

Agenda

Lyon County School District Board of Trustees

A meeting of the Board of Trustees of Lyon County School District will be held Tuesday, July 23, 2024, beginning at 6:30 PM at the Lyon County School District, Board Room, 25 E. Goldfield Ave., Yerington, NV 89447.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

Public Comment to the Lyon County School District Board of Trustees

In the event that you are unable to attend the LCSD Board of Trustees meeting, you may submit public comment by 3:00 pm the day before the board meeting by [clicking here](#). Public comment will be forwarded to all LCSD Trustees prior to the board meeting. Please note that this link is monitored for public comment only.

1. 6:30 PM CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. WELCOME OF GUESTS
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES 4
6. BOARD MEMBER REPORTS
7. ATTITUDE OF GRATITUDE 14
8. SUPERINTENDENT REPORT 22

9. PUBLIC PARTICIPATION: Items LISTED on the Agenda: At this time, the public is invited to address the Board on items listed on the agenda over which the Board has jurisdiction.

If you wish to speak, please step up to the front table, be seated, and state your name. Your comments must be limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of our group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President.

10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without

discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked. No questions were asked.	
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13. (For Possible Action) Discussion and possible action regarding the adoption of ALEKS supplemental math materials for high school students. This item is being presented by Executive Director of Education Services Jim Gianotti.	246
14. (For Possible Action) Discussion and possible action regarding the deletion of LCSD Policy IIA: Textbook Replacement and revisions to LCSD Policy IIAA: Textbook and Instructional Materials Adoption and Management as a first reading. This item is being presented by Executive Directors of Education Services Heather Moyle and Jim Gianotti.	257
15. (For Possible Action) Discussion and possible action regarding revisions to LCSD Policy GL: Staff Complaints as a first reading. This item is being presented by Deputy Superintendent Dawn Huckaby.	271
16. (For Possible Action) Discussion and possible action regarding revisions to LCSD Policy IKF: Graduation as a second and final reading. This item is being presented by Executive Director of Education Services Jim Gianotti.	281
17. (For Possible Action) Discussion and possible action regarding revisions to new LCSD Policy JB: Prevention and Treatment of Injuries to the Head as a	293

second and final reading. This item is being presented by Superintendent Tim Logan and Deputy Superintendent Dawn Huckaby.

18. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Cowee and Superintendent Tim Logan.

19. PUBLIC PARTICIPATION: Items not listed on the agenda: At this time, the public is invited to address the Board on items not listed on the agenda over which the Board has jurisdiction. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada's Open Meeting Law).

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20. ADJOURN:

If you have questions or public records requests, please contact the LCSD Communications and Public Relations Officer at (Communications@lyoncsd.org).

The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District's programs and activities, including Occupational Education. For information regarding opportunities, policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email mheim@lyoncsd.org, or call (775) 463-6800 Ext. 10034 at least one week prior to the meeting.

MINUTES of June 25, 2024

Lyon County School District Board of Trustees

A meeting of the Board of Trustees of Lyon County School District was held June 25, 2024, beginning at 6:30 PM at the Professional Learning Center, PLC, located on the SSES Campus, 3800 W. Spruce St., Silver Springs, NV 89429.

1. 6:30 PM CALL TO ORDER

President Phil Cowee called the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Tom Hendrix.

3. WELCOME OF GUESTS

President Cowee welcomed everyone in attendance.

Board members

President Phil Cowee

Trustee Darin Farr

Trustee Tom Hendrix

Trustee Neal McIntyre II

Trustee Holly Villines

Absent

Clerk Bridget Peterson

Trustee Sherry Parsons

Executive Cabinet

Acting Superintendent Tim Logan

Executive Director of Human Resources, Dawn Huckaby

Executive Director of Education Services Heather Moyle

Executive Director of Education Services James Gianotti

Executive Director of Operations Harman Bains

Absent

Executive Director of Special Services Rachel Stewart

Staff and Guests

Fiscal Services Officer Kyle Rodriguez

Communications and Public Relations Officer Erika Cowger

Billiejo Hogan, Erin Korf, Blake Smith, Erin Stever, Andrew Merritt, Deanne Davis, Jim

Davis, Shanna Schroeder, Loraine De La Torre, Erich Obermayr, Kim Bull, Elmer Bull, Kristi Howard, Dawn Carson, James Whisler, Margaret Heim.

4. APPROVAL OF AGENDA

Trustee Farr made a motion that the Board approve the agenda.

It was seconded by Trustee Hendrix.

With no further discussion, the motion carried 5-0. Trustees Parsons and Peterson absent.

5. APPROVAL OF MINUTES

Trustee McIntyre II made a motion that the Board approve the minutes.

It was seconded by Trustee Villines.

With no further discussion, the motion carried 5-0. Trustees Parsons and Peterson absent.

6. BOARD MEMBER REPORTS

Trustee McIntyre II attended the promotions at Silverland Middle School (SMS), and chaperoned the 8th grade dance. He also attended the Fernley High School (FHS) graduation.

Trustee Farr also appreciated the promotion and graduation ceremonies. He attended the Fernley events. As the Nevada Association of School Boards (NASB) representative, he commented on making nominations from our district for state awards. He recommends passing the iNVEST document during that item.

Trustee Hendrix attended the Lake Lahontan High Watermark event and was proud to hear the Silver Stage Middle School (SSMS) leadership students answer questions posed by the presenters. He has been happy to participate in the district graduations and seeing the kids accomplishing their goals.

Trustee Villines enjoyed the graduations at Yerington Intermediate and High Schools (YIS, YHS), and appreciated hearing the students' speeches and being a part of the events.

President Cowee attended the Silver Stage High School (SSHS) ECON summit, Dayton site visits and promotions. Sutro Elementary School (SES) sixth graders did well in their speeches in front of a large audience. He enjoyed the high school graduations in Dayton and Fernley and commented that the students did a great job leading the events and giving speeches.

7. ATTITUDE OF GRATITUDE

The board members read notes of gratitude written by students around the district.

8. SUPERINTENDENT REPORT

Acting Superintendent Tim Logan expressed his condolences to the Parsons family. He introduced Maupin Cox LeGoy's legal representative, Caroline Renner, sitting in on the meeting. He thanked Chartwells and those who hosted the dinner and meeting.

He spoke about the graduations he attended and announced that the district CTE

representatives did a great job presenting our Work Based Learning (WBL) program at the legislative joint interm committee on Education.

9. **PUBLIC PARTICIPATION:** Items LISTED on the Agenda: At this time, the public is invited to address the Board on items listed on the agenda over which the Board has jurisdiction.

If you wish to speak, please step up to the front table, be seated, and state your name. Your comments must be limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of our group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President.

During public participation, resident Jim Davis spoke on item #10 C., the EOP plan. He agreed that certain planning should be confidential but a broad plan would benefit the public. Item #15, Master Facility Advisory Committee. He appreciates having community members involved and wants to hear about the process for selection. His comments are attached to the minutes.

Loraine De La Torre spoke on item #15, with questions about the selection of the Master Facility Advisory Committee.

Dawn Carson spoke on item #14, the iNVEST document and asked how this will help teachers get what they need. Regarding item #18, future items, she feels this item is a discussion item only, not action.

James Whisler spoke on #14 the iNVEST document, and asked what guidelines superintendents use to decide on curriculum; #15 Master Facility Advisory Committee, the time frame for volunteering for it, and concerns that more public citizens should be on it; #16 JB: Head Injuries, he approved of the policy.

10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

Consent

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked.

No questions were asked.

B. Budget Transfers

C. Emergency Operations Plan (Confidential)

D. Renewal - Warren Reed - Excess Worker's Compensation Insurance

E. Renewal - POOL Property Liability Insurance

F. Request for Early Graduation/HSE (confidential)

G. Personnel Reports

H. *Supplemental Pay Schedule – Removed and voted on separately*

I. Fuel Bids

J. Renewal of Lyon CSD Bid 2023-1 - Flooring, Artificial Turf, and Gym Interior Finishes
K. Travel
L. Department Reports
M. *District Financial Report– Removed and voted on separately*
Checks 1346-1603; Vouchers 1455, 1456, 1344, 1462, 1463, 1472, 1473, 1475, 1479, 1481, 1480, 1474; Total \$5,233,645.99

11. END OF CONSENT AGENDA: MOTION TO APPROVE

Trustee Hendrix made a motion that the Board approve the consent agenda as presented excluding items 10C, the Emergency Operations Plan, 10H, the supplemental pay schedule, and 10M the district financial report.

President Cowee commented that the google document is in place for asking questions in advance, specifically on 10M, so staff can be prepared to answer.

Trustee Hendrix asked if there is a portion of the EOP that could be shared. Mr. Logan explained that the document is protected and confidential due to NRS 388. If the general population have an inquiry, they can contact the district office for information.

Trustee Villines added that the Lyon County Emergency Manager is also a resource for information.

Trustee Hendrix amended the motion to remove item 10C, now to approve the agenda without 10H and 10M.

Trustee Farr seconded.

With no further discussion, the motion carried 4-1. President Cowee voted nay.

Regarding item 10H, the supplemental pay schedule, Trustee Hendrix asked about the funding used for summer school, AB 495. This will be available until the summer of 2026. The increase in supplemental pay is for this year only, for nursing positions that are difficult to fill for summer school.

Trustee Hendrix made a motion to approve item 10H.

Trustee McIntyre II seconded.

With no further discussion, the motion carried 5-0.

Trustee Hendrix asked, from item 10M, the district financial report, what the expense to Reno Media Group for \$9000 was for. This was for advertising the district adult education program.

Trustee Farr made a motion to approve 10M.

Trustee McIntyre II seconded.

With no further discussion, the motion carried 5-0.

12. (For Possible Action) Discussion and possible action regarding the June 30, 2024 final amended budget. This item is being presented by Executive Director of Operations Harman Bains and Fiscal Services Officer Kyle Rodriguez.

It was explained by Mr. Rodriguez, that the Special Education fund was augmented due to additional Special Education revenue from the state and an addition from a General Fund transfer.

There was discussion about the increase in expenditures in this area and the cost of support services, outsourcing services to fill vacancies. The original plan is to fully staff the open positions, and then outsource as needed. The positions include speech pathologists, sign language interpreters, and other contracted services.

Trustee Farr made a motion to approve the final amended budget.

Trustee McIntyre II seconded.

With no further discussion, the motion carried 5-0.

13. **(For Possible Action)** Discussion and possible action regarding a resolution designed as the "2024 School Improvement Bond Resolution" declaring the necessity of incurring a bonded indebtedness on behalf of Lyon County School District for the purpose of acquiring, constructing, improving, and equipping school facilities; authorizing the issuance of the Lyon County School District, General Obligation (Limited Tax) School Improvement Bonds, Series 2024, in the aggregate principal amount not to exceed \$14,000,000; and providing the terms, conditions and form of the bonds. This item is being presented by Executive Director of Operations Harman Bains and Fiscal Services Officer Kyle Rodriguez.

Mr. Rodriguez explained that there are requirements for routine board approval to keep the process going. The resolution provides the terms and conditions of the bond.

Trustee Hendrix made a motion that the Board of Trustees approve the resolution designed as the "2024 School Improvement Bond Resolution"; declaring the necessity of incurring a bonded indebtedness on behalf of Lyon County School District for the purpose of acquiring, constructing, improving and equipping school facilities; authorizing the issuance of the Lyon County School District, General Obligation (Limited Tax) School Improvement Bonds, Series 2024, in the aggregate principal amount not to exceed \$14,000,000; and providing the terms, conditions and form of the bonds.

Trustee Farr seconded.

With no further discussion, the motion carried 5-0.

14. **(For Possible Action)** Discussion and possible action regarding the LCSD Resolution in support of the NASS iNVEST 2025 document. This item is being presented by Deputy Superintendent Tim Logan.

Mr. Logan explained that the iNVEST 2025 document, drafted by Nevada's superintendents, will be presented to the legislature to increase lawmakers' awareness of the need to improve student achievement in Nevada. Each district board is asked to support the document with this resolution as a unified message. They are looking for better funding and educational statutes, accountability, and flexibility, among other improvements.

Trustee Hendrix commented that resolution is too vague, and he would not support it. He feels, to change the state testing system would prevent comparisons to other states, which is critical in measuring where we are.

It was clarified that this is the tool to be used in communicating needed changes to legislators, toward concerns for the "whole child", not using a single standardized test as a measure of student performance or district achievement.

This is driven by district and state Portrait of a Learner initiatives.

Trustee Farr attended the National School Board Association (NSBA) conference and shared that others were looking to see if there is a disservice in forcing students to take ACT or standardized tests. He supports the iNVEST document.

President Cowee expressed his support for the iNVEST resolution, adding that the ACT is outdated and accountability should not be judged by it.

Trustee Farr made a motion to adopt the Lyon County School District Resolution in Support of iNVEST 2025 as presented.

Trustee McIntyre II seconded.

With no further discussion, the motion carried 4-1. Trustee Hendrix voted nay.

15. **(For Possible Action)** Discussion and possible action regarding the formation of the LCSD master facility plan advisory committee to the board per LCSD Policy BCF. This item is being presented by Executive Director of Operations Harman Bains and Deputy Superintendent Tim Logan.

The board previously approved the recommended company, Orcutt|Winslow, to conduct a new 10-year Master Facilities plan for Lyon County School District (LCSD). Per policy BCF: Advisory Committees, the district recommends the formation of a 9-person committee made up of 3 board members, 4 district members and 2 community members. It was emphasized that these meetings are open meetings, subject to the Open Meeting Law, and the public will have the opportunity to participate and speak.

President Cowee nominated Trustees Farr and Peterson and Villines. They spoke about the parameters and appointment of members to this type of committee. Qualified community members would be those who have experience participating in civic decision-making.

Trustee Villines made a motion that the Board of Trustees approve the formation of the Master Facilities Plan Advisory Committee for the duration of the Orcutt | Winslow contract, to support the Board in developing a new comprehensive and strategic Facilities Master Plan that aligns with the long-term educational goals and operational needs of the Lyon County School District, with the board members recommended by the board president and the 2 community members appointed by the superintendent.

The motion was seconded by President Cowee.

With no further discussion, the motion carried 4-1. Trustee Hendrix voted nay.

16. **(For Possible Action)** Discussion and possible action regarding a new LCSD Policy JB: Prevention and Treatment of Injuries to the Head, as a first reading. This item is being presented by Deputy Superintendent Tim Logan and Executive Director of Human Resources Dawn Huckaby.

New Policy JB: Head Injuries is presented for approval to be in compliance with Senate Bill 80 of the 2023 legislative session, requiring that school boards and the Nevada Interscholastic Activities Association (NIAA) adopt the same or similar policy as that of the state. The policy includes information guidelines for parents/legal guardians and pupils before participating in school activities or sporting events, and upon injuries. The draft has been reviewed by the district legal counsel for compliance with the bill. This necessitates signatures of parents and students for participating in athletic activities.

Trustee Farr made a motion to approve the revisions to LCSD Policy JB: Injuries to the Head

as a first reading

Trustee McIntyre II seconded.

Trustee McIntyre II was glad to see this in policy, and likes that a physician release is in place.

With no further discussion, the motion carried 5-0.

17. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy IKF: Graduation as a first reading. This item is being presented by Executive Director of Education Services James Gianotti.

LCSD Policy IKF: Graduation has been revised to clarify requirements per NRS 389.018 and 390.605, for cohorts of 2028 and beyond. These changes are specific for College and Career Ready diplomas. The state did not reach a final agreement on all of the requirements, but the policy was prepared for the counselors and staff who are scheduling students for the upcoming fall semester. More changes will come, after the next legislation.

The board was generally not pleased about the decision to drop the required credit for Government to one-half and adding it to electives. They discussed what alternatives there are for LCSD graduates to keep it as a whole credit and still get the other required credits. Any changes will effect student scheduling, staffing, and required credits in other subjects. The board was interested in discussing this subject further. Adjustments may be made for the second reading, as the State Board of Education will be meeting prior to our next board meeting. Incoming juniors' and seniors' scheduling needs to be made.

Trustee Hendrix asked that Mr. Gianotti come back with an agenda item presenting different alternatives.

Mr. Gianotti spoke about the social studies flex credit, and project-based programs that could work to involve students in government issues and experiences. If not a credit, then at least a flex credit.

Mr. Logan advised that an increase in one area is a decrease in another area, and to focus on the recommendations presented to stay in compliance with NRS.

Trustee Farr made a motion to approve the revisions to policy IKF as a first reading.

Trustee Villines seconded.

With no further discussion, the motion carried 5-0.

18. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Cowee and Deputy Superintendent Tim Logan.

The next meeting of the board will be held on Tuesday, July 23 at the District office in Yerington. Some items include:

Special Services annual update and AB 56

First readings for revisions to policies IIAA: Textbook and Materials adoption & IIAB:

Media Materials and Guest Presenters

Second readings of policies JB & IKF

Trustee Farr requested an item for future discussion only regarding the LyOnline Program.

19. PUBLIC PARTICIPATION: Items not listed on the agenda: At this time, the public is invited to address the Board on items not listed on the agenda over which the Board has jurisdiction. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada’s Open Meeting Law).

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Deanne Davis spoke on the topic of the Government class credit. She is hopeful that the district will pursue the full credit. She recommended various programs.

20. ADJOURN:

Adjourn:8:00

The notice for this meeting was posted on June 19, 2024 at Lyon County School District Administrative Office, Lyon County School District websites (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

Lyon County School District Statement of Nondiscrimination and Accessibility

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LCSD School District Meeting
June 25, 2024
Public Comment

Comments by: Jim Davis **Please include these comments in the minutes.**

Agenda Item: #10-C – Emergency Operations Plan (EOP)

I read that the district's Emergently Operations Plan (EOP) if confidential and won't be shared with the public.

I certainly agree that certain emergency response planning involved with law enforcement, such as a crime response or prevention plan should not be made public as this would aid those who intend to do harm.

However, a broader Emergently Operations Plan (EOP) would address natural disasters and similar weather-related emergencies. I believe an understanding of these types of planning would benefit the public and should not be withheld from their view.

Please clarify if the Emergency Operations Plan (EOP) being withheld from public view is restricted the former category of emergencies involving law enforcement action or if it also includes weather or other natural emergencies.

LCSD School District Meeting
June 25, 2024
Public Comment

Comments by: Jim Davis **Please include these comments in the minutes.**

Agenda Item: **#15 – Master Facility Plan Advisory Committee (MFPAC)**

I applaud the plan to include community members on this advisory committee.

When this agenda item is up for discussion, I'd like the board to clarify the process for selection of community members.

Policy BCF states that

“The process for the appointment of community members to an advisory committee will be determined by the Board.”

I don't believe that the board has established the process for community members to be appointed to this committee. How will this process be made known to the public?

I request that the board to take up the topic of how community members are selected for the committee. I expect that this process be done in public and that clear qualifications for such appointments be established.

Attitude of Gratitude

My name is Terry Schmidt and I am successful at
student name

SSMS because of Mrs. Towley.
school name teacher/staff member's name

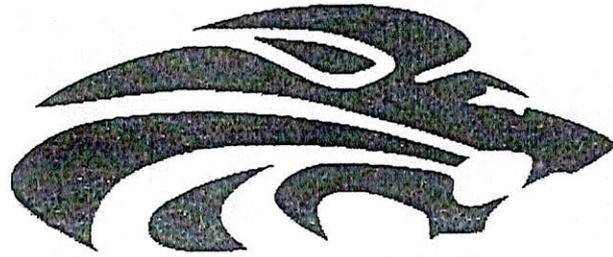
I want to thank him/her for letting me find my best self,
helping me, being there when I need it, and
being the recourse teacher, and listening
to me.

Signed:

Terry Schmidt

student signature





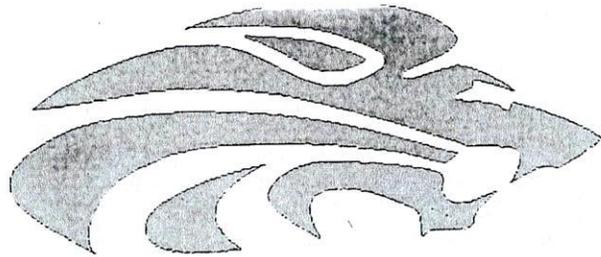
Attitude of Gratitude

My name is Yasselin Vazquez and I am successful at Yerington High School because of Mrs. Smith.

I want to thank him/her for

always being kind and happy. I also want to thank her for all the work she has
helped me with. Mrs. Smith has an amazing soul and I love her stories.



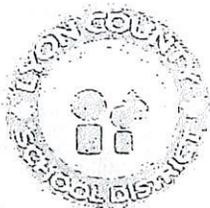


Attitude of Gratitude

My name is Connor Cueva (Connor Cueva) and I am successful at Yerington High School because of Mr. Soto.

I want to thank him/her for

being kind and professional whenever I need to talk to him about
paperwork or grades.

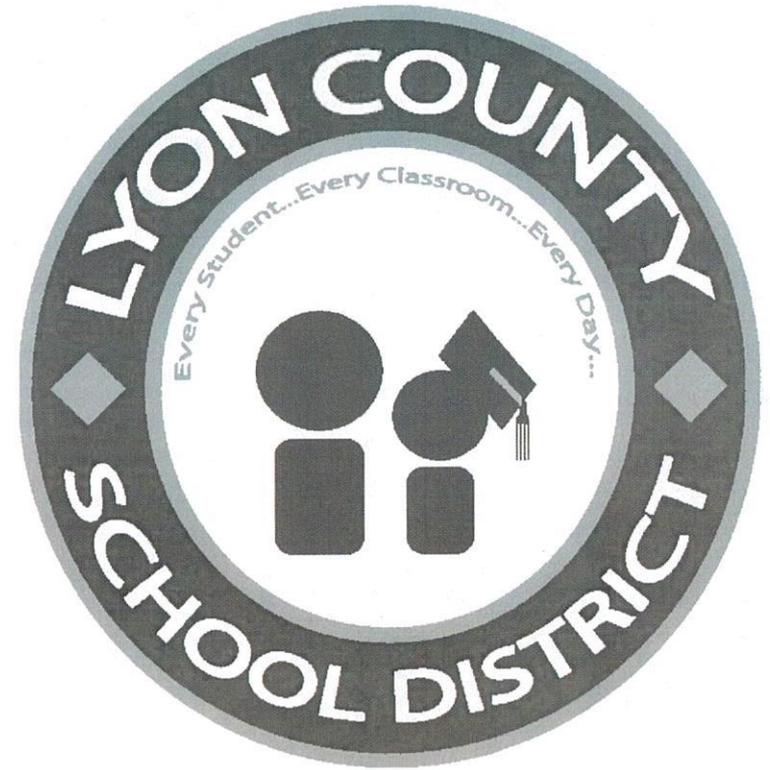


Attitude of Gratitude

My name is Joshua M and I am successful at
student name

DHS because of MS Brunjes.
school name teacher/staff member's name

I want to thank him/her for being kind and supportive
to me all year and constantly giving me
great encouragement.



Signed: Joshua M
student signature

Attitude of Gratitude

My name is _____ Landen McQueary _____ and I am successful at _____
student name

_____ Cottonwood elementary _____ because of _____ Mrs. Burke _____
school name teacher/staff member's name

I want to thank him/her for _____ because she was a great teacher. She helped
me reach my goals and always incoraged me. We had fun class partys and lots of fun.

She also helped me after school every week to help me be a better reader.

I am thankful to have been in her class.

Signed: _____

student signature



ATTITUDE OF GRATITUDE

My name is EMMA and I am successful at Riverview
Elementary School because of MIS. KERNS.

I want to thank him/her for helping me in class

with my learning.

and now I understand

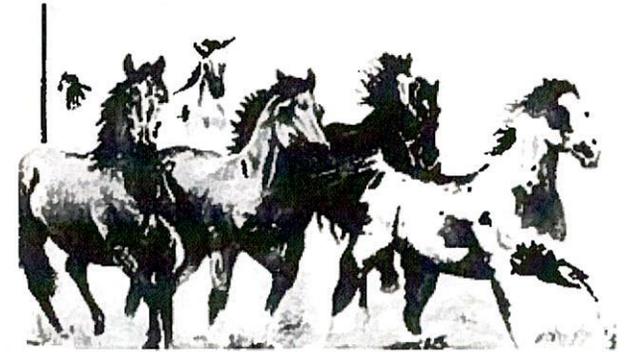
stuff that was hard,

but now is normal.

Signed: Emma Platten



Sutro Elementary



Attitude of Gratitude

My name is Mckenzie and I am successful at Sutro Elementary School
because of Mrs. Burns.

I want to thank him/her for

Thank u for helping me. you
are super nice to me and I
hope you stay at this school
forever



love: ²⁰ mckenzie

Sutro Elementary



Attitude of Gratitude

My name is Lexie Kessler and I am successful at Sutro Elementary School
because of Mrs: estes .

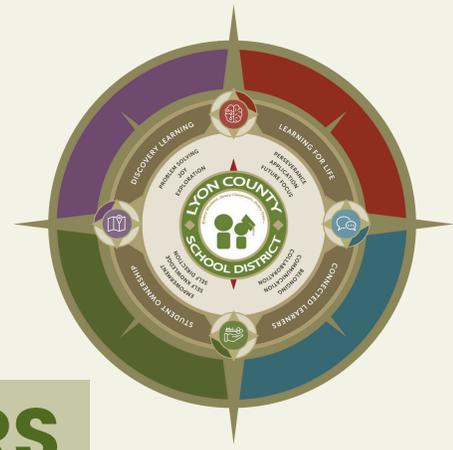
I want to thank him/her for

I want to thank you for helping me get ready

for 5th grade 



WE ARE SEEKING TWO COMMITTEE MEMBERS



LCSD FACILITIES MASTER PLAN ADVISORY COMMITTEE

LOOKING FOR :

- 10 years of experience working with the Lyon CSD
- Reside in Lyon County for at least 10 years and a demonstrated commitment to community service, economic development, or youth leadership during that period throughout Lyon County
- Commit at least two evenings per month (up to 4 hours each) for 12 months

[APPLY HERE](#)

Accepting applications through August 2, 2024



Lyon County School District Board Memo

Date: July 23, 2024
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: AB 56 Physical/Mechanical Restraint and Aversive Intervention Report for Students with Disabilities

Recommendation

That the LCSD Board of Trustees approve the 2023-2024 AB 56 Physical/Mechanical Restraint and Aversive Intervention Report for Students with Disabilities.

Background Information

In accordance with N.R.S. § 388.5317, on or before August 15 of each year, each school district must prepare and submit to the Nevada Department of Education (NDE) a report by school that includes the following information:

1. The number of instances in which physical restraint was used during the previous school year, which must indicate the number of instances per teacher and per pupil without disclosing personally identifiable information about the teacher or the pupil;
2. The number of instances in which mechanical restraint was used during the previous school year, which must indicate the number of instances per teacher and per pupil without disclosing personally identifiable information about the teacher or the pupil; and
3. The number of violations of the statute, by type of violation, which must indicate the number of violations per teacher and per pupil without disclosing personally identifiable information about the teacher or the pupil.

The information gathered from the districts' reports are compiled by the NDE. The NDE then prepares a report (disaggregated by school district) to be submitted by October 1 to the following individuals:

- In even-numbered years, the Director of the Legislative Counsel Bureau
- In odd-numbered years, the Legislative Committee on Education.

Please note that only schools with reports of physical and mechanical restraints are included in this report. If a school is not included, they did not report any instances of such events.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s):

2023-2024 School and District AB 56 Physical/Mechanical Restraint Report for Students with Disabilities.

*Respectfully Submitted,
Rachel Stewart, Executive Director of Special Services*

Lyon County
 AB56 Reports by School
 2023-2024

Attendance Area	Site	Permissable Physical	Permissable Mechanical	Non-Permissable Physical	Non-Permissable Mechanical	Aversive	Total
Dayton	DES	7					7
	RES						0
	SES	4					4
	DIS						0
	DHS	2					2
Fernley	CES			2		1	3
	EVES						0
	FES	3					3
	FIS						0
	SMS			1			1
	FHS	2					2
Silver Stage	SSES			1			1
	SSMS						0
	SSHS						0
Yerington	YES	2					2
	YIS						0
	YHS						0
Smith	SVS						0
		20	0	4	0	1	25

Lyon County
 AB56 Reports by Student
 2023-2024

Student	Permissable Physical	Permissable Mechanical	Non-Permissable Physical	Non-Permissable Mechanical	Aversive	Total
Student #1			1			1
Student #2			2		1	3
Student #3	5					5
Student #4	1					1
Student #5	2					2
Student #6	1					1
Student #7	1					1
Student #8	1					1
Student #9	1					1
Student #10	2					2
Student #11	1					1
Student #12			1			1
Student #13	1					1
Student #14	1					1
Student #15	1					1
Student #16	1					1
Student #17	1					1
	20	0	4	0	1	25

Lyon County
 AB56 Reports by Teacher
 2023-2024

Teacher	Site	Permissable Physical	Permissable Mechanical	Non-Permissable Physical	Non-Permissable Mechanical	Aversive	Total
Teacher #1	SSES			1			1
Teacher #2	CES					1	1
Teacher #3	CES			2			2
Teacher #4	DES	2					2
Teacher #5	FES	1					1
Teacher #6	DES	1					1
Teacher #7	FHS	1					1
Teacher #8	DHS	2					2
Teacher #9	FES	1					1
Teacher #10	SES	1					1
Teacher #11	YES	2					2
Teacher #12	DES	1					1
Teacher #13	FHS	1					1
Teacher #14	DES	3					3
Teacher #15	SMS			1			1
Teacher #16	SES	1					1
Teacher #17	SES	2					2
Teacher #18	FES	1					1
		20	0	4	0	1	25

Lyon County School District Board Memo

Date: July 23, 2024

To: Board of School Trustees

From: Tim Logan, Superintendent

Re: Annual Report of Sportsmanship Violations According to Policy GBAA: Coaching Athletics

Recommendation

That the LCSD Board of Trustees approve the annual report of sportsmanship violations according to policy GBAA: Coaching Athletics.

Background Information

Policy GBAA: Coaching Athletics has been a policy that has been around for many years and the policy has always been important in setting the expectations for our coaches regarding required trainings, proper behavior, and their role in student-athletes’ lives. On April 26, 2022, the board revised Policy GBAA to include the statement “School/District and NIAA sponsored athletics are learning opportunities for students as an extension of the traditional classroom”. This statement still stands true as we want our sports fields, courts, tracks, swim centers and gyms to be a place where students can learn valuable lessons outside of the classroom.

The policy states that the athletic director or athletic administrator of each school is required to provide a report of unsportsmanlike behaviors resulting in fouls, penalties, ejections, removals, or anything similar. These behaviors may be caused by spectators, student-athletes, or coaching personnel. The information is then compiled into an annual report to be submitted to the Board of Trustees at each July meeting.

Below is the information gathered from schools who have reported violations in their athletic programs. Any sport or school not shown on the chart is because they had no reported violations in that school or sport.

School	Baseball	Basketball	Football	Soccer	Softball	Wrestling	Total
Dayton High School			1	9			10
Fernley High School	1	5	3	3	1		13
Silver Stage Middle School						2	2
Silverland Middle School		1					1
Smith Valley School		1					1
Yerington High School	3			1			4
GRAND TOTAL	4	7	4	13	1	2	31

The information reported to each school allows administrators to get information quickly of any violations and address them within days of the violation. It also helps the school and the district to see larger areas of concern and address them appropriately.

Budget Considerations

N/A

Discussed at Previous Meeting

July 25, 2023

Attachment

Policy GBAA - Coaching Athletics

Respectfully submitted: Dawn Huckaby, Deputy Superintendent

COACHING ATHLETICS

It is the policy of the Lyon County School District Board of Trustees to assure that students are safe and supervised at all times. The Trustees expect the standards of the persons selected to coach student athletic events to be commensurate with those expected in the schools/District. No child shall be put at undue risk while participating in sanctioned sporting events, nor the preparation of these events. School/District and NIAA sponsored athletics are learning opportunities for students as an extension of the traditional classroom. These opportunities allow students to experience life lessons in a safe and structured learning environment. Because it is an extension of the classroom, all rules, policies, and laws governing the classroom/school are applicable to athletics. Coaches are expected to adhere to the vision, mission, and values of the school/District and model their behavior accordingly. They are to maintain the highest standards and instruct their student athletes to do the same. This is especially true as it applies to the treatment of the opposing team and athletic officials. Coaches shall never use racially charged language, profanity, obscene/aggressive/threatening/ degrading language and/or gestures, nor allow their student athletes to do so. Coaches will ensure that the bench area, locker room, bus, or any other part of the facility used for practice, competition, or travel is clean and orderly before departing from the event/activity. Coaches will always enforce and strive for the goal of earning the highest sportsmanship recognition award provided by the NIAA, division, league, etc. Coaches receiving fouls, penalties, ejections, removals, or anything similar in a sport for unsportsmanlike behavior are subject to discipline at the discretion of school administration. This may include suspension, reduction in pay (fine) and/or termination. Coaches are responsible for reporting fouls, penalties, ejections, removals, or anything similar in a sport for unsportsmanlike behavior to their athletic director/administrator immediately, but not later than 24 hours after the occurrence. This reporting requirement includes coaches', student athletes', and parents'/guardians'/spectators' unsportsmanlike behaviors resulting in fouls, penalties, ejections, removals, or anything similar. A verbal report will satisfy the time requirement, but a written report on the approved form will be submitted within 5 school/business days to the athletic director/administrator. The athletic director/administrator for each school will provide a report of these incidents to the office of the superintendent after each athletic season. An annual report will be submitted to the LCSD Board of Trustees each year during the regularly scheduled meeting in July.

The Trustees seek to assure that all persons selected for coaching positions hold to the highest standards forth herein and by the Nevada Interscholastic Activities Association (hereafter NIAA) in section (NAC) NAC 385B.798 which states:

Coaches: Required certification and courses. A coach of a school is not eligible to coach during the school year after the year the school hires him as a coach unless he is certified in cardiopulmonary resuscitation and completes the following courses, or the equivalent of those courses, offered by the Coaches Education Program of the National Federation of State High School Associations:

Coaching Principles; and
Sport First Aid
Head Injuries/Concussion

All paid coaches and assistants will need to be at least twenty-one (21) years of age. Due to the need to verify the aforementioned requirements, as well as to verify other facts submitted as part of the application process, all submissions for coaching positions shall be presented to the Lyon County School District Board of Trustees no later than two (2) calendar months previous to the commencement of the season for that particular sport. If practices would be expected to start earlier than two (2) months prior to the season starting, the submission will be presented at least two (2) months prior to the beginning of

practices for that sport. Submitted candidates are expected to be those chosen by the School Administrator due to their superior qualifications. In the event that a position becomes unexpectedly vacant (coach not available due to unforeseen circumstances), the school shall appoint an interim coach from the available applicants, the chosen applicant will be put before the board for approval.

In order to assure that all students receive the attention in coaching that they deserve, no coach will be allowed to coach more than one sport at a time, nor will any individual be allowed to coach more than four sports in any calendar year, unless approved by the Superintendent or designee due to extenuating circumstances. All coaches will be evaluated by the principal or athletic administrator within two weeks of the conclusion of the respective sport's state tournament. This evaluation will include a survey of the student athletes who participated in the respective sport. If the coach receives a "Highly Effective" evaluation for a given sport, a letter of intent to coach the following season will be issued, therefore not requiring the coach to reapply for the position he/she currently holds, regardless of whether the coach is a LCSD permanent employee or non-LCSD permanent employee. If a coach resigns or receives an "Ineffective" evaluation for a given sport, the principal will advertise the position, conduct interviews, and submit the name of the best candidate to the Board of Trustees for approval. Any non-LCSD permanent employee coach receiving an "Effective" evaluation will be required to re-interview for their respective coaching position. Any coach receiving an "Ineffective" evaluation will not be eligible to apply for that particular coaching position for at least two years. All coaching positions being filled with non-LCSD permanent employee coaches will be opened for interviews each year unless the coach received a "Highly Effective" evaluation.

All of the expectations outlined above will be reviewed each year to ensure they are properly maintained.

This policy shall apply to coaching of athletics at all grade levels in the Lyon County School District.

Policy GBAA
Revised 4/26/2022

Nevada Department of Education
New Request for Class Size Variance and Justification

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

School Year:	2023-2024
Submission Quarter:	Q4
School District:	Lyon
Elementary School:	Silver Stage Elementary School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	#N/A	4	#N/A
1	23	5	#N/A
2	23	6	#N/A
3	#N/A		

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
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Justification for Variances

With the all day kindergarten, our facilities are being limited in elementary schools. There are difficulties hiring teachers in all LCSD schools due to the rural setting and five unique areas within the District. We designated Elementary teachers as a critical labor shortage area to aide in filling classrooms with qualified teacher. In order to add another teacher we would need an additional \$80,000. This is a hardship on the district financially. We are currently only slightly above the class size requirement, but we are unable to justify hiring a new teacher and create such small classes and would require funding that is not cost effective.

School-Level Plan to Address the Student-Teacher Ratios

The enrollment numbers are stable and have largely been for our district for years. If these class sizes do grow larger we would look at adding teachers. If our numbers do grow then we would need to hire another teacher and share them between grades to lower the class sizes. This will be re-evaluated at the start of each quarter.

CERTIFICATION

I, Tim Logan hereby request this variance from the Nevada State Board of Education and certify that the justifications cited are accurate and complete.


 Signature, Superintendent

7/16/24
 Date

Nevada Department of Education
New Request for Class Size Variance and Justification

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

School Year:	2023-2024
Submission Quarter:	Q4
School District:	Lyon
Elementary School:	Sutro Elementary School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	17	4	#N/A
1	#N/A	5	#N/A
2	#N/A	6	#N/A
3	23		

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
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Justification for Variances

With the all day kindergarten, our facilities are being limited in elementary schools. There are difficulties hiring teachers in all LCSD schools due to the rural setting and five unique areas within the District. We designated Elementary teachers as a critical labor shortage area to aide in filling classrooms with qualified teacher. In order to add another teacher we would need an additional \$80,000. This is a hardship on the district financially. We are currently only slightly above the class size requirement, but we are unable to justify hiring a new teacher and create such small classes and would require funding that is not cost effective.

School-Level Plan to Address the Student-Teacher Ratios

The enrollment numbers are stable and have largely been for our district for years. If these class sizes do grow larger we would look at adding teachers. If our numbers do grow then we would need to hire another teacher and share them between grades to lower the class sizes. This will be re-evaluated at the start of each quarter.

CERTIFICATION

I, Tim Logan hereby request this variance from the Nevada State Board of Education and certify that the justifications cited are accurate and complete.


 Signature, Superintendent

7/16/24
 Date

Please submit **one** Request for Class Size Variance Renewal that summarizes **all schools** that have exceeded the prescribed ratio of pupils per class in a given grade **and** have previously submitted and had approved a New Variance Justification Request. Only those schools, grades, and ratios that have previously been approved may request a renewal. Schools and grades eligible for the Request for Class Size Variance Renewal are any school/grade that calculates "Yes" under Column W, "Renewal Variance" within the District Data Entry Tab. Please complete each of the following sections completely.

School Year:	2023-2024
Submission Quarter:	April 1 - June 30 // Q4
School District:	Lyon

CERTIFICATION

I, Tim Logan hereby request these variance renewals from the Nevada State Board of Education and certify that the schools and grades cited here are both eligible and accurate.


Signature, Superintendent

7/16/24
Date

The following schools, grades, and ratios have had New Variance Justification Forms submitted and approved within the current school year for exceeding the prescribed ratio of pupils per class in a given grade. Since there have been no substantive changes to the reason for the request, the justification for exceeding the ratio, the plan of action to reduce the ratios, nor the ratios themselves, we respectfully request that the following variances be renewed pursuant to the justification and request cited in their respectively approved FY23 New Variance Justifications:

Elementary School	Grade	Ratio
Cottonwood Elementary School	K	18
Cottonwood Elementary School	1	23
Cottonwood Elementary School	3	23
Dayton Elementary School	K	22
Dayton Elementary School	2	24
Dayton Elementary School	3	23
East Valley Elementary School	K	19
Fernley Elementary School	K	22
Riverview Elementary School	3	23
Riverview Elementary School	6	27
Yerington Elementary School	2	23
Yerington Elementary School	3	24

Nevada Department of Education
Quarterly Class Size Reduction Certification

Pursuant to Nevada Revised Statute (NRS) 388.700-725, districts must submit information related to class size ratios on a quarterly basis, and for each school and grade that exceeds the target ratio, must request a variance to include reasonable justification for the exceeded target ratio. Every quarter, regardless of the need to request a variance, each district must submit and certify the requested data pursuant to this report.

Please answer all questions included within this certification to the best of your ability and return a signed copy to sidcompliance@doe.nv.gov.

School Year:	2023-2024
Submission Quarter:	April 1 - June 30 // Q4
School District:	Lyon
Superintendent's Name:	Tim Logan

Primary CSR Contact:	Kyle Rodriguez
Title:	Fiscal Services Officer
Email:	krodriguez@lyoncsd.org
Phone:	775-463-6800

District-Wide Class Size Ratios by Grade

Kindergarten:	17	Fourth Grade:	23
First Grade:	20	Fifth Grade:	23
Second Grade:	22	Sixth Grade:	23
Third Grade:	22		

Did any class size ratio reported for this quarter differ from the established annual base district ratio, requiring the submission of a new plan for class size reduction?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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Were there any significant revisions or changes to the district's plan for class size reduction?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
------------------------------	--

Has the district's website been updated to reflect the average daily enrollment, class size ratios, and variances requested and granted from the previous quarter's report?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

The district is requesting the following:	Both New and Renewal Variances
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Overall for this quarter, the district's number of variance requests has:	Increased
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CERTIFICATION

I, Tim Logan hereby certify that to the best of my knowledge, the information contained in this report is accurate and complete.

Tim Logan
 Signature, Superintendent

7/16/24
 Date

**Lyon County School District - Nita M. Lowey 21st Century Community Learning Centers /
Boys & Girls Club of Mason Valley Memorandum of Agreement**

This agreement is entered into by and between the following community partners in Lyon County, Nevada.

- **Lyon County School District**, hereinafter referred to as **LCSD**
- **Boys & Girls Club – Mason Valley**, hereinafter referred to as **BGCMV**

Lyon County School District Committee Members:

- The Lyon County School District, hereinafter referred to as the LCSD, which provides the support needed to ensure the educational progression of students living in poverty, at-risk, and with disabilities to enable them to participate in, and be productive members of this plan. In addition to the signers of this agreement, and whose designated staff is the lead department from the school district in this 21st Century Community Learning Centers (hereinafter referred to as 21st CCLC) agreement, who participated in creating the Nita M. Lowey 21st Century Community Learning Centers Program and developed the 2020 application for funding.

RECITALS

Wherein, NRS 277.090 et. Seq. provides that units of local government may enter into agreements for the performance of any or all functions and activities that a party to the agreement, its officers, or agents have the authority to perform;

- Wherein, all students have the right to learn in a safe, respectful, and drug free environment;
- Wherein, students must both feel safe and be safe to effectively learn;
- Wherein, school-community partnerships are key to enhancing student competency in mathematics and literacy;
- Wherein, LCSD & BGCMV have common interests in enhancing student achievement.
- Wherein, the parties to this agreement are in mutual respect of each other and in the planning, administration, delivery, monitoring, and evaluation of their respective services.
- Wherein the parties have worked collectively to develop the 21st CCLC program for 2024-2025, hereinafter called the Plan, and

Now, therefore, in consideration of the mutual commitments and covenants herein contained, and to demonstrate our support and commitment to implement and sustain the 21st CCLC Program, the parties agree as follows:

- The parties above will collaboratively participate in the administration, implementation, and evaluation of the Plan.
- The following senior representatives from the required partners will constitute a core management team for this project: Kayleen Larkins Grants Supervisor; Natasha Valiska 21st CCLC Grant Coordinator; Travis Crowder CEO or designee; Michelle Henriquez 21st CCLC Director; and Tim Logan, Superintendent of Lyon County School District or designee.

- The purpose of this 21st CCLC program is to: Implement a coordinated, integrated comprehensive learning program to promote student achievement through a safe environment.

BOYS & GIRLS CLUB OF MASON VALLEY - PARTNERSHIP OUTLINE

Project Learn: The Educational Enhancement Program

The Boys & Girls Clubs of Mason Valley is committed to the Lyon County School District and, in particular, the potential successful collaboration between our two organizations. The positive relationships that the Boys & Girls Clubs have with the School District have benefitted so many young people and families all throughout our County. Partnering to deliver a well thought out program, such as Project Learn, Core programming, and Power Hour, to help meet the goals and objectives of the 21st CCLC grant will not only benefit our youth but will also raise the bar in our Clubs and our schools.

The program features five major components:

- Homework help and tutoring
- 5 Core Program Area's (Sport Fitness & Rec., Arts, Character and Leadership, Health & Life Skills and STEM)
- Parent and adult involvement
- Collaboration with schools
- Incentives

Through these five components, Clubs mobilize their resources to help children succeed in school.

HOMEWORK HELP AND TUTORING

BGCMV offer homework help and tutoring for 5 hours weekly. This enables Club members to develop the daily habit of completing homework and preparing for class in a safe, quiet, allocated space with staff and volunteer encouragement and assistance. BGCMV uses POWER HOUR, a homework help and tutoring program developed by Boys & Girls Clubs of America, to help our members complete their daily school assignments. Club professionals, volunteers, or even older Club members assist younger members.

BGC incentive program, PowerPoints, gives Club members an extra opportunity to practice and reinforce the skills and concepts they learn in school. Club members receive points for completing fun-filled worksheets, using educational software, flashcards, etc. This is one area where specific learning objectives can be delivered through collaborations with school faculty to meet the goals of the 21st CCLC grant.

Tutoring is another component of POWER HOUR. Tutoring helps Club members gain proficiency, or excel, in specific areas such as math, grammar, science, or social studies.

BGC offers group tutoring sessions to help our members become self-directed learners.

BGC offer POWER HOUR Monday-Friday for one hour each day. Additionally, BGC schedules special events or activities related to education, such as field trips, tournaments, guest speakers, etc. on Fridays.

To meet the needs of the 21st CCLC program, BGCMV would specifically recruit and assign staff to

specifically coordinate efforts with local school faculty in order to target those youth who need assistance. This would also allow us to understand and help meet the targeted levels of success needed for the youth and their respective level of mathematics and literacy needed to reach expected goals and objectives.

Power Hour enables the Club to provide extra attention and focused assistance to at-risk members and those in need of motivation and direction. With the proper guidance and support, every Club member has the chance to develop self-directed learning skills and to be successful in school.

5 CORE PROGRAM AREAS

Making learning fun is key for promoting positive attitudes toward learning.

Knowing that Club youth have just spent an entire day at school, when they come to the Club, they don't want to feel like they are back in the classroom. Engaging youth in the 5 core areas is an easy way to incorporate learning activities while masking the fact that they are, in effect, still learning critical life and potential career skills.

The 5 core areas of programming help young people to see the practical application of lessons taught in the classroom. They also help them to plan self-directed learning enrichment. BGCMV encourages BGC members to make positive and productive choices about how they spend their leisure time at the Club. Examples of core programming activities taking place in BGCMV are:

- During the enrichment sessions, staff help encourage outside the box thinking by performing projects that challenge student's creative thinking skills, increase peer interactions, build math and literacy skills, and encourage physical activity. Each enrichment lesson plan is designed with age-appropriate topics and activities to build skills in these five core program areas, with a fun, interactive environment. Enrichment activities also help to reinforce the core competencies students are studying in school.
- Provide academic opportunities, including tutoring, that are targeted to student academic needs, aligned with the school day instruction and strengthen skills in order to meet state academic standards.
- Offer students a broad array of enrichment activities during afterschool hours and summer break. These activities will be designed to reinforce and complement the regular academic program of participating students and encompass areas such as civic engagement, STEM education, drug and alcohol prevention, physical fitness and social emotional learning.
- Offer families of participating students the opportunity to actively engage in their children's education, as well as provide related opportunities for literacy development and other educational related services for the families.
- Helping others (two to three hours per week). Service activities could include cleaning up local neighborhoods, visiting nursing homes, assisting with a Club service project, etc.
- Games that sharpen cognitive skills (four to five hours per week). Skill-building games might include Scrabble®, Monopoly®, Jenga®, chess, pool, foosball, ping pong, etc.
- Character & Leadership Development empower youth to support and influence their Club and community, sustain meaningful relationships with others, develop a positive self-image, participate in the democratic process and respect their own and others' cultural identities.

- Health & Life Skills develop young people's capacity to engage in positive behaviors that nurture their own well-being, set personal goals and live successfully as self-sufficient adults.
- Sports, Fitness & Recreation develop fitness, positive use of leisure time, skills for stress management, appreciation for the environment and social skills.
- Education & Career Development enable youth to become proficient in basic educational disciplines, apply learning to everyday situations and embrace technology to achieve success in a career.
- The Arts enable youth to develop their creativity and cultural awareness through knowledge and appreciation of the visual arts, crafts, performing arts and creative writing.

Clubs vary their schedules to engage the largest number of members in the greatest variety of enhancement opportunities. The result is that the total Club becomes a learning center. Members use math skills in the gymnasium for score keeping, in the kitchen for cooking, in the art room for measuring, etc. They practice literacy skills by reading rules to a new game, writing an article in the Club newsletter, or writing poetry for the bulletin board. Learning becomes synonymous with Club activities and Club members cannot wait to be a part of the fun.

The stimulating math and literary environment provided through art, drama, sports, service and leadership opportunities, career exploration and life skills training communicate that mathematics and literacy are truly life skills.

PARENTAL INVOLVEMENT

Unfortunately, not every parent has had positive experiences with schools. Thus, the Club needs to encourage a positive environment for parents. BGC encourages parents to support their children in school and Club. BGC also encourages them to create a positive home environment that supports education.

In order to encourage parental participation at the Club, BGC provides activities for the entire family. Club activities include family fun nights for parents, Bingo nights, movie nights with a scavenger hunt element, talent shows, guest speakers, etc.

Parental and family involvement through the program would consist of the above-mentioned activities with a literacy twist. For example: Bingo Night would consist of untraditional BINGO cards with various literacy terms that would bring it back to the classroom. The same would be done with scavenger hunts, spelling bees, etc. specifically for all family members.

Critical to the success of any Club are relationships with parents, local schools, and other community partners. Parent and family involvement is important because it contributes to a young person's school achievement and healthy development. In addition, Club staff often serve as liaisons for families whose work schedule hampers their ability to advocate for their children with school personnel. Building a base of support through collaboration with parents, schools and community agencies gets the word out about the Club and its programs, both the Club and the community benefit from this type of partnership.

COLLABORATION WITH SCHOOLS

In working with schools, BGCMV understand that their role is to support the hard work that occurs during the school day and reinforce and promote like-thinking, strategies, and skills. BGC realizes that the greatest impact will occur when BGC work within the existing system and existing standards rather

than trying to recreate their own. Again, because of the flexibility of BGC programming, BGC can easily align strategies and goals with the district.

The Club also has the distinct opportunity of reaching children during out-of-school time, before and after school, and during the summer. During the school year, BGC take a child from the end of one school day to the beginning of the next. Through Power Hour, 5 core program areas and other educational programs, BGC seek to engage children so that they are not only prepared for the next school day, but they are excited for it. During the summer, BGC has an excellent opportunity to maximize retention while children are away from the classroom for an extended period of time. BGC can ensure these programs are developing the right skills to put children ahead of the game when they return to school in the fall.

INCENTIVES, RECOGNITION AND GOAL-SETTING

Power Points has proven to be an excellent incentive for K-6 students. Points are earned by completing homework assignments, reading, helping their peers, and finishing supplemental Power Sheets. As mentioned earlier, Power Sheets are completely customizable and thus, students would be earning points for completing extra assignments directly related to classroom studies.

