administration Services	10,181,000	-	15,000	(92,000)	10,104,000
	2500 Central Services	6,738,000	-	-	-	6,738,000
	2600 Operation and Maintenance Services	15,795,000	(500,000)	71,000	(96,000)	15,270,000
	2700 Student Transportation Services	6,382,000	-	-	-	6,382,000
	Total Support Services	\$ 48,251,000	\$ (475,000)	\$ 272,000	\$ (260,000)	\$ 47,788,000
4000 Facilities Acquisition & Construction Services						
	4300 Architectural & Engineering Services	1,550,000	-	-	(231,000)	1,319,000
	4500 Building Acquisition and Construction	100,000	-	-	-	100,000
	4600 Site Improvements	225,000	450,000	-	-	675,000
	4700 Building Improvements	2,300,000	145,000	778,000	-	3,223,000
	Total Facilities Acquisition & Construction Services	\$ 4,175,000	\$ 595,000	\$ 778,000	\$ (231,000)	\$ 5,317,000
	6200 Fund Transfers	21,290,000	\$ -	-	-	21,290,000
	6300 Contingency (Budget Only)	\$ 1,300,000	-	-	-	1,300,000
	Total Fund Applications	\$ 22,590,000	\$ -	\$ -	\$ -	\$ 22,590,000
	Total Fund Applications	\$ 129,625,511	\$ -	\$ 1,064,000	\$ (1,064,000)	\$ 129,625,511

*Cross-functional transfers in this fund are to re-align budgeted expenditures across functions based on the final outcome of project costs.

LYON COUNTY SCHOOL DISTRICT LICENSED

PERSONNEL REPORT LIC 0301 – March 25, 2025

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NE W	EST	FUNDED BY and BOARD APPROVAL DATE {if new position}	EFF. DATE	NAME OF RECOMMENDED EMPLOYEE
Cottonwood	Assistant Principal		X	(V. Church)	7/1/25	Michelle Trousdale
East Valley Elementary	Teacher		X	Intern	3/3/35	Sierra Johnson
Fernley High	Teacher		X	(M. Weick- Juceam)	2/21/25	Stephen Myler
Silverland Middle	Teacher		X	(Long Term Sub in open position)	2/25/25	Ashley Walker

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Cottonwood Elementary	Teacher	6/13/25	Jeffrey Rinas
Cottonwood Elementary	Teacher	6/13/25	Linsey Sousa
Dayton High	Teacher	6/13/25	Amber Brunjes
East Valley Elementary	Teacher	6/13/25	Avigail Heilmann
Fernley Elementary	Teacher	6/13/25	Michelle Guy
Fernley High	Teacher	6/13/25	Zachary Karges
Fernley Intermediate	Teacher	6/13/25	Kelly Ward
Fernley Intermediate	Teacher	6/13/25	Adine Morman
Fernley Intermediate	Teacher	6/13/25	Kenneth Jordan
Fernley Intermediate	Teacher	6/13/25	Rebecca Hatch
Fernley Intermediate	Teacher	6/13/25	Larry Juceam
Silver Stage Elementary	Teacher	6/13/25	Chavon Gardiner
Silver Stage High	Teacher	6/13/25	Mark Gradillas
Silver Stage Middle	Teacher	6/13/25	Catherine Kawakami
Silverland Middle	Teacher	6/13/25	Michael Hogan
Silverland Middle	Teacher	6/13/25	Andrea Moss
Yerington Intermediate	Teacher	6/13/25	Anastasia Aiazzi
Yerington Intermediate	Teacher	6/13/25	Dane McFall-Sanders
Yerington Intermediate	Teacher	6/13/25	John Nicholas
Yerington Intermediate	Counselor	6/13/25	Malinda Pope
Yerington Intermediate	Teacher	6/13/25	Theresa Scatena
Yerington Intermediate	Teacher	6/13/25	Vicky Smith-Ow-Wing
Yerington Intermediate	Teacher	6/13/25	Sara Irvin

Rescinding Resignation:

SCHOOL/SITE	POSITION	EMPLOYEE
Dayton Intermediate	Teacher	Renee Ewing

LYON COUNTY SCHOOL DISTRICT

CLASSIFIED

PERSONNEL REPORT CL 0301– March 25, 2025

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST.	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee
District Wide	Bus Driver		X	(J. McEnerney)	3/17/25	Laura Mattson
Silver Stage High	College and Career Readiness Interventionist		x	(J. Lewis)	2/19/25	Carlene Pacheco
Silver Stage Middle	Paraprofessional	X		(IEP Required)	2/25/25	Sarah Haadox
Silver Stage Middle	College and Career Readiness Interventionist		X	(D. Varnadoe)	3/10/25	Destini Haines
Sutro Elementary	Paraprofessional		X	(C. Thomas)	3/18/25	Sandra Wall-Iosefa

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Cottonwood Elementary	School Nurse	6/13/25	Nancy Bailey
Cottonwood Elementary	Custodian Lead	3/17/25	Noah Macias
Dayton Transportation	Bus Driver	6/13/25	Rhonda Dillon
District Office	Admin Secretary to Special Services	7/11/25	Alyce Pagnello
District Wide	Maintenance IV	3/21/25	John DeGraw
Fernley High	School Secretary	6/30/25	Terry Baril
Silver Springs Transportation	Bus Driver	3/13/25	Andrew Silva
Sutro Elementary	Paraprofessional	3/7/25	Cristie Thomas
Yerington Elementary	Interventionist	3/14/25	Tamara Hay
Yerington Intermediate	Paraprofessional	3/7/25	Alexandra Samaniego
Yerington Intermediate	Psychologist Secretary	3/10/25	Nayeli Zarazua

	DAC	Description	Name
1	SUTRO ELEMENTARY SCHOOL	Xduty - Academic Fair Advisor ES	SATTERFIELD, MORGAN
2	YERINGTON HIGH SCHOOL	Xduty - Softball Assistant	LANDA, DESEREE E
3	YERINGTON HIGH SCHOOL	Xduty - Baseball Assistant	MANSOUR, TED
4	SILVERLAND MIDDLE SCHOOL	Xduty - Wrestling MS Assistant	PAULMAN, JOSHUA
5	DAYTON HIGH SCHOOL	Xduty - Baseball Assistant	KINNEY, SEAN C
6	DAYTON HIGH SCHOOL	Xduty - Baseball Assistant	DEPOLO, MICHAEL
7	DAYTON HIGH SCHOOL	Xduty - Softball Assistant	RUSSELL, NICHOLE S
8	DAYTON INTERMEDIATE SCHOOL	Xduty - Wrestling MS Head	LUNDEEN, BRADLEY
9	DAYTON HIGH SCHOOL	Xduty - Track HS Head	FRANTZ, KELLY R
10	YERINGTON HIGH SCHOOL	Xduty - Play Director HS Spring	CERVANTES, ASHLEY L
11	YERINGTON HIGH SCHOOL	Xduty - Softball Assistant	SMITH, GAREY D
12	SMITH VALLEY SCHOOLS	Xduty - Softball Head	MARSHEK, MELISSA
13	SMITH VALLEY SCHOOLS	Xduty - Softball Assistant	MATHESON, KRISTINA
14	DAYTON HIGH SCHOOL	Xduty - Wrestling HS Assistant	SCHNEIDER, ROBERT
15	SMITH VALLEY SCHOOLS	Xduty - Track MS Head	SLATER, SHANI L

Lyon County School District
 Volunteer Report

March 25, 2025

	School Site	Volunteer Position	Name
1	Silver Stage High	Softball Volunteer	Ryan Lowe
2	Fernley High	Dance Volunteer	Mary Kibbe
3	Fernley High	Baseball Volunteer	Anfernee Sloan
4	Yerington High	Baseball Volunteer	Shane Martin
5	Silver Stage High	Baseball Volunteer	Curtis Leist
6	Yerington High	Softball Volunteer	Nathaniel Landa
7	Yerington High	Softball Volunteer	Jesslyna Cochrane
8	Yerington High	Softball Volunteer	Michael Keats JR
9	Dayton Intermediate	Wrestling Volunteer	Breanna Spracklin
10	Silver Stage High	Track Volunteer	Shawn Howerton
11	Dayton High	Track Volunteer	Nicole Kennedy
12	Yerington High	Baseball Volunteer	Nathan Carlgren
13	Smith Valley Schools	Softball Volunteer	Jamie DeChambeau
14	Fernley High	Swim Team	Jennifer Harroun
15	Yerington High	Band Volunteer	Amanda Stewart
16	Smith Valley Schools	Track Volunteer	Reese Rigsby

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	<u>Kathy Bomba-Edgerton</u>	School:	<u>Yerington High School</u>
Conference:	<u>Elementary and Secondary Act Conference. Tile 1</u>	Staff Assignment	<u>Principal</u>
Location of Conference:	<u>Austin, TX</u>	Dates Attended:	<u>February 18 - 21, 2025</u>

General Overview: Do not use acronyms

The Elementary and Secondary Act Conference allows leaders to select from a variety of conferences to attend. I attended a conference on attendance, multi-tiered system of support, otherwise known as MTSS, supporting English language students in math and reading, school culture, and motivating students. I also saw some great keynote speakers who shared their inspiring stories. In these sessions, we were able to talk with other leaders from around the country.

How will this impact student learning in a positive way?

Each year that I attend this conference, there is always information for me to bring back to the staff. I enjoy sharing what I learn with the staff because I know that it will have an impact on our students and school as a whole. We have a staff meeting on Friday, March 7th, and I will be sharing information that I learned. For starters, talking about attendance and ways that can help our students come to school is a priority. Having better approaches to learning why students are not attending can help us understand what needs to change. Learning how to motivate students and creating a school culture follows our school goals and what we want to accomplish.

How will I implement what I learned and how will I share this information with my colleagues?

I look forward to sharing what I learn with my staff. These are always great conversations and we always seem to collaborate around these topics because these are topics that are part of our school goals. I am always willing to share out what I learn with other high school principals as well.

Other Comments:

Thank you for allowing me the opportunity to attend this conference. Every year I learn new things, meet some great people and I come back inspired by others that speak at the conference.

K B Edge Jr

Site Principal/Supervisor Approval

Sawon Huckaby

Deputy Superintendent Approval

3/3/2025

Date

3/4/25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member: Amy Bosch-Whitney School: FHS
Conference: National ESEA Conference Staff Assignment Social Studies Teacher
Do not use acronyms
Location of Conference: Austin TX Dates Attended: 2/19-2/21/25

General Overview: Do not use acronyms

I attended the National ESEA Conference in Austin, TX. At the conference, I saw all of the keynote speakers, attended multiple sessions on Social Emotional Learning which correlates with my current classes in my Social Emotional Learning Masters I am obtaining from Waldorf University. I also attended sessions on creating a positive culture for our school and how to improve literacy across the subjects. I learned a lot of information to help our students and our school.

How will this impact student learning in a positive way?

With the different sessions I attended, I learned a lot of ways to help my students. One of them was about how to Cultivate a School-Wide Culture of Attendance. We learned how to provide positive connections with students and how to build relationships to help improve their attendance. If students feel engaged and connected at school, they will attend.

Another session was about literacy in the classrooms and how to improve using it. If we help the students learn the words needed and don't assume they know them, we can all work together to improve comprehension.

How will I implement what I learned and how will I share

this information with my colleagues?

I have already worked to improve student understanding of vocabulary in my classes based on the session I attended on literacy. My other focus is promoting connections with my students. I would like to do a presentation on Social Emotional Learning and how teachers and students can foster bonds and mutual respect for each other.

Other Comments:

Thank you for supporting my attendance at this conference. It was a great use of our professional development time and money!



Site Principal/Supervisor Approval

3.13.25

Date



Deputy Superintendent Approval

3-14-25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & **TYPE** the following information.

Staff Member: Blake Cooper School: Fernley Intermediate School
Conference: ESEA Staff Assignment _____
Do not use acronyms
Location of Conference: Austin Texas Dates Attended: 2/18/25 and 2/19/25

General Overview: Do not use acronyms

The National Elementary and Secondary Educational Act Conference aims to coordinate with educational and federal programs. Educators have the opportunity to integrate with recognized leaders and experts, network with colleagues, discover relevant educational products, and learn from exceptional schools. While at the conference I had the opportunity to learn from several keynote speakers, attend workshops in the areas of Science of Reading, Continuous School Improvement, Teacher Retention, Supporting Disadvantaged Students and Families, and STEM in Rural Districts to name a few.

How will this impact student learning in a positive way?

What was learned in keynotes and workshops will be shared with staff at Fernley Intermediate School and therefore students. This will have a positive impact on student learning as most strategies learned at the conference are research based and proven. For example, the Science of Reading session will be shared with our College and Career Readiness Interventionist to assist in Reading Intervention Groups. The Continuous Improvement Session will be shared with our Continuous Improvement Team at Fernley Intermediate. Teacher Retention strategies will be used by school level administrators to retain staff and help support one another. Supporting disadvantaged students and families will be used in multi systems of support. A lastly, we will implement strategies learned into our Science Technology Engineering and Math program at Fernley Intermediate School.

How will I implement what I learned and how will I share this information with my colleagues?

Implementation will be done in whole staff professional development, continuous improvement team, and conversations/shared resources with individual instructors (College and career readiness interventionist, teacher leaders, and assistant principal).

Other Comments:

Thank you for the opportunity to learn at this conference with colleagues and experts in the educational field. In a very difficult job today staff members need the opportunity to sharpen our skills and recharge our motivation and expertise. I will use the information to better our school and district.



Site Principal/Supervisor Approval



Deputy Superintendent Approval

2/24/25

Date

3-3-25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & **TYPE** the following information.

Staff Member:	<u>Scott Fellows</u>	School:	<u>Silverland Middle</u>
Assignment:	<u></u>	Name of Conference : (Do not use acronyms)	<u>ESEA Conference 2025</u>
Location of Conference:	<u>Austin, TX</u>	Dates Attended:	<u>2/18-2/20</u>

General Overview: Do not use acronyms

The conference provided valuable insights into addressing key challenges in education. My focus for this conference was to facilitate new strategies to implement into Silverland Middle's Multi-tiered System of Supports. The session "Tier II is You" emphasized the importance of data-driven Tier II interventions, focusing on daily classroom strategies and the need for early training and a top-down implementation approach to ensure continuity in student support. The "U.S. DoE-Strategies for Improving Attendance" presentation tackled chronic absenteeism and student engagement, highlighting the effective use of a multi-tiered system of supports. Lastly, "Don't Call Me Delinquent - Help Me Navigate My Trauma" shed light on the impact of unseen trauma on student behavior and performance, offering strategies for educators to manage reactions and create a safe environment for healing. Other sessions I attended were focused on site culture and effective administration, as I am currently perusing an administration degree.

How will this impact student learning in a positive way?

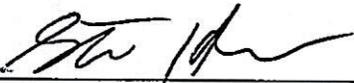
Implementing Tier II interventions ensures early support for students, helping to address academic challenges before they escalate, thus promoting positive learning outcomes. By tackling absenteeism through tiered strategies, students receive personalized encouragement and interventions to stay on track, ensuring consistent engagement and progress. Additionally, creating a safe environment for traumatized students allows them to feel secure, leading to improved attendance, behavior, and overall engagement in their education, fostering a more positive learning experience.

How will I implement what I learned and how will I share this information with my colleagues?

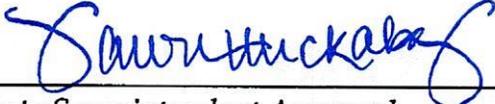
To positively impact student outcomes and school culture, I would implement what I have learned through collaboration and professional development. For Tier II interventions, I would engage the entire staff in collaborative training, use peer coaching, and continue refining strategies through data teams to strengthen our multi-tiered support system. For improving attendance, I would refine existing practices and integrate them into our tiered support system, aligning them with our professional development efforts focused on student supports. Lastly, to address trauma, I would implement trauma-informed strategies through ongoing professional learning communities, supported by the counseling department and community agencies, ensuring a holistic approach to student well-being. By sharing these practices with peers, we can create a supportive, responsive environment that enhances student learning and fosters a positive school culture.

Other Comments:

The ESEA conference was a great experience with lots of useful sessions that gave practical tips for improving student outcomes. I found the sessions on Tier II interventions, improving attendance, and addressing trauma especially helpful. It also gave me a better understanding of positive administrative techniques, like the importance of collaborative leadership and fostering a supportive school culture. That said, I think more in-depth training or follow-up sessions would have been a big plus, giving us the chance to dive deeper into these topics and get more hands-on experience.



Site Principal/Supervisor Approval



Deputy Superintendent Approval

3/6/25

Date

3-6-25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & **TYPE** the following information.

Staff Member:	<u>Christina Haas</u>	School:	<u>FHS</u>
Conference:	<u>Association for Career and Technical Education Career Vision 2024</u>	Staff Assignment	<u>Vice Principal</u>
Do not use acronyms			
Location of Conference:	<u>San Antonio</u>	Dates Attended:	<u>12/3/24-12/7/24</u>

General Overview: Do not use acronyms

Association for Career and Technology Education (ACTE) Career Vision conference provided a comprehensive platform for exploring innovative practices and career and technical education. The event featured keynote speakers, interactive workshops, and networking opportunities with educators, industry, leaders and policy makers from across the nation. Sessions focused on developing effective career readiness programs, integrating work base learning initiatives, and equipping students with skills for success and involving job markets. The conference emphasized the importance of aligning curriculum and real world work force demands, while fostering equitable access to career opportunities for all students.

How will this impact student learning in a positive way?

Attending the conference provided insights to enhance the work based learning framework at Fernley high school by implementing ideas such as structured career exploration, hands-on learning opportunities. Also, exposure to cutting edge resources, and technology that would empower students to connect their classroom learning to real world applications. Ultimately, this will increase the students engagement, foster practical skill development, and strengthen their readiness for higher education and in the workforce.

How will I implement what I learned and how will I share this information with my colleagues?

I discussed my experience with the CTE teachers that we have here at FHS. This was beneficial looking at what other CTE programs we are adding to our school and what was available at the conference. We are adding a culinary program and that was a focus at the conference, looking at the different methods of cooking including restaurant, BBQ, and food truck explorations. I also discussed Montana implementing a CDL program where students left high school with the license to drive a wide range of delivery vehicles.

Other Comments:



Site Principal/Supervisor Approval

3.5.25

Date



Deputy Superintendent Approval

3/6/25

Date

LYON COUNTY SCHOOL DISTRICT

Staff Travel Report
to
School Board of Trustees

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	<u>Rachel Hansen</u>	School:	<u>RES</u>
Conference:	<u>Title I Conference</u>	Staff Assignment	<u>Principal</u>
Do not use acronyms			
Location of Conference:	<u>Austin, TX</u>	Dates Attended:	<u>2/18-2/21</u>

General Overview: Do not use acronyms

The Title I conference is a national conference that happens every year where educators from around the country come to collaborate and learn from each other. The theme of this years conference was Focus on Improvement. There were several sessions surrounding how to improve instruction and student learning. The keynote speakers focused on school improvement through high expectations and holding everyone in the building accountable. There were several sessions offered on new research, equitable practices and improving instruction. In addition to the provided sessions there were opportunities to network with other administrators and educators from across the country. Lastly, there were many vendors available for questions and to review new learning resources and curriculums.

How will this impact student learning in a positive way?

Attending this event will have a positive impact on student learning by bringing what I learned back to my staff and school with a renewed energy. Being able to attend learning conferences such as this one rejuvenates my love for education and what we do. I come back with so much new information and knowledge I am excited to share with my staff to help reinvigorate their love of teaching. I did learn of some new instructional strategies that I will train my staff on to implement in their classrooms to help improve student reading comprehension. I also attended STEM sessions in which I learned of new STEM resources and programs that I will share with my staff.

How will I implement what I learned and how will I share this information with my colleagues?

I have the unique ability to train and share my new knowledge with my staff during PD's and weekly PLC meetings. I will start with conversations around what I learned and how we can bring this into our school. I learned of new brain research on how this generation of children are learning and retaining information that I found very valuable. I am now researching trainings on this to be able to deliver this to my staff. I have also started to create plans for my staff to be held equally accountable for their instruction and efficacy within their classrooms.

Other Comments:

I find these conferences, especially the Title I conference, to hold invaluable teachings. The networking we are able to do with peers who are facing the same struggles as us across the country and collaborate around anything and everything reinvigorate our love for education. Not only are they enjoyable in our ability to learn from one another but we learn of all the new research and strategies that have been found over the last year(s) since previously going to a Title I conference.



Site Principal/Supervisor Approval



Deputy Superintendent Approval

3-5-25

Date

3/5/25

Date

LYON COUNTY SCHOOL DISTRICT

**Staff Travel Report
to
School Board of Trustees**

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	<u>Alyssa Hudson</u>	School:	<u>East Valley Elementary School</u>
Conference:	<u>2025 National ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) Conference</u>	Staff Assignment	<u>Teacher</u>
Location of Conference:	<u>Austin, Texas</u>	Dates Attended:	<u>February 19-21, 2025</u>

General Overview: Do not use acronyms

The National Conference on Elementary and Secondary Education in Austin, Texas brought together educators, administrators, and specialists from across the country to share best practices and innovative strategies to support the academic growth of students. The presentations gave information as well as resources for those that work in the buildings at all levels to provide high quality education to disadvantaged students. The sessions covered a range of topics, from effective instructional techniques to new approaches for fostering student engagement and creating inclusive learning environments. I left the conference feeling inspired and equipped with new tools and insights to better serve our students.

How will this impact student learning in a positive way?

A lot of information addressed the diverse needs of our classroom and school including teaching students with trauma, in the foster care system, and other populations such as EL students. There was a lot of information about not just collecting data but also how to effectively use the data. And, I attended a lot of presentations that discussed the impact of a collectively positive school culture. Being a teacher and in a leadership role at my school site (MTSS facilitator), all of this information was very valuable for me to use to help create a positive culture, and take back to my team to collaborate on some of these ideas to help the students. Specifically, how we can use our data to differentiate for all students. I can create more engaging and inclusive lessons that foster critical thinking, problem-solving, and collaboration among students.

How will I implement what I learned and how will I share this information with my colleagues?

I will use the resources given to organize professional development sessions where I can present key takeaways and provide opportunities for collaborative planning. I will use our school wide PLC time to collaborate with my grade level team to collaborate and support one another in applying these new strategies and tools. By working together and sharing these insights, we can improve the overall learning experience for all of our students and create a stronger, more unified educational community.

Other Comments:

Thank you for the opportunity of going to the conference. It was great to hear all of this information, and it has inspired to me to come back and work hard to serve all students in the school!



Site Principal/Supervisor Approval

3/6/25

Date



Deputy Superintendent Approval

3/6/25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member:	<u> Ileigh Simons </u>	School:	<u> FHS </u>
Conference:	<u> National ESEA Conference </u>	Staff Assignment	<u> ELA Teacher </u>
Do not use acronyms			
Location of Conference:	<u> Austin, TX </u>	Dates Attended:	<u> 2/19-2/21/25 </u>

General Overview: Do not use acronyms

This year's conference focused on improvement. The sessions were on a wide range of topics that catered to those in a wide variety of roles throughout a school district. I tried to focus on sessions that fell within my locus of control as a classroom teacher and that I could use to improve my craft. If I were to summarize what most of the sessions taught (explicitly or implicitly), it would be that relationships with students are essential to helping them achieve. Along with that, we have to meet students where they are at, have high standards for what they can achieve, and scaffold so that they can reach those lofty goals. I was also reminded that we (the school) may be the only support students have, so we need to be their cheerleaders and maintain hope for them. All of this isn't to say that there shouldn't be discipline or consequences, but that those should come from a place of building students up to do better instead of tearing them down because they messed up. Students can't learn if they don't feel safe and cared for, and it is our job as educators to provide them with an environment that meets these needs so that they can learn and succeed.

How will this impact student learning in a positive way?

The goal is to create a safe and supportive environment and curriculum that is meaningful and challenging to students while also providing them the supports they need to be successful. If students have what they need to succeed, then we should see student learning and scores rise accordingly. There will always be those students who choose not to participate in their own education, and there will be those students who are unable to overcome outside circumstances, but the majority of students will flourish in an environment like that described above. The conference gave me tools and ideas about how to build this environment for my students.

How will I implement what I learned and how will I share

this information with my colleagues?

From the Keynotes I am going to implement the fact that I need to have solid relationships with my students and empower them to achieve while maintaining hope for them and their futures. Additionally, I will remember the fact that I need to be invested in my students and their success and that while I need to scaffold for them to help make their goals possible, I need to also make sure that I'm not lowering my expectations of them because they come from difficult circumstances.

I want to be personally better at goal-setting so that I can better model that for my students. I also want to practice goal setting and working on growth mindset with my students.

I would like to incorporate tools and strategies into my instruction to help my students with their executive functioning. This is something that high school students often struggle with and that we don't usually explicitly teach, but it will help them both in school and outside of their education. There are notetaking strategies, interventions, organization strategies, planning skills, strategies to help students with their working memories, and activities to help students improve their visual and auditory skills as well.

I will share this information with my colleagues through formal and informal conversations. I will also collaborate with my colleagues about how we can practically apply this information in our high school classes in a way that is authentic and age-appropriate.

Other Comments:

Thank you for supporting my attendance at this conference. It was a great use of our professional development time and money!



Site Principal/Supervisor Approval



Deputy Superintendent Approval

3.5.25

Date

3-11-25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member:	Jamie Wayland-Smith (Henderson)	School:	Fernley Elementary
Conference:	ESEA/Title 1	Staff Assignment	Principal
Do not use acronyms		Dates Attended:	2/18/25 - 2/21/25
Location of Conference:	Austin, Texas		

General Overview: Do not use acronyms

The theme of this year's National Elementary and Secondary Education Act conference was IMPROVEMENT. All sessions were dedicated to providing tools and methods and guidance for schools and districts to use as they plan for overall improvement. Several sessions presented specific information about the federal requirements for school and district improvement plans. Other sessions provided first-hand experience and success stories regarding schools and districts that showed exemplary improvement. It was a very insightful conference and I was able to bring several "do now" strategies back to my site. Many of the sessions confirmed that Lyon County School District is ahead of the game with the highly effective methods and programming used district-wide.

How will this impact student learning in a positive way?

The overall conference theme of IMPROVEMENT was dedicated to using methods and programming that serve all students in an equitable manner. Specifically, the conference offered a multitude of sessions that focused on how to address the improvement needs of students served in low socioeconomic demographic areas. Many of our students and families at FES are impacted by factors such as poverty, trauma, language barriers, and disabilities. This can result in low academic performance, poor attendance and behavioral challenges which impact school performance initiatives. The material and methods gleaned from this conference will have a direct impact on improvement strategies that guide instruction for students and staff at FES.

How will I implement what I learned and how will I share this information with my colleagues?

Everything learned from this conference will be communicated and shared through monthly staff professional development at both FES and Admin. Leadership meetings, twice-monthly data team meetings with teachers, and guided support through the coaching process with individual staff. I will coach and delegate relevant tasks and strategies to my Teacher Leaders for more efficient schoolwide delivery and accessibility of the material.

Other Comments:

Thank you for the consideration and approval of this valuable professional development opportunity.

J. Henderson

J. Henderson

Site Principal/Supervisor Approval

Deputy Superintendent Approval

2/24/25

Date

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	<u>Nicole Jolley</u>	School:	<u>Cottonwood Elementary School</u>
Conference:	<u>ESEA National Conference (Elementary and Secondary Education Act)</u>	Staff Assignment	<u></u>
<small>Do not use acronyms</small>			
Location of Conference:	<u>Austin, Texas</u>	Dates Attended:	<u>February 18th-21st</u>

General Overview: Do not use acronyms

The National Elementary and Secondary Education Act Conference is a conference focused entirely on federal education programs for disadvantaged students. The conference emphasized the critical nature of doing what is right and what needs to be done in the classroom today to help every child succeed and achieve at high levels. Through this conference, attendees were able to integrate with nationally recognized education leaders and experts, network with colleagues from across the nation, discover relevant educational products and celebrate exceptional schools who made some amazing growth from across the country.

How will this impact student learning in a positive way?

During the conference, I was able to gain a better understanding of the mandates and policies of the Elementary and Secondary Education Act. Through this understanding, I will be able to better serve and support our Pre-Kindergarten students, English Learner students, homeless students and other students with disadvantages through providing early intervention services to help improve our school climate, while achieving high quality professional development, and provide effective family engagement opportunities.

One session, I attended that really stuck with me, was a session that focused on English Language learners or struggling students. Through this session, I was able to learn how to strengthen systems that are in place currently at Cottonwood Elementary School that allow for high quality instruction to occur. By exploring evidence based reading and language development strategies, we were able to examine ways to differentiate reading instruction for individuals through explicit and practical strategies designed to improve both the oral language and literacy development in our English learning students.

How will I implement what I learned and how will I share this information with my colleagues?

By attending the Elementary and Secondary Education Act National Conference I was able to learn from educational experts from all across the country on how to boost student success in our school and district. In my position as a teacher leader at Cottonwood Elementary School, I am very excited to implement the new ideas and strategies into my personal classroom. In addition to implementing what I learned into my classroom I am looking forward to providing effective/relevant professional development opportunities and the resources that were gained at the conference to the staff for our at risk students.

Other Comments:

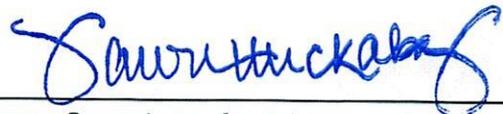
The conference continues to be a crucial part of the Title one process as we learn the ever changing guidelines and regulations. Through this conference, I was able to learn new and innovative ways for our students to close the instructional gaps; as well as, help the well being and mental health of our at risk students. Thank you for providing me this opportunity and I can not wait to share what I have learned with my fellow teachers.



Site Principal/Supervisor Approval

3/7/25

Date



Deputy Superintendent Approval

3-14-25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	Erin Korf	School:	SSES
Conference:	ESEA/Title 1	Staff Assignment	Principal
Do not use acronyms			
Location of Conference:	Austin, Tx	Dates Attended:	2/18-2/21/25

General Overview: Do not use acronyms

The Title 1 Conference happens yearly. This conference is filled with sessions that are gauged specifically to schools and students who serve students of poverty and qualify as a Title 1 School. The focus of this years conference was "Focus on Improvement". There are many sessions each day. Categories include, finance, Department of Education, student focused and administrator focused. I attended sessions that fell into the student and administrator focused areas.

How will this impact student learning in a positive way?

The focus of this years conference was improvement and making gains with struggling students. I attended several sessions on creating a culture at your school that improves teacher retainment. These sessions will help me as an administrator focus on the things that are most important, prioritize my presence out and about with students and staff, and gave me strategies to avoid getting bogged down by mundane tasks that don't truly have in impact on student learning or staff.

I also attended a session with a focus of phonics skills as that has been one of our biggest areas of need. With our staff's implementation of the LETRS (Language Essentials for Teachers of Reading and Spelling), I feel validated that we are on the right path to making improvements.

How will I implement what I learned and how will I share this information with my colleagues?

One strategy I took away was the "75" challenge. It consists of 7 actions, 5 days a week, for 75 days:

- Action 1: Focus on your "self-care" everyday
- Action 2: Visit 20% of your classrooms/employees every day
- Action 3: Spend 1 Hour out of the office
- Action 4: Give 5 People Appreciation (Personal and Genuine)
- Action 5: Engage with Data
- Action 6: Read 10 pages of a Leadership book every day
- Action 7: Leave by 5pm

By following these action steps, it will strengthen our culutre, staff retention, and help building relationships with students and staff. By being more visible and in classrooms, I can continue to monitor how we are implementing programs and supporting our highest need students.

I will share this information with my colleagues by collaborating and through our administrator newsletter. I have already created a tracker for this 75 Challenge and shared it with others who were in the session with me.

Other Comments:



Site Principal/Supervisor Approval

2/17/25

Date



Deputy Superintendent Approval

3/17/25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member: _____ School: _____

Conference: _____ Staff Assignment _____

Do not use acronyms

Location of Conference: _____ Dates Attended: _____

General Overview: Do not use acronyms

How will this impact student learning in a positive way?

How will I implement what I learned and how will I share this information with my colleagues?

Other Comments:



Site Principal/Supervisor Approval

3/11/25

Date

Deputy Superintendent Approval

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	<u>Tiffany Manha</u>	School:	<u>East Valley Elementary School</u>
Conference:	<u>2025 National ESEA (Elementary and Secondary Education Act)</u>	Staff Assignment	<u>2nd Grade Teacher</u>
Location of Conference:	<u>Austin, Texas</u>	Dates Attended:	<u>2/19/25 - 2/21/25</u>

General Overview: Do not use acronyms

I thoroughly enjoyed attending this conference and learned SO much! I truly wish to thank the board and district for making it possible for me to attend it! I found many sessions to be extremely informative and found myself constantly reflecting on the ideas they presented and how I could adjust my instruction in my classroom to improve outcomes for ALL of my students. I found the layout and organization of the conference to be well planned and easy to navigate. I really appreciated the fact that all of the sessions were recorded and are available to us to review post-conference. This will allow me to watch additional sessions to earn an extra continuing education credit (I can get 2 credits for attending 18 sessions and all 3 Keynote addresses)! Being able to attend this conference with a team from my school gave us the opportunity to discuss and collaborate on ideas for implementing what we were learning for improvement at our school.

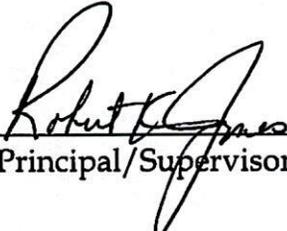
How will this impact student learning in a positive way?

By attending this conference, I gained insights into the latest research and proven strategies for effective teaching. Sessions often highlighted innovative instructional methods and data-driven approaches that, when implemented in classrooms, can boost student engagement and achievement. When student engagement is increased, achievement increases. I am eager to try implementing the strategies I learned to see increased student engagement and achievement in my own classroom. I also learned a lot more about how to use data to guide my planning and instruction. I believe this new knowledge will help me to assist my students in setting and achieving their learning goals. I also learned more about differentiated instruction, formative assessment techniques, and interventions for diverse learners—that will directly translate to improved classroom practices.

How will I implement what I learned and how will I share this information with my colleagues?

I will implement what I learned at the conference by trying out the strategies I learned about in my classroom to see if they make a difference in student outcomes. I especially feel like the information I received on the importance of data driven instruction will help me to analyze my students' data more effectively and then in turn it will lead to more effective planning for my Tier 2 interventions and small groups in both reading and math. As they stated in one of the sessions I attended, effective Tier 2 instruction reduces the amount of students in need of Tier 3 interventions. I will also share what I learned in our bi-weekly PLC meetings with my 2nd grade team and in our bi-weekly MTSS meetings.

Other Comments:



Site Principal/Supervisor Approval

3/13/25

Date



Deputy Superintendent Approval

3/12/25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member:	<u>Ryan Cross</u>	School:	<u>FHS</u>
Conference:	<u>National ESEA Conference</u>	Staff Assignment	<u>Principal</u>
<small>Do not use acronyms</small>			
Location of Conference:	<u>Austin TX</u>	Dates Attended:	<u>2/19-2/21/25</u>

General Overview: Do not use acronyms

This conference serves as a valuable reminder to prioritize the continual progress towards improvement. It urges us to make a conscious effort to exchange effective strategies and best practices that empower us as educators to reshape the educational opportunities for children.

This year's theme implores us to be deliberate in identifying our constant areas of focus, whether refining instruction to elevate student achievement or self-improvement. Having a clear focus on our student's academic growth and an unyielding belief in the possibility of improvement, this Conference as an invaluable opportunity to enhance our collective capacity to make today better than yesterday and build improved tomorrows for our students and those dedicated to their service.

How will this impact student learning in a positive way?

Exposure to Trends in Education and Best Practices:

The ESEA Conference brings together presenters from all across the country that have experiences success in the field of education. This year, I focused on attending sessions where schools or districts found success in areas where FHS currently sees the most need for improvement, such as attendance and finding ways to motivate students to be resilient and persistent.

Professional Development

By attending some sessions with colleagues from across the country, I was able to learn about the unique needs and barriers to student success that are unique to those communities, as well as to identify the barriers that seem to be somewhat universal. More importantly, I was able to learn about some of the things other district have done that have been successful.

How will I implement what I learned and how will I share this information with my colleagues?

After attending the conference, I feel I am better prepared to lead the staff at FHS toward positive changes in areas that we have recently identified through the Accreditation Review process. One of our main focuses is going to be on improving attendance. Specifically, we aim to reduce the number of students that are currently deemed "habitually absent" by the federal measure of being absent for >10% of the days in which they are enrolled.

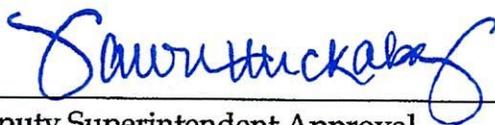
Overall, attendance at the conference will help me continue to foster a culture of continuous improvement at Fernley High School.

Other Comments:

Thank you for supporting my attendance at this conference. It was a great use of our professional development time and money!



Site Principal/Supervisor Approval



Deputy Superintendent Approval

3/3/25

Date

3/3/25

Date

LYON COUNTY SCHOOL DISTRICT

**Staff Travel Report
to
School Board of Trustees**

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	Virginia Richardson	School:	Cottonwood Elementary
Conference:	Elementary and Secondary Education Act	Staff Assignment	Principal
Do not use acronyms			
Location of Conference:	Austin, TX	Dates Attended:	Feb 19-21 2025

General Overview: Do not use acronyms

The focus of this conference was to keep focus on improvement. Sessions included steps successful schools made/ took to make improvements in their schools and show student growth.

How will this impact student learning in a positive way?

Tools from this conference will be used to help our staff implement change plus increase student growth. Another focus from us, gained from the conference, is teacher fidelity. I am already thinking how to add things learned into our schools goals for next year.

How will I implement what I learned and how will I share this information with my colleagues?

Reflection is huge and digging down to the root causes and creating buy-in with my staff to begin implementation to improve academic student growth, attendance plus parent involvement. Sharing plus integrating newly gained aspects will be key, specially in PLC-s

Other Comments:

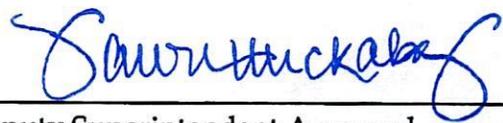
It was nice learning the things schools did to grow and change are things we are beginning to do, It felt good knowing we are on the right track as a district!



Site Principal/Supervisor Approval

3/7/25

Date



Deputy Superintendent Approval

3-14-25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & **TYPE** the following information.

Staff Member:	<u>Shawn Romero</u>	School:	<u>EVES</u>
Conference:	<u>National Elementary & Secondary Education Act (ESEA) Conference</u>	Staff Assignment	<u>Assistant Principal</u>
Do not use acronyms			
Location of Conference:	<u>Austin, TX</u>	Dates Attended:	<u>2/18/25 - 2/22/25</u>

General Overview: Do not use acronyms

The Presenters at the 3 day conference were inspiring and overed topics that were relevant to education for students in Title 1 schools. The sessions were rich with information and resources as well as aligned with current authors who have direct experience in increasing student achievement evidence-based programs and initiatives. Their efforts support turnaround initiatives to create high-performing students and schools. The focus on student achievement was woven throughout the conference. Many sessions aligned with Lyon County School Districts improvement plan including sessions focused on the Science of Reading, Brain Science, behavior and attendance improvement, Multi-Tiered Systems of Support, strengthening instructional leaders to support collective teacher efficacy, and high yield instructional strategies for subpopulations.

How will this impact student learning in a positive way?

My attendance at this conference afforded me the opportunity to personally interact with presenters and authors, ask questions, and clarify content. Although sessions were held in ballrooms, many presenters engaged in conversation with participants before and after their presentation. I collected resources for helping make attendance and behavior visible so that all stakeholders are aware of the importance of student attendance and pro-social behavior expectations and their impact on student achievement. Working to make school both a rigorous and enjoyable experience for students

Of particular value to me as an assistant principal was the session entitled, "What Is My Value to the Teachers That I Supervise INSTRUCTIONALLY?" presented by Baruti Kafele, a well-known high school turnaround principal and award winner whose school was just honored for increased academic achievement of students schoolwide. Last year, I read his book "The Assistant Principal 50" the book and provided Lyon County Assistant Principals and wrote summaries of Mr. Kafele's beliefs and best practices. I made this available in my "AP Resource Center" which is a shared Google folder that serves as a one-stop shop that allows assistant principals quick access to shared documents, book summaries, articles, and sample forms to assist them in duties.

How will I implement what I learned and how will I share this information with my colleagues?

This author's new book outlines strategies assistant principals can use to carve out time from behavior and attendance management to focus on being an instructional leader for the teachers in their building. I look forward to reading the book, devising a plan, and collaborating with my fellow assistant principals for the 2025-2026 school year. Through guidance and collaboration, assistant principals can help increase teacher efficacy and maximize student learning.

Other Comments:

I thank the district leadership and school board for encouraging and funding continuing education for leadership, faculty, and staff. Having the opportunity to attend national level conferences gives us access to a nationwide pool of knowledge and resources to bring back in efforts to increase our collective knowledge and skills.



Site Principal/Supervisor Approval

3/7/25

Date



Deputy Superintendent Approval

3-7-25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member: Steve Henderson School: Silverland Middle
Assignment: _____ Name of Conference : Title 1 Conference
(Do not use acronyms)
Location of Conference: Austin, Texas Dates Attended: 2/18/25-2/21/25

General Overview: Do not use acronyms

The Title 1 Conference was very informative, they had topics on Family Engagement, Instruction and Strategies, Attendance issues, Leadership, and Title 1 spending and compliance. The Keynote speakers had great messages and were very motivational. It was great to see and hear from schools and principals that are working through some of the same concerns we are. I was able to take some ideas for school improvement.

How will this impact student learning in a positive way?

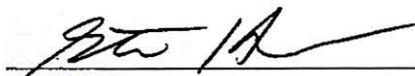
There were alot of ideas for improving Multi Tiered Systems of Support (MTSS), school culture, and attendance through school improvement. There was a focus on building relationships with students, staff, and families. These are all areas that we work on through our School Improvement Plan. There were alot of venders there with different resources and programs to explore different possibilities of ways to help us reach our students and their needs.

How will I implement what I learned and how will I share this information with my colleagues?

Scott Fellows and myself will work with our School Improvement Team to share ideas that we gathered from the conference for school culture, attendance issues, MTSS, and building relationships. These ideas and resources are important to help make changes and improve areas that need support.

Other Comments:

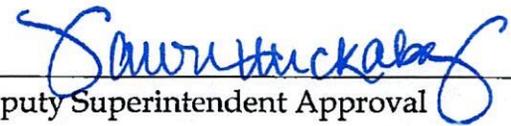
The conference was great and very informative. Thank you for allowing me to attend.



Site Principal/Supervisor Approval

3/5/25

Date



Deputy Superintendent Approval

3/5/25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member:	<u>Heather Sanchez</u>	School:	<u>FHS</u>
Conference:	<u>National ESEA Conference</u>	Staff Assignment	<u></u>
Location of Conference:	<u>Austin TX</u>	Dates Attended:	<u>2/19-2/21/25</u>

General Overview: Do not use acronyms

ESEA (Elementary and Secondary Education Act) Conference, is an annual event focused on those working in schools and managing federal education programs like Title I-VII. The conference offers a range of activities, including workshops, informative sessions, and motivational speakers, all designed to support educators, administrators, and other professionals involved in these programs.

Additionally, the exhibit hall at the conference showcases a large range of curriculum options and educational resources, providing attendees with valuable tools to use in their schools.

How will this impact student learning in a positive way?

The common theme across most of the workshops and sessions was chronic absenteeism. A majority of the speakers stressed the importance of recognizing that many students in federal programs face a variety of personal challenges, and these obstacles are directly affecting their attendance and academic performance. They highlighted the need to build strong relationships with students, demonstrating genuine concern for their success while also ensuring they feel safe and supported.

This message resonates with my experiences at Fernley High School. Many of our students have endured traumatic experiences at home, and many lack a stable living environment, consistency, or positive adult guidance.

How will I implement what I learned and how will I share this information with my colleagues?

Building relationships with my students has been my number one priority since I started at Fernley High School in 2021-2022. Each year, the number of students falling into the at-risk category seems to increase, and with that, it becomes even more challenging to establish a trusting relationship with them.

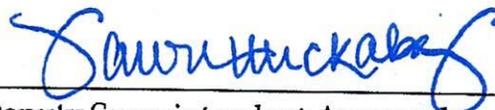
I plan to continue collaborating with the MTSS coordinators on campus, the Safe Schools professionals, and my CCRI counterpart to ensure we are working together effectively to support these students.

Other Comments:

Thank you for supporting my attendance at this conference. It was a great use of our professional development time and money!



Site Principal/Supervisor Approval



Deputy Superintendent Approval

3.5.25

Date

3-11-25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member:	<u>Erin Schneiderman</u>	School:	<u>FHS</u>
Conference:	<u>National ESEA Conference</u>	Staff Assignment	<u>Teacher</u>
<small>Do not use acronyms</small>			
Location of Conference:	<u>Austin TX</u>	Dates Attended:	<u>2/19-2/21/25</u>

General Overview: Do not use acronyms

The National ESEA conference is an annual conference with the purpose of building the capacity of education professionals to provide disadvantaged children with a high quality education. The conference allowed attendees to integrate with nationally recognized education leaders and experts, taking in presentations that offer content you can't find anywhere else, network with colleagues from across the nation, discover relevant educational products and hear from amazing keynotes, and celebrate exceptional scores while learning about how they earned the recognition. I left the conference feeling motivated and with many ideas to bring back to Fernley High School and the Lyon County School District.

How will this impact student learning in a positive way?

A large focus of the sessions I attended surrounded attendance. If students are not in school, they cannot be successful. Sessions ranged from ideas on how to keep students in school to how to involve parents. Parents need to understand the importance of their children attending school.

How will I implement what I learned and how will I share this information with my colleagues?

Majority of the sessions attached their slides and other resources in the conference app. I've already shared slides from the session titled "News from Washington" with several colleagues. Information will be shared through conversations as well as professional development sessions conducted by the teacher leaders. Additionally, the ideas will be used to help shape the school's improvement plan following accreditation.

Other Comments:

Thank you for supporting my attendance at this conference. It was a great use of our professional development time and money!



Site Principal/Supervisor Approval

3.5.25

Date



Deputy Superintendent Approval

3-11-25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & **TYPE** the following information.

Staff Member:	<u>Kelly Simmons</u>	School:	<u>Fernley Elementary School</u>
Conference:	<u>National ESEA/Title One</u>	Staff Assignment	<u>Teacher Leader Teacher 3rd grade</u>
Do not use acronyms			
Location of Conference:	<u>Austin, Texas</u>	Dates Attended:	<u>2/18/25-2/21/25</u>

General Overview: Do not use acronyms

The conference overall focus was on Federal Education programs for disadvantaged students. The goal of the conference was to give us tools to help every child succeed and achieve at high levels.

I found the Title One sessions that I went to to be very insightful. I not only learned new strategies to use in my classroom and share out with other staff, but several of the sessions I attended totally validated what we are already doing as a school/district. It was very exciting to see that we are on the right track to helping students succeed.

How will this impact student learning in a positive way?

Student learning at my school and in my classroom will be impacted positively from the Title One conference. The sessions I attended gave me ways to better support the MTSS team at my school by helping to establish teacher buy in, create a more data driven culture and provide support to the FES staff.

The trainings also shared strategies that can be used to support staff culture in our school. Jill Handley and Lara Donnelly presented approaches to take to help teachers feel less overwhelmed and more appreciated. As a teacher leader, I can take on some of these small tasks to help lessen the load for teachers.

Finally, sessions provided me with hands on tools and creative ideas on classroom teaching. I brought back effective and highly engaging activities and resources that will impact all students and all learning styles.

From family engagement to school improvement and much more, this conference was a great addition to my toolbox and I appreciate the opportunity to attend.

How will I implement what I learned and how will I share this information with my colleagues?

I will continue to provide support to my colleagues using the skills and strategies from many of the sessions I attended. I am planning to share materials, ideas and powerful stories that impacted me during the conference. I will be implementing some mind changing ways to build self esteem and rapport with my students and colleagues. I will help create a positive environment on our campus and offer continual support where it is needed.

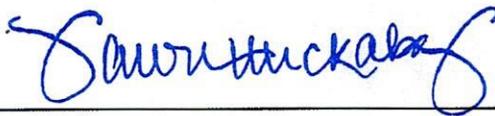
Other Comments:



Site Principal/Supervisor Approval

2/26/25

Date



Deputy Superintendent Approval

3/5/25

Date

L YON COUNTY SCHOOL DISTRICT

***Staff Travel Report
to
School Board of Trustees***

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member: Jennifer Amber Taylor
Conference: National ESEA Conference
2/21
Location of Conference: Austin, TX

School: Silver Stage High School
Staff Assignment Dates Attended: 2/18-

General Overview: Do not use acronyms

The National ESEA Conference serves as an essential reminder to emphasize ongoing progress and improvement. It encourages us to consciously share effective strategies and best practices that enable us as educators to transform educational opportunities for children.

The theme this year urges us to be intentional in recognizing our persistent areas of focus, whether it's refining teaching methods to boost student achievement or personal development. With a strong focus on our students' academic growth and an unwavering belief in the potential for improvement, we view this Conference as a crucial opportunity to strengthen our collective ability to make today better than yesterday and to build a brighter future for our students and those who are committed to serving them.

How will this impact student learning in a positive way?

Chronic absenteeism is a significant issue that affects student learning and overall school performance. At Silver Stage High School, addressing chronic attendance rates can lead to substantial improvements in educational outcomes and student engagement. Here are key ways in which improving attendance can positively impact student learning:

1. **Increased Instructional Time:** Regular attendance ensures that students receive consistent instructional time, which is crucial for understanding and mastering academic content. More time in class allows students to engage with the curriculum thoroughly, ask questions, and participate in discussions, leading to a deeper understanding of the material.
2. **Enhanced Academic Performance:** Students who attend school regularly are more likely to perform better academically. Consistent attendance correlates with higher grades and improved performance on standardized tests. This is because students who are present have more opportunities to learn and apply new concepts.
3. **Improved Social Skills:** School is a critical environment for developing social and emotional skills. Regular attendance allows students to build relationships with peers and teachers, fostering a sense of community and belonging. These social skills are essential for personal development and future success.
4. **Stronger Teacher-Student Relationships:** When students attend school regularly, teachers can better understand their individual needs and learning styles. This enables educators to tailor instruction and provide targeted support, enhancing the learning experience and helping students overcome academic challenges.
5. **Reduced Risk of Dropping Out:** Chronic absenteeism is a strong predictor of dropping out of school. By improving attendance rates, Silver Stage High School can help reduce dropout rates, ensuring that more students graduate and pursue further education or career opportunities.
6. **Positive School Climate:** Improved attendance contributes to a positive school climate, where students feel safe and supported. A positive environment encourages learning and motivates students to attend school regularly.

By focusing on strategies to improve attendance, such as engaging families, providing support services, and creating a welcoming school environment, Silver Stage High School can enhance student learning and foster a culture of academic success. Addressing chronic absenteeism is not only beneficial for individual students but also strengthens the entire school community.

How will I implement what I learned and how will I share this information with my colleagues? Attending the recent ESEA (Every Student Succeeds Act) conference provided me with invaluable insights into the issue of chronic attendance, which is a critical concern at Silver Stage High School. Understanding its impacts and exploring strategies to address it has become a top priority.

Key Learnings

At the conference, I learned that chronic attendance is defined as missing 10% or more of the school year, which equates to about 18 days or more. This level of absenteeism is a significant predictor of academic failure, impacting student achievement and graduation rates. The sessions highlighted the importance of early intervention and personalized support to help students overcome barriers to attendance.

Key points included:

- **Data Utilization:** Leveraging data to identify at-risk students early. This involves monitoring attendance patterns and collaborating with teachers to understand underlying issues.
- **Family Engagement:** Building strong relationships with families to address attendance barriers, such as transportation issues, health concerns, or family obligations.
- **School Culture:** Creating a welcoming school environment that supports student engagement and belonging.
- **Community Partnerships:** Collaborating with local organizations to provide resources and support for students and families.

Implementation Plan

Based on these learnings, I plan to implement the following strategies at Silver Stage High School:

1. **Establish an Attendance Task Force on MTSS Team:** Form a dedicated team of teachers, counselors, and administrators to focus on attendance issues. This team will be responsible for analyzing attendance data and developing intervention plans.
2. **Develop Early Intervention Programs:** Create programs that identify and support students showing early signs of chronic absenteeism. This might include mentoring, counseling, and tailored academic support.

3. **Enhance Family Communication:** Increase outreach efforts to engage families in open dialogues about attendance. This could involve workshops, home visits, or regular communication through newsletters and meetings.
4. **Foster a Supportive School Environment:** Implement initiatives that promote a positive school culture, such as peer mentoring programs and student recognition for improved attendance.

Sharing with Colleagues

To ensure that these strategies are successfully implemented, I will share my learnings and plans with my colleagues through:

- **Professional Development Workshops:** Organize sessions to discuss best practices and share insights from the conference.
- **Regular Staff Meetings:** Dedicate time during staff meetings to review attendance data and discuss intervention strategies.
- **Collaborative Platforms:** Utilize online platforms for continuous sharing of resources, updates, and success stories related to attendance improvement.

Conclusion

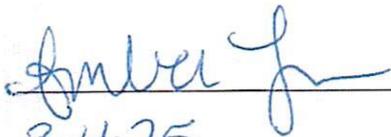
The ESEA conference has equipped me with the tools and knowledge necessary to address chronic attendance at Silver Stage High School. By implementing targeted strategies and fostering collaboration among staff and families, we can significantly improve student attendance and, consequently, student success.

Other Comments: I am deeply grateful for the opportunity to attend the ESEA (Every Student Succeeds Act) conference. This experience has been invaluable in providing insights and strategies to address the chronic attendance issues at Silver Stage High School. Here are some reflections on my gratitude:

1. **Access to Expertise:** Attending the ESEA conference allowed me to engage with experts in educational policy and practice. Their insights into evidence-based strategies for improving attendance were enlightening and have equipped me with new tools to bring back to SSHS.
2. **Networking Opportunities:** The conference provided a platform to connect with other administrators and educators facing similar challenges. Sharing experiences and solutions has been incredibly beneficial and has fostered a sense of community and shared purpose.

3. **Innovative Strategies:** I am thankful for the exposure to innovative approaches that are making a difference in schools across the country. Learning about successful attendance initiatives has inspired me to implement similar strategies at SSHS.
4. **Professional Growth:** The sessions at the conference contributed significantly to my professional development. Being able to learn from and with others dedicated to educational excellence has been motivating and empowering.
5. **Support for Our Students:** Ultimately, I am grateful for the opportunity to improve the educational experience for our students. Addressing chronic attendance is crucial for their success, and the knowledge gained at this conference will help us create a more supportive and engaging school environment.

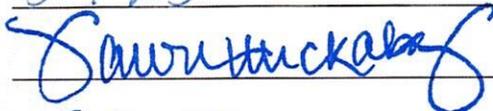
I look forward to implementing the strategies learned at the ESEA conference and am optimistic about the positive impact they will have on our students' attendance and overall school experience. Thank you to everyone who made this opportunity possible.



Site Principal/Supervisor Approval

3-4-25

Date



Deputy Superintendent Approval

3-6-25

Date

LYON COUNTY SCHOOL DISTRICT

Staff Travel Report
to
School Board of Trustees

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	Michelle Trousdale	School:	Cottonwood Elementary School
Conference:	Elementary and Secondary Education Act	Staff Assignment	Teacher Leader
Do not use acronyms	Austin, Texas	Dates Attended:	February 19-21, 2025
Location of Conference:			

General Overview: Do not use acronyms

The theme for this years' conference was "Focus on Improvement", and focused on prioritizing the continual progress towards improvement. The conference provided strategies and best practices to empower educators to reshape educational opportunities for students.

How will this impact student learning in a positive way?

Student learning will be positively impacted by providing our sites to deliberately identify areas of focus for increased student achievement. It will also remind educators that there is always room for improvement, and that our educational capacity to make improvements is invaluable to students.

*How will I implement what I learned and how will I share
this information with my colleagues?*

Reflect and prioritize:

Identify "aha" moments

Identify takeaways that can be implemented

Apply new strategies:

test new strategies and scale up

Integrate leadership ideas into planning and meetings

Share the knowledge:

Debrief summaries and PLC's

Other Comments:

Networking with colleagues from across the nation allowed me to recognize all of the amazing things that are already happening in our own district. I was proud to celebrate Lyon County School District's successes with others in the educational community.



Site Principal/Supervisor Approval

3/7/25

Date



Deputy Superintendent Approval

3-14-25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member:	<u>Will Bumgardner</u>	School:	<u>DHS</u>
Conference:	<u>Special Interest Group Computer Science Education Technical Symposium 2025</u>	Staff Assignment	<u>Attendee</u>
Location of Conference:	<u>Pittsburgh, PA</u>	Dates Attended:	<u>Feb 26 - Mar 1, 2025</u>

General Overview: Do not use acronyms

The Special Interest Group of Computer Science Education Technical Symposium (SIGCSE TS) is the annual conference of computer science educators at all levels (K-12, undergrad, graduate, and postdoc). The conference is at time for educators to now only learn about some of the new things that are coming in the world of computer science education, but also have the chance to hear from the authors of many research papers on things they have learned and new ideas to try for students.

I found this year to be more engaging for myself than last year. I think the biggest change (at least for me) was that I knew what to expect this year as opposed to last year, so I wasn't as overwhelmed with everything. As a result, I was also able to find papers and other sessions that were more geared towards myself and my classes.

How will this impact student learning in a positive way?

I think the biggest thing right now that will impact students in a positive way, at least in my classes, is having been able to sit in on the panel regarding changes to the AP Computer Science A exam. While I already knew that this was coming, to be able to sit in with not only the two directors of the exam with College Board, as well as the chief reader of the exam, was eye-opening for me. This allowed me to get a better grasp of why the changes were being made. In turn, this will allow me to better explain the changes and structure of the course and exam.

Granted, these changes are effective starting with the 2025/26 school year, so there is still some time on my end to gain a full understanding of everything. But attending this session will definitely assist me in being able to teach my students in this course.

How will I implement what I learned and how will I share

this information with my colleagues?

As mentioned above, the AP CSA changes will be implemented next school year. There is no way around this change for this course. That information can be shared with any colleagues that are looking at teaching CSA. The new Course and Exam Description (CED) is also now available on College Board's website for anyone that wishes to download and look at it.

The other big thing that could be looked at (but not for a while) came from a session entitled "Reimagining CS". With the release of the new national computer science standards coming within the next year, there has also been a look at how computer science has been taught and what can be done to not only get more students interested in taking it, but also how it relates to other computer classes (such as game design, cybersecurity, etc). One such aspect that is being investigated is to have any student that wishes to take any of these computer-based classes would first take the intro CS class. In my case, this would be Computer Science Principles. After that, then the students would branch off into the paths that they wish to pursue.

I was fortunate enough to grab an extra hard copy of the journal for this, as well as a lot of one-pagers that can be shared with anyone that is more interested in this new idea. A PDF of the journal is also available online.

Other Comments:

I am glad that I made the decision to go to this again, as I got a lot more out of the conference this year. I appreciate the board allowing me the opportunity to continue to spend time going to these conferences so that I can continue to better myself as a teacher.

Julie Bungardner
Site Principal/Supervisor Approval

3/3/25
Date

Sawon Huckaby
Deputy Superintendent Approval

3-3-25
Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member:	<u>Michael Walker</u>	School:	<u>Sutro</u>
Conference:	<u>National Elementary and Secondary Education Act conference</u>	Staff Assignment	<u>Principal</u>
Do not use acronyms			
Location of Conference:	<u>Austin, TX</u>	Dates Attended:	<u>Feb. 19-21, 2025</u>

General Overview: Do not use acronyms

The National Association of Elementary and Secondary Education Act (ESEA) State Program Administrators hosts this conference annually to provide guidance and best practices for schools and school districts when implementing federal programs like Title I, which is the largest federally funded K-12 education initiative in the country. The theme of this year's conference was "Focus on Improvement". Many of the sessions reviewed programs, policies, and practices that have been shown to have high impact on student achievement in high-poverty schools.

How will this impact student learning in a positive way?

The keynote addresses were all focused on maintaining high expectations and meeting the needs of all students. These presentations all emphasized the importance of building and maintaining positive relationships with our students and shared practices that have been used in various schools. I also attended several breakout sessions that were helpful. There were policy sessions that highlighted the requirements of Title I, Part A and our ELL programs. It is helpful to review program expectations to ensure we are compliant with requirements. Many sessions were beneficial in strengthening our MTSS systems. There was a big focus on Tier 2 interventions in the classroom, which could also be considered reteaching or personalized instruction. Much of these sessions supported what we are currently doing at Sutro Elementary School. There was a session called Rock the Boat that focused on the fact that research supports the importance of time on task at the students instructional level, in a safe place, doing meaningful work, with a teacher you respect/connect/love. This is our second year having school-wide intervention blocks in our schedule, and this research will help us strengthen these blocks. Another great session was titled Bringing Attendance Home. This session shared strategies for improving school attendance through engagement with families. The host repeated illustrated ways to turn parents into allies to improve school attendance.

How will I implement what I learned and how will I share this information with my colleagues?

I will review this information with my Continuous Improvement Planning Team. As a team we will work together to build upon and strengthen our Multi-Tiered Systems of Support, Intervention and Instructional blocks, and school culture. Our teachers and students are working so hard this year, and it is important that we provide the resources and support needed for them to be successful.

Other Comments:

This was a helpful conference. Thank you for the professional learning opportunity.

M. Walker

Site Principal/Supervisor Approval

Sawon Huckaby

Deputy Superintendent Approval

2/26/2025

Date

2/27/25

Date

LYON COUNTY SCHOOL DISTRICT

Staff Travel Report
to
School Board of Trustees

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member: Whitehead, Patrick School: FHS
Conference: National ESEA Conference Staff Assignment: Teacher/TL
Do not use acronyms
Location of Conference: Austin TX Dates Attended: 2/19-2/21/25

General Overview: Do not use acronyms

The annual ESEA Conference focuses on continual improvement for schools and districts regarding the Title I. The conference offers break-out sessions throughout each day of the conference focusing on a variety of topics such as "Increasing Student Attendance", "Emphasizing Literacy for All Learners", and "Legal Updates from the Department of Education". Attendees to the conference are charged with attending focused sessions on the specific problems their school and district face and gain insight, resources, and contacts to address these issues. In addition, the ESEA Conference focuses on inspiring educators to continue pushing on through a federal and state system that is constantly changing and adapting to unique situations within IDEA (Individuals with Disabilities Education Act) to ensure that ALL students receive the highest level of FAPE (Free and Public Education).

How will this impact student learning in a positive way?

While in attendance, I participated in the following breakout sessions:

1. Accountability to School Improvement: This session was put on by the New Hampshire Department of Education and provided a different foundation to build school improvement on. As a member of our School Improvement Team I found their framework to simple and very useful for not only creating a school improvement plan, but implementing it as well.
2. Tier Two is for You: This session focuses on the continued development of our Tier 2 systems of instruction and schoolwide behavior. This session provided different ways to design and implement Tier 2 practices school wide, including academic, behavioral, and logistical practices as well.
3. Cultivate a School-Wide Culture of Attendance: This topic was MAJOR THEME throughout the conference and provided school-level and district-level practices to build better attendance expectations and results.
4. Leveraging Evidence-Based Practices to Promote School Improvement: Similar to "Accountability to School Improvement" this session focused more on the "ground-level" work of a school to not only build an improvement plan but follow it to meet the goals of the plan.
5. Don't Call Me Delinquent-Help me navigate my trauma: This session was taught by two social workers from South Carolina who operate an adolescent mental health program called "Hope Academy". This session dove deeply into the causes of trauma and the impact trauma has on students and adults.
6. Leading with Culture: Creating Schools' All Students Want to Attend: This was an excellent session that discussed how schools can alter, adapt, and train its adults to be "climate and culture" monitors and be the first responders when a school's culture is starting to move away from its planned intentions

Rev. 7/2023

How will I implement what I learned and how will I share this information with my colleagues?

I chose to deeply examine how to establish, monitor, and adjust school-wide climate and culture for both the adults and students in a school. After 19 years of teaching in Lyon County, I have seen a significant change in adults and students regarding climate and culture. I have seen expectations lowered by staff and students utilizing more and more excuses to get out of being held academically and behaviorally accountable. I believe that a significant push for lowered standards has been the natural consequence of public mistrust of schools and teachers for the past 9 years. Regardless of the successes adults and students are making, the public is only shown the negative attributes of the schools. This leads to social, economic, and even political pressure on staff and THIS naturally passes down to students.

