



**NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold its Regularly Scheduled Meeting on Tuesday, August 24, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").**

**Locations**

Celina Campus

Collin Higher Education Center  
McKinney, Texas

Courtyard Center  
Plano, Texas

Farmersville Campus

Frisco Campus

McKinney Campus

Plano Campus

Public Safety Training Center  
McKinney, Texas

Rockwall Center

Technical Campus  
Allen, Texas

Wylie Campus

**iCollin**  
[www.collin.edu](http://www.collin.edu)

**Board of Trustees**

Andrew Hardin, *Chair*  
Jay Saad, *Vice Chair*  
Jim Orr, *Secretary*  
Raj Menon, Ph.D., *Treasurer*  
Stacy Anne Arias  
J. Robert Collins, Ph.D.  
Stacey Donald, Ph.D.  
Greg Gomel  
Fred Moses

**District President**

H. Neil Matkin, Ed.D.  
3452 Spur 399  
P.O. Box 8021  
McKinney, Texas 75070  
P | 972.758.3800  
F | 972.758.3807  
[nmatkin@collin.edu](mailto:nmatkin@collin.edu)  
[www.collin.edu](http://www.collin.edu)

**CALL TO ORDER: 5:30 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:**

Section 551.074 - Personnel Matters

- a. Discussion of District President’s contract
- b. Discussion of the grant of temporary emergency authority for District President

Section 551.071 - Consultations with Attorney

- a. Consultation with the college’s General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Discuss and receive legal advice regarding contemplated litigation involving allegations by one non-renewed faculty member
- c. Discuss pending litigation in the *Burleson, et al. v. Collin College* matters (Cause No. 05-21-00088-CV on appeal 5th District COA, Cause No. 20-40318 on appeal 5th Circuit COA, and SOAH Dockets 407-20-4013.F5 and 407-20-4051.F5)

Sections 551.076 and 551.089 - Deliberations Regarding Security Devices or Security Audits

- a. Discuss security audit

Section 551.072 - Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around one new college campus and potential campus projects

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**RECONVENE REGULAR MONTHLY MEETING: 7:00 p.m., Board Room 139, CHEC.**

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

- 1. Pledges of Allegiance

**PUBLIC COMMENT**

Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. All comments related to non-agenda items will be heard at the end of the Board Meeting. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard. Speakers who submit public comment cards may have up to three minutes to

address the Board. No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board encourages but does not require delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

**CONSIDERATION OF CONSENT AGENDA**

*The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval to be enacted in one motion. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.*

**Approval of August 24, 2021 Consent Agenda Items**

2021-08-3-C1

Approval of the Minutes of the August 3, 2021 Regular Meeting and August 12, 2021 Special Called Public Hearing on the Proposed Tax Rate

2021-08-3-C2

Consideration of Approval of an Interlocal Jail Services Agreement with Collin County

**CONSIDERATION OF ACTION ON AGENDA ITEMS**

2021-08-3-1

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

2021-08-3-2

Consideration of Approval of the 2021-2022 Budget

2021-08-3-3

Consideration of Approval of a Resolution Setting the 2021 Tax Rate

2021-08-3-4

Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate

2021-08-3-5

Consideration of Approval to Authorize the District President to Negotiate for and Execute Contracts and Other Required Documents to Affect the Purchase of Parcels of Land Available for Future District Instructional and Support Facilities in the County Within Designated Parameters

2021-08-3-6

Consideration of Approval for FY2021-2022 Salary Increases

2021-08-3-7

Consideration of Approval of the FY2021-2022 Salary and Contract for the District President

2021-08-3-8

Consideration of Approval Granting Temporary Authority to the District President to Implement Measures as Needed for the Health, Safety, and Well-Being of College Students and Employees, Secure the College's Academic Integrity, and Support the Ongoing Operations and Workforce of the College

2021-08-3-9

Consideration of Approval of the Bid Report for August 24, 2021

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

### **INFORMATION REPORTS**

Information Report - Vacation Payout

Information Report - Trustee Travel Expense Summary FY2020-2021

Personnel Report for August 24, 2021

Statement of Net Position as of July 31, 2021

Summaries of Current Funds, Revenue, & Expenses as of July 31, 2021

Monthly Investment Report as of July 31, 2021

AECOM Report as of July 31, 2021

### **PRESIDENT'S AND BOARD ANNOUNCEMENTS**

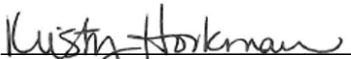
Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

### **ANNOUNCEMENTS/ADJOURNMENT**

*Andrew Hardin*  
*Chair, Board of Trustees*

**AS REQUIRED BY STATE LAW, this meeting is open to the public, but please exercise public health precautions when considering whether to attend. The District may utilize social distancing efforts within the Boardroom to reduce physical proximity of attendees. Therefore, members of the public who wish to watch the Board Meeting in real time via live stream may do so by clicking on the "Live Stream and Videos" tab at the following link:  
[https://www.collin.edu/leadership/board\\_of\\_trustees.html](https://www.collin.edu/leadership/board_of_trustees.html).**

I certify that the notice for this meeting was posted on August 18, 2021 at 5:00 p.m., in compliance with the Texas Open Meetings Act.

  
For the Board of Trustees

**CONSENT AGENDA ITEMS TO BE CONSIDERED**

2021-08-3-C1      Approval of the Minutes of the August 3, 2021 Regular Meeting and August 12, 2021 Special Called Public Hearing on the Proposed Tax Rate      pg. 6

2021-08-3-C2      Consideration of Approval of an Interlocal Jail Services Agreement with Collin County      pg. 11

August 24, 2021

**SUBJECT:**

Approval of the Minutes of the August 3, 2021 Regular Meeting and August 12, 2021 Special Called Public Hearing on the Proposed Tax Rate

**RECOMMENDATION:**

The District President recommends approval of the minutes of the August 3, 2021 Regular Meeting and August 12, 2021 Special Called Public Hearing on the Proposed Tax Rate.

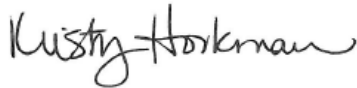
**RESOURCE PERSONNEL:**

Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

**ATTACHMENTS:**

- A) August 3, 2021 Regular Meeting Minutes
- B) August 12, 2021 Special Called Public Hearing on the Proposed Tax Rate Minutes

Respectfully Submitted By:



Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

**Minutes of Regular Meeting  
August 3, 2021**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, August 3, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Ms. Stacy Arias, Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, and Mr. Jay Saad. Mr. Jim Orr was absent.

**CALL TO ORDER: 5:30 p.m., Room 135, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:31 p.m.**

Section 551.074 - Personnel Matters

- a. Discuss employment, evaluation, or discipline of college personnel, including complaint filed by current employee and investigation
- b. Discuss appointment, employment, or reassignment of college administrators
- c. Annual discussion of District President's remuneration

Section 551.071 - Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Discuss and receive legal advice regarding contemplated litigation involving allegations by one non-renewed faculty member
- c. Discuss pending litigation in the *Burleson, et al. v. Collin College* matters (Cause No. 05-21-00088-CV on appeal 5th District COA, Cause No. 20-40318 on appeal 5th Circuit COA, and SOAH Dockets 407-20-4013.F5 and 407-20-4051.F5)

Section 551.072 - Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around one new college campus and potential campus projects

**RECONVENE REGULAR MEETING: 7:06 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

**PUBLIC COMMENT**

There were no public comments on agenda items.

**Approval of the August 3, 2021 Consent Agenda Items**

**2021-08-1-C1 Approval of the Minutes of the August 3, 2021 Regular Meeting**

**2021-08-1-C2 Consideration of Approval of an Interlocal Agreement with the City of Mesquite on Behalf of the Mesquite Fire Department for Emergency Medical Services Training**

**2021-08-1-C3 Consideration of Approval of the Consent to Private Re-Sale of Seventeen Tax Foreclosed Properties**

On motion of Trustee Menon, and second of Trustee Collins, the August 3, 2021 Consent Agenda was unanimously approved.

**CONSIDERATION OF ACTION ON AGENDA ITEMS**

**2021-08-1-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policy: *BD(Local) Board Meetings***

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, tabled this item for further discussion.

**2021-08-1-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: *CAK(Local) Appropriations and Revenue Sources - Investments***

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

The motion was approved unanimously as presented.

**2021-08-1-3 Presentation of the Proposed 2021-2022 Budget**

Discussion: Melissa Irby, Chief Financial Officer, presented the proposed 2021-2022 budget and answered questions from the Board of Trustees.

No action was required.

**2021-08-1-4 Vote on Consideration of the Proposed Tax Rate for 2021**

Chair Hardin took a roll call vote. The Board of Trustees of Collin County Community College District approved this item by a vote of 8-0.

**2021-08-1-5 Consideration of Approval of the Calculated No-New-Revenue Tax Rate and Voter-Approved Tax Rate**

On motion of Trustee Gomel, and second of Trustee Saad, this item was approved by a vote of 8-0.

**2021-08-1-6 Action to Schedule a Public Hearing Related to the 2021 Proposed Tax Rate**

On motion of Trustee Moses, and second of Trustee Gomel, this item was approved by a vote of 8-0.

**2021-08-1-7 Consideration of Approval for Travel and Attendance at the 2021 ACCT (Association of Community College Trustees) Leadership Congress for Trustee Dr. Stacey Donald and Trustee Jim Orr**

On motion of Trustee Moses, and second of Trustee Saad, this item was approved by a vote of 8-0.

**2021-08-1-8 Consideration of Approval of the Bid Report for August 3, 2021**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for August 3, 2021, which included one contract revision.

**I. CONTRACT REVISION**

Purchase Request #1		
On-Demand Online Proctoring Services	\$	<u>200,000</u>
<b>TOTAL OF CONTRACT REVISION</b>	\$	<u><b>200,000</b></u>
<b>GRAND TOTAL</b>	\$	<u><u><b>200,000</b></u></u>

On motion of Trustee Menon, and second of Trustee Collins, this item was approved by a vote of 8-0.

**PUBLIC COMMENT**

There were no public comments.

**INFORMATION REPORTS**

- Information Item - Personnel Report for August 3, 2021
- Statement of Net Position as of June 30, 2021
- Summaries of Current Funds, Revenue, & Expenses as of June 30, 2021
- Monthly Investment Report as of June 30, 2021
- Quarterly Foundation Report as of May 31, 2021
- Quarterly Investment Report as of May 31, 2021
- AECOM Report as of June 30, 2021

**PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

**ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:44 p.m.

## **Minutes of Special Called Public Hearing on the Proposed Tax Rate August 12, 2021**

### **Board of Trustees Collin County Community College District**

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Collin County Community College District conducted a Special Called Public Hearing on the Proposed Tax Rate on Thursday, August 12, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Vice Chair Jay Saad presiding. Trustees in attendance were Dr. Robert Collins, Dr. Stacey Donald, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad. Ms. Stacy Arias, Mr. Greg Gomel, and Mr. Andy Hardin were absent.

#### **CONVENE SPECIAL CALLED MEETING: 12:00 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

#### **PUBLIC COMMENT**

There were no public comments on agenda items.

#### **CONSIDERATION OF ACTION ON AGENDA ITEMS**

##### **2021-08-2-1 Second Presentation on the Proposed 2021-2022 Budget**

Discussion: Melissa Irby, Chief Financial Officer, presented the proposed 2021-2022 budget and answered questions from the Board of Trustees.

No action was required.

#### **PUBLIC HEARING**

Vice Chair Saad opened the public hearing and asked anyone wishing to speak for or against the proposed 2021-2022 budget to do so at this time. No one from the public addressed the Board. Vice Chair Saad closed the public hearing.

##### **2021-08-2-2 Public Hearing Related to the Proposed Tax Rate for 2021 and Consideration of Approval and Announcement of Date, Time, and Place for Adopting the 2021 Tax Rate**

Vice Chair Saad presented the item for the meeting to adopt the 2021 tax rate of Collin County Community College District to be held at 7:00 p.m. on Tuesday, August 24, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas in Board Room 139.

On motion of Trustee Moses, and second of Trustee Menon, the item was approved 6-0.

#### **ANNOUNCEMENTS/ADJOURNMENT**

Vice Chair Saad adjourned the meeting of the Board of Trustees of Collin County Community College District at 12:10 p.m.

August 24, 2021

**SUBJECT:**

Consideration of Approval of an Interlocal Jail Services Agreement with Collin County

**RECOMMENDATION:**

Collin County operates the Collin County Detention Facility for persons accused or convicted of violating state law. The county detention facility is also available to law enforcement agencies in the county that do not have detention facilities within their jurisdiction.

The Collin College Police Department employs commissioned police officers who have arrest powers equal to municipal officers in surrounding cities. On occasion, Collin College police officers may effect arrests that necessitate detainees, who are considered to be a danger to themselves or others, be held in a secure facility. The adoption of the Interlocal Jail Services Agreement will allow Collin College police officers to place such detainees in the county jail.

The interlocal contract is for the period of October 1, 2021 through September 30, 2022. The current interlocal contract expires on September 30, 2021.

**RESOURCE PERSONNEL:**

Dr. Neil Matkin, District President

**ATTACHMENTS:**

- A) Interlocal Jail Services Agreement

Respectfully Submitted By:



H. Neil Matkin, Ed.D.  
District President



Contract Amendment

One (1)

Office of the Purchasing Agent  
Collin County Administration Building  
2300 Bloomdale Rd, Ste 3160  
McKinney, TX 75071  
972-548-4165

Vendor: Collin County Community College District  
3452 Spur 399  
McKinney, TX 75069

Effective Date 10/1/2021  
Contract No. 2021-011

Contract Interlocal Agreement for Jail  
Services

Awarded by Court Order No.: 2020-1000-10-12  
Amendment 1 Court Order No.: \_\_\_\_\_

YOU ARE DIRECTED TO MAKE THE FOLLOWING AMENDMENT TO THIS CONTRACT

ITEM #1: Extend agreement for the period of October 1, 2021 through September 30, 2022, with the option for either party to terminate the contract with ninety (90) days written notice.

ITEM #2: Charges for fiscal year 2022: \$58.80 per day, per inmate

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

ACCEPTED BY:

\_\_\_\_\_  
(Print Name)  
Collin County Community College District  
3452 Spur 399  
McKinney, TX 75069

ACCEPTED AND AUTHORIZED BY  
AUTHORITY OF COLLIN COUNTY  
COMMISSIONERS' COURT

Collin County Administration Building  
2300 Bloomdale Rd, Ste 3160  
McKinney, Texas 75071

SIGNATURE \_\_\_\_\_  
TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_

Michelle Charnoski  
Purchasing Agent, CPPB  
DATE: \_\_\_\_\_

Proposed Inmate per day Expense Entity Impact

Entity	FY 2015 Actual Paid	FY 2016 Actual Paid	FY 2017 Actual Paid	FY 2018 Actual Paid	FY 2019 Actual Paid	FY 2020 Actual Paid	FY 2020 Inmate Days Utilizing FY 2022 Adopted Rate
Anna	\$ 4,257.19	\$ 3,489.50	\$ 3,768.66	\$ 4,606.14	\$ 4,395.09	\$ 4,543.88	\$ 4,204.72
Anna ISD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Baylor Scott & White	-	-	-	-	-	-	\$ -
Celina	1,674.96	1,674.96	3,210.34	1,674.96	3,589.86	2,271.94	\$ 2,102.36
Collin Co. Community College	-	-	-	139.58	-	-	\$ -
Community ISD	-	-	-	-	-	-	\$ -
DART	-	-	-	209.37	-	188.94	\$ 174.84
Fairview	697.90	1,186.43	1,326.01	1,256.22	188.94	98.78	\$ 91.41
Farmersville	4,466.56	5,443.62	3,140.55	3,000.97	3,873.27	1,284.14	\$ 1,188.29
Farmersville ISD	-	-	-	-	-	-	\$ -
Josephine	-	69.79	209.37	-	-	98.78	\$ 91.41
Lavon	348.95	907.27	348.95	837.48	1,133.64	790.24	\$ 731.26
Lucas	279.16	348.95	-	-	94.47	-	\$ -
McKinney	75,442.99	88,005.19	73,349.29	63,090.16	70,285.68	36,977.85	\$ 34,217.80
Melissa	3,559.29	5,024.88	2,512.44	3,768.66	3,495.39	3,457.30	\$ 3,199.24
Murphy	2,931.18	2,652.02	4,885.30	3,419.71	3,400.92	4,642.66	\$ 4,296.13
Parker	139.58	139.58	209.37	418.74	-	395.12	\$ 365.63
Princeton	5,094.67	5,652.99	12,283.04	5,304.04	7,935.48	5,926.80	\$ 5,484.42
Prosper	279.16	1,884.33	1,954.12	2,372.86	3,684.33	4,247.54	\$ 3,930.50
Prosper ISD	-	-	-	-	-	-	\$ -
St Paul	-	-	-	-	-	-	\$ -
Westminister	-	-	-	-	-	-	\$ -
Wylie	-	-	2,931.18	3,978.03	7,179.72	2,271.94	\$ 2,102.36
	\$ 99,171.59	\$ 116,479.51	\$ 110,128.62	\$ 94,076.92	\$ 109,256.79	\$ 67,195.91	\$ 62,180.36
Rates	\$ 69.79	\$ 69.79	\$ 69.79	\$ 69.79	\$ 94.47	\$ 98.78	\$ 58.80
# City Days	1,421	1,669	1,578	1,348	1,157	680	
Federal Inmate Housing	\$ 1,118,594.12	\$ 905,525.25	\$ 919,901.99	\$ 821,360.10	\$ 952,492.33	\$ 1,179,869.74	\$ 1,254,164.03
# Federal Days	16,028	12,975	13,181	11,769	13,648	11,944	
<b>Facility Utilization</b>							
% County	94.90%	95.54%	95.99%	96.41%	96.16%	96.38%	
% City	0.41%	0.51%	0.43%	0.37%	0.30%	0.19%	
% Federal	4.68%	3.95%	3.58%	3.22%	3.54%	3.42%	

**NOTE: CARES Act funding was used in FY 2020 to cover a portion of Public Safety salaries. This savings has translated into a lower daily rate for FY 2022. We expect the expenditures to return to normal over the course of FY 2021 and FY 2022.**

**Collin County Community College District Board of Trustees**

2021-08-3-1

August 24, 2021

Resource: Kim Davison  
Chief of Staff

**AGENDA ITEM:** Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

**DISCUSSION:** As a part of the College's comprehensive review of all policies and with input from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your review as a first reading.

- **BD(Local) Board Meetings** – Provisions addressing topics requested by the Board or Board members for Board meetings, suspension of *Robert's Rules of Order, Newly Revised* for Board meetings, and the development of procedures for Board members to request accommodations for Board meetings are included. The recommended revisions seek to clarify existing policy language.
- **BGC(Local) Administrative Organization Plan – Councils and Faculty Senates** – Clarifies that participation in shared governance extends to staff and administrators as well as faculty.
- **CHA(Local) Site Management – Security** – Updates the college's policy consistent with SB741 that was approved in the 87<sup>th</sup> legislative session that expands the authority for school marshals to carry a concealed weapon on their person.
- **EGAA(Local) Academic Achievement – Prior Learning Assessment (PLA)** – Establishes a college policy for the assessment of prior learning. PLA refers to all of the processes the College District uses to review and evaluate evidence of learning and to award academic credit in accordance with academic and administrative standards.

**SUGGESTED MOTION:** This being a first reading of local board policies, no action is required.

BOARD MEETINGS

BD  
(LOCAL)

**Definition**

The Board shall consist of nine members. In the event of the death or resignation of one or more members, the Board shall remain defined as a nine-member Board for the purposes of determining a majority. [See BBB]

**Meeting Place and Time**

The notice for a Board meeting shall reflect the date, time, and location of the meeting.

Regular Meetings

Regular meetings of the Board shall typically be held on the fourth Tuesday of each month as posted. When determined necessary and for the convenience of Board members, the Board Chairperson may change the date, time, or location of a regular meeting with proper notice.

Special or  
Emergency  
Meetings

The Board Chairperson shall call a special meeting at the Board Chairperson's discretion or on request by two members of the Board.

The Board Chairperson shall call an emergency meeting when it is determined by the Board Chairperson or four members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

**Agenda**

Preparation  
Deadline

The deadline for submitting items for inclusion on the agenda is the fifth business day before regular meetings and the fifth business day before special meetings, except in an emergency in accordance with the Texas Open Meetings Act.

Submission of  
Topics

The District President shall compile for review by the Board Chairperson all topics timely submitted by Board members, topics requested by the Board, and topics suggested by the District President.

A Board Member  
May Request a  
Subject Be Included  
on the Agenda

The Board Chairperson and the District President shall confer regarding the proposed topics, and the Board Chairperson shall determine the topics for the official meeting agenda. Consistent with Board procedures, ~~the Board or two or more~~ Board members have requested in writing be addressed are either on ~~the a~~ meeting agenda or scheduled for deliberation at an appropriate time in the near future. If the item is a discussion item, it will be scheduled on the agenda for a future Board meeting within 30-60 calendar days. If the item is an action item, the Board Chairperson will decide on which committee or board agenda the item will be placed, provided the proposed action item does not exceed the Board's authority, violate other existing Board policies, or violate applicable laws. The Board Chairperson shall not refuse to assign an ~~topic~~ action item that complies with this policy requested by two or more Board

members to an agenda and, once assigned, shall not have the authority to remove the ~~topic~~ action item from the agenda without that Board member's specific authorization.

Consent Agenda	When the agenda is prepared, the Board Chairperson shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.
<b>Notice to Members</b>	Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least one hour prior to the time of an emergency meeting.
<b>Closed Meeting</b>	Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law. The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BDA]
<b>Order of Business</b>	The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members present.
<b>Rules of Order</b>	The Board shall observe the parliamentary procedures as found in <i>Robert's Rules of Order, Newly Revised</i> , except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present <u>so long as the suspension does not result in actions or motions that must be declared null and void under Robert's Rules of Order, Newly Revised or applicable law.</u>
Voting	Voting shall be by voice vote or show of hands, as directed by the Board Chairperson. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request.
<b>Minutes</b>	Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board.

The official minutes of the Board shall be retained on file in the office of the District President and shall be available for examination during regular office hours.

**Discussions and  
Limitation**

Discussions shall be addressed to the Board Chairperson and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board Chairperson shall halt discussion that does not apply to the business before the Board.

The Board Chairperson shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board Chairperson shall not interfere with debate so long as members wish to address themselves to an item under consideration.

**Trustee Requests for  
Accommodations for  
Board Meetings**

The College is committed to its compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. No qualified Trustee with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the College or be subjected to disability discrimination. The Board will adopt a set of procedures for Trustees to request reasonable accommodations in writing for participation in or legal access to regularly scheduled Board meetings that conform with the existing definitions and requirements under Board policy, see GA.

The College is not obligated to provide an accommodation if it would impose an undue financial hardship or administrative burden on the College as such limits are described in Board policy, see GA and DAA, or if it would require the College to take any action that it can demonstrate would result in a fundamental alteration in the nature of a service, program, or activity.

College District faculty, ~~staff, and administrators members~~ serve the College District and participate in shared governance through membership and involvement in College District-recognized academic, governance, and strategic planning ~~matters through membership and involvement in, but not limited to, College District-recognized~~ committees and task forces.

**Purpose and Mission** As authorized by the Texas Education Code, the Board of Trustees has chosen to employ and commission peace officers to maintain law and order. The Collin College Police Department will strive to provide a safe environment in which all members of the College District community may work, teach, study, and learn. The police department in the daily performance of its functions will stress public safety and service and the protection of life and property.

**Jurisdiction** The primary jurisdiction of College District peace officers will include all counties in which property is owned, leased, rented, or otherwise under the control of the College District.

**Authority** Within a peace officer's primary jurisdiction, he or she:

1. Is vested with all the powers, privileges, and immunities of peace officers;
2. May, in accordance with Chapter 14, Code of Criminal Procedure, arrest without a warrant any person who violates a law of the state; and
3. May enforce all traffic laws on streets and highways.

Outside a peace officer's primary jurisdiction, he or she is vested with all the powers, privileges, and immunities of peace officers and may arrest any person who violates any law of the state if the peace officer is:

1. Summoned by another law enforcement agency to provide assistance; or
2. Assisting another law enforcement agency; or
3. Otherwise performing duties as a peace officer for the College District.

Additionally, as provided by Section 51.210 of the Texas Education Code, the College's peace officers are authorized to enforce policies, rules, and regulations promulgated by the Board and the administration.

Any person commissioned by the College District must be a certified peace officer who satisfies the requirements of the Texas Commission on Law Enforcement (TCOLE). Peace officers will discharge the responsibilities provided in Section 51.203 of the Texas Education Code and Articles 2.12 and 2.13 of the Code of Criminal Procedure. All certified peace officers will possess a valid Texas driver's license at all times.

**Appointing a Chief** The Chief of Police is appointed by the Board of Trustees upon the recommendation of the District President. The Chief of Police is

subject to state and federal law, the policies of the Collin College Board of Trustees, and the regulations, guidelines, and directives implemented by the District President or designee.

The Chief of Police will, as a condition of employment, complete the course of training prescribed for Chiefs of Police by the TCOLE.

Subject to pertinent state and federal laws, Board policy, and administrative regulations and directives, the Chief of Police has authority to manage the members of the police department. The Chief of Police will promote the discipline, training, efficiency, and morale of the department. The Chief of Police is authorized to establish the schedule of work for all department personnel.

Subject to review and approval by the District President or designee, the Chief of Police will prepare a handbook or manual of procedures, guidelines, and regulations to implement Board policy and to guide officers in the discharge of their responsibilities. The handbook or manual will address arrests, search and seizure, use of force, evidence handling, use of vehicles and equipment, protection of criminal history information and other confidential information, use of firearms and qualifications, officer standards of conduct and training, interaction with other law enforcement agencies, interaction with mentally impaired individuals, traffic control, compliance with state and federal mandates, and other subjects as may be determined by the Chief of Police. The handbook or manual will address communication and cooperation between the police department and Collin College campus administrators with authority for the administration of student discipline.

The Chief of Police may promulgate oral and written orders, commands, directives, and verbal instructions that are not inconsistent with the law, Board policy, or orders and instructions from the District President or designee.

### **Security Authority and Powers**

While within the jurisdiction set out in this policy, peace officers employed and commissioned by the College District will have all the powers, privileges, and immunities of peace officers. Subject to limitations in law, College District peace officers will have the authority to:

1. Protect the safety and welfare of any person in the jurisdiction of the College District and protect the property of the College District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, College District peace officers may serve

search warrants in connection with College District-related investigations in compliance with the Texas Code of Criminal Procedure.

3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce College District policies, rules, and regulations on College District property or at College District functions.
6. Investigate violations of College District policies, rules, and regulations as requested by the District President or designee and participate in hearings concerning alleged violations.
7. Carry weapons as directed by the Chief of Police and approved by the District President.
8. Carry out all other duties as directed by the Chief of Police or District President.

**Limitations on  
Outside Employment**

No officer commissioned under this policy will provide law enforcement or security services for an outside employer without prior written approval from the Chief of Police.

[See DBF(LOCAL) for additional requirements related to non-school employment.]

**Relationship with  
Outside Agencies**

The College District's police department and the law enforcement agencies with which it has overlapping jurisdiction will enter into a memorandum of understanding that outlines reasonable communication and coordination efforts among the department and the agencies. The Chief of Police and the District President or designee will review the memorandum of understanding at least once every year. The memorandum of understanding will be approved by the Board.

**Use of Force**

The use of force, including deadly force, will be authorized only when reasonable and necessary, as outlined in the department regulations manual.

**Guiding Principles**

The use of force by police officers is a matter of critical concern to the Board, the public, and the law enforcement community. The Board recognizes and respects the value of all human life and dignity without prejudice to anyone. Vesting officers with the authority

to use reasonable force and to protect the public welfare requires monitoring, evaluation, and a careful balancing of all interests.

Officers are involved on a daily basis in numerous and varied interactions and, when warranted, may use reasonable force in carrying out their duties. Officers must have an understanding of, and true appreciation for, their authority and limitations. This is especially true with respect to overcoming resistance while engaged in the performance of law enforcement duties.

Duty to Intervene  
and Report

Any College police officer present and observing another officer using force that is clearly beyond that which is objectively reasonable under the circumstances will, when in a position to do so, intercede to prevent the use of unreasonable force. An officer who observes another employee use force that exceeds the degree of force permitted by law will promptly report these observations to a supervisor.

Standards for Using  
Force

Officers will use only that amount of force that reasonably appears necessary given the facts and circumstances perceived by the officers at the time of the event to accomplish a legitimate law enforcement purpose.

An officer may use reasonable force to effect an arrest, search, prevent escape, or overcome resistance. If it is not reasonably apparent to the person being arrested, or it is not reasonably impracticable to do so, officers should make clear their intent to arrest or search the person and identify themselves as peace officers before using force.

When determining whether to apply force and evaluating whether an officer has used reasonable force, officers will take the following factors into consideration, as time and circumstances permit.

These factors include, but are not limited to:

1. Immediacy and severity of the threat to officers or others;
2. The conduct of the individual being confronted as reasonably perceived by the officer at the time;
3. The officer's personal circumstances (e.g., age, size, relative strength, prior training and skill level, injuries sustained, level of exhaustion or fatigue, the number of other officers available);
4. The effect of drugs or alcohol on the subject;
5. The subject's mental state or capacity;
6. Proximity of weapons or dangerous improvised devices;

7. The degree to which the subject has been effectively restrained and his or her ability to resist despite being restrained;
8. The availability of other options and their possible effectiveness;
9. Nature of the offense or reason for contact with the individual;
10. Likelihood of injury to officers, suspects, and others;
11. Whether the person appears to be resisting, attempting to evade arrest by flight, or is attacking the officer;
12. The risk and reasonably foreseeable consequences of escape;
13. The apparent need for immediate control of the subject or a prompt resolution of the situation;
14. Whether the conduct of the individual being confronted reasonably appears to pose an imminent threat to the officer or others or whether the risk of imminent threat has subsided;
15. Prior contacts with the subject or awareness of any propensity for violence; or
16. Any other exigent circumstances.

Use of deadly force is justified only in the following circumstances:

1. An officer may use deadly force to protect himself or herself or other persons from what the officer reasonably believes would be an imminent threat of death or serious bodily injury.
2. An officer may use deadly force to stop a fleeing subject when the officer has probable cause to believe that the person has committed, or intends to commit, a felony involving the infliction or threatened infliction of serious bodily injury or death, and the officer reasonably believes that there is an imminent risk of serious bodily injury or death to any other person if the subject is not immediately apprehended.