Once a month, Power Points can be redeemed at the Power Points Store for toys, school supplies, and special privileges. Members can also earn snacks, field trips and other rewards for good grades, improving their GPA, and good behavior and citizenship.

Goal setting is an important component of Project Learn as well. Many of our members will be the first in their families to graduate from high school, which often means they have not been instilled with the value of planning for the future. Whether it's setting goals for college and careers or simply to pass next week's science quiz, goal setting is a vital component of Project Learn.

Benefits to Learners:

- Individualized, structured learning experience
- Improved attitude toward learning in the school and Club
- Self-paced and self-directed learning
- Practical application of skills taught in the classroom
- Remedial support as needed
- Improved self-esteem
- Improved grades in school
- Improved behavior

STAFFING

There will be multiple positions to ensure all guidelines for program and grant reporting are met, including the 21st CCLC Fernley Assistant and 21st CCLC Site Coordinators, who will receive support from BGCMV's 21st CCLC Director, and Grants Director.

The 21st CCLC Fernley Assistant will oversee the daily operation, coordination, and delivery services for the 21st CCLC sites. This position will work under the guidance and supervision of LCSD to actively plan, develop, and oversee the implementation of the academic and enrichment programs to meet 21st CCLC program deliveries. This position will assist LCSD in the hiring of independent contractors, teachers and paraprofessionals for the academic component. This position will be directly responsible for ensuring that there are sufficient tutors available to handle the capacity of members in the 21st CCLC program. This position will have access to Infinite Campus and will input academic related data into Cayen. They will assist the Site Coordinators on the program planning and data entry on the Cayen system and will serve as a support staff at sites on a daily basis. This position reports to LCSD in all tutoring aspects and entering Cayen data. As such, the assistant will have limited view access to Infinite Campus (IC) for data collection.

The Site Coordinators will be responsible for the day-to-day operations of the enrichment component of the 21st CCLC program. They will develop the program schedules to reflect academic times that concur with enrichment times. The Site Coordinators will use their time to track activities, progress, grades, and staff. Their responsibilities also include purchasing equipment and supplies (in coordination with the school district), establishing parent support and activities to encourage involvement, and monitoring member progress and performance.

The BGCMV 21st CCLC Director will provide professional development training and support to Site Coordinators in relation to Cayen. The director will also offer direct support for 21st CCLC coordinators on all aspects including programming, partnerships, payroll, and staff management, etc. BGC's Grants Department will be responsible for submitting timely and accurate financial reports to LCSD's Grants personnel.

In addition, BGCMV will hire part-time staff members along with enlisting and training volunteers to serve Club members in the Project Learn programs. BGC will also recruit older Club members to serve as homework helpers. LCSD will hire tutors for the tutoring/academic aspect of the program.

DATA SHARING

BGCMV and LCSD agree to share data required to evaluate the program's progress in meeting its goals and objectives.

The 21st CCLC Fernley Assistant, who works under the guidance and supervision of Lyon County School District will provide and collect appropriate FERPA forms for new students enrolling in 21st CCLC. This position will also be responsible for entry of any FERPA related information to be input into Cayen or shared. This includes:

LCSD Data Sharing Responsibilities

- Communicate and collaborate with families to obtain consent for all data sharing needs that are in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Responsible for providing, distributing, collecting, and entering FERPA-related information.
- Provide access to assessments and other available data for the purpose of program evaluation (infinite campus or other grade and test collection software), including individual student data

(First Name; Middle Name; Last Name; Date of Birth; Gender; Student Identification Number).

- Collect aggregate student data (grade, race, sex, free/reduced lunch, special education, and English language learner) required for federal reporting.
- Collect state assessment data each summer.
- Collect report card grades, school day attendance and discipline reports at the end of each semester.
- Own, store and share data in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Create or decide upon data collection instruments.
- Input required data in federal and state reports.

BGCMV Data Sharing Responsibilities:

- Track individual student community learning center enrollment and attendance.
- Store data in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Responsible for storing FERPA forms in member casefiles.

INFORMATION SHARING

Grants personnel for the Lyon County School District will be responsible for coordinating the communication and information sharing among the participating partners. Methods for sharing information will include:

- **Mandatory Quarterly Advisory Meetings** with LCSD grants staff and BGC site staff, school representatives and volunteer staff. BGCMV will focus on enrichment components of the meeting and LCSD will focus on bringing school staff and the academic components to the meeting.
- The purpose of the quarterly advisory meetings will be to discuss day-to-day operation logistics, club needs, and address any new issues.
- Data analysis, information exchange about program, collaboration, goals, objectives and evaluation measurements.
- Google Drive to help keep student information private

ROLES AND RESPONSIBILITIES OF EACH PARTNER

A. Lyon County School District:

- Be the fiscal agent and recipient of the 21st Century Community Learning Centers grant and will be responsible for grant management and coordination with local, state, and federal agencies;
- Negotiate and administer contracts and agreements for services;

- Employ and support the Project Manager (grants employee) who will report directly to the LCSD Director of Business Services;
- Provide technical assistance and support to BGC MV to implement grant activities;
- Provide fiscal management services for grant administration;
- Participate in, and contribute to, the quarterly meetings of the 21st CCLC Advisory Board;
- Hire independent contractors, teachers, and paraprofessionals for academic components OR provide alternative staffing and activities to help support academic/tutoring components of the program on a daily basis;
- Coordinate and participate in the collection and reporting of data and other information for local and state level evaluations to meet NDE’s deadlines;
- Provide space in schools or district facilities for the Boys & Girls Club participants as needed and available;
- Provide a daily nutritious snack or meal for participating students;
- Maintain direct and constant communication with school administration (participating in discussions of academic staffing, teacher to student ratios, etc.);
- Provide for staff participation in all trainings associated with this grant proposal;
- Collect and report data and other information for the local and state level evaluations, along with certifying Cayen reporting monthly.
- Upload academic and evaluation related reporting data into Cayen as requested per Nevada Department of Education;
- Perform on-site visits (by the program coordinator) to spot check the site and program operations periodically throughout the fiscal year.

B. Boys & Girls Club – Mason Valley will:

- Follow above-listed plan (item 4 “Partnership Outline”).
- Participate in, and contribute to, the quarterly 21st CCLC Advisory Board meetings;
- Participate in local planning efforts when requested;
- Upload program-related reporting data into Cayen as requested per Nevada Department of Education;
- Provide invoices by the 15th of each month for reimbursement of expenditures (refer to attached budget spreadsheet for specific authorized expenditures);
- Conduct school and site analyses and assist with implementing recommendations

BUDGET

The attached budget is primarily comprised of staffing and supplies cost, but also includes a set-aside for transportation needs. **Total Request for 6 schools DES, RES, SES, SSES, SSHS, SSMS & YES = \$373,244.30.**

Object Description	Staff Name	Budget
320 – professional services	BGC – Mason Valley Site Coordinators x 4 for 6 school sites	\$77,226.00
320 – professional services	BGC – Mason Valley 31 staff members for 6 school sites, including summer school	\$220,513.05
310 – professional services	BGC – Mason Valley program assistant for 6 sites, responsible for daily operation of academic components in conjunction with teachers & principals, data collection and input.	\$48,709.12
320 – professional services	BGC – Mason Valley program manager, monitors Fernley sites and coordinators in conjunction with the grant coordinator.	\$9,796.15
510- student transportation	BGC – Mason Valley student transportation from clubs	\$2500.00
610- supplies	BGC- Mason Valley general supplies for school year and summer program	\$14,500.00
	Total Budget	\$373,244.30

TRANSPORTATION

Transportation is set to be available for club members in need. There are funds designated for this particular use. The BGCMV will provide the transportation necessary with their Club vans and may hire either a district employee for extended hours, or an outside employee of their discretion.

INDEMNITY

Each of the parties hereto agree to indemnify and hold the other harmless from any claim, liability, or damage resulting from any error, omission, or act of negligence on the part of the indemnifying party, its officers, agents, or employees in the performance of its responsibilities under this agreement.

TERM

This agreement shall be effective upon executive and shall continue until **September 30, 2025 (or at end of approved funding cycle)** at which point it is renewable with the agreement of each party.

AMENDMENTS

No amendment to this agreement shall be effective unless made in writing and signed by all parties.

SIGNATURES OF DESIGNEES

Tim Logan, Superintendent
Lyon County School District

Date

Kayleen Larkins, Grants Supervisor for
Lyon County School District

Date

Travis Crowder, CEO
Boys & Girls Club of Mason Valley

Date

**Lyon County School District - Nita M. Lowey 21st Century Community Learning Centers /
Boys & Girls Club of Truckee Meadows Memorandum of Agreement**

This agreement is entered into by and between the following community partners in Lyon County, Nevada.

- **Lyon County School District**, hereinafter referred to as **LCSD**,
- **Boys & Girls Club – Truckee Meadows**, hereinafter referred to as **BGCTM**.

Lyon County School District Committee Members:

- The Lyon County School District, hereinafter referred to as the LCSD, which provides the support needed to ensure the educational progression of students living in poverty, at-risk, and with disabilities to enable them to participate in, and be productive members of this plan. In addition to the signers of this agreement, and whose designated staff is the lead department from the school district in this 21st Century Community Learning Centers (hereinafter referred to as 21st CCLC) agreement, who participated in creating the Nita M. Lowey 21st Century Community Learning Centers Program and developed the 2020 application for funding.

RECITALS

Wherein, NRS 277.090 et. Seq. provides that units of local government may enter into agreements for the performance of any or all functions and activities that a party to the agreement, its officers, or agents have the authority to perform;

- Wherein, all students have the right to learn in a safe, respectful, and drug free environment;
- Wherein, students must both feel safe and be safe to effectively learn;
- Wherein, school-community partnerships are key to enhancing student competency in mathematics and literacy;
- Wherein, LCSD & BGCTM have common interests in enhancing student achievement;
- Wherein, the parties to this agreement are in mutual respect of each other and in the planning, administration, delivery, monitoring, and evaluation of their respective services.
- Wherein the parties have worked collectively to develop the 21st CCLC program for 2024-2025, hereinafter called the Plan, and

Now, therefore, in consideration of the mutual commitments and covenants herein contained, and to demonstrate our support and commitment to implement and sustain the 21st CCLC Program, the parties agree as follows:

- The parties above will collaboratively participate in the administration, implementation, and evaluation of the Plan.
- The following senior representatives from the required partners will constitute a core management team for this project: Kayleen Larkins Grants Supervisor, Natasha Valiska 21st CCLC Grant Coordinator, Mike Wurm President/CEO or designee, Michelle Henriquez 21st CCLC Director, and Tim Logan, Superintendent of Lyon County School District or designee.

- The purpose of this 21st CCLC program is to: Implement a coordinated, integrated comprehensive learning program to promote student achievement through a safe environment.

BOYS & GIRLS CLUB OF TRUCKEE MEADOWS - PARTNERSHIP OUTLINE

Project Learn: The Educational Enhancement Program

The Boys & Girls Clubs of Truckee Meadows is committed to the Lyon County School District and, in particular, the potential successful collaboration between our two organizations. The positive relationships that the Boys & Girls Clubs have with the School District have benefitted so many young people and families all throughout our County. Partnering to deliver a well thought out program, such as Project Learn, Core programming, and Power Hour, to help meet the goals and objectives of the 21st CCLC grant will not only benefit our youth but will also raise the bar in our Clubs and our schools.

The program features five major components:

- Homework help and tutoring
- 5 Core Program Area's (Sport Fitness & Rec., Arts, Character and Leadership, Health & Life Skills and STEM)
- Parent and adult involvement
- Collaboration with schools
- Incentives

Through these five components, Clubs mobilize their resources to help children succeed in school.

HOMEWORK HELP AND TUTORING

BGCTM offers homework help and tutoring for 5 hours weekly. This enables Club members to develop the daily habit of completing homework and preparing for class in a safe, quiet, allocated space with staff and volunteer encouragement and assistance. BGCTM uses POWER HOUR, a homework help and tutoring program developed by Boys & Girls Clubs of America, to help our members complete their daily school assignments. Club professionals, volunteers, or even older Club members assist younger members.

BGC incentive program, PowerPoints, gives Club members an extra opportunity to practice and reinforce the skills and concepts they learn in school. Club members receive points for completing fun-filled worksheets, using educational software, flashcards, etc. This is one area where specific learning objectives can be delivered through collaborations with school faculty to meet the goals of the 21st CCLC grant.

Tutoring is another component of POWER HOUR. Tutoring helps Club members gain proficiency, or excel, in specific areas such as math, grammar, science, or social studies.

BGC offers group tutoring sessions to help our members become self-directed learners.

BGC offer POWER HOUR Monday-Friday for one hour each day. Additionally, BGC schedules special events or activities related to education, such as field trips, tournaments, guest speakers, etc. on Fridays.

To meet the needs of the 21st CCLC program, BGCTM would specifically recruit and assign staff to specifically coordinate efforts with local school faculty in order to target those youth who need assistance. This would also allow us to understand and help meet the targeted levels of success needed for the youth and their respective level of mathematics and literacy needed to reach expected goals and objectives.

Power Hour enables the Club to provide extra attention and focused assistance to at-risk members and those in need of motivation and direction. With the proper guidance and support, every Club member has the chance to develop self-directed learning skills and to be successful in school.

5 CORE PROGRAM AREAS

Making learning fun is key for promoting positive attitudes toward learning.

Knowing that Club youth have just spent an entire day at school, when they come to the Club, they don't want to feel like they are back in the classroom. Engaging youth in the 5 core areas is an easy way to incorporate learning activities while masking the fact that they are, in effect, still learning critical life and potential career skills.

The 5 core areas of programming help young people to see the practical application of lessons taught in the classroom. They also help them to plan self-directed learning enrichment. BGCTM encourages BGC members to make positive and productive choices about how they spend their leisure time at the Club. Examples of core programming activities taking place in BGCTM are:

- During the enrichment sessions, staff help encourage outside the box thinking by performing projects that challenge student's creative thinking skills, increase peer interactions, build math and literacy skills, and encourage physical activity. Each enrichment lesson plan is designed with age-appropriate topics and activities to build skills in these five core program areas, with a fun, interactive environment. Enrichment activities also help to reinforce the core competencies students are studying in school.
- Provide academic opportunities, including tutoring, that are targeted to student academic needs, aligned with the school day instruction and strengthen skills in order to meet state academic standards.
- Offer students a broad array of enrichment activities during afterschool hours and summer break. These activities will be designed to reinforce and complement the regular academic program of participating students and encompass areas such as civic engagement, STEM education, drug and alcohol prevention, physical fitness and social emotional learning.
- Offer families of participating students the opportunity to actively engage in their children's education, as well as provide related opportunities for literacy development and other educational related services for the families.
- Helping others (two to three hours per week). Service activities could include cleaning up local neighborhoods, visiting nursing homes, assisting with a Club service project, etc.
- Games that sharpen cognitive skills (four to five hours per week). Skill-building games might include Scrabble®, Monopoly®, Jenga®, chess, pool, foosball, ping pong, etc.
- Character & Leadership Development empower youth to support and influence their Club and community, sustain meaningful relationships with others, develop a positive self-image, participate in the democratic process and respect their own and others' cultural identities.

- Health & Life Skills develop young people's capacity to engage in positive behaviors that nurture their own well-being, set personal goals and live successfully as self-sufficient adults.
- Sports, Fitness & Recreation develop fitness, positive use of leisure time, skills for stress management, appreciation for the environment and social skills.
- Education & Career Development enable youth to become proficient in basic educational disciplines, apply learning to everyday situations and embrace technology to achieve success in a career.
- The Arts enable youth to develop their creativity and cultural awareness through knowledge and appreciation of the visual arts, crafts, performing arts and creative writing.

Clubs vary their schedules to engage the largest number of members in the greatest variety of enhancement opportunities. The result is that the total Club becomes a learning center. Members use math skills in the gymnasium for score keeping, in the kitchen for cooking, in the art room for measuring, etc. They practice literacy skills by reading rules to a new game, writing an article in the Club newsletter, or writing poetry for the bulletin board. Learning becomes synonymous with Club activities and Club members cannot wait to be a part of the fun.

The stimulating math and literary environment provided through art, drama, sports, service and leadership opportunities, career exploration and life skills training communicate that mathematics and literacy are truly life skills.

PARENTAL INVOLVEMENT

Unfortunately, not every parent has had positive experiences with schools. Thus, the Club needs to encourage a positive environment for parents. BGC encourages parents to support their children in school and Club. BGC also encourages them to create a positive home environment that supports education.

In order to encourage parental participation at the Club, BGC provides activities for the entire family. Club activities include family fun nights for parents, Bingo nights, movie nights with a scavenger hunt element, talent shows, guest speakers, etc.

Parental and family involvement through the program would consist of the above-mentioned activities with a literacy twist. For example: Bingo Night would consist of untraditional BINGO cards with various literacy terms that would bring it back to the classroom. The same would be done with scavenger hunts, spelling bees, etc. specifically for all family members.

Critical to the success of any Club are relationships with parents, local schools, and other community partners. Parent and family involvement is important because it contributes to a young person's school achievement and healthy development. In addition, Club staff often serve as liaisons for families whose work schedule hampers their ability to advocate for their children with school personnel. Building a base of support through collaboration with parents, schools and community agencies gets the word out about the Club and its programs, both the Club and the community benefit from this type of partnership.

COLLABORATION WITH SCHOOLS

In working with schools, BGCTM understands that their role is to support the hard work that occurs during the school day and reinforce and promote like thinking, strategies, and skills. BGC realizes that the greatest impact will occur when BGC works within the existing system and existing standards

rather than trying to recreate their own. Again, because of the flexibility of BGC programming, BGC can easily align strategies and goals with the district.

The Club also has the distinct opportunity of reaching children during out-of-school time, before and after school, and during the summer. During the school year, BGC takes a child from the end of one school day to the beginning of the next. Through Power Hour, 5 core program areas and other educational programs, BGC seeks to engage children so that they are not only prepared for the next school day, but they are excited for it. During the summer, BGC has an excellent opportunity to maximize retention while children are away from the classroom for an extended period of time. BGC can ensure these programs are developing the right skills to put children ahead of the game when they return to school in the fall.

INCENTIVES, RECOGNITION AND GOAL-SETTING

Power Points has proven to be an excellent incentive for K-6 students. Points are earned by completing homework assignments, reading, helping their peers, and finishing supplemental Power Sheets. As mentioned earlier, Power Sheets are completely customizable and thus, students would be earning points for completing extra assignments directly related to classroom studies.

Once a month, Power Points can be redeemed at the Power Points Store for toys, school supplies, and special privileges. Members can also earn snacks, field trips and other rewards for good grades, improving their GPA, and good behavior and citizenship.

Goal setting is an important component of Project Learn as well. Many of our members will be the first in their families to graduate from high school, which often means they have not been instilled with the value of planning for the future. Whether it's setting goals for college and careers or simply to pass next week's science quiz, goal setting is a vital component of Project Learn.

Benefits to Learners:

- Individualized, structured learning experience
- Improved attitude toward learning in the school and Club
- Self-paced and self-directed learning
- Practical application of skills taught in the classroom
- Remedial support as needed
- Improved self-esteem
- Improved grades in school
- Improved behavior

STAFFING

There will be multiple positions to ensure all guidelines for program and grant reporting are met, including the 21st CCLC Fernley Assistant and 21st CCLC Site Coordinators, who will receive support from BGCTM's 21st CCLC Director, Fernley Area Coordinator, and Grants Director.

The 21st CCLC Fernley Assistant will oversee the daily operation, coordination, and delivery services for the 21st CCLC sites. This position will work under the guidance and supervision of LCSD to actively plan, develop, and oversee the implementation of the academic and enrichment programs to meet 21st CCLC program deliveries. This position will assist LCSD in the hiring of independent contractors, teachers and paraprofessionals for the academic component. This position will be directly responsible for ensuring that there are sufficient tutors available to handle the capacity of members in the 21st CCLC program. This position will have access to Infinite Campus and will input academic related data into Cayen. They will assist the Site Coordinators on the program planning and data entry on the Cayen system and will serve as support staff at sites on a daily basis. This position reports to LCSD in all tutoring aspects and entering Cayen data. As such, the assistant will have limited view access to Infinite Campus (IC) for data collection.

The Site Coordinators will be responsible for the day-to-day operations of the enrichment component of the 21st CCLC program. They will develop the program schedules to reflect academic times that concur with enrichment times. The Site Coordinators will use their time to track activities, progress, grades, and staff. Their responsibilities also include purchasing equipment and supplies (in coordination with the school district), establishing parent support and activities to encourage involvement, and monitoring member progress and performance.

The BGCTM 21st CCLC Director will provide professional development training and support to Site Coordinators in relation to Cayen. The Fernley Area Coordinator will offer direct support for 21st CCLC coordinators on all aspects including programming, partnerships, payroll, and staff management, etc. BGCTM's Grants Department will be responsible for submitting timely and accurate financial reports to LCSD's Grants personnel.

In addition, BGCTM will hire part-time staff members along with enlisting and training volunteers to serve Club members in the Project Learn programs. BGC will also recruit older Club members to serve as homework helpers. LCSD will hire tutors for the tutoring/academic aspect of the program.

DATA SHARING

BGCTM and LCSD agree to share data required to evaluate the program's progress in meeting its goals and objectives.

The 21st CCLC Fernley Assistant, who works under the guidance and supervision of Lyon County School District will provide and collect appropriate FERPA forms for new students enrolling in 21st CCLC. This position will also be responsible for entry of any FERPA related information to be input into Cayen or shared. This includes:

LCSD Data Sharing Responsibilities

- Communicate and collaborate with families to obtain consent for all data sharing needs that are in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Responsible for providing, distributing, collecting, and entering FERPA-related information.
- Provide access to assessments and other available data for the purpose of program evaluation (infinite campus or other grade and test collection software), including individual student data

(First Name; Middle Name; Last Name; Date of Birth; Gender; Student Identification Number).

- Collect aggregate student data (grade, race, sex, free/reduced lunch, special education, and English language learner) required for federal reporting.
- Collect state assessment data each summer.
- Collect report card grades, school day attendance, and discipline reports at the end of each semester.
- Own, store and share data in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Create or decide upon data collection instruments.
- Input required data in federal and state reports.

BGCTM Data Sharing Responsibilities:

- Track individual student community learning center enrollment and attendance.
- Store data in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Responsible for storing FERPA forms in member casefiles.

INFORMATION SHARING

Grants personnel for the Lyon County School District will be responsible for coordinating the communication and information sharing among the participating partners. Methods for sharing information will include:

- **Mandatory Quarterly Advisory Meetings** with LCSD grants staff and BGC site staff, school representatives and volunteer staff. BGCTM will focus on enrichment components of the meeting and LCSD will focus on bringing school staff and the academic components to the meeting.
- The purpose of the quarterly advisory meetings will be to discuss day-to-day operation logistics, club needs, and address any new issues.
- Data analysis, information exchange about program, collaboration, goals, objectives, and evaluation measurements.
- Google Drive to help keep student information private

ROLES AND RESPONSIBILITIES OF EACH PARTNER

A. Lyon County School District:

- Be the fiscal agent and recipient of the 21st Century Community Learning Centers grant and will be responsible for grant management and coordination with local, state, and federal agencies;
- Negotiate and administer contracts and agreements for services;

- Employ and support the Project Manager (grants employee) who will report directly to the LCSD Director of Business Services;
- Provide technical assistance and support to BGCTM to implement grant activities;
- Provide fiscal management services for grant administration;
- Participate in, and contribute to, the quarterly meetings of the 21st CCLC Advisory Board;
- Hire independent contractors, teachers, and paraprofessionals for academic components OR provide alternative staffing and activities to help support academic/tutoring components of the program on a daily basis;
- Coordinate and participate in the collection and reporting of data and other information for local and state level evaluations to meet NDE’s deadlines;
- Provide space in schools or district facilities for the Boys & Girls Club participants as needed and available;
- Provide a daily nutritious snack or meal for participating students;
- Maintain direct and constant communication with school administration (participating in discussions of academic staffing, teacher to student ratios, etc.);
- Provide for staff participation in all trainings associated with this grant proposal;
- Collect and report data and other information for the local and state level evaluations, along with certifying Cayen reporting monthly.
- Upload academic and evaluation related reporting data into Cayen as requested per Nevada Department of Education;
- Perform on-site visits (by the program coordinator) to spot check the site and program operations periodically throughout the fiscal year.

B. Boys & Girls Club – Truckee Meadows will:

- Follow above-listed plan (item 4 “Partnership Outline”).
- Participate in, and contribute to, the quarterly 21st CCLC Advisory Board meetings;
- Participate in local planning efforts when requested;
- Upload program-related reporting data into Cayen as requested per Nevada Department of Education;
- Provide invoices by the 15th of each month for reimbursement of expenditures (refer to attached budget spreadsheet for specific authorized expenditures);
- Conduct school and site analyses and assist with implementing recommendations

BUDGET

The attached budget is primarily comprised of staffing and supplies cost, but also includes a set-aside for transportation needs. **Total Request for 4 schools CES, EVES, FES & FIS = \$290,237.10**

Object Description	Staff Name	Budget
320 – professional services	BGC – Truckee Meadows Site Coordinators x 3 for 4 school sites	\$87,901.50
320 – professional services	BGC – Truckee Meadows 17 staff members for 4 school sites, including summer school	\$132,266.9
310 – professional services	BGC – Truckee Meadows program assistant for Fernley sites, responsible for daily operation of academic components in conjunction with teachers & principals, data collection and input.	\$48,709.12
310 – professional services	BGC – Truckee Meadows program manager, monitors Fernley sites and coordinators in conjunction with the grant coordinator.	\$7,667.22
510 – staff travel	BGC – Truckee Meadows staff travel expenses	\$2,500.00
610- supplies	BGC- Truckee Meadows general supplies for school year and summer program	\$11,192.34
	Total Budget	\$290,237.10

TRANSPORTATION

Transportation is set to be available for club members in need. There are funds designated for this particular use. The BGCTM will provide the transportation necessary with their Club vans and may hire either a district employee for extended hours, or an outside employee of their discretion.

INDEMNITY

Each of the parties hereto agree to indemnify and hold the other harmless from any claim, liability, or damage resulting from any error, omission, or act of negligence on the part of the indemnifying party, its officers, agents, or employees in the performance of its responsibilities under this agreement.

TERM

This agreement shall be effective upon executive and shall continue until **September 30, 2025 (or at end of approved funding cycle)** at which point it is renewable with the agreement of each party.

AMENDMENTS

No amendment to this agreement shall be effective unless made in writing and signed by all parties.

SIGNATURES OF DESIGNEES

Tim Logan, Superintendent
Lyon County School District

Date

Kayleen Larkins, Grants Supervisor for
Lyon County School District

Date

Mike Wurm, President/CEO
Boys & Girls Club of Truckee Meadows

Date

MEMORANDUM OF UNDERSTANDING

Child Assault Prevention (CAP) Project and Lyon County School District Regarding Elementary Child Self-Protection Workshops

Period of Agreement: August 1, 2024 through June 30, 2025

Parties Involved: Child Assault Prevention (CAP) Project
Lyon County School District

Common Objective: This partnership between the Child Assault Prevention (CAP) Project and the Lyon County School District is being formed for the purpose of providing child self-protection workshops to students enrolled in first through fifth grades in the Lyon County School District. CAP will strive to accommodate the needs of each individual school.

Partnership Background: The Child Assault Prevention (CAP) Project has been providing an elementary child self-protection to the students in Washoe County since 1984 and expanded its program to include the elementary schools and students in Lyon County. This partnership was established in 2013.

Distribution of Functions:

Child Assault Prevention (CAP) Project: Will provide staffing, transportation, workshop materials, follow-up activities, testing and questionnaires to the elementary schools in Lyon County. CAP will schedule the one-hour workshop presentations at the grade level(s) specified by the Lyon County School District. CAP will schedule presentations with the school counselors and teachers and will provide confirmations to all parties as well as school principals. CAP will facilitate the one-hour workshop presentation in each individual classroom or provide a video presentation to the classroom via an online portal. CAP is responsible for collecting all demographics and data on each workshop presentation.

Lyon County School District: Will allow CAP the one-hour workshop presentation time in individual classrooms at the grade level(s) requested by the Lyon County School District. Lyon County School District will allow CAP to schedule the workshop presentations with the school counselors and teachers. Lyon County School District will allow CAP to collect demographic information, evaluations, retention data and teacher and counselor questionnaires that ask for information regarding disclosure activity in the aftermath of our presentations. Lyon County School District will provide CAP with procedures and protocol to follow regarding visitors to their schools. Lyon County

School District will provide Elementary School Principals and Counselors information regarding the CAP Program and its purpose to help in the scheduling and presentation of workshops.

Fiscal Agent Functions: The Child Assault Prevention (CAP) Project will act as the fiscal agent and is responsible for funding all aspects of the elementary workshop presentations in the Lyon County elementary schools. As long as CAP can secure the necessary funding, the workshop presentations will come to the students in Lyon County at no cost to the district, schools or families. CAP will be responsible for all data collection and reporting to those entities funding the workshops.

Communication: The Child Assault Prevention (CAP) Project and the Lyon County School District agree to be in communication regarding all workshop presentations and any questions or concerns coming from school personnel, students, parents or community residents. The workshop presentations are open for all to see. Lyon County School Counselors will assist CAP in sending out permission slips to parents. Lyon County will let CAP know if active or passive permission slips are required. CAP will take the responsibility of discussing the workshop presentations and will answer any questions and will handle any concerns that come forth with all details being shared with the Lyon County School District. Lyon County School District agrees to share evaluations and criticisms with CAP in order to build the best program for the students in Lyon County.

Data Reporting/Record Keeping: CAP will be responsible for providing all workshop materials. CAP will be responsible for all data collection, demographics, testing, questionnaires and follow-up reporting. All data, testing results and follow-up reporting will be shared with the Lyon County School District. CAP compiles demographic information on each classroom including: number and ethnicity of students, special needs students, English Language Learners, SIP, CLS and students that are not mainstreamed. CAP sends questionnaires and retention tests to teachers, counselors and students 60 days after the workshop presentations. CAP then compiles the data into numerous reports. The reports will be shared with Lyon County School District, funders who have sponsored the workshops and human service/state agencies working on providing more services to children in Nevada.

Confidentiality: While CAP collects a lot of data, we do not collect confidential or financial information on any of the families or students. CAP does not collect personal information on any of the students. Disclosures of abuse are handled within the guidelines and protocol of the Lyon County School District. CAP does not photograph any of the children or any of the workshops without consent of parents and the Lyon

County School District. Any information on disclosures of abuse is left with the school counselors to be handled with the protocol of the Lyon County School District. Any document, file, report or questionnaire containing information that is considered confidential is kept secured in locked files in the CAP office. CAP does not share confidential information.

Disputes: Should disagreements arise between the Child Assault Prevention (CAP) Project and the Lyon County School District each party will document the concerns in writing and every step will be taken to assure a quick and satisfactory resolution for both parties.

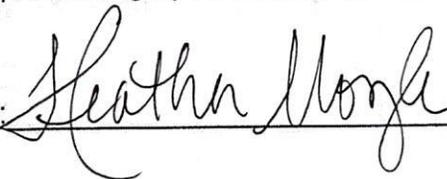
Amendment: If either party sees the need to make an amendment to this Memorandum of Understanding, it will be documented in writing citing the change to be made and the reasoning for making the change. Upon agreement of both parties to make the change, a new Memorandum of Understanding will be issued for signatures.

IN WITNESS HEREOF, the parties hereto have executed this agreement this day and year herein set forth:

Representing Child Assault Prevention (CAP) Project

By:  Date: 7/10/2024
Rebecca LeBeau, Executive Director

Representing Lyon County School District

By:  Date: 7/10/2024

**Lyon County School District
Board Memo**

Date: July 23, 2024
To: Board of School Trustees
From: Jim Gianotti, Executive Director for Educational Services
Re: UNR Dual Enrollment Program Affiliation Agreement for Approval

Recommendation

That the board approves the attached UNR Dual Enrollment Program Affiliation Agreement for Approval for students in Lyon County School District.

Background Information

Attached is a Dual Enrollment Program Affiliation Agreement for Approval for courses that students from the Lyon County School District are able to enroll in for credit during the school years from 2024-2029. This agreement allows Lyon County School District the ability to take advantage of Dual Enrollment coursework through the University, enabling students to get a start on coursework that may not be offered to them through other programs.

Budget Considerations

N/A

Discussed at Previous Meeting

N/A

Attachment(s)

Dual Enrollment Program Affiliation Agreement

*Respectfully Submitted,
Jim Gianotti, Executive Director of Education Services*

Dual Enrollment Program Affiliation Agreement

by and between Nevada System of Higher Education
on behalf of the University of Nevada, Reno
and the Lyon County School District

This Dual Enrollment Program Affiliation Agreement ("Agreement") is entered into between the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno ("University") and Lyon County School District, a political subdivision of the State of Nevada ("District") (individually, a "Party," and collectively, the "Parties").

RECITALS

The University has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school level.

The District desires that the University provide college level courses that may be counted toward both high school and college graduation requirements to the District students.

The District students are authorized under NRS 389.160 and NRS 389.310, to enroll in college level courses that may be counted toward both high school and college graduation requirements.

Now therefore, in consideration of the mutual promises contained herein, the Parties agree as follows:

I. PURPOSE AND SCOPE OF DUAL ENROLLMENT PROGRAM

A. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing dual credit courses, as that term is defined in Section B below, to eligible District students at certain high schools in the District. The District and the University shall mutually determine the high schools participating in the dual enrollment program on an annual basis.

B. DESCRIPTION OF DUAL ENROLLMENT PROGRAM

1. Dual Enrollment Program. A "Dual Enrollment Program" is a program which allows high school students to earn course credits that can simultaneously satisfy high school graduation requirements and college credits that can be applied towards college degrees or certificate completion at any college or university under the jurisdiction of the Board of Regents of the Nevada System of Higher Education.
2. Dual Credit Course. The Dual Enrollment Program offers courses to the students, defined as "Dual Credit Courses." For purposes of this Agreement, a "Dual Credit Course" is a college or university course that have been approved by the Nevada Department of Education to satisfy specific high school graduation requirements.
3. Modes of Dual Enrollment Instruction. Dual Credit Course instruction can be delivered or

taught by: 1) College or university faculty on their respective campuses (“Campus Enrollment”); 2) college or university faculty at the students’ high school campuses; 3) college or university faculty using online/remote modalities; and/or 4) high school teachers at their high school campuses but supervised by college or university faculty (“Concurrent Enrollment”).

For purposes of this Agreement the mode of instruction shall be Concurrent Enrollment.

C. ELIGIBILITY

1. Application

- a. Students shall obtain written approval of the appropriate principal or counselor and career and technical education program representative (if applicable). Approval from secondary school officials indicates that the student has demonstrated both academic readiness and social maturity.
- b. Students and parents and/or legal guardians shall submit to the District a signed Dual Enrollment Application Form.
- c. High schools shall provide to the University an unofficial transcript for each of their participating students.

2. Initial Eligibility

- a. Students must be enrolled at one of the District high schools listed in Exhibit A.
- b. Students must have a cumulative unweighted high school GPA of 2.5 or higher or be recommended by a high school teacher or counselor.
- c. Students must apply to the University for college-level credit under current procedures for admission to the University as a non-degree seeking student. Non-degree seeking students are not eligible for federal financial aid through FAFSA, but are eligible for institutional scholarship funds designated for Dual Enrollment students.

3. Continuing Eligibility

- a. To continue eligibility in the Dual Enrollment Program, students must maintain a minimum cumulative University GPA of 2.0. Students with a cumulative University GPA below this minimum threshold may be allowed to enroll in Dual Credit Courses with written permission from the University’s Vice Provost for Undergraduate Education.

D. COURSES AND CREDIT

1. Courses

- a. The District and the University agree that college level courses are rigorous and demanding courses, and the standards and criteria of any Dual Credit Course shall

meet statutory and University criteria, and such criteria shall not be diminished for the purpose of the Dual Enrollment Program.

- b. The University will determine the Dual Credit Courses to be offered at any time during the term of this Agreement.
- c. Dual Credit Courses taught by the District shall comply with the University's student learning objectives, content and syllabi, which the University shall provide to the District.

2. Credit

- a. Depending on the specific UNR course, when the student satisfactorily completes the course with a grade of (D-) or higher, the University shall award between one (1) and five (5) college credits toward earning a credential, certificate or degree, as applicable at the University for a Dual Credit Course. Note: some college courses have prerequisites of C or higher for progression in a sequence of courses.
- b. Each student in the Dual Enrollment Program may register for a maximum of nine (9) undergraduate credits or three (3) courses per semester. A student wishing to take credits exceeding this maximum credit or course limit may make a written appeal to the Vice Provost for Undergraduate Education.

II. PROGRAM MANAGEMENT

A. TUITION AND FEES AND SUPPLIES

1. Tuition and Fees

The non-degree application fee for Dual Enrollment Program students will be waived by the University. The District shall be responsible for payment of tuition and all applicable course fees to the University, as specified in Exhibit B. The format for billing all services pursuant to this Agreement is set forth in Exhibit B.

Students shall be charged a per course fee of seventy dollars (\$70) by the University. This course fee shall be paid by the District through a third party billing process separate from this Agreement. If the District fails to pay the course fees, the University will not award any University credit to the student despite the student's otherwise successful completion of the Dual Credit Course.

The District understands and agrees that tuition and course fee charges for students enrolled under this Dual Enrollment Program may vary from student to student depending upon the total number of student credit hours for which each student has enrolled each term, and depending on the student's eligibility for in-state fees.

If the student withdraws from the enrollment in the course no later than the day before the class begins, the University shall not charge tuition or fees to the District. No adjustments or refunds of the University fees shall be made on or after the first day of the District semester.

B. STUDENTS

1. Enrollment

- a. The number of students admitted for any Dual Credit Course shall not be less than fifteen (15) students per section, Districtwide, and shall not exceed a maximum of thirty (30) students per section, except and to the extent that the Parties agree otherwise in writing.
- b. Each student enrolled in a Dual Credit Course, even though enrolled as a University student during the term of the Dual Credit Course, shall remain a student of the District and shall follow the academic schedule and calendar of classes as established by the District and approved by the University.

2. Removal or Withdrawal of Student

- a. Student course withdrawal dates shall comply with the existing policies of the University's Dual Enrollment Program.
- b. The removal of a student shall be handled cooperatively between the appropriate University personnel and the respective District administrators. The District retains the right to refuse to allow a student to enroll in a Dual Credit Course and to discipline and/or remove any student from the Dual Credit Course in accordance with the District policies. The University shall have the right to remove any District student from a Dual Credit Course in accordance with the University student conduct policy or academic dishonesty policy. Removing a student from a Dual Credit Course by either party requires a written explanation be provided to the other party.

3. Academic Advising and Ancillary Services

Academic Advising shall be the joint responsibility of the University and the District. Both Parties shall ensure that students enrolled in the Dual Credit Courses are provided support services as may be needed, including but not limited to counseling and guidance and placement assistance.

4. Maintaining Eligibility for Interscholastic Activities

The Parties shall create a written plan to enable students enrolled in Dual Credit Courses to remain eligible for interscholastic activities.

5. Records and Transcripts

Upon completion of the Dual Credit Course, credit and grade shall be placed on the student's high school and University transcripts in their respective standard formats and shall not be identified as dual enrollment.

C. INSTRUCTORS

1. Employment Status.

- a. Throughout the term of this Agreement, an instructor provided by the District shall remain an employee of the District, and shall be covered under the District's workers' compensation insurance. Instructors shall be subject to the terms and conditions of the instructor's employment contract and the District policy, but shall also be subject to continuing approval by the University.
- b. Instructors of the District who teach Dual Credit Courses as part of the District contracted teaching assignment may receive additional compensation from the District and the University.

2. Selection of Instructors

- a. The District shall nominate an instructor qualified in the appropriate subject area for each Dual Credit Course and submit the instructor's name and credentials to the Vice Provost of Undergraduate Education for review by the academic department that administers the specific discipline at the University. The University has final approval on any instructor nominated by the District to teach Dual Credit Courses. The University shall involve full-time University faculty who teach a particular discipline in the selection, orientation, ongoing professional development and observation of the District faculty teaching Dual Credit Courses.
- b. To ensure the Dual Credit Courses are taught to the University standards, high school teachers will be provided with University course syllabi, lecture schedule and notes, and sample exam and homework assignments. In addition, high school concurrent enrollment course instructors will be trained and supervised by University faculty course coordinators.

3. Instructor Responsibilities

- a. Instructors teaching Dual Credit Courses must submit grades to both the District and the University by the applicable deadline for each institution.
- b. Instructors teaching Dual Credit Courses shall comply with the University's student learning objectives, content and syllabi, which the University shall provide to the District.

4. Removal of Instructor

- a. If a District instructor repeatedly violates University policy and procedures after being warned of the infraction by a University Dual Enrollment administrator or course coordinator, the University may withdraw authorization for the instructor to participate in the Dual Enrollment Program and the District, upon such withdrawal of authorization, the District shall nominate another qualified instructor and notify the University in writing of such nomination. The replacement instructor shall be approved by the University pursuant to Section II(B)(2) of this Agreement.

III. MUTUAL RESPONSIBILITIES AND OBLIGATIONS

A. MUTUAL RESPONSIBILITIES

1. Liaisons

Each party shall designate a liaison to assist with the Dual Enrollment Program and to meet with the liaison designated by the other party as necessary and at least once each semester, to review Dual Credit Course outlines and the high school's scope and sequence, and to review and modify dual enrollment course instructional delivery as necessary.

2. Guidelines

The District and the University shall ensure that each student enrolled in a Dual Credit Course, and all personnel of the District and all personnel of the University who are involved in the Dual Enrollment Program are provided with Dual Credit Course guidelines prepared by both parties, and that such persons agree to review and comply with the guidelines.

3. Partnering High Schools

The District and University shall mutually determine the partnering high schools on an annual basis. Additional schools may be added during the Agreement time period, if liaisons from both the District and the University agree in writing. The names of the participating high schools shall be included in Exhibit A, which can be updated annually and attached to this Agreement.

4. Student Identification Numbers

The District shall assign a unique identification number to each student who is enrolled in the Dual Enrollment Program. The University shall retain the unique identification number assigned to each student by the District.

5. FERPA Compliance

The parties agree to comply with the Family Educational Rights and Privacy Act of 1974 ("FERPA"), and all requirements imposed by or pursuant to regulation of the Department of Education and the University to the end that the rights and privacy of the students enrolled in the University are not violated or invaded. No access to individual student data shall be granted by the parties to any other person, agency or organization without the written consent of the student, except for sharing with other persons within the University or the District, so long as those persons have a legitimate interest in the information.

6. ADA Accommodations

For concurrent enrollment mode of instruction, the District shall determine the appropriate accommodations for each qualified student with disabilities in accordance with the Americans with Disabilities Act ("ADA") and Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act ("IDEA"), as applicable, and implement accommodations or special education services as required by federal and state law. The student's existing Individual Education Program ("IEP") shall be utilized to provide academic accommodations and support unless the IEP is not consistent with the accommodations and support services generally provided by the University in relation to

University academic courses. If the IEP is not consistent with University accommodations and support services, the parties shall work together to determine the appropriate accommodations or support services so that each party can comply with its obligations under the ADA and Section 504 of the Rehabilitation Act of 1973 or the IDEA, as applicable. The District shall have the primary financial and administrative responsibility for providing and implementing necessary accommodations or services. The District shall submit appropriate IEP documentation for students with disabilities to the University's Disabilities Resource Centers ("DRC").

7. Insurance

The parties to this Agreement shall procure and maintain, during the term of this Agreement, general liability insurance or provide for their respective financial obligations through a program of self-insurance in compliance with the Nevada Revised Statutes Chapter 41. The parties shall maintain workers compensation insurance as required by Nevada law.

8. Indemnification

Neither party waives any right or defense to indemnification that may exist in law or equity. The parties shall not waive and intend to assert available NRS chapter 41 liability limitations in all cases.

9. Data Sharing

The University shall have direct access to Dual Enrollment program students and prospective student's identifiable information, to include courses taken, grade point average, class ranking, standardized placement assessment, is protected as "education records" under both state and federal laws for the purposes and intentions of university direct contact. Release, sharing or any other disclosure of student identifiable information is prohibited.

University course coordinators will have full access to the District learning management system ("LMS") so that they may observe dual enrollment course instruction and assess dual enrollment student learning. University course coordinators will have full access to dual enrollment course gradebooks included in the District LMS system.

B. DISTRICT OBLIGATIONS

1. Facilities and Equipment

- a. The District shall provide, at its own expense, classroom/laboratory space in which Dual Credit Courses and activities shall be conducted. Facilities and ancillary services provided for the delivery of Dual Credit Courses shall comply with all applicable provisions of the state Fire Marshal Code and all other applicable federal and state laws.
- b. The District shall furnish, at its own expense, all course textbooks, materials, specialized equipment, and other necessary equipment for the District students participating in the Dual Enrollment Program. The District shall adopt and utilize

University approved textbooks, course outlines, and grading standards applicable to the dual credit courses being taught. Each student shall be responsible to purchase other supplies, if any, required for the dual credit course.

- c. The District and the partnering high school shall provide LMS help and support to students enrolled in dual credit courses.

2. Enrollment

- a. The District shall ensure that each student seeking enrollment in a Dual Credit Course has completed:
 - 1) the necessary admission applications, registration processes, and residency reclassification processes according to the University deadlines in effect for each semester of enrollment; and
 - 2) the required University placement examinations or has met required placement scores and prerequisites.
- b. The District shall ensure that the parent/guardian of the student seeking enrollment in a Dual Credit Course is aware:
 - 1) the student is subject to both the District policies and procedures, and the University and Nevada System of Higher Education policies and procedures;
 - 2) the student is participating in a college level course;
 - 3) of the requirements for the student to apply for residency reclassification and determination of in-state registration fee vs out-of-state tuition; and
 - 4) of the opportunities and requirements for participating in co-curricular/interscholastic activities at the District.
- c. All applicable forms to be signed by the students or parent/guardian shall be kept by the District.
- d. The District shall establish an academic program for each student enrolled in the Dual Credit Course. The academic plan shall include, as applicable, the academic plan developed for the student pursuant to NRS 388.205.
- e. The District through its partnering high schools shall ensure that each student who enrolls in a Dual Credit Course pursuant to this Agreement is a full-time District student and is currently enrolled in and attending the partnering high school.
- f. The District through its partnering high schools shall verify that each student enrolled in a Dual Credit Course satisfies any prerequisites for the Dual Credit Course as published in the University catalog and complies with the University policies and this Agreement regarding student placement in courses.

3. Instructors

- a. The District shall ensure the District administrators and the District instructors teaching Dual Credit Courses provide instruction in accordance with the policies, regulations and instructional standards of the University.
- b. The District shall provide at its own expense, a substitute instructor, as necessary and as agreed upon by the University, to cover the absence of a District instructor who teaches a Dual Credit Course. In the case of substitutions exceeding ten (10) consecutive school days, the District shall notify the University in writing of the name and credentials of the substitute instructor.

C. UNIVERSITY OBLIGATIONS

1. Course Requirements

- a. The University shall determine the Dual Credit Courses to be offered at any time during the term of this Agreement.
- b. The University shall offer dual enrollment courses to students who meet the University's prerequisites.
- c. The University shall ensure that all dual enrollment courses offered to students are:
 - 1) Of a quality and depth to qualify for college credit as determined by the University;
 - 2) Evaluated and approved through the University curriculum approval process;
 - 3) Transferable to a college or university under the Nevada System of Higher Education; and
 - 4) Compliant with all standards for the University courses.

2. Enrollment

- a. The University shall determine residency status of the District students for tuition and/or fees purposes in accordance with established Nevada System of Higher Education Board of Regents policy.
- b. The University shall grant college credit toward earning a credential, certificate or degree, as applicable for a Dual Enrollment course when a student satisfactorily completes the course with a grade of (D-) or higher.

3. Instructors

- a. The University shall provide partnering high schools the instructional information necessary to meet the goals of the courses delivered, including but not limited to

college approved textbook titles, syllabi, course outlines, and grading standards applicable to Dual Credit Courses.

- b. The University shall ensure that instructors of Dual Credit Courses follow the same standards of expectation and assessment that are applied to other college courses.
- c. The University shall provide College Learning Management System (“LMS”) training/assistance to instructors teaching Dual Credit Courses.
- d. The University shall ensure the District administrators and the District instructors teaching Dual Credit Courses provide instruction in accordance with the policies, regulations and, instructional standards of the University.

IV. GENERAL PROVISIONS

A. TERM AND TERMINATION

1. The Term of this Agreement shall be for **five (5) years**. The Term shall commence on **August 1, 2024 and shall end on July 31, 2029**.
2. Either Party may terminate this Agreement for any reason following written notice to the other Party of intent to terminate delivered not less than ninety (90) days prior to the intended date of termination. Notwithstanding any termination under this Agreement, once a student has begun a Dual Credit Course and so long as the student remains in good standing in the University and the District, the student shall be allowed to finish the Dual Credit Courses for that semester.
3. In the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal period for payments due under this Agreement, then this Agreement shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to the University of any kind whatsoever.

B. MISCELLANEOUS

1. Entire Agreement. This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended, supplemented or modified except by mutual written agreement by the parties.
2. Invalid Provisions. If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms, disregarding such unenforceable or invalid provision.
3. Force Majeure. Neither party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, governmental restrictions, governmental regulations, governmental controls, act of public enemy, pandemics, epidemics or other outbreaks of diseases or other infections accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause

must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

4. Governing Law. This Agreement shall be governed, interpreted, construed and enforced in accordance with the laws of the State of Nevada, with venue in the City of Reno and County of Washoe.
5. Assignment. A party may not assign or transfer any of its rights, duties or obligations under this Agreement, in whole or in part, without the prior written consent of the other party.
6. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their respective successors and assigns, and no other party shall be a beneficiary hereunder.
7. Notice. Notices required by this Agreement shall be in writing, delivered personally, by certified or registered mail, or by overnight courier, and shall be deemed to have been given when delivered personally or when deposited in the United States mail, postage pre-paid, or with an overnight courier, addressed as follows:

If to University:

University of Nevada, Reno
Provost and Executive Vice President
1664 North Virginia Street
Reno, Nevada 89557

If to District:

25 E. Goldfield Avenue
Yerington, Nevada
89447

8. No Joint Venture. In no event shall this Agreement be construed as establishing a partnership, joint venture or similar relationship between the parties hereto. Each party is an independent contractor, and neither is the agent, employee or servant of the other, and each is responsible only for its own conduct.
9. Use of Name or Logo. Nothing contained in this Agreement confers on either party the right to use the other party's name without prior written permission, or constitutes an endorsement of any commercial product or service by the University.
10. Compliance with Non-Discrimination Laws. The parties agree to comply with all the federal, state, local, institutional laws, ordinances and policies and specifically agree not to unlawfully discriminate against any individual on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity or expression, age, disability, military status or military obligations.

11. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Lyon County School District

BOARD OF REGENTS OF THE NEVADA
SYSTEM OF HIGHER EDUCATION, ON
BEHALF OF THE UNIVERSITY OF NEVADA,
RENO

Approved:

Approved:

Signed: _____

Signed: _____

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

NAMES OF PARTNERING HIGH SCHOOLS

Dayton High School

335 Dayton Valley Road

Dayton, Nevada 89403

(775) 246-6240

Fernley High School

1300 Hwy 95A S

Fernley, Nevada 89408

(775) 575-3400

Silver Stage High School

3755 West Spruce Avenue

Silver Springs, Nevada 89429

(775) 577-5071

Smith Valley Schools

20 Day Lane

Smith, Nevada 89430

(775) 465-2332

Yerington High School

114 Pearl Street

Yerington, Nevada 89447

(775) 463-6822

EXHIBIT B

FINANCIAL PROVISIONS

Fill in the blanks. If the information is not applicable indicate N/A in the blank. Additional directions for completing this form are in italics.

