



NYE COUNTY SCHOOL DISTRICT
Board of Trustees
Policy Committee Agenda

A Policy Committee of the Board of Trustees of Nye County School District will be held on Tuesday, March 8, 2005, beginning at 9:00 AM at the Southern District Office Boardroom, 484 S West Street, Pahrump, NV 89048.

The subjects to be discussed, considered, or acted upon are listed below. Items do not have to be taken in the order presented below and the Board may combine two or more agenda items for consideration at any time. The Board may also remove any items on the agenda or delay discussion relating to any item listed on the agenda at any time. Unless removed from the Consent Agenda, items identified within the Consent Agenda will be acted on at one time.

1. CALL TO ORDER
2. PUBLIC COMMENT
3. APPROVAL OF MINUTES OF PAST MEETING, ACTION ITEM
4. REVIEW, DISCUSSION & RECOMMENDATIONS REGARDING POLICIES, ACTION ITEM
 - A. POLICY 0940 - TRAVEL AND BOARD VISITATIONS
 - B. POLICY 1130 - PARENT INVOLVEMENT IN EDUCATION - TITLE I SCHOOLS
 - C. POLICY 1350 - CRISIS MANAGEMENT COMMUNICATIONS
 - D. POLICY 1840 - RELATIONS WITH LAW ENFORCEMENT AGENCIES
 - E. POLICY 1903 - INDEPENDENT SCHOOLS
 - F. OLD POLICY MANUAL
5. ASSIGNMENTS FOR RESEARCHING FUTURE TOPICS
6. SET DATE FOR NEXT POLICY COMMITTEE MEETING
7. ADJOURNMENT

This Meeting will be streamed live online via the link <https://livestream.nyeschools.org/ViewStream.html> on the Nye County School District website. Click on the following link if you have difficulties with the live streaming: <https://bit.ly/ncsdbotmeetings>.

Public input may be accepted live via email for the duration of the Meeting and shared during the public input designated timeframe (all rules and timelines as listed in the Agenda still apply).

Public comments made by members of the public attending the meeting virtually must be emailed to publiccomment@nyeschools.org and must include:

- a. The author's first and last name
- b. The author's phone number (will not be read with comment)
- c. Date of the Meeting for which the comment is intended

Nye County School District (NCSD) will empower students to learn at their highest level in an environment of mutual respect.

The NCSD BOT Goals are as follows:

Culture

Improve and sustain a culture of learning for all through:

- ◆ Recruiting, selecting, inducting, supporting, evaluating, and developing staff.
- ◆ Fostering a safe and respectful learning and working environment.
- ◆ Promoting ongoing family and community engagement in pursuit of our vision.

Academic

Elevate achievement and support lifelong learning for all through:

- ◆ Creating and sustaining a results-focused learning environment; establishing measurable goals for all.
- ◆ Creating and sustaining an instructional framework and common language to ensure essential content standards drive instruction.

The notice for this posting was posted on the NCSD Website (<https://www.nye.k12.nv.us>), Nevada's Notice Website (<https://notice.nv.gov/>), at the main physical location of the meeting, and has also been provided to all persons who have made a specific request of a copy of the Agenda by US Mail or electronic mail. A Public Binder will be available for viewing at the scheduled location at the time of the Meeting.

NYE COUNTY SCHOOL DISTRICT NOTICE OF NONDISCRIMINATION

Nye County School District (NCSD) does not discriminate on the basis of race, color, religion, national origin, ancestry, disability, age, marital status, sex, sexual orientation, gender identity or expression, or any other category protected by applicable state or federal law in its program and activity, including employment. In keeping with requirements of federal and state law, NCSD strives to remove any vestige of discrimination in accommodating the public at public meetings.

The Nye County School District is pleased to provide reasonable accommodations for the disabled. Members of the public who are physically handicapped and require special accommodations or assistance to attend the meeting are requested to notify the Executive Assistant to the Superintendent and Board of Trustees in writing at 484 S West Street, Pahrump, NV 89048, email Iliana Garcia at igarcia@nyeschools.org, or call 775-727-7743, ext. 239 at least one week before the meeting.

