

Agenda

Lyon County School District Board of Trustees

A meeting of the Board of Trustees of Lyon County School District will be held Tuesday, August 27, 2024, beginning at 6:30 PM at the Dayton Elementary School Cafeteria, 285 Dayton Valley Rd., Dayton, NV 89403.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

Public Comment to the Lyon County School District Board of Trustees

In the event that you are unable to attend the LCSD Board of Trustees meeting, you may submit public comment by 3:00 pm the day before the board meeting by [clicking here](#). Public comment will be forwarded to all LCSD Trustees prior to the board meeting. Please note that this link is monitored for public comment only.

1. 6:30 PM CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. WELCOME OF GUESTS
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES 5
6. BOARD MEMBER REPORTS
7. ATTITUDE OF GRATITUDE 21
8. SUPERINTENDENT REPORT
9. PUBLIC PARTICIPATION: Items LISTED on the Agenda: At this time, the public is invited to address the Board on items listed on the agenda over which the Board has jurisdiction.
If you wish to speak, please step up to the front table, be seated, and state your name. Your comments must be limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of our group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President.
10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without

discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. **Trustee Questions & Answers:** This information will be posted after 12:00 pm the day of the board meeting if questions are asked.
No questions were asked.

B. Budget Transfers - None for August 2024

C. Personnel Reports 29

D. Travel 34

E. WNC Dual Enrollment Courses 96

F. Department Reports 100

G. District Financial Report 102

Vouchers 1569, 1570, 1574, 1575, 1603, 1000

Total \$4,274,936.38

11. END OF CONSENT AGENDA: MOTION TO APPROVE

12. (For Discussion Only) Discussion regarding an introduction and brief Master Facilities Plan process and timeline presentation from Orcutt | Winslow. **172**
This item is being presented by Executive Director of Operations Harman Bains and Orcutt | Winslow partner Saravanan Bala.

13. (For Possible Action) Discussion and possible action regarding the work of the Special Services Department in the Lyon County School District. This item is being presented by Executive Director of Special Services Rachel Stewart and Special Services Data Manager Lisa Shea. **173**

14. (For Discussion Only) Discussion regarding the Student Attendance Advisory Board per NRS 392.126. This item is being presented by Deputy Superintendent Dawn Huckaby. **188**

15. (For Possible Action) Discussion and possible action regarding upgrades to DIS and SSMS boilers and HVAC. This item is being presented by Executive Director of Operations and Operations & Maintenance Supervisor Kirk McCallum. **201**

16. (For Possible Action) Discussion and possible action regarding revisions to Policy GA: General Provisions as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan. **241**

17. (For Possible Action) Discussion and possible action regarding revisions to Policy GAB: Personnel Files as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan. **244**

18. (For Possible Action) Discussion and possible action regarding revisions to Policy GABA: Employee Access to Personnel Files as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan. **248**

19. **(For Possible Action)** Discussion and possible action regarding revisions to Policy GABB: Negative Information as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan. **250**
20. **(For Possible Action)** Discussion and possible action regarding revisions to Policy GABC: Verification of Employment as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan. **252**
21. **(For Possible Action)** Discussion and possible action regarding revisions to Policy GAC: Confidential Information as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan. **254**
22. **(For Possible Action)** Discussion and possible action regarding revisions to Policy GL: Staff Complaints as a second and final reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan. **262**
23. **(For Possible Action)** Discussion and possible action regarding revisions to Policy IAA: Textbook and Instructional Materials Adoption as a second and final reading. This item is being presented by Executive Directors of Education Services Heather Moyle and Jim Gianotti. **272**
24. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Cowee and Superintendent Tim Logan.
25. PUBLIC PARTICIPATION: Items not listed on the agenda: At this time, the public is invited to address the Board on items not listed on the agenda over which the Board has jurisdiction. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada’s Open Meeting Law).
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26. ADJOURN:

If you have questions or public records requests, please contact the LCSD Communications and Public Relations Officer at (Communications@lyoncsd.org).

The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District's programs and activities, including Occupational Education. For information regarding opportunities, policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email mheim@lyoncsd.org, or call (775) 463-6800 Ext. 10034 at least one week prior to the meeting.

MINUTES

Lyon County School District Board of Trustees

A meeting of the Board of Trustees of Lyon County School District was held July 23, 2024, beginning at 6:30 PM at Lyon County School District, Board Room, 25 E. Goldfield Ave., Yerington, NV 89447.

1. 6:30 PM CALL TO ORDER

President Phil Cowee called the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Clerk Peterson.

3. WELCOME OF GUESTS

President Cowee welcomed guests.

Board members in attendance :

President Phil Cowee
Clerk Bridget Peterson
Trustee Darin Farr
Trustee Tom Hendrix
Trustee Neal McIntyre
Trustee Sherry Parsons
Trustee Holly Villines

Executive Cabinet members in attendance:

Superintendent Tim Logan
Deputy Superintendent Dawn Huckaby
Executive Director of Education Services Heather Moyle
Executive Director of Education Resources Jim Gianotti
Executive Director of Operations Harman Bains

Communication and Public Relations Officer Erika Cowger

Administrative Assistant Margaret Heim

Les Evasovic, Elmer Bull, Scott Lommori, Deanne Davis, Jim Davis, Dawn Carson, Sgt. Brandon Coombs YPD

4. APPROVAL OF AGENDA

Clerk Peterson made a motion to approve the agenda as presented.

It was seconded by Trustee Villines.

Trustee Parsons commented that she is not in favor of citizens having to wait to speak on non-agenda items until the end of the meeting.

With no further discussion, the motion carried unanimously 7-0.

5. APPROVAL OF MINUTES

For the record, Clerk Peterson reminded the board that she was not present for the last meeting but will vote in favor of the minutes if everyone else approves.

Trustee McIntyre II made a motion to approve the minutes as presented.

It was seconded by Trustee Villines.

With no further discussion, the motion carried unanimously 7-0.

6. BOARD MEMBER REPORTS

Trustee Parsons appreciated cards and condolences sent to her last month. She thanked the principals in the districts for the graduations as they did a great job. She congratulated the Fernley kids who made it to regionals in Montana for softball.

Trustee Hendricks spoke on having a loss in his family, having a friend with cancer, and others having hard times.

Trustee McIntyre II expressed his thanks for those that ran the summer school programs.

Trustee Farr spoke on the summer school programs that continued despite the many facility improvements. He appreciated those handling the summer meal program as well.

President Cowee met with Superintendent Logan, Lori Olsen, and Dr. Nelson to discuss student engagement. He umpired little league games, and spoke on the Boys and Girls Club podcast to talk about school district topics. He will be helping with the meal program at FHS and is looking forward to talking with the staff in the food service department. The Yerington Kiss and drop project is underway, and the YHS softball field improvements are getting done too. Thanks to the crew for that.

7. ATTITUDE OF GRATITUDE

The trustees read notes of gratitude written by students across the district.

8. SUPERINTENDENT REPORT

Superintendent Logan spoke about visiting the schools during the summer school and Extended School Year (ESY) classes. The Master Facilities Plan committee openings are available for applying and the opportunity will be posted on website until August 2nd. The first meeting will possibly be in September. He announced the August 30th All staff professional development celebration featuring Sean Buchanan as the motivational speaker. It will be held in the FHS new gym.

9. PUBLIC PARTICIPATION: Items LISTED on the Agenda: At this time, the public is invited to address the Board on items listed on the agenda over which the Board has jurisdiction.

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Scott Lommori spoke on item 16, Policy IKF Graduation. NRS says the ACT exam should not be used in punitive ways as a graduation marker. However, district policy says that students who do not meet requirements will have to go to school full time. He suggests the board look at this issue, as we are not where we need to be.

Dawn Carson spoke on item 13, ALEKS supplemental math curriculum. She approves of it and likes that it is tied to current math curriculum.

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Consent

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked.

No questions were asked.

B. Annual AB56 Physical Mechanical Restraint

C. Annual Report of Sportsmanship Violations (Confidential)

D. Request for Early Graduation/HSE (confidential)

E. CSR Quarter 4

F. Memorandums of Understanding

G. Dual Enrollment Agreement with UNR

H. Maintenance Vehicle Purchase

I. Personnel Reports

J. Travel

K. Enrollment Report

L. IT Department Report

M. District Financial Report

Total \$2,974,693.26

11. **END OF CONSENT AGENDA: MOTION TO APPROVE**

Trustee Farr made a motion to approve the consent agenda as presented.

Trustee Villines seconded.

Trustee Hendrix asked to discuss item 10i, Personnel Reports. Clerk Peterson clarified that it can only be pulled if it involves a personal relative/family member to be discussed. With no further discussion, the motion carried 7-0.

12. ACCEPTANCE OF DONATIONS

Trustee McIntyre II made a motion to accept the generous donations made to our schools. Trustee Farr seconded. With no further discussion, the motion carried 7-0.

13. **(For Possible Action)** Discussion and possible action regarding the adoption of ALEKS supplemental math materials for high school students. This item is being presented by Executive Director of Education Services Jim Gianotti.

Mr. Gianotti presented the proposed supplemental math instructional material for grades 9-12 called ALEKS from McGraw Hill. He spoke on the encouraging results of the iReady curriculum and the need to support individual student growth in high school. This is an online remote program that teachers can use to increase assistance where students may not have mastered concepts. It would be ideal to begin implementation this Fall.

Trustees commented on the favorable aspects of the program like the diagnostic tools to gauge individual progress, and the ability to purchase more licenses if needed.

Clerk Peterson made a motion to approve ALEKS as supplemental math instructional material for grades 9-12.

It was seconded by Trustee Parsons.

With no further discussion, the motion carried 7-0.

14. **(For Possible Action)** Discussion and possible action regarding the deletion of LCSD Policy IIA: Textbook Replacement and revisions to LCSD Policy IIAA: Textbook and Instructional Materials Adoption and Management as a first reading. This item is being presented by Executive Directors of Education Services Heather Moyle and Jim Gianotti.

The recommendation is to eliminate policy IIA: Textbook Replacement, and update policy IIAA to reflect the vetting process currently in place for selecting and adopting instructional materials, as well as the process of disposing of outdated materials. The policies were last updated over a decade ago and did not include the terminology for the disposal or replacement process set forth by the department of education. She reviewed the vetting process which includes a committee made up of the Content Area Specialists, PD Manager, and the Executive Directors of Educational Services.

Clerk Peterson thanked them for including in the memo the way the state vets the curriculum. She made the motion that the Board of Trustees approve the deletion of Policy IIA, and the revisions to Policy IIAA: Textbook and Instructional Materials: Selection, Adoption, Replacement and Disposal, as a first reading.

Trustee Farr seconded.

President Cowee also appreciated seeing the adoption process, so all are aware that curriculum selection starts at the state, and any changes to that process should be taken to the state level.

With no further discussion, the motion carried 7-0.

15. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GL: Staff Complaints as a first reading. This item is being presented by Deputy Superintendent Dawn Huckaby.

Policy GL: Staff Complaints is being revised to include the name of the Executive Director of Human Resources and the timeline for completing investigations.

Clerk Peterson made a motion that the Board approve the revisions to policy GL as a first reading.

Trustee McIntyre II seconded.

With no further discussion, the motion carried 7-0.

16. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy IKF: Graduation as a second and final reading. This item is being presented by Executive Director of Education Services Jim Gianotti.

LCSD Policy IKF: Graduation was revised to align with the Nevada Legislature and the Board of Education changes to graduation requirements for receiving a college and career ready diploma, and standard diploma, and make it clear for administrators and counselors. Since the first reading of this revision, a line was added to show "a fourth year of social studies" under the college and career ready flex credit, highlighted in yellow. He also mentioned that the state board of education is not settled on the requirements and will meet on July 31st. If there is a change, then it will come back for another revision.

The board discussed the half credit required for American Government. At the last board meeting, the trustees expressed unanimous concern about this reduction and continue to favor a full credit for LCSD students. It was determined that there are options that could be decided, but this will need to happen after the state meets and makes the final requirements clear. Students' schedules are being made in the next few weeks, and it is important that the policy be in place for the upcoming juniors and seniors. The trustees agreed that revisions to the policy could be made later for freshmen coming in.

Superintendent Logan reminded the board that changes affect the number of staff necessary to teach the classes. The Arts and Humanities requirements are also under discussion at the state.

The policy will come back for a third reading in August, and there will be more information provided.

In response to the earlier public comment regarding requirements to pass the ACT exam, Mr. Gianotti explained that a state memo advised that students enroll in an additional math course for remediation as a senior, if they did not pass the ACT as a junior. There is frustration that students who don't pass, for various reasons, have to take more math instead of a preferred CTE course. They discussed the learning gaps caused by online learning, decreased study habits, and other effects of Covid. High schools also work with WNC to provide Math 110 which is an introduction math course. Regardless, test scores need to be raised, gaps need to be filled, and this is the focus.

Trustee McIntyre made a motion that the board approve the revisions to LCSD Policy IKF: Graduation as a second reading with a third reading next month after the state meeting.

It was seconded by Trustee Farr.

Trustee Hendrix commented on the career readiness and proficiency aspects of the ACT. The Nevada Career Rediness Certificate (NCRC) is a career readiness test that is not offered as an option, but is preferable to many. The ACT does not measure proficiency, it is college readiness.

With no further discussion, the motion carried 7-0.

17. **(For Possible Action)** Discussion and possible action regarding revisions to new LCSD Policy JB: Prevention and Treatment of Injuries to the Head as a second and final reading. This item is being presented by Superintendent Tim Logan and Deputy Superintendent Dawn Huckaby.

No changes were made to the policy however, documents were added to the end of the policy to better align with the NIAA and NDE policies.

Trustee McIntyre made a motion to approve the revision to policy JB: Injuries to the Head as a second and final reading.

Trustee Farr seconded.

With no further discussion, the motion carried 7-0.

18. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Cowee and Superintendent Tim Logan.

The next meeting is Tuesday, August 27th at DES

Introduce new staff in Dayton area schools

Special Services Department update

Personnel Policy revisions

Policies IIAA and GL second readings

Policy IKF third reading

The LyOnline update will be in the September meeting to include enrollment numbers.

Trustee McIntyre requested a staffing update.

Trustee Farr requested an update on facilities for the September meeting.

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Deanne Davis spoke on the math requirement and offered the idea of labeling one of the CTE classes as Remedial Math. She cautioned using We the People to supplement, as there are better curriculums. She spoke on Clark County implementing cell phone use restrictions for grades 6-12. She is advocating for LCSD to do the same. Her comments are attached to the minutes.

Jim Davis commented on high school proficiency, saying there is widespread agreement that the ACT exam is not ideal in evaluating proficiency. He would like to see the board gather a committee to seek other options.

Scott Lommori commented on public interest in staff usage of the electric car charging station, the future of this, and possible inclusion in policy.

20. ADJOURN:

7:49 pm adjourned.

The notice for this meeting was posted on July 17, 2024 at the Lyon County School District Administrative Office, Lyon County School District websites (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

Lyon County School District Statement of Nondiscrimination and Accessibility

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**My name is Deanne Davis, resident of Dayton.
I would like my comments included in the public records.**

You may have seen the recent news that Clark County School District will begin implementing a policy to restrict student cell phone use during instructional time by requiring students in grades 6-12 to store their phones in signal-blocking pouches during class time to prevent interruptions and distractions.

You may also have seen the recent article in *Education Week* where a national advocacy group, PhoneFreeSchoolsMovement.org, says such cell phone policies don't go far enough. Instead they advocate for a ban on devices from "bell-to-bell." A book by Jonathan Haidt called *The Anxious Generation* explains the research about how cell phones are negatively impacting students' mental health, social development and academic learning.

Currently Lyon County Schools has NO consistent policy against cell-phone use by students during school hours, and our students and teachers are suffering. As a former teacher I can attest that cell-phones are an irresistible and constant distraction to students. Just having it in their pocket and receiving a notification disrupts student focus and learning. Cell phones make it too easy to cheat on assignments and tests. It is impossible for teachers to do their job while a cell phone is in everyone's pocket. Nearly invisible blue tooth earbuds make it so students are not even listening or engaging in the instruction. Even worse, cell-phones are the primary way students are bullied, intimidated, stalked, and enticed to send inappropriate pictures and get caught up in child pornography or other dangerous behavior like the endless Tik-Tok challenges that have even led to student deaths.

In the district where I previously taught, we had a no cell-phone policy for the past 20 years and it worked wonderfully. It does not take expensive pouches, a Dollar Store basket on the teacher's desk works just as well. The key is the policy must be comprehensive, district-wide, and consistently enforced by strong leadership from the top down. Research in this article shows having strict policies improves student learning, teacher retention and everyone's mental health.

I hope this board will find the strength and courage to adopt and enforce strict cell-phone policies. If not, it is time to elect someone who will. I believe the candidates who are running this November: Carsons, Parsons and Whisler are in favor of strict cell-phone policies and they have my vote.

3 Weather Alerts in Effect

Clark County schools to require cell phone pouches in grades 6-12

Move comes after initial rollout last year



Ahead of the new school year, Clark County School District will roll out signal-blocking cell phone pouches to all secondary schools in the district.

By Elaine Emerson

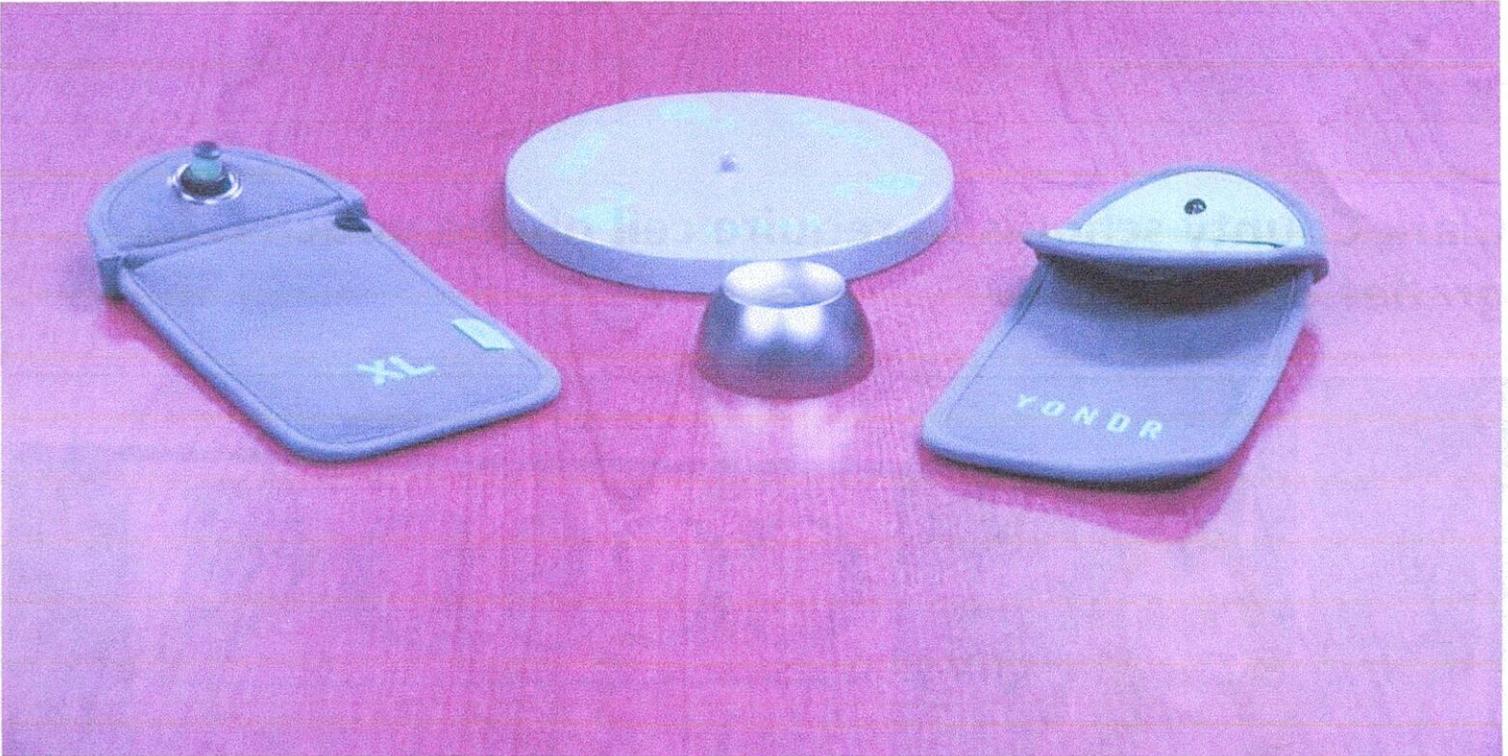
Published: Jul. 19, 2024 at 4:05 PM PDT



LAS VEGAS, Nev. (FOX5) - Ahead of the new school year, Clark County School District will roll out signal-blocking cell phone pouches to all secondary schools in the district.

Grades 6-12 will have to non-locking, signal-blocking pouches during classroom instruction.

CCSD said the move will help limit classroom distractions but that cell phones will still be available in an emergency.



This special device, called Yondr, is a secured, fabric pouch that will store the phones for the entire school day. (KFVS)

CCSD cellphone pouches

[Clark County schools rolling out signal-blocking cell phone pouches for students](#)

[Should cell phones be taken from students during class? CCSD dad pushes back](#)

[Clark County School District addresses safety initiatives before school ends, summer break](#)

"Every minute of instruction is important for student learning, and studies clearly show that cell phones distract students," CCSD Interim Superintendent Dr. Brenda Larsen-Mitchell said in a statement. "Ten schools piloted the cell phone pouches last year with success leading us to expand the program to all our secondary schools."

Elementary schools will have the option to use the cell phone pouches as well. The school district said parents and guardians will receive more information specific to their campus from their child's school.

Some procedures could vary, but CCSD said most students will have to place their cellphone in the pouch at the beginning of the instructional day or period, silencing their phones or placing in airplane mode. Teachers can choose to either keep the pouches on a student's desk or in a designated classroom area.

Students will be able to use their cell phones during other times such as:

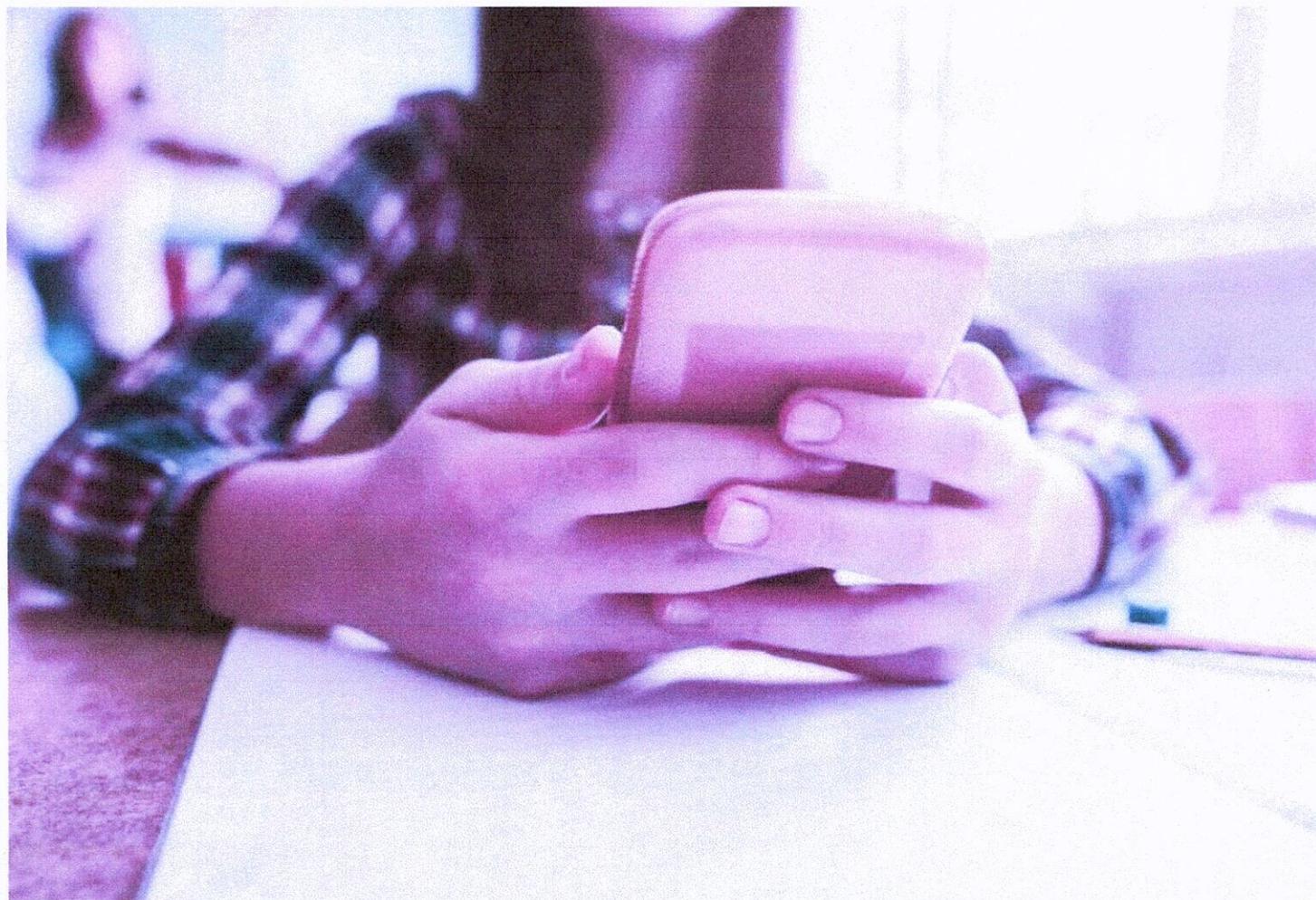
- Scheduled lunch periods
- School-sponsored activities
- Classroom periods with the approval of the classroom teacher
- School bus transportation

Why Many Schools' Strict Cellphone Policies May Not Go Far Enough

A national advocacy group says schools need all-day bans on devices



By Elizabeth Heubeck — July 18, 2024 ⌚ 6 min read



— skynesher / iStock/Getty

School-age children have never known a time without cellphones. And they increasingly can't imagine being without theirs—even at school.

Cellphones have fast become the single largest distraction in classrooms across the nation, causing a growing number of education leaders and policymakers to consider or enact policies limiting their access during the school day.

Most of those policies stop short of total cellphone bans in schools. Among the policies recently implemented at the state level, some “strongly encourage” limitations on cellphone use, while others limit bans to instructional time only. Some leave it up to districts to decide. Such policies don’t go far enough, argues the nonprofit advocacy group Phone-Free Schools Movement.

Parents Sabine Polak, Mileva Repasky, and Kimberly Whitman co-founded the organization and recently partnered with national nonprofit Fairplay to push for total cellphone bans at K-12 schools. Drawing on research from pediatric health and media experts and interviews with dozens of school administrators, Phone-Free Schools Movement this week launched a free online tool kit designed to guide school administrators in designing effective cellphone-free policies.

In an interview with Education Week, Whitman shared why she and the Phone-Free Schools Movement’s co-founders felt compelled to form the organization, what they learned from administrators they interviewed while developing the cellphone-policy tool kit, and why she’s adamant that such policies need to be in place “from the first bell to the last bell.”

This interview has been edited for length and clarity.



Kim Whitman

How did the Phone-Free Schools Movement come about?

Sabine, Mileva, and I met through Fairplay's Screen Time Action Network, where we are all members of the Screens in Schools work group. With our combined experience as parents of eight children ages 7 to 17, we were witnessing firsthand the negative impacts of phones on them and their friends, especially the distractions and harms during the school day.

When our school districts were unwilling to address the concerns, we decided to advocate at a national level. After a year of researching the impacts of phones in schools, speaking with school administrators, and connecting with experts and other nonprofits, we established the Phone-Free Schools Movement in 2023.

Who have been your organization's biggest champions, and how have they shown their support?

Both parents and teachers have reached out to us eager to support our campaign, which led to the development of our [ambassador program](#). Today, we have over 80 ambassadors across the U.S., with some in Canada and other countries as well. As PFSM ambassadors, they advocate for all-day phone-free policies in their areas and provide local school districts with PFSM resources to support the transition to phone-free schools.

Your nonprofit just released a phone-free school tool kit for administrators. Why?

Through our conversations with administrators, we discovered a significant disconnect between schools hesitant to implement all-day phone-free policies and schools with successful policies already in place. Many administrators without such policies feared parent pushback, while those who had implemented all-day phone-free policies reported minimal parent resistance.

Recognizing this, we saw the need to develop a clear road map to help administrators execute successful policies.

Who did you speak with to inform the tool kit?

We spoke primarily with principals, as well as teachers and parents, because phone-free policies were typically school-based rather than districtwide; this necessitated direct conversations with individual school principals.

Additionally, we also reached out to state and federal legislators, the U.S. Department of Education, the surgeon general's office, experts like Jonathan Haidt (who is now on our advisory board), and other nonprofits in this space.

What did administrators share about challenges to implementing cellphone policies?

Some administrators expressed fear of parent pushback. But administrators with phone-free policies in place reported minimal resistance from parents—in fact, they found that the majority of parents were highly supportive of these policies.

Additionally, some districts mentioned that they lacked funds for purchasing Yondr or other phone lockers. These are critical to cellphone policies, but they do have a cost associated with them. More economical options include alphabetized manilla envelopes or labeled pencil pouches stored in baskets.

What were your biggest takeaways about effective cellphone policies?

Administrators with effective policies highlighted three critical elements for successfully eliminating cellphones from schools: transparent communication, a rock-solid policy, and consistent enforcement by teachers and staff.

The school must be transparent with stakeholders about why there is a need for a phone-free policy and the research behind it. Having these conversations early on is very effective in bringing everyone on board. We recommend two months of planning prior to implementing the policy. During this time, it is important to host informational meetings for all the stakeholders—staff, parents, and students—that allow them to ask questions and understand the necessity of an all-day phone-free policy.

[A rock-solid] policy extends from the first bell to the last bell—the entire school day. So, during the school day, students' phones and other personal electronic devices such as smartwatches, AirPods, etc., must be locked away. Research indicates that phones can't be on the person for the policy to be effective. Students can't resist the urge to check the continual notifications they receive when the phone is in their pocket or backpack.

The policy needs to be building-wide; teachers need administrator support. It's impossible for teachers to win the battle in the classroom when they are policing it on their own. All teachers must enforce the policy, or it breaks down and is ineffective. Finally, consequences to policy breaches must include removal of the student's phone.

Any other takeaways for schools seeking to implement effective cellphone policies?

Some schools have purchased Jonathan Haidt's book *The Anxious Generation* for their entire staff. That allows teachers to understand the research and the "why" behind implementing a policy.

We have also discovered that schools with bell-to-bell phone-free policies have improved teacher retention.

How satisfied are you with the progress schools are making toward implementing successful cellphone policies?

The progress some schools and districts are making in implementing cellphone policies shows a growing recognition of the issue. But there's still a long way to go. Many policies are inconsistent and only partially enforced, which diminishes their effectiveness. For true success, we need widespread adoption of comprehensive, all-day phone-free policies, supported by thorough communication and consistent enforcement. Only then can we fully address the impact of cellphones on academic learning and social development.

What more needs to happen to meet this goal?

Federal legislation, like the Focus on Learning Act proposed by Sens. Tom Cotton, [a Republican], and Tim Kaine, [a Democrat], would significantly advance this cause. Also, Congress must pass the Kids Online Safety Act as well as endorse the surgeon general's call for warning labels on [social media platforms].

Lastly, those concerned about children's mental health could frame and fund phone-free school policies as an upstream prevention tool. Every child deserves a safe school environment.



Elizabeth Heubeck

Staff Writer

Elizabeth Heubeck is a staff writer for Education Week.

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Attitude of Gratitude

My name is Molly Frantz and I am successful at

student name

DHS

school name

because of

Mr Alexander

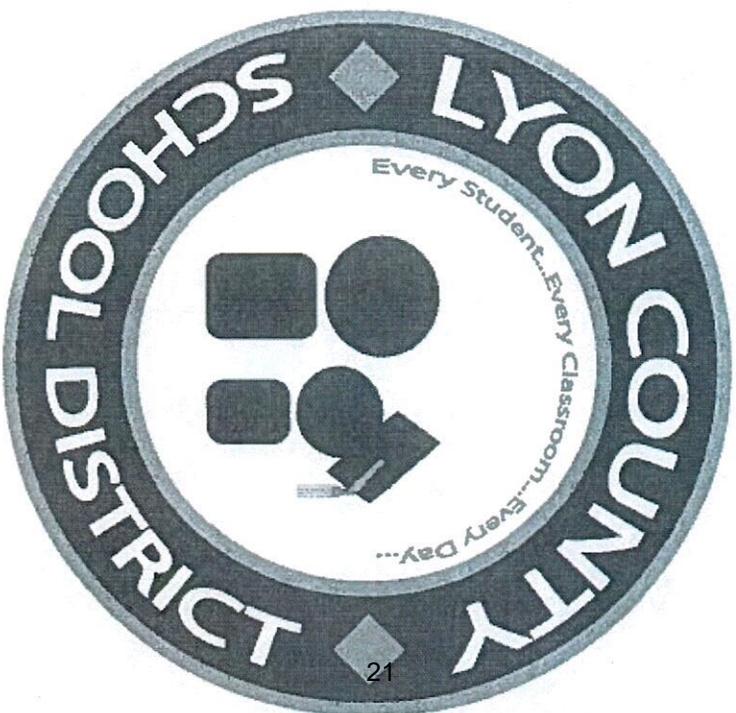
teacher/staff member's name

I want to thank him/her for being so so funny
and making class so fun.
You have taught me so much
this year - and I want to
thank you for making me
successful. You have the
best stories and the best
outfits and I always
look forward to come
into your class.

Signed:

Molly Frantz

student signature



Attitude of Gratitude

My name is Aidan Serrano

Student Name

and I am successful at

Dayton Elementary School because of

Mr Woodard

Teacher/Staff Member's Name

I want to thank him/her for keeping his school together and inspiring
us to work and make us happy.

(encouraging)



Signed AS

Attitude of Gratitude

My name is

Marissa Flores De los Santos

Student Name

and I am successful at

School Name

Darton Intermediate School

because of

Teacher/Staff Member's Name

Mr. Weiss

I want to thank him/her for

being such an amazing teacher and putting

up with me. I want to thank you for not giving up on me for two years. And for encouraging me to keep going. It's nice having a teacher to joke around with and it's nice being able to talk to you. To be honest you're one of my favorite teachers. I know that this will be our last year with each other, but I will take everything I have learned from you and use it forever. Thank you for being an amazing teacher!

Signed

Marissa Flores

Attitude of Gratitude

ISH

My name is Jacob Powell and I am successful at

DIS

Student Name

because of

Mrs Furr

School Name

Teacher/Staff Member's Name

I want to thank him/her for helping me cheer up everyday I
walk into her class. In your class I feel joyful
and happy, but your class also can get good when you're
teaching, and I know that some kids
mess around, but that's because they don't see
how good of a teacher you are

Signed Jacob Powell

Attitude of Gratitude

My name is Kayth and I am successful at

student name

S&MS

school name

because of

teacher/staff member's name

MS. HACKSTAFF

I want to thank him/her for Helping me be the best reader, and language person I can be. I love this class and don't want to leave.



Signed:

Kayth

student signature



ATTITUDE OF GRATITUDE

My name is Sofia Alcoser and I
am successful at Fernley Intermediate School because
of Mr. Paulsen.

26

I want to thank him/her for,
Always making me work and other
things fun, and is a super nice teacher.
He would make days better,
and he always helped if there
was a problem or they didn't know
how to do something, he would always
help.

Sutro Elementary



Attitude of Gratitude

My name is Auburn McBroome and I am successful at Sutro Elementary School
because of my teacher Auburn McBroome
Ms. Simkins.

I want to thank him/her for

Helping me get through the last few months of me being in
Speech. And letting me stay in 5th grade till sixth grade. Thank
you so much Ms. Simkins,



Sutro Elementary



Attitude of Gratitude

My name is Mckenzie Mckenzie and I am successful at Sutro Elementary School
because of Mawalka.

I want to thank him/her for

Thank you. So helping me
you are super nice and help-
ful to me I hope you stay at
this school forever

Love: Mckenzie



LYON COUNTY SCHOOL DISTRICT LICENSED

PERSONNEL REPORT LIC 0801 – August 27, 2024

That the Board of Trustees approves the following recommendations:

HIRINGS:

| SCHOOL/SITE | POSITION | NEW | EST | FUNDED BY and BOARD APPROVAL DATE {if new position} | EFF. DATE | NAME OF RECOMMENDED EMPLOYEE |
|------------------------|-----------|-----|-----|--|-----------|------------------------------|
| Cottonwood Elementary | Teacher | | X | (Long term sub) | 8/21/24 | Courtney Scott |
| Cottonwood Elementary | Counselor | | X | (Long term sub) | 8/20/24 | Kalvin Scott |
| Dayton High | Teacher | | X | (J. Rohrer) | 8/21/24 | Garrett Corbett |
| Fernley Elementary | Teacher | | X | (V. Reynolds) | 8/21/24 | Cassandra Davis |
| Fernley High | Teacher | | X | (A. Leavell) | 8/27/24 | Tammy Keener |
| Fernley High | Teacher | | X | (T. Ferguson) | 8/21/24 | Zachary Karges |
| Fernley Intermediate | Teacher | | X | (R. Hatch) | 8/21/24 | Rebecca Hatch |
| Fernley Intermediate | Teacher | | X | (M. Tarner) | 8/21/24 | Adine Morman |
| Riverview Elementary | Teacher | | X | (H. Knudson) | 8/21/24 | Tim Lindley |
| Silver Stage High | Teacher | | X | (D. Senger) | 8/21/24 | Mason Fuller |
| Silver Stage Middle | Teacher | | X | (M. Copple) | 8/21/24 | Mary Nicely |
| Silver Stage Middle | Teacher | | X | (J. Palmer) | 8/21/24 | Catherine Kawakami |
| Silverland Middle | Teacher | | X | (G. Cornell) | 8/21/24 | Andrea Moss |
| Silverland Middle | Teacher | | X | (N. Heiselt) | 8/21/24 | Victoria Purrell |
| Smith Valley School | Teacher | | X | (L. Knowles) | 8/21/24 | Daniel Combo |
| Sutro Elementary | Teacher | | X | (C. Hodges) | 8/21/24 | Renata Young |
| Yerington Elementary | Teacher | | X | (V. Stanley) | 8/21/24 | Valerie Stanley |
| Yerington High | Teacher | | X | (T. Eriksen) | 8/21/24 | Ted Mansour |
| Yerington Intermediate | Teacher | | X | (A.Aiazza) | 8/21/24 | Matthew Strahl |

SEPARATIONS:

| SCHOOL/SITE | POSITION | EFF. DATE | EMPLOYEE |
|----------------------|----------|-----------|--------------------------|
| Fernley High | Teacher | 6/17/24 | Melissa Weick-Juceam |
| Silver Stage Middle | Teacher | 6/17/24 | Elizabeth Baratti-Anelli |
| Smith Valley Schools | Teacher | 7/31/24 | Darrell Smith |

LYON COUNTY SCHOOL DISTRICT

CLASSIFIED

PERSONNEL REPORT CL 0801– August 27, 2024

That the Board of Trustees approves the following recommendations:

HIRINGS:

| SCHOOL/SITE | POSITION | NEW | EST. | FUNDED BY and BOARD APPROVAL DATE | EFF. DATE | Name of Recommended Employee |
|-------------------------|------------------------|-----|------|-----------------------------------|-----------|------------------------------|
| Cottonwood Elementary | Classified Instructor | | X | (T. Crespo) | 8/30/24 | Megan Short |
| Dayton High | Secretary Aide | | X | (J. Weber) | 8/26/24 | Nichole Kemp |
| Fernley High | Custodian | | X | (J. Robertson) | 7/10/24 | James Whitaker |
| Silver Stage Elementary | Paraprofessional | X | | IEP Required | 8/30/24 | Samantha Burton |
| Silver Stage Middle | Paraprofessional | | X | (R. Mergell) | 8/30/24 | Tara Martinez |
| Silver Stage Middle | Classified Instructor | | X | (D. Varnadoe) | 8/28/24 | Gazille Willis |
| Silver Stage Middle | Custodian | | X | (K. Forquell) | 8/23/24 | John White |
| Silverland Middle | Maintenance II | | X | (D. Arvizo) | 8/5/24 | Anthony Adams |
| Sutro Elementary | Paraprofessional | | X | (R. Graziano) | 8/30/24 | Monica Gafford |
| Sutro Elementary | Paraprofessional | | X | (B.McAmoil) | 8/30/24 | Sandra Torres |
| Yerington Intermediate | Psychologist Secretary | | X | (E. Ichord) | 8/30/24 | Nayeli Zarazua |

SEPARATIONS:

| SCHOOL/SITE | POSITION | EFF. DATE | EMPLOYEE |
|----------------------|-------------------------------------|-----------|----------------------|
| Dayton High | Custodian | 8/30/24 | David Dubois |
| District Office | HR Talent Management & Data Analyst | 8/16/24 | Leona Novelo-Defreze |
| Fernley Elementary | Paraprofessional | ^/17/24 | Elise Harding |
| Fernley Intermediate | Secretary Aide | 6/21/24 | Jasmine Chavez |
| Food Service | FS Assistant-YHS | 9/25/24 | Cynthia Reali |
| Silver Stage Middle | Nurse | 6/17/24 | Linda Curry |
| Silver Stage Middle | Secretary Aide | 6/17/24 | Chelsea Allred |
| Silver Stage Middle | Custodian | 7/31/24 | Kenneth Forquell |
| Sutro Elementary | Paraprofessional | 6/17/24 | Breanna McAmoil |

Rescinding Resignation:

| SCHOOL/SITE | POSITION | EMPLOYEE |
|---------------|----------------|----------------|
| District Wide | Maintenance IV | Walter Johnson |

| | DAC | Description | Name |
|----|--------------------------------|--|-----------------------------|
| 1 | COTTONWOOD ELEMENTARY SCHOOL | Xduty - Yearbook Advisor ES .5 FTE | JURICH, CAROLINA C |
| 2 | COTTONWOOD ELEMENTARY SCHOOL | Xduty - Academic Fair Advisor ES | SWINDLEHURST, HANNAH L |
| 3 | SILVER STAGE HIGH SCHOOL | Xduty - Volleyball HS Assist | ADKINS, ERICA |
| 4 | SILVER STAGE HIGH SCHOOL | Xduty - Volleyball HS Head | ANGELES, AMANDA K |
| 5 | SILVER STAGE HIGH SCHOOL | Xduty - Department Head | BATCHELOR, JESSICA |
| 6 | SILVER STAGE HIGH SCHOOL | Xduty - Site Webmaster/School Tech Assist | BRUEHER, ANNA |
| 7 | SILVER STAGE HIGH SCHOOL | Xduty - Department Head | CONNOLLY, DEE A |
| 8 | SILVER STAGE HIGH SCHOOL | Xduty - Class Advisor 10,11,12 | CONNOLLY, DEE A |
| 9 | SILVER STAGE HIGH SCHOOL | Xduty - Class Advisor 10,11,12 | CROSS, ASHLEE N |
| 10 | SILVER STAGE HIGH SCHOOL | Xduty - Class Advisor 10,11,12 | CROSS, ASHLEE N |
| 11 | SILVER STAGE HIGH SCHOOL | Xduty - Softball Assistant | DALLIMORE, MEAGAN L |
| 12 | SILVER STAGE HIGH SCHOOL | Xduty - Track HS Assistant | CROSS, ASHLEE N |
| 13 | SILVER STAGE HIGH SCHOOL | Xduty - Department Head | GOLDEN, JENNIFER |
| 14 | SILVER STAGE HIGH SCHOOL | Xduty - Band Director HS | GRADILLAS, MARK |
| 15 | SILVER STAGE HIGH SCHOOL | Xduty - Choir Director HS | GRADILLAS, MARK |
| 16 | SILVER STAGE HIGH SCHOOL | Xduty - Activity Director HS | GRADILLAS, MARK |
| 17 | SILVER STAGE HIGH SCHOOL | Xduty - Softball Head | JONES, REESE K |
| 18 | SILVER STAGE HIGH SCHOOL | Xduty - Football Head | MARCHESE, MICHAEL A |
| 19 | SILVER STAGE HIGH SCHOOL | Xduty - Play Director HS Fall | PIATT, DALTON J |
| 20 | SILVER STAGE HIGH SCHOOL | Xduty - Play Director HS Spring | PIATT, DALTON J |
| 21 | SILVER STAGE HIGH SCHOOL | Xduty - Academic Team Advisor HS | PIATT, DALTON J |
| 22 | SILVER STAGE HIGH SCHOOL | Xduty - Basketball Boys HS Head | VON LINSOWE, CODY |
| 23 | SILVER STAGE HIGH SCHOOL | Xduty - Shop Maintenance HS | VON LINSOWE, CODY |
| 24 | SILVER STAGE HIGH SCHOOL | Xduty - Cheerleader Fall Head .5FTE | GRADILLAS, MARK |
| 25 | SILVER STAGE HIGH SCHOOL | Xduty - Cheerleader Fall Head .5FTE | ALLRED, CHELSEA L |
| 26 | COTTONWOOD ELEMENTARY SCHOOL | Xduty - Site Webmaster/School Tech Assist .5 FTE | JURICH, CAROLINA C |
| 27 | COTTONWOOD ELEMENTARY SCHOOL | Xduty - Site Webmaster/School Tech Assist .5 FTE | LOPEZ IBARRA, YOHANA |
| 28 | COTTONWOOD ELEMENTARY SCHOOL | Xduty - MTSS Program Facilitator .5 FTE | JOLLEY, NICOLE |
| 29 | COTTONWOOD ELEMENTARY SCHOOL | Xduty - MTSS Program Facilitat | TROUSDALE, MICHELLE L |
| 30 | DAYTON HIGH SCHOOL | Xduty - Soccer Boys Assistant | VEGA, JAVIER |
| 31 | SILVERLAND MIDDLE SCHOOL | Xduty - Activity Director MS | VALENTINE, TAMMI |
| 32 | SILVERLAND MIDDLE SCHOOL | Xduty - Athletic Director MS | GAVIN, JOHN F |
| 33 | SILVERLAND MIDDLE SCHOOL | Xduty - Band Director MS | CAUSEY, LISA |
| 34 | SILVERLAND MIDDLE SCHOOL | Xduty - Basketball Boys 8 | MILLER, DEREK |
| 35 | SILVERLAND MIDDLE SCHOOL | Xduty - Basketball Boys 7 | KNUTSON, CADE F |
| 36 | SILVERLAND MIDDLE SCHOOL | Xduty - Basketball Girls 7 | KINGSTON, ELLIE J |
| 37 | SILVERLAND MIDDLE SCHOOL | Xduty - Basketball Girls 8 | KINGSTON, THOMAS |
| 38 | SILVERLAND MIDDLE SCHOOL | Xduty - Choir Director MS | CAUSEY, LISA |
| 39 | SILVERLAND MIDDLE SCHOOL | Xduty - Cross Country MS Head | JENKINS, DANIELLE M |
| 40 | SILVER STAGE ELEMENTARY SCHOOL | Xduty - Yearbook Advisor ES .5 FTE | ROBERTS, LE-AN I |
| 41 | SILVER STAGE ELEMENTARY SCHOOL | Xduty - Yearbook Advisor ES .5 FTE | MERRIAM, KATHRYN R |
| 42 | SILVERLAND MIDDLE SCHOOL | Xduty - Play Director MS No Class Fall | ROGERS, JEREMY D |
| 43 | SILVERLAND MIDDLE SCHOOL | Xduty - Site Webmaster/School Tech Assist | SPETH, TRISTA |
| 44 | SILVERLAND MIDDLE SCHOOL | Xduty - Yearbook Advisor MS | STARLING-BAUMANN, ELIZABETH |
| 45 | FERNLEY ELEMENTARY SCHOOL | Xduty - MTSS Program Facilitator | ANDERS-GARCIA, KRISTEN |
| 46 | FERNLEY ELEMENTARY SCHOOL | Xduty - Yearbook Advisor ES | CARDER, BRIANA |
| 47 | FERNLEY ELEMENTARY SCHOOL | Xduty - Site Webmaster/School Tech Assist .5 FTE | REEDER, BRITTANY N |
| 48 | FERNLEY ELEMENTARY SCHOOL | Xduty - Site Webmaster/School Tech Assist .5 FTE | PERRY, BETHAN |
| 49 | SMITH VALLEY SCHOOLS | Xduty - Volleyball HS Head | EMHOFF, AMBER |
| 50 | YERINGTON HIGH SCHOOL | Xduty - Department Head | ALDRIDGE, AMANDA |
| 51 | YERINGTON HIGH SCHOOL | Xduty - Department Head | MOREDA, IGINIA |
| 52 | YERINGTON HIGH SCHOOL | Xduty - Department Head | SEXSON, JENIFER L |
| 53 | YERINGTON HIGH SCHOOL | Xduty - Football Assistant | REYES, GEORGE A |
| 54 | YERINGTON HIGH SCHOOL | Xduty - Cheerleader Fall Head | SANCHEZ GUERRERO, KARINA |
| 55 | YERINGTON HIGH SCHOOL | Xduty - Dance/Drill HS Fall | MUELLER, KAYLA G |
| 56 | YERINGTON HIGH SCHOOL | Xduty - Activity Director HS | MUELLER, KAYLA G |
| 57 | DAYTON INTERMEDIATE SCHOOL | Xduty - Academic Fair, School MS | SPENCER, RENEE |
| 58 | DAYTON INTERMEDIATE SCHOOL | Xduty - Activity Director MS | ETTER, LINDSAY |
| 59 | SMITH VALLEY SCHOOLS | Xduty - Basketball Girls 8 | HARTMAN, MARSHAL E |
| 60 | SMITH VALLEY SCHOOLS | Xduty - Volleyball HS Assist | KNOWLES, LINDSEY M |
| 61 | YERINGTON HIGH SCHOOL | Xduty - Band Director HS | JEKA, CHRISTOPHER |

| | | | |
|----|-----------------------|---------------------------------------|---------------------|
| 62 | YERINGTON HIGH SCHOOL | Xduty - Band Director Marching Pep HS | JEKA, CHRISTOPHER |
| 63 | YERINGTON HIGH SCHOOL | Xduty - Choir Director HS | JEKA, CHRISTOPHER |
| 64 | YERINGTON HIGH SCHOOL | Xduty - Athletic Director HS | SCOTT, SARAH E |
| 65 | YERINGTON HIGH SCHOOL | Xduty - Class Advisor 10,11,12 | CHILDS, CARA |
| 66 | YERINGTON HIGH SCHOOL | Xduty - National Honor Society | CHILDS, CARA |
| 67 | YERINGTON HIGH SCHOOL | Xduty - Class Advisor 10,11,12 | MCKINLEY, REBEKAH M |
| 68 | YERINGTON HIGH SCHOOL | Xduty - Class Advisor 10,11,12 | MUELLER, KAYLA G |
| 69 | YERINGTON HIGH SCHOOL | Xduty - Creative Writing Publications | SMITH, JENNIFER A |
| 70 | YERINGTON HIGH SCHOOL | Xduty - FFA Advisor | SEXSON, JENIFER L |
| 71 | YERINGTON HIGH SCHOOL | Xduty - Newspaper Publication Advisor | SEXSON, JENIFER L |
| 72 | YERINGTON HIGH SCHOOL | Xduty - Shop Maintenance HS | CALHOUN, MARK |
| 73 | YERINGTON HIGH SCHOOL | Xduty - Library Inventory Director | WULFEKUHLE, PATRICK |

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

| | | | |
|------------------------------------|--|------------------|---------------------------|
| Staff Member: | <u>Brandi Clifford</u> | School: | <u>DO</u> |
| Conference: | <u>National Association of School Nurses</u> | Staff Assignment | <u>Chief Nurse</u> |
| <small>Do not use acronyms</small> | | | |
| Location of Conference: | <u>Chicago IL</u> | Dates Attended: | <u>6/27/2024-7/1/2024</u> |

General Overview: Do not use acronyms

Attending the National Association of School Nurses conference was a wonderful experience. I gained a lot of knowledge and contacts within the state of Nevada. Having those contacts will be very beneficial in my success in school nursing.

The conference was focused on working together with a high emphasis on mental health and school nursing. There was also an emphasis on appropriately dealing with issues students are facing in today's culture, creating ways to advocate for them.

How will this impact student learning in a positive way?

Advocating for students and helping them navigate the current issues they face will help in many ways. Not only dealing with physical health issues, but also knowing how to aid in their mental health. Being a well rounded clinician in a school can help with chronic absenteeism, keeping kids in school, and therefore leading them on a successful path in their school career.

Streamlining processes and use of telehealth will also aid in keeping kids in school.

How will I implement what I learned and how will I share this information with my colleagues?

We will have reinforcement of mental health policies during back to school and during monthly meetings. Knowing who to go to and when to go to them.

With a strong push for increasing telehealth services and making it more user friendly will help overcome some of these challenges

Creating competencies and having them performed yearly prior to the school year starting to ensure our health staff are equipped with all the of the knowledge, tools and resources they need to do their job.

Other Comments:

I gained a lot of strong contacts and knowledge during the conference. I was able to walk through many processes with other nurses from Nevada. We were able to discuss challenges and ways to overcome them. I gained many resources from all of them.

