

Agenda

Lyon County School District Board of Trustees

A Board Meeting of the Board of Trustees of Lyon County School District will be held Tuesday, March 23, 2021, beginning at 6:30 PM at the Professional Learning Center PLC on SSMS Campus, 3800 W. Spruce St., Silver Springs, NV 89429.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. WELCOME OF GUESTS
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES 5
6. BOARD MEMBER REPORTS: Opportunity for Board members to report items of interest.
7. ATTITUDE OF GRATITUDE 12
8. SUPERINTENDENT REPORT: Opportunity for Superintendent to report items of interest
9. PUBLIC PARTICIPATION: The public is invited to address the Board on items not listed on the agenda. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada’s Open Meeting Law).
Public comment may be sent to boardmeeting@lyoncsd.org. Comments must fall under subjects within the Board’s jurisdiction and control. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of others. Comments made during this time will be monitored by the Board Chairperson.
10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** All matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately, during this meeting.
 - A. Requests for Exemption from Immunization. (confidential)
 - B. Request for Early Graduation/HSE (confidential)
 - C. Request for Leave (confidential)
 - D. Personnel
 1. Supplemental Pay Schedule for Unclassified Positions 2021-03 20
 2. Personnel Reports 21
 - E. IT Report 25

11. District Financial Report	27
Paybill: Dated 2/16/21-3/4/21; Check #201514 - 201742; Voucher #1161, 1259, 1264, 1266; Total \$750,674.25	
12. END OF CONSENT AGENDA: MOTION TO APPROVE	
13. ACCEPTANCE OF DONATIONS	90
14. (For Possible Action) Discussion and possible action regarding a contract with Hazel Health to provide virtual health services to students. This item is being presented by Director of Special Services, Marva Cleven and Superintendent, Wayne Workman.	96
15. (For Possible Action) Discussion and possible action regarding child abuse awareness month and community partners with Lyon County Human Services. This item is being presented by Lyon County Human Services Director and Public Guardian, Shayla Holmes.	115
16. (For Possible Action) Discussion and possible action regarding an increase in per meal reimbursement from Lyon CSD to Chartwells as a result of the increased USDA rates per meal. This item is being presented by Director of Business, Harman Bains and Director of Nutrition Services, Akiko Miyagi.	134
17. (For Possible Action) Discussion and possible action regarding Dayton High School and Fernley High School outdoor stadium renovations. This item is being presented by Director of Business, Harman Bains; and Operations and Maintenance Supervisors, Jim Gleason and Kirk McCallum.	135
18. (For Possible Action) Discussion and possible action regarding the synthetic track replacements at DHS, FHS, SSHS and YHS. This item is being presented by Director of Business Harman Bains; and Operations and Maintenance Supervisors, Jim Gleason and Kirk McCallum.	165
19. (For Possible Action) Discussion and possible action regarding the synthetic field replacements at DHS and FHS. This item is being presented by Director of Business, Harman Bains; and Operations and Maintenance Supervisors, Jim Gleason and Kirk McCallum.	184
20. (For Possible Action) Discussion and possible action regarding a civil engineer for the Silver Springs bus yard project. This item is being presented by Director of Business, Harman Bains; and Operations and Maintenance Supervisors, Jim Gleason and Kirk McCallum.	212
21. (For Possible Action) Discussion and possible action regarding an architect for the FHS gymnasium project. This item is being presented by Director of Business, Harman Bains; and Operations and Maintenance Supervisor, Jim Gleason and Kirk McCallum.	219
22. (For Possible Action) Discussion and possible action regarding an architect for restroom renovations in all LCSD schools. This item is being presented by the Director of Business, Harman Bains; and Operations and Maintenance Supervisors, Jim Gleason and Kirk McCallum.	245
23. (For Possible Action) Discussion and possible action regarding a Business/Human Resources Analyst position. This item is being presented by Director of Business, Harman Bains; Director of Human Resources, Dawn Huckaby and Finance Manager/Comptroller, Spencer Winward.	257

24. **(For Possible Action)** Discussion and possible action regarding the Lyon County School District Amended Reopening Plan for the remainder of the 2020-21 school year as required by the Nevada Department of Education. This item is being presented by Superintendent, Wayne Workman. **263**
25. **(For Possible Action)** Discussion and possible action regarding the Lyon County Education Association (LCEA) Work Climate Survey. This item is being presented by LCEA President, Cindy Darden. **357**
26. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BBF: Board Member Code of Conduct as a second and final reading. This item is being presented by Board Member, Bridget Peterson. **407**
27. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BL: Financial Reports for the Board of School Trustees as a second and final reading. This item is being presented by Board Member, Bridget Peterson. **410**
28. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BHB: Board Member Development as a second and final reading. This item is being presented by Board Member, Bridget Peterson. **412**
29. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BDA: Board Meetings/Regular Meetings as a third and final reading. This item is being presented by Board Member, Bridget Peterson. **415**
30. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BHD: Board Member Compensation, Travel and Expense Reimbursement as a second and final reading. This item is being presented by Director of Human Resources, Dawn Huckaby. **418**
31. **(For Possible Action)** Discussion and possible action regarding extra-curricular activities and community use of LCSD facilities during the Nevada State of Emergency. This item is being presented by Board President, Holly Villines and Superintendent, Wayne Workman. **423**
32. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President, Holly Villines and Superintendent, Wayne Workman.
33. PUBLIC PARTICIPATION: The public is invited to address the Board on items not listed on the agenda. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada’s Open Meeting Law).
Public comment may be sent to boardmeeting@lyoncsd.org. Comments must fall under subjects within the Board’s jurisdiction and control. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of others. Comments made during this time will be monitored by the Board Chairperson.
34. ADJOURN:

The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the official website of the State of Nevada (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District's programs and activities, including Occupational Education. For information regarding opportunity policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email Margaret Heim at mheim@lyoncsd.org, or call (775) 463-680 Ext. 10034 at least one week prior to the meeting.

Minutes

Lyon County School District Board of Members

A meeting of the Board of Trustees of Lyon County School District was held February 23, 2021, beginning at 6:30 PM at the Professional Learning Center, PLC on the SSMS Campus, 3800 W. Spruce St., Silver Springs, NV 89429.

1. CALL TO ORDER

President Villines called the meeting to order at 6:30pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Member McIntyre.

3. WELCOME OF GUESTS

Board Members in attendance were:

President Holly Villines

Clerk Phil Cowee

Member Kimber Crabtree

Member Barbara Jones

Member Neal McIntyre

Member Sherry Parsons

Member Bridget Peterson

District Administration and staff in attendance were:

Superintendent, Wayne Workman

Deputy Superintendent, Tim Logan

Director of Business Services, Harman Bains

Director of Human Resources, Dawn Huckaby

Director of Special Services, Marva Clevon

Director of Elementary Curriculum, Instruction and Assessment, Heather Moyle

Director of Secondary Curriculum, Instruction and Assessment, Jim Gianotti

Finance Manager/Comptroller, Spencer Winward

Operations and Maintenance Supervisors, Jim Gleason and Kirk McCallum

Project Supervisor, Darrell Bluhm

Transportation Supervisor, Bonita Steven

Legal Counsel, Don Lattin

Boys and Girls Club, Travis Crowder and Christina Hurt

4. APPROVAL OF AGENDA

Member McIntyre made a motion to approve the agenda as presented.

Member Cowee seconded it.

Member Parsons requested to remove item 14 from the agenda due to not having all of the

information. She made a motion to remove item 14 on the agenda. Member Crabtree seconded, agreeing that the item should be removed due to the claim of not having all of the information.

The motion to change the agenda by removing item 14 failed with a vote of 3-4. Members Cowee, McIntyre, Peterson, and Villines voted *Nay*.

The motion to approve the agenda without change passed, 5-2. Members Jones and Parsons voting *Nay*.

5. APPROVAL OF MINUTES

Member McIntyre made a motion to approve the minutes as presented. It was seconded by Member Peterson and it passed, 7-0.

6. BOARD MEMBER REPORTS:

Member Peterson reported on site visits to some of the schools and said she enjoyed seeing students and staff. She reported on virtual training being planned by the school board associations. She said the legislative committee has begun reviewing bills and drafts. She also reported on a recent Northern Nevada Development Authority meeting she attended. She thanked the teachers and all who are transitioning students from the hybrid format to full- time in the classrooms.

Member Parsons reported that she had been looking at her emails and trying to open attachments.

Member Cowee reported on visits to Dayton area schools and his participation in the recent Career and Technical Education (CTE) committee meeting.

Member Jones expressed her excitement to get the kids back in school.

With a heavy heart, Mrmber McIntyre announced that long time resident, Stan Ceresola, passed away. Stan was a past graduate of FHS. Member McIntyre is excited for the kids to be back in the classrooms, stressing the importance of teacher contact and the social aspect of school.

President Villines expressed her appreciation for the teachers and staff for responding so quickly to get the students back in the classrooms.

7. ATTITUDE OF GRATITUDE: The Board members read notes of gratitude written by students across the District.

8. SUPERINTENDENT REPORT:

Superintendent Workman spoke on the changes introduced by the Governor's office that will allow the students back in the classroom. They are now allowing 66% capacity on the buses, which is a positive change for transporting students to school. The 75% capacity in the classrooms allows the hybrid students to return to the classroom full time. He said we have learned the importance of academics and extracurricular activities in educating the whole student, and he thanked those making it possible. He announced that it is Public Schools week and asked that we reflect on the opportunity to have the public school education for our children.

9. PUBLIC PARTICIPATION:

There was no public participation.

10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** All matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Members with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately, during this meeting.

A. Requests for Exemption from Immunization. (Confidential)

B. Request for Leave (Confidential)

C. Request for Early Graduation/HSE (Confidential)

D. Personnel Reports

E. IT Report

11. District Financial Report

Paybill: Dated 1/22/21 -2/11/21; Checks #201257-201513; Vouchers 1215, 1007, 1088, 1120, 1224, 1245; Total \$1,427,249.55

12. **END OF CONSENT AGENDA: MOTION TO APPROVE**

Member Cowee made a motion to approve the consent agenda.

It was seconded by Member Jones and it passed, 7-0.

13. **ACCEPTANCE OF DONATIONS**

Member Peterson read each of the donation memos aloud and made a motion to accept them.

It was seconded by Member McIntyre and it passed, 7-0.

14. **(For Possible Action)** Discussion and possible action regarding potential violations of Lyon county School District Policies BBAA, BBBB, BBD, BBF, BBFA, BCD, BG and BHB by Board member Kimber Crabtree relating to text communications with a Lyon County School District employee. This item is being presented by LCSD Legal Counsel, Don Lattin and Board President, Holly Villines.

The Board received a summary from Mr. Lattin regarding how this item became an issue. Texts involving the board member were discovered on an employee's district phone during an investigation. Mr. Lattin noted that the Board has been given all of the texts and information, so everyone would be working with the same information. He determined that there was potential for violations of board policies. Given the nature of the matter in the texts, a meeting was called with himself as legal counsel, board members Crabtree, McIntyre, Peterson, and Superintendent Workman. The purpose was to give Member Crabtree the opportunity to know that they were in possession of the text messages, for her to provide any information she might have, and to give her time to explain and give them a full understanding of what occurred. (The meeting was held on Friday, December 11, 2020.)

The board members shared their opinions and asked questions relating to the texts. Member Crabtree shared her experience and defense.

Member Cowee made a motion that the Board of Trustees censure Member Crabtree for her actions that did not follow board policies, that the superintendent should be present when she meets with any district employee, and when meeting with the superintendent, someone on the board should be present, she should read and acknowledge the board policies and she

will not participate in the upcoming superintendent evaluation.

Member McIntyre seconded the motion.

The motion passed, 4-3 with Members Crabtree, Parsons, and Jones voting *Nay*.

President Villines called for a break at this time.

15. **(For Possible Action)** Discussion and possible action regarding the Boys & Girls Club of Mason Valley acquiring a 0.18-acre parcel of property (APN 001-095-08) owned by the Lyon County School District at 26 Pearl Street next to Yerington High School. This item is being presented by Director of Business Services, Harman Bains; Operations and Maintenance Supervisor, Jim Gleason and a representative from the Boys and Girls Club of Mason Valley.

Mr. Bains introduced the item asking the Board to consider releasing the particular Yerington property to the BGC MV. LCSD has no plans to utilize this property.

Member McIntyre made the motion to allow the BGC MV to go through the legal process of acquiring the 8,000 square foot portion of property APN 001-095-08, owned by LCSD at 26 Pearl St., next to Yerington High School at no cost to the District.

It was seconded by Member Peterson.

There was discussion regarding the partnership that exists between the school District and BGC. On calling for a vote, the motion passed, 7-0.

16. **(For Possible Action)** Discussion and possible action regarding a progress update of Lyon County School District facilities to include the EVES wing addition, the proposed FHS gymnasium addition and the 5-Year Capital Improvement Plan (CIP). This item is being presented by Director of Business, Harman Bains and Operations and Maintenance Supervisor, Jim Gleason.

Mr. Bains spoke on the progress of the East Valley Elementary School (EVES) addition, the master plan for Fernley High School (FHS), and upcoming projects recommended by the facilities committee. He introduced Kirk McCallum as the next Operations and Maintenance Supervisor, replacing Jim Gleason when he retires at the end of the school year.

There was discussion about the bond-funded and residential construction funded district wide improvements. He said the March meeting will bring more details to the Board for discussion and any needed approvals.

Member McIntyre made a motion to approve the progress update of LCSD facilities.

It was seconded by Member Jones and it passed, 7-0.

17. **(For Possible Action)** Discussion and possible action regarding a report on the Western Nevada College (WNC) Jump Start Dual Enrollment program results for the Fall 2020 semester. This item is being presented by Director of Secondary Curriculum, Instruction and Assessment, Jim Gianotti.

Mr. Gianotti provided the annual update on the participation and success of students to the Jump Start Dual Enrollment program. He highlighted that LCSD has 121 students participating in the Jump Start Program with 46 students currently on track to earn associates degrees by the time they graduate from high school.

Member Peterson made a motion to approve the report on the WNC Jump Start Dual

Enrollment program results for the fall 2020 semester.
It was seconded by Member McIntyre and it passed, 7-0.

18. **(For Possible Action)** Discussion and possible action regarding a report on the initial academic results of student achievement for the Fall 2020 semester. This item is being presented by Director of Secondary Curriculum, Instruction and Assessment, Jim Gianotti and Director of Elementary Curriculum, Instruction and Assessment, Heather Moyle. Mr. Gianotti expanded on the positive side of the report, pointing out that the teachers were able to do what seemed impossible this year, by teaching hybrid and full distance classes, expand the LyOnline full distance academy and now shift back to full in person teaching. There is a spike in the failure rate making it difficult to compare with other semesters, but the results showed that in person learning is crucial to student success. He gave a shout out to the teachers who took on the challenge and made it work. Member Peterson made a motion to approve the report on the initial academic results of student achievement for the fall 2020 semester. It was seconded by Member Cowee and it passed, 7-0.
19. **(For Possible Action)** Discussion and possible action regarding the 2021 State of the District Report. This item is being presented by Public Information Officer, Erika Cowger. Ms. Cowger referred to the annual State of the District (SOTD) report. The highlights in this issue do not include extracurricular activities and sports due to COVID. Member Peterson made a motion to approve the 2021 State of the District Report. It was seconded by Member McIntyre and it passed, 7-0.
20. **(For Possible Action)** Discussion and possible action regarding a proposed Public Safety Resolution for US-50A & US-95A in front of Fernley High School. This item is being presented by Deputy Superintendent, Tim Logan. Deputy Superintendent, Tim Logan reported on the growing concerns regarding the safety of students and citizens on the stretch of roadway in front of FHS. Residents and parents have reached out about the issue. He said it was time to have NDOT consider changes to make this area safer. LCSD has no authority to make the change. Member McIntyre made a motion to approve the proposed Public Safety Resolution for US-50A & US-95A in front of Fernley High School. It was seconded by Member Jones. Upon calling for a vote, it passed, 7-0.
21. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BBF: Board Member Code of Conduct as a first reading. This item is being presented by Board Member, Bridget Peterson. Member Peterson spoke on other Districts and associations that have a code of conduct with a signature line. She revised our policy to have one as well. Member Cowee made a motion to approve the revision to Policy BBF: Board Member Code of Conduct as a first reading. It was seconded by Member Peterson and it passed, 7-0.

22. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BL: Financial Reports for the Board of School Members as a first reading. This item is being presented by Board Member, Bridget Peterson.
Member Peterson spoke on the revision made to bring the policy up to date with current practice.
Member Cowee made a motion to approve the revision to Policy BL: Financial Reports as a first reading.
It was seconded by Member Jones and it passed, 7-0.
23. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BHB: Board Member Development as a first reading. This item is being presented by Board Member, Bridget Peterson.
Member Peterson spoke on the revisions to this policy. There was discussion on the reimbursements and words copied directly from the NRS.
Member Cowee made a motion to approve the revisions to Policy BHB: Board Member Development as a first reading.
The motion was seconded by Member Peterson and it passed, 7-0.
24. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BHD: Board Member Compensation, Travel and Expense Reimbursement as a first reading. This item is being presented by Director of Human Resources, Dawn Huckaby.
Ms. Huckaby informed the Board that this revision made changes to conform to NRS. Board members would be eligible to participate in the District health care program but they would pay their own premiums.
Member Peterson made a motion to approve the revisions to Policy BHD: Board Member Compensation, Travel and Expense Reimbursement as a first reading.
It was seconded by Member Crabtree and it passed, 7-0.
25. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BA: Board Goals as a second and final reading. This item is being presented by Board Member, Bridget Peterson.
Member Cowee made a motion to approve the Policy BA: Board Goals as a second and final reading.
It was seconded by Member McIntyre and it passed, 7-0.
26. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BDA: Board Meetings/Regular Meetings as a second and final reading. This item is being presented by Board Member, Bridget Peterson.
After some deliberation and amendments, Member Peterson made a motion to add language that Board meetings be held on the fourth Tuesday of each month barring holiday conflicts, with the exception of those meeting times mandated by state statute.
It was seconded by Member McIntyre and it passed, 7-0.
27. **(For Possible Action)** Discussion and possible action regarding extra-curricular activities and community use of LCSD facilities during the Nevada State of Emergency. This item is being presented by Board President, Holly Villines and Superintendent, Wayne Workman.

Superintendent Workman reminded the Board of the decisions made from the previous Board meeting. The Members gave authority to District administration to make any adjustments if needed. At this time, with the most current regulations, LCSD is allowing up to 2 people per LCSD student athlete to attend district competitions. There are no outside entities using our facilities, keeping in mind SB4 and the liabilities we face. This will be a standing item each month.

No motion was made.

28. **(For Possible Action)** Discussion and possible action on agenda items for future Board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President, Holly Villines and Superintendent, Wayne Workman.

The next meeting will be March 23 at the PLC

District Project items

Hazel Health Triage Care and Telemedicine for students

Standing facility use item

Second reading of B policies

29. PUBLIC PARTICIPATION:

There was no public participation.

30. ADJOURN:

The meeting adjourned at 9:21 pm.

Attitude of Gratitude

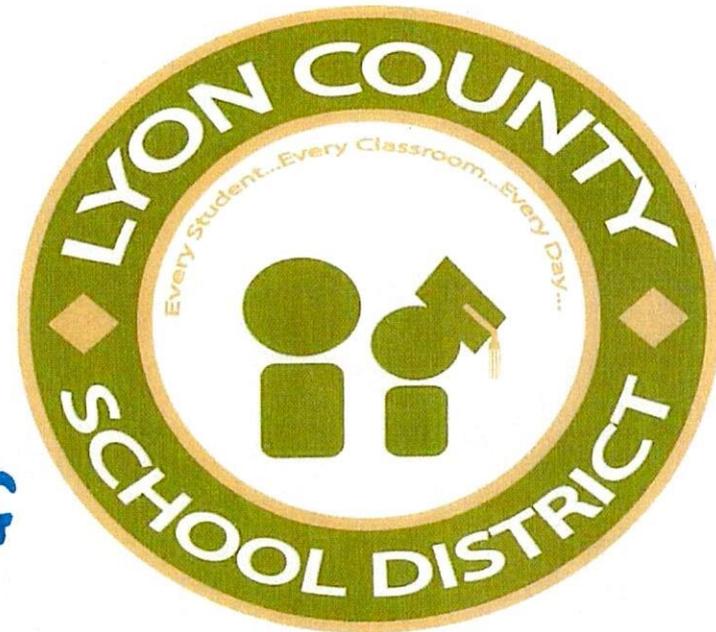
My name is Heidi Glaittli I am thankful for,
(Your Name)

the wonderful 1st grade team
(Teacher / staff member's name)

at Cottonwood Elementary
(School Name)

I want to thank him/her for helping me
acclimate to 1st grade. They are
always willing to help or share
resources. Thank you so much
for making me feel like part of
the team. ☺

A special shout-out to Miss Drennan
for all her help with technology. You are a rockstar!



Signed: Heidi Glaittli

Staff members signature

Attitude of Gratitude

My name is Jessica Johnson and I am successful at
Health Aide student name FIS' amazing
FIS school name because of office staff teacher/staff member's name.

I want to thank him/her for being an incredible,
hard working, caring, drama-free
team. To Birdie, Kim, Carlie,
Stacey, Shelbea, Rob & Farrah...
FIS is a wonderful place to
come to. I appreciate the
efforts, every single day -
for everyone to work as a
team, and take such great
care of our students, staff
& families. You all ROCK!

Signed: Jessica Johnson, SHIA
student signature



Attitude of Gratitude

My name is Strategies Ladies I am thankful for,

(Your Name)

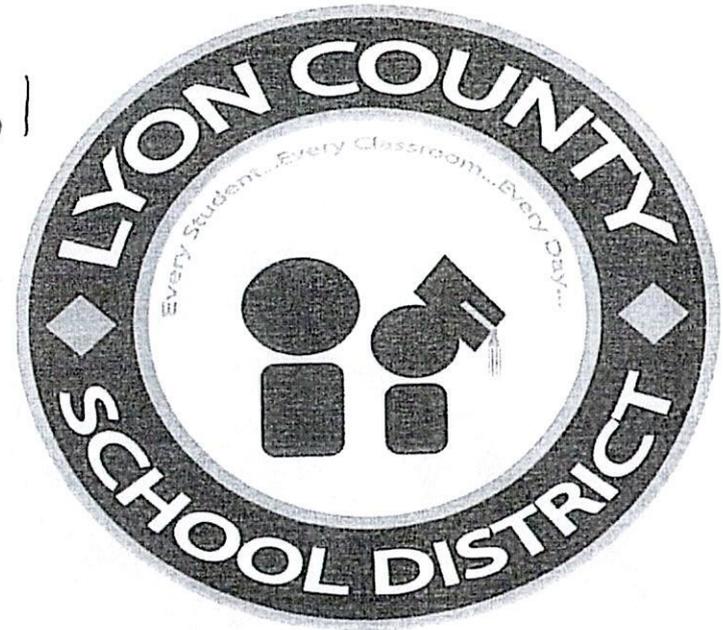
Reita Newgard

(Teacher/ staff member's name)

at Cottonwood Elementary School

(School Name)

^{we} I want to thank him/her for always being sincere in
the well being of our students. No
matter what is asked of her, she
always has a smile on her face.



Signed:

[Handwritten Signature]

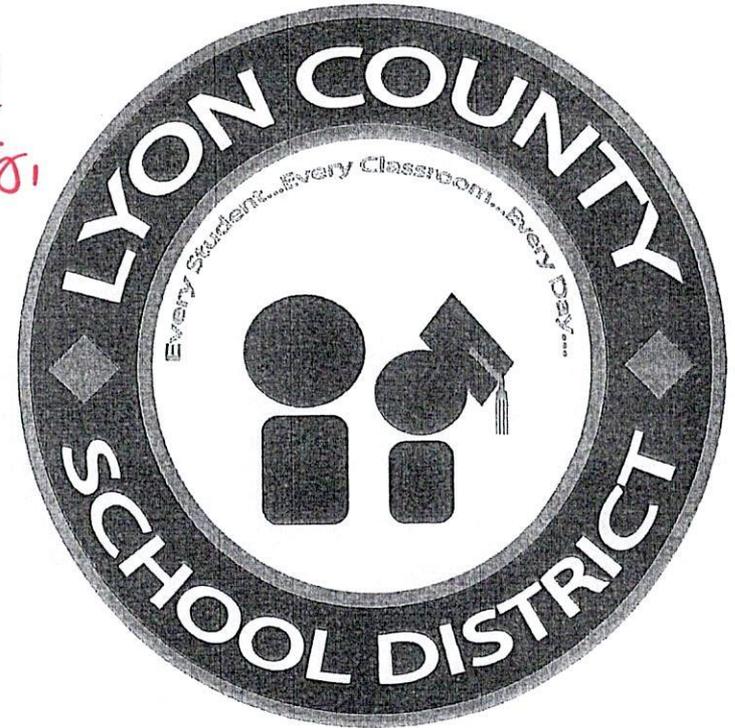
Staff members signature

Attitude of Gratitude

My name is Jessica Johnson and I am successful at
Health Aide student name

FIS because of Kitchen Staff.
school name teacher/staff member's name

I want to thank him/her for their daily dedicated
efforts, in feeding FIS' growing,
always hungry Falcon's.
When covid-19 hit, and closed
our schools... they did NOT stop.
The labor of love, to feed
our communities children-
will never be forgotten.



Signed: Jessica Johnson, SHA

student signature

Attitude of Gratitude

My name is Stacey Miguel and I am successful at
staff-student name

FIS because of Rob Jacobson
school name teacher/staff member's name

I want to thank him/her for coordinating the Backpack Program year after year. FIS "houses" this program and is able to provide weekend food kits for the children in transition at all six schools in Fernley. Rob sets the example when it comes to giving back to the community. 

Signed: Stacey Miguel
student signature
Staff



Attitude of Gratitude

My name is Ryan Sanchez  I am thankful for,

(Your Name)

Mrs. Cline

(Teacher / staff member's name)

at Cotton Wood elementary

(School Name)

I want to thank him/her for keeping our school
strong and protected
and doing fun events
and also keeping other
children safe and
she keeps skills sharp



Signed:

Staff members signature



Attitude of Gratitude

My name is Mrs. Wallitner I am thankful for,

(Your Name)

Mrs. Hutchins

(Teacher / staff member's name)

at Cottonwood

(School Name)

I want to thank him/her for being a most wonderful EL teacher. She seems to always have time to help out when needed even if it isn't her job. On top of her busy schedule, she puts others first always. She is an inspiration.



Signed:

Krist Wallitner

Staff members signature

Attitude of Gratitude

My name is Mrs Kling I am thankful for,

(Your Name)

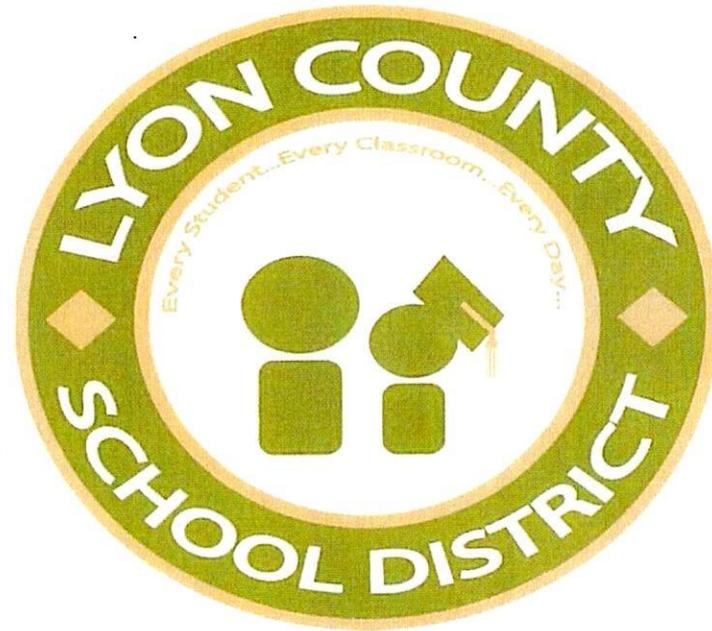
Mrs. Anderson

(Teacher / staff member's name)

at Cottonwood

(School Name)

I want to thank him/her for Helping me provide
a positive reward. My class
accumulated 300 character cash.
As a reward they chose an art class.
Mrs. Anderson taught my students
how to draw.



Signed:

Staff members signature

LYON COUNTY SCHOOL DISTRICT LICENSED

PERSONNEL REPORT LIC0301 – March 23, 2021

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST	FUNDED BY and BOARD APPROVAL DATE {if new position}	EFF. DATE	NAME OF RECOMMENDED EMPLOYEE
Fernley High	Teacher		X	(T. Hanagan)	1/4/21	Priscilla Castaneda
Fernley Intermediate	Teacher		X	(M. Schreiber)	12/16/20	Trevor Nott

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Dayton Elementary	Teacher	6/4/21	Connie Forstrom
Fernley High	Teacher	6/4/21	Tina Cordes
Fernley High	Teacher	6/4/21	Cathy Bowman
Silver Stage High	Teacher	6/30/21	Marla Gleason
Silverland Middle	Teacher	6/4/21	Thomas Maurer

OTHER CONSIDERATIONS:

SCHOOL/SITE	POSITION	REQUEST	REASON	EFF. DATE	EMPLOYEE
Cottonwood Elementary	Principal	From RES Principal	Open position	7/1/21	Laura Malkovich
Fernley Intermediate	Principal	From YES Principal	Open position	7/1/21	Blake Cooper
Riverview Elementary	Principal	From SES Assistant Principal	Open position	7/1/21	Rachel Kuhn
Silver Stage High	Teacher	From FHS	Open position	2/8/21	Priscilla Castaneda
Yerington Elementary	Principal	From YES Assistant Principal	Open position	7/1/21	Shannon Coombs

LYON COUNTY SCHOOL DISTRICT

CLASSIFIED

PERSONNEL REPORT CL0301- March 23, 2021

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST.	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee
Dayton High	Paraprofessional		X	(P. Castaneda)	2/8/21	Michelle Hodges
Dayton High	Paraprofessional		X	(L. Ibarra)	3/1/21	Valerie Sizemore
District Maintenance	Maintenance III		X	(K. McCallum)	3/22/21	Richard Pittman
Fernley Elementary/ Intermediate	Maintenance III		X	(B. Burch)	3/22/21	Brandon Donlevy
Riverview Elementary	Paraprofessional	X		IEP requirements SPED Funded	2/17/21	Acacia Rizzo
Silver Stage Elementary	Paraprofessional	X		IEP requirement SPED Funded	2/9/21	Colleen Ferree
Silver Stage Middle	Classified Instructor-half time		X	(S. Horning)	2/22/21	Kimberly Basurto
Yerington Elementary/ Intermediate	Maintenance III		X	(N. Wilson)	3/22/21	Anthony Lenzi
Yerington Intermediate	Custodian		X	(R. Matheson)	3/15/21	Russel Fischer

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Food Service	Cook Manager	2/26/21	Dorne Cullen
Food Service	FS Assistant	3/1/21	Ninfita Browning
Food Service	FS Assistant	3/5/21	Silvia Rosas
Food Service	Kitchen Lead	3/1/21	Yvonne Gardner

OTHER CONSIDERATIONS:

SCHOOL/SITE	POSITION	REQUEST	REASON	EFF. DATE	EMPLOYEE

	DAC	Description	Name
1	DAYTON HIGH	Xduty - Football Assistant	BERNSTON, SKYLER
2	DAYTON HIGH	Xduty - Softball Head	LADIGES, ROBERT D
3	DAYTON HIGH	Xduty - Volleyball Assist	MANNING, PAUL E
4	DAYTON INTERMEDIATE	Xduty - Basketball Boys 7	MANNING, PAUL E
5	DAYTON INTERMEDIATE	Xduty - Basketball Boys 8	ETTER, LINDSAY
6	DAYTON INTERMEDIATE	Xduty - Basketball Boys 8	SANTOS, JASON
7	DAYTON INTERMEDIATE	Xduty - Basketball Girls 7	WINWARD, MIRANDA S
8	DAYTON INTERMEDIATE	Xduty - Fall Sports 7	FIERRO, ROBERT
9	DAYTON INTERMEDIATE	Xduty - Fall Sports 7	FRINCKE-CRAIG, MELANIE A
10	DAYTON INTERMEDIATE	Xduty - Yearbook Middle School	FLETCHER, ALYSE Y
11	FERNELY HIGH	Xduty - Cross Country Assistant	SLATER, KRISTIAN
12	FERNELY HIGH	Xduty - Golf Girls	O'NEILL, BRIAN
13	FERNELY HIGH	Xduty - Soccer Grils Assistant	SANCHEZ, MARIA
14	FERNELY HIGH	Xduty - Volleyball Assist	KNUDSON, JORDAN E
15	FERNELY HIGH	Xduty - Volleyball Assist	WHITE, KAITLIN
16	FERNELY HIGH	Xduty - Volleyball Assist	JACOBSON, DEANN L
17	FERNELY HIGH	Xduty - Volleyball Head	FELTON, STEPHANIE
18	FERNLEY HIGH	Xduty - Academix Team High School	PRICE, RAMONA
19	FERNLEY HIGH	Xduty - Football Assistant	SLOAN, ANFERNEE
20	FERNLEY HIGH	Xduty - Football Assistant	ECK, THOMAS
21	FERNLEY HIGH	Xduty - Football Assistant	WHITEHEAD, PATRICK
22	FERNLEY HIGH	Xduty - Forensics Advisor	PRICE, RAMONA
23	SILVER STAGE MIDDLE	Xduty - Intermurals Middle School .5FTE	WUNGNEMA, ERNEST
24	SILVERLAND MIDDLE	Xduty - Basketball Girls 7	KINGSTON, THOMAS
25	SILVERLAND MIDDLE	Xduty - Basketball Girls 8	BURNS, DAVID
26	SILVERLAND MIDDLE	Xduty - Fall Sports 8	RIEGER, LORIE
27	SMITH VALLEY SCHOOLS	Xduty - Volleyball Assist - .5 FTE	PICKETT, JOSY K
28	SMITH VALLEY SCHOOLS	Xduty - Yearbook High School	SMITH, DARRELL K
29	YERINGTON ELEMENTARY	Xduty - MTSS Program Facilitator .25FTE	SMITH, GRETA
30	YERINGTON HIGH	Xduty - Golf Girls	WILDERMUTH, DARON
31	YERINGTON HIGH	Xduty - Soccer Boys Assistant	REDDY, SARA H
32	YERINGTON HIGH	Xduty - Soccer Boys Head	COVIAN, SONIA A
33	YERINGTON HIGH	Xduty - Soccer Girls Assistant	MC KINLEY, REBEKAH M
34	YERINGTON HIGH	Xduty - Soccer Girls Head	ZENDEJAS, FAVIOLA
35	YERINGTON HIGH	Xduty - Volleyball Assist	ROGERS, ELIZABETH J
36	YERINGTON HIGH SCHOOL	Xduty - Baseball Assistant	EVASOVIC, LES
37	YERINGTON HIGH SCHOOL	Xduty - Baseball Assistant	BRYANT, JEREMY
38	YERINGTON HIGH SCHOOL	Xduty - Baseball Head	ANGLE, VINCENT
39	YERINGTON HIGH SCHOOL	Xduty - Golf Boys	MC CANDLESS, DAVID L
40	YERINGTON HIGH SCHOOL	Xduty - Softball Assistant	QUINTERO, COURTNEY
41	YERINGTON HIGH SCHOOL	Xduty - Softball Head	RICHARDSON, HALEY D
42	YERINGTON HIGH SCHOOL	Xduty - Track Head	SANTOS, KORINA
43	YERINGTON INTERMEDIATE	Xduty - Basketball Boys 7	NICHOLAS, JOHN
44	YERINGTON INTERMEDIATE	Xduty - Basketball Girls 7	ERIKSEN, TRINITY
45	YERINGTON INTERMEDIATE	Xduty - Fall Sports 7	NICHOLAS, JOHN
46	YERINGTON INTERMEDIATE	Xduty - Wrestling 7	MILLIGAN, JASON
47	YERINGTON INTERMEDIATE	Xduty - Wrestling 8	ERIKSEN, TRINITY

Lyon County School District
Volunteer Report

March 23, 2021

	School Site	Volunteer Position	Name
1	Dayton High	WNC Practicum hours	Armando Oliva
2	East Valley Elementary	UNR Counselor Practicum	Katelynn Longland
3	Riverview Elementary	WNC Practicum hours	Julianna Rogacs
4	Riverview Elementary	WNC Practicum hours	Kirsten Day
5	Riverview Elementary	WNC Practicum hours	Skyler Hester
6	Silverland Middle	UNR Counselor Practicum	Jayley Canfield
7	Smith Valley	WNC Practicum hours	Maycee LaFleur
8	Sutro Elementary	WNC Practicum hours	Isabel Embro
9	Sutro Elementary	UNR Counselor Practicum	Samantha Johnson
10	Yerington Elementary	WNC Practicum hours	Alexandra Giron
11	Yerington Elementary	WNC Practicum hours	Taylor Howard
12	Yerington High	WNC Practicum hours	Bailey Coombs
13	Yerington High	Soccer	Patricia Guerrero

**Information Technology
Service Ticket Report
2/1/2021 - 2/28/2021**

Created 2/1/2021 - 2/28/2021

Ticket Type	DO	AdultEd	SSDO-PDC	PLC	B & G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	4	1	0	0	0	2	0	1	0	0	1	7	3	0	2	2	4	4	1	0	0	0	1	1	34
Normal	24	6	9	0	0	28	46	30	31	4	19	14	62	53	33	26	42	24	25	18	13	20	35	24	586
Project	1	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	3
Total	29	7	9	0	0	30	46	31	31	4	20	22	65	53	35	28	46	28	26	18	13	20	37	25	623

Closed 2/1/2021 - 2/28/2021

Ticket Type	DO	AdultEd	SSDO-PDC	PLC	B & G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total	
Urgent	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Closed	4	1	1	0	1	0	1	0	0	2	7	3	0	2	2	4	4	1	0	0	0	1	1	35	
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	4	1	1	0	1	0	1	0	0	2	7	3	0	2	2	4	4	1	0	0	0	1	1	35	
Normal	Closed	27	5	8	0	26	51	27	32	4	19	13	66	50	26	24	38	23	24	23	8	14	31	19	558	
	Canceled	0	0	0	0	1	1	2	2	0	0	0	0	0	1	0	0	2	1	0	0	0	0	1	11	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	27	5	8	0	27	52	29	34	4	19	13	66	50	27	24	38	25	25	23	8	14	31	20	569	
Project	Closed	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	
Total	Closed	34	6	9	0	27	51	28	32	4	21	20	69	50	28	26	42	27	25	23	8	14	32	20	596	
	Canceled	0	0	0	0	1	1	2	2	0	0	0	0	0	1	0	0	2	1	0	0	0	0	1	11	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	34	6	9	0	28	52	30	34	4	21	20	69	50	29	26	42	29	26	23	8	14	32	21	607	

**Information Technology
Service Ticket Report
2/1/2021 - 2/28/2021**

Closed by Site/District Tech

Technician Type		DO	AdultEd	SSDO-PDC	PLC	B & G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Site Tech		0	0	0	0	0	4	3	3	7	0	1	2	5	1	4	2	2	1	1	0	0	1	9	5	51
I. T. Tech		30	6	9	0	0	24	49	21	17	4	17	16	49	44	25	24	38	25	22	20	8	8	18	13	487
Oasis Support		4	0	0	0	0	0	0	6	10	0	3	2	15	5	0	0	2	3	3	3	0	5	5	3	69

Open as of 2/28/2021

Ticket Type		DO	AdultEd	SSDO-PDC	PLC	B & G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Open	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	On Hold	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Normal	Open	2	1	3	0	0	1	4	3	1	0	1	2	6	5	6	3	3	0	3	2	6	8	7	9	76
	Pending	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	
	On Hold	0	0	0	0	0	1	0	0	0	0	0	0	2	1	0	0	3	1	3	2	0	1	2	0	
	Total	2	1	3	0	0	2	6	3	1	0	1	2	8	6	6	3	6	2	6	4	6	9	9	9	
Project	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	On Hold	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	
	Total	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	
Total	Open	2	1	3	0	0	2	4	3	1	0	1	2	6	5	6	3	3	0	3	2	6	8	7	9	77
	Pending	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	
	On Hold	2	0	0	0	0	1	0	0	0	0	0	1	2	1	0	0	3	1	3	2	0	1	3	0	
	Total	2	1	3	0	0	3	6	3	1	0	1	3	8	6	6	3	6	2	6	4	6	9	10	9	

Yearly Closed Comparison		DO	AdultEd	SSDO-PDC	PLC	B & G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
	2021	80	18	9	0	0	80	92	72	78	10	58	46	178	88	55	46	97	53	42	41	32	45	57	44	1321
	2020	511	116	0	9	1	261	199	299	271	29	231	212	645	313	263	261	321	230	218	233	226	299	358	229	5735
	2019	199	17	1	5	2	184	233	369	310	44	222	185	492	402	251	155	302	183	190	215	125	213	380	159	4838
Total		790	151	1	14	3	525	524	740	659	83	511	443	1137	803	569	462	720	466	450	489	383	557	795	432	11894

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1247 Voucher Date: 02/16/2021 Prepared By: _____

Printed: 03/16/2021 09:00:29 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$86,345.58 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Holly Villines President

Phil Cowee Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

Neal E. McIntyre Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$25,338.46
240	State Grants	\$1,335.01
250	Special Education	\$1,136.44
260	Gifts and Donations	\$56,624.40
280	Federal Funds	\$791.73
285	Medicaid Funds	\$448.04
290	Food Service Funds	\$671.50
		<hr/> <hr/>
		\$86,345.58

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1247

02/16/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
BLICK ART MATERIALS	5590	P-Card Payee: COMMERCE BANK		
		100.135.0000.100.1000.610.10305.31.00	General Supplies	\$203.13
		100.163.0000.196.1000.610.10603.32.00	General Supplies	\$1,169.76
		280.633.0000.000.2100.610.10605.30.00	FY20 Title IA SSSH Budget Load	\$66.42
		0	General Supplies	\$66.41
				Vendor Total: \$1,505.72
BSN SPORTS		P-Card Payee: COMMERCE BANK		
		100.132.0000.920.1000.610.10302.20.00	General Supplies	\$239.80
				Vendor Total: \$239.80
CAROLINA BIOLOGICAL SUPPLY	3000	P-Card Payee: COMMERCE BANK		
		100.161.0000.192.1000.610.10601.32.00	General Supplies	\$991.69
				Vendor Total: \$991.69
E-CONOLIGHT		P-Card Payee: COMMERCE BANK		
		100.165.0000.000.2620.610.10605.32.00	General Supplies	\$1,006.40
				Vendor Total: \$1,006.40
FAST GLASS-FALLON	101152	P-Card Payee: COMMERCE BANK		
		100.163.0000.000.2620.430.10603.32.00	Repairs and Maintenance Services	\$765.00
				Vendor Total: \$765.00
HEINEMANN	99284	P-Card Payee: COMMERCE BANK		
		100.128.0000.000.2410.640.10211.10.00	Books and Periodicals	\$759.00
				Vendor Total: \$759.00
JOSTENS_10600	10600	P-Card Payee: COMMERCE BANK		
		100.134.0000.100.1000.610.10304.20.00	General Supplies	\$1,935.75
				Vendor Total: \$1,935.75

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1247

02/16/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$1,861.58
		100.163.0000.000.2410.610.10603.32.00 0	General Supplies	\$1,235.89
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$2,636.16
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$601.43
			Vendor Total:	\$8,270.81
N2Y	97555	P-Card Payee: COMMERCE BANK		
		250.136.0000.200.1000.653.10208.31.00 0	Web-based and similar programs	\$335.13
			Vendor Total:	\$335.13
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060	P-Card Payee: COMMERCE BANK		
		100.170.0000.000.2730.614.10000.00.00 0	Parts	\$519.77
			Vendor Total:	\$519.77
RENAISSANCE LEARNING INC	17337	P-Card Payee: COMMERCE BANK		
		100.129.0000.100.1000.653.10209.10.00 0	Web-based and similar programs	\$2,922.15
			Vendor Total:	\$2,922.15
SCHOLASTIC CLASSROOM MAGAZINES	102740	P-Card Payee: COMMERCE BANK		
		100.121.0000.100.1000.640.10201.10.00 0	Books and Periodicals	\$3,081.15
		100.122.0000.100.1000.640.10202.10.00 0	Books and Periodicals	\$87.78
			Vendor Total:	\$3,168.93
STAPLES ADVANTAGE	99736	P-Card Payee: COMMERCE BANK		
		100.101.0000.000.2320.610.10000.00.00 0	General Supplies	\$19.19
		100.104.0000.000.2213.610.10000.00.00 0	General Supplies	\$43.54
		100.106.0000.000.2515.610.10000.00.00 0	General Supplies	\$214.66

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1247

02/16/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$347.48
		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	(\$20.30)
		100.133.0000.100.1000.610.10303.00.00 0	General Supplies	\$36.48
		100.134.0000.100.1000.610.10304.20.00 0	General Supplies	\$105.40
		100.135.0000.000.2410.610.10305.31.00 0	General Supplies	\$86.03
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$336.99
		100.163.0000.100.1000.610.10603.32.00 0	General Supplies	\$181.81
		240.300.0000.370.1000.650.10601.32.00 0	Supplies-Information Technology-related	\$1,335.01
		250.105.0000.000.2321.610.10000.00.00 0	General Supplies	\$801.31
		285.781.0000.200.2321.610.10000.00.00 0	General Supplies	\$448.04
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$671.50
			Vendor Total:	\$4,607.14
TAHOE SUPPLY CO.	11238	P-Card Payee: COMMERCE BANK		
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$530.00
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$287.50
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$787.22
			Vendor Total:	\$1,604.72
WESTERN NEVADA KENWORTH	103203	P-Card Payee: COMMERCE BANK		
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,587.61
		100.170.0000.000.2730.614.10000.00.00 0	Parts	\$778.41

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1247

02/16/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$2,366.02
WESTERN NEVADA SUPPLY	22580	P-Card Payee: COMMERCE BANK		
		260.099.0000.000.2620.612.10000.00.00	Inventoried Supplies/Equipment <\$5000	\$56,624.40
		0		
			Vendor Total:	\$56,624.40
WESTERN PSYCHOLOGICAL SERVCIE	22589	P-Card Payee: COMMERCE BANK		
		280.639.0000.200.2140.610.10000.00.00	General Supplies	\$658.90
		0		
			Vendor Total:	\$658.90
			Grand Total:	\$86,345.58

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1251 Voucher Date: 02/19/2021 Prepared By: _____

Printed: 03/16/2021 09:02:00 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$285,120.25 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Holly Villines President

Phil Cowee Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

Neal E. McIntyre Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$118,635.99
205	Nv Education Funding plan as per SB178 (2017)	\$349.10
230	Adult Education	\$231.03
240	State Grants	\$75,854.34
250	Special Education	\$122.06
280	Federal Funds	\$60,431.97
290	Food Service Funds	\$5,020.76
360	Bond Issues	\$24,475.00
		<hr/> <hr/>
		\$285,120.25

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251

02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T LONG DISTANCE	18214	100.108.0000.000.2620.532.10000.00.00	Voice/Voicemail Check #: 201515	\$0.05
		100.121.0000.000.2410.533.10201.10.00	Telephone – Land Line phone services Check #: 201515	\$0.73
		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services Check #: 201515	\$6.35
		100.123.0000.000.2410.533.10203.10.00	Telephone – Land Line phone services Check #: 201515	\$0.54
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services Check #: 201515	\$0.66
		100.126.0000.000.2410.533.10206.10.00	Telephone – Land Line phone services Check #: 201515	\$0.56
		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services Check #: 201515	\$0.85
		100.128.0000.000.2410.533.10211.10.00	Telephone – Land Line phone services Check #: 201515	\$0.56
		100.129.0000.000.2410.533.10209.10.00	Telephone – Land Line phone services Check #: 201515	\$0.41
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services Check #: 201515	\$6.46
		100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services Check #: 201515	\$1.09
		100.134.0000.000.2410.533.10304.20.00	Telephone – Land Line phone services Check #: 201515	\$0.78
		100.135.0000.000.2410.533.10305.31.00	Telephone – Land Line phone services Check #: 201515	\$0.51
		100.136.0000.000.2410.533.10208.31.00	Telephone – Land Line phone services Check #: 201515	\$0.69
		100.161.0000.000.2410.533.10601.32.00	Telephone – Land Line phone services Check #: 201515	\$1.56
		100.162.0000.000.2410.533.10602.50.00	Telephone – Land Line phone services Check #: 201515	\$2.93

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251

02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.163.0000.000.2410.533.10603.32.00	Telephone – Land Line phone services Check #: 201515	\$10.58
		100.164.0000.000.2410.533.10604.32.00	Telephone – Land Line phone services Check #: 201515	\$1.38
		100.165.0000.000.2410.533.10605.32.00	Telephone – Land Line phone services Check #: 201515	\$1.31
		100.170.0000.000.2710.533.10000.00.00	Telephone – Land Line phone services Check #: 201515	\$0.18
		230.231.0000.610.1000.533.10907.41.00	Telephone – Land Line phone services Check #: 201515	\$0.15
		230.231.0000.610.1000.533.10909.41.00	Telephone – Land Line phone services Check #: 201515	\$0.76
		290.182.0000.000.3100.533.10000.00.00	Telephone – Land Line phone services Check #: 201515	\$7.01
		290.183.0000.000.3100.533.10000.00.00	Telephone – Land Line phone services Check #: 201515	\$0.98
			Vendor Total:	\$47.08
A T & T MONTHLY STATEMENT	99712			
		100.123.0000.000.2410.533.10203.10.00	Telephone – Land Line phone services Check #: 201516	\$179.22
		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services Check #: 201516	\$161.23
		230.231.0000.610.1000.533.10000.00.00	Telephone – Land Line phone services Check #: 201516	\$24.00
			Vendor Total:	\$364.45
A T & T MONTHLY STATEMENT	99712			
		100.126.0000.000.2410.533.10206.10.00	Telephone – Land Line phone services Check #: 201517	\$111.44
			Vendor Total:	\$111.44
A T & T MONTHLY STATEMENT	99712			
		100.165.0000.000.2410.533.10605.32.00	Telephone – Land Line phone services Check #: 201518	\$211.35
			Vendor Total:	\$211.35

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251 02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.121.0000.000.2410.533.10201.10.00 Check #: 201519	Telephone – Land Line phone services	\$573.71
Vendor Total:				\$573.71
A T & T MONTHLY STATEMENT	99712	100.128.0000.000.2410.533.10211.10.00 Check #: 201520	Telephone – Land Line phone services	\$187.91
Vendor Total:				\$187.91
AIR FILTER SALES AND SERVICE	98789	100.123.0000.000.2620.610.10203.10.00 Check #: 201521	General Supplies	\$110.25
		100.126.0000.000.2620.610.10206.10.00 Check #: 201521	General Supplies	\$602.01
		100.129.0000.000.2620.610.10209.10.00 Check #: 201521	General Supplies	\$3,023.20
		100.134.0000.000.2620.610.10304.20.00 Check #: 201521	General Supplies	\$829.52
		100.161.0000.000.2620.610.10601.32.00 Check #: 201521	General Supplies	\$165.72
Vendor Total:				\$4,730.70
ALLISON MACKENZIE,LTD		100.101.0000.000.2320.340.10000.00.00 Check #: 201522	Other Professional Services	\$654.25
Vendor Total:				\$654.25
ALPINE LOCK, INC	98481	100.127.0000.000.2620.610.10210.10.00 Check #: 201523	General Supplies	\$9.00
Vendor Total:				\$9.00
AMAZON---FIS		100.133.0000.100.1000.610.10303.10.00 Check #: 201524	General Supplies	\$370.83
Vendor Total:				\$370.83

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251 02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
AMAZON--EAST VALLEY ELEMENTARY SCHOOL				
		100.126.0000.100.1000.652.10206.10.00 Check #: 201525	Inventoried Supplies/Equipment – IT Related <\$5000	\$1,941.00
			Vendor Total:	\$1,941.00
AMAZON.COM				
	99456	100.101.0000.000.2510.610.10000.00.00 Check #: 201526	General Supplies	\$31.28
		100.122.0000.100.1000.610.10202.10.00 Check #: 201526	General Supplies	\$295.92
		100.125.0000.100.1000.610.10205.10.00 Check #: 201526	General Supplies	\$8.99
		100.165.0000.000.2130.610.10605.32.00 Check #: 201526	General Supplies	\$65.83
		100.165.0000.000.2620.610.10605.32.00 Check #: 201526	General Supplies	\$91.90
		100.170.0000.000.2730.610.10000.00.00 Check #: 201526	General Supplies	\$109.54
		250.129.0000.200.1000.610.10209.10.00 Check #: 201526	General Supplies	\$73.09
		280.633.0000.000.2100.610.10202.10.00 Check #: 201526	General Supplies	\$1,045.00
			Vendor Total:	\$1,721.55
ARAMARK UNIFORM SERVICES				
		100.121.0000.000.2620.422.10201.10.00 Check #: 201527	Janitorial / Custodial Services	\$95.76
		100.170.0000.000.2730.619.10000.00.00 Check #: 201527	Uniforms	\$223.35
			Vendor Total:	\$319.11
BATTERIES PLUS				
	98052	100.125.0000.000.2620.610.10205.10.00 Check #: 201528	General Supplies	\$73.90
			Vendor Total:	\$73.90

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251 02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
BILLINGS, JESSICA				
		100.125.0000.000.2120.610.10205.10.00	General Supplies	\$110.00
		Check #: 201529		
			Vendor Total:	\$110.00
BOYS & GIRLS CLUB OF MASON VALLEY 97650				
		280.767.0000.000.2100.340.10201.10.00	FY21 Grant Budget Load- 21st CCLC	\$7,901.53
		Check #: 201530		
		280.767.0000.000.2100.340.10210.10.00	FY21 Grant Budget Load- 21st CCLC	\$1,496.35
		Check #: 201530		
		280.767.0000.000.2100.340.10211.10.00	FY21 Grant Budget Load- 21st CCLC	\$4,065.77
		Check #: 201530		
		280.767.0000.000.2700.510.10211.10.00	FY21 Grant Budget Load- 21st CCLC	\$321.60
		Check #: 201530		
			Vendor Total:	\$13,785.25
BOYS & GIRLS CLUB OF TRUCKEE MEADOWS 102901				
		280.767.0000.000.2100.340.10203.10.00	FY21 Grant Budget Load- 21st CCLC	\$15,599.54
		Check #: 201531		
		280.767.0000.000.2100.340.10206.10.00	FY21 Grant Budget Load- 21st CCLC	\$10,716.93
		Check #: 201531		
		280.767.0000.000.2100.340.10209.10.00	FY21 Grant Budget Load- 21st CCLC	\$8,958.70
		Check #: 201531		
			Vendor Total:	\$35,275.17
BROWN MILBERY INC 2280				
		100.108.0000.000.2620.610.10209.10.00	General Supplies	\$570.00
		Check #: 201532		
			Vendor Total:	\$570.00
BRYSON SALES & SERVICE 2380				
		100.170.0000.000.2730.614.10000.00.00	Parts	\$2,836.29
		Check #: 201533		
			Vendor Total:	\$2,836.29
BULK BOOKSTORE				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251

02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.164.0000.100.1000.610.10604.32.00	General Supplies	\$210.00
		Check #: 201539		
			Vendor Total:	\$210.00
FOLLETT BOOKSTORE WNCC				
		280.633.0000.000.2100.810.10605.32.00	Dues and Fees	\$890.61
		Check #: 201540		
			Vendor Total:	\$890.61
GREGERSEN, LAURETTE				
		280.633.0000.000.2100.610.10206.10.00	General Supplies	\$63.83
		Check #: 201541		
			Vendor Total:	\$63.83
HEALTHY COMMUNITIES COALITION				
		240.243.0000.100.2100.320.10000.00.00	FY20 SB515 Sec 23 (Social Worker grant)	\$33,357.50
		Check #: 201542		
			Vendor Total:	\$33,357.50
HEGGERTY				
		100.129.0000.100.1000.640.10209.10.00	Books and Periodicals	\$518.34
		Check #: 201543		
			Vendor Total:	\$518.34
HI TECH COMMERCIAL SERVICE	94855			
		290.183.0000.000.3100.430.10000.00.00	Repairs and Maintenance Services	\$2,525.16
		Check #: 201544		
			Vendor Total:	\$2,525.16
INLAND LEASING				
		290.182.0000.000.3100.442.10000.00.00	Rental of Equipment and Vehicles	\$1,111.89
		Check #: 201545		
			Vendor Total:	\$1,111.89
INTERSTATE OIL COMPANY	10210			
		100.170.0000.000.2730.626.10000.00.00	Gasoline	\$4,999.85
		Check #: 201546		
			Vendor Total:	\$4,999.85

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251 02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
JACKSON, WYNDY	97652	100.170.0000.000.2710.810.10000.00.00	Dues and Fees Check #: 201547	\$50.00
			Vendor Total:	\$50.00
KNUTSON, JORDAN		280.633.0000.000.2100.610.10206.10.00	General Supplies Check #: 201548	\$48.75
			Vendor Total:	\$48.75
KODIAK ROOFING & WATERPROOFING CO		100.108.0000.000.2620.430.10601.32.00	Repairs and Maintenance Services Check #: 201549	\$7,176.00
			Vendor Total:	\$7,176.00
LOGMEIN USA, INC		280.709.0000.000.2213.651.10000.00.00	FY18 Title IIA Budget Load AMENDMENT Check #: 201550	\$399.00
			Vendor Total:	\$399.00
LUMOS AND ASSOCIATES, INC	11860	360.021.0000.000.2660.340.10601.32.00	Other Professional Services Check #: 201551	\$14,007.00
		360.021.0000.000.4500.450.10303.10.00	Construction Services Check #: 201551	\$10,468.00
			Vendor Total:	\$24,475.00
LYON COUNTY SCHOOL DIST_12000	12000	280.688.0000.000.2700.510.10000.00.00	Student Transportation Services Check #: 201552	\$244.53
			Vendor Total:	\$244.53
LYON COUNTY SHERIFF	P101	240.251.0000.000.2100.340.10000.00.00	FY20 School Resource Officer Budget Load Check #: 201553	\$27,709.20
			Vendor Total:	\$27,709.20
M S C INDUSTRIAL SUPPLY_98633	98633			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251

02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.126.0000.000.2620.610.10206.10.00 Check #: 201554	General Supplies	\$145.70
			Vendor Total:	\$145.70
MAKING MATHEMATICIANS LLC		280.633.0000.000.2213.330.10210.10.00 Check #: 201555	Professional Employee Training & Development Serv	\$500.00
			Vendor Total:	\$500.00
MEEKS BUILDING SUPPLY	12930	100.108.0000.000.2620.610.10208.31.00 Check #: 201556	General Supplies	\$78.75
			Vendor Total:	\$78.75
MENEZES, KRISTIN		240.390.0000.100.2213.610.10000.00.00 Check #: 201557	FY20 GYO-AB309 Budget Load-REVISED	\$107.64
			Vendor Total:	\$107.64
MOORE, RONDA		280.633.0000.000.2100.810.10605.32.00 Check #: 201558	Dues and Fees	\$39.75
			Vendor Total:	\$39.75
MOTION INDUSTRIES	102725	100.126.0000.000.2620.610.10206.10.00 Check #: 201559	General Supplies	\$2,454.10
			Vendor Total:	\$2,454.10
MOUND HOUSE HARDWARE & STORAGE	96223	100.127.0000.000.2620.610.10210.10.00 Check #: 201560	General Supplies	\$258.91
		100.128.0000.000.2620.610.10211.10.00 Check #: 201560	General Supplies	\$12.17
		100.164.0000.000.2620.610.10604.32.00 Check #: 201560	General Supplies	\$192.73
			Vendor Total:	\$463.81
NAPA AUTO & TRUCK PARTS_99614	99614			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251 02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$19.98
		Check #: 201561		
		100.170.0000.000.2730.614.10000.00.00	Parts	\$821.69
		Check #: 201561		
			Vendor Total:	\$841.67
NWPBIS NETWORK, INC.		280.633.0000.000.2100.100.10603.32.00	FY20 Grants Budget Loads–Title I	\$125.00
		Check #: 201562		
		280.633.0000.000.2213.331.10205.10.00	Training & Development–Instruct Licensed Personnel	\$500.00
		Check #: 201562		
			Vendor Total:	\$625.00
OASIS ONLINE		100.107.0000.000.2580.352.10000.00.00	Other Technical Services	\$10,000.00
		Check #: 201563		
			Vendor Total:	\$10,000.00
OFFICE DEPOT	15366	100.128.0000.100.1000.610.10211.10.00	General Supplies	\$54.06
		Check #: 201564		
		100.133.0000.100.1000.610.10303.10.00	General Supplies	\$194.08
		Check #: 201564		
			Vendor Total:	\$248.14
PACIFIC STATES COMMUNICATIONS OF NV, INC		100.107.0000.000.2580.350.10000.00.00	Technical Services	\$3,234.64
		Check #: 201565		
			Vendor Total:	\$3,234.64
PETRAY, SHAWNA		290.184.1611.000.0000.000.10000.00.00	Daily Sales–School Lunch Program	\$13.75
		Check #: 201566		
			Vendor Total:	\$13.75
PITNEY BOWES GLOBAL FINANCIAL SERVICES	101970			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251 02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.127.0000.000.2410.442.10210.10.00	Rental of Equipment and Vehicles	\$82.74
		Check #: 201567		
			Vendor Total:	\$82.74
PRO-VISION, INC.	101926	240.375.0000.000.2700.651.10000.00.00	Supplies, Technology, and Software	\$14,680.00
		Check #: 201568		
			Vendor Total:	\$14,680.00
PURCELL TIRE COMPANY	4916	100.170.0000.000.2730.611.10000.00.00	Tires/Flooring	\$42.75
		Check #: 201569		
			Vendor Total:	\$42.75
RALEY'S		100.123.0000.000.2620.610.10203.10.00	General Supplies	\$3.24
		Check #: 201570		
		290.180.0000.000.3100.630.10000.00.00	Food	\$4.26
		Check #: 201570		
			Vendor Total:	\$7.50
RENNER EQUIPMENT COMPANY	17400	100.108.0000.000.2630.610.10000.00.00	General Supplies	\$59.52
		Check #: 201571		
			Vendor Total:	\$59.52
RICOH AMERICAS CORP	102825	100.101.0000.610.1000.430.10909.41.00	Repairs and Maintenance Services	\$30.14
		Check #: 201572		
		100.104.0000.000.2210.430.10000.00.00	Repairs and Maintenance Services	\$195.93
		Check #: 201572		
		100.122.0000.000.2410.430.10202.10.00	Repairs and Maintenance Services	\$249.16
		Check #: 201572		
		100.123.0000.100.1000.430.10203.10.00	Repairs and Maintenance Services	\$9.12
		Check #: 201572		
		100.125.0000.000.2410.430.10205.10.00	Repairs and Maintenance Services	\$375.58
		Check #: 201572		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251 02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.126.0000.100.1000.430.10206.10.00	Repairs and Maintenance Services	\$38.75
		Check #: 201572		
		100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$12.78
		Check #: 201572		
			Vendor Total:	\$911.46
RICOH USA, INC		100.136.0000.000.2410.442.10208.31.00	Rental of Equipment and Vehicles	\$73.24
		Check #: 201573		
			Vendor Total:	\$73.24
SCHOOL SPECIALTY_103213	103213	100.133.0000.100.1000.610.10303.10.00	General Supplies	\$46.85
		Check #: 201574		
			Vendor Total:	\$46.85
SHRED-IT USA		100.125.0000.000.2410.421.10205.10.00	Garbage / Disposal	\$120.24
		Check #: 201575		
		100.127.0000.000.2410.421.10210.10.00	Garbage / Disposal	\$36.00
		Check #: 201575		
		100.136.0000.000.2410.421.10208.31.00	Garbage / Disposal	\$136.00
		Check #: 201575		
		100.164.0000.000.2410.421.10604.32.00	Garbage / Disposal	\$25.00
		Check #: 201575		
		100.165.0000.000.2410.421.10605.32.00	Garbage / Disposal	\$25.00
		Check #: 201575		
			Vendor Total:	\$342.24
STAPLES TECHNOLOGY SOLUTIONS		100.101.0000.000.2310.652.10000.00.00	Inventoried Supplies/Equipment – IT Related	\$5,520.66
		Check #: 201576	<\$5000	
			Vendor Total:	\$5,520.66
STUPPY, INC		280.631.0000.310.1000.610.10603.32.00	General Supplies	\$6,000.97
		Check #: 201577		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251

02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
SYNCHRONY BANK/JCP				\$6,000.97
		280.633.0000.000.2195.610.10000.00.00	General Supplies	\$189.08
		Check #: 201578		
		280.688.0000.000.2100.610.10000.00.00	General Supplies	\$962.54
		Check #: 201578		
				Vendor Total:
THE NIXON COMPANY	15050			\$1,151.62
		100.164.0000.100.1000.610.10604.32.00	General Supplies	\$0.00
		Check #: 199639		
				Vendor Total:
TYLER TECHNOLOGIES, INC.	103232			\$0.00
		100.102.0000.000.2570.337.10000.00.00	Technology Related Training	\$620.00
		Check #: 201580		
				Vendor Total:
USAIRCONDITIONING DISTRIBUTORS				\$620.00
		100.163.0000.000.2620.610.10603.32.00	General Supplies	\$184.30
		Check #: 201581		
				Vendor Total:
VASKO, MONIGUE				\$184.30
		290.185.1611.000.0000.000.10000.00.00	Daily Sales-School Lunch Program	\$90.00
		Check #: 201582		
				Vendor Total:
WALKER LAKE DISPOSAL INC.	102157			\$90.00
		100.108.0000.000.2620.421.10305.31.00	Garbage / Disposal	\$1,000.00
		Check #: 201583		
				Vendor Total:
WALKER, PAIGE				\$1,000.00
		280.633.0000.000.2100.810.10605.32.00	Dues and Fees	\$42.99
		Check #: 201584		
				Vendor Total:
				\$42.99

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251

02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
WELLS FARGO VENDOR FINANCIAL SERVICES				
		100.122.0000.000.2410.442.10202.10.00 Check #: 201585	Rental of Equipment and Vehicles	\$556.40
		100.123.0000.000.2410.442.10203.10.00 Check #: 201585	Rental of Equipment and Vehicles	\$212.01
		100.123.0000.100.1000.430.10203.10.00 Check #: 201585	Repairs and Maintenance Services	\$166.11
		100.127.0000.000.2410.442.10210.10.00 Check #: 201585	Rental of Equipment and Vehicles	\$1,539.00
		100.127.0000.100.1000.430.10210.10.00 Check #: 201585	Repairs and Maintenance Services	\$916.44
		100.128.0000.000.2410.430.10211.10.00 Check #: 201585	Repairs and Maintenance Services	\$901.86
		100.129.0000.000.2410.442.10209.10.00 Check #: 201585	Rental of Equipment and Vehicles	\$591.26
		100.132.0000.000.2410.442.10302.20.00 Check #: 201585	Rental of Equipment and Vehicles	\$462.50
		100.133.0000.000.2410.442.10303.10.00 Check #: 201585	Rental of Equipment and Vehicles	\$1,448.79
		100.133.0000.100.1000.430.10303.10.00 Check #: 201585	Repairs and Maintenance Services	\$306.09
		100.135.0000.000.2410.442.10305.31.00 Check #: 201585	Rental of Equipment and Vehicles	\$861.21
		100.135.0000.100.1000.430.10305.31.00 Check #: 201585	Repairs and Maintenance Services	\$83.39
		100.136.0000.000.2410.442.10208.31.00 Check #: 201585	Rental of Equipment and Vehicles	\$174.34
		100.161.0000.000.2120.430.10601.32.00 Check #: 201585	Repairs and Maintenance Services	\$13.89
		100.161.0000.000.2120.442.10601.32.00 Check #: 201585	Rental of Equipment and Vehicles	\$37.00
		100.161.0000.100.1000.430.10601.32.00 Check #: 201585	Repairs and Maintenance Services	\$128.14

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1251

02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.100.1000.442.10601.32.00 Check #: 201585	Rental of Equipment and Vehicles	\$216.26
		100.161.0000.190.1000.430.10601.32.00 Check #: 201585	Repairs and Maintenance Services	\$9.90
		100.161.0000.190.1000.442.10601.32.00 Check #: 201585	Rental of Equipment and Vehicles	\$142.26
		100.161.0000.191.1000.430.10601.32.00 Check #: 201585	Repairs and Maintenance Services	\$100.59
		100.161.0000.191.1000.442.10601.32.00 Check #: 201585	Rental of Equipment and Vehicles	\$137.90
		100.162.0000.000.2410.430.10602.50.00 Check #: 201585	Repairs and Maintenance Services	\$749.20
		205.280.0000.100.1000.610.10601.32.00 Check #: 201585	General Supplies	\$349.10
		230.231.0000.610.1000.351.10000.00.00 Check #: 201585	Data Processing and Coding Services	\$206.12
		250.161.0000.200.1000.430.10601.32.00 Check #: 201585	Repairs and Maintenance Services	\$11.97
		250.161.0000.200.1000.442.10601.32.00 Check #: 201585	Rental of Equipment and Vehicles	\$37.00
		290.180.0000.000.3100.430.10000.00.00 Check #: 201585	Repairs and Maintenance Services	\$29.81
		290.180.0000.000.3100.442.10000.00.00 Check #: 201585	Rental of Equipment and Vehicles	\$52.24
			Vendor Total:	\$10,440.78
			Grand Total:	\$285,120.25

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1252 Voucher Date: 02/19/2021 Prepared By: _____

Printed: 03/16/2021 09:03:31 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$97,064.41 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Holly Villines President

Phil Cowee Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

Neal E. McIntyre Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
290	Food Service Funds	\$97,064.41
		<hr/>
		\$97,064.41

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1252 02/19/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
CHARTWELLS				
		290.180.0000.000.3100.570.10000.00.00 0	Food Service Management	\$12,574.79
		290.180.0000.000.3100.630.10000.00.00 0	Food	\$84,489.62
			Vendor Total:	\$97,064.41
			Grand Total:	\$97,064.41

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1259 Voucher Date: 02/25/2021 Prepared By: _____

Printed: 03/16/2021 09:05:00 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$354,978.61 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Holly Villines President

Phil Cowee Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

Neal E. McIntyre Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$178,444.50
240	State Grants	\$115,773.03
250	Special Education	\$10,626.58
280	Federal Funds	\$35,735.47
285	Medicaid Funds	\$13,452.50
830	Private-Purpose Trust Funds	\$946.53
		<hr/>
		\$354,978.61

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
A & A MOBILE LOCK & KEY	100730	100.161.0000.000.2620.610.10601.32.00	General Supplies Check #: 201586	\$69.00
			Vendor Total:	\$69.00
A T & T MONTHLY STATEMENT	99712	100.170.0000.000.2710.533.10000.00.00	Telephone – Land Line phone services Check #: 201587	\$52.34
			Vendor Total:	\$52.34
A T & T MONTHLY STATEMENT	99712	100.135.0000.000.2410.533.10305.31.00	Telephone – Land Line phone services Check #: 201588	\$128.38
			Vendor Total:	\$128.38
A T & T MONTHLY STATEMENT	99712	100.170.0000.000.2710.533.10000.00.00	Telephone – Land Line phone services Check #: 201589	\$47.81
			Vendor Total:	\$47.81
A T & T MONTHLY STATEMENT	99712	100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services Check #: 201590	\$140.06
			Vendor Total:	\$140.06
A T & T MONTHLY STATEMENT	99712	100.161.0000.000.2410.533.10601.32.00	Telephone – Land Line phone services Check #: 201591	\$216.76
			Vendor Total:	\$216.76
ADVANCED CLASSROOM TECH	102814	280.633.0000.000.2100.610.10208.31.00	FY21 Grants Budget Loads–Title I Check #: 201592	\$9,675.00
			Vendor Total:	\$9,675.00
ADVANCED INTEGRATED PEST MANAGEMENT		100.121.0000.000.2620.422.10201.10.00	Janitorial / Custodial Services Check #: 201593	\$250.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$250.00
AIR FILTER SALES AND SERVICE	98789	100.123.0000.000.2620.610.10203.10.00	General Supplies	\$84.80
		Check #: 201594		
		100.133.0000.000.2620.610.10303.10.00	General Supplies	\$140.97
		Check #: 201594		
		100.134.0000.000.2620.610.10304.20.00	General Supplies	\$295.84
		Check #: 201594		
			Vendor Total:	\$521.61
ALHAMBRA WATER	97540	100.101.0000.000.2500.615.10000.00.00	Snacks, Food & Beverages	\$98.92
		Check #: 201595		
			Vendor Total:	\$98.92
ALL ABOUT VISION, LLC	94550	250.105.0000.200.2155.340.10000.00.00	Other Professional Services	\$1,880.00
		Check #: 201596		
			Vendor Total:	\$1,880.00
ALTEMEYER, WINDI	102958	100.103.0000.300.1000.320.10601.32.00	Professional Educational Services	\$4,937.50
		Check #: 201597		
			Vendor Total:	\$4,937.50
AMAZON---FIS		100.133.0000.000.2410.610.10303.10.00	General Supplies	\$349.03
		Check #: 201598		
		100.133.0000.100.1000.610.10303.00.00	General Supplies	\$119.74
		Check #: 201598		
		100.133.0000.100.1000.610.10303.10.00	General Supplies	\$60.95
		Check #: 201598		
		100.133.0000.100.1000.650.10303.10.00	Supplies-Information Technology-related	\$42.99
		Check #: 201598		
		250.133.0000.200.1000.610.10303.10.00	General Supplies	\$54.95
		Check #: 201598		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
Vendor Total:				\$627.66
AMAZON--EAST VALLEY ELEMENTARY SCHOOL		100.126.0000.000.2620.610.10206.10.00	General Supplies Check #: 201599	\$402.35
		100.126.0000.100.1000.610.10206.10.00	General Supplies Check #: 201599	\$116.80
		280.633.0000.000.2100.610.10206.10.00	General Supplies Check #: 201599	\$414.10
Vendor Total:				\$933.25
AMAZON.COM	99456	100.129.0000.000.2620.610.10209.10.00	General Supplies Check #: 201600	\$63.77
		100.129.0000.100.1000.610.10209.10.00	General Supplies Check #: 201600	\$706.51
		100.165.0000.000.2410.610.10605.32.00	General Supplies Check #: 201600	\$39.99
		240.300.0000.370.1000.610.10601.32.00	General Supplies Check #: 201600	\$28.99
		240.300.0000.381.1000.610.10601.32.00	General Supplies Check #: 201600	\$1,065.30
		240.300.0000.394.1000.610.10605.32.00	General Supplies Check #: 201600	\$222.38
		240.390.0000.100.2213.610.10000.00.00	FY20 GYO--AB309 Budget Load--REVISED Check #: 201600	\$25.98
		280.633.0000.000.2515.610.10000.00.00	General Supplies Check #: 201600	\$107.05
		280.709.0000.000.2213.640.10000.00.00	Books and Periodicals Check #: 201600	\$770.20
Vendor Total:				\$3,030.17
ARAMARK UNIFORM SERVICES		100.136.0000.000.2620.422.10208.31.00	Janitorial / Custodial Services Check #: 201601	\$59.03

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2730.619.10000.00.00 Check #: 201601	Uniforms	\$63.35
			Vendor Total:	\$122.38
BATTERIES PLUS	98052	100.135.0000.000.2620.610.10305.31.00 Check #: 201602	General Supplies	\$459.00
		100.161.0000.000.2620.610.10601.32.00 Check #: 201602	General Supplies	\$395.90
		100.165.0000.000.2620.610.10605.32.00 Check #: 201602	General Supplies	\$46.95
			Vendor Total:	\$901.85
BORDERLAN SECURITY	102759	100.107.0000.000.2580.651.10000.00.00 Check #: 201603	Supplies – Technology – Software	\$96,360.08
			Vendor Total:	\$96,360.08
BRYSON SALES & SERVICE	2380	100.170.0000.000.2730.614.10000.00.00 Check #: 201604	Parts	\$638.71
			Vendor Total:	\$638.71
BUSWEST		100.170.0000.000.2730.614.10000.00.00 Check #: 201605	Parts	\$1,091.03
			Vendor Total:	\$1,091.03
CAMFEL PRODUCTIONS		100.133.0000.000.2410.610.10303.10.00 Check #: 201606	General Supplies	\$85.00
		280.633.0000.000.2213.340.10303.10.00 Check #: 201606	FY20 Title IA FIS Budget Load	\$1,200.00
			Vendor Total:	\$1,285.00
CARSON VALLEY OIL	3380	100.170.0000.000.2730.626.10000.00.00 Check #: 201607	Gasoline	\$421.04

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
CAUSEY, LISA				\$421.04
		100.135.0000.000.2410.810.10305.31.00	Dues and Fees	\$140.00
		Check #: 201608		
				Vendor Total:
CENGAGE LEARNING	100780			\$140.00
		100.103.0000.300.1000.610.10603.32.00	General Supplies	\$1,387.20
		Check #: 201609		
				Vendor Total:
CLARK PEST CONTROL				\$1,387.20
		100.108.0000.000.2630.340.10601.32.00	Other Professional Services	\$105.00
		Check #: 201610		
		100.108.0000.000.2630.340.10605.32.00	Other Professional Services	\$105.00
		Check #: 201610		
				Vendor Total:
CONCENTRA				\$210.00
		100.170.0000.000.2710.810.10000.00.00	Dues and Fees	\$124.50
		Check #: 201611		
				Vendor Total:
CUMMINS ROCKY MOUNTAIN LLC	99462			\$124.50
		100.170.0000.000.2730.430.10000.00.00	Repairs and Maintenance Services	\$233.00
		Check #: 201612		
				Vendor Total:
DAVIS, MARIA C.	102800			\$233.00
		280.639.0000.200.2190.340.10000.00.00	Other Professional Services	\$232.88
		Check #: 201613		
				Vendor Total:
DAYTON AUTO PART-NAPA				\$232.88
		100.165.0000.000.2620.610.10605.32.00	General Supplies	\$31.66
		Check #: 201614		
				Vendor Total:
				\$31.66

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
EBS HEALTHCARE		285.781.0000.200.2150.340.10206.10.00	Other Professional Services Check #: 201615	\$8,003.00
			Vendor Total:	\$8,003.00
FLINN SCIENTIFIC	7765	100.135.0000.100.1000.610.10305.31.00	General Supplies Check #: 201616	\$38.61
			Vendor Total:	\$38.61
FLYERS ENERGY, LLC	102216	100.170.0000.000.2730.614.10000.00.00	Parts Check #: 201617	\$2,503.06
		100.170.0000.000.2730.626.10000.00.00	Gasoline Check #: 201617	\$1,956.71
			Vendor Total:	\$4,459.77
GRAND CANYON UNIVERSITY		240.390.0000.100.2213.330.10000.00.00	FY20 GYO-AB309 Budget Load-REVISED Check #: 201618	\$5,085.00
			Vendor Total:	\$5,085.00
GREATAMERICA FINANCIAL SERVICES		100.165.0000.000.2410.442.10605.32.00	Rental of Equipment and Vehicles Check #: 201619	\$186.71
			Vendor Total:	\$186.71
HIDALGO, NICOLE		100.165.0000.100.1000.610.10605.32.00	General Supplies Check #: 201620	\$150.00
			Vendor Total:	\$150.00
HUCKABY, DAWN		100.102.0000.000.2570.533.10000.00.00	Telephone - Land Line phone services Check #: 201621	\$475.44
			Vendor Total:	\$475.44
HYDRAULIC INDUSTRIAL SERVICES	97884			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2730.614.10000.00.00	Parts	\$90.01
		Check #: 201622		
			Vendor Total:	\$90.01
INLAND SUPPLY CO., INC.	10000			
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$105.00
		Check #: 201623		
		100.122.0000.000.2620.610.10202.10.00	General Supplies	\$262.50
		Check #: 201623		
		100.129.0000.000.2620.610.10209.10.00	General Supplies	\$52.50
		Check #: 201623		
		100.132.0000.000.2620.610.10302.20.00	General Supplies	\$252.00
		Check #: 201623		
		100.134.0000.000.2620.610.10304.20.00	General Supplies	\$514.50
		Check #: 201623		
		100.170.0000.000.2710.610.10000.00.00	General Supplies	\$533.58
		Check #: 201623		
			Vendor Total:	\$1,720.08
INTEGRITY PEST MANAGEMENT, LLC				
		100.135.0000.000.2620.430.10305.31.00	Repairs and Maintenance Services	\$650.00
		Check #: 201624		
			Vendor Total:	\$650.00
JACOBSON, MARRIA				
		100.163.0000.192.1000.610.10603.32.00	General Supplies	\$40.96
		Check #: 201625		
			Vendor Total:	\$40.96
JOURNEYED.COM, INC				
		280.740.0000.000.2100.650.10210.10.00	Supplies-Information Technology-related	\$3,607.20
		Check #: 201626		
			Vendor Total:	\$3,607.20
LAHONTAN PARAMEDICAL				
		100.170.0000.000.2710.810.10000.00.00	Dues and Fees	\$145.00
		Check #: 201627		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$145.00
LAWSON PRODUCTS		100.170.0000.000.2730.614.10000.00.00	Parts	\$192.56
		Check #: 201628		
			Vendor Total:	\$192.56
LRP PUBLICATIONS	102925	280.639.0000.200.2321.653.10000.00.00	Web-based and similar programs	\$4,947.00
		Check #: 201629		
			Vendor Total:	\$4,947.00
LYON COUNTY SHERIFF	P101	240.251.0000.000.2100.330.10000.00.00	Professional Employee Training & Development Serv	\$351.00
		Check #: 201630		
			Vendor Total:	\$351.00
M.F. BARCELLOS, INC	1560	100.170.0000.000.2730.617.10000.00.00	Batt & Antifreeze	\$1,812.00
		Check #: 201631		
		100.170.0000.000.2730.626.10000.00.00	Gasoline	\$6,939.25
		Check #: 201631		
			Vendor Total:	\$8,751.25
MASON VALLEY AUTO BODY		100.170.0000.000.2730.430.10000.00.00	Repairs and Maintenance Services	\$931.50
		Check #: 201632		
			Vendor Total:	\$931.50
MASON VALLEY PRINTING	96748	280.633.0000.000.2100.610.10302.20.00	General Supplies	\$624.75
		Check #: 201633		
			Vendor Total:	\$624.75
MASON VALLEY TIRE		100.170.0000.000.2730.611.10000.00.00	Tires/Flooring	\$280.00
		Check #: 201634		
			Vendor Total:	\$280.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
N N B O A, INC.	98794	100.101.0000.920.1000.340.10601.32.00	Other Professional Services Check #: 201635	\$380.75
		100.101.0000.920.1000.340.10602.50.00	Other Professional Services Check #: 201635	\$183.70
		100.101.0000.920.1000.340.10603.32.00	Other Professional Services Check #: 201635	\$284.30
		100.101.0000.920.1000.340.10604.32.00	Other Professional Services Check #: 201635	\$380.75
		100.101.0000.920.1000.340.10605.32.00	Other Professional Services Check #: 201635	\$245.50
			Vendor Total:	\$1,475.00
N N B U A - BASEBALL	13589	100.101.0000.920.1000.340.10601.32.00	Other Professional Services Check #: 201636	\$2,603.48
		100.101.0000.920.1000.340.10602.50.00	Other Professional Services Check #: 201636	\$1,703.40
		100.101.0000.920.1000.340.10603.32.00	Other Professional Services Check #: 201636	\$2,585.12
		100.101.0000.920.1000.340.10604.32.00	Other Professional Services Check #: 201636	\$2,703.48
		100.101.0000.920.1000.340.10605.32.00	Other Professional Services Check #: 201636	\$1,643.40
			Vendor Total:	\$11,238.88
N S S R A SOCCER	13603	100.101.0000.920.1000.340.10601.32.00	Other Professional Services Check #: 201637	\$5,549.47
		100.101.0000.920.1000.340.10603.32.00	Other Professional Services Check #: 201637	\$3,830.34
		100.101.0000.920.1000.340.10604.32.00	Other Professional Services Check #: 201637	\$3,522.04
			Vendor Total:	\$12,901.85
NEVADA DEPT MOTOR VEHICLES	14491			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.810.10000.00.00	Dues and Fees	\$116.50
		Check #: 201638		
			Vendor Total:	\$116.50
NEVADA DRUG & ALCOHOL TESTING INC	101753			
		100.170.0000.000.2710.810.10000.00.00	Dues and Fees	\$107.00
		Check #: 201639		
			Vendor Total:	\$107.00
NWPBIS NETWORK, INC.				
		100.135.0000.000.2410.331.10305.31.00	Training & Development-Instruct Licensed Personnel	\$375.00
		Check #: 201640		
			Vendor Total:	\$375.00
OFFICE DEPOT	15366			
		100.101.0000.000.2320.610.10000.00.00	General Supplies	\$20.99
		Check #: 201641		
		100.126.0000.100.1000.610.10206.10.00	General Supplies	\$133.98
		Check #: 201641		
		100.127.0000.000.2100.610.10210.10.00	General Supplies	\$134.38
		Check #: 201641		
		100.127.0000.000.2410.610.10210.10.00	General Supplies	\$80.57
		Check #: 201641		
		100.127.0000.100.1000.610.10210.10.00	General Supplies	\$92.56
		Check #: 201641		
		100.128.0000.100.1000.610.10211.10.00	General Supplies	\$578.15
		Check #: 201641		
		100.133.0000.100.1000.610.10303.10.00	General Supplies	\$53.18
		Check #: 201641		
		100.164.0000.100.1000.610.10604.32.00	General Supplies	\$342.54
		Check #: 201641		
			Vendor Total:	\$1,436.35
ONE BEAT				
		100.133.0000.000.2410.610.10303.10.00	General Supplies	\$220.00
		Check #: 201642		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$220.00
PASS ASSURED, LLC	102856	100.103.0000.300.1000.653.10604.32.00	Web-based and similar programs	\$3,588.00
		Check #: 201643		
			Vendor Total:	\$3,588.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES	101970	100.132.0000.000.2410.442.10302.20.00	Rental of Equipment and Vehicles	\$276.09
		Check #: 201644		
		100.165.0000.000.2410.442.10605.32.00	Rental of Equipment and Vehicles	\$322.53
		Check #: 201644		
			Vendor Total:	\$598.62
PITNEY BOWES INC	98355	100.165.0000.000.2410.610.10605.32.00	General Supplies	\$161.48
		Check #: 201645		
			Vendor Total:	\$161.48
PRO-VISION, INC.	101926	240.375.0000.000.2700.651.10000.00.00	Supplies, Technology, and Software	\$108,994.38
		Check #: 201646		
			Vendor Total:	\$108,994.38
PROCARE THERAPY		250.105.0000.200.2150.340.10000.00.00	Other Professional Services	\$8,691.63
		Check #: 201647		
		285.781.0000.200.2150.340.10211.10.00	Other Professional Services	\$5,449.50
		Check #: 201647		
			Vendor Total:	\$14,141.13
PURCHASE POWER	16968	100.163.0000.000.2410.531.10603.32.00	Postage	\$82.00
		Check #: 201648		
		100.164.0000.000.2410.531.10604.32.00	Postage	\$500.00
		Check #: 201648		
			Vendor Total:	\$582.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
QUADIENT LEASING USA, INC		100.101.0000.000.2500.442.10000.00.00	Rental of Equipment and Vehicles	\$352.26
		Check #: 201649		
			Vendor Total:	\$352.26
RALEY'S		100.163.0000.000.2410.610.10603.32.00	General Supplies	\$16.03
		Check #: 201650		
			Vendor Total:	\$16.03
RAMIREZ, VALERIA		830.066.0000.000.2410.890.10000.00.00	Miscellaneous Expenditures	\$946.53
		Check #: 201651		
			Vendor Total:	\$946.53
RICOH AMERICAS CORP	102825	100.104.0000.100.1000.430.10907.41.00	Repairs and Maintenance Services	\$10.22
		Check #: 201652		
		100.121.0000.000.2410.430.10201.10.00	Repairs and Maintenance Services	\$497.11
		Check #: 201652		
		100.127.0000.100.1000.430.10210.10.00	Repairs and Maintenance Services	\$6.41
		Check #: 201652		
		100.129.0000.100.1000.430.10209.10.00	Repairs and Maintenance Services	\$93.57
		Check #: 201652		
		100.132.0000.100.1000.430.10302.20.00	Repairs and Maintenance Services	\$268.74
		Check #: 201652		
		100.133.0000.100.1000.430.10303.10.00	Repairs and Maintenance Services	\$443.58
		Check #: 201652		
		100.134.0000.000.2410.442.10304.20.00	Rental of Equipment and Vehicles	\$615.97
		Check #: 201652		
		100.135.0000.100.1000.430.10305.31.00	Repairs and Maintenance Services	\$177.34
		Check #: 201652		
		100.136.0000.000.2410.430.10208.31.00	Repairs and Maintenance Services	\$266.29
		Check #: 201652		
		100.136.0000.100.1000.430.10208.31.00	Repairs and Maintenance Services	\$287.60
		Check #: 201652		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.136.0000.196.1000.430.10208.31.00	Repairs and Maintenance Services	\$314.97
		Check #: 201652		
		100.164.0000.100.1000.430.10604.32.00	Repairs and Maintenance Services	\$374.27
		Check #: 201652		
		100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$13.44
		Check #: 201652		
		100.170.0000.000.2710.442.10000.00.00	Rental of Equipment and Vehicles	\$29.00
		Check #: 201652		
			Vendor Total:	\$3,398.51
RICOH USA, INC				
		100.126.0000.000.2410.442.10206.10.00	Rental of Equipment and Vehicles	\$202.49
		Check #: 201653		
		100.135.0000.000.2410.442.10305.31.00	Rental of Equipment and Vehicles	\$378.46
		Check #: 201653		
		100.136.0000.000.2410.442.10208.31.00	Rental of Equipment and Vehicles	\$36.62
		Check #: 201653		
			Vendor Total:	\$617.57
ROUND UP AWARDS LLC	17901			
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$630.00
		Check #: 201654		
			Vendor Total:	\$630.00
SHRED-IT USA				
		100.161.0000.100.1000.610.10601.32.00	General Supplies	\$50.00
		Check #: 201655		
		100.163.0000.000.2410.421.10603.32.00	Garbage / Disposal	\$25.00
		Check #: 201655		
			Vendor Total:	\$75.00
SIERRA NEVADA JOURNEYS				
		280.633.0000.000.3300.610.10202.10.00	General Supplies	\$250.00
		Check #: 201656		
			Vendor Total:	\$250.00
SLAKEY BROTHERS INC.	19350			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.133.0000.000.2620.610.10303.10.00	General Supplies	\$122.14
		Check #: 201657		
			Vendor Total:	\$122.14
SMART FOODSERVICE				
		100.164.0000.320.1000.610.10604.32.00	General Supplies	\$283.99
		Check #: 201658		
			Vendor Total:	\$283.99
SOLIANT HEALTH, LLC				
		280.639.0000.200.2140.340.10000.00.00	Other Professional Services	\$6,210.00
		Check #: 201659		
		280.639.0000.200.2140.340.10601.32.00	Other Professional Services	\$7,125.00
		Check #: 201659		
			Vendor Total:	\$13,335.00
STUDIO 33	103250			
		100.122.0000.000.2410.610.10202.10.00	General Supplies	\$422.50
		Check #: 201660		
			Vendor Total:	\$422.50
TEACHERS PAY TEACHERS	103026			
		280.633.0000.000.2100.610.10303.10.00	General Supplies	\$39.39
		Check #: 201661		
			Vendor Total:	\$39.39
TRUE VALUE HARDWARE_21030	21030			
		100.163.0000.000.2620.610.10603.32.00	General Supplies	\$133.98
		Check #: 201662		
			Vendor Total:	\$133.98
TYRES INTERNATIONAL INC	101998			
		100.170.0000.000.2730.611.10000.00.00	Tires/Flooring	\$713.16
		Check #: 201663		
			Vendor Total:	\$713.16
U S POSTAL SERVICE_3478	3478			
		100.101.0000.000.2320.531.10000.00.00	Postage	\$900.00
		Check #: 201664		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$900.00
US FOODS, INC.	103034	100.164.0000.320.1000.610.10604.32.00	General Supplies	\$571.24
		Check #: 201665		
			Vendor Total:	\$571.24
VAUGHN GODDARD LOCKSMITH	98599	100.163.0000.000.2620.610.10603.32.00	General Supplies	\$12.00
		Check #: 201666		
			Vendor Total:	\$12.00
WELLS FARGO VENDOR FINANCIAL SERVICES		100.122.0000.000.2410.442.10202.10.00	Rental of Equipment and Vehicles	\$556.40
		Check #: 201667		
		100.136.0000.000.2410.442.10208.31.00	Rental of Equipment and Vehicles	\$174.34
		Check #: 201667		
		100.161.0000.100.1000.430.10601.32.00	Repairs and Maintenance Services	\$271.66
		Check #: 201667		
		100.161.0000.100.1000.442.10601.32.00	Rental of Equipment and Vehicles	\$570.42
		Check #: 201667		
		100.163.0000.000.2410.442.10603.32.00	Rental of Equipment and Vehicles	\$477.00
		Check #: 201667		
		100.163.0000.100.1000.430.10603.32.00	Repairs and Maintenance Services	\$759.84
		Check #: 201667		
		100.165.0000.000.2410.442.10605.32.00	Rental of Equipment and Vehicles	\$110.67
		Check #: 201667		
		100.165.0000.100.1000.430.10605.32.00	Repairs and Maintenance Services	\$47.58
		Check #: 201667		
		100.170.0000.000.2710.442.10000.00.00	Rental of Equipment and Vehicles	\$58.00
		Check #: 201667		
		280.633.0000.000.3300.610.10601.32.00	FY19 Title IA FHS Budget Load	\$132.90
		Check #: 201667		
			Vendor Total:	\$3,158.81
WESTERN NEVADA COLLEGE_99219	99219			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1259

