

Agenda of Policy Committee Meeting

The Board of Trustees Nye County School District

A Policy Committee Meeting of the Board of Trustees of Nye County School District will be held Friday, October 21, 2022, beginning at 1:00 PM at the Southern District Office Boardroom, 484 S. West Street, Pahrump, NV 89048.

Disabled members of the public who require reasonable accommodations in order to attend this Meeting are asked to notify District Administration at 775-727-7743, ext. 224, at least 24 hours prior to the Meeting. Questions regarding backup materials may be directed to Board Secretary Kelly Wood, 775-727-7743, ext. 224. A Public Binder will be available for viewing at the scheduled location at the time of the Meeting.

This Meeting will also be streamed live online via the link on the Nye County School District website. Public comment may be accepted live via email for the duration of the Meeting and shared during the Public Input time designated on the Agenda. Public comment made by members of the public attending the meeting virtually must be emailed to publiccomment@nyeschools.org and must include:

1. The author's first and last name.
2. The author's phone number (phone number will not be read on the official record).
3. Date of the Meeting for which the comment is intended.

All Public Input rules and timelines listed on the Agenda still apply.

This Agenda has been posted on the NCSD Website (<https://www.nye.k12.nv.us>), Nevada's Notice Website (<https://notice.nv.gov/>), at the main physical location of the meeting, and has also been provided to all persons who have made a specific request of a copy of the Agenda by US Mail or electronic mail.

The subjects to be discussed, considered or acted upon are listed below. Items do not have to be taken in the order presented below and the Board may combine two or more agenda items for consideration at any time. The Board may also remove any items on the agenda or delay discussion relating to any item listed on the agenda at any time. Unless removed from the Consent Agenda, items identified within the Consent Agenda will be acted on at one time.

1. **CALL TO ORDER**
2. **PUBLIC INPUT, INFORMATIONAL ITEM**

This time is set aside for the public to make comments on items within the authority of this Board and are not for Board interaction. Matters raised cannot be deliberated or acted upon until properly placed on a future agenda. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will**

not be permitted. A Request to Speak form must be completed and submitted to the Board Secretary before the Public Input is open. A time limit of 3 minutes per person or 5 minutes for the spokesperson for a group will be imposed.

3. ADOPTION OF AGENDA, FOR POSSIBLE ACTION

4. APPROVAL OF MINUTES OF LAST POLICY COMMITTEE MEETING, FOR POSSIBLE ACTION 4

5. REVIEW AND REVISION OF EXISTING POLICIES, FOR POSSIBLE ACTION

A. POLICIES FOR REVIEW ONLY, FOR POSSIBLE ACTION

These policies have no suggested revisions or changes.

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B. POLICIES WITH MINOR REVISIONS, FOR POSSIBLE ACTION

These policies have minor changes, usually to standardize language.

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C. POLICIES WITH REVISIONS, FOR POSSIBLE ACTION

These are policies with completely revised language.

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9. PUBLIC INPUT, INFORMATIONAL	
This time is set aside for the public to make comments on items within the authority of this Board and are not for Board interaction. Matters raised cannot be deliberated or acted upon until properly placed on a future agenda. Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted. A Request to Speak form must be completed and submitted to the Board Secretary before the Public Input is open. A time limit of 3 minutes per person or 5 minutes for the spokesperson for a group will be imposed.	
10. ADJOURNMENT, FOR POSSIBLE ACTION	
The Chair may adjourn the meeting.	

POLICY COMMITTEE MINUTES
November 19, 2021

Present: Tim Sutton, Chair; Mark Hansen, Member; Mark Owens, Member, via Zoom; Warren Shillingburg, Member; Kyle Lindberg, Associate Superintendent; Ray Ritchie, Chief Operating Officer; Brenda Slusser, HR Executive Director; Rob Williams, Director of Technology; Kelly Wood, Executive Secretary.

Absent: None

The Policy Committee was called to order by Mr. Sutton at 1:07 p.m. in the Southern District Office Boardroom, Pahrump, NV.

Public Input

None.

Mr. Hansen moved for adoption of the agenda. Mr. Owens seconded and the motion passed with a unanimous vote in favor.

Mr. Hansen made a motion to approve the March 31, 2021 Policy Committee Meeting Minutes. Mr. Owens seconded and the motion passed with a unanimous vote in favor.

The Committee looked over the following policies that were up for review:

6142 Code of Ethics – Mr. Hansen made a motion to approve as reviewed with no changes. Mr. Owens seconded and the motion carried with a vote all in favor.

6143 Staff Conduct - Mr. Hansen made a motion to approve as reviewed with no changes. Mr. Owens seconded and the motion carried with a vote all in favor.

6147 Drug Free Workplace – Mr. Hansen made a motion to approve as reviewed with no changes. Mr. Owens seconded and the motion carried with a vote all in favor.

6148 Drug Testing – Discussion ensued about drug testing for marijuana. Mr. Hansen made a motion to approve as reviewed with no changes. Mr. Owens seconded and the motion carried with a vote all in favor.

6169 Death Benefits - Mr. Hansen made a motion to approve as reviewed with no changes. Mr. Owens seconded and the motion carried with a vote all in favor.

6245 Free Admissions – Mr. Hansen made a motion to approve as reviewed with no changes. Mr. Owens seconded and the motion carried with a vote all in favor.

6353 Resignations - Mr. Hansen made a motion to approve as reviewed with no changes. Mr. Owens seconded and the motion carried with a vote all in favor.

6355 Voluntary Early Retirement Incentive Program - Mr. Hansen made a motion to approve as reviewed with no changes. Mr. Owens seconded and the motion carried with a vote all in favor.

6000 Personnel Goals – Priority Objectives - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6100 General Personnel Policies - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6110 Notice of Nondiscrimination on the Basis of Sex Under Title IX - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6120 Staff Involvement in Decision Making - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6140 Communications with Staff - Mr. Sutton suggested that the last line of the first paragraph be changed to state that Board members should not give direction directly to the staff, and that it should go through the Superintendent. Discussion ensued, and the Committee agreed. Mr. Sutton made a motion to approve as revised with the additional suggested revision of the first paragraph, last sentence. Mr. Owens seconded and the motion carried with a vote all in favor.

6141 Staff Rights and Responsibilities - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6144 Employee Dress - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6165 Placement of Occupationally Injured Employees - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6166 Criminal Defense Costs of Employees - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6167 Employee Family and Medical Leave - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6170 Staff Participation in Community Activities - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6171 Staff Participation in Political Activities - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6180 Personnel Records and Files - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6183 Staff Concerns-Complaints-Grievances - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6220 Salary Schedules-Compensation - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6221 Pay Calendar - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6224 Compensation for Transferred Administrators - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6225 Professional Supplementary Pay Plans – In the second paragraph, first sentence, Mr. Sutton suggested changing the word “recommended” to “approved”, and “Superintendent” to “Superintendent/Designee”. Discussion ensued, and the Committee agreed. Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6226 Staff Fringe Benefits - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6227 Sick Leave - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6229 Bereavement Leave - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6231 Annual Leave - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6232 Personal Leave - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6233 Necessity Leave of Absence Without Pay - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6234 Health Insurance - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6235 Retiree Insurance - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6236 Military Leave - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6237 Sabbatical - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6238 Jury Duty - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6240 Holidays for Non-Union Employees - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6260 Staff Recruitment-Selection-Hiring - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6273 Professional Staff Certification and Credentialing Requirements - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6275 Temporary and Part-Time Personnel-Substitute Teachers - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6283 Student Teachers - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6284 Department Chairpersons - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6290 Professional Staff Development - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6292 In Service Training - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6300 Assignment and Transfer of Personnel - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6311 Work Day - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6315 Leaving School Building During School Day - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6333 Counselor Duties - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6341 Licensed Personnel Probation and Evaluation - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6343 Non-Represented Administrative Evaluation - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6439 Donated Leave Program for Non-Union Employees - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6520 Temporary Employees - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6574 Corrective Discipline of Non-Union Classified Staff – Mr. Sutton asked if the State is now using “progressive” as opposed to “corrective”, or is that just for students. Dr. Slusser replied yes it would apply to both students and staff. Mr. Sutton made a motion to approve as revised, and to also change the word “corrective” to “progressive”. Mr. Owens seconded and the motion carried with a vote all in favor.

6575 Arrest-Conviction of Classified Employees - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6750 School Board Negotiating Agents - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6820 Announcement of Final Negotiated Agreement - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6840 Impasse Procedures – Mr. Sutton asked if this policy is stating what the NRS states. Ms. Wood checked NRS 288.217 and confirmed it does. Mr. Sutton suggested deleting the policy since it just repeats the NRS. Discussion ensued, and the Committee agreed. Mr. Sutton made a motion to delete this policy. Mr. Owens seconded and the motion carried with a vote all in favor.

7140 Assignment of Students to Classes and Grade Levels - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

7551 Disciplinary Hearings - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

7622 Immunization of Students - Mr. Sutton made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

0211 Safe and Respectful Learning Environment - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

0550 Standing Board Committees - Mr. Sutton stated in the last sentence of the policy the word “in” was crossed out, and it should remain part of the sentence. Mr. Hansen made a motion to approve as revised, and with the correction of keeping the word “in” in the last sentence. Mr. Owens seconded and the motion carried with a vote all in favor.

2500 Naming of Educational Facilities - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

5563 School Volunteers - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6142a Nepotism-Employment and Assignment of Relatives - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6145 Staff Conduct in Cyberspace - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6160 Prohibition of Workplace Violence - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6303 Administrators in the Classroom - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6330 Responsibilities and Duties of Licensed Personnel - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6350 Termination of Professional Staff - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6356 Discipline-Suspension-Dismissal of Professional Staff - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6358 Verification of Employment - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6423 Support Staff Supplementary Pay-Overtime - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6550 Evaluation of Classified Staff - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

6700 Negotiations Goals – Priority Objectives - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

7052 Entrance Age Requirements - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

7222 Attendance Monitoring and Accounting - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

7223 Attendance/Truancy Advisory Committee - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

7540 Suspension or Expulsion of a Pupil for Battery – Weapon – Distribution of a Controlled Substance - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

7560 Habitual Discipline Problems - Mr. Hansen made a motion to approve as revised. Mr. Owens seconded and the motion carried with a vote all in favor.

3193 Supplement Not Supplant Federal Grant Funds - Mr. Hansen made a motion to approve as proposed. Mr. Owens seconded and the motion carried with a vote all in favor.

5349 Distance Learning Program (Distance Education) - Mr. Hansen made a motion to approve as proposed. Mr. Owens seconded and the motion carried with a vote all in favor.

6161 Hepatitis B Immunizations - Mr. Hansen made a motion to approve as proposed. Mr. Owens seconded and the motion carried with a vote all in favor.

6168 Subpoena of Employees - Mr. Hansen made a motion to approve as proposed. Mr. Owens seconded and the motion carried with a vote all in favor.

6223 Administrative Staff Contracts and Compensation - Mr. Hansen made a motion to approve as proposed. Mr. Owens seconded and the motion carried with a vote all in favor.

6360 Non-School Employment of School Personnel - Mr. Hansen made a motion to approve as proposed. Mr. Owens seconded and the motion carried with a vote all in favor.

6370 Professional Research and Publishing - Mr. Hansen made a motion to approve as proposed. Mr. Owens seconded and the motion carried with a vote all in favor.

Assignment of Future Policy Research – Discussion ensued regarding how often the Committee needs to review each section of policies. A Policy Committee meeting will be set in February to review the Board Governance section of policies (0100s).

Public Input

None.

Mr. Sutton adjourned the meeting at 2:33 p.m.

1131

EDUCATIONAL INVOLVEMENT ACCORD

The Nevada Department of Education has prescribed an Educational Involvement Accord for parents/legal guardians, students and teachers. The intent of the Accord is to make all educational participants (parents/legal guardians, students and staff) aware of their roles in the learning process.

The Educational Involvement Accord will be distributed to the parent/legal guardian of each student at the beginning of each school year, or upon enrollment in school. The parent/legal guardian must be provided with a reasonable opportunity to sign the Accord.

At least once per year, the Board of Trustees (BOT) will review the Accord, and amend if necessary. The BOT may authorize the use of an expanded form if the basic information complies with the prescribed Educational Involvement Accord.

Adopted: May 12, 2006
Revised: April 22, 2021
Reviewed: April 22, 2021

NEPN/NSBA Classification:
Legal Reference: NRS 392.4575 & ESEA-Waiver

5021

SCHOOL CALENDARS AND SCHEDULES

The Superintendent/Designee will have the responsibility for developing a school calendar to be recommended to the Board of Trustees (BOT) for approval and adoption after the first and last days of school have been set by the BOT.

The school calendar and schedules will meet the varying needs of the community. The BOT recognizes that a change in school calendar(s) or schedule(s) to increase or decrease the enrollment of a school may be necessary to offer a full educational program for the maximum number of students. It also recognizes that frequent changes in calendar are not in the best interest of the community; therefore, future enrollment growth and/or loss, and financial analysis will be considered when calendar changes or schedules are made.

Adopted: September 11, 1996
Revised: February 4, 2020
Reviewed: February 4, 2020

NEPN/NSBA Classification: ICA
Legal Reference: NRS 388.080 & 388.090

COMMUNITY/AGENCY RELATIONS GOALS AND OBJECTIVES

The Nye County School District (NCS) Board of Trustees (BOT) is committed to open, two-way communication between citizens and schools; to providing the public with timely, accurate, and complete information about their NCS schools; and to supporting school/community partnerships to enhance the quality of education for students.

The NCS BOT and staff share responsibility for communicating and interpreting district NCS policies, programs, goals, and direction to the community. The BOT and staff shall will strive to develop cooperative school district-community relations, and to achieve mutual understanding and respect that are essential to the success of any public entity.

The Board BOT encourages a district communications/community relations program that:

- A. 1. Enhances communication, understanding, trust, and mutual support between the district and the people NCS and the communities it serves;
- B. 2. Improves public participation, especially among parents/legal guardians, in school activities and programs, including program design and decision-making;
- C. 3. Strengthens relationships and interactions among staff, communities citizens, parents/legal guardians and students; and
- D. 4. Promotes understanding and cooperation between the schools and community groups, including neighborhoods; religious, fraternal, and service organizations; labor; the media; business and industrial units; councils and political organizations; and other governmental agencies.