Rachel Stewart

Site Principal/Supervisor Approval

Sawon Huckaby

Deputy Superintendent Approval

8.13.2024

Date

8/16/24

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

| | | | |
|-------------------------|--------------------|------------------|--------------------------------|
| Staff Member: | <u>Damon Etter</u> | School: | <u>Educational Services</u> |
| Conference: | <u>Lexia</u> | Staff Assignment | <u>PD & Data Manager</u> |
| Do not use acronyms | | Dates Attended: | <u>June 31- August 2, 2024</u> |
| Location of Conference: | <u>Denver, CO</u> | | |

General Overview: Do not use acronyms

The conference consisted of superintendents, directors, administrators, and educators. During the conference, we engaged in the following activities;

- We explored the benefits of being a literate individual, identifying that when you are literate you are personally empowered, academically successful, able to make informed decisions, be civically active, improve self-esteem, and improve your economic activity. We engaged in a collaborative discussion about the Science of Reading (SOR) and what common misconceptions are. We examined research supporting the claim that 95% of students can learn to read with multi-tiered systems of support (MTSS) that align with SOR. We discussed the difference between dyslexia and developmental language disorder (DLD).
- We engaged in collaborative discussions with other directors, superintendents, administrators, and educators on the challenges related to the implementation of SOR. To accomplish this exploration, we were placed in the following groups, teacher shortage and preparation, English language learners, using high-quality materials, and professional development. In our groups were shared our struggles and solutions and then shared out to the whole group.
- Engaged in question and answer time with a panel of directors who are making outstanding changes alleged to SOR in their districts.

How will this impact student learning in a positive way?

By attending this conference, I was able to collaborate and network with other educators to enhance the work we are doing to improve literacy in Lyon County School District. A wide range of strategies and ideas were shared to allow us the opportunity to strengthen current initiatives in our school district. In addition, much of what was discussed reaffirmed the work we are doing and provided new insights and ideas to keep our work around Portrait of a Learner relevant.

How will I implement what I learned and how will I share

this information with my colleagues?

- Continue with our current initiative to train our teachers in the Science of Reading (SOR) through the implementation of LETRS training provided by Lexia.
- Implement the SOR research into our review of curriculum and instructional practices.
- Develop a Professional Learning Community (PLC) with our site leaders to strengthen their knowledge and understanding of SOR and how to identify good practices in their daily classroom walks.
- Embed SOR research into New Teacher Academy
- Develop grade-level bands based on SOR with instruction and strategies for all educators.
- Continue to support the implementation of multi-tiered systems of support within our school.

Other Comments:

Tina Soyars

Site Principal/Supervisor Approval

Dawn Huckaba

Deputy Superintendent Approval

8/7/24

Date

8/7/24

Date

General Overview:

The conference consisted of superintendents, directors, administrators, and educators. During the conference, we engaged in the following activities;

- We explored the benefits of being a literate individual, identifying that when you are literate you are personally empowered, academically successful, able to make informed decisions, be civically active, improve self-esteem, and improve your economic activity. We engaged in a collaborative discussion about the Science of Reading (SOR) and what common misconceptions are. We examined research supporting the claim that 95% of students can learn to read with multi-tiered systems of support (MTSS) that align with SOR. We discussed the difference between dyslexia and developmental language disorder (DLD).
- We engaged in collaborative discussions with other directors, superintendents, administrators, and educators on the challenges related to the implementation of SOR. To accomplish this exploration, we were placed in the following groups, teacher shortage and preparation, English language learners, using high-quality materials, and professional development. In our groups we shared our struggles and solutions and then shared out to the whole group.
- Engaged in question and answer time with a panel of directors who are making outstanding changes alleged to SOR in their districts.
- Read articles on the following topics, embedded assessment, adaptive blended learning, professional development, and skill and standard aligned data and reporting. We then presented our summary of the article to the whole group.
- Completed a service project of building mini-libraries for a local charity in the City of Denver.
- Engaged in a discussion around research showing that 25% of universities in the United States are not providing adequate research-based strategies around SOR. Due to this lack of preparation, school districts are responsible for providing professional development to their staff to engage them in practices that will help a student learn to read.
- Engaged in a panel discussion about how to successfully implement change in our school system.

How will this impact student learning in a positive way:

By attending this conference, I was able to collaborate and network with other educators to enhance the work we are doing to improve literacy in Lyon County School District. A wide range of strategies and ideas were shared to allow us the opportunity to strengthen current initiatives in our school district. In addition, much of what was discussed reaffirmed the work we are doing and provided new insights and ideas to keep our work around Portrait of a Learner relevant.

How will I implement what I learned and how will I share this information with my colleagues?

- Continue with our current initiative to train our teachers in the Science of Reading (SOR) through the implementation of LETRS training provided by Lexia.
- Implement the SOR research into our review of curriculum and instructional practices.
- Develop a Professional Learning Community (PLC) with our site leaders to strengthen their knowledge and understanding of SOR and how to identify good practices in their daily classroom walks.
- Embed SOR research into New Teacher Academy
- Develop grade-level bands based on SOR with instruction and strategies for all educators.
- Continue to support the implementation of multi-tiered systems of support within our school.



LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please **TYPE** the following information.

| | | | |
|-------------------------|--------------------------|----------------------|-----------------------------|
| Staff Member: | <u>Dowain Swain</u> | School: | <u>Fernley High School</u> |
| Assignment: | <u>Computers Teacher</u> | Conference Attended: | <u>CSTA 2024 Conference</u> |
| Location of Conference: | <u>Las Vegas, Nv</u> | Dates Attended: | <u>7/16/24-7/19/24</u> |

General Overview:

The CSTA (Computer Science Teachers Association) Annual Conference is a premier event dedicated to supporting computer science educators. This year, the conference will be held in Las Vegas, Nevada. Attending this conference will provide an excellent opportunity for professional development, networking, and gaining insights into the latest trends and best practices in computer science education. This trip was amazing. There are so many companies, teacher, and guest speakers at the conference. I walked quite a bit around the exhibit hall and collected as many flyers and information packets[and freebies] as I could. I found some very wise and insightful groups as I participated in our PD sessions. I found some amazing unplugged resources that I will be adding to my resource toolbelt. I think the best session of the conference was on day 3. It was the flashtalk on Minecraft education. This was the last full day of activities. I enjoyed the additional free resources that each session had to offer. I also collected a few slide shows that I will share with my fellow CS teachers and District office a hyperdoc that might aid first time and veteran computer science teachers alike... ..

[please see attached file for full report]

How will this impact student learning in a positive way?

Attending the conference increased my skills, teacher social network, and Professional Growth. It is important students are taught by teachers who are staying updated in Computer Science, and constantly Enhancing Curriculum. I has several lessons and free supplemental resources that can positively impact my students learning.



How will I implement what I learned and how will I share this information with my colleagues?

-shared google classroom with resources
[please see full report for hyperdoc]

Other Comments:

I highly recommend all computer science teachers go at least once to this conference.

Site Principal/Supervisor Approval

8.1.24

Date

Deputy Superintendent Approval

08/08/2024

Date

Report on Attendance at the CSTA Annual Conference 2024

Written by

Dowain Swain

Computers Teacher

Fernley High School

Lyon County School District

July 22nd, 2024

| | |
|---|----------|
| Conference Details..... | 3 |
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Conference Details

- **Name:** CSTA Annual Conference 2024
- **Dates:** July 16th - July 19th 2024
- **Location:** Las Vegas, Nevada
- **PD hours:** 14hrs

Introduction

The CSTA (Computer Science Teachers Association) Annual Conference is a premier event dedicated to supporting computer science educators. This year, the conference will be held in Las Vegas, Nevada. Attending this conference will provide an excellent opportunity for professional development, networking, and gaining insights into the latest trends and best practices in computer science education. This trip was amazing. There are so many companies, teacher, and guest speakers at the conference. I walked quite a bit around the exhibit hall and collected as many flyers and information packets[and freebies] as I could. I found some very wise and insightful groups as I participated in our PD sessions. I found some amazing unplugged resources that I will be adding to my resource toolbelt. I think the best session of the conference was on day 3. It was the flashtalk on Minecraft education. This was the last full day of activities. I enjoyed the additional free resources that each session had to offer. I also collected a few slide shows that I will share with my fellow CS teachers and District office a hyperdoc that might aid first time and veteran computer science teachers alike.

Objectives for Attendance

The purpose of attending the CSTA Annual Conference with the following goals:

- **Professional Development:** As a CTE teacher I am looking to improve my pathways and find PD relevant to my subject area.
- **Networking:** To connect with other educators, industry professionals, and thought leaders in computer science education.
- **Professional Growth:** To attend workshops and sessions that focus on new teaching strategies, tools, and technologies in computer science.
- **Staying Updated:** To stay informed about the latest research, trends, and developments in the field of computer science education.
- **Enhancing Curriculum:** To gather innovative ideas and resources to improve the computer science curriculum at my site and share with others.

Key Sessions and Workshops

The CSTA Annual Conference offers a diverse range of sessions and workshops. I attended several sessions and workshops. The following is a highlight of those workshops and their relevance to PD and Training.:

Day One:

- **Orientation:** General overview of conference and events lined up for next 4 days
- **First time meet up:** This was directly after orientation. I met several other first time attendees including Noah, a software engineer who lives in portland, and Ashley, a 4th-6th grade teacher from Virginia.
- **Exhibit Hall:** update information and profile. Explore booths, stage talks, and poster presentations
- **Welcome Reception:** kicking off CSTA 2024 with a welcome reception! This event was hosted by several companies in the computer and technology industry[Amazon Future Engineer, Google, Microsoft TEALS, and Arm/Physical Computing].

Day Two:

- **Session 1:** [Transforming CS Education with Industry Volunteers] - In this session, we learned about several models for addressing the teacher shortage, with a specific focus on the approach used by TEALS to recruit and train volunteers with CS industry experience and partner them with classroom teachers to lead a CS class. As I came from business and industry this had an extreme appeal to me. As part of the partnership, the classroom teacher learns the computer science content themselves, with the goal of being able to teach the class independently. Computer Science is very hard to find qualified teachers. Many of the participants were former art, math, and english teachers that were now teaching Computer Science.
- **Workshop 1:** [Barbershop Computing] - An investigation into computer science and engineering by way of barbering is presented in the book "Barbershop Computing." In this participatory session, we will introduce Barbershop Computing, a design tool called Barbershop Computing that takes advantage of the historical and cultural relevance of barbering and barbershops to increase diversity in CS education].
- **Panel Discussion:** [Flashtalk] -Rolling Out New AP CS Principles Curriculum at Chicago PS by Microsoft TEALS Flashtalks from CSTA Equity Fellows Matt Alonzo, Kip Glazer, and Lisa Moe. The story that stuck most with me was the one about increasing inclusion for all in computer industry and jobs.
- **Workshop 2(bonus):** [Reimagining High School CS Content and Pathways] A growing number of secondary and postsecondary students are choosing to study CS or pursue tech-related careers, while the movement for universal K-12 CS education has created a

more diverse pool of CS students than in previous generations. I am currently looking to offer a computers CTE pathway at FHS. Taking this session was relevant to my goal.

Day Three:

- **Session 1:** [Visual Studio Code for Education] - Come get hands-on with a new product, Visual Studio Code for Education! Visual Studio Code is one of the most popular code editors in the technology industry. I was impressed by the software and its versatility (and that it can be free)..
- **Workshop 1:** [Game On! Ignite Passion for CS with Minecraft's NEW GameCode] - A hands-on workshop that covered many uses of minecraft and coding, I think this would be a great tool for educators in middle or elementary schools! Of course I will also be using it for my students as an incentive at the high school level.
- **Meet up:** [NV Chapter Meet-up] - A discussion featuring experts on Computer Science in Nevada. Teachers from all over Nevada had an opportunity to share ideas and resources. Everyone took turns introducing themselves and telling stories about their CS teaching experiences.
- **Keynote Speaker:** [Gholdy Muhammad] Cultivating Genius and Joy in education, Gholdy talked about finding the joy in learning. She talked about how schools have historically included skills and other learning aspects to guide successful teaching practices.

Day Four:

- **Session 1:** [An Introduction to Part-Baked Games] - and its versatility (and that it can be free).
- **Workshop 1:** [Visual Programming Graphics and GUI for Beginning Students] - A hands-on workshop that covered many uses of minecraft and coding, I think this would be a great tool for educators in middle or elementary schools! Of course I will also be using it for my students as an incentive at the high school level.
- **Panel Discussion:** [After the Classroom: Reflecting on the K-12 CS Experience] - A fascinating insight from two college students both Studying at the University of Nevada Campuses. I was very eager to hear from the former high schools students and their experience in computer science, and how their teachers pushed them to be successful and continue their education. I would love to get one of the speakers to visit our schools as he is currently attending classes on the Reno campus.

Conference Cost

This section includes all costs incurred as a result of the conference. Projected Cost for this trip was between \$1600-\$2000. A copy of each receipt has been attached for the following

entries The conference did offer a small food selection at the start and end of the conference which I elected to enjoy and save a meal voucher on day 3 and 4 :

| | | | |
|------------------------|-----------|---------------|---|
| Registration | \$445.00 | | Registration Fee |
| Hotel | \$707.82 | | Lodging |
| Flights (southwest) | \$289.96 | | Transportation |
| 12 Oz latte | \$6.85 | | Meals/ Incidental |
| Taxi (to Hotel) | \$39.71 | | Transportation fee |
| Lunch | \$8.20 | | Meals/ Incidental |
| Dinner | \$12.63 | | Meals/ Incidental |
| Breakfast (day 2) | \$8.90 | | Meals/ Incidental |
| Lunch (day 2) | 13.03 | | Meals/ Incidental |
| Dinner (day 2) | \$32.59 | | Meals/ Incidental |
| Dinner(day 3) | \$23.55 | | Meals/ Incidental |
| Taxi (to Airport) | \$33.09 | | Transportation fee |
| Sprite 20 Oz | \$4.79 | | Meals/ Incidental |
| Total meals | \$183.34 | | *Total cost of meals and incidentals |
| Total Registration fee | \$1442.78 | *Total | cost prepaid by the district |
| Subtotal: | \$1626.12 | | *Total cost of conference, transportation, and meals |

Outcomes and Lessons Learned

CSTA Outcomes for CS Teachers completed in sessions

By attending this conference, I completed the following outcomes:

- Represent diverse perspectives
- Pursue targeted professional development
- Commit to the mission of CS for all students
- Develop standards-aligned learning experiences

- Plan instruction to foster student understanding
- Design inclusive learning experiences,
- Analyze CS curriculum

Lessons Learned

By attending this conference, these were the lessons learned:

- **Improved Teaching Practices:** Gained practical strategies and tools to enhance my teaching methods.
- **Resource Acquisition (Toolbelt):** Acquired new resources and materials to support the computer science curriculum.
- **Collaboration Opportunities:** Established connections with industries, teachers, students, fellow coders, and professionals in Computer science. These connections offer potential collaborations in the future for the computer science community and my students.
- **Knowledge Enhancement:** increased my understanding of current trends and issues in computer science education. Trying to get home friday with a global computer outage was proof that we all will need to be ready for a future driven by computing technology and how to fix things that use computer science.

Resources

[CSTA](#)

[Amazon Futer Engineer](#)

[Google Education](#)

[HyperDoc of Additional Resources](#)

Conclusion

The CSTA Annual Conference 2024 represents a valuable opportunity for professional development. The knowledge and experiences gained from this conference will significantly contribute to my growth as an educator and benefit our institution's computer science program. I look forward to going to future PD events, and sharing the insights and resources obtained from the conferences with my colleagues. I would be very interested in attending the CSTA 2025 conference as it will not be in Las Vegas. Alas, I will surely not miss the temperature above one hundred degrees that trapped me inside the hotel and the safety of the controlled cool air. I would

also be willing to attend the NACTE Conference next year to compare and contrast what other conferences have to offer.

How will I implement what I learned and how will I share

this information with my colleagues?

We had the opportunity to collaborate with educators from across the country about literacy challenges facing educators today and devising innovative solutions to address these challenges. We were able to connect with literacy leaders and about successes with the science of reading and next steps for empowering district-wide implementation of the science of reading. This will support the implementation of our district-adopted ELA curricula and structured literacy in Lyon County School District, using a systematic approach.

Other Comments:

Thank you for this amazing opportunity!



Site Principal/Supervisor Approval



Deputy Superintendent Approval

8/7/24

Date

8/7/24

Date

LYON COUNTY SCHOOL DISTRICT

***Staff Travel Report
to
School Board of Trustees***

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

| | | | |
|-------------------------|---|------------------|-------------------|
| Staff Member: | <u>Michael Walker</u> | School: | <u>Sutro</u> |
| Conference: | <u>Northwest Evaluation Association Fusion Conference</u> | Staff Assignment | <u>Principal</u> |
| Location of Conference: | <u>Denver</u> | Dates Attended: | <u>June 26-29</u> |

General Overview: Do not use acronyms

This conference focused on using the Northwest Evaluation System assessment programs, some of which are required by the state, in partnerships with the Into Reading and Into Writing Programs, and other intervention programs to identify areas of student need and plan for adequate intervention of those skills. ⁵²

How will this impact student learning in a positive way?

The great thing about this conference is that it focuses on the assessments we currently use and curriculum that has been adopted by the district. Through analyzing Measured Academic Progress Assessment Results and Reading Fluency Data and comparing to the Into Reading Benchmark Assessments, teachers can identify specific areas of student need. This knowledge helps us plan specific remediation and enrichment programs to meet the academic needs of students.

How will I implement what I learned and how will I share this information with my colleagues?

I walked away with resources that will be helpful during our Professional Learning Community meetings. Part of our planning will involve me sharing the information I learned at the conference and leading teachers in the task of analyzing performance and planning interventions.

53

Other Comments:

Thank you for the this opportunity for professional development.



Site Principal/Supervisor Approval



Deputy Superintendent Approval

7/22/24

Date

7/20/24

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member: Nicole Taylor School: DO

Assignment: CTE Specialist Name of Conference : Educators Rising
(Do not use acronyms)

Location of Conference: Washington DC Dates Attended: 6/27/24-6/30/24

General Overview: Do not use acronyms

Attending the Educators Rising Conference and Curriculum training provided me the opportunity to learn and collaborate with Teaching and Training experts from across the country. I was also able to learn more about the Educators Rising Career and Technical Student Organization.

How will this impact student learning in a positive way?

The conference provided me insight on best practices to help strengthen Lyon County School District's Grow Your Own Program and help identify gaps that we currently have. Additionally I was able to work with other Lyon County Representatives to help broaden their understanding of Career and Technical Education, and Work-Based Learning and how these can benefit student learning and outcomes.

How will I implement what I learned and how will I share this information with my colleagues?

I have shared materials and resources gained from the conference with District Staff and the Work-Based Learning Coordinator. I am also currently working with the Educators Rising Team to set up a virtual training session for teachers who were unable to attend.

Other Comments:

During the conference/training I was able to gain additional insight on gaps that may exist within Lyon County School District's Grow Your Own Program and learn strategies to help bridge these gaps. I was also able to work with LCSD employees to expand their knowledge of Career and Technical Education and how the Teaching and Training Program fits into the CTE Pathway.



Site Principal/Supervisor Approval



Deputy Superintendent Approval



Date



Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

| | | | |
|-------------------------|---|------------------|-------------------|
| Staff Member: | <u>Vincent Angle</u> | School: | <u>YIS</u> |
| Conference: | <u>Character Strong National Conference</u> | Staff Assignment | <u>Teacher</u> |
| Location of Conference: | <u>Tacoma, WA</u> | Dates Attended: | <u>July 24-25</u> |

General Overview: Do not use acronyms

The two day event focused on school culture, Social Emotional Learning (SEL), School Leadership, Multi-Tiered System of Supports (MTSS) Implementation, and much more with leaders from around the country. The various sessions were geared toward establishing a foundation of research-backed life skills among students by teaching healthy habit development, social awareness strategies, empathy building techniques, and more. The trainings not only established a shared motivation and language around social, emotional, and character education, but it also equipped educators to implement CharacterStrong's flexible and easy-to-use curriculum and resources.

How will this impact student learning in a positive way?

Character Strong began in our county in 2023 as a way to positively impact student belonging, mental health, and engagement. The Character Strong curriculum stresses peer-to-peer role modeling which is one of the most effective ways to shape school culture. The Middle School Student Leadership Curriculum equips a smaller group of students with the skills they need to demonstrate the pro-social behaviors we want to see across our campus. Research has shown that the program helps to foster: improved student pro-social interactions with teachers and peers, improve student behavior in classroom and non-classroom settings, reduce school disciplinary action, improved student academic engaged time, and increase understanding and display of positive character traits by students.

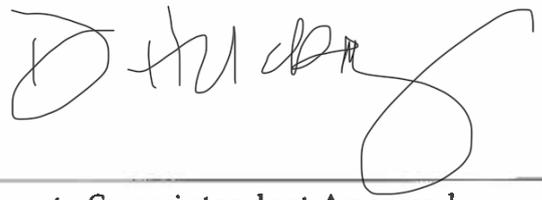
How will I implement what I learned and how will I share this information with my colleagues?

On August 30th, 2024 our LCSD learning community will host a Professional Learning Summit. I will be giving two presentations on what I learned at the conference. The presentation will be strategies on how to engage students in activities, the value of the Character Strong curriculum, and how to establish Character Strong teams within our schools so that teachers do not feel like they are alone in the process.

Other Comments:



Site Principal/Supervisor Approval



Deputy Superintendent Approval

8/1/24

Date

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

| | | | |
|-------------------------|--|------------------|-------------------------|
| Staff Member: | <u>Will Bumgardner</u> | School: | <u>Dayton HS</u> |
| Conference: | <u>Future Business Leaders of America National Leadership Conference</u> | Staff Assignment | <u>Advisor</u> |
| Do not use acronyms | | | |
| Location of Conference: | <u>Orlando, FL</u> | Dates Attended: | <u>June 28 - July 3</u> |

General Overview: Do not use acronyms

This was the national competition and leadership conference for our Future Business Leaders of America chapter. We took 11 students to Orlando, who all competed in events that they had qualified for at the state level. In addition, they were able to attend sessions on various leadership and business topics, as well as visit an expo hall to talk to various vendors and colleges.

One of our students placed in the Top 15 nationally in their event.

How will this impact student learning in a positive way?

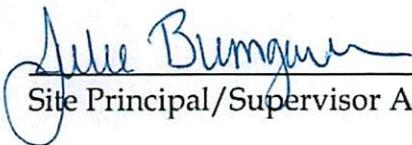
Students are not only able to take what they learned from this event to use in their future endeavors, but can also use the event as a whole to help recruit new members into our chapter. All students that traveled had an amazing time and returned very excited for the next school year.

How will I implement what I learned and how will I share this information with my colleagues?

As this really was a student trip, my job was really to just chaperone our students and to be there in case something were to happen. I made myself available to the students at all times and made sure they knew where I was at while they were in their sessions and competitions so that they could come check in with me.

Other Comments:

We are very grateful to everyone that assisted with donations for the trip. It was a great experience for the students and they are already looking forward to the new school year with the chapter. This upcoming school year will be our 3rd year as a chapter with FBLA and we feel that the best is yet to come. Year 2 was a success with one group winning the state competition in their event and another student placing Top 15 in the nation in another event. We are very hopeful that Year 3 brings more successes.



Site Principal/Supervisor Approval

8-14-24

Date



Deputy Superintendent Approval

8/14/24

Date

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Nicole Taylor, and TBD Representative from Special Education Department

SCHOOL District Office

NAME OF CONFERENCE: Association for Career and Technical Educaion Vision 2024
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: San Antonio Texas

DATE OF DEPARTURE: 12/3/24

DATE OF RETURN: 12/7/24

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

VISION offers comprehensive programming covering high-quality CTE in secondary and postsecondary environments and emerging trends in the field to help career and technical educators thrive in their careers. VISION provides attendees with a rich array of networking opportunities, an Expo, hundreds of concurrent program sessions, and numerous networking opportunities.

TRAVEL APPROVED: Date 8/2/24

Kandee Hankins

Site administrator or supervisor signature

TRAVEL APPROVED: Date 8/2/24

Dawn Huckaby

Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 8/2/24

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Perkins Local Formula

| | <u>Total</u> | <i>District Office</i> | <i>Grant</i> | <i>School Site</i> | <i>Other</i> |
|--|----------------|--------------------------|-------------------------------------|--------------------------|--------------------------|
| BUDGET# 280.631.0000.300.2213.330.10000.00.000 Registration Fees: Attendees <u>2</u> x <u>610</u> Reg. fee \$ | 1220 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| BUDGET# 280.631.0000.2100.580.10000.00.000 Travel By: <u>Air</u> \$ | 1137.92 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>(Air, district car, private car for personal convenience, etc.)</i> | | | | | |
| BUDGET# 230.631.0000.2100.580.10000.00.000 Lodging: Room rate \$ <u>189</u> x <u>4</u> nights \$ | 1512.00 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i> | | | | | |
| Meals: Breakfast \$ <u>14</u> x <u>4</u> days \$ | 112 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Lunch \$ <u>16</u> x <u>4</u> days \$ | 128 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dinner \$ <u>29</u> x <u>5</u> days \$ | 290 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Incidental \$ <u>5</u> x <u>5</u> days \$ | 50 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Substitutes: # of Days <u> </u> X \$ <u> </u> /day | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$ | 150 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other Miscellaneous expenses: (attach explanation) \$ | 4599.92 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| TOTAL EXPENSES | 4599.92 | | | | |

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

| | |
|--|---|
| Conference Dates & Times: | December 4th-7th 2024 |
| Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center): | Henry B. González Convention Center 900 E. Market Street San Antonio, Texas 78205 |

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

| | |
|---------------------------------|-------------------------|
| Date & Time you wish to DEPART: | Tues Dec 3rd 1:55pm |
| Date & Time you wish to RETURN: | Saturday Dec 7th 6:50pm |
| List any special notes here: | |

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

| | | |
|--|---|---|
| Lodging GSA (Per Diem Rate) : 143 | All travelers agree to share lodging as appropriate? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Register under what name(s)? | Nicole Taylor, TBD Member of the Special Education Department | |
| Name, Address, Phone number of lodging establishment: | 432 West Market St. San Antonio, Texas 78205 USA, | |

DEADLINE DATE : _____ Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.



FY 2024 Per Diem Rates for san antonio, Texas

Change fiscal year: or [New Search](#)

Daily lodging rates (excluding taxes) | October 2023 - September 2024

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

| Primary Destination ⁱ | County ⁱ | 2023 Oct | Nov | Dec | 2024 Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep |
|----------------------------------|---------------------|----------|-------|-------|----------|-------|-------|-------|-------|-------|-------|-------|-------|
| San Antonio | Bexar | \$143 | \$143 | \$143 | \$143 | \$143 | \$143 | \$143 | \$143 | \$143 | \$143 | \$143 | \$143 |

Meals & Incidentals (M&IE) rates and breakdown ⁱ

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. [See More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

| Primary Destination ⁱ | County ⁱ | M&IE Total | Continental Breakfast/Breakfast | Lunch | Dinner | Incidental Expenses | First & Last Day of Travel ^{Top} |
|----------------------------------|---------------------|------------|---------------------------------|-------|--------|---------------------|---|
| San Antonio | Bexar | \$64 | \$14 | \$16 | \$29 | \$5 | \$48.00 |

Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)

Need more information?

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)

Related topics

- [Travel resources](#)
- [E-Gov Travel](#)
- [FedRooms](#)



Trip & Price Details

Price Payment Confirmation

Flight [Modify](#)

| | | | | |
|-----------------|--|-------------|--------|--|
| Tue 12/3 | # 1411 / 1162 RNO → SAT 11:25 AM 6:35 PM | 5 hr 10 min | 1 stop | Wanna Get Away Only 3 left! |
| | # 298 / 1407 SAT → RNO 1:55 PM 6:50 PM | 6 hr 55 min | 1 stop | Wanna Get Away Only 5 left! |

| | |
|------------------------------|---|
| Price per Passenger | \$483.50 |
| Taxes and fees per Passenger | \$85.46 |
| Total per Passenger | \$568.96 |
| Passenger(s) | x1 |
| Flight total | \$568.96 |
| | or from \$56/mo* with uplift Learn more |

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- Cash + Points bookings will not earn Rapid Rewards points, tier qualifying points for A-List or A-List Preferred status, or Companion Pass qualifying points.

Flight Extras

Upgrade to Wanna Get Away *plus*

Prices shown per passenger, per one-way.

- ✓ Free same-day confirmed change (taxes and fees may apply)⁶
- ✓ Transferable Flight Credit™⁵
- ✓ 8 Rapid Rewards points per dollar per qualifying flight¹¹

*Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$20

Upgrade returning trip for \$20

Upgrade both for \$40



RATES

[ACTE W9 Form](#) | [Letter of Justification](#)

ATTENDEE REGISTRATION

| | Advance by Oct. 13 | Regular |
|--------------------------------------|-----------------------|---------|
| VISION Attendee Rates | | |
| ACTE Member | \$610 | \$660 |
| Non-member | \$800 | \$850 |
| ACTE Gala | \$90 | \$90 |
| One Day VISION Attendee Rates | | |
| ACTE Member | \$340 | \$340 |
| Non-member | \$465 | \$465 |

| Companion Event: NAAE | Advance by Oct. 13 | Regular |
|-----------------------|-----------------------|---------|
| ACTE Member | \$610 | \$660 |
| NAAE Member | \$565 | \$615 |
| ACTE Non-Member | \$800 | \$850 |
| NAAE Non-Member | \$800 | \$850 |

| Companion Event: CTE Research Conference | | Regular |
|--|-----------|---------|
| | 65 | |
| ACTE Member | | \$495 |

| | |
|------------|-------|
| Non-Member | \$600 |
|------------|-------|

| | |
|---|-------|
| Pre-Conference VISION Tours & Workshops on Dec. 4 | Rates |
| Fox Tech High School Tour | \$90 |
| Henry B. Gonzalez Convention Center Tour | \$90 |
| The Institute of CyberSecurity and Innovation at North East ISD Tour | \$90 |
| Activating Agilities: Building Students' Confidence and Fostering Teamwork | \$175 |
| Broadening the Pipeline: Strategies to Recruit the CTE Educator Workforce | \$175 |
| CTE Admin 101: Total Program Management for New CTE Administrators | \$175 |
| CTE Admin 201: Mastering CTE Data for Program Success | \$175 |
| Classroom and Behavioral Management for New CTE Teachers | \$175 |
| Empowering Educators: Integrating AI into Diverse Disciplines of CTE | \$175 |
| Girls in CTE: Strategies for Recruiting and Retaining Nontraditional Students | \$175 |
| Global Career Readiness: Going Beyond DEI | \$175 |
| How to Build a Talent Pipeline from Kindergarten to Career | \$175 |
| Instructional Excellence for New CTE Teachers | \$175 |
| Optimizing CTSOs: Mastering Management with AI | \$175 |
| Preparing Tomorrow's Workforce Through Career Connected Learning | \$175 |
| Supporting Students with Disabilities in CTE | \$175 |
| Reaching and Teaching English Learners in CTE Classrooms | \$175 |
| Revitalizing CTE Instruction: Innovative Strategies for Seasoned Educators | \$210 |
| State Leadership Training | \$25 |
| An Ultimate Talent Development Strategy | \$175 |
| Workforce Readiness: Strategic Instruction for Integrating Employability Skills | \$175 |

| Catapult Masterclass | Career Readiness | Employer Partnerships | Instructional Excellence | Student Recruitment & Marketing | Work-based learning |
|----------------------|------------------|-----------------------|--------------------------|---------------------------------|---------------------|
| ACTE Member | \$895.50 | \$895.50 | \$895.50 | \$895.50 | \$895.50 |
| Non-Member | \$995 | \$995 | \$995 | \$995 | \$995 |

What does the registration fee include?

The full conference registration fee includes access to all general sessions, 400+ concurrent sessions and the Expo. Workshops and the Awards Gala are an additional cost. Meals are not included, with the exception of the Awards Gala (additional fee) and First-time Attendee Orientation.

What is your speaker/presenter registration policy?

All speakers and presenters are required to register for CareerTech VISION. All accepted speakers/presenters will receive additional information to register online. If you have questions about registering as a speaker/presenter please contact Jessica Rivera at jrivera@acteonline.org.

What is your cancellation policy?

Confirmed registrants may cancel and receive a full refund, minus a \$100 administrative fee through **Sept. 13, 2024**, for standard conference registration fees. Fifty percent of the standard conference registration fee will be refunded for cancellations received from **Sept. 14, 2024 through Oct. 11, 2024**. Cancellation requests received after **Oct. 11, 2024** are nonrefundable.

Please note, no refunds are provided for Individual Gala ticket holders who opt to join a Sponsored Gala Table.

Substitutions Substitutions are allowed by individuals within the same institution/company. Substitutions should have the same membership classification so that the payment is an even exchange transfer of payment. Please email your request for the substitute attendee to registration@acteonline.org with the following information for the substitute: First and Last Name Badge Name Organization/School Address Email

Your Stay

[Edit Stay](#)

Homewood Suites by Hilton San Antonio-Riverwalk/Downtown

Tue, Dec 3 – Sat, Dec 7, 2024 (4 nights)

1 room for 1 adult

Payment and Guest Details

Step 3 of 3

Total for stay

\$897.41

[Hide price details](#)

Price in \$USD

1 Bedroom 1 Queen Bed

Acte Overflow Block

03 Dec 2024

\$189.00

04 Dec 2024

\$189.00

05 Dec 2024

\$189.00

06 Dec 2024

\$189.00

Total room charge

\$756.00

Mandatory Charge: 1.68 % per room, per stay

Total fees

\$12.66

16.75 % per room, per night

Total taxes

\$128.75

Total for stay: \$897.41

Arrival Essentials

Check-in **4:00 PM** Check-out **11:00 AM** Currency **US Dollar** Parking **Valet**

Guarantee and Cancellation Policy

[Book now, pay later](#)

There is a Credit Card required for this reservation. **Free cancellation before 11:59 PM local hotel time on 02 Dec 2024.**

All fields are required unless marked optional.

Payment

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Sydney Botts, Ben Matley, Hunter Busch, Jacob Busch, EmiLou Parks, Brynn Dillon

SCHOOL Fernley High School

NAME OF CONFERENCE: National FFA Convention & Expo
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Indianapolis, Indiana

DATE OF DEPARTURE: 10/21/2024

DATE OF RETURN: 10/26/2024

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School Performance Plan
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

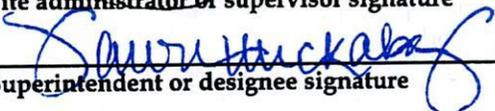
The National FFA Convention and Expo is an opportunity for students to demonstrate their talent by competing at the national level in their specific Career Development Event, Livestock Evaluation. Our Fernley FFA Livestock Evaluation team will compete and be recognized for their achievement compared to other teams from across the country, as well as have the opportunity to attend general sessions which will include keynote speakers, presentations, and recognition of achievements. Students will explore an expo which will introduce them to various possible post secondary pathways. This includes companies that will be recruiting in the industry, technical school, and universities. Our FFA members will also explore the FFA Blue Room which showcases technological advancements being made in the agriculture industry, allows students to talk to workshops that develop career readiness, leadership, and strengthening our local chapter. The latter of those will be especially beneficial as our members return to Fernley High School and strive to build the Fernley FFA program. This convention gives students the chance to showcase their talents, build upon their skills, and examine their future education and careers.

TRAVEL APPROVED: Date 8.1.24



Site administrator or supervisor signature

TRAVEL APPROVED: Date 8/16/24



Superintendent or designee signature

District Office Use Only

Received by District Office Date: 8/5/24

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Fundraised Funds

BUDGET# Fundraised Funds Total
 Registration Fees: Attendees 6 x 85 Reg. fee \$ 510

| District Office | Grant | School Site | Other |
|-----------------|-------|-------------|-------|
| | | | ✓ |

BUDGET# Fundraised Funds
 Travel By: Air \$ 2,015.70
 (Air, district car, private car for personal convenience, etc.)

| | | | |
|--|--|--|---|
| | | | ✓ |
|--|--|--|---|

BUDGET# Fundraised Funds
 Lodging: Room rate \$ 331.25 x 4 nights \$ 1738.87

| | | | |
|--|--|--|---|
| | | | ✓ |
|--|--|--|---|

(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals: Breakfast \$ 16 x 5 days \$ 80
 Lunch \$ 17 x 5 days \$ 85
 Dinner \$ 31 x 4 days \$ 124
 Incidental \$ 5 x 5 days \$ 25

| | | | |
|--|--|--|---|
| | | | ✓ |
| | | | ✓ |
| | | | ✓ |
| | | | ✓ |

Substitutes: # of Days 4 X \$ /day 110

| | | | |
|--|--|---|--|
| | | ✓ | |
|--|--|---|--|

Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$ 856.91

| | | | |
|--|--|--|---|
| | | | ✓ |
|--|--|--|---|

Other Miscellaneous expenses: (attach explanation) \$ 5,545.48
TOTAL EXPENSES

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: 10/21/24-10/26/24

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Indiana Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: 10/21/24 @ 10:20PM

Date & Time you wish to RETURN: 10/26/24 @ 4:35PM

List any special notes here: We'd prefer the Delta flight listed in this packet

Are you renting a car? Yes No How many days? 4

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : 127 All travelers agree to share lodging as appropriate? Yes No

Register under what name(s)? Sydney Botts

Name, Address, Phone number of lodging establishment: We'd prefer to stay in Air BNB the address/listing we'd like is attached along with explanation of why

DEADLINE DATE : _____ Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.



Registration

Questions? Please view the convention help center or contact registration support.

HOME

Full Registration

Wednesday to Saturday event access; includes entrance to one opening session, general sessions, American Degree Ceremony, Expo, Shopping Mall, Student and Teacher Workshops.

Early Bird Registration Rate

Early bird registration opens at 6 p.m. EDT on Wednesday, Sept. 11 and ends at 7:59 p.m. on Wednesday, Oct. 2.
\$85 Early Bird registration

Your hotel acknowledgment number will not be needed to receive the Early Bird discount.

Standard Registration Rate

\$105 per person
Registration rate begins at 8 p.m. EDT on Wednesday, Oct. 2 and ends at 11:59 p.m. on Monday, Oct. 21.

Daily Registration

Single-day access to sessions, Expo, Shopping Mall, Student and Teacher Workshops. Daily registration on Saturday, Oct. 26, only includes the American FFA Degree Ceremony and Session 7.

Daily Registration Rates

Sept. 11- Oct. 21, 2024
Wednesday, Thursday, Friday:
\$45 per person
Saturday: \$23 per person

Onsite Daily Registration Rates

Oct. 22-26, 2024
Wednesday, Thursday, Friday:
\$53 per person
Saturday: \$27 per person



REGISTER

SCHEDULE

SHOPFFA

ESPAÑOL

Search

Event Schedule

SCHEDULE

97th National FFA Convention & Expo • Indianapolis

All times EDT. [EVENTS >](#)

[ALUMNI AND SUPPORTERS](#)

Printable schedules (PDF): Coming this summer.

[EXHIBITORS](#)

Wednesday, Oct. 23

- Opening Session 1A
- Competitive Events
- Expo and Shopping Mall
- Delegate Events
- Student and Teacher Workshops
- Career Success Tours
- Student Showcase Stage
- Award Recognition Ceremonies
- FFA For All Experience
- Concert

Thursday, Oct. 24

- Opening Session 1B
- Second General Session
- Third General Session
- Competitive Events
- Expo and Shopping Mall
- Delegate Events
- Student and Teacher Workshops
- Career Success Tours
- National Days of Service
- Student Showcase Stage

- Rodeo



- Award Recognition Ceremonies
- FFA For All Experience
- Rodeo
- Hypnotist Shows

Friday, Oct. 25

HOME

- Fourth General Session

SCHEDULE

- Fifth General Session

PLANNING >

- Sixth General Session

ACTIVITIES & EVENTS >

- Expo and Shopping Mall

ALUMNI AND SUPPORTERS >

- Student and Teacher Workshops

CAREER SUCCESS TOURS >

- Career Success Tours

EXPO & SHOPPING MALL >

- National Days of Service

EXHIBITORS >

- Student Showcase Stage

FAQ >

- Award Recognition Ceremonies

- Rodeo

- Hypnotist Shows

#FFA24

Saturday, Oct. 26

- American Degree Ceremony
- Seventh General Session

Future Convention Dates

Get Convention Updates

The National FFA Convention & Expo will occur in Indianapolis through at least 2033.

 SIGN UP

Oct. 29-Nov 1, 2025





Start Over Contact Information USD ▾

2024 National FFA Convention & Expo

October 23, 2024 - October 26, 2024

1 Booking Contact Information

2 Guest Details

Booking Contact Information

The information provided below will be used to populate all 4 rooms in your reservation. Additional details can be changed for each room on the subsequent screen.

Reservation Summary

| | |
|--------------|-------------------|
| Check-in | Tue, Oct 22, 2024 |
| Checkout | Sat, Oct 26, 2024 |
| Rooms | 4 |
| Total guests | 8 |

COURTYARD BY MARRIOTT INDIANAPOLIS AIRPORT

Change hotel

ROOM 1

| | |
|------------------------|--------------|
| Standard Double/Double | USD 2,496.00 |
| 8 adults, 4 rooms | |

Change rooms

Subtotal USD 2,496.00

TAXES & FEES

| | |
|---------------------------------------|------------|
| State and Local Tax (17.0% per night) | USD 424.32 |
|---------------------------------------|------------|

Grand Total USD 2,920.32

Edit reservation

Next

Personal Information

Prefix

*First Name

Middle Initial

*Last Name

Suffix

*ChapterID/Company

Position/Title

*Email

*Confirm Email

*Phone Number

Personal Address

*Country

OPTION B LODGING

Nevada
Hotel Room Commitment Form
2024 National FFA Convention & Expo
Indianapolis
October 23 - 26, 2024

2024 National FFA Convention & Expo - Hotel Block

Courtyard Indianapolis Airport

King w/Sofa Bed - Rate \$156.00 1 - 4 people
 Two Double Beds - Rate \$156.00 1 - 4 people

COURTYARD AIRPORT AMENITIES (subject to change without notice)

- Restaurant Indoor Pool Airport Shuttle
 - Handicap Facilities Complimentary Breakfast -
 - Free WiFi throughout Hotel Breakfast Type: Continental Hot/Full
 - Bus Parking Availability Grab & Go
- (charges may apply)
- Fitness Facilities

2024 FFA State Housing Processes:

Important Dates & Information

| | |
|--------------------------------------|--|
| May 8, 2024 6:00PM EDT | State Housing Opens for online reservations |
| September 4, 2024 5:00PM EDT | Cut-off Date for States New reservations. Any rooms not booked by this date at 5:00 PM EDT will be released. |
| September 25, 2024 5:00PM EDT | Housing Cut-Off Date at 5PM EDT, last day for changes, cancellations through Housing Bureau. |

| | |
|--|---|
| September 26, 2024 | Hotel Reservation Access Date. <i>Guests will be referred to hotels directly for all changes and cancellations and billing arrangements, starting on September 26. Please give the hotels a couple of business days to process their reservations before calling them.</i> |
| Cancellation Policy: | |
| May 8, 2024 - September 4, 2024 5:00PM EDT: | Room reservations cancelled between May 8th - September 4th will NOT incur a cancellation fee per room cancelled. |

**Nevada
Hotel Room Commitment Form
2024 National FFA Convention & Expo
Indianapolis
October 23 - 26, 2024**

| | |
|---|---|
| September 5 - September 25, 2024: | Room reservations cancelled between September 5th - September 25th will incur a one night's room and tax, non-refundable cancellation fee per room cancelled . You may make changes to the reservation without penalty, but if the reservation is cancelled the penalty fee will be charged to the credit card associated with the reservation. Prior to making the cancellation you may go into the reservation and change the credit card. |
| September 26, 2024 - Arrival Date: | 1 night's room and tax cancellation policy to be charged by the hotel for each room reservation cancelled. |
| Rates/Sales Tax not included: | Rates posted for the convention are <u>not inclusive of tax; tax information is listed on reservation recap online and the reservation acknowledgement.</u> |
| Reservation Method Options | |
| Reservations Online Option: | All attendees will be booking online on the Housing website with a valid credit card. Credit cards must have an expiration date of November 1, 2024 or later. State Blocks have pre assigned inventory. Reservations may be booked online by your attendees into your state block utilizing this designated URL: https://book.passkey.com/go/NVState2024 |
| | |
| | |
| Late Arrivals | If any party will be arriving after the reservation check-in day, please contact the hotel in advance to inform them of the change in arrival date. Not providing advanced notice to the hotel may result in a charge of one night's room and tax and loss of rooms. |
| Early Departures | An early departure fee of one night's room and tax may be charged to a guest who departs prior to the reserved check-out date. Guests wishing to avoid this fee must advise the hotel before check-in of any change in the scheduled length of stay. The hotel will inform the guest of this fee upon check-in; giving the guest the option to change the check-out date upon arrival without penalty. |
| Purchase Orders | Arrangements to pay final hotel bill by purchase order must be made in advance directly with the hotel. A purchase order may not be an acceptable form of payment at all hotels. |

Unsolicited Housing Emails

National FFA Organization works directly with Visit Indy's Housing Bureau. If you receive unsolicited emails from groups/individuals stating they are representing our convention, offering accommodations within the National FFA room block and non-room block hotels, please do not reserve rooms through them as they are not representing our convention. Please feel free to forward those emails directly to National FFA Convention Management - convention@ffa.org.

Our first choice lodging accommodation for this trip is an AirBNB for a multitude of reasons but the main and most important one is that one of the students traveling with us has Celiac Disease. This not only means she cannot have any gluten but she cannot even eat food that could have *potentially* been cross contaminated with gluten, IE shared a counter, cooked in the same pan, etc. It is a complicated food allergy and will leave us hard pressed to find her 3 restaurants per day to feed her for 5 days. The hotel does not provide any sort of breakfast and does not have microwaves either. If she were to consume any sort of gluten or food that has been cross contaminated with gluten she could become very ill. Staying in a home with a kitchen would allow us to prepare her food that is safe for her and that is mindful of her allergies.

For this trip we will be traveling with 2 boy students, 2 girl students, our livestock coach Ben Matley and myself. The AirBNB we have found has 4 bedrooms and 6 beds. 2 rooms with queen sized bunk beds in each room which would allow for a boys room and a girls room where each student has their own bed as well as two additional separate rooms (4 separate rooms total) for both myself and our livestock coach Ben. All the same rules and safety protocols will be performed the same as in a hotel meaning bed checks, tape on doors, and any other protocols deemed necessary by the district or school site. Again, this is our first choice option or option A and would be the best option for this group of students.

Our second option or option B is also attached with the information for booking rooms. If we do need to stay in the hotel we'd like to be in the Nevada Housing block at the Courtyard Indianapolis Airport with the other schools from our state. We will need 4 Hotel rooms with double queen beds in NON smoking rooms. The rate is \$154 per night per room for 4 nights for a grand total of \$2,464. Our reservation would be beginning 10/22 and checking out on 10/26.

Thank you,
Sydney Botts

11:35



**OPTION
A**



Confirm and pay

Your trip

Dates

Edit

Oct 22 – 26

Guests

Edit

6 guests

Travel insurance

Add peace of mind for \$108.68



Up to 100% back for covered reasons.

Get reimbursed if you cancel due to illness, flight delays, and more. Plus, get assistance services like emergency help.

What's covered

Choose how to pay

Pay \$1,738.87 now



Pay part now, part later



\$347.78 due today, \$1,391.09 on Oct 13, 2024. No extra fees. More info



Grand Park Farm House

Entire home in Westfield, Indiana

12 guests · 4 bedrooms · 6 beds · 2 baths

★ 4.92 · [25 reviews](#)



Hosted by Kristen

3 years hosting



Great location

100% of recent guests gave the location a 5-star rating.



Great check-in experience

100% of recent guests gave the check-in process a 5-star rating.



Free cancellation before Oct 21

Get a full refund if you change your mind.

\$1,512

Total before taxes

Oct 22 – 26

80

Reserve



Baggage Allowance (Per Passenger)

Outbound
RNO - IND

Carry-On
Free (1 pieces)

1st Bag
\$35.00 USD
or 3,500 miles
(50lbs/23kg)

2nd Bag
\$45.00 USD
or 4,500 miles
(50lbs/23kg)

Return
IND - RNO

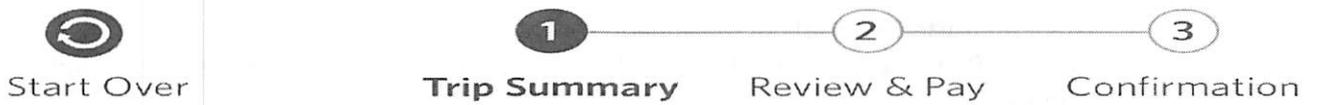
Carry-On
Free (1 pieces)

1st Bag
\$35.00 USD
or 3,500 miles
(50lbs/23kg)

2nd Bag
\$45.00 USD
or 4,500 miles
(50lbs/23kg)

Traveling with multiple bags or have special items like golf clubs or overweight/oversized baggage?

CALCULATE ESTIMATE



Book Better. Fly Better.

Trip Summary

| | | |
|-----------------|---|--|
| Outbound | DL391, DL3125 Mon, Oct 21 10:20pm-8:47am <i>Tue, Oct 22</i> Basic | RNO ▶ IND 1 stop 7h 27m ▼ |
| Return | DL3134, DL391 Sat, Oct 26 4:35pm-9:06pm <i>Sat, Oct 26</i> Basic | IND ▶ RNO 1 stop 7h 31m ▼ |

Cancelable/ Nonrefundable

Amount Due
(6 Passengers)

\$2,015.70 USD

Dear Fernley FFA Families

If you are receiving this letter it is because your student has chosen to participate as a Chapter officer/active member of the Fernley FFA at the 2024 National FFA Convention and Expo that will be held in Indianapolis, Indiana October 21st - 26th, 2024. This is an excellent opportunity for your student to build leadership skills, personal growth, and begin building the foundation of being a strong leader and member of their school and community. To ensure your students' safety and ability to receive the full experience of this event we would like to outline the rules and standards we set for this event.

- Respect the authority of the advisor and other adults of the conference
- Attend all elements of the conference.
- Not jeopardize the safety of myself and others
- Treat staff and faculty of the National FFA Convention and Expo in Indianapolis, Indiana with respect
- Will be under the supervision of my advisor, state staff, and other adults at all times during scheduled activity times.
- A Lyon County School District Advisor of the same gender will be placed on the same floor as the students at the hotel.
- Students will be placed in gender specific hotel rooms with other Lyon County school district students of the same gender.
- Students will respect the lights out hours and will not be allowed to leave the hotel rooms during these hours.
- Students are not allowed to leave the hotel and or convention center for any reason unless to be picked up by a parent or guardian with a signed release form.
- Students will follow the Lyon County school district policy for tobacco, alcohol, and illegal drugs.

*****Violation of these rules and standards may result in a parent phone call and traveling to pick up your student from the event*****

Please understand that these rules and standards are set to ensure the safety of the students and to help the student get the most out of the conference. If you have any questions or concerns, please feel free to reach out to by email at rkulbeth@lyoncsd.org.

Thank you for understanding,

Sydney Botts

Fernley FFA Advisor and Agriculture Teacher

Packing Checklist

- Official Dress
 - Slacks or Skirt
 - White collar button up shirt
 - FFA Jacket
 - Scarf or Tie
 - Black dress shoes or ALL black boots
 - Black nylons (girls only)
- Toiletries
 - Make sure they are all travel size (3 ounces or less)
- Enough street clothes for 5 days
- Pajamas
- Comfortable shoes
- Student ID card (if 17 or younger)
 - Government ID card (if 18 or older)
- Spending money
- Money for lunch and dinner for 5 days
- Entertainment for the flight

Luggage

Students are allowed ONE carry-on item (overhead cabinet) and ONE personal item (can fit under the seat in front of them) If students want to check a bag that is fine. (Cost is \$35.00)

4 YOUR INFORMATION

Pick-Up
Indianapolis Intl Airport, IND
Tue, Oct 22, 9:30 AM

Return
Indianapolis Intl Airport, IND
Sat, Oct 26, 4:00 PM



Premium SUV
Chevrolet Suburban or similar

7/8 Y 3 4

Estimated Total

Base Rate

\$629.95

Mileage

Unlimited

Fees & Taxes Taxes & Fees

\$226.96 \$226.96

Estimated Total

\$856.91

See Rate Terms

Mileage Unlimited Mileage
\$0 Due Today \$0 Due Today
Free Cancellation Free Cancellation
Modify / View Rental Details \$856.91

First Name *

Ben

Last Name *

Matley

Email *

sydneybotts@lyoncsd.org

Send me email promotions and offers.

Mobile Number *

707-933-6590

Yes, I want to receive text messages regarding my current and upcoming rentals, which may include some promotional messages. For more information, please see our [Terms and Conditions](#).

Use your credit card to pay now and secure your vehicle.

TRAVEL INFORMATION

We recommend providing your Travel information below. These details help us stay informed of any changes in your travel plans and allow our agents to better prepare for your arrival.

Select Airline

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Danielle Salamone & Robin Steinicke

SCHOOL Dayton High School

NAME OF CONFERENCE: School JAMZ Nationals
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Las Vegas, Nevada

DATE OF DEPARTURE: 1/23/2025

DATE OF RETURN: 1/26/2025

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School Performance Plan
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

Once we have received a qualifying score from one of the other competitions we have requested to go to, this is the ultimate goal. School JAMZ Nationals is considered "State" for Nevada in the Cheer Competition world because the NIAA has not yet sanctioned cheer like 39 other states in this country so companies capitalize on that and give us the opportunity to do what we do best. This event is sanctioned by the NIAA each year. When we qualify and if the board approves, this will be the Dayton High School Cheer Team's 3rd year attending. Northern Nevada is saturated with cheer. This sport is so important to these athletes. The focus of this event is to make sure they know that what they have worked on all year long is noticed. They get the opportunity to show it on the big stage and we all hope the end result is to sit in that big red chair (this means you have gotten 1st place).

TRAVEL APPROVED: Date 8-16-24

TRAVEL APPROVED: Date 8/20/24

Julie Bumgarner
Site administrator or supervisor signature
Sawon Huckaby
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 8/16/24

Board Approved: Yes () No () Date: _____

Conference Information

Conference Dates & Times: 1/24-1/25/2025 Times are unknown at this time

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Orleans Arena

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:

Date & Time you wish to RETURN:

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : 0

All travelers agree to share lodging as
appropriate?

