

Agenda

Lyon County School District Board of Trustees

A Regular Meeting of the Board of Trustees of Lyon County School District will be held Tuesday, February 25, 2025, beginning at 6:30 PM at the Professional Learning Center, PLC, located on the SSES Campus, 3800 W. Spruce St., Silver Springs, NV 89429.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

Public Comment to the Lyon County School District Board of Trustees

In the event that you are unable to attend the LCSD Board of Trustees meeting, you may submit public comment by 3:00 pm the day before the board meeting by [clicking here](#). Public comment will be forwarded to all LCSD Trustees prior to the board meeting. Please note that this link is monitored for public comment only.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. WELCOME OF GUESTS
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES 5
6. BOARD MEMBER REPORTS
7. ATTITUDE OF GRATITUDE 26
8. SUPERINTENDENT REPORT
9. PUBLIC PARTICIPATION: Items LISTED on the Agenda: At this time, the public is invited to address the Board on items listed on the agenda over which the Board has jurisdiction.
If you wish to speak, please step up to the front table, be seated, and state your name. Your comments must be limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of our group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President.
10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without

discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

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Voucher 1256, 1257, 1275, 1276, 1296, 1297, 1301, 1302	
Total \$3,194,545.91	
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15. (For Possible Action) Discussion and possible action regarding revisions to the School Resource Officer Memorandum of Understanding (MOU) between the LCSD and Lyon County Sheriff’s Office for the remainder of the 2024-25 school year, and the creation of new MOUs with both the Lyon County Sheriff’s Office and Yerington Police Department. This item is being presented by Executive Director of Operations Harman Bains.	237
16. (For Possible Action) Discussion and possible action regarding the 2026-2027 Lyon County School District Master Calendar. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	254
17. (For Possible Action) Discussion and possible action regarding the 2025 State of the District Report. This item is being presented by Communications and Public Relations Officer Skyler Tremaine.	258
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19. (For Possible Action) Discussion and Possible Action regarding revisions to LCSD Policy IKFD: Adult Education as a first reading. This item is being presented by Executive Director of Education Services James Gianotti.	285
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25. (For Possible Action) Discussion and possible action regarding revisions to LCSD Policy GBBQ: Outside Employment. This item is being presented by Trustee James Whisler.	326
26. (For Possible Action) Discussion and possible action regarding LCSD Policy JFJ: Dress and Grooming Standards. This item is being presented by Board Trustee James Whisler.	329
27. (For Possible Action) Discussion and possible action regarding revisions to LCSD Policy BDD: Board Meeting Procedures, Notice, and Agenda as a second and final reading. This item is being presented by Board President Hendrix.	332
28. (For Possible Action) Discussion and possible action regarding revisions to the following LCSD Policies as a second and final reading. No changes were made to these policies after the first reading, except for GCCA: Time Reporting and GCCB: Overtime (highlighted). Any member of the Board may request that a policy be removed and discussed and acted upon separately.	
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29. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.

30. PUBLIC PARTICIPATION: Items not listed on the agenda: At this time, the public is invited to address the Board on items not listed on the agenda over which the Board has jurisdiction. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada’s Open Meeting Law).

If you wish to speak, please step up to the front table, be seated, and state your name. Your comments are limited to no more than three minutes per person and must fall under subjects within the Board’s jurisdiction and control. In consideration of others, avoid repetition, or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks, or interfere with the rights of other speakers. Comments made during this time are monitored by the Board Chairperson.

31. ADJOURN:

If you have questions or public records requests, please contact the LCSD Communications and Public Relations Officer at (Communications@lyoncsd.org).

The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District’s programs and activities, including Occupational Education. For information regarding opportunities, policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email mheim@lyoncsd.org, or call (775) 463-6800 Ext. 10034 at least one week prior to the meeting.

MINUTES

Lyon County School District Board of Trustees

A meeting of the Board of Trustees of Lyon County School District was held on January 28, 2025, beginning at 6:30 PM at Cottonwood Elementary School, 925 Farm District Rd., Fernley, NV 89408.

1. 6:30 PM CALL TO ORDER

Board Clerk Bridget Peterson called the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee James Whisler.

3. WELCOME OF GUESTS

Guests were welcomed.

Those in attendance included

Trustee Elmer Bull

Trustee Darin Farr

Trustee Dawn Carson

Trustee Tom Hendrix

Trustee Sherry Parsons

Trustee Bridget Peterson

Trustee James Whisler

Student Representative Jackson Hohnholz

Superintendent Tim Logan

Deputy Superintendent Dawn Huckaby

Executive Director of Education Services Heather Moyle

Executive Director of Education Services James Gianotti

Executive Director of Human Resources BillieJo Hogan

Executive Director of Special Services Rachel Stewart

Executive Director of Operations Harman Bains

Kyle Rodriguez, Margaret Heim, Skyler Tremaine, Legal Counsel Carolyn Renner, Kirk McCallum, Shaun McMackin, Neal McIntyre, Neal McIntyre II, Kathy Rudy, Stacey Cooper, Blake Cooper, Kent Jones, Tammie Moniz, Vickie Church, Virginia Richardson, Darrell Bluhm, Lori Duncan, Gary Duncan, Carol Franich, Loraine De La Torre, Joseph D. Baptist, Jim Lynn, Diane Lynn, Scott Keller, Eric Nelson, Lorrie Nelson, Shawn Romero, Jim Davis,

Deanne Davis, Teresa Hana, Seth Wilkins, Levi Boren, Gilbert Delao, Earl Wallis, Stephanie Leist, Garry Leist, Andrew Merritt, Ralph Ewing, Deborah Ewing, Judy Williams, Peggy Gray, Kerry Palmer, Patti Palmer, Bruce Kelsey, Melissa Kelsey, JF Marc, Paul Tapia, Steve Henderson, Steve Sign.

4. APPROVAL OF AGENDA

Trustee Farr made a motion that the Board of Trustees approve the agenda as presented.
Trustee Bull seconded.
With no further discussion, the motion carried 7-0.

5. APPROVAL OF MINUTES

Trustee Hendrix made a motion that the Board of Trustees approve the minutes as written.
Trustee Farr seconded.
With no further discussion, the motion carried 7-0.

6. NEW BOARD MEMBER - OATH OF OFFICE AND CODE OF CONDUCT

Trustees Elmer Bull, Dawn Carson, and James Whisler stood and recited the Oath of Office and signed the Code of Conduct.

7. (FOR POSSIBLE ACTION) BOARD REORGANIZATION

According to NRS 386.310 and LCSD Policy BCB the Board of Trustees shall meet and organize, electing one of its members as Board President.

Board Clerk Peterson opened the nominations for Board President.
Trustee Whisler made a motion that the Board of Trustees approve Trustee Hendrix as the 2025 Board President.
Trustee Parsons seconded.
With no further discussion, the motion carried 7-0.

8. (FOR POSSIBLE ACTION) BOARD REORGANIZATION

According to NRS 386.310 and LCSD Policy BCB the Board of Trustees shall meet and organize, electing one of its members as Board Clerk.

Board President Hendrix opened the nominations for 2025 Board Clerk.
Trustee Whisler made a motion that the Board of Trustees approve Trustee Peterson as 2025 Board Clerk. Trustee Peterson declined.
Trustee Hendrix made a motion to nominate Trustee Carson as 2025 Board Clerk.
Trustee Parsons seconded.
With no further discussion, the motion carried 7-0.

9. BOARD MEMBER REPORTS

Clerk Carson reported on the Nevada Association of School Boards (NASB) conference for board members in December.

Trustee Parsons said a prayer for the coming year.

Trustee Farr commended the Fernley principals for their leadership during a recent tragic event. He attended the NASB training orientation and encouraged the trustees to attend the legislative day with NASB and upcoming training sessions. He spoke about the Fernley Citizenship Awards that he and Mayor McIntyre have helped to establish at the schools, and the potential Jr. ROTC program.

Trustee Bull attended the NASB conference and training and has enjoyed school visits in Smith Valley and Yerington. He attended the Lions club meeting where Yerington High School (YHS) students participated in a speech contest. He gave a shout-out to teacher Amanda Aldridge for offering public speaking experiences to students in her English classes.

Trustee Peterson attended the NASB training and Silverland Middle School (SMS) leadership. Trustee Whisler commended the law enforcement team that worked through the tragic event in Fernley. He visited the Smith Valley School (SVS) and appreciated the Ag program. He attended Fernley High School (FHS) football and booster events in Fernley and is looking forward to serving.

President Hendrix gave a shout-out to the Dayton High School (DHS) cheerleaders who won their championship. He attended the NASB training and school visits in Fernley, assembly in SMS and saw awards given to students. The wrestling team got 5th place with only 5 students competing. Great job!

10. ATTITUDE OF GRATITUDE

The board members read notes of gratitude written by students across the district.

11. SUPERINTENDENT REPORT

There was a brief discussion about public participation and moving this item, but they had voted to approve the agenda. Legal counsel advised them to follow the agenda.

Superintendent Logan welcomed the new trustees. He announced that there were technical difficulties in getting the meeting livestreamed. He introduced Fernley student representative Jackson Hohnholz. Jackson spoke about FHS student council and the positive messages they are putting out, tying Peace-Week in with mental wellness month. He shared what they are doing to celebrate Winterfest.

Superintendent Logan thanked Cottonwood Elementary School (CES) and Chartwells for hosting the meeting. He talked about the State of the State Governor's address, the upcoming legislative session and his participation with other superintendents to present the iNVEST program. He spoke on the status of the federal hold on grant funding. LCSD seems to be in a good position. He will keep the board informed.

At this time, Trustee Whisler made a motion to adopt a flexible agenda.

Trustee Parsons seconded.

Trustee Farr questioned the need for this when the agenda has already been determined.

Trustee Parsons explained that the intention is to let the public participate on every agenda item.

Trustee Peterson made the point that policy change requires two readings.

The motion failed.

12. **PUBLIC PARTICIPATION:** Items LISTED on the Agenda: At this time, the public is invited to address the Board on items listed on the agenda over which the Board has jurisdiction. If you wish to speak, please step up to the front table, be seated, and state your name. Your comments must be limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of our group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President.

Neal McIntyre II expressed his appreciation for the work of the board and the informative board reports. He reminded them that it is always about kids. Regarding item 20, he is in favor of public comments on action items.

Jim Davis congratulated the new board members. He spoke to item #33 for future agenda items, focusing on improvements for the district. His comments are attached.

13. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked.

B. Request for Early Graduation/HSE (confidential)

C. Personnel Reports

D. Travel

E. Quarterly Enrollment Report

F. IT Department Report

G. District Financial Report - Vouchers 1216, 1228, 1230. Checks 2941-3071. Total \$745,679.88

14. **END OF CONSENT AGENDA: MOTION TO APPROVE**

Trustee Peterson made a motion that the Board of Trustees approve the consent agenda.

Trustee Whisler seconded.

Trustee Parsons commented that the hiring of the Deputy Superintendent went too fast. She is interested in having two board members on the panel when hiring district level positions.

With no further discussion, the motion carried 6-1. Trustee Parsons voted nay.

Superintendent Logan introduced Stacey Cooper as the Deputy Superintendent to start in July. He also introduced Skyler Tremaine as the new Communications and Public Relations Officer for the district.

There were still technical difficulties getting the livestreaming of the meeting up on YouTube.

15. ACCEPTANCE OF DONATIONS

Trustee Peterson made a motion that the Board of Trustees accept the donations made to our schools.

Trustee Farr seconded.

With no further discussion, the motion carried 7-0.

16. (FOR POSSIBLE ACTION) COMMITTEE APPOINTMENTS Discussion and possible action to appoint Board representatives to the following committees:

President Hendrix presented his designation of the trustees' representation for the following committees:

Debt Management Committee Elmer Bull; alternate Dawn Carson

NASB Legislative Director Dawn Carson; alternate Tom Hendrix

CTE Committee James Whisler; alternate Elmer Bull

School Safety Committee Sherry Parsons; alternate James Whisler

NIAA Committee Elmer Bull; alternate Bridget Peterson

NNDA Committee Darin Farr; alternate Elmer Bull

Lyon County Human Services Committee Tom Hendrix; alternate Sherry Parsons

Student Absenteeism Advisory Board (SAAB) Darin Farr; alternate Bridget Peterson

Trustee Bull made a motion to approve the assignments as presented.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

17. (For Possible Action) Discussion and possible action regarding a Goodheart Wilcox Health Curriculum adoption and purchase for grades 7-12. This item is being presented by Executive Director of Education Services James Gianotti.

Executive Director Gianotti presented the information regarding the process for adoption of the new curriculum. The district is recommending Goodheart Wilcox Health instructional materials for the middle and high school grades. Public access to the materials was available during December 9-18 at each of the middle and high schools and digital access was available as well. There was no feedback from parents or staff.

Trustee Parsons commented that she reviewed the materials and approved.

Trustee Whisler encouraged the public to use the opportunity to review and give feedback.

Trustee Peterson made a motion to approve the adoption of the Goodheart Wilcox Health Curriculum materials for grades 7-12.

Trustee Farr seconded.

President Hendrix also approved the materials.

With no further discussion, the motion carried 7-0.

18. (For Possible Action) Discussion and possible action regarding a perimeter fencing bid for YHS, FHS, DHS schools. This item is being presented by Executive Director of Operations Harman Bains and Operations and Maintenance Supervisor Kirk McCallum.

The district would like to move forward with the perimeter fencing, site, and exterior door improvements project for Fernley, Dayton, and Yerington High Schools. The district received one bid, and it includes enhancements and improvements for these schools that create a more secure and welcoming environment for students and staff. Silver Stage High School is not included as it already had the perimeter fencing and other improvements completed during an earlier project. The duration of advertising for the bid was according to NRS, along with a pre-bid conference. The increased cost was discussed. Previously, the cost was for the fencing only. The bid presented today includes necessary work like tree and shrub removal, and concrete and asphalt installation.

A timeline will be set after the approval. The majority of the work will be during the summer. The fencing will funnel students, staff and the public toward the modified single point entry. There was a six-month delay from the time of initial project budget approval to the timing of the bids due to multiple site visits and consultations with the school administrators and contractors. Delays are an issue and the district will need to watch that in the future. The totals were hard to find in the individual base bids. This will be addressed in the future, making totals more clear. The projects brought to the board in May 2024, were only for the fencing. When the total is less than 100K, the project does not need to go to the board for approval. This was the case with external doors that are part of the Capital Improvement Plan (CIP). Trustee Peterson thanked the team and made a motion to approve Simerson Construction LLC's base bid of \$1,986,300 and Lumos & Associates' construction staking and materials testing proposal of \$73,450, resulting in a combined total of \$2,059,750 for the LCSD Perimeter Fencing, Site, and Exterior Door Improvements.

Trustee Bull seconded.

With no further discussion, the motion carried 7-0.

19. **(For Possible Action)** Discussion and possible action regarding the Energy Services Company (ESCO) Request for Qualifications for HVAC/Boiler/Energy projects. This item is being presented by Executive Director of Operations Harman Bains and Operations and Maintenance Supervisor Kirk McCallum.

The district recommends Trane as LCSD Energy Services Company (ESCO) provider. One bid was received after a solicitation out to other providers.

Trustee Whisler spoke on Trane not being Better Business Bureau (BBB) approved. Mr. Bains spoke about the option for companies to be accredited through BBB. It is optional, not required and not a sign of poor business. LCSD has needs that are industrial, not residential and this is Trane's specialty. They have local Nevada support and always respond to issues timely. The district has worked with Trane on multiple purchases and projects and found them to be good to partner with. Mr. Bains added that there are more projects coming in the months ahead.

Trustee Bull made a motion that the board approve Trane as Lyon County School District Energy Services Company at no cost for preliminary audits and assembling of budget costs.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

10 minute recess was taken at 7:55 pm.

20. **(For Possible Action)** Discussion and possible action regarding LCSD Policy BDD: Board Meeting Procedures. This item is being presented by Board Member Tom Hendrix.

President Hendrix spoke on the past change to policy BDD that removed public comment on agenda items. The proposed revisions allow the public to remove an item from the consent agenda to be discussed or acted upon separately, electronic comment to be included in minutes, and allow public comment with the choice of (A) at the beginning of the meeting on items listed on the agenda, or (B) after the board discusses an item on the agenda (action item) but before the board takes action, but not both. He read from NRS 241.021 regarding public comment.

There was discussion regarding the consent agenda and the appropriateness of allowing the public to pull an item off the consent agenda to discuss separately, especially if it was private or confidential. They spoke on the process and benefit of bringing comments or concerns to the board before a meeting. This provides time for the district to put information together in a timely manner. The meeting is for the board to conduct district business. Allowing the public to manipulate the agenda would be unconventional. There are other means for the public to make their voices heard. Regarding public comment during action items, it is beneficial for the public to have the ability and opportunity to speak after hearing the board's discussion on an item.

Trustee Parsons commented that the consent agenda used to allow anyone to pull an item. She would like to allow the public to speak on any item, not just the ones listed on the agenda, at the beginning of the meeting. This way, people do not have to wait to the end of the meeting to bring up an item not listed on the agenda.

There was further discussion on the consent agenda and its purpose.

Commissioner Scott Keller mentioned that they allow the public to make comments or suggestions, but it is the board that would vote to remove an item.

President Hendrix stressed the importance of allowing the public the opportunity to request an item be removed. He agreed that information that is protected by federal, state or local law, that is confidential, including but not limited to FERPA and HIPAA should not be pulled or discussed.

Trustee Peterson made a motion to keep the revisions to BDD regarding public comment, and insert verbiage to allow the public to speak on items listed or not listed on the agenda at the beginning of the meeting, and also to strike the change allowing members of the public to remove items from the consent agenda, as a first reading.

Trustee Farr seconded.

Trustee Whisler would like to allow public to comment during public participation or during the item.

Trustee Peterson amended the motion to include striking the public choosing (A) or (B) for public comments.

Trustee Farr amended the second.

Trustee Peterson repeated her motion to approve BDD regarding public comment to including non-agenda items with agenda items at the beginning of the meeting, to strike the line that makes them chose one or the other, and strike any of the text that allows the public to remove items from the consent agenda.

With no further discussion, the motion carried 5-2. Trustees Hendrix and Parsons voted nay.

21. **(For Possible Action)** Discussion and possible action regarding LCS D Policy GC: Appointment of Classified Personnel as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Executive Director Hogan explained that the revisions to policy GC: Appointment of (Classified) Non-Licensed Personnel are to clarify and make the policy more accurate in referring to non-licensed assignments and safety-sensitive positions.

Trustee Farr made a motion to approve the revisions to GC: Appointment of Non-Licensed Personnel as a first reading.

Trustee Bull seconded.

Trustee Parsons commented on the number of policies and the background information. She spoke about the large number of agenda items.

With no further discussion, the motion carried 7-0.

22. **(For Possible Action)** Discussion and possible action regarding LCS D Policy GCA: Casual/Temporary Seasonal Employment as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to Policy GCA: Casual/Temporary/Seasonal Employment refer to policies GB: Employment and Compensation and GC: Appointment of Classified Personnel are meant to ensure consistency in workforce management guidelines across related policies.

Trustee Peterson made a motion to approve revisions to Policy GCA:

Casual/Temporary/Seasonal Employment as a first reading.

Trustee Bull seconded.

With no further discussion, the motion carried 7-0.

There was brief discussion regarding the reasons for abstaining from a vote. Legal counsel stated that the board has an ethical duty to vote. One would typically abstain only if pecuniary or financial benefit would occur or if there were a conflict of interest for them or a family member due to their vote. If a vote affects teachers collectively as a group there is no reason to abstain.

23. **(For Possible Action)** Discussion and possible action regarding LCS D Policy GCAA: Transfer/Reassignment/Promotions as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to policy GCAA: Transfer/Reassignment/Promotions provide clarification for non-licensed personnel regarding types of transfers and reassignments, and new language on rehires. It refers back to policy GC: Appointment of Non-Licensed Personnel when transferring from a position without student interaction to a position that would have contact with students.

Trustee Bull made a motion to approve revisions to Policy GCAA:

Transfer/Reassignment/Promotions as a first reading.

Trustee Farr seconded.

With no further discussion, the motion carried 6-1. Trustee Parsons abstained.

24. **(For Possible Action)** Discussion and possible action regarding LCSD Policy GCAB: Resignation as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to GCAB: Resignation make guidelines more clear, allow for rescinding a resignation in some cases, and give the opportunity to explain instances of being absent without authorization.

Trustee Whisler made a motion to approve the revisions to GCAB: Resignation as a first reading.

Trustee Peterson seconded.

With no further discussion, the motion carried 7-0.

25. **(For Possible Action)** Discussion and possible action regarding LCSD Policy GCB: Introductory Period for Non-Licensed Employees as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to GCB: Introductory Period for Non-Licensed Employees include a reduced introductory period to be consistent with the negotiated agreements and emphasize the evaluation aspect during the introductory period.

Trustee Farr made a motion to approve revisions to Policy GCB: Introductory Period for Non-Licensed Employees as a first reading.

Trustee Peterson seconded.

With no further discussion, the motion carried 7-0.

26. **(For Possible Action)** Discussion and possible action regarding LCSD Policy GCBA: Performance Evaluations for Non-Licensed Personnel as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to GCBA: Performance Evaluations for Non-Licensed Personnel replace language to give clear guidance on the purpose of evaluations, focusing on productive feedback, improvement and professional growth.

Trustee Peterson made a motion to approve the revision of Policy GCBA: Performance Evaluations for a first reading.

Clerk Carson seconded.

With no further discussion, the motion carried 7-0.

27. **(For Possible Action)** Discussion and possible action regarding LCSD Policy GCC: Work Time as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to policy GCC: Work Time are intended to clarify expectations and align with the negotiated agreement.

Trustee Farr made a motion to approve the revisions to policy GCC: Work Time as a first reading.

Trustee Bull seconded.

With no further discussion, the motion carried 7-0.

28. **(For Possible Action)** Discussion and possible action regarding LCSD Policy GCCA: Time Reporting as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to Policy GCCA: Time Reporting include updates for clarity and align with the Fair Labor Standards Act (FLSA). Negotiated agreements (or collective bargaining agreements) supersede the policy and may specify time-reporting processes in more detail. Compensation guidelines are more clearly stated for non-exempt employees, ensuring accuracy for hours worked.

There was discussion regarding the ability to review the exemption status of job classification. It was determined that this language is being removed because the status is already determined on the job descriptions prior to employment and align with NRS and federal law. Employees are encouraged to question and review issues with their supervisor if there are issues.

President Hendrix made a motion to approve the revision to policy GCCA: Time Reporting but leaving the sentence, *"If an employee feels they are improperly classified, s/he should request a review of the classification from the Human Resources Director. An investigation will be conducted on a timely basis and the District will act to correct any errors as soon as practicable."* as a first reading. He amended the motion to change "s/he" to "they".

Trustee Peterson seconded and amended her second.

With no further discussion, the motion carried 7-0.

29. **(For Possible Action)** Discussion and possible action regarding LCSD Policy GCCB: Overtime as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to policy GCCB: Overtime include clarification for both non-exempt and exempt employees. The collective bargaining agreements may specify time reporting processes, and the explanation for overtime and compensatory time are clarified.

Discussion included the process for reporting overtime on a timesheet. Some employees participate in multiple events and activities, like administrators and coaches, putting in many hours. Exempt personnel are hired with an understanding of the assigned duties of their job. Executive Director Hogan explained the overtime compensation covered in FLSA provisions in excess of the 40 hour work week and added that overtime needs prior approval by a supervisor.

Trustee Farr made a motion to approve the revisions to Policy GCCB: Overtime as a first reading.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

30. **(For Possible Action)** Discussion and possible action regarding new LCSD Policy GCCC: Pay Periods and Paydays as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

The new Policy GCCC: Pay Periods and Paydays memorializes the district pay periods in writing.

Clerk Carson asked why LCSD pays employees only once a month. Fiscal Services Officer Mr. Rodriguez explained that with only 2 people in the payroll department it limits the district to one payroll period a month.

Trustee Bull made a motion to approve new policy GCCC: Pay Periods and Paydays as a first reading.

Trustee Farr seconded.

With no further discussion, the motion carried 7-0.

31. **(For Possible Action)** Discussion and possible action regarding deletion of LCSD Policy GDE: Retirement Incentive Plan. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

The deletion of policy GDE: Retirement Incentive Plan is to foster a more supportive environment to retain and bring in more teachers. It was introduced prior to COVID and is counter to the district commitment of retaining qualified teachers.

There was discussion about keeping the policy as a future incentive to employees. The cost to the district to provide this incentive is high, and there is a shortage of teachers to take their place in the classroom. The district focus is to keep teachers. Policies go out to the teachers' union to review. Superintendent Logan explained that the district may not be able to afford this incentive and won't be able to replace teachers who retire. This is not a negotiated item, it is policy.

Trustee Farr made a motion to delete Policy GDE: Retirement Incentive Plan.

Trustee Peterson seconded.

Clerk Carson and Trustee Whisler disclosed that they received campaign contributions from the Lyon County Education Association.

With no further discussion, the motion carried 5-2. Clerk Carson and Trustee Whisler voted nay.

10 minute break

32. **(For Possible Action)** Discussion and possible action regarding revisions to the following LCSD Policies as a second and final reading. No changes were made to these policies after the first reading except for BBB: Elections. Any member of the board may request that a policy be removed and discussed and acted upon separately. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Trustee Farr made a motion to approve the revisions to the listed LCSD Policies as a second and final reading.

Clerk Carson seconded.

Trustee Whisler commented on policy GBBZ: Personal Appearance and enforcement of presentable wear. Specific compliance issues are brought up with supervisors when necessary.

Trustee Peterson commented, to clear up confusion on policy BBB, that when someone is appointed as a board member, they need to be elected in the next election cycle and also still

run on the original election cycle designated for the position, as stated in the policy. Some trustees are in office for more than 14 years due to this.

With no further discussion, the motion to approve the policies listed as a second and final reading carried 7-0.

- A. Policy BBB: Board Elections
- B. Policy JGC: Use of Aversive Interventions and Physical and Mechanical Restraints on Students with Disabilities
- C. Policy GBBY: Work Stoppage Prohibited
- D. Policy GBBZ: Personal Appearance
- E. Policy GBCA: Leaves
- F. Policy GBCB: Family and Medical Leave Act
- G. Policy GBCC: Worker's Compensation
- H. Policy GBCE: Transitional Duty
- I. Policy GBCE: Benefits
- J. Policy GBCF-DG: Work-Related Travel
- K. Policy GBCG: Leave for Parents of Children Enrolled in School
- L. Policy GBCH: Leave for Nursing Mothers

33. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by the Board President and Superintendent Tim Logan.

The next board meeting is scheduled for February 25, 2025 at the PLC on the campus of Silver Stage Elementary and Middle Schools.

State of the District

Facility upgrades

Recruitment and Retention Plan

2026-27 District calendar

Policies – first and second readings

Proposed Workshop for the District Performance Plan

President Hendrix requested an item regarding the State of the District to include additional information regarding testing, what grades are tested, what tests are used, frequency of testing, and ranking, in graphical and tabular form.

Clerk Carson requested an item to include an organization chart with stats on all current district employee positions. The organizational chart should be based on the template from item 16 of the Feb 2013 school board meeting to break down all employee positions that are currently held or are open, include salary information, total compensation costs for employee positions - individually and by area or department, currently held or are open, comparing 2013 to 2025 in tabular or graphical form.

Highlight current and open positions which have been added in administration since 2013.

Show how many more positions in the district since then to the present.

Show the total number of administrative positions and total cost of administrative positions in 2013 versus 2024.

Provide district student enrollment on a yearly basis from 2013 to the present time, all

information in tabular or graphical form. List all sources of data and information.
Clerk Carson commented that this does not need to be presented in February.
Superintendent pointed out that requests that take extensive amounts of time and resources to compile may need approval by the whole board.
There was discussion that the information has been gathered in the past and templates are already available
President Hendrix asked which trustees would like the requested items to be presented.
There was no second.
President Hendrix made a motion asking for the items as requested.
Seconded by Trustee Whisler.
There was discussion regarding the large amount of information being asked to be presented in February.
President Hendrix amended the motion to delay Clerk Carson's request for a later meeting.
Trustee Whisler seconded.
With no further discussion, the motion carried 6-1. Trustee Peterson voted nay.

34. PUBLIC PARTICIPATION: Items not listed on the agenda: At this time, the public is invited to address the Board on items not listed on the agenda over which the Board has jurisdiction. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada's Open Meeting Law).
If you wish to speak, please step up to the front table, be seated, and state your name. Your comments are limited to no more than three minutes per person and must fall under subjects within the Board's jurisdiction and control. In consideration of others, avoid repetition, or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks, or interfere with the rights of other speakers. Comments made during this time are monitored by the Board Chairperson.

Neal McIntyre II spoke about staying late to speak at public comment. He commented that it is not a good use of time and money to have the district pull all of that information without a purpose. WCSD meets multiple times a month which is why they have 17 items on their agenda.

35. ADJOURN: Adjourn: 10:36 pm.

The notice for this meeting was posted on January 23, 2025, at 8:20 am at the Lyon County School District Administrative Office, Lyon County School District websites (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

Lyon County School District Statement of Nondiscrimination and Accessibility

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This non-discrimination policy covers admission, access, treatment, and employment in the district's programs and activities, including occupational education. For information regarding opportunity policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the administrative assistant to the superintendent and board of trustees, in writing at 25 E. Goldfield Avenue, Yerington, Nevada 89447; e-mail at mheim@lyoncsd.org; or by calling (775) 463-6800 ext. 10034, at least one week prior to the meeting.

DRAFT

LCSD School District Meeting
January 28, 2025
Public Comment

Comments by: **Jim Davis**

Agenda Item: ~~None~~ #33 FUTURE BOARD MEETINGS + TOPICS

First, congratulations to our new school board members: **Elmer Bull, James Whisler and Dawn Carson**. I understand that you are in for a lot of hard work and my prayer would be that you and **all the board members** serve the interests of our county well.

In the past, I've certainly made my share of criticisms of the board and the most common theme was that most board members didn't act to improve the district because they wouldn't acknowledge that there were any problems to be tackled. The public was told we have the best district in the history of districts. The superintendent was the best, the teachers were the best and the board was the best. Everything is great.

Now that the makeup of the board has changed, I beg each of you not to shy away from calling a problem a problem. Only then can you begin working for improvement.

I'd like to let you know that everything is not great, by several measures.

First, Nevada schools rank near the bottom of nationwide **quality of education** assessments. Here is how Nevada ranks overall with some additional western rural states for comparison.

US News and World Reports

45th

<https://www.usnews.com/news/best-states/rankings/education/prek-12>

#6	Utah
#19	Wyoming
#23	Idaho
#27	Montana
#45	Nevada
#47	Arizona
#50	New Mexico

World Population Review

48th

<https://worldpopulationreview.com/state-rankings/public-school-rankings-by-state>

#14	Wyoming
#27	Montana
#33	Idaho
#37	Utah
#47	New Mexico
#48	Nevada
#50	Arizona

Scholaroo

48th

<https://scholaroo.com/report/state-education-rankings/>

- #14 Wyoming
- #27 Montana
- #33 Idaho
- #37 Utah
- #47 New Mexico
- #48 Nevada**
- #50 Arizona

Education Week

50th

<https://www.edweek.org/policy-politics/map-a-f-grades-rankings-for-states-on-school-quality/2021/09#top-to-bottom-rankings>

(51 Rankings included DC separately)

- #6 Wyoming
- #26` Utah
- #34 Montana
- #40 Idaho
- #46 Arizona
- #50 Nevada**
- #51 New Mexico

Forbes

45th

<https://www.forbes.com/sites/reneemorad/2020/08/04/states-with-the-best-public-schools/>

(51 Rankings included DC separately)

- #18 Utah
- #19 Wyoming
- #26 Montana
- #38 Idaho
- #45 Nevada**
- #49 Arizona
- #51 New Mexico

WalletHub

42nd

<https://wallethub.com/edu/e/states-with-the-best-schools/5335>

(51 Rankings included DC separately)

- #15 Utah
- #19 Montana
- #25 Wyoming
- #39 Idaho
- #42 Nevada
- #49 Arizona
- #51 New Mexico

In every case, Utah, Wyoming and Monana are ahead of Nevada.

So that's a snapshot of where Nevada stands by a number of independent measures.

So, how does Lyon County **compare to other school districts** in Nevada?

U.S. News and world Report ranks each of Lyon County's four traditional high schools in the bottom quartile.

<https://www.usnews.com/education/best-high-schools/nevada/districts/lyon-county-school-district-108954>

In order to avoid actually naming who's at the very bottom of the list, US News doesn't actually provide a specific ranking, but rather just state that they are in the bottom 25% ^{7/6}

Fernley High School

Fernley, NV | Lyon County School District

 #1-4 in Lyon County School District Rankings
#75-96 in Nevada Rankings

Fernley High School is ranked 75-96th within Nevada. Students have the opportunity to take Advanced Placement® coursework and exams. The AP® participation rate at Fernley High School is... [Read More »](#)

Graduation Rate

84%

College Readiness

4.9

Enrollment 9-12

1,299

Dayton High School

Dayton, NV | Lyon County School District

 #1-4 in Lyon County School District Rankings
#75-96 in Nevada Rankings

Dayton High School is ranked 75-96th within Nevada. Students have the opportunity to take Advanced Placement® coursework and exams. The AP® participation rate at Dayton High School is 17%.... [Read More »](#)

Graduation Rate

86%

College Readiness

11.2

Enrollment 9-12

739

Silver Stage High School

Silver Springs, NV | Lyon County School District

 #1-4 in Lyon County School District Rankings
#75-96 in Nevada Rankings

Silver Stage High School is ranked 75-96th within Nevada. The total minority enrollment is 32%, and 100% of students are economically disadvantaged. Silver Stage High School is 1 of 6 high schools... [Read More »](#)

Graduation Rate

92%

College Readiness

N/A

Enrollment 9-12

330

Yerington High School

Yerington, NV | Lyon County School District

 #1-4 in Lyon County School District Rankings
#75-96 in Nevada Rankings

Yerington High School is ranked 75-96th within Nevada. Students have the opportunity to take Advanced Placement® coursework and exams. The AP® participation rate at Yerington High School... [Read More »](#)

Graduation Rate

86%

College Readiness

6.1

Enrollment 9-12

392

Additionally, all school districts in Nevada participate in **Criterion Reference Testing** from 3rd grade through 11th grade.

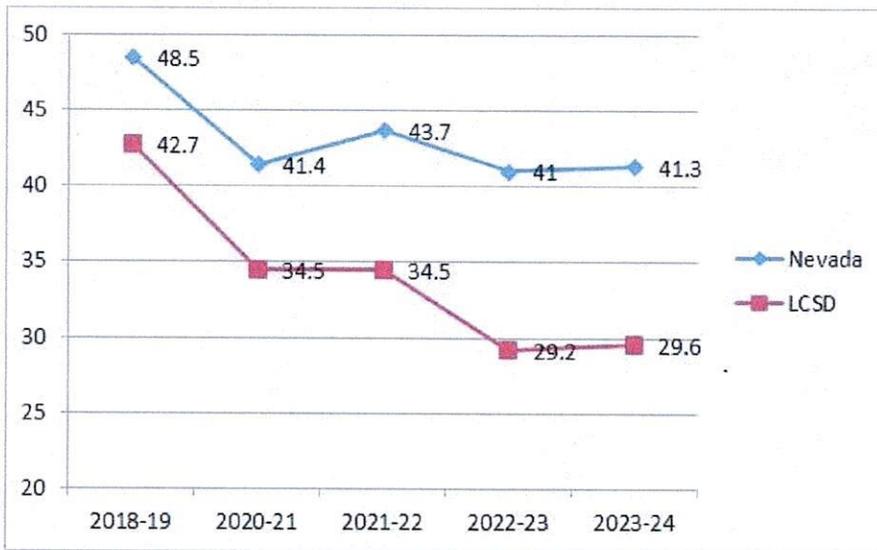
The data is posted at the website "Nevada Report Card".

<https://nevadareportcard.nv.gov/di/main/assessment>

I don't wish to dwell on the details and the numbers (which are included in my written comments), but the overall take-away is that Lyon County was typically a little below the Nevada average in 2018 and **as of 2024 our district is way below average.**

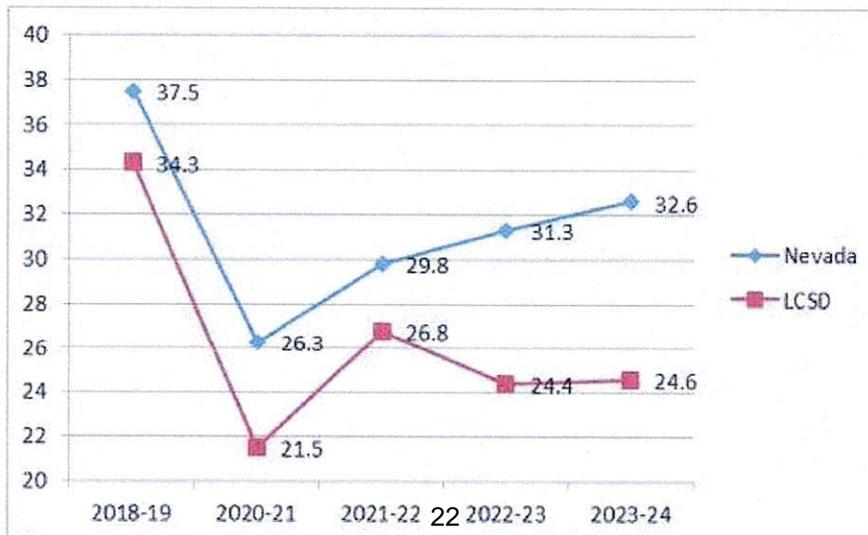
CRT GRADES 3-8 English Language Arts Proficiency

	2018-19	2020-21	2021-22	2022-23	2023-24
Nevada	48.5	41.4	43.7	41	41.3
LCSD	42.7	34.5	34.5	29.2	29.6



CRT GRADES 3-8 Math Proficiency

	2018-19	2020-21	2021-22	2022-23	2023-24
Nevada	37.5	26.3	29.8	31.3	32.6
LCSD	34.3	21.5	26.8	24.4	24.6



CRT GRADE 11 English Language Arts Proficiency

	2018-19	2020-21	2021-22	2022-23	2023-24
Nevada	46.7	46.7	45.2	45.9	45.6
LCSD	43.2	37	37.5	33.9	27.4



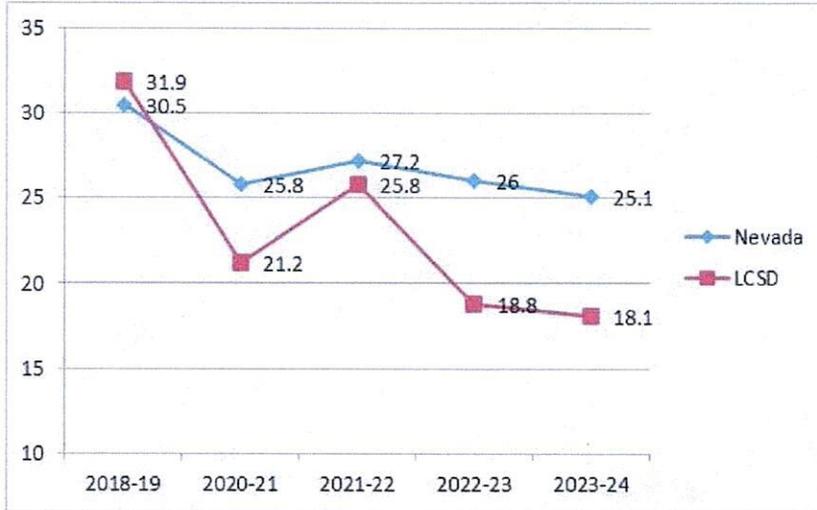
CRT GRADE 11 Math Proficiency

	2018-19	2020-21	2021-22	2022-23	2023-24
Nevada	25.5	22.4	20.5	19.7	19.4
LCSD	24.4	18.4	14.7	10.2	9.2



CRT GRADES 5-8 Science Proficiency

	2018-19	2020-21	2021-22	2022-23	2023-24
Nevada	30.5	25.8	27.2	26	25.1
LCSD	31.9	21.2	25.8	18.8	18.1



CRT GRADES 9-10 Science Proficiency

	2018-19	2020-21	2021-22	2022-23	2023-24
Nevada	26.9	29.7	20.7	20.1	20.2
LCSD	25.1	25.3	21.6	16.3	14.7



In closing, our district's opportunity for improvement is **tremendous**.

I am **very hopeful** that this board will take up initiatives and make changes to:

- 1. Improve Academic Performance**
- 2. Improve Public Engagement and Transparency**
- 3. Improve Teacher and Staff Morale**
- 4. Improve School Safety**

Thank you very much and for the opportunity to comment and for your service.



YERINGTON
ELEMENTARY
SCHOOL

Attitude of Gratitude

My name is Hazel Holland and I am successful at my school, Yerington
Elementary because of my my teacher.

I want to thank him/her for:

helping me learn to be better at math
and for helping me to read long
words.



Attitude of Gratitude

“We must find time to stop and thank the people who make a difference in our lives.” - John F. Kennedy

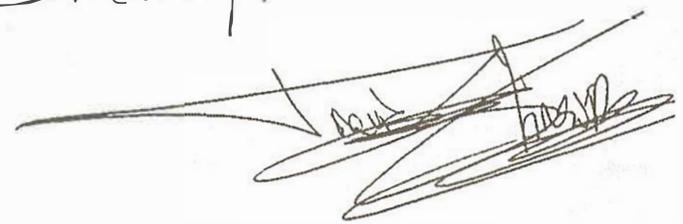
My name is ~~Travis~~ (Travis) and I am successful at Silver Stage High School because of ~~my drive/mentality to graduate early~~
Cody Voninsow

I want to thank him/her for being a great mentor, coach, teacher and everything else. He taught me how to change my attitude and think of the outcome of any situation. He also taught me how to be a well trained craftsman.

27

To the greatest teacher/coach, Cody Voninsow

Sincerely,



Attitude of Gratitude



My name is Ava and I am successful at

COTTONWOOD ELEMENTARY SCHOOL because of Mrs. Truesdale
teacher/staff member's name

I want to thank him/her for Helping me understand math.

She made me smart also made it easy

for me to learn. She inspired me

to do math and reading. I became good at

math and reading. I found good ways to do math.

Then she would always read to the class

That's how my reading increased. Then after

awhile I got good grades! when I was here



Attitude of Gratitude

My name is Cora and I am successful at
my school, Silver Stage Elementary because of
Ms. Elly, my bus driver.

I want to thank him/her for

Driving me to school
and driveing safely
to school, and greeting
me when I get on the
bus.



ATTITUDE OF GRATITUDE



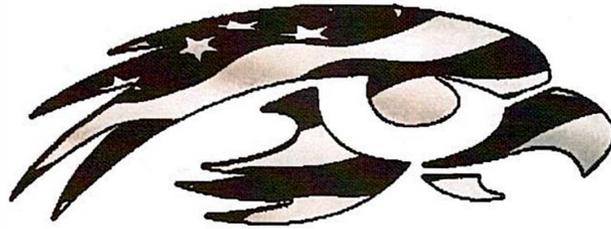
My name is Alisen Tumanawa and I am successful at
student name

Riverview Elementary School, because of Ms. Kerns
school name teacher/staff member's name

I want to thank him/her for Always being
willing to help all her
students and is a great
teacher

30

Signed: Alisen Tumanawa
student signature



Attitude of Gratitude

My name is Jarison White, and I am successful at Silver Stage High School because of Mrs. Connolly.

They help me succeed by: Teaching me how to do the math that she teaches and makes me excited for math every single day.

I want to thank and acknowledge them for: Being respectful towards me and my peers and always having a positive attitude when things aren't always positive.

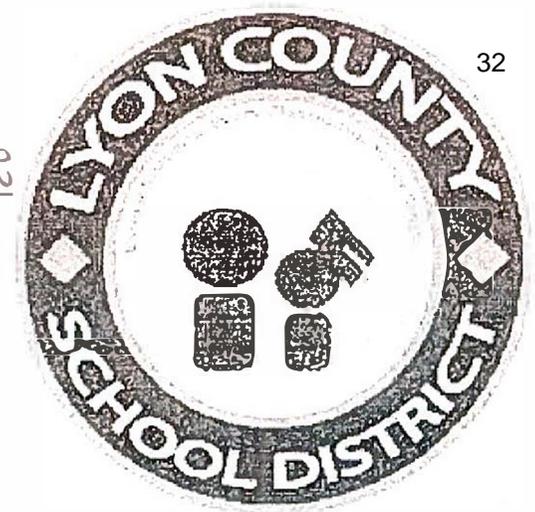
Attitude of Gratitude

My name is Tyson Lee Howerton and I am successful at
(Student's Name)

Smith Valley Schools, because of Mrs. Rogo
(School Name) (Teacher/Staff Member's Name)

I want to thank him/her for always making me
laugh and willing to teach us things
about sports and you're probably my favorite
teacher and I'm gonna miss you when
I move

Signed: Tyson L. Howerton
(Student's Signature)



DES

Attitude of Gratitude

My name is Daniel Felix and I am successful at _____
Student Name

Dayton Intermediate because of Mr. Sisco
School Name Teacher/Staff Member's Name

I want to thank him/her for for helping with my work and not giving
upon me.

Signed Daniel Felix

Daniel Felix

Attitude of Gratitude

“We must find time to stop and thank the people who make a difference in our lives.” - John F. Kennedy

My name is Mason Lee Rabe and I am successful at Silver Stage High School because of Mr. Piatt.

I want to thank him/her for Mr. Piatt thank you so much Mr. Piatt, I never had anyone in years that made me a learner & feel excited for school. You're the best period of my day & you really improved my skills as a learner. Thank you Piatt!

34



Lyon CSD Board of Trustees Questions and Answers for the February 25, 2025 School Board Meeting Agenda

This document serves as a means to allow LCSD Trustees an opportunity to ask questions about the upcoming board meeting agenda items. Questions posed by board members will be answered as soon as possible by District staff, so please post your question as soon as possible. Trustees, please note that you have until 12:00 pm the day before the board meeting to submit questions. This will allow time for District staff to answer. District staff will answer questions in this document by 12:00 pm the day of the board meeting. These questions and answers will be posted in the consent agenda meeting materials so the public can see the questions posed and the answers provided about each agenda item.

Agenda Item #: 16

Trustee Question: Please clarify the difference between the board memo and the proposed calendars. Calendar #2 (Pre-Labor Day) states in the memo that Thanksgiving break is the full week. When looking at the calendar it is only 3 days, 11/25-11/27.

District Staff Answer:

I'm sorry the memo is not correct, both calendars have 3 days for Thanksgiving. Both proposed calendars adhere to Policy ICA's requirements: Spring Break: Spring Break scheduled for the first full week of April, Winter Break is scheduled for two full weeks and Thanksgiving Break scheduled for three to five days.

Agenda Item #: 14

Trustee Question: Please clarify the background information in the board memo. It states that we have already done boiler upgrades at Sutro. However, the agenda item is asking for boiler upgrades at Sutro. It is confusing.

District Staff Answer:

I apologize for any confusion in the memo. Summer 2024, Sutro Elementary School did not receive any boiler upgrades. Instead, the school received a new roof and new air handler units, which replaced the old swamp coolers.

Boiler upgrades were completed at Cottonwood Elementary School, Dayton High School, and Silver Stage Middle School.

Agenda Item #: 10D Board Report Certified

Trustee Question: Based on the table presented, it appears that 32 certified teachers will be departing their positions at the end of the school year. Is this a typical number of departures for this time of year? I'm interested in learning whether the departing teachers are given an exit interview and what that exit interview entails i.e. does the interview do a deep dive into why they are leaving their position? Thank you!

District Staff Answer:

Each year, LCSD offers an early notification incentive to certified teachers who plan to leave the district. This year, we received 20 early notifications:

10 are retiring,

7 are relocating, and

3 did not provide specific reasons.

Additionally, we are beginning the recruitment process for the upcoming school year. This includes posting all positions currently filled by Critical Needs Teachers (32) and 47 long-term substitutes to ensure these roles are permanently staffed.

As always, LCSD along with the NDE, provides an exit survey that will be conducted and reported to the board in the early Fall.

Agenda Item #: 15

Trustee Question: 24/25 year there is an increase of 25 thousand dollars for one more SRO. We went from 3 to 4. In 25/26 year there is no additional SRO, but there is an increase of 43.5 thousand dollars. Why the increase for no additional SROs?

Why is Yerington getting 70 thousand dollars for only one SRO?

Where is this money coming from?

Has Yerington also agreed to these terms?

District Staff Answer:

Sheriff Pope as agreed to the following terms:

LCSD/LCSO SRO MOU (Amendment #1) for the current 2024-25 school year. Allocating an additional \$25,000 (pro-rated figure) for a new total of \$385,000 from LCSD, for an additional 1 SRO in the Fernley area for the remainder of the year. Set to expire June 30, 2025.

LCSD/LCSO SRO MOU for the 2025-26 school year. Allocating an additional \$67,500 for a new total of \$427,500 from LCSD, for an additional 1 SRO in the Fernley area for a full time total of 4 SRO's. Effective July 1, 2025, expiring June 30, 2025.

Interm Chief Coombs as agreed to the following terms:

LCSD/YPD SRO MOU for the 2025-26 school year. Allocating \$70,000 from the LCSD General Fund for the 1 full-time SRO in the Yerington area schools. Effective July 1, 2025, expiring June 30, 2026.

If approved by the Board of Trustees, all School Resource Officers are to be funded through the LCSD General Fund. Funding for SRO is based on a per student cost for their represented attendance areas.

Agenda Item #: 16

Trustee Question: What does the policy say about when we can start school? How did we come to the two calendars being presented?

District Staff Answer:

Per the memo: Administrative Regulation #3 of Policy ICA states that the first day of school should be scheduled immediately after Labor Day each year, as possible. With "as possible" we wanted to present two different calendars for your review since the one calendar starting after Labor Day has staff getting out on a Monday, June 21st.

Both proposed calendars adhere to Policy ICA's requirements: Spring Break: Spring Break is scheduled for the first full week of April, Winter Break is scheduled for two full weeks and Thanksgiving Break is scheduled for three to five days.

Note: The district did not receive a calendar submission from LCEA by Nov. 1st as stated in the Negotiated Agreement: "SCHOOL CALENDAR 6-4-1 On or before November 1 of each year, the Association may present a school calendar two years in advance of the current year. The Association may submit this calendar to the District for its consideration. 6-4-2 In every calendar presented to the School Board, a full teacher workday without student contact at the end of the first semester will be a major consideration."

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: Kyle Rodriguez, Fiscal Services Officer
Re: February Budget Transfer

Recommendation:

The Board of Trustees accepts the February Budget Transfers for the General and Special Education Fund

Attachment(s):

Per NRS 354.598005 section 5 (b); “Budget appropriations may be transferred between functions, funds or contingency accounts in the following manner, if such a transfer does not increase the total appropriation for any fiscal year and is not in conflict with other statutory provisions:

(b) The person designated to administer the budget may transfer appropriations between functions or programs within a fund, if:

- (1) The governing body is advised of the action at the next regular meeting; and
- (2) The action is recorded in the official minutes of the meeting.”

Budget Considerations

There is no net increase in budgeted appropriations for these transfers, these transfers are between functions as allowed by state law.

Discussed at Prior Meetings

On November 19, 2024, the board of trustees accepted the budget transfer report, which authorized budget transfers between programs or functions for the General Fund.

On October 22, 2024, the board of trustees accepted the budget transfer report, which authorized budget transfers between programs or functions for the General Fund.

On September 24, 2024, the board of trustees accepted the budget transfer report, which authorized budget transfers between programs or functions for the General Fund.

Attachments:

Budget Transfer Report

Lyon County School District
FUND 100 - General Fund
BUDGET TRANSFER SUMMARY REPORT
For the period ending 2/18/2025

Program	Function	December Budget	Prior Net Transfers	Current Period Transfers		Revised Appropriations
				Increase	Decrease	
1000 Instruction Services						
100 Regular Programs		\$ 49,731,511	\$ -	\$ -	\$ (870,000)	\$ 48,861,511
300 Vocational & Technical Programs		2,531,000	-	-	-	2,531,000.00
900 Extra Curricular Activites		2,347,000	-	750,000.00	-	3,097,000.00
	Total Instruction Services	\$ 54,609,511	\$ -	\$ 750,000	\$ (870,000)	\$ 54,489,511
000 Undistributed						
2000 Support Services						
	2100 Student Support Services	4,411,000	-	25,000	-	4,436,000
	2200 Instructional Staff Support Services	2,516,000	-	-	-	2,516,000
	2300 General Administration Services	2,228,000	-	-	-	2,228,000
	2400 School Administration Services	10,181,000	-	-	-	10,181,000
	2500 Central Services	6,738,000	-	-	-	6,738,000
	2600 Operation and Maintenance Services	15,795,000	-	-	(500,000)	15,295,000
	2700 Student Transportation Services	6,382,000	-	-	-	6,382,000
	Total Support Services	\$ 48,251,000	\$ -	\$ 25,000	\$ (500,000)	\$ 47,776,000
4000 Facilities Acquisition & Construction Services						
	4300 Architectural & Engineering Services	1,550,000	-	-	-	1,550,000
	4500 Building Acquisition and Construction	100,000	-	-	-	100,000
	4600 Site Improvements	225,000	-	450,000	-	675,000
	4700 Building Improvements	2,300,000	-	145,000	-	2,445,000
	Total Facilities Acquisition & Construction Services	\$ 4,175,000	\$ -	\$ 595,000	\$ -	\$ 4,770,000
	6200 Fund Transfers	21,290,000	\$ -	-	-	21,290,000
	6300 Contingency (Budget Only)	\$ 1,300,000	-	-	-	1,300,000
	Total Fund Applications	\$ 22,590,000	\$ -	\$ -	\$ -	\$ 22,590,000
	Total Fund Applications	\$ 129,625,511	\$ -	\$ 1,370,000	\$ (1,370,000)	\$ 129,625,511

*Cross-functional transfers in this fund are to re-align budgeted expenditures across functions based on the final outcome of project costs.

Lyon County School District
FUND 250 - Special Education Fund
BUDGET TRANSFER SUMMARY REPORT
For the period ending 2/18/2025

Function	December Budget	Prior Net Transfers	Current Period Transfers		Revised Appropriations
			Increase	Decrease	
1000 Instruction Services					
Regular Programs	\$ 13,158,093	-	\$ -	\$ (26,000)	\$ 13,132,093
Vocational & Technical Programs					
Extra Curricular Activites					
Total Instruction Services	\$ 13,158,093	\$ -	\$ -	\$ (26,000)	\$ 13,132,093
Undistributed					
2000 Support Services					
2100 Student Support Services	7,038,000	-	-	-	7,038,000
2200 Instructional Staff Support Services	366,000	-	-	(36,000)	330,000
2300 General Administration Services	329,000	-	62,000	-	391,000
2600 Operation and Maintenance Services	-	-	-	-	-
2700 Student Transportation Services	1,190,000	-	-	-	1,190,000
Total Support Services	\$ 8,923,000	\$ -	\$ 62,000	\$ (36,000)	\$ 8,949,000
Total Fund Applications	\$ 22,081,093	\$ -	\$ 62,000	\$ (62,000)	\$ 22,081,093

*Cross-functional transfers in this fund are to re-align budgeted expenditures across functions based on the final outcome of project costs.

LYON COUNTY SCHOOL DISTRICT LICENSED

PERSONNEL REPORT LIC 0201 – February 25, 2025

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST	FUNDED BY and BOARD APPROVAL DATE {if new position}	EFF. DATE	NAME OF RECOMMENDED EMPLOYEE
Cottonwood Elementary	Teacher		X	(M. Barnard)	2/18/25	Sheila Kirby
Fernley High	Teacher		X	Intern	2/5/25	Shifat Sharmin
Silverland Middle	Teacher		X	Long term sub in Open Position	2/18/25	Amanda Fogelberg
Yerington High	Teacher		X	Long term Sub in Open Position	2/10/25	Karla Toro Duenas

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Cottonwood Elementary	Teacher	6/13/25	Julie Rodriguez
Cottonwood Elementary	Teacher	6/13/25	Diana Foster
Cottonwood Elementary	Teacher	6/13/25	Karen Nussear
Dayton Elementary	Teacher	2/6/25	Kelly Felten
Dayton Elementary	Teacher	6/13/25	Karon Dutcher
Dayton Elementary	Teacher	6/13/25	Wanda Chambers
Dayton High	Teacher	6/13/25	Alger Morrison
Dayton Intermediate	Teacher	6/13/25	Renee Ewing
Dayton Intermediate	Teacher	6/13/25	Laura Smith
District Wide	Teacher	6/13/25	Kelly Frantz
District Wide	Occupational Therapist	6/13/25	Jacquely Hinz-Tiran
East Valley Elementary	Teacher	6/13/25	Brianna Wickware
East Valley Elementary	Teacher	6/13/25	Eldawna Koch
East Valley Elementary	Teacher	6/13/25	M’Lisa Callahan
East Valley Elementary	Counselor	6/13/25	Cindy Owings
Fernley Elementary	Teacher	6/13/25	Cory Sandberg
Fernley Elementary	Teacher	6/13/25	Michael Doucette
Fernley Elementary	Teacher	6/13/25	Amanda Corcios
Fernley Elementary	Teacher	6/13/25	Michelle Earthman
Fernley High	Teacher	6/13/25	Diane Chapin
Fernley High	Teacher	6/13/25	John Jordan
Fernley High	Teacher	6/13/25	Tammy Keener
Fernley High	Teacher	6/13/25	Brian O’Neill
Fernley High	Teacher	6/13/25	Christopher Ward
Fernley High	Teacher	6/13/25	Daron Wildermuth
Fernley Intermediate	Teacher	6/13/25	John Goldberg
Fernley Intermediate	Teacher	6/13/25	Amy Dickson
Silver Stage Elementary	Teacher	6/13/25	Thomas Stahly
Silverland Middle	Teacher	6/13/25	Peggy Merrell
Silverland Middle	Teacher	6/13/25	Lisa Causey
Smith Valley Schools	Teacher	6/13/25	Daniel Combo

Sutro Elementary	Teacher	6/13/25	Carol Owens
Sutro Elementary	Teacher	6/13/25	Theresa Risner
Yerington Elementary	Teacher	6/13/25	Valerie Stanley
Yerington High	School Nurse	6/13/25	Gale Kehres

LYON COUNTY SCHOOL DISTRICT

CLASSIFIED

PERSONNEL REPORT CL 0201– February 25, 2025

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST.	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee
Cottonwood Elementary	Custodian Lead		X	(S. Pratt)	1/21/25	Noah Macias
Cottonwood Elementary	Paraprofessional		X	(D.Gallardo)	2/5/25	Casey Bragg
Dayton High	Custodian		X	(C. Wright)	2/3/25	Scott Hall
Fernley Elementary	Paraprofessional	X		IEP Required	2/20/25	Bryanna Timmsen
Fernley High	Paraprofessional		X	(R.Meza)	2/5/25	Oliva Garman
Fernley Intermediate	Paraprofessional		X	(Z. Ambrose)	2/19/25	Michelle See
Silver Stage Middle	Paraprofessional		X	(T. Bryden)	2/6/25	Yessenia McIntire
Sutro Elementary	Paraprofessional		X	(B. Daly)	2/4/25	Kymberly Alzammar
Yerington Intermediate	Paraprofessional		X	(A.Lee)	1/27/25	Alexandra Samaniego

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Dayton High	College and Career Readiness Interventionist	2/18/25	Dani Brown
Dayton High	Paraprofessional	6/13/25	John Kramer
Dayton High	Paraprofessional	6/13/25	Michael Peabody
Fernley High	College and Career Readiness Interventionist	6/13/25	Linda Cooper-Manzanares
Fernley High	College and Career Readiness Coach	6/13/25	Robert Jacobson
Silver Stage Middle	College and Career Readiness Interventionist	1/28/25	David Varnadoe
Smith Valley Schools	College and Career Readiness Interventionist	6/13/25	Marla Gleason

	DAC	Description	Name
1	FERNLEY HIGH SCHOOL	Xduty - Swim Head HS	POWELL, DARIA-MICHAELA D
2	SILVER STAGE HIGH SCHOOL	Xduty - Track HS Head	DEVENCENZI, LEIA
3	DAYTON HIGH SCHOOL	Xduty - Dance/Drill HS Winter	MATTHEWS-LASES, TATANYA M
4	YERINGTON INTERMEDIATE SCHOOL	Xduty - Wrestling MS Head	TIBBALS, BROCK B
5	YERINGTON HIGH SCHOOL	Xduty - Track HS Head	MUELLER, KAYLA G
6	YERINGTON HIGH SCHOOL	Xduty - Track HS Head	MUELLER, JERIETH
7	YERINGTON HIGH SCHOOL	Xduty - Baseball Head	ANGLE, VINCENT
8	YERINGTON HIGH SCHOOL	Xduty - Baseball Assistant	ENOCHSON, TOBY
9	YERINGTON HIGH SCHOOL	Xduty - Golf Boys	ALDRIDGE, ROYCE
10	YERINGTON HIGH SCHOOL	Xduty - Softball Head	LANDA, CANDICE
11	YERINGTON ELEMENTARY SCHOOL	Xduty - Academic Fair Advisor ES	AVENT, RACHEL L

Lyon County School District
Volunteer Report

February 25, 2025

	School Site	Volunteer Position	Name
1	Fernley High	Softball Volunteer	Mckenna Montgomery
2	Silver Stage High	Baseball Volunteer	Charles Roe
3	Dayton High	Baseball Volunteer	Jonathan Sumsion

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Keith Lowe

SCHOOL District Office

NAME OF CONFERENCE: Society of Health and Physical Educators (SHAPE) American National Convention
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Baltimore, Maryland

DATE OF DEPARTURE: March 31, 2025 DATE OF RETURN: April 5, 2025

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

On April 1-5, 2025, SHAPE America - Society of Health and Physical Educators will be hosting its National Convention & Expo in Baltimore, MD. As an attendee, I can learn best practices for health and physical education, get hands-on experience, and gain valuable insights from experienced teachers -- including SHAPE America's Teachers of the Year.