POLICY COMMITTEE MEETING MINUTES, February 22, 2005

Present: Deborah Wescoatt, Chair; Tracie Ward; Nicole Genet; Dawn Murphy (arrived at 11:05 a.m.); Dr. William Roberts, Superintendent; Kay Walker, Assistant Superintendent; Rod Pekarek, Assistant Superintendent; and Kerry Paniagua, Executive Secretary.

1. Call to Order

The meeting was called to order at 10:42 a.m.

2. Public Comment

None.

3. Approval of Minutes of Past Meeting

Tracie Ward made the motion to approve the February 4 minutes, and Dr. Roberts seconded. Those voting aye: Nicole Genet, Tracie Ward, Deborah Wescoatt and Dr. Roberts. Those voting nay: none. Dawn Murphy was absent for this vote. The motion carried with a majority vote.

4. Review, Discussion & Recommendations Regarding Policies

A. 0213 – Section 504 Nondiscrimination

Ms. Walker explained that there were regulations in the past. Number 5310 was the policy. When revised, the number was changed to 0213. This was a requirement by OCR, and OCR had to approve the policy before coming to the board. This policy is on the February 23 board agenda for first reading, as are 6110 and 7020.

B. 6110 – Title IX – Employee

Ms. Walker explained this was split into two distinct policies, one for employees and one for students. OCR had to approve the student policy. It mirrors the previous policy very closely.

C. 7020 – Title IX – Students

Ms. Walker said this policy was approved by OCR.

D. 0441 – Code of Ethical Standards

Mrs. Ward said the statute doesn't apply because Nye County is under 40,000 population.

E. 0648 – Voting

Mrs. Ward recommended leaving this as it is. Again, the law doesn't apply because the population is under 40,000.

F. 0649 – Minutes of Proceedings

Mrs. Ward recommended no change.

G. 0940 – Travel and Board Visitations

Mrs. Genet didn't bring with her the list of State amounts. Ms. Paniagua said that whenever a rate changes at the State level, Mr. Ritchie receives notification that he brings to the board for consideration. Mrs. Wescoatt said people who attend conferences lose money because of the rates the District pays. Dr. Roberts said meal rates should probably be raised. Mrs. Genet read NRS 386.290. Mrs. Wescoatt said that means since she and Mrs. Ward live more than five miles away, they qualify for mileage reimbursement. Mrs. Ward said it specifies travel to board meetings, not Commissioners' meetings. Mrs. Wescoatt said the board agreed that members would attend town board and Commissioners' meetings. Mrs. Ward said the board has to approve the payment of per diem. Dr. Roberts said it can be authorized under the consent agenda. Dr. Roberts said there is no policy concerning reimbursement so Mrs. Wescoatt directed Dr. Roberts to change the regulation. Dr. Roberts said he would do an analysis of other school districts. Mrs. Wescoatt directed that it be brought back.

H. Review of Community Relations Section

Mrs. Wescoatt said she believes policy 1000 needs to remain. The board has made inroads but hasn't mastered it. She recommended no change to 1100 but asked that the regulation be re-written to clarify the purpose. She thought the regulation for 1121 should be disseminated to principals and noted that grandparents are raising grandchildren so the wording should be changed. Mrs. Ward suggested "legal guardian" or "custodian."

On policy 1130, Mrs. Wescoatt said she wasn't sure how much is already done. Dr. Roberts said it's not just Title I. Mrs. Genet suggested taking off the words "Title I." Mr. Pekarek said there's a federal mandate to involve Title I parents. Ms. Walker suggested changing the last sentence in the first paragraph to read "all parents are encouraged..." Mrs. Wescoatt asked if it's still needed since NCLB supercedes Title I and if "Title I" should be removed throughout. Mrs. Ward said NCLB should be a legal reference. Mrs. Wescoatt said she thinks a regulation is needed for this. She said a regulation is needed for 1140 because the policy references procedures developed by the Superintendent. She said there is frequently solicitation during work hours. Mrs. Ward asked if this applied to vendors setting up cafeteria plans. Mrs. Wescoatt said it's stupid to have the statement in there if no one follows it and directed it be worked on.