Yes No

Register under what name(s)?

Danielle Salamone

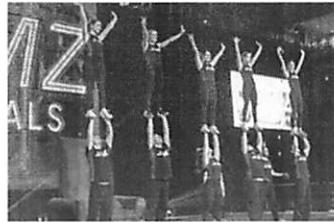
Name, Address, Phone number of
lodging establishment:

The Orleans Hotel 4500 West Tropicana Avenue, Las Vegas, Nevada 89103 (702)365-7111

DEADLINE DATE : _____

Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.



School Cheer Nationals

Jan 24-25, 2025

Orleans Arena - Las Vegas

Early Payment Deadline: 1/3/25

Final Payment Deadline: 1/10/25

2nd Performance Deadline: 12/27/24

[REGISTER](#)

[DIVISIONS & LEVELS](#)

[RULES & SCORING](#)

[RULES QUESTIONS](#)

[SCHEDULE](#)

[RESULTS](#)

[ROUTINE REVIEW](#)

[COACH MEMO](#)

[FACEBOOK GROUP](#)

Join the FB Group for important Nationals updates!

How to Qualify: [Click Here to Learn More!](#)

Status: OPEN

Registration Rates:

[VIEW RATES](#)

[INVITE PACKET](#)

Register by Dec. 10th to be listed on the Nationals sweatshirt.

Performance Days: The final event schedule will show your performance time.

- Fri, Jan 24th: All School Show Cheer Divisions (Performance #1), Sideline Performance Cheer, and Group/Partner Stunt
- Sat, Jan 25th: All School Show Cheer Divisions (Performance #2), all School Dance Divisions, and
- Awards for ALL divisions from Friday & Saturday will be held on Saturday

About Registration

- Register & Pay by the "Early Deadline" to save money!
- Events are subject to fill up prior to the deadline.
- CIF & NIAA-SANCTIONED

Spectator Rates

(per person)

Save Money & Time - Buy Tickets Online!

[VIEW RATES](#)

JAMZ Refund Policy

(if requested by the deadlines shown)

100% Refund by: 1/3/25

50% Refund by: 1/10/25

NO Refund After: 1/10/25

Hotels/Accommodations

JAMZ is always NO STAY TO PLAY. When there are room blocks for this event, they will appear below.

Performance Surface

54' wide X 42' deep foam cheer floor.

This is a CIF & NIAA-Sanctioned Event.

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Mark Your Calendar!

Jan 23-24, 2026

Event Address

4500 West Tropicana Ave, Las Vegas, NV 89103

[GET DIRECTIONS](#)

[Venue | Know Before You Go](#)

[Venue | Prohibited Items](#)

Parking

FREE Parking

Event Schedule

- **Prelim:** Three Tuesdays prior to the event
- **Draft:** Two Tuesdays prior to the event
(You then have 24 hrs to make changes)
- **Final:** Monday prior to the event by 5pm

Schedules sent to emails entered in registration.

Awards & Giveaways



So many ways for teams to win!

Here's what we're giving away:

- Champion Jackets
- Banners
- Medals
- Grand Champions
- Level Champions
- Partner Stunt Awards
- YOU HIT Buttons
- Participant Backpacks
- Coaches Bags



Additional Event Info

- Group Pricing available in the arcade
- Check back closer to the event for more info...

Room Blocks PLEASE DO NOT BOOK AIR OR HOTEL until your team is registered with JAMZ.

Orleans Hotel



- Tue, 1/21 - \$TBD
- Wed, 1/22 - \$TBD
- Thu, 1/23 - \$TBD
- Fri, 1/24 - \$TBD
- Sat, 1/25 - \$TBD
- Sun, 1/26 - \$TBD
- Mon, 1/27 - \$TBD

The Orleans Hotel is the official JAMZ event hotel for Vegas events! Save with the hottest rates. Book online or call (800) 675-3267 and use the phone group code JZCA24P.

STAY TUNED

Gold Coast Hotel



- Tues, 1/21 - \$TBD
- Wed, 1/22 - \$TBD
- Thu, 1/23 - \$TBD
- Fri, 1/24 - \$TBD
- Sat, 1/25 - \$TBD
- Sun, 1/26 - \$TBD

The Gold Coast Hotel is an official JAMZ event hotel for Vegas events! Book online or call (800) 675-3267 and use the phone group code JZMA24C.

STAY TUNED

Competition Travel



STAY TUNED

Stay & Save! Competition Travel is our Official Travel Partner and has made arrangements for discounted hotel pricing at select hotels to ensure you receive the best pricing for our events! In need of a block of rooms? Email info@competitiontravel.com, call (303) 683-7013 or book online.

Food & Entertainment

Plan your Nationals meals ahead of time. Check out these fabulous dining options:

Raising Cane's



VIEW OFFER

ORDER

Partners



GET ON THE LIST

EMAIL *

EMAIL *

(800) 920-4272

JAMZ Cheer & Dance
PO Box 4308

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Danielle Salamone & Robin Steinicke

SCHOOL Dayton High School

NAME OF CONFERENCE: Battle at the Capital
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Roseville, California

DATE OF DEPARTURE: 11/09/2024

DATE OF RETURN: 11/09/2024

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan
Performance Plan Related to our School
Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

Battle at the Capital is one of 3 competitions the coaches have selected to use as a qualifier to attend School JAMZ Nationals. This is the closest and most affordable competition but also the earliest, so we want to make sure we are ready and that is why we have requested the opportunity for 2 more competitions in case we are not ready in time for this competition. We would like to attend at least two in person cheer competitions prior to the National event because it allows us to practice the performance on stage in front of large crowds. The more we do this, the more natural a performance becomes. There is a "performance" score on the score card, which is another reason it is important to attend multiple competitions. This trip itself signifies the importance of a primarily all female sport, that works just as hard as other programs, being able to compete at higher levels.

TRAVEL APPROVED: Date 8-16-24

TRAVEL APPROVED: Date 8/20/24

Aimee Bumgarner
Site administrator or supervisor signature
Shawn Huckaby
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 8-16-24

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: _____

| | Total | District Office | Grant | School Site | Other |
|---|----------------|--------------------------|--------------------------|--------------------------|-------------------------------------|
| BUDGET# <u>Fundraising</u> Registration Fees: Attendees <u>24</u> x <u>52</u> Reg. fee \$ <u>1248</u> | \$ <u>1248</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| BUDGET# <u>Fundraising</u> Travel By: <u>Charter- are yukons a possibility?</u> \$ <u>5000</u> (Air, district car, private car for personal convenience, etc.) | \$ <u>5000</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| BUDGET# <u>Fundraising</u> Lodging: Room rate \$ <u>0</u> x <u>0</u> nights \$ <u>0</u> | \$ <u>0</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u> | | | | | |
| Meals: Breakfast \$ <u>0</u> x <u>0</u> days \$ <u>0</u> | \$ <u>0</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Lunch \$ <u>0</u> x <u>0</u> days \$ <u>0</u> | \$ <u>0</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Dinner \$ <u>0</u> x <u>0</u> days \$ <u>0</u> | \$ <u>0</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Incidental \$ <u>0</u> x <u>0</u> days \$ <u>0</u> | \$ <u>0</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Substitutes: # of Days <u>0</u> x \$ /day \$ <u>0</u> | \$ <u>0</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$ <u>0</u> | \$ <u>0</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Other Miscellaneous expenses: (attach explanation) \$ <u>6248</u> | \$ <u>6248</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| TOTAL EXPENSES | | | | | |

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: 11/09/2024 Time starts at 8am and ends at 8pm. We will not know performance time until the week before.

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): **The Roebbelen Center**

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: **Not Applicable**

Date & Time you wish to RETURN: **Not Applicable**

List any special notes here: **Not Applicable**

Are you renting a car? Yes No How many days? 0

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate): 0 **All travelers agree to share lodging as appropriate?** Yes No

Register under what name(s)? **Not Applicable**

Name, Address, Phone number of lodging establishment: **Not Applicable**

DEADLINE DATE: _____ **Code Information:** _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.



Battle at the Capitol

Nov 9, 2024

The Roebbelen Center

Early Payment Deadline: 10/18/24

Final Payment Deadline: 10/25/24

2nd Performance Deadline: 10/11/24

REGISTER

DIVISIONS & LEVELS

RULES & SCORING

RULES QUESTIONS

SCHEDULE

RESULTS

Open to: NA, School & All Star

Qualifier for Nationals? Yes

Status: OPEN

Youth Rates

VIEW RATES

NA Rates

VIEW RATES

School Rates

VIEW RATES

All Star Rates

VIEW RATES

About Registration

- Register & Pay by the "Early Deadline" to save money!
- Events are subject to fill up prior to the deadline.
- CIF & NIAA-SANCTIONED (Sponsor School: Davis High School)

Spectator Rates

(per person)

General Admission: \$20

Child 6-15: \$10

Child 5 & Under: FREE

JAMZ Refund Policy

(if requested by the deadlines shown)

100% Refund by: 10/18/24

50% Refund by: 10/25/24

NO Refund After: 10/25/24

Hotels/Accommodations

JAMZ is always NO STAY TO PLAY. If there are room blocks for this event, they will appear below.

Performance Surface

All Star will perform on a 54' wide x 42' deep Olympic Elite Fiberglass Spring Floor. School will perform on a 54' wide X 42' deep foam cheer floor.

Additional Event Info

No food or drink will be allowed inside the Roebbelen Center.

Event Address

700 Event Center Drive, Roseville, CA 95678

GET DIRECTIONS

Parking

\$10 CASH ONLY

Event Schedule

- **Prelim:** Two Tuesdays prior to the event
- **Draft:** Monday prior to the event
(You then have 24 hrs to make changes)
- **Final:** Thursday prior to the event by 5pm

Schedules sent to main contact emails entered in registration.

Awards & Giveaways



So many ways for teams to win!

Here's what we're giving away:

- Partial Paid Pinnacle Bids (NA/DI/DII Grand Champs)
- Banners
- Ribbons
- Acrylics (Jumps/Stunts/Choreo)
- Congeniality Award
- Grand Champions (NA/DI/DII/Sch)
- Level Champions (NA/DI/DII/Sch)
- Program Champions (NA/DI/DII)
- Novice Ribbons
- Exhibition Medals

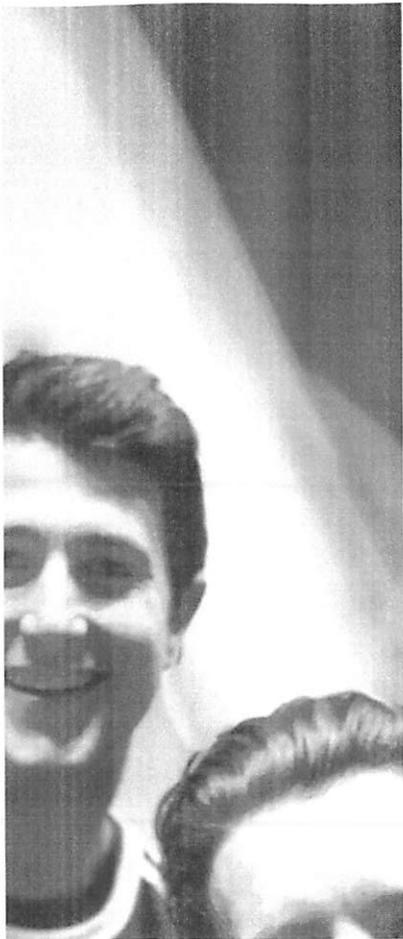


Room Block(s)



BOOK ONLINE

Stay & Save! Competition Travel is our Official Travel Partner and has made arrangements for discounted hotel pricing at select hotels to ensure you receive the best pricing for our events! In need of a block of rooms? Email info@competitiontravel.com, call (303) 683-7013 or book online.



Partners



GET ON THE LIST

EMAIL *

EMAIL *

95

(800) 920-4272

JAMZ Cheer & Dance
PO Box 4308

**Lyon County School District
Board Memo**

Date: August 27, 2024
To: Board of School Trustees
From: Jim Gianotti, Executive Director for Educational Services
Re: WNC Courses for Approval

Recommendation

That the board approves the attached WNC courses for students in Lyon County School District.

Background Information

Attached is a list of WNC courses that students from the Lyon County School District are projected to enroll in for credit during the 2024-2025 school year. The numbers are based on the enrollments as of August 20, 2024, but there is an expectation that these numbers will grow as students start the academic year.

Budget Considerations

N/A

Discussed at Previous Meeting

N/A

Attachment(s)

LCSD Student Enrollments Fall 2024

*Respectfully Submitted,
Jim Gianotti, Executive Director of Education Services*

| WNC Course Name | LCSD Student Count |
|-----------------|--------------------|
| ACC 201 | 3 |
| AM 140 | 1 |
| AM 145 | 5 |
| AM 146 | 4 |
| AM 151 | 1 |
| ANTH 101 | 1 |
| ANTH 102 | 2 |
| ANTH 110 L | 1 |
| ART 100 | 4 |
| ART 101 | 9 |
| ART 111 | 1 |
| ART 141 | 3 |
| ART 160 | 27 |
| ART 211 | 9 |
| ATMS 117 | 2 |
| AUTO 101 | 1 |
| AUTO 115 | 1 |
| AV 110 | 3 |
| BIOL 100 | 1 |
| BIOL 113 | 2 |
| BIOL 190 | 27 |
| BIOL 223 | 1 |
| BIOL 224 | 1 |
| BUS 101 | 3 |
| CH 201 | 14 |
| CH 202 | 3 |
| CHEM 100 | 1 |
| CHEM 121 | 28 |
| CIT 114 | 1 |
| CIT 128 | 1 |
| CIT 173 | 1 |
| CIT 211 | 1 |
| COM 101 | 60 |
| CPD 123 | 1 |
| CRJ 104 | 8 |
| CRJ 106 | 5 |
| CRJ 234 | 1 |
| CS 135 | 6 |
| DFT 110 | 2 |
| ECE 204 | 1 |
| ECE 250 | 1 |
| ECON 102 | 9 |
| ECON 261 | 3 |

| | |
|------------|----|
| EDU 110 | 55 |
| EDU 201 | 1 |
| EDU 202 | 3 |
| EDU 203 | 1 |
| EDU 210 | 1 |
| ENG 101 | 81 |
| ENG 102 | 5 |
| ENGR 100 | 6 |
| ENV 101 | 6 |
| EPY 150 | 4 |
| GEOG 103 | 7 |
| GEOG 104 | 4 |
| GEOL 100 | 7 |
| GRC 116 | 1 |
| HDFS 201 | 6 |
| HIST 101 | 65 |
| HIST 102 | 2 |
| HIST 105 | 3 |
| Hist 106 | 2 |
| HIST 111 | 7 |
| HIT 117 | 3 |
| IS 101 | 7 |
| MATH 120 | 5 |
| MATH 124 | 25 |
| MATH 126 | 61 |
| MATH 127 | 5 |
| MATH 176 | 3 |
| MATH 181 | 32 |
| MATH 182 | 1 |
| MATH 24 | 1 |
| MGT 201 | 1 |
| MKT 210 | 1 |
| MUS 111 | 1 |
| MUS 121 | 1 |
| MUS 125 | 2 |
| MUS 176 | 1 |
| NURS 129 | 2 |
| NUTR 121 | 12 |
| PBH 101 | 4 |
| PBH 120 | 2 |
| PHIL 101 | 1 |
| PHIL 210 | 5 |
| PHYS 180 | 1 |
| PHYS 180 L | 1 |

| | |
|----------|-----|
| PSC 101 | 2 |
| PSY 101 | 31 |
| PSY 280 | 1 |
| SOC 101 | 1 |
| SPAN 111 | 2 |
| STAT 152 | 6 |
| SW 101 | 1 |
| WELD 211 | 2 |
| WELD 212 | 2 |
| Total: | 753 |

Information Technology
Service Ticket Report
07/01/24 - 07/31/24

Open as of 07/31/24

| Ticket Type | | DO | AdultEd | SDDO-PDC | PLC | B&G | CES | DES | DHS | DIS | ERHS | EVES | FES | FHS | FIS | RES | SES | SMS | SSES | SSHS | SSMS | SVS | YES | YHS | YIS | Total |
|-------------|---------|----|---------|----------|-----|-----|-----|-----|-----|-----|------|------|-----|-----|-----|-----|-----|-----|------|------|------|-----|-----|-----|-----|-------|
| Urgent | Open | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Pending | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | On Hold | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| High | Open | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Pending | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | On Hold | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Medium | Open | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| | Pending | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | On Hold | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| | Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Normal | Open | 19 | 0 | 1 | 0 | 0 | 20 | 10 | 10 | 3 | 0 | 13 | 6 | 40 | 61 | 4 | 3 | 52 | 0 | 1 | 2 | 25 | 35 | 55 | 65 | 425 |
| | Pending | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 1 | 1 | 2 | 1 | 0 | 3 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 12 |
| | On Hold | 1 | 0 | 0 | 0 | 0 | 8 | 15 | 16 | 44 | 0 | 2 | 11 | 43 | 31 | 12 | 31 | 64 | 0 | 0 | 2 | 2 | 0 | 0 | 6 | 288 |
| | Total | 20 | 0 | 1 | 0 | 0 | 28 | 25 | 27 | 47 | 0 | 16 | 18 | 84 | 94 | 17 | 34 | 119 | 0 | 1 | 4 | 27 | 37 | 55 | 71 | 725 |
| Project | Open | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 |
| | Pending | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | On Hold | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| | Total | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 |
| Total | Open | 19 | 0 | 1 | 0 | 0 | 20 | 10 | 10 | 3 | 0 | 13 | 6 | 40 | 62 | 4 | 3 | 52 | 0 | 1 | 2 | 25 | 35 | 56 | 65 | 427 |
| | Pending | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 1 | 1 | 2 | 1 | 0 | 3 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 12 |
| | On Hold | 2 | 0 | 0 | 0 | 0 | 8 | 16 | 16 | 44 | 0 | 2 | 11 | 43 | 31 | 12 | 32 | 64 | 0 | 0 | 2 | 2 | 0 | 0 | 6 | 291 |
| | Total | 21 | 0 | 1 | 0 | 0 | 28 | 26 | 27 | 47 | 0 | 16 | 18 | 84 | 95 | 17 | 35 | 119 | 0 | 1 | 4 | 27 | 37 | 56 | 71 | 730 |

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| Yearly Closed Comparison | DO | AdultEd | SDDO-PDC | PLC | B&G | CES | DES | DHS | DIS | ERHS | EVES | FES | FHS | FIS | RES | SES | SMS | SSES | SSHS | SSMS | SVS | YES | YHS | YIS | Total |
|--------------------------|------|---------|----------|-----|-----|-----|-----|------|------|------|------|-----|------|------|------|-----|------|------|------|------|-----|-----|------|-----|-------|
| 2024 | 174 | 39 | 25 | 20 | 0 | 128 | 173 | 197 | 309 | 2 | 98 | 75 | 540 | 188 | 171 | 88 | 573 | 152 | 247 | 242 | 68 | 203 | 226 | 108 | 4046 |
| 2023 | 328 | 73 | 26 | 20 | 0 | 282 | 295 | 496 | 506 | 6 | 187 | 229 | 903 | 440 | 329 | 242 | 1444 | 202 | 365 | 361 | 110 | 325 | 295 | 293 | 5729 |
| 2022 | 343 | 11 | 21 | 18 | 0 | 304 | 216 | 332 | 357 | 5 | 259 | 236 | 782 | 340 | 309 | 294 | 1269 | 226 | 281 | 302 | 128 | 214 | 241 | 291 | 5735 |
| 2021 | 369 | 31 | 30 | 2 | 3 | 260 | 249 | 366 | 258 | 16 | 218 | 225 | 700 | 351 | 323 | 297 | 498 | 247 | 168 | 179 | 154 | 211 | 297 | 277 | 4838 |
| Total | 1214 | 154 | 102 | 60 | 3 | 974 | 933 | 1391 | 1430 | 29 | 762 | 765 | 2925 | 1319 | 1132 | 921 | 3784 | 827 | 1061 | 1084 | 460 | 953 | 1059 | 969 | 20348 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------------------|----------|---------------------------------------|--|-------------|
| A T & T MONTHLY STATEMENT | 99712 | 100.165.0000.000.2410.533.10605.32.00 | Telephone – Land Line phone services | \$572.26 |
| | | Check #: 1810 | | |
| | | | Vendor Total: | \$572.26 |
| ADVANCED CLASSROOM TECH | 102814 | 280.633.0000.100.1000.612.10202.10.00 | Inventoried Supplies/Equipment <\$5000 | \$20,043.00 |
| | | Check #: 1811 | | |
| | | | Vendor Total: | \$20,043.00 |
| ADVANCED INTEGRATED PEST MANAGEMENT | | 100.133.0000.000.2620.430.10303.10.00 | Repairs and Maintenance Services | \$160.00 |
| | | Check #: 1812 | | |
| | | | Vendor Total: | \$160.00 |
| AIR FILTER SALES AND SERVICE | 98789 | 100.162.0000.000.2620.610.10602.50.00 | General Supplies | \$732.84 |
| | | Check #: 1813 | | |
| | | | Vendor Total: | \$732.84 |
| ALHAMBRA WATER | 97540 | 100.109.0000.000.2213.615.10000.00.00 | Snacks, Food & Beverages | \$201.82 |
| | | Check #: 1814 | | |
| | | | Vendor Total: | \$201.82 |
| AMAZON BUSINESS | | 100.101.0000.000.2100.610.10000.00.00 | General Supplies | \$1,178.56 |
| | | Check #: 1815 | | |
| | | 100.101.0000.000.2110.615.10000.00.00 | Snacks, Food & Beverages | \$5.00 |
| | | Check #: 1815 | | |
| | | 100.101.0000.000.2320.610.10000.00.00 | General Supplies | \$268.57 |
| | | Check #: 1815 | | |
| | | 100.101.0000.000.2510.610.10000.00.00 | General Supplies | \$917.12 |
| | | Check #: 1815 | | |
| | | 100.102.0000.000.2570.610.10000.00.00 | General Supplies | \$109.41 |
| | | Check #: 1815 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------|----------|--|---|----------------|
| | | 100.170.0000.000.2700.610.10000.00.00 Check #: 1815 | General Supplies | \$2,056.67 |
| | | 207.213.0000.450.1000.610.10302.00.00 Check #: 1815 | General Supplies | \$938.00 |
| | | 207.213.0000.450.1000.610.10304.00.00 Check #: 1815 | General Supplies | \$627.36 |
| | | 230.231.0000.610.1000.610.10000.00.00 Check #: 1815 | General Supplies | \$3,411.27 |
| | | 240.300.0000.370.1000.650.10601.32.00 Check #: 1815 | Supplies-Information Technology-related | \$124.28 |
| | | | Vendor Total: | \$9,636.24 |
| ARATA, LINDA | | 100.170.0000.000.2710.519.10000.00.00 Check #: 1816 | Student Transportation Purchased From Other Source | \$14.22 |
| | | | Vendor Total: | 104 \$14.22 |
| AUDIO ENHANCEMENT, INC | 99350 | 360.022.0000.000.4700.734.10202.10.00 Check #: 1817 | Technology-Related Hardware | \$163,365.10 |
| | | 360.022.0000.000.4700.734.10203.10.00 Check #: 1817 | Technology-Related Hardware | \$173,558.75 |
| | | 360.022.0000.000.4700.734.10205.10.00 Check #: 1817 | Technology-Related Hardware | \$132,250.55 |
| | | | Vendor Total: | \$469,174.40 |
| BALLARD, ISABEL MARIA | | 280.639.0000.200.2700.519.10000.00.00 Check #: 1818 | Student Transportation Purchased From Other Source | \$562.80 |
| | | | Vendor Total: | \$562.80 |
| BAUMBACK, SANDY | 102125 | 100.170.0000.000.2710.519.10000.00.00 Check #: 1819 | Student Transportation Purchased From Other Source | \$100.00 |
| | | | Vendor Total: | \$100.00 |
| BIO CORPORATION | | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|--------------------------------------|----------|---------------------------------------|--------------------------------------|-------------|
| | | 100.161.0000.100.1000.610.10601.32.00 | General Supplies | \$463.63 |
| | | Check #: 1820 | | |
| | | | Vendor Total: | \$463.63 |
| BOMBA-EDGERTON, KATHY | | 100.163.0000.000.2410.533.10603.32.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 1821 | | |
| | | | Vendor Total: | \$499.20 |
| CATALINA PRODUCTS INTERNATIONAL, LLC | | 100.108.0000.000.2620.610.10000.00.00 | General Supplies | \$48,252.37 |
| | | Check #: 1822 | | |
| | | | Vendor Total: | \$48,252.37 |
| CCMSI | | 703.102.0000.000.2570.270.10000.00.00 | Workers" Compensation | \$41,791.46 |
| | | Check #: 1823 | | 105 |
| | | 703.102.0000.000.2570.340.10000.00.00 | Other Professional Services | \$1,765.00 |
| | | Check #: 1823 | | |
| | | | Vendor Total: | \$43,556.46 |
| CHAMBERS, ZOE A | | 100.101.0000.000.2213.560.10000.00.00 | Tuition | \$180.00 |
| | | Check #: 1824 | | |
| | | | Vendor Total: | \$180.00 |
| CLARK & ASSOCIATES OF NEVADA, INC. | | 100.102.0000.000.2570.340.10000.00.00 | Other Professional Services | \$823.60 |
| | | Check #: 1825 | | |
| | | | Vendor Total: | \$823.60 |
| CLARK PEST CONTROL | | 100.108.0000.000.2630.340.10601.32.00 | Other Professional Services | \$132.00 |
| | | Check #: 1826 | | |
| | | | Vendor Total: | \$132.00 |
| CLARKSON, SUSAN | | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|--|----------|---------------------------------------|--|-------------|
| | | 280.639.0000.200.2140.340.10000.00.00 | Other Professional Services | \$4,300.00 |
| | | Check #: 1827 | | |
| | | | Vendor Total: | \$4,300.00 |
| CONNECTIONS SPEECH&LANGUAGE SERVICES LLC | | | | |
| | | 250.101.0000.200.2150.340.10000.00.00 | Other Professional Services | \$15,940.00 |
| | | Check #: 1828 | | |
| | | 280.639.0000.265.2150.340.10000.00.00 | Other Professional Services | \$5,060.00 |
| | | Check #: 1828 | | |
| | | | Vendor Total: | \$21,000.00 |
| CROSS, RYAN | | | | |
| | | 100.161.0000.000.2410.533.10601.32.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 1829 | | |
| | | | Vendor Total: | \$499.20 |
| DAVIS, MARIA C. | 102800 | | | 106 |
| | | 280.639.0000.200.2190.340.10000.00.00 | Other Professional Services | \$750.00 |
| | | Check #: 1830 | | |
| | | | Vendor Total: | \$750.00 |
| DAYTON HIGH SCHOOL. | | | | |
| | | 100.164.0000.320.1000.610.10604.32.00 | General Supplies | \$487.32 |
| | | Check #: 1831 | | |
| | | | Vendor Total: | \$487.32 |
| DEPARTMENT OF PUBLIC SAFETY | 14394 | | | |
| | | 100.102.0000.000.2570.340.10000.00.00 | Other Professional Services | \$314.50 |
| | | Check #: 1832 | | |
| | | | Vendor Total: | \$314.50 |
| DEWITT, CODDIERAE | | | | |
| | | 100.170.0000.000.2710.519.10000.00.00 | Student Transportation Purchased From Other Source | \$100.00 |
| | | Check #: 1833 | | |
| | | | Vendor Total: | \$100.00 |
| DIVISION OF INDUSTRIAL RELATIONS | 98670 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------------|----------|---------------------------------------|--------------------------------------|-------------|
| | | 703.102.0000.000.2570.270.10000.00.00 | Workers" Compensation | \$2,158.55 |
| | | Check #: 1834 | | |
| | | | Vendor Total: | \$2,158.55 |
| FARR, DARIN | | | | |
| | | 100.101.0000.000.2310.580.10000.00.00 | Staff Travel | \$117.37 |
| | | Check #: 1835 | | |
| | | | Vendor Total: | \$117.37 |
| FAST GLASS | | | | |
| | | 100.133.0000.000.2620.430.10303.10.00 | Repairs and Maintenance Services | \$1,030.00 |
| | | Check #: 1836 | | |
| | | | Vendor Total: | \$1,030.00 |
| FRONTIER | 21702 | | | |
| | | 100.162.0000.000.2410.533.10602.50.00 | Telephone – Land Line phone services | \$171.26 |
| | | Check #: 1837 | | 107 |
| | | 100.163.0000.000.2410.533.10603.32.00 | Telephone – Land Line phone services | \$252.63 |
| | | Check #: 1837 | | |
| | | | Vendor Total: | \$423.89 |
| GENESIS FLOOR COVERING, INC. | | | | |
| | | 100.108.0000.000.2620.430.10209.10.00 | Repairs and Maintenance Services | \$47,376.00 |
| | | Check #: 1838 | | |
| | | | Vendor Total: | \$47,376.00 |
| GILLESPIE, SCOTT | | | | |
| | | 100.132.0000.000.2410.533.10302.20.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 1839 | | |
| | | | Vendor Total: | \$499.20 |
| GRAINGER | 99826 | | | |
| | | 100.108.0000.000.2620.610.10000.00.00 | General Supplies | \$3,954.84 |
| | | Check #: 1840 | | |
| | | 100.108.0000.000.2620.610.10603.32.00 | General Supplies | \$235.25 |
| | | Check #: 1840 | | |
| | | | Vendor Total: | \$4,190.09 |
| HENDERSON, STEVE | 99657 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------------|----------|---------------------------------------|---------------------------------|-------------|
| | | 100.135.0000.000.2410.534.10305.31.00 | Telephone – Cell phone services | \$499.20 |
| | | Check #: 1841 | | |
| | | | Vendor Total: | \$499.20 |
| HUNTLEY MOTOR WORLD | 102698 | | | |
| | | 100.170.0000.000.2730.730.10000.00.00 | Equipment | \$29,485.00 |
| | | Check #: 1842 | | |
| | | | Vendor Total: | \$29,485.00 |
| IML SECURITY SUPPLY | | | | |
| | | 100.108.0000.000.2620.610.10203.10.00 | General Supplies | \$5,049.60 |
| | | Check #: 1843 | | |
| | | | Vendor Total: | \$5,049.60 |
| INLAND SUPPLY CO., INC. | 10000 | | | |
| | | 100.132.0000.000.2620.610.10302.20.00 | General Supplies | \$26.77 |
| | | Check #: 1844 | | 108 |
| | | 100.161.0000.000.2620.610.10601.32.00 | General Supplies | \$2,800.80 |
| | | Check #: 1844 | | |
| | | 100.162.0000.000.2620.610.10602.50.00 | General Supplies | \$551.60 |
| | | Check #: 1844 | | |
| | | | Vendor Total: | \$3,379.17 |
| JOSTENS_10600 | 10600 | | | |
| | | 100.161.0000.100.1000.610.10601.32.00 | General Supplies | \$38.90 |
| | | Check #: 1845 | | |
| | | 100.161.0000.920.1000.610.10601.32.00 | General Supplies | \$578.95 |
| | | Check #: 1845 | | |
| | | 100.164.0000.100.1000.610.10604.32.00 | General Supplies | \$17.65 |
| | | Check #: 1845 | | |
| | | | Vendor Total: | \$635.50 |
| KELLOGG, KRISTEN R | | | | |
| | | 100.102.0000.000.2570.334.10000.00.00 | Training & Development – Admin | \$300.00 |
| | | Check #: 1846 | Non-Licensed | |
| | | | Vendor Total: | \$300.00 |
| LAKESHORE LEARNING MATERIALS | 11240 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------------------|----------|---------------------------------------|--|-------------|
| | | 240.289.0000.100.1000.610.10000.00.00 | General Supplies | \$70,922.56 |
| | | Check #: 1847 | | |
| | | | Vendor Total: | \$70,922.56 |
| LANGUAGE TESTING INTERNATIONAL, INC | | | | |
| | | 100.104.0000.000.2240.351.10000.00.00 | Data Processing and Coding Services | \$125.00 |
| | | Check #: 1848 | | |
| | | | Vendor Total: | \$125.00 |
| LINDAMOOD-BELL LEARNING PROCESSES | | | | |
| | | 280.642.0000.200.2213.331.10000.00.00 | Training & Development-Instruct Licensed Personnel | \$13,650.00 |
| | | Check #: 1849 | | |
| | | | Vendor Total: | \$13,650.00 |
| LOTITO, STEPHANIE | 102727 | | | |
| | | 100.164.0000.000.2410.533.10604.32.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 1850 | | 109 |
| | | | Vendor Total: | \$499.20 |
| LYON COUNTY SCHOOL DIST._99346 | 99346 | | | |
| | | 100.101.0000.000.2310.615.10000.00.00 | Snacks, Food & Beverages | \$792.00 |
| | | Check #: 1851 | | |
| | | 100.101.0000.000.2320.615.10000.00.00 | Snacks, Food & Beverages | \$65.00 |
| | | Check #: 1851 | | |
| | | 100.163.0000.000.2410.610.10603.32.00 | General Supplies | \$222.50 |
| | | Check #: 1851 | | |
| | | | Vendor Total: | \$1,079.50 |
| M & R SINNING, LLC | | | | |
| | | 280.763.0000.200.2200.340.10000.00.00 | Other Professional Services | \$9,322.00 |
| | | Check #: 1852 | | |
| | | | Vendor Total: | \$9,322.00 |
| MATTA, SAGE | | | | |
| | | 280.639.0000.200.2160.340.10000.00.00 | Other Professional Services | \$1,116.25 |
| | | Check #: 1853 | | |
| | | | Vendor Total: | \$1,116.25 |
| MAUPIN, COX, & LEGOY | 22060 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------|----------|---------------------------------------|---|--------------|
| | | 100.101.0000.000.2320.340.10000.00.00 | Other Professional Services | \$14,834.00 |
| | | Check #: 1854 | | |
| | | | Vendor Total: | \$14,834.00 |
| MCMACKIN, SHAUN | | 100.135.0000.000.2410.534.10305.31.00 | Telephone – Cell phone services | \$499.20 |
| | | Check #: 1855 | | |
| | | | Vendor Total: | \$499.20 |
| MONIZ, TAMMIE | | 100.135.0000.000.2410.534.10305.31.00 | Telephone – Cell phone services | \$499.20 |
| | | Check #: 1856 | | |
| | | | Vendor Total: | \$499.20 |
| NORTHERN NEVADA IMAGING | | 280.633.0000.100.3300.610.10208.31.00 | General Supplies | \$848.00 |
| | | Check #: 1857 | | 110 |
| | | | Vendor Total: | \$848.00 |
| NOVELO-DEFREZE, LEONA V | | 100.102.0000.000.2570.610.10000.00.00 | General Supplies | \$27.15 |
| | | Check #: 1858 | | |
| | | 100.102.0000.000.2570.615.10000.00.00 | Snacks, Food & Beverages | \$27.19 |
| | | Check #: 1858 | | |
| | | | Vendor Total: | \$54.34 |
| ORCUTT WINSLOW | | 100.101.0000.000.2541.340.10000.00.00 | Other Professional Services | \$479,219.00 |
| | | Check #: 1859 | | |
| | | | Vendor Total: | \$479,219.00 |
| ORDUNA, FELICIANA | 101671 | 100.170.0000.000.2710.519.10000.00.00 | Student Transportation Purchased From Other Source | \$100.00 |
| | | Check #: 1860 | | |
| | | | Vendor Total: | \$100.00 |
| ORKIN PEST CONTROL | | 230.231.0000.610.2620.430.10000.00.00 | Purchased Property Services | \$87.99 |
| | | Check #: 1861 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------------|----------|---------------------------------------|---|-------------|
| | | | Vendor Total: | \$87.99 |
| PERMA-BOUND | 16180 | 100.126.0000.000.2220.640.10206.10.00 | Books and Periodicals | \$2,408.90 |
| | | Check #: 1862 | | |
| | | | Vendor Total: | \$2,408.90 |
| PITNEY BOWES GLOBAL FINANCIAL | 101970 | 100.161.0000.000.2410.442.10601.32.00 | Rental of Equipment and Vehicles | \$575.31 |
| | | Check #: 1863 | | |
| | | 100.164.0000.000.2410.442.10604.32.00 | Rental of Equipment and Vehicles | \$223.20 |
| | | Check #: 1863 | | |
| | | | Vendor Total: | \$798.51 |
| PROCARE THERAPY | | 250.101.0000.200.2150.340.10000.00.00 | Other Professional Services | \$5,724.60 |
| | | Check #: 1864 | | 111 |
| | | 280.639.0000.200.2100.340.10000.00.00 | FY20 Special Education Part B Budget Load | \$11,028.50 |
| | | Check #: 1864 | | |
| | | | Vendor Total: | \$16,753.10 |
| PURCHASE POWER | 16968 | 100.165.0000.000.2410.531.10605.32.00 | Postage | \$434.07 |
| | | Check #: 1865 | | |
| | | | Vendor Total: | \$434.07 |
| QUADIENT LEASING USA, INC | | 100.133.0000.000.2410.531.10303.10.00 | Postage | \$265.50 |
| | | Check #: 1866 | | |
| | | | Vendor Total: | \$265.50 |
| RALEY'S | | 100.163.0000.000.2410.610.10603.32.00 | General Supplies | \$123.29 |
| | | Check #: 1867 | | |
| | | 100.163.0000.000.2620.610.10603.32.00 | General Supplies | \$29.45 |
| | | Check #: 1867 | | |
| | | | Vendor Total: | \$152.74 |
| RICOH AMERICAS CORP | 102825 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------------------|----------|---------------------------------------|--|-------------|
| | | 100.135.0000.000.2410.442.10305.31.00 | Rental of Equipment and Vehicles | \$156.99 |
| | | Check #: 1868 | | |
| | | | Vendor Total: | \$156.99 |
| SHRED-IT USA | | 230.231.0000.610.1000.350.10000.00.00 | Technical Services | \$16.00 |
| | | Check #: 1869 | | |
| | | | Vendor Total: | \$16.00 |
| SILVER STATE SIGN LANGUAGE LLC | | 280.639.0000.200.2100.340.10000.00.00 | FY20 Special Education Part B Budget Load | \$3,935.00 |
| | | Check #: 1870 | | |
| | | | Vendor Total: | \$3,935.00 |
| SOLIANT HEALTH, LLC | | 280.639.0000.200.2100.340.10000.00.00 | FY20 Special Education Part B Budget Load | \$9,630.51 |
| | | Check #: 1871 | | 112 |
| | | | Vendor Total: | \$9,630.51 |
| STATE OF NEVADA_98141 | 98141 | 100.102.0000.000.2329.210.10000.00.00 | Group Insurance | \$24,811.93 |
| | | Check #: 1872 | | |
| | | | Vendor Total: | \$24,811.93 |
| STATE OF NV DIVISION OF HEALTH CARE | 102723 | 285.781.0000.200.2100.100.10000.00.00 | Personnel Services-Salaries (General categories) | \$92,206.74 |
| | | Check #: 1873 | | |
| | | | Vendor Total: | \$92,206.74 |
| SUMMIT COMPANIES | | 100.108.0000.000.2670.430.10302.20.00 | Repairs and Maintenance Services | \$2,685.00 |
| | | Check #: 1874 | | |
| | | | Vendor Total: | \$2,685.00 |
| TAHOE SUPPLY CO. | 11238 | 100.161.0000.000.2620.610.10601.32.00 | General Supplies | \$3.00 |
| | | Check #: 1875 | | |
| | | | Vendor Total: | \$3.00 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------------|----------|---------------------------------------|----------------------------------|-------------|
| THE PARTS HOUSE | 23100 | 100.170.0000.000.2710.614.10000.00.00 | Parts | \$1,640.98 |
| | | Check #: 1876 | | |
| | | | Vendor Total: | \$1,640.98 |
| THE STEPPING STONES GROUP LLC | | 250.101.0000.200.2150.340.10000.00.00 | Other Professional Services | \$13,133.52 |
| | | Check #: 1877 | | |
| | | | Vendor Total: | \$13,133.52 |
| TRANE U.S. INC | | 100.108.0000.000.2620.730.10303.10.00 | Equipment | \$288.28 |
| | | Check #: 1878 | | |
| | | | Vendor Total: | \$288.28 |
| TRILOGY EDUCATION CONSULTING | | 280.639.0000.200.2200.340.10000.00.00 | Other Professional Services | \$1,425.00 |
| | | Check #: 1879 | | |
| | | | Vendor Total: | \$1,425.00 |
| TYLER TECHNOLOGIES, INC. | 103232 | 100.101.0000.000.2510.651.10000.00.00 | Supplies – Technology – Software | \$1,332.00 |
| | | Check #: 1880 | | |
| | | | Vendor Total: | \$1,332.00 |
| USPS-POC | 3478 | 100.101.0000.000.2320.531.10000.00.00 | Postage | \$1,000.00 |
| | | Check #: 1881 | | |
| | | | Vendor Total: | \$1,000.00 |
| WALKER LAKE DISPOSAL INC. | 102157 | 100.108.0000.000.2610.421.10000.00.00 | Garbage / Disposal | \$627.00 |
| | | Check #: 1882 | | |
| | | 100.108.0000.000.2620.421.10000.00.00 | Garbage / Disposal | \$572.00 |
| | | Check #: 1882 | | |
| | | | Vendor Total: | \$1,199.00 |
| WARD'S NATURAL SCIENCE_103009 | 103009 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1569

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-----------------------------|----------|---------------------------------------|---------------------------------------|----------------|
| | | 240.300.0000.395.1000.610.10603.32.00 | General Supplies | \$1,719.13 |
| | | Check #: 1883 | | |
| | | | Vendor Total: | \$1,719.13 |
| WAYNE WORKMAN | 99995 | | | |
| | | 100.101.0000.000.2320.533.10000.00.00 | Telephone – Land Line phone services | \$1,200.00 |
| | | Check #: 1884 | | |
| | | | Vendor Total: | \$1,200.00 |
| XEROX CORPORATION | | | | |
| | | 100.101.0000.000.2320.430.10000.00.00 | Repairs and Maintenance Services | \$67.66 |
| | | Check #: 1885 | | |
| | | 100.101.0000.000.2320.442.10000.00.00 | Rental of Equipment and Vehicles | \$128.02 |
| | | Check #: 1885 | | |
| | | | Vendor Total: | \$195.68 |
| YERINGTON HIGH SCHOOL_23180 | 23180 | | | 114 |
| | | 100.101.0000.920.1000.519.10603.32.00 | Student Transportation Purchased From | \$360.00 |
| | | Check #: 1886 | Other Source | |
| | | | Vendor Total: | \$360.00 |
| | | | Grand Total: | \$1,488,307.25 |

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1570 Voucher Date: 06/30/2024 Prepared By: _____

Printed: 07/12/2024 10:20:11 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$210,090.35 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Phil Cowee. President