02/25/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.740.0000.100.1000.560.10604.32.00	Tuition	\$400.00
		Check #: 201668		
			Vendor Total:	\$400.00
YERINGTON AUTO PARTS	23100			
		100.170.0000.000.2730.614.10000.00.00	Parts	\$4,271.68
		Check #: 201669		
			Vendor Total:	\$4,271.68
ZANDER CONSULTING, LLC				
		100.101.0000.000.2320.340.10000.00.00	Other Professional Services	\$1,875.00
		Check #: 201670		
			Vendor Total:	\$1,875.00
			Grand Total:	\$354,978.61

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1260 Voucher Date: 03/04/2021 Prepared By: _____

Printed: 03/16/2021 09:06:15 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$23,954.59 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Holly Villines President

Phil Cowee Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

Neal E. McIntyre Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$21,153.21
240	State Grants	\$1,214.17
280	Federal Funds	\$1,356.18
285	Medicaid Funds	\$64.90
290	Food Service Funds	\$166.13
		<hr/>
		\$23,954.59

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1260

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
BLICK ART MATERIALS	5590	P-Card Payee: COMMERCE BANK		
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$0.00
				Vendor Total: \$0.00
LEARNING A-Z	100607	P-Card Payee: COMMERCE BANK		
		280.633.0000.000.2100.653.10206.10.00 0	Web-based and similar programs	\$405.00
				Vendor Total: \$405.00
O'REILLY AUTO PARTS	102278	P-Card Payee: COMMERCE BANK		
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$22.47
				Vendor Total: \$22.47
REGIONAL SUPPLY		P-Card Payee: COMMERCE BANK		
		240.300.0000.370.1000.650.10601.32.00 0	Supplies-Information Technology-related	\$1,185.97
				Vendor Total: \$1,185.97
SOCIAL THINKING		P-Card Payee: COMMERCE BANK		
		280.633.0000.000.2100.610.10202.10.00 0	General Supplies	\$725.68
				Vendor Total: \$725.68
STAPLES ADVANTAGE	99736	P-Card Payee: COMMERCE BANK		
		100.122.0000.000.2410.610.10202.10.00 0	General Supplies	\$465.33
		100.122.0000.100.1000.610.10202.10.00 0	General Supplies	\$644.62
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$171.25
		100.123.0000.420.1000.610.10203.10.00 0	General Supplies	\$126.45
		100.129.0000.000.2120.610.10209.10.00 0	General Supplies	\$323.08
		100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$423.26
		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	\$283.40

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1260

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$65.72
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$133.40
		100.134.0000.100.1000.610.10304.20.00 0	General Supplies	\$80.96
		100.135.0000.000.2410.610.10305.31.00 0	General Supplies	\$237.24
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$159.00
		100.136.0000.000.2410.610.10208.31.00 0	General Supplies	\$156.76
		100.136.0000.100.1000.610.10208.31.00 0	General Supplies	\$205.96
		240.325.0000.100.1000.610.10208.31.00 0	General Supplies	\$28.20
			Vendor Total:	\$3,504.63
TAHOE SUPPLY CO.	11238	P-Card Payee: COMMERCE BANK		
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$391.51
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$376.60
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$197.30
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$201.25
		100.164.0000.000.2620.610.10604.32.00 0	General Supplies	\$318.75
			Vendor Total:	\$1,485.41
WEDCO INC.	22320	P-Card Payee: COMMERCE BANK		
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$105.06
			Vendor Total:	\$105.06
WESTERN NEVADA KENWORTH	103203	P-Card Payee: COMMERCE BANK		
		100.170.0000.000.2730.430.10000.00.00 0	Repairs and Maintenance Services	\$12,804.96

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1260

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2730.614.10000.00.00 0	Parts	\$858.44
			Vendor Total:	\$13,663.40
WESTERN NEVADA SUPPLY	22580	P-Card Payee: COMMERCE BANK		
		100.108.0000.000.2620.610.10605.32.00 0	General Supplies	\$2,388.35
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$12.09
		290.180.0000.000.3100.430.10000.00.00 0	Repairs and Maintenance Services	\$166.13
			Vendor Total:	\$2,566.57
WESTERN PSYCHOLOGICAL SERVICIE	22589	P-Card Payee: COMMERCE BANK		
		280.639.0000.200.2140.610.10000.00.00 0	General Supplies	\$225.50
		285.781.0000.200.2150.610.10000.00.00 0	General Supplies	\$64.90
			Vendor Total:	\$290.40
			Grand Total:	\$23,954.59

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1264 Voucher Date: 03/02/2021 Prepared By: _____

Printed: 03/16/2021 09:07:30 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$2,500.00 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Holly Villines President

Phil Cowee Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

Neal E. McIntyre Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$2,500.00
		<hr/>
		\$2,500.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1264 03/02/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
NEVADA STATE SURPLUS PROGRAM				
		100.170.0000.000.2730.442.10000.00.00	Rental of Equipment and Vehicles	\$2,500.00
		Check #: 201671		
			Vendor Total:	\$2,500.00
			Grand Total:	\$2,500.00

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1266 Voucher Date: 03/04/2021 Prepared By: _____

Printed: 03/16/2021 09:08:54 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$105,535.14 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Holly Villines President

Phil Cowee Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

Neal E. McIntyre Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$67,937.63
230	Adult Education	\$732.04
240	State Grants	\$6,300.91
250	Special Education	\$160.10
260	Gifts and Donations	\$16.37
280	Federal Funds	\$9,400.02
290	Food Service Funds	\$1,533.07
360	Bond Issues	\$19,455.00
		<hr/> <hr/>
		\$105,535.14

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
A & A MOBILE LOCK & KEY	100730	100.129.0000.000.2620.610.10209.10.00	General Supplies	\$191.50
		Check #: 201672		
			Vendor Total:	\$191.50
A T & T MONTHLY STATEMENT	99712	100.128.0000.000.2410.533.10211.10.00	Telephone – Land Line phone services	\$95.44
		Check #: 201673		
			Vendor Total:	\$95.44
A T & T MONTHLY STATEMENT	99712	100.129.0000.000.2410.533.10209.10.00	Telephone – Land Line phone services	\$158.98
		Check #: 201674		
			Vendor Total:	\$158.98
A T & T MONTHLY STATEMENT	99712	100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services	\$99.96
		Check #: 201675		
			Vendor Total:	\$99.96
ALHAMBRA WATER	97540	100.107.0000.000.2580.615.10000.00.00	Snacks, Food & Beverages	\$45.90
		Check #: 201676		
			Vendor Total:	\$45.90
ANDERSON, JOY		100.129.0000.100.1000.610.10209.10.00	General Supplies	\$21.65
		Check #: 201677		
		100.129.0000.100.1000.615.10209.10.00	Snacks, Food & Beverages	\$82.72
		Check #: 201677		
			Vendor Total:	\$104.37
ANDERSON, MACIE		100.104.0000.000.2213.610.10000.00.00	General Supplies	\$7.65
		Check #: 201678		
			Vendor Total:	\$7.65
ARAMARK UNIFORM SERVICES				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.127.0000.000.2620.422.10210.10.00 Check #: 201679	Janitorial / Custodial Services	\$116.90
		100.132.0000.000.2620.422.10302.20.00 Check #: 201679	Janitorial / Custodial Services	\$394.35
			Vendor Total:	\$511.25
BAUMBACK, SANDY	102125			
		100.170.0000.000.2710.519.10000.00.00 Check #: 201680	Student Transportation Purchased From Other Source	\$180.00
			Vendor Total:	\$180.00
BIG R FERNLEY				
		100.108.0000.000.2620.610.10000.00.00 Check #: 201681	General Supplies	\$22.96
		100.108.0000.000.2630.610.10000.00.00 Check #: 201681	General Supplies	\$141.39
		100.129.0000.000.2620.610.10209.10.00 Check #: 201681	General Supplies	\$311.36
		100.161.0000.000.2620.610.10601.32.00 Check #: 201681	General Supplies	\$61.26
			Vendor Total:	\$536.97
BILLINGS, JESSICA				
		100.125.0000.000.2120.610.10205.10.00 Check #: 201682	General Supplies	\$28.50
			Vendor Total:	\$28.50
BROWN MILBERY INC	2280			
		100.108.0000.000.2620.610.10000.00.00 Check #: 201683	General Supplies	\$832.50
		100.108.0000.000.2620.610.10303.10.00 Check #: 201683	General Supplies	\$1,683.90
		100.108.0000.000.2620.610.10604.32.00 Check #: 201683	General Supplies	\$1,531.60
			Vendor Total:	\$4,048.00
CALHOUN, MARK				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.163.0000.380.1000.610.10603.32.00 Check #: 201684	General Supplies	\$203.97
			Vendor Total:	\$203.97
CENGAGE LEARNING	100780			
		100.103.0000.300.1000.653.10603.32.00 Check #: 201685	Web-based and similar programs	\$450.00
			Vendor Total:	\$450.00
CHILDERS, ASPEN				
		100.164.0000.192.1000.610.10604.32.00 Check #: 201686	General Supplies	\$19.50
			Vendor Total:	\$19.50
COTTONWOOD ELEMENTARY - STUDENT FUND				
		100.129.0000.100.1000.610.10209.10.00 Check #: 201687	General Supplies	\$639.00
			Vendor Total:	\$639.00
DAYTON AUTO PART-NAPA				
		100.125.0000.000.2620.610.10205.10.00 Check #: 201688	General Supplies	\$32.34
			Vendor Total:	\$32.34
DAYTON ELEMENTARY SCHOOL--STUDENT				
		100.121.0000.000.2410.610.10201.10.00 Check #: 201689	General Supplies	\$24.74
		100.121.0000.000.2410.615.10201.10.00 Check #: 201689	Snacks, Food & Beverages	\$85.53
		260.091.0000.100.1000.610.10201.10.00 Check #: 201689	General Supplies	\$16.37
		280.633.0000.000.3300.610.10201.10.00 Check #: 201689	General Supplies	\$12.00
			Vendor Total:	\$138.64
DENTER, LINDSAY				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.519.10000.00.00 Check #: 201690	Student Transportation Purchased From Other Source	\$180.00
			Vendor Total:	\$180.00
EAST VALLEY ELEMENTARY - STUDENT FUNDS		100.129.0000.100.1000.610.10209.10.00 Check #: 201691	General Supplies	\$230.16
			Vendor Total:	\$230.16
ELSON, SUSAN		100.129.0000.000.2220.640.10209.10.00 Check #: 201692	Books and Periodicals	\$53.55
			Vendor Total:	\$53.55
FATBEAM, LLC		100.107.0000.000.2580.535.10000.00.00 Check #: 201693	Data Communications, Internet, Video, T-lines, etc	\$290.00
			Vendor Total:	\$290.00
FRONTIER	21702	100.132.0000.000.2410.533.10302.20.00 Check #: 201694	Telephone – Land Line phone services	\$216.23
			Vendor Total:	\$216.23
GENE WATSON	22210	100.108.0000.000.2620.422.10000.00.00 Check #: 201695	Janitorial / Custodial Services	\$1,256.67
			Vendor Total:	\$1,256.67
GOPHER SPORT	8661	100.162.0000.103.1000.610.10602.50.00 Check #: 201696	General Supplies	\$1,257.33
			Vendor Total:	\$1,257.33
GOVCONNECTION, INC	8584	100.103.0000.300.1000.651.10601.32.00 Check #: 201697	Supplies – Technology – Software	\$2,500.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.103.0000.300.1000.651.10602.50.00 Check #: 201697	Supplies – Technology – Software	\$2,500.00
		100.103.0000.300.1000.651.10603.32.00 Check #: 201697	Supplies – Technology – Software	\$2,500.00
		100.103.0000.300.1000.651.10604.32.00 Check #: 201697	Supplies – Technology – Software	\$2,500.00
		100.103.0000.300.1000.651.10605.32.00 Check #: 201697	Supplies – Technology – Software	\$2,500.00
		100.161.0000.100.1000.610.10601.32.00 Check #: 201697	General Supplies	\$1,495.00
			Vendor Total:	\$13,995.00
GRAINGER	99826	100.163.0000.000.2620.610.10603.32.00 Check #: 201698	General Supplies	\$86.25
			Vendor Total:	\$86.25
HARRIS WELDING SUPPLY		240.300.0000.381.1000.610.10601.32.00 Check #: 201699	General Supplies	\$1,601.88
			Vendor Total:	\$1,601.88
HEINEMANN	99284	100.125.0000.100.1000.610.10205.10.00 Check #: 201700	General Supplies	\$2,400.00
		100.134.0000.100.1000.320.10304.20.00 Check #: 201700	Professional Educational Services	\$1,100.00
			Vendor Total:	\$3,500.00
HIGH SIERRA ELEVATOR INSPECTIONS		100.108.0000.000.2620.430.10601.32.00 Check #: 201701	Repairs and Maintenance Services	\$400.00
			Vendor Total:	\$400.00
HOME DEPOT	9654	100.127.0000.000.2410.610.10210.10.00 Check #: 201702	General Supplies	\$156.31

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.127.0000.000.2620.610.10210.10.00	General Supplies	\$18.84
		Check #: 201702		
		100.128.0000.000.2620.610.10211.10.00	General Supplies	\$219.09
		Check #: 201702		
		100.136.0000.000.2620.610.10208.31.00	General Supplies	\$18.35
		Check #: 201702		
		100.164.0000.000.2620.610.10604.32.00	General Supplies	\$328.02
		Check #: 201702		
		100.164.0000.000.2620.612.10604.32.00	Inventoried Supplies/Equipment <\$5000	\$848.00
		Check #: 201702		
		100.164.0000.380.1000.610.10604.32.00	General Supplies	\$181.28
		Check #: 201702		
			Vendor Total:	\$1,769.89
INTERSTATE OIL COMPANY	10210			
		100.170.0000.000.2730.626.10000.00.00	Gasoline	\$2,499.77
		Check #: 201703		
			Vendor Total:	\$2,499.77
JAMF SOFTWARE, LLC				
		100.107.0000.000.2580.653.10000.00.00	Web-based and similar programs	\$10,404.00
		Check #: 201704		
		280.639.0000.200.1000.653.10000.00.00	Web-based and similar programs	\$9,085.00
		Check #: 201704		
			Vendor Total:	\$19,489.00
JOSTENS_97170	97170			
		100.164.0000.100.1000.610.10604.32.00	General Supplies	\$1,270.00
		Check #: 201705		
			Vendor Total:	\$1,270.00
LAMBSON, JULIANN				
		280.633.0000.000.2100.610.10206.10.00	General Supplies	\$16.33
		Check #: 201706		
			Vendor Total:	\$16.33
LOPEZ, LOURDES				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.519.10000.00.00 Check #: 201707	Student Transportation Purchased From Other Source	\$180.00
			Vendor Total:	\$180.00
LOWE'S BUSINESS ACCOUNT	11835			
		100.108.0000.000.2620.610.10000.00.00 Check #: 201708	General Supplies	\$615.35
		100.108.0000.000.2620.610.10208.31.00 Check #: 201708	General Supplies	\$171.39
		100.108.0000.000.2620.610.10601.32.00 Check #: 201708	General Supplies	\$194.35
		100.121.0000.100.1000.610.10201.10.00 Check #: 201708	General Supplies	\$26.97
		100.126.0000.000.2620.610.10206.10.00 Check #: 201708	General Supplies	\$202.17
		100.127.0000.000.2100.610.10210.10.00 Check #: 201708	General Supplies	\$127.04
		100.127.0000.000.2620.610.10210.10.00 Check #: 201708	General Supplies	\$199.38
		100.128.0000.000.2620.610.10211.10.00 Check #: 201708	General Supplies	\$207.90
		100.129.0000.000.2620.610.10209.10.00 Check #: 201708	General Supplies	\$15.56
		100.135.0000.000.2620.610.10305.31.00 Check #: 201708	General Supplies	\$23.11
		100.136.0000.000.2620.610.10208.31.00 Check #: 201708	General Supplies	\$83.78
		100.161.0000.000.2410.610.10601.32.00 Check #: 201708	General Supplies	\$1,089.80
		100.161.0000.000.2620.610.10601.32.00 Check #: 201708	General Supplies	\$207.08
		100.165.0000.000.2620.610.10605.32.00 Check #: 201708	General Supplies	\$84.31

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2730.614.10000.00.00	Parts	\$220.47
		Check #: 201708		
		240.300.0000.380.1000.610.10605.32.00	General Supplies	\$442.96
		Check #: 201708		
		280.633.0000.000.2195.610.10000.00.00	General Supplies	\$16.56
		Check #: 201708		
			Vendor Total:	\$3,928.18
LUMOS AND ASSOCIATES, INC	11860			
		360.021.0000.000.4300.340.10206.10.00	Other Professional Services	\$1,905.00
		Check #: 201709		
			Vendor Total:	\$1,905.00
LYON COUNTY SCHOOL DIST._99346	99346			
		100.101.0000.000.2310.615.10000.00.00	Snacks, Food & Beverages	\$216.00
		Check #: 201710		
			Vendor Total:	\$216.00
MAYER, REBECCA				
		100.104.0000.000.2213.610.10000.00.00	General Supplies	\$5.24
		Check #: 201711		
			Vendor Total:	\$5.24
MCPARTLAND, KIRSTEN				
		280.633.0000.000.2100.610.10205.10.00	General Supplies	\$90.00
		Check #: 201712		
			Vendor Total:	\$90.00
MOBILE DEFENDERS				
		100.163.0000.000.2230.651.10603.32.00	Supplies - Technology - Software	\$42.99
		Check #: 201713		
			Vendor Total:	\$42.99
MOUND HOUSE HARDWARE & STORAGE	96223			
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$12.66
		Check #: 201714		
			Vendor Total:	\$12.66
NACTEI				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.103.0000.300.1000.331.10000.00.00 Check #: 201715	Training & Development-Instruct Licensed Personnel	\$100.00
			Vendor Total:	\$100.00
NAPA AUTO & TRUCK PARTS_99614	99614	100.108.0000.000.2620.610.10000.00.00 Check #: 201716	General Supplies	\$37.65
		100.161.0000.000.2620.610.10601.32.00 Check #: 201716	General Supplies	\$77.36
			Vendor Total:	\$115.01
NEFF COMPANY	14220	100.164.0000.100.1000.610.10604.32.00 Check #: 201742	General Supplies	(\$1,375.50)
		100.164.0000.100.1000.610.10604.32.00 Check #: 201742	General Supplies	\$1,375.50
			Vendor Total:	\$0.00
NEVADA FFA ASSOCIATION	97581	240.300.0000.310.2700.519.10603.32.00 Check #: 201717	Student Transportation Purchased From Other Source	\$210.00
			Vendor Total:	\$210.00
ORDUNA, FELICIANA	101671	100.170.0000.000.2710.519.10000.00.00 Check #: 201718	Student Transportation Purchased From Other Source	\$100.00
			Vendor Total:	\$100.00
PACIFIC STATES COMMUNICATIONS OF NV, INC		100.107.0000.000.2580.350.10000.00.00 Check #: 201719	Technical Services	\$3,234.64
		100.127.0000.000.2410.533.10210.10.00 Check #: 201719	Telephone - Land Line phone services	\$353.63
		100.127.0000.000.2410.650.10210.10.00 Check #: 201719	Supplies-Information Technology-related	\$14.80
			Vendor Total:	\$3,603.07

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
PARALE, SARAH		100.129.0000.100.1000.610.10209.10.00 Check #: 201720	General Supplies	\$24.62
			Vendor Total:	\$24.62
PAUL CAVIN ARCHITECT LLC		360.021.0000.000.4300.340.10206.10.00 Check #: 201721	Other Professional Services	\$13,800.00
		360.021.0000.000.4300.340.10601.32.00 Check #: 201721	Other Professional Services	\$1,875.00
		360.021.0000.000.4300.340.10604.32.00 Check #: 201721	Other Professional Services	\$1,875.00
			Vendor Total:	\$17,550.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES	101970	100.135.0000.000.2410.442.10305.31.00 Check #: 201722	Rental of Equipment and Vehicles	\$161.10
			Vendor Total:	\$161.10
R.F. MACDONALD CO.	102942	100.108.0000.000.2620.430.10206.10.00 Check #: 201723	Repairs and Maintenance Services	\$823.32
		100.108.0000.000.2620.610.10206.10.00 Check #: 201723	General Supplies	\$1,116.93
			Vendor Total:	\$1,940.25
RALEY'S		100.129.0000.000.2410.615.10209.10.00 Check #: 201724	Snacks, Food & Beverages	\$39.48
			Vendor Total:	\$39.48
RED ROCK SPRING WATER		100.129.0000.000.2410.610.10209.10.00 Check #: 201725	General Supplies	\$105.00
			Vendor Total:	\$105.00
REFRIGERATION SUPPLIES DISTRIBUTOR	96586			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$53.24
		Check #: 201726		
		100.108.0000.000.2620.610.10203.10.00	General Supplies	\$507.06
		Check #: 201726		
		100.108.0000.000.2620.610.10205.10.00	General Supplies	\$479.25
		Check #: 201726		
		100.108.0000.000.2620.610.10604.32.00	General Supplies	\$238.56
		Check #: 201726		
		100.125.0000.000.2620.610.10205.10.00	General Supplies	\$503.46
		Check #: 201726		
		100.133.0000.000.2620.610.10303.10.00	General Supplies	\$93.02
		Check #: 201726		
		290.184.0000.000.3100.430.10000.00.00	Repairs and Maintenance Services	\$580.20
		Check #: 201726		
			Vendor Total:	\$2,454.79
RICOH USA, INC		100.107.0000.000.2580.442.10000.00.00	Rental of Equipment and Vehicles	\$29.00
		Check #: 201727		
		230.231.0000.610.1000.351.10000.00.00	Data Processing and Coding Services	\$32.04
		Check #: 201727		
			Vendor Total:	\$61.04
SHRED-IT USA		100.101.0000.610.1000.421.10000.00.00	Garbage / Disposal	\$16.00
		Check #: 201728		
		100.106.0000.000.2515.421.10000.00.00	Garbage / Disposal	\$84.00
		Check #: 201728		
		100.121.0000.000.2410.421.10201.10.00	Garbage / Disposal	\$37.00
		Check #: 201728		
		100.129.0000.100.1000.421.10209.10.00	Garbage / Disposal	\$48.76
		Check #: 201728		
		100.164.0000.000.2410.421.10604.32.00	Garbage / Disposal	\$25.00
		Check #: 201728		
			Vendor Total:	\$210.76

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
SILVER SPRINGS MUTUAL WATER CO	19183	100.108.0000.000.2620.411.10205.10.00	Water / Sewer Check #: 201729	\$1,256.56
		100.108.0000.000.2620.411.10304.20.00	Water / Sewer Check #: 201729	\$707.28
		100.108.0000.000.2620.411.10605.32.00	Water / Sewer Check #: 201729	\$1,261.72
		100.170.0000.000.2730.411.10000.00.00	Water / Sewer Check #: 201729	\$63.00
			Vendor Total:	\$3,288.56
STERNO DELIVERY		290.183.0000.000.3100.610.10000.00.00	General Supplies Check #: 201730	\$666.11
			Vendor Total:	\$666.11
STUDIES WEEKLEY	96696	100.127.0000.100.1000.640.10210.10.00	Books and Periodicals Check #: 201731	\$429.30
			Vendor Total:	\$429.30
TEAM SPORTS INK	20600	100.136.0000.920.1000.610.10208.31.00	General Supplies Check #: 201732	\$1,696.98
			Vendor Total:	\$1,696.98
TIME FOR KIDS	20739	100.162.0000.103.1000.610.10602.50.00	General Supplies Check #: 201733	\$188.10
			Vendor Total:	\$188.10
UNITED RENTALS--ALL LOCATIONS	21374	100.108.0000.000.2620.442.10000.00.00	Rental of Equipment and Vehicles Check #: 201734	\$156.00
			Vendor Total:	\$156.00
VERIZON WIRELESS_21703	21703			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2320.532.10000.00.00	Voice/Voicemail Check #: 201735	\$0.00
		100.101.0000.000.2510.534.10000.00.00	Telephone – Cell phone services Check #: 201735	\$80.04
		100.101.0000.000.2520.534.10000.00.00	Telephone – Cell phone services Check #: 201735	\$37.20
		100.104.0000.000.2210.534.10000.00.00	Telephone – Cell phone services Check #: 201735	\$240.10
		100.104.0000.000.2210.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc Check #: 201735	\$120.23
		100.107.0000.000.2580.534.10000.00.00	Telephone – Cell phone services Check #: 201735	\$1,032.87
		100.108.0000.000.2620.534.10000.00.00	Telephone – Cell phone services Check #: 201735	\$1,468.09
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services Check #: 201735	\$77.21
		100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services Check #: 201735	\$1,340.89
		250.105.0000.000.2321.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc Check #: 201735	\$160.10
		280.639.0000.200.1000.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc Check #: 201735	\$40.13
		290.180.0000.000.3100.534.10000.00.00	Telephone – Cell phone services Check #: 201735	\$88.76
			Vendor Total:	\$4,685.62
WALKER LAKE DISPOSAL INC.	102157			
		290.180.0000.000.3100.421.10000.00.00	Garbage / Disposal Check #: 201736	\$198.00
			Vendor Total:	\$198.00
WELLS FARGO VENDOR FINANCIAL SERVICES				
		100.129.0000.000.2410.442.10209.10.00	Rental of Equipment and Vehicles Check #: 201737	\$510.72

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1266

03/04/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.129.0000.100.1000.430.10209.10.00	Repairs and Maintenance Services	\$7.23
		Check #: 201737		
		100.129.0000.100.1000.610.10209.10.00	General Supplies	\$163.23
		Check #: 201737		
			Vendor Total:	\$681.18
WESTERN GOVERNORS UNIVERSITY		240.390.0000.100.2213.330.10000.00.00	FY20 GYO-AB309 Budget Load-REVISED	\$3,520.00
		Check #: 201738		
			Vendor Total:	\$3,520.00
YERINGTON INTERMEDIATE	23340	280.633.0000.000.2100.610.10302.20.00	General Supplies	\$140.00
		Check #: 201739		
			Vendor Total:	\$140.00
YERINGTON THEATRE FOR THE ARTS	100157	230.231.0000.610.1000.441.10909.41.00	Renting Land and Buildings	\$700.00
		Check #: 201740		
			Vendor Total:	\$700.00
ZAHOUREK SYSTEMS, INC	102788	240.300.0000.330.1000.610.10601.32.00	General Supplies	\$526.07
		Check #: 201741		
			Vendor Total:	\$526.07
			Grand Total:	\$105,535.14

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1274 Voucher Date: 03/12/2021 Prepared By: _____

Printed: 03/16/2021 09:10:10 AM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$124,475.56 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Holly Villines President

Phil Cowee Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

Neal E. McIntyre Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
240	State Grants	\$19,111.00
280	Federal Funds	\$86,572.50
290	Food Service Funds	\$18,792.06
		<hr/>
		\$124,475.56

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1274

03/12/2021

Fiscal Year: 2020-2021

Vendor Remit Name	Vendor #	Account	Description	Amount
ELUMA ONLINE THERAPY		280.639.0000.200.1000.340.10000.00.00 0	Other Professional Services	\$86,572.50
			Vendor Total:	\$86,572.50
NEVADA DEPARTMENT OF AGRICULTURE	14535	290.182.0000.000.3100.630.10000.00.00 0	Food	\$2,817.10
		290.183.0000.000.3100.630.10000.00.00 0	Food	\$1,822.83
		290.184.0000.000.1000.630.10000.00.00 0	Food	\$7,177.06
		290.185.0000.000.1000.630.10000.00.00 0	Food	\$6,975.07
			Vendor Total:	\$18,792.06
TRAFERA, LLC		240.308.0000.371.1000.650.10604.32.00 0	Supplies-Information Technology-related	\$19,111.00
			Vendor Total:	\$19,111.00
			Grand Total:	\$124,475.56

End of Report

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Donations

Recommendation

That the Board of School Trustees accepts the generous donations from the following:

- A donation from the Gene Haas Foundation of \$2,000 to DIS toward the Lego League program
- An anonymous donation to DIS of \$1664.30
- A donation from Mr. Dylon Getz of \$2,000 to the FHS football program
- A donation from Royal Floors of \$2,000 to the FHS wrestling program
- A donation from Mr. Mark Herrington of a drum kit valued at \$600 to the SMS music program.

*Respectfully Submitted,
Wayne Workman, Superintendent*

DAYTON INTERMEDIATE SCHOOL

“HOME OF THE SUNDEVILS”

315 OLD DAYTON VALLEY ROAD

DAYTON, NEVADA 89403

(775) 246-6250

FAX (775) 246-6253



Kevin Kranjcec
Principal

Damon Etter
Assistant Principal

February 22, 2021

To the Gene Haas Foundation:

On behalf of the staff, volunteers and students of Dayton Intermediate, I am writing you to thank you for your generous donation of \$2,000. Your donation is greatly appreciated and will be of great use to our students and our Lego League Program. Thank you.

Sincerely,

Kevin Kranjcec

Principal

Cc: School Board Trustees

DAYTON INTERMEDIATE SCHOOL

"HOME OF THE SUNDEVILS"

315 OLD DAYTON VALLEY ROAD

DAYTON, NEVADA 89403

(775) 246-6250

FAX (775) 246-6253



Kevin Kranjcec
Principal

Damon Etter
Assistant Principal

February 22, 2021

To whom it may concern:

On behalf of the staff, volunteers and students of Dayton Intermediate, I am writing you to thank you for your generous donation of \$1664.30. Your donation is greatly appreciated and will be of great use to our students. Thank you.

Sincerely,

A handwritten signature in dark blue ink, appearing to read 'Kevin Kranjcec', with a long horizontal line extending to the right.

Kevin Kranjcec
Principal

Cc: School Board Trustees



FERNLEY HIGH SCHOOL



HOME OF THE VAQUEROS

Robert K. Jones
Principal

Brooke Keller
Assistant Principal

Cory Sanford
Assistant Principal

Paul Sullivan
Assistant Principal

MEMO

TO: Mr. Wayne Workman, LCSD Superintendent
FROM: Kent Jones, FHS Principal
DATE: February 18, 2021
RE: Dylen Getz

Mr. Workman,

Fernley High School is greatly appreciative to Mr. Dylen Getz for the donation of \$2000 to the Football Program. We are extremely grateful for his generosity.

Respectfully,

Robert K Jones
Principal

RJ/mm



FERNLEY HIGH SCHOOL



HOME OF THE VAQUEROS

Robert K. Jones
Principal

Brooke Keller
Assistant Principal

Cory Sanford
Assistant Principal

Paul Sullivan
Assistant Principal

MEMO

TO: Mr. Wayne Workman, LCSD Superintendent
FROM: Kent Jones, FHS Principal
DATE: February 18, 2021
RE: Royal Floors Donation

Mr. Workman,

Fernley High School is greatly appreciative to Royal Floors for the recent donation of \$2000 to the Wrestling Program. We are extremely grateful for their generosity.

Respectfully,

Robert K Jones
Principal

RJ/mm



Silverland Middle School

1100 JASMINE LANE
FERNLEY, NEVADA 89408
"GO VAQUEROS!"

Steve Henderson
Principal

Tammie Moniz
Assist. Principal

Jeremy Elmore
Counselor
John Gavin
Counselor

(775)575-1575

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March 4, 2021

Mr. Mark Herrington
1409 Red Bluff Way
Fernley, NV 89408

Dear Mr. Herrington,

On behalf of Silverland Middle School, I would like to thank you for your generous donation of a trap set (drum kit) valued at \$600.00 to the SMS music program. This letter also serves as your documentation for tax purposes documentation for your donation: Lyon County School District's Tax ID number is 88-6000999.

Sincerely,

Steve Henderson, Principal
Silverland Middle School

cc: Mr. Wayne Workman, LCSD Superintendent
LCSD Board of Trustees

Lyon County School District Board Memo

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Contract with Hazel Health Services

Recommendation

That the LCSD Board of Trustees discuss and possibly approve a contract with Hazel Health to provide virtual health services to students.

Background Information

Hazel Health is a tele-health service that will provide immediate triage care for all students in just minutes while at school. Hazel Health expands access to healthcare, so every child has the foundation for successful learning. Within 2-4 minutes of the school nurse or designated individual initiating a visit, students will see a pediatrician, pediatric nurse practitioner, or pediatric physician assistant who will evaluate the student for any presenting health concern (physical or mental), they then provide a diagnosis and treatment plan. This service can also decrease chronic absenteeism as students with access to reliable health care miss fewer days of school for simple health concerns. Hazel Health is also proactive in adding and expanding resources available to students surrounding mental and behavioral health issues which will be necessary as we continue to move through the ever-changing Covid-19 pandemic.

Hazel Health uses technology specifically developed for schools to provide services. Students are able speak to a Hazel Health doctor who works with school health personnel to treat students and advise on next steps. Hazel Health has the ability to provide families with referrals, resources, and the follow-up necessary to ensure healthy outcomes. Hazel Health will follow district policies, comply with FERPA and HIPAA, and serve all students in Lyon County School District.

Hazel Health supports student with the right care which may include over-the-counter/prescribed medicine, or other resources to feel better. They will provide the necessary equipment for care: scale, thermometer, medical cart, and iPad with stand. They will also stock health offices with supplies including bandages, over-the-counter medications and splints.

Budget Considerations

Services through Hazel Health are billable to Medicaid. LCSD has currently has the infrastructure in place for billing Medicaid. Through the billing process, LCSD will receive revenue from Medicaid as shown in the attached Lyon County Medicaid Revenue Model document.

Discussed at Previous Meeting

No

Attachment

LCSD Data Service Agreement
LCSD MOU LCSD and Hazel Health Inc. and School Based Urgent Care Network
Lyon County Hazel Health Medicaid Fee Revenue Model

*Respectfully Submitted,
Wayne Workman, Superintendent*



Data Services Agreement for Lyon County School District

This Agreement is entered into between Lyon County School District (“District”) and Hazel Health Services (“Service Provider”) on February 10, 2021 (“Effective Date”).

WHEREAS, the District is a Nevada public entity subject to all Nevada and federal laws governing education, including but not limited to the Nevada Education Code, the Children’s Online Privacy and Protection Act (“COPPA”), and the Family Educational Rights and Privacy Act (“FERPA”);

WHEREAS, the District and the Service Provider desire to enter into the Data Services Agreement;

NOW, THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. Service Provider shall not use any information in a Pupil Record for any purpose other than those required or specifically permitted by the Data Services Agreement. For the purposes of this Agreement, a “Pupil Record” or Pupil Records” include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil Records does not include de-identified information (information that, on its own or in aggregate, cannot be used to identify an individual pupil) used by the third party (1) to improve educational products for adaptive learning purposes and for customized pupil learning; (2) to demonstrate the effectiveness of the operator’s products in the marketing of those products; or (3) for the development and improvement of educational sites, services, or applications.
2. All Pupil Records obtained by Service Provider from District continue to be the property of and under control of the District. The District retains exclusive control over student and staff data, including determining who may access data and how it may be used for legitimate authorized purposes.
3. Service Provider shall provide a means by which its employees, when so authorized, can search and export Pupil Records through reasonable procedures such that the District can respond to a parent, legal guardian or eligible student who seeks to review personally identifiable information on the pupil’s records or correct erroneous information. Service Provider shall provide procedures for the transfer of pupil-generated content to an account, format or medium designated by the District.
4. Service Provider may not distribute Pupil Records to any third party without District’s express written consent or as permitted by the Agreement, unless required by law. Unless permitted by the Agreement, use of subcontractors and subcontractor access to Pupil Records must be approved in writing by the District.

Service Provider will ensure that approved subcontractors adhere to all provisions of the Data Services Agreement. Provider ensures that any subcontractor or subprocessor that it engages to process, store or access Pupil Records has adequate technical security and organizational measures in place to keep Pupil Records secure and to comply with the terms of the Data Services Agreement.

5. Service Provider shall take actions to ensure the security and confidentiality of Pupil Records, including but not limited to designating and training responsible individuals on ensuring the security and confidentiality of Pupil Records.
 - 5.1. Service Provider shall maintain all data obtained or generated pursuant to the Agreement in a secure computer environment and not copy, reproduce or transmit data obtained pursuant to the Agreement except as necessary to fulfill the purpose of the original request. Service Provider shall warrant that security measures are in place to help protect against loss, misuse and alteration of the data under Service Provider's control. When the Service or data are accessed using a supported web browser, Secure Socket Layer ("SSL") or equivalent technology protects information, using both server authentication and data encryption to help ensure that data are safe, secure and available to only authorized users. Service Provider shall host content pursuant to the Service in a secure server environment that uses firewalls and other advanced technology to prevent interference or access from outside intruders. Where applicable, the Service will require unique account identifiers, usernames and passwords that must be entered each time a client or user signs on.
6. Service Provider certifies that Pupil Records shall not be retained or available to the Service Provider or any such third party that the Service not be retained or available to the Service Provider or any such third party that the Service Provider has contracted with for the purpose of providing the Service following the completion of the terms of the Data Services Agreement. Service Provider shall destroy or return to the District all Pupil Records obtained pursuant to the Data Services Agreement when such Pupil Records are no longer required for the Service, or within a reasonable period of time. Nothing in this Agreement authorizes the Service Provider to maintain personally identifiable data beyond the time period reasonably needed to complete the disposal of Pupil Records following the Service.
7. Upon becoming aware of any unlawful or unauthorized access to Pupil Records stored on equipment used by Service Provider or in facilities used by Service Provider, Service Provider will take the following measures:
 - 7.1. Promptly notify the District of the suspected or actual incident. This will occur within 24 hours of confirmation of the incident;
 - 7.2. Promptly investigate the incident and provide District with detailed information regarding the incident, including the identity of affected Pupil Records and Users; and



7.3. Assist the District in notifying affected users, affected parents, and legal guardians of the unauthorized access to Pupil Records and of commercially reasonable steps to mitigate the effects and to minimize any damage resulting from the incident.

8. The terms and conditions of the Data Services Agreement and any addenda are incorporated in the Agreement signed by both parties on _____. This Agreement shall govern the treatment of student records in order to comply with the privacy protections, including those found in FERPA. In the event there is a conflict between the terms of this Agreement or any other agreement or contract document(s), the terms of this Agreement shall apply.

9. This Agreement shall remain in effect for the duration of the signed agreement between the District and the Service Provider titled.

10. Neither District nor Service Provider may modify or amend the terms of this Agreement without mutual written consent.

IN WITNESS WHEREOF, parties executed this Agreement on the dates set forth below.

Lyon County School District

Hazel Health Services

[Title]

[Title]

[DATE]

[DATE]



MEMORANDUM OF UNDERSTANDING BETWEEN LYON COUNTY SCHOOL DISTRICT AND HAZEL HEALTH INC. AND SCHOOL BASED URGENT CARE NETWORK

This Telehealth Professional Services Agreement (“Agreement”) is made and entered into as of February 10, 2021 (the “Effective Date”), by and between, Hazel Health Inc., a Delaware corporation qualified to do business in California (“Hazel”) and School Based Urgent Care Network [PC], doing business as Hazel Health Services, a California professional corporation (Hazel Health) and Lyon County School District, a public school district existing under the state laws of Nevada, (“District”), for the provision of telehealth-based professional health care services, therapy and counseling services. Each entity is referred to individually as a “party” and the entities collectively are referred to as the “parties.”

RECITALS

A. Hazel Health engages physicians and other licensed practitioners, such as nurse practitioners duly licensed in various states, including the State of Nevada, who are qualified and experienced in providing telehealth based primary care services.

B. Hazel is in the business of assisting Hazel Health by providing non-clinical services such as telehealth technology, training, and technology support services.

C. District is a public school district within the state of Nevada, and desires to engage Hazel Health to provide certain telehealth-based services to its enrolled students.

D. District believes a contract by which it arranges for these telehealth services will improve quality healthcare access for its students, as well as reduce truancy related illness, increase retention, and overall improve academic performance of its students.

E. Healthcare services, therapy or counseling services may occur at the District or outside the District to covered students as agreed upon by the Parties.

NOW, THEREFORE, for and in consideration of the recitals above and the mutual covenants and conditions contained herein, the parties agree as follows:

1. Hazel and Hazel Health Obligations. District hereby engages Hazel Health to be a Physician or Professional of telehealth-based primary care services (the “Services”).

1.1 Applicable Standards. Hazel Health shall at all times render Services in accordance with: (i) professional standards of care; (ii) applicable statutes and regulations; (iii) District’s written policies; and (iv) any protocols developed by the parties. The parties agree that care outcomes are dependent on the joint cooperation and successful integration of Hazel Health’s and District’s clinical teams.

1.2 Coverage and Response Time. Hazel Health shall make the Services available in accordance with the service level availability requested by District. District understands and agrees that Hazel Health is not responsible for unavailability of the Services, or for a delay or interruption in performing the Services, if due to a network communications or technology error, failure, or interruption, or to unexpected volume, beyond the control of Hazel Health based upon commercially reasonable standards. In the event the full scope



of Services is unable to be provided (e.g., unanticipated unavailability of Hazel Health Physician or Professionals, a network server error, equipment or system malfunction), District shall be responsible to provide its customary level of care for students which may be limited to visits with the school nurse. In such event, Hazel Health shall make best efforts for its Physicians or Professionals to continue to be available for phone consultation, to the extent such is appropriate in the Physician or Professionals' professional judgment.

1.3 Telehealth Technology and Support. Hazel shall provide the technology and support as set forth in this Agreement.

1.4 Hazel and Hazel Health's Representations. Hazel Health represents as follows, and shall notify District immediately upon becoming aware that any of the representations below is no longer correct:

(a) Hazel and Hazel Health have the authority to enter into this Agreement;

(b) Hazel and Hazel Health are not bound by any agreement or arrangement that would preclude it from entering into, or from fully performing the Services required under this Agreement;

(c) Neither Hazel Health nor any Physician or Professional providing services under this Agreement: (i) is a "sanctioned person" under any federal or state program or law; (ii) has been listed in the current List of Excluded Individuals and Entities by the Office of Inspector General for the U.S. Department of Health and Human Services; (iii) has been listed on the General Services Administration's List of Parties Excluded from Federal Programs; (iv) has been listed on the U.S. Department of Treasury, Office of Foreign Assets Control's Specially Designated Nationals and Blocked Persons List; or (v) has been convicted of a criminal offense related to health care.

1.5 Independent Medical Judgment. Hazel Health and its Physician or Professionals shall use their independent medical and professional judgment when performing professional telehealth services. Hazel shall neither have nor exercise any control over the professional judgment and medical decision-making of the Physicians or Professionals.

1.6 Applicable Standards and Staffing. To enable Hazel Health to provide the Services, District shall staff and equip its location(s) in accordance with: (i) applicable standards of care; (ii) applicable statutes and regulations; (iii) District's written policies; and (iv) any protocols developed by the parties. District shall provide the appropriate specialization and quantity of on-site staff, such as a school nurse, to work with the Physician or Professionals by assisting as telepresenters if necessary.

1.7 Telehealth Technology and Support. District shall provide the technology and support as set forth in this Agreement. The selected sites must have consistent Wi-Fi access of 1.5 Mbps download 500 Kbps upload. District agrees to provide a regular data feed to Provider with demographic and relevant data necessary to provide the highest quality care as outlined in Exhibit B. District will also provide printing capabilities as needed with the requisite supplies, including but not limited to printer, toner and printing paper.

1.8 Telepresenter/Initiator. District shall make an onsite individual available to Hazel Health for purposes of serving as a telepresenter/initiator who will assist with certain administrative and basic clinical functions under the direction and supervision of the Hazel Health's Physician or Provider as required by



applicable state law. The duties of Initiators include, but are not limited to, (a) verifying that the Youth's parents/guardians have consented to treatment by Provider and (b) launching the application to start the visit.

1.9 District's Representations. District represents as follows, and shall notify Hazel Health immediately upon becoming aware any of the representations below is no longer correct:

(a) District is a public school district accredited and in good standing under the laws of the State of Nevada, and has the authority to enter into this Agreement;

(b) District is not bound by any agreement or arrangement that would preclude it from entering into, or from fully performing its obligations under, this Agreement;

(c) Neither District nor any of its employees, officers or agents: (i) are "sanctioned persons" under any federal or state program or law; (ii) have been listed in the current List of Excluded Individuals and Entities by the Office of Inspector General for the U.S. Department of Health and Human Services; (iii) have been listed on the General Services Administration's List of Parties Excluded from Federal Programs; (iv) have been listed on the U.S. Department of Treasury, Office of Foreign Assets Control's Specially Designated Nationals and Blocked Persons List; or (v) have been convicted of a criminal offense related to health care;

1.10 Covered Schools. The list of schools covered under this Agreement and receiving the Services ("Covered Schools") and the specific service(s) are set forth in the applicable Statement(s) of Work, and may be amended from time to time with new Covered Schools added, upon mutual written agreement by the parties. Mutual written agreement includes email and facsimile communications. Additional Covered Schools shall incur additional fees. Except as otherwise agreed by the parties in writing, District may not add new Covered Schools, or transfer or offer access to the technology or the Services to any affiliates, subsidiaries, parent corporations, entities, or third parties. District may not resell the Services or technology to another party.

1.11 Neither District nor its affiliates or subsidiaries, nor any employee, agent or representative of District or its affiliates has any financial relationship, direct or indirect, with any Physician or Professional, except as expressly set forth in this Agreement.

2. Medical Records; FERPA; HIPAA Privacy & Security.

2.1 HIPAA Compliance. The health records of Hazel Health's patients which are prepared and maintained by Hazel Health in connection with providing the Services hereunder are the property of Hazel Health. Hazel Health agrees to comply with all applicable federal and State laws and regulations relating to the maintenance, uses and disclosures of protected health information (including any heightened requirements for mental health records), including, without limitation, the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320 et. seq. ("HIPAA"), as amended by the Health Information Technology for Economic and Clinical Health Act, as incorporated in the American Recovery and Reinvestment Act of 2009, and any current and future regulations promulgated thereunder, including those published at 45 C.F.R. Parts 160, 162, and 164, all collectively referred to herein as "HIPAA Requirements." To the extent required by the HIPAA Requirements, Hazel Health shall obtain authorization and consent from the patients and/or patients' parents or legal guardians to use or disclose the patients' protected health information.

2.2 **FERPA Compliance.** The parties acknowledge that information provided by District to Hazel Health may be considered education records that are subject to the Family Educational Rights and Privacy Act, codified at 20 U.S.C. § 1232g, and its implementing regulations, codified at 32 C.F.R. Part 99, collectively referred to herein as “FERPA.” The parties further acknowledge that, in some instances, FERPA or State law may require a patient’s authorization to disclose education records from the District to Hazel Health. To the extent required by FERPA or State law, District shall obtain the patient’s authorization to disclose education records to Hazel Health. Hazel Health agrees to comply with any FERPA or applicable State law requirements regarding the confidentiality of education records.

3. **Compensation.** District shall pay Hazel Health in accordance with the payment provisions set forth in the applicable Statement(s) of Work, incorporated herein (“Compensation”). All Compensation shall be paid by District directly to Hazel Health. Compensation as set forth herein shall be paid to Hazel Health regardless of whether or not District has collected fees for Services from the patient or any third party payer. Compensation is deemed earned and payable upon completion of the consult and shall not be subject to any offset or deduction of any kind for any reason. Hazel Health shall provide District with invoices for Compensation, and payment shall be remitted within thirty (30) calendar days from the invoice date. Failure to timely pay shall constitute a material breach, and overdue payments shall bear interest at a rate of two percent (2.0%) per month (or such lesser rate as may be the maximum permissible under law).

4. **Billing and Collection.** Except to the extent inconsistent with federal or state law, Hazel Health and its Physician or Professionals shall have the sole and exclusive right to bill and collect for the Services from all patients, health plans, governmental agencies, third party payers, and other financially-responsible parties.

5. **Term and Termination.**

5.1 **Term.** The initial term of this Agreement shall commence on the Effective Date and shall continue for a minimum period of one (1) year or until all Statements of Work have terminated or expired, whichever is later (the “Initial Term”). Upon the conclusion of the Initial Term, this Agreement shall automatically renew for subsequent successive one (1) year terms unless either party gives the other party written notice of non-renewal at least ninety (90) days prior to the expiration of the then-current term. The parties recognize there may be a ramp-up period following the Effective Date, and the actual commencement of Services under this Agreement is contingent upon the parties jointly determining a mutually-agreeable Service schedule. To the extent a new Covered School or service is subsequently added to this Agreement under a new or amended Statement of Work that has its own term and termination provisions, the terms in that Statement of Work shall govern for that new service or Covered School only, and termination of/changes to one Statement of Work shall not terminate this Agreement as a whole. Notwithstanding the foregoing, this Agreement may be terminated as follows:

5.2 **Termination.**

(a) **Termination Without Cause.** After the conclusion of the Initial Term, either party may terminate this Agreement at any time without cause upon ninety (90) days’ written notice to the other party.

(b) **Termination for Cause.** Either party may terminate this Agreement for cause upon material breach by the other party, provided such material breach continues uncured for thirty (30) days after

receipt by the breaching party of written notice from the other party specifying such breach. The notice of breach under this Section shall specify with reasonable particularity the nature and extent of the breach for which complaint has been made.

(c) **Immediate Termination.** Either party may terminate this Agreement immediately by written notice to the other party upon the occurrence of any of the following events: (i) the other party is listed by a federal agency as being debarred, excluded, terminated, or otherwise ineligible for federal healthcare program participation; (ii) the other party discontinues operations for at least fifteen (15) days or loses its required licensure or accreditation; (iii) the other party files a petition in bankruptcy, or makes an assignment for the benefit of creditors; if any involuntary petition in bankruptcy or petition for an arrangement pursuant to any bankruptcy laws is filed against the other party and such petition or assignment is not dismissed or rescinded, as applicable, within ninety (90) days; or (iv) if all of the Statements of Work have terminated, lapsed, or expired.

(d) **Change in Law.** If any state or federal laws or regulations, now existing or enacted or promulgated after the Effective Date, are interpreted by a judicial decision, a regulatory agency or legal counsel in such a manner that this Agreement or any provision hereof may be in violation of such laws or regulations, the parties shall amend this Agreement as necessary to preserve the underlying economic and financial arrangements between the parties and without substantial economic detriment to either party. If, in the written opinion of a party's legal counsel, this cannot be done, then such party may provide thirty (30) days' prior written notice to the other party of the Agreement's termination.

(e) **Effect of Termination.** The parties shall cooperate to ensure the smooth transition of patient care during termination of this Agreement. To the extent the parties entered into any licensing or other agreements regarding the Services, such agreements shall immediately and automatically terminate concurrent with this Agreement, as will any Statement of Work. Each Physician or Professional's credentialing with District and its Covered School(s) shall automatically terminate for the type of Services rendered under this Agreement, except to the extent the Physician or Professional held such membership or privileges prior to the Effective Date of this Agreement. Within thirty (30) days of the termination or expiration of this Agreement, each party shall return to the other all equipment, software, and Confidential Information owned by the other party, and District shall pay in full all Compensation due to Hazel Health.

6. Independent Contractors. Hazel Health and District are independent contractors. Nothing under this Agreement is intended, nor shall be construed, to create a partnership, employer-employee relationship, or joint venture between the parties. Neither District nor Hazel Health (nor their respective agents or employees) shall have any authority to bind the other party without the other party's express written consent. Each party shall be solely responsible for reporting, withholding, and paying all taxes and other sums due to individuals providing services on its behalf. Likewise, each party shall be solely responsible to provide and pay for all workers' compensation insurance for any employed individuals providing services on its behalf. Hazel Health may engage subcontractors to perform certain of their obligations under this Agreement; provided that no such subcontract shall relieve Hazel Health of its respective obligations under this Agreement.

7. Insurance. Each party shall secure and maintain professional and general liability insurance (which may be provided through a combination of insurance and/or program of self-insurance) covering such party against any claims or losses arising out of the performance of its the obligations and services hereunder in an amount of at least One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars

(\$3,000,000.00) in the aggregate per annum or in any greater minimum amount if required by State law. Upon the receipt of any notice of cancellation, termination, or material change of such policy, the affected party shall promptly notify the other in writing. In the event a party procures a “claims-made” policy to meet the insurance requirements herein, such party shall obtain “tail” coverage upon the termination of any such policy or upon termination of this Agreement. Said “tail” policy shall provide coverage for an indefinite reporting period. Each party will furnish to the other party upon written request, a certificate of insurance evidencing all of the herein specified policies of insurance. Said policies shall be primary with respect to any insurance maintained by the other party.

8. Access to Books and Records. To the extent applicable, until the expiration of four (4) years after the furnishing of Services hereunder, the parties shall make available to the Secretary of the Department of Health and Human Services, the Comptroller General of the United States, or their duly-authorized representatives, such books, documents and records necessary to certify the nature and extent of the cost of the Services. If any Services are performed by way of subcontract with another organization and the value or cost of such subcontracted Services is Ten Thousand Dollars (\$10,000) or more over a twelve (12) month period, such subcontract shall contain and the respective party shall enforce a clause to the same effect as this Section. The availability of the parties’ books, documents and records shall be subject at all times to all applicable legal requirements, including without limitation, such criteria and procedures for seeking and obtaining access that may be promulgated by the Secretary.

9. Indemnification. Each party to this Agreement (“Indemnifying Party”) shall indemnify and hold the other party to this Agreement (“Indemnified Party”) harmless from any and all claims asserted against the Indemnified Party by any person who is not a party to this Agreement (and all related liabilities, costs and expenses of any kind whatsoever, including but not limited to attorneys’ fees and court costs), to the extent arising out of (i) the negligent acts or omissions or misconduct of the Indemnifying Party, its employees or agents, (ii) noncompliance with any applicable federal or state law, rule or regulation by the Indemnifying Party, its employees or agents, or (iii) any breach by the Indemnifying Party, its agents, employees, or servants of any material covenant or condition of this Agreement. The obligations herein shall survive termination of this Agreement. This indemnification shall not apply to claims covered by insurance, to the extent of such insurance coverage.

10. Disclaimer of Warranties. Any equipment and software are provided “as is,” with all faults, and without warranty of any kind. Hazel Health disclaims all warranties, express and implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. District expressly agrees and acknowledges that use of the equipment and software is at District’s sole risk. Neither Hazel nor Hazel Health warrant that the equipment or software will meet district’s requirements, or that the equipment or software is compatible with any particular hardware or software platform, or that the operation of the equipment or software will be uninterrupted or error-free, or that defects in the equipment or software will be corrected. No oral or written information or advice given by Hazel Health or their authorized representatives shall create a warranty or in any way increase the scope of this warranty.

11. Third Party Disclaimer. Neither Hazel nor Hazel Health make any warranty of any kind, whether express or implied with regard to the third party content or any software, equipment, or hardware obtained from third parties (collectively, the “third party items”). Hazel and Hazel Health expressly disclaim all warranties, express and implied, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose, and title/non-infringement with regard to the third party items. Nothing in this



agreement shall be interpreted as a warranty, either express or implied, by Hazel or Hazel Health that would expand in any way a standard end-user warranty.

12. Limitation of Liability. In no event shall Hazel and Hazel Health be liable to district or any third party for any incidental or consequential damages (including, without limitation, indirect, special, punitive, or exemplary damages for loss of business, loss of profits, business interruption, loss of data, or loss of business information) arising out of or connected in any way with Hazel Health's performance under this agreement, or use of or inability to use the equipment or software, or for any claim by any other party, even if Hazel or Hazel Health have been advised of the possibility of such damages. Hazel and Hazel Health shall not be liable for defects in or failures of equipment and/or software, or for defaults by, or defects in services rendered by, third parties. This limitation of liability shall apply even if the express warranties set forth above fail of their essential purpose.

13. Compliance; No Referrals Required. Each party agrees to comply with all applicable laws and regulations in performing its obligations hereunder, including but not limited to the federal and state anti-kickback and self-referral laws and regulations, at all times during the term of this Agreement. Although Hazel Health is obligated to provide the Services to District specified in this Agreement, no party is required to refer patients to, or otherwise generate business for, the other party. The parties intend this Agreement to comply with 42 U.S.C. § 1320a-7b(b) (the Anti-Kickback Statute), 42 U.S.C. § 1395nn (the Stark Law) and any other federal or state law provision governing health care fraud and abuse. The Compensation herein has been determined through good faith and arm's length bargaining to be commercially reasonable and consistent with the fair market value of the Services. The Compensation does not include any discount, rebate, or kickback, nor is it intended to be an inducement or payment for referral of patients from one party to another. This Agreement shall be interpreted and construed at all times in a manner consistent with applicable laws and regulations governing the financial relationships among individuals and entities that provide or arrange for the provision of items or services that are reimbursable by governmental health care programs or other third party payers. The parties acknowledge that none of the benefits hereunder are conditioned on any requirement that one party make referrals to, be in a position to make or influence referrals to, or otherwise generate business for the other party. The parties further acknowledge that Hazel Health and its Physician or Professionals are not restricted and can render services for another school district of their own choosing, nor do the services under this Agreement include, directly or indirectly, marketing services by either party. There is no agreement, express or implied, between District and Hazel Health regarding the referral of patients or business among them.

14. Publicity. Neither party will use for publicity, promotion or otherwise, any logo, name, trade name, service mark or trademark of the other party or its affiliates, or any simulation, abbreviation or adaptation of the same, or the name of any employee or agent of the other party, without that party's prior, written, express consent. Notwithstanding the foregoing, Hazel Health may publicly identify District as a user of the Services, and District may publicly identify Hazel Health as its Physician or Professional of the Services. The parties may publicly announce they have entered into this Agreement, but neither shall disclose the specific terms of this Agreement (including pricing) to any third party.

15. Entire Agreement; Amendment. This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof, and supersedes all prior or contemporaneous oral or written agreements entered into between the parties. All Exhibits and attachments referred to herein are hereby



incorporated into this Agreement. This Agreement and Exhibits may be amended only by a written agreement signed by the parties.

16. Governing Law. The terms and conditions of this Agreement, as well as all disputes arising under or relating to this Agreement, shall be governed by Nevada law, specifically excluding its choice-of-law principles. The exclusive forum and venue for the foregoing is the State or District Court of Lyon County, Nevada, unless such action cannot by law be brought in such forum, in which case the venue required by law shall govern.

17. Assignment; Binding Effect. No party may assign or transfer this Agreement without the prior written consent of the other parties, such consent not to be unreasonably withheld. Any unpermitted attempt to assign all or part of this Agreement shall be null and void *ab initio*. Notwithstanding the foregoing, Hazel Health may, without prior consent but upon written notice to District, assign or transfer this Agreement, and/or any of its rights, duties, or obligations hereunder, to any entity that is an affiliate or subsidiary of Hazel Health or any successor organization assuming a controlling interest in Hazel Health or its assets. This Agreement shall inure to the benefit of and bind the parties hereto and their respective heirs, representatives, successors and permitted assigns.

18. Miscellaneous. Severability. The invalidity or unenforceability of any term or provision of this Agreement shall not affect the validity or unenforceability of any other term(s) or provision(s). Waiver. No waiver, including any waiver of breach, shall be valid unless in writing and signed by the parties. Recitals/Captions. The recitals are incorporated into this Agreement, but the captions are used solely for convenience. Non-Discrimination. Each party agrees that, in the performance of this Agreement, services will be provided without discrimination toward any patients, employees, or other persons to the extent prohibited by law. This includes the parties' agreement to treat all patients without regard to payer source, race, color, national origin, citizenship, sex, age, sexual orientation, disability, religion, or other factors unrelated to the patient's need for health care services. Force Majeure. Each party shall be excused from delays in performing its obligations if resulting from causes beyond the commercially reasonable control of the party, including default of vendors, acts of God, governmental actions, fire, flood, epidemic, and embargoes. No Third Party Beneficiaries. Nothing in this Agreement is intended, nor shall be deemed, to confer any benefits on any third party, including, without limitation any patients or District contractors, nor shall such person or entity have any right to seek, enforce or recover any right or remedy with respect hereto. Notices. All notices hereunder shall be in writing, delivered personally, or by delivery service with a delivery confirmation, and shall be deemed to have been received when delivered in person or as of the date recorded on a signature card or similar proof of receipt, to the address on the signature blocks at the end of this Agreement. Counterparts. This Agreement may be executed in one or more counterparts, all of which together shall constitute only one agreement. If any signature is delivered by facsimile or email or is signed in any electronic format, such signature shall create a valid and binding obligation with the same force and effect as if such signature were handwritten. Attorney's Fees. In the event that any legal action is instituted by either of the parties hereto to enforce or construe any of the provisions or conditions of this Agreement, the party prevailing in any such action shall be entitled to recover from the other party all court costs and reasonable attorney fees, including the costs and fees incurred in enforcing any judgment. Survival. The following sections shall survive expiration or termination of this Agreement: Sections 3, 5, 6.2(e), 9 through 16, and 18 through 21.



The parties hereto have executed this Agreement as of the Effective Date.

Hazel Health Services

Lyon County School District

By: _____

By: _____

Dr. Rob Darzynkiewicz
President
10775 Pioneer Trail Ste 215
Truckee CA 96161

Name:
Title:
25 E. Goldfield Ave
Yerington, NV 89447

Attn: _____

Attn: _____

Hazel Health, Inc.

By: _____

Josh Golomb
CEO and President
604 Mission Street Ste. 800
San Francisco, California 94105

Attn: _____

EXHIBIT A

SERVICES

The Services provided by Hazel Health pursuant to this Agreement are set forth in the Statement(s) of Work attached to this Exhibit A.

STATEMENT OF WORK: #1

Covered Schools

Hazel Health shall provide the telehealth based primary care services for students at District’s Covered Schools listed below:

School Name	Address	Effective Date
Schools to be listed based on district guidance		

This list of covered schools may be amended from time to time, as provided in this Agreement and new locations added, upon mutual written agreement by the parties. Additional covered Schools shall incur additional fees, when applicable.

Services

1. **Telehealth Services:** For each consultation, the Hazel Health Physician or Professional shall:
 - a. Direct/supervise Initiator in performing initial clinical tasks.
 - b. Conduct a healthcare consult to assess the patient’s clinical needs; and
 - c. Based upon the healthcare consult, should Hazel Health Physician or Professional determine the patient’s condition constitutes an emergent matter, refer the patient or directly contact the appropriate emergency service Physician or Professionals (e.g., 911).
 - d. Only patients who have completed the necessary steps to create a valid Physician or Professional-patient relationship via telehealth will receive consultations by Hazel Health Physician or Professionals, including the following steps:



- i. Agreeing to an informed consent form, terms of use, and release of information and privacy policies
 - ii. Completing a comprehensive clinical history disclosure via the online platform
 - iii. Documenting a patient assessment.
2. **Availability.** Hazel Health shall make its Physician or Professionals available to provide the Services
3. **Request Process/ Response Time.** Requests for Services will be sent to Hazel Health and Physician or Professionals via the provided system. Physician or Professionals shall respond to District as soon as possible after being sent a request for a telehealth consult and shall be capable of initiating Services as soon as is reasonably possible under the circumstances.
4. **Sufficient Information.** The Physician or Professional's service is reliant upon the accuracy and completeness of the patient information conveyed to the Physician or Professional, which is the sole responsibility of the student/patient. The Physician or Professionals have the right to refuse to provide the Services if, in the independent clinical judgment of the Physician or Professional, necessary information has not been provided to him or her.
5. **Consents.** To the extent required under state law or third party payer rules, Hazel Health shall obtain a valid patient informed consent to telehealth services, and shall place the consent in the patient's health record. To the extent required under state law or third party payer rules, Hazel Health shall communicate to and inform the patient of the nature of the professional services, including that such services will be delivered via telehealth.
6. **Telepresenter/Initiator.** Hazel Health shall properly direct and supervise the telepresenter/initiator onsite at the Covered School. Hazel Health shall not and require that its Physicians and Providers do not require such telepresenter/initiator to perform services beyond his/her scope of practice under applicable state law.
7. **Communication Protocols.** The parties will make reasonable steps to share, discuss, and agree upon communication protocols after execution of this Statement of Work. The parties shall work together, to revise and modify as needed their communication procedures for facilitating, and initiating telehealth consults.

Compensation

There is no cost to the district for the services provided.

Technology and Support

District's Technology and Support Requirements. District shall provide its own Internet telecommunication lines necessary to effectively run the telehealth systems and equipment at District's school(s), including all



costs associated with installation (if needed), maintenance and monthly availability fees. District is responsible for providing its own information technology support staff for its equipment, connectivity, software, and technology.

System Testing and Start-Up Period. As soon as the parties have installed and tested the telehealth equipment and software, and developed communication and clinical protocols, the parties shall conduct a series of “acceptance tests” designed to simulate a telehealth consult and shall refine the process as they mutually agree. The parties shall use all reasonable efforts to complete all start up, protocol development, and system testing matters approximately ten (10) days prior to the target commencement date for the Services in this Statement of Work.

District Training. During the initial on-boarding and setup following the Effective Date, Hazel Health will be responsible for providing initial training and orientation to appropriate staff designated by District on telehealth technology utilized at District’s location(s). District agrees to fully collaborate with Hazel Health through this period of training and implementation. After the initial implementation and training performed by Hazel Health, District is solely responsible to provide ongoing training to its staff unless it elects to purchase additional optional training from Hazel Health.

Hazel Health Services

Lyon County School District

By: _____

By: _____

Dr. Rob Darzynkiewicz
President
10775 Pioneer Trail Ste 215
Truckee CA 96161

Name:
Title:
25 E. Goldfield Ave
Yerington, NV 89447

Attn: _____

Attn: _____

Hazel Health, Inc.

By: _____

Josh Golomb
CEO and President
604 Mission Street Ste. 800
San Francisco, California 94105

Attn: _____

Lyon County Medicaid Revenue Model	
Lyon County Students	9000
Lyon County Medicaid/CHIP Percentage	33%
Estimated Students on Medicaid	2970
Hazel Parental Consent Rate (typical)	70%
Hazel Medicaid eligible students in Lyon County	2079
Hazel visit factor	1.4
Total potential vists	2910.6
Originating Site Fee Reimbursement - Medicaid Federal Share	\$15.74
Potential annual revenue to LCSD	\$45,810.03

** Hazel averages 1.4 visits per student per year

** Reimbursement to LCSD is available through the Medicaid School Based billing

Nevada Medicaid Originating Site Fee Reimbursement

	CPT code	
Originating Site Visits	Q3014	\$24.24
Nevada FMAP		64.93%
Federal Reimbursement to schools		\$15.74

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Child Abuse Prevention and Awareness Month Presentation

Recommendation

That the Board of Trustees approve a presentation from Lyon County Human Services on child abuse prevention and awareness month.

Background Information

On April 23, 2019 the Board of Trustees approved a proclamation declaring the month of April as Child Abuse and Neglect Prevention Month in the Lyon County School District. Lyon County Human Services wishes to provide a presentation to the board as a reminder for April 2021.

Budget Considerations

None.

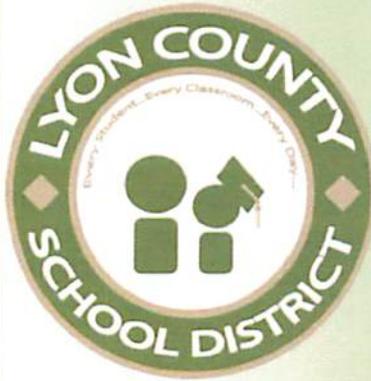
Discussed at Previous Meeting

Yes, April 23, 2019.

Attachment(s)

2019 Proclamation April Child Abuse and Neglect Prevention Month - Perpetual
Lyon County Community Partners Presentation on Child Abuse Prevention Awareness Month

*Respectfully Submitted,
Wayne Workman, Superintendent*



Superintendent
Wayne Workman

Deputy Superintendent
Tim Logan

Board of Trustees

President
Neal McIntyre

Clerk
Holly Villines

Members
Kimber LA Crabtree
Barbara Jones
Sherry Parsons
Bridget Peterson
John Stevens

Lyon County School District
25 E. Goldfield Ave.
Yerington, NV 89447

Ph. (775) 463-6800
Fax (775) 463-6808

www.lyoncsd.org

PROCLAMATION
Lyon County School District

Whereas, children are vital to our state's future success, prosperity and quality of life as a well as being our most vulnerable assets;

Whereas, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

Whereas, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

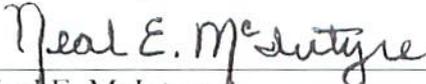
Whereas, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

Whereas, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

Whereas, child abuse and neglect directly impacts the school district, faculty, students and requires use of resources that could better be used on other programs so addressing child abuse and neglect in Lyon County is of paramount importance to the Lyon County School District;

Therefore, the Lyon County School District does hereby proclaim the month of April as Child Abuse and Neglect Prevention Month; and the District calls upon our employees, volunteers, all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Adopted this 23rd day of April, 2019, by the Board of Trustees of the Lyon County School District.



Neal E. McIntyre
President, Board of Trustees



Child Abuse Prevention Awareness Month

Lyon County Community
Partners Presentation

Scope of the Issue

Rural NV, FY19 Data

- 4,227 reports made, 908 investigations opened
- 67% were Information Only (IO'd)
- 32.2% Of investigations were substantiated (287/521, up 13.7 percentage points since 2015)
- 244 youth removed in Rural NV Counties
- Top five reasons for removal: Neglect, Parental drug abuse (64.59%), Incarceration of parents (21.4%), Domestic Violence (15.56%), Inadequate housing (9.73%)
- Lyon County is home to the largest population of youth out of all the “rural” Nevada counties. With Elko and Carson City being 2nd and 3rd.

Nationally, April is recognized as Child Abuse Prevention Month

- Child abuse is a community concern.
- No one profession or single agency alone can strengthen and support families and therefore protect children from harm.
- Requires a community effort to work together to protect children and support the well-being of families.
- During April, public and private agencies, community organizations, volunteers and concerned citizens unite to highlight the problem of child abuse and to educate the public in methods of prevention.

There are many ways that we can work together within our communities to help keep children safe. It starts by investing in stronger support systems for families.

**April Is
National
Child Abuse
Prevention
Month**



FIND TOOLS, TIPS, AND RESOURCES AT
WWW.CHILDWELFARE.GOV/PREVENTIONMONTH

Adverse Childhood Experience's (ACEs)

ACEs can have lasting effects on...



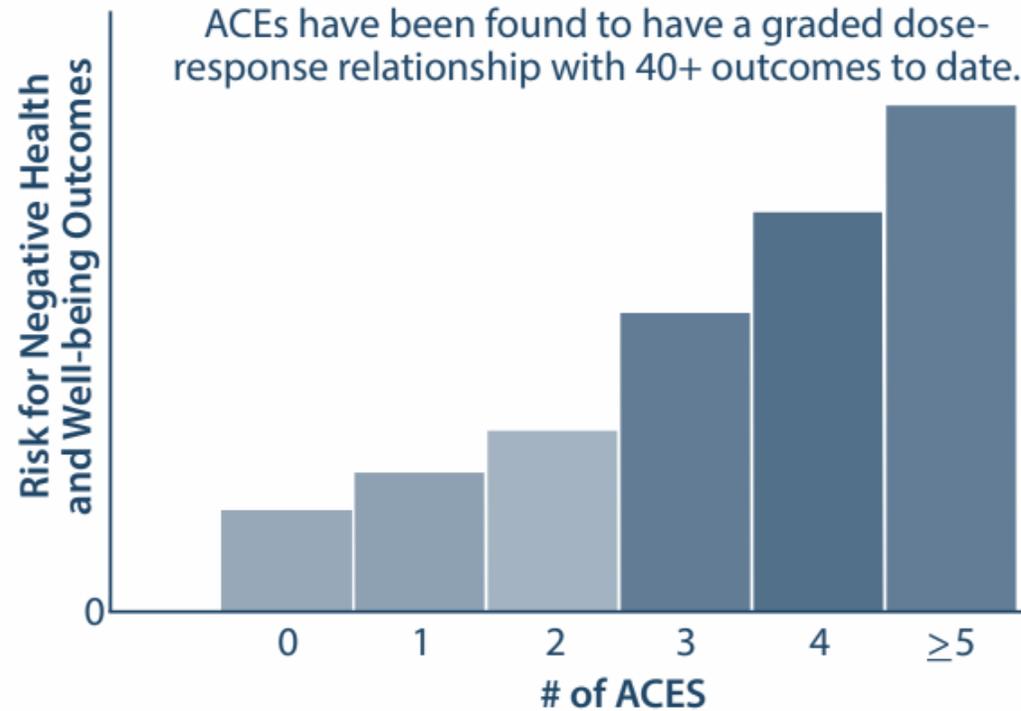
Health (obesity, diabetes, depression, suicide attempts, STDs, heart disease, cancer, stroke, COPD, broken bones)



Behaviors (smoking, alcoholism, drug use)



Life Potential (graduation rates, academic achievement, lost time from work)



*This pattern holds for the 40+ outcomes, but the exact 120 risk values vary depending on the outcome.

Children Services

The Family First Prevention Services Act (FFPSA) of 2018 calls for a greater emphasis on States providing child maltreatment prevention services that are rooted in promising, supported, or well-supported practices.

- ❖ Differential Response
- ❖ Family Support Program
- ❖ Nevada Home Visiting
- Cribs for Kids
- Car Seat Installation and education
- Women, Infants, and Children (WIC)
- Parenting Classes
- Opioid Education & Naloxone Distribution

Division of Child and Family Services (DCFS)

- Child Protective Services (CPS) is the first step to ensure the safety and permanency of children who are reported as being abused or neglected.
- The focus of CPS is on protecting the child from harm or risk of harm and to make it safe for the child to live with the parent or caretaker.
- 18 years and younger
- Defined by statute
 - mental injury
 - physical injury
 - sexual abuse and exploitation
 - negligent treatment or maltreatment
 - excessive corporal punishment



Division of Child and Family Services (DCFS)

Nevada Child Protective Service Agencies Conduct Activities in Preventing, Investigating, and Treating Child Abuse and Neglect. In the rural counties it is DCFS, in Washoe and Clark they are responsible for their own CPS activities.

- Intake
- Assessment
- Ongoing case management
- Foster care licensing and recruitment



Foster Care in Nevada

- DCFS and Lyon County are in need of foster families
- Children must often be separated or moved outside the county resulting in new schools, removal from friends and other disruption in an already difficult situation
- Placement with family is not always an option
- There are opportunities for short or long-term placements
- "There is no better gift to give a child than a family."
-Anonymous

District Attorneys Office

Responsibilities

- Works with DCFS on child protection cases assisting in protecting children and removing them from abusive environments
- Works with the Lyon County Sheriff's Office and other law enforcement agencies to successfully prosecute child abuse and neglect, child sexual abuse and child exploitation cases and protect children from these offenders



District Attorneys Office

2019

- 22 child abuse cases opened

2020

- 16 child abuse cases opened



CASA

Court Appointed Special Advocates

FOR CHILDREN

LYON COUNTY ¹²⁷CASA, INC.

CASA/GAL Best-Interest Advocacy



Brighter Futures and Stronger Communities

Children who have experienced abuse or neglect fare better with a CASA/GAL volunteer by their side. Studies have shown:



THEY ARE
more likely
to find a safe, permanent home



THEY ARE
more likely
to succeed in school



THEY ARE
half as likely
to re-enter the foster care system

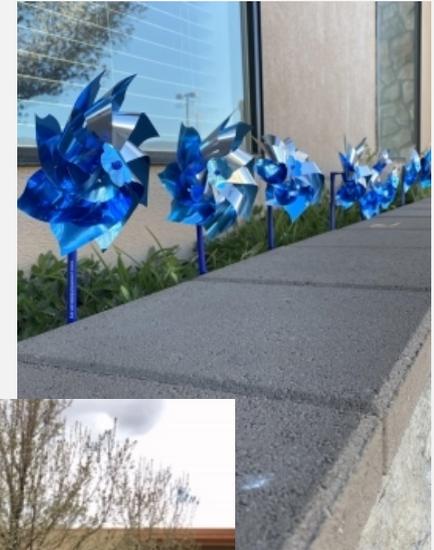
In 2020, Lyon County CASA served **87** abused and neglected children removed from their homes in Lyon County.

Our **10** CASA **volunteers** dedicated over **1,500 hours** in 2020 advocating for the best interests of these vulnerable children!

¹²⁹

Community Efforts

- Pinwheel displays in community offices
- Pinwheel gardens at community parks and Human Services office locations
- Coloring contest
- Social media campaign
- Collaboration with community providers
- Proclamations from School Board, City Councils, and Lyon County Board of Commissioners



**Lyon County, Nevada
PROCLAMATION**

WHEREAS, in Federal fiscal year 2019, 4.4 million reports were made to child protective services; and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, our children are our most valuable resources and will share the future of Lyon County; and

WHEREAS, child abuse can have long-term psychological, emotional, physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, business, law enforcement agencies, and families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

NOW THEREFORE, the Board of Lyon County Commissioners does hereby proclaim April 2021 as National Child Abuse Prevention Month in Lyon County and urges all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

April is National Child Abuse Prevention Month



Thank you

Contact us!

Online Referral Form

[www.lyon-county.org > Departments > Human Services > Provider Referral Form]

<https://www.lyon-county.org/FormCenter/Human-Services-4/LCHS-Provider-Referral-Form-39>

- LCHS@lyon-county.org
- 775-577-5009
- We're on Facebook!
www.facebook.com/LyonCountyHumanServices

133



**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Chartwells Meal Reimbursement Increase

Requested by:

Harman Bains, Director of Business Services
Akiko Miyagi, Chartwells Nutrition Services Director

Recommendation

That the LCSD Board of Trustees approve the meal reimbursement increase requested by Chartwells.

Background Information

In July 2020, the Board of Trustees approved Chartwells to become Lyon CSD food service management company (FSMC). In an effort to continuously support the work of Chartwells and the expansion/improvement of our Lyon CSD Nutrition programs, Chartwells has requested an increase in their billing rates for the duration of the 2020-21 school year (March - June 2021).

Budget Considerations

As of January 2021, USDA approved all school districts an increase of \$0.09 for breakfast and \$0.17 for lunch. Chartwells has requested the same increase to be passed along as the districts FSMC.

The Chartwells contract approved by the Board included a “guaranteed return” from Chartwells to Lyon CSD of \$507,743. Projections as of March 2021 indicate a return exceeding that contractual guaranteed amount.

Discussed at Previous Meeting

N/A

Attachment(s)

N/A

*Respectfully Submitted,
Harman Bains, Director of Business Services*

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Fernley High School and Dayton High School Stadium Renovations

Requested by:

Harman Bains, Director of Business Services
Jim Gleason, Operations and Maintenance Supervisor

Recommendation

That the Board of Trustees approve the proposal from Paul Cavin Architect LLC professional design services for \$272,600. Services are for both Fernley High School and Dayton High School outdoor stadium renovations.

Background Information

February 2021, the Board of Trustees approved the district wide project recommendations made by the district facilities committee. One of the projects approved was the renovation of the outdoor stadiums of both DHS and FHS.

Fernley High School:

- 1,230 home seating capacity with design for an additional 330 capacity possible for growth
- 420 visitor seating capacity with design for an additional 220 capacity possible for growth
- New Press Box
- Existing (4) wooden light poles removed and replaced with metal poles with new LED fixtures

Dayton High School:

- 750 home seating capacity with design for an additional 150 capacity possible for growth
- 300 visitor seating capacity with design for an additional 220 capacity possible for growth
- New Press Box
- Existing (6) wooden light poles removed and replaced with (4) metal poles with new LED fixtures

Budget Considerations

Paul Cavin Architect LLC professional services fee for this project is \$272,600. February 2021, the Board of Trustees approved a project budget of \$1,825,000 to be paid from the Residential Construction Tax Fund.

Discussed at Previous Meeting

February 2021

Attachment(s)

Paul Cavin Architect LLC Proposal – FHS/DHS Stadium Renovation
DHS - Project Scope Identification
FHS - Project Scope Identification

Respectfully Submitted,
Harman Bains, Director of Business Services

March 12, 2021

P21010

Harman Bains
Lyon County School District
25 East Goldfield Avenue
Yerington, Nevada 89447

Re: Proposal for the Lyon County School District: Fernley High School and Dayton High School Bleachers

Dear Mr. Bains,

Thank you for the opportunity to present this proposal for professional design services to Lyon County School District. Paul Cavin Architect LLC is pleased to present the following fee proposal for your consideration.

It is understood that the Lyon County School District would like professional design services for the Fernley High School and Dayton High School Bleachers projects. This will be a design-bid-build project delivery method. The design scope of work will be based on the Project Scope Identification drawings prepared by Paul Cavin Architect LLC.

The following is an outline of the scope of work and professional services:

Fernley High School:

- Remove existing home and visitor bleachers.
- Remove existing sloped concrete slab beneath home bleachers.
- Remove existing dirt mound.
- Remove existing press box and camera decks.
- Design new concrete slab and/or strip footings for new and future bleachers.
 - New home side bleachers:
 - Aluminum angle frame construction.
 - 15 rows with ADA spaces and access.
 - 1230 seat capacity.
 - Future home side bleachers:
 - Two bleachers, one on each side of main bleacher.
 - Aluminum angle frame construction.
 - 15 rows.
 - 330 seat capacity each.
 - New visitor side bleachers:
 - Aluminum angle frame construction.
 - 10 rows with ADA spaces and access.
 - 420 seat capacity.
 - Future visitor side bleachers:
 - Aluminum angle frame construction.
 - 10 rows
 - 220 seat capacity
 - Bleachers adjacent to main bleachers
 - Press Box:
 - New, prefabricated press box by bleacher manufacturer.
 - Power and data connections to press box
 - Field Lighting:
 - Four existing wood poles with lights to be removed and replaced with four new metal poles, LED fixtures, and concrete bases.

