

Agenda

Lyon County School District Board of Trustees

A Board Meeting of the Board of Trustees of Lyon County School District will be held Tuesday, June 23, 2020, beginning at 6:30 PM at the Professional Learning Center PLC on SSMS Campus, 3800 W. Spruce St., Silver Springs, NV 89429.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

1. CALL TO ORDER

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2. PLEDGE OF ALLEGIANCE

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3. WELCOME OF GUESTS

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4. APPROVAL OF AGENDA

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5. APPROVAL OF MINUTES

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6. BOARD MEMBER REPORTS: Opportunity for Board members to report items of interest.

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7. ATTITUDE OF GRATITUDE

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8. SUPERINTENDENT REPORT: Opportunity for Superintendent to report items of interest

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9. PUBLIC PARTICIPATION: The public is invited to address the Board on items not listed on the agenda. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada's Open Meeting Law).

If you wish to speak please step up to the front table, be seated, and state your name.

Your comments must be limited to no more than three minutes and must fall under subjects within the Board's jurisdiction and control. In consideration of others avoid repetition. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board Chairperson.

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10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** All matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately, during this meeting.

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A. Request for Early Graduation/HSE (confidential)

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B. Personnel Reports

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1. Certified

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2. Classified

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3. Extra Duty

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4. Volunteer

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C. Reports

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1. IT

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D. Worker's Compensation Renewal

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E. POOL Renewal

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F. Fuel Bids

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G. District Financial Report: Paybill: Dated: 5/25/2020 through 6/11/2020; Checks 199121-199332; Vouchers 1340, 1392, 1397, 1427; Total \$ 1,727,735.15

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11. **END OF CONSENT AGENDA: MOTION TO APPROVE**

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12. **(For Possible Action)** Discussion and Possible Action regarding the generous donation made to our schools.

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13. **(For Possible Action)** Discussion and Possible Action regarding an update of the LCSD Insurance Committee.

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14. **(FOR POSSIBLE ACTION)** Discussion and Possible Action regarding the final amended budget for fiscal year ending June 30, 2020. .

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15. **(For Possible Action)** Discussion and Possible Action regarding the East Valley Elementary School Addition Guaranteed Maximum Price.

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16. **(For Possible Action)** Discussion and Possible Action regarding an update on the LCSD Facilities Projects for summer 2020.

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17. **(For Possible Action)** Discussion and Possible Action regarding the 2020-2021 Five-Year Capital Improvement Plan (CIP).

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18. **(For Possible Action)** Discussion and Possible Action regarding the designation of a critical labor shortage in Elementary K-8, Occupational Therapists, Nurse, Secondary Math 7-12, Secondary Science, Speech Therapists and Counselors.

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19. **(For Possible Action)** Discussion and Possible Action regarding a staffing formula for the Lyon County School District On-Line Distance Education Program.

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20. **(For Possible Action)** Discussion and Possible Action regarding the annual summative evaluation of the Lyon County School District Superintendent.
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21. **(For Possible Action)** Discussion and Possible Action regarding revisions to LCSD Policy GCAB: Resignation of Classified Personnel as a first reading.
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22. (For Possible Action) Discussion and Possible Action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent.
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23. PUBLIC PARTICIPATION: The public is invited to address the Board on items not listed on the agenda. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada’s Open Meeting Law).
If you wish to speak please step up to the front table, be seated, and state your name. Your comments must be limited to no more than three minutes and must fall under subjects within the Board’s jurisdiction and control. In consideration of others avoid repetition. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board Chairperson.
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24. ADJOURN:
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The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the official website of the State of Nevada (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District’s programs and activities, including Occupational Education. For information regarding opportunity policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email Margaret Heim at mheim@lyoncsd.org, or call (775)463-680 Ext. 10034 at least one week prior to the meeting.

Minutes

Lyon County School District
Board of Trustees

A meeting of the Board of Trustees of Lyon County School District was held on May 26, 2020, beginning at 6:30 PM. It was a virtual conference via Zoom.

1. **CALL TO ORDER:** President Neal McIntyre called the meeting to order at 6:32 pm.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by President McIntyre
3. **WELCOME OF GUESTS:** The board members in attendance were, President McIntyre, Clerk Holly Villines, Kimber Crabtree, Sherry Parsons, Bridget Peterson and John Stevens. Member Barbara Jones was absent.

Others on zoom included Superintendent, Wayne Workman, Deputy Superintendent, Tim Logan, Directors of Curriculum, Instruction and Assessment, Jim Gianotti and Heather Moyle, Director of Human Resources, Dawn Huckaby, Director of Business, Harman Bains, Director of Special Services, Marva Clevon, Finance Manager, Spencer Winward, Information Technology Director, Alan Medeiros and Public Information Officer, Erika Cowger.

4. **APPROVAL OF AGENDA:**

Motion: Mr. Stevens made a motion to approve the agenda as presented.

Second: Mrs. Peterson

Vote: 6-0, passed. Member Barbara Jones absent.

5. **APPROVAL OF MINUTES:**

Motion: Mrs. Peterson made a motion to approve the minutes as presented.

Second: Mr. Stevens

Vote: 6-0, passed. Member Barbara Jones absent.

6. **BOARD MEMBER REPORTS:**

The board collectively expressed their pleasure in seeing the support of the communities toward the graduating seniors with pictures of the students on the main streets of the attendance areas and the Adopt-a-Senior program.

Mrs. Peterson announced the relocation of NASB to Carson City close to the legislative buildings. She reminded the other board members to be thinking about nominations to recognize the people who impact student achievement. She appreciated the implementation of the no cost "READ Nevada *myON*" summer reading program for our kids.

Mr. Stevens is looking forward to his participation in the graduations, especially as this is his last year as a board member. He also congratulated Superintendent Workman on his recent recognition as Nevada's Superintendent of the Year saying it is well deserved.

7. **ATTITUDE OF GRATITUDE:** Notes of gratitude from students across the district were read aloud.
8. **SUPERINTENDENT REPORT:** Superintendent Workman expressed gratitude to staff, students and families who worked so hard to get us through past months, saying that it was great to see the innovative measures everyone has taken to finish up the year.

9. PUBLIC PARTICIPATION: This meeting can be viewed on the LCSD website www.lyoncsd.org. The public is invited to address the Board on items not listed on the agenda. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada's Open Meeting Law). Your comments must fall under subjects within the Board's jurisdiction and control. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments can be emailed to boardmeeting@lyoncsd.org and will be included in the minutes of the meeting.

There was no public participation.

10. ACTION ITEM:

- a. Open Public Hearing: The public hearing is to provide citizens the opportunity for input and comment on the district's FY2021 proposed budget. There was no public comment on the proposed budget for FY2021.
- b. Close Public Hearing: President McIntyre closed the public hearing.
- c. (For Possible Action) Discussion and Possible Action to provide District administration further direction on the LCSD FY2021 budget and/or approve the LCSD FY2021 tentative budget as the LCSD FY2021 final budget.

The board commented that Finance Manager, Spencer Winward and Director of Business Services, Harman Bains did a great job on clarifying areas in the budget and memo, making it easier to read and understand.

11. END OF ACTION ITEM Motion to approve.

Motion: Mrs. Peterson made a motion that the board of trustees approve the FY2021 budget as the final budget.

Second: Clerk Villines

Vote: 6-0, passed. Member Barbara Jones absent.

12. CONSENT AGENDA (FOR POSSIBLE ACTION: All matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately, during this meeting.

- a. Requests for Early Graduation/HSE (confidential)
- b. Personnel Reports
 - i. Certified
 - ii. Classified
 - iii. Extra Duty
- c. DISTRICT FINANCIAL REPORT: Total \$254,091.42

13. END OF CONSENT AGENDA: MOTION TO APPROVE

Motion: Mrs. Peterson made a motion to approve the consent agenda as presented.

Second: Mr. Stevens

Vote: 6-0, passed. Member Barbara Jones absent.

14. DONATIONS

Motion: Clerk Villines made a motion to approve the generous donations made to the schools.

Second: Mrs. Peterson

Vote: 6-0, passed. Member Barbara Jones absent.

15. (For Possible Action) Discussion and Possible Action regarding an update of the Nutrition Services Program in the Lyon County School District.

Ms. Lam shared the highlights for the Nutrition Services Program for the year. They moved to a new location this year, operating in Fernley. She spoke on the funding of the program and student participation, comparing last year to this year. Some areas decreased in participation and some increased. The biggest achievement was the success of the emergency feeding program that was implemented to deliver meals to the students. They collaborated with the transportation department making meals accessible even on weekends. The department had freezer upgrades, kitchen expansions and they replaced outdated equipment through a USDA equipment grant. They implemented family style dining with the students at SSMS and SSES, teaching students to learn proper amounts of food for meals and other skills.

Ms. Crabtree thanked Ms. Lam for her professional work to serve our children. She added that it is heartwarming to see the online pictures of the meals being delivered to the students by the staff.

Motion: Ms. Crabtree made a motion that the board of trustees approve the update on the Nutrition Services Program in LCSD.

Second: Clerk Villines

Vote: 6-0, passed. Member Barbara Jones absent.

16. (For Possible Action) Discussion and Possible Action regarding an increase in the LCSD Nutrition Services meal prices for the 2020-2021 school year.

Mr. Bains explained the purpose of the increase which is to stay in compliance with the USDA regulations.

Motion: Mr. Stevens made a motion that the board of trustees approve the recommended increase in breakfast and lunch meal prices for the 2020-2021 school year.

Second: President McIntyre

Vote: 6-0, passed. Member Barbara Jones absent.

17. (For Possible Action) Discussion and Possible Action regarding a new grant funded English Language Implementation Specialist position.

Mrs. Moyle explained that this position is created as part of the corrective action plan for all LCSD schools to provide structural support specifically to improve English learner outcomes.

Motion: Mr. Stevens made a motion that the board of trustees approve the new grant funded English Language Implementation Specialist position.

Second: Mrs. Peterson

Ms. Crabtree wanted to highlight that this position is paid for by grant funding.

Vote: 6-0, passed. Member Barbara Jones absent.

18. (For Possible Action) Discussion and Possible Action regarding revisions to LCSD Policy IK: Grading as a second and final reading.

Clerk Villines summarized that this revision to Policy IK simply adds the opportunity to continue the recognition of students as Valedictorian and Salutatorian (V/S) in the coming

years.

The board members deliberated over the change this revision would mean to the students. Students were previously notified that the V/S would no longer be an option and they may have made class choices with that in mind. Mrs. Peterson spoke on the benefits of standardizing the graduation for all of the high schools across the district to avoid chaos, doing what is best for kids and the importance of looking at the preferences of the administrators. Having already informed the public that the V/S was being phased out, they debated if this would have a significant impact to students' class choices and grades.

There was a question/doubt as to whether the administrators as a whole were in favor of change to the policy. President McIntyre stated for the record that the head of the administrators' association said that all of the high school principals and counselors want to keep it the same. Some had the impression that was not the case, however the high school principals are the ones who asked for the policy to read as it currently does, phasing out the V/S.

There was discussion regarding the principals being the deciding voice for their schools, or having the board policy be the deciding factor. There was no input from the principals for this meeting. In 2017 the board approved the policy, intentionally phasing out the V/S over 4 years so the class of 2021 would know there would be cum laude recognition only.

Ms. Crabtree asked if the policy could have a change in verbiage, but this would require 2 more readings with the new verbiage. It would be a new revision.

Motion: Clerk Villines made a motion that the board of trustees approve the revisions to LCSD Policy IK: Grading as a second and final reading.

Second: Mr. Stevens

Mr. McIntyre, nay

Mrs. Parsons, nay

Mrs. Peterson, nay

Clerk Villines, yea

Mr. Stevens, yea

Ms. Crabtree, yea

Vote: 3-3, motion failed. Member Barbara Jones absent.

19. (For Possible Action) Discussion and Possible Action regarding new LCSD Policy IKFD: Adult Education as a second and final reading.

Motion: Mr. Stevens made a motion that the board of trustees approve the new LCSD Policy IKFD: Adult Education as a second and final reading.

Second: Mrs. Peterson

Vote: 6-0, passed. Member Barbara Jones absent.

20. (For Possible Action) Discussion and Possible Action regarding a final update of the 2019-2020 District Performance Plan.

The Executive Cabinet spoke on the goals and objectives of the District Performance Plan and how each one has been addressed and met during this school year. Due to COVID-19 there were issues, like the mandated distance learning, that were not anticipated. However, the professional development training and the implementation down to the students continued to occur. The new plan for the upcoming school year will be addressed during the August board workshop.

The consensus from the board was that the district is doing an excellent job.

Motion: Mrs. Peterson made a motion to approve the final update of the 2019-2020 District Performance Plan.

Second: Clerk Villines

Vote: 6-0 passed. Member Barbara Jones absent.

21. (For Possible Action) Discussion and Possible Action regarding the LCSD Board of Trustees meeting schedule for January 2021 through December 2021.

Motion: Mr. Stevens made a motion that the board of trustees approve the LCSD Board of Trustees meeting schedule for January 2021 through December 2021.

Second: Mrs. Peterson

Vote: 6-0 passed, Member Barbara Jones absent.

22. (For Possible Action) Discussion and Possible Action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent.

The next meeting is June 23rd, held at the PLC in the Silver Stage Middle School campus

HCC presentation on vaping and E-cigs

Final Amended Budget for current year FY20

Five Year Capital Improvement Plan

Renewal of CCMSI Workers' Comp

Renewal of POOL PACT

Summer Facilities Projects Report – Architects, CMAR

Critical Needs Positions 2020-21

Insurance Committee Update

Distance Learning Staffing Formula

Superintendent Formal Evaluation

23. PUBLIC PARTICIPATION: This meeting can be viewed on the LCSD Website www.lyoncsd.org. The public is invited to address the Board on items not listed on the agenda. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada's Open Meeting Law). Your comments must fall under subjects within the Board's jurisdiction and control. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments can be emailed to boardmeeting@lyoncsd.org and will be included in the minutes of the meeting.

There was no public participation.

24. ADJOURN: The meeting was adjourned at 8:20 pm.

ATTITUDE OF GRATITUDE

My name is Melanie and I am successful at Riverview Elementary School because of ♥Mrs. Berry♥.

I want to thank him/her for helping me read and write. And

really talented and really nice.

I want to say thank you
Mrs. Berry.



Signed: ♥Melanie Avila Espinoza♥

Attitude of Gratitude

My name is Sheldon J and I am successful at

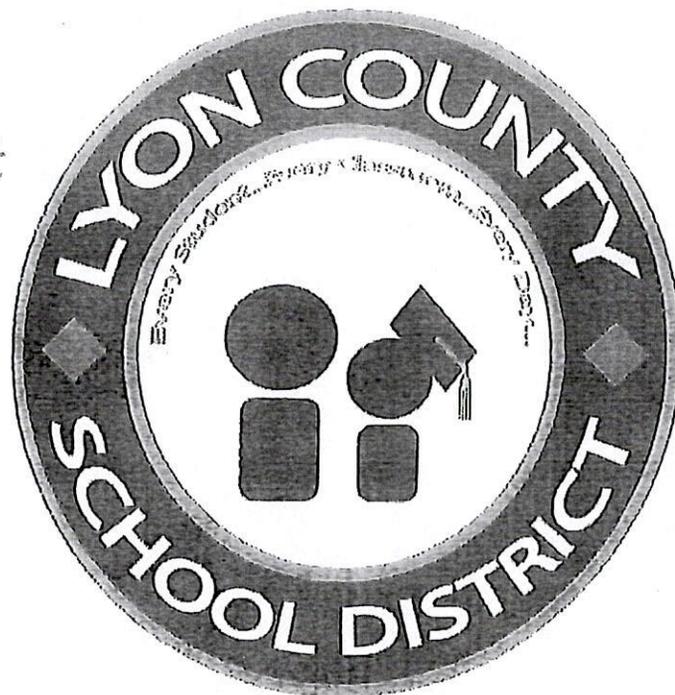
student name

Fis because of Ms. Lippert

school name

teacher/staff member's name

I want to thank him/her for pushing me
harder and harder throughout
the school year. She has
a good sense of humor.
When I need help, she
will help me.



Signed: Sheldon J.

student signature

Attitude of Gratitude

My name is Allysa Zavala and I am successful at _____
student name

SMS because of Mrs. Speth.
school name teacher/staff member's name

I want to thank him/her for always giving good
instructions to me and the class. Also
for not giving up even though you
are having a bad day and because of
that I wanted to say thanks.



Signed: Allysa Zavala
student signature

Attitude of Gratitude

My name is Sara Maffett and I am successful at

student name

SMS because of MS. Bluhm

school name

teacher/staff member's name

I want to thank him/her for teaching me about
rocks and how they get here
and where they come from. If
it wasn't for MS. Bluhm I
would not know rocks
are formed.



Signed: _____

Sara Maffett

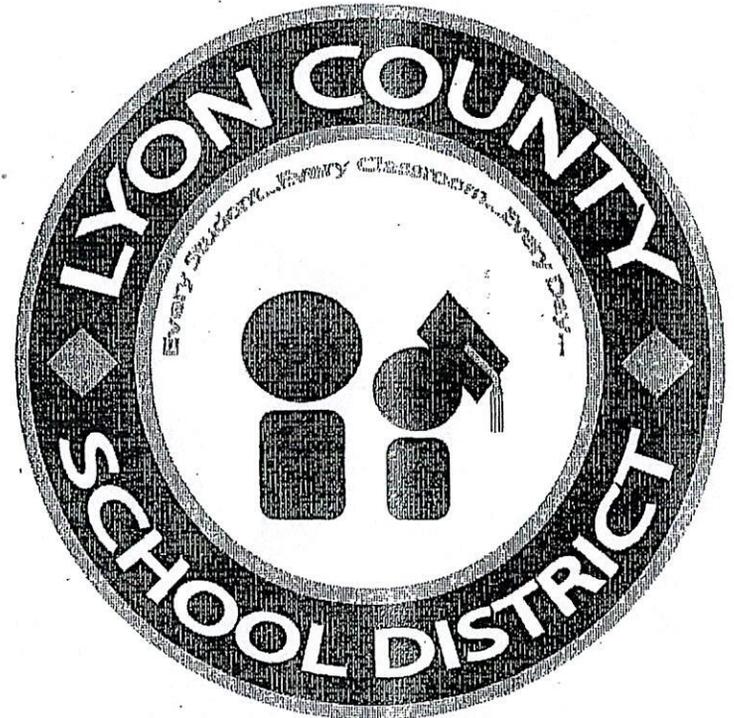
student signature

Attitude of Gratitude

My name is Mackenzie Brown and I am successful at
student name

Silverland Middle because of Mrs. Gillespie.
school name teacher/staff member's name

I want to thank him/her for Being so nice to
me and always making me laugh.
Also im thanking her for
everything that she does for
me.



Signed: *Mackenzie Brown*
student signature

Attitude of Gratitude

My name is megan King and I am successful at
student name

SSMS because of Ms. Fulton.
school name teacher/staff member's name

I want to thank him/her for always being here for me, and always checking on me, and making sure I'm OK. She knows when I'm not OK and she talks to me when she thinks/ knows I not OK. She's helped me with school related things to like, math, she helped me get into reading. Ms. Fulton is a great teacher and a wonderful friend.

Sincerely Megan King

Signed: megan King
student signature



Attitude of Gratitude

My name is Sophera Victorio and I am successful at
student name
SSMS because of Ms. Johnson
school name teacher/staff member's name

I want to thank him/her for helping me with
running and making sure I'm
In shape and for the books
to grow my knowlage.
and for the great fundraiser
for volleyball!



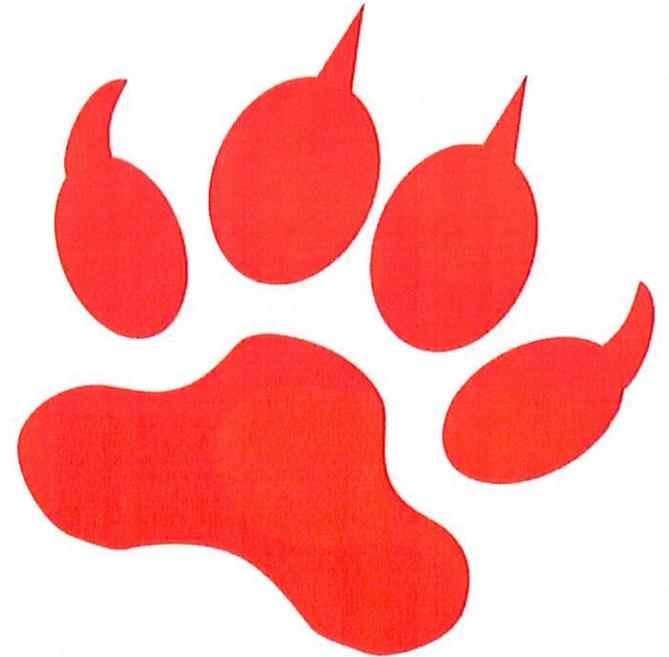
Signed Sophera Victorio
student signature

Attitude of Gratitude

My name is Callie and I am successful at
Student Name

FERNLEY ELEMENTARY SCHOOL, because of Mr. D
teacher/staff member name

I want to thank him/her for being kind and
respectful and kind, and
just amazing. I have
had a good time



Signed: Callie
Student signature

**LYON COUNTY SCHOOL DISTRICT
LICENSED**

PERSONNEL REPORT LIC0601 – June 23, 2020

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST	FUNDED BY and BOARD APPROVAL DATE {if new position}	EFF. DATE	NAME OF RECOMMENDED EMPLOYEE
Dayton Elementary	Teacher		X	(J. Hardin)	8/12/20	Amanda Dimit
Dayton Intermediate	Teacher		X	New allocation based on increased enrollment	8/12/20	Lynne Anderson
Dayton Intermediate	Teacher		X	(M. Hunt)	8/12/20	Ashlyn Nicholson
Fernley High	Teacher		X	(L. Shaw)	8/12/20	Joseph Chiodo
Riverview Elementary	Teacher		X	(K. Robson)	8/12/20	Sydney Mills
Riverview Elementary	Teacher		X	(N. Pluta)	8/12/20	Gretta Czarnocki
Riverview Elementary	Teacher		X	New allocation based on increased enrollment	8/12/20	Pamela Mahalec
Silver Stage Elementary	Teacher		X	(A. Kovis)	8/12/20	Kristin Ridley
Yerington Elementary	Teacher		X	(K. Whitmore)	8/12/20	Bijan Riahi
Yerington Elementary	Teacher		X	(Long term sub)	8/12/20	Brandy Rodriguez

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Silverland Middle	Teacher	6/5/20	Tina Anderson
Silverland Middle	Teacher	6/5/20	John Cortez

OTHER CONSIDERATIONS:

SCHOOL/SITE	POSITION	REQUEST	REASON	EFF. DATE	EMPLOYEE
Dayton Elementary	Teacher	Transfer from DHS	Open position	8/14/20	Stacy Mihali
Dayton High	Teacher	Transfer from DHS Classified Library Aide	Open position	8/12/20	Mara Spencer
District Office	Teacher-ELIS	Transfer from YIS	Open position	8/14/20	Sandra Garner
East Valley Elementary	Teacher	Transfer from SSES	Open position	8/14/20	Maryjane Venegas
East Valley Elementary	Teacher	Transfer from YIS	Open position	8/14/20	Tessa McGarr
Fernley Elementary	Teacher	Transfer from SSES	Open position	8/14/20	Kelly Main
Silver Stage Middle	Teacher	Transfer from SMS	Open position	8/14/20	Richard Reeder
Silver Stage Middle/High	Teacher	Transfer form SSMS	Open position	8/14/20	Hilary Denham
Smith Valley Schools	Teacher	Transfer from YES	Open position	8/14/20	Ashley Wright
Yerington Elementary	Teacher	Transfer from SSMS/YIS	Open position	8/14/20	Scott Hunter

LYON COUNTY SCHOOL DISTRICT

CLASSIFIED

PERSONNEL REPORT CL0601- June 23, 2020

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST.	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Transportation	Bus Driver-Dayton	5/27/20	Michael Hydro
Yerington Elementary	Paraprofessional	5/8/20	Vicky Rand
Yerington Elementary	Paraprofessional	6/5/20	Renee Cox
Yerington Elementary	School Secretary	9/4/20	Debra Draper-Douglas

OTHER CONSIDERATIONS:

SCHOOL/SITE	POSITION	REQUEST	REASON	EFF. DATE	EMPLOYEE
Yerington High	Custodian	Transfer from YES	Open position	5/18/20	Teresa Merritt

ADMINISTRATIVE-Non licensed

SEPARATION:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
District Office	Food Service Supervisor	7/13/20	Huong Lam
District Office	Grants Manager	5/28/20	Lise Coudriet

	DAC	Description	Name
	Fernley High School	Xduty - Track Assistant	Ward, Christopher

Lyon County School District
Volunteer Report

June 23, 2020

	School Site	Volunteer Position	Name
	Yerington Elementary	Summer School helper	Elisa Martinez

Information Technology

Service Ticket Report

5/1/2020 - 5/31/2020

Created 5/1/2020 - 5/31/2020

Ticket Type	DO	Adult	IT	PDC	PLC	B&G	CES	EVES	FES	FIS	SMS	FHS	DES	RES	SES	DIS	DHS	ERHS	SSES	SSMS	SSHS	SVS	YES	YIS	YHS	Total
Urgent	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
High	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	2	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	3	0	0	0	0	0	1	0	1	10
Normal	32	1	6	0	1	0	5	5	8	13	7	7	16	8	8	8	4	0	7	3	8	8	17	10	8	190
Project	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	3
Total	35	1	7	2	1	0	5	6	8	13	7	7	16	8	9	8	7	0	7	3	8	8	18	11	9	204

Closed 5/1/2020 - 5/31/2020

Ticket Type	DO	Adult	IT	PDC	PLC	B&G	CES	EVES	FES	FIS	SMS	FHS	DES	RES	SES	DIS	DHS	ERHS	SSES	SSMS	SSHS	SVS	YES	YIS	YHS	Total	
Urgent	Closed	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1							
High	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Medium	Closed	2	0	0	0	0	0	1	0	0	0	0	0	0	1	0	2	0	0	0	0	0	1	0	1	8	
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	2	0	0	0	0	0	1	0	0	0	0	0	0	1	0	2	0	0	0	0	0	1	0	1	8	
Normal	Closed	23	1	7	0	1	0	5	4	8	13	6	7	15	7	9	9	2	0	7	4	7	8	15	14	7	179
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	1	0	0	0	3	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	23	1	7	0	1	0	5	4	8	13	6	7	15	8	9	9	3	0	7	4	7	9	15	14	7	182
Project	Closed	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	4	
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	4							
Total	Closed	25	1	11	0	1	0	5	5	8	13	6	7	15	7	10	9	4	0	7	4	7	8	16	15	8	192
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	1	0	0	0	3	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	25	1	11	0	1	0	5	5	8	13	6	7	15	8	10	9	5	0	7	4	7	9	16	15	8	195

Information Technology

Service Ticket Report

5/1/2020 - 5/31/2020

Closed by Site/District Tech

Technician Type		DO	Adult	IT	PDC	PLC	B&G	CES	EVES	FES	FIS	SMS	FHS	DES	RES	SES	DIS	DHS	ERHS	SSES	SSMS	SSHS	SVS	YES	YIS	YHS	Total
Site Tech		0	0	0	0	0	0	0	0	1	0	1	0	4	1	3	3	1	0	0	0	0	0	2	4	1	21
I. T. Tech		23	1	11	0	1	0	5	5	7	13	5	7	11	7	7	6	4	0	7	4	7	9	14	11	7	172
Oasis Support		2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2

Open as of 5/31/20

Ticket Type		DO	Adult	IT	PDC	PLC	B&G	CES	EVES	FES	FIS	SMS	FHS	DES	RES	SES	DIS	DHS	ERHS	SSES	SSMS	SSHS	SVS	YES	YIS	YHS	Total
Urgent	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Normal	Open	3	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	5
	Pending	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
	On Hold	2	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	5
	Total	7	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	1	0	2	0	12
Project	Open	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
Total	Open	4	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	6
	Pending	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
	On Hold	2	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	2	0	0	6
	Total	8	0	0	0	0	0	0	0	0	1	22	0	1	0	0	0	0	0	0	0	0	1	0	3	0	14

**Lyon County School District
Board Memo**

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Workers' Compensation contract approval

Recommendation

That the Board of Trustees approve the three-year contract of the District's Workers' Compensation Third Party Administrator, Cannon Cochran Management Services, Inc. (CCMSI).

Background Information

Cannon Cochran Management Services, Inc. (CCMSI) began administering workers' compensation claims for the District on August 15, 2016. In that time, CCMSI has established excellent communication with both LCSD management and our injured workers. CCMSI's claim system allows us to monitor every aspect within each claim and actively participate in the process. We can now create quick snapshots and detailed reports that provide information such as: affected body parts(s), mechanism of injury, types of injuries, month/day of week, lost time, etc. This information allows us to identify potential issues based on historical data and make necessary adjustments.

Since the Board approved CCMSI as our third party administrator (TPA) on June 28, 2016, there has been a substantial change to the District's workers' compensation program. Reducing the average cost per claim to a manageable level was a major factor in the decision of replacing the former TPA.

Budget Considerations

The increase in this contract is 3% effective August 2020. The CCMSI contract is a three year contract ending July 31, 2022.

Discussed at Previous Meeting

Initial approval of CCMSI as new TPA was June 28, 2016. A presentation at the one-year mark was done on June 27, 2017. An update was provided on June 26, 2018, June 26, 2019.

Attachment(s)

Cannon Cochran Management Services, Inc. (CCMSI) invoice

*Respectfully Submitted,
Wayne Workman, Superintendent*



Cannon Cochran Management Services, Inc.

LYON COUNTY SCHOOL DISTRICT
25 EAST GOLDFIELD AVENUE

YERINGTON NV 89447

CUSTOMER NO.
05-F87

INVOICE DATE
6/8/2020

INVOICE NO.
0127261-IN

DESCRIPTION			AMOUNT
ANNUAL ADMINISTRATION FEE CONTRACT YEAR 08/01/2020 - 07/31/2021	1.00	7725.00	7,725.00
		Sales Tax:	0.00
	TOTAL AMOUNT DUE:		<u>7,725.00</u>

DUE DATE: 6/8/2020

REMIT TO: P.O. Box 2205, Indianapolis, IN 46206-2205
Please include invoice number on check.

**Lyon County School District
Board Memo**

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: POOL Renewal - Property

Recommendation

That the Board of Trustees approve the renewal contract with POOL and Warren Reed Insurance for 2020-2021 school year.

Background Information

LCSD is part of a public agency insurance pool, called the POOL, which offers a variety of liability and property coverage (including vehicles).

Please see the attached documentation from Warren Reed Insurance for additional details. The highlighted yellow helps summarize the reasons why the 15% increase in the rates.

Budget Considerations

Premiums for the 2020-2021 school year are up 15% at \$769,041 compared to the 2019-2020 premiums at \$696,720, an increase of \$72,321.

Discussed at Previous Meeting

This is renewed annually and was last approved June 18, 2019.

Attachment(s)

Packet by Warren Reed Insurance POOL Renewal 2020-21

*Respectfully Submitted,
Wayne Workman, Superintendent*

Warren Reed Insurance, Inc.
 1521 Highway 395 North
 Gardnerville, NV 89410
 Phone: 775-782-2277 Fax: 775-782-7387

+
 Lyon County Schools +
 25 E Goldfield
 Yerington, NV 89447
 +

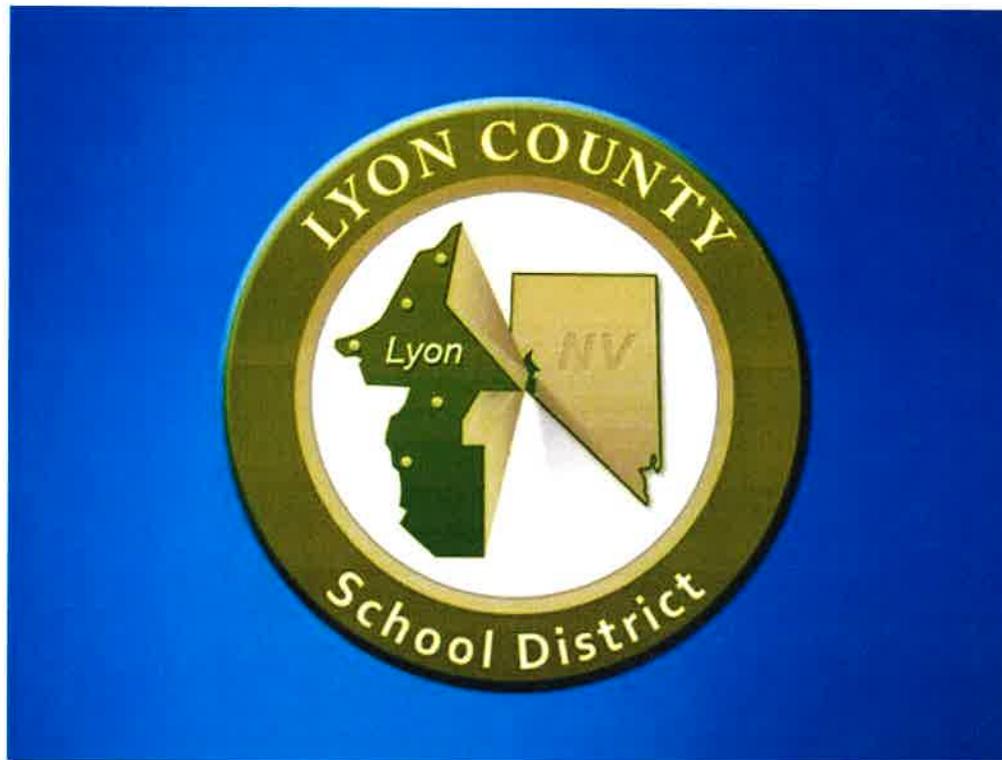
INVOICE NO. 15820		Page 1
ACCOUNT NO.	OP	DATE
LYONC-1	DR	05/20/2020
Commercial Package		
POLICY #		
NPAIP202021		
COMPANY		
Willis Pooling		
PRODUCER		
Alan G. Reed		
EFFECTIVE	EXPIRATION	BALANCE DUE ON
07/01/2020	07/01/2021	07/01/2020

Itn #	Eff Date	Type	Description	Amount
321233	07/01/20	PCKG	20/21 POOL Policy	\$769,040.59
Invoice Balance:				\$769,040.59

WARREN REED INSURANCE

20/21 POOL Proposal

Lyon County School District



**Presented By:
Alan Reed**

**1521 HIGHWAY 395, NORTH
GARDNERVILLE, NV 89410**

PHONE (775) 782-2277 ~ FAX (775) 782-8923

1521 Hwy 395 North
Gardnerville, NV 89410
(775) 782-2277
Fax: (775) 782-7387 or (775) 782-8923



Warren Reed Principle

To provide our customers with quality insurance products and services while maintaining the highest standard of integrity, trust and respect with our client base, this community and our agency staff. We will do this by continuing to build our organizational capabilities and taking seriously the responsibility placed upon us.