Bridget Peterson Clerk

Neal McIntyre II Member

Tom Hendrix Member

Sherry Parsons Member

Holly Villines Member

Darin Farr Member

LYON COUNTY SCHOOL DISTRICT

| Fund | | Amount |
|------|------------------------------|---------------------|
| 100 | General Fund | \$147,522.58 |
| 207 | PCFP GATE | \$3,599.55 |
| 240 | State Grants | \$4,761.82 |
| 250 | Special Education | \$5,889.79 |
| 280 | Federal Funds | \$35,616.61 |
| 310 | Residential Construction Tax | \$12,000.00 |
| 400 | Debt Service Funds | \$700.00 |
| | | <hr/> <hr/> |
| | | \$210,090.35 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------------------|----------|--|----------------------------------|-------------|
| ACE HARDWARE | 200 | 100.132.0000.000.2620.610.10302.20.00 Check #: 1887 | General Supplies | \$24.88 |
| | | | Vendor Total: | \$24.88 |
| ACTION GLASS CARSON LLC | 102563 | 100.170.0000.000.2700.610.10000.00.00 Check #: 1888 | General Supplies | \$705.00 |
| | | 100.170.0000.000.2710.430.10000.00.00 Check #: 1888 | Repairs and Maintenance Services | \$1,107.91 |
| | | 100.170.0000.000.2710.614.10000.00.00 Check #: 1888 | Parts | \$300.00 |
| | | | Vendor Total: | \$2,112.91 |
| ADVANCED CHILD BEHAVIOR SOLUTIONS,LLC | 102918 | 280.639.0000.200.2240.340.10000.00.00 Check #: 1889 | Other Professional Services | \$11,730.55 |
| | | | Vendor Total: | \$11,730.55 |
| ADVANCED INTEGRATED PEST MANAGEMENT | | 100.132.0000.000.2620.422.10302.20.00 Check #: 1890 | Janitorial / Custodial Services | \$150.00 |
| | | | Vendor Total: | \$150.00 |
| AIR FILTER SALES AND SERVICE | 98789 | 100.128.0000.000.2620.610.10211.10.00 Check #: 1891 | General Supplies | \$417.48 |
| | | | Vendor Total: | \$417.48 |
| ALBERT W VACEK | 7050 | 100.170.0000.000.2710.430.10000.00.00 Check #: 1892 | Repairs and Maintenance Services | \$45.00 |
| | | | Vendor Total: | \$45.00 |
| ALHAMBRA WATER | 97540 | 100.170.0000.000.2700.610.10000.00.00 Check #: 1893 | General Supplies | \$744.92 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------|----------|---------------------------------------|--|---------------|
| | | | | Vendor Total: |
| AMAZON BUSINESS | | | | \$744.92 |
| | | 100.164.0000.100.1000.610.10604.32.00 | General Supplies | \$590.65 |
| | | Check #: 1894 | | |
| | | 280.642.0000.200.1000.540.10000.00.00 | Advertising | \$976.11 |
| | | Check #: 1894 | | |
| | | 280.665.0000.210.2200.610.10000.00.00 | General Supplies | \$202.30 |
| | | Check #: 1894 | | |
| | | 280.719.0000.440.1000.610.10205.10.00 | General Supplies | \$1,463.93 |
| | | Check #: 1894 | | |
| | | 280.719.0000.440.1000.618.10205.10.00 | Student Incentive Summer School Supplies | \$5,131.21 |
| | | Check #: 1894 | | |
| | | | | Vendor Total: |
| BAERWALDT, ERIN R | | | | \$8,364.20 |
| | | 240.289.0000.100.2213.580.10000.00.00 | Travel | \$632.13 |
| | | Check #: 1895 | | |
| | | | | Vendor Total: |
| BARBER ERIKA | | | | \$632.13 |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$607.44 |
| | | Check #: 1896 | | |
| | | | | Vendor Total: |
| BERVIN-MUELLER, KATHRYN | | | | \$607.44 |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$208.28 |
| | | Check #: 1897 | | |
| | | | | Vendor Total: |
| BIG R FERNLEY | | | | \$208.28 |
| | | 100.108.0000.000.2620.610.10000.00.00 | General Supplies | \$29.98 |
| | | Check #: 1898 | | |
| | | 100.108.0000.000.2620.610.10203.10.00 | General Supplies | \$22.98 |
| | | Check #: 1898 | | |
| | | 100.123.0000.000.2620.610.10203.10.00 | General Supplies | \$409.42 |
| | | Check #: 1898 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|----------------------------|----------|---------------------------------------|--------------------------------------|-------------|
| | | | Vendor Total: | \$462.38 |
| BLUHM, JENNIFER | | 100.123.0000.000.2410.533.10203.10.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 1899 | | |
| | | | Vendor Total: | \$499.20 |
| BOTTS, SYDNEY M | | 240.300.0000.300.2213.580.10000.00.00 | Travel | \$162.78 |
| | | Check #: 1900 | | |
| | | | Vendor Total: | \$162.78 |
| BRADY INDUSTRIES | | 100.123.0000.000.2620.610.10203.10.00 | General Supplies | \$291.32 |
| | | Check #: 1901 | | |
| | | | Vendor Total: | \$291.32 |
| BSN SPORTS | | 100.101.0000.920.1000.610.10601.32.00 | General Supplies | \$10,840.20 |
| | | Check #: 1902 | | |
| | | 100.101.0000.920.1000.610.10604.32.00 | General Supplies | \$8,747.00 |
| | | Check #: 1902 | | |
| | | 100.101.0000.920.1000.610.10605.32.00 | General Supplies | \$11,734.00 |
| | | Check #: 1902 | | |
| | | 100.164.0000.920.1000.610.10604.32.00 | General Supplies | \$4,398.01 |
| | | Check #: 1902 | | |
| | | 310.035.0000.920.1000.739.10604.32.00 | Other Equipment | \$12,000.00 |
| | | Check #: 1902 | | |
| | | | Vendor Total: | \$47,719.21 |
| CAROLINA BIOLOGICAL SUPPLY | 3000 | 100.163.0000.192.1000.610.10603.32.00 | General Supplies | \$1,284.04 |
| | | Check #: 1903 | | |
| | | | Vendor Total: | \$1,284.04 |
| CARSON DODGE CHRYSLER | 3125 | 100.170.0000.000.2710.614.10000.00.00 | Parts | \$522.00 |
| | | Check #: 1904 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------------------|----------|---------------------------------------|----------------------------------|------------|
| | | | Vendor Total: | \$522.00 |
| CMC TIRE | | 100.170.0000.000.2730.611.10000.00.00 | Tires/Flooring | \$1,245.41 |
| | | Check #: 1905 | | |
| | | | Vendor Total: | \$1,245.41 |
| COMMUNITY CENTERED CONSULTING, LLC | | 100.000.0000.000.2570.340.10000.00.00 | Other Professional Services | \$2,500.00 |
| | | Check #: 1906 | | |
| | | | Vendor Total: | \$2,500.00 |
| CONCENTRA | | 100.170.0000.000.2710.340.10000.00.00 | Other Professional Services | \$154.00 |
| | | Check #: 1907 | | |
| | | | Vendor Total: | \$154.00 |
| CROZIER, MARY FRAN | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$93.89 |
| | | Check #: 1908 | | |
| | | | Vendor Total: | \$93.89 |
| CURRENT SOFTWARE USA, INC. | | 100.101.0000.000.2570.310.10000.00.00 | Official/Administrative Services | \$1,006.25 |
| | | Check #: 1909 | | |
| | | | Vendor Total: | \$1,006.25 |
| CURRICULUM ASSOC INC | 4800 | 100.104.0000.100.1000.641.10000.00.00 | Textbooks | \$6,545.00 |
| | | Check #: 1910 | | |
| | | | Vendor Total: | \$6,545.00 |
| DMV-ASD REVENUE OFFICE | 14491 | 100.170.0000.000.2710.810.10000.00.00 | Dues and Fees | \$515.25 |
| | | Check #: 1911 | | |
| | | | Vendor Total: | \$515.25 |
| DREYER, MATIA | | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-----------------------------------|----------|---------------------------------------|--|------------|
| | | 240.300.0000.300.2213.580.10000.00.00 | Travel | \$113.00 |
| | | Check #: 1912 | | |
| | | | Vendor Total: | \$113.00 |
| DYSLEXIA ON DEMAND | | | | |
| | | 250.105.0000.200.1000.653.10000.00.00 | Web-based and similar programs | \$409.00 |
| | | Check #: 1913 | | |
| | | | Vendor Total: | \$409.00 |
| E3 DIAGNOSTICS | 102400 | | | |
| | | 250.105.0000.200.2130.340.10000.00.00 | Other Professional Services | \$1,919.00 |
| | | Check #: 1914 | | |
| | | | Vendor Total: | \$1,919.00 |
| ELSE, TATE | | | | |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$455.15 |
| | | Check #: 1915 | | |
| | | | Vendor Total: | \$455.15 |
| FRONTIER | 21702 | | | |
| | | 100.101.0000.000.2320.533.10000.00.00 | Telephone – Land Line phone services | \$293.38 |
| | | Check #: 1916 | | |
| | | | Vendor Total: | \$293.38 |
| GANDER PUBLISHING, INC | | | | |
| | | 280.642.0000.200.2213.331.10000.00.00 | Training & Development–Instruct Licensed Personnel | \$6,890.47 |
| | | Check #: 1917 | | |
| | | | Vendor Total: | \$6,890.47 |
| HARCO ATHLETIC RECONDITIONING INC | | | | |
| | | 100.101.0000.920.1000.430.10601.32.00 | Repairs and Maintenance Services | \$7,472.00 |
| | | Check #: 1918 | | |
| | | 100.101.0000.920.1000.430.10603.32.00 | Repairs and Maintenance Services | \$2,081.00 |
| | | Check #: 1918 | | |
| | | 100.101.0000.920.1000.430.10604.32.00 | Repairs and Maintenance Services | \$6,233.00 |
| | | Check #: 1918 | | |
| | | 100.101.0000.920.1000.430.10605.32.00 | Repairs and Maintenance Services | \$3,536.00 |
| | | Check #: 1918 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------|----------|---------------------------------------|------------------|---------------|
| | | | | Vendor Total: |
| HARRIS WELDING SUPPLY | | | | \$19,322.00 |
| | | 100.161.0000.384.1000.610.10601.32.00 | General Supplies | \$2,642.49 |
| | | Check #: 1919 | | |
| | | | | Vendor Total: |
| HIGBEE, KEN | | | | \$2,642.49 |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$624.10 |
| | | Check #: 1920 | | |
| | | | | Vendor Total: |
| HILL, LEIGHANN | | | | \$624.10 |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$617.29 |
| | | Check #: 1921 | | |
| | | | | Vendor Total: |
| INLAND SUPPLY CO., INC. | 10000 | | | \$617.29 |
| | | 100.122.0000.000.2620.610.10202.10.00 | General Supplies | \$433.68 |
| | | Check #: 1922 | | |
| | | 280.719.0000.440.1000.610.10203.10.00 | General Supplies | \$327.00 |
| | | Check #: 1922 | | |
| | | | | Vendor Total: |
| J.W. PEPPER | 102488 | | | \$760.68 |
| | | 280.719.0000.440.1000.610.10302.20.00 | General Supplies | \$704.59 |
| | | Check #: 1923 | | |
| | | | | Vendor Total: |
| KEENE, KATHLEEN | | | | \$704.59 |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$918.60 |
| | | Check #: 1924 | | |
| | | | | Vendor Total: |
| KIMBALL MIDWEST | 96824 | | | \$918.60 |
| | | 100.170.0000.000.2710.614.10000.00.00 | Parts | \$160.50 |
| | | Check #: 1925 | | |
| | | | | Vendor Total: |
| | | | | \$160.50 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------------|----------|---------------------------------------|--------------------------------------|------------|
| KING, STACIE | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$248.89 |
| | | Check #: 1926 | | |
| | | | Vendor Total: | \$248.89 |
| KOCOLOWSKI-DALE, KRISTINA | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$108.00 |
| | | Check #: 1927 | | |
| | | | Vendor Total: | \$108.00 |
| KORF, ERIN | | 100.125.0000.000.2410.533.10205.10.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 1928 | | |
| | | | Vendor Total: | \$499.20 |
| KRASCH, DELILAH | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$106.00 |
| | | Check #: 1929 | | |
| | | | Vendor Total: | \$106.00 |
| LAHONTAN PARAMEDICAL | | 100.170.0000.000.2710.340.10000.00.00 | Other Professional Services | \$125.00 |
| | | Check #: 1930 | | |
| | | | Vendor Total: | \$125.00 |
| LAKESHORE LEARNING MATERIALS | 11240 | 240.289.0000.100.1000.610.10000.00.00 | General Supplies | \$75.96 |
| | | Check #: 1931 | | |
| | | | Vendor Total: | \$75.96 |
| LARKIN-SMITH, RYAN | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$208.28 |
| | | Check #: 1932 | | |
| | | | Vendor Total: | \$208.28 |
| LEGO EDUCATION | | 207.213.0000.450.1000.610.10303.00.00 | General Supplies | \$3,599.55 |
| | | Check #: 1933 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-----------------------------------|----------|---------------------------------------|---------------------------------------|---------------|
| | | | | Vendor Total: |
| LENOX, CHRISTINE | | | | \$3,599.55 |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$93.00 |
| | | Check #: 1934 | | |
| | | | | Vendor Total: |
| LOUIE'S HOME CENTER | | | | \$93.00 |
| | | 100.170.0000.000.2700.610.10000.00.00 | General Supplies | \$71.96 |
| | | Check #: 1935 | | |
| | | | | Vendor Total: |
| LYON COUNTY SCHOOL DIST._12000 | 12000 | | | \$71.96 |
| | | 100.101.0000.920.1000.519.10603.32.00 | Student Transportation Purchased From | \$1,199.20 |
| | | Check #: 1936 | Other Source | |
| | | | | Vendor Total: |
| LYON COUNTY SCHOOL DIST._99346 | 99346 | | | \$1,199.20 |
| | | 100.125.0000.000.2410.610.10205.10.00 | General Supplies | \$425.00 |
| | | Check #: 1937 | | |
| | | | | Vendor Total: |
| MIDWEST VOLLEYBALL WAREHOUSE | | | | \$425.00 |
| | | 100.162.0000.920.1000.610.10602.50.00 | General Supplies | \$428.13 |
| | | Check #: 1938 | | |
| | | | | Vendor Total: |
| MOREIRA, FAITH | | | | \$428.13 |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$247.19 |
| | | Check #: 1939 | | |
| | | | | Vendor Total: |
| NEVADA DRUG & ALCOHOL TESTING INC | 101753 | | | \$247.19 |
| | | 100.170.0000.000.2710.340.10000.00.00 | Other Professional Services | \$339.00 |
| | | Check #: 1940 | | |
| | | | | Vendor Total: |
| NOMICOS, DAVID | | | | \$339.00 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------------|----------|---------------------------------------|----------------------------------|------------|
| | | 250.105.0000.200.2140.580.10000.00.00 | Staff Travel | \$172.73 |
| | | Check #: 1941 | | |
| | | | Vendor Total: | \$172.73 |
| NYE COUNTY SCHOOL DISTRICT | | | | |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$760.36 |
| | | Check #: 1942 | | |
| | | | Vendor Total: | \$760.36 |
| OFFICE DEPOT | 15366 | | | |
| | | 100.126.0000.100.1000.610.10206.10.00 | General Supplies | \$2,607.05 |
| | | Check #: 1943 | | |
| | | 100.127.0000.100.1000.610.10210.10.00 | General Supplies | \$150.47 |
| | | Check #: 1943 | | |
| | | 100.164.0000.100.1000.610.10604.32.00 | General Supplies | \$984.75 |
| | | Check #: 1943 | | |
| | | | Vendor Total: | \$3,742.27 |
| OWENS, DEANNA | | | | |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$315.11 |
| | | Check #: 1944 | | |
| | | | Vendor Total: | \$315.11 |
| PHILLIPS, ALEXANDRIA A | | | | |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$364.89 |
| | | Check #: 1945 | | |
| | | | Vendor Total: | \$364.89 |
| PICKETT, CRYSTAL | | | | |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$121.43 |
| | | Check #: 1946 | | |
| | | | Vendor Total: | \$121.43 |
| PITNEY BOWES INC | 98355 | | | |
| | | 100.136.0000.000.2410.442.10208.31.00 | Rental of Equipment and Vehicles | \$329.46 |
| | | Check #: 1947 | | |
| | | | Vendor Total: | \$329.46 |
| PROPIO LANGUAGE SERVICES, LLC | | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------------------|----------|---------------------------------------|--|------------|
| | | 280.639.0000.200.2190.340.10000.00.00 | Other Professional Services | \$22.10 |
| | | Check #: 1948 | | |
| | | | Vendor Total: | \$22.10 |
| RACHEL STEWART | 20166 | | | |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$93.00 |
| | | Check #: 1949 | | |
| | | | Vendor Total: | \$93.00 |
| RALEY'S | | | | |
| | | 100.161.0000.000.2410.615.10601.32.00 | Snacks, Food & Beverages | \$109.54 |
| | | Check #: 1950 | | |
| | | | Vendor Total: | \$109.54 |
| RAMIREZ, SHANNON | | | | |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$455.87 |
| | | Check #: 1951 | | |
| | | | Vendor Total: | \$455.87 |
| REFRIGERATION SUPPLIES DISTRIBUTOR | 96586 | | | |
| | | 100.108.0000.000.2620.610.10000.00.00 | General Supplies | \$57.56 |
| | | Check #: 1952 | | |
| | | 100.108.0000.000.2620.612.10603.32.00 | Inventoried Supplies/Equipment <\$5000 | \$6,944.11 |
| | | Check #: 1952 | | |
| | | 100.132.0000.000.2620.610.10302.20.00 | General Supplies | \$155.73 |
| | | Check #: 1952 | | |
| | | | Vendor Total: | \$7,157.40 |
| RODERICK, SHANDA | | | | |
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$244.29 |
| | | Check #: 1953 | | |
| | | | Vendor Total: | \$244.29 |
| SAFETY-KLEEN SYSTEMS, INC | 18119 | | | |
| | | 100.170.0000.000.2710.430.10000.00.00 | Repairs and Maintenance Services | \$1,265.96 |
| | | Check #: 1954 | | |
| | | | Vendor Total: | \$1,265.96 |
| SALTARELLI, BRIGITTE | | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|--------------------------------|----------|---------------------------------------|--------------------|-------------|
| | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$558.04 |
| | | Check #: 1955 | | |
| | | | Vendor Total: | \$558.04 |
| SEXSON, JENIFER | | 240.300.0000.300.2213.580.10000.00.00 | Travel | \$282.95 |
| | | Check #: 1956 | | |
| | | | Vendor Total: | \$282.95 |
| SHEA, LISA | 18849 | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$93.00 |
| | | Check #: 1957 | | |
| | | | Vendor Total: | \$93.00 |
| SHRED-IT USA | | 100.134.0000.000.2410.421.10304.20.00 | Garbage / Disposal | \$50.00 |
| | | Check #: 1958 | | |
| | | 100.163.0000.000.2410.421.10603.32.00 | Garbage / Disposal | \$25.00 |
| | | Check #: 1958 | | |
| | | | Vendor Total: | \$75.00 |
| SHRED-IT USA | | 100.123.0000.000.2410.421.10203.10.00 | Garbage / Disposal | \$325.61 |
| | | Check #: 1959 | | |
| | | | Vendor Total: | \$325.61 |
| SHRED-IT USA | | 100.106.0000.000.2515.421.10000.00.00 | Garbage / Disposal | \$42.00 |
| | | Check #: 1960 | | |
| | | | Vendor Total: | \$42.00 |
| SHRED-IT USA | | 100.125.0000.000.2410.421.10205.10.00 | Garbage / Disposal | \$163.55 |
| | | Check #: 1961 | | |
| | | | Vendor Total: | \$163.55 |
| SILVER SPRINGS MUTUAL WATER CO | 19183 | 100.108.0000.000.2610.411.10000.00.00 | Water / Sewer | \$27,899.37 |
| | | Check #: 1962 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------------|----------|---------------------------------------|------------------------------------|-------------|
| | | 100.170.0000.000.2730.411.10000.00.00 | Water / Sewer | \$78.00 |
| | | Check #: 1962 | | |
| | | | Vendor Total: | \$27,977.37 |
| SMITH VALLEY GARAGE | 97720 | 100.162.0000.000.2620.610.10602.50.00 | General Supplies | \$57.66 |
| | | Check #: 1963 | | |
| | | | Vendor Total: | \$57.66 |
| STATE OF NEVADA DEPT OF | 103209 | 100.102.0000.000.2510.810.10000.00.00 | Dues and Fees | \$2,775.00 |
| | | Check #: 1964 | | |
| | | | Vendor Total: | \$2,775.00 |
| SWEETWATER | | 100.161.0000.186.1000.610.10601.32.00 | General Supplies | \$558.96 |
| | | Check #: 1965 | | |
| | | | Vendor Total: | \$558.96 |
| TAHOE SUPPLY CO. | 11238 | 100.125.0000.000.2620.422.10205.10.00 | Janitorial / Custodial Services | \$300.78 |
| | | Check #: 1966 | | |
| | | 100.125.0000.000.2620.610.10205.10.00 | General Supplies | \$6,745.65 |
| | | Check #: 1966 | | |
| | | 100.127.0000.000.2620.610.10210.10.00 | General Supplies | \$223.95 |
| | | Check #: 1966 | | |
| | | 100.134.0000.000.2620.610.10304.20.00 | General Supplies | \$265.00 |
| | | Check #: 1966 | | |
| | | | Vendor Total: | \$7,535.38 |
| TEACHING STRATEGIES, LLC | | 240.289.0000.100.1000.653.10000.00.00 | FY21 Grants Budget Load-SB467 Zoom | \$3,495.00 |
| | | Check #: 1967 | | |
| | | | Vendor Total: | \$3,495.00 |
| THE STEPPING STONES GROUP LLC | | 250.101.0000.200.2150.340.10000.00.00 | Other Professional Services | \$3,132.42 |
| | | Check #: 1968 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|----------------------------|----------|---------------------------------------|-------------------------------------|------------|
| | | | Vendor Total: | \$3,132.42 |
| TIMECLOCK PLUS, LLC | | 100.101.0000.000.2510.340.10000.00.00 | Other Professional Services | \$1,392.19 |
| | | Check #: 1969 | | |
| | | | Vendor Total: | \$1,392.19 |
| TRUE VALUE HARDWARE_21030 | 21030 | 100.170.0000.000.2700.610.10000.00.00 | General Supplies | \$15.90 |
| | | Check #: 1970 | | |
| | | | Vendor Total: | \$15.90 |
| TYLER TECHNOLOGIES, INC. | 103232 | 100.101.0000.000.2510.351.10000.00.00 | Data Processing and Coding Services | \$350.00 |
| | | Check #: 1971 | | |
| | | | Vendor Total: | \$350.00 |
| U.S. BANK | | 400.101.0000.000.5000.810.10000.00.00 | Dues and Fees | \$700.00 |
| | | Check #: 1972 | | |
| | | | Vendor Total: | \$700.00 |
| UNITED LANGUAGE GROUP, LLC | | 250.105.0000.200.2150.340.10000.00.00 | Other Professional Services | \$256.64 |
| | | Check #: 1973 | | |
| | | | Vendor Total: | \$256.64 |
| URGUHART, SHANNON | | 280.667.0000.000.2213.580.10000.00.00 | Staff Travel | \$176.25 |
| | | Check #: 1974 | | |
| | | | Vendor Total: | \$176.25 |
| VARITRONICS, LLC | | 100.128.0000.100.1000.610.10211.10.00 | General Supplies | \$151.48 |
| | | Check #: 1975 | | |
| | | | Vendor Total: | \$151.48 |
| VESTIS | | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------------------|----------|---------------------------------------|----------------------------------|------------|
| | | 100.170.0000.000.2730.619.10000.00.00 | Uniforms | \$1,369.87 |
| | | Check #: 1976 | | |
| | | | Vendor Total: | \$1,369.87 |
| VEX ROBOTICS, INC | | | | |
| | | 100.163.0000.380.1000.610.10603.32.00 | General Supplies | \$2,504.57 |
| | | Check #: 1977 | | |
| | | | Vendor Total: | \$2,504.57 |
| VICK, DAVID | | | | |
| | | 100.162.0000.000.2620.610.10602.50.00 | General Supplies | \$99.00 |
| | | Check #: 1978 | | |
| | | | Vendor Total: | \$99.00 |
| WALKER LAKE DISPOSAL INC. | 102157 | | | |
| | | 100.134.0000.000.2620.421.10304.20.00 | Garbage / Disposal | \$506.00 |
| | | Check #: 1979 | | |
| | | | Vendor Total: | \$506.00 |
| WALTON, MADISON | | | | |
| | | 280.639.0000.200.2150.340.10000.00.00 | Other Professional Services | \$450.00 |
| | | Check #: 1980 | | |
| | | | Vendor Total: | \$450.00 |
| WEDCO INC. | 22320 | | | |
| | | 100.108.0000.000.2620.610.10000.00.00 | General Supplies | \$80.94 |
| | | Check #: 1981 | | |
| | | 100.108.0000.000.2620.610.10202.10.00 | General Supplies | \$569.26 |
| | | Check #: 1981 | | |
| | | | Vendor Total: | \$650.20 |
| WELLS FARGO VENDOR FINANCIAL SERVICES | | | | |
| | | 100.135.0000.000.2410.442.10305.31.00 | Rental of Equipment and Vehicles | \$156.99 |
| | | Check #: 1982 | | |
| | | 100.135.0000.100.1000.430.10305.31.00 | Repairs and Maintenance Services | \$627.07 |
| | | Check #: 1982 | | |
| | | | Vendor Total: | \$784.06 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-----------------------|---------------------------------------|---------------------------------------|--------------------------------------|------------|
| WESTERN NEVADA SUPPLY | 22580 | 100.108.0000.000.2630.610.10000.00.00 | General Supplies | \$304.86 |
| | | Check #: 1983 | | |
| | | 100.123.0000.000.2620.610.10203.10.00 | General Supplies | \$67.20 |
| | | Check #: 1983 | | |
| | | 100.132.0000.000.2620.610.10302.20.00 | General Supplies | \$286.22 |
| | | Check #: 1983 | | |
| | | 100.132.0000.000.2620.610.10302.31.00 | General Supplies | \$337.75 |
| | | Check #: 1983 | | |
| | | | Vendor Total: | \$996.03 |
| WILSON, ANTHONY | | 100.125.0000.000.2410.533.10205.10.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 1984 | | |
| | | | Vendor Total: | \$499.20 |
| XEROX CORPORATION | | 100.123.0000.000.2410.442.10203.10.00 | Rental of Equipment and Vehicles | \$394.33 |
| | | Check #: 1985 | | |
| | | 100.123.0000.100.1000.430.10203.10.00 | Repairs and Maintenance Services | \$249.44 |
| | | Check #: 1985 | | |
| | | 100.136.0000.000.2410.421.10208.31.00 | Garbage / Disposal | \$71.53 |
| | | Check #: 1985 | | |
| | | 100.136.0000.000.2410.430.10208.31.00 | Repairs and Maintenance Services | \$2,058.20 |
| | | Check #: 1985 | | |
| | | 100.136.0000.000.2410.442.10208.31.00 | Rental of Equipment and Vehicles | \$892.47 |
| | | Check #: 1985 | | |
| | 100.162.0000.000.2410.442.10602.50.00 | Rental of Equipment and Vehicles | \$672.80 | |
| | Check #: 1985 | | | |
| | 100.162.0000.103.1000.430.10602.50.00 | Repairs and Maintenance Services | \$306.40 | |
| | Check #: 1985 | | | |
| | 100.165.0000.000.2410.442.10605.32.00 | Rental of Equipment and Vehicles | \$334.98 | |
| | Check #: 1985 | | | |
| | 100.165.0000.100.1000.430.10605.32.00 | Repairs and Maintenance Services | \$339.33 | |
| | Check #: 1985 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1570 06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|---------|-------------|---------------------------|
| | | | | Vendor Total: \$5,319.48 |
| | | | | Grand Total: \$210,090.35 |

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1574 Voucher Date: 06/30/2024 Prepared By: _____

Printed: 07/19/2024 11:44:11 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$658,292.40 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Phil Cowee. President

Bridget Peterson Clerk

Neal McIntyre II Member

Tom Hendrix Member

Sherry Parsons Member

Holly Villines Member

Darin Farr Member

LYON COUNTY SCHOOL DISTRICT

| Fund | | Amount |
|------|--------------------|---------------------|
| 100 | General Fund | \$175,237.89 |
| 230 | Adult Education | \$635.59 |
| 240 | State Grants | \$87,441.30 |
| 250 | Special Education | \$38,027.44 |
| 280 | Federal Funds | \$356,862.14 |
| 290 | Food Service Funds | \$88.04 |
| | | <hr/> <hr/> |
| | | \$658,292.40 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1574

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|---------------------------------------|---|------------|
| AMAZON BUSINESS | | | | |
| | | 100.122.0000.100.1000.610.10202.10.00 | General Supplies | \$29.88 |
| | | Check #: 2013 | | |
| | | 100.126.0000.100.1000.616.10206.10.00 | Teacher Supplies | \$201.72 |
| | | Check #: 2013 | | |
| | | 100.129.0000.000.2220.610.10209.10.00 | General Supplies | \$23.50 |
| | | Check #: 2013 | | |
| | | 100.129.0000.000.2410.610.10209.10.00 | General Supplies | \$580.87 |
| | | Check #: 2013 | | |
| | | 100.129.0000.100.1000.610.10209.10.00 | General Supplies | \$288.84 |
| | | Check #: 2013 | | |
| | | 230.231.0000.610.1000.610.10000.00.00 | General Supplies | \$581.84 |
| | | Check #: 2013 | | |
| | | 280.633.0000.100.1000.654.10604.32.00 | Supplies - IT Related <\$999 > 1 year useful life | \$2,874.29 |
| | | Check #: 2013 | | |
| | | 280.633.0000.100.2100.610.10000.00.00 | General Supplies | \$331.61 |
| | | Check #: 2013 | | |
| | | 280.633.0000.100.2100.610.10206.10.00 | General Supplies | \$225.20 |
| | | Check #: 2013 | | |
| | | 280.633.0000.100.2100.610.10604.00.00 | General Supplies | \$188.19 |
| | | Check #: 2013 | | |
| | | 280.633.0000.100.2100.610.10604.32.00 | General Supplies | \$1,693.51 |
| | | Check #: 2013 | | |
| | | 280.633.0000.100.2200.640.10604.32.00 | Books and Periodicals | \$473.12 |
| | | Check #: 2013 | | |
| | | 280.633.0000.100.3300.610.10604.00.00 | General Supplies | \$1,954.63 |
| | | Check #: 2013 | | |
| | | 280.650.0000.100.1000.610.10902.32.00 | General Supplies | \$1,745.59 |
| | | Check #: 2013 | | |
| | | 280.709.0000.100.2213.610.10000.00.00 | General Supplies | \$5,468.52 |
| | | Check #: 2013 | | |
| | | 280.719.0000.440.1000.610.10206.10.00 | General Supplies | \$2,260.90 |
| | | Check #: 2013 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1574

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|--------------------------------------|----------|--|--|--------------|
| | | 280.719.0000.440.1000.610.10209.10.00 Check #: 2013 | General Supplies | \$147.09 |
| | | 280.719.0000.440.1000.618.10206.10.00 Check #: 2013 | Student Incentive Summer School Supplies | \$341.22 |
| | | 280.719.0000.440.1000.618.10209.10.00 Check #: 2013 | Student Incentive Summer School Supplies | \$2,469.52 |
| | | | Vendor Total: | \$21,880.04 |
| B.E. PUBLISHING | | 240.300.0000.370.1000.653.10601.32.00 Check #: 2014 | Web-based and similar programs | \$735.95 |
| | | | Vendor Total: | \$735.95 |
| BOYS & GIRLS CLUB OF MASON VALLEY | 97650 | 280.767.0000.000.2100.310.10000.00.00 Check #: 2015 | Official/Administrative Services | \$17,941.50 |
| | | 280.767.0000.000.2100.310.10201.10.00 Check #: 2015 | Official/Administrative Services | \$2,389.84 |
| | | 280.767.0000.000.2100.310.10202.10.00 Check #: 2015 | Official/Administrative Services | \$53,631.23 |
| | | 280.767.0000.000.2100.310.10205.10.00 Check #: 2015 | Official/Administrative Services | \$32,219.71 |
| | | 280.767.0000.000.2100.310.10210.10.00 Check #: 2015 | Official/Administrative Services | \$18,543.30 |
| | | 280.767.0000.000.2100.310.10211.10.00 Check #: 2015 | Official/Administrative Services | \$27,063.20 |
| | | 280.767.0000.000.2100.310.10304.20.00 Check #: 2015 | Official/Administrative Services | \$8,009.15 |
| | | | Vendor Total: | \$159,797.93 |
| BOYS & GIRLS CLUB OF TRUCKEE MEADOWS | 102901 | 280.767.0000.000.2100.310.10000.00.00 Check #: 2016 | Official/Administrative Services | \$8,653.74 |
| | | 280.767.0000.000.2100.310.10203.10.00 Check #: 2016 | Official/Administrative Services | \$5,637.60 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1574

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------|----------|---------------------------------------|----------------------------------|--------------|
| | | 280.767.0000.000.2100.310.10206.10.00 | Official/Administrative Services | \$7,878.81 |
| | | Check #: 2016 | | |
| | | 280.767.0000.000.2100.310.10209.10.00 | Official/Administrative Services | \$5,908.07 |
| | | Check #: 2016 | | |
| | | 280.767.0000.000.2100.310.10303.10.00 | Official/Administrative Services | \$12,330.04 |
| | | Check #: 2016 | | |
| | | 280.767.0000.000.2100.610.10303.10.00 | General Supplies | \$127.36 |
| | | Check #: 2016 | | |
| | | 280.767.0000.000.2200.580.10000.00.00 | Travel | \$333.00 |
| | | Check #: 2016 | | |
| | | | Vendor Total: | \$40,868.62 |
| BSN SPORTS | | | | |
| | | 100.101.0000.920.1000.610.10603.32.00 | General Supplies | \$8,991.00 |
| | | Check #: 2017 | | |
| | | 100.101.0000.920.1000.730.10208.31.00 | Equipment | \$11,044.50 |
| | | Check #: 2017 | | |
| | | 100.101.0000.920.1000.730.10302.20.00 | Equipment | \$11,044.50 |
| | | Check #: 2017 | | |
| | | 100.101.0000.920.1000.730.10304.20.00 | Equipment | \$11,044.50 |
| | | Check #: 2017 | | |
| | | 100.101.0000.920.1000.730.10601.32.00 | Equipment | \$20,035.50 |
| | | Check #: 2017 | | |
| | | 100.101.0000.920.1000.730.10603.32.00 | Equipment | \$11,044.50 |
| | | Check #: 2017 | | |
| | | 100.101.0000.920.1000.730.10604.32.00 | Equipment | \$46,185.50 |
| | | Check #: 2017 | | |
| | | 100.101.0000.920.1000.730.10605.32.00 | Equipment | \$20,035.50 |
| | | Check #: 2017 | | |
| | | | Vendor Total: | \$139,425.50 |
| CAPITAL CITY AUTO PARTS | 102852 | | | |
| | | 100.170.0000.000.2700.610.10000.00.00 | General Supplies | \$30.38 |
| | | Check #: 2018 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1574

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|--------------------------------|----------|---------------------------------------|--------------------------------------|-------------|
| | | 100.170.0000.000.2710.614.10000.00.00 | Parts | \$699.60 |
| | | Check #: 2018 | | |
| | | | Vendor Total: | \$729.98 |
| CARNEGIE LEARNING, INC | 96934 | 280.633.0000.100.2200.653.10203.10.00 | Web-based and similar programs | \$5,000.00 |
| | | Check #: 2019 | | |
| | | | Vendor Total: | \$5,000.00 |
| CHURCH, VICTORIA | | 100.129.0000.000.2410.533.10209.10.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 2020 | | |
| | | | Vendor Total: | \$499.20 |
| HDS WHITE CAP CONST SUPPLY | 95880 | 100.135.0000.000.2620.610.10305.31.00 | General Supplies | \$340.38 |
| | | Check #: 2021 | | |
| | | | Vendor Total: | \$340.38 |
| HEALTHY COMMUNITIES COALITION | | 280.700.0000.000.2213.340.10000.00.00 | Other Professional Services | \$85,680.78 |
| | | Check #: 2022 | | |
| | | 280.913.0000.000.2100.320.10000.00.00 | Professional Educational Services | \$2,584.32 |
| | | Check #: 2022 | | |
| | | | Vendor Total: | \$88,265.10 |
| KIDZ STUFF, LLC | | 280.688.0000.000.2100.640.10000.00.00 | Books and Periodicals | \$3,673.95 |
| | | Check #: 2023 | | |
| | | | Vendor Total: | \$3,673.95 |
| LYON COUNTY SCHOOL DIST._99346 | 99346 | 280.633.0000.100.2100.610.10000.00.00 | General Supplies | \$129.10 |
| | | Check #: 2024 | | |
| | | | Vendor Total: | \$129.10 |
| M.F. BARCELLOS, INC | 1560 | 100.170.0000.000.2730.613.10000.00.00 | Oil & Lubricants | \$2,157.00 |
| | | Check #: 2025 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1574

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------------------|----------|--|---|-------------|
| | | 100.170.0000.000.2730.617.10000.00.00 Check #: 2025 | Batt & Antifreeze | \$880.00 |
| | | 100.170.0000.000.2730.623.10000.00.00 Check #: 2025 | Bottled Gas | \$50.29 |
| | | 100.170.0000.000.2730.626.10000.00.00 Check #: 2025 | Gasoline | \$9,520.96 |
| | | | Vendor Total: | \$12,608.25 |
| MAPLEWOODSHOP, LLC | | 280.631.0000.300.1000.730.10000.00.00 Check #: 2026 | Equipment | \$5,898.12 |
| | | 280.784.0000.100.1000.610.10000.00.00 Check #: 2026 | General Supplies | \$15,153.07 |
| | | 280.784.0000.100.1000.612.10000.00.00 Check #: 2026 | Inventoried Supplies/Equipment <\$5000 | \$1,268.38 |
| | | 280.784.0000.100.1000.640.10000.00.00 Check #: 2026 | Books and Periodicals | \$4,950.00 |
| | | | Vendor Total: | \$27,269.57 |
| MCGRAW HILL SCHOOL EDUCATION HOLDINGS | 101620 | 240.289.0000.100.1000.640.10000.00.00 Check #: 2027 | FY21 Grants Budget Load-SB467 Zoom | \$54,396.90 |
| | | | Vendor Total: | \$54,396.90 |
| NATIONAL INVENTORS HALL OF FAME | | 240.290.0000.100.2100.320.10000.10.00 Check #: 2028 | Professional Educational Services | \$20,000.00 |
| | | 280.719.0000.440.2100.300.10000.00.00 Check #: 2028 | Purchased Professional and Technical Services | \$8,500.00 |
| | | | Vendor Total: | \$28,500.00 |
| OLAVE, LAURA | | 100.135.0000.100.1000.610.10305.31.00 Check #: 2029 | General Supplies | \$16.09 |
| | | | Vendor Total: | \$16.09 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1574

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------|----------|---------------------------------------|-----------------------------------|-------------|
| PBL WORKS | | 240.393.0000.100.2213.320.10303.10.00 | Professional Educational Services | \$9,584.00 |
| | | Check #: 2030 | | |
| | | | Vendor Total: | \$9,584.00 |
| PRESENCE LEARNING, INC | | 250.101.0000.200.2150.340.10000.00.00 | Other Professional Services | \$38,027.44 |
| | | Check #: 2031 | | |
| | | 280.639.0000.265.2150.340.10000.00.00 | Other Professional Services | \$2,686.00 |
| | | Check #: 2031 | | |
| | | | Vendor Total: | \$40,713.44 |
| PSI SERVICES LLC | | 230.231.0000.610.1000.350.10000.00.00 | Technical Services | \$53.75 |
| | | Check #: 2032 | | |
| | | | Vendor Total: | \$53.75 |
| RED ROCK SPRING WATER | | 100.129.0000.100.1000.610.10209.10.00 | General Supplies | \$100.00 |
| | | Check #: 2033 | | |
| | | | Vendor Total: | \$100.00 |
| ROUND UP AWARDS LLC | 17901 | 100.163.0000.000.2410.610.10603.32.00 | General Supplies | \$295.00 |
| | | Check #: 2034 | | |
| | | | Vendor Total: | \$295.00 |
| SHRED-IT USA | | 100.127.0000.000.2410.421.10210.10.00 | Garbage / Disposal | \$36.00 |
| | | Check #: 2035 | | |
| | | | Vendor Total: | \$36.00 |
| SHRED-IT USA | | 100.101.0000.000.2320.421.10000.00.00 | Garbage / Disposal | \$129.06 |
| | | Check #: 2036 | | |
| | | | Vendor Total: | \$129.06 |
| SHRED-IT USA | | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1574

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------------------|----------|---------------------------------------|---|-------------|
| | | 100.127.0000.000.2410.421.10210.10.00 | Garbage / Disposal | \$72.00 |
| | | Check #: 2037 | | |
| | | | Vendor Total: | \$72.00 |
| STATE FIRE DC SPECIALITIES, LLC | | 100.170.0000.000.2710.340.10000.00.00 | Other Professional Services | \$11,665.83 |
| | | Check #: 2038 | | |
| | | | Vendor Total: | \$11,665.83 |
| TEACHING STRATEGIES, LLC | | 240.289.0000.100.1000.653.10000.00.00 | FY21 Grants Budget Load-SB467 Zoom | \$1,895.00 |
| | | Check #: 2039 | | |
| | | | Vendor Total: | \$1,895.00 |
| TEAM SPORTS PLANET | | 100.162.0000.920.1000.610.10602.50.00 | General Supplies | \$1,385.60 |
| | | Check #: 2040 | | |
| | | | Vendor Total: | \$1,385.60 |
| VEX ROBOTICS, INC | | 240.300.0000.370.1000.650.10601.32.00 | Supplies-Information Technology-related | \$829.45 |
| | | Check #: 2041 | | |
| | | | Vendor Total: | \$829.45 |
| VIRGINIA RICHARDSON | 101893 | 100.129.0000.000.2410.533.10209.10.00 | Telephone - Land Line phone services | \$499.20 |
| | | Check #: 2042 | | |
| | | | Vendor Total: | \$499.20 |
| WELLS FARGO VENDOR FINANCIAL SERVICES | | 100.163.0000.000.2410.442.10603.32.00 | Rental of Equipment and Vehicles | \$166.08 |
| | | Check #: 2043 | | |
| | | 100.163.0000.100.1000.430.10603.32.00 | Repairs and Maintenance Services | \$211.40 |
| | | Check #: 2043 | | |
| | | | Vendor Total: | \$377.48 |
| WILLIAMS, SHAENTAY | | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1574

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|---------------------------------------|----------------------------------|------------|
| | | 280.688.0000.000.2700.510.10000.00.00 | Student Transportation Services | \$498.48 |
| | | Check #: 2044 | | |
| | | | Vendor Total: | \$498.48 |
| XEROX CORPORATION | | 100.101.0000.000.2510.430.10000.00.00 | Repairs and Maintenance Services | \$1,111.70 |
| | | Check #: 2045 | | |
| | | 100.101.0000.000.2510.442.10000.00.00 | Rental of Equipment and Vehicles | \$600.39 |
| | | Check #: 2045 | | |
| | | 100.104.0000.000.2210.430.10000.00.00 | Repairs and Maintenance Services | \$48.02 |
| | | Check #: 2045 | | |
| | | 100.104.0000.000.2210.442.10000.00.00 | Rental of Equipment and Vehicles | \$40.03 |
| | | Check #: 2045 | | |
| | | 100.106.0000.000.2515.442.10000.00.00 | Rental of Equipment and Vehicles | \$295.75 |
| | | Check #: 2045 | | |
| | | 100.107.0000.000.2580.430.10000.00.00 | Repairs and Maintenance Services | \$0.15 |
| | | Check #: 2045 | | |
| | | 100.107.0000.000.2580.442.10000.00.00 | Rental of Equipment and Vehicles | \$22.19 |
| | | Check #: 2045 | | |
| | | 100.122.0000.000.2410.430.10202.10.00 | Repairs and Maintenance Services | \$1,071.70 |
| | | Check #: 2045 | | |
| | | 100.122.0000.000.2410.442.10202.10.00 | Rental of Equipment and Vehicles | \$667.48 |
| | | Check #: 2045 | | |
| | | 100.126.0000.000.2410.442.10206.10.00 | Rental of Equipment and Vehicles | \$333.74 |
| | | Check #: 2045 | | |
| | | 100.126.0000.100.1000.430.10206.10.00 | Repairs and Maintenance Services | \$787.17 |
| | | Check #: 2045 | | |
| | | 100.129.0000.000.2410.442.10209.10.00 | Rental of Equipment and Vehicles | \$441.53 |
| | | Check #: 2045 | | |
| | | 100.129.0000.100.1000.430.10209.10.00 | Repairs and Maintenance Services | \$513.66 |
| | | Check #: 2045 | | |
| | | 290.180.0000.000.3100.430.10000.00.00 | Repairs and Maintenance Services | \$48.01 |
| | | Check #: 2045 | | |
| | | 290.180.0000.000.3100.442.10000.00.00 | Rental of Equipment and Vehicles | \$40.03 |
| | | Check #: 2045 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1574 06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|---------|-------------|---------------------------|
| | | | | Vendor Total: \$6,021.55 |
| | | | | Grand Total: \$658,292.40 |

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1575 Voucher Date: 06/30/2024 Prepared By: _____

Printed: 07/26/2024 04:05:21 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$1,761,809.00 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Phil Cowee. President

Bridget Peterson Clerk

Neal McIntyre II Member

Tom Hendrix Member

Sherry Parsons Member

Holly Villines Member

Darin Farr Member

LYON COUNTY SCHOOL DISTRICT

| Fund | | Amount |
|------|---------------------------------|-----------------------|
| 100 | General Fund | \$934,073.48 |
| 250 | Special Education | \$4,590.00 |
| 280 | Federal Funds | \$34,958.96 |
| 285 | Medicaid Funds | \$22,867.97 |
| 290 | Food Service Funds | \$1,185.69 |
| 310 | Residential Construction Tax | \$54,550.07 |
| 340 | Governmental Services Tax (GST) | \$305,504.70 |
| 360 | Bond Issues | \$404,078.13 |
| | | \$1,761,809.00 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------|----------|---------------------------------------|--------------------------------------|-----------------|
| 3D CONCRETE, INC. | 103064 | 100.108.0000.000.2620.610.10000.00.00 | General Supplies | \$122.58 |
| | | Check #: 2046 | | |
| | | 100.108.0000.000.2620.610.10604.32.00 | General Supplies | \$579.28 |
| | | Check #: 2046 | | |
| Vendor Total: | | | | \$701.86 |
| A T & T MONTHLY STATEMENT | 99712 | 100.170.0000.000.2710.533.10000.00.00 | Telephone – Land Line phone services | \$86.86 |
| | | Check #: 2047 | | |
| | | 100.170.0000.000.2710.534.10000.00.00 | Telephone – Cell phone services | \$233.89 |
| | | Check #: 2047 | | |
| Vendor Total: | | | | \$320.75 |
| ACE HARDWARE | 200 | 100.108.0000.000.2620.610.10000.00.00 | General Supplies | \$108.89 |
| | | Check #: 2048 | | |
| Vendor Total: | | | | \$108.89 |
| ALEXANDER, FARRAH | 510 | 100.133.0000.000.2410.533.10303.10.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 2049 | | |
| Vendor Total: | | | | \$499.20 |
| ALHAMBRA WATER | 97540 | 100.107.0000.000.2580.610.10000.00.00 | General Supplies | \$44.34 |
| | | Check #: 2050 | | |
| Vendor Total: | | | | \$44.34 |
| AMAZON BUSINESS | | 100.128.0000.100.1000.610.10211.10.00 | General Supplies | \$166.45 |
| | | Check #: 2051 | | |
| | | 100.129.0000.100.1000.610.10209.10.00 | General Supplies | \$3,134.13 |
| | | Check #: 2051 | | |
| | | 100.132.0000.100.1000.610.10302.20.00 | General Supplies | \$191.63 |
| | | Check #: 2051 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|---|--|------------|
| | | 100.162.0000.000.2130.610.10602.50.00 Check #: 2051 | General Supplies | \$154.24 |
| | | 100.162.0000.000.2410.650.10602.50.00 Check #: 2051 | Supplies-Information Technology-related | \$7.95 |
| | | 100.162.0000.103.1000.610.10602.50.00 Check #: 2051 | General Supplies | \$145.44 |
| | | 100.163.0000.189.1000.610.10603.32.00 Check #: 2051 | General Supplies | \$110.72 |
| | | 100.164.0000.100.1000.610.10604.32.00 Check #: 2051 | General Supplies | \$357.85 |
| | | 100.164.0000.100.1000.616.10604.32.00 Check #: 2051 | Teacher Supplies | \$27.68 |
| | | 100.165.0000.000.2620.610.10605.32.00 Check #: 2051 | General Supplies | \$90.80 |
| | | 100.165.0000.920.1000.610.10605.32.00 Check #: 2051 | General Supplies | \$57.96 |
| | | 280.633.0000.100.1000.652.10302.20.00 Check #: 2051 | Inventoried Supplies/Equipment - IT Related <\$5000 | \$1,243.96 |
| | | 280.633.0000.100.1000.654.10604.32.00 Check #: 2051 | Supplies - IT Related <\$999 > 1 year useful life | \$6,683.83 |
| | | 280.633.0000.100.2100.610.10209.10.00 Check #: 2051 | General Supplies | \$2,294.05 |
| | | 280.633.0000.100.2100.610.10302.20.00 Check #: 2051 | General Supplies | \$3,079.21 |
| | | 280.633.0000.100.2100.610.10604.32.00 Check #: 2051 | General Supplies | \$1,943.10 |
| | | 280.633.0000.100.2200.640.10604.32.00 Check #: 2051 | Books and Periodicals | \$709.68 |
| | | 280.633.0000.100.3300.610.10302.20.00 Check #: 2051 | General Supplies | \$1,691.80 |
| | | 280.719.0000.440.1000.610.10209.10.00 Check #: 2051 | General Supplies | \$515.38 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------|----------|--|--|-------------|
| | | 280.719.0000.440.1000.610.10302.20.00 Check #: 2051 | General Supplies | \$4,821.14 |
| | | 280.719.0000.440.1000.610.10603.32.00 Check #: 2051 | General Supplies | \$145.10 |
| | | 280.719.0000.440.1000.610.10604.32.00 Check #: 2051 | General Supplies | \$1,298.72 |
| | | 280.719.0000.440.1000.618.10302.20.00 Check #: 2051 | Student Incentive Summer School Supplies | \$5,454.42 |
| | | 280.719.0000.440.1000.618.10603.32.00 Check #: 2051 | Student Incentive Summer School Supplies | \$307.24 |
| | | 280.719.0000.440.1000.618.10604.32.00 Check #: 2051 | Student Incentive Summer School Supplies | \$4,138.63 |
| | | | Vendor Total: | \$38,771.11 |
| AUTO & TRUCK ELECTRIC,INC | 1382 | 100.170.0000.000.2710.614.10000.00.00 Check #: 2052 | Parts | \$325.00 |
| | | | Vendor Total: | \$325.00 |
| BIG R FERNLEY | | 100.108.0000.000.2620.610.10000.00.00 Check #: 2053 | General Supplies | \$22.53 |
| | | 100.126.0000.000.2620.610.10206.10.00 Check #: 2053 | General Supplies | \$196.16 |
| | | 100.129.0000.000.2620.610.10209.10.00 Check #: 2053 | General Supplies | \$129.99 |
| | | 100.135.0000.000.2620.610.10305.31.00 Check #: 2053 | General Supplies | \$7.27 |
| | | | Vendor Total: | \$355.95 |
| BSN SPORTS | | 100.108.0000.000.2620.730.10603.32.00 Check #: 2054 | Equipment | \$14,140.00 |
| | | | Vendor Total: | \$14,140.00 |
| BUS PARTS WAREHOUSE | 2534 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---|----------|---------------------------------------|--------------------------------------|-------------|
| | | 100.170.0000.000.2710.614.10000.00.00 | Parts | \$226.44 |
| | | Check #: 2055 | | |
| | | | Vendor Total: | \$226.44 |
| BUSWEST | | | | |
| | | 100.170.0000.000.2710.614.10000.00.00 | Parts | \$2,570.39 |
| | | Check #: 2056 | | |
| | | | Vendor Total: | \$2,570.39 |
| BYERS, MONIE | | | | |
| | | 100.134.0000.000.2410.533.10304.20.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 2057 | | |
| | | | Vendor Total: | \$499.20 |
| CASTANEDA, KAYTLAIN L | | | | |
| | | 100.128.0000.000.2410.533.10211.10.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 2058 | | |
| | | | Vendor Total: | \$499.20 |
| CATALINA PRODUCTS INTERNATIONAL, LLC | | | | |
| | | 100.108.0000.000.2620.610.10000.00.00 | General Supplies | \$331.20 |
| | | Check #: 2059 | | |
| | | 310.032.0000.000.4700.610.10202.10.00 | General Supplies | \$13,047.28 |
| | | Check #: 2059 | | |
| | | 310.034.0000.000.4700.610.10303.10.00 | General Supplies | \$21,303.36 |
| | | Check #: 2059 | | |
| | | 310.035.0000.000.4700.610.10211.10.00 | General Supplies | \$20,199.43 |
| | | Check #: 2059 | | |
| | | | Vendor Total: | \$54,881.27 |
| CINDERLITE TRUCKING CORP | 3830 | | | |
| | | 100.101.0000.920.1000.610.10601.32.00 | General Supplies | \$9,937.08 |
| | | Check #: 2060 | | |
| | | 100.108.0000.000.2620.610.10604.32.00 | General Supplies | \$75.69 |
| | | Check #: 2060 | | |
| | | | Vendor Total: | \$10,012.77 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|--------------------------|----------|---|--------------------------------------|------------|
| CINTAS CORP | | 100.135.0000.000.2620.610.10305.31.00 Check #: 2061 | General Supplies | \$310.90 |
| | | | Vendor Total: | \$310.90 |
| CITY OF YERINGTON | 23080 | 100.108.0000.000.4600.430.10000.00.00 Check #: 2062 | Repairs and Maintenance Services | \$6,207.50 |
| | | | Vendor Total: | \$6,207.50 |
| CLARK PEST CONTROL | | 100.108.0000.000.2630.340.10605.32.00 Check #: 2063 | Other Professional Services | \$132.00 |
| | | | Vendor Total: | \$132.00 |
| COOK, TOM | | 100.132.0000.000.2620.442.10302.20.00 Check #: 2064 | Rental of Equipment and Vehicles | \$1,600.00 |
| | | | Vendor Total: | \$1,600.00 |
| COPLAN, STEPHANIE L | | 100.165.0000.000.2410.533.10605.32.00 Check #: 2065 | Telephone – Land Line phone services | \$499.20 |
| | | | Vendor Total: | \$499.20 |
| D & S WASTE REMOVAL, INC | 4960 | 100.107.0000.000.2580.421.10000.00.00 Check #: 2066 | Garbage / Disposal | \$390.99 |
| | | 100.108.0000.000.2610.421.10000.00.00 Check #: 2066 | Garbage / Disposal | \$3,622.65 |
| | | 100.132.0000.000.2620.442.10302.20.00 Check #: 2066 | Rental of Equipment and Vehicles | \$527.83 |
| | | 100.170.0000.000.2730.421.10000.00.00 Check #: 2066 | Garbage / Disposal | \$258.99 |
| | | 290.182.0000.000.3100.421.10000.00.00 Check #: 2066 | Garbage / Disposal | \$1,185.69 |
| | | | Vendor Total: | \$5,986.15 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------------------|----------|---|---|-------------|
| DAYTON HIGH SCHOOL. | | 100.136.0000.000.2410.610.10208.31.00 Check #: 2067 | General Supplies | \$630.00 |
| | | | Vendor Total: | \$630.00 |
| DELL, INC USA | | 100.162.0000.170.1000.650.10602.50.00 Check #: 2068 | Supplies-Information Technology-related | \$17.92 |
| | | | Vendor Total: | \$17.92 |
| DELTA FIRE SYSTEMS, INC. | | 100.108.0000.000.2620.430.10209.10.00 Check #: 2069 | Repairs and Maintenance Services | \$5,781.00 |
| | | | Vendor Total: | \$5,781.00 |
| DYNAMIC FITNESS & STRENGTH | | 100.101.0000.100.1000.610.10601.32.00 Check #: 2070 | General Supplies | \$246.00 |
| | | | Vendor Total: | \$246.00 |
| FLOORING SOLUTIONS OF NEVADA, INC. | | 100.108.0000.000.2620.430.10302.20.00 Check #: 2071 | Repairs and Maintenance Services | \$10,604.26 |
| | | 100.108.0000.000.4700.450.10302.20.00 Check #: 2071 | Construction Services | \$88,303.01 |
| | | | Vendor Total: | \$98,907.27 |
| FLYERS ENERGY, LLC | 102216 | 100.170.0000.000.2730.626.10000.00.00 Check #: 2072 | Gasoline | \$4,643.52 |
| | | | Vendor Total: | \$4,643.52 |
| FRONTIER | 21702 | 100.132.0000.000.2410.533.10302.20.00 Check #: 2073 | Telephone - Land Line phone services | \$247.83 |
| | | | Vendor Total: | \$247.83 |
| GENE WATSON | 22210 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|----------------------------------|----------|---|--|---------------------|
| | | 100.108.0000.000.2620.422.10000.00.00 Check #: 2074 | Janitorial / Custodial Services | \$145.00 |
| | | | Vendor Total: | \$145.00 |
| GENESIS FLOOR COVERING UTAH, LLC | | 100.108.0000.000.2620.430.10203.10.00 Check #: 2075 | Repairs and Maintenance Services | \$63,181.00 |
| | | 100.108.0000.000.2620.430.10302.20.00 Check #: 2075 | Repairs and Maintenance Services | \$6,514.00 |
| | | 100.108.0000.000.2620.430.10602.50.00 Check #: 2075 | Repairs and Maintenance Services | \$20,525.00 |
| | | 100.108.0000.000.2620.430.10603.32.00 Check #: 2075 | Repairs and Maintenance Services | \$15,040.00 |
| | | | Vendor Total: | \$105,260.00 |
| GILLESPIE, SCOTT | | 280.633.0000.100.2213.580.10302.20.00 Check #: 2076 | Travel | \$245.75 |
| | | | Vendor Total: | \$245.75 |
| GRAINGER | 99826 | 100.108.0000.000.2620.730.10000.00.00 Check #: 2077 | Equipment | \$18,342.94 |
| | | | Vendor Total: | \$18,342.94 |
| GROUP WEST CONSTRUCTION, INC | | 360.022.0000.000.4500.450.10000.00.00 Check #: 2078 | Construction Services | \$56,942.13 |
| | | | Vendor Total: | \$56,942.13 |
| HAAS, CHRISTINA | | 100.161.0000.000.2410.533.10601.32.00 Check #: 2079 | Telephone – Land Line phone services | \$499.20 |
| | | | Vendor Total: | \$499.20 |
| HILLYARD INC. | | 100.108.0000.000.2620.612.10202.10.00 Check #: 2080 | Inventoried Supplies/Equipment <\$5000 | \$9,172.86 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------|----------|---|--|-------------|
| | | 100.108.0000.000.2620.612.10302.20.00 Check #: 2080 | Inventoried Supplies/Equipment <\$5000 | \$9,172.86 |
| | | 100.108.0000.000.2620.612.10601.32.00 Check #: 2080 | Inventoried Supplies/Equipment <\$5000 | \$17,666.30 |
| | | 100.108.0000.000.2620.612.10602.50.00 Check #: 2080 | Inventoried Supplies/Equipment <\$5000 | \$9,172.86 |
| | | 100.108.0000.000.2620.612.10603.32.00 Check #: 2080 | Inventoried Supplies/Equipment <\$5000 | \$9,172.81 |
| | | | Vendor Total: | \$54,357.69 |
| IML SECURITY SUPPLY | | 100.108.0000.000.2620.610.10000.00.00 Check #: 2081 | General Supplies | \$210.80 |
| | | 100.108.0000.000.2620.610.10203.10.00 Check #: 2081 | General Supplies | \$53,024.20 |
| | | | Vendor Total: | \$53,235.00 |
| INTERSTATE OIL COMPANY | 10210 | 100.170.0000.000.2730.626.10000.00.00 Check #: 2082 | Gasoline | \$1,756.70 |
| | | | Vendor Total: | \$1,756.70 |
| J.W. PEPPER | 102488 | 280.719.0000.440.1000.610.10302.20.00 Check #: 2083 | General Supplies | \$112.75 |
| | | | Vendor Total: | \$112.75 |
| JIM MENESINI PETROLEUM | | 100.170.0000.000.2730.626.10000.00.00 Check #: 2084 | Gasoline | \$160.54 |
| | | | Vendor Total: | \$160.54 |
| KUHN, RACHEL | | 100.128.0000.000.2410.533.10211.10.00 Check #: 2085 | Telephone – Land Line phone services | \$499.20 |
| | | | Vendor Total: | \$499.20 |
| LEVEL DATA | | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------|----------|---|--------------------------------------|-------------|
| | | 100.107.0000.000.2580.653.10000.00.00 Check #: 2086 | Web-based and similar programs | \$28,512.65 |
| | | | Vendor Total: | \$28,512.65 |
| LOUIE'S HOME CENTER | | | | |
| | | 100.108.0000.000.2620.610.10000.00.00 Check #: 2087 | General Supplies | \$31.96 |
| | | | Vendor Total: | \$31.96 |
| LUMOS AND ASSOCIATES, INC | 11860 | | | |
| | | 360.021.0000.000.4300.340.10000.00.00 Check #: 2088 | Other Professional Services | \$11,310.50 |
| | | 360.023.0000.000.4300.340.10000.00.00 Check #: 2088 | Other Professional Services | \$3,325.50 |
| | | | Vendor Total: | \$14,636.00 |
| MARCINIAK, JED | | | | |
| | | 100.132.0000.000.2410.533.10302.20.00 Check #: 2089 | Telephone – Land Line phone services | \$499.20 |
| | | | Vendor Total: | \$499.20 |
| MATTICE, DUANE | | | | |
| | | 100.162.0000.000.2410.533.10602.50.00 Check #: 2090 | Telephone – Land Line phone services | \$499.20 |
| | | | Vendor Total: | \$499.20 |
| MCBRIDE INDUSTRIES, LLC | | | | |
| | | 100.108.0000.000.2620.430.10202.10.00 Check #: 2091 | Repairs and Maintenance Services | \$1,347.00 |
| | | | Vendor Total: | \$1,347.00 |
| MIDWEST BUS PARTS | | | | |
| | | 100.170.0000.000.2710.614.10000.00.00 Check #: 2092 | Parts | \$209.57 |
| | | | Vendor Total: | \$209.57 |
| MONTROSE GLASS | | | | |
| | | 100.108.0000.000.2620.430.10209.10.00 Check #: 2093 | Repairs and Maintenance Services | \$32,844.16 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------------|----------|---|---|--------------|
| | | 100.108.0000.000.2620.430.10601.32.00 Check #: 2093 | Repairs and Maintenance Services | \$35,411.78 |
| | | 100.108.0000.000.2620.430.10603.32.00 Check #: 2093 | Repairs and Maintenance Services | \$68,998.32 |
| | | | Vendor Total: | \$137,254.26 |
| MOUND HOUSE HARDWARE & STORAGE | 96223 | | | |
| | | 100.108.0000.000.2630.610.10000.00.00 Check #: 2094 | General Supplies | \$41.60 |
| | | | Vendor Total: | \$41.60 |
| MY RIDE, LLC | | | | |
| | | 100.170.0000.000.2710.519.10000.00.00 Check #: 2095 | Student Transportation Purchased From Other Source | \$2,451.50 |
| | | | Vendor Total: | \$2,451.50 |
| NAPA AUTO & TRUCK PARTS_99614 | 99614 | | | |
| | | 100.108.0000.000.2620.610.10000.00.00 Check #: 2096 | General Supplies | \$55.00 |
| | | 100.135.0000.000.2620.610.10305.31.00 Check #: 2096 | General Supplies | \$68.15 |
| | | | Vendor Total: | \$123.15 |
| NEVADA STATE HEALTH LABORTATORY | 100718 | | | |
| | | 100.162.0000.000.2620.430.10602.50.00 Check #: 2097 | Repairs and Maintenance Services | \$12.00 |
| | | | Vendor Total: | \$12.00 |
| ORBIS TECH SERVICES LLC | | | | |
| | | 100.101.0000.000.2660.654.10000.00.00 Check #: 2098 | Supplies – IT Related <\$999 > 1 year useful life | \$8,242.49 |
| | | 100.128.0000.100.1000.650.10211.10.00 Check #: 2098 | Supplies–Information Technology–related | \$211.76 |
| | | | Vendor Total: | \$8,454.25 |
| PAPE MACHINERY INC | | | | |
| | | 100.101.0000.000.2630.612.10000.00.00 Check #: 2099 | Inventoried Supplies/Equipment <\$5000 | \$34,806.48 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------------|----------|---------------------------------------|--------------------------------------|-------------|
| | | 100.170.0000.000.2710.614.10000.00.00 | Parts | \$495.85 |
| | | Check #: 2099 | | |
| | | | Vendor Total: | \$35,302.33 |
| PAPE MATERIAL HANDLING | | | | |
| | | 100.108.0000.000.2620.730.10000.00.00 | Equipment | \$45,713.55 |
| | | Check #: 2100 | | |
| | | | Vendor Total: | \$45,713.55 |
| PETERS, PATRICK | | | | |
| | | 100.165.0000.000.2410.533.10605.32.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 2101 | | |
| | | | Vendor Total: | \$499.20 |
| PILOT THOMAS LOGISTICS, LLC | | | | |
| | | 100.170.0000.000.2730.626.10000.00.00 | Gasoline | \$7,850.53 |
| | | Check #: 2102 | | |
| | | | Vendor Total: | \$7,850.53 |
| PRECISION CONCRETE CUTTING, INC | | | | |
| | | 100.108.0000.000.2620.430.10201.10.00 | Repairs and Maintenance Services | \$17,484.00 |
| | | Check #: 2103 | | |
| | | 100.108.0000.000.2620.430.10208.31.00 | Repairs and Maintenance Services | \$9,590.63 |
| | | Check #: 2103 | | |
| | | 100.108.0000.000.2620.430.10210.10.00 | Repairs and Maintenance Services | \$5,643.94 |
| | | Check #: 2103 | | |
| | | 100.108.0000.000.2620.430.10211.10.00 | Repairs and Maintenance Services | \$8,296.38 |
| | | Check #: 2103 | | |
| | | 100.108.0000.000.2620.430.10604.32.00 | Repairs and Maintenance Services | \$17,137.19 |
| | | Check #: 2103 | | |
| | | | Vendor Total: | \$58,152.14 |
| R&J PAINTING LLC | | | | |
| | | 100.108.0000.000.2620.430.10000.00.00 | Repairs and Maintenance Services | \$7,516.00 |
| | | Check #: 2104 | | |
| | | | Vendor Total: | \$7,516.00 |
| ROYAL CARPET ONE FLOOR & HOME | | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-----------------------------------|----------|---|--------------------------------------|--------------------|
| | | 100.108.0000.000.2620.430.10000.00.00 Check #: 2105 | Repairs and Maintenance Services | \$1,500.00 |
| | | 100.108.0000.000.2620.430.10205.10.00 Check #: 2105 | Repairs and Maintenance Services | \$2,167.92 |
| | | 100.108.0000.000.2620.430.10208.31.00 Check #: 2105 | Repairs and Maintenance Services | \$3,011.52 |
| | | 100.108.0000.000.2620.430.10209.10.00 Check #: 2105 | Repairs and Maintenance Services | \$7,183.68 |
| | | 100.108.0000.000.2620.430.10302.20.00 Check #: 2105 | Repairs and Maintenance Services | \$2,209.52 |
| | | 100.108.0000.000.2620.430.10304.20.00 Check #: 2105 | Repairs and Maintenance Services | \$1,613.52 |
| | | 100.108.0000.000.2620.430.10605.32.00 Check #: 2105 | Repairs and Maintenance Services | \$2,959.92 |
| | | 100.108.0000.000.2620.610.10000.00.00 Check #: 2105 | General Supplies | \$1,050.00 |
| | | | Vendor Total: | \$21,696.08 |
| SANFORD, CORY | 18144 | | | |
| | | 100.161.0000.000.2410.533.10601.32.00 Check #: 2106 | Telephone – Land Line phone services | \$499.20 |
| | | | Vendor Total: | \$499.20 |
| SATALICK, JEREMY R | | | | |
| | | 100.136.0000.000.2410.533.10208.31.00 Check #: 2107 | Telephone – Land Line phone services | \$499.20 |
| | | | Vendor Total: | \$499.20 |
| SILVER STATE SIGN LANGUAGE LLC | | | | |
| | | 250.101.0000.200.2100.340.10000.00.00 Check #: 2108 | Other Professional Services | \$4,590.00 |
| | | | Vendor Total: | \$4,590.00 |
| SPARKS ELECTRIC MOTOR REPAIR, LLC | | | | |
| | | 100.108.0000.000.2620.430.10000.00.00 Check #: 2109 | Repairs and Maintenance Services | \$862.01 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------------------------|----------|---|---|--------------------|
| | | 100.108.0000.000.2620.610.10000.00.00 Check #: 2109 | General Supplies | \$24.03 |
| | | | Vendor Total: | \$886.04 |
| STATE OF NV DIVISION OF HEALTH CARE | 102723 | | | |
| | | 285.781.0000.200.2100.100.10000.00.00 Check #: 2110 | Personnel Services--Salaries (General categories) | \$22,867.97 |
| | | | Vendor Total: | \$22,867.97 |
| STICKS & STONES BLDG. MATERIALS | | | | |
| | | 100.108.0000.000.2620.610.10000.00.00 Check #: 2111 | General Supplies | \$140.62 |
| | | | Vendor Total: | \$140.62 |
| SULLIVAN, PAUL | | | | |
| | | 100.161.0000.000.2410.533.10601.32.00 Check #: 2112 | Telephone - Land Line phone services | \$499.20 |
| | | | Vendor Total: | \$499.20 |
| SUMMIT COMPANIES | | | | |
| | | 100.108.0000.000.2620.430.10205.10.00 Check #: 2113 | Repairs and Maintenance Services | \$3,622.50 |
| | | 100.108.0000.000.2620.430.10302.20.00 Check #: 2113 | Repairs and Maintenance Services | \$1,256.46 |
| | | 100.108.0000.000.2620.430.10603.32.00 Check #: 2113 | Repairs and Maintenance Services | \$2,325.00 |
| | | | Vendor Total: | \$7,203.96 |
| TEXTHELP INC | | | | |
| | | 100.104.0000.000.2230.651.10000.00.00 Check #: 2114 | Supplies - Technology - Software | \$88,381.59 |
| | | | Vendor Total: | \$88,381.59 |
| THE PARTS HOUSE | 23100 | | | |
| | | 100.108.0000.000.2620.610.10000.00.00 Check #: 2115 | General Supplies | \$30.18 |
| | | 100.170.0000.000.2700.610.10000.00.00 Check #: 2115 | General Supplies | \$661.52 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|--------------------------------|----------|---|---|---------------------|
| | | 100.170.0000.000.2710.614.10000.00.00 Check #: 2115 | Parts | \$1,603.30 |
| | | 100.170.0000.000.2730.617.10000.00.00 Check #: 2115 | Batt & Antifreeze | \$283.87 |
| | | | Vendor Total: | \$2,578.87 |
| TRANE U.S. INC | | 100.108.0000.000.2620.730.10303.10.00 Check #: 2116 | Equipment | \$2,530.86 |
| | | 340.101.0000.000.4700.450.10209.10.00 Check #: 2116 | Construction Services | \$134,504.70 |
| | | 340.101.0000.000.4700.450.10304.20.00 Check #: 2116 | Construction Services | \$90,250.00 |
| | | 340.101.0000.000.4700.450.10604.32.00 Check #: 2116 | Construction Services | \$80,750.00 |
| | | 360.022.0000.000.4700.450.10209.10.00 Check #: 2116 | Construction Services | \$207,100.00 |
| | | 360.022.0000.000.4700.450.10210.10.00 Check #: 2116 | Construction Services | \$125,400.00 |
| | | | Vendor Total: | \$640,535.56 |
| TREKER, INC. | | 100.170.0000.000.2720.654.10000.00.00 Check #: 2117 | Supplies – IT Related <\$999 > 1 year useful life | \$76,429.00 |
| | | | Vendor Total: | \$76,429.00 |
| VERIZON CONNECT FLEET USA, LLC | | 100.170.0000.000.2710.340.10000.00.00 Check #: 2118 | Other Professional Services | \$803.25 |
| | | | Vendor Total: | \$803.25 |
| WALKER LAKE DISPOSAL INC. | 102157 | 100.108.0000.000.2610.421.10000.00.00 Check #: 2119 | Garbage / Disposal | \$1,144.00 |
| | | 100.108.0000.000.2620.421.10000.00.00 Check #: 2119 | Garbage / Disposal | \$627.00 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|--------------------------|----------|---|----------------------------------|------------|
| | | | Vendor Total: | \$1,771.00 |
| WEDCO INC. | 22320 | 100.135.0000.000.2620.610.10305.31.00 Check #: 2120 | General Supplies | \$267.34 |
| | | | Vendor Total: | \$267.34 |
| WHITE, DAVID | | 100.107.0000.000.2580.580.10000.00.00 Check #: 2121 | Staff Travel | \$136.00 |
| | | | Vendor Total: | \$136.00 |
| WILSON, ANTHONY | | 280.633.0000.100.2213.580.10302.20.00 Check #: 2122 | Travel | \$274.20 |
| | | | Vendor Total: | \$274.20 |
| XEROX CORPORATION | | 100.123.0000.000.2410.442.10203.10.00 Check #: 2123 | Rental of Equipment and Vehicles | \$340.21 |
| | | 100.123.0000.100.1000.430.10203.10.00 Check #: 2123 | Repairs and Maintenance Services | \$170.78 |
| | | 100.132.0000.000.2410.442.10302.20.00 Check #: 2123 | Rental of Equipment and Vehicles | \$106.75 |
| | | 100.132.0000.100.1000.430.10302.20.00 Check #: 2123 | Repairs and Maintenance Services | \$36.30 |
| | | 100.164.0000.000.2410.442.10604.32.00 Check #: 2123 | Rental of Equipment and Vehicles | \$562.04 |
| | | 100.164.0000.100.1000.430.10604.32.00 Check #: 2123 | Repairs and Maintenance Services | \$660.81 |
| | | | Vendor Total: | \$1,876.89 |
| XEROX FINANCIAL SERVICES | | 100.104.0000.000.2210.442.10000.00.00 Check #: 2124 | Rental of Equipment and Vehicles | \$44.38 |
| | | | Vendor Total: | \$44.38 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1575