#### Reporting and Analysis

Officers are discouraged from discharging a firearm at a moving vehicle. An officer may discharge a firearm at a moving vehicle only when there is an imminent threat of death or serious bodily injury, and the officer reasonably believes that use of deadly force is necessary to defend the life of the officer or any other person. Any use of force by a College police officer will be documented promptly, completely, and accurately in an appropriate report, and a copy will be sent to the District President. To collect data for purposes of

training, resource allocation, analysis, policy development, and related purposes, the Chief of Police or designee may require the completion of additional report forms, as specified in department procedure or law. The Chief of Police will objectively evaluate the use of force by the department's officers to ensure that their authority is used lawfully, appropriately, and consistently with training and policy.

Annual Report

Each year, the Chief of Police or designee will submit to the District President a written report summarizing and analyzing the use of force incidents in the preceding year that resulted in death, visible injury, or unconsciousness; that would lead a reasonable officer to conclude that the individual may have experienced more than momentary discomfort; that used methods of restraint other than handcuffs or approved devices; that involved individuals who were struck or kicked; or that involved claims by individuals that the officer used excessive force or caused injury. The District President or designee will evaluate the need for additional training or policy modifications.

Training

In addition to initial and supplementary training on use of force, all College police officers will participate no less than annually in regular and periodic department training addressing this policy and protecting the public.

**Emergency Driving  
in Pursuit and Non-  
Pursuit Situations**

Vehicle pursuits expose innocent citizens, law enforcement officers, and fleeing violators to the risk of serious injury or death. The College District's police officers will make every reasonable effort to apprehend a fleeing suspect and to respond to emergency calls quickly and safely. The pursuit or call response should never be carried to such an extent as to endanger the lives or property of innocent users of the street, the highway, the violator, or the officer.

Emergency, non-pursuit driving is the operation of an authorized emergency vehicle with emergency lights and sirens in operation by a police officer in response to a life-threatening or a violent crime in progress, using due regard for the safety of others.

Emergency driving in a pursuit situation is an active attempt by a police officer, operating an emergency vehicle and utilizing simultaneously all emergency equipment, to apprehend one or more occupants of another moving vehicle and the driver of the fleeing vehicle is aware of that attempt and is resisting apprehension. Officers' conduct during the course of a pursuit must be objectively reasonable; that is, what a reasonable officer would do under the circumstances.

Emergency Driving  
in General

The operation of a Collin College police vehicle, when utilized as an authorized emergency vehicle, is governed by the Texas Transportation Code Chapter 546. College police officers may operate College police vehicles as emergency vehicles in compliance with this policy in non-pursuit and pursuit emergency situations. When operating a department vehicle as an authorized emergency vehicle, the officer will immediately activate all emergency lights and sirens and will immediately notify the dispatcher. Officers will not operate a police vehicle in emergency status if it is occupied by any passenger other than another police officer.

Unmarked vehicles and police vehicles and College-owned vehicles without emergency lights and sirens will not be operated as emergency vehicles.

Non-Pursuit  
Situations

Emergency responses will be made only when the incident involves a life-threatening situation or a violent crime in progress. Emergency responses must be approved by a supervisor. When deciding to initiate or continue driving under emergency conditions, officers will consider such factors as traffic volume, time of day, weather conditions, and potential hazard or liability to themselves and the public. Officers will have sufficient information to justify the decision to drive under emergency situations. Officers responding to a call from another officer needing assistance will remember that one must arrive at the scene safely in order to be of assistance.

Pursuit Situations

Probable cause must exist for the belief that a felony offense has been committed and failure to apprehend a suspect immediately may result in loss of life or serious bodily injury to another. A crime against property, by itself, will not justify pursuit.

Pursuits will be utilized only in instances necessary to pursue suspected perpetrators of felony crimes, which occurred on property owned, operated, or controlled by the College District. No pursuit will be initiated or continued on or off property owned, operated, or controlled by the College District by any officer unless a supervisor approves such pursuit. The supervisor will control the pursuit and have the authority to terminate the pursuit at any time. Supervisors should be within radio contact at all times and continually assess the advisability of commencing and continuing the pursuit. The supervisor will determine whether a back-up police vehicle is necessary and appropriate. The supervisor will notify other jurisdictions if the pursuit is likely to enter or cross into another jurisdiction.

The pursuing officer will consider the following factors before initiating a pursuit:

1. Nature of the offense;

2. The importance of protecting the public and balancing the known or reasonably suspected offense and the apparent need for immediate capture against the risks to officers, innocent motorists, and others;
3. Performance capabilities of the pursuit vehicle;
4. Vehicle speeds, road, traffic, and pedestrian conditions that unreasonably increase the danger of the pursuit when weighed against the risks resulting from the suspect's escape;
5. Weather and environmental factors such as rain, fog, ice, snow, or darkness that could substantially increase the danger of pursuit;
6. Age of offender, whether the identity is known, and whether there is comparatively minimal risk in allowing the suspect to be apprehended at a later time;
7. Officer's familiarity of area and his or her ability to accurately describe location and direction of travel;
8. Safety of the public in the area of the pursuit, including the type of area, time of day, the amount of vehicular and pedestrian traffic (e.g., school zones) and the speed of the pursuit relative to these factors; and
9. Availability of other resources and back-up assistance.

When the suspect's identity has been established at a point where later apprehension can be accomplished, and there is no logical need for immediate apprehension, the pursuit will be terminated.

Officers should not continue an emergency response or pursuit when conditions escalate to a degree that places the safety of the officers or others in an unacceptable level of jeopardy. All officers involved in vehicular pursuits will be held accountable for the continuation of a pursuit when traffic hazards and other circumstances indicate, by danger level, that it should have been discontinued.

Officers will not use their vehicle as a ramming device, to box in or surround a suspect vehicle, to overtake or force a suspect vehicle off the roadway, or to create roadblocks.

Pursuits Initiated by  
Other Law  
Enforcement  
Agencies

College police officers will discontinue the pursuit when another agency has assumed the pursuit, unless continued assistance of the Collin College Police Department is requested by the agency assuming the pursuit.

	<p>When a pursuit begins within another agency's jurisdiction and passes or ends within the College District's primary geographical jurisdiction, the originating agency will have arrest responsibility.</p>
<p>Reporting and Analysis</p>	<p>After a pursuit, the pursuing officer and supervisor monitoring the pursuit will each prepare a written report detailing the factual circumstances surrounding the pursuit. The report will be evaluated by the Chief of Police or his or her designee to ensure compliance with this policy and other department procedures. Each year, the Chief of Police will submit to the District President or designee a report summarizing and analyzing the pursuits taken in the previous year. The District President or designee will evaluate the need for additional training or policy modifications.</p>
<p>Training</p>	<p>In addition to initial and supplementary training on pursuits, all police officers of the department will participate no less than annually in regular and periodic department training addressing this policy and the importance of vehicle safety and protecting the public.</p>
<p><b>Video Monitoring</b></p>	<p>Video equipment will be used on a College District police car for safety purposes whenever the flashing lights on a car are in use.</p>
<p>Access to Recordings</p>	<p>Recordings will be considered law enforcement records, will remain in the custody of the Chief of Police, and will be maintained as required by the department regulations manual and in accordance with applicable law. An original complete copy of all dash cam and body camera recordings will be archived by the Information Technology Department in accordance with records retention guidelines. [See CR(LOCAL) for additional information]</p>
<p><b>Training</b></p>	<p>All College District officers will receive at least the minimum amount of education and training as required by law.</p>
<p><b>Racial Profiling</b></p>	<p>Officers will actively enforce state and federal laws in a responsible and professional manner, without regard to race, ethnicity, or national origin. Officers are prohibited from engaging in bias-based profiling when making traffic stops, field interview stops, or initiating asset seizure and forfeiture efforts. This policy is applicable to all persons, whether drivers, passengers, or pedestrians. Officers will conduct themselves in a dignified and respectful manner at all times when dealing with the public. Two of the fundamental rights guaranteed by the United States and Texas constitutions are equal protection under the law and freedom from unreasonable searches and seizures by governmental agents. The right of all persons to be treated equally and to be free from unreasonable searches and seizures must be respected. Bias-based profiling is an unacceptable patrol tactic and will not be condoned.</p>

The District President or designee will provide a complaint process so that students, employees, and other citizens may report violations of this policy. The District President or designee will provide public education regarding the complaint process in the form of bulletin board notices, website postings, student handbook notices, public presentations, and/or other forms of communication designed to promote public awareness.

The Chief of Police will disseminate written regulations to all members of the police department that strictly prohibit racial profiling; define acts constituting racial profiling; describe the complaint process by which an individual may file a complaint if the individual believes that he or she has been subjected to racial profiling; and require appropriate corrective action to be taken against a peace officer who, after an investigation, is shown to have engaged in racial profiling in violation of this policy. The written regulations will comply with state law requirements regarding the collection of data regarding arrests and the annual reporting to TCOLE and the Board regarding the data.

The Chief of Police or designee will provide periodic training regarding this policy and the department's procedures regarding racial profiling.

## **Complaints**

Complaints against police officers must be in writing and signed by the person making the complaint. A copy of the complaint will be given to the officer within a reasonable time after it is filed [see Complaint Against Peace Officer at CHA(LEGAL)], and no disciplinary action will be taken against the officer as a result of the complaint unless a copy is given to the officer and the matter has been investigated. A signed letter from a supervisor or other employee with knowledge of the facts may fulfill the requirements of a complaint.

Complaints involving allegations of misuse of force, brutality, felony misconduct, misdemeanors involving moral turpitude, corruption, or police conduct involving serious injury or death will be investigated by an impartial supervisor who did not have involvement in the underlying matter. However, the District President or designee, in his or her sole discretion, may appoint an investigator outside the department when circumstances warrant such action.

Grievances and concerns by police department employees concerning wages, promotions, hours of work, working conditions, workplace conflict, discrimination, performance evaluations, assignments, reprimands, or disciplinary action will be processed in accordance with the Board's personnel policies located in DAA of the Board's policy manual.

Appeals regarding this complaint process will be filed in accordance with DGBA, FLD, or GB, as appropriate.

Complaints against the Chief of Police will be submitted to the District President or designee who will appoint an appropriate investigator.

**Assistance in  
College Hearings**

As employees of the College, the College's police officers have a duty to assist the College administration in College disciplinary hearings or other College hearings when the officer has information pertinent to the hearing, regardless of whether the hearing involves criminal or noncriminal charges and regardless of whether criminal charges are pending. Officers may be called to provide expertise, information, records, or testimony that may be pertinent to the matter pending. In extenuating circumstances, the District President or his or her designee may excuse an officer's participation.

**School Marshal  
Program**

Purpose and  
Responsibilities

The sole purpose of a school marshal is to prevent the act of murder or serious bodily injury on the College's premises, acting only within the authority granted in this policy and applicable law.

A school marshal may only act as necessary to prevent or abate the commission of an offense that threatens serious bodily injury or death of students, faculty, staff, or visitors on school premises.

A school marshal may not issue a traffic citation.

Appointment

An individual who is employed by the College District and is interested in serving as a school marshal will express such interest by completing a designated application form available in the District President's Office.

In addition to holding a current and valid License to Carry (LTC), to be eligible for appointment as a school marshal at the College, an applicant must:

1. Successfully complete all prerequisite commission training;
2. Pass the state licensing exam;
3. Be currently employed by the College District;
4. Be appointed by the Board; and
5. Meet all statutory requirements and TCOLE requirements, including psychological fitness established through a psychological examination.

To be eligible for an appointment, an employee must also meet all additional requirements as outlined in Occupations Code 1701.260 and 37 Administrative Code 227.3.

The College District is not obligated to appoint any individual as a school marshal, and the selection or removal of a school marshal will be at the sole discretion of the College District, subject to applicable laws. An applicant who is appointed as a school marshal must continue to meet all relevant statutory, commission, and College District requirements at all times.

Once appointed, a school marshal will:

1. Immediately report to the TCOLE and the College through the Chief of Police, any circumstance which would render him or her unqualified and unauthorized to act as a school marshal by virtue of his or her employment with the College, failure to meet the standards of the commission, another state agency, or under law;
2. Immediately report to the TCOLE any violation of applicable commission standards, including any discharge of a firearm carried under the authorization of this chapter outside of the training environment on College premises; and
3. Comply with all requirements under law, including Texas Higher Education Code Section 51.220.

#### Possession and Use of Handgun

Individuals appointed as school marshals are authorized to carry or possess a handgun on the physical premises of the College and access such handgun only under circumstances that would justify the use of deadly force under Section 9.32 or 9.33, Penal Code and subject to the requirements found in "Use of Force" outlined herein and in the police department operating procedures, insofar as the Use of Force guidelines and police department procedures are more restrictive.

Individuals appointed as school marshals may only possess or carry the handgun in a concealed manner; however, if the primary duty of the school marshal involves regular, direct contact with students, the marshal may not carry a concealed handgun but may possess a handgun on the physical premises of a public junior college campus in a locked and secured safe within the marshal's immediate reach or on their person when conducting the marshal's primary duty.

School marshals will be designated as school marshals only for specific campuses, and such designation will be made by the Board in closed Executive Session.

#### Training

Training is required on an annual basis that meets or exceeds the state's training requirements for school marshals. Training will be facilitated and monitored through the College's police department, as authorized by the Chief of Police.

SITE MANAGEMENT  
SECURITY

CHA  
(LOCAL)

Equipment	Appointed school marshals will carry their personal firearms and are responsible for maintaining them appropriately. Firearms and ammunition of school marshals must be approved by the Chief of Police or designee and are subject to periodic inspection by the Chief of Police or designee for safety purposes. The only ammunition a marshal may carry and use is frangible duty ammunition approved by the TCOLE.
Renewal of Appointment	<p>An individual serving as an appointed school marshal is reviewed and considered for reappointment annually by the Chief of Police. Individuals recommended for appointment and renewal are then considered by the Board in closed Executive Session.</p> <p>Appointments may be withdrawn at any time for any reason or no reason by action of the Board in its sole discretion taken in executive session, without the right to appeal.</p> <p>If a school marshal's status becomes inactive for a reason spelled out in Texas Higher Education Code Section 51.220(g) or other law, that school marshal will cease being a marshal for the College and will notify the Chief of Police immediately of the change in status.</p>
Confidentiality	<p>Except as provided in Section 1701.260(j) of the Texas Occupations Code, the identity of a school marshal is confidential. The identity of a school marshal will not be disclosed by the College District in response to a request under the Texas Public Information Act.</p> <p>However, if the College District receives an inquiry in writing from a parent or guardian of a student enrolled at the College District, the Board will provide the parent or guardian written notice indicating whether any employee of the public junior college is currently appointed as a school marshal. Such notice will not disclose any information confidential under this section, including the identity of any particular school marshal.</p>

## NEW POLICY

Currently enrolled students may earn credit for relevant non-traditional learning experiences. A student who believes that he or she already possesses the knowledge and/or skills taught in certain courses or programs offered by the College District may challenge certain courses for credit using Prior Learning Assessment (PLA).

PLA refers to all of the processes the College District uses to review and evaluate evidence of learning and to award academic credit in accordance with academic and administrative standards. The College District shall develop procedures to implement this policy. The guidelines implementing this EGAA(LOCAL) policy are published on the College District's website.

### Prior Learning Assessment

Students are required to complete a minimum of 25 percent of the semester credit hours for any degree or certificate in residence at Collin College. [See EGC(LOCAL)]

In order to petition for credit earned by PLA to be posted to the student's transcript the student:

- a) must be currently enrolled in credit coursework at Collin College (or have been enrolled in credit coursework at Collin College within the last five years),
- b) must meet the admission requirements of the declared program for which the student intends to petition for credit for non-traditional (or prior) learning experience, and
- c) must earn at least three semester credit hours of college credit-level (i.e. non-developmental education) coursework at Collin College.

Credit earned through PLA shall not count toward the residency requirement, and credit earned by PLA is not guaranteed to transfer to a university.

A student shall earn credit for a course through PLA in accordance with the following methods:

1. Testing instruments prepared by appropriate faculty members to challenge courses;
2. Various educational testing service providers, or other College District-approved testing services [see EGA(LEGAL)];
3. Articulated college credit for select high school career and technical education courses;

## NEW POLICY

4. Evidence of an appropriate valid certification and/or license in the field;
5. Evidence of successful completion in a College District non-credit, cross-listed (i.e. "mirror") course for conversion to a college-credit academic course; and
6. Evidence of training and service for military and veteran students. [See EGA(LEGAL)]

Upon successful completion of any PLA method, credit shall be awarded for the indicated course with a "CR" grade, and as a result, the credit shall not impact the student's grade point average (GPA).

Fees for the processing and posting of PLA shall be set by the Board upon recommendation from the District President.

A student who is dissatisfied with the outcome of the approval process may appeal to the Campus Provost. The decision of the Campus Provost is final and may not be further appealed. The Campus Provost shall notify the student of the final decision.

**Collin County Community College District Board of Trustees**

2021-08-3-2

August 24, 2021

Resource: Melissa Irby  
Chief Financial Officer

**AGENDA ITEM:** Consideration of Approval of the 2021-2022 Budget

**DISCUSSION:** On July 27 the proposed budget for the 2021-2022 fiscal year was presented to the Finance and Audit Committee. The proposed budget was also presented to the Board of Trustees and the public on August 3, 2021 and on August 12, 2021.

The proposed revenue budget for 2021-2022 is presented as follows:

Unrestricted	\$225,477,046
Restricted	106,087,284
Interfund Transfers	73,944,758
<u>Total</u>	<u>\$405,509,088</u>

The proposed expense budget for 2021-2022 is presented as follows:

Unrestricted	\$256,396,909
Restricted	203,324,937
Interfund Transfers	73,944,758
Depreciation	20,509,400
Bond Principal	(15,905,000)
Capital Purchases	(82,127,865)
<u>Total</u>	<u>\$456,143,139</u>

**See Annual Budget – Fiscal Year Ending August 31, 2022**

**DISTRICT PRESIDENT’S RECOMMENDATION:** The District President recommends approval and adoption of the Fiscal Year 2021-2022 Budget.

**SUGGESTED MOTION:** “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves and adopts the Fiscal Year 2021-2022 Budget as presented.”

# **Fiscal Year 2021-2022 Proposed Budget**

**August 24, 2021**



# FY2021-22 Revenue Budget Overview

<i>(Stated in Millions)</i>	<b>2021-22 Budget</b>	<b>2020-21 Budget</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
<b>Unrestricted Funds</b>				
<b>State Appropriations - General Revenue</b>	\$44.6	\$39.8	4.8	12.0%
<b>Tuition and Fees</b>	51.7	53.7	(2.)	-3.7%
<b>Scholarship Allowances</b>	(12.)	(8.)	(4.)	50.0%
<b>Taxes for Current Operations</b>	133.8	131.0	2.8	2.1%
<b>Investment Income</b>	.7	4.2	(3.5)	-82.3%
<b>Miscellaneous</b>	2.5	2.2	.2	9.9%
<b>Auxiliary Fund</b>	4.2	4.9	(.6)	-12.8%
<b>Total Unrestricted Funds</b>	<b>\$225.5</b>	<b>\$227.8</b>	<b>(2.3)</b>	<b>-1.0%</b>
<b>Restricted Funds</b>				
<b>Grants and Contracts</b>	92.8	36.6	56.2	153.6%
<b>State Allocation - On-behalf Benefits</b>	9.5	9.0	.5	6.0%
<b>Debt Service - General Obligation Bonds</b>	3.7	4.8	(1.1)	-23.7%
<b>Total Restricted Funds</b>	<b>\$106.</b>	<b>\$50.4</b>	<b>55.6</b>	<b>110.4%</b>
<b>Total Revenue</b>	<b>\$331.5</b>	<b>\$278.2</b>	<b>53.3</b>	<b>19.2%</b>

Source: Collin College Finance

# Highlights of the Proposed 2021-22 Budget - Revenue

- **State Revenue**
  - \$44.6 million
  - \$4.8M increase from FY21
  - 1<sup>st</sup> year of biennium
- **Tuition and Fees**
  - \$2 million decrease – (3.7%)
  - Projecting flat in student credit hours
  - Budgeting flat in CE revenue
- **Property Tax - Unrestricted**
  - \$2.8M increase – 2.1%
  - Using the same rate as FY21 - \$0.081222
- **Investment Income**
  - \$3.5 million decrease
- **Auxiliary Fund**
  - \$600,000 decrease
- **Grants and Contracts**
  - \$56.2M increase (\$18M Fed Emergency Grant Assist/\$36M IHI Emergency Relief Fund-Institution)

# FY 2021-22 Expense Budget Overview

<i>(Stated in Millions)</i>	<b>2021-22 Budget</b>	<b>2020-21 Budget</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
<b>Instruction</b>	\$98.1	\$94.2	\$3.9	4.1%
<b>Public Service</b>	.1	.1	.1	96.1%
<b>Academic Support</b>	24.5	23.9	.6	2.7%
<b>Student Services</b>	23.9	21.7	2.2	10.3%
<b>Institutional Support</b>	63.0	54.6	8.5	15.5%
<b>Operation and Maintenance of Plant</b>	31.3	26.3	5.0	19.1%
<b>Scholarship Allowances</b>	(12.0)	(8.0)	(4.)	50.0%
<b>Auxiliary Fund</b>	5.2	5.7	(.57)	-9.9%
<b>Reserve for Supplemental Requests</b>	6.3	4.7	1.5	32.7%
<b>Stabilization and Startup Fund</b>	10.0	-	10.0	n/a
<b>Building Fund</b>	6.0	-	6.0	n/a
<b>Total Expenses</b>	<b>\$256.4</b>	<b>\$223.1</b>	<b>\$33</b>	<b>14.9%</b>
<b>Restricted Funds</b>				
<b>Grants and Contracts</b>	92.8	36.6	56.2	153.6%
<b>State Allocation - On-behalf Benefits</b>	9.5	9.0	.5	6.0%
<b>Debt Service - General Obligation Bonds</b>	38.0	35.2	2.8	8.0%
<b>2020 Limited Tax Bond Series</b>	63.0	133.1	(70.1)	-52.7%
<b>Total Restricted Funds</b>	<b>\$203.3</b>	<b>\$213.9</b>	<b>(10.6)</b>	<b>-4.9%</b>
<b>Total Expenses</b>	<b>\$459.7</b>	<b>\$437.</b>	<b>22.7</b>	<b>5.2%</b>

# 2021-22 Current Unrestricted Expenses

## Budget Cost Drivers

- **4.5% General Pay Increase (GPI) for staff and faculty (\$4.6M)**
- **4.5% GPI for Part-Time, Adjunct, Continuing Education, Student pay rate adjustment (\$1.6M)**
- **Review of staff salary ranges, based on job market review, resulted in reclassification recommendations for 79 staff members at a cost of \$269,239. (Faculty salary ranges will be reviewed next year.)**

# 2021-22 Current Unrestricted Expenses

## Budget Cost Drivers

- **New campus costs for FY 22**
  - **Celina - \$2.6M (\$2.4M budgeted in FY 21)**
  - **Farmersville - \$680,000 (\$3.6M budgeted in FY 21)**
  
- **2020 Tax Bond Spend:**
  - **\$10.8M for IT Center**
  - **\$6.9M for Celina Campus**
  - **\$28.4M for McKinney Welcome Center**
  - **\$13.2M for Frisco Campus**

# 2021-22 Current Unrestricted Expenses Budget Cost Drivers

- Reserve adjustments
  - \$33.15M reserve established for early pay off of 2018 GO Bonds
  - \$750,000 decrease in COVID reserve
  - Established \$250,000 reserve for Workday training/implementation
  - Established \$500,000 reserve for Technology replacement
  - \$5.4M decrease in Start-up/Stabilization
  - \$3.2M increase in Renewal/Replacement

# 2021-22 Current Unrestricted Expenses Budget Cost Drivers (In \$ Millions)

- **Supplemental Requests**
  - **Staff Full Time**
    - **Approved requests: 31 positions for \$1.8**
    - **2 PT positions converted to FT \$.032**
  - **Staff Part Time**
    - **Approved: 12 new positions \$.186**

# 2021-22 Current Unrestricted Expenses Budget Cost Drivers (In \$ Millions)

- **Supplemental Requests (Operating Expenses)**
  - **Recurring Expenses**
    - **Approved requests: \$1.6**
  - **Non-recurring Expenses Approved requests: \$2.4**
- **Total Unrestricted Supplemental Expenses: \$6.0**

# Highlights of the Proposed 2021-22 Budget – Expenses (In \$ Millions)

## ➤ Restricted and Capital

- Grants and Contracts \$ 56.2 increase
- Depreciation Expense \$ 3.9 increase
- Transfer from Unrestricted For Plano renovation \$ 6.0 increase
- Start up and Stabilization \$ 12.0 increase
  - \$10 for purchase of land
- 2020 Limited Tax Bond Series \$ 70.1 decrease

# Estimated Change in Unrestricted Net Position(In \$ Millions)

	<b>21-22</b>	<b>20-21</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Change</b>
<b>Net Position - beginning of year</b>	<b>\$132.4</b>	<b>\$164.5</b>	<b>\$(32.15)</b>
<b>Revenues</b>	<b>221.1</b>	<b>221.7</b>	<b>(.60)</b>
<b>Expenses</b>	<b>250.9</b>	<b>217.4</b>	<b>33.6</b>
<b>Transfers - Additions (deductions)</b>	<b>(67.94)</b>	<b>(36.49)</b>	<b>(31.46)</b>
<b>Net increase (decrease for the fiscal year)</b>	<b>(97.77)</b>	<b>(32.15)</b>	<b>(65.62)</b>
<b>Net Position - end of year</b>	<b>\$34.6</b>	<b>\$132.4</b>	<b>\$(97.77)</b>

**Collin County Community College District Board of Trustees**

2021-08-3-3

August 24, 2021

Resource: Melissa Irby  
Chief Financial Officer

**AGENDA ITEM:** Consideration of Approval of a Resolution Setting the 2021 Tax Rate

**DISCUSSION:** At its meeting on August 3, 2021, the Board of Trustees of Collin County Community College District voted on a proposed tax rate for 2021. A public hearing on the proposed tax rate was held on August 12, 2021. In addition, the Finance and Audit Committee reviewed and discussed the 2021 Tax Rate at its meeting on July 27, 2021.

The proposed total tax rate of \$0.081222 is the same as the total rate approved in 2020.

The Maintenance & Operations portion of the total tax rate (\$0.079100) will raise more taxes for Maintenance & Operations than last year's tax rate (\$0.079100) and will raise more taxes for Debt Service (\$0.002122) than last year's rate (\$0.002122).

**DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends that the Board of Trustees of Collin County Community College District approves the Board of Trustees approval of a resolution setting the tax rate for 2021.

**REQUIRED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves a resolution stating that property taxes be increased by the adoption of a tax rate of \$0.081222 which includes a Maintenance & Operation rate of \$0.079100 and a Debt Service rate of \$0.002122, which is effectively a 3.0% increase of the total proposed rate over the total no-new revenue tax rate."

Resolution Setting 2021 Tax Rate  
Collin County Community College District

WHEREAS, at its meeting of August 3, 2021, the Board of Trustees of Collin County Community College District voted on a proposed tax rate for 2021, and

WHEREAS, the Board of Trustees of Collin County Community College District held a public hearing on the proposed tax rate for 2021 on August 12, 2021,

NOW THEREFORE BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of Collin County Community College District approves setting the tax rate for 2021 at \$0.081222, which includes a Maintenance and Operations rate of \$0.079100 and a Debt Service Rate of \$0.002122.

Maintenance & Operations Tax Rate

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE & OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.0% OF THE TOTAL PROPOSED RATE OVER THE TOTAL NO-NEW REVENUE TAX RATE. TAXES FOR MAINTENANCE & OPERATIONS ON A \$100,000 HOME WILL BE RAISED BY APPROXIMATELY \$3.00.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

***Collin County Community College District Board of Trustees***

2021-08-3-4

August 24, 2021

Resource: Melissa Irby  
Chief Financial Officer

- AGENDA ITEM:** Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate
- DISCUSSION:** The Texas Tax Code Section 26.04(c) defines that Collin County Community College may designate “an officer or employee” to calculate the annual no-new revenue tax rate and the voter-approval tax rate and to sign and submit the Truth in Taxation forms required to be completed by the College.
- DISTRICT PRESIDENT’S RECOMMENDATION:** The District President recommends that the Board of Trustees of Collin County Community College District approves a resolution designating the Collin County Tax Assessor Collector as Officer to calculate the tax rate.
- SUGGESTED MOTION:** “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves a resolution designating the Collin County Tax Assessor Collector as Officer to calculate the tax rate.”

**RESOLUTION OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES DESIGNATING COLLIN COUNTY TAX ASSESSOR COLLECTOR AS OFFICER TO CALCULATE TAX RATE INFORMATION REQUIRED UNDER TEXAS TAX CODE SECTION 26.04(C)**

The Board of Trustees of the Collin County Community College makes the following findings and resolutions:

WHEREAS, pursuant to Texas Tax Code Section 26.04(c), Collin County Community College (“College”) may designate “an officer or employee” to “calculate the annual no-new-revenue tax rate and the voter-approval tax rate” for the College and to sign and submit the Truth in Taxation forms required to be completed by the College;

WHEREAS, the Collin County Tax Assessor Collector, is willing to perform such functions on behalf of the College.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT** the Collin County Community College hereby designates the Collin County Tax Assessor Collector as the officer designated pursuant to Texas Tax Code Section 26.04(c) to calculate, sign and submit the Truth in Taxation forms as required by Texas Tax Code Chapter 26 and the Texas Comptroller. This delegation shall remain in effect until revoked by the Board of Trustees for Collin County Community College.

ADOPTED and EXECUTED this \_\_\_\_\_ day of August, 2021.

\_\_\_\_\_  
Chair, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

**Collin County Community College District Board of Trustees**

2021-08-3-5

August 24, 2021

Resource: Monica Velazquez  
General Counsel

**AGENDA ITEM:** Consideration of Approval to Authorize the District President to Negotiate for and Execute Contracts and Other Required Documents to Affect the Purchase of Parcels of Land Available for Future District Instructional and Support Facilities in the County Within Designated Parameters

**DISCUSSION:** The College has recently completed a periodic Facilities Master Planning study as required by the Southern Association of Colleges and Schools Commission on Colleges. Findings resulting from the study indicate that an expansion of services to under-served populations within the county may be advisable.

Pursuant to the desire of the Board of Trustees to pursue a course of action leading to a potential facilities expansion, the Board authorizes the District President to negotiate and execute contracts for the purchase as designated above within the following purchase parameters:

- 104.6 acres at \$2.00 per gross square foot of land for which the purchase price is estimated at \$9,112,752.00 to be adjusted on final survey, and to include reasonable expenses and closing costs.

**DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends authorization to negotiate for and to execute a contract and other required documents to affect the purchase of parcels of land available for future District instructional and support facilities within the stated parameters.

**SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District authorizes the District President to negotiate for and to execute a contract and other required documents to effect the purchase of parcels of land available for future District instructional and support facilities within the stated parameters."

**Collin County Community College District Board of Trustees**

2021-08-3-6

August 24, 2021

Resource: Dr. Neil Matkin  
District President

**AGENDA ITEM:** Consideration of Approval for FY2021-2022 Salary Increases

**DISCUSSION:** Board Policy DEA(Local) establishes the following objectives for the college's compensation plan.

**INTERNAL EQUITY:** Establish pay relationships between jobs that are fair and equitable when compared to other jobs in the College;

**EXTERNAL COMPETITIVENESS:** Provide salary levels that are competitive and/or comparable with peer colleges and organizations in order to attract and retain well-qualified employees;

**CONTINUITY AND FLEXIBILITY:** Accommodate new jobs and changes in existing jobs, as well as adjust to changes in economic conditions and the job market; and

**EFFECTIVE ADMINISTRATION:** Establish clearly defined policies, procedures, and guidelines for salary budgeting and administration and ensure a clear understanding among all employees of the College about how the compensation program works.

**ADMINISTRATION:** The District President or designee shall administer and maintain compensation in accordance with this policy and the related procedures and guidelines for the College's compensation plan.

Based on these objectives, the Human Resources Department has considered the local Consumer Price Index (CPI) for the last year as well as other market factors that can influence the college's ability to recruit and retain an excellent faculty and staff, including review of peer and local market data, with a focus on staff compensation this year. As a result of this review, the following increases for 2021-2022 are recommended:

- Increase base salary by 4.5% through a General Pay Increase (GPI) for all full-time faculty and staff; process an adjustment of 4.5% that does not add to

base salary for employees at the maximum of the salary range; and make a combination of GPI and non-base salary adjustments of 4.5% for employees near the maximum of the salary range.

- Increase part-time staff and adjunct faculty pay rates by 4.5%.
- Increase Continuing Education employee pay rates by 4.5%.
- Increase the student employee pay rate by 4.5%.

**DISTRICT PRESIDENT'S  
RECOMMENDATION:**

The District President recommends approval of a 4.5% General Pay Increase (GPI) for all full-time faculty and staff; an adjustment of 4.5% that does not add to base salary for employees at the maximum of the salary range and a combination of GPI and non-base salary adjustments of 4.5% for employees near the maximum of the salary range; an increase to the pay rates of part-time staff and adjunct faculty of 4.5%; an increase to the Continuing Education employee pay rates of 4.5%; and an increase to the student employee pay rate of 4.5%.

**SUGGESTED MOTION:**

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the pay increases as recommended.”

***Collin County Community College District Board of Trustees***

2021-08-3-7

August 24, 2021

Resource: Andrew Hardin  
Board Chair

**AGENDA ITEM:** Consideration of Approval of the FY2021-2022 Salary and Contract for the District President

**DISCUSSION:** The Board of Trustees has completed its annual performance evaluation of the District President and recommends the FY2021-2022 salary and a contract extension for the District President's employment contract, resulting in a three-year contract that extends through August 31, 2024.

**SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves a budgeted salary and wage increase for the District President with approved merit and market adjustments; and in addition, approves the extension to the District President's employment contract, resulting in a three-year contract that extends through August 31, 2024."

**Collin County Community College District Board of Trustees**

2021-08-3-8

August 24, 2021

Resource: Dr. Neil Matkin  
District President

**AGENDA ITEM:**

Consideration of Approval Granting Temporary Authority to the District President to Implement Measures as Needed for the Health, Safety, and Well-Being of College Students and Employees, Secure the College's Academic Integrity, and Support the Ongoing Operations and Workforce of the College

**DISCUSSION:**

In coordination with appropriate authorities, the College has taken significant measures to prepare for, respond to, and mitigate the outbreak and spread of the coronavirus which causes COVID-19 disease, within the College's campuses.

Temporary authority to address the fluid COVID-19 response was initially granted to the District President through June 30, 2020 at the emergency meeting of the Board of Trustees held on March 17, 2020. The District President's temporary authority was extended through January 31, 2021, at the emergency meeting of the Board of Trustees held on July 23, 2020, and extended through June 30, 2021, at the January 26, 2021 meeting of the Board of Trustees.

The onset of coronavirus variants and increased number of cases in our community may necessitate the need for the college to implement measures to pivot and again respond quickly to COVID-19. As a result, the District President requests to renew the temporary authority in order to continue responding in a timely manner and address unexpected needs of the College during the ongoing COVID-19 pandemic through January 30, 2022.

Authority granted will be to take actions within the existing Board approved budget to address business and academic continuity priorities while responding to the pandemic emergency, including:

- In the event another shelter-in-place state order is issued, or similar government measures are implemented, examine and ensure continuity of pay

on a temporary basis until the next regularly scheduled or emergency board meeting for all College employees for regularly scheduled work hours at either the normal or an approved premium rate of pay, when it is determined that employees should not be present on campus and when neither telecommuting nor working on campus are viable options, or similar personnel actions are warranted;

- Authorize the modification of class schedules, academic calendars, events such as graduations, pinnings, and other gatherings, and related matters as needed;
- Authorize the purchase of additional services or licenses, as required, for vendors such as Zoom, HonorLock, Proctor-U, Canvas, Kahoot, Techsmith (Camtasia bundle), and other technological or educational resources as needed;
- Authorize the implementation of other academic and administrative measures, including but not limited to amending or modifying the college's Restart Plan, related to continuing operations of the College, student retention, and ensure that the College may expend necessary funds in connection with the implementation of those measures;
- To issue certain refunds of fees or other expenses, as deemed appropriate in response to emergency declarations within Collin County and the College's service area;
- Authorize the purchase of additional Personal Protective Equipment and sanitization supplies, as needed to maintain the college facilities; and
- Authorize the development and implementation of a short-term program to encourage COVID-19 vaccinations, including exploring options of providing direct incentives, up to \$1M for full-time and part-time employees and/or up to \$5M for students utilizing CARES funds, where appropriate.

**DISTRICT PRESIDENT'S  
RECOMMENDATION:**

The District President recommends approval be granted for temporary authority through January 30, 2022, to implement measures as needed for the health, safety, and well-being of Collin College students and employees, secure the College's academic integrity, and support the ongoing operations and the workforce of the College.

**SUGGESTED MOTION:**

"Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves extending temporary authority to the District President through January 31, 2022, to implement measures needed for the health, safety, and well-being of Collin College students and employees, secure the College's academic integrity, support ongoing operations and the workforce of the College, and implement other COVID-19 response measures."

**Collin County Community College District Board of Trustees**

2021-08-3-9

August 24, 2021

Resource: Melissa Irby  
Chief Financial Officer

**AGENDA ITEM:** Consideration of Approval of the Bid Report for August 24, 2021

**DISCUSSION:** The Bid Report for August 24, 2021:

- 4 New Solicitations
- 1 Contract Revision
- 1 Purchasing Cooperative
- 1 Statutory Exemption

**DISTRICT PRESIDENT’S RECOMMENDATION:** The District President recommends approval of the Bid Report for August 24, 2021 as presented.

**SUGGESTED MOTION:** “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for August 24, 2021 as presented.”

**I. NEW SOLICITATIONS**

Purchase Request #1 – pg. 60		
Food Services POS Hardware and Software	\$	400,000
Purchase Request #2 – pg. 61		
Food Products and Supplies		2,500,000
Purchase Request #3 – pg. 62		
Corp. Training & Continuing/Workforce Ed. Programs		2,500,000
Purchase Request #4 – pg. 63		
Redesign District Website		<u>300,000</u>
<b>TOTAL OF NEW SOLICITATIONS</b>	<b>\$</b>	<b><u>5,700,000</u></b>

**II. CONTRACT REVISION**

Purchase Request #5 – pg. 64		
Custodial Services	\$	<u>620,000</u>
<b>TOTAL OF CONTRACT REVISION</b>	<b>\$</b>	<b><u>620,000</u></b>

**III. PURCHASING COOPERATIVE**

Purchase Request #6 – pg. 65		
Purchasing Cooperative	\$	<u>0</u>
<b>TOTAL OF PURCHASING COOPERATIVE</b>	<b>\$</b>	<b><u>0</u></b>

**IV.**

**STATUTORY EXEMPTION**

Purchase Request #7 – pg. 67

Spend Authorization for Statutory Exemption \$ 32,827,000

**TOTAL OF STATUTORY EXEMPTION** \$ **32,827,000**

**GRAND TOTAL** \$ **39,147,000**

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves a contract to purchase Food Services Point of Sale (POS) Hardware and Software from Volanté Systems for the Food Services Department.

### **BACKGROUND**

Collin College began providing in-house food service in the fall of 2016 on the Plano Campus, and the service has expanded significantly since then. The manufacturer is no longer supporting the current POS hardware and software. Food Services requires a new POS Hardware and Software system and ongoing system support to manage the growing foodservice operation. Future expansion is expected when the kitchen renovations are completed on the Frisco and McKinney campuses.

Request for Proposal (RFP) Number 4401 was issued to procure Food Services POS Hardware and Software. Three (3) responses were received and evaluated by a Food Service and Financial Services staff team. The proposal submitted by Volanté Systems is being recommended as the best value to the district, based upon evaluation scores.

### **IMPACT OF THIS ACTION**

Collin College Food Services requires fifteen (15) POS registers and a quality food service production system with ongoing system support. The software will provide standard food service operating processes related to inventory, recipe integrity, purchasing, nutrition labeling of food items, and system support to ensure these programs operate as required. The software and hardware will assist the department in providing quality service to all customers, including students, faculty, staff, and visitors.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$400,000 for five (5) years, which is budgeted in the Food Services departments' FY22 operating budget and subsequent year's budgets, subject to Board approval.

### **MONITORING AND REPORTING TIMELINE**

The contract term will be five (5) years beginning September 1, 2021 through August 31, 2026.

### **RESOURCE PERSONNEL**

Melissa Irby, Chief Financial Officer  
972-758-3831

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves a contract to purchase food products and supplies from US Foods, Inc. for the Culinary Arts Program and Food Services and Catering.

### **BACKGROUND**

US Foods is one of the leading food distributors servicing institutional locations in the DFW area, and their customers include food service operations for colleges, restaurants, and school districts. They provide fresh and frozen foods, paper goods, and a wide variety of menu and business services to help their customers stay on-trend.

Invitation To Bid (ITB) Number 4455 was issued to procure food products and supplies. Two (2) responses were received and evaluated by an evaluation team of Culinary Arts and Food Service staff. The bid submitted by US Foods, Inc. is being recommended as the best value to the District, based upon evaluation scores.

### **IMPACT OF THIS ACTION**

Food products and supplies are used in Culinary Arts classrooms and Food Services to provide meals and snacks for students, faculty, staff, and catering events.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$2,500,000 for three (3) years, which is budgeted in the Culinary Arts and Food Service departments' FY22 operating budget and subsequent year's budgets, subject to Board approval.

### **MONITORING AND REPORTING TIMELINE**

The contract term will be three (3) years beginning October 1, 2021 through September 30, 2024.

### **RESOURCE PERSONNEL**

Melissa Irby, Chief Financial Officer  
972-758-3831

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves a contract to purchase training services for the Center for Workforce and Economic Development (CWED) from the following vendors: Educated Business Resource Corp (EBRC), Herrington Publishing, R & B Vocational Training, and SimiDigi, Inc.

### **BACKGROUND**

CWED provides contract training and individualized courses in key industry areas requiring content experts and a proven curriculum that must be developed quickly and dynamically to meet the rate of business change. There is an ongoing need to partner with third-party vendors to meet this critical business and industry need. These vendors provide curricular training and support in various areas, including online learning, technical training, language development, and specialized career training in a myriad of industries.

Request for Proposal (RFP) Number 4441 was issued to procure training services. Eleven (11) responses were received and evaluated by a team consisting of CWED staff. The proposals submitted by the above vendors are being recommended as the best value to the District, based upon evaluation scores.

### **IMPACT OF THIS ACTION**

Third-party vendors allow the CWED to provide seamless, affordable, and timely contract training for our corporate partners and career development training for individuals throughout Collin County. The budgeted amounts allow the CWED to schedule courses and training in ways that allow the District to earn a return on investment.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$2,500,000 for five (5) years, which is budgeted in the CWED departments' FY22 operating budget and subsequent years' budgets, subject to Board approval.

### **MONITORING AND REPORTING TIMELINE**

The contract term will be for five (5) years beginning August 25, 2021 through August 31, 2026.

### **RESOURCE PERSONNEL**

Dr. Abe Johnson, SVP Campus Operations Officer  
972-985-3760

## **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves a contract to redesign the District website from P'Unk Ave.

## **BACKGROUND**

The redesign of the current website is needed to better serve our target audience of prospective and current students, parents, and the community. The website needs to be more user-friendly, simple to use, visually pleasing, and consistent with today's website standards. The website needs to integrate with the legacy databases and services that the District offers and present them in a clear and uncluttered manner. The vendor will work with district personnel and students to conduct market research, help devise a website strategy, lead information architecture redesign, and build new website templates and procedures based on these efforts.

Request for Proposal (RFP) Number 4451 was issued to procure website redesign. Ten (10) responses were received and evaluated by a team consisting of staff from various departments. The proposal submitted by P'Unk Ave is being recommended as the best value to the District, based upon evaluation scores.

## **IMPACT OF THIS ACTION**

The redesign of the website will better serve our target audience of students, parents, and the community. It will be user-friendly, simple to use, visually pleasing, and consistent with today's website standards.

## **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$300,000 for three (3) years, which is budgeted in the CARES Funds and Public Relations departments' FY22 operating budget and subsequent years' budgets, subject to Board approval and extension of CARES Act funding.

## **MONITORING AND REPORTING TIMELINE**

The contract term will be three (3) years beginning September 1, 2021 through August 31, 2024.

## **RESOURCE PERSONNEL**

Steve Matthews, SVP External Relations  
972-599-3139

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves the expenditure of additional funds to purchase custodial services for the McKinney Campus from UBM Enterprise, Inc. (UMB).

### **BACKGROUND**

This contract provides all labor, equipment, and materials needed to perform custodial services at the McKinney Campus. The Board of Trustees approved the funding, which was inadvertently calculated for a three (3) year contract term amount in October of 2018, but the contract term listed on the bid item was for four (4) years. Additional funds are needed to cover the remaining year of services and any approved price increase requests as allowed under the contract terms.

Request for Proposal (RFP) Number 4185 was issued to procure custodial services for the McKinney Campus.

### **IMPACT OF THIS ACTION**

Approval of the additional funds will allow the contract with UBM to continue for another year, as stated in the Request for Proposal and original bid report item.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The Board has approved a total spend authorization of \$1,835,000. This purchasing request is for spend authorization for an additional \$620,000 which is budgeted in the McKinney Campus Facility Plant Operations Department's FY21 operating budget and subsequent years' budgets, subject to Board approval.

### **MONITORING AND REPORTING TIMELINE**

The contract term is four (4) years beginning January 1, 2019 through December 31, 2023.

### **RESOURCE PERSONNEL**

Christopher Eyle, VP Facilities & Construction  
972-758-3891

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves utilization of purchasing cooperatives listed in Attachment #1 on an as-needed basis for authorized expenditures for the fiscal year 2022.

### **BACKGROUND**

The District utilizes competitive solicitations procured through various purchasing cooperatives, group purchasing organizations, government purchasing alliances, and interagency agreements both in and out of the State of Texas. The contracts awarded through these cooperatives comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

### **IMPACT OF THIS ACTION**

The purchase of goods and services through competitively bid purchasing cooperatives allows the District to leverage buying power by pooling the purchasing volume of multiple governmental and educational institutions to obtain the best value for the cooperative members. Utilizing these competitively bid contracts also saves time and administrative costs. These contracts are readily available for use when a need arises and precludes the requirement to initiate a formal solicitation process.

### **RESOURCE PERSONNEL**

Melissa Irby, Chief Financial Officer  
972-758-3831

**Attachment #1 – List of Interlocal Purchasing Cooperatives**

Collin County Governmental Purchaser's Forum

Educational & Institutional Cooperative Purchasing (E&I)

Harris County Department Education (HCDE) - Choice Partners

Houston-Galveston Area Council of Governments (H-GAC)

National Cooperative Purchasing Alliance (NCPA) - Region 14 Education Service  
Center

Omnia Partners (includes National IPA/TCPN/US Communities & Vizient contracts)

North Central Texas Council of Governments (NCTCOG)

Region 10 Education Service Center

Sourcewell

State of Texas Cooperative Purchasing Program

Tarrant County Cooperative Purchasing Program

Texas Association of Community College Business Officers (TACCBO)

Texas Association of School Boards (TASB) – BuyBoard

Texas Community College Teachers Association (TCCTA) Purchasing Consortium

Texas A&M Corpus Christi Texas Connection Consortium

Texas Department of Information Resources (DIR)

Texas Interlocal Purchasing System (TIPS)

U.S. General Services Administration (GSA), Schedules 70 and 84

NPPGov

University of Texas (UT) System

## **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends that the Board of Trustees approves spend authorization for purchases exempt by state statute. These purchase requests encompass contract renewals and anticipated expenditures through cooperative contracts or for library goods and services, professional services, and sole source purchases above \$100,000 during the 2022 fiscal year.

Cooperative purchasing complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code. Current cooperatives and cooperative contract numbers are referenced but may change throughout the fiscal year based on the cooperatives' solicitation schedules.

The purchase, acquisition, or license of library goods and services for a library operated as part of a junior college district are exempt from competitive bidding per Section 44.031 and 130.0101 of the Texas Education Code.

Accounting/architectural/landscape architectural/land surveying/medical/optometric/professional engineering/real estate appraising/professional nursing/legal/fiscal agent services and interior design services are classified as professional services according to Section 2254 of the Texas Government Code and are exempt from competitive bidding per Section 44.031(f) of the Texas Education Code.

Sole source purchases are exempt from competitive bidding per Section 44.031(j) of the Texas Education Code.

Spend authorization requests for FY22 are based on FY21 expenditures, evaluation of spend under these contracts for purchasing goods and services in preparation of the opening of new campuses, the general growth of the district, and adding a contingency to ensure compliance with procurement laws and board policies.

### ***Administrative Services/Auxiliary Services*** **\$2,155,000**

Amazon Business provides office supplies, classroom supplies, art supplies, scientific lab supplies, and other miscellaneous items through OMNIA Partners Cooperative Purchasing Program (contract #R-TC-17006). The estimated annual expenditure is \$400,000. The reference number is 4088.

ARTA Travel provides student travel services for athletic tournaments and field trips through Plano Independent School District (contract #2018-022). The estimated annual expenditure is \$350,000. The reference number is 3585.

Staples Business Advantage provides office supplies through E&I Cooperative Services (contract #CNR01373). The estimated annual expenditure is \$525,000. The reference number is 3938.

Touchnet Information Systems, Inc. provides equipment, software licenses, and annual maintenance for the Ellucian Payment Center by Touchnet. The estimated annual expenditure is \$230,000. The reference number is 2837.

First Data Merchant Services provides merchant card services through the State of Texas Cooperative Purchasing Program (contract #946-M1). The estimated annual expenditure is \$650,000. The reference number is 3702.

**Facilities and Construction**

**\$3,755,000**

Fastenal (reference number 4341), Grainger (reference number 3121), The Home Depot (reference number 4343), HD Supply Facilities Maintenance (reference number 4340), and Lowes (reference number 4342) provide general hardware, tools, and miscellaneous supplies for new and existing campuses through multiple cooperative contracts. Contract numbers are Fastenal and Lowe's, Omnia Partners contract # R192001 & R192006, Grainger, E&I contract # CNR01496, The Home Depot, HD Supply Facilities Maintenance, and U.S. Communities contract #16154. The estimated annual expenditure is \$1,200,000.

Gomez Floor Covering provides floor covering replacement services through the BuyBoard Cooperative Purchasing Program (contract #642-21). The estimated annual expenditure is \$180,000. The reference number is 3965.

Johnson Burks provides plumbing fixtures and supplies through the McKinney ISD (contract #RFP2019-554). The estimated annual expenditure is \$200,000. The reference number is 4228.

Trane Service Company provides HVAC repair, maintenance, and inspections through the U.S. Communities Cooperative Purchasing Program, contract #15-JLP-023. The estimated annual expenditure is \$1,600,000. The reference number is 2674.

RoofConnect provides roofing services and preventative maintenance through the OMNIA Partners Cooperative Purchasing Program (contract #TX-R180902-303120). The estimated annual expenditure is \$300,000. The reference number is 4246.

Library Interiors of Texas, LLC has cooperative contracts through ChoicePartners (contract #19/033MJ-16) and Buyboard (contract #584-19) to provide design, project management, installation, and furniture/fixtures for library furniture and equipment. The estimated annual expenditure is \$150,000. The reference number is 4296.

Lone Star Furnishings LLC has a contract through the Buyboard cooperative (contract #584-19) to provide specialty furniture and equipment for addition/renovation/new construction projects. The estimated annual expenditure is \$125,000. The reference number is 4316.

**General Operations**

**\$6,900,000**

GT Distributors Inc. provides uniforms, equipment, and supplies for law enforcement academy, police department, and fire science academy through BuyBoard (contract #603-20). The estimated annual expenditure is \$300,000. The reference number is 3963.

Airgas and Matheson Tri Gas Inc provides industrial, medical, specialty gases, equipment, welding, and safety supplies through multiple cooperative contracts. Contract numbers are Airgas E&I contract #CNR01362 (reference number is 3794) and Matheson Tri Gas TIPS contract #200901. The estimated annual expenditure is \$850,000. The reference number is 4435.

America to Go provides catering services through E&I Cooperative Services (contract #CNR01458). The estimated annual expenditure is \$400,000. The reference number is 4031.

CAE Healthcare provides simulation manikins and extended warranties for patient simulators. The estimated annual expenditure is \$500,000. The reference number is 4255.

AVKIN provides wearable simulation manikins, software, consulting, training and warranties for all patient simulators. The estimated annual expenditure is \$300,000. The reference number is 4474.

Medline Industries, Pocket Nurse Enterprise Inc, and McKesson Medical-Surgical provide medical equipment services and supplies through multiple cooperative contracts. Contract numbers are Medline Industries through E&I Cooperative Services contract #CNR-01385, Pocket Nurse Enterprise Inc. through OMNIA Partners Cooperative Purchasing Program contract #R190201, Bound Tree Medical through BuyBoard Contract number 610-10, and McKesson Medical-Surgical through Sourcewell contract #061417-MML. The estimated annual expenditure is \$1,200,000. The reference number is 4256.

Carolina Biological, Flinn Scientific, Frey Scientific, and Fisher Scientific provide lab equipment and supplies through multiple cooperative contracts. Contract numbers are Carolina Biological, Flinn Scientific, and Frey Scientific through BuyBoard contract #573-18, and Fisher Scientific through OMNIA Partners, contract #15-JL-12. The estimated annual expenditure is \$400,000. The reference number is 3033.

The College Board provides assessment testing materials for the TSI assessments, ESL, and entrance assessments for Fire Science, EMS, and the Police Academy. The estimated annual expenditure is \$200,000. The reference number is 3560.

Assessment Technologies Institute (ATI) provides test prep services, virtual student reviews, and studies for Health Science programs. The estimated annual expenditure is \$300,000. The reference number is 4346.

VWR International provides supplies and equipment for the science labs through E&I Cooperative Services (contract #CNR-01459). The estimated annual expenditure is \$250,000. The reference number is 3013.

Northstar Equipment Solutions provides supplies and equipment for the automotive services and collision repair departments through the Richardson ISD (contract #1538). The estimated annual expenditure is \$100,000. The reference number is 4293.

Snap-On Incorporated provides supplies and tools for the automotive services and collision repair departments through Sourcewell (contract #013020-SNP). The estimated expenditure is \$100,000. The reference number is 4294.

Advanced Technology Consultants provides HVAC training materials and equipment for the HVAC programs through the ChoicePartners cooperative (contract #18/056KD-61). The estimated expenditure is \$100,000. The reference number is 4329.

Holiday Chevrolet and Defender Supply provide law enforcement vehicles, including vehicle equipment and installation through multiple Tarrant County Cooperative Contracts. Contract numbers are Defender Supply through Tarrant County cooperative contract #2019-181 and Holiday Chevrolet through Tarrant County cooperative, contract #2019-174. The estimated annual expenditure is \$350,000. The reference number is 4353.

Caldwell Country Chevrolet, Reliable Chevrolet, Chevrolet of Watsonville, and National Auto Fleet Group provide district vehicles through multiple cooperative contracts. Contract numbers are Caldwell Country Chevrolet through Tarrant County cooperative, contract #2020-174, Reliable Chevrolet through Tarrant County cooperative, contract #2019-041 and 2020-216, and National Auto Fleet Group through Sourcewell, contract #120716-NAF. The estimated annual expenditure is \$400,000. The reference number is 4354.

Clarus Corporation provides the college's annual marketing plan. The estimated annual expenditure is \$550,000. The reference number is 4462.

Mobile Communications of America (Crosspoint Communications) provides digital radio communication products through BuyBoard (contract #604-20). The estimated annual expenditure is \$250,000. The reference number is 4026.

Edward Don and Company, Pasco Brokerage Inc, and AceMart Restaurant Supply provide smallwares and equipment through BuyBoard (contract #598-19). The estimated annual expenditure is \$350,000. The reference number is 4047.

**Information Systems**

**\$16,510,000**

ACP Direct provides classroom lecterns through the BuyBoard Cooperative Purchasing Program (contract #487-15). The estimated annual expenditure is \$400,000. The reference number is 3676.

Graybar Electric Co. provides power protection equipment, IT equipment, and electrical supplies through the U.S. Communities Cooperative Purchasing Program (contract #EV2370). The estimated annual expenditure is \$500,000. The reference number is 3069.

GTS Technologies provides security information and event management solution through the DIR Purchasing Program (contract #DIR-TSO-4318). The estimated annual expenditure is \$150,000. The reference number is 4421.

Honorlock Inc provides on-demand online proctoring services through the UT System (contract #720-1918). The estimated annual expenditure is \$600,000. The reference number is 4389.

Apple Computer Inc. provides Apple-branded products through the Texas DIR Purchasing Program (contract #DIR-TSO-3789). The estimated annual expenditure is \$600,000. The reference number is 2777.

B&H Photo Video Pro Audio, Inc. provides audio/visual equipment and supplies through E&I Cooperative Services (contract #CNR01341). The estimated annual expenditure is \$300,000. The reference number is 3230.

The CBORD Group provides software, equipment, supplies, maintenance, and service. The estimated annual expenditure is \$250,000. The reference number is 4240.

CDW-G provides miscellaneous technology items through multiple DIR cooperative contracts, National IPA cooperative contracts, and through the E&I Cooperative Services (contract #CNR01402). The estimated annual expenditure is \$125,000. The reference number is 3722.

Flair Data Systems provides Cisco hardware, software, and related services through the DIR Cooperative Purchasing Program (contract #DIR-TSO-4167). The estimated annual expenditure is \$3,000,000. The reference number is 2691.

Dell Marketing, LP & Dell Financial Services provide Dell branded computer systems, computer accessories, and One Login through the DIR Purchasing Program (contract

#DIR-TSO-3763). The estimated annual expenditure is \$5,000,000. The reference number is 2517.

Ellucian, through the Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement, provides functional and technical consultation and Banner data implementation services. Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement provides annual software licenses and maintenance for the Banner software system. The estimated annual expenditure is \$510,000. The reference number is 2553.

SHI Government Solutions provides various software through multiple cooperative contracts, DIR, E&I, and TIPS purchasing cooperatives (DIR-TSO-3984, DIR-TSO-4172, DIR-TSO-4291, DIR-TSO-4317, and TIPS #200105). The estimated annual expenditure is \$400,000. The reference number is 2486.

Oracle Corporation provides Oracle software, support, and maintenance. The estimated annual expenditure is \$1,300,000. The reference number is 3523.

Taurus Technologies provides interactive presentation systems, technology solutions, products, and services through the TIPS Cooperative Purchasing Program (contract #161101 and TIPS #210101). The estimated annual expenditure is \$3,000,000. The reference number is 4074.

Digital Air Control provides surveillance, security and monitoring equipment, and services through the Choice Partners purchasing program (contract #21/031KN-17). The estimated annual expenditure is \$375,000. The reference number is 4183.

***Library Services*** **\$1,747,000**

Amigos provides library services. The estimated annual expenditure is \$100,000. The reference number is 4363.

Brodart provides library books, furniture, and supplies. The estimated annual expenditure is \$100,000. The reference number is 3842.

DEMCO Library & Education Solutions provides furniture, supplies, equipment, and learning materials. The estimated annual expenditure is \$100,000. The reference number is 4362.

EBSCO Information Services provides magazine subscriptions. The estimated annual expenditure is \$700,000. The reference number is 3576.

GOBI Learning Solutions provides books and access to educational library media. The estimated annual expenditure is \$235,000. The reference number is 3842.

Midwest Tape provides books and access to educational library media. The estimated annual expenditure is \$200,000. The reference number is 4361.

ProQuest Information and Learning provides educational library media, e-books, books, publications, audiovisual, and electronic database subscriptions. The estimated annual expenditure is \$312,000. The reference number is 2613.

**Professional Services**

**\$1,760,000**

Allana Buick & Bers, Inc. dba Conley Group, Inc. provides roof and waterproofing consulting services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$600,000. The reference number is 4121.

Farnsworth Group, Inc., Bath Commissioning Corp & Estes McClure & Associates, Inc., provide commissioning, testing, and balance services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$250,000. The reference number is 4107.

GME Consulting Services, Inc. provides geotechnical consulting services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$120,000. The reference number is 4118.

GME Consulting Services, Inc. & Wood Environment & Infrastructure Solutions provides materials testing and observation services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$120,000. The reference number is 4141.

RLK Engineering provides civil engineering services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$300,000. The reference number is 4187.

Reed Wells Benson & Company provides professional engineering services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$250,000. The reference number is 4104.

Matson Driscoll & Damico LLP provides construction audit services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$120,000. The reference number is 4425.

## INFORMATION REPORTS

- Information Report - Vacation Payout pg. 75
- Information Report - Trustee Travel Expense Summary  
FY2020-2021 pg. 76
- Personnel Report for August 24, 2021 pg. 77
- Statement of Net Position as of July 31, 2021 pg. 133
- Summaries of Current Funds, Revenue, & Expenses  
as of July 31, 2021 pg. 134
- Monthly Investment Report as of July 31, 2021 pg. 141
- AECOM Report as of July 31, 2021 pg. 162

# Information Report

## Vacation Payout

The Workday implementation was originally planned and conceived as a 14-month project that impacted HR, Finance, and Payroll in the first phase. The initial challenges included staffing and business process alignment in addition to the length or duration of the project. The biggest staffing challenge was having to maintain existing processes and systems while implementing new ones.