I want to make it my mission as a Teacher Leader and member of the FHS School Improvement team to contribute to dynamic changes in the FHS climate and culture. I want FHS to be the BEST school in the district and state so that my THREE children that will graduate from our school receive the highest level of skills to make it in our quickly diversifying global economy. This task will not be easy, but through toolkits and resources that I've picked up from the ESEA Conference, I feel more confident than ever that this change will happen!

Other Comments:

Thank you for supporting my attendance at this conference. It was a great use of our professional development time and money!

Site Principal/Supervisor Approval

3.12.25

Date

Deputy Superintendent Approval

3/12/25

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & **TYPE** the following information.

Staff Member:	<u>Brianna Wickware</u>	School:	<u>EVES</u>
Conference:	<u>Elementary and Secondary Education Act (ESEA) Conference</u>	Staff Assignment	<u>EL Teacher/Teacher Leader</u>
Do not use acronyms			
Location of Conference:	<u>Austin, Texas</u>	Dates Attended:	<u>02/18/2025-02/22/2025</u>

General Overview: Do not use acronyms

The Elementary and Secondary Education Act (ESEA) Conference equips educators with the knowledge, strategies, and resources needed to assess and strengthen their school's culture and climate. Through expert-led sessions, collaborative discussions, and hands-on workshops, participants explore evidence-based practices that foster inclusive, equitable, and supportive learning environments. The conference also provides insights into leveraging federally funded programs—such as Title I, Title II, and Title III—to address the diverse academic, social-emotional, and behavioral needs of students. By connecting educators with policy experts, district leaders, and peers, the ESEA Conference empowers schools to implement sustainable improvements that drive student success.

How will this impact student learning in a positive way?

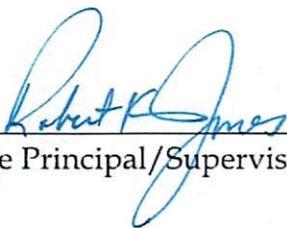
With effective leadership practices, building principals can strengthen school systems, programs, and policies by integrating the latest research and insights shared by workshop presenters and keynote speakers. These evidence-based strategies support the development and implementation of key initiatives, including Multi-Tiered Systems of Support (MTSS) and English language development programs, ensuring that schools are equipped to meet the diverse needs of all students.

How will I implement what I learned and how will I share this information with my colleagues?

After two years of facilitating the development of a strong Multi-Tiered System of Supports (MTSS), I am committed to helping administrators and staff recognize the importance of sustaining a systems-based approach to break down silos in education. As an English Language teacher, I will utilize data-driven documentation to ensure the accurate identification of English learners and strategically integrate this information within our Request for Assistance matrix, promoting more targeted and effective support for student success.

Other Comments:

I am grateful for the opportunity to attend this conference, as it allows me to refine and enhance the systems I currently implement and advocate for in my workplace. I hope that more building principals and district administrators can participate in the future, as their involvement would further strengthen our schools and support meaningful, district-wide improvements.



Site Principal/Supervisor Approval

3/3/25

Date



Deputy Superintendent Approval

3/3/25

Date

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Sydney Botts

SCHOOL Fernley High School

NAME OF CONFERENCE: (Do Not Use Acronyms) CASE Animal Science Curriculum Training

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Bozeman, MT

DATE OF DEPARTURE: July 6th, 2025

DATE OF RETURN: July 11th, 2025

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

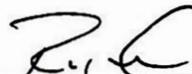
The CASE (Curriculum for Agricultural Science Education) curriculum has significantly enhanced the interactivity and quality of both scientific and agricultural education in my AFNR class. Through this program, students engage in hands-on lab activities that align directly with required standards, fostering a deeper understanding of key concepts.

The upcoming CASE Animal Science curriculum training will provide specialized professional development that will allow me to implement this highly regarded curriculum in my animal science courses next year. Based on discussions with colleagues who have utilized CASE, the Animal Science curriculum is among the best available, offering structured, inquiry-based learning experiences that engage students in real-world applications of animal science principles.

Attending this training will positively impact the classroom climate and culture by equipping me with innovative instructional strategies that enhance student engagement and comprehension. The hands-on, inquiry-driven approach of CASE fosters a collaborative and interactive learning environment, promoting critical thinking, problem-solving, and teamwork among students. Additionally, implementing this curriculum will ensure that students receive high-quality, standards-based instruction that prepares them for further education and careers in agriculture and related fields.

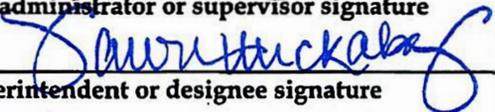
By attending this training, I will bring back valuable resources and knowledge to improve student learning, support a positive and engaging classroom atmosphere, and contribute to the overall academic success of our agricultural science program.

TRAVEL APPROVED: Date 2.28.25



Site administrator or supervisor signature

TRAVEL APPROVED: Date 3/12/25



Superintendent or designee signature

District Office Use Only

Received by District Office Date: 3/12/25

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Perkins Local

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.631.0000.300.2213.580.10000.00.000 Registration Fees: Attendees <u>1</u> x <u>2450</u> Reg. fee \$	2450	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.631.0000.300.2213.580.10000.00.000 Travel By: <u>Air</u> \$	546.36	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
BUDGET# 280.631.0000.300.2213.580.10000.00.000 Lodging: Room rate \$ <u>100</u> x <u>5</u> nights \$	500	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
Meals: Breakfast \$ <u>16</u> x <u>6</u> days \$	96	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>19</u> x <u>2</u> days \$	38	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>28</u> x <u>6</u> days \$	168	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>6</u> days \$	30	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u>0</u> x \$ /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 3828.36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: **July 7-11th, 2025**

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): **CASE Animal Science Curriculum Training**

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: **July 6th @ 6:35AM**

Date & Time you wish to RETURN: **July 11th @ 6:35PM**

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : **110**

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

Sydney Botts

Name, Address, Phone number of
lodging establishment:

Montana State University Yellowstone Hall 200 Yellowstone Hall, Bozeman, MT 59715

DEADLINE DATE : _____

Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

JUL 8 - 11
✈ RNO → BZN

Trip & Price Details

✈ Price Payment Confirmation

✈ Flight [Modify](#)

✈ Sun 7/6	# 1220 / 508	RNO → BZN	7 hr 5 min	1 stop ✈	<u>Wanna Get Away Plus</u>	Base fare 1 Passenger(s)	\$461.73	
	6:35 AM	2:40 PM			Only 3 left!	Taxes and fees	\$84.63	91
✈ Fri 7/11	# 1998 / 3398	BZN → RNO	5 hr 5 min	1 stop ✈	<u>Wanna Get Away Plus</u>	Flight total	\$546.36	
	6:35 PM	10:40 PM			Only 1 left!	or from \$54/mo* with flexpay Learn more		

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- For more information regarding Cash + Points, visit [Southwest.com/rrterms](https://www.southwest.com/rrterms)



An official website of the United States government



U.S. General Services Administration

FY 2025 per diem rates for Montana

Change fiscal year: or

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#) .

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Big Sky / West Yellowstone/Gardiner	Gallatin/Park	\$176	\$176	\$176	\$176	\$176	\$176	\$176	\$176	\$310	\$310	\$310	\$310
Helena	Lewis and Clark	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132
Kalispell/Whitefish	Flathead	\$124	\$124	\$124	\$124	\$124	\$124	\$124	\$124	\$124	\$232	\$232	\$232
Missoula	Missoula	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$195	\$195	\$195	\$195

[Glossary](#)

Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Big Sky / West Yellowstone/Gardiner	Gallatin/Park	\$80	\$20	\$22	\$33	\$5	\$60.00
Helena	Lewis and Clark	\$74	\$18	\$20	\$31	\$5	\$55.50
Kalispell/Whitefish	Flathead	\$80	\$20	\$22	\$33	\$5	\$60.00
Missoula	Missoula	\$74	\$18	\$20	\$31	\$5	\$55.50

93

Additional per diem topics

Need more information?

Related topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Per diem highlights](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

Last reviewed: 2023-12-23

Get Certified

Catch ASA in Montana!



Montana State University



Principles of Agricultural Science - Animal (ASA)

Host Contact Information

RESOURCES

Ready to register for this Institute? Here are a few helpful resources.

[Registration Link](#)

[NCAE W9](#)

Deadlines

Event registration closes May 1, 2025

CANCELLATION POLICY

CASE encourages participants to register early and pay with a credit card to secure their spot in the CASE

Dustin Perry: dustin.perry@montana.edu

Institute. Participants registering for a CASE Institute agree to the following cancellation policy: **[Print and view the CASE Cancellation Policy Here.](#)**

Event Details - 5-day Institute

Virtual Orientation: Sunday, June 29th @ 6:00 MST

Event Start Date: 07/07/25

Event End Date: 07/11/25

Questions?

CASE Institute Host

Dustin Perry

dustin.perry@montana.edu

CASE Institute Location

Plant Biosciences Building

110 Plant BioScience Building,
Bozeman, MT 59717

95

Registration & Payment

Regular Registration Price: \$2,450

[Register through the MyCASE portal.](#)

Make all checks payable to the [National Council for Agricultural Education.](#)

Mail to: National Council for Agricultural Education, c/o
Melissa Rekeweg, P.O. Box 78124, Indianapolis, IN 46278-0124

[View NCAE vendor setup forms here.](#)

Participant Lodging & Meals

Effective January 1, 2025, lodging and meal costs are no longer included in registration costs. Host accommodations are optional and payable to the third-party vendor, as detailed below.

Lodging Location: Yellowstone Hall

200 Yellowstone Hall, Bozeman, MT 59715

Lodging Price: \$100/night

Room and Board Package Link: TBD

Description: Single occupancy dorm from July 6-11.

Lunch & Dinner: During the in-person component, participants receive daily lunches and one evening meal from the host.

Travel: Not included with registration.

Miscellaneous Details

College Credit

Yes! Contact the host for more information.

***Transportation will not be provided to participants who do not stay in dorms.**

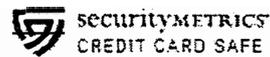
Recommended Airport

Bozeman Yellowstone International Airport (BZN)

CASE is an initiative of the National Council for Agricultural Education (The Council).



A national partnership
for excellence in agriculture
and education.



**LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST**

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Pre-K Coach, Pre-K Teachers & ECE Teachers (Total of 15 Attendess)

SCHOOL Lyon County School District

NAME OF CONFERENCE: Nevada Association for the Education of Young Children 2025 State Conference
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Las Vegas, NV 89109

DATE OF DEPARTURE: Thursday, April 24, 2025

DATE OF RETURN: Saturday, April 26, 2025

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan
Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The Nevada Association for the Education of Young Children Conference in Las Vegas, Nevada, is a premier annual gathering for early childhood education professionals, educators, administrators, and researchers. This comprehensive event offers an immersive environment designed to foster professional growth, share innovative practices, and encourage collaborative learning among practitioners from across the nation.

The conference features a robust schedule of keynote presentations, interactive workshops, breakout sessions, and panel discussions. These sessions are led by renowned experts and thought leaders in early childhood education, who share insights on the latest research, policy updates, and emerging trends in the field. Attendees are provided with valuable strategies to enhance curriculum development, classroom management, and inclusive practices, ensuring that every educator leaves with actionable tools to improve learning outcomes for young children.

Attending this conference will provide effective ideas for building skills as everyday literacy instruction, sharing a wealth of ideas and inspiration

TRAVEL APPROVED: Date 3/14/2025

Rachel Stewart
Site administrator or supervisor signature

TRAVEL APPROVED: Date 3/14/25

Sandra Huckaby
Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 3/14/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: ECILP #1

BUDGET#	240.289.0000.000.2213.330.10000.00.000	Total	District Office	Grant	School Site	Other
Registration Fees:	Attendees 15 x \$300.00 Reg. fee	\$4,500.00		✓		

BUDGET#	240.289.0000.000.2213.580.10000.00.000	Total	District Office	Grant	School Site	Other
Travel By:	Air- Southwest	\$4,604.40		✓		
<small>(Air, district car, private car for personal convenience, etc.)</small>						

BUDGET#	240.289.0000.000.2213.580.10000.00.000	Total	District Office	Grant	School Site	Other
Lodging:	Room rate \$159*8 x 2 nights	\$2,544.00		✓		

(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals:	Breakfast	\$ 0.00 x 3	days	\$ 0.00		✓		
	Lunch	\$ 0.00 x 3	days	\$ 0.00		✓		
	Dinner	\$ 36 x 15 x 3	days	\$ 1,620.00		✓		
	Incidental	\$ 5 x 15 x 3	days	\$ 225.00		✓		
Substitutes:	# of Days	14 x 1	x \$180 /day	\$2,520.00		✓		

Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$							
Other Miscellaneous expenses: (attach explanation)	\$							
TOTAL EXPENSES	\$			16,013.40				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	Thursday, April 24, 2025- Saturday, April 26, 2025
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Tuscany Suites & Casino 255 East Flamingo Road Las Vegas, NV 89169

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	Thursday, April 24, 2025 @ 6:05 AM
Date & Time you wish to RETURN:	Saturday, April 26, 2025 @ 7:50 PM
List any special notes here:	

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : <u>\$126.00</u>	All travelers agree to share lodging as appropriate?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Will be determined @ Booking	
Name, Address, Phone number of lodging establishment:	Tuscany Suites & Casino 255 East Flamingo Road Las Vegas, NV 89169	

DEADLINE DATE: March 22, 2025 **Code Information:** NevAEYC Conference Group Rate

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

Attendees:

Pre-K Coach: Terra Blackorby

The PreK teachers would be: ECE Teacher:

Alicia DeYoung CES Lucella Glazier

Erin Baerwaldt FES Lindsay Parsons

Amanda Fellows EVES Alejandra Ortiz

Natascha Haugen DES Lori Rittenhouse

J'Nae Payne-Castro RES Sue Berrington

Elizabeth Jones SES

Jennifer Turner SSES

Brianna Wass SSES

Daylene Foli YES

evAEYC State Conference

Planting SEEDS

for Tomorrow's Educators
Annual NevAEYC 2025 State Conference



April 24 - 26, 2025
Tuscany Suites & Casino, Las Vegas, Nevada

Have Conference Questions? Send an email to: nevaeycconference@gmail.com (<mailto:nevaeycconference@gmail.com>)

[Registration](#) – [Schedule](#) – [Fees](#) – [CEU Information](#) –

https://res.windsurfercrs.com/ibe/index.aspx?propertyID=16539&_ga=22sXAq.AA.AA.AA.AA.7lqqBt9MQCOB6CK4S-dsQw..0 – [Exhibitor Information](#)

CONFERENCE REGISTRATION

To register for the Annual NevAEYC 2025 State Conference, please visit <https://app.asforms.net/api/as/0vzdq5> (<https://app.asforms.net/api/as/0vzdq5>) or scan the QR code below:



CONFERENCE SCHEDULE

Thursday (DEC Day), April 24

8 AM to 8 AM – Check-in, Registration, Continental Breakfast

8 AM to 10:30 AM – Doak and Sandi Wachtel, Keynote Speakers

10:45 AM to 12:00 PM – Crafty Dance with Ms. Jenny™

12:00 PM to 1:00 PM – Lunch (Tex Mex Buffet)

1:30 PM to 3:30 PM – Afternoon Session 1: Jenna Weglarz-Ward, Ph.D.

3:45 PM to 4:30 PM – Afternoon Session 2: Ruxandra Draia, B.S. Shelae Hubbard, M.Ed., Soleil Perez, B.S.

Friday, April 25

8 AM to 8 AM – registration, continental breakfast, vendors

8 AM to 8:10 AM – Welcome

9:00 AM to 9:40 AM – Teresa Byington Ph.D. Keynote Speaker

9:45 AM to 11:30 – Session 1

11:30 AM to 1:00 PM – Lunch (buffet)

1:30 PM to 2:30 PM – Session 2

2:30 PM to 4:20 PM – Session 3

Saturday, April 26

8 AM to 8:30 AM – buffet breakfast

9:00 AM to 10 AM – Session 5

10:20 AM to 11:50 – Session 6

11:50 AM to 1 PM – Lunch (plated)

1:30 PM to 2:30 PM – Session 7

2:30 PM to 4:20 PM – Michael Maxwell Ed.D. and Carl Esteban Closing Keynote

CONFERENCE COST AND PAYMENT INFORMATION

Registration (Division of Early Childhood) on Thursday, April 24

Member Registration: \$150.00

Non-member Registration: \$190.00

Registration on Friday, April 25 and Saturday, April 26

Member – One Day (Early Bird): \$150.00

Member – Both Days (Early Bird): \$225.00

Non-member – One Day (Early Bird): \$225.00

Non-member – Both Days (Early Bird) \$300.00

Early Bird Rates are available until 3/21/2025, at which point ticket prices for Friday and Saturday will increase by \$75.00. The deadline for registration is 4/18/2025.

If you are not an active member of NAEYC, visit [naeyc.org/get-involved/membership/join](https://www.naeyc.org/get-involved/membership/join) (<https://www.naeyc.org/get-involved/membership/join>) to register so that you can purchase tickets at our member rate!

CONFERENCE SCHOLARSHIP

The Nevada Department of Education Office of Early Learning and Development has provided funding for scholarships to attend the conference through the Preschool Development Grant. Click the link to apply: [Scholarship Application \(https://docs.google.com/forms/d/e/1FAIpQLSdt48Lh-WEvjPaAQI-3wQLnJQBB9fPTmeW53zB9BFc6FSw/viewform?usp=dialog\)](https://docs.google.com/forms/d/e/1FAIpQLSdt48Lh-WEvjPaAQI-3wQLnJQBB9fPTmeW53zB9BFc6FSw/viewform?usp=dialog)

PROFESSIONAL DEVELOPMENT HOURS & CONTINUING EDUCATION UNITS

Nevada Registry Approved Training Hours: Up to 19.5 training hours

Nevada Department of Education Credits: Participants will receive certificates of attendance. For participants needing credits through the Nevada Department of Education, you must submit a copy of your Nevada Registry transcript identifying the professional development completed towards fulfilling required training credits.

ACCOMMODATIONS

Host Hotel:

Tuscany Suites & Casino
East Flamingo Road
Las Vegas, NV 89169

Tuscany Suites & Casino is our host hotel for the Annual NevAEYC 2025 State Conference. To secure a room at the group rate, please call 877-887-2261 and ask for the **NevAEYC Conference Group Rate**. The following group rates are valid through March 22, 2025:

3/2025: \$79.00

4/2025: \$79.00

5/2025: \$239.00

6/2025: \$239.00

Partner Hotel:

Horseshoe Las Vegas Hotel & Casino
3655 S Las Vegas Blvd
Las Vegas, NV 89109

Horseshoe Hotel & Casino is our partner hotel for the Annual NevAEYC 2025 State Conference. To secure a room at the group rate, please visit <https://book.passkey.com/go/SBNEV5> (<https://book.passkey.com/go/SBNEV5>) or call 1-800-CAESARS (223-7277) and ask for SBNEV5 or NevAEYC State Conference. The following group rates are valid through April 3, 2025:

4/2025: \$89.00

5/2025: \$209.00

SPONSOR & EXHIBITOR INFORMATION

If you are interested in becoming a sponsor and/or exhibitor for the Annual NevAEYC 2025 State Conference, please email Justice Forest at justice@nevaeyc.org or call 772-366-0680. To register as a vendor, please visit <https://app.asforms.net/api/as/d96w4k> (<https://app.asforms.net/api/as/d96w4k>) or scan the QR code below:



[BLOG AT WORDPRESS.COM](https://www.wordpress.com)

Trip & Price Details

Price Passengers Payment Confirmation

✈️ Flight [Modify](#)

✈️ Thu 4/24	# 813 RNO 6:05 AM	→ LAS 7:25 AM	1 hr 20 min	Nonstop	Wanna Get Away
✈️ Sat 4/26	# 3145 LAS 7:50 PM	→ RNO 9:15 PM	1 hr 25 min	Nonstop	Wanna Get Away

Base fare 1 Passenger(s)	\$257.08
Taxes and fees	\$49.88
Flight total	\$306.96
	or from \$31/mo* with flexpay Learn more

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](https://southwest.com/rterms)

✈️ Flight Extras

Upgrade to Anytime

Prices shown per passenger, per one-way.

- ✓ Refundable fare*
- ✓ Priority and Express Lanes⁸
- ✓ 10 Rapid Rewards points per dollar per qualifying flight*

*Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$50

Upgrade returning trip for \$50

Upgrade both for \$100

Apply upgrade

BAG FEE*	\$0.00
SUBTOTAL	\$257.08
TAXES & FEES	\$49.88
TRIP TOTAL	\$306.96

[Show price breakdown](#)



Get a \$200.00 statement credit¹
and 10,000 Rapid Rewards® points.²

¹ After first purchase. ² After you spend \$500 in first three months.

105 [Apply now >](#)

YOU PAY TODAY	\$306.96
CREDIT ON YOUR STATEMENT	-\$200.00
TOTAL AFTER STATEMENT CREDIT	\$106.96

Y 2025 per diem rates for Nevada

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Primm Village / Reno / Sparks	Washoe	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$184	\$184	\$138
Las Vegas	Clark	\$126	\$126	\$126	\$159	\$159	\$159	\$126	\$126	\$126	\$126	\$126	\$126

Y 2025 per diem rates for Nevada

Standards and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Carlin Village / Reno / Sparks	Washoe	\$80	\$20	\$22	\$33	\$5	\$60.00
Las Vegas	Clark	\$86	\$22	\$23	\$36	\$5	\$64.50

Information Technology
Service Ticket Report
02/01/2025 - 02/28/2025

Created 02/01/25 - 02/28/25

Ticket Type		DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium		10	3	1	0	1	3	1	2	2	0	1	4	5	3	1	3	1	1	1	0	0	3	0	2	48
Normal		29	4	5	2	0	22	32	53	48	0	5	12	79	26	30	19	87	27	41	40	8	38	28	53	688
Project		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total		39	7	6	2	1	25	33	55	50	0	6	16	84	29	31	22	88	28	42	40	8	41	28	55	736

Closed 02/01/25 - 02/28/25

Ticket Type		DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Closed	12	3	1	0	0	3	1	3	2	0	2	4	5	2	1	4	2	1	1	0	0	2	0	2	51
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	12	3	1	0	0	3	1	3	2	0	2	4	5	2	1	4	2	1	1	0	0	3	0	2	52
Normal	Closed	38	6	6	1	0	35	19	44	51	0	8	14	151	63	33	19	137	26	41	44	16	40	33	66	55
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	2	2	0	0	1	0	0	1	0	3	1	0	0	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	38	6	6	1	0	35	19	44	51	0	8	14	153	65	33	19	138	26	41	45	16	43	67	55	923
Project	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	Closed	50	9	7	1	0	38	20	47	53	0	10	18	156	65	34	23	139	27	42	44	16	42	66	57	964
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	2	2	0	0	1	0	0	1	0	4	1	0	11	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	50	9	7	1	0	38	20	47	53	0	10	18	158	67	34	23	140	27	42	45	16	46	67	57	975

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Closed by Site/District Tech

Technician Type		DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Site Tech		0	0	0	0	0	1	3	7	0	0	0	0	5	1	0	7	0	0	2	2	1	5	7	2	43
I. T. Tech		23	9	7	1	0	34	15	37	50	0	8	17	137	62	32	15	124	24	32	37	15	34	41	46	800
Oasis Support		27	0	0	0	0	2	2	3	3	0	1	0	3	2	2	1	4	2	2	4	0	1	0	1	60

Information Technology
 Service Ticket Report
 02/01/2025 - 02/28/2025

Open as of 02/28/25

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	2
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	2
Normal	Open	17	2	0	0	0	34	15	19	28	0	15	35	43	36	3	7	215	0	4	1	25	18	34	78	629
	Pending	1	0	0	0	0	1	0	5	1	0	1	3	5	3	1	1	2	1	1	0	0	0	0	1	27
	On Hold	3	0	0	0	0	2	22	12	63	0	6	3	40	34	34	33	68	3	0	2	2	0	1	3	331
	Total	21	2	0	0	0	37	37	36	92	0	22	41	88	73	38	41	285	4	5	3	27	18	35	82	987
Project	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	Total	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Total	Open	17	0	0	0	0	34	15	19	28	0	15	35	43	37	3	7	215	0	4	1	26	18	34	78	629
	Pending	1	0	0	0	0	1	0	5	0	0	1	3	5	3	1	1	2	1	1	0	0	0	0	1	26
	On Hold	4	0	0	0	0	2	22	12	63	0	6	3	40	34	34	33	68	3	0	2	2	0	1	3	332
	Total	22	2	0	0	0	37	37	36	92	0	22	41	88	74	38	41	285	4	5	3	28	18	35	82	990

Yearly Closed Comparison	DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
2025	95	27	13	4	0	64	53	75	83	0	27	29	143	58	50	31	147	55	72	89	15	85	101	81	1397
2024	75	12	6	2	0	41	63	46	99	1	33	24	179	54	47	21	166	46	97	75	26	42	88	34	1277
2023	55	15	6	3	0	52	42	64	104	0	35	31	170	82	69	38	442	29	66	58	18	41	49	78	1547
2022	61	1	3	0	0	47	33	56	73	1	36	45	151	55	52	61	232	48	58	50	30	39	51	63	1246

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1303 Voucher Date: 02/06/2025 Prepared By: _____

Printed: 03/18/2025 12:58:40 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$123,241.54 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$60,958.68
240	State Grants	\$435.92
280	Federal Funds	\$22,700.46
290	Food Service Funds	\$21,218.60
310	Residential Construction Tax	\$17,927.88
		<hr/> <hr/>
		\$123,241.54

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1303

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
ADVANCED CLASSROOM TECH	102814	280.633.0000.100.1000.652.10303.10.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$12,400.00
			Vendor Total:	\$12,400.00
AIR FILTER SALES AND SERVICE	98789	100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$2,184.00
			Vendor Total:	\$2,184.00
AMAZON BUSINESS		100.101.0000.000.2310.610.10000.00.00 0	General Supplies	\$55.08
		100.101.0000.000.2320.610.10000.00.00 0	General Supplies	\$291.82
		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$1,085.78
		100.122.0000.000.2410.610.10202.10.00 0	General Supplies	\$25.28
		100.122.0000.100.1000.612.10202.10.00 0	Inventoried Supplies/Equipment <\$5000	\$1,150.32
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$168.57
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$15.98
		100.126.0000.100.1000.616.10206.10.00 0	Teacher Supplies	\$68.21
		100.126.0000.100.1000.640.10206.10.00 0	Books and Periodicals	\$401.85
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$348.92
		100.128.0000.000.2130.610.10211.10.00 0	General Supplies	\$32.52
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$474.58
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$103.09

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1303

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.128.0000.100.1000.616.10211.10.00 0	Teacher Supplies	\$203.70
		100.129.0000.000.2120.610.10209.10.00 0	General Supplies	\$12.50
		100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$308.29
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$179.88
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$243.63
		100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$308.93
		100.132.0000.100.1000.610.10302.20.00 0	General Supplies	\$443.53
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$119.75
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$29.95
		100.136.0000.100.1000.610.10208.31.00 0	General Supplies	\$149.95
		100.161.0000.000.2220.640.10601.32.00 0	Books and Periodicals	\$567.84
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$361.57
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$699.66
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$562.92
		100.161.0000.100.1000.616.10601.32.00 0	Teacher Supplies	\$2,943.05
		100.161.0000.384.1000.610.10601.32.00 0	General Supplies	\$135.98
		100.161.0000.920.1000.610.10601.32.00 0	General Supplies	\$259.99
		100.162.0000.000.2410.610.10602.50.00 0	General Supplies	\$491.70
		100.162.0000.000.2410.650.10602.50.00 0	Supplies-Information Technology-related	\$59.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1303

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.162.0000.000.2620.610.10602.50.00 0	General Supplies	\$17.91
		100.162.0000.100.1000.616.10602.50.00 0	Teacher Supplies	\$365.05
		100.162.0000.103.1000.610.10602.50.00 0	General Supplies	\$146.22
		100.163.0000.000.2575.610.10603.32.00 0	General Supplies	\$140.12
		100.163.0000.000.2620.610.10603.32.00 0	General Supplies	\$99.60
		100.163.0000.100.1000.616.10603.32.00 0	Teacher Supplies	\$172.12
		100.163.0000.193.1000.610.10603.32.00 0	General Supplies	\$170.87
		100.165.0000.000.2410.610.10605.32.00 0	General Supplies	\$39.70
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$527.29
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$75.96
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$1,006.88
		240.290.0000.100.1000.610.10000.10.00 0	General Supplies	\$435.92
		280.633.0000.000.2100.610.10202.10.00 0	General Supplies	\$51.96
		280.633.0000.000.2100.610.10206.10.00 0	General Supplies	\$708.79
		280.633.0000.000.2100.610.10209.10.00 0	General Supplies	\$610.75
		280.633.0000.000.2100.610.10211.10.00 0	General Supplies	\$1,829.44
		280.633.0000.000.2100.610.10302.20.00 0	General Supplies	\$1,038.23
		280.633.0000.000.3300.610.10202.10.00 0	General Supplies	\$289.13
		280.650.0000.100.1000.610.10902.32.00 0	General Supplies	\$2,229.32

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1303

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.688.0000.000.2100.610.10000.00.00 0	General Supplies	\$2,023.40
		280.709.0000.000.2213.610.10000.00.00 0	General Supplies	\$161.99
		280.709.0000.000.2213.640.10000.00.00 0	Books and Periodicals	\$1,357.45
			Vendor Total:	\$25,801.92
BRADY INDUSTRIES		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$513.36
		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$1,404.03
			Vendor Total:	\$1,917.39
BSN SPORTS		310.031.0000.000.4600.612.10602.50.00 0	Inventoried Supplies/Equipment <\$5000	\$11,788.18
			Vendor Total:	\$11,788.18
CMC TIRE		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$254.96
		100.170.0000.000.2730.611.10000.00.00 0	Tires/Flooring	\$641.94
			Vendor Total:	\$896.90
DECKER, INC.	5403	100.162.0000.000.2620.610.10602.50.00 0	General Supplies	\$912.70
		310.031.0000.000.4600.612.10602.50.00 0	Inventoried Supplies/Equipment <\$5000	\$6,139.70
			Vendor Total:	\$7,052.40
FLYERS ENERGY, LLC	102216	100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$3,845.04
			Vendor Total:	\$3,845.04
FRONTIER				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1303

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.122.0000.000.2410.533.10202.10.00 0	Telephone – Land Line phone services	\$154.36
		100.162.0000.000.2410.533.10602.50.00 0	Telephone – Land Line phone services	\$175.76
			Vendor Total:	<u>\$330.12</u>
INLAND SUPPLY CO., INC.	10000			
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$827.26
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$4,473.97
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$121.78
		100.165.0000.000.2620.612.10605.32.00 0	Inventoried Supplies/Equipment <\$5000	\$2,871.11
			Vendor Total:	<u>\$8,294.12</u>
JIM MENESINI PETROLEUM				
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$13,959.90
			Vendor Total:	<u>\$13,959.90</u>
N N B O A, INC.	98794			
		100.101.0000.920.1000.340.10602.50.00 0	Other Professional Services	\$2,171.20
		100.101.0000.920.1000.340.10603.32.00 0	Other Professional Services	\$2,171.21
		100.101.0000.920.1000.340.10604.32.00 0	Other Professional Services	\$2,171.21
		100.101.0000.920.1000.340.10605.32.00 0	Other Professional Services	\$2,171.21
			Vendor Total:	<u>\$8,684.83</u>
NEVADA DEPARTMENT OF AGRICULTURE	14535			
		290.180.0000.000.3100.630.10000.00.00 0	Food	\$21,218.60
			Vendor Total:	<u>\$21,218.60</u>
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1303

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$2,430.80
			Vendor Total:	\$2,430.80
SILVER STATE INTERNATIONAL				
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,016.44
			Vendor Total:	\$1,016.44
TAHOE SUPPLY CO.	11238			
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$162.00
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$391.61
			Vendor Total:	\$553.61
TYLER TECHNOLOGIES, INC.	103232			
		100.102.0000.000.2570.651.10000.00.00 0	Supplies – Technology – Software	\$45.00
			Vendor Total:	\$45.00
ULINE	102057			
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$142.50
			Vendor Total:	\$142.50
WESTERN NEVADA SUPPLY	22580			
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$367.80
			Vendor Total:	\$367.80
WILLIAM V. MACGILL & CO.	22793			
		100.126.0000.000.2130.610.10206.10.00 0	General Supplies	\$311.99
			Vendor Total:	\$311.99
			Grand Total:	\$123,241.54

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1304 Voucher Date: 02/06/2025 Prepared By: _____

Printed: 02/06/2025 11:27:24 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$26,420.85 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$25,045.63
230	Adult Education	\$384.09
250	Special Education	\$91.13
280	Federal Funds	\$900.00
		<hr/> <hr/>
		\$26,420.85

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1304

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T LONG DISTANCE	18214	100.101.0000.000.2510.533.10000.00.00	Telephone – Land Line phone services Check #: 3305	\$154.28
		100.108.0000.000.2620.533.10000.00.00	Telephone – Land Line phone services Check #: 3305	\$7.78
		100.121.0000.000.2410.533.10201.10.00	Telephone – Land Line phone services Check #: 3305	\$1.51
		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services Check #: 3305	\$7.86
		100.123.0000.000.2410.533.10203.10.00	Telephone – Land Line phone services Check #: 3305	\$0.60
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services Check #: 3305	\$0.79
		100.126.0000.000.2410.533.10206.10.00	Telephone – Land Line phone services Check #: 3305	\$0.54 118
		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services Check #: 3305	\$0.93
		100.128.0000.000.2410.533.10211.10.00	Telephone – Land Line phone services Check #: 3305	\$0.72
		100.129.0000.000.2410.533.10209.10.00	Telephone – Land Line phone services Check #: 3305	\$0.46
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services Check #: 3305	\$7.00
		100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services Check #: 3305	\$1.53
		100.134.0000.000.2410.533.10304.20.00	Telephone – Land Line phone services Check #: 3305	\$0.86
		100.135.0000.000.2410.533.10305.31.00	Telephone – Land Line phone services Check #: 3305	\$0.70
		100.161.0000.000.2410.533.10601.32.00	Telephone – Land Line phone services Check #: 3305	\$0.77
		100.162.0000.000.2410.533.10602.50.00	Telephone – Land Line phone services Check #: 3305	\$3.18

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1304

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.163.0000.000.2410.533.10603.32.00	Telephone – Land Line phone services Check #: 3305	\$11.68
		100.164.0000.000.2410.533.10604.32.00	Telephone – Land Line phone services Check #: 3305	\$1.38
		100.165.0000.000.2410.533.10605.32.00	Telephone – Land Line phone services Check #: 3305	\$1.22
		100.170.0000.000.2710.533.10000.00.00	Telephone – Land Line phone services Check #: 3305	\$0.52
		230.231.0000.610.2500.533.10000.00.00	Telephone – Land Line phone services Check #: 3305	\$1.45
			Vendor Total:	\$205.76
A T & T MONTHLY STATEMENT	99712			
		100.101.0000.000.2670.533.10210.10.00	Telephone – Land Line phone services Check #: 3306	\$217.17
		100.121.0000.000.2410.533.10201.10.00	Telephone – Land Line phone services Check #: 3306	\$385.67
		100.136.0000.000.2410.533.10208.31.00	Telephone – Land Line phone services Check #: 3306	\$1,133.45
			Vendor Total:	\$1,736.29
ALHAMBRA WATER	97540			
		100.170.0000.000.2700.610.10000.00.00	General Supplies Check #: 3307	\$359.70
			Vendor Total:	\$359.70
ASCD_99490	99490			
		100.127.0000.000.2410.810.10210.10.00	Dues and Fees Check #: 3308	\$119.00
			Vendor Total:	\$119.00
FARR, DARIN				
		100.101.0000.000.2310.580.10000.00.00	Staff Travel Check #: 3309	\$346.51
			Vendor Total:	\$346.51
FERGUSON ENTERPRISES, INC	99119			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1304

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.000.2620.610.10305.31.00	General Supplies	\$78.39
		Check #: 3310		
			Vendor Total:	\$78.39
FLINN SCIENTIFIC	7765			
		100.164.0000.192.1000.610.10604.32.00	General Supplies	\$290.82
		Check #: 3311		
			Vendor Total:	\$290.82
LINCOLN ELECTRIC COMPANY				
		280.912.0000.300.1000.610.10000.00.00	General Supplies	\$900.00
		Check #: 3312		
			Vendor Total:	\$900.00
LYON COUNTY SCHOOL DIST._99346	99346			
		100.101.0000.000.2310.610.10000.00.00	General Supplies	\$363.00
		Check #: 3313		120
		100.101.0000.000.2320.610.10000.00.00	General Supplies	\$40.00
		Check #: 3313		
			Vendor Total:	\$403.00
MCINTYRE II, NEAL E				
		100.101.0000.000.2310.580.10000.00.00	Staff Travel	\$87.11
		Check #: 3314		
			Vendor Total:	\$87.11
NV ENERGY_19040	19040			
		100.108.0000.000.4700.340.10304.20.00	Other Professional Services	\$3,000.00
		Check #: 3315		
			Vendor Total:	\$3,000.00
PETERSON, BRIDGET				
		100.101.0000.000.2310.580.10000.00.00	Staff Travel	\$232.32
		Check #: 3316		
			Vendor Total:	\$232.32
PITNEY BOWES BANK, INC. RESERVE ACCOUNT				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1304

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.000.2410.531.10305.31.00	Postage	\$1,000.00
		Check #: 3317		
			Vendor Total:	\$1,000.00
REFRIGERATION SUPPLIES DISTRIBUTOR	96586			
		100.122.0000.000.2620.610.10202.10.00	General Supplies	\$1,494.95
		Check #: 3318		
		100.127.0000.000.2620.610.10210.10.00	General Supplies	\$1,180.14
		Check #: 3318		
		100.132.0000.000.2620.610.10302.20.00	General Supplies	\$168.14
		Check #: 3318		
		100.133.0000.000.2620.610.10303.10.00	General Supplies	\$308.49
		Check #: 3318		
		100.161.0000.000.2620.610.10601.32.00	General Supplies	\$650.71
		Check #: 3318		
			121	
			Vendor Total:	\$3,802.43
ROUND UP AWARDS LLC	17901			
		100.132.0000.100.1000.610.10302.20.00	General Supplies	\$155.00
		Check #: 3319		
			Vendor Total:	\$155.00
SHRED-IT USA				
		100.127.0000.000.2410.421.10210.10.00	Garbage / Disposal	\$36.00
		Check #: 3320		
			Vendor Total:	\$36.00
SILVER SPRINGS G.I.D	19181			
		100.108.0000.000.2610.411.10000.00.00	Water / Sewer	\$2,112.00
		Check #: 3321		
			Vendor Total:	\$2,112.00
SILVER SPRINGS MUTUAL WATER CO	19183			
		100.108.0000.000.2610.411.10000.00.00	Water / Sewer	\$3,781.37
		Check #: 3322		
		100.170.0000.000.2730.411.10000.00.00	Water / Sewer	\$178.21
		Check #: 3322		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1304

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
THOMPSON ADVERTISING				\$3,959.58
		100.123.0000.100.1000.610.10203.10.00	General Supplies	\$549.00
		Check #: 3323		
				Vendor Total:
VESTIS				\$549.00
		100.127.0000.000.2620.422.10210.10.00	Janitorial / Custodial Services	\$113.43
		Check #: 3324		
				Vendor Total:
VILLINES, HOLLY				\$113.43
		100.101.0000.000.2310.580.10000.00.00	Staff Travel	\$112.84
		Check #: 3325		
				Vendor Total:
WELLS FARGO VENDOR FINANCIAL SERVICES				\$112.84
		100.135.0000.000.2410.442.10305.31.00	Rental of Equipment and Vehicles	\$158.56
		Check #: 3326		
		230.231.0000.610.2500.443.10000.00.00	Rentals of Computers and Related Equipment	\$345.76
		Check #: 3326		
				Vendor Total:
XEROX CORPORATION				\$504.32
		100.101.0000.000.2320.430.10000.00.00	Repairs and Maintenance Services	\$373.34
		Check #: 3327		
		100.101.0000.000.2320.442.10000.00.00	Rental of Equipment and Vehicles	\$128.02
		Check #: 3327		
		100.121.0000.000.2410.430.10201.10.00	Repairs and Maintenance Services	\$623.96
		Check #: 3327		
		100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles	\$444.27
		Check #: 3327		
		100.122.0000.000.2410.430.10202.10.00	Repairs and Maintenance Services	\$171.46
		Check #: 3327		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1304

02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.122.0000.000.2410.442.10202.10.00 Check #: 3327	Rental of Equipment and Vehicles	\$221.06
		100.123.0000.000.2410.442.10203.10.00 Check #: 3327	Rental of Equipment and Vehicles	\$340.21
		100.123.0000.100.1000.430.10203.10.00 Check #: 3327	Repairs and Maintenance Services	\$100.93
		100.133.0000.000.2410.442.10303.10.00 Check #: 3327	Rental of Equipment and Vehicles	\$1,006.35
		100.135.0000.000.2410.442.10305.31.00 Check #: 3327	Rental of Equipment and Vehicles	\$281.34
		100.135.0000.100.1000.430.10305.31.00 Check #: 3327	Repairs and Maintenance Services	\$224.56
		100.161.0000.100.1000.430.10601.32.00 Check #: 3327	Repairs and Maintenance Services	\$1,005.61
		100.161.0000.100.1000.442.10601.32.00 Check #: 3327	Rental of Equipment and Vehicles	\$483.24 ¹²³
		100.162.0000.000.2410.442.10602.50.00 Check #: 3327	Rental of Equipment and Vehicles	\$336.40
		100.162.0000.103.1000.430.10602.50.00 Check #: 3327	Repairs and Maintenance Services	\$132.47
		230.231.0000.610.2500.443.10000.00.00 Check #: 3327	Rentals of Computers and Related Equipment	\$36.88
		250.105.0000.200.2319.430.10000.00.00 Check #: 3327	Repairs and Maintenance Services	\$73.52
		250.105.0000.200.2319.442.10000.00.00 Check #: 3327	Rental of Equipment and Vehicles	\$17.61
			Vendor Total:	\$6,001.23
XEROX FINANCIAL SERVICES		100.101.0000.000.2320.535.10000.00.00 Check #: 3328	Data Communications, Internet, Video, T-lines, etc	\$182.98
		100.170.0000.000.2710.442.10000.00.00 Check #: 3328	Rental of Equipment and Vehicles	\$133.14
			Vendor Total:	\$316.12

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1304 02/06/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Grand Total: \$26,420.85

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1309 Voucher Date: 02/13/2025 Prepared By: _____

Printed: 03/18/2025 01:00:26 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$386,688.89 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$65,341.51
206	PCFP English Learner	\$348.84
250	Special Education	\$165,555.86
280	Federal Funds	\$36,442.68
703	Workers Compensation	\$119,000.00
		<hr/> <hr/>
		\$386,688.89

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1309

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
ACE HARDWARE	200	100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$277.66
			Vendor Total:	\$277.66
ADVANCED CHILD BEHAVIOR SOLUTIONS,LLC	102918	280.639.0000.200.2240.340.10000.00.00 0	Other Professional Services	\$20,133.40
			Vendor Total:	\$20,133.40
AMATROL INC		100.104.0000.000.2210.430.10000.00.00 0	Repairs and Maintenance Services	\$859.56
			Vendor Total:	\$859.56
AMAZON BUSINESS		100.123.0000.000.2575.610.10203.10.00 0	General Supplies	\$300.56
		100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$23.67
		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	\$155.64
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$197.91
		100.132.0000.100.1000.610.10302.20.00 0	General Supplies	\$674.79
		100.132.0000.100.1000.615.10302.20.00 0	Snacks, Food & Beverages	\$299.26
		100.134.0000.000.2220.610.10304.20.00 0	General Supplies	\$396.09
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$437.91
		100.134.0000.100.1000.616.10304.20.00 0	Teacher Supplies	\$396.64
		100.164.0000.100.1000.616.10604.32.00 0	Teacher Supplies	\$170.22
		100.164.0000.191.1000.610.10604.32.00 0	General Supplies	\$119.58

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1309

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.164.0000.320.1000.610.10604.32.00 0	General Supplies	\$295.44
		100.165.0000.000.2575.610.10605.32.00 0	General Supplies	\$358.17
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$156.00
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$425.79
		100.165.0000.920.1000.610.10605.32.00 0	General Supplies	\$114.78
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$1,831.42
		280.633.0000.000.2100.610.10304.20.00 0	FY18 Title IA SSMS Budget Load	\$3,074.09
		280.633.0000.000.2100.610.10605.32.00 0	General Supplies	\$374.80
		280.633.0000.100.1000.654.10209.10.00 0	Supplies – IT Related of Lower Value	\$2,849.95
			Vendor Total:	\$12,652.71
APPLE COMPUTER_1112	1112	100.129.0000.000.2410.652.10209.10.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$1,598.00
			Vendor Total:	\$1,598.00
BRADY INDUSTRIES		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$216.05
		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$320.70
			Vendor Total:	\$536.75
BSN SPORTS		100.101.0000.920.1000.610.10603.32.00 0	General Supplies	\$5,792.88
		100.101.0000.920.1000.730.10605.32.00 0	Equipment	\$11,248.09
			Vendor Total:	\$17,040.97

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1309

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
BULK BOOKSTORE				
		280.709.0000.000.2213.640.10000.00.00 0	Books and Periodicals	\$1,042.00
			Vendor Total:	\$1,042.00
CAPITAL CITY AUTO PARTS				
	102852	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$487.81
			Vendor Total:	\$487.81
CONNECTIONS SPEECH&LANGUAGE SERVICES LLC				
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$39,685.00
			Vendor Total:	\$39,685.00
CURRICULUM ASSOC INC				
	4800	100.109.0000.100.1000.641.10000.00.00 0	Textbooks	\$304.64
			Vendor Total:	\$304.64
FLYERS ENERGY, LLC				
	102216	100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$4,330.36
			Vendor Total:	\$4,330.36
HEALTHY COMMUNITIES COALITION				
		280.700.0000.000.2213.320.10000.00.00 0	Professional Educational Services	\$5,734.08
			Vendor Total:	\$5,734.08
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO				
		100.109.0000.100.1000.640.10000.00.00 0	Books and Periodicals	\$188.50
		100.109.0000.100.1000.641.10000.00.00 0	Textbooks	\$2,337.17
		100.109.0000.100.1000.653.10000.00.00 0	Web-based and similar programs	\$737.50
		206.211.0000.420.1000.320.10000.00.00 0	Professional Educational Services	\$348.84

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1309

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$3,612.01
INLAND SUPPLY CO., INC.	10000			
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$242.49
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$735.00
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$701.57
		100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$2,082.26
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$190.00
			Vendor Total:	\$3,951.32
MATTA, SAGE				
		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$5,438.29
			Vendor Total:	\$5,438.75
N N S O A SOFTBALL				
		100.101.0000.920.1000.340.10602.50.00 0	Other Professional Services	\$2,557.00
		100.101.0000.920.1000.340.10603.32.00 0	Other Professional Services	\$4,119.00
		100.101.0000.920.1000.340.10604.32.00 0	Other Professional Services	\$8,238.00
		100.101.0000.920.1000.340.10605.32.00 0	Other Professional Services	\$2,557.00
			Vendor Total:	\$17,471.00
NAPA AUTO & TRUCK PARTS_99614	99614			
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$2,735.27
			Vendor Total:	\$2,735.27
NAVIGATE 360, LLC				
		280.633.0000.000.2200.653.10303.10.00 0	Web-based and similar programs	\$2,680.00
			Vendor Total:	\$2,680.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1309

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
OFFICE DEPOT	15366	100.101.0000.000.2310.610.10000.00.00	General Supplies	\$19.96
		0		
		100.126.0000.100.1000.610.10206.10.00	General Supplies	\$32.35
		0		
		100.127.0000.000.2410.610.10210.10.00	General Supplies	\$40.98
		0		
		100.165.0000.000.2410.610.10605.32.00	General Supplies	\$1,630.00
		0		
		280.633.0000.000.2100.610.10206.10.00	General Supplies	\$54.36
		0		
			Vendor Total:	\$1,777.65
PEARSON ASSESSMENT		250.105.0000.200.2140.610.10000.00.00	General Supplies	\$457.92
		0		
			Vendor Total:	130
			Vendor Total:	\$457.92
PRESENCE LEARNING, INC		250.101.0000.200.2150.340.10000.00.00	Other Professional Services	\$72,316.01
		0		
			Vendor Total:	\$72,316.01
PROCARE THERAPY		250.101.0000.200.2100.340.10000.00.00	Other Professional Services	\$5,440.00
		0		
		250.101.0000.200.2160.340.10000.00.00	Other Professional Services	\$6,507.68
		0		
			Vendor Total:	\$11,947.68
SILVER STATE SIGN LANGUAGE LLC		250.101.0000.200.2100.340.10000.00.00	Other Professional Services	\$12,385.00
		0		
			Vendor Total:	\$12,385.00
SOLIANT HEALTH, LLC		250.101.0000.200.2100.340.10000.00.00	Other Professional Services	\$9,740.50
		0		
			Vendor Total:	\$9,740.50

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1309

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
STATE OF NEVADA		703.000.0000.000.0000.000.10000.00.19 1	Deposits	\$119,000.00
			Vendor Total:	\$119,000.00
TAHOE SUPPLY CO.	11238	100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$272.34
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$176.67
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$88.33
			Vendor Total:	\$537.34
TRILOGY EDUCATION CONSULTING		280.639.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$500.00 131
			Vendor Total:	\$500.00
WESTERN NEVADA SUPPLY	22580	100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$49.06
		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$230.58
			Vendor Total:	\$279.64
WILD ROOTS OCCUPATIONAL THERAPY		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$13,585.00
			Vendor Total:	\$13,585.00
WILLIAM V. MACGILL & CO.	22793	100.126.0000.000.2130.610.10206.10.00 0	General Supplies	\$81.87
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$270.00
		100.129.0000.000.2130.610.10209.10.00 0	General Supplies	\$65.00
		100.129.0000.000.2575.610.10209.10.00 0	General Supplies	\$424.99

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1309 02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.129.0000.000.2575.612.10209.10.00 0	Inventoried Supplies/Equipment <\$5000	\$2,749.00
			Vendor Total:	\$3,590.86
			Grand Total:	\$386,688.89

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1310 Voucher Date: 02/13/2025 Prepared By: _____

Printed: 02/13/2025 03:37:00 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$161,456.82 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$46,268.48
230	Adult Education	\$32.00
240	State Grants	\$89,160.99
250	Special Education	\$1,170.00
280	Federal Funds	\$24,756.47
704	Unemployment Compensation	\$68.88
		<hr/> <hr/>
		\$161,456.82

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1310

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
4M PROMOTIONS INC	97139	100.101.0000.000.2320.610.10000.00.00	General Supplies	\$651.20
		Check #: 3329		
			Vendor Total:	\$651.20
ALEXANDER, FARRAH	510	100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services	\$499.20
		Check #: 3330		
			Vendor Total:	\$499.20
ALHAMBRA WATER	97540	100.109.0000.000.2213.615.10000.00.00	Snacks, Food & Beverages	\$54.96
		Check #: 3331		
			Vendor Total:	\$54.96
CLARKSON, SUSAN		280.639.0000.200.2140.340.10000.00.00	Other Professional Services	\$4,975.00
		Check #: 3332		
			Vendor Total:	\$4,975.00
COOPER, BLAKE		100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services	\$499.20
		Check #: 3333		
			Vendor Total:	\$499.20
DEMCO LIBRARY SERVICES	5499	100.129.0000.000.2220.610.10209.10.00	General Supplies	\$47.68
		Check #: 3334		
			Vendor Total:	\$47.68
FERNLEY CHAMBER OF COMMERCE	7160	100.133.0000.000.2410.810.10303.10.00	Dues and Fees	\$60.00
		Check #: 3335		
			Vendor Total:	\$60.00
GIANOTTI, JIM		100.104.0000.000.2210.610.10000.00.00	General Supplies	\$24.49
		Check #: 3336		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1310

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
HERBST STATION REPAIR, INC				\$24.49
		100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$3,439.22
		Check #: 3337		
				Vendor Total:
HOLSTIN, DAPHNE S				\$3,439.22
		100.101.0000.000.2213.560.10000.00.00	Tuition	\$338.83
		Check #: 3338		
				Vendor Total:
KEITH M CROSKERY	102921			\$338.83
		280.639.0000.200.2140.340.10000.00.00	Other Professional Services	\$9,630.00
		Check #: 3339		
				Vendor Total:
KIMBALL MIDWEST	96824			\$9,630.00
		100.170.0000.000.2700.610.10000.00.00	General Supplies	\$513.55
		Check #: 3340		
		100.170.0000.000.2710.614.10000.00.00	Parts	\$129.10
		Check #: 3340		
				Vendor Total:
LINCOLN ELECTRIC COMPANY				\$642.65
		280.912.0000.300.1000.610.10000.00.00	General Supplies	\$416.86
		Check #: 3341		
				Vendor Total:
LYON COUNTY SCHOOL DIST._99346	99346			\$416.86
		100.104.0000.000.2210.610.10000.00.00	General Supplies	\$437.50
		Check #: 3342		
		280.688.0000.000.2100.610.10000.00.00	General Supplies	\$408.60
		Check #: 3342		
				Vendor Total:
MCGRAW HILL SCHOOL EDUCATION HOLDINGS	101620			\$846.10

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1310

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		240.290.0000.100.1000.653.10000.10.00	Web-based and similar programs	\$89,160.99
		Check #: 3343		
			Vendor Total:	\$89,160.99
MRC SMART TECHNOLOGY				
		280.633.0000.000.2100.610.10206.10.00	General Supplies	\$419.97
		Check #: 3344		
			Vendor Total:	\$419.97
MUSIC & ARTS CENTER	99360			
		100.101.0000.910.1000.612.10302.20.00	Inventoried Supplies/Equipment <\$5000	\$18,940.82
		Check #: 3345		
		100.101.0000.910.1000.612.10304.20.00	Inventoried Supplies/Equipment <\$5000	\$4,181.22
		Check #: 3345		
			Vendor Total:	\$23,122.04
NEVADA DRUG & ALCOHOL TESTING INC	101753			136
		100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$579.60
		Check #: 3346		
			Vendor Total:	\$579.60
NEVADA EMPLOYMENT SECURITY	14540			
		704.102.0000.000.2319.260.10000.00.00	Unemployment Compensation	\$68.88
		Check #: 3347		
			Vendor Total:	\$68.88
ORBIS TECH SERVICES LLC				
		100.128.0000.100.1000.650.10211.10.00	Supplies-Information Technology-related	\$1,375.00
		Check #: 3348		
			Vendor Total:	\$1,375.00
PITNEY BOWES GLOBAL FINANCIAL	101970			
		100.126.0000.000.2410.531.10206.10.00	Postage	\$74.58
		Check #: 3349		
		100.136.0000.000.2410.442.10208.31.00	Rental of Equipment and Vehicles	\$329.46
		Check #: 3349		
			Vendor Total:	\$404.04
PURCHASE POWER	16968			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1310

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.121.0000.000.2410.531.10201.10.00	Postage	\$293.07
		Check #: 3350		
			Vendor Total:	\$293.07
PURCHASE POWER	16968			
		100.136.0000.000.2410.531.10208.31.00	Postage	\$530.55
		Check #: 3351		
			Vendor Total:	\$530.55
QUADIENT LEASING USA, INC				
		100.133.0000.000.2410.531.10303.10.00	Postage	\$332.68
		Check #: 3352		
			Vendor Total:	\$332.68
QUADIENT POSTAGE FUNDING				
		100.133.0000.000.2410.531.10303.10.00	Postage	\$383.77
		Check #: 3353		137
			Vendor Total:	\$383.77
RED ROCK SPRING WATER				
		100.129.0000.100.1000.610.10209.10.00	General Supplies	\$20.00
		Check #: 3354		
			Vendor Total:	\$20.00
ROUND UP AWARDS LLC	17901			
		100.104.0000.000.2210.610.10000.00.00	General Supplies	\$3,454.75
		Check #: 3355		
			Vendor Total:	\$3,454.75
SHRED-IT USA				
		100.121.0000.000.2410.421.10201.10.00	Garbage / Disposal	\$37.00
		Check #: 3356		
		100.126.0000.000.2410.421.10206.10.00	Garbage / Disposal	\$20.00
		Check #: 3356		
		100.133.0000.000.2410.421.10303.10.00	Garbage / Disposal	\$16.00
		Check #: 3356		
		100.136.0000.000.2410.442.10208.31.00	Rental of Equipment and Vehicles	\$6.77
		Check #: 3356		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1310

02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		230.231.0000.610.2500.443.10000.00.00 Check #: 3356	Rentals of Computers and Related Equipment	\$32.00
			Vendor Total:	\$111.77
THOMAS, SABRINA M		100.109.0000.000.2213.586.10000.00.00 Check #: 3357	Travel – Other Classified/support Personnel	\$9.24
			Vendor Total:	\$9.24
VENTRIS LEARNING		280.709.0000.000.2213.640.10000.00.00 Check #: 3358	Books and Periodicals	\$1,354.50
			Vendor Total:	\$1,354.50
VESTIS		100.121.0000.000.2620.422.10201.10.00 Check #: 3359	Janitorial / Custodial Services	\$139.04 138
			Vendor Total:	\$139.04
WALTON, MADISON		250.101.0000.200.2150.340.10000.00.00 Check #: 3360	Other Professional Services	\$1,170.00
			Vendor Total:	\$1,170.00
WESTERN NEVADA COLLEGE_99219	99219	100.104.0000.100.1000.560.10000.00.00 Check #: 3361	Tuition	\$8,850.00
			Vendor Total:	\$8,850.00
WESTERN NEVADA REGIONAL YOUTH CENTER		280.650.0000.000.2100.320.10000.00.00 Check #: 3362	Professional Educational Services	\$114.00
			Vendor Total:	\$114.00
WILLIAMS, SHAENTAY		280.688.0000.000.2700.510.10000.00.00 Check #: 3363	Student Transportation Services	\$257.95
			Vendor Total:	\$257.95

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1310 02/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
WOODWORKERS SOURCE		280.912.0000.300.1000.610.10000.00.00	General Supplies	\$7,179.59
		Check #: 3364		

Vendor Total: \$7,179.59

Grand Total: \$161,456.82

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1314 Voucher Date: 02/20/2025 Prepared By: _____

Printed: 03/18/2025 01:02:49 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$969,327.58 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$652,067.57
230	Adult Education	\$700.00
240	State Grants	\$2,979.53
250	Special Education	\$39,445.93
280	Federal Funds	\$6,119.26
290	Food Service Funds	\$19,892.22
310	Residential Construction Tax	\$113,730.98
340	Governmental Services Tax (GST)	\$49,873.05
360	Bond Issues	\$7,348.50
703	Workers Compensation	\$77,170.54

Voucher No: 1314

Voucher Date: 02/20/2025

Fund

Amount

\$969,327.58

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1314

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
1000BULBS.COM		100.108.0000.000.2620.610.10305.31.00 0	General Supplies	\$92.10
			Vendor Total:	\$92.10
ADVANCED CLASSROOM TECH	102814	100.101.0000.100.1000.652.10303.10.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$12,400.00
			Vendor Total:	\$12,400.00
ADVANCED INTEGRATED PEST MANAGEMENT		100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$3,255.00
			Vendor Total:	\$3,255.00
AIR FILTER SALES AND SERVICE	98789	100.135.0000.000.2620.610.10305.31.00 0	General Supplies	142 \$1,044.60
			Vendor Total:	\$1,044.60
ALL ABOUT VISION, LLC	94550	250.101.0000.200.2190.340.10000.00.00 0	Other Professional Services	\$2,960.00
			Vendor Total:	\$2,960.00
AMAZON BUSINESS		100.102.0000.000.2570.610.10000.00.00 0	General Supplies	\$171.23
		100.122.0000.000.2220.640.10202.10.00 0	Books and Periodicals	\$502.10
		100.122.0000.000.2410.610.10202.10.00 0	General Supplies	\$11.44
		100.122.0000.100.1000.610.10202.10.00 0	General Supplies	\$240.95
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$108.48
		100.133.0000.100.1000.610.10303.00.00 0	General Supplies	\$75.41

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1314

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$391.47
		240.289.0000.100.1000.610.10000.00.00 0	General Supplies	\$42.75
		240.300.0000.310.1000.610.10601.32.00 0	General Supplies	\$163.55
		240.300.0000.330.1000.610.10602.50.00 0	General Supplies	\$498.53
		240.300.0000.370.1000.610.10601.32.00 0	General Supplies	\$407.18
		240.300.0000.370.1000.650.10601.32.00 0	Supplies--Information Technology--related	\$68.88
		240.300.0000.370.1000.654.10601.32.00 0	Supplies - IT Related of Lower Value (\$999 or less	\$649.00
		240.300.0000.380.1000.610.10601.32.00 0	General Supplies	\$999.90 143
		240.300.0000.391.1000.610.10605.32.00 0	General Supplies	\$149.74
		280.633.0000.000.2100.610.10000.00.00 0	General Supplies	\$811.44
		280.633.0000.000.2100.610.10202.10.00 0	General Supplies	\$1,198.20
		280.633.0000.000.2100.610.10305.31.00 0	FY21 Grants Budget Loads--Title I	\$353.65
		280.633.0000.000.2515.610.10000.00.00 0	General Supplies	\$315.35
		280.633.0000.000.3300.610.10202.10.00 0	General Supplies	(\$35.99)
		280.688.0000.000.2100.610.10000.00.00 0	General Supplies	\$1,100.57
		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$2,376.04
			Vendor Total:	\$10,599.87
APPLE COMPUTER_1112	1112	100.107.0000.000.2580.652.10000.00.00 0	Inventoried Supplies/Equipment - IT Related <\$5000	\$1,598.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1314

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$1,598.00
AQ&B LLC		100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$14,381.00
			Vendor Total:	\$14,381.00
AUTO & TRUCK ELECTRIC,INC	1382	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$705.00
		100.170.0000.000.2730.617.10000.00.00 0	Batt & Antifreeze	\$580.00
			Vendor Total:	\$1,285.00
CCMSI		703.102.0000.000.2570.270.10000.00.00 0	Workers" Compensation	\$77,170.54
			Vendor Total:	144 \$77,170.54
CDW, LLC	100170	100.107.0000.000.2580.652.10000.00.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$5,757.00
			Vendor Total:	\$5,757.00
CMC TIRE		100.170.0000.000.2730.611.10000.00.00 0	Tires/Flooring	\$1,370.88
			Vendor Total:	\$1,370.88
CR ENGINEERING	102406	100.108.0000.000.4700.340.10208.31.00 0	Other Professional Services	\$79,200.00
		100.108.0000.000.4700.340.10304.20.00 0	Other Professional Services	\$36,400.00
			Vendor Total:	\$115,600.00
CREATIVE RECREATIONAL SYSTEMS, INC		310.034.0000.000.4600.739.10209.10.00 0	Other Equipment	\$46,815.67

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1314

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		310.034.0000.000.4600.739.10303.10.00 0	Other Equipment	\$28,916.31
			Vendor Total:	\$75,731.98
DECKER, INC.	5403			
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$148.63
			Vendor Total:	\$148.63
DELL, INC USA				
		100.107.0000.000.2230.650.10000.00.00 0	Supplies-Information Technology-related	\$4,752.00
		100.107.0000.000.2230.652.10000.00.00 0	Inventoried Supplies/Equipment - IT Related <\$5000	\$62,467.50
			Vendor Total:	\$67,219.50
FATBEAM, LLC				145
		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$290.00
			Vendor Total:	\$290.00
FRONTIER				
		100.132.0000.000.2410.533.10302.20.00 0	Telephone - Land Line phone services	\$259.16
			Vendor Total:	\$259.16
GPG MUSIC				
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$1,490.00
			Vendor Total:	\$1,490.00
JIM MENESINI PETROLEUM				
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$12,970.93
			Vendor Total:	\$12,970.93
LUMOS AND ASSOCIATES, INC	11860			
		100.101.0000.000.4300.340.10000.00.00 0	Other Professional Services	\$5,347.86