Dayton High School:

- Remove existing home and visitor bleachers.
- Remove existing sloped concrete slab beneath home bleachers.
- Remove existing concrete retaining walls.
- Design new concrete bench to support existing press box foundations
- Design new concrete slab and/or strip footings for new and future bleachers.
 - New home side bleachers:
 - Aluminum angle frame construction.
 - 15 rows with ADA spaces and access.
 - 750 seat capacity.
 - Future home side bleachers:
 - Aluminum angle frame construction.
 - Two bleachers, one on each side of main bleacher.
 - 15 rows.
 - 150 seat capacity each.
 - New visitor side bleachers:
 - Aluminum angle frame construction.
 - 10 rows with ADA spaces and access.
 - 300 seat capacity.
 - Future visitor side bleachers:
 - Aluminum angle frame construction.
 - 10 rows
 - 220 seat capacity
 - Bleachers adjacent to main bleachers
 - Press Box:
 - Existing building and foundation to remain.
 - Remove existing wood decks and stairs and replace with aluminum decks and stairs by bleacher manufacturer.
 - Paint exterior of press box.
 - Possible data run from existing main gym to press box.
 - Field Lighting:
 - Six existing wood poles with lights to be removed and replaced with four new metal poles, LED fixtures, and concrete bases.

Design Submittal Phases:

- 100% Construction Documents / Plan Review Submittal – stamped and signed
- Bid Documents

Deliverables for each submittal phase:

- Electronic Drawings (hard copies for plan review)
- Electronic Project Manual with 3 Part Specifications and/or specifications on drawings (hard copies for plan review)
- Opinion of Probable Cost at 100% CD submittal

Bidding:

- Bidding Requirements.
- PWP number procurement.
- Bid Advertising per NRS.
- Contractor solicitation.
- Bid Schedule.
- Bid RFI responses.
- Prepare and issue addenda as needed.
- Conduct pre-bid job walk.
- Bid Analysis and recommendation.
- Owner-Contractor contract assistance.

Paul Cavin Architect LLC

Construction Administration:

- Attend OAC meetings as necessary.
- RFI responses.
- Review of submittals.
- Assist Contractor and Sub-Contractors with questions during construction.
- Issue Clarifications and/or Supplemental information as needed
- Review Change Orders and Change Order Requests.
- On-site viewing.
- Perform Final Job Walk and issue Punch List

Anticipated Project Schedule:

- Notice to Proceed with Design (PO or signed agreement): 4/1/2021
- 100% Construction Documents / Plan Review Submittal: 5/21/2021
- Bid Documents Submittal: 5/21/2021
- Bidding Period: 3+ weeks
- Bid Opening: 6/16/2021
- Approximate Construction Duration: 5 months

The following design professionals will be involved: Lumos & Associates for surveying and Civil engineering, design, and documentation, CFBR Structural Group for structural engineering, design, and documentation, PK Electrical, Inc. for Electrical engineering, design, and documentation, Paul Cavin Architect LLC will produce necessary Architectural drawings, details, and manage the design team and design process from schematic design through construction completion. Please see each consultant's attached proposal for a more detailed description of their Scope of Work and exclusions.

The proposed Design and Construction Documents fee includes:

Civil Engineering (Lumos & Associates):	\$8,950.00
Surveying (Lumos & Associates):	\$6,950.00
Geotechnical Report (Lumos & Associates):	\$14,700.00
Structural Engineering (CFBR Structural Group):	\$18,000.00
Electrical Engineering (PK Electrical, Inc.):	\$52,000.00
Architecture and Project Management (Paul Cavin Architect LLC):	\$90,000.00
Total Design and Construction Documents Fee:	\$190,600.00

The proposed Bidding Assistance fee includes:

Civil Engineering (Lumos & Associates):	\$1,500.00
Structural Engineering (CFBR Structural Group):	\$1,500.00
Electrical Engineering (PK Electrical, Inc.):	\$3,000.00
Architecture and Project Management (Paul Cavin Architect LLC):	\$19,000.00
Total Bidding Fee:	\$25,000.00

The proposed Construction Administration fee includes:

Civil Engineering (Lumos & Associates):	\$6,000.00
Structural Engineering (CFBR Structural Group):	\$6,000.00
Electrical Engineering (PK Electrical, Inc.):	\$10,000.00
Architecture and Project Management (Paul Cavin Architect LLC):	\$35,000.00
Total Construction Administration Fee:	\$57,000.00

Total Professional Services Fee: \$272,600.00

Specific exclusions include: LEED or other "green building" requirements/certifications, Printing (other than plan review submittal), Planning, Planning submittals, Fire Protection Engineering, Virtual Reality, Hazardous Material surveys, Hazardous Material documentation (drawings and specifications), Hazardous Material abatement, other design consultants, specialty consultants, and Record Documents as these services are not anticipated to be needed for this project. If these services are needed or required, they will be discussed with LCSD and the design team prior to an endorsement of the contract. Agency applications and review fees, if necessary, will be the responsibility of LCSD.

Paul Cavin Architect LLC

In light of the COVID-19 (novel coronavirus) pandemic, the effects of which cannot be foreseen, Paul Cavin Architect LLC shall be entitled a reasonable extension of time to deliver and perform work describe in the proposal above to the extent Paul Cavin Architect LLC's delivery and performance, or the delivery and performances of sub-consultants, is in any way delayed, hindered or otherwise affected due to the COVID-19 pandemic and/or other recommendations, mandates, etc. by federal, state, and local authorities due to the COVID-19 pandemic.

Please let me know if you have any questions or modifications to the scope of work.

With much appreciation,

A handwritten signature in black ink, appearing to read "Paul Cavin". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Paul Cavin, AIA



Carson City
308 N. Curry Street, Suite 200
Carson City, Nevada 89703
775.883.7077

March 11, 2021

LA21.153

Paul Cavin, AIA
Paul Cavin Architect, LLC
1575 Delucchi Lane, Suite 120
Reno, NV 89502

Re: Proposal for Professional Services – Lyon County School District Dayton and Fernley High School Bleachers

Dear Paul:

Lumos & Associates, Inc. is pleased to provide you with this proposal for engineering and related services for minor site work associated with the proposed bleacher modifications at the Fernley and Dayton High Schools.

Project Understanding

The proposed project is located at the existing high school football fields for both the Dayton High School and the Fernley High School. The project includes the demolition/removal of the existing bleachers and other related improvements at these sites and the design of new bleachers and related appurtenances. In terms of our components, it is our understanding that we will need to include the following items:

- verify ADA accessible routes to both home and visitor bleachers and provide improvements plans for accessible routes if necessary
- assist in providing demolition plans
- provide topographic mapping for minor grading, ADA verification, and siting of improvements
- provide an optional task for geotechnical investigations if desired by the structural engineer
- provide plans for minor site improvements, including sidewalk, paving, and grading, as necessary to facilitate the installation of the new bleachers and related improvements

It is our understanding that the Fernley and Dayton bleacher projects will be prepared as one complete plan set to be bid as one project.

We propose the following tasks to assist you with your project:

Project Scope

Task 1 – Topographic Survey

A project base map will be created using a combination of aerial photogrammetry and ground collected survey field shots. The photogrammetry can be collected by either an unmanned aerial vehicle (UAV) or traditional fixed wing aircraft.

The project will be flown at an appropriate elevation to obtain a horizontal scale of 1"=40' with a 1' contour interval accuracy and ground sampling distance of 0.25' per pixel. Isolated field shots will be obtained at critical locations such as edge of roadway, curb and flowline elevations, surface evidence of utilities, storm drain features (with inverts), and obscured areas to be combined with the aerial

imagery to supplement the base map. A digital terrain model, topographic base map, and color orthophoto will be generated using the combination of ground and aerial collected data.

The existing boundary of the parcels will be shown from record information and no setting of monuments is anticipated in this scope.

Control for the project will be referenced to the Nevada Coordinate System, West Zone, NAD83 using a local combined scale factor to establish ground values for the base map. The vertical datum for the project will be reference to NAVD88.

Task 2 – Civil Design and Permit Response

This task will include preparation of civil construction drawings for both sites for review by Lyon County School District, Lyon County and/or the City of Fernley. The drawings will be prepared on 24"x36" format sheets and at a standard engineering scale as required by the County and City. Drawings for improvements will include miscellaneous minor concrete work, grading, and other minor site work to support the proposed bleacher improvements and to ensure ADA accessible routes. This scope includes one round of agency requested revisions for resubmittal. Subsequent plan revisions requested by review agencies, LCSD, or the design team will be performed under Task 4.

Task 3 – Geotechnical Report (Optional)

For the Geotechnical scope of work, we will complete a field investigation that will consist of two (2) subsurface test pits for each set of proposed bleachers at each school (eight (8) total test pits). Exploration depths will be from 10 to 15 feet below ground surface, or practical refusal, whichever comes first. Samples will be collected from the surface and at each soil layer encountered below ground surface. Lumos & Associates, Inc. will provide the excavation services and the USA dig clearance.

Lumos & Associates, Inc. herein proposes to provide sampling of each exploration, classify the encountered soils in accordance with the Unified Soil Classification System (USCS), and conduct laboratory testing on the samples collected. Additionally, we propose to perform engineering analyses and calculations and develop a Geotechnical Investigation report (for each school) that will discuss the geologic setting, seismic considerations, exploration and site condition, field and laboratory test data, and our conclusions and recommendations from a Geotechnical perspective. Our Geotechnical Investigation will be prepared by a Registered Nevada Civil Engineer and will specifically include the following services:

Field Investigation will include:

- USA Dig Clearance
- Location of Exploration Test Pits
- Logging of all Soil Profiles Based on USCS
- Water Table Measurement, if Encountered

Laboratory analysis may include:

- Atterberg Limits (ASTM D-4318)
- Grain Size Analysis (including fines content) (ASTM C-136)
- Moisture Density Curve (ASTM D-1557)
- pH, Soluble Sulfate and Resistivity

- Direct Shear (ASTM D-3080)
- Expansion Index (ASTM D-4829)

Report, Recommendations, and Conclusions:

- Exploration Logs
- Soil Types and Classification
- Field Test Results
- Laboratory Test Results
- Seismic Considerations
- Geotechnical Discussion
- Bearing Capacity and Settlement
- Modulus of Subgrade Reaction (K-Value)
- Coefficient of Friction of Site Soils
- Lateral Earth Pressures (active, passive, and at rest)
- Foundation Recommendations
- Portland Cement Concrete Recommendations
- Groundwater Level, if encountered

Task 4 – On-Call Services

Lumos and Associates will be available to complete additional work, attend project meetings, and/or provide design revisions not otherwise specified in this scope of services and as requested by the client. Lumos shall receive authorization from the client prior to commencing any work under this task. Work performed under this task will be billed on a time and materials basis in accordance with our current fee schedule.

Assumptions / Exceptions

Lumos has made the following assumptions in preparation of this proposal:

- LCS&D will pay for plan review and permitting through the County and/or City, if deemed necessary for review.
- It is assumed that the architect will handle all permitting activities (Lumos will provide plans and response to comments but the architect will handle the submittal and processing of all permits)
- No bidding or construction related services are included at this time
- It is assumed that LCS&D will assist Lumos in locating existing utilities if necessary
- The design of utilities, underground storm drain, and storm water facilities is excluded
- Plans will be provided for both sites under one set of drawings to be bid as one project.
- A drainage study is not included since there is no anticipated increase in impervious area

Fees

The tasks described in the Scope of Work will be completed for the following fees:

Task	Description	Fee
Task 1	Topographic Survey	\$6,950
Task 2	Civil Design and Permitting Assistance	\$8,950
Task 3	Geotechnical Report (Optional)	\$14,700
	Tasks 1-3 Total:	\$30,600
Task 4	On-Call Services	T&M

Fees for Tasks 1 through 3 are lump sum. Task 3 is optional. Task 4 fees will be billed as time & materials (T&M). Lumos will be happy to amend this proposal as necessary to include services not included or to amend the proposed services to better match the scope of services required.

If this proposal is acceptable, please sign the provided contract. Lumos will send monthly progress billings on this project. The amount of these billings will be based upon the percentage of work completed. The terms are 'Due Upon Receipt' and accounts are past due after 30 days. Accounts over 30 days old will be subject to interest at the rate of 1 ½% per month and such collection action as may be necessary to collect the account. In addition, a "Stop Work Order" may be issued on past due accounts. In this case, no further work will be performed until the account is brought current.

Thank you again for allowing Lumos to provide you with this proposal. Please do not hesitate to call Tim or myself if you have questions or concerns as we would happy to discuss them with you.

Sincerely,



Tim Russell, P.E., WRS
Division Manager – Engineering Division



Justin Sand
Project Manager – Engineering Division

Chris Roper, PE/SE
CFBR Structural Group, LLC
5425 Louie Lane
Reno, NV 89511

March 8, 2021

Paul Cavin, AIA
Paul Cavin Architect LLC
1575 Delucchi Ln.
Reno, NV 89502

Re: **Lyon County School District – Bleacher Improvements
Fernley High School & Dayton High School**

Dear Paul:

I am pleased to present this proposal for structural engineering services. My understanding of the project is based on recent correspondence, our meeting at your office on 2/24/2021, and our site visit to Dayton on 2/26/2021.

Scope of Work

This project consists of bleacher improvements at two schools; Fernley High School and Dayton High School. While the improvements occur at two different sites the plan is to deliver the improvements as one project / permit set for Design/Bid/Build project delivery. The proposed improvements and associated structural engineering scope of work at each site are as follows:

Fernley High School

- Remove existing dirt mound, press box & camera decks, and all home and visitor bleachers.
- Home Side: Install new 15 row aluminum bleachers.
 - 1200 seats now with 600 future seats planned (300 to north and 300 to south).
 - New press box integral to bleachers.
- Visitors Side: Install new 10 row aluminum bleachers.
 - 400 seats now with 200 future seats planned.
- Field lighting to be upgraded.
- Structural scope of work at bleachers will include structural design and detailing of foundations / slabs below the new bleacher systems based on loading information and requirements provided by the bleacher manufacturer. The new bleacher systems (including press box, ramps, stairs, walkways, etc.) will be treated as a performance specification / deferred submittal item, the complete design and detailing of which shall be provided by the bleacher system manufacturer and their engineer(s). Structural scope of work at field lighting will be to help define and coordinate structural design criteria requirements with PK Electrical for the new lighting poles and foundations. The new lighting poles and foundations will also be treated as a performance specification / deferred submittal item, the complete design and detailing of which shall be provided by the light pole manufacturer and their engineer(s).

Dayton High School

- Remove existing home and visitor bleachers and existing elevated wood deck and stairs on south side of press box.
- Home Side: Install new 15 row aluminum bleachers.

- 700 seats now with 300 future seats planned (150 to north and 150 to south).
 - Grade at south side east side of press box will be lowered and benched with new concrete retaining walls so bottom of new bleacher system bears on new slabs at track grade level. Benching will be planned to avoid undermining the existing press box structure foundations which are approximately 8' above track grade level.
- A new aluminum deck and stair system will also be installed on south side of the existing press box to replace the existing wood deck and stairs as a part of the bleacher system package.
- Visitors Side: Install new 10 row aluminum bleachers.
 - 300 seats now with 200 future seats planned to the north.
- Field lighting to be upgraded.
- Structural scope of work at bleachers will include structural design and detailing of retaining walls and foundations / slabs below the new bleacher systems based on loading information and requirements provided by the bleacher manufacturer. The new bleacher systems (including press box, ramps, stairs, walkways, decks, etc.) will be treated as a performance specification / deferred submittal item, the complete design and detailing of which shall be provided by the bleacher system manufacturer and their engineer(s). Structural scope of work at field lighting will be to help define and coordinate structural design criteria requirements with PK Electrical for the new lighting poles and foundations. The new lighting poles and foundations will also be treated as a performance specification / deferred submittal item, the complete design and detailing of which shall be provided by the light pole manufacturer and their engineer(s).

Design will be in accordance with the structural requirements of the 2018 International Building Code with Northern Nevada Amendments as adopted by Lyon County. The following will be provided as a part of our work:

Basic Services Included

Construction Documents Phase

- Make an initial site visit to review existing conditions and collect information.
- Prepare the following 100% Construction Documents as required for permit submittal / bidding.
 - Structural drawings.
 - Structural calculations.
 - Structural book specifications.
 - Structural construction cost estimates.

Permitting/Bidding Phase

- Respond to permitting structural plan check comments.
- Assist the Architect with providing answers to structural questions posed by bidding Contractors.
- Since permitting and bidding will happen simultaneously, this proposal assumes all required revisions from the permitting and bidding process will be incorporated into construction documents together at the same time.

Construction Administration Phase

- Answer structural RFIs.
- Review structural shop drawings, submittals and special inspection / materials testing reports.
- Make up to (2) site visits to Fernley and (2) site visits to Dayton, as directed, to provide structural observation, issuing written field reports afterward.
- Provide record drawings and specifications at project closeout.

Exclusions / Additional Services

The following items are excluded from our work. Some items can be provided as Additional Services if required.

- Time or travel for site visits or meetings not indicated above.
- Production printing or shipping. This proposal assumes all submittals will be electronic.
- Project management (i.e. preparation of design or construction schedules, meeting minutes, management of other consultants, filing or submittal of documents, etc.)
- Geotechnical engineering or preparation of soils reports. This proposal assumes a geotechnical investigation will be performed and a soils report prepared for our use prior to start of design.
- Site civil engineering (i.e. site plans, grading, utilities, etc.) including design and detailing of site structures or elements outside the building footprint that have not been explicitly included in our scope of work above (i.e. sitework elements like flatwork, site/retaining/screen walls, fences, culverts, bridges, shade structures, flagpoles, light poles, benches, fountains, pools, signs, etc.).
- Design or detailing of bleacher systems (i.e. bleachers, stairs, ramps, walkways, decks, press box, etc.) or site lighting systems (i.e. poles and foundations).
- Preparation of demolition documents, or design or detailing associated with site elements that are to be relocated (i.e. modular buildings and foundations, etc.)
- Surveys or studies of existing buildings.
- Special inspection & materials testing.
- Preparation of shop or fabrication drawings.
- Services related to construction means and methods.
- Incorporation of phasing or alternates (additive, deductive or otherwise) into construction documents or breaking the project into multiple packages or phases during design or construction.
- Services resulting from changes to the scope or magnitude of the project, value engineering, and/or changes necessary because of cost over-runs.

Professional Schedule and Fees

The anticipated schedule is as follows:

- Start Design 4/1/2021
- 100% CDs for Permit/Bid due 5/21/2021
- Bid Opening 6/16/2021 with Construction to start immediately thereafter.

I propose to perform the work described above for the following fixed fee compensation:

Construction Documents Phase	\$17,000
Permitting / Bidding Phase	\$2,500
Construction Administration Phase	<u>\$6,000</u>
Total	\$25,500

If there are changes to the project that affect our work, this proposal may need to be revised. If this proposal is acceptable, please provide authorization to proceed with work on the project. Thank you for the opportunity to serve you on this project and please call if you have any questions.

Sincerely,

Chris Roper, PE/SE



Contract Proposal CP21091

Proposal For

Paul Cavin, AIA
 Paul Cavin Architect LLC
 1575 Delucchi Lane
 Suite 120
 Reno, NV 89502
 paul@paulcavindesign.com

From

Joey Ganser, P.E.
 Principal | Engineering

Mar 11, 2021

Project

LCSD Fernley High School Bleachers and Field Lighting

Project Description

This project is to provide new bleachers, press box, and sports lighting at Fernley High School. The existing press box and sports lighting will be demolished, and existing conduit infrastructure shall be retired in place.

The press box will be a single point electrical connection to an integral sub-panel that will be pre-wired to all branch devices in the press box. Communications system shall include connection to existing tele/data infrastructure and public address system (existing speakers are mounted on separate poles dedicated to that function).

The basis of design for the new field lighting is the Musco or Tehcline Lighting. Overall system design shall include four (4) poles with full cutoff dark sky compliant LED heads. The system's optics and glare control technology will help preserve the natural darkness around the field and will virtually eliminate light spill and glare onto the surrounding properties. Anticipated horizontal lighting levels on the field will be an average of 50 foot candles (FC) to comply with the Illuminating Engineering Society (IES) recommendations for high school sporting events. Fixtures for bleacher/spectator egress will be powered by inverter through emergency panel and controlled by a separate emergency controller. These emergency fixtures will be ON during field play and will remain ON during a power outage. All new circuiting and controls shall be installed in a new conduit and pull box system. Lighting design shall also comply with IECC 2018 requirements.

For purposes of this proposal, we are assuming that the existing electrical service is sufficient for this project. Therefore, an electrical service upgrade is not included in our scope or fee.

Scope of Services

Design Phase Services include site investigation, consultation, calculations, permit & construction documents and specifications suitable for permitting, bidding and construction. We will attend local (Reno) design meetings as required to coordinate with other trades.

Deliverables: include 100% Construction Documents / Permit drawings, specifications, and calculations and cost statement.

Bid/Permit Phase Services include responding to plan review comments and reissuing drawings as needed; responding to bidder questions, issuing written narratives & revision sketches.

Construction Administration Services include consultation, submittal and shop drawings review, responses to RFIs and revisions to contract drawings. We will attend local design meetings as required to coordinate with other trades and will provide contract administration services as required for a complete project. Close out shall include review of all contractor closeout documentation and we will provide record drawings based on contractor redlines.

Site Visits include a total of three (3) site visits - one (1) during design and two (2) during construction. Additional site visits may be provided as requested for an additional fee.



Project Design Schedule: start date will commence upon receipt of signed proposal or agreement and is anticipated for March 2021. The design completion date is anticipated to be May 2021.

Exclusions: As noted above, digital renderings, permit, plan check, and utility fees.

Design Items

- Demolition of Electrical Systems
- Site Lighting and Controls
- Photometric Calculations
- Energy Calculations
- Power Distribution and Branch Circuits
- Communication System Infrastructure, Cabling, and Termination (head end equipment excluded)

Fee and Structure

Amount

Construction Documents	Fixed Fee	28,000.00
Construction Administration	Fixed Fee	7,000.00
Total Amount		\$35,000.00

Terms and Conditions

PK Electrical carries professional liability insurance with \$2M/\$4M limits. Terms and Conditions per the standard PCA Agreement.

Authorization and Acceptance

(Acknowledgment of Concurrence with the foregoing)

Joey Ganser, P.E.
 Principal | Engineering

Paul Cavin, AIA
 Owner

 Date



Contract Proposal

CP21092

Proposal For

Paul Cavin, AIA
 Paul Cavin Architect LLC
 1575 Delucchi Lane
 Suite 120
 Reno, NV 89502
 paul@paulcavindesign.com

From

Joey Ganser, P.E.
 Principal | Engineering

Mar 11, 2021

Project

LCSD Dayton High School Bleachers and Field Lighting

Project Description

This project is to provide new bleachers and sports lighting at Dayton High School. The existing press box is existing and will remain. The existing sports lighting will be demolished, and existing conduit infrastructure shall be retired in place.

The existing press box shall be connected to the campus communications network via a new fiber optic connection. All other communications and PA systems shall remain as is.

The basis of design for the new field lighting is the Musco or Tehcline Lighting. Overall system design shall include four (4) poles with full cutoff dark sky compliant LED heads. The system's optics and glare control technology will help preserve the natural darkness around the field and will virtually eliminate light spill and glare onto the surrounding properties. Anticipated horizontal lighting levels on the field will be an average of 50 foot candles (FC) to comply with the Illuminating Engineering Society (IES) recommendations for high school sporting events. Fixtures for bleacher/spectator egress will be powered by inverter through emergency panel and controlled by a separate emergency controller. These emergency fixtures will be ON during field play and will remain ON during a power outage. All new circuiting and controls shall be installed in a new conduit and pull box system. Lighting design shall also comply with IECC 2018 requirements.

For purposes of this proposal, we are assuming that the existing electrical service is sufficient for this project. Therefore, an electrical service upgrade is not included in our scope or fee.

Scope of Services

Design Phase Services include site investigation, consultation, calculations, permit & construction documents and specifications suitable for permitting, bidding and construction. We will attend local (Reno) design meetings as required to coordinate with other trades.

Deliverables: include 100% Construction Documents / Permit drawings, specifications, and calculations and cost statement.

Bid/Permit Phase Services include responding to plan review comments and reissuing drawings as needed; responding to bidder questions, issuing written narratives & revision sketches.

Construction Administration Services include consultation, submittal and shop drawings review, responses to RFIs and revisions to contract drawings. We will attend local design meetings as required to coordinate with other trades and will provide contract administration services as required for a complete project. Close out shall include review of all contractor closeout documentation and we will provide record drawings based on contractor redlines.

Site Visits include a total of three (3) site visits - one (1) during design and two (2) during construction. Additional site visits may be provided as requested for an additional fee.



Project Design Schedule: start date will commence upon receipt of signed proposal or agreement and is anticipated for March 2021. The design completion date is anticipated to be May 2021.

Exclusions: As noted above, digital renderings, permit, plan check, and utility fees.

Design Items

- Demolition of Electrical Systems
- Site Lighting and Controls
- Photometric Calculations
- Energy Calculations
- Power Distribution and Branch Circuits
- Communication System Infrastructure, Cabling, and Termination (head end equipment excluded)

Fee and Structure

Amount

Construction Documents	Fixed Fee	24,000.00
Construction Administration	Fixed Fee	6,000.00
Total Amount		\$30,000.00

Terms and Conditions

PK Electrical carries professional liability insurance with \$2M/\$4M limits. Terms and Conditions per the standard PCA Agreement.

Authorization and Acceptance

(Acknowledgment of Concurrence with the foregoing)

Joey Ganser, P.E.
 Principal | Engineering

Paul Cavin, AIA
 Owner

 Date

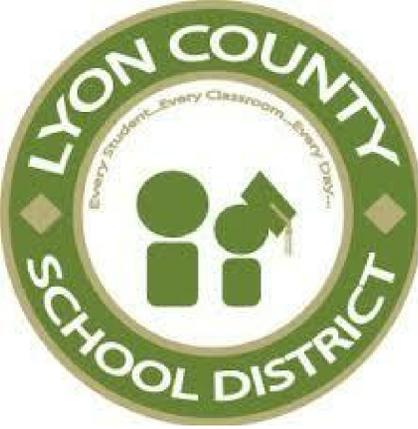
Lyon County School District Dayton High School Bleacher Study

**Paul Cavin
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professional seal
PRELIMINARY
NOT FOR CONSTRUCTION

consultant

Lyon County School District
25 East Goldfield Avenue
Yerington, Nevada 89447



project
Lyon County School District
Dayton High School Bleacher Study
Lyon County School District
25 East Goldfield Avenue
Yerington, Nevada 89447

revisions

No.	Description	Date

Project Scope Identification
March 11, 2021

drawn by JAP
reviewed by PAC
date 03/11/2021
project number 21004
drawing name

Cover Sheet

sheet number
A000

General Notes

1. The General Notes and all other notes herein apply to all work described in the Contract Documents.
2. The Contract Documents consist of the Agreement between the Owner and Contractor, the Conditions of the Contract (General, Supplementary, Invitation to Bid and other Conditions), Drawings, Project Manual, Specifications and Addenda issued prior to execution and all modifications issued after execution of the Contract.
3. The Work includes the completed or partially completed construction required by the Contract Documents and includes all labor, materials, equipment, coordination, and services necessary to produce the Work described in the contract documents.
4. The Contract Documents are complementary, the intent is to include all items and materials necessary for the proper execution and completion of the Work by the Contractor and any necessary sub-contractors.
5. The Contractor shall carefully study and compare the Contract Documents and shall at once report to the Architect any error, inconsistency or omission that is discovered. The Contractor to submit a Clarification Request to the Architect prior to proceeding. The Contractor shall not perform any portion of the Work at any time without current and complete Contract Documents.
6. The Contractor is required to visit the site as part of pre-bid preparation to compare the Drawings and Specifications and become familiar with any work in place and be informed of all conditions of the work environment including the Work being performed. Failure to visit the site will in no way relieve the Contractor from necessity of furnishing any materials of performing any Work in accordance with the Contract Documents that may be required to complete the Work. The Contractor shall report inconsistencies in the drawings, specifications, and site conditions to the Owner and Architect during the bid period. Failure not to report inconsistencies does not relieve the Contractor from furnishing or providing the necessary material and/or labor to complete the work described in the Contract Documents.
7. Drawings are not to be scaled for information or disassembled for convenience.
8. In the event certain features of the Work are not fully shown in the Contract Documents, then the construction shall be of the same character as for similar conditions that are shown or called for and shall be reviewed by the Architect prior to execution.
9. All Work shall be performed within strict conformance to the minimum standards of the current edition of the International Building Code (IBC) and all applicable national, state and local laws, regulations and ordinances.
10. The Contractor shall comply with notices given and required by lawful orders of public authorities applicable to the performance of the Work.
11. The Contractor shall coordinate locations of any and all items, including but not limited to: existing conditions, civil, landscape, structural, mechanical, plumbing, electrical, lighting, data, voice and audio/visual; including, but not limited to all structure, equipment, ductwork, piping and conduit. Coordinate all required clearances for installation and maintenance of the above items.
12. The Contractor shall supervise and direct the Work, using the best skill and attention necessary and shall be solely responsible for all construction means, methods, techniques, sequences, procedures and for coordination of all portions of the Work described in the Contract Documents.
13. The Contractor shall be responsible for the acts and omissions of the Contractor's employees, Sub-contractors, suppliers, vendors and their agents and employees and other persons or entities performing any portion of the Work under a Contract with the Contractor.
14. The Contractor shall perform the Work in a continuous and diligent manner to ensure Substantial Completion of the Project within the Contract Time.
15. The Contractor shall be responsible for the location and protection of all existing items and materials, all new construction items and materials, adjacent circulation paths (pedestrian and vehicular), and other improvements during the course of construction.
16. Unless noted otherwise in the Contract Documents, the Contractor shall provide and pay for all labor, materials, equipment, tools, machinery, water, heating, utilities, transportation and other facilities and services necessary for the proper execution and completion of the Work.
17. Where conflicts are encountered within the Contract Documents that will effect the quality or extent of the work, such conflict shall be resolved to the satisfaction of the Owner and Architect before the affected items and materials are purchased, fabricated or installed.
18. Where variance occurs between the drawings, specifications, site, and design disciplines, the more stringent requirements shall govern.
19. Where conflicts occur at the Project site, coordinate the necessary layouts and exact locations of all elements of work in conflicting areas with the Architect in the field before proceeding with the Work.
20. Where pre-manufactured items and materials are to be installed, the Contractor shall verify all necessary dimensions in the field prior to the purchase and/or fabrication of the items and materials.
21. The Contractor warrants that materials and equipment furnished under the Contract will be of good quality and new unless identified otherwise in the Contract Documents.
22. The Contractor shall guarantee and warranty all work and materials to the project to be free from defects for a minimum of one year from the date of substantial completion and promptly remedy such defects and any subsequent damage caused by the defects or repair thereof at no expense to the Owner. Guarantee and warranty periods greater than one year may be required elsewhere in the Contract Documents.
23. Where any item or material is indicated in the Contract Documents and not necessarily detailed in each specific case, but are required for a complete and professional installation, such item or material shall be provided as if shown and detailed in full. Contractor to provide all necessary labor, materials, means and methods to furnish and install.
24. The Contractor shall employ a competent Project Manager, Superintendent and necessary personnel for the Work. The Superintendent shall be in attendance at the Project site during execution of the Work.
25. The Contractor shall not employ (for the Project at hand) a proposed project manager and/or superintendent, to whom the Owner and/or Architect have made a reasonable and timely objection. The Contractor shall not change the Project Manager or Superintendent without the Owner's consent.
26. The Contractor shall be responsible for initiating, maintaining and supervising all safety programs and precautions of the Project and Project site during the course of construction, all Work performed shall conform to applicable safety regulations.
27. The Contractor and/or Sub-Contractor shall promptly remedy damage to the Owner's property caused by the Contractor and/or Sub-Contractor to existing conditions and/or new construction.
28. The Contractor at all times shall keep the premises free from accumulation of waste materials or rubbish caused by work operations. At the completion of the Work the Contractor shall remove all waste materials and rubbish associated with the Work as well as all tools, construction equipment, machinery and surplus materials.
29. The Contractor shall provide the Owner and Architect access to the Project site and Work where ever located. The Contractor shall provide the necessary safety equipment to the Owner, Architect, Engineer or other design personnel visiting the site. Safety equipment shall include, but not be limited to: Hard hat, safety vest, safety glasses, face coverings, reading glasses, dust mask, and hearing protection.
30. Existing conditions including material sizes, configurations and locations as shown in the Contract Documents may not be an exact illustration of existing conditions. The Contractor shall include in his bid the cost of furnishing, installing, modifying, existing and new materials required for a complete and professional installation that may be required by minor variation between existing conditions and actual conditions.
31. The Contractor shall promptly correct Work rejected by the Architect that fails to conform to the requirements of the Contract Documents, whether discovered before or after Substantial Completion.
32. Shop drawings, submittals, product data and samples are not a part of the Contract Documents. The Architect will review such materials, but only for conformance with the design concept of the Work and with the information given in the Contract Documents. The Contractor shall not be relieved of responsibility for any deviation from the requirements of the Contract Documents by the Architect's or Engineer's review of shop drawings, submittals, product data or samples.
33. The Architect has the authority to order minor changes in the Work not involving adjustment to the Contract Sum or extension of the Contract Time. Such orders shall not be inconsistent with the intent of the Contract Documents. Such minor changes will be issued in written format, signed by the Architect.
34. The existing building and the areas adjacent to the projects scope of work will remain occupied during construction. Contractor to minimize disturbances, noise, dust and debris as much as reasonable in order for the building to remain an active and safe educational facility.
35. The Contract Documents (drawings, project manual, etc.) will be issued to the General Contractor in electronic portable document format (pdf). The General Contractor, sub-contractors, and all others shall be responsible for reproduction (printing) and reproduction costs of the Contract Documents for their use before, during, and after construction operations.

Project Team

Owner Lyon County School District 25 East Goldfield Avenue Yerington, Nevada 89447 Phone: (775) 463-8000 Contact: Darrel Bluhm e-mail: dbluhm@lyoncsd.org	Architecture Paul Cavin Architect, LLC 1575 Delucchi Lane, Suite 120 Reno, Nevada 89502 Phone: (775) 842-0261 Contact: Paul Cavin, AIA e-mail: paul@paulcavindesign.com Contact: Project Manager Contact: PM Email
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Sheet Index

A000	Cover Sheet
G100	General Information and Project Data
ARCHITECTURAL	
A001	Enlarged Site Plan - D.H.S.
A021	Enlarged Home Bleacher Plans - D.H.S.
A022	Enlarged Visitor Bleacher Plans - D.H.S.

Paul Cavin Architect LLC

1575 Delucchi Lane, Suite 120
Reno, Nevada 89502

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paul@paulcavindesign.com

professional seal

PRELIMINARY
NOT FOR CONSTRUCTION

consultant

project

Lyon County School District
 Dayton High School Bleacher Study
 Lyon County School District
 25 East Goldfield Avenue
 Yerington, Nevada 89447

revisions ▲

No.	Description	Date

drawn by	JAP
reviewed by	PAC
date	03/11/2021
project number	21004
drawing name	

General Information and Project Data

sheet number

G100

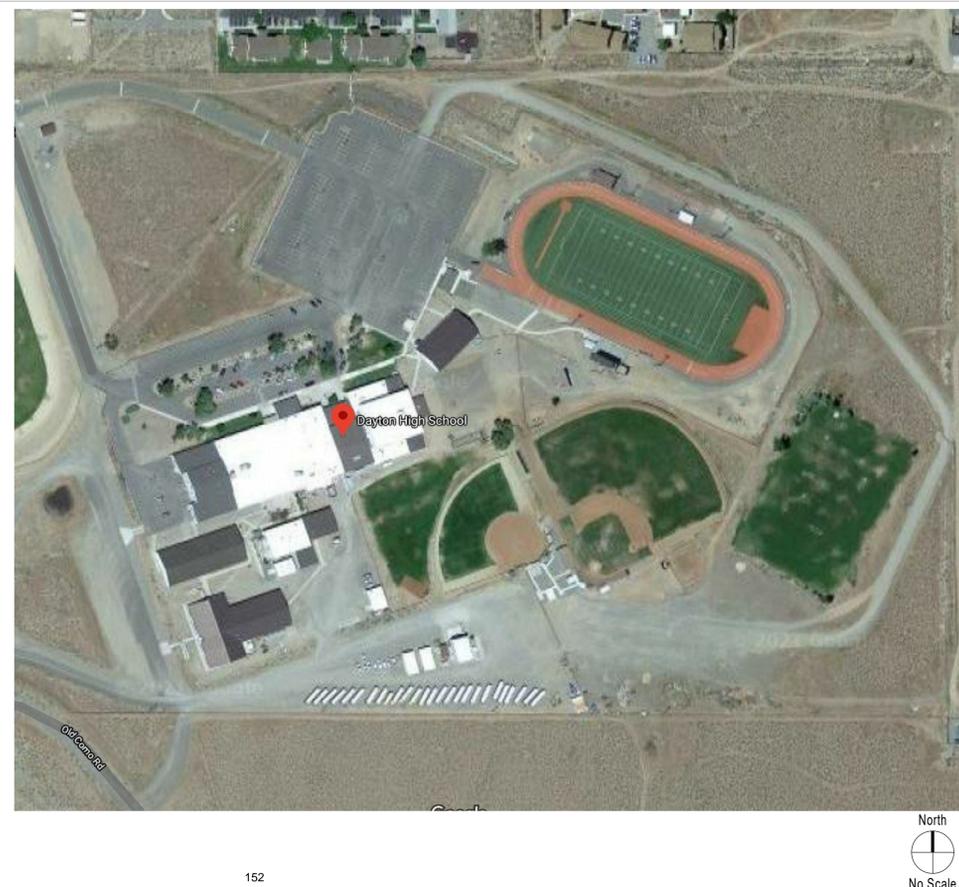
Abbreviations

@	At	In	Inches
#	Pound or Number	ID	Inside Diameter
(e)	Existing		
AC	Asphaltic Concrete	Lav	Lavatory
ACT	Acoustical Ceiling Tile	Lbs	Pounds
AFF	Above Finished Floor	LED	Light Emitting Diode
Alum	Aluminum	LF	Linear Feet (foot)
AV	Audio Visual	Max	Maximum
CF/CI	Contractor Furnished / Contractor Installed	Mfrs	Manufacturer's
CF/OI	Contractor Furnished / Owner Installed	Min	Minimum
CJ	Control Joint	Misc	Miscellaneous
CL	Center Line	MO	Masonry Opening
CMU	Concrete Masonry Unit	NIC	Not in Contract
Conc	Concrete	No	Number
Cont	Continuous	OC	On Center
CPT	Carpet	OD	Outside Diameter
CT	Ceramic Tile	OF/CI	Owner Furnished / Contractor Installed
CTV	Cable Television	OF/OI	Owner Furnished / Owner Installed
Deg	Degree		
Demo	Demolition	Plam	Plastic Laminate
DF	Drinking Fountain	PT	Paint
Dia	Diameter	PVC	Polyvinyl Chloride
Dim	Dimension		
Ea	Each	R	Radius
EJ	Expansion Joint	RCP	Reflected Ceiling Plan
EWC	Electric Water Cooler	Rev	Revision
		RO	Rough Opening
		RWL	Rain Water Leader
FD	Floor Drain		
FDC	Fire Department Connection	SF	Square Foot (Feet)
FE	Fire Extinguisher	Sim	Similar
FEC	Fire Extinguisher Cabinet	SS	Stainless Steel
FF&E	Furniture, Fixtures and Equipment	T&G	Tongue and Groove
FRP	Fiber Reinforced Plastic	T	Tempered
FT	Feet or Foot	TO	Top of
		TYP	Typical
		UNO	Unless Noted Otherwise
Ga	Gage		
Galv	Galvanized	VCT	Vinyl Composition Tile
Gyp bd	Gypsum Board	VIF	Verify in Field
HB	Hose Bib	WC	Water Closet
HC	Hollow Core	WD	Wood
HM	Hollow Metal	WH	Water Heater
HW	Hot Water		

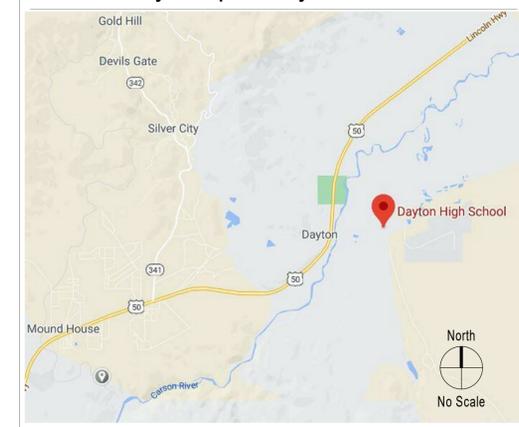
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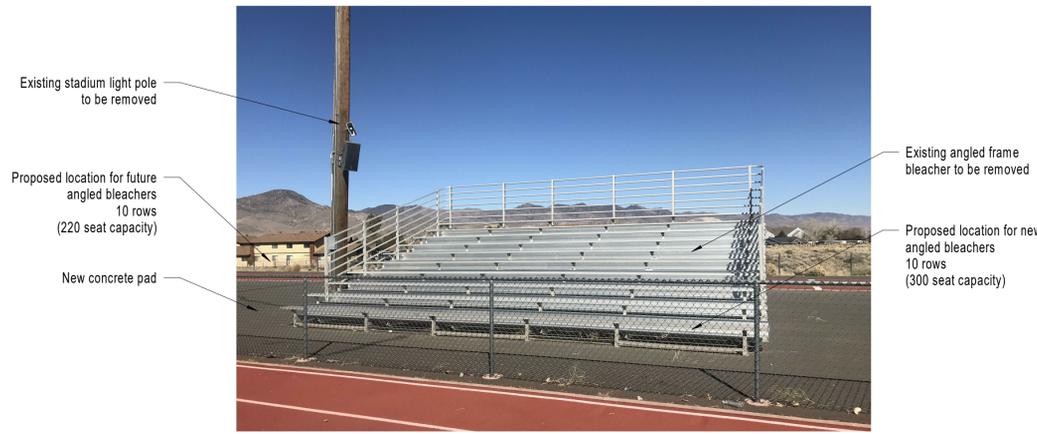
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Sheet Number		Detail Indicator
		Building Section Indicator
		Wall Section Indicator
		Exterior Elevation Indicators
		Interior Elevation Indicators
		Grid Line
Room name		Room Tag
		Door Tag
		Window Tag
		Wall or Partition Type
		Accessory Tag

Dayton High School Campus Map



Vicinity Map - Dayton, Nevada

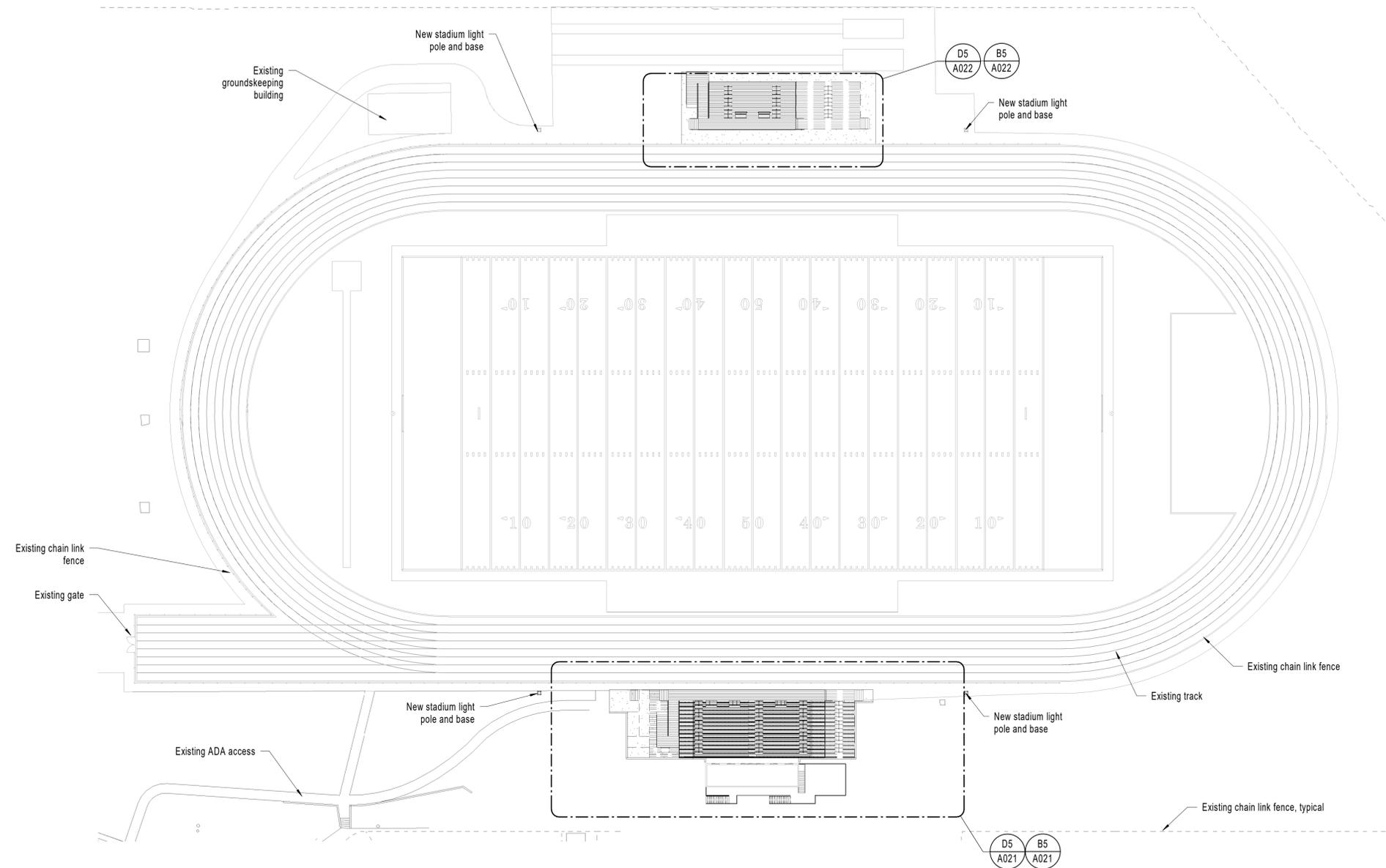




A4 Visitor Side Bleachers
12" = 1'-0"



A2 Home Side Bleachers
12" = 1'-0"



D5 Proposed Architectural Site Plan - D.H.S.
1/32" = 1'-0"



Scope of Work

- Remove existing home and visitor bleachers
- Remove existing sloped concrete slab beneath home bleachers
- Remove existing concrete retaining walls.
- Provide new concrete retaining walls.
- Provide new concrete bench to support existing press box foundation.
- Provide new concrete slabs or strip footings for new and future bleachers.
- Home Side Bleachers: (New)
 1. Aluminum angled frame bleachers.
 2. 15 rows with ADA spaces and access.
 3. 750 seat capacity.
- Home Side Bleachers: (Future)
 1. Aluminum angled frame bleachers.
 2. 15 rows
 3. 150 seat capacity each.
 4. 2 sets of bleachers, one on either side of main bleachers.
- Visitor Side Bleachers: (New)
 1. Aluminum angled frame bleachers.
 2. 10 rows with ADA spaces and access.
 3. 300 seat capacity.
- Visitor Side Bleachers: (Future)
 1. Aluminum angled frame bleachers.
 2. 10 rows.
 3. 220 seat capacity.
 4. 1 set of bleachers, North side of main bleachers.
- Press Box:
 1. Existing building and foundation to remain.
 2. Remove and reinstall deck and stairs with new aluminum system.
 3. Paint exterior of press box.
 4. Possible data run from existing main gym to press box.
- Field Lighting:
 1. (6) existing wood poles with lights on arms to be replaced with (4) new metal poles, LED fixtures, and concrete base

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**Lyon County School District
Dayton High School Bleacher Study**

Lyon County School District
25 East Goldfield Avenue
Yerington, Nevada 89447

revisions

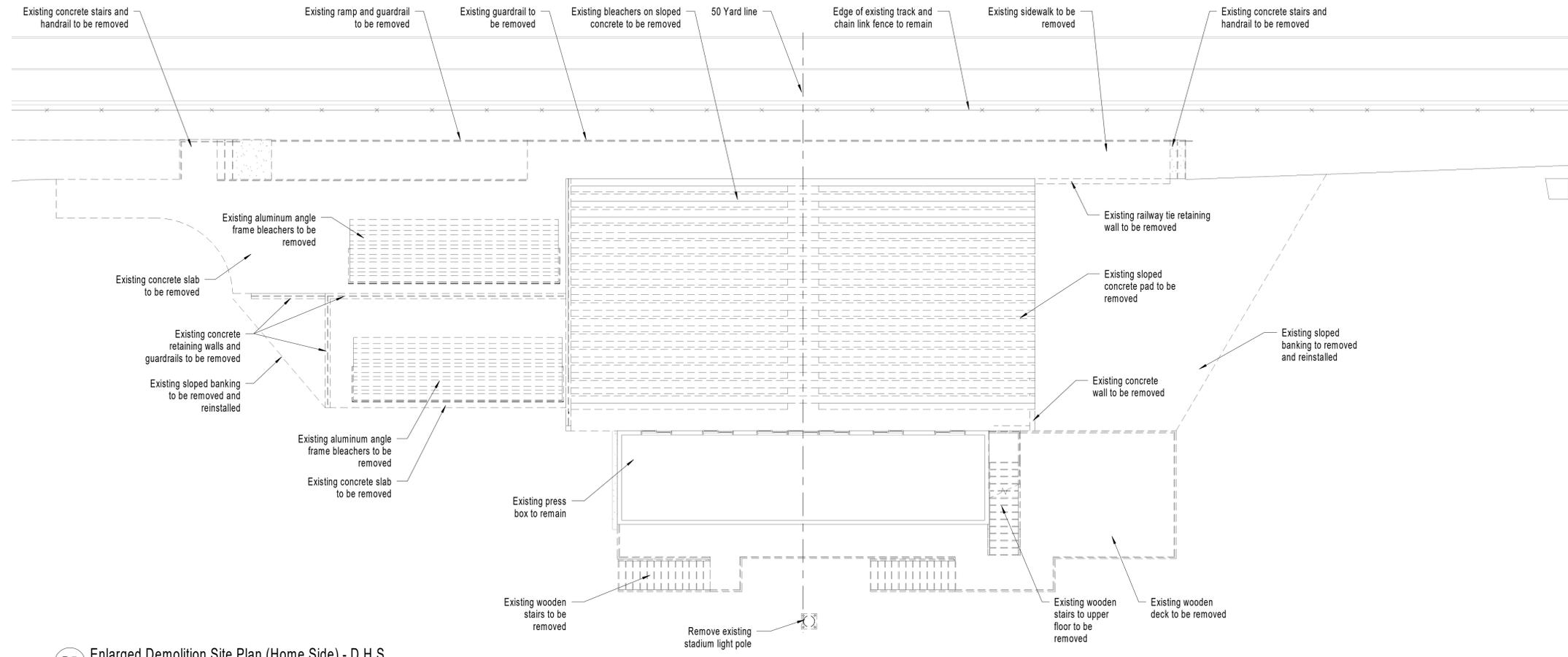
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drawn by JAP
reviewed by PAC
date 03/11/2021
project number 21004
drawing name

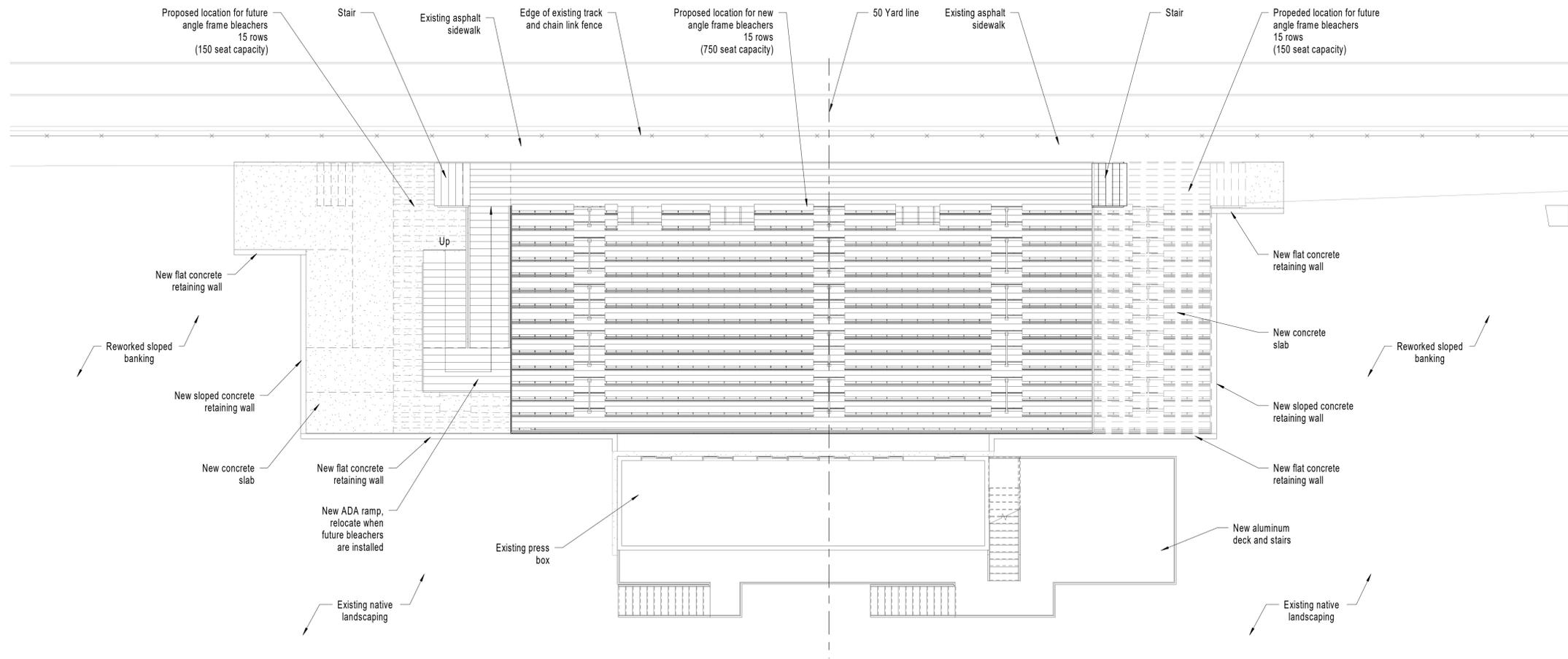
**Enlarged Site Plan
- D.H.S.**

sheet number

A001



B5 Enlarged Demolition Site Plan (Home Side) - D.H.S.
1/8" = 1'-0"



D5 Enlarged Proposed Site Plan (Home Side) - D.H.S.
1/8" = 1'-0"

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Dayton High School Bleacher Study**

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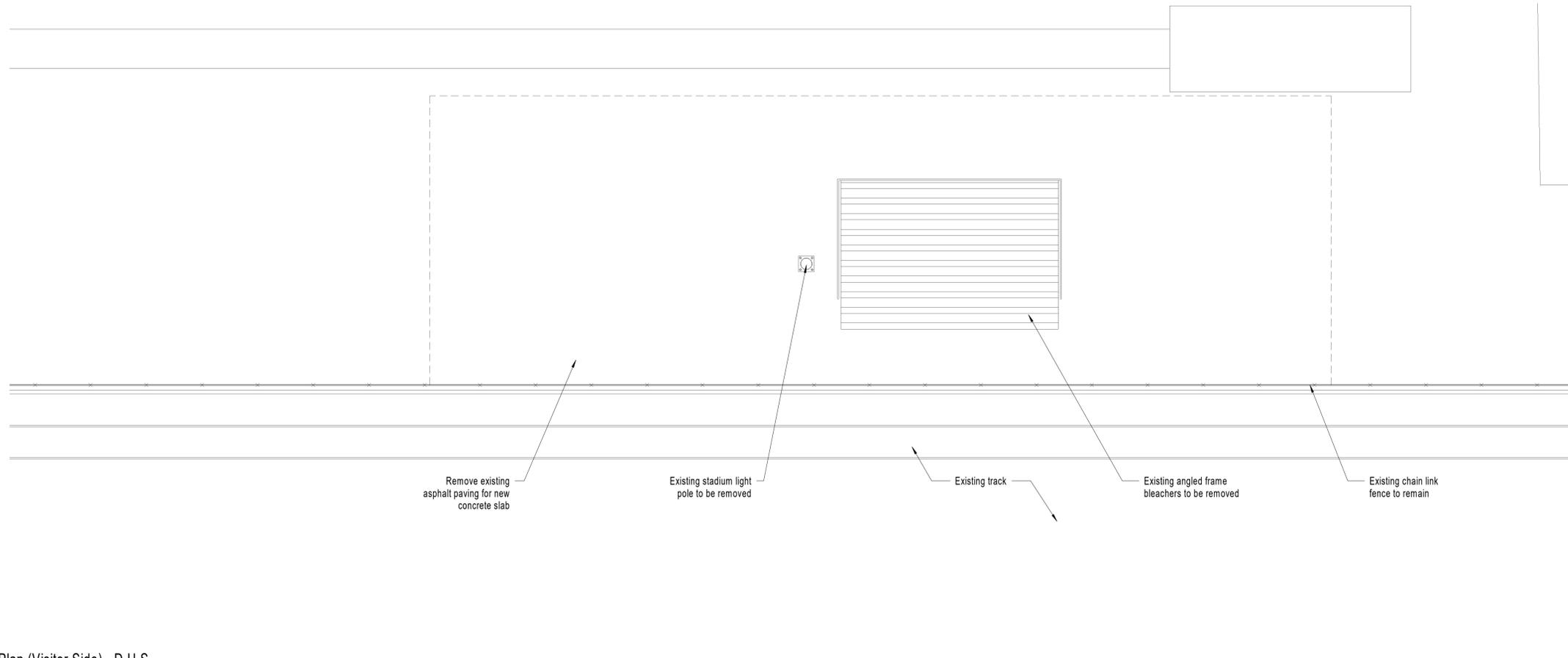
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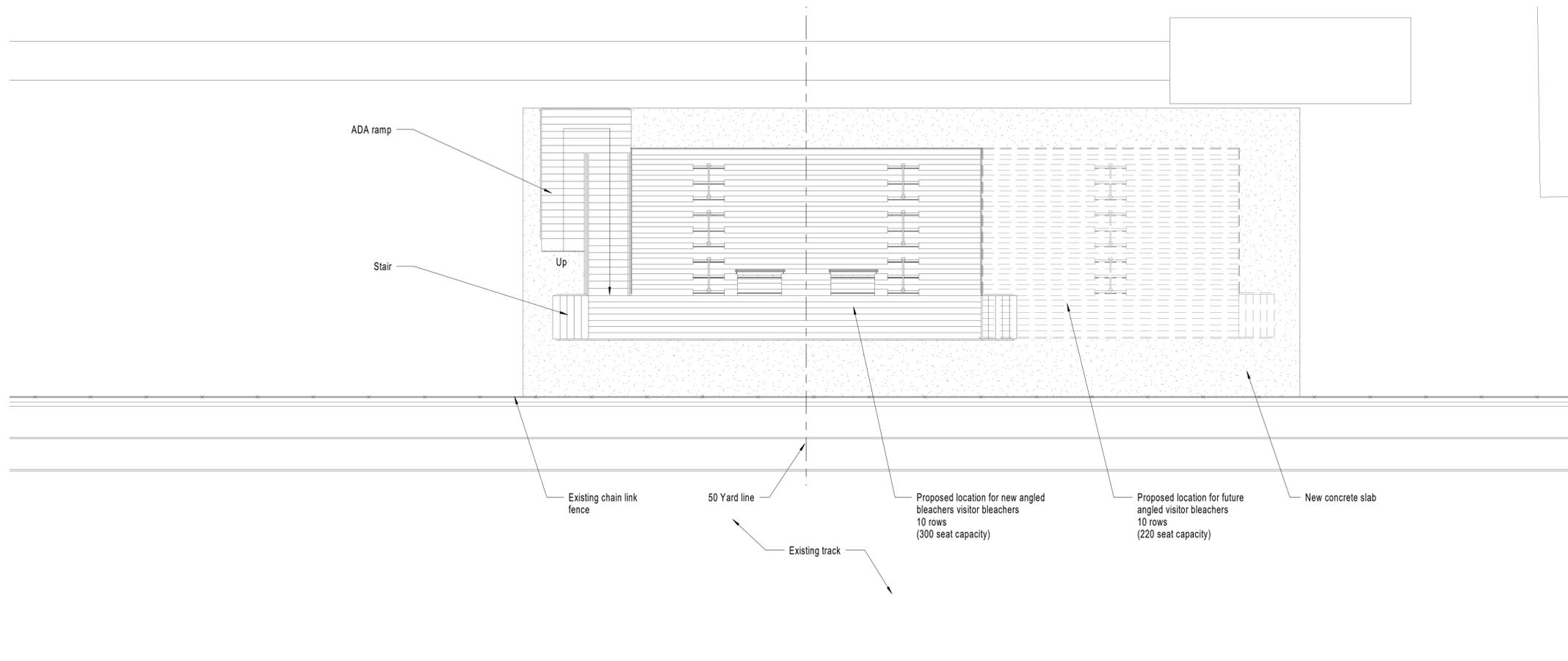
**Enlarged Home
Bleacher Plans -
D.H.S.**

sheet number

A021



B5 Enlarged Demolition Site Plan (Visitor Side) - D.H.S.
1/8" = 1'-0"



D5 Enlarged Proposed Site Plan (Visitor Side) - D.H.S.
1/8" = 1'-0"

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**Lyon County School District
Dayton High School Bleacher Study**

Lyon County School District
25 East Goldfield Avenue
Yerington, Nevada 89447

revisions

No.	Description	Date

drawn by JAP

reviewed by PAC

date 03/11/2021

project number 21004

drawing name

**Enlarged Visitor
Bleacher Plans -
D.H.S.**

sheet number

A022

Lyon County School District Fernley High School Bleacher Study

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Lyon County School District
Fernley High School Bleacher Study
Lyon County School District
25 East Goldfield Avenue
Yerington, Nevada 89447

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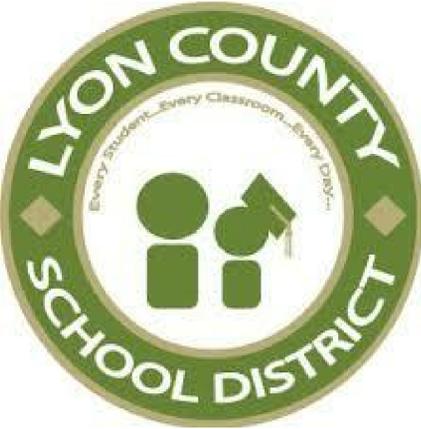
No.	Description	Date

drawn by JAP
reviewed by PAC
date 03/11/2021
project number 21004
drawing name

Cover Sheet

sheet number
A000

Lyon County School District
25 East Goldfield Avenue
Yerington, Nevada 89447



Project Scope Identification
March 11, 2021

General Notes

1. The General Notes and all other notes herein apply to all work described in the Contract Documents.
2. The Contract Documents consist of the Agreement between the Owner and Contractor, the Conditions of the Contract (General, Supplementary, Invitation to Bid and other Conditions), Drawings, Project Manual, Specifications and Addenda issued prior to execution and all modifications issued after execution of the Contract.
3. The Work includes the completed or partially completed construction required by the Contract Documents and includes all labor, materials, equipment, coordination, and services necessary to produce the Work described in the contract documents.
4. The Contract Documents are complementary, the intent is to include all items and materials necessary for the proper execution and completion of the Work by the Contractor and any necessary sub-contractors.
5. The Contractor shall carefully study and compare the Contract Documents and shall at once report to the Architect any error, inconsistency or omission that is discovered. The Contractor to submit a Clarification Request to the Architect prior to proceeding. The Contractor shall not perform any portion of the Work at any time without current and complete Contract Documents.
6. The Contractor is required to visit the site as part of pre-bid preparation to compare the Drawings and Specifications and become familiar with any work in place and be informed of all conditions of the work environment including the Work being performed. Failure to visit the site will in no way relieve the Contractor from necessity of furnishing any materials of performing any Work in accordance with the Contract Documents that may be required to complete the Work. The Contractor shall report inconsistencies in the drawings, specifications, and site conditions to the Owner and Architect during the bid period. Failure not to report inconsistencies does not relieve the Contractor from furnishing or providing the necessary material and/or labor to complete the work described in the Contract Documents.
7. Drawings are not to be scaled for information or disassembled for convenience.
8. In the event certain features of the Work are not fully shown in the Contract Documents, then the construction shall be of the same character as for similar conditions that are shown or called for and shall be reviewed by the Architect prior to execution.
9. All Work shall be performed within strict conformance to the minimum standards of the current edition of the International Building Code (IBC) and all applicable national, state and local laws, regulations and ordinances.
10. The Contractor shall comply with notices given and required by lawful orders of public authorities applicable to the performance of the Work.
11. The Contractor shall coordinate locations of any and all items, including but not limited to: existing conditions, civil, landscape, structural, mechanical, plumbing, electrical, lighting, data, voice and audio/visual; including, but not limited to all structure, equipment, ductwork, piping and conduit. Coordinate all required clearances for installation and maintenance of the above items.
12. The Contractor shall supervise and direct the Work, using the best skill and attention necessary and shall be solely responsible for all construction means, methods, techniques, sequences, procedures and for coordination of all portions of the Work described in the Contract Documents.
13. The Contractor shall be responsible for the acts and omissions of the Contractor's employees, Sub-contractors, suppliers, vendors and their agents and employees and other persons or entities performing any portion of the Work under a Contract with the Contractor.
14. The Contractor shall perform the Work in a continuous and diligent manner to ensure Substantial Completion of the Project within the Contract Time.
15. The Contractor shall be responsible for the location and protection of all existing items and materials, all new construction items and materials, adjacent circulation paths (pedestrian and vehicular), and other improvements during the course of construction.
16. Unless noted otherwise in the Contract Documents, the Contractor shall provide and pay for all labor, materials, equipment, tools, machinery, water, heating, utilities, transportation and other facilities and services necessary for the proper execution and completion of the Work.
17. Where conflicts are encountered within the Contract Documents that will effect the quality or extent of the work, such conflict shall be resolved to the satisfaction of the Owner and Architect before the affected items and materials are purchased, fabricated or installed.
18. Where variance occurs between the drawings, specifications, site, and design disciplines, the more stringent requirements shall govern.
19. Where conflicts occur at the Project site, coordinate the necessary layouts and exact locations of all elements of work in conflicting areas with the Architect in the field before proceeding with the Work.
20. Where pre-manufactured items and materials are to be installed, the Contractor shall verify all necessary dimensions in the field prior to the purchase and/or fabrication of the items and materials.
21. The Contractor warrants that materials and equipment furnished under the Contract will be of good quality and new unless identified otherwise in the Contract Documents.
22. The Contractor shall guarantee and warranty all work and materials to the project to be free from defects for a minimum of one year from the date of substantial completion and promptly remedy such defects and any subsequent damage caused by the defects or repair thereof at no expense to the Owner. Guarantee and warranty periods greater than one year may be required elsewhere in the Contract Documents.
23. Where any item or material is indicated in the Contract Documents and not necessarily detailed in each specific case, but are required for a complete and professional installation, such item or material shall be provided as if shown and detailed in full. Contractor to provide all necessary labor, materials, means and methods to furnish and install.
24. The Contractor shall employ a competent Project Manager, Superintendent and necessary personnel for the Work. The Superintendent shall be in attendance at the Project site during execution of the Work.
25. The Contractor shall not employ (for the Project at hand) a proposed project manager and/or superintendent, to whom the Owner and/or Architect have made a reasonable and timely objection. The Contractor shall not change the Project Manager or Superintendent without the Owner's consent.
26. The Contractor shall be responsible for initiating, maintaining and supervising all safety programs and precautions of the Project and Project site during the course of construction, all Work performed shall conform to applicable safety regulations.
27. The Contractor and/or Sub-Contractor shall promptly remedy damage to the Owner's property caused by the Contractor and/or Sub-Contractor to existing conditions and/or new construction.
28. The Contractor at all times shall keep the premises free from accumulation of waste materials or rubbish caused by work operations. At the completion of the Work the Contractor shall remove all waste materials and rubbish associated with the Work as well as all tools, construction equipment, machinery and surplus materials.
29. The Contractor shall provide the Owner and Architect access to the Project site and Work where ever located. The Contractor shall provide the necessary safety equipment to the Owner, Architect, Engineer or other design personnel visiting the site. Safety equipment shall include, but not be limited to: Hard hat, safety vest, safety glasses, face coverings, reading glasses, dust mask, and hearing protection.
30. Existing conditions including material sizes, configurations and locations as shown in the Contract Documents may not be an exact illustration of existing conditions. The Contractor shall include in his bid the cost of furnishing, installing, modifying, existing and new materials required for a complete and professional installation that may be required by minor variation between existing conditions and actual conditions.
31. The Contractor shall promptly correct Work rejected by the Architect that fails to conform to the requirements of the Contract Documents, whether discovered before or after Substantial Completion.
32. Shop drawings, submittals, product data and samples are not a part of the Contract Documents. The Architect will review such materials, but only for conformance with the design concept of the Work and with the information given in the Contract Documents. The Contractor shall not be relieved of responsibility for any deviation from the requirements of the Contract Documents by the Architect's or Engineer's review of shop drawings, submittals, product data or samples.
33. The Architect has the authority to order minor changes in the Work not involving adjustment to the Contract Sum or extension of the Contract Time. Such orders shall not be inconsistent with the intent of the Contract Documents. Such minor changes will be issued in written format, signed by the Architect.
34. The existing building and the areas adjacent to the projects scope of work will remain occupied during construction. Contractor to minimize disturbances, noise, dust and debris as much as reasonable in order for the building to remain an active and safe educational facility.
35. The Contract Documents (drawings, project manual, etc.) will be issued to the General Contractor in electronic portable document format (pdf). The General Contractor, sub-contractors, and all others shall be responsible for reproduction (printing) and reproduction costs of the Contract Documents for their use before, during, and after construction operations.

Project Team

Owner Lyon County School District 25 East Goldfield Avenue Yerington, Nevada 89447 Phone: (775) 463-8000 Contact: Darrel Bluhm e-mail: dbluhm@lyoncsd.org	Architecture Paul Cavin Architect, LLC 1575 Delucchi Lane, Suite 120 Reno, Nevada 89502 Phone: (775) 842-0261 Contact: Paul Cavin, AIA e-mail: paul@paulcavindesign.com Contact: Project Manager Contact: PM Email
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Sheet Index

A000 G100	Cover Sheet General Information and Project Data
ARCHITECTURAL	
A001 A021 A022	Enlarged Site Plan - F.H.S. Enlarged Home Bleacher Plans - F.H.S. Enlarged Visitor Bleacher Plans - F.H.S.

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Lyon County School District
 Fernley High School Bleacher Study
 Lyon County School District
 25 East Goldfield Avenue
 Yerington, Nevada 89447

revisions ▲

No.	Description	Date

drawn by: JAP
 reviewed by: PAC
 date: 03/11/2021
 project number: 21004
 drawing name:

General Information and Project Data

sheet number

G100

Abbreviations

@ # (e)	At Pound or Number Existing	In ID	Inches Inside Diameter
AC ACT AFF Alum AV	Asphaltic Concrete Acoustical Ceiling Tile Above Finished Floor Aluminum Audio Visual	Lav Lbs LED LF	Lavatory Pounds Light Emitting Diode Linear Feet (foot)
CF/CI Alum AV	Contractor Furnished / Contractor Installed Contractor Furnished / Owner Installed	Max Mfrs Min Misc MO	Maximum Manufacturer's Minimum Miscellaneous Masonry Opening
CJ CL CMU Conc Cont CPT CT CTV	Control Joint Center Line Concrete Masonry Unit Concrete Continuous Carpet Ceramic Tile Cable Television	NIC No OC OD OF/CI OF/OI	Not in Contract Number On Center Outside Diameter Owner Furnished / Contractor Installed Owner Furnished / Owner Installed
Deg Demo DF Dia Dim	Degree Demolition Drinking Fountain Diameter Dimension	Plam PT PVC	Plastic Laminate Paint Polyvinyl Chloride
Ea EJ EWC	Each Expansion Joint Electric Water Cooler	R RCP Rev RO RWL	Radius Reflected Ceiling Plan Revision Rough Opening Rain Water Leader
FD FDC FE FEC	Floor Drain Fire Department Connection Fire Extinguisher Fire Extinguisher	SF Sim SS	Square Foot (Feet) Similar Stainless Steel
FF&E FRP FT	Cabinet Furniture, Fixtures and Equipment Fiber Reinforced Plastic Feet or Foot	T&G T TO TYP	Tongue and Groove Tempered Top of Typical
Ga Galv Gyp bd	Gage Galvanized Gypsum Board	UNO VCT VIF	Unless Noted Otherwise Vinyl Composition Tile Verify in Field
HB HC HM HW	Hose Bib Hollow Core Hollow Metal Hot Water	WC WD WH	Water Closet Wood Water Heater

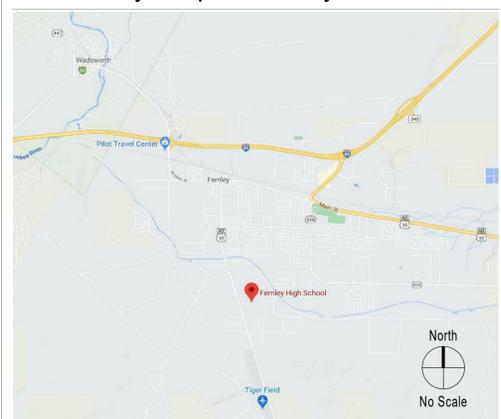
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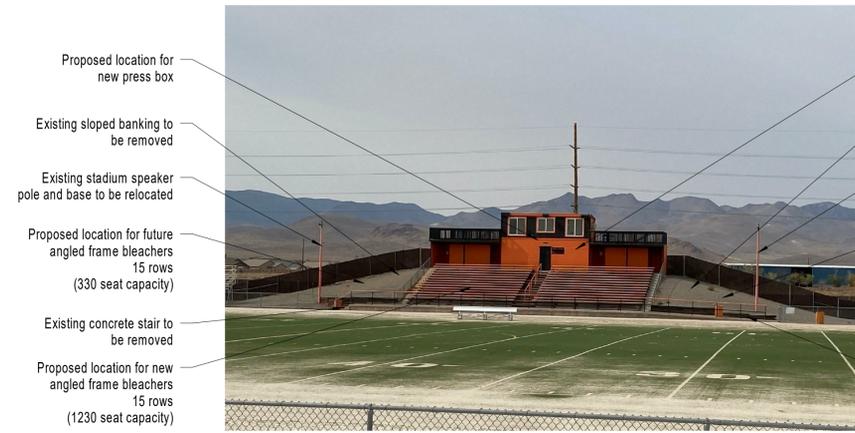
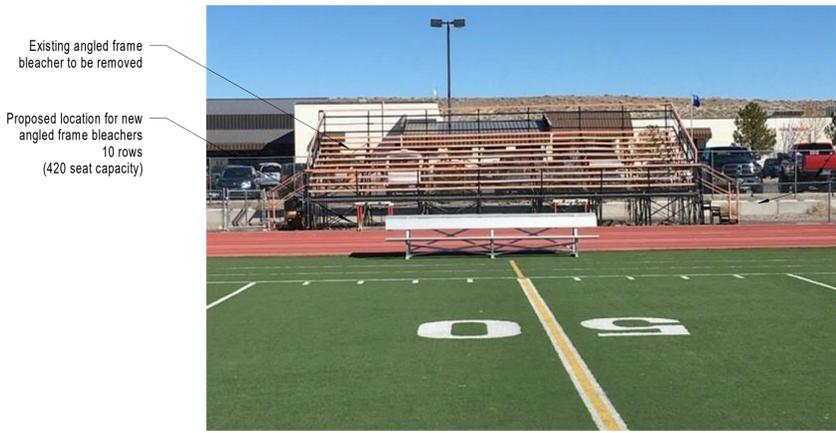
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	XX XXXX	Wall Section Indicator
	XX XXXX	Exterior Elevation Indicators
	XX XXXX	Interior Elevation Indicators
	XX	Grid Line
	Room name 101	Room Tag
	101	Door Tag
	X	Window Tag
	X	Wall or Partition Type
	X	Accessory Tag

Fernley High School Campus Map



Vicinity Map - Fernley, Nevada



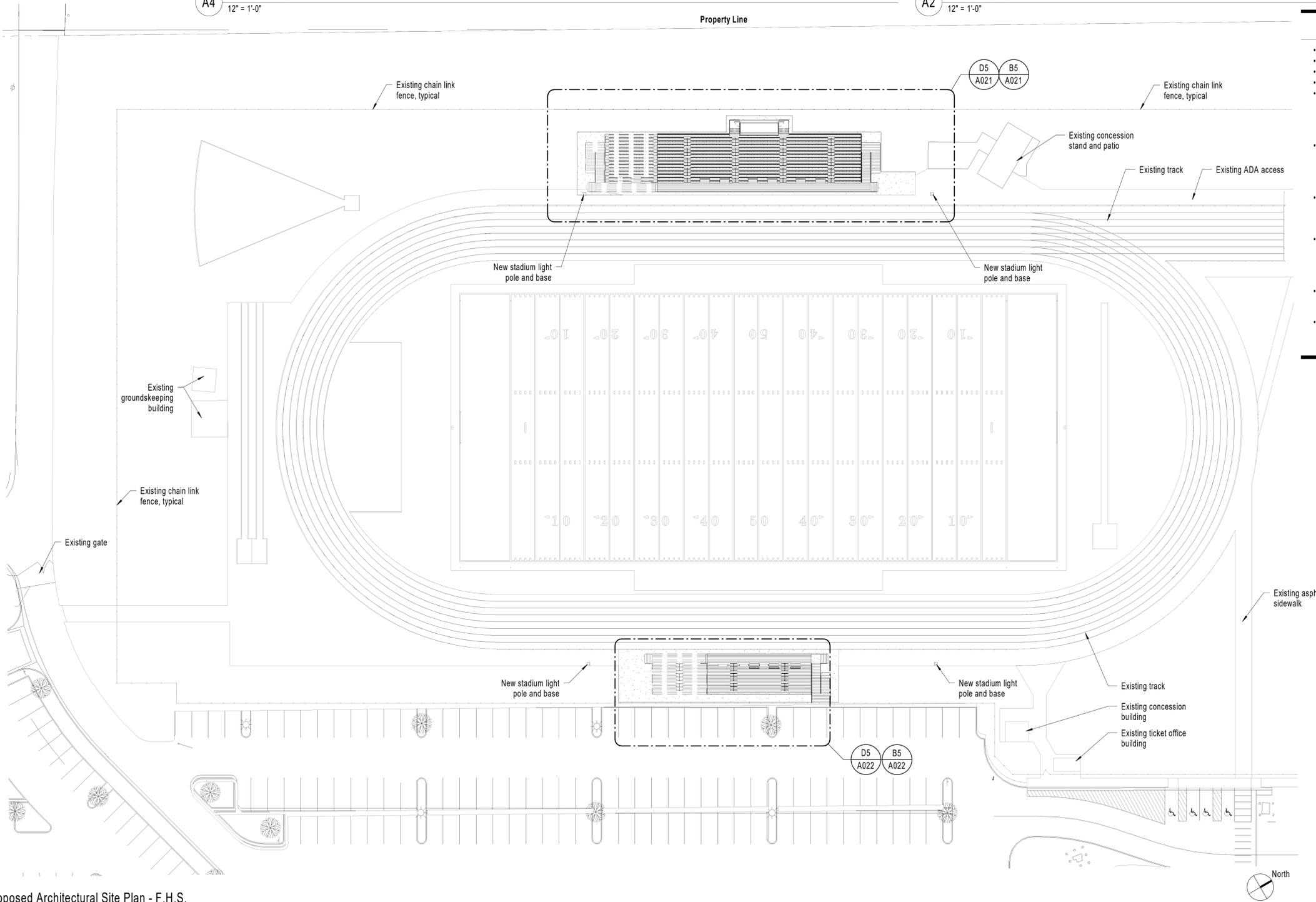


A4 Visitor Side Bleachers
12" = 1'-0"

A2 Home Side Bleachers
12" = 1'-0"

Scope of Work

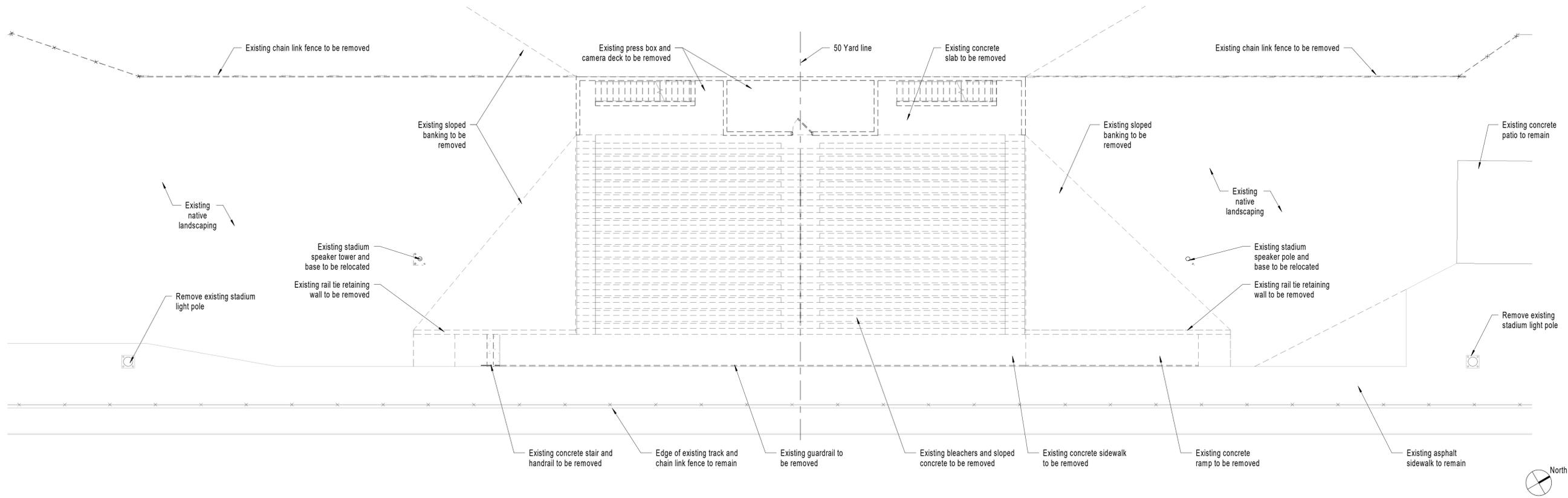
- Remove existing home and visitor bleachers.
- Remove existing sloped concrete slab beneath home bleachers.
- Remove existing dirt mound.
- Remove existing press box and camera decks.
- Provide new concrete slab or strip footings for new and future bleachers.
 - Home Side Bleachers: (New)
 - Aluminum angled frame bleachers.
 - 15 rows with ADA spaces and access.
 - 1230 seat capacity.
- Home Side Bleachers: (Future)
 - Aluminum angled frame bleachers.
 - 15 rows
 - 330 seat capacity each.
 - 2 sets of bleachers, one on either side of main bleachers.
- Visitor Side Bleachers: (New)
 - Aluminum angled frame bleachers.
 - 10 rows with ADA spaces and access.
 - 420 seat capacity.
- Visitor Side Bleachers: (Future)
 - Aluminum angled frame bleachers.
 - 10 rows.
 - 220 seat capacity.
 - 1 set of bleachers, North side of main bleachers.
- Press Box:
 - New prefabricated pressbox by bleachers manufacturer.
 - Provide power and data connections.
- Field Lighting:
 - (4) existing wood poles with lights on arms to be replaced with (4) new metal poles, LED fixtures, and concrete base



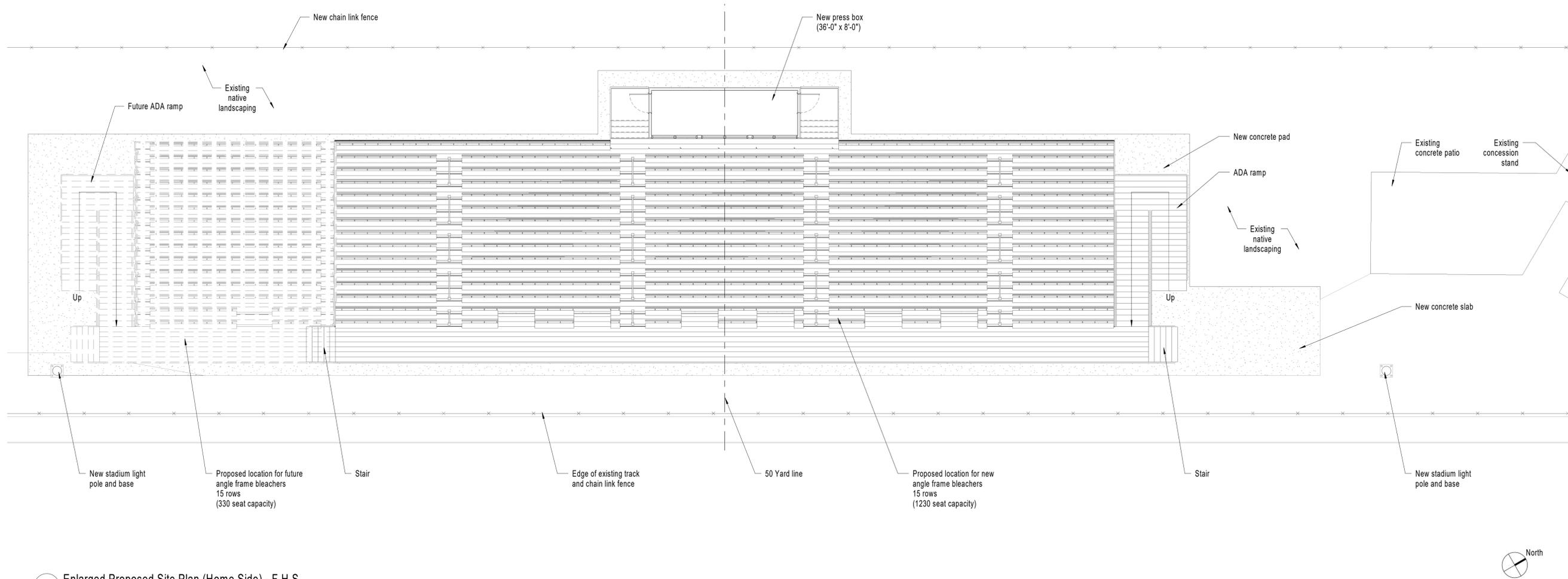
D5 Proposed Architectural Site Plan - F.H.S.
1/32" = 1'-0"

No.	Description	Date

drawn by	JAP
reviewed by	PAC
date	03/11/2021
project number	21004
drawing name	



B5 Enlarged Demolition Site Plan (Home Side) - F.H.S.
1/8" = 1'-0"



D5 Enlarged Proposed Site Plan (Home Side) - F.H.S.
1/8" = 1'-0"

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**Lyon County School District
Fernley High School Bleacher Study**

Lyon County School District
25 East Goldfield Avenue
Yerington, Nevada 89447

revisions

No.	Description	Date

drawn by JAP
reviewed by PAC
date 03/11/2021
project number 21004
drawing name

**Enlarged Home
Bleacher Plans -
F.H.S.**

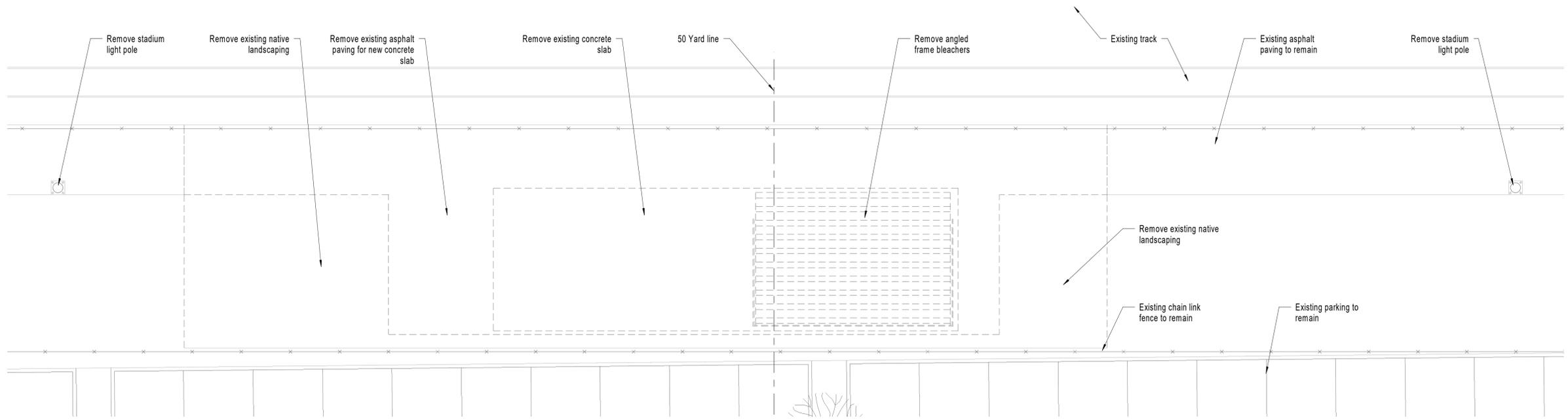
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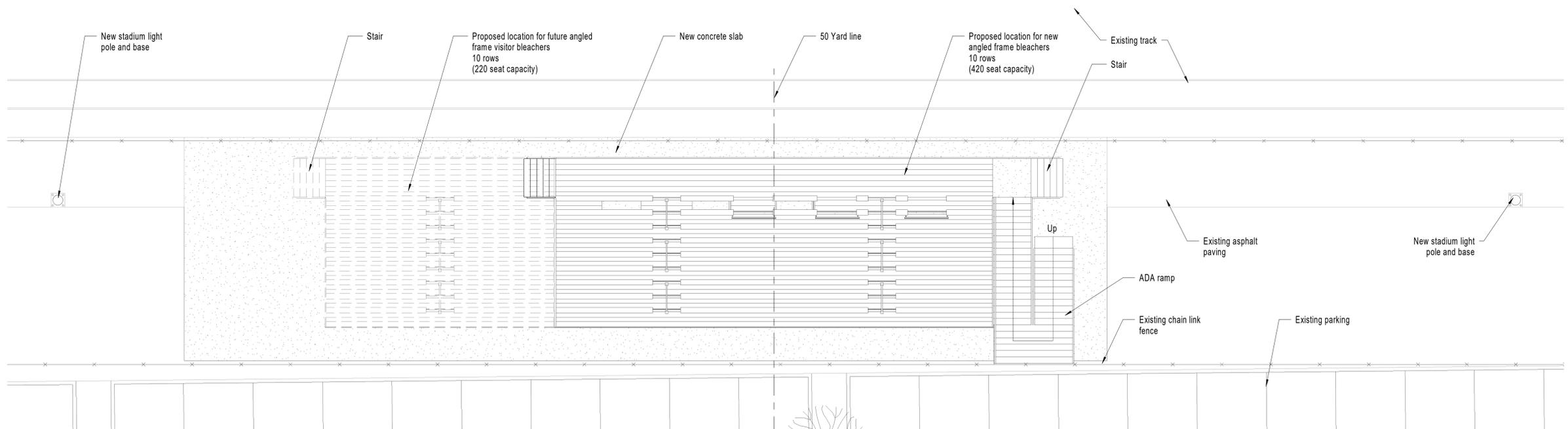
No.	Description	Date

drawn by	JAP
reviewed by	PAC
date	03/11/2021
project number	21004
drawing name	

**Enlarged Visitor
Bleacher Plans -
F.H.S.**



B5 Enlarged Demolition Site Plan (Visitor Side) - F.H.S.
1/8" = 1'-0"



D5 Enlarged Proposed Site Plan (Visitor Side) - F.H.S.
1/8" = 1'-0"

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

Lyon County School District

March 22, 2021

Minimum level of expenditure for items classified as capital asset - \$5,000

Minimum level of expenditure for items classified as capital projects - \$15,000

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 330		Building & Sites Fund					
	Beginning Balance	185,112	194,712	29,312	38,912	48,512	58,112
Capital Improvement:		-	(175,000)				
	(FY 2020 Year to Date Expenditures for Boilers -- \$0)						
Funding Source:							
	Smith Valley Property Fees (estimated) Investments (FY 2020 Year to Date -- \$5,200)	9,600	9,600	9,600	9,600	9,600	9,600
Ending Fund Total		194,712	29,312	38,912	48,512	58,112	67,712

		FY2019-2020	FY2020-2021	FY2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Fund: 340	Governmental Services Tax Fund						
	Beginning Balance	1,778,961	2,121,003	878,390	538,390	1,314,390	2,367,390
Capital Improvement:	District - Professional Services	-	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
	FES parking lots	(16,785)					
	Parking Lot Reseal/Striping District Wide	(102,400)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
	YES Kiss and Drop -- Design			(25,000)			
	FES Doors						
	FIS ADA Doors						
	District Office Site Update			(75,000)			
	DHS Courtyard	(88,102)					
	DES Sewer Project	(9,813)					
	FHS Courtyard	(38,765)					
	District Fiber Hut Generator and Back Up						
	District Roofing Projects TBD	(2,073)		(100,000)			
	District HVAC			(100,000)			
	District Carpeting			(40,000)			
	PLC Ramp	(34,299)					
	Silver Springs Area Building/Modular	(190,660)		(500,000)			
	FHS Football/Soccer Field		(499,650)				
	DHS Football/Soccer Field		(499,650)				
	SSHS Track Replacement		(242,000)				
	DHS Track Replacement		(242,000)				
	FHS Track Replacement		(242,000)				
	YHS Track Replacement		(242,000)				
	ERATE Expenditures -- IT Infrastructure						
Future Planning	Athletic Fields / Tracks			(250,000)	(250,000)	(250,000)	(250,000)
Reserved	Athletic Fields / Tracks				250,000	500,000	750,000
Funding Source:		Estimated Revenue Amount					
	Motor Vehicle Tax	824,939	849,687	875,000	901,000	928,000	956,000
	3.0%						
Ending Fund Total		2,121,003	878,390	538,390	1,314,390	2,367,390	3,698,390

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 310	Residential Construction Fund						
	Beginning Balance	1,207,826	1,652,589	2,325,544	(133,456)	(133,456)	(133,456)
Capital Improvement:							
	Dayton						
	DHS Stadium Bleachers			(475,000)			
	DHS Stadium Lighting			(300,000)			
	DIS Indoor Bleachers			(75,000)			
	Dayton Family Style Restrooms			(250,000)			
	Fernley						
	FHS Stadium Bleachers			(750,000)			
	FHS Stadium Lighting			(300,000)			
	Smith Valley						
	Smith Rubber Aux Gym Floor			(119,000)			
	Silver Springs						
	Yerington Area						
	YHS Locker Room			(190,000)			
		(77,085)					
Funding Source:	Tax on residential construction (Actual Collected)	Actual FY 2020 Revenue	Anticipated FY 2021 Revenue				FY2021 Revenue to date
	Dayton Area	212,160	332,075				249,056
	Fernley Area	256,608	202,752				152,064
	Silver Springs Area	28,840	80,341				60,256
	Smith Valley Area	18,312	27,541				20,656
	Yerington Area	5,928	25,408				19,056
	Budgeted Total (above amount received)						
	Investments		4,838				
Ending Fund Total		1,652,589	2,325,544	(133,456)	(133,456)	(133,456)	367,632

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 360		Bonds Projects Fund					
	Beginning Balance	1,041,604	13,567,927	7,991,578	2,896,284	2,896,284	2,896,284
	Professional Services (Bond Fee)	(144,968)					
	Student Transportation (Buses and Yukons)						
	YIS Boiler	(223,368)					
	YES Boiler	(222,384)					
	FES Boilers			TBD			
	FIS Parking Lot		(78,000)	(322,000)			
	MGT Fernley Feasibility Study						
	Technology Upgrades (see MGT report)						
	Elementary and Intermediate School Safety						
	EVES Expansion	(676,562)	(7,288,013)				
	DES Septic		(5,120)	(2,800)			
	DHS Construction Services	(3,200)					
	DHS Indoor Bleachers	(72,385)	(72,386)				
	SSMS Indoor Bleachers	(40,393)	(38,593)				
	SSMS Roof			TBD			
	FES Roof	(523,309)	(28,462)				
	YES Roof	(272,030)	(41,054)				
	YHS Roof	(397,954)	(205,110)				
	DIS Roof	(77,380)	(352,120)				
	Modular Classrooms						
	Silver Springs Transportation Bus Yard			(400,000)			
	FHS Gym Professional Services			(1,500,000)			
	FHS Gym Construction Costs			TBD			
	District Office Renovation			(100,000)			
	Other Bond Projects TBD						
	District Wide Family Style Restrooms			(690,494)			
	District Wide Roofs			(1,000,000)			
	District Wide Doors			(30,000)			
	District Wide Flooring		(110,978)				
	District Wide Boilers/HVAC			(1,000,000)			
	District Wide Restrooms			(50,000)			
	District Wide Permits and Fees						
	District Adjustment Pending Audit						
	District Wide SAFE Safety and Security Upgrades						
Funding Source:		Estimated Available Bond Funding					
	Bond Proceeds (Student Transportation)						
	Bond premium		2,643,487				
	Bond Proceeds	15,096,628		TBD			
	Investments	83,628					
Ending Fund Total		13,567,927	7,991,578	2,896,284	2,896,284	2,896,284	2,896,284

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: DHS/FHS/YHS/SSHS Synthetic Track Replacement

Requested by:

Harman Bains, Director of Business Services
Jim Gleason, Operations and Maintenance Supervisor

Recommendation

That the Board of Trustees approve the proposal from Beynon Sport Surface Inc, at a base bid of \$598,900 for the replacement of the Synthetic Tracks at Dayton High School, Fernley High School, Yerington High School, and Silver Springs High School. In addition, approve Alternate #2 for \$369,100.