Research and other evidence continue to show the many benefits of health and physical education for students, and attending this national convention will give me invaluable information, tools, and resources which I can use in my teaching to:

- Meet local, state, and national standards for health and physical education;
- Create active learning environments that positively affect a broad range of students' academic, health, and social-emotional needs;
- Implement a whole-child approach at our school that incorporates social and emotional learning;
- Incorporate practical ideas to infuse more physical activity during the school day;
- Meet the needs of all students through differentiated instruction;
- Advocate for support in the community for HPE programs; and
- Meet the needs of all learners using the latest technologies.

The scheduled sessions are research- and evidence-based, and the presenters share best practices for standards-based instruction.

In addition, by attending the national convention, I will benefit from learning and engaging with the SHAPE America National Physical Education Standards and National Health Education Standards, which were released in March 2024.

TRAVEL APPROVED: Date 1-24-2025

Rachel Stewart
Site administrator or supervisor signature

TRAVEL APPROVED: Date 1-27-2025

Saurabhuckab
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 1-24-25

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: IDEA Priority Improvements Projects

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.642.0000.200.2213.331.10000.00.000 Registration Fees: <u>Attendees</u> X <u>Reg. fee</u> \$	450.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.642.0000.200.2213.581.10000.00.000 Travel By: <u>Southwest Air</u> \$	583.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
BUDGET# 280.642.0000.200.2213.581.10000.00.000 Lodging: Room rate \$ <u>249</u> x <u>5</u> nights \$	1,245.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
Meals: Breakfast \$ <u>22</u> x <u>5</u> days \$	110.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>23</u> x <u>6</u> days \$	138.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>36</u> x <u>6</u> days \$	216.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>6</u> days \$	30.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days X \$ /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	150.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$2,922.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	April 1-4 8:0 to 5:30; April 5 8:00 to 11:30
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Hilton Baltimore Inner Harbor

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	March 31 7:50AM Flights 1801-3497
Date & Time you wish to RETURN:	April 5 5:15PM Flights 1262/4183
List any special notes here:	

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate): 150	All travelers agree to share lodging as appropriate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Keith Lowe
Name, Address, Phone number of lodging establishment:	Hilton Baltimore Inner Harbor, 401 W. Pratt Street, Baltimore, MD 21201; 443-573-8700

DEADLINE DATE: _____ Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.

2025 National Convention & Expo Schedule-at-a-Glance

Tuesday, April 1	
8:00 a.m. – 9:00 a.m.	Educational Sessions
9:15 a.m. – 10:15 a.m.	Educational Sessions
10:30 a.m. – 11:30 a.m.	Educational Sessions
11:45 a.m. – 12:45 p.m.	Educational Sessions
12:45 p.m. – 1:15 p.m.	Lunch Break
1:15 p.m. – 2:15 p.m.	Educational Sessions
2:30 p.m. – 3:30 p.m.	Educational Sessions
4:00 p.m. – 5:30 p.m.	Opening General Session
6:00 p.m. – 8:00 p.m.	Opening Celebration

Wednesday, April 2	
6:45 a.m. – 7:45 a.m.	Morning Wellness Session
8:00 a.m. – 9:00 a.m.	Educational Sessions
9:00 a.m. – 9:30 a.m.	Exclusive Exhibit Hall Hours <i>(Exhibit Hall Grand Opening!)</i>
9:30 a.m. – 10:30 a.m.	Coffee Talks (in Exhibit Hall)
10:45 a.m. – 11:45 a.m.	Educational Sessions
12:00 p.m. – 1:00 p.m.	Educational Sessions
1:00 p.m. – 2:00 p.m.	Exclusive Exhibit Hall Hours <i>(Exhibit Hall Closes at 2:00)</i>
2:00 p.m. – 3:00 p.m.	Educational Sessions
3:15 p.m. – 4:15 p.m.	Educational Sessions
4:30 p.m. – 5:30 p.m.	Educational Sessions

Thursday, April 3	
6:45 a.m. – 7:45 a.m.	Morning Wellness Session
8:00 a.m. – 9:00 a.m.	Educational Sessions
9:00 a.m. – 9:30 a.m.	Exclusive Exhibit Hall Hours
9:30 a.m. – 10:30 a.m.	Coffee Talks (in Exhibit Hall)
10:45 a.m. – 11:45 a.m.	Educational Sessions
12:00 p.m. – 1:00 p.m.	Educational Sessions
1:00 p.m. – 2:00 p.m.	Exclusive Exhibit Hall Hours <i>(Exhibit Hall Closes at 2:00)</i>
2:00 p.m. – 3:00 p.m.	Educational Sessions
3:15 p.m. – 4:15 p.m.	Educational Sessions
4:30 p.m. – 5:30 p.m.	Educational Sessions

Friday, April 4	
6:45 a.m. – 7:45 a.m.	Morning Wellness Session
8:00 a.m. – 9:00 a.m.	Educational Sessions
9:00 a.m. – 9:30 a.m.	Exclusive Exhibit Hall Hours
9:30 a.m. – 10:30 a.m.	Coffee Talks (in Exhibit Hall)
10:45 a.m. – 11:45 a.m.	Educational Sessions
12:00 p.m. – 1:00 p.m.	Educational Sessions <i>(Exhibit Hall Closes at 12:00)</i>
1:00 p.m. – 1:30 p.m.	Lunch Break
1:30 p.m. – 2:30 p.m.	Educational Sessions
2:45 p.m. – 3:45 p.m.	Educational Sessions
4:00 p.m. – 5:30 p.m.	Closing General Session/ Live Announcement: 2025 National Teachers of the Year

Saturday, April 5	
8:00 a.m. – 9:00 a.m.	Educational Sessions
8:00 a.m. – 12:00 p.m.	Ticketed Workshops
9:15 a.m. – 10:15 a.m.	Educational Sessions
10:30 a.m. – 11:30 a.m.	Educational Sessions

Note: All times listed as in Eastern Time.





U.S. General Services Administration

FY 2025 per diem rates for baltimore, Maryland

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Annapolis	Anne Arundel	\$80	\$20	\$22	\$33	\$5	\$60.00
Baltimore City	Baltimore City	\$86	\$22	\$23	\$36	\$5	\$64.50



FY 2025 per diem rates for baltimore, Maryland

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Annapolis	Anne Arundel	\$161	\$125	\$125	\$125	\$125	\$125	\$125	\$161	\$161	\$161	\$161	\$161
Baltimore City	Baltimore City	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150

Reserve Housing Now

Lodging Lineup

Great rates, convenient locations, and an A+ support team await! Learn more about hotels, locations and pricing.

Hotel Name and Location	Rates Based on Occupancy (per night, does not include taxes or other fees)	Hotel Features
<p>Hilton Baltimore Inner Harbor (headquarters hotel) 401 W Pratt Street Baltimore, MD 21201</p>	<p>Single/Double: \$249 Triple: \$269 Quad: \$289</p>	<ul style="list-style-type: none"> ➤ Overlooks historic Oriole Park at Camden Yards ➤ Indoor pool and sauna and fitness center ➤ Close to the action
<p>Baltimore Marriott Inner Harbor at Camden Yards 110 S. Eutaw Street Baltimore, MD 21201</p>	<p>Single/Double/Triple/Quad: \$179</p>	<ul style="list-style-type: none"> ➤ Artisanal pizza restaurant, BricknFire ➤ 24-hour fitness center ➤ Close to the action
<p>Sheraton Inner Harbor Hotel 300 South Charles Street Baltimore, MD 21201</p>	<p>Single/Double: \$234 Triple: \$254 Quad: \$274</p>	<ul style="list-style-type: none"> ➤ Attached, elevated walkway to Baltimore Convention Center ➤ 24-hour fitness center with Peloton Bikes ➤ Close to the action
<p>Renaissance Baltimore</p>	<p>51</p>	<ul style="list-style-type: none"> ➤ Close to Power Plant Live! district and across

MAR 31 - APR 5
✈ RNO → BWI [Modify](#)

✈ Depart: RNO ✈ BWI

Reno/Tahoe, NV - RNO to Baltimore/Washington, MD - BWI

Government taxes & fees included \$ Points
All fares are rounded up to the nearest dollar.

SAT Mar 29 SUN Mar 30 **MON Mar 31** TUE Apr 01 WED Apr 02

Low Fare Calendar

\$300 statement credit and 10,000 points.



Departing flights

Number of stops	Duration	Business Select	Anytime	Wanna Get Away plus	Wanna Get Away
1 stop Change planes LAS	7h 5m	\$499	\$449	\$389	\$369

Wanna Get Away

EARN **1,916** Rapid Rewards® points¹¹

- ✔ Non-refundable (flight credit if you cancel)⁴
- ✔ No change² or cancel fees³
- ✔ Free same-day standby (taxes and fees may apply)⁶

SELECTED

Upgrade to Wanna Get Away plus

- Earn 2,703 Rapid Rewards® points¹¹
- Transferable Flight Credit™⁵
- Free same-day confirmed change (taxes and fees may apply)⁶

for only **\$20** more

[Upgrade](#)

[✕ Clear flight selection](#)

Great Deal Southwest Vacations

Save up to \$375 with Flight + Hotel

[See packages](#)

[Select next flight](#)

Fare Benefits

Two bags fly free^{®1}

First and second checked bags. Weight and size limits apply. A golf bag or skis in a container acceptable to Southwest[®] can be substituted for one checked bag.

No change² or cancel fees³

If you need to change an upcoming flight itinerary, you'll only pay the difference in fare (if one applies). Failure to cancel a reservation at least 10 minutes prior to scheduled departure may result in forfeited travel funds.

Flight credit⁴

Flight credits will be issued as long as the flight is canceled at least 10 minutes prior to the scheduled departure. Flight credits don't expire and are non-transferable. For travel booked with Rapid Rewards points: starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away[®] or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation.

MAR 31 - APR 5 **RNO → BWI** [Modify](#)

✈ Depart:

Your trip to: **Baltimore/Washington, MD (BWI)** **Mon 3/31** # 1801 / 3497 **RNO** ✈ **BWI** 7 hr 5 min | 1 stop **Wanna Get Away** [Change flight](#)

✈ Return: BWI → RNO

Government taxes & fees included. All fares are rounded up to the nearest dollar.

Baltimore/Washington, MD - BWI to Reno/Tahoe, NV - RNO

THU
Apr 03

FRI
Apr 04

SAT
Apr 05

SUN
Apr 06

MON
Apr 07

Low Fare Calendar

\$300 statement credit and 10,000 points.



Returning flights

Number of stops

Duration

Business Select

Anytime

Wanna Get Away *plus*

Wanna Get Away

1262 / 4183

5:15PM → **11:50**PM

2 stops
Change planes LAS

9h 35m

\$830
5 left

\$780

\$234
2 left

\$214
2 left

Wanna Get Away

EARN **1,023** Rapid Rewards® points¹¹

- ✔ Non-refundable (flight credit if you cancel)⁴
- ✔ No change² or cancel fees³
- ✔ Free same-day standby (taxes and fees may apply)⁶

SELECTED

Upgrade to Wanna Get Away *plus*

- Earn 1,512 Rapid Rewards® points¹¹
- Transferable Flight Credit™⁵
- Free same-day confirmed change (taxes and fees may apply)⁶

for only **\$20** more

[Upgrade](#)

Clear flight selection

Great Deal Southwest Vacations
Save up to \$375 with Flight + Hotel

[See packages](#)

[Continue](#)

Fare Benefits

Two bags fly free^{®1}

First and second checked bags. Weight and size limits apply. A golf bag or skis in a container acceptable to Southwest[®] can be substituted for one checked bag.

53

No change² or cancel fees³

If you need to change an upcoming flight itinerary, you'll only pay the difference in fare (if one applies). Failure to cancel a reservation at least

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Rachel Leach, Meghann Hackstaff
SCHOOL Silver Stage Middle School

NAME OF CONFERENCE: The Boomerang Project, W.E.B. Where Everybody Belongs
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Santa Cruz, N. California

DATE OF DEPARTURE: March 24th 2025 DATE OF RETURN: March 26th, 2025

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan
Performance Plan Related to our School
Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The transition to middle school from elementary is a significant event in the life of a young person, and yet very few substantial strategies for support exist in most middle schools. Because the move to middle school can be challenging and frightening, 5th graders (in this case transitioning from 4th to 5th) often experience lowered academic achievement and difficult social adjustments. And, because 5th graders are often scared in the new environment of middle school, they can easily become the subject of bullying. We have put together a team of responsible 8th graders to help with the transition from elementary to middle. Our 8th graders adopt a student to mentor for the entire year!

WEB's main goal is to successfully transition 4th graders by addressing the three fundamental transition needs that every student has: Safety, Information and Connection.

With this WEB training for our WEB teachers, they will be able to successfully teach our WEB leaders the newest most up to date techniques for helping transition our young leaders.

TRAVEL APPROVED: Date _____

TRAVEL APPROVED: Date 2/6/25



Site administrator or supervisor signature


Superintendent or designee signature

District Office Use Only

Received by District Office Date: 2/6/25

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title 1 Grant Funding

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.633.0000.000.2213.330.10304.20.000 Registration Fees: Attendees <u>2</u> x <u>3850</u> Reg. fee	\$ 7700	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2213.580.10304.20.000 Travel By: Air = 2@ \$217.50 ea round trip (Air, district car, private car for personal convenience, etc.)	\$ 435	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# <u>Included in Registration</u> Lodging: Room rate \$ <u>0</u> x <u>0</u> nights	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>22</u> x <u>2x1</u> days	\$ 44	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>0</u> x <u>0</u> days	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>0</u> x <u>0</u> days	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>3x2</u> days	\$ 30	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u>2x3</u> x \$ <u>145</u> /day	870	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ 110	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 9189				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	March 24th to March 26th 2025
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Chaminade Resort, Santa Cruz, Ca.

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	March 24th, leave Reno @ 5:30 am
Date & Time you wish to RETURN:	March 26th, return @ 11:05 am
List any special notes here:	n/a

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : _____	All travelers agree to share lodging as appropriate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Rachel Leach and Meghann Hackstaff
Name, Address, Phone number of lodging establishment:	Chaminade Resort and Spa, 1 Chaminade Lane, Santa Cruz, Ca 95065 PH: 831.475.5600

DEADLINE DATE :

Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.

Link Crew (HS transition)**December, 2024**

- 9*-11, Temecula, So. CA (Closed)

January, 2025

- 27*-29, Colorado Springs, CO

February, 2025

- 3*-5, Minneapolis, MN
- 3*-5, Orange, So. CA
- 24*-26, Stevenson, WA

March, 2025

- 3*-5, Cincinnati, OH
- 10*-12, Santa Cruz, No. CA
- 17*-19, Itasca, IL
- 24*-26, Orange, So. CA

April, 2025

- 7*-9, Skytop, PA
- 28*-30, Orange, So. CA

May, 2025

- 5*-7, Orange, So. CA

WEB (MS transition)**January, 2025**

- 27-29, Colorado Springs, CO

February, 2025

- 3*-5, Minneapolis, MN
- 10*-12, Temecula, So. CA
- 24*-26, Cincinnati, OH

March, 2025

- 3*-5, Stevenson, WA
- 17*-19, Itasca, IL
- 24*-26, Santa Cruz, No. CA

April, 2025

- 7*-9, Skytop, PA

May, 2025

- 5*-7, Temecula, CA

**We ask all participants to check in to the hotel the evening before the first day of the conference (indicated with an asterisk above) for a brief evening meeting. This night's lodging as well as dinner that evening are included in the entire cost of the conference*



WEB Training Cost Breakdown

The following is a breakdown of costs to attend the 3-day WEB Basic Training

WEB Three-Day Training Fee: **\$1425.00***

Hotel Accommodations (single occupancy), Meals, Service Charges: **\$1045.00**

On Site Materials: **\$215.00**

Take Away Materials for Participants: **\$365.00**

Long Term Support after Training (via phone, via email and supplemental materials mailed upon request): **\$800****

Total Cost per Participant = \$3850.00

Please feel free to call if you need anything else or if I can help you in any other way.

Thanks again for your interest in WEB.

800.688.7578

*Please note that the three-day conference is just one piece of the training; there is a fourth day of the conference that is included in the price. It is called the Follow Up Conference and it is a one-day event (not overnight) that will be held in various areas in September. It is the portion of the training that includes helping WEB Coordinators troubleshoot and improve their program after the first orientation day as well as what to do next and how to continue the program throughout the remainder of the year. Again, this day is not an additional cost, it is included in the comprehensive WEB Basic Training price.

**Long Term Support is discounted if registration is completed during the month of October, 2024. If registration is completed during the month of October, 2024, the cost per person is \$3550.

WEB Basic Training

What is the WEB Basic Training?

This is a three-day intensive training that will certify you as a Coordinator in the WEB program. Whether you are the trailblazer bringing WEB for the first time to your school, or you are the newest member of a team at a school with an existing WEB program, this is the training you want. At this training you will receive step-by-step instructions on how to implement the WEB program at your school. Throughout the three days you will have fun, be challenged, increase your knowledge around transition and return to your school with the tools, strategies, and energy to make WEB happen with excellence.

Package Includes

- 3 full days training*
- 3 nights' lodging in your own single room
- All meals and snacks
- Training manual
- Online training materials & videos
- Database access
- On-going phone support
- Additional "Follow Up" training day in the fall
- Follow Up Handbook with 10 lessons and supporting materials

Conference Cost**:

- \$3850.00 per person

** We ask all participants to check in to the hotel the evening before the first day of the conference (indicated with an asterisk above) for a brief evening meeting. This night's lodging as well as dinner that evening are included in the entire cost of the conference.*



[Skip to main content](#)

[Accessibility feedback](#)



[Share](#)

Reno ↔ San Jose

\$435

Round trip · Economy · 2 passengers ▾

Lowest total price



Unfortunately, the price you saw on the previous page has changed

Selected flights



Departing flight · Mon, Mar 24



5:30 AM

Reno-Tahoe International Airport (RNO)

Travel time: 1 hr 40 min

7:10 AM

San Diego International Airport (SAN)

Southwest WN 1337 · Economy · Boeing 737

Average legroom (31 in)

Wi-Fi for a fee

Stream media to your device

Emissions estimate: 234 kg CO2e ⓘ

5 hr 50 min layover · San Diego (SAN)



1:00 PM

San Diego International Airport (SAN)

Travel time: 1 hr 35 min

2:35 PM

San Jose Mineta International Airport (SJC)

Southwest WN 2566 · Economy · Boeing 737

Average legroom (31 in)

Wi-Fi for a fee

Stream media to your device

Emissions estimate: 192 kg CO2e ⓘ

426 kg CO2e

60



[Skip to main content](#)

[Accessibility feedback](#)

Returning flight · Wed, Mar 26 ✕

7:20 AM
San Jose Mineta International Airport (SJC)

Travel time: 1 hr 20 min

8:40 AM
Long Beach Airport (LGB)

Southwest WN 3544 · Economy · Boeing 737MAX 8 Passenger

- Above average legroom (32 in)
- Wi-Fi for a fee
- In-seat USB outlet
- Stream media to your device
- Emissions estimate: 169 kg CO₂e ⓘ

1 hr layover · Long Beach (LGB)

9:40 AM
Long Beach Airport (LGB)

Travel time: 1 hr 25 min

11:05 AM
Reno-Tahoe International Airport (RNO)

Southwest WN 1251 · Economy · Boeing 737MAX 8 Passenger

- Above average legroom (32 in)
- Wi-Fi for a fee
- In-seat USB outlet
- Stream media to your device
- Emissions estimate: 154 kg CO₂e ⓘ

323 kg CO₂e

+93% emissions ⓘ

1 free carry-on per passenger

2 free checked bags per passenger

Baggage conditions apply to your entire trip. [Southwest bag policy](#) For non-refundable fare options, taxes may be refundable.

Booking options



ESTIMATE

Boomerang Project
 PO Box 600
 Santa Cruz, CA 95061

Date	Estimate #
02-05-2025	dfe7-4033-bdf1

Name / Address	Ship To
Jed Marciniak Silver Stage Middle School 3800 W. Spruce Ave Silver Springs, NV 89429 US	Jed Marciniak Silver Stage Middle School 3800 W. Spruce Ave Silver Springs, NV 89429 US

Description	Qty	Cost	Total
Course: WEB Basic Training 03/24 - 03/26 2025 Chaminade Resort Santa Cruz, CA attendee: Rachel Leach rleach@lyoncsd.org Silver Stage Middle School	1	\$3,850.00	\$3,850.00
Course: WEB Basic Training 03/24 - 03/26 2025 Chaminade Resort Santa Cruz, CA attendee: Meghann Hackstaff mhackstaff@lyoncsd.org Silver Stage Middle School	1	\$3,850.00	\$3,850.00
INFORMATIONAL PURPOSES ONLY		subtotal	\$7,700.00
THIS IS NOT AN ACTUAL ORDER		shipping	\$0.00
Pricing is subject to change. Expiration dates apply.		sales tax	\$0.00
		Total	\$7,700.00



FY 2025 per diem rates for Santa Cruz, California

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Santa Cruz	Santa Cruz	\$86	\$22	\$23	\$36	\$5	\$64.50

Why Does Middle School Transition Matter?

Because the quality of a student's transition to middle school sets the course for their educational future.

Middle School students who consistently miss school have lower grades or fall a grade level behind, are statistically more likely to drop out of high school or, even worse, not make it to high school at all.

What would happen if older students at your school were given the resources, the skill and the permission to help change this ... AND the structure to do it?

Providing a transition structure that connects 8th graders to your incoming 6th graders and includes effective training and the necessary support to make the relationship meaningful, allows your 6th graders to focus on school, rather than avoiding bullies and wondering how or if they're going to fit in.

In other words, to help 6th graders succeed, we need to help them transition.

WEB's main goal is to successfully transition 6th graders by addressing the three fundamental transition needs that every student has: Safety, Information and Connection.

Safety

Most schools interpret student safety as the need to keep negative influences/people/events from entering the school environment. As a result, a significant amount of money and resources are invested in security to seal off the campus from the outside world and make it harder for those things to get in. While this is obviously important and does need to be addressed, it is not the only safety issue students face at school.

Those inside schools know there's a far greater safety issue that students face on a daily basis: keeping them safe from the negative forces within the school walls and halls. Bullying, rumors, isolation, and harassment are far more likely to pose safety risks on the average campus than external violence.

WEB allows students to have a trusted source of safety from their first moments on their school campus, the 8th grade WEB Leaders. This group of students become advocates, protectors and guardians for the 6th graders, making sure they are not being bullied and, if they are, taking appropriate action to stop it. WEB Leaders help stop the bullying by being positive examples to their own peer groups as well as by being a safe place for a bullied 6th grader to turn to for help.

Information

To make a successful transition, we need the what, where, how, and when to aid us on our journey. In schools, this translates to, among other things, students wanting to know what classes they have to take, where those classes are, what rules are important, what opportunities are available, and where they have to be when.

The challenge comes in getting this information to the students in an accurate and timely manner and in a format that will resonate to them. Many schools gather large groups of new students and parents together and talk at them. They might also post the information everywhere they think parents or students will look: newsletters, websites, and bulletin boards.

WEB address the need for information by creating a dissemination process that uses the student-to-student relationship; this includes both one on one interactions and connection in small groups. This makes it far more likely that critical information is received and remembered. Additionally, 6th graders now have a trusted source of information they can turn to should they have other questions or need to know more about something.

Connection

Even when students feel safe and informed, their transition into a new school may not be successful if they do not develop a genuine sense of connection to it. In every transition in our lives we need to feel a sense of connection to the new situation, whatever it may be. Whether it's a new job, a new child, or a new reality in our own lives, part of our success in that transition depends on our connection to it.

This is true for students as well; the more connected they are to their school, the better they will do in all the measures that are important in tracking their success: grades, test scores, attendance, and discipline. When students are connected to school, they want to be there, and this makes all the difference. Students who are connected to school and to each other perform better.

Unlike the two other components to a successful transition, safety and information, the connection part of transition is left to chance. Schools' efforts to address this crucial component of transition is to offer co-curricular activities, athletics, and special events in the hopes that kids will join and connect. But, unfortunately, only a few numbers of students take advantage of these offerings. Confident students, those who have older siblings or a lot of friends can easily navigate the world of extra-curricular activities. But what about those are timid, lack confidence or simply don't know what to do or how to join? Sadly, even the most robust co-curricular programs only involve a percentage of the students.

With WEB, 6th graders can ask their older WEB Leader about activities and get encouragement to join. WEB Leaders can recommend and help the 6th grader with the process of deciding to become involved in school activities, thus fostering a deeper connection to both the school and to their peers.

The transition to middle school is crucial, and yet there are limited resources and little focus given to this significant event. With WEB, you implement a structure that connects every incoming 6th grader with a caring 8th grader from their first day of school through the end of the year. This structure is the foundation for helping your 6th graders feel safe, informed and connected to their new school, thus ensuring a successful middle school transition.

MIDDLE SCHOOL TRANSITION

[Why WEB? \(/transition-programs/web\)](#)

[What is WEB? \(/web/what-is\)](#)

[Why Transition Matters](#)

[Testimonials \(/web/testimonials\)](#)

[Success \(/web/success\)](#)

[How Does My School Get WEB? \(/web/how\)](#)



[\(/lounge/virtual\)](#)

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Ryan Robinson & Judith Ellis

SCHOOL Transportation

NAME OF CONFERENCE: Gray Ram Tactical Training Preview @ Cavelero Mid/High School
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Lake Stevens, Washington

DATE OF DEPARTURE: March 7, 2025 DATE OF RETURN: March 8, 2025

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

We are excited to introduce a professional development class to our Transportation Department. Gray Ram Tactical Training offers a diverse range of courses tailored to handling hostile and emergency situations, as well as strategies for de-escalating conflicts before they become hostile. Their offerings include Active Shooter and Intruder Response Training, School Bus Hijacking Prevention and Response Training, Verbal and Non-Verbal Indicators of Violence, Concealed Weapon Identification, School Bus Crash Response, and more.

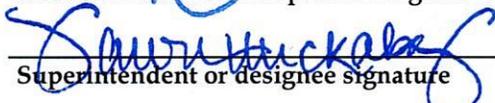
We are requesting approval to travel to Cavelero Middle High School in Lake Stevens, Washington, to observe a training session provided by Gray Ram for their school bus drivers. This will allow us to assess whether the program would be a valuable addition to the annual required in-service training for Lyon County School District school bus drivers.

<https://grayramtactical.com/about.html>

TRAVEL APPROVED: Date 1-24-25

TRAVEL APPROVED: Date 1-24-25



Site administrator or supervisor signature


Superintendent or designee signature

District Office Use Only

Received by District Office Date: 1-24-25

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: _____

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# Registration Fees: Attendees X Reg. fee \$	0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 100.170.0000.000.2710.580.10000.00.000 Travel By: Air (Alaska Air) \$	333.20	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
BUDGET# 100.170.0000.000.2710.580.10000.00.000 Lodging: Room rate \$ 145.23 x 2 X 2 nights \$	\$290.46	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
Meals: Breakfast \$ 22.00 x 1 X 2 days \$	44.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ 23.00 x 2 X 2 days \$	92.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ 36.00 x 2 X 2 days \$	144.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ 5.00 x 2 X 2 days \$	20.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days X \$ /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ 192.68	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$ 1116.34	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES					

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: March 8th, 2025 7:30am

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Cavelero Mid/High School

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: March 7th, 2025 @ 6:12AM

Date & Time you wish to RETURN: March 8th, 2025 @ 11:30PM

List any special notes here:

Are you renting a car? Yes No How many days? 2

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate): 113.00

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

Ryan Robinson & Judith Ellis

Name, Address, Phone number of
lodging establishment:

Delta Hotels Seattle Everett, 3105 Pine Steet Everett, Washington, 425-339-2000

DEADLINE DATE :

Code Information: 100.170.0000.000.2710.580.10000.00.000

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.



Your cart

[Change flights](#)

Departing

Reno (RNO) to Seattle (SEA)

Friday, March 7

2h 8m 563 miles

AS 1017	70
6:12 am	8:20 am
RNO	SEA

 AS 1017 | Saver (X)

[Details](#)

[Seats](#)

[Expand](#) 

Returning



11 49m 303 miles

AS 1016

1h 49m

9:40 pm

11:29 pm

SEA

RNO

AS 1016 | Saver (X)

[Details](#)

[Seats](#)

[Expand](#)

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REAL ID
Customer service commitment
Canada - air travel rights
Tarmac delay plan
Site map

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- Optional services and fees
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Total price

\$333.20

or starting at \$36/mo ⓘ

Sign in and checkout

Continue as guest

Summary of Charges

✕

2 rooms for 1 night(s)

Friday, Mar 07, 2025	128.00 USD
----------------------	------------

Total Cash Rate	128.00 USD
-----------------	------------

Estimated Government Taxes and Fees	15.23 USD
-------------------------------------	-----------

Convention / Tourism Fee	2.00 USD
--------------------------	----------

Total Per Room	145.23 USD
-----------------------	-------------------

Total for Stay	290.46 USD
-----------------------	-------------------

Additional Charges

On-site parking, fee: 7.00 USD daily

Changes to taxes or fees implemented after booking will affect the total room price

4 Your Information

Pick-Up

Seattle-Tacoma Intl Airport, SEA
Fri, Mar 07, 9:00 AM

Return

Seattle-Tacoma Intl Airport, SEA
Sat, Mar 08, 7:30 PM



Full-Size

Toyota Camry or similar
5 Y 2 2

Prices valid for:

09:44
M C

Estimated Total

Base Rate	\$105.98
Mileage	Unlimited
Rental Options	\$23.98
Equipment & Services	\$23.98
e-Toll Unlimited	23.98
Modify	
Protections & Coverages	\$0.00
None Selected	
Modify	
<u>Fees & Taxes</u> Taxes & Fees	\$62.72 \$62.72
Estimated Total	\$192.68
See Rate Terms	

Unlimited Mileage Unlimited Mileage
 \$0 Due Today \$0 Due Today
 Free Cancellation Free Cancellation
 Modify / View Rental Details \$192.68
 or as low as **\$29/Month** with

First Name *

Last Name *

Email *

Yes, send me promotional email offers from Budget and its partners.

Mobile Number *
Get up to 35% Off

75

Yes, I want to receive text messages regarding my current and upcoming rentals, which may include some promotional messages. For more information, please see our **Terms and Conditions**.

Use your credit card to pay now and secure your vehicle.

or as low as **\$29/Month** with

Travel Information

We recommend providing your Travel information below. These details help us stay informed of any changes in your travel plans and allow our agents to better prepare for your arrival.

Select Airline

Select Airline

Flight Number

Flight Number

Join Budget to Get Our Best Rates!

NO

It's quick and easy, all we need from you is password and address

Terms & Conditions

I have read and accept the **Location Policies** and **Rental Terms and Conditions**.

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Travel Agents Only

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United States

English

(https://www.linkedin.com/company/avis-
budget-
(https://www.budget.com/en/reservation#/review-and-book))

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Friday Mar 7
 – Saturday Mar 8
 March 2025
S M T W T F S
 1
 2 3 4 5 6 7 8
 9 10 11 12 13 14 15
 16 17 18 19 20 21 22
 23 24 25 26 27 28 29
 30 31

April 2025
S M T W T F S
 1 2 3 4 5
 6 7 8 9 10 11 12
 13 14 15 16 17 18 19
 20 21 22 23 24 25 26
 27 28 29 30

Jump to a new date:





An official website of the United States government



FY 2025 per diem rates for Washington

Change fiscal year: or [New search](#)

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Everett / Lynnwood	Snohomish	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$140	\$140	\$140	\$113
Ocean Shores	Grays Harbor	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$132	\$132	\$110
Olympia / Tumwater	Thurston	\$128	\$128	\$151	\$151	\$151	\$151	\$151	\$151	\$151	\$175	\$175	\$128
Port Angeles / Port Townsend	Clallam / Jefferson	\$137	\$137	\$137	\$137	\$137	\$137	\$137	\$137	\$137	\$235	\$235	\$137
Richland / Pasco	Benton / Franklin	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Seattle	King	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$248	\$248	\$248	\$248
Spokane	Spokane	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126
Tacoma	Pierce	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Vancouver	Clark / Cowlitz / Skamania	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155	\$155

Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Everett / Lynnwood	Snohomish	\$86	\$22	\$23	\$36	\$5	\$64.50
Ocean Shores	Grays Harbor	\$86	\$22	\$23	\$36	\$5	\$64.50
Olympia / Tumwater	Thurston	\$80	\$20	\$22	\$33	\$5	\$60.00
Port Angeles / Port Townsend	Clallam / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00
Richland / Pasco	Benton / Franklin	\$86	\$22	\$23	\$36	\$5	\$64.50
Seattle	King	\$92	\$23	\$26	\$38	\$5	\$69.00
Spokane	Spokane	\$86	\$22	\$23	\$36	\$5	\$64.50
Tacoma	Pierce	\$86	\$22	\$23	\$36	\$5	\$64.50
Vancouver	Clark / Cowlitz / Skamania	\$86	\$22	\$23	\$36	\$5	\$64.50

Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Per diem highlights](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

Need more information?

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

Related topics

- [Travel resources](#)
- [E-Gov Travel](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Keith Lowe, Mara Spencer, and Tamara Roseberry

SCHOOL District Office

NAME OF CONFERENCE: Handle With Care Re-Certification Program
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Phoenix, AZ

DATE OF DEPARTURE: April 29, 2025

DATE OF RETURN: May 1, 2025

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School Performance Plan
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

Handle With Care is the most thoroughly engineered behavior management training program in existence. Offering verbal de-escalation, personal defense, passive holding (restraint) and instructor training.

Handle With Care specializes in safely managing behaviorally challenged and disruptive behavior.

Handle With Care's training model is considered the "standard of best practices" in behavior management and safe physical intervention and is taught throughout the entire spectrum of the human services environment and schools

TRAVEL APPROVED: Date 2/14/25

Rachel Stewart
Site administrator or supervisor signature

TRAVEL APPROVED: Date 2/14/25

Dawn Huckaby
Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 2/14/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: IDEA Priority Improvements Projects

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.642.0000.200.2213.381.10000.00.000 Registration Fees: Attendees <u>3</u> x <u>\$525</u> Reg. fee	\$ 1,575.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.642.0000.200.2213.581.10000.00.000 Travel By: <u>Southwest Air</u> (Air, district car, private car for personal convenience, etc.)	\$ 1,009.98	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.642.0000.200.2213.581.10000.00.000 Lodging: Room rate <u>287</u> x <u>2(3)</u> nights	\$ 1,722.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u> </u> x <u> </u> days \$ <u> </u> Lunch \$ <u>23</u> x <u>2(3)</u> days \$ <u>138.00</u> Dinner \$ <u>36</u> x <u>2(3)</u> days \$ <u>216.00</u> Incidental \$ <u>5</u> x <u>3(3)</u> days \$ <u>45.00</u>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u> </u> X \$ <u> </u> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ 200.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$ 4,905.98	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES					

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	April 30, 2025	9:00 to 5:00
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Hampton Inn Phoenix Biltmore	

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	4/29/2025 10:15 Flight 1475/2593
Date & Time you wish to RETURN:	5/1/25 8:40 Flight 1421
List any special notes here:	

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : 161	All travelers agree to share lodging as appropriate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Keith Lowe, Tamara Roseberry & Mara Spencer
Name, Address, Phone number of lodging establishment:	Hampton Inn Phoenix Biltmore, 2310 E. Highland Ave., Phoenix, AZ 8016; 602-956-5221

DEADLINE DATE :

Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

HANDLE WITH CARE

"INSTRUCTOR &/ RE-CERTIFICATION PROGRAM"

PHOENIX, AZ

Helping to create and maintain safer, more caring environments by teaching preventative actions that result in decreased need for physical restraint.

When:	APR. 28 - 30, 2025	9:00 AM - 5:00 PM
Training & Lodging:	Hampton Inn Phoenix Biltmore 2310 E. Highland Avenue Phoenix, AZ 85016 TEL: (602) 956-5221	
	NO ROOM BLOCK RESERVED	
Cost:	\$1525.00 per participant	

This seminar will cover:

- **Comprehensive Verbal Skills Workshop:** Handle With Care's Verbal De-escalation Training focuses on understanding the cycle of tension/relaxation and calibrating the intervention based on the student's needs and where the student is on the cycle. HWC also teaches a self-awareness model where staff is taught to monitor and control their reactions to provide better care and develop the ability to defuse situations through their own behavior and responses. The program then puts theory into practice in the form of role- plays. Physical Skills Training: Personal defense, use of personal space and blocking techniques.
- **Personal Defense:** Includes the use of personal space, escapes, blocking techniques and 3rd person save methods. HWC is the only technology in the industry that teaches you how to protect both yourself and another person/student from harm.
- **Primary Restraint Technique®.** The PRT® is versatile, effective, painless, safe and easy to apply. Staff is positioned in the safest place possible, behind the student. The PRT conveys an immediate reassuring sense of limits and is very effective with autistic students.
- **Early Childhood:** Pre-School & Early Elementary School Program. Go to our website for more information on our pre-school, kindergarten & early elementary school program including our proprietary child holding method.

This is an Instructor &/ Re-Certification Program.

Participants who successfully complete this course will be certified to teach the Basic Handle With Care Program when they return to the facility. Slots will fill fast.

To enroll or request additional information call:

Seminar Administrator: (845) 255-4031 / E: Registrations@handlewithcare.com

Go To: www.HandleWithCare.com

**HANDLE WITH CARE – “INSTRUCTOR &/ RE-CERTIFICATION PROGRAM”
PHOENIX, AZ - REGISTRATION PAGE**

Please Email Completed Form to: Registrations@handlewithcare.com

When: APR. 28 - 30, 2025 **9:00 AM - 5:00 PM**
Training & Lodging: Hampton Inn Phoenix Biltmore
 2310 E. Highland Avenue
 Phoenix, AZ 85016
 TEL: (602) 956-5221
NO ROOM BLOCK RESERVED
Cost: \$1525.00 per participant

Company Name: _____

Address: _____

City _____ State _____ Zip _____

Telephone: _____ Fax: _____

Send the invoice to _____
 Name, Title & Email Address

Participant Name	Email	Tel
_____	_____	_____
_____	_____	_____
_____	_____	_____

Wish to reserve the following slots:

Name of Agency	# of Slots	Cost
<u>Days</u>		
Day 1 - Basic Verbal Training	_____	\$500/person
Day 2 - Basic Physical Training	_____	\$500/person
Day 3 - Instructor / Re-Certification	_____	\$525/person

Payment should be made payable to: **Handle With Care Behavior Management System EIN 14-1803426 at 184 McKinstry Road, Gardiner, NY 12525**, Tel: 845-255-4031. I hereby represent that I am authorized to submit this Registration form on behalf of my agency. By registering, my agency is obligating payment for the above-registered people. Contractual terms associated with this training are incorporated herein and can be viewed on our web site: www.handlewithcare.com. To receive a refund, you must cancel 30 days before the scheduled training. If registered people are unable to attend due to sickness, weather or any other emergency or act of god a credit will be given for that person to attend another Handle With Care Seminar.

 Signature of authorized agency agent

 Date

 Print Name, Title

Trip & Price Details

Price Payment Confirmation

Flight [Modify](#)

	Tue 4/29	# 1475 / 2593 RNO 10:15 AM	→	PHX 2:15 PM	4 hr 0 min	1 stop	<u>Wanna Get Away</u>	Base fare 3 Passenger(s) \$827.04
	Thu 5/1	# 1421 PHX 8:40 AM	→	RNO 10:30 AM	1 hr 50 min	Nonstop	<u>Wanna Get Away</u>	Taxes and fees \$182.94
								Flight total \$1,009.98
								or from \$99/mo* with flexpay Learn more

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- For more information regarding Cash + Points, visit [Southwest.com/rrterms](https://southwest.com/rrterms).

Flight Extras

Upgrade to Wanna Get Away *plus*

Prices shown per passenger, per one-way.

- ✓ Free same-day confirmed change (*taxes and fees may apply*)⁶
- ✓ Transferable Flight Credit™⁵
- ✓ 8 Rapid Rewards points per dollar per qualifying flight¹¹

⁶Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$21

Upgrade returning trip for \$20

Upgrade both for \$41



FOR THE STAY™

Language English ▾



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Hampton Inn Phoenix-Biltmore

Tue, Apr 29 – Thu, May 1, 2025 (2 nights)

3 rooms for 3 adults



Hampton Inn Phoenix-Biltmore

[2310 East Highland Avenue](#)

[Phoenix, Arizona 85016 USA](#)

[Hotel details >](#)

[Reservation summary ▾](#)

Select a Rate

Room 1 of 3

- Room 1
- Room 2
- Room 3
- Payment

Special Rates **Use Points & Money**

Prices shown are average per night.

Select currency

USD - US Dollar ▾

Flexible Rate

Change or cancel up to 1 day before arrival.
Free breakfast.



\$287

[Rate details >](#)

Select

Honors Discount

\$287

\$277

[Rate details >](#)

Select

Non-refundable

Free breakfast. No cancellations. Pay now.

86

Honors Discount

\$247

\$247

[Rate details >](#)

Select

\$242

[Rate details >](#)

Select

2X Points

Package

Change or cancel up to 1 day before arrival. Earn Double Hilton Honors Points. Hilton Honors Membership Required.

\$299

[Rate details >](#)

Select

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FY 2025 per diem rates for phoenix, Arizona

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Phoenix / Scottsdale	Maricopa	\$86	\$22	\$23	\$36	\$5	\$64.50



FY 2025 per diem rates for phoenix, Arizona

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Phoenix / Scottsdale	Maricopa	\$160	\$160	\$160	\$160	\$229	\$229	\$161	\$161	\$113	\$113	\$113	\$160

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Daniel Thomas, Stanley Ohler Jr., and Cindy Bateman

SCHOOL Fernley & Silver Springs Transportation

NAME OF CONFERENCE: Handle With Care Instructor Program
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Phoenix, AZ

DATE OF DEPARTURE: April 28, 2025

DATE OF RETURN: May 1, 2025

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School Performance Plan
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

Handle With Care is the most thoroughly engineered behavior management training program in existence. Offering verbal de-escalation, personal defense, passive holding (restraint) and instructor training.

Handle With Care specializes in safely managing behaviorally challenged and disruptive behavior.

Handle With Care's training model is considered the "standard of best practices" in behavior management and safe physical intervention and is taught throughout the entire spectrum of the human services environment and schools

TRAVEL APPROVED: Date 2-14-25

Rachel Stewart
Site administrator or supervisor signature

TRAVEL APPROVED: Date 2/14/25

Sawon Huckab
Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 2/14/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: IDEA Priority Improvements Projects

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.642.0000.200.2213.385.10000.00.000 Registration Fees: Attendees <u>3</u> x <u>\$1,525</u> Reg. fee \$	4,575.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.642.0000.200.2213.585.10000.00.000 Travel By: <u>Southwest Air</u> \$ (Air, district car, private car for personal convenience, etc.)	1,048.95	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.642.0000.200.2213.585.10000.00.000 Lodging: Room rate \$ <u>255</u> x <u>4(2)</u> nights \$	2,040.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u> </u> x <u> </u> days \$		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>23</u> x <u>4(3)</u> days \$	276.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>36</u> x <u>4(3)</u> days \$	432.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>5(3)</u> days \$	75.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u> </u> X \$ <u> </u> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$	200.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation) \$		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 8,646.95	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	April 28-30, 2025	9:00 to 5:00
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Hampton Inn Phoenix Biltmore	

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	4/27/2025 11:25 Flight 1903/3126
Date & Time you wish to RETURN:	5/1/25 8:40 Flight 1421
List any special notes here:	

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : 161	All travelers agree to share lodging as appropriate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Daniel Thomas/Stanley Ohler Jr. & Cindy Bateman
Name, Address, Phone number of lodging establishment:	Hampton Inn Phoenix Biltmore, 2310 E. Highland Ave., Phoenix, AZ 8016; 602-956-5221

DEADLINE DATE : _____ **Code Information:** _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

HANDLE WITH CARE

"INSTRUCTOR &/ RE-CERTIFICATION PROGRAM"

PHOENIX, AZ

Helping to create and maintain safer, more caring environments by teaching preventative actions that result in decreased need for physical restraint.

When:	APR. 28 - 30, 2025	9:00 AM - 5:00 PM
Training & Lodging:	Hampton Inn Phoenix Biltmore 2310 E. Highland Avenue Phoenix, AZ 85016 TEL: (602) 956-5221	
	NO ROOM BLOCK RESERVED	
Cost:	\$1525.00 per participant	

This seminar will cover:

- **Comprehensive Verbal Skills Workshop:** Handle With Care's Verbal De-escalation Training focuses on understanding the cycle of tension/relaxation and calibrating the intervention based on the student's needs and where the student is on the cycle. HWC also teaches a self-awareness model where staff is taught to monitor and control their reactions to provide better care and develop the ability to defuse situations through their own behavior and responses. The program then puts theory into practice in the form of role- plays. Physical Skills Training: Personal defense, use of personal space and blocking techniques.
- **Personal Defense:** Includes the use of personal space, escapes, blocking techniques and 3rd person save methods. HWC is the only technology in the industry that teaches you how to protect both yourself and another person/student from harm.
- **Primary Restraint Technique®.** The PRT® is versatile, effective, painless, safe and easy to apply. Staff is positioned in the safest place possible, behind the student. The PRT conveys an immediate reassuring sense of limits and is very effective with autistic students.
- **Early Childhood:** Pre-School & Early Elementary School Program. Go to our website for more information on our pre-school, kindergarten & early elementary school program including our proprietary child holding method.

This is an Instructor &/ Re-Certification Program.

Participants who successfully complete this course will be certified to teach the Basic Handle With Care Program when they return to the facility. Slots will fill fast.

To enroll or request additional information call:

Seminar Administrator: (845) 255-4031 / E: Registrations@handlewithcare.com

Go To: www.HandleWithCare.com

**HANDLE WITH CARE – “INSTRUCTOR &/ RE-CERTIFICATION PROGRAM”
PHOENIX, AZ - REGISTRATION PAGE**

Please Email Completed Form to: Registrations@handlewithcare.com

When: APR. 28 - 30, 2025 **9:00 AM - 5:00 PM**
Hampton Inn Phoenix Biltmore
Training & Lodging: 2310 E. Highland Avenue
 Phoenix, AZ 85016
 TEL: (602) 956-5221
NO ROOM BLOCK RESERVED
Cost: \$1525.00 per participant

Company Name: _____

Address: _____

City _____ State _____ Zip _____

Telephone: _____ Fax: _____

Send the invoice to _____
 Name, Title & Email Address

Participant Name	Email	Tel
_____	_____	_____
_____	_____	_____
_____	_____	_____

Wish to reserve the following slots:

Name of Agency	Days	# of Slots	Cost
_____	Day 1 - Basic Verbal Training	_____	\$500/person
_____	Day 2 - Basic Physical Training	_____	\$500/person
_____	Day 3 - Instructor / Re-Certification	_____	\$525/person

Payment should be made payable to: **Handle With Care Behavior Management System EIN 14-1803426 at 184 McKinstry Road, Gardiner, NY 12525**, Tel: 845-255-4031. I hereby represent that I am authorized to submit this Registration form on behalf of my agency. By registering, my agency is obligating payment for the above-registered people. Contractual terms associated with this training are incorporated herein and can be viewed on our web site: www.handlewithcare.com. To receive a refund, you must cancel 30 days before the scheduled training. If registered people are unable to attend due to sickness, weather or any other emergency or act of god a credit will be given for that person to attend another Handle With Care Seminar.

 Signature of authorized agency agent

 Date

 Print Name, Title



Language English ▾



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Hampton Inn Phoenix-Biltmore

Sun, Apr 27 – Thu, May 1, 2025 (4 nights)

2 rooms for 3 adults



Hampton Inn Phoenix-Biltmore

2310 East Highland Avenue

Phoenix, Arizona 85016 USA

[Hotel details >](#)

[Reservation summary ▾](#)

Select a Rate

Room 1 of 2

- Room 1**
- Room 2
- Payment

Special Rates **Use Points & Money**

Prices shown are average per night.

Select currency

USD - US Dollar ▾

Flexible Rate

Change or cancel up to 1 day before arrival.
Free breakfast.



\$255

[Rate details >](#)

Select

Honors Discount

\$255

\$244

[Rate details >](#)

Select

Non-refundable

95

Free breakfast. No cancellations. Pay now.

Honors Discount

\$213

\$213

[Rate details >](#)

Select

\$209

[Rate details >](#)

Select

2X Points

Package

Change or cancel up to 1 day before arrival. Earn Double Hilton Honors Points. Hilton Honors Membership Required.

\$263

[Rate details >](#)

Select

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Price Payment Confirmation

Flight [Modify](#)

	Sun 4/27	# 1903 / 3126 RNO → PHX 11:25 AM 4:55 PM	5 hr 30 min	1 stop	Wanna Get Away
	Thu 5/1	# 1421 PHX → RNO 8:40 AM 10:30 AM	1 hr 50 min	Nonstop	Wanna Get Away

Base fare 3 Passenger(s)	\$863.31
Taxes and fees	\$185.64
Flight total	\$1,048.95
	<small>or from \$103/mo* with flexperks Learn more</small>

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- For more information regarding Cash + Points, visit [Southwest.com/rrterms](https://southwest.com/rrterms)

Flight Extras

Upgrade to Wanna Get Away *plus*

Prices shown per passenger, per one-way.

- ✓ Free same-day confirmed change (*taxes and fees may apply*)⁶
- ✓ Transferable Flight Credit™⁵
- ✓ 8 Rapid Rewards points per dollar per qualifying flight¹¹

*Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$21

Upgrade returning trip for \$20

Upgrade both for \$41

Apply upgrade



FY 2025 per diem rates for phoenix, Arizona

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Phoenix / Scottsdale	Maricopa	\$160	\$160	\$160	\$160	\$229	\$229	\$161	\$161	\$113	\$113	\$113	\$160



FY 2025 per diem rates for phoenix, Arizona

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Phoenix / Scottsdale	Maricopa	\$86	\$22	\$23	\$36	\$5	\$64.50

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Rachel Stewart and Lisa Shea

SCHOOL District Office

NAME OF CONFERENCE: Labor Relations Press (LRP) National Institute for Special Education Law Conference
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Phoenix, AZ

DATE OF DEPARTURE: April 26, 2025

DATE OF RETURN: April 30, 2025

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

LRP's National Institute is known as the leading source for best practices, compliance strategies and case updates impacting special education programs. The nation's top legal experts come together to share their insights and guidance on dealing with the ever-changing landscape of special education law.

TRAVEL APPROVED: Date _____

Site administrator or supervisor signature

TRAVEL APPROVED: Date 2/13/25

Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 2/13/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: IDEA Priority Improvements Projects

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.642.0000.200.2213.334.10000.00.000 Registration Fees: Attendees <u>2</u> x <u>1,710.00</u> Reg. fee \$	3,420.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.642.0000.200.2213.584.10000.00.000 Travel By: <u>Southwest Air</u> \$	664.32	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
BUDGET# 280.642.0000.200.2213.584.10000.00.000 Lodging: Room rate \$ <u>289</u> x <u>4(2)</u> nights \$	2,312.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
Meals: Breakfast \$ <u>22</u> x <u>4(2)</u> days \$	176.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>23</u> x <u>4(2)</u> days \$	184.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>36</u> x <u>5(2)</u> days \$	360.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>5(2)</u> days \$	50.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days X \$ /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	200.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	7,366.32	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	April 27 7:00 to 5:00; April 28 & 29 7:30 to 4:15; April 30 7:00 to 1:00
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Phoenix Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	April 26, 2025 3:55PM Flight 3656
Date & Time you wish to RETURN:	April 30, 2025 4:20PM Flight 901
List any special notes here:	

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate): 161	All travelers agree to share lodging as appropriate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Rachel Stewart and Lisa Shea
Name, Address, Phone number of lodging establishment:	Renaissance Phoenix Downtown Hotel, 100 N. 1st Street, Phoenix, AZ; 602.333.0000

DEADLINE DATE :

Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



REGISTER

PROGRAM

EXPLORE MORE ▾

LRP's National INSTITUTE
on Legal Issues of Educating Individuals with Disabilities

April 27 - 30, 2025
PHOENIX CONVENTION CENTER
PHOENIX, ARIZ.

FEATURING
Special Ed Connection Users Group

2 Easy Ways to Register for LRP's National Institute 2025

ONLINE: REGISTER NOW

PHONE:
1-800-341-7874

Need Help Justifying Your Attendance?

HURRY! Super Savings Ends In:



REGISTER

PROGRAM

EXPLORE MORE ▾

9

Hours

45

Minutes

37

Seconds

REGISTRATION RATES

Individual Main Conference Pass | Monday, April 28 - Wednesday, April 30

SAVE \$150.00!

Super Saver | Now - **Early Bird** | 3/1 **Standard** | After

2/28/25	- 4/26/25	4/26/25
\$1710	\$1810	\$1860

Main Conference registration is for attendance at sessions held on Monday, Tuesday, and Wednesday. **Included in pass:** continental breakfast each morning, lunch Monday and Tuesday, and online access to program materials before and after the conference.


[REGISTER](#)
[PROGRAM](#)
[EXPLORE MORE ▾](#)

Cancellation policy is in effect. See below for details.
Attendees are solely responsible for their transportation costs, as well as hotel accommodations and charges.

Discounted Team Registrations | *It takes just 5 to make a team!*

Teams of	Now - 4/26/25
5 - 14 (first 4 at full price)	\$1630 each
15 - 19 (first 4 at full price)	\$1560 each
20+ (first 4 at full price)	\$1510 each

REASONS TO BRING YOUR TEAM

To receive team rates, you must submit a minimum of 5 registrations from the same organization together. First four team members pay the current individual rate. No refunds will be given for discounts not taken at time of registration. Team registration discounts do not apply to Pre- and Post-Institute Symposiums. If you have any questions on registering your team, please call toll-free 1-800-341-7874.

Pre- & Post-Institute Symposiums


[REGISTER](#)
[PROGRAM](#)
[EXPLORE MORE ▾](#)

Full Day Symposiums (\$780 each)

PRE4 Managing Challenging Student Behaviors Through Evidence-Based Practices

PRE1 & PRE5 COMBO Buy One, Get One Half Off!

PRE1 Have Your Ducks in a Row BEFORE a Due Process Challenge

PRE5 Do's, Don'ts, and Due Process: Everything You Need to Know Post-Filing

Morning Symposiums (\$520 each)

PRE1 Have Your Ducks in a Row BEFORE a Due Process Challenge

PRE2 Crafting a Picture-Perfect IEP

PRE3 Back to Science Class: Using the Scientific Method to Conduct Effective School Investigations

Afternoon Symposiums (\$520 each)

PRE5 Do's, Don'ts, and Due Process: Everything You Need to Know Post-Filing

PRE6 Mastering the Art of Determining LRE and Avoiding Potential Hazards

PRE7 Mental Health and Trauma: When Is It Special Education?

Post-Institute Symposiums | Wednesday • April 30, 2025

106

Afternoon Symposiums (\$520 each)

Trip & Price Details

Price Payment Confirmation

Flight [Modify](#)

✈️	Sat 4/26	# 3656 RNO → PHX 3:55 PM 5:50 PM	1 hr 55 min	Nonstop	Wanna Get Away	Base fare 2 Passenger(s)	\$551.36
	Wed 4/30	# 901 PHX → RNO 4:20 PM 7:35 PM	3 hr 15 min	1 stop	Wanna Get Away	Taxes and fees	\$112.96
						Flight total	\$664.32
						or from \$66/mo* with flexpay Learn more	

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](https://southwest.com/rterms)

✈️ Flight Extras

Upgrade to Wanna Get Away *plus*

Prices shown per passenger, per one-way.

- ✓ Free same-day confirmed change (taxes and fees may apply)⁶
- ✓ Transferable Flight Credit™⁵
- ✓ 8 Rapid Rewards points per dollar per qualifying flight¹¹

*Please read the [fare rules](#) associated with this purchase.

- Upgrade departing trip for \$21
- Upgrade returning trip for \$20
- Upgrade both for \$41

Apply upgrade



FY 2025 per diem rates for phoenix, Arizona

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Phoenix / Scottsdale	Maricopa	\$86	\$22	\$23	\$36	\$5	\$64.50



FY 2025 per diem rates for phoenix, Arizona

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Phoenix / Scottsdale	Maricopa	\$160	\$160	\$160	\$160	\$229	\$229	\$161	\$161	\$113	\$113	\$113	\$160

[REGISTER](#)[PROGRAM](#)[EXPLORE MORE ▾](#)

LRP's National INSTITUTE
on Legal Issues of Educating Individuals with Disabilities

April 27 - 30, 2025
PHOENIX CONVENTION CENTER
PHOENIX, ARIZ.