In March 2020, the project started experiencing interruptions due to COVID restrictions and moving the implementation to 100% online/remote. There were many other organizations that made the decision to pause on their Workday implementation due to uncertainty of the success of an implementation conducted online. This had not been attempted by the Workday consultants and caused many challenges. There were also staff members at Collin that contracted the virus or were required to quarantine from exposure.

Also, a winter storm emergency that struck the area came just as this testing was starting up. We were forced to not only cancel testing during the week in which operations at the College were suspended but also the week after. The aftermath of the storm required key staff again to focus on restoring campus operations and testing operations were on hold. Many of the staff were also dealing with their own living conditions and crises. In total, we estimate that we lost about 12 days of testing from the storm and its aftermath.

The majority of key staff involved in the Workday implementation were not able to utilize accrued vacation time. Last year, additional vacation time was allowed to roll that exceeded the usual 120-hour limit. It impacted key staff involved in the Workday project because there would have been a delay in the successful implementation and a delay in the go-live date if staff were allowed to take the time off.

At the May and June OEP committee meetings, the Board of Trustees discussed and approved a local policy change to allow for consideration payment for unused vacation time when certain criteria were met. Based on the policy change, it was approved to pay a total of \$132,475 to 35 employees averaging \$3,785 per employee. Payments were adjusted to reflect differing levels of contribution. Approximately \$86,975 will be paid through CARES Act funding due to COVID related delays.

Employees received the payments in their July paychecks.

**Resource:**

Melissa Irby, CFO

972-758-3831

[mirby@collin.edu](mailto:mirby@collin.edu)

**Information Report**  
**Trustee Travel Expense Summary**  
**FY 2020-2021**

<b>Trustee</b>	<b>Event</b>	<b>FY 2021 YTD</b> Through July 2021
Arias		\$0
Collins		\$0
Donald		\$0
Gomel		\$0
Hardin		\$0
Menon	2020 Virtual ACCT Leadership Congress - Oct 5-8; ACCT Virtual National Legislative Summit 2021 – Feb 8-10	\$648.00
Moses	2020 Virtual ACCT Leadership Congress - Oct 5-8	\$349.00
Orr		\$0
Saad		\$0
<b>Annual Total</b>		<b>\$997.00</b>
<b>FY 2021 Budget</b>		<b>\$28,800.00</b>

## Personnel Report for August 24, 2021

The District President has approved the following Personnel Actions for August 24, 2021:

- 20 Faculty Appointments
- 27 Staff Appointments
  - 3 Promotions and Lateral Changes
- 34 Resignations and Separations

Supporting documents are attached.

**Resource:**

Floyd Nickerson, Chief Human Resources Officer  
972-599-3159  
fnickerson@collin.edu

**Collin County Community College District Board of Trustees**

Personnel Report: Faculty Appointments

The following are Faculty Appointments for August 24, 2021

<b>NAME</b>	<b>TITLE</b>	<b>DATE</b>	<b>DEPARTMENT</b>	<b>REASON</b>	<b>SALARY</b>
Jose Aguilera	Professor, Automotive Technology	08/10/21	Academic Affairs	New position	\$54,626
Kayla Chung	Professor, Health Professions	08/10/21	Academic Affairs	Replacement Kimberly Gentry	\$54,376
Marie Cuddeback	Professor, Health Professions	08/10/21	Academic Affairs	Replacement Leon Deutsch	\$53,976
Priya Gathings	Professor, Nursing	08/10/21	Academic Affairs	Replacement Lisa Otis	\$54,111
Autumn Giunta	Professor, Health Professions	08/10/21	Academic Affairs	New position	\$53,066
Leslie Guevara	Professor, Health Professions (Temporary)	08/10/21	Academic Affairs	New position	\$52,025
Corey Hagler	Professor, Nursing	08/10/21	Academic Affairs	Replacement Audrey Krueger	\$53,315
Stephanie Koonz	Professor, Health Professions (Temporary)	08/10/21	Academic Affairs	New position	\$52,025
David Latona	Professor, History	08/10/21	Academic Affairs	New position	\$55,703
Christine Millard	Professor, Political Science	08/10/21	Academic Affairs	New position	\$63,499
Osarugie Ossei	Professor, Nursing	08/10/21	Academic Affairs	Replacement Diane Schull	\$54,111
Debra Pope	Professor, Nursing	08/10/21	Academic Affairs	Replacement Kathy Blust	\$53,183
Madison Rike	Professor, Health Professions	08/10/21	Academic Affairs	New position	\$54,111
Elizabeth Sabau	Professor, Health Professions	08/10/21	Academic Affairs	New position	\$53,050
Bethany Soteres	Professor, Nursing	08/10/21	Academic Affairs	Replacement Rebekah Larson	\$53,050
Juan Terrazas	Professor, Automotive Technology	08/10/21	Academic Affairs	New position	\$55,703
Melody Timmons	Professor, Health Information Management	08/10/21	Academic Affairs	Replacement Patricia Pierson	\$85,192
Michele Valencia	Professor, Physical Therapy Assistant	08/10/21	Academic Affairs	New position	\$99,484
Alexandra Webb	Professor, Medical Assisting	08/10/21	Academic Affairs	New position	\$55,703
Fredie Williams	Professor, Business Office Support Systems	08/10/21	Academic Affairs	Replacement Angela Payne	\$54,774

## BACK-UP INFORMATION

**NAME:** Jose Aguilera  
**ADDRESS:** Wylie, TX  
**POSITION:** Professor, Automotive Technology  
**DEPARTMENT:** Academic Affairs, Technical Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Bridgestone	01/07 – 06/21	Lead Automotive Technician
Collin College	08/20 – 05/21	Adjunct Professor, Automotive Technology

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Brookhaven College	2006	A.A.S., Automotive Technology

## BACK-UP INFORMATION

**NAME:** Kayla Chung  
**ADDRESS:** Murphy, TX  
**POSITION:** Professor, Health Professions  
**DEPARTMENT:** Academic Affairs, Technical Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Medical City Plano	10/18 – 06/21	Registered Nurse, Labor and Delivery
Las Palmas Medical Center	08/17 – 09/18	Registered Nurse, Labor and Delivery
Las Palmas Medical Center	05/17 – 07/17	Nursing Student Intern, Emergency Department
United States Army Reserve	06/15 – 07/17	Squad Leader

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
The University of Texas at El Paso	2021	M.S., Nursing Education
The University of Texas at El Paso	2017	B.S., Nursing
El Paso Community College	2015	A.A., Education

## BACK-UP INFORMATION

**NAME:** Marie Cuddeback  
**ADDRESS:** McKinney, TX  
**POSITION:** Professor, Health Professions  
**DEPARTMENT:** Academic Affairs, Technical Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	08/20 – 06/21	Adjunct Professor, Health Professionals/CNA
University of New Mexico Hospital	01/17 – 01/20	Registered Nurse
Utah Valley Hospital	01/16 – 12/16	Registered Nurse, Emergency Department
Mountain View Hospital	01/13 – 12/15	Registered Nurse, Emergency Department

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Utah Valley University	2013	B.S., Nursing
Utah Valley University	2012	A.S., Nursing
Utah Valley University	2007	A.S., General Studies

## BACK-UP INFORMATION

**NAME:** Priya Gathings  
**ADDRESS:** McKinney, TX  
**POSITION:** Professor, Nursing  
**DEPARTMENT:** Academic Affairs, McKinney Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Matrix Medical Network	07/19 – 07/21	Nurse Practitioner, Part-time
Legacy ER and Urgent Care	08/17 – 07/21	Nurse Practitioner, Part-time
Collin College	01/21 – 05/21	Professor, Nursing (Temporary)
Collin College	05/19 – 05/21	Adjunct Professor, Nursing
Locum Leaders	07/18 – 01/20	Nurse Practitioner, Part-time
Baylor Scott & White Centennial	10/18 – 03/19	Nurse Practitioner, Part-time
Elite Care 24 Hour Emergency Room	08/16 – 08/18	Registered Nurse, Emergency Department, Part-time

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Walden University	2017	M.S., Nursing
The University of Texas at Arlington	2008	B.S., Nursing
Trocaire College	2001	A.A.S., Nursing
American Academy of Nurse Practitioners	2017	Certificate, Family Nurse Practitioner
Texas Board of Nursing	2017	License, Advanced Practice Registered Nurse
Texas Board of Nursing	2002	License, Registered Nurse
Erie 1 Board of Cooperative Educational Services	1997	Certificate, Nursing

## BACK-UP INFORMATION

**NAME:** Autumn Giunta  
**ADDRESS:** Lewisville, TX  
**POSITION:** Professor, Health Professions  
**DEPARTMENT:** Academic Affairs, Technical Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Medical City Lewisville	02/18 – 06/21	Registered Nurse, Progressive Care Unit
Medical City Lewisville	05/17 – 01/18	Unit Clerk, Part-time
Texas Woman's University	08/15 – 12/17	Teaching Assistant
Medical City McKinney	06/17 – 07/17	Nurse Extern, Emergency Room, Part-time
Olympus Family Medicine	06/13 – 12/15	Office Assistant

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Texas Woman's University	2017	B.S., Nursing
Texas Board of Nursing	2018	License, Registered Nurse

## BACK-UP INFORMATION

**NAME:** Leslie Guevara  
**ADDRESS:** Plano, TX  
**POSITION:** Professor, Health Professions (Temporary)  
**DEPARTMENT:** Academic Affairs, Technical Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Baylor Scott & White Medical Center, Sunnyvale	02/21 – 07/21	Telemetry Technician, Surgical Acute Care
Collin College	05/18 – 05/21	Adjunct Professor, Certified Nursing Assistant
Baylor Scott & White Medical Center, Frisco	08/19 – 05/20	Registered Nurse, Care Coordinator
Endoscopy of Plano	11/16 – 01/18	Registered Nurse, Post-Anesthesia Care Unit
Children’s Medical Center	02/15 – 01/16	Registered Nurse, Emergency Department
United HealthCare	05/12 – 01/13	Registered Nurse, Case Management
Baylor Scott & White Medical Center, Frisco	03/11 – 05/12	Registered Nurse, Post-Surgical Unit

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
The University of Texas at Arlington	2020	B.S., Nursing
Excelsior College	2005	A.S., Nursing

## BACK-UP INFORMATION

**NAME:** Corey Hagler  
**ADDRESS:** Anna, TX  
**POSITION:** Professor, Nursing  
**DEPARTMENT:** Academic Affairs, McKinney Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	01/21 – 07/21	Adjunct Professor, Nursing
Baylor Emergency Medical Center	04/18 – 07/21	Registered Nurse, Part-time
Grayson College	08/18 – 07/20	Adjunct Clinical Professor
CHRISTUS Good Shepherd Medical Center	04/13 – 03/18	Registered Nurse, Part-time
The University of Texas at Tyler, Longview	01/17 – 12/17	Extender Professor, Part-time

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Texas A&M University	2020	M.S., Nursing Education
Stephen F. Austin State University	2011	B.S., Nursing
Texas Board of Nursing	2012	License, Registered Nurse

## BACK-UP INFORMATION

**NAME:** Stephanie Koonz  
**ADDRESS:** McKinney, TX  
**POSITION:** Professor, Health Professions (Temporary)  
**DEPARTMENT:** Academic Affairs, Technical Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Medical City Plano	04/12 – 01/19	Charge Nurse, Intensive Care Unit
Forest Park Medical Center	01/11 – 01/12	Charge Nurse, Intensive Care Unit

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Excelsior College	2011	B.S., Nursing
Excelsior College	2006	A.S., Nursing
University of Southern Indiana	2009	Certificate, Case Management

## BACK-UP INFORMATION

**NAME:** David Latona  
**ADDRESS:** Albany, GA  
**POSITION:** Professor, History  
**DEPARTMENT:** Academic Affairs, Farmersville Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Albany State University	08/05 – 07/21	Associate Professor, History

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Central Florida	2004	M.A., History
Florida State University	1990	B.A., History
Central Florida Community College	1987	A.A., Liberal Arts

## BACK-UP INFORMATION

**NAME:** Christine Millard  
**ADDRESS:** Lewisville, TX  
**POSITION:** Professor, Political Science  
**DEPARTMENT:** Academic Affairs, Celina Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
North Central College	08/16 – 05/21	Adjunct Professor, Political Science
Instructional Connections	01/13 – 05/21	Teaching Assistant, Part-time
Collin College	01/10 – 05/21	Adjunct Professor, Political Science
Grayson County College	05/10 – 01/16	Adjunct Professor, Political Science

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
The University of Texas at Arlington	2010	M.A., Political Science
The University of Texas at Arlington	2008	B.A., Political Science

## BACK-UP INFORMATION

**NAME:** Osarugie Ossei  
**ADDRESS:** Sachse, TX  
**POSITION:** Professor, Nursing  
**DEPARTMENT:** Academic Affairs, McKinney Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Ana Mendez University	08/20 – 07/21	Clinical Instructor, Part-time
Legacy ER and Urgent Care	10/19 – 07/21	Nurse Practitioner, Part-time
Matrix Medical Network	10/17 – 07/21	Nurse Practitioner, Part-time
Citywide House Call	08/17 – 12/18	Nurse Practitioner, Part-time
Exclusive Geriatric House Call	03/17 – 08/18	Nurse Practitioner, Part-time
360 Primary Care and Urgent Care Clinic	07/17 – 01/18	Nurse Practitioner, Part-time
Texas Health Resources	08/15 – 08/17	Registered Nurse, Part-time

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Chamberlain College of Nursing	2017	M.S.N., Family Nurse Practitioner
The University of Texas at Arlington	2014	B.S., Nursing
Dallas College	2002	A.A.S., Nursing
Texas Board of Nursing	2017	License, Advanced Practice Registered Nurse
Texas Board of Nursing	2002	License, Registered Nurse

## BACK-UP INFORMATION

**NAME:** Debra Pope  
**ADDRESS:** Denton, TX  
**POSITION:** Professor, Nursing  
**DEPARTMENT:** Academic Affairs, McKinney Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Texas Health Resources	06/20 – 07/21	Registered Nurse, Part-time
Little Elm ISD	08/16 – 07/21	Teacher Health Science

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
The University of Texas at Tyler	2020	M.S., Nursing
University of North Texas	2018	M.S., Workforce Learning and Performance
Texas Woman's University	2005	B.S., Nursing
Dallas College	1999	A.A.S., Nursing
University of North Texas	2018	Certification, Standard Health Science 6-12
Texas Board of Nursing	2000	License, Registered Nurse

## BACK-UP INFORMATION

**NAME:** Madison Rike  
**ADDRESS:** Burneyville, OK  
**POSITION:** Professor, Health Professions  
**DEPARTMENT:** Academic Affairs, Technical Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	06/21 – 07/21	Adjunct Professor, Health Professions
Collin College	01/21 – 05/21	Professor, Health Professions (Temporary)
Collin College	08/20 – 12/20	Adjunct Professor, Health Professions
Wellness Ambulatory Surgery Center	02/20 – 12/20	Registered Nurse, Post-Anesthesia Care Unit, Part-time
Cosmetic Surgery Center	01/19 – 08/20	Registered Nurse, Post-Anesthesia Care Unit, Part-time
ED RN, Sherman	05/19 – 11/19	Registered Nurse, Emergency Department
ED RN, Marietta	05/18 – 05/19	Registered Nurse, Emergency Department
Mercy Hospital	08/17 – 05/18	Registered Nurse

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Lubbock Christian University	2020	M.S., Nursing, Education, and Leadership
Texas Tech University	2018	B.S.N., Nursing
Collin College	2017	A.A.S., Nursing
Collin College	2015	A.A., General Studies

## BACK-UP INFORMATION

**NAME:** Elizabeth Sabau  
**ADDRESS:** Frisco, TX  
**POSITION:** Professor, Health Professions (Temporary)  
**DEPARTMENT:** Academic Affairs, Technical Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Frisco ISD	08/18 – 07/21	School Nurse

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Creighton University	2021	M.S., Nursing Education
Purdue University	2001	B.S., Nursing

## BACK-UP INFORMATION

**NAME:** Bethany Soteres  
**ADDRESS:** Fairview, TX  
**POSITION:** Professor, Nursing  
**DEPARTMENT:** Academic Affairs, McKinney Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Texas Health Resources, Allen	08/17 – 07/21	Registered Nurse, Surgical Intensive Care Unit and Charge Registered Nurse, Part-time
Texas Woman's University	09/20 – 04/21	Teaching Practicum, Part-time
Texas Health Resources, Dallas	01/09 – 08/17	Registered Nurse, Medical Intensive Care Unit and Charge Registered Nurse, Part-time

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Texas Woman's University	2021	M.S., Nursing Education
Texas Woman's University	2008	B.S., Nursing
American Association of Critical Care Nurses	2016	Certification, Acute and Critical Care Nursing
Texas Board of Nursing	2009	License, Registered Nurse

## BACK-UP INFORMATION

**NAME:** Juan Terrazas  
**ADDRESS:** McKinney, TX  
**POSITION:** Professor, Automotive Technology  
**DEPARTMENT:** Academic Affairs, Technical Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/20 – 06/21	Manager, Automotive Technology Lab
Müller Martini	08/19 – 06/20	Lead Maintenance Engineer
Audi	01/14 – 07/19	Mechanical Technician
DynCorp International	01/10 – 12/13	Section Controller

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Arizona State University	2010	M.A., Interdisciplinary Studies
Arizona State University	2007	B.A., Interdisciplinary Studies

## BACK-UP INFORMATION

**NAME:** Melody Timmons  
**ADDRESS:** Dallas, TX  
**POSITION:** Professor, Health Information Management  
**DEPARTMENT:** Academic Affairs, McKinney Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Health Management Services	07/20 – 07/21	Supervisor, Payment Integrity, Fraud, Waste, and Abuse
DeVry University	02/20 – 07/21	Adjunct Professor, Health Sciences
Northern Arizona Veterans Affairs Health Care System	08/19 – 06/20	Assistant Chief, Health Information Management Systems
Change Healthcare	10/18 – 09/19	Facility Auditing Senior Consultant, Part-time
Cotiviti Healthcare	04/16 – 06/19	Auditor
Sutherland Healthcare Solutions	08/15 – 03/16	Inpatient Auditor and Coding and Clinical Documentation Integrity Team Lead

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
The College of St. Scholastica	2018	M.S., Health Information Management
University of Phoenix	2007	B.S., Business Management
American Health Information Management Association	2014	Certification, International Classification of Diseases 10 Trainer
Baylor Health Care System	2012	Certification, International Classification of Diseases 10 Train the Trainer
Baylor Health Care System	2009	Certification, Medical Billing and Coding

## BACK-UP INFORMATION

**NAME:** Michele Valencia  
**ADDRESS:** Frisco, TX  
**POSITION:** Professor, Physical Therapist Assistant  
**DEPARTMENT:** Academic Affairs, Technical Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Star Sports Therapy	10/20 – 06/21	Assistant Clinic Director
Edge Physical Therapy	02/15 – 09/20	Clinic Director
Cutting Edge Physical Therapy	05/11 – 01/15	Clinic Director and Co-Owner

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Boston University	2008	Ph.D., Physical Therapy
The University of Texas Southwestern Medical Center at Dallas	2000	M.S., Physical Therapy
Texas Woman's University	1998	B.S., Human Biology
The Executive Council of Physical Therapy and Occupational Therapy Examiners	2000	License, Physical Therapist

## BACK-UP INFORMATION

**NAME:** Alexandra Webb  
**ADDRESS:** Sachse, TX  
**POSITION:** Professor, Medical Assisting  
**DEPARTMENT:** Academic Affairs, Technical Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
NiteHawk Pediatric Urgent Care	09/15 – 05/21	Registered Nurse, Clinical Manager
Children's Medical Center of Dallas	02/15 – 08/15	Travel Registered Nurse
Arkansas Children's Hospital	12/10 – 02/15	Registered Nurse, Emergency Department Team Leader
The Bridgeway Psychiatric Hospital	08/13 – 01/15	Change Registered Nurse, Part-time

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Western Governors University	2017	B.S., Nursing
American Heart Association	2021	Certificate, Basic Life Support
American Heart Association	2021	Certificate, Pediatric Advanced Life Support
Texas Board of Nursing	2016	License, Registered Nurse
Baptist Health Schools of Little Rock	2010	Diploma, Registered Nurse

## BACK-UP INFORMATION

**NAME:** Fredie Williams  
**ADDRESS:** Lavon, TX  
**POSITION:** Professor, Business Office Support Systems  
**DEPARTMENT:** Academic Affairs, Frisco Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Georgia Military College	01/14 – 07/19	Adjunct Instructor, Computer Science
Aiken Technical College	01/13 – 12/17	Adjunct Instructor, Computer Science
Georgia Military College	02/11 – 12/12	Adjunct Instructor, Computer Literacy

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Central Michigan University	2000	M.S.A., Information Resource Management
Coker College	1992	B.A., Psychology

**Collin County Community College District Board of Trustees**

Personnel Report: Staff Appointments

The following are Staff Appointments for August 24, 2021

<b>NAME</b>	<b>TITLE</b>	<b>DATE</b>	<b>DEPARTMENT</b>	<b>REASON</b>	<b>SALARY</b>
Noor Abdulaziz	Data Coordinator, Institutional Effectiveness	07/26/21	Institutional Research Office	Replacement David Liska	\$52,088
Misty Bass	Administrative Assistant	08/17/21	Library	New position	\$39,456
Marcos Castilla	Collin Police Officer	07/26/21	Police	New position	\$55,969
Nani Cooper	Lab Instructor, Biology	08/02/21	Academic Affairs	New position	\$54,456
Michael Czawlytko	Collin Police Officer	07/12/21	Police	New position	\$55,969
Andrea Diaz	College and Career Counselor	07/26/21	Dual Credit	New position	\$53,272
Robert Dixon	Operator/Maintenance HVAC Technician	08/09/21	Physical Plant Support Services	New position	\$44,332
Sara Graham	Academic Advisor	07/12/21	Admissions and Advising	Replacement Sheila Lokko	\$43,964
Alan Hankins	Lab Instructor, Mathematics	08/02/21	Academic Affairs	Replacement Bryan Valenzuela	\$47,826
Robin Horst	Reference Librarian	07/19/21	Library	New position	\$54,543
Cherie Ichu	Academic Advisor	07/26/21	Admissions and Advising	Replacement Sarah Monroe	\$45,480
Andrea Jones	Grants Assistant	08/02/21	Grants and Contracts	New position	\$36,539
Gideon Kuwa	Plant Operations Worker	08/02/21	Physical Plant Support Services	New position	\$31,678
Anna Lippard	Academic Advisor	07/12/21	Admissions and Advising	Replacement Kamilah Willis	\$47,258
Kenny Lopez	Collin Police Officer	07/26/21	Police	New position	\$55,969
Tom McGrath	Collin Police Officer	07/12/21	Police	New position	\$55,969
Dustin McKinley	Technology Specialist	07/26/21	Campus Technology Services	Replacement Pete Maltezos	\$49,812
Tammy Pitts	Administrative Assistant	07/19/21	Executive Dean	New position	\$38,769
Alfredo Rundell	Collin Police Officer	07/26/21	Police	New position	\$55,969
Tiffany Savage	Lab Assistant, Geology	07/12/21	Academic Affairs	Replacement Rebecca Kleinman	\$34,147
Beth Smith	Lab Instructor, Chemistry	08/09/21	Academic Affairs	New position	\$54,219
Justin Sweatt	Technology Specialist	08/02/21	Campus Technology Services	Replacement Nicholas Ashlock	\$49,595
Nicholas Tafacory	Administrative Assistant	07/07/21	Workforce Dean	Replacement Janice Kranz	\$36,882
David Urbina	Student Coach, iCollin Virtual Campus	07/26/21	iCollin	New position	\$54,456
Jeremy Walker	Student Coach, iCollin Virtual Campus	07/26/21	iCollin	New position	\$54,456
Alysia Ward	Administrative Assistant	07/12/21	Library	New position	\$38,255
Oliver Zimmerman	Collin Police Officer	07/26/21	Police	New position	\$55,969

## BACK-UP INFORMATION

**NAME:** Noor Abdulaziz  
**ADDRESS:** Plano, TX  
**POSITION:** Data Coordinator, Institutional Effectiveness  
**DEPARTMENT:** Institutional Research Office, CHEC

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
University of North Texas	04/20 – 07/21	Researcher, Part-time
Julnar International Education Solutions	01/20 – 07/21	Research and Evaluation Specialist, Part-time
Plano ISD	12/20 – 06/21	Secondary Teacher, Science and Biology
University of North Texas	06/17 – 09/19	Program Evaluator and Data Quality Assurer, Part-time
Council for Educational Travel	11/13 – 11/14	Community Coordinator, Part-time
United Nations Educational, Scientific, and Cultural Organization	01/12 – 12/12	National Program Officer
United Nations Educational, Scientific, and Cultural Organization	11/11 – 12/11	Technical Program Officer, Part-time

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
University of North Texas	2019	Ph.D., Educational Psychology
University of Jordan	2012	M.Ed., Educational Psychology
University of Baghdad	2002	B.S., Science Education

## BACK-UP INFORMATION

**NAME:** Misty Bass  
**ADDRESS:** Nevada, TX  
**POSITION:** Administrative Assistant  
**DEPARTMENT:** Library, Wylie Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
The University of Texas at Dallas	10/19 – 03/21	Administrative Assistant II
The University of Texas at Dallas	02/12 – 10/19	Administrative Service Officer and Office Manager
The University of Texas at Dallas	04/07 – 02/12	Senior Customer Service Assistant and Credit Card Administrator

**BACK-UP INFORMATION**

**NAME:** Marcos Castilla  
**ADDRESS:** Frisco, TX  
**POSITION:** Collin Police Officer  
**DEPARTMENT:** Police, Plano Campus

***SELECTED EXPERIENCE***

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas Police Department	09/97 – 07/21	Police Officer

***EDUCATION***

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas State University	1997	B.S., Criminal Justice
Texas Commission on Law Enforcement	2006	Master Peace Officer
Texas Commission on Law Enforcement	2006	Advanced Peace Officer
Texas Commission on Law Enforcement	2006	Intermediate Peace Officer
Texas Commission on Law Enforcement	2006	Basic Peace Officer

## BACK-UP INFORMATION

**NAME:** Nani Cooper  
**ADDRESS:** Denton, TX  
**POSITION:** Lab Instructor, Biology  
**DEPARTMENT:** Academic Affairs, Celina Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas College	08/17 – 07/21	Adjunct Professor, Engineering, Technology, Mathematics, and Sciences
Dallas College	11/19 – 04/20	Program Manager, Part-time
Texas Woman's University	03/03 – 01/16	Research Associate, Biology

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2016	Ph.D., Molecular Biology
Texas Woman's University	2002	M.S., Biology
University of North Alabama	1998	B.S., Professional Biology

## BACK-UP INFORMATION

**NAME:** Michael Czawlytko  
**ADDRESS:** Van Alstyne, TX  
**POSITION:** Collin Police Officer  
**DEPARTMENT:** Police, Plano Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Sherman Police Department	03/20 – 03/21	Police Officer
Boy Scouts of America	07/19 – 02/21	Director, Program Logistics
Van Alstyne ISD	08/19 – 03/20	Substitute Teacher
Boy Scouts of America	07/18 – 07/19	Program Director
Boy Scouts of America	05/18 – 07/18	Area Director
United States Air Force	03/14 – 04/15	Training Administrator
United States Air Force	05/13 – 06/14	Alarm Monitor
United States Air Force	03/12 – 05/13	Remote Engagement System Administrator
United States Air Force	01/10 – 03/12	Security Response Force Leader

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Texas Commission on Law Enforcement	2020	Basic Peace Officer

## BACK-UP INFORMATION

**NAME:** Andrea Diaz  
**ADDRESS:** Plano, TX  
**POSITION:** College and Career Counselor  
**DEPARTMENT:** Dual Credit, Technical Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
The University of Texas at Dallas	06/14 – 06/21	Assistant Director, Education Abroad
The University of Texas at Dallas	12/08 – 05/14	Coordinator, International Program

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of California, Los Angeles	2007	M.S., Latin American Studies
Michigan State University	2005	B.A., International Studies

## BACK-UP INFORMATION

**NAME:** Robert Dixon  
**ADDRESS:** Rowlett, TX  
**POSITION:** Operator/Maintenance HVAC Technician  
**DEPARTMENT:** Physical Plant Support Services, Wylie Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Ward Services	01/16 – 01/20	Service Technician
Century A/C Supply	01/15 – 12/15	Commercial Estimator
Standard Supply	01/06 – 12/14	Inside Sales and Purchasing Agent

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Mitsubishi Electric Cooling and Heating Solutions	2013	M-Series and P-Series Installation and Service Essentials

## BACK-UP INFORMATION

**NAME:** Sara Graham  
**ADDRESS:** Rowlett, TX  
**POSITION:** Academic Advisor  
**DEPARTMENT:** Admissions and Advising, Plano Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/21 – 07/21	Academic Advisor, Part-time
Midland College	08/19 – 07/20	Academic Pathways Advisor
Abilene Christian University	11/18 – 05/19	Student Worker, Accounts Payable

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Abilene Christian University	2019	B.S., Psychology

## BACK-UP INFORMATION

**NAME:** Alan Hankins  
**ADDRESS:** Wylie, TX  
**POSITION:** Lab Instructor, Mathematics  
**DEPARTMENT:** Academic Affairs, Wylie Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Private Instructor	02/21 – 07/21	Instructor
Collin College	09/20 – 07/21	Tutor, Math Lab
University of North Texas	01/19 – 12/19	Grader, Mathematics

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2019	B.S., Mathematics

## BACK-UP INFORMATION

**NAME:** Robin Horst  
**ADDRESS:** McKinney, TX  
**POSITION:** Reference Librarian  
**DEPARTMENT:** Library, Celina Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	12/20 – 07/21	Reference Associate
Collin College	09/19 – 12/20	Reference Librarian, Part-time
Collin College	06/19 – 09/19	Reference Associate, Part-time
McKinney ISD	09/14 – 08/17	Physics Teacher
Prosper High School	08/12 – 08/13	Chemistry Teacher
Centennial High School	08/11 – 07/12	Science Teacher

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Woman's University	2009	M.L.S., Library Science
Texas Tech University	1992	B.A., Psychology
Texas Tech University	1997	Certificate, Texas Educator

