



**NYE COUNTY SCHOOL DISTRICT**  
**Board of Trustees**  
**Regular Agenda**

---

A Regular of the Board of Trustees of Nye County School District will be held on Thursday, September 13, 2007, beginning at 5:30 PM at the Southern District Office Boardroom, 484 S West Street, Pahrump, NV 89048.

The subjects to be discussed, considered, or acted upon are listed below. Items do not have to be taken in the order presented below and the Board may combine two or more agenda items for consideration at any time. The Board may also remove any items on the agenda or delay discussion relating to any item listed on the agenda at any time. Unless removed from the Consent Agenda, items identified within the Consent Agenda will be acted on at one time.

1. CALL TO ORDER
  - A. PLEDGE OF ALLEGIANCE
  - B. ROLL CALL
2. ADOPTION OF AGENDA, ACTION ITEM
3. CONSENT CALENDAR, ACTION ITEM
  - A. ACCEPTANCE OF HOME SCHOOL APPLICATIONS
  - B. APPROVAL OF REQUESTS FOR IMMUNIZATION EXEMPTION
  - C. APPROVAL OF WARRANTS
4. REPORTS, INFORMATIONAL ITEM
  - A. SUPERINTENDENT'S REPORT
  - B. ADMINISTRATOR REPORTS
  - C. BOARD REPORTS/BOARD COMMITTEE REPORTS
  - D. EDUCATIONAL TRAVEL REPORTS
5. PUBLIC INPUT, INFORMATIONAL ITEM
6. BOARD APPOINTMENTS, ACTION ITEM
7. CHANGE OF DATE/LOCATION OF FUTURE BOARD MEETINGS, ACTION ITEM
8. DECISION REGARDING SUBDIVISION MAPS, ACTION ITEM
9. APPROVAL OF GRANTS, ACTION ITEM
10. RECOGNITIONS, INFORMATIONAL ITEM

11. AWARD OF BID: METAL BUILDING FOR MAINTENANCE YARD, ACTION ITEM
12. AWARD OF BID: PAHRUMP HIGH SCHOOL GRANDSTAND, ACTION ITEM
13. AWARD OF BID: FLOYD ELEMENTARY SCHOOL, ACTION ITEM
14. DISCUSSION/POSSIBLE APPROVAL OF NEW TRAVEL RATES, ACTION ITEM
15. DISCUSSION/POSSIBLE FIRST READING, POLICY 0560 - COMMITTEES OF THE BOARD, ACTION ITEM
16. DISCUSSION/POSSIBLE FIRST READING, POLICY 0570 - LEGAL COUNSEL, ACTION ITEM
17. DISCUSSION/POSSIBLE FIRST READING, POLICY 0642 - BOARD OF TRUSTEES MEETING AGENDA, ACTION ITEM
18. DISCUSSION/POSSIBLE FIRST READING, POLICY 0650 - PARTICIPATION, ACTION ITEM
19. DISCUSSION/POSSIBLE FIRST READING, POLICY 0720 - POLICIES, ACTION ITEM
20. DISCUSSION/POSSIBLE FIRST READING, POLICY 0910 - BOARD ORIENTATION, ACTION ITEM
21. DISCUSSION/POSSIBLE FIRST READING, POLICY 0920 - BOARD OF TRUSTEES DEVELOPMENT OPPORTUNITIES, ACTION ITEM
22. DISCUSSION/POSSIBLE FIRST READING OF POLICY 0941 - TRAVEL & BOARD VISITATIONS, ACTION ITEM
23. DISCUSSION/POSSIBLE FIRST READING OF POLICY 1650 - POLITICAL CANDIDATES, ACTION ITEM
24. DISCUSSION/POSSIBLE FIRST READING OF POLICY 2411 - SPECIFICATIONS FOR NEW BUILDING SITES, ACTION ITEM
25. DISCUSSION/POSSIBLE FIRST READING OF POLICY 6750 - SCHOOL BOARD NEGOTIATING AGENTS, ACTION ITEM
26. EXECUTIVE (CLOSED) SESSION
  - A. DISCUSSION REGARDING POSSIBLE STUDENT RIGHTS VIOLATIONS IN REGARDS TO RESTRAINTS
  - B. DISCUSSION REGARDING LEGAL ITEMS
  - C. DISCUSSION REGARDING PERSONNEL ITEMS
  - D. DISCUSSION REGARDING NEGOTIATIONS
27. DECISION REGARDING POSSIBLE STUDENT RIGHTS VIOLATIONS, ACTION ITEM
28. APPROVAL OF FUTURE AGENDA ITEMS, ACTION ITEM
29. ADJOURNMENT, ACTION ITEM

This Meeting will be streamed live online via the link <https://livestream.nyeschools.org/ViewStream.html> on the Nye County School District website. Click on the following link if you have difficulties with the live streaming: <https://bit.ly/ncsdbotmeetings>.