Adopted: September 25, 1996

Revised: October 17, 2018

Reviewed: October 17, 2018

NEPN/NSBA Classification: KA

Legal Reference:

Forms Location: None

1121

CUSTODIAL/NON-CUSTODIAL PARENT/LEGAL GUARDIAN RIGHTS AND RESPONSIBILITIES

Legal disputes involving parents/legal guardians of Nye County School District (NCSD) students are to be handled in the courts. Schools will comply, to the best of their ability, with lawful legal court orders. However, the mission of schools is to educate students. School NCSD officials/employees are expected to avoid becoming embroiled in custodial situations or disputes between families.

Adopted: October 28, 2014
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification:
Legal Reference: NRS Chapters 125, 125A & 125C

Forms Location: None

VISITORS TO SCHOOLS

Nye County School District (NCS D) certified staff working at school sites shall will be available to consult with parents/legal guardians, citizens, or students in accordance with procedures developed by the Superintendent. Students and parents/legal guardians are encouraged to make appointments with staff to ensure uninterrupted conferences.

Solicitation

No one shall will solicit funds or conduct private business with staff or students during school/working hours with the exception of activities related to school programs such as District NCS D-sanctioned benefits providers or school fundraising activities.

Commendations

Persons who wish to commend or thank a staff member are encouraged to do so verbally or in writing.

School/Classroom Visits

The NCS D Board of Trustees (BOT) welcomes and encourages visits to schools by parents/legal guardians, other adult residents of the community communities, and other educators. Visitors must notify the school principal site administrator/designee before visiting any area of a school. The school principal site administrator/designee may approve or deny classroom observations using criteria established in District NCS D regulations. In all cases, the decision will be based on maintaining the best educational interests of all students. The Superintendent/Designee will establish guidelines to ensure the orderly and safe operation of the school.

If any person is under the influence of drugs or alcohol, or is disrupting any school program, activity, or meeting, or threatens to do so, or is committing, threatening to commit, or inciting another to imminently commit any act which that would disturb or interfere with, or obstruct any lawful task, function, process or procedure of any student, official staff member, or guest of the school district NCS D, the Superintendent/Designee or staff member in charge shall will direct the person to leave immediately and/or shall call for the assistance of a law enforcement officer for assistance.

Adopted: September 25, 1996

Revised: October 17, 2018

Reviewed: October 17, 2018

NEPN/NSBA Classification: KBD, KI

Legal Reference:

NOTIFICATION TO PARENTS/LEGAL GUARDIANS REGARDING QUALIFICATIONS OF TEACHERS AND PARA-PROFESSIONALS

At the beginning of each school year, the Nye County School District (NCSD) Board of Trustees (BOT) shall will provide written notice to the parents/legal guardians of each student enrolled that a parent/legal guardian may request information regarding the professional qualifications of the student's teachers and paraprofessionals. Upon receipt of such request, the following information must be provided:

1. Whether the teacher holds a license for the grade level and subject area in which the teacher provides instruction.
2. Whether the teacher is:
 - a. providing instruction in an area in which he/she holds no endorsement, and in which a shortage exists pursuant to NRS 391.125;
 - b. providing instruction pursuant to a waiver of the requirements for licensure for the grade level or subject area in which the teacher is employed; or
 - c. otherwise providing instruction without an endorsement for the subject area in which the teacher is employed.
3. The degree and other graduate certification held by the teacher, and any other graduate certification or degree held including the field in which each degree or certification was obtained.
4. The qualifications of the paraprofessional providing services to the student.

Title I or Needs Improvement Schools

If a student enrolled in a Title I school, or a school that is designated as needing improvement is assigned to a regular classroom teacher who is not highly qualified, or has been taught for four (4) consecutive weeks or more by a teacher who is not the student's regular classroom teacher, and who is not highly qualified, the principal shall site administrator will provide notice of that fact to the parent/legal guardian. The notice must be provided in a uniform and understandable format and, to the extent practicable, in a language that parents/legal guardians can understand.

Adopted: June 2, 2004
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification:

Legal Reference: NRS 391.097, 391.098, 391.100 & 391.125

Forms Location: McKinney-Vento Office

1150

RELATIONS WITH PARENT ORGANIZATIONS

Parent-teacher organizations may be established for each school building in the district within Nye County School District (NCSD). The building principals site administrator/designee of each school will serve as the liaison officer representing the school district-NCSD. Membership and rules governing school building organizations will be determined by each school. Activities of school organizations, insofar as they are related to school purposes, will be evaluated by the principal site administrator/designee of the particular school.

Adopted: September 25, 1996

Revised:

Reviewed: October 17, 2018

NEPN/NSBA Classification: KBE

Legal Reference:

Forms Location: None

MEASURING COMMUNITY ATTITUDES/SURVEY QUESTIONNAIRES

The **Nye County School District (NCSD)** Board of Trustees **(BOT)** recognizes that community participation in school affairs is essential if ~~the school system and the community~~ **NCSD and its communities** are to maintain mutual confidence and respect, and work together to improve the quality of education for students. ~~It, therefore,~~ **NCSD** intends to use every opportunity to identify the needs of the **community communities** and to be responsive, ~~through its action,~~ to those needs.

All citizens of ~~the district~~ **NCSD** will be encouraged to express their ideas, concerns, and judgments about the schools through such means as (a) written suggestions or proposals; (b) presentations at hearings; (c) responses to surveys made through interviews, written instruments, focus groups, or other means; (d) ~~comments~~ **public input** at meetings of the **Board BOT**; and (e) service on citizens' advisory committees.

The advice of the public will be given careful consideration. In the evaluation of such advice, the first concern will be for the educational program as it affects students. The ~~Board's~~ **BOT's** final decision may depart from this advice when, in the judgment of ~~the~~ **NCSD** staff and the ~~BOT~~ **Board**, such advice is not consistent with goals adopted by the ~~Board~~ **BOT**, good educational practice, or within reach of the financial resources available.

Adopted: September 25, 1996

Reviewed: October 4, 2016

Revised:

NEPN/NSBA Classification: KCBA

Legal Reference:

Forms Location: None

COMMUNITY INVOLVEMENT IN SCHOOL ELECTIONS

Any election to authorize bonded indebtedness will be held on dates in accordance with state law.

In addition to the other provisions of law pertaining to the conduct of bond elections, the **Nye County School District (NCSD) Board of Trustees (BOT) Clerk/Designee** ~~Clerk of the Board (or his/her designee)~~ will provide for written notification of the election ~~to be given~~ in accordance with NRS 350.022.

The notice must contain the **following** information required by NRS 293.481 to be provided to the **Nye** County Clerk: (a) a copy of the question, including an explanation of the question; **and** (b) arguments for and against the question; **and**, **(c)** to the extent applicable, the information required by NRS 350.024 to be included in the sample ballot and notice of election.

Expenditures of any school district funds or in-kind services to otherwise inform voters about the issues in the bond election must be specifically authorized by the **Board BOT**. The information disseminated about election issues will be fair and balanced in accordance with law.

While the **Board BOT** may, and should, provide the public with information on school building needs, it may not authorize the use of **District NCSD** funds to advocate “yes” votes on bond issues.

As the need for bond issues support arises, a citizens’ committee may be encouraged to form for the purpose of promoting the passage of the bond issue, and collecting funds needed for such promotion.

Adopted: September 25, 1996
 Revised: September 22, 2006
 Reviewed: October 17, 2018

NEPN/NSBA Classification: KCCA

Legal Reference: NRS 293.481, 350.024, 387.3285, 387.3287 & 387.335

Forms Location: None

GIFTS/DONATIONS/BEQUESTS TO SCHOOLS

Any gifts presented to Nye County School District (NCS D) must be accompanied by a letter from the donor. Gifts must:

- have a purpose consistent with those of the school;
- not add to staff workload;
- not begin a program that the NCS D Board of Trustees (BOT) would be unwilling to take over when the gift or grant funds are exhausted;
- not bring undesirable or hidden costs to the school or NCS D system;
- place no restrictions on the school Board BOT;
- be of benefit and appropriate to the education of students as outlined in Board BOT policy and/or annual District NCS D goals;
- not imply endorsement of any business or product; and
- not conflict with any provision of public law.

All gifts, grants, and bequests will become NCS D property. All donors must consult with the Superintendent Designee and/or principal to ensure usability of gifts.

The Superintendent may accept gifts valued at \$100,000 or less on behalf of the Board BOT. Gifts valued at more than \$100,000 or requiring Board BOT commitment, require Board BOT approval prior to acceptance. The Board shall BOT will submit a report to the Director of the Legislative Counsel Bureau in odd-numbered years, and to the Legislative Committee on Education in even-numbered years by February 1 for the immediately preceding year that contains the following information:

1. The amount of the gift or bequest of money or fair market value of the bequest of property.
2. Donor's name.
3. Any instructions provided by the donor concerning the use of the gift or bequest.
4. Information concerning any connection between the donor and the Board of Trustees BOT, or any person responsible for the administration of the system of public education in Nevada, including, without limitation:
 - a. any²⁰ contract between the donor and the Board of

Trustees BOT;

- b. any bid by the donor for a contract with the Board of Trustees BOT;
- c. if the donor is a lobbyist as defined in NRS 218H.080, a statement of whether the donor lobbies on issues of interest to the Board of Trustees BOT or relating to the system of public education in Nevada; and
- d. any service by the donor on a committee to form a charter school.

This does not apply to any gift or bequest in an amount of less than \$100,000, unless the cumulative total by the same donor within a 12-month period is equal to or more than \$100,000; or that is intended for a public broadcasting service.

A donor may remain anonymous for purposes of the report unless the donor is required to provide information pursuant to item Paragraph No. 4 above.

The Board BOT may submit a form to each donor that requires the donor to provide the information required for inclusion in the report. The Board BOT may rely upon the information provided by the donor on the form for purposes of the report it is required to submit, and the Board BOT is not otherwise required to verify the contents of the information provided by donors on the form. The report shall will be included on the BOT meeting agenda to review all transactions listed on the report that have taken place since the previous meeting of the Board BOT.

Adopted: September 25, 1996
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification: KCD
Legal Reference: NRS 386.390

Forms Location: Attached; Google Shared Drive/Employee Documents and Resources/Master Forms

**NYE COUNTY SCHOOL DISTRICT
REPORT OF GIFTS/BEQUESTS/DONATIONS OF \$100,000 OR MORE**

Donor Name: _____ Phone No.: _____

Mailing Address: _____

Description of Gift/Donation/Bequest (including any identifying information such as serial numbers, model numbers, legal description of property, etc.):

Donor's instructions concerning the use of the gift/bequest (if any):

Date of Donation: _____ Value of Donation: _____

Value is: Declared by Donor Determined to be fair market value

Donor wishes to remain anonymous for purposes of report submitted to Legislature: Yes No

Donor and Superintendent/Designee determine that the donation/gift/bequest:

- Has a purpose consistent with those of the school
- Does not add to staff workload
- Does not begin a program the Board is unwilling to take over when funds are exhausted
- Does not bring undesirable or hidden costs to the school system
- Places no restrictions on the School Board
- Is of benefit and appropriate to Board policies/annual district goals as to education of students
- Does not imply endorsement of any business or product
- Does not conflict with any provision of public law
- Donor declares no connection with any member of NCSD Board of Trustees or any person responsible for administration of State system of public education
- Donor declares there is no contract with any member of NCSD Board of Trustees
- Donor declares he/she has submitted no bid for a contract with NCSD Board of Trustees
- Donor declares he/she has provided no service on a committee to form a charter school created pursuant to NRS 386.520
- Donor declares he/she is not a lobbyist as defined by NRS 218H.080 on issues of interest to NCSD Board of Trustees or relating to public education in Nevada

Signature of Donor

22 Signature of Superintendent/Designee

PUBLIC INFORMATION

Nye County School District (NCS D) shall will strive to maintain effective, two-way communication with the public. The public information program will provide for:

1. news coverage by both print and broadcast media;
2. direct communication between schools and their patrons;
3. training and assistance to NCS D staff in improving their skill and understanding in communicating with the public; and
4. means of soliciting information from the community communities to allow the Board of Trustees (BOT) and NCS D staff to gain a broad perspective of community opinion.

The Superintendent/Designee will provide guidelines for public information responsibilities.

Adopted: September 25, 1996

Revised: October 17, 2018

Reviewed: October 17, 2018

NEPN/NSBA Classification: KD

Legal Reference:

Forms Location: None

POLITICAL CANDIDATES

The Nye County School District (NCSD) Board of Trustees (BOT) is a non-partisan public body and, as such, will not endorse political candidates. The Board BOT may, from time to time, support positions on public issues that impact the School District NCSD. No one will disseminate candidate campaign materials at District NCSD sites during school hours nor will District NCSD equipment or other resources be used to disseminate candidate campaign materials.

Should a political entity rent one of the District NCSD facilities for use, it may disseminate its campaign materials during that rental usage time, in accordance with District NCSD policy. When facilities are used for polling purposes, state and federal regulations will apply.

The state or county central committee shall will be granted the use of a room: (a) without rental charge in a presidential election year for any purpose, including conducting precinct or caucus meetings; (b) without charge during other years for the purpose of conducting precinct meetings; and (c) at a charge not greater than that made for its use by other groups during other years for purposes other than conducting precinct meetings. However, the District NCSD will charge for custodial services.

Adopted: September 25, 1996

Revised: October 17, 2018

Reviewed: October 17, 2018

NEPN/NSBA Classification: KHE

Legal Reference: NRS 293.134

RELATIONS WITH ARMED FORCES

This policy is established by the Nye County School District (NCS D) Board of Trustees (BOT) to provide reasonable guidelines for non-school personnel to have access to school facilities, students, and directory information for recruiting purposes.