Warren Reed	1947	Founder/deceased 1917 - 1998
Bruce Hollander CPCU	1966	Retired
Jim Norton	1967	Property & Casualty Agent
William Coverly	1987	Life & Health Agent/deceased 1942 - 2015
Alan Reed CIC	1974	Property & Casualty Agent
Denise Rudnick CISR	1984	Office Manager/Customer Service Representative
Todd Wilcks, CIC	1987	Property & Casualty Agent
Kristi Glover, CISR	2003	Account Executive
Jeff Long	2005	Life & Health Agent
Carolyn Mitchell, CISR	2008	Commerical Lines Customer Service Representative
Mike Downs	2008	Property & Casualty Agent
JoAnne Snarr	2013	Accounting
Robin Frediani	2006	Claims Administrator
Taylor Reed	2015	Property & Casualty Agent

1521 Hwy 395 North
Gardnerville, NV 89410
(775) 782-2277
Fax: (775) 782-7387 or (775) 782-8923



May 20, 2020

Lyon County School District
Mr. Tim Logan, Deputy Superintendent
Mr. Harmon Bain, Director of Finance and Facilities
Mr. Blake Smith, Benefits, Risk and Safety Manager
Ms. Dawn Huckaby, Director of Human Resources
The Board of Trustees
25 E Goldfield
Yerington NV 89447

RE: 2020/2021 POOL Policy

Dear Mr. Logan, Mr. Bain, Mr. Smith, Ms.Huckaby, and The Board of Trustees,

Enclosed please find a detailed analysis, as well as a summary of coverage terms and conditions for the upcoming term.

COVID-19

The coronavirus pandemic has brought changes in communication with the POOL membership. The annual meeting for POOL/PACT was conducted under a virtual format on April 17, 2020. Approximately 100 Nevada public entities attended this year's meeting.

Carrier Summation

Governmental entities are faced with budget concerns and constraints unlike any ever before. In the renewal placement, the POOL underwriters made every effort to price each risk with this in mind. As a result of their efforts to secure the best overall coverage plan, the POOL's Executive Board voted to accept proposals from Government Entities Mutual (GEM), Brit Insurance Company, Public Risk Mutual, Lloyds of London, Travelers Boiler Re, United Educators, Ironshore and Gerber Life Insurance Company (Student Accident Insurance).

Membership Report

There are approximately 120 public entities within the Nevada Public Agency Insurance Pool. The membership can be best described as consistently stable. The POOL now insures almost 100% of the eligible public entities in Nevada. Forty five members have voting rights.

The members have effectively pooled together as a risk sharing pool for more than 35 years. The membership continues to receive increased levels of coverage as well as a growing array of related services.

Carrier Review and Financial Discussion and Coverage Changes

The Executive Board considered many factors in making their renewal decision which included stability in pricing, claims handling, and auxiliary services provided to the membership, as well as new coverage enhancements.

The 2020-21 POOL coverage form includes a number of important changes. The changes include:

1. The expansion of ordinance of law coverage to include environmental upgrades to buildings.
2. The inclusion of language that clarifies automobile physical damage coverage is based on agreed values.
3. The introduction of the POOL's new Cyber Risk Coverage Form.

This new "stand alone" POOL Cyber-Risk form provides cyber coverage with improved scope of coverages and terms. The form was developed using sample forms from other insurer's policies as well as the previous Section VII of the POOL main form. This new form has four parts: 1) Terms and Conditions; 2) Security and Privacy Liability Coverage; 3) Security Failure/Privacy Coverage; and 4) Network Interruption Coverage. Emphasis is placed on new requirements on the insured for promptness of notification, preservation of data, and full cooperation. The importance of full cooperation of the insured and the maintenance of confidentiality may determine whether coverage is granted or not.

Blanket Pollution Legal Liability is now included subject to a \$2,000,000 limit per member. The deductible is \$25,000.

NPAIP is providing to all Member School Districts an Excess Student Accident insurance policy through Gerber Life Insurance Company. The Student Accident insurance provides coverage during the hours and days when school is in session, while participating in school sponsored and supervised activities. Coverage includes participation in Interscholastic Sports; including Football, Religious Education Classes, One Day Field Trips and Overnight Field Trips (no more than 7 consecutive nights). This includes travel directly (uninterruptedly) to and from a regularly scheduled activity with other members as a group. The travel must be supervised by a person authorized by the school. This policy should replace any policy that is currently being purchased or offered to schools and students. There is no premium charge for this product.

In an effort to increase their long-range viability and financial strength, the membership has continued to develop a number of member owned insurers that over time, have and will continue

to participate in the program structure. These companies assist both POOL and PACT by participating in coverage layers within the insurance programs. The presence of these member owned captives has strengthened the financial position of POOL/PACT. They have also helped in the negotiation of coverage contracts with respect to increased levels of coverage that are dependent on financially strong underlying companies.

The major purpose of any pool is to provide consistency in terms of coverage availability and pricing which could also be described as taking the unexpected bumps out of the road that may occur from time to time, due to hardening and softening within the marketplace.

In the case of POOL and PACT, the member owned captives are Public Risk Mutual (PRM) and Public Compensation Mutual (PCM). These non-profit captives participate within the program structure. As well, the Pool has a financial stake in two risk retention groups (RRG's), Government Entities Mutual (GEM) and County Reinsurance Limited (CRL) who also participate in coverage layers. One traditional insurance company, Travelers Re, as well as one syndicated insurance provider, Lloyds of London participate in select lines. Ironshore provides Environmental Liability and Gerber Life Insurance underwrites Excess Student Accident for the district.

Financial statements are available to any interested party. In short, the member owned entities continue to grow in key areas such as net assets (well over \$200,000,000). Asset quality is also strong. As both POOL and PACT are quasi-public entities, their investments track those of governmental/municipal organizations. Both organizations received clean opinions from the independent auditor

Insurance Industry Conditions

Foremost in the minds of the membership is an increased awareness and understanding as to exactly what the POOL has attempted to accomplish in their efforts to become one of the best risk sharing entities in America. The most obvious factor playing out at this time is the overall direction of the POOL's effort to bring more of their risk in house. The traditional insurance market continues to struggle with catastrophic losses like the tornadoes and flooding throughout America, as well as earthquakes and weather related losses. These large "cat losses" all have a resounding effect on the reinsurance market, as well as the costs that filter down to the buyer.

The past few years have been difficult for the insurance industry as catastrophic losses reached near record levels. The California wild land fires of 2018 had a significant effect on the insurance industry. Reinsurers have raised property rates by as much as 25% in many instances. Another contributing factor is adverse development of combined POOL members for the policy years 2013-14 and 2016-17. However, and this is an important note, the reinsurers for the POOL looked at two key metrics: (1) the stability of the POOL itself and (2) the overall loss record of the POOL members and held our rate increase to below market average levels.

The POOL currently underwrites over \$5,000,000,000 in property exposures.

The POOL's objective in creating their member owned captive insurance companies a few years back provides economic stability, in addition to traditional insurance protection. The Pool has seen a steady increase in the level of coverage and risk that they have elected to retain and self-insure. This is a direct result of a strategic plan to direct a portion of each member's insurance costs into the member owned captives like Public Risk Mutual, as opposed to funneling those funds out into the traditional market, only to never be seen again.

Currently, each member's maintenance deductible applies first to each insured loss. With respect to property, Pool self-insures up to \$200,000. After the first \$200,000 is exhausted, Public Risk Mutual provides layered protection of \$300,000 more with three Lloyds of London syndicates providing excess protection above \$500,000.

As respects to liability, POOL self-insures the first \$500,000 at risk above each member's maintenance deductible. Above that, United Educators provides protection up to \$3,000,000. Government Entities Mutual (35%), Brit Insurance Company (40%) and Public Risk Mutual (25%) provide \$7,000,000 excess of \$3,000,000 on a pro rata sharing basis.

Ownership

As mentioned above, ownership in the Nevada Public Agency Insurance Pool is vested in the membership. All decisions regarding coverage plans are made by the Executive Board and the Executive Committee with input, research and leadership provided by the POOL's Executive Director (Wayne Carlson) and POOL staff.

Accountability and Peer Review

Both POOL and PACT belong to AGRiP, the Association of Governmental and Risk Pools. AGRiP is a conglomerate of about 600 governmental insurance pools in the U.S. POOL and PACT have consistently (since 1996) received awards from AGRiP's Recognition Program. That status is achieved upon completion of a rigorous examination and compliance process administered under AGRiP's Advisory Standards for Public Entity Risks and Employee Benefit Pools. This comprehensive process includes an in depth analysis of practices, procedures, claims, and a financial review.

Grant for Pooling Resources

The grant for Human Resource services was approved for a 5-year period (beginning in 2020) at a total cost of \$6,890,834. This reflects a 4% increase in the first year and 3% annually thereafter. The scope of work was reviewed and approved by the POOL/PACT Executive Committees.

POOL/PACT continues to promote their grant program with the express purpose of providing financial assistance to those members wishing to improve risk management and ultimately reduce exposure to loss. Due to the financial strength of POOL/PACT, grant funding hovers at around \$1,000,000 annually. Grant awards should be near or slightly above that same total for

the foreseeable future. Equipment replacement projects, cyber security software, security enhancements, parks and playground equipment and fire protection upgrades are high on many public entities wish lists. Some grants were/are over \$50,000.

Members use these grants to reduce their own costs that are associated with risk management. There are a variety of applications reviewed on a regular basis. Members are encouraged to take advantage of this service. Grant awards can be provided for a number of safety items (i.e. fire alarm equipment, video security, and dispatch equipment) as well as cost reimbursements for risk management conferences.

As well, awards are available under the POOL's Loss Control Excellence Program. Recertification opportunities are also available to the membership.

Employee Assistance Program moved to KEPRO

After much study and deliberation, the POOL Executive Committee switched the Employee Assistance Program from Resources for Living to the administrator currently used by the State of Nevada for their employee assistance program, KEPRO. At the same time, POOL was able to capture a cost savings of 38%.

POOL/PACT offers to all member employees and their dependents a confidential program to address and resolve personal and workplace challenges. Services are offered live as well as online. Over 13,000 employees have access to this program. Several hundred public entity employees sought assistance in the last year. Of those seeking help, about 15% are dependents.

Cyber Liability

POOL affords Cyber Liability to each member. The limit is \$3,000,000 per cyber security event. There has been a significant increase in liability claims arising from a number of issues related to this area. They include but are not limited to : malware attacks, leakage of sensitive information, unwanted e-mails to wireless devices and computers without permission, improper faxes, failure to follow electronic procedures, errors arising out of social networking, web issues, improper text messaging and data breaches. All of these can lead to injury.

POOL has a contract with Information International Associates, Inc. to assist with data security policies and risk evaluations. These policies have been made available to the members. The cost for member assessments are currently funded by Public Risk Mutual.

Member Services

The list of services available to POOL/PACT customers is extensive and continues to expand. Major areas of concentration include:

Legal Services

Contractual Review
 Human Resource Consulting
 Property Appraisal
 Property Inspections
 Thermographic Imaging
 ADA Compliance Surveys
 Defensive Driving Training
 OSHA Compliance
 Webinar Series
 Personnel policy development
 Specialized Loss Control
 Educators Training
 E-learning Courses
 Law Enforcement Training
 Cyber Assessments
 Hazard Vulnerability Assessments

POOL/PACT Executive Committees

Both organizations are member owned and driven. The current Executive Committees include:

POOL

Cash Minor, Chair	Elko County
Josh Foli, Vice Chair	Lyon County
Gerry Eick, Fiscal Officer	Incline Village General Improvement District
Ann Cyr	Carson City School District
Gina Rackley	Humboldt Improvement District

PACT

Paul Johnson, Chair	White Pine County School District
Cash Minor, Vice Chair	Elko County
Josh Foli, Fiscal Officer	Lyon County
Elizabeth Frances	White Pine County
Cindy Hixenbaugh	Pershing General Hospital

Lyon County School District Premium Synopsis

In general the members of the POOL are seeing their renewals come in with stabilized pricing vs. last year. Exceptions to this would be new exposures (i.e. buildings, vehicles and equipment), or increases in payroll or insured values. Each member has the opportunity to consult with respect to their individual risk to determine if viable options are available.

Specifically, the District will receive pricing (\$769,041) that is up 10% when compared to last year (\$696,720). Your payroll is up 1% and the building and contents limits have increased by 5%. The district currently has 252 vehicles (including trailers) insured.

**Lyon County School District
Rating Matrix**

Category	19-20	20-21
Values Insured	\$309,182,420	\$325,749,904
Vehicle Count	252	252
ADA	8,581	7,712
Rated Payroll	\$55,963,449	\$56,943,192

Warren Reed Insurance, Inc.

The Reed agency operates under a focused strategic plan that includes:

- Risk Management and Underwriting
- Marketing and Sales
- Customer Service
- Claims
- Education and Analysis

The Warren Reed agency is Douglas County's oldest family owned commercial enterprise, established in 1947. Led by current president Alan Reed, C.I.C., Mr. Reed has been actively engaged in the insurance industry for forty six years. The agency has been family owned since inception. He and his wife, Dana have been married for thirty eight years and they have six children. Christine is a graduate of Washington State University and is a schoolteacher in Oregon. A.G. received a law degree and also a Masters in Public Policy from Indiana University. His undergraduate work included studying at the United States Air Force Academy, Hillsdale College (Michigan) and Oxford University. Taylor is a 2011 graduate of Gonzaga University and is an account executive for Warren Reed Insurance. Benjamin graduated from Montana State in Bozeman in 2014. He has a bachelors in agri business. Nicole just graduated from Boise State with a degree in psychology. Thomas is a senior at Boise State.

Agent Recognition

At the 2018 annual meeting of POOL/PACT, the Warren Reed agency was one of only two Nevada agents recognized for underwriting efficiency with a 100% rating. In addition, the Reed agency was one of just three POOL/PACT agents with the highest underwriting accuracy rating. They were acknowledged by POOL/PACT's underwriting arm, Willis Pooling of Columbus, Ohio.

Thank you Mr. Logan, Mr. Bain, Mr. Smith, Ms. Huckaby and The Board of Trustees.

Sincerely,



Alan G. Reed, C.I.C.
Warren Reed Insurance

**2020/2021 PROGRAM
SUMMARY AND COST
QUOTATION**

POOL POLICY PREMIUM 2019-2020

Pool Loss Fund Contribution & Coverage and Related Administrative Costs	\$696,720
Boiler and Machinery	Included
Total Program Costs	\$696,720
Maintenance Deductible	\$50,000 Applies to each Loss

POOL POLICY PREMIUM 2020-2021

Pool Loss Fund Contribution & Coverage and Related Administrative Costs	\$769,041
Boiler and Machinery	Included
Total Program Costs	\$769,041
Maintenance Deductible	\$50,000 Applies to each Loss

DIFFERENCE IN PREMIUM \$72,321

Lyon County School District Consent Agenda Item

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: LCSD Award of Fuel/Propane Bid for 2020-21 School Year

Requested by:

Bonita Stevens, Transportation Supervisor
 Harman Bains, Director of Business Services

Recommendation

That the Board of Trustees awards the bid for fuel needs for the 2020-21 school year to the following firms.

ITEM	AREA	VENDOR	PRICE PER GALLON FOR FREIGHT AND DIFFERENTIAL/TARIFF
#1 GASOLINE			
1A	FERNLEY HIGH	INTERSTATE OIL	0.12
1B	DAYTON HIGH	CARSON VALLEY OIL	.12 + OPIS
1C	YERINGTON BUS YARD	M.F. BARCELLOS	.08 + OPIS
1D	SMITH VALLEY	M.F. BARCELLOS	.12 + OPIS
#2 FURNACE FUEL			
2A	SMITH VALLEY	INTERSTATE OIL	0.0625
#3 DIESEL ENGINE FUEL			
3A	FERNLEY HIGH	INTERSTATE OIL	0.12
3B	DAYTON HIGH	CARSON VALLEY OIL	.12 + OPIS
3C	YERINGTON BUS YARD	M.F. BARCELLOS	.08 + OPIS
3D	SMITH VALLEY	M.F. BARCELLOS	.12 + OPIS
LPG (PROPANE)			
4A	SMITH VALLEY LIBRARY	M.F. BARCELLOS	1.17
4B	SMITH VALLEY AUXILLARY GYM	M.F. BARCELLOS	1.17
4C	SMITH VALLEY PDC OFFICE	M.F. BARCELLOS	1.17
4D	SMITH VALLEY GREENHOUSE	M.F. BARCELLOS	1.17
4E	SMITH VALLEY BOILER	M.F. BARCELLOS	1.17

Background Information

Bids were formally opened on Tuesday, June 2nd, 2020 for the award of fuel purchases for the 2020-21 school year. Eight firms responded.

Discussed at Previous Meeting

N/A

Attachments

N/A

*Respectfully Submitted,
 Harman Bains, Director of Business Services*

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1388 Voucher Date: 03/27/2020 Prepared By: _____

Printed: 06/16/2020 03:10:05 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$1,521,025.00 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Neal E. McIntyre President

Holly Villines Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

John Stevens Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
400	Debt Service Funds	\$1,521,025.00
		<hr/>
		\$1,521,025.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T LONG DISTANCE	18214	100.108.0000.000.2620.532.10000.00.00	Voice/Voicemail Check #: 199203	\$6.86
		100.121.0000.000.2410.533.10201.10.00	Telephone – Land Line phone services Check #: 199203	\$0.60
		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services Check #: 199203	\$5.73
		100.123.0000.000.2410.533.10203.10.00	Telephone – Land Line phone services Check #: 199203	\$0.43
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services Check #: 199203	\$0.60
		100.126.0000.000.2410.533.10206.10.00	Telephone – Land Line phone services Check #: 199203	\$0.45
		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services Check #: 199203	\$0.82
		100.128.0000.000.2410.533.10211.10.00	Telephone – Land Line phone services Check #: 199203	\$0.48
		100.129.0000.000.2410.533.10209.10.00	Telephone – Land Line phone services Check #: 199203	\$0.37
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services Check #: 199203	\$0.00
		100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services Check #: 199203	\$0.61
		100.135.0000.000.2410.533.10305.31.00	Telephone – Land Line phone services Check #: 199203	\$0.76
		100.136.0000.000.2410.533.10208.31.00	Telephone – Land Line phone services Check #: 199203	\$0.60
		100.161.0000.000.2410.533.10601.32.00	Telephone – Land Line phone services Check #: 199203	\$0.98
		100.162.0000.000.2410.533.10602.50.00	Telephone – Land Line phone services Check #: 199203	\$1.96
		100.163.0000.000.2410.533.10603.32.00	Telephone – Land Line phone services Check #: 199203	\$9.55

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.164.0000.000.2410.533.10604.32.00	Telephone – Land Line phone services Check #: 199203	\$6.58
		100.165.0000.000.2410.533.10605.32.00	Telephone – Land Line phone services Check #: 199203	\$0.99
		100.170.0000.000.2710.533.10000.00.00	Telephone – Land Line phone services Check #: 199203	\$0.17
		230.231.0000.610.1000.533.10907.41.00	Telephone – Land Line phone services Check #: 199203	\$0.12
		230.231.0000.610.1000.533.10909.41.00	Telephone – Land Line phone services Check #: 199203	\$0.69
		290.182.0000.000.3100.533.10000.00.00	Telephone – Land Line phone services Check #: 199203	\$0.37
		290.183.0000.000.3100.533.10000.00.00	Telephone – Land Line phone services Check #: 199203	\$0.95
			Vendor Total:	\$40.67
A T & T MONTHLY STATEMENT	99712			
		100.101.0000.000.2320.533.10000.00.00	Telephone – Land Line phone services Check #: 199204	\$457.80
			Vendor Total:	\$457.80
ACE HARDWARE	200			
		100.107.0000.000.2580.610.10000.00.00	General Supplies Check #: 199205	\$31.72
		100.108.0000.000.2620.610.10000.00.00	General Supplies Check #: 199205	\$70.97
		100.108.0000.000.2620.610.10202.10.00	General Supplies Check #: 199205	\$79.92
		100.108.0000.000.2620.610.10205.10.00	General Supplies Check #: 199205	\$25.12
		100.108.0000.000.2620.610.10305.31.00	General Supplies Check #: 199205	\$5.01
		100.108.0000.000.2630.610.10603.32.00	General Supplies Check #: 199205	\$4.72

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.163.0000.000.2620.610.10603.32.00	General Supplies	\$161.22
		Check #: 199205		
			Vendor Total:	\$378.68
ADVANCED CLASSROOM TECH	102814	280.633.0000.000.2100.652.10209.10.00	Inventoried Supplies/Equipment – IT Related	\$4,370.00
		Check #: 199206	<\$5000	
			Vendor Total:	\$4,370.00
ALHAMBRA WATER	97540	100.101.0000.000.2500.615.10000.00.00	Snacks, Food & Beverages	\$60.81
		Check #: 199207		
			Vendor Total:	\$60.81
AMAZON.COM	99456	100.101.0000.000.2510.610.10000.00.00	General Supplies	\$366.69
		Check #: 199208		
		100.101.0000.000.2510.652.10000.00.00	Inventoried Supplies/Equipment – IT Related	\$895.00
		Check #: 199208	<\$5000	
		100.129.0000.000.2230.651.10209.10.00	Supplies – Technology – Software	\$3,276.97
		Check #: 199208		
		100.129.0000.000.2230.652.10209.10.00	Inventoried Supplies/Equipment – IT Related	\$3,894.00
		Check #: 199208	<\$5000	
		100.129.0000.000.2410.610.10209.10.00	General Supplies	\$150.97
		Check #: 199208		
		100.163.0000.191.1000.610.10603.32.00	General Supplies	\$299.97
		Check #: 199208		
		280.633.0000.000.2100.610.10603.32.00	FY19 Title IA YHS Budget Load	\$146.84
		Check #: 199208		
			Vendor Total:	\$9,030.44
APPLE COMPUTER_1112	1112	280.659.0000.000.2100.650.10000.00.00	Supplies–Information Technology–related	\$447.00
		Check #: 199209		
		280.659.0000.000.2100.652.10000.00.00	Inventoried Supplies/Equipment – IT Related	\$899.00
		Check #: 199209	<\$5000	

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
APPLIED INDUST. TECH	1133	100.108.0000.000.2620.610.10208.31.00	General Supplies	\$1,346.00
		Check #: 199210		\$182.37
				Vendor Total:
ARAMARK UNIFORM SERVICES		100.170.0000.000.2730.619.10000.00.00	Uniforms	\$179.76
		Check #: 199211		\$56.70
		290.182.0000.000.3100.422.10000.00.00	Janitorial / Custodial Services	\$56.70
		Check #: 199211		\$236.46
				Vendor Total:
ASCD_99490	99490	100.104.0000.000.2210.810.10000.00.00	Dues and Fees	\$89.00
		Check #: 199212		\$89.00
				Vendor Total:
BIG R FERNLEY		100.108.0000.000.2630.610.10000.00.00	General Supplies	\$111.77
		Check #: 199213		\$32.93
		100.123.0000.000.2620.610.10203.10.00	General Supplies	\$32.93
		Check #: 199213		\$37.38
		100.129.0000.000.2620.610.10209.10.00	General Supplies	\$37.38
		Check #: 199213		\$216.69
		100.133.0000.000.2620.610.10303.10.00	General Supplies	\$216.69
		Check #: 199213		\$136.79
		100.161.0000.000.2620.610.10601.32.00	General Supplies	\$136.79
		Check #: 199213		\$535.56
				Vendor Total:
BRAZOS URETHANE, INC		360.021.0000.000.4700.430.10203.10.00	Repairs and Maintenance Services	\$391,271.45
		Check #: 199214		\$391,271.45
				Vendor Total:
BROWN MILBERY INC	2280			\$391,271.45

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.430.10304.20.00	Repairs and Maintenance Services	\$85.00
		Check #: 199215		
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$615.00
		Check #: 199215		
		100.108.0000.000.2620.610.10304.20.00	General Supplies	\$1,111.44
		Check #: 199215		
			Vendor Total:	\$1,811.44
CASHMAN EQUIPMENT CO.	99650			
		100.107.0000.000.2580.340.10000.00.00	Other Professional Services	\$471.25
		Check #: 199216		
			Vendor Total:	\$471.25
CINDERLITE TRUCKING CORP	3830			
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$1,086.78
		Check #: 199217		
		100.108.0000.000.2620.610.10602.50.00	General Supplies	\$95.49
		Check #: 199217		
			Vendor Total:	\$1,182.27
CLARK & ASSOCIATES OF NEVADA, INC.				
		100.102.0000.000.2570.340.10000.00.00	Other Professional Services	\$3,166.66
		Check #: 199218		
			Vendor Total:	\$3,166.66
CLARK PEST CONTROL				
		100.108.0000.000.2630.340.10605.32.00	Other Professional Services	\$105.00
		Check #: 199219		
			Vendor Total:	\$105.00
CONNECTIONS SPEECH&LANGUAGE SERVICES LLC				
		285.781.0000.200.2150.340.10000.00.00	Other Professional Services	\$4,830.00
		Check #: 199220		
			Vendor Total:	\$4,830.00
CRYSTAL CREAMERY				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		290.182.0000.000.3100.630.10000.00.00	Food	\$1,605.87
		Check #: 199221		
		290.183.0000.000.3100.630.10000.00.00	Food	\$1,518.60
		Check #: 199221		
		290.184.0000.000.1000.630.10000.00.00	Food	\$713.04
		Check #: 199221		
			Vendor Total:	\$3,837.51
D & D ROOFING & SHEET METAL, INC	103073			
		360.021.0000.000.4700.430.10208.31.00	Repairs and Maintenance Services	\$77,380.00
		Check #: 199222		
			Vendor Total:	\$77,380.00
D & S WASTE REMOVAL, INC	4960			
		100.132.0000.000.2620.610.10302.20.00	General Supplies	\$527.83
		Check #: 199223		
		100.163.0000.000.2620.421.10603.32.00	Garbage / Disposal	\$50.00
		Check #: 199223		
			Vendor Total:	\$577.83
DAVIS, MARIA C.	102800			
		280.639.0000.200.2190.340.10000.00.00	Other Professional Services	\$750.00
		Check #: 199224		
			Vendor Total:	\$750.00
DAYTON ELEMENTARY SCHOOL--STUDENT				
		280.633.0000.000.2195.610.10000.00.00	General Supplies	\$89.70
		Check #: 199225		
			Vendor Total:	\$89.70
DEMCO LIBRARY SERVICES	5499			
		100.122.0000.000.2220.610.10202.10.00	General Supplies	\$95.30
		Check #: 199226		
			Vendor Total:	\$95.30
E-RATE ELITE SERVICES INC	103130			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2320.340.10000.00.00	Other Professional Services	\$4,750.00
		Check #: 199227		
			Vendor Total:	\$4,750.00
FLOORING SOLUTIONS OF NEVADA, INC.				
		310.033.0000.000.4700.450.10304.20.00	Construction Services	\$1,800.00
		Check #: 199228		
		310.035.0000.000.4700.450.10604.32.00	Construction Services	\$3,200.00
		Check #: 199228		
		360.021.0000.000.4700.430.10304.20.00	Repairs and Maintenance Services	\$38,593.02
		Check #: 199228		
		360.021.0000.000.4700.430.10604.32.00	Repairs and Maintenance Services	\$72,385.47
		Check #: 199228		
			Vendor Total:	\$115,978.49
FLYERS ENERGY, LLC	102216			
		100.170.0000.000.2730.626.10000.00.00	Gasoline	\$929.25
		Check #: 199229		
			Vendor Total:	\$929.25
FRONTIER	21702			
		100.101.0000.000.2320.533.10000.00.00	Telephone – Land Line phone services	\$359.48
		Check #: 199230		
			Vendor Total:	\$359.48
FRONTLINE TECHNOLOGIES, INC	102627			
		100.102.0000.000.2570.653.10000.00.00	Web-based and similar programs	\$16,138.61
		Check #: 199231		
			Vendor Total:	\$16,138.61
GENE WATSON	22210			
		100.108.0000.000.2620.422.10000.00.00	Janitorial / Custodial Services	\$966.67
		Check #: 199232		
			Vendor Total:	\$966.67
HARRY'S BUSINESS MACHINES INC	9120			
		100.103.0000.300.1000.430.10000.00.00	Repairs and Maintenance Services	\$282.00
		Check #: 199233		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$282.00
INLAND SUPPLY CO., INC.	10000	100.108.0000.000.2620.610.10000.00.00	General Supplies Check #: 199234	\$4,241.20
		100.133.0000.000.2620.610.10303.10.00	General Supplies Check #: 199234	\$2,336.10
			Vendor Total:	\$6,577.30
INTEGRITY PEST MANAGEMENT, LLC		100.108.0000.000.2620.430.10604.32.00	Repairs and Maintenance Services Check #: 199235	\$250.00
			Vendor Total:	\$250.00
JONES, BARBARA		100.101.0000.000.2310.580.10000.00.00	Staff Travel Check #: 199236	\$76.35
			Vendor Total:	\$76.35
JOSTENS_97170	97170	100.104.0000.000.2213.610.10000.00.00	General Supplies Check #: 199237	\$338.25
			Vendor Total:	\$338.25
KOPS, GERALD C		280.667.0000.000.2200.340.10000.00.00	Other Professional Services Check #: 199238	\$310.50
			Vendor Total:	\$310.50
LOWE'S BUSINESS ACCOUNT	11835	100.121.0000.000.2620.610.10201.10.00	General Supplies Check #: 199239	\$414.38
		100.123.0000.000.2620.610.10203.10.00	General Supplies Check #: 199239	\$357.05
		100.125.0000.000.2620.610.10205.10.00	General Supplies Check #: 199239	\$1,372.74
		100.135.0000.000.2620.610.10305.31.00	General Supplies Check #: 199239	\$625.84

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2620.610.10601.32.00	General Supplies	\$835.16
		Check #: 199239		
		100.161.0000.100.1000.610.10601.32.00	General Supplies	\$238.89
		Check #: 199239		
		100.161.0000.383.1000.610.10601.32.00	General Supplies	\$140.06
		Check #: 199239		
		100.165.0000.000.2620.610.10605.32.00	General Supplies	\$763.34
		Check #: 199239		
			Vendor Total:	\$4,747.46
LYON COUNTY SCHOOL DIST._99346	99346			
		280.633.0000.000.3300.610.10305.31.00	FY19 Title IA SMS Budget Load	\$484.64
		Check #: 199240		
			Vendor Total:	\$484.64
MARTINEZ, PAMELA				
		100.102.0000.000.2570.334.10000.00.00	Training & Development – Admin Non-Licensed	\$450.00
		Check #: 199241		
			Vendor Total:	\$450.00
MOBYMAX	103199			
		250.161.0000.200.1000.610.10601.32.00	General Supplies	\$399.00
		Check #: 199242		
			Vendor Total:	\$399.00
MOTION INDUSTRIES	102725			
		100.108.0000.000.2620.610.10206.10.00	General Supplies	\$885.23
		Check #: 199243		
			Vendor Total:	\$885.23
N N S O A SOFTBALL	13592			
		100.101.0000.920.1000.340.10603.32.00	Other Professional Services	\$5,734.98
		Check #: 199244		
			Vendor Total:	\$5,734.98
NCS PEARSON, INC	98295			
		280.639.0000.200.2140.610.10000.00.00	General Supplies	\$174.00
		Check #: 199245		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$174.00
NEVADA DEPT OF MOTOR VEHICLES	14490	100.170.0000.000.2710.810.10000.00.00	Dues and Fees	\$556.00
		Check #: 199246		
			Vendor Total:	\$556.00
NEVADA DIV. OF ENVIRONMENTAL PROTECTION	14380	100.108.0000.000.2620.810.10201.10.00	Dues and Fees	\$300.00
		Check #: 199247		
		100.108.0000.000.2620.810.10602.50.00	Dues and Fees	\$300.00
		Check #: 199247		
			Vendor Total:	\$600.00
NEVADA EDUCATION AND THERAPY SOLUTIONS		285.781.0000.200.2150.340.10000.00.00	Other Professional Services	\$3,832.50
		Check #: 199248		
			Vendor Total:	\$3,832.50
NEVADA FFA ASSOCIATION	97581	100.103.0000.300.2700.519.10000.00.00	Student Transportation Purchased From	\$1,114.50
		Check #: 199249	Other Source	
			Vendor Total:	\$1,114.50
NICE, STEPHANIE		100.104.0000.000.2210.534.10000.00.00	Telephone - Cell phone services	\$475.44
		Check #: 199250		
			Vendor Total:	\$475.44
NVN CONSULTING LLC	103282	280.639.0000.200.2213.340.10000.00.00	Other Professional Services	\$292.50
		Check #: 199251		
			Vendor Total:	\$292.50
OASIS ONLINE		100.107.0000.000.2580.352.10000.00.00	Other Technical Services	\$10,000.00
		Check #: 199252		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$10,000.00
OFFICE DEPOT	15366	100.101.0000.000.2320.610.10000.00.00	General Supplies Check #: 199253	\$149.08
		100.125.0000.100.1000.610.10205.10.00	General Supplies Check #: 199253	\$296.74
		100.126.0000.100.1000.610.10206.10.00	General Supplies Check #: 199253	\$74.93
		100.127.0000.000.2410.610.10210.10.00	General Supplies Check #: 199253	\$1,471.29
		100.129.0000.000.2410.531.10209.10.00	Postage Check #: 199253	\$220.00
		100.129.0000.000.2410.610.10209.10.00	General Supplies Check #: 199253	\$147.24
		100.163.0000.000.2100.610.10603.32.00	General Supplies Check #: 199253	\$237.73
			Vendor Total:	\$2,597.01
PACIFIC STATES COMMUNICATIONS OF NV, INC		100.107.0000.000.2580.350.10000.00.00	Technical Services Check #: 199254	\$3,023.00
			Vendor Total:	\$3,023.00
PAUL CAVIN ARCHITECT LLC		360.029.0000.000.4300.340.10206.10.00	Other Professional Services Check #: 199255	\$12,750.00
			Vendor Total:	\$12,750.00
PROCARE THERAPY		250.105.0000.200.1000.340.10209.10.00	Other Professional Services Check #: 199256	\$3,740.00
		280.639.0000.200.1000.340.10000.00.00	Other Professional Services Check #: 199256	\$4,900.00
			Vendor Total:	\$8,640.00
PUBLIC CONSULTING GROUP INC	102782			