1. INSTRUCTORS

Instructors shall be provided as follows: *(Check the appropriate line)*

- District shall provide and pay all instructors
- University shall provide and pay all instructors
- Each party shall provide and pay for instructors as follows:

Approved District instructors shall receive:

- 1) From the University:
 - a) One thousand dollars (\$1,000.00) per Dual Credit Course section taught. This is provided to each instructor once per semester for each section of Dual Credit Course during the traditional school day.
 - b) One thousand dollars (\$1,000.00) to each instructor for professional development in higher education curricula.

2. PAYMENTS OF TUITION AND FEES:

University registration fees are seventy dollars (\$70.00) ~~(\$50.00)~~ per three unit course for each individual student in each dual credit course.

FEES AND/OR COSTS:

Set out below are additional fees and costs and, for each, a designation as to whether the District or students are responsible for payment of each fee or cost.

Fees and Costs (including special course fees; assessment costs, if any; etc)	<i>For each fee or cost, check the appropriate line to indicate whether Clark County School District or student is responsible for payment to the college charging the fee or cost</i>
Non-degree application fee	District/Student : \$0.00 OR Waived
\$70 dual enrollment course tuition charge	District, using third-party billing
Textbook/required course materials	Paid by High school

3. COLLECTION AND PAYMENT OF TUITION AND FEES/COSTS

Check the appropriate line:

- District is responsible for payment of tuition and registration fees to the University.
- Each student is responsible for payment of tuition and registration fees to the University.

For tuition and registration fees/cost payments required to be made by the District to the University:

- A. The District is authorized and retains the discretion to collect tuition and registration fees/costs payments from its students to the extent the District deems appropriate; and
- B. The District may reduce its required payment of tuition and registration fees/costs owed to the University pursuant to paragraph 3 by the amount of any payment owed to the District by the University pursuant to paragraph 2.

For any tuition and registration fees/cost payment required to be made by the student to the University, the University shall establish an individual billing account for that student and the billing for such tuition and registration fees and costs shall occur in accordance with University policies and procedures.

4. FINANCIAL AID

Except as indicated in this section, the University will not offer Federal Financial Aid through FAFSA for the Dual Enrollment Program.

If tuition and/or additional fees and costs are the responsibility of individual students, a student may be eligible for tuition and fees and cost scholarships in compliance with University policies and procedures.

5. FORMAT OF INVOICES BETWEEN THE DISTRICT AND THE UNIVERSITY

The District and the University shall send invoices to the other to the attention and at the address listed below no later than thirty (30) days after the end of each semester. Each invoice shall detail any payments due. Payments shall be made due within thirty (30) days of the receipt of an invoice.

Invoices to be sent to the University:

Cashiering and Student Accounts
 University of Nevada, Reno
 1664 N. Virginia Street
 Reno, NV 89557

Invoices to be sent to the School District:

School Banker
 Participating Lyon County School District
 High School

Lyon County School District Consent Agenda Item

Date: July 25, 2024
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Maintenance Vehicle Purchase

Recommendation

The LCSD Board of Trustees approve the acquisition of a Peterbilt model 567 dump truck in the amount of \$231,116 to be paid from the Series 2023 bond funds.

Background Information

The current LCSD dump truck is a 1994 Kenworth with 728,013 miles on it. It features a Detroit Series 60 11.1-liter engine, delivering 300-350 horsepower and 1150-1350 torque. This truck has been reliable for pulling old trailers and light-duty equipment, offering limited but adequate power to complete tasks for many years. However, in recent years, it has started to lose power and requires more frequent repairs, especially after heavy use projects and towing newer, heavier trailers and equipment. At present, the truck has several light to medium maintenance needs, such as a new clutch, which currently requires multiple adjustments annually. Addressing these maintenance issues has been challenging given the significant workload across the district throughout the year.

The maintenance department has also expressed concerns regarding the truck's towing ability, as its lack of power has occasionally resulted in unsafe driving conditions where speed and control are necessary. Despite this, the district and the maintenance department still consider this truck valuable, just not for heavy towing or hauling. The department would prefer to keep the truck operational for light-duty hauling and dumping, as there is a significant need for such work throughout the district.

The new truck being requested for approval is a Peterbilt model 567 dump truck. This new Peterbilt truck is equipped with a Paccar MX-13 engine, 13-liter capacity, 485 horsepower, and 1850 torque. This truck provides significantly more horsepower and torque to safely pull the new trailer with the long-reach forklift at a safer speed. While the old dump truck manages to perform this task, it struggles considerably getting up to speed, particularly on inclines. Ensuring that we have sufficient power to transport our equipment safely is crucial. Additionally, the new truck includes a drop axle to increase its payload capacity and is in stock for delivery.

Budget Considerations

Peterbilt model 567 dump truck to be paid from the Series 2023 bond funds utilizing Sourcewell contract pricing for a total cost of \$231,116.

Attachments:

Peterbilt dealer quote
Peterbilt model 567 dump truck image

Respectfully Submitted,
Harman Bains, Executive Director of Operations
Kirk McCallum, Operations & Maintenance Supervisor
Les Evasovic, Lead Mechanic

SOURCEWELL PETERBILT DEALER QUOTE/INVOICE TEMPLATE

*SEPTEMBER 2023 REVISION

PETERBILT MOTORS COMPANY SOURCEWELL CONTRACT # 060920

*DEALER TO FILL IN ALL GREY CELLS

Peterbilt Truck Parts & Equipment		Lyon County School District
		INSERT CUSTOMER SOURCEWELL NUMBER
PETERBILT MODEL	567	CHASSIS #
		718053
CAB & CHASSIS LIST PRICE	\$248,555	PETERBILT MODEL
SOURCEWELL DISCOUNT %	25.00%	SOURCEWELL DISCOUNT
SOURCEWELL DISCOUNT \$	\$62,139	220/220EV
SOURCEWELL CAB & CHASSIS PRICE	\$186,416	MEDIUM-DUTY 535 - 536 - 537 - 548
TOTAL PRICE FOR ALL SOURCED GOODS/SERVICES	\$0	15.00%
BODY PRICE (IF APPLICABLE)	\$44,700	HEAVY-DUTY 520 - 520EV - 567 - 579 579EV - 589
TOTAL PRICE FOR CAB & CHASSIS AND ALL SOURCED GOODS/SERVICES	\$231,116	25.00%
INSERT NOTES		



LYON COUNTY SCHOOL DISTRICT LICENSED

PERSONNEL REPORT LIC 0701 – July 23, 2024

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST	FUNDED BY and BOARD APPROVAL DATE {if new position}	EFF. DATE	NAME OF RECOMMENDED EMPLOYEE
Cottonwood Elementary	Teacher		X	(J. Bourdeau)	8/21/24	Tara Crespo
Cottonwood Elementary	Teacher		X	(T. Blackorby)	8/21/24	Jonel Stevenson
Dayton Elementary	Teacher		X	(B. Hartman)	8/21/24	Susan Forman
Dayton High	Teacher		X	(J. Turner)	8/21/24	Michael DePolo
Fernley High	Teacher		X	(N. Esposito)	8/21/24	Daphne Holstin
Fernley High	Teacher		X	(J. German)	8/27/24	Sheila Condie
Fernley Intermediate	Teacher		X	(T. Strasdin)	8/27/24	Ken Jordan
Silver Stage High	Teacher		X	(M. Gradillas)	8/27/24	Mark Gradillas
Silverland Middle	Teacher		X	(M. Hogan)	8/21/24	Michael Hogan
Silverland Middle	Teacher		X	(G. Cornell)	8/21/24	Andrea Moss
Smith Valley Schools	Teacher		X	(B. Rowe)	8/21/24	Edward Shope
Yerington Elementary	Teacher		X	(D. Foli)	8/21/24	Jazzmin Bryan
Yerington Intermediate	Counselor		X	(M. Pope)	8/21/24	Malinda Pope
Yerington Intermediate	Teacher		X	(D. McFall-Sanders)	8/27/24	Dane McFall-Sanders

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
District Wide	Teacher	6/17/24	Shannon Hirman
East Valley Elementary	Teacher	6/17/24	Nicole Thompson
Fernley Intermediate	Teacher	6/17/24	Tricia Strasdin
Fernley Intermediate	Teacher	6/17/24	Talia Jaureguito
Smith Valley School	Teacher	6/17/24	Bradley Rowe

LYON COUNTY SCHOOL DISTRICT

CLASSIFIED

PERSONNEL REPORT CL 0701– July 23, 2024

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST.	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee
Dayton Transportation	Bus Driver		X	(D. Strode)	8/30/24	Jason Kinnamon
Riverview Elementary	Classified Instructor		X	(C. Woods)	8/30/24	Michelle Coltrin
Silver Stage Middle	Custodian		X	(C. Hilbmann)	6/24/24	Kenneth Forquell
Silverland Middle	Secretary Aide		X	(M. Hiles)	8/26/24	Phylcia Harlow
Smith Valley Schools	Custodian		X	(C. Acciari)	7/10/24	David VanMeter
Yerington Elementary	Custodian		X	(M. Toscano-Bernal)	7/8/24	Jacob Sigley

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
District Wide	Maintenance IV	8/2/2024	Walter Johnson
Fernley Intermediate	Psychologist Secretary	6/26/24	Shelle Alsip
Silverland Middle	Maintenance II	7/31/24	David Arvizo
Silverland Middle	Secretary Aide	6/21/24	Melaine Hiles
Smith Valley School	Custodian	7/5/24	Christy Acciari
Yerington Elementary	Custodian	6/28/24	Miguel Toscano-Bernal
Yerington Intermediate	Psych Secretary	6/17/24	Elizabeth Ichord
Yerington Intermediate	Custodian	6/28/24	Trevor Vastbinder
Yerington Intermediate	Paraprofessional	6/17/24	Mayleen Sam
Yerington Transportation	Mechanic	9/20/24	Rodney Lemos

LYON COUNTY SCHOOL DISTRICT

Administrative

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST.	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee
District Wide	Employee Relations Administrator	X		New allocation	07/01/24	Wayne Workman

	DAC	Description	Name
1	EAST VALLEY ELEMENTARY SCHOOL	Xduty - Site Webmaster/School Tech Assist	GREGERSEN, LAURETTE K
2	EAST VALLEY ELEMENTARY SCHOOL	Xduty - Academic Fair Advisor ES	BATES, VIRGINIA I
3	EAST VALLEY ELEMENTARY SCHOOL	Xduty - Yearbook Advisor ES	WOLVERTON, MELISSA S
4	DAYTON HIGH SCHOOL	Xduty - Academic Team Advisor HS	KRUEGER, SHANNA
5	DAYTON HIGH SCHOOL	Xduty - Activity Director HS	SANTOS, MAREN
6	DAYTON HIGH SCHOOL	Xduty - Class Advisor 10,11,12	FIFE, HANNAH N
7	DAYTON HIGH SCHOOL	Xduty - Class Advisor 10,11,12	PERRY, DENISE M
8	DAYTON HIGH SCHOOL	Xduty - Class Advisor 10,11,12	BROWN, DANI E
9	DAYTON HIGH SCHOOL	Xduty - CTE Student Organization Advisor (CTSO)	CHILDERS, CAMERON N
10	DAYTON HIGH SCHOOL	Xduty - CTE Student Organization Advisor (CTSO)	BUMGARDNER, WILLIAM
11	DAYTON HIGH SCHOOL	Xduty - CTE Student Organization Advisor (CTSO)	HEBDON, ASHLYN
12	DAYTON HIGH SCHOOL	Xduty - Department Head	KRUEGER, SHANNA
13	DAYTON HIGH SCHOOL	Xduty - Department Head	MIKLICH, JARED
14	DAYTON HIGH SCHOOL	Xduty - Department Head	SANTOS, MAREN
15	DAYTON HIGH SCHOOL	Xduty - Department Head	STREY, HIEDI
16	DAYTON HIGH SCHOOL	Xduty - Department Head	STURM, STEVEN
17	DAYTON HIGH SCHOOL	Xduty - MTSS Program Facilitator	FITCH, STEPHANIE
18	DAYTON HIGH SCHOOL	Xduty - National Honor Society	KRUEGER, SHANNA
19	DAYTON HIGH SCHOOL	Xduty - Play Director HS Fall	SCHERER, JAMIE M
20	DAYTON HIGH SCHOOL	Xduty - Play Director HS Spring	SCHERER, JAMIE M
21	DAYTON HIGH SCHOOL	Xduty - Shop Maintenance HS	MORRISON, ALGER E
22	DAYTON HIGH SCHOOL	Xduty - Site Webmaster/School Tech Assist	BUMGARDNER, WILLIAM
23	DAYTON HIGH SCHOOL	Xduty - Yearbook Advisor HS .5 FTE	GELMSTEDT, ELIZABETH A
24	DAYTON HIGH SCHOOL	Xduty - Yearbook Advisor HS .5 FTE	MCCONNELL-CONSEUR, CAROLYN M
25	EAST VALLEY ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator	HUDSON, ALYSSA A
26	DAYTON HIGH SCHOOL	Xduty - Basketball Boys HS Assistant	MARTINEZ, JOSEPH E
27	DAYTON HIGH SCHOOL	Xduty - Basketball Boys HS Assistant	MARTINEZ, THOMAS E
28	DAYTON HIGH SCHOOL	Xduty - Basketball Boys HS Head	SANTOS, JASON
29	DAYTON HIGH SCHOOL	Xduty - Basketball Girls HS Assistant	HEBDON, ASHLYN
30	DAYTON HIGH SCHOOL	Xduty - Basketball Girls HS Assistant	WINWARD, MIRANDA S
31	DAYTON HIGH SCHOOL	Xduty - Basketball Girls HS Head	MCGREW, WILLOUGHBY
32	DAYTON HIGH SCHOOL	Xduty - Cheerleader Fall Assistant	STEINECKE, ROBIN J
33	DAYTON HIGH SCHOOL	Xduty - Cheerleader Fall Head	SALAMONE, DANIELLE R
34	DAYTON HIGH SCHOOL	Xduty - Cheerleader Winter Assistant	STEINECKE, ROBIN J
35	DAYTON HIGH SCHOOL	Xduty - Cheerleader Winter Head	SALAMONE, DANIELLE R
36	DAYTON HIGH SCHOOL	Xduty - Cross Country HS Head	HELGERSON, RACHEL
37	DAYTON HIGH SCHOOL	Xduty - Football Assistant	AGUILAR, JOHN R
38	DAYTON HIGH SCHOOL	Xduty - Football Assistant	BERNTSON, SKYLER
39	DAYTON HIGH SCHOOL	Xduty - Football Assistant	BIRCHEFF, NICHOLAS M
40	DAYTON HIGH SCHOOL	Xduty - Football Assistant	CORBETT, GARRETT M
41	DAYTON HIGH SCHOOL	Xduty - Football Assistant	MCCULLOUGH, MICHAEL A
42	DAYTON HIGH SCHOOL	Xduty - Football Head	SPANN, TERRENCE
43	DAYTON HIGH SCHOOL	Xduty - Golf Boys	ALLANDER, K.C.
44	DAYTON HIGH SCHOOL	Xduty - Golf Girls	ALLANDER, K.C.
45	DAYTON HIGH SCHOOL	Xduty - Soccer Boys Head	PARSONS, BRYAN
46	DAYTON HIGH SCHOOL	Xduty - Soccer Girls Assistant	HEBDON, ASHLYN
47	DAYTON HIGH SCHOOL	Xduty - Soccer Girls Head	CHILDERS, CAMERON N
48	DAYTON HIGH SCHOOL	Xduty - Softball Assistant	HEBDON, ASHLYN
49	DAYTON HIGH SCHOOL	Xduty - Softball Assistant	MANNING, PAUL E
50	DAYTON HIGH SCHOOL	Xduty - Softball Assistant	WASS, JUSTIN
51	DAYTON HIGH SCHOOL	Xduty - Softball Head	CHILDERS, ASPEN L
52	DAYTON HIGH SCHOOL	Xduty - Track HS Assistant	FRANTZ, KELLY R
53	DAYTON HIGH SCHOOL	Xduty - Track HS Head	MIKLICH, JARED
54	DAYTON HIGH SCHOOL	Xduty - Volleyball HS Assist	SMITH, ASHTON
55	DAYTON HIGH SCHOOL	Xduty - Volleyball HS Assist	STRONG, TAMI
56	DAYTON HIGH SCHOOL	Xduty - Volleyball HS Head	FLETCHER, ALYSE Y
57	DAYTON HIGH SCHOOL	Xduty - Wrestling HS Head	PARSONS, BRYAN
58	YERINGTON ELEMENTARY SCHOOL	Xduty - Site Webmaster/School	AVENT, RACHEL L
59	YERINGTON ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator .5 FTE	KENT, JERILEE

	DAC	Description	Name
60	YERINGTON ELEMENTARY SCHOOL	Xduty - Music Programs ES	KRUSE, MICHELLE M
61	YERINGTON ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator .5 FTE	PAGE, MARILEE J
62	YERINGTON ELEMENTARY SCHOOL	Xduty - Site Webmaster/School Tech Assist .5 FTE	SCIARANI, ANGELA N
63	FERNLEY HIGH SCHOOL	Xduty - Football Head	SLOAN, ANFERNEE
64	FERNLEY HIGH SCHOOL	Xduty - Football Assistant	MCCULLAR, JACOB
65	FERNLEY HIGH SCHOOL	Xduty - Soccer Boys Head	VILLA, ALLEN
66	FERNLEY HIGH SCHOOL	Xduty - Soccer Boys Assistant	MUNIZ-PENA, ANGEL
67	FERNLEY HIGH SCHOOL	Xduty - Soccer Girls Head	VALENTINE, TAMMI
68	FERNLEY HIGH SCHOOL	Xduty - Soccer Girls Assistant	KRELLER, KENT
69	FERNLEY HIGH SCHOOL	Xduty - Soccer Girls Assistant	DICKSON, AMY L
70	FERNLEY HIGH SCHOOL	Xduty - Volleyball HS Assist	FILLMORE, JILLIAN M
71	FERNLEY HIGH SCHOOL	Xduty - Volleyball HS Head	DILLON, MARION E
72	FERNLEY HIGH SCHOOL	Xduty - Cross Country HS Head	SLATER, KRISTIAN
73	FERNLEY HIGH SCHOOL	Xduty - Golf Girls	O'NEILL, BRIAN
74	FERNLEY HIGH SCHOOL	Xduty - Dance/Drill HS Fall	BOONLUA, LAKEN A
75	FERNLEY HIGH SCHOOL	Xduty - Dance/Drill HS Winter	BOONLUA, LAKEN A
76	FERNLEY HIGH SCHOOL	Xduty - Cheerleader Fall Head	DUNAGAN, ERIN D
77	FERNLEY HIGH SCHOOL	Xduty - Cheerleader Winter Head	DUNAGAN, ERIN D
78	FERNLEY HIGH SCHOOL	Xduty - Cheerleader Fall Assistant	GARCIA, JENNIFER S
79	FERNLEY HIGH SCHOOL	Xduty - Cheerleader Winter Assistant	GARCIA, JENNIFER S
80	FERNLEY HIGH SCHOOL	Xduty - Band Director HS	WEICK-JUCEAM, MELISSA J
81	FERNLEY HIGH SCHOOL	Xduty - Choir Director HS	WEICK-JUCEAM, MELISSA J
82	FERNLEY HIGH SCHOOL	Xduty - Band Director Marching Pep HS	WEICK-JUCEAM, MELISSA J
83	FERNLEY HIGH SCHOOL	Xduty - Band Assistant Marching Pep HS	CATHEL, SHERRY Y
84	FERNLEY HIGH SCHOOL	Xduty - Academic Team Advisor HS	SIMONS, ILEIGH A
85	FERNLEY HIGH SCHOOL	Xduty - Activity Director HS	KINGSTON, JACKIE
86	FERNLEY HIGH SCHOOL	Xduty - FFA Advisor	BOTTS, SYDNEY M
87	FERNLEY HIGH SCHOOL	Xduty - National Honor Society	WEISHAHN, AMY
88	FERNLEY HIGH SCHOOL	Xduty - VITA/TCE	MAYER, REBECCA
89	FERNLEY HIGH SCHOOL	Xduty - MTSS Program Facilitator .5 FTE	WHITEHEAD, PATRICK
90	FERNLEY HIGH SCHOOL	Xduty - MTSS Program Facilitator .5 FTE	SCHNEIDERMAN, ERIN
91	FERNLEY HIGH SCHOOL	Xduty - Site Webmaster/School Tech Assist .5 FTE	KINGSTON, THOMAS
92	FERNLEY HIGH SCHOOL	Xduty - Site Webmaster/School Tech Assist .5 FTE	SWAIN, DOWAIN III
93	FERNLEY HIGH SCHOOL	Xduty - Shop Maintenance HS	GRACE, JOHN
94	FERNLEY HIGH SCHOOL	Xduty - Shop Maintenance HS	KRZYSIAK, SHANE K
95	FERNLEY HIGH SCHOOL	Xduty - Department Head	MCCALLUM, TERESA
96	FERNLEY HIGH SCHOOL	Xduty - Department Head	WHITEHEAD, PATRICK
97	FERNLEY HIGH SCHOOL	Xduty - Department Head	ERICKSEN, JODY
98	FERNLEY HIGH SCHOOL	Xduty - Department Head SPED	SAUL, CHRISTY
99	FERNLEY HIGH SCHOOL	Xduty - Department Head	GRACE, JOHN
100	FERNLEY HIGH SCHOOL	Xduty - FFA Assistant	KRZYSIAK, SHANE K
101	FERNLEY HIGH SCHOOL	Xduty - Yearbook Advisor HS .5 FTE	KINGSTON, JACKIE
102	FERNLEY HIGH SCHOOL	Xduty - Yearbook Advisor HS .5 FTE	NAKASHIMA, NICOLE
103	FERNLEY HIGH SCHOOL	Xduty - Class Advisor 9	WHITEHEAD, PATRICK
104	FERNLEY HIGH SCHOOL	Xduty - Class Advisor 10,11,12	KUNTZ, HEATHER
105	FERNLEY HIGH SCHOOL	Xduty - Class Advisor 10,11,12	KINGSTON, JACKIE
106	FERNLEY HIGH SCHOOL	Xduty - Basketball Boys HS Head	KNUTSON, CADE F
107	FERNLEY HIGH SCHOOL	Xduty - Basketball Girls HS Head	DUNN, RALPH
108	FERNLEY HIGH SCHOOL	Xduty - Wrestling HS Head	MCCULLAR, JACOB
109	FERNLEY HIGH SCHOOL	Xduty - Track HS Head	WRIGHT, TODD
110	FERNLEY HIGH SCHOOL	Xduty - Track HS Head	SLATER, KRISTIAN
111	FERNLEY HIGH SCHOOL	Xduty - CTE Student Organization Advisor (CTSO)	MAYER, REBECCA
112	FERNLEY HIGH SCHOOL	Xduty - Basketball Girls HS Assistant	WILSON, ALLEN ROSS
113	FERNLEY HIGH SCHOOL	Xduty - Football Assistant	WARD, CHRISTOPHER
114	FERNLEY HIGH SCHOOL	Xduty - Football Assistant	MOORE, AARON A
115	FERNLEY HIGH SCHOOL	Xduty - Football Assistant	CHAPIN, THOMAS J
116	FERNLEY HIGH SCHOOL	Xduty - Football Assistant	LEIJA, AMADOR S
117	FERNLEY HIGH SCHOOL	Xduty - Football Assistant	PAULSEN, BERTON W
118	SILVER STAGE MIDDLE SCHOOL	Xduty - Athletic Director MS	WUNGNEMA, MELISSA S
119	SILVER STAGE ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator	OWENS, BREANA R
120	SILVER STAGE ELEMENTARY SCHOOL	Xduty - Site Webmaster/School Tech Assist	DAMM, MICHELLE M

	DAC	Description	Name
121	SILVER STAGE ELEMENTARY SCHOOL	Xduty - Academic Fair Advisor	ROBERTS, LE-AN I
122	SILVER STAGE HIGH SCHOOL	Xduty - Athletic Director HS	VON LINSOWE, CODY
123	FERNLEY ELEMENTARY SCHOOL	Xduty - Academic Fair Advisor ES	KENISON, MINDY

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees LCSD Grant Department and Executive Director Of Operations- Up to 4 travelers (TBD)

SCHOOL District Office

NAME OF CONFERENCE: BruMan Fall Forum '24- Umbrella Monitoring
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: New Orleans, LA 70112

DATE OF DEPARTURE: 12/3/2024

DATE OF RETURN: 12/6/2024

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School Performance Plan
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The BruMan team will be hosting its Fall Forum in person, at The Roosevelt New Orleans, A Waldorf Astoria Hotel. LSCD will get questions answered regarding the Final EDGAR and UGG Rules (Uniform Grant Guidance), LCSD will be able to once again network with colleagues about the federal regulations pertaining to the federal funds we receive each year. Attendees will learn the Hierarchy of authorities related to grants management, the status of OMBs proposed regulatory changes to the Uniform Grant Guidance, the pass-through entity requirements, particularly related to subrecipient monitoring and lastly the internal control requirements for time and effort documentation.

TRAVEL APPROVED: Date 6/28/24

Kaycen Larkin
Site administrator or supervisor signature

TRAVEL APPROVED: Date 6/28/24

Dawn Hockley
Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 6/28/24

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title I

	<u>Total</u>	District Office	Grant	School Site	Other
BUDGET# 280.633.0000.2515.330.10000.00.000 Registration Fees: Attendees <u>4</u> x <u>1520.00</u> Reg. fee \$	6,080.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.2515.587.10000.00.000 Travel By: Airline fees reflect round trip *4* \$605.96 (Air, district car, private car for personal convenience, etc.)	2,423.84	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.2515.587.10000.00.00 Lodging: Room rate \$ <u>299 per night</u> X <u>3 Rooms</u> x <u>3 nights</u>	3,144.96	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>17</u> x <u>4</u> x <u>1</u> days \$	68.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>18</u> x <u>4</u> x <u>4</u> days \$	288.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>34</u> x <u>4</u> x <u>4</u> days \$	544.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>4</u> x <u>4</u> days \$	80.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u> </u> X \$ <u> </u> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	Uber Only	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 12,628.80	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: Dec. 3, 2024- Dec. 6, 2024 8:00 AM- 5:00 PM

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): The Roosevelt- New Orleans, LA

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: December 3, 2024 @ 6:00 AM

Date & Time you wish to RETURN: December 6, 2024 @ 7:20 PM

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : \$162.00 All travelers agree to share lodging as appropriate? Yes No

Register under what name(s)? **TBD**

Name, Address, Phone number of lodging establishment: The Roosevelt New Orleans, A Waldorf Astoria Hotel 130 Roosevelt Way New Orleans, LA 70112.

DEADLINE DATE: N/A Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.



Umbrella Monitoring

The Roosevelt – New Orleans, LA

2024 Fall Forum Agenda

Tuesday, December 3, 2024

3:30 – 5:00pm **Early Fall Forum Check-In (All Attendees)**

Wednesday, December 4, 2024

Pre-Session Registered Attendees ONLY

Attendees registered for the pre-session will be issued a Blue nametag which will be required to enter the breakfast and the pre-session area. If you are not registered for the pre-session but wish to add it to your registration, please see our Registration Desk.

7:30 – 8:30am **Pre-Session Check-In**

Hot Continental Breakfast

8:30 – 11:00am **Pre-Session: Implementing the Final EDGAR and UGG Rules**
Steve Spillan and Michael Brustein, Bruman Group, PLLC

This pre-session will provide a detailed review of the Office of Management and Budget's (OMB) final amendments to the Uniform Grants Guidance (UGG). Last October, OMB released proposed changes to the UGG that affect mandatory reporting, financial management, procurement, inventory and more. The final version came out this Spring and will be going into effect soon. Learn about how the final changes will affect your agency and how to prepare for the new regulatory landscape.



Umbrella Monitoring

The Roosevelt – New Orleans, LA

2024 Fall Forum Agenda

Wednesday, December 4, 2024

10:00 – 4:00 **General Fall Forum Check-In (All Attendees)**

General Sessions

1:00 – 1:10 **Introduction**
Tiffany Kessler, Bruman Group, PLLC

1:10 – 1:15 **Welcome**
Bernell Cook, Executive Director of Federal Support and Grantee Relations, Louisiana Department of Education

1:15 – 1:45 **ED Priorities**
Chris Soto, Senior Advisor to the Secretary, U.S. Department of Education (*invited*)

1:45 – 2:45 **Election Impact on Federal Support for Education**
Julia Martin and Kelly Christiansen, Bruman Group, PLLC

2:45 – 3:15 **Coffee Break**

3:15 – 4:00 **Implementing the Final UGG Rules**
Tiffany Kessler, Bruman Group, PLLC

4:00 – 5:00 **Identifying Fraud and Violations Under the False Claims Act**
Ken Dieffenbach, Deputy Assistant Inspector General for Investigations, U.S. Department of Energy (*invited*)

5:00 – 6:00 **Networking Reception**



Umbrella Monitoring

The Roosevelt – New Orleans, LA

2024 Fall Forum Agenda

Thursday, December 5, 2024

GENERAL SESSIONS

- 7:30 – 8:30** **Hot Continental Breakfast**

- 8:30 – 9:30** **High Risk Panel**
 Moderator Michael Brustein:
 Panelists: Christine Jackson, Senior Risk Consultant, Grants Risk Management Service, U.S. Department of Education (*invited*); Additional panelists *TBD*

- 9:30 – 10:15** **OIG Updates and Initiatives**
 Keith Cummins, Office of Inspector General, U.S. Department of Education (*invited*)

- 10:15 – 10:45** **Break**

CONCURRENT BREAKOUT SESSIONS

10:45– 12:00	Federal Grants Management Test Brandi Tennant and Nathaniel Kristel <i>Introductory Session</i>	ESEA Hot Topics Julia Martin and Kelly Christiansen <i>Introductory Session</i>	Perkins, AEFLA and WIOA Hot Topics Michael Brustein, Steven Spillan, and Andrew Johnson (ED’s Office of Career, Technical, and Adult Education) (<i>invited</i>) <i>Intermediate Session</i>
Lunch (12:00 – 1:30)			
1:30 – 2:45	Top Procurement Compliance Issues Bonnie Graham and Madeline Cleghorn <i>Intermediate Session</i>	ESEA Equitable Services Tiffany Kessler, Monica Pascual and Kelly Christiansen <i>Introductory Session</i>	New FERPA Regulations Steven Spillan and Nathaniel Kristel <i>Introductory Session</i>
Break (2:45 – 3:15)			
3:15 – 4:30	Getting Specific on Specific Items of Cost Bonnie Graham and Brandi Tennant <i>Intermediate Session</i>	New Title IX Regulations Julia Martin <i>Intermediate Session</i>	IDEA Hot Topics Monica Pascual and Madelaine Cleghorn <i>Intermediate Session</i>



Umbrella Monitoring **The Roosevelt – New Orleans, LA** **2024 Fall Forum Agenda**

Friday, December 6, 2024

GENERAL SESSIONS

- 7:30 – 8:30** **Hot Continental Breakfast**
- 8:30 – 9:15** **The Philadelphia Story – 15 Years Later**
Joe D’Alessandro, The School District of Philadelphia
- 9:15 – 10:00** **I Have an Audit Finding!! Now What??**
Michael Brustein and Madeline Cleghorn, Bruman Group, PLLC
- 10:00 – 10:30** **Break**
- 10:30 – 11:15** **Federal, State, and Pass-Through Enforcement Responsibilities**
Bonnie Graham and Steve Spillan, Bruman Group, PLLC
- 11:15 – 12:00** **Final Updates to Policies and Procedures**
Brandi Tennant and Monica Pascual
- 12:00 – 12:30** **Questions and Answers Panel**
Bruman Group Attorneys



(https://bruman.com/)

Shopping Cart

- Please note that beginning January 1, 2024, all future events (in-person or virtual) will require pre-payment to secure your registration.

"Fall Forum 2024 Registration [Continue shopping \(https://bruman.com/events/the-bruman-group-pllc-fall-forum-2024/\)](https://bruman.com/events/the-bruman-group-pllc-fall-forum-2024/) with Pre-Session" has been added to your cart.

	Product	Price	Quantity	Subtotal
 	Fall Forum 2024 Registration with Pre-Session https://bruman.com/shopping-cart/?remove_item=ae7ece7b7a57e3d9b0a84971e865c078&_wpnonce	\$1,520.00	<input type="text" value="4"/>	\$6,080.00

Cart totals

Subtotal	\$6,080.00
Total	\$6,080.00

Proceed to [checkout \(https://bruman.com/checkout/\)](https://bruman.com/checkout/)

1120 20th Street, NW
Suite 740
Washington, DC 20036

Phone: (202) 965-3652

Fax: (202) 965-8913

Email: bruman@bruman.com

Like Share

Follow @BrumanGroup

 Follow 2,970

Trip & Price Details

Price Payment Confirmation

Flight [Modify](#)

✈️ Tue 12/3	# 1505 / 1160	RNO → MSY	5 hr 50 min	1 stop ✈️	<u>Wanna Get Away Plus</u>	Price per Passenger	\$517.92
	6:00 AM	1:50 PM				Taxes and fees per Passenger	\$88.04
						Total per Passenger	\$605.96
✈️ Fri 12/6	# 3119 / 3458	MSY → RNO	8 hr 10 min	1 stop ✈️	<u>Wanna Get Away Plus</u>	Passenger(s)	x4
	1:10 PM	7:20 PM				Flight total	\$2,423.84
						or from \$238/mo* with uplift Learn more	

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- Cash + Points bookings will not earn Rapid Rewards points, tier qualifying points for A-List or A-List Preferred status, or Companion Pass qualifying points.
- **REAL ID Requirement:** Do you have a **REAL ID**? Beginning May 7, 2025, you will need a state-issued **REAL ID** compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit www.tsa.gov for a list of acceptable forms of ID and additional information regarding **REAL ID** requirement.

✈️ Flight Extras

Upgrade to Anytime

Prices shown per passenger, per one-way.

- ✓ Refundable fare*
- ✓ Priority and Express Lanes⁸
- ✓ **10** Rapid Rewards points per dollar per qualifying flight*

*Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$60

Upgrade returning trip for \$60

Upgrade both for \$120

[Apply upgrade](#)

2024 Bruman Group Winter Conference

December 3, 2024 - December 6, 2024

Extend your stay

Use calendar to manage your stay dates

Show nightly rate with taxes and fees included

[Taxes and fees](#)

			Check-in				Checkout
Sat Nov 30	Sun Dec 01	Mon Dec 02	Tue Dec 03 USD 299.00	Wed Dec 04 USD 299.00	Thu Dec 05 USD 299.00	Fri Dec 06 USD 299.00	
<	Sat Dec 07	Sun Dec 08	Mon Dec 09	Tue Dec 10	Wed Dec 11	Thu Dec 12	Fri Dec 13 >

Available
Selected
Event
Unavailable
! Waitlist

Reservation Summary

Check-in	Tue, Dec 3, 2024
Checkout	Fri, Dec 6, 2024
Rooms	1
Guests per room	1
THE ROOSEVELT NEW ORLEANS, A WALDORF ASTORIA HOTEL	
1 KING BED DELUXE ROOM 1 adult, 3 nights Change rooms	USD 897.00
Subtotal	USD 897.00
TAXES & FEES	
Tourism Assessment (1.75% per night)	USD 15.70
Fee (USD 2.00 per night)	USD 6.00
Room Tax (14.45% per night)	USD 129.62
Grand Total	USD 1,048.32

[Edit reservation](#)

Next

Sazerac Bar

Signature hotel bar



[Show details](#)

Fountain Lounge

Specialty restaurant

96

[Show details](#)



[Show details](#)



Teddy's Cafe

Specialty coffees and pastries

[Show details](#)



Pool

Rooftop pool & cabana

[Show details](#)



Spa

Waldorf Astoria Spa at The Roosevelt

[Show details](#)

In-Room Dining

24/7 in-room dining service

[Show details](#)

FY 2024 Per Diem Rates for Louisiana

Daily lodging rates (excluding taxes) | October 2023 - September 2024

Primary Destination	County	2023 Oct	Nov	Dec	2024 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107
Alexandria / Leesville / Natchitoches	Allen / Jefferson Davis / Natchitoches / Rapides / Vernon Parishes	\$109	\$109	\$109	\$109	\$109	\$109	\$109	\$109	\$109	\$109	\$109	\$109
New Orleans	Orleans / Jefferson Parishes	\$162	\$162	\$162	\$162	\$184	\$184	\$184	\$184	\$143	\$143	\$143	\$162

6,080.000 +
 2,423.840 +
 3,144.960 +
 288.000 +
 544.000 +
 80.000 +
 006
 12,560.800 *

FY 2024 Per Diem Rates for Louisiana

Meals & Incidentals (M&IE) rates and breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25
Alexandria / Leesville / Natchitoches	Allen / Jefferson Davis / Natchitoches / Rapides / Vernon Parishes	\$64	\$14	\$16	\$29	\$5	\$48.00
New Orleans	Orleans / Jefferson Parishes	\$74	\$17	\$18	\$34	\$5	\$55.50

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees LCSD Grants Department, Fiscal Officer and Director of Operations-Up to 5 travelers(TBD)

SCHOOL District Office

NAME OF CONFERENCE: Elementary and Secondary Education Act
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Austin, Texas

DATE OF DEPARTURE: 02/18/2025

DATE OF RETURN: 2/21/2025

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

2025 National ESEA Conference to be held in Austin, Texas on February 19-21, 2025 at the Austin Convention Center. The National ESEA Conference is intentionally aimed at coordination among federal education programs under the Elementary and Secondary Education Act (ESEA) and other federal programs. The National ESEA Conference is an annual project of the National Association of ESEA State Program Administrators (NAESPA) and the only conference focused entirely on federal education programs for disadvantaged students. The Conference emphasizes the critical nature of doing what's right and what's needed today - to help every child succeed and achieve at high levels. While Title I, Part A is the largest federally-funded program focused on the needs of disadvantaged students, the Elementary and Secondary Education Act (ESEA) offers a host of other related programs. Other related programs include McKinney-Vento Homeless Assistance, Title IC, Title IIA & Title III (EL). Attending this conference will help ensure compliance with federal regulations, but more importantly to see that all children, especially those living in economically disadvantaged conditions have the opportunity to receive a high quality education.

TRAVEL APPROVED: Date 6-28-24

Kayleen Hawkins
Site administrator or supervisor signature

TRAVEL APPROVED: Date 6-28-24

Dawn Hickey
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 6-28-24

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title I

	Total	District Office	Grant	School Site	Other
BUDGET# 280.633.0000.000.2213.587.10000.00 Registration Fees: Attendees <u>5</u> x <u>649</u> Reg. fee	\$ 3245.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2213.587.10000.00 Travel By: Air fees reflect round trip 5*\$467.96 (Air, district car, private car for personal convenience, etc.)	\$ 2339.80	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2213.587.10000.00 Lodging: Room rate \$ <u>352</u> X <u>4 rooms x 4</u> nights	\$ 5632.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>14</u> x <u>5x4</u> days	\$ 280.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>16</u> x <u>5x5</u> days	\$ 400.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>29</u> x <u>5x4</u> days	\$ 580.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>5x5</u> days	\$ 125.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u> </u> X \$ <u> </u> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ Uber Only	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$ 12601.80	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 12601.80				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: Feb. 19-21 8:00am-5:30pm

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Austin Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: Feb 18, 2024 @ 6:00am

Date & Time you wish to RETURN: Feb 22, 2024 @ 11:00am

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : \$184

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

TBD

Name, Address, Phone number of
lodging establishment:

Hampton Inn 200 San Jacinto Blvd Austin, TX 78701

DEADLINE DATE: Nov 30, 2024 Early Bird Pricing **Code Information:** _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.

NATIONAL ESEA CONFERENCE

[EXHIBIT](#)
[PRESENT](#)
[ATTEND](#)

[SCHEDULE](#)
[HOTELS & TRAVEL](#)
[REGISTER NOW](#)

February 19-21, 2025
Austin, TX & Online

Program Overview

Times shown are listed in **Central Time (local time Austin, TX)**
Schedule subject to change

Tuesday, February 18

- 12:00pm - 9:00pm - Badge Pick Up

Wednesday, February 19

- 7:00am - 5:00pm - Badge Pick Up
- 8:00am - 9:30am - Opening Keynote
- 9:15am - 4:30pm - Exhibit Hall Open
- 9:30am - 10:00am - Morning Break
- 10:00am - 12:45pm - Concurrent Sessions
- 1:00pm - 2:15pm - Sponsored Sessions
- 2:15pm - 2:45pm - Midday Break
- 2:45pm - 5:30pm - Concurrent Sessions

Thursday, February 20

- 7:00am - 5:00pm - Badge Pick Up
- 8:00am - 9:15am - Keynote
- 9:00am - 3:00pm - Exhibit Hall Open
- 9:15am - 9:45am - Morning Break
- 9:45am - 12:30pm - Concurrent Sessions
- 12:45pm - 2:00pm - Sponsored Sessions
- 2:00pm - 2:30pm - Midday Break
- 2:30pm - 5:15pm - Concurrent Sessions

Friday, February 21

- 8:00am - 3:30pm - Badge Pick up
- 9:00am - 10:15am - Keynote
- 10:30am - 4:15pm - Concurrent Sessions

The Westin Austin Downtown is designed to keep you feeling your best. Enjoy stunning city views with floor to ceiling windows and vibrant artwork inspired by the downtown Austin live music tradition. Awake refreshed in Heavenly beds and pamper yourself with Heavenly shower products.

(\$350.00 plus \$62.00 taxes + fees /night)

Order Summary

Total

\$2,057

[Checkout](#)

Items

\$649 - Early Bird In-Person Conference Registration



\$1,408 - Hampton Inn - Standard Queen/Queen



About Us

The National Association of ESEA State Program Administrators (formerly the National Title I Association) is dedicated to building the capacity of education professionals to provide disadvantaged children with a high quality education. Their ESEA Network website provides a host of resources to educators at all levels.

[About Us](#)

[About ESEA](#)

[Federal Education Programs Summary](#)

[Mission & Principles](#)

[Bylaws](#)

[Association Leadership](#)

[Association Staff](#)

[State ESEA Leaders](#)

[Help and Support](#)

Connect with Us

Registration Types & Prices

INDIVIDUAL REGISTRATION

In-Person & Virtual

\$649 – EARLY BIRD PRICE

Available June 3 - November 30, 2024

\$719 – STANDARD PRICE

Starting December 1, 2024

[Download the Attendee Guide for More Information](#)

NOTE: If paying by check, the check must be received no later than February 14, 2025.

GROUP REGISTRATION

10 or more people

\$609/each

June 3 - November 30

No Group Packages available after November 30, 2024

[Group Registration FAQs](#)

REGISTER NOW

Exhibit Hall Schedule

The National ESEA Conference includes two full days of exhibits inside the Exhibit Hall and many Conference sessions presented by exhibitors. Be sure to carve out some time on Wednesday and Thursday to get acquainted with exhibiting organizations and learn about their products and services.

tastefully appointed guest room is distinguished by a bright and fresh-feeling aesthetic with an unmistakably contemporary flair: expect ceiling-high windows, plush bedding and extravagant bathrooms. (\$399.00 plus \$70.00 taxes + fees /night)

Hampton Inn

\$352 /night

Standard Queen/Queen

6 available

Relax in this comfortable room which features fresh Hampton beds and a 55-inch LCD TV with HD channels. Catch up on business at the spacious work desk and stay connected with free WiFi. Enjoy the added convenience of having a coffeemaker in the room. The bathroom boasts fluffy towels and a curved shower rod in the shower, offering extra light and space.

(\$299 plus \$53 taxes + fees /night)

\$352 /night

Standard King

6 available

Relax in this comfortable room which features fresh Hampton beds and a 55-inch LCD TV with HD channels. Catch up on business at the spacious work desk and stay connected with free WiFi. Enjoy the added convenience of having a coffeemaker in the room. The bathroom boasts fluffy towels and a curved shower rod in the shower, offering extra light and space.

(\$299.00 plus \$53.00 taxes + fees /night)

Hilton Austin Downtown

\$382 /night

Standard Run of House

25+ available

Stay in the heart of Austin. Each room has a sleek design, European-style linens, and premium bath products.

(\$325.00 plus \$57.00 taxes + fees /night)

Hilton Garden Inn

\$363 /night

Queen/Queen

25 available

All of the rooms feature a flat-screen TV, refrigerator, microwave and desk and modern in-room amenities, including wireless internet along with on-site dining options.

(\$309.00 plus \$54.00 taxes + fees /night)

\$363 /night

Standard King

20 available

All of the rooms feature a flat-screen TV, refrigerator, microwave and desk and modern in-room amenities, including wireless internet along with on-site dining options.

(\$309.00 plus \$54.00 taxes + fees /night)

Hotel Van Zandt

\$369 /night

Standard Run of House

21 available

Trip & Price Details

Price Payment Confirmation

Flight [Modify](#)

	Tue 2/18	# 2187 / 3584 RNO → AUS 6:00 AM 12:50 PM	4 hr 50 min	1 stop 	<u>Wanna Get Away</u>
	Sat 2/22	# 5145 / 2188 AUS → RNO 6:45 AM 11:00 AM	6 hr 15 min	1 stop 	<u>Wanna Get Away</u>

Price per Passenger	\$389.54
Taxes and fees per Passenger	\$78.42
Total per Passenger	\$467.96
Passenger(s)	x5
Flight total	\$2,339.80

or from \$229/mo* with **uplift** [Learn more](#)

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- Cash + Points bookings will not earn Rapid Rewards points, tier qualifying points for A-List or A-List Preferred status, or Companion Pass qualifying points.
- REAL ID Requirement:** Do you have a REAL ID? Beginning May 7, 2025, you will need a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit www.tsa.gov for a list of acceptable forms of ID and additional information regarding REAL ID requirement.

Flight Extras

Upgrade to Wanna Get Away plus

Prices shown per passenger, per one-way.

- ✓ Free same-day confirmed change (taxes and fees may apply)⁶
- ✓ Transferable Flight Credit™⁵
- ✓ 8 Rapid Rewards points per dollar per qualifying flight¹¹

*Please read the [fare rules](#) associated with this purchase.

<input type="radio"/> Upgrade departing trip for \$21
<input type="radio"/> Upgrade returning trip for \$20
<input type="radio"/> Upgrade both for \$41

[Apply upgrade](#)



FY 2024 Per Diem Rates for Austin, Texas

Meals & Incidentals (M&IE) rates and breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Austin	Travis	\$64	\$14	\$16	\$29	\$5	\$48.00

FY 2024 Per Diem Rates for Austin, Texas

Daily lodging rates (excluding taxes) | October 2023 - September 2024

Primary Destination	County	2023 Oct	Nov	Dec	2024 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Austin	Travis	\$184	\$184	\$184	\$184	\$184	\$184	\$170	\$170	\$170	\$170	\$170	\$184

3,245,000 +
 2,339,800 +
 5,632,000 +
 280,000 +
 400,000 +
 580,000 +
 125,000 +
 12,601,800 ◊

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Natasha Valiska-Grants Coordinator

SCHOOL District Office

NAME OF CONFERENCE: The National Association for the Education of Homeless Children and Youth (NAEHCY)
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Orlando, Florida

DATE OF DEPARTURE: 11/16/2024 DATE OF RETURN: 11/20/2024

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan
Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The National Association for the Education of Homeless Children and Youth will be hosting its 36th Annual Conference in Orlando Florida at the Hyatt Regency Orlando. Three days packed with learning and networking, McKinney-Vento, and Foster Care Education. Overview of ESSA implementation and helpful guidance in working with vulnerable populations. The presenters will offer information pertaining to identification, eligibility, enrollment, school stability, and much more. Attendees will gain a basic understanding (or refresher) of responsibilities in meeting the needs of students experiencing homelessness or foster care.

TRAVEL APPROVED: Date 6-28-24

Kayleen Larkin
Site administrator or supervisor signature

TRAVEL APPROVED: Date 6-28-24

Dawn Huckabam
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 6-28-24

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: McKinney-Vento

	Total	District Office	Grant	School Site	Other
BUDGET# 280.622.0000.000.2213.587.10000.00 Registration Fees: Attendees <u>1</u> x <u>1000</u> Reg. fee \$	1000	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.622.0000.000.2213.587.10000.00 Travel By: <u>Air Round trip</u> \$	400.96	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
BUDGET# 280.622.0000.000.2213.587.10000.00 Lodging: Room rate \$ <u>230.60</u> x <u>4</u> nights \$	922.38	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
Meals: Breakfast \$ <u>16</u> x <u>1</u> days \$	16	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>17</u> x <u>3</u> days \$	51	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>31</u> x <u>4</u> days \$	124	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>5</u> days \$	25	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u> </u> X \$ <u> </u> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$	Uber Only	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation) \$		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	2539.34	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: Nov. 16, 2024 - Nov 19, 2024 8:00am-5:00pm

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Hyatt Regency Orlando

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: Nov 16, 2024 @ 5:00am

Date & Time you wish to RETURN: Nov 20, 2024 @ 1:50pm

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : \$140

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

Natasha Valiska

Name, Address, Phone number of
lodging establishment:

Hyatt Regency Orlando 9801 International Drive, Orlando FL 32819

DEADLINE DATE : July 30, 2024 Early Bird Pricing Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.

Schedule

Travel & Hotel

FAQs

Presenters

Keynote Speakers

Sponsors

Exhibitors

REGISTER NOW

Already Registered?



Saturday November 16, 2024

9:30 am - 12:30 pm AM Pre-Conference Sessions

1:30 - 4:30 pm PM Pre-Conference Sessions

Sunday November 17, 2024

8:00 - 9:30 am Opening Keynote/General Session

9:45 - 11:00 am Concurrent Sessions 1

11:30 am - 1:00 pm Luncheon General Session/Keynote Speaker

1:15 - 2:30 pm Concurrent Sessions 2

3:00 - 4:15 Concurrent Sessions 3

4:30 - 5:30 NAEHCY Annual Meeting

5:30 - 7:00 Opening Night Reception

Monday November 18, 2024

8:00 - 9:30 Breakfast Keynote/General Session

9:45 - 11:00 am Concurrent Sessions 4

11:30 am - 1:00 pm Luncheon General Session/Keynote Speaker

1:15 - 2:30 pm Concurrent Sessions 5

3:00 - 4:15 Concurrent Sessions 6

Tuesday November 19, 2024

8:00 - 9:30 Breakfast Keynote/General Session

9:45 - 11:00 am Concurrent Sessions 7

Breakfast is included daily, and lunch is included Sunday and Monday. We will also have comfort breaks each morning and afternoon.

**Register
Now**

[Already registered?](#)

Pricing & Registration

Registration is open! Visit our **conference site (<https://web.cvent.com/event/784aa148-fd92-455c-9f57-002df0fe16c3/summary>)** to register and take advantage of Early Bird pricing through July 30!

NAEHCY Members save \$50.00 on conference registration! **[Click here to learn more about NAEHCY membership. \(https://naehcy.org/membership/\)](#)** (If you are unsure of your membership status, please email **[info@naehcy.org \(mailto:info@naehcy.org\)](mailto:info@naehcy.org)** to inquire.)

On-Site Pricing

	Early Bird Pricing Until July 30, 2024*	Regular Pricing After July 30, 2024
NAEHCY Member <i>(Pre-Conference and Conference)</i>	\$1150	\$1200
Non-Member <i>(Pre-Conference and Conference)</i>	\$1200	\$1250
NAEHCY Member <i>(Conference Only)</i>	\$950	\$1000
Non-Member <i>(Conference Only)</i>	\$1000	\$1050

Virtual Conference Pricing

NAEHCY Member <i>(Pre-Conference and Conference)</i>	\$700	\$750
Non-Member <i>(Pre-Conference and Conference)</i>	\$750	\$800
NAEHCY Member <i>(Conference Only)</i>	\$600	\$650
Non-Member <i>(Conference Only)</i>	\$650	\$700

Pre-Conference Only Pricing (Virtual or On-Site)

	Early Bird Pricing Until July 30, 2024*	Regular Pricing After July 30, 2024
NAEHCY Member <i>(Pre-Conference Only)</i>	\$200	\$250
Non-Member <i>(Pre-Conference Only)</i>	\$250	\$300

*If paying via purchase order, payment must be received no later than Friday, August 30, 2024 to receive Early Bird pricing.