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1314

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.4300.340.10201.10.00 0	Other Professional Services	\$1,273.30
		100.101.0000.000.4300.340.10202.10.00 0	Other Professional Services	\$8,149.12
		100.101.0000.000.4300.340.10203.10.00 0	Other Professional Services	\$763.98
		100.101.0000.000.4300.340.10205.10.00 0	Other Professional Services	\$3,565.24
		100.101.0000.000.4300.340.10206.10.00 0	Other Professional Services	\$2,037.28
		100.101.0000.000.4300.340.10208.31.00 0	Other Professional Services	\$509.32
		100.101.0000.000.4300.340.10209.10.00 0	Other Professional Services	\$763.98
		100.101.0000.000.4300.340.10211.10.00 0	Other Professional Services	\$1,018.64
		100.101.0000.000.4300.340.10302.31.00 0	Other Professional Services	\$12,478.34
		100.101.0000.000.4300.340.10303.10.00 0	Other Professional Services	\$2,546.60
		100.101.0000.000.4300.340.10304.31.00 0	Other Professional Services	\$1,527.96
		100.101.0000.000.4300.340.10305.31.00 0	Other Professional Services	\$2,546.60
		100.101.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$509.32
		100.101.0000.000.4300.340.10602.50.00 0	Other Professional Services	\$6,621.16
		100.101.0000.000.4300.340.10605.32.00 0	Other Professional Services	\$5,093.20
		360.023.0000.000.4300.340.10000.00.00 0	Other Professional Services	\$7,348.50
			Vendor Total:	\$62,100.40
NEVADA DEPARTMENT OF AGRICULTURE	14535	290.180.0000.000.3100.630.10000.00.00 0	Food	\$19,892.22
			Vendor Total:	\$19,892.22

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1314

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
OASIS ONLINE				
		100.107.0000.000.2580.352.10000.00.00 0	Other Technical Services	\$19,805.50
				Vendor Total: <u>\$19,805.50</u>
PACIFIC STATES COMMUNICATIONS OF NV, INC				
		100.107.0000.000.2580.350.10000.00.00 0	Technical Services	\$2,130.25
				Vendor Total: <u>\$2,130.25</u>
PAPE MACHINERY INC				
		100.108.0000.000.2630.610.10000.00.00 0	General Supplies	\$1,347.16
				Vendor Total: <u>\$1,347.16</u>
PAUL CAVIN ARCHITECT LLC				
		100.101.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$2,850.00
		100.101.0000.000.4300.340.10603.32.00 0	Other Professional Services	\$2,750.00
		100.101.0000.000.4300.340.10604.32.00 0	Other Professional Services	\$11,600.00
				Vendor Total: <u>\$17,200.00</u>
PILOT THOMAS LOGISTICS, LLC				
		100.108.0000.000.2610.624.10000.00.00 0	Oil	\$19,422.91
				Vendor Total: <u>\$19,422.91</u>
PRO PLAYGROUNDS				
		100.101.0000.000.4600.739.10303.10.00 0	Other Equipment	\$41,799.00
		310.034.0000.000.4600.739.10203.10.00 0	Other Equipment	\$37,999.00
				Vendor Total: <u>\$79,798.00</u>
PROCARE THERAPY				
		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$5,440.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1314

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$5,784.61
			Vendor Total:	\$11,224.61
SILVER STATE SIGN LANGUAGE LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$7,320.00
			Vendor Total:	\$7,320.00
SKY FIBER INTERNET		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$58,121.00
			Vendor Total:	\$58,121.00
SOLIANT HEALTH, LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$6,087.82 148
			Vendor Total:	\$6,087.82
STEVE WEISS MUSIC INC		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$421.95
			Vendor Total:	\$421.95
SUMMIT COMPANIES		100.108.0000.000.2620.430.10209.10.00 0	Repairs and Maintenance Services	\$767.50
		100.108.0000.000.2620.430.10602.50.00 0	Repairs and Maintenance Services	\$1,164.00
			Vendor Total:	\$1,931.50
TAHOE FENCE CO., INC	101980	100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$565.00
		100.108.0000.000.2620.430.10603.32.00 0	Repairs and Maintenance Services	\$4,975.00
		340.101.0000.000.4700.430.10603.32.00 0	Repairs and Maintenance Services	\$28,860.00
			Vendor Total:	\$34,400.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1314

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
TAHOE SUPPLY CO.	11238	100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$102.82
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$101.44
Vendor Total:				\$204.26
THE STEPPING STONES GROUP LLC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$11,853.50
		Vendor Total:		
TRANE U.S. INC		100.101.0000.000.4700.450.10208.31.00 0	Construction Services	\$102,799.02
		100.101.0000.000.4700.450.10304.31.00 0	Construction Services	\$79,886.92 149
		340.101.0000.000.4700.450.10208.31.00 0	Construction Services	\$21,013.05
Vendor Total:				\$203,698.99
WALKER LAKE DISPOSAL INC.	102157	100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$3,123.00
		Vendor Total:		
WEDCO INC.	22320	100.108.0000.000.2620.610.10000.00.00 0	General Supplies	(\$1,051.46)
		100.108.0000.000.2620.610.10304.20.00 0	General Supplies	\$1,581.24
		100.108.0000.000.2620.610.10604.32.00 0	General Supplies	\$2,390.54
Vendor Total:				\$2,920.32
YERINGTON THEATRE FOR THE ARTS	100157	230.231.0000.610.1000.441.10909.41.00 0	Renting Land and Buildings	\$700.00
		Vendor Total:		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1314 02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Grand Total: \$969,327.58

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1315 Voucher Date: 02/20/2025 Prepared By: _____

Printed: 02/20/2025 03:20:46 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$266,256.56 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$248,951.97
230	Adult Education	\$129.00
240	State Grants	\$15,784.83
290	Food Service Funds	\$1,390.76
		<hr/> <hr/>
		\$266,256.56

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1315

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2670.533.10206.10.00	Telephone – Land Line phone services	\$588.57
		Check #: 3365		
		100.170.0000.000.2710.533.10000.00.00	Telephone – Land Line phone services	\$178.28
		Check #: 3365		
Vendor Total:				\$766.85
ACTION GLASS CARSON LLC	102563	100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$2,901.40
		Check #: 3366		
Vendor Total:				\$2,901.40
ALHAMBRA WATER	97540	100.107.0000.000.2580.610.10000.00.00	General Supplies	\$6.17
		Check #: 3367		
Vendor Total:				\$6.17 152
ALISSA ARATA		100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From Other Source	\$28.98
		Check #: 3368		
Vendor Total:				\$28.98
BAUMBACK, SANDY	102125	100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From Other Source	\$180.00
		Check #: 3369		
Vendor Total:				\$180.00
BEAR COMMUNICATIONS INC		100.107.0000.000.2580.651.10000.00.00	Supplies – Technology – Software	\$180.00
		Check #: 3370		
Vendor Total:				\$180.00
BUSWEST		100.170.0000.000.2710.614.10000.00.00	Parts	\$289.59
		Check #: 3371		
Vendor Total:				\$289.59
CERRIS SYSTEMS RENO, INC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1315

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.430.10000.00.00	Repairs and Maintenance Services	\$34,725.00
		Check #: 3372		
		100.108.0000.000.2620.430.10202.10.00	Repairs and Maintenance Services	\$1,649.20
		Check #: 3372		
			Vendor Total:	\$36,374.20
CINTAS CORP				
		100.161.0000.000.2620.610.10601.32.00	General Supplies	\$269.68
		Check #: 3373		
			Vendor Total:	\$269.68
CLEARLY IP, INC				
		100.107.0000.000.2580.533.10000.00.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		
		100.121.0000.000.2410.533.10201.10.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		153
		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		
		100.123.0000.000.2410.533.10203.10.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		
		100.126.0000.000.2410.533.10206.10.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		
		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		
		100.128.0000.000.2410.533.10211.10.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		
		100.129.0000.000.2410.533.10209.10.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		
		100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services	\$43.00
		Check #: 3374		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1315

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.134.0000.000.2410.533.10304.20.00 Check #: 3374	Telephone – Land Line phone services	\$43.00
		100.135.0000.000.2410.533.10305.31.00 Check #: 3374	Telephone – Land Line phone services	\$43.00
		100.136.0000.000.2410.533.10208.31.00 Check #: 3374	Telephone – Land Line phone services	\$43.00
		100.161.0000.000.2410.533.10601.32.00 Check #: 3374	Telephone – Land Line phone services	\$43.00
		100.162.0000.000.2410.533.10602.50.00 Check #: 3374	Telephone – Land Line phone services	\$43.00
		100.163.0000.000.2410.533.10603.32.00 Check #: 3374	Telephone – Land Line phone services	\$43.00
		100.164.0000.000.2410.533.10604.32.00 Check #: 3374	Telephone – Land Line phone services	\$43.00
		100.165.0000.000.2410.533.10605.32.00 Check #: 3374	Telephone – Land Line phone services	\$43.00 ¹⁵⁴
		100.170.0000.000.2710.533.10000.00.00 Check #: 3374	Telephone – Land Line phone services	\$43.00
		230.231.0000.610.2500.533.10000.00.00 Check #: 3374	Telephone – Land Line phone services	\$129.00
			Vendor Total:	\$989.00
COBRA CONCRETE, LLC		100.108.0000.000.2620.430.10603.32.00 Check #: 3375	Repairs and Maintenance Services	\$5,500.00
			Vendor Total:	\$5,500.00
CTR ROOFING LTD		100.101.0000.000.2620.430.10305.31.00 Check #: 3376	Repairs and Maintenance Services	\$64,562.60
			Vendor Total:	\$64,562.60
D & S WASTE REMOVAL, INC	4960	100.107.0000.000.2580.421.10000.00.00 Check #: 3377	Garbage / Disposal	\$258.99

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1315

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2610.421.10000.00.00 Check #: 3377	Garbage / Disposal	\$4,450.80
		100.170.0000.000.2730.421.10000.00.00 Check #: 3377	Garbage / Disposal	\$258.99
		290.182.0000.000.3100.421.10000.00.00 Check #: 3377	Garbage / Disposal	\$1,317.44
			Vendor Total:	\$6,286.22
DEWITT, CODDIERAE		100.170.0000.000.2710.519.10000.00.00 Check #: 3378	Student Transportation Purchased From Other Source	\$180.00
			Vendor Total:	\$180.00
FERNLEY CHAMBER OF COMMERCE	7160	100.161.0000.000.2410.810.10601.32.00 Check #: 3379	Dues and Fees	\$60.00 155
			Vendor Total:	\$60.00
FIRMAN, COREY R		100.108.0000.000.2620.340.10000.00.00 Check #: 3380	Other Professional Services	\$110.00
			Vendor Total:	\$110.00
FLINN SCIENTIFIC	7765	100.161.0000.192.1000.610.10601.32.00 Check #: 3381	General Supplies	\$1,240.47
			Vendor Total:	\$1,240.47
GOODHEART-WILCOX	8600	100.161.0000.100.1000.640.10601.32.00 Check #: 3382	Books and Periodicals	\$310.95
			Vendor Total:	\$310.95
GRAINGER	99826	100.108.0000.000.2620.610.10000.00.00 Check #: 3383	General Supplies	\$280.05
			Vendor Total:	\$280.05
H.E. HUNEWILL CONSTRUCTION CO., INC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1315

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.610.10602.50.00 Check #: 3384	General Supplies	\$381.99
			Vendor Total:	\$381.99
HARRIS WELDING SUPPLY				
		100.161.0000.384.1000.610.10601.32.00 Check #: 3385	General Supplies	\$2,800.02
			Vendor Total:	\$2,800.02
LAKESHORE LEARNING MATERIALS	11240			
		240.289.0000.100.1000.610.10000.00.00 Check #: 3386	General Supplies	\$2,942.37
		240.289.0000.100.1000.640.10000.00.00 Check #: 3386	FY21 Grants Budget Load-SB467 Zoom	\$5,913.00
		240.290.0000.100.1000.610.10000.10.00 Check #: 3386	General Supplies	\$6,120.00
			156	
			Vendor Total:	\$14,975.37
M.F. BARCELLOS, INC	1560			
		100.108.0000.000.2610.623.10000.00.00 Check #: 3387	Bottled Gas	\$4,301.41
			Vendor Total:	\$4,301.41
MONTROSE GLASS				
		100.108.0000.000.2620.430.10601.32.00 Check #: 3388	Repairs and Maintenance Services	\$915.14
		100.108.0000.000.2620.430.10604.32.00 Check #: 3388	Repairs and Maintenance Services	\$14,843.94
			Vendor Total:	\$15,759.08
MOUND HOUSE HARDWARE & STORAGE	96223			
		100.108.0000.000.2630.610.10000.00.00 Check #: 3389	General Supplies	\$144.16
			Vendor Total:	\$144.16
ORDUNA, FELICIANA	101671			
		100.170.0000.000.2710.519.10000.00.00 Check #: 3390	Student Transportation Purchased From Other Source	\$170.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1315

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
PRECISION CONCRETE CUTTING, INC				\$170.00
		100.108.0000.000.2620.430.10203.10.00	Repairs and Maintenance Services	\$6,916.41
		Check #: 3391		
		100.108.0000.000.2620.430.10209.10.00	Repairs and Maintenance Services	\$9,835.31
		Check #: 3391		
		100.108.0000.000.2620.430.10303.10.00	Repairs and Maintenance Services	\$24,472.50
		Check #: 3391		
				Vendor Total:
PROMOUNDS, INC				\$41,224.22
		100.161.0000.920.1000.610.10601.32.00	General Supplies	\$1,635.83
		Check #: 3392		
				Vendor Total:
REFRIGERATION SUPPLIES DISTRIBUTOR	96586			\$1,635.83
				157
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$654.53
		Check #: 3393		
		100.108.0000.000.2620.610.10209.10.00	General Supplies	\$2,201.38
		Check #: 3393		
		100.108.0000.000.2620.610.10305.31.00	General Supplies	\$458.86
		Check #: 3393		
		100.108.0000.000.2620.612.10305.31.00	Inventoried Supplies/Equipment <\$5000	\$1,155.95
		Check #: 3393		
				Vendor Total:
SCHOOL SPECIALTY_103213				\$4,470.72
		100.104.0000.100.1000.641.10000.00.00	Textbooks	\$2,450.40
		Check #: 3394		
				Vendor Total:
SHRED-IT USA				\$2,450.40
		100.134.0000.000.2410.421.10304.20.00	Garbage / Disposal	\$25.00
		Check #: 3395		
				Vendor Total:
STARSOUND AUDIO	20039			\$25.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1315

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.910.1000.612.10303.10.00 Check #: 3396	Inventoried Supplies/Equipment <\$5000	\$43,585.04
			Vendor Total:	\$43,585.04
THE PARTS HOUSE	23100			
		100.108.0000.000.2620.610.10000.00.00 Check #: 3397	General Supplies	\$8.02
		100.170.0000.000.2710.614.10000.00.00 Check #: 3397	Parts	\$971.58
			Vendor Total:	\$979.60
USPS-POC	3478			
		100.101.0000.000.2320.531.10000.00.00 Check #: 3398	Postage	\$1,000.00
			Vendor Total:	\$1,000.00
WARD'S NATURAL SCIENCE_103009	103009			158
		240.300.0000.310.1000.610.10601.32.00 Check #: 3399	General Supplies	\$809.46
			Vendor Total:	\$809.46
WELLS FARGO VENDOR FINANCIAL SERVICES				
		100.135.0000.000.2410.442.10305.31.00 Check #: 3400	Rental of Equipment and Vehicles	\$156.99
		100.135.0000.100.1000.430.10305.31.00 Check #: 3400	Repairs and Maintenance Services	\$628.37
			Vendor Total:	\$785.36
WESTERN GOVERNORS UNIVERSITY				
		100.101.0000.000.2213.560.10000.00.00 Check #: 3401	Tuition	\$3,354.16
			Vendor Total:	\$3,354.16
WESTERN STATES FIRE PROTECTION				
		100.108.0000.000.2620.430.10601.32.00 Check #: 3402	Repairs and Maintenance Services	\$4,173.60

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1315

02/20/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.430.10604.32.00 Check #: 3402	Repairs and Maintenance Services	\$1,480.00
			Vendor Total:	\$5,653.60
XEROX CORPORATION		100.104.0000.000.2210.430.10000.00.00 Check #: 3403	Repairs and Maintenance Services	\$33.29
		100.104.0000.000.2210.442.10000.00.00 Check #: 3403	Rental of Equipment and Vehicles	\$40.03
		100.107.0000.000.2580.430.10000.00.00 Check #: 3403	Repairs and Maintenance Services	\$0.15
		100.107.0000.000.2580.442.10000.00.00 Check #: 3403	Rental of Equipment and Vehicles	\$22.19
		100.164.0000.000.2410.442.10604.32.00 Check #: 3403	Rental of Equipment and Vehicles	\$451.51
		100.164.0000.100.1000.550.10604.32.00 Check #: 3403	Printing and Binding	159 \$459.16
		290.180.0000.000.3100.430.10000.00.00 Check #: 3403	Repairs and Maintenance Services	\$33.29
		290.180.0000.000.3100.442.10000.00.00 Check #: 3403	Rental of Equipment and Vehicles	\$40.03
			Vendor Total:	\$1,079.65
XEROX FINANCIAL SERVICES		100.107.0000.000.2580.442.10000.00.00 Check #: 3404	Rental of Equipment and Vehicles	\$22.19
		100.170.0000.000.2710.442.10000.00.00 Check #: 3404	Rental of Equipment and Vehicles	\$133.14
			Vendor Total:	\$155.33
			Grand Total:	\$266,256.56

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1338 Voucher Date: 02/27/2025 Prepared By: _____

Printed: 03/18/2025 01:04:10 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$566,453.93 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$88,426.03
207	PCFP GATE	\$288.00
230	Adult Education	\$87.99
240	State Grants	\$27.75
250	Special Education	\$12,259.07
280	Federal Funds	\$88,369.16
290	Food Service Funds	\$376,995.93
		<hr/> <hr/>
		\$566,453.93

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1338

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
AMAZON BUSINESS				
		100.109.0000.000.2213.610.10000.00.00 0	General Supplies	\$135.04
		100.109.0000.100.1000.640.10000.00.00 0	Books and Periodicals	\$728.80
		100.125.0000.000.2120.610.10205.10.00 0	General Supplies	\$51.97
		100.125.0000.000.2130.610.10205.10.00 0	General Supplies	\$23.27
		100.125.0000.000.2410.610.10205.10.00 0	General Supplies	\$918.44
		100.125.0000.000.2575.610.10205.10.00 0	General Supplies	\$323.08
		100.125.0000.000.2620.430.10205.10.00 0	Repairs and Maintenance Services	\$947.72
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$1,131.03
		100.125.0000.100.1000.610.10205.10.00 0	General Supplies	\$316.91
		100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$78.14
		100.129.0000.000.2410.615.10209.10.00 0	Snacks, Food & Beverages	\$196.72
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$257.60
		100.129.0000.100.1000.615.10209.10.00 0	Snacks, Food & Beverages	\$1,005.48
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$62.61
		100.134.0000.100.1000.616.10304.20.00 0	Teacher Supplies	\$921.84
		100.162.0000.000.2410.610.10602.50.00 0	General Supplies	\$17.09
		100.162.0000.000.2410.650.10602.50.00 0	Supplies-Information Technology-related	\$1,452.38
		100.162.0000.000.2575.610.10602.50.00 0	General Supplies	\$6.99

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1338

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.162.0000.000.2620.610.10602.50.00 0	General Supplies	\$135.06
		100.162.0000.100.1000.616.10602.50.00 0	Teacher Supplies	\$343.72
		100.162.0000.103.1000.610.10602.50.00 0	General Supplies	\$75.96
		100.162.0000.170.1000.650.10602.50.00 0	Supplies–Information Technology–related	\$696.18
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$103.12
		100.164.0000.100.1000.616.10604.32.00 0	Teacher Supplies	\$246.31
		100.164.0000.194.1000.610.10604.32.00 0	General Supplies	\$86.67
		100.164.0000.360.1000.610.10604.32.00 0	General Supplies	\$100.48
		100.164.0000.920.1000.610.10604.32.00 0	General Supplies	\$155.76
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$66.93
		207.213.0000.450.1000.610.10000.00.00 0	General Supplies	\$288.00
		240.289.0000.100.1000.610.10000.00.00 0	General Supplies	\$27.75
		280.633.0000.000.2100.610.10000.00.00 0	General Supplies	\$1,768.38
		280.633.0000.000.2100.610.10201.10.00 0	General Supplies	\$1,013.48
		280.633.0000.000.2100.610.10209.10.00 0	General Supplies	\$647.82
		280.633.0000.000.2515.610.10000.00.00 0	General Supplies	\$39.43
			Vendor Total:	\$14,370.56
AUDIO ENHANCEMENT, INC	99350	100.101.0000.000.2620.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$4,118.00
			Vendor Total:	\$4,118.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1338

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
BOYS & GIRLS CLUB OF MASON VALLEY	97650	280.767.0000.000.2500.310.10202.10.00 0	Official/Administrative Services	\$9,387.97
		280.767.0000.100.1000.320.10201.10.00 0	Professional Educational Services	\$11,109.48
		280.767.0000.100.1000.320.10202.10.00 0	Professional Educational Services	\$12,532.46
		280.767.0000.100.1000.320.10205.10.00 0	Professional Educational Services	\$7,643.12
		280.767.0000.100.1000.320.10210.10.00 0	Professional Educational Services	\$5,576.24
		280.767.0000.100.1000.320.10211.10.00 0	Professional Educational Services	\$7,255.61
		280.767.0000.100.1000.320.10304.20.00 0	Professional Educational Services	\$4,908.84
		280.767.0000.100.1000.610.10201.10.00 0	General Supplies	\$241.63
		280.767.0000.100.1000.610.10211.10.00 0	General Supplies	\$774.45
			Vendor Total:	<u>\$59,429.44</u>
CDW, LLC	100170	100.161.0000.100.1000.651.10601.32.00 0	Supplies – Technology – Software	\$450.00
			Vendor Total:	<u>\$450.00</u>
CHARTWELLS		290.180.0000.000.3100.430.10000.00.00 0	Repairs and Maintenance Services	\$2,001.97
		290.180.0000.000.3100.570.10000.00.00 0	Food Service Management	\$102,164.62
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$773.02
		290.180.0000.000.3100.615.10000.00.00 0	Snacks, Food & Beverages	\$89.03
		290.180.0000.000.3100.630.10000.00.00 0	Food	\$271,967.29
			Vendor Total:	<u>\$376,995.93</u>

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1338

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
DYSLEXIA ON DEMAND		280.639.0000.200.1000.653.10000.00.00 0	Web-based and similar programs	\$683.00
			Vendor Total:	\$683.00
FRONTIER		100.101.0000.000.2320.533.10000.00.00 0	Telephone – Land Line phone services	\$310.99
			Vendor Total:	\$310.99
HEALTHY COMMUNITIES COALITION		280.700.0000.000.2213.320.10000.00.00 0	Professional Educational Services	\$10,251.01
			Vendor Total:	\$10,251.01
LYON COUNTY SHERIFF	P101	100.101.0000.000.2660.340.10000.00.00 0	Other Professional Services	\$34,357.55
			Vendor Total:	\$34,357.55
M & R SINNING, LLC		280.763.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$12,008.00
			Vendor Total:	\$12,008.00
MATTA, SAGE		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$3,871.25
			Vendor Total:	\$3,871.25
MODERN EDUCATEHR LLC		100.102.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$2,220.00
			Vendor Total:	\$2,220.00
NAVIGATE 360, LLC		280.633.0000.000.2200.653.10201.10.00 0	Web-based and similar programs	\$2,142.50
			Vendor Total:	\$2,142.50
ORKIN PEST CONTROL				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1338

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		230.231.0000.610.2500.400.10000.00.00 0	Purchased Property Services	\$87.99
			Vendor Total:	\$87.99
PROPIO LANGUAGE SERVICES, LLC		280.639.0000.200.2190.340.10000.00.00 0	Other Professional Services	\$386.10
			Vendor Total:	\$386.10
ROYAL CARPET ONE FLOOR & HOME		100.101.0000.920.1000.430.10604.32.00 0	Repairs and Maintenance Services	\$24,999.49
			Vendor Total:	\$24,999.49
SILVER STATE SIGN LANGUAGE LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$2,300.00
			Vendor Total:	\$2,300.00
SOLIANT HEALTH, LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$6,087.82
			Vendor Total:	\$6,087.82
STAPLES ADVANTAGE	99736	100.101.0000.100.1000.610.10302.20.00 0	General Supplies	\$1,499.60
		100.101.0000.100.1000.610.10305.31.00 0	General Supplies	\$1,499.60
		100.101.0000.100.1000.610.10603.32.00 0	General Supplies	\$1,499.60
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$471.48
		100.123.0000.100.1000.616.10203.10.00 0	Teacher Supplies	\$76.64
		100.134.0000.100.1000.610.10304.20.00 0	General Supplies	\$898.32
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$997.08
			Vendor Total:	\$6,942.32

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1338

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
STICKS & STONES BLDG. MATERIALS				
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$152.83
			Vendor Total:	\$152.83
TAHOE SUPPLY CO.				
11238		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$1,521.38
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$1,481.68
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$498.55
			Vendor Total:	\$3,501.61
WESTERN NEVADA SUPPLY				
22580		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$51.20
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	166 \$736.34
			Vendor Total:	\$787.54
			Grand Total:	\$566,453.93

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1339 Voucher Date: 02/27/2025 Prepared By: _____

Printed: 03/18/2025 01:05:41 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$232,396.99 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$174,396.60
250	Special Education	\$2,482.25
280	Federal Funds	\$33,170.97
285	Medicaid Funds	\$22,081.00
290	Food Service Funds	\$266.17
		<hr/> <hr/>
		\$232,396.99

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1339

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
BECKWITH, PAIGE		280.732.0000.000.2100.330.10000.00.00 Check #: 3405	Professional Employee Training & Development Serv	\$499.00
			Vendor Total:	\$499.00
BLICK ART MATERIALS	5590	100.164.0000.188.1000.610.10604.32.00 Check #: 3406	General Supplies	\$57.40
			Vendor Total:	\$57.40
CERRIS SYSTEMS RENO, INC		100.108.0000.000.2620.430.10303.10.00 Check #: 3407	Repairs and Maintenance Services	\$4,960.00
			Vendor Total:	\$4,960.00
CLARK COUNTY SCHOOL DIST.	3850	280.667.0000.000.2213.580.10000.00.00 Check #: 3408	Staff Travel	\$3,925.01 ¹⁶⁸
			Vendor Total:	\$3,925.01
DRIVE LINE SERVICE INC	5787	100.170.0000.000.2710.614.10000.00.00 Check #: 3409	Parts	\$443.32
			Vendor Total:	\$443.32
FRANTZ, KELLY		250.105.0000.200.2319.581.10000.00.00 Check #: 3410	Travel – Instructional Licensed Personnel	\$241.36
			Vendor Total:	\$241.36
GRAINGER	99826	100.122.0000.000.2620.610.10202.10.00 Check #: 3411	General Supplies	\$84.88
		100.163.0000.000.2620.610.10603.32.00 Check #: 3411	General Supplies	\$214.50
			Vendor Total:	\$299.38
HENSON, RAE A				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1339

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.105.0000.200.2213.331.10000.00.00 Check #: 3412	Training & Development-Instruct Licensed Personnel	\$95.00
			Vendor Total:	\$95.00
HERBST STATION REPAIR, INC		100.170.0000.000.2710.340.10000.00.00 Check #: 3413	Other Professional Services	\$899.05
		100.170.0000.000.2710.430.10000.00.00 Check #: 3413	Repairs and Maintenance Services	\$494.41
			Vendor Total:	\$1,393.46
HODGEN, BRENDA		100.170.0000.000.2710.580.10000.00.00 Check #: 3414	Staff Travel	\$63.00
			Vendor Total:	\$63.00
JOSTENS_10600	10600	100.163.0000.000.2410.610.10603.32.00 Check #: 3415	General Supplies	\$2,086.50
			Vendor Total:	\$2,086.50
JOSTENS_97170	97170	100.164.0000.100.1000.610.10604.32.00 Check #: 3416	General Supplies	\$12.90
			Vendor Total:	\$12.90
KARG, CHRISTINE		280.732.0000.000.2100.330.10000.00.00 Check #: 3417	Professional Employee Training & Development Serv	\$379.00
			Vendor Total:	\$379.00
KRASCH, DELILAH		280.667.0000.000.2213.580.10000.00.00 Check #: 3418	Staff Travel	\$113.44
			Vendor Total:	\$113.44
LOWE, KEITH III				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1339

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.105.0000.200.2319.581.10000.00.00	Travel – Instructional Licensed Personnel	\$141.33
		Check #: 3419		
			Vendor Total:	\$141.33
LYON COUNTY SCHOOL DIST._99346	99346			
		280.633.0000.000.2100.610.10000.00.00	General Supplies	\$519.60
		Check #: 3420		
			Vendor Total:	\$519.60
MAUPIN, COX, & LEGOY	22060			
		250.105.0000.200.2318.820.10000.00.00	Judgments Against the School District	\$1,225.00
		Check #: 3421		
			Vendor Total:	\$1,225.00
MRC SMART TECHNOLOGY				
		100.107.0000.000.2580.430.10000.00.00	Repairs and Maintenance Services	\$3.47
		Check #: 3422		170
		100.170.0000.000.2710.442.10000.00.00	Rental of Equipment and Vehicles	\$260.56
		Check #: 3422		
			Vendor Total:	\$264.03
NELSON, NATALIE				
		280.667.0000.000.2213.340.10000.00.00	Other Professional Services	\$200.00
		Check #: 3423		
			Vendor Total:	\$200.00
NOMICOS, DAVID				
		280.732.0000.000.2100.330.10000.00.00	Professional Employee Training & Development Serv	\$569.00
		Check #: 3424		
			Vendor Total:	\$569.00
NOREGON SYSTEMS, LLC				
		100.170.0000.000.2710.652.10000.00.00	Inventoried Supplies/Equipment – IT Related	\$2,199.00
		Check #: 3425	<\$5000	
			Vendor Total:	\$2,199.00
NYE COUNTY SCHOOL DISTRICT				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1339

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.667.0000.000.2213.580.10000.00.00	Staff Travel	\$378.50
		Check #: 3426		
			Vendor Total:	\$378.50
PASCO SCIENTIFIC	15985			
		100.163.0000.380.1000.650.10603.32.00	Supplies-Information Technology-related	\$780.00
		Check #: 3427		
			Vendor Total:	\$780.00
PATTERSON, PAULA				
		280.732.0000.000.2100.330.10000.00.00	Professional Employee Training & Development Serv	\$589.00
		Check #: 3428		
			Vendor Total:	\$589.00
PITNEY BOWES GLOBAL FINANCIAL	101970			
		100.132.0000.000.2410.442.10302.20.00	Rental of Equipment and Vehicles	\$250.53
		Check #: 3429		171
			Vendor Total:	\$250.53
PITNEY BOWES GLOBAL FINANCIAL	101970			
		100.126.0000.000.2410.531.10206.10.00	Postage	\$74.58
		Check #: 3430		
			Vendor Total:	\$74.58
PITNEY BOWES GLOBAL FINANCIAL	101970			
		100.128.0000.000.2410.531.10211.10.00	Postage	\$80.97
		Check #: 3431		
			Vendor Total:	\$80.97
PRO ED	100494			
		280.639.0000.200.2140.610.10000.00.00	General Supplies	\$47.52
		Check #: 3432		
			Vendor Total:	\$47.52
PUBLIC CONSULTING GROUP INC	102782			
		280.639.0000.200.2100.653.10000.00.00	FY20 Special Education Part B Budget Load	\$25,114.58
		Check #: 3433		
		285.781.0000.200.2319.340.10000.00.00	Other Professional Services	\$22,081.00
		Check #: 3433		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1339

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$47,195.58
PURCHASE POWER	16968	100.127.0000.000.2410.810.10210.10.00	Dues and Fees	\$50.79
		Check #: 3434		
			Vendor Total:	\$50.79
RODERICK, SHANDA		280.667.0000.000.2213.580.10000.00.00	Staff Travel	\$172.16
		Check #: 3435		
			Vendor Total:	\$172.16
SHI INTERNATIONAL CORP.		100.107.0000.000.2580.651.10000.00.00	Supplies - Technology - Software	\$134,534.40
		Check #: 3436		
			Vendor Total:	\$134,534.40
SHRED-IT USA		100.121.0000.000.2410.421.10201.10.00	Garbage / Disposal	\$37.00
		Check #: 3437		
		100.125.0000.000.2410.421.10205.10.00	Garbage / Disposal	\$138.84
		Check #: 3437		
		100.163.0000.000.2410.421.10603.32.00	Garbage / Disposal	\$25.00
		Check #: 3437		
			Vendor Total:	\$200.84
SIERRA NEVADA JOURNEYS		280.633.0000.000.3300.610.10209.10.00	General Supplies	\$500.00
		Check #: 3438		
			Vendor Total:	\$500.00
SLAKEY BROTHERS INC.	19350	100.108.0000.000.2620.610.10302.20.00	General Supplies	\$1,258.00
		Check #: 3439		
		100.108.0000.000.2620.612.10302.20.00	Inventoried Supplies/Equipment <\$5000	\$8,190.00
		Check #: 3439		
			Vendor Total:	\$9,448.00
STATE FIRE DC SPECIALITIES, LLC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1339

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2700.610.10000.00.00	General Supplies	\$317.26
		Check #: 3440		
			Vendor Total:	\$317.26
UNITED LANGUAGE GROUP, LLC		280.639.0000.200.2150.340.10000.00.00	Other Professional Services	\$164.16
		Check #: 3441		
			Vendor Total:	\$164.16
VERIZON WIRELESS_21703	21703	100.101.0000.000.2310.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$324.76
		Check #: 3442		
		100.101.0000.000.2520.534.10000.00.00	Telephone – Cell phone services	\$308.31
		Check #: 3442		
		100.107.0000.000.2580.534.10000.00.00	Telephone – Cell phone services	\$1,250.45
		Check #: 3442		173
		100.108.0000.000.2620.534.10000.00.00	Telephone – Cell phone services	\$1,700.94
		Check #: 3442		
		100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services	\$285.26
		Check #: 3442		
		250.105.0000.000.2321.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$188.28
		Check #: 3442		
			Vendor Total:	\$4,058.00
VERIZON WIRELESS_21703	21703	100.101.0000.000.2520.534.10000.00.00	Telephone – Cell phone services	\$332.83
		Check #: 3443		
		100.104.0000.000.2210.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$411.27
		Check #: 3443		
		100.107.0000.000.2580.534.10000.00.00	Telephone – Cell phone services	\$102.23
		Check #: 3443		
		100.108.0000.000.2620.534.10000.00.00	Telephone – Cell phone services	\$777.54
		Check #: 3443		
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services	\$171.21
		Check #: 3443		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1339

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.534.10000.00.00 Check #: 3443	Telephone – Cell phone services	\$632.94
		250.105.0000.000.2321.535.10000.00.00 Check #: 3443	Data Communications, Internet, Video, T-lines, etc	\$171.21
			Vendor Total:	\$2,599.23
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2510.534.10000.00.00 Check #: 3444	Telephone – Cell phone services	\$235.56
		100.104.0000.000.2210.534.10000.00.00 Check #: 3444	Telephone – Cell phone services	\$368.60
		100.108.0000.000.2620.534.10000.00.00 Check #: 3444	Telephone – Cell phone services	\$536.34
		100.125.0000.000.2410.533.10205.10.00 Check #: 3444	Telephone – Land Line phone services	\$187.66
		100.170.0000.000.2710.534.10000.00.00 Check #: 3444	Telephone – Cell phone services	\$246.14
		250.105.0000.000.2321.535.10000.00.00 Check #: 3444	Data Communications, Internet, Video, T-lines, etc	\$227.57
		290.180.0000.000.3100.534.10000.00.00 Check #: 3444	Telephone – Cell phone services	\$266.17
			Vendor Total:	\$2,068.04
VESTIS				
		100.121.0000.000.2620.422.10201.10.00 Check #: 3445	Janitorial / Custodial Services	\$69.52
		100.127.0000.000.2620.422.10210.10.00 Check #: 3445	Janitorial / Custodial Services	\$226.86
		100.132.0000.000.2620.422.10302.20.00 Check #: 3445	Janitorial / Custodial Services	\$334.40
			Vendor Total:	\$630.78
WESTERN PSYCHOLOGICAL SERVICIE	22589			
		250.105.0000.200.2140.610.10000.00.00 Check #: 3446	General Supplies	\$192.50

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1339

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$192.50
WILLI ERIC JENSEN		100.102.0000.000.2570.340.10000.00.00	Other Professional Services	\$400.00
		Check #: 3447		
			Vendor Total:	\$400.00
XEROX CORPORATION		100.101.0000.000.2320.430.10000.00.00	Repairs and Maintenance Services	\$789.15
		Check #: 3448		
		100.101.0000.000.2320.442.10000.00.00	Rental of Equipment and Vehicles	\$128.02
		Check #: 3448		
		100.101.0000.000.2510.442.10000.00.00	Rental of Equipment and Vehicles	\$904.27
		Check #: 3448		
		100.123.0000.000.2410.442.10203.10.00	Rental of Equipment and Vehicles	\$54.12
		Check #: 3448		175
		100.123.0000.100.1000.430.10203.10.00	Repairs and Maintenance Services	\$23.70
		Check #: 3448		
		100.128.0000.000.2410.430.10211.10.00	Repairs and Maintenance Services	\$1,329.36
		Check #: 3448		
		100.129.0000.000.2410.442.10209.10.00	Rental of Equipment and Vehicles	\$441.53
		Check #: 3448		
		100.129.0000.100.1000.430.10209.10.00	Repairs and Maintenance Services	\$230.74
		Check #: 3448		
		100.132.0000.000.2410.442.10302.20.00	Rental of Equipment and Vehicles	\$650.84
		Check #: 3448		
		100.133.0000.000.2410.442.10303.10.00	Rental of Equipment and Vehicles	\$812.47
		Check #: 3448		
		100.135.0000.000.2410.442.10305.31.00	Rental of Equipment and Vehicles	\$140.86
		Check #: 3448		
		100.135.0000.100.1000.430.10305.31.00	Repairs and Maintenance Services	\$25.19
		Check #: 3448		
		100.161.0000.100.1000.430.10601.32.00	Repairs and Maintenance Services	\$762.65
		Check #: 3448		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1339

02/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.100.1000.442.10601.32.00 Check #: 3448	Rental of Equipment and Vehicles	\$452.91
		100.163.0000.000.2410.442.10603.32.00 Check #: 3448	Rental of Equipment and Vehicles	\$357.17
		100.163.0000.100.1000.430.10603.32.00 Check #: 3448	Repairs and Maintenance Services	\$311.04
		100.165.0000.000.2410.442.10605.32.00 Check #: 3448	Rental of Equipment and Vehicles	\$334.98
		100.165.0000.100.1000.430.10605.32.00 Check #: 3448	Repairs and Maintenance Services	\$228.42
Vendor Total:				\$7,977.42
Grand Total:				\$232,396.99

End of Report

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Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Donations

Recommendation:

That the Board of School Trustees accepts the generous donations from the following:

- A donation of \$1473 to each of the Fernley schools from Dolan Auto Group.
- A donation \$1000 to the Fernley High School girls' softball program from Rich and Margaret Rhyno.
- A donation of Fly High passes valued at \$1275 to the Silverland Middle School leadership program.

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: Harman Bains, Executive Director of Operations
Re: LCSD School Resources Officers

Recommendation:

The Board of Trustees approve option 1, 2 or 3 regarding the LCSD School Resource Officer (SRO) program for the 2025-26 and 2026-27 school year.

Background Information:

At the February 25, 2025, meeting, the Board of Trustees reviewed two Memorandums of Understanding (MOUs) for the upcoming 2025-26 school year, along with Amendment #1, which allocated an additional \$25,000 for the remainder of the 2024-25 school year. This amendment would fund an additional School Resource Officer (SRO) for the Fernley attendance area. The Board of Trustees unanimously approved Amendment #1 with the Lyon County Sheriff's Office (LCSO).

However, following public comments from LCSO Sheriff Pope, who urged the Board to discontinue its partnership with the Yerington Police Department (YPD) and exclusively collaborate with LCSO, followed by public comments from YPD interim Chief Coombs, who advocated for maintaining the longstanding LCSD-YPD partnership by approving the presented 2025-26 MOU the Trustees engaged in deliberation and ultimately decided to table both 2025-26 MOUs. Trustees requested that the district present a revised recommendation at the March meeting to which Superintendent Logan clarified that the district would present multiple options at the March 25, 2025, meeting, allowing the Board to make the final decision.

Over the past several months, district leadership and Lyon County Sheriff Brad Pope have engaged in discussions regarding the need for an additional School Resource Officer (SRO). Through a collaborative effort, an agreement was reached to add another SRO for the Fernley area at an additional cost of \$67,500.00 per year to the Lyon County School District. While staffing and other external factors may influence this plan, the current arrangement is to have both Fernley SROs working four days a week, ten hours per day. SRO #1 will be on duty from Monday through Thursday, while SRO #2 will cover Tuesday through Friday, ensuring overlapping coverage from Tuesday to Thursday across the entire Fernley area. All MOU options are shared below:

Option #1: Maintain one-year MOUs with both LCSO and YPD, with LCSO providing four SROs to serve the Fernley, Dayton, Silver Springs, and Smith Valley attendance areas at a cost of \$427,500. YPD continues to provide one SRO for the Yerington schools at a cost of \$70,000.

Option #2: Two-year MOUs with both LCSO and YPD, with LCSO providing four SROs to serve the Fernley, Dayton, Silver Springs, and Smith Valley attendance areas at a cost of \$427,500. YPD continues to provide one SRO for the Yerington schools at a cost of \$70,000.

Mission Statement Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery and learning for success in a rapidly evolving world.

Option #3: Approve a two-year MOU exclusively with LCSO, allowing LCSO to provide five SROs to serve all attendance areas, thereby eliminating SRO services from YPD at a cost of \$460,000, resulting in a two-year total savings of \$75,000.

For over eight years, LCSD district administrators have partnered with the Yerington Police Department and Lyon County Sheriff's Office (LCSO) these officers have been invaluable in enhancing school safety and fostering stronger relationships between law enforcement and all stakeholders, according to school site leaders. As LCSD looks ahead to the 2025-26 school year, the district aims to extend this enhanced level of service to all attendance areas.

Student and staff safety remains a top priority for LCSD. Having dedicated law enforcement officers in all attendance areas reinforces this commitment while promoting communication, relationship-building, and collaboration between LCSD, YPD, LCSO, students, and families. Furthermore, the presence of SROs helps address truancy, youth violence, bullying, and crime by fostering meaningful relationships and providing necessary support.

Budget Considerations:

All School Resource Officers (SRO) to be paid from the General Fund.

Option #1: Lyon County Sheriff's Office (LCSO) \$427,500.00 and Yerington Police Department \$70,000.00.

Option #2: Lyon County Sheriff's Office (LCSO) \$427,500.00 and Yerington Police Department \$70,000.00.

Option #3: Lyon County Sheriff's Office (LCSO) \$460,000.00 resulting in a two-year total savings of \$75,000.

Discussed at Previous Meeting:

February 25, 2025

Attachment(s):

SRO MOU LCSD & LCSO 2025-2026 – Option #1

SRO MOU LCSD & YPD 2025-2026 – Option #1

SRO MOU LCSD & LCSO 2025-2027 – Option #2

SRO MOU LCSD & YPD 2025-2027 – Option #2

SRO MOU LCSD & LCSO 2025-2027 – Option #3

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*



Tim Logan
Superintendent

LYON COUNTY NEVADA



Brad Pope
Sheriff

MEMORANDUM OF UNDERSTANDING

LYON COUNTY SCHOOL RESOURCE OFFICER PROGRAM

July 1, 2024~~2025~~-June 30, 2025~~2026~~

MEMBERS:

Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
Ph: (775) 463-6800• Fax: (775) 463-6808
Contact: Tim Logan, Superintendent

And

Lyon County Sheriff's Office
911 Harvey Way
Yerington, NV 89447
Ph: (775) 463-6600• Fax: (775) 463-6610
Contact: Brad Pope, Sheriff

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to delineate roles and responsibilities of participating agencies in establishing and operating a School Resource Officers (SRO) Program for the Lyon County School District (LCSD). The aim of the SRO program is to play an important role in maintaining and increasing safety at schools and in neighboring communities. This instrument serves to build mutual respect and trust between the LCSD and the Lyon County Sheriff's Office (LCSO) while delineating specific roles and responsibilities.

II. OVERVIEW

The LCSD and LCSD have historically enjoyed partnerships built on a foundation of shared goals and objectives, which are approached in a constructive and positive manner, and achieved through open

communication. While placing law enforcement officers in schools without adequate SRO training carries a risk of contributing to a “school-to-prison pipeline” process where students are arrested or cited for minor, nonviolent behavioral violations and then diverted to the juvenile court system, we recognize that this approach wastes community resources and can lead to academic failure and greater recidivism rates for these students.

Therefore, we believe that the implementation of a SRO program will foster an environment that creatively tackles problems through mutual trust and cooperation, and may be able to achieve a number of positive outcomes including, but not limited to:

- A partnership of law enforcement, schools, and community groups to gather and analyze useful and timely information thereby creating a problem-solving approach to issues of crime and fear of crime in schools, and in accordance with applicable privacy laws.
- An increased ability of law enforcement, schools, and community groups to work together in developing innovative, systemic, long-term approaches to reducing and preventing different kinds of crime in and around schools and preventing unnecessary law enforcement involvement in non-criminal student misbehavior. Measurable outcomes may be determined by implementing strategies focused on targeted crimes, thereby improving the quality of life for those affected (students, teachers, school personnel, and parents), promoting a safer environment that is conducive for learning, and decreasing the fear of crime and violence among students, school employees, and the surrounding community.
- An increased understanding of how to effectively interact with youth through coordinated training on topics such as basic childhood and adolescent development and age-appropriate responses, disability and special education issues, conflict resolution and de-escalation techniques, bias-free policing including implicit bias and cultural competence, restorative justice techniques, and working with specific student groups, including traditionally minority and underrepresented student groups.
- An increased understanding of an SRO’s roles and responsibilities, including an understanding that school code of conduct violations and routine discipline of students remains the responsibility of school administrators and that law enforcement actions (such as arrest, citations, ticketing, or court referrals) are only to be used as a last resort for incidents that involve criminal behavior or when it becomes necessary to protect the safety of students, staff and the public from the threat of immediate harm.
- An increased ability through coordinated training for schools and law enforcement agencies to properly train and respond to school safety threats and other emergencies.

III. DUTIES OF PARTICIPATING MEMBERS

A. Lyon County Sheriff’s Office

- **Action.**
 1. From July 1, ~~2024~~ **2025** through June 30, ~~2025~~ **2026**: Provide four (4) Category I Nevada Peace Officer Standards Trained (POST) deputy sheriffs to be assigned to the

following geographical school areas, subject to staffing availability as determined by the Sheriff:

- (1) Dayton
- (2) Fernley
- (1) Silver Springs/Smith Valley

2. Provide input for program goals and objectives.

- **SRO Activities.**

1. Handles requests for calls for service in and around assigned schools.
2. Conducts comprehensive safety and security assessments.
3. Develops emergency management and incident response systems based on the National Incident Management System (NIMS) and the four phases of emergency management: mitigation/prevention, preparedness, response, and recovery.
4. Develops and implements safety plans or strategies.
5. Integrates appropriate security equipment/technology solutions, including incorporating crime prevention through environmental design (CPTED) as appropriate to enhance school safety.
6. Responds to unauthorized persons on school property.
7. Serves as liaisons between the school and other law enforcement agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.
8. Serves as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations).
9. Builds relationships with juvenile justice officers and staff to help connect youth with needed services.
10. Develops and expands crime prevention efforts for students.
11. Develops and expands community justice initiatives for students.
12. Instructs an evidenced-based approved curriculum intended to immunize age-appropriate students against delinquency, youth violence and bullying.
13. **SRO will not be responsible for requests to resolve routine discipline problems involving students.**

- **Equipment.**

1. LCSO will provide the following for each SRO:

- All personal protective equipment.
- Vehicle.

- **Maintain Records.**

1. SRO will document and provide statistical data as required.
2. SRO will be designated as a “school official” for purposes of student educational records in regards to the Family Educational Rights and Privacy Act (FERPA).

- **Financial Responsibility.**

1. Serve as an employee of LCSO for the purposes of payroll, PERS and other benefits accounting and acquisition.
2. Provide continuing education to maintain POST certification.

B. Lyon County School District

- **Action.**

2. From July 1, ~~2024~~ **2025** through June 30, ~~2025~~ **2026**: provide funding up to ~~\$385,000.00~~ **\$427,500.00** for four (4) Category I Nevada Peace Officer Standards Trained (POST) deputy sheriff to be assigned to the following geographical school area:

- (1) Dayton
- (2) Fernley
- (1) Silver Springs/Smith Valley

3. Provide SRO reporting guidance for the assigned schools.
4. Provide input for program goals and objectives.
5. Identify focused needs for the school.

- **Activities.**

1. Approves curriculum and schedule for approved evidence-based youth program instruction taught by SRO.
2. Provide data and information necessary for LCSO to complete all reporting requirements.

- **Equipment.**

1. Provide workspace and computer access for each assigned SRO.
2. Provide support equipment for assigned classroom lecture and instruction.

- **Financial Responsibility.**

1. Reimburse Lyon County quarterly for the actual wages and benefits of each Category I Nevada Peace Officer Standards Trained (POST) deputy sheriff up to ~~\$385,000.00~~ **\$427,500.00** for ~~FY25~~ **FY26**.
2. Reimburse Lyon County for wages earned with all pre-approved school related assignments in excess of 40 weekly hours at actual wages for each SRO, not to exceed the total amounts in the previous paragraph.
3. Reimburse Lyon County from the district awarded State funds (general fund) and provide a 30-day notice and provide a subrecipient agreement if funding changes to Federal funding.

IV. INFORMATION SHARING

Information will be shared between the LCSD and LCSO in accordance with applicable member policies, the Family Educational Rights and Privacy Act of 1974 (FERPA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), civil rights, and state laws.

V. SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND FOR THE SRO.

1. SRO reports directly to the school site principal during assigned school workdays and to the assigned LCSO district lieutenant during non-school workdays.
2. SRO is jointly evaluated by the school site principal and the assigned LCSO district lieutenant, quarterly for the first year, and then on an annual basis thereafter.
3. The selection of the SRO's will be a joint effort between LCSO and LCSD officials to ensure that the appropriate person is selected and that the program is successful.

VI. TERM

This MOU will become effective upon the approval by all parties, with a prescribed end date of June 30, ~~2025~~ 2026. The parties will determine continuance as needed. Either party may terminate this MOU by giving written notice of such intent to the other party at least thirty (30) days prior to such termination.

VII. INDEMNIFICATION

All members to this MOU agree to indemnify and hold harmless the other parties for any damages or injuries sustained as a result of participation in this program. Any recompense for injury or personal loss shall be strictly borne by the member in whom that respective individual is employed. This MOU must comply with the provisions and processes contained in NRS 277.180. Each party agrees to indemnify the other for any damages to the other party resulting from their conduct.

VIII. SIGNATURES

The persons executing this MOU on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity and appropriate authority to enter into this agreement on behalf of the entity for which they sign.

Scott Keller
Lyon County Commissioner - Chair

Date

Tom Hendrix
Lyon County School Board Trustee - President

Date

Brad Pope, Sheriff
Lyon County Sheriff's Office

Date

Tim Logan, Superintendent
Lyon County School District

Date

LYON COUNTY SCHOOL DISTRICT AND
THE CITY OF YERINGTON



~~Wayne Workman~~ **Tim Logan**
Superintendent



Brandon Coombs
Acting Chief of Police

MEMORANDUM OF UNDERSTANDING

**LYON COUNTY SCHOOL DISTRICT AND YERINGTON POLICE DEPARTMENT
RESOURCE OFFICER PROGRAM**

July 1, 2024~~2025~~-June 30, 2025~~2026~~

MEMBERS:

**Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
Ph: (775) 463-6800 • Fax: (775) 463-6808
Contact: ~~Wayne Workman~~, **Tim Logan**, Superintendent**

And

**City of Yerington
102 South Main Street
Yerington, NV 89447
Ph: (775) 463-3511 • Fax: (775) 463-2284
Contact: **Brandon Coombs**, Acting Chief of Police**

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to delineate roles and responsibilities of participating agencies in establishing and operating a School Resource Officer (SRO) Program for the Lyon County School District (LCSD). The aim of the SRO program is to play an important role in maintaining and increasing safety at schools and in neighboring communities. This instrument serves to build mutual respect and trust between the LCSD and the Yerington Police Department (YPD) while delineating specific roles and responsibilities.

II. OVERVIEW

The LCSD and YPD have historically enjoyed partnerships built on a foundation of shared goals and objectives, which are approached in a constructive and positive manner, and achieved through open communication.

The placement of an SRO on a school campus does not preclude such officer from exercising their discretion from enforcing the letter and the spirit of the law. The SRO can and will work in conjunction with the school officials to resolve student conflicts whenever possible that might utilize internal school practices.

Therefore, we believe that the implementation of a SRO program will foster an environment that creatively tackles problems through mutual trust and cooperation, and may be able to achieve a number of positive outcomes including, but not limited to:

- A partnership of law enforcement, schools, and community groups to gather and analyze useful and timely information thereby creating a problem-solving approach to issues of crime and fear of crime in schools, and in accordance with applicable privacy laws.
- An increased ability of law enforcement, schools, and community groups to work together in developing innovative, systemic, long-term approaches to reducing and preventing different kinds of crime in and around schools and preventing unnecessary law enforcement involvement in non-criminal student misbehavior. Measurable outcomes may be determined by implementing strategies focused on targeted crimes, thereby improving the quality of life for those affected (students, teachers, school personnel, and parents), promoting a safer environment that is conducive for learning, and decreasing the fear of crime and violence among students, school employees, and the surrounding community.
- An increased understanding of how to effectively interact with youth through coordinated training on topics such as basic childhood and adolescent development and age-appropriate responses, disability and special education issues, conflict resolution and de-escalation techniques, bias-free policing including implicit bias and cultural competence, restorative justice techniques, and working with specific student groups, including traditionally minority and underrepresented student groups.
- An increased understanding of an SRO's roles and responsibilities, including an understanding that school code of conduct violations and routine discipline of students remains the responsibility of school administrators and that law enforcement actions (such as arrest, citations, ticketing, or court referrals) are only to be used as a last resort for incidents that involve criminal behavior or when it becomes necessary to protect the safety of students, staff and the public from the threat of immediate harm.
- An increased ability through coordinated training for schools and law enforcement agencies to properly train and respond to school safety threats and other emergencies.

III. DUTIES OF PARTICIPATING MEMBERS

A. Yerington Police Department

- **Action.**
 1. Provide one (1) Category I Nevada Peace Officer Standards Trained (POST) officer to be assigned to the following geographical school area:
 - City of Yerington

2. Provide input for program goals and objectives.

- **SRO Activities.**

1. Handles requests for calls for service in and around assigned schools.
2. Conducts comprehensive safety and security assessments.
3. Develops emergency management and incident response systems based on the National Incident Management System (NIMS) and the four phases of emergency management: mitigation/prevention, preparedness, response, and recovery.
4. Develops and implements safety plans or strategies.
5. Integrates appropriate security equipment/technology solutions, including incorporating crime prevention through environmental design (CPTED) as appropriate to enhance school safety.
6. Responds to unauthorized persons on school property.
7. Serves as liaisons between the school and other law enforcement agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.
8. Serves as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations).
9. Builds relationships with juvenile justice counselors to help connect youth with needed services.
10. Develops and expands crime prevention efforts for students.
11. Develops and expands community justice initiatives for students.
12. Instructs an evidenced-based approved curriculum intended to immunize age appropriate students against delinquency, youth violence and bullying.
13. **SRO will not be responsible for requests to resolve routine discipline problems involving students.**
14. The expected schedule each school workday for the SRO is _____ am to _____ pm, subject to supervisory conditions in Section V.

- **Equipment.**

1. YPD will provide the following for each SRO:
 - All personal protective equipment.
 - Vehicle.

- **Maintain Records.**

1. SRO will document and provide statistical data as may be reasonably required
2. SRO will be designated as a “school official” for purposes of student educational records in regards to the Family Educational Rights and Privacy Act (FERPA).

- **Financial Responsibility.**

1. Serve as an employee of YPD for the purposes of payroll, retirement and other benefits accounting and acquisition.
2. Provide continuing education to maintain POST certification.

B. Lyon County School District

- **Action.**

1. From July 1, ~~2024~~ 2025 through June 30, ~~2025~~ 2026: provide funding in the amount of \$70,000.00 annually in one payment and within 30 days after this agreement has been ratified by both parties for one (1) Category I Nevada Peace Officer Standards Trained (POST) officer to be assigned to the following geographical school area:

- City of Yerington

2. Provide SRO reporting guidance for the assigned school(s).
3. Provide input for program goals and objectives.
4. Identify focused needs for the school.

- **Activities.**

1. Approves curriculum and schedule for approved evidence-based youth program instruction taught by SRO.
2. Provide data and information necessary for YPD to complete all reporting requirements.

- **Equipment.**

1. Provide work space and computer access for the assigned SRO.
2. Provide support equipment for any assigned classroom lecture and instruction.

- **Financial Responsibility.**

1. Reimburse the City of Yerington for one (1) Category I Nevada Peace Officer Standards Trained (POST) officer for actual wages and benefits earned in the amount of \$70,000.00 annually.
2. Reimburse City of Yerington for wages earned with all pre-approved school related assignments in excess of 84 bi-monthly hours at \$55.00 per hour.
3. Should YPD be unable to fill the SRO position for all or part of the school year, the City of Yerington shall reimburse the LCSD all unexpended funds on a prorated basis.
4. Reimburse City of Yerington from Federal awarded funds (federal grant) and provide a 30-day notice if district funding and therefore City of Yerington reimbursement sources change from Federal to State funding.

IV. INFORMATION SHARING

Information will be shared between the LCSD and YPD in accordance with applicable member policies, the Family Educational Rights and Privacy Act of 1974 (FERPA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), civil rights, and state laws.

V. SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND FOR THE SRO.

1. SRO consults with the school site principal during assigned school workdays and reports directly to the YPD Chief of Police. The SRO's only employer is the YPD.
2. SRO is jointly evaluated by the school site principal and the assigned YPD Chief of Police, quarterly for the first year, and then on an annual basis thereafter.
3. The selection of the SRO will be a joint effort between YPD and LCSD officials to ensure that the appropriate person is selected and that the program is successful. Following consultation, the final SRO assignment shall be determined by the YPD Chief.
4. At the discretion of the YPD Chief of Police, should an emergency situation occur off-campus, the SRO may be directed to respond during school hours.

VI. TERM

This MOU will become effective upon the approval by all parties, with a prescribed end date of June 30, ~~2025~~ 2026. The parties will determine continuance as needed. Either party may terminate this MOU by giving written notice of such intent to the other party at least thirty (30) days prior to such termination. Should YPD terminate this agreement early, the City of Yerington shall reimburse the LCSD all unexpended funds on a prorated basis.

VII. INDEMNIFICATION

All members to this MOU agree to indemnify and hold harmless the other parties for any damages or injuries sustained as a result of participation in this program. Any recompense for injury or personal loss shall be strictly borne by the member in whom that respective individual is employed. This MOU must comply with the provisions and processes contained in NRS 277.180. Each party agrees to indemnify the other for any damages to the other party resulting from their conduct.

VIII. SIGNATURES

The persons executing this MOU on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity and appropriate authority to enter into this agreement on behalf of the entity for which they sign.

John Garry City of Yerington - Mayor	Date
Phil Cowee Tom Hendrix Lyon County School Board Trustee - President	Date
Brandon Coombs City of Yerington – Acting Chief of Police - Designee	Date
Wayne Workman Tim Logan, Superintendent Lyon County School District - Superintendent	Date



Tim Logan
Superintendent

LYON COUNTY NEVADA



Brad Pope
Sheriff

MEMORANDUM OF UNDERSTANDING

LYON COUNTY SCHOOL RESOURCE OFFICER PROGRAM

July 1, 2024~~2025~~-June 30, 2025~~2027~~

MEMBERS:

**Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
Ph: (775) 463-6800• Fax: (775) 463-6808
Contact: Tim Logan, Superintendent**

And

**Lyon County Sheriff's Office
911 Harvey Way
Yerington, NV 89447
Ph: (775) 463-6600• Fax: (775) 463-6610
Contact: Brad Pope, Sheriff**

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to delineate roles and responsibilities of participating agencies in establishing and operating a School Resource Officers (SRO) Program for the Lyon County School District (LCSD). The aim of the SRO program is to play an important role in maintaining and increasing safety at schools and in neighboring communities. This instrument serves to build mutual respect and trust between the LCSD and the Lyon County Sheriff's Office (LCSO) while delineating specific roles and responsibilities.

II. OVERVIEW

The LCSD and LCSD have historically enjoyed partnerships built on a foundation of shared goals and objectives, which are approached in a constructive and positive manner, and achieved through open

communication. While placing law enforcement officers in schools without adequate SRO training carries a risk of contributing to a “school-to-prison pipeline” process where students are arrested or cited for minor, nonviolent behavioral violations and then diverted to the juvenile court system, we recognize that this approach wastes community resources and can lead to academic failure and greater recidivism rates for these students.

Therefore, we believe that the implementation of a SRO program will foster an environment that creatively tackles problems through mutual trust and cooperation, and may be able to achieve a number of positive outcomes including, but not limited to:

- A partnership of law enforcement, schools, and community groups to gather and analyze useful and timely information thereby creating a problem-solving approach to issues of crime and fear of crime in schools, and in accordance with applicable privacy laws.
- An increased ability of law enforcement, schools, and community groups to work together in developing innovative, systemic, long-term approaches to reducing and preventing different kinds of crime in and around schools and preventing unnecessary law enforcement involvement in non-criminal student misbehavior. Measurable outcomes may be determined by implementing strategies focused on targeted crimes, thereby improving the quality of life for those affected (students, teachers, school personnel, and parents), promoting a safer environment that is conducive for learning, and decreasing the fear of crime and violence among students, school employees, and the surrounding community.
- An increased understanding of how to effectively interact with youth through coordinated training on topics such as basic childhood and adolescent development and age-appropriate responses, disability and special education issues, conflict resolution and de-escalation techniques, bias-free policing including implicit bias and cultural competence, restorative justice techniques, and working with specific student groups, including traditionally minority and underrepresented student groups.
- An increased understanding of an SRO’s roles and responsibilities, including an understanding that school code of conduct violations and routine discipline of students remains the responsibility of school administrators and that law enforcement actions (such as arrest, citations, ticketing, or court referrals) are only to be used as a last resort for incidents that involve criminal behavior or when it becomes necessary to protect the safety of students, staff and the public from the threat of immediate harm.
- An increased ability through coordinated training for schools and law enforcement agencies to properly train and respond to school safety threats and other emergencies.

III. DUTIES OF PARTICIPATING MEMBERS

A. Lyon County Sheriff’s Office

- **Action.**
 1. From July 1, ~~2024~~ 2025 through June 30, ~~2025~~ 2027: Provide four (4) Category I Nevada Peace Officer Standards Trained (POST) deputy sheriffs to be assigned to the

following geographical school areas, subject to staffing availability as determined by the Sheriff:

- (1) Dayton
- (2) Fernley
- (1) Silver Springs/Smith Valley

2. Provide input for program goals and objectives.

- **SRO Activities.**

1. Handles requests for calls for service in and around assigned schools.
2. Conducts comprehensive safety and security assessments.
3. Develops emergency management and incident response systems based on the National Incident Management System (NIMS) and the four phases of emergency management: mitigation/prevention, preparedness, response, and recovery.
4. Develops and implements safety plans or strategies.
5. Integrates appropriate security equipment/technology solutions, including incorporating crime prevention through environmental design (CPTED) as appropriate to enhance school safety.
6. Responds to unauthorized persons on school property.
7. Serves as liaisons between the school and other law enforcement agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.
8. Serves as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations).
9. Builds relationships with juvenile justice officers and staff to help connect youth with needed services.
10. Develops and expands crime prevention efforts for students.
11. Develops and expands community justice initiatives for students.
12. Instructs an evidenced-based approved curriculum intended to immunize age-appropriate students against delinquency, youth violence and bullying.
13. **SRO will not be responsible for requests to resolve routine discipline problems involving students.**

- **Equipment.**

1. LCSO will provide the following for each SRO:

- All personal protective equipment.
- Vehicle.

- **Maintain Records.**

1. SRO will document and provide statistical data as required.
2. SRO will be designated as a “school official” for purposes of student educational records in regards to the Family Educational Rights and Privacy Act (FERPA).