1. All recruiters, military, non-military, commercial and educational, will be treated uniformly in the conduct of on-campus student recruitment. Military recruiters shall will have the same access to secondary students as is provided generally to post-secondary educational institutions or to prospective employers of those students. Scheduling of recruiting visits to the school will be announced to the student body in advance through the principal's site administrator's office. Recruiters will be afforded the opportunity to conduct meetings during the school day with those students who are interested.
2. Upon request by military recruiters or an institution of higher learning, access to secondary school students' names, addresses, and telephone numbers shall will be provided.
3. A secondary school student or the his/her parent/legal guardian of the student may request that the student's name, address, and telephone listing not be released without prior parental consent, and the Nye County School District shall NCS D will notify parents/legal guardians of the option to make such a request, and shall will comply with any such request.
4. All group meetings are to be scheduled through the school principal site administrator. Classroom teachers who schedule organizational recruiters as a career awareness activity should coordinate those activities through the appropriate member of the guidance staff.
5. Follow-up visits to the an NCS D high school by recruiters in order to meet with individual students will be permitted but only upon request of the student involved, and with the authorization of the high school administration. The Any requests for follow-up meetings are to be scheduled through the individual student's guidance counselor.

Adopted: September 25, 1996
 Revised: October 17, 2018
 Reviewed: October 17, 2018

NEPN/NSBA Classification: KLMA

Legal Reference: Sec. 9525 Equal Access to Public School Facilities & ESEA-Waiver

1900

COOPERATIVE PROGRAMS WITH OTHER DISTRICTS AND PUBLIC AGENCIES

Whenever it appears beneficial to ~~the~~ Nye County School District (NCSD) to participate in cooperative programs with other units of local government, the Superintendent/Designee ~~shall~~ will prepare, and present for the Board's Board of Trustees' (BOT) consideration, an analysis of each cooperative proposal.

Adopted: September 25, 1996
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification: LB
Legal Reference: ESEA-Waiver

Forms Location: None

5030

SCHOOL DAY

The **Nye County School District (NCSD)** school term will consist of 180 days or equivalent minutes of instruction in accordance with NRS 388.090. The length of the school day will be in keeping with or exceed State requirements. **The NCSD** administration is authorized to make minor changes in opening and closing times to facilitate the scheduling of transportation; however, major changes in **school** schedules will be subject to Board **of Trustees (BOT)** approval.

The minimum time devoted to teaching core subjects at K-5 (minutes per week) will be:

Math	350 minutes
Reading/Language Arts	450 minutes
Science	100 minutes
Social Studies	70 minutes

The minimum time devoted to teaching core subjects 6-12 (minutes per week) will be:

Math	255 minutes
English/Language Arts	255 minutes
Science	255 minutes
Social Studies	255 minutes

Adopted: October 13, 1998
Revised: May 15, 2013
Reviewed: January 30, 2019

NEPN/NSBA Classification: ID
Legal Reference: NRS 388.090, NAC 387.131 & 388.180

Forms Location: None

SEX EDUCATION INSTRUCTION

The **Nye County School District (NCS D)** Board of Trustees **(BOT)** ~~of a school district shall~~ **will** establish a course or unit of a course of:

1. Factual instruction concerning acquired immune deficiency syndrome.
2. Instruction on the human reproductive system, related communicable diseases and sexual responsibility.

The ~~Board of Trustees shall~~ **BOT will** appoint an advisory committee consisting of:

1. Five **(5)** parents/legal guardians of students who attend schools in ~~the District~~ **NCS D**.
2. Four **(4)** representatives, one from each of four of the following professions or occupations:
 - a. medicine or nursing;
 - b. counseling;
 - c. religion;
 - d. students who attend **NCS D** schools ~~in the District~~;
 - or
 - e. teaching.

This committee ~~shall~~ **will** advise ~~the District~~ **NCS D** concerning the content of and materials to be used in a course of instruction, and the recommended ages of the students to whom the course is offered. The final decision on these matters must be that of the ~~Board of Trustees~~ **BOT**.

The parent/legal guardian of each student to whom a course is offered must first be furnished written notice that the course will be offered. The notice must be given to parents/legal guardians, and must contain a form for the signature of the parent/legal guardian ~~of the student~~ consenting to the student's attendance. Upon receipt of the written consent of the parent/legal guardian, the student may attend the course. If the written consent of the parent/legal guardian is not received, the student must be excused from such attendance without any penalty as to credits or academic standing. Any course offered pursuant to this ~~section~~ **policy** is not a requirement for graduation.

All instructional materials to be used in a course must be available for inspection by parents/legal guardians of students at reasonable times and locations before the course is taught, and ~~appropriate~~ **appropriate** written notice of availability of the material must be furnished to all parents/legal guardians.

Adopted: July 24, 2012
Revised: January 30, 2019
Reviewed: January 30, 2019

NEPN/NSBA Classification: IHAMB
Legal Reference: NRS 389.036

Forms Location: None

CAREER AND TECHNICAL EDUCATION INTERNSHIPS

The **Nye County School District (NCS D)** Board of Trustees **(BOT)** acknowledges that Career and Technical Education (CTE) programs are an integral part of a student's education. Through CTE programs, students are engaged in learning employability and industry-specific skills. The **Board BOT** further believes that CTE internships are an important mechanism that connects students to real world experiences, and strengthens the community workforce.

The ~~Board shall~~ **NCS D BOT will** be governed by the general guidelines issued by the Nevada State Board for Occupational Education, and the CTE Education Division of the State Department of Education, which includes obtaining authorization from the State Board for an internship program. The application for authorization from the ~~Board of Trustees~~ **BOT** must include:

- a. the fields, trades or occupations of the work-based learning program;
- b. student's qualifications to participate in the work-based learning program;
- c. manner in which students may apply;
- d. manner in which to verify that students have completed the requisite hours; and
- e. establish and maintain a non-exclusive list of participating businesses, agencies and organizations which offer the employment and supervision of students for the purposes of obtaining academic credit.

Adopted: June 23, 2015
Revised: January 30, 2019
Reviewed: January 30, 2019

NEPN/NSBA Classification:
Legal Reference: NRS 387.050 & 389.167

Forms Location: None

SERVICE ANIMALS

The Nye County School District (NCS D) is committed to providing equal access to its programs, activities, events and facilities and will not discriminate against any individual regardless of that individual's disabilities. Individuals who, because of the nature of their disability, require the assistance of a "service animal" to access or participate in NCS D District programs, activities, events, and facilities shall will not be denied access subject to the following:

1. For the purposes of this policy, the term "service animal" means:
 - a. any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability;
 - b. a miniature horse if the miniature horse has been individually trained to do work or perform tasks for the individual's benefit, subject to the following considerations:
 - i) the type, size and weight of the miniature horse and whether the facility can accommodate these features;
 - ii) whether the handler has sufficient control of the miniature horse;
 - iii) whether the miniature horse is housebroken; and
 - iv) whether the miniature horse's presence in the specific facility compromises legitimate safety requirements that are necessary for its safe operation.
2. All other species of animals, whether wild or domestic, trained or untrained, are not service animals for purposes of this policy.

Adopted: March 22, 2011
Revised:
Reviewed: January 30, 2019

NEPN/NSBA Classification:

Legal Reference: Americans with Disabilities Act, Title II Regulations, as amended in 2010, 28 C.F.R. Part 35

THERAPY ANIMALS

The Nye County School District (NCSD) supports the use of therapy animals for the benefit of its students and staff. Benefits from working or visiting with a therapy animal may include:

1. reduced stress;
2. improved physical and emotional well-being;
3. lowered blood pressure;
4. decreased anxiety;
5. improved self-esteem;
6. normalization of the environment, increasing the likelihood of successful academic achievement.

A therapy animal is an animal that has been individually trained, evaluated and registered with its handler to provide animal assisted activities, animal assisted therapy and animal assisted interactions within a school or other facility.

The handler is an individual NCSD staff member or volunteer who has been individually trained, evaluated, and registered with the therapy animal to provide animal assisted activities, therapy, and interactions within a school or other facility. The handler will assume full responsibility for the therapy animal's care, behavior, and suitability for interacting with students and staff while the animal is on NCSD property. The following information will be kept current and submitted to NCSD:

1. The proof of registration as a therapy animal handler with the individual therapy animal to be used (Note: Such registration will be from an organization that requires an evaluation of the therapy animal and handler prior to registration and at least every two (2) years).
2. Proof from a licensed veterinarian that the therapy animal is in good health and has been immunized against diseases common to that breed of animal. Such vaccinations will be kept current and up to date at all times.
3. Proof of licensure from the local licensing authority for that pertains to the breed of animal.
4. Copy of an insurance policy that provides liability coverage of no less than \$1,000,000 for the work of the handler and therapy animal while the two are on NCSD property.

Adopted: February 4, 2020
Revised:
Reviewed:

NEPN/NSBA Classification:
Legal Reference:

5340

HOMEBOUND SERVICES

In order to ensure all **Nye County School District (NCSD)** students have the opportunity to benefit from the **Nye County School District's** educational program, NCSD will offer individual instruction at home, or in a medical facility to students who have an illness or disability which prevents the student from attending school. This individual instruction **shall will** be directly supervised by a teacher in the form of individual tutoring.

Adopted: February 25, 2014

Revised: January 30, 2019

Reviewed: January 30, 2019

NEPN/NSBA Classification:

Legal Reference: NRS **385.080** & 387.123, NAC 387.286

Forms Location: Google Shared Drive/Employee Documents & Resources/Master Forms

5342

PARTICIPATION OF NON-ENROLLED STUDENTS IN A NYE COUNTY SCHOOL DISTRICT CLASS OR EXTRA-CURRICULAR ACTIVITY

Upon the request of a parent/legal guardian of a student who is enrolled in a private school or charter school, or who is homeschooled, the Nye County School District **(NCSD)** Board of Trustees **(BOT)** ~~shall~~ **will** authorize the student to participate in a class/activity that is not available to the student at the private school, charter school or homeschool, or **to** participate in an extra-curricular activity, including sports.

A non-enrolled NCSD student must be allowed to participate in interscholastic activities and events pursuant to NIAA regulations and state law. NCSD will not adopt any regulations governing eligibility and participation of homeschooled students that are more restrictive than NIAA regulations governing eligibility and participation.

The ~~Board of Trustees~~ **BOT** may revoke its approval for a student to participate in a class or extra-curricular activity if the ~~Board of Trustees~~ **BOT** or site administrator/designee determines that the student has failed to comply with applicable statutes, or applicable ~~District~~ **NCSD** rules and regulations. If the ~~Board of Trustees~~ **BOT** revokes its approval, neither the ~~Board~~ **BOT** nor ~~the District~~ **NCSD** is liable for any damages relating to the denial of services to the student.

Adopted: February 22, 2000

Revised: January 30, 2019

Reviewed: January 30, 2019

NEPN/NSBA Classification:

Legal Reference: NAC ~~386~~ **Chapter 385B**

SCHOOL SPORTS CAMPS

The Nye County School District (NCS D) Board of Trustees (BOT) recognizes the value of school sports camps, and authorizes the use of District NCS D facilities for such purposes under the appropriate guidelines for the use of athletic facilities. The procedures for the operation of school sports camps will be compatible with guidelines adopted by the Nevada Interscholastic Activities Association (NIAA), and the programs may be available to students from grades four (4) to twelve (12).

All funds received and/or disbursed will be handled according to District NCS D accounting procedures in order to eliminate the possibility of any conflict of interest on the part of District NCS D employees. No student may be denied the right to participate in a camp based on his/her ability to pay. No student will be denied the right to participate in sports or extra-curricular activities because he/she did not attend a camp.

Adopted: October 13, 1998
Revised: November 8, 2017
Reviewed: January 30, 2019

NEPN/NSBA Classification: IHCE
Legal Reference:

Forms Location: None

INDEPENDENT STUDY PROGRAMS

In addition to opportunities to earn credits in the school classroom setting and through approved distance education programs, Nye County School District (NCSD) allows students to earn high school credits through District NCSD-approved independent correspondence courses.

Independent study is allowed for students who are unable to attend a regular building program or need to supplement their current education program. The program is also permitted as an option to students who have been excluded from the District's NCSD's regular program. All students enrolling in independent study will follow program guidelines.

With the permission of the Superintendent/Designee, students may take approved independent study courses. A maximum of six (6) credits may be earned through independent study or correspondence courses. Courses required for graduation will be taken according to the District's NCSD's curriculum scope and sequence.

Adopted: October 13, 1998
Revised: May 17, 2016
Reviewed: January 30, 2019

NEPN/NSBA Classification: IHC
Legal Reference: NAC 389.680

Forms Location: None

5392

ADULT HIGH SCHOOL-HIGH SCHOOL EQUIVALENCY PROGRAMS

When funding exists, Nye County School District (NCSD) will provide adults beyond the age of compulsory attendance with the opportunity to receive a high school diploma through completion of ~~a District~~ **an NCSD** program.

NCSD will provide individuals identified by statute with the opportunity to demonstrate they have achieved an educational level equivalent to a high school education.

Adopted: October 13, 1998
Revised: January 30, 2019
Reviewed: January 30, 2019

NEPN/NSBA Classification: IHDB

Legal Reference: NAC ~~385.402-385.420~~ **Chapter 390**, ~~NAC 389.688-389.695~~, NRS 389.155

Forms Location: None

CONTRACTING FOR INSTRUCTION

The Nye County School District (NCS D) may enter into contracts with other public school districts, public or private post-secondary institutions, approved trade or technical schools, or any other authorized state accrediting or licensing agency, to provide vocational education for District NCS D students, provided that the cost to the District NCS D will not exceed funds received by the state. The entity with which the District NCS D contracts will have adequate physical facilities and qualified instructional personnel and be able to provide instruction at the secondary level during the regular public school day.

District NCS D students will be taught in classes specifically designed or designated for public school students, but students from more than one district may be in the same class. The District NCS D may consent to a written request to combine secondary and post-secondary students in a public post-secondary institution when there are too few to justify a full class of secondary students.

When comprehensive special education services are required for students with educational handicaps, contracts or working arrangements with other organizations are authorized.

Adopted: October 13, 1998
Revised: June 25, 2013
Reviewed: January 30, 2019

NEPN/NSBA Classification: IIK
Legal Reference:

Forms Location: None

TEXTBOOK SELECTION AND ADOPTION

In adopting textbooks for use in the school system, the Nye County School District (NCS D) Board of Trustees (BOT) must carefully consider the rights, freedoms and responsibilities of students, parents/legal guardians and teachers.

NCS D Staff will develop recommendations for District NCS D-wide curriculum and textbook adoptions submitted to the Board BOT through procedures as outlined by Nevada Revised Statutes (NRS). The Board BOT will select and adopt textbooks, and preserve the students' right to learn in an atmosphere of academic freedom.