[Cookie Policy \(https://naehcy.org/cookie-policy/\)](https://naehcy.org/cookie-policy/).

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94

Hyatt Regency Orlando

2 Queen Beds

Sat, Nov 16, 2024 - Tue, Nov 19, 2024

1 Room, 1 Guest

Naehcy 27105582

[Sign In](#) for faster booking, or continue as a guest.

Contact Information

Prefix

Given / First Name

Surname / Last Name

Email

Phone Number

117

[Text Me Updates](#) (Optional)

Price Summary

3 Night Stay \$420.00

Taxes & Fees \$140.65

[Show Price Details](#) ▾

Total Cost Per Room* \$560.65

*Changes in taxes or fees will affect the total price.

Special Offer

Earn up to \$350 in Hyatt credit

Plus, 5,000 Bonus Points



Price for stay: \$560.65

Hyatt credit: -\$350.00

Total after Hyatt credit: \$210.65

[LEARN MORE & APPLY NOW](#) ↗

Price for stay and Hyatt credit may post on separate statements.



 Book Now & Save
15% off applied

94

Hyatt Regency Orlando

2 Queen Beds

Tue, Nov 19, 2024 - Wed, Nov 20, 2024

1 Room, 1 Guest

Book Now & Save 15%

 Sign In for faster booking, or continue as a guest.

Contact Information

Prefix

Given / First Name

Surname / Last Name

Email

Phone Number

Price Summary

1 Night Stay \$275.78

Taxes & Fees \$85.95

Show Price Details 

Total Cost Per Room* \$361.73

*Changes in taxes or fees will affect the total price.

Special Offer

Earn up to \$350 in Hyatt credit

Plus, 5,000 Bonus Points



Price for stay: \$361.73

Hyatt credit: -\$350.00

Total after Hyatt credit: \$11.73

LEARN MORE & APPLY NOW 

Price for stay and Hyatt credit may post on separate statements.

Trip & Price Details

Price Payment Confirmation

✈ Flight [Modify](#)

✈ Sat 11/16	# 2187 / 1707 / 1289	RNO → MCO	8 hr 55 min	2 stops ✈	Wanna Get Away	Price per Passenger	\$322.57
	5:40 AM	5:35 PM			Only 5 left!	Taxes and fees per Passenger	\$78.39
✈ Wed 11/20	# 347 / 2188	MCO → RNO	8 hr 45 min	1 stop ✈	Wanna Get Away	Total per Passenger	\$400.96
	8:05 AM	1:50 PM			Only 2 left!	Passenger(s)	x1
						Flight total	\$400.96

or from \$40/mo* with **uplift** [Learn more](#)

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- Cash + Points bookings will not earn Rapid Rewards points, tier qualifying points for A-List or A-List Preferred status, or Companion Pass qualifying points.
- REAL ID Requirement:** Do you have a REAL ID? Beginning May 7, 2025, you will need a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit www.tsa.gov for a list of acceptable forms of ID and additional information regarding REAL ID requirement.

✈ Flight Extras

Upgrade to Wanna Get Away *plus*

Prices shown per passenger, per one-way.

- ✓ Free same-day confirmed change (*taxes and fees may apply*)⁶
- ✓ Transferable Flight Credit™⁵
- ✓ 8 Rapid Rewards points per dollar per qualifying flight¹¹

⁶Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$21

Upgrade returning trip for \$20

Upgrade both for \$41

Apply upgrade

Flexibility comes with every fare.



Two bags fly free¹.

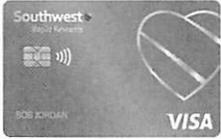


No change² or cancel³ fees. Change your flight later without a fee. Fare difference may apply.

¹1st and 2nd checked bags. Weight and size limits apply. ²Fare difference may apply. ³Failure to cancel a reservation at least 10 minutes prior to scheduled departure may result in forfeited flight credits.

BAG FEE *	\$0.00
SUBTOTAL	\$322.57
TAXES & FEES	\$78.39
TRIP TOTAL	\$400.96

[Show price breakdown](#)



Get a **\$200.00 statement credit¹**
and **10,000 Rapid Rewards[®] points.²**

1. After first purchase. 2. After you spend \$500 in first three months.

[Apply now >](#)

YOU PAY TODAY	\$400.96
CREDIT ON YOUR STATEMENT	-\$200.00
TOTAL AFTER STATEMENT CREDIT	\$200.96

Not ready to buy yet? [Save this flight for later.](#)

¹1st and 2nd checked bags fly free[®]. [Weight and size limits apply.](#)

[Log in for faster checkout](#)

[Continue](#)

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.



Add a Car

Products not confirmed until purchase.

No worries, your flight will remain in your cart while you search for a car.

Add a car



Book now. Pay later!
From **\$70.29*/day** in
Orlando

*Taxes and fees excl. Terms apply.



[Book now](#)

PICK-UP LOCATION

Orlando, FL -

Orlando, FL - MCO

PICK-UP DATE

11/16

Sat, Nov 16, 2024

PICK-UP TIME

7:00 PM

RETURN LOCATION

Orlando, FL -

Orlando, FL - MCO

RETURN DATE

11/20

Wed, Nov 20, 2024

RETURN TIME

7:00 AM

RENTAL COMPANY (Optional)

No preference

VEHICLE SIZE (Optional)

No preference

[Search](#)

Not ready to buy yet? [Save this flight for later.](#)

¹1st and 2nd checked bags fly free[®]. [Weight and size limits apply.](#)

[Log in for faster checkout](#)

[Continue](#)

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.



FY 2024 Per Diem Rates for Orlando, Florida

Daily lodging rates (excluding taxes) | October 2023 - September 2024

Primary Destination	County	2023 Oct	Nov	Dec	2024 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Orlando	Orange	\$140	\$140	\$140	\$170	\$170	\$170	\$140	\$140	\$140	\$140	\$140	\$140

FY 2024 Per Diem Rates for Orlando, Florida

Meals & Incidentals (M&IE) rates and breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Orlando	Orange	\$69	\$16	\$17	\$31	\$5	\$51.75

```

1,000,000 +
  400,960 +
  560,650 +
   34,000 +
   93,000 +
   20,000 +
2,108,610 ◇
  
```

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Rachel Stewart, Lisa Shea, Dusti Houk, and Paula Patterson

SCHOOL District Office, District Office, FES, and RES/Sutro

NAME OF CONFERENCE: 41st Pacific Northwest Institute on Special Education & the Law
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Bellevue, WA

DATE OF DEPARTURE: September 15, 2024 DATE OF RETURN: September 18, 2024

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

An Annual Overview of Selected Legal Issues Affecting Special Education Administration and Practices

- Learn from special education law experts from around the country
- Build professional relationships and network with colleagues
- Stay current on recent legal decisions and interpretations of special education law and litigation
- Expand your knowledge on emerging legal issues and trends

TRAVEL APPROVED: Date 7.16.2024

Rachel Stewart
Site administrator or supervisor signature

TRAVEL APPROVED: Date 7/15/24

Dusti Houk
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 7/14/24

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: IDEA Priority Improvement Projects

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.642.0000.200.2213.331/334.10000.00.000 Registration Fees: Attendees 4 x \$845 Reg. fee \$	3,500.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.642.0000.200.2213.581/584.10000.00.000 Travel By: Alaska Airlines \$	952.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
BUDGET# 280.642.0000.200.2213.581/584.10000.00.00 Lodging: Room rate \$ 299 x 3(3) nights \$	2,691.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.</i>					
Meals: Breakfast \$ 18 x 3(4) days \$	216.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ 20 x 3(4) days \$	240.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ 36 x 4(4) days \$	576.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ 5 x 4(4) days \$	80.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <input type="text"/> X \$ <input type="text"/> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$	200.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation) \$	8,455.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	8,455.00				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: September 16 8:30 - 5:00; September 17 8:30 - 4:30; September 18 8:30 - 12:00

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): **Hilton Bellevue**

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: September 15 3:05 PM Flight AS110

Date & Time you wish to RETURN: September 18 5:45 PM Flight AS3427

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate): \$232 **All travelers agree to share lodging as appropriate?** Yes No

Register under what name(s)? Rachel Stewart; Lisa Shea; Dustin Houck/Paula Patterson

Name, Address, Phone number of lodging establishment: Hilton Bellevue, 300 112th Ave., SE, Bellevue, WA 98004 425-455-1300

DEADLINE DATE : _____

Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.

Pacific Northwest Institute on Special Education and the Law

2024 Monday Mini-Courses

Monday, September 16, 2024

9:00 - 11:00 Morning Mini-Courses

AM

MC A

Special Education Administrator Bootcamp – Handling Rigorous Demands and Challenging Issues

Mary Schillinger, Educational Consultant/Former Assistant Superintendent of Education, Collaboration for Success, Simi Valley, California

Special Education Administrators, whether new or experienced, face a myriad of challenges, including litigation demands, student mental health concerns, overwhelming issues of hiring and retaining highly qualified special education staff, to name a few, which can be overwhelming and daunting. Mary Schillinger, former Deputy Superintendent, and Special Education Director, author / consultant, will provide guidance, tips, strategies, and sage advice for handling the daily tsunami of issues that cross a Special Education Administrator's desk. Author of Special Education publications, Mary will provide strategies, checklists, and helpful hints to help you stay focused on the priorities for your district program. From managing due process filings, maintaining and obtaining full compliance, making critical decisions relating to litigation, to planning the professional development necessary to prepare staff for ensuring Special Education student achievement in the rigor of the core state standards, this session will provide you with a renewed ability to strategically address challenging issues.

MC B

Redondo Beach Decision and LRE Implications

Jan Tomsy, Attorney at Law/Partner, Fagen Friedman & Fulfroost, LLP, Oakland, California

In December 2022, the Ninth Circuit decided D.R. v. Redondo Beach Unified School District, in which the court reexamined and, to some extent, redefined a school district's obligations to serve students with disabilities in the least restrictive environment. In this session, Jan Tomsy will examine the Redondo Beach decision in detail in the context of the rules governing LRE and a district's obligation to consider a continuum of placements. The session also will impart practical tips in the LRE decision-making process to enable IEP teams to best meet the needs of students with disabilities, striking a balance between access to typical peers and designing an appropriately ambitious program.

MC C**Legal Issues in Providing FAPE under IDEA in Virtual/Online Programs**

Jose Martín, Attorney at Law, Richards Lindsay & Martín, Austin, Texas

While virtual education programs have proliferated and serve increasing numbers of students with disabilities, significant legal questions exist with respect to how IDEA norms and requirements are intended to apply in a virtual education context. A fundamental problem is that the present version of IDEA—nearly 20 years old—is framed from the standpoint of only bricks and mortar school settings. This session will explore the problem areas and how courts and hearing officers have dealt with these novel legal questions. Subtopics include the application of child-find to virtual environments, how equity and equal access balances against appropriateness of placement, non-discriminatory admission criteria and inquiries relevant to determining whether a virtual program is capable of conferring FAPE to particular students, virtual programs as part of the continuum of placements, the inherent dilemma of open enrollment virtual schools, how the round Least Restrictive Environment (LRE) requirement “fits” into the square of virtual settings, related services and live services as a supplement to virtual settings, the reasonable role of parents in the programs, accommodations expectations for students with disabilities, and other related issues.

11:00 AM - 12:30

Break for Lunch

PM

12:30 - 2:30

Afternoon Mini-Courses

PM

MC D

Obtaining Restraining Orders and Federal Injunctions to Remove Dangerous Students – When All Else Fails, We Get a Court Order to Override Stay Put

Geneva Jones, Founder/Managing Director, Geneva Jones & Associates,
Sugar Land, Texas

Schools have long since felt the standards for removal to an Interim Alternative Education Setting under the IDEA are too high but often feel that they are left without alternatives to unilaterally remove dangerous students. While the IDEA may limit a district's options, schools throughout the country are going to Federal Court using old-case law to override Stay-Put and remove students when they can prove that maintaining the student's current placement is substantially likely to result in injury to the student or others. Attorney Geneva Jones, the first to reargue the "Honig Injunction," will explain the legal criteria for seeking the federal injunction and other state options for restraining orders against students who pose an immediate danger to themselves and others.

MC E

The IDEA or 504 Student In High School and Beyond: Disability Issues in Dual Enrollment, Accommodations on College Testing & Military Service

Dave Richards, Attorney at Law, Richards Lindsay & Martín, LLP, Austin, Texas

When the IDEA or Section 504-eligible high school student graduates, she leaves behind the protections of IDEA and the K-12 504 regulations. Gone are child find, the school's duty to evaluate, the IEP or 504 Plan providing for FAPE and the committee structure designed to create, maintain and implement that FAPE. In this lively session, veteran school attorney Dave Richards will look at select issues affecting the student as she pursues dual enrollment classes in high school or seeks accommodations on college entrance exams at the college or university. Dave will address some important questions: What obligations does the high school have under federal disability law to serve the high school student in a dual enrollment class where the college and high school regulations create very different duties? How does the school address demands for accommodations late in a student's high school career that seem more calculated to address college-level needs or accommodations on college entrance exams? Should the high school dismiss the student from special education during the student's senior year and utilize a 504 Plan instead? We'll discuss these issues and other related concerns, and provide some helpful tips to make the transition to adult life and self-advocacy easier for the student.

MC F

**The Non-FAPE Requirements of IDEA and Section 504:
Extracurricular Activities and Nonacademic Services Issues**

Jose Martín, Attorney, Richards Lindsay & Martín, LLP, Austin, Texas

While public schools focus on providing FAPE to their students with disabilities, they cannot ignore the legal requirements that apply to their voluntary non-FAPE programs, such as extracurricular activities, athletics, and nonacademic services. Both IDEA and Section 504 require that schools administer these programs in a manner that affords students with disabilities an equal opportunity for access. This session delves into the details and legal issues within that requirement, including the substance of the key guidance document issued by the Office for Civil Rights (OCR), the reasonable accommodation requirement, the limiting concept of fundamental alteration, the IEP team's role with respect to IDEA students, the issue of skills standards in competitive athletics, application of regular standards to students with disabilities, enhanced behavioral expectations of extracurricular programs, the need to avoid using disability stereotypes in making decisions on the participation of students with disabilities, potential need for health-related services, and other issues, all illustrated with caselaw examples.

2:30 - 3:00 PM

Break

3:00 - 5:00 PM

Late Afternoon Mini-Courses

MC G

Ethics and Professional Responsibility in the Practice of Special Education Law

Final speaker information and course to be determined.

MC H

Paraeducators – Supporting Student Independence in Learning – Guidelines for Effectiveness in the Assignment of, Training for, and Support of your district's Paraeducator Team!

Mary Schillinger, Educational Consultant/Former Assistant Superintendent of Education, Collaboration for Success, Simi Valley, California

Your paraeducators are frequently your front-line support staff, but often the least adept at providing rigorous, non – enabling, direct services to students. Presenter Mary Schillinger has years of experience as a Special Education Director and University Instructor. Mary has coached multiple districts in successfully reducing the need for intensive one to one paraeducator support, while increasing student independence, and will share key strategies in this in-depth workshop; including guidelines for determining the level of paraeducator staffing that will best support student achievement and independence. A data driven process for responding to parent / staff demands for one- to- one aides, as well as guidelines for development of targeted IEP goals and a clear fading plan will be covered. Examples from preschool through high school will be discussed. Rubrics and forms that will assist in your ability to ensure fiscally responsible and program supportive levels of paraprofessional support will be given. Tips, guidelines, procedures, and more will help you develop and sustain an effective Paraeducator team, while building student independent functioning. A win – win for all!

MC I

Issues in the Intersection of Dyslexia and IDEA: Evaluations, SLD Eligibility Questions, IEP and Reading Programs

Jose Martín, Attorney, Richards Lindsay & Martín, LLP, Austin, Texas

Although Dyslexia is not an eligibility category under IDEA, students with the condition can certainly qualify under IDEA. Confusion and questions arise, however, regarding the relationship between Dyslexia and Specific Learning Disability (SLD) under IDEA, and how a determination that a student has Dyslexia can be important in meeting their reading needs in an IEP. This session will address the intersection between Dyslexia findings and SLD evaluations, the value of knowing the condition is the basis of the student's learning disability, US Department of Education letters on dyslexia, issues involving IDEA eligibility in cases where effective regular reading interventions are being provided to the student, and questions about how knowing a student has dyslexia should impact their reading services and IEP goals. Moreover, the session will also address the state of reading science with respect to appropriate reading services for students with dyslexia, as well as how courts have dealt with dyslexia-related special education disputes.

Pacific Northwest Institute on Special Education and the Law

2024 Institute Agenda

Monday, September 16, 2024

8:30 - 5:00 PM Optional Pre-Institute Mini-Courses

Tuesday, September 17, 2024

7:30 AM Registration Desk Opens

8:30 - 10:00 First General Session

AM

GS 1 Special Education Law Year in Review

Jan Tomsy, Attorney at Law/Partner, Fagen Friedman & Fulfrost, LLP, Oakland, California

In this fast-paced session, school attorney Jan Tomsy highlights key judicial decisions and federal guidance from the past 12 months to illustrate a variety of compliance conundrums faced by public school districts—where they went right and where they went wrong. This session also includes practical pointers gleaned from each decision to help special education administrators and IEP teams make legally sound decisions and assist in avoiding costly litigation.

10:00 - 10:30 AM Break

**10:30 AM-
12:00 PM**

Tuesday Morning Workshops

WS 1

Prior Written Notice

Joel Hungerford, Partner, The Hungerford Law Firm, L.L.P., Oregon City, Oregon

This session will discuss the legal requirements, along with best practice tips, regarding documenting IEP meetings and formal decisions by school districts.

WS 2

Related Service Review: What is Required Under the Law?

Betsey Helfrich, Attorney, The Law Office of Betsey Helfrich, LLC, St. Louis, Missouri

From nursing to transportation services, this fast-paced presentation will examine the IDEA regulations and case law to help you determine which related services may be needed to provide a student with FAPE.

WS 3

Taking the Mystery out of Manifestation Determinations

Elizabeth Polay, Attorney, Garrett Hemann Robertson P.C., Salem, Oregon

With rising behavior concerns for students across the country, appropriate discipline for special education students is an ever-present question. Join Attorney Elizabeth Polay for a deep dive into the intricacies of Manifestation Determination Reviews (MDRs). This session will provide insight into the legal frameworks, procedural nuances, and practical considerations surrounding MDRs. From understanding the criteria for determining whether a student's behavior is a manifestation of a disability to effectively engaging in positive dialogue with parents or district staff, this presentation will include practical strategies, expert guidance, and clarity on the MDR process, while also looking at some especially challenging questions for those tasked with this important procedural requirement.

12:00 - 1:00 PM**Break****1:00 - 2:30 PM****Second General Session****GS 2****Update of Recent Ninth Circuit Decisions****Jan Tomsy**, Fagen Friedman & Fulfrost LLP, Oakland, California

Over the past several years, the Ninth U.S. Circuit Court of Appeals has weighed in with binding decisions regarding numerous special education issues, ranging from child find to least restrictive environment to school district obligations to parentally placed private school students. Attorney Jan Tomsy examines these recent decisions, which are organized by topic, and provides practical insights on what these cases mean and why they matter to educators.

2:30 - 3:00 PM**Break****3:00 - 4:30 PM****Tuesday Afternoon Workshops****WS 4****Student Record Roundup: Complying with Student Confidentiality****Betsey Helfrich**, Attorney, The Law Office of Betsey Helfrich, LLC, St. Louis, Missouri

There are many laws relating to student records and confidentiality - particularly special education records. This presentation will examine IDEA, FERPA, COPPA, and HIPAA requirements and how these laws intersect and apply to student records. Recent case law, guidance documents, and practical tips will help guide your teams to determine what can be shared and when regarding students with disabilities.

WS 5**So It's Time to Go Out Into the Big World! Transition Services and Related Issues Under IDEA**

Jose Martín, Attorney at Law, Richards Lindsay & Martín, Austin, Texas

An IDEA student's preparation for experiences after high school is a crucial application of the IDEA FAPE requirement. This session addresses all key aspects of the IDEA transition process, from conducting appropriate transition assessments, transition planning, selecting an overall transition objective, developing appropriate annual goals, implementing transition services, and outreach to outside transition agencies, to completing the transition process and graduating. The session will review cases demonstrating common errors schools make in the transition process, including mismatches of assessment data and services, overly standardized and limited transition services, and insufficient transition assessments, as well as cases on parents disputing the actual outcome of transition efforts and cases seeking private postsecondary tuition reimbursement. In addition, the session will also cover legal issues in students' transition to adulthood, including transfer of rights, records issues, summaries of performance, pre-graduation evaluations, termination of IDEA services, and issues involved in graduation under state laws and in compliance with IDEA.

WS 6

Childfind in an MTSS World: The Duty to Timely Refer Students for an Evaluation

Julie Weatherly, Attorney at Law/Owner, Resolutions in Special Education, Inc., Mobile, Alabama

Recent court and agency decisions show that the law's child find requirement is alive and well in an RTI/MTSS world. However, there is the potential for tension between RTI/MTSS frameworks and the law's child find requirement that must be balanced. In this session, Julie will examine the overall legal duty to refer a student for an evaluation when there is sufficient "reason to believe" or "reason to suspect" that the student has a disability and the need for special services under IDEA or Section 504. Julie will then examine identification triggers and review a checklist of "referral red flags," based upon relevant case law and agency guidance, designed to assist educators in the avoidance of potential litigation in the area of child find.

4:30 - 6:00 PM

Welcome Reception

Wednesday, September 18, 2024

8:30 - 10:00

Wednesday Early Morning Workshops

AM

WS 7

504 and What's Coming Next

Dave Richards, Attorney at Law, Richards Lindsay & Martín, LLP, Austin, Texas

We are still waiting on proposed Section 504 regulations... It would be great to know what's coming so that we can be prepared. What will change? Will schools finally get some help understanding substantial limitation? Will new procedural protections be added? Will parents become required members of the group of knowledgeable people (504 Team or Committee)? In this lively session, veteran school attorney Dave Richards will look to the history of 504 including the thinking behind civil rights laws and the fascinating reason that Congress identified individuals with a disability as a protected class. We'll examine the changes to the regulations proposed by advocacy groups (concerns that appear to have been ignored when the 504 regulations were originally created in the late 1970's), changes school attorney are proposing, and the compliance issues in the current school climate that OCR is likely considering as it prepares the changes. The proposed changes point to areas of compliance that schools can begin to address now. Dave will help you identify those areas as we wait. Don't make the mistake of delaying compliance efforts until the proposed regs are made public. There is plenty to do in the meantime.

WS 8

You Can't Learn If You Don't Show Up: Absences & School Refusal

Geneva Jones, Founder/Managing Director, Geneva Jones & Associates,
Sugar Land, Texas

It is nearly impossible to provide FAPE when truancy and absenteeism prevent the child from accessing the educational environment. Chronic absenteeism is a primary cause of low academic achievement, and a powerful predictor of which students will eventually drop out of school. Even sporadic absenteeism can devastate the outcomes for special education students. While not all absenteeism stems from a disability, IEP teams are compelled by law to investigate and address student attendance. This session will explore the multiple causes and factors that interfere with student attendance. Participants will examine special education law and court cases to understand what obligations fall on the school and the IEP team followed by a practical discussion on how to address absenteeism to improve student outcomes.

WS 9

Dangerous Students with Disabilities and Discipline: What Are the Options?

Julie Weatherly, Attorney at Law/Owner, Resolutions in Special Education, Inc., Mobile, Alabama

With the staggering increase in the number of students with mental health issues in schools these days, it goes without saying that it is extremely difficult for school personnel to understand what they can or cannot do when a student with a disability’s escalating behavior poses a threat to the physical safety of other students, adults, or the student himself. This session will provide an overview of statutory and regulatory provisions related to the management of dangerous students with disabilities and frequently asked questions about those provisions. Among other things, the IDEA’s 45-day interim alternative educational setting provision will be addressed, as well as other options available when “special circumstances” are not present or when the student is a “504-only” student. In addition, the topics of contacting criminal authorities and the use of seclusion and restraint will be discussed. All of these issues will be approached from a practical perspective and addressed within a Q&A format.

10:00 - 10:30 AM

Break

**10:30 - 12:00
PM**

Wednesday Late Morning Workshops

WS 10

What Happens When the Student with a Disability is Academically Successful: Choice Schools & Accelerated Classes

Dave Richards, Attorney at Law, Richards Lindsay & Martín, LLP, Austin, Texas

Grades and academic success are too frequently used as the evidence that a student should be referred to Section 504 or IDEA and once eligible, whether the student continues to be eligible. A persistent assumption in the minds of some educators is that if one is disabled, good or great grades and academic success are not possible. To be eligible, the student must be failing or barely passing. In this lively session, veteran school attorney Dave Richards will look at that misguided assumption. We'll discuss twice exceptional students and academically successful students as they access and participate in choice schools and accelerated classes (AP, Honors, Gifted, Baccalaureate, etc.). We'll examine the difficult question of accommodations and services in these school and classes including the function of prerequisites and entrance criteria, and the need to determine whether FAPE can be provided in the classroom or program. Finally we'll examine the impact of the FAPE requirement and the reality that (1) not all special education services can be provided in all settings, and (2) not all placements can be made appropriate for the disability needs of all students. We'll look at the tension between rights of access and the demands of the IEP and consider some strategies to discuss with the school attorney on what to do when IDEA FAPE cannot be provided in the choice school, program or accelerated class. We'll also examine the dynamics created when academically successful students with disabilities challenge their nondisabled peers for academic honors and a seat in choice classes or schools where enrollment is coveted.

WS 11

Dispute Resolution under the IDEA: Considerations on Compromise

Carlos Chavez, Partner, Pacifica Law Group, LLP, Seattle, Washington

Carlos Chavez, an experienced special education defense attorney located in Seattle, Washington, will provide an overview of the formal and informal alternative dispute resolution mechanisms available to parents and school districts under the IDEA. The focus of the presentation and anticipated discussion will be on practical issues to consider when engaging in the forms of alternative dispute resolution, such as confidentiality, preparatory strategies, and building durable resolutions.

WS 12

Successful IEP Meetings: Lessons from Both Sides of the Table

Elizabeth Polay, Attorney, Garrett Hemann Robertson P.C., Salem, Oregon

IEP meetings are the keystone of the IDEA. They form the foundation for a student's education but can also be a source of frustration, missed communication, and tense relationships between district staff and parents of students with disabilities. This session will provide suggestions for successfully navigating the often-fraught waters of facilitating IEP meetings with an eye toward ensuring legal compliance. Attorney Elizabeth Polay has represented both parents and districts over the course of her legal career and will share valuable insights from advocating and participating in IEP meetings from both perspectives.

12:00 PM

Institute Adjourns

Pacific Northwest Institute on Special Education and the Law

Registration Information & Fees

IMPORTANT: If you registered for the conference and did not receive an email confirmation, please check your spam folder and contact us at slawd@uw.edu.

Included with Institute Registration:

- Attendance at two general sessions on Tuesday
- Choice to attend two workshops on Tuesday and two workshops on Wednesday
- Electronic copies of the conference manual containing valuable information prepared by presenters for all general sessions and workshops
- Morning coffee breaks on Tuesday and Wednesday, buffet lunch and afternoon coffee break on Tuesday, heavy appetizers and drinks reception on Tuesday.

Note: In the past, the Institute has been approved for **CLE credit** for Washington and Oregon, **clock hours** for Washington OSPI, and for Washington State Association of School Psychologists (**WSASP**) clock hours. We anticipate the same approvals this year. These credits may be earned at no additional cost.

Early Institute Registration:

Early Registration	\$575
Early Registration plus One Mini-Course	\$725
Early Registration plus Two Mini-Courses	\$875
Early Registration plus Three Mini-Courses	\$1025

Standard Institute Registration:

Standard Registration	\$675
Standard Registration plus One Mini-Course	144 \$825

Standard Registration plus Two Mini-Courses	\$975
Standard Registration plus Three Mini-Courses	\$1125

Mini-Course Only Registration:

One Mini-Course	\$150
Two Mini-Courses	\$300
Three Mini-Courses	\$450

Note: We are able to accept credit card payment only: Visa, MasterCard, Discover, and American Express.

Cancellations and refund requests received on or before **September 3, 2024** will be subject to a \$75 administrative processing fee. Cancellations after **September 3** will not receive a refund. If you are unable to attend, you may send a substitute in your place. Your cancellation request must be submitted in writing to slawd@uw.edu.

University of Washington reserves the right to cancel the conference in the event of low enrollment or other circumstances beyond its control. The total amount of liability of the University of Washington will be limited to a refund of the registration fee.

EARLY REGISTRATION DEADLINE**August 26, 2024****REGISTER NOW**

Pacific Northwest Institute on Special Education and the Law

Venue Information



We are pleased to hold the 2024 Pacific Northwest Institute on Special Education and the Law at the Hilton Bellevue in Bellevue, Washington.

The hotel is approximately seven miles from SeaTac airport, off I-405. Located at the heart of the Bellevue business district, the hotel is within a mile of Downtown Bellevue. There you will find plenty of shopping and a variety of restaurants to satisfy any craving.

The Hilton has ample parking for all our attendees, and it is complimentary!

Room rates at the Hilton are \$299 for Standard or King rooms (excl. taxes and fees). Rates include free Wi-Fi and Complimentary Event Day and Overnight Parking.

These rates are guaranteed through August 16, 2024 or until the block sells out, whichever comes first.

HOTEL RESERVATION BOOKING

CONTACT INFORMATION

Hilton Bellevue

300 112th Ave. SE
Bellevue, WA 98004

(425) 455-1300

[Website](#)

Trip summary

Departing

[Change flight](#)



Reno (RNO) to Seattle (SEA)

Sunday, September 15

AS 110

1h 55m

3:05 pm

5:00 pm

RNO

SEA

Saver

\$119

[Details](#)

[Seats](#)

Returning

[Change flight](#)



Seattle (SEA) to Reno (RNO)

Wednesday, September 18

AS 3427

1h 44m

5:45 pm

7:29 pm

SEA

RNO

Saver

\$119

AS 3427-Operated by SkyWest Airlines as AlaskaSkyWest: SEA to RNO

[Details](#)

[Seats](#)

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & **TYPE** the following information.

Staff Member:	<u>Cari Bunyard</u>	School:	<u>PLC-DO</u>
Conference:	<u>Northwest Evaluation Association. Fusion</u>	Staff Assignment	<u>MTSS academic coord.</u>
Do not use acronyms			
Location of Conference:	<u>Denver, CO</u>	Dates Attended:	<u>June 27th-29th, 2024</u>

General Overview: Do not use acronyms

The general overview of the Northwest Evaluation Association. Fusion conference was a way to learn important updates and implementation procedures to Northwest Evaluation Association.

The topics included were about the program itself, testing updates, ways to use data to drive instruction, triangulating data for multi-tiered systems of support, reading strategies, reading measures of academic progress for fluency, using the science of reading components, phonemic awareness, phonics, fluency, vocabulary and comprehension to move students across the learning continuum to meet their individual goals, and implementing professional learning communities.

The conference had a variety of informational sessions to choose from that would best suit the needs of the learner to then bring back and share with colleagues and other district personnel.

How will this impact student learning in a positive way?

This will impact student learning in Lyon County School District in a positive way since this is one of our main systems of assessment, data tracking and tools for teachers. Northwest Evaluation Association and measures of academic progress has been long used in our district. When teachers and principals better understand how the assessment works, how to teach to the students' needs, progress monitor to show growth, and share information with students and families, a stronger learning experience will occur.

How will I implement what I learned and how will I share

this information with my colleagues?

I will be able to implement and share information with my colleagues in a variety of ways including giving a brief overview to the educational services department, sharing updates at the August 30th district summit, and with teacher leaders, interventionists, teachers, and principals across the district. The following is summary of some of the highlights of the conference:

1. More than a mandate: reading fluency beyond dyslexia screening: this session provided a general overview of the screening program that Lyon County currently uses with an instructional planning report
2. Fluency Unleashed: this session was very valuable giving the most recent research on current fluency strategies including repeated readings, neurological impress method and volume of reading.
3. Data Triangulation: this session gave me valuable tools to triangulate data and to share data decision rules for teachers and facilitators of multi-tiered systems of support teams to use for students needing a tier 2 and 3 intervention.
4. My students have been screened for dyslexia-now what?: This session had valuable strategies that will be shared with teacher leaders and interventionists to use with students who are struggling to blend words and improve their automaticity.
5. From Assessment to Action: this session was informative in how our district can use our current reading curriculum, Houghton Mifflin Harcourt and support students needing a tier 2 intervention.
6. Navigating the next era of measures of academic growth: this session gave some important updates on how the assessment will be better aligned to grade level content, making it easier for teachers to use in small group instruction. There will also be an update in reports and new norms for the 2025 school year.

Other Comments:

The Northwest Evaluation Association. Fusion conference was a fantastic and informative learning experience. I acquired many new tools that I am excited to share with my colleagues across the district. Again, since this is one of Lyon County's main assessment and data tracker programs, it is important that we stay up to date on the latest reports, technology, strategies and information to use with our students, staff and other stakeholders.

Thank you Lyon County School District board and educational services department for allowing me to take part in this conference. I would encourage all schools in the district to send more teachers to this conference in the future.



Deputy Superintendent Approval

7/9/2024

Date



Site Principal/Supervisor Approval

Date

7/9/24

LYON COUNTY SCHOOL DISTRICT

Staff Travel Report
to
School Board of Trustees

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

<u>Staff Member:</u> Scott Gillespie	<u>School:</u> The Yerington Intermediate School
<u>Assignment:</u> Principal	<u>Name of Conference:</u> (Do not use acronyms) Northwest Evaluation Association FUSION Conference
<u>Location of Conference:</u> Denver, CO	<u>Dates Attended:</u> June 26, 2024 - June 29, 2024

General Overview (Do Not Use Acronyms):

I had the opportunity to attend the Northwest Evaluation Association Fusion Conference in Denver, Colorado. This event brought together educators, administrators, and experts who shared the latest processes and procedures in educational assessment and technology. The conference was packed with motivational speakers, informative learning opportunities on the multitude of data reports available to us, and sessions highlighting new/ enhanced educational tools. Plus, it was a fantastic chance to network and collaborate with peers from all over the world.

How will this impact student learning in a positive way?

The insights from the conference are set to have a hugely positive impact on our students' learning at Yerington Intermediate School. With the latest assessment tools and data analytics, we'll be able to pinpoint each student's strengths and areas for growth more accurately. This means our instruction can be more personalized and effective. The introduction of artificial intelligence-driven tools will allow us to offer real-time feedback and adaptive learning experiences tailored to individual needs. The motivational speakers also underscored the importance of fostering a growth mindset and resilience among students, which are essential for their long-term success both academically and personally.

How will I implement what I learned and how will I share this information with my colleagues?

To put all this valuable information into practice, I'll be focusing on several key areas. First, I'll be integrating the advanced assessment tools and data reports I learned about to enhance our current evaluation processes. This will help us track student progress more effectively and spot trends that need attention. Leveraging the tools that are already at our disposal in a meaningful way in order to increase the overall effectiveness of YIS. I'll also be incorporating artificial intelligence-driven tools into our curriculum to provide personalized learning experiences. These tools are fantastic for differentiating instruction and offering timely support for students who need it. Sharing this information with my colleagues is crucial. I'll be organizing workshops and training sessions to pass on the key takeaways from the conference. This way, everyone will be up to date with the latest knowledge and skills to improve our students' learning outcomes. Creating collaborative learning communities within the school is another step I'm excited about. These communities will give teachers a regular space to discuss and share ideas on applying the new tools and strategies in their classrooms. Finally, we'll start with pilot programs to test these new approaches and tools in a controlled setting. This will help us refine the implementation process before we roll it out across the school.

Other Comments:

The NWEA Fusion Conference was an incredibly valuable experience. The sessions on data-driven decision-making and the use of AI in education were particularly eye-opening. I also really appreciated the chance to network with educators from diverse backgrounds, which fostered a sense of community and shared purpose. The motivational speakers were truly inspiring, reminding us of the significant impact our work has on students' lives. Attending this conference has provided not only practical tools and strategies but also a renewed passion for continuous improvement and innovation in education. I'm eager to share these insights with my colleagues and collaborate on implementing these advancements to enhance student learning and success at Yerington Intermediate School.



Site Principal/ Supervisor Approval

7/1/24

Date



Deputy Superintendent Approval

7/8/24

Date

LYON COUNTY SCHOOL DISTRICT

**Staff Travel Report
to
School Board of Trustees**

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member:	<u>Anthony Wilson</u>	School:	<u>Y.I.S</u>
Conference:	<u>Northwest Evaluation Association</u>	Staff Assignment	<u>Assistant Principal</u>
Do not use acronyms			
Location of Conference:	<u>Denver, Colorado</u>	Dates Attended:	<u>6/26/24 - 6/29/24</u>

General Overview: Do not use acronyms

Overall, the conference was very informative. I spent most of my time in data-driven conversations/sessions, essentially teaming how to look at and use data as a more informative and power driven tool to share with the rest of the staff members and students. There were multiple strategies on creating more powerful PLC's by making them data-driven PLC's, how you can use the data to improve student ownership and motivation for students in the testing environment by shifting the mindset of "having to test" to "getting to test", and how to motivate teachers by using the data from MAPs. The biggest take-away from this conference that I can put into a nut-shell was the quote "data is a tool, not a weapon" and I think fostering that quote will help motivate the school and drive the entire institution forward.

How will this impact student learning in a positive way?

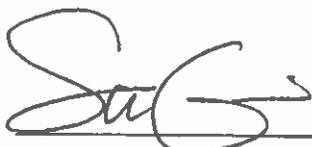
As mentioned above, this conference for me was more of a data-driven conference and data-driven decisions can have several positive impacts on student learning. Simply by leveraging data to inform decisions, tailor educational strategies, and foster a culture of continuous improvement. Some specific ways it can positively impact student learning: Personalized Learning (Student Ownership), Improved Teaching Strategies, Enhanced Student Engagement, Continuous Improvement, Informative Decision Making based on data, and much more.

How will I implement what I learned and how will I share this information with my colleagues?

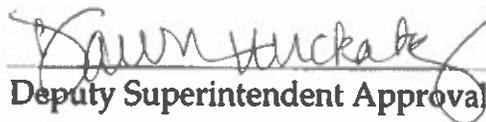
I will implement what I learned and share this information with my colleagues by working directly with the site-principal and teacher leaders to create more data-driven PLC's. I believe having a sense of urgency in regards to our learned information from this conference as I/we share this information with our colleagues, it will create a long lasting positive impact on our staff to want to improve as educators and in turn, improve our students' education.

Other Comments:

This conference had multiple ways of meeting our district's guiding compass from a portrait of a learner as well. Through the positive use of MAPs (Measure of Academic Progress) data as a tool for our staff and students we can meet most, if not all the domains from the portrait of a learner.



Site Principal/Supervisor Approval



Deputy Superintendent Approval

7/1/24

Date

7/2/24

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member: Julie Bumgardner School: Dayton High School
Assignment: Principal Name of Conference: Northwest Evaluation Association
(Do not use acronyms)
Location of Conference: Denver, CO Dates Attended: 6/26/24 - 6/29/24

General Overview: Do not use acronyms

I attended the Northwest Evaluation Association Fusion conference in Denver and it was an amazing educational experience. I attended multiple session on instructional coaching, getting buy-in at the secondary level, creating a culture of data literacy, leading data teams, building resilient habits in educators, and using growth reports to be an instructional leader. I also attended two inspiring key note sessions on having the audacity to believe and the impact of shining our light on others. Finally, I was able to network with other administrators in our school district and across the nation to share ideas and collaborate on best practices in secondary education when it comes to being an instructional leader on my campus.

How will this impact student learning in a positive way?

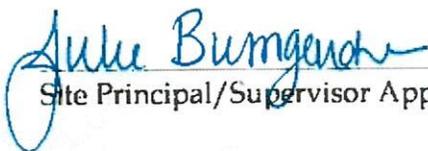
All of the sessions that I attended will have a direct impact on student learning in a positive way. By attending this conference, I feel like I am more equipped to not only analyze and interpret our student achievement data, I am also more equipped to lead conversations with teachers on how to use their student achievement data to identify the individual and collective needs of their students and implement strategies to grow their students educationally. I also feel like I am more equipped to have conversations with students and parents about their own student's achievement data and create individual plans to help all students achieve at their full potential.

How will I implement what I learned and how will I share this information with my colleagues?

First and foremost, I will be sharing what I learned about instructional coaching with my administrative colleagues, particularly, my assistant principals. I also received some data analysis tools that I will share as well. I attended a session on building resilient habits in educators that I will be sharing and monitoring for with my teachers and staff to continue to support their needs. I also learned a lot about how to interpret our data results and I am willing to be a support for other school administrators who may need support interpreting their school data.

Other Comments:

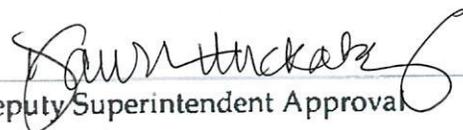
Thank you for allowing me to attend this conference. I greatly appreciate the opportunity.



Site Principal/Supervisor Approval

7/3/24

Date



Deputy Superintendent Approval

7/16/24

Date

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy DG: Travel Policy for all requirements.

Name(s) of Attendees Damon Etter and Heather Moyle

SCHOOL District Office

NAME OF CONFERENCE: Lexia Science of Reading Leadership Summit
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, Colorado

DATE OF DEPARTURE: 7/31/24 DATE OF RETURN: 8/2/24

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School Performance Plan
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

During the 2023-24 school year, the first LETRS Cohort consisting of 40 teachers and 9 administrators completed the Volume 1 training in Lexia LETRS® (Language Essentials for Teachers of Reading and Spelling) Suite. This is a comprehensive professional learning designed to provide educators and administrators with deep knowledge to be literacy and language experts in the science of reading. Lexia LETRS teaches the skills needed to master the foundational and fundamentals of reading and writing instruction—phonological awareness, phonics, fluency, vocabulary, comprehension, and written language.

Lexia is providing this all-expense paid Science of Reading Leadership Summit, in Denver, Colorado, to Damon Etter and Heather Moyle. Mr. Etter and Mrs. Moyle will receive intensive leadership training in the science of reading and evidence-based practices to support district-wide professional development for teachers in reading instruction and supporting students of all abilities.

This summit will provide district leaders with solutions to accelerate learning for all students.

We are grateful that our Board of Trustees approved the purchase of LETRS so we can provide this on-going professional development in the science of reading.

We are requesting reimbursement for any out-of-pocket expenses, only.

TRAVEL APPROVED: Date 7/17/24

Dawn Huckaby
Site administrator or supervisor signature

TRAVEL APPROVED: Date 7/17/24

Tim Soper
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 7/17/24

Board Approved: Yes () No () Date: _____

Conference Information

Conference Dates & Times:	August 1& 2, 2024-8:00-4:00
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	SoR Leadership Summit The Rally Denver, Colorado

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	11:35 am-July 31, 2024
Date & Time you wish to RETURN:	4:20 pm-August 2, 2024
List any special notes here:	

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : _____	All travelers agree to share lodging as appropriate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Register under what name(s)?	Damon Etter and Heather Moyle
Name, Address, Phone number of lodging establishment:	The Rally Hotel 1600 2th St. Denver, CO 888-251-0470

DEADLINE DATE :

Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval.

Enrollment for Quarter Ending June 30, 2024

To : Board of School Trustees
From: Tim Logan, Superintendent
Date : July 23, 2024
Re: Enrollment Report

Requested By

Tim Logan, Superintendent

STATEMENT:

Attached is the enrollment report for the fourth quarter ending June 30, 2024. Currently, our weighted student enrollment used for the Pupil Centered Funding Plan has decreased by 31 students from the third quarter ending on March 31, 2024.

EDUCATIONAL CONSIDERATIONS:

Not applicable.

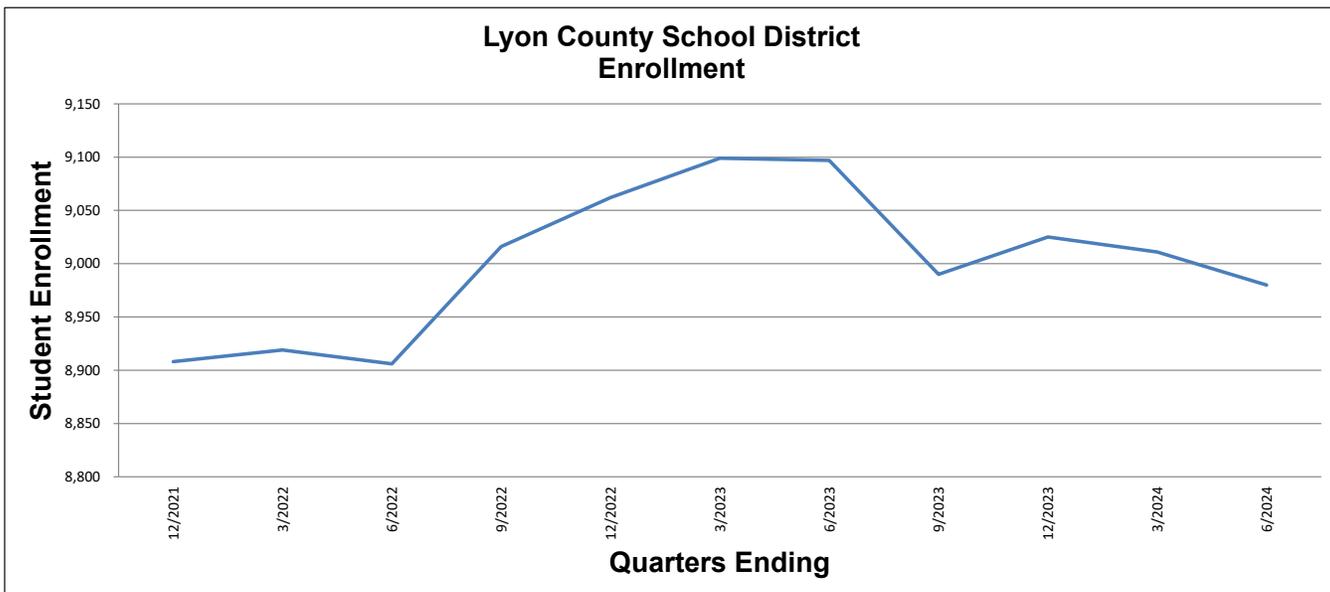
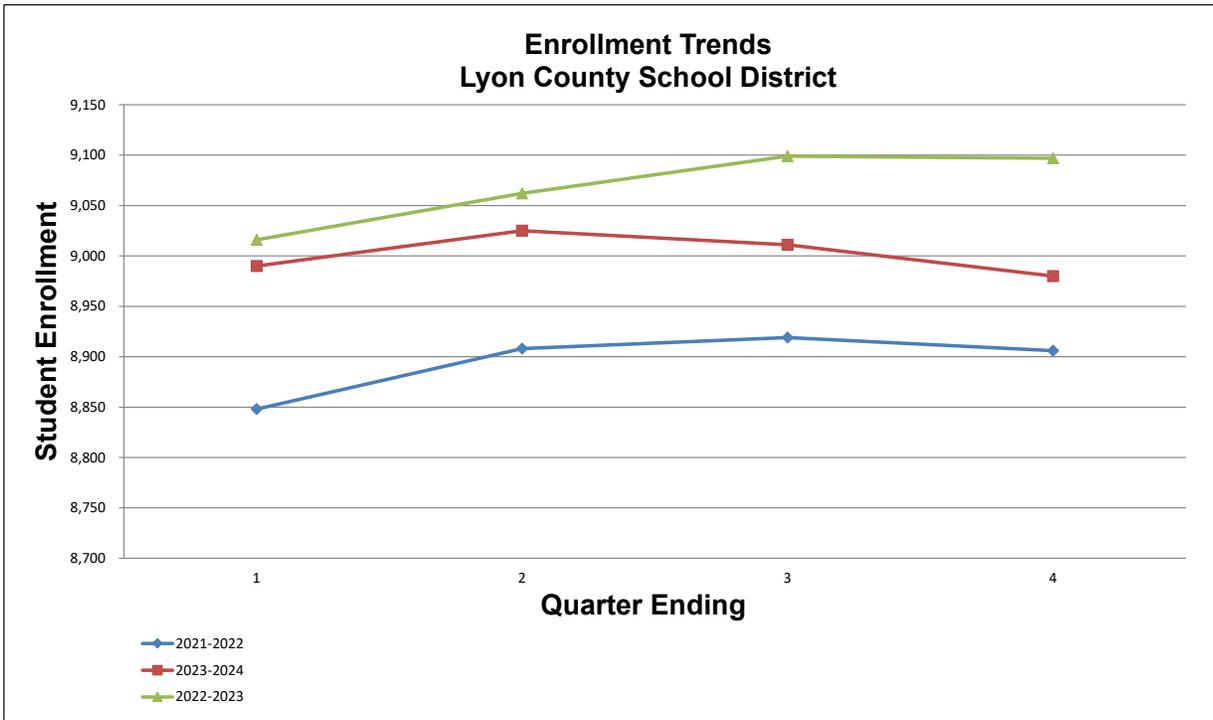
BUDGET CONSIDERATIONS:

Not applicable.