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|---------|-------------|-----------------------------|
| | | | | Grand Total: \$1,761,809.00 |

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1603 Voucher Date: 06/30/2024 Prepared By: _____

Printed: 07/30/2024 06:16:32 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$132,584.53 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Phil Cowee. President

Bridget Peterson Clerk

Neal McIntyre II Member

Tom Hendrix Member

Sherry Parsons Member

Holly Villines Member

Darin Farr Member

LYON COUNTY SCHOOL DISTRICT

| Fund | | Amount |
|------|----------------------|---------------------------|
| 100 | General Fund | \$18,944.48 |
| 240 | State Grants | \$4,998.00 |
| 250 | Special Education | \$38.95 |
| 280 | Federal Funds | \$37,987.44 |
| 703 | Workers Compensation | \$70,615.66 |
| | | <hr/> \$132,584.53 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1603

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|---------------------------------------|---|------------|
| 3 ARROWS GAMES | | 280.719.0000.440.1000.610.10208.31.00 | General Supplies | \$231.91 |
| | | Check #: 2126 | | |
| | | | Vendor Total: | \$231.91 |
| AMAZON BUSINESS | | 100.121.0000.000.2410.610.10201.10.00 | General Supplies | \$12.69 |
| | | Check #: 2127 | | |
| | | 100.121.0000.100.1000.616.10201.10.00 | Teacher Supplies | \$209.67 |
| | | Check #: 2127 | | |
| | | 100.122.0000.000.2130.610.10202.10.00 | General Supplies | \$49.33 |
| | | Check #: 2127 | | |
| | | 100.125.0000.000.2410.610.10205.10.00 | General Supplies | \$76.05 |
| | | Check #: 2127 | | |
| | | 100.125.0000.000.2620.610.10205.10.00 | General Supplies | \$213.68 |
| | | Check #: 2127 | | |
| | | 100.125.0000.100.1000.610.10205.10.00 | General Supplies | \$51.15 |
| | | Check #: 2127 | | |
| | | 100.127.0000.000.2120.610.10210.10.00 | General Supplies | \$67.97 |
| | | Check #: 2127 | | |
| | | 100.129.0000.000.2230.650.10209.10.00 | Supplies–Information Technology–related | \$1,016.13 |
| | | Check #: 2127 | | |
| | | 100.129.0000.100.1000.610.10209.10.00 | General Supplies | \$2,055.63 |
| | | Check #: 2127 | | |
| | | 100.133.0000.100.1000.610.10303.10.00 | General Supplies | \$263.88 |
| | | Check #: 2127 | | |
| | | 100.134.0000.000.2620.610.10304.20.00 | General Supplies | \$65.88 |
| | | Check #: 2127 | | |
| | | 100.136.0000.000.2410.610.10208.31.00 | General Supplies | \$188.44 |
| | | Check #: 2127 | | |
| | | 100.136.0000.100.1000.610.10208.31.00 | General Supplies | \$419.97 |
| | | Check #: 2127 | | |
| | | 100.161.0000.000.2410.610.10601.32.00 | General Supplies | \$123.99 |
| | | Check #: 2127 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1603

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|--|-----------------------|------------|
| | | 100.161.0000.000.2620.610.10601.32.00 Check #: 2127 | General Supplies | \$707.12 |
| | | 100.161.0000.100.1000.610.10601.32.00 Check #: 2127 | General Supplies | \$39.76 |
| | | 100.161.0000.100.1000.616.10601.32.00 Check #: 2127 | Teacher Supplies | \$797.85 |
| | | 100.164.0000.000.2620.610.10604.32.00 Check #: 2127 | General Supplies | \$75.24 |
| | | 100.164.0000.100.1000.610.10604.32.00 Check #: 2127 | General Supplies | \$410.87 |
| | | 100.164.0000.100.1000.616.10604.32.00 Check #: 2127 | Teacher Supplies | \$100.21 |
| | | 100.164.0000.188.1000.610.10604.32.00 Check #: 2127 | General Supplies | \$202.37 |
| | | 100.164.0000.190.1000.640.10604.32.00 Check #: 2127 | Books and Periodicals | \$242.00 |
| | | 100.164.0000.380.1000.610.10604.32.00 Check #: 2127 | General Supplies | \$42.56 |
| | | 250.161.0000.200.1000.610.10601.32.00 Check #: 2127 | General Supplies | \$38.95 |
| | | 280.633.0000.100.1000.640.10209.10.00 Check #: 2127 | Books and Periodicals | \$222.19 |
| | | 280.633.0000.100.2100.610.10202.10.00 Check #: 2127 | General Supplies | \$3,988.65 |
| | | 280.633.0000.100.2100.610.10208.31.00 Check #: 2127 | General Supplies | \$872.21 |
| | | 280.633.0000.100.2100.610.10210.10.00 Check #: 2127 | General Supplies | \$34.99 |
| | | 280.633.0000.100.2100.610.10303.10.00 Check #: 2127 | General Supplies | \$137.76 |
| | | 280.633.0000.100.2100.610.10601.32.00 Check #: 2127 | General Supplies | \$715.00 |
| | | 280.633.0000.100.2100.610.10604.00.00 Check #: 2127 | General Supplies | \$24.99 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1603

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|---------------------------------------|--|------------|
| | | 280.633.0000.100.2100.610.10604.32.00 | General Supplies | (\$99.88) |
| | | Check #: 2127 | | |
| | | 280.633.0000.100.3300.610.10202.10.00 | General Supplies | \$565.73 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.610.10202.10.00 | General Supplies | \$105.93 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.610.10205.10.00 | General Supplies | \$898.76 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.610.10206.10.00 | General Supplies | \$91.72 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.610.10209.10.00 | General Supplies | \$2,057.29 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.610.10303.10.00 | General Supplies | \$1,827.76 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.610.10304.20.00 | General Supplies | \$298.28 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.610.10601.32.00 | General Supplies | \$2,379.12 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.610.10604.32.00 | General Supplies | \$1,222.15 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.618.10202.10.00 | Student Incentive Summer School Supplies | \$3,488.99 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.618.10205.10.00 | Student Incentive Summer School Supplies | \$2,759.40 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.618.10210.10.00 | Student Incentive Summer School Supplies | \$4,089.78 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.618.10303.10.00 | Student Incentive Summer School Supplies | \$3,758.73 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.618.10304.20.00 | Student Incentive Summer School Supplies | \$2,730.08 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.618.10601.32.00 | Student Incentive Summer School Supplies | \$4,415.82 |
| | | Check #: 2127 | | |
| | | 280.719.0000.440.1000.618.10604.32.00 | Student Incentive Summer School Supplies | \$1,170.08 |
| | | Check #: 2127 | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1603

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-----------------------------|----------|---------------------------------------|--------------------------------------|-------------|
| | | | Vendor Total: | \$45,226.92 |
| BSN SPORTS | | 100.161.0000.920.1000.610.10601.32.00 | General Supplies | \$820.00 |
| | | Check #: 2128 | | |
| | | | Vendor Total: | \$820.00 |
| CCMSI | | 703.102.0000.000.2570.270.10000.00.00 | Workers" Compensation | \$31,272.66 |
| | | Check #: 2129 | | |
| | | | Vendor Total: | \$31,272.66 |
| COOPER, BLAKE | | 100.133.0000.000.2410.533.10303.10.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 2130 | | |
| | | | Vendor Total: | \$499.20 |
| DEPARTMENT OF PUBLIC SAFETY | 14394 | 100.102.0000.000.2570.340.10000.00.00 | Other Professional Services | \$1,275.75 |
| | | Check #: 2131 | | |
| | | | Vendor Total: | \$1,275.75 |
| INLAND SUPPLY CO., INC. | 10000 | 100.135.0000.000.2620.610.10305.31.00 | General Supplies | \$198.54 |
| | | Check #: 2132 | | |
| | | | Vendor Total: | \$198.54 |
| JOSTENS_97170 | 97170 | 100.164.0000.100.1000.610.10604.32.00 | General Supplies | \$17.65 |
| | | Check #: 2133 | | |
| | | | Vendor Total: | \$17.65 |
| KRANJCEC, KEVIN | | 100.136.0000.000.2410.533.10208.31.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 2134 | | |
| | | | Vendor Total: | \$499.20 |
| OFFICE DEPOT | 15366 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1603

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------|----------|---------------------------------------|--|-------------|
| | | 100.101.0000.000.2510.610.10000.00.00 | General Supplies | \$3,199.20 |
| | | Check #: 2135 | | |
| | | | Vendor Total: | \$3,199.20 |
| STARSOUND AUDIO | 20039 | | | |
| | | 100.164.0000.100.1000.610.10604.32.00 | General Supplies | \$1,735.00 |
| | | Check #: 2136 | | |
| | | | Vendor Total: | \$1,735.00 |
| TAHOE SUPPLY CO. | 11238 | | | |
| | | 100.161.0000.000.2620.610.10601.32.00 | General Supplies | \$299.75 |
| | | Check #: 2137 | | |
| | | | Vendor Total: | \$299.75 |
| TAYLOR, JENNIFER AMBER | 100348 | | | |
| | | 100.134.0000.000.2410.533.10304.20.00 | Telephone – Land Line phone services | \$499.20 |
| | | Check #: 2138 | | |
| | | | Vendor Total: | \$499.20 |
| TEAM SPORTS PLANET | | | | |
| | | 100.162.0000.920.1000.610.10602.50.00 | General Supplies | \$1,385.60 |
| | | Check #: 2139 | | |
| | | | Vendor Total: | \$1,385.60 |
| VEX ROBOTICS, INC | | | | |
| | | 240.300.0000.395.1000.612.10603.32.00 | Inventoried Supplies/Equipment <\$5000 | \$4,998.00 |
| | | Check #: 2140 | | |
| | | | Vendor Total: | \$4,998.00 |
| VITAL RECORDS CONTROL | | | | |
| | | 100.135.0000.000.2410.421.10305.31.00 | Garbage / Disposal | \$136.35 |
| | | Check #: 2141 | | |
| | | | Vendor Total: | \$136.35 |
| WARREN REED INSURANCE | 22150 | | | |
| | | 703.102.0000.000.2310.520.10000.00.00 | Insurance (Other Than Employee Benefits) | \$39,343.00 |
| | | Check #: 2142 | | |
| | | | Vendor Total: | \$39,343.00 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1603

06/30/2024

Fiscal Year: 2023-2024

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|---------------------------------------|----------------------------------|--------------|
| XEROX CORPORATION | | | | |
| | | 100.135.0000.000.2410.442.10305.31.00 | Rental of Equipment and Vehicles | \$562.68 |
| | | Check #: 2143 | | |
| | | 100.135.0000.100.1000.430.10305.31.00 | Repairs and Maintenance Services | \$383.92 |
| | | Check #: 2143 | | |
| | | | Vendor Total: | \$946.60 |
| | | | Grand Total: | \$132,584.53 |

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1000 Voucher Date: 07/17/2024 Prepared By: _____

Printed: 07/19/2024 10:09:26 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$23,852.85 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Phil Cowee. President

Bridget Peterson Clerk

Neal McIntyre II Member

Tom Hendrix Member

Sherry Parsons Member

Holly Villines Member

Darin Farr Member

LYON COUNTY SCHOOL DISTRICT

| Fund | | Amount |
|------|---------------------|--------------------|
| 100 | General Fund | \$11,770.58 |
| 230 | Adult Education | \$128.82 |
| 250 | Special Education | \$11,500.00 |
| 260 | Gifts and Donations | \$453.45 |
| | | <hr/> <hr/> |
| | | \$23,852.85 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1000

07/17/2024

Fiscal Year: 2024-2025

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------------------|----------|---|---------------------------------------|-------------|
| A T & T MONTHLY STATEMENT | 99712 | 100.108.0000.000.2620.532.10000.00.00 Check #: 1987 | Voice/Voicemail | \$21.63 |
| | | | Vendor Total: | \$21.63 |
| A T & T MONTHLY STATEMENT | 99712 | 100.125.0000.000.2410.533.10205.10.00 Check #: 1988 | Telephone – Land Line phone services | \$157.64 |
| | | | Vendor Total: | \$157.64 |
| A T & T MONTHLY STATEMENT | 99712 | 100.123.0000.000.2410.533.10203.10.00 Check #: 1989 | Telephone – Land Line phone services | \$204.68 |
| | | | Vendor Total: | \$204.68 |
| A T & T MONTHLY STATEMENT | 99712 | 100.126.0000.000.2410.533.10206.10.00 Check #: 1990 | Telephone – Land Line phone services | \$64.89 |
| | | | Vendor Total: | \$64.89 |
| ADAMS ESQ. A PROFESSIONAL CORPORATION | | 250.105.0000.200.2318.820.10000.00.00 Check #: 1991 | Judgments Against the School District | \$11,500.00 |
| | | | Vendor Total: | \$11,500.00 |
| ASCD_99490 | 99490 | 100.109.0000.000.2220.651.10000.00.00 Check #: 1992 | Supplies – Technology – Software | \$105.00 |
| | | | Vendor Total: | \$105.00 |
| CLEARLY IP, INC | | 100.107.0000.000.2580.533.10000.00.00 Check #: 1993 | Telephone – Land Line phone services | \$42.87 |
| | | 100.121.0000.000.2410.533.10201.10.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.122.0000.000.2410.533.10202.10.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1000

07/17/2024

Fiscal Year: 2024-2025

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|-------------------|----------|--|--------------------------------------|---------|
| | | 100.123.0000.000.2410.533.10203.10.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.125.0000.000.2410.533.10205.10.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.126.0000.000.2410.533.10206.10.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.127.0000.000.2410.533.10210.10.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.128.0000.000.2410.533.10211.10.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.129.0000.000.2410.533.10209.10.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.132.0000.000.2410.533.10302.20.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.133.0000.000.2410.533.10303.10.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.134.0000.000.2410.533.10304.20.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.135.0000.000.2410.533.10305.31.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.136.0000.000.2410.533.10208.31.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.161.0000.000.2410.533.10601.32.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.162.0000.000.2410.533.10602.50.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.163.0000.000.2410.533.10603.32.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.164.0000.000.2410.533.10604.32.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.165.0000.000.2410.533.10605.32.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |
| | | 100.170.0000.000.2710.533.10000.00.00 Check #: 1993 | Telephone – Land Line phone services | \$42.94 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1000

07/17/2024

Fiscal Year: 2024-2025

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|---------------------------------|----------|---------------------------------------|--------------------------------------|------------|
| | | 230.231.0000.610.2500.533.10000.00.00 | Telephone – Land Line phone services | \$128.82 |
| | | Check #: 1993 | | |
| | | | Vendor Total: | \$987.55 |
| DAYTON AREA CHAMBER OF COMMERCE | 96966 | | | |
| | | 100.101.0000.000.2310.810.10000.00.00 | Dues and Fees | \$75.00 |
| | | Check #: 1994 | | |
| | | | Vendor Total: | \$75.00 |
| FP MAILING SOLUTIONS | | | | |
| | | 100.125.0000.000.2410.531.10205.10.00 | Postage | \$104.22 |
| | | Check #: 1995 | | |
| | | | Vendor Total: | \$104.22 |
| GRAND CANYON UNIVERSITY | | | | |
| | | 100.101.0000.000.2213.560.10000.00.00 | Tuition | \$1,783.00 |
| | | Check #: 1996 | | |
| | | | Vendor Total: | \$1,783.00 |
| GREGERSEN, LAURETTE | | | | |
| | | 100.126.0000.100.1000.610.10206.10.00 | General Supplies | \$68.68 |
| | | Check #: 1997 | | |
| | | | Vendor Total: | \$68.68 |
| HOLSTIN, DAPHNE S | | | | |
| | | 100.101.0000.000.2213.560.10000.00.00 | Tuition | \$99.00 |
| | | Check #: 1998 | | |
| | | | Vendor Total: | \$99.00 |
| KORF, ERIN | | | | |
| | | 100.125.0000.000.2620.610.10205.10.00 | General Supplies | \$545.12 |
| | | Check #: 1999 | | |
| | | | Vendor Total: | \$545.12 |
| MOUND HOUSE HARDWARE & STORAGE | 96223 | | | |
| | | 100.128.0000.000.2620.610.10211.10.00 | General Supplies | \$425.50 |
| | | Check #: 2000 | | |
| | | | Vendor Total: | \$425.50 |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1000

07/17/2024

Fiscal Year: 2024-2025

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------------------|----------|---|--|------------|
| NOVELO-DEFREZE, LEONA V | | 100.102.0000.000.2570.334.10000.00.00 Check #: 2001 | Training & Development – Admin Non-Licensed | \$450.00 |
| | | | Vendor Total: | \$450.00 |
| ORBIS TECH SERVICES LLC | | 100.128.0000.100.1000.650.10211.10.00 Check #: 2002 | Supplies–Information Technology–related | \$211.76 |
| | | | Vendor Total: | \$211.76 |
| PITNEY BOWES INC | 98355 | 100.126.0000.000.2410.531.10206.10.00 Check #: 2003 | Postage | \$127.80 |
| | | | Vendor Total: | \$127.80 |
| REFRIGERATION SUPPLIES DISTRIBUTOR | 96586 | 100.108.0000.000.2620.610.10000.00.00 Check #: 2004 | General Supplies | \$91.16 |
| | | 100.108.0000.000.2620.610.10203.10.00 Check #: 2004 | General Supplies | \$94.51 |
| | | | Vendor Total: | \$185.67 |
| SCHOLASTIC CLASSROOM MAGAZINES | 102740 | 100.122.0000.100.1000.640.10202.10.00 Check #: 2005 | Books and Periodicals | \$3,313.24 |
| | | | Vendor Total: | \$3,313.24 |
| SCIARANI, ANGELA | | 260.084.0000.000.2200.610.10202.10.00 Check #: 2006 | General Supplies | \$453.45 |
| | | | Vendor Total: | \$453.45 |
| SHRED-IT USA | | 100.125.0000.000.2410.421.10205.10.00 Check #: 2007 | Garbage / Disposal | \$48.39 |
| | | | Vendor Total: | \$48.39 |
| THE PARTS HOUSE | 23100 | | | |

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1000

07/17/2024

Fiscal Year: 2024-2025

| Vendor Remit Name | Vendor # | Account | Description | Amount |
|------------------------------|----------|---------------------------------------|----------------------------------|-------------|
| | | 100.108.0000.000.2620.610.10000.00.00 | General Supplies | \$19.99 |
| | | Check #: 2008 | | |
| | | | Vendor Total: | \$19.99 |
| WASTE MANAGEMENT | 22180 | | | |
| | | 100.108.0000.000.2610.421.10000.00.00 | Garbage / Disposal | \$1,310.44 |
| | | Check #: 2009 | | |
| | | | Vendor Total: | \$1,310.44 |
| WEDCO INC. | 22320 | | | |
| | | 100.108.0000.000.2620.610.10203.10.00 | General Supplies | \$146.83 |
| | | Check #: 2010 | | |
| | | | Vendor Total: | \$146.83 |
| WESTERN GOVERNORS UNIVERSITY | | | | |
| | | 100.101.0000.000.2213.560.10000.00.00 | Tuition | \$327.00 |
| | | Check #: 2011 | | |
| | | | Vendor Total: | \$327.00 |
| XEROX CORPORATION | | | | |
| | | 100.126.0000.000.2410.442.10206.10.00 | Rental of Equipment and Vehicles | \$333.74 |
| | | Check #: 2012 | | |
| | | 100.126.0000.100.1000.430.10206.10.00 | Repairs and Maintenance Services | \$782.63 |
| | | Check #: 2012 | | |
| | | | Vendor Total: | \$1,116.37 |
| | | | Grand Total: | \$23,852.85 |

End of Report

Lyon County School District Board Memo

Date: August 27, 2024
To: Board of Trustees
From: Tim Logan, Superintendent
Re: LCSD Facilities Master Plan Advisory Committee

Recommendation

The Board of Trustees accept the introduction and brief Master Facilities Plan process and timeline presentation from Orcutt | Winslow.

Background Information

At the March 26, 2024, meeting, the Board of Trustees directed the district to initiate the selection process for a company to conduct a new 10-year Facilities Master Plan. The district subsequently created and published a Request for Proposal (RFP) and received three proposals in response. After reviewing all three proposals, the district selected them for in-person presentations. These presentations were shared with a committee comprising district leadership and board leadership. Following the presentations, the committee collaborated and unanimously chose Orcutt | Winslow as their recommendation to the Board of Trustees. At the May 28, 2024, meeting, the Board of Trustees approved Orcutt | Winslow to begin this process.

At the June 25, 2024 meeting the Board approved the formation of the Master Facilities Plan Advisory Committee (MFPAC) for the duration of the Orcutt | Winslow contract, to support the Board in developing a new comprehensive and strategic Facilities Master Plan that aligns with the long-term educational goals and operational needs of the Lyon County School District. This committee's purpose is to provide informed recommendations, based on thorough analysis and community input, to ensure that facility planning, and development are effective, sustainable, and conducive to an optimal learning environment.

The Board in accordance with Board Policy BCF, requested Superintendent Logan to develop a process and select two community members for the committee. Supt. Logan shared at the July 23rd board meeting, that an application process for community members to apply was created and opened for the two available positions. To ensure the district selected the most qualified candidates, specific criteria was developed and required for the roles. After a thorough review of all applications, former school board members John Stevens and Neal McIntyre emerged as the top candidates and have been selected to fill the two community member positions. Both John Stevens and Neal McIntyre are lifelong residents of Lyon County and have each served over three full terms on the Lyon County School Board.

Budget Considerations

N/A

Discussed at Prior Meetings

July 23, 2024

Respectfully Submitted,
Harman Bains, Executive Director of Operations

**Lyon County School District
Board Memo**

Date: August 27, 2024
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Services Report on Special Education Services

Recommendation

That the LCSD Board of Trustees approve an update on the special education services provided in the Lyon County School District.

Background Information

This is the sixth annual report on special education services. The report highlights current eligibility data, staffing data, Annual Performance Report data, current initiatives, and our upcoming plans in special education for school year 2024-2025.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Special Education Board Presentation
APR Trend Data 22-23

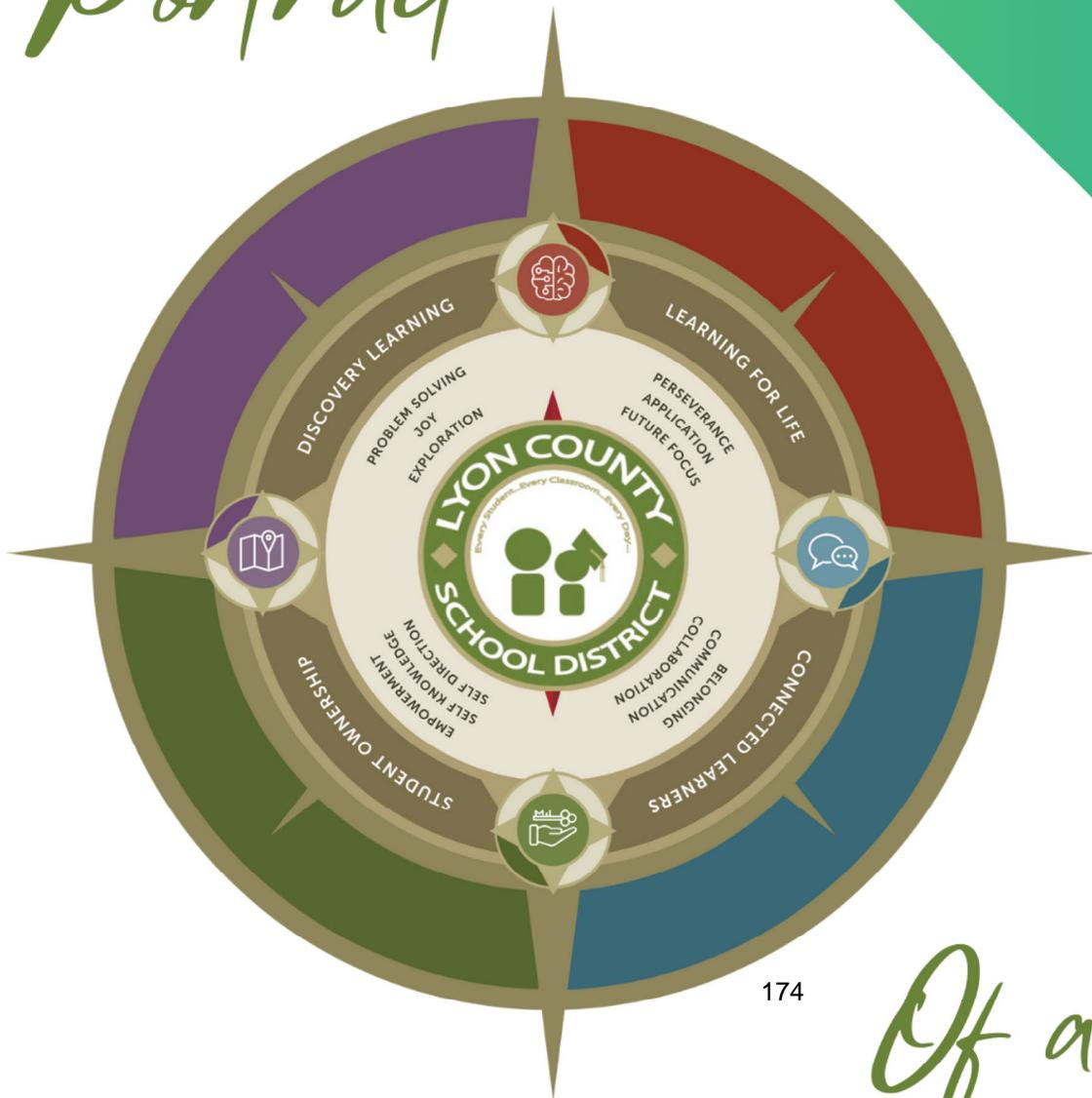
*Respectfully Submitted,
Rachel Stewart, Executive Director of Special Services*

*Small Towns
Big Hearts* ♥

Annual LCSD Report to Board of Trustees

Rachel Stewart
Executive Director of Special Services
August 27, 2024

Portrait



Of a Learner



District Special Education Student Data 01

CATEGORY BY SCHOOL

| Category | Total | Fernley | Dayton | Silver Stage | Yerington | Smith Valley |
|------------------------------|-------------|------------|------------|--------------|------------|--------------|
| Autism Spectrum Disorder | 205 | 89 | 53 | 29 | 30 | * |
| Developmentally Delayed | 103 | 43 | 29 | 17 | 14 | 0 |
| Emotional Disturbance | 29 | 11 | * | * | * | 0 |
| Health Impairment | 265 | 101 | 70 | 54 | 38 | * |
| Hearing Impairment | 13 | * | * | * | * | 0 |
| Intellectual Disability | 46 | 16 | 9 | 17 | * | 0 |
| Multiple Impairments | 36 | 10 | 17 | * | * | 0 |
| Orthopedic Impairment | * | 0 | * | 0 | 0 | 0 |
| Specific Learning Disability | 427 | 207 | 90 | 77 | 52 | * |
| Speech or Language | 272 | 139 | 77 | 30 | 20 | * |
| Traumatic Brain Injury | * | * | * | * | 0 | * |
| Visual Impairment | * | * | 0 | 0 | * | 0 |
| Total IEP's: | 1405 | 627 | 356 | 173 | 173 | 14 |

*Number of students is less than 10

District Special Education Staff

| | | | |
|-----------------------------------|-----|------------------------------|------|
| Comprehensive Life Skills | 18 | Orthopedic Specialist | .5 |
| Early Childhood Special Ed. | 7 | Physical Therapists | 2 |
| Resource Room | 56 | School Psychologists | 8.5 |
| Strategies-Autism | 4 | Speech Pathologists | 17.2 |
| Teacher of Deaf & Hard of Hearing | 1 | Visual Impairment Specialist | .5 |
| Occupational Therapists | 4.5 | Program Paraprofessionals | 130 |
| Pre-K | 1 | (45 Program & 85-1:1) | |



02 Student Data Continued

Student Exit Data

| <i>Exit Reason</i> | <i>Total Number</i> | <i>Percent</i> |
|----------------------------------|---------------------|----------------|
| <i>Dropout</i> | 14 | 11.02% |
| <i>Graduated - Standard</i> | 59 | 46.46% |
| <i>Graduated - Alternative</i> | 3 | 2.36% |
| <i>Graduated - Adjusted</i> | 8 | 6.30% |
| <i>Moved Known Continuing</i> | 23 | 18.11% |
| <i>Aged Out</i> | 2 | 1.57% |
| <i>Transferred to Regular Ed</i> | 18 | 14.17% |
| <i>Total</i> | 127 | 100% |

Annual Performance Report - Trend Data

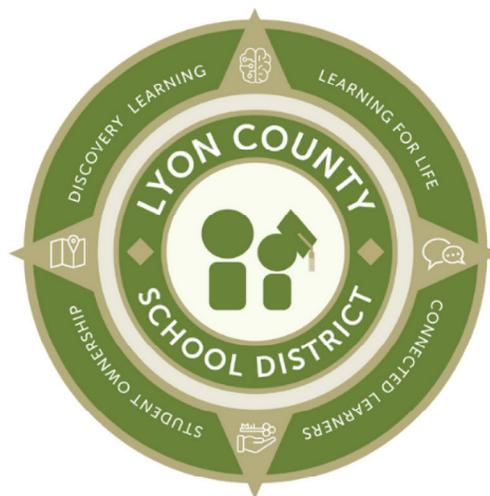
The Individuals with Disabilities Education Act (IDEA 2004) requires states to develop and submit a State Performance Plan (SPP) to the Office of Special Education Programs (OSEP) at the U.S. Department of Education. States are required to report publicly on the performance of school districts for SPP indicators 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14. The attached document shows how LCSD has performed on specific indicators and whether or not the district met the state's annual targets for those indicators as defined in the Nevada State Performance Plan.

*Please see attached document with trend data for LCSD--**LCSD MET REQUIREMENTS**

Special Services Office 03

Special Services Office Staff

| | | |
|--------------------------------------|---|------------------------|
| DIRECTOR | ADMINISTRATIVE ASSISTANT | DATA MANAGER |
| CHIEF NURSE | ADMINISTRATIVE SECRETARY-MEDICAID | TRANSITION COORDINATOR |
| EARLY CHILDHOOD IMPLEMENTATION COACH | LOW INCIDENCE DISABILITY PROGRAM SPECIALIST | ADAPTIVE PE TEACHERS |
| PROJECT ACHIEVE COACH | PAES LAB COORDINATOR | DHH TEACHER |



04 Special Services Office Highlights

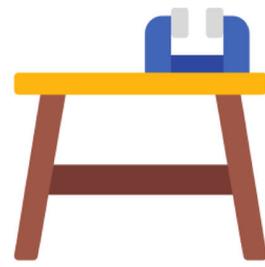


Lyon County School District students participated in the Special Olympics Unified Champion Schools Basketball Tournament held in Reno, NV. We also had two Special Olympics Track Meets held at Fernley High School. This was the first year for our Elementary Special Olympics Track Meet.

These events provide students more opportunities for social inclusion with basketball and track events as the foundation. Students were able to show off their skills they practiced all year and parents were able to cheer them on.



05 Special Services Office Highlights



For the 23-24 school year, PAES Labs continued to be implemented in all middle school and high schools. All College and Career Ready Interventionists were trained and used the labs with students throughout the year. This provides a great beginning, hands-on opportunity, for students to explore possible career options.

LCSD Industry Recognized Credentials

| Non-IEP | IEP |
|---------|-------|
| 95.18% | 4.82% |

LCSD Participation in Work -Based Learning Experiences for students with disabilities

| Non-IEP | IEP |
|---------|--------|
| 70.93% | 29.06% |

LCSD Work -Based Learning Experiences for students with disabilities

| Experience* | IEP |
|------------------------------------|-----|
| Job Shadow | 12 |
| Simulated Workplace | 212 |
| Student Based Enterprise | 6 |
| Supervised Agricultural Experience | 6 |
| Clinical Rotation | 1 |
| Unpaid Internship | 2 |
| Paid Internship | 4 |
| CTE Work Experience | 2 |

*Students could participate in multiple work-based learning experiences.



06 Special Services Office Highlights

With funding from the Nevada Department of Education, LCSD was able to continue to utilize a Project Achieve Coach in 13 classrooms district-wide which included all of our elementary strategies classrooms. The State of Nevada selected two of our schools as having model Project Achieve programs: DES & SES to be highlighted at the American Council on Rural Special Education (ACRES) Conference held in Las Vegas, NV. Staff from DES presented to an audience on the impact Project Achieve has had and continues to have on students.



Special Services Office Highlights 07



LCSD was awarded the Early Childhood Literacy Innovation Program (ECILP) grant. With this funding we have been able to expand services for Pre-K and Kindergarten students.

LCSD opened up one Pre-K classroom in February of the 23-24 school year at Silver Stage Elementary. We are opening eight more Pre-K classrooms for the 24-25 school year. LCSD also supported early childhood literacy by providing paraprofessional support in identified kindergarten classrooms and will continue for the 24-25 school year.



Nevada State Performance Plan Annual Performance Report

Lyon County Trend Data

2018-19 to 2022-23

The Individuals with Disabilities Education Act (IDEA 2004) requires states to develop and submit a State Performance Plan (SPP) to the Office of Special Education Programs (OSEP) at the U.S. Department of Education. The SPP is designed to evaluate the state's efforts to implement the requirements and purposes of IDEA and describe how the state will improve its implementation.

The plan consists of several priority areas with specific indicators defined for each area. Measurable and rigorous targets are defined for each indicator to show progress throughout the period of the SPP. States are required to report publicly on the performance of school districts for SPP indicators 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14. The table below shows how this school district performed on specific indicators and whether or not the district met the state's annual targets for those indicators as defined in the Nevada State Performance Plan.

* In compliance with FERPA, data are not reported for groups totaling fewer than 10 students.

| State Performance Indicator | | 2018-19 | | | 2019-20 | | | 2020-21 | | | 2021-22 | | | 2022-23 | | |
|-----------------------------|--|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|
| | | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target |
| 1 | Percent of youth with IEPs graduating from high school with a regular diploma—district percentage at or above state target meets state target (this indicator is required to be reported using prior year data). | 100% | 57.00% | No | 100.00% | 69.00% | No | 72.72% | 67.80% | No | 74.00% | 56.34% | No | 75.00% | 62.07% | No |
| 2 | Percent of youth with IEPs dropping out of high school—district percentage at or below state target meets state target (this indicator is required to be reported using prior year data). | 5.00% | * | Yes | 5.00% | * | Yes | 15.85% | 11.86% | Yes | 15.00% | 19.72% | No | 14.00% | 13.79% | Yes |
| 3 | A. Participation rates of students with IEPs in regular and alternate statewide assessments. (Breakdown by grade level begins in 2020-2021 APR.) | | | | | | | | | | | | | | | |
| | READING | 95% | 97% | Yes | 95% | ** | NA | | | | | | | | | |
| | Grade 4 | | | | | | | 95.00% | 92.55% | No | 95.00% | 95.65% | Yes | 95.00% | 95.00% | Yes |
| | Grade 8 | | | | | | | 95.00% | 86.60% | No | 95.00% | 87.23% | No | 95.00% | 77.42% | No |
| | High School (Grade 11) | | | | | | | 95.00% | 94.74% | No | 95.00% | 96.25% | Yes | 95.00% | 90.32% | No |
| | MATHEMATICS | 95% | 97% | Yes | 95% | ** | NA | | | | | | | | | |
| | Grade 4 | | | | | | | 95.00% | 92.55% | No | 95.00% | 95.65% | Yes | 95.00% | 94.17% | No |
| | Grade 8 | | | | | | | 95.00% | 88.66% | No | 95.00% | 86.17% | No | 95.00% | 77.42% | No |
| | High School (Grade 11) | | | | | | | 95.00% | 96.05% | Yes | 95.00% | 100.00% | Yes | 95.00% | 92.47% | No |
| | B. Proficiency rate for children with IEPs. (Grade levels changed to 4 th , 8 th , and 11 th in 2020-2021 APR.) | | | | | | | | | | | | | | | |
| | READING | | | | | | | | | | | | | | | |
| | Grade 4 | 39% | 15% | No | 39% | ** | NA | 18.00% | 10.13% | No | 19.00% | 14.10% | No | 20.00% | 12.38% | No |
| | Grade 8 | 31.50% | * | No | 31.50% | ** | NA | 9.00% | 11.25% | Yes | 10.00% | * | No | 11.00% | 4.69% | No |
| | High School (Grade 11) | 39% | 22% | No | 39% | ** | NA | 9.00% | 1.89% | No | 10.00% | * | Yes | 11.00% | 2.67% | No |
| | MATHEMATICS | | | | | | | | | | | | | | | |
| | Grade 4 | 44% | 16% | No | 44% | ** | NA | 17.00% | 3.80% | No | 18.00% | 12.82% | No | 19.00% | 13.46% | No |
| | Grade 8 | 36.50% | * | No | 36.50% | ** | NA | 5.00% | 6.10% | Yes | 6.00% | * | No | 7.00% | 3.13% | No |
| | High School (Grade 11) | 33.50% | * | No | 33.50% | ** | NA | 4.00% | 1.85% | No | 5.00% | * | Yes | 6.00% | 1.30% | No |

| State Performance Indicator | 2018-19 | | | 2019-20 | | | 2020-21 | | | 2021-22 | | | 2022-23 | | |
|---|--|---------------|------------|--|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|
| | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target |
| 3 cont. C. Proficiency rates of students with IEPs against alternate academic achievement standards. (Added in the 2020-2021 APR.) | | | | | | | | | | | | | | | |
| READING | | | | | | | | | | | | | | | |
| Grade 4 | | | | | | | 16.00% | 62.50% | Yes | 17.00% | * | Yes | 18.00% | 22.22% | Yes |
| Grade 8 | | | | | | | 1.00% | 0.00% | No | 2.00% | * | No | 3.00% | 0.00% | No |
| High School (Grade 11) | | | | | | | 1.00% | 5.26% | Yes | 2.00% | * | No | 3.00% | 0.00% | No |
| MATHEMATICS | | | | | | | | | | | | | | | |
| Grade 4 | | | | | | | 18.00% | 50.00% | Yes | 19.00% | * | Yes | 20.00% | 66.67% | Yes |
| Grade 8 | | | | | | | 2.00% | 25.00% | Yes | 3.00% | * | No | 4.00% | 0.00% | No |
| High School (Grade 11) | | | | | | | 16.00% | 26.32% | Yes | 17.00% | * | Yes | 18.00% | 22.22% | Yes |
| D. Gap in proficiency rates for students with IEPs and all students against grade level academic achievement standards. LEA gap percentage at or below state target meets state target. (This indicator added in 2020-2021 APR.) | | | | | | | | | | | | | | | |
| READING | | | | | | | | | | | | | | | |
| Grade 4 | | | | | | | 24.50% | 25.50% | No | 24.50% | 16.84% | Yes | 24.50% | 14.32% | Yes |
| Grade 8 | | | | | | | 33.50% | 24.89% | Yes | 33.50% | 21.99% | Yes | 33.50% | 18.51% | Yes |
| High School (Grade 11) | | | | | | | 38.50% | 35.08% | Yes | 38.50% | 19.32% | Yes | 38.50% | 27.82% | Yes |
| MATHEMATICS | | | | | | | | | | | | | | | |
| Grade 4 | | | | | | | 16.50% | 17.52% | No | 16.50% | 12.74% | Yes | 16.00% | 12.46% | Yes |
| Grade 8 | | | | | | | 18.50% | 9.03% | Yes | 18.50% | 16.66% | Yes | 18.00% | 10.96% | Yes |
| High School (Grade 11) | | | | | | | 19.50% | 16.57% | Yes | 19.50% | 9.41% | Yes | 19.00% | 8.87% | Yes |
| 4 A. Significant discrepancy in the rates of suspensions and expulsions of children with disabilities for greater than 10 days in a school year, when compared to statewide average. District percentage at or below state target meets state target (this indicator is required to be reported using 2020-21 data). (NA=district did not meet minimum "n" size) | No significant discrepancy | NA | NA | No significant discrepancy | NA | NA | 0.00% | NA | NA | 0.00% | NA | NA | 0.00% | NA | NA |
| B. Significant discrepancy in the rates of suspensions and expulsions of children with disabilities, by race or ethnicity, for greater than 10 days in a school year, when compared to statewide average, and policies, procedures or practices that contribute to the significant discrepancy and do not comply with IDEA requirements (this indicator is required to be reported using 2020-21 data). (NA=district did not meet minimum "n" size) | No significant discrepancy + policies, procedures or practices | NA | NA | No significant discrepancy + policies, procedures or practices | NA | NA | 0.00% | NA | NA | 0.00% | NA | NA | 0.00% | NA | NA |

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| State Performance Indicator | | 2018-19 | | | 2019-20 | | | 2020-21 | | | 2021-22 | | | 2022-23 | | |
|-----------------------------|---|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|
| | | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target |
| 5 | A. Percent of children with IEPs aged 5 who are enrolled in kindergarten and aged 6 through 21 served inside the regular class 80% or more of the day. | 64.00% | 77.00% | Yes | 64.00% | 79.00% | Yes | 63.60% | 80.23% | Yes | 65.00% | 79.60% | Yes | 67.00% | 79.37% | Yes |
| | B. Percent of children with IEPs aged 5 who are enrolled in kindergarten and aged 6 through 21 served inside the regular class less than 40% of the day. LEA percentage at or below state target meets state target. | 15.00% | 10.00% | Yes | 15.00% | 8.00% | Yes | 14.01% | 6.53% | Yes | 13.00% | 6.58% | Yes | 13.00% | 6.80% | Yes |
| | C. Percent of children with IEPs aged 5 who are enrolled in kindergarten and aged 6 through 21 served in separate schools, residential facilities, or homebound/hospital placements. LEA percentage at or below state target meets state target. | 1.60% | 0.80% | Yes | 1.60% | 0.20% | Yes | 1.39% | 0.50% | Yes | 1.36% | 4.20% | Yes | 1.36% | 0.39% | Yes |
| 6 | A. Percent of children with IEPs aged 3, 4, and aged 5 who are enrolled in a preschool program attending a regular early childhood program and receiving the majority of special education and related services in the regular early childhood program. | 25.70% | 53.60% | Yes | 25.70% | 59.00% | Yes | 40.29% | 21.92% | No | 40.26% | 6.75% | No | 41.29% | 3.03% | No |
| | B. Percent of children with IEPs aged 3, 4, and aged 5 who are enrolled in a preschool program attending a separate special education class, separate school or residential facility. LEA percentage at or below state target meets state target. | 52.30% | 8.70% | Yes | 52.30% | 6.80% | Yes | 49.19% | 35.62% | Yes | 49.19% | 71.26% | No | 48.19% | 81.82% | No |
| | C. Percent of children with IEPs aged 3, 4, and aged 5 who are enrolled in a preschool program receiving special education and related services in the home. LEA percentage at or below state target meets state target. | | | | | | | 0.65% | 1.37% | No | 0.65% | 4.60% | No | 0.65% | 7.07% | No |
| 7 | Outcome A: Positive social-emotional skills (including social relationships) | | | | | | | | | | | | | | | |
| | 1. Of those children who entered or exited the program below age expectations in Outcome A, the percent who substantially increased their rate of growth by the time they turned 6 years of age or exited the program. | 80.60% | 97.90% | Yes | 80.60% | 98.30% | Yes | 6.87% | 100% | Yes | 68.71% | 95.24% | Yes | 71.71% | 91.23% | Yes |
| | 2. The percent of children who were functioning within age expectations in Outcome A by the time they turned 6 years of age or exited the program. | 59.31% | 78.57% | Yes | 59.31% | 69.23% | Yes | 42.56% | 48.72% | Yes | 42.56% | 57.14% | Yes | 46.20% | 57.63% | Yes |

| State Performance Indicator | 2018-19 | | | 2019-20 | | | 2020-21 | | | 2021-22 | | | 2022-23 | | | |
|-----------------------------|--|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|--------------|--------------|---------------|---------------------|-----|
| | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | |
| 7 cont. | Outcome B: Acquisition and use of knowledge and skills (including early language/communication and early literacy) | | | | | | | | | | | | | | | |
| | 1. Of those children who entered or exited the program below age expectations in Outcome B, the percent who substantially increased their rate of growth by the time they turned 6 years of age or exited the program. | 86.60% | 94.30% | Yes | 86.60% | 100% | Yes | 70.74% | 100% | Yes | 70.74% | 86.67% | Yes | 72.32% | 96.30% | Yes |
| | 2. The percent of children who were functioning within age expectations in Outcome B by the time they turned 6 years of age or exited the program. | 56.00% | 75.00% | Yes | 56.00% | 62.00% | Yes | 45.41% | 51.28% | Yes | 45.41% | 61.22% | Yes | 47.59% | 67.80% | Yes |
| | Outcome C: Use of appropriate behaviors to meet their needs | | | | | | | | | | | | | | | |
| | 1. Of those children who entered or exited the program below age expectations in Outcome C, the percent who substantially increased their rate of growth by the time they turned 6 years of age or exited the program. | 80.30% | 97.50% | Yes | 80.30% | 98.10% | Yes | 70.31% | 100% | Yes | 70.31% | 95.24% | Yes | 70.78% | 94.64% | Yes |
| | 2. The percent of children who were functioning within age expectations in Outcome C by the time they turned 6 years of age or exited the program. | 65.60% | 82.10% | Yes | 65.60% | 78.50% | Yes | 41.71% | 64.10% | Yes | 41.71% | 73.47% | Yes | 46.36% | 76.27% | Yes |
| 8 | Percent of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities. (NA=district was not surveyed because district was not selected for monitoring) | 78.00% | NA | NA | 78.00% | NA | NA | 78.00% | 69.40% | No | 78.00% | NA | NA | 78.00% | NA | NA |
| 9 | Disproportionate representation (DR) of racial and ethnic (R/E) groups in special education and related services that is the result of inappropriate identification. | No DR | No DR | Yes | No DR | No DR | Yes | No DR | No DR | Yes | 0.00% | No DR by R/E | Yes | 0.00% | No DR by R/E | Yes |
| 10 | Disproportionate representation (DR) of racial and ethnic (R/E) groups in specific disability categories (SDC) that is the result of inappropriate identification. | No DR | No DR | Yes | No DR | No DR | Yes | No DR | No DR | Yes | 0.00% | No DR by R/E | Yes | 0.00% | No DR by R/E in SDC | Yes |
| 11 | Percent of children who were evaluated and eligibility determined within 45 school days of receiving parental consent for initial evaluation. (NA=LEA was not selected for monitoring.) | 100% | NA | NA | 100% | NA | NA | 100% | 100% | Yes | 100% | NA | NA | 100% | NA | NA |

| State Performance Indicator | | 2018-19 | | | 2019-20 | | | 2020-21 | | | 2021-22 | | | 2022-23 | | |
|-----------------------------|--|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|--------------|---------------|------------|
| | | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target | State Target | District Data | Met Target |
| 12 | Percent of children referred by Part C prior to age 3, who are found eligible for Part B, and who have an IEP developed and implemented by their third birthdays. (NA= district was not selected for monitoring.) | 100% | NA | NA | 100% | NA | NA | 100% | 100% | Yes | 100% | NA | NA | 100% | NA | NA |
| 13 | Percent of youth with IEPs aged 16 and above with an IEP that includes appropriate measurable postsecondary goals that are annually updated and based upon an age appropriate transition assessment, transition services, including courses of study, that will reasonably enable the student to meet those postsecondary goals, and annual IEP goals related to the student's transition services needs. There also must be evidence that the student was invited to the IEP Team meeting where transition services are to be discussed and evidence that, if appropriate, a representative of any participating agency that is likely to be responsible for providing or paying for transition services, including, if appropriate, pre-employment transition services, was invited to the IEP Team meeting with the prior consent of the parent or student who has reached the age of majority. (NA=LEA was not selected for monitoring.) | 100% | NA | NA | 100% | NA | NA | 100% | 100% | Yes | 100% | NA | NA | 100% | NA | NA |
| 14 | A. Percent of youth (who were no longer enrolled in secondary school and had IEPs in effect at the time they left school) who were enrolled in higher education within one year of leaving high school. | 28.00% | 16.00% | No | 28.00% | 36.00% | Yes | 27.00% | 10.00% | No | 27.00% | 25.00% | No | 30.00% | 21.70% | No |
| | B. Percent of youth (who were no longer in secondary school and had IEPs in effect at the time they left school) who were enrolled in higher education or competitively employed within one year of leaving high school. | 57.00% | 52.00% | No | 57.00% | 87.00% | Yes | 63.00% | 40.00% | No | 63.00% | 68.70% | Yes | 66.00% | 69.60% | Yes |
| | C. Percent of youth (who were no longer in secondary school and had IEPs in effect at the time they left school) who were enrolled in higher education, or in some other postsecondary education or training program, or competitively employed or in some other employment within one year of leaving high school. | 73.00% | 71.00% | No | 73.00% | 90.00% | Yes | 74.00% | 65.00% | No | 76.00% | 81.20% | Yes | 78.00% | 73.90% | No |

Determination Under IDEA

In accordance with federal requirements under the Individuals with Disabilities Education Act (IDEA), the Nevada Department of Education (NDE) is required to make an annual determination of each school district's status in implementing the purposes and requirements of Part B of the IDEA. This annual determination is based upon a review of each district's data against the state targets established for performance and compliance indicators under the Nevada State Performance Plan. "Performance" indicators for the school year include Indicators 1, 2, 3, 4a, 5, 6, 7, 8, and 14. "Compliance" indicators for school year 2012-2013 include Indicators 4b, 9, 10, 11, 12, and 13 as well as correction of noncompliance identified during the previous year reported as state-level data under Indicator 15. School districts that were determined to "meet requirements" (a) reported accurate and timely data, (b) demonstrated substantial compliance for Indicators 4b, 9, 10, 11, 12, and 13 (as applicable) at a 95-100% rate, and (c) demonstrated correction of noncompliance identified during the previous year at a 95-100% rate. School districts that were determined to "need assistance" (a) did not report accurate and/or timely data but took action to correct data systems; (b) demonstrated substantial compliance for Indicators 4b, 9, 10, 11, 12, and 13 (as applicable) at a 75-94% rate; (c) demonstrated correction of noncompliance identified during the previous year at a 95-100% rate; and (d) met a target for at least one performance indicator.