FEATURING
Special Ed
Connection Users
Group

2025 National Institute Location

Phoenix Convention Center
100 N. 3rd St.
Phoenix, AZ 85004
602-262-6225

**Conference is located in the North Building of the
Convention Center*

HOTEL ACCOMMODATIONS

A limited block of rooms is being held until **Thursday, April 3, 2025**, or until the block is sold out. After Thursday, April 3, 2025, the group rate will be offered based on hotel availability only. If you reserve more than 10 rooms, you may be required to sign a contract. If you require an ADA accessible room, we strongly encourage



REGISTER

PROGRAM

EXPLORE MORE ▾

BOOK YOUR ROOM

Sheraton Phoenix Downtown

\$279/night + tax

📍 340 N 3rd Street
Phoenix, AZ 85004
☎ 602-262-2500

Hyatt Regency Phoenix

\$289/night + tax

📍 122 N 2nd Street
Phoenix, AZ 85004
☎ 602-252-1234



Renaissance Phoenix Downtown Hotel

\$289/night + tax

📍 100 N 1st Street
Phoenix, AZ 85004
☎ 602-333-0000

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Matia Dreyer

SCHOOL Smith Valley Schools

NAME OF CONFERENCE: 2025 Tour of Southwest Agriculture Professional Development
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Las Cruces, NM

DATE OF DEPARTURE: 6/22/2025

DATE OF RETURN: 6/28/2025

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan
Performance Plan Related to a specific program/course Other Related to our School

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

2025 Tour of Southwest Agriculture will provide professional development to agricultural education teachers from across the nation on how food is produced in the southwestern United States. This tour will begin in Las Cruces, NM which is uniquely situated 45 minutes from the U.S./Mexico border. This area of New Mexico has many unique agricultural practices, considering it only receives an average of 9-10 inches of rain and 300+ days of sunshine annually. We also plan to tour New Mexico State University which is the premier land grant institution in the state. This tour of southwest agriculture is sure to be educational and inspiring, with trips planned to local agricultural education programs, and production facilities.

This will have a positive impact on my program by being able to bring back how the Southwest does Agriculture and how the area is very similar to our own. To be able to compare and contrast our areas and how Ag production is handled.

TRAVEL APPROVED: Date 2/18/25

TRAVEL APPROVED: Date 2/18/25


Site administrator or supervisor signature


Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 2/18/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Perkins Local

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.631.0000.300.2213.330.10000.00.000 Registration Fees: <u>Attendees 1</u> x <u>1100</u> Reg. fee \$ <u>1100</u>	1100	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.631.0000.300.2213.580.10000.00.000 Travel By: <u>Air</u> \$ <u>477</u> (Air, district car, private car for personal convenience, etc.)	477	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.631.0000.300.2213.580.10000.00.000 Lodging: Room rate \$ <u>0</u> x <u>0</u> nights \$ <u>0</u>	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>16</u> x <u>6</u> days \$ <u>96</u>	96	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>19</u> x <u>7</u> days \$ <u>133</u>	133	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>28</u> x <u>6</u> days \$ <u>168</u>	168	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>7</u> days \$ <u>35</u>	35	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u>0</u> x \$ /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 1882	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: **June 23-27, 2025**

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): **New Mexico State University**

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: **June 22nd**

Date & Time you wish to RETURN: **June 28th**

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate): **110**

All travelers agree to share lodging as
appropriate?

Yes No

Register under what name(s)?

Matia Dreyer

Name, Address, Phone number of
lodging establishment:

New Mexico State University, MSC 3501 Las Cruces NM 88003

DEADLINE DATE: _____

Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



Sexson, Jenifer <jsexson@lyoncsd.org>

2025 Tour of Southwest Agriculture Professional Development

4 messages

William Norris <wnorris1@nmsu.edu>

Tue, Jan 21, 2025 at 3:36 PM

Hello Agricultural Educators,

I hope you had a restful Christmas break and are looking forward to a spring semester full of fun and changing lives! I would love to tell you about the 2025 Tour of Southwest Agriculture coming up on June 23-27, 2025. This tour will provide professional development to agricultural education teachers from across the nation on how food is produced in the southwestern U.S. This tour will begin in Las Cruces, NM, which is uniquely situated 45 minutes from the U.S./Mexico border. This area of New Mexico has many unique agricultural practices, considering it only receives an average of 9-10 inches of rain and 300+ days of sunshine annually. Despite the dry climate, Dona Ana County is the nation's leading pecan producer and is home to the world-famous "Hatch Green Chile" brand, with Hatch, NM, located only 30 minutes from Las Cruces. This area of southern NM also has a great deal of historical significance, with it being the crossroads of the Gadsden Purchase, the Mexican-American war, Poncho Villa's attack on Columbus, and it was the home of Billy the Kid (have you watched Young Guns?). We also plan to tour New Mexico State University (NMSU), which is the premier land grant institution in the state. This tour of southwest agriculture is sure to be fun, educational, and inspiring, with trips planned to local agricultural education programs, agricultural production facilities, White Sands National Park, Puerto Palamos, Mexico, and many other sites. I have listed some frequently asked questions below. If you have any additional questions, feel free to email me at wnorris1@nmsu.edu.

Frequently Asked Questions

How do I register?

- Use this link- <https://tourswag.ezregister.com>

What are the dates for the trip?

- The trip will be June 23-27, 2025. We are asking everyone to fly into El Paso International airport on Sunday June 22nd, and fly out on Saturday, June 28th.

How much does it cost to attend?

- The cost of the trip is \$750 per person for a double occupancy room or \$1100 for a single occupancy room.

What expenses does my registration cover and what does it not cover?

- The registration covers your travel once you arrive in El Paso until you leave El Paso. It also covers your accommodations from when you arrive on Sunday, June 22nd, to when you leave on Saturday, June 28th and entry fees for events. It does not cover your flight to and from El Paso, your food on the trip, or any spending outside of the scheduled events (e.g., souvenirs, rental car if you stay longer/arrive early, etc.)

Where is the best place to arrive by flight?

- El Paso International Airport is the closest and most budget-friendly option.

Will there be a way to get to/from the airport?

- Yes, I plan to operate a shuttle to and from the airport on June 22nd and June 28th.

How will we be transported from location to location?

- The plan is to rent a charter bus for the week. Some participants may choose to rent a vehicle and follow the bus, but that cost will not be covered by the registration.

Do I need a passport to go to Mexico?

- No, as long as you are a U.S. citizen with no active warrants, you should have no problem crossing the border with only a valid driver's license.

When is the deadline to register?

- The deadline to register is May 1st, 2025, or when we sell 45 seats. The seats will be sold on a 'first come-first served' based on who pays their registration.

Can I bring my spouse, mother, brother, etc?

- Absolutely! The double occupancy registration fee is \$750 per person including family.

Will I be staying with someone in the hotel room?

- Yes, if you bring family, we will make sure you are paired with them for accommodations. If you are alone, you will be paired with another person in the hotel room unless you purchase a single-occupancy registration.

Can I pay with a debit card, credit card, check, etc?

- Yes, you can pay with a card using the registration link above, or you can mail a check to ATTN: William Norris PO Box 30003 MSC 3501 Las Cruces, NM 88003-8003 by May 15th.

Can I get a W9 from NMSU?

- Yes, just email me at wnorris1@nmsu.edu.

Can I get an invoice for my payment?

- Yes, just email me at wnorris1@nmsu.edu, and I will send you an invoice.

Can I get graduate credit for attending the trip?

- Absolutely! We can enroll you in a 3-hour special topics course (AXED 5996), and you can transfer it to your institution of choice, or we can get you enrolled at NMSU (some of the cheapest graduate tuition in the country)!

If you have any further questions, please let me know through email at wnorris1@nmsu.edu or my cell phone at (334) 531-7762. We look forward to seeing you in Las Cruces this summer!

Sincerely,



William Norris, Ph.D.

Assistant Professor of Agricultural Education | Department of Agricultural and Extension Education

New Mexico State University | P.O. Box 30003 | MSC 3501 | Las Cruces, NM 88003-8003

106 GTH | Tel: 575-646-4539 | wnorris1@nmsu.edu | <https://axed.nmsu.edu/faculty/william-norris.html>

BE BOLD. Shape the Future.

New Mexico State University

Sexson, Jenifer <jsexson@lyoncsd.org>
 To: "Taylor, Nicole" <ntaylor@lyoncsd.org>

Wed, Jan 22, 2025 at 7:23 AM

The registration link is below.

Do you want me to register or you do it for me?
 [Quoted text hidden]

Sexson, Jenifer <jsexson@lyoncsd.org>
 To: Matia Dreyer <matia.dreyer@lyoncsd.org>

Wed, Jan 22, 2025 at 7:24 AM

----- Forwarded message -----
 From: **William Norris** <wnorris1@nmsu.edu>
 Date: Tue, Jan 21, 2025 at 3:36 PM
 [Quoted text hidden]
 [Quoted text hidden]



Reno to El Paso

4:39pm - 9:07pm (3h 28m, 1 stop)

American Airlines · Sun, Jun 22

[Show details](#) ▾

[Change flight](#)

El Paso to Reno

12:45pm - 3:20pm (3h 35m, 1 stop)

American Airlines · Sat, Jun 28

[Show details](#) ▾

[Change flight](#)

Your fare: Basic Economy

- Seat choice for a fee: \$22
- Carry-on bag included
- 1st checked bag for a fee: \$40
- Non-refundable
- Changes not allowed

Get more with Main Cabin

- Seat choice included
- No change fees

[See all fares](#)

[Upgrade now](#)

+\$70
Roundtrip per traveler

Seats

- Seat choice for a fee: \$22

[Choose your seats](#)

Bags

- Personal item included
- Carry-on bag included
- 1st checked bag for a fee

Purchase bags for this flight through American Airlines after booking.

FY 2025 per diem rates for ZIP Code 89408

Change fiscal year: or

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110

Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00

Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Per diem highlights](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

Need more information?

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

Related topics

- [Travel resources](#)
- [E-Gov Travel](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

Last reviewed: 2023-12-23

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Jenifer Sexson

SCHOOL Yerington High School

NAME OF CONFERENCE: 2025 Tour of Southwest Agriculture Professional Development
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Las Cruces, NM

DATE OF DEPARTURE: June 22, 2025

DATE OF RETURN: June 28, 2025

Training/Travel/Conference is (check all that apply):
 Mandated by the state Mandated by the district
 Needed for certification/licensing Related to the District Performance Plan
 Performance Plan Related to our School
 Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

2025 Tour of Southwest Agriculture will provide professional development to agricultural education teachers from across the nation on how food is produced in the southwestern U.S. This tour will begin in Las Cruces, NM, which is uniquely situated 45 minutes from the U.S./Mexico border. This area of New Mexico has many unique agricultural practices, considering it only receives an average of 9-10 inches of rain and 300+ days of sunshine annually. We also plan to tour New Mexico State University (NMSU), which is the premier land grant institution in the state. This tour of southwest agriculture is sure to be educational, and inspiring, with trips planned to local agricultural education programs, agricultural production facilities.

This will have a positive impact on my program by being able to bring back how the SW does Ag, and how the area is very similar to our own. To be able to compare and contrast our areas and how Ag production is done.

TRAVEL APPROVED: Date 1/22/2025

KBEgenter
Site administrator or supervisor signature

TRAVEL APPROVED: Date 1/23/25

Sauri Huckabay
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 1-23-25

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Perkins Local

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.631.0000.300.2213.580.10000.00.000 Registration Fees: Attendees <u>1</u> x <u>1100</u> Reg. fee \$	1100	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.631.0000.300.2213.580.10000.00.000 Travel By: <u>Air</u> \$	477	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
BUDGET# 280.631.0000.300.2213.580.10000.00.000 Lodging: Room rate \$ <u>0</u> x <u>0</u> nights \$)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
Meals: Breakfast \$ <u>16</u> x <u>6</u> days \$	96	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>19</u> x <u>7</u> days \$	133	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>28</u> x <u>6</u> days \$	168	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>7</u> days \$	35	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u>0</u> x \$ /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation) \$		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 1882	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: **June 23-27, 2025**

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): **New Mexico State University**

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: **June 22nd**

Date & Time you wish to RETURN: **June 28th**

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
CSA (Per Diem Rate) : 110 All travelers agree to share lodging as
appropriate? Yes No

Register under what name(s)? **Jenifer Sexson**

Name, Address, Phone number of
lodging establishment: **New Mexico University, MSC 3501 Las Cruces NM 88003**

DEADLINE DATE : _____

Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.



Sexson, Jenifer <jsexson@lyoncsd.org>

2025 Tour of Southwest Agriculture Professional Development

4 messages

William Norris <wnorris1@nmsu.edu>

Tue, Jan 21, 2025 at 3:36 PM

Hello Agricultural Educators,

I hope you had a restful Christmas break and are looking forward to a spring semester full of fun and changing lives! I would love to tell you about the 2025 Tour of Southwest Agriculture coming up on June 23-27, 2025. This tour will provide professional development to agricultural education teachers from across the nation on how food is produced in the southwestern U.S. This tour will begin in Las Cruces, NM, which is uniquely situated 45 minutes from the U.S./Mexico border. This area of New Mexico has many unique agricultural practices, considering it only receives an average of 9-10 inches of rain and 300+ days of sunshine annually. Despite the dry climate, Dona Ana County is the nation's leading pecan producer and is home to the world-famous "Hatch Green Chile" brand, with Hatch, NM, located only 30 minutes from Las Cruces. This area of southern NM also has a great deal of historical significance, with it being the crossroads of the Gadsden Purchase, the Mexican-American war, Poncho Villa's attack on Columbus, and it was the home of Billy the Kid (have you watched Young Guns?). We also plan to tour New Mexico State University (NMSU), which is the premier land grant institution in the state. This tour of southwest agriculture is sure to be fun, educational, and inspiring, with trips planned to local agricultural education programs, agricultural production facilities, White Sands National Park, Puerto Palamos, Mexico, and many other sites. I have listed some frequently asked questions below. If you have any additional questions, feel free to email me at wnorris1@nmsu.edu.

Frequently Asked Questions

How do I register?

- Use this link- <https://tourswag.ezregister.com>

What are the dates for the trip?

- The trip will be June 23-27, 2025. We are asking everyone to fly into El Paso International airport on Sunday June 22nd, and fly out on Saturday, June 28th.

How much does it cost to attend?

- The cost of the trip is \$750 per person for a double occupancy room or \$1100 for a single occupancy room.

What expenses does my registration cover and what does it not cover?

- The registration covers your travel once you arrive in El Paso until you leave El Paso. It also covers your accommodations from when you arrive on Sunday, June 22nd, to when you leave on Saturday, June 28th and entry fees for events. It does not cover your flight to and from El Paso, your food on the trip, or any spending outside of the scheduled events (e.g., souvenirs, rental car if you stay longer/arrive early, etc.)

Where is the best place to arrive by flight?

- El Paso International Airport is the closest and most budget-friendly option.

Will there be a way to get to/from the airport?

- Yes, I plan to operate a shuttle to and from the airport on June 22nd and June 28th.

How will we be transported from location to location?

- The plan is to rent a charter bus for the week. Some participants may choose to rent a vehicle and follow the bus, but that cost will not be covered by the registration.

Do I need a passport to go to Mexico?

- No, as long as you are a U.S. citizen with no active warrants, you should have no problem crossing the border with only a valid driver's license.

When is the deadline to register?

- The deadline to register is May 1st, 2025, or when we sell 45 seats. The seats will be sold on a 'first come-first served' based on who pays their registration.

Can I bring my spouse, mother, brother, etc?

- Absolutely! The double occupancy registration fee is \$750 per person including family.

Will I be staying with someone in the hotel room?

- Yes, if you bring family, we will make sure you are paired with them for accommodations. If you are alone, you will be paired with another person in the hotel room unless you purchase a single-occupancy registration.

Can I pay with a debit card, credit card, check, etc?

- Yes, you can pay with a card using the registration link above, or you can mail a check to ATTN: William Norris PO Box 30003 MSC 3501 Las Cruces, NM 88003-8003 by May 15th.

Can I get a W9 from NMSU?

- Yes, just email me at wnorris1@nmsu.edu.

Can I get an invoice for my payment?

- Yes, just email me at wnorris1@nmsu.edu, and I will send you an invoice.

Can I get graduate credit for attending the trip?

- Absolutely! We can enroll you in a 3-hour special topics course (AXED 5996), and you can transfer it to your institution of choice, or we can get you enrolled at NMSU (some of the cheapest graduate tuition in the country)!

If you have any further questions, please let me know through email at wnorris1@nmsu.edu or my cell phone at (334) 531-7762. We look forward to seeing you in Las Cruces this summer!

Sincerely,



William Norris, Ph.D.

Assistant Professor of Agricultural Education | Department of Agricultural and Extension Education

New Mexico State University | P.O. Box 30003 | MSC 3501 | Las Cruces, NM 88003-8003
 106 GTH | Tel: 575-646-4539 | wnorris1@nmsu.edu | <https://axed.nmsu.edu/faculty/william-norris.html>

BE BOLD. Shape the Future.

New Mexico State University

Sexson, Jenifer <jsexson@lyoncsd.org>
 To: "Taylor, Nicole" <ntaylor@lyoncsd.org>

Wed, Jan 22, 2025 at 7:23 AM

The registration link is below.

Do you want me to register or you do it for me?
 [Quoted text hidden]

Sexson, Jenifer <jsexson@lyoncsd.org>
 To: Matia Dreyer <matia.dreyer@lyoncsd.org>

Wed, Jan 22, 2025 at 7:24 AM

----- Forwarded message -----
 From: **William Norris** <wnorris1@nmsu.edu>
 Date: Tue, Jan 21, 2025 at 3:36 PM
 [Quoted text hidden]
 [Quoted text hidden]

Trip & Price Details

Price Payment Confirmation

Flight [Modify](#)

<p>Sun 6/22</p> <p># 3431 / 2757</p> <p>RNO → ELP</p> <p>11:35 AM 7:20 PM</p> <p>6 hr 45 min</p> <p>1 stop</p> <p>Wanna Get Away</p>	<p>Base fare</p> <p>1 Passenger(s)</p> <p>\$433.82</p> <hr/> <p>Taxes and fees</p> <p>\$82.54</p> <hr/> <p>Flight total</p> <p>\$516.36</p> <p>or from \$51/mo* with flexperks Learn more</p>
<p>Sat 6/28</p> <p># 2907 / 5241</p> <p>ELP → RNO</p> <p>6:40 PM 11:40 PM</p> <p>6 hr 0 min</p> <p>1 stop</p> <p>Wanna Get Away</p>	

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- For more information regarding Cash + Points, visit Southwest.com/rtrterms

Flight Extras

Upgrade to Wanna Get Away *plus*

Prices shown per passenger, per one-way.

- ✓ Free same-day confirmed change (taxes and fees may apply)⁶
- ✓ Transferable Flight Credit™⁵
- ✓ 8 Rapid Rewards points per dollar per qualifying flight¹¹

*Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$20

Upgrade returning trip for \$20

Upgrade both for \$40

Flexibility comes with every fare.

Two bags fly free¹

No change² or cancel³ fees. Change your flight later without a fee. Fare difference may apply.

¹1st and 2nd checked bags. Weight and size limits apply. ²Fare difference may apply. ³Failure to cancel a reservation at least 10 minutes prior to scheduled departure may result in forfeited flight credits.

BAG FEE *	\$0.00
SUBTOTAL	\$433.82
TAXES & FEES	\$82.54
TRIP TOTAL	\$516.36

[Show price breakdown](#)



Get a \$300.00 statement credit¹

126

YOU PAY TODAY **\$516.36**
CREDIT ON YOUR STATEMENT **-\$300.00**

¹After first purchase. ²After you spend \$500 in first three months.

Not ready to buy yet? [Save this flight for later.](#)

*1st and 2nd checked bags fly free[®]. [Weight and size limits apply.](#)

Log in for faster checkout

Continue

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

 **Add a Car** Products not confirmed until purchase.

No worries, your flight will remain in your cart while you search for a car.

 Add a car



Book now. Pay later!
From \$278.09*/week in
El Paso

*Taxes and fees excl. Third party



Book now

PICK-UP LOCATION	PICK-UP DATE	PICK-UP TIME
El Paso, TX - <small>El Paso, TX - ELP</small>	6/22 <small>Sun, Jun 22, 2025</small>	9:00 PM <small></small>
RETURN LOCATION	RETURN DATE	RETURN TIME
El Paso, TX - <small>El Paso, TX - ELP</small>	6/28 <small>Sat, Jun 28, 2025</small>	5:00 PM <small></small>
RENTAL COMPANY (Optional)	VEHICLE SIZE (Optional)	
No preference	No preference	

Search

Not ready to buy yet? [Save this flight for later.](#)

*1st and 2nd checked bags fly free[®]. [Weight and size limits apply.](#)

Log in for faster checkout

Continue

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

Fare Benefits

Two bags fly free^{®1}

First and second checked bags. Weight and size limits apply. A golf bag or skis in a container acceptable to Southwest[®] can be substituted for one checked bag.

No change² or cancel fees³

If you need to change an upcoming flight itinerary, you'll only pay the difference in fare (if one applies). Failure to cancel a reservation at least 10 minutes prior to scheduled departure may result in forfeited travel funds.

Flight credit⁴

Flight credits will be issued as long as the flight is canceled at least 10 minutes prior to the scheduled departure. Flight credits don't expire and are non-transferable. For travel booked with Rapid Rewards points: starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away[®] or Wanna Get Away Plus[™] reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation.

Transferable Flight Credit^{™5}

Transferable Flight Credit[™] will be issued as long as the flight is canceled at least 10 minutes prior to the scheduled departure. Transferable Flight Credit can be transferred between Rapid Rewards[®] Members. Only one transfer is permitted. For bookings made through a Southwest[®] Business channel, there is a limitation to transfer only between employees within the organization. Transferable Flight Credits don't expire. For travel booked with Rapid Rewards points: starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away[®] or Wanna Get Away Plus[™] reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation.

Free same-day change/standby⁶

Same-day change: On the day of travel, you can switch free of airline charges to another flight with space available departing on the same



Reno to El Paso

4:39pm - 9:07pm (3h 28m, 1 stop)

American Airlines · Sun, Jun 22

[Show details](#) ▾

[Change flight](#)

El Paso to Reno

12:45pm - 3:20pm (3h 35m, 1 stop)

American Airlines · Sat, Jun 28

[Show details](#) ▾

[Change flight](#)

Your fare: Basic Economy

- Seat choice for a fee: \$22
- Carry-on bag included
- 1st checked bag for a fee: \$40
- Non-refundable
- Changes not allowed

Get more with Main Cabin

- Seat choice included
- No change fees

[See all fares](#)

[Upgrade now](#)

+\$70

Roundtrip per traveler

Seats

- Seat choice for a fee: \$22

[Choose your seats](#)

Bags

- Personal item included
- Carry-on bag included
- 1st checked bag for a fee

Purchase bags for this flight through American Airlines after booking.

Fly, drive, save

Trip total

\$477

[View price summary](#)

128

[Check out](#)

FY 2025 per diem rates for ZIP Code 89408

Change fiscal year: or

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110

Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
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Additional per diem topics

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- [FAQs](#)
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- [Federal travel regulations](#)

Related topics

- [Travel resources](#)
- [E-Gov Travel](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

Last reviewed: 2023-12-23

LYON COUNTY SCHOOL DISTRICT

Staff Travel Report to School Board of Trustees

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please **TYPE** the following information.

Staff Member: *Heather Moyle*

School: *District Office*

Assignment: Conference Attended: Learning Forward 24

Location of Conference: Dates Attended: Denver CO, December 7th-11th

General Overview: The **Learning Forward Annual Conference** is an event focused on professional learning for educators. I was able to attend multiple sessions on my topics of interest, plus choose from more than 200 other sessions focused on high-quality professional learning. I was also able to: network with other educators who are experiencing similar challenges; Stay on top of best practices from leaders in the field; see first-hand the kinds of dynamic, interactive learning experiences that rejuvenate and refresh educators at all levels; and, most importantly, I have access to a wide array of valuable tools, resources, and journal articles essential for my sustained learning

How will this positively impact student learning?

This event provided me with new research-based strategies I can implement immediately that lead to improvements in student outcomes. This conference not only fits well within our district's strategic priorities, it fulfilled my personal learning goals.

How will I implement what I learned and how will I share this information with my colleagues?

I plan to share my learning with my team and other staff as needed. I can do so by sharing session presentations, handouts, and written summaries. I will model learning strategies I discovered and host mini workshops with teachers and leaders.

Listed are the following sessions I attended:

A Case for Dignity: Helping People

Explore ways to create an environment within which everyone can learn. Gain clarity on dignity, the essential condition for healthy school, classroom, and work cultures. Learn how to create an accountability system for dignity and, as a result, confront disproportionality and bring belonging, engagement, and performance to new heights.

Good Conflict: Skillful Response for Positive School Change

Discover the difference between destructive and productive conflict and its impact on equitable systemic change. Gain a deeper awareness of your conflict styles, explore foundational conflict theory like the physiology and predictable stages of conflict, and practice using a tool that has worked across multicultural settings for identifying positive action steps that transform conflicts.

Four Hats of Shared Leadership

Experience the concept of four hats of shared leadership, which offers both guiding frameworks and sets of practical tools for anyone in a leadership position. Discuss how schools are adaptive in nature, where all players learn to wear all four hats of leadership: facilitating, presenting, coaching, and consulting. Consider how these hats give structure and support to the roles that leaders play in developing self-directed groups.

Instructional Belonging

Create a system of accountability for belonging in your classroom by applying this four-step process that centers dignity and feedback within instruction. Develop confidence in prioritizing and advocating for belonging as a human need, engagement activator, achievement platform, and equity foundation. Walk away with a profound frame, pragmatic strategies, and plenty of ideas to immediately use with students to co-create belonging and ensure opportunity for peak learning and success.

Creating Neurodiverse Environments

Explore strategies for building classrooms that are affirming of neurodiversity. Gain a comprehensive understanding of the concepts of neurodiversity and neurodivergence and the importance of reducing the need for students to mask their differences. Learn practical strategies for supporting neurodivergent students, such as normalizing accommodations, implementing Universal Design for Learning practices, encouraging collaborative team teaching, and using language that promotes belonging.

Prioritizing Wellness in Schools for Student Success

Learn how district leaders help their community understand why prioritizing wellness in schools is critical to students' academic and social-emotional success. Experience how embracing student voice and building adult capacity are critical to the implementation of wellness competencies within a school culture. Examine an existing wellness framework and explore why the psychology of mattering and the depth of student relationships are integral in student and teacher success.

Other Comments:

Thank you for the opportunity to attend this extraordinary event!

Principal/Supervisor Approval Director/Deputy Superintendent Approval

Site: District Office: 12-12-2024

Rev. 7/2023

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member:	<u>Tzeitel Borbon</u>	School:	<u>Fernley High</u>
Conference:	<u>Southwest Conference on Language Teaching</u>	Staff Assignment	<u>Spanish Teacher</u>
Do not use acronyms			
Location of Conference:	<u>Phoenix, AZ</u>	Dates Attended:	<u>1/22/25-1/25/25</u>

General Overview: Do not use acronyms

I am deeply grateful for the opportunity to attend the Southwest Conference on Language Teaching in Chandler, AZ, from January 22-25, 2025. It was an honor to present alongside two colleagues from Nevada, where we led a successful World Language proficiency workshop that was both engaging and well-received. The interactive session included a creative activity where participants created a dance representing their names and incorporated gestures to reinforce vocabulary in German—an enjoyable and effective way to deepen learning. On Thursday, I had the privilege of attending a full-day workshop at two local Dual Language Institutes, where I was thoroughly impressed by their innovative programs. These programs not only focused on teaching a second language but also integrated a variety of academic disciplines, demonstrating their proven success in dual-language education. I had the opportunity to observe six Mandarin-English classes at Tarwater Elementary and four Spanish immersion classes at Kyrene del Norte Elementary. The experience provided invaluable insights into best practices for language immersion and the positive outcomes achieved in these environments. Throughout Friday and Saturday, I attended several workshops, including three that explored the use of AI, chatbots, and digital learning strategies in World Language classrooms. These sessions offered cutting-edge ideas to enhance teaching and learning through technology. Additionally, I appreciated the time dedicated to networking with World Language educators from across the globe, including participants from Guam. Conversations with fellow teachers, administrators, and Department of Education staff allowed for meaningful exchanges about the successes, challenges, and future directions of World Language education.

How will this impact student learning in a positive way?

One of the most inspiring aspects of my conference experience was visiting the Dual Language Institutes, as it aligns with my aspiration to support my Spanish-speaking students in reinforcing their core classroom learning through the use of their home language. By integrating Spanish into content instruction, I can help ensure that these students have greater access to the material, which will strengthen their understanding and academic success. The immersive and cross-disciplinary approaches I observed at these institutes reinforced the power of bilingual education in promoting both language acquisition and content mastery.

The workshop that had the greatest impact on me was focused on the use of chatbots as conversation partners. Many students experience anxiety or embarrassment when speaking a new language, especially at the beginning stages of learning. Chatbots offer a unique solution by providing a supportive, judgment-free platform where students can practice language skills without the pressure of time constraints or peer evaluation. This tool allows students to engage in written and oral conversations, receive immediate feedback, and build confidence in a low-stress environment. I am eager to explore how this technology can be incorporated into my own classroom to support students in developing their speaking skills in a more comfortable and effective way.

How will I implement what I learned and how will I share this information with my colleagues?

In my current teaching practice, I am excited to apply the new ideas and strategies I gained from the conference. The techniques, such as using chatbots for language practice and incorporating immersive, cross-disciplinary language approaches, will be immediately useful in enhancing my students' learning experiences. The tools and networks I've gained access to will allow me to create a more dynamic and supportive environment in my classroom. I look forward to incorporating these innovative practices into my lessons not only in the coming weeks but for years to come. Also, I am focused on building a program to support for the Spanish speakers at my school, in collaboration with the English Language Learners program. This initiative will be vital in supporting students who face language barriers, making it difficult to learn in core classes that are taught exclusively in English. By providing reinforcement of core content in Spanish, I hope to bridge the gap between the academic material and students' ability to access and understand it, ensuring that the language barrier does not impede their learning and success. Additionally, the connections I made with fellow educators at the conference have provided me with an invaluable network of teachers across the state and beyond. This network will be a great resource for collaboration, sharing ideas, and seeking guidance as I continue to grow professionally and strive to better support my students. As the Lyon County Representative for the Professional Language Association of Nevada, I am committed to ensuring that all World Language teachers in the county have access to the valuable resources and information I have gathered from my experience at the Southwest Conference on Language Teaching. The information database I have created will serve as a valuable tool for teachers to incorporate new strategies, technologies, and best practices into their classrooms. I look forward to continuing my role as a representative for Lyon County and Nevada in the field of World Languages and collaborating with educators across the state to promote effective language instruction and student success.

Other Comments:

Photo collage of my experience:

https://www.canva.com/design/DAGdV_BE7g0/fg3g3BwucPaPZCgBw5yR_Q/view?utm_content=DAGdV_BE7g0&utm_campaign=designshare&utm_medium=link2&utm_source=uniquelinks&utlId=haf94c12d29

Copy of presentation given at the language conference:

<https://docs.google.com/presentation/d/1Qi4q2PR16WIC9I3ycmD4Y0SC-s-Lu8oRi6WWmo17pkU/edit?usp=sharing>

Copy of the conference program:

https://www.swcolt.org/_files/ugd/1c4a84_bf92ba90a77143a1b502503b5216c274.pdf?utm_campaign=e3591537-82bc-4273-a063-a36485101d10&utm_source=so&utm_medium=mail&cid=1034aa1c-b43a-4ef4-a7eb-89cdfc56b025

Video link to Dual Language Institutes tour:

https://www.youtube.com/shorts/uHNJ_UoObJU

Conference Certificate:

file:///C:/Users/tborbon/Downloads/PD%20hours%20for%20SWCOLT%20Conference%20Certificate%20for%20%20AZ%202025.pdf

Site Principal/Supervisor Approval

Deputy Superintendent Approval

1.27.25

Date

1-27-2025

Date

Attention: Lyon County School District

Regarding: Smith Valley School
OFF CAMPUS PROM REQUEST

GENERAL INFORMATION:

- 1. LOCATION: Steven and Michelle Hanson Barn - 550 Smith Gage Road, Wellington NV 89444 (located 5 miles from the SVSI)
- 2. DATE: Saturday, May 31, 2025
- 3. TIME: 8:00 p.m. - 12:00 a.m.

4. CHAPERONES:

- Administrator, Duane Mattice
- Class Advisor, Jamie DeChambeau
- Chaperones: 1:10 ratio (8 total chaperones), estimating 80 students attending
- CSO - Officer Z

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COST OF EVENT:

- 1. COST: Class will be financially responsible for decorations, food, favors, event tickets and advertising posters.
- The Hanson family will not be charging the class for any cost associated with using the barn.

SECURITY PLAN:

- 1. Entrances will be monitored by chaperones, CSO and administrator, with no student returning if they choose to leave.
- 2. Only those students properly dressed with valid tickets are allowed to attend the dance.
- 3. Only approved (by administration) outside guests will be allowed into the dance.
- 4. All student participants must be present at the dance by 9:00 p.m.

CONCLUSION:

Having Prom off campus will provides students with a special experience that feels less like a typical school function and more like a "real life" formal evening.

Sincerely,



Mr. Mattice, Principal
Date: February 13, 2025



Coverage Is Provided In:
Ohio Security Insurance Company, a stock company
Domiciled in New Hampshire
175 Berkeley Street, Boston, MA 02116

Policy Number:
FMS (25) 67 09 77 88

Policy Period:
From 12/01/2024 To 12/01/2025
12:01 am Standard Time
at Insured Mailing Location

Commercial Farm Declarations Schedule

Named Insured	Agent
STEVEN & MICHELLE HANSON HANSON FAMILY TRUST 2009	(775) 782-2277 WARREN W REED INSURANCE INC

SUMMARY OF LIMITS

Commercial Farm Liability Limits of Insurance	Description	Limit
	Bodily Injury and Property Damage - Each Occurrence	1,000,000
	Damage To Premises Rented To You Limit (Any One Premises)	100,000
	Medical Expense Limit (Any One Person)	135 5,000
	Personal and Advertising Injury Liability Limit	1,000,000
	General Aggregate Limit (Other than Products - Completed Operations)	2,000,000
	Products - Completed Operations - Aggregate Limit	2,000,000
	Limited Pollution Liability Extension - Aggregate Limit	25,000

To report a claim, call your Agent or 1-844-325-2467

DS 88 07 12 17

Lyon County School District Board Memo

Date: January 31, 2025
To: Board of School Trustees
From: Kathy Bomba-Edgerton, YHS Principal
Re: Yerington High School Off Campus Prom Request

Recommendation

That the Board of Trustees approve Yerington High School to host the 2025 Prom off campus at the Pioneer Crossing Convention Center in Yerington, according to Policy IGDE: School-Sponsored Dance Policy.

Background Information

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According to Policy IGDE: School-Sponsored Dance Policy, "All School-sponsored dances shall be held at school sites within the District unless specific exception is granted by the Board of Trustees. Under no circumstances may a school-sponsored dance be held at any location outside of the attendance area for that school."

This request is to hold the YHS Prom at a venue that is off campus and is approximately two blocks from the high school. The event will begin at 9pm and end at 12:00am, but students will be allowed to travel home earlier, if their guardians wish them to be home sooner. All students have to be in the facility by 10pm.

All of the dances during the 2024-2025 school year have been held in the YHS main gym and in the YHS practice gym. Holding Prom off campus will give students a more formal setting away from school.

Budget Considerations

Students will pay \$25 for tickets and this money will go back into the junior class budget to help pay for the venue. It will cost \$500 to hold Prom at the Pioneer Crossing Convention Center.

Supervision Plan

The principal, along with all of the junior class advisors will supervise Prom. The SRO will also be present. In total, there will be 7 adults supervising Prom. Only students with proper tickets will be allowed to enter. All guests will have prior approval from the principal. All guests are required to show identification before they are allowed to enter. All students have to arrive by 10pm. All entrances will be monitored by an adult. Once students enter Prom, they are not allowed to leave and return.

Yerington High School

Kathy Bomba-Edgerton, PhD
Principal

Ally Sceirine
Assistant Principal

Todd Hunt
Counselor

114 Pearl Street
Yerington, NV 89447
Phone: (775) 463-6822
Fax: (775) 463-6828

www.yhs.lyoncsd.org



"GO LIONS!"

Dear Lyon County School District Board Trustees:

The Yerington High School Class of 2025 would like to hold their Prom at the Pioneer Crossing Convention Center in Yerington on May 31, 2025. Prom will start at 9pm and end at 12am.

We are requesting to hold Prom off campus because all of the dances during the 2024-2025 school year have¹³⁷ been held in the YHS main gym and in the YHS practice gym. We feel that holding Prom off campus will give students a more formal setting away from school.

Students will pay \$25 for tickets and this money will be returned to the junior class budget to help pay for the venue. It will cost \$500 to hold Prom at the Pioneer Crossing Convention Center.

Security is a priority for Prom. The principal, Mrs. Bomba-Edgerton along with all of the junior class advisors, Mrs. Hurtado, Mrs. Mueller, Mr. Soto, Mr. Mansour, and Mrs. LaFleur will supervise Prom. The SRO will also be present. In total, there will be 7 adults supervising Prom. Only students with proper tickets will be allowed to enter. All guests will have prior approval from the principal. Students are required to fill out a guest pass form and submit it to the principal three days in advance of Prom. All guests are required to show identification before they are allowed to enter. All students are required to arrive by 10pm. All entrances will be monitored by an adult. Once students enter Prom, they are not allowed to leave and return.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read 'KB Edgerton'. The signature is fluid and cursive.

Kathy Bomba-Edgerton, YHS Principal

Graduate our students to be successful, productive citizens, and life-long learners.

Information Technology
Service Ticket Report
01/01/2025 - 01/31/2025

Created 01/01/25 - 01/31/25

Ticket Type	DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	11	5	0	0	0	3	3	3	7	0	5	0	11	5	0	4	2	0	1	0	0	5	1	3	69
Normal	41	14	6	3	0	36	18	33	45	0	11	34	71	28	31	16	123	26	31	48	9	42	21	39	726
Project	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	52	19	6	3	0	39	21	36	52	0	16	34	82	33	31	20	125	26	32	48	9	47	22	42	795

Closed 01/01/25 - 01/31/25

Ticket Type	DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Closed	9	5	0	0	2	3	3	6	0	5	1	9	6	0	4	2	0	1	0	0	4	1	3	64
	Cancelled	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	4
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	9	5	0	0	3	3	3	7	0	5	1	9	6	0	4	2	0	1	0	0	6	1	3	68
Normal	Closed	34	14	6	3	0	55	41	37	36	0	66	25	93	39	15	15	184	27	30	47	9	45	56	35
	Cancelled	0	0	0	0	0	1	0	0	0	0	0	2	2	0	1	1	0	1	0	0	1	1	0	10
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	34	14	6	3	0	55	42	37	36	0	66	25	95	41	15	16	185	27	31	47	9	46	57	35
Project	Closed	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	Closed	43	19	6	3	0	57	45	40	42	0	71	26	102	45	15	19	186	27	31	47	9	49	58	38
	Cancelled	0	0	0	0	0	1	1	0	1	0	0	2	2	0	1	1	0	1	0	0	3	1	0	14
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	43	19	6	3	0	58	46	40	43	0	71	26	104	47	15	20	187	27	32	47	9	52	59	38

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Closed by Site/District Tech

Technician Type	DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Site Tech	0	0	0	0	0	0	3	2	0	0	4	2	5	1	1	4	3	1	0	1	1	8	4	0	40
I. T. Tech	28	17	6	3	0	46	36	32	36	0	62	21	71	36	14	14	150	25	23	35	6	24	22	25	732
Oasis Support	15	2	0	0	0	0	3	1	0	0	0	0	4	2	0	1	4	0	0	0	0	5	0	2	39

Information Technology
 Service Ticket Report
 01/01/2025 - 01/31/2025

Open as of 01/31/25

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Open	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	2
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	2
Normal	Open	13	4	0	0	0	33	11	3	25	0	16	29	32	34	1	0	235	1	2	0	34	20	53	74	620
	Pending	0	0	0	0	0	1	0	5	5	0	1	5	7	4	1	1	2	0	2	1	0	0	0	1	36
	On Hold	4	0	0	0	0	7	18	12	49	0	6	4	54	42	20	32	82	2	0	2	2	0	5	4	345
	Total	17	4	0	0	0	41	29	20	79	0	23	38	93	80	22	33	319	3	4	3	36	20	58	79	1001
Project	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	Total	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Total	Open	13	0	0	0	0	33	11	3	25	0	16	29	33	34	1	0	235	1	2	0	35	20	53	74	618
	Pending	0	0	0	0	0	1	0	5	0	0	1	5	7	4	1	1	2	0	2	1	0	0	0	1	31
	On Hold	5	0	0	0	0	7	18	12	49	0	6	4	54	42	20	32	82	2	0	2	2	0	5	4	346
	Total	18	4	0	0	0	41	29	20	79	0	23	38	94	80	22	33	319	3	4	3	37	20	58	79	1004

Yearly Closed Comparison	DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
2025	50	19	6	3	0	35	29	32	38	0	22	12	57	30	19	16	54	27	33	47	9	45	50	34	667
2024	40	8	2	2	0	21	55	20	36	1	18	12	79	32	32	10	67	22	58	34	13	25	42	20	649
2023	26	7	4	0	0	23	20	43	44	0	17	20	81	25	39	19	202	12	29	22	11	18	19	29	710
2022	33	1	1	0	0	29	26	41	44	0	21	22	72	32	29	35	110	29	41	17	13	15	28	28	667

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1256 Voucher Date: 01/09/2025 Prepared By: _____

Printed: 02/18/2025 11:54:00 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$1,022,694.58 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$351,882.66
230	Adult Education	\$2,800.00
240	State Grants	\$10,679.17
250	Special Education	\$120,568.66
280	Federal Funds	\$43,271.26
285	Medicaid Funds	\$101.76
290	Food Service Funds	\$364,720.51
340	Governmental Services Tax (GST)	\$73,550.00
360	Bond Issues	\$5,436.00
703	Workers Compensation	\$49,684.56

Voucher No: 1256

Voucher Date: 01/09/2025

Fund

Amount

\$1,022,694.58

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
ALL ABOUT VISION, LLC	94550	250.101.0000.200.2190.340.10000.00.00 0	Other Professional Services	\$2,380.00
			Vendor Total:	\$2,380.00
ALL OUT GUTTERS	102049	100.108.0000.000.2620.430.10304.20.00 0	Repairs and Maintenance Services	\$1,425.00
			Vendor Total:	\$1,425.00
AMAZON BUSINESS		100.101.0000.000.2410.650.10000.00.00 0	Supplies--Information Technology--related	\$0.00
		100.109.0000.100.1000.640.10000.00.00 0	Books and Periodicals	\$269.70
		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$274.75
		100.122.0000.000.2130.610.10202.10.00 0	General Supplies	\$113.99 ¹⁴²
		100.122.0000.000.2410.610.10202.10.00 0	General Supplies	\$733.29
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$604.18
		100.122.0000.100.1000.610.10202.10.00 0	General Supplies	\$645.34
		100.122.0000.100.1000.616.10202.10.00 0	Teacher Supplies	\$1,310.58
		100.122.0000.100.1000.650.10202.10.00 0	Supplies--Information Technology--related	\$319.99
		100.123.0000.000.2220.610.10203.10.00 0	General Supplies	\$35.99
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$178.99
		100.123.0000.100.1000.616.10203.10.00 0	Teacher Supplies	\$396.45
		100.123.0000.100.1000.640.10203.10.00 0	Books and Periodicals	\$16.29
		100.123.0000.100.1000.650.10203.10.00 0	Supplies--Information Technology--related	\$1,582.87

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.100.1000.652.10203.10.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$399.00
		100.123.0000.103.1000.610.10203.10.00 0	General Supplies	\$101.72
		100.125.0000.000.2130.610.10205.10.00 0	General Supplies	\$75.60
		100.125.0000.000.2410.610.10205.10.00 0	General Supplies	\$816.57
		100.125.0000.000.2575.610.10205.10.00 0	General Supplies	\$535.58
		100.125.0000.000.2620.430.10205.10.00 0	Repairs and Maintenance Services	\$159.04
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$315.98
		100.125.0000.100.1000.610.10205.10.00 0	General Supplies	\$452.54
		100.125.0000.100.1000.616.10205.10.00 0	Teacher Supplies	\$3,944.04
		100.125.0000.100.1000.652.10205.10.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$1,919.78
		100.128.0000.000.2575.610.10211.10.00 0	General Supplies	\$89.27
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$272.11
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$1,941.40
		100.128.0000.100.1000.616.10211.10.00 0	Teacher Supplies	\$612.54
		100.128.0000.100.1000.650.10211.10.00 0	Supplies–Information Technology–related	\$420.30
		100.129.0000.000.2230.650.10209.10.00 0	Supplies–Information Technology–related	\$209.99
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$118.48
		100.133.0000.000.2130.610.10303.10.00 0	General Supplies	\$17.98

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Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.133.0000.000.2410.610.10303.10.00 0	General Supplies	\$63.12
		100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$241.87
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$4,094.76
		100.133.0000.100.1000.616.10303.10.00 0	Teacher Supplies	\$44.99
		100.134.0000.000.2410.610.10304.20.00 0	General Supplies	\$419.97
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$996.27
		100.134.0000.100.1000.616.10304.20.00 0	Teacher Supplies	\$1,495.38
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$85.16
		100.161.0000.000.2575.610.10601.32.00 0	General Supplies	\$139.40 ¹⁴⁴
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$471.74
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$1,709.00
		100.161.0000.100.1000.616.10601.32.00 0	Teacher Supplies	\$231.89
		100.161.0000.192.1000.610.10601.32.00 0	General Supplies	\$124.42
		100.161.0000.194.1000.610.10601.32.00 0	General Supplies	\$709.83
		100.161.0000.920.1000.610.10601.32.00 0	General Supplies	\$818.99
		240.300.0000.300.1000.650.10000.00.00 0	Supplies-Information Technology-related	\$789.00
		240.300.0000.310.1000.610.10601.32.00 0	General Supplies	\$304.92
		240.300.0000.330.1000.610.10000.00.00 0	General Supplies	\$33.99
		240.300.0000.330.1000.610.10601.32.00 0	General Supplies	\$483.73

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		240.300.0000.370.1000.610.10601.32.00 0	General Supplies	\$1,210.98
		240.300.0000.381.1000.610.10603.32.00 0	General Supplies	\$1,648.37
		240.300.0000.381.1000.610.10605.32.00 0	General Supplies	\$174.34
		240.300.0000.381.1000.650.10605.32.00 0	Supplies–Information Technology–related	\$340.27
		240.300.0000.381.1000.654.10605.32.00 0	Supplies – IT Related of Lower Value (\$999 or less	\$1,452.68
		240.300.0000.395.1000.610.10603.32.00 0	General Supplies	\$645.06
		240.300.0000.395.1000.650.10603.32.00 0	Supplies–Information Technology–related	\$109.91
		280.633.0000.000.2100.610.10201.10.00 0	General Supplies	\$986.44
		280.633.0000.000.2100.610.10205.10.00 0	General Supplies	\$1,044.51
		280.633.0000.000.2100.610.10211.10.00 0	General Supplies	\$1,529.07
		280.633.0000.000.2100.610.10303.10.00 0	General Supplies	\$143.42
		280.633.0000.000.2100.610.10304.20.00 0	FY18 Title IA SSMS Budget Load	\$1,920.56
		280.633.0000.000.2100.610.10601.32.00 0	FY19 Title IA FHS Budget Load	\$1,517.72
		280.633.0000.000.3300.610.10201.10.00 0	General Supplies	\$717.24
		280.633.0000.000.3300.610.10202.10.00 0	General Supplies	\$261.28
		280.650.0000.000.2100.610.10902.32.00 0	General Supplies	\$709.56
		280.650.0000.000.2100.640.10902.32.00 0	Books and Periodicals	\$155.71
		280.650.0000.100.1000.610.10902.32.00 0	General Supplies	\$482.89

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Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$10,504.32
			Vendor Total:	\$57,697.09
ARMSTRONG MEDICAL INDUSTRIES, INC		240.308.0000.330.1000.610.10000.00.00 0	General Supplies	\$1,058.02
			Vendor Total:	\$1,058.02
BRADY INDUSTRIES		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$1,258.40
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$564.50
			Vendor Total:	\$1,822.90
CAPITAL GLASS, INC.	2879	100.133.0000.000.2620.430.10303.10.00 0	Repairs and Maintenance Services	\$1,401.20146
			Vendor Total:	\$1,401.20
CCMSI		703.102.0000.000.2570.270.10000.00.00 0	Workers" Compensation	\$49,684.56
			Vendor Total:	\$49,684.56
CHARTWELLS		290.180.0000.000.3100.430.10000.00.00 0	Repairs and Maintenance Services	\$1,636.72
		290.180.0000.000.3100.570.10000.00.00 0	Food Service Management	\$93,837.41
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$81.14
		290.180.0000.000.3100.615.10000.00.00 0	Snacks, Food & Beverages	\$92.95
		290.180.0000.000.3100.630.10000.00.00 0	Food	\$266,302.91
			Vendor Total:	\$361,951.13
CONNECTIONS SPEECH&LANGUAGE SERVICES LLC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$29,760.00
			Vendor Total:	\$29,760.00
CONWAY COMMUNICATIONS INC		100.107.0000.000.2580.430.10000.00.00 0	Repairs and Maintenance Services	\$4,969.31
			Vendor Total:	\$4,969.31
FATBEAM, LLC		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$290.00
			Vendor Total:	\$290.00
FLOORING SOLUTIONS OF NEVADA, INC.		100.108.0000.000.2620.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$15,000.00
			Vendor Total:	\$15,000.00 ¹⁴⁷
HEALTHY COMMUNITIES COALITION		280.700.0000.000.2213.320.10000.00.00 0	Professional Educational Services	\$4,831.20
			Vendor Total:	\$4,831.20
INLAND SUPPLY CO., INC.	10000	100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$275.36
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$520.14
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$2,073.10
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$646.08
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$1,554.83
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$51.13
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$3,043.62

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
				\$8,164.26
JIM MENESINI PETROLEUM				
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$9,006.97
				Vendor Total:
				\$9,006.97
LUMOS AND ASSOCIATES, INC	11860			
		100.101.0000.000.4300.340.10000.00.00 0	Other Professional Services	\$2,801.26
		100.101.0000.000.4300.340.10201.10.00 0	Other Professional Services	\$9,167.76
		100.101.0000.000.4300.340.10202.10.00 0	Other Professional Services	\$2,037.28
		100.101.0000.000.4300.340.10203.10.00 0	Other Professional Services	\$3,565.24
		100.101.0000.000.4300.340.10205.10.00 0	Other Professional Services	\$2,546.60 ₁₄₈
		100.101.0000.000.4300.340.10206.10.00 0	Other Professional Services	\$2,546.60
		100.101.0000.000.4300.340.10208.31.00 0	Other Professional Services	\$9,167.76
		100.101.0000.000.4300.340.10209.10.00 0	Other Professional Services	\$1,183.30
		100.101.0000.000.4300.340.10210.10.00 0	Other Professional Services	\$5,857.18
		100.101.0000.000.4300.340.10211.10.00 0	Other Professional Services	\$3,565.24
		100.101.0000.000.4300.340.10302.31.00 0	Other Professional Services	\$1,782.62
		100.101.0000.000.4300.340.10303.10.00 0	Other Professional Services	\$1,273.30
		100.101.0000.000.4300.340.10304.31.00 0	Other Professional Services	\$3,310.58
		100.101.0000.000.4300.340.10305.31.00 0	Other Professional Services	\$3,055.92
		100.101.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$2,801.26

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.4300.340.10602.50.00 0	Other Professional Services	\$3,310.58
		100.101.0000.000.4300.340.10604.32.00 0	Other Professional Services	\$17,826.20
		100.101.0000.000.4300.340.10605.32.00 0	Other Professional Services	\$2,546.60
		360.023.0000.000.4300.340.10000.00.00 0	Other Professional Services	\$5,436.00
			Vendor Total:	\$83,781.28
MATTA, SAGE		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$7,315.00
			Vendor Total:	\$7,315.00
NEVADA DEPARTMENT OF AGRICULTURE	14535	290.180.0000.000.3100.630.10000.00.00 0	Food	\$2,769.38 ¹⁴⁹
			Vendor Total:	\$2,769.38
OFFICE DEPOT	15366	100.101.0000.000.2310.610.10000.00.00 0	General Supplies	\$62.97
		100.121.0000.000.2410.610.10201.10.00 0	General Supplies	\$84.27
		100.121.0000.100.1000.610.10201.10.00 0	General Supplies	\$1,728.01
		100.123.0000.000.2410.615.10203.10.00 0	Snacks, Food & Beverages	\$50.99
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$3,065.18
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$2,249.23
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$2,373.58
		280.633.0000.000.2100.610.10203.10.00 0	General Supplies	\$1,063.89
		280.633.0000.000.2100.610.10206.10.00 0	General Supplies	\$80.99

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
OSKAR SEPTIC SERVICES, LLC				\$10,759.11
		100.121.0000.000.2620.430.10201.10.00 0	Repairs and Maintenance Services	\$300.00
				Vendor Total:
				\$300.00
PACIFIC STATES COMMUNICATIONS OF NV, INC				
		100.107.0000.000.2580.350.10000.00.00 0	Technical Services	\$2,024.00
				Vendor Total:
				\$2,024.00
PAPE MACHINERY INC				
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$174.85
				Vendor Total:
				\$174.85
PATHFUL INC				
		100.104.0000.100.1000.653.10000.00.00 0	Web-based and similar programs	\$6,750.00
				Vendor Total:
				\$6,750.00
PAUL CAVIN ARCHITECT LLC				
		100.101.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$27,525.00
		100.101.0000.000.4300.340.10603.32.00 0	Other Professional Services	\$17,850.00
		100.101.0000.000.4300.340.10604.32.00 0	Other Professional Services	\$16,125.00
				Vendor Total:
				\$61,500.00
PEARSON ASSESSMENT				
		280.639.0000.200.2140.610.10000.00.00 0	General Supplies	\$69.60
				Vendor Total:
				\$69.60
PITSCO, INC.	102866			
		240.300.0000.381.1000.650.10605.32.00 0	Supplies-Information Technology-related	\$2,427.90
				Vendor Total:
				\$2,427.90

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
POSITIVE PROMOTIONS	16558	100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$774.09
			Vendor Total:	\$774.09
PROCARE THERAPY		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$9,000.00
		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$10,846.14
			Vendor Total:	\$19,846.14
PROPIO LANGUAGE SERVICES, LLC		280.639.0000.200.2190.340.10000.00.00 0	Other Professional Services	\$122.20
			Vendor Total:	\$122.20
ROCKLER COMPANIES		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$2,064.00
		280.912.0000.300.1000.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$8,757.00
			Vendor Total:	\$10,821.00
ROYAL CARPET ONE FLOOR & HOME		100.101.0000.000.2620.430.10303.10.00 0	Repairs and Maintenance Services	\$36,785.39
			Vendor Total:	\$36,785.39
SILVER STATE SIGN LANGUAGE LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$21,140.00
			Vendor Total:	\$21,140.00
SINNETT CONSULTING SERV LLC	98194	100.170.0000.000.2710.340.10000.00.00 0	Other Professional Services	\$350.00
			Vendor Total:	\$350.00
SKY FIBER INTERNET				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$58,121.00
			Vendor Total:	\$58,121.00
SOLIANT HEALTH, LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$19,370.34
			Vendor Total:	\$19,370.34
STAPLES ADVANTAGE	99736	100.105.0000.000.2574.610.10000.00.00 0	General Supplies	\$25.29
		100.123.0000.000.2220.610.10203.10.00 0	General Supplies	\$379.90
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$145.06
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$1,520.72 ¹⁵²
		100.134.0000.000.2220.610.10304.20.00 0	General Supplies	\$464.34
		100.134.0000.000.2410.610.10304.20.00 0	General Supplies	\$26.94
		100.134.0000.100.1000.650.10304.20.00 0	Supplies-Information Technology-related	\$93.19
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$91.78
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$212.23
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$336.99
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$1,519.60
		100.163.0000.000.2410.610.10603.32.00 0	General Supplies	\$1,868.58
		250.105.0000.200.2319.610.10000.00.00 0	General Supplies	\$17.43
		280.633.0000.000.2100.610.10203.10.00 0	General Supplies	\$218.87

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2100.610.10206.10.00 0	General Supplies	\$692.70
		280.633.0000.000.2100.610.10209.10.00 0	General Supplies	\$40.39
		285.781.0000.200.2319.610.10000.00.00 0	General Supplies	\$101.76
			Vendor Total:	<u>\$7,755.77</u>
SUMMIT COMPANIES				
		100.108.0000.000.2620.430.10605.32.00 0	Repairs and Maintenance Services	\$609.00
			Vendor Total:	<u>\$609.00</u>
TAHOE FENCE CO., INC	101980			
		100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$1,145.00
			Vendor Total:	<u>\$1,145.00</u>
TAHOE SUPPLY CO.	11238			
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$3,375.95
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$330.66
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$6,484.19
		100.164.0000.000.2620.610.10604.32.00 0	General Supplies	\$3,076.51
			Vendor Total:	<u>\$13,267.31</u>
THE STEPPING STONES GROUP LLC				
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$10,479.75
			Vendor Total:	<u>\$10,479.75</u>
TIMECLOCK PLUS, LLC				
		100.101.0000.000.2510.340.10000.00.00 0	Other Professional Services	\$464.06
			Vendor Total:	<u>\$464.06</u>
TOUCHIT TECHNOLOGIES HOLDINGS, INC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.100.1000.652.10211.10.00 0	Inventoried Supplies/Equipment - IT Related <\$5000	\$4,000.00
			Vendor Total:	\$4,000.00
TRANE U.S. INC		340.101.0000.000.4700.450.10605.32.00 0	Construction Services	\$73,550.00
			Vendor Total:	\$73,550.00
TRILOGY EDUCATION CONSULTING		280.639.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$800.00
			Vendor Total:	\$800.00
VARITRONICS, LLC		280.709.0000.000.2213.610.10000.00.00 0	General Supplies	\$557.70
			Vendor Total:	\$557.70 ¹⁵⁴
WALKER LAKE DISPOSAL INC.	102157	100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$1,144.00
			Vendor Total:	\$1,144.00
WEDCO INC.	22320	100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$680.07
			Vendor Total:	\$680.07
WILD ROOTS OCCUPATIONAL THERAPY		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$10,260.00
			Vendor Total:	\$10,260.00
YERINGTON THEATRE FOR THE ARTS	100157	230.231.0000.610.1000.441.10909.41.00 0	Renting Land and Buildings	\$2,800.00
			Vendor Total:	\$2,800.00
ZEPTIVE, INC.				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1256

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2410.651.10601.32.00 0	Supplies - Technology - Software	\$539.00
Vendor Total:				\$539.00
Grand Total:				\$1,022,694.58