## BACK-UP INFORMATION

**NAME:** Cherie Ichu  
**ADDRESS:** Dallas, TX  
**POSITION:** Academic Advisor  
**DEPARTMENT:** Admissions and Advising, Plano Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
University of North Texas	09/19 – 07/21	Academic Advisor
The University of Texas at Austin	10/17 – 08/19	Academic Advisor
The University of Texas at Austin	01/16 – 07/17	New Orientation Advisor, Part-time
The University of Texas at Austin	08/16 – 05/17	Office Administrator, Part-time
The University of Texas at Austin	01/16 – 05/16	Mentor, Part-time

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
The University of Texas at Austin	2017	B.S., Applied Learning and Development

## BACK-UP INFORMATION

**NAME:** Andrea Jones  
**ADDRESS:** Allen, TX  
**POSITION:** Grants Assistant  
**DEPARTMENT:** Grants and Contracts, Courtyard Center

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Allen ISD	01/20 – 07/21	Teacher Assistant
Buford City Schools	08/16 – 07/19	Teacher Assistant
Maximus	04/11 – 11/11	Case Manager

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
California State University, Northridge	1998	B.A., African American Studies
Antelope Valley College	1994	A.A., Liberal Arts

## BACK-UP INFORMATION

**NAME:** Gideon Kuwa  
**ADDRESS:** Princeton, TX  
**POSITION:** Plant Operations Worker  
**DEPARTMENT:** Physical Plant Support Services, Celina Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Encore Wire Corporation	11/20 – 07/21	Plant Operator
Habitat for Humanity	08/19 – 10/20	Sales Assistant, Part-time
Embassy of Djibouti	02/11 – 06/19	Protocol Officer

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Pontifical Urbaniana University, Rome	2003	B.A., Philosophy
Consolata Institute of Philosophy	2003	Diploma, Philosophy and Religious Studies

## BACK-UP INFORMATION

**NAME:** Anna Lippard  
**ADDRESS:** Plano, TX  
**POSITION:** Academic Advisor  
**DEPARTMENT:** Admissions and Advising, Plano Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	02/18 – 07/21	Academic Advisor, Part-time
Common Ground Games	03/17 – 01/18	Customer Service Representative
Southern Methodist University	06/14 – 02/17	Senior Manager
Newseum, The Freedom Forum	05/12 – 02/13	Visitor Services Representative, Part-time

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
American University	2014	M.A., International Training and Education
Coker College	2010	B.A., History

## BACK-UP INFORMATION

**NAME:** Kenny Lopez  
**ADDRESS:** Campbell, TX  
**POSITION:** Collin Police Officer  
**DEPARTMENT:** Police, Plano Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas Police Department	01/92 – 01/20	Senior Corporal

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Commission on Law Enforcement	1996	Basic Peace Officer

**BACK-UP INFORMATION**

**NAME:** Tom McGrath  
**ADDRESS:** Frisco, TX  
**POSITION:** Collin Police Officer  
**DEPARTMENT:** Police, Plano Campus

***SELECTED EXPERIENCE***

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Frisco Police Department	04/21 – 06/21	Police Officer
Dallas Police Department	08/99 – 03/21	Police Officer

***EDUCATION***

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	1994	M.B.A., Administrative Management
University of North Texas	1990	B.B.A., Finance and Banking

## BACK-UP INFORMATION

**NAME:** Dustin McKinley  
**ADDRESS:** Farmersville, TX  
**POSITION:** Technology Specialist  
**DEPARTMENT:** Campus Technology Services, Technical Campus

## *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Lovejoy ISD	10/19 – 07/21	Campus Support
Tarrant County College	02/11 – 09/19	Media Manager

## BACK-UP INFORMATION

**NAME:** Tammy Pitts  
**ADDRESS:** Celina, TX  
**POSITION:** Administrative Assistant  
**DEPARTMENT:** Executive Dean, Celina Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
China Spring ISD	01/19 – 11/20	Coordinator, Information Management Systems
Creekwood Dental Arts	07/14 – 09/16	Business Associate
Bird-Kultgen Ford	10/13 – 07/14	Accounts Payable Associate

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Tech University	2018	B.S., Human Sciences

## BACK-UP INFORMATION

**NAME:** Alfredo Rundell  
**ADDRESS:** Mesquite, TX  
**POSITION:** Collin Police Officer  
**DEPARTMENT:** Police, Plano Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas Police Department	09/90 – 07/21	Police Officer

### EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Grambling State University	1989	B.S., Criminal Justice
Texas Commission on Law Enforcement	2006	Master Peace Officer
Texas Commission on Law Enforcement	2006	Advanced Peace Officer
Texas Commission on Law Enforcement	2006	Intermediate Peace Officer
Texas Commission on Law Enforcement	1991	Basic Peace Officer

## BACK-UP INFORMATION

**NAME:** Tiffany Savage  
**ADDRESS:** Garland, TX  
**POSITION:** Lab Assistant, Geology  
**DEPARTMENT:** Academic Affairs, Frisco Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas College	10/20 – 06/21	Adjunct Faculty, Environmental Science
Dallas College	09/19 – 07/20	Lab Assistant, Environmental Science and Geology
Dallas College	02/18 – 08/19	Tutor, Geology and Environmental Science
Dallas College	01/19 – 05/19	Adjunct Faculty, Geology
The University of Texas at Dallas	02/18 – 05/18	Graduate Teaching Assistant
The University of Texas at Dallas	01/17 – 01/18	Lab Technician, Scanning Electron Microscope
The University of Texas at Dallas	06/12 – 12/17	Student Researcher and Teaching Assistant

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
The University of Texas at Dallas	2018	M.A., Geosciences
The University of Texas at Dallas	2016	B.S., Geosciences
Grayson College	1997	A.A.S., Legal Assisting

## BACK-UP INFORMATION

**NAME:** Beth Smith  
**ADDRESS:** Plano, TX  
**POSITION:** Lab Instructor, Chemistry  
**DEPARTMENT:** Academic Affairs, Frisco Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas College	05/18 – 07/21	Laboratory Specialist
Dallas College	03/14 – 04/18	Adjunct Professor, Chemistry
Broadtech	07/12 – 02/14	Laboratory Management
Dallas College	08/11 – 06/12	Adjunct Professor, Chemistry

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
The University of Texas at Dallas	1985	M.S., Chemistry
University of South Florida	1984	B.S., Chemistry

## BACK-UP INFORMATION

**NAME:** Justin Sweatt  
**ADDRESS:** Dallas, TX  
**POSITION:** Technology Specialist  
**DEPARTMENT:** Campus Technology Services, Courtyard Center

## *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
The Historic New Orleans Collection	05/18 – 12/18	Computer Client Services Technician
Sixteen19	02/17 – 08/17	Avid Support
The University of Texas at Austin	01/08 – 01/17	Desktop Support Technician

## BACK-UP INFORMATION

**NAME:** Nicholas Tafacory  
**ADDRESS:** Dallas, TX  
**POSITION:** Administrative Assistant  
**DEPARTMENT:** Workforce Dean, Frisco Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
The University of Texas at Austin	10/18 – 08/20	Office Manager
St. Edward's University	01/16 – 09/18	Administrative Coordinator
St. Edward's University	09/15 – 12/15	Interim Immigration and Faculty-Led Program Advisor
St. Edward's University	07/14 – 08/15	Office Specialist
H.E.B.	07/13 – 06/14	Central Checkout Specialist
St. Edward's University	08/12 – 06/13	Intern, Office of Undergraduate Admissions

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
St. Edward's University	2018	M.A., Liberal Arts
St. Edward's University	2013	B.A., Global Studies

## BACK-UP INFORMATION

**NAME:** David Urbina  
**ADDRESS:** Plano, TX  
**POSITION:** Student Coach, iCollin Virtual Campus  
**DEPARTMENT:** iCollin, iCollin Virtual Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Dallas College	04/17 – 03/21	Senior Academic Advisor
Long Beach Unified School District	02/15 – 03/17	Substitute Teacher
California Student Opportunity and Access Program	11/14 – 06/15	College Advisor
California State University, Long Beach	08/11 – 10/14	Supervisor

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
California State University, Long Beach	2016	M.P.A., Public Administration
California State University, Long Beach	2014	B.A., Communication Studies

## BACK-UP INFORMATION

**NAME:** Jeremy Walker  
**ADDRESS:** Prosper, TX  
**POSITION:** Student Coach, iCollin Virtual Campus  
**DEPARTMENT:** iCollin, iCollin Virtual Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Academic Partnerships	03/16 – 07/21	Student Coordinator

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Northwestern State University	2021	M.A., Student Affairs
Southeastern Louisiana University	2013	B.A., Criminal Justice

## BACK-UP INFORMATION

**NAME:** Alysia Ward  
**ADDRESS:** Prosper, TX  
**POSITION:** Administrative Assistant  
**DEPARTMENT:** Library, Celina Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Preston Trail Community Church	10/13 – 07/21	KidCare Coordinator
First Friends Preschool	08/14 – 05/15	Teacher's Aide, Part-time

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
University of Central Arkansas	1998	A.A., General Studies

## BACK-UP INFORMATION

**NAME:** Oliver Zimmerman  
**ADDRESS:** Wylie, TX  
**POSITION:** Collin Police Officer  
**DEPARTMENT:** Police, Plano Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Dallas Police Department	04/19 – 07/21	Patrol Sergeant, North Central Division
Dallas Police Department	02/14 – 04/17	Patrol Sergeant, Central Division
Dallas Police Department	05/12 – 02/14	Patrol Sergeant, North Central Division
Dallas Police Department	06/11 – 05/12	Patrol Sergeant, South Central Division

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Texas Commission on Law Enforcement	1992	Basic Peace Officer

**Collin County Community College District Board of Trustees**

Personnel Report: Promotions and Lateral Changes

The following are Promotions and Lateral Changes for August 24, 2021

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Sydney Long	N: Administrative Assistant, Facilities Operations O: Shipping and Receiving Clerk	08/01/21	N: Facilities Operations O: Physical Plant Support Services	New position	N: \$36,196 O: \$30,103
Robert Paul	N: Assistant Director, Technology Support O: Project Manager, Telecommunications	07/12/21	N: Campus Technology Services O: Campus Technology Services	New position	N: \$80,091 O: \$67,887
Bijan Simari	N: Supervisor, Testing Center O: Testing Center Assistant	08/01/21	N: Testing and Assessment O: Testing and Assessment	Replacement Scott Massey	N: \$43,110 O: \$33,011

## BACK-UP INFORMATION

**NAME:** Sydney Long  
**ADDRESS:** Allen, TX  
**POSITION:** Administrative Assistant, Facilities Operations  
**DEPARTMENT:** Facilities Operations, CHEC

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	07/20 – 07/21	Shipping and Receiving Clerk
Live Balanced Project	01/16 – 07/21	Social Media Manager, Part-time
Amundson Plumbing	06/19 – 06/20	Office Administration Assistant
LME PCB, Inc.	08/17 – 03/19	Personal Assistant and Social Media Marketing Manager
Title Boxing Club	01/17 – 10/18	Front Desk and Sales Associate, Part-time
Plano Medical Center	09/15 – 01/17	Food and Nutrition Hostess, Part-time

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Collin College	2017	A.A., Liberal Arts

## BACK-UP INFORMATION

**NAME:** Robert Paul  
**ADDRESS:** McKinney, TX  
**POSITION:** Assistant Director, Technology Support  
**DEPARTMENT:** Campus Technology Services, Plano Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	11/17 – 06/21	Project Manager, Telecommunications
Collin College	07/11 – 10/17	Desktop Support Technician
McKinney ISD	06/04 – 06/11	Operations Manager

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2012	B.A.A.S., Applied Technology and Performance Improvement

## BACK-UP INFORMATION

**NAME:** Bijan Sameri  
**ADDRESS:** Sachse, TX  
**POSITION:** Supervisor, Testing Center  
**DEPARTMENT:** Testing and Assessment, Wylie Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	10/17 – 07/21	Testing Center Assistant
The University of Texas of Dallas	01/14 – 12/16	Front Desk Office Worker
Christ Church	01/07 – 01/13	Caregiver

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
The University of Texas of Dallas	2016	B.A., Interdisciplinary Studies
Collin College	2013	A.S., General Studies

**Collin County Community College District Board of Trustees**

Personnel Report: Resignations and Separations

The following are Resignations and Separations for August 24, 2021

<b>EMPLOYEE</b>	<b>LAST DAY</b>	<b>SERVICE</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>REASON</b>
Suzanne Acklin	08/31/21	28	Senior Applications Administrator	Technology Services	Retirement
Charles Braun	08/10/21	22	Professor, Computer Science	Academic Affairs	Retirement
Timothy Buchanan	07/23/21	<1	Admissions and Records Assistant	Admissions and Advising	Resignation
Jackie Cibran	07/09/21	<1	Administrative Assistant	Student and Enrollment Services	Resignation
Dallie Clark	08/06/21	16	Professor, Speech	Academic Affairs	Retirement
Amy Clubine	07/27/21	1	Lab Instructor, Veterinary Technology	Academic Affairs	Resignation
John Cope	08/04/21	<1	Facility Operations Assistant	Physical Plant Support Services	Resignation
Joe Leon Cummings	07/23/21	2	Operator/Maintenance HVAC Technician	Physical Plant Support Services	Resignation
Nicole Grose	08/09/21	11	Professor, Biology	Academic Affairs	Retirement
Abagail Hall	07/23/21	<1	Admissions and Records Assistant	Admissions and Advising	Resignation
Gerald Hamon	08/31/21	13	Collin Police Officer	Police	Retirement
Jaclyn Hilberg	08/16/21	2	Professor, English	Academic Affairs	Resignation
Toni Jenkins	08/30/21	28	Special Assistant to the District President	President's Office	Retirement
Fernando Jones	08/20/21	1	Lab Technician, Automotive Technology	Automotive Technology	Resignation
Lynette Kenyon	08/10/21	17	Professor, Mathematics	Academic Affairs	Retirement
Audrey Krueger	08/06/21	13	Professor, Nursing	Academic Affairs	Retirement
Ralph Long	08/01/21	32	Professor, Speech	Academic Affairs	Retirement
Joyce Martinez	08/10/21	1	Professor, Hospitality	Workforce	Resignation
Jessica Mitchell	07/28/21	4	College and Career Counselor	Dual Credit	Resignation
Joseph Mogga	07/16/21	2	Maintenance Technician, Student Housing	Facilities Operations	Resignation
Angela Payne	08/10/21	5	Professor, Business Office Support Systems	Academic Affairs	Resignation
Patricia Pierson	08/10/21	14	Professor, Health Information Management	Academic Affairs	Resignation
Sherry Rhodes	08/31/21	20	Professor, Speech	Academic Affairs	Retirement
Jane Rogers	07/27/21	1	Contract Administrator	Purchasing	Resignation
William Rogers	07/31/21	14	Collin Police Officer	Police	Retirement
Darrell Roland	07/30/21	1	Facilities Operations Coordinator, Conference Center	Physical Plant Support Services	Resignation
Shonda Satterfield	07/30/21	3	Division Secretary	Academic Affairs	Resignation
Michael Saylor	08/01/21	7	Professor, Cybersecurity	Academic Affairs	Resignation
Misty Stark	08/06/21	<1	Professor, Nursing	Academic Affairs	Resignation
Glenda Strange	08/13/21	15	Lab Instructor, Child Development	Academic Affairs	Retirement

**Collin County Community College District Board of Trustees**

Gerald Sullivan	07/12/21	16	Professor, Anthropology	Academic Affairs	Retirement
Hollie Teague	08/17/21	1	Professor, History	Academic Affairs	Resignation
Brenda Uhrig	07/31/21	1	Professor, Nursing	Academic Affairs	Resignation
Jennifer Vaughn	08/10/21	<1	Lab Instructor, Environmental Technology	Academic Affairs	Resignation

Collin College  
Statement of Net Position  
July 31

	2021	2020
<b>Assets</b>		
Current assets		
Cash and cash equivalents	\$ 397,905,540	\$ 532,446,422
Short term investments	62,691,201	87,088,641
Accounts receivable (net of allowance for bad debt)	11,203,517	8,670,641
Tax receivable (net of allowance for bad debt)	627,699	625,454
Inventories	45,423	3,979
Prepaid expenses	1,762,617	873,614
<b>Total current assets</b>	<u>474,235,997</u>	<u>629,708,751</u>
Noncurrent assets		
Long term investments	37,091,202	9,037,579
Capital assets, net		
Not subject to depreciation	202,133,524	402,651,804
Subject to depreciation	581,966,515	270,544,070
<b>Total noncurrent assets</b>	<u>821,191,241</u>	<u>682,233,453</u>
<b>Total assets</b>	<u>\$ 1,295,427,238</u>	<u>\$ 1,311,942,204</u>
<b>Deferred outflows related to pensions</b>	<u>\$ 18,873,473</u>	<u>\$ 17,383,822</u>
<b>Deferred outflows related to OPEB</b>	<u>\$ 46,788,225</u>	<u>\$ 44,757,743</u>
<b>Liabilities</b>		
Current liabilities		
Accounts payable	\$ 7,736,285	\$ 17,621,483
Accrued liabilities	10,309,340	7,908,068
Funds held for others	506,543	464,680
Unearned revenue	18,251,273	16,215,721
Accrued compensable absences payable	102,025	127,152
Bonds payable - current portion	10,120,000	12,435,000
OPEB liability - current portion	2,612,800	963,647
<b>Total current liabilities</b>	<u>49,638,266</u>	<u>55,735,750</u>
Noncurrent liabilities		
Accrued compensable absences payable	1,658,761	1,157,375
Pension liability	36,646,040	35,204,032
OPEB liability	79,824,497	64,546,843
Bonds payable	579,065,784	596,137,709
<b>Total noncurrent liabilities</b>	<u>697,195,082</u>	<u>697,045,960</u>
<b>Total liabilities</b>	<u>\$ 746,833,348</u>	<u>\$ 752,781,710</u>
<b>Deferred inflows related to pensions</b>	<u>\$ 6,977,084</u>	<u>\$ 3,335,757</u>
<b>Deferred inflows related to OPEB</b>	<u>\$ 20,566,705</u>	<u>\$ 25,356,761</u>
<b>Net position</b>		
Net investment in capital assets	\$ 339,978,214	\$ 433,015,005
Restricted for:		
Expendable		
Student aid/non-governmental grants and contracts	1,561,512	1,479,284
Reserve debt service	14,606,962	14,822,112
Unrestricted	230,565,110	143,293,140
<b>Total net position</b>	<u>\$ 586,711,798</u>	<u>\$ 592,609,541</u>

Collin County Community College District  
All Funds  
Revenues and Expenses  
For the Period Ending  
July 31

	2021 (92% Elapsed)			2020 (92% Elapsed)		
	FY 2021 Budget	YTD Actuals	Percent Budget	FY 2020 Budget	YTD Actuals	Percent Budget
<b>Revenues</b>						
<b>Unrestricted</b>						
State Appropriations-General Revenue	\$ 39,834,020	\$ 36,058,896	90.5 %	\$ 39,834,020	\$ 36,060,097	90.5 %
Tuition and Fees	53,658,563	50,841,116	94.7 %	48,788,991	48,420,866	99.2 %
Scholarship allowances	(8,000,000)	(7,333,333)	91.7 %	(7,700,000)	(7,058,333)	91.7 %
Taxes for Current Operations	130,982,990	123,227,832	94.1 %	118,601,066	117,570,576	99.1 %
Investment Income-Unrestricted Fund	2,350,000	474,326	20.2 %	4,070,000	2,787,592	68.5 %
Investment Income-Stabilization Fund	655,000	44,996	6.9 %	1,200,000	589,586	49.1 %
Investment Income-Building Fund	1,200,000	101,600	8.5 %	2,300,000	1,156,282	50.3 %
Miscellaneous - Unrestricted Fund	2,255,465	2,415,457	107.1 %	2,214,142	1,369,685	61.9 %
Auxiliary Fund	4,867,483	3,147,403	64.7 %	2,408,555	2,358,324	97.9 %
<b>Total Unrestricted</b>	<b>227,803,521</b>	<b>208,978,292</b>	<b>91.7 %</b>	<b>211,716,674</b>	<b>203,254,675</b>	<b>96.0 %</b>
<b>Restricted</b>						
Grants and Contracts	109,403,743	47,622,373	43.5 %	47,957,608	36,277,011	75.6 %
State Allocation-On-Behalf Benefits	8,984,595	8,665,966	96.5 %	8,641,239	8,162,337	94.5 %
Debt Service- General Obligation Bonds	4,788,309	3,416,016	71.3 %	4,896,142	3,585,176	73.2 %
<b>Total Restricted</b>	<b>123,176,647</b>	<b>59,704,355</b>	<b>48.5 %</b>	<b>61,494,989</b>	<b>48,024,525</b>	<b>78.1 %</b>
<b>Transfers</b>						
Transfer in - Unrestricted to Stabilization and Startup Fd	25,000,000	22,916,667	91.7 %	30,300,000	27,775,000	91.7 %
Transfer in - Unrestricted (SAFAC) to Athletics	250,000	-	0.0 %	220,000	187,818	85.4 %
Transfer in - Unrestricted to Grant Fund - Matching	162,608	103,300	63.5 %	158,971	140,052	88.1 %
Transfer in - Unrestricted to Debt Service Fund	26,524,309	23,978,158	90.4 %	15,803,626	14,461,394	91.5 %
Transfer in - Stabilization and Startup to Debt Srvc Fd	9,960,545	9,130,500	91.7 %	1,600,523	1,467,146	91.7 %
Transfer in - Bdg Fd to 2020 Limited Tax Series Bonds	-	-	-	233,064,645	73,204,239	31.4 %
<b>Total Transfers</b>	<b>61,897,462</b>	<b>56,128,624</b>	<b>90.7 %</b>	<b>281,147,765</b>	<b>117,235,649</b>	<b>41.7 %</b>
<b>Total Revenues and Transfers</b>	<b>\$ 412,877,630</b>	<b>\$ 324,811,270</b>	<b>78.7 %</b>	<b>\$ 554,359,428</b>	<b>\$ 368,514,848</b>	<b>66.5 %</b>
<b>Expenses</b>						
<b>Unrestricted</b>						
Instruction	\$ 98,706,290	\$ 86,632,992	87.8 %	\$ 86,060,007	\$ 74,789,024	86.9 %
Public Service	59,107	24,076	40.7 %	56,413	30,854	54.7 %
Academic Support	24,574,939	17,923,067	72.9 %	23,523,820	17,128,028	72.8 %
Student Services	24,670,585	14,584,583	59.1 %	19,544,065	14,215,156	72.7 %
Institutional Support	49,731,804	36,526,439	73.4 %	50,685,816	35,218,995	69.5 %
Operation and Maintenance of Plant	28,900,514	18,903,887	65.4 %	19,024,010	13,293,634	69.9 %
Scholarship allowances	(8,000,000)	(7,333,333)	91.7 %	(7,700,000)	(7,058,333)	91.7 %
Auxiliary Enterprises	3,684,105	3,482,488	94.5 %	3,887,432	2,991,714	77.0 %
Reserve for Supplemental Requests - Unrestricted Fd	-	-	-	312,500	-	0.0 %
Reserve for Supplemental Requests - Aux Fd	-	-	-	61,664	-	0.0 %
Building Fund	-	-	-	3,500,000	4,848,367	138.5 %
<b>Total Unrestricted Expenses</b>	<b>222,327,344</b>	<b>170,744,199</b>	<b>76.8 %</b>	<b>198,955,727</b>	<b>155,457,440</b>	<b>78.1 %</b>
<b>Restricted</b>						
Grants and Contracts-Scholarships	101,236,738	47,587,823	47.0 %	50,529,853	36,591,179	72.4 %
Debt Service - General Obligation	35,165,533	27,522,020	78.3 %	23,522,732	12,492,653	53.1 %
State Allocation-On-Behalf Benefits	8,984,595	8,665,517	96.4 %	8,641,239	8,162,337	94.5 %
Limited Tax Series Bonds	133,128,987	72,365,482	54.4 %	27,693,363	173,515,935	626.6 %
<b>Total Restricted Expenses</b>	<b>278,515,853</b>	<b>156,140,842</b>	<b>56.1 %</b>	<b>110,387,187</b>	<b>230,762,105</b>	<b>209.0 %</b>
<b>Transfers</b>						
Transfer out - Unrestricted to Stabilization and Startup Fd	25,000,000	22,916,667	91.7 %	30,300,000	27,775,000	91.7 %
Transfer out - Unrestricted (SAFAC) to Athletics	250,000	-	0.0 %	220,000	187,818	85.4 %
Transfer out - Unrestricted to Grant Fund - Matching	162,608	103,300	63.5 %	158,971	140,052	88.1 %
Transfer out - Unrestricted to Debt Service Fund	26,524,309	23,978,158	90.4 %	15,803,626	14,461,394	91.5 %
Transfer out - Stabilization and Startup to Debt Service Fd	9,960,545	9,130,500	91.7 %	1,600,523	1,467,146	91.7 %
Transfer out - Bdg Fd to 2020 Limited Tax Series Bonds	-	-	-	233,064,645	73,204,239	31.4 %
<b>Total Transfers</b>	<b>61,897,462</b>	<b>56,128,624</b>	<b>90.7 %</b>	<b>281,147,765</b>	<b>117,235,649</b>	<b>41.7 %</b>
<b>Other Adjustments</b>						
Depreciation	16,630,452	16,675,115	100.3 %	12,354,681	11,280,993	91.3 %
Bond Principal-General Obligation Bonds	(23,681,777)	(7,000,000)	29.6 %	(10,520,000)	-	0.0 %
Capitalized Expenses-Operating/Aux/Restricted	(12,433,460)	(9,278,362)	74.6 %	(10,267,042)	(5,669,732)	55.2 %
Capitalized Expenses-Building Fund	-	-	-	(4,613,944)	(4,848,367)	105.1 %
Capitalized Expenses-Limited Tax Bond Series	(133,071,724)	(72,364,882)	54.4 %	(235,538,926)	(171,421,558)	72.8 %
<b>Total Other Expenses</b>	<b>(152,556,509)</b>	<b>(71,968,129)</b>	<b>47.2 %</b>	<b>(248,585,231)</b>	<b>(170,658,664)</b>	<b>68.7 %</b>
<b>Total Expenses, Transfers and Adjustments</b>	<b>410,184,150</b>	<b>311,045,536</b>	<b>75.8 %</b>	<b>341,905,449</b>	<b>332,796,529</b>	<b>97.3 %</b>
<b>Excess (Deficit) of Revenues Over Expenses</b>	<b>2,693,480</b>	<b>13,765,735</b>	<b>511.1 %</b>	<b>212,453,980</b>	<b>35,718,320</b>	<b>16.8 %</b>
<b>Total Expenses and Change to Net Position</b>	<b>\$ 412,877,630</b>	<b>\$ 324,811,270</b>	<b>78.7 %</b>	<b>\$ 554,359,428</b>	<b>\$ 368,514,848</b>	<b>66.5 %</b>

Collin County Community College District  
Current Unrestricted Funds  
Revenues and Expenses  
For the Period Ending  
July 31

	2021 (92% Elapsed)			2020 (92% Elapsed)		
	FY 2021 Budget	YTD Actuals	Percent Budget	FY 2020 Budget	YTD Actuals	Percent Budget
<b>Revenues and Transfers In</b>						
State Appropriations	\$ 39,834,020	\$ 36,058,896	90.5 %	\$ 39,834,020	\$ 36,060,097	90.5 %
Tuition and Fees (net of discounts)	53,658,563	50,841,116	94.7 %	48,788,991	48,420,866	99.2 %
Scholarship Allowances	(8,000,000)	(7,333,333)	91.7 %	(7,700,000)	(7,058,333)	91.7 %
Taxes for Current Operations	130,982,990	123,227,832	94.1 %	118,601,066	117,570,576	99.1 %
Investment Income	2,350,000	474,326	20.2 %	4,070,000	2,787,592	68.5 %
Miscellaneous	2,255,465	2,415,457	107.1 %	2,214,142	1,369,685	61.9 %
<b>Total Revenues</b>	<b>\$ 221,081,038</b>	<b>\$ 205,684,293</b>	<b>93.0 %</b>	<b>\$ 205,808,219</b>	<b>\$ 199,150,482</b>	<b>96.8 %</b>
<b>Expenses</b>						
Instruction	\$ 97,609,395	\$ 86,379,584	88.5 %	\$ 84,174,327	\$ 73,921,551	87.8 %
Public Service	59,107	24,076	40.7 %	56,413	30,854	54.7 %
Academic Support	23,026,030	17,227,967	74.8 %	16,765,796	13,263,011	79.1 %
Student Services	23,655,625	14,371,144	60.8 %	18,953,962	13,861,056	73.1 %
Institutional Support	48,832,443	36,490,375	74.7 %	49,678,433	34,505,496	69.5 %
Plant Operations & Maintenance	27,330,888	18,449,783	67.5 %	18,029,495	13,000,181	72.1 %
Scholarship Allowances	(8,000,000)	(7,333,333)	91.7 %	(7,700,000)	(7,058,333)	91.7 %
<b>Total Unrestricted Expenses</b>	<b>212,513,488</b>	<b>165,609,596</b>	<b>77.9 %</b>	<b>179,958,426</b>	<b>141,523,817</b>	<b>78.6 %</b>
<b>Transfers</b>						
Non-Mandatory:						
Unrestricted to Stabilization and Startup	25,000,000	22,916,667	91.7 %	30,300,000	27,775,000	91.7 %
Unrestricted (SAFAC) to Athletics	250,000	-	0.0 %	220,000	187,818	85.4 %
Mandatory:						
Unrestricted to Grant Fund (Matching)	162,608	103,300	63.5 %	158,971	140,052	88.1 %
Unrestricted to Debt Service	26,524,309	23,978,158	90.4 %	15,803,626	14,461,394	91.5 %
<b>Total Transfers</b>	<b>51,936,917</b>	<b>46,998,124</b>	<b>90.5 %</b>	<b>46,482,597</b>	<b>42,564,264</b>	<b>91.6 %</b>
<b>Reserves</b>						
Reserves for Supplemental	-	-	-	312,500	-	0.0 %
<b>Total Reserves</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>312,500</b>	<b>-</b>	<b>0.0 %</b>
<b>Other Expenses and adjustments</b>						
Depreciation	16,630,452	16,675,115	100.3 %	12,354,681	11,280,993	91.3 %
Capitalized Expenses	(9,242,224)	(6,818,927)	73.8 %	(9,732,180)	(5,463,170)	56.1 %
<b>Total Other Expenses</b>	<b>7,388,228</b>	<b>9,856,188</b>	<b>133.4 %</b>	<b>2,622,502</b>	<b>5,817,823</b>	<b>221.8 %</b>
<b>Total Expenses, Transfers, and Reserves</b>	<b>271,838,633</b>	<b>222,463,908</b>	<b>81.8 %</b>	<b>229,376,025</b>	<b>189,905,904</b>	<b>82.8 %</b>
<b>Excess (Deficit) of Revenues Over Expenses</b>	<b>(50,757,595)</b>	<b>(16,779,615)</b>	<b>33.1 %</b>	<b>(23,567,806)</b>	<b>9,244,579</b>	<b>(39.2)%</b>
<b>Total Expenses and Change to Net Position</b>	<b>\$ 221,081,038</b>	<b>\$ 205,684,293</b>	<b>93.0 %</b>	<b>\$ 205,808,219</b>	<b>\$ 199,150,482</b>	<b>96.8 %</b>