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| | |
|-----------|--------------------|
| 2012-2013 | Meets Requirements |
| 2013-2014 | Meets Requirements |
| 2014-2015 | Meets Requirements |
| 2015-2016 | Meets Requirements |
| 2016-2017 | Meets Requirements |
| 2017-2018 | Meets Requirements |
| 2018-2019 | Meets Requirements |
| 2019-2020 | Meets Requirements |
| 2020-2021 | Meets Requirements |
| 2021-2022 | Meets Requirements |
| 2022-2023 | Meets Requirements |

Lyon County School District Board Memo

Date: August 27, 2024
To: Board of School Trustees
From: Dawn Huckaby, Deputy Superintendent
Re: Lyon County Student Attendance Advisory Board (SAAB)

Recommendation

Discussion of the membership and formation of a Student Attendance Advisory Board (SAAB) per NRS 392.126.

Background Information

NRS 392.126 requires the creation of a student attendance advisory board in each county, with specific membership which includes a Board member to serve on this committee. The SAAB will review school attendance and offer support to families based on student needs. The SAAB composition, based on the recommendation of the Lyon County Deputy District Attorney, should reflect the following membership. All members are selected by the Deputy District Attorney except the Board of Trustees member and parent/guardian member, who is selected by the Lyon CSD Board of Trustees President and a counselor/teacher appointed by the association. SAAB committee composition as recommended is:

- (a) One probation officer in the county who works on cases relating to juveniles, appointed by the judge or judges of the juvenile court of the county;
- (b) One representative of a law enforcement agency in the county who works on cases relating to juveniles, appointed by the judge or judges of the juvenile court of the county;
- (c) One representative of the district attorney for the county, appointed by the district attorney (deputy district attorney);
- (d) One parent or legal guardian of a pupil who is enrolled in a public school in the county, appointed by the president of the board of trustees of the school district;
- (e) One member of the board of trustees of the school district, appointed by the president of the board of trustees;
- (f) One school counselor or school teacher employed by the school district, appointed by an organization or association that represents licensed educational personnel in the school district;
- (g) One deputy sheriff in the county, appointed by the sheriff of the county; and
- (h) One representative of the agency which provides child welfare services, as defined in NRS 432B.030.

The term for appointment is 2 years. A vacancy in the membership of the committee must be filled in the same manner as the original appointment for the remainder of the unexpired term.

When students have been determined to be habitual truants, they may attend a Student Attendance Advisory Board (SAAB) hearing with their parents/guardians prior to formally going before the judge in court for the attendance infractions. Habitual truant is defined as any child who has been declared a truant three or more times within one school year per NRS 392.140.

The purpose of the SAAB is to determine the reasons for the absenteeism and to develop a collaborative and supportive plan to address those reasons. Parents/guardians are informed that a truancy citation is a possible next step if students and families are not willing or able to do their part of the plan. The board is overseen by the deputy district attorney for Lyon County. The SAAB aligns with Board Policy JED Attendance and should not to be confused with the Student Attendance Advisory Committee which is a committee at each school that reviews student attendance for possible loss of credit or non-promotion. The SAAB is designed for support and issues no consequences.

Per NRS 392.128, the student attendance advisory board shall review the attendance and truancy records of pupils submitted to the advisory board by the board of trustees, identify factors that contribute to the truancy of pupils in the

school district; establish programs to reduce the truancy of pupils in the school district, including, without limitation, the coordination of services available in the community to assist with the intervention, diversion and discipline of pupils who are truant; at least annually, evaluate the effectiveness of those programs; establish a procedure for schools and school districts for the reporting of the status of pupils as habitual truants; and inform the parents and legal guardians of the of the policies and procedures adopted.

Budget Considerations

None

Attachment(s)

NRS 392.126

Board Policy JED: Attendance

*Respectfully Submitted,
Dawn Huckaby, Deputy Superintendent*

NRS 392.126 Creation of advisory board in each county; membership; terms; compensation.

1. There is hereby created in each county at least one advisory board to review school attendance. The membership of each such board must, to the greatest extent possible, reflect the ethnic and geographic diversity of the county and may consist of:

(a) One probation officer in the county who works on cases relating to juveniles, appointed by the judge or judges of the juvenile court of the county;

(b) One representative of a law enforcement agency in the county who works on cases relating to juveniles, appointed by the judge or judges of the juvenile court of the county;

(c) One representative of the district attorney for the county, appointed by the district attorney;

(d) One parent or legal guardian of a pupil who is enrolled in a public school in the county, or his or her designee or alternate who is also a parent or legal guardian, appointed by the president of the board of trustees of the school district;

(e) One member of the board of trustees of the school district, appointed by the president of the board of trustees;

(f) One school counselor or school teacher employed by the school district, appointed by an organization or association that represents licensed educational personnel in the school district;

(g) One deputy sheriff in the county, appointed by the sheriff of the county; and

(h) One representative of the agency which provides child welfare services, as defined in NRS 432B.030.

2. The members of each such board shall elect a chair from among their membership.

3. Each member of such a board must be appointed for a term of 2 years. A vacancy in the membership of the board must be filled in the same manner as the original appointment for the remainder of the unexpired term.

4. Each member of such a board serves without compensation, except that, for each day or portion of a day during which a member of the board attends a meeting of the board or is otherwise engaged in the business of the board, the member is entitled to receive the per diem allowance and travel expenses provided for state officers and employees generally. The board of trustees of the school district shall pay the per diem allowance and travel expenses from the general fund of the school district.

(Added to NRS by 1997, 2834; A 1999, 3455; 2001 Special Session, 21; 2023, 1211)

ATTENDANCE POLICY

Beginning in the school year 2019-2020

This policy shall be shared with parents upon initial enrollment in the Lyon County School District and in accordance with NRS 392.040

It is the policy of Lyon County School District that enrolled students attend regularly in accordance with the Nevada Revised Statutes. It is the position of the Board of School Trustees that regular attendance is critical to the educational development of students and if a student is absent or misses instruction, the learning process is adversely affected since interaction in the classroom setting can seldom be duplicated by make-up work.

Therefore, it shall be the policy of the Lyon County School District that:

1. Students who are enrolled for a full school year in the Lyon County School District must be in attendance for a minimum of 163 days (90%) on a 181 day student calendar in order to be promoted to the next higher grade or earn high school credit. Students who are enrolled for less than a full year must be in attendance for ninety (90) percent of the period of their enrollment in order to be promoted to the next higher grade. Extenuating circumstances may necessitate a school administrator and/or school attendance committee exempting the student from retention or credit denial.
2. State regulation deems a student absent when they miss 50% or more of the scheduled school day.
3. A student with a disability shall be excused from the requirements of this policy if the student is provided services in accordance with an Individualized Educational Program (IEP) requiring an attendance schedule different from the requirements stated in this policy.
4. A student shall be excused from the requirements of this policy if the student is provided services in accordance with a Section 504 Accommodation Plan requiring an attendance schedule different from the requirements stated in this policy.
5. A student in grades kindergarten through eighth may be exempt from the requirements of Section 1 of this policy if he/she meets the following criteria:

- a. As determined through a conference between the teacher, administrator, parents, and the student (as appropriate), and
 - b. The student is at, or above the RIT cut score for his/her grade level on the MAP test and in the “Meet” score on all Smarter Balanced Assessment Consortiums (SBAC) assessments, or
 - c. In grades 7 through 8, the student completes the designated summer instruction materials, (district credit recovery programs), and/or has fulfilled the credit requirements to be considered for promotion to the next grade or conditional promotion to the high school.
6. A student in grades 9 through 12 may be exempt from the requirements of Section 1 of this policy if he/she meets the following:
- a. The student and his/her parent or guardian meet with the principal or his/her designee and agree to a plan to assure improved attendance in writing; and the student adheres to the requirements set forth in the plan.
 - b. The student earns credit in the courses he/she is enrolled in.
7. The LCSD believes that family is the key to a successful education and a well-rounded student. Therefore, as coaches and advisors are creating attendance and participation expectations for their co/extra-curricular activities, family events or other extenuating circumstances will be considered. Each principal will work with the coach/advisor to ensure that expectations are reasonable and clearly communicated prior to the start of the activity or season.

LEGAL REFERENCE: NRS Chapter 392.040-220.

Policy #JED
Revised 10/24/2023

ATTENDANCE – ADMINISTRATIVE REGULATIONS

Lyon County School District staff believes that regular school attendance is essential to a student's academic growth. The loss of classroom interaction because of absenteeism can never be fully regained, even if the absence is for a good reason. Therefore, the goal for all students is uninterrupted daily attendance. Through regular attendance, students will increase their classroom and academic skills, thereby reducing the possibility of failing.

The school principal, or designee shall be the attendance officer for each site. Duties include, but are not limited to:

1. Monitor student attendance records at least weekly;
2. Research and plan incentives for students to reinforce exemplary attendance;
3. Meet with students and parents/guardians to attempt to resolve excessive absences and implement an attendance improvement plan when necessary.
4. Investigate unexcused absences and incidents of unexcused missed instruction;
5. Notify parents via phone and in writing of all truanancies;
6. Contact students and parents/guardians of students exceeding the LCSD Policy and meet with them to develop an attendance improvement plan;
7. Determine eligibility of promotion/retention based on attendance;
8. If credit/promotion is denied, notify parents/guardians in writing;
9. Track credit denials at the high school level; and
10. Refer habitually truant students to the Lyon County Sheriff's Office or the School Resource Officer using the LCSD form.

POSITIVE REINFORCEMENT

Each school is to find ways to assess daily student performance in the classroom, recognize, and acknowledge students whose attendance is exemplary. Accordingly, teachers are encouraged to assess student performance in daily classroom activities and report assessments to the principal upon request or if the teacher believes positive recognition is warranted. All staff is required to provide continued positive reinforcement and the constant encouragement to students to attend on a consistent basis. In addition, the following activities represent additional considerations:

1. Have attendance be a consideration in selection of students for "Student of the Month" honors.
2. Issue certificates or other symbolic awards for excellent or perfect attendance.
3. Include a notation on the student's official transcript citing outstanding attendance.
4. Host an assembly for students with exceptional attendance records.
5. Provide media coverage or recognition through local papers, school social media or school publications.
6. Send positive letters to parents congratulating them for the attendance of their students.
7. Hold class competitions based upon best grade-level attendance percentages.

LYON COUNTY SCHOOL DISTRICT

BOARD POLICY

JED

PERFECT ATTENDANCE

The following will not be counted as an absence for the purpose of perfect attendance recognition in the Lyon County School District:

1. School sponsored activities are coded "School Activity" (e.g., field trips, FFA trips, band trips, athletic trips, job shadow program, etc.)
2. School sponsored athletic events are coded "School Activity".
3. College visitations prearranged and approved through the attendance office are coded "School Activity".
4. Any other academic enhancement activity prearranged and approved through the attendance office of the school is coded "School Activity". A religious holiday that is observed must not be counted as an absence.
5. Absences due to a religious holiday do not count toward the 10 days limitation on absences or disqualify a student for perfect attendance.
 - If the pupil will be absent in observance of a religious holiday, the parent shall notify the principal at the school in writing at least 3 days before the absence. It shall be deemed an approved absence.
 - Not more than 5 absences in one school year shall be approved.

DEFINITION OF AN ABSENCE

For the purpose of these Administrative Procedures, accounting of student attendance shall be based on the Daily Attendance Totals in accordance with the definitions for reporting attendance to the Nevada Department of Education. A full day of attendance must be recorded for a pupil if he/she is in attendance for at least one-half of the required number of minutes in the daily session for his or her grade.

Additionally, if a student is present in a class for at least one half of the total minutes designated for that class period, he/she shall be counted present. A student who leaves prior to being in class for at least one half of the total minutes designated for that class period shall be marked absent (excused, unexcused, truant, or exempt depending upon circumstances and determined by the school administration).

CLASSIFICATION OF ABSENCES

| <i>State Code</i> | <i>Definition</i> | <i>Counted Toward Chronic Absenteeism</i> | <i>Excused</i> | <i>Unexcused</i> | <i>Present</i> | <i>Does not count towards loss of credit or retention</i> |
|-------------------|--|---|----------------|------------------|----------------|---|
| AIA | Alternative Instructional Arrangement - Sp. Ed. only. Must be documented in IEP | No | | | X | X |
| CIR | Circumstance - Family circumstance, family business, pre- arranged, personal business or emergencies | Yes | X | | | |

LYON COUNTY SCHOOL DISTRICT

BOARD POLICY

JED

| <i>State Code</i> | <i>Definition</i> | <i>Counted Toward Chronic Absenteeism</i> | <i>Excused</i> | <i>Unexcused</i> | <i>Present</i> | <i>Does not count towards loss of credit or retention</i> |
|-------------------|---|---|----------------|------------------|----------------|---|
| COE | Check out Early - Parent picks up student early. Student misses less than 50% of the day. | No | | | X | X |
| EMG | Emergency Closure - School was closed due to an emergency | No | | | X | X |
| EMI | Exempt Missed Instruction - Student is on campus and missed instruction due to testing, Counselor, Dean, etc. | No | | | X | X |
| HOM | Homebound: Receiving homebound services from a licensed teacher. | No | | | X | X |
| ISS | In School Suspension | No | | | X | X |
| JUV | Juvenile Detention - Short term placement in juvenile detention/ No Services Provided. | Yes | X | | | X |
| MDP | Medical - Professional Excuse Provided | Yes | X | | | X |

LYON COUNTY SCHOOL DISTRICT

BOARD POLICY

JED

| <i>State Code</i> | <i>Definition</i> | <i>Counted Toward Chronic Absenteeism</i> | <i>Excused</i> | <i>Unexcused</i> | <i>Present</i> | <i>Does not count towards loss of credit or retention</i> |
|-------------------|--|---|----------------|------------------|----------------|---|
| MED | Medical - Parent Provided Excuse | Yes | X | | | |
| PC | Phone Call/Email (Student attendance Adult & Distance Learning term) | No | | | X | |
| PQ | Physical Contact (Incarcerated Youth Education, Adult & Distance Learning term) | No | | | X | |
| RPC | Required Parent Conference (Admin not allowing student to attend pending conference) | Yes | X | | | X |
| RWY | Runaway | Yes | | X | | |
| SA | School Activity - Sports, Music, Debate, intermural activities, club functions, internships, etc... | No | | | X | X |
| SDD | Staff Development - Students did not attend class due to staff development | No | | | X | X |
| SUS | Suspension - Out of School | Yes | X | | | X |
| SUS3 | Suspension - Out of School - instructional services (LOLA or Homebound Support for Restorative Practice) | No | | | X | X |

LYON COUNTY SCHOOL DISTRICT

BOARD POLICY

JED

| <i>State Code</i> | <i>Definition</i> | <i>Counted Toward Chronic Absenteeism</i> | <i>Excused</i> | <i>Unexcused</i> | <i>Present</i> | <i>Does not count towards loss of credit or retention</i> |
|-------------------|--|---|----------------|------------------|----------------|---|
| T | Tardy Unexcused | No | | | X | X |
| TE | Tardy Excused | No | | | X | X |
| TEP | Temporary Educational Program - Student is placed in temporary on-campus program | No | | | X | X |
| TRU | Truant - Officer confirmed | Yes | | X | | |
| U | Absent Unexcused | Yes | | X | | |
| REL | Pre-Approved Religious Absence (Up to five days per school year) | No | X | | | X |

The determination as to the status of any absence shall be made by the principal or his/her designee and in compliance with state guidelines (outlined in the table above).

SUSTAINED HEAD INJURY [SB 80 (2023)]

A pupil who has sustained an injury to the head that is diagnosed by a medical physician shall receive reasonable accommodations until the pupil is cleared by the physician to return to full participation in his or her course work. Such accommodations may include, without limitation:

- (a) Rest;
- (b) A modified schedule or curriculum; or
- (c) Monitoring by a school nurse, athletic trainer or other person qualified to monitor the mental and physical health of the pupil.

TRUANCY [NRS 392.130]

A student who has an absence for at least one period or the equivalent of, that is not excused or exempt, shall cause the administration of the school to investigate the cause of such absence. If it is determined that the absence occurred without the parent's knowledge or approval, or in judgment of the school administration was for unapproved reasons without mitigating circumstances, the school administrations shall:

1. Meet with the student regarding the truancy and discuss interventions to encourage attendance;
2. Assign the student an appropriate corrective action;
3. Call the parent/guardian and provide them with a written notice of truancy.

LYON COUNTY SCHOOL DISTRICT

BOARD POLICY

JED

HABITUAL TRUANCY [NRS 392.140; 392.144]

Any child who has been declared truant three (3) or more times within one school year must be declared a habitual truant. Additionally, any child who has once been declared a habitual truant and who in an immediately succeeding year is absent from school without the written approval of the child's teacher or the principal of the school; or notice of his or her parent or legal guardian or other person who has control or charge over the pupil may again be declared a habitual truant.

The principal of the school or his/her designee responsible for attendance shall notify the parent or guardian of any student who is declared truant.

- a. Students who have 2 truancy experiences will require a parent/guardian meeting with the site administrator and possibly the school counselor, social worker and/or additional individuals to develop a plan to prevent a third truancy from occurring.
- b. Students who have 3 truancy experiences will be referred to the LCSO as a "habitual truant." A truancy packet will be submitted to the LCSO providing the documented truanancies, the interventions attempted, the parent/guardian contacts documented, the signed attendance improvement plan and any additional strategies implemented. A site administrator will be present if the student is required to appear in court for being a habitual truant.
 1. A truancy experience is a confirmed unexcused absence where the parent was not aware of their child's absence and the student received proper due process. In order for an absence to be considered a truancy the site administrator must confirm with the parent that they were unaware their child was absent.
 2. If the parent knew their child was missing school without a valid reason as described in NRS 392.050, and they were unable to make their child attend school, then the absence will be identified as a truancy.
 3. If a student is truant for multiple consecutive days without receiving due process, the truancy will be counted as "1 truancy experience."

ATTENDANCE ACCOUNTING AND REPORTING TO PARENTS

It shall be the duty of the principal (or designee in sites that have assistant principals or deans) to review daily attendance and ensure that all attendance records are accurate. The principal or the administrator designated with the responsibility of attendance shall be the only authority to determine truanancies, (missed instruction), and exempt or excused student absences. All staff involved in maintaining student attendance records must do so diligently and accurately.

PROCESS FOR DETERMINING LOSS OF CREDIT OR NON-PROMOTION TO NEXT HIGHER GRADE

When a student who is bound by compulsory attendance law has been absent more than 10% of his/her enrollment period, the following procedure will be implemented:

1. The school administrator in charge of attendance will meet with the student and his or her parent or guardian to develop a plan to improve attendance for the remainder of the school year. The plan shall be signed by the student, the administrator and the parent or guardian.
2. The school administrator in charge of attendance shall review the available assessment data to determine if the student meets the level of performance specified in LCSD Policy JED numbers 6 and/or 7. If so, no further action is required under the attendance policy. However, the

administrator must meet with the parents to develop or revise a plan to improve attendance for the remainder of the school year or the following school year. Additionally, the administrator must provide the parent with the LCSD Attendance Policy JED and stress the importance of regular school attendance.

3. If the student does not meet the performance criteria specified in LCSD Policy JED numbers 6 and/or 7, the principal or designee shall deliver to the parent written notice that the student will not be promoted to the next higher grade or is being denied credits for the semester due to excessive absenteeism on the District designated form. The parent shall have ten (10) business days to submit a written appeal of the site level administrator's determination to the School Attendance Advisory Committee.

4. No later than ten (10) days after receiving the appeal, the School Attendance Advisory Committee (SAAC) shall hold the appeal hearing. The SAAC is created by the principal or designee and shall be made up of at least one teacher, counselor, and parent/guardian from the school. The SAAC may also include a juvenile probation officer, social worker, law enforcement official or other person deemed necessary for the appeal. The SAAC will be made up of not less than the three (3) required members, but not more than nine (9) total members. All members of the SAAC are designated as school officials for the purposes of accessing student records per the Family Educational Rights and Privacy Act (FERPA). The SAAC may, upon review of the case, choose to approve the exemption of some or all of the absences and promote the student to the next grade or allow the student to retain their earned credits; or agree that the student is to be retained or have their credits denied.

The decision of the Student Attendance Advisory Committee is final and binding.

5. In the case of a Pre-K child, after meeting with the parents, if the child's attendance does not improve then they may be removed from the Pre-K program to allow another student that is on the waiting list to take that child's spot.

LCS D ATTENDANCE IMPROVEMENT PLAN

DATE

To the parents/guardians of:

Address

The conditions outlined below were created for the student, parents/guardians and appropriate school staff to assist your child with improved school attendance. As discussed in the meeting, state law requires students to be in attendance for at least 90% of the school year and/or semester. Listed below are the interventions we agreed to in an effort to eliminate absenteeism:

- Check in at the office each day. No check-in will result in phone call to parent/guardian
- Refrain from missing any more school this semester/year unless verified by a doctor or the court.
- Come to the office to meet with _____ when feeling overwhelmed or frustrated.
- Make up missed time before/after school, or during lunch.
- Adjust class schedule to better meet instructional needs of the student.
- Send home a weekly report on attendance so parents/guardians can monitor.
- View Infinite Campus attendance records weekly and impose corrective action at home for any tardies/absences.
- Referral to School Counselor and/or Social Worker.
- Other:

We participated in the creation of this plan and will adhere to it.

Student's Signature Date

Parent/Guardian Signature Date

School Official Signature Date

School Administrator Signature Date

Lyon County School District Board Memo

Date: August 27, 2024
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: DIS and SSMS AHU and Boiler upgrades

Recommendation

That the Board of Trustees approve the Air Handler Units (AHU) upgrades and boiler replacements at both Dayton Intermediate School and Silver Stage Middle School at a cost of \$10,080,49.

Background Information

The district has been working closely with Trane and CR Engineering over the past year to develop and execute plans for upgrading and replacing Air Handling Units (AHUs) and boilers, in alignment with the Board's approved direction. These efforts include a several district-wide projects taking place over the summer 2024. Trane and CR Engineering have successfully replaced six attic swamp coolers with new chillers and upgraded or replaced five boilers at Cottonwood Elementary School, Sutro Elementary School, and Dayton High School.

Due to the complexity of Dayton Intermediate School (DIS) and Silver Stage Middle School (SSMS), these projects have been in the planning stage for the past eight months. Both schools have a combined total of eight attic swamp coolers and two boilers that are scheduled for removal and replacement with new chillers and boilers.

Trane, working in collaboration with CR Engineering and the district, having now completed several projects has acquired the institutional and regional knowledge necessary to continue progressing with the district needs at a more efficient pace. Should the Board approve these projects at the August meeting, all parties are prepared to begin early phase work immediately. If approved, it's anticipated that 50% of the AHU projects and 100% of the boiler replacements could be completed before summer 2025, allowing the district to begin necessary additional work at Dayton HS, Fernley HS, Yerington ES, and Silver Springs ES.

The district is recommending approval of Trane through OMNIA Partners. OMNIA Partners offers significant benefits to public sector agencies by providing access to cooperative contracts, which help streamline procurement processes and reduce costs. By leveraging the collective purchasing power of multiple organizations, OMNIA Partners negotiates favorable terms and pricing for essential services and products, such as HVAC solutions, energy efficiency upgrades, and more. This approach allows public entities, including school districts, to save time and resources by bypassing the need for extensive bidding processes, while still ensuring compliance with procurement regulations. Additionally, OMNIA Partners provides a network of pre-vetted suppliers like Trane, ensuring reliable, high-quality services that meet the specific needs of public institutions, ultimately delivering cost savings and operational efficiency.

Budget Considerations

Dayton Intermediate School Boilers – \$997,177

Dayton Intermediate School AHU – \$4,043,106

Silver Stage Middle School AHU – \$5,039,866

The district intends to utilize multiple funding sources to effectively cover project costs prior to the summer of 2025. These include the Capital Projects Fund 340, the General Fund, and the remaining balances from Bond Series A 2022, Bond Series B 2022, and Bond Series 2024. By drawing from various funding streams, the district aims to ensure timely payment for completed work while maximizing the potential proceeds from the invested bond funds.

Discussed at Prior Meetings

N/A

Attachments:

Scope of work: Dayton Intermediate School Boiler upgrades

Scope of work: Dayton Intermediate School AHU upgrades

Scope of work: Silver Stage Middle School AHU upgrades

Omnia Partners review letter: Dayton Intermediate School Boiler upgrades

Omnia Partners review letter: Dayton Intermediate School AHU upgrades

Omnia Partners review letter: Silver Stage Middle School AHU upgrades

Respectfully Submitted,

Harman Bains, Executive Director of Operations

Kirk McCallum, O&M Supervisor



Lyon County School District: Dayton MS Boiler Room Upgrades



Turnkey Proposal For:

Kirk McCallum
Lyon County School District
25 E GOLDFIELD AVENUE
Yerington, NV 89447-8944

Local Trane Office:

Trane U.S. Inc.
5595 Equity Avenue, Suite 100
Reno, NV 89502

Local Trane Representative:

Ian Leisle
Sr. Account Manager
E-mail: ileisle@trane.com
Cell: (559) 547-9857
Office Phone: (775) 856-3343

Proposal ID: 7808583

OMNIA Quote Number: C8-xDXAA0-24-004

OMNIA Contract ID: OMNIA Racine #3341

Date: August 6, 2024



Prepared For:
Kirk McCallum

Date:
August 6, 2024

Job Name:
LCSD - Dayton MS Boiler Room Upgrade

Proposal ID:
7808583

Delivery Terms:
Freight Allowed and Prepaid – F.O.B. Factory

Payment Terms:
Net 30

State Contractor License Number:
1066318

Proposal Expiration Date:
30 Days

Scope of Work

“Scope of Work” and notations within are based on the following negotiated scope of work with Kirk McCallum and based on the site surveys performed on 6/4/2024 and the below bid documents:

- Dayton MS Boiler Room Bid Documents & RFP

Turnkey Installation of HVAC & Domestic Hot Water Equipment

- B-1 & B-2: Lochinvar Crest FCB2500N High Efficiency Boilers
- HWP-B1 & HWP-B2: Lochinvar Primary Pumps & Accessories
- HWP-1 & HWP-2: Taco Secondary Pumps & Accessories
- ADS-1: Air/Dirt Separator
- CFT-1: Chemical Pot Feeder
- ET-1: Expansion Tank
- GSV-1: WNMS2-120 Gas Shut Off Valve
- GSPR-1 & 2: American Meter Model 1803 Gas Regulator
- Provide Lochinvar factory start-up and commissioning of new boilers
- DWH-1 & DWH-2: 199K BTU ASME Water Heaters
- ET-2: Domestic Hot Water Expansion Tank
- TV-1: Domestic Hot Water Tempering Valve
- DHWP-1: Domestic Hot Water Circulation Pump

Mechanical Installation

- Demo existing heating hot water equipment, piping and components from mechanical room.
- Demo existing domestic hot water boilers, storage tank, piping and components from mechanical room.
- Provide all labor, equipment and materials required for mechanical installation as shown on the above referenced bid documents
- Provide all labor, equipment and materials required for domestic hot water installation as shown on the above referenced bid documents
- Provide for system wide pipe flushing after mechanical install. All strainers to be checked and cleaned prior to final system startup
- Provide purge of natural gas system to all fixtures downstream of POC, after completion of the natural gas modifications

Electrical Installation

- Provide all labor, equipment and materials required for electrical installation as shown on the above referenced bid documents
- Furnish & install phenolic labels on all disconnects with voltage and originating panel

BMS Controls Installation

- Provide all labor, equipment and materials required for the control system installation as shown on the above referenced bid documents
- Reuse of existing sensors:
 - Alerton controllers
 - OSA & Boiler room temperature sensor
 - All control panel enclosure

General Construction Installation

- Furnish & install concrete pad infill between boiler pads

General Scope, Assumptions, & Clarifications

- **All Pricing has been reviewed and been validated to meet OMNIA Pricing conformance requirements**
- Design and engineering services are by others
- All equipment will be released for manufacture upon issuance of PO and owner approval of the equipment submittals.
- All work to be performed during normal business hours (7am to 4pm, M-F, non-holidays)
- Equipment Order Release and Services rendered are dependent on receipt of credit approval.
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors.
- Lyon County School District to provide adequate area for storage and staging of equipment and construction activities.
- Water Balance will be performed only for the newly installed equipment within the mechanical room
- The District will assist with re-start up of all gas fired fixtures not associated with the project (if required) after completion of the natural gas system air purge.
- All (E) Alerton controllers to be reused for BMS control system

Exclusions

- ADA path of travel work
- Additional structural engineering and construction for strengthening building structures (structural modifications, upgrades or remediation)
- Building code rectification or remediation
- Inspections & Testing (by owner)
- Changes to scope by Nevada state boiler inspector
- Repair or replacement of any existing damaged HVAC controls end devices/sensors or actuators that are not meant to be replaced by this projects bid documents
- New DDC controllers
- Furnish, install, wire or terminate any panels/devices related to any systems not explicitly called out above, including (but not limited to): display or workstation, other controllers or control panels, smoke control systems, fire-life safety systems, lighting control systems, power and/or energy monitoring, security, tenant billing systems, etc.
- Modifications to the existing carbon monoxide (CO) system (beyond scope in bid docs)
- Asbestos or hazardous material testing & abatement
- Electrical upgrades other than what is detailed in the above scope. It is assumed existing site power is adequate to support the mechanical design without improvements to the infrastructure.
- Temporary HVAC, lighting or power
- Duct cleaning, sealing, and leak detection
- Roof work, painting, patching, or coring

- Modifications, repair, or additions to ducts, piping, or condensate systems (beyond above scope inclusions)
- Fire life safety systems, fire sprinkler systems, and smoke evacuation systems
- Modification, addition of, or testing of existing duct smoke detectors and fire alarm systems
- Construction fencing, temporary offices, and security
- Wall and ceiling access doors for access to equipment
- Water treatment, testing and chemicals (by owner)
- Testing and Balancing of any system(s) not specifically included in above scope of work. Water balance of equipment connections outside of the boiler mechanical room
- Structural and/or architectural modifications other than above scope
- Any item not specifically included in scope of work
- Location of (E) underground utilities. Owner to provide locate services prior to start of underground conduit installation
- Permit, inspection and utility fees
- NV Energy service upgrade scope of work beyond above scope



Pricing and Acceptance

Kirk McCallum
Lyon County School District
25 E GOLDFIELD AVENUE
Yerington, NV 89447-8944

Site Address:
Dayton Intermediate School
315 Dayton Valley Road
Dayton, NV 89403

Price

Total Net Price (Including appropriate Sales and/or Use Tax, if required by law).....\$997,177.00 USD

Financial items not included

- Bid Bond
- Guarantee of any energy, operational, or other savings

Respectfully submitted,

Ian Leisle
Trane U.S. Inc.

ACCEPTANCE

This proposal is subject to Customer’s acceptance of the attached Trane Terms and Conditions (Installation).

We value the confidence you have placed in Trane and look forward to working with you.

Retention withheld 5% on installation, 0% on Equipment; rate reduced per the contract documents and released no later than the date of Trane substantial completion.

| | |
|---|---|
| Submitted By: Ian Leisle | Cell: (559) 547-9857 Office: (775) 856-3343 Proposal Date: August 6, 2024 |
| CUSTOMER ACCEPTANCE Lyon County School District | TRANE ACCEPTANCE Trane U.S. Inc. |
| Authorized Representative | Authorized Representative |
| Printed Name | Printed Name |
| Title | Title |
| Purchase Order Acceptance Date: | Signature Date License Number: 1066318 |

TERMS AND CONDITIONS – COMMERCIAL INSTALLATION

“Company” shall mean Trane U.S. Inc. for Work performed in the United States or Trane Canada ULC for Work performed in Canada.

1. Acceptance; Agreement. These terms and conditions are an integral part of Company’s offer and form the basis of any agreement (the “Agreement”) resulting from Company’s proposal (the “Proposal”) for the commercial goods and/or services described (the “Work”). **COMPANY’S TERMS AND CONDITIONS AND EQUIPMENT PRICES ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent (“Customer”) delivered to Company within 30 days from the date of the Proposal. Prices in the Proposal are subject to change at any time upon notice to Customer. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer’s order shall be deemed acceptance of the Proposal subject to Company’s terms and conditions. If Customer’s order is expressly conditioned upon Company’s acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company’s terms and conditions attached or referenced serves as Company’s notice of objection to Customer’s terms and as Company’s counteroffer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company’s counteroffer will be deemed accepted. Notwithstanding anything to the contrary herein, Customer’s acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company’s terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer’s obligation to pay for Work rendered by Company to the date of cancellation.

2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service (“Connected Services Terms”), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.

3. Title and Risk of Loss. All Equipment sales with destinations to Canada or the U.S. shall be made as follows: FOB Company’s U.S. manufacturing facility or warehouse (full freight allowed). Title and risk of loss or damage to Equipment will pass to Customer upon tender of delivery of such to carrier at Company’s U.S. manufacturing facility or warehouse.

4. Pricing and Taxes. Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer’s tax-exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Within thirty (30) days following Customer acceptance of the Proposal without addition of any other terms and conditions of sale or any modification, Customer shall provide notification of release for immediate production at Company’s factory. Prices for Work are subject to change at any time prior to shipment to reflect any cost increases related to the manufacture, supply, and shipping of goods. This includes, but is not limited to, cost increases in raw materials, supplier components, labor, utilities, freight, logistics, wages and benefits, regulatory compliance, or any other event beyond Company’s control. If such release is not received within 6 months after date of order receipt, Company reserves the right to cancel any order. If shipment is delayed due to Customer’s actions, Company may also charge Customer storage fees. Company shall be entitled to equitable adjustments in the contract price to reflect any cost increases as set forth above and will provide notice to Customer prior to the date for which the increased price is to be in effect for the applicable customer contract. In no event will prices be decreased.

5. Exclusions from Work. Company’s obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.

6. Performance. Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer’s expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.

7. Payment. Customer shall pay Company’s invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys’ fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.

8. Time for Completion. Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so. Delivery dates are approximate and not guaranteed. Company will use commercially reasonable efforts to deliver the Equipment on or before the estimated delivery date, will notify Customer if the estimated delivery dates cannot be honored, and will deliver the Equipment and services as soon as practicable thereafter. In no event will Company be liable for any damages or expenses caused by delays in delivery.

9. Access. Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site’ owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company’s access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer’s building automation system (BAS) and or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer’s request.

10. Completion. Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company’s representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer’s failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.

11. Permits and Governmental Fees. Company shall secure (with Customer’s assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company’s subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.

12. Utilities During Construction. Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.

13. Concealed or Unknown Conditions. In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company’s cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.

14. Pre-Existing Conditions. Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement (“Pre-Existing Conditions”), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

15. Asbestos and Hazardous Materials. Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.

16. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days' notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

17. Customer's Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead)

18. Indemnity. To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

19. Limitation of Liability. **NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, INCLUDING CONTAMINANTS LIABILITIES, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY).** In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

20. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGE TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUDING THE SPREAD, TRANSMISSION, MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANT LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANTS LIABILITIES.**

21. Patent Indemnity. Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.

22. Limited Warranty. Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. **Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up.** Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO.**

23. Insurance. Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

| | |
|------------------------------|----------------------------|
| Commercial General Liability | \$2,000,000 per occurrence |
| Automobile Liability | \$2,000,000 CSL |
| Workers Compensation | Statutory Limits |

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

24. Commencement of Statutory Limitation Period. Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

25. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Work site is owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

26. Equal Employment Opportunity/Affirmative Action Clause. Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

27. U.S. Government Work.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions in effect as of the date of this subcontract: 52.203-19; 52.204-21; 52.204-23; 52.219-8; 52.222-21; 52.222-26; 52.222-35; 52.222-36; 52.222-50; 52.225-26; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

28. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

29. Building Automation Systems and Network Security. Customer and Trane acknowledge that Building Automation System (BAS) and connected networks security requires Customer and Trane to maintain certain cybersecurity obligations. Customer acknowledges that upon completion of installation and configuration of the BAS, the Customer maintains ownership of the BAS and the connected network equipment. Except for any applicable warranty obligations, Customer is solely responsible for the maintenance and security of the BAS and related networks and systems. In the event there is a service agreement between Trane and Customer, Trane will provide the services as set forth in the service agreement.

In order to maintain a minimum level of security for the BAS, associated networks, network equipment and systems, Customer's cybersecurity responsibilities include without limitation:

1. Ensure that the BAS, networks, and network equipment are physically secure and not accessible to unauthorized personnel.
2. Ensure the BAS remains behind a secure firewall and properly segmented from all other customer networks and systems, especially those with sensitive information.
3. Keep all Inbound ports closed to any IP Addresses in the BAS.
4. Remove all forwarded inbound ports and IP Addresses to the BAS.
5. Maintain user login credentials and unique passwords, including the use of strong passwords and the removal of access for users who no longer require access.
6. Where remote access is desired, utilize a secure method such as Trane Connect Secure Remote Access or your own VPN.
7. For any Trane services requiring remote data transfer and/or remote user access, configure the BAS and related firewall(s) per instructions provided by Trane. This typically includes configuring Port 443 and associated firewall(s) for Outbound only.
8. Perform regular system maintenance to ensure that your BAS is properly secured, including regular software updates to your BAS and related network equipment (i.e., firewalls).

Any and all claims, actions, losses, expenses, costs, damages, or liabilities of any nature due to Customer's failure to maintain BAS security responsibilities and/or industry standards for cybersecurity are the sole responsibility of the Customer.

1-26.251-10(0123)
Supersedes 1-26.251-10(1221)



SECURITY ADDENDUM

This Addendum shall be applicable to the sale, installation and use of Trane equipment and the sale and provision of Trane services. "Trane" shall mean Trane U.S. Inc. for sales and services in the United States, or Trane Canada ULC for sales and services in Canada.

1. **Definitions.** All terms used in this Addendum shall have the meaning specified in the Agreement unless otherwise defined herein. For the purposes of this Addendum, the following terms are defined as follows:

"Customer Data" means Customer account information as related to the Services only and does not include HVAC Machine Data or personal data. Trane does not require, nor shall Customer provide personal data to Trane under the Agreement. Such data is not required for Trane to provide its Equipment and/or Services to the Customer.

"Equipment" shall have the meaning set forth in the Agreement.

"HVAC Machine Data" means data generated and collected from the product or furnished service without manual entry. HVAC Machine Data is data relating to the physical measurements and operating conditions of a HVAC system, such as but not limited to, temperatures, humidity, pressure, HVAC equipment status. HVAC Machine Data does not include Personal Data and, for the purposes of this agreement, the names of users of Trane's controls products or hosted applications shall not be Personal Data, if any such user chooses to use his/her name(s) in the created accounts within the controls product (e.g., firstname.lastname@address.com). HVAC Machine Data may be used by Trane: (a) to provide better support services and/or products to users of its products and services; (b) to assess compliance with Trane terms and conditions; (c) for statistical or other analysis of the collective characteristics and behaviors of product and services users; (d) to backup user and other data or information and/or provide remote support and/or restoration; (e) to provide or undertake: engineering analysis; failure analysis; warranty analysis; energy analysis; predictive analysis; service analysis; product usage analysis; and/or other desirable analysis, including, but not limited to, histories or trends of any of the foregoing; and (f) to otherwise understand and respond to the needs of users of the product or furnished service. "Personal Data" means data and/or information that is owned or controlled by Customer, and that names or identifies, or is about a natural person, such as: (i) data that is explicitly defined as a regulated category of data under any data privacy laws applicable to Customer; (ii) non-public personal information ("NPI") or personal information ("PI"), such as national identification number, passport number, social security number, social insurance number, or driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information, or genetic information; (iv) financial information, such as a policy number, credit card number, and/or bank account number; (v) personally identifying technical information (whether transmitted or stored in cookies, devices, or otherwise), such as IP address, MAC address, device identifier, International Mobile Equipment Identifier ("IMEI"), or advertising identifier; (vi) biometric information; and/or (vii) sensitive personal data, such as, race, religion, marital status, disability, gender, sexual orientation, geolocation, or mother's maiden name.

"Security Incident" shall refer to (i) a compromise of any network, system, application or data in which Customer Data has been accessed or acquired by an unauthorized third party; (ii) any situation where Trane reasonably suspects that such compromise may have occurred; or (iii) any actual or reasonably suspected unauthorized or illegal Processing, loss, use, disclosure or acquisition of or access to any Customer Data.

"Services" shall have the meaning set forth in the Agreement.

2. HVAC Machine Data; Access to Customer Extranet and Third Party Systems. If Customer grants Trane access to HVAC Machine Data via web portals or other non-public websites or extranet services on Customer's or a third party's website or system (each, an "Extranet"), Trane will comply with the following:
 - a. Accounts. Trane will ensure that Trane's personnel use only the Extranet account(s) designated by Customer and will require Trane personnel to keep their access credentials confidential.
 - b. Systems. Trane will access the Extranet only through computing or processing systems or applications running operating systems managed by Trane that include: (i) system network firewalls; (ii) centralized patch management; (iii) operating system appropriate anti-malware software; and (iv) for portable devices, full disk encryption.
 - c. Restrictions. Unless otherwise approved by Customer in writing, Trane will not download, mirror or permanently store any HVAC Machine Data from any Extranet on any medium, including any machines, devices or servers.
 - d. Account Termination. Trane will terminate the account of each of Trane's personnel in accordance with Trane's standard practices after any specific Trane personnel who has been authorized to access any Extranet (1) no longer needs access to HVAC Machine Data or (2) no longer qualifies as Trane personnel (e.g., the individual leaves Trane's employment).
 - e. Third Party Systems. Trane will provide Customer prior notice before it uses any third party system that stores or may otherwise have access to HVAC Machine Data, unless (1) the data is encrypted and (2) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the HVAC Machine Data.
3. Customer Data; Confidentiality. Trane shall keep confidential, and shall not access or use any Customer Data and information that is marked confidential or by its nature is considered confidential ("Customer Confidential Information") other than for the purpose of

providing the Equipment and Services, and will disclose Customer Confidential Information only: (i) to Trane's employees and agents who have a need to know to perform the Services, (ii) as expressly permitted or instructed by Customer, or (iii) to the minimum extent required to comply with applicable law, provided that Trane (1) provides Customer with prompt written notice prior to any such disclosure, and (2) reasonably cooperate with Customer to limit or prevent such disclosure.

4. Customer Data; Compliance with Laws. Trane agrees to comply with laws, regulations governmental requirements and industry standards and practices relating to Trane's processing of Customer Confidential Information (collectively, "**Laws**").
5. Customer Data; Information Security Management. Trane agrees to establish and maintain an information security and privacy program, consistent with applicable HVAC equipment industry practices that complies with this Addendum and applicable Laws ("**Information Security Program**"). The Information Security Program shall include appropriate physical, technical and administrative safeguards, including any safeguards and controls agreed by the Parties in writing, sufficient to protect Customer systems, and Customer's Confidential Information from unauthorized access, destruction, use, modification or disclosure. The Information Security Program shall include appropriate, ongoing training and awareness programs designed to ensure that Trane's employees and agents, and others acting on Trane's, behalf are aware of and comply with the Information Security Program's policies, procedures, and protocols.
6. Monitoring. Trane shall monitor and, at regular intervals consistent with HVAC equipment industry practices, test and evaluate the effectiveness of its Information Security Program. Trane shall evaluate and promptly adjust its Information Security Program in light of the results of the testing and monitoring, any material changes to its operations or business arrangements, or any other facts or circumstances that Trane knows or reasonably should know may have a material impact on the security of Customer Confidential Information, Customer systems and Customer property.
7. Audits. Customer acknowledges and agrees that the Trane SOC2 audit report will be used to satisfy any and all audit/inspection requests/requirements by or on behalf of Customer. Trane will make its SOC2 audit report available to Customer upon request and with a signed nondisclosure agreement.
8. Information Security Contact. Trane's information security contact is Local Sales Office.
9. Security Incident Management. Trane shall notify Customer after the confirmation of a Security Incident that affects Customer Confidential Information, Customer systems and Customer property. The written notice shall summarize the nature and scope of the Security Incident and the corrective action already taken or planned.
10. Threat and Vulnerability Management. Trane regularly performs vulnerability scans and addresses detected vulnerabilities on a risk basis. Periodically, Trane engages third-parties to perform network vulnerability assessments and penetration testing. Vulnerabilities will be reported in accordance with Trane's cybersecurity vulnerability reported process. Trane periodically provides security updates and software upgrades.
11. Security Training and Awareness. New employees are required to complete security training as part of the new hire process and receive annual and targeted training (as needed and appropriate to their role) thereafter to help maintain compliance with Security Policies, as well as other corporate policies, such as the Trane Code of Conduct. This includes requiring Trane employees to annually re-acknowledge the Code of Conduct and other Trane policies as appropriate. Trane conducts periodic security awareness campaigns to educate personnel about their responsibilities and provide guidance to create and maintain a secure workplace.
12. Secure Disposal Policies. Policies, processes, and procedures regarding the disposal of tangible and intangible property containing Customer Confidential Information so that wherever possible, Customer Confidential Information cannot be practicably read or reconstructed.
13. Logical Access Controls. Trane employs internal monitoring and logging technology to help detect and prevent unauthorized access attempts to Trane's corporate networks and production systems. Trane's monitoring includes a review of changes affecting systems' handling authentication, authorization, and auditing, and privileged access to Trane production systems. Trane uses the principle of "least privilege" (meaning access denied unless specifically granted) for access to customer data.
14. Contingency Planning/Disaster Recovery. Trane will implement policies and procedures required to respond to an emergency or other occurrence (i.e. fire, vandalism, system failure, natural disaster) that could damage Customer Data or any system that contains Customer Data. Procedures include the following
 - (i) data backups; and
 - (ii) formal disaster recovery plan. Such disaster recovery plan is tested at least annually.
15. Return of Customer Data. If Trane is responsible for storing or receiving Customer Data, Trane shall, at Customer's sole discretion, deliver Customer Data to Customer in its preferred format within a commercially reasonable period of time following the expiration or earlier termination of the Agreement or, such earlier time as Customer requests, securely destroy or render unreadable or

undecipherable each and every original and copy in every media of all Customer's Data in Trane's possession, custody or control no later than [90 days] after receipt of Customer's written instructions directing Trane to delete the Customer Data.

16. Background checks Trane shall take reasonable steps to ensure the reliability of its employees or other personnel having access to the Customer Data, including the conducting of appropriate background and/or verification checks in accordance with Trane policies.
17. DISCLAIMER OF WARRANTIES. EXCEPT FOR ANY APPLICABLE WARRANTIES IN THE AGREEMENT, THE SERVICES ARE PROVIDED "AS IS", WITH ALL FAULTS, AND THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY AND EFFORT AS TO SUCH SERVICES SHALL BE WITH CUSTOMER. TRANE DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE SERVICES AND THE SERVICES PROVIDED HEREUNDER, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR RETURN/RESPONSE TO INQUIRIES WITHIN ANY SPECIFIC PERIOD OF TIME.