The Board BOT will support the teachers' right to exercise professional judgment in their work, and ; but, at the same time, will require teachers to balance this right with an awareness of their responsibility to meet the educational goals and objectives of the school system.

The Board BOT recognizes the rights of parents/legal guardians to influence the education of their children. The Board BOT will not, however, allow the wishes of an individual parent/legal guardian to infringe upon the rights of the majority of the students in any class.

Textbooks that have been state recommended due to their instructional value and compatibility with Nevada Academic Content Standards and essential benchmarks will be available for one week for parents/legal guardians and students to review and make comments. The reviews and comments will assist the designated committees in the selection of textbooks.

The ~~Board of Trustees~~ BOT will approve District NCS D-wide curriculum revisions and textbook adoptions, which will then be forwarded to the State Board of Education for approval.

A Board BOT member may be appointed to the textbook selection committee.

Adopted: October 13, 1998

Revised: January 30, 2019

Reviewed: January 30, 2019

NEPN/NSBA Classification: IJJ

Legal Reference: NRS 389.840-389.860, NAC Chapter 390

Forms Location: None

5555

CREATION AND MAINTENANCE OF NETWORK ACCOUNTS

The Nye County School District (NCS D) creates and maintains access to our devices through the use of network accounts on our domain.

All employees and students will be provided with a network account. Continued access to network accounts and the district NCS D network is contingent on each user's following of compliance with the Technology Use Agreement.

Adopted: January 30, 2019

Revised:

Reviewed:

NEPN/NSBA Classification:

Legal Reference:

Forms Location: Google Shared Drives/NCS D Employee Documents & Resources/Master Forms

COMMUNITY RESOURCE PERSONS OR SPEAKERS

The **Nye County School District (NCSD)** instructional program may be enriched by the use of community resources. Individual citizens, organizations, and institutions may be invited to make presentations that are related to the instructional program. Plans to use community resources will be approved by the **principal site administrator**.

Classroom Visits by Political Candidates or Public Office Holders

~~The Nye County School District~~ **NCSD** has the responsibility to prepare students to become good citizens through active involvement in the political process. To that end, classroom teachers may invite declared political candidates and office holders to appear on campus, provided the following guidelines are met:

1. All candidates or office holders are presented impartially to students.
2. Consideration is given to the need for equal opportunity of expression of opposing points of view.

The **principal site administrator** must approve such a visit and must have demonstrated to him/her that the on-campus appearance contributes to an appropriate instructional objective, and does not consume an inordinate amount of classroom time. Prior to the visit, the teacher must discuss with the invited candidate or office holder the purpose of the visit and how it relates to instructional objectives.

Adopted: October 13, 1998
Revised: May 17, 2016
Reviewed: January 30, 2019

NEPN/NSBA Classification: IJOB
Legal Reference:

Forms Location: None

5570

DISPOSAL OF DISCONTINUED INSTRUCTIONAL MATERIAL

Nye County School District (NCSD) will dispose of discontinued educational material as follows:

1. offer it to other tax-supported institutions such as schools, libraries, prisons or senior centers; or
2. offer it to the general public free of charge; or
3. sell or otherwise dispose of it appropriately.

Adopted: October 13, 1998
Revised: December 10, 2003
Reviewed: January 30, 2019

NEPN/NSBA Classification:

Legal Reference: Nevada Attorney General Opinion No. 106, 1972

ACADEMIC ACHIEVEMENT

The Nye County School District (NCS D) Board of Trustees (BOT) considers academic achievement an important priority. Therefore, the Superintendent/Designee shall will:

1. Establish an accountability system that includes individual school standards, yearly benchmarks each school needs to achieve in order to obtain and/or maintain high academic achievement and regular reporting of school results;
2. Train the school principals site administrators in understanding school demographics, school standards, strategies for improving school results, and evaluating instructional effectiveness;
3. Evaluate school achievement data, and use it to develop District NCS D and individual school achievement objectives, and to allocate necessary resources to ensure the District NCS D accomplishes its goals;
4. Report academic achievement status to the Board of Trustees BOT and parents/legal guardians on a regular basis.

Adopted: October 13, 1998

Revised: October 4, 2016

Reviewed: January 30, 2019

NEPN/NSBA Classification: IK

Legal Reference: ~~ESEA Waiver~~ & ESSA; NRS 389

ACADEMIC PLANS FOR SECONDARY STUDENTSHigh School

Per **Nevada Revised Statute (NRS)** 390.610, students enrolled in Grade 11 in a public high school are required to take a college and career readiness assessment that has been approved by the State Board of Education. **State law NRS** also requires that the assessment:

1. be used to provide each student a review of his/her academic strengths and weaknesses; and
2. allow teachers and other educational personnel to use results of the assessment to provide appropriate interventions.

The Nye County School District (NCSD) site administrator/designee, A counselor, **administrator** or other licensed educational personnel from the school will meet individually at least once each school year with each student enrolled in Grades 9, 10, 11 and 12 to review an academic plan developed pursuant to NRS 388.205. The plan may include designation of a career pathway and enrollment in dual credit, career and technical education, advanced placement, and honors courses. The **academic** plan will include specific educational goals that the student intends to achieve before graduation. If the student does not satisfy all the goals contained in the plan, the student will still be eligible for a diploma if he/she otherwise satisfies requirements for a diploma. Parent/Legal guardian may waive the requirement for such a meeting.

The student and his/her parent/legal guardian will be provided information regarding courses and programs available to the student, requirements for graduation, requirements for admission to the Nevada System of Higher Education, and requirements for receipt of a Governor Guinn Millennium Scholarship.

If a student enrolls in a **NCSD** high school after Grade 9, an academic plan must be developed for the student that enrolling year.

Middle School

Academic plans must be developed for each **NCSD** student enrolled in Grade 6 that must include:

1. specific educational goals that the student intends to achieve before promotion to high school;
2. an identification of the courses required for promotion to high school;
3. an identification of all honors courses, career and technical education courses, and other educational programs, courses and pathways available to the student which will assist in educational advancement;

4. description of the expectations of the student's teachers.

Each **NCSD** student and parent/legal guardian must have sufficient opportunities to consult with a school counselor to develop an academic plan in the student's initial year at the school, and to review and/or revise the plan at least once each school year until the student is promoted to high school. If the student enrolls in middle school after Grade 6, an academic plan must be developed for the appropriate grade level at enrollment.

An academic plan must be used as a guide for the student and his/her parent/legal guardian to plan, monitor, and manage the student's educational development and make determinations of the appropriate courses of study for the student. If all educational goals set forth in the **academic** plan are not satisfied, the student is eligible for promotion to high school if he/she satisfies the requirements for promotion to high school.

Adopted: January 3, 2008
Revised: April 25, 2018
Reviewed: January 30, 2019

NEPN/NSBA Classification:

Legal Reference: NRS 388.165, 388.205 & **Chapter 389 389.016**

Forms Location: None

COMPREHENSIVE ASSESSMENT SYSTEM

The demonstration of Accountability and the use of information as decision-making tools require the systematic gathering, processing and analysis of data. The assessment system in the Nye County School District (NCS D) will provide data to help teachers improve student learning, create instructional focus, help schools develop performance profiles, and help the District NCS D evaluate its schools and programs. The assessment system will provide appropriate and accurate data to parents/legal guardians, the Nye County School District NCS D Board of Trustees (BOT), and NCS D communities, and will guide decisions to improve student learning in the District NCS D.

The District NCS D assessment plan components will be:

- a. state mandated tests;
- b. classroom assessment; and
- c. NCS D District assessment (including K-12 assessment).

The Superintendent/Designee is authorized to establish and maintain a systematic plan for assessment and evaluation of students to ensure that the following elements are in place:

1. Comprehensive assessment of student achievement given in the core academic areas annually.
2. Progress on student achievement reported in an annual report card to be presented to the Board of Trustees BOT as specified by state statute.

Results of assessments will be evaluated, and curriculum will be modified as necessary.

Adopted: October 13, 1998
 Revised: January 30, 2019
 Reviewed: January 30, 2019

NEPN/NSBA Classification: ICAA

Legal Reference: NRS 389.009; 390.250-390.305; NAC 389.0482-389.083 390.200-390.340

5616

PARTICIPATION OF SPECIAL EDUCATION STUDENTS IN STATE AND DISTRICT-WIDE ASSESSMENTS

C.F.R. Section 300.138 sets forth a presumption that students with disabilities will be included in general state and district-wide assessment programs, and provided with appropriate accommodations/modifications if necessary [Section 300.347(5)(ii)]. Consistent with these regulations, students with disabilities who cannot participate in standard state and district-wide performance testing will be assessed by means of an alternate assessment. There are no exemptions from testing.

Adopted: November 8, 2000
Revised: January 30, 2019
Reviewed: January 30, 2019

NEPN/NSBA Classification:

Legal Reference: CFR 300.138, 300.347(5)(ii), ESEA-Waiver, NRS **389 Chapter 390**

Forms Location: None

GRADING AND GRADE ADJUSTMENT

It is expected that all **Nye County School District (NCSD)** teachers will teach their students using benchmarks to guide instruction, Nevada Academic Content Standards as stated in **District NCSD** standards-based curriculum guides and the course of study. Grades will be based on student performance towards mastery of the designated benchmarks and standards.

Per ~~State Statute~~ **Nevada Revised Statute (NRS)**: “The Board of Trustees shall not change the grade given to a pupil by a teacher unless the school district has established and followed a procedure that allows the teacher an opportunity to substantiate the grade that was given.”

Adopted: October 13, 1998

Revised: January 30, 2019

Reviewed: January 30, 2019

NEPN/NSBA Classification: IKAD

Legal Reference: NAC ~~389.0195~~ **390.021**; NRS 392.025

Forms Location: None

5630

HOMEWORK

The Nye County School District (NCSD) Board of Trustees (BOT) acknowledges the educational validity of homework as an extension of the instructional program of the schools. The Superintendent shall will develop regulations for the assignment of homework within the District NCSD.

Adopted: October 13, 1998
Revised: January 30, 2019
Reviewed: January 30, 2019

NEPN/NSBA Classification: IKB
Legal Reference:

5670

GRADUATION REQUIREMENTS

In order to receive a standard, advanced, adult or adjusted diploma signifying graduation from a Nye County School District (NCSD) high school, the student must fulfill those requirements designated by the Nevada State Board of Education as outlined in the Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC).

Adopted: March 10, 1993
Revised: January 30, 2019
Reviewed: January 30, 2019

NEPN/NSBA Classification: IKF

Legal Reference: NRS Chapters 389, 390, NAC Chapters 389, 390

Forms Location: None

EARLY AND LATE GRADUATIONS

The Nye County School District (NCSD) Board of Trustees (BOT) recognizes that:

1. Most students will graduate from high school after four (4) years of study.
2. The number of units a student completes also determines class standing.

Early Graduation

In order to graduate from high school in less than four (4) years, a student must meet the requirements and follow the processes that are explained in detail in NCSD Regulation 5671R.

Late Graduation

A student with an individual graduation plan must establish an academic plan to be allowed to graduate with a standard high school diploma not later than three (3) semesters after the date of scheduled graduation. The individual graduation plan must include any conditions to which the student must comply with to remain enrolled in the high school. In the event the student needs more than one extra year, the student may enroll in the adult education program.

Adopted: March 12, 2003
Revised: January 30, 2019
Reviewed: January 30, 2019

NEPN/NSBA Classification: IKFA
Legal Reference: NRS 390.600-390.610; NAC Chapter 389

Forms Location: None

PARENT/LEGAL GUARDIAN RIGHTS AND RESPONSIBILITIES

The following statement on the rights and responsibilities of Nye County School District (NCS D) parents/legal guardians has been adopted by the NCS D Board of Trustees (BOT) in order to describe the role of the parent/legal guardian and the role of the school in the attainment of a relationship that will support a successful school experience for each student.

Every parent/legal guardian has the right to:

1. be treated with courtesy by all members of the school staff;
2. be respected as an individual regardless of race, color, religion, age, gender, pregnancy, sexual orientation, national origin, ancestry, disability, veteran status, domestic partnership, genetic information, gender identity or expression, political affiliation, or affiliation with any branch of the United States Armed Forces; ~~membership in the Nevada National Guard;~~
3. be informed of academic requirements of any school program;
4. participate in meaningful parent-teacher conferences to discuss his/her ~~child's~~ student's school progress and welfare;
5. be informed of school policies and administrative decisions;
6. be informed of approved procedures for seeking changes in school policies and for appealing administrative decisions;
7. inspect his/her ~~child's~~ student's cumulative record, and remove or correct any false or misleading statements in conformity with current guidelines established by the state and federal governments;
8. be informed of all programs in special education;
9. appeal the placement, in accordance with established guidelines, of his/her ~~child~~ student in a special education class;
10. secure as much help as is available from ~~the school district~~ NCS D to further the progress and improvement of his/her ~~child~~ student;
11. expect that every attempt will be made by school personnel to ensure that parents/legal guardians receive important school news and messages;
12. reasonable protection for his/her ~~child~~ student from physical harm while under school authority;

13. organize and participate in organizations for parents/legal guardians; and
14. be informed of educational and cultural programs available to ~~the public school~~ **NCSD** students.

Every parent/legal guardian has the responsibility to:

1. make every effort to provide for the physical needs of ~~the their student~~ **child**;
2. strive to prepare ~~the their child student~~ **the their child student** emotionally and socially to make ~~the child~~ **him/her** receptive to learning and discipline;
3. strive to have ~~the their child student~~ **the their child student** attend school regularly and on time;
4. encourage and lead ~~the their child student~~ **the their child student** to develop proper study habits at home;
5. know **NCSD and** school requirements and procedures;
6. **annually update their student's information through the Infinite Campus Parent Portal (kiosks are available at each school site);**
7. speak up to prevent misunderstandings;
8. discuss problems with the appropriate persons; and
9. work for the success and improvement of **NCSD education programs.** ~~the school program.~~

Adopted: September 25, 1996
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification: KB
Legal Reference:

Forms Location: None

PARENT/LEGAL GUARDIAN INVOLVEMENT IN EDUCATION – TITLE I SCHOOLS

The **Nye County School District (NCSD)** Board of Trustees **(BOT)** recognizes the importance of having parents/legal guardians involved in the educational programs of their **children students**. ~~Since Ce~~ Current research indicates that a home/school partnership, and greater involvement of parents/legal guardians in the education of their **children students** generally results in higher achievement scores, improved student behavior, and reduced absenteeism. ~~P~~ Parents/legal guardians of students enrolled in ~~the District's~~ **NCSD's** Title I program are encouraged to take an active role in the education of their **students children**.