Respectfully submitted,
Tim Logan, Superintendent

Prepared by,
Cheryl Veil - Administrative Secretary

LYON COUNTY SCHOOL DISTRICT Enrollment for Quarter Ending June 30, 2024



LYON COUNTY SCHOOL DISTRICT
Average Daily Enrollment for Quarter Ending June 30, 2024

School	2021-2022				2022-2023				2023-2024				Validation Day Comparison		Current Year Comparison	
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	22-23 to 23-24		1st to Current	
	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	Change	%	Change	%
DES	430	440	449	448	433	440	447	449	452	461	462	459	19	3.9%	7	1.7%
SES	392	405	412	411	403	401	402	410	411	404	410	415	8	2.2%	4	1.1%
RES	434	438	422	421	409	419	423	424	431	438	452	450	22	5.1%	19	4.9%
DIS	377	379	376	373	376	379	375	375	364	368	366	362	(12)	-2.8%	(2)	-0.6%
DHS	714	717	714	708	742	744	733	723	753	753	736	730	11	1.7%	(23)	-3.4%
Dayton	2,347	2,379	2,373	2,362	2,363	2,383	2,381	2,382	2,412	2,424	2,426	2,417	49	2.1%	5	0.2%
FES	438	480	469	480	423	425	440	436	415	420	433	443	(8)	-1.7%	28	6.5%
CES	576	598	588	598	579	586	606	617	570	580	575	567	(9)	-1.5%	(3)	-0.5%
EVES	504	516	511	516	556	555	552	550	498	499	514	522	(58)	-10.7%	24	4.7%
FIS	620	625	627	625	634	643	657	652	665	661	653	654	31	4.8%	(11)	-1.7%
SMS	649	665	660	665	643	641	641	640	635	642	639	637	(8)	-1.2%	3	0.4%
FHS	1,236	1,198	1,221	1,198	1,301	1,298	1,282	1,270	1,309	1,317	1,303	1,283	8	0.7%	(26)	-2.1%
Fernley	4,023	4,082	4,078	4,082	4,136	4,148	4,179	4,166	4,093	4,119	4,118	4,107	(43)	-1.1%	15	0.4%
SSES	349	351	356	352	365	370	369	378	353	358	355	360	(12)	-3.2%	7	1.9%
SSMS	337	341	344	343	330	326	328	331	321	323	323	321	(9)	-2.7%	(1)	-0.3%
SSHS	324	321	312	305	337	334	329	325	341	336	328	325	4	1.5%	(16)	-5.1%
Silver Spg	1,010	1,012	1,012	1,000	1,032	1,030	1,026	1,034	1,016	1,017	1,006	1,005	(16)	-1.6%	(11)	-1.1%
SVES	97	100	100	102	106	105	104	102	91	91	91	90	(15)	-16.0%	(1)	-1.1%
SVHS	105	104	100	98	102	100	99	99	98	99	100	101	(4)	-3.7%	3	2.3%
Smith Val	202	204	200	200	208	205	203	201	189	190	191	191	(19)	-9.5%	2	0.9%
YES	451	446	451	464	474	490	499	505	463	462	462	464	(11)	-2.0%	1	0.2%
YIS	410	411	407	408	401	406	408	408	400	397	394	393	(1)	-0.3%	(7)	-1.7%
YHS	399	399	392	382	392	393	394	392	408	407	404	394	16	4.3%	(14)	-3.7%
Yerington	1,259	1,256	1,250	1,254	1,267	1,289	1,301	1,306	1,272	1,266	1,259	1,251	5	0.3%	(21)	-1.6%
ERHS	7	8	7	8	10	7	9	9	9	9	11	9	(1)	-9.1%	-	0.0%
TOTAL	8,848	8,940	8,919	8,906	9,016	9,062	9,099	9,097	8,990	9,025	9,011	8,980	(26)	-0.3%	35	0.4%

Change from prior quarter	81	92	(21)	(13)	110	46	37	(3)	(107)	35	(14)	(31)	-	-		
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LYON COUNTY SCHOOL DISTRICT
Enrollment for June 30, 2024

Area	Dayton					Fernley					Silver Springs			Smith Valley		Yerington			Other	TOTAL		
	School	DES	SES	RES	DIS	DHS	FES	CES	EVES	FIS	SMS	FHS	SSES	SSMS	SSHS	SVES	SVHS	YES	YIS		YHS	ERHS
Pre-K	1	26	23				23	22	20				19	-				12				145
K	66	50	49				89	88	96				58	-		6		73				575
1	62	50	63				78	115	88				68	-		16		87				627
2	71	63	60				83	104	112				68	-		19		93				674
3	70	69	69				84	117	108				79	-		15		97				707
4	72	64	62				86	122	98				68	-		13		101				686
5	58	46	71							339				84		10			92			699
6	58	48	54	-						315				75		11			91			652
7				181							325			80		16		105			1	708
8				181							313			83		14		105			1	696
9					180							334		88		13				100	3	718
10					176							335		94		20				103	3	731
11					221							320		80		20				99	1	740
12					149							285		61		19				90	0	604
Ungraded					5							9			2					2	-	18
Enrolled																						
School	459	415	450	362	730	443	567	522	654	637	1,283	360	321	325	90	101	464	393	394	9	8,980	
Area					2,417						4,107			1,005		191			1,251	9	8,980	
Weighted																						
School	431.8	385.0	421.8	362.2	730.1	397.9	523.2	475.7	654.3	637.4	1,283.5	329.2		324.8	87.6	101.2	429.7	393.4	393.9	9.1	8,692.5	
Area					2,330.9						3,972.0			974.5		188.8			1,217.0	9.1	8,692.5	

Information Technology
Service Ticket Report
06/01/24 - 06/30/24

Open as of 06/30/24

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	2
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1	0	3
Normal	Open	17	0	1	0	0	20	10	12	6	0	14	13	38	108	8	7	52	0	1	1	42	87	83	94	614
	Pending	0	0	0	0	0	0	0	1	0	0	1	0	1	2	1	0	3	0	1	0	0	2	0	0	12
	On Hold	1	0	0	0	0	8	15	15	44	0	1	8	43	16	12	31	64	1	1	4	2	0	0	6	272
	Total	18	0	1	0	0	28	25	28	50	0	16	21	82	126	21	38	119	1	3	5	44	89	83	100	898
Project	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
	Total	1	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	4
Total	Open	17	0	1	0	0	20	10	12	6	0	14	13	38	109	8	7	52	0	1	1	42	87	85	94	617
	Pending	0	0	0	0	0	0	0	1	0	0	1	0	1	2	1	0	3	0	1	0	0	2	0	0	12
	On Hold	2	0	0	0	0	8	16	15	44	0	1	8	43	16	12	32	64	1	1	4	2	0	0	6	275
	Total	19	0	1	0	0	28	26	28	50	0	16	21	82	127	21	39	119	1	3	5	44	89	85	100	904

Yearly Closed Comparison	DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
2024	163	35	25	20	0	118	165	184	298	1	87	73	507	175	145	81	525	146	239	235	50	163	206	87	3728
2023	328	73	26	20	0	282	295	496	506	6	187	229	903	440	329	242	1444	202	365	361	110	325	295	293	5729
2022	343	11	21	18	0	304	216	332	357	5	259	236	782	340	309	294	1269	226	281	302	128	214	241	291	5735
2021	369	31	30	2	3	260	249	366	258	16	218	225	700	351	323	297	498	247	168	179	154	211	297	277	4838
Total	1203	150	102	60	3	964	925	1378	1419	28	751	763	2892	1306	1106	914	3736	821	1053	1077	442	913	1039	948	20030

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1514

06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
3D CONCRETE, INC.	103064	100.108.0000.000.2620.610.10601.32.00 0	General Supplies	\$245.36
			Vendor Total:	\$245.36
3D UNIVERSE, LLC		100.163.0000.380.1000.610.10603.32.00 0	General Supplies	\$492.00
			Vendor Total:	\$492.00
ACE HARDWARE	200	100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$50.56
		100.108.0000.000.2620.610.10603.32.00 0	General Supplies	\$11.28
			Vendor Total:	\$61.84
ACTIVE INTERNET TECHNOLOGIES LLC		100.101.0000.000.2320.653.10000.00.00 0	Web-based and similar programs	\$36,000.00
			Vendor Total:	\$36,000.00
AMAZON BUSINESS		100.122.0000.100.1000.616.10202.10.00 0	Teacher Supplies	\$160.69
		100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$104.98
		100.132.0000.100.1000.615.10302.20.00 0	Snacks, Food & Beverages	\$208.21
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$378.14
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$725.96
		280.633.0000.100.2100.610.10209.10.00 0	General Supplies	\$163.52
		280.633.0000.100.2100.610.10210.10.00 0	General Supplies	\$372.12
		280.633.0000.100.2100.610.10302.20.00 0	General Supplies	\$294.53

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1514

06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.100.3300.610.10302.20.00 0	General Supplies	\$544.40
		280.719.0000.440.1000.610.10303.10.00 0	General Supplies	\$22.98
		280.719.0000.440.1000.610.10601.32.00 0	General Supplies	\$368.55
		280.719.0000.440.1000.618.10601.32.00 0	Student Incentive Summer School Supplies	\$387.15
			Vendor Total:	\$3,731.23
BIG R FERNLEY		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$9.80
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$110.08
		100.161.0000.310.1000.610.10601.32.00 0	General Supplies	\$134.85
			Vendor Total:	\$254.73
BSN SPORTS		100.101.0000.920.1000.610.10605.32.00 0	General Supplies	\$3,956.00
			Vendor Total:	\$3,956.00
DELL, INC USA		100.107.0000.000.2230.652.10000.00.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$127,611.00
		100.107.0000.000.2230.654.10000.00.00 0	Supplies – IT Related <\$999 > 1 year useful life	\$20,066.00
		230.231.0000.610.1000.654.10000.00.00 0	Supplies	\$4,214.05
		250.105.0000.200.2321.652.10000.00.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$3,198.72
		285.781.0000.200.2321.652.10000.00.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$1,599.36
			Vendor Total:	\$156,689.13

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1514

06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
DYKMAN ELECTRICAL INC.				
		100.108.0000.000.2620.610.10206.10.00 0	General Supplies	\$1,255.90
			Vendor Total:	\$1,255.90
MAKING MATHEMATICIANS LLC				
		280.633.0000.100.2213.330.10210.10.00 0	Professional Employee Training & Development Serv	\$1,200.00
			Vendor Total:	\$1,200.00
NAPA AUTO & TRUCK PARTS_99614	99614			
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$1,066.65
			Vendor Total:	\$1,066.65
PAPE MACHINERY INC				
		100.108.0000.000.2630.610.10000.00.00 0	General Supplies	\$560.74
			Vendor Total:	\$560.74
PITSCO, INC.	102866			
		207.213.0000.450.1000.610.10303.00.00 0	General Supplies	\$111.39
			Vendor Total:	\$111.39
PROCARE THERAPY				
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$5,247.56
		280.639.0000.200.2100.340.10000.00.00 0	FY20 Special Education Part B Budget Load	\$11,305.00
			Vendor Total:	\$16,552.56
SAVVAS LEARNING CO.				
		100.104.0000.000.2213.331.10000.00.00 0	Training & Development-Instruct Licensed Personnel	\$2,100.00
			Vendor Total:	\$2,100.00
SERVICE EXPRESS, LLC				
		100.107.0000.000.2580.651.10000.00.00 0	Supplies - Technology - Software	\$6,048.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1514

06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
SOLIANT HEALTH, LLC				\$6,048.00
		280.639.0000.200.2100.340.10000.00.00 0	FY20 Special Education Part B Budget Load	\$18,604.39
				Vendor Total:
STICKS & STONES BLDG. MATERIALS				\$18,604.39
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$203.66
				Vendor Total:
TAHOE SUPPLY CO.	11238			\$203.66
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$501.43
				Vendor Total:
THE STEPPING STONES GROUP LLC				\$501.43
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$10,114.32
				Vendor Total:
WALKER LAKE DISPOSAL INC.	102157			\$10,114.32
		100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$572.00
		100.129.0000.000.2410.421.10209.10.00 0	Garbage / Disposal	\$627.00
				Vendor Total:
WESTERN NEVADA SUPPLY	22580			\$1,199.00
		100.108.0000.000.2620.610.10203.10.00 0	General Supplies	\$203.66
		100.108.0000.000.2620.610.10206.10.00 0	General Supplies	\$96.15
		100.108.0000.000.2620.610.10303.10.00 0	General Supplies	\$126.40
		100.108.0000.000.2620.610.10604.32.00 0	General Supplies	\$2,671.80
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$187.80

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1514 06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total: \$3,285.81
				Grand Total: \$264,234.14

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1515

06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.165.0000.000.2410.533.10605.32.00	Telephone – Land Line phone services	\$572.26
		Check #: 1604		
			Vendor Total:	\$572.26
A T & T MONTHLY STATEMENT	99712	100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services	\$185.41
		Check #: 1605		
			Vendor Total:	\$185.41
ACCO BRANDS USA LLC		100.126.0000.000.2620.430.10206.10.00	Repairs and Maintenance Services	\$833.11
		Check #: 1606		
			Vendor Total:	\$833.11
ADVANCED INTEGRATED PEST MANAGEMENT		100.132.0000.000.2620.422.10302.20.00	Janitorial / Custodial Services	\$150.00
		Check #: 1607		
			Vendor Total:	\$150.00
BOMBA-EDGERTON, KATHY		100.163.0000.000.2410.580.10603.32.00	Staff Travel	\$432.00
		Check #: 1608		
			Vendor Total:	\$432.00
CINTAS CORP		100.135.0000.000.2620.610.10305.31.00	General Supplies	\$621.80
		Check #: 1609		
		100.161.0000.000.2620.610.10601.32.00	General Supplies	\$789.30
		Check #: 1609		
			Vendor Total:	\$1,411.10
DAYTON HIGH SCHOOL.		100.164.0000.320.1000.610.10604.32.00	General Supplies	\$1,790.01
		Check #: 1610		
			Vendor Total:	\$1,790.01

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1515

06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
EAST VALLEY ELEMENTARY - STUDENT FUNDS		280.719.0000.440.1000.618.10206.10.00	Student Incentive Summer School Supplies	\$555.60
		Check #: 1611		
			Vendor Total:	\$555.60
FARINA, MICHELLE		100.163.0000.193.1000.610.10603.32.00	General Supplies	\$149.99
		Check #: 1612		
			Vendor Total:	\$149.99
FERGUSON ENTERPRISES, INC	99119	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$290.77
		Check #: 1613		
			Vendor Total:	\$290.77
FRONTIER	21702	100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services	\$240.26
		Check #: 1614		
		100.163.0000.000.2410.533.10603.32.00	Telephone – Land Line phone services	\$258.36
		Check #: 1614		
			Vendor Total:	\$498.62
FRONTIER	21702	100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services	\$149.95
		Check #: 1615		
			Vendor Total:	\$149.95
GRAINGER	99826	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$168.51
		Check #: 1616		
		100.108.0000.000.2620.610.10202.10.00	General Supplies	\$148.82
		Check #: 1616		
			Vendor Total:	\$317.33
IML SECURITY SUPPLY		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$457.19
		Check #: 1617		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1515

06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$457.19
J.W. PEPPER	102488	100.161.0000.186.1000.610.10601.32.00	General Supplies	\$72.74
		Check #: 1618		
			Vendor Total:	\$72.74
JOSTENS_10600	10600	100.161.0000.100.1000.610.10601.32.00	General Supplies	\$14.70
		Check #: 1619		
		100.162.0000.000.2410.610.10602.50.00	General Supplies	\$53.62
		Check #: 1619		
			Vendor Total:	\$68.32
LANGUAGE TESTING INTERNATIONAL, INC		100.104.0000.000.2240.351.10000.00.00	Data Processing and Coding Services	\$25.00
		Check #: 1620		
			Vendor Total:	\$25.00
LOUIE'S HOME CENTER		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$43.37
		Check #: 1621		
			Vendor Total:	\$43.37
LUEDKE, MARIA L		100.126.0000.000.2410.810.10206.10.00	Dues and Fees	\$134.50
		Check #: 1622		
			Vendor Total:	\$134.50
MRC SMART TECHNOLOGY		100.163.0000.000.2410.550.10603.32.00	Printing and Binding	\$125.00
		Check #: 1623		
			Vendor Total:	\$125.00
OSMAR & DORIS JUMPERS		280.633.0000.100.2100.610.10302.20.00	General Supplies	\$720.00
		Check #: 1624		
			Vendor Total:	\$720.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1515

06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
PACIFIC SHREDDING/PACIFIC STORAGE CO.		100.164.0000.000.2410.421.10604.32.00	Garbage / Disposal	\$118.77
		Check #: 1625		
			Vendor Total:	\$118.77
PITNEY BOWES GLOBAL FINANCIAL	101970	100.126.0000.000.2410.531.10206.10.00	Postage	\$74.58
		Check #: 1626		
			Vendor Total:	\$74.58
PITNEY BOWES INC	98355	100.127.0000.000.2410.531.10210.10.00	Postage	\$86.89
		Check #: 1627		
			Vendor Total:	\$86.89
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$2,903.08
		Check #: 1628		
		100.108.0000.000.2620.610.10603.32.00	General Supplies	\$123.80
		Check #: 1628		
			Vendor Total:	\$3,026.88
RICOH AMERICAS CORP	102825	230.231.0000.610.2500.400.10000.00.00	Purchased Property Services	\$18.37
		Check #: 1629		
			Vendor Total:	\$18.37
ROBIN L. TITUS	102690	285.781.0000.200.2321.340.10000.00.00	Other Professional Services	\$810.00
		Check #: 1630		
			Vendor Total:	\$810.00
SHRED-IT USA		100.106.0000.000.2515.421.10000.00.00	Garbage / Disposal	\$42.00
		Check #: 1631		
			Vendor Total:	\$42.00
SHRED-IT USA				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1515

06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.126.0000.000.2410.421.10206.10.00	Garbage / Disposal	\$20.00
		Check #: 1632		
			Vendor Total:	\$20.00
SILVER SPRINGS MUTUAL WATER CO	19183			
		100.108.0000.000.2610.411.10000.00.00	Water / Sewer	\$27,945.37
		Check #: 1633		
		100.170.0000.000.2730.411.10000.00.00	Water / Sewer	\$78.00
		Check #: 1633		
			Vendor Total:	\$28,023.37
SMITHS CUSTOMER CHARGES	19520			
		100.127.0000.000.2100.610.10210.10.00	General Supplies	\$52.27
		Check #: 1634		
			Vendor Total:	\$52.27
SPIRIT MONKEY, LLC				
		280.633.0000.100.2100.610.10209.10.00	General Supplies	\$350.00
		Check #: 1635		
			Vendor Total:	\$350.00
STAPLES TECHNOLOGY SOLUTIONS				
		100.101.0000.100.1000.654.10000.00.00	Supplies – IT Related <\$999 > 1 year useful life	\$229,550.40
		Check #: 1636		
			Vendor Total:	\$229,550.40
USPS-POC	3478			
		100.101.0000.000.2320.531.10000.00.00	Postage	\$1,000.00
		Check #: 1637		
			Vendor Total:	\$1,000.00
VESTIS				
		100.121.0000.000.2620.422.10201.10.00	Janitorial / Custodial Services	\$69.52
		Check #: 1638		
		100.127.0000.000.2620.422.10210.10.00	Janitorial / Custodial Services	\$226.86
		Check #: 1638		
		100.170.0000.000.2730.619.10000.00.00	Uniforms	\$975.66
		Check #: 1638		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1515

06/06/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount	
				Vendor Total:	\$1,272.04
WELLS FARGO VENDOR FINANCIAL SERVICES		100.161.0000.100.1000.430.10601.32.00	Repairs and Maintenance Services Check #: 1639	\$1,388.22	
		100.161.0000.100.1000.442.10601.32.00	Rental of Equipment and Vehicles Check #: 1639	\$801.12	
				Vendor Total:	\$2,189.34
XEROX CORPORATION		100.121.0000.000.2410.430.10201.10.00	Repairs and Maintenance Services Check #: 1640	\$454.77	
		100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles Check #: 1640	\$333.74	
		100.122.0000.000.2410.430.10202.10.00	Repairs and Maintenance Services Check #: 1640	\$652.65	
		100.122.0000.000.2410.442.10202.10.00	Rental of Equipment and Vehicles Check #: 1640	\$444.27	
		100.123.0000.000.2410.442.10203.10.00	Rental of Equipment and Vehicles Check #: 1640	\$788.66	
		100.123.0000.100.1000.430.10203.10.00	Repairs and Maintenance Services Check #: 1640	\$479.94	
		100.126.0000.000.2410.442.10206.10.00	Rental of Equipment and Vehicles Check #: 1640	\$333.74	
		100.126.0000.100.1000.430.10206.10.00	Repairs and Maintenance Services Check #: 1640	\$624.02	
		100.127.0000.000.2410.442.10210.10.00	Rental of Equipment and Vehicles Check #: 1640	\$420.84	
		100.127.0000.100.1000.430.10210.10.00	Repairs and Maintenance Services Check #: 1640	\$341.17	
				Vendor Total:	\$4,873.80
				Grand Total:	\$280,490.98

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1522

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
ACE HARDWARE	200	100.162.0000.000.2620.610.10602.50.00	General Supplies	\$105.38
		0		
		100.163.0000.000.2410.610.10603.32.00	General Supplies	\$56.99
		0		
		100.163.0000.000.2620.610.10603.32.00	General Supplies	\$341.83
		0		
			Vendor Total:	\$504.20
AINA WIRELESS, INC		100.170.0000.000.2730.610.10000.00.00	General Supplies	\$11,236.91
		0		
			Vendor Total:	\$11,236.91
AMAZON BUSINESS		100.129.0000.000.2620.610.10209.10.00	General Supplies	\$0.00
		0		
		100.161.0000.000.2120.610.10601.32.00	General Supplies	\$27.99
		0		
		100.161.0000.000.2220.610.10601.32.00	General Supplies	\$106.20
		0		
		100.161.0000.000.2410.610.10601.32.00	General Supplies	\$444.12
		0		
		100.161.0000.100.1000.610.10601.32.00	General Supplies	\$25.78
		0		
		100.161.0000.100.1000.616.10601.32.00	Teacher Supplies	\$357.51
		0		
		100.161.0000.194.1000.610.10601.32.00	General Supplies	\$143.22
		0		
		100.161.0000.384.1000.610.10601.32.00	General Supplies	\$175.76
		0		
		207.213.0000.450.1000.610.10303.00.00	General Supplies	\$1,199.97
		0		
		240.291.0000.100.1000.610.10000.00.00	General Supplies	(\$15.19)
		0		
		280.633.0000.100.2100.610.10209.10.00	General Supplies	(\$29.90)
		0		
		280.633.0000.100.2100.610.10601.32.00	General Supplies	\$985.27
		0		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1522

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.719.0000.440.1000.610.10303.10.00 0	General Supplies	\$38.82
		280.719.0000.440.1000.610.10304.20.00 0	General Supplies	\$280.57
		280.719.0000.440.1000.618.10303.10.00 0	Student Incentive Summer School Supplies	\$2,774.04
			Vendor Total:	\$6,514.16
APEX CYBER SYSTEMS		100.101.0000.000.2660.654.10602.50.00 0	Supplies – IT Related <\$999 > 1 year useful life	\$37,771.89
			Vendor Total:	\$37,771.89
BRYSON SALES & SERVICE	2380	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,338.69
			Vendor Total:	\$1,338.69
BUILDING CONTROL SERVICES	101439	100.108.0000.000.2620.430.10206.10.00 0	Repairs and Maintenance Services	\$780.00
			Vendor Total:	\$780.00
BUS PARTS WAREHOUSE	2534	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$727.47
			Vendor Total:	\$727.47
CAPITAL CITY AUTO PARTS	102852	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,366.44
			Vendor Total:	\$1,366.44
CLARK PEST CONTROL		100.108.0000.000.2630.340.10601.32.00 0	Other Professional Services	\$132.00
			Vendor Total:	\$132.00
CMC TIRE				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1522

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.610.10000.00.00 0	General Supplies	\$153.24
		100.170.0000.000.2730.611.10000.00.00 0	Tires/Flooring	\$2,206.54
			Vendor Total:	\$2,359.78
CONNECTIONS SPEECH&LANGUAGE SERVICES LLC		250.101.0000.200.2150.111.10000.00.00 0	Salaries of Regular Employees Paid to Teachers	\$47,800.00
			Vendor Total:	\$47,800.00
DYKMAN ELECTRICAL INC.		100.108.0000.000.2620.610.10209.10.00 0	General Supplies	\$1,017.69
			Vendor Total:	\$1,017.69
FLYERS ENERGY, LLC	102216	100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$9,739.69
			Vendor Total:	\$9,739.69
INTERSTATE OIL COMPANY	10210	100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$6,462.90
			Vendor Total:	\$6,462.90
JIM MENESINI PETROLEUM		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$1,224.99
			Vendor Total:	\$1,224.99
LAHONTAN PARAMEDICAL		100.170.0000.000.2710.340.10000.00.00 0	Other Professional Services	\$250.00
			Vendor Total:	\$250.00
NAPA AUTO & TRUCK PARTS_99614	99614	100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$285.20

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1522

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$285.20
OFFICE DEPOT	15366			
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$3,522.47
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$473.01
			Vendor Total:	\$3,995.48
PSI SERVICES LLC				
		230.231.0000.610.1000.350.10000.00.00 0	Technical Services	\$21.50
			Vendor Total:	\$21.50
SILVER STATE INTERNATIONAL				
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$2,961.42
			Vendor Total:	\$2,961.42
SILVER STATE SIGN LANGUAGE LLC				
		280.639.0000.200.2100.340.10000.00.00 0	FY20 Special Education Part B Budget Load	\$4,535.00
			Vendor Total:	\$4,535.00
SOLIANT HEALTH, LLC				
		280.639.0000.200.2100.340.10000.00.00 0	FY20 Special Education Part B Budget Load	\$9,630.51
			Vendor Total:	\$9,630.51
SUMMIT FIRE & SECURITY				
		100.163.0000.000.2620.430.10603.32.00 0	Repairs and Maintenance Services	\$1,908.00
			Vendor Total:	\$1,908.00
TRILOGY EDUCATION CONSULTING				
		280.639.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$1,140.00
			Vendor Total:	\$1,140.00
WALKER LAKE DISPOSAL INC.	102157			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1522

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$572.00
		290.180.0000.000.3100.421.10000.00.00 0	Garbage / Disposal	\$208.00
			Vendor Total:	\$780.00
YERINGTON THEATRE FOR THE ARTS	100157	230.231.0000.610.2600.441.10909.41.00 0	Renting Land and Buildings	\$700.00
			Vendor Total:	\$700.00
			Grand Total:	\$155,183.92

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.170.0000.000.2710.533.10000.00.00	Telephone – Land Line phone services	\$151.86
		Check #: 1641		
			Vendor Total:	\$151.86
A T & T MONTHLY STATEMENT	99712	100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services	\$233.89
		Check #: 1642		
			Vendor Total:	\$233.89
ALBERT W VACEK	7050	100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$375.00
		Check #: 1643		
			Vendor Total:	\$375.00
ALHAMBRA WATER	97540	100.170.0000.000.2700.610.10000.00.00	General Supplies	\$411.67
		Check #: 1644		
			Vendor Total:	\$411.67
ALHAMBRA WATER	97540	100.107.0000.000.2580.610.10000.00.00	General Supplies	\$32.47
		Check #: 1645		
			Vendor Total:	\$32.47
ARATA, LINDA		100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From	\$26.86
		Check #: 1646	Other Source	
			Vendor Total:	\$26.86
BAUMBACK, SANDY	102125	100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From	\$220.00
		Check #: 1647	Other Source	
			Vendor Total:	\$220.00
BUSWEST		100.170.0000.000.2710.614.10000.00.00	Parts	\$277.84
		Check #: 1648		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$277.84
CITY OF FERNLEY_7500	7500	100.108.0000.000.2610.411.10000.00.00	Water / Sewer	\$1,360.35
		Check #: 1649		
			Vendor Total:	\$1,360.35
COMSTOCK UTILITY LOCATION SERVICES, LLC		100.108.0000.000.2620.340.10203.10.00	Other Professional Services	\$1,550.00
		Check #: 1650		
			Vendor Total:	\$1,550.00
D & S WASTE REMOVAL, INC	4960	100.107.0000.000.2580.421.10000.00.00	Garbage / Disposal	\$288.99
		Check #: 1651		
		100.108.0000.000.2610.421.10000.00.00	Garbage / Disposal	\$4,347.18
		Check #: 1651		
		100.170.0000.000.2730.421.10000.00.00	Garbage / Disposal	\$258.99
		Check #: 1651		
		290.182.0000.000.3100.421.10000.00.00	Garbage / Disposal	\$1,646.85
		Check #: 1651		
			Vendor Total:	\$6,542.01
DAVIS, MARIA C.	102800	280.639.0000.200.2190.340.10000.00.00	Other Professional Services	\$450.00
		Check #: 1652		
			Vendor Total:	\$450.00
DEWITT, CODDIERAE		100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From	\$210.00
		Check #: 1653	Other Source	
			Vendor Total:	\$210.00
EWING IRRIGATION	102687	100.164.0000.000.2620.610.10604.32.00	General Supplies	\$123.71
		Check #: 1654		
			Vendor Total:	\$123.71

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
FLINN SCIENTIFIC	7765	100.163.0000.192.1000.610.10603.32.00	General Supplies	\$697.52
		Check #: 1655		
			Vendor Total:	\$697.52
FRONTIER	21702	100.101.0000.000.2320.533.10000.00.00	Telephone – Land Line phone services	\$289.11
		Check #: 1656		
			Vendor Total:	\$289.11
HOLSTIN, DAPHNE S		100.101.0000.000.2213.560.10000.00.00	Tuition	\$99.00
		Check #: 1657		
			Vendor Total:	\$99.00
JOSTENS_10600	10600	100.164.0000.100.1000.610.10604.32.00	General Supplies	\$66.00
		Check #: 1658		
			Vendor Total:	\$66.00
JOSTENS_97170	97170	100.163.0000.000.2410.610.10603.32.00	General Supplies	\$181.65
		Check #: 1659		
			Vendor Total:	\$181.65
KIMBALL MIDWEST	96824	100.170.0000.000.2700.610.10000.00.00	General Supplies	\$1,090.19
		Check #: 1660		
			Vendor Total:	\$1,090.19
KINGSTON, ELLIE J		100.101.0000.000.2213.560.10000.00.00	Tuition	\$50.00
		Check #: 1661		
			Vendor Total:	\$50.00
LANGUAGE TESTING INTERNATIONAL, INC		100.104.0000.000.2240.351.10000.00.00	Data Processing and Coding Services	\$235.00
		Check #: 1662		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
LOUIE'S HOME CENTER				\$235.00
		100.170.0000.000.2700.610.10000.00.00	General Supplies	\$35.99
		Check #: 1663		
				Vendor Total:
M.F. BARCELLOS, INC	1560			\$35.99
		100.108.0000.000.2610.623.10000.00.00	Bottled Gas	\$1,122.12
		Check #: 1664		
		100.170.0000.000.2730.626.10000.00.00	Gasoline	\$9,892.66
		Check #: 1664		
				Vendor Total:
MASON VALLEY FFA				\$11,014.78
		100.104.0000.000.2210.610.10000.00.00	General Supplies	\$600.00
		Check #: 1665		
				Vendor Total:
MIDWEST BUS PARTS				\$600.00
		100.170.0000.000.2710.614.10000.00.00	Parts	\$269.62
		Check #: 1666		
				Vendor Total:
MONTROSE GLASS				\$269.62
		100.108.0000.000.2620.430.10203.10.00	Repairs and Maintenance Services	\$13,100.04
		Check #: 1667		
				Vendor Total:
N N B U A - BASEBALL	13589			\$13,100.04
		100.101.0000.920.1000.340.10603.32.00	Other Professional Services	\$1,312.91
		Check #: 1668		
				Vendor Total:
NELSON, NATALIE				\$1,312.91
		280.667.0000.000.2213.340.10000.00.00	Other Professional Services	\$200.00
		Check #: 1669		
				Vendor Total:
				\$200.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
ORDUNA, FELICIANA	101671	100.170.0000.000.2710.519.10000.00.00 Check #: 1670	Student Transportation Purchased From Other Source	\$220.00
			Vendor Total:	\$220.00
ORKIN PEST CONTROL		100.106.0000.000.2515.610.10000.00.00 Check #: 1671	General Supplies	\$95.99
			Vendor Total:	\$95.99
PURCHASE POWER	16968	100.161.0000.000.2410.531.10601.32.00 Check #: 1672	Postage	\$1,286.88
			Vendor Total:	\$1,286.88
RATTLESNAKE LANES		280.633.0000.100.2100.610.10302.20.00 Check #: 1673	General Supplies	\$120.00
			Vendor Total:	\$120.00
REALITYWORKS		240.300.0000.310.1000.612.10601.32.00 Check #: 1674	Inventoried Supplies/Equipment <\$5000	\$2,041.40
			Vendor Total:	\$2,041.40
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00 Check #: 1675	General Supplies	\$21.96
		100.108.0000.000.2620.610.10603.32.00 Check #: 1675	General Supplies	\$366.74
			Vendor Total:	\$388.70
RUSSELL SIGLER INC.	3076	100.108.0000.000.2620.610.10209.10.00 Check #: 1676	General Supplies	\$2,387.99
			Vendor Total:	\$2,387.99
SILVER SPRINGS G.I.D	19181			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523

06/13/2024

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2610.411.10000.00.00	Water / Sewer	\$2,064.00
		Check #: 1677		
			Vendor Total:	\$2,064.00
THE OFFICE SHIPPING & MAILBOXES	101458			
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$11.00
		Check #: 1678		
			Vendor Total:	\$11.00
THUNDER-ELECTRIC, LLC				
		100.108.0000.000.2620.430.10303.10.00	Repairs and Maintenance Services	\$200.00
		Check #: 1679		
		100.108.0000.000.2620.430.10601.32.00	Repairs and Maintenance Services	\$500.00
		Check #: 1679		
			Vendor Total:	\$700.00
TRUE VALUE HARDWARE_21030	21030			
		100.170.0000.000.2700.610.10000.00.00	General Supplies	\$39.32
		Check #: 1680		
			Vendor Total:	\$39.32
VALUTAINER				
		100.108.0000.000.2620.612.10000.00.00	Inventoried Supplies/Equipment <\$5000	\$6,898.00
		Check #: 1681		
			Vendor Total:	\$6,898.00
VAN BEEK, MICHELLE				
		100.104.0000.000.2213.331.10000.00.00	Training & Development-Instruct Licensed Personnel	\$790.99
		Check #: 1682		
			Vendor Total:	\$790.99
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2310.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$358.72
		Check #: 1683		
		100.107.0000.000.2580.534.10000.00.00	Telephone - Cell phone services	\$604.04
		Check #: 1683		
		100.108.0000.000.2620.534.10000.00.00	Telephone - Cell phone services	\$1,641.18
		Check #: 1683		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services	\$362.47
		Check #: 1683		
			Vendor Total:	\$2,966.41
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2310.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$119.57
		Check #: 1684		
		100.107.0000.000.2580.534.10000.00.00	Telephone – Cell phone services	\$410.50
		Check #: 1684		
		100.108.0000.000.2620.534.10000.00.00	Telephone – Cell phone services	\$511.30
		Check #: 1684		
		100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services	\$100.01
		Check #: 1684		
			Vendor Total:	\$1,141.38
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2310.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$112.71
		Check #: 1685		
		100.107.0000.000.2580.534.10000.00.00	Telephone – Cell phone services	\$240.10
		Check #: 1685		
		100.108.0000.000.2620.534.10000.00.00	Telephone – Cell phone services	\$203.45
		Check #: 1685		
		100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services	\$133.70
		Check #: 1685		
		290.180.0000.000.3100.534.10000.00.00	Telephone – Cell phone services	\$43.85
		Check #: 1685		
			Vendor Total:	\$733.81
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2520.534.10000.00.00	Telephone – Cell phone services	\$110.90
		Check #: 1686		
		100.104.0000.000.2210.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$137.11
		Check #: 1686		
		100.107.0000.000.2580.534.10000.00.00	Telephone – Cell phone services	\$70.47
		Check #: 1686		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.534.10000.00.00 Check #: 1686	Telephone – Cell phone services	\$258.77
		100.125.0000.000.2410.533.10205.10.00 Check #: 1686	Telephone – Land Line phone services	\$57.07
		100.170.0000.000.2710.534.10000.00.00 Check #: 1686	Telephone – Cell phone services	\$400.42
		250.105.0000.000.2321.535.10000.00.00 Check #: 1686	Data Communications, Internet, Video, T-lines, etc	\$57.07
			Vendor Total:	\$1,091.81
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2520.534.10000.00.00 Check #: 1687	Telephone – Cell phone services	\$110.90
		100.104.0000.000.2210.535.10000.00.00 Check #: 1687	Data Communications, Internet, Video, T-lines, etc	\$137.11
		100.107.0000.000.2580.534.10000.00.00 Check #: 1687	Telephone – Cell phone services	\$70.47
		100.108.0000.000.2620.534.10000.00.00 Check #: 1687	Telephone – Cell phone services	\$258.76
		100.125.0000.000.2410.533.10205.10.00 Check #: 1687	Telephone – Land Line phone services	\$57.07
		100.170.0000.000.2710.534.10000.00.00 Check #: 1687	Telephone – Cell phone services	\$240.44
		250.105.0000.000.2321.535.10000.00.00 Check #: 1687	Data Communications, Internet, Video, T-lines, etc	\$57.07
			Vendor Total:	\$931.82
WEDCO INC.	22320			
		100.108.0000.000.2620.610.10601.32.00 Check #: 1688	General Supplies	\$2,725.90
			Vendor Total:	\$2,725.90
WELLS FARGO VENDOR FINANCIAL SERVICES				
		100.163.0000.100.1000.430.10603.32.00 Check #: 1689	Repairs and Maintenance Services	\$52.91

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
WESTERN GOVERNORS UNIVERSITY				\$52.91
		100.101.0000.000.2213.810.10000.00.00	Dues and Fees	\$3,825.00
		Check #: 1690		
				Vendor Total:
WILD WEST MOTORS, INC	8442			\$3,825.00
		100.170.0000.000.2710.614.10000.00.00	Parts	\$837.15
		Check #: 1691		
				Vendor Total:
XCAST LABS, INC.				\$837.15
		100.107.0000.000.2580.533.10000.00.00	Telephone – Land Line phone services	\$42.58
		Check #: 1692		
		100.121.0000.000.2410.533.10201.10.00	Telephone – Land Line phone services	\$42.61
		Check #: 1692		
		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services	\$42.61
		Check #: 1692		
		100.123.0000.000.2410.533.10203.10.00	Telephone – Land Line phone services	\$42.61
		Check #: 1692		
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services	\$42.61
		Check #: 1692		
		100.126.0000.000.2410.533.10206.10.00	Telephone – Land Line phone services	\$42.61
		Check #: 1692		
		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services	\$42.61
		Check #: 1692		
		100.128.0000.000.2410.533.10211.10.00	Telephone – Land Line phone services	\$42.61
		Check #: 1692		
		100.129.0000.000.2410.533.10209.10.00	Telephone – Land Line phone services	\$42.61
		Check #: 1692		
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services	\$42.61
		Check #: 1692		
		100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services	\$42.61
		Check #: 1692		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523

06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.134.0000.000.2410.533.10304.20.00 Check #: 1692	Telephone – Land Line phone services	\$42.61
		100.135.0000.000.2410.533.10305.31.00 Check #: 1692	Telephone – Land Line phone services	\$42.61
		100.136.0000.000.2410.533.10208.31.00 Check #: 1692	Telephone – Land Line phone services	\$42.61
		100.161.0000.000.2410.533.10601.32.00 Check #: 1692	Telephone – Land Line phone services	\$42.61
		100.162.0000.000.2410.533.10602.50.00 Check #: 1692	Telephone – Land Line phone services	\$42.61
		100.163.0000.000.2410.533.10603.32.00 Check #: 1692	Telephone – Land Line phone services	\$42.61
		100.164.0000.000.2410.533.10604.32.00 Check #: 1692	Telephone – Land Line phone services	\$42.61
		100.165.0000.000.2410.533.10605.32.00 Check #: 1692	Telephone – Land Line phone services	\$42.61
		100.170.0000.000.2710.533.10000.00.00 Check #: 1692	Telephone – Land Line phone services	\$42.61
		230.231.0000.610.2500.533.10000.00.00 Check #: 1692	Telephone – Land Line phone services	\$127.83
			Vendor Total:	\$980.00
XEROX CORPORATION		100.163.0000.000.2410.442.10603.32.00 Check #: 1693	Rental of Equipment and Vehicles	\$230.92
		100.163.0000.100.1000.430.10603.32.00 Check #: 1693	Repairs and Maintenance Services	\$264.92
			Vendor Total:	\$495.84
XYLEM WATER SOLUTIONS U.S.A. INC	102683	100.108.0000.000.2620.610.10601.32.00 Check #: 1694	General Supplies	\$4,328.00
			Vendor Total:	\$4,328.00
ZARAZUA, YESSENIA				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1523 06/13/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.100.2100.610.10302.20.00	General Supplies	\$4,500.00
		Check #: 1695		
			Vendor Total:	\$4,500.00
			Grand Total:	\$82,861.77

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1535

06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
ACE HARDWARE	200			
		100.132.0000.000.2620.610.10302.20.00	General Supplies	\$734.97
		0		
		100.132.0000.000.2620.610.10302.31.00	General Supplies	\$36.17
		0		
			Vendor Total:	\$771.14
AMAZON BUSINESS				
		100.101.0000.000.2100.610.10000.00.00	General Supplies	\$255.67
		0		
		100.163.0000.000.2120.610.10603.32.00	General Supplies	\$214.42
		0		
		100.163.0000.000.2130.610.10603.32.00	General Supplies	\$21.99
		0		
		100.163.0000.000.2410.610.10603.32.00	General Supplies	\$68.61
		0		
		100.163.0000.190.1000.610.10603.32.00	General Supplies	\$127.51
		0		
		100.163.0000.190.1000.640.10603.32.00	Books and Periodicals	\$168.91
		0		
		100.163.0000.191.1000.610.10603.32.00	General Supplies	\$739.55
		0		
		100.163.0000.192.1000.610.10603.32.00	General Supplies	\$166.17
		0		
		100.164.0000.100.1000.610.10604.32.00	General Supplies	\$144.05
		0		
		280.633.0000.100.2100.610.10208.31.00	General Supplies	\$74.99
		0		
			Vendor Total:	\$1,981.87
AUDIO ENHANCEMENT, INC	99350			
		360.022.0000.000.4700.734.10203.10.00	Technology-Related Hardware	\$76,730.77
		0		
			Vendor Total:	\$76,730.77
AUTO & TRUCK ELECTRIC,INC	1382			
		100.170.0000.000.2710.614.10000.00.00	Parts	\$569.00
		0		
			Vendor Total:	\$569.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1535

06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
BIG R FERNLEY				
		100.133.0000.000.2620.430.10303.10.00 0	Repairs and Maintenance Services	\$105.09
			Vendor Total:	\$105.09
BRADY INDUSTRIES				
		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$4,720.45
			Vendor Total:	\$4,720.45
BSN SPORTS				
		100.101.0000.920.1000.612.10601.32.00 0	Inventoried Supplies/Equipment <\$5000	\$4,921.20
		310.034.0000.920.1000.612.10601.32.00 0	Inventoried Supplies/Equipment <\$5000	\$4,548.50
		310.034.0000.920.1000.739.10601.32.00 0	Other Equipment	\$6,396.50
			Vendor Total:	\$15,866.20
COMPUTERSHARE TRUST COMPANY	22368			
		400.101.0000.000.5000.810.10000.00.00 0	Dues and Fees	\$1,000.00
			Vendor Total:	\$1,000.00
CORWIN MOTORS RENO LLC				
		360.011.0000.000.2700.732.10000.00.00 0	Vehicles	\$81,939.25
			Vendor Total:	\$81,939.25
DYNAMIC FITNESS & STRENGTH				
		100.101.0000.100.1000.610.10601.32.00 0	General Supplies	\$99,753.00
			Vendor Total:	\$99,753.00
FAST GLASS, INC	7052			
		100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$275.00
			Vendor Total:	\$275.00
INLAND SUPPLY CO., INC.	10000			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1535

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Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$2,698.63
		100.162.0000.000.2620.610.10602.50.00 0	General Supplies	\$135.22
			Vendor Total:	\$2,833.85
MYERS RESTAURANT SUPPLY, LLC		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$5,710.00
			Vendor Total:	\$5,710.00
PAPE MACHINERY INC		100.108.0000.000.2630.610.10000.00.00 0	General Supplies	\$524.07
			Vendor Total:	\$524.07
PUBLIC CONSULTING GROUP INC	102782	280.639.0000.200.2100.653.10000.00.00 0	FY20 Special Education Part B Budget Load	\$28,063.00
		285.781.0000.200.2321.340.10000.00.00 0	Other Professional Services	\$22,081.00
			Vendor Total:	\$50,144.00
SOCIETY OF HEALTH AND PHYSICAL EDUCATORS		240.300.0000.300.2213.330.10000.00.00 0	Professional Employee Training & Development Serv	\$139.00
			Vendor Total:	\$139.00
STAPLES TECHNOLOGY SOLUTIONS		100.101.0000.100.1000.654.10000.00.00 0	Supplies – IT Related <\$999 > 1 year useful life	\$223,257.90
			Vendor Total:	\$223,257.90
TIMECLOCK PLUS, LLC		100.101.0000.000.2510.340.10000.00.00 0	Other Professional Services	\$1,518.75
			Vendor Total:	\$1,518.75
WALTON, MADISON				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1535 06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.639.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$585.00
Vendor Total:				\$585.00
Grand Total:				\$568,424.34

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1536

06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services	\$223.54
		Check #: 1696		
			Vendor Total:	\$223.54
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2320.533.10000.00.00	Telephone – Land Line phone services	\$548.27
		Check #: 1697		
			Vendor Total:	\$548.27
ADVANCED INTEGRATED PEST MANAGEMENT		100.163.0000.000.2620.430.10603.32.00	Repairs and Maintenance Services	\$150.00
		Check #: 1698		
			Vendor Total:	\$150.00
BROCKHAGE CORPORATION	102821	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$486.00
		Check #: 1699		
			Vendor Total:	\$486.00
CANALES, FRANK		280.667.0000.000.2213.340.10000.00.00	Other Professional Services	\$650.00
		Check #: 1700		
			Vendor Total:	\$650.00
CLARKSON, SUSAN		280.639.0000.200.2140.340.10000.00.00	Other Professional Services	\$12,725.00
		Check #: 1701		
			Vendor Total:	\$12,725.00
COOK, TOM		100.132.0000.000.2620.430.10302.20.00	Repairs and Maintenance Services	\$5,900.00
		Check #: 1702		
			Vendor Total:	\$5,900.00
D & S WASTE REMOVAL, INC	4960	100.170.0000.000.2710.421.10000.00.00	Garbage / Disposal	\$120.00
		Check #: 1703		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1536

06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$120.00
DMV-ASD REVENUE OFFICE	14491	100.170.0000.000.2710.810.10000.00.00	Dues and Fees	\$343.50
		Check #: 1704		
			Vendor Total:	\$343.50
FERNLEY CHIROPRACTIC, INC.		100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$420.00
		Check #: 1705		
			Vendor Total:	\$420.00
FRANTZ, KELLY		250.105.0000.200.2321.580.10000.00.00	Staff Travel	\$454.53
		Check #: 1706		
			Vendor Total:	\$454.53
FRONTIER	21702	100.162.0000.000.2410.533.10602.50.00	Telephone – Land Line phone services	\$295.77
		Check #: 1707		
			Vendor Total:	\$295.77
FUN EVENTS NV		100.161.0000.000.2410.442.10601.32.00	Rental of Equipment and Vehicles	\$825.00
		Check #: 1708		
			Vendor Total:	\$825.00
HARRIS WELDING SUPPLY		100.161.0000.384.1000.610.10601.32.00	General Supplies	\$712.72
		Check #: 1709		
			Vendor Total:	\$712.72
HIRMAN, SHANNON		250.105.0000.200.2321.580.10000.00.00	Staff Travel	\$76.38
		Check #: 1710		
			Vendor Total:	\$76.38
HYDRAULIC INDUSTRIAL SERVICES	97884			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1536

06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.614.10000.00.00	Parts	\$65.42
		Check #: 1711		
			Vendor Total:	\$65.42
JOSTENS_10600	10600	100.165.0000.100.1000.610.10605.32.00	General Supplies	\$51.18
		Check #: 1712		
			Vendor Total:	\$51.18
JOSTENS_97170	97170	100.165.0000.100.1000.610.10605.32.00	General Supplies	\$129.60
		Check #: 1713		
			Vendor Total:	\$129.60
JUNIOR LIBRARY GUILD	95920	100.161.0000.000.2220.610.10601.32.00	General Supplies	\$160.00
		Check #: 1714		
		100.161.0000.000.2220.640.10601.32.00	Books and Periodicals	\$1,712.76
		Check #: 1714		
			Vendor Total:	\$1,872.76
LAPTOPSCREEN.COM		100.165.0000.100.1000.610.10605.32.00	General Supplies	\$106.06
		Check #: 1715		
			Vendor Total:	\$106.06
LOUIE'S HOME CENTER		100.165.0000.000.2620.610.10605.32.00	General Supplies	\$64.00
		Check #: 1716		
			Vendor Total:	\$64.00
LOWE, KEITH III		250.105.0000.200.2321.580.10000.00.00	Staff Travel	\$147.40
		Check #: 1717		
			Vendor Total:	\$147.40
M-F ATHLETIC CO.	94852	100.161.0000.920.1000.610.10601.32.00	General Supplies	\$536.00
		Check #: 1718		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1536

06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$536.00
MASON VALLEY AUTO BODY		100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$3,091.10
		Check #: 1719		
			Vendor Total:	\$3,091.10
PACIFIC SHREDDING/PACIFIC STORAGE CO.		100.132.0000.000.2410.610.10302.20.00	General Supplies	\$67.41
		Check #: 1720		
			Vendor Total:	\$67.41
PETERS, PATRICK		100.165.0000.000.2410.610.10605.32.00	General Supplies	\$434.41
		Check #: 1721		
			Vendor Total:	\$434.41
PROPIO LANGUAGE SERVICES, LLC		280.639.0000.200.2190.340.10000.00.00	Other Professional Services	\$96.85
		Check #: 1722		
			Vendor Total:	\$96.85
PURCHASE POWER	16968	100.165.0000.000.2410.531.10605.32.00	Postage	\$426.84
		Check #: 1723		
			Vendor Total:	\$426.84
RENO HYDRAULIC & REBUILD, INC	101150	100.170.0000.000.2710.614.10000.00.00	Parts	\$962.82
		Check #: 1724		
			Vendor Total:	\$962.82
ROUND UP AWARDS LLC	17901	100.132.0000.000.2410.610.10302.20.00	General Supplies	\$200.00
		Check #: 1725		
		100.132.0000.100.1000.610.10302.20.00	General Supplies	\$140.00
		Check #: 1725		
			Vendor Total:	\$340.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1536

06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
SHRED-IT USA		100.133.0000.000.2410.421.10303.10.00	Garbage / Disposal Check #: 1726	\$16.00
		100.161.0000.000.2410.421.10601.32.00	Garbage / Disposal Check #: 1726	\$50.00
		100.165.0000.000.2410.421.10605.32.00	Garbage / Disposal Check #: 1726	\$25.00
			Vendor Total:	\$91.00
STUDIO 33	103250	280.633.0000.100.2100.610.10302.20.00	General Supplies Check #: 1727	\$780.00
			Vendor Total:	\$780.00
THE SCHOOL BUS SAFETY COMPANY		100.170.0000.000.2730.612.10000.00.00	Inventoried Supplies/Equipment <\$5000 Check #: 1728	\$8,650.00
			Vendor Total:	\$8,650.00
TOUCHIT TECHNOLOGIES HOLDINGS, INC		280.633.0000.100.2200.652.10211.10.00	Inventoried Supplies/Equipment - IT Related <\$5000 Check #: 1729	\$8,000.00
			Vendor Total:	\$8,000.00
UNITED SITE SERVICES OF NEVADA INC	101485	100.161.0000.000.2410.442.10601.32.00	Rental of Equipment and Vehicles Check #: 1730	\$2,562.88
			Vendor Total:	\$2,562.88
VERIZON WIRELESS_21703	21703	100.101.0000.000.2510.534.10000.00.00	Telephone - Cell phone services Check #: 1731	\$75.13
		100.104.0000.000.2210.534.10000.00.00	Telephone - Cell phone services Check #: 1731	\$122.96
		100.107.0000.000.2580.534.10000.00.00	Telephone - Cell phone services Check #: 1731	\$174.45

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1536

06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.534.10000.00.00 Check #: 1731	Telephone – Cell phone services	\$147.56
		100.125.0000.000.2410.533.10205.10.00 Check #: 1731	Telephone – Land Line phone services	\$55.68
		100.170.0000.000.2710.534.10000.00.00 Check #: 1731	Telephone – Cell phone services	\$55.68
		250.105.0000.000.2321.535.10000.00.00 Check #: 1731	Data Communications, Internet, Video, T-lines, etc	\$105.84
		290.180.0000.000.3100.534.10000.00.00 Check #: 1731	Telephone – Cell phone services	\$95.71
			Vendor Total:	\$833.01
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2520.534.10000.00.00 Check #: 1732	Telephone – Cell phone services	\$484.95
		100.104.0000.000.2210.535.10000.00.00 Check #: 1732	Data Communications, Internet, Video, T-lines, etc	\$702.44
		100.107.0000.000.2580.534.10000.00.00 Check #: 1732	Telephone – Cell phone services	\$360.06
		100.108.0000.000.2620.534.10000.00.00 Check #: 1732	Telephone – Cell phone services	\$1,103.89
		100.125.0000.000.2410.533.10205.10.00 Check #: 1732	Telephone – Land Line phone services	\$228.28
		100.170.0000.000.2710.534.10000.00.00 Check #: 1732	Telephone – Cell phone services	\$1,295.11
		250.105.0000.000.2321.535.10000.00.00 Check #: 1732	Data Communications, Internet, Video, T-lines, etc	\$388.36
			Vendor Total:	\$4,563.09
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2520.534.10000.00.00 Check #: 1733	Telephone – Cell phone services	\$110.90
		100.104.0000.000.2210.535.10000.00.00 Check #: 1733	Data Communications, Internet, Video, T-lines, etc	\$137.09