Public input may be accepted live via email for the duration of the Meeting and shared during the public input designated timeframe (all rules and timelines as listed in the Agenda still apply). Public comments made by members of the public attending the meeting virtually must be emailed to [publiccomment@nyeschools.org](mailto:publiccomment@nyeschools.org) and must include:

- a. The author's first and last name
- b. The author's phone number (will not be read with comment)
- c. Date of the Meeting for which the comment is intended

Nye County School District (NCSD) will empower students to learn at their highest level in an environment of mutual respect.

The NCSD BOT Goals are as follows:

**Culture**

Improve and sustain a culture of learning for all through:

- ◆ Recruiting, selecting, inducting, supporting, evaluating, and developing staff.
- ◆ Fostering a safe and respectful learning and working environment.
- ◆ Promoting ongoing family and community engagement in pursuit of our vision.

**Academic**

Elevate achievement and support lifelong learning for all through:

- ◆ Creating and sustaining a results-focused learning environment; establishing measurable goals for all.
- ◆ Creating and sustaining an instructional framework and common language to ensure essential content standards drive instruction.

The notice for this posting was posted on the NCSD Website (<https://www.nye.k12.nv.us>), Nevada's Notice Website (<https://notice.nv.gov/>), at the main physical location of the meeting, and has also been provided to all persons who have made a specific request of a copy of the Agenda by US Mail or electronic mail. A Public Binder will be available for viewing at the scheduled location at the time of the Meeting.

*NYE COUNTY SCHOOL DISTRICT NOTICE OF NONDISCRIMINATION*

*Nye County School District (NCSD) does not discriminate on the basis of race, color, religion, national origin, ancestry, disability, age, marital status, sex, sexual orientation, gender identity or expression, or any other category protected by applicable state or federal law in its program and activity, including employment. In keeping with requirements of federal and state law, NCSD strives to remove any vestige of discrimination in accommodating the public at public meetings.*

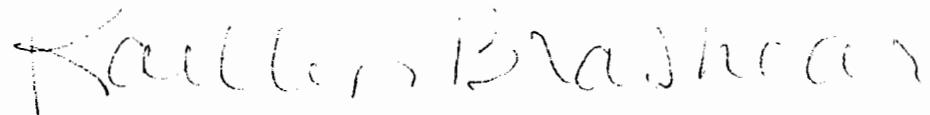
*The Nye County School District is pleased to provide reasonable accommodations for the disabled. Members of the public who are physically handicapped and require special accommodations or assistance to attend the meeting are requested to notify the Executive Assistant to the Superintendent and Board of Trustees in writing at 484 S West Street, Pahrump, NV 89048, email Iliana Garcia at [igarcia@nyeschools.org](mailto:igarcia@nyeschools.org), or call 775-727-7743, ext. 239 at least one week before the meeting.*

July 19, 007

Dear Board of Trustees,

My name is Kaitlin Brashear, and I would like to thank you for helping me get money to go to the Jostens National Renaissance Conference. In my opinion I think I learned a lot that can really benefit my school for the best. I have so many ideas that can get kids to want to come to school and get rewarded not so much for coming to school but just doing good in general. I had a great time learning about other Renaissance programs at other schools. The information that I gathered from the conference can be used to fit our school. We can make our school look better not just physically but academically. People will be able to pick out the scholars and not just the jocks and cheerleaders. I am really looking forward to make our school a better place for everyone. I cannot wait for the upcoming year.

Sincerely,  
Kaitlin Brashear

A handwritten signature in cursive script that reads "Kaitlin Brashear". The ink is dark and the handwriting is fluid and legible.

July 19, 2007

To: Nye County School District.  
Board of Trustees

I thank you very much for the funds I received for our Renaissance trip to Florida while attending the Renaissance National Conference.

While I was there I learned a lot of interesting ideas that will better our school and help us prepare for the new school year.

I learned leadership in the classroom, how to deliver an A+ performance, what makes an outstanding pep rally, and many ideas that will help us.

It was very beneficial to attend this conference because without the knowledge received last weekend we would be in the dark ages. So once again I thank you for allowing me to attend this Conference.

Sincerely,

Kyle Mills

A handwritten signature in cursive script, appearing to read "Kyle Mills", written in dark ink.