Policy 1145 was recently created. Policy 1150 is okay. Mrs. Wescoatt thought 1130 should be deleted and 1200 kept in its place. Mr. Pekarek said 1200 was written as a result of a statute. Mrs. Wescoatt said it should be addressed in the Strategic Plan because

some of it isn't done. Mrs. Ward said Title I schools are required to send out surveys but thought it was redundant. Dr. Roberts asked Ms. Walker to research 1130 to see if it's required. Ms. Walker said she'd also look at 1200 and see how the two fit together.

On policy 1220, Mrs. Ward said there's a bunch of stuff in NCLB regarding citizen committees. Ms. Walker said this would be different from 1130 and 1200. Dr. Roberts said the District has citizens involved in committees but doesn't have committees made up of citizens. Mrs. Ward said on policy 1221 that NCLB requires involvement. Mr. Pekarek said 1231 is the procedure to follow for bonding. Policy 1240 was revised in 2003. The review date will be changed on 1300. Mrs. Wescoatt said the regulation needs to be updated. Ms. Paniagua suggested adding something about email communications.

Policy 1320 will require a change in the fourth paragraph to read "the Superintendent has the responsibility..." Mrs. Wescoatt said there are regulations but no policy for 1350, 1350(a) and 1350(b). On policy 1400, Mrs. Ward said the legal reference needs to be removed because it doesn't have anything to do with public complaints but said "C" needs to be left in. Mrs. Wescoatt said the District has to follow the procedures under NRS 391. Mr. Pekarek said the statute has a whole laundry list of offenses, and that's why there are negotiated agreements. Mrs. Wescoatt said there were changes to that chapter in the last legislative session. Ms. Paniagua said the policy and form were lifted from Washoe County.

Ms. Paniagua said policy 1500 was recently revised. Dr. Roberts said he had just responded to a BDR where the legislature wanted everyone to be able to use school facilities at no charge. There is a policy and regulation for 1610 but only a regulation for 1620; however, the wording for policy 1610 matches the regulation for 1620. Dr. Roberts thought 1145 should go with 1610-1620. Mrs. Wescoatt directed that the regulation for 1610 would become 1140. Mrs. Ward thought 1620 looked fine but hadn't read the regulation. Mrs. Wescoatt said "Community Relations Director" needs to come out. Dr. Roberts said that would become "Superintendent."

Regarding Policy 1630, Mrs. Murphy said it irritates her that her children spend educational time learning how to become salesmen. Dr. Roberts said the board can pass a policy stating there will be no fundraisers. He said he would take it up with principals at the next meeting. Mrs. Ward said she thought it also applied to drawing contests. Mrs. Wescoatt said Dr. Roberts will change the regulation.

On Policy 1650, Mrs. Wescoatt said they had agreed to have a meeting with the County Clerk about the problems using Manse as a polling place. Mrs. Ward said this policy states that candidates cannot pass out materials. Mrs. Murphy said as the town grows, there might be future places to use as polling places so that schools won't have to be used and said the policy can be changed at that time.

On 1660, Mrs. Wescoatt said there's a regulation but no policy. She thought the regulation could go with parent involvement. Dr. Roberts said it relates to 1140, so it was decided to place the regulation there.

Mrs. Murphy didn't think 1730 or 1760 needed any change. Mrs. Wescoatt said the regulation for 1840 should be looked at regarding questioning of students. Ms. Paniagua said she thought there was something in the student section on that also. Dr. Roberts said the school doesn't have to get the parent's permission to question a student. Mr. Pekarek said a release form has to be filled out. Dr. Roberts assigned it to Ms. Walker.

Policy 1891 will have SB-1 added as a legal reference. Mrs. Murphy said there was no legal reference for 1900 and it should remain the same. Dr. Roberts thought there was something in regard to NCLB that needed to be added to 1903; Ms. Walker will review.