Lyon County School District

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06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.639.0000.200.2321.653.10000.00.00	Web-based and similar programs	\$28,988.00
		Check #: 199257		
		285.781.0000.200.2321.340.10000.00.00	Other Professional Services	\$22,081.00
		Check #: 199257		
			Vendor Total:	\$51,069.00
QUADIENT LEASING USA, INC		100.101.0000.000.2500.442.10000.00.00	Rental of Equipment and Vehicles	\$352.26
		Check #: 199258		
			Vendor Total:	\$352.26
QUALITY CONTROL SYSTEMS	17051	100.108.0000.000.2620.430.10305.31.00	Repairs and Maintenance Services	\$3,332.00
		Check #: 199259		
			Vendor Total:	\$3,332.00
RALEY'S		290.184.0000.000.1000.630.10000.00.00	Food	\$17.67
		Check #: 199260		
			Vendor Total:	\$17.67
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$895.44
		Check #: 199261		
		100.108.0000.000.2620.610.10206.10.00	General Supplies	\$505.65
		Check #: 199261		
		100.108.0000.000.2620.610.10209.10.00	General Supplies	\$118.38
		Check #: 199261		
		100.108.0000.000.2620.610.10305.31.00	General Supplies	\$124.27
		Check #: 199261		
			Vendor Total:	\$1,643.74
RESCO RESTAURANT SUPPLY	17580	290.184.0000.000.3100.610.10000.00.00	General Supplies	\$1,896.00
		Check #: 199262		
			Vendor Total:	\$1,896.00
RIDDELL				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.920.1000.430.10601.32.00	Repairs and Maintenance Services	\$5,580.78
		Check #: 199263		
			Vendor Total:	\$5,580.78
SCREENCONNECT SOFTWARE, LLC		100.107.0000.000.2580.651.10000.00.00	Supplies - Technology - Software	\$1,035.00
		Check #: 199264		
			Vendor Total:	\$1,035.00
SHRED-IT USA		100.106.0000.000.2515.421.10000.00.00	Garbage / Disposal	\$84.00
		Check #: 199265		
			Vendor Total:	\$84.00
SILVA, SCEIRINI & ASSOCIATES, LLC		100.101.0000.000.2510.340.10000.00.00	Other Professional Services	\$12,000.00
		Check #: 199266		
			Vendor Total:	\$12,000.00
STAPLES TECHNOLOGY SOLUTIONS		100.126.0000.100.1000.652.10206.10.00	Inventoried Supplies/Equipment - IT Related	\$2,380.00
		Check #: 199267	<\$5000	
			Vendor Total:	\$2,380.00
SYSCO-SACRAMENTO	20395	290.180.0000.000.3100.610.10000.00.00	General Supplies	\$335.41
		Check #: 199268		
		290.182.0000.000.3100.610.10000.00.00	General Supplies	\$87.45
		Check #: 199268		
		290.182.0000.000.3100.630.10000.00.00	Food	\$4,605.52
		Check #: 199268		
		290.183.0000.000.3100.610.10000.00.00	General Supplies	\$43.55
		Check #: 199268		
		290.183.0000.000.3100.630.10000.00.00	Food	\$2,544.02
		Check #: 199268		
		290.184.0000.000.1000.630.10000.00.00	Food	\$2,250.31
		Check #: 199268		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		290.184.0000.000.3100.610.10000.00.00	General Supplies	\$291.95
		Check #: 199268		
			Vendor Total:	\$10,158.21
TYLER TECHNOLOGIES, INC.	103232			
		100.102.0000.000.2570.337.10000.00.00	Technology Related Training	\$29,475.31
		Check #: 199269		
			Vendor Total:	\$29,475.31
U S POSTAL SERVICE_3478	3478			
		100.101.0000.000.2320.531.10000.00.00	Postage	\$900.00
		Check #: 199270		
			Vendor Total:	\$900.00
VAUGHN GODDARD LOCKSMITH	98599			
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$1,050.00
		Check #: 199271		
			Vendor Total:	\$1,050.00
VERIZON WIRELESS_21703	21703			
		100.101.0000.000.2320.532.10000.00.00	Voice/Voicemail	\$52.96
		Check #: 199272		
		100.101.0000.000.2320.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$202.05
		Check #: 199272		
		100.101.0000.000.2510.534.10000.00.00	Telephone - Cell phone services	\$80.82
		Check #: 199272		
		100.101.0000.000.2520.534.10000.00.00	Telephone - Cell phone services	\$37.53
		Check #: 199272		
		100.104.0000.000.2210.534.10000.00.00	Telephone - Cell phone services	\$37.51
		Check #: 199272		
		100.104.0000.000.2210.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$280.72
		Check #: 199272		
		100.106.0000.000.2515.534.10000.00.00	Telephone - Cell phone services	\$52.96
		Check #: 199272		
		100.107.0000.000.2580.534.10000.00.00	Telephone - Cell phone services	\$666.62
		Check #: 199272		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.534.10000.00.00	Telephone – Cell phone services Check #: 199272	\$1,125.34
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services Check #: 199272	\$77.92
		100.135.0000.000.2410.534.10305.31.00	Telephone – Cell phone services Check #: 199272	\$0.00
		100.161.0000.000.2410.534.10601.32.00	Telephone – Cell phone services Check #: 199272	\$0.00
		100.170.0000.000.2710.534.10000.00.00	Telephone – Cell phone services Check #: 199272	\$5,331.75
		250.105.0000.000.2321.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc Check #: 199272	\$168.19
		280.639.0000.200.1000.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc Check #: 199272	\$40.59
		280.639.0000.200.1000.651.10000.00.00	Supplies – Technology – Software Check #: 199272	\$0.00
		290.180.0000.000.3100.534.10000.00.00	Telephone – Cell phone services Check #: 199272	\$37.57
			Vendor Total:	\$8,192.53
VIA, INC	101562			
		250.105.0000.200.2140.340.10000.00.00	Other Professional Services Check #: 199273	\$708.32
			Vendor Total:	\$708.32
WALKER LAKE DISPOSAL INC.	102157			
		100.108.0000.000.2620.421.10305.31.00	Garbage / Disposal Check #: 199274	\$500.00
			Vendor Total:	\$500.00
WELCOME RAMP SYSTEMS INC.				
		100.108.0000.000.2620.610.10205.10.00	General Supplies Check #: 199275	\$159.00
			Vendor Total:	\$159.00

WELLS FARGO VENDOR FINANCIAL SERVICES

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1397

06/04/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2510.442.10000.00.00 Check #: 199276	Rental of Equipment and Vehicles	\$138.08
		100.101.0000.610.1000.442.10000.00.00 Check #: 199276	Rental of Equipment and Vehicles	\$34.10
		100.104.0000.000.2210.442.10000.00.00 Check #: 199276	Rental of Equipment and Vehicles	\$120.42
		280.633.0000.000.2515.442.10000.00.00 Check #: 199276	Rental of Equipment and Vehicles	\$79.46
		280.709.0000.000.2212.442.10000.00.00 Check #: 199276	Rental of Equipment and Vehicles	\$79.46
			Vendor Total:	\$451.52
WESTERN GOVERNORS UNIVERSITY		240.309.0000.100.2213.330.10000.00.00 Check #: 199277	Professional Employee Training & Development Serv	\$14,080.00
			Vendor Total:	\$14,080.00
YERINGTON THEATRE FOR THE ARTS	100157	100.101.0000.610.1000.441.10909.41.00 Check #: 199278	Renting Land and Buildings	\$700.00
			Vendor Total:	\$700.00
			Grand Total:	\$851,774.70

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1397 Voucher Date: 06/04/2020 Prepared By: _____

Printed: 06/16/2020 03:15:02 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$851,774.70 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Neal E. McIntyre President

Holly Villines Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

John Stevens Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$146,498.27
230	Adult Education	\$0.81
240	State Grants	\$14,080.00
250	Special Education	\$5,015.51
280	Federal Funds	\$42,051.69
285	Medicaid Funds	\$30,743.50
290	Food Service Funds	\$16,004.98
310	Residential Construction Tax	\$5,000.00
360	Bond Issues	\$592,379.94
		<hr/> <hr/>
		\$851,774.70

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MOBILTY	102829	100.101.0000.000.2310.535.10000.00.00 Check #: 199124	Data Communications, Internet, Video, T-lines, etc	\$51.25
			Vendor Total:	\$51.25
A T & T MONTHLY STATEMENT	99712	100.170.0000.000.2710.534.10000.00.00 Check #: 199125	Telephone – Cell phone services	\$337.77
			Vendor Total:	\$337.77
ACTE	103262	100.103.0000.300.1000.810.10000.00.00 Check #: 199126	Dues and Fees	\$110.00
			Vendor Total:	\$110.00
ACTION GLASS CARSON LLC	102563	100.170.0000.000.2730.430.10000.00.00 Check #: 199127	Repairs and Maintenance Services	\$205.00
			Vendor Total:	\$205.00
ALHAMBRA WATER	97540	100.104.0000.000.2210.615.10000.00.00 Check #: 199128	Snacks, Food & Beverages	\$11.98
		100.170.0000.000.2730.411.10000.00.00 Check #: 199128	Water / Sewer	\$106.29
			Vendor Total:	\$118.27
ALLDATA		100.170.0000.000.2710.430.10000.00.00 Check #: 199129	Repairs and Maintenance Services	\$975.00
		100.170.0000.000.2730.810.10000.00.00 Check #: 199129	Dues and Fees	\$975.00
			Vendor Total:	\$1,950.00
ALLIED SANITATION & SEPTICE SERVICES		100.108.0000.000.2620.430.10201.10.00 Check #: 199130	Repairs and Maintenance Services	\$1,200.00
			Vendor Total:	\$1,200.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
AMERICAN READY-MIX	101503	100.108.0000.000.2620.610.10201.10.00 Check #: 199131	General Supplies	\$1,244.00
			Vendor Total:	\$1,244.00
AMERIGAS	103179	100.108.0000.000.2620.430.10602.50.00 Check #: 199132	Repairs and Maintenance Services	\$137.99
		100.108.0000.000.2620.610.10000.00.00 Check #: 199132	General Supplies	\$255.98
			Vendor Total:	\$393.97
APPLE COMPUTER_1112	1112	100.104.0000.000.2100.610.10000.00.00 Check #: 199133	General Supplies	\$14,490.00
		280.633.0000.000.2100.610.10000.00.00 Check #: 199133	General Supplies	\$14,490.00
		280.633.0000.000.2100.610.10202.10.00 Check #: 199133	General Supplies	\$16,106.00
			Vendor Total:	\$45,086.00
APPROVED NETWORKS, INC.		100.107.0000.000.2580.352.10000.00.00 Check #: 199134	Other Technical Services	\$3,236.64
			Vendor Total:	\$3,236.64
ARAMARK UNIFORM SERVICES		100.170.0000.000.2730.619.10000.00.00 Check #: 199135	Uniforms	\$200.79
		290.182.0000.000.3100.422.10000.00.00 Check #: 199135	Janitorial / Custodial Services	\$125.40
		290.185.0000.000.3100.422.10000.00.00 Check #: 199135	Janitorial / Custodial Services	\$97.56
			Vendor Total:	\$423.75
BAKER, REBECCA				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		290.182.1611.000.0000.000.10000.00.00	Daily Sales-School Lunch Program	\$50.85
		Check #: 199136		
			Vendor Total:	\$50.85
BIG R FERNLEY		100.123.0000.000.2620.610.10203.10.00	General Supplies	\$32.03
		Check #: 199137		
		100.126.0000.000.2620.610.10206.10.00	General Supplies	\$299.00
		Check #: 199137		
		100.170.0000.000.2710.614.10000.00.00	Parts	\$18.95
		Check #: 199137		
			Vendor Total:	\$349.98
BOARD OF REGENTS	102492	240.309.0000.100.2213.330.10000.00.00	Professional Employee Training & Development Serv	\$8,400.00
		Check #: 199138		
			Vendor Total:	\$8,400.00
BUS PARTS WAREHOUSE	2534	100.170.0000.000.2710.614.10000.00.00	Parts	\$92.90
		Check #: 199139		
			Vendor Total:	\$92.90
CED - PHOENIX	4240	100.136.0000.000.2620.610.10208.31.00	General Supplies	\$55.00
		Check #: 199140		
			Vendor Total:	\$55.00
CINDERLITE TRUCKING CORP	3830	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$176.13
		Check #: 199141		
		100.108.0000.000.2630.610.10605.32.00	General Supplies	\$101.52
		Check #: 199141		
			Vendor Total:	\$277.65
CITY OF FERNLEY_7501	7501	360.029.0000.000.4300.810.10206.10.00	Dues and Fees	\$300.00
		Check #: 199142		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$300.00
CLARK & ASSOCIATES OF NEVADA, INC.		100.102.0000.000.2570.340.10000.00.00	Other Professional Services	\$3,166.66
		Check #: 199143		
			Vendor Total:	\$3,166.66
CLARK PEST CONTROL		100.108.0000.000.2630.340.10601.32.00	Other Professional Services	\$105.00
		Check #: 199144		
			Vendor Total:	\$105.00
CRYSTAL CREAMERY		290.182.0000.000.3100.630.10000.00.00	Food	\$1,042.41
		Check #: 199145		
		290.183.0000.000.3100.630.10000.00.00	Food	\$1,051.65
		Check #: 199145		
		290.184.0000.000.1000.630.10000.00.00	Food	\$3,079.99
		Check #: 199145		
		290.184.0000.000.3100.630.10000.00.00	Food	\$241.77
		Check #: 199145		
		290.185.0000.000.1000.630.10000.00.00	Food	\$1,300.24
		Check #: 199145		
			Vendor Total:	\$6,716.06
D & S WASTE REMOVAL, INC	4960	100.122.0000.000.2620.610.10202.10.00	General Supplies	\$15.00
		Check #: 199146		
			Vendor Total:	\$15.00
DECKER, INC.	5403	100.133.0000.000.2620.610.10303.10.00	General Supplies	\$310.65
		Check #: 199147		
			Vendor Total:	\$310.65
DIAMOND DIESEL		100.170.0000.000.2710.614.10000.00.00	Parts	\$170.00
		Check #: 199148		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$170.00
DYNTEK SOLUTIONS, INC		100.101.0000.000.2320.340.10000.00.00	Other Professional Services	\$72,000.00
		Check #: 199149		
			Vendor Total:	\$72,000.00
EBS HEALTHCARE		285.781.0000.200.2150.340.10206.10.00	Other Professional Services	\$6,757.50
		Check #: 199150		
		285.781.0000.200.2150.340.10211.10.00	Other Professional Services	\$8,211.00
		Check #: 199150		
			Vendor Total:	\$14,968.50
EDGENUITY INC.		100.103.0000.000.2240.810.10000.00.00	Dues and Fees	\$525.00
		Check #: 199151		
			Vendor Total:	\$525.00
EDWARDS, WENDY		290.184.1611.000.0000.000.10000.00.00	Daily Sales-School Lunch Program	\$15.20
		Check #: 199152		
			Vendor Total:	\$15.20
FOLLETT LIBRARY RESOURCES	7820	100.104.0000.000.2210.651.10201.10.00	Supplies - Technology - Software	\$22.36
		Check #: 199153		
		100.104.0000.000.2210.651.10202.10.00	Supplies - Technology - Software	\$22.36
		Check #: 199153		
		100.104.0000.000.2210.651.10203.10.00	Supplies - Technology - Software	\$22.36
		Check #: 199153		
		100.104.0000.000.2210.651.10205.10.00	Supplies - Technology - Software	\$22.36
		Check #: 199153		
		100.104.0000.000.2210.651.10206.10.00	Supplies - Technology - Software	\$22.36
		Check #: 199153		
		100.104.0000.000.2210.651.10208.31.00	Supplies - Technology - Software	\$22.36
		Check #: 199153		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.104.0000.000.2210.651.10209.10.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10210.10.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10211.10.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10302.20.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10303.10.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10304.20.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10305.31.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10601.32.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10602.50.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10603.32.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10604.32.00 Check #: 199153	Supplies - Technology - Software	\$22.36
		100.104.0000.000.2210.651.10605.32.00 Check #: 199153	Supplies - Technology - Software	\$22.36
			Vendor Total:	\$402.48
GENE WATSON	22210			
		100.108.0000.000.2620.422.10000.00.00 Check #: 199154	Janitorial / Custodial Services	\$1,176.67
			Vendor Total:	\$1,176.67
GENERAL PROCUREMENT				
		280.659.0000.000.2100.650.10000.00.00 Check #: 199155	Supplies-Information Technology-related	\$3,960.00
			Vendor Total:	\$3,960.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
GRAND CANYON UNIVERSITY				
		240.309.0000.100.2213.330.10000.00.00	Professional Employee Training & Development Serv	\$27,930.00
		Check #: 199156		
			Vendor Total:	\$27,930.00
INLAND LEASING				
		290.182.0000.000.3100.442.10000.00.00	Rental of Equipment and Vehicles	\$176.49
		Check #: 199157		
		290.184.0000.000.3100.442.10000.00.00	Rental of Equipment and Vehicles	\$529.47
		Check #: 199157		
		290.185.0000.000.3100.442.10000.00.00	Rental of Equipment and Vehicles	\$352.98
		Check #: 199157		
			Vendor Total:	\$1,058.94
INLAND SUPPLY CO., INC.				
	10000			
		100.121.0000.000.2620.610.10201.10.00	General Supplies	\$108.00
		Check #: 199158		
		100.122.0000.000.2620.610.10202.10.00	General Supplies	\$7.84
		Check #: 199158		
		100.129.0000.000.2620.610.10209.10.00	General Supplies	\$791.34
		Check #: 199158		
		100.132.0000.000.2620.610.10302.20.00	General Supplies	\$106.85
		Check #: 199158		
		100.133.0000.000.2620.610.10303.10.00	General Supplies	\$1,074.00
		Check #: 199158		
		100.170.0000.000.2710.610.10000.00.00	General Supplies	\$339.84
		Check #: 199158		
			Vendor Total:	\$2,427.87
JAY BETZ MD CONSULTING CORP				
	3972			
		100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$90.00
		Check #: 199159		
			Vendor Total:	\$90.00
JIM MENESINI PETROLEUM				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2730.626.10000.00.00	Gasoline	\$944.99
		Check #: 199160		
			Vendor Total:	\$944.99
KIMBALL MIDWEST	96824			
		100.170.0000.000.2710.614.10000.00.00	Parts	\$679.10
		Check #: 199161		
			Vendor Total:	\$679.10
LA CRABTREE, KIMBER				
		100.101.0000.000.2310.580.10000.00.00	Staff Travel	\$458.92
		Check #: 199162		
			Vendor Total:	\$458.92
LACOE, REBECCA				
		290.183.1611.000.0000.000.10000.00.00	Daily Sales-School Lunch Program	\$138.30
		Check #: 199163		
			Vendor Total:	\$138.30
LOTT, AMY				
		285.781.0000.200.2150.340.10000.00.00	Other Professional Services	\$311.65
		Check #: 199164		
			Vendor Total:	\$311.65
LOWE'S BUSINESS ACCOUNT	11835			
		100.170.0000.000.2710.610.10000.00.00	General Supplies	\$238.87
		Check #: 199165		
		100.170.0000.000.2710.614.10000.00.00	Parts	\$12.94
		Check #: 199165		
			Vendor Total:	\$251.81
LYON COUNTY SCHOOL DIST._12000	12000			
		280.688.0000.000.2700.510.10000.00.00	Student Transportation Services	\$386.65
		Check #: 199166		
			Vendor Total:	\$386.65
M.F. BARCELLOS, INC	1560			
		100.170.0000.000.2730.626.10000.00.00	Gasoline	\$2,503.83
		Check #: 199167		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$2,503.83
MARTIN IRON WORKS	102984	240.300.0000.381.1000.610.10601.32.00	General Supplies	\$8,382.62
		Check #: 199168		
			Vendor Total:	\$8,382.62
MOBILE DEFENDERS		100.107.0000.000.2580.610.10000.00.00	General Supplies	\$139.95
		Check #: 199169		
			Vendor Total:	\$139.95
MONIZ, TAMMIE		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services	\$475.44
		Check #: 199170		
			Vendor Total:	\$475.44
MORTENSEN, JENNIFER		280.639.0000.200.2140.610.10000.00.00	General Supplies	\$13.60
		Check #: 199171		
			Vendor Total:	\$13.60
NWPBIS NETWORK, INC.		280.633.0000.000.2213.330.10000.00.00	Professional Employee Training & Development Serv	\$250.00
		Check #: 199172		
			Vendor Total:	\$250.00
OUT WEST BUILDINGS		240.300.0000.380.1000.730.10601.32.00	FY 19 ADOPTED BUDGET	\$12,060.00
		Check #: 199173		
		280.631.0000.381.1000.731.10601.32.00	Machinery	\$10,245.00
		Check #: 199173		
			Vendor Total:	\$22,305.00
PITSCO, INC.	102866	240.213.0000.100.2210.610.10000.00.00	General Supplies	\$1,478.50
		Check #: 199174		
			Vendor Total:	\$1,478.50

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
PRESENCE LEARNING, INC		250.105.0000.200.2140.340.10000.00.00	Other Professional Services Check #: 199175	\$9,126.80
			Vendor Total:	\$9,126.80
PROCARE THERAPY		250.105.0000.200.1000.340.10209.10.00	Other Professional Services Check #: 199176	\$3,094.00
		280.639.0000.200.1000.340.10000.00.00	Other Professional Services Check #: 199176	\$5,197.50
			Vendor Total:	\$8,291.50
PURCELL TIRE COMPANY	4916	100.170.0000.000.2730.611.10000.00.00	Tires/Flooring Check #: 199177	\$54.65
			Vendor Total:	\$54.65
RALEY'S		290.184.0000.000.1000.630.10000.00.00	Food Check #: 199178	\$53.91
		290.185.0000.000.1000.630.10000.00.00	Food Check #: 199178	\$58.81
			Vendor Total:	\$112.72
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00	General Supplies Check #: 199179	\$172.02
		100.108.0000.000.2620.610.10201.10.00	General Supplies Check #: 199179	\$389.84
		100.108.0000.000.2620.610.10604.32.00	General Supplies Check #: 199179	\$247.24
			Vendor Total:	\$809.10
RENNER EQUIPMENT COMPANY	17400	100.108.0000.000.2630.610.10000.00.00	General Supplies Check #: 199180	\$578.08
			Vendor Total:	\$578.08

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
RICOH AMERICAS CORP	102825	100.170.0000.000.2710.442.10000.00.00	Rental of Equipment and Vehicles	\$29.00
		Check #: 199181		
			Vendor Total:	\$29.00
RICOH USA, INC		100.136.0000.000.2410.442.10208.31.00	Rental of Equipment and Vehicles	\$36.62
		Check #: 199182		
			Vendor Total:	\$36.62
ROBIN L. TITUS	102690	285.781.0000.200.2321.340.10000.00.00	Other Professional Services	\$555.00
		Check #: 199183		
			Vendor Total:	\$555.00
SNAP ON TOOLS	103074	100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$999.01
		Check #: 199184		
			Vendor Total:	\$999.01
SOCIAL STUDIES SCHOOL SERVICE_19620	19620	240.213.0000.100.2210.610.10000.00.00	General Supplies	\$358.01
		Check #: 199185		
			Vendor Total:	\$358.01
STAPLES TECHNOLOGY SOLUTIONS		240.213.0000.200.1000.650.10000.00.00	Supplies-Information Technology-related	\$2,056.02
		Check #: 199186		
			Vendor Total:	\$2,056.02
STICKS & STONES BLDG. MATERIALS		100.108.0000.000.2620.610.10202.10.00	General Supplies	\$57.19
		Check #: 199187		
			Vendor Total:	\$57.19
STUDIO 33	103250	100.122.0000.000.2410.610.10202.10.00	General Supplies	\$228.00
		Check #: 199188		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.614.10000.00.00	Parts	\$30.00
		Check #: 199188		
		280.633.0000.000.2200.610.10304.20.00	FY20 Title IA SSMS Budget Load	\$1,022.00
		Check #: 199188		
			Vendor Total:	\$1,280.00
SUMMIT COMPANIES				
		100.108.0000.000.2620.430.10201.10.00	Repairs and Maintenance Services	\$1,174.90
		Check #: 199189		
		100.108.0000.000.2620.430.10203.10.00	Repairs and Maintenance Services	\$419.16
		Check #: 199189		
		100.108.0000.000.2620.430.10205.10.00	Repairs and Maintenance Services	\$627.87
		Check #: 199189		
		100.108.0000.000.2620.430.10206.10.00	Repairs and Maintenance Services	\$641.88
		Check #: 199189		
		100.108.0000.000.2620.430.10208.31.00	Repairs and Maintenance Services	\$180.00
		Check #: 199189		
		100.108.0000.000.2620.430.10209.10.00	Repairs and Maintenance Services	\$150.00
		Check #: 199189		
		100.108.0000.000.2620.430.10210.10.00	Repairs and Maintenance Services	\$180.00
		Check #: 199189		
		100.108.0000.000.2620.430.10211.10.00	Repairs and Maintenance Services	\$680.79
		Check #: 199189		
		100.108.0000.000.2620.430.10303.10.00	Repairs and Maintenance Services	\$861.50
		Check #: 199189		
		100.108.0000.000.2620.430.10305.31.00	Repairs and Maintenance Services	\$591.65
		Check #: 199189		
		100.108.0000.000.2620.430.10601.32.00	Repairs and Maintenance Services	\$304.50
		Check #: 199189		
		100.108.0000.000.2620.430.10602.50.00	Repairs and Maintenance Services	\$986.00
		Check #: 199189		
		100.108.0000.000.2620.430.10603.32.00	Repairs and Maintenance Services	\$150.00
		Check #: 199189		
		100.108.0000.000.2620.430.10604.32.00	Repairs and Maintenance Services	\$500.04
		Check #: 199189		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.430.10605.32.00	Repairs and Maintenance Services	\$545.75
		Check #: 199189		
		100.108.0000.000.2620.610.10201.10.00	General Supplies	\$1,000.00
		Check #: 199189		
		100.108.0000.000.2620.610.10209.10.00	General Supplies	\$19.90
		Check #: 199189		
		100.108.0000.000.2620.610.10602.50.00	General Supplies	\$841.79
		Check #: 199189		
			Vendor Total:	\$9,855.73
SYNCHRONY BANK/JCP		280.688.0000.000.2100.610.10000.00.00	General Supplies	\$154.95
		Check #: 199190		
			Vendor Total:	\$154.95
SYSCO-SACRAMENTO	20395	290.182.0000.000.3100.610.10000.00.00	General Supplies	\$142.87
		Check #: 199191		
		290.182.0000.000.3100.630.10000.00.00	Food	\$1,008.59
		Check #: 199191		
		290.183.0000.000.3100.610.10000.00.00	General Supplies	\$31.27
		Check #: 199191		
		290.183.0000.000.3100.630.10000.00.00	Food	\$1,127.85
		Check #: 199191		
		290.184.0000.000.1000.630.10000.00.00	Food	\$1,244.75
		Check #: 199191		
		290.184.0000.000.3100.610.10000.00.00	General Supplies	\$392.82
		Check #: 199191		
		290.184.0000.000.3100.630.10000.00.00	Food	\$2,313.50
		Check #: 199191		
		290.185.0000.000.1000.630.10000.00.00	Food	\$7,969.04
		Check #: 199191		
		290.185.0000.000.3100.610.10000.00.00	General Supplies	\$257.67
		Check #: 199191		
			Vendor Total:	\$14,488.36

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
TAYLOR, GERALDINE		285.781.0000.200.2150.340.10000.00.00	Other Professional Services	\$4,351.00
		Check #: 199192		
			Vendor Total:	\$4,351.00
THOMAS, DANIEL R.		100.170.0000.000.2710.580.10000.00.00	Staff Travel	\$135.00
		Check #: 199193		
			Vendor Total:	\$135.00
TRUE VALUE HARDWARE_21030	21030	100.170.0000.000.2710.614.10000.00.00	Parts	\$131.96
		Check #: 199194		
			Vendor Total:	\$131.96
TYRES INTERNATIONAL INC	101998	100.170.0000.000.2730.611.10000.00.00	Tires/Flooring	\$144.46
		Check #: 199195		
			Vendor Total:	\$144.46
VIDEO COMMUNICATIONS	21731	100.170.0000.000.2730.810.10000.00.00	Dues and Fees	\$299.00
		Check #: 199196		
			Vendor Total:	\$299.00
WALKER, MICHAEL		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services	\$475.44
		Check #: 199197		
			Vendor Total:	\$475.44
WELLS FARGO VENDOR FINANCIAL SERVICES		100.101.0000.000.2320.430.10000.00.00	Repairs and Maintenance Services	\$65.07
		Check #: 199198		
		100.101.0000.000.2320.442.10000.00.00	Rental of Equipment and Vehicles	\$370.79
		Check #: 199198		
		100.121.0000.000.2410.430.10201.10.00	Repairs and Maintenance Services	\$269.54
		Check #: 199198		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.121.0000.000.2410.442.10201.10.00 Check #: 199198	Rental of Equipment and Vehicles	\$1,324.52
		100.122.0000.000.2410.442.10202.10.00 Check #: 199198	Rental of Equipment and Vehicles	\$556.40
		100.123.0000.000.2410.442.10203.10.00 Check #: 199198	Rental of Equipment and Vehicles	\$352.53
		100.123.0000.100.1000.430.10203.10.00 Check #: 199198	Repairs and Maintenance Services	\$48.63
		100.127.0000.000.2410.442.10210.10.00 Check #: 199198	Rental of Equipment and Vehicles	\$513.00
		100.127.0000.100.1000.430.10210.10.00 Check #: 199198	Repairs and Maintenance Services	\$188.74
		100.128.0000.000.2410.430.10211.10.00 Check #: 199198	Repairs and Maintenance Services	\$297.61
		100.129.0000.000.2410.442.10209.10.00 Check #: 199198	Rental of Equipment and Vehicles	\$592.78
		100.129.0000.100.1000.430.10209.10.00 Check #: 199198	Repairs and Maintenance Services	\$36.44
		100.132.0000.000.2410.442.10302.20.00 Check #: 199198	Rental of Equipment and Vehicles	\$462.50
		100.135.0000.000.2410.442.10305.31.00 Check #: 199198	Rental of Equipment and Vehicles	\$429.66
		100.135.0000.100.1000.430.10305.31.00 Check #: 199198	Repairs and Maintenance Services	\$656.82
		100.136.0000.000.2410.442.10208.31.00 Check #: 199198	Rental of Equipment and Vehicles	\$372.70
		100.161.0000.000.2120.430.10601.32.00 Check #: 199198	Repairs and Maintenance Services	\$2.18
		100.161.0000.000.2120.442.10601.32.00 Check #: 199198	Rental of Equipment and Vehicles	\$37.00
		100.161.0000.100.1000.430.10601.32.00 Check #: 199198	Repairs and Maintenance Services	\$42.73
		100.161.0000.100.1000.442.10601.32.00 Check #: 199198	Rental of Equipment and Vehicles	\$216.26