Background Information

In February 2021, the Board of Trustees approved the district wide project recommendations made by the district facilities committee. One of the projects approved was the renovation of the outdoor tracks at DHS, FHS, YHS, and SSHA.

The base bid of \$598,900 provides the district with a new synthetic track resurfacing system compatible with existing synthetic surfaces along with sub surface repairs. Base bid comes with a 5-year warranty. The district also recommends alternate #2 which provides a new 5-7mm overlay system on all four tracks and increases the track warranty by 3 years to a total 8 year warranty.

Budget Considerations

Funds are set aside annually within the Government Services Tax Fund to ensure adequate funds are available when the time/need comes for replacement.

In December 2020, the Board of Trustees approved the CIP which included an allocation of \$285,000 for each high school synthetic track replacement. Beynon's proposal for field replacement comes in at \$242,000 per track.

Discussed at Previous Meeting

February 2021

Attachment(s)

Beynon Sport Surface Inc Bid
Beynon Detailed Approach
Beynon Seal and Spray

Respectfully Submitted,
Harman Bains, Director of Business Services

BID FORM

PROJECT IDENTIFICATION: Lyon County School District Synthetic Track & Field Surfaces.

In accordance with the provisions of NRS 338.1385, PWP number LY-2021-184.

THIS BID IS SUBMITTED TO: Lyon County School District
25 East Goldfield Ave.
Yerington, NV 89447

THIS BID MUST BE SUBMITTED ON OR BEFORE: 12:00 PM, Pacific Time, Tuesday, March 16, 2021

- (A) The undersigned BIDDER proposes and agrees, if this bid is accepted, to enter into an Agreement with Lyon County School District in the form included in the Contract Documents to furnish all goods a specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
- (B) BIDDER accepts all the terms and conditions of the Advertisement of Invitation to Bid and Instructions to BIDDERS. This Bid will remain subject to acceptance until the next board meeting on March 23, 2021. BIDDER will sign and submit the Agreement with the other documents required by the Bidding Requirements within ten (10) days after the date of DISTRICT’s Notice of Award.
- (C) In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - (1) BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which are hereby acknowledged):

<u>Date</u>	<u>Number</u>
3/9/2021	1
3/11/2021	2
3/11/2021	11 RFI responses

- (2) BIDDER has familiarized itself with the nature and extent of the Project Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of the goods.
- (3) BIDDER has studied carefully all reports and scope of work as outlined in the Invitation to Bid.
- (4) BIDDER has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, and studies which pertain to the subsurface or physical conditions at the site of otherwise may affect the cost,

progress, performance, or furnishing of the Work as BIDDER considers necessary for the performance or furnishing if the Work at the Contract Price, within the Contract Time.

(5) This Bid is genuine, and not made in the interest of nor on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any Agreement nor rules of any group, association, or corporation; BIDDER has neither directly nor indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has neither solicited nor induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over DISTRICT.

(D) BIDDER shall bid any and/all schedules, and will complete all work as drawn and specified for the following lump sum price:

Descriptions:	Total (In Numbers):	Total (In Words):
Install a polyurethane synthetic track resurfacing system compatible with the existing synthetic surfaces that make up the facilities track and field complexes at Fernley, Dayton, Silver Stage and Yerington High Schools. This must include any necessary sub surface repairs.	\$598,900.00	Five hundred Ninety-eight thousand nine hundred dollars

DISTRICT reserves the right to reject all bids.

(E) BIDDER agrees that the work will be substantially completed and ready for final payment in accordance with the timeline established in the Invitation to Bid.

BIDDER accepts the provisions of the agreement as to liquidated damages in the event of failure to complete the work on time.

(F) The following documents are attached to and made a condition of this BID:

(1) Required Bid Security, in the form of a BID Bond or Cashier's Check in the amount of five percent (5%) of the total bid.

(G) Communications concerning this Bid shall be addressed to the address of BIDDER as indicated at the end of this section, or at the following address:

Beynon Sports Surfaces, Inc.
4668 N. Sonora Ave., Suite 101
Fresno, CA 93722
(559) 237-2590 phone (559) 237-2431 fax

SUBMITTED on March 12, 2021

If BIDDER is:

• **Individual:**

By: N/A
(Individual's Printed Name and Signature)

Doing business as: _____
Business Address: _____
Phone Number: _____

• **Partnership:**

By: N/A
(Firm Name and Printed Name of Person Authorized to Sign)

(Signature of Person Authorized to Sign)

Business Address: _____
Phone Number: _____

• **Corporation:**

By: Beynon Sports Surfaces, Inc.
(Corporation Name)

Maryland
(State of Incorporation)

By: Karol Fair, Director of Operations, SW Region
(Printed Name and Title of Person Authorized to Sign)

By: *Karol Fair*
(Signature)

Attest: Steve Fisher *Steve Fisher*
(Secretary's Printed Name and Signature)

Business Address: 4668 N. Sonora Ave., Suite 101 Fresno, CA 93722
Phone Number: (559) 237-2590



**ALL BIDDERS MUST COMPLETE:
(if required by Nevada Law)**

0068035

Nevada Contractor's License Number

UB-8P7-93534-20-51-K

Nevada Industrial Insurance System Number

26-0007270

Federal Tax ID Number

PROPOSAL FORM

At time of the proposal, the following form needs to be filled in and returned. Proposal shall be all-inclusive of all taxes, fees, etc. All work shall carry worker's compensation and prevailing wage rates.

Firm Name and address: **Beynon Sports Surfaces, Inc.**
4668 N. Sonora Ave., Suite 101
Fresno, CA 93722

List of all Sub-Contractors: **Line Design Inc.**
License# 0059993 Classification C-40
Line Striping layout and markings

Spanish Springs Construction, Inc.
License# 0059511A Classification A,B
Demo/concrete work alternate #1

Proposed Total Amount: \$ 598,900.00 (Total price including product, taxes, maintenance and warranty, installation of ALL products identified, striping and markings for all four sites listed in the scope of work).

Alternate #1; Demo, dispose and replace all existing runways with new concrete 4" in depth and new surfacing for all field events at all four schools.

- 12 runways – all runways to match existing layouts. All new surfacing must be 12mm in final depth base matt and spray system acceptable. 2 Runways are located in the synthetic turf and must be completed first in the project. These will require composite header board for turf attachment. All damage to surrounding areas of the runways repaired at contractor's expense.

- 2 high jump pads

Proposed Total Amount: ADD to Base Bid \$ 421,130.00

Alternate #2; Supply and install a new 5-7MM overlay system for all four sites.

Proposed Total Amount: ADD to Base Bid \$ 369,100.00

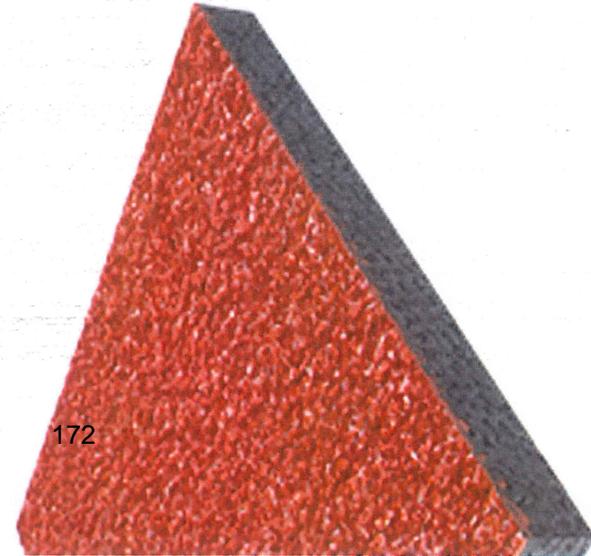
Detailed Project Approach

- Assessing/evaluating existing conditions
- Existing surface repairs, cleaning and preparation
- Proposed resurfacing product – See attached BSS 200RE/100RE product information sheets
- Quality Controls Procedures for products and installations
 - **Beynon Sports only uses manufacturer trained and approved installers that are full time employees of Beynon Sports**
-

BSS 200 RE Seal & Spray Track Resurfacing

The BSS 200 RE is an impermeable resurfacing system that features; a two component polyurethane seal coat layer and two coats of polyurethane structural spray to resurface existing polyurethane base mat or structural spray track surfaces.

The BSS 200 RE adds structural integrity and a uniform seal layer to protect the existing track base and provides greater wear-ability than a structural re-spray.



172

Featured Facilities

Antelope High School
Antelope, CA

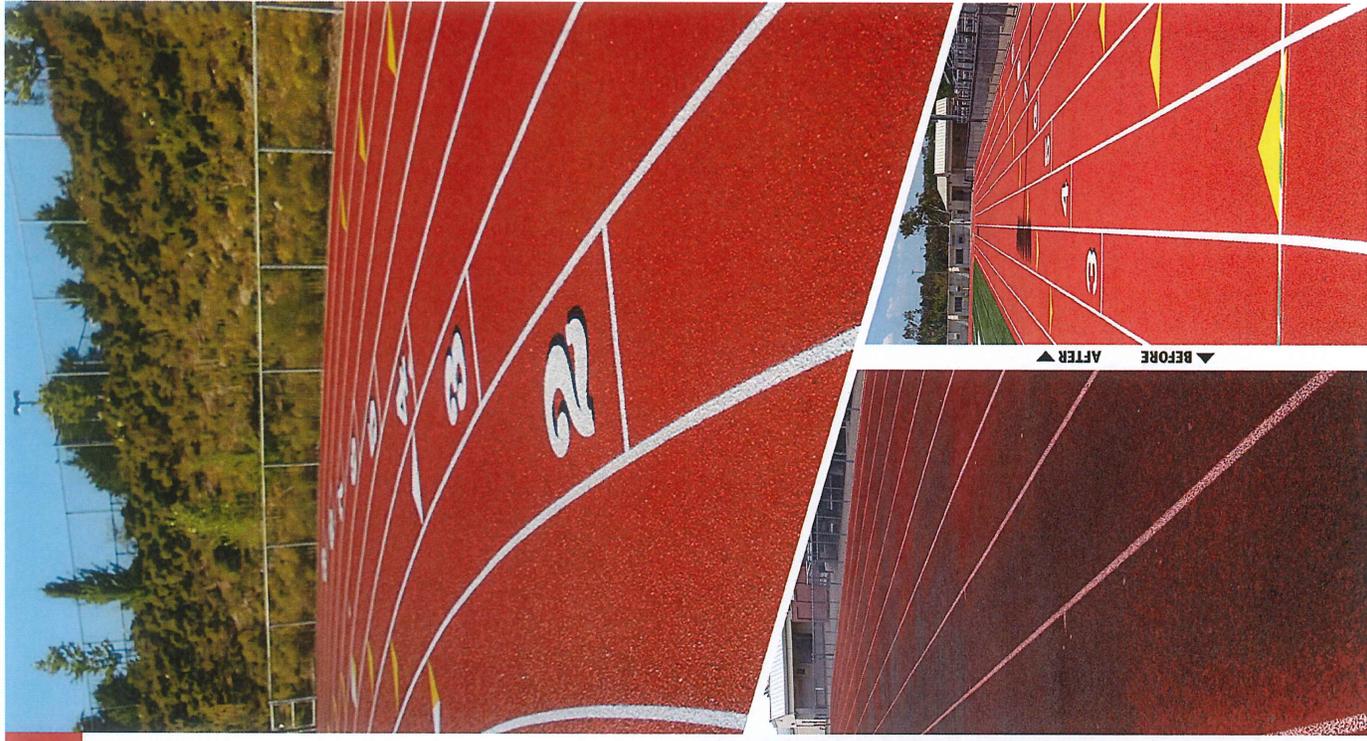
Artesia High School
Lakewood, CA

Campolinda High School
Moraga, CA

Cathedral Catholic High School
San Diego, CA

Granite Bay High School
Granite Bay, CA

Las Lomas High School
Walnut Creek, CA



4668 N. Sonora Ave., Ste. 101
Fresno, CA 93722
(559) 237-2590
www.BeynonSports.com



5 Year Warranty
3rd Party Insured

BSS 100 RE

Structural spray Track resurfacing

Economical and durable, the BSS 100 RE is a permeable resurfacing system that features; a two coat structural spray application that is used to resurface existing polyurethane base mat or structural spray track surfaces.

Applied to tracks surfaces showing wear but still have structural integrity, the BSS 100 RE delivers a virtually seamless textured wearing coat that will rejuvenate and extend the life of the existing surface.

173



Featured Facilities

Central Valley High School
Shasta Lake, CA

Downey High School
Downey, CA

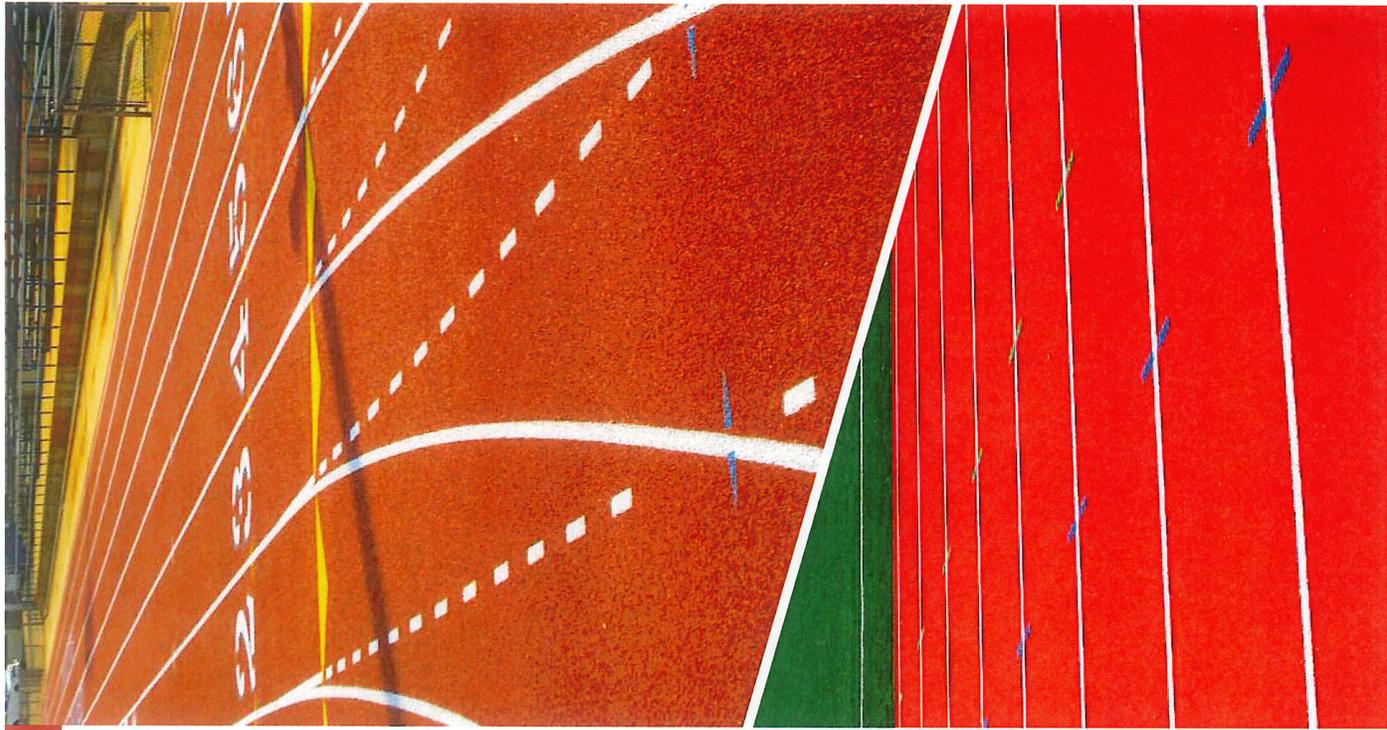
Fallbrook High School
Fallbrook, CA

Granite Hills High School
El Cajon, CA

Newbury Park High School
Thousand Oaks, CA

Warren High School
Downey, CA

2 Year Warranty
3rd Party Insured



4668 N. Sonora Ave., Ste. 101
Fresno, CA 93722
(559) 237-2590
www.BeynonSports.com





BEYPUR 160

WATER-BASED POLYURETHANE STRUCTURAL SPRAY

Applied on our BSS 100 & 200 systems, the BEYPUR 160 water-based structural spray offers an environmentally friendly application with proven durability.

Certified GreenGuard Gold, BEYPUR 160 emits low to zero VOCs (volatile organic compound) and has an absence of isocyanates. The application delivers improved air quality for your program and surrounding areas.

With reduced overspray at the time of installation, the application allows for less site preparation and faster dry times, allowing your athletes to get back on track faster. Engineered for optimal results in the majority of climates, Mother Nature will have little effect on your surface's integrity.

Installed on over 100 Beynon projects in the past decade, the application has showcased proven durability, enhanced UV protection, reduced chalking deposits and improved long-term color retention.



**ENVIRONMENTALLY
FRIENDLY**



**ENHANCED UV
PROTECTION**



**PROVEN
EXPERIENCE**



**REDUCED CHALKING
DEPOSITS (OXIDATION)**



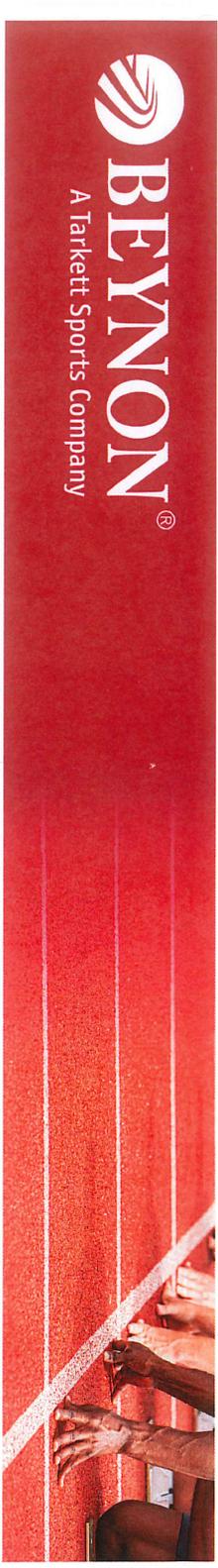
**IMPROVED
COLOR RETENTION**



**CLEAN & QUICK
INSTALLATION**



BEYNON[®]
A Tarkett Sports Company



Firm and Key Staff Qualifications and Experience

Beynon Sports Surfaces, Inc. offers a full suite of athletic surfacing options to meet all project budgets and design requirements. As the largest single source polyurethane track company in the United States, Beynon Sports manufacturers, supplies, and installs the highest level running tracks throughout the country and here in the West/Southwest from our full service regional hub in Fresno, CA.

Our team is dedicated to being long term partners with Lyon County School District, not just during the initial track resurfacing installation but throughout the life cycle of the new track surface. This partnership is achieved through unmatched quality control of our surfaces (manufacturing) and installation with our own certified crews and long term customer service.

Key Staff:

- Lynnel Meyer, Senior Project Manager – lmeyer@beynonnsports.com
Cell:(559) 905-4944
- Karol Fair, Director of Operations, SW Region – kfair@beynonnsports.com
Cell:(559) 647-4289
- Mark Duyst, Regional Sales Manager – mduyst@beynonnsports.com
Cell:(559) 333-5434
- Jeffrey Dickey, Regional Manager – jdickey@beynonnsports.com
Cell:(559) 287-3071

Installation Crews:

Beynon West has a total of 8 in-house trained and qualified installation crews based out of our Fresno hub. Multiple crews will be assigned to your projects to meet the project schedule for construction. Please see attached sample schedules. During the project kick off, we can coordinate scheduling our work with your turf contractor at Dayton and Fernley High Schools.

We look forward to working with you on your projects

Karol Fair, Director of Operations SW Region

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

Lyon County School District

March 22, 2021

Minimum level of expenditure for items classified as capital asset - \$5,000

Minimum level of expenditure for items classified as capital projects - \$15,000

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 330	Building & Sites Fund						
	Beginning Balance	185,112	194,712	29,312	38,912	48,512	58,112
Capital Improvement:		-	(175,000)				
	(FY 2020 Year to Date Expenditures for Boilers -- \$0)						
Funding Source:							
	Smith Valley Property Fees (estimated) Investments (FY 2020 Year to Date -- \$5,200)	9,600	9,600	9,600	9,600	9,600	9,600
Ending Fund Total		194,712	29,312	38,912	48,512	58,112	67,712

		FY2019-2020	FY2020-2021	FY2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Fund: 340	Governmental Services Tax Fund						
	Beginning Balance	1,778,961	2,121,003	878,390	538,390	1,314,390	2,367,390
Capital Improvement:	District - Professional Services	-	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
	FES parking lots	(16,785)					
	Parking Lot Reseal/Striping District Wide	(102,400)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
	YES Kiss and Drop -- Design			(25,000)			
	FES Doors						
	FIS ADA Doors						
	District Office Site Update			(75,000)			
	DHS Courtyard	(88,102)					
	DES Sewer Project	(9,813)					
	FHS Courtyard	(38,765)					
	District Fiber Hut Generator and Back Up						
	District Roofing Projects TBD	(2,073)		(100,000)			
	District HVAC			(100,000)			
	District Carpeting			(40,000)			
	PLC Ramp	(34,299)					
	Silver Springs Area Building/Modular	(190,660)		(500,000)			
	FHS Football/Soccer Field		(499,650)				
	DHS Football/Soccer Field		(499,650)				
	SSHS Track Replacement		(242,000)				
	DHS Track Replacement		(242,000)				
	FHS Track Replacement		(242,000)				
	YHS Track Replacement		(242,000)				
	ERATE Expenditures -- IT Infrastructure						
Future Planning	Athletic Fields / Tracks			(250,000)	(250,000)	(250,000)	(250,000)
Reserved	Athletic Fields / Tracks				250,000	500,000	750,000
Funding Source:		Estimated Revenue Amount					
	Motor Vehicle Tax	824,939	849,687	875,000	901,000	928,000	956,000
	3.0%						
Ending Fund Total		2,121,003	878,390	538,390	1,314,390	2,367,390	3,698,390

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 310	Residential Construction Fund						
	Beginning Balance	1,207,826	1,652,589	2,325,544	(133,456)	(133,456)	(133,456)
Capital Improvement:							
	Dayton						
	DHS Stadium Bleachers			(475,000)			
	DHS Stadium Lighting			(300,000)			
	DIS Indoor Bleachers			(75,000)			
	Dayton Family Style Restrooms			(250,000)			
	Fernley						
	FHS Stadium Bleachers			(750,000)			
	FHS Stadium Lighting			(300,000)			
	Smith Valley						
	Smith Rubber Aux Gym Floor			(119,000)			
	Silver Springs						
	Yerington Area						
	YHS Locker Room			(190,000)			
		(77,085)					
Funding Source:	Tax on residential construction (Actual Collected)	Actual FY 2020 Revenue	Anticipated FY 2021 Revenue				FY2021 Revenue to date
	Dayton Area	212,160	332,075				249,056
	Fernley Area	256,608	202,752				152,064
	Silver Springs Area	28,840	80,341				60,256
	Smith Valley Area	18,312	27,541				20,656
	Yerington Area	5,928	25,408				19,056
	Budgeted Total (above amount received)						
	Investments		4,838				
Ending Fund Total		1,652,589	2,325,544	(133,456)	(133,456)	(133,456)	367,632

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 360		Bonds Projects Fund					
	Beginning Balance	1,041,604	13,567,927	7,991,578	2,896,284	2,896,284	2,896,284
	Professional Services (Bond Fee)	(144,968)					
	Student Transportation (Buses and Yukons)						
	YIS Boiler	(223,368)					
	YES Boiler	(222,384)					
	FES Boilers			TBD			
	FIS Parking Lot		(78,000)	(322,000)			
	MGT Fernley Feasibility Study						
	Technology Upgrades (see MGT report)						
	Elementary and Intermediate School Safety						
	EVES Expansion	(676,562)	(7,288,013)				
	DES Septic		(5,120)	(2,800)			
	DHS Construction Services	(3,200)					
	DHS Indoor Bleachers	(72,385)	(72,386)				
	SSMS Indoor Bleachers	(40,393)	(38,593)				
	SSMS Roof			TBD			
	FES Roof	(523,309)	(28,462)				
	YES Roof	(272,030)	(41,054)				
	YHS Roof	(397,954)	(205,110)				
	DIS Roof	(77,380)	(352,120)				
	Modular Classrooms						
	Silver Springs Transportation Bus Yard			(400,000)			
	FHS Gym Professional Services			(1,500,000)			
	FHS Gym Construction Costs			TBD			
	District Office Renovation			(100,000)			
	Other Bond Projects TBD						
	District Wide Family Style Restrooms			(690,494)			
	District Wide Roofs			(1,000,000)			
	District Wide Doors			(30,000)			
	District Wide Flooring		(110,978)				
	District Wide Boilers/HVAC			(1,000,000)			
	District Wide Restrooms			(50,000)			
	District Wide Permits and Fees						
	District Adjustment Pending Audit						
	District Wide SAFE Safety and Security Upgrades						
Funding Source:		Estimated Available Bond Funding					
	Bond Proceeds (Student Transportation)						
	Bond premium		2,643,487				
	Bond Proceeds	15,096,628		TBD			
	Investments	83,628					
Ending Fund Total		13,567,927	7,991,578	2,896,284	2,896,284	2,896,284	2,896,284

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: DHS/FHS Synthetic Field Turf Replacement

Requested by:

Harman Bains, Director of Business Services
Jim Gleason, Operations and Maintenance Supervisor

Recommendation

That the Board of Trustees approve the proposal from Sprint Turf, at a base bid of \$762,100 for the replacement of the Synthetic Field Turf at Dayton High School and Fernley High School. Along with Alternate #1 for \$204,600 and Alternate #3 for \$32,600 for a total project cost of \$999,300.

Background Information

In February 2021, the Board of Trustees approved the district wide project recommendations made by the district facilities committee. One of the projects approved was the replacement of the football synthetic field turf at DHS and FHS.

Base bid of \$762,100 provides both Fernley High School and Dayton High School new synthetic field turf with an 8-year warranty. The district recommends alternate #1 because it provides both fields with an industry recommended pad system which improves GMAX rating and extends the field warranty an additional 2 years for a total of a 10-year field warranty and 20–25 year manufacture’s pad system warranty. The District also recommends alternate #3 which provides both DHS and FHS one (1) service and field review per year. This service and review includes field de-compaction, grooming and leveling, disinfection and minor repairs.

Budget Considerations

Funds are set aside annually within the Government Services Tax Fund to ensure adequate funds are available when the time/need come for replacement.

In December 2020, the Board of Trustees approved the CIP which included an allocation of \$450,000 for each high school synthetic field turf replacement. Sprint Turf proposal with alternate #1 and #3 comes in at \$499,650.

Discussed at Previous Meeting

February 2021

Attachment(s)

Sprint Turf proposal

*Respectfully Submitted,
Harman Bains, Director of Business Services*

**REMOVAL OF EXISTING
AND REPLACEMENT OF
FERNLEY HIGH SCHOOL
& DAYTON HIGH
SCHOOL SYNTHETIC
SPORTS FIELDS**

**PREPARED FOR:
LYON COUNTY SCHOOL DISTRICT**

DATE: MARCH 16, 2021

SPRINTURF[®]

BID FORM

PROJECT IDENTIFICATION: Lyon County School District Synthetic Sports Fields.

In accordance with the provisions of NRS 338.1385, PWP number LY-2021-183.

THIS BID IS SUBMITTED TO: Lyon County School District
25 East Goldfield Ave.
Yerington, NV 89447

THIS BID MUST BE SUBMITTED ON OR BEFORE: 2:00 PM, Pacific Time, Tuesday, March 16, 2021

(A) The undersigned BIDDER proposes and agrees, if this bid is accepted, to enter into an Agreement with Lyon County School District in the form included in the Contract Documents to furnish all goods a specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

(B) BIDDER accepts all the terms and conditions of the Advertisement of Invitation to Bid and Instructions to BIDDERS. This Bid will remain subject to acceptance until the next board meeting on March 23, 2021. BIDDER will sign and submit the Agreement with the other documents required by the Bidding Requirements within ten (10) days after the date of DISTRICT's Notice of Award.

(C) In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:

(1) BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which are hereby acknowledged):

<u>Date</u>	<u>Number</u>
no date on addendum	1

(2) BIDDER has familiarized itself with the nature and extent of the Project Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of the goods.

(3) BIDDER has studied carefully all reports and scope of work as outlined in the Invitation to Bid.

(4) BIDDER has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, and studies which pertain to the subsurface or physical conditions at the site of otherwise may affect the cost,

progress, performance, or furnishing of the Work as BIDDER considers necessary for the performance or furnishing if the Work at the Contract Price, within the Contract Time.

(5) This Bid is genuine, and not made in the interest of nor on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any Agreement nor rules of any group, association, or corporation; BIDDER has neither directly nor indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has neither solicited nor induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over DISTRICT.

(D) BIDDER shall bid any and/all schedules, and will complete all work as drawn and specified for the following lump sum price:

Descriptions:	Total (In Numbers):	Total (In Words):
Removal and lawful disposal of existing, and replacement of the football/soccer field at Fernley High School and Dayton High School located at Fernley and Dayton respectively in Lyon County Nevada. In 2009 LCSD installed the fields with the Sportexe Momentum 41 turf. Sportexe Momentum 41 is the specification, equivalent or better.	\$762,100.00	Seven hundred sixty-two thousand one hundred dollars

DISTRICT reserves the right to reject all bids.

(E) BIDDER agrees that the work will be substantially completed and ready for final payment in accordance with the timeline established in the Invitation to Bid.

BIDDER accepts the provisions of the agreement as to liquidated damages in the event of failure to complete the work on time.

(F) The following documents are attached to and made a condition of this BID:

(1) Required Bid Security, in the form of a BID Bond or Cashier's Check in the amount of five percent (5%) of the total bid.

(G) Communications concerning this Bid shall be addressed to the address of BIDDER as indicated at the end of this section, or at the following address:

146 Fairchild Street, Suite 150, Daniel Island, SC 29492

SUBMITTED on March 16, 2021

If BIDDER is:

• **Individual:**

By: _____
(Individual's Printed Name and Signature)

Doing business as: _____
Business Address: _____
Phone Number: _____

• **Partnership:**

By: _____
(Firm Name and Printed Name of Person Authorized to Sign)

(Signature of Person Authorized to Sign)

Business Address: _____
Phone Number: _____

• **Corporation:**

By: Sprinturf, LLC
(Corporation Name)

Delaware
(State of Incorporation)

By: Bruce Cheskin, Executive Vice President
(Printed Name and Title of Person Authorized to Sign)

By: 
(Signature)

Attest:  Donald Burns
(Secretary's Printed Name and Signature)



Business Address: 146 Fairchild Street, Suite 150, Daniel Island, SC 29492
Phone Number: (843) 936-6023

**ALL BIDDERS MUST COMPLETE:
(if required by Nevada Law)**

0077916

Nevada Contractor's License Number

NA

Nevada Industrial Insurance System Number

45-1602703

Federal Tax ID Number

**Lyon County School District
All-Weather Turf Replacement
Sites; Dayton and Fernley High Schools
Addendum 1**

The existing conditions have been reviewed by attendees of the pre bid on March 3th, 2021. Site maps are attached for reference to field markings and existing area to be resurfaced.

The selected Contractor will be required to adequately protect the areas outside of the existing field (i.e. existing paving, landscaping, fencing, gates, track surfacing, etc) such that no damage occurs to areas not included in the project improvements. All exterior elements that are impacted by construction activities are to be returned to as was or better conditions at the sole expense of the Contractor. The Contractor shall also be responsible for the protection of existing utilities within the limits of work outlined. Contractor are to coordinate with the selected track contractor for timing of surfacing to ensure completion dates as listed on bidding documents.

Contractor must supply bid bond and payment and performance bonding. School district will supply all temp facilities regarding sanitization stations and toilets at each site. Liquidated damages of One Thousand Dollar (\$1,000.00) daily will be enforced with any delay to completion date listed below.

The tentative project schedule for construction is as follows:

Start of construction: 06/07/2021 Completion: No Later than 07/30/2021

Scopes of work for each site listed below and specifications for the all-weather turf are attached herein.

Fernly High School

- 1) Demo the existing field. The contractor must ensure no damage to the existing base with no driving on the base without turf under equipment tires.
- 2) Provide track crossing protection. Geo fabric, padding and plates, hard plastic or sufficient layering of old turf material with underlying protection. All track damage will be paid for at contractor's expense.
- 3) Protect all existing catch basins, quick coupler boxes – 3 total.
- 4) Provide new yellow or color selected by the Owner for the goal post along with new flags for uprights.
- 5) Provide confirmation via 3rd Party testing of drainage rates of the existing base and perimeter lines. Requiring 4-6 locations of testing. Must be provided prior to any new all-weather turf to be installed.
- 6) Provide material for deviation corrections to the base.
- 7) Provide laser grading to ensure planarity tolerances per specification.
- 8) Provide All-Weather turf and infill per specification attached.
- 9) Striping per NFHSA and NIAA rules and lettering to match existing markings – football, soccer and media line.
- 10) 8 year warranty on materials and installation.
- 11) Provide GMAX test at completion per specification.
- 12) The school District will retain the existing turf material to stay onsite please see specification attached.

Dayton High School

- 1) Demo the existing field. The contractor must ensure no damage to the existing base with no driving on the base without turf under equipment tires.
- 2) Provide track crossing protection. Geo fabric, padding and plates, hard plastic or sufficient layering of old turf material with underlying protection. All track damage will be paid for at

- contractor's expense.
- 3) Protect all existing catch basins, quick coupler boxes – 3 total.
 - 4) Provide new yellow or color selected by the Owner for the goal post along with new flags for uprights.
 - 5) Provide confirmation via 3rd Party testing of drainage rates of the existing base and perimeter lines. Requiring 4-6 locations of testing. Must be provided prior to any new all-weather turf to be installed.
 - 6) Provide material for deviation corrections to the base.
 - 7) Provide laser grading to ensure planarity tolerances per specification.
 - 8) Provide All-Weather turf and infill per specification attached.
 - 9) Striping per NFHSA and NIAA rules and lettering to match existing markings – football, soccer and media line.
 - 10) 8 year warranty on materials and installation.
 - 11) Provide GMAX test at completion per specification.
 - 12) The school District will retain the existing turf material to stay onsite please see specification attached.

The District intends to contract directly with the Contractor based on the lowest compliant bid received.

QUESTIONS

All questions must be submitted in writing to;

Cheryl Vell at (775) 463-6800 ex. 10055 or cveil@lyoncsd.org

Jim Gleason at (775) 463-6800 ex. 10242 or jgleason@lyoncsd.org

Darrell Bluhm at (775) 575-1575 ex. 30516 or dbluhm@lyoncsd.org

David DiGeronimo at (760) 613 -4313 or dmadigeronimo@gmail.com

PROPOSAL CONTENT

Included in the proposal package shall be the following information:

1. Product cut sheets
2. Project schedule – submit schedule outlook with milestones indicating plan to complete project per timeline stated in the bid documents.
3. List of crew/crews to complete the project.
4. Letter signed by company officer stating the submitted schedule, crew list and coordination with turf contractor will occur and not deviate from submitted schedule supplied at bid time.
5. List of all sub-contractors and license numbers, license classification as well.

PROPOSAL FORM

At time of the proposal, the following form needs to be filled in and returned. Proposal shall be all-inclusive of all taxes, fees, etc. All work shall carry worker's compensation and prevailing wage rates.

Firm Name and address: Sprinturf, LLC
146 Fairchild Street, Suite 150
Daniel Island, SC 29492

List of all Sub-Contractors: *NONE*

Proposed Total Amount: \$ 762,100.00 (Total price including product, taxes, maintenance and warranty, installation of ALL products identified, striping and markings for both sites listed in the scope of work).

Alternate #1; Provide cost to install new pad system at each site along with composite nail board shims to accommodate pad at locations where existing nail board exist. Pad system shall meet the following criteria listed below.

- 20 - 25 year manufactures warranty.
- Lateral drainage channels and rate that exceeds 100/inches an hour.

- GMAX guarantee that pad and turf system supplied will not exceed GMAX rating of 140G's over the warranty period of the turf system.

Proposed Total Amount: \$ 204,600.00 (Add)

Alternate #2; Provide pricing for alternative infill system of vendors choice with pad underlayment included. If cooling technology does not require pad underlayment and still meets specification warranty GMAX, provide that price in this location and indicate no pad. The system must meet the following criteria;

- Reduces surface temperatures without creating humidity. Watering rubber is not an acceptable form of temperature reduction and will not be accepted.
- Absorbs water.
- Does not require water for maintenance or upkeep.
- Any top-off or maintenance replenishments of the material must be incorporated in the price supplied below.

Proposed Total Amount: \$ 258,200.00 (Add)

Alternate #3; Provide price to complete 1 service visit and field review per year. The scope of the services is the following;

1. Full Field Inspection.
2. Full field vacuum and debris removal using the SMG SportChamp.
3. Multi-Level field de-compaction using the SMG SportChamp.
4. Field Groom to level out infill across the playing surface.
5. Magnetic metallic objects removal.
6. Full field disinfectant spray application.
7. Repairs performed – provide Owner with written report and location on areas repairs were performed.
8. Owner Sign Off.

Proposed Total Amount (8 visits total) \$ 32,600.00 (Add)



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Sprinturf LLC
146 Fairchild Street, Suite 150
Daniel Island, SC 29492

SURETY:

(Name, legal status and principal place of business) Western Surety Company

101 S. Reid Street, Suite 300
Sioux Falls, SD 57103-7046

OWNER:

(Name, legal status and address)

Lyon County School District
25 E. Goldfield Ave.
Yerington, NV 89447

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any)

Removal of existing and replacement of Fernley High School & Dayton High School Synthetic Sports Fields

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

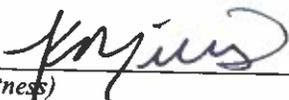
Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

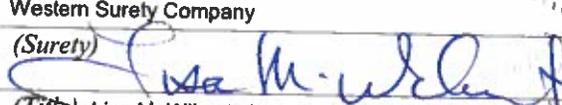
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. Where no such provisions are furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

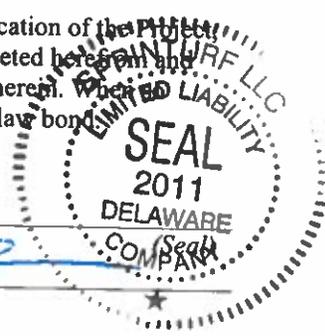
Signed and sealed this 16th day of March 2021


(Witness)

Sprinturf LLC
(Principal)


(Title)
Western Surety Company

(Surety)  (Seal)
(Title) Lisa M. Wilmot, Attorney-in-Fact



The Surety shall guarantee that the work will be free of defective materials and workmanship for a period of twelve (12) months following completion of Commissioning. Any additional warranty or maintenance whether express or implied is extended by the Principal only, and the Surety assumes no liability for such guarantee regardless of the terms and conditions of the contract.

CAUTION: You should sign an original AIA Contract Document, in which this text appears in RED. An original assures that changes will not be obscured.

Init.

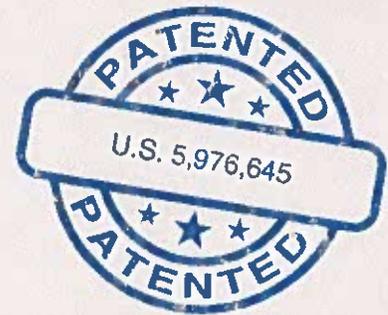
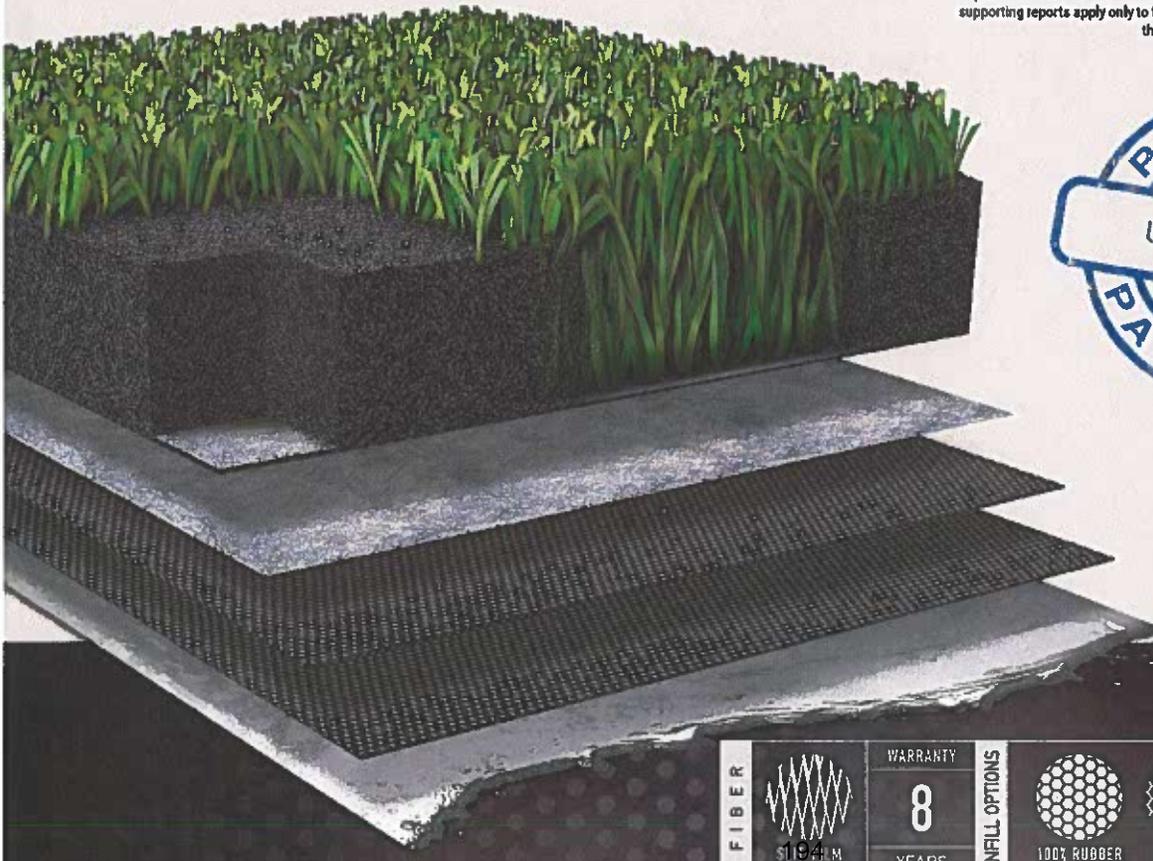
SPRINTURF UltraBlade



Sprinturf's parallel long slit fibrillated fibers are featured in the most fields in the nation over 10 years old. Exclusively made in- house and in America. Sprinturf pioneered the Ultrablade parallel slit fiber system in 1998. Over 250 fields have been installed with Ultrablade since 2006 alone. The current Ultrablade slit fiber system features a proprietary Exxon metallacene resin. The 120 micron plus fiber provides unmatched durability. Tensile strengths average 40 percent higher than comparable Tencate XP fibers. Ultrablade routinely passes 100,000 plus cycles on Lisport accelerated testing. Installations include University of Pennsylvania, Valdosta State University, and Ball State University.

Fiber	Polyethylene Fibrillated, Parallel Long Slit
Fiber Supplier	ITS - Sprinturf
Fiber Denier	10,000
Fiber Thickness	120 Microns
Pile Height	2.25"
Face Weight	46 oz / yd ²
Primary Backing	Triple Backing
Primary Backing Weight	8.5 oz / yd ²
Primary Backing	Non-Woven/Woven/Woven
Secondary Backing	Polyurethane
Secondary Backing Weight	22 oz / yd ²
Total Weight (w/o Infill)	76.5 oz / yd ²
Tufting Gauge	3/8"
Tuft Bind	>12 lbs/force
Permeability	>40 inches/hour
Infill Options	Sand, Rubber
G Max Warranty	< 175G's

The information provided above represents the standard characteristics for the named product. If required this product can be manufactured to meet alternative specification requirements within our manufacturing tolerances. The above referenced data and supporting reports apply only to the sample tested and are not necessarily indicative of the qualities of apparently identical or similar products.



PHONE: 843-936-6023

FAX: 843-410-5712

146 FAIRCHILD STREET, SUITE 150
DANIEL ISLAND, SC 29492

FIBER		WARRANTY	8 YEARS	INFILL OPTIONS				
	SUSFILM				100% RUBBER	COOLFILL	RUBBER & SAND	ORGANIC

SPRINTURF®

History

- Fields in the ground since 1998
- Zero Fiber Failures
- Most fields in ground greater than 10 years*
- Most 100% rubber infill fields in the U.S.A.

Technology

- Proprietary premium Metallocene polymer from Exxon Mobil
- Introducing new Shark-Tooth fibrillation
- Introducing new patent-pending, no-perforation urethane coating with 2x drainage
- Available with Cool Fiber and dual color configurations

Durability

- 100K cycles on the Lisport
- 120 micron fiber thickness for maximum durability
- Independent testing better than Tencate XP

Risk Mitigation

- The only North American turf company with 100% of fibers made in-house and in the U.S.A. (Fiber failure is the primary cause of field failures)
- The only North American turf company with vertically integrated fiber manufacturing, tufting, coating and installation
- The only turf company that is 100% American owned, 100% invested in America and has a 100% American workforce

Lisport Testing

- No splitting or cracking
- Excellent resiliency

Manufacturing

- State-of-the-art Starlinger extruders
- High-speed tufting machines
- Dedicated urethane coater
- Texturized thatch capability

Manufacturing Facility



*as percent of installed base



UltraBlade



LIMITED 8-YEAR WARRANTY

Sprinturf warrants the synthetic grass turf field at _____ for a period of eight (8) years from the date of substantial completion or "first use" (whichever comes first) against defects in the materials and workmanship provided including but not limited to, excessive ultraviolet degradation, loss of tensile strength, or excessive fading, as recognized by accepted industry standards. Sprinturf will, at its option, either repair or replace the affected area without charge to the Owner for the duration of the Warranty period. No cash refunds will be made. Sprinturf also warrants that the average G-Max level of its synthetic turf field will not exceed ____ for the duration of the Warranty period. One (1) G-Max test will be completed at Substantial Completion. All other tests will be the responsibility of the Owner.

The recommendation for proper maintenance of the synthetic turf field as outlined in our "Maintenance Guidelines" supplied to every customer at time of Substantial Completion shall be considered in determining neglect of the artificial turf and shall be considered an integral part of this Warranty.

This Limited Warranty does not cover:

- Damage due to external causes including, but not limited to, the application of chemicals or cleaning agents, abuse, misuse, negligence, vandalism, fire, flood, contamination, windstorm, acts of God, change in water table and improper care.
- Damage resulting from accidents, force majeure, misuse, abuse and neglect or from other than normal and ordinary intended use of the Product.
- Damage resulting from failure to maintain the Product in accordance with the Maintenance Guidelines provided to the Owner. It will be the Owner's responsibility to keep a detailed log of the maintenance provided to the field including; (a) date and time of maintenance, (b) personnel providing the maintenance and (c) the maintenance action taken.
- Any and all perceived or potential problems must be reported to Sprinturf headquarters in writing within 48 hours of the occurrence. Failure to do so will void this warranty.
- Damage resulting from materials applied or labor performed, including, but not limited to, repair or attempted repair by anyone other than Sprinturf or an authorized Sprinturf third party serviceperson.
- Use of improper footwear such as long spiked track shoes. Standard plastic molded soccer, lacrosse, football or baseball shoes are recommended.
- Any recommendations by a third party provided to the Owner or its representative without the written approval of Sprinturf, which would alter or change materials or workmanship that were originally supplied or installed by Sprinturf.
- Damage attributable to normal wear and tear, as determined by acceptable standards in the synthetic turf industry.
- Improper design of sub-base or drainage system.

The obligations of Sprinturf under the Warranty are subject to full payment of all monies due Sprinturf for materials and/or labor related to the above referenced project. This Warranty will be voided if any third party, contractor or turf manufacturer other than Sprinturf performs any labor or service on the subject field.

Sprinturf does not warrant recommendations, drawings, specifications, or plans made by Owner or its design professionals, architects, or other representatives. This Warranty is limited to the remedies of repair or replacement, which shall constitute the exclusive remedies available, and all other remedies or recourses that might otherwise be available are hereby waived by the Owner.

Sprinturf shall have no other obligations or liability for damages arising out or in connection with the use or performance of the product including, but not limited to, damages for personal injury or economic losses. Sprinturf disclaims liability for incidental and consequential damages for breach of any express or implied warranty, including any implied Warranty of merchantability, with respect to the product.

This Warranty constitutes Sprinturf's entire obligation. Any and all other prior written or oral agreements or drafts of agreements between the parties pertaining to the subject matter of this Warranty are superseded and of no force and effect and may not be used as evidence in interpreting the provisions of this Warranty.

This Warranty is a Supplier's / Manufacturer's warranty. Any surety bond posted by ITS Sprinturf Holdings, LLC and/or Sprinturf, LLC to Owner/Obligee for the securitization of bid, performance and payment obligation does not guarantee any obligation contemplated in the warranty.

Date of Substantial Completion: _____

By: _____
Bruce Cheskin, EVP OPS

Date: _____

Witness: _____

Date: _____



CERTIFICATE OF LIABILITY INSURANCE

ITSSPR

DATE (MM/DD/YYYY)
10/26/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

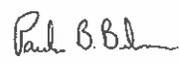
PRODUCER Commercial Lines - (800) 868-8834 USI Insurance Services LLC 6100 Fairview Rd Ste 1400 Charlotte, NC 28210	CONTACT NAME: Barb Dunn PHONE (A/C, No, Ext): 704-901-8756 E-MAIL ADDRESS: barb.dunn@usi.com	FAX (A/C, No): 610.537.1902
	INSURER(S) AFFORDING COVERAGE	
INSURED Sprinturf, LLC 146 Fairchild Street, Suite 150 Daniel Island, SC 29492	INSURER A: North American Capacity Insurance Company	NAIC # 25038
	INSURER B: Starr Surplus Lines Ins. Co.	NAIC # 13604
	INSURER C: Berkley Assurance Company	NAIC # 39462
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 15214589 **REVISION NUMBER:** See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
A	Product Recall - Primary			PRL200112102	07/15/2020	07/15/2021	\$5,000,000 Policy Period Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Confirmation of Coverage

CERTIFICATE HOLDER FOR INFORMATION ONLY 146 Fairchild Street Suite 150 Daniel Island, SC 29492	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

(This certificate replaces certificate 15185435 issued on 9/30/2020)

Certificate of Insurance (Con't)

OTHER Coverage

INSR LTR	TYPE OF INSURANCE	ADDL INSR	WVD SUBR	POLICY NUMBER	EFFECTIVE DATE (MM/DD/YY)	EXPIRATION DATE (MM/DD/YY)	LIMIT
B	XS Product Recall - 2nd Layer			1000199471201	07/15/2020	07/15/2021	\$5,000,000 Excess of Primary \$5,000,000
C	Product Recall -3rd Layer			BGPR030701	07/15/2020	07/15/2021	\$5,000,000 excess of \$10,000,000

SAMPLE



Date: 07/15/2020

Sprinturf, LLC. "Insured" has secured an insurance policy through our firm, USI Insurance Services. Outlined below are the key terms and conditions of the policy(ies).

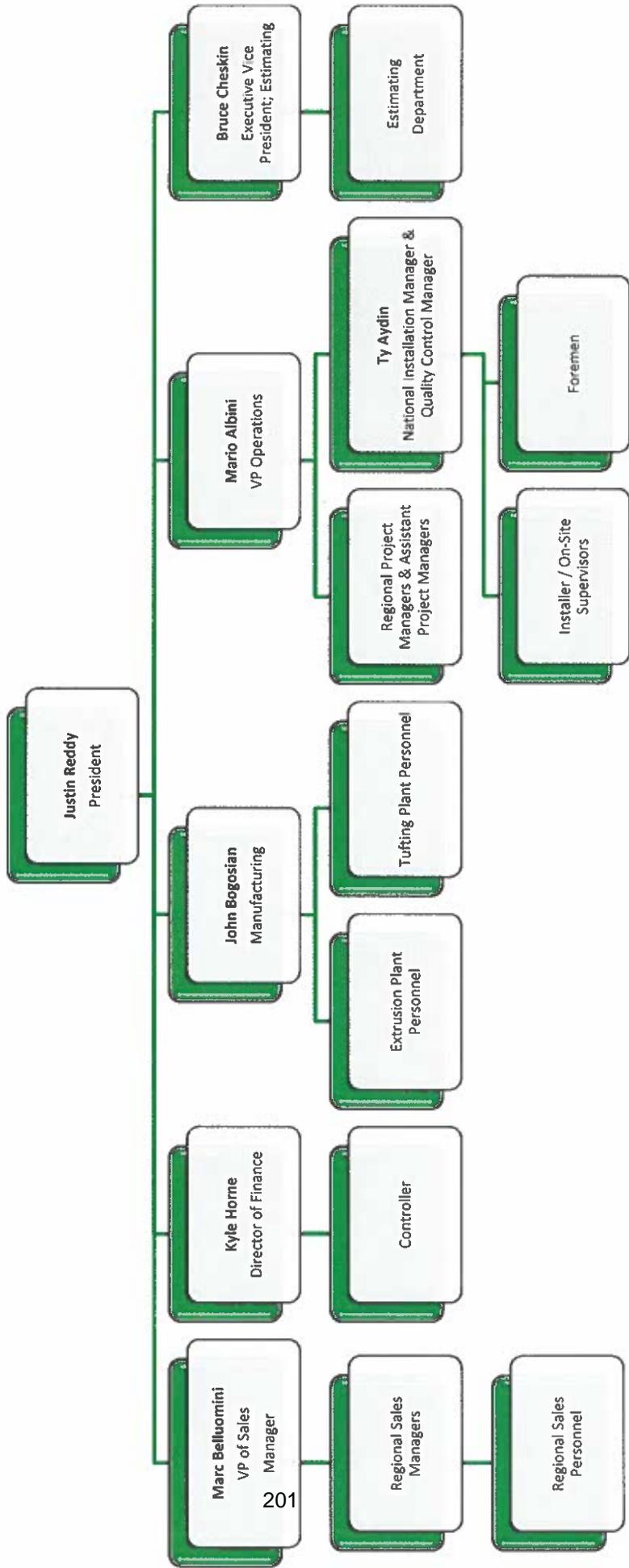
1. **Insuring Agreement:**
In consideration of the premium paid and subject to all of the terms and conditions of the policies, the insurer will indemnify the insured for loss in respect of a Covered Incident.
2. **Covered Incident:**
"Covered Incident" shall mean the discovery of a defect, deficiency, inadequacy, or breach of warranty.
3. **Limit of Liability:**
\$15,000,000 each covered incident. \$15,000,000 aggregate.
4. **Deductible:**
No deductible applies to the Warranty Holder.
5. **Policy Territory:**
The policy contains no policy territory restrictions.
6. **Security: Underwriter – North American Capacity Insurance.**
A.M. Best Co. has affirmed the financial strength rating of A+ (Superior)

Notwithstanding any of the statements provided in this outline, all terms and conditions of the policies dictate coverage.



LICENSE LIST

State	License #	Classification
Alabama	S-47966	Subcontractor - Athletic Fields
Alabama	50036	Prime - Athletic Fields
Alaska	39209	General Contractor w/o Residential Endorsement
Alaska	999398	23-Construction
Arizona	278913	CR21 Landscaping & Irrigation
Arkansas	236050517	Sport & Recreational Surfaces
California	589388	A-General Engineering, D-12 Turf
Delaware	4953819	Artificial Synthetic Turf Installation
Dist of Columbia	410514000251	Category: 4105, General Contractor (Endorsement Class: General Services & Repair)
Georgia	GCCO003804	General Construction
Idaho	RCE-32730	01-General Commercial
Idaho	014315-A	Specialty Const: Athletic & Recreational Surfaces
Iowa	420432	Code 489 Foreign Limited Liability Company
Iowa	C115776	Specialty Trade Construction
Louisiana	58528	Specialty: Artificial Turf
Maryland	Z14213789	Contractors License
Nebraska	37820	General Construction
Nevada	0078508	A General Engineering
Nevada	0077916	C-10 Landscape
New Mexico	378792	GF05 Class
North Carolina	73154	General Contracting (Highway)
North Dakota	56716	Contractors License Class A
Oregon	195264	CGC1 - General Contractor 1
South Carolina	G118452	General Contractor (GD5)
Tennessee	67552	S-Turf Installations
Utah	8688857-5501	E100 General Engineering
Virginia	2705143689	Class A- Hwy/ Heavy & Recreational Facility
Washington	SPRINL*892P7	Construction Contractor, General
West Virginia	VW049008	Construction Contractor



SPRINTURF[®] PROFESSIONAL PROFILE

CODY ALTON

Headquarters:

146 Fairchild Street
Suite 150
Daniel Island, SC 29492

T: 843-936-6023

F: 843-284-8823

www.sprinturf.com

Manufacturing Facilities:

799 Industrial Drive
Chatsworth, GA 30705

170 Rice Ave
Dadeville, AL 36853



YEARS IN INDUSTRY: 22 YEARS

RESPONSIBILITIES AND HIGHLIGHTS

Cody has over twenty years of experience in the industry, beginning in 1996 when he went to work for Midwest Turf Company. He furthered his career by later working for Safeplay and Sportfield. In 2003, Cody came to Sprinturf as our West Coast Installation Supervisor.

LICENSES AND CERTIFICATIONS

OSHA 40

Certified Forklift Operator

RAPIDGate® Program

Construction Quality Management for Contractors-#784

EM 385-1-1 40 Hour

INSTALLATIONS

Beaverton High School, Beaverton, OR
Bell Gardens High School, Bell Gardens, CA
Camas High School, Cardon Field, Camas, WA
Chapparosa Park, City of Laguna Niguel, CA
City of Broomfield Sports Park, Broomfield, CO
City of Las Vegas – Viper Lacrosse Field
Civic Stadium, City of Bellingham, WA
Colton High School, Colton, CA
Concordia University, Seward, NE
Connors Park, San Marcos, CA
Dallas Cowboys Training Camp, Alamo Dome, TX
Diablo Vista Park, Danville, CA
Eastlake High School, Sammamish, WA
Eckerd College, St. Petersburg, FL
Ed Fountain Park, Las Vegas, NV
El Carriso Park, Sylmar, CA
Fort Huachuca – Warrior Field (2 fields)
Gabrielino High School – San Gabriel, CA
Gilroy High School, Gilroy, CA
Glendale Sports Complex- East & West Fields, Glendale, CA
Hamilton High School (3 fields), Anza Valley, CA
Hemet High School, Hemet, CA
Hoover High School, Glendale, CA
Irvington Community Park, CA
Kauffman Little K-Kansas City Royals Bull Pen, MO
La Paz Sports Park, Laguna Niguel, CA
Marlin & Sandpiper Park, CA

Liberty High School, Renton, WA
Long Beach Community College, Long Beach, CA
Los Alamos Hills Sports Park – Murrieta, CA
Loveland Youth Sports Complex, City of Loveland, CO
Mary Grogan Park, City of Modesto, CA
Mission High School – San Francisco, CA
Mountlake Terrace High School – Mountlake Terrace, WA
Muir Field – University of California, SD, San Diego, CA
Naval Base Kitsap, WA
Naval Base San Diego, San Diego, CA
Oral Roberts Baseball Practice Facility, Tulsa, OK
Pacific Park, Glendale, CA
Pajaro Neighborhood Park, Pajaro, CA
Ravensdale Park, WA
Rumrill Park, San Pablo, CA
Sandy High School, Sandy, OR
Simi Valley High School – Simi Valley, CA
St. Margaret's Episcopal School – San Juan Capistrano, CA
Sumner High School, Sumner, WA
Temescal Canyon High School – Lake Elsinore, CA
Torrance USD – 4 High School Fields, Torrance, CA
University of Puget Sound – Tacoma, WA
Valdosta High School, Valdosta, CA
West Linn HS, West Linn, OR
West Valley High School, Hemet, CA
Old Van Asselt Elementary & Whitman Middle School, WA
University of Nevada - Reno Peccole Baseball Field, NV

REFERENCES

Bill Gile - Maintenance & Facilities Director, Gabrielino High School, CA - (626) 451.5400
Ann Larson, University of Nevada Reno - (775) 682.7657
Jennie Suen, City of Fremont, Irvington Community Park, CA - (510) 494.4722
Bob Harding, DA Hogan Architects, (206) 285.0400

SPRINTURF[®] PROFESSIONAL PROFILE

TALON ELKINS

Headquarters:

146 Fairchild Street
Suite 150
Daniel Island, SC 29492

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F: 843-284-8823
www.sprinturf.com

Manufacturing Facilities:

799 Industrial Drive
Chatsworth, GA 30705

170 Rice Ave
Dadeville, AL 36853



YEARS IN INDUSTRY: 14 YEARS

CERTIFICATIONS & TRAINING

OSHA 10
First Aid CPR

PROFESSIONAL EXPERIENCE

Sprinturf	Installation Supervisor	2008 – Present
Design Turf Technology	Foreman	2006–2008

PROJECTS

2019

Northview High School, IN	North Posey High School, IN
Youngstown State University, OH	Richmond High School, CA
Palmdale Aerospace Academy, CA	Freedom Park, NV
Teton Trails Park, NV	Cubberly Soccer Field, CA
Mount Vernon High School, IN	Muroc Lake Golf Course, CA

2018

John Ansford Park, CA	McCarran Market Place Park Soccer Fields, NV
LA Valley College Football Field, CA	Crenshaw High School, CA
Hemet High School Football Field, CA	Hilltop High School Field, CA
Manhattan Village Soccer Park, CA	Torrance USD – 4 Fields, CA

2014-2017

Bear Brand Park Baseball Fields (2), CA	West Jordan High School, UT
G.E.T. High School Athletic Complex, WI	Mount Vernon High School, IN
John Ansford Park, CA	Canyon Springs High School, CA
Rainbow Park, CA	Steele Canyon Baseball Field, CA
West Valley High School, CA	Hilton Head Park County Park, CA
University of NV Las Vegas Sam Boyd Stadium, NV	Viper Multipurpose Field, NV
Kellogg Zaher Park Fields, NV	Douglas A. Selby Park, NV
Jaycee Park, NV	Ed Fountain Park (Fields 6, 7 & 8), NV



P: 877-686-8873

F: 843-410-5712

146 Fairchild Street, Suite 150

Daniel Island, SC 29492

March 16, 2021

Lyon County School District
25 E. Goldfield Ave
Yerington, NV 89447

To Whom It May Concern:

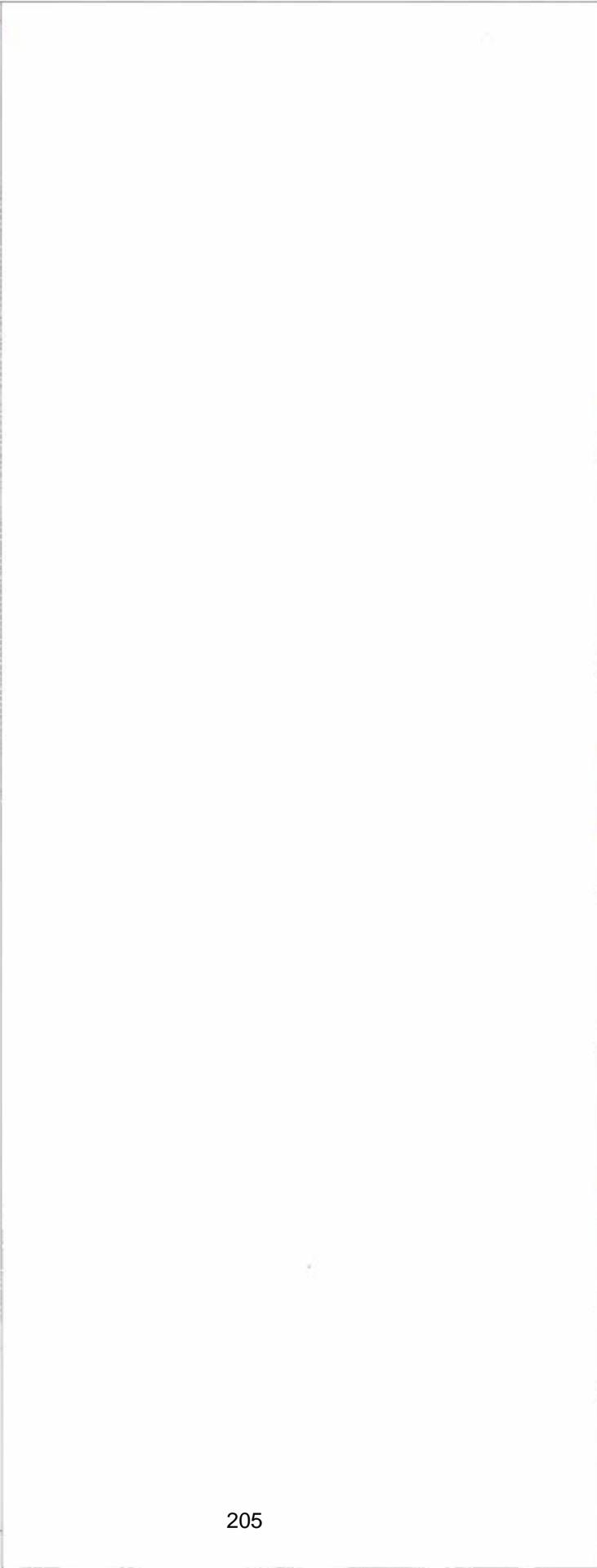
The submitted schedule, crew list and coordination with turf contractor will occur and not deviate from submitted schedule supplied at bid time.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bruce Cheskin".

Bruce Cheskin
Executive Vice President

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Resource Names
1		Lyon County School District, NV Preliminary Construction Schedule	40 days	6/7/2021	7/30/2021		
2		Mobilization	1 day	6/7/2021	6/7/2021		
3		Removal of Existing Infilled Synthetic Turf System	5 days	6/8/2021	6/14/2021	2	
4		Remediation of Existing Stone Base	8 days	6/15/2021	6/24/2021	3	
5		Replacement of Football Goal Posts	2 days	6/25/2021	6/28/2021	4	
6		Installation of Synthetic Turf Panels	8 days	6/29/2021	7/8/2021	5	
7		Installation of Synthetic Turf Graphics & Inlays	7 days	7/9/2021	7/19/2021	6	
8		Installation of Synthetic Turf Infill System	8 days	7/20/2021	7/29/2021	7	
9		Substantial Completion	1 day	7/30/2021	7/30/2021	8	



Project: Project1
Date: 3/12/2021

Task Split Milestone Summary

Manual Task Manual Summary Rollup Manual Summary

Start-only Finish-only External Tasks External Milestone

Deadline Progress Manual Progress

Page 1

Why Sprinturf

Just some of the reasons why you should choose Sprinturf to be your turf provider

PHONE: 843-936-6023 • FAX: 843-410-5712 • 146 FAIRCHILD STREET, SUITE 150, DANIEL ISLAND, SC 29492

Long Reliable Record of Success

- In business since 1998
- No warranty claims since 2010 (current ownership)
- Over 2,000 fields in the ground; most fields in the ground 10 years or older*
- Repeat Customers (Penn, St. John's University, McEachern, LaSalle University, and more)

Sprinturf's focus is Managing Risk

- We manufacture our fibers and finished turf systems in-house and in America
- Our installations are performed by experienced, qualified, in-house crews
- We adhere to strict uniform quality standards like ISO-9001

Single Source Accountability

- From the resin pellet to the finished field
- Direct Sales Model – you are buying direct from the manufacturer
- Comprehensive warranty covers the **entire** system
- Warranty includes the base-work if Sprinturf GCs the project

*as a percent of installed base





516-223-0202 | WWW.GREENPLAYUSA.COM

NATURALCOOL™

ORGANIC COCO-FIBER TURF INFILL

NaturalCool is 100% naturally processed, chemical-free coconut coir fiber. Coir is a thick and highly durable plant fiber, its high strength and natural resistance to the elements is why it has been utilized in rope production for centuries. NaturalCool is a natural evolution of Greenplay's leadership in research and organic production technology that utilizes a patented process of harnessing these strong fibers to create a highly durable and stable thatch layer within the turf system to provide proven safety and performance to sporting fields across the globe.



Durable & Resilient
No Watering Required
Low Maintenance
Hypoallergenic
Thatch Layer With No Fly-Out

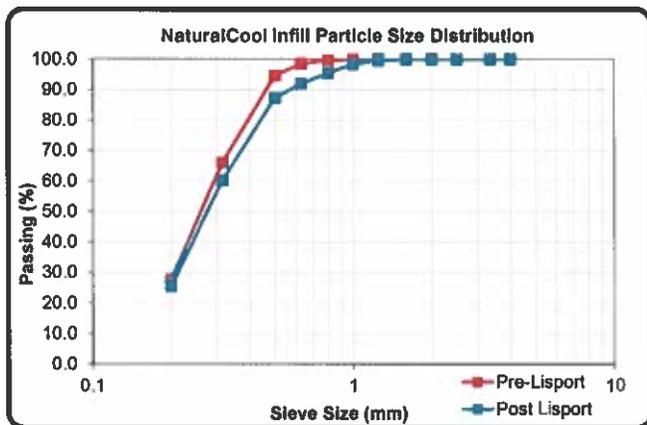


Lowers Turf Temperature
Low Abrasion
Highly Permeable
Resists Mold & Fungus
100% Organic & Recyclable

THE POWER OF NATURE

EXTREMELY DURABLE / NO MOISTURE REQUIRED

MINIMAL PARTICLE WEAR AFTER SIMULATED 8-YEAR LIFE CYCLE



The results of this analysis show minimal yarn fiber breakdown resulting in no change in the particle size range of the infill sample after undergoing 20,000 Lisport cycles.

Jeffrey Gentile, Co-Founder & CFO
 (Firefly Sports Testing Job #96076/64210 Date: 12/8/2020)



NATURALCOOL SPECIFICATIONS

Origin	Select, pesticide-free source of virgin plant materials
Composition	Specifically cut coconut coir fibers
Particle Shape	Irregular/Fiber
Fiber Diameter	0.05 - 0.3 mm
Fiber Length	0.1- 15mm +/- 20%
Bulk Density	0.142 g/cm ³ (9 lb./ft ³)
Color	Natural tan earth tones
Abrasive Index	28 (avg.) ASTM F1015
Permeability	117"/hr. EN 12616:2003 (2" turf w/Shockdrain 580 pad)
Resists	Rot, mold, fungus
Moisture Requirement	None

Complies with COPA
 California Organic Products Act



FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

Lyon County School District

March 22, 2021

Minimum level of expenditure for items classified as capital asset - \$5,000

Minimum level of expenditure for items classified as capital projects - \$15,000

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 330	Building & Sites Fund						
	Beginning Balance	185,112	194,712	29,312	38,912	48,512	58,112
Capital Improvement:		-	(175,000)				
	(FY 2020 Year to Date Expenditures for Boilers -- \$0)						
Funding Source:							
	Smith Valley Property Fees (estimated)	9,600	9,600	9,600	9,600	9,600	9,600
	Investments						
	(FY 2020 Year to Date -- \$5,200)						
Ending Fund Total		194,712	29,312	38,912	48,512	58,112	67,712

		FY2019-2020	FY2020-2021	FY2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Fund: 340	Governmental Services Tax Fund						
	Beginning Balance	1,778,961	2,121,003	878,390	538,390	1,314,390	2,367,390
Capital Improvement:	District - Professional Services	-	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
	FES parking lots	(16,785)					
	Parking Lot Reseal/Striping District Wide	(102,400)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
	YES Kiss and Drop -- Design			(25,000)			
	FES Doors						
	FIS ADA Doors						
	District Office Site Update			(75,000)			
	DHS Courtyard	(88,102)					
	DES Sewer Project	(9,813)					
	FHS Courtyard	(38,765)					
	District Fiber Hut Generator and Back Up						
	District Roofing Projects TBD	(2,073)		(100,000)			
	District HVAC			(100,000)			
	District Carpeting			(40,000)			
	PLC Ramp	(34,299)					
	Silver Springs Area Building/Modular	(190,660)		(500,000)			
	FHS Football/Soccer Field		(499,650)				
	DHS Football/Soccer Field		(499,650)				
	SSHS Track Replacement		(242,000)				
	DHS Track Replacement		(242,000)				
	FHS Track Replacement		(242,000)				
	YHS Track Replacement		(242,000)				
	ERATE Expenditures -- IT Infrastructure						
Future Planning	Athletic Fields / Tracks			(250,000)	(250,000)	(250,000)	(250,000)
Reserved	Athletic Fields / Tracks				250,000	500,000	750,000
Funding Source:		Estimated Revenue Amount					
	Motor Vehicle Tax	824,939	849,687	875,000	901,000	928,000	956,000
	3.0%						
Ending Fund Total		2,121,003	878,390	538,390	1,314,390	2,367,390	3,698,390

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 310	Residential Construction Fund						
	Beginning Balance	1,207,826	1,652,589	2,325,544	(133,456)	(133,456)	(133,456)
Capital Improvement:							
	Dayton						
	DHS Stadium Bleachers			(475,000)			
	DHS Stadium Lighting			(300,000)			
	DIS Indoor Bleachers			(75,000)			
	Dayton Family Style Restrooms			(250,000)			
	Fernley						
	FHS Stadium Bleachers			(750,000)			
	FHS Stadium Lighting			(300,000)			
	Smith Valley						
	Smith Rubber Aux Gym Floor			(119,000)			
	Silver Springs						
	Yerington Area						
	YHS Locker Room			(190,000)			
		(77,085)					
Funding Source:	Tax on residential construction (Actual Collected)	Actual FY 2020 Revenue	Anticipated FY 2021 Revenue				FY2021 Revenue to date
	Dayton Area	212,160	332,075				249,056
	Fernley Area	256,608	202,752				152,064
	Silver Springs Area	28,840	80,341				60,256
	Smith Valley Area	18,312	27,541				20,656
	Yerington Area	5,928	25,408				19,056
	Budgeted Total (above amount received)						
	Investments		4,838				
Ending Fund Total		1,652,589	2,325,544	(133,456)	(133,456)	(133,456)	367,632

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 360		Bonds Projects Fund					
	Beginning Balance	1,041,604	13,567,927	7,991,578	2,896,284	2,896,284	2,896,284
	Professional Services (Bond Fee)	(144,968)					
	Student Transportation (Buses and Yukons)						
	YIS Boiler	(223,368)					
	YES Boiler	(222,384)					
	FES Boilers			TBD			
	FIS Parking Lot		(78,000)	(322,000)			
	MGT Fernley Feasibility Study						
	Technology Upgrades (see MGT report)						
	Elementary and Intermediate School Safety						
	EVES Expansion	(676,562)	(7,288,013)				
	DES Septic		(5,120)	(2,800)			
	DHS Construction Services	(3,200)					
	DHS Indoor Bleachers	(72,385)	(72,386)				
	SSMS Indoor Bleachers	(40,393)	(38,593)				
	SSMS Roof			TBD			
	FES Roof	(523,309)	(28,462)				
	YES Roof	(272,030)	(41,054)				
	YHS Roof	(397,954)	(205,110)				
	DIS Roof	(77,380)	(352,120)				
	Modular Classrooms						
	Silver Springs Transportation Bus Yard			(400,000)			
	FHS Gym Professional Services			(1,500,000)			
	FHS Gym Construction Costs			TBD			
	District Office Renovation			(100,000)			
	Other Bond Projects TBD						
	District Wide Family Style Restrooms			(690,494)			
	District Wide Roofs			(1,000,000)			
	District Wide Doors			(30,000)			
	District Wide Flooring		(110,978)				
	District Wide Boilers/HVAC			(1,000,000)			
	District Wide Restrooms			(50,000)			
	District Wide Permits and Fees						
	District Adjustment Pending Audit						
	District Wide SAFE Safety and Security Upgrades						
Funding Source:		Estimated Available Bond Funding					
	Bond Proceeds (Student Transportation)						
	Bond premium		2,643,487				
	Bond Proceeds	15,096,628		TBD			
	Investments	83,628					
Ending Fund Total		13,567,927	7,991,578	2,896,284	2,896,284	2,896,284	2,896,284

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Silver Springs Bus Yard

Requested by:

Harman Bains, Director of Business Services
Jim Gleason, Operations and Maintenance Supervisor

Recommendation

That the Board of Trustees approve Lumos & Associates to proceed as the Civil Engineering Firm to begin the Silver Springs Bus Yard project.