07/19/07

To: Nye County School Dist.  
Board of Trustees

Thank you for paying for my registration for the Jostens National Renaissance Conference. I feel that I have greatly benefited from the conference and I hope to use what I have learned to help improve the school. At the conference I learned new ways to promote leadership and overall school efficiency.

At the conference I learned some new things to do at pep rallies. I also learned some new ways to improve the student body by trying to get them to want to get better grades and go to school. I also learned some ways to award the student body, staff, and faculty.

So once again thanks for helping me go to this conference. I know I can help better the school with what I learned.

Sincerely, Mikael Redmond

7/9/07

To: Nye County School District Board of Trustees

My name is Courtney Salmon and I would like to thank you for funding me money to go to the Jostens Renaissance Conference. I learned many interesting and great things that I am going to be able to apply to our school to make it better.

This conference made me realize that no matter how big or small our school may be there will always be something that can be done to make our school better. I learned how to create a rally that will inspire and involve everyone in the school, not just the high performers. Every student in the school is important to try and motivate and make better. We need to stop focusing on just the top performers and try to create a better average among all forms of students. Find things that will apply to every student in the school to make attendance, academics, and school spirit grow.

I also learned how to be a better student and leader myself. I was inspired to try new things for our school community. We attended break out sessions where a leader from the conference would talk to a group of people for an hour and explain or demonstrate ideas that worked at their school and ideas that may work for ours. I learned so many things from these break out sessions and from this conference. I was eager to come back and try to apply these things to our school. It made me realize that I can make a difference at this school and I can inspire students to do better by the incentives and ideas I got from this conference.

Thank you again for funding me to go to the Jostens Renaissance Conference. I will do my best to apply what I have learned from this experience to show the difference in our schools attendance, academics, and school spirit.

Courtney Salmon

07/19/07

Nye County School District Board of Trustees,

Thank you for providing the funds that allowed me to attend the National Renaissance Conference in Orlando, Florida.

At the Renaissance Conference I learned that it is not just school spirit, academics, attendance and citizenship that makes a Renaissance program successful. It takes student involvement, not just from the class, but school wide. Faculty and staff have a huge part in making this program successful as well. At the conference it was stressed that you need as many people as it takes to make school academics, attendance and citizenship succeed in our school's atmosphere, while simultaneously promoting school spirit.

This program was extremely beneficial for me as well as my classmates to attend this conference, and I highly recommend that more students every year attend this conference. Without this information that I have received I would not have the knowledge to better my school, and uplift more students to strive to get better grades, attendance and citizenship.

Sincerely,  
Ashleah Barney



Dear Board of Trustees,

First off let me just say thank you for providing us with the funds to get to the Jostens National Renaissance Conference. While at the conference my fellow classmates and I learned so much on how to improve the academics, attendance, and overall appearance of our school. While at the conference we heard from other school students, principals, and teachers on how they had implemented Renaissance in their school and the outcomes that they achieved. After hearing all of what they had done and how much it had improved their school it has inspired me on how to improve our school. There are so many things we can do here at Pahrump Valley High that no one ever thought we could. As the theme of the conference stated: Anything's Possible.

Sincerely,

Andrea Osmun

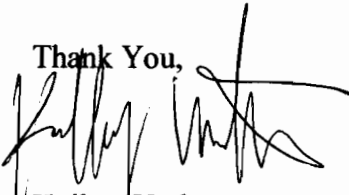
Dear Nye County Board of Trustees,

I would like to take a moment to thank you for allowing me the opportunity to attend the Jostens Renaissance Conference in Florida.

My name is Kolbey Umbertus and I am a senior currently attending Pahrump Valley High School. The knowledge that have gained while attending the Jostens renaissance conference will prove valuable in raising school spirit, ways to improve our school surroundings, ways to get my peers more involved in school, ways to make kids want to come to school to increase our attendance rate, improving self esteem, and ways to notice everyone in the school.

As I return to the 2008 school year, all of the knowledge that I have gained from this conference will be well utilized.

I cannot thank you enough for giving me this opportunity.