- **Financial Responsibility.**

1. Serve as an employee of LCSO for the purposes of payroll, PERS and other benefits accounting and acquisition.
2. Provide continuing education to maintain POST certification.

B. Lyon County School District

- **Action.**

2. From July 1, ~~2024~~ **2025** through June 30, ~~2025~~ **2027**: provide funding up to ~~\$385,000.00~~ **\$427,500.00** for four (4) Category I Nevada Peace Officer Standards Trained (POST) deputy sheriff to be assigned to the following geographical school area:

- (1) Dayton
- (2) Fernley
- (1) Silver Springs/Smith Valley

3. Provide SRO reporting guidance for the assigned schools.
4. Provide input for program goals and objectives.
5. Identify focused needs for the school.

- **Activities.**

1. Approves curriculum and schedule for approved evidence-based youth program instruction taught by SRO.
2. Provide data and information necessary for LCSO to complete all reporting requirements.

- **Equipment.**

1. Provide workspace and computer access for each assigned SRO.
2. Provide support equipment for assigned classroom lecture and instruction.

- **Financial Responsibility.**

1. Reimburse Lyon County quarterly for the actual wages and benefits of each Category I Nevada Peace Officer Standards Trained (POST) deputy sheriff up to ~~\$385,000.00~~ **\$427,500.00** for ~~FY25~~ **FY26 and FY27**.
2. Reimburse Lyon County for wages earned with all pre-approved school related assignments in excess of 40 weekly hours at actual wages for each SRO, not to exceed the total amounts in the previous paragraph.
3. Reimburse Lyon County from the district awarded State funds (general fund) and provide a 30-day notice and provide a subrecipient agreement if funding changes to Federal funding.

IV. INFORMATION SHARING

Information will be shared between the LCSD and LCSO in accordance with applicable member policies, the Family Educational Rights and Privacy Act of 1974 (FERPA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), civil rights, and state laws.

V. SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND FOR THE SRO.

1. SRO reports directly to the school site principal during assigned school workdays and to the assigned LCSO district lieutenant during non-school workdays.
2. SRO is jointly evaluated by the school site principal and the assigned LCSO district lieutenant, quarterly for the first year, and then on an annual basis thereafter.
3. The selection of the SRO's will be a joint effort between LCSO and LCSD officials to ensure that the appropriate person is selected and that the program is successful.

VI. TERM

This MOU will become effective upon the approval by all parties, with a prescribed end date of June 30, ~~2025~~ 2027. The parties will determine continuance as needed. Either party may terminate this MOU by giving written notice of such intent to the other party at least thirty (30) days prior to such termination.

VII. INDEMNIFICATION

All members to this MOU agree to indemnify and hold harmless the other parties for any damages or injuries sustained as a result of participation in this program. Any recompense for injury or personal loss shall be strictly borne by the member in whom that respective individual is employed. This MOU must comply with the provisions and processes contained in NRS 277.180. Each party agrees to indemnify the other for any damages to the other party resulting from their conduct.

VIII. SIGNATURES

The persons executing this MOU on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity and appropriate authority to enter into this agreement on behalf of the entity for which they sign.

Scott Keller
Lyon County Commissioner - Chair

Date

Tom Hendrix
Lyon County School Board Trustee - President

Date

Brad Pope, Sheriff
Lyon County Sheriff's Office

Date

Tim Logan, Superintendent
Lyon County School District

Date

LYON COUNTY SCHOOL DISTRICT AND
THE CITY OF YERINGTON



~~Wayne Workman~~ **Tim Logan**
Superintendent



Brandon Coombs
Acting Chief of Police

MEMORANDUM OF UNDERSTANDING

**LYON COUNTY SCHOOL DISTRICT AND YERINGTON POLICE DEPARTMENT
RESOURCE OFFICER PROGRAM**

July 1, ~~2024~~2025-June 30, ~~2025~~2027

MEMBERS:

**Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
Ph: (775) 463-6800 • Fax: (775) 463-6808
Contact: ~~Wayne Workman~~, **Tim Logan**, Superintendent**

And

**City of Yerington
102 South Main Street
Yerington, NV 89447
Ph: (775) 463-3511 • Fax: (775) 463-2284
Contact: **Brandon Coombs**, Acting Chief of Police**

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to delineate roles and responsibilities of participating agencies in establishing and operating a School Resource Officer (SRO) Program for the Lyon County School District (LCSD). The aim of the SRO program is to play an important role in maintaining and increasing safety at schools and in neighboring communities. This instrument serves to build mutual respect and trust between the LCSD and the Yerington Police Department (YPD) while delineating specific roles and responsibilities.

II. OVERVIEW

The LCSD and YPD have historically enjoyed partnerships built on a foundation of shared goals and objectives, which are approached in a constructive and positive manner, and achieved through open communication.

The placement of an SRO on a school campus does not preclude such officer from exercising their discretion from enforcing the letter and the spirit of the law. The SRO can and will work in conjunction with the school officials to resolve student conflicts whenever possible that might utilize internal school practices.

Therefore, we believe that the implementation of a SRO program will foster an environment that creatively tackles problems through mutual trust and cooperation, and may be able to achieve a number of positive outcomes including, but not limited to:

- A partnership of law enforcement, schools, and community groups to gather and analyze useful and timely information thereby creating a problem-solving approach to issues of crime and fear of crime in schools, and in accordance with applicable privacy laws.
- An increased ability of law enforcement, schools, and community groups to work together in developing innovative, systemic, long-term approaches to reducing and preventing different kinds of crime in and around schools and preventing unnecessary law enforcement involvement in non-criminal student misbehavior. Measurable outcomes may be determined by implementing strategies focused on targeted crimes, thereby improving the quality of life for those affected (students, teachers, school personnel, and parents), promoting a safer environment that is conducive for learning, and decreasing the fear of crime and violence among students, school employees, and the surrounding community.
- An increased understanding of how to effectively interact with youth through coordinated training on topics such as basic childhood and adolescent development and age-appropriate responses, disability and special education issues, conflict resolution and de-escalation techniques, bias-free policing including implicit bias and cultural competence, restorative justice techniques, and working with specific student groups, including traditionally minority and underrepresented student groups.
- An increased understanding of an SRO's roles and responsibilities, including an understanding that school code of conduct violations and routine discipline of students remains the responsibility of school administrators and that law enforcement actions (such as arrest, citations, ticketing, or court referrals) are only to be used as a last resort for incidents that involve criminal behavior or when it becomes necessary to protect the safety of students, staff and the public from the threat of immediate harm.
- An increased ability through coordinated training for schools and law enforcement agencies to properly train and respond to school safety threats and other emergencies.

III. DUTIES OF PARTICIPATING MEMBERS

A. Yerington Police Department

- **Action.**
 1. Provide one (1) Category I Nevada Peace Officer Standards Trained (POST) officer to be assigned to the following geographical school area:
 - City of Yerington

2. Provide input for program goals and objectives.

- **SRO Activities.**

1. Handles requests for calls for service in and around assigned schools.
2. Conducts comprehensive safety and security assessments.
3. Develops emergency management and incident response systems based on the National Incident Management System (NIMS) and the four phases of emergency management: mitigation/prevention, preparedness, response, and recovery.
4. Develops and implements safety plans or strategies.
5. Integrates appropriate security equipment/technology solutions, including incorporating crime prevention through environmental design (CPTED) as appropriate to enhance school safety.
6. Responds to unauthorized persons on school property.
7. Serves as liaisons between the school and other law enforcement agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.
8. Serves as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations).
9. Builds relationships with juvenile justice counselors to help connect youth with needed services.
10. Develops and expands crime prevention efforts for students.
11. Develops and expands community justice initiatives for students.
12. Instructs an evidenced-based approved curriculum intended to immunize age appropriate students against delinquency, youth violence and bullying.
13. **SRO will not be responsible for requests to resolve routine discipline problems involving students.**
14. The expected schedule each school workday for the SRO is _____ am to _____ pm, subject to supervisory conditions in Section V.

- **Equipment.**

1. YPD will provide the following for each SRO:
 - All personal protective equipment.
 - Vehicle.

- **Maintain Records.**

1. SRO will document and provide statistical data as may be reasonably required
2. SRO will be designated as a “school official” for purposes of student educational records in regards to the Family Educational Rights and Privacy Act (FERPA).

- **Financial Responsibility.**

1. Serve as an employee of YPD for the purposes of payroll, retirement and other benefits accounting and acquisition.
2. Provide continuing education to maintain POST certification.

B. Lyon County School District

- **Action.**

1. From July 1, ~~2024~~ 2025 through June 30, ~~2025~~ 2027: provide funding in the amount of \$70,000.00 annually in one payment and within 30 days after this agreement has been ratified by both parties for one (1) Category I Nevada Peace Officer Standards Trained (POST) officer to be assigned to the following geographical school area:

- City of Yerington

2. Provide SRO reporting guidance for the assigned school(s).
3. Provide input for program goals and objectives.
4. Identify focused needs for the school.

- **Activities.**

1. Approves curriculum and schedule for approved evidence-based youth program instruction taught by SRO.
2. Provide data and information necessary for YPD to complete all reporting requirements.

- **Equipment.**

1. Provide work space and computer access for the assigned SRO.
2. Provide support equipment for any assigned classroom lecture and instruction.

- **Financial Responsibility.**

1. Reimburse the City of Yerington for one (1) Category I Nevada Peace Officer Standards Trained (POST) officer for actual wages and benefits earned in the amount of \$70,000.00 annually.
2. Reimburse City of Yerington for wages earned with all pre-approved school related assignments in excess of 84 bi-monthly hours at \$55.00 per hour.
3. Should YPD be unable to fill the SRO position for all or part of the school year, the City of Yerington shall reimburse the LCSD all unexpended funds on a prorated basis.
4. Reimburse City of Yerington from Federal awarded funds (federal grant) and provide a 30-day notice if district funding and therefore City of Yerington reimbursement sources change from Federal to State funding.

IV. INFORMATION SHARING

Information will be shared between the LCSD and YPD in accordance with applicable member policies, the Family Educational Rights and Privacy Act of 1974 (FERPA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), civil rights, and state laws.

V. SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND FOR THE SRO.

1. SRO consults with the school site principal during assigned school workdays and reports directly to the YPD Chief of Police. The SRO's only employer is the YPD.
2. SRO is jointly evaluated by the school site principal and the assigned YPD Chief of Police, quarterly for the first year, and then on an annual basis thereafter.
3. The selection of the SRO will be a joint effort between YPD and LCSD officials to ensure that the appropriate person is selected and that the program is successful. Following consultation, the final SRO assignment shall be determined by the YPD Chief.
4. At the discretion of the YPD Chief of Police, should an emergency situation occur off-campus, the SRO may be directed to respond during school hours.

VI. TERM

This MOU will become effective upon the approval by all parties, with a prescribed end date of June 30, ~~2025~~ 2027. The parties will determine continuance as needed. Either party may terminate this MOU by giving written notice of such intent to the other party at least thirty (30) days prior to such termination. Should YPD terminate this agreement early, the City of Yerington shall reimburse the LCSD all unexpended funds on a prorated basis.

VII. INDEMNIFICATION

All members to this MOU agree to indemnify and hold harmless the other parties for any damages or injuries sustained as a result of participation in this program. Any recompense for injury or personal loss shall be strictly borne by the member in whom that respective individual is employed. This MOU must comply with the provisions and processes contained in NRS 277.180. Each party agrees to indemnify the other for any damages to the other party resulting from their conduct.

VIII. SIGNATURES

The persons executing this MOU on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity and appropriate authority to enter into this agreement on behalf of the entity for which they sign.

John Garry City of Yerington - Mayor	Date
Phil Cowee Tom Hendrix Lyon County School Board Trustee - President	Date
Brandon Coombs City of Yerington – Acting Chief of Police - Designee	Date
Wayne Workman Tim Logan, Superintendent Lyon County School District - Superintendent	Date



Tim Logan
Superintendent

LYON COUNTY NEVADA



Brad Pope
Sheriff

MEMORANDUM OF UNDERSTANDING

LYON COUNTY SCHOOL RESOURCE OFFICER PROGRAM

July 1, 2024~~2025~~-June 30, 2025~~2027~~

MEMBERS:

**Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
Ph: (775) 463-6800• Fax: (775) 463-6808
Contact: Tim Logan, Superintendent**

And

**Lyon County Sheriff's Office
911 Harvey Way
Yerington, NV 89447
Ph: (775) 463-6600• Fax: (775) 463-6610
Contact: Brad Pope, Sheriff**

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to delineate roles and responsibilities of participating agencies in establishing and operating a School Resource Officers (SRO) Program for the Lyon County School District (LCSD). The aim of the SRO program is to play an important role in maintaining and increasing safety at schools and in neighboring communities. This instrument serves to build mutual respect and trust between the LCSD and the Lyon County Sheriff's Office (LCSO) while delineating specific roles and responsibilities.

II. OVERVIEW

The LCSD and LCSO have historically enjoyed partnerships built on a foundation of shared goals and objectives, which are approached in a constructive and positive manner, and achieved through open

communication. While placing law enforcement officers in schools without adequate SRO training carries a risk of contributing to a “school-to-prison pipeline” process where students are arrested or cited for minor, nonviolent behavioral violations and then diverted to the juvenile court system, we recognize that this approach wastes community resources and can lead to academic failure and greater recidivism rates for these students.

Therefore, we believe that the implementation of a SRO program will foster an environment that creatively tackles problems through mutual trust and cooperation, and may be able to achieve a number of positive outcomes including, but not limited to:

- A partnership of law enforcement, schools, and community groups to gather and analyze useful and timely information thereby creating a problem-solving approach to issues of crime and fear of crime in schools, and in accordance with applicable privacy laws.
- An increased ability of law enforcement, schools, and community groups to work together in developing innovative, systemic, long-term approaches to reducing and preventing different kinds of crime in and around schools and preventing unnecessary law enforcement involvement in non-criminal student misbehavior. Measurable outcomes may be determined by implementing strategies focused on targeted crimes, thereby improving the quality of life for those affected (students, teachers, school personnel, and parents), promoting a safer environment that is conducive for learning, and decreasing the fear of crime and violence among students, school employees, and the surrounding community.
- An increased understanding of how to effectively interact with youth through coordinated training on topics such as basic childhood and adolescent development and age-appropriate responses, disability and special education issues, conflict resolution and de-escalation techniques, bias-free policing including implicit bias and cultural competence, restorative justice techniques, and working with specific student groups, including traditionally minority and underrepresented student groups.
- An increased understanding of an SRO’s roles and responsibilities, including an understanding that school code of conduct violations and routine discipline of students remains the responsibility of school administrators and that law enforcement actions (such as arrest, citations, ticketing, or court referrals) are only to be used as a last resort for incidents that involve criminal behavior or when it becomes necessary to protect the safety of students, staff and the public from the threat of immediate harm.
- An increased ability through coordinated training for schools and law enforcement agencies to properly train and respond to school safety threats and other emergencies.

III. DUTIES OF PARTICIPATING MEMBERS

A. Lyon County Sheriff’s Office

- **Action.**
 1. From July 1, ~~2024~~ 2025 through June 30, ~~2025~~ 2027: Provide ~~four (4)~~ five (5) Category I Nevada Peace Officer Standards Trained (POST) deputy sheriffs to be

assigned to the following geographical school areas, subject to staffing availability as determined by the Sheriff:

- (1) Dayton
- (2) Fernley
- (±) (2) Silver Springs/~~Yerington~~/Smith Valley

2. Provide input for program goals and objectives.

- **SRO Activities.**

1. Handles requests for calls for service in and around assigned schools.
2. Conducts comprehensive safety and security assessments.
3. Develops emergency management and incident response systems based on the National Incident Management System (NIMS) and the four phases of emergency management: mitigation/prevention, preparedness, response, and recovery.
4. Develops and implements safety plans or strategies.
5. Integrates appropriate security equipment/technology solutions, including incorporating crime prevention through environmental design (CPTED) as appropriate to enhance school safety.
6. Responds to unauthorized persons on school property.
7. Serves as liaisons between the school and other law enforcement agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.
8. Serves as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations).
9. Builds relationships with juvenile justice officers and staff to help connect youth with needed services.
10. Develops and expands crime prevention efforts for students.
11. Develops and expands community justice initiatives for students.
12. Instructs an evidenced-based approved curriculum intended to immunize age-appropriate students against delinquency, youth violence and bullying.
13. **SRO will not be responsible for requests to resolve routine discipline problems involving students.**

- **Equipment.**

1. LCSO will provide the following for each SRO:

- All personal protective equipment.
- Vehicle.

- **Maintain Records.**

1. SRO will document and provide statistical data as required.
2. SRO will be designated as a “school official” for purposes of student educational records in regards to the Family Educational Rights and Privacy Act (FERPA).

- **Financial Responsibility.**

1. Serve as an employee of LCSO for the purposes of payroll, PERS and other benefits accounting and acquisition.
2. Provide continuing education to maintain POST certification.

B. Lyon County School District

- **Action.**

2. From July 1, ~~2024~~ **2025** through June 30, ~~2025~~ **2027**: provide funding up to ~~\$385,000.00~~ **\$460,000.00** for ~~four (4)~~ **five (5)** Category I Nevada Peace Officer Standards Trained (POST) deputy sheriff to be assigned to the following geographical school area:

- (1) Dayton
- (2) Fernley
- ~~(1)~~ **(2)** Silver Springs/~~Yerington~~/Smith Valley

3. Provide SRO reporting guidance for the assigned schools.
4. Provide input for program goals and objectives.
5. Identify focused needs for the school.

- **Activities.**

1. Approves curriculum and schedule for approved evidence-based youth program instruction taught by SRO.
2. Provide data and information necessary for LCSO to complete all reporting requirements.

- **Equipment.**

1. Provide workspace and computer access for each assigned SRO.
2. Provide support equipment for assigned classroom lecture and instruction.

- **Financial Responsibility.**

1. Reimburse Lyon County quarterly for the actual wages and benefits of each Category I Nevada Peace Officer Standards Trained (POST) deputy sheriff up to ~~\$385,000.00~~ **\$460,000.00** for ~~FY25~~ **FY26 and FY27**.
2. Reimburse Lyon County for wages earned with all pre-approved school related assignments in excess of 40 weekly hours at actual wages for each SRO, not to exceed the total amounts in the previous paragraph.
3. Reimburse Lyon County from the district awarded State funds (general fund) and provide a 30-day notice and provide a subrecipient agreement if funding changes to Federal funding.

IV. INFORMATION SHARING

Information will be shared between the LCSD and LCSO in accordance with applicable member policies, the Family Educational Rights and Privacy Act of 1974 (FERPA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), civil rights, and state laws.

V. SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND FOR THE SRO.

1. SRO reports directly to the school site principal during assigned school workdays and to the assigned LCSO district lieutenant during non-school workdays.
2. SRO is jointly evaluated by the school site principal and the assigned LCSO district lieutenant, quarterly for the first year, and then on an annual basis thereafter.
3. The selection of the SRO's will be a joint effort between LCSO and LCSD officials to ensure that the appropriate person is selected and that the program is successful.

VI. TERM

This MOU will become effective upon the approval by all parties, with a prescribed end date of June 30, ~~2025~~ 2027. The parties will determine continuance as needed. Either party may terminate this MOU by giving written notice of such intent to the other party at least thirty (30) days prior to such termination.

VII. INDEMNIFICATION

All members to this MOU agree to indemnify and hold harmless the other parties for any damages or injuries sustained as a result of participation in this program. Any recompense for injury or personal loss shall be strictly borne by the member in whom that respective individual is employed. This MOU must comply with the provisions and processes contained in NRS 277.180. Each party agrees to indemnify the other for any damages to the other party resulting from their conduct.

VIII. SIGNATURES

The persons executing this MOU on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity and appropriate authority to enter into this agreement on behalf of the entity for which they sign.

Scott Keller
Lyon County Commissioner - Chair

Date

Tom Hendrix
Lyon County School Board Trustee - President

Date

Brad Pope, Sheriff
Lyon County Sheriff's Office

Date

Tim Logan, Superintendent
Lyon County School District

Date



“To Protect and Serve”

Superintendent Logan,

The year-to-date statistics SROs generated in their areas during the 2024-25 school year are attached. These statistics were obtained from the dispatch center and are tracked when SROs provide dispatch with information on their movements and assignments. My SROs will argue that these statistics do not represent their entire body of work. However, I can only quantify what they call into dispatch as a statistic. I know that all of the SROs from the Lyon County Sheriff's Office and the Yerington Police Department accomplish more than what is represented in these statistics.

I want to share my future goals for the SRO program.

- 2025-26 School year, institute a “substitute” SRO program so a trained Deputy can cover schools for sick leave, etc.
- 2025-26 School year, have our “resource router” program installed and running; this will track efficiency and require “check-ins” in school zones from patrol deputies.
- 2026-27 School Year, add a second SRO to Dayton.
- 2027-28 School Year, add a second SRO in Silver Springs and Yerington (If Yerington schools, are covered by LCSO)

Superintendent Logan, I value our working relationship, which has been greatly improved under your leadership, and I look forward to expanding on that relationship over the next several years. The SRO program is a top priority of my administration, and I have restructured the department to reflect that. The SROs now have their own chain of command and are looked at the same as any specialized unit within the Lyon County Sheriff's Office.

Respectfully,


Sheriff Brad Pope

FERNLEY AREA SCHOOLS

Lyon County Sheriff's Office SRO Statistics for 2024 - 2025 School Year
(as of 2/26/2025)

Total calls for service: 493

Total reports taken: 97 (19.6%)

COTTONWOOD ELEMENTARY

CALLS FOR SERVICE

Traffic Accident	1
AOA	1
BATTERY	2
EXTRA PATROL	6
FIRE/FIRE ALARM	5
FIREARM/GUN	1
FOLLOW UP	6
TPO VIOLATION	1
WALK THROUGH	8
TOTAL	31

REPORTS TAKEN

INFORMATION ONLY	1
TOTAL	1

FERNLEY ELEMENTARY

CALLS FOR SERVICE

911 Call	2
CHILD ABUSE	1
DOMESTIC	3
DOP	1
FIRE/FIRE ALARM	1
FOLLOW UP	11
SUSPICIOUS PERSON	1
TRAFFIC STOP	3
TRAFFIC INCIDENT	2
WALK THROUGH	6
TOTAL	31

REPORTS TAKEN

DOMESTIC BATTERY	1
INFORMATION ONLY	1
TOTAL	2

EAST VALLEY ELEMENTARY

CALLS FOR SERVICE

EXTRA PATROL	2
FOLLOW UP	4
HARASS	1
UNWANT	1
WALK THROUGH	3
TOTAL	11

REPORTS TAKEN

TOTAL	0
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FERNLEY AREA SCHOOLS

FERNLEY INTERMEDIATE

CALLS FOR SERVICE

911 Call	5
Traffic Accident	1
ABANDONE VEHICLE	1
BATTERY	5
CHILD ABUSE	3
CUSTODY DISPUTE	2
DOP	2
EXTRA PATROL	1
FIGHT	3
FOLLOW UP	23
FOUND PROPERTY	1
GRAFFITI	1
HARASS	1
INFORMATION ONLY	1
J4 CIVIL	1
JUVENILE INCIDENT	7
SUSPICIOUS CIRCUMSTANCES	2
THREAT	2
TRAFFIC INCIDENT	1
WALK THROUGH	4
TOTAL	67

REPORTS TAKEN

ASSAULT	1
BATTERY	2
BURGLARY	1
CHILD ABUSE	1
CSAM	1
DOMESTIC BATTERY	1
FIGHT	1
HARASSMENT	1
INFORMATION ONLY	3
FOLLOW UP	1
SUICIDAL SUBJECT	1
TOTAL	14

SILVERLAND MIDDLE

CALLS FOR SERVICE

911 Call	4
AOA	5
ASSAULT	2
BATTERY	3
BURGLARY	1
CHILD ABUSE	6
DOMESTIC	1
FIGHT	8
FIRE/FIRE ALARM	2
FOLLOW UP	30
HARASS	2
INTOX SUBJ	3
J4 CIVIL	2
JUVENILE INCIDENT	12
K9 Deployment	1
SEX ASSAULT	2
SUICIDAL SUBJECT	3
THREAT	4
TRUANT	2
WEAPON	1
WELFARE CHECK	2
WALK THROUGH	23
TOTAL	119

REPORTS TAKEN

BATTERY ON P/O	1
BATTERY	5
CHILD ABUSE	3
FIGHT	6
FOLLOW UP	1
INFORMATION ONLY	2
INTIMIDATE A WITNESS	1
SEX ASSAULT	1
JUVENILE INCIDENT	2
MINOR IN POSSESSION	1
NARC	2
OTHER	2
SUICIDAL SUBJECT	1
THREAT	4
TRUANT	1
TOTAL	33

FERNLEY AREA SCHOOLS

FERNLEY HIGH

CALLS FOR SERVICE

911 Call	12
Traffic Accident	4
ADW	1
AOA	7
ANIMAL	2
BATTERY	3
CHILD ABUSE	2
DISPUTE	5
DOMESTIC	1
DOP	3
FIGHT	10
FIRE/FIRE ALARM	5
FIREARM/GUN	3
FOLLOW UP	60
HARASS	5
HIT AND RUN	1
HOME CHECK	2
HOME VISIT	9
INDECENT EXP	1
INFORMATION ONLY	2
INTOX SUBJ	9
J4 CIVIL	1
JUVENILE INCIDENT	15
RUNAWAY JUVENILE	1
K9 Deployment	2
KEEP THE PEACE	1
MINOR IN POSSESSION	2
NARC	13
SEX ASSAULT	2
SUBJECT STOP	2
SUICIDAL SUBJECT	3
THREAT	6
TRAFFIC STOP	6
TRESSPASS	1
TRAFFIC INCIDENT	4
TRUANT	4
WELFARE CHECK	3
WALK THROUGH	21
TOTAL	234

REPORTS TAKEN

TRAFFIC ACCIDENT	1
BATTERY	7
BATTERY W/ WEAPON	1
CHILD ABUSE	1
CHINS	1
DISPUTE	1
DOP	2
FIGHT	3
INFORMATION ONLY	2
INTOX SUBJ	3
JUVENILE INCIDENT	1
MH HOLD	1
MIP	2
NARC	14
NARC UI	1
OBSTRUCTING P/O	0
SEX ASSAULT	1
TRAFFIC INCIDENT	1
TRUANT	4
TOTAL	47

DAYTON AREA SCHOOLS

Lyon County Sheriff's Office SRO Statistics for 2024 - 2025 School Year
(as of 2/26/2025)

Total calls for service: 280
Total reports taken: 45 (16%)

DAYTON ELEMENTARY

CALLS FOR SERVICE

REPORTS TAKEN

911 CALL	1
ACCIDENT (TRAFFIC)	1
ASSAULT	1
AOA	1
BATTERY	1
CUSTODY DISPUTE	1
FIGHT	1
FOLLOW UP	16
JUVENILE INCIDENT	5
MED CALL	2
TRAFFIC STOP	10
TRAFFIC INCIDENT	2
WALK THROUGH	9
TOTAL	51

TOTAL 0

RIVERVIEW ELEMENTARY

CALLS FOR SERVICE

REPORTS TAKEN

ADW	1
ANIMAL	1
AOA	2
BATTERY	5
CHILD ABUSE	1
DOP	1
EXTRA PATROL	7
FOLLOW UP	14
JUVENILE INCIDENT	14
MED CALL	2
NARC	1
SCHOOL INCIDENT	1
SUSP. CIRC.	1
WALK THROUGH	40
TOTAL	91

ADW	1
ASSAULT	1
ASSIST DCFS	1
BATTERY	3
CHILD ABUSE	1
DISTURBANCE OF SCHOOL	1
DOP	1
JUVENILE INCIDENT	1
NARC	1
TOTAL	11

DAYTON AREA SCHOOLS

SUTRO ELEMENTARY

CALLS FOR SERVICE

AOA	2
BATTERY	4
CIVIL	1
DOP	1
EXTRA PATROL	3
FIGHT	1
FOLLOW UP	6
JUVENILE INCIDENT	6
MALICIOUS MISCHIEF	1
MISSING JUVENILE	1
P&P VIOLATION	1
SEX ASSAULT	1
SUSPICIOUS PERSON	1
THREAT	1
WALK THROUGH	9
TOTAL	39

REPORTS TAKEN

BATTERY	5
CHILD ABUSE	1
THREAT	1
TRUANT	1
TOTAL	8

DAYTON INTERMEDIATE

CALLS FOR SERVICE

911 CALL	5
DIRT BIKE COMPLAINT	3
DOP	3
FIGHT	1
FIRE/FIRE ALARM	2
FOLLOW UP	16
HARRASSMENT	1
HORSE	1
JUVENILE INCIDENT	7
K9 DEPLOYMENT	2
MED CALL	1
MISSING JUVENILE	1
NARC	4
SCHOOL INCIDENT	1
SEX ASSAULT	1
TRAFFIC STOP	6
WALK THROUGH	16
TOTAL	71

REPORTS TAKEN

BATTERY	1
COURTESY	1
DOP	3
INFORMATION ONLY	1
JUVENILE INCIDENT	1
NARC	3
TRAFFIC STOP	1
TOTAL	11

DAYTON AREA SCHOOLS

DAYTON HIGH

CALLS FOR SERVICE

911	4
AOA	2
ALARM	4
ASSAULT	1
BATTERY	1
CHILD S/A	1
CIVIL SERVICE	1
CSAM	1
DISPUTE	2
DOP	1
EXTRA PATROL	2
FIGHT	2
FOLLOW UP	24
GUN	1
HARRASSMENT	3
ID THEFT	1
INFORMATION	1
INTOX SUBJECT	1
JUVENILE INCIDENT	9
K9 DEPLOYMENT	2
LARCENY	2
MED CALL	7
MENTAL	1
MIP	1
MOST FU	1
NARC	1
PURSUIT	1
SCHOOL INCIDENT	2
SUICIDAL SUBJECT	1
THREAT	5
TRAFFIC STOP	1
TRAFFIC INCIDENT	1
TRUANT	1
UNKNOWN	2
WELFARE CHECK	3
WALK THROUGH	34
TOTAL	128

REPORTS TAKEN

BATTERY	2
CSAM	1
DISTURBANCE OF SCHOOL	1
FALSE REPORTING	1
FIGHT	1
JUVENILE INCIDENT	2
LARCENY	1
MIP	2
NARC	1
STALKING	1
THREAT	2
TOTAL	15

SILVER SPRINGS AND SMITH VALLEY AREA SCHOOLS

Lyon County Sheriff's Office SRO Statistics for 2024 - 2025 School Year
(as of 2/26/2025)

Total calls for service: 143

Total reports taken: 22 (15%)

SILVER STAGE ELEMENTARY

CALLS FOR SERVICE		REPORTS TAKEN	
911 CALL	1	BATTERY	1
FIRE/FIRE ALARM	1	JUVENILE INCIDENT	1
JUVENILE INCIDENT	3	THREAT	1
MED CALL	1	TOTAL	3
SRO FOLLOW UP	1		
TRAFFIC STOP	2		
WALK THROUGH	5		
TOTAL	14		

SILVER STAGE MIDDLE

CALLS FOR SERVICE		REPORTS TAKEN	
911 CALL	1	BATTERY	2
AOA	2	CHILD ABUSE	1
BATTERY	2	FIGHT	1
CHILD	1	INFORMATION ONLY	3
CHINS	1	JUVENILE INCIDENT	1
FIGHT	1	SRO FOLLOW UP	1
FOLLOW UP	14	TOTAL	9
HARASSMENT	2		
JUVENILE INCIDENT	3		
MED CALL	1		
SCHOOL INCIDENT	1		
SUBJECT STOP	1		
SUSPICIOUS VEHICLE	1		
THREAT	2		
WELFARE CHECK	1		
WALK THROUGH	19		
TOTAL	53		

SILVER SPRINGS AND SMITH VALLEY AREA SCHOOLS

SILVER STAGE HIGH

CALLS FOR SERVICE	
911 CALL	1
AOA	2
BATTERY	2
CHILD	1
HARASSMENT	1
HOME VISIT	1
INTOX SUBJECT	1
JUVENILE INCIDENT	5
K9 DEPLOYMENT	2
MED CALL	7
MINOR IN POSSESSION	1
MISSING JUVENILE	1
NARC	2
OTHER	2
PUBLIC SERVICE	1
SCHOOL INCIDENT	7
SEX ASSAULT	2
SRO FOLLOW UP	6
TRAFFIC STOP	1
WALK THROUGH	13
TOTAL	59

REPORTS TAKEN	
BATTERY	2
CHILD	1
HARASSMENT	1
HIT & RUN	1
NARC	2
NARC UI	1
SEX ASSAULT	1
TOTAL	9

SMITH VALLEY SCHOOLS

CALLS FOR SERVICE	
FIRE/FIRE ALARM	3
FOLLOW UP	2
MED CALL	1
SEX ASSAULT	1
TRAFFIC STOP	2
WALK THROUGH	8
TOTAL	17

REPORTS TAKEN	
SEX ASSAULT	1
TOTAL	1

YERINGTON AREA SCHOOLS

Yerington Police Department SRO Statistics for 2024 - 2025 School Year
(as of 2/26/2025)

Total calls for service: 165

Total reports taken: 20 (12%)

YERINGTON ELEMENTARY

CALLS FOR SERVICE	
911 CALL	1
AOA	1
DOMESTIC	1
FIGHT	2
FOLLOW UP	8
HIT & RUN	1
JUVENILE INCIDENT	8
RUNAWAY JUVENILE	1
MEDCALL	4
MESSAGE DELIVERY	1
POSS DANGEROUS WEAPON	1
SUSPICIOUS CIRCUMSTANCES	1
SUSPICIOUS PERSON	1
THREAT	1
TRAFFIC STOP	4
UNKNOWN	1
WELFARE CHECK	1
WALK THROUGH	14
TOTAL	52

REPORTS TAKEN	
POSS DANGEROUS WEAPON	1
JUVENILE INCIDENT	3
TOTAL	4

YERINGTON INTERMEDIATE

CALLS FOR SERVICE	
AOA	1
BATTERY	1
DISPUTE	1
FIGHT	3
FIRE/FIRE ALARM	1
FOLLOW UP	11
HARASSMENT	1
INFORMATION	1
JUVENILE INCIDENT	11
LARCENY	1
MEDCAL	2
MINOR IN POSSESSION	1
NARC	1
OPEN DOOR	1
PUBLIC SERVICE	1
SCHOOL INCIDENT	2
TRAFFIC STOP	2
TRAFFIC INCIDENT	1
TRUANT	1
WALK THROUGH	4
TOTAL	48

REPORTS TAKEN	
FIGHT	1
JUVENILE INCIDENT	2
PETIT LARCENY	1
NARC	1
SUICIDAL SUBJECT	1
TOTAL	6

SRO SCHOOL ZONE TRAFFIC ENFORCEMENT STATISTICS 2024-2025 SCHOOL YEAR

(as of 2/26/2025)

Yerington Police Department SRO

Traffic Stops Conducted in School Zones – 22

Traffic Citations issued in School Zones – 4

Silver Springs/Smith Valley SRO

Traffic Stops Conducted in School Zones – 64

Traffic Citations issued in School Zones – 30

LYON COUNTY SHERIFF'S OFFICE

SCHOOL ZONE TRAFFIC ENFORCEMENT

2024-2025 SCHOOL YEAR

(as of 2/26/2025)

AREA/DEPUTY	SCHOOL ZONE TRAFFIC STOPS	SCHOOL ZONE CITATIONS
SS / SV (SRO Ziegenfuss)	64	30
SS (May)	9	2
SS (Westbrook)	2	0
DA (Tafelmeyer)	9	6
DA (Norman)	5	0
WR (Whittemore)	2 (Yerington Schools)	0
WR (Bonds)	2 (Fernley Schools)	0
FE (Santos)	15	5
FE (Parada)	9	0
FE (Masterson)	12	1
FE (Foster)	2	0
FE (Cornett)	4	1
FE (Reyes)	2	0
FE (Frontuto)	4	0
TOTAL	137	45

Key:

DA- Dayton

FE- Fernley

SS- Silver Springs

SV- Smith Valley

WR- Walker River

YERINGTON SRO STATISTICS 2024/25 SCHOOL YEAR (as of 3-17-25)

<u>REPORTS TAKEN</u> 32			
NATURE OF REPORT	YES	YIS	YHS
LARCENY	0	2	1
JUVINC	3	5	3
FIGHT	0	1	1
NARC	0	1	1
SUICIDAL SUB	0	1	0
THREAT	0	2	0
HARASS	0	1	2
ACCINJ	0	0	1
CHILD	0	0	1
TRUANT	0	0	2
FRAUD	0	0	1
JUVNLRUN	0	0	1
PROPLOST	0	0	1
POSS DNG WPN	1		
TOTAL REPORTS	4	13	15

CALLS FOR SERVICE

<u>Yerington Elementary School</u> 67 Calls For Service	
911 CALL	1
ANIMAL	1
ASSIST	1
DOMESTIC	1
FIGHT	2
FOLLOW UP	1
HIT RUN	1
JUVINC	14
JUVNLRUN	2
MEDCAL	4
MSGDEL	1
POSS DNG WPN	1
SRO FOLLOWUP	7
SUSCIRC	1*****
SUSPERS	1
THREAT	1
TRAFFIC STOP	4
UNKNOWN	1
WARSERV	1
WELCHECK	1
WLKTHR	20
TOTAL	67

<u>Yerington Intermediate School</u> 66 Calls For Service	
ASSIST	1
BATTERY	1
DISPUTE	1
FIRE ALARM	1
FIGHT	3
FOLLOW UP	6
HARRASS	3
INFORMATION	1
JUVINC	15
JUVNLRUN	1
LARCENY	2
MEDCAL	2
MINPOS	1
NARC	1
OPENDOOR	1
PUBSER	1
SCHINC	1
SCHOOL	1
SRO FOLLOWUP	11
TRAFFIC STOP	3
TRFINC	1
TRUANT	1
WLKTHR	7
TOTAL	66

<u>Yerington High School</u> 66 Calls For Service	
911 CALL	1
ACCINJ	1
ASSIST	2
CHILD	1
DISTPEACE	1
FIRE ALARM	2
FIGHT	1
FIRE	1
FOLLOW UP	3
HARRASS	2
HOME CHECK	1
JUVINC	14
JUVNLRUN	1
LARCENY	3
MEDCAL	5
MINJUV	1
NARC	2
POSS DNG WPN	3
SCHOOL	1
SRO FOLLOWUP	5
SUI THRD PTY	1
SUICIDAL SUB	1
SUSPCIRC	1
SUSPVEH	1
THREAT	3
TPOV	1
TRAFFIC STOP	2
UNKNOWN	1
WELCHECK	21
TOTAL	84



Yerington Police Department

227 South Main Street, Yerington, NV 89447
(775) 463-2332 (775) 463-2333 www.yerington.net



Chris Miller
Chief of Police

To: Lyon County School District Board of Trustees

From: Sergeant Brandon Coombs, Yerington Police Department (Acting Chief)

Dear Lyon County School District Board of Trustees,

I am writing to you today as Sergeant Brandon Coombs, Acting Chief of the Yerington Police Department, to discuss the importance of maintaining our longstanding partnership in providing law enforcement services to the Yerington schools.

Since 1907, the Yerington Police Department has proudly served as the primary law enforcement agency for the City of Yerington. We have maintained an active MOU with the Lyon County School District and have had a dedicated, full-time SRO in the Yerington schools since 2020. I have included the statistics for the Yerington SRO to show the scope of their work. However, these numbers don't fully convey the SRO's responsibilities and duties. The relationships and trust that our SRO builds with students extend far beyond school hours.

From my own experience as an SRO and as an officer responding to calls at the Yerington schools, I know first-hand the value of these connections. The relationships that students form with the SRO extend to the other officers at the Yerington Police Department, fostering a community of trust and support that is ongoing throughout the families in our Yerington community.

Having a full-time officer in the Yerington schools is critical for continuing to build and maintain trust between YPD officers, students, staff, parents, and the community. Because the Yerington Police Department is the primary law enforcement agency in the City of Yerington, we are uniquely positioned to serve the Yerington schools. When a tragedy or mental health crisis involving a student occurs outside of school hours, our officers can communicate directly with the YPD SRO to ensure that the student receives the appropriate support during the school day. While communication between law enforcement agencies is possible, nuances can be lost in translation. Our priority is to serve the Yerington schools and the citizens of Yerington in the most effective way possible.



Yerington Police Department

227 South Main Street, Yerington, NV 89447
(775) 463-2332 (775) 463-2333 www.yerington.net



Chris Miller
Chief of Police

The Yerington Police Department has always provided a rapid response to calls from the Yerington schools. An SRO dedicated to the three Yerington schools can arrive at any school within minutes, and if the SRO is unavailable, the Yerington Police Department's small geographical area allows us to have two to three additional officers or supervisors available to respond to the school during school hours if needed. In contrast, if the Lyon County Sheriff's Office (LYSO) were to assign an SRO to cover both the Yerington and Smith Valley schools, response times could increase to 30 minutes, depending on the SRO's location and the current staffing within the Mason Valley area.

Our commitment to the Yerington schools is not driven by financial gain. In the 2024/25 school year, the YPD received a \$70,000 contribution from the LCSD for SRO services, and prior to that, we received \$30,000 annually. If the decision were solely mine, the YPD would provide an SRO to the Yerington schools even without financial support from the LCSD.

I would like the board to consider the significant funding increase that the LYSO received from LCSD for the SRO positions after Sheriff Pope's election. Prior to Sheriff Pope being elected, the LCSD contributed \$100,000 to LYSO for three (3) SRO positions. After Sheriff Pope was elected he negotiated for a 360% increase to \$360,000 for the same three (3) SRO positions as discussed at Board Meetings. This current school year, LYSO agreed to add an additional SRO to the Fernley area, but needed an additional \$25,000 to facilitate that. Yerington Police Department has not requested an increase in funding, which is currently \$70,000, for our Yerington SRO positions and has no plans to do so. We value the benefits of our relationships with students, staff and parents of the Yerington area that providing the SRO has given the Yerington community.

The Yerington Police Department is dedicated to serving the LCSD and the City of Yerington, and we believe that maintaining a positive officer presence in the Yerington schools is the best way to achieve this goal, while still following all LCSD policies and Nevada Revised Statutes when applicable. We are eager to continue serving the Yerington schools for many years to come.

Brandon Coombs

Sergeant

Yerington Police Department

Lyon County School District Board Memo

Date: March 25, 2025

To: Board of School Trustees

From: Harman Bains, Executive Director of Operations

Re: Audio Enhancement upgrades

Recommendation:

The Board of Trustees approve the quotes submitted by Audio Enhancement in the amount not to exceed \$1,205,361.88 for Audio Enhancement upgrades at Fernley High School, Dayton High School and East Valley Elementary School.

Background Information:

Audio Enhancement has been a valued partner of Lyon County School District (LCSD) for nearly a decade, continuously supporting LCSD schools, teachers, and students through Audio Enhancement technology and safety upgrades. The district has identified Fernley High School, Dayton High School, and East Valley Elementary School as needing upgrades, as they are currently operating with outdated first-generation equipment.

The Audio Enhancement SAFE System (Signal Alert For Education) is an advanced alert and notification solution designed to enhance communication between teachers, classrooms, and first responders for swift emergency response. By integrating the SAFE System with the Teacher Microphone, educators are equipped with a personal duress button, allowing them to send immediate alerts from anywhere on campus while simultaneously activating the nearest classroom camera recording. Office staff can discreetly acknowledge these alerts, providing teachers with reassurance that help is on the way.

All special education classrooms are equipped with a 24-hour SAFE System and recording capabilities, enhancing safety, accountability, and support for both students and staff. This ensures that incidents are properly documented for immediate response, promotes transparency in interactions, aids in understanding student behaviors for better intervention strategies, and provides valuable footage for conflict resolution and staff training. LCSD follows a structured rotation schedule and remains committed to investing in necessary upgrades district-wide.

Several members of the LCSD District Information Technology team have undergone training with Audio Enhancement to develop expertise in troubleshooting, installation, and system commissioning. The ultimate goal is to build sufficient proficiency to manage all technical issues in-house and handle smaller school installations independently. This summer, the LCSD team will attempt the installation at East Valley Elementary School. However, given that this will be the team's first installation, precautions are being taken, including securing project approval from the Board of Trustees to enlist Audio Enhancement's assistance if needed.

In accordance with NRS 332.115, Audio Enhancement is classified as a sole-source provider, meaning the district is not required to solicit competitive bids for these services.

Budget Considerations:

The district intends to utilize multiple funding sources to effectively cover project costs. These include the Capital Projects Fund 340, the General Fund, and the remaining balances from Bond Series A 2022, Bond Series B 2022, and Bond Series 2024. By drawing from various funding streams, the district aims to ensure timely payment for completed work while maximizing the potential proceeds from all invested funds.

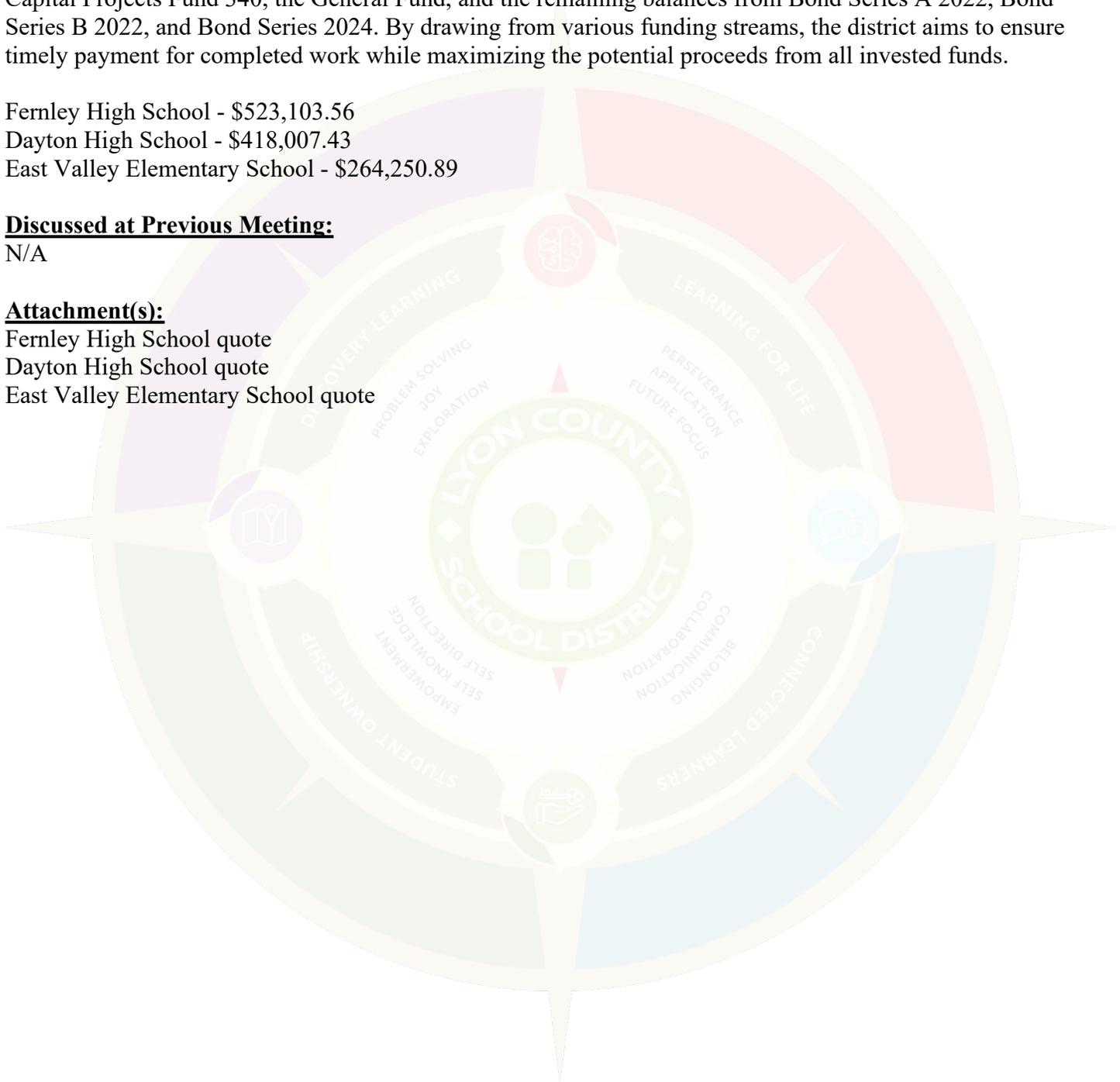
- Fernley High School - \$523,103.56
- Dayton High School - \$418,007.43
- East Valley Elementary School - \$264,250.89

Discussed at Previous Meeting:

N/A

Attachment(s):

- Fernley High School quote
- Dayton High School quote
- East Valley Elementary School quote



Mission Statement *Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*



9858 South Audio Drive
 West Jordan, UT 84081
 Toll free: (800) 383-9362
 Fax: (801) 254-3802

QUOTE
93104

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BILL TO
Lyon Co School District 25 East Goldfield Avenue Yerington NV 89447-2315
SHIP TO
Lyon Co School District 25 East Goldfield Avenue Yerington NV 89447-2315

Date: Feb 28, 2025
Expires: May 28, 2025
Customer Number: 1000717

Sales Rep: Rulon Crum
Payment Terms: 30 days net

Product	Description	Quantity	Price	Total
ST-SP-0001	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated, Set of 4	13	381.88	4,964.44
ST-SP-0100	WS-09 Wall Speaker, Set of 4	4	381.88	1,527.52
ST-NE-1051.P	EduCam360-C Bundle with Programming (Requires PoE)	60	1,450.32	87,019.20
SP-0300	70V Ceiling Speaker, Circle Cut In	21	124.80	2,620.80
SE-1047	Virtual Server Programming	1	1,700.00	1,700.00
SE-0035	Installation of Audio System	66	416.00	27,456.00
SE-0037	Installation of 2-Way Intercom System	2	453.00	906.00
SE-0038	Installation of Common Zone Amplifier	10	265.00	2,650.00
SE-0048	Cutover of Existing Common Zone	5	2,995.00	14,975.00
SE-0039	Installation of Network Drop	134	250.00	33,500.00
SE-0025	Travel Services	2	1,650.00	3,300.00
SP-1022	70V Wall Mount Speaker, White	2	103.33	206.66
AC-0004	18/2 Spooled Speaker Wire Plenum Rated Per Foot, White	4000	0.71	2,840.00
TX-0001	This System Contains:	74	0.00	0.00
NE-2020	24-Port Keystone Patch Panel, Includes Keystones	13	119.20	1,549.60
SE-0083.	Install Supplies	132	65.00	8,580.00
SE-0064	Installation of Camera	60	234.00	14,040.00
AC-0026	18/2 Spooled Speaker Wire Plenum Rated by the Foot, Black	1	0.71	0.71
AC-0119	100' Cat6, Plenum Rated - Purple	4	66.27	265.08
AC-0129	1' Cat6 Non-Plenum - Yellow	1	3.22	3.22
SP-1005	In/outdoor loudspeakers White	4	350.00	1,400.00
SP-1091	70V Indoor/Outdoor Horn Speaker and Enclosure	3	249.60	748.80
SE-0073	Project Management Services	76	120.00	9,120.00
AM-3244.P	MS-320 Network Interface for 2-Way Intercom with Programming (Requires PoE+)	2	754.95	1,509.90
CK-4011	Wiring Bundle for Optimum Amplifier	68	141.84	9,645.12



QUOTE
93104

Product	Description	Quantity	Price	Total
SE-1068	Installation of 70V Equipment	45	257.00	11,565.00
SE-0032	Inspection & Commissioning	128	110.00	14,080.00
SE-0080	Installation of Kiosk	1	172.00	172.00
SE-0081	Installation of Wallplate	72	86.00	6,192.00
WP-0002	Wall Plate, WPA-702, Call Button, Emergency Button, Ambient Mic with Decora Plate	72	67.70	4,874.40
ST-SP-9102	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated, Set of 2	5	190.94	954.70
EP-0020	EPIC Kiosk	1	1,720.06	1,720.06
SP-0302	EPIC 30 Watt Paging Horn Loudspeaker	15	224.64	3,369.60
AC-0210	100' 3.5 Male to 3.5 Male Plenum Rated - Shielded	1	121.68	121.68
NE-1002	Tile Bridge, EduCam360	59	24.34	1,436.06
AM-3250.P	MS-700 Optimum Amplifier with Integrated XD Receiver with Programming (Requires PoE+)	67	2,096.64	140,474.88
ST-XD-9061	XD Teacher Box with Teacher Pendant and Student Handheld Microphone	66	510.19	33,672.54
ST-AM-1028.P	EPIC Common Zone Amplifier with Network Interface 1 X 300W 70V, 1U with Programming	10	985.00	9,850.00
SE-0067	Optional Contingency	75	100.00	7,500.00
AC-0032	Cat6 Spooled Network Cable Plenum Rated by the Foot, Yellow	28000	0.52	14,560.00
AC-0134	3' Cat6, Non-Plenum - Yellow	322	4.16	1,339.52
SE-0039	Removal of old Network Drop	132	250.00	33,000.00

Total Item Net Value		515,410.49 USD
Freight		7,693.07 USD
State (%)	4.60 %	0.00 USD
County (%)	2.50 %	0.00 USD
Total		523,103.56 USD

The content of this quote is confidential and is intended solely for the addressed organization. If you are not the intended recipient, any disclosure, copying, distribution, or other use of this information is prohibited.

Any install rates quoted are non-Davis Bacon/Prevailing Wage compliant, unless specifically noted within the descriptions above.

If tax exempt, sales tax will be removed upon receipt of Sales Tax Certificate.



9858 South Audio Drive
 West Jordan, UT 84081
 Toll free: (800) 383-9362
 Fax: (801) 254-3802

QUOTE
93103

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BILL TO
Lyon Co School District 25 East Goldfield Avenue Yerington NV 89447-2315
SHIP TO
Lyon Co School District 25 East Goldfield Avenue Yerington NV 89447-2315

Date: Feb 28, 2025
Expires: May 28, 2025
Customer Number: 1000717

Sales Rep: Rulon Crum
Payment Terms: 30 days net

Product	Description	Quantity	Price	Total
ST-XD-0601	XD Receiver with 3' Cat6	1	463.55	463.55
ST-SP-0001	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated, Set of 4	10	381.88	3,818.80
ST-NE-1051.P	EduCam360-C Bundle with Programming (Requires PoE)	40	1,450.32	58,012.80
SP-0300	70V Ceiling Speaker, Circle Cut In	23	124.80	2,870.40
SE-1047	Virtual Server Programming	1	1,700.00	1,700.00
SE-0035	Installation of Audio System	51	416.00	21,216.00
SE-0037	Installation of 2-Way Intercom System	6	453.00	2,718.00
SE-0038	Installation of Common Zone Amplifier	13	265.00	3,445.00
SE-0048	Cutover of Existing Common Zone	6	2,995.00	17,970.00
SE-0039	Installation of Network Drop	108	250.00	27,000.00
SE-0025	Travel Services	2	1,650.00	3,300.00
SP-1022	70V Wall Mount Speaker, White	4	103.33	413.32
AC-0004	18/2 Spooled Speaker Wire Plenum Rated Per Foot, White	4000	0.71	2,840.00
TX-0001	This System Contains:	53	0.00	0.00
NE-2020	24-Port Keystone Patch Panel, Includes Keystones	8	119.20	953.60
SE-0083.	Install Supplies	102	65.00	6,630.00
SE-0064	Installation of Camera	40	234.00	9,360.00
AC-0107	75' Cat6, Plenum Rated - Black	1	88.73	88.73
AC-0119	100' Cat6, Plenum Rated - Purple	1	66.27	66.27
AC-0129	1' Cat6 Non-Plenum - Yellow	1	3.22	3.22
SE-0073	Project Management Services	69	120.00	8,280.00
AM-3244.P	MS-320 Network Interface for 2-Way Intercom with Programming (Requires PoE+)	6	754.95	4,529.70
CK-4011	Wiring Bundle for Optimum Amplifier	57	141.84	8,084.88
SE-1068	Installation of 70V Equipment	44	257.00	11,308.00
SE-0032	Inspection & Commissioning	97	110.00	10,670.00



QUOTE
93103

Product	Description	Quantity	Price	Total
SE-0081	Installation of Wallplate	58	86.00	4,988.00
WP-0002	Wall Plate, WPA-702, Call Button, Emergency Button, Ambient Mic with Decora Plate	58	67.70	3,926.60
AC-0007	22/2 Shielded with Drain Per Foot	1	0.45	0.45
ST-SP-9102	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated, Set of 2	6	190.94	1,145.64
SP-0302	EPIC 30 Watt Paging Horn Loudspeaker	17	224.64	3,818.88
NE-1002	Tile Bridge, EduCam360	40	24.34	973.60
AM-3250.P	MS-700 Optimum Amplifier with Integrated XD Receiver with Programming (Requires PoE+)	51	2,096.64	106,928.64
ST-XD-9061	XD Teacher Box with Teacher Pendant and Student Handheld Microphone	52	510.19	26,529.88
ST-AM-1028.P	EPIC Common Zone Amplifier with Network Interface 1 X 300W 70V, 1U with Programming	13	985.00	12,805.00
SE-0067	Optional Contingency	75	100.00	7,500.00
AC-0032	Cat6 Spooled Network Cable Plenum Rated by the Foot, Yellow	22000	0.52	11,440.00
SE-0039	Removal of Network Drop	102	250.00	25,500.00
AC-0134	3' Cat6, Non-Plenum - Yellow	192	4.16	798.72

	Total Item Net Value	412,097.68 USD
	Freight	5,909.75 USD
	State (%)	4.60 % 0.00 USD
	County (%)	2.50 % 0.00 USD
	Total	418,007.43 USD

The content of this quote is confidential and is intended solely for the addressed organization. If you are not the intended recipient, any disclosure, copying, distribution, or other use of this information is prohibited.

Any install rates quoted are non-Davis Bacon/Prevailing Wage compliant, unless specifically noted within the descriptions above.

If tax exempt, sales tax will be removed upon receipt of Sales Tax Certificate.



9858 South Audio Drive
 West Jordan, UT 84081
 Toll free: (800) 383-9362
 Fax: (801) 254-3802

QUOTE
93102

Page: 1/2

BILL TO
Lyon Co School District 25 East Goldfield Avenue Yerington NV 89447-2315
SHIP TO
Lyon Co School District 25 East Goldfield Avenue Yerington NV 89447-2315

Date: Feb 28, 2025
Expires: May 28, 2025
Customer Number: 1000717

Sales Rep: Rulon Crum
Payment Terms: 30 days net

Product	Description	Quantity	Price	Total
ST-SP-0001	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated, Set of 4	25	381.88	9,547.00
ST-NE-1051.P	EduCam360-C Bundle with Programming (Requires PoE)	34	1,450.32	49,310.88
SP-0300	70V Ceiling Speaker, Circle Cut In	1	124.80	124.80
SE-0035	Installation of Audio System	35	416.00	14,560.00
SE-0037	Installation of 2-Way Intercom System	2	453.00	906.00
SE-0038	Installation of Common Zone Amplifier	1	265.00	265.00
SE-0048	Cutover of Existing Common Zone	1	2,995.00	2,995.00
SE-0039	Installation of Network Drop	72	250.00	18,000.00
SE-0025	Travel Services	2	1,650.00	3,300.00
AC-0004	18/2 Spooled Speaker Wire Plenum Rated Per Foot, White	1000	0.71	710.00
TX-0001	This System Contains:	36	0.00	0.00
SE-0083.	Install Supplies	70	65.00	4,550.00
SE-0064	Installation of Camera	34	234.00	7,956.00
SE-0073	Project Management Services	38	120.00	4,560.00
AM-3244.P	MS-320 Network Interface for 2-Way Intercom with Programming (Requires PoE+)	2	754.95	1,509.90
CK-4011	Wiring Bundle for Optimum Amplifier	37	141.84	5,248.08
SE-1068	Installation of 70V Equipment	1	257.00	257.00
SE-0032	Inspection & Commissioning	38	110.00	4,180.00
SE-0080	Installation of Kiosk	1	172.00	172.00
SE-0081	Installation of Wallplate	37	86.00	3,182.00
WP-0002	Wall Plate, WPA-702, Call Button, Emergency Button, Ambient Mic with Decora Plate	37	67.70	2,504.90
ST-SP-9102	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated, Set of 2	2	190.94	381.88
EP-0020	EPIC Kiosk	1	1,720.06	1,720.06
NE-1002	Tile Bridge, EduCam360	34	24.34	827.56



QUOTE
93102

Product	Description	Quantity	Price	Total
AM-3250.P	MS-700 Optimum Amplifier with Integrated XD Receiver with Programming (Requires PoE+)	35	2,096.64	73,382.40
ST-XD-9061	XD Teacher Box with Teacher Pendant and Student Handheld Microphone	35	510.19	17,856.65
ST-AM-1028.P	EPIC Common Zone Amplifier with Network Interface 1 X 300W 70V, 1U with Programming	1	985.00	985.00
SE-0067	Optional Contingency	50	100.00	5,000.00
AC-0032	Cat6 Spooled Network Cable Plenum Rated by the Foot, Yellow	15000	0.52	7,800.00
SE-0039	Removal of Network Drop	70	250.00	17,500.00
NE-2020	24-Port Keystone Patch Panel, Includes Keystones	4	119.20	476.80
AC-0134	3' Cat6, Non-Plenum - Yellow	96	4.16	399.36

Total Item Net Value		260,168.27 USD
Freight		4,082.62 USD
State (%)	4.60 %	0.00 USD
County (%)	2.50 %	0.00 USD
Total		264,250.89 USD

The content of this quote is confidential and is intended solely for the addressed organization. If you are not the intended recipient, any disclosure, copying, distribution, or other use of this information is prohibited.

Any install rates quoted are non-Davis Bacon/Prevailing Wage compliant, unless specifically noted within the descriptions above.

If tax exempt, sales tax will be removed upon receipt of Sales Tax Certificate.

Lyon County School District Board Memo

Date: March 25, 2025

To: Board of School Trustees

From: Harman Bains, Executive Director of Operations

Re: RES, SSES, and YES reroofs

Recommendation:

The Board of Trustees approve Brazos Urethane. Inc. bid for \$999,750 to re-roof Riverview Elementary School, Silver Stage Elementary School Bldg. B&C and Yerington Elementary Bldg. 400.

Background Information:

The roofs at Riverview Elementary School, Silver Stage Elementary School Buildings B & C, and Yerington Elementary Building 400 all require replacement due to aging materials, continuous wear and tear, and prolonged exposure to tough weather conditions. The roof at Riverview Elementary School, originally installed when the school was built in 2006-07, has never been replaced. Similarly, the roofs at Silver Stage Elementary Buildings B & C and Yerington Elementary Building 400 have exceeded 25 years of age, making them due for necessary upgrades to maintain structural integrity and prevent potential damage. As roofs reach the end of their lifespan, they become less effective in protecting school facilities, leading to leaks, structural damage, and increased maintenance costs. To ensure the longevity and safety of our buildings, these roofing projects are part of the district-wide replacement schedule, which prioritizes upgrades based on need, condition assessments, and available funding. By adhering to this structured plan, the district can proactively address infrastructure concerns, minimize disruptions, and maintain safe, functional learning environments for students and staff.

In accordance with NRS 338.1378, Lyon County School District publicly advertised the project prior to accepting applications from qualified bidders. LCSD received three eligible bids for this project, with amounts ranging from \$999,750 to \$1,137,350. After conducting thorough due diligence in collaboration with roofing consultant Ray Crooks, the district recommends awarding the contract to the lowest qualified bidder.

Budget Considerations:

The district intends to utilize multiple funding sources to effectively cover project costs. These include the Capital Projects Fund 340, the General Fund, and the remaining balances from Bond Series A 2022, Bond Series B 2022, and Bond Series 2024. By drawing from various funding streams, the district aims to ensure timely payment for completed work while maximizing the potential proceeds from all invested funds. Total project cost of \$999,750.

Discussed at Previous Meeting:

N/A

Attachment(s):

Brazos Roofing Bid

Mission Statement Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.