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392

05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.190.1000.430.10601.32.00 Check #: 199198	Repairs and Maintenance Services	\$7.13
		100.161.0000.190.1000.442.10601.32.00 Check #: 199198	Rental of Equipment and Vehicles	\$142.26
		100.161.0000.191.1000.430.10601.32.00 Check #: 199198	Repairs and Maintenance Services	\$3.05
		100.161.0000.191.1000.442.10601.32.00 Check #: 199198	Rental of Equipment and Vehicles	\$137.90
		100.165.0000.000.2410.442.10605.32.00 Check #: 199198	Rental of Equipment and Vehicles	\$110.67
		100.165.0000.100.1000.430.10605.32.00 Check #: 199198	Repairs and Maintenance Services	\$105.71
		100.170.0000.000.2710.442.10000.00.00 Check #: 199198	Rental of Equipment and Vehicles	\$58.29
		250.161.0000.200.1000.430.10601.32.00 Check #: 199198	Repairs and Maintenance Services	\$0.04
		250.161.0000.200.1000.610.10601.32.00 Check #: 199198	General Supplies	\$37.00
		280.633.0000.000.2100.610.10601.32.00 Check #: 199198	FY19 Title IA FHS Budget Load	\$172.02
			Vendor Total:	\$7,609.97
WESTERN GOVERNORS UNIVERSITY		240.309.0000.100.2213.330.10000.00.00 Check #: 199199	Professional Employee Training & Development Serv	\$57,810.00
			Vendor Total:	\$57,810.00
WILD WEST MOTORS, INC	8442	100.170.0000.000.2730.430.10000.00.00 Check #: 199200	Repairs and Maintenance Services	\$1,181.98
			Vendor Total:	\$1,181.98
YERINGTON AUTO PARTS	23100	100.170.0000.000.2710.614.10000.00.00 Check #: 199201	Parts	\$761.12

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1392 05/28/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$761.12
YERINGTON READY MIX	23350			
		100.108.0000.000.2620.610.10202.10.00	General Supplies	\$350.00
		Check #: 199202		
			Vendor Total:	\$350.00
			Grand Total:	\$359,734.09

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1392 Voucher Date: 05/28/2020 Prepared By: _____

Printed: 06/16/2020 03:13:44 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$359,734.09 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Neal E. McIntyre President

Holly Villines Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

John Stevens Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$133,713.84
240	State Grants	\$118,475.15
250	Special Education	\$12,257.84
280	Federal Funds	\$51,997.72
285	Medicaid Funds	\$20,186.15
290	Food Service Funds	\$22,803.39
360	Bond Issues	\$300.00
		<hr/> <hr/>
		\$359,734.09

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1391 05/26/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
NEVADA DEPARTMENT OF AGRICULTURE	14535			
		290.182.0000.000.3100.630.10000.00.00 0	Food	\$4,451.43
		290.183.0000.000.3100.630.10000.00.00 0	Food	\$2,880.35
		290.184.0000.000.3100.630.10000.00.00 0	Food	\$11,521.36
		290.185.0000.000.3100.630.10000.00.00 0	Food	\$7,331.78
			Vendor Total:	\$26,184.92
SIERRA WINDS				
		310.033.0000.000.4600.739.10205.10.00 0	Other Equipment	\$38,539.37
			Vendor Total:	\$38,539.37
YESCO				
		280.633.0000.100.1000.340.10206.10.00 0	Other Professional Services	\$11,200.29
			Vendor Total:	\$11,200.29
			Grand Total:	\$75,924.58

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1391 Voucher Date: 05/26/2020 Prepared By: _____

Printed: 06/16/2020 03:12:42 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$75,924.58 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Neal E. McIntyre President

Holly Villines Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

John Stevens Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
280	Federal Funds	\$11,200.29
290	Food Service Funds	\$26,184.92
310	Residential Construction Tax	\$38,539.37
		<hr/>
		\$75,924.58

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1389 Voucher Date: 05/20/2020 Prepared By: _____

Printed: 06/16/2020 03:11:31 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$26,104.99 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Neal E. McIntyre President

Holly Villines Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

John Stevens Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
703	Workers Compensation	\$26,104.99
		<hr/>
		\$26,104.99

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1388

03/27/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
WELLS FARGO BANK_96568	96568	400.101.0000.000.5000.831.10000.00.00 0	Redemption of Principal	\$1,460,000.00
		400.101.0000.000.5000.832.10000.00.00 0	Interest	\$61,025.00
			Vendor Total:	\$1,521,025.00
			Grand Total:	\$1,521,025.00

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	290.180.0000.000.3100.533.10000.00.00	Telephone – Land Line phone services	\$110.27
		Check #: 199279		
			Vendor Total:	\$110.27
ACE HARDWARE	200	100.132.0000.000.2620.610.10302.20.00	General Supplies	\$133.92
		Check #: 199280		
		100.132.0000.000.2620.610.10302.31.00	General Supplies	\$284.41
		Check #: 199280		
			Vendor Total:	\$418.33
AMAZON.COM	99456	100.122.0000.000.2620.610.10202.10.00	General Supplies	\$871.94
		Check #: 199281		
		100.122.0000.000.2620.612.10202.10.00	Inventoried Supplies/Equipment <\$5000	\$679.99
		Check #: 199281		
			Vendor Total:	\$1,551.93
APEX CYBER SYSTEMS		260.077.0000.100.1000.610.10302.20.00	General Supplies	\$1,847.00
		Check #: 199282		
			Vendor Total:	\$1,847.00
ARAMARK UNIFORM SERVICES		100.127.0000.000.2620.430.10210.10.00	Repairs and Maintenance Services	\$85.60
		Check #: 199283		
		290.182.0000.000.3100.422.10000.00.00	Janitorial / Custodial Services	\$56.70
		Check #: 199283		
			Vendor Total:	\$142.30
BIG KID SCHOOL CONSULTANT		280.633.0000.000.2100.330.10210.10.00	Professional Employee Training & Development Serv	\$2,000.00
		Check #: 199284		
			Vendor Total:	\$2,000.00
BRADY INDUSTRIES				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.000.2620.610.10203.10.00	General Supplies	\$897.52
		Check #: 199285		
		100.136.0000.000.2620.610.10208.31.00	General Supplies	\$192.54
		Check #: 199285		
		290.182.0000.000.3100.610.10000.00.00	General Supplies	\$15.27
		Check #: 199285		
		290.183.0000.000.3100.610.10000.00.00	General Supplies	\$22.91
		Check #: 199285		
		290.184.0000.000.3100.610.10000.00.00	General Supplies	\$150.63
		Check #: 199285		
		290.185.0000.000.3100.610.10000.00.00	General Supplies	\$22.91
		Check #: 199285		
			Vendor Total:	\$1,301.78
CLARK PEST CONTROL				
		100.127.0000.000.2620.430.10210.10.00	Repairs and Maintenance Services	\$175.00
		Check #: 199286		
			Vendor Total:	\$175.00
COOMBS, SHANNON				
		100.122.0000.000.2410.532.10202.10.00	Voice/Voicemail	\$475.44
		Check #: 199287		
		100.122.0000.000.2410.615.10202.10.00	Snacks, Food & Beverages	\$54.48
		Check #: 199287		
		100.122.0000.000.2620.610.10202.10.00	General Supplies	\$19.66
		Check #: 199287		
			Vendor Total:	\$549.58
COOPER, BLAKE				
		100.122.0000.000.2410.532.10202.10.00	Voice/Voicemail	\$475.44
		Check #: 199288		
			Vendor Total:	\$475.44
CRYSTAL CREAMERY				
		290.182.0000.000.3100.630.10000.00.00	Food	\$1,280.02
		Check #: 199289		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		290.183.0000.000.3100.630.10000.00.00	Food	\$192.44
		Check #: 199289		
		290.184.0000.000.1000.630.10000.00.00	Food	\$784.12
		Check #: 199289		
		290.184.0000.000.3100.630.10000.00.00	Food	\$347.48
		Check #: 199289		
		290.185.0000.000.1000.630.10000.00.00	Food	\$394.92
		Check #: 199289		
			Vendor Total:	\$2,998.98
D & S WASTE REMOVAL, INC	4960			
		100.108.0000.000.2620.421.10000.00.00	Garbage / Disposal	\$267.00
		Check #: 199290		
		100.108.0000.000.2620.421.10302.20.00	Garbage / Disposal	\$395.25
		Check #: 199290		
		100.108.0000.000.2620.421.10602.50.00	Garbage / Disposal	\$892.94
		Check #: 199290		
		100.108.0000.000.2620.421.10603.32.00	Garbage / Disposal	\$1,076.22
		Check #: 199290		
		100.170.0000.000.2730.421.10000.00.00	Garbage / Disposal	\$258.99
		Check #: 199290		
		290.182.0000.000.3100.421.10000.00.00	Garbage / Disposal	\$395.22
		Check #: 199290		
			Vendor Total:	\$3,285.62
DEPARTMENT OF PUBLIC SAFETY	14394			
		100.102.0000.000.2570.340.10000.00.00	Other Professional Services	\$863.00
		Check #: 199291		
			Vendor Total:	\$863.00
EDITORIAL PROJECTS IN EDUCATION INC.				
		100.102.0000.000.2570.540.10000.00.00	Advertising	\$1,270.00
		Check #: 199292		
			Vendor Total:	\$1,270.00
FAGUNDES, CARLIE				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		240.309.0000.100.2213.610.10000.00.00	General Supplies	\$54.59
		Check #: 199293		
			Vendor Total:	\$54.59
FATBEAM, LLC				
		100.107.0000.000.2580.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$250,462.50
		Check #: 199294		
			Vendor Total:	\$250,462.50
FRONTIER	21702			
		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services	\$295.84
		Check #: 199295		
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services	\$425.67
		Check #: 199295		
		100.162.0000.000.2410.533.10602.50.00	Telephone – Land Line phone services	\$336.86
		Check #: 199295		
			Vendor Total:	\$1,058.37
GRAINGER	99826			
		100.163.0000.000.2620.610.10603.32.00	General Supplies	\$32.76
		Check #: 199296		
			Vendor Total:	\$32.76
GRIMM, COLLEEN LYNN				
		100.102.0000.000.2570.334.10000.00.00	Training & Development – Admin Non-Licensed	\$300.00
		Check #: 199297		
			Vendor Total:	\$300.00
HEADMASTER LLP				
		240.353.0000.000.2100.330.10000.00.00	Professional Employee Training & Development Serv	\$1,650.00
		Check #: 199298		
			Vendor Total:	\$1,650.00
HEALTHY COMMUNITIES COALITION				
		240.243.0000.100.2100.320.10000.00.00	FY20 SB515 Sec 23 (Social Worker grant)	\$45,403.31
		Check #: 199299		
			Vendor Total:	\$45,403.31

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
IMAGING CONCEPTS NORTH	101833	100.122.0000.100.1000.610.10202.10.00 Check #: 199300	General Supplies	\$184.20
			Vendor Total:	\$184.20
INLAND LEASING		290.182.0000.000.3100.442.10000.00.00 Check #: 199301	Rental of Equipment and Vehicles	\$176.49
		290.184.0000.000.3100.442.10000.00.00 Check #: 199301	Rental of Equipment and Vehicles	\$529.47
		290.185.0000.000.3100.442.10000.00.00 Check #: 199301	Rental of Equipment and Vehicles	\$352.98
			Vendor Total:	\$1,058.94
JEKA, LYNN		280.633.0000.000.2100.610.10202.10.00 Check #: 199302	General Supplies	\$99.03
			Vendor Total:	\$99.03
KIDZ STUFF LLC		280.633.0000.000.2100.610.10203.10.00 Check #: 199303	General Supplies	\$6,043.95
			Vendor Total:	\$6,043.95
LOWE'S BUSINESS ACCOUNT	11835	100.108.0000.000.2630.610.10000.00.00 Check #: 199304	General Supplies	\$56.41
		100.121.0000.000.2620.610.10201.10.00 Check #: 199304	General Supplies	\$79.05
		100.123.0000.000.2620.610.10203.10.00 Check #: 199304	General Supplies	\$396.62
		100.126.0000.000.2620.610.10206.10.00 Check #: 199304	General Supplies	\$416.32
		100.127.0000.000.2620.610.10210.10.00 Check #: 199304	General Supplies	\$304.45
		100.128.0000.000.2620.610.10211.10.00 Check #: 199304	General Supplies	\$616.31

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.129.0000.000.2620.610.10209.10.00 Check #: 199304	General Supplies	\$157.50
		100.133.0000.000.2620.610.10303.10.00 Check #: 199304	General Supplies	\$1,112.87
		100.135.0000.000.2620.610.10305.31.00 Check #: 199304	General Supplies	\$23.61
		100.136.0000.000.2620.610.10208.31.00 Check #: 199304	General Supplies	\$158.10
			Vendor Total:	\$3,321.24
LYON COUNTY SHERIFF	P101			
		240.251.0000.000.2100.340.10000.00.00 Check #: 199305	FY20 School Resource Officer Budget Load	\$8,745.44
			Vendor Total:	\$8,745.44
MAKING MATHEMATICIANS LLC				
		280.633.0000.000.2213.330.10210.10.00 Check #: 199306	Professional Employee Training & Development Serv	\$500.00
			Vendor Total:	\$500.00
MEDCO SUPPLY COMPANY	94753			
		240.300.0000.330.1000.610.10601.32.00 Check #: 199307	General Supplies	\$216.50
		240.300.0000.330.1000.612.10601.32.00 Check #: 199307	Inventoried Supplies/Equipment <\$5000	\$1,815.96
		240.300.0000.330.1000.651.10601.32.00 Check #: 199307	Supplies - Technology - Software	\$250.00
			Vendor Total:	\$2,282.46
PITNEY BOWES GLOBAL FINANCIAL SERVICES	101970			
		100.132.0000.000.2410.531.10302.20.00 Check #: 199308	Postage	\$276.09
			Vendor Total:	\$276.09
PURCHASE POWER	16968			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.127.0000.000.2410.810.10210.10.00	Dues and Fees	\$66.43
		Check #: 199309		
		100.132.0000.000.2410.531.10302.20.00	Postage	\$977.01
		Check #: 199309		
			Vendor Total:	\$1,043.44
RALEY'S		290.180.0000.000.3100.630.10000.00.00	Food	\$25.22
		Check #: 199310		
			Vendor Total:	\$25.22
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	290.185.0000.000.3100.430.10000.00.00	Repairs and Maintenance Services	\$1,063.61
		Check #: 199311		
			Vendor Total:	\$1,063.61
RICOH AMERICAS CORP	102825	100.101.0000.000.2510.430.10000.00.00	Repairs and Maintenance Services	\$15.48
		Check #: 199312		
		100.101.0000.610.1000.430.10909.41.00	Repairs and Maintenance Services	\$39.23
		Check #: 199312		
		100.122.0000.100.1000.430.10202.10.00	Repairs and Maintenance Services	\$387.85
		Check #: 199312		
		100.126.0000.100.1000.430.10206.10.00	Repairs and Maintenance Services	\$878.63
		Check #: 199312		
			Vendor Total:	\$1,321.19
RICOH USA, INC		100.104.0000.000.2210.430.10000.00.00	Repairs and Maintenance Services	\$32.04
		Check #: 199313		
		100.126.0000.000.2410.442.10206.10.00	Rental of Equipment and Vehicles	\$202.49
		Check #: 199313		
			Vendor Total:	\$234.53
ROUND UP AWARDS LLC	17901	100.132.0000.100.1000.610.10302.20.00	General Supplies	\$82.00
		Check #: 199314		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
SCHOOL LIFE				\$82.00
		280.633.0000.000.2100.610.10210.10.00	General Supplies	\$2,598.24
		Check #: 199315		
				Vendor Total:
				\$2,598.24
SHRED-IT USA				
		100.126.0000.000.2410.421.10206.10.00	Garbage / Disposal	\$20.00
		Check #: 199316		
		100.127.0000.000.2410.421.10210.10.00	Garbage / Disposal	\$36.00
		Check #: 199316		
		100.163.0000.000.2410.421.10603.32.00	Garbage / Disposal	\$25.00
		Check #: 199316		
		100.165.0000.000.2410.421.10605.32.00	Garbage / Disposal	\$25.00
		Check #: 199316		
				Vendor Total:
				\$106.00
SILVER SPRINGS G.I.D	19181			
		100.108.0000.000.2620.411.10205.10.00	Water / Sewer	\$760.00
		Check #: 199317		
		100.108.0000.000.2620.411.10304.20.00	Water / Sewer	\$500.00
		Check #: 199317		
		100.108.0000.000.2620.411.10605.32.00	Water / Sewer	\$660.00
		Check #: 199317		
				Vendor Total:
				\$1,920.00
SILVER SPRINGS MUTUAL WATER CO	19183			
		100.108.0000.000.2620.411.10205.10.00	Water / Sewer	\$2,782.56
		Check #: 199318		
		100.108.0000.000.2620.411.10304.20.00	Water / Sewer	\$691.28
		Check #: 199318		
		100.108.0000.000.2620.411.10605.32.00	Water / Sewer	\$4,247.72
		Check #: 199318		
		100.170.0000.000.2730.411.10000.00.00	Water / Sewer	\$107.00
		Check #: 199318		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
STATE OF NEVADA-DIV. OF PUBLIC & BEHAV.				\$7,828.56
		100.102.0000.000.2570.340.10000.00.00	Other Professional Services	\$892.17
		Check #: 199319		
				Vendor Total:
SYSCO-SACRAMENTO	20395			\$892.17
		290.182.0000.000.3100.610.10000.00.00	General Supplies	\$85.05
		Check #: 199320		
		290.182.0000.000.3100.630.10000.00.00	Food	\$1,603.85
		Check #: 199320		
		290.185.0000.000.1000.630.10000.00.00	Food	\$756.14
		Check #: 199320		
		290.185.0000.000.3100.610.10000.00.00	General Supplies	\$11.31
		Check #: 199320		
				Vendor Total:
THOMPSON, META				\$2,456.35
		100.122.0000.100.1000.610.10202.10.00	General Supplies	\$39.09
		Check #: 199321		
				Vendor Total:
TIM LOGAN	11780			\$39.09
		100.101.0000.000.2320.615.10000.00.00	Snacks, Food & Beverages	\$49.88
		Check #: 199322		
				Vendor Total:
TITAN SCHOOL SOLUTIONS				\$49.88
		290.180.0000.000.3100.352.10000.00.00	Other Technical Services	\$2,440.00
		Check #: 199323		
				Vendor Total:
TRUE VALUE HARDWARE_21030	21030			\$2,440.00
		100.163.0000.000.2620.610.10603.32.00	General Supplies	\$69.11
		Check #: 199324		
				Vendor Total:
				\$69.11

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
TUROS, CATHY		280.633.0000.000.2195.580.10000.00.00	Staff Travel	\$97.33
		Check #: 199325		
			Vendor Total:	\$97.33
TWIGS	101403	100.122.0000.000.2410.610.10202.10.00	General Supplies	\$100.35
		Check #: 199326		
			Vendor Total:	\$100.35
US MODULAR GROUP, INC		340.101.0000.000.4500.720.10000.00.00	Buildings	\$152,528.00
		Check #: 199327		
			Vendor Total:	\$152,528.00
WALKER LAKE DISPOSAL INC.	102157	100.108.0000.000.2620.421.10205.10.00	Garbage / Disposal	\$500.00
		Check #: 199328		
			Vendor Total:	\$500.00
WAYLAND SMITH, JAMIE		100.126.0000.000.2410.533.10206.10.00	Telephone - Land Line phone services	\$475.44
		Check #: 199329		
			Vendor Total:	\$475.44
WELLS FARGO VENDOR FINANCIAL SERVICES		100.104.0000.000.2210.442.10000.00.00	Rental of Equipment and Vehicles	\$40.96
		Check #: 199330		
		100.126.0000.000.2410.442.10206.10.00	Rental of Equipment and Vehicles	\$305.43
		Check #: 199330		
		100.126.0000.100.1000.430.10206.10.00	Repairs and Maintenance Services	\$47.60
		Check #: 199330		
			Vendor Total:	\$393.99
WILDERMUTH, JEANNIE		100.122.0000.000.2410.610.10202.10.00	General Supplies	\$76.92
		Check #: 199331		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
Vendor Total:				\$76.92
XCAST LABS, INC.				
		100.107.0000.000.2580.533.10000.00.00	Telephone – Land Line phone services Check #: 199332	\$36.61
		100.121.0000.000.2410.533.10201.10.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.123.0000.000.2410.533.10203.10.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.126.0000.000.2410.533.10206.10.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.128.0000.000.2410.533.10211.10.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.129.0000.000.2410.533.10209.10.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.133.0000.000.2410.533.10303.10.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.134.0000.000.2410.533.10304.20.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.135.0000.000.2410.533.10305.31.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.136.0000.000.2410.533.10208.31.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.161.0000.000.2410.533.10601.32.00	Telephone – Land Line phone services Check #: 199332	\$36.64
		100.162.0000.000.2410.533.10602.50.00	Telephone – Land Line phone services Check #: 199332	\$36.64

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1427

06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.163.0000.000.2410.533.10603.32.00 Check #: 199332	Telephone – Land Line phone services	\$36.64
		100.164.0000.000.2410.533.10604.32.00 Check #: 199332	Telephone – Land Line phone services	\$36.64
		100.165.0000.000.2410.533.10605.32.00 Check #: 199332	Telephone – Land Line phone services	\$36.64
		100.170.0000.000.2710.533.10000.00.00 Check #: 199332	Telephone – Land Line phone services	\$36.64
		230.231.0000.610.1000.533.10601.41.00 Check #: 199332	Telephone – Land Line phone services	\$36.64
		230.231.0000.610.1000.533.10907.41.00 Check #: 199332	Telephone – Land Line phone services	\$36.64
		230.231.0000.610.1000.533.10909.41.00 Check #: 199332	Telephone – Land Line phone services	\$36.64
Vendor Total:				\$842.69
Grand Total:				\$515,646.22

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1427 Voucher Date: 06/11/2020 Prepared By: _____

Printed: 06/16/2020 03:18:40 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$515,646.22 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Neal E. McIntyre President

Holly Villines Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

John Stevens Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$280,869.94
230	Adult Education	\$109.92
240	State Grants	\$58,135.80
260	Gifts and Donations	\$1,847.00
280	Federal Funds	\$11,338.55
290	Food Service Funds	\$10,817.01
340	Governmental Services Tax (GST)	\$152,528.00
		<hr/> <hr/>
		\$515,646.22

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1426 06/08/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
CCMSI		703.102.0000.000.2570.270.10000.00.00 0	Workers" Compensation	\$2,282.45
Vendor Total:				\$2,282.45
Grand Total:				\$2,282.45

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1426 Voucher Date: 06/08/2020 Prepared By: _____

Printed: 06/16/2020 03:17:15 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$2,282.45 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Neal E. McIntyre President

Holly Villines Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

John Stevens Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
703	Workers Compensation	\$2,282.45
		<hr/>
		\$2,282.45

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1425 06/11/2020

Fiscal Year: 2019-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
STATE OF NEVADA_98141	98141	100.102.0000.000.2329.210.10000.00.00 0	Group Insurance	\$119,518.68

Vendor Total: \$119,518.68

Grand Total: \$119,518.68

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1425 Voucher Date: 06/11/2020 Prepared By: _____

Printed: 06/16/2020 03:16:15 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$119,518.68 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Neal E. McIntyre President

Holly Villines Clerk

Kimber LA Crabtree Member

Barbara Jones Member

Sherry Parsons Member

Bridget Peterson Member

John Stevens Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$119,518.68
		<hr/>
		\$119,518.68

**Lyon County School District
Board Memo**

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Donations

Recommendation

That the Board of School Trustees accepts the generous donation from the following:

- A donation to FIS of \$860 from Dolan Automotive Group March Cars for Classroom promotion.
- A donation to YHS of \$3000 from Rosemont Copper Company for student iPads.

*Respectfully Submitted,
Wayne Workman, Superintendent*

DAYTON HIGH SCHOOL

“HOME OF THE DUST DEVILS”

335 OLD DAYTON VALLEY ROAD

DAYTON, NEVADA 89403

(775) 246-6240

FAX (775) 246-6245



Ryan Cross
Principal

David Palmer
Assistant Principal



Julie Bumgardner
Assistant Principal

June 9, 2020

Wilson Tree Works
425 Channel Dr.
Dayton NV 89403

Subject: Wilson Tree Works Donation

To whom it may concern,

Dayton High School would like to take a moment to thank Wilson Tree Works for the generous donation of \$1400 made to the Dayton High School. Your generous support will allow DHS to continue to provide the highest quality experiences for the development of positive impacts for the students in our educational community. Your willingness to support our programs has lasting and meaningful impacts for the lives of the young men and women who are able to utilize your gift.

Again, thank you for your generous donation. We are grateful for the impact of your support on young lives.

Best Regards,

David Taylor Palmer
Assistant Principal
Dayton High School

Yerington High School

TO: Wayne Workman, LCSD Superintendent

DATE: June 15th, 2020

SUBJECT: Donation Letter

From: Desoto Dickson, Principal

19/20



Yerington High School has received a cash donation to help purchase iPads for student use.



Yerington High School

"Home of the Lions"

114 Pearl St.
Yerington, NV 89447
(775) 463-6822
Fax: (775) 463-6828

June 15th, 2020

Desoto Dickson
Principal

Monie Byers
*Assistant
Principal*

Todd Hunt
Counselor

Jerry Bustamante

Rosemont Copper Company

5255 East Williams Circle

Tucson, Arizona 85711

Dear Mr. Jerry Bustamante:

On behalf of Yerington High School we would like to thank you and Rosemont Copper

Company for your very generous donation in the amount of \$3,000. This donation will greatly assist us with the purchase of iPads for student use.

This letter will also serve as your documentation for tax purposes: Lyon County School District Tax ID # 88-6000999.

Sincerely,

Desoto Dickson, Principal

**Lyon County School District
Board Memo**

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Update from the Insurance Committee on the status of the District's Health Benefits Plan

Recommendation

Discussion on the implementation of the District's self-insured health benefits program.

Background Information

The insurance committee is comprised of employee representatives and district office personnel. The purpose of the Insurance Committee is to oversee the activities of and to recommend to the Board of Trustees policy for the Lyon County School District's medical, dental vision and life insurance programs referred to as the District's Benefit Plan (Plan) and The Wellness Program as authorized by the Board of Trustees.

The responsibilities of the Committee include, but are not limited to, the following:

- a. Review of the Plan's utilization reports.
- b. Recommendation of rate and deductible changes to the Board of Trustees.
- c. Recommendation of the Medical, Dental Vision and Life Insurance professional services agreements' changes to the Board of Trustees

The committee has met four times to monitor the plan on Sept. 12, 2019, Jan. 27, 2020, April 20, 2020 and June 15, 2020. The committee will meet again on Aug. 3, 2020 and Aug. 31, 2020. The plan is currently six months into the year. There were two months of high claims, but it has settled recently. We will continue to monitor the costs. An actuarial study was conducted by Mark Haarer Consulting, LLC. He estimated a 9% to 18% premium increase would be necessary for next year, based on current and historical claims trend. Clark & Associates has already begun the Request for Proposal process for 2021 and is actively working with all potential vendors to be able to present options to the Insurance Committee in August 2020.

Budget Considerations

Per NRS 287.015, the District transfers funds into the Insurance Trust fund for member and dependent benefits.

Discussed at Previous Meeting

N/A

Attachment(s)

Actuarial Summary

*Respectfully Submitted,
Wayne Workman, Superintendent*

Highlights of Actuarial Report Submitted by Mark Haarer, FSA, MAAA of Mark Haarer Consulting, LLC on June 8, 2020

I am reporting an IBNR of \$996,892 (low estimate) to \$1,104,587 (high estimate). The lower estimate is probably more reasonable for the current time. This represents an amount that LCSD should build to cover their claim runout exposure.

On the premium side, I am showing the need for 2020 funding at \$803 PEPM (low est.) to \$868 PEPM (high est.). Current funding is at \$736.27. Expected claims cost for 2020 range from \$713.95 to \$779.03. Claims incurred over the past 12 months, including a favorable outlook for April and May, support the low estimate. These represent increases of 9-18% over current funding. Fortunately, I think the low projection is more likely than the high projection. A trend increase should be added on top of that for 2021 in the absence of any other changes, such as plan design.

Something else not relevant to this report but of relevance to future work... 20% of claims paid by the plan went to Carson Tahoe Regional Health Center. The network generated only a 30% average discount from this facility, and 57% average discount on all other claims. 39% of claims paid were either from this facility or Renown Regional Medical Center. I will spend more time when we get to the next step of our work, which will be focusing on plan design for plan year 2021.

**Lyon County School District
Board Memo**

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: FY 2020 Final Amended Budget

Requested by:

Spencer Winward, Finance Manager/Comptroller

Recommendation

That the Board of Trustees approve the final amended budget for fiscal year ending June 30, 2020.

Background Information

NRS 354.598005 established the process for budget amendments. The three steps are for the Board of School Trustees to announce the transfer of appropriations at a regularly scheduled meeting and sets for the exact amounts to be transferred and the accounts, functions, programs, and fund affected; The governing body sets forth its reasons for the transfer; and the action is recorded in the official minutes of the meeting.

The final amended budget includes actions for the General, Special Education, Medicaid, Capital Projects Fund, and Bond Projects Funds. None of the adjustments being made increase the total amount of expenditures for any of the funds.

NRS 354.598005.5(a) allows the person designated to administer the budget (i.e. Director of Finance and Facilities) to transfer appropriations within a function. NRS 354.598005.5(b) allows the person designated to administer the budget to transfer appropriations from between functions with the notification of the Board of Trustees at the next regularly scheduled meeting. In addition, these transfers must be recorded in the official minutes of the meeting. All of the appropriation transfers included in the final amended budget fall into one of these two categories.

The following is a brief summary of the proposed appropriation transfers, by Fund:

- **General Fund** – most significant transfers resulting from adjustments being needed for various salaries and benefits in many of the functions. A net increase of \$107,000.00 was transferred to salaries and benefits. In addition, several adjustments were made for needs with the Central Services function to assist with information technology security. Operations and Maintenance function has a net increase of \$123,000.00 to assist with rising utility costs.
- **Special Education Fund** – transfers associated with increased personnel costs in student support and student transportation.
- **Capital Projects Fund** – transfer to ensure expenditures are recorded in the correct function for all activities associated with architecture/engineering and building acquisition/construction.

- **Bond Projects Fund** – transfers to ensure expenditures are recorded in the correct function for activities associated with East Valley Elementary School addition and other building improvements.

Budget Considerations

As noted on the final amended budget document that is attached.

Attachments

FY 2020 Final Amended Budget Adjustments

NRS 354.598005

*Respectfully Submitted,
Spencer Winward, Finance Manager/Comptroller*

**Lyon County School District
FY 2020 Final Amended Budget**

#	Transfer	Fund	Programs	Function	Object	Amount
1	To	General	Regular Programs	Instruction	Salaries	\$ 325,000.00
2	To	General	Regular Programs	Instruction	Benefits	\$ 75,000.00
3	From	General	Regular Programs	Instruction	Supplies	\$ (300,000.00)
4	From	General	Vocational and Technical	Instruction	Salaries	\$ (10,000.00)
5	From	General	Vocational and Technical	Instruction	Benefits	\$ (5,000.00)
6	To	General	Vocational and Technical	Instruction	Supplies	\$ 15,000.00
7	To	General	Other Instructional Pro.	Instruction	Salaries	\$ 150,000.00
8	To	General	Other Instructional Pro.	Instruction	Benefits	\$ 60,000.00
9	From	General	Other Instructional Pro.	Instruction	Services	\$ (15,000.00)
10	From	General	Other Instructional Pro.	Instruction	Supplies	\$ (5,000.00)
11	From	General	Co-Curricular Activies	Instruction	Salaries	\$ (35,000.00)
12	From	General	Co-Curricular Activies	Instruction	Benefits	\$ (3,000.00)
13	From	General	Co-Curricular Activies	Instruction	Services	\$ (4,000.00)
14	From	General	Co-Curricular Activies	Student Transportation	Other	\$ (15,000.00)
15	From	General	Athletics	Instruction	Salaries	\$ (85,000.00)
16	From	General	Athletics	Instruction	Benefits	\$ (15,000.00)
17	From	General	Athletics	Instruction	Services	\$ (20,000.00)
18	To	General	Athletics	Instruction	Supplies	\$ 15,000.00
19	From	General	Athletics	Student Transportation	Other	\$ (35,000.00)
20	To	General	Undistributed	Student Support	Salaries	\$ 100,000.00
21	To	General	Undistributed	Student Support	Benefits	\$ 50,000.00
22	From	General	Undistributed	Student Support	Services	\$ (35,000.00)
23	To	General	Undistributed	Student Support	Supplies	\$ 18,000.00
24	From	General	Undistributed	Instruction Staff Support	Salaries	\$ (35,000.00)
25	From	General	Undistributed	Instruction Staff Support	Benefits	\$ (25,000.00)
26	From	General	Undistributed	Instruction Staff Support	Services	\$ (15,000.00)
27	From	General	Undistributed	Instruction Staff Support	Supplies	\$ (175,000.00)

**Lyon County School District
FY 2020 Final Amended Budget**

#	Transfer	Fund	Programs	Function	Object	Amount
28	To	General	Undistributed	General Administration	Salaries	\$ 150,000.00
29	From	General	Undistributed	General Administration	Benefits	\$ (50,000.00)
30	To	General	Undistributed	General Administration	Services	\$ 75,000.00
31	To	General	Undistributed	General Administration	Supplies	\$ 3,000.00
32	To	General	Undistributed	General Administration	Other	\$ 75,000.00
33	To	General	Undistributed	School Administration	Salaries	\$ 20,000.00
34	From	General	Undistributed	School Administration	Benefits	\$ (20,000.00)
35	To	General	Undistributed	School Administration	Services	\$ 50,000.00
36	To	General	Undistributed	School Administration	Supplies	\$ 10,000.00
37	To	General	Undistributed	School Administration	Other	\$ 3,000.00
38	To	General	Undistributed	Central Services	Salaries	\$ 50,000.00
39	From	General	Undistributed	Central Services	Benefits	\$ (65,000.00)
40	To	General	Undistributed	Central Services	Services	\$ 625,000.00
41	From	General	Undistributed	Central Services	Supplies	\$ (55,000.00)
42	From	General	Undistributed	Central Services	Property	\$ (50,000.00)
43	From	General	Undistributed	Central Services	Other	\$ (15,000.00)
44	From	General	Undistributed	Operating/Maintenance	Salaries	\$ (140,000.00)
45	From	General	Undistributed	Operating/Maintenance	Benefits	\$ (115,000.00)
46	To	General	Undistributed	Operating/Maintenance	Services	\$ 290,000.00
47	To	General	Undistributed	Operating/Maintenance	Supplies	\$ 88,000.00
48	From	General	Distributed	Student Transportation	Salaries	\$ (160,000.00)
49	From	General	Distributed	Student Transportation	Benefits	\$ (110,000.00)
50	To	General	Distributed	Student Transportation	Services	\$ 40,000.00
51	From	General	Distributed	Student Transportation	Property	\$ (675,000.00)
Net General Fund Transfer						\$ -

**Lyon County School District
FY 2020 Final Amended Budget**

#	Transfer	Fund	Programs	Function	Object	Amount
52	From	Special Education	Special Programs	Instruction	Salaries	\$ (263,500.00)
53	To	Special Education	Special Programs	Instruction	Benefits	\$ 25,000.00
54	To	Special Education	Special Programs	Instruction	Other	\$ 1,000.00
55	To	Special Education	Undistributed	Student Support	Salaries	\$ 100,000.00
56	To	Special Education	Undistributed	Student Support	Benefits	\$ 50,000.00
57	From	Special Education	Undistributed	General Administration	Salaries	\$ (10,000.00)
58	From	Special Education	Undistributed	General Administration	Benefits	\$ (2,500.00)
59	To	Special Education	Undistributed	General Administration	Services	\$ 15,000.00
60	To	Special Education	Undistributed	Student Transportation	Salaries	\$ 75,000.00
61	To	Special Education	Undistributed	Student Transportation	Benefits	\$ 20,000.00
62	From	Special Education	Undistributed	Student Transportation	Services	\$ (10,000.00)

Net Special Education Transfer \$ -

#	Transfer	Fund	Programs	Function	Object	Amount
63	To	Capital Projects Fund	Undistributed	Architecture/Engineering	Services	\$ 30,000.00
64	To	Capital Projects Fund	Undistributed	Building Acquisition/Construction	Property	\$ 250,000.00
65	From	Capital Projects Fund	Undistributed	Site Improvement	Services	\$ (100,000.00)
66	From	Capital Projects Fund	Undistributed	Building Improvement	Services	\$ (180,000.00)

Net Capital Projects Fund Transfer \$ -

67	To	Bond Projects Fund	Undistributed	General Administration	Services	\$ 20,000.00
68	To	Bond Projects Fund	Undistributed	Architecture/Engineering	Services	\$ 35,000.00
69	To	Bond Projects Fund	Undistributed	Architecture/Engineering	Other	\$ 35,000.00
70	From	Bond Projects Fund	Undistributed	Building Acquisition/Construction	Services	\$ (3,090,000.00)
71	To	Bond Projects Fund	Undistributed	Building Improvement	Services	\$ 3,000,000.00

Net Bond Projects Fund Transfer \$ -

NRS 354.598005 Procedures and requirements for augmenting or amending budget.