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1536

06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.107.0000.000.2580.534.10000.00.00 Check #: 1733	Telephone – Cell phone services	\$70.48
		100.108.0000.000.2620.534.10000.00.00 Check #: 1733	Telephone – Cell phone services	\$258.79
		100.125.0000.000.2410.533.10205.10.00 Check #: 1733	Telephone – Land Line phone services	\$57.07
		100.170.0000.000.2710.534.10000.00.00 Check #: 1733	Telephone – Cell phone services	\$260.57
		250.105.0000.000.2321.535.10000.00.00 Check #: 1733	Data Communications, Internet, Video, T-lines, etc	\$57.09
			Vendor Total:	\$951.99
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2520.534.10000.00.00 Check #: 1734	Telephone – Cell phone services	\$332.65
		100.104.0000.000.2210.535.10000.00.00 Check #: 1734	Data Communications, Internet, Video, T-lines, etc	\$411.35
		100.107.0000.000.2580.534.10000.00.00 Check #: 1734	Telephone – Cell phone services	\$184.17
		100.108.0000.000.2620.534.10000.00.00 Check #: 1734	Telephone – Cell phone services	\$776.11
		100.125.0000.000.2410.533.10205.10.00 Check #: 1734	Telephone – Land Line phone services	\$171.21
		100.170.0000.000.2710.534.10000.00.00 Check #: 1734	Telephone – Cell phone services	\$721.06
		250.105.0000.000.2321.535.10000.00.00 Check #: 1734	Data Communications, Internet, Video, T-lines, etc	\$171.21
			Vendor Total:	\$2,767.76
VESTIS				
		100.132.0000.000.2620.422.10302.20.00 Check #: 1735	Janitorial / Custodial Services	\$619.22
			Vendor Total:	\$619.22
WESTERN SUPPLY INC.				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1536

06/20/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2730.730.10000.00.00	Equipment	\$20,348.74
		Check #: 1736		
			Vendor Total:	\$20,348.74
XEROX CORPORATION				
		100.133.0000.000.2410.442.10303.10.00	Rental of Equipment and Vehicles	\$529.07
		Check #: 1737		
		100.162.0000.000.2410.430.10602.50.00	Repairs and Maintenance Services	\$55.99
		Check #: 1737		
		100.162.0000.000.2410.442.10602.50.00	Rental of Equipment and Vehicles	\$336.40
		Check #: 1737		
		100.162.0000.103.1000.430.10602.50.00	Repairs and Maintenance Services	\$61.53
		Check #: 1737		
		100.165.0000.000.2410.442.10605.32.00	Rental of Equipment and Vehicles	\$334.98
		Check #: 1737		
		100.165.0000.100.1000.430.10605.32.00	Repairs and Maintenance Services	\$178.49
		Check #: 1737		
			Vendor Total:	\$1,496.46
YERINGTON ELEMENTARY				
		280.633.0000.100.3300.610.10202.10.00	General Supplies	\$5,000.00
		Check #: 1738		
			Vendor Total:	\$5,000.00
			Grand Total:	\$88,986.71

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1539

06/27/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
4M PROMOTIONS INC	97139	280.719.0000.440.1000.618.10305.31.00	Student Incentive Summer School Supplies	\$2,435.41
		Check #: 1740		
			Vendor Total:	\$2,435.41
A T & T LONG DISTANCE	18214	100.108.0000.000.2620.532.10000.00.00	Voice/Voicemail	\$0.05
		Check #: 1741		
		100.121.0000.000.2410.533.10201.10.00	Telephone – Land Line phone services	\$1.27
		Check #: 1741		
		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services	\$6.66
		Check #: 1741		
		100.123.0000.000.2410.533.10203.10.00	Telephone – Land Line phone services	\$0.91
		Check #: 1741		
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services	\$0.68
		Check #: 1741		
		100.126.0000.000.2410.533.10206.10.00	Telephone – Land Line phone services	\$0.52
		Check #: 1741		
		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services	\$1.11
		Check #: 1741		
		100.128.0000.000.2410.533.10211.10.00	Telephone – Land Line phone services	\$0.57
		Check #: 1741		
		100.129.0000.000.2410.533.10209.10.00	Telephone – Land Line phone services	\$0.42
		Check #: 1741		
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services	\$6.53
		Check #: 1741		
		100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services	\$0.87
		Check #: 1741		
		100.134.0000.000.2410.533.10304.20.00	Telephone – Land Line phone services	\$0.54
		Check #: 1741		
		100.135.0000.000.2410.533.10305.31.00	Telephone – Land Line phone services	\$0.80
		Check #: 1741		
		100.136.0000.000.2410.533.10208.31.00	Telephone – Land Line phone services	\$0.68
		Check #: 1741		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1539

06/27/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2410.533.10601.32.00 Check #: 1741	Telephone – Land Line phone services	\$1.47
		100.162.0000.000.2410.533.10602.50.00 Check #: 1741	Telephone – Land Line phone services	\$2.23
		100.163.0000.000.2410.533.10603.32.00 Check #: 1741	Telephone – Land Line phone services	\$11.14
		100.164.0000.000.2410.533.10604.32.00 Check #: 1741	Telephone – Land Line phone services	\$1.38
		100.165.0000.000.2410.533.10605.32.00 Check #: 1741	Telephone – Land Line phone services	\$1.45
		100.170.0000.000.2710.533.10000.00.00 Check #: 1741	Telephone – Land Line phone services	\$0.19
		230.231.0000.610.2410.533.10907.41.00 Check #: 1741	Telephone – Land Line phone services	\$0.15
		230.231.0000.610.2410.533.10909.41.00 Check #: 1741	Telephone – Land Line phone services	\$0.78
		290.182.0000.000.3100.533.10000.00.00 Check #: 1741	Telephone – Land Line phone services	\$7.26
		290.183.0000.000.3100.533.10000.00.00 Check #: 1741	Telephone – Land Line phone services	\$1.02
			Vendor Total:	\$48.68
A T & T LONG DISTANCE	18214	100.108.0000.000.2620.532.10000.00.00 Check #: 1742	Voice/Voicemail	\$0.05
		100.121.0000.000.2410.533.10201.10.00 Check #: 1742	Telephone – Land Line phone services	\$0.71
		100.122.0000.000.2410.533.10202.10.00 Check #: 1742	Telephone – Land Line phone services	\$6.87
		100.123.0000.000.2410.533.10203.10.00 Check #: 1742	Telephone – Land Line phone services	\$0.84
		100.125.0000.000.2410.533.10205.10.00 Check #: 1742	Telephone – Land Line phone services	\$0.68
		100.126.0000.000.2410.533.10206.10.00 Check #: 1742	Telephone – Land Line phone services	\$1.04

Lyon County School District

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Voucher Batch Number: 1539

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Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.127.0000.000.2410.533.10210.10.00 Check #: 1742	Telephone – Land Line phone services	\$0.89
		100.128.0000.000.2410.533.10211.10.00 Check #: 1742	Telephone – Land Line phone services	\$0.62
		100.129.0000.000.2410.533.10209.10.00 Check #: 1742	Telephone – Land Line phone services	\$0.42
		100.132.0000.000.2410.533.10302.20.00 Check #: 1742	Telephone – Land Line phone services	\$6.53
		100.133.0000.000.2410.533.10303.10.00 Check #: 1742	Telephone – Land Line phone services	\$1.71
		100.134.0000.000.2410.533.10304.20.00 Check #: 1742	Telephone – Land Line phone services	\$0.83
		100.135.0000.000.2410.533.10305.31.00 Check #: 1742	Telephone – Land Line phone services	\$0.80
		100.136.0000.000.2410.533.10208.31.00 Check #: 1742	Telephone – Land Line phone services	\$0.71
		100.161.0000.000.2410.533.10601.32.00 Check #: 1742	Telephone – Land Line phone services	\$2.45
		100.162.0000.000.2410.533.10602.50.00 Check #: 1742	Telephone – Land Line phone services	\$2.23
		100.163.0000.000.2410.533.10603.32.00 Check #: 1742	Telephone – Land Line phone services	\$11.16
		100.164.0000.000.2410.533.10604.32.00 Check #: 1742	Telephone – Land Line phone services	\$1.45
		100.165.0000.000.2410.533.10605.32.00 Check #: 1742	Telephone – Land Line phone services	\$1.33
		100.170.0000.000.2710.533.10000.00.00 Check #: 1742	Telephone – Land Line phone services	\$0.19
		230.231.0000.610.2410.533.10907.41.00 Check #: 1742	Telephone – Land Line phone services	\$0.28
		230.231.0000.610.2410.533.10909.41.00 Check #: 1742	Telephone – Land Line phone services	\$0.78
		290.182.0000.000.3100.533.10000.00.00 Check #: 1742	Telephone – Land Line phone services	\$7.26

Lyon County School District

Voucher Supplement Account Summary

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Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		290.183.0000.000.3100.533.10000.00.00	Telephone – Land Line phone services	\$1.02
		Check #: 1742		
			Vendor Total:	\$50.85
A T & T MONTHLY STATEMENT	99712			
		100.135.0000.000.2410.533.10305.31.00	Telephone – Land Line phone services	\$137.79
		Check #: 1743		
		100.164.0000.000.2410.533.10604.32.00	Telephone – Land Line phone services	\$213.74
		Check #: 1743		
			Vendor Total:	\$351.53
A T & T MONTHLY STATEMENT	99712			
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services	\$162.22
		Check #: 1744		
			Vendor Total:	\$162.22
A T & T MONTHLY STATEMENT	99712			
		100.126.0000.000.2410.533.10206.10.00	Telephone – Land Line phone services	\$64.89
		Check #: 1745		
			Vendor Total:	\$64.89
A T & T MONTHLY STATEMENT	99712			
		100.123.0000.000.2410.533.10203.10.00	Telephone – Land Line phone services	\$204.88
		Check #: 1746		
		230.231.0000.610.2500.533.10000.00.00	Telephone – Land Line phone services	\$26.83
		Check #: 1746		
			Vendor Total:	\$231.71
A T & T MONTHLY STATEMENT	99712			
		100.108.0000.000.2620.532.10000.00.00	Voice/Voicemail	\$21.63
		Check #: 1747		
			Vendor Total:	\$21.63
ACTE MEMBERSHIP				
		240.300.0000.300.2213.330.10000.00.00	Professional Employee Training & Development Serv	\$3,960.00
		Check #: 1748		
			Vendor Total:	\$3,960.00

Lyon County School District

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Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
ADVANCED INTEGRATED PEST MANAGEMENT		100.122.0000.000.2620.430.10202.10.00	Repairs and Maintenance Services	\$150.00
		Check #: 1749		
			Vendor Total:	\$150.00
Alfredo Martinez		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services	\$499.20
		Check #: 1750		
		100.122.0000.000.2410.615.10202.10.00	Snacks, Food & Beverages	\$78.14
		Check #: 1750		
			Vendor Total:	\$577.34
ATHLETIC STUFF		280.633.0000.100.2100.610.10206.10.00	General Supplies	\$113.94
		Check #: 1751		
			Vendor Total:	\$113.94
BAINS, HARMAN		100.101.0000.000.2510.533.10000.00.00	Telephone – Land Line phone services	\$499.20
		Check #: 1752		
			Vendor Total:	\$499.20
BROOKS, ROBIN		100.126.0000.100.1000.610.10206.10.00	General Supplies	\$54.14
		Check #: 1753		
			Vendor Total:	\$54.14
BUMGARDNER, JULIE		100.164.0000.000.2410.533.10604.32.00	Telephone – Land Line phone services	\$499.20
		Check #: 1754		
			Vendor Total:	\$499.20
BURROWS BROTHERS CONCRETE		100.108.0000.000.2620.430.10208.31.00	Repairs and Maintenance Services	\$18,375.00
		Check #: 1755		
			Vendor Total:	\$18,375.00
CINTAS CORP				

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.000.2620.610.10305.31.00	General Supplies	\$310.90
		Check #: 1756		
			Vendor Total:	\$310.90
COLLEGE BOARD				
		100.161.0000.100.1000.610.10601.32.00	General Supplies	\$4,068.00
		Check #: 1757		
		280.715.0000.000.2200.350.10000.00.00	Technical Services	\$3,131.00
		Check #: 1757		
			Vendor Total:	\$7,199.00
COOMBS, SHANNON				
		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services	\$499.20
		Check #: 1758		
			Vendor Total:	\$499.20
DAYTON HIGH SCHOOL.				
		280.715.0000.000.2200.350.10000.00.00	Technical Services	\$3,030.00
		Check #: 1759		
			Vendor Total:	\$3,030.00
DEMCO LIBRARY SERVICES	5499			
		100.101.0000.000.2510.610.10000.00.00	General Supplies	\$2,158.00
		Check #: 1760		
		100.127.0000.000.2220.610.10210.10.00	General Supplies	\$122.14
		Check #: 1760		
			Vendor Total:	\$2,280.14
DMG NORTH INC.				
		100.108.0000.000.2620.610.10304.20.00	General Supplies	\$894.45
		Check #: 1761		
			Vendor Total:	\$894.45
DOWL, LLC				
		100.108.0000.000.2620.340.10000.00.00	Other Professional Services	\$1,690.00
		Check #: 1762		
			Vendor Total:	\$1,690.00
FRANTZ, KELLY				

Lyon County School District

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Voucher Batch Number: 1539

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Vendor Remit Name	Vendor #	Account	Description	Amount
		250.105.0000.200.2321.580.10000.00.00	Staff Travel	\$360.66
		Check #: 1763		
			Vendor Total:	\$360.66
FRONTIER	21702			
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services	\$244.16
		Check #: 1764		
			Vendor Total:	\$244.16
FRONTIER	21702			
		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services	\$152.43
		Check #: 1765		
			Vendor Total:	\$152.43
GIANOTTI, JIM				
		100.104.0000.000.2210.533.10000.00.00	Telephone – Land Line phone services	\$499.20
		Check #: 1766		
			Vendor Total:	\$499.20
GRAINGER	99826			
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$699.20
		Check #: 1767		
			Vendor Total:	\$699.20
GRAND CANYON UNIVERSITY				
		100.101.0000.000.2213.560.10000.00.00	Tuition	\$1,753.00
		Check #: 1768		
			Vendor Total:	\$1,753.00
HEALTHY COMMUNITIES COALITION				
		280.700.0000.100.2213.340.10000.00.00	Other Professional Services	\$71,654.88
		Check #: 1769		
			Vendor Total:	\$71,654.88
HENRY, LEE W				
		100.107.0000.000.2580.580.10000.00.00	Staff Travel	\$119.03
		Check #: 1770		
			Vendor Total:	\$119.03

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
HENSON, RAE A		280.642.0000.200.2213.331.10000.00.00 Check #: 1771	Training & Development-Instruct Licensed Personnel	\$95.00
			Vendor Total:	\$95.00
HOGAN. BILLIEJO		100.126.0000.000.2410.533.10206.10.00 Check #: 1772	Telephone – Land Line phone services	\$499.20
			Vendor Total:	\$499.20
HUNTLEY MOTOR WORLD	102698	100.170.0000.000.2730.730.10000.00.00 Check #: 1773	Equipment	\$36,066.50
			Vendor Total:	\$36,066.50
J W WELDING SUPPLY_10300	10300	100.170.0000.000.2730.731.10000.00.00 Check #: 1774	Machinery	\$16,292.26
			Vendor Total:	\$16,292.26
JOSTENS_10600	10600	100.164.0000.100.1000.610.10604.32.00 Check #: 1775	General Supplies	\$58.22
			Vendor Total:	\$58.22
JOSTENS_97170	97170	100.161.0000.000.2410.610.10601.32.00 Check #: 1776	General Supplies	\$1,075.00
			Vendor Total:	\$1,075.00
LAWRENCE, KASANI		100.101.0000.000.2213.560.10000.00.00 Check #: 1777	Tuition	\$194.50
			Vendor Total:	\$194.50
LINDSEY KNOWLES		100.162.0000.170.1000.610.10602.50.00 Check #: 1778	General Supplies	\$72.21

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
LOST ART GRAPHICS LLC				\$72.21
		230.231.0000.610.1000.540.10000.00.00	Advertising	\$10,941.20
		Check #: 1779		
				Vendor Total:
LYLENE, JONES				\$10,941.20
		280.688.0000.000.2700.510.10000.00.00	Student Transportation Services	\$67.00
		Check #: 1780		
				Vendor Total:
LYON COUNTY SCHOOL DIST_99346	99346			\$67.00
		100.104.0000.000.2210.610.10000.00.00	General Supplies	\$540.00
		Check #: 1781		
		100.122.0000.000.2410.615.10202.10.00	Snacks, Food & Beverages	\$16.00
		Check #: 1781		
		280.633.0000.100.2100.610.10000.00.00	General Supplies	\$322.00
		Check #: 1781		
				Vendor Total:
MOUND HOUSE HARDWARE & STORAGE	96223			\$878.00
		100.108.0000.000.2630.610.10000.00.00	General Supplies	\$26.27
		Check #: 1782		
		100.121.0000.000.2620.610.10201.10.00	General Supplies	\$188.81
		Check #: 1782		
				Vendor Total:
MRC SMART TECHNOLOGY				\$215.08
		240.300.0000.370.2200.654.10601.32.00	Supplies - IT Related <\$999 > 1 year useful life	\$309.00
		Check #: 1783		
				Vendor Total:
O'DONNELL, SHANNON				\$309.00
		100.104.0000.000.2213.610.10000.00.00	General Supplies	\$84.02
		Check #: 1784		
				Vendor Total:
				\$84.02

Lyon County School District

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06/27/2024

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Vendor Remit Name	Vendor #	Account	Description	Amount
PACIFIC SHREDDING/PACIFIC STORAGE CO.				
		100.132.0000.000.2410.442.10302.20.00	Rental of Equipment and Vehicles	\$22.00
		Check #: 1785		
		100.164.0000.000.2410.421.10604.32.00	Garbage / Disposal	\$62.06
		Check #: 1785		
			Vendor Total:	\$84.06
PAES PRODUCTIONS, LLC				
		280.639.0000.200.2100.610.10000.00.00	FY20 Special Education Part B Budget Load	\$178.87
		Check #: 1786		
			Vendor Total:	\$178.87
PALMER, DAVID				
		100.164.0000.000.2410.533.10604.32.00	Telephone – Land Line phone services	\$499.20
		Check #: 1787		
			Vendor Total:	\$499.20
PITNEY BOWES GLOBAL FINANCIAL 101970				
		100.135.0000.000.2410.442.10305.31.00	Rental of Equipment and Vehicles	\$161.10
		Check #: 1788		
		100.165.0000.000.2410.442.10605.32.00	Rental of Equipment and Vehicles	\$277.95
		Check #: 1788		
			Vendor Total:	\$439.05
PITNEY BOWES GLOBAL FINANCIAL 101970				
		100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles	\$65.97
		Check #: 1789		
			Vendor Total:	\$65.97
RGJ MEDIA 101626				
		100.170.0000.000.2710.540.10000.00.00	Advertising	\$1,556.28
		Check #: 1790		
			Vendor Total:	\$1,556.28
ROMERO, SHAWN				
		100.126.0000.000.2410.533.10206.10.00	Telephone – Land Line phone services	\$499.20
		Check #: 1791		

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
SHRED-IT USA				\$499.20
		100.122.0000.000.2410.421.10202.10.00	Garbage / Disposal	\$72.00
		Check #: 1792		
				Vendor Total:
SHRED-IT USA				\$72.00
		100.121.0000.000.2410.421.10201.10.00	Garbage / Disposal	\$37.00
		Check #: 1793		
		100.126.0000.000.2410.421.10206.10.00	Garbage / Disposal	\$20.00
		Check #: 1793		
				Vendor Total:
SLAKEY BROTHERS INC.	19350			\$57.00
		100.108.0000.000.2620.731.10205.10.00	Machinery	\$45,720.00
		Check #: 1794		
				Vendor Total:
SPORT SAFE TESTING SERVICE, INC.				\$45,720.00
		100.163.0000.920.1000.610.10603.32.00	General Supplies	\$609.00
		Check #: 1795		
				Vendor Total:
SWEETWATER				\$609.00
		100.161.0000.186.1000.610.10601.32.00	General Supplies	\$357.94
		Check #: 1796		
				Vendor Total:
THE PARTS HOUSE	23100			\$357.94
		100.170.0000.000.2730.612.10000.00.00	Inventoried Supplies/Equipment <\$5000	\$999.00
		Check #: 1797		
		100.170.0000.000.2730.730.10000.00.00	Equipment	\$18,483.99
		Check #: 1797		
		100.170.0000.000.2730.731.10000.00.00	Machinery	\$13,610.00
		Check #: 1797		
				Vendor Total:
THOMPSON ADVERTISING				\$33,092.99

Lyon County School District

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Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2100.610.10203.10.00	General Supplies	\$3,347.96
		Check #: 1798		
			Vendor Total:	\$3,347.96
TRUCKEE TAHOE LUMBER CO				
		240.300.0000.381.1000.610.10601.32.00	General Supplies	\$1,995.76
		Check #: 1799		
			Vendor Total:	\$1,995.76
UNITED SITE SERVICES OF NEVADA INC	101485			
		100.161.0000.000.2410.442.10601.32.00	Rental of Equipment and Vehicles	\$1,281.44
		Check #: 1800		
			Vendor Total:	\$1,281.44
VALUTAINER				
		100.108.0000.000.2620.430.10000.00.00	Repairs and Maintenance Services	\$300.00
		Check #: 1801		
		100.108.0000.000.2620.612.10000.00.00	Inventoried Supplies/Equipment <\$5000	\$7,398.00
		Check #: 1801		
		100.170.0000.000.2730.612.10000.00.00	Inventoried Supplies/Equipment <\$5000	\$7,198.00
		Check #: 1801		
			Vendor Total:	\$14,896.00
VERIZON WIRELESS_21703	21703			
		100.104.0000.000.2210.534.10000.00.00	Telephone – Cell phone services	\$4,096.01
		Check #: 1802		
		100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services	\$1,136.80
		Check #: 1802		
			Vendor Total:	\$5,232.81
VESTIS				
		100.132.0000.000.2620.422.10302.20.00	Janitorial / Custodial Services	\$309.61
		Check #: 1803		
		100.170.0000.000.2730.619.10000.00.00	Uniforms	\$1,519.74
		Check #: 1803		
			Vendor Total:	\$1,829.35
VITAL RECORDS CONTROL				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1539

06/27/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.000.2410.421.10305.31.00	Garbage / Disposal	\$235.14
		Check #: 1804		
			Vendor Total:	\$235.14
WEDCO INC.	22320			
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$269.99
		Check #: 1805		
		100.108.0000.000.2620.610.10303.10.00	General Supplies	\$3,163.09
		Check #: 1805		
		100.108.0000.000.2620.610.10304.20.00	General Supplies	\$25.92
		Check #: 1805		
		100.108.0000.000.2620.610.10601.32.00	General Supplies	\$312.13
		Check #: 1805		
		100.108.0000.000.2620.610.10604.32.00	General Supplies	\$1,777.52
		Check #: 1805		
			Vendor Total:	\$5,548.65
WESTERN GOVERNORS UNIVERSITY				
		100.101.0000.000.2213.560.10000.00.00	Tuition	\$5,033.50
		Check #: 1806		
			Vendor Total:	\$5,033.50
WESTERN NEVADA COLLEGE_99219	99219			
		100.103.0000.300.1000.320.10000.00.00	Professional Educational Services	\$109,218.55
		Check #: 1807		
			Vendor Total:	\$109,218.55
XEROX CORPORATION				
		100.104.0000.000.2210.430.10000.00.00	Repairs and Maintenance Services	\$39.28
		Check #: 1808		
		100.104.0000.000.2210.442.10000.00.00	Rental of Equipment and Vehicles	\$40.03
		Check #: 1808		
		100.107.0000.000.2580.430.10000.00.00	Repairs and Maintenance Services	\$0.31
		Check #: 1808		
		100.107.0000.000.2580.442.10000.00.00	Rental of Equipment and Vehicles	\$22.19
		Check #: 1808		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1539

06/27/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.125.0000.000.2410.430.10205.10.00	Repairs and Maintenance Services	\$349.87
		Check #: 1808		
		100.125.0000.000.2410.442.10205.10.00	Rental of Equipment and Vehicles	\$354.52
		Check #: 1808		
		100.132.0000.000.2410.442.10302.20.00	Rental of Equipment and Vehicles	\$900.72
		Check #: 1808		
		100.132.0000.100.1000.430.10302.20.00	Repairs and Maintenance Services	\$3,081.72
		Check #: 1808		
		100.133.0000.000.2410.442.10303.10.00	Rental of Equipment and Vehicles	\$76.38
		Check #: 1808		
		100.135.0000.000.2410.442.10305.31.00	Rental of Equipment and Vehicles	\$281.34
		Check #: 1808		
		100.135.0000.100.1000.430.10305.31.00	Repairs and Maintenance Services	\$269.04
		Check #: 1808		
		100.161.0000.100.1000.430.10601.32.00	Repairs and Maintenance Services	\$982.24
		Check #: 1808		
		100.161.0000.100.1000.442.10601.32.00	Rental of Equipment and Vehicles	\$483.24
		Check #: 1808		
		100.164.0000.000.2410.442.10604.32.00	Rental of Equipment and Vehicles	\$562.04
		Check #: 1808		
		100.164.0000.100.1000.430.10604.32.00	Repairs and Maintenance Services	\$699.52
		Check #: 1808		
		230.231.0000.610.2500.400.10000.00.00	Purchased Property Services	\$0.32
		Check #: 1808		
		230.231.0000.610.2500.443.10000.00.00	Rentals of Computers and Related Equipment	\$36.57
		Check #: 1808		
		290.180.0000.000.3100.430.10000.00.00	Repairs and Maintenance Services	\$39.28
		Check #: 1808		
		290.180.0000.000.3100.442.10000.00.00	Rental of Equipment and Vehicles	\$40.03
		Check #: 1808		

Vendor Total: \$8,258.64

XYLEM WATER SOLUTIONS U.S.A. INC 102683

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1539 06/27/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.430.10601.32.00	Repairs and Maintenance Services	\$3,854.00
		Check #: 1809		
			Vendor Total:	\$3,854.00
			Grand Total:	\$429,792.54

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1540 Voucher Date: 06/28/2024 Prepared By: _____

Printed: 06/28/2024 10:34:12 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$1,067,173.52 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Phil Cowee. President

Bridget Peterson Clerk

Neal McIntyre II Member

Tom Hendrix Member

Sherry Parsons Member

Holly Villines Member

Darin Farr Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$523,475.79
207	PCFP GATE	\$926.30
208	PCFP At-Risk	\$9,904.70
230	Adult Education	\$22,593.24
240	State Grants	\$104,223.30
250	Special Education	\$101,830.19
280	Federal Funds	\$159,239.19
285	Medicaid Funds	\$750.00
310	Residential Construction Tax	\$31,500.47
340	Governmental Services Tax (GST)	\$36,672.08
360	Bond Issues	\$76,058.26

Voucher No: 1540

Voucher Date: 06/28/2024

Fund

Amount

\$1,067,173.52

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
1000BULBS.COM		100.108.0000.000.2620.610.10603.32.00 0	General Supplies	\$1,860.60
			Vendor Total:	\$1,860.60
3D CONCRETE, INC.	103064	100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$122.58
			Vendor Total:	\$122.58
ACE HARDWARE	200	100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$169.17
		100.122.0000.000.2620.430.10202.10.00 0	Repairs and Maintenance Services	\$180.34
		100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$226.56
		100.163.0000.000.2620.610.10603.32.00 0	General Supplies	\$51.38
		100.170.0000.000.2710.610.10000.00.00 0	General Supplies	\$91.70
			Vendor Total:	\$719.15
ADVANCED CHILD BEHAVIOR SOLUTIONS,LLC	102918	280.639.0000.200.2240.340.10000.00.00 0	Other Professional Services	\$16,223.40
			Vendor Total:	\$16,223.40
ADVANCED CLASSROOM TECH	102814	280.633.0000.100.2200.652.10201.10.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$15,000.00
			Vendor Total:	\$15,000.00
ALL ABOUT VISION, LLC	94550	250.105.0000.200.2155.340.10000.00.00 0	Other Professional Services	\$4,980.00
			Vendor Total:	\$4,980.00
AMAZON BUSINESS				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$859.59
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$110.28
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$78.96
		100.129.0000.000.2230.650.10209.10.00 0	Supplies–Information Technology–related	\$9,292.55
		100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$134.77
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$351.90
		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	\$28.12
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$925.86
		230.231.0000.610.1000.610.10000.00.00 0	General Supplies	\$1,013.16
		230.231.0000.610.1000.654.10000.00.00 0	Supplies	\$49.31
		230.231.0000.610.2500.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$1,938.27
		240.289.0000.000.2500.610.10000.00.00 0	General Supplies	\$527.08
		240.289.0000.100.1000.610.10000.00.00 0	General Supplies	\$685.34
		240.289.0000.100.1000.640.10000.00.00 0	FY21 Grants Budget Load–SB467 Zoom	\$212.80
		240.300.0000.300.1000.610.10000.00.00 0	General Supplies	\$6,446.22
		240.300.0000.300.1000.610.10603.32.00 0	General Supplies	\$573.79
		240.300.0000.300.1000.650.10601.32.00 0	Supplies–Information Technology–related	\$487.16
		240.300.0000.300.2500.654.10000.00.00 0	Supplies – IT Related <\$999 > 1 year useful life	\$191.25

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		240.300.0000.330.1000.610.10602.32.00 0	General Supplies	\$1,680.35
		240.300.0000.380.1000.610.10601.32.00 0	General Supplies	\$51.72
		240.300.0000.380.1000.650.10605.32.00 0	Supplies–Information Technology–related	\$26.79
		240.300.0000.381.1000.650.10605.32.00 0	Supplies–Information Technology–related	\$319.66
		280.633.0000.100.1000.654.10209.10.00 0	Supplies – IT Related <\$999 > 1 year useful life	\$7,839.86
		280.633.0000.100.2100.610.10000.00.00 0	General Supplies	\$247.24
		280.633.0000.100.2100.610.10603.32.00 0	General Supplies	\$1,049.99
		280.650.0000.100.1000.610.10902.32.00 0	General Supplies	\$86.98
		280.658.0000.100.2100.610.10000.00.00 0	General Supplies	\$423.81
		280.658.0000.100.2100.640.10000.00.00 0	Books and Periodicals	\$69.18
		280.688.0000.000.2100.610.10000.00.00 0	General Supplies	\$345.62
		280.709.0000.100.2213.610.10000.00.00 0	General Supplies	\$419.56
		280.709.0000.100.2213.640.10000.00.00 0	Books and Periodicals	\$2,524.14
		280.735.0000.000.2100.610.10000.00.00 0	General Supplies	\$1,541.60
			Vendor Total:	\$40,532.91
APPLE COMPUTER_1112	1112	240.289.0000.100.1000.654.10000.00.00 0	Supplies – IT Related <\$999 > 1 year useful life	\$5,580.00
		250.105.0000.200.1000.650.10000.00.00 0	Supplies–Information Technology–related	\$10,560.00
		280.665.0000.210.2200.650.10000.00.00 0	Supplies–Information Technology–related	\$5,280.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$21,420.00
ATTAINMENT COMPANY	1340	280.763.0000.200.1000.641.10000.00.00	Textbooks	\$9,335.60
		0		
			Vendor Total:	\$9,335.60
AUDIO ENHANCEMENT, INC	99350	360.022.0000.000.4700.734.10203.10.00	Technology-Related Hardware	\$5,280.00
		0		
		360.022.0000.000.4700.734.10205.10.00	Technology-Related Hardware	\$11,386.88
		0		
			Vendor Total:	\$16,666.88
BIG R FERNLEY		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$9.94
		0		
		100.108.0000.000.2630.610.10000.00.00	General Supplies	\$95.89
		0		
			Vendor Total:	\$105.83
BRADY INDUSTRIES		100.121.0000.000.2620.610.10201.10.00	General Supplies	\$1,007.60
		0		
			Vendor Total:	\$1,007.60
BRAZOS THERMAL SYSTEMS, INC		100.108.0000.000.2620.430.10000.00.00	Repairs and Maintenance Services	\$67,500.00
		0		
			Vendor Total:	\$67,500.00
BSN SPORTS		100.101.0000.920.1000.610.10000.00.00	General Supplies	\$2,389.60
		0		
		100.101.0000.920.1000.610.10302.00.00	General Supplies	\$2,389.60
		0		
		100.101.0000.920.1000.610.10305.31.00	General Supplies	\$3,584.40
		0		
		100.101.0000.920.1000.610.10601.32.00	General Supplies	\$7,808.00
		0		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.920.1000.610.10604.32.00 0	General Supplies	\$8,158.00
		100.101.0000.920.1000.610.10605.32.00 0	General Supplies	\$6,825.60
			Vendor Total:	\$31,155.20
BUILDING CONTROL SERVICES	101439			
		100.108.0000.000.2620.430.10209.10.00 0	Repairs and Maintenance Services	\$9,000.00
			Vendor Total:	\$9,000.00
BYTESPEED, LLC				
		230.231.0000.610.1000.654.10000.00.00 0	Supplies	\$19,592.50
			Vendor Total:	\$19,592.50
CATALINA PRODUCTS INTERNATIONAL, LLC				
		100.108.0000.000.2620.610.10209.10.00 0	General Supplies	\$6,448.67
		310.034.0000.000.4700.610.10203.10.00 0	General Supplies	\$16,324.84
		310.034.0000.000.4700.610.10209.10.00 0	General Supplies	\$15,175.63
			Vendor Total:	\$37,949.14
CHROMEBOOKSPARTS.COM				
		100.107.0000.100.1000.650.10000.00.00 0	Supplies-Information Technology-related	\$98,375.00
			Vendor Total:	\$98,375.00
CINDERLITE TRUCKING CORP	3830			
		100.101.0000.920.1000.610.10603.32.00 0	General Supplies	\$10,844.73
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$64.25
		100.108.0000.000.2620.610.10601.32.00 0	General Supplies	\$504.71
			Vendor Total:	\$11,413.69
CLARK PEST CONTROL				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2630.340.10605.32.00 0	Other Professional Services	\$264.00
			Vendor Total:	\$264.00
DECKER, INC.	5403			
		100.108.0000.000.2620.733.10602.50.00 0	Furniture and Fixtures	\$12,820.35
			Vendor Total:	\$12,820.35
DELL, INC USA				
		100.126.0000.100.1000.650.10206.10.00 0	Supplies-Information Technology-related	\$40.85
		208.212.0000.430.1000.654.10000.00.00 0	Supplies - IT Related <\$999 > 1 year useful life	\$9,904.70
			Vendor Total:	\$9,945.55
DYNAMISM, INC				
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$682.85
			Vendor Total:	\$682.85
FATBEAM, LLC				
		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$435.00
			Vendor Total:	\$435.00
GENE WATSON	22210			
		100.108.0000.000.2620.422.10000.00.00 0	Janitorial / Custodial Services	\$1,044.32
			Vendor Total:	\$1,044.32
INLAND SUPPLY CO., INC.	10000			
		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$190.00
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$2,360.08
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$1,177.39

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$4,345.69
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$1,421.73
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$1,718.13
		280.719.0000.440.1000.610.10203.10.00 0	General Supplies	\$372.80
			Vendor Total:	\$11,585.82
JAYNE B COMPANY		250.101.0000.200.2140.340.10000.00.00 0	Other Professional Services	\$10,000.00
			Vendor Total:	\$10,000.00
LAKESHORE LEARNING MATERIALS	11240	240.289.0000.100.1000.610.10000.00.00 0	General Supplies	\$17,749.63
			Vendor Total:	\$17,749.63
LEGO EDUCATION		207.213.0000.450.1000.610.10303.00.00 0	General Supplies	\$399.95
			Vendor Total:	\$399.95
LEXIA LEARNING SYSTEMS, LLC		240.291.0000.000.2213.330.10000.00.00 0	Professional Employee Training & Development Serv	\$67,960.00
		280.639.0000.200.2213.331.10000.00.00 0	Training & Development-Instruct Licensed Personnel	\$65,920.00
			Vendor Total:	\$133,880.00
LUMOS AND ASSOCIATES, INC	11860	360.021.0000.000.4300.340.10000.00.00 0	Other Professional Services	\$4,421.50
			Vendor Total:	\$4,421.50
LYON COUNTY SHERIFF	P101			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2660.340.10000.00.00 0	Other Professional Services	\$41,499.65
			Vendor Total:	\$41,499.65
MCR MEDICAL				
		240.300.0000.395.1000.610.10603.32.00 0	General Supplies	\$1,731.51
			Vendor Total:	\$1,731.51
NASCO MODESTO	13660			
		100.163.0000.192.1000.610.10603.32.00 0	General Supplies	\$99.95
			Vendor Total:	\$99.95
OASIS ONLINE				
		100.107.0000.000.2580.352.10000.00.00 0	Other Technical Services	\$2,452.50
			Vendor Total:	\$2,452.50
OFFICE DEPOT	15366			
		100.101.0000.000.2100.610.10000.00.00 0	General Supplies	\$9,597.60
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$76.90
			Vendor Total:	\$9,674.50
PACIFIC STATES COMMUNICATIONS OF NV, INC				
		100.107.0000.000.2580.350.10000.00.00 0	Technical Services	\$4,048.00
			Vendor Total:	\$4,048.00
PAPE MACHINERY INC				
		100.108.0000.000.2620.730.10000.00.00 0	Equipment	\$69,352.00
		100.108.0000.000.2630.610.10000.00.00 0	General Supplies	\$177.75
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$800.45
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$852.07

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		360.011.0000.000.2700.732.10000.00.00 0	Vehicles	\$54,969.88
			Vendor Total:	\$126,152.15
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060			
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$2,631.77
			Vendor Total:	\$2,631.77
PILOT THOMAS LOGISTICS, LLC				
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$21,615.08
			Vendor Total:	\$21,615.08
PITSCO, INC.	102866			
		207.213.0000.450.1000.610.10208.00.00 0	General Supplies	\$526.35
			Vendor Total:	\$526.35
POSITIVE PROMOTIONS	16558			
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$2,062.42
			Vendor Total:	\$2,062.42
PRESENCE LEARNING, INC				
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$70,613.29
			Vendor Total:	\$70,613.29
PROCARE THERAPY				
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$5,676.90
		280.639.0000.200.2100.340.10000.00.00 0	FY20 Special Education Part B Budget Load	\$10,174.50
			Vendor Total:	\$15,851.40
R&J PAINTING LLC				
		100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$7,800.00
			Vendor Total:	\$7,800.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
ROYAL CARPET ONE FLOOR & HOME				
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$36,672.07
		340.101.0000.000.4700.610.10000.00.00 0	General Supplies	\$36,672.08
			Vendor Total:	\$73,344.15
RPC ROOF CONSULTING SERVICES				
		100.108.0000.000.2620.430.10205.10.00 0	Repairs and Maintenance Services	\$5,625.00
		100.108.0000.000.2620.430.10210.10.00 0	Repairs and Maintenance Services	\$19,687.00
			Vendor Total:	\$25,312.00
SILVER STATE SIGN LANGUAGE LLC				
		280.639.0000.200.2100.340.10000.00.00 0	FY20 Special Education Part B Budget Load	\$5,050.00
			Vendor Total:	\$5,050.00
SOLIANT HEALTH, LLC				
		280.639.0000.200.2100.340.10000.00.00 0	FY20 Special Education Part B Budget Load	\$17,334.91
			Vendor Total:	\$17,334.91
STAPLES ADVANTAGE	99736			
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$411.00
			Vendor Total:	\$411.00
STICKS & STONES BLDG. MATERIALS				
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$381.74
			Vendor Total:	\$381.74
SUMMIT COMPANIES				
		100.108.0000.000.2670.490.10302.20.00 0	Other Purchased Property Services	\$840.00
			Vendor Total:	\$840.00
TAHOE FENCE CO., INC	101980			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$425.00
			Vendor Total:	\$425.00
TAHOE SUPPLY CO.	11238			
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$1,670.36
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$1,715.96
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$1,687.49
			Vendor Total:	\$5,073.81
VANTAGE POINT CONSULTING LTD	101320			
		285.781.0000.200.2321.340.10000.00.00 0	Other Professional Services	\$750.00
			Vendor Total:	\$750.00
VEX ROBOTICS, INC				
		100.163.0000.380.1000.610.10603.32.00 0	General Supplies	\$725.57
			Vendor Total:	\$725.57
WALKER LAKE DISPOSAL INC.	102157			
		100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$1,144.00
			Vendor Total:	\$1,144.00
WESTERN NEVADA SUPPLY	22580			
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$96.42
		100.108.0000.000.2620.610.10604.32.00 0	General Supplies	\$1,386.08
			Vendor Total:	\$1,482.50
WHITE WATER SOLUTIONS				
		100.170.0000.000.2730.730.10000.00.00 0	Equipment	\$10,517.82
			Vendor Total:	\$10,517.82
WILLIAM V. MACGILL & CO.	22793			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1540

06/28/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.126.0000.000.2130.610.10206.10.00 0	General Supplies	\$233.40
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$270.00
			Vendor Total:	\$503.40
ZEPTIVE, INC.		100.101.0000.000.2670.612.10604.32.00 0	Inventoried Supplies/Equipment <\$5000	\$10,930.00
			Vendor Total:	\$10,930.00
			Grand Total:	\$1,067,173.52

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1543 06/21/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
CITY OF FERNLEY_7500	7500	100.108.0000.000.2610.411.10000.00.00	Water / Sewer	\$36,883.07
		Check #: 1739		
		100.170.0000.000.2730.411.10000.00.00	Water / Sewer	\$662.27
		Check #: 1739		
			Vendor Total:	\$37,545.34
			Grand Total:	\$37,545.34

End of Report

**Lyon County School District
Board Memo**

Date: July 23, 2024
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Donations

Recommendation

That the Board of School Trustees accepts the generous donations from the following:

- A donation of \$1,739.00 to the DHS Boosters Club for the Future Business Leaders of America trip to Orlando FL from V & T Management.
- A donation of \$500.00 to the FHS Boys Soccer Program from Kim McCreary Realty Inc.

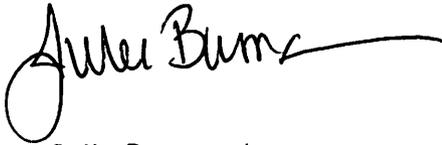
*Respectfully Submitted,
Tim Logan, Superintendent*

**Dayton High School
MEMORANDUM**

TO: Margaret Heim
FROM: Julie Bumgardner
DATE: June 20, 2024
SUBJECT: Donation to DHS

I would like the LCSD Board of Trustees to recognize and accept a generous donation from V&T Management to Dayton High School Boosters. V&T Management donated \$1,739.00 to the Dayton High School Boosters for the Future Business Leaders of America trip to Orlando. This will go towards their trip.

Thank you.



Julie Bumgardner



FERNLEY HIGH SCHOOL

HOME OF THE VAQUEROS



Ryan Cross
Principal

Christina Haas
Assistant Principal

Cory Sanford
Assistant Principal

Paul Sullivan
Assistant Principal

MEMO

TO: Mr. Wayne Workman, LCSD Superintendent
FROM: Ryan Cross, FHS Principal
DATE: June 20, 2024
RE: Donation to Boys Soccer Program

Fernley High School is greatly appreciative to Kim McCreary Realty Inc. for their extremely generous donation of \$500.00 to the FHS Boys Soccer Program.

This donation will help this program purchase additional equipment which will ensure a successful upcoming season.

Respectfully,

Ryan Cross
Principal

Lyon County School District Board Memo

Date: July 23, 2024
To: Board of School Trustees
From: Jim Gianotti, Executive Director for Educational Services
Re: Approval of ALEKS for grades 9-12

Recommendation

That the LCSD Board of Trustees approves ALEKS as supplemental math instructional material for grades 9-12.

Background Information

Lyon County School District continues to find and take advantage of all possible opportunities to help math achievement. The district implemented the i-Ready Math curriculum for grades K-8 in 2022-2023, seeing promising growth, however there are still some holes that need to be filled at the upper secondary level. Specifically, when i-Ready was implemented for grades K-8 students received an individualized path to work on that allows them to fill gaps and holes they may have for various reasons. The Educational Services department has been tracking student growth over the past year and the results are encouraging. However, once students reach high school, that individualized path and a student's ability to backfill gaps in their learning is no longer available through i-Ready. "ALEKS is a research-based, online learning program that offers course products for math." "Rooted in 20 years of research and analytics, ALEKS is a proven, online learning platform that helps educators and parents understand each student's knowledge and learning progress in depth, and provides the individual support required for every student to achieve mastery." To learn more, this link will provide further details <https://www.aleks.com/?s=5559946715365388>

The Executive Director of Educational Services asked some teachers to pilot the use of ALEKS this past spring and while it was a limited amount of time, students that utilized the program in May showed promising results.

LYON CO SCHOOL DISTRICT Average Progress Report



Based on ALEKS use from 05/01/2024 to 07/15/2024

Summary of all courses

ALEKS course	Number of students	Average hours spent in ALEKS	Beginning Knowledge (student avg)	Ending Knowledge (student avg)	Percentage Points Gained
Algebra 2	131	2.7	22%	24%	2
Algebra 1	115	2.1	18%	22%	4
High School Geometry	233	2.5	27%	32%	5
PreCalculus	22	2.0	22%	29%	7
Pre-Algebra	30	1.3	13%	14%	1

It is the District's belief that if more time was allotted, or if students had more time to spend in ALEKS, there would be more progress made by students. By purchasing this for our students, it would enable teachers to provide greater assistance where students may not have mastered concepts or have struggled to learn new ones.

The agreement with McGraw Hill would provide licenses for 5 years of implementation for 2851 students each year and 2 days of professional development for staff each year for three years. Students would be able to work on their pathway

with their Chromebook at school or remotely, and teachers and parents would be able to track their student's progress as they completed the work.

ALEKS could be a key element in our Portrait of a Learner as students can take Ownership of their learning and work through their individualized learning path to ensure Lifelong learning and master concepts that can be utilized for College or Career readiness. Additionally, this will also help those students in the lower quartile as well as advanced students (evidenced by the data shown above). By working with all students through this platform students will learn concepts at their readiness level.

Budget Considerations

ALEKS total cost \$146,472.51 for 5 years to be paid out of the general fund.

Discussed at Previous Meeting

N/A

Attachment(s)

ALEKS Quote for 5 years

MH-ALEKS-Proficiency-Study-2022

Respectfully Submitted,

Jim Gianotti, Executive Director of Education Services



Because learning changes everything.®

QUOTE PREPARED FOR:

Lyon County School District
25 E GOLDFIELD AVE
YERINGTON, NV 89447
ACCOUNT NUMBER: 330518

SUBSCRIPTION/DIGITAL CONTACT:

Jim Gianotti
jimgianotti@lyoncsd.org
(775) 463-6800 X 10051

CONTACT:

Jim Gianotti
jimgianotti@lyoncsd.org
(775) 463-6800 X 10051

SALES REP INFORMATION:

Darlene Messer
darlene.messer@mheducation.com
(210) 439-7527

Section Summary	Value of All Materials	Free Materials	Product Subtotal
ALEKS OL 5 Years	\$150,873.51	(\$4,401.00)	\$146,472.51
PRODUCT TOTAL*	\$150,873.51	(\$4,401.00)	\$146,472.51
ESTIMATED S&H**			\$0.00
ESTIMATED TAX**			\$0.00
GRAND TOTAL*			\$146,472.51

* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

This is a 5-year ALEKS proposal for High School schools (2851 licenses). Includes teacher training (2 in-person PD sessions for the first 3 years).

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: order@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 07/15/2024

ACCOUNT NAME: Lyon County School District

EXPIRATION DATE: 10/13/2024

QUOTE NUMBER: DMES-07152024064923-001-DAG

ACCOUNT #: 330518

PAGE #: 1



Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
ALEKS OL 5 Years					
ALEKS SEC ADD-ON MY. 5 YEAR STUDENT SUBSCRIPTION	978-0-07-692716-6	2851	\$44.01	\$0.00	\$125,472.51
ALEKS SEC ADD-ON VIA MY.MHEDUCATION.COM 5 YEAR TEACHER SUBSCRIPTION	978-0-07-697181-7	100	\$44.01	\$4,401.00	*Free Materials
ALEKS ONSITE PROFESSIONAL DEVELOPMENT 3 YEAR PRODUCT # UNITS PER YEAR	978-1-26-582360-3	2	\$10,500.00	\$0.00	\$21,000.00
ALEKS OL 5 Years Subtotal:				\$4,401.00	\$146,472.51

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: order@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 07/15/2024

ACCOUNT NAME: Lyon County School District

EXPIRATION DATE: 10/13/2024

QUOTE NUMBER: DMES-07152024064923-001-DAG

ACCOUNT #: 330518
249

PAGE #: 2



Because learning changes everything.®

QUOTE PREPARED FOR:

Lyon County School District
25 E GOLDFIELD AVE
YERINGTON, NV 89447
ACCOUNT NUMBER: 330518

CONTACT:

Jim Gianotti
jimgianotti@lyoncsd.org
(775) 463-6800 X 10051

VALUE OF ALL MATERIALS	\$150,873.51
FREE MATERIALS	(\$4,401.00)
PRODUCT TOTAL*	\$146,472.51
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	\$0.00
GRAND TOTAL	\$146,472.51

SUBSCRIPTION/DIGITAL CONTACT:

Jim Gianotti
jimgianotti@lyoncsd.org
(775) 463-6800 X 10051

Comments:

* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

[Terms Of Service](#)

[Provisions required by Subscriber State law](#)

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: order@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 07/15/2024

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EXPIRATION DATE: 10/13/2024

QUOTE NUMBER: DMES-07152024064923-001-DAG

ACCOUNT #: 330518
250

PAGE #: 3



ALEKS[®]

2022 PROFICIENCY STUDY

OUTCOMES REPORT

The Impact of
ALEKS Mastery
on Student
Proficiency in Math



Overview

In 2022, a study was conducted to examine the association between students' ALEKS mastery percent and their proficiency on state math assessments. This report provides a brief overview of the design and results of that study.

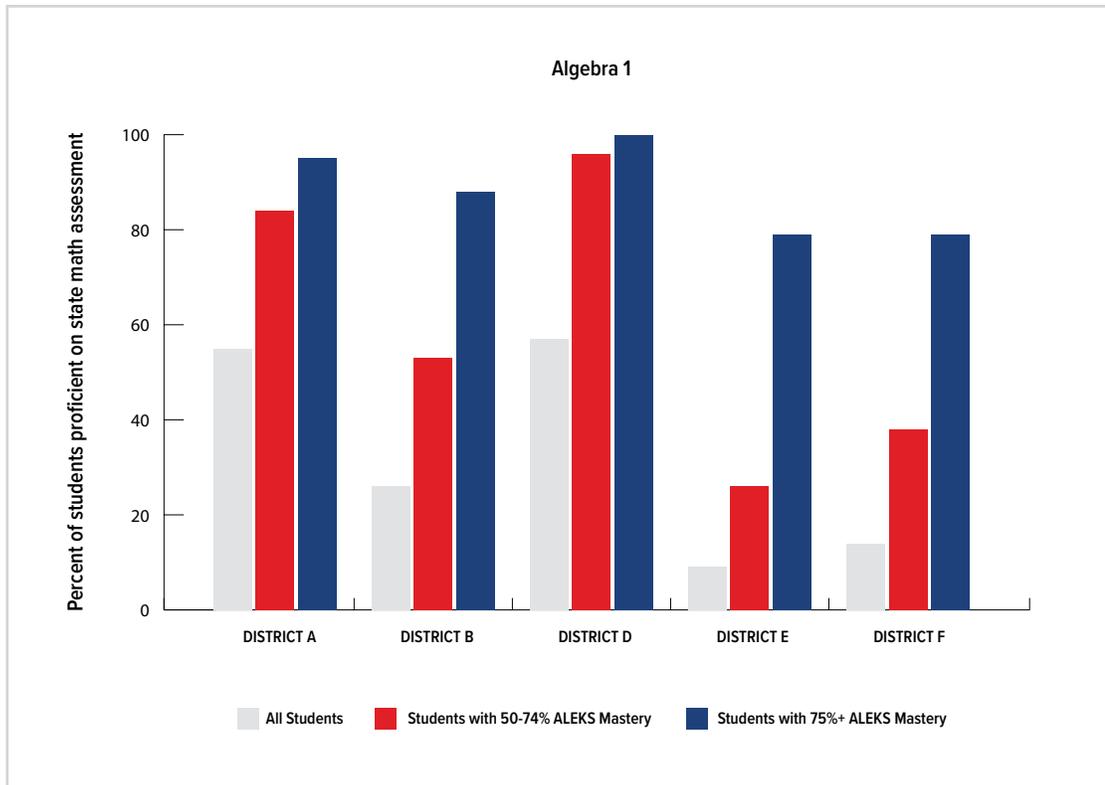
Study Goal: Understand the relationship between students' ALEKS mastery and state assessment proficiency.