BID FORM

PROJECT IDENTIFICATION: Lyon County School District Roofing Project 2025 (Riverview Elementary, Silver Stage Elementary B&C Bldg., Yerington Elementary Bldg. 400)

In accordance with the provisions of NRS 338.1385,

THIS BID IS SUBMITTED TO: Lyon County School District
25 E. Goldfield Ave.
Yerington, NV 89447

THIS BID MUST BE SUBMITTED ON OR BEFORE: 1:00 PM, Pacific Time, March 14,2025

(A) The undersigned BIDDER proposes and agrees, if this bid is accepted, to enter into an Agreement with Lyon County School District in the form included in the Contract Documents to furnish all goods a specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

(B) BIDDER accepts all the terms and conditions of the Advertisement of Invitation to Bid and Instructions to BIDDERS. This Bid will remain subject to acceptance until the next board meeting on March 26,2024. BIDDER will sign and submit the Agreement with the other documents required by the Bidding Requirements within ten (10) days after the date of DISTRICT's Notice of Award.

(C) In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:

(1) BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which are hereby acknowledged):

<u>Date</u>	<u>Number</u>
3/10/25	1

(2) BIDDER has familiarized itself with the nature and extent of the Project Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of the goods.

(3) BIDDER has studied carefully all reports and scope of work as outlined in the Invitation to Bid.

(4) BIDDER has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, and studies which pertain to the subsurface or physical conditions at the site of otherwise may affect the cost, progress, performance, or furnishing of the Work as BIDDER considers necessary for the performance or furnishing if the Work at the Contract Price, within the Contract Time.

(5) This Bid is genuine, and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any Agreement nor rules of any group, association, or corporation; BIDDER has neither directly nor indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has neither solicited nor induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over DISTRICT.

(D) BIDDER shall bid any and/all schedules, and will complete all work as drawn and specified for the following lump sum price:

Descriptions:	Total (In Numbers):	Total (In Words):
Tear off and reroof Riverview Elementary and Silver Stage Elementary Bldg. B&C and Yerington Elementary Bldg.400 in accordance with all Plans and Specifications given for this project.	\$999,750.00	Nine Hundred Ninety Nine Thousand Seven Hundred Fifty Dollars

DISTRICT reserves the right to reject all bids.

(E) BIDDER agrees that the work will be substantially completed and ready for final payment in accordance with the timeline established in the Invitation to Bid.

BIDDER accepts the provisions of the agreement as to liquidated damages in the event of failure to complete the work on time.

(F) The following documents are attached to and made a condition of this BID:

(1) Required Bid Security, in the form of a **BID Bond** or Cashier's Check in the amount of five percent (5%) of the total bid.

(G) Communications concerning this Bid shall be addressed to the address of BIDDER as indicated at the end of this section, or at the following address:

28770 Ave. 14 1/2 Madera, CA 93638

SUBMITTED on 3/12, 2025

If BIDDER is:

● **Individual:**

By: _____
(Individual's Printed Name and Signature)

Doing business as: _____
Business Address: _____
Phone Number: _____

● **Partnership:**

By: _____
(Firm Name and Printed Name of Person Authorized to Sign)

(Signature of Person Authorized to Sign)

Business Address: _____
Phone Number: _____

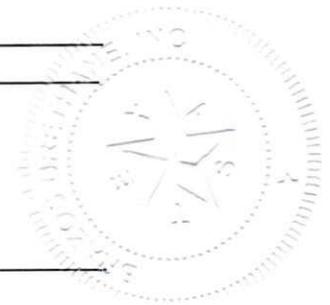
● **Corporation:**

By: Brazos Urethane, Inc. _____
(Corporation Name)

Texas _____
(State of Incorporation)

By: Craig Opel - Western Division VP _____
(Printed Name and Title of Person Authorized to Sign)

By:  _____
(Signature)



Attest: Shelby Scoggins 
(Secretary's Printed Name and Signature)

Business Address: 28770 Ave. 14 1/2 Madera, CA 93638
Phone Number: (559) 674-1111

**ALL BIDDERS MUST COMPLETE:
(if required by Nevada Law)**

0078217

Nevada Contractor's License Number

0002094347

Nevada Industrial Insurance System

Number

74-2466058

Federal Tax ID Number

ADDENDUM NO. 1

March 10, 2025

Owner:

Lyon County School District
25 E Goldfield Ave.
Yerington, Nevada 89447

Consultant:

RPC Roof Consulting
14370 Mt. Snow Drive
Reno, NV 89511

Riverview, Yerington & Silver Stage Elementary Schools Re-Roofing Project

To: All Holders of the Bidding Documents, Specifications, and Drawings.

The Contract Documents for the above-referenced Project are modified as set forth in this Addendum. The original Contract Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the Contract Documents. Bidder shall take this Addendum into consideration when preparing and submitting a bid, and shall acknowledge receipt of this Addendum in page one of the Bid Form. Failure to do so may subject the Bidder to disqualification.

Bid Submittal Deadline: The Bid submittal deadline remains the same and is not changed by this Addendum.

This addendum consists of:

2 Pages of text (including this cover sheet)
Include Addendum No. 1 with your bid proposal.

Prepared by: _____
Darrell Bluhm, Project Supervisor

REVISIONS TO CONTRACT DOCUMENTS

1. The shingles for all three Elementary schools will be Malarkey's Legacy shingles and this will replace the Vista AR that is called out in the plans and Specifications currently. All bidders will base their bids on the Legacy shingles no exceptions.
2. Include in the base bid to replace all the metal drip edge on the Yerington Elementary School. Also on the Yerington Elementary School the Stucco that is covering the step metal and transition on the east and west ends of the upper to lower roof transition will require the stucco to be modified and be cut back to allow for the new shingles and step metal. A metal receiver will be installed under the stucco and the stucco patches will tie into the bottom of the new metal counter flashing. The new metal detail will be approved by the owner prior to the Roofer re-installing the step flashings, once the stucco has been cut back to expose the hidden conditions under the stucco.
3. The water diverters at the Riverview Elementary will be eliminated but no new diverters will be added except on the longer center water diverter which will be replaced with new.
4. The metal drip edge will be replaced on the west end and east ends of both buildings at the Silver Stage elementary schools as the current drip edges are too short. Replace with a three inch exposed metal drip edge painted to match the original colored metal drip edges.

TOTAL BASE BID FOR ALL THREE SCHOOLS

PRICE - \$ 999,750.00

Nine Hundred Ninety Nine Thousand
Seven Hundred Fifty Dollars

END OF ADDENDUM


Craig Opel - 3/12/25

AIA[®] Document A310[™] – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Brazos Urethane, Inc.
1031 6th Street North
Texas City, Texas 77590

SURETY:

(Name, legal status and principal place of business)

Merchants Bonding Company (Mutual)
P.O. Box 14498
Des Moines, Iowa 50306-3498

OWNER:

(Name, legal status and address)

Lyon County School District
25 E. Goldfield Avenue
Yerington, Nevada 89447

BOND AMOUNT: \$ 5% G.A.B. (Five Percent of the Greatest Amount Bid)

PROJECT:

(Name, location or address, and Project number, if any)

2025 Roofing Project
Roofing Replacement For:
Riverview Elementary School, Daytona, Nevada
Silver Stage Elementary School Bldgs 300 & 400
Yerington Elementary School Bldg 400

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Init.

Signed and sealed this 10th day of March, 2025.



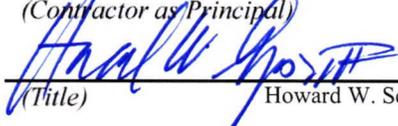
(Witness)



(Witness) Jennifer Mitchell

Brazos Urethane, Inc.

(Contractor as Principal) (Seal)



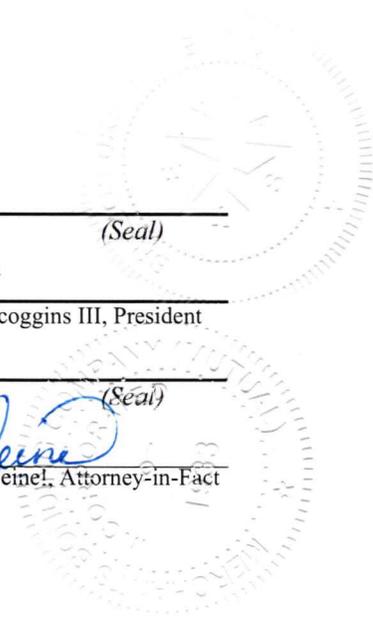
(Title) Howard W. Scoggins III, President

Merchants Bonding Company (Mutual)

(Surety) (Seal)



(Title) Donna Weinel, Attorney-in-Fact



MERCHANTS
BONDING COMPANYTM
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Bryan Burkhart; Donna Weinel; G C Blystone Jr; Jennifer Mitchell; Kayla Williams; Mark Smith

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 29th day of July, 2024.

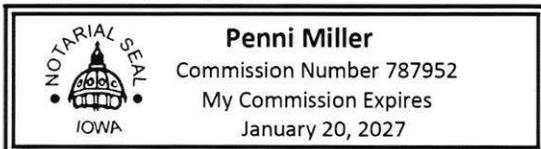


MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

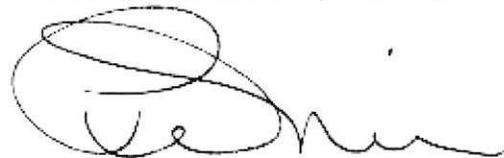
By 
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 29th day of July, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)


Notary Public

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 10th day of March, 2025.

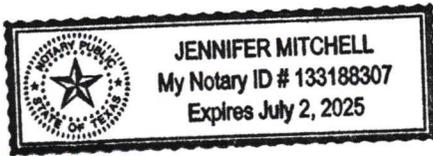



Secretary

Certificate of Acknowledgement:

State of Texas
County of Galveston

On this 10th day of March in the year of 2025 before me, a notary public in and for the county and state aforesaid, personally appeared, Donna Weinel known to me to be the person whose name is subscribed to the within instrument and known to me to be the attorney-in-fact of Merchants Bonding Company (Mutual) and acknowledged to me that he subscribed the name of the said company thereto as surety, and his own name as attorney-in-fact.



Jennifer Mitchell
Notary Public Jennifer Mitchell

Amended Certificate of Authority

STATE OF NEVADA
DEPARTMENT OF BUSINESS & INDUSTRY
DIVISION OF INSURANCE
Carson City, Nevada

Nevada ID #: 1331
THE MERCHANTS BONDING COMPANY (MUTUAL)
Incorporated in the State of IOWA
Home office at WEST DES MOINES, IOWA
having duly qualified, is hereby licensed to transact:

**** PROPERTY ~ CASUALTY (Excluding Workers' Compensation) ~
SURETY ****

*insurance business within the State of Nevada until terminated at the request of the insurer or suspended or
revoked by the Commissioner of Insurance.*



Original Certificate Dated at Carson City, Nevada

this 21st day of January, 1987

Amended this 24th day of September, 2015


Acting Commissioner of Insurance

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: Harman Bains, Executive Director of Operations
Re: Reclassification of the Fiscal Services Officer

Recommendation:

The Board of Trustees approve the reclassification of the Fiscal Services Officer position with the title change to Chief Financial Officer.

Background Information:

The district is requesting approval for the reclassification of the Fiscal Services Officer position due to the expanded roles and responsibilities associated with the position. This reclassification includes a proposed title change to Chief Financial Officer. Due to the district's needs, the current Fiscal Services Officer is performing duties beyond the scope of the existing job description, making this reclassification both necessary and appropriate.

This position is distinguished from other positions within the district by its regular requirement to perform the duties of the fiscal agent for the school district. Serving as the district's Chief Financial Officer (CFO), this position is responsible for overseeing and managing the financial operations of the school district. It ensures the district's financial stability, compliance with state and federal regulations, and alignment of fiscal resources with educational priorities. The position provides strategic financial leadership, leads budget planning, manages the annual fiscal audit, and oversees all financial reporting, payroll, procurement, investments, and benefits administration. It is further characterized by a high level of supervisory responsibility, the complexity of tasks assigned, and a high degree of independence in carrying out its duties. Additionally, unlike other managerial roles, this position requires public speaking in front of governing bodies such as the Board of Examiners, Nevada Legislature, Interim Finance Committee, Commission on School Funding, and the Board of Trustees.

Over the past several years, the roles and responsibilities associated with this position have significantly evolved. Below are several key responsibilities that were not within the scope of the Fiscal Services Officer position:

Student Activity Funds: Bank accounts for student activity funds are no longer tied to school personnel's personal accounts. These funds are now independently tracked and audited under the oversight of the Fiscal Services Officer. This process, which took over two years to implement, significantly reduced liability for both the district and its staff.

PCARDS: Through extensive collaboration with Wells Fargo, the Fiscal Services Officer successfully increased the district’s credit limit, allowing the district to issue additional PCARDS to school sites, athletic directors, and maintenance staff. This enhancement has significantly streamlined the purchasing process for district-wide needs. While this process has placed a considerable burden on the Fiscal Services Officer and the finance office, it has greatly expedited operations at the site level, benefiting everyone from Principals to Maintenance personnel.

CEP Free Breakfast and Lunch Program: Lyon CSD is the only rural school district in Nevada to successfully implement and sustain a free lunch program for all students. The district manages a nearly \$5 million food service budget, serving over 1.5 million meals annually. Ensuring the continued fiscal viability of this program remains the responsibility of the Fiscal Services Officer.

Benefits and Risk Department: For the past decade, Benefits and Risk were managed by the Human Resources department. However, with the projected annual capital commitment to benefits reaching approximately \$12.3 million and the opportunity to transition dental and vision coverage to a self-funded model, generating an estimated \$50,000–\$75,000 in annual savings, these responsibilities have been reorganized under the Business Office. The management of self-insurance fund, the supervisory of the benefits and risk team, and collaboration with Insurance Committee are all significant tasks assigned to but outside of the scope of the Fiscal Services Officer.

Investments: Lyon CSD’s investment practices, while comparable in complexity to those of much larger districts like Clark and Washoe (which have dedicated teams managing their portfolios), are solely managed by the Fiscal Services Officer. Through a strategic approach to short- and long-term investments, Lyon CSD has seen unprecedented returns, enabling the district to complete projects and maintain the healthiest ending fund balance in its history. For instance, when a project is expected to take 11 months to complete, the total cost is invested upfront and released according to a progress payment schedule. If the schedule is 50/20/20/10 % dollars over a timeline of 3/3/3/2 months, the investments are structured to align with these milestones, maximizing returns on every investment dollar. A five-year breakdown of Lyon CSD’s investment returns illustrates that the current program, managed by the Fiscal Services Officer, is projected to yield nearly \$10 million over a three-year period.

Fiscal Year	Investment Earnings
2021	\$ 114,000.00
2022	\$ 26,000.00
2023*	\$ 1,946,190.33
2024	\$ 3,713,170.12
2025**	\$ 3,943,306.19

- * Current Fiscal Services Officer position created and hired
- ** Projection based on current monthly average investment return of \$328,608
- ** Year to Date through February, \$2,628,870.79 / 8 = \$328,608

While the district is required to negotiate salaries for positions covered under a collective bargaining agreement, such as classified employees, teachers, and administrators, this position does not fall under any recognized association. Instead, it serves at the discretion of the Superintendent under an annual employment contract. However, due to the current Fiscal Services Officer performing duties well beyond the original scope of the position, the district determined that reclassification was necessary.

Mission Statement Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.

In determining an appropriate salary for this position, several factors were considered. The primary consideration was ensuring that the salary reflects not only the expanded roles and responsibilities associated with the position but also remains competitive with salaries offered for similar positions in neighboring districts and public organizations.

To establish an equitable and competitive salary, the district analyzed several senior-level finance positions based in Northern Nevada and within the Public Employees Retirement System. This comparison was essential given that the previous three incumbents in this position left either for higher-paying roles in neighboring districts or organizations or due to stress and burnout associated with the demands of the position. The current employee was also recruited post-hiring for a higher-paying position in a neighboring district. Since this position plays a critical role in the district's operations, it is imperative that Lyon CSD remains competitive in attracting and, more importantly, retaining a highly effective individual in this role. Below are some of the positions used for comparison.

Washoe County	Chief Fiscal Officer	\$169,853	\$237,786
Washoe County	Accounting Manager	\$169,853	\$237,786
Washoe County	Budget Manager	\$169,853	\$237,786
City of Sparks	Chief Financial Officer	\$152,276	\$228,404
Washoe County School District	Controller	\$127,644	\$196,588
Washoe County School District	Chief Financial Officer	\$149,408	\$192,404
State of Nevada	Governors Finance Director	N/A	\$180,534
Lyon County	Comptroller	\$117,113	\$175,670
State of Nevada	Governors Finance Deputy Director	N/A	\$174,967
Elko County School District	Chief Financial Officer	N/A	\$169,171
Regional Transportation Commission	Chief Financial Officer	\$125,001	\$168,000
City of Fernley	Finance Director	\$113,963	\$160,950
Carson City School District	Chief Financial Officer	\$103,403	\$157,508
City of Sparks	Budget Manager	\$104,020	\$156,020
City of Sparks	Accounting Manager	\$104,020	\$156,020
Washoe County School District	Budget Director	\$128,208	\$155,971
Lyon County School District	Chief Financial Officer (Proposed)	\$133,668	\$150,894
State of Nevada	Executive Branch Budget Officer III	\$98,387	\$148,686
State of Nevada	Administrative Services Officer 4	\$98,387	\$148,686
Lyon County School District	Fiscal Services Officer	\$130,653	\$144,540
Washoe County	Finance Manager	\$110,947	\$144,428
State of Nevada	Investment Analyst	\$94,148	\$141,921
State of Nevada	Accountant	\$91,496	\$137,954

The district also conducted a budget analysis comparing Lyon CSD to Carson City School District (CCSD), the most comparable neighboring district. For FY25, Carson City SD has a budget of \$147.6 million, whereas Lyon CSD manages a significantly larger budget of \$200.8 million, an increase of \$53.2 million. Despite managing a larger budget, overseeing nine more schools, and supervising approximately 115 additional full-time employees, the Lyon CSD Fiscal Services Officer's salary remains considerably below that of the CCSD Chief Financial Officer. A similar comparison was made with Elko School District, which has a budget of \$223.7 million and compensates its Chief Financial Officer nearly 15% higher than the current salary for Lyon CSD's Fiscal Services Officer.

Budget Considerations:

To establish the salary schedule for this position, the district aligned it with the Executive Cabinet salary schedule but applied a 10% reduction. This approach is consistent with the practice previously approved by the Board of Trustees for the Deputy Superintendent, whose salary was increased by 10%. The Executive Cabinet salary schedule is based on the same daily rate as that of a High School Principal.

The current Fiscal Services Officer position previously operated on a 6-year/step salary schedule. When aligned with the Executive Cabinet contract, an additional year (Year 7) was added. Overall, this adjustment resulted in an approximate 2% increase and the position operates on a 12-month contract, totaling 261 working days annually.

	Fiscal Services Officer (current)	Chief Financial Officer (proposed)
Year 1	\$130,653.00	\$133,668.00
Year 2	\$133,319.00	\$136,395.90
Year 3	\$136,040.00	\$139,179.60
Year 4	\$138,817.00	\$142,020.00
Year 5	\$141,650.00	\$144,918.00
Year 6	\$144,540.00	\$147,876.30
Year 7	N/A	\$150,894.00

Discussed at Previous Meeting:

N/A

Attachment(s):

Chief Financial Officer Job Description

LYON COUNTY SCHOOL DISTRICT

Chief Financial ~~Fiscal Services~~ Officer

Job Group: Business Office

Classification: Chief Financial ~~Fiscal Services~~ Officer

Terms of Employment: Defined under ~~Fiscal Services~~ Chief Financial Officer Employment Agreement (12 Months)

FLSA STATUS: EXEMPT

POSITION SUMMARY: Under the general direction of the Executive Director of Operations, the ~~Fiscal Services~~ Chief Financial Officer is responsible for overseeing and managing the financial operations of the school district. This position ensures the district's financial stability, compliance with state and federal regulations, and alignment of fiscal resources with educational priorities. The CFO provides strategic financial leadership, leads budget planning, annual fiscal audit and oversees all financial reporting, payroll, procurement, and benefits management, overseeing the General Accounting, Annual Fiscal Audit, oversees the planning, development and maintenance of the district's budget to assure that the district has a sound financial plan reflecting the goals of the district, Financial Reporting functions and supervises the Finance Department including payroll, accounts receivable, accounts payable, purchasing, and warehousing. This position is distinguished by the high level of supervisory responsibility, the complexity of tasks assigned, and the high level of independence in carrying out duties. This position is evaluated by and reports directly to the Executive Director of Operations.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Responsible for all activities of the Accounting/Finance Department, including budgeting, accounting, financial planning, payroll, ~~and~~ accounts payable/receivable ~~and budget transfers.~~
2. Responsible for implementing and maintaining a system of internal accounting controls (audits) that will ensure that the District assets are adequately safeguarded and that all financial reporting is prepared in compliance with all financial policies and U.S. Generally Accepted Accounting Principles (GAAP).
3. Responsible for implementing and maintaining a system of internal accounting controls (audits) of the district benefit self-insurance and internal service funds.
4. Analyzes the LCSD's claim, loss, and accident history and identifies methods to eliminate or minimize risks and possible losses.
5. Responsible for implementing and maintaining a system of tracking internally and with contracted food service management company (FSMC) to manage accounting controls on commodities, credits, labor, and guaranteed return. Ensuring long-term solvency of the Nutrition Services fund.
6. Responsible for the management of state, federal, and local funding sources, including grants, bonds, and general fund allocations.
7. Responsible for all district investments to maintain cash flow for payroll, operations, and debt service payments.
8. In collaboration with the Executive Director of Operations, utilizes all district monies for maximum investment gains with LGIP, Wells Fargo, and all other third-party fiduciaries.
- 2-9. In collaboration with the Executive Director of Operations, participates in contracting of major initiatives including insurance, employee group contracts, capital purchases, and other significant acquisitions.
10. Makes recommendations to the Executive Director of Operations as to actions that maintain the financial soundness of the District. Along with the Executive Director of Operations serves as a key advisor to the Superintendent and Board of Trustees on fiscal matters.
- 3-11. As directed by the Executive Director of Operations assists in the planning, development, and fiscal management of Request for Proposals, Contracts, and other solicitations.
- 4-12. Responsible for the successful completion of the Annual Comprehensive Financial Report (ACFR) Responds to Nevada Legislature Fiscal Note requests on behalf of the district. }

13. Responsible for reviewing monthly/quarterly account reconciliations, budget reports and the submission of quarterly report to comply with NRS 387~~other documents.~~
- ~~5-~~14. Responsible for reviewing monthly/quarterly benefits trends and self-insurance fund for long-term solvency and rate stabilization.
- ~~6-~~15. Coordinates work relating to both internal and external audits in the periodic review of the District financial records. Is further responsible for the implementation of agreed-upon recommendations, related to areas of responsibility, resulting from potential audit findings.
- ~~7-~~16. As directed by the Executive Director of Operations assists in the planning, development, and fiscal management of bonds issued, capital improvement projects, renovations, and other financially significant projects. Plans, develops and manages any bonds issued by the District.
- ~~8-~~17. Provide the grants department with financial support including developing systems to meet required grant controls and reports.
18. Directly supervises all employees in the Finance and Benefits Office and conducts evaluations on an annual basis.
- ~~9.~~
19. Attends meetings of the Board of School Trustees, Nevada Dept of Education, Nevada Legislature or any other governing body as needed- and directed by the Superintendent or the Executive Director of Operations.
10. As directed by the Superintendent or the Executive Director of Operations attends and/or formulates financial analyses and provides financial data as required for LCSD labor negotiations; assists in preparing and/or presenting the LCSD's position in collective bargaining negotiations.
- 20.
- ~~11-~~21. Recommends and implements approved changes and/or training for efficient operations and quality programs and services.
- ~~12-~~22. Oversees the District's accounting software system and works closely with the software company to provide appropriate training, upgrading, and implementation.
23. ~~Works closely~~Collaborates with district administration, school administration and principal secretaries to ensure efficient accounting practices- and fiscal alignment with educational goals at each school site.
24. Oversees expenditures for appropriateness of all school student activity funds.
25. Responsible for the management of all district P-Card programs with Wells Fargo (School Site P-Cards, Athletics P-Cards, Maintenance P-Cards, Administration P-Cards)
26. In collaboration with the Executive Director of Operations develops, monitors and manages Lyon CSDs bond issuances and debt management policy.
- ~~13-~~27. Implements systems and structures to ensure compliance with LCSD policies and regulations and state and federal law.
- ~~14-~~28. Attends and/or coordinates meetings as required, including state meetings.
- ~~15-~~29. Performs other duties related to the position as assigned.

POSITION EXPECTATIONS:

1. Extensive knowledge of school district finance, accounting, budgeting, benefits, and financial/investment planning.
2. Extensive knowledge of school district policies and procedures, District regulations, and negotiated contracts as they pertain to District employees.
3. Extensive knowledge of Generally Accepted Accounting Principles (GAAP) as applicable to governmental entities and public financing procedures.
4. Extensive knowledge of cost principles and reporting requirements applicable to state and federal grants.
5. Extensive knowledge of computer systems that include Microsoft based applications, work orders, purchasing, payroll, accounting, database functions, and other related programs/software.
6. Ability to apply strong supervisory, administrative and organizational leadership.
7. Ability to effectively communicate verbally and in writing; to write legibly; to prepare and maintain accurate records.
8. Ability to coordinate and delegate operational assignments and duties to ensure adequate staffing and

prioritize daily responsibilities, duties, and tasks.

9. Ability to maintain security of confidential employee information.
10. Ability to interpret written manuals, handbooks, laws, and regulations pertaining to district operations.
11. Ability to use good judgment in applying established guidelines to solve work problems.
12. Ability to handle multiple assignments, with shifting priorities, to meet established deadlines.
13. Ability to research, analyze and compile accurate information using data extraction techniques.
14. Ability to analyze business performance and develop financial plans within a government environment.
15. Ability to work independently and collaboratively as a team.
16. Ability to effectively supervise and evaluate employees.
17. Ability to work cooperatively with administrators, employees, other District departments, and outside agencies.
18. Ability to recognize deficiencies and resolve conflicts within the scope of his/her authority.
19. Ability to efficiently use communication skills to promote and provide quality customer service to staff and the public.
20. Ability to appropriately handle stress and interact with others, including supervisors, coworkers, students, and the community.
21. Regular and consistent punctuality and attendance are essential functions of the job.

POSITION REQUIREMENTS:

Education and Training:

1. Bachelor's Degree in accounting, business administration, finance, or demonstrated equivalent experience in a directly related field. Master's Degree or license as a Certified Public Accountant from the Nevada State Board of Accountancy desired, but not required.
2. Minimum of five (5) years' experience in the field of financial management or general business management. Supervisory experience is desired.
- 2.3. Experience working and fiscally managing a large organization with an annual budget of more than \$100 million

Licenses and Certifications:

1. Must possess or be able to acquire a Nevada driver's license that allows legal operation of a motor vehicle.

Candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

PHYSICAL AND MENTAL REQUIREMENTS:

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Cognitive ability and dexterity to operate office equipment for long periods of time. Strength and stamina to bend, stoop, sit and stand for long periods. Dexterity and coordination to handle periodic lifting and moving of boxes. Reaching for items above and below waist level. Involves hearing and speech to communicate in person or over the telephone. Must have the ability to lift 50 pounds to waist height.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

WORKING CONDITIONS:

Work is performed under the following conditions: Position functions primarily within an office. The majority of work will be performed sitting at a computer for prolonged periods of time. Exposure to climate controlled office settings to outside weather with temperatures ranging from mild/moderate to extreme cold/heat. May involve exposure to noise levels ranging from low to moderate for frequent time periods.

Hazards: Stress, anxiety and office equipment (as related to specific assignment).

PHYSICAL CAPACITY REQUIREMENTS FOR POSITION

ESSENTIAL FUNCTION	LESS THAN 25% OF TIME	25% TO 49% OF TIME	50% TO 74% OF TIME	75% TO 100% OF TIME
Sitting				X
Standing	X			
Walking	X			
Bending/Stooping/ Squatting/Twisting	X			
Crawling	X			
Kneeling	X			
Reaching above of body	X			
Reaching away from body	X			
Climbing Stairs	X			
Climbing while working (ladder, stools, roofs, poles)	X			
Balancing	X			
Lifting &/Or Carrying objects:	X			
50 Pounds or 1/3 Bodyweight	X			
Pushing	X			
Pulling	X			
Grasping/ Gripping				X
Handling	X			
Applying Torque (arms)	X			
Fine Manipulation	X			
Repetitive Work				X
Weight Bearings	X			
Typing, Keyboarding, or Entering Data				X
Computer Monitor/ CRT				X
Driving a Vehicle	X			
Working Alone			X	
Operating Machinery or Equipment:	X			
Heavy Equipment	X			
Vibrating Equipment	X			
Power Tools	X			
Machine/Electrical Hazards	X			
Ladders ≥ 6 Feet	X			
Personal Protective Equipment	X			
Respirator Use	X			
Work Conditions:				
High Noises	X			
Heights	X			
Confined Spaces	X			
Heat Stress	X			
Cold Stress	X			
UV Exposure	X			
Hazardous Chemical/Waste	X			
>8 Hrs Day			X	
Overtime/Irregular Hrs	X			
Senses:				
Eyes			X	
Visually Demanding Work			X	
Near Vision			X	
Far Vision	X			
Depth Perception	X			
Basic Color Discrimination			X	
Hearing Protection	X			
Speech Discrimination			X	
Audio Alarms	X			

Ability to Smell	X		
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Equal Opportunity Employer

The Lyon County School District is an equal opportunity employer and will not knowingly discriminate in any area of employment. Those include discriminatory recruiting and hiring practices against any United States citizen or legal alien on the basis of race, color, creed, religion, sex, age, marital status, national or ethnic origin, disability, or any other protected class and shall extend to working conditions, training, promotion, and terms and conditions of employment.

Individuals with a disability who require reasonable accommodation(s) during any step of the screening process or who have questions about qualifications should notify a representative in Human Resources. Notification may be made in person, in writing, or by calling: (775) 463-6800.

I have read and understand the requirements of my job.

Employee Name: _____

Employee Signature: _____ Date: _____

Administrator/Management Signature: _____ Date: _____

Lyon County School District Board Memo

Date: March 27, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: LCSD Health, Dental, Vision, and Life Insurance Rate Renewal for July 1, 2025

Recommendation

The Board of Trustees approve the recommendation from the District Health Insurance Committee to transition the LCSD fully insured Aetna Open Access Managed Choice medical plans to Anthem of Nevada effective July 1, 2025, and continue the existing Guardian dental, vision and life insurance plans. The committee also recommends that the District transition the dental and vision insurance to a self-funded arrangement.

Background Information

The district's combined medical and prescription paid claims loss ratio of over 100% this year, putting increased pressure on the medical insurance rates. The loss ratio is driven by overall utilization trends and the presence of large claims.

Aetna initially released a 27% rate increase when approached about the renewal, and even after negotiations only agreed to reduce the rate increase to 22.45%. The District Health Insurance committee ultimately decided based on Aetna's final bid to gather quotes from the market. Quotes were presented to the committee on February 27, 2025, and on March 10, 2025, the committee formally recommended that the district terminate its contract for health insurance with Aetna effective June 30, 2025, and enter a new contract with Anthem, effective July 1, 2025, at a 17.70% increase to current rates with a tentative rate cap for the 2026 renewal of 19.9%. The committee also recommended several benefit changes to the high-deductible health plan design. An illustration of the proposed plan designs are attached.

In the past, the district has contributed 0% toward the dependent cost of premium and \$0 toward the health savings accounts (HSAs) for those enrolled in the high-deductible health plan. The committee recommends changing the contributions currently made by the district to dependents from 0% to 35% of the total dependent premium and make monthly contributions to the health savings accounts of those enrolled in the high-deductible health plan. The proposed rates and district contributions for the 2025-26 plan year are attached. Total rates are guaranteed for 12 months following the effective date of the contract.

The district's dental, vision and life insurance are also up for renewal. The committee is recommending that the district continue to offer dental and vision insurance through Guardian and transition the dental and vision insurance to a self-funded operation. This transition will allow the district to capture premium dollars not spent

toward claims and build reserves year over year based on plan performance. The proposed dental, vision, and life insurance rates are attached. Dental and vision rates are guaranteed for 12 months with a 3% reduction in premium, while life insurance is guaranteed for 24 months with a 9.52% reduction in premium.

Budget Considerations

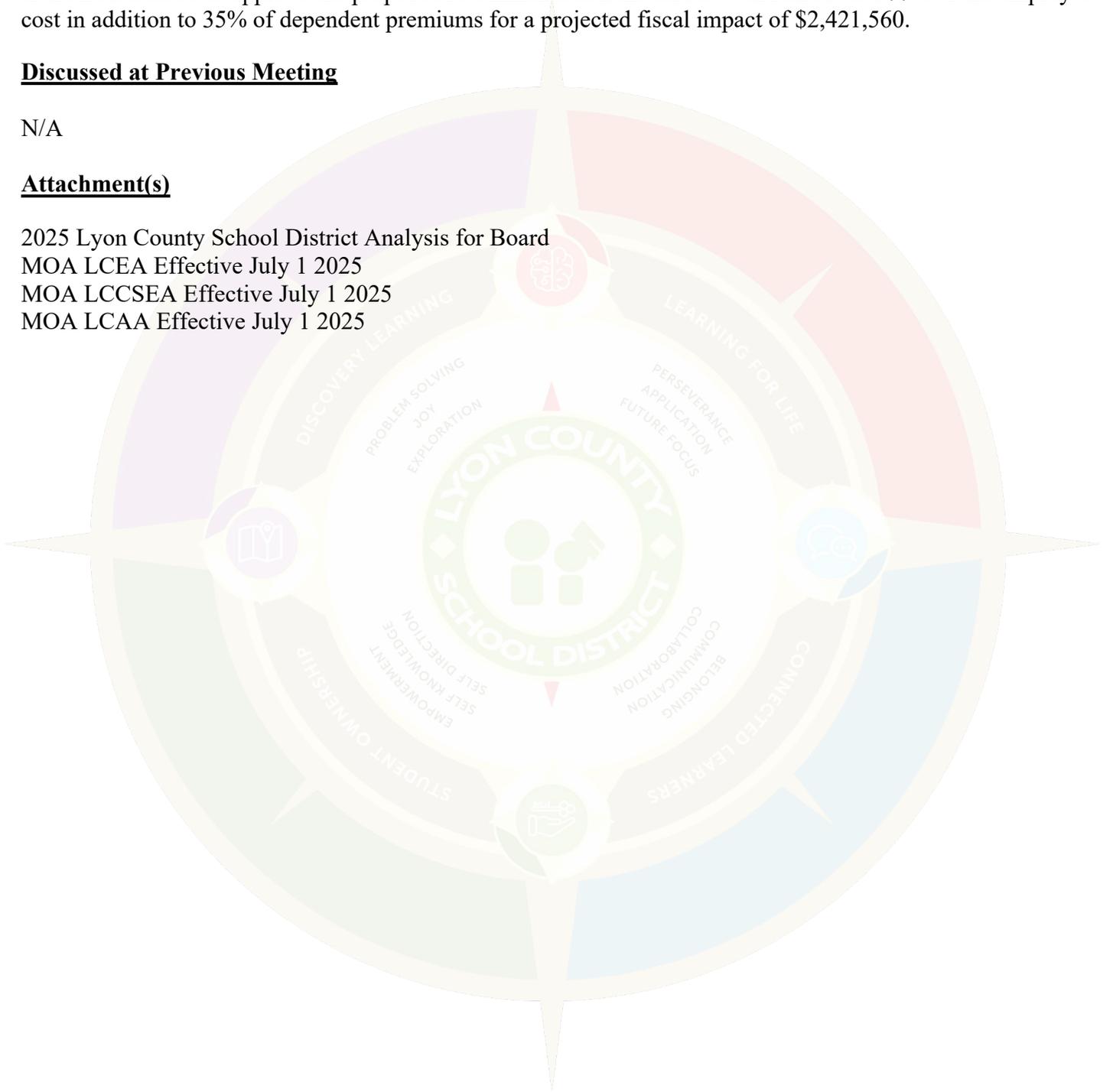
If the Board elects to approve the proposed recommendation the district will still cover 100% of the employee cost in addition to 35% of dependent premiums for a projected fiscal impact of \$2,421,560.

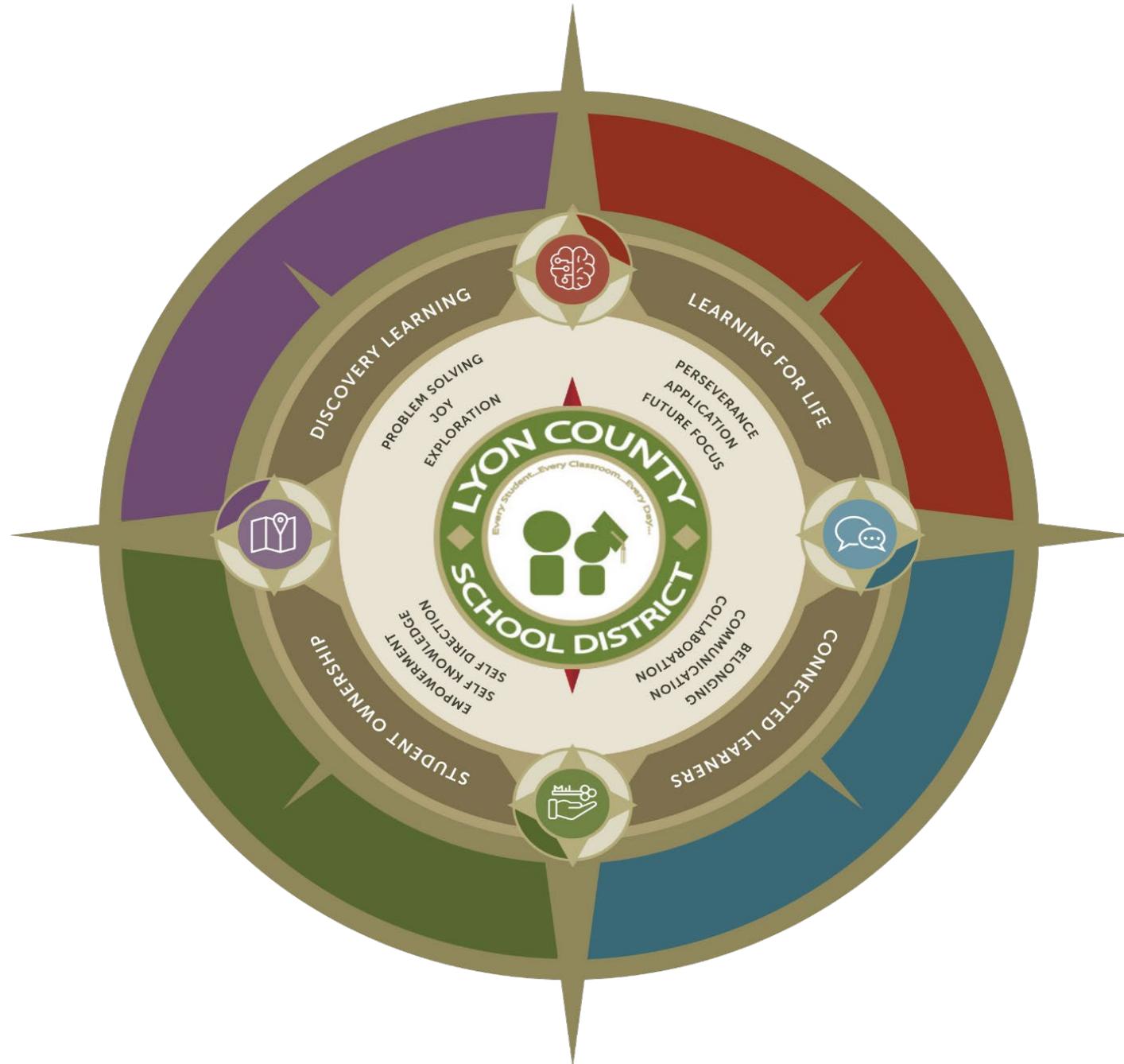
Discussed at Previous Meeting

N/A

Attachment(s)

2025 Lyon County School District Analysis for Board
MOA LCEA Effective July 1 2025
MOA LCCSEA Effective July 1 2025
MOA LCAA Effective July 1 2025





2025 Renewal Presentation

Prepared For:
Lyon County School District

Effective Date:
July 1, 2025

Presented By:



INSURANCE

Lyon County School District
Benefits & Cost Comparison - Medical

Carrier	CURRENT & RENEWAL						ANTHEM OPTION #3						
	Aetna Base PPO \$3,500		Aetna Buy Up PPO \$2,000		Aetna HDHP PPO \$4,000		Anthem Base PPO \$3,500		Anthem Buy Up PPO \$2,000		Anthem HDHP PPO \$3,300 8H14		
Network	Aetna OAMC PPO In Network		Aetna PPO In Network		Aetna PPO In Network		Anthem PPO In Network		Anthem PPO In Network		Anthem PPO In Network		
Individual Calendar Year Deductible	\$3,500		\$2,000		\$4,000		\$3,500		\$2,000		\$3,300		
Family Maximum	\$7,000		\$4,000		\$8,000		\$7,000		\$4,000		\$6,600		
Individual Calendar Year Out of Pocket Max.	\$6,600		\$5,000		\$4,000		\$6,600		\$5,000		\$5,000		
Family Maximum	\$13,200		\$10,000		\$8,000		\$13,200		\$10,000		\$10,000		
Primary Care Physician	\$35 copay		\$20 copay		0% after deductible		\$35 copay		\$20 copay		20% after deductible		
Specialist Physician	\$60 copay		\$40 copay		0% after deductible		\$60 copay		\$40 copay		20% after deductible		
Virtual Visit	no charge		no charge		0% after deductible		no charge		no charge		20% after deductible		
Emergency Room	\$350 copay		\$350 copay		0% after deductible		\$350 copay		\$350 copay		20% after deductible		
Urgent Care	\$50 copay		\$50 copay		0% after deductible		\$50 copay		\$50 copay		20% after deductible		
Lab (non-hospital)	\$35 copay		\$15 copay		0% after deductible		\$35 copay		\$15 copay		20% after deductible		
X-Ray (non-hospital)	\$60 copay		\$40 copay		0% after deductible		\$60 copay		\$40 copay		20% after deductible		
MRI, PET, CT Scans (non-hospital)	\$300 copay		\$200 copay		0% after deductible		\$300 copay		\$200 copay		20% after deductible		
Outpatient Surgery	20% after deductible		\$500 copay		0% after deductible		20% after deductible		\$500 copay		20% after deductible		
Inpatient Hospitalization	20% after deductible		20% after deductible		0% after deductible		20% after deductible		20% after deductible		20% after deductible 255		
Bariatric Surgery	20% after deductible		20% after deductible		0% after deductible		20% after deductible		20% after deductible		not covered		
Prescription Benefit:											<u>Perferred</u> <u>In-Network</u> 20% after ded. 30% after ded. 20% after ded. 30% after ded. 20% after ded. 30% after ded.		
Tier I	\$15 copay		\$15 copay		0% after deductible		\$15 copay		\$15 copay		20% after ded. 30% after ded.		
Tier II	\$40 copay		\$40 copay		0% after deductible		\$40 copay		\$40 copay		20% after ded. 30% after ded.		
Tier III	\$60 copay		\$60 copay		0% after deductible		\$60 copay		\$60 copay		20% after ded. 30% after ded.		
Medicare Retiree Claims Processing:	MP regardless of Medicare status		MP regardless of Medicare status		MP regardless of Medicare status		MP regardless of Medicare status		MP regardless of Medicare status		MP regardless of Medicare status		
Rates:	Current		Renewal		Current		Renewal		Proposed		Proposed		
Employee	761	\$722.19	\$883.96	53	\$848.05	\$1,038.01	36	\$692.36	\$847.45		\$855.79	\$1,004.93	
Employee + Spouse	33	\$1,444.37	\$1,767.91	3	\$1,696.13	\$2,076.06	2	\$1,384.70	\$1,694.87		\$1,711.58	\$2,009.86	
Employee + Child/ren	71	\$1,299.94	\$1,591.13	7	\$1,526.51	\$1,868.45	3	\$1,246.23	\$1,525.39		\$1,540.42	\$1,808.87	
Family	23	\$2,166.56	\$2,651.87	3	\$2,544.18	\$3,114.08	3	\$2,077.03	\$2,542.28		\$2,567.37	\$3,014.79	
Family (Dual Spouse)	29	\$2,022.13	\$2,475.09	3	\$2,374.56	\$2,906.46	1	\$1,938.59	\$2,372.83		\$2,396.22	\$2,813.79	
	917			69			45						
Total Monthly Premium		\$798,019	\$976,775		\$75,477	\$92,384		\$39,603	\$48,474		\$945,648	\$89,439	
Total Annual Premium		\$9,576,230	\$11,721,306		\$905,722	\$1,108,604		\$475,233	\$581,685		\$11,347,776	\$1,073,264	
\$ over/under current		-	\$2,145,076		-	\$202,882		-	\$106,452		\$1,771,546	\$167,542	
% over/under current		-	22.40%		-	22.40%		-	22.40%		18.50%	18.50%	
		Current - All Plans				Renewal - All Plans				Proposed - All Plans			
Total Monthly Premium		\$913,099				\$1,117,633				\$1,074,739			
Total Annual Premium		\$10,957,185				\$13,411,594				\$12,896,872			
\$ over/under current		-				\$2,454,409				\$1,939,687			
% over/under current		-				22.40%				17.70%			

Anthem Option #3

Employee Benefit Rates Effective July 1, 2025 - June 30, 2026

Base \$3500	Anthem Medical				Guardian Dental			Guardian Vision			Guardian Life
	Rate	ER	EE	HSA	Rate	ER	EE	Rate	ER	EE	ER Rate
Employee	855.79	855.79	-	-	43.62	43.62	-	4.31	4.31	-	3.80
Employee + Spouse	1,711.58	1,155.32	556.26	-	82.98	57.40	25.59	9.35	6.07	3.28	3.80
Employee + Child(ren)	1,540.42	1,095.41	445.01	-	83.61	57.62	26.00	9.51	6.13	3.38	3.80
Employee + Family	2,567.37	1,454.84	1,112.53	-	115.64	68.83	46.81	15.93	8.37	7.55	3.80
Family Dual Spouse	2,396.22	1,981.16	415.06	-	115.64	99.85	15.80	15.93	10.65	5.28	3.80
Buy-up \$2000											
Employee	1,004.93	855.79	149.14	-	43.62	43.62	-	4.31	4.31	-	3.80
Employee + Spouse	2,009.86	1,155.32	854.54	-	82.98	57.40	25.59	9.35	6.07	3.28	3.80
Employee + Child(ren)	1,808.87	1,095.41	713.46	-	83.61	57.62	26.00	9.51	6.13	3.38	3.80
Employee + Family	3,014.79	1,454.84	1,559.95	-	115.64	68.83	46.81	15.93	8.37	7.55	3.80
Family Dual Spouse	2,813.79	1,981.16	832.63	-	115.64	99.85	15.80	15.93	10.65	5.28	3.80
HDHP H.S.A \$3,300											
Employee	693.24	693.24	-	162.55	43.62	43.62	-	4.31	4.31	-	3.80
Employee + Spouse	1,386.48	995.32	391.16	160.00	82.98	57.40	25.59	9.35	6.07	3.28	3.80
Employee + Child(ren)	1,247.83	935.41	312.42	160.00	83.61	57.62	26.00	9.51	6.13	3.38	3.80
Employee + Family	2,079.72	1,294.84	784.88	160.00	115.64	68.83	46.81	15.93	8.37	7.55	3.80
Family Dual Spouse	1,940.38	1,818.61	121.77	162.55	115.64	99.85	15.80	15.93	10.65	5.28	3.80

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Per Employee Per Month:	100.0%
Additional Spouse:	35.0%
Additional Child/ren	35.0%
Additional Family:	35.0%

Lyon County School District
Benefits & Cost Comparison - Dental

Carrier	CURRENT & RENEWAL	
	Guardian	
Network	Dental Guard Preferred	
Out-of-Network Reimbursement	UCR	
	In Network	
Individual Calendar Year Deductible	\$50	
Family Maximum	\$150	
Coverage Level:		
Preventive	no charge	
Basic	20% after deductible	
Major	50% after deductible	
Orthodontia (child and adult)	50% after deductible	
Coverage Detail:		
Cleaning Frequency	2 per calendar year	
Implants	major	
Composite Fillings	basic	
Composite Placement	anterior & posterior	
Crowns	major	
Endo and Perio	basic	
Oral Surgery	basic	
Calendar Year Maximum	\$2,000	
Orthodontia Lifetime Maximum	\$1,500	
Missing Tooth Exclusion	yes	
Roll-Over Benefits	yes	
Waiting Periods (timely applicants):		
Basic	none	
Major	none	
Annual Open Enrollment		
Rates:		
Employee	789	
Employee + Spouse	94	
Employee + Child/ren	123	
Family	112	
	1118	
Total Monthly Premium		
Total Annual Premium		
\$ over/under current		
% over/under current		
Rate Guarantee:	Renews 7/1/2027	
	Current	Renewal
Employee	\$44.97	\$43.62
Employee + Spouse	\$85.55	\$82.98
Employee + Child/ren	\$86.20	\$83.61
Family	\$119.22	\$115.64
Total Monthly Premium	\$67,478	\$65,454
Total Annual Premium	\$809,739	\$785,447
\$ over/under current	-	-\$24,292
% over/under current	-	-3.00%
Rate Guarantee:	Renews 7/1/2027	

Benefits & Cost Comparison - Vision

Carrier	CURRENT & RENEWAL		
	Guardian		
Network	VSP		
Exam	In Network		
Materials	\$10 copay		
	\$25 copay		
Frequency:			
Eye Exam	Every 12 months		
Lenses	Every 12 months		
Frames	Every 24 months		
Schedule of Benefits:			
Vision Exam	covered in full		
Single Vision Lenses	covered in full		
Bifocal Lenses	covered in full		
Trifocal Lenses	covered in full		
Frames	up to \$130		
Contact Lenses - elective	up to \$130		
Rates:			
Employee	816		
Employee + Spouse	95		
Employee + Child/ren	114		
Family	107		
	1132		
Total Monthly Premium			
Total Annual Premium			
\$ over/under current			
% over/under current			
Rate Guarantee:	Renews 7/1/2027		
	Current	Renewal	w/out Dental
Employee	\$4.44	\$4.31	\$5.02
Employee + Spouse	\$9.64	\$9.35	\$10.89
Employee + Child/ren	\$9.80	\$9.51	\$11.07
Family	\$16.42	\$15.93	\$18.55
Total Monthly Premium	\$7,413	\$7,191	\$8,377
Total Annual Premium	\$88,956	\$86,287	\$100,520
\$ over/under current	-	-\$2,669	\$11,564
% over/under current	-	-3.00%	13.00%
Rate Guarantee:	Renews 7/1/2027		

Estimated 2 Year Self Funded Dental and Vision Savings: \$100,421

Lyon County School District
 Benefits & Cost Comparison - Employer Paid Life/AD&D

Carrier	CURRENT & RENEWAL	
	Guardian	
Eligibility	active, full-time	
Benefit Amount: All Eligible Employees	\$20,000	
Plan Features:		
Accelerated Death Benefit	included	
Conversion	included	
Waiver of Premium	included	
Travel Assistance	included	
Benefit Reduces To: at age 70	50%	
Rates:	Current	Renewal
Volume	\$21,580,000	\$21,580,000
Life, AD&D per \$1,000	\$0.210	\$0.190
Total Monthly Premium	\$4,532	\$4,100
Total Annual Premium	\$54,382	\$49,202
\$ over/under current	-	-\$5,179
% over/under current	-	-9.52%
Rate Guarantee:	Renews 7/1/2027	

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Lyon County School District

Board of Trustees

President Tom Hendrix | Clerk Dawn Carson

Elmer Bull | Darin Farr

Sherry Parsons | Bridget Peterson | James Whisler

Superintendent

Tim Logan

Deputy Superintendent

Dawn Huckaby

MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT ("Agreement") is made and entered into by and between the LYON COUNTY SCHOOL DISTRICT ("LCSD") and the LYON COUNTY EDUCATORS' ASSOCIATION ("LCEA"). This Agreement is effective as of July 1st, 2025 upon the authorized signatory affixes his/her signature below.

AGREEMENT

1. This Agreement is to memorialize and affect change in the LCEA negotiated agreement between the LCSD and LCEA.
2. Effective July 1, 2025 and upon the execution of this Agreement, the LCSD and LCEA agrees that the LCSD shall contribute 100% of the premium on the base health insurance plan for eligible employees (those scheduled to work twenty-five (25) hours or more per week) and contribute 35% towards dependent health insurance coverage from July 1, 2025 – June 30, 2026, with the agreement that the costs associated with this increase shall be included in the total compensation package negotiated for the successor agreement.
3. Effective July 1, 2026 – June 30, 2027, LCSD shall contribute the same amount of the premium of the prior year plus an additional 19.9% on the base health insurance plan for eligible employees (those scheduled to work twenty-five (25) hours or more per week) and contribute an additional 19.9% of the prior year's dependent cost up to 35% of dependent health insurance coverage, with the agreement that the costs associated with this increase shall be included in the total compensation package negotiated for the successor agreement. LCSD would consider reopening the collective bargaining agreement for insurance premiums in 2026-27 in the case that the cap exceeds 19.9%.
4. The LCEA agrees that any cost associated with this Agreement will be included in the calculation for any economic impact on the LCSD for the 2025-27 negotiations. These costs will be included in the total costs incurred by the LCSD for the 2025-27 negotiations.
5. The LCEA agrees that the subject of the Agreement cannot be a basis for declaring impasse, requesting mediation or any Unfair Labor Practice during the negotiation process under NRS 288.
6. This Agreement is executed by the parties under the provisions of NRS Chapter 288, and with recognition and acknowledgement that the LCEA is the recognized bargaining agent under NRS Chapter 288 for any and all CBA-related disputes for all covered certified staff employed by LCSD.
7. This Agreement contains the entire agreement of the parties on the matters covered herein. No other agreement, statement, or promise made by either party that is not in writing and signed by both parties shall be binding.

8. This Agreement shall be governed by and construed in accordance with the laws of the State of Nevada and the Collective Bargaining Agreement (CBA) between LCEA and the LCSD. Any and all disputes arising out of or in connection with this Agreement shall follow the grievance process designated in the CBA.

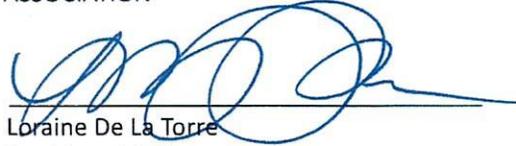
LYON COUNTY SCHOOL DISTRICT,
a political subdivision of the State of Nevada



Tim Logan
LCSD Superintendent

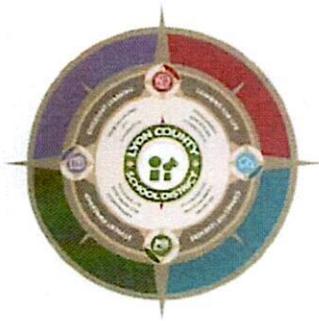
3/14/25
Date

LYON COUNTY EDUCATORS'
ASSOCIATION



Lorraine De La Torre
President, LCEA

3/14/2025
Date



Lyon County School District

Board of Trustees

President Tom Hendrix | Clerk Dawn Carson

Elmer Bull || Darin Farr

Sherry Parsons | Bridget Peterson | James Whisler

Superintendent

Tim Logan

Deputy Superintendent

Dawn Huckaby

MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT ("Agreement") is made and entered into by and between the LYON COUNTY SCHOOL DISTRICT ("LCSD") and the LYON COUNTY CLASSIFIED SCHOOL EMPLOYEES' ASSOCIATION ("LCCSEA"). This Agreement is effective as of July 1, 2025 upon the authorized signatory affixes his/her signature below.

AGREEMENT

1. This Agreement is to memorialize and affect change in the LCCSEA negotiated agreement between the LCSD and LCCSEA.
2. Effective July 1, 2025 and upon the execution of this Agreement, the LCSD and LCCSEA agrees that the LCSD shall contribute 100% of the premium on the base health insurance plan for eligible employees (those scheduled to work twenty-five (25) hours or more per week) and contribute 35% towards dependent health insurance coverage from July 1, 2025 – June 30, 2026, with the agreement that the costs associated with this increase shall be included in the total compensation package negotiated for the successor agreement.
3. Effective July 1, 2026 – June 30, 2027, LCSD shall contribute the same amount of the premium of the prior year plus an additional 19.9% on the base health insurance plan for eligible employees (those scheduled to work twenty-five (25) hours or more per week) and contribute an additional 19.9% of the prior year's dependent cost up to 35% of dependent health insurance coverage, with the agreement that the costs associated with this increase shall be included in the total compensation package negotiated for the successor agreement. LCSD would consider reopening the collective bargaining agreement for insurance premiums in 2026-27 in the case that the cap exceeds 19.9%.
4. The LCCSEA agrees that any cost associated with this Agreement will be included in the calculation for any economic impact on the LCSD for the 2025-27 negotiations. These costs will be included in the total costs incurred by the LSCD for the 2025-27 negotiations.
5. The LCCSEA agrees that the subject of the Agreement cannot be a basis for declaring impasse, requesting mediation or any Unfair Labor Practice during the negotiation process under NRS 288.
6. This Agreement is executed by the parties under the provisions of NRS Chapter 288, and with recognition and acknowledgement that the LCCSEA is the recognized bargaining agent under NRS Chapter 288 for any and all CBA-related disputes for all covered certified staff employed by LCSD.
7. This Agreement contains the entire agreement of the parties on the matters covered herein. No other agreement, statement, or promise made by either party that is not in writing and signed by both parties shall be binding.

8. This Agreement shall be governed by and construed in accordance with the laws of the State of Nevada and the Collective Bargaining Agreement (CBA) between LCCSEA and the LCSD. Any and all disputes arising out of or in connection with this Agreement shall follow the grievance process designated in the CBA.

LYON COUNTY SCHOOL DISTRICT,
a political subdivision of the State of Nevada



Tim Logan
LCSD Superintendent

3/17/25

Date

LYON COUNTY CLASSIFIED EDUCATORS'
ASSOCIATION



Kathy Rudy
President, LCCSEA

3/14/25

Date



Lyon County School District

Board of Trustees

President Tom Hendrix | Clerk Dawn Carson

Elmer Bull || Darin Farr

Sherry Parsons | Bridget Peterson | James Whisler

Superintendent

Tim Logan

Deputy Superintendent

Dawn Huckaby

MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT ("Agreement") is made and entered into by and between the LYON COUNTY SCHOOL DISTRICT ("LCSD") and the LYON COUNTY ADMINISTRATORS ASSOCIATION ("LCAA"). This Agreement is effective as of July 1st, 2025 upon the authorized signatory affixes his/her signature below.

AGREEMENT

1. This Agreement is to memorialize and affect change in the LCAA negotiated agreement between the LCSD and LCAA.
2. Effective July 1, 2025 and upon the execution of this Agreement, the LCSD and LCAA agrees that the LCSD shall contribute 100% of the premium on the base health insurance plan for eligible employees (those scheduled to work twenty-five (25) hours or more per week) and contribute 35% towards dependent health insurance coverage from July 1, 2025 – June 30, 2026, with the agreement that the costs associated with this increase shall be included in the total compensation package negotiated for the successor agreement.
3. Effective July 1, 2026 – June 30, 2027, LCSD shall contribute the same amount of the premium of the prior year plus an additional 19.9% on the base health insurance plan for eligible employees (those scheduled to work twenty-five (25) hours or more per week) and contribute an additional 19.9% of the prior year's dependent cost up to 35% of dependent health insurance coverage, with the agreement that the costs associated with this increase shall be included in the total compensation package negotiated for the successor agreement. LCSD would consider reopening the collective bargaining agreement for insurance premiums in 2026-27 in the case that the cap exceeds 19.9%.
4. The LCAA agrees that any cost associated with this Agreement will be included in the calculation for any economic impact on the LCSD for the 2025-27 negotiations. These costs will be included in the total costs incurred by the LSCD for the 2025-27 negotiations.
5. The LCAA agrees that the subject of the Agreement cannot be a basis for declaring impasse, requesting mediation or any Unfair Labor Practice during the negotiation process under NRS 288.
6. This Agreement is executed by the parties under the provisions of NRS Chapter 288, and with recognition and acknowledgement that the LCAA is the recognized bargaining agent under NRS Chapter 288 for any and all CBA-related disputes for all covered certified staff employed by LCSD.
7. This Agreement contains the entire agreement of the parties on the matters covered herein. No other agreement, statement, or promise made by either party that is not in writing and signed by both parties shall be binding.

8. This Agreement shall be governed by and construed in accordance with the laws of the State of Nevada and the Collective Bargaining Agreement (CBA) between LCAA and the LCSD. Any and all disputes arising out of or in connection with this Agreement shall follow the grievance process designated in the CBA.

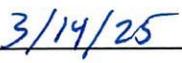
LYON COUNTY SCHOOL DISTRICT,
a political subdivision of the State of Nevada

LYON COUNTY CLASSIFIED EDUCATORS'
ASSOCIATION



Tim Logan
LCSD Superintendent

Mike Walker
President, LCAA



Date

Date

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: 2025-2026 Staff Recruiting and Retention Plan and Travel

Recommendation

That the Board of Trustees approve the 2025-2026 staffing report, including strategies for recruitment and retention of staff.

Background Information

Please find below information regarding LCSD's 2025-2026 Recruiting Plan in an attempt to secure high quality talent for the 2025-2026 school year. The competitive market for educators will continue to impact our ability to attract and hire high-performing individuals. LCSD's recruiting strategy includes attracting and hiring top talent for our positions before neighboring districts consume the best graduating talent. We intend to seek high quality teachers both locally, and in neighboring states. It is imperative we begin this work early, market ourselves as a premiere school district, and share the advantages LCSD has to offer over other school districts. This year we will continue with our campaign to tell our story: Small Towns, Big Hearts. We are also incorporating the Portrait of a Learner into our recruiting materials so that our recruits understand how we do business in LCSD.

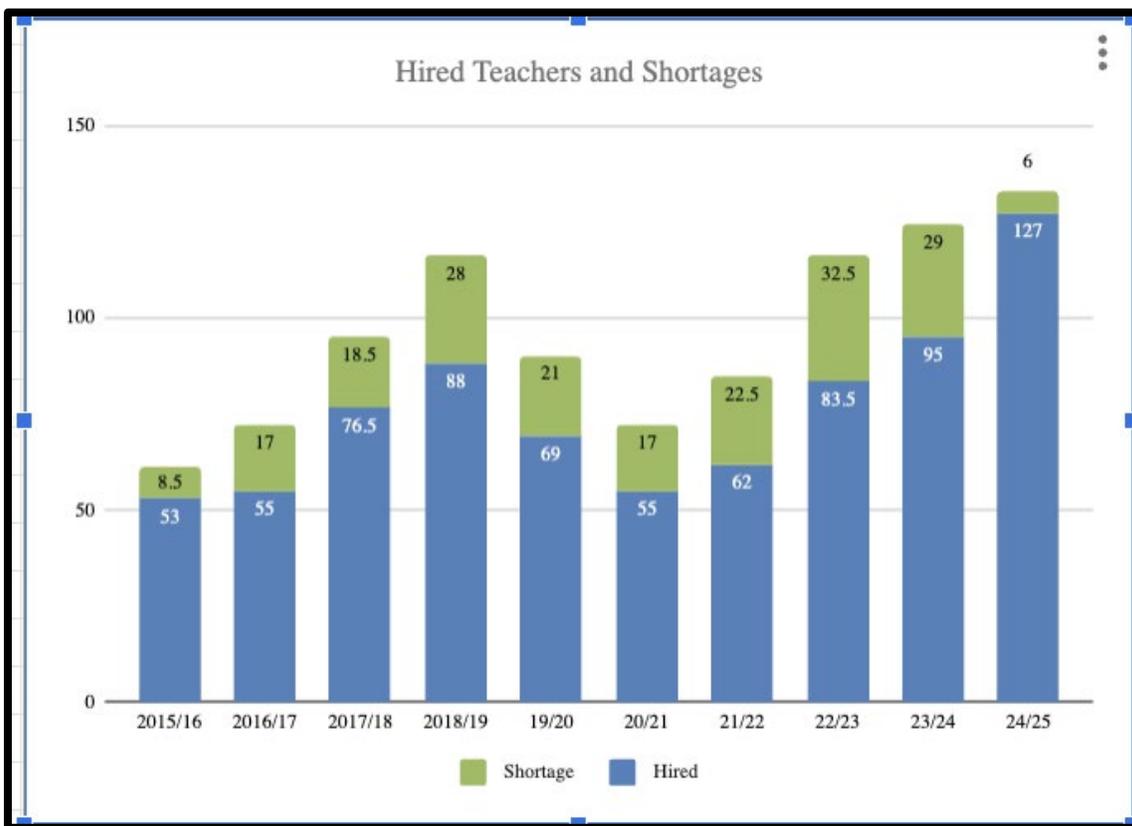
LCSD is currently employing 58 long-term substitute teachers including 8 internships, 5 of which become full-time teachers by the end of year! LCSD Special Services has 17 other individuals through contracting agencies for Psychologist/Speech/Vision impaired/etc. as a result of a lack of teachers being available. Other Nevada school districts are in similar situations. The need for hiring teachers continues to be a concern. We currently have over 500 certified teachers and with the increased growth in our schools, there will be a continued need for staffing.