Background Information

In February 2021, the Board of Trustees approved the district wide project recommendations made by the district facilities committee. One of the projects approved was the Silver Springs Bus Yard. The district went through an SOQ process for this project and ultimately decided that Lumos & Associates was the best Civil Engineering Firm suited for this project.

Budget Considerations

The Silver Springs Bus Yard Project is to be paid from bond fund with a budget of \$400,000.

Discussed at Previous Meeting

February 2021

Attachment(s)

LCSD - Lumos SOQ Infographic

*Respectfully Submitted,
Harman Bains, Director of Business Services*

Project Team

Key Personnel



Michael Bennett,
P.E., WRS
Principal-in-Charge



Tim Russell,
P.E., WRS
Quality Assurance/
Quality Control

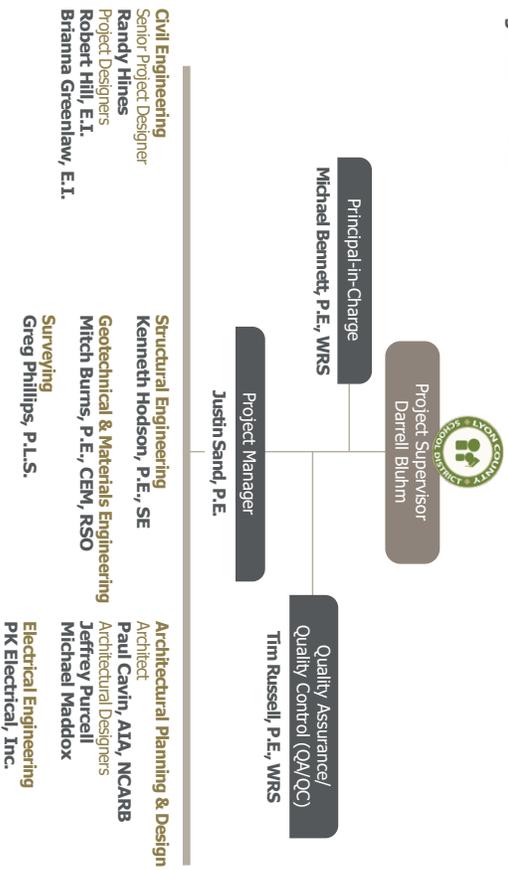


Justin Sand, P.E.,
Project Manager



Paul Cavin,
ATA, NCARB
Architectural Planning
& Design

Organization Chart



Experience

Lyon County School District Experience

45

Projects with Lyon County School District

4

Current Projects with Lyon County School District

- E. Valley Elementary School Additions
- E. Valley Elementary School Water Rights Dedication
- Fernley High School Gym & Master Plan
- Silver Springs Modular Drainage Study

Relevant Project Experience

- NDOT Maintenance Stations
- UPS Trailer Parking Area
- Pyramid Lake Paiute Transit Center
- Minden Corporate Yard
- Eureka County Roadshop
- Carson City Corporate Yard

Project Features

- ▶ Master Planning
- ▶ Permitting
- ▶ Site Work/Grading
- ▶ Stormwater
- ▶ Building Expansions
- ▶ Circulation
- ▶ Electrical
- ▶ Utilities
- ▶ Bidding/Construction Assistance
- ▶ Construction Services: Testing, Inspection, and Construction Administration



NDOT Maintenance Station, Lovelock, NV



UPS Trailer Parking Area, Sparks, NV



NDOT, Big Smokey Fuel Station, Mye County, NV

Project Schedule

Project Tasks	2021												2022
	April	May	June	July	August	September	October	November	December				
Kick-off Meeting	◆ Kick-off Meeting												
Master Planning Discussions													
Geotechnical Investigations													
Topographic Survey													
Design Phase with Intermittent Progress Meetings													
Agency Review													
Advertise for Bid													
Evaluate bids and Award Recommendation													
Present Bids at Board Meeting													
Award Contract													
Construction Begins													
Construction Inspection, Testing, and Administration													
KEY:	◆ Project Milestone	■ LCS D Review											

Notes

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

Lyon County School District

March 22, 2021

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	Parking Lot Reseal/Striping District Wide	(102,400)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
	YES Kiss and Drop -- Design			(25,000)			
	FES Doors						
	FIS ADA Doors						
	District Office Site Update			(75,000)			
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	FHS Stadium Lighting			(300,000)			
	Smith Valley						
	Smith Rubber Aux Gym Floor			(119,000)			
	Silver Springs						
	Yerington Area						
	YHS Locker Room			(190,000)			
		(77,085)					
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Fund: 360		Bonds Projects Fund					
	Beginning Balance	1,041,604	13,567,927	7,991,578	2,896,284	2,896,284	2,896,284
	Professional Services (Bond Fee)	(144,968)					
	Student Transportation (Buses and Yukons)						
	YIS Boiler	(223,368)					
	YES Boiler	(222,384)					
	FES Boilers			TBD			
	FIS Parking Lot		(78,000)	(322,000)			
	MGT Fernley Feasibility Study						
	Technology Upgrades (see MGT report)						
	Elementary and Intermediate School Safety						
	EVES Expansion	(676,562)	(7,288,013)				
	DES Septic		(5,120)	(2,800)			
	DHS Construction Services	(3,200)					
	DHS Indoor Bleachers	(72,385)	(72,386)				
	SSMS Indoor Bleachers	(40,393)	(38,593)				
	SSMS Roof			TBD			
	FES Roof	(523,309)	(28,462)				
	YES Roof	(272,030)	(41,054)				
	YHS Roof	(397,954)	(205,110)				
	DIS Roof	(77,380)	(352,120)				
	Modular Classrooms						
	Silver Springs Transportation Bus Yard			(400,000)			
	FHS Gym Professional Services			(1,500,000)			
	FHS Gym Construction Costs			TBD			
	District Office Renovation			(100,000)			
	Other Bond Projects TBD						
	District Wide Family Style Restrooms			(690,494)			
	District Wide Roofs			(1,000,000)			
	District Wide Doors			(30,000)			
	District Wide Flooring		(110,978)				
	District Wide Boilers/HVAC			(1,000,000)			
	District Wide Restrooms			(50,000)			
	District Wide Permits and Fees						
	District Adjustment Pending Audit						
	District Wide SAFE Safety and Security Upgrades						
Funding Source:		Estimated Available Bond Funding					
	Bond Proceeds (Student Transportation)						
	Bond premium		2,643,487				
	Bond Proceeds	15,096,628		TBD			
	Investments	83,628					
Ending Fund Total		13,567,927	7,991,578	2,896,284	2,896,284	2,896,284	2,896,284

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Fernley High School Gymnasium

Requested by:

Harman Bains, Director of Business Services
Jim Gleason, Operations and Maintenance Supervisor

Recommendation

That the Board of Trustees approve the proposal of \$1,468,250 from Paul Cavin Architect LLC for the professional design services Fernley High School Gymnasium and to proceed with this project as a CMAR. The district also requests direction from the Board of Trustees for the project to include or not to include a kitchen/commons area.

Background Information

In February 2021, the Board of Trustees approved the district wide project recommendations made by the district facilities committee. One of the projects approved was a new Fernley High School Gymnasium.

Currently, no firm budget has been established for the new Fernley High School Gymnasium project. Paul Cavin Architect LLC estimates this project to have an approximate construction budget of \$15 million. Current plans include a seating capacity for 2,000 people, locker rooms, showers, offices, fitness/team room, storage, concession and a total footprint of 27,233sqft. The \$15 million construction budget is only for the gym and does not include the addition of a kitchen and commons area.

The addition of a kitchen and commons area to the FHS Gym would increase the budget by \$4.5 million and 13,176sqft. The kitchen and commons area would be designed for an 850 student capacity and would include storage, restrooms, walk-in fridge/freezer, office space and a receiving dock. Current location would also put the gym/commons area in-between current FHS campus and a potential future campus on LCSD property south of Fernley high school. The addition of a new commons and kitchen area would also provide FHS the opportunity for additional core space as current commons and kitchen space within FHS could be converted. Of the \$4.5 million dollar estimated cost, kitchen equipment cost is estimated to be around \$750,000 which could be fund though the district nutrition fund, potentially dropping the cost for the kitchen and commons addition down to \$3.75million.

Budget Considerations

Paul Cavin Architect LLC professional services fee for this project is \$1,468,250 to be paid from current bond funds. With either option provided by the Board new bond funding for this project will be necessary, gym only would require \$15 million, gym with a commons and kitchen would require \$19.5 million.

District Nutrition Services fund is estimated to have balance of \$1.1 million by the end of FY21.

Discussed at Previous Meeting

February 2021

Attachment(s)

LCSD FHS GYM Proposal

LCSD FHS – Site Analysis

LCSD FHS – Site Analysis

LCSD FHS – Conceptual Gym Bubble Diagram

LCSD FHS – Conceptual Kitchen Bubble Diagram

Respectfully Submitted,

Harman Bains, Director of Business Services

March 12, 2021

P21011

Harman Bains
Lyon County School District
25 East Goldfield Avenue
Yerington, Nevada 89447

Re: Proposal for the Lyon County School District: Fernley High School Gymnasium

Dear Mr. Bains,

Thank you for the opportunity to present this proposal for professional design services to Lyon County School District. Paul Cavin Architect LLC is pleased to present the following fee proposal for your consideration.

It is understood that the Lyon County School District would like professional design services for the Fernley High School Gymnasium project. This project will be a CMAR project delivery method and the design team will coordinate with the selected CMAR contractor. The design scope of work will be based on the Programming Report and Master Planning prepared by Lumos & Associates and Paul Cavin Architect LLC.

The following is an outline of the scope of work and professional services:

Fernley High School Gymnasium:

Design will be based on the Programming Report and Master Planning prepared by Lumos & Associates and Paul Cavin Architect LLC. These Documents can be provided if needed or requested.

Design Submittal Phases:

- Schematic Design
- Design Development
- 100% Construction Documents / Plan Review Submittal – stamped and signed
- Bid Documents

Deliverables for each submittal phase:

- Electronic Drawings (1 hard copy at SD, DD, CD phases, and hard copies for plan review)
- Electronic Project Manual with 3 Part Specifications (1 hard copy at SD, DD, CD phases, and hard copies for plan review)

Bidding Assistance:

- Bid Documents: to include comments/revisions from plan review (drawings and specifications).
- Bid RFI responses.
- Prepare addenda as needed.
- Attend pre-bid job walk.

Construction Administration:

- Attend OAC meetings as necessary.
- RFI responses.
- Review of submittals.
- Assist Contractor and Sub-Contractors with questions during construction.
- Issue Clarifications and/or Supplemental information as needed
- Review Change Orders and Change Order Requests.
- On-site viewing.
- Perform Final Job Walk and issue Punch List

Approximate Construction Budget:

- \$15,000,000

Paul Cavin Architect LLC

Anticipated Project Design Schedule:

▪ Notice to Proceed with Design (PO or signed agreement):	4/1/2021
▪ Schematic Design:	5/21/2021
▪ Design Development:	8/6/2021
▪ 100% Construction Documents / Plan Review Submittal:	10/1/2021

The following design professionals will be involved: Lumos & Associates for surveying and Civil engineering, design, and documentation, CFBR Structural Group for structural engineering, design, and documentation, Ainsworth Associates Mechanical Engineers for plumbing and mechanical design and documentation, PK Electrical, Inc. for Electrical engineering, design, and documentation, Paul Cavin Architect LLC will produce necessary Architectural drawings, details, and manage the design team and design process from schematic design through construction completion. Please see each consultant's attached proposal for a more detailed description of their Scope of Work and exclusions.

The proposed Design and Construction Documents fee includes:

Civil Engineering (Lumos & Associates):	
Task 1: Topographic Survey:	\$13,700.00
Task 2: Geotechnical Report:	\$14,500.00
Task 3: Schematic Design:	\$38,700.00
Task 4: Design Development:	\$44,500.00
Task 5: Construction Documents:	\$49,300.00
Task 6: Agency Review:	\$6,850.00
Task 10: Dry Utility Coordination:	\$5,000.00
Task 11: Meetings:	\$2,500.00
Structural Engineering (CFBR Structural Group):	\$131,500.00
Mechanical Engineering (Ainsworth Associates Mechanical Engineers):	\$155,300.00
Electrical Engineering (PK Electrical, Inc.):	\$107,600.00
Architecture and Project Management (Paul Cavin Architect LLC):	\$570,000.00
Total Design and Construction Documents Fee:	\$1,139,450.00

The proposed Bidding Assistance fee includes:

Civil Engineering (Lumos & Associates):	
Task 7: Bid Documents:	\$5,800.00
Task 8: Bid Assistance:	\$3,800.00
Structural Engineering (CFBR Structural Group):	\$5,000.00
Mechanical Engineering (Ainsworth Associates Mechanical Engineers):	\$6,000.00
Electrical Engineering (PK Electrical, Inc.):	\$2,700.00
Architecture and Project Management (Paul Cavin Architect LLC):	\$20,000.00
Total Bidding Assistance Fee:	\$43,300.00

The proposed Construction Administration fee includes:

Civil Engineering (Lumos & Associates):	
Task 9: SWPP:	\$2,500.00
Task 12: Construction Administration	\$30,000.00
Structural Engineering (CFBR Structural Group):	\$38,500.00
Mechanical Engineering (Ainsworth Associates Mechanical Engineers):	\$40,300.00
Electrical Engineering (PK Electrical, Inc.):	\$24,200.00
Architecture and Project Management (Paul Cavin Architect LLC):	\$150,000.00
Total Construction Administration Fee:	\$285,500.00

Total Professional Services Fee: \$1,468,250.00

The total Professional Services Fees is approximately 9.7% of the estimated construction budget.

Specific exclusions include: LEED or other "green building" requirements/certifications, Printing (other than plan review submittal), Planning, Planning submittals, NDOT coordination and submittals, Bidding Requirements, Cost Estimating, Fire Protection Engineering, Virtual Reality, Hazardous Material surveys, Hazardous Material documentation (drawings

Paul Cavin Architect LLC

and specifications), Hazardous Material abatement, other design consultants, specialty consultants, Special Inspections, Construction staking and testing, Record Documents, the future Dining Commons with Kitchen, as these services are not anticipated to be needed for this project. If these services are needed or required, they will be discussed with LCSD and the design team prior to an endorsement of the contract. Agency applications and review fees, if necessary, will be the responsibility of LCSD.

In light of the COVID-19 (novel coronavirus) pandemic, the effects of which cannot be foreseen, Paul Cavin Architect LLC shall be entitled a reasonable extension of time to deliver and perform work describe in the proposal above to the extent Paul Cavin Architect LLC's delivery and performance, or the delivery and performances of sub-consultants, is in any way delayed, hindered or otherwise affected due to the COVID-19 pandemic and/or other recommendations, mandates, etc. by federal, state, and local authorities due to the COVID-19 pandemic.

Please let me know if you have any questions or modifications to the scope of work.

With much appreciation,



Paul Cavin, AIA



Carson City
308 N. Curry Street, Suite 200
Carson City, Nevada 89703
775.883.7077

March 11, 2021

LA21.153

Paul Cavin, AIA
Paul Cavin Architect, LLC
1575 Delucchi Lane, Suite 120
Reno, NV 89502

Re: Proposal for Professional Services – Lyon County School District Fernley High Gym

Dear Paul:

Lumos & Associates, Inc. is pleased to provide you with this proposal for engineering and related services for civil engineering and related work associated with the proposed new Gym to be located at the Fernley High School Site.

Project Understanding

The proposed project is located at the existing Fernley High School campus. The project includes the construction of a new 2,000 seat gymnasium venue on the southern end of the existing Fernley High School campus. The building is estimated to be 27,000 square feet and will include locker rooms, showers, offices, fitness/team room, storage, concessions (no kitchen or cafeteria at this time), and restrooms in addition to the gymnasium space. In terms of our components, it is our understanding that we will need to include the following items in our scope of services.

- Site grading
- Design of paving, parking, fire truck access, exterior ADA access, and grading plans
- Design of utilities (water, sewer, storm drainage) to serve the new facilities and related site improvements
- Existing site facility demolition plans
- Drainage report required by the City
- Water and Sewer reports required by the City
- Site topography survey
- Site geotechnical report

We propose the following tasks to assist you with your project:

Project Scope

Task 1 – Topographic Survey

A project base map will be created using a combination of aerial photogrammetry and ground collected survey field shots. The photogrammetry can be collected by either an unmanned aerial vehicle (UAV) or traditional fixed wing aircraft.

The project will be flown at an appropriate elevation to obtain a horizontal scale of 1"=40' with a 1' contour interval accuracy and ground sampling distance of 0.25' per pixel. Isolated field shots will be obtained at critical locations such as edge of roadway, curb and flowline elevations, surface evidence of utilities, storm drain features (with inverts), and obscured areas to be combined with the aerial

imagery to supplement the base map. A digital terrain model, topographic base map, and color orthophoto will be generated using the combination of ground and aerial collected data.

The existing boundary of the parcels will be shown from record information and no setting of monuments is anticipated in this scope.

Control for the project will be referenced to the Nevada Coordinate System, West Zone, NAD83 using a local combined scale factor to establish ground values for the base map. The vertical datum for the project will be reference to NAVD88.

Task 2 – Geotechnical Report

For the Geotechnical scope of work, we will complete a field investigation that will consist of three (3) subsurface borings at the proposed site. Exploration depths will be from 20 to 40 feet below ground surface, or practical refusal, whichever comes first. Samples will be collected from the surface, and at intervals of between 2½ and five (5) feet below ground surface. Lumos & Associates, Inc. will provide the drilling and the USA dig clearance.

Lumos & Associates, Inc. herein proposes to provide sampling of each exploration, classify the encountered soils in accordance with the Unified Soil Classification System (USCS), and conduct laboratory testing on the samples collected. Additionally, we propose to perform engineering analyses and calculations and develop a Geotechnical Investigation Report that will discuss the geologic setting, seismic considerations, exploration and site condition, field and laboratory test data, and our conclusions and recommendations from a Geotechnical perspective. Our Geotechnical Investigation will be prepared by a Registered Nevada Civil Engineer and will specifically include the following services:

Field Investigation will include:

- USA Dig Clearance
- Location of Exploration Borings
- Logging of all Soil Profiles Based on USCS
- Water Table Measurement, if Encountered

Laboratory analysis may include:

- Atterberg Limits (ASTM D-4318)
- Grain Size Analysis (including fines content) (ASTM C-136)
- Moisture Density Curve (ASTM D-1557)
- Consolidation (ASTM D-2435)
- Direct Shear (ASTM D-3080)
- R-Value (ASTM D-2844)
- Moisture Content and Unit Density (ASTM D-2937)
- Expansion Index (ASTM D-4829)
- ph/Resistivity/Soluble Sulfates

Report, Recommendations, and Conclusions:

- Exploration Logs
- Soil Types and Classification

- Laboratory Test Results
- Seismic Considerations including Liquefaction
- Geotechnical Discussion
- Bearing Capacity and Settlement
- Modulus of Subgrade Reaction (K-Value)
- Shear Strength Parameters of Site Soils
- Coefficient of Friction of Site Soils
- Lateral Earth Pressures (active, passive, and at rest)
- Foundation Recommendations
- Portland Cement Concrete Recommendations
- Asphalt Concrete Recommendations
- Groundwater Level, if encountered

Task 3 – Schematic Design

This task will include preparation of Schematic Design level civil construction drawings for review by and coordination with Lyon County School District. This task will advance the master plan concepts previously prepared based on comments/feedback from the District on the master plan. The drawings will be prepared on 24"x36" format sheets and at a standard engineering scale. Our drawings for the site improvements will include schematic design level grading, parking lot improvements, curb, sidewalks, striping, drainage improvements, and landscaping. Additionally, our plans will provide a schematic layout of any necessary water or sewer system components outside of the building, and drainage improvements (storm drain pipe, manholes, catch basins, swales, etc.). Dimensions and grading will be provided as required for construction. The design of "dry" utilities (i.e., gas, electric, telephone, cable television) is not anticipated as part of our scope and is therefore not included in our tasks. This task will include preparation of a preliminary drainage report, water report, and sanitary sewer report for sizing of drainage, water, and sewer improvements. It will also include preliminary water modeling and preliminary water report to verify waterline sizing as will be required by NDEP for permitting if necessary. This task will include an updated engineer's estimate of the cost of the improvements.

Task 4 – Design Development

This task will include preparation of Design Development level civil construction drawings for review by and coordination with Lyon County School District. This task will advance the plans based on comments/feedback from the District and our own advancement of the plans from the Schematic Design. The drawings will be prepared on 24"x36" format sheets and at a standard engineering scale. Our drawings for the site improvements will include design development level grading, parking lot improvements, curb, sidewalks, striping, drainage improvements, and landscaping. Additionally, our plans will address any necessary water or sewer system components outside of the building, and drainage improvements (storm drain pipe, manholes, catch basins, swales, etc.). Dimensions and grading will be provided as required for construction. This task will include finalization of the drainage, water, and sewer reports for sizing of the respective improvements for submittal to the City of Fernley and NDEP. This task will include an updated engineer's estimate of the cost of the improvements.

Task 5 – Construction Documents

This task will include preparation of construction documents and specifications. The drawings will be prepared on 24"x36" format sheets and at a standard engineering scale. Our drawings for the site

improvements will include construction document level grading, parking lot improvements, curb, sidewalks, striping, drainage improvements, and landscaping. Additionally, our plans will include the design of any new water or sewer system components outside of the building, and drainage improvements (storm drain pipe, manholes, catch basins, swales, etc.), including plan and profile as necessary. Dimensions and grading will be provided as required for construction. "Three-part" project manual specifications will not be provided under this scope. Technical specifications and details will be included on the construction drawings.

Task 6 – Agency Review

Agency coordination and processing of requested revisions of the civil improvement and landscape plans will be completed under this task. Construction Documents will be submitted to NDEP, City of Fernley Engineering and Building Departments, and North Lyon County Fire Department for review. This task includes two rounds of plan revisions for each agency. Additional revisions and resubmittals will be performed on a T&M basis. It is anticipated that coordination with NDOT will not be necessary for the proposed improvements. If NDOT permitting is required, we can provide an additional scope for NDOT submittals and coordination.

Task 7 – Bid Documents

This task will include preparation of final bid documents and specifications. Drawings will be prepared on 24"x36" format sheets and at a standard engineering scale. Dimensions and grading will be provided as required for construction. This task will include an updated engineer's estimate of the cost of the improvements.

Task 8 – Bidding Assistance

Under this task, Lumos and Associates will be available to provide assistance during the bid process, attend the pre-bid meeting, answer questions, modify plans, review RFIs and repair responses to RFI and prepare addendums.

Task 9 – SWPPP Preparation

Under this task Lumos will develop a storm water pollution prevention plan (SWPPP) for the project as required by NDEP. The SWPPP will be coordinated with the selected contractor. The contractor for the project will be the responsible party signing and adhering to the SWPPP

Task 10 – Dry Utility Coordination

Lumos can work with NV Energy, Charter Cable, SWGAS, and AT&T to coordinate the design of the dry utilities and services to the new project. All loads and project needs will need to be provided by the client's team of Electrical and Mechanical Engineers. Meeting attendance, agency, and utility coordination efforts will be on a Time and Materials basis due to the unknown level of effort for each individual utility. If the owner can take on some of this leg work there will be a savings to the project.

Task 11 – Meetings

Lumos can attend Meetings (Client, City Staff Meetings, Planning Commission, Council Members, etc.), as necessary per your request. Meeting attendance will be on a Time and Materials basis.

Task 12 – On-Call Services

Lumos and Associates will be available to complete additional work and/or attend project meetings not otherwise specified in this scope of services and as requested by the client. Lumos shall

receive written authorization from the client prior to commencing any work under this task. Work performed under this task will be billed on a time and materials basis in accordance with our current fee schedule.

Assumptions / Exceptions

Lumos has made the following assumptions in preparation of this proposal:

- LCSD will pay for plan review and permitting through the County and/or City, if deemed necessary for review.
- It is assumed that the architect will lead permitting activities (Lumos will provide plans and response to comments but the architect will handle the submittal and processing of all permits) other than NDEP
- No construction management/assistance, staking, inspection, or testing services related to construction are included at this time
- It is assumed that LCSD will assist Lumos in locating existing utilities if necessary
- Landscape and irrigation design is not included

Fees

The tasks described in the Scope of Work will be completed for the following fees:

Task	Description	Fee
Task 1	Topographic Survey	\$13,700
Task 2	Geotechnical Report	\$14,500
Task 3	Schematic Design	\$38,700
Task 4	Design Development	\$44,500
Task 5	Construction Documents	\$49,300
Task 6	Agency Review	\$6,850
Task 7	Bid Documents	\$5,800
Task 8	Bid Assistance	\$3,800
Task 9	SWPPP	\$2,500
Tasks 1-9 Total:		\$179,650
Task 10	Dry Utility Coordination	Est. Budget (\$5,000) T&M
Task 11	Meetings	Est. Budget (\$2,500) T&M
Task 12	On-Call Services	T&M

Tasks 1 through 9 are lump sum. Task 10 through 12 are T&M with estimated budgets. Lumos will be happy to amend this proposal as necessary to include services not included or to amend the proposed services to better match the scope of services required.

If this proposal is acceptable, please sign the provided contract. Lumos will send monthly progress billings on this project. The amount of these billings will be based upon the percentage of work completed. The terms are 'Due Upon Receipt' and accounts are past due after 30 days. Accounts over 30 days old will be subject to interest at the rate of 1 ½% per month and such collection action as may be necessary to collect the account. In addition, a "Stop Work Order" may be issued on past due accounts. In this case, no further work will be performed until the account is brought current.

Thank you again for allowing Lumos to provide you with this proposal. Please do not hesitate to call Tim or myself if you have questions or concerns as we would happy to discuss them with you.

Sincerely,



Tim Russell, P.E., WRS
Division Manager – Engineering Division



Justin Sand
Project Manager – Engineering Division

CFBR STRUCTURAL GROUP, LLC

Chris Roper, PE/SE
CFBR Structural Group, LLC
5425 Louie Lane
Reno, NV 89511

March 8, 2021

Paul Cavin, AIA
Paul Cavin Architect LLC
1575 Delucchi Ln.
Reno, NV 89502

Re: Lyon County School District – Fernley High School Gymnasium Building

Dear Paul:

I am pleased to present this proposal for structural engineering services. My understanding of the project is based on our recent correspondence.

Scope of Work

A new approximately 27,000sf single story building will be constructed to serve as a new gymnasium with associated spaces like entry lobby, restrooms, concessions, locker rooms, offices, etc. The total project budget is \$16M and the project delivery method will be CMAR. Anticipated building structural systems are as follows:

- Conventional, shallow, mild-reinforced foundations.
- Concrete slab-on-grade floors.
- CMU or pre-cast concrete bearing / shear walls.
- Steel roof structure (wide flange beams, open web joists, steel columns, etc.) with structural metal deck.

Design will be in accordance with the structural requirements of the 2018 International Building Code with Northern Nevada Amendments as adopted by City of Fernley. The following will be provided as a part of our work:

Basic Services Included

Construction Documents (CD) Phase

- Attend up to (2) meetings in Fernley during design as directed (i.e. preliminary kickoff, design charrettes, programming/stakeholder sessions, presentations, site visits, etc.).
- Prepare the following Construction Documents as required for submittals at Schematic Design (SD), Design Development DD), and 100% Construction Documents (100CD) for permit:
 - Structural drawings.
 - Structural calculations.
 - Structural book specifications.
- Review and comment on construction cost estimates prepared by the CMAR contractor.
- Respond to progress submittal reviews and/or permitting plan check comments and revise construction documents where necessary.
- Prepare Bid Documents.

Bid Phase

- Answer structural RFIs.
- Prepare final Conformed for Construction Documents.

Construction Administration (CA) Phase

- Answer structural RFIs.
- Review structural shop drawings, submittals and special inspection / materials testing reports.
- Make up to (5) site visits, as directed, to provide structural observation, issuing written field reports afterward.
- Provide record drawings and specifications at project closeout.

Exclusions / Additional Services

The following items are excluded from our work. Some items can be provided as Additional Services if required.

- Time or travel for site visits or meetings not indicated above.
- Production printing or shipping. This proposal assumes all submittals will be electronic.
- Preparation of construction cost estimates.
- Project management (i.e. preparation of design or construction schedules, meeting minutes, management of other consultants, filing or submittal of documents, etc.)
- Services related to sustainable design, LEED, etc.
- Geotechnical engineering or preparation of soils reports. This proposal assumes a soils report will be provided for our use at the start of design, and that conventional shallow mild-reinforced concrete footings will be used. Design / detailing for alternate foundation systems is excluded, i.e. mat foundations, post-tensioned slabs and deep foundation systems like piles or piers.
- Site civil engineering (i.e. site plans, grading, utilities, etc.) including design and detailing of site structures or elements outside the building footprint (i.e. sitework elements like flatwork, site/retaining/screen walls, fences, culverts, bridges, shade structures, flagpoles, light poles, benches, fountains, pools, signs, etc.).
- Design or detailing for non-structural elements including their support, bracing and anchorage (interior and exterior architectural walls, cladding and architectural systems, window washing and/or fall protection systems, antennas and flagpoles, stairs, canopies, decks, alternative energy sources such as solar photovoltaics and wind turbines, etc.).
- Preparation of demolition documents.
- Surveys or studies of existing buildings, or design / detailing associated with relocation of modular buildings.
- Design for future expansion.
- Special inspection & materials testing.
- Preparation of shop or fabrication drawings.
- Services related to construction means and methods.
- Incorporation of phasing or alternates (additive, deductive or otherwise) into construction documents or breaking the project into multiple packages or phases during design or construction.
- Services resulting from changes to the scope or magnitude of the project, value engineering, and/or changes necessary because of cost over-runs.

Professional Schedule and Fees

The anticipated schedule has a 6 month design schedule from 4/1/2021 to 10/1/2021 with permitting, bidding and construction following immediately thereafter. I propose to perform the work described above for a fixed fee of **\$175,000**. (15% SD, 20% DD, 40% 100CD, 3% BID & 22% CA). If there are changes to the project that affect our work, this proposal may need to be revised.

If this proposal is acceptable, please provide authorization to proceed with work on the project. Thank you for the opportunity to serve you on this project and please call if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Roper".

Chris Roper, PE/SE



March 11, 2021

Mr. Paul Cavin, AIA
Paul Cavin Design

Subject: Lyon County School District
Fernley High School Gymnasium Building

Dear Paul,

Thank you for requesting a Mechanical Engineering design fee proposal for the above noted project. This proposal is based upon the information discussed at your office on February 24, 2021. We understand that the total project budget is \$16,000,000, with a \$14,000,000 construction budget.

The scope of work as we understand is as follows:

1. HVAC and plumbing design for the new approximately 27,000 square foot gymnasium building.
2. Fire sprinkler system design will consist of a performance-based specification for the new building.
3. A building load calculation to determine loads for the new spaces.
4. Drawings prepared using Revit software and three-part project specifications suitable for competitive bidding.
5. Review and respond to Agency Review comments.
6. Review and respond to Bid Requests for Information (RFIs).
7. Review and comment on mechanical, plumbing, and fire protection bid results, if requested.
8. Review of material lists and submittals relating to work specified.
9. AAME participation with the CMAR.
10. During construction, provide technical consultation and general observance of the work designed and specified including one trip at the midpoint of construction and one trip at the end of construction to prepare a final acceptance report subject to the following:
 - o We will attempt to prevent defects and deficiencies in the work of the contractors but do not guarantee performance of their contracts.
 - o The number of visits to the site will be at our discretion, including one site visit at the end of construction to prepare a final site observation (punch list).
 - o You will keep us informed as the work progresses so we can schedule our visits accordingly.

The scope of work specifically does NOT include the following:

1. Any effort related to LEED or other green building documentation/certification.
2. Any cost estimating and statements. We understand this is a CMAR project and that they will be providing the cost estimating. We will review cost estimates prepared by the CMAR, if requested.
3. Any HVAC design for areas outside of the new gymnasium building.
4. Structural Engineering Services for support of mechanical equipment.
5. Electrical Engineering Services.
6. Attendance at pre bid or preconstruction meetings.
7. Any work related to a new kitchen/cafeteria building or infrastructure for tie in to a future building.
8. Any work related to relocating existing modular classrooms currently in the proposed future gymnasium building location, including mechanical, plumbing, or fire sprinklers.

Compensation for basic service as described herein shall be based on a lump sum fee as follows:

Schematic Design	\$ 30,200.00
Design Development	\$ 40,300.00
Construction Documents	\$ 84,800.00
Agency Review and Bid Documents	\$ 6,000.00
Bidding and Construction Administration	<u>\$ 40,300.00</u>
TOTAL	\$201,600.00

We would suggest that reimbursement for our services be accomplished as follows:

1. We would submit monthly progress billings for basic services, and separate monthly billings for any authorized extra services. Billings for extra services would include employee category engaged in the work and hourly rate of compensation and all direct expenses noted.

We would not proceed with any extra service work unless we received your authorization.

All reports, plans, specifications, field data, field notes, calculations, and other documents prepared by Ainsworth Associates Mechanical Engineers as instruments of service shall remain the property of Ainsworth Associates Mechanical Engineers.

If work is abandoned or suspended, in whole or in part, services rendered to date of abandonment are to be paid for in accordance with percentage of completion of the project documents at that time. If the project is reinstated after a three-month period we reserve the right to re-evaluate our design fee and adjust it accordingly.

It is understood that Ainsworth Associates Mechanical Engineers makes no warranty, expressed or implied, except that plans and specifications furnished as a result of the Agreement will be prepared in accordance with generally accepted professional engineering practices.

Ainsworth Associates Mechanical Engineers makes no representation concerning any probable budget costs made in connection with the plans, specifications or drawings prepared by them, other than that all probable costs are for budget purposes only and the Engineer cannot be held responsible for actual final construction costs.

We appreciate your consideration of our services for this project. I hope that you find this proposal acceptable. I am available to discuss any refinement or adjustments in the foregoing so that an agreement for our services can be developed. Please give me a call if you have questions.

Sincerely,
AINSWORTH ASSOCIATES MECHANICAL ENGINEERS



Alison Hall, PE
Principal



Contract Proposal CP21093

Proposal For

Paul Cavin, AIA
Paul Cavin Architect LLC
1575 Delucchi Lane
Suite 120
Reno, NV 89502
paul@paulcavindesign.com

From

Joey Ganser, P.E.
Principal | Engineering

Mar 11, 2021

Project

LCSD Fernley High School Gymnasium Building

Project Description

The project is for a new 27,000 square foot gymnasium buildings at Fernley High School. The new building shall consist of gym, entry lobby, restrooms, concessions, custodian, locker rooms, coaches' offices, tech room, fitness room, general storage, circulation, back of house, and associated support spaces.

The electrical design shall include new electrical service and utility coordination (design excludes connection to existing high school service entrance), general lighting and controls in compliance with IECC 2018, energy calculations, parking lot and site lighting & photometrics, power distribution and branch circuiting, provisions for a new electrical service entrance provided by NV Energy, fire alarm, communications (voice/data), security / CCTV / access control systems, clock/bell system, and general sound system.

The site development design shall also include relocation of two (2) existing modular buildings and modifying the existing parking lot.

This design does not include a kitchen/cafeteria building or space.

Scope of Services

Design Phase Services include site investigation, consultation, calculations, permit & construction documents and specifications suitable for permitting, bidding and construction. We will attend local (Reno) design meetings as required to coordinate with other trades.

Deliverables include Schematic Design narrative, 100% Design Development Documents, 100% Construction Documents/Permit Submittal/Bid Documents. Deliverables will include drawings, 3-part specifications, and calculations for each submittal. Cost estimating is not included and shall be provided by the CMAR contractor.

Bid/Permit Phase Services include responding to plan review comments and reissuing drawings as needed; responding to bidder questions, issuing written narratives & revision sketches.

Construction Administration Services include consultation, submittal and shop drawings review, responses to RFIs and revisions to contract drawings. We will attend local design meetings as required to coordinate with other trades and will provide contract administration services as required for a complete project. Close out shall include review of all contractor closeout documentation and we will provide record drawings based on contractor redlines.

Site Visits: include one (1) site visit during design, three (3) site visit during construction, and one (1) site visit for final punch and inspection.

Project Design Schedule: start date will commence upon receipt of signed proposal or agreement and is anticipated for April 2021. The design completion date is anticipated to be October 2021.

235

Exclusions: As noted above, digital renderings, permit, plan check, and utility fees.



Design Items

- Demolition of Electrical Systems
- Utility Coordination
- Service Entrance and Metering
- Site Lighting and Controls
- Photometric Calculations
- Energy Calculations
- Power Distribution and Branch Circuits
- Fire Alarm System Design per IFC
- Communication System Infrastructure, Cabling, and Termination (head end equipment excluded)
- Security System Cabling and Termination
- CCTV System Cabling and Termination
- Access Control System Cabling and Termination
- Audio Visual System Cabling and Termination
- Clock Bell System Cabling and Termination

Fee and Structure

Amount

Schematic Design	Fixed Fee	20,200.00
Design Development	Fixed Fee	33,600.00
Construction Documents	Fixed Fee	53,800.00
Bidding Assistance	Fixed Fee	2,700.00
Construction Administration	Fixed Fee	24,200.00

Total Amount \$134,500.00

Terms and Conditions

PK Electrical carries professional liability insurance with \$2M/\$4M limits. Terms and Conditions per the standard PCA Agreement.

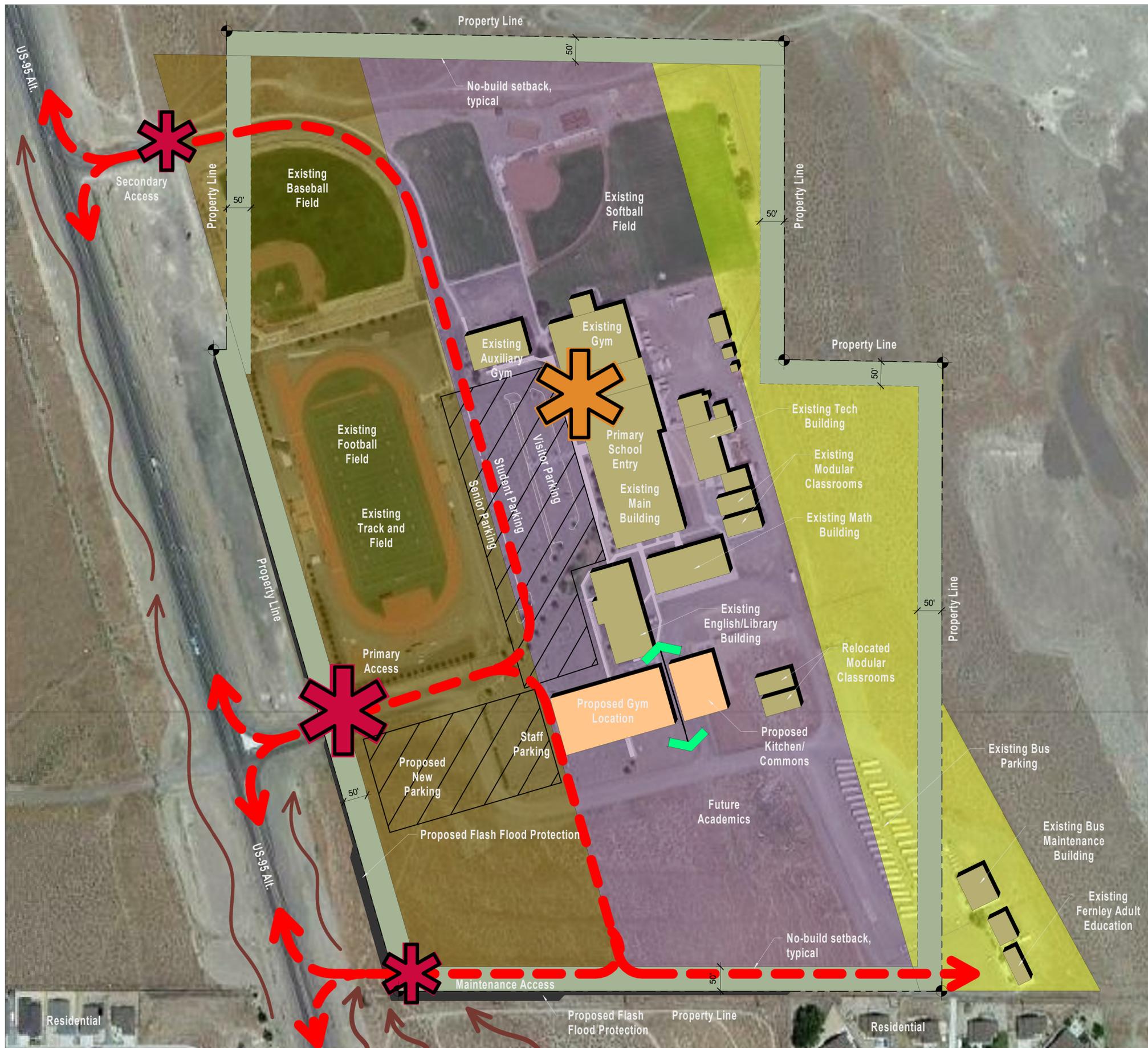
Authorization and Acceptance

(Acknowledgment of Concurrence with the foregoing)

Joey Ganser, P.E.
 Principal | Engineering

Paul Cavin, AIA
 Owner

Date



Site Legend

- Field Athletics
- Academics
- Parking and Drop-off
- Facilities Maintenance/Back of House
- Flash Flood Water Flow
- Vehicle Circulation
- 50' Setback (No Build)

Paul Cavin Architect LLC
 1575 Delucchi Lane, Suite 120
 Reno, Nevada 89502
 office: (775) 284-7083
 mobile: (775) 842-0261
 www.paulcavindesign.com
 paul@paulcavindesign.com

professional seal

PRELIMINARY
NOT FOR CONSTRUCTION

consultant

project

**Lyon County School District
 Fernley High School Gymnasium
 Programming and Master Plan**

Lumos & Associates
 308 North Curry Street, Suite 200
 Carson City, Nevada 89703

revisions ▲

No.	Description	Date

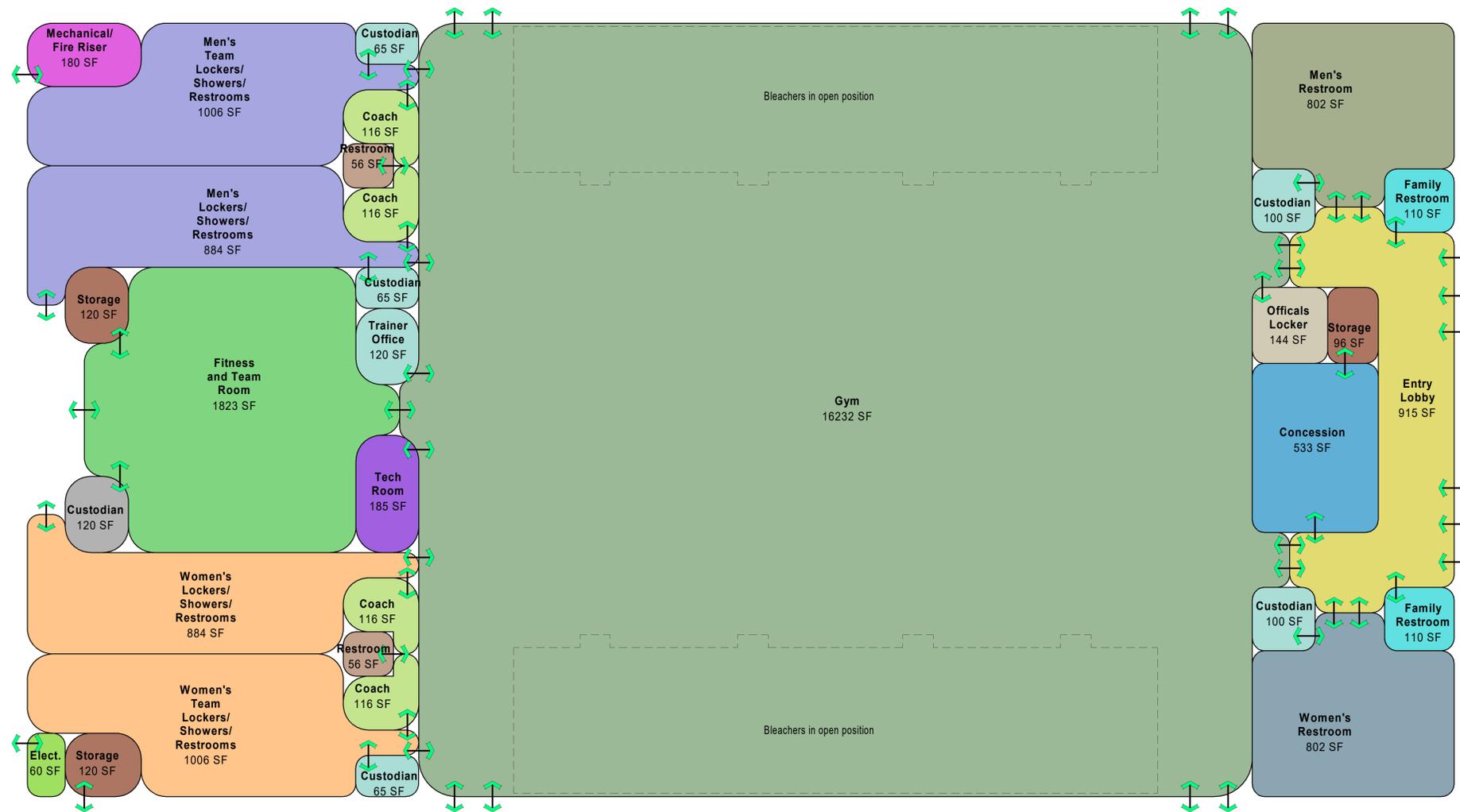
drawn by J.A.P.
 reviewed by P.A.C.
 date 12/11/2020
 project number 20021
 drawing name

**Site Analysis -
 Master Plan with
 Buildable Areas**

sheet number

A003





Area Calculations

Room Name	Square Footage
Coach	116 SF
Concession	533 SF
Custodian	120 SF
Custodian	65 SF
Custodian	65 SF
Custodian	65 SF
Custodian	100 SF
Custodian	100 SF
Elect.	60 SF
Entry Lobby	915 SF
Family Restroom	110 SF
Family Restroom	110 SF
Fitness and Team Room	1,823 SF
Gym	16,232 SF
Mechanical/ Fire Riser	180 SF
Men's Lockers/ Showers/ Restrooms	884 SF
Men's Restroom	802 SF
Men's Team Lockers/ Showers/ Restrooms	1,006 SF
Officials Locker	144 SF
Restroom	56 SF
Restroom	56 SF
Storage	120 SF
Storage	120 SF
Storage	96 SF
Tech Room	185 SF
Trainer Office	120 SF
Women's Lockers/ Showers/ Restrooms	884 SF
Women's Restroom	802 SF
Women's Team Lockers/ Showers/ Restrooms	1,006 SF
Total Square Footage	27,223 SF

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 Lyon County School District
 Fernley High School Gymnasium
 Programming and Master Plan
 Lumos & Associates
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 Carson City, Nevada 89703

revisions Δ

No.	Description	Date

drawn by J.A.P.
 reviewed by P.A.C.
 date 12/11/2020
 project number 20021
 drawing name

Conceptual Gym
 Programming
 Bubble Diagram

sheet number
A101

Area Calculations

Room Name	Square Footage
Boiler Room	440 SF
Boys Restroom	345 SF
Commons	7,124 SF
Electrical	308 SF
Family Restroom	81 SF
Family Restroom	81 SF
Food Service Receiving	240 SF
Girls Restroom	345 SF
Handwash	17 SF
Janitor	53 SF
Kitchen	1,331 SF
Office	180 SF
Office	60 SF
Restroom	71 SF
Scullery	336 SF
Serving	828 SF
Storage	216 SF
Walk-in Refrigerator/Freezer	504 SF
Wash Rack	600 SF
Washer/Dryer	17 SF
Total Square Footage	13,176 SF

**Paul Cavin
Architect LLC**

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Reno, Nevada 89502

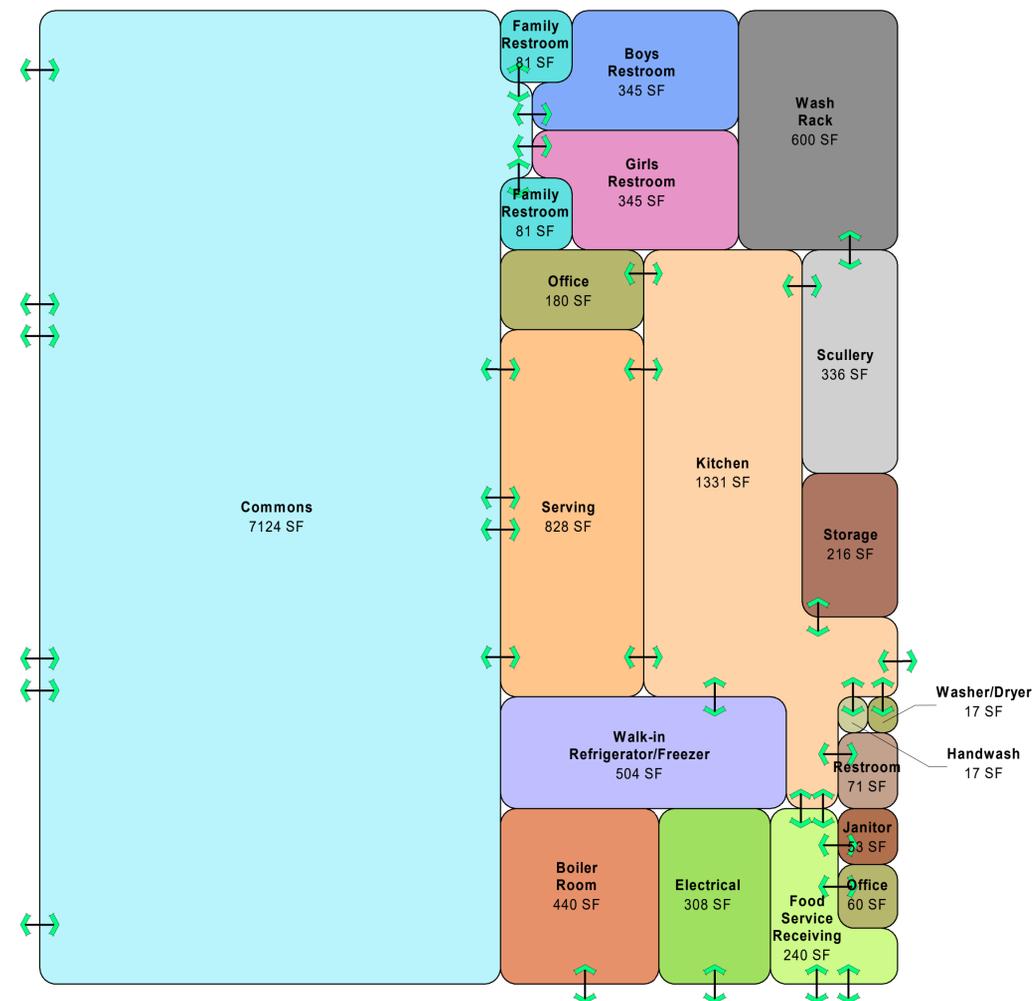
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project

Lyon County School District
Fernley High School Gymnasium
Programming and Master Plan
Lumos & Associates
308 North Curry Street, Suite 200
Carson City, Nevada 89703

revisions Δ

No.	Description	Date

drawn by JAP
reviewed by PAC
date 12/11/2020
project number 20021
drawing name

Conceptual
Kitchen/Commons
Programming
Bubble Diagram

sheet number

A102

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

Lyon County School District

March 22, 2021

Minimum level of expenditure for items classified as capital asset - \$5,000

Minimum level of expenditure for items classified as capital projects - \$15,000

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 330	Building & Sites Fund						
	Beginning Balance	185,112	194,712	29,312	38,912	48,512	58,112
Capital Improvement:		-	(175,000)				
	(FY 2020 Year to Date Expenditures for Boilers -- \$0)						
Funding Source:							
	Smith Valley Property Fees (estimated) Investments (FY 2020 Year to Date -- \$5,200)	9,600	9,600	9,600	9,600	9,600	9,600
Ending Fund Total		194,712	29,312	38,912	48,512	58,112	67,712

		FY2019-2020	FY2020-2021	FY2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Fund: 340	Governmental Services Tax Fund						
	Beginning Balance	1,778,961	2,121,003	878,390	538,390	1,314,390	2,367,390
Capital Improvement:	District - Professional Services	-	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
	FES parking lots	(16,785)					
	Parking Lot Reseal/Striping District Wide	(102,400)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
	YES Kiss and Drop -- Design			(25,000)			
	FES Doors						
	FIS ADA Doors						
	District Office Site Update			(75,000)			
	DHS Courtyard	(88,102)					
	DES Sewer Project	(9,813)					
	FHS Courtyard	(38,765)					
	District Fiber Hut Generator and Back Up						
	District Roofing Projects TBD	(2,073)		(100,000)			
	District HVAC			(100,000)			
	District Carpeting			(40,000)			
	PLC Ramp	(34,299)					
	Silver Springs Area Building/Modular	(190,660)		(500,000)			
	FHS Football/Soccer Field		(499,650)				
	DHS Football/Soccer Field		(499,650)				
	SSHS Track Replacement		(242,000)				
	DHS Track Replacement		(242,000)				
	FHS Track Replacement		(242,000)				
	YHS Track Replacement		(242,000)				
	ERATE Expenditures -- IT Infrastructure						
Future Planning	Athletic Fields / Tracks			(250,000)	(250,000)	(250,000)	(250,000)
Reserved	Athletic Fields / Tracks				250,000	500,000	750,000
Funding Source:		Estimated Revenue Amount					
	Motor Vehicle Tax	824,939	849,687	875,000	901,000	928,000	956,000
	3.0%						
Ending Fund Total		2,121,003	878,390	538,390	1,314,390	2,367,390	3,698,390

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 310	Residential Construction Fund						
	Beginning Balance	1,207,826	1,652,589	2,325,544	(133,456)	(133,456)	(133,456)
Capital Improvement:							
	Dayton						
	DHS Stadium Bleachers			(475,000)			
	DHS Stadium Lighting			(300,000)			
	DIS Indoor Bleachers			(75,000)			
	Dayton Family Style Restrooms			(250,000)			
	Fernley						
	FHS Stadium Bleachers			(750,000)			
	FHS Stadium Lighting			(300,000)			
	Smith Valley						
	Smith Rubber Aux Gym Floor			(119,000)			
	Silver Springs						
	Yerington Area						
	YHS Locker Room			(190,000)			
		(77,085)					
Funding Source:	Tax on residential construction (Actual Collected)	Actual FY 2020 Revenue	Anticipated FY 2021 Revenue				FY2021 Revenue to date
	Dayton Area	212,160	332,075				249,056
	Fernley Area	256,608	202,752				152,064
	Silver Springs Area	28,840	80,341				60,256
	Smith Valley Area	18,312	27,541				20,656
	Yerington Area	5,928	25,408				19,056
	Budgeted Total (above amount received)						
	Investments		4,838				
Ending Fund Total		1,652,589	2,325,544	(133,456)	(133,456)	(133,456)	367,632

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 360		Bonds Projects Fund					
	Beginning Balance	1,041,604	13,567,927	7,991,578	2,896,284	2,896,284	2,896,284
	Professional Services (Bond Fee)	(144,968)					
	Student Transportation (Buses and Yukons)						
	YIS Boiler	(223,368)					
	YES Boiler	(222,384)					
	FES Boilers			TBD			
	FIS Parking Lot		(78,000)	(322,000)			
	MGT Fernley Feasibility Study						
	Technology Upgrades (see MGT report)						
	Elementary and Intermediate School Safety						
	EVES Expansion	(676,562)	(7,288,013)				
	DES Septic		(5,120)	(2,800)			
	DHS Construction Services	(3,200)					
	DHS Indoor Bleachers	(72,385)	(72,386)				
	SSMS Indoor Bleachers	(40,393)	(38,593)				
	SSMS Roof			TBD			
	FES Roof	(523,309)	(28,462)				
	YES Roof	(272,030)	(41,054)				
	YHS Roof	(397,954)	(205,110)				
	DIS Roof	(77,380)	(352,120)				
	Modular Classrooms						
	Silver Springs Transportation Bus Yard			(400,000)			
	FHS Gym Professional Services			(1,500,000)			
	FHS Gym Construction Costs			TBD			
	District Office Renovation			(100,000)			
	Other Bond Projects TBD						
	District Wide Family Style Restrooms			(690,494)			
	District Wide Roofs			(1,000,000)			
	District Wide Doors			(30,000)			
	District Wide Flooring		(110,978)				
	District Wide Boilers/HVAC			(1,000,000)			
	District Wide Restrooms			(50,000)			
	District Wide Permits and Fees						
	District Adjustment Pending Audit						
	District Wide SAFE Safety and Security Upgrades						
Funding Source:		Estimated Available Bond Funding					
	Bond Proceeds (Student Transportation)						
	Bond premium		2,643,487				
	Bond Proceeds	15,096,628		TBD			
	Investments	83,628					
Ending Fund Total		13,567,927	7,991,578	2,896,284	2,896,284	2,896,284	2,896,284

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: District Wide Restroom Renovations

Requested by:

Harman Bains, Director of Business Services
Jim Gleason, Operations and Maintenance Supervisor

Recommendation

That the LCSD Board of Trustees approve the proposal of \$400,000 from Paul Cavin Architect LLC for the professional design services to renovate district wide restrooms and locker rooms. The District also requests approval to allocate all residential construction tax revenues for FY22 to this project.

Background Information

In February 2021, the Board of Trustees approved the district wide project recommendations made by the District facilities committee. One of the projects approved was the renovation of district wide restrooms from gender specific to family style. Along with restrooms renovations, YHS locker room was also approved for renovation.

The Paul Cavin Architect LLC proposal includes professional services from 36 restrooms and 1-3 locker rooms. The District does not plan to renovate 36 restrooms or 3 locker rooms, both those figures were used as a maximum number. The District plans to make cost effective decisions with schools that do not already have family style restrooms. Beginning with high schools, then middle and elementary, Paul Cavin Architect LLC will walk schools with the District O&M staff and administrators to determine feasibility at each site. To best utilize the funding available the District plans to bring this project to the Board of Trustees as a CMAR project later this year.

Budget Considerations

Paul Cavin Architect LLC's professional services fee for this project is \$400,000 to be paid from bond funds. February 2021, the Board of Trustees approved a project budget of \$959,457 of which \$690,494 was from bond funding and \$286,963 from the residential construction tax fund. Lyon CSD annually collects in-between \$450,000 - \$600,000 in residential construction tax revenue, allocating this revenue would increase the project budget to approximately \$1.5 million which the District feels is necessary for this project.

Discussed at Previous Meeting

February 2021

Attachment(s)

LCSD – District Wide Restroom Improvements

Harman Bains, Director of Business Services

March 12, 2021

P21012

Harman Bains
Lyon County School District
25 East Goldfield Avenue
Yerington, Nevada 89447

Re: Proposal for the Lyon County School District: District Wide Restroom Improvements

Dear Mr. Bains,

Thank you for the opportunity to present this proposal for professional design services to Lyon County School District. Paul Cavin Architect LLC is pleased to present the following fee proposal for your consideration.

It is understood that the Lyon County School District would like professional design services for District Wide Restroom Improvements project. This project will be a CMAR project delivery method and the design team will coordinate with the selected CMAR contractor. The goal is to provide 2 "family style" restrooms in each school throughout the district.

The following is an outline of the scope of work and professional services:

- 18 Schools, 36 Restrooms (2 restrooms per school).
- All restrooms to be gender neutral and ADA compliant.
- To include new fixtures, finishes, and accessories depending on the needs of each location.
- Each restroom may have a different design depending on the context of the existing conditions.
- Finishes, fixtures, and accessories to be consistent as much as possible for each restroom.
- 1-3 Locker room improvements to include minor reconfiguration and finishes upgrades.
- One project with multiple document packages per plan review jurisdiction.

Design Submittal Phases:

- Schematic Design
- Design Development
- 100% Construction Documents / Plan Review Submittal – stamped and signed
- Bid Documents

Deliverables for each submittal phase:

- Electronic Drawings (1 hard copy at SD, DD, CD phases, and hard copies for plan review)
- Electronic Project Manual with 3 Part Specifications (1 hard copy at SD, DD, CD phases, and hard copies for plan review)

Bidding Assistance:

- Bid Documents: to include comments/revisions from plan review (drawings and specifications).
- Bid RFI responses.
- Prepare addenda as needed.
- Attend pre-bid job walk.

Construction Administration:

- Attend OAC meetings as necessary.
- RFI responses.
- Review of submittals.
- Assist Contractor and Sub-Contractors with questions during construction.
- Issue Clarifications and/or Supplemental information as needed
- Review Change Orders and Change Order Requests.
- On-site viewing.
- Perform Final Job Walks and issue Punch Lists

Paul Cavin Architect LLC

Anticipated Project Design Schedule:

- Notice to Proceed with Design (PO or signed agreement): 4/1/2021
- Schematic Design: 6/4/2021
- Design Development: 9/17/2021
- 100% Construction Documents / CMAR Pricing: 12/17/2021

The following design professionals will be involved: Lumos & Associates for surveying and Civil engineering, design, and documentation, CFBR Structural Group for structural engineering, design, and documentation, Ainsworth Associates Mechanical Engineers for plumbing and mechanical design and documentation, PK Electrical, Inc. for Electrical engineering, design, and documentation, Paul Cavin Architect LLC will produce necessary Architectural drawings, details, and manage the design team and design process from schematic design through construction completion. Please see each consultant's attached proposal for a more detailed description of their Scope of Work and exclusions.

The proposed Design and Construction Documents fee includes:

Mechanical Engineering (Ainsworth Associates Mechanical Engineers):	\$92,400.00
Electrical Engineering (PK Electrical, Inc.):	\$64,000.00
<u>Architecture and Project Management (Paul Cavin Architect LLC):</u>	<u>\$152,000.00</u>
Total Design and Construction Documents Fee:	\$308,400.00

The proposed Bidding Assistance fee includes:

Mechanical Engineering (Ainsworth Associates Mechanical Engineers):	\$3,600.00
Electrical Engineering (PK Electrical, Inc.):	\$2,000.00
<u>Architecture and Project Management (Paul Cavin Architect LLC):</u>	<u>\$8,000.00</u>
Total Bidding Assistance Fee:	\$13,600.00

The proposed Construction Administration fee includes:

Mechanical Engineering (Ainsworth Associates Mechanical Engineers):	\$24,000.00
Electrical Engineering (PK Electrical, Inc.):	\$14,000.00
<u>Architecture and Project Management (Paul Cavin Architect LLC):</u>	<u>\$40,000.00</u>
Total Construction Administration Fee:	\$78,000.00

Total Professional Services Fee: \$400,000.00

Specific exclusions include: LEED or other "green building" requirements/certifications, Printing (other than plan review submittal), Cost Estimating, Bidding Requirements, Civil Engineering, Structural Engineering, Fire Protection Engineering, Virtual Reality, Renderings, Hazardous Material surveys, Hazardous Material documentation (drawings and specifications), Hazardous Material abatement, other design consultants, specialty consultants, Special Inspections, and Record Documents, as these services are not anticipated to be needed for this project. If these services are needed or required, they will be discussed with LCSD and the design team prior to an endorsement of the contract. Agency applications and review fees, if necessary, will be the responsibility of LCSD.

In light of the COVID-19 (novel coronavirus) pandemic, the effects of which cannot be foreseen, Paul Cavin Architect LLC shall be entitled a reasonable extension of time to deliver and perform work describe in the proposal above to the extent Paul Cavin Architect LLC's delivery and performance, or the delivery and performances of sub-consultants, is in any way delayed, hindered or otherwise affected due to the COVID-19 pandemic and/or other recommendations, mandates, etc. by federal, state, and local authorities due to the COVID-19 pandemic.

Please let me know if you have any questions or modifications to the scope of work.

With much appreciation,



Paul Cavin, AIA



March 11, 2021

Mr. Paul Cavin, AIA
Paul Cavin Design

Subject: Lyon County School District
Family Style Restrooms

Dear Paul,

Thank you for requesting a Mechanical Engineering design fee proposal for the above noted project. This proposal is based upon the information discussed at your office on February 24, 2021. We understand that this project involves a single bid package/multiple permit packages including a single specification package due at a single date for CMAR pricing in January 2022 and that the scope of work is to remodel/provide (2) family style restrooms within each of the 18 existing elementary, middle, and high schools within the Lyon County School District. Some schools will also have locker room upgrades to them, although that scope is not well developed. We have not included any locker room remodel scope of work in this proposal. Each family style restroom will be brought up to ADA standards and include new plumbing/mechanical fixtures.

The scope of work as we understand is as follows:

1. HVAC and plumbing design for the above scope of work.
2. Fire sprinkler system design will consist of a performance-based specification for the new/remodeled spaces.
3. Drawings prepared using Revit software and three-part project specifications suitable for competitive bidding.
4. One site visit to each location during the design phase for observation of existing conditions.
5. Review and respond to Agency Review comments.
6. Review and respond to Bid Requests for Information (RFIs).
7. Review and comment on mechanical, plumbing, and fire protection bid results, if requested.
8. Review of material lists and submittals relating to work specified.
9. AAME participation with the CMAR.
10. During construction, provide technical consultation and general observance of the work designed and specified including one trip to each location at the end of construction to prepare a final acceptance report subject to the following:
 - o We will attempt to prevent defects and deficiencies in the work of the contractors but do not guarantee performance of their contracts.
 - o You will keep us informed as the work progresses so we can schedule our visits accordingly.

The scope of work specifically does NOT include the following:

1. Any cost estimating and statements. We understand this is a CMAR project and that they will be providing the cost estimating. We will review cost estimates prepared by the CMAR, if requested.
2. Any HVAC design for areas outside of the new/renovated restroom areas.
3. Structural Engineering Services for support of mechanical equipment.
4. Electrical Engineering Services.
5. Attendance at pre bid or preconstruction meetings.
6. Site visits in excess of those noted in items 4 and 10 above. Additional site visits can be negotiated at a later date if needed.
7. Locker room remodel scope. This will be included in a future proposal when the scope is better defined.

Compensation for basic service as described herein shall be based on a lump sum fee as follows:

Schematic Design	\$ 18,000.00
Design Development	\$ 24,000.00
Construction Documents	\$ 50,400.00
Agency Review, and Bid Documents	\$ 3,600.00
Bidding and Construction Administration	<u>\$ 24,000.00</u>
TOTAL	\$120,000.00

We would suggest that reimbursement for our services be accomplished as follows:

1. We would submit monthly progress billings for basic services, and separate monthly billings for any authorized extra services. Billings for extra services would include employee category engaged in the work and hourly rate of compensation and all direct expenses noted.

We would not proceed with any extra service work unless we received your authorization.

We cannot be responsible for unforeseen or undisclosed conditions that are not reasonably observable through existing building construction such as equipment and systems above hard lid ceilings, within walls, below grade, etc. Conditions of this nature will require us to rely on the accuracy of the As-Built documents provided to us by the Owner. In order to avoid expenditure of potentially great sums of money or potentially disrupt on-going facility operations and the project schedule, no attempt will be made to destroy or disrupt adequate and serviceable installations and concealed construction. Consequently, existing conditions will be verified through observations of the work that are readily visible and/or available existing As-Built drawings.

All reports, plans, specifications, field data, field notes, calculations, and other documents prepared by Ainsworth Associates Mechanical Engineers as instruments of service shall remain the property of Ainsworth Associates Mechanical Engineers.

If work is abandoned or suspended, in whole or in part, services rendered to date of abandonment are to be paid for in accordance with percentage of completion of the project documents at that time. If the project is reinstated after a three-month period we reserve the right to re-evaluate our design fee and adjust it accordingly.

It is understood that Ainsworth Associates Mechanical Engineers makes no warranty, expressed or implied, except that plans and specifications furnished as a result of the Agreement will be prepared in accordance with generally accepted professional engineering practices.

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We appreciate your consideration of our services for this project. I hope that you find this proposal acceptable. I am available to discuss any refinement or adjustments in the foregoing so that an agreement for our services can be developed. Please give me a call if you have questions.

Sincerely,
AINSWORTH ASSOCIATES MECHANICAL ENGINEERS



Alison Hall, PE
Principal



Contract Proposal CP21094

Proposal For

Paul Cavin, AIA
 Paul Cavin Architect LLC
 1575 Delucchi Lane
 Suite 120
 Reno, NV 89502
 paul@paulcavindesign.com

From

Joey Ganser, P.E.
 Principal | Engineering

Mar 11, 2021

Project

LCSD District Wide Family Restroom Remodels

Project Description

This project is to provide family style restrooms at all Lyon County School District schools (includes a total of 18 separate elementary, middle, and high school buildings). Each location will get two (2) family style restrooms for a total of 36 restroom remodels. The specific configuration and exact location of each will be determined during the initial design phase. It is anticipated that each design will be unique based on existing conditions. The design will be for a single bid package but will be split into multiple permit packages based on jurisdiction. There will also be a CMAR contractor involved throughout design and construction.

The electrical design shall include minor selective demolition, general lighting and controls in compliance with IECC 2018, energy calculations, photometric calculations, power distribution and branch circuiting, connection of new HVAC and plumbing equipment as required, and fire alarm system modifications.

Potential locker room upgrades and/or modifications are excluded.

Scope of Services

Design Phase Services include site investigation, consultation, calculations, permit & construction documents and specifications suitable for permitting, bidding and construction. We will attend local (Reno) design meetings as required to coordinate with other trades.

Deliverables include 100% Design Development Documents, 100% Construction Documents/Permit Submittal/Bid Documents. Deliverables will include drawings, sheet specifications, and calculations for each submittal. Cost estimating is not included and shall be provided by the CMAR contractor.

Bid/Permit Phase Services include responding to plan review comments and reissuing drawings as needed; responding to bidder questions, issuing written narratives & revision sketches.

Construction Administration Services include consultation, submittal and shop drawings review, responses to RFIs and revisions to contract drawings. We will attend local design meetings as required to coordinate with other trades and will provide contract administration services as required for a complete project. Close out shall include review of all contractor closeout documentation and we will provide record drawings based on contractor redlines.

Site Visits: include one (1) site visit to each location during design, and one (1) site visit to each location for final punch and inspection. Additional site visits may be provided as requested for an additional fee.

Project Design Schedule: start date will commence upon receipt of signed proposal or agreement and is anticipated for May 2021. The design completion date is anticipated to be January 2021.



Design Items

- Demolition of Electrical Systems
- Photometric Calculations
- Energy Calculations
- Power Distribution and Branch Circuits
- Fire Alarm System Design per IFC
- Lighting and Controls

Fee and Structure

Amount

Construction Documents	Fixed Fee	64,000.00
Construction Administration	Fixed Fee	16,000.00
Total Amount		\$80,000.00

Terms and Conditions

PK Electrical carries professional liability insurance with \$2M/\$4M limits. Terms and Conditions per the standard PCA Agreement.

Authorization and Acceptance

(Acknowledgment of Concurrence with the foregoing)

Joey Ganser, P.E.
 Principal | Engineering

Paul Cavin, AIA
 Owner

 Date

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

Lyon County School District

March 22, 2021

Minimum level of expenditure for items classified as capital asset - \$5,000

Minimum level of expenditure for items classified as capital projects - \$15,000

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 330	Building & Sites Fund						
	Beginning Balance	185,112	194,712	29,312	38,912	48,512	58,112
Capital Improvement:		-	(175,000)				
	(FY 2020 Year to Date Expenditures for Boilers -- \$0)						
Funding Source:							
	Smith Valley Property Fees (estimated) Investments (FY 2020 Year to Date -- \$5,200)	9,600	9,600	9,600	9,600	9,600	9,600
Ending Fund Total		194,712	29,312	38,912	48,512	58,112	67,712

		FY2019-2020	FY2020-2021	FY2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Fund: 340	Governmental Services Tax Fund						
	Beginning Balance	1,778,961	2,121,003	878,390	538,390	1,314,390	2,367,390
Capital Improvement:	District - Professional Services	-	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
	FES parking lots	(16,785)					
	Parking Lot Reseal/Striping District Wide	(102,400)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
	YES Kiss and Drop -- Design			(25,000)			
	FES Doors						
	FIS ADA Doors						
	District Office Site Update			(75,000)			
	DHS Courtyard	(88,102)					
	DES Sewer Project	(9,813)					
	FHS Courtyard	(38,765)					
	District Fiber Hut Generator and Back Up						
	District Roofing Projects TBD	(2,073)		(100,000)			
	District HVAC			(100,000)			
	District Carpeting			(40,000)			
	PLC Ramp	(34,299)					
	Silver Springs Area Building/Modular	(190,660)		(500,000)			
	FHS Football/Soccer Field		(499,650)				
	DHS Football/Soccer Field		(499,650)				
	SSHS Track Replacement		(242,000)				
	DHS Track Replacement		(242,000)				
	FHS Track Replacement		(242,000)				
	YHS Track Replacement		(242,000)				
	ERATE Expenditures -- IT Infrastructure						
Future Planning	Athletic Fields / Tracks			(250,000)	(250,000)	(250,000)	(250,000)
Reserved	Athletic Fields / Tracks				250,000	500,000	750,000
Funding Source:	Estimated Revenue Amount						
	Motor Vehicle Tax	824,939	849,687	875,000	901,000	928,000	956,000
	3.0%						
Ending Fund Total		2,121,003	878,390	538,390	1,314,390	2,367,390	3,698,390

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 310	Residential Construction Fund						
	Beginning Balance	1,207,826	1,652,589	2,325,544	(133,456)	(133,456)	(133,456)
Capital Improvement:							
	Dayton						
	DHS Stadium Bleachers			(475,000)			
	DHS Stadium Lighting			(300,000)			
	DIS Indoor Bleachers			(75,000)			
	Dayton Family Style Restrooms			(250,000)			
	Fernley						
	FHS Stadium Bleachers			(750,000)			
	FHS Stadium Lighting			(300,000)			
	Smith Valley						
	Smith Rubber Aux Gym Floor			(119,000)			
	Silver Springs						
	Yerington Area						
	YHS Locker Room			(190,000)			
		(77,085)					
Funding Source:	Tax on residential construction (Actual Collected)	Actual FY 2020 Revenue	Anticipated FY 2021 Revenue				FY2021 Revenue to date
	Dayton Area	212,160	332,075				249,056
	Fernley Area	256,608	202,752				152,064
	Silver Springs Area	28,840	80,341				60,256
	Smith Valley Area	18,312	27,541				20,656
	Yerington Area	5,928	25,408				19,056
	Budgeted Total (above amount received)						
	Investments		4,838				
Ending Fund Total		1,652,589	2,325,544	(133,456)	(133,456)	(133,456)	367,632

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 360		Bonds Projects Fund					
	Beginning Balance	1,041,604	13,567,927	7,991,578	2,896,284	2,896,284	2,896,284
	Professional Services (Bond Fee)	(144,968)					
	Student Transportation (Buses and Yukons)						
	YIS Boiler	(223,368)					
	YES Boiler	(222,384)					
	FES Boilers			TBD			
	FIS Parking Lot		(78,000)	(322,000)			
	MGT Fernley Feasibility Study						
	Technology Upgrades (see MGT report)						
	Elementary and Intermediate School Safety						
	EVES Expansion	(676,562)	(7,288,013)				
	DES Septic		(5,120)	(2,800)			
	DHS Construction Services	(3,200)					
	DHS Indoor Bleachers	(72,385)	(72,386)				
	SSMS Indoor Bleachers	(40,393)	(38,593)				
	SSMS Roof			TBD			
	FES Roof	(523,309)	(28,462)				
	YES Roof	(272,030)	(41,054)				
	YHS Roof	(397,954)	(205,110)				
	DIS Roof	(77,380)	(352,120)				
	Modular Classrooms						
	Silver Springs Transportation Bus Yard			(400,000)			
	FHS Gym Professional Services			(1,500,000)			
	FHS Gym Construction Costs			TBD			
	District Office Renovation			(100,000)			
	Other Bond Projects TBD						
	District Wide Family Style Restrooms			(690,494)			
	District Wide Roofs			(1,000,000)			
	District Wide Doors			(30,000)			
	District Wide Flooring		(110,978)				
	District Wide Boilers/HVAC			(1,000,000)			
	District Wide Restrooms			(50,000)			
	District Wide Permits and Fees						
	District Adjustment Pending Audit						
	District Wide SAFE Safety and Security Upgrades						
Funding Source:		Estimated Available Bond Funding					
	Bond Proceeds (Student Transportation)						
	Bond premium		2,643,487				
	Bond Proceeds	15,096,628		TBD			
	Investments	83,628					
Ending Fund Total		13,567,927	7,991,578	2,896,284	2,896,284	2,896,284	2,896,284

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Business/Human Resources Analyst Position

Recommendation

The LCSD Board of Trustees approve the Business/Human Resources Analyst position.

Background Information

The Business and Human Resources departments are seeking approval of a new position to support functions in both departments. The position will serve under direction of the Comptroller/Finance Manger performing a full range of bookkeeping, accounting and technical duties in the preparation, maintenance and analysis of human resources, financial processes and statistical records and reports. Incumbent performs related work as required.

Human Resources conducted a job analysis to determine the grade of the position. The Analyst differs from the Account Clerk and Administrative Assistant in that the consequences of error are greater, assignments are technically complex and of a more creative, evaluative and analytical nature. The work requires greater knowledge of human resources, accounting practices and principles. The Analyst position is distinguished from other clerical classes by being regularly required to perform duties for a significant portion of time involving preparing, processing, and maintaining financial or statistical records as well as human resources and business office technical support. Internal equity was considered in the determining of the position at grade 11 aligning to other grade 11 positions in the district with high technical and analytical skills required.

While the district has staffing formulas for positions such as teachers and administrators, there has not been an addition to personnel in the Business Office since. There has not been an increase in personnel in the Human Resources department that can be found. There has been a significant increase in the scope and volume of work required in these departments. The District office unlike many other departments throughout the district does not have a formula which determines additions and subtractions of personnel but operates on an as needed basis which results in all additions being presented to the Board of Trustees.

Budget Considerations

Position will be funded through the general fund

Discussed at Previous Meeting

N/A

Attachments:
Business/HR Analyst Job Description

*Respectfully Submitted,
Wayne Workman, Superintendent*

LYON COUNTY SCHOOL DISTRICT

Business/HR Analyst

Job Group: Finance

Classification: Classified

Terms of Employment: Pay Grade 11 on the Classified Salary Structure (12 month)

FLSA STATUS: NON-EXEMPT

POSITION SUMMARY: Under direction, performs a full range of bookkeeping, accounting and technical duties in the preparation, maintenance and analysis of human resources, financial processes and statistical records and reports. Incumbent performs related work as required.

Positions in this class process and maintain the most difficult and complex statistical and financial records, which require originality, initiative, independent judgment and a broad knowledge and understanding of departmental record keeping procedures and processes.

The Analyst differs from the Account Clerk and Administrative Assistant in that the consequences of error are greater, assignments are technically complex and of a more creative, evaluative and analytical nature, and the work requires greater knowledge of human resources and accounting practices and principles. The Analyst position is distinguished from other clerical classes by being regularly required to perform duties for a significant portion of time involving preparing, processing, and maintaining financial or statistical records as well as human resources and business office technical support.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Works with the Business Office and Human Resources Department on the completion of Nevada Department of Education and legislative reports.
2. Collaborates and completes reconciliations of cash and other accounts and works with Finance Manager/Comptroller on all complex scenarios.
3. Assists with health insurance payments and monthly statement reconciliations. Works as a liaison between Human Resources and Business offices in management of benefits processing.
4. Oversees position control of all allocated positions and works with Human Resources and Business Office to ensure accuracy.
5. Oversees fixed asset inventory management; reconcile inventory to general ledger and subsidiary records.
6. Collaborates with Payroll and Human resources on Family Medical Leave Act (FMLA) and other non-customary leaves and other complex payroll scenarios.
7. Assists with implementation and maintenance of internal accounting controls and audit preparations.
8. Assists with student funds monthly review of activity, creates journal entries to post activity to the general ledger and assists with internal audits of the same.
9. Assist Finance Manager/Comptroller with budget and financial statements.
10. Works directly with all levels of District staff in providing information and answering financial inquiries.
11. Approves purchase orders as needed.
12. Recommends modifications to improve workflow and/or procedures
13. Oversees maintenance of electronic databases of employee information.
14. Completes necessary statistical reports on annual basis
15. Monitors on-going program activities initiating or recommending changes to improve program efficiency; performs responsible clerical functions to accomplish assigned programmatic duties.
16. Maintains district's position control functions in the Human Resources Information System (HRIS).

17. Conducts “special projects” which are used to determine if the program needs of the department are being met. These “special projects” are in addition to regular duties and each may last over a period of time with a well written conclusion at the end of the special project making a determination if the special project met the goals of the supervisor and the department mission.
18. Process and maintain the most difficult and complex statistical and financial records, which require originality, initiative, independent judgment and a broad knowledge and understanding of Business and HR departmental record keeping procedures.
19. Works with Business and HR departments to resolve errors, omissions or questions on employee pay
20. Reviews and documents processes and business rules for Business and HR department processes.
21. Performs all other duties as assigned.

ACCOUNTABILITIES: Works under the direct supervision and is evaluated by the Finance Manager/Comptroller

POSITION EXPECTATIONS:

1. Demonstrate effective written and oral communication skills.
2. Ability to work independently and as a team.
3. Demonstrate accurate typing skills at a rate of at least 50 WPM.
4. Familiarity with most commonly used computer programs, such as Word and Excel.
5. Knowledge of general office machines and telephone systems.
6. High degree of discretion dealing with confidential information.
7. Ability and willingness to work cooperatively with others by establishing and maintaining effective working relationships. .
8. Ability to travel for short business trips.
9. Effectively manage time and responsibilities by organizing priorities and meeting critical deadlines.
10. Ability to maintain accurate records and files.
11. Ability to appropriately handle stress and interact with others, including supervisors, coworkers, teachers, and the community.
12. Regular and consistent punctuality and attendance are essential functions of the job
13. Knowledge of methods, practices and terminology used in bookkeeping and financial and statistical record-keeping; basic governmental accounting and budgeting principles; methods and practices of payroll preparation; computerized data processing as it relates to statistical record-keeping; applicable laws, rules and regulations governing the maintenance of financial and statistical records; business mathematics; methods and techniques used in researching, proofing, evaluating, gathering, organizing, and arranging data; modern office procedures, practices, and equipment.
14. Skills needed: Using independent judgment in carrying out instructions concerning the maintenance of financial records; verifying, compiling, reconciling and interpreting data and drawing logical conclusions; preparing routine reports and correspondence and financial and statistical summaries; locating and correcting discrepancies or errors in financial and statistical documents; operating standard office and electronic data processing equipment and computerized accounting systems; making mathematical computations rapidly and accurately; meeting critical deadlines; understanding and carrying out oral and written instructions; establishing and maintaining effective working relationships with those contacted in the course of work.

POSITION REQUIREMENTS: Education and Training:

1. High School Diploma or equivalent, and
2. 3 years human resources and/or accounting experience including payroll, bookkeeping, record-keeping and/or statistical records experience.

Associates degree in Business Administration or Human Resources and experience working in an HRIS within a public entity preferred.

Candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

PHYSICAL AND MENTAL REQUIREMENTS:

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Cognitive ability and dexterity to operate office equipment for long periods of time. Strength and stamina to bend, stoop, sit and stand for long periods. Dexterity and coordination to handle periodic lifting and moving of boxes. Reaching for items above and below waist level. Involves hearing and speech to communicate in person and by telephone. Must have the ability to lift 50 pounds to waist height.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

WORK ENVIRONMENT:

Strength: Sedentary/Light - Exert force to 25 lbs., occasionally; or negligible amount of force to frequently lift, carry, push, pull, or move objects.

Physical Demands: Frequent sitting, standing, walking, pushing, pulling, carrying, stooping, reaching, handling, and repetitive fine motor activities. Hearing and speech to communicate in person or over the telephone. Mobility to work in a typical office setting and use standard office equipment, stamina to remain seated and to maintain concentration for an extended period of time. Vision: Frequent near acuity, occasional far acuity. Vision to read printed materials, a VDT screen, or other monitoring devices.

Environmental Conditions: Climate-controlled office setting with temperatures ranging from mild to moderate cold/heat. Exposure to noise levels ranging from moderate noise to loud for occasional to frequent time periods.

Hazards: Furniture, office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment).

PHYSICAL CAPACITY REQUIREMENTS FOR POSITION

(Mark with an X, leave blank where not applicable)

ESSENTIAL FUNCTION	LESS THAN 25% OF TIME	25% TO 49% OF TIME	50% TO 74% OF TIME	75% TO 100% OF TIME
Sitting				X
Standing		X		
Walking		X		
Bending/Stooping/Squatting/Twisting			X	
Crawling	X			
Kneeling	X			
Reaching above of body		X		
Reaching away from body		X		
Climbing Stairs				
Climbing while working (ladder, stools, roofs, poles)				
Balancing				
Lifting &/Or Carrying objects:				
50 Pounds or 1/3 Bodyweight				
Pushing				
Pulling				
Grasping/ Gripping		X		
Handling				
Applying Torque (arms)				

Fine Manipulation		X		
Repetitive Work			X	
Weight Bearings				
Typing, Keyboarding, or Entering Data			X	
Computer Monitor/ CRT			X	
Driving a Vehicle	X			
Working Alone	X			
Operating Machinery or Equipment:				
Heavy Equipment				
Vibrating Equipment				
Power Tools				
Machine/Electrical Hazards				
Ladders ≥ 6 Feet	X			
Personal Protective Equipment				
Respirator Use				
Work Conditions:				
High Noises	X			
Heights	X			
Confined Spaces	X			
Heat Stress	X			
Cold Stress	X			
UV Exposure	X			
Hazardous Chemical/Waste				
>8 Hrs Day	X			
Overtime/Irregular Hrs	X			
Senses:				
Eyes			X	
Visually Demanding Work			X	
Near Vision			X	
Far Vision		X		
Depth Perception		X		
Basic Color Discrimination		X		
Hearing Protection	X			
Speech Discrimination			X	
Audio Alarms				
Ability to Smell	X			

An Equal Opportunity Employer

The Lyon County School District is an equal opportunity employer and will not knowingly discriminate in any area of employment. Those include discriminatory recruiting and hiring practices against any United States citizen or legal alien on the basis of race, color, creed, religion, sex, age, marital status, national or ethnic origin, disability, or any other protected class and shall extend to working conditions, training, promotion, and terms and conditions of employment.

Individuals with a disability who require reasonable accommodation(s) during any step of the screening process or who have questions about qualifications should notify a representative in Human Resources. Notification may be made in person, in writing, or by calling: (775) 463-6800.

I have read and understand the requirements of my job.

Employee Name: _____

Employee Signature: _____ Date: _____

Administrator/Management Signature: _____ Date: _____

Lyon County School District Board Memo

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: 2020-2021 Amended Reopening Schools Plan

Recommendation

That the Board of Trustees approve the Lyon County School District Amended Reopening Schools Plan for the remainder of the 2020-2021 school year as required by the Nevada Department of Education.

Background Information

The COVID-19 pandemic has disrupted the lives and operations of everyone in the world. The State of Nevada and the Lyon County School District are certainly no different. As a result of the pandemic and emergency directives in the state, the Nevada Department of Education required each district to put together plans for the reopening of schools to begin the 2020-2021 school year (Emergency Directive 022) that are in compliance with current restrictions. Therefore, the LCSD formed a reopening schools committee which met on June 29, 2020. The plan was presented and approved by the Lyon CSD Board of Trustees at the July 28, 2020 meeting.