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1257

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2510.533.10000.00.00 Check #: 3072	Telephone – Land Line phone services	\$836.54
			Vendor Total:	\$836.54
ABSOLUTE MUSIC, LLC	98589	100.161.0000.100.1000.610.10601.32.00 Check #: 3073	General Supplies	\$432.50
			Vendor Total:	\$432.50
ALHAMBRA WATER	97540	100.107.0000.000.2580.610.10000.00.00 Check #: 3074	General Supplies	\$94.94
			Vendor Total:	\$94.94
ARELLANO PLUMBING, HEATING AND AIR, LLC		100.108.0000.000.2620.430.10603.32.00 Check #: 3075	Repairs and Maintenance Services	\$2,321.25 ¹⁵⁷
			Vendor Total:	\$2,321.25
BALL HORTICULTURAL COMPANY		240.300.0000.310.1000.610.10603.32.00 Check #: 3076	General Supplies	\$235.36
			Vendor Total:	\$235.36
BALLARD, ISABEL MARIA		280.639.0000.200.2700.519.10000.00.00 Check #: 3077	Student Transportation Purchased From Other Source	\$393.96
			Vendor Total:	\$393.96
BEAR COMMUNICATIONS INC		100.107.0000.000.2580.610.10000.00.00 Check #: 3078	General Supplies	\$13,471.64
			Vendor Total:	\$13,471.64
BOYS & GIRLS CLUB OF TRUCKEE MEADOWS	102901			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1257

01/09/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.767.0000.000.2500.310.10000.00.00 Check #: 3079	Official/Administrative Services	\$4,463.70
		280.767.0000.100.1000.320.10203.10.00 Check #: 3079	Professional Educational Services	\$5,149.07
		280.767.0000.100.1000.320.10206.10.00 Check #: 3079	Professional Educational Services	\$6,039.15
		280.767.0000.100.1000.320.10209.10.00 Check #: 3079	Professional Educational Services	\$4,375.70
		280.767.0000.100.1000.320.10303.10.00 Check #: 3079	Professional Educational Services	\$5,149.08
			Vendor Total:	<u>\$25,176.70</u>
BUMGARDNER, JULIE		280.631.0000.300.2213.580.10000.00.00 Check #: 3080	Travel	\$418.31
			Vendor Total:	<u>\$418.31</u> ¹⁵⁸
BUMGARDNER, WILLIAM		280.631.0000.300.2213.580.10000.00.00 Check #: 3081	Travel	\$412.00
			Vendor Total:	<u>\$412.00</u>
BUNYARD, CARI	96835	280.709.0000.000.2213.580.10000.00.00 Check #: 3082	Staff Travel	\$229.00
			Vendor Total:	<u>\$229.00</u>
CERRIS SYSTEMS RENO, INC		100.108.0000.000.2620.430.10304.20.00 Check #: 3083	Repairs and Maintenance Services	\$780.00
			Vendor Total:	<u>\$780.00</u>
CLARKSON, SUSAN		280.639.0000.200.2140.340.10000.00.00 Check #: 3084	Other Professional Services	\$3,500.00
			Vendor Total:	<u>\$3,500.00</u>
CONTINUED.COM, LLC				

Lyon County School District

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Voucher Batch Number: 1257

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Vendor Remit Name	Vendor #	Account	Description	Amount
		280.639.0000.200.2150.653.10000.00.00 Check #: 3085	Web-based and similar programs	\$99.00
			Vendor Total:	\$99.00
CROSS, RYAN		280.631.0000.300.2213.580.10000.00.00 Check #: 3086	Travel	\$528.08
			Vendor Total:	\$528.08
D & S WASTE REMOVAL, INC	4960	100.170.0000.000.2710.421.10000.00.00 Check #: 3087	Garbage / Disposal	\$264.00
			Vendor Total:	\$264.00
DAVIS, MARIA C.	102800	280.639.0000.200.2190.340.10000.00.00 Check #: 3088	Other Professional Services	\$637.50
			Vendor Total:	\$637.50
DEGOLYER, DENA		280.709.0000.000.2213.580.10000.00.00 Check #: 3089	Staff Travel	\$229.00
			Vendor Total:	\$229.00
DESERT LAKES HOME OWNERS ASSOC	99794	100.108.0000.000.2620.810.10000.00.00 Check #: 3090	Dues and Fees	\$83.00
			Vendor Total:	\$83.00
DUNN, RALPH		100.170.0000.000.2710.580.10000.00.00 Check #: 3091	Staff Travel	\$187.17
			Vendor Total:	\$187.17
ESPECIAL NEEDS, LLC		280.639.0000.200.2160.610.10000.00.00 Check #: 3092	General Supplies	\$440.00
			Vendor Total:	\$440.00

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
ETTER, DAMON		280.709.0000.000.2213.580.10000.00.00 Check #: 3093	Staff Travel	\$229.00
			Vendor Total:	\$229.00
FERNLEY HIGH SCHOOL		280.688.0000.000.2100.610.10000.00.00 Check #: 3094	General Supplies	\$40.00
			Vendor Total:	\$40.00
FRONTIER		100.162.0000.000.2410.533.10602.50.00 Check #: 3095	Telephone - Land Line phone services	\$170.34
			Vendor Total:	\$170.34
GARNER, SANDRA		280.709.0000.000.2213.580.10000.00.00 Check #: 3096	Staff Travel	\$289.00160
			Vendor Total:	\$289.00
GENESIS FLOOR COVERING UTAH, LLC		100.108.0000.000.2620.430.10303.10.00 Check #: 3097	Repairs and Maintenance Services	\$39,994.00
			Vendor Total:	\$39,994.00
GIANOTTI, JIM		280.709.0000.000.2213.580.10000.00.00 Check #: 3098	Staff Travel	\$229.00
			Vendor Total:	\$229.00
GILLESPIE, SCOTT		280.631.0000.300.2213.580.10000.00.00 Check #: 3099	Travel	\$372.21
			Vendor Total:	\$372.21
HINKEY, TALEAH R		280.631.0000.300.2100.580.10000.00.00 Check #: 3100	Travel	\$302.12

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$302.12
HODGEN, BRENDA		100.170.0000.000.2710.580.10000.00.00	Staff Travel	\$47.00
		Check #: 3101		
			Vendor Total:	\$47.00
HOLSTIN, DAPHNE S		100.101.0000.000.2213.560.10000.00.00	Tuition	\$338.83
		Check #: 3102		
			Vendor Total:	\$338.83
JENKINS, DANIELLE		280.631.0000.300.2213.580.10000.00.00	Travel	\$465.93
		Check #: 3103		
			Vendor Total:	\$465.93
JOSTENS_10600	10600	100.162.0000.000.2410.610.10602.50.00	General Supplies	\$34.65
		Check #: 3104		
			Vendor Total:	\$34.65
LAHONTAN PARAMEDICAL		100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$445.00
		Check #: 3105		
			Vendor Total:	\$445.00
LAMINATOR.COM INC.		100.104.0000.000.2210.612.10203.10.00	Inventoried Supplies/Equipment <\$5000	\$1,645.95
		Check #: 3106		
			Vendor Total:	\$1,645.95
LARKINS, KAYLEEN		280.633.0000.000.2515.580.10000.00.00	Staff Travel	\$335.52
		Check #: 3107		
			Vendor Total:	\$335.52
LINCOLN ELECTRIC COMPANY				

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
		280.912.0000.300.1000.610.10000.00.00 Check #: 3108	General Supplies	\$2,095.20
			Vendor Total:	\$2,095.20
LYON COUNTY SCHOOL DIST._99346	99346	280.688.0000.000.2100.610.10000.00.00 Check #: 3109	General Supplies	\$262.80
			Vendor Total:	\$262.80
MAUPIN, COX, & LEGOY	22060	250.105.0000.200.2318.820.10000.00.00 Check #: 3110	Judgments Against the School District	\$3,500.00
			Vendor Total:	\$3,500.00
MERRIAM, KATHRYN R		100.101.0000.000.2213.560.10000.00.00 Check #: 3111	Tuition	\$624.58
			Vendor Total:	\$624.58
MONTROSE GLASS		100.108.0000.000.2620.430.10601.32.00 Check #: 3112	Repairs and Maintenance Services	\$1,551.88
		100.108.0000.000.2620.430.10604.32.00 Check #: 3112	Repairs and Maintenance Services	\$9,291.22
			Vendor Total:	\$10,843.10
MOYLE, HEATHER		280.709.0000.000.2213.580.10000.00.00 Check #: 3113	Staff Travel	\$305.00
			Vendor Total:	\$305.00
N N B U A - BASEBALL	13589	100.101.0000.920.1000.340.10601.32.00 Check #: 3114	Other Professional Services	\$4,195.00
		100.101.0000.920.1000.340.10602.50.00 Check #: 3114	Other Professional Services	\$2,485.00
		100.101.0000.920.1000.340.10603.32.00 Check #: 3114	Other Professional Services	\$2,982.00

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.920.1000.340.10604.32.00	Other Professional Services	\$4,281.00
		Check #: 3114		
		100.101.0000.920.1000.340.10605.32.00	Other Professional Services	\$2,839.00
		Check #: 3114		
			Vendor Total:	\$16,782.00
NATIONAL SCHOOL FORMS				
		100.125.0000.000.2410.610.10205.10.00	General Supplies	\$321.90
		Check #: 3115		
			Vendor Total:	\$321.90
NELSON, NATALIE				
		280.667.0000.000.2213.340.10000.00.00	Other Professional Services	\$100.00
		Check #: 3116		
			Vendor Total:	\$100.00
OREGON STATE UNIVERSITY				
		830.053.0000.000.2410.890.10000.00.00	Miscellaneous Expenditures	\$500.00
		Check #: 3117		
			Vendor Total:	\$500.00
OZOLINS, ERIC				
		280.631.0000.300.2213.580.10000.00.00	Travel	\$332.00
		Check #: 3118		
			Vendor Total:	\$332.00
PIONEER CENTER				
		100.121.0000.000.2410.610.10201.10.00	General Supplies	\$250.00
		Check #: 3119		
			Vendor Total:	\$250.00
PITNEY BOWES GLOBAL FINANCIAL	101970			
		100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles	\$65.97
		Check #: 3120		
			Vendor Total:	\$65.97
QUADIENT POSTAGE FUNDING				
		100.133.0000.000.2410.531.10303.10.00	Postage	\$389.56
		Check #: 3121		

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Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$389.56
RACHEL STEWART	20166	280.642.0000.200.2213.584.10000.00.00 Check #: 3122	Travel – Administrative Non–Licensed Personnel	\$505.00
			Vendor Total:	\$505.00
RALEY'S		100.161.0000.000.2410.610.10601.32.00 Check #: 3123	General Supplies	\$163.42
		100.161.0000.100.1000.610.10601.32.00 Check #: 3123	General Supplies	\$166.03
			Vendor Total:	\$329.45
RATTLESNAKE LANES		250.105.0000.200.2190.890.10000.00.00 Check #: 3124	Miscellaneous Expenditures	\$162.00
			Vendor Total:	\$162.00
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10205.10.00 Check #: 3125	General Supplies	\$331.33
		100.108.0000.000.2620.610.10303.10.00 Check #: 3125	General Supplies	\$1,186.39
		100.108.0000.000.2620.612.10305.31.00 Check #: 3125	Inventoried Supplies/Equipment <\$5000	\$1,550.93
			Vendor Total:	\$3,068.65
RON TURLEY ASSOCIATES INC		100.170.0000.000.2700.651.10000.00.00 Check #: 3126	Supplies – Technology – Software	\$4,800.00
			Vendor Total:	\$4,800.00
ROSEBERRY, TAMARA		280.709.0000.000.2213.580.10000.00.00 Check #: 3127	Staff Travel	\$283.86
			Vendor Total:	\$283.86
ROUND UP AWARDS LLC	17901			

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.104.0000.000.2210.610.10000.00.00 Check #: 3128	General Supplies	\$6,135.00
			Vendor Total:	\$6,135.00
SCHOLASTIC CLASSROOM MAGAZINES	102740			
		100.133.0000.100.1000.640.10303.10.00 Check #: 3129	Books and Periodicals	\$260.13
			Vendor Total:	\$260.13
SHEA, LISA	18849			
		280.642.0000.200.2213.584.10000.00.00 Check #: 3130	Travel - Administrative Non-Licensed Personnel	\$307.00
			Vendor Total:	\$307.00
SHRED-IT USA				
		230.231.0000.610.2500.443.10000.00.00 Check #: 3131	Rentals of Computers and Related Equipment	\$16.00
			Vendor Total:	\$16.00
SILVER SPRINGS MUTUAL WATER CO	19183			
		100.108.0000.000.2610.411.10000.00.00 Check #: 3132	Water / Sewer	\$4,862.51
		100.170.0000.000.2730.411.10000.00.00 Check #: 3132	Water / Sewer	\$196.03
			Vendor Total:	\$5,058.54
SMARTPASS INC				
		100.161.0000.100.1000.651.10601.32.00 Check #: 3133	Supplies - Technology - Software	\$3,410.44
			Vendor Total:	\$3,410.44
SOLARWINDS				
		100.107.0000.000.2580.350.10000.00.00 Check #: 3134	Technical Services	\$9,713.00
			Vendor Total:	\$9,713.00
SPENCER, MARA				

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Vendor Remit Name	Vendor #	Account	Description	Amount
		280.654.0000.300.2100.580.10000.00.00	Travel	\$423.56
		Check #: 3135		
			Vendor Total:	\$423.56
STEWART TITLE COMPANY				
		100.108.0000.000.2620.340.10000.00.00	Other Professional Services	\$500.00
		Check #: 3136		
			Vendor Total:	\$500.00
SUZANNE M ABERASTURI, PHD	97527			
		280.639.0000.200.2190.340.10000.00.00	Other Professional Services	\$2,500.00
		Check #: 3137		
			Vendor Total:	\$2,500.00
TAYLOR, JENNIFER AMBER	100348			
		280.631.0000.300.2213.580.10000.00.00	Travel	\$332.00
		Check #: 3138		
			Vendor Total:	\$332.00
TAYLOR, NICOLE				
		280.631.0000.300.2100.580.10000.00.00	Travel	\$471.61
		Check #: 3139		
			Vendor Total:	\$471.61
THE DBQ PROJECT				
		280.709.0000.000.2213.330.10000.00.00	Professional Employee Training & Development Serv	\$1,500.00
		Check #: 3140		
			Vendor Total:	\$1,500.00
THUNDER-ELECTRIC, LLC				
		100.108.0000.000.2620.430.10304.20.00	Repairs and Maintenance Services	\$150.00
		Check #: 3141		
			Vendor Total:	\$150.00
USPS-POC	3478			
		100.101.0000.000.2320.531.10000.00.00	Postage	\$1,000.00
		Check #: 3142		
			Vendor Total:	\$1,000.00

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Vendor Remit Name	Vendor #	Account	Description	Amount
VALISKA, NATASHA		280.633.0000.000.2515.580.10000.00.00 Check #: 3143	Staff Travel	\$285.00
		280.688.0000.000.2213.580.10000.00.00 Check #: 3143	Travel	\$303.59
			Vendor Total:	\$588.59
VESTIS		100.121.0000.000.2620.422.10201.10.00 Check #: 3144	Janitorial / Custodial Services	\$278.08
			Vendor Total:	\$278.08
WALTON, MADISON		250.101.0000.200.2150.340.10000.00.00 Check #: 3145	Other Professional Services	\$2,115.00
			Vendor Total:	\$2,115.00
WARREN REED INSURANCE	22150	703.102.0000.000.2570.340.10000.00.00 Check #: 3146	Other Professional Services	\$2,076.00
			Vendor Total:	\$2,076.00
WESTERN GOVERNORS UNIVERSITY		100.101.0000.000.2213.560.10000.00.00 Check #: 3147	Tuition	\$8,050.00
			Vendor Total:	\$8,050.00
XEROX CORPORATION		100.121.0000.000.2410.430.10201.10.00 Check #: 3148	Repairs and Maintenance Services	\$563.36
		100.121.0000.000.2410.442.10201.10.00 Check #: 3148	Rental of Equipment and Vehicles	\$223.21
		100.122.0000.000.2410.430.10202.10.00 Check #: 3148	Repairs and Maintenance Services	\$667.83
		100.122.0000.000.2410.442.10202.10.00 Check #: 3148	Rental of Equipment and Vehicles	\$444.27

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.128.0000.000.2410.430.10211.10.00 Check #: 3148	Repairs and Maintenance Services	\$1,694.30
		100.133.0000.000.2410.442.10303.10.00 Check #: 3148	Rental of Equipment and Vehicles	\$7,476.63
		100.135.0000.000.2410.442.10305.31.00 Check #: 3148	Rental of Equipment and Vehicles	\$421.82
		100.135.0000.100.1000.430.10305.31.00 Check #: 3148	Repairs and Maintenance Services	\$466.29
		100.163.0000.000.2410.442.10603.32.00 Check #: 3148	Rental of Equipment and Vehicles	\$230.92
		100.163.0000.100.1000.430.10603.32.00 Check #: 3148	Repairs and Maintenance Services	\$323.66
		250.105.0000.200.2319.430.10000.00.00 Check #: 3148	Repairs and Maintenance Services	\$105.33
		250.105.0000.200.2319.442.10000.00.00 Check #: 3148	Rental of Equipment and Vehicles	\$17,616.8
			Vendor Total:	\$12,635.23
XEROX FINANCIAL SERVICES		100.101.0000.000.2510.340.10000.00.00 Check #: 3149	Other Professional Services	\$753.97
			Vendor Total:	\$753.97
			Grand Total:	\$199,503.72

End of Report

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Vendor Remit Name	Vendor #	Account	Description	Amount
A-1 RADIATOR REPAIR, INC	165	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$645.00
			Vendor Total:	\$645.00
ACE HARDWARE	200	100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$51.32
			Vendor Total:	\$51.32
ADVANCED INTEGRATED PEST MANAGEMENT		100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$3,255.00
		100.121.0000.000.2620.430.10201.10.00 0	Repairs and Maintenance Services	\$136.00
			Vendor Total:	\$3,391.00
APEX CYBER SYSTEMS		100.101.0000.000.2660.654.10605.32.00 0	Supplies - IT Related <\$999 > 1 year useful life	\$56,112.88
			Vendor Total:	\$56,112.88
APPLE COMPUTER_1112	1112	100.107.0000.000.2580.652.10000.00.00 0	Inventoried Supplies/Equipment - IT Related <\$5000	\$2,588.00
			Vendor Total:	\$2,588.00
AUTO & TRUCK ELECTRIC,INC	1382	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$386.20
		100.170.0000.000.2730.617.10000.00.00 0	Batt & Antifreeze	\$742.00
			Vendor Total:	\$1,128.20
BIG R FERNLEY		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$21.56
			Vendor Total:	\$21.56

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
BRYSON SALES & SERVICE	2380	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,320.42
			Vendor Total:	\$1,320.42
BSN SPORTS		100.101.0000.920.1000.610.10304.00.00 0	General Supplies	\$1,673.88
		100.101.0000.920.1000.730.10605.32.00 0	Equipment	\$96.41
		100.165.0000.920.1000.610.10605.32.00 0	General Supplies	\$43.00
			Vendor Total:	\$1,813.29
CAPITAL CITY AUTO PARTS	102852	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$686.06
			Vendor Total:	\$686.06
CR ENGINEERING	102406	100.108.0000.000.4300.340.10210.10.00 0	Other Professional Services	\$18,300.00
		100.108.0000.000.4300.340.10305.31.00 0	Other Professional Services	\$16,900.00
		100.108.0000.000.4700.340.10208.31.00 0	Other Professional Services	\$79,200.00
		100.108.0000.000.4700.340.10304.20.00 0	Other Professional Services	\$36,400.00
			Vendor Total:	\$150,800.00
CREATIVE RECREATIONAL SYSTEMS, INC		310.033.0000.000.4600.739.10205.10.00 0	Other Equipment	\$23,373.13
			Vendor Total:	\$23,373.13
DYSLEXIA ON DEMAND		280.639.0000.200.1000.653.10000.00.00 0	Web-based and similar programs	\$683.00
			Vendor Total:	\$683.00

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Vendor Remit Name	Vendor #	Account	Description	Amount
FLYERS ENERGY, LLC	102216	100.170.0000.000.2700.651.10000.00.00 0	Supplies - Technology - Software	\$1,500.00
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$6,016.94
			Vendor Total:	\$7,516.94
FRONTIER		100.122.0000.000.2410.533.10202.10.00 0	Telephone - Land Line phone services	\$471.48
			Vendor Total:	\$471.48
GENE WATSON	22210	100.108.0000.000.2620.422.10000.00.00 0	Janitorial / Custodial Services	\$1,334.32
			Vendor Total:	\$1,334.32
GROUP WEST CONSTRUCTION, INC		360.023.0000.000.4500.450.10000.00.00 0	Construction Services	\$244,884.56
			Vendor Total:	\$244,884.56
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO		100.109.0000.100.1000.641.10000.00.00 0	Textbooks	\$468.64
			Vendor Total:	\$468.64
INLAND SUPPLY CO., INC.	10000	100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$142.61
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$69.25
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$2,352.00
			Vendor Total:	\$2,563.86
JIM MENESINI PETROLEUM		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$23,456.57

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$23,456.57
JUNIOR LIBRARY GUILD	95920	100.161.0000.000.2220.640.10601.32.00 0	Books and Periodicals	\$64.12
			Vendor Total:	\$64.12
LYON COUNTY SHERIFF	P101	100.101.0000.000.2660.340.10000.00.00 0	Other Professional Services	\$27,918.32
			Vendor Total:	\$27,918.32
M & R SINNING, LLC		280.763.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$9,480.00
			Vendor Total:	\$9,480.00
NAPA AUTO & TRUCK PARTS_99614	99614	100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$52.58 ¹⁷³
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$173.68
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,253.33
			Vendor Total:	\$1,479.59
NAVIGATE 360, LLC		280.633.0000.000.2200.653.10203.10.00 0	Web-based and similar programs	\$2,215.50
		280.633.0000.000.2200.653.10305.31.00 0	Web-based and similar programs	\$2,152.50
			Vendor Total:	\$4,368.00
NEW NEVADA PLASTICS, INC	101251	310.031.0000.000.4600.612.10602.50.00 0	Inventoried Supplies/Equipment <\$5000	\$6,640.00
			Vendor Total:	\$6,640.00
OAKHURST INK		100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$219.81

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
ORKIN PEST CONTROL				\$219.81
		100.106.0000.000.2515.610.10000.00.00 0	General Supplies	\$191.98
				Vendor Total:
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060			\$191.98
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$4,267.67
				Vendor Total:
RON'S REFRIGERATION, INC	17820			\$4,267.67
		100.135.0000.000.2620.430.10305.31.00 0	Repairs and Maintenance Services	\$808.00
				Vendor Total:
SAFETY-KLEEN SYSTEMS, INC	18119			\$808.00
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$504.06
				Vendor Total:
SILVA, SCEIRINI & ASSOCIATES, LLC				\$504.06
		100.101.0000.000.2510.340.10000.00.00 0	Other Professional Services	\$40,000.00
				Vendor Total:
SILVER STATE INTERNATIONAL				\$40,000.00
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$793.89
				Vendor Total:
SINNETT CONSULTING SERV LLC	98194			\$793.89
		100.170.0000.000.2710.340.10000.00.00 0	Other Professional Services	\$160.00
				Vendor Total:
STICKS & STONES BLDG. MATERIALS				\$160.00
		100.108.0000.000.2620.610.10603.32.00 0	General Supplies	\$159.70

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1275

01/16/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Vendor Total:				\$159.70
SUMMIT COMPANIES				
		100.108.0000.000.2620.430.10203.10.00 0	Repairs and Maintenance Services	\$26,594.00
		100.108.0000.000.2620.430.10209.10.00 0	Repairs and Maintenance Services	\$1,591.95
		100.108.0000.000.2620.430.10601.32.00 0	Repairs and Maintenance Services	\$1,065.25
		100.108.0000.000.2670.490.10000.00.00 0	Other Purchased Property Services	\$947.00
Vendor Total:				\$30,198.20
TYLER TECHNOLOGIES, INC.	103232			
		100.101.0000.000.2510.351.10000.00.00 0	Data Processing and Coding Services	\$510.00
Vendor Total:				\$510.00
WALKER LAKE DISPOSAL INC.	102157			
		100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$780.00
		100.165.0000.000.2410.421.10605.32.00 0	Garbage / Disposal	\$506.00
Vendor Total:				\$1,286.00
WEDCO INC.	22320			
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$618.43
		100.108.0000.000.2620.610.10604.32.00 0	General Supplies	\$3,043.85
Vendor Total:				\$3,662.28
ZEPTIVE, INC.				
		100.135.0000.100.1000.352.10305.31.00 0	Other Technical Services	\$294.00
Vendor Total:				\$294.00
Grand Total:				\$656,315.85

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1276

01/16/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
ALHAMBRA WATER	97540	100.170.0000.000.2700.610.10000.00.00 Check #: 3153	General Supplies	\$318.25
			Vendor Total:	<u>\$318.25</u>
ALISSA ARATA		100.170.0000.000.2710.519.10000.00.00 Check #: 3154	Student Transportation Purchased From Other Source	\$24.15
			Vendor Total:	<u>\$24.15</u>
BANDING TOGETHER LLC		100.163.0000.189.1000.610.10603.32.00 Check #: 3155	General Supplies	\$238.37
			Vendor Total:	<u>\$238.37</u>
BARBER ERIKA		280.667.0000.000.2213.580.10000.00.00 Check #: 3156	Staff Travel	\$69.82 ⁷⁷
			Vendor Total:	<u>\$69.82</u>
BAUMBACK, SANDY	102125	100.170.0000.000.2710.519.10000.00.00 Check #: 3157	Student Transportation Purchased From Other Source	\$130.00
			Vendor Total:	<u>\$130.00</u>
BUS PARTS WAREHOUSE	2534	100.170.0000.000.2710.614.10000.00.00 Check #: 3158	Parts	\$1,989.59
			Vendor Total:	<u>\$1,989.59</u>
CLEARLY IP, INC		100.107.0000.000.2580.533.10000.00.00 Check #: 3159	Telephone – Land Line phone services	\$42.99
		100.121.0000.000.2410.533.10201.10.00 Check #: 3159	Telephone – Land Line phone services	\$42.95
		100.122.0000.000.2410.533.10202.10.00 Check #: 3159	Telephone – Land Line phone services	\$42.95

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1276

01/16/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.000.2410.533.10203.10.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.125.0000.000.2410.533.10205.10.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.126.0000.000.2410.533.10206.10.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.127.0000.000.2410.533.10210.10.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.128.0000.000.2410.533.10211.10.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.129.0000.000.2410.533.10209.10.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.132.0000.000.2410.533.10302.20.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.133.0000.000.2410.533.10303.10.00 Check #: 3159	Telephone - Land Line phone services	\$42.95178
		100.134.0000.000.2410.533.10304.20.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.135.0000.000.2410.533.10305.31.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.136.0000.000.2410.533.10208.31.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.161.0000.000.2410.533.10601.32.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.162.0000.000.2410.533.10602.50.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.163.0000.000.2410.533.10603.32.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.164.0000.000.2410.533.10604.32.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.165.0000.000.2410.533.10605.32.00 Check #: 3159	Telephone - Land Line phone services	\$42.95
		100.170.0000.000.2710.533.10000.00.00 Check #: 3159	Telephone - Land Line phone services	\$42.95

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1276

01/16/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		230.231.0000.610.2500.533.10000.00.00	Telephone – Land Line phone services	\$128.85
		Check #: 3159		
			Vendor Total:	\$987.89
CONCENTRA		100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$297.00
		Check #: 3160		
			Vendor Total:	\$297.00
COOMBS, SHANNON		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services	\$499.20
		Check #: 3161		
			Vendor Total:	\$499.20
COUSINS CONCERT ATTIRE		100.163.0000.189.1000.610.10603.32.00	General Supplies	\$78.00
		Check #: 3162		
			Vendor Total:	\$78.00
COWEE, PHIL		100.101.0000.000.2310.580.10000.00.00	Staff Travel	\$366.76
		Check #: 3163		
			Vendor Total:	\$366.76
CREATIVE LEADERSHIP SOLUTIONS		280.624.0000.000.2213.330.10000.00.00	Professional Employee Training & Development Serv	\$25,000.00
		Check #: 3164		
			Vendor Total:	\$25,000.00
CURRENT SOFTWARE USA, INC.		100.101.0000.000.2570.310.10000.00.00	Official/Administrative Services	\$700.00
		Check #: 3165		
			Vendor Total:	\$700.00
D & S WASTE REMOVAL, INC	4960	100.107.0000.000.2580.421.10000.00.00	Garbage / Disposal	\$258.99
		Check #: 3166		
		100.108.0000.000.2610.421.10000.00.00	Garbage / Disposal	\$3,622.61
		Check #: 3166		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1276

01/16/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2730.421.10000.00.00 Check #: 3166	Garbage / Disposal	\$258.99
		290.182.0000.000.3100.421.10000.00.00 Check #: 3166	Garbage / Disposal	\$1,185.73
			Vendor Total:	\$5,326.32
DEMCO LIBRARY SERVICES	5499			
		100.129.0000.000.2220.610.10209.10.00 Check #: 3167	General Supplies	\$22.31
			Vendor Total:	\$22.31
DEPARTMENT OF PUBLIC SAFETY	14394			
		100.102.0000.000.2570.340.10000.00.00 Check #: 3168	Other Professional Services	\$1,172.75
			Vendor Total:	\$1,172.75
DEWITT, CODDIERAE				180
		100.170.0000.000.2710.519.10000.00.00 Check #: 3169	Student Transportation Purchased From Other Source	\$130.00
			Vendor Total:	\$130.00
ELMER BULL				
		100.101.0000.000.2310.580.10000.00.00 Check #: 3170	Staff Travel	\$142.45
			Vendor Total:	\$142.45
FRANKLIN COVEY	7872			
		280.633.0000.000.2200.640.10205.10.00 Check #: 3171	Books and Periodicals	\$942.84
			Vendor Total:	\$942.84
HIGBEE, KEN				
		280.667.0000.000.2213.580.10000.00.00 Check #: 3172	Staff Travel	\$543.92
			Vendor Total:	\$543.92
HODGEN, BRENDA				
		100.170.0000.000.2710.580.10000.00.00 Check #: 3173	Staff Travel	\$75.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1276

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Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$75.00
HUNT, TODD		100.109.0000.000.2213.331.10000.00.00 Check #: 3174	Training & Development-Instruct Licensed Personnel	\$200.00
			Vendor Total:	\$200.00
KIMBALL MIDWEST	96824	100.170.0000.000.2710.614.10000.00.00 Check #: 3175	Parts	\$183.93
			Vendor Total:	\$183.93
LARKIN-SMITH, RYAN		280.667.0000.000.2213.580.10000.00.00 Check #: 3176	Staff Travel	\$278.27
			Vendor Total:	\$278.27
LEAP Innovations		280.709.0000.000.2213.330.10000.00.00 Check #: 3177	Professional Employee Training & Development Serv	\$1,790.00
			Vendor Total:	\$1,790.00
LORDS, PAUL		280.667.0000.000.2213.580.10000.00.00 Check #: 3178	Staff Travel	\$69.00
			Vendor Total:	\$69.00
LYON COUNTY SCHOOL DIST._99346	99346	100.135.0000.000.2130.610.10305.31.00 Check #: 3179	General Supplies	\$85.68
			Vendor Total:	\$85.68
MAUPIN, COX, & LEGOY	22060	100.101.0000.000.2320.340.10000.00.00 Check #: 3180	Other Professional Services	\$3,435.77
			Vendor Total:	\$3,435.77
MIDWEST BUS PARTS				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1276

01/16/2025

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.614.10000.00.00 Check #: 3181	Parts	\$389.15
			Vendor Total:	\$389.15
NELSON, NATALIE		280.667.0000.000.2213.340.10000.00.00 Check #: 3182	Other Professional Services	\$275.00
			Vendor Total:	\$275.00
NEVADA ASSOC OF SCHOOL BOARDS	14340	100.101.0000.000.2310.810.10000.00.00 Check #: 3183	Dues and Fees	\$4,500.00
			Vendor Total:	\$4,500.00
NEVADA DRUG & ALCOHOL TESTING INC	101753	100.170.0000.000.2710.340.10000.00.00 Check #: 3184	Other Professional Services	\$186.90
			Vendor Total:	\$186.90
OCONNELL, ASHLEY L.		280.667.0000.000.2213.580.10000.00.00 Check #: 3185	Staff Travel	\$494.00
			Vendor Total:	\$494.00
ORBIS TECH SERVICES LLC		100.128.0000.100.1000.650.10211.10.00 Check #: 3186	Supplies-Information Technology-related	\$613.52
			Vendor Total:	\$613.52
ORDUNA, FELICIANA	101671	100.170.0000.000.2710.519.10000.00.00 Check #: 3187	Student Transportation Purchased From Other Source	\$130.00
			Vendor Total:	\$130.00
PICKETT, CRYSTAL		280.667.0000.000.2213.580.10000.00.00 Check #: 3188	Staff Travel	\$120.60
			Vendor Total:	\$120.60

Lyon County School District

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Voucher Batch Number: 1276

01/16/2025

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Vendor Remit Name	Vendor #	Account	Description	Amount
PITNEY BOWES GLOBAL FINANCIAL	101970	100.126.0000.000.2410.531.10206.10.00	Postage	\$74.58
		Check #: 3189		
		100.132.0000.000.2410.442.10302.20.00	Rental of Equipment and Vehicles	\$250.53
		Check #: 3189		
		100.135.0000.000.2410.531.10305.31.00	Postage	\$161.10
		Check #: 3189		
			Vendor Total:	\$486.21
PURCHASE POWER	16968	100.127.0000.000.2410.531.10210.10.00	Postage	\$155.07
		Check #: 3190		
			Vendor Total:	\$155.07
RAMIREZ, SHANNON		280.667.0000.000.2213.580.10000.00.00	Staff Travel	\$385.80
		Check #: 3191		
			Vendor Total:	\$385.80
RED ROCK SPRING WATER		100.129.0000.100.1000.610.10209.10.00	General Supplies	\$295.00
		Check #: 3192		
			Vendor Total:	\$295.00
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$239.85
		Check #: 3193		
		100.108.0000.000.2620.610.10210.10.00	General Supplies	\$213.20
		Check #: 3193		
		100.108.0000.000.2620.610.10305.31.00	General Supplies	\$360.50
		Check #: 3193		
		100.108.0000.000.2620.610.10603.32.00	General Supplies	\$91.94
		Check #: 3193		
		100.122.0000.000.2620.610.10202.10.00	General Supplies	\$75.82
		Check #: 3193		
			Vendor Total:	\$981.31

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1276

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Vendor Remit Name	Vendor #	Account	Description	Amount
SALTARELLI, BRIGITTE		280.667.0000.000.2213.580.10000.00.00 Check #: 3194	Staff Travel	\$496.80
			Vendor Total:	\$496.80
SCHOLASTIC CLASSROOM MAGAZINES	102740	100.122.0000.100.1000.640.10202.10.00 Check #: 3195	Books and Periodicals	\$83.49
			Vendor Total:	\$83.49
SEFAC, INC	97804	100.170.0000.000.2710.340.10000.00.00 Check #: 3196	Other Professional Services	\$3,050.00
			Vendor Total:	\$3,050.00
SHRED-IT USA		100.101.0000.000.2320.421.10000.00.00 Check #: 3197	Garbage / Disposal	\$319.7484
		100.123.0000.000.2410.421.10203.10.00 Check #: 3197	Garbage / Disposal	\$647.52
		100.125.0000.000.2410.421.10205.10.00 Check #: 3197	Garbage / Disposal	\$171.70
			Vendor Total:	\$1,138.96
SMARTPASS INC		100.134.0000.000.2410.653.10304.20.00 Check #: 3198	Web-based and similar programs	\$834.90
		280.633.0000.000.2200.653.10305.31.00 Check #: 3198	Web-based and similar programs	\$1,715.34
			Vendor Total:	\$2,550.24
SOLIDITY GRAPHICS & DESIGN, LLC		280.633.0000.000.2100.610.10304.20.00 Check #: 3199	FY18 Title IA SSMS Budget Load	\$1,200.00
			Vendor Total:	\$1,200.00
SPIRIT MONKEY, LLC				

Lyon County School District

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Voucher Batch Number: 1276

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.100.1000.610.10203.10.00 Check #: 3200	General Supplies	\$467.28
			Vendor Total:	\$467.28
THE LITTLE SIGN CO.		280.633.0000.000.2100.610.10203.10.00 Check #: 3201	General Supplies	\$300.00
			Vendor Total:	\$300.00
THE PARTS HOUSE	23100	100.170.0000.000.2710.614.10000.00.00 Check #: 3202	Parts	\$546.21
			Vendor Total:	\$546.21
THERMOLD INSULATION		100.108.0000.000.2620.430.10203.10.00 Check #: 3203	Repairs and Maintenance Services	\$3,800.00
			Vendor Total:	\$3,800.00
Tiffany Townley		100.122.0000.000.2410.533.10202.10.00 Check #: 3204	Telephone – Land Line phone services	\$499.20
			Vendor Total:	\$499.20
VENTRIS LEARNING		250.123.0000.200.1000.640.10203.10.00 Check #: 3205	Books and Periodicals	\$90.00
			Vendor Total:	\$90.00
VERIZON CONNECT FLEET USA. LLC		100.170.0000.000.2710.340.10000.00.00 Check #: 3206	Other Professional Services	\$158.10
			Vendor Total:	\$158.10
VESTIS		100.170.0000.000.2730.619.10000.00.00 Check #: 3207	Uniforms	\$983.47
			Vendor Total:	\$983.47

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1276

01/16/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
VITAL RECORDS CONTROL				
		100.135.0000.000.2410.421.10305.31.00 Check #: 3208	Garbage / Disposal	\$272.52
			Vendor Total:	\$272.52
WALKER RIVER MECHANICAL				
		100.122.0000.000.2620.430.10202.10.00 Check #: 3209	Repairs and Maintenance Services	\$445.00
			Vendor Total:	\$445.00
WELLS FARGO VENDOR FINANCIAL SERVICES				
		100.135.0000.000.2410.442.10305.31.00 Check #: 3210	Rental of Equipment and Vehicles	\$156.99
			Vendor Total:	\$156.99
WOOLSEY, WILL				
		290.180.0000.000.0000.000.10000.00.48 Check #: 3211	Deferred Revenues	\$98.20 ¹⁸⁶
			Vendor Total:	\$98.20
WORKING, JACQUELYN BAMBA				
		280.667.0000.000.2213.580.10000.00.00 Check #: 3212	Staff Travel	\$407.97
			Vendor Total:	\$407.97
XEROX CORPORATION				
		100.101.0000.000.2320.430.10000.00.00 Check #: 3213	Repairs and Maintenance Services	\$0.05
		100.101.0000.000.2320.442.10000.00.00 Check #: 3213	Rental of Equipment and Vehicles	\$128.02
		100.101.0000.000.2510.442.10000.00.00 Check #: 3213	Rental of Equipment and Vehicles	\$344.14
		100.127.0000.000.2410.442.10210.10.00 Check #: 3213	Rental of Equipment and Vehicles	\$437.42
		100.127.0000.100.1000.430.10210.10.00 Check #: 3213	Repairs and Maintenance Services	\$604.43

Lyon County School District

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Voucher Batch Number: 1276

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.128.0000.000.2410.430.10211.10.00 Check #: 3213	Repairs and Maintenance Services	\$1,680.06
		100.129.0000.000.2410.442.10209.10.00 Check #: 3213	Rental of Equipment and Vehicles	\$883.06
		100.129.0000.100.1000.430.10209.10.00 Check #: 3213	Repairs and Maintenance Services	\$952.81
		100.132.0000.000.2410.442.10302.20.00 Check #: 3213	Rental of Equipment and Vehicles	\$1,837.34
		100.136.0000.000.2410.430.10208.31.00 Check #: 3213	Repairs and Maintenance Services	\$2,040.28
		100.136.0000.000.2410.442.10208.31.00 Check #: 3213	Rental of Equipment and Vehicles	\$468.84
			Vendor Total:	\$9,376.45
			Grand Total:	\$80,230.71 ¹⁸⁷

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1296

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
AMAZON BUSINESS				
		100.101.0000.000.2320.610.10000.00.00 0	General Supplies	\$38.87
		100.102.0000.000.2570.610.10000.00.00 0	General Supplies	\$120.35
		100.109.0000.000.2213.610.10000.00.00 0	General Supplies	\$283.35
		100.109.0000.100.1000.640.10000.00.00 0	Books and Periodicals	\$639.10
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$91.29
		100.122.0000.100.1000.616.10202.10.00 0	Teacher Supplies	\$563.47
		100.126.0000.100.1000.616.10206.10.00 0	Teacher Supplies	\$198.03
		100.127.0000.000.2130.610.10210.10.00 0	General Supplies	\$142.80 ¹⁸⁹
		100.127.0000.000.2410.610.10210.10.00 0	General Supplies	\$198.33
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$20.00
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$1,048.72
		100.127.0000.100.1000.616.10210.10.00 0	Teacher Supplies	\$949.92
		100.129.0000.000.2230.650.10209.10.00 0	Supplies—Information Technology—related	\$229.96
		100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$167.87
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$123.52
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$749.76
		100.132.0000.100.1000.615.10302.20.00 0	Snacks, Food & Beverages	\$419.38
		100.133.0000.000.2410.610.10303.10.00 0	General Supplies	\$241.64

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Voucher Batch Number: 1296

01/23/2025

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.133.0000.000.2575.610.10303.31.00 0	General Supplies	\$770.39
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$1,420.26
		100.133.0000.100.1000.650.10303.10.00 0	Supplies-Information Technology-related	\$636.00
		100.135.0000.000.2130.610.10305.31.00 0	General Supplies	\$379.97
		100.135.0000.000.2410.610.10305.31.00 0	General Supplies	\$24.90
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$247.20
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$1,600.08
		100.135.0000.100.1000.616.10305.31.00 0	Teacher Supplies	\$488.58
		100.135.0000.100.1000.640.10305.31.00 0	Books and Periodicals	\$445.25 ¹⁹⁰
		100.135.0000.100.1000.650.10305.31.00 0	Supplies-Information Technology-related	\$143.90
		100.162.0000.000.2410.610.10602.50.00 0	General Supplies	\$64.14
		100.162.0000.000.2410.650.10602.50.00 0	Supplies-Information Technology-related	\$249.00
		100.162.0000.000.2575.610.10602.50.00 0	General Supplies	\$541.88
		100.162.0000.000.2620.610.10602.50.00 0	General Supplies	\$47.98
		100.162.0000.100.1000.616.10602.50.00 0	Teacher Supplies	\$1,172.75
		100.162.0000.920.1000.610.10602.50.00 0	General Supplies	\$107.16
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$261.05
		100.164.0000.100.1000.616.10604.32.00 0	Teacher Supplies	\$165.94
		100.164.0000.188.1000.610.10604.32.00 0	General Supplies	\$318.22

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1296

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.164.0000.190.1000.610.10604.32.00 0	General Supplies	\$206.48
		100.164.0000.194.1000.610.10604.32.00 0	General Supplies	\$317.50
		100.164.0000.360.1000.610.10604.32.00 0	General Supplies	(\$138.00)
		100.164.0000.920.1000.610.10604.32.00 0	General Supplies	\$86.93
		207.213.0000.450.1000.610.10000.00.00 0	General Supplies	\$93.11
		240.289.0000.100.1000.610.10000.00.00 0	General Supplies	\$209.90
		240.290.0000.100.1000.610.10000.10.00 0	General Supplies	\$444.08
		280.633.0000.000.2100.610.10209.10.00 0	General Supplies	\$705.57
		280.633.0000.000.2100.610.10303.10.00 0	General Supplies	\$697.68 ¹⁹¹
		280.633.0000.000.2100.610.10305.31.00 0	FY21 Grants Budget Loads–Title I	\$627.83
		280.650.0000.000.2100.610.10902.32.00 0	General Supplies	\$375.24
		280.650.0000.100.1000.610.10902.32.00 0	General Supplies	\$77.08
			Vendor Total:	\$19,014.41
BSN SPORTS		100.101.0000.920.1000.610.10302.20.00 0	General Supplies	\$2,768.63
		100.101.0000.920.1000.610.10305.31.00 0	General Supplies	\$2,691.00
		100.101.0000.920.1000.610.10603.32.00 0	General Supplies	\$4,333.33
			Vendor Total:	\$9,792.96
CCMSI		703.102.0000.000.2570.270.10000.00.00 0	Workers" Compensation	\$42,775.91

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1296

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total: \$42,775.91
CHARTWELLS		290.180.0000.000.3100.430.10000.00.00 0	Repairs and Maintenance Services	\$4,216.02
		290.180.0000.000.3100.570.10000.00.00 0	Food Service Management	\$83,264.88
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$211.77
		290.180.0000.000.3100.615.10000.00.00 0	Snacks, Food & Beverages	\$112.06
		290.180.0000.000.3100.630.10000.00.00 0	Food	\$229,012.67
				Vendor Total: \$316,817.40
CURRICULUM ASSOC INC	4800	100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$116.82 ⁹²
				Vendor Total: \$116.82
FRONTIER		100.101.0000.000.2320.533.10000.00.00 0	Telephone – Land Line phone services	\$174.16
				Vendor Total: \$174.16
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO		100.109.0000.100.1000.641.10000.00.00 0	Textbooks	\$351.48
				Vendor Total: \$351.48
IMAGINE LEARNING, LLC		100.104.0000.100.1000.653.10000.00.00 0	Web-based and similar programs	\$550.00
				Vendor Total: \$550.00
INLAND SUPPLY CO., INC.	10000	100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$1,032.94
				Vendor Total: \$1,032.94

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1296

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
LUMOS AND ASSOCIATES, INC	11860	100.101.0000.000.4300.340.10000.00.00 0	Other Professional Services	\$3,055.92
		100.101.0000.000.4300.340.10201.10.00 0	Other Professional Services	\$5,857.18
		100.101.0000.000.4300.340.10202.10.00 0	Other Professional Services	\$1,018.64
		100.101.0000.000.4300.340.10203.10.00 0	Other Professional Services	\$8,403.78
		100.101.0000.000.4300.340.10205.10.00 0	Other Professional Services	\$14,770.28
		100.101.0000.000.4300.340.10208.31.00 0	Other Professional Services	\$1,782.62
		100.101.0000.000.4300.340.10210.10.00 0	Other Professional Services	\$11,459.70
		100.101.0000.000.4300.340.10211.10.00 0	Other Professional Services	\$11,714.36 ⁹³
		100.101.0000.000.4300.340.10302.31.00 0	Other Professional Services	\$2,037.28
		100.101.0000.000.4300.340.10303.10.00 0	Other Professional Services	\$1,527.96
		100.101.0000.000.4300.340.10304.31.00 0	Other Professional Services	\$5,347.86
		100.101.0000.000.4300.340.10602.50.00 0	Other Professional Services	\$7,385.14
		100.101.0000.000.4300.340.10605.32.00 0	Other Professional Services	\$12,733.00
			Vendor Total:	\$87,093.72
OASIS ONLINE		100.107.0000.000.2580.352.10000.00.00 0	Other Technical Services	\$19,998.20
			Vendor Total:	\$19,998.20
PAPE MACHINERY INC		100.108.0000.000.2630.610.10000.00.00 0	General Supplies	\$454.65
			Vendor Total:	\$454.65

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1296

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
PRESENCE LEARNING, INC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$61,917.79
			Vendor Total:	\$61,917.79
SUMMIT COMPANIES		100.108.0000.000.2620.430.10601.32.00 0	Repairs and Maintenance Services	\$609.00
		100.108.0000.000.2670.490.10000.00.00 0	Other Purchased Property Services	\$770.00
			Vendor Total:	\$1,379.00
TYLER TECHNOLOGIES, INC.	103232	100.101.0000.000.2510.330.10000.00.00 0	Professional Employee Training & Development Serv	\$150.00
		100.101.0000.000.2510.340.10000.00.00 0	Other Professional Services	\$1,740.00
			Vendor Total:	\$1,890.00
WALKER LAKE DISPOSAL INC.	102157	100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$572.00
			Vendor Total:	\$572.00
WESTERN NEVADA SUPPLY	22580	100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$593.25
		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$636.44
			Vendor Total:	\$1,229.69
			Grand Total:	\$565,161.13

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1297

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T LONG DISTANCE	18214	100.101.0000.000.2510.533.10000.00.00 Check #: 3214	Telephone - Land Line phone services	\$0.07
		100.108.0000.000.2620.533.10000.00.00 Check #: 3214	Telephone - Land Line phone services	\$7.68
		100.121.0000.000.2410.533.10201.10.00 Check #: 3214	Telephone - Land Line phone services	\$1.35
		100.122.0000.000.2410.533.10202.10.00 Check #: 3214	Telephone - Land Line phone services	\$7.77
		100.123.0000.000.2410.533.10203.10.00 Check #: 3214	Telephone - Land Line phone services	\$0.56
		100.125.0000.000.2410.533.10205.10.00 Check #: 3214	Telephone - Land Line phone services	\$0.72
		100.126.0000.000.2410.533.10206.10.00 Check #: 3214	Telephone - Land Line phone services	\$0.71
		100.127.0000.000.2410.533.10210.10.00 Check #: 3214	Telephone - Land Line phone services	\$0.95
		100.128.0000.000.2410.533.10211.10.00 Check #: 3214	Telephone - Land Line phone services	\$0.72
		100.129.0000.000.2410.533.10209.10.00 Check #: 3214	Telephone - Land Line phone services	\$0.45
		100.132.0000.000.2410.533.10302.20.00 Check #: 3214	Telephone - Land Line phone services	\$6.91
		100.133.0000.000.2410.533.10303.10.00 Check #: 3214	Telephone - Land Line phone services	\$0.84
		100.134.0000.000.2410.533.10304.20.00 Check #: 3214	Telephone - Land Line phone services	\$1.11
		100.135.0000.000.2410.533.10305.31.00 Check #: 3214	Telephone - Land Line phone services	\$0.56
		100.161.0000.000.2410.533.10601.32.00 Check #: 3214	Telephone - Land Line phone services	\$1.21
		100.162.0000.000.2410.533.10602.50.00 Check #: 3214	Telephone - Land Line phone services	\$3.14

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Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1297

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Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.163.0000.000.2410.533.10603.32.00 Check #: 3214	Telephone - Land Line phone services	\$11.54
		100.164.0000.000.2410.533.10604.32.00 Check #: 3214	Telephone - Land Line phone services	\$1.38
		100.165.0000.000.2410.533.10605.32.00 Check #: 3214	Telephone - Land Line phone services	\$1.29
		100.170.0000.000.2710.533.10000.00.00 Check #: 3214	Telephone - Land Line phone services	\$0.20
		230.231.0000.610.2500.533.10000.00.00 Check #: 3214	Telephone - Land Line phone services	\$0.95
			Vendor Total:	\$50.11
A T & T MONTHLY STATEMENT	99712			
		100.101.0000.000.2670.533.10203.10.00 Check #: 3215	Telephone - Land Line phone services	\$210.49
		100.101.0000.000.2670.533.10206.10.00 Check #: 3215	Telephone - Land Line phone services	\$20.91 ¹⁹⁷
		100.164.0000.000.2410.533.10604.32.00 Check #: 3215	Telephone - Land Line phone services	\$1,309.42
		230.231.0000.610.2500.533.10000.00.00 Check #: 3215	Telephone - Land Line phone services	\$2.40
			Vendor Total:	\$1,543.22
ALHAMBRA WATER	97540			
		100.101.0000.000.2510.610.10000.00.00 Check #: 3216	General Supplies	\$18.95
		100.107.0000.000.2580.610.10000.00.00 Check #: 3216	General Supplies	\$15.99
			Vendor Total:	\$34.94
CERRIS SYSTEMS RENO, INC				
		100.108.0000.000.2620.430.10000.00.00 Check #: 3217	Repairs and Maintenance Services	\$22,933.80
			Vendor Total:	\$22,933.80
FERNLEY CHIROPRACTIC, INC.				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1297

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.340.10000.00.00 Check #: 3218	Other Professional Services	\$210.00
			Vendor Total:	\$210.00
FOUR CORNER SOLUTIONS, INC		100.164.0000.100.1000.610.10604.32.00 Check #: 3219	General Supplies	\$435.54
			Vendor Total:	\$435.54
GRAINGER	99826	100.108.0000.000.2620.610.10604.32.00 Check #: 3220	General Supplies	\$720.20
			Vendor Total:	\$720.20
JOSTENS_97170	97170	100.164.0000.100.1000.610.10604.32.00 Check #: 3221	General Supplies	\$1,017.00
			Vendor Total:	\$1,017.00
LOWE, KEITH III		250.105.0000.200.2319.581.10000.00.00 Check #: 3222	Travel - Instructional Licensed Personnel	\$271.89
			Vendor Total:	\$271.89
LYON COUNTY SCHOOL DIST._99346	99346	100.101.0000.000.2310.610.10000.00.00 Check #: 3223	General Supplies	\$363.00
		100.101.0000.000.2320.610.10000.00.00 Check #: 3223	General Supplies	\$40.00
			Vendor Total:	\$403.00
M.F. BARCELLOS, INC	1560	100.108.0000.000.2610.623.10000.00.00 Check #: 3224	Bottled Gas	\$3,852.99
			Vendor Total:	\$3,852.99
MMS WEST	100580	100.101.0000.000.2510.610.10000.00.00 Check #: 3225	General Supplies	\$181.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1297

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$181.00
MOUND HOUSE HARDWARE & STORAGE	96223	100.108.0000.000.2630.610.10000.00.00	General Supplies	\$53.39
		Check #: 3226		
			Vendor Total:	\$53.39
MRC SMART TECHNOLOGY		240.300.0000.360.1000.650.10601.32.00	Supplies-Information Technology-related	\$90.31
		Check #: 3227		
			Vendor Total:	\$90.31
N N T O A		100.101.0000.920.1000.340.10601.32.00	Other Professional Services	\$50.00
		Check #: 3228		
		100.101.0000.920.1000.340.10602.50.00	Other Professional Services	\$50.00
		Check #: 3228		199
		100.101.0000.920.1000.340.10603.32.00	Other Professional Services	\$50.00
		Check #: 3228		
		100.101.0000.920.1000.340.10604.32.00	Other Professional Services	\$50.00
		Check #: 3228		
		100.101.0000.920.1000.340.10605.32.00	Other Professional Services	\$50.00
		Check #: 3228		
			Vendor Total:	\$250.00
N N V O A, LLC	13590	100.101.0000.920.1000.340.10000.00.00	Other Professional Services	\$3,401.50
		Check #: 3229		
			Vendor Total:	\$3,401.50
NEVADA ASSOC OF SCHOOL BOARDS	14340	100.101.0000.000.2310.330.10000.00.00	Professional Employee Training & Development Serv	\$750.00
		Check #: 3230		
			Vendor Total:	\$750.00
NIAA_ 102628	102628	100.101.0000.000.2310.610.10000.00.00	General Supplies	\$150.00
		Check #: 3231		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1297

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$150.00
ORIENTAL TRADING CO.,INC.	15565	280.633.0000.000.2100.610.10210.10.00	General Supplies	\$1,398.52
		Check #: 3232		
			Vendor Total:	\$1,398.52
PARENT SQUARE, INC		100.128.0000.000.2410.653.10211.10.00	Web-based and similar programs	\$4,100.00
		Check #: 3233		
			Vendor Total:	\$4,100.00
PITNEY BOWES GLOBAL FINANCIAL	101970	100.127.0000.000.2410.442.10210.10.00	Rental of Equipment and Vehicles	\$127.44
		Check #: 3234		
			Vendor Total:	\$127.44
PURCHASE POWER	16968	100.127.0000.000.2410.531.10210.10.00	Postage	\$155.07
		Check #: 3235		
		100.127.0000.000.2410.810.10210.10.00	Dues and Fees	\$47.11
		Check #: 3235		
		100.164.0000.000.2410.531.10604.32.00	Postage	\$200.00
		Check #: 3235		
			Vendor Total:	\$402.18
QUADIENT LEASING USA, INC		100.101.0000.000.2510.443.10000.00.00	Rentals of Computers and Related Equipment	\$486.21
		Check #: 3236		
			Vendor Total:	\$486.21
REDWOOD TOXICOLOGY LAB	103258	100.164.0000.920.1000.610.10604.32.00	General Supplies	\$2,149.05
		Check #: 3237		
			Vendor Total:	\$2,149.05
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$728.57
		Check #: 3238		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1297

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.610.10205.10.00 Check #: 3238	General Supplies	(\$331.33)
		100.108.0000.000.2620.610.10304.20.00 Check #: 3238	General Supplies	\$181.61
		100.108.0000.000.2620.612.10304.20.00 Check #: 3238	Inventoried Supplies/Equipment <\$5000	\$1,155.95
			Vendor Total:	\$1,734.80
ROLANDO, ANITA		280.667.0000.000.2213.580.10000.00.00 Check #: 3239	Staff Travel	\$267.10
			Vendor Total:	\$267.10
RPC ROOF CONSULTING SERVICES		100.108.0000.000.2620.430.10205.10.00 Check #: 3240	Repairs and Maintenance Services	\$7,875.00
		100.108.0000.000.2620.430.10210.10.00 Check #: 3240	Repairs and Maintenance Services	\$18,563.00
		100.108.0000.000.2620.430.10305.31.00 Check #: 3240	Repairs and Maintenance Services	\$5,000.00
			Vendor Total:	\$31,438.00
SCHOOL DATEBOOKS	103098	100.136.0000.100.1000.610.10208.31.00 Check #: 3241	General Supplies	\$1,974.37
			Vendor Total:	\$1,974.37
SHRED-IT USA		100.101.0000.000.2510.340.10000.00.00 Check #: 3242	Other Professional Services	\$42.00
		100.121.0000.000.2410.421.10201.10.00 Check #: 3242	Garbage / Disposal	\$37.00
		100.126.0000.000.2410.421.10206.10.00 Check #: 3242	Garbage / Disposal	\$20.00
		100.129.0000.100.1000.421.10209.10.00 Check #: 3242	Garbage / Disposal	\$452.02

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Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1297 01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$551.02
SOLUTION TREE	100156	280.709.0000.000.2200.653.10000.00.00	Web-based and similar programs	\$6,305.20
		Check #: 3243		
			Vendor Total:	\$6,305.20
STANDARD & POOR'S FINANCIAL SERVICIES LLC	101501	100.101.0000.000.2510.610.10000.00.00	General Supplies	\$23,000.00
		Check #: 3244		
			Vendor Total:	\$23,000.00
STARSOUND AUDIO	20039	100.101.0000.910.1000.612.10302.20.00	Inventoried Supplies/Equipment <\$5000	\$37,442.09
		Check #: 3245		
			Vendor Total:	\$37,442.09
VESTIS		100.127.0000.000.2620.422.10210.10.00	Janitorial / Custodial Services	\$567.15
		Check #: 3246		
			Vendor Total:	\$567.15
WALTON, MADISON		250.101.0000.200.2150.340.10000.00.00	Other Professional Services	\$1,282.50
		Check #: 3247		
			Vendor Total:	\$1,282.50
WESTERN NEVADA COLLEGE_99219	99219	100.104.0000.100.1000.560.10000.00.00	Tuition	\$27,560.25
		Check #: 3248		
			Vendor Total:	\$27,560.25
XEROX CORPORATION		100.101.0000.000.2510.442.10000.00.00	Rental of Equipment and Vehicles	\$254.69
		Check #: 3249		
		100.104.0000.000.2210.430.10000.00.00	Repairs and Maintenance Services	\$92.70
		Check #: 3249		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1297