Thank You,  
  
Kolbey Umbertus

**2007 BOARD OF TRUSTEE COMMITTEE ASSIGNMENTS**

NASB Director	Harold Tokerud
Legislative Representative	Dennis Keating
Debt Management Commission Rep.	Tracie Ward
Parks & Recreation Representative	Doc McNeely
Policy Committee	Dennis Keating, Harold Tokerud & Tracie Ward
Insurance Committee	Edna Forsgren
United Way Board of Directors	Kevin Pape
Sick Leave Bank	Dennis Keating
Attendance Committee	Tracie Ward
SB-289 Crisis Management Committee	Harold Tokerud
Construction Committee	Mike Floyd, Harold Tokerud & Tracie Ward
Career & Technical Skills Committee	Mike Floyd
Economic Development Council	Kevin Pape
Advisory Board for Recruitment/ Retention of Licensed Personnel Re: Pilot Programs of Performance Pay & Enhanced Compensation	Dennis Keating

*Last updated 8-30-07*

**NYE COUNTY SCHOOL DISTRICT  
2007-08 BOARD OF TRUSTEES MEETING CALENDAR**

<u>Meeting Date</u>	<u>Time</u>	<u>Location</u>	<u>Agenda closes @ noon on</u>
Thursday, 7/26/07	6:30 p.m.	Videoconference	Wednesday, 7/18/07
Thursday, 8/9/07	6:30 p.m.	Videoconference	Wednesday, 8/1/07
Thursday, 8/30/07	5:00 p.m.	Round Mountain	Wednesday, 8/22/07
Thursday, 9/13/07	5:30 p.m.	Duckwater	Wednesday, 9/5/07
Thursday, 9/27/07	6:30 p.m.	Videoconference	Wednesday, 9/19/07
Thursday, 10/18/07	5:30 p.m.	Gabbs	Wednesday, 10/10/07
Thursday, 11/8/07	6:30 p.m.	Videoconference	Wednesday, 10/31/07
Thursday, 11/29/07	6:30 p.m.	Videoconference	Monday, 11/19/07
Thursday, 12/13/07	6:30 p.m.	Videoconference	Wednesday, 12/5/07
Thursday, 1/3/08	6:30 p.m.	Videoconference	Wednesday, 12/19/07
Thursday, 1/24/08	6:00 p.m.	Beatty	Wednesday, 1/16/08
Thursday, 2/14/08	6:30 p.m.	Videoconference	Wednesday, 2/6/08
Thursday, 3/13/08	6:00 p.m.	Amargosa	Wednesday, 3/5/08
Thursday, 4/3/08	6:30 p.m.	Videoconference	Wednesday, 3/26/08
Thursday, 4/24/08	6:00 p.m.	Tonopah	Wednesday, 4/16/08
Thursday, 5/8/08	6:30 p.m.	Videoconference	Wednesday, 4/30/08
*Wednesday, 5/21/08	6:30 p.m.	Videoconference	Tuesday, 5/13/08
Thursday, 6/19/08	6:30 p.m.	Videoconference	Wednesday, 6/11/08

NOTE: Meetings are held by videoconference between the Pahrump and Tonopah District offices unless otherwise noted. Changes in time or location will be noted on the posted agenda. Agenda closing dates subject to change if necessary.

\*Includes Public Budget Hearing [NRS 354.596]

*Effective 8/9/07*

BID RESULTS MAINTENANCE METAL BUILDING

WITH PRIDE CONSTRUCTION \$59,950.00	ADDENDA RECEIVED (1)
HCI GENERAL CONSTRUCTION \$70,523.46	ADDENDA RECEIVED (1)
PAHRUMP STEEL \$89,250.00	ADDENDA RECEIVED (1)
BENEDICT CONSTRUCTION \$106,200.00	ADDENDA RECEIVED (1)
COMMERCIAL CONSTRUCTION \$113,142.00	ADDENDA RECEIVED (0)

BID RESULTS PAHRUMP VALLEY HIGH SCHOOL GRANDSTANDS

STURDISTEEL	\$374,500.00
STEEL STADIUMS	\$380,000.00
HCI GENERAL CONTRACTORS	\$382,462.00
WITH PRIDE CONSTRUCTION	\$389,909.00
SOUTHERN BLEACHER	\$398,850.00
E & D SPECIALITY STANDS	\$471,770.00

RON & CHARLOTTE ELEMENTARY SCHOOL BID RESULTS

COMMERCIAL CONTRACTING CORP.	\$14,995,000
RAFAEL CONSTRUCTION, INC.	\$15,673,457
B & H CONSTRUCTION	\$15,200,000
MODULAR TECHNOLOGY	\$16,873,905



# Nye County School District

## Office of the County Superintendent

P.O. Box 113  
Tonopah, Nevada 89049  
Phone 775-482-6258  
Fax 775-482-8573

## Southern Administration Office

484 S. West Street  
Pahrump, Nevada 89048  
Phone 775-727-7743  
Fax 775-727-7768

## BOARD OF TRUSTEES

Dennis Keating, President  
Harold Tokerud, Vice Pres.  
Tracie Ward, Clerk  
Mike Floyd  
Edna Jean Forsgren  
J. E. "Doc" McNeely  
Kevin Pape