Collin County Community College District  
 Stabilization and Startup Fund  
 Revenues and Expenses  
 For the Period Ending  
 July 31

	<u>2021 (92% Elapsed)</u>			<u>2020 (92% Elapsed)</u>		
	<u>FY 2021 Budget</u>	<u>YTD Actuals</u>	<u>Percent Budget</u>	<u>FY 2020 Budget</u>	<u>YTD Actuals</u>	<u>Percent Budget</u>
<b>Revenues and Transfers</b>						
Investment Income	\$ 655,000	\$ 44,996	6.9 %	\$ 1,200,000	\$ 589,586	49.1 %
Transfer In - from Unrestricted	25,000,000	22,916,667	91.7 %	30,300,000	27,775,000	91.7 %
<b>Total Revenues and Transfers</b>	<u>\$ 25,655,000</u>	<u>\$ 22,961,663</u>	89.5 %	<u>\$ 31,500,000</u>	<u>\$ 28,364,586</u>	90.0 %
<b>Expenses and Transfers</b>						
Instruction	\$ 1,096,895	\$ 253,407	23.1 %	\$ 1,885,680	\$ 867,472	46.0 %
Academic Support	1,548,909	695,100	44.9 %	6,758,024	3,865,017	57.2 %
Student Services	1,014,960	213,439	21.0 %	590,103	354,100	60.0 %
Institutional Support	899,361	36,064	4.0 %	1,007,383	713,498	70.8 %
Plant Operations & Maintenance	1,569,626	454,104	28.9 %	994,515	293,453	29.5 %
Transfer out - to Debt Service	9,960,545	9,130,500	91.7 %	1,600,523	1,467,146	91.7 %
<b>Total Expenses and Transfers</b>	<u>16,090,296</u>	<u>10,782,615</u>	67.0 %	<u>12,836,228</u>	<u>7,560,687</u>	58.9 %
<b>Excess (Deficit)Revenues over Expenses</b>	<u>9,564,704</u>	<u>12,179,048</u>	127.3 %	<u>18,663,772</u>	<u>20,803,899</u>	111.5 %
<b>Total Expenses and Change to Net Position</b>	<u>\$ 25,655,000</u>	<u>\$ 22,961,663</u>	89.5 %	<u>\$ 31,500,000</u>	<u>\$ 28,364,586</u>	90.0 %

Collin County Community College District  
 Auxiliary Funds  
 Revenues and Expenses  
 For the Period Ending  
 July 31

	2021 (92% Elapsed)			2020 (92% Elapsed)		
	FY 2021 Budget	YTD Actuals	Percent Budget	FY 2020 Budget	YTD Actuals	Percent Budget
<b>Revenues</b>						
Bookstore	\$ 850,000	\$ 638,565	75.1 %	\$ 925,000	\$ 774,567	83.7 %
Food Services/Vending	1,725,590	712,746	41.3 %	737,000	603,942	81.9 %
Catering Services	250,000	73,129	29.3 %	310,000	233,935	75.5 %
Facilities Rental	188,000	102,169	54.3 %	186,000	80,171	43.1 %
Print Shop	123,000	37,749	30.7 %	124,500	85,815	68.9 %
Miscellaneous	10,000	8,890	88.9 %	10,000	8,990	89.9 %
Athletics	4,000	339	8.5 %	4,000	2,693	67.3 %
Student Housing	1,604,938	1,467,933	91.5 %	-	464,837	-
Cell Tower	111,955	105,882	94.6 %	111,955	103,376	92.3 %
<b>Total</b>	<u>4,867,483</u>	<u>3,147,403</u>	64.7 %	<u>2,408,455</u>	<u>2,358,324</u>	97.9 %
<b>Transfers</b>						
Transfer in - Unrestricted (SAFAC) to Athletics	250,000	-	0.0 %	220,000	187,818	85.4 %
<b>Total Revenues and Transfers</b>	<u>\$ 5,117,483</u>	<u>\$ 3,147,403</u>	61.5 %	<u>\$ 2,628,455</u>	<u>\$ 2,546,142</u>	96.9 %
<b>Expenses</b>						
Auxiliary Services Administration	\$ 122,981	\$ 185,325	150.7 %	\$ 186,386	\$ 186,019	99.8 %
Food Services/Vending	1,360,827	1,311,768	96.4 %	1,028,861	922,519	89.7 %
Catering Services	237,315	123,548	52.1 %	282,618	245,275	86.8 %
Facilities Rental	230,685	138,476	60.0 %	160,703	138,831	86.4 %
Print Shop	123,812	63,934	51.6 %	131,782	86,292	65.5 %
Athletics	854,674	558,871	65.4 %	854,674	667,878	78.1 %
Student Housing	582,311	1,001,080	171.9 %	1,015,070	629,505	62.0 %
Scholarships	132,500	81,649	61.6 %	132,500	89,747	67.7 %
Refund Petition	39,000	17,837	45.7 %	27,000	25,648	95.0 %
Reserve for Supplemental - Auxliary Fund	-	-	-	61,664	-	0.0 %
<b>Total Expenses</b>	<u>3,684,105</u>	<u>3,482,488</u>	94.5 %	<u>3,881,258</u>	<u>2,991,714</u>	77.1 %
<b>Other Adjustments</b>						
Capitalized expenses	(18,995)	(17,502)	92.1 %	(32,300)	(6,863)	21.2 %
<b>Total Expenses and Adjustments</b>	3,665,110	3,464,986	94.5 %	3,848,958	2,984,852	77.5 %
<b>Excess (Deficit) of Revenues Over Expenses</b>	<u>1,452,373</u>	<u>(317,584)</u>	(21.9)%	<u>(1,220,503)</u>	<u>(438,709)</u>	35.9 %
<b>Total Expenses and Change in Net Position</b>	<u>\$ 5,117,483</u>	<u>\$ 3,147,403</u>	61.5 %	<u>\$ 2,628,455</u>	<u>\$ 2,546,142</u>	96.9 %

Collin County Community College District  
 Building Fund  
 Revenues and Expenses  
 For the Period Ending  
 July 31

	2021 (92% Elapsed)			2020 (92% Elapsed)		
	FY 2021 Budget	YTD Actuals	Percent Budget	FY 2020 Budget	YTD Actuals	Percent Budget
<b>Revenues and Transfers</b>						
Investment Income	\$ 1,200,000	\$ 101,600	8.5 %	\$ 2,300,000	\$ 1,156,282	50.3 %
Transfer in - Limited Tax Series Bonds	-	-	-	117,435,564	-	0.0 %
<b>Total Revenues and Transfers</b>	<u>\$ 1,200,000</u>	<u>\$ 101,600</u>	8.5 %	<u>\$ 119,735,564</u>	<u>\$ 1,156,282</u>	1.0 %
<b>Expenses and Transfers</b>						
Student Housing Expenses	\$ -	\$ -	-	\$ 4,613,944	\$ 4,848,367	105.1 %
Transfer out - Limited Tax Series Bonds	-	-	-	-	73,204,239	-
<b>Total Expenses and Transfers</b>	<u>-</u>	<u>-</u>	-	<u>4,613,944</u>	<u>78,052,606</u>	1691.7 %
<b>Other Adjustments</b>						
Student Housing Expenses to be capitalized	-	-	-	(4,613,944)	(4,848,367)	105.1 %
<b>Total Expenses, Transfers and Adjustments</b>	<u>-</u>	<u>-</u>	-	<u>-</u>	<u>73,204,239</u>	-
<b>Excess (Deficit) Revenues over Expenses</b>	<u>1,200,000</u>	<u>101,600</u>	8.5 %	<u>119,735,564</u>	<u>(72,047,957)</u>	(60.2)%
<b>Total Expenses and Change to Net Position</b>	<u>\$ 1,200,000</u>	<u>\$ 101,600</u>	8.5 %	<u>\$ 119,735,564</u>	<u>\$ 1,156,282</u>	1.0 %

Collin County Community College District  
 Restricted Fund  
 Revenues and Expenses  
 For the Period Ending  
 July 31

	2021 (92% Elapsed)			2020 (92% Elapsed)		
	FY 2021 Budget	YTD Actuals	Percent Budget	FY 2020 Budget	YTD Actuals	Percent Budget
<b>Revenues</b>						
Federal	\$ 103,005,015	\$ 43,369,635	42.1 %	\$ 41,171,116	\$ 32,225,023	78.3 %
State	12,784,379	10,785,372	84.4 %	12,843,131	9,922,383	77.3 %
Local/Private	2,598,944	2,133,333	82.1 %	2,714,513	2,291,942	84.4 %
<b>Total Restricted Revenues</b>	<u>118,388,338</u>	<u>56,288,339</u>	47.5 %	<u>56,728,760</u>	<u>44,439,348</u>	78.3 %
<b>Matching</b>	162,608	103,300	63.5 %	158,971	140,052	88.1 %
<b>Total Revenues and Matching</b>	<u>\$ 118,550,946</u>	<u>\$ 56,391,639</u>	47.6 %	<u>\$ 56,887,731</u>	<u>\$ 44,579,400</u>	78.4 %
<b>Expenses</b>						
Instruction	\$ 5,678,344	\$ 5,999,127	105.6 %	\$ 6,228,116	\$ 4,467,834	71.7 %
Public Service	773,042	563,581	72.9 %	844,582	498,044	59.0 %
Academic Support	5,679,852	1,749,968	30.8 %	3,819,245	1,695,324	44.4 %
Student Services	2,936,919	2,462,715	83.9 %	2,106,668	1,863,080	88.4 %
Institutional Support	38,424,717	9,028,378	23.5 %	4,069,065	2,466,939	60.6 %
Plant	73,480	73,480	100.0 %	-	-	-
Capitalized Expenses (CARES)	580,249	580,249	100.0 %	-	-	-
Scholarships and Fellowships	56,074,730	35,795,842	63.8 %	33,966,699	33,762,295	99.4 %
<b>Othe Total Restricted Expenses</b>	<u>110,221,333</u>	<u>56,253,340</u>	51.0 %	<u>51,034,375</u>	<u>44,753,516</u>	87.7 %
Capitalized expenses	<u>(3,172,241)</u>	<u>(2,441,933)</u>	77.0 %	<u>(502,562)</u>	<u>(199,699)</u>	39.7 %
<b>Excess Revenue (Deficit) over Expenses</b>	<u>11,501,854</u>	<u>2,580,232</u>	22.4 %	<u>6,355,918</u>	<u>25,583</u>	0.4 %

Collin County Community College District  
Debt Service  
Revenues and Expenses  
For the Period Ending  
July 31

	2021 (92% Elapsed)			2020 (92% Elapsed)		
	FY 2021 Budget	YTD Actuals	Percent Budget	FY 2020 Budget	YTD Actuals	Percent Budget
<b>Revenues</b>						
Ad Valorem Taxes	\$ 3,528,309	\$ 3,313,364	93.9 %	\$ 3,196,142	\$ 3,154,293	98.7 %
Investment Income	1,260,000	102,652	8.1 %	1,700,000	430,883	25.3 %
Transfer In - Unrestricted to DS* Fund	26,524,309	23,978,158	90.4 %	15,803,626	14,461,394	91.5 %
Transfer In - Stabilization & Start Up to DS*	9,960,545	9,130,500	91.7 %	1,600,523	1,467,146	91.7 %
<b>Total Revenue</b>	<u>41,273,163</u>	<u>36,524,673</u>	88.5 %	<u>22,300,291</u>	<u>19,513,716</u>	87.5 %
<b>Expenses</b>						
Bond Principal-Series 2010	\$ 2,760,000	\$ 7,000,000	253.6 %	\$ 2,635,000	\$ -	0.0 %
Bond Interest-Series 2010	323,100	(117,965)	(36.5)%	441,675	404,869	91.7 %
Bond Principal-Series 2018	8,205,000	-	0.0 %	7,885,000	-	0.0 %
Bond Interest-Series 2018	9,245,656	8,475,185	91.7 %	9,561,057	8,764,302	91.7 %
Bond Principal-Series 2020	1,915,000	-	0.0 %	-	-	-
Bond Interest-Series 2020	12,716,777	12,164,800	95.7 %	3,000,000	3,323,483	110.8 %
<b>Total Expenses</b>	<u>20,533,756</u>	<u>27,522,020</u>	134.0 %	<u>20,522,732</u>	<u>12,492,653</u>	60.9 %
Add back: Principal payment	(10,965,000)	(7,000,000)	63.8 %	(10,520,000)	-	0.0 %
<b>Excess (Deficit)Revenues over Expenses</b>	<u>31,704,407</u>	<u>16,002,653</u>	50.5 %	<u>12,297,559</u>	<u>7,021,063</u>	57.1 %
<b>Total Expenses and Change to Net Position</b>	<u>\$ 41,273,163</u>	<u>\$ 36,524,673</u>	88.5 %	<u>\$ 22,300,291</u>	<u>\$ 19,513,716</u>	87.5 %

\*DS=Debt Service



# Monthly Investment Report

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PREPARED FOR COLLIN COUNTY COLLEGE

JULY 31, 2021



**PATTERSON  
& ASSOCIATES**

A MEEDER INVESTMENT MANAGEMENT COMPANY

WITH YOU. FOR YOU.

# Solid Recovery

After more than a year, the economy appears to be solidly growing as consumers rush to spend and supply chains start to relax. There are risks, however. The Delta variant can jeopardize progress.

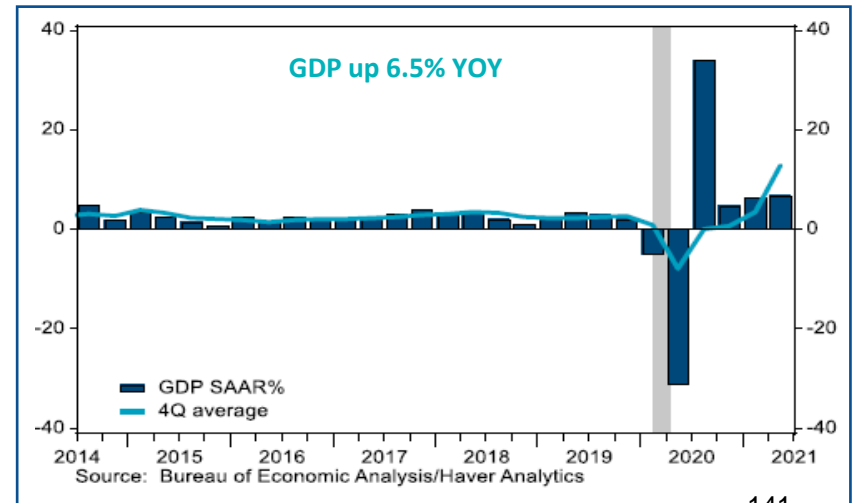
The signs are everywhere. In the area of employment, we continue to add about a half million jobs per month. A welcome change after a year of job destruction. Workers remain scarce however the reasons for which are attributed to health worries, limited or new childcare concerns, and competition with bountiful unemployment benefits.

Consumers are resilient with personal consumption hitting new 3Q highs and service consumption up. With the decrease in private investment, it appears that the housing market mania and office space building is slowing. The leisure and hospitality area remains the hardest hit, but manufacturing is strong and will continue to grow as supply chains normalize.

With trillions in stimulus translating into trillions in savings and rising wages, the consumers and builders are seemingly limited only by global resources. US exports have also risen at least temporarily.

Overall, GDP is up 6.5% in Q2 reflecting an upward trend and this strong recovery. Even Chair Powell noted that the recovery has in many ways exceeded optimistic forecasts.

There are always risks, however. A mounting fear of inflation plagued the month but appeared to be waning at month-end. The ten-year treasury reversed its path to the tune of 0.10% in the month. The question is whether the rise in inflation is transitory. If so, the markets will have to re-calibrate once again.



# Fed Keeps Policy – Risks Remain

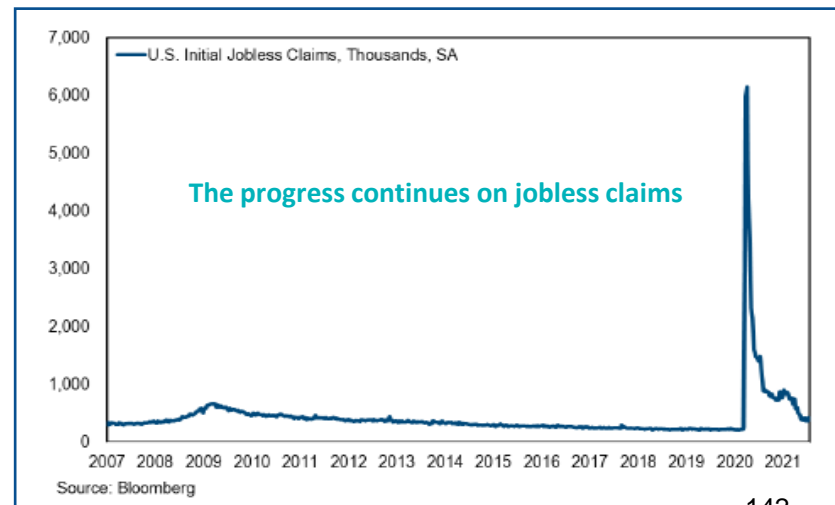
As expected, the Fed opted to leave policy unchanged this month with asset purchases of \$120 billion per month to keep rates low and the economy climbing back. They also reiterated that inflation has “risen, largely reflecting transitory factors.” But given global disruptions the Chair did concede that “inflation could turn out to be higher and more persistent than we expect.”

Besides monitoring jobs and inflation closely, the Fed sees other risks and variables that remain. These risks continue to play into the Fed’s considerations.

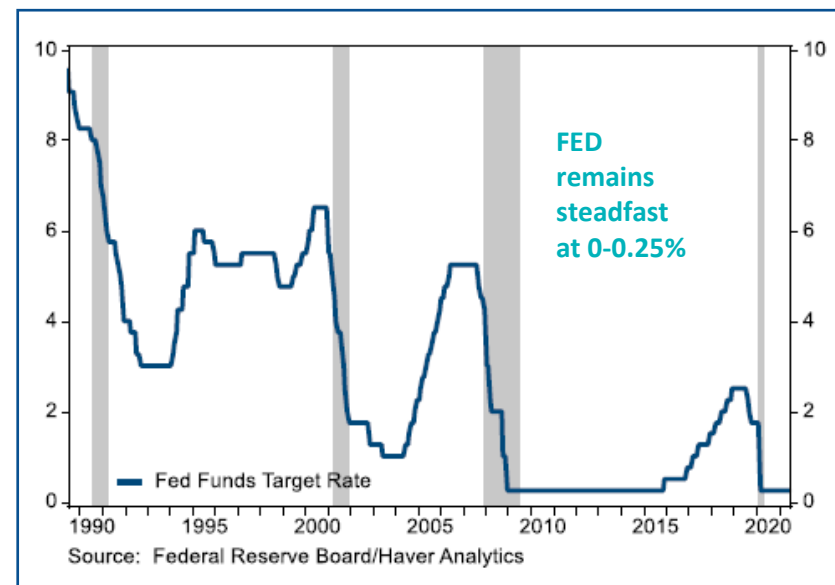
The economy is growing but the Delta variant was noted by the Chair that without a global solution to covid “no one is safe.” Even without a shutdown like the 2020 lockdown, businesses may delay reopening, and consumers may curtail behaviors if fear of contracting the virus elevates further into the second half.

In addition, flooding the economy, and possibly altering job growth, are the stimulus packages. The latest round of stimulus checks arrived this month with the expansion of the child tax credit. The program is expected to cost \$105 billion in monthly checks in 2021. The rest will come in 2022 as a tax refund. That parallels the infrastructure package being hammered out: \$550 billion in new spending over 5 years. Aside from what is to be included policy makers are clashing over how to pay for it. A worthy question as the debt keeps climbing.

The drama of the debt ceiling has also returned after a 2-year reprieve. The government has enough cash for perhaps two months but then decisions and votes will have to take place. Perhaps more importantly (because they always do eventually pass it) is the discussion’s impact on voters. Another showdown could cause possible erosion in confidence on policy and policy makers and confidence is a prime factor in getting the economy rolling.

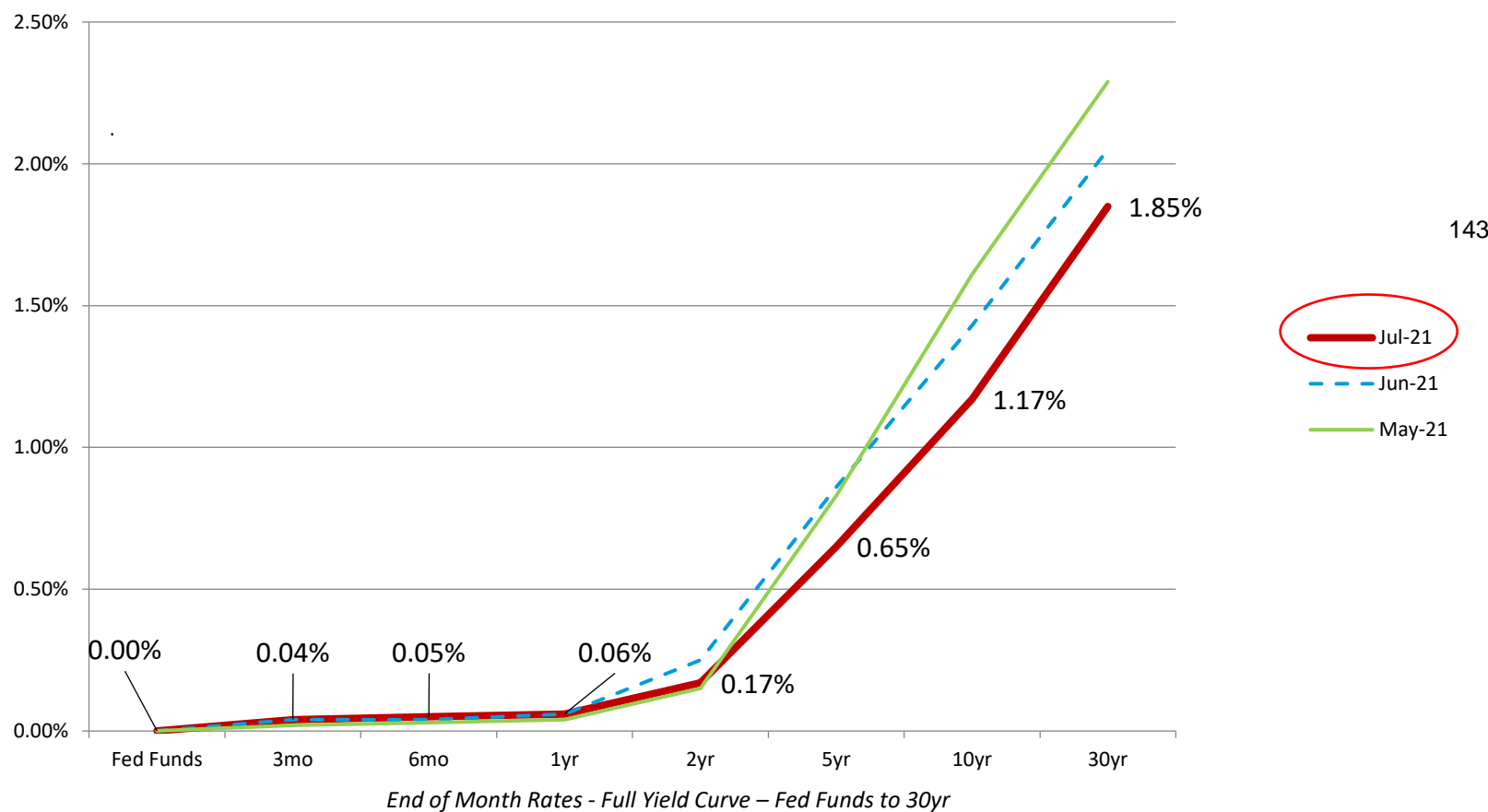


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# Why is the Curve Stuck?

- The curve remains stubbornly flat on the front end while uncertainty reigns. Confidence, inflation and continued growth must continue in order to get it moving.
- Short-end investors remain very liquid or short with commercial paper providing the greatest value inside of 1 year.
- The inflation narrative is growing as the Fed starts to hint of possible tapering of market support.
- At some point the Fed will likely begin to taper, raining on the long end's long bull run and giving short investors a reprieve.

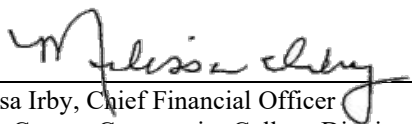


*Collin County Community College District*  
 Monthly Investment Report  
 July 1, 2021 – July 31, 2021

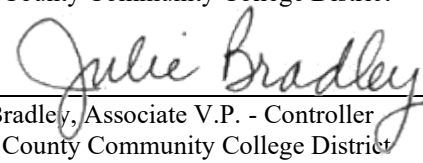
**Portfolio Summary Management Report**

<b><u>Portfolio as of 06/30/21:</u></b>		<b><u>Portfolio as of 07/31/21:</u></b>	
Beginning Book Value	\$ 506,537,825	Ending Book Value	\$ 501,455,271
Beginning Market Value	\$ 506,617,372	Ending Market Value	\$ 501,590,232
		Unrealized Gain/Loss	\$ 134,961
WAM at Beginning Period Date <sup>1</sup>	93 days	WAM at Ending Period Date <sup>1</sup>	88 days
<i>(Decrease in market value is due to seasonal cash outflows)</i>		Change in Market Value <sup>2</sup>	\$ (5,027,140)
<b>Average Yield to Maturity for period</b>		<b>0.079%</b>	
<b>Average Yield 3 Month Treasury Bill for period</b>		<b>0.050%</b>	

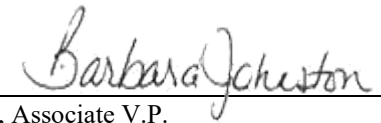
144



\_\_\_\_\_  
 Melissa Irby, Chief Financial Officer  
 Collin County Community College District



\_\_\_\_\_  
 Julie Bradley, Associate V.P. - Controller  
 Collin County Community College District



\_\_\_\_\_  
 Barbara Johnston, Associate V.P.  
 Collin County Community College District

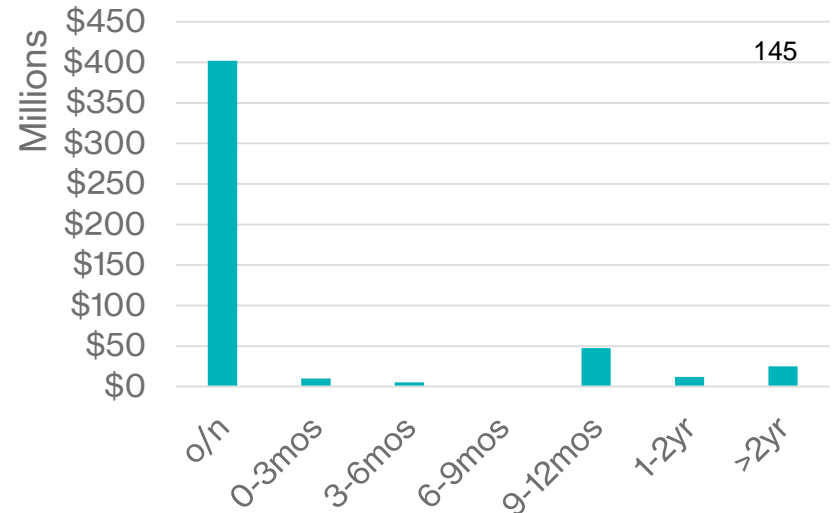
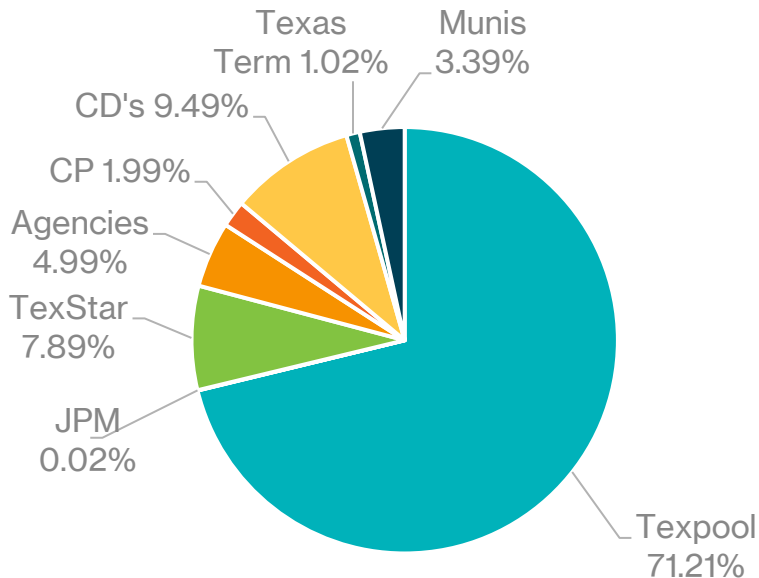
<sup>1</sup> WAM – weighted average maturity

<sup>2</sup> “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from month to month. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCDC.

# Portfolio Overview

As of July 31, 2021

- P&A reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. Where extensions can be made in the portfolio, it is important to make them to find available safe value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. Inside of 1 year, we continue to see value in commercial paper. Our expectation is of continuing low rates, but we look for value in your authorized sectors to extend and capture the yield available as markets change.
- The non-cash portion of your portfolio is yielding 0.33%.