November 2023



Lyon County School District: Dayton IS Chiller Plant & AHU Upgrades



Turnkey Proposal For:

Kirk McCallum
Lyon County School District
25 E GOLDFIELD AVENUE
Yerington, NV 89447-8944

Local Trane Office:

Trane U.S. Inc.
5595 Equity Avenue, Suite 100
Reno, NV 89502

Local Trane Representative:

Ian Leisle
Sr. Account Manager
E-mail: ileisle@trane.com
Cell: (559) 547-9857
Office Phone: (775) 856-3343

Proposal ID: 7754327

OMNIA Quote Number: C8-xDXAA0-24-002

OMNIA Contract ID: OMNIA Racine #3341

Date: August 6, 2024



Prepared For:
Kirk McCallum

Date:
August 6, 2024

Job Name:
LCSD - Dayton MS TES Chiller Plant & AHU Upgrades

Proposal ID:
7754327

Delivery Terms:
Freight Allowed and Prepaid – F.O.B. Factory

Payment Terms:
Net 30

State Contractor License Number:
1066318

Proposal Expiration Date:
30 Days

Scope of Work

“Scope of Work” and notations within are based on the following negotiated scope of work with Kirk McCallum and based on the site surveys performed on 06/04/2024 and the below bod documents:

- Dayton Intermediate School AHU & TES Chiller Plant RFP 20240718
- Dayton Intermediate School AHU & TES Chiller Plant Bid Doc 20240718
- Preliminary Equipment Submittals

Turnkey Installation of HVAC Equipment

- (5) CSAA Air Handling Units
- (5) HHW Circulation pumps for AHU's
- (1) Air Handling Unit Chilled Water Coil
- (1) 500T RTAF Air Cooled Chiller
- (2) Variable Primary Chilled Water Pumps
- (1) Expansion Tank
- (1) Air Dirt Separator
- Trane Chiller Plant Controls
 - Trane Intelligent Services
- Provide Trane factory start-up and commissioning of new units & system

General Construction Installation

- Structural Framing:
 - Remove roofing, sheathing and roof joists at (6) AHU mechanical rooms for removal of AHU's, duct and equipment.
 - Replace roof framing, sheathing and roofing to match at each of the above locations.
- Structural Concrete:
 - Furnish & install concrete equipment foundations for all chiller plant equipment
 - Furnish & install 6" slab on grade around chiller plant (40'x30')
- Fencing:
 - Furnish & install chain link fence around new chiller yard
 - Provide double gate entrance

- Provide privacy slatting
- Concrete Flatwork:
 - Demo and off haul concrete flat work at Gym wall for chilled water underground piping & electrical feeders
 - Provide excavation for hydronic piping & electrical conduit from wall to chiller pad
 - Demo and off haul concrete flat work from Electrical switchgear to utility transformer
 - Provide excavation for electrical conduit from the switchgear wall to transformer pad
 - Furnish & install concrete flatwork to match existing for above removed flatwork
- Painting:
 - Paint to match (existing walls) sheet metal pipe covers through each classroom
 - Paint to match (existing walls) sheet metal pipe cover for hydronic pipe & electrical conduit risers at gym wall

Mechanical Installation

- Furnish all labor, material and equipment as required to isolate, drain, disconnect, demo, and properly dispose of (5) air handling units and associated equipment
- Install (5) new Air Handling units (AHUs)
 - Furnish & install new coil connections, equipment and accessories as shown for both HHW & CHW coils
 - Insulate and label all new piping with fiberglass insulation and paper jacketing
 - Furnish & install pipe labels with directional arrows for all newly installed piping
 - Furnish & install copper condensate piping to new units. Extend piping as needed to make connections.
 - Install identification placards on all new equipment identifying unit tags per plans or per customer direction.
- Install all anchors and supports as required to install new piping and equipment
- Remove & replace (1) DX cooling coil in AHU6 with a new chilled water coil
 - Furnish & install new coil connections and accessories as shown for CHW coil
 - Insulate and label all new piping with fiberglass insulation and paper jacketing
 - Furnish & install pipe labels with directional arrows for all newly installed piping
 - Furnish & install copper condensate piping to new units. Extend piping as needed to make connections.
 - Install identification placards on all new equipment identifying unit tags per plans or per customer direction.
- Reinstall ductwork removed to install AHU's and provide new duct transitions as required
 - All rectangular duct to be lined
 - All spiral duct to be insulated with paper jacketed fiberglass insulation
- Install TES Chiller Plant Equipment
 - Install (1) RTAF air cooled chiller
 - Install (2) Variable primary pumps
 - Install (1) Expansion tank
 - Install (1) Air dirt separator
- Furnish & install chilled water piping, valves, accessories and supports as shown on bid documents
 - Furnish & install sheet metal 2 sided cover for hydronic piping through each classroom
 - Furnish & install sheet metal 3 sided cover for hydronic piping & electrical conduit at the Gym wall
- Furnish & install Insulation on all new piping:
 - Interior: fiberglass insulation with paper jacketing
 - Exterior: fiberglass insulation with aluminum jacketing
- Furnish & install pipe labels with directional arrows for all newly installed piping
- Furnish & install controls components as required for complete system operation
- Factory startup of all HVAC equipment
- Provide Air & water balance of (6) AHU's, the Chiller Plant and the HHW coil connections at each AHU

Electrical Installation

- NV Energy New Service Upgrade
 - Upgraded Utility transformer
 - Add 3 additional secondary conduits from the SWGR to the NVE transformer
 - Excavation by others
 - Remove and replace NVE transformer pad and extension box for secondary side of transformer
 - Furnish & install new 1600A 480v SWGR
 - Refeed all branch circuits
 - Coordinate with NVE to reconnect external meter set
- Furnish all labor, material and equipment to isolate and disconnect (5) Air Handlers. Existing disconnects to be removed.
 - All exposed conduit and wire feeding equipment that is being replaced shall be removed back to the nearest junction box.
 - Furnish & Install remote mounted VFD's for SA Fans
 - Furnish & Install remote mounted VFD's for HHW circulation pumps
 - Provide conduit and wire from VFDs to motors
 - Extend and reconnect convenience receptacle and unit light conduit and wire to new units
- Furnish & install electrical feeders to all Chiller plant pad mounted equipment
 - Furnish & install (2) 120v/1 circuits from (E) SWGR in mech room to Chiller pad
 - (1) circuit for chiller heater
 - (1) circuit for convenience power outlet
 - Install remote mounted VFD's for Chilled water primary pumps
- Furnish and install new NEMA 3R fused disconnects, electrical conduit, liquid tight, wire, breakers, and fuses to connect new equipment and accessories
- Energize, test, and confirm phasing of all new feeders prior to unit start-up.
- Install identification placards on all new disconnects identifying unit tags, voltage and panel identification

Trane TES Chiller Plant Controls:

- Furnish and install qty (1) new Trane SC+ System BACnet Controller Panel
 - IP Address and Network drop to be provided by others
 - Controller panel to be located in Mechanical Room 6
- Program and integrate qty (1) new Trane Chiller into new Trane SC+ BACnet Controller
- Furnish and install new Trane BACnet unit controllers for control of the following:
 - Qty (2) new Chiller Plant pumps with VFDs
 - Qty (2) new Temperature Sensors for Leaving and Entering Temps for the Chiller
 - Qty (2) new Valves
 - Chiller Bypass Valve
 - Building Load Bypass Valve
- Program and integrate qty new Pumps and Temperature Sensors into new Trane SC+ BACnet Controller
- Furnish and install qty (1) new Flow meter and integrate into new Trane SC+ BACnet controller
- Controls Services Include:
 - Engineered Project Submittals and As-Built Drawings
 - Control System Programming
 - Integration into New Trane BACnet System Controller
 - Low Voltage Wiring and Panel Installation
 - Qty (8) hours of TAB/Cx assistance
 - Qty (16) hours of 3rd Party Controls Integration Assistance
- Intelligent Services Include:
 - 2 Years of Trane Intelligent Services
 - Initial point mapping & analytic setup
 - Automatic Utility Bill Collection
 - Monthly Digital Inspections to ensure chiller plant continues to operate as intended
 - Bi-annual Intelligent Services assessments including technical review and utility bill review

Alerton Building Controls

- Provide integration of Trane Chiller Plant Controls system into Alerton front end and user interface
- Integrate all newly installed AHU equipment into the existing Building Alerton controls system

General Scope, Assumptions, & Clarifications

- **All Pricing has been reviewed and been validated to meet OMNIA Pricing conformance requirements**
- Payment & performance bond has been included
- Design and engineering services are by others
- All equipment will be released for manufacture upon issuance of PO and owner approval of the equipment submittals.
- All work to be performed during normal business hours (7am to 4pm, M-F, non-holidays)
- Equipment Order Release and Services rendered are dependent on receipt of credit approval.
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors.
- Lyon County School District to provide adequate area for storage and staging of equipment and construction activities.
- Water Balance will be performed only for the newly installed equipment within this projects scope. If Boiler project is built concurrently then all water balancing will happen concurrently.
- All (E) Alerton controllers to be reused for BMS control system.
- Trane TES Chiller Plant Controls system will be integrated into the existing Alerton front end by BCS controls.
- Trane is providing 2 years of Trane Intelligent Services as a part of this scope to maintain and verify TES chiller system.

Exclusions

- ADA path of travel work
- Design or engineering work of any kind (Trane will assist CR Engineering with scope)
- Building code rectification or remediation
- Inspections & Testing (by owner)
- Repair or replacement of any existing damaged HVAC controls end devices/sensors or actuators that are not meant to be replaced by this projects bid documents
- New DDC controllers
- Furnish, install, wire or terminate any panels/devices related to any systems not explicitly called out above, including (but not limited to): display or workstation, other controllers or control panels, smoke control systems, fire-life safety systems, lighting control systems, power and/or energy monitoring, security, tenant billing systems, etc.
- Modifications to the existing carbon monoxide (CO) system (beyond scope in bid docs)
- Asbestos or hazardous material testing & abatement
- Electrical upgrades other than what is detailed in the above scope. It is assumed existing site power is adequate to support the mechanical design without improvements to the infrastructure.
- Temporary HVAC, lighting or power
- Duct cleaning, sealing, and leak detection
- Roof work, painting, patching, or coring (beyond above scope inclusions)
- Modifications, repair, or additions to ducts, piping, or condensate systems (beyond above scope inclusions)
- Fire life safety systems, fire sprinkler systems, and smoke evacuation systems
- Modification, addition of, or testing of existing duct smoke detectors and fire alarm systems
- Construction fencing, temporary offices, and security
- Wall and ceiling access doors for access to equipment
- Water treatment, testing and chemicals (by owner)
- Testing and Balancing of any duct system(s) downstream of AHU's
- Structural and/or architectural modifications (beyond above scope inclusions)
- Any item not specifically included in scope of work
- Location of (E) underground utilities. Owner to provide locate services prior to start of underground conduit installation
- Permit, inspection and utility fees
- NV Energy service upgrade scope of work (beyond above scope inclusions)



Pricing and Acceptance

Kirk McCallum
Lyon County School District
25 E GOLDFIELD AVENUE
Yerington, NV 89447-8944

Site Address:
Dayton Intermediate School
315 Dayton Valley Road
Dayton, NV 89403

Price

Total Net Price (Including appropriate Sales and/or Use Tax, if required by law).....\$5,039,866.00 USD

Financial items not included

- Bid Bond
- Guarantee of any energy, operational, or other savings

Respectfully submitted,

Ian Leisle
Trane U.S. Inc.

ACCEPTANCE

This proposal is subject to Customer’s acceptance of the attached Trane Terms and Conditions (Installation).

We value the confidence you have placed in Trane and look forward to working with you.

Retention withheld 5% on installation, 0% on Equipment; rate reduced per the contract documents and released no later than the date of Trane substantial completion.

| | |
|---|---|
| Submitted By: Ian Leisle | Cell: (559) 547-9857 Office: (775) 856-3343 Proposal Date: August 6, 2024 |
| CUSTOMER ACCEPTANCE Lyon County School District | TRANE ACCEPTANCE Trane U.S. Inc. |
| Authorized Representative | Authorized Representative |
| Printed Name | Printed Name |
| Title | Title |
| Purchase Order Acceptance Date: | Signature Date License Number: 1066318 |

TERMS AND CONDITIONS – COMMERCIAL INSTALLATION

“Company” shall mean Trane U.S. Inc. for Work performed in the United States or Trane Canada ULC for Work performed in Canada.

1. Acceptance; Agreement. These terms and conditions are an integral part of Company’s offer and form the basis of any agreement (the “Agreement”) resulting from Company’s proposal (the “Proposal”) for the commercial goods and/or services described (the “Work”). **COMPANY’S TERMS AND CONDITIONS AND EQUIPMENT PRICES ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent (“Customer”) delivered to Company within 30 days from the date of the Proposal. Prices in the Proposal are subject to change at any time upon notice to Customer. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer’s order shall be deemed acceptance of the Proposal subject to Company’s terms and conditions. If Customer’s order is expressly conditioned upon Company’s acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company’s terms and conditions attached or referenced serves as Company’s notice of objection to Customer’s terms and as Company’s counteroffer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company’s counteroffer will be deemed accepted. Notwithstanding anything to the contrary herein, Customer’s acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company’s terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer’s obligation to pay for Work rendered by Company to the date of cancellation.

2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service (“Connected Services Terms”), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.

3. Title and Risk of Loss. All Equipment sales with destinations to Canada or the U.S. shall be made as follows: FOB Company’s U.S. manufacturing facility or warehouse (full freight allowed). Title and risk of loss or damage to Equipment will pass to Customer upon tender of delivery of such to carrier at Company’s U.S. manufacturing facility or warehouse.

4. Pricing and Taxes. Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer’s tax-exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Within thirty (30) days following Customer acceptance of the Proposal without addition of any other terms and conditions of sale or any modification, Customer shall provide notification of release for immediate production at Company’s factory. Prices for Work are subject to change at any time prior to shipment to reflect any cost increases related to the manufacture, supply, and shipping of goods. This includes, but is not limited to, cost increases in raw materials, supplier components, labor, utilities, freight, logistics, wages and benefits, regulatory compliance, or any other event beyond Company’s control. If such release is not received within 6 months after date of order receipt, Company reserves the right to cancel any order. If shipment is delayed due to Customer’s actions, Company may also charge Customer storage fees. Company shall be entitled to equitable adjustments in the contract price to reflect any cost increases as set forth above and will provide notice to Customer prior to the date for which the increased price is to be in effect for the applicable customer contract. In no event will prices be decreased.

5. Exclusions from Work. Company’s obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.

6. Performance. Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer’s expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.

7. Payment. Customer shall pay Company’s invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys’ fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.

8. Time for Completion. Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so. Delivery dates are approximate and not guaranteed. Company will use commercially reasonable efforts to deliver the Equipment on or before the estimated delivery date, will notify Customer if the estimated delivery dates cannot be honored, and will deliver the Equipment and services as soon as practicable thereafter. In no event will Company be liable for any damages or expenses caused by delays in delivery.

9. Access. Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site’ owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company’s access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer’s building automation system (BAS) and or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer’s request.

10. Completion. Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company’s representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer’s failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.

11. Permits and Governmental Fees. Company shall secure (with Customer’s assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company’s subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.

12. Utilities During Construction. Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.

13. Concealed or Unknown Conditions. In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company’s cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.

14. Pre-Existing Conditions. Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement (“Pre-Existing Conditions”), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

15. Asbestos and Hazardous Materials. Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.

16. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days' notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

17. Customer's Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead)

18. Indemnity. To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

19. Limitation of Liability. **NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, INCLUDING CONTAMINANTS LIABILITIES, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY).** In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

20. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGE TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUDING THE SPREAD, TRANSMISSION, MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANT LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANTS LIABILITIES.**

21. Patent Indemnity. Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.

22. Limited Warranty. Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. **Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up.** Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO.**

23. Insurance. Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

| | |
|------------------------------|----------------------------|
| Commercial General Liability | \$2,000,000 per occurrence |
| Automobile Liability | \$2,000,000 CSL |
| Workers Compensation | Statutory Limits |

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

24. Commencement of Statutory Limitation Period. Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

25. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Work site is owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

26. Equal Employment Opportunity/Affirmative Action Clause. Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

27. U.S. Government Work.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions in effect as of the date of this subcontract: 52.203-19; 52.204-21; 52.204-23; 52.219-8; 52.222-21; 52.222-26; 52.222-35; 52.222-36; 52.222-50; 52.225-26; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

28. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

29. Building Automation Systems and Network Security. Customer and Trane acknowledge that Building Automation System (BAS) and connected networks security requires Customer and Trane to maintain certain cybersecurity obligations. Customer acknowledges that upon completion of installation and configuration of the BAS, the Customer maintains ownership of the BAS and the connected network equipment. Except for any applicable warranty obligations, Customer is solely responsible for the maintenance and security of the BAS and related networks and systems. In the event there is a service agreement between Trane and Customer, Trane will provide the services as set forth in the service agreement.

In order to maintain a minimum level of security for the BAS, associated networks, network equipment and systems, Customer's cybersecurity responsibilities include without limitation:

1. Ensure that the BAS, networks, and network equipment are physically secure and not accessible to unauthorized personnel.
2. Ensure the BAS remains behind a secure firewall and properly segmented from all other customer networks and systems, especially those with sensitive information.
3. Keep all Inbound ports closed to any IP Addresses in the BAS.
4. Remove all forwarded inbound ports and IP Addresses to the BAS.
5. Maintain user login credentials and unique passwords, including the use of strong passwords and the removal of access for users who no longer require access.
6. Where remote access is desired, utilize a secure method such as Trane Connect Secure Remote Access or your own VPN.
7. For any Trane services requiring remote data transfer and/or remote user access, configure the BAS and related firewall(s) per instructions provided by Trane. This typically includes configuring Port 443 and associated firewall(s) for Outbound only.
8. Perform regular system maintenance to ensure that your BAS is properly secured, including regular software updates to your BAS and related network equipment (i.e., firewalls).

Any and all claims, actions, losses, expenses, costs, damages, or liabilities of any nature due to Customer's failure to maintain BAS security responsibilities and/or industry standards for cybersecurity are the sole responsibility of the Customer.

1-26.251-10(0123)
Supersedes 1-26.251-10(1221)

SECURITY ADDENDUM

This Addendum shall be applicable to the sale, installation and use of Trane equipment and the sale and provision of Trane services. "Trane" shall mean Trane U.S. Inc. for sales and services in the United States, or Trane Canada ULC for sales and services in Canada.

1. **Definitions.** All terms used in this Addendum shall have the meaning specified in the Agreement unless otherwise defined herein. For the purposes of this Addendum, the following terms are defined as follows:

"Customer Data" means Customer account information as related to the Services only and does not include HVAC Machine Data or personal data. Trane does not require, nor shall Customer provide personal data to Trane under the Agreement. Such data is not required for Trane to provide its Equipment and/or Services to the Customer.

"Equipment" shall have the meaning set forth in the Agreement.

"HVAC Machine Data" means data generated and collected from the product or furnished service without manual entry. HVAC Machine Data is data relating to the physical measurements and operating conditions of a HVAC system, such as but not limited to, temperatures, humidity, pressure, HVAC equipment status. HVAC Machine Data does not include Personal Data and, for the purposes of this agreement, the names of users of Trane's controls products or hosted applications shall not be Personal Data, if any such user chooses to use his/her name(s) in the created accounts within the controls product (e.g., firstname.lastname@address.com). HVAC Machine Data may be used by Trane: (a) to provide better support services and/or products to users of its products and services; (b) to assess compliance with Trane terms and conditions; (c) for statistical or other analysis of the collective characteristics and behaviors of product and services users; (d) to backup user and other data or information and/or provide remote support and/or restoration; (e) to provide or undertake: engineering analysis; failure analysis; warranty analysis; energy analysis; predictive analysis; service analysis; product usage analysis; and/or other desirable analysis, including, but not limited to, histories or trends of any of the foregoing; and (f) to otherwise understand and respond to the needs of users of the product or furnished service. "Personal Data" means data and/or information that is owned or controlled by Customer, and that names or identifies, or is about a natural person, such as: (i) data that is explicitly defined as a regulated category of data under any data privacy laws applicable to Customer; (ii) non-public personal information ("NPI") or personal information ("PI"), such as national identification number, passport number, social security number, social insurance number, or driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information, or genetic information; (iv) financial information, such as a policy number, credit card number, and/or bank account number; (v) personally identifying technical information (whether transmitted or stored in cookies, devices, or otherwise), such as IP address, MAC address, device identifier, International Mobile Equipment Identifier ("IMEI"), or advertising identifier; (vi) biometric information; and/or (vii) sensitive personal data, such as, race, religion, marital status, disability, gender, sexual orientation, geolocation, or mother's maiden name.

"Security Incident" shall refer to (i) a compromise of any network, system, application or data in which Customer Data has been accessed or acquired by an unauthorized third party; (ii) any situation where Trane reasonably suspects that such compromise may have occurred; or (iii) any actual or reasonably suspected unauthorized or illegal Processing, loss, use, disclosure or acquisition of or access to any Customer Data.

"Services" shall have the meaning set forth in the Agreement.

2. **HVAC Machine Data; Access to Customer Extranet and Third Party Systems.** If Customer grants Trane access to HVAC Machine Data via web portals or other non-public websites or extranet services on Customer's or a third party's website or system (each, an "Extranet"), Trane will comply with the following:
- a. **Accounts.** Trane will ensure that Trane's personnel use only the Extranet account(s) designated by Customer and will require Trane personnel to keep their access credentials confidential.
 - b. **Systems.** Trane will access the Extranet only through computing or processing systems or applications running operating systems managed by Trane that include: (i) system network firewalls; (ii) centralized patch management; (iii) operating system appropriate anti-malware software; and (iv) for portable devices, full disk encryption.
 - c. **Restrictions.** Unless otherwise approved by Customer in writing, Trane will not download, mirror or permanently store any HVAC Machine Data from any Extranet on any medium, including any machines, devices or servers.
 - d. **Account Termination.** Trane will terminate the account of each of Trane's personnel in accordance with Trane's standard practices after any specific Trane personnel who has been authorized to access any Extranet (1) no longer needs access to HVAC Machine Data or (2) no longer qualifies as Trane personnel (e.g., the individual leaves Trane's employment).
 - e. **Third Party Systems.** Trane will provide Customer prior notice before it uses any third party system that stores or may otherwise have access to HVAC Machine Data, unless (1) the data is encrypted and (2) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the HVAC Machine Data.
3. **Customer Data; Confidentiality.** Trane shall keep confidential, and shall not access or use any Customer Data and information that is marked confidential or by its nature is considered confidential ("Customer Confidential Information") other than for the purpose of

providing the Equipment and Services, and will disclose Customer Confidential Information only: (i) to Trane's employees and agents who have a need to know to perform the Services, (ii) as expressly permitted or instructed by Customer, or (iii) to the minimum extent required to comply with applicable law, provided that Trane (1) provides Customer with prompt written notice prior to any such disclosure, and (2) reasonably cooperate with Customer to limit or prevent such disclosure.

4. Customer Data; Compliance with Laws. Trane agrees to comply with laws, regulations governmental requirements and industry standards and practices relating to Trane's processing of Customer Confidential Information (collectively, "**Laws**").
5. Customer Data; Information Security Management. Trane agrees to establish and maintain an information security and privacy program, consistent with applicable HVAC equipment industry practices that complies with this Addendum and applicable Laws ("**Information Security Program**"). The Information Security Program shall include appropriate physical, technical and administrative safeguards, including any safeguards and controls agreed by the Parties in writing, sufficient to protect Customer systems, and Customer's Confidential Information from unauthorized access, destruction, use, modification or disclosure. The Information Security Program shall include appropriate, ongoing training and awareness programs designed to ensure that Trane's employees and agents, and others acting on Trane's, behalf are aware of and comply with the Information Security Program's policies, procedures, and protocols.
6. Monitoring. Trane shall monitor and, at regular intervals consistent with HVAC equipment industry practices, test and evaluate the effectiveness of its Information Security Program. Trane shall evaluate and promptly adjust its Information Security Program in light of the results of the testing and monitoring, any material changes to its operations or business arrangements, or any other facts or circumstances that Trane knows or reasonably should know may have a material impact on the security of Customer Confidential Information, Customer systems and Customer property.
7. Audits. Customer acknowledges and agrees that the Trane SOC2 audit report will be used to satisfy any and all audit/inspection requests/requirements by or on behalf of Customer. Trane will make its SOC2 audit report available to Customer upon request and with a signed nondisclosure agreement.
8. Information Security Contact. Trane's information security contact is Local Sales Office.
9. Security Incident Management. Trane shall notify Customer after the confirmation of a Security Incident that affects Customer Confidential Information, Customer systems and Customer property. The written notice shall summarize the nature and scope of the Security Incident and the corrective action already taken or planned.
10. Threat and Vulnerability Management. Trane regularly performs vulnerability scans and addresses detected vulnerabilities on a risk basis. Periodically, Trane engages third-parties to perform network vulnerability assessments and penetration testing. Vulnerabilities will be reported in accordance with Trane's cybersecurity vulnerability reported process. Trane periodically provides security updates and software upgrades.
11. Security Training and Awareness. New employees are required to complete security training as part of the new hire process and receive annual and targeted training (as needed and appropriate to their role) thereafter to help maintain compliance with Security Policies, as well as other corporate policies, such as the Trane Code of Conduct. This includes requiring Trane employees to annually re-acknowledge the Code of Conduct and other Trane policies as appropriate. Trane conducts periodic security awareness campaigns to educate personnel about their responsibilities and provide guidance to create and maintain a secure workplace.
12. Secure Disposal Policies. Policies, processes, and procedures regarding the disposal of tangible and intangible property containing Customer Confidential Information so that wherever possible, Customer Confidential Information cannot be practicably read or reconstructed.
13. Logical Access Controls. Trane employs internal monitoring and logging technology to help detect and prevent unauthorized access attempts to Trane's corporate networks and production systems. Trane's monitoring includes a review of changes affecting systems' handling authentication, authorization, and auditing, and privileged access to Trane production systems. Trane uses the principle of "least privilege" (meaning access denied unless specifically granted) for access to customer data.
14. Contingency Planning/Disaster Recovery. Trane will implement policies and procedures required to respond to an emergency or other occurrence (i.e. fire, vandalism, system failure, natural disaster) that could damage Customer Data or any system that contains Customer Data. Procedures include the following
 - (i) data backups; and
 - (ii) formal disaster recovery plan. Such disaster recovery plan is tested at least annually.
15. Return of Customer Data. If Trane is responsible for storing or receiving Customer Data, Trane shall, at Customer's sole discretion, deliver Customer Data to Customer in its preferred format within a commercially reasonable period of time following the expiration or earlier termination of the Agreement or, such earlier time as Customer requests, securely destroy or render unreadable or

undecipherable each and every original and copy in every media of all Customer's Data in Trane's possession, custody or control no later than [90 days] after receipt of Customer's written instructions directing Trane to delete the Customer Data.

16. Background checks Trane shall take reasonable steps to ensure the reliability of its employees or other personnel having access to the Customer Data, including the conducting of appropriate background and/or verification checks in accordance with Trane policies.
17. DISCLAIMER OF WARRANTIES. EXCEPT FOR ANY APPLICABLE WARRANTIES IN THE AGREEMENT, THE SERVICES ARE PROVIDED "AS IS", WITH ALL FAULTS, AND THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY AND EFFORT AS TO SUCH SERVICES SHALL BE WITH CUSTOMER. TRANE DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE SERVICES AND THE SERVICES PROVIDED HEREUNDER, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR RETURN/RESPONSE TO INQUIRIES WITHIN ANY SPECIFIC PERIOD OF TIME.

November 2023



Lyon County School District: Silver Stage MS Chiller Plant & AHU Upgrades



Turnkey Proposal For:

Kirk McCallum
Lyon County School District
25 E GOLDFIELD AVENUE
Yerington, NV 89447-8944

Local Trane Office:

Trane U.S. Inc.
5595 Equity Avenue, Suite 100
Reno, NV 89502

Local Trane Representative:

Ian Leisle
Sr. Account Manager
E-mail: ileisle@trane.com
Cell: (559) 547-9857
Office Phone: (775) 856-3343

Proposal ID: 7754323

OMNIA Quote Number: C8-xDXAA0-24-001

OMNIA Contract ID: OMNIA Racine #3341

Date: August 6, 2024





Prepared For:
Kirk McCallum

Date:
August 6, 2024

Job Name:
LCSD - Silver Stage MS - HVAC Upgrade

Proposal ID:
7754323

Delivery Terms:
Freight Allowed and Prepaid – F.O.B. Factory

Payment Terms:
Net 30

State Contractor License Number:
1066318

Proposal Expiration Date:
30 Days

Scope of Work

“Scope of Work” and notations within are based on the following negotiated scope of work with Kirk McCallum and based on the site surveys performed on 06/04/2024 and the below bod documents:

- Silver Stage Middle School AHU & Chiller Plant RFP 20240718
- Silver Stage Middle School AHU & Chiller Plant Bid Doc 20240718
- Preliminary Equipment Submittals

Turnkey Installation of HVAC Equipment

- (3) CSAA Air Handling Units
- (3) HHW Circulation pumps for AHU's
- (1) 300T RTAF Air Cooled Chiller
- (2) Variable Primary Chilled Water Pumps
- (1) Expansion Tank
- (1) Air Dirt Separator
- Trane Chiller Plant Controls
 - Trane Intelligent Services
- Provide Trane factory start-up and commissioning of new units & system

General Construction Installation

- Structural Framing:
 - Remove roofing, sheathing and roof joists at (3) AHU mechanical rooms for removal of AHU's, duct and equipment.
 - Replace roof framing, sheathing and roofing to match at each of the above locations.
- Structural Concrete:
 - Furnish & install concrete equipment foundations for all chiller plant equipment
 - Furnish & install 6" slab on grade around chiller plant (30'x20')
 - Furnish & install 6" slab on grade for electrical switchgear and transformer pad

- Fencing:
 - Furnish & install chain link fence around new chiller yard
 - Provide double gate entrance
 - Provide privacy slatting

Mechanical Installation

- Furnish all labor, material and equipment as required to isolate, drain, disconnect, demo, and properly dispose of (3) air handling units and associated equipment
- Install (3) new Air Handling units (AHUs)
 - Furnish & install new coil connections, equipment and accessories as shown for both HHW & CHW coils
 - Insulate and label all new piping with fiberglass insulation and paper jacketing
 - Furnish & install pipe labels with directional arrows for all newly installed piping
 - Furnish & install copper condensate piping to new units. Extend piping as needed to make connections.
 - Install identification placards on all new equipment identifying unit tags per plans or per customer direction.
- Install all anchors and supports as required to install new piping and equipment
- Reinstall ductwork removed to install AHU's and provide new duct transitions as required
 - All rectangular duct to be lined
 - All spiral duct to be insulated with paper jacketed fiberglass insulation
- Install Chiller Plant Equipment
 - Install (1) RTAF air cooled chiller
 - Install (2) Variable primary pumps
 - Install (1) Expansion tank
 - Install (1) Air dirt separator
- Furnish & install chilled water piping, valves, accessories and supports as shown on bid documents
- Furnish & install Insulation on all new piping:
 - Interior: fiberglass insulation with paper jacketing
 - Exterior: fiberglass insulation with aluminum jacketing
- Furnish & install pipe labels with directional arrows for all newly installed piping
- Furnish & install controls components as required for complete system operation
- Factory startup of all HVAC equipment
- Provide Air & water balance of (3) AHU's, the Chiller Plant and the HHW coil connections at each AHU

Electrical Installation

- NV Energy New Service Upgrade
 - Upgraded Switchgear: convert from 2000A 208v service to 2000A 480v service
 - Intercept existing secondary conduits and set new 3'x5' utility vault over intersection
 - Route new secondary conduits to new switchgear pad (secondary feeders by NVE)
 - Furnish & install new 2000A 480v SWGR
 - Refeed 1000A feeder to new 480v/208v - 750kVA transformer
 - Route new 2000A 208v/3p secondary to utility vault and refeed existing 2000A 208v/3p switchgear in boiler room
- Furnish all labor, material and equipment to isolate and disconnect (3) Air Handlers. Existing disconnects to be removed.
 - All exposed conduit and wire feeding equipment that is being replaced shall be removed back to the nearest junction box.
 - Furnish & Install remote mounted VFD's for SA Fans
 - Furnish & Install remote mounted VFD's for HHW circulation pumps
 - Provide conduit and wire from VFDs to motors
 - Extend and reconnect convenience receptacle and unit light conduit and wire to new units
- Furnish & install electrical feeders to all Chiller plant pad mounted equipment

- Furnish & install (2) 120v/1 circuits from (E) SWGR in mech room to Chiller pad
 - (1) circuit for chiller heater
 - (1) circuit for convenience power outlet
- Install remote mounted VFD's for Chilled water primary pumps
- Furnish and install new NEMA 3R fused disconnects, electrical conduit, liquid tight, wire, breakers, and fuses to connect new equipment and accessories
- Energize, test, and confirm phasing of all new feeders prior to unit start-up.
- Install identification placards on all new disconnects identifying unit tags, voltage and panel identification

Trane TES Chiller Plant Controls:

- Furnish and install qty (1) new Trane SC+ System BACnet Controller Panel
- Program and integrate qty (1) new Trane Chiller into new Trane SC+ BACnet Controller
- Furnish and install new Trane BACnet unit controllers for control of the following:
 - Qty (2) new Chiller Plant pumps with VFDs
 - Qty (2) new Temperature Sensors for Leaving and Entering Temps for the Chiller
 - Qty (3) new Valves
 - Chiller Bypass Valve
 - Building Load Bypass Valve
- Program and integrate qty new Pumps and Temperature Sensors into new Trane SC+ BACnet Controller
- Furnish and install qty (1) new Flow meter and integrate into new Trane SC+ BACnet controller
- Program and integrate new Pumps and Temperature Sensors into new Trane SC+ BACnet Controller
- Furnish and install qty (1) new Flow meter and integrate into new Trane SC+ BACnet controller
- Controls Services Include:
 - Engineered Project Submittals and As-Built Drawings
 - Control System Programming
 - Integration into New Trane BACnet System Controller
 - Low Voltage Wiring and Panel Installation
 - Qty (8) hours of TAB/Cx assistance
 - Qty (16) hours of 3rd Party Controls Integration Assistance
- Intelligent Services Include:
 - 2 Years of Trane Intelligent Services
 - Initial point mapping & analytic setup
 - Automatic Utility Bill Collection
 - Monthly Digital Inspections to ensure TES continues to operate as intended
 - Bi-annual Intelligent Services assessments including technical review and utility bill review

Alerton Building Controls

- Provide integration of Trane TES Chiller Plant Controls system into Alerton front end and user interface
- Integrate all newly installed AHU equipment into the existing Building Alerton controls system

General Scope, Assumptions, & Clarifications

- **All Pricing has been reviewed and been validated to meet OMNIA Pricing conformance requirements**
- Payment & performance bond has been included
- Design and engineering services are by others
- All equipment will be released for manufacture upon issuance of PO and owner approval of the equipment submittals.
- All work to be performed during normal business hours (7am to 4pm, M-F, non-holidays)
- Equipment Order Release and Services rendered are dependent on receipt of credit approval.
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors.
- Lyon County School District to provide adequate area for storage and staging of equipment and construction activities.
- Water Balance will be performed only for the newly installed equipment within this projects scope. If Boiler project is built concurrently then all water balancing will happen concurrently.

- All (E) Alerton controllers to be reused for BMS control system.
- Trane TES Chiller Plant Controls system will be integrated into the existing Alerton front end by BCS controls.
- Trane is providing 2 years of Trane Intelligent Services as a part of this scope to maintain and verify chiller system

Exclusions

- ADA path of travel work
- Design or engineering work of any kind (Trane will assist CR Engineering with scope)
- Building code rectification or remediation
- Inspections & Testing (by owner)
- Repair or replacement of any existing damaged HVAC controls end devices/sensors or actuators that are not meant to be replaced by this projects bid documents
- New DDC controllers
- Furnish, install, wire or terminate any panels/devices related to any systems not explicitly called out above, including (but not limited to): display or workstation, other controllers or control panels, smoke control systems, fire-life safety systems, lighting control systems, power and/or energy monitoring, security, tenant billing systems, etc.
- Modifications to the existing carbon monoxide (CO) system (beyond scope in bid docs)
- Asbestos or hazardous material testing & abatement
- Electrical upgrades other than what is detailed in the above scope. It is assumed existing site power is adequate to support the mechanical design without improvements to the infrastructure.
- Temporary HVAC, lighting or power
- Duct cleaning, sealing, and leak detection
- Roof work, painting, patching, or coring (beyond above scope inclusions)
- Modifications, repair, or additions to ducts, piping, or condensate systems (beyond above scope inclusions)
- Fire life safety systems, fire sprinkler systems, and smoke evacuation systems
- Modification, addition of, or testing of existing duct smoke detectors and fire alarm systems
- Construction fencing, temporary offices, and security
- Wall and ceiling access doors for access to equipment
- Water treatment, testing and chemicals (by owner)
- Testing and Balancing of any duct system(s) downstream of AHU's
- Structural and/or architectural modifications (beyond above scope inclusions)
- Any item not specifically included in scope of work
- Location of (E) underground utilities. Owner to provide locate services prior to start of underground conduit installation
- Permit, inspection and utility fees
- NV Energy service upgrade scope of work (beyond above scope inclusions)



Pricing and Acceptance

Kirk McCallum
Lyon County School District
25 E GOLDFIELD AVENUE
Yerington, NV 89447-8944

Site Address:
Silver Stage Middle School

Price

Total Net Price (Including appropriate Sales and/or Use Tax, if required by law).....\$4,043,106.00 USD

Financial items not included

- Bid Bond
- Guarantee of any energy, operational, or other savings

Respectfully submitted,

Ian Leisle
Trane U.S. Inc.

ACCEPTANCE

This proposal is subject to Customer’s acceptance of the attached Trane Terms and Conditions (Installation).

We value the confidence you have placed in Trane and look forward to working with you.

Retention withheld 5% on installation, 0% on Equipment; rate reduced per the contract documents and released no later than the date of Trane substantial completion.

| | |
|---|---|
| Submitted By: Ian Leisle | Cell: (559) 547-9857 Office: (775) 856-3343 Proposal Date: August 6, 2024 |
| CUSTOMER ACCEPTANCE Lyon County School District | TRANE ACCEPTANCE Trane U.S. Inc. |
| Authorized Representative | Authorized Representative |
| Printed Name | Printed Name |
| Title | Title |
| Purchase Order | Signature Date |
| Acceptance Date: | License Number: 1066318 |

TERMS AND CONDITIONS – COMMERCIAL INSTALLATION

“Company” shall mean Trane U.S. Inc. for Work performed in the United States or Trane Canada ULC for Work performed in Canada.

1. Acceptance; Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the “Agreement”) resulting from Company's proposal (the “Proposal”) for the commercial goods and/or services described (the “Work”). **COMPANY'S TERMS AND CONDITIONS AND EQUIPMENT PRICES ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent (“Customer”) delivered to Company within 30 days from the date of the Proposal. Prices in the Proposal are subject to change at any time upon notice to Customer. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counteroffer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company's counteroffer will be deemed accepted. Notwithstanding anything to the contrary herein, Customer's acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Work rendered by Company to the date of cancellation.

2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service (“Connected Services Terms”), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.

3. Title and Risk of Loss. All Equipment sales with destinations to Canada or the U.S. shall be made as follows: FOB Company's U.S. manufacturing facility or warehouse (full freight allowed). Title and risk of loss or damage to Equipment will pass to Customer upon tender of delivery of such to carrier at Company's U.S. manufacturing facility or warehouse.

4. Pricing and Taxes. Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer's tax-exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Within thirty (30) days following Customer acceptance of the Proposal without addition of any other terms and conditions of sale or any modification, Customer shall provide notification of release for immediate production at Company's factory. Prices for Work are subject to change at any time prior to shipment to reflect any cost increases related to the manufacture, supply, and shipping of goods. This includes, but is not limited to, cost increases in raw materials, supplier components, labor, utilities, freight, logistics, wages and benefits, regulatory compliance, or any other event beyond Company's control. If such release is not received within 6 months after date of order receipt, Company reserves the right to cancel any order. If shipment is delayed due to Customer's actions, Company may also charge Customer storage fees. Company shall be entitled to equitable adjustments in the contract price to reflect any cost increases as set forth above and will provide notice to Customer prior to the date for which the increased price is to be in effect for the applicable customer contract. In no event will prices be decreased.

5. Exclusions from Work. Company's obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.

6. Performance. Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer's expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.

7. Payment. Customer shall pay Company's invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.

8. Time for Completion. Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so. Delivery dates are approximate and not guaranteed. Company will use commercially reasonable efforts to deliver the Equipment on or before the estimated delivery date, will notify Customer if the estimated delivery dates cannot be honored, and will deliver the Equipment and services as soon as practicable thereafter. In no event will Company be liable for any damages or expenses caused by delays in delivery.

9. Access. Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site' owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company's access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer's building automation system (BAS) and or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer's request.

10. Completion. Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company's representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer's failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.

11. Permits and Governmental Fees. Company shall secure (with Customer's assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company's subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.

12. Utilities During Construction. Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.

13. Concealed or Unknown Conditions. In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company's cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.

14. Pre-Existing Conditions. Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement (“Pre-Existing Conditions”), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

15. Asbestos and Hazardous Materials. Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.

16. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days' notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

17. Customer's Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead)

18. Indemnity. To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

19. Limitation of Liability. **NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, INCLUDING CONTAMINANTS LIABILITIES, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY).** In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

20. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGE TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUDING THE SPREAD, TRANSMISSION, MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANT LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANTS LIABILITIES.**

21. Patent Indemnity. Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.

22. Limited Warranty. Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. **Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up.** Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO.**

23. Insurance. Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

| | |
|------------------------------|----------------------------|
| Commercial General Liability | \$2,000,000 per occurrence |
| Automobile Liability | \$2,000,000 CSL |
| Workers Compensation | Statutory Limits |

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

24. Commencement of Statutory Limitation Period. Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

25. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Work site is owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

26. Equal Employment Opportunity/Affirmative Action Clause. Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

27. U.S. Government Work.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions in effect as of the date of this subcontract: 52.203-19; 52.204-21; 52.204-23; 52.219-8; 52.222-21; 52.222-26; 52.222-35; 52.222-36; 52.222-50; 52.225-26; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

28. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

29. Building Automation Systems and Network Security. Customer and Trane acknowledge that Building Automation System (BAS) and connected networks security requires Customer and Trane to maintain certain cybersecurity obligations. Customer acknowledges that upon completion of installation and configuration of the BAS, the Customer maintains ownership of the BAS and the connected network equipment. Except for any applicable warranty obligations, Customer is solely responsible for the maintenance and security of the BAS and related networks and systems. In the event there is a service agreement between Trane and Customer, Trane will provide the services as set forth in the service agreement.

In order to maintain a minimum level of security for the BAS, associated networks, network equipment and systems, Customer's cybersecurity responsibilities include without limitation:

1. Ensure that the BAS, networks, and network equipment are physically secure and not accessible to unauthorized personnel.
2. Ensure the BAS remains behind a secure firewall and properly segmented from all other customer networks and systems, especially those with sensitive information.
3. Keep all Inbound ports closed to any IP Addresses in the BAS.
4. Remove all forwarded inbound ports and IP Addresses to the BAS.
5. Maintain user login credentials and unique passwords, including the use of strong passwords and the removal of access for users who no longer require access.
6. Where remote access is desired, utilize a secure method such as Trane Connect Secure Remote Access or your own VPN.
7. For any Trane services requiring remote data transfer and/or remote user access, configure the BAS and related firewall(s) per instructions provided by Trane. This typically includes configuring Port 443 and associated firewall(s) for Outbound only.
8. Perform regular system maintenance to ensure that your BAS is properly secured, including regular software updates to your BAS and related network equipment (i.e., firewalls).

Any and all claims, actions, losses, expenses, costs, damages, or liabilities of any nature due to Customer's failure to maintain BAS security responsibilities and/or industry standards for cybersecurity are the sole responsibility of the Customer.

1-26.251-10(0123)
Supersedes 1-26.251-10(1221)

SECURITY ADDENDUM

This Addendum shall be applicable to the sale, installation and use of Trane equipment and the sale and provision of Trane services. "Trane" shall mean Trane U.S. Inc. for sales and services in the United States, or Trane Canada ULC for sales and services in Canada.

1. **Definitions.** All terms used in this Addendum shall have the meaning specified in the Agreement unless otherwise defined herein. For the purposes of this Addendum, the following terms are defined as follows:

"Customer Data" means Customer account information as related to the Services only and does not include HVAC Machine Data or personal data. Trane does not require, nor shall Customer provide personal data to Trane under the Agreement. Such data is not required for Trane to provide its Equipment and/or Services to the Customer.

"Equipment" shall have the meaning set forth in the Agreement.

"HVAC Machine Data" means data generated and collected from the product or furnished service without manual entry. HVAC Machine Data is data relating to the physical measurements and operating conditions of a HVAC system, such as but not limited to, temperatures, humidity, pressure, HVAC equipment status. HVAC Machine Data does not include Personal Data and, for the purposes of this agreement, the names of users of Trane's controls products or hosted applications shall not be Personal Data, if any such user chooses to use his/her name(s) in the created accounts within the controls product (e.g., firstname.lastname@address.com). HVAC Machine Data may be used by Trane: (a) to provide better support services and/or products to users of its products and services; (b) to assess compliance with Trane terms and conditions; (c) for statistical or other analysis of the collective characteristics and behaviors of product and services users; (d) to backup user and other data or information and/or provide remote support and/or restoration; (e) to provide or undertake: engineering analysis; failure analysis; warranty analysis; energy analysis; predictive analysis; service analysis; product usage analysis; and/or other desirable analysis, including, but not limited to, histories or trends of any of the foregoing; and (f) to otherwise understand and respond to the needs of users of the product or furnished service. "Personal Data" means data and/or information that is owned or controlled by Customer, and that names or identifies, or is about a natural person, such as: (i) data that is explicitly defined as a regulated category of data under any data privacy laws applicable to Customer; (ii) non-public personal information ("NPI") or personal information ("PI"), such as national identification number, passport number, social security number, social insurance number, or driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information, or genetic information; (iv) financial information, such as a policy number, credit card number, and/or bank account number; (v) personally identifying technical information (whether transmitted or stored in cookies, devices, or otherwise), such as IP address, MAC address, device identifier, International Mobile Equipment Identifier ("IMEI"), or advertising identifier; (vi) biometric information; and/or (vii) sensitive personal data, such as, race, religion, marital status, disability, gender, sexual orientation, geolocation, or mother's maiden name.

"Security Incident" shall refer to (i) a compromise of any network, system, application or data in which Customer Data has been accessed or acquired by an unauthorized third party; (ii) any situation where Trane reasonably suspects that such compromise may have occurred; or (iii) any actual or reasonably suspected unauthorized or illegal Processing, loss, use, disclosure or acquisition of or access to any Customer Data.

"Services" shall have the meaning set forth in the Agreement.

2. **HVAC Machine Data; Access to Customer Extranet and Third Party Systems.** If Customer grants Trane access to HVAC Machine Data via web portals or other non-public websites or extranet services on Customer's or a third party's website or system (each, an "Extranet"), Trane will comply with the following:
- a. **Accounts.** Trane will ensure that Trane's personnel use only the Extranet account(s) designated by Customer and will require Trane personnel to keep their access credentials confidential.
 - b. **Systems.** Trane will access the Extranet only through computing or processing systems or applications running operating systems managed by Trane that include: (i) system network firewalls; (ii) centralized patch management; (iii) operating system appropriate anti-malware software; and (iv) for portable devices, full disk encryption.
 - c. **Restrictions.** Unless otherwise approved by Customer in writing, Trane will not download, mirror or permanently store any HVAC Machine Data from any Extranet on any medium, including any machines, devices or servers.
 - d. **Account Termination.** Trane will terminate the account of each of Trane's personnel in accordance with Trane's standard practices after any specific Trane personnel who has been authorized to access any Extranet (1) no longer needs access to HVAC Machine Data or (2) no longer qualifies as Trane personnel (e.g., the individual leaves Trane's employment).
 - e. **Third Party Systems.** Trane will provide Customer prior notice before it uses any third party system that stores or may otherwise have access to HVAC Machine Data, unless (1) the data is encrypted and (2) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the HVAC Machine Data.
3. **Customer Data; Confidentiality.** Trane shall keep confidential, and shall not access or use any Customer Data and information that is marked confidential or by its nature is considered confidential ("Customer Confidential Information") other than for the purpose of

providing the Equipment and Services, and will disclose Customer Confidential Information only: (i) to Trane's employees and agents who have a need to know to perform the Services, (ii) as expressly permitted or instructed by Customer, or (iii) to the minimum extent required to comply with applicable law, provided that Trane (1) provides Customer with prompt written notice prior to any such disclosure, and (2) reasonably cooperate with Customer to limit or prevent such disclosure.

4. Customer Data; Compliance with Laws. Trane agrees to comply with laws, regulations governmental requirements and industry standards and practices relating to Trane's processing of Customer Confidential Information (collectively, "**Laws**").
5. Customer Data; Information Security Management. Trane agrees to establish and maintain an information security and privacy program, consistent with applicable HVAC equipment industry practices that complies with this Addendum and applicable Laws ("**Information Security Program**"). The Information Security Program shall include appropriate physical, technical and administrative safeguards, including any safeguards and controls agreed by the Parties in writing, sufficient to protect Customer systems, and Customer's Confidential Information from unauthorized access, destruction, use, modification or disclosure. The Information Security Program shall include appropriate, ongoing training and awareness programs designed to ensure that Trane's employees and agents, and others acting on Trane's, behalf are aware of and comply with the Information Security Program's policies, procedures, and protocols.
6. Monitoring. Trane shall monitor and, at regular intervals consistent with HVAC equipment industry practices, test and evaluate the effectiveness of its Information Security Program. Trane shall evaluate and promptly adjust its Information Security Program in light of the results of the testing and monitoring, any material changes to its operations or business arrangements, or any other facts or circumstances that Trane knows or reasonably should know may have a material impact on the security of Customer Confidential Information, Customer systems and Customer property.
7. Audits. Customer acknowledges and agrees that the Trane SOC2 audit report will be used to satisfy any and all audit/inspection requests/requirements by or on behalf of Customer. Trane will make its SOC2 audit report available to Customer upon request and with a signed nondisclosure agreement.
8. Information Security Contact. Trane's information security contact is Local Sales Office.
9. Security Incident Management. Trane shall notify Customer after the confirmation of a Security Incident that affects Customer Confidential Information, Customer systems and Customer property. The written notice shall summarize the nature and scope of the Security Incident and the corrective action already taken or planned.
10. Threat and Vulnerability Management. Trane regularly performs vulnerability scans and addresses detected vulnerabilities on a risk basis. Periodically, Trane engages third-parties to perform network vulnerability assessments and penetration testing. Vulnerabilities will be reported in accordance with Trane's cybersecurity vulnerability reported process. Trane periodically provides security updates and software upgrades.
11. Security Training and Awareness. New employees are required to complete security training as part of the new hire process and receive annual and targeted training (as needed and appropriate to their role) thereafter to help maintain compliance with Security Policies, as well as other corporate policies, such as the Trane Code of Conduct. This includes requiring Trane employees to annually re-acknowledge the Code of Conduct and other Trane policies as appropriate. Trane conducts periodic security awareness campaigns to educate personnel about their responsibilities and provide guidance to create and maintain a secure workplace.
12. Secure Disposal Policies. Policies, processes, and procedures regarding the disposal of tangible and intangible property containing Customer Confidential Information so that wherever possible, Customer Confidential Information cannot be practicably read or reconstructed.
13. Logical Access Controls. Trane employs internal monitoring and logging technology to help detect and prevent unauthorized access attempts to Trane's corporate networks and production systems. Trane's monitoring includes a review of changes affecting systems' handling authentication, authorization, and auditing, and privileged access to Trane production systems. Trane uses the principle of "least privilege" (meaning access denied unless specifically granted) for access to customer data.
14. Contingency Planning/Disaster Recovery. Trane will implement policies and procedures required to respond to an emergency or other occurrence (i.e. fire, vandalism, system failure, natural disaster) that could damage Customer Data or any system that contains Customer Data. Procedures include the following
 - (i) data backups; and
 - (ii) formal disaster recovery plan. Such disaster recovery plan is tested at least annually.
15. Return of Customer Data. If Trane is responsible for storing or receiving Customer Data, Trane shall, at Customer's sole discretion, deliver Customer Data to Customer in its preferred format within a commercially reasonable period of time following the expiration or earlier termination of the Agreement or, such earlier time as Customer requests, securely destroy or render unreadable or

undecipherable each and every original and copy in every media of all Customer's Data in Trane's possession, custody or control no later than [90 days] after receipt of Customer's written instructions directing Trane to delete the Customer Data.

16. Background checks Trane shall take reasonable steps to ensure the reliability of its employees or other personnel having access to the Customer Data, including the conducting of appropriate background and/or verification checks in accordance with Trane policies.
17. DISCLAIMER OF WARRANTIES. EXCEPT FOR ANY APPLICABLE WARRANTIES IN THE AGREEMENT, THE SERVICES ARE PROVIDED "AS IS", WITH ALL FAULTS, AND THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY AND EFFORT AS TO SUCH SERVICES SHALL BE WITH CUSTOMER. TRANE DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE SERVICES AND THE SERVICES PROVIDED HEREUNDER, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR RETURN/RESPONSE TO INQUIRIES WITHIN ANY SPECIFIC PERIOD OF TIME.