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.104.0000.000.2210.442.10000.00.00 Check #: 3249	Rental of Equipment and Vehicles	\$80.06
		100.107.0000.000.2580.430.10000.00.00 Check #: 3249	Repairs and Maintenance Services	\$0.37
		100.107.0000.000.2580.442.10000.00.00 Check #: 3249	Rental of Equipment and Vehicles	\$22.19
		100.122.0000.000.2410.430.10202.10.00 Check #: 3249	Repairs and Maintenance Services	\$302.83
		100.122.0000.000.2410.442.10202.10.00 Check #: 3249	Rental of Equipment and Vehicles	\$223.21
		100.123.0000.000.2410.442.10203.10.00 Check #: 3249	Rental of Equipment and Vehicles	\$394.33
		100.123.0000.100.1000.430.10203.10.00 Check #: 3249	Repairs and Maintenance Services	\$274.58
		100.126.0000.000.2410.442.10206.10.00 Check #: 3249	Rental of Equipment and Vehicles	\$333.74203
		100.126.0000.100.1000.430.10206.10.00 Check #: 3249	Repairs and Maintenance Services	\$951.20
		100.127.0000.000.2410.442.10210.10.00 Check #: 3249	Rental of Equipment and Vehicles	\$874.84
		100.127.0000.100.1000.430.10210.10.00 Check #: 3249	Repairs and Maintenance Services	\$934.13
		100.133.0000.000.2410.442.10303.10.00 Check #: 3249	Rental of Equipment and Vehicles	\$41.76
		230.231.0000.610.2500.443.10000.00.00 Check #: 3249	Rentals of Computers and Related Equipment	\$36.75
		290.180.0000.000.3100.430.10000.00.00 Check #: 3249	Repairs and Maintenance Services	\$92.71
		290.180.0000.000.3100.442.10000.00.00 Check #: 3249	Rental of Equipment and Vehicles	\$80.06

Vendor Total: \$4,990.15

XEROX FINANCIAL SERVICES

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1297

01/23/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.107.0000.000.2580.442.10000.00.00 Check #: 3250	Rental of Equipment and Vehicles	\$22.19
		100.134.0000.000.2410.442.10304.20.00 Check #: 3250	Rental of Equipment and Vehicles	\$2,924.01
Vendor Total:				\$2,946.20
Grand Total:				\$185,071.12

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1301

01/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
A-1 RADIATOR REPAIR, INC	165	100.170.0000.000.2650.430.10000.00.00 0	Repairs and Maintenance Services	\$165.00
			Vendor Total:	\$165.00
ADVANCED CHILD BEHAVIOR SOLUTIONS,LLC	102918	280.639.0000.200.2240.340.10000.00.00 0	Other Professional Services	\$20,285.00
			Vendor Total:	\$20,285.00
ADVANCED CLASSROOM TECH	102814	240.300.0000.380.1000.652.10601.32.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$2,800.00
		240.300.0000.381.1000.650.10601.32.00 0	Supplies–Information Technology–related	\$499.00
		240.308.0000.370.1000.652.10601.32.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$2,800.00
			Vendor Total:	\$6,099.00
AIR FILTER SALES AND SERVICE	98789	100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$112.44
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$441.62
			Vendor Total:	\$554.06
AMAZON BUSINESS		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$48.98
		100.123.0000.000.2120.610.10203.10.00 0	General Supplies	\$94.96
		100.123.0000.000.2220.640.10203.10.00 0	Books and Periodicals	\$104.44
		100.123.0000.000.2410.610.10203.10.00 0	General Supplies	\$29.97
		100.123.0000.000.2410.615.10203.10.00 0	Snacks, Food & Beverages	\$167.16

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1301

01/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.000.2575.610.10203.10.00 0	General Supplies	\$230.59
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$841.96
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$317.20
		100.123.0000.100.1000.616.10203.10.00 0	Teacher Supplies	\$505.02
		100.126.0000.000.2130.610.10206.10.00 0	General Supplies	\$21.99
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$403.43
		100.126.0000.100.1000.616.10206.10.00 0	Teacher Supplies	\$284.78
		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	\$169.97
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$511.14 ²⁰⁷
		100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$85.99
		100.136.0000.000.2410.610.10208.31.00 0	General Supplies	\$570.28
		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$264.31
		100.136.0000.100.1000.610.10208.31.00 0	General Supplies	\$1,202.76
		100.136.0000.100.1000.616.10208.31.00 0	Teacher Supplies	\$99.01
		100.161.0000.000.2220.610.10601.32.00 0	General Supplies	\$45.98
		100.161.0000.000.2220.640.10601.32.00 0	Books and Periodicals	\$40.86
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$826.87
		100.161.0000.000.2575.610.10601.32.00 0	General Supplies	\$375.01
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$1,181.47

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1301

01/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$516.07
		100.161.0000.100.1000.616.10601.32.00 0	Teacher Supplies	\$52.98
		100.161.0000.194.1000.610.10601.32.00 0	General Supplies	\$229.67
		100.161.0000.383.1000.610.10601.32.00 0	General Supplies	\$502.28
		100.161.0000.920.1000.610.10601.32.00 0	General Supplies	\$694.38
		100.163.0000.000.2120.610.10603.32.00 0	General Supplies	\$121.63
		100.163.0000.000.2120.650.10603.32.00 0	Supplies-Information Technology-related	\$445.59
		100.163.0000.100.1000.616.10603.32.00 0	Teacher Supplies	\$188.19
		100.163.0000.192.1000.610.10603.32.00 0	General Supplies	\$699.92 ²⁰⁸
		250.123.0000.200.1000.610.10203.10.00 0	General Supplies	\$79.20
		280.633.0000.000.2100.610.10206.10.00 0	General Supplies	\$126.69
		280.633.0000.000.2100.610.10209.10.00 0	General Supplies	\$2,476.72
		280.633.0000.000.2100.610.10302.20.00 0	General Supplies	\$991.96
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$27.98
			Vendor Total:	<u>\$15,577.39</u>
AMERICAN SWING PRODUCTS, INC		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$131.50
			Vendor Total:	<u>\$131.50</u>
APEX CYBER SYSTEMS		100.101.0000.000.2660.654.10211.10.00 0	Supplies - IT Related <\$999 > 1 year useful life	\$36,405.78

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1301

01/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
BRADY INDUSTRIES				\$36,405.78
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$580.36
				Vendor Total:
BSN SPORTS				\$580.36
		100.161.0000.920.1000.610.10601.32.00 0	General Supplies	\$689.13
		310.031.0000.000.4600.610.10602.50.00 0	General Supplies	\$4,419.82
		310.031.0000.000.4600.612.10602.50.00 0	Inventoried Supplies/Equipment <\$5000	\$15,741.73
				Vendor Total:
CCMSI				\$20,850.68
		703.102.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$6,935.00 ²⁰⁹
				Vendor Total:
COMMUNITY CENTERED CONSULTING, LLC				\$6,935.00
		100.101.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$2,500.00
				Vendor Total:
DECKER, INC.	5403			\$2,500.00
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$3,106.89
		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$1,000.16
				Vendor Total:
FRONTIER				\$4,107.05
		100.163.0000.000.2410.533.10603.32.00 0	Telephone – Land Line phone services	\$523.70
				Vendor Total:
HEALTHY COMMUNITIES COALITION				\$523.70

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1301

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Vendor Remit Name	Vendor #	Account	Description	Amount
		280.700.0000.000.2213.320.10000.00.00 0	Professional Educational Services	\$6,820.91
			Vendor Total:	\$6,820.91
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO		100.128.0000.100.1000.640.10211.10.00 0	Books and Periodicals	\$328.40
			Vendor Total:	\$328.40
INLAND SUPPLY CO., INC.	10000	100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$1,747.47
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$1,295.63
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$240.94
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$1,485.61 ²¹⁰
		100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$119.37
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$85.00
			Vendor Total:	\$4,974.02
JIM MENESINI PETROLEUM		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$9,417.24
			Vendor Total:	\$9,417.24
JUNIOR LIBRARY GUILD	95920	100.136.0000.100.1000.610.10208.31.00 0	General Supplies	\$697.18
			Vendor Total:	\$697.18
MATTA, SAGE		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$3,016.25
			Vendor Total:	\$3,016.25
NNBOA, INC.	98794			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1301

01/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.920.1000.340.10208.31.00 0	Other Professional Services	\$3,892.99
		100.101.0000.920.1000.340.10302.31.00 0	Other Professional Services	\$4,192.99
		100.101.0000.920.1000.340.10304.20.00 0	Other Professional Services	\$4,892.99
		100.101.0000.920.1000.340.10601.32.00 0	Other Professional Services	\$13,000.00
		100.101.0000.920.1000.340.10602.50.00 0	Other Professional Services	\$13,000.00
		100.101.0000.920.1000.340.10603.32.00 0	Other Professional Services	\$8,500.00
		100.101.0000.920.1000.340.10604.32.00 0	Other Professional Services	\$12,000.00
		100.101.0000.920.1000.340.10605.32.00 0	Other Professional Services	\$8,500.00
		100.101.0000.920.1000.810.10000.00.00 0	Dues and Fees	\$200.00 ²¹¹
			Vendor Total:	\$68,178.97
OFFICE DEPOT	15366			
		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$1,519.60
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$1,024.75
			Vendor Total:	\$2,544.35
PAPE MACHINERY INC				
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$153.78
			Vendor Total:	\$153.78
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060			
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,308.97
			Vendor Total:	\$1,308.97
PROCARE THERAPY				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1301

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Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$3,000.00
		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$3,615.38
			Vendor Total:	<u>\$6,615.38</u>
SILVER STATE SIGN LANGUAGE LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$17,760.00
			Vendor Total:	<u>\$17,760.00</u>
SOLIANT HEALTH, LLC		250.101.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$12,175.64
			Vendor Total:	<u>\$12,175.64</u>
STATE OF NEVADA_98141	98141	100.102.0000.000.2329.210.10000.00.00 0	Group Insurance	\$23,227.83 ²¹²
			Vendor Total:	<u>\$23,227.83</u>
SUMMIT COMPANIES		100.108.0000.000.2620.430.10603.32.00 0	Repairs and Maintenance Services	\$436.00
			Vendor Total:	<u>\$436.00</u>
THE STEPPING STONES GROUP LLC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$6,751.00
			Vendor Total:	<u>\$6,751.00</u>
ULINE	102057	100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$116.36
			Vendor Total:	<u>\$116.36</u>
WESTERN NEVADA SUPPLY	22580	100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$606.51
			Vendor Total:	<u>\$606.51</u>

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1301

01/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
WILLIAM V. MACGILL & CO.	22793	100.136.0000.000.2130.610.10208.31.00 0	General Supplies	\$166.86

Vendor Total: \$166.86

Grand Total: \$280,010.17

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1302

01/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2510.610.10000.00.00 Check #: 3251	General Supplies	\$820.40
		100.121.0000.000.2410.533.10201.10.00 Check #: 3251	Telephone – Land Line phone services	\$311.58
		230.231.0000.610.2500.533.10000.00.00 Check #: 3251	Telephone – Land Line phone services	\$27.48
			Vendor Total:	\$1,159.46
ALHAMBRA WATER	97540	100.101.0000.000.2510.610.10000.00.00 Check #: 3252	General Supplies	\$75.41
			Vendor Total:	\$75.41
ALLRED, NIKKI		100.170.0000.000.2710.810.10000.00.00 Check #: 3253	Dues and Fees	\$111.25
			Vendor Total:	\$111.25
BALLARD, ISABEL MARIA		280.639.0000.200.2700.519.10000.00.00 Check #: 3254	Student Transportation Purchased From Other Source	\$365.82
			Vendor Total:	\$365.82
BARNETT, ROBERT J		100.170.0000.000.2710.810.10000.00.00 Check #: 3255	Dues and Fees	\$50.00
			Vendor Total:	\$50.00
BEAR COMMUNICATIONS INC		100.162.0000.000.2410.610.10602.50.00 Check #: 3256	General Supplies	\$1,380.21
			Vendor Total:	\$1,380.21
BOTTS, SYDNEY M		280.631.0000.300.2213.580.10000.00.00 Check #: 3257	Travel	\$236.00
			Vendor Total:	\$236.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1302

01/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
BOYS & GIRLS CLUB OF TRUCKEE MEADOWS	102901	280.767.0000.000.2500.310.10000.00.00	Official/Administrative Services	\$4,305.87
		Check #: 3258		
		280.767.0000.100.1000.320.10203.10.00	Professional Educational Services	\$5,926.65
		Check #: 3258		
		280.767.0000.100.1000.320.10206.10.00	Professional Educational Services	\$5,119.06
		Check #: 3258		
		280.767.0000.100.1000.320.10209.10.00	Professional Educational Services	\$5,839.07
		Check #: 3258		
280.767.0000.100.1000.320.10303.10.00	Professional Educational Services	\$5,926.65		
Check #: 3258				
280.767.0000.100.1000.610.10203.10.00	General Supplies	\$762.04		
Check #: 3258				
280.767.0000.100.1000.610.10206.10.00	General Supplies	\$540.91		
Check #: 3258				
280.767.0000.100.1000.610.10209.10.00	General Supplies	\$562.31		
Check #: 3258				
			Vendor Total:	\$28,982.56
CAL-NEVADA TOWING & TRANSPORT, INC	2736			
		100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$2,232.25
		Check #: 3259		
			Vendor Total:	\$2,232.25
CAREERSAFE				
		280.912.0000.300.1000.340.10000.00.00	Other Professional Services	\$32.00
		Check #: 3260		
			Vendor Total:	\$32.00
CARLSON, MELANIE				
		100.102.0000.000.2570.334.10000.00.00	Training & Development – Admin Non-Licensed	\$1,400.00
		Check #: 3261		
			Vendor Total:	\$1,400.00
CERRIS SYSTEMS RENO, INC				

Lyon County School District

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Voucher Batch Number: 1302

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Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.430.10201.10.00 Check #: 3262	Repairs and Maintenance Services	\$1,180.00
			Vendor Total:	\$1,180.00
CLARK COUNTY SCHOOL DIST.	3850	280.667.0000.000.2213.580.10000.00.00 Check #: 3263	Staff Travel	\$1,919.80
			Vendor Total:	\$1,919.80
D & D PLUMBING, INC		100.135.0000.000.2620.610.10305.31.00 Check #: 3264	General Supplies	\$278.00
			Vendor Total:	\$278.00
D & S WASTE REMOVAL, INC	4960	100.163.0000.000.2620.421.10603.32.00 Check #: 3265	Garbage / Disposal	\$72.00
			Vendor Total:	\$72.00
DOVE, DEBORAH		100.170.0000.000.2710.810.10000.00.00 Check #: 3266	Dues and Fees	\$57.25
			Vendor Total:	\$57.25
FRANTZ, KELLY		250.105.0000.200.2319.581.10000.00.00 Check #: 3267	Travel - Instructional Licensed Personnel	\$274.10
			Vendor Total:	\$274.10
GOPHER SPORT	8661	100.121.0000.000.2410.610.10201.10.00 Check #: 3268	General Supplies	\$205.09
			Vendor Total:	\$205.09
GRIMM, COLLEEN LYNN		100.102.0000.000.2570.334.10000.00.00 Check #: 3269	Training & Development - Admin Non-Licensed	\$450.00
			Vendor Total:	\$450.00

Lyon County School District

Voucher Supplement Account Summary

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Vendor Remit Name	Vendor #	Account	Description	Amount
HAAS, CHRISTINA		280.631.0000.300.2213.580.10000.00.00 Check #: 3270	Travel	\$419.03
			Vendor Total:	\$419.03
HDS WHITE CAP CONST SUPPLY	95880	100.135.0000.000.2620.610.10305.31.00 Check #: 3271	General Supplies	\$458.62
			Vendor Total:	\$458.62
KRANJCEC, KEVIN		100.136.0000.000.2410.533.10208.31.00 Check #: 3272	Telephone - Land Line phone services	\$499.20
			Vendor Total:	\$499.20
KRUSE, KEVIN D		280.631.0000.300.2213.580.10000.00.00 Check #: 3273	Travel	\$236.00 ²¹⁸
			Vendor Total:	\$236.00
LOWE, KEITH III		250.105.0000.200.2319.581.10000.00.00 Check #: 3274	Travel - Instructional Licensed Personnel	\$84.09
			Vendor Total:	\$84.09
LYON COUNTY SCHOOL DIST._99346	99346	280.688.0000.000.2100.610.10000.00.00 Check #: 3275	General Supplies	\$405.35
			Vendor Total:	\$405.35
MAUPIN, COX, & LEGOY	22060	250.105.0000.200.2318.820.10000.00.00 Check #: 3276	Judgments Against the School District	\$1,487.50
			Vendor Total:	\$1,487.50
MCGRAW HILL SCHOOL EDUCATION HOLDINGS	101620	280.709.0000.000.2213.330.10000.00.00 Check #: 3277	Professional Employee Training & Development Serv	\$3,000.00

Lyon County School District

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Voucher Batch Number: 1302

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Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
MENEZES, KRISTIN		280.633.0000.000.2515.580.10000.00.00	Staff Travel	\$3,000.00
		Check #: 3278		\$335.52
			Vendor Total:	\$335.52
MONTROSE GLASS		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$1,273.80
		Check #: 3279		
			Vendor Total:	\$1,273.80
NCS PEARSON, INC	98295	280.639.0000.200.2140.610.10000.00.00	General Supplies	\$304.53
		Check #: 3280		
			Vendor Total:	\$304.53
NEVADA EMPLOYMENT SECURITY	14540	704.102.0000.000.2319.260.10000.00.00	Unemployment Compensation	\$10,130.87
		Check #: 3281		
			Vendor Total:	\$10,130.87
NEVADA STATE HEALTH LABORTATORY	100718	100.162.0000.000.2620.430.10602.50.00	Repairs and Maintenance Services	\$12.00
		Check #: 3282		
			Vendor Total:	\$12.00
NV ENERGY_19040	19040	100.108.0000.000.4700.340.10208.31.00	Other Professional Services	\$3,000.00
		Check #: 3283		
			Vendor Total:	\$3,000.00
PACIFIC SHREDDING/PACIFIC STORAGE CO.		100.132.0000.000.2410.421.10302.20.00	Garbage / Disposal	\$29.00
		Check #: 3284		
			Vendor Total:	\$29.00
QUADIENT LEASING USA, INC				

Lyon County School District

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Voucher Batch Number: 1302 01/30/2025

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2510.443.10000.00.00 Check #: 3285	Rentals of Computers and Related Equipment	\$215.79
			Vendor Total:	\$215.79
REFRIGERATION SUPPLIES DISTRIBUTOR	96586			
		100.108.0000.000.2620.610.10000.00.00 Check #: 3286	General Supplies	\$289.82
		100.108.0000.000.2620.610.10303.10.00 Check #: 3286	General Supplies	\$64.05
		100.121.0000.000.2620.610.10201.10.00 Check #: 3286	General Supplies	\$291.20
		100.132.0000.000.2620.610.10302.20.00 Check #: 3286	General Supplies	\$168.14
		100.135.0000.000.2620.610.10305.31.00 Check #: 3286	General Supplies	\$1,998.62
		100.136.0000.000.2620.610.10208.31.00 Check #: 3286	General Supplies	\$469.12 ²²⁰
			Vendor Total:	\$3,280.95
RIVERSIDE ASSESSMENTS LLC				
		207.213.0000.450.1000.300.10000.00.00 Check #: 3287	Purchased Professional and Technical Services	\$5,620.00
			Vendor Total:	\$5,620.00
ROBIN L. TITUS	102690			
		285.781.0000.200.2100.340.10000.00.00 Check #: 3288	Other Professional Services	\$1,035.00
			Vendor Total:	\$1,035.00
ROUND UP AWARDS LLC	17901			
		100.132.0000.100.1000.610.10302.20.00 Check #: 3289	General Supplies	\$155.00
			Vendor Total:	\$155.00
SERVICE EXPRESS, LLC				
		100.107.0000.000.2580.651.10000.00.00 Check #: 3290	Supplies - Technology - Software	\$250.84

Lyon County School District

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Voucher Batch Number: 1302

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Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
SEXSON, JENIFER				\$250.84
		280.631.0000.300.2213.580.10000.00.00	Travel	\$331.03
		Check #: 3291		
				Vendor Total:
SHRED-IT USA				\$331.03
		100.127.0000.000.2410.421.10210.10.00	Garbage / Disposal	\$36.00
		Check #: 3292		
		100.133.0000.000.2410.421.10303.10.00	Garbage / Disposal	\$46.30
		Check #: 3292		
				Vendor Total:
SILVER SPRINGS G.I.D	19181			\$82.30
		100.108.0000.000.2610.411.10000.00.00	Water / Sewer	\$2,112.00
		Check #: 3293		221
				Vendor Total:
SOLIDITY GRAPHICS & DESIGN, LLC				\$2,112.00
		280.633.0000.000.2100.610.10304.20.00	FY18 Title IA SSMS Budget Load	\$1,200.00
		Check #: 3294		
				Vendor Total:
SPORT SAFE TESTING SERVICE, INC.				\$1,200.00
		100.163.0000.920.1000.610.10603.32.00	General Supplies	\$230.00
		Check #: 3295		
				Vendor Total:
STARSOUND AUDIO	20039			\$230.00
		100.101.0000.910.1000.612.10208.31.00	Inventoried Supplies/Equipment <\$5000	\$27,547.97
		Check #: 3296		
		100.101.0000.910.1000.612.10601.32.00	Inventoried Supplies/Equipment <\$5000	\$27,445.83
		Check #: 3296		
		100.101.0000.910.1000.612.10604.32.00	Inventoried Supplies/Equipment <\$5000	\$15,490.03
		Check #: 3296		
				Vendor Total:
TAMMIE SHERICE LYVETTE CARTER				\$70,483.83

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1302

01/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.667.0000.000.2213.580.10000.00.00 Check #: 3297	Staff Travel	\$22.49
			Vendor Total:	\$22.49
UNR BOARD OF REGENTS_101716	101716	250.105.0000.200.1000.561.10000.00.00 Check #: 3298	Tuition to Other School Districts Within the State	\$6,707.50
		280.767.0000.000.2500.310.10000.00.00 Check #: 3298	Official/Administrative Services	\$9,000.00
			Vendor Total:	\$15,707.50
URGUHART, SHANNON		280.667.0000.000.2213.580.10000.00.00 Check #: 3299	Staff Travel	\$176.87
			Vendor Total:	\$176.87
VESTIS		100.132.0000.000.2620.422.10302.20.00 Check #: 3300	Janitorial / Custodial Services	\$826.58
			Vendor Total:	\$826.58
WALKER RIVER MECHANICAL		100.163.0000.000.2620.430.10603.32.00 Check #: 3301	Repairs and Maintenance Services	\$285.00
			Vendor Total:	\$285.00
WESTERN NEVADA COLLEGE_99219	99219	100.104.0000.100.1000.560.10000.00.00 Check #: 3302	Tuition	\$31,465.86
			Vendor Total:	\$31,465.86
WESTERN PSYCHOLOGICAL SERVCIE	22589	250.105.0000.200.2160.610.10000.00.00 Check #: 3303	General Supplies	\$116.00
		280.639.0000.200.2140.610.10000.00.00 Check #: 3303	General Supplies	\$4,483.93
		280.639.0000.200.2140.653.10000.00.00 Check #: 3303	Web-based and similar programs	\$824.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1302

01/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$5,423.93
XEROX CORPORATION				
		100.125.0000.000.2410.442.10205.10.00 Check #: 3304	Rental of Equipment and Vehicles	\$1,387.20
		100.132.0000.000.2410.442.10302.20.00 Check #: 3304	Rental of Equipment and Vehicles	\$690.97
		100.136.0000.000.2410.430.10208.31.00 Check #: 3304	Repairs and Maintenance Services	\$1,381.34
		100.136.0000.000.2410.442.10208.31.00 Check #: 3304	Rental of Equipment and Vehicles	\$894.75
		100.163.0000.000.2410.442.10603.32.00 Check #: 3304	Rental of Equipment and Vehicles	\$126.25
		100.163.0000.100.1000.430.10603.32.00 Check #: 3304	Repairs and Maintenance Services	\$36.44
			Vendor Total:	\$4,516.95
			Grand Total:	\$205,558.63

End of Report

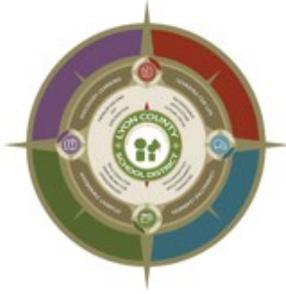
Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Donations

Recommendation:

That the Board of School Trustees accepts the generous donations from the following:

- A donation of \$1000 from Nevada Cement for the Fernley School Citizenship and Attendance Awards.
- A donation from Fernley High School of 12 lunch tables to Silver Stage Middle School, valued at \$1500 each.



Superintendent

Tim Logan

Deputy Superintendent

Dawn Huckaby

Executive Directors

Human Resources - Billiejo Hogan
Educational Services - Jim Gianotti
Educational Services - Heather Moyle
Operations- Harman Bains
Special Services - Rachel Stewart

We have a donation of \$1000 from Nevada Cement, Jared Kupcek, for our Fernley's Student Recognition awards. Trustee Farr worked with Mayor Neal to get these awards in place in Fernley to recognize citizenship and attendance.

Silver Stage Middle School
Jed Marciniak, Principal

MEMORANDUM:

To: Tim Logan, Superintendent

From: Jed Marciniak, Silver Stage Middle School Principal

Date: February, 4th 2025

RE: School Donation

Silver Stage Middle School received a donation from Fernley High School. Principal Ryan Cross very generously donated 12 lunch tables for our cafeteria. This is such a huge gift for SSMS. Thank you, Principal Cross, for your donation.

The tables, when purchased in 2021, cost \$1500 ea.

School staff, and students greatly appreciate your generosity.

Respectfully,

Jed Marciniak, SSMS Principal

Lyon County School Board Committee Representatives

Debt Management Committee		
Year	Trustee Representative	Alternate Representative
2023	Holly Villines	Bridget Peterseon
2024	Holly Villines	Bridget Peterseon
2025		

NASB Legislative Committee		
Year	Trustee Representative	Alternate Representative
2023	Tom Hendrix	Darin Farr
2024	Phil Cowee	Tom Hendrix
2025		

CTE Committee		
Year	Trustee Representative	Alternate Representative
2023	Darin Farr	Tom Hendrix
2024	Phil Cowee	Neal McIntyre II
2025		

School Safety Committee		
Year	Trustee Representative	Alternate Representative
2023	Sherry Parsons	Darin Farr
2024	Sherry Parsons	Darin Farr
2025		

NIAA Committee		
Year	Trustee Representative	Alternate Representative
2023	Bridget Peterson	Mike Hogan/Neal McIntyre II
2024	Neal McIntyre II	Phil Cowee
2025		

NNDA Committee		
Year	Trustee Representative	Alternate Representative
2023	Phil Cowee	Holly Villines
2024	Tom Hendrix	Holly Villines
2025		

Lyon County Human Services Committee		
Year	Trustee Representative	Alternate Representative
2023	Bridget Peterson	Holly Villines
2024	Bridget Peterson	Sherry Parsons
2025		

Student Absenteeism Advisory Board		
Year	Trustee Representative	Alternate Representative
2024	Neal McIntyre II	
2025		

Lyon County School District Board Memo

Date: February 25, 2025

To: Board of School Trustees

From: Harman Bains, Executive Director of Operations

Re: Silverland MS Cooling Tower and Sutro ES Boiler upgrades

Recommendation:

The Board of Trustees approve the cooling tower upgrade for Silverland Middle School (\$1,008,983) and Boiler upgrade for Sutro Elementary School (\$873,827) a total cost of \$1,882,810.

Background Information:

The district has been working closely with Trane and CR Engineering over the past several years to develop and execute plans for upgrading and replacing mechanical equipment such as Air Handling Units (AHUs) and boilers, in alignment with the Board's approved direction. These efforts include several successfully completed district-wide projects over the 2024 Summer Break, such as the replacement of six attic swamp coolers with new chillers and the replacement and upgrade of five boilers at Cottonwood Elementary School, Sutro Elementary School, and Dayton High School.

Summer 2025 list of projects already include the previously board approved upgrades of Air Handler Units (AHU) and boiler replacements at both Dayton Intermediate School and Silver Stage Middle School. These proposed projects at both Silverland Middle School and Sutro Elementary School would be additions to the summer workload. Having completed several projects Trane has acquired the institutional and regional knowledge necessary to continue progressing with the district needs at a more efficient pace. Unlike summer 2024, all projects slated for the summer 2025 will have started well before first day of summer break with several projects well over 50% completed, as is anticipated with the Sutro Elementary School boilers upgrades.

The district is recommending approval of Trane through their GSA Schedule contracts. GSA contracts offer a significant benefit to public sector agencies by providing access to cooperative contracts and pricing, which help streamline procurement processes and reduce costs. GSA contracts are long-term government wide contracts providing federal, state, and local government buyers access to commercial products and services at volume discount pricing. GSA contracts allow public entities, including school districts, to save time and resources by bypassing the need for extensive bidding processes, while still ensuring compliance with procurement regulations in NRS 332. Additionally, GSA contracts provide a network of pre-vetted suppliers like Trane, ensuring reliable, high-quality services that meet the specific needs of public institutions, ultimately delivering cost savings and operational efficiency.

Budget Considerations:

Silverland Middle School - \$1,008,983
Sutro Elementary School - \$873,827

The district intends to utilize multiple funding sources to effectively cover project costs. These include the Capital Projects Fund 340, the General Fund, and the remaining balances from Bond Series A 2022, Bond Series B 2022, and Bond Series 2024. By drawing from various funding streams, the district aims to ensure timely payment for completed work while maximizing the potential proceeds from all invested funds.

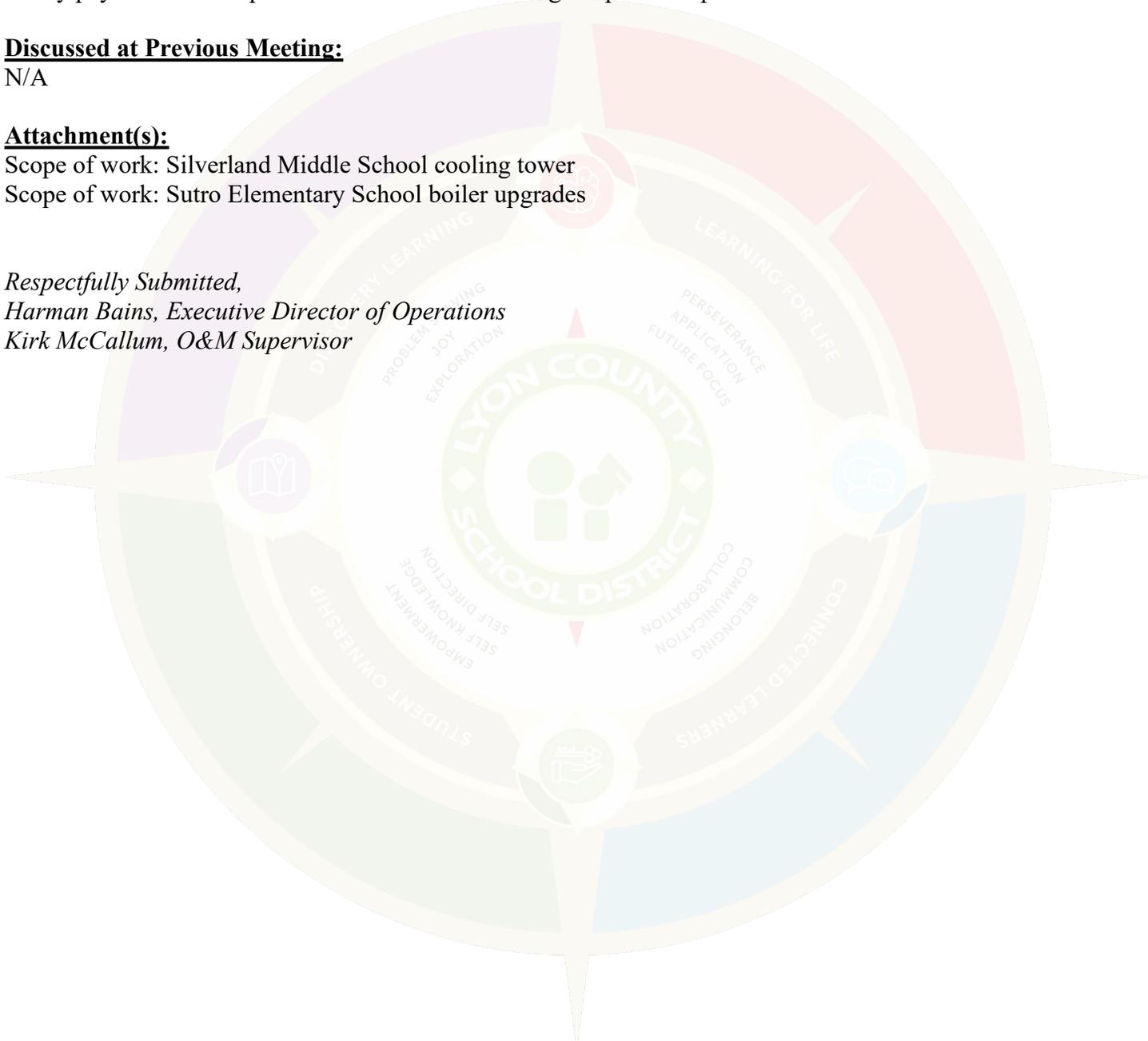
Discussed at Previous Meeting:

N/A

Attachment(s):

Scope of work: Silverland Middle School cooling tower
Scope of work: Sutro Elementary School boiler upgrades

*Respectfully Submitted,
Harman Bains, Executive Director of Operations
Kirk McCallum, O&M Supervisor*



Mission Statement *Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*



GSA FEDERAL SUPPLY SCHEDULE PROPOSAL

Contract# 47QSWA20D002A, SAM UEI# QJFJBF8ZBUM8, CAGE Code# 60532

Customer: Lyon County School District
25 E. Goldfield Avenue

Date: 2/13/025
Job Name: LCSD – Sutro ES
Boiler Upgrade

Yerington, NV 89447

ATTN: Kirk McCallum

Terms of Delivery: FOB Destination
Full Freight Allowed

Proposal #: 7924997

Terms of Payment: ½ % 10 – Net 30 Days

Trane is pleased to provide the enclosed proposal for your review and approval. This proposal is compliant with [Trane’s GSA Schedule MAS Contract#47QSWA20D002A](#) and all its associated terms, conditions and negotiated pricing. In the event of a discrepancy between this proposal and the MAS contract, the MAS contract terms and conditions shall govern and take precedence. This proposal is valid for 30 days.

Included in the Proposal – Scope of Work

Mechanical Installation

- Provide all labor, equipment and materials required for mechanical installation as shown on the above referenced bid documents
- Provide pipe flushing and install of final chemical/glycol (furnished by owner)
- Furnish & Install pipe and accessory insulation with PVC fittings
- Furnish & install pipe labels with directional arrows on all newly installed pipe and pipe systems
- Furnish & install phenolic labels for all tagged equipment above
- Combustion air fan is a part of this scope
- Boilers will be furnished with concentric vents
 - New Combo Vent to use (E) Roof penetration. Provide counter flashing as necessary to weatherize new opening

Electrical Installation

- Provide all labor, equipment and materials required for electrical installation as shown on the above referenced bid documents
- Furnish & install phenolic labels on all disconnects with voltage and originating panel

BMS Controls Installation

- Provide all labor, equipment and materials required for the control system installation as shown on the above referenced bid documents
- Reuse of existing sensors:
 - Alerton controllers
 - OSA & Boiler room temperature sensor
 - All control panel enclosures

General Construction Installation

- Provide all labor, equipment and materials required for concrete installation as shown on the above referenced bid documents



- Furnish & install roof counterflashing and penetration modifications as required

General Scope, Assumptions, & Clarifications

- Design and engineering services are by others
- **Trane will provide calculated energy savings to District based on new installation**
- All equipment will be released for manufacture upon issuance of PO and owner approval of the equipment submittals.
- All work to be performed during normal business hours (7am to 4pm, M-F, non-holidays)
- Equipment Order Release and Services rendered are dependent on receipt of credit approval.
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors.
- Lyon County School District to provide adequate area for storage and staging of equipment and construction activities.
- Water Balance will be performed only for the newly installed equipment within the mechanical room
- The District will assist with re-start up of all gas fired fixtures not associated with the project after completion of the natural gas system air purge.
- All (E) Alerton controllers to be reused for BMS control system

Excluded from the Proposal

- ADA path of travel work
- Additional structural engineering and construction for strengthening building structures (structural modifications, upgrades or remediation)
- Demo or removal of existing mezzanine boilers, supply air fan and ductwork
- Building code rectification or remediation
- Inspections & Testing (by owner)
- Repair or replacement of any existing damaged HVAC controls end devices/sensors or actuators that are not meant to be replaced by this projects bid documents
- New DDC controllers
- Furnish, install, wire or terminate any panels/devices related to any systems not explicitly called out above, including (but not limited to): display or workstation, other controllers or control panels, smoke control systems, fire-life safety systems, lighting control systems, power and/or energy monitoring, security, tenant billing systems, etc.
- Modifications to the existing carbon monoxide (CO) system (beyond scope in bid docs)
- Asbestos or hazardous material testing & abatement
- Electrical upgrades other than what is detailed in the above scope. It is assumed existing site power is adequate to support the mechanical design without improvements to the infrastructure.
- Temporary HVAC
- Duct cleaning, sealing, and leak detection
- Roof work, painting, patching, or coring
- Modifications, repair, or additions to ducts, piping, or condensate systems (beyond above scope inclusions)
- Fire life safety systems, fire sprinkler systems, and smoke evacuation systems
- Modification, addition of, or testing of existing duct smoke detectors and fire alarm systems
- Construction fencing, temporary offices, and security
- Wall and ceiling access doors for access to equipment
- Water treatment, testing and chemicals (by owner)
- Testing and Balancing of any system(s) not specifically included in above scope of work. Water balance of equipment connections outside of the boiler mechanical room
- Structural and/or architectural modifications other than above scope
- Any item not specifically included in scope of work
- Location of (E) underground utilities. Owner to provide locate services prior to start of underground conduit installation



- Permit, inspection and utility fees
- NV Energy service upgrade scope of work beyond above scope

Open Market Items (as allowed per FAR 8.402(f) for administrative convenience)

- (2) B-1 & B-2: Lochinvar Crest High Efficiency Boilers
- (2) HWP-B1 & HWP-B2: Lochinvar Primary Pumps & Accessories
- (2) HWP-1 & HWP-2: B&G Secondary Pumps & Accessories
- (1) ADS-1: Caleffi Air/Dirt Separator
- (1) CFT-1: Axiom Chemical Pot Feeder
- (1) ET-1: ASME Expansion Tank
- (1) GSV-1: WNMS4-120 Gas Shut Off Valve
- (1) CAF-1: Combustion Air Fan
- Provide Lochinvar factory start-up and commissioning of new boilers

Pricing Summary

This is a Firm-Fixed-Price (FFP) quote under Trane’s GSA MAS Contract. The following is a pricing summary:

Pricing By Special Item Numbers (SINs)

SIN 238910	\$629,236.00
OPEN MARKET ITEMS	\$244,591.00

➤ **LUMP SUM PRICE FOR ENTIRE PROJECT** **\$873,827.00**

Respectfully submitted,

Ian Leisle
Account Manager
5595 Equity Avenue
Reno, Nevada 89502
ileisle@trane.com

This proposal is made subject to Trane’s Commercial Supplier Terms & Conditions located online at www.trane.com/gsaschedule/termsofsale and are hereby incorporated by this reference.



Acknowledgement & Acceptance

COMPANY _____ BY _____

PURCHASE ORDER _____ TYPE OR PRINT _____

DATE _____ TITLE _____



GSA FEDERAL SUPPLY SCHEDULE PROPOSAL

Contract# 47QSWA20D002A, SAM UEI# QJFJBF8ZBUM8, CAGE Code# 60532

Customer: Lyon County School District
25 E. Goldfield Avenue

Yerington, NV 89447

ATTN: Kirk McCallum

Proposal #: 7924996

Date: 2/13/025

Job Name: Silverland MS Cooling
Tower Replacement

Terms of Delivery: FOB Destination
Full Freight Allowed

Terms of Payment: ½ % 10 – Net 30 Days

Trane is pleased to provide the enclosed proposal for your review and approval. This proposal is compliant with [Trane's GSA Schedule MAS Contract#47QSWA20D002A](#) and all its associated terms, conditions and negotiated pricing. In the event of a discrepancy between this proposal and the MAS contract, the MAS contract terms and conditions shall govern and take precedence. This proposal is valid for 30 days.

Included in the Proposal – Scope of Work

Mechanical Installation

- Safe off and remove all piping from the existing cooling tower (Electrical SubK will safe off electrical)
- Remove & off haul the existing cooling tower
- Remove & off haul the existing PEP filter pump skid
- Remove & off haul the existing chemical treatment pumps and equipment from the yard wall
- Remove & off haul the existing condenser water piping branches, make up water piping
- Install the new cooling tower and anchor to the existing structural rails
- Furnish & install new condenser water piping for new tower connections sch 40 CS piping with grooved flanges
- Furnish & install new make up water piping for new tower connection
- Furnish & install insulation with aluminum jacketing for make up water line
 - Electrical will install heat trace on this line prior to insulation install
- Furnish & install new drain lines from tower to the existing floor sink
 - 2" drain to be galvanized steel pipe
 - 3" drain to be PVC
- Furnish & install new conductivity loop piping from spray pump riser through the adjacent mop sink room and back to the tower basin
- Furnish & install insulation with aluminum jacketing on exterior piping
 - Electrical will install heat trace on this line prior to insulation install
- Install PEP Filter skid and tie into tower basin sweeper connections (see bid doc)
 - Pump skid piping to be sch 40 CS piping with grooved fittings and connections
 - Pump skid drain to be sch 40 CS piping with grooved fittings (uninsulated)
 - Furnish & install insulation with aluminum jacketing for PEP filter piping to

Electrical Installation

- Safe off and disconnect electrical branch circuitry from Cooling Tower Fans, VFD's, PEP Pump Skid, Chemical Treatment rack & Heat Trace
- Remove and off haul existing Tower VFD's & existing spray pump disconnect.
- Remove existing PEP filter pump skid conduit and wire back to the wall mounted J-box
- Install new tower VFD's



- Furnish & install new disconnect on adjacent wall for the new tower spray pump
- Furnish & install new 120v 20 circuit to a for chemical treatment skid and chemical feeder pumps
- Furnish & install new PEP Pump Filter skid power connections

BMS Controls Installation

- Disconnect Alerton controls from the existing equipment
- Reuse existing Alerton controllers
- Reuse existing OSA temperature sensor
- Integrate new cooling tower into controls system
- Integrate new chemical treatment controller into BMS via BACnet
- Integrate Basin Filter System:
 - Monitor: flush in progress and fault status
 - Control: remote flush start, stop, lockout & System start/stop

General Scope, Assumptions, & Clarifications

- Design and engineering services are by others
- **Trane will provide calculated energy savings to District based on new installation**
- Payment & performance bond has been included
- All equipment will be released for manufacture upon issuance of PO and owner approval of the equipment submittals.
- All work to be performed during normal business hours (7am to 4pm, M-F, non-holidays)
- Equipment Order Release and Services rendered are dependent on receipt of credit approval.
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors.
- Lyon County School District to provide adequate area for storage and staging of equipment and construction activities.
- Water Balance will be performed only for the newly installed equipment within this projects scope.
- All (E) Alerton controllers to be reused for BMS control system.

Excluded from the Proposal

- ADA path of travel work
- Design or engineering work of any kind (Trane will assist CR Engineering with scope)
- Building code rectification or remediation
- Inspections & Testing (by owner)
- Repair or replacement of any existing damaged HVAC controls end devices/sensors or actuators that are not meant to be replaced by this projects bid documents
- New DDC controllers
- Furnish, install, wire or terminate any panels/devices related to any systems not explicitly called out above, including (but not limited to): display or workstation, other controllers or control panels, smoke control systems, fire-life safety systems, lighting control systems, power and/or energy monitoring, security, tenant billing systems, etc.
- Asbestos or hazardous material testing & abatement
- Electrical upgrades other than what is detailed in the above scope. It is assumed existing site power is adequate to support the mechanical design without improvements to the infrastructure.
- Temporary HVAC, lighting or power
- Roof work, painting or patching
- Modifications, repair, or additions to ducts, piping, or condensate systems (beyond above scope inclusions)
- Fire life safety systems, fire sprinkler systems, and smoke evacuation systems
- Modification, addition of, or testing of existing duct smoke detectors and fire alarm systems



- Construction fencing, temporary offices, and security
- Wall and ceiling access doors for access to equipment
- Testing and Balancing of any systems beyond cooling tower condenser water
- Structural and/or architectural modifications (beyond above scope inclusions)
- Any item not specifically included in scope of work
- Permit, inspection and utility fees

Open Market Items (as allowed per FAR 8.402(f) for administrative convenience)

- (1) BAC Cooling Tower Model: FXV-1218B-16Q-K CLOSED CIRCUIT COOLING TOWER
 - o (2) Tower Fan VFD's
 - o Stainless Steel Basin
- (1) PEP Pump Filter Skid Model: Spin-Klin Opal Disc Filter System

Pricing Summary

This is a Firm-Fixed-Price (FFP) quote under Trane's GSA MAS Contract. The following is a pricing summary:

Pricing By Special Item Numbers (SINs)

SIN 238910	\$618,020.00
OPEN MARKET ITEMS	\$390,963.00

➤ **LUMP SUM PRICE FOR ENTIRE PROJECT** **\$1,008,983.00**



Respectfully submitted,

Ian Leisle
Account Manager
5595 Equity Avenue
Reno, Nevada 89502
ileisle@trane.com

This proposal is made subject to Trane’s Commercial Supplier Terms & Conditions located online at www.trane.com/gsaschedule/termsofsale and are hereby incorporated by this reference.



Acknowledgement & Acceptance

COMPANY	_____	BY	_____
PURCHASE ORDER	_____	TYPE OR PRINT	_____
DATE	_____	TITLE	_____

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: Harman Bains, Executive Director of Operations
Re: School Resources Officer MOU with YPD and LCSO

Recommendation:

The Board of Trustees approves Amendment #1 to the School Resource Officer (SRO) Memorandum of Understanding (MOU) with the Lyon County Sheriff's Office, increasing the funding by an additional \$25,000.00 for the 2024-25 school year. Furthermore, the Board of Trustees approves the SRO MOUs for the 2025-26 school year with the Yerington Police Department (YPD) in the amount of \$70,000.00 and with the Lyon County Sheriff's Office (LCSO) in the amount of \$427,500.00.

Background Information:

Over the past several months, district leadership and Lyon County Sheriff Brad Pope have engaged in discussions regarding the need for an additional School Resource Officer (SRO). Through a collaborative effort, an agreement was reached to add another SRO for the Fernley area at an additional cost of \$67,500.00 per year to the Lyon County School District and \$25,000.00 for the remaining 2025-26 school year (Amendment #1). While staffing and other external factors may influence this plan, the current arrangement is to have both Fernley SROs working four days a week, ten hours per day. SRO #1 will be on duty from Monday through Thursday, while SRO #2 will cover Tuesday through Friday, ensuring overlapping coverage from Tuesday to Thursday across the entire Fernley area.

For over eight years, LCSD district administrators have partnered with the Yerington Police Department to provide one School Resource Officer for Yerington schools. Additionally, the Lyon County Sheriff's Office (LCSO) currently assigns three SROs to schools in Dayton, Fernley, Silver Springs, and Smith Valley. These officers have been invaluable in enhancing school safety and fostering stronger relationships between law enforcement and all stakeholders, according to school site leaders. As LCSD looks ahead to the 2025-26 school year, the district aims to extend this enhanced level of service to all attendance areas.

Student and staff safety remains a top priority for LCSD. Having dedicated law enforcement officers in all attendance areas reinforces this commitment while promoting communication, relationship-building, and collaboration between LCSD, YPD, LCSO, students, and families. Furthermore, the presence of SROs helps address truancy, youth violence, bullying, and crime by fostering meaningful relationships and providing necessary support.

The Memoranda of Understanding (MOUs) for these agreements are set for one year, expiring on June 30, 2026. LCSD will reimburse the Yerington Police Department and/or the City of Yerington up to \$70,000.00 and will reimburse LCSO and/or Lyon County up to \$427,500.00. The agreements include a cancellation provision, and a funding proration should any SRO positions remain unfilled for a period of time. The designated officer for YPD will be stationed at Yerington High School, while LCSO officers will be based at Dayton, Fernley, and Silver Stage High Schools.

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

Budget Considerations:

All School Resource Officers (SRO) to be paid from the General Fund for the 2025-26 school year.

Discussed at Previous Meeting:

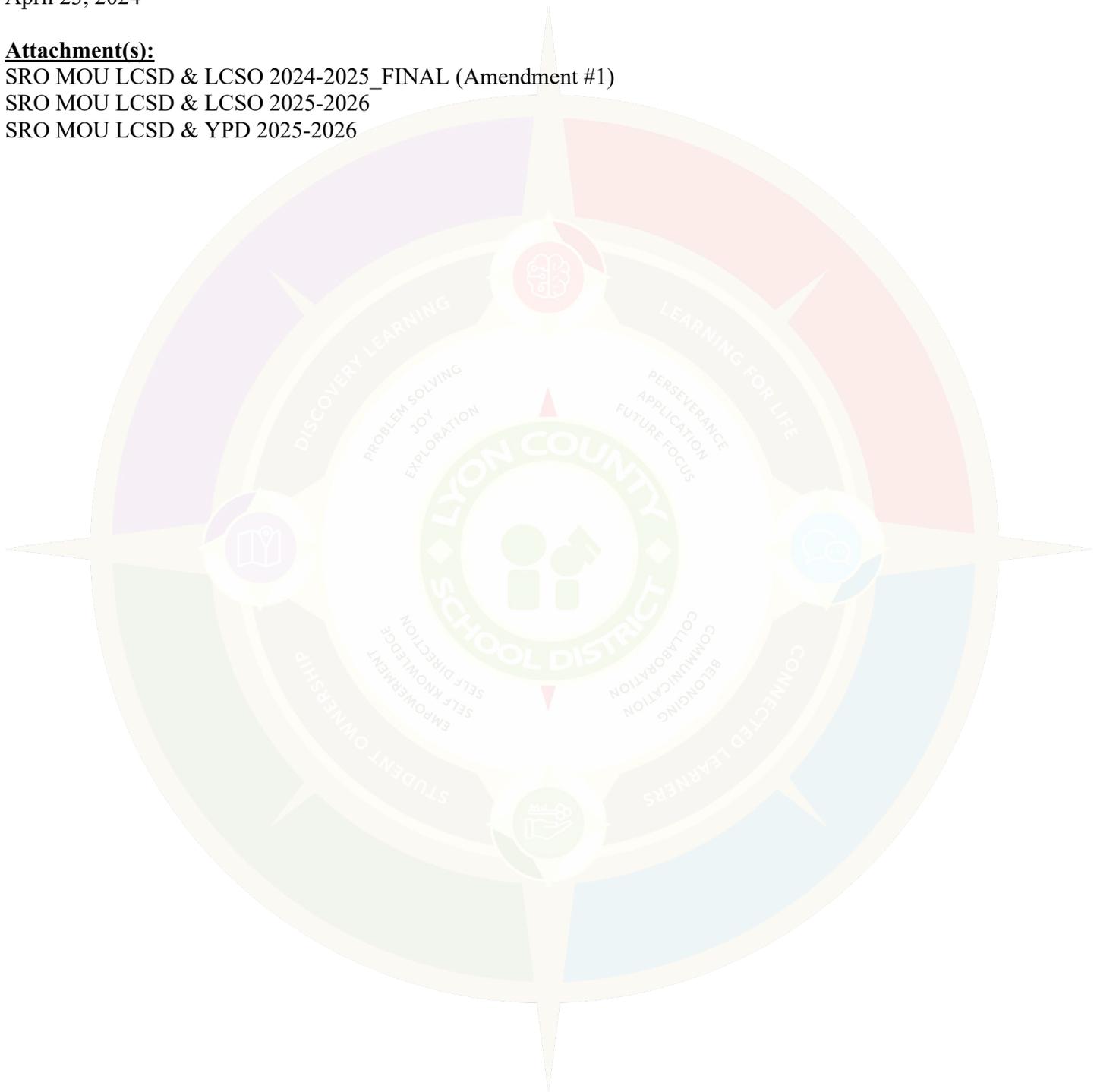
April 23, 2024

Attachment(s):

SRO MOU LCSD & LCSO 2024-2025_FINAL (Amendment #1)

SRO MOU LCSD & LCSO 2025-2026

SRO MOU LCSD & YPD 2025-2026



Mission Statement *Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

LYON COUNTY NEVADA



~~Wayne Workman~~ **Tim Logan**
Superintendent



Brad Pope
Sheriff

MEMORANDUM OF UNDERSTANDING
(Amendment #1 – 02/26/2025)

LYON COUNTY SCHOOL RESOURCE OFFICER PROGRAM

July 1, 2024-June 30, 2025

MEMBERS:

Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
Ph: (775) 463-6800· Fax: (775) 463-6808
Contact: ~~Wayne Workman~~, **Tim Logan, Superintendent**

And

Lyon County Sheriff's Office
911 Harvey Way
Yerington, NV 89447
Ph: (775) 463-6600· Fax: (775) 463-6610
Contact: Brad Pope, Sheriff

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to delineate roles and responsibilities of participating agencies in establishing and operating a School Resource Officers (SRO) Program for the Lyon County School District (LCSD). The aim of the SRO program is to play an important role in maintaining and increasing safety at schools and in neighboring communities. This instrument serves to build mutual respect and trust between the LCSD and the Lyon County Sheriff's Office (LCSO) while delineating specific roles and responsibilities.

II. OVERVIEW

The LCSD and LCSO have historically enjoyed partnerships built on a foundation of shared goals and objectives, which are approached in a constructive and positive manner, and achieved through open

communication. While placing law enforcement officers in schools without adequate SRO training carries a risk of contributing to a “school-to-prison pipeline” process where students are arrested or cited for minor, nonviolent behavioral violations and then diverted to the juvenile court system, we recognize that this approach wastes community resources and can lead to academic failure and greater recidivism rates for these students.

Therefore, we believe that the implementation of a SRO program will foster an environment that creatively tackles problems through mutual trust and cooperation, and may be able to achieve a number of positive outcomes including, but not limited to:

- A partnership of law enforcement, schools, and community groups to gather and analyze useful and timely information thereby creating a problem-solving approach to issues of crime and fear of crime in schools, and in accordance with applicable privacy laws.
- An increased ability of law enforcement, schools, and community groups to work together in developing innovative, systemic, long-term approaches to reducing and preventing different kinds of crime in and around schools and preventing unnecessary law enforcement involvement in non-criminal student misbehavior. Measurable outcomes may be determined by implementing strategies focused on targeted crimes, thereby improving the quality of life for those affected (students, teachers, school personnel, and parents), promoting a safer environment that is conducive for learning, and decreasing the fear of crime and violence among students, school employees, and the surrounding community.
- An increased understanding of how to effectively interact with youth through coordinated training on topics such as basic childhood and adolescent development and age-appropriate responses, disability and special education issues, conflict resolution and de-escalation techniques, bias-free policing including implicit bias and cultural competence, restorative justice techniques, and working with specific student groups, including traditionally minority and underrepresented student groups.
- An increased understanding of an SRO’s roles and responsibilities, including an understanding that school code of conduct violations and routine discipline of students remains the responsibility of school administrators and that law enforcement actions (such as arrest, citations, ticketing, or court referrals) are only to be used as a last resort for incidents that involve criminal behavior or when it becomes necessary to protect the safety of students, staff and the public from the threat of immediate harm.
- An increased ability through coordinated training for schools and law enforcement agencies to properly train and respond to school safety threats and other emergencies.

III. DUTIES OF PARTICIPATING MEMBERS

A. Lyon County Sheriff’s Office

- **Action.**
 1. From July 1, 2024 through June 30, 2025: Provide ~~three (3)~~ **four (4)** Category I Nevada Peace Officer Standards Trained (POST) deputy sheriffs to be assigned to the

following geographical school areas, subject to staffing availability as determined by the Sheriff:

- (1) Dayton
- (2) Fernley
- (1) Silver Springs/Smith Valley

2. Provide input for program goals and objectives.

- **SRO Activities.**

1. Handles requests for calls for service in and around assigned schools.
2. Conducts comprehensive safety and security assessments.
3. Develops emergency management and incident response systems based on the National Incident Management System (NIMS) and the four phases of emergency management: mitigation/prevention, preparedness, response, and recovery.
4. Develops and implements safety plans or strategies.
5. Integrates appropriate security equipment/technology solutions, including incorporating crime prevention through environmental design (CPTED) as appropriate to enhance school safety.
6. Responds to unauthorized persons on school property.
7. Serves as liaisons between the school and other law enforcement agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.
8. Serves as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations).
9. Builds relationships with juvenile justice officers and staff to help connect youth with needed services.
10. Develops and expands crime prevention efforts for students.
11. Develops and expands community justice initiatives for students.
12. Instructs an evidenced-based approved curriculum intended to immunize age-appropriate students against delinquency, youth violence and bullying.
13. **SRO will not be responsible for requests to resolve routine discipline problems involving students.**

- **Equipment.**

1. LCSO will provide the following for each SRO:

- All personal protective equipment.
- Vehicle.

- **Maintain Records.**

1. SRO will document and provide statistical data as required.
2. SRO will be designated as a “school official” for purposes of student educational records in regards to the Family Educational Rights and Privacy Act (FERPA).

- **Financial Responsibility.**

1. Serve as an employee of LCSO for the purposes of payroll, PERS and other benefits accounting and acquisition.
2. Provide continuing education to maintain POST certification.

B. Lyon County School District

- **Action.**

2. From July 1, 2024 through June 30, 2025: provide funding up to ~~\$360,000.00~~ **\$385,000.00** for ~~three (3)~~ **four (4)** Category I Nevada Peace Officer Standards Trained (POST) deputy sheriff to be assigned to the following geographical school area:

- **(1)** Dayton
- **(2)** Fernley
- **(1)** Silver Springs/Smith Valley

3. Provide SRO reporting guidance for the assigned schools.
4. Provide input for program goals and objectives.
5. Identify focused needs for the school.

- **Activities.**

1. Approves curriculum and schedule for approved evidence-based youth program instruction taught by SRO.
2. Provide data and information necessary for LCSO to complete all reporting requirements.

- **Equipment.**

1. Provide workspace and computer access for each assigned SRO.
2. Provide support equipment for assigned classroom lecture and instruction.

- **Financial Responsibility.**

1. Reimburse Lyon County quarterly for the actual wages and benefits of each Category I Nevada Peace Officer Standards Trained (POST) deputy sheriff up to ~~\$360,000.00~~ **\$385,000.00** for FY25.
2. Reimburse Lyon County for wages earned with all pre-approved school related assignments in excess of 40 weekly hours at actual wages for each SRO, not to exceed the total amounts in the previous paragraph.
3. Reimburse Lyon County from the district awarded State funds (general fund) and provide a 30-day notice and provide a subrecipient agreement if funding changes to Federal funding.

IV. INFORMATION SHARING

Information will be shared between the LCSD and LCSO in accordance with applicable member policies, the Family Educational Rights and Privacy Act of 1974 (FERPA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), civil rights, and state laws.

V. SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND FOR THE SRO.

1. SRO reports directly to the school site principal during assigned school workdays and to the assigned LCSO district lieutenant during non-school workdays.
2. SRO is jointly evaluated by the school site principal and the assigned LCSO district lieutenant, quarterly for the first year, and then on an annual basis thereafter.
3. The selection of the SRO's will be a joint effort between LCSO and LCSD officials to ensure that the appropriate person is selected and that the program is successful.

VI. TERM

This MOU will become effective upon the approval by all parties, with a prescribed end date of June 30, 2025. The parties will determine continuance as needed. Either party may terminate this MOU by giving written notice of such intent to the other party at least thirty (30) days prior to such termination.

VII. INDEMNIFICATION

All members to this MOU agree to indemnify and hold harmless the other parties for any damages or injuries sustained as a result of participation in this program. Any recompense for injury or personal loss shall be strictly borne by the member in whom that respective individual is employed. This MOU must comply with the provisions and processes contained in NRS 277.180. Each party agrees to indemnify the other for any damages to the other party resulting from their conduct.

VIII. SIGNATURES

The persons executing this MOU on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity and appropriate authority to enter into this agreement on behalf of the entity for which they sign.

~~Dave Hoekaday~~ **Scott Keller**
Lyon County Commissioner - Chair

Date

~~Phil Cowee~~ **Tom Hendrix**
Lyon County School Board Trustee - President

Date

Brad Pope, Sheriff
Lyon County Sheriff's Office

Date

~~Wayne Workman~~ **Tim Logan**, Superintendent
Lyon County School District

Date



Tim Logan
Superintendent

LYON COUNTY NEVADA



Brad Pope
Sheriff

MEMORANDUM OF UNDERSTANDING

LYON COUNTY SCHOOL RESOURCE OFFICER PROGRAM

July 1, 2024~~2025~~-June 30, 2025~~2026~~

MEMBERS:

Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
Ph: (775) 463-6800• Fax: (775) 463-6808
Contact: Tim Logan, Superintendent

And

Lyon County Sheriff's Office
911 Harvey Way
Yerington, NV 89447
Ph: (775) 463-6600• Fax: (775) 463-6610
Contact: Brad Pope, Sheriff

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to delineate roles and responsibilities of participating agencies in establishing and operating a School Resource Officers (SRO) Program for the Lyon County School District (LCSD). The aim of the SRO program is to play an important role in maintaining and increasing safety at schools and in neighboring communities. This instrument serves to build mutual respect and trust between the LCSD and the Lyon County Sheriff's Office (LCSO) while delineating specific roles and responsibilities.

II. OVERVIEW

The LCSD and LCSO have historically enjoyed partnerships built on a foundation of shared goals and objectives, which are approached in a constructive and positive manner, and achieved through open

communication. While placing law enforcement officers in schools without adequate SRO training carries a risk of contributing to a “school-to-prison pipeline” process where students are arrested or cited for minor, nonviolent behavioral violations and then diverted to the juvenile court system, we recognize that this approach wastes community resources and can lead to academic failure and greater recidivism rates for these students.

Therefore, we believe that the implementation of a SRO program will foster an environment that creatively tackles problems through mutual trust and cooperation, and may be able to achieve a number of positive outcomes including, but not limited to:

- A partnership of law enforcement, schools, and community groups to gather and analyze useful and timely information thereby creating a problem-solving approach to issues of crime and fear of crime in schools, and in accordance with applicable privacy laws.
- An increased ability of law enforcement, schools, and community groups to work together in developing innovative, systemic, long-term approaches to reducing and preventing different kinds of crime in and around schools and preventing unnecessary law enforcement involvement in non-criminal student misbehavior. Measurable outcomes may be determined by implementing strategies focused on targeted crimes, thereby improving the quality of life for those affected (students, teachers, school personnel, and parents), promoting a safer environment that is conducive for learning, and decreasing the fear of crime and violence among students, school employees, and the surrounding community.
- An increased understanding of how to effectively interact with youth through coordinated training on topics such as basic childhood and adolescent development and age-appropriate responses, disability and special education issues, conflict resolution and de-escalation techniques, bias-free policing including implicit bias and cultural competence, restorative justice techniques, and working with specific student groups, including traditionally minority and underrepresented student groups.
- An increased understanding of an SRO’s roles and responsibilities, including an understanding that school code of conduct violations and routine discipline of students remains the responsibility of school administrators and that law enforcement actions (such as arrest, citations, ticketing, or court referrals) are only to be used as a last resort for incidents that involve criminal behavior or when it becomes necessary to protect the safety of students, staff and the public from the threat of immediate harm.
- An increased ability through coordinated training for schools and law enforcement agencies to properly train and respond to school safety threats and other emergencies.

III. DUTIES OF PARTICIPATING MEMBERS

A. Lyon County Sheriff’s Office

- **Action.**
 1. From July 1, ~~2024~~ 2025 through June 30, ~~2025~~ 2026: Provide four (4) Category I Nevada Peace Officer Standards Trained (POST) deputy sheriffs to be assigned to the

following geographical school areas, subject to staffing availability as determined by the Sheriff:

- (1) Dayton
 - (2) Fernley
 - (1) Silver Springs/Smith Valley
2. Provide input for program goals and objectives.
- **SRO Activities.**
 1. Handles requests for calls for service in and around assigned schools.
 2. Conducts comprehensive safety and security assessments.
 3. Develops emergency management and incident response systems based on the National Incident Management System (NIMS) and the four phases of emergency management: mitigation/prevention, preparedness, response, and recovery.
 4. Develops and implements safety plans or strategies.
 5. Integrates appropriate security equipment/technology solutions, including incorporating crime prevention through environmental design (CPTED) as appropriate to enhance school safety.
 6. Responds to unauthorized persons on school property.
 7. Serves as liaisons between the school and other law enforcement agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.
 8. Serves as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations).
 9. Builds relationships with juvenile justice officers and staff to help connect youth with needed services.
 10. Develops and expands crime prevention efforts for students.
 11. Develops and expands community justice initiatives for students.
 12. Instructs an evidenced-based approved curriculum intended to immunize age-appropriate students against delinquency, youth violence and bullying.
 13. **SRO will not be responsible for requests to resolve routine discipline problems involving students.**
 - **Equipment.**
 1. LCSO will provide the following for each SRO:
 - All personal protective equipment.
 - Vehicle.
 - **Maintain Records.**
 1. SRO will document and provide statistical data as required.
 2. SRO will be designated as a “school official” for purposes of student educational records in regards to the Family Educational Rights and Privacy Act (FERPA).
 - **Financial Responsibility.**

1. Serve as an employee of LCSO for the purposes of payroll, PERS and other benefits accounting and acquisition.
2. Provide continuing education to maintain POST certification.

B. Lyon County School District

- **Action.**

2. From July 1, ~~2024~~ **2025** through June 30, ~~2025~~ **2026**: provide funding up to ~~\$385,000.00~~ **\$427,500.00** for four (4) Category I Nevada Peace Officer Standards Trained (POST) deputy sheriff to be assigned to the following geographical school area:

- (1) Dayton
- (2) Fernley
- (1) Silver Springs/Smith Valley

3. Provide SRO reporting guidance for the assigned schools.
4. Provide input for program goals and objectives.
5. Identify focused needs for the school.

- **Activities.**

1. Approves curriculum and schedule for approved evidence-based youth program instruction taught by SRO.
2. Provide data and information necessary for LCSO to complete all reporting requirements.

- **Equipment.**

1. Provide workspace and computer access for each assigned SRO.
2. Provide support equipment for assigned classroom lecture and instruction.

- **Financial Responsibility.**

1. Reimburse Lyon County quarterly for the actual wages and benefits of each Category I Nevada Peace Officer Standards Trained (POST) deputy sheriff up to ~~\$385,000.00~~ **\$427,500.00** for FY25.
2. Reimburse Lyon County for wages earned with all pre-approved school related assignments in excess of 40 weekly hours at actual wages for each SRO, not to exceed the total amounts in the previous paragraph.
3. Reimburse Lyon County from the district awarded State funds (general fund) and provide a 30-day notice and provide a subrecipient agreement if funding changes to Federal funding.

IV. INFORMATION SHARING

Information will be shared between the LCSD and LCSO in accordance with applicable member policies, the Family Educational Rights and Privacy Act of 1974 (FERPA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), civil rights, and state laws.

V. SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND FOR THE SRO.

1. SRO reports directly to the school site principal during assigned school workdays and to the assigned LCSO district lieutenant during non-school workdays.
2. SRO is jointly evaluated by the school site principal and the assigned LCSO district lieutenant, quarterly for the first year, and then on an annual basis thereafter.
3. The selection of the SRO's will be a joint effort between LCSO and LCSD officials to ensure that the appropriate person is selected and that the program is successful.

VI. TERM

This MOU will become effective upon the approval by all parties, with a prescribed end date of June 30, ~~2025~~ 2026. The parties will determine continuance as needed. Either party may terminate this MOU by giving written notice of such intent to the other party at least thirty (30) days prior to such termination.

VII. INDEMNIFICATION

All members to this MOU agree to indemnify and hold harmless the other parties for any damages or injuries sustained as a result of participation in this program. Any recompense for injury or personal loss shall be strictly borne by the member in whom that respective individual is employed. This MOU must comply with the provisions and processes contained in NRS 277.180. Each party agrees to indemnify the other for any damages to the other party resulting from their conduct.

VIII. SIGNATURES

The persons executing this MOU on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity and appropriate authority to enter into this agreement on behalf of the entity for which they sign.

Scott Keller
Lyon County Commissioner - Chair

Date

Tom Hendrix
Lyon County School Board Trustee - President

Date

Brad Pope, Sheriff
Lyon County Sheriff's Office

Date

Tim Logan, Superintendent
Lyon County School District

Date

LYON COUNTY SCHOOL DISTRICT AND
THE CITY OF YERINGTON



~~Wayne Workman~~ **Tim Logan**
Superintendent



YERINGTON Nevada



Brandon Coombs
Acting Chief of Police

MEMORANDUM OF UNDERSTANDING

**LYON COUNTY SCHOOL DISTRICT AND YERINGTON POLICE DEPARTMENT
RESOURCE OFFICER PROGRAM**

July 1, 2024~~2025~~-June 30, 2025~~2026~~

MEMBERS:

**Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447**

Ph: (775) 463-6800 • Fax: (775) 463-6808

Contact: ~~Wayne Workman~~, **Tim Logan, Superintendent**

And

**City of Yerington
102 South Main Street
Yerington, NV 89447**

Ph: (775) 463-3511 • Fax: (775) 463-2284

Contact: **Brandon Coombs, Acting Chief of Police**

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to delineate roles and responsibilities of participating agencies in establishing and operating a School Resource Officer (SRO) Program for the Lyon County School District (LCSD). The aim of the SRO program is to play an important role in maintaining and increasing safety at schools and in neighboring communities. This instrument serves to build mutual respect and trust between the LCSD and the Yerington Police Department (YPD) while delineating specific roles and responsibilities.

II. OVERVIEW

The LCSD and YPD have historically enjoyed partnerships built on a foundation of shared goals and objectives, which are approached in a constructive and positive manner, and achieved through open communication.

The placement of an SRO on a school campus does not preclude such officer from exercising their discretion from enforcing the letter and the spirit of the law. The SRO can and will work in conjunction with the school officials to resolve student conflicts whenever possible that might utilize internal school practices.

Therefore, we believe that the implementation of a SRO program will foster an environment that creatively tackles problems through mutual trust and cooperation, and may be able to achieve a number of positive outcomes including, but not limited to:

- A partnership of law enforcement, schools, and community groups to gather and analyze useful and timely information thereby creating a problem-solving approach to issues of crime and fear of crime in schools, and in accordance with applicable privacy laws.
- An increased ability of law enforcement, schools, and community groups to work together in developing innovative, systemic, long-term approaches to reducing and preventing different kinds of crime in and around schools and preventing unnecessary law enforcement involvement in non-criminal student misbehavior. Measurable outcomes may be determined by implementing strategies focused on targeted crimes, thereby improving the quality of life for those affected (students, teachers, school personnel, and parents), promoting a safer environment that is conducive for learning, and decreasing the fear of crime and violence among students, school employees, and the surrounding community.
- An increased understanding of how to effectively interact with youth through coordinated training on topics such as basic childhood and adolescent development and age-appropriate responses, disability and special education issues, conflict resolution and de-escalation techniques, bias-free policing including implicit bias and cultural competence, restorative justice techniques, and working with specific student groups, including traditionally minority and underrepresented student groups.
- An increased understanding of an SRO's roles and responsibilities, including an understanding that school code of conduct violations and routine discipline of students remains the responsibility of school administrators and that law enforcement actions (such as arrest, citations, ticketing, or court referrals) are only to be used as a last resort for incidents that involve criminal behavior or when it becomes necessary to protect the safety of students, staff and the public from the threat of immediate harm.
- An increased ability through coordinated training for schools and law enforcement agencies to properly train and respond to school safety threats and other emergencies.

III. DUTIES OF PARTICIPATING MEMBERS

A. Yerington Police Department

- **Action.**
 1. Provide one (1) Category I Nevada Peace Officer Standards Trained (POST) officer to be assigned to the following geographical school area:
 - City of Yerington

2. Provide input for program goals and objectives.

- **SRO Activities.**

1. Handles requests for calls for service in and around assigned schools.
2. Conducts comprehensive safety and security assessments.
3. Develops emergency management and incident response systems based on the National Incident Management System (NIMS) and the four phases of emergency management: mitigation/prevention, preparedness, response, and recovery.
4. Develops and implements safety plans or strategies.
5. Integrates appropriate security equipment/technology solutions, including incorporating crime prevention through environmental design (CPTED) as appropriate to enhance school safety.
6. Responds to unauthorized persons on school property.
7. Serves as liaisons between the school and other law enforcement agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.
8. Serves as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations).
9. Builds relationships with juvenile justice counselors to help connect youth with needed services.
10. Develops and expands crime prevention efforts for students.
11. Develops and expands community justice initiatives for students.
12. Instructs an evidenced-based approved curriculum intended to immunize age appropriate students against delinquency, youth violence and bullying.
13. **SRO will not be responsible for requests to resolve routine discipline problems involving students.**
14. The expected schedule each school workday for the SRO is _____ am to _____ pm, subject to supervisory conditions in Section V.

- **Equipment.**

1. YPD will provide the following for each SRO:
 - All personal protective equipment.
 - Vehicle.

- **Maintain Records.**

1. SRO will document and provide statistical data as may be reasonably required
2. SRO will be designated as a “school official” for purposes of student educational records in regards to the Family Educational Rights and Privacy Act (FERPA).

- **Financial Responsibility.**

1. Serve as an employee of YPD for the purposes of payroll, retirement and other benefits accounting and acquisition.
2. Provide continuing education to maintain POST certification.

B. Lyon County School District

- **Action.**

1. From July 1, ~~2024~~ 2025 through June 30, ~~2025~~ 2026: provide funding in the amount of \$70,000.00 annually in one payment and within 30 days after this agreement has been ratified by both parties for one (1) Category I Nevada Peace Officer Standards Trained (POST) officer to be assigned to the following geographical school area:

- City of Yerington

2. Provide SRO reporting guidance for the assigned school(s).
3. Provide input for program goals and objectives.
4. Identify focused needs for the school.

- **Activities.**

1. Approves curriculum and schedule for approved evidence-based youth program instruction taught by SRO.
2. Provide data and information necessary for YPD to complete all reporting requirements.

- **Equipment.**

1. Provide work space and computer access for the assigned SRO.
2. Provide support equipment for any assigned classroom lecture and instruction.

- **Financial Responsibility.**

1. Reimburse the City of Yerington for one (1) Category I Nevada Peace Officer Standards Trained (POST) officer for actual wages and benefits earned in the amount of \$70,000.00 annually.
2. Reimburse City of Yerington for wages earned with all pre-approved school related assignments in excess of 84 bi-monthly hours at \$55.00 per hour.
3. Should YPD be unable to fill the SRO position for all or part of the school year, the City of Yerington shall reimburse the LCSD all unexpended funds on a prorated basis.
4. Reimburse City of Yerington from Federal awarded funds (federal grant) and provide a 30-day notice if district funding and therefore City of Yerington reimbursement sources change from Federal to State funding.

IV. INFORMATION SHARING

Information will be shared between the LCSD and YPD in accordance with applicable member policies, the Family Educational Rights and Privacy Act of 1974 (FERPA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), civil rights, and state laws.

V. SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND FOR THE SRO.

1. SRO consults with the school site principal during assigned school workdays and reports directly to the YPD Chief of Police. The SRO's only employer is the YPD.
2. SRO is jointly evaluated by the school site principal and the assigned YPD Chief of Police, quarterly for the first year, and then on an annual basis thereafter.
3. The selection of the SRO will be a joint effort between YPD and LCSD officials to ensure that the appropriate person is selected and that the program is successful. Following consultation, the final SRO assignment shall be determined by the YPD Chief.
4. At the discretion of the YPD Chief of Police, should an emergency situation occur off-campus, the SRO may be directed to respond during school hours.

VI. TERM

This MOU will become effective upon the approval by all parties, with a prescribed end date of June 30, ~~2025~~ 2026. The parties will determine continuance as needed. Either party may terminate this MOU by giving written notice of such intent to the other party at least thirty (30) days prior to such termination. Should YPD terminate this agreement early, the City of Yerington shall reimburse the LCSD all unexpended funds on a prorated basis.

VII. INDEMNIFICATION

All members to this MOU agree to indemnify and hold harmless the other parties for any damages or injuries sustained as a result of participation in this program. Any recompense for injury or personal loss shall be strictly borne by the member in whom that respective individual is employed. This MOU must comply with the provisions and processes contained in NRS 277.180. Each party agrees to indemnify the other for any damages to the other party resulting from their conduct.

VIII. SIGNATURES

The persons executing this MOU on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity and appropriate authority to enter into this agreement on behalf of the entity for which they sign.

 John Garry
 City of Yerington - Mayor

 Date

~~Phil Cowee~~ Tom Hendrix
 Lyon County School Board Trustee - President

 Date

 Brandon Coombs
 City of Yerington – Acting Chief of Police - Designee

 Date

~~Wayne Workman~~ Tim Logan, Superintendent
 Lyon County School District - Superintendent

 Date

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: 2026-2027 Master School Calendar Approval

Recommendation: That the Board of Trustees approve the 2026-2027 Master School Calendar.

Background Information:

Board Policy ICA - *Development of a School Master Calendar* states that, in order to maximize student learning, a school master calendar will be developed and presented by the Superintendent and/or designee to the Board by October 1 of the preceding school year.

Additionally, Administrative Regulation #3 of Policy ICA states that the first day of school should be scheduled immediately after Labor Day each year, as possible.

Both proposed calendars adhere to Policy ICA's requirements: Spring Break: Spring Break scheduled for the first full week of April, Winter Break is scheduled for two full weeks and Thanksgiving Break scheduled for three to five days

Proposed Calendars:

Calendar 1 (Post-Labor Day Start)

- Start Date: September 8, 2026 (after Labor Day)
- End of First Semester: February 4, 2027
- Last Day of School: June 21, 2027 (*half-day, due to Juneteenth holiday observed on June 18, 2027*)
- Thanksgiving Break: 3 days
- Winter Break: 2 weeks
- Spring Break: 1 week (*first full week of April*)

Calendar 2 (Pre-Labor Day Start – Alternative Option)

Since Policy ICA includes the language "as possible," we are presenting an alternative calendar option for Board consideration.

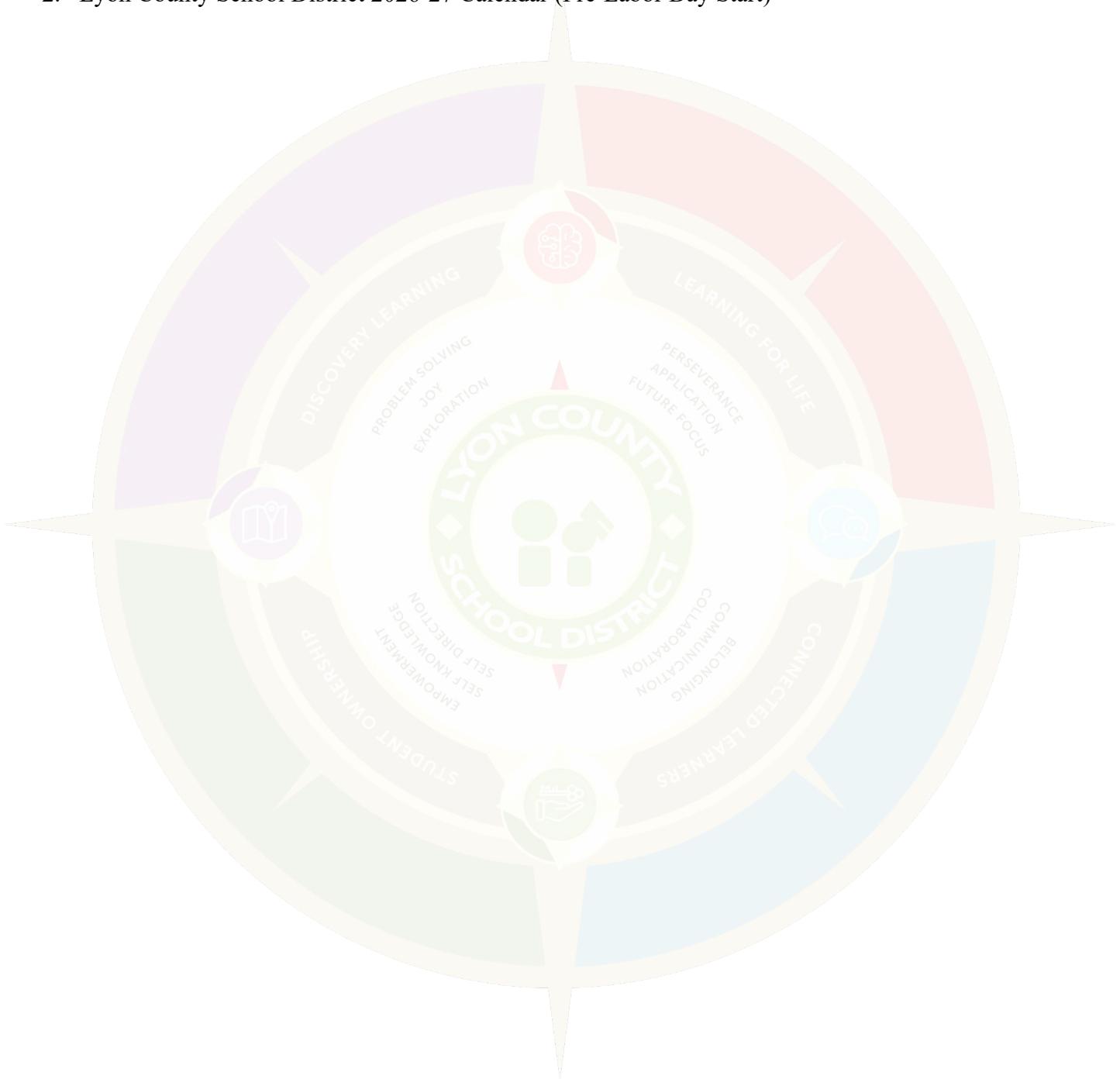
- Start Date: August 26, 2026 (*before Labor Day*)
- End of First Semester: January 28, 2027
- Last Day of School: June 11, 2027
- Thanksgiving Break: 5 days
- Winter Break: 2 weeks

Mission Statement *Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

- Spring Break: 1 week (*first full week of April*)

Attachments:

1. Lyon County School District 2026-27 Calendar (Post-Labor Day Start)
2. Lyon County School District 2026-27 Calendar (Pre-Labor Day Start)



Mission Statement *Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

Lyon County School District 2026-2027

Academic Year Calendar

July 26							August 26							September 26							October 26						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3	4							1			1	2	3	4	5					1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
							30	31																			

November 26							December 26							January 27							February 27						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7			1	2	3	4	5						1	2		1	2	3	4	5	6
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30						27	28	29	30	31			24	25	26	27	28	29	30	28						
														31													

March 27							April 27							May 27							June 27						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6					1	2	3							1			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30				
														30	31												

Black School is in session
Red School is not in session

First Day of School	September 8, 2026
New Teacher Professional Development (189-day contract)	August 26-31, 2026
Teacher Training/Work Day (185-day contract)	Sept 1-4, 2026
Parent Teacher Conference Set Aside Days	Nov 18-19, 2026 and April 21-22, 2027
End of Semester, Teacher Work Day (Full Day)	January 29, 2027
First Day of Second Semester	February 1, 2027
Last Day of School 1/2 Day Students	June 21, 2027
Contingency Days	June 22-24, 2027

Nine Week Period Ends		Quarter days	Semester days
11/6/26	1st Quarter	19	
2/4/27	2nd Quarter/1st Semester	49	92
4/16/27	3rd Quarter	44	
6/21/27	4th Quarter/ 2nd Semester	44	88

Holidays	
Labor Day	September 7, 2026
Nevada Day Observed	October 30, 2026
Veteran's Day Observed	November 11, 2026
Thanksgiving Break	November 25-27, 2026
Winter Break	Dec 21 - Jan 1, 2027
Martin Luther King Jr.	January 18, 2027
President's Day	February 15, 2027
Spring Break	April 5-9, 2027
Memorial Day	May 31, 2027
Juneteenth	June 18, 2027

Lyon County School District 2026-2027

Academic Year Calendar

July 26							August 26							September 26							October 26						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3	4						1			1	2	3	4	5					1	2	3	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
							30	31																			

November 26							December 26							January 27							February 27						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7			1	2	3	4	5						1	2		1	2	3	4	5	6
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30						27	28	29	30	31			24	25	26	27	28	29	30	28						
														31													

March 27							April 27							May 27							June 27						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6					1	2	3							1			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
														30	31												

Black School is in session
Red School is not in session

First Day of School	August 31, 2026
New Teacher Professional Development (189-day contract)	August 19-24, 2026
Teacher Training/Work Day (185-day contract)	August 25-28, 2026
Parent Teacher Conference Set Aside Days	Nov 4-5, 2026 and April 14-5, 2027
End of Semester, Teacher Work Day (Full Day)	January 29, 2027
First Day of Second Semester	February 1, 2027
Last Day of School 1/2 Day Students	June 11, 2027
Contingency Days	June 14-16, 2027

Nine Week Period Ends		Quarter days	Semester days
10/29/26	1st Quarter	43	
1/28/27	2nd Quarter/1st Semester	49	92
4/2/27	3rd Quarter	44	
6/11/27	4th Quarter/ 2nd Semester	44	88

Holidays	
Labor Day	September 7, 2026
Nevada Day Observed	October 30, 2026
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Thanksgiving Break	November 25-27, 2026
Winter Break	Dec 21 - Jan 1, 2027
Martin Luther King Jr.	January 18, 2027
President's Day	February 15, 2027
Spring Break	April 5-9, 2027
Memorial Day	May 31, 2027
Juneteenth	June 18, 2027

Proposed 2/2025 start before Labor Day

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: Timothy Logan, Superintendent
Re: 2025 State of the District Report

Recommendation:

That the Board of Trustees approve the Lyon County School District 2025 State of the District Report.

Background Information:

LCSD Policy: BN State of the District requires District administration to prepare a *State of the District* report annually and present it to the Board of Trustees before the last day of February. This document serves as a communication tool for District administration and Trustees to the students, staff, families and community members of Lyon County. District administration will produce multiple copies for Trustees to share and disseminate with community leaders and others as needed.

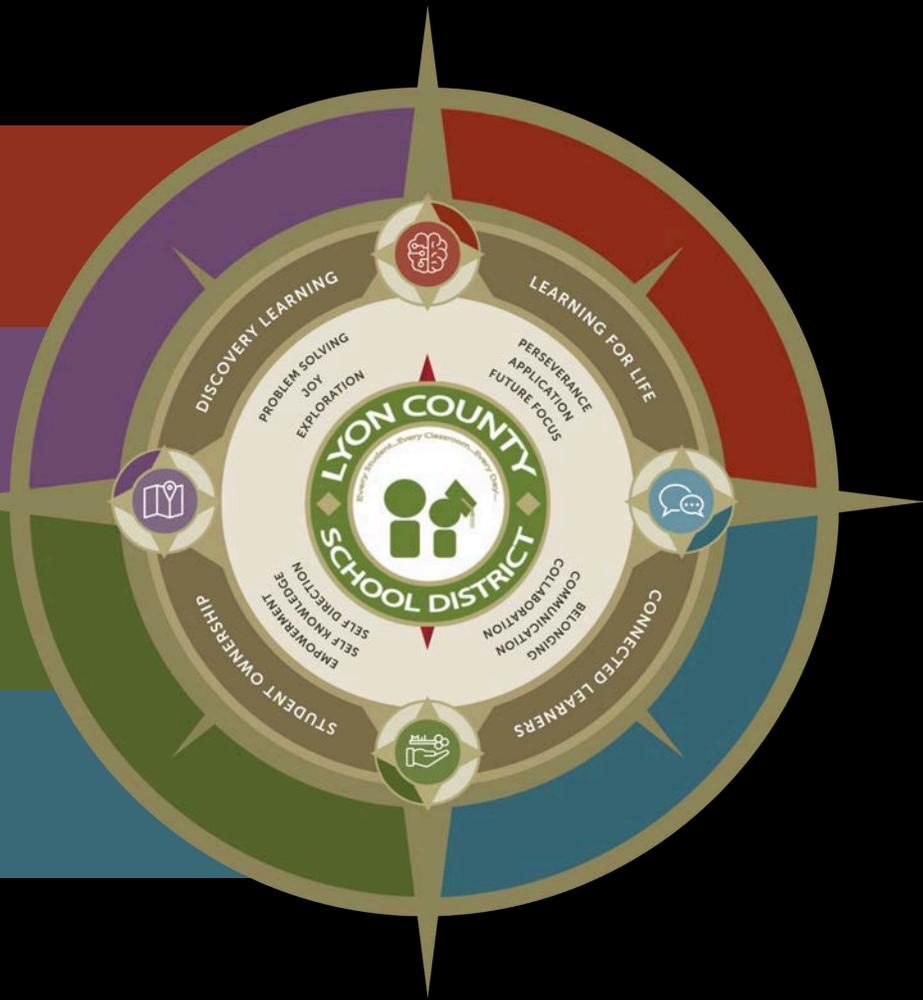
Budget Considerations:

State of the District Report booklets estimated at \$1,500.00

Discussed at Previous Meeting:

Attachment(s):

Draft – 2025 LCSD State of the District



2025

Lyon County School District

STATE OF THE DISTRICT

PORTRAIT OF A LEARNER



DISCOVERY LEARNING
PROBLEM SOLVING
JOY
EXPLORATION

LEARNING FOR LIFE
PERSEVERANCE
APPLICATION
FUTURE FOCUS

STUDENT OWNERSHIP
EMPOWERMENT
SELF KNOWLEDGE
SELF DIRECTION

CONNECTED LEARNERS
BELONGING
COMMUNICATION
COLLABORATION



Table of Contents:

Welcome Message	03
Board of Trustees and District Leadership	04
School Leadership	05
District & School Highlights	06
Lyon CSD Portrait of a Learner	07
The Four Domains	08
MTSS & PBIS	09
Enrollment & Demographics	10
K - 8 District Information	11
9 - 12 District Information	12
WNC Jump Start	13
Graduation Rates	14
Work-Based Learning (WBL)	15
Career & Technical Education	16
Budget Information	17
Appendices	18-22



Welcome Message

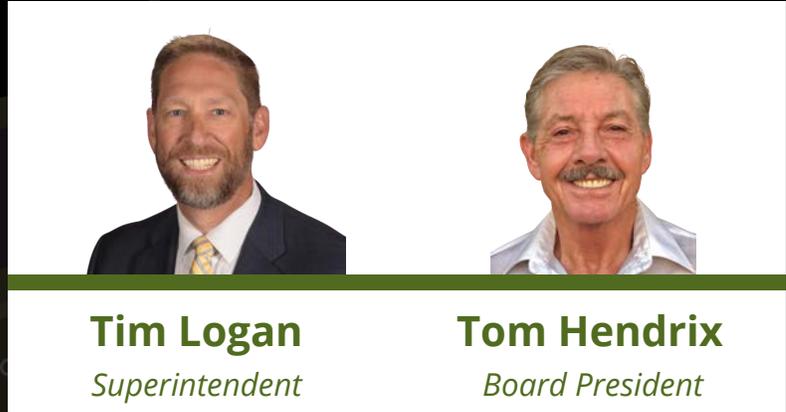
On behalf of the Lyon County School District Board of Trustees and the District Leadership Team, it is with great pride that President Tom Hendrix and I present the 2025 State of the District Report.

This annual report provides our stakeholders with an overview of the District's highlights, operations, initiatives, and outcomes.

In addition, this document represents our commitment to our amazing students and families as we strive for continuous improvement toward a world-class education in our global economy.

Lyon County School District (LCSD), with over 9,000 students and 1,100 staff members is the fourth largest school district in Nevada and the largest employer in Lyon County. LCSD is comprised of 18 schools in 5 unique attendance areas including Dayton, Fernley, Silver Springs, Smith Valley, and Yerington. LCSD also includes LyOnline, which is a full-distance education option for students. Each school boasts highly qualified, dedicated, and caring instructional leaders and staff who work tirelessly to ensure the learning goals of each student are realized. We are excited for our Portrait of a Learner, which is our community's shared vision of what it means to be a successful learner in Lyon County. Portrait of a learner defines the learning journey in LCSD through four key domains and multiple competencies. The District motto of "Every Student.. Every Classroom... Every Day" comes to life when you step into our schools and see students engaged in rigorous, real-life learning opportunities within the domains of "Learning for Life", "Connected Learners", "Student Ownership", and "Discovery Learning". LCSD is student-focused and committed to their success.

We invite all families, citizens, and community leaders to visit our schools and participate in the education of our students. We know that our students will achieve their learning goals and life-long dreams through the collective work of all the adults in Lyon County and the great state of Nevada.



Tim Logan
Superintendent

Tom Hendrix
Board President



Board of Trustees



TOM HENDRIX
BOARD PRESIDENT

DAWN CARSON
BOARD CLERK



DARIN FARR
TRUSTEE

ELMER BULL
TRUSTEE

BRIDGET PETERSON
TRUSTEE

SHERRY PARSONS
TRUSTEE

JAMES WHISLER
TRUSTEE

District Leadership



TIM LOGAN
SUPERINTENDENT

DAWN HUCKABY
DEPUTY
SUPERINTENDENT

HARMAN BAINS
EXEC. DIRECTOR -
OPERATIONS

JIM GIANOTTI
EXEC. DIRECTOR -
EDUCATIONAL SERVICES



BILLIEJO HOGAN
EXEC. DIRECTOR -
HUMAN RESOURCES

HEATHER MOYLE
EXEC. DIRECTOR -
EDUCATIONAL SERVICES

RACHEL STEWART
EXEC. DIRECTOR -
SPECIAL SERVICES



School Leadership

WE ❤️ OUR PRINCIPALS



VIRGINIA RICHARDSON
COTTONWOOD
ELEMENTARY
SCHOOL



CHASE WOODFORD
DAYTON
ELEMENTARY
SCHOOL



KENT JONES
EAST VALLEY
ELEMENTARY
SCHOOL



JAMIE HENDERSON
FERNLEY
ELEMENTARY
SCHOOL



RACHEL HANSEN
RIVERVIEW
ELEMENTARY
SCHOOL



ERIN KORF
SILVER STAGE
ELEMENTARY
SCHOOL



MIKE WALKER
SUTRO
ELEMENTARY
SCHOOL



SHANNON COOMBS
YERINGTON
ELEMENTARY
SCHOOL



CHANEN CROSS
LYONLINE
DISTANCE
EDUCATION



KEVIN KRANJCEC
DAYTON
INTERMEDIATE
SCHOOL



BLAKE COOPER
FERNLEY
INTERMEDIATE
SCHOOL



STEVE HENDERSON
SILVERLAND
MIDDLE
SCHOOL



JED MARCINIAK
SILVER STAGE
MIDDLE
SCHOOL



SCOTT GILLESPIE
YERINGTON
INTERMEDIATE
SCHOOL



JULIE BUMGARDNER
DAYTON HIGH
SCHOOL



RYAN CROSS
FERNLEY HIGH
SCHOOL



AMBER TAYLOR
SILVER STAGE
HIGH SCHOOL



DUANE MATTICE
SMITH VALLEY
SCHOOL



KATHY BOMBA-EDGERTON
YERINGTON HIGH
SCHOOL



District & School Highlights

Awards and recognition at the National FFA Convention

Over 225 Lyon County students have received an Associate's Degree over the last 6 years, in addition to a high school diploma thanks to the incredible dual enrollment partnership. (See WNC Jump Start)

Lyon County School District's Grow Your Own (GYO) Program has transitioned over 20 Lyon CSD employees who are now employed as teachers within our schools.

Nearly 1000 students received industry recognized credentials (see p.13-14) including ASVAB, CNA, EMS, OSHA 10, Welding 3G & 4G, and Workplace Readiness Skills.

Fall 2023 and Spring 2024 saw the highest enrollment to date in dual enrollment courses through WNC Jump Start.

DHS, FHS, FIS, SMS, and SSMS were named Unified Champion Schools by Special Olympics Nevada for their commitment to creating an all-inclusive environment for their students with and without disabilities.

Multiple athletes and teams recognized at the NIAA level for academic and athletic awards. [See NIAA Website www.niaa.com/landing/index](http://www.niaa.com/landing/index)



Portrait of a Learner

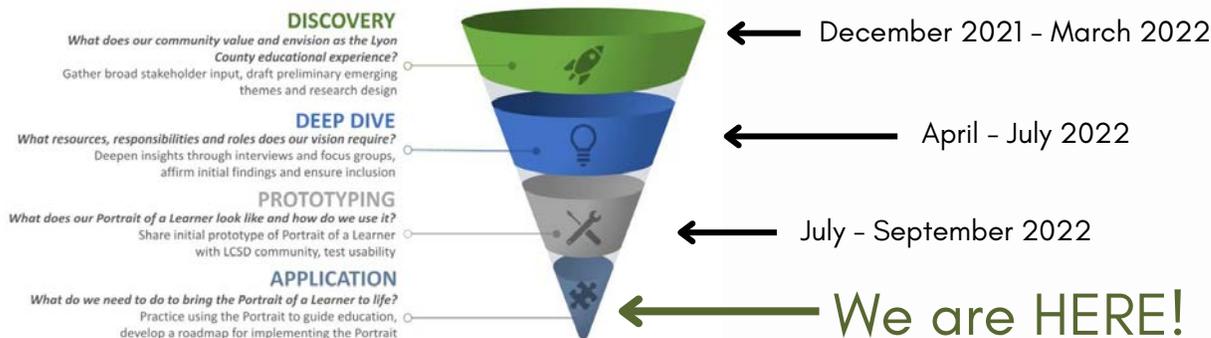
THE FOUR DOMAINS:



- Learning for Life
- Connected Learners
- Student Ownership
- Discovery Learning

A LITTLE HISTORY ON OUR JOURNEY...

LCSD Portrait of a Learner Process



Each domain has...
 A Student Success Statement
 &
 Three Competencies



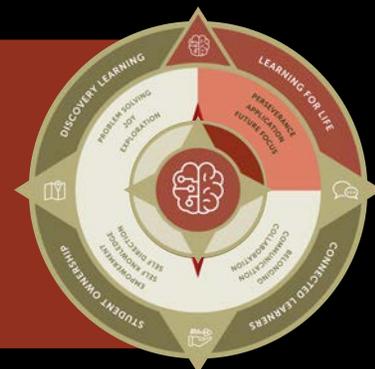
THE FOUR DOMAINS

L LEARNING FOR LIFE

"I am building the skills to be a lifelong learner."

Perseverance - Application - Future Focus

- Students expressed a strong desire to connect knowledge and skills learned in the classroom to life beyond the school and experiences that prepare them for the real-world, including career exposure.
- This domain not only seeks to better support students with their understanding of life as learners past their time in Lyon CSD schools, but also to connect their in-school learning with their lives outside of school, including their day-to-day hobbies, talents, skills and interests.

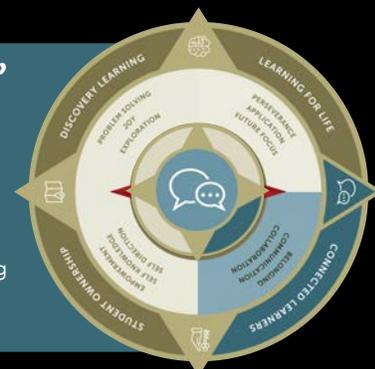


C CONNECTED LEARNERS

"I am learning through my relationships with others."

Belonging - Communication - Collaboration

- One of the strengths of the Lyon County community is the relationships that are fostered in schools, and how meaningful and impactful it is when students feel cared for, work in collaboration with each other and with LCSD staff, and feel connected to their community.
- This domain captures students' sense of belonging in their schools, building relationships with peers and staff and building strong skills in communicating across lines of difference and are actively working in the community.



S STUDENT OWNERSHIP

"I am empowered to own my learning."

Empowerment - Self Knowledge - Self Direction

- In developing this domain, we considered the idea of agency, and how agency is demonstrated in learning. Students who felt strongest in their learning had a sense of understanding of how they learn at a metacognitive level and expressed their use of self-awareness strategies to improve their skill-building and knowledge and guide their own learning journeys.
- This domain portrays students in the driver's seat of their learning. It's important that students have a sense of ownership and an understanding that they have choices they can make.

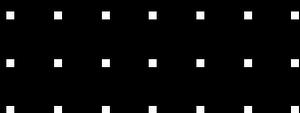
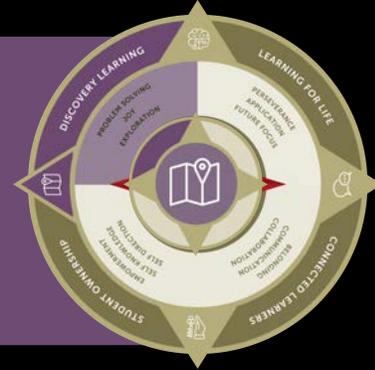


D DISCOVERY LEARNING

"My learning journey helps me discover new things."

Problem Solving - Joy - Exploration

- Students mentioned wanting to bring more of themselves into their learning, including applying their creativity, and exploring their interests.
- This domain seeks to incorporate multiple pathways for students to learn, hands-on learning opportunities, problem-solving and critical thinking skills, as well as joy, choice and love of learning through exploration and self-awareness.



MTSS & PBIS

Multi-Tiered System of Support
&
Positive Behavioral
Interventions and Supports

2023-2024 Awards

Diamond Award

Silver Stage Elementary School
Silver Stage Middle School

Platinum Award

Riverview Elementary School

Bronze Award

Dayton High School

2022-2023 Awards

Diamond Award

Silver Stage Elementary School
Silver Stage Middle School
Yerington Elementary School

Platinum Award

Riverview Elementary School
East Valley Elementary School

Gold Award

Dayton High School
Cottonwood Elementary School

2021-2022 Awards

Platinum Award

Dayton High School
East Valley Elementary School

Gold Award

Riverview Elementary School
Silver Stage Middle School

Bronze Award

Silver Stage Elementary School
Yerington Elementary School

2020-2021 Awards

Nailed It Award

Lyon County School District

Platinum Award

Silver Stage Elementary School
Yerington Elementary School
Silver Stage Middle School

Gold Award

Riverview Elementary School
Fernley Elementary School
Dayton High School

Bronze Award

Yerington High School
Silverland Middle School



Tammy Roseberry
LCSD Behavior and Instruction
Intervention Coordinator
Curriculum, Instruction, and Assessment

Winner of the 2024 Don Jackson
Practitioner Award for outstanding
contributions with educators'
implementation of Positive Behavior
Support and MTSS Principles



Multi-Tiered System of Supports (MTSS) is an integrated framework designed to ensure that all students receive a high-quality education. It helps schools create nurturing environments for all students while supporting balanced access to instruction and support. MTSS organizes academic, behavioral, and mental health supports to provide education and ensure that all students receive the instruction they need to be successful.

MTSS is the framework that Lyon County Schools use to provide students with the support they need to succeed academically, socially, emotionally, and behaviorally. MTSS utilizes prevention supports at a Tier 1 universal level. Schools use data to identify students who may need additional support and provide evidence-based interventions to help students and monitor their progress and the effectiveness of the interventions. These Tier 2 supports target small groups of students with similar needs. For a small number of students, more intensive supports may be needed. Tier 3 is highly individualized with many resources aimed at filling skill deficits that students may have.

Currently, all 18 schools in Lyon County utilize the MTSS framework. Lyon County has an approximate 70% implementation rate across all three tiers. Overall, the district response to intervention rate is approximately 74%. Training is provided to schools quarterly.

<https://www.pbis.org/pbis/tiered-framework>



Enrollment & Demographics

Student Enrollment

9,057 *

***Numbers from 2023-24 School Year**

White.....	58.2%
Hispanic.....	29.41%
Asian.....	1.32%
American Indian/Alaskan Native.....	3.15%
Black.....	0.93%
Pacific Islander.....	0.85%
Two or more races...	6.13%

IEP: 15.5%

EL 7.19%

More Info Available At:
 Nevada Report Card
www.nevadareportcard.nv.gov



Total Full-Time Employees:

1,022

Total Certified Employees:

530

Lyon County School District is the largest employer in Lyon County!

*Small Towns
 Big Hearts* 



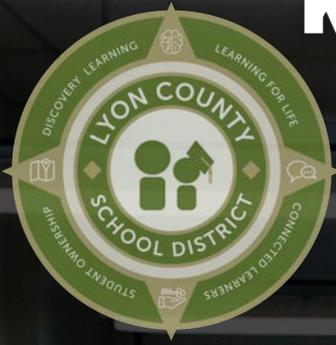
Apply Today!



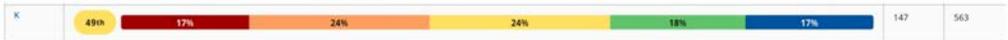
K-8 District Information

Measures of Academic Progress (MAP)

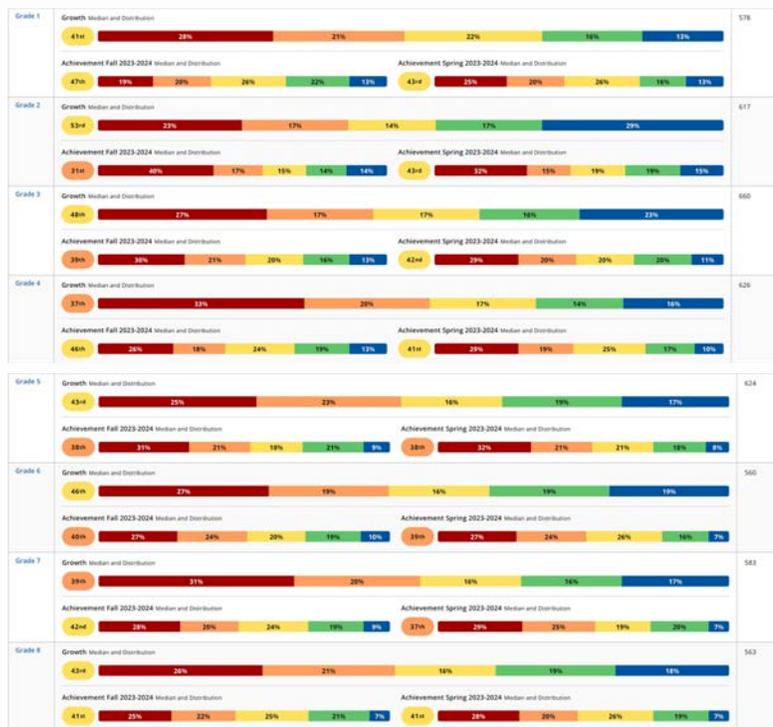
The report below shows reading achievement by grade level for the Fall 2023 testing period and the reading achievement of the Spring 2024 testing period. The report then shows the correlation of growth between the two testing periods. The report breaks-down the growth into the appropriate percentiles.



Fall 2024 MAP - Reading (Achievement by K)



Reading - Growth & Achievement by grade Fall 2023-Spring 2024



Percentiles Key

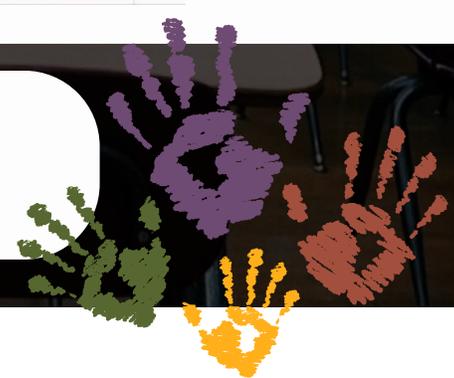
- 1st-20th
- 21st -40th
- 41st -60th
- 61st - 80th
- >80th

Click here for the MAP - SBAC linking study or scan the QR code:

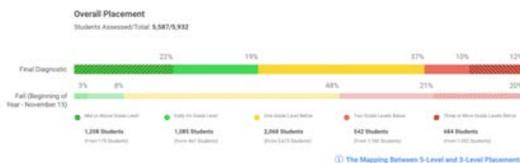


Nevada Criterion Reference Test Exam Smarter Balanced Assessment System (SBAC)

Percentage of Proficient LCSD Students in ELA (2024) - 29.57%
 Percentage of Proficient Students in Mathematics (2024) - 24.61%



iReady Mathematics Data for 2024-2025





9-12 District Information

Students in LCSD gain the following Industry Recognized Credential (IRC) recognized by the Governor's Office for WorkForce Innovation (GOWINN):

- ASVAB
- Certified Nursing Assistant (CNA)
- CPR
- Emergency Medical Services Assessment
- OSHA-10
- Welding 3G & 4G
- Workplace
- Readiness Skills

Students also received the following certifications that are not on the GOWINN list:

- Certified IRS Tax Preparer
- ServSafe and CTECS

Career and Technical Education (CTE) Award Rate:

	2022-23	2023-24
Students Eligible	353	365
Student Certificates awarded	93	191
Certificate award rate	26%	52.3%

CTE

Workplace Readiness Rate:

	2022-23	2023-24
Students Eligible	159	365
Student Certificates awarded	110	252
Certificate award rate	65%	69%

Learn more on pg. 13-14

WBL

Average ACT Scores Composite Score *

2024: 16.0
2023: 16.3
2022: 16.3
2021: 17.2
2020: 17.6

The ACT is a standardized test used for college admissions in the United States. The composite score is the average of a student's four test scores (English, Math, Reading, and Science) rounded to the nearest whole number.

The State of Nevada has decided to use the ACT, a test used for college admission, as its college and career readiness assessment for all students. All students are required to take the ACT, even those who have decided to pursue a career, trade, or are not college bound.

According to ACT Profile Report, an average score ranging from 17-24 suggests that a student is performing at an expected level. This range showcases competency in the subject matter. However, if you have dreams of attending highly competitive schools, aiming for a score above this range would be beneficial. The Benchmarks are scores on the ACT subject-area tests that represent the level of achievement required for students to have a 50% chance of obtaining a B or higher or about a 75% chance of obtaining a C or higher in corresponding credit-bearing **first-year college courses**.

The ACT composite scores inadequately reflect the life success potential of non-college-driven students, particularly considering that 80% of them take the test solely as a mandated assessment.

Bachelor's Degree Aspirations

71 out of 659 (10.7%) graduating students in the Lyon CSD class of 2024 who took the ACT indicated that they planned on pursuing a Bachelor's Degree, an aspiration for which they might need the ACT.

Their average composite score is an 18.

Graduate or Professional Level Degree Aspirations

Additionally, 44 of 659 (6%) graduating students in the Lyon CSD class of 2024 who took the ACT indicated that they planned on pursuing a graduate or professional level degree, an aspiration for which they might need the ACT.

Their average composite score is 19.25.

ACT Profile Report 2024

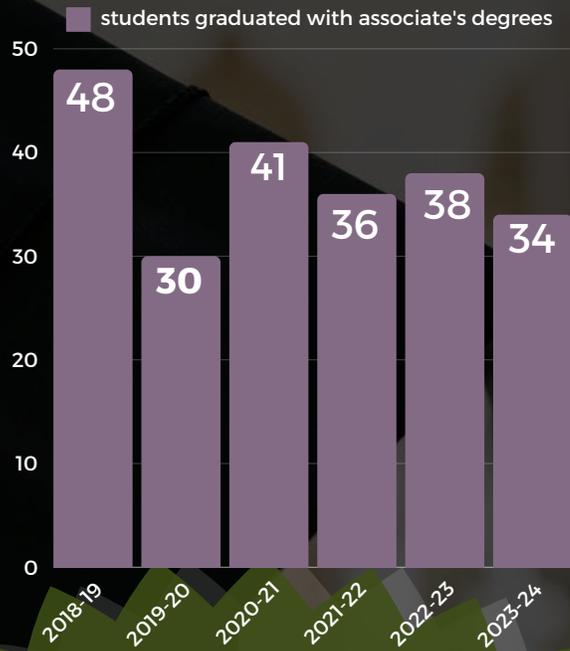
<https://www.act.org/content/act/en/products-and-services/the-act/scores/understanding-your-scores.html>



Western Nevada College Jump Start

Dual Enrollment for Lyon CSD High School Students

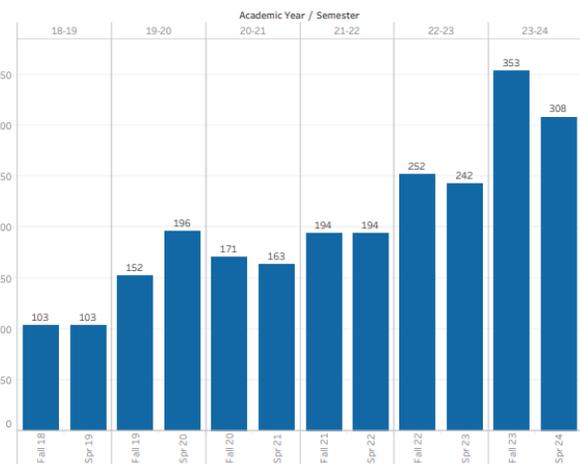
Western Nevada College (WNC) and Lyon County School District have developed a strong partnership that allows high school juniors and seniors to obtain college credit through dual enrollment courses. These courses count for both high school and college credit. Students who can maintain this rigorous schedule can obtain an Associate's Degree and a high school diploma.



Lyon County students for fall 2024:

- Dual Enrollment: **292**
- Jump Start: **114**
- Other High School Student (Fast Track): **22**

Total Students Enrolled



Over two-hundred Lyon County students have received an Associate's Degree in addition to a high school diploma thanks to the incredible dual enrollment partnership



Graduation Rates



	2019-20	2020-21	2021-22	2022-23	2023-24
Lyon	86.58%	87.39%	84.57%	86.4% ¹	87.77%
State	82.60%	83.31%	81.7%	81.38%	81.6%
Dayton	83.36%	89.86%	85.89%	91.93%	92.64%
Fernley	86.19%	84.62%	84.35%	87.94%	87.04%
Silver Stage	95.45%	90.54%	91.78%	83.91%	89.55%
Smith Valley	85.71%	100%	100%	100%	100%
Yerington	85.29%	90.11%	86.46%	86.17%	94.68%



2023-24 school year

★ School Star Ratings

Schools receive points based on student performance across various Indicators and Measures. These points are totaled and divided by the points possible to produce an index score from 1-100. This index score is associated with a one- to five-star school rating. Find more at nevadareportcard.nv.gov

- Cottonwood Elem. - 1
- Dayton Elem. - 2
- East Valley Elem. - 3
- Fernley Elem. - 1
- Riverview Elem. - 1
- Silver Stage Elem. - 1
- Smith Valley Combined Elem. - 2
- Sutro Elem. - 1
- Yerington Elem. - 1

- Fernley IS - 2
- Silverland MS - 1
- Dayton IS - 1
- Silver Stage MS - 1
- Smith Valley Combined MS - 2
- Yerington IS - 2

- Fernley HS - 3
- Dayton HS - 3
- Silver Stage HS - 3
- Smith Valley Combined HS - 4
- Yerington HS - 2



Work Based Learning (WBL)

Opportunities Offered in Lyon CSD

2023-24

LCSD WBL Opportunities:

- Job Shadows
- Internships
- Clinical Experiences
- Supervised Agricultural Experiences
- Simulated Work Experiences
- Student-Based Enterprises
- Pre-Apprenticeships
- CTE Work Experience

Opportunity:	Number of Students	Percentage of students with IEP
Job Shadow	67	18%
Simulated Workplace Experience	410	52%
School Based Enterprise	109	5%
Supervised Agriculture Experience	121	4%
Career Training Including Clinicals	65	1%
Pre-Apprenticeship	3	0%
Internship	66	4%

State Approved Credential Earned - Industry Recognized Credential (IRC):

769 students

Non State Approved Credential Earned- IRC:

229 students

Number of Credentials Earned:

- OSHA 10 - 203
- AWS - 13
- CPR - 32
- ASVAB - 83

Number of Students that participated in CTE Work Experience: **83**

Number of Students that participated in General Work Experience: **233**

In the 2023-24 school year 365 students participated in WBL, of the total number of completers 52% of earned certificates, 89% earned Industry Recognized Credentials, and 48% had WBL experience.



Career & Technical Education (CTE)

Programs Offered in Lyon CSD

Dayton High School

- Baking and Pastry
- Building Construction Tech
- Business Marketing
- Computer Science
- Culinary Arts
- Cybersecurity
- Digital Game Development
- Nursing Assistant
- Teaching & Training

Dayton Intermediate-New 2024/2025

- Building Engineers
- Teening to Adulthood (Culinary)

Fernley High School

- Ag/Animal Science/Plant Science/Vet Science
- Accounting & Finance
- Building and Construction Tech
- Business Management
- Design Drafting
- Electronic Technology
- EMT
- Information Technology
- MultiMedia Technology
- Nursing Assistant
- Sports Medicine
- Teaching & Training
- Welding
- Web Design and Development
- Computer Science

Silverland Middle School

- Business Innovators
- Teening to Adulthood

Silver Stage High School

- Building Construction Tech
- Computer Science
- Digital Electronics
- Electronic Technology
- Graphic Design
- Principles of Engineering
- Teaching and Training
- Nursing Assistant (beginning 2025/2026)

Silver Stage Middle School

- Digital Designers
- Ag Ventures
- Teening to Adulthood (Culinary)
- Building Engineers

Smith Valley School

- Ag Science/Animal Science/Plant Science
- Ag Mechanics Welding and Power Supplies
- Construction Technology
- Sports Med
- Accounting and Finance
- Graphic Design
- Digital Designers
- Ag Ventures

Yerington High School

- Ag Science/Plant Science/Animal Science/Vet Science
- Ag Welding and Power Structure
- Automation Technology
- Advanced Manufacturing
- STEM/Engineering
- Nursing Assistant
- Teaching & Training

Yerington Intermediate School

- Building Engineers
- Everyday Heroes



Budget Information



General Fund Budgeted Revenue

Local*	\$150,000
State	\$117,647,420
Federal	\$200,000
<i>Total</i>	<i>\$117,997,420</i>

*Under new Pupil Centered Public Funding Plan (PCFP) most Local Revenue flows through the State.