As conditions have improved, the school district and state have received increased flexibility with the restrictions. Emergency Directive 038 outlines the new restrictions that now allow increases in room capacity to 75%, total gathering numbers to 250, buses to 66%, and removal of face coverings in certain situations on school property. Additionally, the Directive 038 – Frequently Asked Questions document from the Nevada Department of Education provides further directions and requires that an amended reopening plan be approved by the governing body (Lyon CSD Board of Trustees) and submitted to NDE upon approval. As a result, district administration is requesting approval for the amended reopening plan in order to comply with this requirement.

Budget Considerations

It continues to be dependent upon the plan being implemented and the duration of implementation. The LCSD has received emergency relief funding and will continue to use it for PPE, cleaning materials, etc. as needed.

Discussed at Previous Meeting

Introduced during the Superintendent Report at the June 25, 2020 meeting.
Lyon CSD Reopening Schools Plan approved at the July 28, 2020 meeting.

Attachment(s)

Lyon CSD Reopening Plan 2020-2021.pdf
2020-2021 LCSD Amended Reopening Schools Plan.pdf
Emergency Directive 038.pdf
Directive 038 FAQ.pdf

*Respectfully Submitted,
Wayne Workman, Superintendent*

LYON COUNTY SCHOOL DISTRICT'S PROPOSED REOPENING PLAN

Board of School Trustees

July 28, 2020

264



Lyon County School District

Regardless of circumstance, we strive
to achieve our vision and mission.

Vision: Graduate all students to be
successful in college and career.

Mission: Provide relevant learning
opportunities that develop adaptable,
persistent, and self-directed learners
capable of creativity, collaboration,
communication, and critical thinking
necessary to overcome complex
challenges.

265



Every Student...Every Classroom...Every Day

Reopening Our Schools Guiding Principles

1. Ensure the safety and well-being of all students and employees
2. Promote equity and accessibility to learning for all students
3. Provide instructional delivery systems to meet the needs of all students
4. Foster positive relationships and interactions
5. Financial Feasibility
6. Community Impact

266



Key Information for Decision-Making

- *American Association of Pediatrics Planning Considerations: Guidance for School Re-Entry*
- Nevada Current Phase 2 Requirements
- Assumptions and Committee Considerations
- Nevada Department of Education: *Path Forward Guidance Memorandum 20-05*

267





Guidance for School Re-Entry

- AAP advocates for having all students physically present in school
- Physical distancing practice of three to six feet for students and six feet apart for adults with face coverings for all
- Cleaning and disinfecting per established protocols for Covid-19
- Cohort classes and special considerations given for passing, recess, transportation, and nutrition breaks
- Families conduct symptom screening at home and children presenting any symptoms should be kept at home with notifications to schools

268



Nevada Department
of Education

Path Forward Framework

Reopening School Buildings

Logistics

Human Resources

Wellness and Recovery

269



Nevada Current Phase 2 Requirements

- Six feet social distancing
- Avoid social events or public gatherings over 50
- Limited to 50% capacity of facilities
- Face coverings are required for students and staff (not required for students under the age of 10)

270



Reopening Schools—Assumptions

- No single decision will satisfy all students, families, and staff
- Models have been developed and recommendations have been formed, without the benefit of clear information regarding our 2020-2021 budget
- The District will be operating in an environment of significantly reduced State revenues
- There will be a cost in dollars, time, supplies and human resources to reduce the risk of transmission
- Certain non-core functions of the District may be temporarily curtailed, postponed or eliminated
- Costs to provide services will be atypical and may potentially be higher than prior years
- There will still be active cases of COVID-19 in Lyon County at the time of school opening and throughout the 2020-21 school year

271



Reopening Schools—Assumptions

- There will be families and staff who will want an alternative to in person instruction for part, or the entirety, of the pandemic
- There will be families and staff who want a return to “normal”
- There may be an outbreak of COVID-19 in Lyon County that could require a temporary school closure for one or more schools
- There may be multiple “waves” of virus outbreak and changing guidance from county health officials which will necessitate flexibility
- Schools will need to quickly pivot between delivery models as conditions change
- As decisions are made and models are considered, administration will continue to update and work with employee associations

272



Reopening of Schools Committee

- Bridget Peterson (Board Trustee)
- Barbara Jones (Board Trustee)
- Wayne Workman (District Administration)
- Tim Logan (District Administration)
- Dawn Huckaby (District Administration)
- Marva Cleven (District Administration)
- Heather Moyle (District Administration)
- Jim Gianotti (District Administration)
- Harman Bains (District Administration)
- Margaret Heim (Admin Assistant)
- Jeannie Bisard (Chief Nurse)
- Alan Medeiros (IT Supervisor)
- Bonita Stevens (Transportation Supervisor)
- Jim Gleason (O & M Supervisor)
- Mike Walker (Principal)
- Cindy Darden (Certified Association President)
- Kathy Rudy (Classified Association President)
- Rob Jacobson (Administrator Association)
- Amber Westmoreland (PD Manager)
- Hollie Acciari (Teacher/Parent)
- Josh Wiley (Teacher/Parent)
- Malinda Pope (Counselor)
- David Nomicos (School Psychologist)
- Monica Quam (Principal Secretary)
- Roberta Simon (Parent)
- Jennifer Panora (SVS Parent/Paraprofessional)
- Donovan Martinez and Kristie Martinez (Student/Parent)
- Travis Gardner and Katy Gardner (Student/Parent)
- Nikki Lynch (Bus Driver/Parent)
- Assemblywoman, Dr. Robin Titus (Community Health Leader)
- Gerald Hunter (Yerington Paiute Tribe)
- Mary Williams (Yerington Paiute Tribe)
- Phil Cowee (Business Owner/Parent)
- Shayla Holmes (Lyon County Human Services Director)
- Frank Hunewill (Lyon County Sheriff)
- Sam Felix (Student Information Systems Administrator)
- Erika Cowger (Public Information Officer)
- Blake Smith (Risk Manager/Parent)

273



Special Considerations Outlined by the Committee

- Transportation
- Nutrition Services
- Sanitation and Cleaning
- PPE/Hand Sanitizer
- Hygiene Education
- Social Emotional Learning
- Special Populations
- Information Technology (IT)
- Crisis Response Teams
- Identifying those needing SEL support
- Funding
- Communication plan
- Transitioning time between plans
- Focus on core subjects
- Special programs-- Facilities, Transportation, and Nutrition Services
- Intervention/Remediation
- Family day care arrangements
- Extra-curricular activities
- Cohorts by households
- Devices and BYOD Network
- Start times
- Staffing/At risk members
- Distance vs. Hybrid choice
- Family education/support
- Connection between in person and online learning
- Masks/Requirements
- Rolling closures
- Daily symptom screenings
- Contact tracing
- Master scheduling (P/T Conferences)
- Restroom cleaning

274



What the Committee Decided

June 29, 2020

1. All students will have access to in person instruction within the hybrid model.
2. Students will alternate between distance and in person learning every other week.

275



Implementation Recommendations

Adjusted Start Date for Students:

- School starts September 1, 2020 for all students
- Licensed staff and instructional support professionals will engage in professional learning
- Students and families will have access to training materials to support distance learning

Year-Long Courses for Secondary Students:

- Year-long courses will be condensed to one semester
- Students will take only four courses in one semester

Elementary Students:

- Primary grade students will be scheduled for in person instruction every day when possible

276



Governor Directive 022 requires districts to develop plans which contemplate 2020-2021 school year instruction offered through three different models:

1. **In person instruction** following social distancing protocols;
2. **Distance education** under an approved Path Forward Program of Distance Education; or
3. A combination of distance education and in-person instruction (**hybrid learning**).

277





Full Time In Person Learning

**This is the LCSD preferred model, however, it is physically impossible to implement in our schools given our current Phase 2 restrictions. The hybrid model that we have constructed will allow for all students to return for full time in person learning when restrictions are eased.*

1. Attend school Monday through Friday
2. Increased Precautions
3. Blended learning model with online curriculum

278



Full Time Distance Learning

District must have an option for families to receive high quality standards-based instruction without coming into schools. The LCSD approved platform of Edgenuity/Compass meets this requirement.

This option is available to all families under several scenarios:

- Families choose to enroll at LyOnline or request full-time distance learning.
- A student, or group of students, being excluded from school due to suspected or confirmed COVID-19 exposure.
- A school is temporarily shut down due to an outbreak.
- The school district is temporarily shut down due to an outbreak.

Hybrid Learning Model



Hybrid Learning Model

A Hybrid Learning Model is one that combines elements of both in person and distance learning. In Lyon County, we are referring to a learning model in which students are receiving in person learning for one school week and distance learning instruction for one school week.

- While in school, all provisions of in person learning (e.g. social distancing, use of PPE, etc.) remain the same.
- While on distance, all provisions of distance learning (e.g. certified teachers, access to food, etc.) remain the same.

If in person learning is not available to all because of space and staffing limitations, hybrid learning must be available to families.

- Even when hybrid learning is employed, families with known medical, social, and academic vulnerabilities may receive full-time in person learning. This may include but not necessarily limited to:
 - Students being served in self-contained special education programs.
 - Students living in transition or in foster care.
 - Students new to the country with English Learner requirements.

Hybrid Model: Two Student Cohorts

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1: Cohort A					 ½ Day
Week 1: Cohort B					
Week 2: Cohort B					 ½ Day
Week 2: Cohort A					



Face-to-Face Instruction



Distance Education

202

Elementary School Instruction



In Person Instruction

Daily Instruction in Grades K-5:

- Language Arts
- Reading
- Mathematics
- Social Studies/Science



Distance Education

- Practice and enrichment in core content areas every day.

Sample Elementary School Schedule (M-Th)

8:45-9:15	Recess/Breakfast in Classroom
9:15-11:30	Core Instruction/Recess
11:30-12:45	Staggered Lunch/Recess
12:45-3:00	Core Instruction/Recess
3:00-4:00	Teacher Preparation

Sample Elementary School Schedule (F)

8:45-9:15	Recess/Breakfast in Classroom
9:15-12:30	Remediation/Enrichment/Lunch/Recess
12:30-1:00	Staff Lunch
1:00-4:00	Teacher Professional Learning and Preparation

283

Secondary School Instruction



In Person Instruction

Year-long courses will be condensed to one semester. Students will take only four courses in one semester:

- English/Reading
- Mathematics
- Social Studies/Science/Elective
- Health/PE/Computers/Elective



Distance Education

- Practice and enrichment in all four courses every day.

Sample Secondary School Schedule (M-Th)

7:30-8:00	Breakfast in Classroom
8:00-10:15	Course 1/Course 3
10:15-11:45	Advisory/Staggered Lunch
11:45-2:00	Course 2/Course 4/Staggered Release
2:00-3:00	Teacher Preparation

Sample Secondary School Schedule (F)

7:30-8:00	Breakfast in Classroom
8:00-11:30	Advisory/Remediation/Enrichment /Lunch
11:30-12:00	Staff Lunch
12:00-3:00	Teacher Professional Learning and Preparation

284

Hybrid Model: Special Populations Considerations

Students with known medical, social, and academic vulnerabilities may receive full-time in person learning. This would include but is not limited to:

- Students being served in self-contained special education programs
- Students living in transition or in foster care
- Students with English Learner requirements

Addressing the Special Considerations Outlined from the Committee

Teaching and Learning

- Basic and social emotional needs of students and staff must be met in order to optimize student learning.
- All students must have equitable access to high-quality curricular materials and effective instruction.
- Learning loss must be evaluated and addressed.
- Standards-based grade level instruction must occur with in-school instruction and distance learning models.
- Professional learning opportunities must be available to educators for continuous improvement.

287



Safety and Health

- No single health & safety measure in isolation will effectively mitigate the spread of COVID-19. Therefore, a multi-layered approach, including the following, will be used:
 - Self-screening and remaining home if any illness symptoms are present (at home screening form forthcoming)
 - Use of Personal Protective Equipment (PPE) i.e. face coverings
 - Enhanced cleaning & hygiene protocols, frequent cleaning of high touch surfaces
 - Social Distancing
 - Restrictions to close contact activities

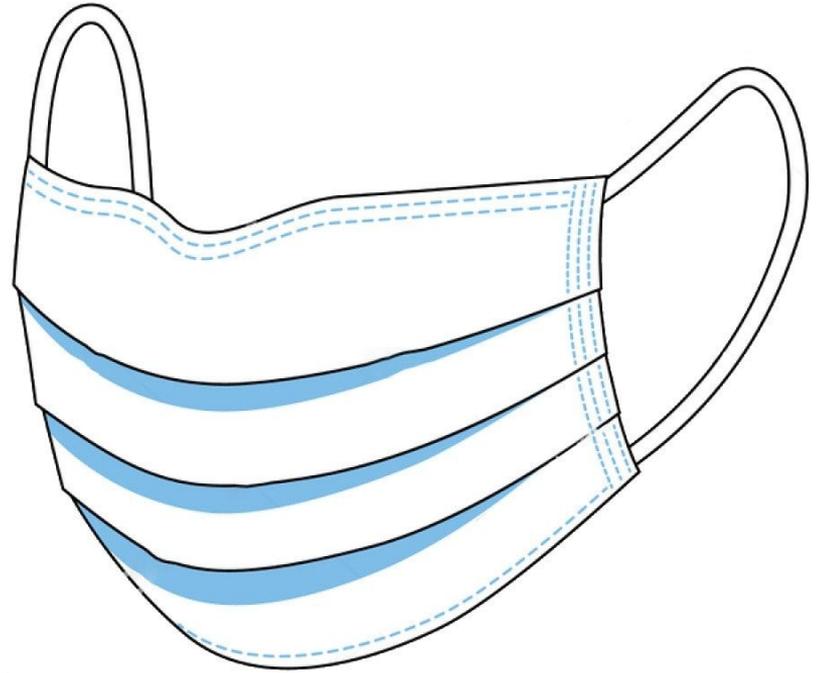
Staff may be asked to engage in duties not typically associated with their professional positions.

288



Use of Face Coverings

- The Lyon County School District requests that **ALL** individuals wear face coverings when on district property. Exceptions may be made for certain individuals, medical reasons and specific activities. The District recognizes that there are times when the use of face coverings may not be practical.
- The District will provide two reusable face coverings for every student and staff member. Students and staff may bring their own face coverings in lieu of a district supplied mask.



289

Nutrition Services

- Breakfast and lunch will be available to all students, even those who are participating in distance education.
- Aspects of this service model are contingent on extension of USDA waivers beyond August 31.



290

Transportation

- Appropriate signage and seat markings will be placed on each bus.
- Seating charts will be created to facilitate coordinated loading/unloading.
- Air flow throughout the bus will be increased by opening selected windows.
- Driver will disinfect handrails, seat tops, and entrance doors between runs.
- Daily disinfecting of buses will be performed by LCSD Transportation.
- Currently, all occupants on the bus are required to wear face coverings (exceptions apply).



291

Information Technology

- LCSD currently has more than 9000 students enrolled
- LCSD currently has approximately 5000 devices (Chromebooks) that can be assigned to students who need them
- Approximately 4000 additional devices will be required, therefore it is necessary for some students to use/bring their own devices (BYOD)



292

Communication

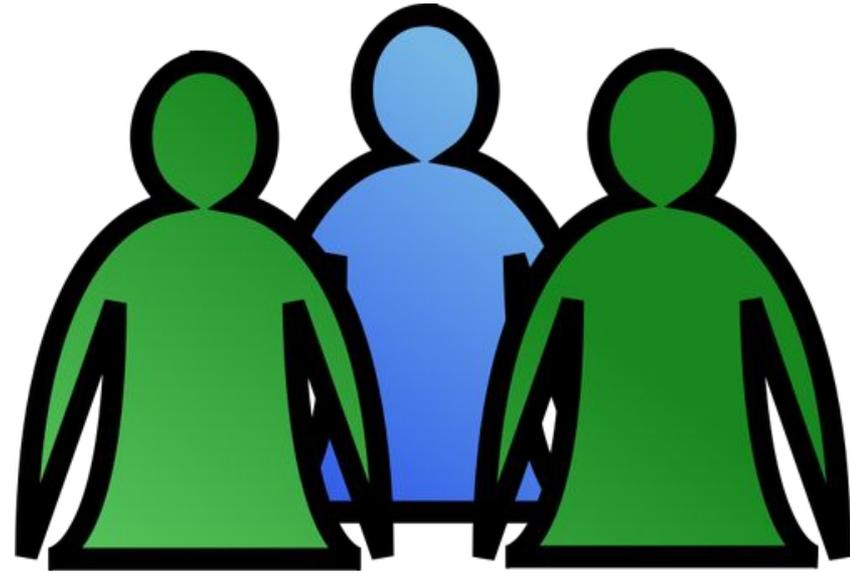
- Stakeholders will be updated as new developments arise and decisions are made
- Communication will include a variety of methods such as email, texts, phone calls, and social media updates
- Students participating in distance learning will be contacted electronically or by telephone, at least once per day, by a licensed teacher or substitute teacher.
- Contact and attempted contact with students will be recorded in Infinite Campus, including weekly progress in their classwork.



293

Human Resources

- The Governor's Directive 005 declares school district employees as Essential Workers.
- All employees will return to work under the guidance of applicable negotiated agreements, policies, laws and procedures.
- All employees must continue to monitor their health and stay home when sick.



294

In conclusion...

Regardless of circumstance, LCSD will strive to achieve our vision and mission while taking into account the most current guidance available.



Vision: Graduate all students to be successful in college and career.

Mission: Provide relevant learning opportunities that develop adaptable, persistent, and self-directed learners capable of creativity, collaboration, communication, and critical thinking necessary to overcome complex challenges.

295



Appendices

Purpose: This Certification for Path Forward Programs of Distance Education form is for the use of district superintendents and charter school leaders to implement plans to provide distance education full-time or through hybrid models during the 2020-21 school year as necessitated by public health conditions.

Certification:

I, Wayne Workman, Superintendent of the Lyon County School District do hereby certify that I have read and understand the minimum requirements of a Path Forward Program of Distance Education. Lyon County School District has communicated our Plan for the Path Forward Program of Distance Education (Plan) to community members, including parents and staff, and received governing board approval for the Plan on 7/28/2020 **The approved Path Forward Program of Distance Education Plan and the agenda for the governing board meeting at which the Plan was approved are attached.**

Lyon County School District will meet the following minimum requirements when implementing a full-time or hybrid distance education model as necessitated by public health conditions:

- Use a consistent method in Infinite Campus for recording contact with students, which may include students demonstrating regular weekly progress in their classwork that can be verified through a learning management system.
- Each student will be contacted via electronic means or by telephone by a licensed teacher or licensed substitute teacher at least once per session day; if a student's lack of access to a telephone or phone service results in an inability to be contacted, a licensed teacher or licensed substitute teacher will record attempted contact once per week;
- The program of instruction provides appropriate education for English Learners, students with Individualized Education Programs, and students with 504 Plans;
- All students have an ability to access and participate in distance education. Such access may include access to the technology necessary to participate in distance education, such as access to a computer and internet connectivity, or a plan to provide accommodations for students without access to such technology, which may include paper correspondence;
- Any student who is quarantined on the advice of local public health officials receives access to distance education;
- Licensed teachers and/or licensed substitutes are accessible to students through the internet or by telephone during the school's regularly scheduled instructional hours;
- All licensed educators have access to and participate in professional learning regarding high-quality distance education and health and safety requirements related to preventing the spread of COVID-19 and other illnesses;
- Students will receive access to the nutrition services to which they are entitled; and
- Parents will receive general updates regarding the district/school's implementation of distance education at least weekly and, in districts or charter schools where English Learners comprise at least 10 percent of the student population, such updates are made available in any language that is the native language of at least 50 percent of students enrolled in the school district or charter school to the extent practicable.

**Nevada Department of Education
Certification for Path Forward Programs of Distance Education**



In addition, I certify that:

- No later than October 1, 2020, identify all students who do not have a device and/or internet access at home with which to participate in distance education and report to the Nevada Department of Education the number of:
 - a) Students lacking a device with which to participate in distance education; if multiple students in one home are sharing devices, then the total number of students without devices should be reported as the difference between the number of enrolled students in the home and the number of devices in the home that can be used to participate in distance education;
 - b) Students without a subscription to home or residential broadband or high-speed internet service;
 - c) Households with a subscription to home or residential broadband or high-speed internet service in which multiple students are sharing the same internet connection and the number of students in those households; and
 - d) Students who fit the descriptions in both (a) and (b).
- No later than December 31, 2020, we will create a plan which includes a cost estimate to make devices and internet access available to all students who do not have a device and/or internet access at home with which to participate in distance education and submit such plan to the Nevada Department of Education.



District Superintendent / Head of School

____ July 28, 2020 ____

Date

**Nevada Department of Education
Request for Additional Professional Development Days**



Purpose: This form supports district superintendents and charter school leaders in using up to an additional five (5) development days – beyond the 5 allowable under NAC 387.120(4) – during the 2020-21 school year to support the ongoing COVID-19 response and recovery.

Certification:

District/Charter School: Lyon County School District
District/Charter School Leader Name: Wayne Workman

I do hereby certify:

- I have read and understand the purposes for which additional professional development days may be used during the 2020-21 school year;
- Additional professional development days will be mandatory for all licensed educational personnel; and
- Nutritional services will be provided on any days that were converted from instructional days to professional development days.

My district/school will convert 9 instructional days to professional development days. The dates of the additional professional development days are: August 19, 2020 – August 31, 2020

The dates of the district/school’s professional development days as included in the approved calendar submitted by May 1, 2020 in accordance with NAC 387.120 are: September 29, 2020

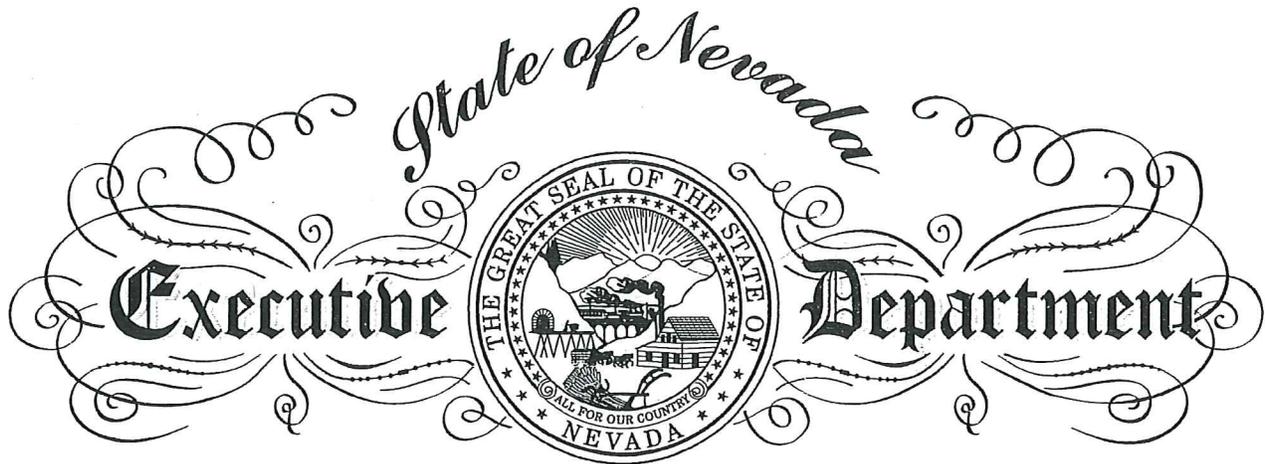
In 2-3 sentences, describe the type of professional development you will be offering during the additional professional development days and indicate how the development learning is directly related to your district/school’s ongoing response to COVID-19. The Lyon CSD will provide professional development to all staff regarding the prevention of the spread of COVID-19. Additionally, professional development for the effective delivery of distance education, social/emotional learning and how best to support families with the new learning models will be provided.



Signature of District Superintendent / Head of School July 28, 2020
Date

In accordance with the authority delegated to me per Governor’s Declaration of Emergency Directive 005, I hereby approve the above requested calendar revision:

Jhone M. Ebert, Superintendent of Public Instruction _____
Date



DECLARATION OF EMERGENCY
DIRECTIVE 005

WHEREAS, on March 12, 2020, I, Steve Sisolak, Governor of the State of Nevada issued a Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic; and

WHEREAS, on March 13, 2020, Donald J. Trump, President of the United States declared a nationwide emergency pursuant to Sec. 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"); and

WHEREAS, the World Health Organization and United States Centers for Disease Control and Prevention have advised that there is a correlation between density of persons gathered and the risk of transmission of COVID-19; and

WHEREAS, close proximity to other persons is currently contraindicated by public health and medical best practices to combat COVID-19; and

WHEREAS, on March 15, 2020, I directed that "...[a]ll kindergarten through 12th grade schools will close to students effective March 16, 2020. . ." and "...may reopen no earlier than April 6, 2020, and only upon the approval of the Chief Medical Officer of the State of Nevada after a review of the risk of transmissions within the geographic areas defined by the Chief Medical Officer"; and

WHEREAS, on March 20, 2020, I issued Declaration of Emergency Directive 003 ordering the closure of non-essential businesses until April 16, 2020; and

WHEREAS, County School Districts and Charter Schools and the teachers, staff, educators, administrators, and superintendents they employ are essential to the State's commitment to provide services for all students, including for disadvantaged populations, and Nevada Revised Statutes 388.132 declares that, "[p]upils are the most vital resource to the future of this State"; and

WHEREAS, Nevada Revised Statutes 414.060(3) states: "In performing his or her duties under this chapter and to effect its policy and purpose, the Governor may: (a) Make, amend and rescind the necessary orders and regulations to carry out the provisions of this chapter within the limits of the authority conferred upon the Governor in this chapter, with due consideration of the plans provided by the Federal Government;" and

WHEREAS, Nevada Revised Statutes 385.005 states: "... public education in the State of Nevada is essentially a matter for local control by local school districts"; and

WHEREAS, Nevada Revised Statutes 385.175 states: “The Superintendent of Public Instruction is the educational leader for the system of K-12 public education in this State”; and

WHEREAS, Nevada Revised Statutes 388.826 defines distance education as “[I]nstruction which is delivered by means of video, computer, television, or the Internet or other electronic means of communication, or any combination thereof, in such a manner that the person supervising or providing the instruction and the pupil receiving the instruction are separated geographically for a majority of the time during which the instruction is delivered”; and

WHEREAS, the closure of public school buildings and social distancing requirements make traditional in-person education impractical and unsafe during this time of emergency; and

WHEREAS, certain County School Districts and Charter Schools have already undertaken emergency efforts to offer distance learning to their pupils and so long as distance education is the only method available to educate the general population during this time of emergency these Emergency Programs of Distance Education need to be continued, improved upon, and expanded; and

WHEREAS, on March 20, 2020, United States Department of Education Secretary Betsy DeVos sent a letter to Chief State School Officers stating that “. . . pursuant to [the Secretary’s] authority under section 8401(b) of the [Elementary and Secondary Education Act (ESEA)], [the Secretary] is inviting [states] to request a waiver, for the 2019-2020 school year, of the assessment requirements in section 1111(b)(2) of the ESEA, the accountability and school identification requirements in sections 1111(c)(4) and 1111(d)(2)(C)-(D), and certain reporting requirements related to assessments and accountability in section 1111(h)”; and

WHEREAS, on March 20, 2020, State Superintendent of Public Instruction Jhone M. Ebert submitted a request for a waiver of assessments, accountability, school identification, and reporting requirements established in the ESEA to the U.S. Department of Education on behalf of the State; and

WHEREAS, on March 20, 2020, the State of Nevada’s request for a waiver of assessments, accountability, school identification, and reporting requirements established in the ESEA to the U.S. Department of Education was approved the U.S. Department of Education; and

NOW THEREFORE, by the authority vested in me as Governor by the Constitution and the laws of the State of Nevada and the United States, and pursuant to the March 12, 2020, Emergency Declaration,

IT IS HEREBY ORDERED THAT:

SECTION 1: County School Districts, Charter Schools, and Private Schools may reopen no earlier than April 16, 2020, and only upon the approval of the Chief Medical Officer of the State of Nevada after a review of the risk of transmission within the geographic area defined by the Chief Medical Officer; and

SECTION 2: County School District and Charter School administrators, licensed educators, and other staff shall continue to provide vital services and distance education to Nevada’s students as directed by the State Superintendent of Public Instruction and provide such services under the direction of their superintendents and charter school leaders throughout the period of the school building and district office site closure; and

- a. Shall be paid in accordance with local collective bargaining agreements; and

- b. May be re-assigned as necessary to support students, including support with distance learning and the instructional needs of children, food distribution, and other emerging needs; and
- c. May perform duties while away from school buildings and district office sites, including from their homes.

SECTION 3: All statutory and regulatory requirements related to applications for Programs of Distance Education are suspended for the duration of the Declaration of Emergency regarding COVID-19; and

SECTION 4: Each County School District and Charter School in the State shall submit a Request for an Emergency Program of Distance Education to the Superintendent of Public Instruction in a format and timeline prescribed by the Superintendent of Public Instruction; and

SECTION 5: Each Request for an Emergency Program of Distance Education shall provide for the commencement of County School District- or School-wide distance education no later than March 23, 2020 or the next regularly scheduled school session day thereafter; and

SECTION 6: In addition to the methods of distance education allowed in NRS 388.826, County School Districts and Charter Schools may provide distance education through paper correspondence; and

SECTION 7: The Superintendent of Public Instruction shall provide guidance and minimum requirements regarding Emergency Programs of Distance Education; and

SECTION 8: In approving these Requests for an Emergency Program of Distance Education, the Superintendent of Public Instruction shall prioritize the health and safety of pupils and County School District and Charter School employees. The Superintendent of Public Instruction shall also consider the ability of the Emergency Program to continue the meaningful and substantive education of all children. The Superintendent is granted the sole authority to approve and revoke Requests for an Emergency Program of Distance Education; and

SECTION 9: Upon approval of a Request for an Emergency Program of Distance Education pursuant to this article, each pupil enrolled in the County School District or Charter School shall be automatically be enrolled in the Emergency Program; and

SECTION 10: Any County School District or Charter School in the State that fails to receive approval of a Request for an Emergency Program of Distance Education from the Superintendent in accordance with Section 2 or which has their plan revoked by the Superintendent at any time will be required to submit an updated school calendar to the Department of Education indicating its plan to make up lost instructional days due to the school building closures; and

SECTION 11: The Superintendent of Public Instruction is further delegated the authority to allow County School Districts and Charter Schools to modify existing calendars and granted the authority to approve calendars that fail to comply with the provisions of NAC 387.120 or NAC 387.125; and

SECTION 12: The requirements to conduct criterion referenced examinations pursuant to Nevada Revised Statutes section 390.105 and college and career readiness assessments pursuant to Nevada Revised Statutes section 390.610 and all related reporting requirements are suspended in accordance with the approval of the accountability waiver approved by the Superintendent of Public Instruction to the U.S. Department of Education; and

SECTION 13: The requirements to administer end of course exams pursuant to Nevada Revised Statutes 390.700 and all accompanying regulations are suspended and the Superintendent of Public Instruction is directed to provide guidance to County School Districts and Charter Schools regarding calculation of pupils' grades in accordance with this suspension; and

SECTION 14: Sections 1 through 10 of this Directive shall remain in effect for each district and charter school until the Chief Medical Officer of the State of Nevada approves the opening of a majority of schools in the County in which the district or charter school operates or until the Governor rescinds this Order, whichever is sooner; and

SECTION 15: This Directive may be renewed by a subsequent Directive promulgated pursuant to the March 12, 2020 Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nevada to be affixed at the State Capitol in Carson City, this 20th day of March, in the year two thousand twenty.



Governor of the State of Nevada

Barbara K. Cegorste

Secretary of State

Scott W. Kuehn

Deputy Secretary of State

The purpose of this guidance is to support education, public health, local leadership, and pediatricians collaborating with schools in creating policies for school re-entry that foster the overall health of children, adolescents, staff, and communities and are based on available evidence. Schools are fundamental to child and adolescent development and well-being and provide our children and adolescents with academic instruction, social and emotional skills, safety, reliable nutrition, physical/speech and mental health therapy, and opportunities for physical activity, among other benefits. Beyond supporting the educational development of children and adolescents, schools play a critical role in addressing racial and social inequity. As such, it is critical to reflect on the differential impact SARS-CoV-2 and the associated school closures have had on different races, ethnic and vulnerable populations. These recommendations are provided acknowledging that our understanding of the SARS-CoV-2 pandemic is changing rapidly.

Any school re-entry policies should consider the following key principles:

- School policies must be flexible and nimble in responding to new information, and administrators must be willing to refine approaches when specific policies are not working.
- It is critically important to develop strategies that can be revised and adapted depending on the level of viral transmission in the school and throughout the community and done with close communication with state and/or local public health authorities and recognizing the differences between school districts, including urban, suburban, and rural districts.
- Policies should be practical, feasible, and appropriate for child and adolescent's developmental stage.
- Special considerations and accommodations to account for the diversity of youth should be made, especially for our vulnerable populations, including those who are medically fragile, live in poverty, have developmental challenges, or have special health care needs or disabilities, with the goal of safe return to school.
- No child or adolescent should be excluded from school unless required in order to adhere to local public health mandates or because of unique medical needs.

Pediatricians, families, and schools should partner together to collaboratively identify and develop accommodations, when needed.

- School policies should be guided by supporting the overall health and well-being of all children, adolescents, their families, and their communities. These policies should be consistently communicated in languages other than English, if needed, based on the languages spoken in the community, to avoid marginalization of parents/guardians who are of limited English proficiency or do not speak English at all.

With the above principles in mind, **the AAP strongly advocates that all policy considerations for the coming school year should start with a goal of having students physically present in school.** The importance of inperson learning is well-documented, and there is already evidence of the negative impacts on children because of school closures in the spring of 2020. Lengthy time away from school and associated interruption of supportive services often results in social isolation, making it difficult for schools to identify and address important learning deficits as well as child and adolescent physical or sexual abuse, substance use, depression, and suicidal ideation. This, in turn, places children and adolescents at considerable risk of morbidity and, in some cases, mortality. Beyond the educational impact and social impact of school closures, there has been substantial impact on food security and physical activity for children and families.

Policy makers must also consider the mounting evidence regarding COVID-19 in children and adolescents, including the role they may play in transmission of the infection. SARS-CoV-2 appears to behave differently in children and adolescents than other common respiratory viruses, such as influenza, on which much of the current guidance regarding school closures is based. Although children and adolescents play a major role in amplifying influenza outbreaks, to date, this does not appear to be the case with SARS-CoV-2. Although many questions remain, the preponderance of evidence indicates that children and adolescents are less likely to be symptomatic and less likely to have severe disease resulting from SARS-CoV-2 infection. In addition, children may be less likely to become infected and to spread infection. Policies to mitigate the spread of COVID-19 within schools must be balanced with the known harms to children, adolescents, families, and the community by keeping children at home.

Finally, policy makers should acknowledge that COVID-19 policies are intended to mitigate, not eliminate, risk. No single action or set of actions will completely eliminate the risk of SARS-CoV-2 transmission, but implementation of several coordinated interventions can greatly reduce that risk. For example, where physical distance cannot be maintained, students (over the age of 2 years) and staff can wear face coverings (when feasible). In the following sections, we review

some general principles that policy makers should consider as they plan for the coming school year. For all of these, education for the entire school community regarding these measures should begin early, ideally at least several weeks before the start of the school year.

Physical Distancing Measures

Physical distancing, sometimes referred to as social distancing, is simply the act of keeping people separated with the goal of limiting spread of contagion between individuals. It is fundamental to lowering the risk of spread of SARS-CoV-2, as the primary mode of transmission is through respiratory droplets by persons in close proximity. There is a conflict between optimal academic and social/emotional learning in schools and strict adherence to current physical distancing guidelines. For example, the Centers for Disease Control and Prevention (CDC) recommends that schools "space seating/desks at least 6 feet apart when feasible." In many school settings, 6 feet between students is not feasible without limiting the number of students. Evidence suggests that spacing as close as 3 feet may approach the benefits of 6 feet of space, particularly if students are wearing face coverings and are asymptomatic. Schools should weigh the benefits of strict adherence to a 6-foot spacing rule between students with the potential downside if remote learning is the only alternative. Strict adherence to a specific size of student groups (eg, 10 per classroom, 15 per classroom, etc) should be discouraged in favor of other risk mitigation strategies. Given what is known about transmission dynamics, adults and adult staff within schools should attempt to maintain a distance of 6 feet from other persons as much as possible, particularly around other adult staff. For all of the below settings, physical distancing by and among adults is strongly recommended, and meetings and curriculum planning should take place virtually if possible. In addition, other strategies to increase adult-adult physical distance in time and space should be implemented, such as staggered drop-offs and pickups, and drop-offs and pickups outside when weather allows. Parents should, in general, be discouraged from entering the school building. Physical barriers, such as plexiglass, should be considered in reception areas and employee workspaces where the environment does not accommodate physical distancing, and congregating in shared spaces, such as staff lounge areas, should be discouraged.

The recommendations in each of the age groups below are not instructional strategies but are strategies to optimize the return of students to schools in the context of physical distancing guidelines and the developmentally appropriate implementation of the strategies. Educational experts may have preference for one or another of the guidelines based on the instructional needs of the classes or schools in which they work.

Pre-Kindergarten (Pre-K)

In Pre-K, the relative impact of physical distancing among children is likely small based on current evidence and certainly difficult to implement. Therefore, Pre-K should focus on more effective risk mitigation strategies for this population. These include hand hygiene, infection prevention education for staff and families, adult physical distancing from one another, adults wearing face coverings, cohorting, and spending time outdoors.

Higher-priority strategies:

- Cohort classes to minimize crossover among children and adults within the school; the exact size of the cohort may vary, often dependent on local or state health department guidance.
- Utilize outdoor spaces when possible.
- Limit unnecessary visitors into the building.

Lower-priority strategies:

- Face coverings (cloth) for children in the Pre-K setting may be difficult to implement.
- Reducing classmate interactions/play in Pre-K aged children may not provide substantial COVID-19 risk reduction.

Elementary Schools

Higher-priority strategies:

- Children should wear face coverings when harms (eg, increasing hand-mouth/nose contact) do not outweigh benefits (potential COVID-19 risk reduction).
- Desks should be placed 3 to 6 feet apart when feasible (if this reduces the amount of time children are present in school, harm may outweigh potential benefits).
- Cohort classes to minimize crossover among children and adults within the school.
- Utilize outdoor spaces when possible.

Lower-priority strategies:

- The risk reduction of reducing class sizes in elementary school-aged children may be outweighed by the challenge of doing so.

- Similarly, reducing classmate interactions/play in elementary school-aged children may not provide enough COVID-19 risk reduction to justify potential harms.

Secondary Schools

There is likely a greater impact of physical distancing on risk reduction of COVID in secondary schools than early childhood or elementary education. There are also different barriers to successful implementation of many of these measures in older age groups, as the structure of school is usually based on students changing classrooms. Suggestions for physical distancing risk mitigation strategies when feasible:

- Universal face coverings in middle and high schools when not able to maintain a 6-foot distance (students and adults).
- Particular avoidance of close physical proximity in cases of increased exhalation (singing, exercise); these activities are likely safest outdoors and spread out.
- Desks should be placed 3 to 6 feet apart when feasible.
- Cohort classes if possible, limit cross-over of students and teachers to the extent possible.
 - Ideas that may assist with cohorting:
 - Block schedule (much like colleges, intensive 1-month blocks).
 - Eliminate use of lockers or assign them by cohort to reduce need for hallway use across multiple areas of the building. (This strategy would need to be done in conjunction with planning to ensure students are not carrying home an unreasonable number of books on a daily basis and may vary depending on other cohorting and instructional decisions schools are making.)
 - Have teachers rotate instead of students when feasible.
 - Utilize outdoor spaces when possible.
 - Teachers should maintain 6 feet from students when possible and if not disruptive to educational process.
 - Restructure elective offerings to allow small groups within one classroom. This may not be possible in a small classroom.

Every child and adolescent with a disability is entitled to a free and appropriate education and is entitled to special education services based on their individualized education program (IEP). Students receiving special education services may be more negatively affected by distance-learning and may be disproportionately impacted by interruptions in regular education. It may not be feasible, depending on the needs of the individual child and adolescent, to adhere both to distancing guidelines and the criteria outlined in a specific IEP. Attempts to meet physical distancing guidelines should meet the needs of the individual child and may require creative solutions, often on a case-by-case basis.

Physical Distancing in Specific Enclosed Spaces

Bussing

- Encourage alternative modes of transportation for students who have other options.
- Ideally, for students riding the bus, symptom screening would be performed prior to being dropped off at the bus. Having bus drivers or monitors perform these screenings is problematic, as they may face a situation in which a student screens positive yet the parent has left, and the driver would be faced with leaving the student alone or allowing the student on the bus.
- Assigned seating; if possible, assign seats by cohort (same students sit together each day).
- Tape marks showing students where to sit.
- When a 6-foot distance cannot be maintained between students, face coverings should be worn.
- Drivers should be a minimum of 6 feet from students; driver must wear face covering; consider physical barrier for driver (eg, plexiglass).
- Minimize number of people on the bus at one time within reason.
- Adults who do not need to be on the bus should not be on the bus.
- Have windows open if weather allows.

Hallways

- Consider creating one-way hallways to reduce close contact.
- Place physical guides, such as tape, on floors or sidewalks to create one-way routes.

- Where feasible, keep students in the classroom and rotate teachers instead.
- Stagger class periods by cohorts for movement between classrooms if students must move between classrooms to limit the number of students in the hallway when changing classrooms.
- Assign lockers by cohort or eliminate lockers altogether.

Playgrounds

Enforcing physical distancing in an outside playground is difficult and may not be the most effective method of risk mitigation. Emphasis should be placed on cohorting students and limiting the size of groups participating in playground time. Outdoor transmission of virus is known to be much lower than indoor transmission.

Meals/Cafeteria

School meals play an important part in addressing food security for children and adolescents. Decisions about how to serve meals must take into account the fact that in many communities there may be more students eligible for free and reduced meals than prior to the pandemic.

- Consider having students cohorted, potentially in their classrooms, especially if students remain in their classroom throughout the day.
- Create separate lunch periods to minimize the number of students in the cafeteria at one time.
- Utilize additional spaces for lunch/break times.
- Utilize outdoor spaces when possible.
- Create an environment that is as safe as possible from exposure to food allergens.
- Wash hands or use hand sanitizer before and after eating.

Cleaning and Disinfection

The main mode of COVID-19 spread is from person to person, primarily via droplet transmission. For this reason, strategies for infection prevention should center around this form of spread, including physical distancing, face coverings, and hand hygiene. Given the challenges that may exist in children and adolescents in effectively adhering to recommendations, it is critical staff are setting a good example for students by modeling behaviors around physical distancing, face

coverings and hand hygiene. Infection via aerosols and fomites is less likely. However, because the virus may survive in certain surfaces for some time, it is possible to get infected after touching a virus contaminated surface and then touching the mouth, eyes, or nose. Frequent handwashing as a modality of containment is vital.

Cleaning should be performed per established protocols followed by disinfection when appropriate. Normal cleaning with soap and water decreases the viral load and optimizes the efficacy of disinfectants. When using disinfectants, the manufacturers' instructions must be followed, including duration of dwell time, use of personal protective equipment (PPE), if indicated, and proper ventilation. The use of EPA approved disinfectants against COVID-19 is recommended ([EPA List N](#)). When possible, only products labeled as [safe for humans and the environment](#) (eg, Safer or Designed for the Environment), containing active ingredients such as hydrogen peroxide, ethanol, citric acid, should be selected from this list, because they are less toxic, are not strong respiratory irritants or asthma triggers, and have no known carcinogenic, reproductive, or developmental effects.

When EPA-approved disinfectants are not available, alternative disinfectants such as diluted bleach or 70% alcohol solutions can be used. Children should not be present when disinfectants are in use and should not participate in disinfecting activities. Most of these products are not safe for use by children, whose “hand-to-mouth” behaviors and frequent touching of their face and eyes put them at higher risk for toxic exposures. If disinfection is needed while children are in the classroom, adequate ventilation should be in place and nonirritating products should be used. Disinfectants such as bleach and those containing quaternary ammonium compounds or “Quats” should not be used when children and adolescents are present, because these are known respiratory irritants.

In general, elimination of high-touch surfaces is preferable to frequent cleaning. For example, classroom doors can be left open rather than having students open the door when entering and leaving the classroom or the door can be closed once all students have entered followed by hand sanitizing. As part of increasing social distance between students and surfaces requiring regular cleaning, schools could also consider eliminating the use of lockers, particularly if they are located in shared spaces or hallways, making physical distancing more challenging. If schools decide to use this strategy, it should be done within the context of ensuring that students are not forced to transport unreasonable numbers of books back and forth from school on a regular basis.

When elimination is not possible, surfaces that are used frequently, such as drinking fountains, door handles, sinks and faucet handles, etc, should be cleaned and disinfected at least daily and

as often as possible. Bathrooms, in particular, should receive frequent cleaning and disinfection. Shared equipment including computer equipment, keyboards, art supplies, and play or gym equipment should also be disinfected frequently. Hand washing should be promoted before and after touching shared equipment. Computer keyboard covers can be used to facilitate cleaning between users. [Routine cleaning practices](#) should be used for indoor areas that have not been used for 7 or more days or outdoor equipment. Surfaces that are not high touch, such as bookcases, cabinets, wall boards, or drapes should be cleaned following standard protocol. The same applies to floors or carpeted areas.

Outdoor playgrounds/natural play areas only need routine maintenance, and hand hygiene should be emphasized before and after use of these spaces. Outdoor play equipment with high-touch surfaces, such as railings, handles, etc, should be cleaned and disinfected regularly if used continuously.

UV light kills viruses and bacteria and is used in some controlled settings as a germicide. UV light-emitting devices should not be used in the school setting, because they are not safe for children and adults and can cause skin and eye damage.

Testing and Screening

Virologic testing is an important part of the overall public health strategy to limit the spread of COVID-19. Virologic testing detects the viral RNA from a respiratory (usually nasal) swab specimen. Testing all students for acute SARS-CoV-2 infection prior to the start of school is not feasible in most settings at this time. Even in places where this is possible, it is not clear that such testing would reduce the likelihood of spread within schools. It is important to recognize that virologic testing only shows whether a person is infected at that specific moment in time. It is also possible that the nasal swab virologic test result can be negative during the early incubation period of the infection. So, although a negative virologic test result is reassuring, it does not mean that the student or school staff member is not going to subsequently develop COVID-19. Stated another way, a student who is negative for COVID 19 on the first day of school may not remain negative throughout the school year.

If a student or school staff member has a known exposure to COVID-19 (eg, a household member with laboratory-confirmed SARS-CoV-2 infection or illness consistent with COVID-19) or has COVID-19 symptoms, having a negative virologic test result, according to [CDC guidelines](#), may be warranted for local health authorities to make recommendations regarding contact tracing and/or school exclusion or school closure.

The other type of testing is serologic blood testing for antibodies to SARS-CoV-2. At the current time, serologic testing should not be used for individual decision-making and has no place in considerations for entrance to or exclusion from school. [CDC guidance](#) regarding antibody testing for COVID-19 is that serologic test results should not be used to make decisions about grouping people residing in or being admitted to congregate settings, such as schools, dormitories, or correctional facilities. Additionally, serologic test results should not be used to make decisions about returning people to the workplace. The CDC states that serologic testing should not be used to determine immune status in individuals until the presence, durability, and duration of immunity is established. The AAP recommends this guidance be applied to school settings as well.

Schools should have a policy regarding symptom screening and what to do if a student or school staff member becomes sick with COVID-19 symptoms. Temperature checks and symptom screening are a frequent part of many reopening processes to identify symptomatic persons to exclude them from entering buildings and business establishments. The list of symptoms of COVID-19 infection has grown since the start of the pandemic and the manifestations of COVID-19 infection in children, although similar, is often not the same as that for adults. **School policies regarding temperature screening and temperature checks must balance the practicality of performing these screening procedures for large numbers of students and staff with the information known about how children manifest COVID-19 infection, the risk of transmission in schools, and the possible lost instructional time to conduct the screenings.** Schools should develop plans for rapid response to a student or staff member with fever who is in the school regardless of the implementation of temperature checks or symptom screening prior to entering the school building. In many cases, it will not be practical for temperature checks to be performed prior to students arriving at school. **Parents should be instructed to keep their child at home if they are ill.** Any student or staff member with a fever of 100.4 degrees or greater or symptoms of possible COVID-19 virus infection should not be present in school.

In lieu of temperature checks and symptom screening being performed after arrival to school, **methods to allow parent report of temperature checks done at home may be considered.** Resources and time may necessitate this strategy at most schools. The epidemiology of disease in children along with evidence of the utility of temperature screenings in health systems may further justify this approach. Procedures using texting apps, phone systems, or online reporting rely on parent report and may be most practical but possibly unreliable, depending on individual family's ability to use these communication processes, especially if not made available in their primary language. Although imperfect, these processes may be most practical and likely to identify the most ill children who should not be in school. School nurses or nurse aides should be

equipped to measure temperatures for any student or staff member who may become ill during the school day and should have an identified area to separate or isolate students who may have COVID-19 symptoms.

COVID-19 infection manifests similarly to other respiratory illness in children. Although children manifest many of the same symptoms of COVID-19 infection as adults, some differences are noteworthy. [According to the CDC](#), children may be less likely to have fever, may be less likely to present with fever as an initial symptom, and may have only gastrointestinal tract symptoms. A student or staff member excluded because of symptoms of COVID-19 should be encouraged to contact their health care provider to discuss testing and medical care. In the absence of testing, students or staff should follow local health department guidance for exclusion.

Face Coverings and PPE

Cloth face coverings protect others if the wearer is infected with SARS CoV-2 and is not aware. Cloth masks may offer some level of protection for the wearer. Evidence continues to mount on the importance of universal face coverings in interrupting the spread of SARS-CoV-2. Although ideal, universal face covering use is not always possible in the school setting for many reasons. Some students, or staff, may be unable to safely wear a cloth face covering because of certain medical conditions (eg, developmental, respiratory, tactile aversion, or other conditions) or may be uncomfortable, making the consistent use of cloth face coverings throughout the day challenging. For individuals who have difficulty with wearing a cloth face covering and it is not medically contraindicated to wear a face covering, behavior techniques and social skills stories(see resource section) can be used to assist in adapting to wearing a face covering. When developing policy regarding the use of cloth face coverings by students or school staff, school districts and health advisors should consider whether the use of cloth face coverings is developmentally appropriate and feasible and whether the policy can be instituted safely. If not developmentally feasible, which may be the case for younger students, and cannot be done safely (eg, the face covering makes wearers touch their face more than they otherwise would), schools may choose to not require their use when physical distancing measures can be effectively implemented. School staff and older students (middle or high school) may be able to wear cloth face coverings safely and consistently and should be encouraged to do so. Children under 2 years and anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove a face covering without assistance should not wear cloth face coverings.

For certain populations, the use of cloth face coverings by teachers may impede the education process. These include students who are deaf or ³¹⁴hard of hearing, students receiving

speech/language services, young students in early education programs, and English-language learners. Although there are products (eg, face coverings with clear panels in the front) to facilitate their use among these populations, these may not be available in all settings.

Students and families should be taught how to properly wear (cover nose and mouth) a cloth face covering, to maintain hand hygiene when removing for meals and physical activity, and for replacing and maintaining (washing regularly) a cloth face covering.

School health staff should be provided with appropriate medical PPE to use in health suites. This PPE should include N95 masks, surgical masks, gloves, disposable gowns, and face shields or other eye protection. School health staff should be aware of the [CDC guidance on infection control](#) measures. Asthma treatments using inhalers with spacers are preferred over nebulizer treatments whenever possible. The [CDC recommends](#) that nebulizer treatments at school should be reserved for children who cannot use or do not have access to an inhaler (with spacer or spacer with mask). Schools should work with families and health care providers to assist with obtaining an inhaler for students with limited access. In addition, schools should work to develop and implement asthma action plans, which may include directly observed controller medication administration in schools to promote optimal asthma control. If required while waiting for a student to be picked up to go home or for emergency personnel to arrive, when using nebulizer or a peak flow meter, school health staff should wear gloves, an N95 [facemask](#), and eye protection. Staff should be trained on proper donning and doffing procedures and follow the CDC guidance regarding precautions when performing [aerosol-generating procedures](#). Nebulizer treatments should be performed in a space that limits exposure to others and with minimal staff present. Rooms should be well ventilated or treatments should be performed outside. After the use of the nebulizer, the room should undergo routine [cleaning and disinfection](#).

School staff working with students who are unable to wear a cloth face covering and who must be in close proximity to them should ideally wear N95 masks. When access to N95 masks is limited, a surgical mask in combination with a face shield should be used. Face shields or other forms of eye protection should also be used when working with students unable to manage secretions.

On-site School Based Health Services

On-site school health services should be supported if available, to complement the pediatric medical home and to provide pediatric acute and chronic care. Collaboration with [school nurses](#) will be essential, and school districts should involve School Health Services staff early in the planning phase for reopening and consider collaborative strategies that address and prioritize

immunizations and other needed health services for students, including behavioral health and reproductive health services.

Education

The impacts of lost instructional time and social emotional development on children and adolescents should be anticipated, and schools will need to be prepared to adjust curricula and instructional practices accordingly without the expectation that all lost academic progress can be caught up. Plans to make up for lost academic progress because of school closures and distress associated with the pandemic should be balanced by a recognition of the likely continued distress of educators and students that will persist when schools reopen. If the academic expectations are unrealistic, school will likely become a source of further distress for students (and educators) at a time when they need additional support. It is also critical to maintain a balanced curriculum with continued physical education and other learning experiences rather than an exclusive emphasis on core subject areas.

Students With Disabilities

The impact of loss of instructional time and related services, including mental health services as well as occupational, physical, and speech/language therapy during the period of school closures is significant for students with disabilities. Students with disabilities may also have more difficulty with the social and emotional aspects of transitioning out of and back into the school setting. As schools prepare for reopening, school personnel should develop a plan to ensure a review of each child and adolescent with an IEP to determine the needs for compensatory education to adjust for lost instructional time as well as other related services. In addition, schools can expect a backlog in evaluations; therefore, plans to prioritize those for new referrals as opposed to re-evaluations will be important. Many school districts require adequate instructional effort before determining eligibility for special education services. However, virtual instruction or lack of instruction should not be reasons to avoid starting services such as response-to-intervention (RTI) services, even if a final eligibility determination is postponed.

Behavioral Health/Emotional Support for Children and Adolescents

Schools should anticipate and be prepared to address a wide range of mental health needs of children and staff when schools reopen. Preparation for [infection control](#) is vital and admittedly complex during an evolving pandemic. But the emotional impact of the pandemic, financial/employment concerns, social isolation, and growing concerns about systemic racial

inequity — coupled with prolonged limited access to critical school-based mental health services and the support and assistance of school professionals — demands careful attention and planning as well. Schools should be prepared to adopt an approach for mental health support.

Schools should consider providing training to classroom teachers and other educators on how to talk to and support children during and after the COVID-19 pandemic. Students requiring mental health support should be referred to school mental health professionals.

Suicide is the second leading cause of death among adolescents or youth 10 to 24 years of age in the United States. In the event distance learning is needed, schools should develop mechanisms to evaluate youth remotely if concerns are voiced by educators or family members and should be establishing policies, including referral mechanisms for students believed to be in need of in-person evaluation, even before schools reopen.

School mental health professionals should be involved in shaping messages to students and families about the response to the pandemic. Fear-based messages widely used to encourage strict physical distancing may cause problems when schools reopen, because the risk of exposure to COVID-19 may be mitigated but not eliminated.

When schools do reopen, plans should already be in place for outreach to students who do not return, given the high likelihood of separation anxiety and agoraphobia in students. Students may have difficulty with the social and emotional aspects of transitioning back into the school setting, especially given the unfamiliarity with the changed school environment and experience. Special considerations are warranted for students with pre-existing anxiety, depression, and other mental health conditions; children with a prior history of trauma or loss; and students in early education who may be particularly sensitive to disruptions in routine and caregivers. Students facing other challenges, such as poverty, food insecurity, and homelessness, and those subjected to ongoing racial inequities may benefit from additional support and assistance.

Schools need to incorporate academic accommodations and supports for all students who may still be having difficulty concentrating or learning new information because of stress associated with the pandemic. It is important that schools do not anticipate or attempt to catch up for lost academic time through accelerating curriculum delivery at a time when students and educators may find it difficult to even return to baseline rates. These expectations should be communicated to educators, students, and family members so that school does not become a source of further distress.

Mental Health of Staff

The personal impact on educators and other school staff should be recognized. In the same way that students are going to need support to effectively return to school and to be prepared to be ready to process the information they are being taught, teachers cannot be expected to be successful at teaching children without having their mental health needs supported. The strain on teachers this year as they have been asked to teach differently while they support their own needs and those of their families has been significant, and they will be bringing that stress back to school as schools reopen. Resources such as Employee Assistance Programs and other means to provide support and mental health services should be established prior to reopening. The individual needs and concerns of school professionals should be addressed with accommodations made as needed (eg, for a classroom educator who is pregnant, has a medical condition that confers a higher risk of serious illness with COVID-19, resides with a family member who is at higher risk, or has a mental health condition that compromises the ability to cope with the additional stress). Although schools should be prepared to be agile to meet evolving needs and respond to increasing knowledge related to the pandemic and may need to institute partial or complete closures when the public health need requires, they should recognize that staff, students, and families will benefit from sufficient time to understand and adjust to changes in routine and practices. During a crisis, people benefit from clear and regular communication from a trusted source of information and the opportunity to dialogue about concerns and needs and feel they are able to contribute in some way to the decision-making process. Change is more difficult in the context of crisis and when predictability is already severely compromised.

Food Insecurity

In 2018, 11.8 million children and adolescents (1 in 7) in the United States lived in a food-insecure household. The coronavirus pandemic has led to increased unemployment and poverty for America's families, which in turn will likely increase even further the number of families who experience food insecurity. School re-entry planning must consider the many children and adolescents who experience food insecurity already (especially at-risk and low-income populations) and who will have limited access to routine meals through the school district if schools remain closed. The short- and long-term effects of food insecurity in children and adolescents are profound. **Plans should be made prior to the start of the school year for how students participating in free- and reduced- meal programs will receive food in the event of a school closure or if they are excluded from school because of illness or SARS-CoV-2 infection.**

Immunizations

Existing school immunization requirements should be maintained and not deferred because of the current pandemic. In addition, although influenza vaccination is generally not required for school attendance, in the coming academic year, it should be highly encouraged for all students. School districts should consider requiring influenza vaccination for all staff members.

Pediatricians should work with schools and local public health authorities to promote childhood vaccination messaging well before the start of the school year. It is vital that all children receive recommend vaccinations on time and get caught up if they are behind as a result of the pandemic. The capacity of the health care system to support increased demand for vaccinations should be addressed through a multifaceted collaborative and coordinated approach among all child-serving agencies including schools.

Organized Activities

It is likely that sporting events, practices, and conditioning sessions will be limited in many locations. Preparticipation evaluations should be conducted in alignment with the [AAP Preparticipation Physical Evaluation Monograph](#), 5th ed, and state and local guidance.

Additional Information

If you need a print version of this guidance, use the Print icon at the top of the page or download a pdf [here](#).

- Information for Parents on HealthyChildren.org: [Returning to School During COVID-19](#)
- [Guidance Related to Childcare During COVID-19](#)
- [Guidance on Providing Pediatric Well-Care During COVID-19](#)
- [List of latest AAP News articles on COVID-19](#)
- [Pediatrics COVID-19 Collection](#)
- [COVID-19 Advocacy Resources](#)(Login required)
- [Centers for Disease Control and Prevention: Considerations for Schools](#)
- [Centers for Disease Control and Prevention: School Decision Tree](#)
- [Centers for Disease Control and Prevention: Activities and Initiatives Supporting the COVID Response](#)

Resources

- [Coalition to Support Grieving Students](#)
- [Using Social Stories to Support People with I/DD During the COVID-19 Emergency](#)
- [Social Stories for Young and Old on COVID-19](#)

Interim Guidance Disclaimer: The COVID-19 clinical interim guidance provided here has been updated based on current evidence and information available at the time of publishing. Guidance will be regularly reviewed with regards to the evolving nature of the pandemic and emerging evidence. All interim guidance will be presumed to expire in December 2020 unless otherwise specified.

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Source American Academy of Pediatrics

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GUIDANCE MEMORANDUM 20-05

TO: School District Superintendents
State Public Charter School Authority

FROM: Jhone M. Ebert
Superintendent of Public Instruction

DATE: June 24, 2020

SUBJECT: Guidance for Path Forward Programs of Distance Education

This guidance supersedes all previous guidance issued by NDE related to Emergency Programs of Distance Education, approval for which expires at the end of the 2019-20 extended school year.

Background

On June 9, 2020, Governor Sisolak issued Declaration of Emergency Directive 022 requiring that school districts and charter schools develop plans for reopening school buildings, providing instruction, and related activities, based on *Nevada's Path Forward: A Framework for a Safe, Efficient, and Equitable Return to School Buildings* and any subsequent guidance issued by the Nevada Department of Education (NDE). In addition, Directive 022 directed the Superintendent of Public Instruction to prescribe minimum requirements and a timeline for each county school district and charter school to develop, share with their community, receive governing board approval for, and submit to NDE a plan for a Path Forward Program of Distance Education.

Directive 022 indicated that such plans will contemplate 2020-2021 school year instruction offered through:

1. In-person instruction following social distancing protocols;
2. Distance education under an approved Path Forward Program of Distance Education; or
3. A combination of distance education and in-person instruction, referred to in this guidance as hybrid learning.

Each of these scenarios is addressed in this guidance.

Circumstances regarding COVID-19 are fluid and social distancing protocols and other health and safety requirements are subject to change based on the advice of public health officials, including the State's Chief Medical Officer. Therefore, as described in the *Framework for a Safe, Efficient, and Equitable Return to School Buildings*, districts/schools should create reopening plans to address multiple potential

reopening scenarios, including full-time distance education for all students, in-person instruction following social distancing protocols, and hybrid learning as described in the guidance below.

In-Person Instruction

Districts and charter schools will be required to adhere to emergency directives, public health protocols, and NDE guidance throughout the 2020-21 school year. While directives, protocols, and guidance may evolve to reflect changes in public health conditions, at any point in time the prevailing guidance will need to be upheld. Therefore, districts/schools should plan to reopen in the fall under Phase 2 social distancing and public health protocols, which are reflected in the *Framework for a Safe, Efficient, and Equitable Return to School Buildings*.

All school districts and charter schools must develop, share with their community, receive governing body approval for, and submit to NDE a plan for a Path Forward Program of Distance Education, even if a district/school has sufficient space to open for full-time in-person instruction under Phase 2 social distancing and public health protocols. Path Forward Programs of Distance Education will serve as contingency plans in the case of future school building closures due to COVID-19 or other extraordinary circumstances.

Path Forward Programs of Distance Education

As school districts and charter schools develop reopening plans, this guidance is intended to promote flexibility and ensure transparency and accountability in the continued implementation of distance education. The top priority is to continue to provide high-quality and accessible learning opportunities to all students – without regard to means, ability, or at-home support – while ensuring the health and safety of students, staff, and communities. School districts and charter schools operating under programs of distance education approved by the Nevada Department of Education in accordance with Nevada Administrative Code (NAC) 388.830 only need to create plans for Path Forward Programs of Distance Education if their approved distance education plans do not contemplate providing distance education to 100 percent of enrolled students as would be required if school facilities close for a period of time in response to extraordinary circumstances.

Minimum Requirements for Path Forward Programs of Distance Education

Minimum Requirements for Implementation

In implementing Path Forward Programs of Distance Education, school districts and charter schools must ensure that:

- (1) A licensed teacher or substitute teacher will attempt to contact each student via electronic means or by telephone at least once per instructional day; if a student's lack of access to a telephone or phone service results in an inability to be contacted, a licensed teacher or licensed substitute teacher will record attempted contact once per week;
- (2) The program of instruction provides appropriate education for English Learners, students with Individualized Education Programs, and students with 504 Plans;
- (3) All students have an ability to access and participate in distance education. Such access may include access to the technology necessary to participate in distance education, such as access to a computer and internet connectivity, or a plan to provide accommodations for students without access to such technology;
- (4) Any student who is quarantined on the advice of local public health officials receives access to distance education;
- (5) Licensed teachers and/or licensed substitutes are accessible to students through the internet or by telephone during the school's regularly scheduled instructional hours;

- (6) All licensed educators have access to and participate in professional learning regarding high-quality distance education and health and safety requirements related to preventing the spread of COVID-19 and other illnesses;
- (7) Students will receive access to the nutrition services to which they are entitled; and
- (8) Parents receive general updates regarding the district/school's implementation of distance education at least weekly and, in districts or charter schools where English Learners comprise at least 10 percent of the student population, such updates are made available in any language that is the native language of at least 50 percent of English Learners enrolled in the school district or charter school to the extent practicable.

Districts and charters schools must use a consistent method in Infinite Campus for recording contact with students, which may include students demonstrating regular weekly progress in their classwork that can be verified through a learning management system.

In addition, school districts and charter schools must:

- (1) No later than October 1, 2020, identify all students who do not have a device and/or internet access at home with which to participate in distance education and report to the Nevada Department of Education the number of:
 - a) Students lacking a device with which to participate in distance education; if multiple students in one home are sharing devices, then the total number of students without devices should be reported as the difference between the number of enrolled students in the home and the number of devices in the home that can be used to participate in distance education;
 - b) Students without a subscription to home or residential broadband or high-speed internet service;
 - c) Households with a subscription to home or residential broadband or high-speed internet service in which multiple students are sharing the same internet connection and the number of students in those households; and
 - d) Students who fit the descriptions in both (a) and (b).
- (2) No later than December 31, 2020, create a plan that includes a cost estimate to make devices and internet access available to all students who do not have a device and/or internet access at home with which to participate in distance education and submit such plan to the Nevada Department of Education.

The reports described in (1) and (2) above will enable the Nevada Department of Education, in partnership with the Governor's Office of Science, Innovation & Technology, to maintain accurate and complete information regarding access to technology across the State of Nevada that can be used to support ongoing efforts to attract grant and philanthropic funding to our communities and schools.

Failure by a school district or charter school to meet the minimum requirements of a Path Forward Program of Distance Education described above may result in intervention by the Nevada Department of Education to ensure that students and families are receiving the services to which they are entitled. If the intervention is not successful, the Superintendent of Public Instruction retains the authority to revoke a school district or charter school's authority to implement Path Forward Programs of Distance Education in cases of significant non-compliance, which may result in loss of instructional time and related funding.

Minimum Requirements for Distance Education Plans

Plans for Path Forward Programs of Distance Education must include but are not limited to how the school district or charter school will:

- (1) Implement contingency plans to provide distance education as public health protocols require, including but not limited to:
 - a) Full-time distance education for all students as a result of a school building closure; and
 - b) A hybrid learning model to accommodate social distancing requirements while providing instruction to all students.
- (2) Transition between in-person instruction, full-time distance education, and hybrid learning models as necessitated by public health conditions;
- (3) Expand access to technology and internet connectivity for students, families, and educators, as well as provide accommodations for students without access to such technology, which may include providing distance education through paper correspondence;
- (4) Determine students' academic needs as a result of the COVID-19 pandemic and provide support as necessary;
- (5) Determine students' and staff members' social emotional needs as a result of the COVID-19 pandemic and provide support as necessary;
- (6) Track student attendance and engage parents/families regarding the importance of attendance in a distance education setting;
- (7) Provide and ensure participation in professional learning for educators and staff regarding high-quality distance education and health and safety requirements related to preventing the spread of COVID-19 and other illnesses; and
- (8) Provide assistance and advice to parents/families so they can support students participating in distance education.

Review and Approval of Distance Education Plans

School districts and charter schools shall develop plans for Path Forward Programs of Distance Education pursuant to the requirements prescribed in this guidance and any additional guidance issued by the Nevada Department of Education. School districts and charter schools shall communicate their plans to their school communities, including parents and staff, and present their plans for the 2020-2021 school year to their governing body as follows:

- School districts shall present their plans to the trustees for the county school district for approval in a public meeting at least 20 days before the first day of the 2020-2021 school year; and
- Charter schools shall present their plans for approval in a manner prescribed by their sponsor at least 20 days before the first day of the 2020-2021 school year.

Plans for Path Forward Programs of Distance Education may be included in and approved by the school district or charter school governing board simultaneously with the reopening plans required by Section 1 of Directive 022.

Upon approval by the governing body, school district plans for Path Forward Programs of Distance Education must be submitted to the Nevada Department of Education along with the signed certification form attached and a copy of the agenda of the governing board meeting at which it was approved via email to Amelia Thibault at acthibault@doe.nv.gov. Upon approval by the governing body, charter school plans must be submitted to their sponsor; sponsoring authorities will compile and transmit the plans to the Nevada Department of Education.

Implementing Path Forward Programs of Distance Education Hybrid Learning

For the purposes of this guidance, “hybrid learning” is defined as any arrangement under which a school district or charter school is providing in-person instruction concurrently with distance education either through electronic means or through paper correspondence. This may include scenarios under which some students are learning in-person and others are learning through distance education, as well as scenarios

under which all students are alternating between in-person instruction and distance education on a regular schedule.

Districts and charter schools may, but are not required to consider the following approaches to implementing hybrid learning:

- Evaluating students' Individualized Education Programs or 504 Plans to determine whether the provision of services requires in-person instruction or interaction;
- Prioritizing in-person instruction for students based on English Learner status;
- Determining that certain grade levels or courses are better suited to in-person instruction or distance education; or
- Considering documented student and family medical circumstances.

Districts and charter schools may *not* determine whether students receive in-person instruction or distance education based on perceived access to technology, at-home support, or any other considerations of means or determinations of district or school personnel that are not based on evidence.

Attendance

The attendance requirements for Path Forward Programs of Distance Education are adapted from distance education course attendance requirements in NAC 387.193. These requirements apply when a district/school is offering full-time distance education to all students; NDE will be working with district and school leaders to determine an approach and promulgate guidance regarding attendance in hybrid learning models.

There are three ways a pupil may demonstrate attendance in distance education:

- (1) The pupil makes regular weekly progress in their classwork leading toward mastery of Nevada Academic Content Standards and/or a course's completion that can be verified through a learning management system or other means; and/or
- (2) The pupil participates in a real-time class session; and/or
- (3) The pupil meets with or otherwise communicates with a licensed teacher or licensed substitute teacher who is able to discuss the pupil's progress in the course.

If the pupil demonstrates any one of the three criteria, the pupil is considered present for the whole week. If the pupil does not demonstrate at least one of the three criteria, they are considered absent for the whole week.

Weekly attendance tracking does *not* abridge a school district or charter school's responsibility to ensure students are contacted by a licensed teacher or licensed substitute teacher at least once per instructional day as prescribed in the minimum requirements of a Path Forward Program of Distance Education.

Calendar Revisions

Delayed Start of School

School districts and charter schools that wish to delay the start of school to accommodate a longer period to plan for reopening may submit a *Request for Calendar Adjustment* form to the Superintendent of Public Instruction. School districts and charter schools requesting calendar adjustments in accordance with this guidance must communicate such changes to their community, including parents and staff, as well as seek approval from their governing body prior to submitting the request to the Superintendent of Public Instruction. Requests must be submitted to the Superintendent of Public Instruction via email to Amelia Thibault at acthibault@doe.nv.gov no later than July 31, 2020 or immediately upon approval of the calendar revision by the governing body, whichever is sooner.

Additional Professional Development Days

To support adequate instructional time for students as well as professional learning time for educators and staff, all school districts and charter schools may use up to an additional five (5) scheduled instructional days during the 2020-21 school year for professional development directly related to the school district/charter school's response to COVID-19 (beyond the allowance per Nevada Administrative Code 387.120). Content of such professional development may include but is not limited to:

- Delivering distance education;
- Developing methods to evaluate and/or support students' preparedness for or progress during the 2020-21 school year;
- Health and safety requirements related to preventing the spread of COVID-19 and other illnesses; or
- Social emotional support for students and/or staff.

For additional professional development days offered in accordance with this guidance to count toward the required minimum instructional time, the professional development must be mandatory for all licensed educational personnel. Additional district or school employees may be included in the professional development at the school district/charter school leader's discretion.

School districts and charter schools may submit a *Request for Additional Professional Development Days* form to the Superintendent of Public Instruction via email to Amelia Thibault at acthibault@doe.nv.gov no later than November 30, 2020.

Nutritional services should be made available to students and families on any days that are converted from instructional days to professional development days.

Attachment(s): Certification for Path Forward Programs of Distance Education
Request for Calendar Adjustment
Request for Additional Professional Development Days

LYON COUNTY SCHOOL DISTRICT'S AMENDED REOPENING SCHOOLS PLAN

Presented to the Board of
School Trustees at the
March 23, 2021 Meeting

327



Lyon County School District

Regardless of circumstance, we strive
to achieve our vision and mission.

Vision: Graduate all students to be
successful in college and career.

Mission: Provide relevant learning
opportunities that develop adaptable,
persistent, and self-directed learners
capable of creativity, collaboration,
communication, and critical thinking
necessary to overcome complex
challenges.

328



Reopening Our Schools Guiding Principles

1. Ensure the safety and well-being of all students and employees
2. Promote equity and accessibility to learning for all students
3. Provide instructional delivery systems to meet the needs of all students
4. Foster positive relationships and interactions
5. Financial Feasibility
6. Community Impact

329



Key Information for Decision-Making

- *American Association of Pediatrics Planning Considerations: Guidance for School Re-Entry*
- Emergency Directive 038 and Associated FAQ
- Nevada's Roadmap to Recovery: Pre-K - 12 Education
- Nevada Department of Education: *Path Forward Guidance Memorandum 20-05*

330





Guidance for School Re-Entry

- AAP advocates for having all students physically present in school
- Physical distancing practice of three to six feet for students and six feet apart for adults with face coverings for all
- Cleaning and disinfecting per established protocols for Covid-19
- Cohort classes and special considerations given for passing, recess, transportation, and nutrition breaks
- Families conduct symptom screening at home and children presenting any symptoms should be kept at home with notifications to schools

331



Path Forward Framework

Reopening School Buildings

Logistics

Human Resources

Wellness and Recovery

332



Current Emergency Directive 038 Requirements

- Three feet social distancing is required for all students.
- Six feet social distancing is required for all adults.
- Must not exceed the lesser of 250 students or 75% of maximum occupancy based on the listed fire code capacity of a single space.
- Must not exceed 66% capacity on district/school transportation.
- Face coverings are required for students, staff and visitors.
 - Exceptions to face coverings include outdoor recess and outdoor PE, actively playing an instrument that uses the mouth (indoors and outdoors), actively eating and drinking, and NIAA approved outdoor activities.

333



Governor Directive 022 required districts to develop plans which contemplate 2020-2021 school year instruction offered through three different models:

1. **In person instruction** following social distancing protocols;
2. **Distance education** under an approved Path Forward Program of Distance Education; or
3. A combination of distance education and in-person instruction (**hybrid learning**).



Full Time In Person Learning

This is the LCSD preferred model. With Emergency Directive 038, LCSD is now able to bring back all hybrid learning students to full in-person instruction beginning March 1, 2021. This is only possible because approximately 25% of LCSD families are choosing full time distance education.

1. Attend school Monday through Friday
2. Increased Precautions
3. Blended learning model with online curriculum

335



Full Time Distance Learning

District must have an option for families to receive high quality standards-based instruction without physically coming into schools. The LCSD approved platform of the Edgenuity Suite meets this requirement.

This option is available to all families under several scenarios:

- Families choose to enroll at LyOnline or request full-time distance learning.
- A student, or group of students, being excluded from school due to suspected or confirmed COVID-19 exposure.
- A school is temporarily shut down due to an outbreak.

Hybrid Learning Model Discontinued

- The Hybrid Learning Model is no longer needed in the LCSD, effective March 1, 2021.
- This model may be re-introduced if restrictions require.

Elementary School Instruction



In Person Instruction

Daily Instruction in Grades K-5:

- Language Arts
- Reading
- Mathematics
- Social Studies/Science



Distance Education

- Practice and enrichment in core content areas every day.

Sample Elementary School Schedule (M-Th)

8:45-9:15	Recess/Breakfast in Classroom
9:15-11:30	Core Instruction/Recess
11:30-12:45	Staggered Lunch/Recess
12:45-3:00	Core Instruction/Recess
3:00-4:00	Teacher Preparation

Sample Elementary School Schedule (F)

8:45-9:15	Recess/Breakfast in Classroom
9:15-12:30	Remediation/Enrichment/Lunch/Recess
12:30-1:00	Staff Lunch
1:00-4:00	Teacher Professional Learning and Preparation

338

Secondary School Instruction



In Person Instruction

Year-long courses will be condensed to one semester. Students will take only four courses in one semester:

- English/Reading
- Mathematics
- Social Studies/Science/Elective
- Health/PE/Computers/Elective



Distance Education

- Practice and enrichment in all four courses every day.

Sample Secondary School Schedule (M-Th)

7:30-8:00	Breakfast in Classroom
8:00-10:15	Course 1/Course 3
10:15-11:45	Advisory/Staggered Lunch
11:45-2:00	Course 2/Course 4/Staggered Release
2:00-3:00	Teacher Preparation

Sample Secondary School Schedule (F)

7:30-8:00	Breakfast in Classroom
8:00-11:30	Advisory/Remediation/Enrichment /Lunch
11:30-12:00	Staff Lunch
12:00-3:00	Teacher Professional Learning and Preparation

339

Teaching and Learning

- Basic and social emotional needs of students and staff must be met in order to optimize student learning.
- All students must have equitable access to high-quality curricular materials and effective instruction.
- Learning loss must be evaluated and addressed.
- Standards-based grade level instruction must occur with in-school instruction and distance learning models.
- Professional learning opportunities continue to be available to educators for continuous improvement.

340



Safety and Health

- No single health & safety measure in isolation will effectively mitigate the spread of COVID-19. Therefore, a multi-layered approach, including the following, will be used:
 - Self-screening and remaining home if any illness symptoms are present (at home screening form forthcoming)
 - Use of Personal Protective Equipment (PPE) i.e. face coverings
 - Enhanced cleaning & hygiene protocols, frequent cleaning of high touch surfaces
 - Social Distancing
 - Restrictions to close contact activities

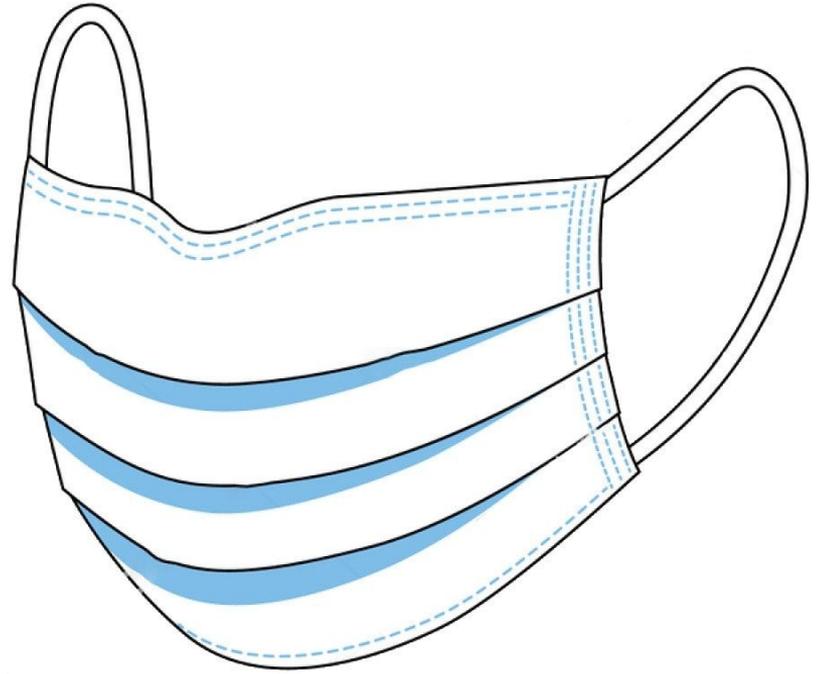
Staff may be asked to engage in duties not typically associated with their professional positions.

341



Use of Face Coverings

- The Lyon County School District requests that **ALL** individuals wear face coverings when on district property, except as outlined in Emergency Directive 038. Exceptions may be made for certain individuals, medical reasons and specific situations as approved by the principal.
- The District continues to provide face coverings for every student, staff member and visitor. Students and staff may bring their own face coverings in lieu of a district supplied face covering.



342

Nutrition Services

- Breakfast and lunch will be available to all students, even those who are participating in distance education.
- Aspects of this service model are contingent on USDA regulations.



343

Transportation

- Bus capacity is raised from 33% to 66% with Emergency Directive 038.
- Driver must maintain 6 feet of social distance.
- Appropriate signage and seat markings will be placed on each bus.
- Seating charts will be created to facilitate coordinated loading/unloading.
- Air flow throughout the bus will be increased by opening selected windows.
- Driver will disinfect handrails, seat tops, and entrance doors between runs.
- Daily disinfecting of buses will be performed by LCSD Transportation.
- Currently, all occupants on the bus are required to wear face coverings (exceptions apply).



344

Information Technology

- LCSD currently has just under 9,000 students enrolled.
- LCSD currently has enough devices (Chromebooks) available to be assigned to every student.
- Students are asked to please see their school administration for a device and/or internet connectivity needs.



345

Communication

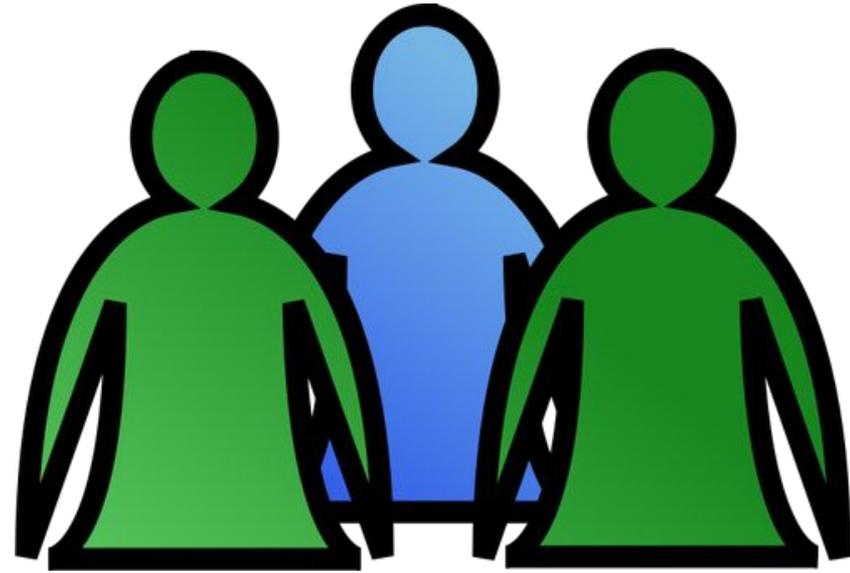
- Stakeholders will continue to be updated as new developments arise and decisions are made.
- Communication will include a variety of methods such as email, texts, phone calls, and social media updates.
- Students participating in distance learning will be contacted electronically or by telephone, at least once per day, by a licensed teacher or substitute teacher.
- Contact and attempted contact with students will be recorded in Infinite Campus, including weekly progress of their classwork.



346

Human Resources

- The Governor's Directive 005 declares school district employees as Essential Workers.
- All employees will return to work under the guidance of applicable negotiated agreements, policies, laws and procedures.
- All employees must continue to monitor their health and stay home when sick.



347

In conclusion...

Regardless of circumstance, LCSD will strive to achieve our vision and mission while taking into account the most current guidance available.



Vision: Graduate all students to be successful in college and career.

Mission: Provide relevant learning opportunities that develop adaptable, persistent, and self-directed learners capable of creativity, collaboration, communication, and critical thinking necessary to overcome complex challenges.

348





DECLARATION OF EMERGENCY

DIRECTIVE 038

WHEREAS, on March 12, 2020, I, Steve Sisolak, Governor of the State of Nevada, issued a Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic; and

WHEREAS, on March 13, 2020, Donald J. Trump, President of the United States, declared a nationwide emergency pursuant to Sec. 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"); and

WHEREAS, the World Health Organization advises that transmission occurs through both droplet and airborne transmission, where droplet transmission occurs when a person is in close proximity to someone who is infected with COVID-19; and

WHEREAS, infectious disease and public health experts advised that minimizing interpersonal contact slows the rate at which the disease spreads, and is necessary to avoid overwhelming healthcare systems; and

WHEREAS, on March 5, 2020, Clark County and Washoe County both reported the first known cases of COVID-19 in the State of Nevada; and

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic; and

WHEREAS, on March 12, 2020, I, Steve Sisolak, Governor of the State of Nevada issued a Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic; and

WHEREAS, on March 13, 2020, Donald J. Trump, President of the United States declared a nationwide emergency pursuant to Sec. 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"); and

WHEREAS, on March 14, 2020, I formed a medical advisory team to provide medical guidance and scientifically based recommendations on measures Nevada could implement to better contain and mitigate the spread of COVID-19; and

WHEREAS, on March 15, 2020, I directed that " ... [a]ll kindergarten through 12th grade schools will close to students effective March 16, 2020 ... " and " ... may reopen no earlier than April 6, 2020, and only upon the approval of the

Chief Medical Officer of the State of Nevada after a review of the risk of transmissions within the geographic areas defined by the Chief Medical Officer"; and

WHEREAS, the Nevada Department of Education (NDE) released its Path Forward Plan - Response to COVID-19 on April 29, 2020, and announced the creation of the Re-Opening of Schools Committee (Committee) whose members include State health officials, district superintendents and staff, charter school leaders, school safety experts, and social and emotional learning and school counseling experts who created the Nevada's Framework for a Safe, Efficient, and Equitable Return to School Buildings (Framework) and presented the Framework to the State Board of Education on June 4, 2020; and

WHEREAS, Nevada's hospitalization rate for suspected and confirmed COVID-19 cases has trended downward since mid-January 2021; and

WHEREAS, the State Medical Officer has reviewed the risk of transmission in Nevada and determined that schools may return to in-person instruction, subject to the conditions set forth in this Directive and any subsequent directives that may be issued based on any change in the risk of transmission in Nevada; and

WHEREAS, the lack of opportunities for social connections and typical life events for our youth, such as interacting with peers in-person during athletic events, increase the risk of isolation, anxiety, depression, substance abuse, and unrecognized distress; and

WHEREAS, youth participation in recreational and competitive sports promotes healthy connections with other caring adults who are trained to detect youth distress and signs of abuse and neglect; and

WHEREAS, re-engaging in sports activity in a balanced way has physical, mental, and psychological benefits for youth and adults, including overall fitness and well-being; reducing isolation; and returning to a more structured routine and healthy interaction; and

WHEREAS, Nevada Revised Statutes Chapter 385B authorizes the Nevada Interscholastic Activities Association (NIAA), which is composed of all of the school districts of the State for the purposes of controlling, supervising, and regulating all interscholastic athletic events and other interscholastic events in the public schools; and

WHEREAS, NRS 414.060 outlines powers and duties delegated to the Governor during the existence of a state of emergency, including without limitation, directing and controlling the conduct of the general public and the movement and cessation of movement of pedestrians and vehicular traffic during, before and after exercises or an emergency or disaster, public meetings or gatherings; and

WHEREAS, NRS 414.070 outlines additional powers delegated to the Governor during the existence of a state of emergency, including without limitation, enforcing all laws and regulations relating to emergency management and assuming direct operational control of any or all forces, including, without limitation, volunteers and auxiliary staff for emergency management in the State; providing for and compelling the evacuation of all or part of the population from any stricken or threatened area or areas within the State and to take such steps as are necessary for the receipt and care of those persons; and performing and exercising such other functions, powers and duties as are necessary to promote and secure the safety and protection of the civilian population; and

WHEREAS, NRS 414.060(3)(f) provides the administrative authority vested to the Governor in times of emergency may be delegated; and

NOW THEREFORE, by the authority vested in me as Governor by the Constitution and the laws of the State of Nevada and the United States, and pursuant to the March 12, 2020, Emergency Declaration,

IT IS HEREBY ORDERED THAT:

- SECTION 1: The limitations imposed by previous Directives or regulations are hereby superseded by the explicit provisions of this Directive. Any provisions not addressed by this Directive shall remain in force as provided by previous Directives or regulations promulgated pursuant to the March 12, 2020 Declaration of Emergency.
- SECTION 2: Section 3 of Directive 022 is hereby terminated. Effective February 18, 2021, once a county school district, charter school, or private school has been open for in-person instruction for at least 20 days, it may increase the occupancy of school buildings or facilities but must not exceed the lesser of 250 students or 75% of maximum occupancy based on listed fire code capacity of a single space within a school site and must abide by all guidelines promulgated by the Nevada Department of Education.
- SECTION 3: Section 2 of Directive 028 is hereby terminated. Effective February 18, 2021, once a county school district, charter school, or private school has been open for in-person instruction for at least 20 days, it may adopt social distancing protocols with a minimum allowable distance of not less than 3 feet apart between students at all levels, including pre-school, elementary, middle school, and high school, while in school buildings and facilities. For district and school staff and any other adults in school buildings or facilities at all levels, adults must be not less than 6 feet apart from students and not less than 6 feet apart from other adults. County school districts, charter schools, and private schools may maintain social distancing protocols that are stricter than the standards in this Directive, but they may not adopt standards that are less restrictive without an approved variance as described in Section 3 of Directive 028. Physical distancing of 6 feet or more between students (to the greatest extent possible) is encouraged, per the recommendations of the Centers for Disease Control and Prevention.
- SECTION 4: School transportation vehicles, including school buses, may operate at 66% capacity. Social distancing of at least 3 feet between students and 6 feet between students and adults should be maintained to the maximum extent practicable.
- SECTION 5: Section 4 of Directive 028 regarding face coverings remains in effect with the following amendments applicable to county school districts, charter schools, or private schools: Students may remove their mask when playing an instrument that requires use of their mouth. When students are not playing an instrument that requires use of their mouth, they must wear a face covering, unless playing outdoors and social distancing of not less than 6 feet can be maintained between students and adults. When singing, students must wear a face covering.
- SECTION 6: Section 7 of Directive 034 is hereby amended, effective February 18, 2021, such that full-contact and close-contact sports, as defined by Section 5(1) of Directive 034, may resume for competitions subject to the limitations set forth in Directive 034 and this Section. Full-contact and close-contact sports governed and regulated by the NIAA may commence practice and competitions for full-contact and close-contact sports in accordance with guidance promulgated by the NIAA and the applicable conditions set forth by this Directive.