November 2023

July 26, 2024

To Whom It May Concern:

We have completed our review of proposal C8-XDXAA0-24-004. We confirm that the following components of the proposal are in accordance with Trane contract #3341:

- Equipment discount rate
- Hourly labor rates
- Materials margin rate

Our procedures were limited solely to confirming the aforementioned components of proposal number C8-XDXAA0-24-004 were in agreement with Trane contract #3341. We did not review any other components of this proposal.

This report is intended solely for the information and use of OMNIA Partners, Trane, and Lyon County School District. This report is not intended to be, and should not be, used by anyone other than those specified parties.



HeimLantz CPAs and Advisors, LLC

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July 26, 2024

To Whom It May Concern:

We have completed our review of proposal C8-XDXAA0-24-002. We confirm that the following components of the proposal are in accordance with Trane contract #3341:

- Equipment discount rate
- Hourly labor rates
- Materials margin rate

Our procedures were limited solely to confirming the aforementioned components of proposal number C8-XDXAA0-24-002 were in agreement with Trane contract #3341. We did not review any other components of this proposal.

This report is intended solely for the information and use of OMNIA Partners, Trane, and Lyon County School District. This report is not intended to be, and should not be, used by anyone other than those specified parties.



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July 26, 2024

To Whom It May Concern:

We have completed our review of proposal C8-XDXAA0-24-001. We confirm that the following components of the proposal are in accordance with Trane contract #3341:

- Equipment discount rate
- Hourly labor rates
- Materials margin rate

Our procedures were limited solely to confirming the aforementioned components of proposal number C8-XDXAA0-24-001 were in agreement with Trane contract #3341. We did not review any other components of this proposal.

This report is intended solely for the information and use of OMNIA Partners, Trane, and Lyon County School District. This report is not intended to be, and should not be, used by anyone other than those specified parties.



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**Lyon County School District
Board Memo**

Date: August 27, 2024
To: Board of School Trustees
From: Tim, Superintendent
Re: Revisions to LCSD Board Policy GA: General Provisions

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GA: General Provisions as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. The simple changes in LCSD Board Policy GA are the addition of administrative regulations which clarify each employee's responsibility of familiarizing themselves with the policies and signing an acknowledgment form indicating such. Additionally, it clarifies the district's responsibility of making all personnel policies available to employees.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment

Policy GA: General Provisions revised

*Respectfully Submitted,
BillieJo Hogan, Executive Director of Human Resources*

PERSONNEL POLICY GENERAL PROVISIONS

These policies are established to carry out the intent of the District to adopt uniform personnel policies that will enable each employee of the District to make his/her the fullest contribution to the programs and services provided by the District. Each employee is responsible for reviewing and complying with the District's personnel policies.

The District retains the sole right to manage its affairs and direct its workforce within the existing framework of law (national, state, and local), but not limited to the right to plan, direct, and control its operations: to determine the location of its facilities; to determine working hours; to decide the types of services to be provided and the manner of providing them; to decide the work to be performed; to decide the method and place of providing its services; to determine the schedules of work; to hire, layoff, assign, transfer, and promote employees; to determine the qualifications of employees; to determine and re-determine job content; to determine the starting and quitting times; to make such reasonable rules and regulations not in conflict with any collective bargaining agreement, as it may from time to time deem best for the purpose of maintaining order, safety, and/or effective operations of its facilities and to require compliance therewith by employees; to discipline and discharge employees for cause. These management rights are not subject to the dispute resolution/grievance procedure except as may be provided in a collective bargaining agreement.

The contents of these policies do not constitute a contract of employment and should not be construed as a guarantee of continued employment with the District. In cases where application of these policies would conflict with a collective bargaining agreement that is in effect between a recognized employee organization and the District, the provisions of the collective bargaining agreement shall govern. In all other cases, these policies shall govern. Nothing in these policies is intended to supersede applicable state or federal laws or regulations related to personnel matters.

PERSONNEL POLICY GENERAL PROVISIONS - ADMINISTRATIVE REGULATIONS

The District reserves the right to change these personnel policies at any time. Nothing contained in these policies is intended to confer any property right in continued employment or imply a contract of employment.

All employees of the District are expected to read and familiarize themselves with the contents of these policies, including definitions. After receiving and reviewing these policies, each employee must sign and return an acknowledgment form to the Lyon County School District Human Resources Department for inclusion into the employee's master personnel file. Employees who fail to comply with these policies may be subject to disciplinary action, up to and including termination.

All changes, revisions, additions, and notices of deletions to these policies will be made available to all employees.

DRAFT

**Lyon County School District
Board Memo**

Date: August 27, 2024
To: Board of School Trustees
From: Tim, Superintendent
Re: Revisions to LCSD Board Policy GAB: Personnel Files

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GAB: Personnel Files as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. The simple changes in LCSD Board Policy GAB is revised verbiage for clarity of the District's policy to operate effectively and efficiently in a manner that encourages transparency in government in compliance with all applicable laws, and in so doing protecting the confidential information from disclosure to the extent allowed by law, specifically but without limitation Nevada's Public Records Act.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment

Policy GAB: Personnel Files revised

*Respectfully Submitted,
BillieJo Hogan, Executive Director of Human Resources*

PERSONNEL FILES

The Lyon County School District will maintain a master personnel file for each employee in the District Office. The Superintendent or their designee will be the records manager for personnel files and will have the overall responsibility for maintaining and preserving the confidentiality of the files. An employee's supervisor or manager may elect to maintain a duplicate copy of the documents; however, this does not supersede or eliminate the need for the District to maintain the master personnel file. At the time of hire, each new employee will complete all government-required documentation, all District-required documentation, and, when applicable, documentation pertaining to such matters as benefit plans enrollment and beneficiary designations. Where required, the employee has the responsibility to provide a copy of his/her driver's license or other required license or certificate.

It is the responsibility of each employee to keep the District informed, in writing, of changes in physical or mailing address, telephone number, name, or any other information relating to employment status.

The contents for each employee's personnel file should include, at a minimum, the following:

1. Job description
2. Position's exempt/non-exempt status
3. Job application/résumé
4. Job offer letter (Certified personnel only)
5. Employment contract/any agreement between the employee and the District
6. Signed acknowledgments, including receipt of the District's policies and procedures, new employee orientation checklist, and related documents
7. Enrollment documentation for District-sponsored benefits
8. Emergency contact information
9. Authorizations for release of information signed by employee
10. Salary history record, including rates of pay and other forms of compensation
11. Employment history of positions held including promotion, demotion, transfer, layoff, and termination
12. Training/education records including college transcripts
13. Performance evaluations
14. Performance improvement plan, letters of instruction, and reports of coaching/counseling session
15. Documentation of oral reprimand, written reprimand, disciplinary notices and documents
16. Letters of recognition, commendation, and congratulations
17. COBRA notice (if employee was covered by District-provided insurance)

18. Exit interview (unless confidentiality was guaranteed)

The personnel file should not include any of the following:

1. Grievances or responses to grievances
2. I-9 immigration form, W-4 tax form or other supporting documents
3. General correspondence
4. Any document which describes a medical or psychological condition of the employee or any other individual. For positions designated "safety sensitive" by the District, necessary employee medical documentation will be kept in a separate confidential file with access restricted to those with a business "need to know".
5. Investigation reports and supporting documents. These reports will be kept in a separate confidential file with access restricted to those with a business "need to know".
6. Employment examination results beyond testing required by the District to meet minimum qualifications for the position in which they are employed.
7. Employment interview questionnaires and supporting materials, including comment sheets and notes made by the interview panel.

The Lyon County School District maintains job-related information for each employee throughout the course of employment. It is District's policy to operate effectively and efficiently in a manner that encourages transparency in government in compliance with all applicable laws, and in so doing to protect confidential information from disclosure to the extent allowed by law. As such, it is the District's policy that personnel files are confidential to the extent such files contain personal information subject to a nontrivial privacy interest, including specifically but without limitation Nevada's Public Records Act (NPRA). Such information is subject to nondisclosure. To that end, the District strives to maintain accurate and complete personnel records. Employees must promptly notify the District of any changes to their personal information, such as address, telephone number, legal name, marital status, and number of dependents. Records are retained and destroyed in accordance with District policies and schedules published by the Nevada State Library, Archives and Public Records as well as other applicable laws governing record retention.

The types of files which may be maintained include:

- General employee personnel records such as application/résumé, job offer letter(s) or contract(s), job description, signed acknowledgment forms and/or agreements, performance records, disciplinary documentation, training records, and other job-related documents.
- Documents related to recruitment and selection for each position filled such as job announcements, applications and résumés, and interview questions and notes.

- Information regarding an applicant's background such as reference checks, conviction records, and credit histories.
- Form I-9 for each employee (and supporting documentation, if retained).
- Records related to pay including but not limited to timesheets, attendance records, payroll records, tax records (including W-4 forms), payroll deductions, direct deposit information, and wage garnishments.
- Files related to safety including but not limited to: safety training records; occupational injury and illness reports; workers' compensation reports (no names listed); and reports related to exposure to toxic substances and/or blood-borne pathogens.
- Information regarding medical or psychological conditions or diagnoses such as doctor's note, Family and Medical Leave Act (FMLA) forms, workers' compensation forms, and drug/alcohol test results.
- Documents related to an investigation including copies of complaints, investigation reports, witness statements, investigation notes, notices given to employees, and other related documents.
- Documents related to a grievance including, but not limited to copies of grievance form; employee's request/appeal for grievance; witness statements and interview notes; copies of each response to the grievance from the organization; copies of requests from employee/union to advance the grievance to the next level in the appeals process; copies of all correspondence sent/received regarding processing the grievance; and other related documents.

The District will maintain a master personnel file for each employee in the District Administration Office. The Superintendent/designee will be the records manager for personnel files and will have the overall responsibility for maintaining and preserving the confidentiality of the files. An employee's supervisor or manager may elect to maintain a duplicate copy of the documents; however, this does not supersede or eliminate the need for the District to maintain the master personnel file maintained at the District Administration Office.

All personnel records will be considered confidential and not open to public inspection, and access to files will be governed by the provisions of Policy GAC: Confidential Information.

**Lyon County School District
Board Memo**

Date: August 27, 2024
To: Board of School Trustees
From: Tim, Superintendent
Re: Revisions to LCSD Board Policy GABA: Employee Access to Personnel Files

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GABA: Employee Access to Personnel Files as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. The simple changes in LCSD Board Policy GABA is revised language on employees viewing the contents of their own master personnel file upon request as provided in Policy GAC – Confidential Information.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment

Policy GABA: Employee Access to Personnel Files revised

*Respectfully Submitted,
BillieJo Hogan, Executive Director of Human Resources*

EMPLOYEE ACCESS TO PERSONNEL FILES

~~An e~~Employees may view the contents of ~~his/her~~ their own master personnel file upon request as provided in Policy GAC – Confidential Information. All inspections must be conducted in the presence of the Director of Human Resources or their designee. ~~An e~~Employees may make copies of any or all documents in ~~his/her~~ their master personnel file, but may not remove any documents from the file. The District will provide only one (1) set of copies to the employee without charge per year. ~~If the employee needs additional copies, s/he will be required to pay for them.~~

Reference: NRS 613.075

DRAFT

Policy #GABA
Revised ~~10/12/10~~ 9/24/24

**Lyon County School District
Board Memo**

Date: August 27, 2024
To: Board of School Trustees
From: Tim, Superintendent
Re: Revisions to LCSD Board Policy GABB: Negative Information

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GABB: Negative Information as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. The simple changes in LCSD Board Policy GABB is revised language for employee file to “master personnel file”. Since removing the negative or derogatory language lives in the Negotiated Agreement, this language was stricken from policy.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment

Policy GABB: Negative Information revised

*Respectfully Submitted,
BillieJo Hogan, Executive Director of Human Resources*

NEGATIVE INFORMATION

Negative, disciplinary, or derogatory material originating with the District shall not be placed in an employee's master personnel file unless the employee has had a reasonable opportunity to review the material beforehand and discuss the material and related information with the employee's immediate administrator or supervisor. Employees will be requested to sign such material to acknowledge they have reviewed it with the understanding that such acknowledgment shall not necessarily indicate agreement with all or any part of the material concerned. If the employee refuses to sign such material, it may be placed in the employee's master personnel file with a dated notation that the employee refused to sign such material after having been given an opportunity to do so. Whenever possible, another supervisor or manager should be used as a witness to the employee's refusal, and should co-sign the entry along with the originating supervisor. Any negative or derogatory information will be removed from an employee's file no later than three (3) years after its inclusion into the file.

Statements by the employee submitted in rebuttal to adverse material placed in his/her their master personnel file will be included in the employee's master personnel file. The District may place other information submitted by the employee in the master personnel file if the District finds that such information is relevant to the employee's work history with the District.

**Lyon County School District
Board Memo**

Date: August 27, 2024
To: Board of School Trustees
From: Tim, Superintendent
Re: Revisions to LCSD Board Policy GABC: Verification of Employment

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GABC: Verification of Employment as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. The simple changes in LCSD Board Policy GABC is revised to updated language including an employee's residence or telephone number will not be given without authorization signed by the employee.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment

Policy GABC: Verification of Employment revised

*Respectfully Submitted,
BillieJo Hogan, Executive Director of Human Resources*

VERIFICATION OF EMPLOYMENT **POLICY**

Upon a request for verification of employment, only dates of employment, base rate of pay/ salary, and job titles will be provided. An employee's residence address or telephone number will not be given without proper authority; (i.e., a current **release** authorization signed by the employee, a court order, or a subpoena).

DRAFT

Policy #GABC
Revised **10/12/10** 9/24/24

**Lyon County School District
Board Memo**

Date: August 27, 2024
To: Board of School Trustees
From: Tim, Superintendent
Re: Revisions to LCSD Board Policy GAC: Confidential Information

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GAC: Confidential Information as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. The simple changes in LCSD Board Policy GAC are revised to define what should and should not be considered confidential information and those who have access to view confidential information.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment

Policy GAC: Confidential Information revised

*Respectfully Submitted,
BillieJo Hogan, Executive Director of Human Resources*

CONFIDENTIAL INFORMATION

The District will identify, by Administrative Regulation, the types of personnel information and employment records that it will keep confidential and identify the positions that might appropriately be granted access to such confidential data on a need-to-know or business-related basis.

The Superintendent/designee will identify the confidential information and records and designate what positions will have access to those records and information.

Reference: 29 CFR 1630.14, NRS 239B.030

DRAFT

CONFIDENTIAL INFORMATION - ADMINISTRATIVE REGULATIONS

Identification of Confidential Information

The following types of personnel information and employment records concerning current employees, former employees, and applicants for employment that the District maintains are confidential **are as follows**, without limitation:

Note: This policy has been developed to identify and protect records for internal purposes and is not intended to comply with the NPRA Public records requests which will be evaluated independently on their own merits.

1. All information related to an employment application including, but not limited to, letters of reference, résumés, **or his/her** and status as an applicant for employment.
2. All information that the District received or compiled concerning the qualifications of an applicant or an employee including, but not limited to, reports by employers, law enforcement officials, or other individuals concerning the hiring, promotion, performance, conduct, or background of applicants **or employees**.
3. Ratings, rankings, scoring sheets, or remarks by members of an evaluation board or individual interviewers concerning an applicant, or results received from any testing or employment screening process.
4. Materials used in examinations, including answers, rating guides, score sheets, etc., on any written exam or rating criteria for interviews.
5. Information in an employee's file or record of employment which relates to **his/her** the employee's:
 - a. Performance;
 - b. Conduct, including any proposed or imposed disciplinary action taken;
 - c. Race, color, religion, ethnic identity or affiliation, age, gender, marital status, pregnancy, number and names of dependents, military/veteran status, living arrangements, membership in any organization, sexual orientation, domestic partnership, national origin, ancestry, genetic information, disability, gender identity or expression, political affiliation, date of birth, membership in the Nevada National Guard, or social security number;
 - d. Past or present home address, telephone number, post office box, or relatives;
 - e. All information concerning the voluntary or involuntary termination of an employee, other than the dates of actual employment.

6. The name of an employee's/former employee's designated beneficiary.
7. All medical information concerning an employee or applicant including, but not limited to:
 - a. Pre-employment and post-employment medical and psychological examinations;
 - b. Disability and documentation relating to reasonable accommodation requested by or granted to the employee;
 - c. Drug alcohol, and prohibited substance testing;
 - d. Genetic information;
 - e. Pregnancy, health care provider's certification and other communication or related condition;
 - f. Health care provider's certification and other communication;
 - g. Subsequent Injury Fund Questionnaire; and
 - h. Any other medical information that an employee or applicant has voluntarily provided or the District has requested on condition of confidentiality.

Notes:

- Medical information shall be kept in files segregated from other personnel and employment records.
- Notations on attendance sheets that an employee took sick leave are not a confidential record.

8. All confidential medical information shall be kept in files segregated from other personnel and employment records. Access to such files shall be strictly limited to those with a demonstrable need-to-know. This would include

- a. Supervisors and managers, regarding necessary restrictions and accommodations in the employee's duties;
- b. First aid and safety personnel;
- c. Government officials investigating compliance with the ADA, on request;
- d. State workers' compensation office officials; and
- e. Insurance company employees when the company requires a medical examination to provide health or life insurance (29 CFR §1630.14(c)(1)).

9. Notations on attendance sheets that an employee took sick leave are not a confidential record.

108. The District shall keep all information and documents pertaining to an investigation separate from other personnel and employment records ensuring privacy of all employees, witnesses, and other individuals involved. Access is limited to only those individuals with a demonstrable business need-to-know.

9. Grievance files that include notices, notes, and decisions of appeal will be maintained in a separate file with limited access to only those individuals with a demonstrable business need-to-know.

Access to Confidential Information

Access to confidential records is restricted to the following, unless specifically provided in a separate policy.

1. The names of members of an evaluation panel are confidential and shall not be released, nor shall tests that are governed by confidentiality agreements be released. Access to the materials for an examination and information relating to an applicant that is relevant to a decision to hire that person (i.e., information described in Identification of Confidential Information Section, Items 1-4) is limited to:

- a. Employees with a business need-to-know the information in order to fulfill the responsibilities assigned by the District;
- b. The District's Superintendent/designee, Human Resources Director, or their designee;
- c. Persons authorized pursuant to any state or federal law or court order (i.e., governmental/legal/auditing/investigating agencies);
- d. Counsel retained by or on behalf of the District; and
- e. Any other parties with whom the District has a contractual relationship in order to enable the District to respond accurately and fully to any lawsuit, complaint, grievance, request, or other statutory appeal action filed by or on behalf of an employee or former employee against the District.

2. Access to an employee's personnel-related confidential file containing those items listed above in Identification of Confidential Information Section, Items 5-96, and other items referred to in Identification of Confidential Information Section, is limited to:

- a. The employee;
- b. The employee's representative when s/he presents with a current signed authorization from the employee;
- c. The employee's administrator or manager/supervisor or human resources officer who has with a need-to-know, or as needed for required to make a reasonable accommodation and human resources;
- d. Persons authorized pursuant to any state or federal law or court order;
- e. Counsel retained by or on behalf of the District; and
- f. District's workers' compensation carrier in order to address a claim filed for workers' compensation; and
- fg. Any other parties with whom the District has a contractual relationship in order to enable the District to respond accurately and fully to any lawsuit, complaint, grievance,

request, or other statutory appeal action filed by or on behalf of an employee or former employee against the District.

3. Access to an employee's personnel-related confidential file containing those items listed above in *Identification of Confidential Information Section. Item 7* is limited to:

- a. Supervisors and managers, regarding necessary restrictions and accommodations in the employee's duties;
- b. First-aid and safety personnel;
- c. Government officials investigating compliance with applicable laws, on request;
- d. State workers' compensation office officials;
- e. Insurance company employees when the company requires a medical examination to provide health or life insurance (29 CFR 1630.14(c)(1));
- f. District's workers' compensation carrier in order to address a claim filed for workers' compensation; and
- g. As otherwise required by applicable law.

34. Access to an employee's personnel-related confidential investigative and grievance file containing those items listed above in *Identification of Confidential Information Section. Item 10* is limited to:

- a. The employee's administrator or manager/supervisor, human resources director/manager, or his/her designee;
- b. Persons authorized pursuant to any state or federal law or court order;
- c. Counsel retained by or on behalf of the District; and
- d. Any other parties with whom the District has a contractual relationship in order to enable the District to respond accurately and fully to any lawsuit, complaint, grievance, request, or other statutory appeal action filed by or on behalf of an employee or former employee against the District.

Disposal of Employee Personal Records

NRS 239B.030 states that government agencies shall ensure that personal information, defined as social security numbers, driver's license numbers, or bank account numbers, required to be maintained by state or federal statute and received after January 1, 2007, be maintained in a confidential manner.

If the agency has records containing personal information which is not required by specific state or federal statute and the information was received prior to January 1, 2007, the information must be obliterated or removed from documents and computer systems on or before January 1, 2017.

As of June 1, 2005, and in compliance with the Fair and Accurate Credit Transactions (FACT) Act Disposal Rule, the District shall dispose of sensitive information derived from consumer reports to ensure there will be no unauthorized access to or use of any confidential information. "Consumer Reports" are defined as reports which contain information from a consumer reporting company, such as reports obtained from third party agencies who conduct employment background checks on behalf of the District.

Sensitive information includes any and all documents which contain employee information which can include:

- Employee name,
- Social security number,
- Driver's license number,
- Phone number, Lyon County School District Board Policy
- Physical address,
- E-mail address, and
- Any other personal identifiers.

The District shall dispose of sensitive information by shredding or burning any and all papers and by destroying or erasing all electronic files or media which contain personal information. In addition, the District shall, in accordance with good personnel practices, properly dispose of any records containing employee personal or financial information. An electronic record must be destroyed in accordance with the applicable schedule in a manner that ensures the information cannot be retrieved or reconstructed, including, without limitation, overwriting, degaussing and the physical destruction of the storage media.

The District will determine whether the disposal of consumer report documents will take place by utilizing an internal process and equipment or by procuring the services of a document destruction contractor to dispose of material that is specifically identified as consumer report information. The District will exercise due diligence to ensure that a contractor disposes of documents as required by law. Due diligence may consist of requiring the disposal company be certified by a recognized trade association to ensure the disposal company complies with the disposal rule requirements.

1. In compliance with the Fair and Accurate Credit Transactions Act (FACTA) Disposal Rule, the District shall dispose of any record about an individual that is a consumer report or is derived from consumer reports to ensure there will be no unauthorized access to or use of information in a consumer report.

2. Method of disposal

- The District shall dispose of sensitive information by shredding or burning any and all papers and by destroying or erasing all electronic files or media which contain personal information. In addition, the District shall, in accordance with good personnel practices, properly dispose of any records containing employee personal or financial information. An electronic record must be destroyed in accordance with the applicable schedule in a manner that ensures the information cannot be retrieved or reconstructed, including, without limitation, overwriting, degaussing and the physical destruction of the storage media.
- The District will determine whether the disposal of consumer report documents will take place by utilizing an internal process and equipment or by procuring the services of a document destruction contractor to dispose of material that is specifically identified as consumer report information. The District will exercise due diligence to ensure that a contractor disposes of documents as required by law. Due diligence may consist of requiring the disposal company be certified by a recognized trade association to ensure the disposal company complies with the disposal rule requirements.

Reference: 29 CFR 1630.14, NRS 239B.030

**Lyon County School District
Board Memo**

Date: August 27, 2024
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Revisions to LCSD Policy GL – Staff Complaints

Recommendation

That the Board of Trustees approve the revisions to LCSD Policy GL – Staff Complaints as a second and final reading.

Background Information

Staff is recommending revisions to this policy to include timelines for completion of staff complaint investigations.

Budget Considerations

N/A

Discussed at Previous Meeting

July 23, 2024 first reading

Attachment(s)

LCSD Policy GL – Staff Complaints

*Respectfully Submitted,
BillieJo Hogan, Executive Director of Human Resources*

**STAFF COMPLAINTS: DEALING WITH ALLEGATIONS OF
PROHIBITED CONDUCT/BEHAVIOR(S)**

The Lyon County School District is committed to providing a safe and respectful learning and working environment that is free from bullying, cyber-bullying, harassment, sexual harassment intimidation and discrimination for all staff. Through the District's staff complaint resolution process detailed in the following policy, employees shall have a method to resolve concerns and complaints.

Below are the governing documents related to the process for LCSD staff to file a complaint:

- GBBC: Employee Bullying
- GBB: Fair Employment Practices
- GBBJ: Code of Ethical Standards
- AA: Equal Educational Opportunity; Equal Employment Opportunity; Nondiscrimination
- AB: Nondiscrimination on the Basis of Sex under Title IX
- Applicable negotiated agreements

This policy for complaints does not prohibit the processing of grievances by an employee bargaining representative and/or a member of a bargaining unit pursuant to grievance procedures established at the District level by an applicable collective bargaining agreement (“CBA”).

ADMINISTRATIVE REGULATION - COMPLAINT PROCESS

This procedure outlines the process for the prompt and equitable response to complaints from staff regarding allegations of prohibited conduct/behavior(s) including, but not limited to, bullying, harassment, sexual harassment, intimidation, discrimination and/or retaliation against a staff member in the Lyon County School District.

1. Employee Responsibilities

Employees who believe they personally are being or have been subjected to prohibited conduct/behavior(s) and/or are the target of any form of prohibited conduct/behavior(s), or have witnessed any other employee being subjected to these behaviors should immediately:

Identify the offensive behavior to the alleged offender and request that the behavior cease.

Note: An employee is NOT required to talk directly to the alleged offender or to the employee's supervisor. It is critical, however, that the employee contact one of the individuals listed in sections 2 or 3 below if s/he believes s/he is being targeted or has witnessed what the employee believes to be prohibited conduct/behavior(s) directed to or committed by another employee(s), client(s), customer(s), vendor(s), volunteer(s), contractor(s), etc.

If the employee feels uncomfortable in speaking directly to the alleged offender or if the employee requested the prohibited conduct/behavior(s) to cease, but the request did not produce the results desired, the employee should report the prohibited conduct/behavior(s) as soon as possible to any administrator or manager/supervisor or District's designated EEO Officer

An employee who witnesses or obtains information regarding prohibited conduct/behavior(s) by his/her immediate supervisor is required to report the incident to the administrator, EEO Officer. Applicants who have concern regarding violations of this policy are encouraged to contact the designated EEO Officer or the alternate.

Definitions for Bullying, Harassment, Intimidation and Discrimination are found in Policy GBBC – Employee Harassment, Intimidation and Discrimination. Per NRS 388.122, the definition of “bullying” excludes acts, gestures and expressions which are engaged in as part of a mutual disagreement or conflict.

SPECIAL NOTE REGARDING SEXUAL HARASSMENT UNDER TITLE IX:

If the alleged bullying or harassment or sexual harassment could constitute sexual harassment under Title IX, the AB policy and administrative regulations apply rather than the GL policy and administrative regulations.¹ Because the school

¹ Sexual harassment is defined under the federal Title IX regulations as conduct on the basis of sex that satisfies one or more of the following:

a. A school employee conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct (i.e., *quid pro quo*); or

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district must respond with specific steps whenever any employee has notice of sexual harassment under Title IX, all school employees are required to report possible incidents of sexual harassment involving students directly to the District's Title IX Coordinator, **as soon as practicable, but not later than a time during the same day on which the employee became aware of sexual harassment, including allegations of sexual harassment. Reports by school district employees must be made by in person, by telephone, and/or by email** to the school district's Title IX Coordinator as follows:

Director of Human Resources
Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
(775)463-6800
bhogandhuekaby@lyoncsd.org

The school district's Title IX Coordinator will assist the employee to determine whether the allegation could constitute sexual harassment under Title IX, in which case Board Policy AB will be followed rather than Board Policy GL.

2. Administrator/Supervisor Responsibilities

Regardless of whether the employee involved is in the administrator's or manager's/supervisor's department and regardless of how s/he became aware of the alleged prohibited conduct/behavior(s), all administrators or managers/supervisors must immediately report all allegations, complaints or observations of such prohibited conduct/behavior(s) to the EEO Officer. The information reported must include:

- 1) The persons(s) involved, including all witnesses.
- 2) A written record of specific conversations held with the accused and any witnesses.
- 3) All pertinent facts, including date(s), time(s), and locations(s).

An administrator's or manager's/supervisor's failure to immediately report such activities, complaints, or allegations will result in discipline, up to and including possible termination.

3. Investigation

Upon being made aware of allegations or complaints of prohibited conduct/behavior(s), the District will ensure that such an investigation of the allegations or complaints will be ~~begin investigated~~ within three **work (3) days**. The District treats all allegations or complaints seriously and requires all employees to be candid and truthful during the investigation process. **The investigation should be completed as expeditiously as practicable, not to exceed 7 work days after the staff**

-
- b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school district's education program or activity; or
 - c. Sexual assault as defined in the federal ~~Clery~~ ²⁶⁵ Act, or dating violence, domestic violence, or stalking as defined in the federal Violence Against Women Act.

complaint is filed. If the administrator is not able to complete the required interviews with the complainant or respondent, because any of the staff are not available, 2 additional days may be used to complete the investigation.

The District will make efforts to ensure that all investigations are kept as confidential as reasonably possible. Employees will be requested to refrain from discussing the subject content with others, particularly while the investigation is in progress. Employees shall be required, upon request, to provide information to regulatory agencies. The District will release information obtained only to those individuals involved in the investigation and the administration of the complaint with a business need-to-know, or as required by law.

The District will communicate to the individual who made the initial complaint, as well as the individual against whom the complaint was made, that the investigation is completed and appropriate action, if any, has been taken.

If evidence arises that a participant in the investigation made intentionally false statements, that employee will be disciplined, up to and including possible termination.

If it is determined that a violation of this policy/regulation has occurred, the District will take corrective action against the violator commensurate with the severity of the offense. Such corrective action may include, but is not limited to, counseling, verbal warning, written reprimand, pay reduction, transfer, demotion, suspension without pay, or termination. The District will also initiate action to deter any future prohibited conduct/behavior(s) from occurring.

With regard to disability-related complaints, the EEO Officer shall propose a resolution to the complaint based upon the findings of such investigation. Such resolution will include reasonable accommodation when the District determines that such a reasonable accommodation can be provided.

The Department of Human Resources oversees the complaint process for staff bullying, harassment and discrimination matters falling under Board Policy GBBC: Employee Bullying, Board Policy GBB: Fair Employment Practices and state and federal laws and regulations including Title II of the Americans with Disabilities Act of 1990, Title VI of the Civil Rights Act of 1963, Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and the Age Discrimination Act of 1975. The Director of Human Resources is the Title IX Coordinator for the District.

Filing a Complaint

Complaints should be filed with the lowest level administrator/supervisor who is not involved in the alleged bullying, harassment and/or discrimination and has the authority to remedy the alleged issues or filed with the Department of Human Resources.

If an administrator/supervisor is aware or made aware of actions that may amount to bullying, harassment and/or discrimination, the administrator may request a written complaint from the alleged victim or proceed with an investigation without a written complaint. If there is no written complaint, the administrator will file a report, which will serve as the complaint for purposes of the investigation.

If the complaint is not filed with the appropriate administrator, the person receiving the complaint

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shall note the date and time the complaint form was received and immediately forward the complaint form to the Director of Human Resources. The Director of Human Resources will then be responsible for forwarding the complaint to the appropriate administrator as soon as possible, as practical.

Formal complaints should be submitted on the Staff Complaint form. When reporting an incident, it is helpful to provide as much information as possible, including the following:

1. A description of the event(s)
2. The number of occurrences, with dates and places
3. The names of any witnesses
4. Any documents or other exhibits, if appropriate
5. Relief Requested

Once a complaint is received by the appropriate first level administrator, a confidential investigation shall begin promptly once received by the appropriate administrator, unless unusual circumstance prevent the investigation from being started. Administrators/supervisors shall coordinate and timely report investigative findings to the Director of Human Resources. Additionally, the district may report individuals in violation of this policy to law enforcement officials. Licensed staff may be reported to the Nevada Department of Education.

Retaliation

It is a violation of the Policy to retaliate against any individual filing a complaint. Any staff member who believes they are experiencing retaliation because they filed a complaint should file a separate complaint regarding the alleged retaliation.

Complaint Review

Upon receiving a complaint of alleged bullying, harassment and/or discrimination, the administrator shall take any immediate necessary action to ensure the safety and well-being of the complainant(s) or other employee(s) that have alleged harm.

Investigation Process

The District will endeavor to complete an investigation into bullying, harassment or discrimination as quickly as possible after the administrator receives the complaint. During the investigation, interviews will be conducted and statements shall be taken from the involved individuals, to include any witnesses. Written statements are preferred, when possible. The parties will have an opportunity to submit evidence and a list of witnesses. A written report of the findings and conclusions of the investigation shall be completed that includes a summary of the facts and the evidence considered. Investigation notes are considered work product and are kept confidential as permitted by law.

Appeals

Any complainant who is not satisfied with the resolution of a complaint may appeal that decision in writing within 10 business days of notification of the resolution addressed to Human Resources based on one or more of the following grounds:

1. Procedural error that significantly impacted the outcome of the investigation.
2. To consider new evidence which was unknown or unavailable during the original investigation and that could substantially impact the original findings or sanction. The appeal must include a summary of new evidence, why it was unavailable at the time of the investigation and its potential impact.

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An appeal will be assigned to a District administrator (“Appeal Review Officer”) who did not conduct the underlying investigation. The Appeal Review Officer assignment will be made by the Director of Human Resources, depending on the nature of the complaint.

Acknowledgement of receipt of appeal will be sent to the appealing party. Before considering the appeal, the Appeal Review Officer will determine whether the appeal is timely and raises one or more of the permissible grounds for appeal listed above. If the written appeal is not timely or does not raise one or more of the permissible grounds for appeal, the Appeal Review Officer will notify the appealing party in writing that the appeal is denied and the basis for the denial.

A decision on an appeal will be based on the following:

Unless there is a request to consider new evidence as grounds for an appeal, the Appeal Review Officer will limit his or her review to the investigation record and process.

- The Appeal Review Officer will decide whether to grant or deny the appeal based on the specific grounds for appeal.
- The Appeal Review Officer may also remand the matter back to the original investigator to consider new evidence.
- The Appeal Review Officer will respond to the appealing party with a written decision of the appeal.

Confidentiality

An investigation will be kept in strictest confidence, where practical, for the protection of all parties involved. The District’s obligation to investigate, provide a safe environment and take corrective action may supersede an individual’s right of privacy.

Pending the completion of the investigation, however, the District may take any action necessary to protect the safety and well-being of its students, employees and property.

Sanctions

Consistent with the requirements of applicable state law, District policies and administrative regulations and/or collective bargaining agreements, the District may take such action as deemed necessary and appropriate after the completion of the investigation. The complainant(s) will be notified in writing of the investigation findings. However, if the individual(s) who were found to be engaged in prohibited behavior are disciplined, the complainant(s) will only be advised that the District is taking appropriate steps to ensure that the prohibited behaviors will not re-occur.

Nothing in this procedure is intended to prohibit discipline or remedial action for inappropriate behaviors that do not rise to the level of bullying, harassment or intimidation herein, but which are or may be prohibited by other District rules.

A substantiated charge against an employee of the District may subject the employee to disciplinary action in accordance with any the requirements of applicable state law, District policies and administrative regulations and/or collective bargaining agreements.

False Accusations

Persons knowingly bringing false accusations will be held responsible for their actions, and may be subject to disciplinary action in accordance with the requirements of applicable state law, District policies and administrative regulations and/or collective bargaining agreements.

Remediation

Individuals found to be subjected to harassment or discrimination will be provided support services available from the District to help deal with the effects.

Where To Go for Help

Employees may contact any of the following individuals or offices for guidance, information, or resolution of a sexual harassment issue:

- Supervisor, principal, or director
- Department of Human Resources

Other Sources of Assistance

Additional avenues available to staff members for filing a complaint include:

U.S. Equal Employment Opportunity Commission (“EEOC”) and/or Nevada Equal Rights Commission (“NERC”).

- A staff member is required to exhaust the administrative process with the District, prior to filing a complaint with the EEOC or NERC.

The Nevada State Department of Education

U.S. Department of Education Office for Civil Rights, Regional Office

Any court of competent jurisdiction



STAFF COMPLAINT FORM REGARDING WORKPLACE BULLYING, HARASSMENT OR DISCRIMINATION

Lyon County School District (“District” or “LCSD” has developed this Complaint Form and Staff Complaint Process for the prompt and equitable response to complaints from District staff regarding allegations that the District or other staff member bullied, harassed or discriminated against any person with respect to the person’s compensation, terms, conditions, or privileges of employment because of the person’s age, disability, equal pay, genetic information, gender identity or expression, national origin, pregnancy, race, religion, retaliation, sex, sexual harassment or sexual orientation in compliance with LCSD Board Policies GBBC: Employee Bullying, GBB: Fair Employment Practices, GBBJ: Code of Ethical Standards, AB: Non-Discrimination Title IX, and applicable negotiated agreements. The complaint process shall remain confidential to the fullest extent allowed by law.

Complainant Information

| | | | |
|-------------------------------------|-------------|--------|-------------|
| Name: | | | |
| Address: | | City | State ZIP |
| Home/Cell Phone: | Work Phone: | Email: | |
| School or Work Location/Department: | | | Occupation: |

This complaint alleges Bullying___; or
Harassment/Discrimination on the basis of (check all that apply):

- Age Disability Genetic Information Gender Identity or Expression Equal Pay
 National Origin Pregnancy Race Religion Retaliation Sex
 Sexual Harassment Sexual Orientation

Subject of Complaint:

| |
|--|
| Name: |
| Occupation (if known): |
| School or Work Location/Department (if known): |

Complaint:

| | |
|--|---|
| Incident(s) occurred or began on or about (date): | Time of Occurrence (approximate is acceptable): |
| Place of Occurrence (description of area or address. Example: “Room N-99, Anytown High School): | |
| Time and Place that you addressed complaint with supervisor, or reason for not addressing complaint with supervisor: | |
| Description of Incident (Please attach additional information as necessary.): | |

| |
|--|
| Relief Requested or Proposed Resolution: |
|--|

Please attach any and all related documents you believe are material and relevant to support your complaint allegations.

Possible Witnesses:

| | |
|--|---------------------------------|
| Name: | Contact Information (if known): |
| School or Work Location/Department (if known): | Occupation (if known): |
| Information witness may have: | |

| | |
|--|---------------------------------|
| Name: | Contact Information (if known): |
| School or Work Location/Department (if known): | Occupation (if known): |
| Information witness may have: | |

| | |
|--|---------------------------------|
| Name: | Contact Information (if known): |
| School or Work Location/Department (if known): | Occupation (if known): |
| Information witness may have: | |

| | |
|--|---------------------------------|
| Name: | Contact Information (if known): |
| School or Work Location/Department (if known): | Occupation (if known): |
| Information witness may have: | |

Signature of Complainant

Date

| | |
|---|--------------------|
| ***To Be Completed by Human Resources*** | |
| Date Received: _____ | Assigned To: _____ |

Lyon County School District Board Memo

Date: August 27, 2024

To: Board of School Trustees

From: Heather Moyle, Executive Director of Education Services
Jim Gianotti, Executive Director of Education Services

Re: LCSD Board Policy IIA-Textbook Replacement and Policy IIAA-Textbook and Instructional Materials Adoption and Management

Recommendation

That the LCSD Board of Trustees approve the update to LCSD Board Policy IIAA - Textbook and Instructional Materials Adoption and Management, as a second and final reading. The updated policy will be changed to ***LCSD Policy IIAA-INSTRUCTIONAL MATERIALS: SELECTION, ADOPTION, REPLACEMENT AND DISPOSAL.***

Background Information

In alignment with the requirements of NRS 389.840-389.880 and the Nevada Department of Education, this updated policy will reflect the vetting process that is currently in place for selection and adoption of instructional materials as well as the replacement and disposal of instructional materials, as set forth by the Nevada Department of Education. For efficiency, LCSD Board Policy IIA-Textbook Replacement is included in the updated ***LCSD Policy IIAA-INSTRUCTIONAL MATERIALS: SELECTION, ADOPTION, REPLACEMENT AND DISPOSAL.***

For all content areas, the adoption process starts with vendors submitting materials for review as put forth by an RFQ issued by Nevada Department of Education (NDE). The instructional materials submitted are subject to an internal review conducted by NDE staff as per the RFQ. The process is outlined in the table below:

Instructional Materials Process

| Steps | Actions | Entities | Tasks | Outcomes | Timeframe* |
|-------|-----------------------------------|------------|---|--|-----------------------------|
| 1 | RFQ | NDE | Develop, secure approvals for, and release Nevada-specific RFQ. | Specify requirements and provide publishers with a window in which to submit materials. | 30 days July-August |
| 2 | Submit materials | Publishers | Publishers submit materials in digital/online formats. | Publisher submissions are time stamped and logged upon receipt. | 30 days August-September |
| 3 | Conduct internal technical review | NDE | Verify that submitted materials meet the RFQ requirements; where available summarize ratings from appropriate National Review Panels. | Materials that meet technical review criteria move on to the Content Area Review Panels. Publishers of non-compliant materials are notified. | 21 days September |

| Steps | Actions | Entities | Tasks | Outcomes | Timeframe* |
|-------|--|---------------|--|---|---|
| 4 | Evaluate and rate instructional materials | Review Panels | Conduct independent reviews followed by a full panel deliberation, and then prepare report of findings. Review Panel curates a report of their recommendations to the SBE. | Review Panel curates a report of their recommendations to the SBE. | 60 days Sept-Nov |
| 5 | Recommendations are submitted to be on the SBE agenda. | NDE | Review the consolidated list of recommendations for all content areas under review. | Instructional materials items are placed on the January SBE agenda. | 30 days December |
| 6 | Adopt instructional materials | SBE | SBE determines whether all listed materials shall be adopted officially. | List of approved materials that districts may adopt immediately. | No later than March 31 (Date TBD by SBE) |
| 7 | Publish the State Board approved list of instructional materials | NDE | Update and maintain a spreadsheet for each content area that includes review findings and other key information for each approved item. | Links to the list of adopted instructional materials are added to the instructional materials page of the NDE website | 30 days No later than April 30 (date contingent on corresponding Board meeting) |

Content Areas of Focus

Content areas of focus are the areas of instruction of which materials will be received by NDE. Content areas of focus will always concentrate on grades kindergarten through grade 12.

Below is the content area review and adoption timelines with the corresponding school year:

| Content Areas | Adoption Cycles | | |
|---------------------------|-----------------|------------|----------------------|
| | RFQ Opens | RFQ Closes | State Board Decision |
| Social Studies | TBD | TBD | TBD |
| World Language | TBD | TBD | TBD |
| English Language Arts | June 2026 | July 2026 | March 2027 |
| Fine Arts | June 2026 | July 2026 | March 2027 |
| Science | June 2026 | July 2026 | March 2027 |
| Health/Physical Education | June 2027 | July 2027 | March 2028 |
| Mathematics | June 2027 | July 2027 | March 2028 |

Instructional materials may be purchased immediately following ²⁷³adoption by the State Board of Education.

Budget Considerations

N/A

Discussed at Previous Meeting

July 23, 2024 first reading

Attachment(s)

LCSD Board Policy IIAA-Textbook and Instructional Materials Adoption and Management

LCSD Policy IIAA-INSTRUCTIONAL MATERIALS: SELECTION, ADOPTION, REPLACEMENT AND DISPOSAL

Respectfully Submitted,

Heather Moyle, Executive Director of Education Services

Jim Gianotti, Executive Director of Education Services

~~TEXTBOOK AND INSTRUCTIONAL MATERIALS ADOPTION AND MANAGEMENT~~
INSTRUCTIONAL MATERIALS: SELECTION, ADOPTION, REPLACEMENT AND DISPOSAL

Lyon County School District shall provide a standard process for the identification, ~~The selection, adoption, and disposal and provision of textbooks and other instructional materials.~~ The selection and provision shall be consistent with the Nevada Academic Content Standards and the Lyon County School District's curriculum standards. ~~educational philosophy statement, as well as state law and regulation.~~

“Adopted Instructional Materials” refers to materials adopted by the District in a given content area used as the primary tool for instructional purposes. This includes, but is not limited to, textbooks or digital access to a program.

“Obsolete Materials” refers to the instructional materials that are to be replaced by updated materials, and/or torn, defaced, or damaged instructional materials to the extent that the item is not economically repairable.

“Open Educational Resources (OER)” refers to any type of educational materials that are in the public domain or introduced with an open license. The nature of these open materials means that anyone can legally and freely copy, use, adapt and re-share them.

“Supplemental Instructional Materials” refers to any material used to reinforce or extend a program of instruction. This included, but is not limited to, digital access to a program.

~~The District shall provide textbooks and/or instructional materials in a manner that is consistent with the financial resources of the District and is of sufficient quality and quantity to offer every student a reasonable opportunity to acquire the skills and knowledge defined for each subject taught.~~

Instructional materials ~~Textbooks~~ selected for use in the District must present a balanced point of view, and must contain current, accurate, and factual information, and shall be aligned as closely as possible to the Nevada Academic Content Standards.

~~The District shall ensure proper maintenance and inventory control of textbooks, disposal of items deemed outdated, obsolete and/or beyond economical repair, and shall ensure the allocation of resources among the schools for the acquisition of textbooks and instructional materials is fair, equitable, and consistent.~~

No instructional materials ~~textbook~~ may be used as the primary source material for a subject or course unless approved by the State Board of Education and the Lyon County School Board.



Lyon County School District

Procedures for the Selection, Adoption, Replacement and Disposal of Instructional Materials

INSTRUCTIONAL MATERIALS: SELECTION AND ADOPTION

1. The selection and provision of instructional materials within the Lyon County School District shall be consistent with the Nevada Academic Content Standards and the District's curriculum standards. These materials shall be selected by the professional staff and stakeholders of Lyon County School District.
2. The term “**instructional materials**” includes basic textbooks and materials, supplemental textbooks and materials, and digital resources.
 - a. **Adopted Instructional Materials** refers to any materials adopted by the District in a given content area used as the primary tool for instructional purposes. This includes, but is not limited to textbooks or digital access to a program.
 - b. **Supplemental Materials** refers to any materials used to reinforce or extend a program of instruction. This includes, but is not limited to, digital access to a program from approved NDE vetted materials.
 - c. **Non-Consumable Materials** refers to any adopted District purchased materials that are not replaced on a yearly basis. Student workbooks would be an example of a consumable material.
 - d. **Open Educational Resources (OER)** refers to any type of educational materials that are in the public domain or introduced with an open license. The nature of these open materials means that anyone can legally and freely copy, use, adapt and re-share them.
 - e. **Instructional Materials Review Committee** refers to a committee established by the Department of Educational Services. A committee is convened when there is a request for supplemental materials.
3. The Department of Educational Services will be responsible for the systematic selection and updating of instructional materials in cooperation with the Department of Operational Services.

- a. The core instructional materials adoption process involves two phases which may take place over a two-year period. The process at the district level will include broad-based participation by teachers, parents, community members, and administrators.
 - i. **Phase 1:** Core instructional materials selection and adoption (year 1); and
 - ii. **Phase 2:** Core instructional materials implementation (year 2).

CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION PROCESS

Phase 1 – Adopted Instructional materials selection and adoption by the Instructional Materials selection committee.

1. Establish an Instructional Materials selection committee to review instructional materials. The Instructional Materials Selection Committee must consist of:
 - a. A teacher or teachers who are licensed to teach:
 - i. The subject areas of the instructional materials being considered are for use in secondary grades; or
 - ii. Elementary education, if the instructional materials being considered are for use in elementary grades;
 - iii. An administrator or a specialist in curriculum who is employed by the school district;
 - iv. A parent of a pupil who is enrolled in the school district; and
 - v. Any other members that the superintendent deems necessary to serve on the committee.
2. Review State Board approved instructional materials submitted by vendors for consideration by analyzing the instructional materials' match to District priorities and evaluating for usability, access, coherence, and content richness.
3. Select the appropriate instructional materials that meet the Lyon County School District's needs.
4. Provide opportunities for the field testing of semi-finalist's instructional materials in select LCSD classrooms using appropriate rubrics.
5. Arrange for public review of selected instructional materials. Provide methods of obtaining feedback.
6. Consider new relevant information to arrive at final selection.
7. Present final recommendation to the Board of Trustees for approval.

Phase 2- Instructional Material Implementation

1. Create and execute a professional development plan for implementation of the adopted instructional materials.
2. Create and execute a distribution and replacement plan for the adopted instructional materials.

SUPPLEMENTAL INSTRUCTIONAL MATERIALS SELECTION PROCESS INCLUDING OPEN EDUCATION RESOURCES

When a need is determined for District-wide supplemental resources, the Department of Educational Services will:

1. Post calls for submissions from vendors
2. Apply appropriate rubrics to all submissions
3. Establish an Instructional Materials Review Committee (Tier 1 MTSS committee) for the purpose of reviewing all appropriate submissions.
4. Notify relevant staff about newly approved programs(s).
5. Address appeals through the District Public Complaint Procedures
6. Work in cooperation with the Department of Operations

**** This does not include the use of supplemental instructional materials by a teacher for a single lesson. A teacher who wishes to use a supplementary instructional material for a single lesson, must receive prior approval from the building principal.***

When a need is determined by a school site for supplemental instructional materials/resources, the principal will submit the request via the [LCSD Supplemental Instructional Material Request Form](#) to the Department of Educational Services.

DISPOSAL OF OBSOLETE INSTRUCTIONAL MATERIALS

Disposal of instructional materials considered to be beyond repair or obsolete shall be in compliance with the following procedures:

1. Non-consumable instructional materials become obsolete for a variety of reasons, among them:
 - a. They are to be replaced by updated materials;
 - b. The adoption cycle has expired (NAC 390.050); and
 - c. They are torn, defaced, or damaged to the extent that the item is not economically repairable.

2. The Department of Educational Service, in cooperation with the Department of Operations, is responsible for directing the disposal of instructional materials classified as obsolete by the District.
3. Schools will contact the Department of Educational Services secretary to determine if the instructional materials are still adopted for use in the District. Unused adopted instructional materials will be returned to the Department of Educational Services.
4. Obsolete instructional materials will be sold to a materials reclamation company or discarded.
5. Students and their parents or guardians shall be responsible for all instructional materials and equipment loaned to or used by the student and shall reimburse the district for any damage or loss of such items

INSTRUCTIONAL MATERIALS: RESOURCES AND LINKS

Rubrics for Core Content Areas

1. Category 1 – Standard Alignment: Please complete the corresponding content rubric on the [Course-Standard Alignments](#) page.
2. Category 2 - [Student Supports and Accessibility](#)
3. Category 3- [Alignment to LCSD Commitments](#).

These resources are provided to inform and assist in selecting instructional materials and other resources.

- [Adoption Checklist \(PDF\)](#)
- [Evaluation Forms \(PDF\)](#)
- [CTE \(PDF\)](#)

Supplemental Instructional Materials Request Form

This request for supplemental instructional materials must be accompanied with a curriculum framework outlining, at a minimum, units of instruction, Essential Academic Learning Requirements and/or Grade Level Expectations, assessments, and thinking skills.

1. Supplementary instructional materials approval is being requested for:

Single-building Program Use District-wide Use

2. Submitted

by:

Building: _____ Date: _____

3. Content

Grade _____

Area: _____ Level(s): _____

Course Title: _____

4. Title of

Material: _____

5. _____ ISBN: _____

Publisher: _____

Author: _____ Copyright: _____

6: Type of material being requested (check one): Book Software CD/DVD Online/Web Resources

Other please

describe: _____

7. Approximate cost per unit: _____ Number of units to be purchased: _____

Total cost to purchase: _____

8. Readability level (specialist input): _____

9. Description of contents: _____

10. Has this material been previously approved for use at another grade level? Yes
 No

Supplemental Instructional Materials Request
Single Building Use

A review of the material is required. Reviewers may include the librarian, classroom teachers, specialists, administrators, parents, community members.

The material review _____ written
for _____ by _____
was completed by the individuals listed below.

(Name)

(Position/Role)

(Name)

(Position/Role)

(Name)

(Position/Role)

(Name)

(Position/Role)

Supplemental Instructional Materials Request **Program Use**

A review of the material is required. Reviewers may include the librarian, classroom teachers, specialists, administrators, parents, community members.

The material review _____ written
for _____ by _____
was completed by the individuals listed below.

| | |
|--------|-----------------|
| (Name) | (Position/Role) |

SUPPLEMENTAL INSTRUCTIONAL MATERIALS REQUEST
PROGRAM USE

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| | |
|---------------------------------------|-------------|
| Building Principal | Date |
| Director of Education Services | Date |

*Forms approved for program use are maintained by the program and at the building.

Supplemental Instructional Materials Request
District-Wide Use

A review of the material is required. Reviewers may include the librarian, classroom teachers, specialists, administrators, parents, community members.

The material review _____ written by _____
 for _____
 was completed by the individuals listed below.

| | |
|--------|-----------------|
| (Name) | (Position/Role) |

**SUPPLEMENTAL INSTRUCTIONAL MATERIALS
 DISTRICT-WIDE USE
 REQUIRED SIGNATURES***

| | |
|--|-------------|
| Executive Director(s) of Education Services | Date |
|--|-------------|

| | |
|------------------------------|-------------|
| Deputy Superintendent | Date |
|------------------------------|-------------|

*Forms approved for district-wide use are maintained with the Department of Education Services in the District Office.

Citizen Request for Reconsideration of Instructional Materials

Request initiated by _____

Telephone number _____ Address _____

Complainant represents: (student's name) _____

or (group affiliation) _____

Title of item _____

Type of material in question _____

Author / Artist / Composer / Producer / etc. _____

Publisher _____ Copyright date _____

1. What brought this resource to your attention?

2. What concerns you about this resource?

3. Have you examined the entire resource? If not, which sections did you review?

4. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this subject?

5. What action are you requesting the committee to consider?

Signature of citizen _____ Date _____

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For District Use

Action Taken: _____ 284 _____

Date: _____