Dr. William E. "Rob" Roberts  
Superintendent

Raymond Ritchie  
Chief Financial &  
Administrative Officer

Corr:075:07

August 29, 2007

TO: Board of Trustees  
FROM: Raymond Ritchie, Chief Financial & Administrative Officer  
RE: Request Approval of State Per Diem Rates

We would like to request approval to go with the State rates on their lodging, meals and incidental expenses (M&IE) as described below:

### **Senate Bill 210 – Revises provisions relating to reimbursement of subsistence and travel expenses relating to the conduct of public business.**

#### Intent

- Revises per diem rates applicable to State and local government employees.

#### Fiscal Impact

- Repeals existing meal (\$26-\$5.50 Breakfast; \$6.50 Lunch and \$14.00 Dinner), lodging (\$58) and incidental expense (\$2) per diem amounts.

We would now be in line with the U. S. General Services Administration. The Department of Education will provide to the school districts any information received from the Department of Administration relative to regulations adopted or instructions provided by the Board of Examiners.

We will no longer require Board approval to make these changes to lodging, meals, incidentals and mileage.

If lodging exceeds GSA rates for that area, Superintendent/designee approval is needed.

Please keep in mind that 90% of travel is Grant funded.

If approved, the appropriate information sites for travel rates will be posted on the District website.

RR:ro

Attachment: Travel Claim Form – GSA rate pages

Cc: Dr. Roberts, Superintendent



U.S. General Services Administration

 **SEARCH**

- [HOME](#)
- [BUILDINGS](#)
- [PRODUCTS](#)
- [SERVICES](#)
- [TECHNOLOGY](#)
- [POLICY](#)
- [ABOUT GSA](#)

[Per Diem](#)

[Home](#) > [Policy](#) > [Travel Management](#) > [Per Diem](#) > Per Diem Rates

[Overview](#)

## Nevada - FY 07

[FAQ](#)

[Per Diem Rates](#)

(October 1, 2006 through September 30, 2007)

[Meals and Incidental Expense Breakdown](#)

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, [visit the National Association of Counties \(NACO\) website](#) (a non-federal website).

[Factors Influencing Lodging Rates](#)

**NOTE: If neither the city nor the county is listed, the location is a standard CONUS destination with a rate of \$60.00 for lodging and \$39.00 for meals and incidental expenses (M&IE).**

[FY 08 Per Diem Highlights](#)

[Fire Safe Hotels](#)

[Per Diem Files \(Current & Archived\)](#)

### State Tax Rates & Exemption Forms

### Properties at Per Diem (FedRooms)

View a [state map](#) with highlighted areas showing where rates listed below apply. Standard CONUS rates apply elsewhere.

[Select another State](#)

Primary Destination <sup>(1)</sup>	County <sup>(2 3)</sup>	Max Lodging (exc. taxes)	* M&IE Rate	=	Max Per Diem Rate <sup>(4)</sup>	First & Last Day (75% of M&IE)
Incline Village / Crystal Bay / Reno / Sparks (October 1 - May 31)	Washoe	101	49		150	36.75
Incline Village / Crystal Bay / Reno / Sparks (June 1 - August 31)	Washoe	139	49		188	36.75
Incline Village / Crystal Bay / Reno / Sparks (September 1 - September 30)	Washoe	101	49		150	36.75
Las Vegas (October 1 - April 30)	Clark	114	64		178	48.0
Las Vegas (May 1 - August 31)	Clark	100	64		164	48.0
Las Vegas (September 1 - September 30)	Clark	114	64		178	48.0
Stateline / Carson City	Douglas / Carson City Counties	83	64		147	48.0

[Printer Friendly format](#)



U.S. General Services Administration

SEARCH

- HOME
- BUILDINGS
- PRODUCTS
- SERVICES
- TECHNOLOGY
- POLICY
- ABOUT GSA

- [Per Diem](#)
- [Overview](#)
- [FAQ](#)
- [Per Diem Rates](#)
- [Meals and Incidental Expense Breakdown](#)
- [Factors Influencing Lodging Rates](#)
- [FY 08 Per Diem Highlights](#)
- [Fire Safe Hotels](#)
- [Per Diem Files \(Current & Archived\)](#)

[Home](#) > [Policy](#) > [Travel Management](#) > [Per Diem](#) > [Meals and Incidental Expense Breakdown](#)

## Meals and Incidental Expenses (M&IE)

The following table shows the breakdown of breakfast, lunch, and dinner components of the maximum daily reimbursement (per diem) rates for meals and incidental expenses while on travel. **The M&IE rates differ by travel location. View the per diem rate for your primary destination to determine which M&IE rates apply.** Refer to [Section 301-11.18 of the Federal Travel Regulation](#) for guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government.