LCSD Board Policies, which guide our recruitment and hiring efforts, include the following:

GABE Posting of Position Openings
GDB Fair Employment Practices
GD Recruitment, Selection & Appointment of Licensed Personnel
GDA Certification

The following charts. The first chart represents the subject areas where LCSD has hired for the past five years and the second chart represents which colleges our recent hires have graduated from to receive their degree.

School Year	2018/19 Hired 88	2019/20 Hired 69	2020/21 Hired 55	2021/22 Hired 62	2022/23 Hired 83	2023/24 Hired 95	2024/2025 Hired 127	2018/19 Shortage 28	2019/20 Shortage 21	2020/21 Shortage 17	2021/22 Shortage 22.5	2022/23 Shortage 32.5	2023/24 Shortage 29	2024/25 Shortage 6.5
7-8th Grade	6	8	10	5.5	10.5	7	15	2	2	1	1	2	2	
Alt/Adult Ed			5						1					
Assist. Principal/Dean of Student	1	3	1											
Counselor	2	3	3		3.5	4	5			1		0.5	1	
Elementary 1st-6th	28	24	10	18.5	33	43	42	5	3	3	4.5	6	2	2
Elementary, Art														
Elementary, Computers					0.5									
Elementary, Gifted & Talented								1				0.5		
Elementary, Remediation									1					
ESL Teacher	3		1				2					3	1	
Hearing Impaired Specialist		1				1		1						
HS, Agriculture		1	1	1	1		2		0.5					
HS, Computers		1	1	1	2		2	1			1	1		
HS, Culinary Arts	1													
HS, English	3	3	3	3	3	4	8	2	1		1.5	3	1	
HS, Foreign Language	2													
HS, Industrial Arts		1	1											
HS, Math	7		2	1	3	4	5		0.5	1	3	1		
HS, Music			1		0.5	2	3		1					
HS, Phys. Ed	1	1	1			1	5	1	1		1	1	1	
HS, Science	4	4	1	3	1	1	6					1	1	
HS, Social Studies	2		1	2	5		1				0.5	1		
HS, Sports Med. Teacher/Trainer							1					1	0.5	
HS, Welding						1	1					1		
Kindergarten	7	3		8	1	5	8	2	1		1			
Middle, Computers					0.5		1					0.5		
Nurse	2				2						1	1		
Occupational Therapist	1			1		1	3							
Pre-K	2	1				1	1	2	3				2	
Principal	1	1												
Psychologist			2	1	2.5	3	1	3	3	3	2		1	
SPED	15	14	11	17	14	17	15	7	2	7	5	9	16.5	4
Vision Impaired Specialist								1	1	1	1			



College	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	totals
Adelphi U				1				1
Alliant Int. U			1					1
Auverna College						1		1
American College		1		1				2
American International College				1				1
American Public U	1							1
Andres Bello Catholic U	1							1
Angelo St. U	1							1
Ashford U			2					2
Azusa Pacific		1		2				3
Baker College								0
Bellevue U	1							1
Biola U								0
Brandman U	1				1			2
Brigham Young U	2		1	1	2			6
Brigham Young U/Idaho			1				1	2
Butler U						1		1
CalPoly	1				2			3
Capella U					1			1
Catawba College						1		1
Chapman U		1			1		1	3
Clayton St. U			1					1
College of Idaho						1		1
College of Southern NV							3	3
Colorado St. U		1				1		2
Concordia U	1			1				2
CSU-Chico	1	1		1		1		4
CSU-Eastbay			1					1
CSU-Fresno	1				1	1		3
CSU-Fullerton	1					1		2
CSU-Long Beach				1				1
CSUNorthridge	1							1
CSUSacramento	2	1	1	1		1		6
CSUSan Bernardino								0
Delaware Valley College							1	1
DePaul U			1					1
Eastern Oregon U	1	1	1	1			1	5
Eastern Washington U						1		1
Florida St U			1					1
Gateway Seminary								0
Grand Canyon U	8	1	1	6	2	6	2	26
Great Basin College					1			1
Hofstra U	1		1					2
Hope International U						1		1
Humboldt U	1							1
Idaho St. U	1							1
Indiana U of Pennsylvania		1	1					2
Johnson Wales U	1							1
Kent State U					1			1
Lamar U			1					1
Lesley U		1	2		1			4
Lewis & Clark College	1				1			2
Lindenwood U	1	1						2
Louisiana State U					1			1
Marywood U	1							1
Metropolitan St U			1					1
Middle Tennessee St. U		1			1			2
Minnesota St. U				1				1
Montana St. U			3		1			4
Montison U					1			1
Mumansk St. U				1				1
National U	1				3	1	1	6
Nevada St College	1	1		1	2		1	6
New England Conservatory Music						1		1
New Mexico St U					1			1
Niagara U			1					1
North Dakota University						1		1
Northeastern St. U					1			1
Northern Arizona U				1	3	1		5
NYU			1		1			2
Ohio U					1			1
Oklahoma Baptist U		1						1

College	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	totals	
Oklahoma Panhandle St. U				1	1			2	
Oklahoma St. U	1							1	
Old Dominion U		1					1	2	
Ottawa U							1	1	
Pacific U/Oregon	1							1	
Pennsylvania St. U				1				1	
Seattle Pacific U								0	
Prescott College				1				1	
Slipper Rock U								0	
Purdue U	1						1	2	
Sam Houston St. U				1				1	
San Diego St.		1	1				1	3	
San Francisco St. U	2	1						3	
San Jose St. U	1	1		1	1			4	
San Joaquin Delta College							1	1	
Sierra Nevada College	4	1	1	2			2	10	
U of Alaska-Fairbanks								0	
Silliman U							1	1	
Sonoma St. U	1							1	
Southern Utah U				1				1	
Southwest Baptist U				1	1			2	
U of Maryland								0	
St. Petersburg College		1						1	
Texas State U							1	1	
Texas Womens U					1			1	
Thomas Edison St. Colleg	1							1	
Touro College				1				1	
U of North Georgia								0	
Trident University							1	1	
U of Alaska-Southeast					1			1	
U of Arizona							1	0	
U of California Merced							1	1	
U of California San Diego				1				1	
U of San Diego								0	
U of Houston					1			1	
U of Seattle								0	
U of Iowa		1			1			2	
U of Jamestown							1	1	
U of La Verne		1						1	
U of Massachusetts							1	1	
U of Minnesota				1				1	
U of Montana					1		2	3	
U of Montana, Western	1						1	1	3
U of Nebraska Kearney					1			1	
U of North Carolina-Greensboro					1			1	
U of Phoenix	3	6	3	1	2	3	5	23	
U of Providence	1						1	2	
U of San Francisco	1							1	
U of Santiago De Cali						1		1	
U of Southern California	1						1	2	
U of Southern Florida	1				1			2	
U of Southern Mississippi		1					1	2	
U. of Southwest							1	1	
U of St. Thomas				1				1	
U of Texas		1			1			2	
U of Texas, Tyler	1							1	
Wilmington U								0	
U of the Pacific	1						1	2	
U of Toledo		1						1	
U of Utah				1				1	
U of West Florida					1			1	
U of Wyoming					1			1	2
UNLV		2	1	1	1			3	8
Union College							1	1	
UNR	19	10	14	11	13	17	20	104	
Utah State U					1		1	2	
Vanguard U					1			1	
Weber State U						1		1	
West Liberty U						2		2	
Western Governor's U	4	6	7	14	15	13	8	67	
Western Oregon U						1		1	
Western St. Colorado U	1							1	
Westminster College	1							1	
William Jessup U							1	1	
Winona St. U	1			1				2	
Wright St. College		1						1	

LCSD Human Resources is currently using a variety of sources and job boards to search for highly qualified certified employees to serve our students. These resources include the following:

LCSD utilizes social media and electronic means of recruiting as candidates use more technology to seek jobs such as Handshake and LinkedIn which most colleges and universities prevalently use. We will continue to recruit candidates for all of our positions with our recruiting slogan: Lyon County School District – Small Towns, Big Hearts. We continue to seek the use of grant funds for recruiting costs and have funds through the Nevada Department of Education for the recruitment of hard-to-fill positions such as counselors and school psychologists. Below is a list of resources used for recruitment:

1. LCSD website. The HR Administrative Assistant updates our positions regularly and works closely with principals to maintain our open requisitions.
2. Teachers-Teachers website. This site allows us to post our open positions to teachers globally.
3. K-12 Jobspot: Another recruiting website dedicated to teaching and other certified jobs.
4. Education Week Top School jobs website. This is another online teacher job board that has extensive reach across the country and pushes job postings out to other social media sites. \$3,650/year.
5. LCSD social media accounts. The Communications and Public Relations Officer for LCSD manages these accounts, and posts our positions periodically. The Executive Director of Human Resources also interacts with this account to source candidates, as well as our Talent Management Data Analyst.
6. LinkedIn Nonprofit Education branding package 50% = \$18,996
7. Indeed postings and sponsoring ads \$4,700
8. Reno Media Group - Radio advertisements, traffic sponsorships = \$1,500
9. TV Channel KRXI, KRNV, and targeted connected TV streaming= \$5,280
8. University Contacts. We have established contacts with several universities, including UNR, Sierra Nevada College (UNR), University of Nevada Las Vegas (UNLV), University of Phoenix, Grand Canyon University, Utah State University, Brigham Young University, University of Montana, Chico State University, Sacramento State University, National University, Western Governor's University, Nevada State College, Montana Western, Fort Hayes State University and Touro University. We also partner with Alternative Route to Licensure providers such as iTeach and Teachers of Tomorrow to bring in those mid-career candidates who have a bachelor's degree and an interest in teaching.
9. Career Fairs - As a means to get the LCSD on the map to bring in new staff, utilizing every avenue we can is key. The following are the recruiting fairs we scheduled for Spring 2025.
 - Logan & Provo Utah job fair 2/12-2/13/25 - 40 students signed up to gather more information, interviewed 5, and one signed a contingency contract for Social Science (SS).
 - UNR 2/13/25 - 15 students signed up to gather more information
 - UNLV 2/26/25 - 29 students signed up to gather more information
 - CSU, Chico, CA - 14 resumes submitted
 - Lyon County HS job fairs
 - EmployNV Public Sector Job Fair

Other Recruiting Efforts:

- Residency Program
- partnership with WNC - college course to earn AA by the time the graduate
- Critical Needs - contract, benefits
- Grow Your Own

Additional plans for recruiting and retaining high-level talent in LCSD include the following:

Our educators are the heart of our schools, pouring their passion, dedication, and talent into nurturing the minds of our students every single day. To want to truly honor their commitment, it is time to think outside the box on how we can offer incentives to RETAIN our employees and benefit all, not just new employees to our district. With LP as our new insurance broker and our plans going out to bid, we realized that we have a great opportunity to provide additional financial support to help our employees afford health insurance.

The earlier request the LCSD Board of Trustees approve an additional employer contribution amount of 35% toward additional spouse, child/ren, or family highlights the value we place on our employees. Additionally, the district will also provide money toward an HSA for employees who select the high deductible. This is an exciting opportunity for our district to send a powerful message that we value and care for our employees and our main focus is retaining the incredible staff we have. Let's build a culture that not only attracts great educators but keeps them here, thriving and growing with us. Investing in our people is an investment in our students, our schools, and our community's future

1. Request the LCSD Board of Trustees to approve a \$1,000 Early Notification Incentive to any licensed employee who is not returning in 2025-2026. The notification deadline to LCSD HR Department this year was February 7, 2025. This allows us to know what positions we are looking for early and attempt to secure high quality talent before other districts. Staff that took advantage of the Early Notification consisted of 21 teachers - 10 retiring and 11 resigning which include 7 relocating moving closer to family or out of state.
2. Request approval for \$2,000 hiring bonus to employees new to LCSD with an additional \$3,000 for hard-to-fill positions in special education. ESSERS funds have ended so we are requesting general fund use for the hiring incentives. Additionally, we are requesting \$2,000 hiring bonuses for bus drivers.
3. Promote the AB 483 Performance Pay and Enhanced Compensation Plan, which includes a \$3000 bonus to all qualifying CLS, SED, ECE, autism, and resource teachers. These positions continue to be the most difficult to fill in LCSD as well as across the country.
4. Designate at approximately 10 teacher positions as LCSD Intern positions. These positions will be filled by student teachers who will be compensated and will receive ongoing mentor support. These interns will be selected based on an application process, and will hopefully attract new teachers to LCSD. Currently, we have 10 interns working for us who intend to apply for full-time jobs when they graduate.
5. Continue collecting trend data to closely monitor the following:
 - a. Track where applicants are coming from (job fairs, universities, LCSD website, job boards, websites, etc.).
 - b. Identify what positions are most frequently replaced
 - c. Closely monitor neighboring districts' and states' salaries and benefits, in comparison to LCSD's

6. Provide Applicants with advantages of joining LCSD as their preferred employer: (competitive salaries; full experience given for salary placement, lower cost of living; no state income tax; PERS retirement; location to the Sierra's, Lake Tahoe, and bay area; progressive with NV Academic Content Standards units & assessments; 21st Century learning emphasis; learning-focused with multiple professional learning opportunities; supportive principals and staff; collaborative schools and district, Portrait of a Learner student-centered district, etc.)
7. Grow Your Own (GYO) program: The district implemented a GYO program to encourage current classified staff and active substitute teachers to become teachers. We now have 12 cohorts of candidates who will receive the financial and mentoring support to reach their dreams within the next two years. The recipients agree to teach in LCSD for at least three years, although many have already indicated they have no intention to leave. This teacher pipeline initiative has been our best return on investment and has created a pathway into education for our staff and boosted morale by showing that we care about our employees and their careers. We started this program in 2021 and have 22 graduates who are teaching for us now. Of the 51 individuals who have participated in the program, 15 are currently in the process of obtaining their degrees with seven having been hired as a long-term sub in an open position this school year. GYO scholars receive \$1,000 stipend while on leave of absence for their unpaid student teaching and continuation of health insurance benefits.
8. Secure Access Perks, for \$2,750/year, an employee discount network offering employees discounted rates in various categories: Automotive, Car Rental, Dining & Food, Health & Beauty, Home & Garden, Hotel, Services, Shopping, Travel (Private Booking Engine), Condos and Resorts, Cruise, Entertainment & Recreation, Golf, Movies, Ski and Snowboard.
9. Continue the additional experience per policy GDH Teaching Experience Credit, to bring more experienced teachers to LCSD, and a retention tool to keep our experienced teachers here. This continues to be a new and innovative recruitment approach to provide more competitive salaries to teachers.
10. Employee Referral Program – This program is a win-win for LCSD and staff. It is both a recruiting and retention strategy that pays a referral incentive to employees to refer a new employee to the district who maintains successful employment. Employees earn \$1000 for each new employee hired who has a satisfactory evaluation in six months. LCSD would use general funds for this program for 2025-26.
11. Continue with the career pathways of teacher leaders. This high-leverage program allows teachers to earn more money without having to leave the teaching profession. This will be funded from the general fund and continues to be a good retention effort for those veteran high-performing teachers.
12. Continue to increase long-term teacher pipeline strategies with the development of education-related dual credit courses in our high schools and initiate paid peer tutors for high school students to garner interest in teaching and paraprofessional positions while in high school. LCSD has hired over 50 student workers in different areas from tutors and office help to custodial and groundskeeper work to assist in our schools and departments. This school-to-careers initiative helps students learn about different work opportunities available.
13. Continue to seek retirees to return to teach through the critical labor shortage provision. This year, we had 34 teachers return to teach under critical needs.

14. The Board approved an increase in tiered Substitute Teacher pay rates. This year, the district will continue the board-approved increase in daily pay for substitute teachers as well as continue the retention initiative, paying for the STEDI certification, which is a professional development designed to support substitute teachers in areas such as classroom management and communication. This professional development was paid with ESSERS funds and we still have licenses available.

Budget Considerations

Estimated \$6500 - Recruiting Fair Entry fees and travel (may be used for virtual job fairs where no travel is needed)

Estimated \$50,000 – Online recruiting, job posts and social media recruiting

Access perks for employees - \$2,500

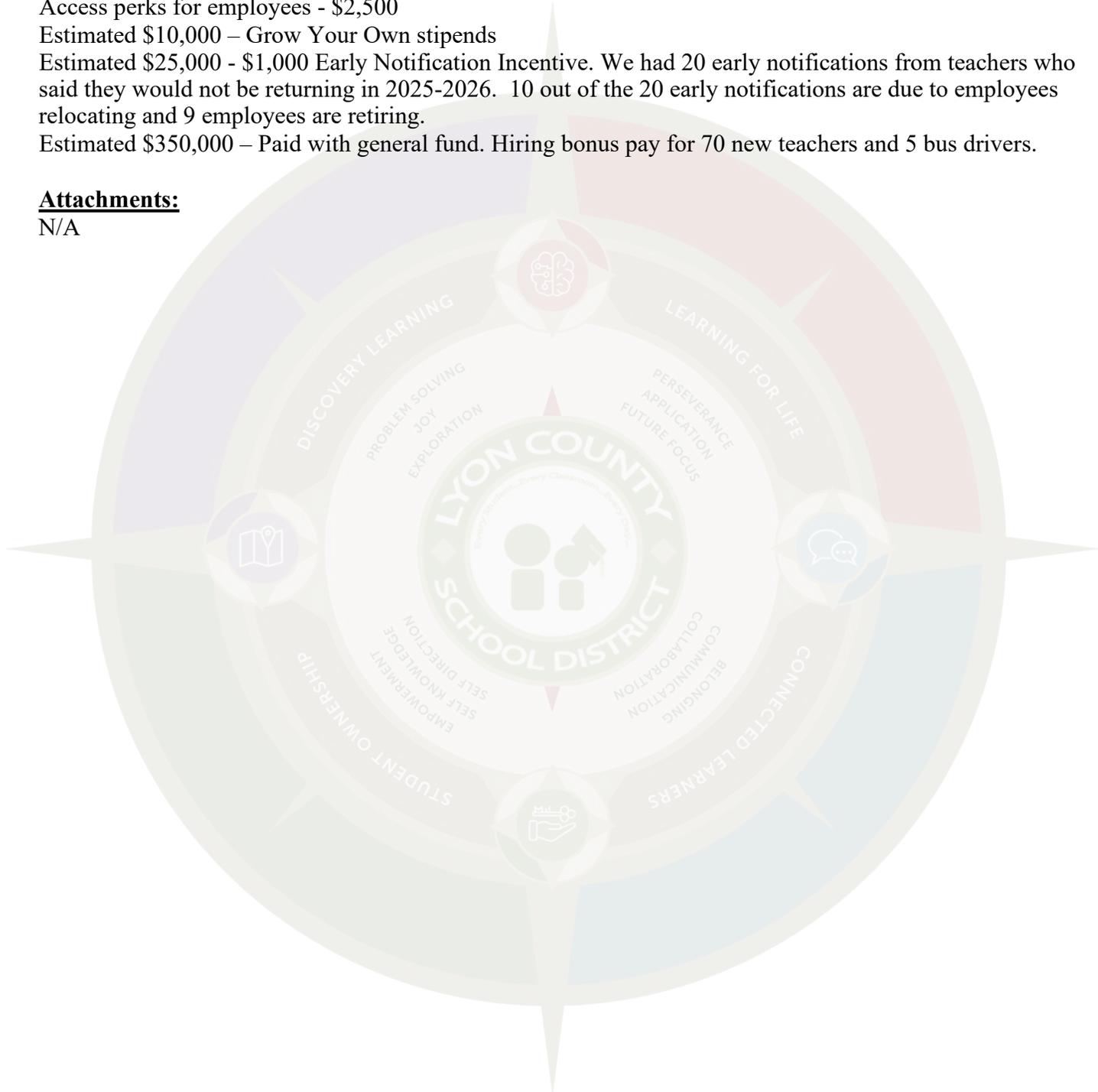
Estimated \$10,000 – Grow Your Own stipends

Estimated \$25,000 - \$1,000 Early Notification Incentive. We had 20 early notifications from teachers who said they would not be returning in 2025-2026. 10 out of the 20 early notifications are due to employees relocating and 9 employees are retiring.

Estimated \$350,000 – Paid with general fund. Hiring bonus pay for 70 new teachers and 5 bus drivers.

Attachments:

N/A



Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: Dawn Huckaby, Deputy Superintendent
Re: District Performance Plan (DPP) and SMART Goals for 2025-2026

Recommendation

That the Board of Trustees approve the 2025-2026 Lyon County School District Plan (DPP and SMART goals).

Background Information

Pursuant to NRS 385A.650(1), “each school, including without limitation, each charter school, shall [...] prepare a plan to improve the achievement of pupils enrolled in the school.” This requirement applies to all schools, including Correctional, Alternative, and Special schools.

In addition, Section 1112 and 1114 of the Every Student Succeeds Act (ESSA) requires ongoing improvement efforts to address areas of need and ensure equitable outcomes for all students.

During the February 19 and March 19, 2025 board workshops and the February 25, 2025 board meeting, the Board of Trustees and LCSD staff discussed the need for changes in the upcoming state required District Performance Plan. During the workshop and board meeting, the following goal and SMART goals were discussed.

- **SMART GOAL #1:** In grades K-8, at least 58% of students in Lyon County School District will meet or exceed their personal typical growth in math and reading from the Beginning of Year (BOY) assessment to the End of Year (EOY) i-Ready assessment during the 2025/2026 school year.
- **SMART GOAL #2:** In grades 9-10, at least 55% of students in Lyon County School District will meet their individual growth goal in math and reading from Fall to Spring Measure of Academic Progress (MAP) testing during the 2025/2026 school year.
- **SMART GOAL #3:** Lyon County School District will increase the graduation rate from 88.7% to 89.7% by the end of the 2025/2026 school year.
- **SMART GOAL #4:** Lyon County School District will increase the total number of K-12 work-based learning opportunities provided to all students by 10% from the 2024/2025 school year to the 2025/2026 school year.
- **SMART GOAL #5:** Lyon County School District will increase the total number of students participating in K-12 work-based learning opportunities by 10% from the 2024/2025 school year to the 2025/2026 school year.
- **SMART GOAL #6:** One hundred percent of Lyon County School District high schools will implement WorkKeys for students by the end of their 10th grade year. LCSD will accomplish this by the end of the

Mission Statement Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.

2025/2026 school year. This will serve as a baseline for students earning bronze, silver, gold, and platinum certificates.

- **SMART GOAL #7:** The percentage of college bound students in grade eleven (11) will earn a composite score of 16-36 will increase by 5% from the 2024/2025 school year to the 2025/2026 school year.
- **SMART GOAL #8:** Lyon County School District will reduce the chronic absenteeism rate by 10% from the 2024/2025 school year to the 2025/2026 school year.

Staff is recommending the board complete a final review so that the plan can be uploaded into the Nevada Department of Education’s platform by the deadline of April 15, 2025.

Budget Considerations

None

Discussed at Previous Meeting

Board Workshop February 19, 2025

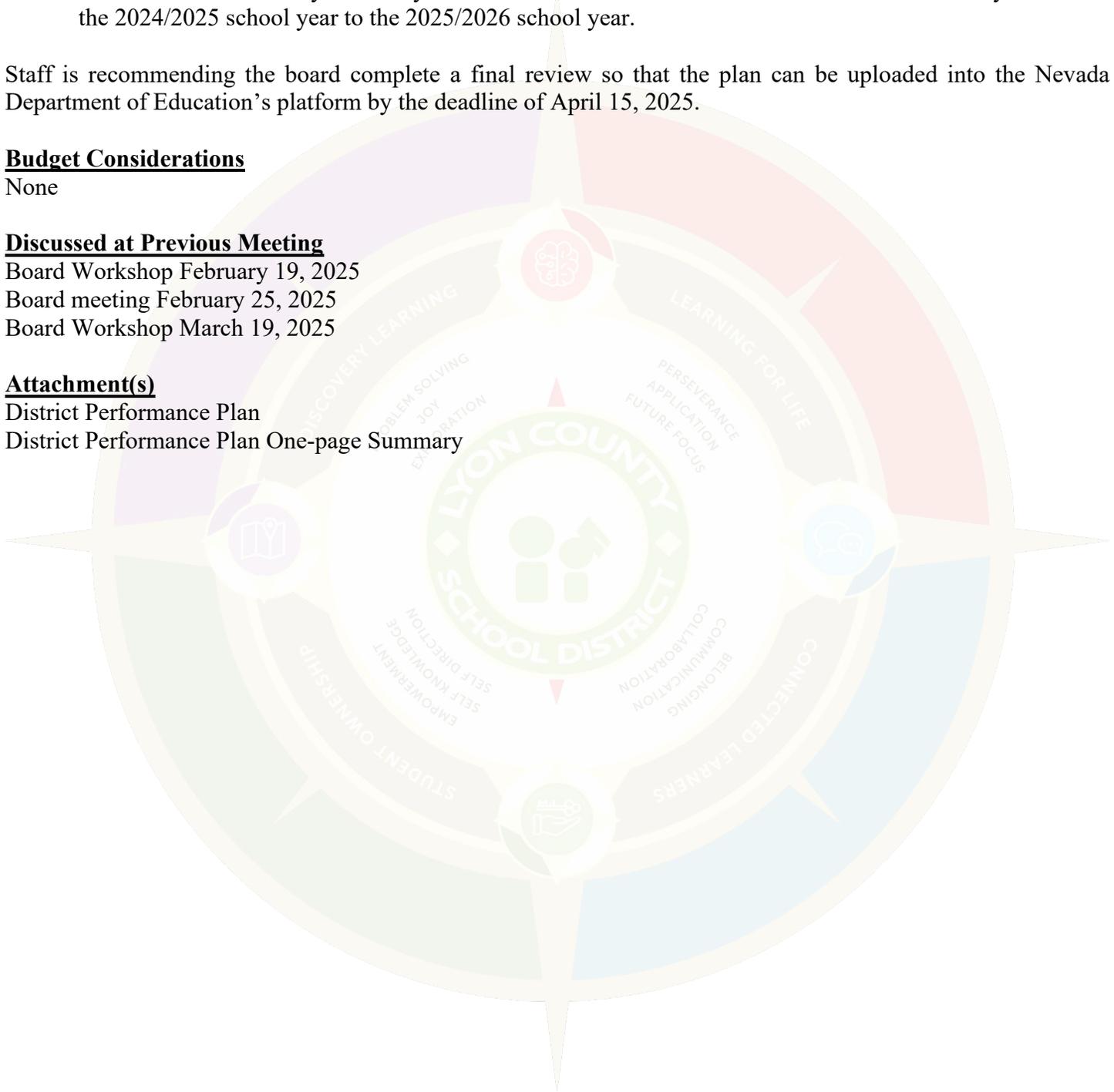
Board meeting February 25, 2025

Board Workshop March 19, 2025

Attachment(s)

District Performance Plan

District Performance Plan One-page Summary

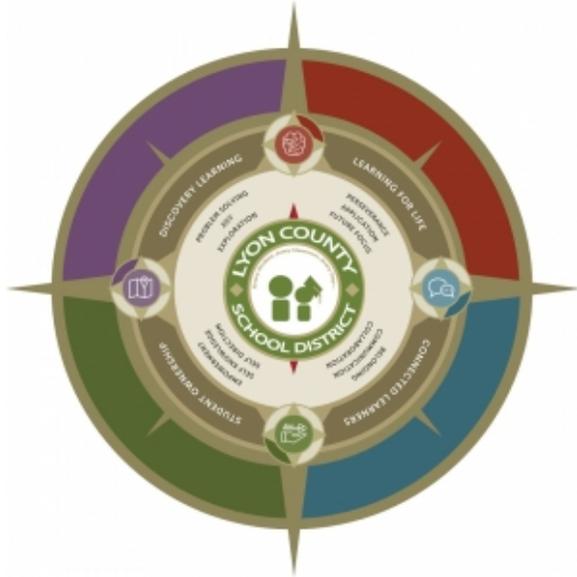


Mission Statement Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.

Lyon County School District

District Performance Plan

2025-2026



Demographics & Performance Information

Nevada Report Card

In compliance with federal and state law, Nevada’s K-12 Accountability Portal provides detailed information about each school’s student and staff demographics and school performance rating, a star-rating system based on the Nevada School Performance Framework (NSPF). You can find our School Rating Report at [\(Add a link to the school’s School Rating Report.\)](#)

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Priority Problem Statements

Problem Statement 1: Achievement gaps in grades K-12 in ELA and Mathematics

Critical Root Cause 1: Early literacy and numeracy gaps, socioeconomic barriers and poor attendance and inequitable access to high quality instruction.

Problem Statement 1 Areas: Student Success

Problem Statement 2: Inequitable access to high quality instruction.

Critical Root Cause 2: Inconsistent implementation of curriculum, high teacher turnover and inconsistent Tier I Instruction.

Problem Statement 2 Areas: Instructional Practices and Supports

Problem Statement 3: Lack of connectedness contributes to chronic absenteeism

Critical Root Cause 3: Inequitable access to high quality instruction, curriculum that feels irrelevant and emotional and mental health challenges.

Problem Statement 3 Areas: Connectedness

Comprehensive Needs Assessment Data Documentation

The following data were used to verify the comprehensive needs assessment analysis:

Student Success

- CCR Participation data
- College and career readiness data
- Credit sufficiency/deficiency data
- Criterion-Referenced Test in Mathematics
- Criterion-Referenced Test in Science
- Curriculum Based Measures
- Early childhood literacy and math data
- Early reading assessment results
- End-of-Unit Assessments
- Grades
- Graduation rates
- Local benchmark, common assessments, diagnostic assessments, or interim assessments data
- MAP Growth Assessment
- Multi-Tiered System of Supports (MTSS)
- Nevada Alternate Assessment (NAA)
- Nevada State Performance Framework (NSPF)
- SAT, ACT, PSAT or ASPIRE
- Smarter Balanced (SBAC)
- Student Climate Survey, Student Voice
- Student failure and/or retention rates
- Tier I Instructional Materials Assessments
- WIDA ACCESS for ELLs
- WIDA Alternate ACCESS (WAA)
- WIDA Screener

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Adult Learning Culture

- Coaching Logs
- Communications data
- Evaluation(s) of professional development implementation and impact
- Professional Development Agendas
- Professional learning communities (PLC) data/agenda/notes
- School leadership data
- Staff surveys and/or other feedback
- State certified and high quality staff data
- Student Climate Survey
- Study of best practices
- Teacher retention
- Walk-through data

Connectedness

- Annual dropout rate data
- Attendance
- Behavior
- Community surveys and/or other feedback
- Completion rates and/or graduation rates data
- Demographic data
- Dual credit College Prep
- Enrollment
- Enrollment trends
- Gifted and talented data
- PBIS/MTSS data
- Perception/survey data
- School safety data
- Social Emotional Learning Data
- Tobacco, alcohol, and other drug-use data

Inquiry Areas

Inquiry Area 1: Instructional Practices and Supports

SMART Goal 1: In grades K-8, at least 58% of students in Lyon County School District will meet or exceed their personal typical growth in math and reading from the Beginning of Year (BOY) assessment to the End of Year (EOY) i-Ready assessment during the 2025/2026 school year.

State Priorities:

Implementing reading & math resources, Literacy in K-3, Math in 4-8

Improvement Strategy 1 Details	Reviews		
<p>Improvement Strategy 1: Data driven instruction, regularly analyzing data to identify student strengths and weaknesses to help teachers tailor instruction to address a student's individual needs.</p> <p>Resources Needed: i-Ready Reading and Math Assessment Suite i-Ready Math Curriculum HMH ELA Curriculum Study Sync ELA Curriculum Ongoing Professional Learning Time for Data Digs District MTSS meetings College and Career Readiness Interventionists (CCRI)</p> <p>Problem Statements/Critical Root Cause: Student Success 1 - Connectedness 1 - Instructional Practices and Supports 1</p>	Status Check		EOY Reflection
	Nov	Jan	May
	No review	No review	279

SMART Goal 1 Problem Statements:

Student Success
<p>Problem Statement 1: Achievement gaps in grades K-12 in ELA and Mathematics Critical Root Cause: Early literacy and numeracy gaps, socioeconomic barriers and poor attendance and inequitable access to high quality instruction.</p>
Connectedness
<p>Problem Statement 1: Lack of connectedness contributes to chronic absenteeism Critical Root Cause: Inequitable access to high quality instruction, curriculum that feels irrelevant and emotional and mental health challenges.</p>
Instructional Practices and Supports
<p>Problem Statement 1: Inequitable access to high quality instruction. Critical Root Cause: Inconsistent implementation of curriculum, high teacher turnover and inconsistent Tier I Instruction.</p>

Inquiry Area 2: Instructional Practices and Supports

SMART Goal 1: In grades 9-10, at least 55% of students in Lyon County School District will meet their individual growth goal in math and reading from Fall to Spring Measure of Academic Progress (MAP) testing during the 2025/2026 school year.

State Priorities:

Implementing reading & math resources, CCR in secondary

Improvement Strategy 1 Details	Reviews		
<p>Improvement Strategy 1: Data driven instruction, regularly analyzing data to identify student strengths and weaknesses to help teachers tailor instruction to address a student's individual needs.</p> <p>Resources Needed: MAP Assessments ALEKS Study Sync Pearson AGA Time for data digs District MTSS meetings College and Career Readiness Interventionists (CCRI)</p> <p>Problem Statements/Critical Root Cause: Student Success 1 - Connectedness 1 - Instructional Practices and Supports 1</p>	Status Check		EOY Reflection
	Nov	Jan	May
	No review	No review	280

SMART Goal 1 Problem Statements:

Student Success
<p>Problem Statement 1: Achievement gaps in grades K-12 in ELA and Mathematics Critical Root Cause: Early literacy and numeracy gaps, socioeconomic barriers and poor attendance and inequitable access to high quality instruction.</p>
Connectedness
<p>Problem Statement 1: Lack of connectedness contributes to chronic absenteeism Critical Root Cause: Inequitable access to high quality instruction, curriculum that feels irrelevant and emotional and mental health challenges.</p>
Instructional Practices and Supports
<p>Problem Statement 1: Inequitable access to high quality instruction. Critical Root Cause: Inconsistent implementation of curriculum, high teacher turnover and inconsistent Tier I Instruction.</p>

Inquiry Area 3: Student Success

SMART Goal 1: Lyon County School District will increase the graduation rate from 88.7% to 89.7% by the end of the 2025/2026 school year.

State Priorities:

CCR in secondary, Workforce

Improvement Strategy 1 Details	Reviews		
<p>Improvement Strategy 1: Academic supports and interventions needed to ensure the success of all students.</p> <p>Resources Needed: College and Career Readiness Interventionists Graduation/Academic Plans Credit Sufficiency Checks Dual Credit Offerings Advising and Career Services Online Learning Social Emotional Learning</p> <p>Problem Statements/Critical Root Cause: Student Success 1 - Connectedness 1 - Instructional Practices and Supports 1</p>	Status Check		EOY Reflection
	Nov	Jan	May
	No review	No review	

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SMART Goal 1 Problem Statements:

Student Success
<p>Problem Statement 1: Achievement gaps in grades K-12 in ELA and Mathematics Critical Root Cause: Early literacy and numeracy gaps, socioeconomic barriers and poor attendance and inequitable access to high quality instruction.</p>
Connectedness
<p>Problem Statement 1: Lack of connectedness contributes to chronic absenteeism Critical Root Cause: Inequitable access to high quality instruction, curriculum that feels irrelevant and emotional and mental health challenges.</p>
Instructional Practices and Supports
<p>Problem Statement 1: Inequitable access to high quality instruction. Critical Root Cause: Inconsistent implementation of curriculum, high teacher turnover and inconsistent Tier I Instruction.</p>

Inquiry Area 4: Student Success

SMART Goal 1: Lyon County School District will increase the total number of K-12 work-based learning opportunities provided to all students by 10% from the 2024/2025 school year to the 2025/2026 school year.

State Priorities:

CCR in secondary, Workforce, Innovation

Improvement Strategy 1 Details	Reviews		
<p>Improvement Strategy 1: Increasing awareness and engagement of all stakeholders by expanding industry partnerships. Developing career awareness through portfolio creation in School Links.</p> <p>Resources Needed: Pathful School Links PAES Labs Industry Partnerships</p> <p>Problem Statements/Critical Root Cause: Student Success 1 - Connectedness 1 - Instructional Practices and Supports 1</p>	Status Check		EOY Reflection
	Nov	Jan	May
	No review	No review	

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SMART Goal 1 Problem Statements:

Student Success
<p>Problem Statement 1: Achievement gaps in grades K-12 in ELA and Mathematics Critical Root Cause: Early literacy and numeracy gaps, socioeconomic barriers and poor attendance and inequitable access to high quality instruction.</p>
Connectedness
<p>Problem Statement 1: Lack of connectedness contributes to chronic absenteeism Critical Root Cause: Inequitable access to high quality instruction, curriculum that feels irrelevant and emotional and mental health challenges.</p>
Instructional Practices and Supports
<p>Problem Statement 1: Inequitable access to high quality instruction. Critical Root Cause: Inconsistent implementation of curriculum, high teacher turnover and inconsistent Tier I Instruction.</p>

Inquiry Area 5: Student Success

SMART Goal 1: Lyon County School District will increase the total number of students participating in K-12 work-based learning opportunities by 10% from the 2024/2025 school year to the 2025/2026 school year.

State Priorities:

CCR in secondary, Workforce, Innovation

Improvement Strategy 1 Details	Reviews		
<p>Improvement Strategy 1: Increasing awareness and engagement of all stakeholders by expanding industry partnerships. Developing career awareness through portfolio creation in School Links.</p> <p>Resources Needed: Pathful School Links PAES Labs Industry Partnerships</p> <p>Problem Statements/Critical Root Cause: Student Success 1 - Connectedness 1 - Instructional Practices and Supports 1</p>	Status Check		EOY Reflection
	Nov	Jan	May
	No review	No review	

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SMART Goal 1 Problem Statements:

Student Success
<p>Problem Statement 1: Achievement gaps in grades K-12 in ELA and Mathematics Critical Root Cause: Early literacy and numeracy gaps, socioeconomic barriers and poor attendance and inequitable access to high quality instruction.</p>
Connectedness
<p>Problem Statement 1: Lack of connectedness contributes to chronic absenteeism Critical Root Cause: Inequitable access to high quality instruction, curriculum that feels irrelevant and emotional and mental health challenges.</p>
Instructional Practices and Supports
<p>Problem Statement 1: Inequitable access to high quality instruction. Critical Root Cause: Inconsistent implementation of curriculum, high teacher turnover and inconsistent Tier I Instruction.</p>

Inquiry Area 6: Student Success

SMART Goal 1: One hundred percent of Lyon County School District high schools will implement WorkKeys for students by the end of their 10th grade year. LCSD will accomplish this by the end of the 2025/2026 school year. This will serve as a baseline for students earning the bronze, silver, gold, and platinum certificates.

State Priorities:

CCR in secondary, Workforce, Innovation

Improvement Strategy 1 Details	Reviews		
<p>Improvement Strategy 1: Implementation of ACT's Work Keys Curriculum and the National Career Readiness Certificate (NCRC) Assessments at all five of LCSD High Schools.</p> <p>Resources Needed: Work Keys Curriculum NCRC Assessments</p> <p>Problem Statements/Critical Root Cause: Student Success 1 - Connectedness 1 - Instructional Practices and Supports 1</p>	Status Check		EOY Reflection
	Nov	Jan	May
	No review	No review	

SMART Goal 1 Problem Statements:

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Student Success
<p>Problem Statement 1: Achievement gaps in grades K-12 in ELA and Mathematics Critical Root Cause: Early literacy and numeracy gaps, socioeconomic barriers and poor attendance and inequitable access to high quality instruction.</p>
Connectedness
<p>Problem Statement 1: Lack of connectedness contributes to chronic absenteeism Critical Root Cause: Inequitable access to high quality instruction, curriculum that feels irrelevant and emotional and mental health challenges.</p>
Instructional Practices and Supports
<p>Problem Statement 1: Inequitable access to high quality instruction. Critical Root Cause: Inconsistent implementation of curriculum, high teacher turnover and inconsistent Tier I Instruction.</p>

Inquiry Area 7: Instructional Practices and Supports

SMART Goal 1: The percentage of college bound students in grade eleven (11) who will earn a composite score of 16-36 on the ACT, will increase by 5% from the 2024/2025 school year to the 2025/2026 school year.

State Priorities:

CCR in secondary, Workforce, Innovation

Improvement Strategy 1 Details	Reviews		
<p>Improvement Strategy 1: Schools will focus on rigorous coursework, data driven assessment and goal setting with progress monitoring.</p> <p>Resources Needed: Time for instruction and data analysis Data Digs ALEKS Study Sync WorkKeys</p> <p>Problem Statements/Critical Root Cause: Student Success 1 - Connectedness 1 - Instructional Practices and Supports 1</p>	Status Check		EOY Reflection
	Nov	Jan	May
	No review	No review	

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SMART Goal 1 Problem Statements:

Student Success
<p>Problem Statement 1: Achievement gaps in grades K-12 in ELA and Mathematics Critical Root Cause: Early literacy and numeracy gaps, socioeconomic barriers and poor attendance and inequitable access to high quality instruction.</p>
Connectedness
<p>Problem Statement 1: Lack of connectedness contributes to chronic absenteeism Critical Root Cause: Inequitable access to high quality instruction, curriculum that feels irrelevant and emotional and mental health challenges.</p>
Instructional Practices and Supports
<p>Problem Statement 1: Inequitable access to high quality instruction. Critical Root Cause: Inconsistent implementation of curriculum, high teacher turnover and inconsistent Tier I Instruction.</p>

Inquiry Area 8: Connectedness

SMART Goal 1: Lyon County School District will reduce the chronic absenteeism rate by 10% from the 2024/2025 school year to the 2025/2026 school year.

State Priorities:

Implementing reading & math resources, Literacy in K-3, Math in 4-8, CCR in secondary, Workforce, Innovation

Improvement Strategy 1 Details	Reviews		
<p>Improvement Strategy 1: Utilizing data, schools will engage families and provide early intervention to improve attendance. Engaging curriculum and instruction to improve attendance.</p> <p>Resources Needed: Infinite Campus Student Information System College and Career Readiness Interventionists School Resource Officers MTSS Teams Expanded in person and telehealth Mental Health Resources in Schools</p> <p>Problem Statements/Critical Root Cause: Student Success 1 - Connectedness 1 - Instructional Practices and Supports 1</p>	Status Check		EOY Reflection
	Nov	Jan	May
	No review	No review	

SMART Goal 1 Problem Statements:

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Student Success
<p>Problem Statement 1: Achievement gaps in grades K-12 in ELA and Mathematics Critical Root Cause: Early literacy and numeracy gaps, socioeconomic barriers and poor attendance and inequitable access to high quality instruction.</p>
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Instructional Practices and Supports
<p>Problem Statement 1: Inequitable access to high quality instruction. Critical Root Cause: Inconsistent implementation of curriculum, high teacher turnover and inconsistent Tier I Instruction.</p>

2025-26 Lyon CSD District Performance Plan (DPP) One Page Summary

SMART stands for Strategic, Measurable, Ambitious, Realistic, Time-bound

Inquiry Area 1: Instructional Practices and Supports

SMART Goal: In grades K-8, at least 58% of students in Lyon County School District will meet or exceed their personal typical growth in math and reading from the Beginning of Year (BOY) assessment to the End of Year (EOY) i-Ready assessment during the 2025/2026 school year.

Improvement Strategy 1: Data driven instruction, regularly analyzing data to identify student strengths and weaknesses to help teachers tailor instruction to address a student's individual needs.

Resources Needed:

- i-Ready Reading and Math Assessment Suite
- i-Ready Math Curriculum
- HMH ELA Curriculum
- Study Sync ELA Curriculum
- Ongoing Professional Learning
- Time for Data Digs
- District MTSS meetings
- College and Career Readiness Interventionists (CCRI)

Inquiry Area 2: Instructional Practices and Supports

SMART Goal: In grades 9-10, at least 55% of students in Lyon County School District will meet their individual growth goal in math and reading from Fall to Spring Measure of Academic Progress (MAP) testing during the 2025/2026 school year.

Improvement Strategy 1: Data driven instruction, regularly analyzing data to identify student strengths and weaknesses to help teachers tailor instruction to address a student's individual needs.

Resources Needed:

- MAP Assessments
- ALEKS
- Study Sync
- Pearson AGA
- Time for data digs
- District MTSS meetings
- College and Career Readiness Interventionists (CCRI)

Inquiry Area 3: Student Success

SMART Goal: Lyon County School District will increase the graduation rate from 88.7% to 89.7% by the end of the 2025/2026 school year.

Improvement Strategy 1: Academic supports and interventions needed to ensure the success of all students.

Resources Needed:

- College and Career Readiness Interventionists
- Graduation/Academic Plans
- Credit Sufficiency Checks
- Dual Credit Offerings
- Advising and Career Services
- Online Learning
- Social Emotional Learning

Inquiry Area 4: Student Success

SMART Goal: Lyon County School District will increase the total number of K-12 work-based learning opportunities provided to all students by 10% from the 2024/2025 school year to the 2025/2026 school year.

Improvement Strategy 1: Increasing awareness and engagement of all stakeholders by expanding industry partnerships. Developing career awareness through portfolio creation in School Links.

Resources Needed:

- Pathful
- School Links
- PAES Labs
- Industry Partnerships

Inquiry Area 5: Student Success

SMART Goal: Lyon County School District will increase the total number of students participating in K-12 work-based learning opportunities by 10% from the 2024/2025 school year to the 2025/2026 school year.

Improvement Strategy 1: Increasing awareness and engagement of all stakeholders by expanding industry partnerships. Developing career awareness through portfolio creation in School Links.

Resources Needed:

- Pathful
- School Links
- PAES Labs
- Industry Partnerships

Inquiry Area 6: Student Success

SMART Goal: One hundred percent of Lyon County School District high schools will implement WorkKeys for students by the end of their 10th grade year. LCSD will accomplish this by the end of the 2025/2026 school year. This will serve as a baseline for students earning the bronze, silver, gold, and platinum certificates.

Improvement Strategy 1: Implementation of ACT's Work Keys Curriculum and the National Career Readiness Certificate (NCRC) Assessments at all five of LCSD High Schools.

Resources Needed:

- Work Keys Curriculum
- NCRC Assessments

Inquiry Area 7: Instructional Practices and Supports

SMART Goal: The percentage of college bound students in grade eleven (11) who will earn a composite score of 16-36 on the ACT, will increase by 5% from the 2024/2025 school year to the 2025/2026 school year.

Improvement Strategy 1: Schools will focus on rigorous coursework, data driven assessment and goal setting with progress monitoring.

Resources Needed:

- Time for instruction and data analysis
- Data Digs
- ALEKS
- Study Sync
- WorkKeys

Inquiry Area 8: Connectedness

SMART Goal: Lyon County School District will reduce the chronic absenteeism rate by 10% from the 2024/2025 school year to the 2025/2026 school year.

Improvement Strategy 1: Utilizing data, schools will engage families and provide early intervention to improve attendance. Engaging curriculum and instruction to improve attendance.

Resources Needed:

- Infinite Campus Student Information System
- College and Career Readiness Interventionists
- School Resource Officers
- MTSS Teams
- Expanded in person and telehealth Mental Health Resources in Schools

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Request from Trustee Carson for Organization, Staff, and Salary Comparisons to 2013

Recommendation

The Board of Trustees approve the requested information requested by Trustee Carson on Organizational, Personnel, and Salary Charts of 2024-25 compared to 2013.

Background Information

At the January 28, 2025, Trustee Carson requested comparisons of salary, organizational charts, and staffing compared to 2013.

Budget Considerations

None

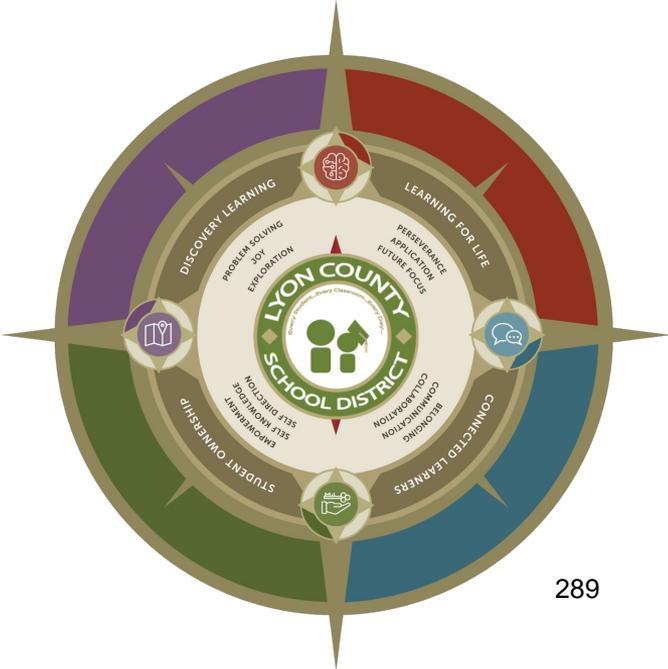
Discussed at Previous Meeting

January 28, 2025

Attachment(s)

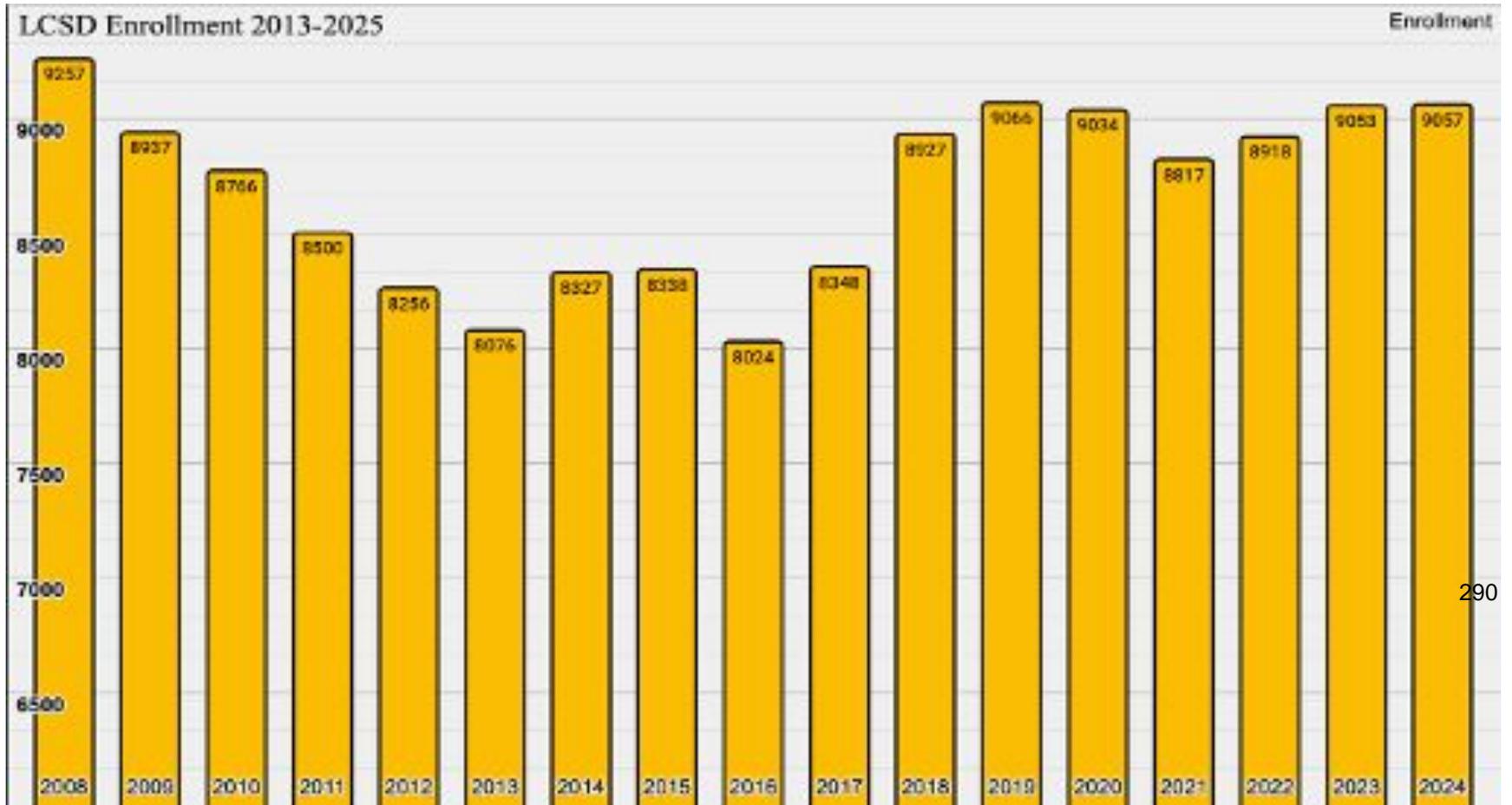
Data Comparison Report & Organization Chart

Attendance, organizational charts, and salary schedules in comparison to 2013.



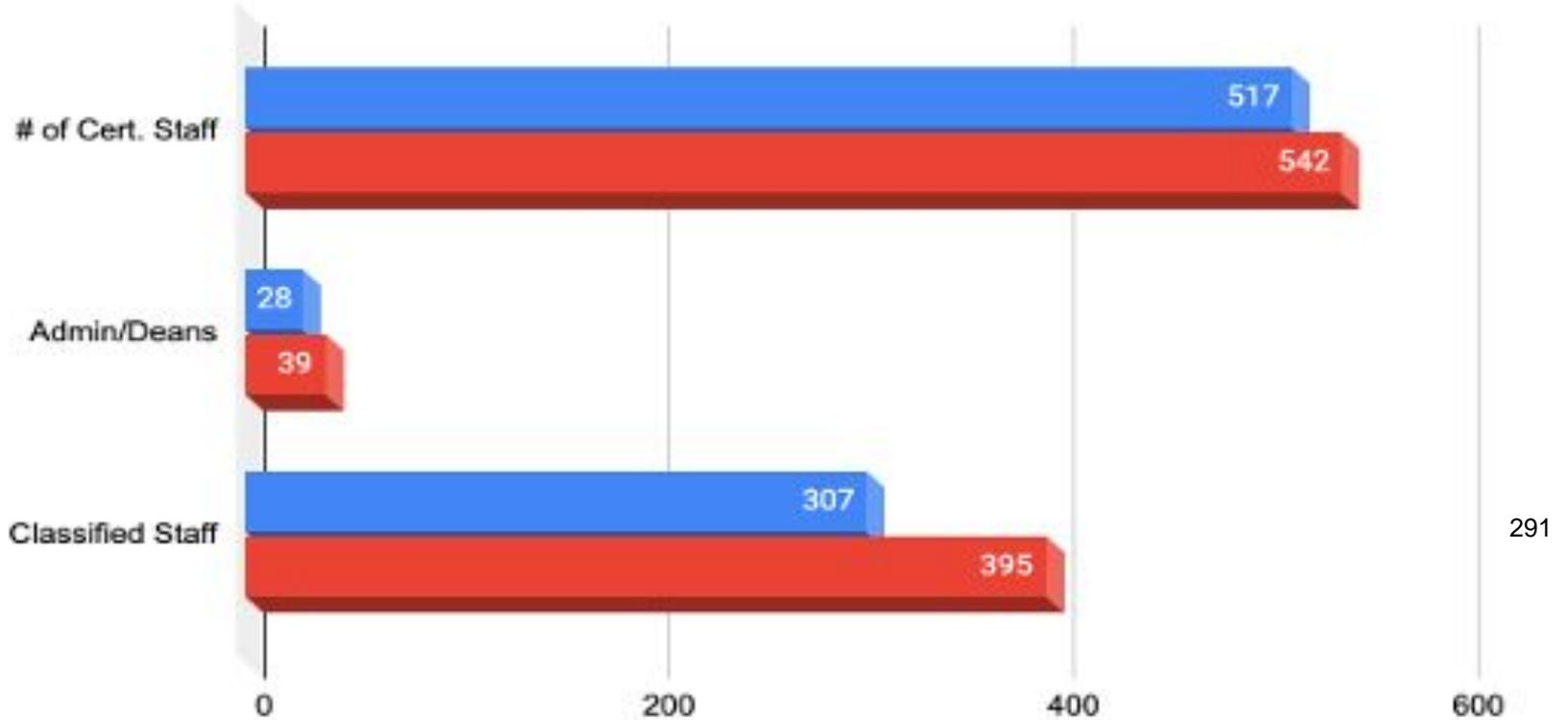
Information requested from Board of Trustees at the January 28, 2025 board meeting.

Enrollment Summary 2008-2024



Staffing Comparison 2013 to 2025

2013 ■ ■ 2025



Certified Staff Comparison 2013-2025	2012-13 Number of staff	2012-2013 salary range	2024-25 Number of staff	2024-25 salary range
Dayton Elementary	24	\$34,519 - \$65,502	29	\$49,764 - \$90,466
Sutro	20.5	\$34,519 - \$65,502	26	\$49,764 - \$90,466
Riverview	23.5	\$34,519 - \$65,502	28	\$49,764 - \$90,466
Dayton Intermediate	31.5	\$34,519 - \$65,502	22	\$49,764 - \$90,466
Dayton High School	42.5	\$34,519 - \$65,502	38	\$49,764 - \$90,466
Fernley Elementary	33	\$34,519 - \$65,502	29	\$49,764 - \$90,466
Cottonwood Elementary	37	\$34,519 - \$65,502	30	\$49,764 - \$90,466
East Valley Elementary	27	\$34,519 - \$65,502	30	\$49,764 - \$90,466
Fernley intermediate School	33.5	\$34,519 - \$65,502	35	\$49,764 - \$90,466
Silverland Middle School	30	\$34,519 - \$65,502	36	\$49,764 - \$90,466
Fernley High School	56.5	\$34,519 - \$65,502	66	\$49,764 - \$90,466
Silver Stage Elementary School	46	\$34,519 - \$65,502	24	\$49,764 - \$90,466
Silver Stage Middle School		\$34,519 - \$65,502	20	\$49,764 - \$90,466
Silver Stage High School	27	\$34,519 - \$65,502	27	\$49,764 - \$90,466
Smith Valley School	20.3	\$34,519 - \$65,502	17	\$49,764 - \$90,466
Yerington Elementary School	37.88	\$34,519 - \$65,502	25	\$49,764 - \$90,466
Yerington Intermediate School	25.92	\$34,519 - \$65,502	25	\$49,764 - \$90,466
Yerington High School	28.2	\$34,519 - \$65,502	25	\$49,764 - \$90,466

Lyon County School District
Staffing
2012-2013

LCSD Staffing 2013

ENROLLMENT	DES	SUTRO	RES	DIS	DHS	FES	CES	EVES	FIS	SMS	FHS	SSES	SSHS	YES	YIS	YHS	SVS	WNRYS	TOTAL
Principal	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		17
Asst. Principal				1	2					1	3	1	1		1	1			11
Dean	1	1	1			1	1	1	1					1					8
Counselor	1	1	1	1	2	1	1	1	1	1	2	2	1	1	1	2	1		21
4-Year RNs					1	1				1			1			1	0.5		5.5
2-Year RNs/Clinical Aide	1	1	1	1			1	1	1		1	1		1	1				11
I.C./Literacy Coach	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	17
ESL Teacher	1	1	1	0.5	0.5	2	1	1	0.5	0.5	0.2	0.5	0.5	2	0.67	0.2	0.2		13.27
Librarian - Certified			1		1		1	1			1	1	1	1	0.5	1	0.5		10
Librarian - Classified	1	1				1			1	1									5
Teachers	21	16.5	16.5	27	35.5	25	31	20	27	26	48	36	20	24	19	22	16	1	431.5
Special Ed. Aides	8	2	6.5	4	9.5	9	7	5	5	5	7.5	10	2	6	6	6.33	1		99.83
ESL Aides	1	0.5	0.5			1								1	1		1		6
APEP - Classified				0.25	0.75					0.25	0.75	0.25	0.75		0.25	0.75			4
Maintenance	1	0.5	0.5	1	1	1	1	1	1	1	1	1	1	0.5	0.5	1	1	1	15
Custodial	3	2	3	2.5	4.5	2	2	2	4	5	4	2.5	3.5	2.5	2.5	3	1		49
Clerical	2	1.5	1.5	2.5	3.5	2	2	2	2	2	4	2	2	2	2	3	2		38
Food Service	5	3.5	3.5	4	3	4	4	2	6	5	6	8	3	6	0	4	2		69
TOTAL																			831.1

DISTRICT OFFICE AND DISTRICT-WIDE STAFFING	
Executive Cabinet	7
Supervisors	6
Transportation	74
Maintenance	4
IT	10
School Psychologist	5
Psychologist Tech	5
Special Services	22
Clerical	11
Grants	6
TOTAL	150

(3 Maintenance, 1 Food Service, 1 Transportation, 1 IT)

TOTAL STAFFING	981.1
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(Includes Occupational and Physical Therapists, Vision Specialist, Hearing Specialist, Special Ed Data Manager, and Related Services Staff)

(1 Superintendent/Board, 1 Deputy Superintendent, 1 Curriculum, 1 Special Services, 2 HR, 1 Medicaid Billing, 4 Business Office)

(Includes Striving Readers, BTOP and GEAR UP Grant positions)

LCSD Staffing 2025

	DES	SUTRO	RES	DIS	DHS	FES	CES	EVES	FIS	SMS	FHS	SSES	SSMS	SSHS	YES	YIS	YHS	SVS	WNYRC	TOTAL
ENROLLMENT	435	450	445	355	732	427	572	524	647	673	1300	396	314	345	447	399	407	178	8	9054
Principal	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		18
Asst. Principal	1	1	1	1	2	1	1	1	1	1	3	1	1	1	1	1	1			20
Dean										1										1
Counselor	1	1		1	2	1	1		1	2	3	1	1	1	1	1	1	1		20
4-Yr RNs	1			1							1						1	1		5
2-Yr RNs/Clinical Aide		1			1	1	1	1	1	1		1		1	1	1				11
I.C./Literacy Coach/Class. Instructor	3	2	3	1	2	3	3	3	4	2	4	1			4	1	1			37
ESL Teacher	1	1	1	1	1	1	1	1	1	1	1		1		2	2	1			17
Librarian - Certified														1						1
Librarian - Classified	1	1	1	1	1	1	1		1	1	1	2	1		1	1		1		16
Teachers	26	24	27	19	35	25	27	29	33	33	61	23	18	19	22	22	22	16		481
Special Ed. Aides	13	12	12	6	10	11	12	8	6	8	16	9	6	2	12	9	6	2		160
ESL Aides	1	2	1	1	1	1	1	1	2	1	2	1			2	1	2	1		21
APEP - Classified					1						1			1			1			4
Maintenance	1	1	1	1	2	1	1	1	1	2	1	1	1	1	1	1	1	1		20
Custodial	2	3	2	3	5	3	3	2	2	4	6	4	2	3	2	3	3	2		54
Clerical	2	2	2	2	4	2	2	2	2	3	5	2	2	2	2	2	3	2		43
Food Service	1	1	1	3	1	1	1		2			3		1	3	1	1			20
TOTAL	55	53	53	42	69	53	56	50	58	61	106	50	34	34	55	47	45	28		949
DISTRICT OFFICE & DISTRICT-WIDE STAFFING																				
Executive Cabinet	7																			
Supervisors	11																			
Transportation	72.5																			
Maintenance	7																			
IT	9																			
School Psychologist	7																			
Psychologist Tech	5																			
Special Services	19																			
Clerical	16																			
Grants	4																			
Adult Ed	4																			
Distance Ed	5																			
Other	5																			
TOTAL	171.5																			

TOTAL EEs: 1120.5

Site Summary Comparison 2013 to 2025

Schools -2013	# of Students	# of Cert. Staff	# of Class. Staff	Admin (Deans included in Cert.	Schools - 2025	# of Students	# of Cert. Staff	# of Class. Staff	Admin
Dayton Elementary School	375	24	23	1	Dayton Elementary School	435	29	24	2
Sutro Elementary School	345	20.5	12.5	1	Sutro Elementary School	450	26	25	2
Riverview Elementary School	328	23.5	15.5	1	Riverview Elementary School	445	28	23	2
Dayton Intermediate School	579	29.5	14.2	2	Dayton Intermediate School	355	22	19	2
Dayton High School	737	38	23.8	3	Dayton High School	732	38	28	3
Fernley Elementary School	429	29	21	1	Fernley Elementary School	427	27	24	2
Cottonwood Elementary School	538	34	17	1	Cottonwood Elementary School	572	30	26	2
East Valley Elementary School	407	25	14	1	East Valley Elementary School	524	30	18	2
Fernley Intermediate School	537	30.5	19	1	Fernley Intermediate School	647	35	23	2
Silverland Middle School	503	30	19.25	2	Silverland Middle School	673	36	22	3
Fernley High School	943	56.5	25.75	4	Fernley High School	1300	66	37	4
Silver Stage Elementary School	596	46	29.2	2	Silver Stage Elementary School	396	24	24	2
Silver Stage Middle School	N/A -school was not open				Silver Stage Middle School	314	20	13	2
Silver Stage High School	306	27	13.8	2	Silver Stage High School	345	21	11	2
Smith Valley School	207	20.3	7.6	1	Smith Valley School	178	17	10	1
Yerington Elementary School	479	29	17.5	1	Yerington Elementary School	447	25	28	2
Yerington Intermediate School	380	25.92	13.7	2	Yerington Intermediate School	399	25	21	2
Yerington High School	370	28.2	19.8	2	Yerington High School	407	25	19	2
Eagle Ridge High School					Eagle Ridge High School	8			
Totals	8059	517	306.6	28	Totals	9054	524	395	39

STEP	NO DEGREE	BA	BA+16	BA+32	BA+48 or MA	BA+64 or MA+16	MA+32
0	31,367.00	34,519.00	36,095.00	37,671.00	39,247.00	40,823.00	42,399.00
1	32,726.00	35,878.00	37,454.00	39,030.00	40,606.00	42,182.00	43,758.00
2	34,085.00	37,237.00	38,813.00	40,389.00	41,965.00	43,541.00	45,117.00
3	35,444.00	38,596.00	40,172.00	41,748.00	43,324.00	44,900.00	46,476.00
4	36,803.00	39,955.00	41,531.00	43,107.00	44,683.00	46,259.00	47,835.00
5	38,162.00	41,314.00	42,890.00	44,466.00	46,042.00	47,618.00	49,194.00
6	39,521.00	42,673.00	44,249.00	45,825.00	47,401.00	48,977.00	50,553.00
7	40,880.00	44,032.00	45,608.00	47,184.00	48,760.00	50,336.00	51,912.00
8	40,880.00	45,391.00	46,967.00	48,543.00	50,119.00	51,695.00	53,271.00
9	40,880.00	45,391.00	48,326.00	49,902.00	51,478.00	53,054.00	54,630.00
10	40,880.00	45,391.00	49,685.00	51,261.00	52,837.00	54,413.00	55,989.00
11	40,880.00	45,391.00	49,685.00	52,620.00	54,196.00	55,772.00	57,348.00
12	40,880.00	45,391.00	49,685.00	53,979.00	55,555.00	57,131.00	58,707.00
13	40,880.00	45,391.00	49,685.00	53,979.00	56,914.00	58,490.00	60,066.00
14	40,880.00	45,391.00	49,685.00	53,979.00	58,273.00	59,849.00	61,425.00
15	40,880.00	45,391.00	49,685.00	53,979.00	58,273.00	59,849.00	61,425.00
16	40,880.00	45,391.00	49,685.00	53,979.00	58,273.00	59,849.00	61,425.00
17	40,880.00	45,391.00	49,685.00	53,979.00	58,273.00	59,849.00	61,425.00
18	40,880.00	45,391.00	49,685.00	53,979.00	59,632.00	61,208.00	62,784.00
19	40,880.00	45,391.00	49,685.00	53,979.00	59,632.00	61,208.00	62,784.00
20	40,880.00	45,391.00	49,685.00	53,979.00	59,632.00	61,208.00	62,784.00
21	40,880.00	45,391.00	49,685.00	53,979.00	59,632.00	61,208.00	62,784.00
22	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	64,143.00
23	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	64,143.00
24	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	64,143.00
25	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
26	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
27	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
28	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
29	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
30	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
31	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
32	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
33	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
34	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
35	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00
36	40,880.00	45,391.00	49,685.00	53,979.00	60,991.00	62,567.00	65,502.00

2012-13 Certified Salary Schedule

Classified Salary Schedule 2012-13

Lyon County School District														
Classified Staff														
2012/13 Salary Schedule w- July 2013 PERS Adj														
STEP/GRADE	1	2	3	4	5	6	7	8	9	10	11	12	13	Supervisor 14
Employee Paid Retirement														
1		11.70	13.28	13.93	14.94		15.35	16.10	16.56	17.07	20.30	21.32	23.27	24.34
2		12.19	13.91	14.74	15.90		16.39	17.23	17.73	18.27	21.50	22.39	24.43	25.59
3		12.68	14.54	15.55	16.86		17.43	18.36	18.90	19.47	22.70	23.51	25.66	26.86
4		13.17	15.17	16.36	17.82		18.47	19.49	20.07	20.67	23.90	24.68	26.94	28.11
5		13.66	15.80	17.17	18.78		19.51	20.62	21.24	21.87	25.10	25.91	28.28	29.38
6		14.15	16.43	17.98	19.74		20.55	21.75	22.41	23.07	26.30	27.21	29.70	30.64
7		14.64	17.06	18.79	20.70		21.59	22.88	23.58	24.27	27.50	28.57	31.18	31.90
Employer Paid Retirement*														
		10.25	11.63	12.20	13.09		13.45	14.10	14.51	14.95	17.78	18.68	20.39	21.32
		10.68	12.19	12.91	13.93		14.36	15.09	15.53	16.01	18.84	19.62	21.40	22.42
		11.11	12.74	13.62	14.77		15.27	16.08	16.56	17.06	19.89	20.60	22.48	23.53
		11.54	13.29	14.33	15.61		16.18	17.07	17.58	18.11	20.94	21.62	23.60	24.63
		11.97	13.84	15.04	16.45		17.09	18.06	18.61	19.16	21.99	22.70	24.78	25.74
		12.40	14.39	15.75	17.29		18.00	19.05	19.63	20.21	23.04	23.84	26.02	26.84
		12.83	14.95	16.46	18.13		18.91	20.04	20.66	21.26	24.09	25.03	27.32	27.95

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2024-25 Certified (on left) and Classified Salary Schedules Agreements

Salary schedules are located in LCEA and LCCSEA online.