1. If anticipated resources actually available during a budget period exceed those estimated, a local government may augment a budget in the following manner:

(a) If it is desired to augment the appropriations of a fund to which ad valorem taxes are allocated as a source of revenue, the governing body shall, by majority vote of all members of the governing body, adopt a resolution reciting the appropriations to be augmented, and the nature of the unanticipated resources intended to be used for the augmentation. Before the adoption of the resolution, the governing body shall publish notice of its intention to act thereon in a newspaper of general circulation in the county for at least one publication. No vote may be taken upon the resolution until 3 days after the publication of the notice.

(b) If it is desired to augment the budget of any fund other than a fund described in paragraph (a) or an enterprise or internal service fund, the governing body shall adopt, by majority vote of all members of the governing body, a resolution providing therefor at a regular meeting of the body.

2. A budget augmentation becomes effective upon delivery to the Department of Taxation of an executed copy of the resolution providing therefor.

3. Nothing in [NRS 354.470](#) to [354.626](#), inclusive, precludes the amendment of a budget by increasing the total appropriation for any fiscal year to include a grant-in-aid, gift or bequest to a local unit of government which is required to be used for a specific purpose as a condition of the grant. Acceptance of such a grant and agreement to the terms imposed by the granting agency or person constitutes an appropriation to the purpose specified.

4. A local government need not file an augmented budget for an enterprise or internal service fund with the Department of Taxation but shall include the budget augmentation in the next quarterly report.

5. Budget appropriations may be transferred between functions, funds or contingency accounts in the following manner, if such a transfer does not increase the total appropriation for any fiscal year and is not in conflict with other statutory provisions:

(a) The person designated to administer the budget for a local government may transfer appropriations within any function.

(b) The person designated to administer the budget may transfer appropriations between functions or programs within a fund, if:

(1) The governing body is advised of the action at the next regular meeting; and

(2) The action is recorded in the official minutes of the meeting.

(c) Upon recommendation of the person designated to administer the budget, the governing body may authorize the transfer of appropriations between funds or from the contingency account, if:

(1) The governing body announces the transfer of appropriations at a regularly scheduled meeting and sets forth the exact amounts to be transferred and the accounts, functions, programs and funds affected;

(2) The governing body sets forth its reasons for the transfer; and

(3) The action is recorded in the official minutes of the meeting.

6. In any year in which the Legislature by law increases or decreases the revenues of a local government, and that increase or decrease was not included or anticipated in the local government's final budget as adopted pursuant to [NRS 354.598](#), the governing body of any such local government may, within 30 days of adjournment of the legislative session, file an amended budget with the Department of Taxation increasing or decreasing its anticipated revenues and expenditures from that contained in its final budget to the extent of the actual increase or decrease of revenues resulting from the legislative action.

7. In any year in which the Legislature enacts a law requiring an increase or decrease in expenditures of a local government, which was not anticipated or included in its final budget as adopted pursuant to [NRS 354.598](#), the governing body of any such local government may, within 30 days of adjournment of the legislative session, file an amended budget with the Department of Taxation providing for an increase or decrease in expenditures from that contained in its final budget to the extent of the actual amount made necessary by the legislative action.

8. An amended budget, as approved by the Department of Taxation, is the budget of the local government for the current fiscal year.

9. On or before January 1 of each school year, each school district shall adopt an amendment to its final budget after the average daily enrollment of pupils is reported for the preceding quarter pursuant to subsection 1 of [NRS 387.1223](#). The amendment must reflect any adjustments necessary as a result of the report.

(Added to NRS by [2001, 1793](#); A [2015, 3731](#))

**Lyon County School District
Board Memo**

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Guaranteed Maximum Price East Valley Elementary School Addition

Requested by:

Harman Bains, Director of Business Services
Jim Gleason, Operations and Maintenance Supervisor

Recommendation

That the Board of Trustees approve the guaranteed maximum price of \$7,075,492 for the East Valley Elementary School addition. Project is anticipated to begin immediately after Board of Trustee approval on June 23, 2020, and completed June 2, 2021.

Background Information

At the June 18, 2019, Board of Trustees meeting, Paul Cavin Architect LLC as the architect and CORE Construction as the Construction Manager at Risk (CMAR) were authorized to complete the East Valley Elementary School addition scope of work.

The Board of Trustees has been concerned with ensuring adequate classroom space for the District's growing student population. Of primary concern are the elementary schools of the Fernley attendance area. A feasibility study completed by MGT of America included a recommendation to construct an addition at East Valley Elementary School. This Board of Trustees accepted the study and recommendation.

Budget Considerations

Project is to be paid from the "Series 2020A School Improvement Bond".
District Facilities Committee along with the Board of Trustees approved a total project budget of \$8.4 million. Current total project cost is anticipated to be \$7,874,624.

Discussed at Prior Meetings

June 18, 2019
December 17, 2019

Attachments:

CORE Construction – Guaranteed Maximum Price

*Respectfully Submitted,
Harman Bains, Director of Business Services*



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GUARANTEED MAXIMUM PRICE (GMP)



CORE
CMAR Services
Lyon County School District
East Valley Elementary School Addition

Revised 06/02/2020

1. GMP
2. Basis of GMP
3. EOD
4. Listing of Subcontractors Exceeding 5%
5. Listing of Subcontractors Exceeding 1%
6. Project Schedule

DRAFT

1. GMP



East Valley Elementary School Addition

Draft GMP Revised 6/2/2020
 LOCATION: Fernley, Nevada
 ARCHITECT: Paul Cavin Architect LLC
 DURATION(mnths): 9
 WARRANTY(yrs): 1
 SITE ACREAGE: 1.35
 SQUARE FOOTAGE: 16156

#	Description	SUBCONTRACTOR	Base Price
DEMOLITION/ OFF-SITE INFRASTRUCTURE			\$66,372
3	Selective Demolition		\$66,372
SITE WORK (ROUGH)			\$698,708
6	Temporary Site Construction Requirements		\$152,750
7	Survey, Layout and Staking		\$21,875
8	Site Clearing, Earthwork, Utilities, and Asphalt Pavement	Peek Brothers Construction	\$524,083
SITE WORK (FINISH)			\$208,548
15	Landscaping & Irrigation		\$56,495
16	Fencing and Gates		\$34,752
21	Playground Equipment & Play Surfacing	(ALLOWANCE #01)	\$0
23	Site Concrete	Morgan Construction, Inc.	\$117,301
STRUCTURE			\$1,292,027
27	Shoring		\$38,000
28	Structural Precast Concrete	GMP Budget	\$570,000
29	Building Concrete	Morgan Construction, Inc.	\$274,840
32	Structural & Miscellaneous Metals	Martin Iron Works	\$128,587
35	Structural Wood Framing	Keith Shamblin Construction	\$214,600
36	Layout & Safety		\$66,000
ENCLOSURE			\$263,562
37	Moisture Protection		\$4,089
38	Caulking and Sealants		\$14,705
41	Expansion Control		\$22,680
42	Thermal and Sound Insulation		\$63,937
43	Composite Shingle Roofing	D & D Roofing & Sheet Metal, Inc.	\$109,807
49	Exterior Aluminum, Glass and Glazing		\$48,344
INTERIOR FINISHES			\$641,396
55	Temporary Building Construction Requirements		\$96,264
56	Doors, Frames and Hardware		\$39,995
59	Finish Carpentry / Millwork	B & C Cabinets & Millwork, Inc.	\$145,517
61	Metal Studs, Drywall & ACT	Jackson Quality Drywall	\$183,755
63	Painting		\$51,404
64	Tile		\$42,825
65	Carpet and Resilient Flooring		\$55,786
70	Final Clean		\$25,850
SPECIALTIES			\$37,793
72	Building Signage		\$25,611
74	Toilet, Bath and Laundry Accessories		\$12,182
EQUIPMENT			\$13,104
89	Window Blinds and Shades		\$13,104
92	Projectors and Projection Screens	(ALLOWANCE #03)	\$0
MP&E SYSTEMS			\$1,533,175
97	Fire Sprinkler Systems	Overhead Fire Protection, Inc.	\$104,000
98	Plumbing Systems	RHP Mechanical Systems	\$178,349
99	HVAC Systems	RHP Mechanical Systems	\$648,237
100	Building Controls	Building Control Services (BCS)	\$182,380
101	Test & Balance		\$22,250
103	Electrical, Fire Alarm & Low Voltage Systems	Triumph Electric	\$397,959
104	Low Voltage (Audio Enhancement)	(SEE LINE #103)	\$0
SPECIAL SYSTEMS			\$0

Subtotal (with Direct Costs)	\$4,754,684
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CONTINGENCIES & ALLOWANCES			\$675,379
3.0%	CMAR Contingency		\$142,641
AL1	Allowance #1: Playground Equipment and Play Surfacing		\$332,738
AL2	Allowance #2: 2' Over-Excavation (Geotech Report)		\$150,000
AL3	Allowance #3: Flat Panel TV & Latop Stands (10 EA)		\$50,000

Subtotal (with Contingencies & Allowances)	\$5,430,062
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	GENERAL REQUIREMENTS	BASED ON	SUB TOTAL
REQUIRED	General Conditions		\$671,514
REQUIRED	Warranty Service		\$30,324

Subtotal (with General Requirements)	\$6,131,900
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	INSURANCE, BONDS, AND BUILDERS RISK	BASED ON	SUB TOTAL
REQUIRED	General Liability		\$74,124
REQUIRED	Subcontractor Default Insurance		\$71,320
REQUIRED	Payment and Performance Bond		\$51,152
REQUIRED	Builders Risk Insurance		\$28,231

Subtotal (with GR's, Prof. Services, & Insurance)	\$6,356,727
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RATE	CONTRACTOR'S FEE	BASED ON	SUB TOTAL
5.96%	Construction Manager At Risk Fee		\$378,861

RATE	STATE COMMERCE TAX	BASED ON	SUB TOTAL
0.15%	State Commerce Tax		\$2,976

Subtotal (GR's, Prof Services, Insurance, Tax, & Fee)	\$6,738,564
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Guaranteed Maximum Price (GMP)	
GMP Without Owner's Contingency	\$6,738,564
Owner's Contingency (5% based on \$6,738,564)	\$336,928
GMP Total With Owner's Contingency	\$7,075,492

2. BASIS OF GMP

DRAFT

Basis of Guaranteed Maximum Price

Lyon County School District
 East Valley Elementary School Addition
 DRAFT GMP REVISED 06/02/20



Fernley, NV

Assumptions, Clarifications, & Exclusions

Contingency

- **CMAR Construction Contingency (3.0%)** – The CMAR’s Contingency is an itemized amount that may be utilized by the CMAR, at its discretion, to cover the Cost of the Work described in the Contract Documents and/or to cover the cost of the CMAR’s General Conditions
- **Owner’s Contingency – (5.0%)** – The Owner’s Contingency belongs solely to the Owner for the purpose of being allocated towards stipulated additional work (as itemized in an executed Change Order). Any portion of the Owner’s Contingency that remains when the Work is completed belongs to the Owner.

Allowances

An allowance is a specific value designated for use to accommodate work that could not be identified adequately for bidding purposes in the original construction documents. Any portion of an allowance that remains when the Work is completed belongs to the Owner.

Allowance #01 – Playground Equipment and Play Surfacing - **\$332,738**

INCLUDES	QTY	UNIT	UNIT COST	EXT. PRICE
Playground Equipment & Play Surfacing				0
Field Playground				0
Play Surface - Pea Gravel	8,100	SF	0.75	6,075
Play Equipment - Custom Play Structure	1	EA	33,000	33,000
Play Equipment - Hex Climb-Around	1	EA	3,600	3,600
Curb / Seat Wall	355	LF	30	10,650
Kinder Playground				0
Play Surface - Pea Gravel	7,100	SF	0.75	5,325
Play Equipment - Custom Play Structure	1	EA	45,000	45,000
Play Equipment - Mini-Go-Round	1	EA	1,839	1,839
Play Equipment - Duo Spring Fling	1	EA	3,100	3,100
Curb / Seat Wall	350	LF	30	10,500
Existing School Equipment				
Tetherball Remove & Replace	3	EA	4,500	13,500
Shade Structure Re-install	1	EA	7,500	7,500
Design Contingency	10%	LS	140,089	14,009
Sales Tax	7.1%	LS	119,089	8,455
Play Equipment Installation	1	LS	97,000	97,000
Demo, Site Work & Temp Site Conditions				
Field Playground				
Selective Demo	8,100	SF	2.00	16,200
Earthwork	8,100	SF	1.50	12,150

Basis of Guaranteed Maximum Price

Lyon County School District
 East Valley Elementary School Addition
 DRAFT GMP REVISED 06/02/20



Fernley, NV

	Lighting	1	LS	4,500	4,500
	Temp. Conditions	1	LS	5,000	5,000
	Kinder Playground				
	Selective Demo	7,100	SF	2.00	14,200
	Earthwork	7,100	SF	1.50	10,650
	Lighting	1	LS	4,500	4,500
	Temp. Conditions		INCL		0
	Existing School Equipment				
	Temp. Conditions	1	LS	2,500	2,500
	Design Contingency	5%	LS	69,700	3,485
					0
Subtotal:					332,738

Allowance #02 – 2’ Over-Excavation per the Geotechnical Report - \$150,000

- 2’ over-excavation for the New Building Pad, New Parking Lot & Hardscape areas, Export unsuitable material and import structural fill per the Geotechnical Report if unsuitable (clay) material is discovered in new construction areas.

Allowance #03 – Flat Panel TV & Laptop Stands (not indicated to be by Owner) - \$50,000

Schedule

This GMP Proposal is based upon performance of the work per the enclosed Construction Schedule, which is an integral part of this GMP Proposal.

Microsoft Project Professional for Office 365 will be used as the schedule management program.

All concrete pours are assumed to be early morning pours. If the authorities having jurisdiction do not allow early morning pours, the concrete pour sequence would be extended which would affect the critical path of the schedule.

Weather

The following table represents a mutual understanding of the number of reasonable days of adverse weather per month where no weather dependent, critical path construction activities may occur due to unworkable field conditions. CORE has assumed the risk to make up for lost days per month in accordance with this table.

CORE shall be granted an extension of time for delays resulting from additional lost days per calendar month beyond what is illustrated in this table. The lost days illustrated in this schedule are per calendar month and shall not accrue from month to month.

Basis of Guaranteed Maximum Price

Lyon County School District
East Valley Elementary School Addition
DRAFT GMP REVISED 06/02/20



Fernley, NV

Month	Number of Anticipated Days of Adverse Weather Per Month	Average Rainfall
July '20	0	0.2
August '20	0	0.3
September '20	1	0.5
October '20	0	0.3
November '20	0	0.4
December '20	0	0.5
January '21	0	0.5
February '21	0	0.6
March '21	0	0.6
April '21	0	0.3
May '21	0	0.5
June '21	0	0.5

General Assumptions

- Normal shrinkage cracking of all cementitious material, such as slabs, concrete walls, etc. is expected and shall not be cause for removal or replacement of structurally sound slabs.
- We anticipate normal working hours between 7:00 AM and 5:00 PM, Monday through Friday. Shift work may be necessary after regular school hours.
- CORE's proposal is for construction costs only, unless otherwise specified. Soft costs, permits and fees, inspections, etc. are expected to be covered by others.
- Any and all savings or any approved value engineering savings during construction will be added to the CMAR Construction Contingency. As the GMP proposal is lump sum, savings are not fully realized until substantial completion.
- Any savings / remaining CMAR Construction Contingency at the end of the project will be split with the owner per the terms of the contract.
- The Client has first rights to all project-specific salvage material and equipment.
- Building permits are to be procured by the Client and in hand prior to CORE Construction mobilizing on site. CORE shall be granted an extension of time for delays resulting from not having an approved grading / building permit in place on the anticipated start date.
- The Client will have all necessary leasing or ownership agreements for the property in place in advance of the anticipated start date. CORE shall be granted an extension of time for delays resulting and potential adjustment of the GMP via change order if accelerating the schedule is required resulting

Basis of Guaranteed Maximum Price

Lyon County School District
East Valley Elementary School Addition
DRAFT GMP REVISED 06/02/20



Fernley, NV

from the Client not having all necessary property procurement documentation and legal action complete prior to mobilization.

- The following agreed to hourly rates will be used to determine and define "Actual Costs". The Actual Costs for each of the agreed to rates includes all normal and customary payroll paid by the Contractor plus all fringe benefits, taxes and insurances.

	<u>Standard Rate</u>	<u>Overtime Rate</u>
Project Principal	250	-
Project Management:		
Project Director	160	-
Sr. Project Manager	120	-
Project Manager	100	-
Asst. Project Manager	90	-
MPE Manager	100	-
Scheduler	90	-
Construction Coordinator	70	-
Project Accountant	65	-
Contracts Administrator	80	-
Intern	35	52
Field Operations:		
Director of Field Operations	160	-
General Superintendent	135	-
Sr. Superintendent	125	-
Superintendent	110	-
Quality Manager	100	-
Asst. Superintendent	95	-
Safety Director	90	-
Carpenters	80	120
Water Truck Driver	90	135
Laborers	62	93

Specific Exclusions

- Typical Project "Soft Costs" unless otherwise specified. These include, but are not limited to: design professional costs, permits and fees, utility connection charges, land acquisition, legal fees, equipment and furnishings, etc.
- Hazardous material remediation / encapsulation (lead, asbestos, mold, etc.)
- "Loose" furniture, fixtures and equipment (FF&E)
- Special systems other than fire alarm not specifically indicated in the schedule of values
- Power company / communication companies (telephone / internet) / gas company costs other than trenching, backfill, conduits and coordination

Basis of Guaranteed Maximum Price

Lyon County School District
East Valley Elementary School Addition
DRAFT GMP REVISED 06/02/20



Fernley, NV

- Salvaging and relocation of any existing equipment or furnishings, unless other specified
- Servers, equipment, data cabling, terminations, etc. (pathways and cable tray included)
- Classroom Trailer or Modular Building costs including Mobilization/De-mobilization
- Any Audio Enhancement systems equipment not specifically indicated as a Contractor Furnished and/or Contractor Installed item.

Other scope specific Assumptions and Clarifications:

DEMOLITION / OFF-SITE INFRASTRUCTURE

003 | SELECTIVE DEMOLITION

- Laser scanning of concrete to be removed.
- Sawcut Panels above existing classroom and staff lounge space indicated to received new ZAH (3-7).

SITE WORK (ROUGH)

006 | TEMPORARY SITE CONSTRUCTION REQUIREMENTS

- Temporary fencing and gates for construction purposes, with public safety signage.
- Mobilization area gravel.
- Dust signage and dust control.
- Temporary storage units for construction purposes.
- Storm Water Prevention plan permit, silt fence, and prevention methods.
- Street Sweeping.
- Construction Camera for the project duration to monitor construction operations.
- Handwash and sanitizer stations as well as Signage for COVID-19 mitigation.

007 | SURVEY, LAYOUT AND STAKING

- Mobilization and office support with calculations, surveying, staking, and allowable mobilizations for additional (25%) re-staking to be coordinated between the new Building Addition and new Parking Lot.

008 | SITE CLEARING, EARTHWORK, UTILITIES, AND ASPHALT PAVEMENT

- Existing Playground Equipment to be removed, salvaged and given to Owner.
- Equipment mobilization, site clearing and grub of topsoil, SWPPP and maintenance measures, Traffic Control, and Construction Water specific to this scope of work.
- Interior Plumbing and Electrical Trenching and Backfill.
- Replacement Aggregate Base for removal of interior Slab-on-Grade.
- Fog-seal and Re-stripping for new parking lot and area adjacent to construction activities.

015 | LANDSCAPING AND IRRIGATION

- Includes 60-day maintenance immediately after installation and a 1-year full maintenance agreement.

016 | FENCING AND GATES

- "Deter" Panic hardware set to four (4) pedestrian gates with self-closing hinges.
- Four (4) Knox boxes and two (2) Knox padlocks.

Basis of Guaranteed Maximum Price

Lyon County School District
East Valley Elementary School Addition
DRAFT GMP REVISED 06/02/20



Fernley, NV

021 | PLAYGROUND EQUIPMENT & PLAY SURFACING

- See Allowance #01.

023 | SITE CONCRETE

- Added Repair work to sidewalks affected by Electrical Trenching.

STRUCTURE

027 | SHORING

- Bracing & Structural Shoring at the Building Addition tie-in point within the existing School Building.
- Excludes shoring for the Precast Concrete Panels.

028 | STRUCTURAL PRECAST CONCRETE

- GMP Budget, contingent on appropriate licensing and subcontract agreement with selected Precast Concrete Subcontractor prior to early release of precast shop drawings and submittals.

029 | BUILDING CONCRETE

- Sinak VC5 vapor emission and alkalinity control.
- Sack and patch finish at exposed or exterior stem walls and ramp walls.

032 | STRUCTURAL & MISCELLANEOUS METALS

- Excludes field welding and plates, provided and installed, by the Structural Precast Concrete Subcontractor.

035 | STRUCTURAL WOOD FRAMING

- Wood Framing at the new Building Addition and Existing School Building mezzanine level and roof structure directly adjacent to the new Building Addition.

035 | LAYOUT & SAFETY

- Labor, materials and equipment for layout and safety during construction.

ENCLOSURE

041 | EXPANSION CONTROL

- Control Joints including Caulking and Sealants at the building exterior between the new Building Addition and existing School Building.

042 | THERMAL AND SOUND INSULATION

- Mineral wool at the wood door frames attached to Precast Concrete Panels.

043 | COMPOSITE SHINGLE ROOFING

- Gutter & Downspout to two (2) tie-in points in lieu of the one (1) indicated.

049 | EXTERIOR ALUMINUM, GLASS AND GLAZING

- Excludes 20-year warranty, indicated to not be possible for clear or bronze anodized storefront.

INTERIOR FINISHES

055 | TEMPORARY BUILDING CONSTRUCTION REQUIREMENTS

- General debris dumpsters and labor for cleanup, sorting, etc.

Basis of Guaranteed Maximum Price

Lyon County School District
East Valley Elementary School Addition
DRAFT GMP REVISED 06/02/20



Fernley, NV

- Temporary partitions, enclosure and finish protection.
- Enclosure Inspections and mockups supervision.

056 | DOORS, FRAMES AND HARDWARE (SUPPLY)

- Excludes flashing.

059 | FINISH CARPENTRY / MILLWORK

- Furnish and installation of integral sinks at the new classroom casework.

061 | METAL STUDS, DRYWALL AND ACOUSTICAL CEILING TREATMENT

- Performance spec is not attainable using specified acoustical ceiling material by the listed manufacturer. Armstrong Fine Fissure 746* is included for the 12" x 12" ceiling tile.
- Infill Panels above existing classroom and staff lounge space indicated to received new ZAH (3-7).
- Temporary framing & drywall partitions for construction separation from students and staff at the interior and exterior of the new Building Addition.

063 | PAINTING

- Interior and Exterior Precast Concrete Panels. Excludes Precast Panel textured finishes.

064 | TILE

- Excludes installer Certifications specifically indicated in specification section 09 30 13 Ceramic Tiling.

065 | CARPET AND RESILIENT FLOORING

- Includes Concrete prep. and Sealed Concrete at the Janitor's rm 118.

070 | FINAL CLEAN

- Professional Cleaning after construction, final punch list and prior to project turnover to Owner.
- Special considerations for COVID-19 mitigation.

SPECIALTIES

072 | BUILDING SIGNAGE

- Interior identification & signage for the new Building Addition to meet code compliance.

074 | TOILET, BATH AND LAUNDRY ACCESSORIES

- Toilet Accessories, including installation of items listed in Addendum #01 to be Owner furnished.

EQUIPMENT

089 | WINDOW BLINDS AND SHADES

- New Manual window blinds for (10) new classrooms and (3) Faculty Lounge windows.

092 | PROJECTORS AND PROJECTION SCREENS

- See Allowance #03.

MP&E SYSTEMS

097 | FIRE SUPPRESSION

- Code-compliant, Design-Build system for the new Building Addition.
- Grooved end fitting for piping 2.5" and larger, Ductile Iron fitting for piping 2" and smaller.

098 | PLUMBING

Basis of Guaranteed Maximum Price

Lyon County School District
East Valley Elementary School Addition
DRAFT GMP REVISED 06/02/20



Fernley, NV

- Per the Construction Documents.

099 | HEATING, VENTILATING AND AIR CONDITIONING

- Per the Construction Documents.

100 | BUILDING CONTROLS

- New Spring Return Boiler 3-way Valve Actuators.
- New Building Addition ZAH units Spring Return Valve Actuators.
- New Analog Valve Actuators for Existing ZAH units believed to be Floating/Pulse-type Valve Actuators.
- New OSA Damper Actuators for Existing ZAH units.
- New ABB VFD's for new CHW/HW Pumps.

101 | TEST & BALANCE

- Pre-read existing water flow at all ZAH units, pumps, chiller and boilers.
- Pre-read existing ZAH systems airflow.
- Final Water Balance of all existing ZAH coils.

103 | ELECTRICAL SYSTEMS, FIRE ALARM, & LOW VOLTAGE SYSTEMS

- Includes travel time and coordination for Boxes and Sleeves through Precast Concrete Panels.
- Includes Audio Enhancement & low voltage; Furnished and Installed only for the New Building Addition, (10) Classrooms and Faculty Lounge.

104 | LOW VOLTAGE (AUDIO ENHANCEMENT)

- See Line #103: This is included with the Electrical, Fire Alarm & Low Voltage Systems

3. EOD

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ENUMERATION OF DOCUMENTS
May 26, 2020

Lyon CSD
East Valley Elementary School Addition

PROJECT MANUAL						
Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision	Color
DIVISION 00	PROJECT INDEX	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
00 00 00	Cover	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
00 00 01	Project Design Team	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
00 00 10	Project Index	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
00 00 20	Hazardous Materials Reports	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
00 00 30	Geotechnical Reports	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
00 00 40	Drainage Report	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 01	GENERAL REQUIREMENTS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 10 00	Summary	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 25 00	Substitution Procedures	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 26 00	Contract Modification Procedures	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 29 00	Payment Procedures	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 31 00	Project Management and Coordination	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 32 00	Construction Progress Documentation	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 32 33	Photographic Documentation	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 33 00	Submittal Procedures	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 35 16	Alteration Project Procedures	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 40 00	Quality Requirements	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 42 00	References	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 50 00	Temporary Facilities and Controls	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 60 00	Product Requirements	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 73 00	Execution	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 74 19	Construction Waste Management and Disposal	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 77 00	Closeout Procedures	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 78 23	Operation and Maintenance Data	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
01 78 39	Project Record Documents	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 02	EXISTING CONDITIONS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
02 41 19	Selective Demolition	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
02 41 26	Selective Electrical Demolition	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 03	CONCRETE	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
03 31 00	Concrete Forming and Accessories	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
03 20 00	Concrete Reinforcing	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
03 30 53	Cast-In-Place Concrete (Structural)	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
03 41 10	Precast Structural Concrete	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 05	METALS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
05 12 00	Structural Steel Framing	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
05 52 13	Pipe and Tube Railings	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 06	WOODS, PLASTICS, and COMPOSITES	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
06 10 00	Rough Carpentry	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
06 16 10	Structural Sheathing	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
06 41 16	Plastic Laminate Faced Architectural Cabinets	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
06 64 00	Plastic Paneling (FRP)	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 07	THERMAL AND MOISTURE PROTECTION	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
07 21 00	Thermal Insulation	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
07 31 13	Asphalt Shingles	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
07 42 93	Soffit Panels	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
07 84 13	Penetration Firestopping	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
07 62 00	Sheet Metal Flashing and Trim	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
07 91 00	Preformed Joint Seals	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
07 92 00	Joint Sealants	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 08	OPENINGS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A



ENUMERATION OF DOCUMENTS
May 26, 2020

Lyon CSD
East Valley Elementary School Addition

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision	Color
08 11 13	Hollow Metal Doors and Frames	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
08 14 16	Flush Wood Doors	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
08 31 13	Access Doors and Frames	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
08 41 13	Aluminum Framed Entrances and Storefronts	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
08 71 00	Door Hardware	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
08 80 00	Glazing	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 09	FINISHES	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
09 22 16	Non-Structural Metal Framing	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
09 29 00	Gypsum Board	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
09 30 13	Ceramic Tiling	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
09 51 23	Acoustical Tile Ceilings	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
09 65 13	Resilient Base and Accessories	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
09 65 19	Resilient Tile Flooring	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
09 68 13	Tile Carpeting	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
09 91 13	Exterior Painting	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
09 91 23	Interior Painting	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 10	SPECIALTIES	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
10 21 13.17	Phenolic Core Toilet Compartments	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
10 28 00	Toilet, Bath, and Laundry Accessories	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
10 44 13	Fire Protection Cabinets	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
10 44 16	Fire Extinguisher	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 12	FURNISHINGS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
12 21 16	Vertical Louver Blinds	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
12 36 61.16	Solid Surface Countertops	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 21	FIRE PROTECTION	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
21 13 00	Fire Suppression Sprinkler Systems	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 22	PLUMBING	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
22 00 00	Plumbing	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
22 05 00	Basic Materials and Methods for Plumbing	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
22 05 40	Plumbing Fixtures and Trim	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
22 05 48	Seismic Bracing for Plumbing Piping and Equipment	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
22 06 00	Operation and Maintenance for Plumbing	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
22 07 00	Plumbing Insulation	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
22 08 00	Commissioning of Plumbing Systems	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
22 10 00	Facility Water Distribution	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
22 13 00	Facility Sanitary Sewerage	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
22 36 00	Electric Water Heaters	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 23	HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 00 00	Heating, Ventilating, and Air Conditioning	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 05 00	Basic Materials and Methods for HVAC	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 05 48	Seismic Bracing for Mechanical Systems	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 05 93	Testing, Adjusting, and Balancing	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 06 00	Operation and Maintenance of HVAC Systems	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 07 00	HVAC Insulation	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 08 00	Commissioning of HVAC Systems	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 09 00	Temperature Controls	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A