Study Participants: Six school districts provided students' ALEKS mastery data and state assessment data.

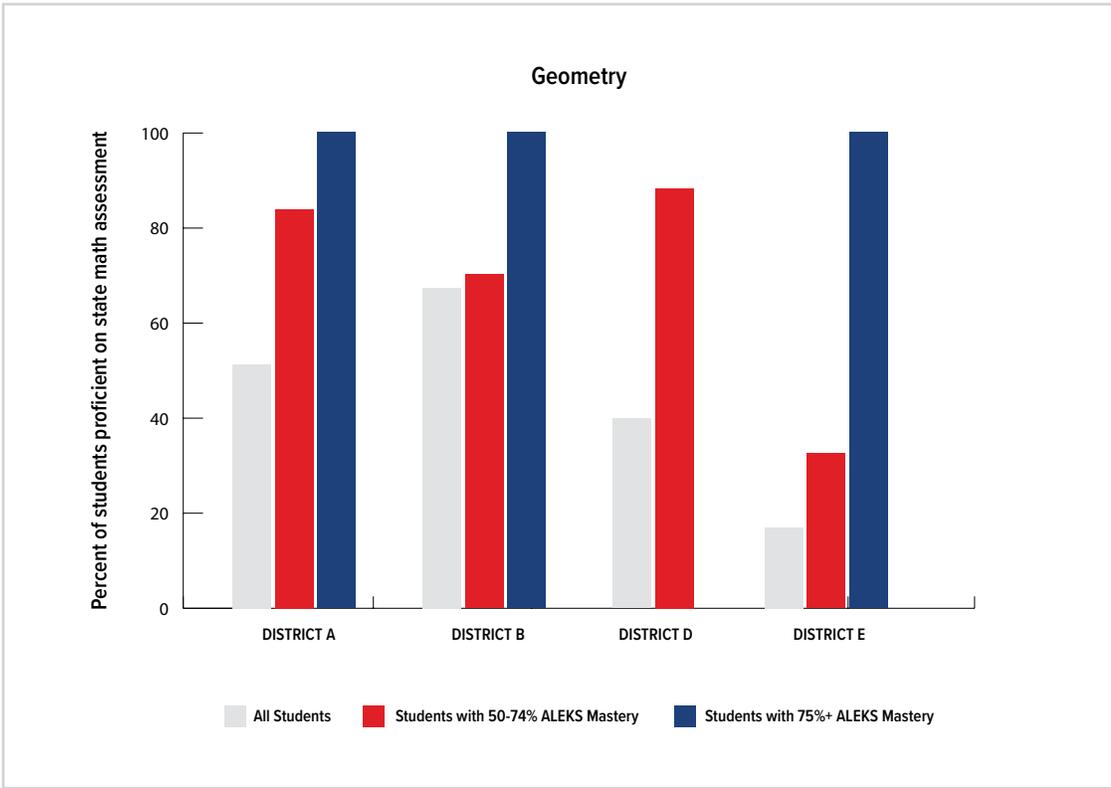
Study Methodology: The following student data was collected from participating districts then matched using a local student identifier:

- ALEKS mastery percent demonstrated in their most recent Knowledge Check, taken within a two-week window of the state math assessment
- Scale score and proficiency level on their Spring 2022 state math assessment

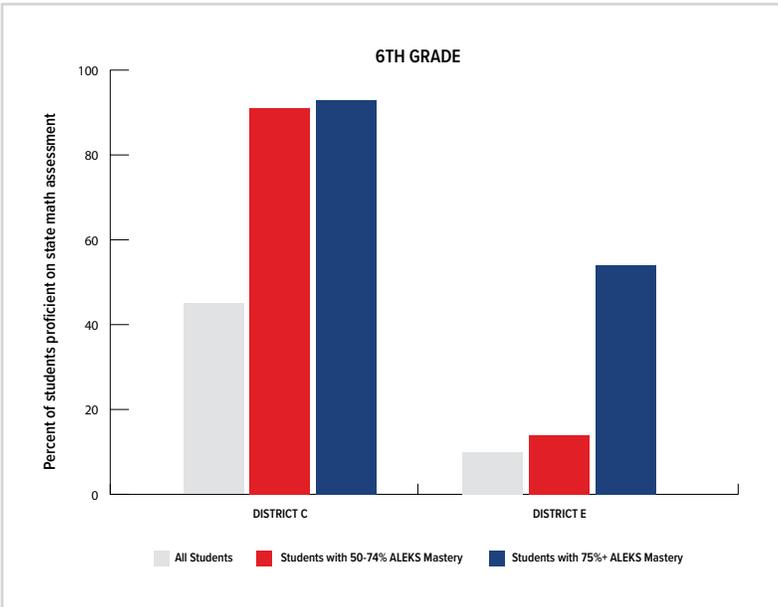
KEY FINDING #1: STUDENTS WHO REACHED 50%-75% ALEKS MASTERY WERE MORE LIKELY TO SCORE PROFICIENT ON THEIR STATE MATH ASSESSMENT.



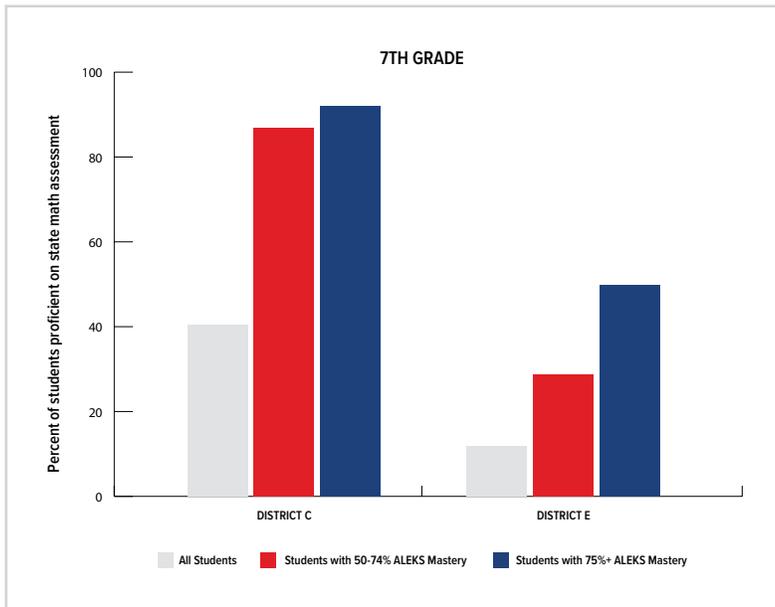
Compared to all students taking the Algebra 1 state assessment in districts A, B, D, E, and F, the proficiency rate was **1.8x** higher for students with 50-74% ALEKS mastery and **2.7x** higher for students with 75%+ ALEKS mastery.



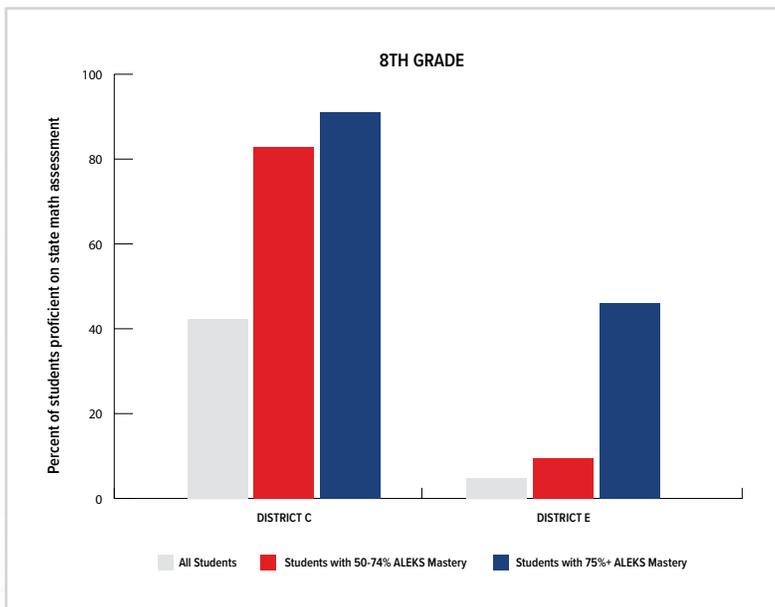
Compared to all students taking the Geometry state assessment in districts A, B, D, and E, the proficiency rate was **1.6x** higher for students with 50-74% ALEKS mastery and **2.3x** higher for students with 75%+ ALEKS mastery.



DISTRICT	REGION	ENROLLMENT	4-YEAR GRADUATION RATE
A	Midwest	11,500	94%
B	Northeast	2,600	93%
C	Southeast	49,000	85%
D	Northeast	4,600	95%
E	Northeast	26,000	79%
F	Northeast	8,000	90%



DISTRICT	REGION	ENROLLMENT	4-YEAR GRADUATION RATE
A	Midwest	11,500	94%
B	Northeast	2,600	93%
C	Southeast	49,000	85%
D	Northeast	4,600	95%
E	Northeast	26,000	79%
F	Northeast	8,000	90%



KEY FINDING #2: HIGHER ALEKS MASTERY WAS ASSOCIATED WITH BETTER PERFORMANCE ON STATE MATH ASSESSMENTS.

A statistical analysis was conducted to examine the correlation between ALEKS mastery percent and state math assessment score for Algebra 1 and Geometry students with matched data in two states.

- For both states and subject areas, **ALEKS mastery percent was significantly and positively correlated with scale score on the state math assessment**, $p < .001$
- For both states and subject areas, a linear regression analysis with ALEKS mastery percent as a predictor of scale score on the state math assessment was significant, $p < .001$

District A is in a Midwest state

	ALGEBRA 1	GEOMETRY
sample size (number of students)	906	829
r (correlation coefficient)	.61	.72
variance in state assessment score predicted by ALEKS mastery	38%	52%
Each percentage point increase in ALEKS mastery is associated with ____ point increase in state assessment scale score	1.18	1.34

Districts B and D are in a Northeast state

	ALGEBRA 1	GEOMETRY
sample size (number of students)	805	263
r (correlation coefficient)	.49	.70
variance in state assessment score predicted by ALEKS mastery	24%	49%
Each percentage point increase in ALEKS mastery is associated with ____ point increase in state assessment scale score	0.88	0.84

Conclusions

The study conducted on ALEKS, McGraw Hill’s adaptive learning program for math and science, found a significant and positive correlation between ALEKS mastery and student proficiency on state math assessments in 2022. The study revealed that students who reached at least 50% ALEKS mastery were also more likely to achieve proficiency on the state math assessments and that higher ALEKS mastery is associated with an increase in scale score. These findings suggest that ALEKS can be effective in helping students develop proficiency in math and that students’ ALEKS mastery percentages can help educators monitor progress toward state assessment proficiency.

About ALEKS

Powered by Knowledge Space Theory, ALEKS is a learning accelerator that determines what students know and don’t know and guides them on an individualized path to practice topics they are ready to learn. As students make progress in their learning path, they periodically take Knowledge Checks to demonstrate what they have mastered and where they need additional practice. With ALEKS in their classroom, educators can quickly and easily pinpoint students’ skill gaps, deliver targeted practice, and track the progress of learning and mastery.



For more information about ALEKS, visit mheonline.com/ALEKS or call 1-800-838-8771.

Lyon County School District Board Memo

Date: July 23, 2024

To: Board of School Trustees

From: Heather Moyle, Executive Director of Education Services
Jim Gianotti, Executive Director of Education Services

Re: LCSD Board Policy IIA-Textbook Replacement and Policy IIAA-Textbook and Instructional Materials Adoption and Management

Recommendation

That the LCSD Board of Trustees approve the deletion of LCSD Board Policy IIA-Textbook Replacement and the update to LCSD Board Policy IIAA-Textbook and Instructional Materials Adoption and Management, as a first reading. The updated policy will be changed to ***LCSD Policy IIAA-INSTRUCTIONAL MATERIALS: SELECTION, ADOPTION, REPLACEMENT AND DISPOSAL.***

Background Information

In alignment with the requirements of NRS 389.840-389.880 and the Nevada Department of Education, this updated policy will reflect the vetting process that is currently in place for selection and adoption of instructional materials as well as the replacement and disposal of instructional materials, as set forth by the Nevada Department of Education. For efficiency, LCSD Board Policy IIA-Textbook Replacement is included in the updated ***LCSD Policy IIAA-INSTRUCTIONAL MATERIALS: SELECTION, ADOPTION, REPLACEMENT AND DISPOSAL.***

For all content areas, the adoption process starts with vendors submitting materials for review as put forth by an RFQ issued by Nevada Department of Education (NDE). The instructional materials submitted are subject to an internal review conducted by NDE staff as per the RFQ. The process is outlined in the table below:

Instructional Materials Process

Steps	Actions	Entities	Tasks	Outcomes	Timeframe*
1	RFQ	NDE	Develop, secure approvals for, and release Nevada-specific RFQ.	Specify requirements and provide publishers with a window in which to submit materials.	30 days July-August
2	Submit materials	Publishers	Publishers submit materials in digital/online formats.	Publisher submissions are time stamped and logged upon receipt.	30 days August-September
3	Conduct internal technical review	NDE	Verify that submitted materials meet the RFQ requirements; where available summarize ratings from appropriate National Review Panels.	Materials that meet technical review criteria move on to the Content Area Review Panels. Publishers of non-compliant materials are notified.	21 days September

Steps	Actions	Entities	Tasks	Outcomes	Timeframe*
4	Evaluate and rate instructional materials	Review Panels	Conduct independent reviews followed by a full panel deliberation, and then prepare report of findings. Review Panel curates a report of their recommendations to the SBE.	Review Panel curates a report of their recommendations to the SBE.	60 days Sept-Nov
5	Recommendations are submitted to be on the SBE agenda.	NDE	Review the consolidated list of recommendations for all content areas under review.	Instructional materials items are placed on the January SBE agenda.	30 days December
6	Adopt instructional materials	SBE	SBE determines whether all listed materials shall be adopted officially.	List of approved materials that districts may adopt immediately.	No later than March 31 (Date TBD by SBE)
7	Publish the State Board approved list of instructional materials	NDE	Update and maintain a spreadsheet for each content area that includes review findings and other key information for each approved item.	Links to the list of adopted instructional materials are added to the instructional materials page of the NDE website	30 days No later than April 30 (date contingent on corresponding Board meeting)

Content Areas of Focus

Content areas of focus are the areas of instruction of which materials will be received by NDE. Content areas of focus will always concentrate on grades kindergarten through grade 12.

Below is the content area review and adoption timelines with the corresponding school year:

Content Areas	Adoption Cycles		
	RFQ Opens	RFQ Closes	State Board Decision
Social Studies	TBD	TBD	TBD
World Language	TBD	TBD	TBD
English Language Arts	June 2026	July 2026	March 2027
Fine Arts	June 2026	July 2026	March 2027
Science	June 2026	July 2026	March 2027
Health/Physical Education	June 2027	July 2027	March 2028
Mathematics	June 2027	July 2027	March 2028

Instructional materials may be purchased immediately following ²⁵⁸adoption by the State Board of Education.

Budget Considerations

N/A

Discussed at Previous Meeting

N/A

Attachment(s)

LCSD Board Policy IIA-Textbook Replacement

LCSD Board Policy IIAA-Textbook and Instructional Materials Adoption and Management

LCSD Policy IIAA-INSTRUCTIONAL MATERIALS: SELECTION, ADOPTION, REPLACEMENT AND DISPOSAL

Respectfully Submitted,

Heather Moyle, Executive Director of Education Services

Jim Gianotti, Executive Director of Education Services

**LYON COUNTY SCHOOL DISTRICT
BOARD POLICY**

IIA

TEXTBOOK REPLACEMENT POLICY

~~It is the policy of the Lyon County Board of School Trustees to provide each student with textbooks and other educational materials.~~

~~It has been found that from time to time students lose or damage textbooks and other materials. It is also recognized that occasional loss or damage to textbooks or materials is common, and wear and tear from usage is expected. Students will be required to reimburse the school district for cost of the damaged or lost textbooks and materials beyond normal wear and tear. This policy is not meant to place a hardship on students or parents for the normal usage of materials, but to shift direct financial responsibility to the students and/or parents for books and materials that are not properly cared for by the student.~~

~~If it is necessary for a student to replace a textbook or other materials, the student and/or parent may be required to deposit a sum equal to the cost of the textbook or materials. If the textbook and materials are returned at the conclusion of the school year in satisfactory condition with no more than normal wear and tear, the deposit will be completely refunded. Parents will still be responsible for paying the cost of the original textbooks or materials that are lost or damaged.~~

~~Provisions will be made for student who have not made a sufficient deposit, or in the opinion of the Principal, not taken proper care of the textbooks or materials, to utilize textbooks and other materials. The textbooks will be made available for student usage at school, but may not be removed from campus.~~

~~If, at the end of the school year, the students owe for textbooks or other materials, the district will use whatever legal rights they have to collect the money for the textbooks or materials.~~

Policy #IIA
Adopted 6/9/92

~~TEXTBOOK AND INSTRUCTIONAL MATERIALS ADOPTION AND MANAGEMENT~~
INSTRUCTIONAL MATERIALS: SELECTION, ADOPTION, REPLACEMENT AND DISPOSAL

Lyon County School District shall provide a standard process for the identification, ~~The selection, adoption, and disposal and provision of textbooks and other instructional materials.~~ The selection and provision shall be consistent with the Nevada Academic Content Standards and the Lyon County School District's curriculum standards. ~~educational philosophy statement, as well as state law and regulation.~~

“Adopted Instructional Materials” refers to materials adopted by the District in a given content area used as the primary tool for instructional purposes. This includes, but is not limited to, textbooks or digital access to a program.

“Obsolete Materials” refers to the instructional materials that are to be replaced by updated materials, and/or torn, defaced, or damaged instructional materials to the extent that the item is not economically repairable.

“Open Educational Resources (OER)” refers to any type of educational materials that are in the public domain or introduced with an open license. The nature of these open materials means that anyone can legally and freely copy, use, adapt and re-share them.

“Supplemental Instructional Materials” refers to any material used to reinforce or extend a program of instruction. This included, but is not limited to, digital access to a program.

~~The District shall provide textbooks and/or instructional materials in a manner that is consistent with the financial resources of the District and is of sufficient quality and quantity to offer every student a reasonable opportunity to acquire the skills and knowledge defined for each subject taught.~~

Instructional materials ~~Textbooks~~ selected for use in the District must present a balanced point of view, and must contain current, accurate, and factual information, and shall be aligned as closely as possible to the Nevada Academic Content Standards.

~~The District shall ensure proper maintenance and inventory control of textbooks, disposal of items deemed outdated, obsolete and/or beyond economical repair, and shall ensure the allocation of resources among the schools for the acquisition of textbooks and instructional materials is fair, equitable, and consistent.~~

No instructional materials ~~textbook~~ may be used as the primary source material for a subject or course unless approved by the State Board of Education and the Lyon County School Board.



Lyon County School District

Procedures for the Selection, Adoption, Replacement and Disposal of Instructional Materials

INSTRUCTIONAL MATERIALS: SELECTION AND ADOPTION

1. The selection and provision of instructional materials within the Lyon County School District shall be consistent with the Nevada Academic Content Standards and the District's curriculum standards. These materials shall be selected by the professional staff and stakeholders of Lyon County School District.
2. The term “**instructional materials**” includes basic textbooks and materials, supplemental textbooks and materials, and digital resources.
 - a. **Adopted Instructional Materials** refers to any materials adopted by the District in a given content area used as the primary tool for instructional purposes. This includes, but is not limited to textbooks or digital access to a program.
 - b. **Supplemental Materials** refers to any materials used to reinforce or extend a program of instruction. This includes, but is not limited to, digital access to a program from approved NDE vetted materials.
 - c. **Non-Consumable Materials** refers to any adopted District purchased materials that are not replaced on a yearly basis. Student workbooks would be an example of a consumable material.
 - d. **Open Educational Resources (OER)** refers to any type of educational materials that are in the public domain or introduced with an open license. The nature of these open materials means that anyone can legally and freely copy, use, adapt and re-share them.
 - e. **Instructional Materials Review Committee** refers to a committee established by the Department of Educational Services. A committee is convened when there is a request for supplemental materials.
3. The Department of Educational Services will be responsible for the systematic selection and updating of instructional materials in cooperation with the Department of Operational Services.

- a. The core instructional materials adoption process involves two phases which may take place over a two-year period. The process at the district level will include broad-based participation by teachers, parents, community members, and administrators.
 - i. **Phase 1:** Core instructional materials selection and adoption (year 1); and
 - ii. **Phase 2:** Core instructional materials implementation (year 2).

CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION PROCESS

Phase 1 – Adopted Instructional materials selection and adoption by the Instructional Materials selection committee.

1. Establish an Instructional Materials selection committee to review instructional materials. The Instructional Materials Selection Committee must consist of:
 - a. A teacher or teachers who are licensed to teach:
 - i. The subject areas of the instructional materials being considered are for use in secondary grades; or
 - ii. Elementary education, if the instructional materials being considered are for use in elementary grades;
 - iii. An administrator or a specialist in curriculum who is employed by the school district;
 - iv. A parent of a pupil who is enrolled in the school district; and
 - v. Any other members that the superintendent deems necessary to serve on the committee.
2. Review State Board approved instructional materials submitted by vendors for consideration by analyzing the instructional materials' match to District priorities and evaluating for usability, access, coherence, and content richness.
3. Select the appropriate instructional materials that meet the Lyon County School District's needs.
4. Provide opportunities for the field testing of semi-finalist's instructional materials in select LCSD classrooms using appropriate rubrics.
5. Arrange for public review of selected instructional materials. Provide methods of obtaining feedback.
6. Consider new relevant information to arrive at final selection.
7. Present final recommendation to the Board of Trustees for approval.

Phase 2- Instructional Material Implementation

1. Create and execute a professional development plan for implementation of the adopted instructional materials.
2. Create and execute a distribution and replacement plan for the adopted instructional materials.

SUPPLEMENTAL INSTRUCTIONAL MATERIALS SELECTION PROCESS INCLUDING OPEN EDUCATION RESOURCES

When a need is determined for District-wide supplemental resources, the Department of Educational Services will:

1. Post calls for submissions from vendors
2. Apply appropriate rubrics to all submissions
3. Establish an Instructional Materials Review Committee (Tier 1 MTSS committee) for the purpose of reviewing all appropriate submissions.
4. Notify relevant staff about newly approved programs(s).
5. Address appeals through the District Public Complaint Procedures
6. Works in cooperation with the Department of Operations

**** This does not include the use of supplemental instructional materials by a teacher for a single lesson. A teacher who wishes to use a supplementary instructional material for a single lesson, must receive prior approval from the building principal.***

When a need is determined by a school site for supplemental instructional materials/resources, the principal will submit the request via the [LCSD Supplemental Instructional Material Request Form](#) to the Department of Educational Services.

DISPOSAL OF OBSOLETE INSTRUCTIONAL MATERIALS

Disposal of instructional materials considered to be beyond repair or obsolete shall be in compliance with the following procedures:

1. Non-consumable instructional materials become obsolete for a variety of reasons, among them:
 - a. They are to be replaced by updated materials;
 - b. The adoption cycle has expired (NAC 390.050); and
 - c. They are torn, defaced, or damaged to the extent that the item is not economically repairable.

2. The Department of Educational Service, in cooperation with the Department of Operations, is responsible for directing the disposal of instructional materials classified as obsolete by the District.
3. Schools will contact the Department of Educational Services secretary to determine if the instructional materials are still adopted for use in the District. Unused adopted instructional materials will be returned to the Department of Educational Services.
4. Obsolete instructional materials will be sold to a materials reclamation company or discarded.
5. Students and their parents or guardians shall be responsible for all instructional materials and equipment loaned to or used by the student and shall reimburse the district for any damage or loss of such items

INSTRUCTIONAL MATERIALS: RESOURCES AND LINKS

Rubrics for Core Content Areas

1. Category 1 – Standard Alignment: Please complete the corresponding content rubric on the [Course-Standard Alignments](#) page.
2. Category 2 - [Student Supports and Accessibility](#)
3. Category 3- [Alignment to LCSD Commitments](#).

These resources are provided to inform and assist in selecting instructional materials and other resources.

- [Adoption Checklist \(PDF\)](#)
- [Evaluation Forms \(PDF\)](#)
- [CTE \(PDF\)](#)

Supplemental Instructional Materials Request Form

This request for supplemental instructional materials must be accompanied with a curriculum framework outlining, at a minimum, units of instruction, Essential Academic Learning Requirements and/or Grade Level Expectations, assessments, and thinking skills.

1. Supplementary instructional materials approval is being requested for:

- Single-building Program Use District-wide Use

2. Submitted

by:

Building: _____ Date: _____

3. Content

Grade _____

Area: _____

Level(s): _____

Course Title: _____

4. Title of

Material: _____

5.

ISBN: _____

Publisher: _____

Author: _____ Copyright: _____

6: Type of material being requested

- Book Software CD/DVD Online/Web Resources

(check one):

- Other please

describe: _____

7. Approximate cost per unit: _____

Number of units to be purchased: _____

Total cost to purchase: _____

8. Readability level (specialist input): _____

9. Description of contents: _____

10. Has this material been previously approved for use at another grade level? Yes
 No

Supplemental Instructional Materials Request
Single Building Use

A review of the material is required. Reviewers may include the librarian, classroom teachers, specialists, administrators, parents, community members.

The material review _____ written
for _____ by _____
was completed by the individuals listed below.

(Name)

(Position/Role)

(Name)

(Position/Role)

(Name)

(Position/Role)

(Name)

(Position/Role)

Supplemental Instructional Materials Request
Program Use

A review of the material is required. Reviewers may include the librarian, classroom teachers, specialists, administrators, parents, community members.

The material review _____ written
for _____ by _____
was completed by the individuals listed below.

_____	_____
(Name)	(Position/Role)
_____	_____
(Name)	(Position/Role)
_____	_____
(Name)	(Position/Role)
_____	_____
(Name)	(Position/Role)

SUPPLEMENTAL INSTRUCTIONAL MATERIALS REQUEST PROGRAM USE	
*	
_____	_____
Building Principal	Date
_____	_____
Director of Education Services	Date
<p>*Forms approved for program use are maintained by the program and at the building.</p>	

Supplemental Instructional Materials Request
District-Wide Use

A review of the material is required. Reviewers may include the librarian, classroom teachers, specialists, administrators, parents, community members.

The material review _____ written by _____
for _____
was completed by the individuals listed below.

_____	_____
(Name)	(Position/Role)
_____	_____
(Name)	(Position/Role)
_____	_____
(Name)	(Position/Role)
_____	_____
(Name)	(Position/Role)

SUPPLEMENTAL INSTRUCTIONAL MATERIALS
DISTRICT-WIDE USE
REQUIRED SIGNATURES*

Executive Director(s) of Education Services	Date
--	-------------

Deputy Superintendent	Date
------------------------------	-------------

*Forms approved for district-wide use are maintained with the Department of Education Services in the District Office.

Citizen Request for Reconsideration of Instructional Materials

Request initiated by _____

Telephone number _____ Address _____

Complainant represents: (student's name) _____

or (group affiliation) _____

Title of item _____

Type of material in question _____

Author / Artist / Composer / Producer / etc. _____

Publisher _____ Copyright date _____

1. What brought this resource to your attention?

2. What concerns you about this resource?

3. Have you examined the entire resource? If not, which sections did you review?

4. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this subject?

5. What action are you requesting the committee to consider?

Signature of citizen _____ Date _____

.....

For District Use

Action Taken: _____ 270 _____

Date: _____

**Lyon County School District
Board Memo**

Date: July 23, 2024
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Revisions to LCSD Policy GL – Staff Complaints

Recommendation

That the Board of Trustees approve the revisions to LCSD Policy GL – Staff Complaints as a first reading.

Background Information

Staff is recommending revisions to this policy to include timelines for completion of staff complaint investigations.

Budget Considerations

N/A

Discussed at Previous Meeting

October 24, 2023

Attachment(s)

LCSD Policy GL – Staff Complaints

*Respectfully Submitted,
Dawn Huckaby, Deputy Superintendent*

**STAFF COMPLAINTS: DEALING WITH ALLEGATIONS OF
PROHIBITED CONDUCT/BEHAVIOR(S)**

The Lyon County School District is committed to providing a safe and respectful learning and working environment that is free from bullying, cyber-bullying, harassment, sexual harassment intimidation and discrimination for all staff. Through the District's staff complaint resolution process detailed in the following policy, employees shall have a method to resolve concerns and complaints.

Below are the governing documents related to the process for LCSD staff to file a complaint:

- GBBC: Employee Bullying
- GBB: Fair Employment Practices
- GBBJ: Code of Ethical Standards
- AA: Equal Educational Opportunity; Equal Employment Opportunity; Nondiscrimination
- AB: Nondiscrimination on the Basis of Sex under Title IX
- Applicable negotiated agreements

This policy for complaints does not prohibit the processing of grievances by an employee bargaining representative and/or a member of a bargaining unit pursuant to grievance procedures established at the District level by an applicable collective bargaining agreement (“CBA”).

ADMINISTRATIVE REGULATION - COMPLAINT PROCESS

This procedure outlines the process for the prompt and equitable response to complaints from staff regarding allegations of prohibited conduct/behavior(s) including, but not limited to, bullying, harassment, sexual harassment, intimidation, discrimination and/or retaliation against a staff member in the Lyon County School District.

1. Employee Responsibilities

Employees who believe they personally are being or have been subjected to prohibited conduct/behavior(s) and/or are the target of any form of prohibited conduct/behavior(s), or have witnessed any other employee being subjected to these behaviors should immediately:

Identify the offensive behavior to the alleged offender and request that the behavior cease.

Note: An employee is NOT required to talk directly to the alleged offender or to the employee's supervisor. It is critical, however, that the employee contact one of the individuals listed in sections 2 or 3 below if s/he believes s/he is being targeted or has witnessed what the employee believes to be prohibited conduct/behavior(s) directed to or committed by another employee(s), client(s), customer(s), vendor(s), volunteer(s), contractor(s), etc.

If the employee feels uncomfortable in speaking directly to the alleged offender or if the employee requested the prohibited conduct/behavior(s) to cease, but the request did not produce the results desired, the employee should report the prohibited conduct/behavior(s) as soon as possible to any administrator or manager/supervisor or District's designated EEO Officer

An employee who witnesses or obtains information regarding prohibited conduct/behavior(s) by his/her immediate supervisor is required to report the incident to the administrator, EEO Officer. Applicants who have concern regarding violations of this policy are encouraged to contact the designated EEO Officer or the alternate.

Definitions for Bullying, Harassment, Intimidation and Discrimination are found in Policy GBBC – Employee Harassment, Intimidation and Discrimination. Per NRS 388.122, the definition of “bullying” excludes acts, gestures and expressions which are engaged in as part of a mutual disagreement or conflict.

SPECIAL NOTE REGARDING SEXUAL HARASSMENT UNDER TITLE IX:

If the alleged bullying or harassment or sexual harassment could constitute sexual harassment under Title IX, the AB policy and administrative regulations apply rather than the GL policy and administrative regulations.¹ Because the school

¹ Sexual harassment is defined under the federal Title IX regulations as conduct on the basis of sex that satisfies one or more of the following:

a. A school employee conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct (i.e., *quid pro quo*); or

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district must respond with specific steps whenever any employee has notice of sexual harassment under Title IX, all school employees are required to report possible incidents of sexual harassment involving students directly to the District's Title IX Coordinator, **as soon as practicable, but not later than a time during the same day on which the employee became aware of sexual harassment, including allegations of sexual harassment. Reports by school district employees must be made by in person, by telephone, and/or by email** to the school district's Title IX Coordinator as follows:

Director of Human Resources
Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
(775)463-6800
bhogandhuekaby@lyoncsd.org

The school district's Title IX Coordinator will assist the employee to determine whether the allegation could constitute sexual harassment under Title IX, in which case Board Policy AB will be followed rather than Board Policy GL.

2. Administrator/Supervisor Responsibilities

Regardless of whether the employee involved is in the administrator's or manager's/supervisor's department and regardless of how s/he became aware of the alleged prohibited conduct/behavior(s), all administrators or managers/supervisors must immediately report all allegations, complaints or observations of such prohibited conduct/behavior(s) to the EEO Officer. The information reported must include:

- 1) The persons(s) involved, including all witnesses.
- 2) A written record of specific conversations held with the accused and any witnesses.
- 3) All pertinent facts, including date(s), time(s), and locations(s).

An administrator's or manager's/supervisor's failure to immediately report such activities, complaints, or allegations will result in discipline, up to and including possible termination.

3. Investigation

Upon being made aware of allegations or complaints of prohibited conduct/behavior(s), the District will ensure that such an investigation of the allegations or complaints will be ~~begin investigated~~ within three **work (3) days**. The District treats all allegations or complaints seriously and requires all employees to be candid and truthful during the investigation process. **The investigation should be completed as expeditiously as practicable, not to exceed 7 work days after the staff**

-
- b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school district's education program or activity; or
 - c. Sexual assault as defined in the federal ²⁷⁴Clery Act, or dating violence, domestic violence, or stalking as defined in the federal Violence Against Women Act.

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complaint is filed. If the administrator is not able to complete the required interviews with the complainant or respondent, because any of the staff are not available, 2 additional days may be used to complete the investigation.

The District will make efforts to ensure that all investigations are kept as confidential as reasonably possible. Employees will be requested to refrain from discussing the subject content with others, particularly while the investigation is in progress. Employees shall be required, upon request, to provide information to regulatory agencies. The District will release information obtained only to those individuals involved in the investigation and the administration of the complaint with a business need-to-know, or as required by law.

The District will communicate to the individual who made the initial complaint, as well as the individual against whom the complaint was made, that the investigation is completed and appropriate action, if any, has been taken.

If evidence arises that a participant in the investigation made intentionally false statements, that employee will be disciplined, up to and including possible termination.

If it is determined that a violation of this policy/regulation has occurred, the District will take corrective action against the violator commensurate with the severity of the offense. Such corrective action may include, but is not limited to, counseling, verbal warning, written reprimand, pay reduction, transfer, demotion, suspension without pay, or termination. The District will also initiate action to deter any future prohibited conduct/behavior(s) from occurring.

With regard to disability-related complaints, the EEO Officer shall propose a resolution to the complaint based upon the findings of such investigation. Such resolution will include reasonable accommodation when the District determines that such a reasonable accommodation can be provided.

The Department of Human Resources oversees the complaint process for staff bullying, harassment and discrimination matters falling under Board Policy GBBC: Employee Bullying, Board Policy GBB: Fair Employment Practices and state and federal laws and regulations including Title II of the Americans with Disabilities Act of 1990, Title VI of the Civil Rights Act of 1963, Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and the Age Discrimination Act of 1975. The Director of Human Resources is the Title IX Coordinator for the District.

Filing a Complaint

Complaints should be filed with the lowest level administrator/supervisor who is not involved in the alleged bullying, harassment and/or discrimination and has the authority to remedy the alleged issues or filed with the Department of Human Resources.

If an administrator/supervisor is aware or made aware of actions that may amount to bullying, harassment and/or discrimination, the administrator may request a written complaint from the alleged victim or proceed with an investigation without a written complaint. If there is no written complaint, the administrator will file a report, which will serve as the complaint for purposes of the investigation.

If the complaint is not filed with the appropriate administrator, the person receiving the complaint

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shall note the date and time the complaint form was received and immediately forward the complaint form to the Director of Human Resources. The Director of Human Resources will then be responsible for forwarding the complaint to the appropriate administrator as soon as possible, as practical.

Formal complaints should be submitted on the Staff Complaint form. When reporting an incident, it is helpful to provide as much information as possible, including the following:

1. A description of the event(s)
2. The number of occurrences, with dates and places
3. The names of any witnesses
4. Any documents or other exhibits, if appropriate
5. Relief Requested

Once a complaint is received by the appropriate first level administrator, a confidential investigation shall begin promptly once received by the appropriate administrator, unless unusual circumstance prevent the investigation from being started. Administrators/supervisors shall coordinate and timely report investigative findings to the Director of Human Resources. Additionally, the district may report individuals in violation of this policy to law enforcement officials. Licensed staff may be reported to the Nevada Department of Education.

Retaliation

It is a violation of the Policy to retaliate against any individual filing a complaint. Any staff member who believes they are experiencing retaliation because they filed a complaint should file a separate complaint regarding the alleged retaliation.

Complaint Review

Upon receiving a complaint of alleged bullying, harassment and/or discrimination, the administrator shall take any immediate necessary action to ensure the safety and well-being of the complainant(s) or other employee(s) that have alleged harm.

Investigation Process

The District will endeavor to complete an investigation into bullying, harassment or discrimination as quickly as possible after the administrator receives the complaint. During the investigation, interviews will be conducted and statements shall be taken from the involved individuals, to include any witnesses. Written statements are preferred, when possible. The parties will have an opportunity to submit evidence and a list of witnesses. A written report of the findings and conclusions of the investigation shall be completed that includes a summary of the facts and the evidence considered. Investigation notes are considered work product and are kept confidential as permitted by law.

Appeals

Any complainant who is not satisfied with the resolution of a complaint may appeal that decision in writing within 10 business days of notification of the resolution addressed to Human Resources based on one or more of the following grounds:

1. Procedural error that significantly impacted the outcome of the investigation.
2. To consider new evidence which was unknown or unavailable during the original investigation and that could substantially impact the original findings or sanction. The appeal must include a summary of new evidence, why it was unavailable at the time of the investigation and its potential impact.

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An appeal will be assigned to a District administrator (“Appeal Review Officer”) who did not conduct the underlying investigation. The Appeal Review Officer assignment will be made by the Director of Human Resources, depending on the nature of the complaint.

Acknowledgement of receipt of appeal will be sent to the appealing party. Before considering the appeal, the Appeal Review Officer will determine whether the appeal is timely and raises one or more of the permissible grounds for appeal listed above. If the written appeal is not timely or does not raise one or more of the permissible grounds for appeal, the Appeal Review Officer will notify the appealing party in writing that the appeal is denied and the basis for the denial.

A decision on an appeal will be based on the following:

Unless there is a request to consider new evidence as grounds for an appeal, the Appeal Review Officer will limit his or her review to the investigation record and process.

- The Appeal Review Officer will decide whether to grant or deny the appeal based on the specific grounds for appeal.
- The Appeal Review Officer may also remand the matter back to the original investigator to consider new evidence.
- The Appeal Review Officer will respond to the appealing party with a written decision of the appeal.

Confidentiality

An investigation will be kept in strictest confidence, where practical, for the protection of all parties involved. The District’s obligation to investigate, provide a safe environment and take corrective action may supersede an individual’s right of privacy.

Pending the completion of the investigation, however, the District may take any action necessary to protect the safety and well-being of its students, employees and property.

Sanctions

Consistent with the requirements of applicable state law, District policies and administrative regulations and/or collective bargaining agreements, the District may take such action as deemed necessary and appropriate after the completion of the investigation. The complainant(s) will be notified in writing of the investigation findings. However, if the individual(s) who were found to be engaged in prohibited behavior are disciplined, the complainant(s) will only be advised that the District is taking appropriate steps to ensure that the prohibited behaviors will not re-occur.

Nothing in this procedure is intended to prohibit discipline or remedial action for inappropriate behaviors that do not rise to the level of bullying, harassment or intimidation herein, but which are or may be prohibited by other District rules.

A substantiated charge against an employee of the District may subject the employee to disciplinary action in accordance with any the requirements of applicable state law, District policies and administrative regulations and/or collective bargaining agreements.

False Accusations

Persons knowingly bringing false accusations will be held responsible for their actions, and may be subject to disciplinary action in accordance with the requirements of applicable state law, District policies and administrative regulations and/or collective bargaining agreements.

Remediation

Individuals found to be subjected to harassment or discrimination will be provided support services available from the District to help deal with the effects.

Where To Go for Help

Employees may contact any of the following individuals or offices for guidance, information, or resolution of a sexual harassment issue:

- Supervisor, principal, or director
- Department of Human Resources

Other Sources of Assistance

Additional avenues available to staff members for filing a complaint include:

U.S. Equal Employment Opportunity Commission (“EEOC”) and/or Nevada Equal Rights Commission (“NERC”).

- A staff member is required to exhaust the administrative process with the District, prior to filing a complaint with the EEOC or NERC.

The Nevada State Department of Education

U.S. Department of Education Office for Civil Rights, Regional Office

Any court of competent jurisdiction



STAFF COMPLAINT FORM REGARDING WORKPLACE BULLYING, HARASSMENT OR DISCRIMINATION

Lyon County School District (“District” or “LCSD” has developed this Complaint Form and Staff Complaint Process for the prompt and equitable response to complaints from District staff regarding allegations that the District or other staff member bullied, harassed or discriminated against any person with respect to the person’s compensation, terms, conditions, or privileges of employment because of the person’s age, disability, equal pay, genetic information, gender identity or expression, national origin, pregnancy, race, religion, retaliation, sex, sexual harassment or sexual orientation in compliance with LCSD Board Policies GBBC: Employee Bullying, GBB: Fair Employment Practices, GBBJ: Code of Ethical Standards, AB: Non-Discrimination Title IX, and applicable negotiated agreements. The complaint process shall remain confidential to the fullest extent allowed by law.

Complainant Information

Name:			
Address:		City	State ZIP
Home/Cell Phone:	Work Phone:	Email:	
School or Work Location/Department:			Occupation:

This complaint alleges Bullying___; or
Harassment/Discrimination on the basis of (check all that apply):

- Age Disability Genetic Information Gender Identity or Expression Equal Pay
 National Origin Pregnancy Race Religion Retaliation Sex
 Sexual Harassment Sexual Orientation

Subject of Complaint:

Name:
Occupation (if known):
School or Work Location/Department (if known):

Complaint:

Incident(s) occurred or began on or about (date):	Time of Occurrence (approximate is acceptable):
Place of Occurrence (description of area or address. Example: “Room N-99, Anytown High School):	
Time and Place that you addressed complaint with supervisor, or reason for not addressing complaint with supervisor:	
Description of Incident (Please attach additional information as necessary.):	

Relief Requested or Proposed Resolution:
--

Please attach any and all related documents you believe are material and relevant to support your complaint allegations.

Possible Witnesses:

Name:	Contact Information (if known):
School or Work Location/Department (if known):	Occupation (if known):
Information witness may have:	

Name:	Contact Information (if known):
School or Work Location/Department (if known):	Occupation (if known):
Information witness may have:	

Name:	Contact Information (if known):
School or Work Location/Department (if known):	Occupation (if known):
Information witness may have:	

Name:	Contact Information (if known):
School or Work Location/Department (if known):	Occupation (if known):
Information witness may have:	

Signature of Complainant

Date

To Be Completed by Human Resources	
Date Received: _____	Assigned To: _____

**Lyon County School District
Board Memo**

Date: July 23, 2024
To: Board of School Trustees
From: James Gianotti, Executive Director of Student Services
Re: Revisions to LCSD Policy IKF: Graduation Requirements as a second reading.

Recommendation

That the Board of Trustees approve the revisions to LCSD Policy IKF: Graduation Requirements as a second reading.

Background Information

The 82nd Session (2023) of the Nevada State Legislature made changes to the graduation requirements for the graduating cohorts of 2028 and beyond which has necessitated revisions to LCSD Policy IKF: Graduation Requirements. Starting with the graduating class of 2028 a pupil in a public high school must enroll in courses of study and credits required by the State Board to receive a college and career ready high school diploma as outlined in NRS 390.605.

Additionally, the Nevada State Board of Education has approved changes to the requirements for earning a standard diploma for the cohorts of 2025-2026 with some updated requirements for the class of 2027 and beyond, bringing the Nevada Administrative Code in alignment with NRS.

It is our hope that by updating this policy, it will make clear the requirements for all in Lyon County School District and a reference for Administration and Counselors that is easily followed.

There was a change to the first reading on page 2 of the policy. Under the College and Career Ready Flex Credits “A fourth year of Social Studies” was added as that had inadvertently missed in the initial revision. It is highlighted for your convenience.

Budget Considerations

N/A

Discussed at Previous Meeting

June 25, 2024 first reading

Attachment(s)

Policy IKF – Graduation Requirements Revised 2024

*Respectfully Submitted,
James Gianotti, Executive Director of Student Services*

GRADUATION REQUIREMENTS

To receive a diploma from Lyon County high schools, a student must fulfill the following requirements. The following requirements (NRS 389.018) shall be in place for students in the graduating cohorts of ~~2022~~2025-2026. This applies to the standard, advanced or college and career ready (CCR), and alternative diplomas.

Required Courses	Standard Diploma	Advanced Diploma/ <u>CCR</u>	Alternative Diploma
English Language Arts	4	4	4
Mathematics	3	4	3
Science (including 2 laboratory classes)	2	3	2
World History or Geography	1	1	1
American History	1	1	1
American Government	1 .5	1 .5	1 .5
*Economics <u>and Financial Literacy</u>	.5	.5	.5
Arts and Humanities	1	1	1 0
College and Career Ready Flex Credit	1	0	1 2
**Computer Education and Technology (CET)	.5	.5	.5
Health	.5	.5	.5
Physical Education	2	2	2
Elective Coursework	5 .5 <u>6</u>	5 .5 <u>6</u>	5 .5 <u>6</u>
Total:	23	24	23

*Twelfth grade/senior students new to LCSd may have the Economics course requirement waived by the principal due to extenuating circumstances.

**If a pupil satisfactorily completes a course of study in the use of computers (Computer Education and Technology (CET)) during the seventh or eighth grade, the pupil is not required to take the course of study in the use of computers (CET) in high school.

The following requirements shall be in place for students in the graduating cohorts of 2023 and beyond:

Required Courses	Standard Diploma	Advanced Diploma	Alternative Diploma
English Language Arts	4	4	4
² Mathematics	3	4	3
³ Science (including 2 laboratory classes)	2	3	2
World History or Geography	1	1	1
American History	1	1	1
American Government	.5	.5	.5
Economics	.5	.5	.5
Arts and Humanities/CTE	1	1	1
College and Career Ready Flex Credit	1	0	1
**Computer Education and	.5	.5	.5

Technology (CET)			
Health	.5	.5	.5
Physical Education	2	2	2
Elective Coursework	6	6	6
Total:	23	24	23

For the graduating class of 2027 and beyond, the following requirements are in place for the Standard Diploma, while requirements for the Advanced/CCR and Alternative Diploma remain:

<u>Required Courses</u>	<u>Standard Diploma</u>	<u>Advanced Diploma/CCR</u>	<u>Alternative Diploma</u>
<u>English Language Arts</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>Mathematics</u>	<u>3</u>	<u>4</u>	<u>3</u>
<u>Science (including 2 laboratory classes)</u>	<u>2</u>	<u>3</u>	<u>2</u>
<u>World History or Geography</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>American History</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>American Government</u>	<u>.5</u>	<u>.5</u>	<u>.5</u>
<u>*Economics and Financial Literacy</u>	<u>.5</u>	<u>.5</u>	<u>.5</u>
<u>Arts and Humanities</u>	<u>1</u>	<u>1</u>	<u>0</u>
<u>College and Career Ready Flex Credit</u>	<u>2</u>	<u>0</u>	<u>2</u>
<u>**Computer Education and Technology (CET)</u>	<u>.5</u>	<u>.5</u>	<u>.5</u>
<u>Health</u>	<u>.5</u>	<u>.5</u>	<u>.5</u>
<u>Physical Education</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>Elective Coursework</u>	<u>5</u>	<u>6</u>	<u>6</u>
<u>Total:</u>	<u>23</u>	<u>24</u>	<u>23</u>

College and Career Ready Flex Credits:

1. CTE Level II or III course of study. This can be two level II's if students have satisfactorily completed the necessary Level I coursework, or a Level II and Level III if the student has satisfactorily completed the necessary Level I coursework.
2. A fourth year of mathematics, which must include Algebra II or another course which follows such a course of study (Computer Science can fulfill a fourth credit in Mathematics); or
3. A third year of science (Computer Science can fulfill a third credit of science).
4. A fourth year of Social Studies

A pupil is not required to enroll in the courses of study and credits required if the pupil, the parent or legal guardian of the pupil and an administrator or counselor at the school in which the pupil is enrolled mutually agree to a modified course of study for the pupil and that modified course of study satisfies at least the requirements for a standard high school diploma, and adjusted diploma or an alternative diploma, as applicable.

The principal of the school must approve any modified course of study for the pupil on the appropriate form.

Starting with the graduating class of 2028 a pupil in a public high school must enroll in:

- Any additional courses of study and credits required by the State Board to receive a college and career ready high school diploma, including, without limitation, the courses of study and credits required to receive a college and career ready diploma as outlined in NRS 390.605.
- After the student's ninth grade year, the student and the parent or legal guardian may consult with a counselor and an administrator at the school to mutually agree to a modified course of study that at least satisfies the requirements of a standard diploma.
- A student with an IEP or a 504 may be exempted from the requirements of a college and career ready diploma in accordance with those plans.

Ref NRS 389, 390 & NAC 389

Policy #IKF
Revised ~~4/25/2022~~
7/23/2024

GRADUATION REQUIREMENTS – ADMINISTRATIVE REGULATIONS

Standard Diploma

Students who have earned the required credits and have completed all of the required assessments shall be awarded a Standard High School Diploma.

Advanced Diploma

Students who have earned a minimum of 24 credits, including 4 credits of English, 4 credits of mathematics, 3 credits of science with at least two laboratory classes, and have completed all of the required assessments shall be awarded an Advanced High School Diploma. Students who have completed the above requirements and earn a weighted grade point average of 3.25 or higher qualify for the Millennium Scholarship.