**NOTE: You must view the per diem rate for your primary destination to determine which M&IE rates apply.**

<b>The M&amp;IE rates differ by travel location. View the per diem rate for your primary destination to determine which M&amp;IE rates apply.</b>						
M&IE Total	\$39	\$44	\$49	\$54	\$59	\$64
Breakfast	7	8	9	10	11	12
Lunch	11	12	13	15	16	18
Dinner	18	21	24	26	29	31
Incidentals	3	3	3	3	3	3

The shortcut to this page is [www.gsa.gov/mie](http://www.gsa.gov/mie).

[+] [RATE THIS PAGE](#)

Last Reviewed 6/6/2007

[Printer Friendly format](#)

### CONTACTS

**Additional Contacts For**  
[Travel Management Policy](#)

### REFERENCE

- [Federal Travel Regulation \(FTR\) Overview](#)
- [GSA Bulletin FTR 06-05 Hurricane Impact Extension](#)
- [GSA Bulletin FTR 05-06 - Katrina Advice](#)
- [FTR Travel/Per Diem Bulletin 06-07](#)

### RELATED GSA TOPICS

- [E-Gov Travel](#)
- [State Tax Exemption Forms](#)
- [FedRooms](#)
- [Travel E-mail Notification](#)
- [POV Mileage Reimbursement Rates](#)

### GOVERNMENT LINKS

- [Ask a Travel Question](#)
- [Fire Safety Information](#)

**Contact Us**  
[GSA Staff Directory](#)

### GSA Organizations

Choose...

[Abbreviation Look-up](#)

### GSA Regions by State

Choose State: AK

### QuickLinks

[A-Z Links to GSA Topics](#)

[Help](#) | [Sitemap](#) | [Accessibility Aids](#) | [Linking](#) | [Privacy and Security](#)

Also of Interest: [Whitehouse.gov](#) | [USA.gov](#) | [E-Gov.gov](#) | [ExpectMore.gov](#) | [Other Suggested Sites](#)



## REIMBURSEMENT REGULATIONS

Original receipts are required for lodging, commercial parking, taxi, and the traveler's portion of the airline ticket.

If lodging exceeds GSA rates for that area, Superintendent/designee approval is needed.

**Employees may claim up to \$3.00 per day for each incidental expenses as fees for luggage carts, metered parking, subway /bus use, toll charges and tips.**

When meals are provided at no cost to the traveler, no reimbursement is allowed for that particular meal.

The following guidelines are used for meal reimbursement:

<u>Leave Home at or Before:</u>		<u>Arrive Home at or After:</u>	
6:00 a.m.	Breakfast	7:00 p.m.	Dinner
11:00 a.m.	Lunch	1:00 p.m.	Lunch
5:00 p.m.	Dinner	8:00 a.m.	Breakfast

School District employees are expected to utilize District vehicles whenever possible, to be coordinated through the building administrator. If a District vehicle is unavailable, please explain on your claim.

If an employee desires to utilize his own vehicle for personal convenience and a District vehicle is available, the Supervisor must grant approval prior to **travel**.

School District vehicles are for official use only. Only those individuals conducting official business are permitted to use or be passengers in a District vehicle. It is not permissible for a spouse, friend or child to ride in the vehicle unless that person is also acting in an official capacity representing the School District.

District-wide employees, those with multiple building assignments, will receive mileage reimbursement when District vehicles are not available. Employees will only receive meal reimbursement when working in communities outside their assigned duty stations. Exceptions should be cleared through the business office in Tonopah.

Central Office personnel will establish a home site and then only receive reimbursement for expenses away from the home site.

**0560**

**COMMITTEES OF THE BOARD**

The Board of Trustees shall authorize such special committees as are deemed necessary. A special committee shall report recommendations to the Board for appropriate action. A special committee shall be dissolved when its report is accepted by the Board.

Ad Hoc Board Committees:

The President may appoint a temporary committee comprised of less than the full membership for special purposes. These committees shall be discharged on completion of their assignments.

Temporary committees may only serve to investigate or advise on a specific matter. They may not take any official action for the Board of Trustees.