LYON COUNTY SCHOOL DISTRICT 2024-25 Salary Schedule Final July 2024 (2.5% COLA)									
CERTIFIED TEACHERS	NON-DEGREE	BA	BA+16	BA+32	BA+48/MA	MA+16 BA+64	MA+32 BA+80	Doctorate	
YEAR 0	41,918	49,764	51,870	53,977	56,083	58,190	60,296	61,444	
YEAR 1	43,732	49,764	51,870	53,977	56,083	58,190	60,296	61,444	
YEAR 2	45,546	49,764	51,870	53,977	56,083	58,190	60,296	61,444	
YEAR 3	47,360	51,577	53,684	55,791	57,897	60,004	62,110	63,258	
YEAR 4	49,173	53,391	55,498	57,604	59,711	61,818	63,924	65,072	
YEAR 5	50,987	55,205	57,312	59,418	61,525	63,631	65,738	66,886	
YEAR 6	52,801	57,019	59,125	61,232	63,339	65,445	67,552	68,700	
YEAR 7	54,615	58,833	60,939	63,046	65,152	67,259	69,366	70,514	
YEAR 8	54,615	60,647	62,753	64,860	66,966	69,073	71,179	72,327	
YEAR 9	54,615	60,647	64,567	66,674	68,780	70,887	72,993	74,141	
YEAR 10	54,615	60,647	66,381	68,487	70,594	72,701	74,807	75,955	
YEAR 11	54,615	60,647	66,381	70,301	72,408	74,514	76,621	77,769	
YEAR 12	54,615	60,647	66,381	72,115	74,222	76,328	78,435	79,583	
YEAR 13	54,615	60,647	66,381	72,115	76,035	78,142	80,249	81,397	
YEAR 14	54,615	60,647	66,381	72,115	77,849	79,956	82,062	83,210	
YEAR 15	54,615	60,647	66,381	72,115	77,849	79,956	82,062	83,210	
YEAR 16	54,615	60,647	66,381	72,115	77,849	79,956	82,062	83,210	
YEAR 17	54,615	60,647	66,381	72,115	77,849	79,956	82,062	83,210	
YEAR 18	54,615	60,647	66,381	72,115	79,663	81,770	83,876	85,024	
YEAR 19	54,615	60,647	66,381	72,115	79,663	81,770	83,876	85,024	
YEAR 20	54,615	60,647	66,381	72,115	79,663	81,770	83,876	85,024	
YEAR 21	54,615	60,647	66,381	72,115	79,663	81,770	83,876	85,024	
YEAR 22	54,615	60,647	66,381	72,115	81,477	83,584	85,690	86,838	
YEAR 23	54,615	60,647	66,381	72,115	81,477	83,584	85,690	86,838	
YEAR 24	54,615	60,647	66,381	72,115	81,477	83,584	85,690	86,838	
YEAR 25	54,615	60,647	66,381	72,115	83,291	85,397	87,504	88,652	
YEAR 26	54,615	60,647	66,381	72,115	83,291	85,397	87,504	88,652	
YEAR 27	54,615	62,460	68,195	73,929	85,105	87,211	89,318	90,466	
YEAR 28	54,615	62,460	68,195	73,929	85,105	87,211	89,318	90,466	
YEAR 29	54,615	62,460	68,195	73,929	85,105	87,211	89,318	90,466	
YEAR 30	54,615	62,460	68,195	73,929	85,105	87,211	89,318	90,466	
YEAR 31	54,615	62,460	68,195	73,929	85,105	87,211	89,318	90,466	
YEAR 32	54,615	62,460	68,195	73,929	85,105	87,211	89,318	90,466	
YEAR 33	54,615	62,460	68,195	73,929	85,105	87,211	89,318	90,466	
YEAR 34	54,615	62,460	68,195	73,929	85,105	87,211	89,318	90,466	
YEAR 35	54,615	62,460	68,195	73,929	85,105	87,211	89,318	90,466	
YEAR 36	54,615	62,460	68,195	73,929	85,105	87,211	89,318	90,466	

*Additional \$1,000 annual compensation for Doctorate Degree
 *Change in the retirement contribution rate will cause actual salaries to change in accordance with Nevada Public Employees Retirement System instructions.

FY24 (1.875% PERS and 10% COLA) Employee/Employer Paid											Classified												
STEP/GRADE	21	22	23	24	25	26	27	28	29	30	31	STEP/GRADE	21	22	23	24	25	26	27	28	29	30	31
STEP 1	14.99	17.01	17.84	19.13	19.66	20.64	21.22	21.87	26.00	27.31	29.81	STEP 1	12.88	14.60	15.32	16.43	16.89	17.72	18.22	18.78	22.33	23.45	25.60
STEP 2	15.64	17.82	18.90	20.37	21.11	22.07	22.72	23.39	27.53	28.69	31.28	STEP 2	13.43	15.30	16.23	17.49	18.13	18.94	19.50	20.09	23.64	24.63	26.86
STEP 3	16.26	18.62	19.92	21.60	22.32	23.51	24.21	24.94	29.10	30.14	32.87	STEP 3	13.96	15.99	17.11	18.55	19.16	20.19	20.79	21.41	24.98	25.88	28.23
STEP 4	16.87	19.45	20.96	22.81	23.66	24.96	25.71	26.49	30.62	31.63	34.51	STEP 4	14.49	16.70	18.00	19.59	20.32	21.43	22.08	22.75	26.29	27.16	29.62
STEP 5	17.51	20.24	21.99	24.05	24.99	26.42	27.19	28.02	32.15	33.20	36.20	STEP 5	15.04	17.38	18.88	20.65	21.46	22.69	23.35	24.06	27.61	28.50	31.09
STEP 6	18.13	21.03	23.03	25.29	26.35	27.86	28.70	29.57	33.70	34.86	38.06	STEP 6	15.57	18.06	19.78	21.71	22.62	23.93	24.64	25.39	28.94	29.93	32.68
STEP 7	18.76	21.86	24.07	26.52	27.65	29.32	30.22	31.09	35.24	36.61	39.93	STEP 7	16.10	18.77	20.67	22.77	23.75	25.17	25.95	26.70	30.26	31.44	34.29
STEP 8	19.13	22.30	24.56	27.05	28.20	29.90	30.82	31.70	35.95	37.33	40.72	STEP 8	16.42	19.14	21.09	23.22	24.22	25.67	26.47	27.24	30.87	32.07	34.97
STEP 9	19.51	22.75	25.06	27.59	28.77	30.49	31.44	32.34	36.66	38.08	41.54	STEP 9	16.75	19.53	21.51	23.68	24.71	26.19	26.99	27.79	31.48	32.70	35.67
Employer Paid*											Employer Paid*												
STEP/GRADE	21	22	23	24	25	26	27	28	29	30	31	STEP/GRADE	21	22	23	24	25	26	27	28	29	30	31
STEP 1	12.88	14.60	15.32	16.43	16.89	17.72	18.22	18.78	22.33	23.45	25.60	STEP 1	15.67	17.77	18.64	19.99	20.54	21.56	22.17	22.85	27.17	28.54	31.15
STEP 2	13.43	15.30	16.23	17.49	18.13	18.94	19.50	20.09	23.64	24.63	26.86	STEP 2	16.35	18.62	19.75	21.29	22.06	23.06	23.74	24.44	28.77	29.98	32.69
STEP 3	13.96	15.99	17.11	18.55	19.16	20.19	20.79	21.41	24.98	25.88	28.23	STEP 3	16.99	19.46	20.82	22.58	23.32	24.56	25.30	26.06	30.40	31.50	34.35
STEP 4	14.49	16.70	18.00	19.59	20.32	21.43	22.08	22.75	26.29	27.16	29.62	STEP 4	17.63	20.32	21.90	23.84	24.73	26.08	26.86	27.68	32.00	33.05	36.06
STEP 5	15.04	17.38	18.88	20.65	21.46	22.69	23.35	24.06	27.61	28.50	31.09	STEP 5	18.30	21.15	22.98	25.13	26.12	27.61	28.42	29.28	33.60	34.69	37.83
STEP 6	15.57	18.06	19.78	21.71	22.62	23.93	24.64	25.39	28.94	29.93	32.68	STEP 6	18.94	21.98	24.07	26.43	27.53	29.12	29.99	30.90	35.22	36.43	39.77
STEP 7	16.10	18.77	20.67	22.77	23.75	25.17	25.95	26.70	30.26	31.44	34.29	STEP 7	19.60	22.84	25.15	27.71	28.90	30.63	31.58	32.48	36.83	38.26	41.73
STEP 8	16.42	19.14	21.09	23.22	24.22	25.67	26.47	27.24	30.87	32.07	34.97	STEP 8	19.99	23.30	25.67	28.27	29.47	31.24	32.21	33.13	37.57	39.01	42.58
STEP 9	16.75	19.53	21.51	23.68	24.71	26.19	26.99	27.79	31.48	32.70	35.67	STEP 9	20.39	23.77	26.19	28.83	30.06	31.86	32.85	33.80	38.31	39.80	43.41
Employer Paid*											Employer Paid*												
STEP/GRADE	21	22	23	24	25	26	27	28	29	30	31	STEP/GRADE	21	22	23	24	25	26	27	28	29	30	31
STEP 1	13.46	15.25	16.01	17.17	17.64	18.52	19.04	19.62	23.33	24.51	26.75	STEP 1	14.04	15.99	16.96	18.28	18.94	19.79	20.38	20.99	24.70	25.74	28.07
STEP 2	14.04	15.99	16.96	18.28	18.94	19.79	20.38	20.99	24.70	25.74	28.07	STEP 2	14.59	16.71	17.87	19.38	20.02	21.09	21.73	22.37	26.11	27.05	29.50
STEP 3	14.59	16.71	17.87	19.38	20.02	21.09	21.73	22.37	26.11	27.05	29.50	STEP 3	15.14	17.45	18.81	20.47	21.23	22.39	23.07	23.77	27.47	28.38	30.96
STEP 4	15.14	17.45	18.81	20.47	21.23	22.39	23.07	23.77	27.47	28.38	30.96	STEP 4	15.71	18.16	19.73	21.58	22.43	23.71	24.40	25.14	28.85	29.78	32.48
STEP 5	15.71	18.16	19.73	21.58	22.43	23.71	24.40	25.14	28.85	29.78	32.48	STEP 5	16.27	18.87	20.67	22.69	23.63	25.00	25.75	26.53	30.24	31.28	34.15
STEP 6	16.27	18.87	20.67	22.69	23.63	25.00	25.75	26.53	30.24	31.28	34.15	STEP 6	16.83	19.61	21.60	23.79	24.82	26.30	27.12	27.90	31.62	32.85	35.83
STEP 7	16.83	19.61	21.60	23.79	24.82	26.30	27.12	27.90	31.62	32.85	35.83	STEP 7	17.16	20.00	22.04	24.27	25.31	26.83	27.66	28.46	32.25	33.51	36.54
STEP 8	17.16	20.00	22.04	24.27	25.31	26.83	27.66	28.46	32.25	33.51	36.54	STEP 8	17.51	20.40	22.47	24.75	25.82	27.37	28.21	29.04	32.90	34.17	37.28
STEP 9	17.51	20.40	22.47	24.75	25.82	27.37	28.21	29.04	32.90	34.17	37.28	STEP 9											

*Subject to change pending changes in contribution rate

Administrative Salary Comparison 2012-13 to 2024-25

Administrators	2012-13 Number of staff	2012-2013 salary range	2024-25 Number of staff	2024-25 salary range
Deans	7	\$36,385 - \$69,034	1	\$72,293 - \$107,267
Elementary School AP's	1	\$62,155 - \$81,135	9	\$77,861 - \$112,836
Middle School AP's	3	\$67,194 - \$86,175	4	\$89,085 - \$124,059
High School AP's	7	\$67,866 - \$86,847	7	\$92,026 - \$127,000
Elementary Principals	8	\$68,202 - \$87,103 +\$1,881 - \$6,585	8	\$96,437 - \$131,411
Middle School Principals	4	\$73,242 - \$92,222 +\$1,881 - \$6,585	4	\$102,228 - \$137,201
High School Principals	5	\$77,609 - \$96,590 +\$1,881 - \$6,585	5	\$108,018 - \$142,999

In 2013 school principals were paid for supervisory that was not included in the base salary. The range was between \$1,881-\$6,585, with increasing increments each year. This amount is not reflected in the above 2012-2013 salaries. During the 2023-2025 LCAA Negotiations, the Board of Trustees approved to include supervisory pay in the base pay.

Administrative Salary Schedule 2012-2013

YRS	Elementary VP's				Middle VP's				High VP's				Elem Principals				Middle Principals				High Principals							
	MA	MA+16	MA+32	DR	MA	MA+16	MA+32	DR	MA	MA+16	MA+32	DR	MA	MA+16	MA+32	DR	MA	MA+16	MA+32	DR	MA	MA+16	MA+32	DR	MA	MA+16	MA+32	DR
Factor Table																												
0	0.925	0.963	1.001	n/a	1.000	1.038	1.076	n/a	1.010	1.048	1.086	n/a	1.015	1.053	1.091	n/a	1.090	1.128	1.166	n/a	1.155	1.193	1.231	n/a				
1	0.963	1.001	1.039	n/a	1.038	1.076	1.114	n/a	1.048	1.086	1.124	n/a	1.053	1.091	1.129	n/a	1.128	1.166	1.204	n/a	1.193	1.231	1.269	n/a				
2	1.001	1.039	1.077	n/a	1.076	1.114	1.152	n/a	1.086	1.124	1.162	n/a	1.091	1.129	1.167	n/a	1.166	1.204	1.242	n/a	1.231	1.269	1.307	n/a				
3	1.039	1.077	1.115	n/a	1.114	1.152	1.190	n/a	1.124	1.162	1.200	n/a	1.129	1.167	1.205	n/a	1.204	1.242	1.280	n/a	1.269	1.307	1.345	n/a				
4	1.039	1.115	1.153	n/a	1.114	1.190	1.228	n/a	1.124	1.200	1.238	n/a	1.129	1.205	1.243	n/a	1.204	1.280	1.318	n/a	1.269	1.345	1.383	n/a				
5	1.039	1.115	1.191	n/a	1.114	1.190	1.266	n/a	1.124	1.200	1.276	n/a	1.129	1.205	1.281	n/a	1.204	1.280	1.356	n/a	1.269	1.345	1.421	n/a				
Salary Table	EVPO	EVP16	EVP32	EVPDR	MVP0	MVP16	MVP32	MVPDR	HVP0	HVP16	HVP32	HVPDR	EPR0	EPR16	EPR32	EPRDR	MPR0	MPR16	MPR32	MPRDR	HPR0	HPR16	HPR32	HPDR				
0	62,155	64,708	67,261	68,368	67,194	69,748	72,301	73,408	67,866	70,420	72,973	74,080	68,202	70,756	73,309	74,416	73,242	75,795	78,349	79,456	77,609	80,163	82,716	83,823				
1	64,708	67,261	69,815	70,922	69,748	72,301	74,854	75,961	70,420	72,973	75,526	76,633	70,756	73,309	75,862	76,969	75,795	78,349	80,902	82,009	80,163	82,716	85,270	86,377				
2	67,261	69,815	72,368	73,475	72,301	74,854	77,408	78,515	72,973	75,526	78,080	79,187	73,309	75,862	78,416	79,523	78,349	80,902	83,455	84,562	82,716	85,270	87,823	88,930				
3	69,815	72,368	74,922	76,029	74,854	77,408	79,961	81,068	75,526	78,080	80,633	81,740	75,862	78,416	80,969	82,076	80,902	83,455	86,009	87,116	85,270	87,823	90,376	91,483				
4	69,815	74,922	77,475	78,582	74,854	79,961	82,515	83,622	75,526	80,633	83,187	84,294	75,862	80,969	83,522	84,629	80,902	86,009	88,562	89,669	85,270	90,376	92,930	94,037				
5	69,815	74,922	80,028	81,135	74,854	79,961	85,068	86,175	75,526	80,633	85,740	86,847	75,862	80,969	86,076	87,183	80,902	86,009	91,115	92,222	85,270	90,376	95,483	96,590				
Supervisory	12+	1,881	17+	2,553	22+	3,494	31+	4,569	40+	5,241	57+	5,913	74+	6,585														

**LYON COUNTY SCHOOL DISTRICT
2024-25 Salary Schedule Final - Admin
JULY 2024 (2.5% COLA)**

Dean - 195 Days	MA	MA+16	MA+32	DR
YEAR 0	\$72,293	\$75,578	\$79,063	\$80,100
YEAR 1	\$75,678	\$79,063	\$82,447	\$83,575
YEAR 2	\$79,063	\$82,447	\$85,832	\$86,960
YEAR 3	\$82,447	\$85,832	\$89,217	\$90,344
YEAR 4	\$82,447	\$89,217	\$92,602	\$93,729
YEAR 5	\$82,447	\$89,217	\$95,985	\$97,113
YEAR 6	\$82,447	\$89,217	\$95,985	\$97,113
YEAR 7	\$85,832	\$92,602	\$99,370	\$100,498
YEAR 8	\$85,832	\$92,602	\$99,370	\$100,498
YEAR 9	\$85,832	\$92,602	\$99,370	\$100,498
YEAR 10	\$89,217	\$95,985	\$102,755	\$103,882
YEAR 11	\$89,217	\$95,985	\$102,755	\$103,882
YEAR 12	\$89,217	\$95,985	\$102,755	\$103,882
YEAR 13	\$89,217	\$95,985	\$102,755	\$103,882
YEAR 14	\$89,217	\$95,985	\$102,755	\$103,882
YEAR 15	\$92,602	\$99,370	\$106,140	\$107,267

Elementary AP - 200 Days	MA	MA+16	MA+32	DR
YEAR 0	\$77,861	\$81,247	\$84,631	\$85,759
YEAR 1	\$81,247	\$84,631	\$88,016	\$89,144
YEAR 2	\$84,631	\$88,016	\$91,401	\$92,528
YEAR 3	\$88,016	\$91,401	\$94,786	\$95,913
YEAR 4	\$88,016	\$94,786	\$98,169	\$99,297
YEAR 5	\$88,016	\$94,786	\$101,554	\$102,682
YEAR 6	\$88,016	\$94,786	\$101,554	\$102,682
YEAR 7	\$91,401	\$98,169	\$104,939	\$106,066
YEAR 8	\$91,401	\$98,169	\$104,939	\$106,066
YEAR 9	\$91,401	\$98,169	\$104,939	\$106,066
YEAR 10	\$94,786	\$101,554	\$108,324	\$109,451
YEAR 11	\$94,786	\$101,554	\$108,324	\$109,451
YEAR 12	\$94,786	\$101,554	\$108,324	\$109,451
YEAR 13	\$94,786	\$101,554	\$108,324	\$109,451
YEAR 14	\$94,786	\$101,554	\$108,324	\$109,451
YEAR 15	\$98,169	\$104,939	\$111,708	\$112,836

Middle School AP - 210 Days	MA	MA+16	MA+32	DR
YEAR 0	\$89,085	\$92,470	\$95,854	\$96,982
YEAR 1	\$92,470	\$95,854	\$99,239	\$100,367
YEAR 2	\$95,854	\$99,239	\$102,624	\$103,751
YEAR 3	\$99,239	\$102,624	\$106,009	\$107,136
YEAR 4	\$99,239	\$106,009	\$109,392	\$110,520
YEAR 5	\$99,239	\$106,009	\$112,777	\$113,905
YEAR 6	\$99,239	\$106,009	\$112,777	\$113,905
YEAR 7	\$102,624	\$109,392	\$116,162	\$117,289
YEAR 8	\$102,624	\$109,392	\$116,162	\$117,289
YEAR 9	\$102,624	\$109,392	\$116,162	\$117,289
YEAR 10	\$106,009	\$112,777	\$119,547	\$120,674
YEAR 11	\$106,009	\$112,777	\$119,547	\$120,674
YEAR 12	\$106,009	\$112,777	\$119,547	\$120,674
YEAR 13	\$106,009	\$112,777	\$119,547	\$120,674
YEAR 14	\$106,009	\$112,777	\$119,547	\$120,674
YEAR 15	\$109,392	\$116,162	\$122,931	\$124,059

High School AP - 210 Days	MA	MA+16	MA+32	DR
YEAR 0	\$92,026	\$95,410	\$98,794	\$99,322
YEAR 1	\$95,410	\$98,794	\$102,179	\$103,306
YEAR 2	\$98,794	\$102,179	\$105,564	\$106,691
YEAR 3	\$102,179	\$105,564	\$108,948	\$110,076
YEAR 4	\$102,179	\$108,948	\$112,334	\$113,462
YEAR 5	\$102,179	\$108,948	\$115,719	\$116,846
YEAR 6	\$102,179	\$108,948	\$115,719	\$116,846
YEAR 7	\$105,564	\$112,334	\$119,104	\$120,231
YEAR 8	\$105,564	\$112,334	\$119,104	\$120,231
YEAR 9	\$105,564	\$112,334	\$119,104	\$120,231
YEAR 10	\$108,948	\$115,719	\$122,487	\$123,615
YEAR 11	\$108,948	\$115,719	\$122,487	\$123,615
YEAR 12	\$108,948	\$115,719	\$122,487	\$123,615
YEAR 13	\$108,948	\$115,719	\$122,487	\$123,615
YEAR 14	\$108,948	\$115,719	\$122,487	\$123,615
YEAR 15	\$112,334	\$119,104	\$125,872	\$127,000

Elementary Principal - 210 Days	MA	MA+16	MA+32	DR
YEAR 0	\$96,437	\$99,821	\$103,206	\$104,334
YEAR 1	\$99,821	\$103,206	\$106,591	\$107,718
YEAR 2	\$103,206	\$106,591	\$109,975	\$111,102
YEAR 3	\$106,591	\$109,975	\$113,359	\$114,487
YEAR 4	\$106,591	\$113,359	\$116,744	\$117,872
YEAR 5	\$106,591	\$113,359	\$120,129	\$121,256
YEAR 6	\$106,591	\$113,359	\$120,129	\$121,256
YEAR 7	\$109,975	\$116,744	\$123,514	\$124,641
YEAR 8	\$109,975	\$116,744	\$123,514	\$124,641
YEAR 9	\$109,975	\$116,744	\$123,514	\$124,641
YEAR 10	\$113,359	\$120,129	\$126,898	\$128,026
YEAR 11	\$113,359	\$120,129	\$126,898	\$128,026
YEAR 12	\$113,359	\$120,129	\$126,898	\$128,026
YEAR 13	\$113,359	\$120,129	\$126,898	\$128,026
YEAR 14	\$113,359	\$120,129	\$126,898	\$128,026
YEAR 15	\$116,744	\$123,514	\$130,283	\$131,411

Middle School Principal - 215 Days	MA	MA+16	MA+32	DR
YEAR 0	\$102,228	\$105,612	\$108,996	\$110,123
YEAR 1	\$105,612	\$108,996	\$112,382	\$113,509
YEAR 2	\$108,996	\$112,382	\$115,767	\$116,894
YEAR 3	\$112,382	\$115,767	\$119,151	\$120,279
YEAR 4	\$112,382	\$119,151	\$122,536	\$123,664
YEAR 5	\$112,382	\$119,151	\$125,921	\$127,048
YEAR 6	\$112,382	\$119,151	\$125,921	\$127,048
YEAR 7	\$115,767	\$122,536	\$129,306	\$130,433
YEAR 8	\$115,767	\$122,536	\$129,306	\$130,433
YEAR 9	\$115,767	\$122,536	\$129,306	\$130,433
YEAR 10	\$119,151	\$125,921	\$132,689	\$133,817
YEAR 11	\$119,151	\$125,921	\$132,689	\$133,817
YEAR 12	\$119,151	\$125,921	\$132,689	\$133,817
YEAR 13	\$119,151	\$125,921	\$132,689	\$133,817
YEAR 14	\$119,151	\$125,921	\$132,689	\$133,817
YEAR 15	\$122,536	\$129,306	\$136,074	\$137,201

High School Principal - 220 Days	MA	MA+16	MA+32	DR
YEAR 0	\$108,018	\$111,403	\$114,788	\$115,915
YEAR 1	\$111,403	\$114,788	\$118,173	\$119,300
YEAR 2	\$114,788	\$118,173	\$121,557	\$122,685
YEAR 3	\$118,173	\$121,557	\$124,942	\$126,070
YEAR 4	\$118,173	\$124,942	\$128,327	\$129,454
YEAR 5	\$118,173	\$124,942	\$131,711	\$132,838
YEAR 6	\$118,173	\$124,942	\$131,711	\$132,838
YEAR 7	\$121,557	\$128,327	\$135,095	\$136,223
YEAR 8	\$121,557	\$128,327	\$135,095	\$136,223
YEAR 9	\$121,557	\$128,327	\$135,095	\$136,223
YEAR 10	\$124,942	\$131,711	\$138,481	\$139,609
YEAR 11	\$124,942	\$131,711	\$138,481	\$139,609
YEAR 12	\$124,942	\$131,711	\$138,481	\$139,609
YEAR 13	\$124,942	\$131,711	\$138,481	\$139,609
YEAR 14	\$124,942	\$131,711	\$138,481	\$139,609
YEAR 15	\$128,327	\$135,095	\$141,866	\$142,993

2024-25 Salary Admin. Schedule - this is located in the Negotiated LCAA Agreement online.

Manager, Supervisor, PIO, Facilitator Salary Schedule 2024-25

Salary based on Elem. Principal MA daily rate multiplied by 260 days

LYON COUNTY SCHOOL DISTRICT						
2024-25 Salary Schedule						
July 2024 [2% COLA]						
Employee Paid	PIO	OT/PT	MANAGER	SUPERVISORS	FACILITATOR	
YEAR 1		\$92,471	\$105,580	\$96,364		STEP 1 \$68,398
YEAR 2		\$96,613	\$109,805	\$99,059		STEP 2 \$71,955
YEAR 3		\$100,751	\$114,029	\$101,759		STEP 3 \$75,487
YEAR 4		\$104,890	\$118,251	\$104,455		STEP 4 \$75,947
YEAR 5		\$109,031	\$122,477	\$107,153		STEP 5 \$82,576
YEAR 6		\$113,170	\$126,700	\$109,850		STEP 6 \$86,133
						STEP 7 \$89,641
Employer Paid	PIO	OT/PT	MANAGER	SUPERVISORS	FSO	HRA
YEAR 1	\$68,943	\$79,401	\$90,658	\$82,744	\$130,653	\$ 99,821
YEAR 2	\$71,118	\$82,958	\$94,285	\$85,058	\$133,319	\$ 103,206
YEAR 3	\$73,297	\$86,511	\$97,912	\$87,376	\$136,040	\$ 106,591
YEAR 4	\$75,473	\$90,065	\$101,537	\$89,692	\$138,817	\$ 109,975
YEAR 5	\$77,650	\$93,620	\$105,166	\$92,008	\$141,650	\$ 113,359
YEAR 6	\$79,829	\$97,175	\$108,792	\$94,324	\$144,540	\$ 116,744

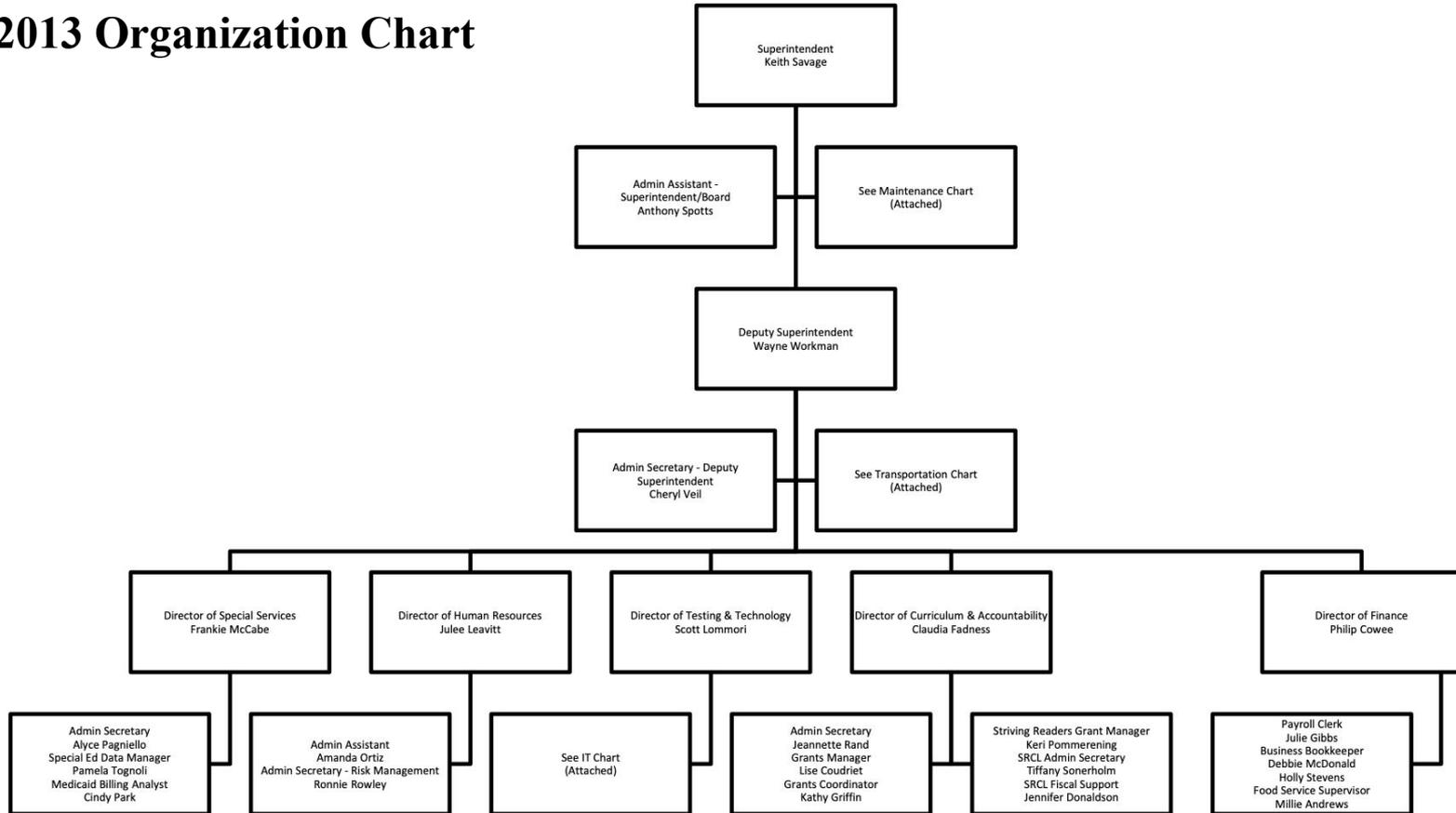
LCSD Cabinet Salary Schedule 2024-25

**Cabinet salary is based on a HS Principal M+32 daily rate multiplied by 260 days.
Deputy Supt. is 10% more.**

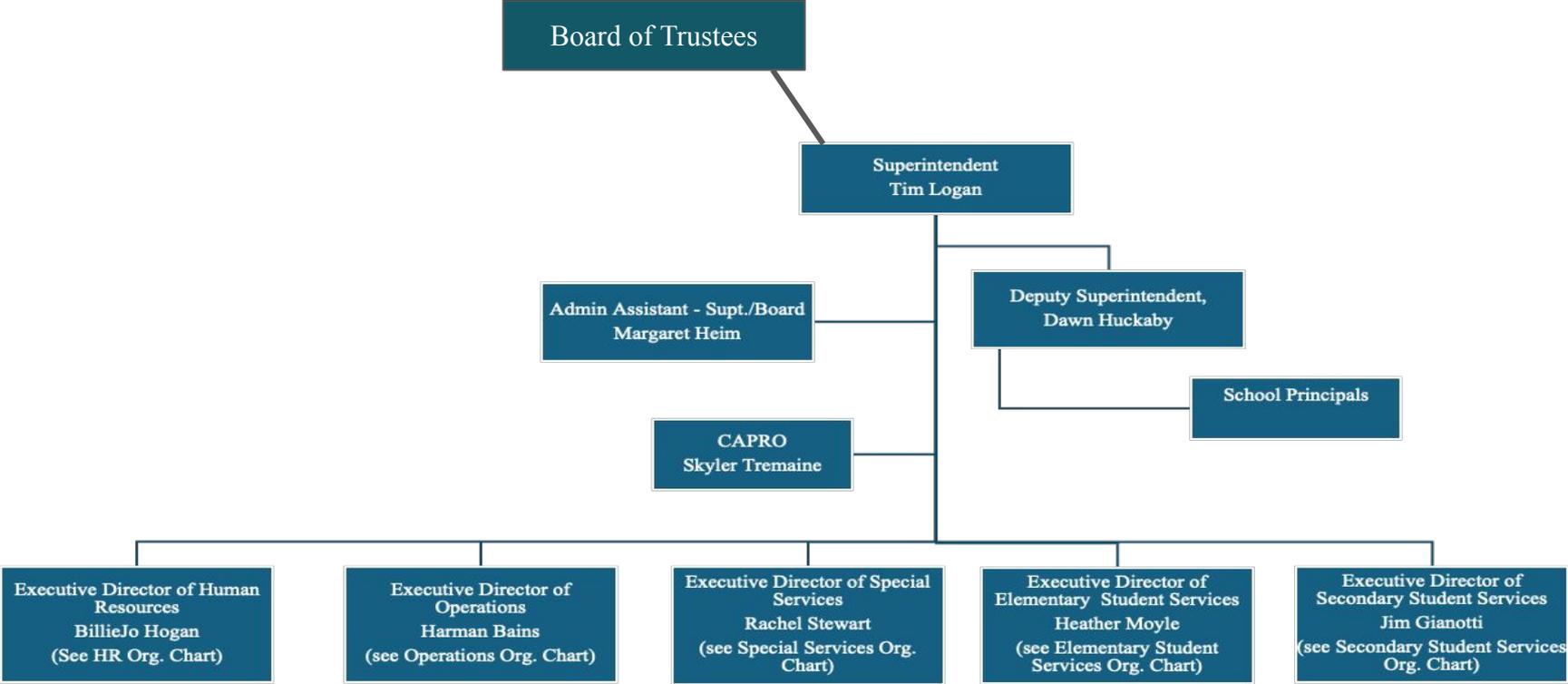
Deputy Superintendent Salary Schedule	
YEAR 1	\$ 163,372.13
YEAR 2	\$ 166,706.25
YEAR 3	\$ 170,108.42
YEAR 4	\$ 173,580.02
YEAR 5	\$ 177,122.47
YEAR 6	\$ 180,737.21
YEAR 7	\$ 184,425.73

Executive Director Salary Schedule	
YEAR 1	\$ 148,520.11
YEAR 2	\$ 151,551.14
YEAR 3	\$ 154,644.02
YEAR 4	\$ 157,800.02
YEAR 5	\$ 161,020.43
YEAR 6	\$ 164,306.56
YEAR 7	\$ 167,659.75

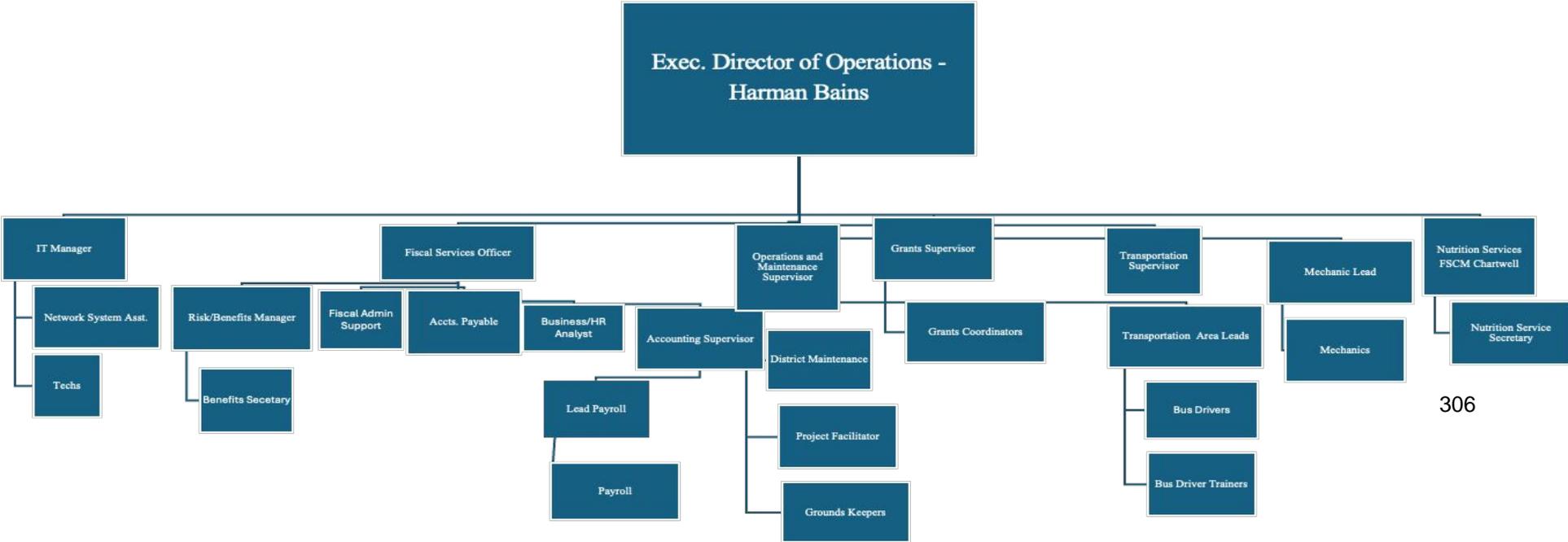
2013 Organization Chart



2024-25 Organization Chart



Business Operations Organizational Chart



Special Services Organizational Chart

Special Services
Executive Director
Rachel Stewart

Admin.
Secretary

Data Manager

Medicaid
Billing
Analyst

Psych
Secretaries

School
Psychs

Behavior
Specialist
(BCBA)

APE
Teachers

DHH Teacher

Transition
Coordinator

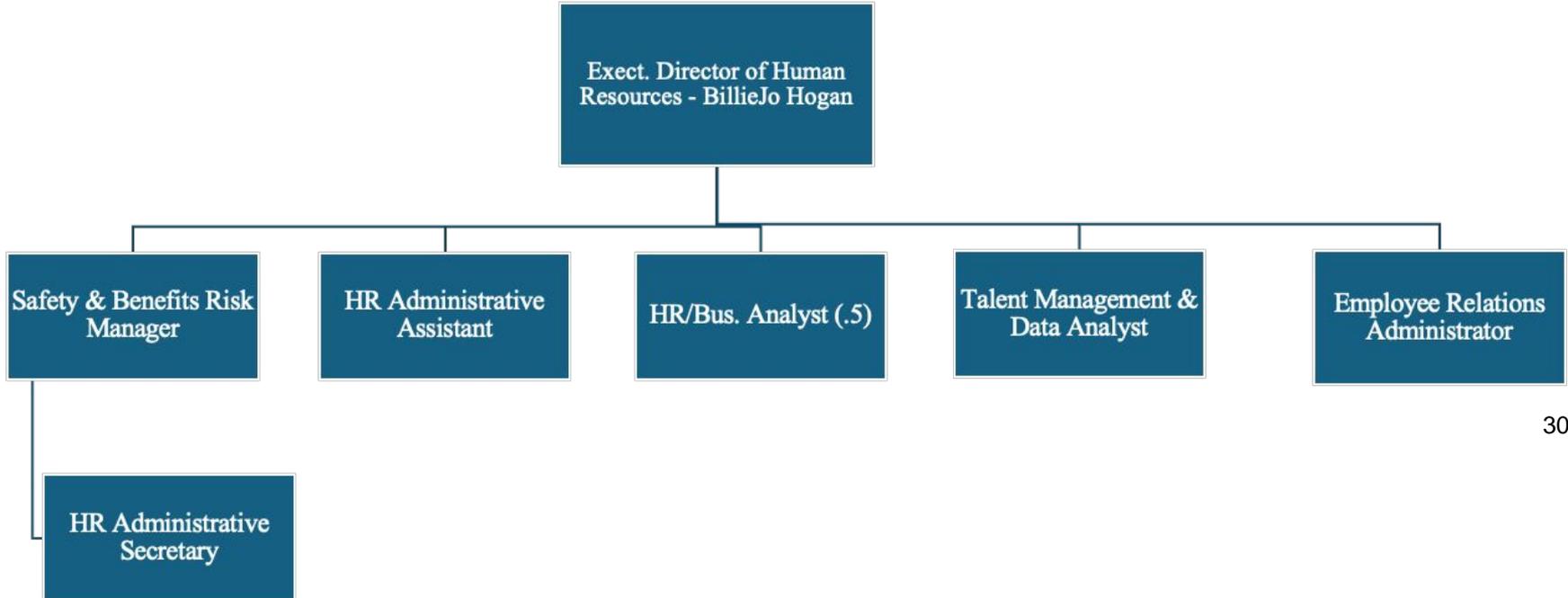
PAES Lab
Coordinator

Chief Nurse

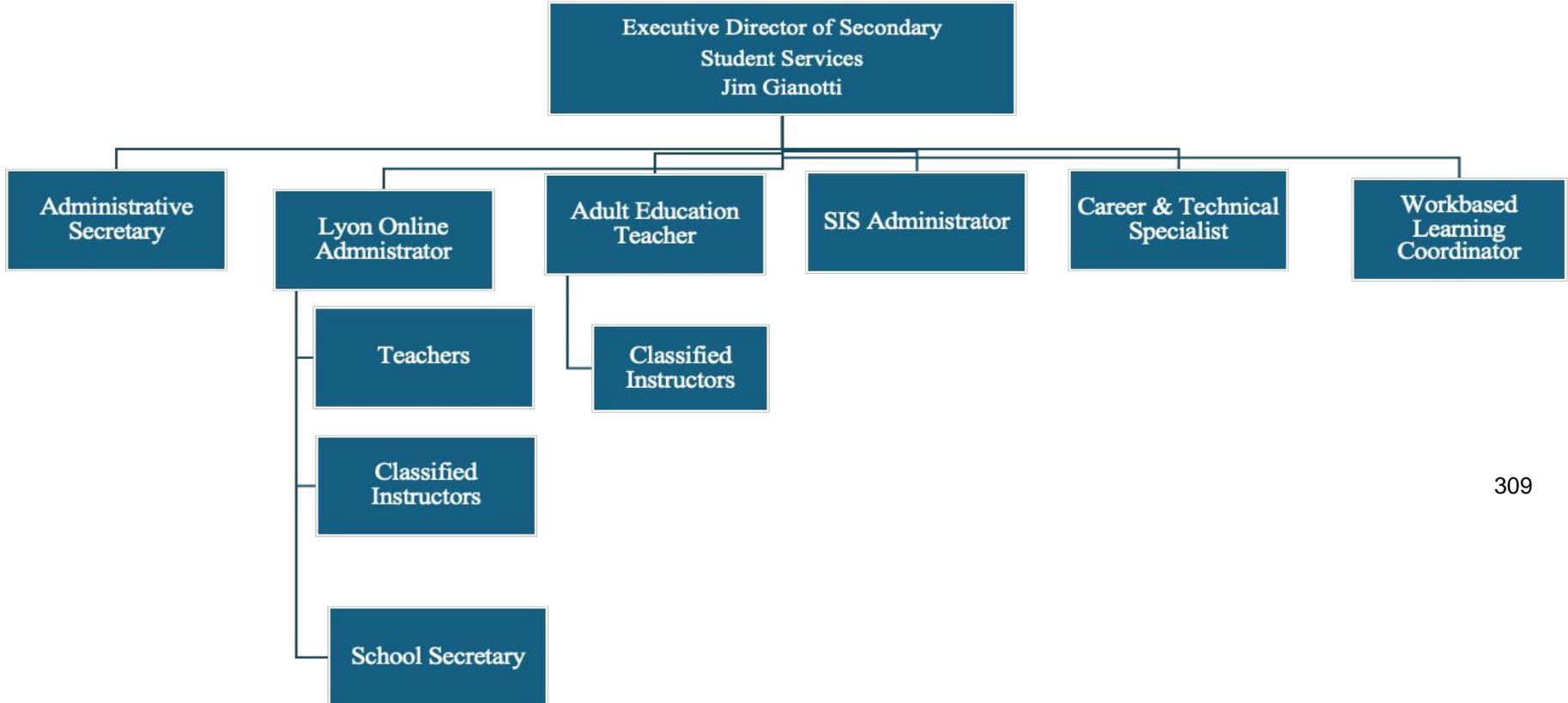
Clinical Staff

Occupational
Therapists
Physical
Therapists

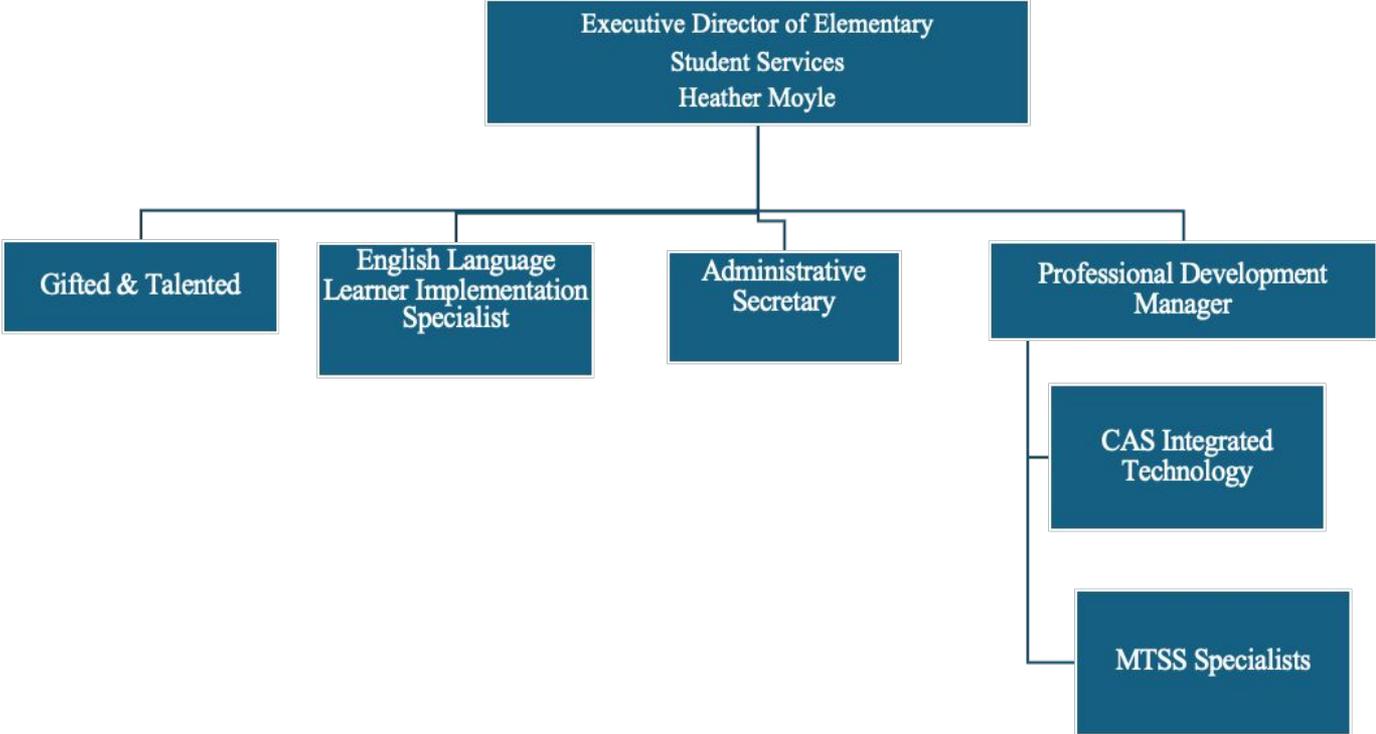
Human Resources Organizational Chart

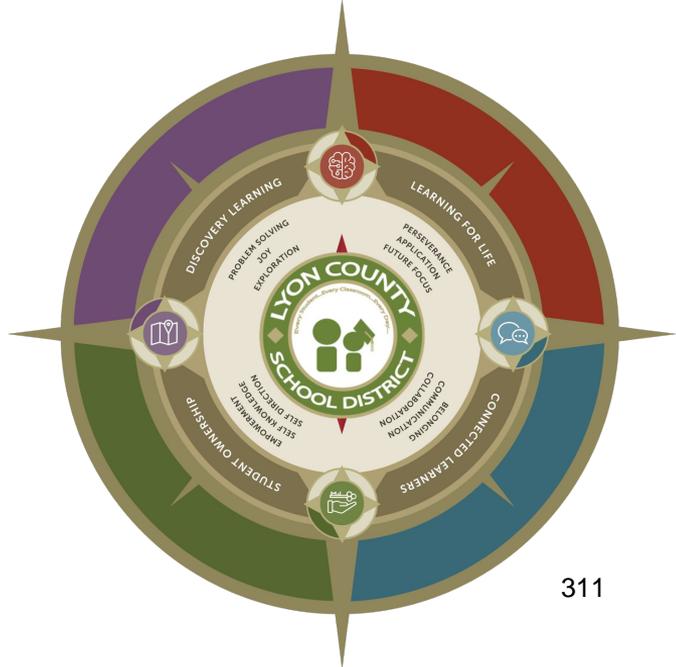


Secondary Student Services Organizational Chart



Elementary Student Services Organizational Chart





Information requested from Board of Trustees at the January 28, 2025 board meeting.

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Board Policies BHE: Board Member Liability Insurance

Recommendation:

At the discretion of the Board.

Background Information:

At the February 25, 2025 Board of Trustees meeting, Trustee Darin Farr requested an item for the board to review Policy regarding board liability and insurance.

Budget Considerations:

NA

Discussed at Previous Meeting:

NA

Attachment(s):

BHE: Board Member Liability Insurance

BOARD MEMBER LIABILITY INSURANCE

The Board will purchase liability insurance and errors-and-omissions insurance to protect its members individually and collectively from claims made against them as a result of official Board actions taken in the course of official duties.

Policy #BHE
Adopted 09/25/07

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Policy ICA: Development of Master Calendar

Recommendation

Trustee Whisler requested that Policy ICA: Development of Master Calendar be brought forward for discussion and possible action.

Background Information

At the February 25, 2025 board meeting, Trustee Whisler requested Board Policy ICA be brought forward for discussion. Trustees Peterson and Whisler have discussed and submitted recommendations to start school before Labor Day each year. There is a potential change to the Spring break schedule. Additional changes are for the Lyon County Educators Association to present a calendar by November 1 of each year for consideration in development of the master calendar to be approved two years in advance.

Budget Considerations

None

Discussed at Previous Meeting

February 25, 2025

Attachment(s)

Trustee Peterson - ICA: Revision Suggestions
Trustee Whisler – ICA: Revision Suggestions

DEVELOPMENT OF SCHOOL MASTER CALENDAR

The Lyon County School District Board of Trustees believes that it has a fundamental responsibility to provide its students the highest quality education. Therefore, to maximize student learning, a school master calendar will be developed two years in advance and presented by the Superintendent and/or designee to the board. The Lyon County Educators' Association (LCEA) may present a calendar two years in advance to the district by November 1st for consideration in the development of the master calendar that will be presented to the board. ~~to the Board by October 1st of the preceding school year.~~ The Superintendent and/or designee will present the master calendar to the school board for approval.

Reference: NRS 236.015, 388.080, 388.090, and 388.110.

Policy #ICA
Revised ~~11/15/22~~ 4/22/25

4/

ADMINISTRATIVE REGULATIONS

1. Schedule Christmas Vacation for two (2) full weeks if possible.
2. Schedule Spring Break for one (1) full week, five (5) school days, ~~the first full week in April~~ either the last week of March or the first week of April.
3. Schedule the first day of school ~~immediately after Labor Day each year as possible~~ prior to Labor Day each year.
4. Calendars will be approved annually.
5. A two-year calendar may be submitted by the Lyon County Educators' Association (LCEA) in an effort to provide stakeholders with the opportunity for long-term planning. However, the second year is subject to change due to unforeseen circumstances.

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GDBA: Performance Evaluations - Probationary Licensed Personnel

Recommendation

That the Board of Trustees approves revisions to LCSD Board Policy GDBA: Performance Evaluation of Probationary Licensed Personnel as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy Overview:

The Lyon County School District policy Policy GDBA: Performance Evaluation of Probationary Licensed Personnel. The policy provides additional language with updated NRS 391.60-391.730, and 391.810-391.826, and NAC 391.565-391.589 stating that part of the evaluation process, the District follows the Nevada Educator Performance Framework (NEPF), a statewide performance evaluation system. Under the NEPF, educators receive an overall rating of Highly Effective, Effective, Developing, or Ineffective, with a portion of the evaluation based on student achievement. These requirements are established in Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC), specifically in Chapter 391 probationary employee is hired on a contract basis for three consecutive one-year terms. Employment is not guaranteed beyond any of the three probationary contract years. The policy also clarifies language on the Notice of Re-employment as well as the Notice of Non-Re-employment.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Lyon County School District Board Policy GDBA: Performance Evaluation of Probationary Licensed Personnel.

PERFORMANCE EVALUATIONS - PROBATIONARY LICENSED PERSONNEL

1. Probation

Lyon County School District personnel recognize the importance of having effective teachers and administrators to deliver a quality educational program for all students. A vision to continually improve to better serve students is supported with a formal evaluation process. The primary purpose of evaluation of personnel is to promote personal growth and competence that, in turn, will result in the improvement of the educational services provided to the students. Evaluations need to document the strengths of employees, as well as areas for improvement. Evaluations that are truthful, reliable, impartial and understandable will serve the purpose of continual improvement for licensed personnel.

Nevada Revised Statute 391 outlines the process for evaluating certified probationary licensed personnel.

A probationary employee is employed on a contract basis for three (3) one-year periods and has no right to employment after any of the three (3) probationary contract years.

2. Evaluation

The District has adopted a performance evaluation system in compliance with the statewide performance evaluation system known as the Nevada Educator Performance Framework (NEPF). The NEPF requires that the District rate overall performance as highly effective, effective, developing, or ineffective. Additionally, a portion of the evaluation is based on student achievement. The requirements of the NEPF are outlined in Nevada Revised Statute (NRS) and Nevada Administrative Code (NAC) regulation, specifically in Chapter 391. The primary purpose of evaluation is to provide a format for constructive assistance. Evaluations, while not the sole criterion, must be used in the dismissal process. Administrators evaluating teachers must hold a conference with the teacher before and after each scheduled observation.

References: NRS 391.311 through 391.3129, NRS 391.3197, NRS 391.465, Assembly Bill 447 (2015 Legislature) 650 through 391.730 and 391.810 through 391.826.

NAC 391.565 through 391.589.

Policy #GDFBA
Revised 4/26/16 3/25/25

***PERFORMANCE EVALUATIONS - PROBATIONARY LICENSED PERSONNEL -
ADMINISTRATIVE REGULATIONS***

Unless otherwise provided by negotiated agreement, a probationary employee is employed on a contract basis for three (3) one-year periods and has no right to employment after any of the three (3) probationary contract years. (NRS 391.3197)

1. Timeline for Evaluations - Probationary Licensed Personnel

a. Teachers

A probationary teacher must receive one evaluation during each school year of their probationary employment. The evaluation must be based in part upon at least three scheduled observations cycles of the teacher during the first school year of their probationary period as follows:

- 1) The first scheduled observation cycle must occur within 40 days after the first day of instruction of the school year;
- 2) The second scheduled observation cycle must occur after 40 days, but within 80 days after the first day of instruction of the school year; and
- 3) The third scheduled observation cycle must occur after 80 days, but within 120 days after the first day of instruction of the school year.

The evaluation of a teacher at a school designated as a turnaround school must not include an evaluation of the performance of students enrolled in the school for the first and second years after the school has been designated as a turnaround school.

If a probationary teacher receives an evaluation designating their overall performance as effective or highly effective during the first school year of their probationary period, the evaluation during the second school year of the probationary period must be based in part upon at least two scheduled observations cycles of the teacher which must occur within the times specified in paragraphs numbers (2) and (3) above.

If a probationary teacher receives an evaluation designating their overall performance as effective or highly effective during the first and second school years of their probationary period, the evaluation during the third school year of the probationary period must be based in part upon at least one scheduled observation cycle of the teacher which must occur within 120 days after the first day of instruction of the school year.

If a probationary teacher receives an evaluation designating their overall performance as minimally effective developing or ineffective during the first or second school year of the probationary period, the probationary teacher must receive one evaluation during the

immediately succeeding school year which is based in part upon three observations cycles which must occur in accordance with the observation cycle schedule set forth in paragraphs numbers (1), (2), and (3) above. (NRS 391.3125 685)

Note: Certified employees identified as “other licensed educational personnel” will be evaluated on a similar evaluation framework provided by the Nevada State Board of Education. NRS 391.3125) Pupil achievement will account for a portion of the evaluation in the 2016-2017 school year and beyond. (NRS 391.3125 and NRS 391.465)

b. Administrators

A new employee or post-probationary teacher who is employed as an administrator shall be deemed to be a probationary employee and must serve a three-year probationary period as an administrator.

The evaluation of an administrator at a school designated as a turnaround school must not include an evaluation of the performance of pupils students enrolled in the school for the first and second years after the school has been designated as a turnaround school.

A probationary administrator must receive one evaluation during each school year of his or her the probationary employment. The evaluation must be based in part upon at least three scheduled observations cycles of the probationary administrator during the first school year of his or her the probationary period which must occur in accordance with the observation cycle schedule set forth for probationary teachers.

If a probationary administrator receives an evaluation designating their overall performance as effective or highly effective during the first school year of their probationary period, the evaluation during the second school year of the probationary period must be based in part upon at least two scheduled observations cycles of the administrator which must occur within the times specified in paragraphs numbers (2) and (3) of subsection a. (Teachers) of the observation cycle schedule set forth for probationary teachers.

If a probationary administrator receives an evaluation designating their overall performance as effective or highly effective during the first and second school years of their probationary period, the evaluation during the third school year of the probationary period must be based in part upon at least one scheduled observation cycle of the teacher which must occur within 120 days after the first day of instruction of the school year.