In an attempt to ensure that parents/legal guardians of Title I students more fully participate in their **child's student's** educational program, the following parental/legal guardian involvement activities will be promoted in the Title I program:

1. ~~The District~~ **NCSD** will provide timely information concerning the Title I program, including program plans and evaluations.
2. ~~The District~~ **NCSD** will notify each student's parent/legal guardian, in a timely fashion, that the student **attends a Title I school, and what the Title I grant will provide.** ~~has been selected to participate in Title I and why the student has been selected.~~
3. Conferences between the **individual student's** parent/legal guardian and the Title I teacher will be held.
4. The parent/legal guardian of each student selected for Title I services will be informed of the specific instructional objectives for their **student child**.
5. ~~The District~~ **NCSD** will report to the parent/legal guardian of each student enrolled in the Title I program on the progress of their **child student**.
6. ~~The District~~ **NCSD** will provide opportunities for training of parents/legal guardians whose **children students** are enrolled in the Title I program for the purpose of promoting the education of these **children students** at home as well as school.
7. ~~The District~~ **NCSD** will solicit parents/legal guardians' suggestions in the planning, development, and operation of the program.
8. ~~The District~~ **NCSD** will consult with parents/legal guardians about how the school can work with **parents/legal guardians them** to achieve the program's objectives.

9. ~~The District~~ **NCS**D will provide timely responses to parents/legal guardians' suggestions.
10. ~~The District~~ **NCS**D will sponsor annual meetings of parents/legal guardians of Title I students and Title I staff as required by federal regulation.

Adopted: September 25, 1996
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification: KBC
Legal Reference:

Forms Location: None

PARENT/LEGAL GUARDIAN INVOLVEMENT AND EMPOWERMENT

The Nye County School District (NCS D) Board of Trustees (BOT) recognizes that greater parental involvement generally results in higher academic achievement, improved behavior, and reduced absenteeism. Therefore, parents/legal guardians are encouraged to take an active role in their children's student's education in order to enhance the attitudes, behaviors, and achievement of their children student.

Parents/legal guardians and families provide the primary educational environment for children students, and Consequently, parents/legal guardians are vital, and necessary partners with the educational communities throughout their children's student's school career. Although parents/legal guardians come to the schools with diverse cultural backgrounds, primary languages, and needs, it is assumed that they share a common interest in an excellent education for their children. Nye County schools NCS D, in collaboration with parents/legal guardians, teachers, students and administrators, shall will develop and promote strategies that enhance parental involvement and reflect the needs of all students and families.

~~Nye County School District~~ All NCS D believes that staff members are willing to communicate with any parent/legal guardian who has a concern regarding the educational process and the educational success of his/her child student. The Board of Trustees BOT encourages parents/legal guardians to initiate such contacts, and believes that parents/legal guardians can become involved through:

1. fulfilling basic parental responsibilities for their children's student's education and social development at home, such as:
 - a. ensuring that children student arrives at school well rested;
 - b. ensuring that children student is are appropriately clothed;
 - c. ensuring that children student is are well fed;
 - d. ensuring that dedicated space and time are provided for homework; and
 - e. signing, returning, complying with, and having children student comply with, the Educational Involvement Accord and Code of Honor that are distributed annually.
2. working with their children student, such as:
 - a. providing home-based learning activities for their children;
 - b. showing their children student how they, themselves, value education;
 - c. monitoring homework; and
 - d. providing tutoring to their children and others.
3. participating in and supporting school events, such as:
 - a. attending meetings and parent/teacher conferences;
 - b. attending school programs and sporting events;
 - c. volunteering time;

- d. being a classroom aide;
 - e. serving as a chaperone for field trips or other school events; and
 - f. fundraising.
4. serving as an advisor or decision maker, such as:
- a. serving on a committee (~~School Improvement Plan Team, District Improvement Plan Team, Parent Teacher Organization, etc.~~); and
 - b. helping in the governance of the school as part of a planning and implementation team.
5. being an advocate for the school and its programs in the community, such as:
- a. vocally supporting efforts to increase school funding;
 - b. encouraging local businesses to form partnerships with schools; and
 - c. serving as part of a district-organized committee at community and legislative forums.

In order to enhance parental involvement, six essential elements ~~shall~~ will be promoted:

1. Communication between parents/legal guardians, families and schools is regular, two-way, and meaningful. ~~Whether initiated by the school or by the parent/legal guardian, effective communication requires school-initiated contact with the parent/legal guardian, as well as parent/legal guardian-initiated contact with the school is important~~ so that both parties provide vital information about a student's strengths, challenges and accomplishments. To communicate effectively, both parties must be aware of, and address issues such as cultural diversity, language differences, and special needs. Appropriate steps ~~shall~~ will be taken to allow clear communication among participants.
2. Collaboration among parents/legal guardians, families and schools to support learning and a healthy development of students at home and at school. The parent/legal guardian and families play a primary role in a ~~child's~~ student's education, and schools must respect and honor traditions and activities unique to a community's cultural practices and beliefs. ~~Schools shall~~ NCS D will support positive parenting by respecting and affirming the strengths and skills needed by parent/legal guardian and families to fulfill their roles. Wherever necessary, parents/legal guardians and families ~~shall~~ will be linked to community programs and resources that provide essential support services.

3. Parents/Legal guardians play an integral role in assisting student learning. Educators shall will recognize, acknowledge and empower parents/legal guardians and families to advocate for their children, and the children of other families, to ensure that all students are treated fairly and have access to learning opportunities that support student achievement. ~~Schools shall~~ NCS D will provide opportunities for parents/legal guardians to learn effective ways to support their ~~children's~~ student's educational needs, including information on how parents/legal guardians can support student behavior, such as punctuality and regular attendance.
4. Schools are open and inviting to parents/legal guardians and families, and actively seek parental support and assistance for school programs. ~~NCS D promotes and welcomes~~ Schools promote an atmosphere for parents/legal guardians and families to visit their student's school. ~~the school that their children attend and feel welcome, valued and connected to the staff of the school, other families, and to the education of their children.~~ They will be ~~Parents/Legal guardians are~~ invited to volunteer at all educational levels, capitalizing on their skills and interests in order to strengthen the family, school, and community partnership.
5. Promotion of parents/legal guardians, families, and schools as equal partners in making decisions that affect students, parents/legal guardians, and families in informing, influencing, and creating school policies, practices, and programs. Parents/legal guardians, families, and schools have a mutual responsibility to make informed decisions related to all aspects of the education provided to ~~District~~ NCS D students. Schools shall will actively enlist parent/legal guardian participation in decision making. Efforts shall will be made to recruit and support participation by parents/legal guardians, and families representing diverse student groups such as limited English proficient, special needs, gifted and talented, and homeless. ~~The role of parents/legal guardians, families, and schools in shared decision making shall be continually evaluated, refined and expanded.~~
6. Collaboration and connection of parents/legal guardians, families, and schools with the community to promote learning opportunities, community services, and civic participation. In order to identify community resources, and innovative programs that increase educational opportunities for students, collaboration of parents/legal guardians, families, and schools will be cultivated to build relationships with additional members of the ~~community~~ NCS D communities.

A primary goal of ~~Nye County School District~~ NCS D is to provide all students with equal access to quality education. It is vital that all partners (parents/legal guardians, educators, businesses, and communities) have the opportunity to provide input, and offer resources to meet this goal. ~~These partnerships are mutually~~

beneficial. Developing cooperative efforts and linking access to resources will ensure improved academic achievement for all students, as well as quality schools.

Adopted: July 24, 2002
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification: KC
Legal Reference: NRS 392.457 & P.L. 107-110, Sections 1112 and 1118

PUBLIC ACCESS TO DISTRICT RECORDS

Nye County School District (NCS D) Board of Trustees (BOT) is mindful of the right of individuals to privacy, and of the desirability of efficient administration of the District. Therefore, full access to information concerning the administration and operations of the District NCS D shall will be afforded to the public as provided by public disclosure laws. Public access to District NCS D records shall will be given in accordance with procedures developed by the Superintendent.

District NCS D records include any writing, printing, photocopying, photographing, etc., containing information relating to the conduct of operations and functions of the District NCS D which is prepared, owned, used or retained by the District NCS D. The District NCS D will release those records defined as non-exempt in the public disclosure laws.

Access to student records is primarily controlled by the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment FERPA).

The Superintendent/Designee will authorize the inspection and copying of records in accordance with the criteria established by law or outlined in other District NCS D policy.

The Superintendent/Designee will not provide access to lists of persons when the requesting party intends to use the list for commercial or personal purposes, or when the Superintendent/Designee has good reason to believe that there is a commercial purpose involved in the request.

Staff Communication Responsibilities

NCS D sStaff shall will follow all applicable laws, regulations and rules regarding release of information about students, personnel and District NCS D programs.

Adopted: September 25, 1996
 Revised: October 17, 2018
 Reviewed: October 17, 2018

NEPN/NSBA Classification: KDB

Legal Reference: NRS Chapter 239 239.005, 239.010, 239.0105 239.0115, 239.030, 239.051, 239.055, 239.121, 239.124, 239.130, 239.300-239.330, 241.035, 281.190; Family Educational Rights and Privacy Act, 1974 Freedom of Information Act

Forms Location: None

CRISIS MANAGEMENT

The Nye County School District (NCSD) Board of Trustees (BOT) and administration acknowledge the necessity to prepare a Crisis Management Emergency Operations Plan in the event a crisis should occur. NCSD s Students and staff have a basic need for security and safety. Any event which threatens that feeling of safety and security will be considered a crisis. There are unlimited possibilities for crisis situations that could impact the District NCSD. Those include, but may not be limited to, the following situations: suicide, death, acts of violence, trauma, natural disaster and accident.

NCSD s Staff will follow procedures set forth in the event of a crisis.

Adopted: April 8, 2005
 Revised: October 17, 2018
 Reviewed: October 17, 2018

NEPN/NSBA Classification: KDE

Legal Reference: NRS 392.600-392.656 388.229-388.266; 414.020-414.044; NCSD Emergency Management Operations Plan

PUBLIC COMPLAINTS

The Nye County School District (NCS D) Board of Trustees (BOT) welcomes the input of parents/legal guardians and citizens on ways in which school services to students can be improved. The Board BOT expects prompt, considerate, and consistent treatment of all citizen concerns.

- A. The Board BOT recognizes that parents/legal guardians have the right and the responsibility to represent their students, and that other citizens may also have an interest in commenting on public education. Therefore, it is the obligation of District NCS D employees to respond to the questions, concerns, and complaints of the parents/legal guardians or the public.
- B. The Board BOT welcomes constructive criticism of the NCS D intended to improve the quality of the educational program and related services by encouraging parent/legal guardian and citizen participation while protecting the rights of District NCS D employees.
- C. The Board BOT, as a governmental employer, directs that district action relating to complaints against District NCS D employees fully comply with the procedures of NRS 391, the negotiated collective bargaining agreements, and the NCS D policies and regulations of the District, which ensure due process of law.
- D. In order to avoid potentially litigious situations, both District NCS D employees and concerned citizens should exercise discretion in discussing matters that may prove to be potentially libelous or slanderous in nature. A false statement of misconduct may be legally actionable if the statement-maker of the statement knew it was false or if the statement-maker recklessly makes made the statement without adequate investigation to determine the truth or falsity of the allegation.
- E. Individual Board BOT members do not have the authority to resolve complaints. If approached directly with a complaint, however, Board BOT members should listen to the complaint and show their his/her concern by referring the complainant to the Superintendent/Designee or appropriate designee so that the problem may receive proper consideration.
- F. Parents/Legal guardians of special education students are encouraged to follow the appropriate regulations protocol in order to resolve concerns. There are additional complaint procedures guaranteed under federal and state laws for parents/legal guardians of students with disabilities. Parents/Legal guardians of special education students may contact the NCS D Director of Special Education Student Services for further information.

- G. Anonymous communications not related to child abuse will be ignored and destroyed. Anonymous communications will not be processed in accord with the procedure contained in this **complaint** policy.

Adopted: April 10, 1996
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification: KE
Legal Reference: NRS 391

Forms Location: None

COMMUNITY USE OF SCHOOL FACILITIES

The public investment in school plants and sites and the general community welfare justify Nye County School District (NCSD) encourages the use of school buildings and grounds by local citizen groups for cultural, educational, civic and recreational purposes outside of school hours when such use will not conflict with or negatively impact the school program. Nye County School District encourages as NCSD will support full and extensive use of its facilities, as reasonably possible for the welfare of the community, provided that such use will not impair the ability of the District NCSD to utilize its resources to the maximum in providing educational opportunities for the students of the District NCSD.

The Superintendent/Designee Chief Operating Officer (COO) will develop a regulation to implement this policy, including a fee schedule. Rental/Lease fees (Policy 3330) and any fees collected for temporary use of school facilities under this policy will be deposited into the Buildings and Sites Fund and will be used for general upkeep of such facilities.

Adopted: July 16, 2003
 Revised: October 4, 2016
 Reviewed: October 17, 2018

NEPN/NSBA Classification: KF

Legal Reference: NRS 387.177, 393.071-393.0719, NV AGO 93-2

Forms Location: NCSD Website; Shared Google Drive/Employee Resources & Documents/Master Forms

1610

DISTRIBUTION OF INFORMATION THROUGH STUDENTS

The Nye County School District (NCSD) Board of Trustees (BOT) recognizes that valuable social, recreation, and educational opportunities are available to families and students through non-profit and public agencies/organizations. Upon the Superintendent's Chief Operating Officer's (COO)/Designee's approval, schools will make information available to students about these programs, so long as doing so does not interfere with the educational process.

The Superintendent COO/Designee shall will authorize guidelines for the distribution of information to students through school district NCSD channels.

Adopted: September 25, 1996
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification: KHB
Legal Reference:

Forms Location: Regulation 1610R; NCSD Website

1730

RELATIONS WITH CHURCHES AND RELIGIOUS GROUPS

While the Nye County School District (NCS D) Board of Trustees (BOT) recognizes the principles of freedom of religion, and separation of church and state, it also recognizes the important role of spiritual development in the lives of the students and employees.