Reviewed: August 24, 2007  
Adopted: June 28, 1995  
Revised:

NEPN/NSBA Classification: BDF  
Legal Reference:  
:

**0570**

**LEGAL COUNSEL**

The Board of Trustees of the Nye County School District may employ private legal counsel when the Board determines such employment is necessary and may pay for such counsel from school district funds.

It shall be the duty of the counsel to render all necessary legal opinions for the Board of Trustees and to represent the Board in specific problems requiring the services of legal counsel, keeping the Board informed and reporting all findings. At least once a year, a status report on all legal issues shall be made to the Board of Trustees.

Reviewed: August 24, 2007  
Adopted: June 28, 1995  
Revised:

NEPN/NSBA Classification: BDG  
Legal Reference: NRS 386.410

**0642**

**BOARD OF TRUSTEES MEETING AGENDA**

The agenda of the Board of Trustees shall be prepared by the Board President in consultation with the Superintendent, Board members, staff members, and other groups or individuals directly concerned. The proposed agenda will be posted in compliance with NRS 241.020.

An agenda shall consist of:

- A clear and complete statement of the topics scheduled to be considered during the meeting;
- A list and description of the items to be voted on during the meeting which must be clearly denoted as items on which action will be taken; and
- A reasonable time allotted to each individual wishing to speak to the Board.

Reviewed: August 24, 2007  
Adopted: June 28, 1995  
Revised: February 24, 2006

NEPN/NSBA Classification: BEDB  
Legal Reference: NRS 241.020 & 386.330

**0650****PARTICIPATION**

It is the policy of the Board that members of the public shall have the right, and shall be encouraged, to be heard at Board meetings. Any member of the public not wishing to speak for himself may be represented by legal counsel or a duly authorized agent.

Any individual or group may request from the President of the Board the right to be heard on any subject within the jurisdiction of the Board. Unless it is listed on the agenda as an action item, no decision in regard to the matter can be made.

The Board reserves the right to waive or alter this procedure by a majority vote of the Board members, if circumstances warrant, and if in compliance with NRS Chapter 241.

All initial complaints and criticism directed to school board members regarding personnel should be directed to the immediate supervisor of the person about whom the complaint is registered.

Reviewed: August 24, 2007  
Adopted: June 28, 1995  
Revised: April 8, 2005

NEPN/NSBA Classification: BEDH  
Legal Reference: NRS 241.035

**POLICIES**

Adoption of Policies

The Board of Trustees is the policy forming body of the District. The Board will enact written policies, which will guide the action of those to whom the Board delegates authority. In formulating policies, the Board shall adopt general principles, which provide authorization for the Superintendent and professional staff to take action. Application of such policies to individual problems and jobs is an administrative detail to be performed.

The Superintendent shall, in cooperation with staff, recommend policies for adoption and recommend revision of existing policies. Policies may be proposed to any member of the Board by lay groups, organizations or by any citizen.

First reading of policies to be adopted, revised or deleted must be presented in writing to the Board of Trustees at a regular meeting. Effective date of adoption or deletion will be the second reading unless another date is specified. The Board will review its policies periodically in view of the needs of the community and schools.

Policy manuals will be made available to schools and will be updated as necessary.

Adoption of Administrative Regulations

The Board of Trustees delegates to the Superintendent the function of formulating administrative regulations designed to interpret and carry out the policies of the Board. These regulations will specify required actions and details necessary for the operation of the schools and must be consistent with the policies adopted by the Board.

Administrative regulations will be made available to the Board and to the public for review and comment.

Suspension of Policies

The policies of the Board shall be subject to suspension only upon a majority vote of the members of the Board when the proposed suspension has been presented in writing at the previous meeting. Emergency policies may be adopted by the Board upon its own finding that an emergency exists.

Reviewed: August 24, 2007  
Adopted: June 28, 1995  
Revised: April 8, 2005

NEPN/NSBA Classification: BGB, BGC, BGD & BGF  
Legal Reference:

**0910 BOARD ORIENTATION**

A structured orientation program will be provided to familiarize new Board members with Nevada School Law and the Nye County School District rules, facilities, curriculum, boardsmanship, and other pertinent subjects. Experienced Board members, appropriate administrators, and others may be utilized as presenters.

The program will be planned and directed by the Board President with the assistance of the Superintendent, or his/her designee, and shall be available to all Board members when offered.

Reviewed: August 24, 2007  
Adopted: June 28, 1995  
Revised:

NEPN/NSBA Classification: BIA  
Legal Reference:

**0920**

**BOARD OF TRUSTEE DEVELOPMENT OPPORTUNITIES**

The process of education is constantly changing, brought about by scientific, economic, social and political forces. It is expected that trustees apprise themselves of development opportunities such as school board conferences, conventions and workshops so that they may be well informed and possess timely information related to the education of students.