If a probationary administrator receives an evaluation designating their overall performance as minimally effective developing or ineffective during the first or second school year of the

probationary period, the probationary administrator must receive one evaluation during the immediately succeeding school year which is based in part upon three observations cycles which must occur in accordance with the observation cycle schedule set forth in paragraphs numbers (1), (2), and (3) of subsection a. (Teachers) of the observation cycle schedule for probationary teachers. (NRS 391.3125 705)

Pupil achievement will account for a portion of the evaluation in the 2016-2017 school year and beyond. (NRS 391.3127 and NRS 391.465)

2. Notice of Re-employment

The Board shall notify each probationary employee in writing on or before May 1 of during the first, second, and third school years of his/her the employee's probationary period, as appropriate, whether s/he the employee is to be reemployed for the next year second or third year of the probationary period, or for the next fourth school year as a post-probationary employee. Such notice must be provided on or before May 1 (or, on or before May 15 of an odd-numbered year so long as the board notifies the employee of the extension by April 1). The employee must advise the Board in writing on or before May 10 of the first, second and third year of his/her probationary period, as appropriate, of his/his of the employee's acceptance of reemployment on or before May 10 if the board provided its notice on or before May 1 (or, on or before May 25 if the board provided a notice of an extension by April 1). Failure of the board to notify the probationary employee in writing on or before May 1 or May 15, as applicable, in the first or second year of the probationary period does not entitle the employee to post-probationary status. Failure to advise the board of the employee's acceptance of reemployment as outlined above is conclusive evidence of the employee's rejection of the contract.

A probationary employee who completes his/her the three-year probationary period, receives a designation of highly effective or effective on each of the evaluations for two consecutive school years, and receives a notice of re-employment from the District in the third year of his/her the probationary period is entitled to be a post-probationary employee in the ensuing year of employment (a.k.a the fourth year of employment). (NRS 391.3197 820)

3. Notice of Non-Re-employment

If a probationary employee is notified that s/he they will not be re-employed for the second or third year of his/her their probationary period or the ensuing school year, his/her school year following their three-year probationary period, employment ends on the last day of the current school year. The notice that s/he the employee will not be reemployed must include a statement of the reasons for that decision (NRS 391.820).

LYON COUNTY SCHOOL DISTRICT
BOARD POLICY

GDFBA

Except for a dismissal prior to the completion of the current school year, probationary employees do not have due process rights regarding admonitions, demotions, suspensions, dismissals, and non-reemployment. Employees who are If a probationary employee receives notice that they will be dismissed prior to before the completion of the current school year, they may request are entitled to an expedited hearing pursuant to the Expedited Labor Arbitration Procedures established by the American Arbitration Association or by its successor organization. (NRS 391.3197 822 - 391.824)

Probationary Administrators

A new employee or post-probationary teacher who is employed as an administrator to provide primarily administrative services at the school level shall be deemed to be a probationary employee and must serve a three-year probationary period as an administrator.

If a post-probationary teacher who is employed as an administrator is not reemployed as an administrator after any year of his/her their probationary period and there is a position as a teacher available for the ensuing school year in the District, the Board of Trustees of the school district shall, on or before May 1, offer the person a contract as a teacher for the ensuing school year according to the provisions of the Notice of Re-employment section of this policy and regulations.

An administrator who has completed his/her their probationary period and is thereafter promoted to the position of principal must serve an additional probationary period of one year in the position of principal. If an administrator is promoted to the position of principal before completing his or her their probationary period, the administrator must serve the remainder of the probationary period, or an additional one year probationary period in the position of principal, whichever is longer. If the administrator serving the additional probationary period is not reemployed as the a principal after the expiration of the probationary period or the additional probationary period, the Board shall, on or before May 1, offer the person a contract for the ensuing school year for the administrative position in which the person attained post-probationary status according to the provisions of the Notice of Re-employment section of this policy and regulations. (NRS 391.3197 820)

Lyon County School District Board Memo

Date: March 25, 2025

To: Board of School Trustees

From: BillieJo Hogan, Executive Director of Human Resources

Re: Revisions to LCSD Board Policy GDBB: Performance Evaluations - Post Probationary Licensed Personnel

Recommendation

That the Board of Trustees approves revisions to LCSD Board Policy GDBB: Performance Evaluations - Post Probationary Licensed Personnel as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy Overview:

The District utilizes a performance evaluation system in accordance with the statewide Nevada Educator Performance Framework (NEPF). Under the NEPF, educators are assigned an overall performance rating of Highly Effective, Effective, Developing, or Ineffective. A portion of each evaluation is also based on student achievement. The NEPF requirements are established by Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC), specifically outlined in Chapter 391. The primary objective of the evaluation process is to provide constructive feedback and professional growth opportunities.

The policy clarifies the timelines and regulations for employees who rate as Ineffective, Developing, Effective, and Highly Effective. It also provides updated language on the reemployment of post-probationary employees.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Lyon County School District Board Policy GDBB: Performance Regulations - Post Probationary Licensed Personnel - Administrative Regulations

PERFORMANCE EVALUATIONS - POST-PROBATIONARY LICENSED PERSONNEL

Lyon County School District personnel recognize the importance of having effective teachers and administrators to deliver a quality educational program for all students. A vision to continually improve to better serve students is supported with a formal evaluation process. The primary purpose of evaluation of personnel is to promote personal growth and competence that, in turn, will result in the improvement of the educational services provided to the students. Evaluations need to document the strengths of employees, as well as areas for improvement. Evaluations that are truthful, reliable, impartial and understandable will serve the purpose of continual improvement for licensed personnel.

Nevada Revised Statute 391 outlines the process for evaluating certified post-probationary licensed personnel.

The District has adopted a performance evaluation system in compliance with the statewide performance evaluation system known as the Nevada Educator Performance Framework (NEPF). The NEPF requires that the District rate overall performance as highly effective, effective, developing, or ineffective. Additionally, a portion of the evaluation is based on student achievement. The requirements of the NEPF are outlined in Nevada Revised Statute (NRS) and Nevada Administrative Code (NAC) regulation, specifically in Chapter 391. The primary purpose of evaluation is to provide a format for constructive assistance. Evaluations, while not the sole criterion, must be used in the dismissal process. Administrators evaluating teachers must hold a conference with the teacher before and after each scheduled observation.

Policy #GDFBB
Revised 4/26/16 3/25/25

***PERFORMANCE EVALUATIONS - POST-PROBATIONARY LICENSED PERSONNEL -
ADMINISTRATIVE REGULATIONS***

1. Performance Evaluations - Overall Performance

The District will adopt the probationary licensed evaluation system required by the Nevada Department of Education, the Nevada Educational Performance Framework (NEPF). The NEPF evaluation tool provides standards, indicators, expectations and documents, and rates an employee as either Highly Effective, Effective, Minimally Effective or Ineffective. (NRS 391.465).

a. Teachers

If a post-probationary teacher receives an evaluation designating his or her overall performance as effective or highly effective, the post-probationary teacher must receive one evaluation in the immediately succeeding school year. The evaluation must be based in part upon at least one scheduled observation cycle which must occur within 120 days after the first day of instruction of the school year.

The evaluation of a teacher at a school designated as a turnaround school must not include an evaluation of the performance of pupils students enrolled in the school for the first and second years after the school has been designated as a turnaround school.

If a post-probationary teacher receives an evaluation designating overall performance as highly effective for two consecutive school years, the post-probationary teacher must:

- Participate in one observation cycle in the school year immediately following the school year in which the post-probationary teacher receives a second consecutive evaluation designating performance as highly effective; and
- Receive one evaluation in the school year immediately following the school year in which the post-probationary teacher participated in the observation cycle pursuant to paragraph (a). The evaluation must be based in part upon at least one scheduled observation cycle, which must occur within 120 days after the first day of instruction of that school year.

If a post-probationary teacher receives an evaluation designating his or her overall performance as minimally effective developing or ineffective, the post-probationary teacher must receive one evaluation in the immediately succeeding school year which is based in part upon three observations cycles which must occur in accordance with the observation cycle schedule set forth for probationary teachers. If a post-probationary teacher receives evidence

from the first two observations cycles during the school year indicating that, unless his or her performance improves, his or her overall performance may be rated as minimally effective developing or ineffective on the evaluation, the post-probationary teacher may request that the third observation cycle be conducted by another administrator.

A post-probationary teacher who receives an evaluation designating his or her their overall performance as minimally effective developing or ineffective during one year of the 2-year consecutive period, and ineffective during the other year of the period, for two consecutive school years shall be deemed to be a probationary employee and must serve an additional probationary period (NRS 391.730).

NOTE: *Certified employees identified as “other licensed educational personnel” will be evaluated on a similar evaluation framework provided by the Nevada State Board of Education.* (NRS 391.3125)

Pupil achievement will account for a portion of the evaluation in the 2016-2017 school year and beyond. (NRS 391.3125 and NRS 391.465)

b. Administrators

If a post-probationary administrator receives an evaluation designating his or her overall performance as effective or highly effective, the post-probationary administrator must receive one evaluation in the immediately succeeding school year. The evaluation must be based in part upon at least one scheduled observation cycle which must occur within 120 days after the first day of instruction of the school year.

The evaluation of an administrator at a school designated as a turnaround school must not include an evaluation of the performance of pupils enrolled in the school for the first and second years after the school has been designated as a turnaround school.

If a post-probationary administrator receives an evaluation designating overall performance as highly effective for two consecutive school years, the post-probationary administrator must:

- Participate in one observation cycle in the school year immediately following the school year in which the post-probationary administrator receives a second consecutive evaluation designating performance as highly effective; and
- Receive one evaluation in the school year immediately following the school year in which the post-probationary administrator participated in the observation cycle pursuant to paragraph (a). The evaluation must be based in part upon at least one

scheduled observation cycle, which must occur within 120 days after the first day of instruction of that school year.

If a post-probationary administrator receives an evaluation designating his or her overall performance as ~~minimally effective~~ developing or ineffective, the post-probationary administrator must receive one evaluation in the immediately succeeding school year which is based in part upon three observations cycles which must occur in accordance with the observation cycle schedule set forth in paragraphs (a), (b), and (c) of the observation cycle schedule for probationary teachers. If a post-probationary administrator receives evidence from the first two observations cycles indicating that, unless ~~his or her~~ performance improves, ~~his or her~~ overall performance may be rated as ~~minimally effective~~ developing or ineffective on the evaluation, the post-probationary administrator may request that the third observation cycle be conducted by another administrator. (NRS 391.~~3127~~ 705 and 725)

A post-probationary ~~employee~~ administrator who receives an evaluation designating ~~his or her~~ their overall performance as ~~Minimally Effective~~ developing or ineffective during ~~1~~ one year of the 2-year consecutive period, and ~~Minimally Effective or~~ ineffective during the other year of the period, for two consecutive school years shall be deemed to be a probationary employee, and must serve an additional probationary period. (NRS 391.~~3129, NRS 391.3197~~ 730)

Pupil achievement will account for a portion of the evaluation in the 2016-2017 school year and beyond. (NRS 391.3127 and NRS 391.465)

2. Reemployment of Post-Probationary Employees

The board shall notify post-probationary employees in writing, by certified mail or by delivery of the employee's contract or letter of intent, concerning their reemployment for the ensuing year. Such notice must be provided on or before May 1 (or on or before May 15 of an odd-numbered year so long as the board notifies the employee of the extension by April 1). Employees receiving notice must accept employment by May 10 (or May 25 of an odd-numbered year if the extension to May 15 was invoked). Failure on the part of the employee to notify the board of his or her acceptance by May 10 (or May 25 of an odd-numbered year if the extension to May 15 was invoked) is conclusive evidence of the employee's rejection of the contract. If the board, or the person designated by it, fails to notify a post-probationary employee who has been employed by a school district of the employee's status for the ensuing year, the employee shall be deemed to be reemployed for the ensuing year under the same terms and conditions as employed for the current year. (NRS 391.~~3196~~ 810)

**LYON COUNTY SCHOOL DISTRICT
BOARD POLICY**

GDFBB

If a post-probationary employee of a school district or charter school in Nevada voluntarily leaves his/her employment and within five years after the date on which s/he left that employment **was left**, is employed in a position that is comparable to the position in which s/he **attained his/her** the post-probationary status **was attained**, **s/he the employee** will be allowed to continue as a post-probationary employee and must not be required to serve a probationary period.

This provision does not apply to a post-probationary employee who voluntarily left his/her employment during the pendency or a proceeding for his/her suspension, demotion, dismissal, or refusal to reemploy. (NRS 391.~~31965~~ **815**)

DRAFT

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GDC: Student Teachers

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GDC: Student Teachers as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy Overview:

The Lyon County School District Policy GDC: Student Teachers updates NRS 391.095 and 391.096 providing that the Superintendent or their designee will collaborate with higher education institutions and alternative licensure programs to develop innovative strategies for addressing the educator shortage. These efforts may include offering competitive compensation packages, benefits, internship opportunities, and other incentives to attract and retain qualified educators

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Lyon County School District Board Policy GDC: Student Teachers

STUDENT TEACHERS

The Superintendent ~~or their~~ /designee shall cooperate with the appropriate institutions of higher education in training student teachers. The District is committed to providing an educational experience that is a positive one for the student teacher, while also enhancing the learning environment for the students with whom the student teacher interacts.

The Superintendent/designee will work with higher education institutions and alternative routes to licensing programs to provide creative solutions to the educator shortage crisis. This may include providing compensation packages, benefits, internships, etc.

References: NRS 391.100, NRS 391.110, NRS 391.1200 095 and 391.096

DRAFT

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GDD: Substitute Teachers

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GDD: Substitute Teachers as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy Overview:

The Lyon County School District Policy GDD: Substitute Teachers has minimal changes and offers clarification on substitute teacher compensation.

Substitute teachers will be compensated based on the duration of their assignment as follows:

- A substitute who works a full day will receive the full applicable daily rate.
- A substitute who works a half day or less will receive one-half of the applicable daily rate.
- A substitute who works more than a half day will receive the full applicable daily rate.
- If a substitute reports for an assignment but is no longer needed, they will receive compensation equivalent to one-half of the applicable daily rate.

This policy ensures clarity in substitute teacher compensation and aligns with district payroll procedures

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Lyon County School District Board Policy GDD: Substitute Teachers

SUBSTITUTE TEACHERS

The District acknowledges the important role of the substitute teacher in maintaining continuity of the learning environment for its ~~pupils~~ students. Therefore, the Superintendent ~~or~~ /designee is authorized to employ substitute teachers ~~on an~~ "as needed" ~~basis~~ to fill in for the regular professional teaching staff who are temporarily absent. The District will maintain a list of approved substitute teachers, and the areas in which they are qualified, and their preferences in grade level and school assignment.

Demotion, suspension, dismissal, and non-reemployment due process rights do not apply to substitute teachers.

References: NRS 286.297 and 391.019.

NAC 391.036, 391.065, 391.0896, 391.0897, and 391.398.

DRAFT

Policy #GDD
Revised 4/23/24 3/25/25

SUBSTITUTE TEACHERS - ADMINISTRATIVE REGULATIONS

Substitute teachers who are licensed by the Nevada State Department of Education (NDOE) are utilized by the District on both a short- and long-term basis as the need arises. The District uses substitute teachers to provide instruction in the classroom when regularly assigned teachers are absent, and for teaching positions for which there is no contract teacher.

In the event the need for the assignment is for the entire school year, or a substantial part remainder of the school year, the District may offer the substitute teacher a short-term contract. The principal of the school in which the substitute teacher is employed is responsible for recommending the use of short-term contracts to the Executive Director of Human Resources when warranted.

1. The District may hire a person who holds an endorsement as a substitute teacher to fill the position of a teacher under contract who is unavailable to teach. The substitute teacher with an endorsement may substitute in the same classroom for unlimited days, with the exception of Emergency Subs (see #4).
2. The District may hire, for a period of up to 60 days, a person who holds an endorsement as a substitute teacher to fill a position for which a teacher has not been hired under contract.
 - a. If no teacher has been hired under contract after 60 days, the Superintendent or their /designee may request authorization from the Department of Education NDOE to continue the substitute teacher in the position for an additional 30 days.
 - b. If the substitute teacher is assigned to a special education classroom and the District is unable to hire a licensed special education teacher, the District may request that the Department of Education NDOE grant an additional extension.
3. A person desiring an endorsement as a substitute teacher shall meet the standards provided in NAC 391.0897 and shall obtain an endorsement from the State Department of Education NDOE.
4. The District may hire an emergency substitute teacher who meets the requirements of NAC 391.0896 provided that the emergency substitute teacher may not serve as a teacher in one classroom for more than five (5) days in any twenty (20) day period. An emergency substitute teacher may be used only in an occurrence of an unforeseen

circumstance which requires immediate action, including any period during which a licensed teacher or substitute teacher is not immediately available.

5. The Human Resources Department will maintain a list of available substitute teachers from those applicants who have been approved for hire. Arrangements for substitute teachers will be made through the ~~Human Resources office~~ substitute management system by each school site.

6. Substitute teachers under the age of 21 are eligible to substitute teach in the elementary grades (Early Childhood through eighth grade).

7. The Board of Trustees will approve the daily and long-term rates of pay for substitute teachers. These rates will be listed as part of ~~When working in the same assignment, substitute teachers will be paid according to~~ the Supplemental Pay Schedule for Unclassified Employees.

8. If the substitute teacher is teaching in the same assignment for more than 719 hours and is eligible for the Nevada Public Employees Retirement System (PERS) benefits, the substitute teacher will be provided the PERS service effective on the beginning of the assignment per Nevada Revised Statute 286.297.

a. ~~The Board will adopt a daily and long term salary rate to be paid to substitute teachers.~~

9. Substitute teachers will be paid for each full day or half day worked. The District will pay one-half of the applicable daily rate for one-half day or less worked. The District will pay the applicable full daily rate for anything more than one-half day worked. When a substitute teacher reports for an assignment for which they are no longer needed, they will be paid one-half of the applicable daily rate.

10. Substitute teachers will be provided a District/school identification (ID) badge to be used during the course of their respective assignments.

~~Reference: NAC 391.398, NRS 391.019, NAC 391.0897, NAC 391.0896, Title 34 of NRS, NAC 391.036, NAC 391.065.~~

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: LCSD Board Policy GCCD: Workweek Defined

Recommendation

That the Board of Trustees approve new LCSD Board Policy GCCD: Workweek Defined as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy

Overview:

The Lyon County School District is proposing a new policy, GCCD – Workweek Defined, to establish a clear and consistent definition of the workweek for all employees. This policy aligns with the Fair Labor Standards Act (FLSA), which defines a workweek as a fixed, recurring period of 168 hours within seven consecutive 24-hour periods.

- The official LCSD workweek will begin at 12:01 a.m. on Monday and end seven days later at 12:00 a.m. on the following Sunday.
- Establishing a defined workweek ensures compliance with FLSA regulations regarding overtime eligibility and payroll processing.
- This policy provides clarity for employees and supervisors in tracking hours worked, scheduling, and overtime calculations.
- The policy does not change existing work schedules, only the official definition of the workweek for FLSA compliance.

Budget Considerations

None

Discussed at Previous Meeting

February 25, 2025

Attachment(s)

Lyon County School District Board Policy GCCD: Workweek Defined

WORKWEEK DEFINED

The workweek begins at 12:01 a.m. on Monday and ends seven days (168 hours) later at 12:00 a.m. on the following Sunday.

DRAFT

Lyon County School District Board Memo

Date: March 25, 2025

To: Board of School Trustees

From: BillieJo Hogan, Executive Director of Human Resources

Re: Revisions to LCSD Board Policy GCD: Disciplinary Action and Appeal for Non-Licensed Personnel

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GCD: Disciplinary Action and Appeal for Non-Licensed Personnel as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy Overview:

The Lyon County School District policy GCD Disciplinary Action and Appeal for Non-Licensed Personnel ensures "due process" and procedures are followed and practiced. The primary revision to the original policy is the specification that it applies to non-licensed personnel. This policy ensures that non-licensed employees who are not covered by a collective bargaining agreement are provided due process. It also outlines the framework for progressive disciplinary actions.

Budget Considerations

None

Discussed at Previous Meeting

February 25, 2025

Attachment(s)

Lyon County School District Board Policy GCD: Disciplinary Action and Appeal for Non-Licensed Personnel

DISCIPLINARY ACTION AND APPEAL FOR NON-LICENSED PERSONNEL

1. Policy

In compliance with LCSD Policies GB - Employment and Compensation, GCAA - Transfers/Reassignments/Promotions, and GCAB - Resignation, and any applicable Collective Bargaining Agreement (CBA); Disciplinary action, up to and including termination, may be implemented for unsatisfactory performance or for misconduct including, but not limited to, the following:

- a. Conduct unbecoming of an employee in the District's service, or discourteous treatment of members of the public or a coworker, or any other act of omission or commission that impacts negatively on the public's perception of the integrity or credibility of the District or erodes public confidence in the District.
- b. Falsification of or making a material omission on forms, records, or reports including applications, time cards, and other District records.
- c. Absence from work without permission or without notification of to an appropriate administrator or manager/supervisor, habitual absence or tardiness, or misuse of sick leave.
- d. Unauthorized possession, removal, or use of the District's property, including, but not limited to, funds, records, keys, confidential information of any kind, equipment, supplies, or any other materials.
- e. Insubordination, refusing to follow directions, or other disrespectful conduct directed toward an administrator or manager/supervisor.
- f. Sexual or other unlawful hHarassment, bullying, or other prohibited behavior directed toward of another employee, member of the public, vendor, student, parent, or anyone doing business with the District, or anyone present on premises owned or controlled by the District.
- g. Actual or threatened physical violence, including, but not limited to, intimidation, overt or subtle threats, harassment, stalking, or any form of coercion.
- h. Possession or inappropriate use of drugs, prohibited substances, or alcohol on property owned or controlled by the District, or while on duty or in an on-call status.
- i. Possession of or aiding others in bringing unauthorized firearms, weapons, hazardous biological material or chemicals, or other dangerous substances onto property owned or controlled by the District.
- j. Violation of safety or health policies or practices, or engaging in conduct that creates a safety or health hazard to other employees, the public, vendors, or him/herself oneself.

- k. Dishonesty, including intentionally or negligently providing false information, intentionally falsifying records, employment applications, or other documents.
- l. ~~Willfully or intentionally v~~Violating or failing to comply with federal, state, or local law, or the District's policies, rules, regulations, and/or procedures.
- m. Unsatisfactory work performance
- n. Gross misconduct
- o. ~~An intentional failure to report bullying, cyberbullying, harassment, or intimidation as required under NRS 388.135~~ A failure to report incidents (i.e. bullying, discrimination based on race, suspected child abuse/neglect, etc.) as required by state/federal law and policy.
- p. Failure to report arrests and convictions as required ~~under~~ by LCSD Board Policy GBBW - Reporting Arrests, Charges, Convictions, Investigations, and Change of License.

Forms of Disciplinary Action

Progressive ~~D~~disciplinary action will be documented and may follow the progression outlined below. Progressive disciplinary action includes, but is not limited to, ~~one or more of~~ the following:

- a. Verbal warning ~~(document time, date, and subject)~~
- b. Written warning/reprimand
- c. Letter of concern
- d. Letter of admonition
- e. Suspension without pay

~~1) Exempt employees are subject to the following rules regarding disciplinary pay deductions and unpaid suspensions:~~

~~a) Pay deductions may only be made in cases of violations of safety rules of major significance, including those rules related to the prevention of serious danger in the workplace or to other employees. An example would be violating a rule that prohibits smoking in explosive plants or around flammable material. Deductions can be made in any amount.~~

~~b) Unpaid suspensions may be imposed for infractions of workplace conduct rules, such as rules prohibiting sexual harassment, workplace violence, or drug or alcohol use, or for violating state or federal laws. The suspension must be for serious misconduct, not for performance issues. Suspensions must be in full day increments.~~

~~e) Suspensions for performance issues must be for full weeks.~~

df. Pay reduction

eg. Demotion

fh. Termination

Signed, or if the employee refuses to sign, unsigned copies of the above items (a - h) will be placed in the employee's master personnel file, with a copy provided to the employee.

DRAFT

***DISCIPLINARY ACTION AND APPEAL FOR NON-LICENSED PERSONNEL -
ADMINISTRATIVE REGULATIONS***

NOTE: Non-licensed personnel who are covered by a CBA must follow the grievance procedures outlined in that approved document. The procedures outlined below apply to non-licensed personnel who are NOT covered by a CBA.

1. Due Process

Prior to taking disciplinary action involving suspension, reduction in pay, demotion, or termination against any regular employee, the District will take action intended to ensure that the employee is afforded due process. Due process in regard to employment-related disciplinary action includes, among other actions, making certain the employee is provided notice of the reason for the disciplinary action and is given the opportunity to provide a response to the proposed disciplinary action prior to an appropriate administrator or manager/supervisor making a final decision regarding the disciplinary action. **Employees who are covered by a collective bargaining agreement may exercise their rights under the applicable collective bargaining agreement.**

2. Written Notice

In situations where the proposed disciplinary action involves a suspension **without pay, pay reduction,** demotion, and/or termination, written notice of the proposed disciplinary action will be delivered **in person, sent through email with a read receipt,** or sent by certified mail to the employee. **However, if** circumstances warrant such action **however,** the District may, in the exercise of its discretion, impose a particular discipline or terminate employment without following the steps of progressive discipline. The notice will include the following information:

- a. The nature of the disciplinary action proposed;
- b. The effective date of the proposed disciplinary action;
- c. **A statement of the proposed disciplinary action with documentation, statements, and/or other** **The** evidence supporting the proposed disciplinary action;
- d. A statement advising the employee of **his/her** **their** right to file a written response, or to submit a written request for a pre-disciplinary conference with the **Human Resources Director** **administrator or supervisor/manager,** within five (5) work days of receipt of the notice of proposed disciplinary action; and
- e. A statement that the employee's failure to file a written response or request a pre-disciplinary conference in a timely manner or to appear at the pre-disciplinary conference after requesting such will constitute a forfeiture of the employee's rights to any further appeal.

3. Employee Review

If By request, the employee requests, s/he will be given the opportunity, as soon as practical, to review the documents or other evidence, if any (except for confidential and privileged documents), on which the proposed disciplinary action is based. If the employee requests, the District will provide a copy of the documents used to support the proposed disciplinary action.

4. Pre-disciplinary Conference Prior to Implementation of Disciplinary Action

When the employee requests a conference after receipt of notice of the proposed disciplinary action, but prior to any disciplinary action being imposed, the Human Resources Director administrator or supervisor/manager will schedule a meeting with the employee and his/her representative (if the employee requests a representative be present) in a timely manner to review the reason for and basis of the proposed disciplinary action. The employee may choose to bring one trained representative if they wish. At this conference, the District will also provide the employee will be provided with an opportunity to present relevant information which may have an impact on the nature or severity of the proposed disciplinary action.

5. Implementation of Discipline

No later than five (5) work days from receipt of the employee's written response or conclusion of the pre-disciplinary conference, the Human Resources Director administrator or supervisor/manager will issue a written decision to the employee. The written decision will inform the employee that:

- a. The proposed disciplinary action will be implemented; or
- b. The proposed disciplinary action will be modified, with an explanation; or
- c. The proposed disciplinary action is rescinded, with an explanation.

6. Appeal

The employee may appeal the disciplinary action to the Human Resources Director by filing a written appeal with the Human Resources Director within five (5) work days effective of the date of receipt of the written notification for the disciplinary action. The written appeal must state the basis of the appeal and contain a specific admission or denial of each of the material statements in the decision be based on new evidence that was not known/presented, or a procedural error that significantly impacted the outcome of the investigation. If an employee fails to file a written appeal conforming to these requirements within the prescribed time limit, s/he the employee is deemed to have waived the right to appeal.

After an employee has appealed in a timely manner to the Human Resources Director, the Human Resources Director will set a date for a disciplinary appeal hearing. At such a the disciplinary appeal hearing, the employee will have the right to be represented by an attorney or other representative retained by the employee to present evidence and argument in response to the disciplinary action and to question and cross-examine adverse witnesses. The appeal hearing may be conducted informally without conforming to the formal rules of evidence and such informality of the appeal hearing process shall not invalidate the decision rendered. The Human Resources Director will issue to the parties a decision following such hearing within five (5)

work days. The decision of the Human Resources Director* is final and may only be appealed as provided for in a collective bargaining agreement.

**If the final decision-maker served or could have served as a witness in the behavior/conduct leading up to the intended disciplinary action, or otherwise has a conflict related to the situation, an alternative decision-maker who does not come under the authority of the final decision-maker will be selected in collaboration with the District's legal counsel and/or designee which may include outside legal counsel retained by the District. The alternative decision-maker will be a person who is a functional equivalent for the decision-maker, but who does not otherwise have a conflict, whether perceived or actual. The selection of the alternative decision maker is final and appeals will not be allowed.*

7. Administrative Leave during Disciplinary Proceeding

By notifying the employee in writing the District may place an employee on administrative leave, with or without pay, pending an investigation of alleged misconduct or performance deficiencies prior to or during a disciplinary proceeding, or during the review of the employee's response to a proposed disciplinary action. The notice of administrative leave will include a statement that the leave is not a disciplinary action. An employee placed on administrative leave without pay who is later reinstated without punitive disciplinary action being imposed will be reimbursed for any pay lost during the administrative leave.

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GDA: Certification (Licensure)

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GDA: Certification (Licensure) as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy

Overview:

The Lyon County School District policy GDA: Certification (Licensure) states that all teachers, licensed personnel, and administrators in Nevada must hold valid state-issued licenses for their assigned positions. Licenses are granted by the State Board of Education in accordance with state law. Applicants and those renewing their licenses must provide their Social Security Number, fingerprints, and authorization for a background check. Employees in licensed positions must maintain valid credentials throughout their employment unless they hold a provisional or conditional license as permitted by law.

The primary change to this policy is the addition of "endorsements" to the requirement for holding a valid license for the assigned position or level. Additionally, two new section titles "Information Required" and "Grounds for Dismissal, Suspension, or Rescission of Offer of Employment" have been added to better organize the administrative regulations. Both sections retain language from the original policy with minor clarifications. LCSD Board Policy GD: Recruitment, Selection, and Appointment of Certificated (Licensed) Personnel is also referenced.

Budget Considerations

None

Discussed at Previous Meeting

February 25, 2025

Attachment(s)

Lyon County School District Board Policy GDA: Certification (Licensure)

CERTIFICATION (LICENSURE)

All teachers, other licensed personnel, and administrators in the State of Nevada are required to hold valid certificates (licenses) and endorsement(s) for the position or level at which they are assigned to work. These licenses are granted by the State Board of Education under provisions of state law. As required by NRS 391.033, every all applicants for a license and for renewal of the license must submit his/her their social security number and a complete set of his/her fingerprints, along with written authorization to forward the fingerprints for a criminal history report from federal and state agencies.

All employees in positions that require a license must hold valid licenses and endorsement(s) as determined by the State Board of Education prior to their entry into an assigned position unless issued a provisional license as provided for in NRS 391.033, or a conditional license as provided for in NRS 391.032. These licenses must remain in good standing during the total term of employment.

NRS 391.019 provides alternative routes to licensure in certain circumstances.

Reference: NRS 391.033 391.019, 391.031 through 391.051, and NAC 391.010 through 391.555

CERTIFICATION (LICENSURE) - ADMINISTRATIVE REGULATIONS

1. Information Required

The following documents must be on file in the Personnel file for each certificated (licensed) employee before the employee begins his/her employment with the District, and before the beginning of each school year.

- a. A valid certificate (license)
- b. A valid contract, Letter of Intent, or Offer of Employment
- c. Transcripts for college or university credits
- d. Withholding Tax Form W-4
- e. Employment Eligibility Verification (Form I-9)
- f. Other forms as may be required by the District

2. Grounds for Dismissal, Suspension, or Rescission of Offer of Employment

An employee/applicant who fails to obtain and/or maintain a valid license and endorsement(s) may be suspended, dismissed, or have a conditional offer of employment rescinded per LCSD Board Policy GD: *Recruitment, Selection, and Appointment of Certificated (Licensed) Personnel.*

References: NRS 391.031 through 391.170, NAC 391.010 through 391.158, and NAC 391.500 through 391.555

Lyon County School District Board Memo

Date: March 25, 2025

To: Board of School Trustees

From: BillieJo Hogan, Executive Director of Human Resources

Re: Revisions to LCSD Board Policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy Overview:

The Lyon County School District policy Assignment, Transfer, and Reassignment of Licensed Personnel just adds reference that Collective Bargaining Agreements supersede this policy.

Budget Considerations

None

Discussed at Previous Meeting

February 25, 2025

Attachment(s)

Lyon County School District Board Policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel

ASSIGNMENT, TRANSFER, AND REASSIGNMENT OF LICENSED PERSONNEL

The Superintendent ~~or their~~ /designee shall be responsible for the assignment, transfer, ~~and~~ reassignment of licensed personnel. The Superintendent ~~or their~~ /designee shall propose and the Board of Trustees shall approve assignment, transfer, ~~and~~ reassignment procedures in accordance with the provisions established through the Nevada Revised Statutes (NRS) and ~~or~~ the appropriate collective bargaining agreement (CBA).

Subject to the provisions of a collective bargaining agreement CBA, the Superintendent ~~or their~~ /designee shall have full power and authority to assign, transfer, and reassign teachers, other licensed personnel, and principals to grades, classes, buildings and locations in accordance with the applicable CBA. The provisions of the respective CBA outline the processes for assignment, transfer, and reassignment in specific circumstances.

In the determination of requests for transfer/reassignment, the convenience and wishes of the employee will be honored to the extent that they do not conflict with the best interests of the school system or with the provisions of a collective bargaining agreement.

Certified (licensed) personnel will be assigned based upon their expressed wishes for a particular assignment, compatibility of personnel at a school site, individual strengths and endorsements of the personnel, needs of the school and District, and teacher seniority.

References: NRS 391.100(4), SB-92 Sec. 4.2,1(a,b), AB 115 Sec. 22,1 (effective July 1, 2016) 288.150 and 391

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: James Gianotti, Executive Director for Educational Services
Re: Revisions to Policy IKF: Graduation Requirements

Recommendation

That the Board of Trustees approve the revisions to LCSD Policy IKF: Graduation Requirements as a second and final reading.

Background Information

In September of 2024 Policy IKF: Graduation Requirements was approved, knowing that the State Board of Education was still in the process of determining requirements around the Arts and Humanities as well as the years in which certain requirements would be needed for a diploma. With the passage of regulation R099-23 we are bringing forward Policy IKF with the changes that were finalized by the State Board.

After the first reading, an edit was made to page 10 to clarify that students will not participate in school activities following graduation.

Budget Considerations

N/A

Discussed at Previous Meeting

September 24, 2024
February 25, 2025 first reading

Attachment(s)

Policy IKF – Graduation Requirements Revised

GRADUATION REQUIREMENTS

To receive a diploma from Lyon County high schools, a student must fulfill the following requirements. The following requirements (NRS 389.018) shall be in place for students in the graduating cohorts of 2025-2026~~8~~. This applies to the standard, advanced or college and career ready (CCR), and alternative diplomas.

Required Courses	Standard Diploma	Advanced Diploma/CCR	Alternative Diploma
English Language Arts	4	4	4
Mathematics	3	4	3
Science (including 2 laboratory classes)	2	3	2
World History or Geography	1	1	1
American History	1	1	1
American Government	.5	.5	.5
Economics and Financial Literacy	.5	.5	.5
Arts and Humanities	1	1	1
College and Career Ready Flex Credit	1	0	1
**Computer Education and Technology (CET)	.5	.5	.5
Health	.5	.5	.5
Physical Education	2	2	2
Elective Coursework	6	6	6
Total:	23	24	23

**If a pupil satisfactorily completes a course of study in the use of computers (Computer Education and Technology (CET)) during the seventh or eighth grade, the pupil is not required to take the course of study in the use of computers (CET) in high school.

For the graduating class of 2027~~9~~ and beyond, the following requirements are in place for the Standard Diploma, while requirements for the Advanced/CCR and Alternative Diploma remain:

Required Courses	Standard Diploma	Advanced Diploma/CCR	Alternative Diploma
English Language Arts	4	4	4
Mathematics	3	4	3
Science (including 2 laboratory classes)	2	3	2
World History or Geography	1	1	1
American History	1	1	1
American Government	.5	.5	.5
*Economics and Financial Literacy	.5	.5	.5
Arts and Humanities	1	1	1
College and Career Ready Flex Credit	2	0	2
**Computer Education and Technology (CET)	.5	.5	.5
Health	.5	.5	.5
Physical Education	2	2	2
Elective Coursework	5	6	5
Total:	23	24	23

College and Career Ready Flex Credits:

1. CTE Level II or III course of study. This can be two level II's if students have satisfactorily completed the necessary Level I coursework, or a Level II and Level III if the student has satisfactorily completed the necessary Level I coursework.
2. A fourth year of mathematics, which must include Algebra II or another course which follows such a course of study (Computer Science can fulfill a fourth credit in Mathematics); or
3. A third year of science (Computer Science can fulfill a third credit of science).
4. A third year of Social Studies for the classes of 2025-2026~~8~~. A fourth year of Social Studies for the classes of 2027~~9~~ and beyond.

A pupil is not required to enroll in the courses of study and credits required if the pupil, the parent or legal guardian of the pupil and an administrator or counselor at the school in which the pupil is enrolled mutually agree to a modified course of study for the pupil and that modified course of study satisfies at least the requirements for a standard high school diploma, and adjusted diploma or an alternative diploma, as applicable.

The principal of the school must approve any modified course of study for the pupil on the appropriate form.

Starting with the graduating class of 2028 a pupil in a public high school must enroll in:

- Any additional courses of study and credits required by the State Board to receive a college and career ready high school diploma, including, without limitation, the courses of study and credits required to receive a college and career ready diploma as outlined in NRS 390.605.

LYON COUNTY SCHOOL DISTRICT

BOARD POLICY _____ IKF

- After the student’s ninth grade year, the student and the parent or legal guardian may consult with a counselor and an administrator at the school to mutually agree to a modified course of study that at least satisfies the requirements of a standard diploma.
- A student with an IEP or a 504 may be exempted from the requirements of a college and career ready diploma in accordance with those plans.

Ref NRS 389, 390 & NAC 389

Policy #IKF
Revised ~~9/24/2024~~ 3/25/2025

GRADUATION REQUIREMENTS – ADMINISTRATIVE REGULATIONS

Standard Diploma

Students who have earned the required credits and have completed all of the required assessments shall be awarded a Standard High School Diploma.

Advanced Diploma

Students who have earned a minimum of 24 credits, including 4 credits of English, 4 credits of mathematics, 3 credits of science with at least two laboratory classes, and have completed all of the required assessments shall be awarded an Advanced High School Diploma. Students who have completed the above requirements and earn a weighted grade point average of 3.25 or higher qualify for the Millennium Scholarship.

Diploma Endorsements and Seals

1. A College and Career Ready Diploma Endorsement is available if a student completes the following:
 - a. Successfully completes the requirements of the advanced diploma for their graduating cohort year.
 - b. Maintained at least a 3.25 GPA (on a 4.0 grading scale, weighted or unweighted) for all units of credit applicable toward graduation)
 - c. Must demonstrate proficiency in speaking not less than two languages, or have earned not less than two (2) units of credit used to complete the requirements **listed above** in the following:
 - i. Advanced Placement (AP) courses
 - ii. International baccalaureate (IB) courses
 - iii. Dual-credit/dual-enrollment (DC) courses
 - iv. Career and technical education (CTE) courses
 - v. Work-based learning courses
 - vi. A world language course
 - d. Must obtain one *or* both of the following endorsements/seals:
 - i. **College-Ready** Endorsement
 - a. Successfully complete a college readiness assessment prescribed by the Board of Regents of the University of Nevada; and
 - b. Receive not less than the minimum scores for initial (non-remedial) placement into college-level English and mathematics courses prescribed by the Board of Regents of the University of Nevada section 1, chapter 16 of title 4 of the Board of Regents Handbook).
 - ii. **Career-Ready** Endorsement
 - a. Successfully complete the ACT National Career Readiness Certificate (NCRC), *level Silver or above; or*
 - b. Successfully complete the Armed Services Vocational Aptitude Battery (ASVAB), *score 50 or above; or*
 - c. Obtain a Career and Technical Education Skills Attainment Certificate (NAC 389.800); *or*

- d. Obtain an industry-recognized credential (Nevada's Industry- Recognized Credentials List; pub. August 2017, OWINN)
2. A Career and Technology Education (CTE) endorsement:
 - a. A Career and Technical Education endorsement is awarded if a student completes the CTE Program of Study with a 3.0 GPA or better, passes both the End-of-Program and Workplace Readiness Skills assessment.
3. A Bi-literacy Seal is available if a student:
 - a. Completes all courses of study in English Language Arts required for graduation with a minimum 2.0 GPA on a 4.0 scale, and
 - b. Demonstrates proficiency in 1 or more languages other than English by:
 - i. Passing the Advanced Placement Exam in a world language (score of 3 or higher) or
 - ii. By passing the AAPPL exam (Intermediate level, I4 or higher).
4. A STEM Seal is available if a student:
 - a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in science, technology, engineering and mathematics by earning:
 - i. At least 4 credits in science;
 - ii. At least 4 credits in mathematics;
 - iii. At least 1 credit in computer science, engineering, manufacturing, electronics or a career and technical education program of study in information and media technologies or skilled and technical sciences;
 - iv. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in science;
 - b. A score of 4 or higher on an international baccalaureate examination in science;
 - c. A score of 650 or higher on a SAT Subject Test in science;
 - d. A score of 23 or higher on the ACT in science;
 - e. A grade of B or higher in a college-level science course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate; and
 - v. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in mathematics;
 - b. A score of 4 or higher on an international baccalaureate examination in mathematics;
 - c. A score of 530 or higher on the SAT in mathematics;
 - d. A score of 22 or higher on the ACT in mathematics;
 - e. A grade of B or higher in a college-level mathematics course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate.
5. A STEAM Seal is available if a student:

- a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in science, technology, engineering, the arts and mathematics by earning:
 - i. At least 3 credits in science;
 - ii. At least 4 credits in mathematics;
 - iii. At least 1 credit in computer science, engineering, manufacturing, electronics or a career and technical education program of study in information and media technologies or skilled and technical sciences;
 - iv. At least 1 credit in fine arts;
 - v. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in science;
 - b. A score of 4 or higher on an international baccalaureate examination in science;
 - c. A score of 650 or higher on a SAT Subject Test in science;
 - d. A score of 23 or higher on the ACT in science;
 - e. A grade of B or higher in a college-level science course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate; and
 - vi. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in mathematics;
 - b. A score of 4 or higher on an international baccalaureate examination in mathematics;
 - c. A score of 530 or higher on the SAT in mathematics;
 - d. A score of 22 or higher on the ACT in mathematics;
 - e. A grade of B or higher in a college-level mathematics course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate.
6. A Seal of Financial Literacy is available if a student:
- a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in financial literacy by earning:
 - i. At least 3 credits in a subject area in which instruction on financial literacy is provided; and
 - ii. Either of the following:
 - a. A grade of B or higher in a college-level course in which instruction on financial literacy is provided; or
 - b. A score of gold or higher on the ACT National Career Readiness Certificate.
7. A Seal of Civics is available if a student:
- a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in civics by earning:
 - i. At least 3 credits in Social Studies;
 - ii. A score of at least 90 percent on the examination for civics

- required by pursuant to NRS 389.009; and
- iii. A satisfactory score in citizenship.
 - c. Completes a service learning project.

Adjusted Diploma

A pupil with a disability who does not satisfy the requirements for receipt of a standard high school diploma may receive an adjusted diploma if the pupil satisfies the requirements set forth in their Individualized Education Program (IEP). Whereas achievement of the Standard Diploma will terminate a student with a disability's guarantee to a Free and Appropriate Public Education (FAPE) provided through the Individuals with Disabilities Education Act (IDEA) of 2004, achievement of the Adjusted Diploma will not terminate a student's FAPE. Students with disabilities who achieve an Adjusted Diploma will be able to remain in school until their 22nd birthday and those who choose to do so will continue to receive services under IDEA.

Alternative Diploma

High school students who pursue the Alternative Diploma must complete a required series of credited, standards-aligned courses. This alignment parallels the requirements of the Standard Diploma. However, whereas achievement of the Standard Diploma will terminate a student with a disability's guarantee to a Free and Appropriate Public Education (FAPE) provided through the Individuals with Disabilities Education Act (IDEA) of 2004, achievement of the Alternative Diploma will not terminate a student's FAPE. Students with significant cognitive disabilities who achieve an Alternative Diploma will be able to remain in school until their 22nd birthday and those who choose to do so will continue to receive services under IDEA.

In order to earn the Nevada Alternative Diploma, a student must:

1. Be a student with a disability
2. Participate in the Nevada Alternate Assessment;
3. Successfully completes the requirements of the Alternative Diploma for their graduating cohort year.

Credit for completed courses for the Alternative Diploma can be issued by either a special educator who delivers standards aligned curriculum or a general educator who delivers standards aligned curriculum. If a student is receiving the academic content necessary to achieve the Alternative Diploma in a self-contained or other special education setting, then it will likely be the special educator teaching within that setting who issues the credit for completed coursework. If a student is receiving the content necessary to achieve the Alternative Diploma in a general education setting, then the credit may be issued by the general educator or by the special educator. Within an inclusive general education environment, students with significant cognitive disabilities will likely require substantial modifications and accommodations to access standards aligned curriculum. These adaptations will necessitate active team planning and collaboration between the special educator, general educator, and possibly a para-educator. Because both the special educator and general educator will take an active and significant role in the delivery of the required curriculum in an inclusive setting, either may issue the credit for the completed coursework.

Credit Regulations

Students must be regularly enrolled in a high school to be eligible for the granting of credit toward a diploma from Lyon County high schools.

Principals may require the enrollment in additional courses on a prescriptive basis for those students who continue to display skill deficiencies in the areas of reading, mathematics and language arts after fulfilling minimum course work.

Students may repeat a class to improve upon a grade and have that grade calculated into their grade point average provided that the first attempt continues to appear on the transcript with a designation of NG (no grade) to indicate the course was repeated. A student may not receive credit twice for a repeated course.

Seniors who earn a minimum score of 18 for English and 22 for Mathematics on the ACT may be enrolled in the equivalent of five periods on a traditional seven period unless they meet the following exceptions. Students who do not meet the minimum ACT scores or the exceptions outlined below, must be enrolled in a minimum of six classes on a traditional seven period schedule. The exceptions below are all 5th semester benchmarks which must be met by the end of the fall semester of the student's junior year unless otherwise indicated.

Exceptions:

Has an IEP or 504 Plan that delineates a reduced academic course of study or

Advanced Placement (AP) coursework – 5th semester benchmark:

- Complete two (2) honors courses in academic areas, achieving a B average or higher; or
- Complete one (1) AP course, achieving a B average/'3' or higher; or
- Enrollment in two (2) or more AP courses, achieving a C or better in 5th semester; or

Dual Credit (DC) coursework – 5th semester benchmark:

- Complete 1 dual credit course, achieving a B or higher; or
 - Enrollment in 1 dual credit course in the 6th semester; or Career and Technical Education (CTE) coursework – 5th semester benchmark:
- Enrollment in a Level 3 CTE Course, achieving a B average or higher in the CTE program of study; or
- Completion of a Level 2 CTE course, achieving a B average or higher in the CTE program of study; or
- Enrollment in a Level 2 CTE course, achieving a B average or higher in the CTE program of study;

Work Based Learning (WBL) Coursework – 5th semester benchmark:

- Enrollment in one (1) approved WBL course that aligns with high- priority, in- demand occupations identified by the state (SB 516); or
- Completion of one (1) approved WBL course that aligns with high-priority, in- demand occupations identified by the state (SB 516); or
- Completion of the ACT with a minimum score of 18 in ACT English and a minimum score of 22 in ACT Mathematics; or
- Completion of the SAT with a minimum score of 500 in SAT Critical Reading and a minimum score of 500 in SAT Mathematics; or
- Completion of the ACT National Career Readiness Certificate (NCRC) with a minimum score of *Silver*; or
- Completion of the Armed Services Vocational Aptitude Battery (ASVAB) with a minimum score of 50; or
- Completion of the Career and Technical Educational Skills Attainment Certificate (NAC 389.800); or

- Obtainment of an industry-recognized credential pursuant to Nevada's Eligible Industry Credentialing List.
- Credit for correspondence or on-line accredited courses shall be granted toward graduation only when a student has received the written approval of the high school principal in advance of enrollment in the course.

Credit for college or university level course work will be granted toward graduation under the following criteria:

- 1) The courses taken at the college or the university should be courses that take the student beyond the high school course offerings, either in academic areas or employable skills.
- 2) Distance learning courses offered for dual credit may be taken by high school students in pre-approved courses.
- 3) Approved college level courses of three credits or more will be counted as 1 high school credit. One or two credit courses will be counted as .5 high school credit.

Any exceptions to this policy must be approved in advance by the high school principal and Superintendent or designee.

Re-evaluation of all courses will continue to take place with special attention given to college preparatory courses, CTE programs, and elective courses.

Any exceptions to the above credit regulations must be reviewed and receive written approval by the Superintendent or designee.

Early Graduation

The Board of Trustees will not accept any modification of the four-year attendance requirement for high school graduation unless the student has satisfactorily completed all requirements as set forth by the Lyon County School District, the Nevada State Board of Education, and have the recommendation of his/her principal and counselor, the written consent of the legal guardian, and review and approval of the Superintendent or designee and the Board of School Trustees.

The student who chooses to follow a modified program will not be allowed to participate in school activities following ~~withdrawal-graduation from regular enrollment.~~

Students who choose to follow a modified program will make application for early graduation to the Superintendent or designee to be approved by the Board of School Trustees prior to the second semester of their sophomore year. Any exception to the procedure must be reviewed and approved by the Superintendent or designee.

Academic Load Requirements

Students in grades 9-11 must be enrolled in a full load of courses based on the master schedule of the school. Students in grade 12 must be enrolled as outlined in subsection (d) of Credit Regulations Only eighth grade and senior students will be permitted to serve as a Teaching Assistant (TA) in one class per semester if they are on track to graduate and maintain a 2.0 or better GPA. Teachers shall have only one TA per semester. Any exceptions must be approved by the principal.

The school principal or his designee shall evaluate the transcript of a student who transfers into the school from a school outside the school district to determine his/her status under the requirements of this policy.

The transcript of each student shall be audited at least once annually and notice to parents be provided as to each student's progress toward graduation.

A student who has not earned the following number of credits in a given year, shall be deemed "credit deficient":

- End of Freshman year 5 credits.
- End of Sophomore year 11 credits.
- End of Junior year 17 credits.

A student may be allowed a maximum of five (5) consecutive school years from the time he/she enters the ninth grade to complete all requirements for a high school diploma in the comprehensive high school setting at the principal's discretion. Students who do not complete the graduation requirements within this time limitation and intend to continue their education must withdraw from the comprehensive high school and enroll in the Adult Education Program.

SB 147, passed in the 80th session of the Nevada State Legislature, requires that school districts award and accept full or partial credit for coursework that is satisfactorily completed by a homeless, unaccompanied youth or foster pupil without satisfying any attendance requirement for the course or requirement for hours for classroom instruction. Pupils who receive partial credits must also be allowed to appropriately combine those credits, including – without limitation – for the purposes of the total number of credits required for graduation from high school or the minimum number of units of credit required in a core academic subject pursuant to NRS 389.018.

The following is evidence used to determine whether coursework has been satisfactorily completed and the amount of credit to award and accept for the coursework:

- Demonstration of competency by a pupil;
- Performance by a pupil on an examination;
- Successful completion of a program of independent study, or as part of such a program, by the pupil;
- Full or partial credit for coursework completed by a pupil at an accredited public or private school located within or outside of this State that is sought to be transferred;
- Full or partial credit of coursework completed by a pupil at a summer school conducted by an accredited public or private school or institution of higher learning located within or outside of this State that is sought to be transferred;
- Completion by a pupil of a correspondence or distance education course provided by a high school which is nationally accredited or by an entity which appears on the list published by the Department pursuant to NRS 388.834;
- Completion of an apprenticeship program by a pupil;
- Completion of a program by a pupil at a trade or vocational school which is accredited;
- Work experience of a pupil;
- Community service performed by a pupil; and
- Any other evidence or method which is determined to be appropriate by the board of trustees of a school district or sponsor of a charter school, as applicable, and approved by the department.

Schools are encouraged to consider the full spectrum of evidence of coursework completion to remove barriers to credit accrual and on-time graduation for homeless, unaccompanied youth or pupils in foster care. A pupil that receives partial credit for coursework or a course of study must be allowed to appropriately combine the partial credit, including, without limitation, for the purposes of the total number of credits required for graduation from high school or the minimum number of units of credit required in a core academic subject pursuant to NRS 389.018.

Graduation Requirements

The Lyon County School District must award the appropriate high school diploma to a homeless or unaccompanied youth or pupil in foster care who:

- Transfers to a school operated by the district while the pupil is enrolled in grade 11 or 12; and
- Satisfies the requirements prescribed by the State Board to receive a high school diploma, regardless of whether the pupil satisfies any requirement imposed by the school district.

Additionally, if a homeless or unaccompanied pupil who lives in foster care who transfers to a public school while enrolled in grades 11 or 12 is not able to receive a high school diploma within five years from the date on which the pupil enrolled in ninth grade, the district, the pupil, and the pupil's parent or legal guardian, if applicable shall mutually agree on a modified course of study for the pupil that will assist them in satisfying the requirements for a standard diploma, adjusted diploma, alternative diploma or an adult standard diploma as quickly as possible.

Lyon County School District Board Memo

Date: March 25, 2025
To: Board of School Trustees
From: James Gianotti, Executive Director for Educational Services
Re: Revisions to Policy IKFD: Adult Education

Recommendation

That the Board of Trustees approve the revisions to LCSD Policy IKFD: Adult Education as a second and final reading.

Background Information

The State Board of Education recently revised requirements for an Adult Education Diploma. Policy IKFD has been revised to reflect these changes in order to make clear the requirements of students and adults that enter the Lyon County School District Adult Education Program.

Budget Considerations

N/A

Discussed at Previous Meeting

February 25, 2025

Attachment(s)

Policy IKFD – Adult Education Revised

ADULT EDUCATION

As outlined in NAC 390.470 Lyon County School District (LCSD) awards an Adult Standard Diploma to those students who:

1. Withdrew from high school before the student’s graduation and was not eligible to graduate with his or her class;
2. Has taken all required end-of-course examinations;
3. Has earned, in high school or in an adult high school program, or waived the units of credit required below; and
4. Is 18 years of age or older at the time of the award or is 17 years of age but less than 18 years of age and participates in an alternative program for the education of pupils at risk of dropping out of school pursuant to NRS 388.537.

The units of credit which a person must have earned or waived to be qualified to receive an adult standard diploma, before July 1, 2028, are a total of 13 units for required courses and a total of 7.5 (seven and one half) units for elective courses. The person must have earned or waived his or her units for the required courses in accordance with the following table:

<u>Required Course</u>	<u>Minimum Number Of Units</u>
<u>American Government.....</u>	<u>1.5</u>
<u>American History.....</u>	<u>1</u>
<u>Arts and humanities, JROTC (Level III or Level IV) or Career and technical education.....</u>	<u>1</u>
<u>English.....</u>	<u>4</u>
<u>Health Education.....</u>	<u>.5</u>
<u>Mathematics.....</u>	<u>3</u>
<u>Science.....</u>	<u>2</u>
<u>Computer Education and Technology Use of Computers*.....</u>	<u>.5</u>
<u>Economics.....</u>	<u>.5</u>
<u>World History or Geography.....</u>	<u>1</u>
<u>Elective Credit.....</u>	<u>7.5</u>
Total:	20.5*

*If a person demonstrates competency in the use of computers, the person is not required to complete the course in the use of computers and must earn or waive a total of 12.5 units in required courses and 7.5 of elective credit for a total of 20 units.

Ref NRS 388 and NAC 390

The units of credit which a person in a cohort which graduates on or after July 1, 2028, must have earned or waived to be qualified to receive an adult standard diploma are a total of 13 units for required courses and a total of 7- and one-half units for elective courses. The person must have earned or waived his or her units for the required courses in accordance with the following table:

<u>American Government.....</u>	<u>.5</u>
<u>American History.....</u>	<u>1</u>
<u>Computer Education and Technology.....</u>	<u>.5</u>
<u>Economics and Financial Literacy.....</u>	<u>.5</u>
<u>English.....</u>	<u>4</u>
<u>Health Education.....</u>	<u>.5</u>
<u>Mathematics.....</u>	<u>3</u>
<u>Science.....</u>	<u>2</u>
<u>World History or World Geography.....</u>	<u>1</u>

Policy IKFD

Adopted 5/26/2020

Revised 3/25/2025

ADMINISTRATIVE REGULATIONS

High School Equivalency (HSE) Requests

Any pupil aged 17 or 18 who is enrolled in a LCSD High School may petition to pursue a HSE as long as they follow/meet the requirements below:

1. Write a letter to the LCSD Board of Trustees requesting permission to pursue a HSE.
2. Have the Parent or Legal Guardian write a letter to the LCSD Board of Trustees requesting permission for their child to pursue a HSE,
3. Have the Principal of the High School write a letter to the LCSD Board of Trustees demonstrating support for the student to pursue a HSE with evidence that the student has taken the HSE pretest and demonstrated preparedness to obtain a HSE.
4. Submit a copy of the student's current Transcripts showing their academic performance over time.
5. Submit a letter from Lyon County Adult Education showing evidence that the student has taken the HSE pretest and demonstrates preparedness to obtain a GED.

Upon approval from the LCSD Board of Trustees, the student in question will be allowed to pursue a HSE, however, they will be counted as a drop-out for the High School granting approval and will count against the school's graduation rate for the graduation cohort the student is included in.

LYON COUNTY SCHOOL DISTRICT BOARD POLICY

#IKFD

LYON ADULT DIPLOMA TRANSCRIPT EVALUATION														
Student ID Number:			School:											
NAME:														
DOB:			Date of LCSB Approval:											
CREDITS EARNED														
13 - REQUIRED SUBJECTS					7 1/2 - ELECTIVE SUBJECTS									
			HAVE	NEED										
4 - ENGLISH	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2					
3 - MATH	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2					
2 - SCIENCE	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2					
1/2 - HEALTH	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2					
1/2 - COMPUTERS	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2					
1 - HUMANITIES	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2					
1 - GOVERNMENT	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2					
1 - U.S. HISTORY	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2					
TOTAL					TOTAL									
GED@					TASC					HSET				
HSE SCORES					CREDITS WAIVED BY HSE SCORES									
READING					English									
WRITING					Math									
MATH					Science									
SCIENCE					Soc.St./Elec.									
SOC. ST.					Total									
AVER:														
CREDITS NEEDED					H.S. Credits Earned									
ENGLISH					HSE Credits Waived									
MATH					Adult Ed. Credits Needed									
SCIENCE					TOTAL									
HEALTH					H.S. Diploma									
COMPUTERS														
HUMANITIES														
GOVT. Sem. 1														
GOVT. Sem. 2														
U.S. HIST. Sem. 1														
U.S. HIST. Sem. 2														
ELECTIVES														
WORK EXPERIENCE														
WRITE NOTES ON REVERSE SIDE														

Alternative for Pupils at Risk of Dropping Out
Per NRS 388.537 “The board of trustees of a school district may, subject to the approval of the Superintendent of Public Instruction, operate an alternative program for the education of pupils at risk of dropping out of school, including pupils who are enrolled in kindergarten or grades 1 to 12, inclusive.”

An alternative program may include:

D. An opportunity for pupils to obtain academic credit through experience gained at work or while engaged in other activities.

E. An opportunity for pupils to satisfy either:

1. The requirements for a regular high school diploma; or
2. The requirements for an adult standard diploma.

“The board of trustees of a school district may operate an alternative program pursuant to this section through a program of distance education pursuant to NRS 388.820 to 388.874, inclusive.”

Students Seeking an Adult Diploma through Alternative Education

I hereby understand that by enrolling _____ into Lyon County School District's (LCSD) alternative education program for the purpose of obtaining an Adult Standard Diploma the following will occur:

- 1) The student's graduation ceremony will be held with Lyon County Adult Education and they will not participate in their high school's graduation ceremony.
- 2) The student must maintain attendance requirements established by LCSD.
- 3) The student may not be eligible for specific types of scholarships based on the requirements of each individual scholarship.

Parent / Guardian (Please print):

Date:

Signature:

Student (Please print):

Date:

Signature:

Administration (Please print):

Date:

Signature:

Adult Diploma Alternative Education Packet

For students pursuing an Adult Diploma through Alternative Education.

**Adult Diploma through Alternative Education
Checklist**

- Must be 17 years of age.
- Students must remain on zoned school enrollment.
- Students must take the HiSET pretests in the areas of Science, Reading, Social Studies, Math, and Writing. Pre-tests should be administered by a Lyon County School District Employee.
- Written approval must be obtained from the Lyon County School Board for enrollment into the alternative education program and pursuing the adult diploma.
- The Lyon County School Board packet must include a letter from the parent / guardian, a letter from the student, a letter from the school indicating present graduation progress and present level of performance based on the High School Equivalency (HSE) pre-test, demographics, and transcript.
- Students must have **7** credits (that can't be waived) or less to complete prior to submitting the school board packet.
- Must have a valid state or federal ID.
- Once school board approval is obtained, then a meeting is held with the parent/guardian, student, site administrator, distance education and home school administrator. (Case manager if the student has special needs.)
- Students may take the HSE exam when the pretest indicates that the student has obtained minimum content knowledge.
- HSE fee must be covered by the school of attendance. (Cost may vary from year to year.)
- High schools are in charge of verifying all requirements have been satisfied for the adult diploma, printing, and distribution of diplomas.
- Graduation ceremony will be held with Lyon County Adult Education once requirements are satisfied.



PUPIL’S PLAN OF STUDY

Adult Diploma Academic Plan: Please note with course selected CR: Credit Recovery, IC: Initial Credit (Must be enrolled in 6 courses to be a full time or 5 if a senior at .5 credit ea.). Students may take courses sequentially or simultaneously. The anticipated completion date must be calculated for each class in the academic plan. Upon completion, this Academic Plan must be updated with the actual completion date.

SCHOOL NAME

SCHOOL YEAR

PUPIL’S NAME

PUPIL’S ID #

PUPIL’S GRADE LEVEL

Course Title	Classroom Setting: T= Traditional/D=Distance	Start Date / End Date	Final Grade

**LYON COUNTY SCHOOL DISTRICT
BOARD POLICY**

#IKFD

PUPIL'S SIGNATURE

DATE

PARENT'S SIGNATURE

DATE

ADMINISTRATOR/COUNSELLOR SIGNATURE

DATE

School Board Example Packet:

1. Letter from school (Narrative of support for student seeking alt. ed.)
2. Evaluation report (summarizing HiSET results)
3. Letter from student (Please type your letter)
4. Letter from parent (Please type your letter)
5. Transcripts
6. Demographics

Example Letter:
(Parents and Students)

Date

Lyon County Board of School Trustees
Lyon County School District
25 E. Goldfield
Yerington, NV 89447

Dear Lyon County Board of School Trustees:

- State that you would like to petition the Lyon County Board of School Trustees and request that your child obtain an Adult Diploma before he/she turns 18 years old.
- Give reasons why he/she wishes to obtain an Adult Diploma.
- State the student's goals and what he/she want to do after receiving an Adult Diploma.
- Request that your child withdraw from their school to take the Official HiSet Exam at the Fernley Adult Education Center.

Sincerely,

Example Letter of Support:
(Administrator-Use Letterhead)

Date

Lyon County Board of School Trustees
Lyon County School District
25 E. Goldfield
Yerington, NV 89447

Dear Lyon County Board of School Trustees:

- Narrative of situation which necessitates student need for Alternative Ed.
- List attachments -demographics, transcripts, report, and letters

Sincerely,

Administrator Name

Letterhead

Date:

Dear Lyon County School Board of Trustees:

Student Name is enrolled at School Name for YYYY/YYYY school year but List reasons for the lack of success. Based on the HiSET scoring system that was administered at the Fernley Adult Education Center, the following levels of performance were documented:

Science: Score Preparedness Level

Reading: Score Preparedness Level

Social Studies: Score Preparedness Level

Math: Score Preparedness Level

Writing: Score Preparedness Level

Essay: Score Preparedness Level

Student's performance indicates that He/She will need remediation in all content areas required. The primary reason for His/Her petition is due to Reasons for the petition.

Should the Lyon County School Board approve Student's petition, He/She will be asked to schedule for the next available testing date.

Name of Person Writing Report

Title