The NIAA must promulgate a mandatory COVID-19 testing and mitigation plan for full-contact and close-contact sports. The plan must require at a minimum weekly testing of coaches, staff and athletes participating in these sports. The plan must include rules and guidance for the use of face coverings by student athletes while both actively and not actively participating in the sporting activity.

Prior to the commencement of practice of practice of full-contact and close-contact sports, the local county school district or county school superintendent must approve commencement of the full-contact and close-contact sport in writing to the Nevada Department of Education.

Prior to the commencement of competitions of full-contact and close-contact sports between separate schools, the individual schools must implement the NIAA testing and mitigation plan and begin the weekly testing protocols required by such.

- SECTION 7: Spectators will be allowed to attend all NIAA sporting events subject to the applicable limitations set forth in Directive 037 for gathering and events. Host schools will be responsible for ensuring compliance with applicable gathering and event guidelines, capacity limitations and protocols as set forth in Directive 037.
- SECTION 8: If county school districts, charter schools, or private schools require the use of public or private facilities outside of school grounds for educational purposes, including but not limited to instructional activities or administering assessments, such facilities are subject to the mitigation requirements included herein.
- SECTION 9: County school districts, charter schools, or private schools wishing to host, organize, or conduct a gathering, event, performance, or other congregation of people in excess of 250 persons must submit a Large Gathering Plan as prescribed in Directive 037, except that the submission process shall be as set forth in this Section. The Large Gathering Plan must first be submitted to the local health authority for approval. Upon such approval, the Large Gathering Plan must be submitted, with written confirmation of approval by the local health authority, to the Nevada Department of Education for review and to the State Chief Medical Officer for final approval.
- SECTION 10: This Directive shall become effective at 12:00 a.m. on February 18, 2021, and remain in effect until terminated by a subsequent Directive promulgated pursuant to the March 12, 2020 Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic or upon dissolution or lifting of the Declaration of Emergency.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nevada to be affixed at the State Capitol in Carson City, this 17th day of February, in the year two thousand twenty-one.



Governor of the State of Nevada

Barbara K. Cegavske
Secretary of State

Scott Anderson
Deputy Secretary of State

The Nevada Department of Education (NDE) continues to work closely with local, State, and federal officials to address questions/circumstances related to COVID-19. If there is a conflict between the content of this Q&A and prior guidance, the information in this document shall prevail. Please note that this document may be superseded by future Directives or guidance.

1. What happens if we experience another surge?

While the State is hopeful that trends will continue to decrease if all mitigation measures are followed, the State must remain flexible in its response. The COVID-19 Mitigation and Management Task Force will continue to monitor data trends throughout this timeline and work closely with counties and Local Health Authorities to evaluate next steps should a significant increase begin to occur.

2. Who has the authority to make determinations regarding whether districts/schools will provide in-person instruction, distance education, or a combination thereof?

Districts and schools shall monitor local and statewide COVID-19 data and community transmission rates and consult with local public health officials when making determinations regarding instructional delivery models.

3. Do we need to change our COVID-19 mitigation approach? Can districts/schools implement requirements that are stricter than what is included in this guidance?

Districts/schools should not adopt any mitigation measures that are not considered to be feasible and appropriate for their context. As always, local entities can impose stricter mitigation requirements (i.e., social distancing, occupancy rates, group size) than the Statewide standards.

4. Regarding the expectation that districts/schools must be open for in-person learning for 20 days prior to implementing 75% occupancy, does this mean that if some buildings in a district were open for in-person learning for 20 days, all buildings may move to 75% occupancy?

No. The requirement that districts/schools are open for in-person learning under the existing mitigation requirements (50% capacity/50 people) for 20 days prior to moving to the updated mitigation requirements (75% capacity/250 people) apply to each school building. For example, rural school buildings that have been open for in-person instruction for some or all students for at least 20 days may move immediately to 75% occupancy if the district/school so chooses, but school buildings in the same county that have not yet been open for in-person instruction must have at least 20 days of in-person learning at 50% occupancy before increasing to 75% occupancy.

5. Why and how do I submit a Large Gathering Plan and what should it include?

Please note that, based on currently available guidance from the Governor's Office, it is expected that authority over Large Gatherings will be transitioned to local health authorities beginning May 1. As such, districts/schools planning graduation events should work directly with local public health authorities regarding expectations and planning for events taking place on or after May 1, 2021.

NDE is working with its State authority partners to develop a template for districts/schools to use when submitting Large Gathering Plans for possible approval. Districts/schools must submit Plans to

their local health authority (LHA) for review and possible approval. If approved by the LHA and written confirmation is received, the district/school must submit the Large Gathering Plan with LHA approval attached to NDE for review. NDE will forward the Large Gathering Plan to the State Chief Medical Officer for possible final approval.

Information on requesting approval for a Large Gathering taking place between March 1 and April 30 are as follows:

Large Gatherings in a Space with Fixed Seating Capacity of 2,500 or More:

Per Directive 037, beginning on **March 1**, event or gathering venues and organizers – including county school districts, charter schools, and private schools – planning to host a gathering, event, performance, or other congregation of people in a space with fixed seated capacity of 2,500 or more, may submit a Large Gathering Plan for approval prior to hosting the large event or gathering. Large Gatherings will NOT be permitted to take place until March 1 at the earliest and can only take place upon receiving review, confirmation, and approval following the process outlined below. These Large Gatherings will be capped at 20% of the total fixed seated capacity of the venue, must follow strict social distancing requirements, and be able to adhere to all mitigation protocols. Large Gatherings will **not** be allowed without an approved plan.

Large Gatherings in a Space with Less Than 2,500 Fixed Seating Capacity:

If a county school district, charter school, or private school wishes to host a gathering in a space with less than 2,500 fixed seated capacity, they must abide by the applicable Public Gathering Restrictions per Directive 037 as summarized in the chart below.

	Public Gathering/Event Limits as of February 15	New Measures starting March 15	Beginning May 1
PUBLIC GATHERING / EVENT CAPACITY LIMITS <i>per Directive 037</i>	Limited to no more than 100 individuals or 35 percent of fire code capacity, whichever is less, under strict social distancing requirements.	Limited to no more than 250 individuals or 50 percent* of fire code capacity, whichever is less, under strict social distancing requirements.	Transition to Local Authority*

*Please note that the 50% capacity restriction remains in place for large gatherings; the 75% occupancy standard is strictly for educational purposes on school sites.

6. [I have a question about athletics...](#)

Questions regarding NIAA activities should be referred to Bart Thompson at NIAA (bthompson@niaa.com). Guidance may be accessed at the [NIAA website](#).

7. [Do district/school employees have to wear face coverings? Do students?](#)

Yes. Per Section 4 of [Directive 028](#), all school staff must wear cloth face coverings at all times (with the exception of actively eating and drinking), unless they have a documented medical vulnerability that would be exacerbated by wearing a cloth face covering on file with their

employer, or can produce documentation from a medical professional AND receive approval for the exemption from the district/building leader or director of human resources.

In accordance with Directives 028 and 038, K-12 students (regardless of their age) must wear a mask at all times (with the exception of actively eating and drinking, actively exercising outdoors as part of physical education or recess, or playing an instrument that requires the use of their mouth) unless they have a medical vulnerability that would be exacerbated by wearing a cloth face covering documented in an existing Individualized Education Program (IEP) or 504 plan, or they produce documentation from a medical professional, AND receive approval for the exemption from the district/building leader.

All other adults – parents, visitors, vendors, volunteers, and guests – must wear masks at all times when on school buses, in school buildings, or on school campuses. If non-staff adults are unable or unwilling to wear cloth face coverings, they should not be allowed on school buses, in school buildings, or on school campuses, regardless of whether they have a medical exemption.

Plastic face shields are *not* an allowable substitute for cloth face coverings and must be accompanied by a cloth face covering if worn.

8. Guidelines limit private and public gatherings to 250 or fewer people. Does this mean that only 250 or fewer people can be on school grounds or in a school building at a time?

No. In a school setting, limits on gatherings should apply to spaces/areas within school facilities, rather than an entire school site. For example, no more than 250 individuals should be in a single classroom, gymnasium, or other confined space at a single time, and social distancing protocols should be strictly followed.

When more than 250 people are gathering on a school site for different purposes, plans should be put in place to minimize crowding in hallways or restrooms and individuals should be instructed to use specific exits and entrances so screening and cleaning protocols can be implemented. One-way hallways may be implemented to organize flow and maintain social distancing.

In addition, maximum capacity within each space (e.g., classroom, office, etc.) must be limited to 75% of the fire code capacity for that space while allowing for adequate social distancing of 3 feet between students and 6 feet between students and adults and adults from one another.

9. Can partner organizations use district/school sites and, if so, for what purposes?

Districts/schools may decide the extent to which the use of district/school grounds by partner organizations, external entities, and community members is practicable/allowable.

Districts/schools should ensure all guidelines regarding maximum capacity of spaces, social distancing, and cleaning/hygiene are followed in such cases.

10. We already received governing body approval for our reopening plan. Based on the revised protocols under Directive 038, do we need to receive approval for an amended plan prior to implementing the new measures?

No. Districts/schools do **not** need to receive approval for an amended plan prior to implementing the new measures, but **they do need to bring amended plans to their governing body for approval and re-submit such plans to NDE upon approval.**

For additional clarification: districts/schools that have already received approval of their reopening plans and submitted such plans to NDE have met the requirements of Section 1 of [Directive 022](#). However, it is recommended that districts and schools continue to update their plans based on directives, local conditions, and/or emerging public health guidance to ensure preparedness and transparency. **When updated plans receive governing body approval, they must be submitted to the Superintendent's Office at NDE via Amelia Thibault (acthibault@doe.nv.gov).**

11. Updated mitigation guidelines indicate that establishments may operate at the lesser of 75% of maximum capacity or 250 people. Can we hold a class or gathering in a large space that includes more than 250 people?

No. Except in cases of an approved Large Gathering Plan, the 250-person limitation on gatherings trumps all other guidelines and protocols. Even if you have a room at your school site that could hold 300 people at 75% capacity, you may only have 250 people gathered in a single space at a time without submitting and receiving approval for a Large Gathering Plan. Note that the 75% maximum capacity is applied to each space (e.g., classroom, office, etc.) within the building.

12. Are districts/schools required to continue to provide a free appropriate public education (FAPE) to students with disabilities if we are implementing distance education full-time?

Yes. If a district/school shifts to distance education to slow or stop the spread of COVID-19, the district/school must ensure that students with disabilities also have equal access to the same opportunities, including the provision of FAPE. Districts and schools must ensure that, to the greatest extent possible, each student with a disability can be provided the special education and related services identified in the student's Individualized Education Plan (IEP) or a 504 plan. Please refer to U.S. Department of Education [supplemental fact sheet](#) and [questions and answers](#) on providing services to children with disabilities during the COVID-19 pandemic.

If a student does not receive services while a district/school is implementing distance education or closed due to health and safety concerns, a student's IEP team (or appropriate personnel under Section 504) must make an individualized determination whether and to what extent compensatory services may be needed, consistent with applicable requirements, including to make up for any skills that may have been lost.

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Lyon County Education Association Work Climate Survey

Recommendation

At the discretion of the Board of Trustees.

Background Information

Lyon County Education Association (LCEA) President Cindy Darden requested an opportunity to share the results of a survey that they administered to their members. The “Work Climate (Responses)” and “Screenshot” attachments were provided by the LCEA. The “2 Hour Delayed Start Email” and LCSD Policy EBCD are provided for context and your reference.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Work Climate (Responses).pdf
Screenshot_20210303-173450_Chrome.jpg
Screenshot_20210303-173458_Chrome.jpg
Screenshot_20210303-173504_Chrome.jpg
Screenshot_20210303-173512_Chrome.jpg
2 Hour Delayed Start Email.pdf
EBCD-Extreme Environmental Conditions and Emergency School Closure.pdf

*Respectfully Submitted,
Wayne Workman, Superintendent*

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/5/2021 15:38:37	Yes	No	Yes	Staff safety is of utmost importance. When we are told that if a snow day is called, we still must report to work it feels like we are not valued.	Yes
2/5/2021 15:49:28	No	Yes	Yes		Yes
2/5/2021 15:51:12	No	No	Yes	Mentioning making time up when we already perform many school duties out of contract time seemed petty to me.	Somewhat
2/5/2021 15:51:16	Somewhat	No	Yes	District response did not take into account extra hours teachers put in on a weekly basis.	Somewhat
2/5/2021 15:51:29	Somewhat	Somewhat	Yes		No
2/5/2021 15:53:58	Yes	No	Yes		No
2/5/2021 15:56:17	No	No	Yes	I am feeling undervalued and not respected as an employee. It's not always about pay. It's about how you make someone feel. Snow days shouldn't be a "gotcha". "You're already here since we called a two-hour delay so now if we change it to a snow day you can't leave." Is that what you want teachers to remember about the cabinet? Sometimes "giving" a little can go a long way. Think about ways you can help us to feel valued. It trickles down to the children and we always want that to trickle down in a positive way. As of right now, I'm not feeling appreciated. Please work to change this.	Yes
2/5/2021 16:15:48	Yes	Somewhat	Yes	The emails sent out say we are supposed to report to work on time but that the students are on a 2 hour delay. If the bus yard needs more time to get the students to school safely it makes sense that employees will need more time as well. We are a vast demographic with teachers coming from all over. If we have 2 hour delay, everyone should have a 2 hour delay because everyone will need more time to get to school due to weather. We should not be made to feel guilty for getting to school when the students do.	Somewhat

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/5/2021 16:16:11	Yes	No	Yes	If the snow is unsafe for the transportation department and kids to be at school on time, then I feel like my safety is not as important as others. While they work to clean the sidewalks the parking lot is consistently a dangerous place to be because the snow/ice never get removed. While Lyon County is a large area, safety must be a top priority for all.	Somewhat
2/5/2021 16:22:40	Yes	No	Yes	The email that was received regarding snow days and delay days, felt very confrontational, especially the 2nd one. Being told "we are paid for those days" and "paid for those hours" was very demeaning. Most teachers work well over their contract hours and we are aware of what our responsibilities are. To be told, like children, made it sound like we don't care or do our jobs and then some!	Yes
2/5/2021 16:54:02	No	Somewhat	Yes		Yes
2/5/2021 17:16:59	Somewhat	No	Yes		Yes
2/5/2021 17:27:00	Somewhat	No	Yes		Yes
2/5/2021 17:45:45	No	No	Yes		No
2/5/2021 17:57:05	Yes	No	Somewhat	This district doesn't care for their employees in any aspect. I honestly will be seeking employment elsewhere.	No
2/5/2021 18:20:14	No	Somewhat	No	Snow day policy is rather vague and it seems it may be a site based issue. It'd be nice to see something written into the next negotiated agreements regarding staff expectations so that it is more universally applied.	No
2/5/2021 18:39:34	Yes	No	Yes	The reason they call snow days is because the roads are hazardous yet they still expect us to drive them and we are told we have to be there as close to our shift as possible??? If I get in an accident trying to get to work when roads are hazardous I know exactly who will be responsible	Somewhat
2/5/2021 18:47:47	Yes	No	Yes		Somewhat

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/5/2021 18:59:42	Somewhat	No	Yes	When it comes to delayed openings due to inclement weather, I feel like my site administrator (s) are more concerned about our safety than the school district. Many school districts I know do not require their staff to report at their contracted time when there is a delayed opening. I feel like that is absurd.	No
2/5/2021 19:14:52	Yes	No	Yes		No
2/5/2021 19:15:53	Yes	No	Somewhat	My husband had to take of work so he could take the children to the babysitter (I cannot drop them off at daycare until 7 and in inclement weather and living out of town-about 35 min away, an hour isn't enough time to be to work on time and safely) and a coworker came out of her way to pick me up and take me to school each day. I had to leave an hour earlier than I typically do and it was dark. Several times the road was incredibly unsafe and we saw many accidents along the way. I have extreme anxiety when it comes to driving in the snow and I become so physically affected when I have to drive in the snow (either before the sun is out or the road has been plowed) that I cannot focus while once at work. When my administrator asked how the drive was, and I said it was pretty bad, I was told that their spouse makes the same drive as me (only opposite direction) and ' said it wasn't that bad' I felt belittled into thinking if I wasn't at work on time, I was over reacting. It really makes me nervous and anxious the rest of the day when I try to drive or be driven in unsafe conditions.	Somewhat
2/5/2021 19:32:37	Yes	No	Yes		No
2/5/2021 19:39:30	No	No	Yes		Yes
2/5/2021 19:41:04	Yes	No	Yes		Somewhat

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/5/2021 19:45:00	Yes	No	Yes	The language used in the letters sounds as though we as teachers are not normally honest or trustworthy. Telling us that we are being paid for a full day and must be there is true. But the many hours worked outside of the paid workday are never acknowledged and seem to count for nothing in the eyes of the district. If it unsafe for busses with professional drivers to be out on routes, how is it any safer for teachers in beater cars to be out in poor road conditions?	Yes
2/5/2021 20:14:00	Somewhat	No	Yes	If road conditions are too dangerous for travel and district has not declared a snow day, what kind of leave should be used? Sick?, personal? It seems district is only interested in legal ramifications .	Somewhat
2/5/2021 20:23:54	Yes	No	Somewhat		No
2/5/2021 20:43:22	Yes	No	No		Yes

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/5/2021 20:43:54	Yes	No	Yes	The majority of staff lives outside of their work area and has to drive for 20 minutes to almost 2 hours in order to get to their work site on a clear, normal weather day. We already have zero subs available, so calling in on a bad weather/icy/snowy day is not an option. Also, that puts site admin (who are caring and understanding) in a horrible position. Being required to come to work when it is dangerous to drive, let alone shovel for three hours, climb a gate and then try to drive out of their driveway at home, is not keeping the staff of LCSD safe. I feel that the district admin looks outside their office window and sees nothing so it must be safe, when in reality 100s of staff are taking a perilous journey just to keep their job. A normal 20 minute drive that takes 1.5 hours is just too dangerous. I also feel that the district is more concerned about their "aforementioned brilliant forethought" than their teachers concerns and lives. The district admin, not site admin, used to feel open and caring, but has taken a turn in recent years. Sending an email to the whole district stating they were right about something (and all other districts were wrong) and their "aforementioned brilliant forethought" was to be praised was nothing more than a thumb in the nose to all the hardworking people in the district who make it run smoothly.	Yes
2/5/2021 21:29:25	Yes	No	Somewhat		Somewhat
2/5/2021 21:56:16	Yes	No		I feel admin and the District expect staff to be there no matter what and only say to do so safely to give them the feeling they care. They do not!	No

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/5/2021 22:00:16	Yes	No	No	In order to meet the requirement to arrive to work on-time "safely" for snow days, I leave my house 3 hours before contract hours. I have stayed in Hotels to ensure I am there on time with little if any understanding from Admin. I have been told after sitting in traffic for 2 hours and traveling only a few miles that it is a late start and I can be there before the students arrive if I really wanted to.	Yes
2/5/2021 22:30:20	No	No	Yes	I have worked in a dew districts during my career around the US and I have never, ever had to be at work when school was closed for inclement weather, because...it is INCLEMENT WEATHER! If it's not safe for students, why is it suddenly safe for teachers and staff? Answer: it's not!	Somewhat
2/6/2021 6:34:56	Yes	No	Yes	Many teachers come from outside Lyon County to work. If word gets out about this, perhaps it will be even tougher to find qualified candidates!	Yes
2/6/2021 6:52:41	Yes	No	No	Delayed starts should mean delayed starts for all. It is offensive, our district forgets how much educators give to their profession both in time and money.	Yes
2/6/2021 7:28:38	Yes	No	Somewhat	Leaving hours earlier is the same as asking employees to stay hours late. People have prior obligations that prevent them from being able to spend hours trying to get to work due to poor road conditions. In a recent email from the district a connect Ed went out stating we had a delay so students could arrive safely. Are our employees not considered in this when telling them to arrive on time?	No
2/6/2021 8:32:00	Yes	No	Yes		No
2/6/2021 9:52:40	Yes	No	Yes	If it's not safe for buses then is it safe for anyone?	Somewhat

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/6/2021 10:24:28	Yes	No	Yes	If the weather is too difficult to expect students to be at school, I feel that it would be too difficult to require teachers to be here. The actually driving to school is not an issue for me personally, as I live close to the school site, however, the attitude toward employees is palpably negative. Nothing that I have experienced in my many years of employment with this district has so loudly proclaimed that I am dispensible. Not good for employee morale which I have experienced as extremely low in recent years.	Yes
2/6/2021 11:45:06	No	Somewhat	Yes		No
2/6/2021 12:23:15	Yes	No	Yes	I feel that Lyon County does not care about the safety of their employees. They make me feel that my job is in jeopardy if I am not there at regular time. And that the safety of myself and my children are not important when I have to drive my children to childcare on the roads that are not safe to drive on yet so that I can be there when they expect us to be when the students are not even expected there for two more hours.	No
2/6/2021 13:05:45	Yes	No	Somewhat	I feel the question about the site administrators needs to be broken down into 2 questions. I feel like my site administrators acted within my best interests with disregard to the district's policy. I feel like my site administrators went to bat for me & were willing to take the heat if any came from the district office. But they were more supportive than any administration I've had in this district in almost 20 years. I feel there is a disconnect between the district office & the schools.	No
2/6/2021 13:12:25	Somewhat	No	Yes		Yes
2/6/2021 14:20:35	Yes	Somewhat	No	Our administrator is less than supportive. His pat answer is, "You'll figure it out."	Yes
2/6/2021 14:35:51	No	No	Yes		No
2/6/2021 17:03:33	No	No	Yes		Somewhat
2/6/2021 18:12:27	No	Yes	Yes		No
2/6/2021 19:51:25	Yes	No	No		Yes
2/7/2021 4:20:49	No	Yes	Yes		Yes

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/7/2021 6:25:26	Yes	No	Yes		Somewhat
2/7/2021 9:31:04	Yes	No	Yes	<p>The email regarding snow days sent out by Wayne Workman was degrading, demoralizing, and denigrating. It totally ignores the fact that the vast majority of teachers donate numerous hours of preparation time far beyond their contract hours. This donation of time is necessary in order to fulfill the requirements of being a prepared and effective teacher. These debasing emails do nothing to motivate teachers to be on committees that they are not paid for, donate regular time beyond their contract hours for class preparation, and other various needs the school or students may require. I know of at least one teacher who is working for another district and the "debasing delayed start" emails factored into her decision to transfer out of Lyon County School District. It was only a symptom of a general attitude of lack of respect and regard for the teachers and employees of the district. I know of at least one employee of another district that when asked by a prospective teacher if she should apply at Lyon county relayed information about our "delayed start emails," told her that "Lyon county administration treats their teachers poorly and to seek employment elsewhere." When administration responds to teachers from other communities regarding concerns about being late with respect to weather or traffic concerns with the all too familiar "You knew where you lived when you took the job," I would respond that the administrator knew where the employee knew where the employee lived when he or she took the job also. I doubt that communities such as Silver Springs are overflowing with qualified candidates. I have never been late on a delayed start day, but certainly feel pressured to drive in unsafe conditions.</p>	Yes

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/7/2021 11:26:09	Somewhat	No	Yes		Somewhat
2/7/2021 20:17:46	Yes	No	Somewhat		Somewhat
2/8/2021 6:49:04	Yes	No	Yes		No
2/8/2021 7:30:49	No	Somewhat	Yes		No
2/8/2021 7:49:40	Yes	Somewhat	Yes	Sending a form that explains how to fall correctly is insulting. I think it might be an OSHA violation.	Yes
2/8/2021 7:50:02	No	Yes	Somewhat	I received no phone communication; I did not know we were on a late start until I arrived at work on time.	No
2/8/2021 7:51:34	Yes	No	Yes	To put it frankly, I find it appalling that this district expects teachers and school staff to be to school on time despite inclement weather. I think they made it apparent that they do not care about our safety when they specified that teachers are expected to be working onsite in the event of a snow day. This was the last straw for a few teachers I work with and they are actively looking for a teaching job outside of the school district. I'm thinking of doing the same	Yes
2/8/2021 7:52:06	Yes	No	Yes		Somewhat
2/8/2021 7:59:03	Yes	Yes	Yes		No
2/8/2021 8:03:01	Yes	No	Yes	Other districts allow their employees to arrive later so they are safe on the road. We have many employees that travel from out of town.	Yes
2/8/2021 8:03:02	Yes	Somewhat	Somewhat		Somewhat
2/8/2021 8:06:19	Yes	No	Somewhat	Seems disrespectful and petty to be so concerned about 2 hours of pay on a day where roads are dangerous creating very real safety concerns and travel hazards made totally unnecessary given the late arrival has no negative impact on the classroom because students are not there. Even more disrespectful when taking that position with teachers that regularly donate multiple hours each week with no complaint or request for payment from the district.	No
2/8/2021 8:10:28	Yes	No	Yes	I strongly feel the district doesn't care about staff safety. If they did they wouldn't send out reprimanding emails saying "Remember you are paid so you need to be there" and so forth.	Somewhat
2/8/2021 8:15:59	Yes	No	Somewhat		No
2/8/2021 8:23:58	Yes	No	Yes		Somewhat

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/8/2021 8:37:50	No	Somewhat	Somewhat		No
				I find it demeaning and to bullyish to be told, as if we were children, to get to work on time, even though the governor delayed state office hours, and feel it is ridiculous to receive an email stating to "plan ahead," leave earlier etc. It is also frustrating being told in an email that teachers are paid for the whole day and if we are late may need to make up that time!! Insane!!!! In that case, I think we should be getting paid for all the overtime we put in, staying late, zoom meetings in the evenings, purchases made for our students for which the district never reimburses us for, all the time the district requires for teachers to learn new programs with no time during the school day to do it, extra "pool/pact" requirements on our own time, no bathroom breaks for teachers, as well as being told our planning time is Mon.-Thurs. from 3-4 but it is always 3:10-3:20 before all students are released, and also we should be unavailable to attend after school family activities such as seasonal activities/gatherings at individual schools!!! Teachers are not respected at all!!!	
2/8/2021 8:45:20	Yes	No	Yes		Yes
2/8/2021 9:35:58	Yes	No	Yes		Somewhat
2/8/2021 9:48:26	Yes	No	Yes		Somewhat
2/8/2021 9:53:01	No	Yes	No		No
				I feel if it is too bad out for us to get our buses and students out, then why isn't it too bad for us teachers? Even if we live in the same town that we worked in, accidents can happen anywhere and any time especially when conditions are bad.	
2/8/2021 9:53:22	Somewhat	No	Yes		Somewhat
				I drove for over 3 hours (normally 35 minutes) to make it to school on time. I, then rented a hotel room, as I felt the roads would be dangerous, per the weather forecast. This required me to make arrangements for my daughter to stay with her grandparents.	
2/8/2021 10:46:35	Yes	No			Yes
2/8/2021 11:34:30	No	No	No		No

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/8/2021 13:44:30	Yes	No	Yes		No
2/8/2021 13:44:50	Somewhat	No	Somewhat	If it is not safe for students to arrive on time, then it is not safe for staff either. Those teachers traveling from Reno especially are forced into a difficult decision regarding choosing between their own personal safety and responsibility to get to school on time. I have always felt like LCSD does not care about staff safety in regards to this policy.	Somewhat
2/8/2021 17:07:24	Yes	No	Yes		No
2/8/2021 18:33:06	No	No	No		Somewhat
2/8/2021 20:51:18	No	Somewhat	No		No
2/9/2021 8:23:23	Yes	No	Somewhat	I used to love LCSD and always believed that the district put both students and their valued staff first, but I now see that differently. It was made very clear that we get paid, therefore we MUST show up, even if it's unreasonable or unsafe. Many teachers and staff also have children they must load up and transport on these snowy days, which puts both the staff member and their own children at risk. And for what? So the employee is on campus and earning their pay check? As if teachers and staff members don't work unreasonably past their contract hours to be the best they can be for the students they love, especially during this tough year. This is the first year I've really contemplated leaving the district.	Yes
2/9/2021 9:55:23	No	Yes	No		No
2/9/2021 19:08:05	Yes	No	Yes	I found it very depressing that we were constantly reminded that it's our "job" when teaching is clearly not just a check. They imply we don't want to do our job. I feel they don't care and I worry their COVID response is also lacking concern for our safety..	Yes
2/9/2021 20:10:04	No	Somewhat	Yes		No
2/9/2021 20:42:43	No	No	Yes		No
2/10/2021 8:12:37	No	Yes	Yes		No

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/10/2021 10:15:43	Yes	No	Yes	The term LCSD Administration (on some of these questions) is too broad when giving a survey like this - my site principal is amazing and always willing to help and support as much as they can. On the last question I would say no if you were talking about my site principal but I would say yes if you were talking about those above the site principal. Again, I would like to stress that my site administrator is amazing, but the directives from those above him are not amazing and come off rude and without regard to my safety at times.	No
2/10/2021 10:17:24	Yes	No	Somewhat	I felt pressured to drive through a blizzard. I should've used a sick day, and next time I will do so. It's not worth an accident or worse to get to school on time.	No
2/10/2021 10:24:19	Yes	No	Yes	I found the emails sent from the District level were hostile when it comes to the safety of its workers. Many teachers, myself included, bring their children with them to work. Not only was I asked to compromise my safety to drive in unsafe conditions thirty miles from the school that I work at but in turn was asked to compromise the safety of my children as well. Furthermore, there a policy needs to be addressed on if a snow day is called on a day that a teacher is scheduled for a substitute as I find it unfair that sick days were used despite students not being on campus.	Somewhat

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
				<p>If it is considered too dangerous for buses, parents, and students to be on the roads due to inclement weather, it should also be considered too dangerous for district employees to be on the roads. Delayed starts or virtual days due to weather should apply to all students and employees.</p> <p>I also feel the constant reiterations via email to arrive to work on time every time there is a storm, or the prediction of one, and that it is unacceptable to work from home for a virtual learning day (decided because of severe weather) is an insult to me as a professional and insensitive towards my safety.</p> <p>Furthermore, I don't believe that decisions on delayed starts or school closures due to weather should be made as a district. Our school district covers a large area with varying elevations and weather patterns, and there have been multiple occasions where certain parts of the district are impacted much more heavily by weather than others, but the same expectation is applied to the entire district. School administrators should be trusted to determine if their individual sites need a delayed start or virtual day due to weather.</p>	
2/10/2021 10:52:29	Yes	Somewhat	Somewhat		Somewhat
2/10/2021 10:53:57	No	Somewhat	Yes		No
2/10/2021 10:55:15	No	Yes	Yes		No
2/10/2021 11:13:24	Somewhat	Somewhat	Yes		No
2/10/2021 11:34:15	Yes	Somewhat	Yes		Somewhat

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/10/2021 11:48:23	Yes	Somewhat	Yes	I have mixed feelings on this. My Principal is very understanding and easy to work with. One the other hand, I feel the district took a very hardline on this and I was made to feel like I was guilty for trying to get out of work. Honestly it all felt very political... I put in a lot of extra hours everyday, often staying to 5pm or later, yet the email insinuated that I was trying to get a free-paid day off. It is very disheartening that the district only gave us two choices, 1. drive in two feet of snow and ice to get to work or 2. take a personal day. In the end I drove to work but it caused a heated argument with my husband because he felt the roads in Smith Valley were too dangerous for me to drive in. I have 4 wheel drive, but the roads were requiring 4 wheel drive with chains. At this point the District is not showing that they care about my safety. I also think that Smith Valley should have the option of being on a different schedule than the rest of the district. Our weather is often different and more extreme than the rest of the county. I'll use Douglas County as an example. The Tahoe schools are often on a different snow day schedule than the rest of the county and they make it work. In the end, I was just saddened by all the strife I was feeling. I take my job very seriously and do not ever take advantage of the District, yet I was made to feel like I was an opportunist.	Somewhat
2/10/2021 13:40:40	No	Yes	Yes		No

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				I don't feel it is "fair" or necessary that staff and teachers are required to be "on campus" when there is a snow day or "virtual learning" day because of fair weather. We can teach our class "virtually" from our homes or wherever we are "safe and secure." We have all been trained on how to do that and can show proof of "teaching" to our administrator (if necessary). I was required to put a sub day into AESOP as a "sick day" because I was unable to get to school due to weather. That was out of my control and I did NOT need a substitute (being that school got cancelled). I was also already communicating with my class and parents that morning via internet, so I was very frustrated that I had to "waste" a sick day when it wasn't even necessary. The district needs to take this into consideration when revising their "snow day" plan.	
2/10/2021 15:41:29	Yes	No	Yes		No
2/10/2021 15:59:32	Yes	Yes	Yes		Yes
2/10/2021 17:03:57	Yes	Somewhat	Yes		Yes
2/10/2021 17:04:44	No	Somewhat	Somewhat		No
2/10/2021 17:05:43	Somewhat	Somewhat	Somewhat	If it's not safe for students, it's not safe for employees.	No
2/10/2021 17:07:13	Yes	No	Yes		Somewhat
2/10/2021 17:09:18	Yes	No	Yes		Yes
2/10/2021 17:10:17	No	Somewhat	Somewhat		No
2/10/2021 17:24:28	Yes	Somewhat	Somewhat		Somewhat
2/10/2021 17:26:39	No	Yes	No		No
2/10/2021 17:30:42	Yes	Somewhat	Yes		Somewhat

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/10/2021 17:41:01	Yes	No	No	I live in Reno and commute to Fernley. Even on days when I know it is going to be snowy and leave early as a precaution, I am bombarded with emails and IC alerts about how I'm supposed to be at school at contract time. I understand that if you live in the town where you work, then obviously you should be getting to work as soon as you can. But when admin are fully aware of traffic conditions but proceed to send mass emails with reminders of district policies, it gives me anxiety and makes me feel like I need to do the impossible and create a flying car to get to work right at 7:00 AM. Also, I feel like the district office doesn't always consider ALL areas in their jurisdiction when considering weather related actions. On the first day of the second semester this year, Fernley got hit with a ton of snow and school should have been canceled but instead a 2hr delay was called and I had a total of 5 kids ALL DAY across 3 periods. Teachers are already under enough stress (pandemic or not), we don't need to be constantly belittled and treated like time thieves. If they are so concerned about how I spend my contract hours, I would GLADLY become an hourly employee, I'd probably make double my salary.	Yes
2/10/2021 17:48:23	No	Yes	Somewhat		No
2/10/2021 17:57:49	Yes	No	Yes		Somewhat
2/10/2021 17:58:31	Yes	No	No	We understand what is our duty and responsibility, we are all adults. There is no need to remind us that we are getting paid so we have to be on time when we also volunteer our personal time to help our students after school, during weekends and we don't ask to get paid because we understand there are always exceptions.	No
2/10/2021 18:30:21	Yes	No	Yes		Yes

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2/10/2021 20:03:50	Somewhat	No	Yes	They don't care about us. I feel that they take advantage of their employees because they can. They do things legally but it doesn't mean that they aren't criminal.	Somewhat
2/10/2021 20:03:53	Yes	No	Yes		Yes
2/10/2021 20:09:56	Yes	Somewhat	Yes		No
2/11/2021 5:38:10	Somewhat	No	Somewhat	We should have the choice to come to work due to the horrible weather. I can endanger my life and someones life. Its not safe.	Yes
2/11/2021 5:38:11	Somewhat	No	Somewhat	if the buses can not run it is not safe for me I do not have 4 wheel drive I was told I must show up even if the kids have a snow day that does not seem right to me. does my safety not matter.	Yes
2/11/2021 5:40:04	Yes	No	Yes		No
2/11/2021 6:44:05	Yes	No	Somewhat		Somewhat
2/11/2021 6:46:04	Yes	No	Somewhat	The district is sending a message that staff lives do not matter. Why, if it is unsafe for PROFESSIONAL bus drivers, would it be safe for teachers to drive? The main principle here is that it is extremely condescending the message they send that staff lives are not important. To the district, we are all just bodies filling the position. I would like to be more than just a number, please. My family, along with my health and safety, will ALWAYS be more important than my job where I am just a warm body. Have some dignity and stand up for staff that has literally given their lives to the profession and not even been treated with dignity in return!	Yes
2/11/2021 6:55:25	Yes	No	Yes	I am a commuter from Reno.	Yes
2/11/2021 6:56:27	Yes	No	Yes		Somewhat
2/11/2021 7:01:43	Yes	Somewhat	Somewhat		Somewhat

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2/11/2021 7:03:26	Yes	No	Yes	I also have a problem with the district telling us we need to make up the time if we cannot get to school on time! How about all the times teachers get to school early or stay way later than our contracted times. To me that is total disrespect! Do I need to start keeping track of hours I put in extra? This is crazy, I strongly believe the LCSD administration does not care about the employees of Lyon County. Morale in our district is at an all time low and the district has created this atmosphere!	Yes
2/11/2021 7:07:35	No	Yes	Yes		No
2/11/2021 7:25:44	No	Somewhat	Somewhat	I just come in when I feel safe. If anyone says anything I will worry about that when it happens. I feel like a lot of what is said is just talk, but if I were to feel unsafe I would let my feelings be known.	No
2/11/2021 7:32:02	Somewhat	Somewhat	Yes		Somewhat
2/11/2021 7:36:48	Yes	No	Yes	Are the administrators at the DO expected to be at work on time in Yerington or do they just get to work from home?	Yes
2/11/2021 7:38:33	No	Yes	No		No

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2/11/2021 7:39:43	Yes	No	Somewhat	The implication in the communications from the district regarding snow days and delayed start days was that teachers seek to "steal time" from the district by getting to school late (when students get to school) on delayed start days or desiring to work from home on snow days when it is unsafe for students to get to campus. In reality, the district steals time from me constantly. I regularly spend 2-3 hours past contract time planning and grading and rarely leave school "on time." Most teachers spend many hours of their own personal time doing work for the district without compensation and do so gladly for the sake of their students, so it is very disrespectful and insulting for the district to make this implication. I feel undervalued as a professional and, to be quite frank, am considering seeking employment elsewhere. Teachers are in short supply and are leaving the profession in droves, and it is this attitude of disrespect and not valuing teachers' safety that is driving many of us to leave.	Yes
2/11/2021 7:41:27	Yes	Somewhat	Yes	I wish that I would get a text message, I have not been getting those, I have to go check my email to know if it was a delayed start.	Somewhat
2/11/2021 7:43:22	Yes	Yes	Yes		No
2/11/2021 7:46:05	Somewhat	No	Yes		No
2/11/2021 7:58:51	Yes	No	Yes	If it is not safe for students to go to school what makes it safe for staff. Seems like staff is expendable.	Somewhat

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2/11/2021 8:05:21	Yes	No	Yes	Per the last question: My principal did not bully anyone however the phone call from the district stated that there would be a two hour delay but staff was EXPECTED to report on time. Excuse me but nothing about being safe was put in the message and those of us who live distances would have really had to endure possible problems that could cause harm to them or people around them. Also, we are focusing on staff but why is the district allowing bus drivers to pick up children in this type of weather. 6"of snow is a lot of snow for a larger vehicle to control when the vehicle is sliding on uncleared side streets with children on board. This is not right. I personally saw a bus slide and almost hit a parked car on Shadow. Honestly, just because they don't have to deal with this does not make this ok and they send the impression that not only do they not care about staff the students and families apparently don't matter either. The school board and district need to take this under advisement because when that accident does come they will all be held accountable due to the reckless behavior demonstrated unbecomting people who should be in charge of safety for all!	No

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2/11/2021 8:06:48	Yes	No	Yes	It is "understood" that I am to "get to school" no matter whether or not I feel I am safe. I do not know the roads before I get in my car and drive. I feel that I am pressured to start driving whether or not I know that I am safe. I feel that if it is unsafe to run buses then it would be reasonable to think that the roads are unsafe for me, but that is not how the district is translating that to me. I also feel that I am being unfairly viewed based on the perception of teachers that "live around the corner" and those of us who are commuting. what is a minor inconvenience to drive a block is a danger to those who drive for 30 or more minutes on many roads that may or may not have already been treated. once again, I do not know whether or not I am safe until I GET ON THE ROAD. thank you.	Somewhat
2/11/2021 8:09:54	No	Yes	Yes		No
2/11/2021 8:13:24	Yes	No	Yes		No
2/11/2021 8:27:24	Somewhat	No	Somewhat	I live in North Reno and winter weather there is a lot worse than it is in Lyon County. I know there are other teachers who live in Washoe County and work here in Lyon - the commute can be really scary when there is a storm and getting a bunch of texts and emails that we are expected to be at school at our normal time makes is more stressful.	Somewhat
2/11/2021 8:46:47	No	Somewhat	Yes	I live in town so I could walk to school if I had to. We do, however, have a lot of staff that drives in and driving on icy roads might be tough for some of them. With the blended learning style, subs aren't available so these same staff members, I believe, feel compelled to be at school.	No
2/11/2021 8:47:26	Yes	Somewhat	Somewhat		No

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2/11/2021 8:53:22	No	No	Yes	<p>Staff and teachers should be able to arrive when it is safe to do so, if safe at all. If a snow-day is called, everyone should have the ability to work from home without being made feel like we need to show up on campus because we are "getting paid" or that the snow-day will not be called until everyone has arrived on campus. Safety should always come first and just like student safety is a priority, staff should be treated the same way. Weather is not in anyone's control and if it is not safe for students, then what makes it feasible that it is safe for staff? A lot of employees commute. If an employee were to get into an accident because they had to make it to work "on time" and leave their homes earlier, it opens up the possibility of a lawsuit. Stop worrying about money and start treating employees fairly across the board, regardless of the position they hold in this district. Custodians for one, do not receive enough credit. They make it to work extra early to improve safety conditions for everyone else! So many things that this district needs to work on.</p>	Somewhat

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2/11/2021 9:26:12	Yes	No	Yes	<p>I regularly work anywhere between 50-80 hours a week - well beyond my contract hours! I put in hours during breaks and summer vacations without acknowledgement or extra pay. I am sure this is true of "most" teachers. It is a slap in the face when we get emails stating we should "be professional... be prepared... act accordingly and get up earlier" so we can arrive on time during inclement weather.</p> <p>I fully understand that we are being paid for the day. However, it is truly offensive that teachers who go so far above and beyond their professional duties every single day and are never recognized for those efforts are then labeled "unprofessional" for not wanting to travel in dangerous conditions.</p>	Yes
2/11/2021 9:30:01	Yes	Somewhat	Somewhat	It would seem if it is dangerous for the busses to leave early to pick up kids so they are safe, we should be able to arrive an hour early for school, so we get the same advantage to travel after the roads are better plowed or when the sun is coming up to bring the temperatures up. This winter drivers have been pretty patient, but that doesn't always happen.	No
2/11/2021 10:17:30	Yes	No	No	I feel we should be treated as professionals not children.	Somewhat
2/11/2021 10:26:00	Somewhat	Somewhat	Yes		No
2/11/2021 10:58:23	No	Somewhat	No		No
2/11/2021 11:10:01	Yes	No	Yes		No
2/11/2021 11:25:10	Yes	No	Somewhat		No
2/11/2021 13:53:24	No	Somewhat	No		Somewhat

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/11/2021 15:28:17	Yes	No	Yes	The last letter that was sent by the district about snow days/delayed start or cancelled school days completely showed that we don't count to them as being safe and to stay hom-e work from home and be safe. They demanded we go in regardless of the conditions as we are on a paid day. We are capable now of doing distance learning on those days and delayed starts so I feel we should count too as well as the students and the district staff who are working from home now anyway (I think).	Somewhat
2/11/2021 15:34:14	Yes	Yes	Yes		No
2/11/2021 15:34:50	No	No	Somewhat		No
2/11/2021 15:37:23	Yes	No	Yes		Yes
2/11/2021 15:46:30	Yes	No	No		Somewhat
2/11/2021 15:47:21	Yes	No	Yes	It feels like a slap in the face given how many extra hours we put in for free for them to say we are paying you to be there so you have to be there, and who cares if the weather gets worse and you can't make it home, we're paying you.	Yes
2/11/2021 15:49:49	Yes	No	No		Somewhat
2/11/2021 15:50:24	Yes	No	No	If it is not safe enough for the students and busses to be on the road, it is not safe for teachers.	Somewhat
2/11/2021 15:53:39	No	Yes	No		No
2/11/2021 15:57:31	No	Yes	No		No
2/11/2021 15:59:57	Yes	Somewhat	Yes	Snow days are often different from one county to the next and driving conditions also vary. The district should check all counties and the weather conditions before making decisions.	No
2/11/2021 16:03:12	Yes	Somewhat	Somewhat		Somewhat

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2/11/2021 16:07:23	Yes	No	Somewhat	I feel all of their communication regarding snow day/snow delay is purposefully contradictory as if they are trying to avoid an inevitable lawsuit - "get here when you are safe, but be on time; leave earlier, but get here as close to contract hours as possible." Why is my life and safety worth two hours of pay? Why is our paycheck ALWAYS thrown in our face as a reason for anything. Where is the human decency to ensure I am safe not just my students? If a snow day or delay is not about ensuring safety then why are we doing them? If I can get here on time (safely or not) why doesn't school just start on time?	Somewhat
2/11/2021 16:40:19	Somewhat	No	Yes	Having students as my own children in the school district makes it very difficult when they're on a two hour delay to accommodate their needs when I feel obligated that I have to be in work at a normal time. There is no reason to jeopardize their safety or delay because my work schedule requires me to jeopardize my safety to be there at a certain time. As a professional adult, I work enough overtime that if I want to flex my two hour delay and come in a little bit later I certainly feel I have the right to do so considering the hours I put in beyond contract time.	No
2/11/2021 17:50:15	Yes	No	Yes		Yes
2/11/2021 19:10:06	No	Somewhat	Yes		Somewhat
2/11/2021 19:10:40	Somewhat	No	No		No
2/11/2021 19:14:32	Yes	No	Somewhat		Yes
2/11/2021 19:22:15	Yes	No	Somewhat		Yes

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2/12/2021 1:45:08	Yes	Somewhat	Yes	I happen to live around the corner from my school. Some of my co-workers come from long distances. Two weeks ago, it took my partner 3 hours to commute from Reno due to road conditions/wrecks on the only road he can use to get to school (and he left early). The nature of the Lyon County School District is that it is VERY spread out. IF we want to retain quality staff, we need to appreciate this. I have found that the site administrators express understanding of this and make sure classes are covered if there are bad conditions, traffic issues. LCSD should change it's language about late starts to reflect more concern for staff safety, maybe soften expectations with " please do your best to communicate with site admin. regarding staff delays due to conditions"	Somewhat
2/12/2021 1:47:13	Yes	Somewhat	Yes	I happen to live around the corner from my school. Some of my co-workers come from long distances. Two weeks ago, it took my partner 3 hours to commute from Reno due to road conditions/wrecks on the only road he can use to get to school (and he left early). The nature of the Lyon County School District is that it is VERY spread out. IF we want to retain quality staff, we need to appreciate this. I have found that the site administrators express understanding of this and make sure classes are covered if there are bad conditions, traffic issues. LCSD should change it's language about late starts to reflect more concern for staff safety, maybe soften expectations with " please do your best to communicate with site admin. regarding staff delays due to conditions"	Somewhat

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2/12/2021 6:41:05	No	Yes	Yes	We are educators. Our job is to teach the students. We know in advance when weather is approaching and we need to prepare for it. Just because Fernley got weather doesn't mean Dayton did, or Just cause Yerington got it, doesn't mean SS did. I have worked for the District 14 years and the weather doesn't stay around long, and I chose the position I work in and it is my job to do it, if that means I leave to work earlier and drive a little slower so be it.	No
2/12/2021 7:20:19	Yes	Somewhat	Somewhat		No
2/12/2021 7:21:00	Somewhat	No	Yes	Would be nice if the district made a phone call to let you know if there was a delayed start.	No
2/12/2021 7:21:19	No	Yes	Yes		No
2/12/2021 7:31:45	Somewhat	Somewhat	Yes	I do not classify the communications as "hostile/bullying" because that is a strong word, however, the repeated emails about expectations for delayed start/snow days from the same source, in addition to the emails on this same topic of what is expected of me on a delayed start/snow day sent to me from several sources each time the weather threatens, make me feel micro-managed, not trusted to do the responsible thing when it comes to my job, like I'm being treated like a small child/teenager, and frankly upset. I think that we, as responsible adults, know what is expected of us, and if there is an incident/infraction with an individual teacher/staff member, that should be addressed with that teacher/staff member by their own site administrator, instead of making us all feel as though we have done something wrong.	Somewhat
2/12/2021 7:32:54	Yes	No	Yes		Yes
2/12/2021 7:38:40	No	Yes	Yes	We get paid to come to work and the instructions state to do so as safe as possible. It gives me time to get some much needed work done!	No
2/12/2021 7:46:50	No	Yes	Yes		No
2/12/2021 7:52:55	Somewhat	Somewhat	Somewhat		No

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2/12/2021 7:52:55	No	Yes	No	This seems like a moot point. People in the regular business world still have to work even when there is bad weather. The world doesn't shut down for a few inches of snow. There are people in Minnesota that drive to work daily in snow. Sorry, but if you don't feel like you can make it to work, take the day off...simple as that! We have other things to worry about as a union like INSURANCE!!!!	No
2/12/2021 8:00:25	No	Yes	No		No
2/12/2021 8:26:49	No	Somewhat	No	I am aware of coworkers who were instructed to be onsite at their call times and even if not safe for travel were told to get to school even with their areas saying not safe for travel.	No
2/12/2021 8:31:19	Yes	No	Somewhat	I took that the statement "as safety allows" meant that if it was not safe for me to drive, then I shouldn't drive. There is no job worth my life. Therefore, I did not leave my house until it was safe to do so. With that said, I know there were many other commuters who spent hours on the unsafe roads to get to work. They should not have felt obligated to put themselves in that situation.	No
2/12/2021 8:36:01	Yes	Somewhat	Yes	The tone of the emails implied that we are not professional and do not act accordingly. We all know we are being paid to be here. If pay were the only motivating factor, teachers and staff would not put in half the hours they do before and after school, weekends and over the summer.	Yes
2/12/2021 8:40:37	Yes	Somewhat	Yes	The last email about getting to school on time during delayed starts felt like it had a bit of a frustrated tone to it. It was also a little condescending.	Yes
2/12/2021 8:40:56	Somewhat	No	Yes		No
2/12/2021 9:07:19	No	Yes	Yes		No
2/12/2021 9:13:53	No	Somewhat			No

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/12/2021 9:15:48	Yes	No	Yes	I have been employed by the district for MANY years now and I would have never felt any of these negative feelings until the past 3 years. The emails reminding me that I need to be here at my normal time are uncalled for. I feel like employees come to work as safe and as soon as possible. I don't feel like expecting me to leave home an hour earlier to be here on time is reasonable, especially when many people travel to Lyon County from other communities to work. I think that as long as you are at work before the students arrive is an appropriate expectation. Teachers put in MANY hours outside of school time to prepare and work at home! We are not compensated for these extra hours so I think reminding me that I need to be here for my contract time is almost offensive!	Somewhat
2/12/2021 10:23:18	No	Somewhat	No	I have heard of employees having the problems listed above, but I personally have not experienced them.	No

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/12/2021 10:48:13	No	Somewhat	Somewhat	<p>I do not like the 10 emails we received from the school district, the board, and our admin telling us the same thing. It feels like we are being disrespected by treating like 10 year olds. Teachers often stay outside contract hours, so why make it such a big deal to communicate that we need to be there before the students? Why not just say, "be safe, and remember that you still have to work, so come and be prepared for students as soon as you can. Call if you cannot make it as soon as possible so we can cover your class."</p> <p>I also do not like mandates handed down from district to admin. Why are they not asking for teacher input before hassling admins about anything?</p> <p>Why are teachers being responsible for what is happening in other people's homes? It is unfair and it is creating stress, anxiety, and a waste of precious time to ask admin and teachers to solve a problem that is beyond our control. Be creative and look into other options like community schooling: more home visits by SRO, community tutoring at large public sites where we can social distance for kids on their off weeks (libraries, community centers, parks, etc.</p>	No
2/12/2021 11:15:58	No	Somewhat	Somewhat		No

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/12/2021 11:22:04	No	Somewhat	Yes	I feel that if it is unsafe for others to be out on the road, it is unsafe for staff as well. Beyond that, many of us have children who attend a school other than the one we work at. If we cannot drop them off until the delayed start time (or 20 minutes prior), then that will delay us from arriving on time. I understand that everyone is getting paid for the full day, but there needs to be some understanding that a delayed start alters the normal routine for many of us, especially parents. They don't happen very often, and the staff members who are going to take advantage and show up late just because they can, are already doing so on non delayed start days as well. It feels like the district is accusing us of being lazy and taking advantage of delayed starts when they guilt us by saying that we are all being paid for the full day anyway. Many of use OFTEN work unpaid hours. That is an insulting tactic to get us out on the roads before the plows have run. Personally, I live in the town I work in so it has never been an issue for me. However I have coworkers who have sat in gridlock for 4 hours trying to get to work in unsafe conditions. I will gladly volunteer to absorb their students so they can stay safely at home or not feel pressure to arrive when it is not reasonably safe to do so.	Somewhat
2/12/2021 11:53:47	Yes	Yes	No		No
2/12/2021 12:15:41	Yes	No	Yes		Yes
2/12/2021 12:51:53	No	Somewhat	Yes	I do not need multiple emails reminding me of the policy on delayed starts. It feels like we are being treated like a child with the constant reminders.	No

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
				I feel that the LCSD policy that we must work at our school sites on days that school is cancelled due to inclement weather and "arrive on time" to our school sites on days that 2-hour delays are called for the same reason is absolutely ridiculous and makes me feel that LCSD does not care about my safety. In as much as we have RARELY had days called due to inclement weather in the sixteen years I have worked for the district, the idea that we couldn't be expected to work from home on days that in-person school is cancelled for students is ludicrous. As contracted professionals, we spend many, many hours working outside of our regular contract hours both at our school sites and at home. It is personally offensive to me that the district cares so little about my personal safety that they would determine weather conditions to be unsafe for students to come to school but still expect me to commute to my school site on that same day. Furthermore, the email sent out by Dawn Huckaby and the LCSD district office leadership regarding the union's threatened grievance regarding this issue was offensive and highly unprofessional.	Yes
2/12/2021 16:01:23	Yes	No	No		Yes
2/12/2021 18:37:37	No	Somewhat	Somewhat		No
2/15/2021 18:03:15	Yes	No	Yes		Yes
2/16/2021 7:13:55	Yes	Somewhat	Yes		No
				They could care less about anything that might reflect negative on their stats. This includes exposing us to COVID and lying about who has test positive and who may be at risk. The same thing is happening now with this grading policy joke. I find our current system to be disgusting at best.	
2/16/2021 7:16:00	Yes	No	No		Yes
2/16/2021 7:16:07	Yes	No	Yes		Somewhat
2/16/2021 7:16:40	Yes	No	Yes		Somewhat
2/16/2021 7:17:48	No	Yes	Yes		No
2/16/2021 7:17:55	Yes	No	Yes		Somewhat
2/16/2021 7:17:56	No	No	Yes		No
2/16/2021 7:19:23	No	Somewhat	Yes		No
2/16/2021 7:20:31	No	Yes	No		No
2/16/2021 7:20:51	Yes	No	Yes		No

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/16/2021 7:23:50	No	Somewhat	Yes	I felt like the email they sent us said we are going to do what we want and here is the verbage from the state to prove we can. Had they said something to the effect of, I understand safety of our staff and students is of utmost concern, we do expect you to arrive on campus and work. Site administrators could decide if a teacher must work remotely. The email sent came off very offensively and could have been presented more appropriately.	Yes
2/16/2021 7:24:34	No	Yes	No	LCSD Administration at both the site level and District level, in my experience and opinion, have always been fair and understanding of circumstances. They have never been unreasonable in their requests or suggestions for coming to work during inclement weather. I have always appreciated the care and concern they have always shown for ALL LCSD staff, students and parents.	No
2/16/2021 7:26:55	Yes	No	Yes		Yes
2/16/2021 7:27:09	Yes		Yes	I don't feel that district-level LCSD staff has staff best interest at heart. I believe it is nothing but a power play and a desire to "look good" and "look tough." People are actively trying to leave the district to go somewhere where they feel more respected. It used to feel that there was open communication with the district, but now when we reach out it is hostile and demeaning. Something needs to change. This is not sustainable.	Yes
2/16/2021 7:30:03	Yes	No	Yes		Yes

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/16/2021 7:31:00	Yes	No	Yes	<p>At one point we were kept in attendance without power in extremely cold conditions well beyond the 2 hour guideline. We have been directed to be at school to assist in clearing sidewalks, pathways, and answering phones. Both of these situations happened 2 years ago.</p> <p>We are given the directive to be at school and reminded about contract time only to see district personnel running neighborhoods during "contract time."</p>	Yes
2/16/2021 7:32:09	Yes	No	Yes	<p>If we are on a two hour delay, I feel all staff should have 2 hours to get into work, essential and non essential. Not, you need to be in on time if safe to do so. District should take in consideration employees who live in the surrounding areas, and have a commute to work. Some areas get hit harder with snow than other areas. The drive is not always safe.</p>	No
2/16/2021 7:34:23	Yes	No	Yes		No
2/16/2021 7:35:24	Yes	No	Yes		No
2/16/2021 7:35:59	No	Somewhat	Yes		No
2/16/2021 7:36:39	Yes	No	Yes	<p>I feel that the District is stubbornly "babysitting" its teachers and does not trust us to perform our job. If we need to show up late, due to poor road conditions (as MOST people commute) then the district needs to understand that as teachers we ALWAYS put in extra time. We are professional and should be treated as such. The district needs to value staff safety and well being. I have never felt the district values the staff as professional (which we are).</p>	Yes

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/16/2021 7:43:59	No	Yes	Yes	Expecting the teachers to come to school when school is cancelled because of hazardous conditions is ludicrous. The main reason school is cancelled is because of the hazardous road conditions. If buses (which are heavier than cars) can't transport children safely then the district shouldn't expect teachers to drive to their school sites...especially since we already have full distance education opportunities in place.	Somewhat
2/16/2021 7:50:45	Yes	Somewhat	No	I understand that there are teachers who are outliers when it comes to inclement weather. It is our personal choice to live where we do. What I take issue with is, if we are capable of conducting distance learning from the safety of our homes, what is the purpose of needing to come into the school to conduct distance learning to the students who are safe in their homes? It almost seems as though the district cares little for the staff and faculty of the schools. It's like saying, "we care about our students' safety, but not our staff." I am sure this is not true, but it is difficult to think otherwise, at times.	Somewhat
2/16/2021 7:55:27	Yes	No	Yes		Yes
2/16/2021 7:58:28	Yes	No	Yes		No
2/16/2021 8:02:22	No	Somewhat	Yes		No
2/16/2021 8:02:55	Yes	No	Somewhat		No
2/16/2021 8:04:38	Yes	Somewhat	No	My admin is supportive and I get here as soon as I can, this has never been an issue for me at LCSD.	No
2/16/2021 8:07:45	Yes	No	Yes		No
2/16/2021 8:10:09	Yes	Somewhat	Yes		Yes
2/16/2021 8:13:51	Yes	Somewhat	Yes		Somewhat

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/16/2021 8:17:51	Somewhat	No	Yes	I felt that Mr. Workman's email was condescending and somewhat hostile. It didn't address our concerns, but instead praised his office and staff as being brilliant while making us out to be somehow inferior to their "brilliance." I would definitely classify it as bullying. Additionally, I felt it was a slap in the face the number of times he mentioned we were expected to do the job we are paid to do, as if in some way we have not been doing that. It was insulting to say the least.	Yes
2/16/2021 8:21:54	Yes	No	Yes		No
2/16/2021 8:36:11	Yes	Somewhat	No		No
2/16/2021 8:52:27	Yes	No	Somewhat		No
2/16/2021 8:59:35	Yes	No	Yes	I think it is absolutely ridiculous that the superintendents live in a bubble they stay at home and do work from home. while they expect us "peons" to go into work regardless of childcare, and on top of it don't allow you to bring your children to work. Onsite leadership cares...the higher ups don't.	Yes
2/16/2021 9:17:10	Yes	No	Yes	I have never asked anyone to do a thing I would not do. I'm curious how many in the district office make it in even on a late start day.	Yes
2/16/2021 9:38:06	Yes	No	Yes		No
2/16/2021 10:18:44	Yes	Somewhat	Yes		No
2/16/2021 10:28:15	Yes	No	Yes		Yes

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/16/2021 11:24:55	Somewhat	Somewhat	Yes	All staff live various distances from work. When told to be here as soon as you can but be safe is not really practical. There are staff who live a couple mins away from the school site (on the main road) and choose not to come in until the 2 hour delay while you have other staff who live in towns away and drive in heavy conditions and still can get here very close to normal time but they had to leave their houses an hour or more earlier. Unless you are going to police the staff and make sure everyone shows up very close to work time then you should close school. There was only 2 real bad days and that really wouldn't have hurt to have a snow day. Snow days are to be in the calendar anyway. Regardless of how early you leave home to be on time makes no difference in wrecks or collision when roads are treacherous. I know my family would be very upset if I was in an accident or met my demise trying to get to work on time. When the Governor gives a directive that snow days are not to be used as distance learning the Administrative policy is not practical in terms of safety. Instead of having staff worry about the roads to get to or home from work maybe it would have been a good day off and give everyone a day to be calm after the way the past 2 years have been.	No
2/16/2021 13:43:47	Somewhat	Somewhat	No		No

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/16/2021 13:44:43	No	Yes	Yes	<p>The snow day messages from district were, indeed, tone deaf, self-aggrandizing and singularly unnecessary since 2 hour delays were working. However, this survey feels equally unnecessary. The message went out, it was challenged, and clarifications made. In the end, site administrators are who teachers deal with regarding getting to school safely, not district, which is how it's always been. Nothing has changed, except you didn't like the tone of the message.</p> <p>So, one wonders...is this truly worth the time and effort to survey teachers and create a presentation to the board?</p> <p>Once again, I am truly underwhelmed at what LCEA considers important.</p>	No
2/16/2021 13:53:46	Yes	No	Yes	The underlying assumption appears to be that we won't work if we are at home. Most of us spend hours upon hours completing work for school at our homes.	Yes
2/16/2021 17:25:42	No	Somewhat	Yes	I believe that our district has made some correct decisions on snow days this year but they have not in the past. They say that if one area is affected, like Fernley, then all LCSD schools have to have a delay yet in the last few years I think that hasn't been followed. If we have contingent days for weather, we should use them, especially on the days where we have heavy snow fall.	No
2/17/2021 8:40:37	No	Somewhat	Yes	I've always felt supported and encouraged by my administrator to do what I feel is safe and reasonable.	No
2/17/2021 9:11:51	Yes	Somewhat	Yes		No

Timestamp	During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.	Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"	Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?	Comments	Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?
2/18/2021 10:15:59				<p>This is a non-issue.</p> <p>What is concerning is the disingenuous use of 'fire code' to manipulate capacity recommendations and willfully violating social distancing requirements. This approach would seem to indicate some of the conditions outlined in the above questions.</p> <p>Is our Union involved in these interpretations/discussions?</p>	
2/19/2021 21:46:45	Yes	No	Yes	If we want students to make it to school safely, we should want teachers and staff to also make it to school safely. By expecting as to be there at our regular contracted time, is requiring us to leave and travel during bad weather and may not always be prepared to do so as quickly as needed. This may not lead to anyone being in danger, but if something does happen because we feel we will be reprimanded if not to work on time, the school will need to find a sub to cover this staff member anyways. So on delayed starts school staff should be able to get to school no later than 15 minutes prior to students, just like on a regularly scheduled day. This will allow for teachers and staff to be prepared for the weather they will encounter on their commute to work.	No
2/22/2021 11:22:14	Yes	Somewhat	Yes		No
2/23/2021 16:48:06	Yes	No	Yes		Yes
2/23/2021 19:29:47	Yes	No	Yes		Yes
2/25/2021 8:31:00	No	Somewhat	No	Due to the fact that I live close to my school site, I do not feel that I am as impacted by snow days as other staff members.	No



Work Climate

Questions Responses **252**

252 responses



Accepting responses

Summary

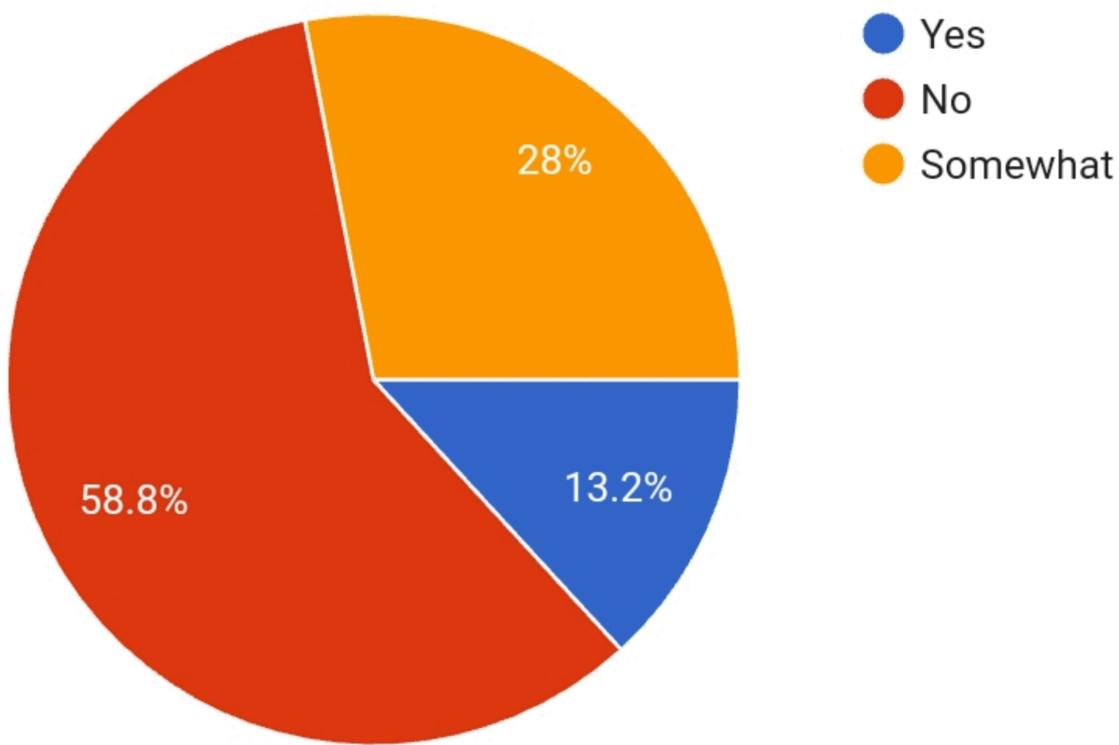
Question

Individual

Do you feel the district cares about your safety when they say, "you need to get to school on time as long as it is safe?"



250 responses



During delayed starts, have you ever felt you were expected to do something





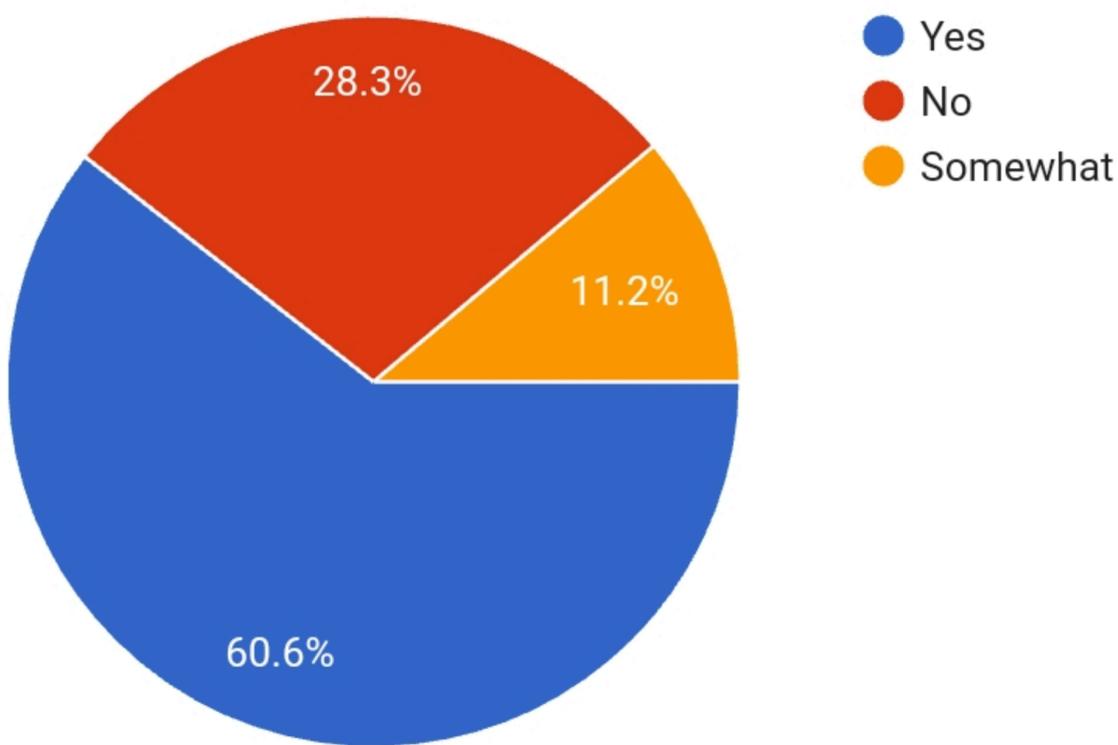
Work Climate

Questions **Responses 252**

During delayed starts, have you ever felt you were expected to do something beyond a rational and reasonable measure for your safety? Examples include getting a hotel room, leaving hours early to get to work, and/or leaving before the sun is out.

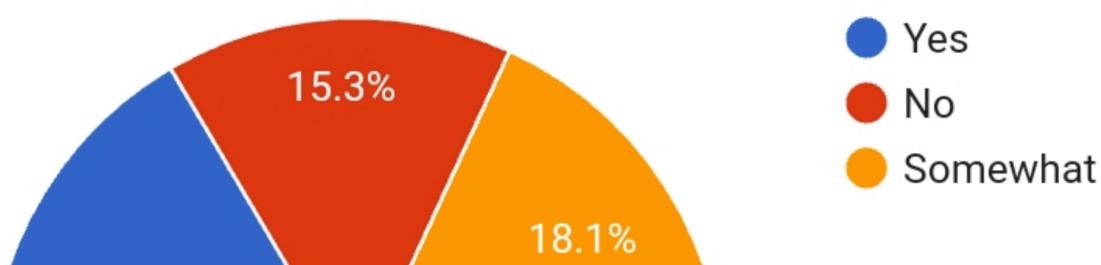


251 responses



Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?

248 responses



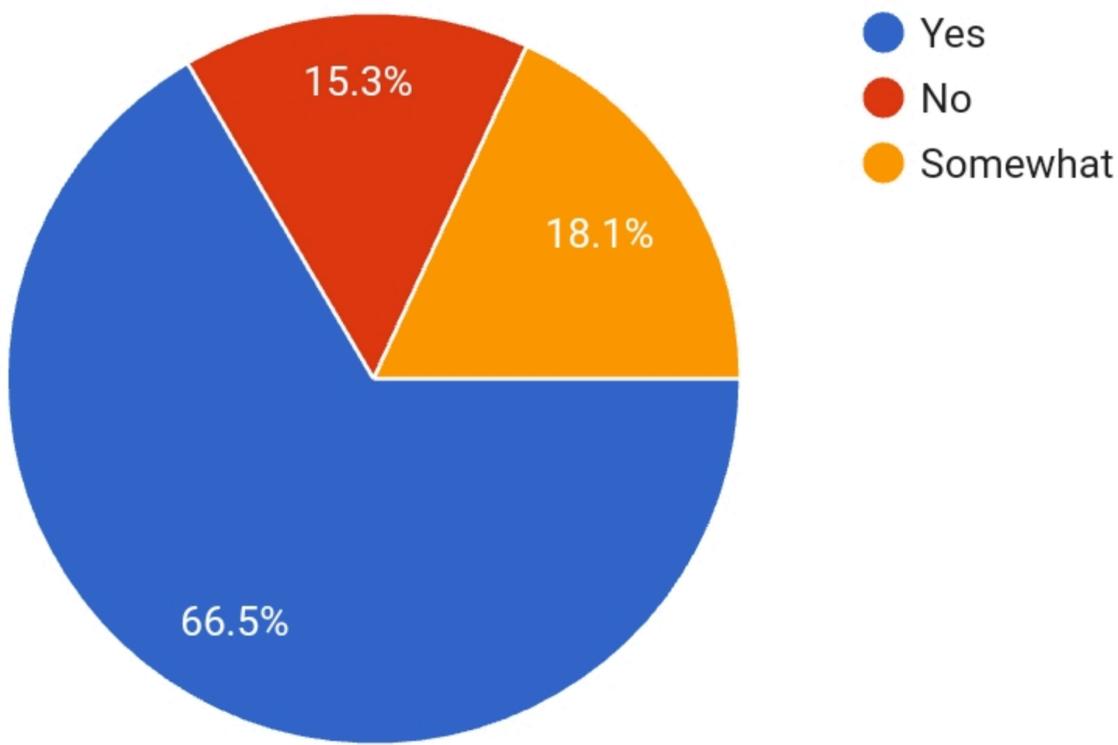


Work Climate

Questions Responses 252

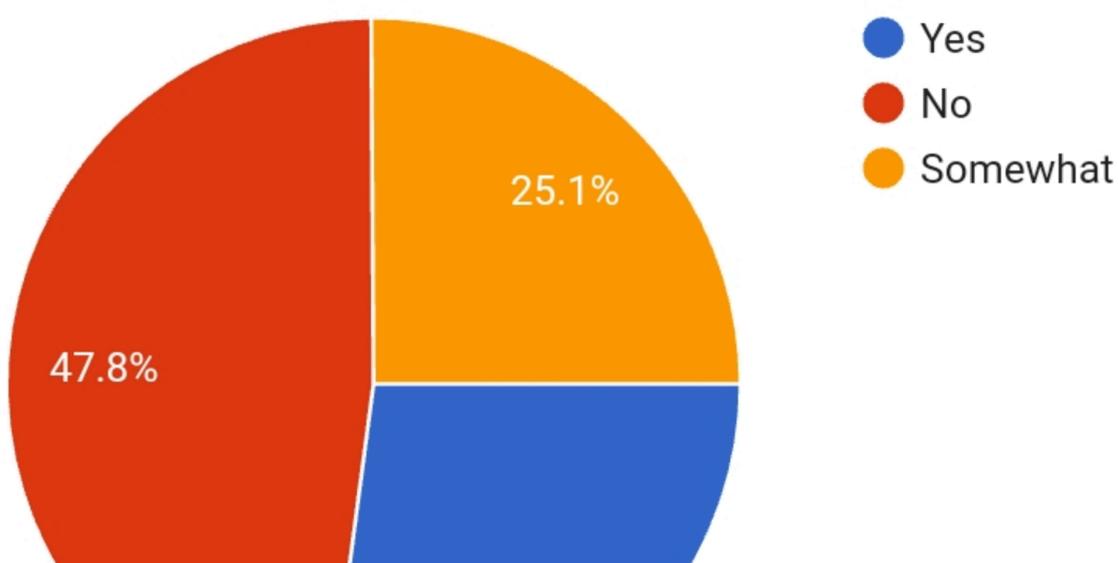
Do you feel like your site administrator(s) were supportive of your circumstances regarding snow days, but LCSD policy prevented them from acting accordingly?

248 responses



Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?

251 responses



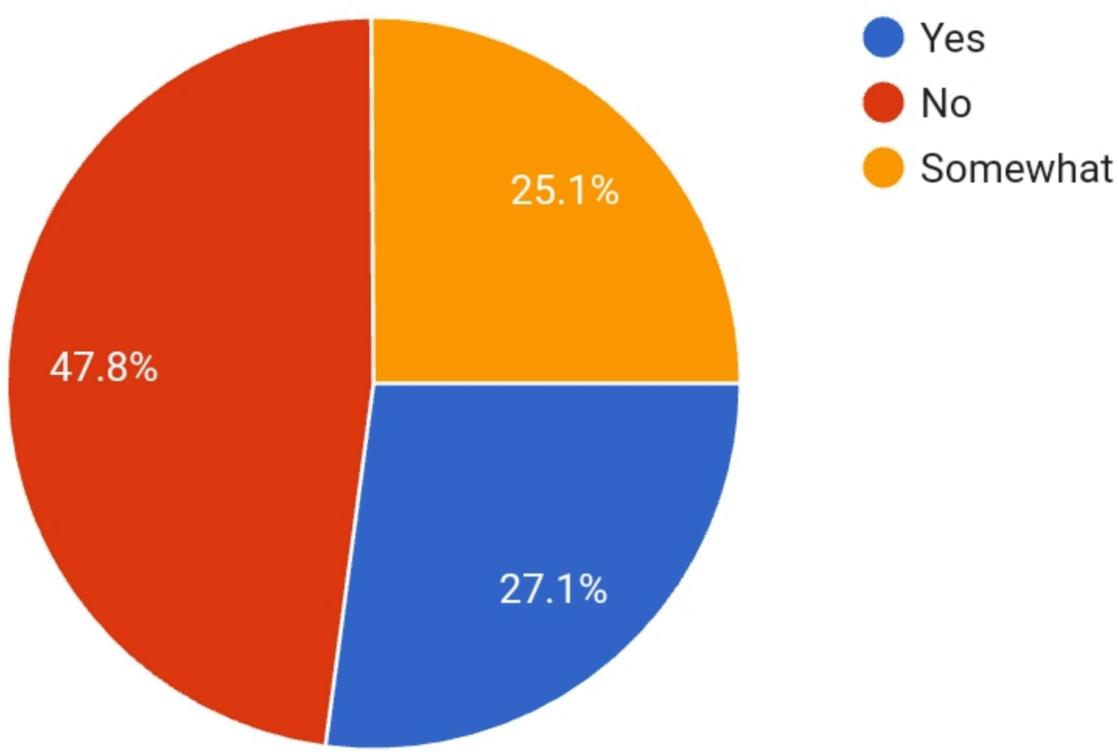


Work Climate

Questions Responses 252

Did you receive any communication from LCSD administration that you found hostile or bullying regarding snow days?

251 responses



Comments

111 responses

I happen to live around the corner from my school. Some of my co-workers come from long distances. Two weeks ago, it took my partner 3 hours to commute from Reno due to road conditions/wrecks on the only road he can use to get to school (and he left early). The nature of the Lyon County School District is that it is VERY spread out. IF we want to retain quality staff, we need to appreciate this. I have found that the site administrators express understanding of this and make sure classes are

2 Hour Delayed Start - Please Watch Weather Conditions



Huckaby, Dawn <dhuckaby@lyoncsd.org>

Tue, Jan 26,
10:23 AM

to bcc: AllStaff

Good morning, LCSD family,

With winter upon us, we wanted to send a reminder about delayed starts due to weather and road conditions. Tomorrow, Wednesday, January 27 will be a 2 hour delayed start for students based on weather patterns. A delayed start is called to provide time for busses to be prepped for the conditions, since travel takes longer with snow and ice. When there is a delayed start, we ask that employees report to work as soon as it is safe to do so. During inclement weather, it is important that employees prepare and plan ahead, using precautions to help ensure you are arriving on time (such as leaving home earlier than normal). Everyone is paid for the day, so please make sure that you arrive to work as close to your start time as is safe. If there are circumstances where you are unable to arrive within a reasonable amount of time, please let your administrator know. Any make-up time is determined by site administrators. If you have any questions, please contact your administrator or Human Resources.

Weather can be unpredictable, so please take preparations to be safe. Staff and student safety are our highest priorities.

Thank you for all you do for our students.

Kindly,

Dawn

Dawn Huckaby, SPHR, SHRM-SCP

Director of Human Resources

Lyon County School District

(775) 463-6800 x10053

Teach in LyonCSD!

[APPLY NOW!](#)

DAILY REMINDER

- **Wear Face Coverings At All Times**
- **Maintain Social Distancing**
- **Wash Your Hands & Use Hand Sanitizer**
- **Help Keep Our Facilities Clean**
- **Perform a self screening every day before school**

This information contained in this communication may be confidential and is intended only for the use of the intended recipient(s). If the reader of this message is not the intended recipient(s), you are hereby notified that any dissemination, distribution, or copying of this communication, or any of its contents, is strictly prohibited. If you have received this communication in error, please return it to the sender immediately and delete any copy of it from your computer system.

**EXTREME ENVIRONMENTAL CONDITIONS AND EMERGENCY SCHOOL
CLOSURES**

The top priority of the Lyon County School District is to ensure the health and safety of all students and staff. Extreme environmental conditions including, but not limited to increased temperatures, inclement weather, decreased air quality and other emergencies may require adjustments to the typical school day in order to reduce risk.

The decision to delay or close schools and other district operations because of extreme environmental conditions or other emergencies will be made by the superintendent or designee. Extreme environmental conditions are defined as any circumstances which prohibit or hinder the normal operations or educational activities of a school and/or creates a situation that could be harmful to the safety of students and staff.

The superintendent may authorize the delay or closing of any or all schools affected by the extreme environmental conditions or other emergencies. Notification will be given to students, families, staff and the public of such delay or closings under a communication plan developed by the superintendent or designee. If extreme environmental conditions vary from one area of the school district to another or from school to school, the superintendent may close individual schools as necessary.

Adjustments to the typical school day as a result of decreased air quality will be implemented according to the chart in the administrative regulations. Principals may enact more stringent practices but may not apply more liberal adjustments than that outlined in the regulations.

Policy #EBCD
Revised 11/17/20

***EXTREME ENVIRONMENTAL CONDITIONS AND EMERGENCY SCHOOL
CLOSURES: ADMINISTRATIVE REGULATIONS***

The decision to delay or close school due to inclement weather conditions will be initiated according to the LCSD Inclement Weather Conditions Process Chart. Should a delay or closure be warranted, the following procedures will be in effect.

DELAYED START TO THE SCHOOL DAY

1. Delayed school starts will be for students only and two hours in length from the beginning of the regular school day to allow for adequate preparation of transportation and school facilities.
2. All staff will report to work as safely as possible according to their regular work schedule. Any exceptions to this must be approved by the principal or supervisor.

EARLY RELEASE FROM A SCHOOL DAY

1. An early release from school due to extreme environmental conditions will only be used as a final option since students are most safe at school under adult supervision.
2. If this option is used, appropriate emergency communication to parents/guardians must occur before students are released and transported home.

EMERGENCY SCHOOL CLOSURE

1. School closures for students will be determined the evening prior or by 5:15am on the day of the closure.
2. All staff will report to work as safely as possible according to their regular work schedule. Any exceptions to this must be approved by the principal or supervisor.