Reviewed: August 24, 2007

Adopted: June 28, 1995

Revised:

NEPN/NSBA Classification: BIB

Legal Reference: NRS 386.345

**0940 TRAVEL AND BOARD VISITATIONS**

A school board member may be reimbursed for transportation to visit schools in the district, at the current rate.

Subsistence and travel for Trustees shall be in accordance with NRS 386.290 and 387.319.

Travel for special conferences, meetings, etc., shall be approved at a regular meeting before actual travel is to occur. Travel that is reimbursed by the State or another agency will not be reimbursed by the District.

If travel is to occur before the next regular meeting, preliminary approval by the President and Superintendent is necessary. The expense will be presented at the next regular meeting for approval by the board.

Reviewed: August 24, 2007  
Adopted: June 28, 1995  
Revised:

NEPN/NSBA Classification: BID  
Legal Reference: NRS 386.290, 387.319

1650

**POLITICAL CANDIDATES**

The Board is a non-partisan public body and, as such, will not endorse political candidates. The Board may, from time to time, support positions on public issues that impact the school district. No one will disseminate candidate campaign materials **at** school district sites **during school hours** nor will district equipment or other resources be used to disseminate candidate campaign materials.

**Should a political entity rent one of the district facilities for use, it may disseminate its campaign materials during that rental usage time, in accordance with school district policy. When facilities are used for polling purposes, state and federal regulations will apply.**

Reviewed: August 24, 2007  
Adopted: September 25, 1996  
Revised: October 6, 2006

NEPN/NSBA Classification: KHE  
Legal Reference:

**SPECIFICATIONS FOR NEW BUILDING SITES**

In planning new school facilities, the following school groupings will be used:

- Pre-School
- Elementary Schools
- Middle Schools
- High Schools

Deleted: : K-5

Deleted: : 6-8

Deleted: : 9-12

Exceptions to this plan will be necessary in smaller attendance areas. The proximity of existing students, future potential students, and school capacities will be the prime consideration for school locations. In larger attendance areas, the recommended and desirable sizes of schools in student population shall be as follows:

- Pre-School: 5 - 200
- Elementary: 200 - 650
- Middle School: 300 - 1200
- High School: 500 - 2000

The following standards for school site areas are desirable:

- Pre-School: 1-5 acres
- Elementary: 12 - 15 acres
- Middle School: 20 - 30 acres
- High School: 40 - 50 acres

Deleted: 15 - 20

Reviewed: August 24, 2007  
 Adopted: Oct. 11, 1995  
 Revised: August 12, 2005

Deleted: April 12, 2005

NEPN/NSBA Classification: FEA  
 Legal Reference:

**SCHOOL BOARD NEGOTIATING AGENTS**

The Board of Trustees is ultimately responsible for negotiations with employee units. The Superintendent will appoint the Personnel Director and a team of other administrators to conduct direct negotiations or the Superintendent may recommend that a professional negotiator be appointed. Members of Nye County Association of School Administrators (NCASA) may not be members of the District team negotiating with NCASA. Neither the Superintendent nor board members will serve as the chief negotiator.

If a professional negotiator is appointed, the negotiator's fees or salary will be determined by the Board of Trustees. The chief negotiator will negotiate in good faith with certified bargaining units to arrive at a mutually satisfactory agreement on wages, hours and working conditions of employees represented by the units.

The chief negotiator will:

- assemble the negotiating team designated by the Superintendent
- direct accumulation of data needed for negotiations;
- follow guidelines set forth by the Superintendent and/or Board of Trustees as to acceptable agreements and report on a regular basis as to progress being made;
- present projected issues for negotiation to the Board prior to the first meeting with the union's negotiating team and at subsequent Board meetings during the process, and follow the directions of the Board of Trustees in presenting the district's positions; and
- make recommendations to the Superintendent, the Leadership Team and/or the Board of Trustees as to acceptable agreements.

The Superintendent will assign a staff member to:

1. Interpret the signed negotiated contracts to administrators and coordinate all aspects of contract administration during the term of various contracts with employee organizations; and
2. Plan, organize, direct and represent the District in all aspects of contract negotiations, including fact finding and arbitration insofar as these activities directly relate to pursuance of negotiated agreements.

Reviewed: May 9, 2005  
Adopted: May 21, 1997  
Revised: December 17, 2004

NEPN/NSBA Classification: HF  
Legal Reference: NRS 288.150