General Fund Budgeted Expenditures

Salaries/Wages	\$55,922,511
Benefits	\$24,271,000
Services & Supplies	\$26,842,000
Transfers out	\$21,290,000
Contingency	\$ 1,300,000
<i>Total</i>	<i>\$129,625,511</i>



Appendices:

- **A: LCSD District Performance Plan**
- **B: Student Bill of Rights**
- **C: Mandated Assessments**



Appendix A: LyonCSD DPP 2024-25

2024-25 Lyon CSD District Performance Plan (DPP) One Page Summary

Goal 1: Graduate all students of Lyon County School District to be college, career, and life successful.

Goal 2: Ensure that every student and employee of Lyon County School District exemplifies the "Portrait of a Learner", by demonstrating a commitment to lifelong learning, connected learning, owning their learning, and learning through discovery.

Annual Performance Objective 1: Lyon County School District will show an increase in graduation rates by 1% (2023: 86.41% | 2024: TBD) by the end of the 2024/2025 school year.

Improvement Strategy 1: Progress monitoring (November, February, and April) of IEP goals using a progress monitoring system to ensure students are achieving IEP goals

Action Step's Expected Result/Impact:

- Improvements in data entry
- Improvements in progress monitoring systems
- Increasing student self-concept
- Increase the graduation rate of students with disabilities

Improvement Strategy 2: Through the development of data decision rules (DDR), schools will implement Tier II and III interventions to support students.

Data Decision Rules (must include the following tools):

Primary (K-6):

NWEA MAP | iReady Diagnostic | Attendance Rate

Secondary (7-12):

NWEA MAP | iReady Diagnostic | Failure Rate

Credit Sufficiency | Attendance Rate

Action Step's Expected Result/Impact:

- Creation and implementation of a comprehensive intervention tracker
- Check for a 70% response rate to interventions being implemented
- Increasing student self-concept as demonstrated through, failure/benchmark rate, credit/benchmark sufficiency, attendance, NWEA MAP assessment data, and Portrait of a Learner feedback
- Improvements in helping students become lifelong learners, connected learners, discovery learners
- Increase the graduation rate of students who are identified as "at risk"

Improvement Strategy 3: Utilizing the student learning tool to identify the professional development needs of educators to train and coach them toward student-centered learning.

Action Step's Expected Result/Impact:

- Student learning tool
- Educators: Portrait of a Learner survey data
- Student: Portrait of a Learner survey data
- Stakeholder: Portrait of a Learner survey data
- Educators are progressing along the H.A.C.K. continuum

Annual Performance Objective 1: Increase the total number of K-12 work based learning opportunities provided to all students in the Lyon County School District by 10% from 1095 to 1205 during the 2024/2025 school year. K-12 work based learning opportunities include, but are not limited to: CTE Work Experience, General Work Experience, Work Based Learning Activities, Job Shadows, Clinical Experiences, Supervised Agricultural Experiences, and Career Exploration.

Improvement Strategy 1: Train staff to identify work based learning opportunities.

Action Step's Expected Result/Impact:

- Increased staff awareness of work based learning opportunities
- Increased staff awareness of Portrait of a Learner competencies

Improvement Strategy 2: Develop a system to identify work based learning opportunities.

Action Step's Expected Result/Impact:*

See below.

Annual Performance Objective 1: Increase the total number of students participating in K-12 work based learning opportunities in the Lyon County School District by 10% from 4473 to 4920 during the 2024/2025 school year. K-12 work based learning opportunities include, but are not limited to: CTE Work Experience, General Work Experience, Work Based Learning Activities, Job Shadows, Clinical Experiences, Supervised Agricultural Experiences, and Career Exploration.

Improvement Strategy 1: Staff will incorporate work based learning opportunities into Tier I instruction.

Action Step's Expected Result/Impact:*

See below.

Improvement Strategy 2: Incorporate work based learning opportunities into academic plans.

Action Step's Expected Result/Impact:*

- Increased student engagement in their learning
- Increased exposure to a variety of career paths
- Increased network opportunities for students
- Provide students with practical, real-world experiences that prepare them for lifelong learning beyond the classroom.
- Develop skills, knowledge, and mindset needed to adapt to changing circumstances, pursue continuous growth, and navigate their career effectively throughout their lives.
- Increased opportunities to foster connections between students, educators, and employers.
- Students have the opportunity to discover their passions, gain practical insights
- Students have the opportunity to make informed decisions around their interests.

*The Action's Step's Expected Result/Impact is consistent across Goal 2's Objective 1 - Strategy 2, and Objective 2 - Strategies 1 and 2.

Learning for Life | Connected Learners | Student Ownership | Discovery Learning



STUDENT BILL OF RIGHTS



ALL LCSD STUDENTS
HAVE THE ***RIGHT*** TO:

A positive, safe and respectful

LEARNING ENVIRONMENT.

Highly qualified staff

WHO OFFER THEIR BEST EVERY DAY.

Our patience & nonjudgmental guidance
AS THEY LEARN TO NAVIGATE THIS CONFUSING WORLD.

Make mistakes,
UNDERSTAND WHY IT WAS A MISTAKE AND THE OPPORTUNITY TO LEARN FROM THOSE MISTAKES.

Motivating adults
WHO BELIEVE IN THEIR INDIVIDUAL DREAMS AND ARE COMMITTED TO HELPING THEM FULFILL THOSE DREAMS.

Caring adults
WHO SUPPORT AND RESPECT THEM FOR WHO THEY ARE INDIVIDUALLY.

An equitable & diverse education
WITH THE APPROPRIATE RESOURCES TO BE SUCCESSFUL.

Engage
AS INCLUSIVE MEMBERS OF THEIR SCHOOL AND COMMUNITY.

Be heard & have a voice
IN ALL ASPECTS OF THEIR EDUCATION.

Understand existing rules,
THE PURPOSE OF THOSE RULES AND THE OPPORTUNITY TO EXPRESS CONCERNS WITH PERCEIVED INEQUITIES.

Be open, honest & express themselves
IN A RESPECTFUL MANNER.

Authentic, real world learning opportunities
THAT WILL PREPARE THEM FOR THEIR FUTURE.

Board Policy AD: Equitable Access to Education



Appendix C: Mandated Assessments



Assessment Source:

Assessment Name:

of times tested per year

Grade:

Source	Assessment	#/Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12
Federal	National Assessment Of Educational Progress (NAEP)	1														
State	Smarter Balanced Assessment Consortium (SBAC)	1														
State	Kindergarten Entrance Assessment (KEA)	1														
State	Measure Of Academic Progress (MAP) - Reading <i>As Part Of Read By 3rd Grade</i>	3														
State	Nevada Science Assessment	1														
State	College And Career Readiness Assessment <i>(American College Test (ACT) + Writing)</i>	1														
State	English Language Proficiency Assessment (WIDA) <i>Based On English Language Learner (ELL) Status</i>	1														
State	Career And Technical Education Assessment (CTE) <i>Based On CTE Enrollment</i>	2														
LCSD	Advanced Placement (AP) <i>AP Course Enrollment</i>	1														
LCSD	Measure Of Academic Progress (MAP) In Reading & Math	3														
LCSD	iReady Diagnostic Assessment <i>(Reading & Math)</i>	3														
LCSD	High School Final Exams	2														
LCSD	School Site Common Assessments	Unknown	As Utilized By Schools And Departments													
LCSD	Formative Interim Assessments <i>Identified By The Site MTSS Team.</i>	Unknown														

List of standardized assessments by state





Contact Information:



@lyoncsd

☎ (775) 463-6800

✉ communications@lyoncsd.org

🏠 25 W Goldfield Ave, Yerington, NV 89447

🌐 www.lyoncsd.org

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: District Performance Plan (DPP) Goal and Annual Objectives for 2025-2026

Recommendation

That the Board of Trustees approve the 2025-2026 Lyon County School District Plan (DPP) goal and annual objectives.

Background Information

During the February 19, 2025 board workshop, the Board of Trustees and LCSD staff discussed the need for changes in the upcoming state required District Performance Plan. During the workshop the following goal and annual objectives were discussed:

Goal: Graduate all students of Lyon County School District to be college, career, and life successful.

- **Annual Objective #1:** In grades K-8, at least 58% of students in Lyon County School District will meet or exceed their personal typical growth in math and reading from Beginning of Year (BOY) assessment to End of Year (EOY) assessment during the 2025/2026 school year.
- **Annual Objective #2:** Lyon County School District will increase the graduation rate from 88.7% to 89.7% by the end of the 2025/2026 school year.
- **Annual Objective #3:** Lyon County School District will increase the total number of K-12 work based learning opportunities provided to all students by 10% from the 2024/2025 school year to the 2025/2026 school year.
- **Annual Objective #4:** Lyon County School District will increase the total number of students participating in K-12 work-based learning opportunities by 10% from the 2024/2025 school year to the 2025/2026 school year.
- **Annual Objective #5:** One hundred percent of Lyon County School District high schools will implement WorkKeys for students by the end of their 10th grade year. LCSD will accomplish this by the end of the 2025/2026 school year. This will serve as a baseline for students earning the bronze, silver, gold, and platinum certificates.
- **Annual Objective #6:** The percentage of college bound students in grade eleven (11) will earn a composite score of 16-36 will increase by 5% from the 2024/2025 school year to the 2025/2026 school year.
- **Annual Objective #7:** Lyon County School District will reduce the chronic absenteeism rate by 10% from the 2024/2025 school year to the 2025/2026 school year.

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

The goal and annual objectives will form the basis for the rest of the DPP and the entire plan will come forward in the March school board meeting for final review. This entire plan will include the improvement strategies that will be used to achieve the goals and desired outcomes.

Budget Considerations

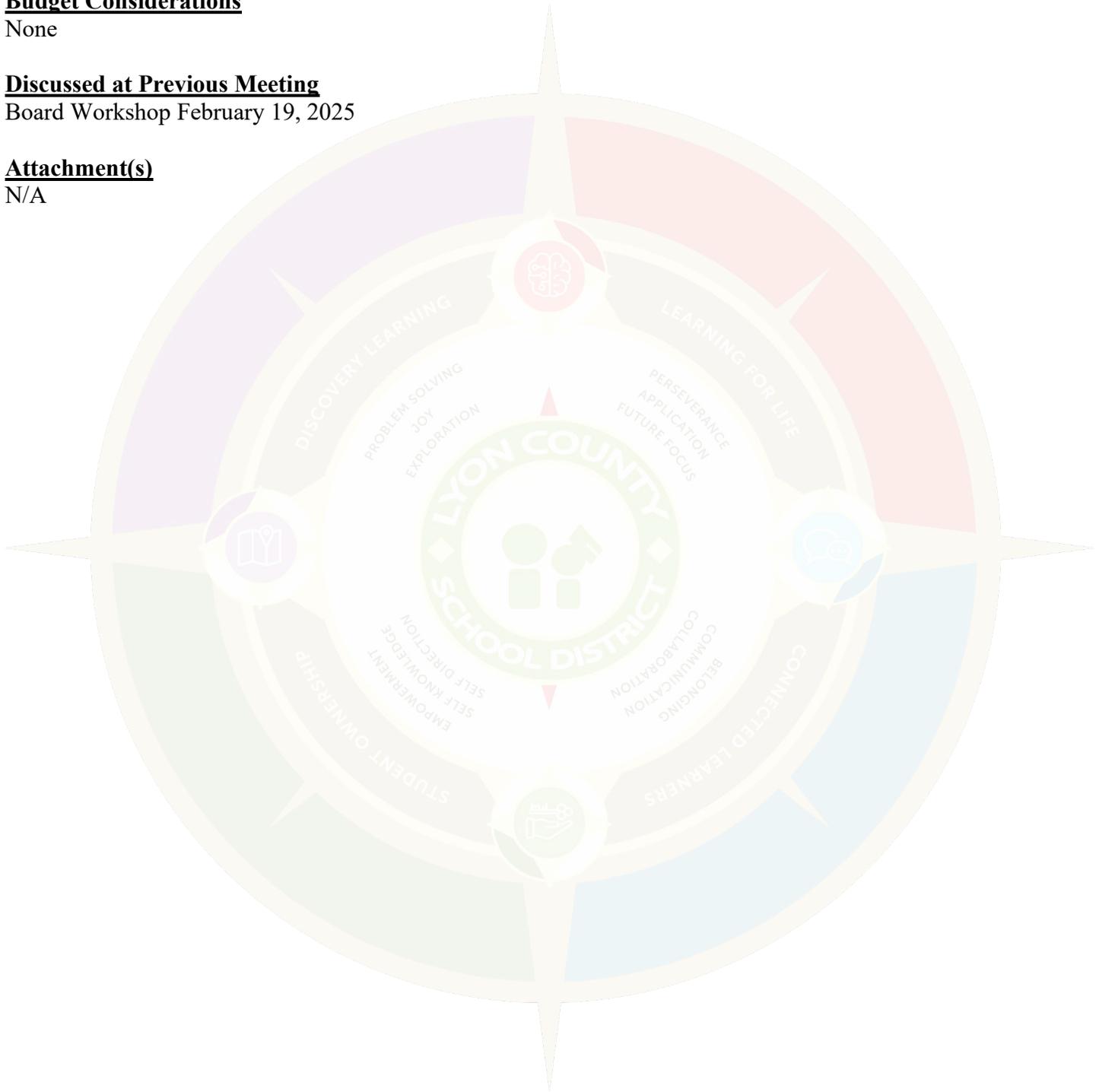
None

Discussed at Previous Meeting

Board Workshop February 19, 2025

Attachment(s)

N/A



Mission Statement Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: James Gianotti, Executive Director for Educational Services
Re: Revisions to Policy IKFD: Adult Education as a first reading

Recommendation

That the Board of Trustees approve the revisions to LCSD Policy IKFD: Adult Education as a first reading.

Background Information

The State Board of Education recently revised requirements for an Adult Education Diploma. Policy IKFD has been revised to reflect these changes in order to make clear the requirements of students and adults that enter the Lyon County School District Adult Education Program.

Budget Considerations

N/A

Discussed at Previous Meeting

N/A

Attachment(s)

Policy IKFD – Adult Education Revised

*Respectfully Submitted,
James Gianotti, Executive Director of Student Services*

ADULT EDUCATION

As outlined in NAC 390.470 Lyon County School District (LCSD) awards an Adult Standard Diploma to those students who:

1. Withdrew from high school before the student’s graduation and was not eligible to graduate with his or her class;
2. Has taken all required end-of-course examinations;
3. Has earned, in high school or in an adult high school program, or waived the units of credit required below; and
4. Is 18 years of age or older at the time of the award or is 17 years of age but less than 18 years of age and participates in an alternative program for the education of pupils at risk of dropping out of school pursuant to NRS 388.537.

The units of credit which a person must have earned or waived to be qualified to receive an adult standard diploma, before July 1, 2028, are a total of 13 units for required courses and a total of 7.5 (seven and one half) units for elective courses. The person must have earned or waived his or her units for the required courses in accordance with the following table:

<u>Required Course</u>	<u>Minimum Number Of Units</u>
<u>American Government.....</u>	<u>1.5</u>
<u>American History.....</u>	<u>1</u>
Arts and humanities, JROTC (Level III or Level IV) or Career and technical education.....	1
<u>English.....</u>	<u>4</u>
<u>Health Education.....</u>	<u>.5</u>
<u>Mathematics.....</u>	<u>3</u>
<u>Science.....</u>	<u>2</u>
<u>Computer Education and Technology Use of Computers*.....</u>	<u>.5</u>
<u>Economics.....</u>	<u>.5</u>
<u>World History or Geography.....</u>	<u>1</u>
<u>Elective Credit.....</u>	<u>7.5</u>
Total:	20.5*

*If a person demonstrates competency in the use of computers, the person is not required to complete the course in the use of computers and must earn or waive a total of 12.5 units in required courses and 7.5 of elective credit for a total of 20 units.

Ref NRS 388 and NAC 390

The units of credit which a person in a cohort which graduates on or after July 1, 2028, must have earned or waived to be qualified to receive an adult standard diploma are a total of 13 units for required courses and a total of 7- and one-half units for elective courses. The person must have earned or waived his or her units for the required courses in accordance with the following table:

<u>American Government.....</u>	<u>.5</u>
<u>American History.....</u>	<u>1</u>
<u>Computer Education and Technology.....</u>	<u>.5</u>
<u>Economics and Financial Literacy.....</u>	<u>.5</u>
<u>English.....</u>	<u>4</u>
<u>Health Education.....</u>	<u>.5</u>
<u>Mathematics.....</u>	<u>3</u>
<u>Science.....</u>	<u>2</u>
<u>World History or World Geography.....</u>	<u>1</u>

Policy IKFD
Adopted 5/26/2020
Revised 3/25/2025

ADMINISTRATIVE REGULATIONS

High School Equivalency (HSE) Requests

Any pupil aged 17 or 18 who is enrolled in a LCSD High School may petition to pursue a HSE as long as they follow/meet the requirements below:

1. Write a letter to the LCSD Board of Trustees requesting permission to pursue a HSE.
2. Have the Parent or Legal Guardian write a letter to the LCSD Board of Trustees requesting permission for their child to pursue a HSE,
3. Have the Principal of the High School write a letter to the LCSD Board of Trustees demonstrating support for the student to pursue a HSE with evidence that the student has taken the HSE pretest and demonstrated preparedness to obtain a HSE.
4. Submit a copy of the student's current Transcripts showing their academic performance over time.
5. Submit a letter from Lyon County Adult Education showing evidence that the student has taken the HSE pretest and demonstrates preparedness to obtain a GED.

Upon approval from the LCSD Board of Trustees, the student in question will be allowed to pursue a HSE, however, they will be counted as a drop-out for the High School granting approval and will count against the school's graduation rate for the graduation cohort the student is included in.

LYON COUNTY SCHOOL DISTRICT BOARD POLICY

#IKFD

LYON ADULT DIPLOMA TRANSCRIPT EVALUATION									
Student ID Number:			School:						
NAME:									
DOB:			Date of LCSB Approval:						
CREDITS EARNED									
13 – REQUIRED SUBJECTS					7 ½ – ELECTIVE SUBJECTS				
			HAVE	NEED					
4 – ENGLISH	½	½	½	½	½	½	½	½	½
3 – MATH	½	½	½	½	½	½	½	½	½
2 – SCIENCE	½	½	½	½	½	½	½	½	½
½ – HEALTH	½	½	½	½	½	½	½	½	½
½ – COMPUTERS	½	½	½	½	½	½	½	½	½
1 – HUMANITIES	½	½	½	½	½	½	½	½	½
1 – GOVERNMENT	½	½	½	½	½	½	½	½	½
1 – U.S. HISTORY	½	½	½	½	½	½	½	½	½
TOTAL					TOTAL				
GED® TASC HISET					WORK EXPERIENCE				
HSE SCORES					CREDITS WAIVED BY HSE SCORES				
	DATE								
READING					English				
WRITING					Math				
MATH					Science				
SCIENCE					Soc.St./Elec.				
SOC. ST.									
AVER:					Total				
CREDITS NEEDED									
ENGLISH					H.S. Credits Earned				
MATH					HSE Credits Waived				
SCIENCE					Adult Ed. Credits Needed				
HEALTH					TOTAL				
COMPUTERS					H.S. Diploma				
HUMANITIES									
GOVT. Sem. 1									
GOVT. Sem. 2									
U.S. HIST. Sem. 1									
U.S. HIST. Sem. 2									
ELECTIVES									
WORK EXPERIENCE									
WRITE NOTES ON REVERSE SIDE									

Alternative for Pupils at Risk of Dropping Out
Per NRS 388.537 “The board of trustees of a school district may, subject to the approval of the Superintendent of Public Instruction, operate an alternative program for the education of pupils at risk of dropping out of school, including pupils who are enrolled in kindergarten or grades 1 to 12, inclusive.”

An alternative program may include:

D. An opportunity for pupils to obtain academic credit through experience gained at work or while engaged in other activities.

E. An opportunity for pupils to satisfy either:

1. The requirements for a regular high school diploma; or
2. The requirements for an adult standard diploma.

“The board of trustees of a school district may operate an alternative program pursuant to this section through a program of distance education pursuant to NRS 388.820 to 388.874, inclusive.”

Students Seeking an Adult Diploma through Alternative Education

I hereby understand that by enrolling _____ into Lyon County School District's (LCSD) alternative education program for the purpose of obtaining an Adult Standard Diploma the following will occur:

- 1) The student's graduation ceremony will be held with Lyon County Adult Education and they will not participate in their high school's graduation ceremony.
- 2) The student must maintain attendance requirements established by LCSD.
- 3) The student may not be eligible for specific types of scholarships based on the requirements of each individual scholarship.

Parent / Guardian (Please print):

Date:

Signature:

Student (Please print):

Date:

Signature:

Administration (Please print):

Date:

Signature:

Adult Diploma Alternative Education Packet

For students pursuing an Adult Diploma through Alternative Education.

**Adult Diploma through Alternative Education
Checklist**

- Must be 17 years of age.
- Students must remain on zoned school enrollment.
- Students must take the HiSET pretests in the areas of Science, Reading, Social Studies, Math, and Writing. Pre-tests should be administered by a Lyon County School District Employee.
- Written approval must be obtained from the Lyon County School Board for enrollment into the alternative education program and pursuing the adult diploma.
- The Lyon County School Board packet must include a letter from the parent / guardian, a letter from the student, a letter from the school indicating present graduation progress and present level of performance based on the High School Equivalency (HSE) pre-test, demographics, and transcript.
- Students must have **7** credits (that can't be waived) or less to complete prior to submitting the school board packet.
- Must have a valid state or federal ID.
- Once school board approval is obtained, then a meeting is held with the parent/guardian, student, site administrator, distance education and home school administrator. (Case manager if the student has special needs.)
- Students may take the HSE exam when the pretest indicates that the student has obtained minimum content knowledge.
- HSE fee must be covered by the school of attendance. (Cost may vary from year to year.)
- High schools are in charge of verifying all requirements have been satisfied for the adult diploma, printing, and distribution of diplomas.
- Graduation ceremony will be held with Lyon County Adult Education once requirements are satisfied.



PUPIL’S PLAN OF STUDY

Adult Diploma Academic Plan: Please note with course selected CR: Credit Recovery, IC: Initial Credit (Must be enrolled in 6 courses to be a full time or 5 if a senior at .5 credit ea.). Students may take courses sequentially or simultaneously. The anticipated completion date must be calculated for each class in the academic plan. Upon completion, this Academic Plan must be updated with the actual completion date.

SCHOOL NAME

SCHOOL YEAR

PUPIL’S NAME

PUPIL’S ID #

PUPIL’S GRADE LEVEL

Course Title	Classroom Setting: T= Traditional/D=Distance	Start Date / End Date	Final Grade

**LYON COUNTY SCHOOL DISTRICT
BOARD POLICY**

#IKFD

PUPIL'S SIGNATURE

DATE

PARENT'S SIGNATURE

DATE

ADMINISTRATOR/COUNSELLOR SIGNATURE

DATE

School Board Example Packet:

1. Letter from school (Narrative of support for student seeking alt. ed.)
2. Evaluation report (summarizing HiSET results)
3. Letter from student (Please type your letter)
4. Letter from parent (Please type your letter)
5. Transcripts
6. Demographics

Example Letter:
(Parents and Students)

Date

Lyon County Board of School Trustees
Lyon County School District
25 E. Goldfield
Yerington, NV 89447

Dear Lyon County Board of School Trustees:

- State that you would like to petition the Lyon County Board of School Trustees and request that your child obtain an Adult Diploma before he/she turns 18 years old.
- Give reasons why he/she wishes to obtain an Adult Diploma.
- State the student's goals and what he/she want to do after receiving an Adult Diploma.
- Request that your child withdraw from their school to take the Official HiSet Exam at the Fernley Adult Education Center.

Sincerely,

Example Letter of Support:
(Administrator-Use Letterhead)

Date

Lyon County Board of School Trustees
Lyon County School District
25 E. Goldfield
Yerington, NV 89447

Dear Lyon County Board of School Trustees:

- Narrative of situation which necessitates student need for Alternative Ed.
- List attachments -demographics, transcripts, report, and letters

Sincerely,

Administrator Name

Letterhead

Date:

Dear Lyon County School Board of Trustees:

Student Name is enrolled at School Name for YYYY/YYYY school year but List reasons for the lack of success. Based on the HiSET scoring system that was administered at the Fernley Adult Education Center, the following levels of performance were documented:

Science: Score Preparedness Level

Reading: Score Preparedness Level

Social Studies: Score Preparedness Level

Math: Score Preparedness Level

Writing: Score Preparedness Level

Essay: Score Preparedness Level

Student's performance indicates that He/She will need remediation in all content areas required. The primary reason for His/Her petition is due to Reasons for the petition.

Should the Lyon County School Board approve Student's petition, He/She will be asked to schedule for the next available testing date.

Name of Person Writing Report

Title

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: James Gianotti, Executive Director for Educational Services
Re: Revisions to Policy IKF: Graduation Requirements

Recommendation

That the Board of Trustees approve the revisions to LCSD Policy IKF: Graduation Requirements as a first reading.

Background Information

In September of 2024 Policy IKF: Graduation Requirements was approved, knowing that the State Board of Education was still in the process of determining requirements around the Arts and Humanities as well as the years in which certain requirements would be needed for a diploma. With the passage of regulation R099-23 we are bringing forward Policy IKF with the changes that were finalized by the State Board.

Budget Considerations

N/A

Discussed at Previous Meeting

September 24, 2024

Attachment(s)

Policy IKF – Graduation Requirements Revised

GRADUATION REQUIREMENTS

To receive a diploma from Lyon County high schools, a student must fulfill the following requirements. The following requirements (NRS 389.018) shall be in place for students in the graduating cohorts of 2025-2026⁸. This applies to the standard, advanced or college and career ready (CCR), and alternative diplomas.

Required Courses	Standard Diploma	Advanced Diploma/CCR	Alternative Diploma
English Language Arts	4	4	4
Mathematics	3	4	3
Science (including 2 laboratory classes)	2	3	2
World History or Geography	1	1	1
American History	1	1	1
American Government	.5	.5	.5
Economics and Financial Literacy	.5	.5	.5
Arts and Humanities	1	1	1
College and Career Ready Flex Credit	1	0	1
**Computer Education and Technology (CET)	.5	.5	.5
Health	.5	.5	.5
Physical Education	2	2	2
Elective Coursework	6	6	6
Total:	23	24	23

**If a pupil satisfactorily completes a course of study in the use of computers (Computer Education and Technology (CET)) during the seventh or eighth grade, the pupil is not required to take the course of study in the use of computers (CET) in high school.

For the graduating class of 2027⁹ and beyond, the following requirements are in place for the Standard Diploma, while requirements for the Advanced/CCR and Alternative Diploma remain:

Required Courses	Standard Diploma	Advanced Diploma/CCR	Alternative Diploma
English Language Arts	4	4	4
Mathematics	3	4	3
Science (including 2 laboratory classes)	2	3	2
World History or Geography	1	1	1
American History	1	1	1
American Government	.5	.5	.5
*Economics and Financial Literacy	.5	.5	.5
Arts and Humanities	1	1	1
College and Career Ready Flex Credit	2	0	2
**Computer Education and Technology (CET)	.5	.5	.5
Health	.5	.5	.5
Physical Education	2	2	2
Elective Coursework	5	6	5
Total:	23	24	23

College and Career Ready Flex Credits:

1. CTE Level II or III course of study. This can be two level II's if students have satisfactorily completed the necessary Level I coursework, or a Level II and Level III if the student has satisfactorily completed the necessary Level I coursework.
2. A fourth year of mathematics, which must include Algebra II or another course which follows such a course of study (Computer Science can fulfill a fourth credit in Mathematics); or
3. A third year of science (Computer Science can fulfill a third credit of science).
4. A third year of Social Studies for the classes of 2025-2026⁸. A fourth year of Social Studies for the classes of 2027⁹ and beyond.

A pupil is not required to enroll in the courses of study and credits required if the pupil, the parent or legal guardian of the pupil and an administrator or counselor at the school in which the pupil is enrolled mutually agree to a modified course of study for the pupil and that modified course of study satisfies at least the requirements for a standard high school diploma, and adjusted diploma or an alternative diploma, as applicable.

The principal of the school must approve any modified course of study for the pupil on the appropriate form.

Starting with the graduating class of 2028, a pupil in a public high school must enroll in:

- Any additional courses of study and credits required by the State Board to receive a college and career ready high school diploma, including, without limitation, the courses of study and credits required to receive a college and career ready diploma as outlined in NRS 390.605.

LYON COUNTY SCHOOL DISTRICT

BOARD POLICY _____ IKF

- After the student’s ninth grade year, the student and the parent or legal guardian may consult with a counselor and an administrator at the school to mutually agree to a modified course of study that at least satisfies the requirements of a standard diploma.
- A student with an IEP or a 504 may be exempted from the requirements of a college and career ready diploma in accordance with those plans.

Ref NRS 389, 390 & NAC 389

Policy #IKF

Revised 9/24/2024 ~~3/25/2025~~

GRADUATION REQUIREMENTS – ADMINISTRATIVE REGULATIONS

Standard Diploma

Students who have earned the required credits and have completed all of the required assessments shall be awarded a Standard High School Diploma.

Advanced Diploma

Students who have earned a minimum of 24 credits, including 4 credits of English, 4 credits of mathematics, 3 credits of science with at least two laboratory classes, and have completed all of the required assessments shall be awarded an Advanced High School Diploma. Students who have completed the above requirements and earn a weighted grade point average of 3.25 or higher qualify for the Millennium Scholarship.

Diploma Endorsements and Seals

1. A College and Career Ready Diploma Endorsement is available if a student completes the following:
 - a. Successfully completes the requirements of the advanced diploma for their graduating cohort year.
 - b. Maintained at least a 3.25 GPA (on a 4.0 grading scale, weighted or unweighted) for all units of credit applicable toward graduation)
 - c. Must demonstrate proficiency in speaking not less than two languages, or have earned not less than two (2) units of credit used to complete the requirements **listed above** in the following:
 - i. Advanced Placement (AP) courses
 - ii. International baccalaureate (IB) courses
 - iii. Dual-credit/dual-enrollment (DC) courses
 - iv. Career and technical education (CTE) courses
 - v. Work-based learning courses
 - vi. A world language course
 - d. Must obtain one *or* both of the following endorsements/seals:
 - i. **College-Ready** Endorsement
 - a. Successfully complete a college readiness assessment prescribed by the Board of Regents of the University of Nevada; and
 - b. Receive not less than the minimum scores for initial (non-remedial) placement into college-level English and mathematics courses prescribed by the Board of Regents of the University of Nevada section 1, chapter 16 of title 4 of the Board of Regents Handbook).
 - ii. **Career-Ready** Endorsement
 - a. Successfully complete the ACT National Career Readiness Certificate (NCRC), *level Silver or above; or*
 - b. Successfully complete the Armed Services Vocational Aptitude Battery (ASVAB), *score 50 or above; or*
 - c. Obtain a Career and Technical Education Skills Attainment Certificate (NAC 389.800); *or*

- d. Obtain an industry-recognized credential (Nevada's Industry- Recognized Credentials List; pub. August 2017, OWINN)
2. A Career and Technology Education (CTE) endorsement:
 - a. A Career and Technical Education endorsement is awarded if a student completes the CTE Program of Study with a 3.0 GPA or better, passes both the End-of-Program and Workplace Readiness Skills assessment.
3. A Bi-literacy Seal is available if a student:
 - a. Completes all courses of study in English Language Arts required for graduation with a minimum 2.0 GPA on a 4.0 scale, and
 - b. Demonstrates proficiency in 1 or more languages other than English by:
 - i. Passing the Advanced Placement Exam in a world language (score of 3 or higher) or
 - ii. By passing the AAPPL exam (Intermediate level, I4 or higher).
4. A STEM Seal is available if a student:
 - a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in science, technology, engineering and mathematics by earning:
 - i. At least 4 credits in science;
 - ii. At least 4 credits in mathematics;
 - iii. At least 1 credit in computer science, engineering, manufacturing, electronics or a career and technical education program of study in information and media technologies or skilled and technical sciences;
 - iv. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in science;
 - b. A score of 4 or higher on an international baccalaureate examination in science;
 - c. A score of 650 or higher on a SAT Subject Test in science;
 - d. A score of 23 or higher on the ACT in science;
 - e. A grade of B or higher in a college-level science course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate; and
 - v. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in mathematics;
 - b. A score of 4 or higher on an international baccalaureate examination in mathematics;
 - c. A score of 530 or higher on the SAT in mathematics;
 - d. A score of 22 or higher on the ACT in mathematics;
 - e. A grade of B or higher in a college-level mathematics course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate.
5. A STEAM Seal is available if a student:

- a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in science, technology, engineering, the arts and mathematics by earning:
 - i. At least 3 credits in science;
 - ii. At least 4 credits in mathematics;
 - iii. At least 1 credit in computer science, engineering, manufacturing, electronics or a career and technical education program of study in information and media technologies or skilled and technical sciences;
 - iv. At least 1 credit in fine arts;
 - v. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in science;
 - b. A score of 4 or higher on an international baccalaureate examination in science;
 - c. A score of 650 or higher on a SAT Subject Test in science;
 - d. A score of 23 or higher on the ACT in science;
 - e. A grade of B or higher in a college-level science course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate; and
 - vi. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in mathematics;
 - b. A score of 4 or higher on an international baccalaureate examination in mathematics;
 - c. A score of 530 or higher on the SAT in mathematics;
 - d. A score of 22 or higher on the ACT in mathematics;
 - e. A grade of B or higher in a college-level mathematics course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate.
6. A Seal of Financial Literacy is available if a student:
- a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in financial literacy by earning:
 - i. At least 3 credits in a subject area in which instruction on financial literacy is provided; and
 - ii. Either of the following:
 - a. A grade of B or higher in a college-level course in which instruction on financial literacy is provided; or
 - b. A score of gold or higher on the ACT National Career Readiness Certificate.
7. A Seal of Civics is available if a student:
- a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in civics by earning:
 - i. At least 3 credits in Social Studies;
 - ii. A score of at least 90 percent on the examination for civics

- required by pursuant to NRS 389.009; and
- iii. A satisfactory score in citizenship.
 - c. Completes a service learning project.

Adjusted Diploma

A pupil with a disability who does not satisfy the requirements for receipt of a standard high school diploma may receive an adjusted diploma if the pupil satisfies the requirements set forth in their Individualized Education Program (IEP). Whereas achievement of the Standard Diploma will terminate a student with a disability's guarantee to a Free and Appropriate Public Education (FAPE) provided through the Individuals with Disabilities Education Act (IDEA) of 2004, achievement of the Adjusted Diploma will not terminate a student's FAPE. Students with disabilities who achieve an Adjusted Diploma will be able to remain in school until their 22nd birthday and those who choose to do so will continue to receive services under IDEA.

Alternative Diploma

High school students who pursue the Alternative Diploma must complete a required series of credited, standards-aligned courses. This alignment parallels the requirements of the Standard Diploma. However, whereas achievement of the Standard Diploma will terminate a student with a disability's guarantee to a Free and Appropriate Public Education (FAPE) provided through the Individuals with Disabilities Education Act (IDEA) of 2004, achievement of the Alternative Diploma will not terminate a student's FAPE. Students with significant cognitive disabilities who achieve an Alternative Diploma will be able to remain in school until their 22nd birthday and those who choose to do so will continue to receive services under IDEA.

In order to earn the Nevada Alternative Diploma, a student must:

1. Be a student with a disability
2. Participate in the Nevada Alternate Assessment;
3. Successfully completes the requirements of the Alternative Diploma for their graduating cohort year.

Credit for completed courses for the Alternative Diploma can be issued by either a special educator who delivers standards aligned curriculum or a general educator who delivers standards aligned curriculum. If a student is receiving the academic content necessary to achieve the Alternative Diploma in a self-contained or other special education setting, then it will likely be the special educator teaching within that setting who issues the credit for completed coursework. If a student is receiving the content necessary to achieve the Alternative Diploma in a general education setting, then the credit may be issued by the general educator or by the special educator. Within an inclusive general education environment, students with significant cognitive disabilities will likely require substantial modifications and accommodations to access standards aligned curriculum. These adaptations will necessitate active team planning and collaboration between the special educator, general educator, and possibly a para-educator. Because both the special educator and general educator will take an active and significant role in the delivery of the required curriculum in an inclusive setting, either may issue the credit for the completed coursework.

Credit Regulations

Students must be regularly enrolled in a high school to be eligible for the granting of credit toward a diploma from Lyon County high schools.

Principals may require the enrollment in additional courses on a prescriptive basis for those students who continue to display skill deficiencies in the areas of reading, mathematics and language arts after fulfilling minimum course work.

Students may repeat a class to improve upon a grade and have that grade calculated into their grade point average provided that the first attempt continues to appear on the transcript with a designation of NG (no grade) to indicate the course was repeated. A student may not receive credit twice for a repeated course.

Seniors who earn a minimum score of 18 for English and 22 for Mathematics on the ACT may be enrolled in the equivalent of five periods on a traditional seven period unless they meet the following exceptions. Students who do not meet the minimum ACT scores or the exceptions outlined below must be enrolled in a minimum of six classes on a traditional seven period schedule. The exceptions below are all 5th semester benchmarks which must be met by the end of the fall semester of the student's junior year unless otherwise indicated.

Exceptions:

Has an IEP or 504 Plan that delineates a reduced academic course of study or

Advanced Placement (AP) coursework – 5th semester benchmark:

- Complete two (2) honors courses in academic areas, achieving a B average or higher; or
- Complete one (1) AP course, achieving a B average/'3' or higher; or
- Enrollment in two (2) or more AP courses, achieving a C or better in 5th semester; or

Dual Credit (DC) coursework – 5th semester benchmark:

- Complete 1 dual credit course, achieving a B or higher; or
 - Enrollment in 1 dual credit course in the 6th semester; or Career and Technical Education (CTE) coursework – 5th semester benchmark:
- Enrollment in a Level 3 CTE Course, achieving a B average or higher in the CTE program of study; or
- Completion of a Level 2 CTE course, achieving a B average or higher in the CTE program of study; or
- Enrollment in a Level 2 CTE course, achieving a B average or higher in the CTE program of study;

Work Based Learning (WBL) Coursework – 5th semester benchmark:

- Enrollment in one (1) approved WBL course that aligns with high- priority, in- demand occupations identified by the state (SB 516); or
- Completion of one (1) approved WBL course that aligns with high-priority, in- demand occupations identified by the state (SB 516); or
- Completion of the ACT with a minimum score of 18 in ACT English and a minimum score of 22 in ACT Mathematics; or
- Completion of the SAT with a minimum score of 500 in SAT Critical Reading and a minimum score of 500 in SAT Mathematics; or
- Completion of the ACT National Career Readiness Certificate (NCRC) with a minimum score of *Silver*; or
- Completion of the Armed Services Vocational Aptitude Battery (ASVAB) with a minimum score of 50; or
- Completion of the Career and Technical Educational Skills Attainment Certificate (NAC 389.800); or

- Obtainment of an industry-recognized credential pursuant to Nevada's Eligible Industry Credentialing List.
- Credit for correspondence or on-line accredited courses shall be granted toward graduation only when a student has received the written approval of the high school principal in advance of enrollment in the course.

Credit for college or university level course work will be granted toward graduation under the following criteria:

- 1) The courses taken at the college or the university should be courses that take the student beyond the high school course offerings, either in academic areas or employable skills.
- 2) Distance learning courses offered for dual credit may be taken by high school students in pre-approved courses.
- 3) Approved college level courses of three credits or more will be counted as 1 high school credit. One or two credit courses will be counted as .5 high school credit.

Any exceptions to this policy must be approved in advance by the high school principal and Superintendent or designee.

Re-evaluation of all courses will continue to take place with special attention given to college preparatory courses, CTE programs, and elective courses.

Any exceptions to the above credit regulations must be reviewed and receive written approval by the Superintendent or designee.

Early Graduation

The Board of Trustees will not accept any modification of the four-year attendance requirement for high school graduation unless the student has satisfactorily completed all requirements as set forth by the Lyon County School District, the Nevada State Board of Education, and have the recommendation of his/her principal and counselor, the written consent of the legal guardian, and review and approval of the Superintendent or designee and the Board of School Trustees.

The student who chooses to follow a modified program will not be allowed to participate in school activities following withdrawal from regular enrollment.

Students who choose to follow a modified program will make application for early graduation to the Superintendent or designee to be approved by the Board of School Trustees prior to the second semester of their sophomore year. Any exception to the procedure must be reviewed and approved by the Superintendent or designee.

Academic Load Requirements

Students in grades 9-11 must be enrolled in a full load of courses based on the master schedule of the school. Students in grade 12 must be enrolled as outlined in subsection (d) of Credit Regulations Only eighth grade and senior students will be permitted to serve as a Teaching Assistant (TA) in one class per semester if they are on track to graduate and maintain a 2.0 or better GPA. Teachers shall have only one TA per semester. Any exceptions must be approved by the principal.

The school principal or his designee shall evaluate the transcript of a student who transfers into the school from a school outside the school district to determine his/her status under the requirements of this policy.

The transcript of each student shall be audited at least once annually and notice to parents be provided as to each student's progress toward graduation.

A student who has not earned the following number of credits in a given year, shall be deemed "credit deficient":

- End of Freshman year 5 credits.
- End of Sophomore year 11 credits.
- End of Junior year 17 credits.

A student may be allowed a maximum of five (5) consecutive school years from the time he/she enters the ninth grade to complete all requirements for a high school diploma in the comprehensive high school setting at the principal's discretion. Students who do not complete the graduation requirements within this time limitation and intend to continue their education must withdraw from the comprehensive high school and enroll in the Adult Education Program.

SB 147, passed in the 80th session of the Nevada State Legislature, requires that school districts award and accept full or partial credit for coursework that is satisfactorily completed by a homeless, unaccompanied youth or foster pupil without satisfying any attendance requirement for the course or requirement for hours for classroom instruction. Pupils who receive partial credits must also be allowed to appropriately combine those credits, including – without limitation – for the purposes of the total number of credits required for graduation from high school or the minimum number of units of credit required in a core academic subject pursuant to NRS 389.018.

The following is evidence used to determine whether coursework has been satisfactorily completed and the amount of credit to award and accept for the coursework:

- Demonstration of competency by a pupil;
- Performance by a pupil on an examination;
- Successful completion of a program of independent study, or as part of such a program, by the pupil;
- Full or partial credit for coursework completed by a pupil at an accredited public or private school located within or outside of this State that is sought to be transferred;
- Full or partial credit of coursework completed by a pupil at a summer school conducted by an accredited public or private school or institution of higher learning located within or outside of this State that is sought to be transferred;
- Completion by a pupil of a correspondence or distance education course provided by a high school which is nationally accredited or by an entity which appears on the list published by the Department pursuant to NRS 388.834;
- Completion of an apprenticeship program by a pupil;
- Completion of a program by a pupil at a trade or vocational school which is accredited;
- Work experience of a pupil;
- Community service performed by a pupil; and
- Any other evidence or method which is determined to be appropriate by the board of trustees of a school district or sponsor of a charter school, as applicable, and approved by the department.

Schools are encouraged to consider the full spectrum of evidence of coursework completion to remove barriers to credit accrual and on-time graduation for homeless, unaccompanied youth or pupils in foster care. A pupil that receives partial credit for coursework or a course of study must be allowed to appropriately combine the partial credit, including, without limitation, for the purposes of the total number of credits required for graduation from high school or the minimum number of units of credit required in a core academic subject pursuant to NRS 389.018.

Graduation Requirements

The Lyon County School District must award the appropriate high school diploma to a homeless or unaccompanied youth or pupil in foster care who:

- Transfers to a school operated by the district while the pupil is enrolled in grade 11 or 12; and
- Satisfies the requirements prescribed by the State Board to receive a high school diploma, regardless of whether the pupil satisfies any requirement imposed by the school district.

Additionally, if a homeless or unaccompanied pupil who lives in foster care who transfers to a public school while enrolled in grades 11 or 12 is not able to receive a high school diploma within five years from the date on which the pupil enrolled in ninth grade, the district, the pupil, and the pupil's parent or legal guardian, if applicable shall mutually agree on a modified course of study for the pupil that will assist them in satisfying the requirements for a standard diploma, adjusted diploma, alternative diploma or an adult standard diploma as quickly as possible.

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GCCD: Workweek Defined

Recommendation

That the Board of Trustees approve new LCSD Board Policy GCCD: Workweek Defined as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy

Overview:

The Lyon County School District is proposing a new policy, GCCD – Workweek Defined, to establish a clear and consistent definition of the workweek for all employees. This policy aligns with the Fair Labor Standards Act (FLSA), which defines a workweek as a fixed, recurring period of 168 hours within seven consecutive 24-hour periods.

- The official LCSD workweek will begin at 12:01 a.m. on Monday and end seven days later at 12:00 a.m. on the following Sunday.
- Establishing a defined workweek ensures compliance with FLSA regulations regarding overtime eligibility and payroll processing.
- This policy provides clarity for employees and supervisors in tracking hours worked, scheduling, and overtime calculations.
- The policy does not change existing work schedules, only the official definition of the workweek for FLSA compliance.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Lyon County School District Board Policy GCCD: Workweek Defined

WORKWEEK DEFINED

The workweek begins at 12:01 a.m. on Monday and ends seven days (168 hours) later at 12:00 a.m. on the following Sunday.

DRAFT

Lyon County School District Board Memo

Date: February 25, 2025

To: Board of School Trustees

From: BillieJo Hogan, Executive Director of Human Resources

Re: Revisions to LCSD Board Policy GCD: Disciplinary Action and Appeal for Non-Licensed Personnel

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GCD: Disciplinary Action and Appeal for Non-Licensed Personnel as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy Overview:

The Lyon County School District policy GCD Disciplinary Action and Appeal for Non-Licensed Personnel ensures "due process" and procedures are followed and practiced. The primary revision to the original policy is the specification that it applies to non-licensed personnel. This policy ensures that non-licensed employees who are not covered by a collective bargaining agreement are provided due process. It also outlines the framework for progressive disciplinary actions.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Lyon County School District Board Policy GCD: Disciplinary Action and Appeal for Non-Licensed Personnel

DISCIPLINARY ACTION AND APPEAL FOR NON-LICENSED PERSONNEL

1. Policy

In compliance with LCSD Policies GB - Employment and Compensation, GCAA - Transfers/Reassignments/Promotions, and GCAB - Resignation, and any applicable Collective Bargaining Agreement (CBA); Disciplinary action, up to and including termination, may be implemented for unsatisfactory performance or for misconduct including, but not limited to, the following:

- a. Conduct unbecoming of an employee in the District's service, or discourteous treatment of members of the public or a coworker, or any other act of omission or commission that impacts negatively on the public's perception of the integrity or credibility of the District or erodes public confidence in the District.
- b. Falsification of or making a material omission on forms, records, or reports including applications, time cards, and other District records.
- c. Absence from work without permission or without notification of to an appropriate administrator or manager/supervisor, habitual absence or tardiness, or misuse of sick leave.
- d. Unauthorized possession, removal, or use of the District's property, including, but not limited to, funds, records, keys, confidential information of any kind, equipment, supplies, or any other materials.
- e. Insubordination, refusing to follow directions, or other disrespectful conduct directed toward an administrator or manager/supervisor.
- f. Sexual or other unlawful hHarassment, bullying, or other prohibited behavior directed toward of another employee, member of the public, vendor, student, parent, or anyone doing business with the District, or anyone present on premises owned or controlled by the District.
- g. Actual or threatened physical violence, including, but not limited to, intimidation, overt or subtle threats, harassment, stalking, or any form of coercion.
- h. Possession or inappropriate use of drugs, prohibited substances, or alcohol on property owned or controlled by the District, or while on duty or in an on-call status.
- i. Possession of or aiding others in bringing unauthorized firearms, weapons, hazardous biological material or chemicals, or other dangerous substances onto property owned or controlled by the District.
- j. Violation of safety or health policies or practices, or engaging in conduct that creates a safety or health hazard to other employees, the public, vendors, or him/herself oneself.

- k. Dishonesty, including intentionally or negligently providing false information, intentionally falsifying records, employment applications, or other documents.
- l. ~~Willfully or intentionally v~~Violating or failing to comply with federal, state, or local law, or the District's policies, rules, regulations, and/or procedures.
- m. Unsatisfactory work performance
- n. Gross misconduct
- o. ~~An intentional failure to report bullying, cyberbullying, harassment, or intimidation as required under NRS 388.135~~ A failure to report incidents (i.e. bullying, discrimination based on race, suspected child abuse/neglect, etc.) as required by state/federal law and policy.
- p. Failure to report arrests and convictions as required ~~under~~ by LCSD Board Policy GBBW - Reporting Arrests, Charges, Convictions, Investigations, and Change of License.

Forms of Disciplinary Action

Progressive ~~D~~disciplinary action will be documented and may follow the progression outlined below. Progressive disciplinary action includes, but is not limited to, ~~one or more~~ of the following:

- a. Verbal warning ~~(document time, date, and subject)~~
- b. Written warning/reprimand
- c. Letter of concern
- d. Letter of admonition
- e. Suspension without pay

1) ~~Exempt employees are subject to the following rules regarding disciplinary pay deductions and unpaid suspensions:~~

a) ~~Pay deductions may only be made in cases of violations of safety rules of major significance, including those rules related to the prevention of serious danger in the workplace or to other employees. An example would be violating a rule that prohibits smoking in explosive plants or around flammable material. Deductions can be made in any amount.~~

b) ~~Unpaid suspensions may be imposed for infractions of workplace conduct rules, such as rules prohibiting sexual harassment, workplace violence, or drug or alcohol use, or for violating state or federal laws. The suspension must be for serious misconduct, not for performance issues. Suspensions must be in full day increments.~~

e) ~~Suspensions for performance issues must be for full weeks.~~

df. Pay reduction

eg. Demotion

fh. Termination

Signed, or if the employee refuses to sign, unsigned copies of the above items (a - h) will be placed in the employee's master personnel file, with a copy provided to the employee.

DRAFT

***DISCIPLINARY ACTION AND APPEAL FOR NON-LICENSED PERSONNEL -
ADMINISTRATIVE REGULATIONS***

NOTE: Non-licensed personnel who are covered by a CBA must follow the grievance procedures outlined in that approved document. The procedures outlined below apply to non-licensed personnel who are NOT covered by a CBA.

1. Due Process

Prior to taking disciplinary action involving suspension, reduction in pay, demotion, or termination against any regular employee, the District will take action intended to ensure that the employee is afforded due process. Due process in regard to employment-related disciplinary action includes, among other actions, making certain the employee is provided notice of the reason for the disciplinary action and is given the opportunity to provide a response to the proposed disciplinary action prior to an appropriate administrator or manager/supervisor making a final decision regarding the disciplinary action. **Employees who are covered by a collective bargaining agreement may exercise their rights under the applicable collective bargaining agreement.**

2. Written Notice

In situations where the proposed disciplinary action involves a suspension **without pay, pay reduction,** demotion, and/or termination, written notice of the proposed disciplinary action will be delivered **in person, sent through email with a read receipt,** or sent by certified mail to the employee. **However, if** circumstances warrant such action **however,** the District may, in the exercise of its discretion, impose a particular discipline or terminate employment without following the steps of progressive discipline. The notice will include the following information:

- a. The nature of the disciplinary action proposed;
- b. The effective date of the proposed disciplinary action;
- c. **A statement of the proposed disciplinary action with documentation, statements, and/or other** **The** evidence supporting the proposed disciplinary action;
- d. A statement advising the employee of **his/her** **their** right to file a written response, or to submit a written request for a pre-disciplinary conference with the **Human Resources Director** **administrator or supervisor/manager,** within five (5) work days of receipt of the notice of proposed disciplinary action; and
- e. A statement that the employee's failure to file a written response or request a pre-disciplinary conference in a timely manner or to appear at the pre-disciplinary conference after requesting such will constitute a forfeiture of the employee's rights to any further appeal.

3. Employee Review

If By request, the employee requests, s/he will be given the opportunity, as soon as practical, to review the documents or other evidence, if any (except for confidential and privileged documents), on which the proposed disciplinary action is based. If the employee requests, the District will provide a copy of the documents used to support the proposed disciplinary action.

4. Pre-disciplinary Conference Prior to Implementation of Disciplinary Action

When the employee requests a conference after receipt of notice of the proposed disciplinary action, but prior to any disciplinary action being imposed, the Human Resources Director administrator or supervisor/manager will schedule a meeting with the employee and his/her representative (if the employee requests a representative be present) in a timely manner to review the reason for and basis of the proposed disciplinary action. The employee may choose to bring one trained representative if they wish. At this conference, the District will also provide the employee will be provided with an opportunity to present relevant information which may have an impact on the nature or severity of the proposed disciplinary action.

5. Implementation of Discipline

No later than five (5) work days from receipt of the employee's written response or conclusion of the pre-disciplinary conference, the Human Resources Director administrator or supervisor/manager will issue a written decision to the employee. The written decision will inform the employee that:

- a. The proposed disciplinary action will be implemented; or
- b. The proposed disciplinary action will be modified, with an explanation; or
- c. The proposed disciplinary action is rescinded, with an explanation.

6. Appeal

The employee may appeal the disciplinary action to the Human Resources Director by filing a written appeal with the Human Resources Director within five (5) work days effective of the date of receipt of the written notification for the disciplinary action. The written appeal must state the basis of the appeal and contain a specific admission or denial of each of the material statements in the decision be based on new evidence that was not known/presented, or a procedural error that significantly impacted the outcome of the investigation. If an employee fails to file a written appeal conforming to these requirements within the prescribed time limit, s/he the employee is deemed to have waived the right to appeal.

After an employee has appealed in a timely manner to the Human Resources Director, the Human Resources Director will set a date for a disciplinary appeal hearing. At such a the disciplinary appeal hearing, the employee will have the right to be represented by an attorney or other representative retained by the employee to present evidence and argument in response to the disciplinary action and to question and cross-examine adverse witnesses. The appeal hearing may be conducted informally without conforming to the formal rules of evidence and such informality of the appeal hearing process shall not invalidate the decision rendered. The Human Resources Director will issue to the parties a decision following such hearing within five (5)

work days. The decision of the Human Resources Director* is final and may only be appealed as provided for in a collective bargaining agreement.

**If the final decision-maker served or could have served as a witness in the behavior/conduct leading up to the intended disciplinary action, or otherwise has a conflict related to the situation, an alternative decision-maker who does not come under the authority of the final decision-maker will be selected in collaboration with the District's legal counsel and/or designee which may include outside legal counsel retained by the District. The alternative decision-maker will be a person who is a functional equivalent for the decision-maker, but who does not otherwise have a conflict, whether perceived or actual. The selection of the alternative decision maker is final and appeals will not be allowed.*

7. Administrative Leave during Disciplinary Proceeding

By notifying the employee in writing the District may place an employee on administrative leave, with or without pay, pending an investigation of alleged misconduct or performance deficiencies prior to or during a disciplinary proceeding, or during the review of the employee's response to a proposed disciplinary action. The notice of administrative leave will include a statement that the leave is not a disciplinary action. An employee placed on administrative leave without pay who is later reinstated without punitive disciplinary action being imposed will be reimbursed for any pay lost during the administrative leave.

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GDA: Certification (Licensure)

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GDA: Certification (Licensure) as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT’s recommended language.

Policy

Overview:

The Lyon County School District policy GDA: Certification (Licensure) states that all teachers, licensed personnel, and administrators in Nevada must hold valid state-issued licenses for their assigned positions. Licenses are granted by the State Board of Education in accordance with state law. Applicants and those renewing their licenses must provide their Social Security Number, fingerprints, and authorization for a background check. Employees in licensed positions must maintain valid credentials throughout their employment unless holding a provisional or conditional license as permitted by law.

The primary change to this policy is the addition of “endorsements” to the requirement for holding a valid license for the assigned position or level. Additionally, two new section titles—“Information Required” and “Grounds for Dismissal, Suspension, or Rescission of Offer of Employment”—have been added to better organize the administrative regulations. Both sections retain language from the original policy with minor clarifications. LCSD Board Policy GD: Recruitment, Selection, and Appointment of Certificated (Licensed) Personnel is also referenced.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Lyon County School District Board Policy GDA: Certification (Licensure)

CERTIFICATION (LICENSURE)

All teachers, other licensed personnel, and administrators in the State of Nevada are required to hold valid certificates (licenses) and endorsement(s) for the position or level at which they are assigned to work. These licenses are granted by the State Board of Education under provisions of state law. As required by NRS 391.033, every all applicants for a license and for renewal of the license must submit his/her their social security number and a complete set of his/her fingerprints, along with written authorization to forward the fingerprints for a criminal history report from federal and state agencies.

All employees in positions that require a license must hold valid licenses and endorsement(s) as determined by the State Board of Education prior to their entry into an assigned position unless issued a provisional license as provided for in NRS 391.033, or a conditional license as provided for in NRS 391.032. These licenses must remain in good standing during the total term of employment.

NRS 391.019 provides alternative routes to licensure in certain circumstances.

Reference: NRS 391.033 391.019, 391.031 through 391.051, and NAC 391.010 through 391.555

CERTIFICATION (LICENSURE) - ADMINISTRATIVE REGULATIONS

1. Information Required

The following documents must be on file in the Personnel file for each certified educator (licensed) employee before the employee begins his/her employment with the District, and before the beginning of each school year.

- a. A valid certificate (license)
- b. A valid contract, Letter of Intent, or Offer of Employment
- c. Transcripts for college or university credits
- d. Withholding Tax Form W-4
- e. Employment Eligibility Verification (Form I-9)
- f. Other forms as may be required by the District

2. Grounds for Dismissal, Suspension, or Rescission of Offer of Employment

An employee/applicant who fails to obtain and/or maintain a valid license and endorsement(s) may be suspended, dismissed, or have a conditional offer of employment rescinded per LCSD Board Policy GD: *Recruitment, Selection, and Appointment of Certificated (Licensed) Personnel.*

References: NRS 391.031 through 391.170, NAC 391.010 through 391.158, and NAC 391.500 through 391.555

Lyon County School District Board Memo

Date: February 25, 2025

To: Board of School Trustees

From: BillieJo Hogan, Executive Director of Human Resources

Re: Revisions to LCSD Board Policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy Overview:

The Lyon County School District policy Assignment, Transfer, and Reassignment of Licensed Personnel just adds reference that Collective Bargaining Agreements supersede this policy.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Lyon County School District Board Policy GDB: Assignment, Transfer, and Reassignment of Licensed Personnel

ASSIGNMENT, TRANSFER, AND REASSIGNMENT OF LICENSED PERSONNEL

The Superintendent ~~or their~~ /designee shall be responsible for the assignment, transfer, ~~and~~ reassignment of licensed personnel. The Superintendent ~~or their~~ /designee shall propose and the Board of Trustees shall approve assignment, transfer, ~~and~~ reassignment procedures in accordance with the provisions established through the Nevada Revised Statutes (NRS) and ~~or~~ the appropriate collective bargaining agreement (CBA).

Subject to the provisions of a collective bargaining agreement CBA, the Superintendent ~~or their~~ /designee shall have full power and authority to assign, transfer, and reassign teachers, other licensed personnel, and principals to grades, classes, buildings and locations in accordance with the applicable CBA. The provisions of the respective CBA outline the processes for assignment, transfer, and reassignment in specific circumstances.

In the determination of requests for transfer/reassignment, the convenience and wishes of the employee will be honored to the extent that they do not conflict with the best interests of the school system or with the provisions of a collective bargaining agreement.

Certified (licensed) personnel will be assigned based upon their expressed wishes for a particular assignment, compatibility of personnel at a school site, individual strengths and endorsements of the personnel, needs of the school and District, and teacher seniority.