~~The school system~~ NCS D will allow individuals to observe recognized religious holidays when those holidays conflict with the school calendar. Staff or students are encouraged to share with their class the meaning of the religious holidays they observe.

~~The District~~ NCS D recognizes and ~~shall~~ will honor the constitutional rights of students to the free exercise of religion, and to have their schools free from sectarian control or influence. NCS D s Staff members and students are encouraged and expected to create an atmosphere in the schools where the diverse beliefs of all students may be accommodated in a spirit of mutual respect and understanding.

Religious Recruitment on School Properties

No person will be allowed to recruit students for a religious purpose or religious organization on ~~school~~ NCS D properties or at school-sponsored activities.

Adopted: September 25, 1996
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification:
Legal Research:

Forms Location: None

1760

RELATIONS WITH LABOR ORGANIZATIONS

No person will be denied **Nye County School** District **(NCSD)** employment by reason of membership or non-membership in a labor organization.

The term “labor organization” means an organization of any kind **having as one of its purposes improvement of the terms and conditions of employment of state employees.** ~~, or any agency or employee, representation committee, or plan in which employees participate, and which exists for the purposes, in whole or in part, of dealing with one or more employers concerning grievances, labor disputes, wages, rates of pay, hours of employment, or conditions of work.~~

The right of persons to work will not be denied or abridged on account of membership or non-membership in any labor union or labor organization. In the exercise of such rights, all persons will be free from threats, force, intimidation, or coercion.

Adopted: September 25, 1996

Revised:

Reviewed: October 17, 2018

NEPN/NSBA Classification: KJF

Legal Reference: **NRS 288.048**

Forms Location: None

RELATIONS WITH AMERICAN INDIAN TRIBAL COUNCILS

Per Nevada Revised Statutes (NRS) the Nevada Superintendent of Public Instruction, working with American Indian tribes, will establish programs and curriculum to meet the special education needs of American Indians in Nevada.

Nye County School District (NCSD) ensures that all American Indian students shall will participate on an equal basis in school programs within their attendance area with all other students educated by the Nye County School District NCSD. Procedures will be established to allow the tribes and parents/legal guardians of American Indian students to have access to educational programs and proposed educational programs of the District NCSD.

Opportunities will be provided for the tribes and parents/legal guardians of American Indian students to aid in the planning and development of District NCSD programs, especially those related to the education of American Indian students and the administration of Title VIII funds.

Adopted: May 16, 2007
 Revised: October 17, 2018
 Reviewed: October 17, 2018

NEPN/NSBA Classification: KGB, IHB
 Legal Reference: NRS 389.046, 389.061

Forms Location: None

RELATIONS WITH LAW ENFORCEMENT AGENCIES

Nye County School District (NCS D) personnel shall will seek to maintain a cordial working relationship with law enforcement agencies.

The primary responsibility for maintaining proper order and discipline in the schools is that of District NCS D personnel. Therefore, District NCS D personnel shall will be responsible for holding students accountable for infractions of school rules, which may include violations of the law occurring during schools hours or at school activities. However, law enforcement agencies may be called upon to assist ~~in handling potential crimes~~ when there is reason to suspect that a student or staff member may have violated a local, state or federal law.

Under emergency conditions, the school may be required to take action before contact with a law enforcement agency is made. In this event, all serious cases shall will be referred to the appropriate law enforcement agency for follow-up.

The NCS D Board of Trustees (BOT) may enter into inter-governmental agreements with ~~cities or counties~~ Nye County to provide on-site law enforcement presence to assist school officials in fulfilling ~~the District's~~ NCS D's mission of providing a safe and orderly environment for students and staff.

Adopted: September 25, 1996

Revised: October 17, 2018

Reviewed: October 17, 2018

NEPN/NSBA Classification: KLG

Legal Reference: NRS 432B.270-432B.290, ~~394.168-394.1699~~, Chapter 392

Forms Location: None

1903

INDEPENDENT SCHOOLS

Nye County School District (NCSD) will abide by all guidelines put forth in the Every Student Succeeds Act (ESSA).

~~Nye County School District~~ NCSD shall will cooperate with private and faith-based schools, including daycare agencies, both in federally-assisted programs, and other aspects of ~~the District~~ NCSD operations in ways that are required by law. The primary obligation of ~~the District~~ NCSD shall will be to its students, and such cooperation shall will not interfere with or diminish the quality of services offered to its students.

Adopted: September 25, 1996
Revised: October 17, 2018
Reviewed: October 17, 2018

NEPN/NSBA Classification: LBC
Legal Reference: ~~ESEA Waiver~~ ESSA

Forms Location: None

INSTRUCTIONAL PROGRAMS

The Nye County School District (NCSD) Board of Trustees (BOT) recognizes that it must educate its students from kindergarten through twelfth grade (K-12), and may elect to provide educational programs for Pre-K students, adults and other supplemental programs as permitted/required by ~~state law~~ Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC). In order to ensure an excellent education, the ~~Board of Trustees BOT~~ recognizes that the ~~school district NCSD~~ must continuously:

1. Identify basic learning objectives in order to fulfill the needs of students and comply with all state and federal laws.
2. Review, ~~and~~ update ~~and develop~~ curriculum, ~~and~~ curriculum maps on a continuous basis.
3. Develop new ~~curriculum/~~course offerings as need dictates.
4. Review, evaluate and adopt textbooks and supplemental materials.
5. Evaluate student grouping and housing of educational levels.
6. Use pilot programs, where appropriate, in order to evaluate new curriculum or instructional techniques.
7. Ensure there is adequate time for training, implementation and review by instructional staff.

The Superintendent/~~Designee~~ will develop regulations to implement the actions specified above, and ensure the ~~Board of Trustees BOT~~ approves all new textbooks, curriculum, student groupings/housing and funding for these items.

Adopted: June 16, 2004
 Revised: May 15, 2013
 Reviewed: January 30, 2019

NEPN/NSBA Classification:

Legal Reference: ~~ESEA Waiver~~ ESSA, NRS 387.206, 387.2065 & 387.207, NRS Chapters 388, 389 & 390

Forms Location: None

5349

DISTANCE LEARNING PROGRAM (DISTANCE EDUCATION)

Nye County School District (NCSD) will offer a Distance Learning Program/Distance Education that will meet the needs of individual attendance areas to include students grades **K-12**.

Per Nevada Revised Statute (NRS) 388.826 “Distance education means synchronous or asynchronous instruction which is delivered by means of video, computer, television, or the Internet or other electronic means of communication, or any combination thereof, in such a manner that the person supervising or providing the instruction and the pupil receiving the instruction are separated geographically for a majority of the time during which the instruction is delivered”.

NCSD offers distance learning through the venue of a Nevada Department of Education approved Internet-based Learning Management System (LMS). Per NRS 388.838, NCSD will annually post a program of distance education plan to the NCSD Website including:

1. A description of how the program will ensure access to technology for students and staff, and communicate with students, their families, and staff regarding the program of distance education.
2. An estimate of the cost to make technology available to the students and staff.

Admittance will be available to all NCSD students on a non-discriminatory basis.

Adopted: December 13, 2021

Revised:

Reviewed:

NEPN/NSBA Classification:

Legal Reference: NRS 388.826, 388.838; SB 215

Forms Location: None

ALTERNATIVE SCHOOL EDUCATION PROGRAM

Nye County School District (NCS) will offer provide an alternative education program that will meet the needs of individual attendance areas to include students in grades 3-12 to support the education of students at risk of dropping out of school, including students in grades 6-12, pursuant to Nevada Revised Statutes (NRS) 388.537. This alternative school education program may operate through a program of distance education in accordance with NRS 388.820-388.874. be designed for students who are not able to be successful in the structure of a regular school setting. Students will complete coursework using the District approved online distance education curriculum.

The alternative school program may be located within a school or on a separate campus and may operate before, after or during regular school hours. The District NCS will require the following: that 1. Students in the alternative school education programs meet federal and state requirements, and District policies and procedures.

2. Evidence of student progress.

Admittance must be available to all the District students on a non-discriminatory basis.

Adopted: September 11, 1996
 Revised: May 17, 2016
 Reviewed: January 30, 2019

NEPN/NSBA Classification: IHBH

Legal Reference: Title VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; NRS 388.537; 388.820-388.874; 389.155

Forms Location: None

5371

SUMMER SCHOOL

The Summer school curriculum for elementary, middle, and high school students may be established in line with the needs of students and in accordance with regulations of the State Board of Education. Courses at elementary and secondary levels may be offered to provide opportunities for students to qualify for promotion and/or credit.

All summer programs will be subject to annual approval by the Nye County School District Board of Trustees.

The District's NCSD's summer school program is designed to be a self-supporting program, providing enrichment and remediation experiences for District NCSD students. It is recognized that it is not possible to provide a complete duplication of all of the class offerings, programs and services offered students during the regular school year.

Adopted: October 13, 1998
Revised: May 15, 2013
Reviewed: January 30, 2019

NEPN/NSBA Classification: IHCA
Legal Reference: NAC 389.678

Forms Location: None

DUAL CREDITS

The Nye County School District (NCS D) Board of Trustees (BOT) recognizes that the educational opportunities offered by NCS D are enriched when qualified secondary students are permitted to enroll in, and receive credit for courses offered by accredited institutions of higher learning. Dual credit (both high school and higher education) is to be awarded for any course that is from the approved list and above the “100” level, that the student takes in an institution of higher education.

The Superintendent/Designee is authorized to negotiate and enter into cooperative agreements with such institutions in alignment when such agreements are consistent with this policy. The only exception to this authorization pertains to the requirement for dual credit courses, which must be approved by the Board of Trustees BOT before being forwarded to the Nevada State Board of Education for final approval.

Adopted: October 13, 1998
Revised: January 30, 2019
Reviewed: January 30, 2019

NEPN/NSBA Classification: IH CDA
Legal Reference: NRS 389.160

Forms Location: NCS D Regulation 5670R

SUPPLEMENTAL MATERIAL SELECTION AND ADOPTION

The Nye County School District (NCS D) Board of Trustees (BOT), which is responsible for the purchase of all material, recognizes the students' rights of free access to many different types of instructional materials. The Board BOT also recognizes the right of teachers and administrators to select books and other supplemental materials in accordance with the District's NCS D's policies, educational goals and objectives, and to make them readily available in the schools. ~~It is, t~~ Therefore, ~~it is NCS D policy the policy of NCS D~~ to require that the materials selected for use within the NCS D schools be ~~in accord~~ aligned with the appropriate administrative regulations, Board BOT policy and Nevada State Revised Statutes (NRS).

Adopted: October 13, 1998

Revised: January 30, 2019

Reviewed: January 30, 2019

NEPN/NSBA Classification: IJJ

Legal Reference: NRS 389.840-389.880 390; NAC 389 390

Forms Location: None

FIELD TRIPS - ACTIVITY TRIPS

Field trips are intended to allow students experiences that provide them with insight, information or knowledge that cannot be adequately developed through regular classroom instruction. Field trips, therefore, become an integral part of the curriculum, and are as essential to the instructional process as textbooks, equipment and other instructional devices. **Nye County School District (NCSD)** School personnel will be permitted to undertake planned field trips which have educational merit, and which complement approved curriculum goals. The **Nye County School District NCSD** Board of Trustees (**BOT**), within existing financial limitations, may provide funds in the annual budget to assist with field trip costs. Schools are permitted to raise additional funds to support such activities, including grants and contributions from groups and organizations or foundations, or through family contributions. In planning field trips, attention must be given to the need for safety and liability coverage, parent/legal guardian permission, and the learning needs of students who remain at school.

During the academic career of a student, activity trips will be permitted which do not specifically relate to the school curriculum but which provide an opportunity for students to develop socially, and celebrate their school experiences. The trip may be paid for by the student's parent/legal guardian directly, and/or through fundraising activities. Scholarships may exist for any student who desires to attend but is unable to pay the individual cost of travel and accommodations. The total cost of such experiences will be paid for by the student, grants or foundations, other organizational support, or through direct student fundraising.

All field trips or activity trips must have the approval of the **principal site administrator/designee**. **NCSD school staff must refer to the NCSD Student Trips Handbook for the appropriate procedures.**

Adopted: October 13, 1998
 Revised: January 30, 2019
 Reviewed: January 30, 2019

NEPN/NSBA Classification: IJOA

Legal Reference: **NCSD Field Trip Student Trips Handbook; & Negotiated NCSD Collective Bargaining Agreements**

Forms Location: Google Shared Drive/Employee Resources & Documents/Master Forms

SCHOOL VOLUNTEERS

The Nye County School District (NCSD) Board of Trustees (BOT) encourages parents/legal guardians and other members of the community to volunteer their time for purposes that benefit our students.

NCSD recognizes that parents/legal guardians play an integral role in assisting their students to learn, and promotes a safe and open atmosphere for them to visit their school, and support school programs. Because of this, NCSD actively encourages parents/legal guardians and family members to volunteer in their students' classrooms and at school programs.

Pursuant to Nevada Revised Statute (NRS) 391.104, all volunteers will undergo a background check prior to beginning service as a volunteer, and at least once every five (5) years thereafter. Any volunteers who are likely to have **unsupervised** contact with students will also have to undergo a thorough fingerprint check prior to volunteering, and at least once every five (5) years thereafter. Unsupervised contact would include instances such as **parent/teacher group members**, chaperoning and coaching.

NCSD administration will supervise all work performed by volunteers and must control all services provided by volunteers. The administration may not use volunteers to take the place of licensed educators. Volunteers, under the supervision of licensed educators, may assist, as permitted by NRS and NCSD policy/regulation. All volunteers must comply with NCSD policy/regulation, specifically those related to anti-harassment, workplace violence, and code of conduct.

Adopted: October 13, 1998
Revised: December 13, 2021
Reviewed: December 13, 2021

NEPN/NSBA Classification: IJOC

Legal Reference: NRS 179A.310, 179A.315, 179D.441-179D.550, 391.104, 392.456-4577

DIPLOMAS FOR VETERANS

In 2003 Assembly Bill 52, Operation Recognition, was passed. This Bill provides for Nevada school districts to issue a standard high school diploma to veterans that served in the Armed Forces of the United States during WWII through the Vietnam Era, between the dates of September 16, 1940 and May 7, 1975. A veteran, a guardian of a disabled veteran, or a member of a deceased veteran's family on behalf of the deceased veteran, may submit an application.