ENUMERATION OF DOCUMENTS
May 26, 2020

Lyon CSD
East Valley Elementary School Addition

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision	Color
23 09 13	Variable Frequency Drives	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 21 00	Hydronic Piping and Pumps	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 25 00	Chemical Treatment	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 31 00	HVAC Ductwork	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 33 00	HVAC Ductwork Accessories	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 34 00	HVAC Fans and Hoods	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 37 00	Air Outlets and Inlets	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 64 00	Air Cooled Chiller	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
23 83 00	Zone Air Handler Units	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 26	ELECTRICAL	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 00 01	Electrical General Provisions	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 00 02	Electrical Submittals	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 00 03	Temporary Electrical Facilities for Construction	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 05 03	Equipment Wiring Connections	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 05 19	Conductors (Low Voltage, 600 Volts)	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 05 26	Grounding and Bonding	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 05 29	Hangars, Supports, and Fire-stopping for Electrical Systems	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 05 30	Seismic Protection for Electrical Equipment	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 05 33	Raceway and Boxes for Electrical Systems	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 05 53	Electrical Identification	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 09 23	Lighting Control Devices	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 22 00	Dry Type Transformers	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 24 16	Panelboards	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 27 26	Wiring Devices	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 28 19	Disconnects (Motor, Circuit, and Separate Circuit Breakers)	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 29 13	Motor Starters (Separately Mounted)	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 51 00	Luminaires	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
26 60 00	Testing and Commissioning of Electrical Equipmen	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 27	TELECOM	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
27 05 00	Common Work Results for Communications	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
27 05 28	Interior Communications Pathways	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
27 08 00	Commissioning of Communications	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
27 11 00	Communications Equipment Room Fittings	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
27 13 00	Communications Backbone Cabling	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
27 15 00	Communications Horizontal Cabling	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 31	EARTHWORK	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
31 20 99	Structural Earthwor	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DIVISION 32	EXTERIOR IMPROVEMENTS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
32 31 13	Chain Link Fences and Gates	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
DRAWINGS						
Specification/ Drawing	Description	Drawing Date	Stamp Date	CORE Received Date	Revision	Color
A000	Cover Sheet	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
G100	General Information and Project Data	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
G101	Code Analysis and Exiting Floor Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C100	Title Sheet	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A



ENUMERATION OF DOCUMENTS
May 26, 2020

Lyon CSD
East Valley Elementary School Addition

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision	Color
C101	Notes, Abbreviations, and Legend	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C102	Horizontal Control Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C200	Demo Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C201	Demo Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C300	Site Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C301	Site Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C400	Grading and Drainage Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C401	Grading and Drainage Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C500	UTILITY PLAN	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C501	UTILITY PLAN	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C600	Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C601	Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C602	Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
C603	Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
L100	Landscape Plan	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
L200	Irrigation Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
L300	Landscape & Irrigation Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A001	Architectural Site Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A021	Enlarged Stair and Ramp	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A100	Overall Demolition Floor Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A101	Overall Floor Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A121	Alteration Floor Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A122	Enlarged Floor Plans	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A221	Alteration Roof Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A281	Roof Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A301	Exterior Elevations	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A401	Building Sections	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A451	Wall Sections	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A452	Wall Sections	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A453	Wall Sections	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A481	Wall Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A521	Enlarged Reflected Ceiling Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A581	Ceiling Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A601	Door and Window Schedules	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A681	Door and Window Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A701	Interior Finish Schedule	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A750	Accessibility Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A751	Interior Elevations	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
A752	Interior Elevations	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
A753	Interior Elevations	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
A801	Casework Elevations, Sections & Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S001	GENERAL NOTES	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S002	QUALITY ASSURANCE / SPECIAL INSPECTIONS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S003	TYPICAL DETAILS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S004	TYPICAL DETAILS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S005	TYPICAL DETAILS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S100	FOUNDATION / FLOOR PLAN	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S101	FOUNDATION / FLOOR PLAN -ENLARGED	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S200	UTILITY LEVEL FRAMING PLAN	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S201	UTILITY LEVEL FRAMING PLAN -ENLARGED	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S300	ROOF FRAMING PLAN	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S400	FOUNDATION / FLOOR LEVEL DETAILS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S500	FLOOR DETAILS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S600	ROOF DETAILS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A



ENUMERATION OF DOCUMENTS
May 26, 2020

Lyon CSD
East Valley Elementary School Addition

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision	Color
S601	ROOF DETAILS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S700	CORRIDOR FRAME SECTIONS	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
S701	CORRIDOR FRAME ISOMETRIC	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
M001	Mechanical Legends, Schedules & Notes	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
M002	Mechanical Equipment Schedules	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
M100	Overall Mechanical Floor Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
M101	Enlarged Mechanical Floor Plan Addition	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
M102	Enlarged Mechanical Piping Plan Addition	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
M103	Enlarged Mechanical Plans	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
M600	Mechanical Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
M601	Mechanical Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
M700	Temperature Controls	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
M701	Temperature Controls	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
M702	Temperature Controls	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
M703	Temperature Controls	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
M704	Temperature Controls	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
M705	Temperature Controls	20-Apr-20	20-Apr-20	20-Apr-20	6-May-20	N/A
P001	Plumbing Legend, Notes and Schedules	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
P100	Overall Plumbing Floor Plan Addition	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
P101	Enlarged Plumbing Floor Plan Addition	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
P102	Enlarged Plumbing Plans	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
P103	Enlarged Mechanical Room Plumbing Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
P600	Plumbing Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
E001	Electrical Legend and Drawing Schedule	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
E002	Fixture Schedule and IECC Calculations	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
E003	Online Diagram and Panel Schedules	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
E100	Electrical Site Plan South	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
E101	Overall Electrical Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
E201	Lighting Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
E202	Attic Lighting Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
E301	Power Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
E302	Attic Power Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
LC-1	New Parking Lot Footcandle Calculation	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
LC-2	New Addition Footcandle Calculation	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
T001	Telecom General Notes and Legend	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
T002	Telecom Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
T003	Telecom Details	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
T101	Overall Telecom Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
T201	Telecom Plan	20-Apr-20	20-Apr-20	20-Apr-20	N/A	N/A
ADDENDA						
Addendums	Description	Drawing Date	Stamp Date	CORE Received Date	Revision	Color
No. 1	Addendum #1	6-May-20	NA	6-May-20	N/A	N/A

4. LISTING OF SUBCONTRACTORS EXCEEDING 5%



List of Subcontractors Exceeding 5%
26-May-20

Lyon CSD
East Valley Elementary School
Addition

Trade Description	Name of Subcontractor	Contact	Phone	NSCB Lic. #
Grading & Paving	Peek Brothers Construction	Travis Peek	(775) 835-6472	0077037
HVAC (Wet & Dry)	RHP Mechanical Systems	Guy Lutz	(775) 745-4821	0003714 0003714A
General Conditions	CORE Construction Services of NV, Inc.	Travis Coombs	(775) 525-5757	0006144A

5. LISTING OF SUBCONTRACTORS EXCEEDING 1%



List of Subcontractors Exceeding 1%
Revised 06/02/20

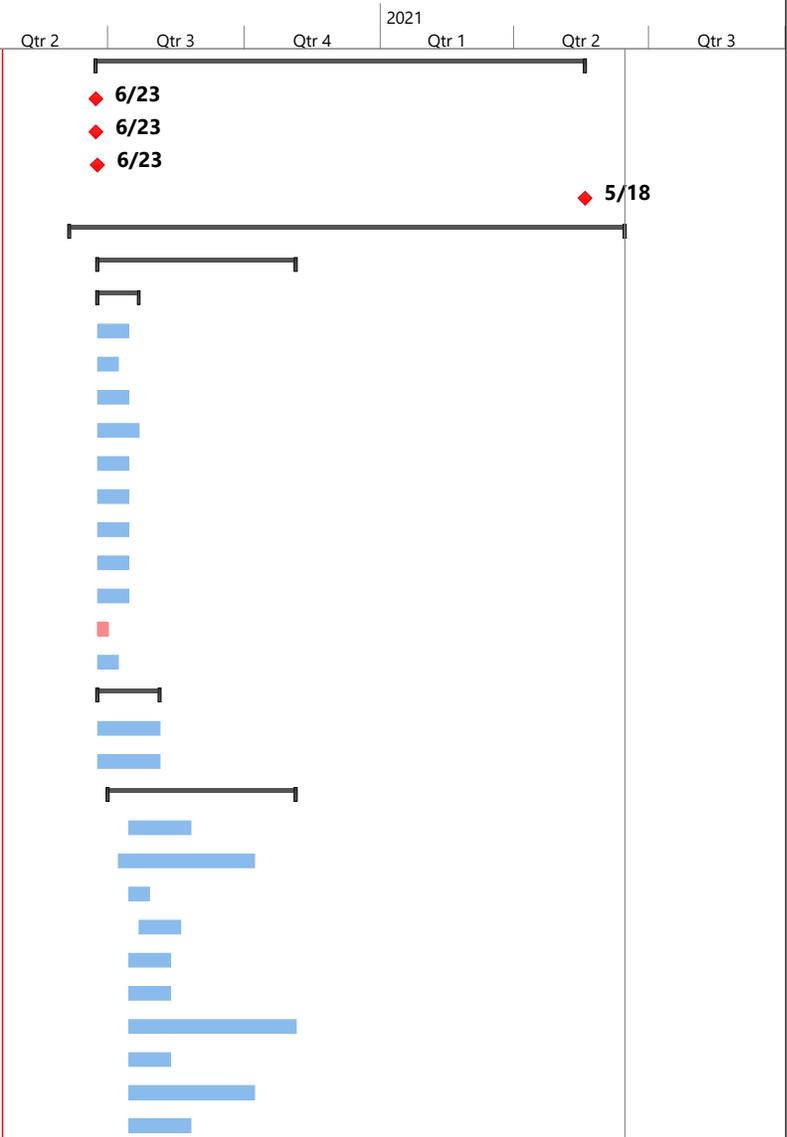
Lyon CSD
East Valley Elementary School
Addition

Trade Description	Name of Subcontractor	Contact	Phone	NSCB Lic. #
Grading & Paving	Peek Brothers Construction	Travis Peek	(775) 835-6472	0077037
Site Cast-in-Place Concrete	Morgan Construction, Inc.	Dustin Miller	(775) 857-1424	0048012B
Building Cast-in-Place Concrete	Morgan Construction, Inc.	Dustin Miller	(775) 857-1424	0048012B
Structural & Miscellaneous Steel	Martin Iron Works	Mario Bullentini	(775) 329-8631	0004611
Rough Carpentry	Keith Shamblin Construction	Keith Shamblin	(775) 721-1958	25990A
Comp. Shingle Roofing	D&D Roofing and Sheet Metal, Inc.	Ron Page	(775) 685-5555	0013598A 0013598B
Finish Carpentry / Millwork	B & C Cabinets & Millwork, Inc.	Glen Hummel	(775) 322-0000	0010322A
Metal Stud, Drywall Acoustical Ceiling Treatment	Jackson Quality Drywall	James Jackson	(775) 267-6587 Ext. 118	0022860
Fire Sprinkler	Overhead Fire Protection, Inc.	Rich Haffke	(775) 856-3444	0016599
Plumbing	RHP Mechanical Systems	Guy Lutz	(775) 745-4821	0003714 0003714A
HVAC (Wet & Dry)	RHP Mechanical Systems	Guy Lutz	(775) 745-4821	0003714 0003714A
Building Controls	Building Control Services Inc. (BCS)	Jesse Jensen	(775) 826-8998	0081710
Electrical & low Voltage	Triumph Electric	Ryan Flickinger	(775) 355-1965	0067820
General Conditions	CORE Construction Services of NV, Inc.	Travis Coombs	(775) 525-5757	0006144A

6. PROJECT SCHEDULE



ID	Task Name	Duration	Start	Finish	
1	Milestones	231 days	Tue 6/23/20	Tue 5/18/21	
2	<i>Anticipated Notice To Proceed (NTP)</i>	<i>0 days</i>	<i>Tue 6/23/20</i>	<i>Tue 6/23/20</i>	◆ 6/23
3	<i>Anticipated Permits Received</i>	<i>0 days</i>	<i>Tue 6/23/20</i>	<i>Tue 6/23/20</i>	◆ 6/23
4	<i>Anticipated Construction Start</i>	<i>0 days</i>	<i>Tue 6/23/20</i>	<i>Tue 6/23/20</i>	◆ 6/23
5	<i>Substantial Completion</i>	<i>0 days</i>	<i>Tue 5/18/21</i>	<i>Tue 5/18/21</i>	◆ 5/18
11	Construction	261 days	Fri 6/5/20	Mon 6/14/21	
13	Procurement	95 days	Wed 6/24/20	Wed 11/4/20	
14	Submittals	20 days	Wed 6/24/20	Tue 7/21/20	
15	Precast Shop Drawings	15 days	Wed 6/24/20	Tue 7/14/20	
16	Mechanical Equipment	10 days	Wed 6/24/20	Tue 7/7/20	
17	Structural Steel Shop Drawings	15 days	Wed 6/24/20	Tue 7/14/20	
18	TJI Joist Shop Drawings	20 days	Wed 6/24/20	Tue 7/21/20	
19	Aluminum, Glass & Glazing Shop Drawings	15 days	Wed 6/24/20	Tue 7/14/20	
20	Handrail Shop Drawings	15 days	Wed 6/24/20	Tue 7/14/20	
21	Casework Shop Drawings	15 days	Wed 6/24/20	Tue 7/14/20	
22	Sheetmetal Shop Drawings	15 days	Wed 6/24/20	Tue 7/14/20	
23	Electrical Submittals	15 days	Wed 6/24/20	Tue 7/14/20	
24	Site Utility Submittal	5 days	Wed 6/24/20	Tue 6/30/20	
25	Playground Equipment Shop Drawings	10 days	Wed 6/24/20	Tue 7/7/20	
26	Deferred Submittals	30 days	Wed 6/24/20	Tue 8/4/20	
27	Submit Fire Sprinkler Drawings	30 days	Wed 6/24/20	Tue 8/4/20	
28	Submit Fire Alarm Drawings	30 days	Wed 6/24/20	Tue 8/4/20	
29	Long Lead Materials	90 days	Wed 7/1/20	Wed 11/4/20	
30	Procure Precast Walls	30 days	Wed 7/15/20	Tue 8/25/20	
31	Procure Mechanical Equipment	65 days	Wed 7/8/20	Wed 10/7/20	
32	Procure Structural Steel	10 days	Wed 7/15/20	Tue 7/28/20	
33	Procure TJI Joists	20 days	Wed 7/22/20	Tue 8/18/20	
34	Procure Aluminum, Glass & Glazing	20 days	Wed 7/15/20	Tue 8/11/20	
35	Procure Handrails	20 days	Wed 7/15/20	Tue 8/11/20	
36	Procure Casework & Solid Surface	80 days	Wed 7/15/20	Wed 11/4/20	
37	Procure Sheetmetal	20 days	Wed 7/15/20	Tue 8/11/20	
38	Procure Site Lighting	60 days	Wed 7/15/20	Wed 10/7/20	
39	Procure Building Lighting	30 days	Wed 7/15/20	Tue 8/25/20	



Baseline Milestone ◆ Task Summary Critical
 Baseline Summary Milestone ◆ Critical Tasks Baseline

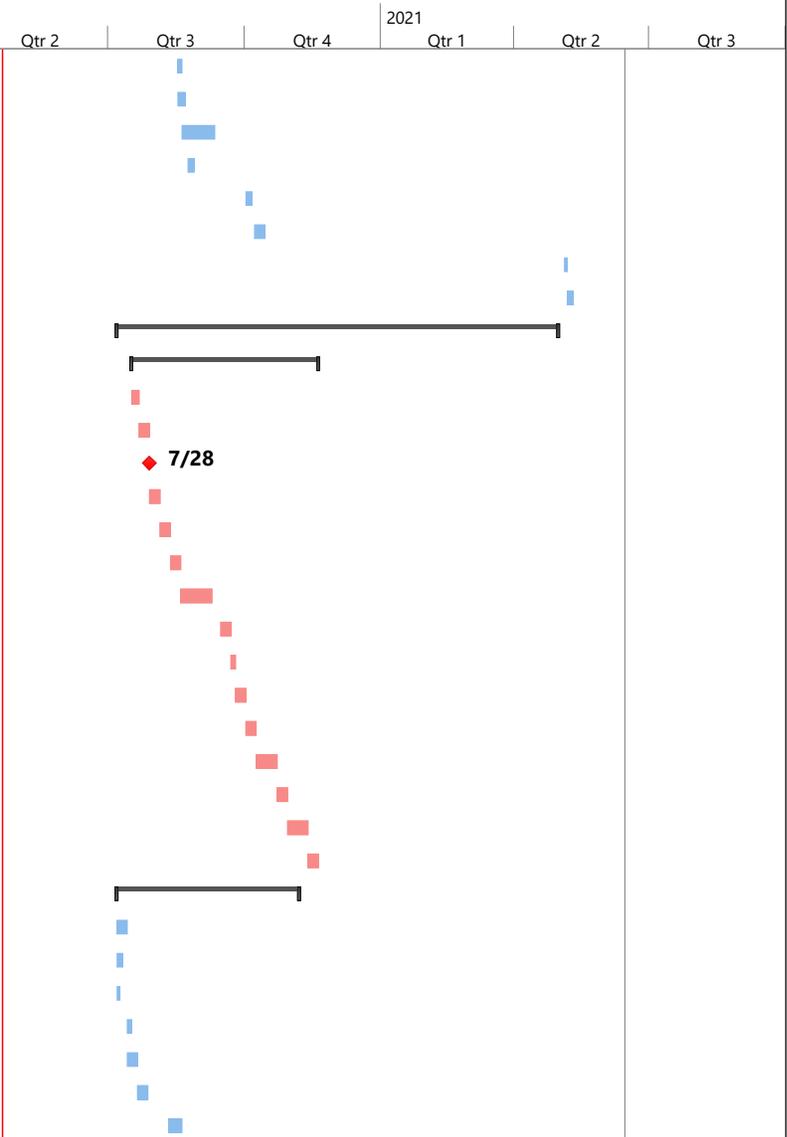


ID	Task Name	Duration	Start	Finish	2021						
					Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	
40	Procure Site Utility Material	5 days	Wed 7/1/20	Tue 7/7/20							
41	Procure Playground Equipment	60 days	Wed 7/8/20	Wed 9/30/20							
42	Site Construction	237 days	Fri 6/5/20	Mon 5/10/21							
43	Building Preparation	132 days	Fri 6/5/20	Thu 12/10/20							
44	Last Day of School	1 day	Fri 6/5/20	Fri 6/5/20							
45	Mobilize Onsite	5 days	Wed 6/24/20	Tue 6/30/20							
46	Install Temp Fence / Construction Perimeter	3 days	Wed 6/24/20	Fri 6/26/20							
47	Demo/Salvage Playground Equipment	2 days	Mon 6/29/20	Tue 6/30/20							
48	Clear Pea Gravel for Bldg Pad	2 days	Wed 7/1/20	Thu 7/2/20							
49	Relocate Storm Drain Utility	7 days	Wed 7/8/20	Thu 7/16/20							
50	New Power Feed	3 days	Fri 7/17/20	Tue 7/21/20							
51	Install Site Retaining Wall	3 days	Tue 9/22/20	Thu 9/24/20							
52	Pond Grading	5 days	Fri 9/25/20	Thu 10/1/20							
53	Playground Equipment & Surfacing	20 days	Thu 10/1/20	Wed 10/28/20							
54	Exterior Stairs & ADA Ramp	15 days	Fri 10/23/20	Thu 11/12/20							
55	Install Handrails	5 days	Fri 11/13/20	Thu 11/19/20							
56	Paint Handrails	4 days	Fri 11/20/20	Wed 11/25/20							
57	Site Concrete	5 days	Fri 11/13/20	Thu 11/19/20							
58	Kinder Playground Equipment & Surfacing	10 days	Fri 11/20/20	Mon 12/7/20							
59	Fencing	3 days	Tue 12/8/20	Thu 12/10/20							
60	Parking Lot Preparation	219 days	Wed 7/1/20	Mon 5/10/21							
61	Demo/Salvage Existing Fence South Lot	2 days	Wed 7/1/20	Thu 7/2/20							
62	Clear Rock South Lot	3 days	Fri 7/3/20	Tue 7/7/20							
63	Tree & Other Misc. Removal South Lot	5 days	Wed 7/8/20	Tue 7/14/20							
64	Relocate Backflow	4 days	Wed 7/8/20	Mon 7/13/20							
65	Over-Ex New Parking Lot	3 days	Wed 7/15/20	Fri 7/17/20							
66	Import Structural Fill New Parking Lot	3 days	Mon 7/20/20	Wed 7/22/20							
67	Site Lighting Trenching & Pole Base Excavation	5 days	Thu 7/23/20	Wed 7/29/20							
68	Pour Light Pole Bases	2 days	Thu 7/30/20	Fri 7/31/20							
69	Curb & Gutter	5 days	Mon 8/3/20	Fri 8/7/20							
70	Import, Place, Compact Agg Base	3 days	Thu 8/6/20	Mon 8/10/20							
71	Irrigation	5 days	Mon 8/10/20	Fri 8/14/20							
72	Site Concrete	5 days	Mon 8/10/20	Fri 8/14/20							

Baseline Milestone Task Summary Critical
 Baseline Summary Milestone Critical Tasks Baseline



ID	Task Name	Duration	Start	Finish	2021						
					Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	
73	Fencing	3 days	Mon 8/17/20	Wed 8/19/20							
74	Install Handrails	5 days	Mon 8/17/20	Fri 8/21/20							
75	Landscaping	15 days	Thu 8/20/20	Thu 9/10/20							
76	Paint Handrails	4 days	Mon 8/24/20	Thu 8/27/20							
77	Asphalt Pavement	2 days	Fri 10/2/20	Mon 10/5/20							
78	Set Light Poles	5 days	Thu 10/8/20	Wed 10/14/20							
79	Fog Seal	2 days	Wed 5/5/21	Thu 5/6/21							
80	Pavement Markings & Site Signage	2 days	Fri 5/7/21	Mon 5/10/21							
81	Building Construction	209 days	Tue 7/7/20	Fri 4/30/21							
82	Structure	89 days	Fri 7/17/20	Thu 11/19/20							
83	Over-Ex Building Pad	3 days	Fri 7/17/20	Tue 7/21/20							
84	Import Structural Fill	5 days	Wed 7/22/20	Tue 7/28/20							
85	<i>Certify Building Pad</i>	<i>0 days</i>	<i>Tue 7/28/20</i>	<i>Tue 7/28/20</i>							
86	Underslab Utilities	5 days	Wed 7/29/20	Tue 8/4/20							
87	Backfill & Base	5 days	Wed 8/5/20	Tue 8/11/20							
88	Excavate Footings	5 days	Wed 8/12/20	Tue 8/18/20							
89	Form, Rebar, & Pour Footings & Stem Walls	14 days	Wed 8/19/20	Tue 9/8/20							
90	Backfill Stem Walls	5 days	Tue 9/15/20	Mon 9/21/20							
91	Vapor Barrier	3 days	Tue 9/22/20	Thu 9/24/20							
92	Form, Rebar, & Pour Footings & SOG	5 days	Fri 9/25/20	Thu 10/1/20							
93	Cure SOG	5 days	Fri 10/2/20	Thu 10/8/20							
94	Erect Pre-Cast Walls and Top Plate	10 days	Fri 10/9/20	Thu 10/22/20							
95	Utility Level Framing/Sheathing	5 days	Fri 10/23/20	Thu 10/29/20							
96	Roof Framing/Blocking	10 days	Fri 10/30/20	Thu 11/12/20							
97	Roof Sheathing	5 days	Fri 11/13/20	Thu 11/19/20							
98	Building Tie-in	88 days	Tue 7/7/20	Fri 11/6/20							
99	Interior Soft Demo at Connection, dividing walls, c	5 days	Tue 7/7/20	Mon 7/13/20							
100	Reroute HWS&R, CHS&R, Plumbing Piping, Conder	4 days	Tue 7/7/20	Fri 7/10/20							
101	Review Electrical Disconnects Located on Utility Le	2 days	Tue 7/7/20	Wed 7/8/20							
102	Install Shoring @ Utility Level & Roof above new c	3 days	Tue 7/14/20	Thu 7/16/20							
103	Sawcut/Remove existing Window Openings & Foo	5 days	Tue 7/14/20	Mon 7/20/20							
104	Excavate, Form, Reinforce Pad Footings	5 days	Tue 7/21/20	Mon 7/27/20							
105	Install Structural Steel	7 days	Tue 8/11/20	Wed 8/19/20							



Baseline Milestone Task Summary Critical
 Baseline Summary Milestone Critical Tasks Baseline

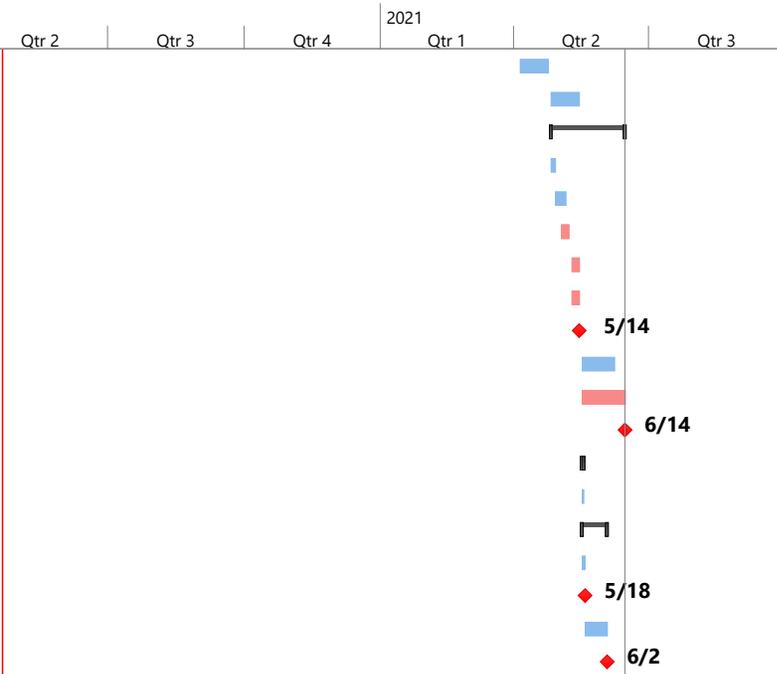


ID	Task Name	Duration	Start	Finish	2021						
					Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	
106	Utility Level Framing	10 days	Thu 8/20/20	Wed 9/2/20							
107	Sawcut/Remove Select Precast Panels & SOG	3 days	Thu 8/20/20	Mon 8/24/20							
108	Underslab Utilities	5 days	Tue 8/25/20	Mon 8/31/20							
109	Slab Pourback	3 days	Tue 9/1/20	Thu 9/3/20							
110	Infill Existing Classroom Windows/ Openings	3 days	Fri 9/4/20	Wed 9/9/20							
111	Open up Roof and Field Modify Roof TJI's	3 days	Tue 10/27/20	Thu 10/29/20							
112	Load Bearing Walls for New Utility Level	3 days	Fri 10/30/20	Tue 11/3/20							
113	Utility Level Framing	3 days	Wed 11/4/20	Fri 11/6/20							
114	Enclosure	36 days	Fri 10/23/20	Tue 12/15/20							
115	Panel Caulking	4 days	Fri 10/23/20	Wed 10/28/20							
116	Install Exterior Doors	5 days	Fri 10/23/20	Thu 10/29/20							
117	Exterior Paint	7 days	Thu 10/29/20	Fri 11/6/20							
118	Install Exterior Soffits & Fascia	10 days	Mon 11/9/20	Fri 11/20/20							
119	Install Exterior Windows	10 days	Mon 11/9/20	Fri 11/20/20							
120	Composite Shingle Roof	15 days	Mon 11/23/20	Tue 12/15/20							
121	Install Glazing	5 days	Wed 12/9/20	Tue 12/15/20							
122	MEP Rough-in Through Finishes	112 days	Fri 11/20/20	Fri 4/30/21							
123	Overhead MEPF	15 days	Fri 11/20/20	Mon 12/14/20							
124	Exterior Chiller Replacement & MEP Retrofit to ne	10 days	Tue 12/1/20	Mon 12/14/20							
125	Interior Framing	10 days	Tue 12/15/20	Tue 12/29/20							
126	MEP Rough-in Walls	15 days	Wed 12/30/20	Wed 1/20/21							
127	Roof Insulation	8 days	Thu 1/7/21	Mon 1/18/21							
128	Wall Insulation	5 days	Thu 1/21/21	Wed 1/27/21							
129	Drywall Tape and Texture	15 days	Thu 1/28/21	Wed 2/17/21							
130	Utility Level MEP	5 days	Thu 2/18/21	Wed 2/24/21							
131	Paint	5 days	Thu 2/18/21	Wed 2/24/21							
132	Casework and Specialty Items	10 days	Thu 2/25/21	Wed 3/10/21							
133	Grid Ceilings	7 days	Thu 3/11/21	Fri 3/19/21							
134	MEPF Finish	10 days	Mon 3/22/21	Fri 4/2/21							
135	Classroom Accessories	5 days	Mon 4/5/21	Fri 4/9/21							
136	Flooring & Base	10 days	Mon 4/12/21	Fri 4/23/21							
137	Doors, Frames, and Hardware	5 days	Mon 4/26/21	Fri 4/30/21							
138	Systems Startup	30 days	Mon 4/5/21	Fri 5/14/21							

Baseline Milestone Task Summary Critical
 Baseline Summary Milestone Critical Tasks Baseline



ID	Task Name	Duration	Start	Finish	2021						
					Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	
139	Systems Startup, TAB	15 days	Mon 4/5/21	Fri 4/23/21							
140	Commissioning	15 days	Mon 4/26/21	Fri 5/14/21							
141	Project Turnover: Building	35 days	Mon 4/26/21	Mon 6/14/21							
142	Fire Sprinkler and Alarm Pre-Test	3 days	Mon 4/26/21	Wed 4/28/21							
143	Final Fire Sprinkler / Alarm Inspection	5 days	Thu 4/29/21	Wed 5/5/21							
144	Final MEP Inspection	5 days	Mon 5/3/21	Fri 5/7/21							
145	Final County Health District Inspection	5 days	Mon 5/10/21	Fri 5/14/21							
146	Building Final Inspection & Sign-Off	5 days	Mon 5/10/21	Fri 5/14/21							
147	<i>Building Substantial Completion</i>	<i>0 days</i>	<i>Fri 5/14/21</i>	<i>Fri 5/14/21</i>							
148	Punch List & Detail	15 days	Mon 5/17/21	Mon 6/7/21							
149	FF&E Install	20 days	Mon 5/17/21	Mon 6/14/21							
150	<i>Building Final Completion</i>	<i>0 days</i>	<i>Mon 6/14/21</i>	<i>Mon 6/14/21</i>							
151	Weather Day	1 day	Mon 5/17/21	Mon 5/17/21							
152	September 2020	1 day	Mon 5/17/21	Mon 5/17/21							
153	Project Turnover: Parking Lot & Building Site	12 days	Mon 5/17/21	Wed 6/2/21							
154	Site Final Inspection & Sign-Off	2 days	Mon 5/17/21	Tue 5/18/21							
155	<i>Site Substantial Completion</i>	<i>0 days</i>	<i>Tue 5/18/21</i>	<i>Tue 5/18/21</i>							
156	Site Punch List & Detail	10 days	Wed 5/19/21	Wed 6/2/21							
157	<i>Site Final Completion</i>	<i>0 days</i>	<i>Wed 6/2/21</i>	<i>Wed 6/2/21</i>							



Baseline Milestone Task Summary Critical
 Baseline Summary Milestone Critical Tasks Baseline



E₁ A₁ S₁ T₁ V₄ A₁ L₁ L₁ E₁ Y₄
E₁ L₁ E₁ M₃ E₁ N₁ T₁ A₁ R₁ Y₄ S₁ C₃ H₄ O₁ O₁ L₁

GUARANTEED MAXIMUM PRICE (GMP)



5330 Reno Corporate Drive
Reno, Nevada 89511

139

www.COREconstruction.com

Lyon County School District Board Memo

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Facilities Projects Update

Requested by:

Harman Bains, Director of Business Services
Jim Gleason, Operations and Maintenance Supervisor

Recommendation

That the Board of Trustees approve an update on the Facilities Projects in the Lyon County School District (LCSD).

Background Information

As of June 16, 2020:

Dayton Elementary School Septic:

- The State of Nevada and Dayton Utilities confirmed that at this time, Lyon County Rolling “A” sewer plant servicing the Dayton area is over capacity and therefore making it difficult for new hook up’s. State of Nevada and Dayton Utilities also shared that a plan to increase capacity is being developed but is an anticipated 1-3 year project.
- Farr West Engineering has informed Lyon County School District that an unanticipated “Sewer Analysis” is required to determine if Dayton Elementary School is able to hook up to Dayton Utilities sewer line. The cost for a “Sewer Analysis” is \$18,544. This analysis can result in the determination that Dayton Utilities cannot take on additional capacity.
- Additionally, Dayton Utilities has requested a new grease trap (to bring up to UPC) be installed along with a hook up fee. The new grease trap is estimated to cost up to \$100,000 and the hook up fee is quoted at \$106,000. Both costs unanticipated.
- District Facilities Committee and Board of Trustees approved \$400,000 project budget to be paid from “Series 2020A School Improvement Bond”. Current anticipated project cost is \$520,000. Possible alternatives are being explored and additional project information is being gathered.

Roofing - Brazos Urethane:

- Fernley Elementary School Building B and C have been completed. Fernley Elementary School Building B and Yerington Elementary Building 600 are currently in progress.

Roofing - D&D Roofing:

- Dayton Intermediate School roof tear down was completed. Currently in the shingle install phase of the project with an estimated completion date of July 15, 2020.

Bleachers - FSI Flooring Solutions:

- Existing bleachers at both Silver Stage Middle School and Dayton High School have been removed. Dayton High School has a project completion date of July 23, 2020 and Silver Stage Middle School, August 3, 2020.