References: NRS 391.100(4), SB-92 Sec. 4.2,1(a,b), AB 115 Sec. 22,1 (effective July 1, 2016) 288.150 and 391

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GBBQ: Outside Employment

Recommendation

District administration has no recommendation for the Board of Trustees.

Background Information

This policy was approved after a second reading on December 17, 2024. Member Whisler requested that this policy be brought forward for review.

Budget Considerations

None

Discussed at Previous Meeting

Nov. 19, 2024 - First Reading
Dec. 17, 2024 - Second and Final Reading

Attachment(s)

Lyon County School District Board Policy GBBQ: Outside Employment

OUTSIDE EMPLOYMENT

In order to maintain a work force that is fit and available to provide proper services and carry out functions of the District, employees are **prohibited discouraged** from engaging in outside employment which presents real or potential conflict with or negatively impacts their employment with the District. Outside employment may be classified as in conflict with the District's interests if it

- Interferes with or negatively impacts the employee's ability to perform his/her assigned job.
- Prevents the employee's availability for work beyond normal working hours, such as emergencies or peak work periods, when such availability is a regular part of the employee's job.
- Is conducted during the employee's work hours.
- Requires the services of other employees during their normally scheduled work hours.
- Makes use of the District's telephones, computers, supplies, or any other resources, facilities, or equipment.
- Is represented as an activity of the District or an activity endorsed, sanctioned, or recommended by the District.
- Takes advantage of the employee's employment with the District, except to the extent that the work with the District may demonstrate expertise or qualification to perform the outside work.
- Requires the employee to schedule time off at specific times that could disrupt the operation of the District.
- Involves employment with a firm that has contracts or does business with the District. Exceptions to this policy have been identified in Policy GBBJ – Code Of Ethical Standards.
- Negatively impacts the public's perception of the integrity or credibility of the District.

Policy #GBBQ

Revised 11/24/15

GBBQ

OUTSIDE EMPLOYMENT, ADMINISTRATIVE PROCEDURES

Employees will devote his/her full time, attention, and effort during his/her official work hours. An employee must notify his/her administrator or manager/supervisor of the outside employment, including self-employment, if such outside employment may be reasonably perceived to be in conflict with his/her employment or if the employee is unsure about a perceived conflict. If the administrator or manager/supervisor believes there may be a conflict between the employee's District employment and his/her outside employment, s/he may request information, such as:

- The outside employer's name,
- Nature of the work performed by the outside employer,
- Does the activity of the outside employment require employee to disclose information obtained with District and/or impair employee's independence or ethics,
- Proposed work schedule,
- Job location, and
- Duties to be performed.

If the administrator or manager/supervisor determines there is a conflict between the employee's District employment and their outside employment, they will inform the employee that the outside employment is not allowed. The employee may request and the District will grant a review by the Superintendent/designee.

If the employee chooses not to request a review, or if the review affirms the decision of the administrator or manager/supervisor, the employee must terminate the outside employment if s/he wishes to remain an employee of the District.

Is encouraged but not required to notify their administrator or manager/supervisor of any outside employment.

If an administrator or manager/supervisor determines that a district employee's performance at work is being affected, they may inquire as to if the district employee has an outside job. If it is discovered that the employee has outside employment, the administrator or manager/supervisor may request the employee terminate the outside job.

The employee may request and the District will grant a review by the Superintendent/designee as to whether the outside employment is affecting the employee's performance in the district. If it is found that their performance in the district is affected by the outside job, they will be asked to terminate the outside job or they will be subject to other disciplinary actions.

Employees who engage in outside employment, which is prohibited by this policy, are subject to discipline, up to and including termination.

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: LCSD Policy JFJ: Dress and Grooming Standards

Recommendation

Trustee Whisler wrote his recommendation as follows: “A board discussion on how the district can implement consistent enforcement of the current dress code across all schools in the district and hold administrators and teachers accountable”.

Background Information

On February 10, 2025, Trustee Whisler asked through an email to the Board President for LCSD Policy JFJ: Dress and Grooming Standards to be brought forward for discussion. Attached you will find the current policy JFJ for review.

Excerpts from the Previous 2022 Board Memo as Background Information:

“In the last few months, student focus groups were held in all schools to discuss a variety of topics. Many of the discussions and debates, particularly at the high school level, were about the current Dress and Grooming Standards policy. Students expressed that the current policy had sexist components which were targeted towards female students. High school principals provided recommended changes based on student feedback and they are reflected in this proposed draft. These proposed changes were also reviewed with all administrators for feedback and feasibility. These proposed changes are now presented to the Board of Trustees to discuss and consider.”

Since the last board meeting, the Superintendent and Deputy Superintendent provided an open forum for the Fernley High School (FHS) staff on June 22, 2022. The purpose of this forum was to allow the FHS staff an opportunity to provide feedback and clarification to the concerns that were presented by a concerned FHS teacher at the May board meeting. We have also been able to take feedback from the June board meeting public comment to create further revisions to the draft.”

Budget Considerations

None

Discussed at Previous Meeting

Policy JFJ: Dress and Grooming Standards was last Adopted July 26, 2022

Attachment(s)

LCSD Policy JFJ: Dress and Grooming Standards

DRESS AND GROOMING STANDARDS

The intent of the Lyon County School District (LCSD) Dress and Grooming Standards is to promote an educational environment in each school which is safe, healthy, respectful, equitable and meaningful. The LCSD Board of School Trustees recognize that within certain limits, each student's mode of dress and grooming is a manifestation of personal style, individual preference, culture, race, religious beliefs, etc. Therefore, the LCSD does not discriminate against any person as outlined in state and federal law. There is an expectation for students to be appropriately dressed and groomed while at school and school sponsored activities.

In general, the district reserves the right to prohibit a student while on school property from dressing or grooming in a manner that:

- 1) disrupts the learning process;
- 2) creates a safety hazard;
- 3) poses a health problem or risk;
- 4) threatens or discriminates against the rights of others;
- 5) promotes unlawful activity or LCSD policy violation.

School administration have the right to designate which types of dress and grooming disrupts or detracts from the educational program and/or maybe a potential safety hazard. School administration also have the authority to designate special event dress days so long as they do not violate this policy. School administration will notify students and parents/guardians in advance of these special dress days.

The following are guidelines for appropriate school dress and grooming:

- 1) Students are expected to be clean and without body or clothing odor that is offensive and disruptive to others. School staff will provide assistance as needed.
- 2) Clothing or accessories displaying or referring to alcohol, drugs, tobacco, vaping or any other illegal substance will not be allowed.
- 3) Clothing displaying profane, vulgar, racist, discriminatory, or sexual language, images, or symbols will not be allowed.
- 4) Apparel, accessories, exposed tattoos, symbols, or manner of grooming which indicates gang membership, affiliation or promotion thereof is prohibited. Refer to LCSD Policy JFC for more specific information.
- 5) Unless medically justified and documented, sunglasses; and headwear (i.e. hats, bandannas, hoodies, beanies, etc.) used to hide the identity of an individual student will not be allowed in the classroom or other areas of the building as determined by individual school administration.
- 6) Footwear must provide appropriate foot safety and sanitary protection.
- 7) Jewelry and other accessories or clothing which may present a safety hazard or dangerto the safety and welfare of self or others will not be allowed.

- 8) Clothing that exposes the abdomen, torso, back, chest, breasts, buttocks, private parts, and/or undergarments will not be allowed. This includes revealing and/or transparent clothing. All jeans, pants, trousers, skirts, shorts, etc. must be secured at waist level and must not have rips or tears that expose undergarments or other prohibited areas.
- 9) School staff may be able to provide assistance with dress and grooming for students in need, upon request of a student or family.

A student who is cited for inappropriate or unsafe dress or grooming is expected to take responsibility for immediate corrections. A student who refuses to do so will be subject to disciplinary and/or restorative measures, including possible exclusion from the regular school setting, until acceptable corrective measures are taken. Parents/guardians will be notified of violations so that they may assist with corrective action.

Policy #JFJ
Revised 7/26/22

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Revision of LCSD Board Policy BDD: Board Meeting Procedures, Notice and Agenda

Recommendation

That the Board of Trustees approve revisions to LCSD Policy BDD: Board Meeting Procedures, Notice and Agenda for a second and final reading.

Background Information

During the December 17, 2024 board meeting Member Hendrix requested a revision of LCSD Policy BDD: Board Meeting Procedures, Notice and Agenda.

At the January 28, 2025 board meeting, the board voted for additional revisions. The public will be invited to speak on agenda items or on any matter within the board's jurisdiction during the first public participation section. They will also be able to speak after the board discussion on any action item, and again at the end of the agenda.

Budget Considerations

None.

Discussed at Previous Meeting

December 17, 2024

January 28, 2025

Attachment(s)

BDD – Board Meeting Procedures, Notice and Agenda
NRS 241.021

BOARD MEETING PROCEDURES, NOTICE AND AGENDA

Quorum

A quorum will consist of the majority of the Board members.

Vote Needed for Exercise of Powers

The affirmative vote of a majority of Board members will be necessary for exercising any of the Board's powers or transacting any business.

Board Member Voting

Each member's vote on all motions will be recorded in the minutes. Individual votes on motions and/or resolutions will be verbally indicated with an affirmative or dissenting vote and the result of each member's dissenting vote will be recorded by name.

Abstaining from Vote

Board members must vote on all properly agendized items, except when required to abstain as outlined in NRS 281, 281A and LCSD Board Policy GBBH: Employment of Relatives. A Board member must abstain only in a clear case where the independence of judgment of a reasonable person would be materially affected by the conflict. If a Board member is required to abstain from voting, such abstention will be recorded along with the disclosure describing the nature and extent of the abstention.

Parliamentary Procedure

Official Board business will be transacted by motion or resolution at duly called regular or special meetings.

Except as otherwise provided by state law and/or Board policy, the rules of parliamentary procedure comprised in the latest version of Robert's Rules of Order will govern the Board in its deliberation.

The President will decide all questions relative to points of order, subject to an appeal to the Board.

NOTIFICATION OF BOARD MEETINGS

The Board will give public notice of board meetings to interested persons, including those with disabilities, of the time and place for regular meetings, and of the principal subjects to be considered and subject to open meeting law.

Notices to individuals with disabilities shall be given in an appropriate form upon request and with appropriate advance notice. Auxiliary aids and services available to ensure equally effective communications with qualified persons with disabilities may include large print, Braille, audio recordings and readers. Primary consideration will be given to the requests of the person with a disability in the selection of appropriate auxiliary aids and services.

Special meetings may be convened by order of the President, upon request of three Board members or by common consent of Board members. No special meeting will be held without a three working days' notice to Board members and the general public except in cases of emergency.

In an emergency, a meeting may be held with notice as is appropriate under the circumstances. The minutes of the meeting will describe the nature of the emergency. No business other than that related to the emergency will be discussed at these meetings.

Dates of regular Board meetings will be provided to district employees, interested members of the public and the news media. The master calendar of all board meetings will be maintained on the District website (www.lyoncsd.org).

BOARD MEETING AGENDA

The Board President, along with the superintendent, will prepare an agenda for all regular meetings of the Board. Items of business may be suggested by any Board member, staff member, student, or citizen of the district by notifying the superintendent at least ten working days prior to the meeting or during a regularly scheduled meeting.

A consent agenda may be used by the Board for non-controversial business. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be approved at the same time. **A Board member may ask that any item (with the exception of Personnel Reports or any confidential item) be removed from the consent agenda for any reason. The removed item will then be discussed and voted on separately following approval of the consent agenda.** ~~A board member, staff member, student, or citizen may request any item be removed from the consent agenda (with the exception of personnel reports) for any reason. The removed item will then be discussed and voted on separately following the approval of the Consent Agenda.~~

Personnel Reports will only be pulled from the Consent Agenda and discussed separately if it is required to comply with the provisions of NRS 281.210 and Board Policy GBBH (Employment of Relatives).

Consent Agenda items will include, but are not limited to:

- Student Disciplinary Action
- Immunization Exemptions
- Request for Early Graduation or requests to take the General Education Development (GED) test
- Requests for additional days from the Employee Sick Leave Bank
- Board Correspondence
- Monthly reports on enrollment, budget, grants and Information Technology
- Out-of-state travel requests and travel reports
- Personnel Reports, including District Extra Duty Contracts
- Monthly financial claims and check register

LYON COUNTY SCHOOL DISTRICT

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- Donations – Donations will be considered a consent agenda item but will be voted on separately to allow the Board to publicly acknowledge the donor

The agenda will follow a general order established by the Board. Opportunities for the public to be heard will be included prior to the Consent Agenda and at the end of the Regular Agenda. The Board will follow the order of business set up by the agenda unless the order is altered by a consensus of the Board.

The agenda, together with supporting materials, will be distributed to Board members at least three full working days prior to the meeting. The agenda will be available to the press and to the public through the superintendent's office at the same time it is available to the Board members. Request for mailing must be submitted to the superintendent's office in writing. Copies of the agenda for the press and public will not contain any confidential information included in the Board members' packets.

A copy of the agenda will be posted in each school facility, the official website of the State of Nevada (<http://nv.gov>) and the district web site (www.lyoncsd.org) three working days prior to the meeting per open meeting law.

The District will ensure equally effective communications are provided to qualified persons with disabilities upon request as required by the Americans with Disabilities Act.

CONDUCT OF BOARD MEETINGS

The rules of parliamentary procedure contained in the latest version of *Robert's Rules of Order* will govern the Board in its deliberations. Discussion by Board members will be unlimited as long as it applies to the motion before the Board or the matter under consideration. The Board may vote to limit discussion and the President will confine discussion to the matter before the Board. In order for action to be taken on an item there must be a motion and a second. The President may limit the time of any citizen appearing before the Board so that all who wish to be heard may have the opportunity.

Except in an emergency that impacts the school district, the board of trustees shall not take any action or corrective action at a regular meeting or special meeting on an item that has been posted on its agenda pursuant to chapter 241 of NRS after 11:59 p.m. on the day of the meeting. There are limited exceptions to this outlined in NRS 386.330. "Emergency" has the meaning ascribed to it in NRS 241.020.

MINUTES OF BOARD MEETINGS

The Board secretary will take written minutes of all Board meetings. The minutes will include, but not be limited to, the following information:

1. All members of the Board who were present;
2. All motions, proposals, resolutions, orders and measures proposed and their disposition;
3. The results of all votes and the dissenting vote of each member by name;

4. The substance of any discussion on any matter;
5. Any other information required by law.

All minutes shall be available to the public per requirements of Nevada's Open Meeting Law. The public and patrons of the district may receive, upon request, copies of approved current minutes at the administration office. Minutes need not be approved by the Board prior to being available to the public. A copy of the minutes of each regular and special Board meeting as they are drafted for approval will be distributed after such meeting to each Board member and superintendent.

The District will maintain and make available to staff and other interested patrons an updated copy of the meeting minutes.

Closed Sessions:

The Board may meet in closed session to discuss subjects allowed by statute per NRS 241. Closed sessions may be held during regular, special, or emergency meetings for any reason permitted by law. Content discussed in closed sessions is confidential.

If a closed session is held regarding a student matter, the following shall not be made public: the name of the minor student; the issue, including a student's confidential medical records and that student's educational program; the discussion; and each Board member's vote on the issue.

PUBLIC PARTICIPATION IN BOARD MEETINGS

All Board meetings, with the exception of closed sessions, will be open to the public. The Board invites district citizens to attend Board meetings to become acquainted with the program and operation of the district. Members of the public also are encouraged to share their ideas and opinions with the Board when appropriate.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual. All auxiliary aids and/or service requests must be made with appropriate advance notice. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue financial and administrative burdens, alternative, equally effective means of communication will be used.

Procedures for Public Participation in Meetings

During an open session of a Board meeting, members of the public are specifically

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invited to present concerns and/or praise during the public comment portion of the agenda. Public speakers will identify themselves for inclusion in the minutes.

At the discretion of the Board President, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by coming forward DURING PUBLIC COMMENT.

Any person who is invited by the President to speak to the Board during a meeting should state his/her name and, if speaking for an organization, the name and identity of the organization. A spokesman should be designated to represent a group with a common purpose.

~~The Board will allow public comment for items listed on the agenda at the BEGINNING of the meeting. They will also allow public comment for items NOT listed on the agenda at the END of the meeting. In compliance with Nevada Open Meeting Law § 7.04 (first alternative) and § 7.05, these will be the two opportunities during the meeting for the public to address the Board.~~

The Board will allow public comment:

~~(a) At the beginning of the meeting on items listed on the agenda on which action may be taken and heard by the public body, or on any matter within the public body's jurisdiction, control, or advisory power that is not listed on the agenda, and/or~~

~~(b) After each item on the agenda on which action may be taken as discussed by the public body, before the public body takes action on the item.~~

~~The public may choose to speak to items listed on the agenda for action by speaking under either option (a) or (b) but not both.~~

The board will allow additional public comment on any matter within the public body's jurisdiction, control, or advisory power including that which is or is not specifically included on the agenda as an action item, at the end of the meeting prior to adjournment of the meeting.

Statements by members of the public should be brief and concise. The President may use discretion to establish a time limit on discussion or oral presentation by visitors.

Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the President.

The Board will allow public comment to be submitted electronically to accommodate those who are unable to attend the meeting. District administration will create and maintain a means whereby the public can access this opportunity through the District website and via a weblink on the agenda. The public may submit comment by 12:00 pm, the day of the board meeting. Public comments will be forwarded to all LCS D Trustees prior to the board meeting. Electronically submitted public comment will be added to the minutes of the meeting.

Petitions

A visitor speaking during the meeting may ~~introduce~~ introduce a topic not on the published agenda during public comment at the END of the meeting. The Board, at its discretion, may require that a proposal, inquiry or request be submitted in writing, and reserves the right to

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refer the matter to the administration for action or study. No action will be taken in response to a petition before the next regular meeting.

Questions asked by the public, when possible, will be answered immediately by the President or referred to staff members for reply. Questions requiring investigation may, at the discretion of the President, be referred to the superintendent for response at a later time.

The Board President should be alert to see that all visitors have been acknowledged and thanked for their presence and especially for any contributed comments on agenda issues. Similar courtesy should be extended to members of staff who have been in attendance. Their return for future meetings should be welcomed.

Criticisms of Staff Members

Speakers may offer objective criticism of district operations and programs, but the Board will not hear complaints concerning individual district personnel. The President will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

**Legal Reference(s): NRS 241, 281, 281A, 386, and 392
LCSD Board Policy GBBH: Employment of Relatives**

Policy BDD
Revised 2/25/25 6/27/23

NRS 241.021 Public comments: Requirements.

1. Except as otherwise provided in this section, comments by the general public must be taken by a public body:

(a) At the beginning of the meeting before any items on which action may be taken are heard by the public body and again before the adjournment of the meeting; or

(b) After each item on the agenda on which action may be taken is discussed by the public body, but before the public body takes action on the item.

2. Regardless of whether a public body takes comments from the general public pursuant to paragraph (a) or (b) of subsection 1, the public body must allow the general public to comment on any matter that is not specifically included on the agenda as an action item at some time before adjournment of the meeting. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to subparagraph (2) of paragraph (d) of subsection 3 of [NRS 241.020](#).

3. The provisions of subsections 1 and 2 do not prohibit a public body from taking comments by the general public in addition to what is required pursuant to subsection 1 or 2.

4. If the agenda for a meeting authorizes the continuation of the meeting of a public body to one or more other calendar days, the public body must have a period devoted to comments by the general public:

(a) At the beginning of each day that the meeting is held before any item on which action may be taken is heard by the public body and again before the meeting recesses for the day or the adjournment of the meeting; or

(b) After each item on the agenda on which action may be taken is discussed by the public body, but before the public body takes action on the item.

(Added to NRS by [2023, 186](#))

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GC: Appointment of Non-Licensed Personnel

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GC: Appointment of Non-Licensed Personnel as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Several updates have been made to Policy GC to ensure clarity and alignment with current practices and statutory requirements:

1. The term "CLASSIFIED" has been replaced with "NON-LICENSED" throughout the policy to reflect more accurate terminology and to capture those non-licensed employees who are not considered "classified".
2. The reference to "Condition of Employment" has been removed and replaced with more descriptive and accurate language listed under numbers 3, 4, and 5.
3. In collaboration with our Classified Union President and the Transportation Supervisor, we have designated safety-sensitive positions within the Non-Licensed Personnel category. The designation of safety-sensitive positions is required under LCSD Board Policy GBBE: Drug and Alcohol-Free Workplace.

These revisions enhance the policy's precision and address important considerations for both compliance and workforce safety.

Budget Considerations

None

Discussed at Previous Meeting

January 28, 2025 first reading

Attachment(s)

LCSD Policy GC: Appointment of Non-Licensed Personnel

APPOINTMENT OF **CLASSIFIED NON-LICENSED** PERSONNEL

The Superintendent or **their** designee shall employ classified employees necessary for the appropriate functioning of the District. The Superintendent or **their** designee shall have full power and authority to assign, transfer or reassign employees, as needed, to positions in any location in the District.

The following criteria shall apply to the recruitment and selection process of all District personnel:

1. The District shall seek highly qualified and desirable applicants **for all openings that develop.**
2. The District shall make selections for positions based solely on merit. Consistent with applicable federal, state, and local laws and regulations, eligibility for employment shall not be influenced by an applicant's race, color, religion, age, gender, pregnancy, sexual orientation, national origin, ancestry, disability, veteran status, domestic partnership, genetic information, gender identity or expression, political affiliation, or membership in the Nevada National Guard, victims of domestic violence or sexual assault, or any other class that becomes protected by federal and/or state law.

a. Condition of Employment

As required in NRS 391.100, each applicant for employment must submit to the School District a full set of his/her fingerprints and written authorization for a criminal history report.

3. The District will follow the steps outlined in LCSD Board Policy GB: Employment and Compensation administrative regulations, subsection "Acquiring and Providing Employment References". In addition, each applicant for employment or appointment in a classified position who is likely to have unsupervised or regular contact with students must, before beginning employment and at least once every five years thereafter, submit to the District:
 - A full set of fingerprints and written permission authorizing the District to forward the fingerprints to the Central Repository for Nevada Records of Criminal History and for the Federal Bureau of Investigation for its report on the criminal history of the applicant/employee; and
 - Written authorization for the District to obtain any information concerning the applicant/employee that may be available from the Statewide Central Registry and any equivalent registry maintained by a governmental entity in a jurisdiction in which the applicant/employee has resided within the immediately preceding five years.
4. The District will cooperate with any appropriate law enforcement agency to obtain information relating to the criminal history of the applicant/employee including, without limitation, any record of warrants for the arrest of or applications for protective orders against the applicant/employee.

5. The District will use a substantiated report of the abuse or neglect of a child, sexual conduct with a student, luring or corporal punishment obtained from the Statewide Central Registry or an equivalent registry maintained by a governmental agency in another jurisdiction. When making a determination concerning assignments, requiring retraining, imposing discipline, hiring or termination, and in any proceedings to which the report is relevant, including, without limitation, an action for trespass or a restraining order.

b6. Offers of Employment

After ~~a candidate~~ an applicant has been selected for employment or promotion, the administrator or manager/supervisor will notify the Superintendent or ~~their~~ designee who will extend ~~an official written~~ “formal job offer letter” once all applicable non-medical and medical checks and exams have been passed; this letter will include the terms and conditions of employment or promotion and establish a starting date once hiring paperwork (e.g. I-9, W-4, etc.) is completed.

Prior to notifications/letters being extended, ~~T~~the administrator or manager/supervisor may contact the ~~selected candidate~~ applicant by telephone to determine whether ~~s/he~~ there is ~~still~~ willing to accept continued interest in employment and to indicate that a request to hire has been made, but must state that only a notification in writing can be considered as an ~~official~~ formal job offer. As appropriate for the particular job, the District may make offers of employment contingent upon the results of a criminal background check, the applicant’s passing certain additional tests, physical evaluations, and/or submitting other documentation of qualifications when such contingent conditions are relevant to the specific job.

NOTE: All non-medical checks must be completed before the applicant is subject to medical exams.

ea. Equal Qualifications

In compliance with NRS 281.060(2), if all other qualifications of applicants are considered equal, the district must give preference first, to honorably discharged military personnel who are citizens of the State of Nevada and second to citizens of the State of Nevada.

eb. Disqualification for Hire

If the District obtains documented information that a candidate selected for hire has been convicted of a felony involving physical violence or moral turpitude, that candidate will not be hired, and the District will withdraw any contingent offer of employment. If the candidate has begun work, employment shall be ended. The District will inform all applicants of this requirement.

ec. Failure to Appear for Work

If a selected applicant fails to report for work within the time period prescribed by the District, the District will conclude that the applicant has declined the position and remove the applicant from the eligible list.

fd. Pre-employment Drug Screening for Safety-Sensitive Positions

The District may require successful applicants, for positions identified by the District as safety-sensitive positions (as identified by the District), ~~who have been offered an appointment to a regular position or casual work~~ to consent to a pre-employment drug screen test for drugs/prohibited substances and/or physical. The District will advise the selected applicant that the presence of one or more drug metabolites may be cause for rejection from further consideration for employment and that offers of employment are contingent upon a negative drug test result. The applicant may be asked to authorize the District, as a condition of employment, to conduct through the District's designated laboratory testing facility, a drug screen test for drugs/prohibited substances. Refusal to authorize and participate in a drug screen shall eliminate the applicant from further consideration for the position.

The District may direct applicants to an appropriate collection facility. The drug screen test must be undertaken as soon after notification as possible, and in no circumstances later than forty-eight (48) hours after notice to the applicant.

The District will advise applicants of the opportunity to submit medical documentation to support a legitimate use for a specific drug. Such information will be reviewed only by medical consultants determining whether the applicant is lawfully using an otherwise illegal drug or prohibited substance.

The District will not extend a final formal job offer of employment letter to any applicant with a verified positive test result, and such applicant will not be considered for any vacancy of the District for a period of twelve (12) months. The District shall disqualify the applicant on the basis of failure to pass the applicable test(s).

Current employees in safety-sensitive positions may be required to consent to a pre-employment screen test for drugs/prohibited substances as listed above after a leave of absence before performing safety-sensitive duties.

Reference: NRS 391.100 NRS 281.060(2)

Policy #GC
Revised 1/26/13 2/25/25

**APPOINTMENT OF NON-LICENSED PERSONNEL - ADMINISTRATIVE
REGULATIONS**

LCSD Designated Safety-Sensitive Positions

Finance

Warehouse Courier

Operations and Facility Services

Maintenance I

Maintenance II

Maintenance III

Maintenance IV

Project Facilitator

Supervisor

Transportation

Area Leads

Bus Driver

Bus Driver Trainer

Bus Driver Trainer Alternate

Mechanic

Mechanic Lead

Supervisor

Transportation Facilitator

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GCA: Casual/Temporary/Seasonal Employment

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GCA: Casual/Temporary/Seasonal Employment as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

This policy update references Board Policy GB (Employment and Compensation) and Board Policy GC (Appointment of Non-Licensed Personnel) to clarify the procedural steps the district will follow.

Additionally, the previous reference to "120 consecutive working days" has been updated to "six (6) months" when assigning work to casual, temporary, or seasonal workers. This change is to comply with the language changes from the Nevada Public Employees Retirement System (NVPERS).

These revisions aim to ensure consistency with related policies and provide clear guidelines for workforce management.

Budget Considerations

None

Discussed at Previous Meeting

January 28, 2025 first reading

Attachment(s)

LCSD Policy GCA: Casual/Temporary/Seasonal Employment

CASUAL/TEMPORARY/SEASONAL EMPLOYMENT

Some of the District's work is indefinite and/or irregular with regard to schedule and duration. As a result, the District recognizes the need to employ workers at all levels of responsibility from time to time on an as needed basis or to work for limited periods of time at the discretion of the District. The District will follow the steps outlined in LCSD Board Policies GB-Employment and Compensation, and GC-Appointment of Non-Licensed Personnel in employing individuals as casual, temporary, or seasonal employees.

1. Authorization to Hire Casual/Temporary/Seasonal Workers

In general, a casual/temporary/seasonal worker may be hired for work which will require fewer than twenty (20) hours per week or fewer than ~~one hundred twenty (120) consecutive working days~~ six (6) months to complete if the District has appropriated sufficient funds in the budget to pay the worker. Work requiring more hours to complete will usually require the establishment of a regular position. The District will not hire casual/temporary/seasonal workers to avoid establishing a regular position when the work to be performed is ongoing. However, the District may, from time to time, find that its interests are best served by assigning work to a casual/temporary/seasonal worker for longer than ~~one hundred twenty (120) days~~ six (6) months or more than twenty (20) hours per week.

2. Duration of Casual/Temporary/Seasonal Employment

A casual/temporary/seasonal worker has no right to or expectation of continued employment or any property right regarding employment. A casual/temporary/seasonal worker may be terminated at any time, with or without cause, with or without notice, and shall have no right to appeal.

3. Employment in a Regular Position

The District may hire a casual/temporary/seasonal worker into a regular position only after completing an authorized recruitment and selection process for that position. The employee's service date will be determined according to the date of hire in the regular position with no credit given toward completion of a probationary period or the accrual of benefits for the time an employee was hired for casual/temporary/seasonal work.

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GCAA: Transfers/Reassignments/Promotions of Non-Licensed Personnel

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GCAA: Transfers/Reassignments/Promotions of Non-Licensed Personnel as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

The revisions to this policy provide clarification on the types of direct transfers and reassignments and introduce new language regarding rehired employees.

The policy also references LCSD Board Policy GC: Appointment of Non-Licensed Personnel to address situations where a reassignment involves transitioning an employee from a role without direct student contact to a position with direct student interaction.

All procedures outlined in this policy will be carried out in compliance with the applicable collective bargaining agreement.

Budget Considerations

None

Discussed at Previous Meeting

January 28, 2025 first reading

Attachment(s)

LCSD Board Policy GCAA: Transfers/Reassignments/Promotions of Non-Licensed Personnel

TRANSFERS AND /REASSIGNMENTS/PROMOTIONS OF CLASSIFIED NON-LICENSED PERSONNEL

1. Types of Directed Transfers/Reassignments

Transfers and reassignments that result in an employee moving from a position that does not have contact with children to a position that has contact with children must comply with the requirements of LCSD Board Policy GC: Appointment of Non-Licensed Personnel.

Adjustment transfers/reassignments and personnel shifts are periodically made necessary by increases or decreases in the enrollments in grades, classes, or schools and in response to other needs of the District. The District will make transfers/reassignments based on the needs of the District, as well as the skills and abilities of the employees, ~~or~~ and in accordance with the appropriate collective bargaining agreement.

Any involuntary transfer/reassignment of an unlicensed employee must be based on the requirements of the position to be filled, the qualifications of available employees, and the interest of the District. Transfers or reassignments may not be made as a form of discipline. The District may reassign an unlicensed employee to a temporary assignment for fewer than thirty (30) days.

2. Procedure for Directed Transfers/Reassignments

When it becomes necessary in the best interests of the District for an administrator or manager/supervisor to initiate action relative to a directed transfer/reassignment of a classified employee, every effort will be made to ensure that such a transfer/reassignment is mutually agreeable to all parties concerned. However, the final decision to make such a transfer/reassignment rests with the District. Procedures for directed (involuntary) transfers/reassignments will comply with the applicable collectively bargained agreement.

3. Voluntary Transfer Request

Employees may request a transfer ~~or reassignment~~ by completing and submitting an school district transfer/reassignment request form and submitting it to the District Office. Transfer requests will be retained for one (1) year after submission online application form. Employees may request a reassignment within their own job classification to their administrator or manager/supervisor.

4. Promotions

The District encourages employees to apply for promotional opportunities for which they are qualified. Promotions will be based on the ability, qualifications, and ~~potential~~ knowledge of the candidates for the positions. Employees interested in announced positions should express their interest in writing to the hiring administrator or manager/supervisor or by following the instructions outlined in the job announcement. The District will make selection decisions

consistent with ~~the District's policy on~~ *LCSD Board Policy GC: Appointment of Classified Non-Licensed Personnel.*

5. Rehires

The decision to rehire shall be at the complete discretion of the District and no former employee shall have any right to or expectation of such rehire. Background and reference checks applicable to the position will be conducted for all rehires at the discretion of the District.

Upon rehire, the employee shall be required to successfully complete a probationary period. No credit for former employment shall be granted in determining eligibility for leave or other benefits, except as outlined in the applicable collectively bargained agreement.

NOTE: Limitations exist for rehiring retired public employees (NRS 286.523).

Reference: NRS 286.523

DRAFT

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GCAB: Resignation

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GCAB: Resignation as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

The revisions to Policy GCAB: Resignation are applicable to all employees, ensuring consistent guidelines across the district. Key clarifications and adjustments to the policy include:

1. Numbered titles of the sections.
2. **Withdrawing a Resignation:** This section clarifies that resignations are irrevocable and binding but allows for employees wishing to rescind a resignation the opportunity under certain circumstances.
3. **Job Abandonment:** This section now contains language that allows the employee to provide an explanation of instances when they may have been absent from work without authorization. It also references applicable Collective Bargaining Agreements.

By applying these updates universally, the policy fosters transparency and equity while helping employees better understand their responsibilities and options regarding resignations.

Budget Considerations

None

Discussed at Previous Meeting

January 28, 2025 first reading

Attachment(s)

LCSD Board Policy GCAB: Resignation

RESIGNATION ~~OF CLASSIFIED PERSONNEL~~

1. Notice

A regular employee may resign ~~their position~~ by giving written notice of the effective resignation date to the administrator or manager/supervisor. The requested minimum amount of written notice is fourteen (14) days unless stated differently in the collective bargaining agreement (CBA). However, the District, at its discretion, may waive the normal notice requirement and accept a resignation in good standing immediately upon receipt.

2. Return of District Property

To resign in good standing, an employee must return all District property, including District ID, ~~credit cards, clothing,~~ keys, tools, equipment, and other items of value ~~prior to~~ on the last day of employment, or immediately thereafter.

3. Withdrawal

Resignations are irrevocable and binding. However, under extenuating circumstances and ~~At~~ the sole discretion of the District, an employee may withdraw a resignation ~~at any time~~ prior to its effective date.

4. Failure to Provide Notice

Failure to give appropriate notice of resignation as required by this section may constitute cause for denying re-employment with the District unless there are extenuating circumstances relating to the failure to give timely notice, as determined by the District.

5. Job Abandonment

The District may consider employees who are absent from work without approved leave for a period of three (3) consecutive work days to have abandoned their position and, thus, to have resigned. An employee who has completed an introductory period and contacts the District within three (3) workdays of the first absence may be provided the opportunity to explain the absences prior to the District finalizing the separation. CBA's may also contain specific language regarding job abandonment and/or unauthorized absences.

6. Administrator or Manager/Supervisor Responsibilities

Following receipt of notification of an employee's resignation, the administrator or manager/supervisor will initiate the following actions:

- a. As soon as possible, ~~but not later than the last day of employment,~~ forward the letter of resignation, completed employee's timesheet (if applicable), and the ~~appropriate payroll change form~~ the EPAR to the Human Resources Department.

b. When practicable and circumstances allow for it, the Superintendent/designee is encouraged to conduct an exit interview with the employee will be encouraged to complete an exit survey.

7. Final Paycheck

The District shall issue a paycheck by the next payday following the effective date of resignation if sufficient notice was given by the employee and may issue a paycheck sooner when the employee resigns in good standing.

DRAFT

Policy #GCAB
Revised 7/28/20 2/25/25

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GCB: Introductory Period For Non-Licensed Personnel

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GCB: Introductory Period For Non-Licensed Personnel as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Revisions to Policy GCB: Introductory Period for Non-Licensed Personnel reduce the introductory period from 12 months to nine 9 months, aligning with the timeline specified in the LCCSEA collective bargaining agreement. The timeline for extending the introductory period is reduced from 12 months to 6 months as well. The policy also references Board Policy GCBA: Performance Evaluation for Non-Licensed Personnel, emphasizing the importance of ongoing performance evaluations throughout the introductory period. These evaluations will serve as the basis for determining continued employment.

These updates ensure consistency with negotiated agreements and underscore the district's commitment to thorough performance assessments during the onboarding process.

Budget Considerations

None

Discussed at Previous Meeting

January 28, 2025 first reading

Attachment(s)

LCSD Board Policy GCB: Introductory Period For Non-Licensed Personnel

INTRODUCTORY PERIOD FOR NON-LICENSED PERSONNEL

Non-Licensed Personnel

All new hires, rehires, and promotional appointments to regular positions are subject to a trial period known as an introductory period. Temporary/casual/seasonal workers are not subject to this period. The introductory period is part of the selection process for regular positions and shall be utilized for observing and evaluating the employee's performance. During this period, the employee and the District have the opportunity to evaluate one another and determine whether the employee is a good fit for the position employment relationship should be continued.

The introductory period following both appointment and promotion is twelve nine (9) months, unless otherwise specified in a collective bargaining agreement. See the appropriate collective bargaining agreement (CBA) for specific information related to the length of introductory periods for employees covered under that agreement. The District reserves the right to extend the duration of the introductory period up to 12 six (6) months when the District has had insufficient opportunity to assess the employee's ability to perform the job functions or the District determines such extension is appropriate and in the interest of efficient operations.

During the introductory period following an original appointment or any extension of such period, the employment relationship is "at-will" and may be terminated by the employee or by the District at any time, with or without cause or advance notice, and without the right of appeal. The District shall notify an employee when s/he the introductory period has not been successfully completed his/her introductory period and shall thus terminate that employee.

A regular employee who has completed their initial an introductory period and who does not successfully complete a subsequent introductory period following promotion may be reinstated to a position which is at the same salary pay range as the position the employee held prior to the promotion, provided the employee is not discharged for cause and that a position is available.

A performance appraisal or evaluation as outlined in LCSD Board Policy GCB: Performance Evaluations for Non-Licensed Personnel will be conducted to ascertain the advisability of continued employment.

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GCBA: Performance Evaluations for Non-Licensed Personnel

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GCBA: Performance Evaluations for Non-Licensed Personnel as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Revisions to Policy GCBA: Performance Evaluations for Non-Licensed Personnel replace all existing language to provide clearer guidance on the purpose of evaluations. The updated policy emphasizes that evaluations are intended to foster productive feedback and conversations focused on improvement. Key updates include:

1. **Expanded Scope:** The policy now applies to all personnel except teachers and site administrators.
2. **Evaluation Timelines:** Clear timelines are established for evaluating both probationary and post-probationary non-licensed employees.
3. **Employee Participation:** Employees are encouraged to actively participate in their performance evaluations, promoting engagement and collaboration.
4. **Administrative Regulations:** Regulations have been added to address timelines for managing deteriorating or inadequate performance, ensuring prompt and effective action when necessary.

These revisions enhance clarity, support professional growth, and align evaluation practices with district goals.

Budget Considerations

None

Discussed at Previous Meeting

January 28, 2025 first reading

Attachment(s)

LCSD Policy GCBA: Performance Evaluations for Non-Licensed Personnel

PERFORMANCE EVALUATIONS FOR **CLASSIFIED** **NON-LICENSED** PERSONNEL

It is the intent of the District and the Nevada legislature that a uniform system be developed for objective evaluation of classified personnel. This policy must set forth a means according to which an employee's overall performance may be determined to be satisfactory or unsatisfactory. The policy may include an evaluation by the teacher, pupils, administrators or other classified staff or any combination thereof. A copy of the policy adopted by the board must be filed with the department. The primary purpose of an evaluation is to provide a format for constructive assistance. Evaluations, while not the sole criterion, must be used in the dismissal process.

Timeline for Evaluations—Introductory Classified Personnel

A conference and a written evaluation for an introductory classified employee must be conducted quarterly for the first 12 months of employment (calculated from the employee's start date).

The evaluation of an introductory employee must, if necessary, include recommendations for improvements in their performance. A reasonable effort must be made to assist the employee to correct any deficiencies noted in the evaluation. The employee must receive a copy of each evaluation not later than 15 days after the evaluation. A copy of the evaluation and the employee's response, if any, must be permanently attached to the master personnel file for that employee.

Timeline for Evaluations—Post Introductory Classified Personnel

Each classified employee who has completed their introductory period must be evaluated at least once per year.

The evaluation of a post introductory employee must, if necessary, include recommendations for improvements in their performance. A reasonable effort must be made to assist the employee to correct any deficiencies noted in the evaluation. The employee must receive a copy of each evaluation not later than 15 days after the evaluation. A copy of the evaluation and the employee's response, if any, must be permanently attached to the master personnel file for that employee.

The District's performance management system is designed to be a formal, objective, consistent, and ongoing process to assess the on-the-job effectiveness of each employee by communicating to the employee the status and the objectives and standards of performance which the employee is expected to achieve. The District views performance management as an ongoing process that focuses on the future and continued improvement. Performance evaluations and timelines will be compliant with the applicable collectively bargained agreement.

1. Purpose

The performance management process exists to ensure timely and periodic two-way communication between employees and supervisors regarding job performance. This process is designed to:

- Clarify the District's goals and link them to performance expectations.
- Assist employees in reaching their full potential by identifying training needs and developing specific plans for continual improvement.
- Identify and document performance achievements and deficiencies.
- Provide ongoing opportunities for supervisors to coach and encourage personal development and improved job performance.

By providing an employee with a performance evaluation, whether formal or informal, the District does not create a contract or other right to continued employment.

2. Ongoing Communication Regarding Performance

It is the policy of the District and the responsibility of each administrator or manager/supervisor to routinely provide employees with accurate, constructive feedback regarding job performance expectations, accomplishments, and opportunities for growth. Periodic formal performance evaluations cannot take the place of ongoing communication.

3. Frequency of Performance Evaluations

Formal performance evaluation sessions are to be conducted as one part of the continuing communication between the employee and administrator or manager/supervisor. Each administrator or manager/supervisor shall conduct a formal performance evaluation of each non-licensed or post-probationary employee at least once during any 12-month period, and before June 30th of each year. Each administrator or manager/supervisor shall conduct a formal performance evaluation of each probationary employee at least once during each 3-month period for the first nine (9) months of employment. This will result in a total of three (3) formal performance evaluations during an employee's probationary period. Administrators or managers/supervisors will provide employees with informal performance communication (feedback), either verbally or written, routinely and regularly throughout each evaluation cycle.

4. Written Record

The administrator or manager/supervisor will complete a formal written evaluation utilizing the evaluation form approved by the District. All information in the written record shall be consistent with the information communicated verbally during the performance evaluation sessions with the employee. The completed form, along with any written comments submitted by the employee, shall be placed in the employee's master personnel file.

The employee and the administrator or manager/supervisor may make additional notes of information that is exchanged during the performance evaluation meeting.

5. Personnel Actions Resulting from Performance Evaluations

Personnel actions taken by the District, whether positive or adverse, are based on an assessment of the overall performance and behavior of the employee, rather than on a single performance evaluation.

Violation of a policy or procedure which necessitates disciplinary action is not part of the performance evaluation process. Any such issues will be addressed outside of the performance evaluation session and in accordance with disciplinary policies and procedures.

6. Employee Involvement

The District strongly encourages employee participation in the performance evaluation process. Opportunities for participation include the following:

- Administrators or managers/supervisors providing employees with an opportunity to present a self-evaluation which the administrator or manager/supervisor may then consider prior to and discuss during the evaluation meeting.
- Discussions between the administrator or manager/supervisor and the employee for the purpose of establishing performance expectations or goals for the next evaluation period.
- Should employees disagree with some or all of the performance evaluation, they may attach a rebuttal statement within 30 days of receiving the evaluation.

**PERFORMANCE EVALUATIONS FOR NON-LICENSED PERSONNEL -
ADMINISTRATIVE REGULATIONS**

1. Frequency of Formal Performance Evaluations

Formal performance evaluations are to be conducted at least annually. A plan of assistance may be provided to help employees improve performance deficiencies.

In addition, administrators/supervisors shall conduct formal evaluations at the following times:

- When there is a significant change or deterioration in performance.
- Within two (2) months following a finding that the employee's performance needs substantial improvement. (Frequent, ongoing meetings between the administrator or manager/supervisor and the employee must occur and be documented during this period.)
- At more frequent intervals as the administrator or manager/supervisor deems appropriate. In addition, informal performance communication (feedback) will occur and be documented routinely and regularly throughout an evaluation cycle.

2. Responsibility for Performance Evaluations

The performance evaluation process is the responsibility of the administrator or manager/supervisor.

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GCC: Work Time

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GCC: Work Time as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Revisions to Policy GCC: Work Time clarifies key expectations and align with established agreements:

1. **Collective Bargaining Agreements:** The policy now explicitly references the collective bargaining agreements, which govern the processes and procedures for all employee groups.
2. **Meal and Rest Periods:** Language has been added to specify that meal periods cannot be taken in conjunction with rest periods, ensuring compliance with Fair Labor Standards Act (FLSA) work time guidelines.

These updates promote consistency across employee groups and provide clear guidance on work time expectations.

Budget Considerations

None

Discussed at Previous Meeting

January 28, 2025 first reading

Attachment(s)

LCSD Board Policy GCC: Work Time

WORK TIME

1. Attendance

Employees are expected to work their entire assigned shifts, and be available and ready for work at the beginning of their assigned shifts and at the end of their scheduled rest and meal periods. Required preparation for rest and meal periods, as well as the end of the work day, is considered work time. Rest and meal periods include the time spent going to and from the place where the break is taken. Collective Bargaining Agreements with the LCSD may outline other specific work time processes/procedures not included in this policy.

2. Work Schedules

The administrator or manager/supervisor shall schedule work hours according to the needs of the District. The District shall provide employees advance notice of their individual work schedule.

- a. Employees working a five-day, 40-hour week (designated 5/40) shall work eight (8) hours per day for five (5) days in any work week and shall receive two (2) days off.
- b. Employees working a four-day, 40-hour week (designated 4/40) shall work ten (10) hours per day for four (4) days in any work week and shall receive three (3) days off.
- c. Employees working a five-day, 35-hour work week (designated 5/35) shall work seven (7) hours per day for five (5) days in any work week and shall receive two (2) days off.

3. Rest Periods

The District will grant employees one (1) 10-minute break or rest period during each work period of four (4) or more hours. Rest periods may not be taken at the beginning or at the end of the work period. Rest periods may not be scheduled or taken consecutively or in conjunction with meal periods.

4. Meal Periods

Employees who work six (6) or more hours in a work day are allowed an uninterrupted, unpaid meal period of a minimum thirty (30) minutes or longer at or about the midpoint of their work day. Administrators or managers/supervisors will be responsible to ensure that wherever and whenever possible, employees will be permitted the half hour meal period uninterrupted by work-related duties. If an employee's meal period is interrupted by a work-related matter, the District will pay the employee for the meal period. Meal periods may not be scheduled or taken consecutively or in conjunction with rest periods.

5. Work Assignments

The District shall establish work schedules which allow employees rest periods and meal periods. Rest and meal periods shall be scheduled by the administrators or managers/supervisors. The District may adjust rest and meal periods from time-to-time to meet the needs of individual employees and/or to respond to changes in department workload. Nothing herein should be

considered to limit or restrict the authority of the District to make temporary assignments to different or additional locations, work periods, hours of work, or duties as needed to meet the District's needs or to respond to unforeseen or emergency situations.

DRAFT

Policy #GCC
Revised 10/12/10 2/25/25

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GCCA: Time Reporting

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GCCA: Time Reporting as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

As suggested during the first reading of Policy GCCA, the revision was made to revert to the existing language. (if an employee feels they were improperly classified they may request a review from Human Resource Director to conduct an investigation).

Budget Considerations

None

Discussed at Previous Meeting

Jan. 28 Board Meeting

Attachment(s)

Lyon County School District Board Policy GCCA: Time Reporting

TIME REPORTING

1. Purpose of Time Reporting

Recording of hours worked and/or leave time taken by employees is necessary to:

- a. Provide the District an accurate basis for preparing paychecks,
- b. Assure compliance with federal and state laws, and
- c. Maintain an effective and efficient cost accounting system.

Note: Collective Bargaining Agreements with the LCSD may outline other specific time reporting processes/procedures not included in this policy.

2. Hours Worked

The District will pay non-exempt employees for all hours worked. Hours worked include:

- a. Hours before or after the normally assigned shift, or any other irregular hours, even if the employee volunteers **his/her time to perform the work**. Periods of six (6) minutes or less are not considered overtime when such work periods are not regularly recurring. (This provision does not apply to employees who are performing volunteer work which is unrelated to their normal job functions.)
- b. Rest periods of 20 minutes or less.
- c. Travel time that occurs during an employee's normally scheduled work hours, including regular days off, holidays, etc.
- d. Hours spent at lectures, **meetings**, and training activities **conducted by the District**, unless attendance is completely voluntary.

Employees will not be compensated for time spent under the following conditions:

- a. Voluntary attendance, outside of work hours, at an independent school, college, trade school, or similar training offered by the District at the employee's own initiative even if the courses are related to the employee's current job or paid for by the District.
- b. Training outside of regular work hours required by law for certification of public-sector employees.

3. Position Designations – Exempt or Non-Exempt

All positions are designated as "exempt" or "non-exempt" according to federal and state laws and regulations. **For cost accounting and billing purposes, the District requires employees in certain positions, regardless of exempt or non-exempt status, to account for hours worked. If an employee feels s/he they is arc improperly classified, s/he they should request a review of the classification from the Executive Director of Human Resources Director. An investigation will**

be conducted on a timely basis and the District will act to correct any errors as soon as practicable.

4. Responsibility for Exempt or Non-Exempt Designation

The Superintendent/designee will examine and evaluate position descriptions and duties performed for all positions to determine the position status as exempt or non-exempt. Administrators or managers/supervisors will notify the Superintendent/designee when the duties of a position have substantially changed in order to ensure the designation is accurate.

5. Responsibility for Time Reporting

All employees are responsible for accurately completing their own timesheets. Administrators or managers/supervisors shall not alter or adjust the hours that an employee reports on his/her the timesheet. If an administrator or manager/supervisor believes an employee has completed his/her the timesheet in error, the administrator or manager/supervisor shall discuss the issue directly with the employee.

a. All non-exempt employees will record all hours worked and all leave time taken, whether paid or unpaid, and the type of leave taken on the timesheet in the employee attendance management system. If a nonexempt employee feels s/he has been improperly paid for overtime under the Fair Labor Standards Act (FLSA) or state law, it is the responsibility of the employee to seek correction by reporting any error to Human Resources Director within twenty (20) working days of the close of the payroll period in which the error occurred. An investigation will be conducted on a timely basis and the District will act to correct any errors as soon as practicable.

b. All exempt employees in positions which require an accounting of hours worked will enter their hours worked for each project.

c. Exempt employees will record any hours days off for sick leave or annual leave in multiples of eight (8) or ten (10) hours, depending on their regular daily schedule of hours of work in the employee attendance management system.

6. Safe Harbor

The District will classify employees as exempt or non-exempt, in accordance with the provisions of the Fair Labor Standards Act (FLSA) and applicable state law. Employees who believe their position is improperly classified may request a review of the classification by the Executive Director of Human Resources. An investigation will be conducted on a timely basis and the District will act to correct any errors as soon as practicable.

The District will not make improper deductions of pay from any employee, regardless of exempt or non-exempt status. Improper deductions should be reported to the Executive Director of Human Resources Director. The complaint will be investigated, and the District will act to reimburse the employee if an error is found. The District will continuously make a good faith commitment to comply with all provisions of the Fair Labor Standards Act (FLSA) and state

**LYON COUNTY SCHOOL DISTRICT
BOARD POLICY**

GCCA

laws, and intends this policy of correction to satisfy the “Safe Harbor” provisions of the FLSA regulations, as amended effective August 23, 2004.

Reference: Fair Labor Standards Act (FLSA), as amended

Policy #GCCA

Revised ~~11/24/15~~ 2/25/25

DRAFT

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GCCB: Overtime

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GCCB: Overtime as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy Overview/Update

There was a lot of discussion about overtime during the first reading of this policy. Therefore district leadership confirmed the language from NRS and the CBA's in regard to working more than 40 hours in one work week and 8 hours in one day. NRS specifically states that the beyond 8 hour provision does not apply when employees are covered by a collective bargaining agreement that provides language about overtime. As a result, we recommend simplifying the language to state that anything in excess of 40 hours in the work week will be compensated as overtime, as this is consistent with NRS and the CBA.

Changes are highlighted in green and blue for your convenience.

Budget Considerations

None

Discussed at Previous Meeting

January 28, 2025 -First Reading

Attachment(s)

Lyon County School District Board Policy GCCB: Overtime

OVERTIME

1. Non-Exempt Employees

Except as provided below, employees in positions designated as “non-exempt” will be eligible for overtime compensation as follows:

a. Employees will receive overtime compensation for hours worked in excess of forty (40) eight hours in one day work week, with the following exceptions:

- Employees whose normal work schedule is more than eight (8) but not more than ten (10) hours in a day will receive overtime compensation for hours worked in excess of eight forty (40) hours in a day the workweek.

- Employees whose normal work schedule is between eight and ten hours in a day will receive overtime compensation for hours worked in excess of their normal daily work schedule.

- Employees who request those and are approved for variable workday as provided in NRS 281.100, 3b (2) or variable 80-hour work schedule will receive overtime compensation for hours worked in excess of forty (40) hours in the workweek, for hours worked in excess of 10 hours in any one work day or hours worked over 40 in one workweek if the employee has requested and been approved for variable workday as provided in NRS 281.100(3)(b)(2).

- Employees whose hours are established by a collective bargaining agreement will may receive overtime according ly to the specific provisions of that agreement.

b. All overtime hours must be specifically authorized in advance by the employee’s administrator or manager/supervisor. Overtime will be compensated at one time and one-half (1.5) times the employee’s regular rate of pay. An employee’s regular rate includes all payments made by the District to the employee. Examples of payments to be included are on-call pay, shift differential, hazard duty pay, and longevity pay. Paid overtime will be included in the same paycheck covering the pay period in which the overtime was earned unless the correct overtime amount cannot be determined until after the regular pay period.

c. Employees who earn overtime may, with the approval of the site administrator superintendent or designee, elect to receive compensatory time off in lieu of overtime pay. Requests for compensatory time off in lieu of overtime must be made in writing and, once approved, will be placed in the employee’s payroll file. Compensatory time will be earned at the rate of one and one half (1.5) hours off for each overtime hour worked. Employees who elect compensatory time off may accrue up to thirty (30) hours. When an employee has exceeded the maximum number of hours specified, the excess hours will be paid out as overtime. Compensatory time off is to be taken at the earliest time which is mutually agreeable to the employee and administrator or manager/supervisor. Paid overtime will be included in the same paycheck covering the pay period in which the overtime was earned If

approved, employees will be allowed to use compensatory time within thirty (30) days of accrual. At any time, the District may pay an employee in cash on any regular paycheck for accrued compensatory time earned and not used at the appropriate rate of pay, or schedule the employee's use of compensatory time at its discretion. The District reserves the right to pay out any and all compensatory time earned at its discretion.

d. Time paid but not worked, such as including sick leave, holidays, compensatory time off, and annual leave, does not count toward hours worked for the purpose of computing overtime hours.

e. It is the responsibility of non-exempt employees who believe their position has been improperly paid for overtime under the FLSA or state law, to seek correction by reporting any error to their administrator or manager/supervisor. An investigation will be conducted on a timely basis and the District will act to correct any errors as soon as practicable.

2. Exempt Employees

Generally, exempt employees are hired with the understanding that they are responsible for accomplishing the duties required for their assigned position. Consistent with the FLSA and NRS, employees in exempt positions are not required to be paid for overtime. It is the District's policy to comply with all aspects of the Fair Labor Standards Act (FLSA) including its salary basis requirements. Therefore, making any deductions from the salaries of exempt employees which are not allowed by law is prohibited.

Consistent with the FLSA and NRS, employees in exempt positions are not required to be paid for overtime.

Exempt employees utilizing intermittent leave under the Family and Medical Leave Act (FMLA) may have their pay deducted, including from sick or annual leave balances, for partial day or hour by hour absences.

The District may deduct a partial days' absence from an employee's accrued leave, but not from the employee's pay or salary. Accordingly, if the employee does not have accrued leave and still works part of a day, the employee must be paid their full salary. However, if an employee does not have accrued leave and is absent for a full day then the employer can deduct from the employee's pay or salary for that full day.

For licensed employees covered by the Lyon County Education Association Collective Bargaining Agreement:

Subject to certain exceptions set forth in the FLSA regulations and FMLA, the LCSD has a bona fide Leave policy (GBCA) and may deduct a half days' absence from exempt employees' accrued leave, but not from pay or salary. However, if exempt employees do not have accrued leave or do not qualify to use leave and are absent for a half or full day, then the District can deduct from the employees' pay or salary for that half or full day.

For all other exempt employees:

Subject to certain exceptions set forth in the FLSA regulations and FMLA, the LCSD has a bona fide Leave policy (GBCA) and may make deductions from pay in full-day increments when an exempt employee does not qualify to use leave or does not have accrued leave and is absent from work for one or more full days. Deductions from appropriate leave balances will be made in full-day increments before applying leave without pay provisions.

Deductions will also be made to offset amounts employees receive as jury or witness fees, or for military pay, or for unpaid disciplinary suspensions of one (1) or more full days imposed in good faith for workplace conduct rule/policy/law infractions. The District will prorate an employee's salary based upon the days worked during the initial and terminal pay period of employment.

Any employee who believes that an improper deduction has been made to his/her their salary should immediately report this information to his/her their direct administrator or manager/supervisor, or to the payroll HR/Business department.

Reports of improper deductions will be promptly investigated. If it is determined that an improper deduction has occurred, s/he the employee will be promptly reimbursed for any improper deduction made.

Exempt employees are generally expected to be available to perform their job duties during normal school hours, Monday through Friday. It is expected that, in order for exempt employees to complete their assigned work, from time to time it will be necessary that they work beyond the normal work days and business hours of the District. If, however, an exempt employee is working well beyond a 40-hour work week on a regularly recurring basis, the District may examine staffing levels and the employee's work habits and procedures.

The District may choose to recognize an exempt employee for hours worked beyond normal business hours. In recognition of instances when an employee has completed an extraordinary work assignment and spent substantially more than a typical work week to accomplish the job, administrators or managers/supervisors may allow an exempt employee to take limited periods of time off without using accrued paid leave.

The limited periods of time off do not constitute additional compensation to exempt employees on an hour for hour basis for hours worked in excess of forty (40) hours per week. Accordingly, exempt employees will not "accrue a balance" of compensatory leave hours.

3. Collective Bargaining Agreements

Collective Bargaining Agreements with the LCSD may outline other specific compensation processes/procedures not included in this policy.

NOTE: Additional compensation does not void an exempt employees' otherwise exempt status as specifically provided under the FLSA.

Reference: NRS 281.100 608.018

Policy #GCCB
Revised 11/26/13 2/25/25

Lyon County School District Board Memo

Date: February 25, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: New LCSD Board Policy GCCC: Pay Periods and Paydays

Recommendation

That the Board of Trustees approve new LCSD Board Policy GCCC: Pay Periods and Paydays as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

The new **Policy GCCC** sets the standard for pay periods, specifying that employees will be paid on the 20th of each month. In cases where the 20th falls on a weekend or holiday, employees will receive their pay on the last business day prior to the 20th.

Budget Considerations

None

Discussed at Previous Meeting

January 28, 2025 first reading

Attachment(s)

LCSD Board Policy GCCC: Pay Periods and Paydays

PAY PERIODS AND PAYDAYS

Employees are paid monthly on the 20th day of each month. If a payday falls on a Saturday, Sunday, or holiday, employees are paid on the preceding workday.

DRAFT

Policy #GCCC
Created 2/25/25