**Collin Co Comm College Dist.  
Portfolio Management  
Portfolio Summary  
July 31, 2021**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 365 Equiv.</b>	
Commercial Paper Disc. -Amortizing	10,000,000.00	9,995,777.78	9,995,777.78	1.99	180	80	0.193	
Federal Agency Coupon Securities	25,000,000.00	24,992,942.75	24,999,269.01	4.99	1,092	923	0.365	
Municipal Bonds	16,865,000.00	17,131,009.00	16,989,722.65	3.39	706	339	0.953	
TexStar	39,577,741.20	39,577,741.20	39,577,741.20	7.89	1	1	0.010	
Texpool	357,076,359.83	357,076,359.83	357,076,359.83	71.21	1	1	0.019	
JPMorgan Chase	113,133.65	113,133.65	113,133.65	0.02	1	1	0.000	
CD's - Interest Monthly/Quarterly	47,573,920.67	47,573,920.67	47,573,920.67	9.49	365	292	0.110	
Texas Term	5,129,346.66	5,129,346.66	5,129,346.66	1.02	1	1	0.020	
	<b>501,335,502.01</b>	<b>501,590,231.54</b>	<b>501,455,271.45</b>	<b>100.00%</b>	<b>117</b>	<b>88</b>	<b>0.079</b>	<b>146</b>

<b>Total Earnings</b>	<b>July 31 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	33,770.78	746,633.90

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**Collin Co Comm College Dist.  
Summary by Type  
July 31, 2021  
Grouped by Fund**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

<b>Security Type</b>	<b>Number of Investments</b>	<b>Par Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Average YTM 365</b>	<b>Average Days to Maturity</b>
<b>Fund: Building</b>						
Commercial Paper Disc. -Amortizing	1	10,000,000.00	9,995,777.78	1.99	0.193	80
Federal Agency Coupon Securities	2	15,000,000.00	15,000,000.00	2.99	0.400	1,026
Municipal Bonds	2	8,000,000.00	8,027,873.82	1.60	0.371	236
Texpool	1	57,576,433.31	57,576,433.31	11.48	0.019	1
TexStar	1	28,259,789.25	28,259,789.25	5.64	0.010	1
<b>Subtotal</b>	<b>7</b>	<b>118,836,222.56</b>	<b>118,859,874.16</b>	<b>23.70</b>	<b>0.103</b>	<b>153</b>
<b>Fund: 2018 Bond Series</b>						
Texpool	1	0.00	0.00	0.00	0.000	0
<b>Subtotal</b>	<b>1</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.000</b>	<b>0</b>
<b>Fund: 2020 Bond Series</b>						
Texpool	1	88,653,212.75	88,653,212.75	17.68	0.019	1
<b>Subtotal</b>	<b>1</b>	<b>88,653,212.75</b>	<b>88,653,212.75</b>	<b>17.68</b>	<b>0.019</b>	<b>1</b>
<b>Fund: Debt Service</b>						
Texas Term	1	20.50	20.50	0.00	0.000	1
Texpool	1	27,144,120.64	27,144,120.64	5.41	0.019	1
<b>Subtotal</b>	<b>2</b>	<b>27,144,141.14</b>	<b>27,144,141.14</b>	<b>5.41</b>	<b>0.019</b>	<b>1</b>
<b>Fund: Operating</b>						
Municipal Bonds	2	8,865,000.00	8,961,848.83	1.79	1.474	431
CD's - Interest Monthly/Quarterly	1	47,573,920.67	47,573,920.67	9.49	0.110	292
Federal Agency Coupon Securities	2	10,000,000.00	9,999,269.01	1.99	0.312	767
JPMorgan Chase	1	113,133.65	113,133.65	0.02	0.000	1
Texas Term	1	5,129,326.16	5,129,326.16	1.02	0.020	1
Texpool	1	95,038,582.49	95,038,582.49	18.95	0.019	1
TexStar	1	11,317,951.95	11,317,951.95	2.26	0.010	1

Collin Co Comm College Dist.  
 Summary by Type  
 July 31, 2021  
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Subtotal</b>	<b>9</b>	<b>178,037,914.92</b>	<b>178,134,032.76</b>	<b>35.52</b>	<b>0.132</b>	<b>143</b>
<b>Fund: Stabilization</b>						
Texpool	1	88,664,010.64	88,664,010.64	17.68	0.019	1
<b>Subtotal</b>	<b>1</b>	<b>88,664,010.64</b>	<b>88,664,010.64</b>	<b>17.68</b>	<b>0.019</b>	<b>1</b>
<b>Total and Average</b>	<b>21</b>	<b>501,335,502.01</b>	<b>501,455,271.45</b>	<b>100.00</b>	<b>0.079</b>	<b>88</b>

**Collin Co Comm College Dist.  
Fund BLDG - Building  
Investments by Fund  
July 31, 2021**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Commercial Paper Disc. -Amortizing</b>											
06742XEFO	10173	Barclays Bank CP	04/23/2021	9,995,777.78	10,000,000.00	9,995,777.78		0.190	0.192	10/20/2021	80
<b>Subtotal and Average</b>				<b>9,995,777.78</b>	<b>10,000,000.00</b>	<b>9,995,777.78</b>		<b>0.190</b>	<b>0.193</b>		<b>80</b>
<b>Federal Agency Coupon Securities</b>											
3130ALJ70	10172	FHLB Call Note	03/12/2021	5,000,000.00	5,000,000.00	4,998,767.10	0.400	0.394	0.400	03/12/2024	954
3130AMT85	10175	FHLB Call Note	06/28/2021	10,000,000.00	10,000,000.00	9,997,071.40	0.400	0.394	0.400	06/28/2024	1,062
<b>Subtotal and Average</b>				<b>15,000,000.00</b>	<b>15,000,000.00</b>	<b>14,995,838.50</b>		<b>0.395</b>	<b>0.400</b>		<b>1,026</b>
<b>Municipal Bonds</b>											
											<b>149</b>
419792ZH2	10170	State of Hawaii	10/29/2020	3,000,000.00	3,000,000.00	3,005,700.00	0.429	0.422	0.428	10/01/2022	426
476576QP1	10171	Jersey City NJ	12/03/2020	5,027,873.82	5,000,000.00	5,032,750.00	2.000	0.331	0.335	12/02/2021	123
<b>Subtotal and Average</b>				<b>8,027,873.82</b>	<b>8,000,000.00</b>	<b>8,038,450.00</b>		<b>0.366</b>	<b>0.371</b>		<b>236</b>
<b>TexStar</b>											
2450	10007	TexStar	02/01/2016	28,259,789.25	28,259,789.25	28,259,789.25	0.010	0.009	0.010		1
<b>Subtotal and Average</b>				<b>28,259,789.25</b>	<b>28,259,789.25</b>	<b>28,259,789.25</b>		<b>0.010</b>	<b>0.010</b>		<b>1</b>
<b>Texpool</b>											
700001	10009	Texpool	02/01/2016	57,576,433.31	57,576,433.31	57,576,433.31	0.019	0.018	0.018		1
<b>Subtotal and Average</b>				<b>57,576,433.31</b>	<b>57,576,433.31</b>	<b>57,576,433.31</b>		<b>0.019</b>	<b>0.019</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>118,859,874.16</b>	<b>118,836,222.56</b>	<b>118,866,288.84</b>		<b>0.102</b>	<b>0.103</b>		<b>152</b>

**Fund BOND18 - 2018 Bond Series  
Investments by Fund  
July 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool</b>										
700006	10067	Texpool	04/12/2018	0.00	0.00	0.00				1
<b>Subtotal and Average</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.000</b>	<b>0.000</b>	<b>0</b>
<b>Total Investments and Average</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.000</b>	<b>0.000</b>	<b>0</b>

**Fund BOND20 - 2020 Bond Series  
Investments by Fund  
July 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool</b>										
700006A	10164	Texpool	04/29/2020	88,653,212.75	88,653,212.75	88,653,212.75	0.019	0.018	0.018	1
<b>Subtotal and Average</b>				<b>88,653,212.75</b>	<b>88,653,212.75</b>	<b>88,653,212.75</b>	<b>0.019</b>	<b>0.019</b>	<b>0.019</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>88,653,212.75</b>	<b>88,653,212.75</b>	<b>88,653,212.75</b>	<b>0.019</b>	<b>0.019</b>	<b>0.019</b>	<b>1</b>

**Fund DS - Debt Service  
Investments by Fund  
July 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool</b>										
700004	10010	Texpool	02/01/2016	27,144,120.64	27,144,120.64	27,144,120.64	0.019	0.018	0.018	1
<b>Subtotal and Average</b>				<b>27,144,120.64</b>	<b>27,144,120.64</b>	<b>27,144,120.64</b>		<b>0.019</b>	<b>0.019</b>	<b>1</b>
<b>Texas Term</b>										
1291-01	10141	TexasDAILY	02/04/2019	20.50	20.50	20.50				1
<b>Subtotal and Average</b>				<b>20.50</b>	<b>20.50</b>	<b>20.50</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>27,144,141.14</b>	<b>27,144,141.14</b>	<b>27,144,141.14</b>		<b>0.019</b>	<b>0.019</b>	<b>1</b>

**Fund OPER - Operating  
Investments by Fund  
July 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Federal Agency Coupon Securities</b>											
3133EL5J9	10167	FFCB Call Note	09/16/2020	4,999,869.57	5,000,000.00	4,998,892.40	0.300	0.305	0.310	09/01/2023	761
3133EL6U3	10169	FFCB Call Note	09/16/2020	4,999,399.44	5,000,000.00	4,998,211.85	0.280	0.309	0.313	09/14/2023	774
<b>Subtotal and Average</b>				<b>9,999,269.01</b>	<b>10,000,000.00</b>	<b>9,997,104.25</b>		<b>0.308</b>	<b>0.312</b>		<b>767</b>
<b>Municipal Bonds</b>											
20772J3G5	10162	State of Connecticut	04/20/2020	5,898,362.37	5,865,000.00	5,974,089.00	2.020	1.440	1.460	08/15/2022	379
20772KAE9	10163	State of Connecticut	04/20/2020	3,063,486.46	3,000,000.00	3,118,470.00	2.990	1.479	1.500	01/15/2023	532
<b>Subtotal and Average</b>				<b>8,961,848.83</b>	<b>8,865,000.00</b>	<b>9,092,559.00</b>		<b>1.454</b>	<b>1.474</b>		<b>431</b>
<b>TexStar</b>											
5450	10008	TexStar	02/01/2016	11,317,951.95	11,317,951.95	11,317,951.95	0.010	0.009	0.010		153
<b>Subtotal and Average</b>				<b>11,317,951.95</b>	<b>11,317,951.95</b>	<b>11,317,951.95</b>		<b>0.010</b>	<b>0.010</b>		<b>1</b>
<b>Texpool</b>											
700003	10011	Texpool	02/01/2016	95,038,582.49	95,038,582.49	95,038,582.49	0.019	0.018	0.018		1
<b>Subtotal and Average</b>				<b>95,038,582.49</b>	<b>95,038,582.49</b>	<b>95,038,582.49</b>		<b>0.019</b>	<b>0.019</b>		<b>1</b>
<b>JPMorgan Chase</b>											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	113,133.65	113,133.65	113,133.65					1
<b>Subtotal and Average</b>				<b>113,133.65</b>	<b>113,133.65</b>	<b>113,133.65</b>		<b>0.000</b>	<b>0.000</b>		<b>1</b>
<b>CD's - Interest Monthly/Quarterly</b>											
172128542B	10174	East West Bank	05/20/2021	47,573,920.67	47,573,920.67	47,573,920.67	0.110	0.108	0.110	05/20/2022	292
<b>Subtotal and Average</b>				<b>47,573,920.67</b>	<b>47,573,920.67</b>	<b>47,573,920.67</b>		<b>0.108</b>	<b>0.110</b>		<b>292</b>
<b>Texas Term</b>											
1291-00	10142	TexasDAILY	02/06/2019	5,129,326.16	5,129,326.16	5,129,326.16	0.020	0.019	0.020		1
<b>Subtotal and Average</b>				<b>5,129,326.16</b>	<b>5,129,326.16</b>	<b>5,129,326.16</b>		<b>0.020</b>	<b>0.020</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>178,134,032.76</b>	<b>178,037,914.92</b>	<b>178,262,578.17</b>		<b>0.131</b>	<b>0.132</b>		<b>143</b>

**Fund STABL - Stabilization  
Investments by Fund  
July 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool</b>										
700005	10050	Texpool	01/24/2018	88,664,010.64	88,664,010.64	88,664,010.64	0.019	0.018	0.018	1
<b>Subtotal and Average</b>				<b>88,664,010.64</b>	<b>88,664,010.64</b>	<b>88,664,010.64</b>	<b>0.019</b>	<b>0.019</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>88,664,010.64</b>	<b>88,664,010.64</b>	<b>88,664,010.64</b>	<b>0.019</b>	<b>0.019</b>		<b>1</b>



**Collin Co Comm College Dist.**  
**Cash Reconciliation Report**  
**For the Period July 1, 2021 - July 31, 2021**  
**Grouped by Fund**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 -

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
<b>Operating</b>											
07/15/2021	10163	OPER	Interest	20772KAE9	3,000,000.00	CONNST 3.0M 2.99% Mat.	01/15/2023	0.00	44,850.00	0.00	44,850.00
07/31/2021	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	0.00	4,444.36	0.00	4,444.36
07/31/2021	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	-4,444.36	0.00	0.00	-4,444.36
<b>Subtotal</b>								<b>-4,444.36</b>	<b>49,294.36</b>	<b>0.00</b>	<b>44,850.00</b>
<b>Total</b>								<b>-4,444.36</b>	<b>49,294.36</b>	<b>0.00</b>	<b>44,850.00</b>

**Collin Co Comm College Dist.  
Interest Earnings  
Sorted by Fund - Fund  
July 1, 2021 - July 31, 2021  
Yield on Average Book Value**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Building</b>												
2450	10007	BLDG	RRP	28,259,789.25	28,259,549.26	28,259,564.74		0.010	0.010	239.99	0.00	239.99
700001	10009	BLDG	RR2	57,576,433.31	57,575,509.88	57,575,569.46		0.019	0.019	923.43	0.00	923.43
3130AMT85	10175	BLDG	FAC	10,000,000.00	10,000,000.00	10,000,000.00	06/28/2024	0.400	0.392	3,333.34	0.00	3,333.34
3130ALJ70	10172	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	03/12/2024	0.400	0.392	1,666.66	0.00	1,666.66
06742XEF0	10173	BLDG	ACP	10,000,000.00	9,994,141.67	9,994,986.11	10/20/2021		0.193	0.00	1,636.11	1,636.11
419792ZH2	10170	BLDG	MC1	3,000,000.00	3,000,000.00	3,000,000.00	10/01/2022	0.429	0.421	1,072.50	0.00	1,072.50
476576QP1	10171	BLDG	MC1	5,000,000.00	5,034,784.68	5,031,106.32	12/02/2021	2.000	0.333	8,333.33	-6,910.86	1,422.47
<b>Subtotal</b>				<b>118,836,222.56</b>	<b>118,863,985.49</b>	<b>118,861,226.63</b>			<b>0.102</b>	<b>15,569.25</b>	<b>-5,274.75</b>	<b>10,294.50</b>
<b>Fund: 2020 Bond Series</b>												
700006A	10164	BOND20	RR2	88,653,212.75	93,619,706.11	93,139,029.54		0.019	0.019	1,493.50	0.00	1,493.50
<b>Subtotal</b>				<b>88,653,212.75</b>	<b>93,619,706.11</b>	<b>93,139,029.54</b>			<b>0.019</b>	<b>1,493.50</b>	<b>0.00</b>	<b>1,493.50</b>
<b>Fund: Debt Service</b>												
700004	10010	DS	RR2	27,144,120.64	24,132,760.43	24,618,355.31		0.019	0.019	395.15	0.00	395.15
1291-01	10141	DS	RR5	20.50	20.50	20.50				0.00	0.00	0.00
<b>Subtotal</b>				<b>27,144,141.14</b>	<b>24,132,780.93</b>	<b>24,618,375.81</b>			<b>0.019</b>	<b>395.15</b>	<b>0.00</b>	<b>395.15</b>
<b>Fund: Operating</b>												
5450	10008	OPER	RRP	11,317,951.95	11,317,855.85	11,317,862.05		0.010	0.010	96.10	0.00	96.10
700003	10011	OPER	RR2	95,038,582.49	99,412,182.83	96,654,264.66		0.019	0.019	1,549.88	0.00	1,549.88
7828	10012	OPER	RR3	113,133.65	116,403.18	116,192.24				0.00	0.00	0.00
172128542B	10174	OPER	RR4	47,573,920.67	47,569,476.31	47,569,619.68	05/20/2022	0.110	0.110	4,444.36	0.00	4,444.36
3133EL6U3	10169	OPER	FAC	5,000,000.00	4,998,980.45	4,999,203.46	09/14/2023	0.280	0.373	1,166.67	418.99	1,585.66
3133EL5J9	10167	OPER	FAC	5,000,000.00	4,999,739.13	4,999,808.56	09/01/2023	0.300	0.325	1,250.00	130.44	1,380.44
1291-00	10142	OPER	RR5	5,129,326.16	5,129,237.25	5,129,242.99		0.020	0.020	88.91	0.00	88.91
20772J3G5	10162	OPER	MC1	5,865,000.00	5,901,038.49	5,899,614.10	08/15/2022	2.020	1.436	9,872.75	-2,676.12	7,196.63
20772KAE9	10163	OPER	MC1	3,000,000.00	3,067,121.18	3,065,186.57	01/15/2023	2.990	1.475	7,475.00	-3,634.72	3,840.28

Collin Co Comm College Dist.  
 Interest Earnings  
 July 1, 2021 - July 31, 2021

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
			<b>Subtotal</b>	<b>178,037,914.92</b>	<b>182,512,034.67</b>	<b>179,750,994.30</b>			<b>0.132</b>	<b>25,943.67</b>	<b>-5,761.41</b>	<b>20,182.26</b>
<b>Fund: Stabilization</b>												
700005	10050	STABL	RR2	88,664,010.64	87,409,317.36	87,611,551.24		0.019	0.019	1,405.37	0.00	1,405.37
			<b>Subtotal</b>	<b>88,664,010.64</b>	<b>87,409,317.36</b>	<b>87,611,551.24</b>			<b>0.019</b>	<b>1,405.37</b>	<b>0.00</b>	<b>1,405.37</b>
			<b>Total</b>	<b>501,335,502.01</b>	<b>506,537,824.56</b>	<b>503,981,177.52</b>			<b>0.079</b>	<b>44,806.94</b>	<b>-11,036.16</b>	<b>33,770.78</b>

**Collin Co Comm College Dist.  
Amortization Schedule  
July 1, 2021 - July 31, 2021  
Sorted By Fund - Fund**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized	Amount Amortized	Amt Amortized	Amount Unamortized	
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 07/01/2021	This Period Through 07/31/2021	Through 07/31/2021	
<b>Building</b>										
10173 Barclays Bank CP	BLDG	10/20/2021	10,000,000.00	9,990,500.00	-9,500.00	9,995,777.78	3,641.67 -5,858.33	1,636.11	5,277.78	-4,222.22
10171 Jersey City NJ	BLDG	12/02/2021	5,000,000.00 2.000	5,082,700.00	82,700.00	5,027,873.82	-47,915.32 34,784.68	-6,910.86	-54,826.18	27,873.82
			<b>Subtotal</b>	<b>15,073,200.00</b>	<b>73,200.00</b>	<b>15,023,651.60</b>	<b>-44,273.65 28,926.35</b>	<b>-5,274.75</b>	<b>-49,548.40</b>	<b>23,651.60</b>
<b>Operating</b>										
10162 State of Connecticut	OPER	08/15/2022	5,865,000.00 2.020	5,939,485.50	74,485.50	5,898,362.37	-38,447.01 36,038.49	-2,676.12	-41,123.13	33,362.37
10163 State of Connecticut	OPER	01/15/2023	3,000,000.00 2.990	3,119,340.00	119,340.00	3,063,486.46	-52,218.82 67,121.18	-3,634.72	-55,853.54	158 63,486.46
10167 FFCB Call Note	OPER	09/01/2023 09/01/2021	5,000,000.00 0.300	4,998,500.00	-1,500.00	4,999,869.57	1,239.13 -260.87	130.44	1,369.57	-130.43
10169 FFCB Call Note	OPER	09/14/2023 09/14/2021	5,000,000.00 0.280	4,995,000.00	-5,000.00	4,999,399.44	3,980.45 -1,019.55	418.99	4,399.44	-600.56
			<b>Subtotal</b>	<b>19,052,325.50</b>	<b>187,325.50</b>	<b>18,961,117.84</b>	<b>-85,446.25 101,879.25</b>	<b>-5,761.41</b>	<b>-91,207.66</b>	<b>96,117.84</b>
			<b>Total</b>	<b>34,125,525.50</b>	<b>260,525.50</b>	<b>33,984,769.44</b>	<b>-129,719.90 130,805.60</b>	<b>-11,036.16</b>	<b>-140,756.06</b>	<b>119,769.44</b>



**Collin Co Comm College Dist.  
Projected Cashflow Report  
Sorted by Monthly  
For the Period August 1, 2021 - February 28, 2022**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
<b>August 2021</b>										
08/12/2021	10172	BLDG	3130ALJ70	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
08/15/2021	10162	OPER	20772J3G5	Interest	State of Connecticut	0.00	0.00	0.00	59,236.50	59,236.50
<b>Total for August 2021</b>						<b>5,000,000.00</b>	<b>5,000,000.00</b>	<b>5,000,000.00</b>	<b>59,236.50</b>	<b>5,059,236.50</b>
<b>September 2021</b>										
09/01/2021	10167	OPER	3133EL5J9	Interest	FFCB Call Note	0.00	0.00	0.00	7,500.00	7,500.00
09/01/2021	10167	OPER	3133EL5J9	Call	FFCB Call Note	5,000,000.00	4,998,500.00	5,000,000.00	0.00	5,000,000.00
09/12/2021	10172	BLDG	3130ALJ70	Interest	FHLB Call Note	0.00	0.00	0.00	10,000.00	10,000.00
09/14/2021	10169	OPER	3133EL6U3	Interest	FFCB Call Note	0.00	0.00	0.00	7,000.00	157,000.00
09/14/2021	10169	OPER	3133EL6U3	Call	FFCB Call Note	5,000,000.00	4,995,000.00	5,000,000.00	0.00	5,000,000.00
<b>Total for September 2021</b>						<b>10,000,000.00</b>	<b>9,993,500.00</b>	<b>10,000,000.00</b>	<b>24,500.00</b>	<b>10,024,500.00</b>
<b>October 2021</b>										
10/01/2021	10170	BLDG	419792ZH2	Interest	State of Hawaii	0.00	0.00	0.00	11,869.00	11,869.00
10/20/2021	10173	BLDG	06742XEF0	Maturity	Barclays Bank CP	10,000,000.00	9,990,500.00	10,000,000.00	0.00	10,000,000.00
<b>Total for October 2021</b>						<b>10,000,000.00</b>	<b>9,990,500.00</b>	<b>10,000,000.00</b>	<b>11,869.00</b>	<b>10,011,869.00</b>
<b>December 2021</b>										
12/02/2021	10171	BLDG	476576QP1	Maturity	Jersey City NJ	5,000,000.00	5,082,700.00	5,000,000.00	99,722.22	5,099,722.22
12/28/2021	10175	BLDG	3130AMT85	Interest	FHLB Call Note	0.00	0.00	0.00	20,000.00	20,000.00
12/28/2021	10175	BLDG	3130AMT85	Call	FHLB Call Note	10,000,000.00	10,000,000.00	10,000,000.00	0.00	10,000,000.00
<b>Total for December 2021</b>						<b>15,000,000.00</b>	<b>15,082,700.00</b>	<b>15,000,000.00</b>	<b>119,722.22</b>	<b>15,119,722.22</b>
<b>January 2022</b>										
01/15/2022	10163	OPER	20772KAE9	Interest	State of Connecticut	0.00	0.00	0.00	44,850.00	44,850.00
<b>Total for January 2022</b>						<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44,850.00</b>	<b>44,850.00</b>
<b>February 2022</b>										
02/15/2022	10162	OPER	20772J3G5	Interest	State of Connecticut	0.00	0.00	0.00	59,236.50	59,236.50
<b>Total for February 2022</b>						<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>59,236.50</b>	<b>59,236.50</b>
<b>GRAND TOTALS:</b>						<b>40,000,000.00</b>	<b>40,066,700.00</b>	<b>40,000,000.00</b>	<b>319,414.22</b>	<b>40,319,414.22</b>

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# Collin College

2017 Capital Improvement Program  
Monthly Report  
July 2021

Collin County Community College District

Project Reference: 60541060  
Project Number: 60541060

August 06, 2021

### Quality information

<b>Prepared by</b>	<b>Reviewed by</b>	<b>Approved By</b>
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Nuria Cortes Program Controls Manager	Jeff Hagerich Deputy Program Director	Adrian Grimes Program Director

### Revision History

Revision	Revision date	Details	Authorized	Name	Position
First Publication	August 06, 2021	July '21 Report	Yes	Adrian Grimes	Program Director

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## 1. Introduction

On May 6, 2017, voters approved Collin College's \$600 million bond proposal to facilitate a long-range plan to accommodate the projected population growth in Collin County over the next two decades. The program consists of 4 new campuses and 2 new facilities.

On May 16, 2017, in a special session, the Board of Trustees granted the District President authority to enter and negotiate into contract with AECOM Technical Services, Inc. (AECOM) to provide Program Management Services to the Collin College 2017 Capital Improvement Program. On May 25, 2017, Collin College issued a Notice to Proceed to AECOM. As part of these services, AECOM will deliver a monthly report to provide status and progress of key aspects of the Program.

## 2. Executive Summary

The Program is progressing as planned with no major issues to report at this time.

### Completed and Pending Items

- Technical Campus – Working on closing out the project.
- Wylie Campus – Working on closing out the project.
- Celina Campus – Punchlist items are being completed. Furniture is being installed throughout the building. City of Celina issued the Final Certificate of Occupancy on July 1<sup>st</sup>
- Farmersville Campus – Landscaping and irrigation warranty work is on-going. Construction of the City's Collin Parkway road project is on-going.
- IT Center - Certificate of Substantial Completion was issued on July 8<sup>th</sup>. The City of Frisco issued the Certificate of Occupancy on 7/22. Functional testing of HVAC and lighting controls is on-going. Punch list items correction is ongoing. Installation of the pergola in the quad area is complete.
- Frisco Campus (Addition and Renovations) – Fire lane concrete pour is complete. Electrical and irrigation scope is ongoing. Demolition is on-going at Alumni Hall, Founder's Hall, Heritage Hall, and Lawler Hall. Lightpoles have been installed at the parking lot, waiting on cameras and fiber to be installed.
- McKinney Campus (Welcome Center and Renovations) – Site Upgrades: Installation of storm piping, storm inlets water lines and lime stabilization of paving subgrade are on-going. Conference Center entrance at Community Drive deceleration lane has been poured. Welcome Center: Slab foundation is complete and structural steel erection is on-going. Renovations: Rough-in in kitchen is nearing completion. Installation of MEP is on-going in the dental labs and offices.

### Items of close attention

- Monitoring the progress of the new road the City of Farmersville is installing along the west entrance of the Farmersville Campus
- Monitoring the progress of the Celina Campus and the IT Center to ensure they are completed in time for Fall 2021 classes

### Budget Summary

- \$556,708,962 of the \$600,000,000 has been committed to-date in the form of contracts with various vendors. This represents 92.78% of the overall program budget committed.
- \$513,074,352 of the \$556,708,962 committed amount has been expended to-date. This represents 92.16% of the commitments to date and 85.51% of the program budget.

### 3. Scope

#### 3.1 Phase 1

- Wylie Campus
  - Construction of a campus on a new approximately 97-acre site
  - The campus includes:
    - Campus Commons
    - Library
    - Student Center/Conference Center
    - Central Utility Plant
- Technical Campus
  - Construction of a Technical Campus on a new 32-acre site in Allen, Texas
  - The campus includes:
    - 450 space underground parking garage
    - Academic Building (includes space for dual credit students)
    - 3 Trade Bar Buildings to support CTE programs

#### 3.2 Phase 2

- Celina Campus
  - Construction of a campus on a new approximately 75-acre site
  - The campus includes:
    - Student Union / Workforce / Instructional Building
- Farmersville Campus
  - Construction of a campus on a new approximately 76-acre site
  - The campus includes:
    - Student Union / Workforce / Instructional Building
- Frisco Campus
  - Construction of a new IT Center building on the existing campus

### 3.3 Phase 3

- Additions and Renovations at Frisco Campus
  - Alumni Hall Renovations and Additions
  - Lawler Hall Renovations
  - Heritage Hall Upgrades
  - Founders Hall Renovations
  - Wayfinding
- Additional Frisco Campus Projects
  - Construction of a new fire lane, parking lot, and loop road on the existing campus
  - Trane Upgrades
- Additions and Renovations at McKinney Campus
  - Construction of a new Welcome Center on the existing campus
  - New Entry Drive and Parking
  - Pistol Range Demo
  - Kitchen and Dining Renovations in Main Building
  - Dental Hygiene Renovations
  - Wayfinding
- Additional McKinney Campus Projects
  - Trane Upgrades
- Additional Plano Campus Projects
  - Trane Upgrades
  - Wayfinding
- Additional Courtyard Center Projects
  - Trane Upgrades
- Additional CHEC Projects
  - Trane Upgrades

## 4. Community

### 4.1 Project Teams

#### 4.1.1 Phase 1

- Wylie Campus
  - Program Manager: AECOM Technical Services, Inc.
  - A/E: Page Southerland Page, Inc.
    - MEP: Reed, Wells, Benson & Co.
    - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.