The application and submission process can be found on the Nevada Department of Veterans Services, www.veterans.nv.gov.

Any veteran who resides in the State of Nevada who did not receive a high school diploma as a result of his/her service in the Armed Forces of the United States, and who was discharged under honorable conditions may submit an application from the Office of Veterans' Services (1201 Terminal Way, Room 215, Reno, Nevada 89502). If the qualified veteran is deceased or mentally or physically unable, a family member or guardian may submit the application on his/her behalf.

Upon receipt of the approved application from the Office of Veterans' Services, the Nye County School District may issue a standard high school diploma to a veteran who attended a secondary school. The diploma may be presented to the veteran or family member/guardian in one of the following ways:

- a. during a regularly conducted graduation ceremony;
- b. during a special ceremony conducted for veterans; or
- e. by mailing the diploma to the his family member/guardian.

Adopted: June 2, 2004
 Revised: January 30, 2019
 Reviewed: January 30, 2019

NEPN/NSBA Classification:

Legal Reference: NRS 390.630; Nevada Department of Veterans Services Operation Recognition

Forms Location: Nevada Department of Veterans Services website

5700

EVALUATION OF INSTRUCTIONAL PROGRAMS

The Nye County School District (NCSD) Board of Trustees (BOT) recognizes the need for on-going evaluation and monitoring of delivery of the instructional program in compliance with Elementary and Secondary Education Act, the 2003 Nevada Senate Bill 1 and the Nevada State Waiver to fulfill the needs of NCSD students, and the expectations of the community. Therefore, the Board BOT authorizes the system's professional personnel, directed by the Superintendent/Designee, to plan and carry out the evaluation and monitoring.

Adopted: October 13, 1998

Revised: January 30, 2019

Reviewed: January 30, 2019

NEPN/NSBA Classification: IL

Legal Reference: ESEA-Waiver & NRS 389.018

Forms Location: None

DRIVER'S LICENSE ELIGIBILITY

Pupils Nye County School District (NCSD) students applying for a driver's license must submit a form the DMV Certification of Attendance form (DMV-301) to the principal site administrator/designee of the school he/she attends providing for verification that the pupil student has complied with the minimum attendance requirements established by the NCSD Board of Trustees (BOT). If the pupil student does not satisfy the attendance requirements, and the principal site administrator/designee determines that a hardship exists and it would be in the best interests of the pupil student or his/her family for the pupil student to be allowed to drive, the principal site administrator/designee may sign the form.

If the pupil student does not satisfy and maintain attendance requirements, including tardies, and no hardship is deemed to exist, driving privileges may be suspended, and a parent/legal guardian conference with school administration may be scheduled. a date must be set for a hearing and written notice of the hearing provided to the parent/legal guardian of the pupil.

If it appears the student may be an habitual truant, the NCSD Truant Officer will schedule a Truancy Hearing. If it appears after investigation and a hearing that a pupil is a habitual truant, administrative sanctions may be imposed including, but not limited to suspension of the driver's license of the pupil or prohibition from applying for a drivers license.

Please refer to NCSD Regulation 7222aR for further details and procedures in this matter.

Adopted: June 23, 2015
 Revised:
 Reviewed: April 14, 2015

NEPN/NSBA Classification:

Legal Reference: NRS 392.040, 392.122, 392.130, 392.140 & 392.144- through 392.149 20
 U.S.C. § 1232g(b) 34 C.F.R. Part 99

Forms Location: NCSD Website; SDO Office; Nevada DMV Offices

REPORTING CHILD ABUSE AND NEGLECT – CHILD PROTECTION

All Nye County School District (NCSD) employees and volunteers, regardless of whether they are licensed are mandated reporters. A mandated reporter is a person required by law to report reasonable suspicions of child abuse and neglect, having knowledge of A mandated reporter who knows or has reasonable cause to suspect believe that a child is being abused or neglected shall will:

1. report the circumstances suspected abuse or neglect to the appropriate social services an agency which provides child welfare services, or to a law enforcement agencies agency; and
2. make such a report as soon as reasonably practicable, but not later than within 24 hours after such knowledge of abuse or neglect.

If a mandated reporter knows or has reasonable cause to believe that the abuse or neglect of the child involves an act or omission of:

1. a person who is an NCSD employee or volunteer, the mandated reporter will make the report to a law enforcement agency;
2. a person working for a child welfare agency, or law enforcement agency, the mandated reporter will make the report to an agency other than the one alleged to have committed the act or omission, and the investigation of the abuse or neglect must be made by an agency other than the one alleged to have committed the act or omission.

Information about child abuse and neglect, and how to report suspected or questionable situations will be provided to all regular and NCSD staff, substitute staff, and volunteers.

Failure to report or supply information concerning suspected abuse or neglect willfully is a Class B misdemeanor and also subjects the staff member to disciplinary action within the work place.

Adopted: December 10, 1997
 Reviewed: July 18, 2019
 Revised: July 18, 2019

NEPN/NSBA Classification: JLF
 Legal Reference: NRS 432B.220(4)(E)

Forms Location: None NCSD Website; Google Shared Drive NCSD Employee Documents & Resources/Master Forms

SCHOOL CLOSINGS AND CANCELLATIONS

The decision to close any Nye County School District (NCSD) school because of inclement weather, natural disaster, hazardous air conditions, uncontrollable circumstances, or an accident, will be made by the Superintendent/Designee on the basis of conditions that exist within NCSD. The Superintendent/Designee also may dismiss schools, or a single school, in the event of other types of extreme emergencies.

~~Should it become necessary to close any or all of the schools by reason of weather or other emergency, the Superintendent/Designee may order the closing of any or all schools so affected.~~ Notification will be given to staff, NCSD employees and the public communities of such closings under a plan of notification developed by the Superintendent/Designee.

If conditions vary from one area of NCSD to another, the Superintendent/Designee may close schools in that area only. The Superintendent/Designee also will also have the authority to delay the opening of any or all schools up to two (2) hours, or to dismiss them early, because of inclement weather conditions, natural disaster, hazardous air conditions, uncontrollable circumstances, an accident, or ~~and~~ other emergencies.

~~This policy will apply to NCSD as a whole (not to individual buildings) and to whole day closings (not early dismissal or late arrival).~~

Adopted: April 9, 1998
 Revised: November 6, 2020
 Reviewed: November 6, 2020

NEPN/NSBA Classification: EBCE
 Legal Reference: NRS 388.090 & NAC 387.151

Forms Location: None

5309 SPECIAL EDUCATION SERVICES FOR ELIGIBLE YOUTH IN ADULT CORRECTIONAL FACILITIES

Nye County School District (NCSD) adheres to the Federal Individuals with Disabilities Education Act (IDEA) in providing direction for youth up to age twenty-two (22) who are eligible for special education services, who are incarcerated in adult correctional facilities.

Eligible Youth

Youth up to the age of twenty-two (22) who, in their last educational placement prior to incarceration in an adult facility, had an *identified* need for special education and related services, **OR** who had a *current* IEP prior to incarceration are deemed eligible for Free Appropriate Public Education (FAPE).

Areas of FAPE that do not apply:

1. Requirements relating to the participation of children with disabilities in general assessments.
2. Requirements relating to transition planning and services if the Individuals with Disabilities Education Act (IDEA) eligibility ends because of age before he/she is released from prison.

Parental Rights

All parental rights under Part B of IDEA transfer to the youth incarcerated in an adult correctional facility. Parental rights are transferred back to the parent/legal guardian when a youth is released from prison, and has not yet reached his/her eighteenth (18th) birthday.

Effective Date: August 1999
Revisions: January 29, 2015
Review:

NEPN/NSBA Classification:
Legal References: Federal IDEA Regulations

Forms Location: None

DELETE

TITLE: 5309R Special Education Services for Eligible Youth in Adult Correctional Facilities

PURPOSE AND BACKGROUND: To provide direction for youth up to age 22 who are eligible for special education services who are incarcerated in adult correctional facilities

APPLICABILITY: All sites

MONITORING RESPONSIBILITY: Director of Special Education Support Services

OUTLINE OF PROCEDURE:

Eligible Youth

Youth up to the age of 22 who, in their last educational placement prior to incarceration in an adult facility, had an *identified* need for special education and related services, **OR** who had a *current* IEP prior to incarceration are deemed eligible for FAPE.

Areas of FAPE that do not apply:

1. Requirements relating to the participation of children with disabilities in general assessments.
2. Requirements relating to transition planning and services if IDEA eligibility ends because of age before he/she is released from prison.

Parental Rights

All parental rights under Part B of IDEA transfer to the youth incarcerated in an adult correctional facility. Parental rights are transferred back to the parent when a youth is released from prison, and has not yet reached his/her eighteenth birthday.

Effective Date: August 1999

Revisions: January 29, 2015

Review:

NEPN/NSBA Classification:

References: Federal IDEA Regulations

5558

EQUIPMENT LOANS TO STUDENTS

Occasionally, it is necessary or desirable to temporarily loan equipment or materials to students for use outside the school environment. The Nye County School District (NCS D) site administrator/designee who loans such equipment is responsible for monitoring the use and return of equipment in good condition. Equipment loans will not extend beyond the school year without approval of the Superintendent/Designee.

The applicable loan agreement forms will be completed for any equipment loaned. If there is no control number (NC#) located, one will be affixed before the equipment is loaned.

Parents/legal guardians will be responsible for all equipment or materials loaned to students, and will reimburse NCS D for any equipment lost, destroyed or damaged to the extent that the equipment is rendered unfit for use by other parties. This does not extend to normal wear and tear. Nevada Revised Statutes (NRS) 393.170 provides that parents/legal guardians and students are responsible for instructional supplies and materials loaned to students. If damage exceeds fifty dollars (\$50.00), and the student or his/her parent/legal guardian does not voluntarily make restitution, NCS D will pursue recovery of costs as provided for under provisions of NRS 193.155.

Adopted: February 26, 2009
Revised: November 8, 2018
Reviewed: November 8, 2018

NEPN/NSBA Classification: IJNDA
Legal Reference: NRS 193.155; 393.170

Forms Location: Google Shared Drive/Employee Documents & Resources/Master Forms

DELETE

TITLE: 5558R Equipment Loans to Students

PURPOSE AND BACKGROUND: To establish a procedure to be used whenever equipment is loaned to students and to ensure equipment is returned in good condition

APPLICABILITY: All students and schools

MONITORING RESPONSIBILITY: Principals/Designees, Special Education Department & Technology Department

OUTLINE OF PROCEDURE:

Occasionally, it is necessary or desirable to temporarily loan equipment or materials to students for use outside the school environment. The administrator/designee who loans such equipment is responsible for monitoring the use and return of equipment in good condition. Equipment loans will not extend beyond the school year without approval of the Superintendent/Designee.

The applicable attached forms will be completed for any equipment loaned. If there is no control number (NC#) located, one will be affixed before the equipment is loaned.

Parents/legal guardians shall be responsible for all equipment or materials loaned to students, and shall reimburse the District for any equipment lost, destroyed or damaged to the extent that the equipment is rendered unfit for use by other parties. This does not extend to normal wear and tear. NRS 393.170 provides that parents/legal guardians and students are responsible for instructional supplies and materials loaned to students. If damage exceeds fifty dollars and the student or his/her parent/legal guardian not voluntarily make restitution, the District will pursue recovery of costs as provided for under provisions of NRS 193.155.

Effective: February 26, 2009

Revisions: November 8, 2018

Review: November 8, 2018

NEPN/NSBA Classification:

Legal References: NRS 193.155; 393.170



Nye County School District Technology Department

Long Term Equipment Loan Agreement

“Long Term” indicates an equipment loan within a single school year for any agreed upon term between the first day of school in August and the last day of school in May, meaning all equipment must be returned no later than the end of the school year.

Students receiving equipment must be enrolled within the Nye County School District, and equipment must be returned immediately upon withdrawal of the student from the District regardless of the “Date to be Returned” statement on this form.

INSTRUCTIONS: This form...

- is to be used whenever equipment is loaned to a student for more than a short term loan as defined in regulation 5558R.
- must be filled out each school year for students borrowing equipment over multiple years.
- will be filed in the office of the school and (if applicable) the department facilitating the loan.
- must be copied and provided to the legal guardian of the receiving party.

This form is created to be typed. Please use the MS Word version located in the Admin Reference Team Drive > Technology > Forms

Student's Name:	DOB:	Grade:
Student Number:	School:	
Legal Guardian's Name:	Phone:	
Street Address:		
City:	State: NV	Zip:
Reason for Loan:		
Date Loaned:	Date to be Returned:	

Items Loaned:

Description of item loaned: <small>(f.e. chromebook, laptop, model #, age, etc.)</small>	
Serial Number:	NC #:
List accompanying supplies: <small>(f.e., laptop case, mouse, etc.)</small>	
Other Information:	

The legal guardian's signature signifies understanding that equipment/supplies must be returned in good condition. If, in the opinion of the District, equipment is damaged beyond normal wear and tear or damaged beyond repair, the cost to repair or replace will be borne by the legal guardian.

Parent/Legal Guardian	Student	Date
Date of Issue:	Administrator Signature:	
Date of Return:	Administrator Signature:	

Notes upon return:

Notes on condition of property upon return:			
Tech department assessment of damage:			
Assessed monetary charge:	\$	Tech Department Signature:	Date:



Nye County School District

Technology Department

Short Term Equipment Loan Agreement

"Short Term" indicates equipment that could be loaned repeatedly throughout the school year but for time limited to one night, meaning equipment is checked out from the school, kept by the student overnight, and returned the next school day. Equipment can be loaned over a weekend, but not an extended holiday longer than three days.

INSTRUCTIONS:

- This form consists of two parts:

- **Part 1: Legal Guardian permission**

- Prior to any short term loan, guardians must fill out this page to indicate their understanding of the student and legal guardian responsibility of the loan.
- This form must be filled out annually and for each school loaning equipment.
- This form will be filed in the office of the school or department facilitating the loan, and a signed copy must be provided to the legal guardian of the student borrowing the equipment.