Diploma Endorsements and Seals

1. A College and Career Ready Diploma Endorsement is available if a student completes the following:
 - a. Successfully completes the requirements of the advanced diploma for their graduating cohort year.
 - b. Maintained at least a 3.25 GPA (on a 4.0 grading scale, weighted or unweighted) for all units of credit applicable toward graduation)
 - c. Must demonstrate proficiency in speaking not less than two languages, or have earned not less than two (2) units of credit used to complete the requirements **listed above** in the following:
 - i. Advanced Placement (AP) courses
 - ii. International baccalaureate (IB) courses
 - iii. Dual-credit/dual-enrollment (DC) courses
 - iv. Career and technical education (CTE) courses
 - v. Work-based learning courses
 - vi. A world language course
 - d. Must obtain one *or* both of the following endorsements/seals:
 - i. **College-Ready** Endorsement
 - a. Successfully complete a college readiness assessment prescribed by the Board of Regents of the University of Nevada; and
 - b. Receive not less than the minimum scores for initial (non-remedial) placement into college-level English and mathematics courses prescribed by the Board of Regents of the University of Nevada section 1, chapter 16 of title 4 of the Board of Regents Handbook).
 - ii. **Career-Ready** Endorsement
 - a. Successfully complete the ACT National Career Readiness Certificate (NCRC), *level Silver or above; or*
 - b. Successfully complete the Armed Services Vocational Aptitude Battery (ASVAB), *score 50 or above; or*
 - c. Obtain a Career and Technical Education Skills Attainment Certificate (NAC 389.800); *or*

- d. Obtain an industry-recognized credential (Nevada's Industry- Recognized Credentials List; pub. August 2017, OWINN)
2. A Career and Technology Education (CTE) endorsement:
 - a. A Career and Technical Education endorsement is awarded if a student completes the CTE Program of Study with a 3.0 GPA or better, passes both the End-of-Program and Workplace Readiness Skills assessment.
3. A Bi-literacy Seal is available if a student:
 - a. Completes all courses of study in English Language Arts required for graduation with a minimum 2.0 GPA on a 4.0 scale, and
 - b. Demonstrates proficiency in 1 or more languages other than English by:
 - i. Passing the Advanced Placement Exam in a world language (score of 3 or higher) or
 - ii. By passing the AAPPL exam (Intermediate level, I4 or higher).
4. A STEM Seal is available if a student:
 - a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in science, technology, engineering and mathematics by earning:
 - i. At least 4 credits in science;
 - ii. At least 4 credits in mathematics;
 - iii. At least 1 credit in computer science, engineering, manufacturing, electronics or a career and technical education program of study in information and media technologies or skilled and technical sciences;
 - iv. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in science;
 - b. A score of 4 or higher on an international baccalaureate examination in science;
 - c. A score of 650 or higher on a SAT Subject Test in science;
 - d. A score of 23 or higher on the ACT in science;
 - e. A grade of B or higher in a college-level science course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate; and
 - v. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in mathematics;
 - b. A score of 4 or higher on an international baccalaureate examination in mathematics;
 - c. A score of 530 or higher on the SAT in mathematics;
 - d. A score of 22 or higher on the ACT in mathematics;
 - e. A grade of B or higher in a college-level mathematics course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate.
5. A STEAM Seal is available if a student:

- a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in science, technology, engineering, the arts and mathematics by earning:
 - i. At least 3 credits in science;
 - ii. At least 4 credits in mathematics;
 - iii. At least 1 credit in computer science, engineering, manufacturing, electronics or a career and technical education program of study in information and media technologies or skilled and technical sciences;
 - iv. At least 1 credit in fine arts;
 - v. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in science;
 - b. A score of 4 or higher on an international baccalaureate examination in science;
 - c. A score of 650 or higher on a SAT Subject Test in science;
 - d. A score of 23 or higher on the ACT in science;
 - e. A grade of B or higher in a college-level science course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate; and
 - vi. Any one of the following:
 - a. A score of 3 or higher on an advanced placement examination in mathematics;
 - b. A score of 4 or higher on an international baccalaureate examination in mathematics;
 - c. A score of 530 or higher on the SAT in mathematics;
 - d. A score of 22 or higher on the ACT in mathematics;
 - e. A grade of B or higher in a college-level mathematics course completed through dual enrollment; or
 - f. A score of gold or higher on the ACT National Career Readiness Certificate.
6. A Seal of Financial Literacy is available if a student:
- a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in financial literacy by earning:
 - i. At least 3 credits in a subject area in which instruction on financial literacy is provided; and
 - ii. Either of the following:
 - a. A grade of B or higher in a college-level course in which instruction on financial literacy is provided; or
 - b. A score of gold or higher on the ACT National Career Readiness Certificate.
7. A Seal of Civics is available if a student:
- a. Earns at least a 3.25 grade point average, on a 4.0 grading scale, or a 3.85 weighted grade point average.
 - b. Demonstrates proficiency in civics by earning:
 - i. At least 3 credits in Social Studies;
 - ii. A score of at least 90 percent on the examination for civics

- required by pursuant to NRS 389.009; and
- iii. A satisfactory score in citizenship.
 - c. Completes a service learning project.

Adjusted Diploma

A pupil with a disability who does not satisfy the requirements for receipt of a standard high school diploma may receive an adjusted diploma if the pupil satisfies the requirements set forth in their Individualized Education Program (IEP). Whereas achievement of the Standard Diploma will terminate a student with a disability's guarantee to a Free and Appropriate Public Education (FAPE) provided through the Individuals with Disabilities Education Act (IDEA) of 2004, achievement of the Adjusted Diploma will not terminate a student's FAPE. Students with disabilities who achieve an Adjusted Diploma will be able to remain in school until their 22nd birthday and those who choose to do so will continue to receive services under IDEA.

Alternative Diploma

High school students who pursue the Alternative Diploma must complete a required series of credited, standards-aligned courses. This alignment parallels the requirements of the Standard Diploma. However, whereas achievement of the Standard Diploma will terminate a student with a disability's guarantee to a Free and Appropriate Public Education (FAPE) provided through the Individuals with Disabilities Education Act (IDEA) of 2004, achievement of the Alternative Diploma will not terminate a student's FAPE. Students with significant cognitive disabilities who achieve an Alternative Diploma will be able to remain in school until their 22nd birthday and those who choose to do so will continue to receive services under IDEA.

In order to earn the Nevada Alternative Diploma, a student must:

1. Be a student with a disability
2. Participate in the Nevada Alternate Assessment;
3. Successfully completes the requirements of the Alternative Diploma for their graduating cohort year.

Credit for completed courses for the Alternative Diploma can be issued by either a special educator who delivers standards aligned curriculum or a general educator who delivers standards aligned curriculum. If a student is receiving the academic content necessary to achieve the Alternative Diploma in a self-contained or other special education setting, then it will likely be the special educator teaching within that setting who issues the credit for completed coursework. If a student is receiving the content necessary to achieve the Alternative Diploma in a general education setting, then the credit may be issued by the general educator or by the special educator. Within an inclusive general education environment, students with significant cognitive disabilities will likely require substantial modifications and accommodations to access standards aligned curriculum. These adaptations will necessitate active team planning and collaboration between the special educator, general educator, and possibly a para-educator. Because both the special educator and general educator will take an active and significant role in the delivery of the required curriculum in an inclusive setting, either may issue the credit for the completed coursework.

Credit Regulations

Students must be regularly enrolled in a high school to be eligible for the granting of credit toward a diploma from Lyon County high schools.

**LYON COUNTY SCHOOL DISTRICT
BOARD POLICY**

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Principals may require the enrollment in additional courses on a prescriptive basis for those students who continue to display skill deficiencies in the areas of reading, mathematics and language arts after fulfilling minimum course work.

Students may repeat a class to improve upon a grade and have that grade calculated into their grade point average provided that the first attempt continues to appear on the transcript with a designation of NG (no grade) to indicate the course was repeated. A student may not receive credit twice for a repeated course.

Seniors who earn a minimum score of 18 for English and 22 for Mathematics on the ACT may be enrolled in the equivalent of five periods on a traditional seven period unless they meet the following exceptions. Students who do not meet the minimum ACT scores or the exceptions outlined below, must be enrolled in a minimum of six classes on a traditional seven period schedule. The exceptions below are all 5th semester benchmarks which must be met by the end of the fall semester of the student's junior year unless otherwise indicated.

Exceptions:

Has an IEP or 504 Plan that delineates a reduced academic course of study or

Advanced Placement (AP) coursework – 5th semester benchmark:

- Complete two (2) honors courses in academic areas, achieving a B average or higher; or
- Complete one (1) AP course, achieving a B average/'3' or higher; or
- Enrollment in two (2) or more AP courses, achieving a C or better in 5th semester; or

Dual Credit (DC) coursework – 5th semester benchmark:

- Complete 1 dual credit course, achieving a B or higher; or
- Enrollment in 1 dual credit course in the 6th semester; or

Career and Technical Education (CTE) coursework – 5th semester benchmark:

- Enrollment in a Level 3 CTE Course, achieving a B average or higher in the CTE program of study; or
- Completion of a Level 2 CTE course, achieving a B average or higher in the CTE program of study; or
- Enrollment in a Level 2 CTE course, achieving a B average or higher in the CTE program of study;

Work Based Learning (WBL) Coursework – 5th semester benchmark:

- Enrollment in one (1) approved WBL course that aligns with high- priority, in-demand occupations identified by the state (SB 516); or
- Completion of one (1) approved WBL course that aligns with high-priority, in-demand occupations identified by the state (SB 516); or

Completion of the ACT with a minimum score of 18 in ACT English and a minimum score of 22 in ACT Mathematics; or

Completion of the SAT with a minimum score of 500 in SAT Critical Reading and a minimum score of 500 in SAT Mathematics; or

Completion of the ACT National Career Readiness Certificate (NCRC) with a minimum score of *Silver*; or

Completion of the Armed Services Vocational Aptitude Battery (ASVAB) with a minimum score of 50; or

Completion of the Career and Technical Educational Skills Attainment Certificate (NAC 389.800); or

**LYON COUNTY SCHOOL DISTRICT
BOARD POLICY**

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Obtainment of an industry-recognized credential pursuant to Nevada's Eligible Industry Credentialing List.

- Credit for correspondence or on-line accredited courses shall be granted toward graduation only when a student has received the written approval of the high school principal in advance of enrollment in the course.

Credit for college or university level course work will be granted toward graduation under the following criteria:

- 1) The courses taken at the college or the university should be courses that take the student beyond the high school course offerings, either in academic areas or employable skills.
 - 2) Distance learning courses offered for dual credit may be taken by high school students in pre-approved courses.
 - 3) Approved college level courses of three credits or more will be counted as 1 high school credit. One or two credit courses will be counted as .5 high school credit.
- Any exceptions to this policy must be approved in advance by the high school principal and Superintendent or designee.

Re-evaluation of all courses will continue to take place with special attention given to college preparatory courses, CTE programs, and elective courses.

Any exceptions to the above credit regulations must be reviewed and receive written approval by the Superintendent or designee.

Early Graduation

The Board of Trustees will not accept any modification of the four-year attendance requirement for high school graduation unless the student has satisfactorily completed all requirements as set forth by the Lyon County School District, the Nevada State Board of Education, and have the recommendation of his/her principal and counselor, the written consent of the legal guardian, and review and approval of the Superintendent or designee and the Board of School Trustees.

The student who chooses to follow a modified program will not be allowed to participate in school activities following withdrawal from regular enrollment.

Students who choose to follow a modified program will make application for early graduation to the Superintendent or designee to be approved by the Board of School Trustees prior to the second semester of their sophomore year. Any exception to the procedure must be reviewed and approved by the Superintendent or designee.

Academic Load Requirements

Students in grades 9-11 must be enrolled in a full load of courses based on the master schedule of the school. Students in grade 12 must be enrolled as outlined in subsection (d) of Credit Regulations Only eighth grade and senior students will be permitted to serve as a Teaching Assistant (TA) in one class per semester if they are on track to graduate and maintain a 2.0 or better GPA. Teachers shall have only one TA per semester. Any exceptions must be approved by the principal.

The school principal or his designee shall evaluate the transcript of a student who transfers into the school from a school outside the school district to determine his/her status under the requirements of this policy.

The transcript of each student shall be audited at least once annually and notice to parents be provided as to each student's progress toward graduation.

A student who has not earned the following number of credits in a given year, shall be deemed "credit deficient":

- End of Freshman year 5 credits.
- End of Sophomore year 11 credits.
- End of Junior year 17 credits.

A student may be allowed a maximum of five (5) consecutive school years from the time he/she enters the ninth grade to complete all requirements for a high school diploma in the comprehensive high school setting at the principal's discretion. Students who do not complete the graduation requirements within this time limitation and intend to continue their education must withdraw from the comprehensive high school and enroll in the Adult Education Program.

SB 147, passed in the 80th session of the Nevada State Legislature, requires that school districts award and accept full or partial credit for coursework that is satisfactorily completed by a homeless, unaccompanied youth or foster pupil without satisfying any attendance requirement for the course or requirement for hours for classroom instruction. Pupils who receive partial credits must also be allowed to appropriately combine those credits, including – without limitation – for the purposes of the total number of credits required for graduation from high school or the minimum number of units of credit required in a core academic subject pursuant to NRS 389.018.

The following is evidence used to determine whether coursework has been satisfactorily completed and the amount of credit to award and accept for the coursework:

- Demonstration of competency by a pupil;
- Performance by a pupil on an examination;
- Successful completion of a program of independent study, or as part of such a program, by the pupil;
- Full or partial credit for coursework completed by a pupil at an accredited public or private school located within or outside of this State that is sought to be transferred;
- Full or partial credit of coursework completed by a pupil at a summer school conducted by an accredited public or private school or institution of higher learning located within or outside of this State that is sought to be transferred;
- Completion by a pupil of a correspondence or distance education course provided by a high school which is nationally accredited or by an entity which appears on the list published by the Department pursuant to NRS 388.834;
- Completion of an apprenticeship program by a pupil;
- Completion of a program by a pupil at a trade or vocational school which is accredited;
- Work experience of a pupil;
- Community service performed by a pupil; and
- Any other evidence or method which is determined to be appropriate by the board of trustees of a school district or sponsor of a charter school, as applicable, and approved by the department.

Schools are encouraged to consider the full spectrum of evidence of coursework completion to remove barriers to credit accrual and on-time graduation for homeless, unaccompanied youth or pupils in foster care. A pupil that receives partial credit for coursework or a course of study must be allowed to appropriately combine the partial credit, including, without limitation, for the purposes of the total number of credits required for graduation from high school or the minimum number of units of credit required in a core academic subject pursuant to NRS 389.018.

Graduation Requirements

The Lyon County School District must award the appropriate high school diploma to a homeless or unaccompanied youth or pupil in foster care who:

- Transfers to a school operated by the district while the pupil is enrolled in grade 11 or 12; and
- Satisfies the requirements prescribed by the State Board to receive a high school diploma, regardless of whether the pupil satisfies any requirement imposed by the school district.

Additionally, if a homeless or unaccompanied pupil who lives in foster care who transfers to a public school while enrolled in grades 11 or 12 is not able to receive a high school diploma within five years from the date on which the pupil enrolled in ninth grade, the district, the pupil, and the pupil's parent or legal guardian, if applicable shall mutually agree on a modified course of study for the pupil that will assist them in satisfying the requirements for a standard diploma, adjusted diploma, alternative diploma or an adult standard diploma as quickly as possible.

Lyon County School District Board Memo

Date: July 23, 2024
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Board Policy JB- Injuries to the Head

Recommendation

That the Board of Trustees approve the revisions to LCSD Policy JB – Injuries to the Head as a second and final reading.

Background Information

Staff is recommending adoption of this new policy to be in compliance with Senate Bill 80 of the 2023 legislative session. The bill requires the Board of Trustees of a school district to adopt a “same or substantially similar” policy as the Nevada Department of Education and Nevada Interscholastic Activities Association’s (NIAA) policies on head injuries. Senate Bill 80 requires the district to provide the policy for signature to a parent or legal guardian of a pupil and the pupil before the pupil participates in a school activity or event, and also upon a head injury and post the policy and information on our district website. The policy must include notice and warning to parents/legal guardians and students regarding the risks of head injuries as follows:

- (1) That injuries to the head may occur during the participation of a pupil in interscholastic activities and events;
- (2) The risks associated with participating in an activity or event in which a pupil may sustain an injury to the head;
- (3) The risks associated with continuing to participate in an activity or event after a pupil has sustained an injury to the head.

This draft policy has been reviewed by the district’s legal counsel for compliance with the bill.

There are no changes to the policy, however, four additional pages were added to the appendix at the end of the document to further align the policy with the NIAA and NDE concussion policies.

Budget Considerations

N/A

Discussed at Previous Meeting

June 25, 2024 first reading

Attachment(s)

LCSD Policy JB – Injuries to the Head

Respectfully Submitted,

Tim Logan, Superintendent and Dawn Huckaby, Deputy Superintendent

PREVENTION AND TREATMENT OF INJURIES TO THE HEAD

The Lyon County School District (LCSD) is committed to the safety and well-being of all students, including the prevention and proper treatment of head injuries. This policy aims to comply with the requirements set forth by the Nevada Legislature and SB80 of the 2023 session regarding head injuries sustained during school activities and the management of head injuries sustained outside of school activities.

There are several possible injuries to the head, but one of the most common is a concussion. A *concussion* is a type of traumatic brain injury (TBI) caused by a bump, blow, or jolt to the head or by a hit to the body that causes the head and brain to move rapidly back and forth. This sudden movement can cause the brain to bounce around or twist in the skull, creating chemical changes in the brain and sometimes stretching and damaging brain cells (Centers for Disease Control and Prevention {CDC}, 2019).

Injuries to the head and/or a concussion may occur while a student participates in interscholastic activities (sports) or other activities in the LCSD. The [CDC Heads Up](#) resources provide valuable information about the prevention of head injuries and/or concussions. The LCSD strongly recommends that parents/guardians and students educate themselves using these resources.

Notice and Warning

Participating in activities or events where a pupil may sustain an injury to the head and/or concussion carries various risks, including:

1. **Head Trauma:** Activities such as contact sports, physical education classes, and recreational activities can expose pupils to the risk of head trauma due to collisions, falls, or impacts with equipment or other objects.
2. **Concussion:** The most common type of head injury in these activities is a concussion, which is a mild traumatic brain injury caused by a blow to the head or body that results in the brain moving rapidly within the skull. Concussions can lead to a range of symptoms including headache, dizziness, nausea, sensitivity to light and noise, difficulty concentrating, and mood changes.
3. **Facial Injuries:** Activities involving projectiles, sticks, or balls increase the risk of facial injuries such as fractures, cuts, and contusions, which can also impact the head.
4. **Neck and Spinal Injuries:** Severe head impacts or falls can also potentially cause neck or spinal injuries, which may have serious consequences for neurological function and long-term health.
5. **Second Impact Syndrome:** If a pupil returns to activity too soon after a concussion or another head injury and sustains a second head injury, they may be at risk for second impact syndrome. This condition involves rapid and often catastrophic swelling of the brain and can be life-threatening.
6. **Long-term Effects:** Repeated head injuries, even mild concussions, may contribute to long-term cognitive deficits, increased risk of future concussions, and potentially neurodegenerative diseases such as Chronic Traumatic Encephalopathy (CTE) in some cases.
7. **Psychosocial Impact:** Head injuries can impact a pupil's emotional well-being, self-confidence, and social interactions, especially if they are unable to participate in activities they enjoy or experience prolonged symptoms.

Given these risks, the LCSD and its associated schools prioritize injury prevention strategies, implement effective safety measures, educate participants and staff about head injury recognition and management, and ensure prompt and appropriate medical care when injuries occur to minimize the impact on pupil health and well-being.

Further, continuing to participate in an event or activity after sustaining an injury to the head and/or concussion can pose several inherent risks, including but not limited to:

1. **Increased Severity of Injury:** Continuing physical activity after a head injury can exacerbate the initial injury. This can lead to more severe symptoms, prolonged recovery times, and potential long-term health consequences.
2. **Delayed Recovery:** Not allowing adequate time for the brain to heal after a head injury can prolong the recovery process. This may result in persistent symptoms such as headaches, dizziness, difficulty concentrating, and sensitivity to light or noise.
3. **Risk of Second Impact Syndrome:** If a second head injury occurs before the brain has fully recovered from the first injury, it can lead to a rare but potentially catastrophic condition known as second impact syndrome. This condition can cause rapid and severe swelling of the brain, which can be fatal or lead to serious neurological damage.
4. **Impaired Cognitive Function:** Even mild head injuries can temporarily impair cognitive function, including memory, attention, and decision-making abilities. Continuing to participate in activities that require concentration and quick reactions can increase the risk of accidents and further injury.
5. **Masking Symptoms:** Adrenaline and the desire to continue participating may mask symptoms of a head injury, making it difficult for the injured person and others to recognize the seriousness of the injury and the need for immediate medical attention.
6. **Long-Term Health Effects:** Research suggests that repeated head injuries, especially without adequate recovery time between injuries, may increase the risk of long-term cognitive decline, neurodegenerative diseases (such as Chronic Traumatic Encephalopathy, or CTE), and mental health issues.

In summary, the risks associated with continuing to participate in an event or activity after sustaining a head injury underscore the importance of promptly recognizing, assessing, and properly managing head injuries to prioritize the health and safety of individuals involved.

School/District Responsibilities

Each employee of an LCSD school who supports the academics or health, including, without limitation, mental or physical health, of a pupil who has sustained or is suspected of having sustained an injury to the head must annually complete training regarding the prevention and treatment of injuries to the head, which must include, without limitation, a review of the educational information compiled pursuant to subsection 3 of NRS 385B.080. Each LCSD school shall maintain a record of the training, which is completed by each employee, including their signature acknowledging attendance. These records will be maintained by school administration indefinitely. The LCSD Chief Nurse will oversee and approve the training provided to employees.

Before a student is allowed to participate in competitive sports offered by the LCSD, the student and the parent/guardian must be provided with a copy of LCSD Policy JB and sign a statement acknowledging that they understand the inherent risks of head injuries and/or concussions associated with participation.

Upon notification that a student has, sustained, or is suspected to have sustained a head injury and/or concussion, the LCSD school administrator shall ensure that the student and his/her parent/guardian are provided with a printed or electronic copy of this policy.

If a student has, sustains, or is suspected of having or sustaining an injury to the head and/or concussion, the student must be immediately removed from the event or activity and is NOT allowed to return until the parent/guardian provides a signed statement from a provider of health care acting within his/her scope of practice indicating that the student is medically cleared for participation in the event or activity, including the date upon which the student is medically cleared to return. Any questions or disputes about the validity of the medical clearance will be determined by the LCSD Chief Nurse as applicable.

Return-to-Learn: The effects of concussion on a student's return to school experience are unique to each student. In most cases, a concussion will not significantly limit a student's participation in school. In some cases, a concussion can affect multiple aspects of a student's ability to participate, learn, and perform well in school. The experience of learning and engaging in academic activities that require concentration can cause a student's concussion symptoms to reappear or worsen. Given this connection and the way concussion effects can vary across students, academic adjustments should be tailored to each student's specific circumstances.

Returning to the classroom or schoolwork should be directed by a provider of health care acting within his/her scope of practice and with experience in the evaluation and management of concussions. Educators will provide appropriate modifications and accommodations for schoolwork per the medical documentation.

Return-to-Play: A student cannot return-to-play until the parent/guardian provides a signed statement from a provider of health care acting within his/her scope of practice indicating that the student is medically cleared for participation in the event or activity, including the date upon which the student is medically cleared to return. Any questions or disputes about the validity of the medical clearance will be determined by the LCSD Chief Nurse as applicable.

Student and Parent/Guardian Responsibilities

The CDC has provided a [parent/guardian fact sheet](#) for the purpose of educating parents/guardians about the prevention, signs, and symptoms of a possible concussion. The LCSD endorses this resource and requires all parents/guardians with a student participating in sports and/or activities to read and understand this document prior to participation. Students who wish to participate in sports and/or activities must read and understand the [CDC handout](#) about head injuries before participating.

Any student participating in sports and/or activities within the LCSD, and the parent/guardian of the student has an obligation to adhere to this policy and all the associated rules and regulations of the sport and/or activity.

Acknowledgement and Signatures

Parent/Guardian Acknowledgement: I _____ have read the Lyon CSD Board Policy JB: Prevention and Treatment of Injuries to the Head and the CDC’s [parent/guardian fact sheet](#). I understand all the aspects of the policy including, but not limited to the notice, warning, school responsibilities, and my responsibilities. I agree to comply with the policy.

Parent/Guardian

Signature _____ Date _____

Student Acknowledgement: I _____ have read the Lyon CSD Board Policy JB: Prevention and Treatment of Injuries to the Head and the [CDC’s handout](#). I understand all the aspects of the policy including, but not limited to the notice, warning, school responsibilities, and my responsibilities. I agree to comply with the policy and follow the instructions of my coach/advisor as I participate in the LCSD sport and/or activity.

Student Signature _____

Date _____

New Policy Draft

Policy JB
Adopted 07/23/24

ADMINISTRATIVE REGULATIONS: PREVENTION AND TREATMENT OF INJURIES TO THE HEAD

Under the direction of the LCSD Chief Nurse, specifically delegated school staff may assist in the initial treatment and management of injuries to the head and/or concussions. School staff will operate within their scope of work and authority as they activate the Emergency Medical Services (EMS) as needed.

HEAD INJURY PROTOCOL:**Identification:**

1. Ask the injured student or witness:
 - a. Was there **ANY** kind of forceful blow to the head or to the body?
 - b. Was there **ANY** change in the student's behavior, thinking or physical

2. If a student demonstrates **ANY** of the following Danger Concussion Signs or symptoms activate emergency medical services (EMS) **immediately**:
 - a. Headache that gets worse and does not go away
 - b. Repeated vomiting
 - c. Unusual behavior, increased confusion, restlessness, agitation
 - d. Drowsiness or inability to wake up
 - e. Slurred speech
 - f. Weakness, numbness, tingling, decreased coordination
 - g. Convulsions or seizure like activity
 - h. Loss of consciousness
 - i. One pupil larger than the other
 - j. Colorless fluid coming from the ears or nose
 - k. Neck pain

3. Symptoms that may be reported by the student and require a referral to be seen by a healthcare provider:
 - a. Difficulty thinking clearly
 - b. Difficulty concentrating or remembering
 - c. Feeling more slowed down, fatigued, tired
 - d. Feeling sluggish, hazy, foggy, or groggy
 - e. Irritable, sad, or nervous
 - f. More emotional than usual
 - g. Headache or pressure in the head
 - h. Nausea or vomiting
 - i. Balance problems or dizziness
 - j. Shows behavior or personality changes
 - k. Blurry or double vision
 - l. Sensitivity to light or noise
 - m. Does not feel right

Actions:

1. Activate EMS for any of the Concussion Danger Signs **immediately**.
2. The student is removed from the activity **immediately**.
3. Contact the parent/guardian in ALL cases of head injury.

4. Apply ice or ice pack as tolerated.
5. If directed by the LCSD Chief Nurse, use an evidence-based screening tool to evaluate students for signs/symptoms of a head injury and record findings.
 - a. If the student does not pass the screening they are sent home, and the parent/guardian are encouraged to have the student seen by a healthcare provider.
 - b. When the parent/guardian arrives to pick student up, review the screening tool, and the policy with them, and send home. Additionally encourage the parent/guardian to share the screening with the healthcare provider.
 - c. Educate the parent/guardian that if *ANY* of the Concussion Danger Signs appear to call 9-1-1 **immediately**.
6. Observe for a minimum of 30 minutes.
7. Observe for secondary injuries (e.g. bleeding, swelling, laceration, neck/shoulder injury) and any behavioral changes.
8. If symptoms at any time progress/worsen activate EMS **immediately**.
9. If no signs/symptoms present, may return to class after 30-minute observation, but the student should not participate in any physical activities or sports on the day of the injury
 - a. Notify the parent/guardian, teacher, athletic department and educate that if any symptoms begin to appear to take the student to a healthcare provider and if any of the Concussion Danger Signs appears to take the student to the emergency room/call 911.
 - b. Send a copy of a concussion fact sheet, head injury policy and the screening tool home to the parent/guardian with the student and to the teacher.
10. If at any time the student exhibits signs/symptoms during the initial visit, returns to the health office, or is notified by a school employee that the student's condition has changed, notify the parent/guardian of the student's condition, and recommend that the student be seen by a healthcare provider.
 - a. When the parent/guardian arrives to pick student up, review the screening tool, and the policy with them and send with them a copy for the healthcare provider.
 - b. Educate the parent/guardian that if *ANY* of the Concussion Danger Signs appear to call 911 **immediately**.
11. Complete documentation including the screening tool per school district policy and as directed by the LCSD Chief Nurse.
12. Per school district policy, complete an accident/injury incident report.

APPENDIX A

Under the direction of the LCSD Chief Nurse, specifically delegated school staff may assist in the initial treatment and management of injuries to the head and/or concussions. School staff will operate within their scope of work and authority as they activate the Emergency Medical Services (EMS) as needed.

RETURN TO LEARN (RTL):

The effects of a concussion on a student’s return to school experience are unique to each student. In most cases, a concussion will not significantly limit a student’s participation in school. However, in some cases, a concussion can affect multiple aspects of a student’s ability to participate, learn, and perform well in school. In turn, the experience of learning and engaging in academic activities that require concentration can cause a student’s concussion symptoms to reappear or worsen. Given this connection and the way concussion effects can vary across students, academic adjustments need to be tailored to each student’s specific circumstances. In the regulation the term “return to learn” is not used, it is referred to as “ready to return to full participation in their course work”. To keep the terminology simple, “return to learn” will be used throughout this sample policy.

RTL Pathway:

• Students who have sustained or suspected of having sustained a head injury, whether they are a student athlete or a non-student athlete, the following protocol is one that could be used to complete the RTL pathway:

1. A student returns to school once they are cleared by a licensed healthcare provider.
 - a. For all students who sustained the injury during a NIAA sanctioned activity, the student must be seen and cleared to return to school by a healthcare provider.
 - b. It is not required for all other students to receive clearance from a licensed healthcare provider, but it is encouraged.
 - c. It is encouraged to have a system in place to notify the school health office staff of all student head injuries.
2. The school health office staff will receive notification and documentation associated with the injury (i.e. licensed healthcare provider letter).
 - a. If the student is turning the documentation in upon return to school complete the symptom questionnaire with the student.
 - b. If the documentation is turned in prior to the student returning to school, complete the symptom questionnaire as soon as reasonably practicable upon their return.
 - c. It is discouraged to have the student complete the questionnaire independently since they will be experiencing the effects from a head injury.
3. After the documentation is reviewed, contact the family/guardian of the student for additional information.
 - a. If it is unlicensed personnel that is completing the symptom questionnaire with the student, the school nurse is encouraged to review all the documentation along with the symptom questionnaire.
4. The concussion management team (CMT) will coordinate a concussion management plan with the student to review if/what accommodations would support the student in returning to learn.
 - a. This is a resource on what accommodations to consider based on what the student’s symptom(s) is
https://www.cde.state.co.us/cokidswithbraininjury/building_blocks/fundamental

- b. If the student is symptom free on the day they return to school, consider collaborating with the concussion management team as soon as reasonably possible.
 - c. A student who has experienced a head injury should not participate in physical education classes, or other classes that require physical exertion.
 - d. Consider the following to be members of the Concussion Management Team (CMT): school nurse, health aide, athletic trainer, athletic director/administrator, teacher, school counselor, physical education teacher.
5. Once a concussion management plan has been created for the student, it is recommended that the symptom questionnaire be completed on a routine basis (i.e. weekly) to monitor student progress.
 - a. Consider working in four-week increments.
 - b. If the student's symptom(s) increase or change it is encouraged for them to be seen in the school health office
 - i. The school health office staff should refer to the Head Injury Protocol section for guidance.
 - c. If the student is not progressing encourage the student to be seen by a licensed healthcare provider as soon as possible.
 - d. Student athletes will be working with the athletic lead person on the concussion management team on their return to play.
6. The CMT lead will share regular updates (i.e. weekly) on the student's progress with the CMT team and with the student's teachers.
 - a. It is individualized how soon a student can complete Return to Learn
 - b. See resource section on sample forms to be used to support communication amongst the CMT team.
 - i. Academic Monitoring Tool
 - ii. Elementary Symptom Management Tool
 - iii. Middle/High School Symptom Management Tool
 - c. Consider creating a medical alert for the student who is going through the RTL pathway.
 - d. Consider a system to track which students are on the RTL pathway.
 - e. Consider placing a student on a 504 plan if it is taking them longer to complete the RTL pathway.
7. Once the student has completed the RTL pathway, the student should seek medical clearance to return to physical activity.
 - a. Important to note that a student's progress through the RTL pathway may not be linear.

APPENDIX B

RETURN TO LEARN AFTER A HEAD INJURY



STAGE 1

Stay at home and get some rest. The school receives clearance for the student to return to school (required for students participating in NIAA events) . After resting for 24-48 hours, gradually resume daily activities that do not worsen symptoms. Engage in regular tasks like reading with limited screen time, starting with 5-15 minutes and increasing slowly as tolerated.



STAGE 2

Transition back to school. The concussion management team leader will meet with student to review health care provider release and conduct concussion screening. Develop initial concussion management plan (i.e. who is on the team, roles, check-ins, accommodations, etc.). Homework, reading, or other activities are tolerated in a controlled environment without discomfort.



STAGE 3

Return to school part-time with a gradual re-entry into the classroom, allowing for breaks throughout the day. Initially, consider having the student return on a part-time basis. The student should gradually increase academic activities without experiencing any discomfort. Utilize a student concussion questionnaire* and if the student shows a two-point increase, STOP and revert to the previous stage for at least 24 hours.



STAGE 4

Return to school and activities. Gradual progression until a full day can be tolerated with no more than mild symptom exacerbation. Is able to fully return to school, catch up on missed work, and return to physical activity (i.e. physical education, school related activities)*



*Mild exacerbation is described as a maximum increase of 2 points on the symptom checklist, rated on a 0-10 scale (0 = no symptoms, 10 = excruciating), compared to the severity of symptoms before engaging in cognitive activities (no more than a 2-point rise after reading for 30 minutes compared to symptoms prior to reading).

*While RTL and return-to-play (RTP) can be carried out simultaneously, RTL should be concluded before RTP.

APPENDIX C

**CMT Student Concussion Symptom Monitoring Tool
Elementary School Version***

Meet with student weekly while he/she is symptomatic. Using the 3-point severity scale, have the student rate each symptom he/she is currently experiencing, that were not present prior to the concussion.

Severity of Problem

- 0= No
- 1= A little
- 2= A lot

Student Name:	Before the Injury	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6
		Date	Date	Date	Date	Date	Date
Rate Symptom Severity		Time	Time	Time	Time	Time	Time
Does your head hurt?							
Does your stomach hurt or upset/do you feel sick to your stomach?							
Do you feel wobbly? Do you feel like you lose your balance?							
Do you feel like things are spinning?							
Do you feel tired?							
Are you having trouble seeing? Do things look double or blurry?							
Do the lights or sun hurt your eyes?							
Does noise hurt your head?							
Do you feel like you have no energy?							
Are you thinking more slowly?							
Do you have trouble remembering things in class?							
Do you have trouble paying attention in class?							
Do you feel sad?							
Do you feel worried or scared?							
Do you feel cranky?							
Do you feel sleepy at school?							
Total # of Symptoms							

*Adapted from Post-Concussion Symptom Inventory, Gioia, Janusz, Sady, Vaughan, Schneider, & Natale, 2012

CONCUSSION MANAGEMENT TEAM
Elementary Symptom Monitoring Tool

APPENDIX D

CMT Student Concussion Symptom Monitoring Tool

Middle & High School Version

Meet with student weekly while he/she is symptomatic. Using the severity scale, have the student rate each symptom he/she is currently experiencing that were not present prior to the concussion.

Severity of Problem
 0=No problem
 1=Mild
 2=Moderate
 3=Severe

Student Name:	Before the Injury	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6
		Date	Date	Date	Date	Date	Date
Rate Symptom Severity		Time	Time	Time	Time	Time	Time
Headache							
Nausea							
Balance problems							
Dizziness (spinning or movement sensation)							
Lightheadedness							
Fatigue, drowsiness, tired							
Blurry or double vision							
Sensitivity to light							
Sensitivity to noise							
Feeling slowed down, groggy, sluggish, or having no energy							
Feeling like "in a fog" or foggy							
Difficulty concentrating							
Difficulty remembering							
Sad or depressed							
Nervous or anxious							
Feeling more emotional							
Irritable							
Trouble falling asleep (at home)							
Sleeping more (at home)							
Sleeping less (at home)							
Total # of Symptoms							

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CONCUSSION MANAGEMENT TEAM
 Middle & High School Symptom Monitoring Tool

APPENDIX E

**CMT - TEACHER CONCUSSION
ACADEMIC MONITORING TOOL**

The Concussion Management Team would like each teacher to fill out and return this form on a weekly basis to monitor student concussion symptoms in the classroom.

Please return it to your CMT Academic Monitor on this date:

STUDENT: _____ DATE: _____
TEACHER: _____ CLASS: _____

DATE	CLASSWORK, HOMEWORK, PROJECTS	SCORE/ GRADE	COMMENTS

DATE	TESTS and QUIZZES (if student is not under test or quiz restriction)	SCORE/ GRADE	COMMENTS

Behaviors: Place an X next to any behaviors that this student displayed this past week that were not observed prior to his/her concussion, or are worse than before his/her concussion.

YES		YES		YES	
	Anxious or nervous		Slow to respond to instructions/questions		Disorganized
	Increased irritability		Difficulty concentrating		Explosive behavior
	Easily frustrated or angered		Needed more time to complete work		Problems remembering, forgetful
	Sad or depressed		Less able to cope in stressful situations		Fatigue
	Social isolation, loss of friends, lack of interest in peer group		Impulsive or inappropriate behavior		Light sensitivity
	Headaches		Dizziness or balance issues		Noise sensitivity
	Absences # of Days:		Foggy, spacey, daydreaming		

ADDITIONAL COMMENTS ABOUT STUDENT:

CONCUSSION MANAGEMENT TEAM
Academic Monitoring Tool

APPENDIX F

Resources/Educational Links:

1. Concussion Education for Coaches (mandatory)
<https://nfhslearn.com/courses?searchText=Concussion> National Federation of State High Schools
2. Center for Disease Control HEADS UP to Youth Sports: Online Training
<https://www.cdc.gov/headsup/youthsports/training/index.html>
3. Center for Disease Control HEADS UP to Youth Sports: Parents
<https://www.cdc.gov/headsup/youthsports/parents.html>
4. National Athletic Trainers Association Position Statement on Concussion
https://www.nata.org/sites/default/files/concussion_management_position_statement.pdf
5. Concussion Information and Home Care Instructions
CDC Caring for your Child's Concussion:
https://www.cdc.gov/traumaticbraininjury/pdf/pediatricmtbiguidelineeducationaltools/2018-cdc_mtbi_discharge-instructions-508.pdf

New Policy Draft

APPENDIX G

Healthcare Provider Concussion Clearance Form for Student-Athletes

*Student-athletes must have this form completed and returned to the school office

Student-athlete's Name _____ Date of Birth _____

School _____ Team/Sport _____

Injury History Section (to be completed prior to evaluation by healthcare provider)

Name/Title of person completing the history section:

Date of Injury: _____

Description of Injury: _____

HEALTHCARE PROVIDER RECOMMENDATIONS (to be completed by healthcare provider)

*Medical Providers evaluating patients are encouraged to use a validated concussion assessment tool such as SCOA6 for standardization of evaluation process.

RETURN TO SPORTS

- Student-athletes are NOT allowed to practice or play the same day that their head injury occurred
- Student-athletes should NEVER return to play or practice if their symptoms are not a baseline levels or can be linked to the injury
- Student-athletes, be sure that your coach and/or athletic trainer are aware of your injury, symptoms, and has the contact information for your treating medical provider

1. School/Academics

_____ Out of school until follow-up visit with medical provider

_____ May return to school now without academic modifications.

_____ May return to school now with academic modifications. (See list below)

Academic Modifications

Following a concussion, individuals need both cognitive and physical rest to allow for recovery. Activities such as reading, watching TV or movies, video games, working/playing on a computer and/or texting heavily stimulates the brain and can delay recovery. These are not prohibited but if a 2-point increase in any symptoms occur, they should refrain from that activity. If unable to gauge the increase, follow a simple 15-30min on/off activity rule to promote recovery. Health care providers need to consider if modifications to school activities should be made to help facilitate recovery.

The following modifications may be helpful:

Return to school with the following academic support:

Shortened day. Recommend _____ hours per day until (Date) _____

Allow extra time to complete course work/assignments and tests

No significant classroom or standardized testing at this time

Take rests breaks during the day (15-30 minutes per break) as needed with return of symptoms

Patient will follow-up with provider to determine academic support status in _____ days/weeks

OR

Can return to full academic participation on (Date) _____

2. Sports/PE-check all that apply

Do not return to PE/sports practice or competition at this time

Must return to medical provider for clearance to return to competition in _____ days/weeks(s)

OR

May start Return to Play Progression under supervision of designated on-site school health care provider. PLEASE call provider's office to discuss once Return to Play Progression completed.

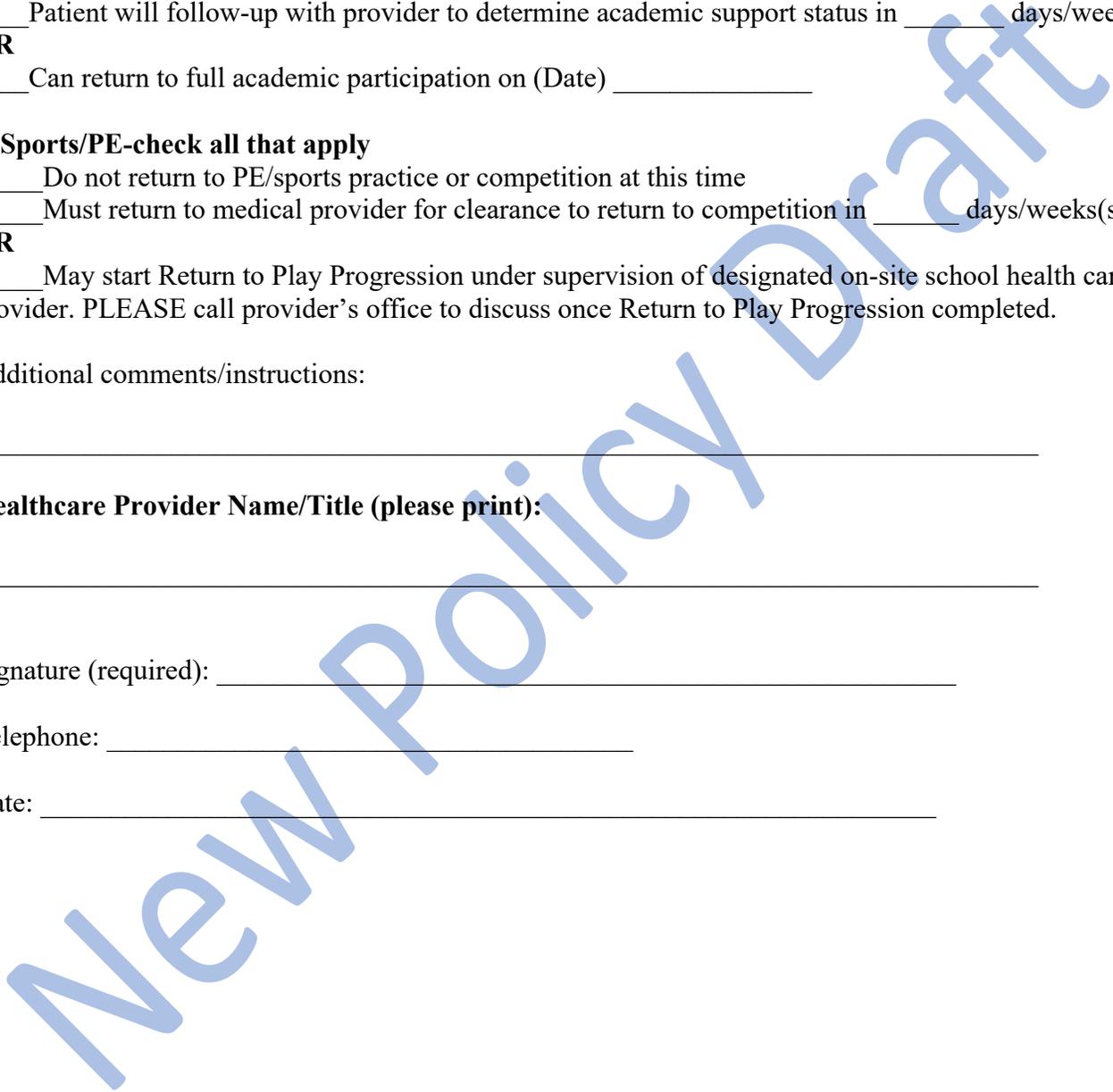
Additional comments/instructions:

Healthcare Provider Name/Title (please print):

Signature (required): _____

Telephone: _____

Date: _____



APPENDIX H

Concussion Training

The state of Nevada is relying upon the expertise of the Centers for Disease Control (CDC) on training for the various individuals who will interact with concussions. This includes coaches, sports officials, parents, teachers, athletic trainers, and community members. For a full list of the trainings, please see the link below:

<https://www.cdc.gov/heads-up/communication-resources/training.html>

Please check with the LCSD Chief Nurse for specific instructions or directions on which concussion training you should be pursuing.

New Policy Draft

APPENDIX I

Parent/Guardian Fact Sheet

A FACT SHEET FOR High School Parents



This sheet has information to help protect your teens from concussion or other serious brain injury.

What Is a Concussion?

A concussion is a type of traumatic brain injury—or TBI—caused by a bump, blow, or jolt to the head or by a hit to the body that causes the head and brain to move quickly back and forth. This fast movement can cause the brain to bounce around or twist in the skull, creating chemical changes in the brain and sometimes stretching and damaging the brain cells.

How Can I Help Keep My Teens Safe?

Sports are a great way for teens to stay healthy and can help them do well in school. To help lower your teens' chances of getting a concussion or other serious brain injury, you should:

- Help create a culture of safety for the team.
 - Work with their coach to teach ways to lower the chances of getting a concussion.
 - Emphasize the importance of reporting concussions and taking time to recover from one.
 - Ensure that they follow their coach's rules for safety and the rules of the sport.
 - Tell your teens that you expect them to practice good sportsmanship at all times.
- When appropriate for the sport or activity, teach your teens that they must wear a helmet to lower the chances of the most serious types of brain or head injury. There is no "concussion-proof" helmet. Even with a helmet, it is important for teens to avoid hits to the head.

How Can I Spot a Possible Concussion?

Teens who show or report one or more of the signs and symptoms listed below—or simply say they just "don't feel right" after a bump, blow, or jolt to the head or body—may have a concussion or other serious brain injury.

Signs Observed by Parents

- Appears dazed or stunned
- Forgets an instruction, is confused about an assignment or position, or is unsure of the game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes
- Can't recall events *prior to* or *after* a hit or fall

Symptoms Reported by Teens

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness, or double or blurry vision
- Bothered by light or noise
- Feeling sluggish, hazy, foggy, or groggy
- Confusion, or concentration or memory problems
- Just not "feeling right," or "feeling down"

Talk with your teens about concussion. Tell them to report their concussion symptoms to you and their coach right away. Some teens think concussions aren't serious or worry that if they report a concussion they will lose their position on the team or look weak. Remind them that *it's better to miss one game than the whole season.*

GOOD TEAMMATES KNOW:
IT'S BETTER TO MISS ONE GAME THAN THE WHOLE SEASON.



cdc.gov/HEADSUP

CONCUSSIONS AFFECT EACH TEEN DIFFERENTLY.

While most teens with a concussion feel better within a couple of weeks, some will have symptoms for months or longer. Talk with your teens' healthcare provider if their concussion symptoms do not go away or if they get worse after they return to their regular activities.



Plan ahead. What do you want your teen to know about concussion?

What Are Some More Serious Danger Signs to Look Out For?

In rare cases, a dangerous collection of blood (hematoma) may form on the brain after a bump, blow, or jolt to the head or body and can squeeze the brain against the skull. Call 9-1-1, or take your teen to the emergency department right away if, after a bump, blow, or jolt to the head or body, he or she has one or more of these danger signs:

- One pupil larger than the other
- Drowsiness or inability to wake up
- A headache that gets worse and does not go away
- Slurred speech, weakness, numbness, or decreased coordination
- Repeated vomiting or nausea, convulsions or seizures (shaking or twitching)
- Unusual behavior, increased confusion, restlessness, or agitation
- Loss of consciousness (passed out/knocked out). Even a brief loss of consciousness should be taken seriously

Teens who continue to play while having concussion symptoms or who return to play too soon—while the brain is still healing—have a greater chance of getting another concussion. A repeat concussion that occurs while the brain is still healing from the first injury can be very serious, and can affect a teen for a lifetime. It can even be fatal.



What Should I Do If My Teen Has a Possible Concussion?

As a parent, if you think your teen may have a concussion, you should:

1. Remove your teen from play.
2. Keep your teen out of play the day of the injury. Your teen should be seen by a healthcare provider and only return to play with permission from a healthcare provider who is experienced in evaluating for concussion.
3. Ask your teen's healthcare provider for written instructions on helping your teen return to school. You can give the instructions to your teen's school nurse and teacher(s) and return-to-play instructions to the coach and/or athletic trainer.

Do not try to judge the severity of the injury yourself. Only a healthcare provider should assess a teen for a possible concussion. You may not know how serious the concussion is at first, and some symptoms may not show up for hours or days. A teen's return to school and sports should be a gradual process that is carefully managed and monitored by a healthcare provider.

Revised January 2019

To learn more,
go to [cdc.gov/HEADSUP](https://www.cdc.gov/HEADSUP)



APPENDIX J

CDC's Handout



Did you know that
your brain can get hurt?



A hit to the head can hurt your brain.

When your brain gets hurt, you might get a headache or feel:



Dizzy



Tired



Grumpy



Sick to your stomach

If this happens, you might have a brain injury called a concussion.

Did you hit your head and don't feel well?



Tell a grown up about it:
your parent, teacher, coach,
or the school nurse.



Get checked out by a doctor.
Doctors know how to check
for a concussion and can
help you feel better.



Your brain needs time
to get better when you
have a concussion.

That might mean taking
a break from sports or
other activities.

To help keep your brain safe:



Always wear your helmet when riding your bike.



Always buckle up when in the car.



Play safe and avoid hits to the head when playing sports.



Ask your parents or coach for **MORE TIPS** to help keep your brain safe.

Word Search

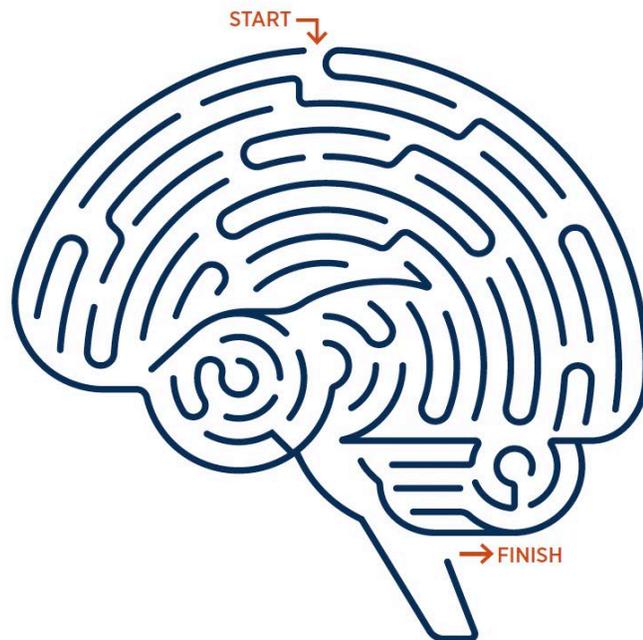
Find these hidden words below:

DIZZY TIRE GRUMPY SICK

GROWN UP DOCTOR REST

D	O	C	T	O	R	S	Z	R	Z
X	B	U	C	Y	R	R	Q	P	P
G	T	I	R	E	D	E	E	U	R
R	Q	T	S	I	X	Q	Z	V	N
O	W	N	I	N	D	S	T	M	F
W	Q	B	C	U	D	I	Z	Z	Y
N	R	N	K	J	H	I	X	Q	Z
U	J	K	H	B	S	O	F	R	I
P	G	R	U	M	P	Y	D	A	P
S	X	D	I	K	R	E	S	T	E

Brain Maze



Your parents and coaches can learn more about concussion at:

[cdc.gov/HEADSUP](https://www.cdc.gov/HEADSUP)



New Policy Draft