Fernley High School Gymnasium:

- Lyon County School District has contracted with Lumos & Associates for their professional services to begin creating a conceptual-level site layout for a new gymnasium and various campus improvements. District Facilities Committee and the Board of Trustees approved a project design budget of \$1.5 million to be paid from "Series 2020A School Improvement Bond".

Budget Considerations

All projects are budgeted to be paid from the "Series 2020A School Improvement Bond".

Discussed at Previous Meeting

January 28, 2020

Attachment(s)

N/A

*Respectfully Submitted,
Harman Bains, Director of Business Services*

**Lyon County School District
Board Memo**

Date: June 23, 2020
To: Board of Trustees
From: Wayne Workman, Superintendent
Re: FY 2020-2021 Five Year Capital Improvement Plan (CIP)

Requested By:

Harman Bains, Director of Business Services
Spencer Winward, Finance Manager/Comptroller
Jim Gleason, Operations and Maintenance Supervisor

Recommendation

That the Board of Trustees approves the Five-Year Capital Improvement Plan (CIP) as a result of the FY21 Final Budget.

Background Information

NRS 354.5945 requires each local government to annually prepare a capital improvement plan for the fiscal year ending June 30 of that year and the ensuing 5 fiscal years. In addition, the amount of expenditures contained in the plan for fiscal year 2021 must equal the total amount of expenditures for capital outlay in the District's final fiscal year 2021 budget. Furthermore, the plan needs to identify the proposed capital projects and the anticipated costs associated with each project.

The Five Year Capital Improvement Plan includes the following funds:

Building and Sites Fund (Fund 330) – is maintained as a contingency fund for emergency facility maintenance. Revenues for this fund are accumulated through district owned rental properties, investments, and general fund appropriations (when needed).

Government Services Tax Fund (Fund 340) – proceeds are used to various capital projects including, parking lot renovation and maintenance, roof replacement, athletic fields and tracks, etc. Revenues are received from the Motor Vehicle Privilege Tax associated with Lyon County residents' vehicles.

Residential Construction Fund (310) – is used for new construction and renovations. Revenues are received as a portion (\$1,600.00) of building permits issued in Lyon County. The proceeds are specifically designated to be used in the area for which the permit is issued. For example, proceeds from Fernley permits must be used for Fernley area schools.

Bonds Projects Fund (360) – used for projects specified in bond resolutions. Proceeds are obtained through the District's issuance of general obligation bonds.

Budget Considerations

Adopted CIP must match adopted budgets for funds associated with the CIP.

Discussed at Prior Meetings

January 28, 2020

Attachment

FY 2020-2021 Five Year Capital Improvement Plan

*Respectfully Submitted,
Harman Bains, Director of Business Services*

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

Lyon County School District

June 17, 2020

Minimum level of expenditure for items classified as capital asset - \$5,000

Minimum level of expenditure for items classified as capital projects - \$15,000

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 330	Building & Sites Fund						
	Beginning Balance	185,112	194,712	29,312	38,912	48,512	58,112
Capital Improvement:		-	(175,000)				
	(FY 2020 Year to Date Expenditures for Boilers -- \$0)						
Funding Source:							
	Smith Valley Property Fees (estimated)	9,600	9,600	9,600	9,600	9,600	9,600
	Investments						
	(FY 2020 Year to Date -- \$5,200)						
Ending Fund Total		194,712	29,312	38,912	48,512	58,112	67,712

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

Lyon County School District

June 17, 2020

Minimum level of expenditure for items classified as capital asset - \$5,000

Minimum level of expenditure for items classified as capital projects - \$15,000

		FY2019-2020	FY2020-2021	FY2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Fund: 340	Governmental Services Tax Fund						
	Beginning Balance	2,346,493	2,069,493	543,553	1,065,553	1,936,553	3,212,553
Capital Improvement:	District - Professional Services	-	(25,000)	(25,000)	(25,000)		(25,000)
	FES parking lots	(16,785)					
	Parking Lot Reseal/Striping District Wide	(102,400)	(100,000)	(100,000)	(100,000)		(100,000)
	YES Kiss and Drop -- Design		(25,000)				
	FES Doors						
	FIS ADA Doors						
	District Office site update		(75,000)				
	District Office Roof						
	Smith Valley Elementary Roof						
	DES MPR Roof						
	FIS Parking Lot	-		(70,000)			
	DHS Courtyard	(88,102)					
	DES Sewer Project	(9,813)					
	FHS Courtyard	(38,765)					
	District Fiber Hut Generator and Back Up						
	Roofing Projects TBD	(400,000)	(100,000)				
	HVAC	(185,336)	(100,000)				
	PLC Ramp	(34,299)					
	Silver Springs Area Building	(199,500)					
	FHS Football/Soccer Field		(450,000)				
	DHS Football/Soccer Field		(450,000)				
	SSHS Track Replacement		(285,000)				
	DHS Track Replacement		(285,000)				
	FHS Track Replacement		(285,000)				
	YHS Track Replacement		(285,000)				
	ERATE Expenditures -- IT Infrastructure						
Future Planning	Athletic Fields / Tracks			(250,000)	(250,000)	(250,000)	(250,000)
Reserved	Athletic Fields / Tracks				250,000	500,000	750,000
Funding Source:	Motor Vehicle Tax	798,000	939,060	967,000	996,000	1,026,000	1,057,000
	(FY 2020 Year to Date -- \$282,900)						
	ERATE						
	Athletic Fields / Tracks Reserved Funding						
	Hardie Lane Fair Market Land Sale						
Ending Fund Total		2,069,493	543,553	1,065,553	1,936,553	3,212,553	4,644,553

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

Lyon County School District

June 17, 2020

Minimum level of expenditure for items classified as capital asset - \$5,000

Minimum level of expenditure for items classified as capital projects - \$15,000

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 310	Residential Construction Fund						
	Beginning Balance	1,207,826	1,780,120	452,120	452,120	452,120	452,120
Capital Improvement:							
	Dayton Area		(685,000)				
	Renovation and Construction Projects						
	Professional Services						
	Girls Softball Field Installation						
	Riverview Elementary School Portable						
	Sutro Elementary School Portable						
	Fernley Area		(675,000)				
	Renovation and Construction Projects						
	Professional Services						
	Fernley High School Portables						
	Cottonwood Elementary Portables						
	East Vally Elementary Portables						
	Smith Valley Area Projects		(68,000)				
	SVS Discovery Park Learning Center						
	Silver Springs Area Projects	(38,546)	(82,000)				
	Yerington Area Projects		(106,000)				
Funding Source:							
	Tax on residential construction (Actual Collected)		Anticipated FY	Anticipated FY			
			2020 Revenue	2021 Revenue			
	Dayton Area		158,448	100,000			
	Fernley Area		256,608	150,000			
	Silver Springs Area		47,536	15,000			
	Smith Valley Area		17,456	15,000			
	Yerington Area		49,376	8,000			
	Budgeted Total (above amount received)		81,416				
	Investments						
Ending Fund Total		1,780,120	452,120	452,120	452,120	452,120	452,120

Note: FY 2020 Balance as of 6-15-2020 by Area -- Dayton - \$699,474; Fernley - \$717,704; Silver Springs - \$85,995; Smith Valley - \$74,934; Yerington - \$109,547

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

Lyon County School District

June 17, 2020

Minimum level of expenditure for items classified as capital asset - \$5,000

Minimum level of expenditure for items classified as capital projects - \$15,000

		FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025
Fund: 360	Bonds Projects Fund						
	Beginning Balance	1,041,604	17,721,603	5,671,603	5,671,603	5,671,603	5,671,603
	Silverland Mechanical						
	Bond Debt Service	(16,000)					
	Professional Services (Bond Counsel Fee)						
	Student Transportation (Buses and Yukons)						
	YIS Boiler	(223,368)					
	YES Boiler	(222,384)					
	MGT Fernley Feasibility Study						
	Technology Upgrades (see MGT report)						
	Elementary and Intermediate School Safety						
	East Valley Expansion	(556,025)	(7,288,013)				
	Dayton Intermediate Roof	(77,380)	(352,120)				
	Dayton High School Bleachers	(72,385)	(89,036)				
	Silver Stage Middle Bleachers	(38,593)	(48,435)				
	FES Roof	(113,866)	(406,238)				
	YES Roof		(322,982)				
	YHS Roof		(617,027)				
	Other Bond Projects TBD		(2,926,149)				
	Permits and Fees						
	Modular Classrooms						
	Adjustment Pending Audit						
	SAFE Safety and Security Upgrades						
Funding Source:							
	Bond Proceeds (Student Transportation)						
	Bond premium						
	Bond Proceeds Investments	18,000,000					
Ending Fund Total		17,721,603	5,671,603	5,671,603	5,671,603	5,671,603	5,671,603

Lyon County School District Board Memo

Date: June 23, 2020

To: Board of School Trustees

From: Wayne Workman, Superintendent

Re: Critical Labor Shortage Request—Secondary Math (7-12), Secondary Science (7-12), Elementary (K-8), Nurses, Occupational Therapists, Speech Therapists, Counselors

Recommendation

That the Board of Trustees approve to designate a critical labor shortage in Secondary Math, Secondary Science, Elementary, Nurse, Occupational Therapist, Speech Therapist and Counselor licensed positions, and allow applications from retired employees to fill the positions as permitted under NRS 286.523.

Background Information

This year we are currently short teachers in the areas of Secondary Math, Secondary Science, Elementary, Nurses, Occupational Therapists, Speech Therapists and Counselors. History has shown that we typically have to use long-term substitutes or hire independent contractors to fill these positions due to the fact that there are little to no qualified candidates available. Currently there is 1 vacant Math position, 3 vacant Science positions, 9 vacant Elementary positions, 1 vacant Nursing position, 1 vacant Occupational Therapist, 4 vacant Speech Therapist positions and 1 vacant Counselor position. According to NRS 286.523 a School Board may deem a teaching position as critical need, therefore allowing a District to employ former retirees to work in a one-year position.

If the Board approves the critical shortage areas requested, it allows a retired teacher to return working for the District as a regular employee and receive all of their benefits and salary while still retaining their ability to draw on their retirement from PERS. Although this is a great benefit to a retiree, it does not require any additional funding from the District to maintain a retiree for an additional year. The benefit to the District is that the District is able to employ an experienced licensed teacher in a hard-to-fill position without any added cost to the District. This helps the District to have a licensed teacher in the classroom and avoid having to use long-term substitutes. It also saves the District the costly expense of having to hire independent contractors to provide services to our students. The process to hire a retiree is that we must exhaust all avenues of recruiting and hiring prior to allowing a retired teacher to teach in a critical needs position. At this point, the human resources team has attended 8 different recruiting fairs, including an out-of-state recruiting event specifically for Psychologists, used multiple recruiting tools on the Internet, and have still continued to be short applicants in these critical needs areas.

The District is aware of multiple candidates that would be interested in applying for these positions if approved as critical needs positions. Therefore it is believed that we can fill a few more of these positions this year without the need to hire long-term substitutes. The process for recruiting for these positions will then start early again the following year. The designation of a critical needs area is good for two years and then a new application must be completed, approved by the board, and accepted by PERS.

Last year the District hired five retirees to fill critical needs positions. One critical needs retiree was hired into 6th grade at Riverview Elementary School, one was hired in 6th grade Silver Stage Middle School, two were hired into 7th/8th grade Math at Silverland Middle School, one was hired at Sutro Elementary School in 2nd grade..

Budget Considerations

N/A

Discussed at Previous Meeting

August 27, 2019

Attachment(s)

NRS 286.523 Critical Needs Law

Critical Need Position Designation Form Secondary Math

Critical Need Position Designation Form Secondary Science

Critical Need Position Designation Form Elementary Ed

Critical Need Position Designation Form Nurse

Critical Need Position Designation Form Occupational Therapist

Critical Need Position Designation Form Speech Therapist

Critical Need Position Designation Form Counselor

Respectfully Submitted,

Wayne Workman, Superintendent



Public Employees Retirement System of Nevada
693 W. Nye Lane, Carson City, NV 89703 (775) 687-4200 Fax (775) 687-5131
5740 S. Eastern Ave. Suite 120, Las Vegas, NV 89119 (702) 486-3900 Fax (702) 678-6934
Toll Free 1-866-473-7768 Website: www.nvpers.org Email: nvpers@nvpers.org

Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: _____ Agency Phone: _____

Agency Name: _____

Critical Need Position Title: _____

Effective Date of Critical Need Designation: _____

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: _____

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: _____

Length of time the position has been vacant: _____

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: _____

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): _____



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Agency Contact: _____ Agency Phone: _____

Agency Name: _____

Critical Need Position Title: _____

Effective Date of Critical Need Designation: _____

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Public Employees Retirement System of Nevada
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5740 S. Eastern Ave. Suite 120, Las Vegas, NV 89119 (702) 486-3900 Fax (702) 678-6934
Toll Free 1-866-473-7768 Website: www.nvpers.org Email: nvpers@nvpers.org

Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: _____ Agency Phone: _____

Agency Name: _____

Critical Need Position Title: _____

Effective Date of Critical Need Designation: _____

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: _____

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: _____

Length of time the position has been vacant: _____

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: _____

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): _____



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In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: _____

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: _____

Length of time the position has been vacant: _____

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: _____

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): _____

NRS 286.523 Employment of retired employee: Exception for reemployment of certain retired employees to fill positions for which critical labor shortage exists; determination and designation of such positions; limitation on length of designation of position.

1. It is the policy of this State to ensure that the reemployment of a retired public employee pursuant to this section is limited to positions of extreme need. An employer who desires to employ such a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon the appropriate and necessary delivery of services to the public.

2. The provisions of subsections 1 and 2 of [NRS 286.520](#) do not apply to a retired employee who accepts employment or an independent contract with a public employer under the System if:

(a) The retired employee fills a position for which there is a critical labor shortage; and

(b) At the time of the retired employee's reemployment, the retired employee is receiving:

(1) A benefit that is not actuarially reduced pursuant to subsection 6 of [NRS 286.510](#); or

(2) A benefit actuarially reduced pursuant to subsection 6 of [NRS 286.510](#) and has reached the required age at which the retired employee could have retired with a benefit that was not actuarially reduced pursuant to subsection 6 of [NRS 286.510](#).

3. A retired employee who is reemployed under the circumstances set forth in subsection 2 may reenroll in the System as provided in [NRS 286.525](#).

4. Positions for which there are critical labor shortages must be determined in an open public meeting held by the designating authority as follows:

(a) Except as otherwise provided in this subsection, the State Board of Examiners shall designate positions in State Government for which there are critical labor shortages.

(b) The Supreme Court shall designate positions in the Judicial Branch of State Government for which there are critical labor shortages.

(c) The Board of Regents shall designate positions in the Nevada System of Higher Education for which there are critical labor shortages.

(d) The board of trustees of each school district shall designate positions within the school district for which there are critical labor shortages.

(e) The governing body of a charter school shall designate positions within the charter school for which there are critical labor shortages.

(f) The governing body of a local government shall designate positions with the local government for which there are critical labor shortages.

(g) The Board shall designate positions within the System for which there are critical labor shortages.

5. In determining whether a position is a position for which there is a critical labor shortage, the designating authority shall make findings based upon the criteria set forth in this subsection that support the designation. Before making a designation, the designating authority shall consider all efforts made by the applicable employer to fill the position through other means. The written findings made by the designating authority must include:

(a) The history of the rate of turnover for the position;

(b) The number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted;

(c) The length of time the position has been vacant;

(d) The difficulty in filling the position due to special circumstances, including, without limitation, special educational or experience requirements for the position; and

(e) The history and success of the efforts to recruit for the position, including, without limitation, advertising, recruitment outside of this State and all other efforts made.

6. A designating authority that designates a position as a critical need position shall submit to the System its written findings which support that designation made pursuant to subsection 5 on a form prescribed by the System. The System shall compile the forms received from each designating authority and provide a biennial report on the compilation to the Interim Retirement and Benefits Committee of the Legislature.

7. A designating authority shall not designate a position pursuant to subsection 4 as a position for which there is a critical labor shortage for a period longer than 2 years. To be redesignated as such a position, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria set forth in subsection 5.

(Added to NRS by [2001, 2400](#); A [2003, 2062](#); [2005, 1077](#); [2009, 1549](#); R [2009, 1550](#); A [2011, 90](#); [2015, 2739, 2740](#))

**Lyon County School District
Board Memo**

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Staffing formula for the Lyon County School District On-Line Distance Education Program

Recommendation

That the board approves the staffing formula for the Lyon County School District On-Line Distance Education Program.

Background Information

In the spring of 2019 the school board approved the creation of a Distance Education Coordinator to oversee the Distance Education program for LCSD. At that time it was discussed that by enrolling a minimum of 14 students, the position would pay for itself.

Lyon County School District is now faced with a student enrollment upwards of 160 students in Distance Education and it is becoming necessary to employ more staff to assist in the management and education of this program to ensure its success and manage its growth.

Additionally with the emergence of the Coronavirus pandemic, more students and parents are seeking online options for their students and if this program continues to grow, more hands will be needed to ensure student success.

Budget Considerations

N/A

Discussed at Previous Meeting

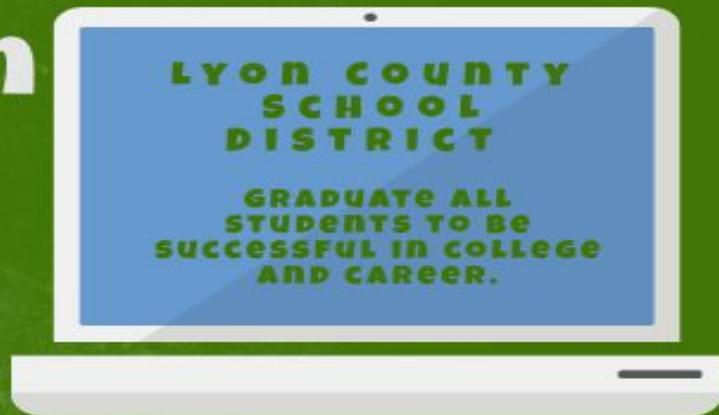
N/A

Attachment(s)

Admin Guidelines – Distance Ed Staffing 2020
Distance Education Update 2020

*Respectfully Submitted,
Wayne Workman, Superintendent*

LYOL ALTERNATIVE EDUCATION DISTANCE EDUCATION



[Students](#)

[Courses](#)

[Reports](#)

[Communication](#)

159

Welcome to Edgenuity

Commonly selected actions:

MEET THE TEAM



Stephanie Nice

.....
Distance Education
Coordinator



*Connie Rivera-
Gibson*

.....
Distance Education
Instructor

WWW



160



2019

Students

2020



Number of Students

@LCSD

212 Students have been enrolled in LYOL.

15 Long Term Suspended Students.

159 Students Enrolled in Semester 2

161

11:11 AM - 5 Jun 2020

**FULL TIME STUDENTS
VS
15 BLENDED LEARNERS**

Student Breakdown By Area



Dayton

62 Students as of 4/20/2020

DHS

48

DIS

13

RES

1

Silver Springs

22 Students as of 4/20/2020

SSHS

13

SSMS

9

Fernley

61 Students as of 4/20/2020

FHS

46

SMS

15

FIS

1

Yerington

10 Students as of 4/20/2020

YHS

7

YIS

3

Smith Valley

3 Students as of 4/20/2020

SVS

3



CREDITS

**310 CREDITS
ISSUED**



Completed Courses
@DistanceEducation

Students have completed 640
courses this school year.

11:11 AM - 5 Jun 2020



164

**97% OF THE
COURSES EARNED
A PASSING SCORE**

ADULT DIPLOMAS

**3 STUDENTS
APPROVED TO
PURSUE ADULT
DIPLOMA
THROUGH ALT. ED.**



**5 SENIORS
PURSUING**



**12 POSSIBLE ADULT
DIPLOMAS
THROUGH
ALTERNATIVE
EDUCATION FOR THE
2020-2021 SCHOOL
YEAR**

WHAT IS THE DIFFERENCE?

ADULT DIPLOMA THROUGH ALTERNATIVE EDUCATION

Students stay enrolled in their high school -Meet attendance requirements, plan in place if not successful in LYOL.

Students can graduate in their cohort year - graduate

Early Identification and intervention for at risk students to develop plan of study to promote student in earning a diploma.

Funding Stays in the schools

Receive Services from School as needed ie-careers Fairs, internships, etc

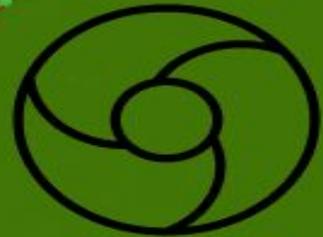
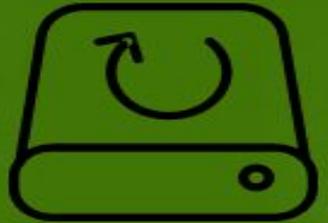
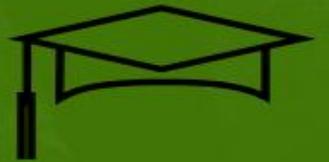
< VS >

ADULT DIPLOMA THROUGH ADULT EDUCATION

Students may not graduate with their cohort year based on enrollment date. (drop out if not a grad by certain date)

If student enrolls 1 year after cohort year they are considered a drop out for previous school.

WHAT DOES MRS. NICE DO?



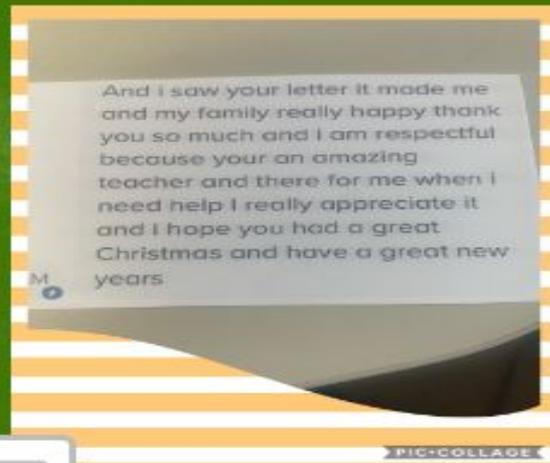


GOOD NEWS FROM DISTANCE ED



**Mrs. Nice,
Thank you for
all you do for
the students
like me so
have a great
day.**

168



**2020-2021
SCHOOL YEAR**



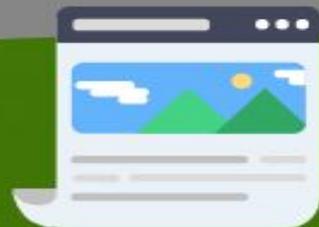
2020-2021 SCHOOL YEAR

**150 STUDENTS HAVE INDICATED THAT LYOL
WILL BE THEIR EDUCATIONAL CHOICE FOR
20-21 SCHOOL YEAR . MORE CALLS AND
EMAILS DAILY.**

NEVADA CONNECTIONS ACADEMY

**REACHED OUT TO 39 FAMILIES THROUGH email,
PHONE, OR A LETTER SENT VIA USPS.**

169





LYON COUNTY SCHOOL DISTRICT
ADMINISTRATIVE GUIDELINES
ALLOCATIONS FOR DISTANCE EDUCATION STAFF
JUNE 2020

ADMINISTRATIVE STAFF:

<u>Student Population</u>	<u>Administrator Ratio</u>
<u>1-350</u>	<u>1 Assistant Principal</u>

Administrative staff are responsible for the following:

Edgenuity Gatekeeper for the district, graduation requirements, support for families/family engagement, scheduling, parent calls/communication, initial meetings, enrollments and withdrawals, IEP's, update student progress to schools, Alternative Education Adult Diplomas, standardized testing, remediation and instructional staff management, as well as other duties as assigned.

TEACHING STAFF:

<u>Student Population</u>	<u>Instructor Ratio</u>
<u>126 - 175</u>	<u>1 Classified Instructor</u>
<u>176 - 225</u>	<u>1 Certified Teacher + 1 Classified Instructor</u>
<u>226 - 300</u>	<u>2 Certified teachers + 1 Classified Instructor</u>
<u>301 - 350</u>	<u>3 Certified Teachers + 2 Classified Instructors</u>

These figures reflect ratios for students that are enrolled in six classes each semester or three courses every nine week period as a minimum (full time students). In other words, if there are 75 students enrolled in Lyon On-Line (LyOL), which means there are 450 classes that the assistant principal is responsible for monitoring. If there are 200 students enrolled there are 1200 courses being taken in a semester that the assistant principal, certified teachers and classified instructors are responsible for

monitoring. All Administrators and instructional staff must have an Alternative Education Endorsement for employment in the Distance Education program. Instructional staff, in tandem with administrators, are responsible for check-ins, attendance, student files/monitoring, Remind notifications, Google Classrooms, Testing, parent log-ins, progress reports, student log-ins for all accounts, remediation, IEP's and monitoring of progress as well as other duties as assigned.

NON-TEACHING STAFF

SECRETARY – LyOL will hire a secretary upon reaching an enrollment of 76 students. The secretary will be responsible for enrollments, scheduling, transcript evaluation, academic planning, Social/Emotional Learning (SEL) needs and Digital Citizenship, among other duties as assigned.

<u>Student Population</u>	<u>Secretary Ratio</u>
<u>76+</u>	<u>1 Secretary</u>

LyOL Staffing Summary:

1-75 Students = 1 Assistant Principal

76-125 Students = 1 Assistant Principal + 1 School Secretary

126-175 Students = 1 Assistant Principal + 1 Classified Instructor + 1 School Secretary

176-225 Students = 1 Assistant Principal + 1 Certified Teacher + 1 Classified Instructor + 1 School Secretary

226-300 Students = 1 Assistant Principal + 2 Certified Teachers + 1 Classified Instructor + 1 School Secretary

301-350 Students = 1 Assistant Principal + 3 Teachers + 1 Classified Instructor + 1 School Secretary

*This formula is based on the assumption that student enrollment continues to be at the school of origin.

**Lyon County School District
Board Memo**

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Superintendent Formal Evaluation

Recommendation

At the discretion of the Board of Trustees.

Background Information

Per LCSD Policy BCD: Board-Superintendent Relationship, the Board of Trustees is required to formally evaluate the superintendent annually in a regularly agendized, open meeting. The policy is attached for your reference. This is the opportunity for the board to provide the superintendent feedback on his performance for the past year. After considering all the subcategory ratings, the board will vote on a final rating during the meeting.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

LCSD Policy BCD: Board-Superintendent Relationship
Lyon CSD Individual Board Member Superintendent Evaluation Forms (7)
Lyon CSD 2020 Superintendent Evaluation Ratings Form

*Respectfully Submitted,
Wayne Workman, Superintendent*

Lyon County School District Superintendent Evaluation Ratings 2019

	President McIntyre	Clerk Villines	Member Crabtree	Member Jones	Member Parsons	Member Peterson	Member Stevens	Board Section Rating
Student Learning	E	E	O	O	NI	E	O	E
Instruction	O	E	O	O	G	O	O	O
Community Relations	E	E	O	O	G	E	O	E
Human Resources	O	E	O	O	G	E	O	O
Policy	O	E	O	O	G	O	O	O
Finances	O	O	O	O	G	O	E	O
Facilities	E	E	G	O	NI	O	E	E
Board Relations	O	O	O	O	NI	O	O	O
Safety	O	E	O	E	G	E	O	E
Communication	E	E	O	O	E	E	O	E
Ethics	O	O	O	O	G	O	O	O

Note: Category ratings are "Unacceptable=U", "Needs Improvement=NI", "Good=G", "Excellent=E" and "Outstanding=O".

Overall Board Rating:	O
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Lyon County School District Superintendent Evaluation Ratings 2019

Lyon County School District Superintendent Evaluation Ratings 2019

Lyon County School District Superintendent Evaluation Ratings 2019

Lyon County School District Superintendent Evaluation Ratings 2019

Lyon County School District Superintendent Evaluation Ratings 2019

Lyon County School District Superintendent Evaluation Ratings 2019

**Lyon County School District
Superintendent Evaluation Instrument**

Superintendent: Wayne Workman

Date: 6-18-20

Evaluator: Board member Board as a whole

Performance Indicators

(Use the indicators below as examples and do not rate each one. These are listed only to help you in thinking about the standard, and are not intended to be a checklist of tasks.)

<i>Indicators</i>	<i>Outcome Statements</i>
Student Learning	<p>Students are making progress toward achieving outcomes identified by the board.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Specific progress is evident. 2. Student learning is defined based on the knowledge and skills necessary to be successful. 3. Data and information collected is reliable, valid, and believable. 4. Data is regularly presented and is communicated in understandable forms. 5. Data is used for future planning and improvement. 6. Effective methods of providing, monitoring, evaluating, and reporting student achievement are used. 7. Surveys generally demonstrate student satisfaction with their school program. 8. Preparing students for post-secondary education and/or entrance into the job market. 9. Data is disaggregated, analyzed, and explained. 10. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

Would have been better but due to Covid 19 Wayne had implemented distance learning etc. Not sure it affected. Not his fault.

Instruction

Students receive the highest quality instruction.

Indicators:

1. Curriculum is aligned across the system.
2. Students are engaged in their work.
3. Instructional best practices are described and used.
4. Adopted programs are fully implemented and effectiveness regularly monitored.
5. Faculty and stakeholders are involved in the enhancement, renewal, and alignment of curriculum, instruction, and assessment.
6. Feedback about effective instruction is encouraged.
7. Professional development and teacher evaluation are focused on improving instructional practices.
8. Teachers understand and utilize knowledge about different learning styles and particular student needs.
9. Students and teachers work in an environment of shared respect and open feedback.
10. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

 Unacceptable Needs Improvement Good Excellent OutstandingWritten Comments:

Wayne did a great job instructing his team how to get thru to the kids with on line & packet instruction for the students.

Community Relations

The community at large is satisfied with performance and supports the school

Indicators:

1. Parents communicate satisfaction with school experiences.
2. A community process exists to develop and implement a shared vision that focuses on improving student achievement.
3. Budgets are consistently supported by the community.
4. Community members are involved in school activities.
5. Students participate in community service learning activities.
6. A process is in place and followed to listen to and resolve complaints.
7. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

Wayne has a great relations with all the 5 attendance areas and does a great job communicating with the public.

Human Resources

The environment supports the staff performing their best work.

Indicators:

1. Staff members are treated fairly.
2. Teachers work effectively within their classroom, throughout the school, across district schools, and with the community.
3. Operations are clearly defined, communicated, and implemented.
4. Personnel contracts are adhered to.
5. Effective collective bargaining strategies advance and promote student learning.
6. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

 Unacceptable Needs Improvement Good Excellent Outstanding**Written Comments:***Outstanding in that area.*

Policy

Policies are adhered to and administrative procedures are followed.

Indicators:

1. The superintendent serves as a resource to the board in developing, adopting, and updating policies.
2. Procedures are developed and available to the board, staff, students, and the public.
3. Procedures are aligned with board policy and comply with all laws, rules, and regulations.
4. Procedures are reviewed and revised periodically.
5. Legal counsel is judiciously used to proactively prevent /respond to civil and criminal liabilities.
6. The superintendent understands the system of public school governance and differentiates between the policy making and administrative roles.
7. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

Again outstanding at helping board members bringing forward policies that need changing and helps with the wording.

Finances

The district is an effective steward of financial resources.

Indicators:

1. Budgets reflect district goals for student achievement.
2. District expenses do not exceed revenues. If this occurs, a plan is developed and presented to the board for remediation within an acceptable timeline.
3. Finances are managed in accordance with GASBE and GAAP standards.
4. The annual audit shows no material deficiencies and audit recommendations are effectively implemented.
5. Multi-year budget plans are used for planning purposes.
6. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

Wayne has always been on top of the finances. He knows where the money goes & where it's needed.

Facilities	<p>The district is a good steward of capital resources.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. All buildings meet safety, health, and construction codes. 2. Facilities and equipment are not subject to improper wear or insufficient maintenance. 3. Multi-year plans for maintenance, repairs, and facility upgrades are in place. 4. Ongoing inspection and reporting systems are utilized. 5. Other:
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The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

Other than lack of funding & bonding issues our schools have never leaked letter.

Unacceptable Needs Improvement Good Excellent Outstanding

Board Relations

The superintendent fosters a relationship of mutual respect and support.

Indicators:

1. The superintendent assists the board in developing clear policies that meet federal and state requirements.
2. The superintendent understands and communicates legal liability to the district.
3. The superintendent supports the board chair to maximize the effectiveness of board operations.
4. The superintendent regularly informs all board members about the business of the district and alerts the board about critical issues and areas that may have impact on the district.
5. The superintendent maintains a future-focus on emerging trends and research.
6. The superintendent follows agreed upon board-superintendent guidelines.
7. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

Wayne has always done his best to inform all board members of any & all things happening around the district.

Safety

Students, staff, and community members are physically and psychologically safe in the school.

Indicators:

1. The superintendent creates and implements practices and procedures that promote safe school environments.
2. A school-based climate of tolerance, acceptance, and civility are in place and continually monitored.
3. Crisis plans exist and are routinely practiced.
4. Parents, staff, and students report feeling physically and emotionally safe and respected in school.
5. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

Wayne & the boards #1 priority to make sure the kids have a safe heaven. Single port entry - 4ever up - and law enforcement on campus is evident of this.

Communication

The superintendent promotes two-way communication with students, staff, parents, and the community as a whole, including building effective relationships with the media.

Indicators:

1. Communication systems are in place that effectively keeps all parties informed.
2. Systems are in place to monitor internal and external perceptions of the district.
3. Involvement of all stakeholders is promoted.
4. The superintendent demonstrates effective communication skills in formal and informal settings.
5. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

Gets better every year. Does everything possible to get all information & activity to board, cabinet, community and children.

Ethics

The district operates in an ethical manner.

Indicators:

1. The superintendent manifests a professional code of ethics and demonstrates personal integrity.
2. The superintendent models accepted moral and ethical standards in all interactions.
3. The superintendent explores and develops ways to find common ground in dealing with difficult and divisive issues.
4. The superintendent promotes opportunities for growth in professional competence for staff, administrators, and self.
5. Moral and ethical practices are established and followed in every classroom, school, and throughout the district.
6. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

By far Waynes best quality. You will not meet a more honest, hard working, understanding and ethical person than Wayne. If you were to look up ethics in the dictionary, you'd see Wayne Workmans name.

Lyon County School District Superintendent Evaluation Instrument

Superintendent: Wayne Workman

Date: _____

Evaluator: Board member Board as a whole

Performance Indicators

(Use the indicators below as examples and do not rate each one. These are listed only to help you in thinking about the standard, and are not intended to be a checklist of tasks.)

<i>Indicators</i>	<i>Outcome Statements</i>
Student Learning	<p>Students are making progress toward achieving outcomes identified by the board.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Specific progress is evident. 2. Student learning is defined based on the knowledge and skills necessary to be successful. 3. Data and information collected is reliable, valid, and believable. 4. Data is regularly presented and is communicated in understandable forms. 5. Data is used for future planning and improvement. 6. Effective methods of providing, monitoring, evaluating, and reporting student achievement are used. 7. Surveys generally demonstrate student satisfaction with their school program. 8. Preparing students for post-secondary education and/or entrance into the job market. 9. Data is disaggregated, analyzed, and explained. 10. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

<p>Instruction</p>	<p>Students receive the highest quality instruction.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Curriculum is aligned across the system. 2. Students are engaged in their work. 3. Instructional best practices are described and used. 4. Adopted programs are fully implemented and effectiveness regularly monitored. 5. Faculty and stakeholders are involved in the enhancement, renewal, and alignment of curriculum, instruction, and assessment. 6. Feedback about effective instruction is encouraged. 7. Professional development and teacher evaluation are focused on improving instructional practices. 8. Teachers understand and utilize knowledge about different learning styles and particular student needs. 9. Students and teachers work in an environment of shared respect and open feedback. 10. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

<p>Community Relations</p>	<p>The community at large is satisfied with performance and supports the school</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Parents communicate satisfaction with school experiences. 2. A community process exists to develop and implement a shared vision that focuses on improving student achievement. 3. Budgets are consistently supported by the community. 4. Community members are involved in school activities. 5. Students participate in community service learning activities. 6. A process is in place and followed to listen to and resolve complaints. 7. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

Human Resources	<p>The environment supports the staff performing their best work.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Staff members are treated fairly. 2. Teachers work effectively within their classroom, throughout the school, across district schools, and with the community. 3. Operations are clearly defined, communicated, and implemented. 4. Personnel contracts are adhered to. 5. Effective collective bargaining strategies advance and promote student learning. 6. Other:
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<p><u>Written Comments:</u></p>	

<p>Policy</p>	<p>Policies are adhered to and administrative procedures are followed.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent serves as a resource to the board in developing, adopting, and updating policies. 2. Procedures are developed and available to the board, staff, students, and the public. 3. Procedures are aligned with board policy and comply with all laws, rules, and regulations. 4. Procedures are reviewed and revised periodically. 5. Legal counsel is judiciously used to proactively prevent /respond to civil and criminal liabilities. 6. The superintendent understands the system of public school governance and differentiates between the policy making and administrative roles. 7. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

Finances

The district is an effective steward of financial resources.

Indicators:

1. Budgets reflect district goals for student achievement.
2. District expenses do not exceed revenues. If this occurs, a plan is developed and presented to the board for remediation within an acceptable timeline.
3. Finances are managed in accordance with GASBE and GAAP standards.
4. The annual audit shows no material deficiencies and audit recommendations are effectively implemented.
5. Multi-year budget plans are used for planning purposes.
6. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

<p>Facilities</p>	<p>The district is a good steward of capital resources.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. All buildings meet safety, health, and construction codes. 2. Facilities and equipment are not subject to improper wear or insufficient maintenance. 3. Multi-year plans for maintenance, repairs, and facility upgrades are in place. 4. Ongoing inspection and reporting systems are utilized. 5. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

<p>Board Relations</p>	<p>The superintendent fosters a relationship of mutual respect and support.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent assists the board in developing clear policies that meet federal and state requirements. 2. The superintendent understands and communicates legal liability to the district. 3. The superintendent supports the board chair to maximize the effectiveness of board operations. 4. The superintendent regularly informs all board members about the business of the district and alerts the board about critical issues and areas that may have impact on the district. 5. The superintendent maintains a future-focus on emerging trends and research. 6. The superintendent follows agreed upon board-superintendent guidelines. 7. Other:
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Safety	<p>Students, staff, and community members are physically and psychologically safe in the school.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent creates and implements practices and procedures that promote safe school environments. 2. A school-based climate of tolerance, acceptance, and civility are in place and continually monitored. 3. Crisis plans exist and are routinely practiced. 4. Parents, staff, and students report feeling physically and emotionally safe and respected in school. 5. Other:
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<p><u>Written Comments:</u></p>	

<p>Communication</p>	<p>The superintendent promotes two-way communication with students, staff, parents, and the community as a whole, including building effective relationships with the media.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Communication systems are in place that effectively keeps all parties informed. 2. Systems are in place to monitor internal and external perceptions of the district. 3. Involvement of all stakeholders is promoted. 4. The superintendent demonstrates effective communication skills in formal and informal settings. 5. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

<p>Ethics</p>	<p>The district operates in an ethical manner.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent manifests a professional code of ethics and demonstrates personal integrity. 2. The superintendent models accepted moral and ethical standards in all interactions. 3. The superintendent explores and develops ways to find common ground in dealing with difficult and divisive issues. 4. The superintendent promotes opportunities for growth in professional competence for staff, administrators, and self. 5. Moral and ethical practices are established and followed in every classroom, school, and throughout the district. 6. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

BOARD-SUPERINTENDENT RELATIONSHIP

The superintendent shall be the chief executive officer and shall be responsible for the professional leadership necessary to translate the will of the Board into administrative action.

The superintendent shall be responsible for all aspects of district operation and for such duties and powers pertaining thereto as directed or delegated by the Board, and to develop such procedures and regulations as he/she considers necessary to ensure efficient operation of the district.

The Board expects that the superintendent is professionally able and possesses outstanding qualities of leadership, vision and administrative skill and that the superintendent will implement all Board policies in good faith.

The superintendent can expect that the Board will respect the superintendent's professional competence and extend to him/her full responsibility for implementation of Board policy decisions.

The Board holds the superintendent responsible for carrying out its policies within established guidelines and for keeping the Board informed about district operations. Any communication between the Board and Superintendent that directs the Superintendent's actions on policy implementation or district management needs to be done either in open public meeting or if it is on an urgent nature, communicated to all Board members in the same manner.

Individual Board members can request information from the Superintendent pertinent to policies and operations of the district. Individual Board members can provide information to the Superintendent pertinent to the operation of the district. Individual Board members cannot direct the Superintendent or Staff outside of open public meetings except as required for the duties of the Board President and Board Secretary as outlined in Policy BCB.

The Superintendent shall be given a formal evaluation by the Board in a regularly agendized, open meeting no less than one time per each school year that they are employed by the School Board (See NRS 241.031). The Board may, at their discretion, informally evaluate the Superintendent at any time during the school year in order to develop the formal year-end evaluation. Informal evaluations will not be used by the Board in any other manner.

Legal Reference(s): NRS 241.031

Policy #BCD
Revised 4/25/17

***BOARD-SUPERINTENDENT RELATIONSHIP – ADMINISTRATIVE
REGULATIONS***

**Lyon County School District
BOARD ASSURANCES TO THE SUPERINTENDENT**

- Follow proper protocols with respect to communication.
- Let the Superintendent do his job – not direct him like a puppet.
- Be honest and open with the Superintendent.
- Support the schools and staff within their communities.
- Treat recommendations by administrative staff with respect.
- Provide clear expectations for the Superintendent and reinforce those with meaningful evaluations.
- Dress to business casual standards as appropriate to the event.

**Lyon County School District
SUPERINTENDENT ASSURANCES TO THE BOARD**

- Keep kids first!
- Promote a safe and positive environment/culture.
- Focus on curriculum, instruction and assessment.
- Effectively communicate with the Board, staff, students and parents/community members in an open, honest, transparent and positive manner.
- Have visible presence at District schools.
- Treat all Board members equally.
- Work collaboratively with all stakeholders in promoting continuous improvement.

LCSD Trustee/Superintendent Communication Protocol

The Superintendent or his assistant will notify all trustees about any high profile incidents (emergency, accident, etc.).

Any request for information that involves time and research to produce a document will be provided to all trustees. All other simple requests will be provided to the requesting trustee.

As individual trustees contact cabinet members or administrators requesting information or answers, they will also notify the superintendent about the request.

Unless an emergency exists, as individual trustees receive formal complaints or information from stakeholders, they will first respond by asking if they have spoken to the site administrator/supervisor or superintendent respectively. If the individual trustee communicates directly with the site administrator/supervisor about the complaint or information, they will also inform the superintendent. Otherwise, the trustee will forward the complaint or information directly to the superintendent.

*In order to respect each other's personal and family time, communication on the weekends will be limited to emergency situations, so far as is feasible.

Lyon County School District Superintendent Evaluation Instrument

Superintendent: Wayne Workman

Date: 6/11/2020

Evaluator: Board member Board as a whole

Performance Indicators

(Use the indicators below as examples and do not rate each one. These are listed only to help you in thinking about the standard, and are not intended to be a checklist of tasks.)

<i>Indicators</i>	<i>Outcome Statements</i>
Student Learning	<p>Students are making progress toward achieving outcomes identified by the board.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Specific progress is evident. 2. Student learning is defined based on the knowledge and skills necessary to be successful. 3. Data and information collected is reliable, valid, and believable. 4. Data is regularly presented and is communicated in understandable forms. 5. Data is used for future planning and improvement. 6. Effective methods of providing, monitoring, evaluating, and reporting student achievement are used. 7. Surveys generally demonstrate student satisfaction with their school program. 8. Preparing students for post-secondary education and/or entrance into the job market. 9. Data is disaggregated, analyzed, and explained. 10. Other:

X ✓ Kimber (A) Clear b tree

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable
 Needs Improvement
 Good
 Excellent
 Outstanding

Written Comments:

ell

<p>Instruction</p>	<p>Students receive the highest quality instruction.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Curriculum is aligned across the system. 2. Students are engaged in their work. 3. Instructional best practices are described and used. 4. Adopted programs are fully implemented and effectiveness regularly monitored. 5. Faculty and stakeholders are involved in the enhancement, renewal, and alignment of curriculum, instruction, and assessment. 6. Feedback about effective instruction is encouraged. 7. Professional development and teacher evaluation are focused on improving instructional practices. 8. Teachers understand and utilize knowledge about different learning styles and particular student needs. 9. Students and teachers work in an environment of shared respect and open feedback. 10. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p> <input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input checked="" type="checkbox"/> Outstanding </p>	
<p><u>Written Comments:</u></p>	

gww

<p>Community Relations</p>	<p>The community at large is satisfied with performance and supports the school</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Parents communicate satisfaction with school experiences. 2. A community process exists to develop and implement a shared vision that focuses on improving student achievement. 3. Budgets are consistently supported by the community. 4. Community members are involved in school activities. 5. Students participate in community service learning activities. 6. A process is in place and followed to listen to and resolve complaints. 7. Other:
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<p><u>Written Comments:</u></p>	

Human Resources

The environment supports the staff performing their best work.

Indicators:

1. Staff members are treated fairly.
2. Teachers work effectively within their classroom, throughout the school, across district schools, and with the community.
3. Operations are clearly defined, communicated, and implemented.
4. Personnel contracts are adhered to.
5. Effective collective bargaining strategies advance and promote student learning.
6. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:



<p>Policy</p>	<p>Policies are adhered to and administrative procedures are followed.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent serves as a resource to the board in developing, adopting, and updating policies. 2. Procedures are developed and available to the board, staff, students, and the public. 3. Procedures are aligned with board policy and comply with all laws, rules, and regulations. 4. Procedures are reviewed and revised periodically. 5. Legal counsel is judiciously used to proactively prevent /respond to civil and criminal liabilities. 6. The superintendent understands the system of public school governance and differentiates between the policy making and administrative roles. 7. Other:
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<p><u>Written Comments:</u></p>	



Finances

The district is an effective steward of financial resources.

Indicators:

1. Budgets reflect district goals for student achievement.
2. District expenses do not exceed revenues. If this occurs, a plan is developed and presented to the board for remediation within an acceptable timeline.
3. Finances are managed in accordance with GASBE and GAAP standards.
4. The annual audit shows no material deficiencies and audit recommendations are effectively implemented.
5. Multi-year budget plans are used for planning purposes.
6. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:



Facilities

The district is a good steward of capital resources.

Indicators:

1. All buildings meet safety, health, and construction codes.
2. Facilities and equipment are not subject to improper wear or insufficient maintenance.
3. Multi-year plans for maintenance, repairs, and facility upgrades are in place.
4. Ongoing inspection and reporting systems are utilized.
5. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

This is always an issue of Budget.



Board Relations

The superintendent fosters a relationship of mutual respect and support.

Indicators:

1. The superintendent assists the board in developing clear policies that meet federal and state requirements.
2. The superintendent understands and communicates legal liability to the district.
3. The superintendent supports the board chair to maximize the effectiveness of board operations.
4. The superintendent regularly informs all board members about the business of the district and alerts the board about critical issues and areas that may have impact on the district.
5. The superintendent maintains a future-focus on emerging trends and research.
6. The superintendent follows agreed upon board-superintendent guidelines.
7. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:



<p>Safety</p>	<p>Students, staff, and community members are physically and psychologically safe in the school.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent creates and implements practices and procedures that promote safe school environments. 2. A school-based climate of tolerance, acceptance, and civility are in place and continually monitored. 3. Crisis plans exist and are routinely practiced. 4. Parents, staff, and students report feeling physically and emotionally safe and respected in school. 5. Other:
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<p><u>Written Comments:</u></p>	

ellw

Communication

The superintendent promotes two-way communication with students, staff, parents, and the community as a whole, including building effective relationships with the media.

Indicators:

1. Communication systems are in place that effectively keeps all parties informed.
2. Systems are in place to monitor internal and external perceptions of the district.
3. Involvement of all stakeholders is promoted.
4. The superintendent demonstrates effective communication skills in formal and informal settings.
5. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:



Ethics	<p>The district operates in an ethical manner.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent manifests a professional code of ethics and demonstrates personal integrity. 2. The superintendent models accepted moral and ethical standards in all interactions. 3. The superintendent explores and develops ways to find common ground in dealing with difficult and divisive issues. 4. The superintendent promotes opportunities for growth in professional competence for staff, administrators, and self. 5. Moral and ethical practices are established and followed in every classroom, school, and throughout the district. 6. Other:
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<p><u>Written Comments:</u></p>	

Print



Lyon County School District Superintendent Evaluation Instrument

Superintendent: Wayne Workman

Date: _____

Evaluator: Board member Board as a whole

Performance Indicators

(Use the indicators below as examples and do not rate each one. These are listed only to help you in thinking about the standard, and are not intended to be a checklist of tasks.)

<i>Indicators</i>	<i>Outcome Statements</i>
Student Learning	<p>Students are making progress toward achieving outcomes identified by the board.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Specific progress is evident. 2. Student learning is defined based on the knowledge and skills necessary to be successful. 3. Data and information collected is reliable, valid, and believable. 4. Data is regularly presented and is communicated in understandable forms. 5. Data is used for future planning and improvement. 6. Effective methods of providing, monitoring, evaluating, and reporting student achievement are used. 7. Surveys generally demonstrate student satisfaction with their school program. 8. Preparing students for post-secondary education and/or entrance into the job market. 9. Data is disaggregated, analyzed, and explained. 10. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

<p>Instruction</p>	<p>Students receive the highest quality instruction.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Curriculum is aligned across the system. 2. Students are engaged in their work. 3. Instructional best practices are described and used. 4. Adopted programs are fully implemented and effectiveness regularly monitored. 5. Faculty and stakeholders are involved in the enhancement, renewal, and alignment of curriculum, instruction, and assessment. 6. Feedback about effective instruction is encouraged. 7. Professional development and teacher evaluation are focused on improving instructional practices. 8. Teachers understand and utilize knowledge about different learning styles and particular student needs. 9. Students and teachers work in an environment of shared respect and open feedback. 10. Other:
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<p>Community Relations</p>	<p>The community at large is satisfied with performance and supports the school</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Parents communicate satisfaction with school experiences. 2. A community process exists to develop and implement a shared vision that focuses on improving student achievement. 3. Budgets are consistently supported by the community. 4. Community members are involved in school activities. 5. Students participate in community service learning activities. 6. A process is in place and followed to listen to and resolve complaints. 7. Other:
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Human Resources	<p>The environment supports the staff performing their best work.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Staff members are treated fairly. 2. Teachers work effectively within their classroom, throughout the school, across district schools, and with the community. 3. Operations are clearly defined, communicated, and implemented. 4. Personnel contracts are adhered to. 5. Effective collective bargaining strategies advance and promote student learning. 6. Other:
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Finances

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The superintendent has sufficient authority to achieve this standard? Yes No

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Written Comments:

<p>Facilities</p>	<p>The district is a good steward of capital resources.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. All buildings meet safety, health, and construction codes. 2. Facilities and equipment are not subject to improper wear or insufficient maintenance. 3. Multi-year plans for maintenance, repairs, and facility upgrades are in place. 4. Ongoing inspection and reporting systems are utilized. 5. Other:
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<p><u>Written Comments:</u></p>	

Communication

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Indicators:

1. Communication systems are in place that effectively keeps all parties informed.
2. Systems are in place to monitor internal and external perceptions of the district.
3. Involvement of all stakeholders is promoted.
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5. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

<p>Ethics</p>	<p>The district operates in an ethical manner.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent manifests a professional code of ethics and demonstrates personal integrity. 2. The superintendent models accepted moral and ethical standards in all interactions. 3. The superintendent explores and develops ways to find common ground in dealing with difficult and divisive issues. 4. The superintendent promotes opportunities for growth in professional competence for staff, administrators, and self. 5. Moral and ethical practices are established and followed in every classroom, school, and throughout the district. 6. Other:
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<p><u>Written Comments:</u></p>	

Lyon County School District Superintendent Evaluation Instrument

Superintendent: Wayne Workman

Date: 4/15/20

Evaluator: Board member Board as a whole

Performance Indicators

(Use the indicators below as examples and do not rate each one. These are listed only to help you in thinking about the standard, and are not intended to be a checklist of tasks.)

<i>Indicators</i>	<i>Outcome Statements</i>
Student Learning	<p>Students are making progress toward achieving outcomes identified by the board.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Specific progress is evident. 2. Student learning is defined based on the knowledge and skills necessary to be successful. 3. Data and information collected is reliable, valid, and believable. 4. Data is regularly presented and is communicated in understandable forms. 5. Data is used for future planning and improvement. 6. Effective methods of providing, monitoring, evaluating, and reporting student achievement are used. 7. Surveys generally demonstrate student satisfaction with their school program. 8. Preparing students for post-secondary education and/or entrance into the job market. 9. Data is disaggregated, analyzed, and explained. 10. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

Test scores were down again this year. I would like more relevant data in Board Dist Report - not just reference information online (to state)

<p>Instruction</p>	<p>Students receive the highest quality instruction.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Curriculum is aligned across the system. 2. Students are engaged in their work. 3. Instructional best practices are described and used. 4. Adopted programs are fully implemented and effectiveness regularly monitored. 5. Faculty and stakeholders are involved in the enhancement, renewal, and alignment of curriculum, instruction, and assessment. 6. Feedback about effective instruction is encouraged. 7. Professional development and teacher evaluation are focused on improving instructional practices. 8. Teachers understand and utilize knowledge about different learning styles and particular student needs. 9. Students and teachers work in an environment of shared respect and open feedback. 10. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input checked="" type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p> <p><i>I think we did well during a difficult time online & hard copy</i></p>	

<p>Community Relations</p>	<p>The community at large is satisfied with performance and supports the school</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Parents communicate satisfaction with school experiences. 2. A community process exists to develop and implement a shared vision that focuses on improving student achievement. 3. Budgets are consistently supported by the community. 4. Community members are involved in school activities. 5. Students participate in community service learning activities. 6. A process is in place and followed to listen to and resolve complaints. 7. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input checked="" type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

Human Resources	<p>The environment supports the staff performing their best work.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Staff members are treated fairly. 2. Teachers work effectively within their classroom, throughout the school, across district schools, and with the community. 3. Operations are clearly defined, communicated, and implemented. 4. Personnel contracts are adhered to. 5. Effective collective bargaining strategies advance and promote student learning. 6. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p> <input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input checked="" type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding </p>	
<p><u>Written Comments:</u></p> <p><i>I felt the teachers were still feeling the effects of our insurance raises.</i></p>	

Policy	<p>Policies are adhered to and administrative procedures are followed.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent serves as a resource to the board in developing, adopting, and updating policies. 2. Procedures are developed and available to the board, staff, students, and the public. 3. Procedures are aligned with board policy and comply with all laws, rules, and regulations. 4. Procedures are reviewed and revised periodically. 5. Legal counsel is judiciously used to proactively prevent /respond to civil and criminal liabilities. 6. The superintendent understands the system of public school governance and differentiates between the policy making and administrative roles. 7. Other:
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The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable
 Needs Improvement
 Good
 Excellent
 Outstanding

Written Comments:

I didn't like giving board president all power to form committees

Finances	<p>The district is an effective steward of financial resources.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Budgets reflect district goals for student achievement. 2. District expenses do not exceed revenues. If this occurs, a plan is developed and presented to the board for remediation within an acceptable timeline. 3. Finances are managed in accordance with GASBE and GAAP standards. 4. The annual audit shows no material deficiencies and audit recommendations are effectively implemented. 5. Multi-year budget plans are used for planning purposes. 6. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p> <input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input checked="" type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding </p>	
<p><u>Written Comments:</u></p> <p style="font-family: cursive;">Too much to do.</p>	

Facilities	<p>The district is a good steward of capital resources.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. All buildings meet safety, health, and construction codes. 2. Facilities and equipment are not subject to improper wear or insufficient maintenance. 3. Multi-year plans for maintenance, repairs, and facility upgrades are in place. 4. Ongoing inspection and reporting systems are utilized. 5. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input checked="" type="checkbox"/> Needs Improvement <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p> <p><i>No matter how small the given information on facilities, Fenley is still in great need.</i></p>	

<p>Board Relations</p>	<p>The superintendent fosters a relationship of mutual respect and support.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent assists the board in developing clear policies that meet federal and state requirements. 2. The superintendent understands and communicates legal liability to the district. 3. The superintendent supports the board chair to maximize the effectiveness of board operations. 4. The superintendent regularly informs all board members about the business of the district and alerts the board about critical issues and areas that may have impact on the district. 5. The superintendent maintains a future-focus on emerging trends and research. 6. The superintendent follows agreed upon board-superintendent guidelines. 7. Other:
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<p><u>Written Comments:</u></p>	

<p>Safety</p>	<p>Students, staff, and community members are physically and psychologically safe in the school.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent creates and implements practices and procedures that promote safe school environments. 2. A school-based climate of tolerance, acceptance, and civility are in place and continually monitored. 3. Crisis plans exist and are routinely practiced. 4. Parents, staff, and students report feeling physically and emotionally safe and respected in school. 5. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input checked="" type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

<p>Communication</p>	<p>The superintendent promotes two-way communication with students, staff, parents, and the community as a whole, including building effective relationships with the media.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Communication systems are in place that effectively keeps all parties informed. 2. Systems are in place to monitor internal and external perceptions of the district. 3. Involvement of all stakeholders is promoted. 4. The superintendent demonstrates effective communication skills in formal and informal settings. 5. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Good <input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

<p>Ethics</p>	<p>The district operates in an ethical manner.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent manifests a professional code of ethics and demonstrates personal integrity. 2. The superintendent models accepted moral and ethical standards in all interactions. 3. The superintendent explores and develops ways to find common ground in dealing with difficult and divisive issues. 4. The superintendent promotes opportunities for growth in professional competence for staff, administrators, and self. 5. Moral and ethical practices are established and followed in every classroom, school, and throughout the district. 6. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input checked="" type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

Lyon County School District Superintendent Evaluation Instrument

Superintendent: Wayne Workman

Date: _____

Evaluator: Board member Board as a whole

Performance Indicators

(Use the indicators below as examples and do not rate each one. These are listed only to help you in thinking about the standard, and are not intended to be a checklist of tasks.)

<i>Indicators</i>	<i>Outcome Statements</i>
Student Learning	<p>Students are making progress toward achieving outcomes identified by the board.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Specific progress is evident. 2. Student learning is defined based on the knowledge and skills necessary to be successful. 3. Data and information collected is reliable, valid, and believable. 4. Data is regularly presented and is communicated in understandable forms. 5. Data is used for future planning and improvement. 6. Effective methods of providing, monitoring, evaluating, and reporting student achievement are used. 7. Surveys generally demonstrate student satisfaction with their school program. 8. Preparing students for post-secondary education and/or entrance into the job market. 9. Data is disaggregated, analyzed, and explained. 10. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

The superintendent's rating for this standard is:

Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

<p>Instruction</p>	<p>Students receive the highest quality instruction.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Curriculum is aligned across the system. 2. Students are engaged in their work. 3. Instructional best practices are described and used. 4. Adopted programs are fully implemented and effectiveness regularly monitored. 5. Faculty and stakeholders are involved in the enhancement, renewal, and alignment of curriculum, instruction, and assessment. 6. Feedback about effective instruction is encouraged. 7. Professional development and teacher evaluation are focused on improving instructional practices. 8. Teachers understand and utilize knowledge about different learning styles and particular student needs. 9. Students and teachers work in an environment of shared respect and open feedback. 10. Other:
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<p>Community Relations</p>	<p>The community at large is satisfied with performance and supports the school</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. Parents communicate satisfaction with school experiences. 2. A community process exists to develop and implement a shared vision that focuses on improving student achievement. 3. Budgets are consistently supported by the community. 4. Community members are involved in school activities. 5. Students participate in community service learning activities. 6. A process is in place and followed to listen to and resolve complaints. 7. Other:
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Lyon County School District Superintendent Evaluation Instrument

Superintendent: Wayne Workman

Date: _____

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Performance Indicators

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The superintendent has sufficient authority to achieve this standard? Yes No

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Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

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<p><u>Written Comments:</u></p>	

Finances

The district is an effective steward of financial resources.

Indicators:

1. Budgets reflect district goals for student achievement.
2. District expenses do not exceed revenues. If this occurs, a plan is developed and presented to the board for remediation within an acceptable timeline.
3. Finances are managed in accordance with GASBE and GAAP standards.
4. The annual audit shows no material deficiencies and audit recommendations are effectively implemented.
5. Multi-year budget plans are used for planning purposes.
6. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

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Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

<p>Facilities</p>	<p>The district is a good steward of capital resources.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. All buildings meet safety, health, and construction codes. 2. Facilities and equipment are not subject to improper wear or insufficient maintenance. 3. Multi-year plans for maintenance, repairs, and facility upgrades are in place. 4. Ongoing inspection and reporting systems are utilized. 5. Other:
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<p><u>Written Comments:</u></p>	

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Safety	<p>Students, staff, and community members are physically and psychologically safe in the school.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent creates and implements practices and procedures that promote safe school environments. 2. A school-based climate of tolerance, acceptance, and civility are in place and continually monitored. 3. Crisis plans exist and are routinely practiced. 4. Parents, staff, and students report feeling physically and emotionally safe and respected in school. 5. Other:
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<p><u>Written Comments:</u></p>	

Communication

The superintendent promotes two-way communication with students, staff, parents, and the community as a whole, including building effective relationships with the media.

Indicators:

1. Communication systems are in place that effectively keeps all parties informed.
2. Systems are in place to monitor internal and external perceptions of the district.
3. Involvement of all stakeholders is promoted.
4. The superintendent demonstrates effective communication skills in formal and informal settings.
5. Other:

The superintendent has sufficient authority to achieve this standard? Yes No

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Unacceptable Needs Improvement Good Excellent Outstanding

Written Comments:

<p>Ethics</p>	<p>The district operates in an ethical manner.</p> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> 1. The superintendent manifests a professional code of ethics and demonstrates personal integrity. 2. The superintendent models accepted moral and ethical standards in all interactions. 3. The superintendent explores and develops ways to find common ground in dealing with difficult and divisive issues. 4. The superintendent promotes opportunities for growth in professional competence for staff, administrators, and self. 5. Moral and ethical practices are established and followed in every classroom, school, and throughout the district. 6. Other:
<p>The superintendent has sufficient authority to achieve this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The superintendent's rating for this standard is:</p> <p><input type="checkbox"/> Unacceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> Outstanding</p>	
<p><u>Written Comments:</u></p>	

**Lyon County School District
Board Memo**

Date: June 23, 2020
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: LCSD Policy revision GCAB: Resignation of Classified Personnel

Recommendation

That the Board of Trustees approves the changes to LCSD Policy GCAB: Resignation of Classified Personnel as a first reading.

Background Information

A change to this policy is recommended to adhere to the language in the Lyon County Classified School Employees' Association (LCCSEA) negotiated agreement.

Budget Considerations

None

Discussed at Previous Meeting

N/A

Attachment(s)

Policy GCAB Resignation of Classified Personnel
LCCSEA Article IX

Respectfully Submitted,

Wayne Workman, Superintendent

RESIGNATION OF CLASSIFIED PERSONNEL

A regular employee may resign their position by giving written notice of the effective resignation date to the administrator or manager/supervisor. The requested minimum amount of written notice is fourteen (14) days unless stated differently in the collective bargaining agreement. However, the District, at its discretion, may waive the normal notice requirement and accept a resignation in good standing immediately upon receipt.

To resign in good standing, an employee must return all District property, including District ID, credit cards, clothing, keys, tools, equipment, and other items of value prior to the last day of employment.

At the sole discretion of the District, an employee may withdraw a resignation at any time prior to its effective date.

Failure to give appropriate notice of resignation as required by this section may constitute cause for denying re-employment with the District unless there are extenuating circumstances relating to the failure to give timely notice.

Job Abandonment

The District may consider employees who are absent from work without approved leave for a period of three (3) consecutive work days to have abandoned their position and, thus, to have resigned. ~~The District is required to follow due process procedures if the employee has completed their probationary period.~~

Administrator or Manager/Supervisor Responsibilities

Following receipt of notification of an employee's resignation, the administrator or manager/supervisor will initiate the following actions:

- a. As soon as possible, but not later than the last day of employment, forward the letter of resignation, completed employee's timesheet, and the appropriate payroll change form to the Human Resources Department.
- b. When practicable and circumstances allow for it, the Superintendent/designee is encouraged to conduct an exit interview with the employee.

Final Paycheck

The District shall issue a paycheck by the next payday following the effective date of resignation if sufficient notice was given by the employee and may issue a paycheck sooner when the employee resigns in good standing.

Policy #GCAB
Adopted 10/12/10
Revised 06/23/2020

ARTICLE IX

DISCIPLINE, SUSPENSION, DEMOTION AND DISCHARGE

A. DISCIPLINARY ACTION:

1. If there is an issue which may be cause for disciplinary action, the supervisor shall address the issue with the employee in a timely manner. A good faith effort will be made to provide at least 24 hours written notice prior to the meeting. Personnel matters and proceedings are to be kept confidential at any level of the disciplinary process. Violation of confidentiality shall be cause for disciplinary action. All investigations and proceedings associated with the possible discipline action will be concluded in a timely manner. If the investigation extends beyond 10 days, administration must communicate the status of the investigation to the employee and the association representative.

REVISED 2019

2. The District shall not suspend without pay, demote, or discharge a post probationary permanent employee as a disciplinary action without just cause.
3. Discipline shall be dependent upon an individual's offense of federal, state, or District laws, regulations, guidelines and policies, and shall result in disciplinary measures up to and including termination.

Cause for discipline includes:

- a) Negligence in the performance of assigned duties
- b) Insubordination
- c) Inappropriate conduct while on the job or representing the District
- d) Unauthorized absence, excessive absence or the abuse of leave privileges
- e) Reporting on duty while under the influence of alcohol or drugs
- f) Dishonesty
- g) Activity that violates policies, rules or regulations of the District

APPROVED 2003

4. No District evaluation more than three (3) years old shall be considered valid nor shall an employee present any evaluation from a previous employer in a disciplinary or termination case.

APPROVED 1996

5. However, a reprimand, letter of concern or admonition issued to an employee who has met expected standards and who has received no subsequent letters or reprimand(s) shall be removed from the employee's personnel file any time after thirty-six (36) months have lapsed from the original date of issue.

APPROVED 1996

B. AUTHORIZED / UNAUTHORIZED ABSENCE:

1. Any authorized absence is an absence for which the employee has received prior approval. However, it is the prerogative of the District to make an exception for an extenuating circumstance beyond the power and control of the employee whereby the employee could not have received prior approval.

APPROVED 1996

2. Absence without authorization shall be grounds for disciplinary action.

APPROVED 1996

3. Unauthorized absence for three (3) consecutive work days constitutes abandonment of position and the District shall move to terminate the employee. Neither Article IV nor Section A of Article IX shall apply. However, the employee shall have the right to a hearing with the Superintendent and may appeal the Superintendent's decision to the Board.

APPROVED 1996