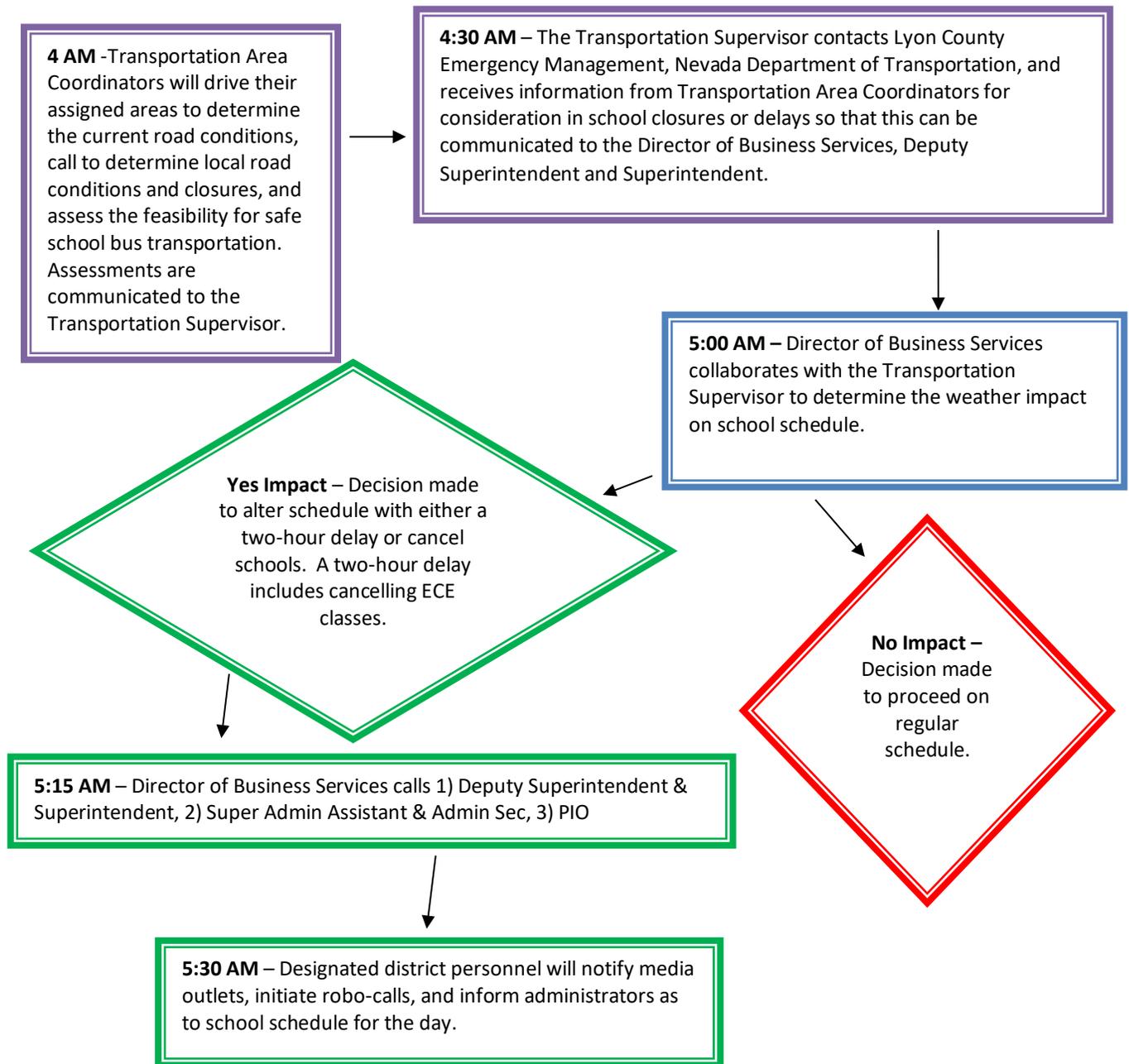
AIR QUALITY

Schools will not be closed in the LCSD due to decreased outdoor air quality as students and staff can safely conduct normal educational operations inside school/district facilities. The decision to cancel or move outdoor activities indoors due to decreased air quality will be initiated according to the LCSD Air Quality Conditions Process Chart. Should a cancellation or move to indoors be warranted, the following procedures will be in effect.

1. The LCSD will use the U.S. air quality index www.airnow.gov to determine AQI levels for ozone and particulates.
2. When the AQI reaches the “Unhealthy for Sensitive Groups” range of 101-150, the principal may choose to cancel all outdoor activities at his/her discretion.
3. If the principal decides to allow outdoor activities, the following approach must be used:
 - a. Staff must identify all students who fall within the sensitive individual category and monitor/limit their activity as necessary or keep them indoors.

- b. Limit and control physical exertion for all students as necessary.
 - c. Increase the opportunities for water breaks and rest periods.
 - d. Monitor the AQI every 30 minutes to determine necessary adjustments to activity.
4. Once the AQI reaches 151, all outdoor activities are canceled, and everyone must move indoors.

LCSD Inclement Weather Conditions Process Chart



LCSD Air Quality Conditions Process Chart

Air Quality Index (AQI) Table for Ozone and PM 2.5 with Visibilities for Wildfire Smoke

**Sensitive individuals include those with asthma or other heart/lung conditions.*

Activity	Good = 0-50 (11 miles +)	Moderate = 51-100 (6 to 10 miles)	Unhealthy for Sensitive Individuals = 101-150 (3 to 5 miles)	Unhealthy = 151-200 (1.5 to 2.75 miles)	Very Unhealthy = 201-300 (1 to 1.25 miles)	Hazardous = 301+ (Less than 1 mile)
Recess	No Restrictions	Unusually sensitive students should limit prolonged or heavy exertion.	Sensitive students should remain indoors. Limit prolonged or heavy exertion for all students.	No outdoor activity permitted. All students remain indoors with no limits to activity exertion.	No outdoor activity permitted. All students remain indoors and limit activity to moderate exertion.	No outdoor activity permitted. All students remain indoors and limit activity to light exertion.
P.E. or Other Outdoor Class	No Restrictions	Unusually sensitive students should limit prolonged or heavy exertion.	Sensitive students should remain indoors. Limit prolonged or heavy exertion for all students.	No outdoor activity permitted. All students remain indoors with no limits to activity exertion.	No outdoor activity permitted. All students remain indoors and limit activity to moderate exertion.	No outdoor activity permitted. All students remain indoors and limit activity to light exertion.
Athletic Practice/Training or Other Outdoor Activities	No Restrictions	Unusually sensitive students should limit prolonged or heavy exertion.	Sensitive students should remain indoors. Limit prolonged or heavy exertion for all students.	No outdoor practices, trainings or activities permitted.	No outdoor practices, trainings or activities permitted.	No outdoor practices, trainings or activities permitted.
Scheduled Sporting Events or Other Outdoor Competitions	No Restrictions	Unusually sensitive students should limit prolonged or heavy exertion.	Sensitive students should remain indoors. Limit prolonged or heavy exertion for all students.	No outdoor events or competitions permitted.	No outdoor events or competitions permitted.	No outdoor events or competitions permitted.
Staff Working Outdoors	No Restrictions	Unusually sensitive staff should limit prolonged or heavy exertion.	Sensitive staff should remain indoors. Limit prolonged or heavy exertion for all staff.	No outdoor work permitted for extended periods of time.	No outdoor work permitted for extended periods of time.	No outdoor work permitted for extended periods of time.

AQI Basics for Ozone and Particle Pollution			
Daily AQI Color	Levels of Concern	Values of Index	Description of Air Quality
Green	Good	0 to 50	Air quality is satisfactory, and air pollution poses little or no risk.
Yellow	Moderate	51 to 100	Air quality is acceptable. However, there may be a risk for some people, particularly those who are unusually sensitive to air pollution.
Orange	Unhealthy for Sensitive Groups	101 to 150	Members of sensitive groups may experience health effects. The general public is less likely to be affected.
Red	Unhealthy	151 to 200	Some members of the general public may experience health effects; members of sensitive groups may experience more serious health effects.
Purple	Very Unhealthy	201 to 300	Health alert: The risk of health effects is increased for everyone.
Maroon	Hazardous	301 and higher	Health warning of emergency conditions: everyone is more likely to be affected.

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Policy BBF: Board Member Code of Conduct

Recommendation

That the LCSD Board of Trustees review and approve revisions to LCSD Policy BBF: Board Member Code of Conduct as a second and final reading.

Background Information

The LCSD Trustee, Bridget Peterson requested an update and review of LCSD Policy BBF: Board Member Code of Conduct to reflect current practices.

Budget Considerations

N/A

Discussed at Previous Meeting

February 23, 2021

Attachment

LCSD Policy BBF

*Respectfully Submitted,
Wayne Workman, Superintendent*

BOARD MEMBER CODE OF CONDUCT

As a member of my local school board, I will strive to improve public education and to that end I will:

1. Attend all regularly scheduled Board meetings insofar as possible and devote time, thought and study to become informed concerning the issues to be considered at those meetings so that I may render effective and creditable service;
2. Recognize that I should work with other Board members to establish effective policies only after full discussion at publicly held Board meetings and uphold board policies, administrative regulations, and state and federal laws;
3. Render all decisions based on the available facts and my independent judgment and refuse to surrender that judgment to individuals, special interest groups, agencies, or outside pressures;
4. Encourage the free expression of opinion by all Board members and will participate in board discussions in an open, honest and respectful manner, honoring differences of opinion or perspective. I will be diligent in following Roberts Rules of Order to ensure that my behavior in an open and public meeting will contribute positively to running a successful meeting.
5. Delegate authority for administration of the schools to the superintendent. I recognize that it is not my responsibility to run the schools but to see that they are well run; to understand that the basic function of a trustee is policymaking and not administration;
6. Communicate to other Board members and the superintendent expressions of public reaction to Board policies and school programs;
7. Model continuous learning and work to ensure good governance by taking advantage of board member development opportunities, such as those sponsored by my state and national school board associations, and encourage my fellow board members to do the same;
8. Support the employment of those persons best qualified to serve as school staff and insist on a regular and impartial evaluation of all staff;
9. Avoid being placed in a position of conflict of interest and refrain from using my Board position for personal or partisan gain;
10. Take no private action that will compromise the Board or administration and respect the confidentiality of information relating to district employees or students that is privileged under applicable law and maintain the confidentiality of all matters discussed in executive/closed session;
11. Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools;

12. Respectfully listen to those who communicate with the board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire community. I will also direct complaints to the superintendent and other appropriate staff members;

13. Strive for a positive working relationship with the superintendent, respecting the superintendent's authority to advise the board, implement board policy, and administer the district. I will strive to contact the superintendent before board meetings for more information on agenda items or to address concerns;

14. Present personal criticism of district operations to the superintendent, not to district staff or to the board in open meeting;

15. Remember that as an individual I have no legal authority outside the meeting of the board and I will conduct myself on the basis of this fact. I will develop professional relationships with the school staff, the community, and communication media as an individual.

Board Member Printed Name

Date

Board Member Signature

Policy #BBF
Revised: 09/25/18
Revised: 03/23/21

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Policy BL: Financial Reports for the Board

Recommendation

That the LCSD Board of Trustees review and approve revisions to LCSD Policy BL: Financial Reports for the Board as a second and final reading.

Background Information

The LCSD Trustee, Bridget Peterson requested an update and review of LCSD Policy BL: Financial Reports for the Board to reflect current practices.

Budget Considerations

N/A

Discussed at Previous Meeting

February 23, 2021

Attachment

LCSD Policy BL

*Respectfully Submitted,
Wayne Workman, Superintendent*

Financial Reports for the Board of School Trustees

Financial Report Policy

The Lyon County Board of School Trustees requires periodic financial reports in order to make informed decisions.

The goal of this policy is to ~~have timely information available to the Lyon County Board of School Trustees on a monthly basis in order~~ provide necessary information to the Lyon County Board of School Trustees to facilitate decision making and to provide an overview of the financial status of the district.

Financial Report Procedures

It is the responsibility of the Superintendent to provide financial reports to the Board ~~on the second meeting every month. The balances should reflect the ending balances from the previous month as closely as possible.~~

The reports financial information shall be submitted in a format acceptable to the Board. Information includes monthly paybill reports with details of all District expenditures. Additional information pertinent to Board decisions will be provided with corresponding agenda items in order for the Board to make informed decisions. This format will represent an Income and Expense report and a Balance Sheet and any other reports needed by the Board to make decisions. The Board and or the Superintendent may recommend changes to the reports ~~every month~~ in an effort to improve the reports usefulness.

The Board or Superintendent may also request additional financial information deemed necessary to assist in managing responsibilities in fulfilling the mission of Lyon County School District.

~~Individual Board members may request Electronic copies of the report. Ideally electronic copies would be in Microsoft Excel format in addition to PDF format.~~

~~Every effort will be made by the Superintendent and her staff to automate the production of the monthly reports so as to minimize the staff time required.~~

~~These reports are in addition to any one time reports required for specific projects or decisions that may be requested by the Board from time to time.~~

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Policy BHB – Board Member Development

Recommendation

That the LCSD Board of Trustees review and approve revisions to LCSD Policy BHB – Board Member Development as a second and final reading.

Background Information

The LCSD Trustee, Bridget Peterson requested an update and review of LCSD Policy BHB – Board Member Development to reflect current practices.

Budget Considerations

N/A

Discussed at Previous Meeting

February 23, 2021

Attachment

LCSD Policy BHB

*Respectfully Submitted,
Wayne Workman, Superintendent*

BOARD MEMBER DEVELOPMENT

The complexity of Board membership demands opportunities for development, study and training for Board members. The Board places a high priority on the importance of a planned and continuing program of in-service education for its members.

In order to develop leadership capabilities, become informed about current issues in education, and improve their skills as members of a policy-making body, Board members will participate in opportunities for development that may include, but not be limited to, the following:

- In-service activities planned by the Board and by the administration for staff members, as appropriate;
- Participation in conferences, workshops and conventions held by state and national school boards associations and other educational organizations;
- Subscriptions to publications addressing Board member concerns.

Recognizing the need for continuing training and development of its members, the Board encourages the participation of all members in appropriate conferences, conventions and workshops. To control both the investment of time and funds necessary to implement this policy, the Board establishes these principles and procedures for its guidance:

1. The ~~superintendent~~ Board Administrative Assistant will inform Board members, in a timely manner, of upcoming conferences, conventions and workshops that will benefit the Lyon County School District and Board members. The Board will decide which meetings appear to be most likely to produce the greatest benefit to the Board and the district;
2. Funds for participation at such meetings will be budgeted. When funds are limited, the Board will designate which members would be most appropriate to participate at a given meeting;
3. If authorized to attend, and reimbursement is approved by the Board, Board members will be reimbursed, ~~upon request, for reasonable and necessary expenses actually incurred;~~ at the rate established by the US General Services Administration (GSA). Reimbursements cover meals not already paid for through conference attendance and travel to and from the conference site, excluding extra outings not associated with the conference. Reimbursements will only cover the cost for the trustee. No reimbursements will be provided for room services or extra fees charged to the hotel room.
4. When a conference, convention or workshop is not attended by the full Board, those who do participate will be requested to share, by means of written or oral reports, information, recommendations and materials acquired at the meeting.

Lyon County School Board members will meet the training requirements as stated in NRS 386 (AB451).

1. Each person who is elected or appointed to serve as a member of the board of trustees of a school district shall complete training for professional development during the first and third year of the term of the member which must include not less than 6 hours of instruction.
2. A member of the board of trustees of a school district shall provide written certification of completion of the training required by this section to the clerk of the board of trustees.
3. If a member fails to complete the training or to provide the written certification of completion which is required by this section, the clerk must post notice of such noncompliance in a conspicuous manner on the Internet website of the board of trustees. The clerk must also provide written notice of the noncompliance to the other members of the board of trustees.
4. The clerk of the board of trustees shall assist each member of the board as necessary to complete the training required.

Policy #BHB
~~Adopted 09/25/07~~
Revised 03/23/21

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Policy BDA: Board Meetings/Regular Board Meetings – Third Reading

Recommendation

The LCSD Board of Trustees review and approve revisions to LCSD Policy BDA: Board Meetings/Regular Board Meetings as a third and final reading. There was an addition to specify when board meetings would be held.

Background Information

The LCSD Trustee, Bridget Peterson requested an update and review of LCSD Policy BDA to reflect current practices.

Budget Considerations

N/A

Discussed at Previous Meeting

January 26, 2021 Board Meeting
February 23, 2021 Board Meeting

Attachment

LCSD Policy BDA

*Respectfully Submitted,
Wayne Workman, Superintendent*

**LYON COUNTY SCHOOL DISTRICT
BOARD
POLICY**

BD/BDA

BOARD MEETINGS/REGULAR BOARD MEETINGS

“Meeting” means the convening of the Board as the district’s governing body to make a decision or to deliberate toward a decision on any matter. The Board has the authority to act only when a quorum is present at a duly called regular or special meeting. Communications between and among a quorum of members convening on electronically linked personal computers or by telephone conference call are subject to the Nevada Open Meetings Law.

1. Regular Meetings

All regular and special meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state and federal statutes. All Board meetings will be held within district boundaries. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, age, or national origin is practiced.

If requested to do so at least 48-hours before a meeting held in public, the Board shall provide an interpreter for hearing-impaired persons. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice. Communications with all qualified individuals with disabilities shall be as effective as communications with others.

The first regular meeting after January 1 of each year will be an organizational meeting to elect Board officers for the coming year and to establish the year’s schedule of Board meetings.

~~When possible, two regular Board meetings will be held on the second and fourth Tuesday of each month with the exception of those meeting times mandated by state statute.~~ **Board meetings will be held monthly on the fourth Tuesday of each month, barring holiday conflicts, with the exception of those meeting times mandated by state statute.** The meeting schedule will be established ~~at~~ **on or before** the organizational meeting in January but may be changed by the Board with proper notice. The purpose of these monthly meetings will be to conduct the regular Board business. The Board President will conduct the meeting, or in his/her absence, the Clerk will conduct the meeting. In the absence of the Clerk, the past President will conduct the meeting.

2. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter is prohibited by the Nevada Open Meeting Law.

3. Adjourned Meetings

**LYON COUNTY SCHOOL DISTRICT
BOARD
POLICY**

BD/BDA

A Board meeting shall be adjourned to another time if a quorum is not present or if additional business needs to be conducted at the regular time of adjournment. The time, date, and place of the adjourned meeting will be specified and appropriate notice given.

Policy BD/BDA
~~Adopted 09/25/07~~
Revised 03/23/21

**Lyon County School District
Board Memo**

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Policy BHD: Board Member Compensation, Travel and Expense Reimbursement

Recommendation

That the Board of Trustees approve the update to LCSD Policy BHD Board Member Compensation, Travel and Expense Reimbursement, as a second and final reading, which includes the eligibility of board members to participate in the LCSD health insurance plan pursuant to NRS 386.320.

Background Information

District health insurance, including medical, dental, vision and life insurance is available to board members under the LCSD insurance plan. Board members will be responsible to pay the full amount of premiums for themselves and enrolled dependents for any elected benefits.

Budget Considerations

N/A

Discussed at Previous Meeting

February 23, 2021

Attachment(s):

Policy BHD: Board Member Compensation, Travel and Expense Reimbursement

*Respectfully Submitted,
Wayne Workman, Superintendent*

BOARD MEMBER COMPENSATION, TRAVEL AND EXPENSE REIMBURSEMENT

Board members will receive compensation for services other than reimbursement for approved expenses on district business pursuant to NRS 386.320. Such expenses may include the cost of attendance at meetings, conferences or visitations when such attendance has been approved by the Board.

Reimbursement includes, but is not limited to, transportation, meals, lodging and miscellaneous expenses at the approved state rate.

The District will reimburse board members for all reasonable and necessary travel expenses, which are directly related to the performance of their assigned duties.

The District will not reimburse or otherwise pay any expenses that violate commonly accepted standards of sound judgment.

Reimbursement shall be made only for expenses actually incurred, paid, and authorized under this policy and related procedures.

In addition to reimbursement of eligible expenses and pursuant to NRS 287.010, board members will be considered as members of the staff for health insurance purposes and therefore are eligible to participate in the District's group health, dental, vision, and life insurance benefits. Board trustees do not meet the minimum requirement of working 25 hours per week to qualify for paid health insurance. As a result, board trustees who wish to enroll will be responsible for paying the full premiums for themselves and enrolled dependents for any elected benefits.

In order to perform their duties effectively and efficiently, board members will receive a computing device of their choice (laptop or iPad) and a MIFI mobile Internet device to be used during their service. Use of the devices is subject to all applicable District policies and board members must return the devices upon completing their service. The devices allow board members to access applicable information, including board meeting documentation. The proper use of the devices allows the District to save money on expendable resources such as excessive paper and printing costs.

Policy
#BHD Revised
08/29/17
Revised 3/23/21

BOARD MEMBER COMPENSATION, TRAVEL AND EXPENSE REIMBURSEMENT – ADMINISTRATIVE GUIDELINES

Travel – Overnight

1. Advance Payment of Expenses

a. Only airfare, lodging and conference registration fees are eligible for payment prior to traveling.

200-474-3d1-Airfare costs in excess of the basic least expensive unrestricted accommodations class offered by commercial airlines are unallowable except when such accommodations would require prolonged travel during unreasonable hours.

b. All other costs incurred are reimbursed after the travel is completed.

2. Lodging Expenses

a. 200.474 Lodging reimbursement will be at a rate established by the US General Services Administration (GSA) for both In-State and Out-of-State.

<http://www.gsa.gov/portal/category/21287>

b. To be reimbursed for lodging that was not paid for in advance, board members must provide receipts.

c. Exceptions to the rate of reimbursement for lodging can be made for the following conditions:

1. Lodging is procured at a prearranged place such as a hotel where a meeting, conference or training session is held or
2. Costs have escalated because of special events; lodging within prescribed allowances cannot be obtained nearby; and costs to commute to/from the nearby location exceed the cost savings from occupying less expensive lodging.
3. Lodging will only be covered for the dates of the conference. Lodging before and/or after the conference will not be reimbursed.

3. Meal Expenses

a. Breakfast, lunch, dinner, and incidentals are reimbursed on a per diem basis. The District will pay the GSA per diem rate as allowed for State employees and officials when board members are on authorized travel. No receipts are required for these reimbursements.

<http://www.gsa.gov/portal/category/21287>

b. No reimbursement shall be allowed for any meal, which is provided or made available to a board member as part of the cost of a meeting, class, or other function, regardless of whether the board member partakes of the provided.

c. In order to be reimbursed for meals, travel must begin or end as follows:

- i. Breakfast: Leave before 7:00 a.m.
- ii. Lunch: Leave before 11:00 a.m. or return after 1:00 p.m.
- iii. Dinner: Return after 6:00 p.m.

4. Mileage Expenses

a. Mileage is reimbursed at the per mile rate set by the GSA.

b. Mileage to and from board meetings will be reimbursed.

- c. Only actual miles driven will be reimbursed. If board members travel to school related functions other than a scheduled board meeting, they must inform the board administrative assistant so that the mileage can be logged and set for reimbursement.
- d. Mileage begins and ends at the home of board members.
- e. When the cost of mileage for a board member to attend a conference exceeds the cost of airline transportation, the District will provide reimbursement for the lesser amount.

5. Rental Car Expenses

- a. Rental cars must be approved in advance by the Board President. Board members must use the vehicle for board related business only and have receipts to be reimbursed for the rental car.
- b. Rental insurance should be declined from the rental company as board members are covered under the District insurance policies.

6. Other Expenses

- a. Necessary business expenses will be reimbursed with valid receipts. Examples of other expenses can include, but is not limited, to the following:
 - i. Telephone calls at a meeting or training site,
 - ii. Parking charges,
 - iii. Internet charges if required for business purposes,
 - iv. Ground transportation/Taxi,
 - v. Baggage fees for airline flights

7. Incidental Expenses

- a. Incidental expenses are reimbursed with the daily per diem rate set by GSA as defined by the Federal Travel Regulations. Examples include the following:
 - i. Fees and tips given to porters, baggage carriers, bellhops, and hotel maids.
 - ii. Transportation between places of lodging or business and places where meals are taken, if suitable meals cannot be obtained at the site.

8. Unallowable Expenses

- a. The District will not reimburse for fines or parking tickets, towing or impounding fees, traffic violations, alcoholic beverages, personal entertainment, tobacco, room service or extravagant costs of any kind.
- b. The District discourages combining personal travel with business travel due to the public's perception regarding use of District funds. Board members must clearly disclose any personal travel and/or vacation time to be taken in conjunction with District travel. A board member's family may accompany the board member on District business provided travel is not in a District vehicle. The District will not, however, pay any additional expenses so incurred. 200-474-2-Travel costs for dependents are unallowable.

9. Reimbursement

- a. Board members should submit travel expenses as soon as feasible, but not later than twenty (20) working days following any trip.

Travel – Same Day

1. Meal Expenses – same rates as set for overnight travel

- a. Meals will only be reimbursed if same day travel exceeds 100 miles from the board member's home or if board members are away from their home longer than 12 hours on approved district related business.
- b. In order to be reimbursed for meals, travel must begin or end as follows:
 - i. Breakfast: Leave before 7:00 a.m.
 - ii. Lunch: Leave before 11:00 a.m. or return after 1:00 p.m.
 - iii. Dinner: Return after 6:00 p.m.

2. Mileage Expenses – same rates and conditions set for overnight travel

3. Other Expenses – same rates and conditions set for overnight travel

4. Reimbursement – same requirements set for overnight travel

Board President Exceptions

1. The Board President may purchase and receive reimbursement for reasonable materials for individual board members in order to enhance their performance and learning.
2. The Board President may purchase and receive reimbursement for reasonable materials that will enhance the efficient operation of board meetings.
3. When individual board members attend school board related meetings that conclude after 8:00pm and resume the next morning by 8:00am or earlier, the Board President may authorize overnight lodging.

For information regarding current GSA reimbursements amounts, please visit its website at <http://www.gsa.gov>.

Lyon County School District Board Memo

Date: March 23, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Activities and Community use of LCSD Facilities During the Nevada State of Emergency

Recommendation

At the discretion of the Board of Trustees.

Background Information

The global pandemic from COVID-19 necessitating the Nevada State of Emergency in March 2020 has had a lasting and significant impact on everyone. The Lyon County School District has been required to make very difficult decisions that have altered operations significantly. During the special legislative session of 2020 legislators made the decision-making process even more difficult for districts when law makers intentionally excluded school districts from COVID-19 liability protections that were given to essentially every other institution in the state through SB4. In short, anyone who can prove that they contracted COVID-19 while on district property, regardless of the implementation of precautions and restrictions, may sue the LCSD. This is a precarious and dangerous situation for all school districts in the state. In fact, this board and district administration have already taken a huge risk in reopening schools for in-person instruction because of this law. However, it was determined that the risk was worth it because it was the best thing to do for our students and families.

As a reminder, the board of trustees voted to prohibit outside groups from using district/school facilities until further notice. However, student activities and travel are permitted within restrictions and guidelines. Additionally, the board chose to allow up to 2 spectators per Lyon CSD student athlete to attend whenever restrictions allow. The LCSD is following all NIAA guidance in this regard. The board of trustees also allowed district administration to make adjustments as restrictions change.

Many questions must be answered in a manner that best protects the LCSD from potential litigation, but also balances our mission of educating the whole student. The LCSD recognizes the importance of extra-curricular activities in achieving this mission. We must also consider that this conversation is fluid and will likely be on-going as circumstances continually change with the pandemic and state of emergency. Additionally, any decisions made may be subject to change due to new directives. This is a standing item on each agenda and an opportunity for the board of trustees to review and discuss any possible changes to decisions already made and/or make new decisions.

Budget Considerations

Unknown, but possibly extreme depending on potential litigation.

Discussed at Previous Meeting

Yes: October 27, 2020; November 17, 2020, December 15, 2020, January 26, 2021 and February 23, 2021

Attachment(s)

SB4_EN_2020 Special Session-No COVID Liability Protection for Districts.pdf
Declaration-of-Emergency-Directive-038

*Respectfully Submitted,
Wayne Workman, Superintendent*

CHAPTER.....

AN ACT relating to public health; providing certain powers and duties in certain circumstances to a district health department in certain larger counties relating to public health in licensed gaming establishments; requiring the Department of Health and Human Services to establish minimum standards for cleaning in public accommodation facilities in certain counties; requiring the Department to adopt regulations requiring such a facility to adopt protocols and plans concerning the prevention of and response to SARS-CoV-2; providing for inspection of such facilities for compliance with such requirements; limiting the civil liability of certain businesses conducted for profit, governmental entities and private nonprofit organizations for personal injury or death resulting from exposure to COVID-19; authorizing the Secretary of State to suspend the state business license of a person that does not comply with certain health standards related to COVID-19; requiring the transfer of certain money to certain health districts for enforcement purposes; making an appropriation; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

Existing law: (1) creates a health district in a county whose population is 700,000 or more (currently only Clark County); and (2) authorizes the board of county commissioners and the governing bodies of any towns or cities in a smaller county to create a health district. (NRS 439.361, 439.362, 439.370) Existing law provides for the creation of a district health department in a health district. (NRS 439.362, 439.370) **Sections 1 and 2** of this bill: (1) require a district health department in a county whose population is 100,000 or more (currently Clark and Washoe Counties), upon the request of the Nevada Gaming Control Board, to advise the Board concerning public health matters relating to licensed gaming establishments in the health district; and (2) authorize such a district health department, upon the request of the Board, to enforce regulations adopted by the Board concerning matters of public health against such an establishment.

Sections 3-15 of this bill generally: (1) require the Director of the Department of Health and Human Services and district boards of health in a county whose population is 100,000 or more (currently Clark and Washoe Counties) to adopt by regulation requirements to reduce and prevent the transmission of SARS-CoV-2 in public accommodation facilities in those counties which apply only during the duration of a declaration of a public health emergency due to SARS-CoV-2 and during other periods in which conditions concerning the prevalence of SARS-CoV-2 exist; and (2) provide for the enforcement of those regulations.

Section 11 of this bill requires the Director to adopt regulations requiring a public accommodation facility to establish standards for the cleaning of public accommodation facilities that are designed to reduce the transmission of SARS-CoV-2. **Section 12** of this bill requires the Director to adopt regulations requiring each



public accommodation facility to establish protocols to: (1) limit the transmission of SARS-CoV-2; and (2) train staff concerning the prevention and mitigation of SARS-CoV-2 transmission.

Section 13 of this bill requires the Director to adopt regulations requiring each public accommodation facility to establish, implement and maintain a written SARS-CoV-2 response plan that provides testing and time off for employees who have been exposed to SARS-CoV-2 or are experiencing the symptoms of COVID-19. **Section 13** authorizes: (1) the Nevada Gaming Control Board to require a public accommodation facility under its jurisdiction to submit a copy of its written SARS-CoV-2 response plan to the Board; and (2) the health authority to require a public accommodation facility that is not under the jurisdiction of the Board to submit a copy of its written SARS-CoV-2 response plan to the health authority. **Sections 13, 32 and 33** of this bill provide for the confidentiality of those plans. **Section 14** of this bill requires the Director to adopt regulations prohibiting a public accommodation facility from retaliating against an employee for participating in proceedings related to **sections 3-15** or seeking enforcement of those provisions.

Section 31 of this bill exempts the regulations that the Director is required to adopt in **sections 11-14** from the requirements of the Nevada Administrative Procedure Act concerning the adoption, amendment or repeal of regulations. However, **section 10** of this bill requires the Director to allow any interested person to comment on the adoption, amendment or repeal of those regulations. **Section 10** also prohibits the Director from adopting regulations more stringent than necessary to carry out the requirements of this bill. **Section 15** of this bill requires a district board of health of a health district in a county whose population is 100,000 or more to adopt regulations that are substantively identical to the regulations adopted by the Director in **sections 11-14** and to subsequently amend or repeal its regulations in a conforming manner. **Section 14** provides for the enforcement by the health authority and the Nevada Gaming Control Board of the regulations adopted pursuant to and other provisions of **sections 11-15**. **Sections 16-22** of this bill make conforming changes.

Section 29 of this bill provides that certain businesses conducted for profit, governmental entities and private nonprofit organizations are immune from civil liability for personal injury or death resulting from exposure to COVID-19, if the business, governmental entity or private nonprofit organization substantially complied with controlling health standards. **Section 29** also: (1) requires the complaint in any such civil action to be pled with particularity; and (2) provides that such immunity does not apply if the business, governmental entity or private nonprofit organization violated controlling health standards with gross negligence and the gross negligence was the proximate cause of the personal injury or death. **Section 29** requires the court, as a matter of law, to determine substantial compliance with controlling health standards. **Section 34** of this bill provides that these procedures apply to any cause of action or claim that accrues before, on or after the effective date of this bill and before the later of: (1) the date on which the Governor terminates the emergency described in the Declaration of Emergency for COVID-19 issued on March 12, 2020; or (2) July 1, 2023.

Section 30 of this bill authorizes the Secretary of State to suspend the state business license of a person holding a state business license who does not comply with controlling health standards. **Section 30** requires the Secretary of State to provide notice of the suspension to the person. **Section 39** of this bill provides that the authority to suspend a state business license expires by limitation on the later of the following dates: (1) the date on which the Governor terminates the emergency described in the Declaration of Emergency issued on March 12, 2020; or (2) July 1, 2023.



Section 33.5 of this bill makes an appropriation from the State General Fund to the Legislative Fund for the costs of the 32nd Special Session.

Section 35 of this bill transfers certain money to the applicable health districts to enforce **sections 3-15** and the regulations adopted pursuant thereto. **Section 36** of this bill requires the Director and applicable district boards of health to adopt the regulations required by **sections 11-15** by a prescribed date.

EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. NRS 439.366 is hereby amended to read as follows:

439.366 1. The district board of health has the powers, duties and authority of a county board of health in the health district.

2. The district health department has jurisdiction over all public health matters in the health district.

3. *The district health department:*

(a) Shall, upon the request of the Nevada Gaming Control Board, advise and make recommendations to the Board on public health matters related to an establishment that possesses a nonrestricted gaming license as described in NRS 463.0177 or a restricted gaming license as described in NRS 463.0189 in the health district.

(b) May, upon the request of the Nevada Gaming Control Board, enforce regulations adopted by the Board concerning matters of public health against an establishment that possesses a nonrestricted gaming license as described in NRS 463.0177 or a restricted gaming license as described in NRS 463.0189 in the health district.

4. In addition to any other powers, duties and authority conferred on a district board of health by this section, the district board of health may by affirmative vote of a majority of all the members of the board adopt regulations consistent with law, which must take effect immediately on their approval by the State Board of Health, to:

(a) Prevent and control nuisances;

(b) Regulate sanitation and sanitary practices in the interests of the public health;

(c) Provide for the sanitary protection of water and food supplies;

(d) Protect and promote the public health generally in the geographical area subject to the jurisdiction of the health district; and

(e) Improve the quality of health care services for members of minority groups and medically underserved populations.



~~14.1~~ 5. Before the adoption, amendment or repeal of a regulation, the district board of health must give at least 30 days' notice of its intended action. The notice must:

(a) Include a statement of either the terms or substance of the proposal or a description of the subjects and issues involved, and of the time when, the place where and the manner in which interested persons may present their views thereon;

(b) State each address at which the text of the proposal may be inspected and copied; and

(c) Be mailed to all persons who have requested in writing that they be placed on a mailing list, which must be kept by the board for such purpose.

~~15.1~~ 6. All interested persons must be afforded a reasonable opportunity to submit data, views or arguments, orally or in writing, on the intended action to adopt, amend or repeal the regulation. With respect to substantive regulations, the district board of health shall set a time and place for an oral public hearing, but if no one appears who will be directly affected by the proposal and requests an oral hearing, the district board of health may proceed immediately to act upon any written submissions. The district board of health shall consider fully all written and oral submissions respecting the proposal.

~~16.1~~ 7. The district board of health shall file a copy of all of its adopted regulations with the county clerk.

Sec. 2. NRS 439.410 is hereby amended to read as follows:

439.410 1. The district board of health has the powers, duties and authority of a county board of health in the health district.

2. The district health department has jurisdiction over all public health matters in the health district, except in matters concerning emergency medical services pursuant to the provisions of chapter 450B of NRS.

3. *The district health department in a county whose population is 100,000 or more but less than 700,000:*

(a) Shall, upon the request of the Nevada Gaming Control Board, advise and make recommendations to the Board on public health matters related to an establishment that possesses a nonrestricted gaming license as described in NRS 463.0177 or a restricted gaming license as described in NRS 463.0189 in the health district.

(b) May, upon the request of the Nevada Gaming Control Board, enforce regulations adopted by the Board concerning matters of public health against an establishment that possesses a



nonrestricted gaming license as described in NRS 463.0177 or a restricted gaming license as described in NRS 463.0189 in the health district.

4. In addition to any other powers, duties and authority conferred on a district board of health by this section, the district board of health may by affirmative vote of a majority of all the members of the board adopt regulations consistent with law, which must take effect immediately on their approval by the State Board of Health, to:

- (a) Prevent and control nuisances;
- (b) Regulate sanitation and sanitary practices in the interests of the public health;
- (c) Provide for the sanitary protection of water and food supplies; and
- (d) Protect and promote the public health generally in the geographical area subject to the jurisdiction of the health district.

~~[4.]~~ 5. Before the adoption, amendment or repeal of a regulation, the district board of health must give at least 30 days' notice of its intended action. The notice must:

(a) Include a statement of either the terms or substance of the proposal or a description of the subjects and issues involved, and of the time when, the place where and the manner in which interested persons may present their views thereon.

(b) State each address at which the text of the proposal may be inspected and copied.

(c) Be mailed to all persons who have requested in writing that they be placed on a mailing list, which must be kept by the district board for such purpose.

~~[5.]~~ 6. All interested persons must be afforded a reasonable opportunity to submit data, views or arguments, orally or in writing, on the intended action to adopt, amend or repeal the regulation. With respect to substantive regulations, the district board shall set a time and place for an oral public hearing, but if no one appears who will be directly affected by the proposal and requests an oral hearing, the district board may proceed immediately to act upon any written submissions. The district board shall consider fully all written and oral submissions respecting the proposal.

~~[6.]~~ 7. Each district board of health shall file a copy of all of its adopted regulations with the county clerk of each county in which it has jurisdiction.



Sec. 3. Chapter 447 of NRS is hereby amended by adding thereto the provisions set forth as sections 4 to 15, inclusive, of this act.

Sec. 4. 1. *The provisions of sections 4 to 15, inclusive, of this act apply to a county whose population is 100,000 or more.*

2. The regulations adopted pursuant to sections 11 to 15, inclusive, of this act and, except as otherwise provided in subsection 3, the powers, requirements and prohibitions set forth in provisions of sections 4 to 15, inclusive, of this act apply:

(a) During any period in which a public health emergency due to SARS-CoV-2 has been declared by the Governor and remains in effect; or

(b) Each day on which:

(1) The rate of positive test results for SARS-CoV-2 in the county reported by the Division of Public and Behavioral Health of the Department exceeds 5 percent in any rolling 14-day period in the 90-day period immediately preceding that day; or

(2) The number of new COVID-19 cases in the county reported by the Division of Public and Behavioral Health of the Department exceeds 100 new cases per 100,000 residents in any rolling 14-day period in the 90-day period immediately preceding that day.

3. The provisions of subsection 2 do not apply to the requirements relating to the adoption, amendment or repeal of regulations pursuant to sections 11 to 15, inclusive, of this act.

Sec. 5. *As used in sections 4 to 15, inclusive, of this act, unless the context otherwise requires, the words and terms defined in sections 6 to 9, inclusive, of this act have the meanings ascribed to them in those sections.*

Sec. 6. *“Director” means the Director of the Department of Health and Human Services.*

Sec. 7. *“Employee” means any natural person in the service of an employer operating a public accommodation facility who provides such service under any appointment or contract of hire or apprenticeship, express or implied, oral or written, whether lawfully or unlawfully employed.*

Sec. 8. *“Health authority” means the officers and agents of the district health department or, in a location that is not part of a health district, the officers and agents of the Division of Public and Behavioral Health of the Department of Health and Human Services.*

Sec. 9. *“Public accommodation facility” or “facility” means a hotel and casino, resort, hotel, motel, hostel, bed and breakfast*



facility or other facility offering rooms or areas to the public for monetary compensation or other financial consideration on an hourly, daily or weekly basis.

Sec. 10. *1. Any regulation adopted, amended or repealed by the Director pursuant to sections 11 to 14, inclusive, of this act must not exceed or be inconsistent with the requirements of those sections.*

2. The Director must allow any interested person a reasonable opportunity to submit written or oral comment concerning the amendment or repeal of a regulation pursuant to sections 11 to 14, inclusive, of this act.

Sec. 11. *1. The Director shall adopt regulations requiring a public accommodation facility to establish standards for cleaning that are designed to reduce the transmission of SARS-CoV-2. Those standards must require only the following and with no greater frequency than provided in this section:*

(a) The use of cleaning products that are qualified by the United States Environmental Protection Agency for use against SARS-CoV-2 for the cleaning required by paragraphs (b) to (p), inclusive.

(b) Desks, tabletops, minibars that have been used after the most recent cleaning, interior and exterior handles of doors, faucets, toilets, nonporous headboards of beds, light switches, remote controls, telephones, keyboards, touch screens, bed linens, towels, bed scarves and other decorative items on beds in guest rooms to be cleaned every day that the room is in use unless the guest using the room declines in-room housekeeping.

(c) The following high-contact areas and items in locations used by the public and employees to be cleaned regularly throughout the day while in use:

(1) Fixtures with which guests and employees may be expected to have regular physical contact;

(2) Doors and door handles at exterior entrances;

(3) Door handles at interior entrances regularly accessed by guests and employees;

(4) Regularly used computer keyboards, touch screens, credit card readers, printers, telephones, light switches, ice machines, vending machines and other frequently used instruments and equipment; and

(5) Countertops and desks in entrance areas and other high-usage areas.

(d) Glass surfaces, desks, tabletops, door handles and light switches in public areas to be cleaned regularly throughout the day while in use.



(e) Counters, desks, touch screens, keyboards, credit card readers and desktops in front desk areas to be cleaned regularly throughout the day while in use.

(f) Key cards and other types of keys for accessing rooms to be cleaned before those key cards or other keys are issued to another guest or removed from circulation for at least 24 hours after a guest checks out.

(g) Elevator buttons and rails in guest and service elevators to be cleaned regularly throughout the day if the elevator is in use.

(h) Sinks, faucets, walls, toilets, toilet paper dispensers and door handles in employee and public restrooms to be cleaned regularly throughout the day while in use.

(i) Work surfaces, tables, utensils, counters, touch screens and keyboards in areas used for food preparation to be cleaned regularly throughout the day.

(j) Tables, desks, tabletops, door handles and light switches in shared offices, employee locker rooms and employee cafeterias to be cleaned regularly throughout the day while in use.

(k) Exercise equipment, weights, tables, countertops, chairs, lockers and benches in fitness centers to be cleaned regularly throughout the day while in use.

(l) Tabletops in meeting rooms to be cleaned while in use.

(m) Tables, bartops, menus and check presentation holders in bar and dining facilities to be cleaned after use by a guest.

(n) Touch screens and keyboards in bar and dining facilities to be cleaned regularly while in use.

(o) Soiled laundry to be cleaned as necessary.

(p) Laundry carts and hampers to be cleaned regularly throughout the day while in use.

2. A public accommodation facility shall not advise or incentivize guests to decline daily in-room housekeeping.

3. An employer operating a public accommodation facility shall conspicuously post at each employee entrance and on each bulletin board where the facility regularly posts official communications with employees:

(a) A one-page summary of the standards adopted pursuant to subsection 1; and

(b) A list of key contact persons at public health agencies.

4. An employer operating a public accommodation facility shall make available to employees or their bargaining representative a physical or electronic copy of the standards adopted pursuant to subsection 1 upon request at no cost.



Sec. 12. *The Director shall adopt regulations requiring each public accommodation facility to establish protocols to:*

1. Limit the transmission of SARS-CoV-2. Such protocols, must include only the following:

(a) Methods to encourage, to the extent reasonably possible:

(1) Employees to remain at least 6 feet apart from other employees and guests during their work and while on break.

(2) Guests to remain at least 6 feet apart from employees and other guests.

(b) A requirement that employee breaks must be structured to allow social distancing to the maximum extent recommended by the Centers for Disease Control and Prevention of the United States Department of Health and Human Services.

(c) A requirement that workstations must be separated by physical barriers or structured to allow social distancing where practicable to the maximum extent recommended by the Centers for Disease Control and Prevention of the United States Department of Health and Human Services.

(d) Requirements concerning the frequency of hand cleaning for employees.

(e) A requirement that each employee be provided with access to a sink with soap and water for hand washing or hand sanitizer containing at least 60 percent alcohol within reasonable proximity to the work area of the employee.

(f) Policies providing for the availability of hand sanitizer containing at least 60 percent alcohol near locations where employee meetings are held, breakrooms and cafeterias for employees, front desks, bell desks, lobbies, entrances to food and beverage service and preparation areas, principal entrances to the facility and, in a resort hotel, on the casino floor, if:

(1) Those areas are not near hand washing facilities with soap and water; and

(2) A supply of hand sanitizer containing at least 60 percent alcohol is generally available.

(g) Policies for the distribution, at no cost to the employee, of masks and, where appropriate, gloves, based on public health concerns.

2. Train staff concerning the prevention and mitigation of SARS-CoV-2 transmission in the manner prescribed by the Director.

Sec. 13. *1. The Director shall adopt regulations requiring each public accommodation facility to establish, implement and maintain a written SARS-CoV-2 response plan designed to monitor*



and respond to instances and potential instances of SARS-CoV-2 infection among employees and guests. The plan must include only the following:

(a) The designation of a person or persons responsible for overseeing and carrying out on-site enforcement of the plan. The regulations must not require such a person or persons to be on-site at all times.

(b) A requirement that each new employee and each employee returning to work for the first time after March 13, 2020, must undergo testing for SARS-CoV-2, if such testing is available.

(c) The designation of an area of the public accommodation facility where employees will check in every day to receive contact-free temperature measurement and review questions to screen for exposure to SARS-CoV-2.

(d) Requirements that:

(1) The public accommodation facility must notify each employee who is known to have had close contact with a guest or employee who has been diagnosed with COVID-19 not later than 24 hours or as soon as practicable after the employer learns of the diagnosis; and

(2) Each such employee must undergo testing for SARS-CoV-2 and, in addition to any other leave to which the employee is entitled, be given:

(I) Not more than 3 days of paid time off to await testing and testing results; and

(II) Additional paid time off if the public accommodation facility receives documentation of a delay in testing or receiving testing results that exceeds 3 days.

(e) A requirement that each employee who otherwise has a reasonable belief or has been advised that he or she has been in close contact with a person who has tested positive for SARS-CoV-2 must undergo testing for SARS-CoV-2.

(f) Requirements that each employee who notifies his or her employer that he or she is experiencing symptoms of COVID-19:

(1) Must undergo testing for SARS-CoV-2; and

(2) Must not return to work while awaiting the results of that testing.

(g) Requirements that each employee described in paragraph (e) or (f) must, in addition to any other leave to which the employee is entitled, be given for the first occurrence on which the employee gives the employer such notification:

(1) Not more than 3 days of paid time off to await testing and testing results; and



(2) Additional paid time off if the public accommodation facility receives documentation of a delay in testing or receiving testing results that exceeds 3 days.

(h) A requirement that, except as otherwise provided in subsection 3, each employee who tests positive for SARS-CoV-2 or is otherwise diagnosed with COVID-19 and is working or has been recalled to work at the time of the result or diagnosis must be allowed to take at least 14 days off, at least 10 of which must be paid time off.

(i) A requirement that testing for SARS-CoV-2 required by this section must be:

(1) Provided at no cost to the employee; and

(2) Performed on-site or at a testing facility selected by the public accommodation facility.

(j) A requirement that an employee that is required to be tested pursuant to this section authorize the provision of or provide the testing results to the public accommodation facility;

(k) A requirement that any guest who reports testing positive for SARS-CoV-2 or being diagnosed with COVID-19 must be requested to leave the public accommodation facility if practicable and seek medical attention.

(l) A requirement that information pertaining to employees and guests who test positive for SARS-CoV-2 or who are diagnosed with or report symptoms of COVID-19 must be kept confidential, unless the employee or guest agrees otherwise and except as required to be disclosed to public health officials and for purposes of contact tracing or cleaning.

2. The regulations adopted pursuant to this section must define the term "close contact" to have the meaning most recently ascribed to it by the Centers for Disease Control and Prevention of the United States Department of Health and Human Services for the purpose of determining when a person has been in close contact with another person who has tested positive for SARS-CoV-2.

3. An employer who operates a public accommodation facility may submit a request to the Director to increase or decrease the amount of days off required by paragraph (h) of subsection 1. The Director may grant such a request if it is consistent with the recommendations of the Centers for Disease Control and Prevention of the United States Department of Health and Human Services concerning time off for employees who test positive for SARS-CoV-2 or are otherwise diagnosed with COVID-19.



4. For the purposes of this section, paid time off must be calculated at the base rate of pay for the employee. Paid time off taken pursuant to this section:

(a) Must not be deducted from paid time off provided to the employee pursuant to NRS 608.0197 or a policy or contract of the public accommodation facility.

(b) May be deducted from paid sick leave provided pursuant to section 5102(a)(1)-(3) of the Families First Coronavirus Response Act, P.L. 116-127.

5. The health authority may require a public accommodation facility that is not under the jurisdiction of the Nevada Gaming Control Board to submit a written SARS-CoV-2 response plan to the health authority. Except as otherwise provided in this section and notwithstanding any other law, a written SARS-CoV-2 response plan submitted to the health authority is confidential. The health authority may disclose all or a part of such a plan upon:

(a) The request of an authorized agent of the Federal Government, a foreign government or a state or local governmental entity in this State or any of the several states, territories, possessions and dependencies of the United States, the District of Columbia or Puerto Rico.

(b) The order of a court of competent jurisdiction.

(c) Specific authorization of the chief administrative officer of the health district or, in a location that is not part of a health district, the Chief Medical Officer.

6. The Nevada Gaming Control Board may require a public accommodation facility that is under the jurisdiction of the Board to submit a written SARS-CoV-2 response plan to the Board, either alone or as part of an emergency response plan adopted pursuant to NRS 463.790.

7. The provisions of this section must not be construed to preclude an employee who is exposed to or tests positive for SARS-CoV-2 or is diagnosed with COVID-19 from choosing to perform his or her duties remotely instead of taking time off if the job duties of the employee are conducive to remote work.

Sec. 14. 1. The health authority may, upon receiving a complaint or at any time, inspect a public accommodation facility to ensure compliance with the provisions of sections 4 to 15, inclusive, of this act and the regulations adopted pursuant thereto. The health authority shall inspect for such compliance:

(a) Except as otherwise provided in paragraph (b), each public accommodation facility with more than 200 rooms available for sleeping accommodations at least once every 3 months.



(b) *Each resort hotel at least once every 2 months.*

2. *Upon discovering a violation of the provisions of sections 4 to 15, inclusive, of this act or the regulations adopted pursuant thereto and after notice and the opportunity for a hearing, the health authority:*

(a) *Shall order the public accommodation facility to correct the violation.*

(b) *May impose an administrative fine of not more than \$500 for each initial violation or \$1,000 for each second or subsequent violation.*

(c) *If the violation occurs at a public accommodation facility that is not a resort hotel, may notify any local governmental entity responsible for licensing or regulating the public accommodation facility. Upon receiving such notification, the local governmental entity shall review the violation and may take further action, including, without limitation, suspending or revoking the license of the public accommodation facility, to enforce the provisions of sections 4 to 15, inclusive, of this act and the regulations adopted pursuant thereto. Such action must be taken in accordance with any procedures established by the local governmental entity for actions to enforce statutes or regulations or impose disciplinary action generally.*

(d) *If the violation occurs at a facility subject to the jurisdiction of the Nevada Gaming Control Board, shall notify the Board. Upon receiving such notification, the Board may take further action to enforce the provisions of sections 4 to 15, inclusive, of this act and the regulations adopted pursuant thereto. Such action must be taken in accordance with any procedures established by the Board for actions to enforce statutes or regulations or impose disciplinary action generally.*

3. *The Director shall adopt regulations prohibiting a public accommodation facility from discharging, reducing the compensation of, increasing the workload of, imposing fees or charges on, changing the duties of or otherwise taking adverse action against an employee in retaliation for participating in proceedings related to sections 4 to 15, inclusive, of this act, or seeking enforcement of those provisions.*

4. *As used in this section, "resort hotel" has the meaning ascribed to it in NRS 463.01865.*

Sec. 15. 1. *Within 15 days after the adoption, amendment or repeal of a regulation by the Director pursuant to sections 11 to 14, inclusive, of this act, a district board of health shall, as applicable,*



adopt a substantively identical regulation or amend or repeal its substantively identical regulation in a conforming manner.

2. The provisions of subsections 5 and 6 of NRS 439.366 or subsections 5 and 6 of NRS 439.410, as applicable, do not apply to the adoption, amendment or repeal of a regulation by a district board of health pursuant to subsection 1.

Sec. 16. NRS 447.003 is hereby amended to read as follows:

447.003 As used in ~~[this chapter,]~~ *NRS 447.003 to 447.210, inclusive*, unless the context otherwise requires, the words and terms defined in NRS 447.007 and 447.010 have the meanings ascribed to them in those sections.

Sec. 17. NRS 447.020 is hereby amended to read as follows:

447.020 1. All bedding, bedclothes or bed covering, including mattresses, quilts, blankets, sheets, pillows or comforters, used in any hotel in this state must be kept clean and free from all filth or dirt.

2. No bedding, bedclothes or bed covering, including mattresses, quilts, blankets, sheets, pillows or comforters, shall be used which is worn out or unsanitary for use by human beings according to the true intent and meaning of ~~[this chapter,]~~ *NRS 447.003 to 447.210, inclusive*.

Sec. 18. NRS 447.050 is hereby amended to read as follows:

447.050 It is unlawful for any person to use, or to permit another person to use, any of the following portions of a hotel for living or sleeping purposes:

1. Any kitchen, cellar, hallway, water closet, bath, shower compartment, or slop-sink room.

2. Any other room or place which does not comply with the provisions of ~~[this chapter,]~~ *NRS 447.003 to 447.210, inclusive*, or in which, in the judgment of the health authority, living or sleeping is dangerous or prejudicial to life or health by reason of an overcrowded condition, a want of light, windows, ventilation or drainage, dampness, or offensive or obnoxious odors or poisonous gases in the room or place, or a lack of exits as required by the Uniform Building Code in the form most recently adopted before January 1, 1985, by the International Conference of Building Officials.

Sec. 19. NRS 447.150 is hereby amended to read as follows:

447.150 1. The health authority may exempt any hotel built prior to October 1, 1945, from having the number of water closets, bathtubs or showers required by ~~[this chapter]~~ *NRS 447.003 to 447.210, inclusive*, for the following reason: The exemption will not result in detriment to the health of the occupants or to the sanitation of the building.



2. The health authority has no authority under this section to exempt any hotel or portion of a hotel built after October 1, 1945, from having the number of water closets, bathtubs or showers required by ~~[this chapter.]~~ *NRS 447.003 to 447.210, inclusive.*

Sec. 20. NRS 447.190 is hereby amended to read as follows:

447.190 The health authority is charged with the enforcement of ~~[this chapter.]~~ *NRS 447.003 to 447.210, inclusive.* The health authority shall keep a record of hotels inspected, and the record or any part thereof may, in the discretion of the health authority, be included in the biennial report to the Director of the Department of Health and Human Services.

Sec. 21. NRS 447.200 is hereby amended to read as follows:

447.200 The health authority shall have access at any time to any hotel in this State for the purpose of making inspections and carrying out the provisions of ~~[this chapter.]~~ *NRS 447.003 to 447.210, inclusive.*

Sec. 22. NRS 447.210 is hereby amended to read as follows:

447.210 1. Every proprietor, owner, manager, lessee or other person in charge of any hotel in this state who fails to comply with the provisions of NRS 447.003 to 447.200, inclusive, or any of the provisions of the regulations hereby established whether through the acts of himself or herself, his or her agent or employees is guilty of a misdemeanor.

2. Every day that any hotel is in violation of any of the provisions of ~~[this chapter]~~ *NRS 447.003 to 447.200, inclusive,* constitutes a separate offense.

Sec. 23. Chapter 41 of NRS is hereby amended by adding thereto the provisions set forth as sections 24 to 29, inclusive, of this act.

Sec. 24. *As used in sections 24 to 29, inclusive, of this act, unless the context otherwise requires, the words and terms defined in sections 25 to 28, inclusive, of this act have the meanings ascribed to them in those sections.*

Sec. 25. 1. *“Business” means a natural person, or a corporation, partnership, association or other business organization, engaging in an activity for profit at a premises located in this State.*

2. *The term does not include a business that operates:*

(a) *An agency to provide nursing in the home as defined in NRS 449.0015;*

(b) *A facility for hospice care as defined in NRS 449.0033;*

(c) *A facility for intermediate care as defined in NRS 449.0038;*

(d) *A facility for skilled nursing as defined in NRS 449.0039;*



- (e) *A hospital as defined in NRS 449.012; or*
- (f) *An independent center for emergency medical care as defined in NRS 449.013.*

Sec. 26. *“COVID-19” means:*

- 1. *The novel coronavirus identified as SARS-CoV-2;*
- 2. *Any mutation of the novel coronavirus identified as SARS-CoV-2; or*
- 3. *A disease or health condition caused by the novel coronavirus identified as SARS-CoV-2.*

Sec. 27. 1. *“Governmental entity” means the State of Nevada or any of its agencies or political subdivisions. As used in this subsection, “political subdivision” includes any organization or entity described in NRS 41.0305.*

2. *The term does not include any public school entity for pupils in preschool, kindergarten, or any grades 1 through 12, including, without limitation, a school district, a charter school or a university school for profoundly gifted pupils.*

Sec. 28. 1. *“Nonprofit organization” means any private organization not operated for profit.*

2. *The term, includes, without limitation, an organization for youth sports or an alumni, charitable, civic, educational, fraternal, patriotic, religious, labor or veterans’ organization, a credit union organized under the provisions of chapter 672 of NRS or the Federal Credit Union Act, or a state or local bar association, that:*

(a) *Has been determined pursuant to NRS 372.326 to be created for religious, charitable or educational purposes; or*

(b) *Qualifies as a tax exempt organization pursuant to 26 U.S.C. § 501(c).*

3. *The term does not include a nonprofit organization that operates:*

(a) *An agency to provide nursing in the home as defined in NRS 449.0015;*

(b) *A facility for hospice care as defined in NRS 449.0033;*

(c) *A facility for intermediate care as defined in NRS 449.0038;*

(d) *A facility for skilled nursing as defined in NRS 449.0039;*

(e) *A hospital as defined in NRS 449.012; or*

(f) *An independent center for emergency medical care as defined in NRS 449.013.*

Sec. 29. 1. *In any civil action where a plaintiff alleges a personal injury or death as a result of exposure to COVID-19 while on a premises owned or operated by an entity, or during an activity conducted or managed by the entity:*

(a) *The complaint must be pled with particularity.*



(b) If the entity was in substantial compliance with controlling health standards, the entity is immune from liability unless the plaintiff pleads sufficient facts and proves that:

(1) The entity violated controlling health standards with gross negligence; and

(2) The gross negligence was the proximate cause of the plaintiff's personal injury or death.

(c) If the entity was not in substantial compliance with controlling health standards:

(1) The plaintiff may pursue any claim recognized at common law or by statute; and

(2) The immunity described in paragraph (b) does not apply to the entity.

2. The court shall determine as a matter of law whether an entity was in substantial compliance with controlling health standards at the time of an alleged exposure to COVID-19. The plaintiff has the burden of establishing the entity was not in substantial compliance with controlling health standards.

3. As used in this section:

(a) "Controlling health standards" means any of the following that are clearly and conspicuously related to COVID-19 and that prescribed the manner in which an entity must operate at the time of the alleged exposure:

(1) A federal, state or local law, regulation or ordinance; or

(2) A written order or other document published by a federal, state or local government or regulatory body.

(b) "Entity" means a business, governmental entity or nonprofit organization and the officers and employees of the business, governmental entity or nonprofit organization.

(c) "Premises" means any real property located in this State.

(d) "Substantial compliance" means the good faith efforts of an entity to help control the spread of COVID-19 in conformity with controlling health standards. The entity may demonstrate substantial compliance by establishing policies and procedures to enforce and implement the controlling health standards in a reasonable manner. Isolated or unforeseen events of noncompliance with the controlling health standards do not demonstrate noncompliance by the entity.

Sec. 30. Chapter 76 of NRS is hereby amended by adding thereto a new section to read as follows:

1. In addition to the grounds for suspension or revocation of a state business license set forth in NRS 76.170, if a person who holds a state business license fails to comply with controlling health



standards, the Secretary of State may suspend the state business license of the person until the person complies, in good faith, with controlling health standards.

2. If the license is suspended, the Secretary of State shall provide written notice of the action to the person who holds the state business license.

3. As used in this section:

(a) "Controlling health standards" means any of the following that are clearly and conspicuously related to COVID-19 and that prescribed the manner in which a business must operate at the time the person allegedly failed to comply:

(1) A federal, state or local law, regulation or ordinance; or

(2) A written order or other document published by a federal, state or local government or regulatory body.

(b) "COVID-19" means:

(1) The novel coronavirus identified as SARS-CoV-2;

(2) Any mutation of the novel coronavirus identified as SARS-CoV-2; or

(3) A disease or health condition caused by the novel coronavirus identified as SARS-CoV-2.

Sec. 31. NRS 233B.039 is hereby amended to read as follows:

233B.039 1. The following agencies are entirely exempted from the requirements of this chapter:

(a) The Governor.

(b) Except as otherwise provided in NRS 209.221, the Department of Corrections.

(c) The Nevada System of Higher Education.

(d) The Office of the Military.

(e) The Nevada Gaming Control Board.

(f) Except as otherwise provided in NRS 368A.140 and 463.765, the Nevada Gaming Commission.

(g) Except as otherwise provided in NRS 425.620, the Division of Welfare and Supportive Services of the Department of Health and Human Services.

(h) Except as otherwise provided in NRS 422.390, the Division of Health Care Financing and Policy of the Department of Health and Human Services.

(i) Except as otherwise provided in NRS 533.365, the Office of the State Engineer.

(j) The Division of Industrial Relations of the Department of Business and Industry acting to enforce the provisions of NRS 618.375.



(k) The Administrator of the Division of Industrial Relations of the Department of Business and Industry in establishing and adjusting the schedule of fees and charges for accident benefits pursuant to subsection 2 of NRS 616C.260.

(l) The Board to Review Claims in adopting resolutions to carry out its duties pursuant to NRS 445C.310.

(m) The Silver State Health Insurance Exchange.

(n) The Cannabis Compliance Board.

2. Except as otherwise provided in subsection 5 and NRS 391.323, the Department of Education, the Board of the Public Employees' Benefits Program and the Commission on Professional Standards in Education are subject to the provisions of this chapter for the purpose of adopting regulations but not with respect to any contested case.

3. The special provisions of:

(a) Chapter 612 of NRS for the distribution of regulations by and the judicial review of decisions of the Employment Security Division of the Department of Employment, Training and Rehabilitation;

(b) Chapters 616A to 617, inclusive, of NRS for the determination of contested claims;

(c) Chapter 91 of NRS for the judicial review of decisions of the Administrator of the Securities Division of the Office of the Secretary of State; and

(d) NRS 90.800 for the use of summary orders in contested cases, ↪ prevail over the general provisions of this chapter.

4. The provisions of NRS 233B.122, 233B.124, 233B.125 and 233B.126 do not apply to the Department of Health and Human Services in the adjudication of contested cases involving the issuance of letters of approval for health facilities and agencies.

5. The provisions of this chapter do not apply to:

(a) Any order for immediate action, including, but not limited to, quarantine and the treatment or cleansing of infected or infested animals, objects or premises, made under the authority of the State Board of Agriculture, the State Board of Health, or any other agency of this State in the discharge of a responsibility for the preservation of human or animal health or for insect or pest control;

(b) An extraordinary regulation of the State Board of Pharmacy adopted pursuant to NRS 453.2184;

(c) A regulation adopted by the State Board of Education pursuant to NRS 388.255 or 394.1694;

(d) The judicial review of decisions of the Public Utilities Commission of Nevada;



(e) The adoption, amendment or repeal of policies by the Rehabilitation Division of the Department of Employment, Training and Rehabilitation pursuant to NRS 426.561 or 615.178;

(f) The adoption or amendment of a rule or regulation to be included in the State Plan for Services for Victims of Crime by the Department of Health and Human Services pursuant to NRS 217.130; ~~for~~

(g) The adoption, amendment or repeal of rules governing the conduct of contests and exhibitions of unarmed combat by the Nevada Athletic Commission pursuant to NRS 467.075 ~~to~~; **or**

(h) The adoption, amendment or repeal of regulations by the Director of the Department of Health and Human Services pursuant to sections 11 to 14, inclusive, of this act.

6. The State Board of Parole Commissioners is subject to the provisions of this chapter for the purpose of adopting regulations but not with respect to any contested case.

Sec. 32. NRS 239.010 is hereby amended to read as follows:

239.010 1. Except as otherwise provided in this section and NRS 1.4683, 1.4687, 1A.110, 3.2203, 41.071, 49.095, 49.293, 62D.420, 62D.440, 62E.516, 62E.620, 62H.025, 62H.030, 62H.170, 62H.220, 62H.320, 75A.100, 75A.150, 76.160, 78.152, 80.113, 81.850, 82.183, 86.246, 86.54615, 87.515, 87.5413, 87A.200, 87A.580, 87A.640, 88.3355, 88.5927, 88.6067, 88A.345, 88A.7345, 89.045, 89.251, 90.730, 91.160, 116.757, 116A.270, 116B.880, 118B.026, 119.260, 119.265, 119.267, 119.280, 119A.280, 119A.653, 119A.677, 119B.370, 119B.382, 120A.690, 125.130, 125B.140, 126.141, 126.161, 126.163, 126.730, 127.007, 127.057, 127.130, 127.140, 127.2817, 128.090, 130.312, 130.712, 136.050, 159.044, 159A.044, 172.075, 172.245, 176.01249, 176.015, 176.0625, 176.09129, 176.156, 176A.630, 178.39801, 178.4715, 178.5691, 179.495, 179A.070, 179A.165, 179D.160, 200.3771, 200.3772, 200.5095, 200.604, 202.3662, 205.4651, 209.392, 209.3923, 209.3925, 209.419, 209.429, 209.521, 211A.140, 213.010, 213.040, 213.095, 213.131, 217.105, 217.110, 217.464, 217.475, 218A.350, 218E.625, 218F.150, 218G.130, 218G.240, 218G.350, 226.300, 228.270, 228.450, 228.495, 228.570, 231.069, 231.1473, 233.190, 237.300, 239.0105, 239.0113, 239.014, 239B.030, 239B.040, 239B.050, 239C.140, 239C.210, 239C.230, 239C.250, 239C.270, 239C.420, 240.007, 241.020, 241.030, 241.039, 242.105, 244.264, 244.335, 247.540, 247.550, 247.560, 250.087, 250.130, 250.140, 250.150, 268.095, 268.0978, 268.490, 268.910, 269.174, 271A.105, 281.195, 281.805, 281A.350, 281A.680, 281A.685, 281A.750, 281A.755, 281A.780, 284.4068, 286.110, 286.118,



287.0438, 289.025, 289.080, 289.387, 289.830, 293.4855, 293.5002, 293.503, 293.504, 293.558, 293.5757, 293.870, 293.906, 293.908, 293.910, 293B.135, 293D.510, 331.110, 332.061, 332.351, 333.333, 333.335, 338.070, 338.1379, 338.1593, 338.1725, 338.1727, 348.420, 349.597, 349.775, 353.205, 353A.049, 353A.085, 353A.100, 353C.240, 360.240, 360.247, 360.255, 360.755, 361.044, 361.2242, 361.610, 365.138, 366.160, 368A.180, 370.257, 370.327, 372A.080, 378.290, 378.300, 379.0075, 379.008, 379.1495, 385A.830, 385B.100, 387.626, 387.631, 388.1455, 388.259, 388.501, 388.503, 388.513, 388.750, 388A.247, 388A.249, 391.033, 391.035, 391.0365, 391.120, 391.925, 392.029, 392.147, 392.264, 392.271, 392.315, 392.317, 392.325, 392.327, 392.335, 392.850, 393.045, 394.167, 394.16975, 394.1698, 394.447, 394.460, 394.465, 396.3295, 396.405, 396.525, 396.535, 396.9685, 398A.115, 408.3885, 408.3886, 408.3888, 408.5484, 412.153, 414.280, 416.070, 422.2749, 422.305, 422A.342, 422A.350, 425.400, 427A.1236, 427A.872, 432.028, 432.205, 432B.175, 432B.280, 432B.290, 432B.407, 432B.430, 432B.560, 432B.5902, 432C.140, 432C.150, 433.534, 433A.360, 437.145, 437.207, 439.4941, 439.840, 439.914, 439B.420, 439B.754, 439B.760, 440.170, 441A.195, 441A.220, 441A.230, 442.330, 442.395, 442.735, 442.774, 445A.665, 445B.570, 445B.7773, 449.209, 449.245, 449.4315, 449A.112, 450.140, 450B.188, 453.164, 453.720, 453A.610, 453A.700, 458.055, 458.280, 459.050, 459.3866, 459.555, 459.7056, 459.846, 463.120, 463.15993, 463.240, 463.3403, 463.3407, 463.790, 467.1005, 480.535, 480.545, 480.935, 480.940, 481.063, 481.091, 481.093, 482.170, 482.5536, 483.340, 483.363, 483.575, 483.659, 483.800, 484A.469, 484E.070, 485.316, 501.344, 503.452, 522.040, 534A.031, 561.285, 571.160, 584.655, 587.877, 598.0964, 598.098, 598A.110, 599B.090, 603.070, 603A.210, 604A.303, 604A.710, 612.265, 616B.012, 616B.015, 616B.315, 616B.350, 618.341, 618.425, 622.238, 622.310, 623.131, 623A.137, 624.110, 624.265, 624.327, 625.425, 625A.185, 628.418, 628B.230, 628B.760, 629.047, 629.069, 630.133, 630.2673, 630.30665, 630.336, 630A.555, 631.368, 632.121, 632.125, 632.3415, 632.405, 633.283, 633.301, 633.4715, 633.524, 634.055, 634.214, 634A.185, 635.158, 636.107, 637.085, 637B.288, 638.087, 638.089, 639.2485, 639.570, 640.075, 640A.220, 640B.730, 640C.580, 640C.600, 640C.620, 640C.745, 640C.760, 640D.190, 640E.340, 641.090, 641.221, 641.325, 641A.191, 641A.262, 641A.289, 641B.170, 641B.282, 641B.460, 641C.760, 641C.800, 642.524, 643.189, 644A.870, 645.180, 645.625, 645A.050, 645A.082, 645B.060, 645B.092, 645C.220, 645C.225, 645D.130, 645D.135, 645G.510,



645H.320, 645H.330, 647.0945, 647.0947, 648.033, 648.197, 649.065, 649.067, 652.228, 653.900, 654.110, 656.105, 657A.510, 661.115, 665.130, 665.133, 669.275, 669.285, 669A.310, 671.170, 673.450, 673.480, 675.380, 676A.340, 676A.370, 677.243, 678A.470, 678C.710, 678C.800, 679B.122, 679B.124, 679B.152, 679B.159, 679B.190, 679B.285, 679B.690, 680A.270, 681A.440, 681B.260, 681B.410, 681B.540, 683A.0873, 685A.077, 686A.289, 686B.170, 686C.306, 687A.110, 687A.115, 687C.010, 688C.230, 688C.480, 688C.490, 689A.696, 692A.117, 692C.190, 692C.3507, 692C.3536, 692C.3538, 692C.354, 692C.420, 693A.480, 693A.615, 696B.550, 696C.120, 703.196, 704B.325, 706.1725, 706A.230, 710.159, 711.600, **and section 13 of this act**, sections 35, 38 and 41 of chapter 478, Statutes of Nevada 2011 and section 2 of chapter 391, Statutes of Nevada 2013 and unless otherwise declared by law to be confidential, all public books and public records of a governmental entity must be open at all times during office hours to inspection by any person, and may be fully copied or an abstract or memorandum may be prepared from those public books and public records. Any such copies, abstracts or memoranda may be used to supply the general public with copies, abstracts or memoranda of the records or may be used in any other way to the advantage of the governmental entity or of the general public. This section does not supersede or in any manner affect the federal laws governing copyrights or enlarge, diminish or affect in any other manner the rights of a person in any written book or record which is copyrighted pursuant to federal law.

2. A governmental entity may not reject a book or record which is copyrighted solely because it is copyrighted.

3. A governmental entity that has legal custody or control of a public book or record shall not deny a request made pursuant to subsection 1 to inspect or copy or receive a copy of a public book or record on the basis that the requested public book or record contains information that is confidential if the governmental entity can redact, delete, conceal or separate, including, without limitation, electronically, the confidential information from the information included in the public book or record that is not otherwise confidential.

4. If requested, a governmental entity shall provide a copy of a public record in an electronic format by means of an electronic medium. Nothing in this subsection requires a governmental entity to provide a copy of a public record in an electronic format or by means of an electronic medium if:

(a) The public record:

(1) Was not created or prepared in an electronic format; and



(2) Is not available in an electronic format; or
(b) Providing the public record in an electronic format or by means of an electronic medium would:

(1) Give access to proprietary software; or
(2) Require the production of information that is confidential and that cannot be redacted, deleted, concealed or separated from information that is not otherwise confidential.

5. An officer, employee or agent of a governmental entity who has legal custody or control of a public record:

(a) Shall not refuse to provide a copy of that public record in the medium that is requested because the officer, employee or agent has already prepared or would prefer to provide the copy in a different medium.

(b) Except as otherwise provided in NRS 239.030, shall, upon request, prepare the copy of the public record and shall not require the person who has requested the copy to prepare the copy himself or herself.

Sec. 33. NRS 463.120 is hereby amended to read as follows:

463.120 1. The Board and the Commission shall cause to be made and kept a record of all proceedings at regular and special meetings of the Board and the Commission. These records are open to public inspection.

2. The Board shall maintain a file of all applications for licenses under this chapter and chapter 466 of NRS, together with a record of all action taken with respect to those applications. The file and record are open to public inspection.

3. The Board and the Commission may maintain such other files and records as they may deem desirable.

4. Except as otherwise provided in this section, all information and data:

(a) Required by the Board or Commission to be furnished to it under chapters 462 to 466, inclusive, of NRS or any regulations adopted pursuant thereto or which may be otherwise obtained relative to the finances, earnings or revenue of any applicant or licensee;

(b) Pertaining to an applicant's or natural person's criminal record, antecedents and background which have been furnished to or obtained by the Board or Commission from any source;

(c) Provided to the members, agents or employees of the Board or Commission by a governmental agency or an informer or on the assurance that the information will be held in confidence and treated as confidential;

(d) Obtained by the Board from a manufacturer, distributor or operator, or from an operator of an inter-casino linked system,



relating to the manufacturing of gaming devices or the operation of an inter-casino linked system; ~~for~~

(e) *Obtained by the Board from a public accommodation facility pursuant to section 13 of this act; or*

(f) Prepared or obtained by an agent or employee of the Board or Commission pursuant to an audit, investigation, determination or hearing,

↪ are confidential and may be revealed in whole or in part only in the course of the necessary administration of this chapter or upon the lawful order of a court of competent jurisdiction. The Board and Commission may reveal such information and data to an authorized agent of any agency of the United States Government, any state or any political subdivision of a state or the government of any foreign country. Notwithstanding any other provision of state law, such information may not be otherwise revealed without specific authorization by the Board or Commission.

5. Notwithstanding any other provision of state law, any and all information and data prepared or obtained by an agent or employee of the Board or Commission relating to an application for a license, a finding of suitability or any approval that is required pursuant to the provisions of chapters 462 to 466, inclusive, of NRS or any regulations adopted pursuant thereto, are confidential and absolutely privileged and may be revealed in whole or in part only in the course of the necessary administration of such provisions and with specific authorization and waiver of the privilege by the Board or Commission. The Board and Commission may reveal such information and data to an authorized agent of any agency of the United States Government, any state or any political subdivision of a state or the government of any foreign country.

6. Notwithstanding any other provision of state law, if any applicant or licensee provides or communicates any information and data to an agent or employee of the Board or Commission in connection with its regulatory, investigative or enforcement authority:

(a) All such information and data are confidential and privileged and the confidentiality and privilege are not waived if the information and data are shared or have been shared with an authorized agent of any agency of the United States Government, any state or any political subdivision of a state or the government of any foreign country in connection with its regulatory, investigative or enforcement authority, regardless of whether such information and



data are shared or have been shared either before or after being provided or communicated to an agent or employee of the Board or Commission; and

(b) The applicant or licensee has a privilege to refuse to disclose, and to prevent any other person or governmental agent, employee or agency from disclosing, the privileged information and data.

7. Before the beginning of each legislative session, the Board shall submit to the Legislative Commission for its review and for the use of the Legislature a report on the gross revenue, net revenue and average depreciation of all licensees, categorized by class of licensee and geographical area and the assessed valuation of the property of all licensees, by category, as listed on the assessment rolls.

8. Notice of the content of any information or data furnished or released pursuant to subsection 4 may be given to any applicant or licensee in a manner prescribed by regulations adopted by the Commission.

9. The files, records and reports of the Board are open at all times to inspection by the Commission and its authorized agents.

10. All files, records, reports and other information pertaining to gaming matters in the possession of the Nevada Tax Commission must be made available to the Board and the Nevada Gaming Commission as is necessary to the administration of this chapter.

11. For the purposes of this section, "information and data" means all information and data in any form, including, without limitation, any oral, written, audio, visual, digital or electronic form, and the term includes, without limitation, any account, book, correspondence, file, message, paper, record, report or other type of document, including, without limitation, any document containing self-evaluative assessments, self-critical analysis or self-appraisals of an applicant's or licensee's compliance with statutory or regulatory requirements.

Sec. 33.5. There is hereby appropriated from the State General Fund to the Legislative Fund created by NRS 218A.150 the sum of \$410,000 for the costs of the 32nd Special Session.

Sec. 34. The provisions of sections 24 to 29, inclusive, of this act apply only to a cause of action or claim arising from a personal injury or death specified in section 29 of this act that accrues before, on or after the effective date of this act and before the later of:

1. The date on which the Governor terminates the emergency described in the Declaration of Emergency for COVID-19 issued on March 12, 2020; or
2. July 1, 2023.



Sec. 35. 1. Within 15 days after the effective date of this act, the Chief of the Budget Division of the Office of Finance created by NRS 223.400 shall transfer from Budget Account 101-1327:

(a) The sum of \$2,000,000 to the Southern Nevada Health District created pursuant to NRS 439.362 to enforce the provisions of sections 4 to 15, inclusive, of this act and the regulations adopted thereto.

(b) The sum of \$500,000 to the Washoe County Health District created pursuant to NRS 439.370 to enforce the provisions of sections 4 to 15, inclusive, of this act and the regulations adopted thereto.

2. All money transferred pursuant to subsection 1 must be expended by the recipient health district on or before December 30, 2020. Any remaining balance of the money must not be committed for expenditure on or after December 30, 2020, by the recipient health district or any entity to which the money is granted or otherwise transferred in any manner, and any portion of the money remaining must not be spent for any purpose after December 30, 2020, by either the recipient health district or the entity to which the money was subsequently granted or transferred, and must be reverted to Budget Account 101-1327 on or before December 30, 2020.

Sec. 36. 1. The Director of the Department of Health and Human Services shall adopt the initial regulations required by sections 11 to 14, inclusive, of this act not later than 20 days after the effective date of this act.

2. Notwithstanding the 15-day requirement set forth in section 15 of this act, a district board of health of a health district, as required by section 15 of this act, shall adopt regulations that are substantively identical to the regulations adopted by the Director pursuant to subsection 1 within 30 days after the effective date of this act or within 10 days after the adoption of the regulations by the Director pursuant to subsection 1, whichever is earlier.

Sec. 37. The provisions of NRS 354.599 do not apply to any additional expenses of a local government that are related to the provisions of this act.

Sec. 38. Notwithstanding the provisions of NRS 218D.430 and 218D.435, a committee may vote on this act before the expiration of the period prescribed for the return of a fiscal note in NRS 218D.475. This section applies retroactively from and after August 1, 2020.

Sec. 39. 1. This act becomes effective upon passage and approval.

2. Section 30 of this act expires by limitation on the later of:



- (a) The date on which the Governor terminates the emergency described in the Declaration of Emergency for COVID-19 issued on March 12, 2020; or
- (b) July 1, 2023.

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DECLARATION OF EMERGENCY

DIRECTIVE 038

WHEREAS, on March 12, 2020, I, Steve Sisolak, Governor of the State of Nevada, issued a Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic; and

WHEREAS, on March 13, 2020, Donald J. Trump, President of the United States, declared a nationwide emergency pursuant to Sec. 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"); and

WHEREAS, the World Health Organization advises that transmission occurs through both droplet and airborne transmission, where droplet transmission occurs when a person is in close proximity to someone who is infected with COVID-19; and

WHEREAS, infectious disease and public health experts advised that minimizing interpersonal contact slows the rate at which the disease spreads, and is necessary to avoid overwhelming healthcare systems; and

WHEREAS, on March 5, 2020, Clark County and Washoe County both reported the first known cases of COVID-19 in the State of Nevada; and

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic; and

WHEREAS, on March 12, 2020, I, Steve Sisolak, Governor of the State of Nevada issued a Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic; and

WHEREAS, on March 13, 2020, Donald J. Trump, President of the United States declared a nationwide emergency pursuant to Sec. 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"); and

WHEREAS, on March 14, 2020, I formed a medical advisory team to provide medical guidance and scientifically based recommendations on measures Nevada could implement to better contain and mitigate the spread of COVID-19; and

WHEREAS, on March 15, 2020, I directed that " ... [a]ll kindergarten through 12th grade schools will close to students effective March 16, 2020 ... " and " ... may reopen no earlier than April 6, 2020, and only upon the approval of the

Chief Medical Officer of the State of Nevada after a review of the risk of transmissions within the geographic areas defined by the Chief Medical Officer"; and

WHEREAS, the Nevada Department of Education (NDE) released its Path Forward Plan - Response to COVID-19 on April 29, 2020, and announced the creation of the Re-Opening of Schools Committee (Committee) whose members include State health officials, district superintendents and staff, charter school leaders, school safety experts, and social and emotional learning and school counseling experts who created the Nevada's Framework for a Safe, Efficient, and Equitable Return to School Buildings (Framework) and presented the Framework to the State Board of Education on June 4, 2020; and

WHEREAS, Nevada's hospitalization rate for suspected and confirmed COVID-19 cases has trended downward since mid-January 2021; and

WHEREAS, the State Medical Officer has reviewed the risk of transmission in Nevada and determined that schools may return to in-person instruction, subject to the conditions set forth in this Directive and any subsequent directives that may be issued based on any change in the risk of transmission in Nevada; and

WHEREAS, the lack of opportunities for social connections and typical life events for our youth, such as interacting with peers in-person during athletic events, increase the risk of isolation, anxiety, depression, substance abuse, and unrecognized distress; and

WHEREAS, youth participation in recreational and competitive sports promotes healthy connections with other caring adults who are trained to detect youth distress and signs of abuse and neglect; and

WHEREAS, re-engaging in sports activity in a balanced way has physical, mental, and psychological benefits for youth and adults, including overall fitness and well-being; reducing isolation; and returning to a more structured routine and healthy interaction; and

WHEREAS, Nevada Revised Statutes Chapter 385B authorizes the Nevada Interscholastic Activities Association (NIAA), which is composed of all of the school districts of the State for the purposes of controlling, supervising, and regulating all interscholastic athletic events and other interscholastic events in the public schools; and

WHEREAS, NRS 414.060 outlines powers and duties delegated to the Governor during the existence of a state of emergency, including without limitation, directing and controlling the conduct of the general public and the movement and cessation of movement of pedestrians and vehicular traffic during, before and after exercises or an emergency or disaster, public meetings or gatherings; and

WHEREAS, NRS 414.070 outlines additional powers delegated to the Governor during the existence of a state of emergency, including without limitation, enforcing all laws and regulations relating to emergency management and assuming direct operational control of any or all forces, including, without limitation, volunteers and auxiliary staff for emergency management in the State; providing for and compelling the evacuation of all or part of the population from any stricken or threatened area or areas within the State and to take such steps as are necessary for the receipt and care of those persons; and performing and exercising such other functions, powers and duties as are necessary to promote and secure the safety and protection of the civilian population; and

WHEREAS, NRS 414.060(3)(f) provides the administrative authority vested to the Governor in times of emergency may be delegated; and

NOW THEREFORE, by the authority vested in me as Governor by the Constitution and the laws of the State of Nevada and the United States, and pursuant to the March 12, 2020, Emergency Declaration,

IT IS HEREBY ORDERED THAT:

- SECTION 1: The limitations imposed by previous Directives or regulations are hereby superseded by the explicit provisions of this Directive. Any provisions not addressed by this Directive shall remain in force as provided by previous Directives or regulations promulgated pursuant to the March 12, 2020 Declaration of Emergency.
- SECTION 2: Section 3 of Directive 022 is hereby terminated. Effective February 18, 2021, once a county school district, charter school, or private school has been open for in-person instruction for at least 20 days, it may increase the occupancy of school buildings or facilities but must not exceed the lesser of 250 students or 75% of maximum occupancy based on listed fire code capacity of a single space within a school site and must abide by all guidelines promulgated by the Nevada Department of Education.
- SECTION 3: Section 2 of Directive 028 is hereby terminated. Effective February 18, 2021, once a county school district, charter school, or private school has been open for in-person instruction for at least 20 days, it may adopt social distancing protocols with a minimum allowable distance of not less than 3 feet apart between students at all levels, including pre-school, elementary, middle school, and high school, while in school buildings and facilities. For district and school staff and any other adults in school buildings or facilities at all levels, adults must be not less than 6 feet apart from students and not less than 6 feet apart from other adults. County school districts, charter schools, and private schools may maintain social distancing protocols that are stricter than the standards in this Directive, but they may not adopt standards that are less restrictive without an approved variance as described in Section 3 of Directive 028. Physical distancing of 6 feet or more between students (to the greatest extent possible) is encouraged, per the recommendations of the Centers for Disease Control and Prevention.
- SECTION 4: School transportation vehicles, including school buses, may operate at 66% capacity. Social distancing of at least 3 feet between students and 6 feet between students and adults should be maintained to the maximum extent practicable.
- SECTION 5: Section 4 of Directive 028 regarding face coverings remains in effect with the following amendments applicable to county school districts, charter schools, or private schools: Students may remove their mask when playing an instrument that requires use of their mouth. When students are not playing an instrument that requires use of their mouth, they must wear a face covering, unless playing outdoors and social distancing of not less than 6 feet can be maintained between students and adults. When singing, students must wear a face covering.
- SECTION 6: Section 7 of Directive 034 is hereby amended, effective February 18, 2021, such that full-contact and close-contact sports, as defined by Section 5(1) of Directive 034, may resume for competitions subject to the limitations set forth in Directive 034 and this Section. Full-contact and close-contact sports governed and regulated by the NIAA may commence practice and competitions for full-contact and close-contact sports in accordance with guidance promulgated by the NIAA and the applicable conditions set forth by this Directive.

The NIAA must promulgate a mandatory COVID-19 testing and mitigation plan for full-contact and close-contact sports. The plan must require at a minimum weekly testing of coaches, staff and athletes participating in these sports. The plan must include rules and guidance for the use of face coverings by student athletes while both actively and not actively participating in the sporting activity.

Prior to the commencement of practice of practice of full-contact and close-contact sports, the local county school district or county school superintendent must approve commencement of the full-contact and close-contact sport in writing to the Nevada Department of Education.

Prior to the commencement of competitions of full-contact and close-contact sports between separate schools, the individual schools must implement the NIAA testing and mitigation plan and begin the weekly testing protocols required by such.

SECTION 7: Spectators will be allowed to attend all NIAA sporting events subject to the applicable limitations set forth in Directive 037 for gathering and events. Host schools will be responsible for ensuring compliance with applicable gathering and event guidelines, capacity limitations and protocols as set forth in Directive 037.

SECTION 8: If county school districts, charter schools, or private schools require the use of public or private facilities outside of school grounds for educational purposes, including but not limited to instructional activities or administering assessments, such facilities are subject to the mitigation requirements included herein.

SECTION 9: County school districts, charter schools, or private schools wishing to host, organize, or conduct a gathering, event, performance, or other congregation of people in excess of 250 persons must submit a Large Gathering Plan as prescribed in Directive 037, except that the submission process shall be as set forth in this Section. The Large Gathering Plan must first be submitted to the local health authority for approval. Upon such approval, the Large Gathering Plan must be submitted, with written confirmation of approval by the local health authority, to the Nevada Department of Education for review and to the State Chief Medical Officer for final approval.

SECTION 10: This Directive shall become effective at 12:00 a.m. on February 18, 2021, and remain in effect until terminated by a subsequent Directive promulgated pursuant to the March 12, 2020 Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic or upon dissolution or lifting of the Declaration of Emergency.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nevada to be affixed at the State Capitol in Carson City, this 17th day of February, in the year two thousand twenty-one.



Governor of the State of Nevada

Basiliana K. Cegavske
Secretary of State

Scott M. Anderson
Deputy Secretary of State