- Cost Consulting: Vermeulens
- Construction Manager-at-Risk: Skanska USA Building, Inc.
- Commissioning Agent: Bath Group, Inc.
- Technical Campus
  - Program Manager: AECOM Technical Services, Inc.
  - A/E: Perkins+Will, Inc.
    - Associate Architect: Hoefer Wysocki Architecture
    - MEP: Purdy McGuire
    - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.
    - Structural Engineer: L.A. Fuess Partners, Inc.
    - Cost Consulting: Vermeulens
  - Construction Manager-at-Risk: McCarthy Building Companies, Inc.
  - Commissioning Agent: Farnsworth

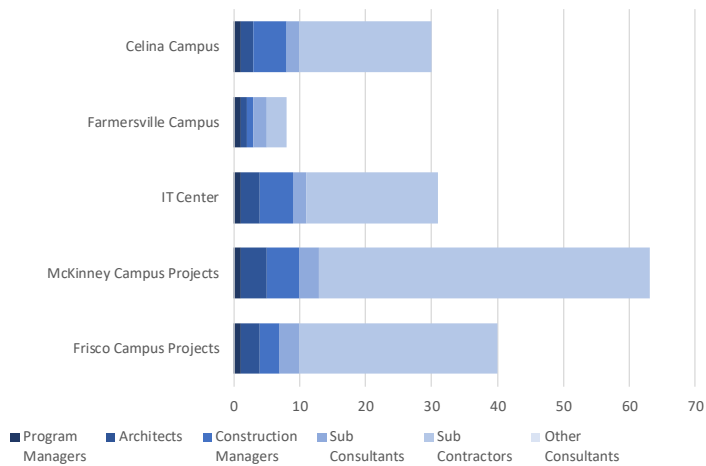
#### 4.1.2 Phase 2

- Celina Campus
  - Program Manager: AECOM
  - A/E: Beck Architecture, LLC
    - Structural Engineer: L.A. Fuess Partners, Inc.
    - MEP: Reed, Wells, Benson & Co.
    - Civil Engineer: RLK Engineering
  - Construction Manager-at-Risk: JT Vaughn Construction
- Farmersville Campus
  - Program Manager: AECOM
  - A/E: Beck Architecture, LLC
    - Structural Engineer: L.A. Fuess Partners, Inc.
    - MEP: Reed, Wells, Benson & Co.
    - Civil Engineer: RLK Engineering
  - Construction Manager-at-Risk: JT Vaughn Construction
- IT Center
  - Program Manager: AECOM
  - A/E: Beck Architecture, LLC
    - Structural Engineer: L.A. Fuess Partners, Inc.
    - MEP: ME Engineers
    - Civil Engineer: RLK Engineering
  - Construction Manager-at-Risk: JE Dunn Construction

### 4.1.3 Phase 3

- Welcome Center at the McKinney Campus
  - Program Manager: AECOM Technical Service, Inc.
  - A/E: PBK
  - Construction Manager-at-Risk: Skanska USA Building, Inc.
  - Commissioning Agent: Bath Group, Inc.
- Loop Road/Parking at Frisco Campus
  - Program Manager: AECOM Technical Service, Inc.
  - Civil Engineer: RLK Engineering
  - Construction Manager-at-Risk: JE Dunn Construction
- Fire Lane at Frisco Campus
  - Program Manager: AECOM Technical Service, Inc.
  - Civil Engineer: RLK Engineering
  - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Additional Projects at Frisco Campus
  - Program Manager: AECOM Technical Service, Inc.
  - A/E: Page Southerland Page, Inc.
  - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Additional Projects at McKinney Campus
  - Program Manager: AECOM Technical Service, Inc.
  - A/E: PBK
  - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Trane Upgrades at 5 Existing Campuses
  - Program Manager: AECOM Technical Service, Inc
  - Design – Builder: Trane Companies, Inc.
- Additional Projects at Plano Campus (Wayfinding)
  - Program Manager: AECOM Technical Service, Inc
  - A/E: IN2 Architects
  - Construction Manager-at-Risk: TBD

## 4.2 Current Personnel Estimate



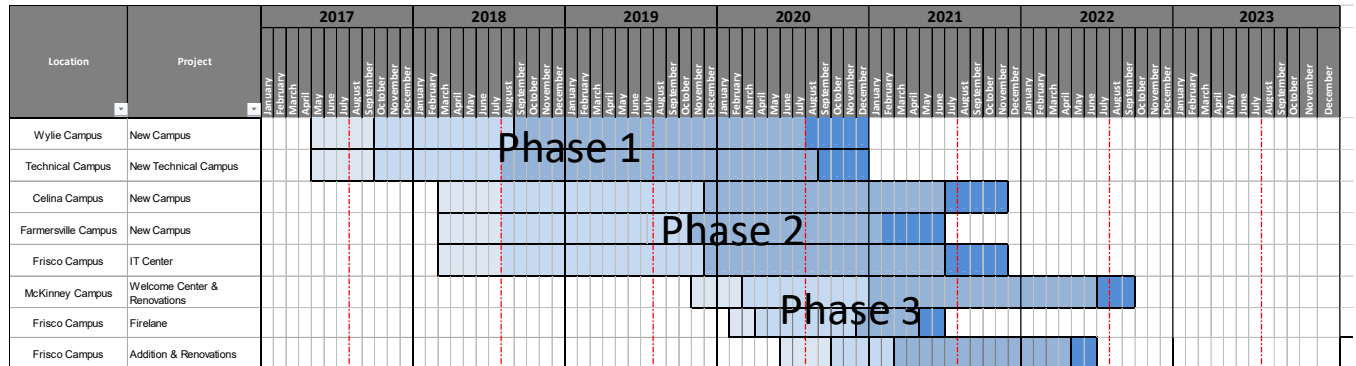
It is estimated that the Program Managers, Architects, Construction Managers, Sub-Consultants, and Sub-Contractors, under contract with Collin College for the 2017 Capital Improvement Program, have 172 employees contributing to the program's progress.

## 4.3 Community Outreach

- Collin College 2017 Capital Improvement Program Website
  - <https://CollinCollege2017CIP.com>
  - Includes the following features:
    - Program Overview
    - Project Scopes
    - Project Schedules
    - Project Budgets
    - Progress Photos/Renderings
    - Live On-Site Camera Feeds

# 5. Schedule

## 5.1 Program



Planning & Team Selection
Programming & Design
Construction

We Are Here

## 5.2 Phase 1

### Wylie Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017	🟢	May 16, 2017	✔️
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017	🟢	May 23, 2017	✔️
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017	🟢	May 23, 2017	✔️
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017	🟢	August 22, 2017	✔️
Architect Mobilized	September 12, 2017	September 29, 2017	🔴	September 28, 2017	✔️
GMP Construction Documents Submittal	June 26, 2018	June 26, 2018	🟢	June 26, 2018	✔️
BOT Approval of GMP	August 28, 2018	August 28, 2018	🟢	August 28, 2018	✔️
Contractor Mobilized	September 10, 2018	September 12, 2018	🟡	September 12, 2018	✔️
Foundations Complete	May 18, 2019	April 30, 2019	🟢	April 23, 2019	✔️
Structures Complete	June 28, 2019	June 28, 2019	🟢	May 23, 2019	✔️
Dry-In of Buildings Complete	October 26, 2019	October 26, 2019	🟢	October 29, 2019	✔️
Permanent Power Complete	September 17, 2019	September 17, 2019	🟢	September 21, 2019	✔️
Interior Finish-Out Complete	May 1, 2020	June 10, 2020	🔴	July 1, 2020	✔️
Substantial Completion	June 25, 2020	June 25, 2020	🟢	June 30, 2020	✔️
Final Completion	August 23, 2020	July 2021	🔴	-	
Student Occupancy	August 2020	August 2020	🟢	August 1, 2020	✔️

## Technical Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017	↑	May 16, 2017	✓
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017	↑	August 22, 2017	✓
Architect Mobilized	September 12, 2017	September 29, 2017	↓	September 28, 2017	✓
GMP Construction Documents Submittal	April 16, 2018	April 16, 2018	↑	April 19, 2018	✓
BOT Approval of GMP	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
Contractor Mobilized	July 6, 2018	July 20, 2018	👉	July 26, 2018	✓
Foundations Complete	September 23, 2019	September 23, 2019	↑	July 29, 2019	✓
Structures Complete	November 18, 2019	November 18, 2019	↑	November 13, 2019	✓
Roofing of Buildings Complete	December 20, 2019	December 20, 2019	↑	December 20, 2019	✓
Permanent Power Complete	December 15, 2019	January 10, 2020	↓	January 15, 2020	✓
Building A Punchlist Generated	June 5, 2020	June 12, 2020	👉	June 12, 2020	✓
Building B Punchlist Generated	June 12, 2020	June 19, 2020	👉	June 19, 2020	✓
Building C Punchlist Generated	June 30, 2020	July 6, 2020	👉	July 9, 2020	✓
Building D Punchlist Generated	July 6, 2020	July 20, 2020	👉	July 15, 2020	✓
Substantial Completion	July 6, 2020	August 10, 2020	↓	August 10, 2020	✓
Final Completion	September 4, 2020	May 10, 2021	↓	May 10, 2021	✓
Student Occupancy	August 2020	August 2020	↑	August 8, 2020	✓

## 5.3 Phase 2

### Celina Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	January 8, 2019	January 15, 2019	👉	January 16, 2019	✓
Design Development Submittal	April 30, 2019	April 30, 2019	↑	April 26, 2019	✓
Construction Document Submittal	September 20, 2019	September 20, 2019	↑	September 3, 2019	✓
Contractor Mobilized	December 2019	December 2019	↑	November 25, 2019	✓
Foundations Complete	April 9, 2020	April 14, 2020	👉	April 21, 2020	✓
Structures Complete	July 7, 2020	July 7, 2020	↑	June 9, 2020	✓
Roofing of Buildings Complete	December 2, 2020	December 2, 2020	↑	November 13, 2020	✓
Permanent Power Complete	October 7, 2020	October 7, 2020	↑	May 28, 2020	✓
Interior Finish-Out Complete	May 18, 2021	May 18, 2021	↑	May 28, 2021	✓
Substantial Completion	July 15, 2021	June 30, 2021	↑	June 30, 2021	✓
Final Completion	August 12, 2021	August 30, 2021	↓	July 1, 2021	✓
Student Occupancy	August 2021	August 2021	↑	-	

### Farmersville Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	December 20, 2018	December 18, 2018	↑	December 18, 2018	✓
Design Development Submittal	April 2, 2019	April 19, 2019	↓	April 26, 2019	✓
Construction Document Submittal	July 25, 2019	August 9, 2019	↓	August 9, 2019	✓
Contractor Mobilized	November 2019	November 2019	↑	October 21, 2019	✓
Foundations Complete	March 5, 2020	March 13, 2020	👉	April 2, 2020	✓
Structures Complete	April 13, 2020	April 13, 2020	↑	April 30, 2020	✓
Roofing of Buildings Complete	June 29, 2020	June 29, 2020	↑	June 30, 2020	✓
Permanent Power Complete	June 30, 2020	July 7, 2020	👉	May 4, 2020	✓
Interior Finish-Out Complete	November 30, 2020	November 30, 2020	↑	December 11, 2020	✓
Substantial Completion	January 5, 2021	January 5, 2021	↑	December 21, 2020	✓
Final Completion	February 2, 2021	July 2021	↓	-	
Student Occupancy	August 2021	March 2021	↑	March 12, 2021	✓

### IT Center

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	May 24, 2019	May 24, 2019	↑	May 24, 2019	✓
Design Development Submittal	August 23, 2019	August 23, 2019	↑	August 23, 2019	✓
Construction Document Submittal	December 9, 2019	December 9, 2019	↑	December 9, 2019	✓
Contractor Mobilized	December 2019	January 6, 2020	↓	January 20, 2020	✓
Construction Start for Loop Road/Parking	June 1, 2020	July 13, 2020	↓	July 27, 2020	✓
Foundations Complete	June 22, 2020	June 22, 2020	↑	May 2, 2020	✓
Structures Complete	August 14, 2020	August 14, 2020	↑	July 14, 2020	✓
Phase 1 Construction Complete for Loop Road/Parking	August 15, 2020	August 15, 2020	↑	August 22, 2020	✓
Phase 2 Construction Complete for Loop Road/Parking	October 31, 2020	March 15, 2021	↓	March 15, 2021	✓
Roofing of Buildings Complete	November 3, 2020	November 23, 2020	↓	October 23, 2020	✓
Permanent Power Complete	January 4, 2021	January 4, 2021	↑	January 29, 2021	✓
Interior Finish-Out Complete	May 13, 2021	June 30, 2021	↓	June 30, 2021	✓
Substantial Completion	June 30, 2021	July 7, 2021	👉	July 8, 2021	✓
Final Completion	August 26, 2021	August 26, 2021	↑	-	
Student Occupancy	August 2021	August 2021	↑	-	

\* Phase 3 (Loop Road and Parking Lot) at Frisco Campus is included in this schedule

## 5.4 Phase 3

### McKinney Campus (Welcome Center and Renovations)

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019		August 27, 2019	
BOT Approval of A/E Procurement Method	October 22, 2019	October 22, 2019		October 22, 2019	
BOT Approval of Construction Delivery Method	February 2020	February 2020		October 22, 2019	
BOT Approval of Recommended A/E Firm	March 24, 2020	March 24, 2020		April 28, 2020	
BOT Approval of Recommended CM Firm	March 24, 2020	March 24, 2020		April 28, 2020	
Architect NTP	April 14, 2020	April 14, 2020		April 8, 2020	
Schematic Design Submittal	August 1, 2020	August 1, 2020		August 1, 2020	
Site Construction Document Submittal	October 2, 2020	October 2, 2020		October 2, 2020	
Welcome Center Construction Document Submittal	November 20, 2020	November 20, 2020		October 30, 2020	
GMP #1 * Board Approval	December 8, 2020	December 8, 2020		December 8, 2021	
GMP #2 ** Board Approval	January 26, 2021	February 23, 2021		January 26, 2021	
GMP #1 * Construction Start	January 18, 2021	January 18, 2021		January 28, 2021	
GMP #2 ** Construction Start	March 1, 2021	March 1, 2021		March 15, 2021	
Site - Phase 1	September 3, 2021	September 3, 2021		-	
Site - Phase 2	January 7, 2022	January 7, 2022		-	
Welcome Center Substantial Completion	June 29, 2022	June 29, 2022		-	
Welcome Center Final Completion	July 31, 2022	July 31, 2022		-	
Kitchen Renovation Substantial Completion	December 27, 2021	December 27, 2021		-	
Dental Offices Substantial Completion	October 25, 2021	October 25, 2021		-	
Dental Lab Substantial Completion	October 5, 2021	October 5, 2021		-	
Substantial Completion	May 2022	June 2022		-	
Student Occupancy	July 2022	June 29, 2022		-	

\* GMP #1 Site, Civil, and Demolition for Renovation Work

\*\* GMP #2 Construction of New Welcome Center and Renovation

**Frisco Campus (Addition and Renovations)**

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019	↑	August 27, 2019	✓
BOT Approval of Recommended AE Firm	June 23, 2020	June 23, 2020	↑	June 23, 2020	✓
BOT Approval of Recommended CM Firm	August 25, 2020	August 25, 2020	↑	August 25, 2020	✓
Schematic Design Submittal	December 14, 2020	December 14, 2020	↑	December 14, 2020	✓
Construction Document Submittal	March 26, 2021	March 26, 2021	↑	March 26, 2021	✓
GMP #1 * Board Approval	October 27, 2020	October 27, 2020	↑	October 27, 2020	✓
GMP #1 * Construction Start	December 15, 2020	December 15, 2020	↑	December 2, 2020	✓
GMP #2 ** Board Approval	March 2021	April 2021	↓	April 25, 2021	✓
GMP #2 ** Construction Start	April 2021	June 2021	↓	June 7, 2021	✓
Fire Lane Completion	March 2021	August 2021	↓	-	
Alumni Hall Start	July 2021	July 2021	↑	July 21, 2021	✓
Alumni Hall Foundations Complete	September 2021	September 2021	↑	-	
Alumni Hall Structure Complete	October 2021	October 2021	↑	-	
Alumni Hall Roof Complete	November 2021	November 2021	↑	-	
Alumni Hall Interior Finish-out	April 2022	April 2022	↑	-	
Alumni Hall Substantial Completion	April 2022	April 2022	↑	-	
Alumni Hall Final Completion	June 2022	June 2022	↑	-	
Heritage Hall Renovations Start	June 21, 2021	June 21, 2021	↑	June 21, 2021	✓
Heritage Hall Substantial Completion	January 2022	January 2022	↑	-	
Founders Hall Renovations Start	July 2021	July 15, 2021	👉	July 15, 2021	✓
Founders Hall Substantial Completion	January 2022	January 2022	↑	-	
Lawler Hall Building Entrance Start	July 2021	July 15, 2021	👉	July 26, 2021	✓
Lawler Hall Building Entrance Substantial Completion	December 2021	December 29, 2021	↓	-	

\* GMP #1 Fire Lane

\*\* GMP #2 Alumni Hall Remaining Work, Renovations and Foundation Work

## 6. Budget

### 6.1 Program Summary

#### Program Wide Budget Summary

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$47,226,570	\$43,165,457	\$42,942,240	\$40,886,834	99%	95%
Investigation, Testing & Verification	\$8,185,410	\$7,004,680	\$5,561,865	\$4,495,449	79%	81%
Construction, Equipment & Furnishings	\$486,561,069	\$511,748,068	\$507,141,319	\$467,294,048	99%	92%
Misc.	\$394,411	\$392,452	\$141,398	\$135,722	36%	96%
Contingency	\$61,621,273	\$11,629,264	\$0	\$0	0%	0%
<b>Total Program Budget</b>	<b>\$600,000,000</b>	<b>\$600,000,000</b>	<b>\$556,708,962</b>	<b>\$513,074,352</b>		
% of Total Program Budget Committed		<b>92.78%</b>				
% of Total Commitments Expended			<b>92.16%</b>			
% of Total Program Budget Expended				<b>85.51%</b>		

## 6.2 Phase 1

### Wylie Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$15,051,440	\$13,460,383	\$13,442,958	\$13,434,860	100%	100%
Investigation, Testing & Verification	\$2,679,247	\$2,084,678	\$1,770,108	\$1,587,529	85%	90%
Construction, Equipment & Furnishings	\$133,174,284	\$150,289,548	\$150,276,391	\$149,163,574	100%	99%
Misc.	\$126,082	\$176,483	\$61,361	\$61,361	35%	100%
Contingency	\$6,571,649	\$19,153	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$157,602,702</b>	<b>\$166,030,244</b>	<b>\$165,550,818</b>	<b>\$164,247,324</b>		
% of Total Project Budget Committed	<b>99.71%</b>					
% of Total Commitments Expended	<b>99.21%</b>					
% of Total Project Budget Expended	<b>98.93%</b>					

### Technical Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$14,713,206	\$13,833,223	\$13,730,979	\$13,729,376	99%	100%
Investigation, Testing & Verification	\$2,619,039	\$1,694,355	\$1,544,626	\$1,261,690	91%	82%
* Construction, Equipment & Furnishings	\$130,181,602	\$161,588,160	\$161,525,434	\$161,246,660	100%	100%
Misc.	\$123,249	\$39,195	\$38,501	\$38,501	98%	100%
Contingency	\$6,423,972	\$22,419	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$154,061,068</b>	<b>\$177,177,352</b>	<b>\$176,839,540</b>	<b>\$176,276,227</b>		
Allen ISD Reimbursement	-	(\$12,000,000)	(\$12,000,000)	-		
Allen EDC Grant	-	(\$400,000)	(\$400,000)	-		
% of Total Project Budget Committed	<b>99.81%</b>					
% of Total Commitments Expended	<b>99.68%</b>					
% of Total Project Budget Expended	<b>99.49%</b>					

\* Actual Budget from bond funds is \$149,188,160 (\$161,588,160 less \$12,000,000 Allen ISD Reimbursement and \$400,000 Allen EDC Grant)

## 6.3 Phase 2

### Celina Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,078,807	\$4,011,464	\$3,982,988	\$3,681,175	99%	92%
Investigation, Testing & Verification	\$936,908	\$936,908	\$585,520	\$513,156	62%	88%
Construction, Equipment & Furnishings	\$46,569,862	\$49,273,925	\$47,668,815	\$41,095,838	97%	86%
Misc.	\$44,090	\$64,229	\$22,096	\$21,260	34%	96%
Contingency	\$2,482,596	\$825,737	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$55,112,263</b>	<b>\$55,112,263</b>	<b>\$52,259,420</b>	<b>\$45,311,430</b>		
% of Total Project Budget Committed	<b>94.82%</b>					
% of Total Commitments Expended	<b>86.70%</b>					
% of Total Project Budget Expended	<b>82.22%</b>					

### Farmersville Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,539,404	\$2,185,319	\$2,171,319	\$2,051,751	99%	94%
Investigation, Testing & Verification	\$468,453	\$540,867	\$442,485	\$351,453	82%	79%
Construction, Equipment & Furnishings	\$23,284,932	\$25,523,763	\$25,386,357	\$21,536,510	99%	85%
Misc.	\$22,045	\$26,912	\$6,107	\$6,107	23%	100%
Contingency	\$1,241,298	\$229,272	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$27,556,132</b>	<b>\$28,506,132</b>	<b>\$28,006,268</b>	<b>\$23,945,821</b>		
% of Total Project Budget Committed	<b>98.25%</b>					
% of Total Commitments Expended	<b>85.50%</b>					
% of Total Project Budget Expended	<b>84.00%</b>					

### IT Center

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,472,853	\$4,884,249	\$4,850,347	\$4,400,388	99%	91%
Investigation, Testing & Verification	\$1,009,600	\$1,193,900	\$867,038	\$698,115	73%	81%
Construction, Equipment & Furnishings	\$50,183,042	\$46,225,015	\$45,177,129	\$35,200,564	98%	78%
Misc.	\$47,510	\$53,157	\$10,487	\$5,647	20%	54%
Contingency	\$2,675,210	\$4,813,073	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$59,388,215</b>	<b>\$57,169,393</b>	<b>\$50,905,000</b>	<b>\$40,304,714</b>		
% of Total Project Budget Committed	<b>89.04%</b>					
% of Total Commitments Expended	<b>79.18%</b>					
% of Total Project Budget Expended	<b>70.50%</b>					

\* Project Budget contains funds for Phase 3 (Loop Road and Parking Lot) at Frisco Campus

## 6.4 Phase 3

### McKinney Campus (Welcome Center and Renovations)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$4,370,860	\$4,420,820	\$4,393,648	\$3,237,785	99%	74%
Investigation, Testing & Verification	\$472,163	\$553,973	\$352,088	\$83,506	64%	24%
Construction, Equipment & Furnishings	\$30,179,816	\$38,342,104	\$36,601,640	\$6,145,348	95%	17%
Misc.	\$31,435	\$32,476	\$2,845	\$2,845	9%	100%
Contingency	\$2,833,454	\$3,180,222	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$37,887,728</b>	<b>\$46,529,595</b>	<b>\$41,350,221</b>	<b>\$9,469,484</b>		
% of Total Project Budget Committed	<b>88.87%</b>					
% of Total Commitments Expended	<b>22.90%</b>					
% of Total Project Budget Expended	<b>20.35%</b>					

### Frisco Campus (Addition and Renovations)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,883,468	\$1,971,356	\$1,857,687	\$1,286,535	94%	69%
Investigation, Testing & Verification	\$347,015	\$458,793	\$225,997	\$29,261	49%	13%
Construction, Equipment & Furnishings	\$16,724,000	\$16,869,367	\$15,706,037	\$1,516,753	93%	10%
Misc.	\$70,820	\$78,211	\$44,997	\$9,195	58%	20%
Contingency	\$1,094,995	\$3,563,311	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$21,120,298</b>	<b>\$22,941,038</b>	<b>\$17,834,718</b>	<b>\$2,841,743</b>		
% of Total Project Budget Committed	<b>77.74%</b>					
% of Total Commitments Expended	<b>15.93%</b>					
% of Total Project Budget Expended	<b>12.39%</b>					

### Plano Campus (Additional Projects)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
<b>Total Project Budget</b>	<b>\$0</b>	<b>\$2,177,541</b>	<b>\$13,625</b>	<b>\$6,125</b>		
% of Total Project Budget Committed	<b>0.63%</b>					
% of Total Commitments Expended	<b>44.95%</b>					
% of Total Project Budget Expended	<b>0.28%</b>					

## 6.5 Phase A

### Public Safety Training Center

Budget Group	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
PSTC Construction	\$31,068,022	\$31,068,022	\$31,068,022	100%	100%
PSTC Parking Addition	\$675,000	\$655,641	\$0	97%	0%
<b>Total Project Budget</b>	<b>\$31,743,022</b>	<b>\$31,723,663</b>	<b>\$31,068,022</b>		

\* This project was not managed by AECOM. However, it is included in the report to make a complete report of Bond costs.

### Trane Energy PACT

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Frisco Campus	\$9,725,336	\$9,725,336	\$9,725,336	\$9,725,336	100%	100%
Plano Campus	\$6,797,834	\$6,797,834	\$6,797,834	\$6,797,834	100%	100%
McKinney Campus	\$4,044,983	\$4,044,983	\$4,044,983	\$4,044,983	100%	100%
Courtyard Center	\$548,720	\$548,720	\$548,720	\$548,720	100%	100%
Collin Higher Education Center	\$720,659	\$720,659	\$720,659	\$720,659	100%	100%
<b>Total Program Budget</b>	<b>\$21,837,531</b>	<b>\$21,837,531</b>	<b>\$21,837,531</b>	<b>\$21,837,531</b>		

% of Total Project Budget Committed **100.00%**

% of Total Commitments Expended **100.00%**

% of Total Project Budget Expended **100.00%**

## 6.6 Additional Program Budgets

### Program Level

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Building Fund Reimbursement	\$51,150,000	\$0	\$0	\$0	0%	0%
Program Wide Traffic Study	\$0	\$370,000	\$370,000	\$351,500	100%	95%
Program Contingency	\$39,393,094	\$2,539,389	\$0	\$0	0%	0%
Trane PACT Program Management		\$99,500	\$99,500	\$99,500	100%	100%
Bond Fees		\$9,500	\$9,500	\$9,500	100%	100%
District Wide Air Cleaning		\$140,000	\$140,000	\$135,800	100%	97%
District Wide Commissioning		\$17,500	\$17,500	\$17,500	100%	100%
<b>Total Project Budget</b>	<b>\$90,543,094</b>	<b>\$3,175,889</b>	<b>\$636,500</b>	<b>\$613,800</b>		

\* Building Fund Reimbursements for Wylie Campus land, Technical Campus land, and Public Safety Training Center construction costs were completed in August '18. Budgets, Commitments and Expenditures for these costs are reflected in each project.

\*\* Program Contingency Original Budget is the result of the balance from the original Phase 3 & 4 projects less the funding for the Frisco Campus Parking Garage, McKinney Campus Welcome Center & Trane Energy PACT projects.

\* Additional Phase 3 projects to be funded from Program Contingency

## 7. Completed Items

### 7.1 General Program

- [AECOM issued the Monthly Program Report for June '21 to Collin College on July 7<sup>th</sup>](#)

### 7.2 Procurement

- No Procurement Items have been completed at this time

### 7.3 Design

- No Design Items have been completed at this time

### 7.4 Pre-Construction

- No Pre-Construction Items have been completed at this time

### 7.5 Construction

- [Collin College, AECOM, Page Southerland Page, Inc., and Skanska USA Building, Inc. conducted Weekly OAC meetings on July 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, and 23<sup>rd</sup> for the Frisco Campus Addition and Renovations](#)
- [Collin College, AECOM, Beck Architecture, LLC, and JE Dunn Construction conducted Weekly OAC meetings on July 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, and 27<sup>th</sup> for the IT Center at the Frisco Campus](#)
- [Collin College, AECOM, Page Southerland Page, Inc. and Skanska USA Building, Inc. conducted Weekly OAC meetings on July 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, and 27<sup>th</sup> for the McKinney Campus Addition and Renovations](#)
- [City of Celina issued the Final Certificate of Occupancy on July 1<sup>st</sup> for the Celina Campus](#)
- [Certificate of Substantial Completion was issued on July 8<sup>th</sup> for the IT Center at the Frisco Campus](#)

[See Appendix A for Construction Progress Photos](#)

### 7.6 Acceptance and Close-Out

- No Acceptance and Close-Out Phase Items have been completed at this time

## 8. Pending Items

### 8.1 General Program

- No General Program items are pending at this time

### 8.2 Procurement

- [Prepare procurement package for Plano Campus Wayfinding](#)

### 8.3 Design

- No Design items are pending at this time

## 8.4 Pre-Construction

- No Pre-Construction items are pending at this time

## 8.5 Construction

- [Punch list at the Celina Campus and IT Center at Frisco Campus](#)

[See Appendix A for Construction Progress Photos](#)

## 8.6 Acceptance and Close-Out

- [Wylie and Technical Campuses achieved Substantial Completion and were accepted by the College in preparation for the Fall 2020 semester. Final close-out activities are nearing completion on both projects.](#)

# Appendix A – Construction Progress Photos

## Celina Campus



July '21 Aerial



Aerial of Kinship Parkway



West Side Entrance to Book Store



Anthony Peterson Center for Academic Assistance



LVN/CAN Lab



Active Learning Room in South Building



Logo in the North Building Entrance

**IT Center at Frisco Campus**



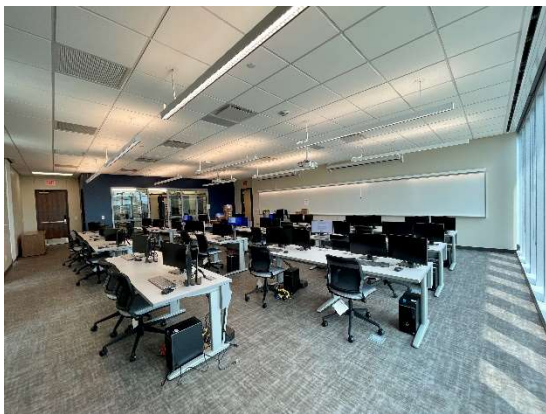
July '21 Aerial



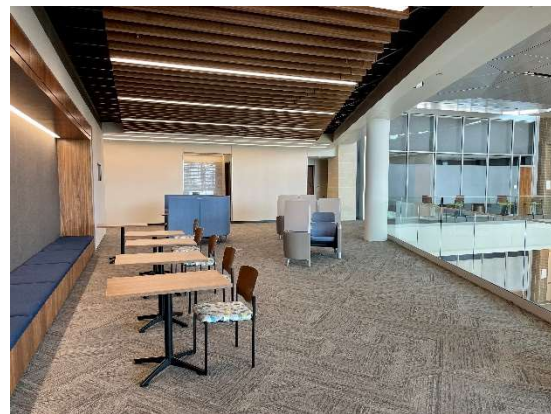
Landscape on North Side of Building



Work Room on 1st Floor



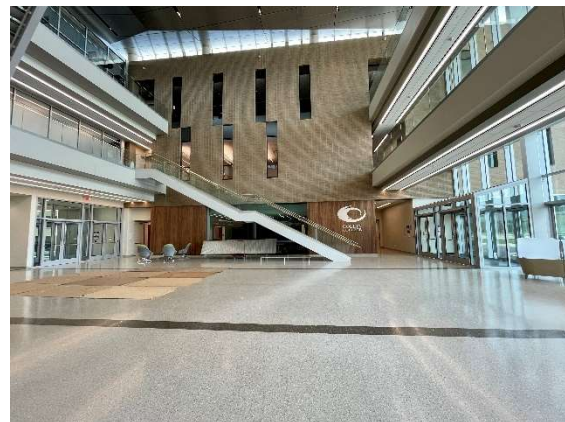
Classroom on 2nd Floor, South End



Seating on 3rd Floor



Pergola in Quad



Atrium

### **Fire Lane at Frisco Campus**



Form and Rebar for Fire Lane



Fire Lane Poured

### **Frisco Campus Addition and Renovations**



Career Center Demo at Founder's Hall



Lobby Entrance at Founder's Hall

## Welcome Center, Parking Lot, and Renovations at McKinney Campus



July '21 Aerial



Welcome Center Building Pad



Void Boxed Plumbing in Kitchen Area



Framing in Dental Area Renovation