5. Clarification of any Questions on Policies from Previous Meeting

Item withdrawn.

6. Assignments for Researching Future Topics

7. Discussion Regarding Old Policy Manual

Mrs. Wescoatt said she was told in 1996 that once the new policy manual was completed, the old one went away. She was recently told that the District is following policies from the old book. She asked how many of the old manuals were out there, and Mr. Pekarek said very few. She asked if there were specific policies in it that didn't get moved. Mr. Pekarek mentioned attendance. He thought rather than go page by page, they should ask principals who used the old manual to share policies they would like to see moved into the present manual.

Mrs. Wescoatt said there's no need to go through the governing board section in the old manual because it was just reviewed in the new manual. She asked members to go through it and use the cross reference. Mr. Pekarek said the 180-day maximum accumulation of sick leave is in the old book, and both union contracts address it. He said some districts allow unlimited sick leave and unlimited buy back. It is an unfunded liability. He said this District has one of the better buy backs in the State. Dr. Roberts said some districts allow unlimited accumulation but have a limit on buy back.

8. Set Date for Next Policy Committee Meeting

The next meeting was set for Tuesday, March 8 at 9:00 a.m.

9. Adjournment

The meeting was adjourned around 12:50 p.m.

0940

TRAVEL AND BOARD VISITATIONS

A school board member may be reimbursed for transportation to visit schools in the district, at the current rate.

Subsistence and travel for Trustees shall be in accordance with NRS 386.290 and 387.319.

1. Out-of-state travel and in-state travel for special conferences, meetings, etc., shall be approved at a regular meeting before actual travel is to occur.
2. If a Trustee desires approval of travel expenses after a regular meeting of the school district and before the actual travel, approval by the President and Superintendent is necessary. The travel expense will be presented at the next regular meeting in the same manner as other claims against the school district fund.

Reviewed: May 17, 1995

Adopted: June 28, 1995

Revised:

NEPN/NSBA Classification: BID

Legal Reference: NRS 386.290, 387.319

PARENT INVOLVEMENT IN EDUCATION - TITLE I SCHOOLS

The Board of Trustees recognizes the importance of having parents involved in the educational programs of their children. Since current research indicates that a home/school partnership and greater involvement of parents in the education of their children generally results in higher achievement scores, improved student behavior, and reduced absenteeism, parents of students enrolled in the district's Title I program are encouraged to take an active role in the education of their children.

In an attempt to ensure that parents of Title I students more fully participate in their child's educational program, the following parental involvement activities will be promoted in the Title I program:

- The District will provide timely information concerning the Title I program, including program plans and evaluations.
- The District will notify each child's parents or legal guardians, in a timely fashion, that the child has been selected to participate in Title I and why the child has been selected.
- Conferences between the individual parents or legal guardians and the Title I teacher will be held.
- The parents/legal guardians of each child selected for Title I services will be informed of the specific instructional objectives for their child.
- The district will report to the parents/legal guardians of each child enrolled in the Title I program on the progress of their child.
- The District will provide opportunities for training of parents/legal guardians whose children are enrolled in the Title I program for the purpose of promoting the education of these children at home as well as school.
- The district will solicit parents'/legal guardians' suggestions in the planning, development, and operation of the program.
- The district will consult with parents/legal guardians about how the school can work with parents to achieve the program's objectives.
- The district will provide timely responses to parents'/legal guardians' suggestions.
- The district will sponsor annual meetings of parents/legal guardians of Title I students and Title I staff as required by federal regulation.

Reviewed: August 28, 1996
Adopted: September 25, 1996
Revised:

NEPN/NSBA Classification: KBC
Legal Reference:

1350

CRISIS MANAGEMENT

The Board of Trustees and administration acknowledge the necessity to prepare a Crisis Management Plan in the event a crisis should occur. Children have a basic need for security and safety. Any event which threatens that feeling of safety and security will be considered a crisis. There are unlimited possibilities for crisis situations that could impact the District. Those include, but may not be limited to, the following situations: suicide, death, acts of violence, trauma, natural disaster and accident.