- **Part 2: Daily check-out log**

- Equipment must be checked in and out daily, and the log must be filled in.
- Students who fail to return equipment within a timely fashion can lose the privilege of checking out equipment.
- Upon check-out, the student should examine the equipment for damage and report the damage.
 - Students should complete a thorough inspection as they will be held responsible for any damage to the device upon its return.
- Upon check-in the responsible school designee (an employee, not a student or volunteer) will examine the equipment for damage.
 - Inspection includes but is not limited to
 - Devices should be on when examined to make sure the screen works.
 - Inspector will conduct a touch-inspection of the keyboard.
 - Inspector will review the device visually for external damage.
 - If the equipment is lost or returned damaged, the student is not eligible for a short term loan until the issue is resolved to the satisfaction of the NCSD Technology Department.
- Logs will be filed and kept by the school. They may be disposed of at the beginning of the next school year as long as all of the equipment on the log has been returned to the school in good condition.
- Prior to annual disposal of logs containing information on unresolved issues of loss or damage a record of the issue must be made under the fees section of infinite campus, similarly to the method used for lost or damaged textbooks.
 - Fees for Chromebook repair or replacement are to be collected by schools and sent to the NCSD Technology Department.



Nye County School District Technology Department

Short Term Equipment Loan Agreement Part 1: Legal Guardian Permission

“Short Term” indicates equipment that could be loaned repeatedly throughout the school year but for time limited to one night, meaning equipment is checked out from the school, kept by the student overnight, and returned the next school day. Equipment can be loaned over a weekend, but not an extended holiday over three days.

- Students who fail to return equipment in a timely fashion can lose the check-out privilege.

Student's Name:		DOB:		Grade:	
Student Number:		School:			
Legal Guardian's Name:		Phone:			
Street Address:					
	City:	State:	NV	Zip:	

Items Loaned:

Approved type of item for loan: (i.e. chromebook)	
Other Information:	

- The signatures below signify that both student and parent/legal guardian understand that they can be held financially liable and can have use privileges revoked for damage done to a device while checked out to the student. Students can also face school disciplinary action for intentional damage.
 - Damage includes but is not limited to the following examples:
 - removing the keys from the keyboard
 - damaging the screen by closing it on an object
 - scratching the screen or case
 - cracking the screen or case
 - damage to ports
 - graffiti on the device
- Device repairs range in cost from \$25.00 for a bezel to \$1,100 for a standard laptop.
- Chromebook replacements average \$250.00, but can be as high as \$450.00 for a touch screen device.

Parent/Legal Guardian	Student	Date
Date of Agreement:	Administrator Signature:	

Notes of equipment issues upon return: *(to be used in case of damage or lost equipment)*

Date	Noted Issue (i.e. lost, damaged, etc)	Tech-Dept Assessment of Issue	Resolution	Resolution Date
Attachments for notes, assessment and resolution may be warranted.				

DELETE

~~5060 ——— EMPOWERMENT SCHOOLS~~

~~The Board of Trustees may approve public schools to operate as empowerment school. An empowerment school is a public school operating under an empowerment plan. The Board may accept gifts, grants and donations from any source for the support of empowerment schools. A person who gives a gift, grant or donation may designate all or part specifically to carry out the incentive pay structure of the school. Each empowerment school, each person employed by an empowerment school, and each pupil enrolled in an empowerment school shall comply with the applicable requirements of state law, including the standards of content and performance prescribed pursuant to NRS 389.520 and the examinations administered pursuant to NRS 389.009 and 389.540.~~

~~Adopted: January 3, 2008~~

~~Revised: January 30, 2019~~

~~Reviewed: January 30, 2019~~

~~NEPN/NSBA Classification:~~

~~Legal Reference: NRS 388G.010, 388G.50-388G.140~~

DELETE

TITLE: 5060R Empowerment Schools

PURPOSE AND BACKGROUND: To provide a process by which empowerment schools are created.

APPLICABILITY: Schools designated as empowerment schools

MONITORING RESPONSIBILITY: Superintendent/Designee

OUTLINE OF PROCEDURE:

Design Team

The Board of Trustees may create a design team the purpose of which is to recommend policies and procedures relating to empowerment schools to the Board and to advise the Board on issues relating to empowerment schools. If a design team is created, membership must consist of:

1. at least one representative of the Board of Trustees;
2. the Superintendent or his designee;
3. parents/legal guardians of pupils enrolled in District schools;
4. teachers and other educational personnel employed by the District, including, without limitation, school administrators;
5. representatives of unions that represent teachers and other educational personnel;
6. representatives of the community;
7. representatives of businesses within the community; and
8. such other members as the Board of Trustees deems necessary.

Policies and Procedures

The Board shall adopt policies and procedures which provide for:

1. Accountability measures designed to ensure that pupils are achieving certain goals and standards relating to academic achievement;
2. The process for the selection of empowerment schools and the approval of empowerment plans for those schools;
3. The process for renewal of empowerment plans;
4. The criteria for revocation of an empowerment plan and the procedure by which the plan is revoked; and
5. The time period for which empowerment plans will be approved.

The Board may establish policies and procedures for empowerment schools which may provide for:

1. The process by which a school may convert to an empowerment school, including the development of an empowerment plan;
2. Autonomy for the principal of each empowerment school to decide issues relating to the operation of the school, including the school schedule, governance, incentives for employees, staffing, budgeting and the provision of instruction;
3. The opportunity to offer an alternative schedule, including a longer school day, a longer school year, or both, and to offer school during the summer; and
4. Other matters deemed necessary by the Board.

Duties of the Principal

1. May establish an Empowerment Team, which must consist of:

- a. the principal;
- b. at least two but not more than four teachers and other licensed educational personnel employed at the school and selected by their union;
- c. at least two but not more than four employees other than licensed personnel who are employed at the school and selected by their union;
- d. at least two but not more than four parents/guardians of pupils enrolled and selected by an association of parents established for the school;
- e. at least two but not more than four representatives of the community or businesses, the facilitator of a school support team if one has been established pursuant to NRS 385.3721, and such other persons necessary to meet the requirements set forth.

2. Of the total number of members on the Empowerment Team:

- a. at least one member must have at least five years' experience in school finance;
- b. at least one member must have at least five years' experience in school administration or human resources;
- c. at least one member must have at least five years' experience in overseeing academic programs and curriculum for a public school;
- d. at least one member must have at least five years' experience in

~~the collection and analysis of data.~~

- ~~3. Enroll first those pupils zoned to attend that school.~~
- ~~4. If space is available, next enroll pupils not zoned to attend the school on the basis of a lottery system. The District is not required to provide transportation to a pupil who attends a school which the pupil is not zoned to attend.~~
- ~~5. Establish an Empowerment Plan in consultation with the Empowerment Team (if established), and the school support team, if a team has been established for the school pursuant to NRS 385.3721.~~
- ~~6. Carry out the responsibilities and duties assigned to the Empowerment Team if a team is not established.~~

Duties of the Empowerment Team

- ~~1. Select a Chairman and Vice Chairman from among its members.~~
- ~~2. Assist the principal in the development of the Empowerment Plan.~~
- ~~3. Assist in the development of the proposed budget and provide ongoing advice to the principal concerning the expenditure of money apportioned to the school.~~
- ~~4. Provide continued oversight of the school and assist in management decisions.~~
- ~~5. Submit the Empowerment Plan to the designee of the board of trustees appointed above for review and approval.~~
- ~~6. Ensure that a report is submitted to the Board of Trustees on a quarterly basis that includes the financial status of the school and a description of the school's compliance with each component of the Empowerment Plan.~~

Duties of Board of Trustees

- ~~1. On or before September 1st of each year, notify the Department of Education the number of schools approved to operate as empowerment schools for that school year.~~
- ~~2. Designate a person to review each proposed Empowerment Plan and recommend approval or denial of the plan to the full board.~~
- ~~3. Approve or deny the Empowerment Plan. Approval or denial must be based solely upon the contents of the Plan and may not consider the amount of money required to carry out the Plan if the Plan is within the limits of the total apportionment to the school.~~

4. forward approved Plan for review of requests for waivers from statute or regulation. If the State Board approves the request for a waiver, written notice of the approval shall be provided to the Board of Trustees. If the State Board denies a request for waiver, a written statement will be sent to the Board of Trustees including the reasons for denial; and the Empowerment Team will be provided a reasonable opportunity to correct any deficiencies identified before resubmission by the school district. A request for waiver may not be resubmitted more than once in a school year.
5. Conduct a financial audit of each empowerment school annually, and more frequently if determined necessary by the Board of Trustees.
6. On or before July 1st of each year, compile the reports and audits required and forward the compilation to the Governor, Department of Education and Legislative Committee on Education.

Duties of Central Office Administration

Provide a process for a pupil who resides in the District to attend an empowerment school regardless of the school which the pupil is otherwise zoned to attend or a school that is not an empowerment school if the pupil is zoned to attend a school that converts to an empowerment school.

Provide a procedure for an empowerment school to obtain a waiver from the requirements and regulations of the Board of Trustees. The Board may not waive requirements of State or federal law or regulations or a policy or regulation relating to safety, including hiring security personnel and following procedures designed to ensure the safety of the school, the personnel employed there, and the pupils.

Empowerment Plan

Each Empowerment Plan must:

1. set forth the manner by which the school will be governed;
2. set forth the proposed budget including the cost of carrying out the Empowerment Plan, and the manner by which the money apportioned to the school will be administered;
3. If a school support team has been established for the school, require the principal and the empowerment team to work in consultation with the school support team
4. prescribe the academic plan for the school including the manner by which the courses of study will be provided to the pupils enrolled, and any special programs that will be offered; for pupils
5. prescribe the manner by which the achievement of pupils will be measured and reported for the school, including the results on examinations administered pursuant to NRS 389.015 and 389.550.

6. prescribe the manner by which teachers and other licensed educational personnel will be selected and hired, which must be determined and negotiated pursuant to NRS Chapter 288;
7. prescribe the manner by which all other staff will be selected and hired, which must be determined and negotiated pursuant to NRS Chapter 288;
8. indicate whether the Empowerment Plan will offer an incentive pay structure for staff and a description of that pay structure; if applicable
9. indicate the intended ratio of pupils to teachers, designated by grade level, which must comply with NRS 388.700 or 388.720,; as applicable
10. provide a description of the professional development that will be offered to teachers and other licensed educational personnel;
11. prescribe the manner by which the Empowerment Plan will increase the involvement of parents/ guardians of pupils enrolled;
12. comply with the plan to improve the achievement of pupils enrolled prepared pursuant to NRS 385.357
13. address the specific educational needs and concerns of pupils enrolled;
14. set forth the calendar and schedule for the school.

If the Empowerment Plan includes an incentive pay structure, that pay structure must:

1. provide an incentive for all staff employed at the school;
2. set forth the standards that must be achieved by the pupils enrolled, and any other measurable objectives that must be met to be eligible for incentive pay;
3. be in addition to the salary or hourly rate of pay negotiated that is otherwise payable to the employee.

An Empowerment Plan may:

1. request a waiver from a statute contained in this title or a regulation of the Department of Education.
2. identify the services of the school district which the school wishes to receive including professional development, transportation, food services and discretionary services; upon approval of the Empowerment Plan, the school district may deduct from the total apportionment to the empowerment school the costs of such services;

The approved plan will be signed by the Board President, the Principal and the Chairman of the Empowerment Team, if the principal is not the ⁹⁸Chairman. The plan is not effective nor will a

school operate as an empowerment school unless the plan is signed by all parties. The plan is effective for three years unless the team determines that the school will no longer operate under the plan or the board of trustees revokes the plan. If an empowerment plan includes a request for a waiver from a statute or regulation as explained above, a public school may operate under the approved the plan, but the requested waivers are not effective unless approved by the State Board of Education. The empowerment team may submit a written request to the board of trustees for an amendment to the empowerment plan, including an explanation of the reason for the amendment. An amendment must be approved in the same manner as the empowerment plan was approved.

If the board denies an empowerment plan, the plan will be returned to the empowerment team with a written statement indicating the reason for denial and providing the team with a reasonable opportunity to correct any deficiencies identified in the written statement. A plan may be not be resubmitted more than once in a school year.

Budget

For purposes of determining the budget, The Empowerment Team shall have discretion of 90% of the total amount of money from the state financial aid and local funds that the school district apportions for the school, without regard to any line item specifications or specific uses determined advisable by the school district, unless the Empowerment Team determines that a lesser amount is necessary to carry out the Empowerment Plan.

Effective Date: ——— January 3, 2008

Revisions:

Review:

References: — NRS Chapter 288 & 386.700 through 386.780

NEPN/NSBA Classification:

DELETE

~~5370 EXTENDED INSTRUCTIONAL PROGRAMS~~

~~Independent study programs will be available to students within Nye County School District only through programs approved by the Superintendent/Designee.~~

~~Independent study is provided for students who are unable to attend a regular building program. The program is also available as an option to students who have been excluded from the District's regular program. All students enrolling in independent study will follow program guidelines.~~

~~With the permission of the Superintendent/Designee, students may take approved independent study courses. A maximum of six credits may be earned through independent study or correspondence courses. Courses required for graduation will be taken according to the District's curriculum scope and sequence.~~

~~Adopted: October 13, 1998~~

~~Revised: May 15, 2013~~

~~Reviewed: January 30, 2019~~

~~NEPN/NSBA Classification: IHC~~

~~Legal Reference: NAC 389.680~~

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7500 — PROGRESSIVE PLANS OF DISCIPLINE

In accordance with NRS 392.4644, each school in Nye County School District (NCSD) will annually submit its Progressive Plan of Discipline to the NCSD Board of Trustees for approval. The approved Plans will then be submitted to the Superintendent of Public Instruction.

Please refer to NCSD Regulation 7500R for further information and procedure.

Adopted: November 30, 1999

Revised: July 18, 2019

Reviewed: July 18, 2019

NEPN/NSBA Classification: JK

Legal Reference: NRS 392.4644

Forms Location: None

MOST RECENT POLICY REVIEW

0100's – Board Governance	April 2022
1000's – Community	October 2022
2000's – Facilities	January 2020
3000's – Fiscal	November 2019
4000's – General Administration	April 2022
5000's – Instructional Programs	October 2022
6000's – Personnel	November 2021
7000's – Students	July 2019
8000's – Support Services	October 2020