Staff will follow procedures set forth in the event of a crisis.

Reviewed:

Adopted:

Revised:

NEPN/NSBA Classification: KDE

Legal Reference:

1840

RELATIONS WITH LAW ENFORCEMENT AGENCIES

District personnel shall seek to maintain cordial working relationships with law enforcement agencies.

The primary responsibility for maintaining proper order and discipline in the schools is that of district personnel. Therefore, district employees shall be responsible for holding students accountable for infractions of school rules, which may include violations of the law occurring during schools hours or at school activities. (See Student Behavior Handbook)

The Board may enter into inter-governmental agreements with cities or counties to provide on-site law enforcement presence to assist schools in fulfilling the district's mission of providing a safe and orderly environment for students and staff.

Reviewed: August 28, 1996
Adopted: September 25, 1996
Revised:

NEPN/NSBA Classification: KLG
Legal Reference:

RELATIONS WITH LAW ENFORCEMENT AGENCIES

District personnel shall seek to maintain a cordial working relationship with law enforcement agencies.

The primary responsibility for maintaining proper order and discipline in the schools is that of district personnel. Therefore, district **personnel** shall be responsible for holding students accountable for infractions of school rules, which may include violations of the law occurring during schools hours or at school activities. **However, law enforcement agencies may be called upon to assist in handling instances of theft, physical danger and/or situations requiring the involuntary searching of students. Under emergency conditions, the school may be required to take action before contact with a law enforcement agency is made. In this event, all serious cases shall be referred to the appropriate law enforcement agency for follow-up.**

The Board may enter into inter-governmental agreements with cities or counties to provide on-site law enforcement presence to assist school **officials** in fulfilling the district's mission of providing a safe and orderly environment for students and staff.

Reviewed: August 28, 1996
Adopted: September 25, 1996
Revised:

NEPN/NSBA Classification: KLG
Legal Reference:

DRAFT

RELATIONS WITH ARMED FORCES

This policy is established by the Board of Trustees to provide reasonable guidelines for non-school personnel to have access to school facilities, students and directory information for recruiting purposes.

- All recruiters, military, non-military, commercial and educational, will be treated uniformly in the conduct of on-campus student recruitment. **Military recruiters shall have the same access to secondary students as is provided generally to post-secondary educational institutions or to prospective employers of those students.** Scheduling of recruiting visits to the school will be announced to the student body in advance through the principal's office. Recruiters will be afforded the opportunity to conduct meetings during the school day with those students who are interested.
- **Upon request by military recruiters or an institution of higher learning, access to secondary school students' names, addresses and telephone numbers shall be provided.**
- **A secondary school student or the parent of the student may request that the student's name, address and telephone listing not be released without prior parental consent, and the Nye County School District shall notify parents of the option to make such a request and shall comply with any such request.**
- All group meetings are to be scheduled through the school principal. Classroom teachers who schedule organizational recruiters as a career awareness activity should coordinate those activities through the appropriate member of the guidance staff.
- Follow-up visits to the high school by recruiters in order to meet with individual students will be permitted but only upon request of the student involved and with the authorization of the high school administration. The requests for follow-up meetings are to be scheduled through the individual student's guidance counselor.

Reviewed: February 22, 2005
 Adopted: September 25, 1996
 Revised:

NEPN/NSBA Classification: KLMA
 Legal Reference: **Sec. 9525 Equal Access to Public School Facilities**
No Child Left Behind Act of 2001

DRAFT

1903

INDEPENDENT SCHOOLS

The district shall cooperate with private and parochial schools, including day care agencies, both in federally assisted programs and other aspects of district operations in ways that are required by law. The primary obligation of the district shall be to its students, and such cooperation shall not interfere with or diminish the quality of services offered to its students.

Reviewed: August 28, 1996
Adopted: September 25, 1996
Revised:

NEPN/NSBA Classification: LBC
Legal Reference: