



NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold a Work Session and its Regularly Scheduled Meeting on Tuesday, August 25, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").

Locations

Collin Higher Education Center
McKinney, Texas

Courtyard Center
Plano, Texas

Frisco Campus

McKinney Campus

Plano Campus

Public Safety Training Center
McKinney, Texas

Rockwall Center

Technical Campus
Allen, Texas

Wylie Campus

eCollin

www.collin.edu

Board of Trustees

J. Robert Collins, Ph.D.,
Chair

Andrew Hardin,
Vice Chair

Jim Orr,
Secretary

Raj Menon, Ph.D.,
Treasurer

Stacy Anne Arias

Stacey Donald, Ph.D.

Greg Gommel

Fred Moses

Jay Saad

District President

H. Neil Matkin, Ed.D.

3452 Spur 399

P.O. Box 8021

McKinney, Texas 75070

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WORK SESSION: 5:30 p.m., Board Conference Room 135, CHEC.

DISCUSSION ITEMS

1. Enrollment Overview and Late Start - Dr. Toni Jenkins, Vice President of Campus Operations, and Dr. Jay Corwin, Chief Student Success Officer

CONVENE REGULAR MONTHLY MEETING: Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit:

Section 551.074 - Personnel Matters

a. Discuss employment, duties, and/or evaluations of college personnel

Section 551.071 - Consultations with Attorney

a. Discuss and receive legal advice regarding pending or contemplated litigation

Section 551.072 - Deliberation about Real Property

a. Discuss on-going college campus projects

RECONVENE REGULAR MONTHLY MEETING: 7:00 p.m., Board Room 139, CHEC.

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

1. Pledges of Allegiance

PUBLIC COMMENT

Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. Citizens may address agenda or non-agenda items in their public comments. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard. If time remains within the allotted thirty minutes, comments addressing non-agenda items will be heard. All comments related to non-agenda items that are not heard during the allotted thirty minutes will be heard at the end of the Board Meeting. Speakers who submit public comment cards may have up to three minutes to address the Board.

No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board encourages but does not require delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

PRESENTATION

1. Presentation of Adjunct Professor of the Year - Rebecca Orr, Professor of Biology, Plano Campus
2. Presentation of Professor of the Year - Dr. Mark Smith, Vice President/Provost, McKinney Campus

CONSIDERATION OF CONSENT AGENDA

The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion, and for which there is unanimous approval. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.

Approval of August 25, 2020 Consent Agenda Items

2020-08-3-C1

Approval of the Minutes of the August 4, 2020 Regular Meeting

2020-08-3-C2

Presentation of the Personnel Report for August 2020

C2a. Administrative Appointments

C2b. Faculty Appointments

C2c. Staff Appointments

C2d. Promotions and Lateral Changes

C2e. Resignations and Terminations

2020-08-3-C3

Consideration of Approval of Course Fee Requests and/or Modification for Spring 2021

2020-08-3-C4

Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate

2020-08-3-C5

Report Out of the Finance and Audit Committee and Consideration of Approval of the Appointment of Authorized Representatives to Engage in Investment Transactions with TexPool

CONSIDERATION OF ACTION ON AGENDA ITEMS

2020-08-3-1

Report Out of the Finance and Audit Committee and Consideration of Approval of the 2020-2021 Budget

2020-08-3-2

Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Setting the 2020 Tax Rate

2020-08-3-3

Report Out of the Finance and Audit Committee and Discussion of Internal Audit Results for the College

2020-08-3-4

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of Construction Manager-at-Risk firm for the Phase 3 Additional Projects at the Frisco Campus

2020-08-3-5

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of Funding for the New Choate Parkway Project at the Celina Campus

2020-08-3-6

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval to Authorize the District President to Negotiate and Execute a Contract for the Installation of Air Cleaning Systems

2020-08-3-7

Consideration of Approval for the Appointment of Trustee Jay Saad to the Community College Association of Texas Trustees and Approval for the Accompanying Travel and Expenses Associated with the Appointment, Consistent with Collin College Travel Policies

2020-08-3-8

Consideration of Approval of New Associate of Applied Science Degree Program and Certificate

2020-08-3-9

Consideration of Approval of the Bid Report for August 25, 2020

PUBLIC COMMENTS *(If required in accordance with HB 2840.)*

FOLLOW UP QUESTIONS FROM BOARD MEMBERS

1. Trustee Collins requested information on the current pricing of natural gas

INFORMATION REPORTS

CARES Act Funds Drawdown

Trustee Travel Expenses Summary, FY 2019-2020

Statement of Net Position as of July 31, 2020

Summaries of Current Funds, Revenues, & Expenses as of July 31, 2020

Monthly Investment Report as of July 31, 2020

AECOM Capital Improvement Program as of July 31, 2020

AECOM Monthly Report as of July 2020

PRESIDENT'S AND BOARD ANNOUNCEMENTS


Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

ANNOUNCEMENTS/ADJOURNMENT

*Dr. J. Robert Collins
Chairman, Board of Trustees*

**AS REQUIRED BY STATE LAW, this meeting is open to the public, but please exercise public health precautions when considering whether to attend. The District may utilize social distancing efforts within the Board Room to reduce physical proximity of attendees. Therefore, members of the public who wish to watch the Board Meeting in real time via live stream may do so by clicking on the "Live Stream and Videos" tab at the following link:
https://www.collin.edu/leadership/board_of_trustees.html.**

The notice for this meeting and work session were posted in compliance with the Texas Open Meetings Act on August 20, 2020 at 5:00 p.m.


For the Board of Trustees

CONSENT AGENDA ITEMS TO BE CONSIDERED

2020-08-3-C1	Approval of the Minutes of the August 4, 2020 Regular Meeting	pg. 6
2020-08-3-C2	Presentation of the Personnel Report for August 2020	pg. 11
2020-08-3-C3	Consideration of Approval of Course Fee Requests and/or Modification for Spring 2021	pg. 123
2020-08-3-C4	Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate	pg. 133
2020-08-3-C5	Report Out of the Finance and Audit Committee and Consideration of Approval for the Appointment of Authorized Representatives to Engage in Investment Transactions with TexPool	pg. 135

August 25, 2020

SUBJECT:

Approval of the Minutes of the August 4, 2020 Regular Meeting

RECOMMENDATION:

The District President recommends approval of the minutes of the August 4, 2020 Regular Meeting.

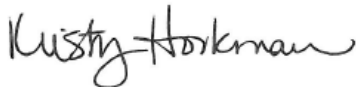
RESOURCE PERSONNEL:

Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

ATTACHMENTS:

A) Minutes of the August 4, 2020 Regular Meeting

Respectfully Submitted By:

A handwritten signature in cursive script that reads "Kristy Horkman".

Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

**Minutes of Regular Meeting
August 4, 2020**

**The Board of Trustees
Collin County Community College**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted a Work Session and its Regular Monthly Board of Trustees meeting on Tuesday, August 4, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 (“CHEC”), with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Andy Hardin, Mr. Jim Orr, Dr. Raj Menon, Mr. Greg Gomel, Mr. Jay Saad, Mr. Fred Moses, and Dr. Stacey Donald. Ms. Stacy Arias was absent.

WORK SESSION

With a quorum of the Board of Trustees present, Chairman Collins called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Presentation on Dual Credit Offerings
2. Presentation of Phase 3 Project for the McKinney Campus New Entry Drive, Parking, and the Welcome Center

CONVENE REGULAR MEETING: Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 6:25 p.m.

Section 551.074 - Personnel Matters

- a. Discuss employment, duties, and/or evaluations of college personnel, administrative reporting requirements, and faculty emeritus distinction to be bestowed
- b. Discuss FY2020-21 Salary and Contract for the District President

Section 551.071 - Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation

Section 551.072 - Deliberation about Real Property

- a. Discuss on-going college campus projects

RECONVENE REGULAR MEETING: 7:26 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

PUBLIC COMMENT

There were no public comments.

Approval of the August 4, 2020 Consent Agenda

2020-08-1-C1 Approval of the Minutes of the June 23, 2020 Regular Meeting and July 23, 2020 Emergency Meeting

2020-08-1-C2 Consideration of Approval of an Interlocal Agreement with the City of Plano for Continuing Education Courses for City of Plano Employees

2020-08-1-C3 Consideration of Approval of a Cooperative Purchasing Agreement Between Education Service Center Region 10 (ESC Region 10) and Collin County Community College District

On motion of Trustee Menon, and second of Trustee Gomel, the August 4, 2020 Consent Agenda was unanimously approved.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2020-08-1-1 Second Reading and Consideration of Approval of Local Board Policies

On motion of Trustee Orr, and second of Trustee Menon, the item was unanimously approved.

2020-08-1-2 Presentation of the Proposed 2020-2021 Budget

Melissa Irby, Chief Financial Officer, presented the proposed 2020-2021 budget and answered questions from the Board of Trustees. No action was required.

2020-08-1-3 Report Out of the Finance and Audit Committee and Vote on Consideration of the Proposed Tax Rate for 2020

Discussion: Trustee Menon, a Member of the Finance and Audit Committee, brought forth the Committee's consideration of approval to vote on consideration of the proposed tax rate for 2020.

Chairman Collins took a roll call vote. The Board of Trustees of Collin County Community College District unanimously approved the item.

2020-08-1-4 Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Calling for the Redemption and Defeasance of the District's Remaining Limited Tax Refunding Bonds, Series 2010

Discussion: Trustee Menon, a Member of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of a resolution calling for the redemption and defeasance of the District's remaining limited Tax Refunding Bonds, Series 2010.

The motion was unanimously approved as presented.

2020-08-1-5 Consideration of Approval of the Calculated No-New-Revenue Tax Rate and Voter-Approved Tax Rate

On motion of Trustee Moses, and second of Trustee Menon, the item was unanimously approved.

2020-08-1-6 Action to Schedule a Public Hearing Related to the 2020 Proposed Tax Rate

On motion of Trustee Menon, and second of Trustee Gomel, the item was unanimously approved.

2020-08-1-7 Consideration of Approval of the Collin College Master Plan Priorities and Strategic Plan Goals

On motion of Trustee Gomel, and second of Trustee Menon, the item was unanimously approved.

2020-08-1-8 Consideration of Approval of the Faculty Emeritus Distinction to be Bestowed Upon the Recommended Candidates

On motion of Trustee Menon, and second of Trustee Orr, the item was unanimously approved.

2020-08-1-9 Consideration of the Approval of the FY2020-21 Salary and Contract for the District President

On motion of Trustee Menon, and second of Trustee Saad, the item was unanimously approved.

2020-08-1-10 Consideration of Approval of the Bid Report for August 4, 2020

Discussion: Melissa Irby, Chief Financial Officer, discussed the Bid Report for August 4, 2020, which included one contract renewal and four contract revisions.

I. CONTRACT RENEWALS

Purchase Request #1	
Purchase of Natural Gas Supply	\$ 500,000
TOTAL OF CONTRACT RENEWALS	<u>500,000</u>

II. CONTRACT REVISIONS

Purchase Request #2	
Purchase of Audio/Visual Equipment and Supplies	50,000
Purchase Request #3	
Purchase of Promotional Products	300,000
Purchase Request #4	
Purchase of Technology Products	50,000
Purchase Request #5	
Purchase of Simulation Manikins	3,400
TOTAL OF CONTRACT REVISIONS	<u>403,400</u>
GRAND TOTAL	<u>\$ 903,400</u>

On motion of Trustee Menon, and second of Trustee Orr, the Bid Report was unanimously approved.

INFORMATION REPORTS

Statement of Net Position as of June 30, 2020

Summaries of Current Funds, Revenues, & Expenses as of June 30, 2020

Monthly Investment Report as of June 30, 2020

Quarterly Foundation Report as of May 31, 2020

AECOM Capital Improvement Program as of June 2020

AECOM Monthly Report as of June 2020

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

ADJOURNMENT

Chairman Collins adjourned the August 4, 2020 meeting of the Board of Trustees of Collin County Community College District at 8:53 p.m.

SUBJECT:

Presentation of Personnel Report for August 2020

RECOMMENDATION:

The District President has approved the following Personnel Actions for August 2020

- 4 Administrative Appointments
- 23 Faculty Appointments
- 62 Staff Appointments
- 14 Promotions/Lateral Changes
- 29 Resignations/Terminations

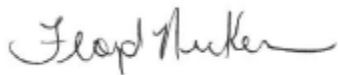
RESOURCE PERSONNEL:

Floyd Nickerson, Chief Human Resources Officer

ATTACHMENTS:

- A) Administrative Appointments
- B) Faculty Appointments
- C) Staff Appointments
- D) Promotions/Lateral Changes
- E) Resignations/Terminations

Respectfully Submitted By:



Floyd Nickerson
Chief Human Resources Officer

Collin County Community College District Board of Trustees

Personnel Report: Administrative Appointments

The following are Administrative Appointments for August 2020.

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Keitha Carlton	Director, Accounting	07/20/20	Business Office	Replacement Shannon South	\$97,793
De'Aira Holloway	Dean, Student and Enrollment Services	07/06/20	Student and Enrollment Services	Replacement Alicia Huppe	\$97,793
Melissa Irby	Chief Financial Officer	07/27/20	Chief Financial Officer	Replacement Steve Bassett	\$217,374
Kirk Lee	Dean, Student and Enrollment Services	07/13/20	Student and Enrollment Services	Replacement Doug Willis	\$97,793

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Keitha Carlton
ADDRESS: Paris, TX
POSITION: Director, Accounting
DEPARTMENT: Business Office, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Paris Junior College	07/08 – 08/20	Controller

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Arlington	1999	M.S., Accounting

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: De'Aira Holloway
ADDRESS: The Colony, TX
POSITION: Dean, Student and Enrollment Services
DEPARTMENT: Student and Enrollment Services, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	07/16 – 07/20	Associate Dean, Student and Enrollment Services
North Lake College	07/11 – 07/16	Director of Academic Advising, Career, and Education Planning
Arkansas State University, Beebe	06/10 – 06/11	Coordinator, Student Success
Philander Smith College	06/07 – 06/10	Coordinator, Freshman Programming

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Central Arkansas	2007	M.S., College Student Personnel Services and Administration
University of Wisconsin, Parkside	2005	B.S., Criminal Justice

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Melissa Irby
ADDRESS: Abilene, TX
POSITION: Chief Financial Officer
DEPARTMENT: Chief Financial Officer, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Abilene ISD	09/14 – 08/20	Chief Financial Officer
Abilene ISD	01/04 – 08/14	Director, Accounting Services

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Abilene Christian University	2004	M.A., Accounting
McMurry University	1999	B.B.A., Accounting
Texas Board of Accountancy	2013	Certified Public Accountant

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Kirk Lee
ADDRESS: Natick, MA
POSITION: Dean, Student and Enrollment Services
DEPARTMENT: Student and Enrollment Services, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Regis College	08/18 – 07/20	Assistant Dean
Colorado Northwestern Community College	07/16 – 08/18	Director, Academic Advising
Jean McClung Middle School	08/11 – 06/15	Teacher
Northwestern State University	07/10 – 06/11	Interim Director, Friedman Student Union
Northwestern State University	08/08 – 06/11	Assistant Director

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Lamar University	2017	Ed.D., Educational Leadership
Northwestern University	2003	M.A., Student Personnel Service
University of Louisiana, Monroe	2001	B.S., Humanities

Collin County Community College District Board of Trustees

Personnel Report: Faculty Appointments

The following are Faculty Appointments for August 2020.

NAME	TITLE	DATE	DEPARTMENT	REASON	SALARY
Susan Stancy Abraham	Professor, Engineering	08/11/20	Academic Affairs/ Workforce	Replacement Tripat Baweja	\$52,275
Mike Boyd	Professor, Cybersecurity	08/11/20	Academic Affairs/ Workforce	Replacement William Whitney	\$53,550
David Braeutigam	Professor, Biomedical Equipment Technology	07/13/20	Academic Affairs/ Workforce	New position	\$81,900
Lindsey Brown	Professor, Nursing	08/11/20	Academic Affairs	Replacement Kathy Blust	\$52,275
Jason Carney	Professor Collegiate Academy, English	08/11/20	Academic Affairs	New position	\$61,233
Laura Clark	Professor Collegiate Academy, English	08/11/20	Academic Affairs	New position	\$65,009
Mohammad Dad	Professor, Chemistry (Temporary)	08/11/20	Academic Affairs	Replacement Sammer Tekarli	\$59,900
Nicole Donawho	Professor Collegiate Academy, History	08/11/20	Academic Affairs	New position	\$55,080
Chris Du Bois	Professor Collegiate Academy, Political Science	08/11/20	Academic Affairs	New position	\$54,675
Gail Ellison	Professor, Animation and Game Art	08/11/20	Academic Affairs/ Workforce	Replacement Tom Ottinger	\$52,403
Debi Fuller	Professor, Interior Design	07/13/20	Academic Affairs/ Workforce	Replacement Ali Kholdi	\$81,900
Travis Grasser	Professor Collegiate Academy, History	08/11/20	Academic Affairs	New position	\$61,379
Daniel Klages	Professor, Construction Safety	07/13/20	Academic Affairs/ Workforce	New position	\$81,900
Mark Lacey	Professor, Fire Protection Tech	08/11/20	Academic Affairs/ Workforce	Replacement Joe Vance McCauley	\$53,550
Sunday Ogunlana	Professor, Cybersecurity	08/11/20	Academic Affairs/ Workforce	Replacement James Elste	\$61,697
Steve Pierce	Professor, HVAC	08/11/20	Academic Affairs/ Workforce	New position	\$53,550
Rachna Sachdeva	Professor Collegiate Academy, Mathematics	08/11/20	Academic Affairs	New position	\$56,700
Daniel Sattizahn	Professor Collegiate Academy, Economics	08/11/20	Academic Affairs	New position	\$64,058
Karina Taylor	Professor, Veterinary Technology	08/11/20	Academic Affairs/ Workforce	New position	\$81,705
Tristin Tiner	Professor, Automotive Repair	08/11/20	Academic Affairs/ Workforce	New position	\$53,550
Jeanette Vaughan	Professor, Nursing	08/11/20	Academic Affairs	Replacement Joanne Duran	\$53,550
John Williams	Professor Collegiate Academy, History	08/11/20	Academic Affairs	New position	\$65,168
Dennis Younkins	Professor, HVAC	07/29/20	Academic Affairs/ Workforce	New position	\$81,900

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Susan Stancy Abraham
ADDRESS: Plano, TX
POSITION: Professor, Engineering
DEPARTMENT: Academic Affairs/Workforce, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/20 – 05/20	Professor, Engineering
Collin College	08/18 – 12/19	Adjunct Professor, Engineering
Kumon Math and Reading Center of Conshohocken	10/16 – 08/17	Assistant Trainer
Ramaiah Institute of Technology	08/07 – 10/10	Lecturer, Department of Electronics and Communication Engineering

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Manipal Institute of Technology	2007	M.S., Electrical and Computer Engineering
Cochin University of Science and Technology	2005	B.S., Technology in Electronics and Communication Engineering

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Michael Boyd
ADDRESS: Murphy, TX
POSITION: Professor, Cybersecurity
DEPARTMENT: Academic Affairs/Workforce, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Verizon Telecom	01/10 – 01/19	Senior Lead Engineer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Regis University	2019	M.S., Information Assurance
University of North Texas	1993	B.S., Criminal Law

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: David Braeutigam
ADDRESS: Arlington, TX
POSITION: Professor, Biomedical Equipment Technology
DEPARTMENT: Academic Affairs/Workforce, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Braeutigam Enterprises, LLC	09/17 – 06/20	President and Consultant
Baylor Scott & White	01/15 – 08/17	System Director of Healthcare Technology Management
Baylor Scott & White	01/06 – 12/14	Director of Biomedical Engineering

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Dallas	2002	M.B.A., Business
University of Texas at Arlington	1998	B.A., Business Administration Management
Regis College	1979	A.A.S., Biomedical Electronic Equipment Maintenance

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Lindsey Brown
ADDRESS: Frisco, TX
POSITION: Professor, Nursing
DEPARTMENT: Nursing, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/18 – 07/20	Adjunct Professor, Nursing
Pediatric Specialist of Plano	02/18 – 07/20	Registered Nurse
Children's Health	10/15 – 08/19	Registered Nurse and Preceptor, Clinical Resource Team
Children's Hospital of San Antonio	12/12 – 12/13	Registered Nurse, Preceptor, and Relief Charge
Children's Hospital of San Antonio	07/10 – 11/12	Registered Nurse and Relief Charge

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas A&M University, Corpus Christi	2015	M.S., Nursing
Texas Tech University Health Sciences Center	2010	B.S., Nursing
Pediatric Nursing Certification Board	2013	Certified Pediatric Nurse
State of Texas Board of Nursing	2010	Registered Nurse

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jason Carney
ADDRESS: Flower Mound, TX
POSITION: Professor Collegiate Academy, English
DEPARTMENT: Academic Affairs, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/18 – 07/20	Adjunct Professor, English
El Centro College	08/17 – 07/20	Adjunct Professor, Literature
Garland ISD	08/15 – 07/20	Dual Credit Teacher and Intervention Specialist
Young DFW Writers	03/14 – 07/20	Co-Founder and Artistic Director
Global Talent	04/00 – 01/19	Lecturer, Author, and Educator
Parker University	09/13 – 08/18	Adjunct Professor, English Composition and American Literature
Tarrant County College	01/15 – 01/16	Adjunct Professor, English Composition
Brookhaven College	08/13 – 08/15	Adjunct Professor, English

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Wilkes University	2013	M.F.A., Creative Writing
Wilkes University	2012	M.A., Creative Writing

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Laura Clark
ADDRESS: McKinney, TX
POSITION: Professor Collegiate Academy, English
DEPARTMENT: Academic Affairs, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/17 – 07/20	Adjunct Professor, English
Baylor University	01/16 – 05/16	Lecturer, Part-time
Baylor University	08/08 – 05/14	Teacher of Record, English

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Baylor University	2016	Ph.D., English
Southern Methodist University	2008	M.A., Medieval Studies
Baylor University	1999	B.A., English and French

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Mohammad Dad
ADDRESS: Plano, TX
POSITION: Professor, Chemistry (Temporary)
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/93 – 05/20	Adjunct Professor, Chemistry
Dallas College	01/07 – 01/15	Adjunct Professor, Chemistry

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	1991	Ph.D., Organic Chemistry
University of North Texas	1985	B.S., Chemistry

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Nicole Donawho
ADDRESS: Sachse, TX
POSITION: Professor Collegiate Academy, History
DEPARTMENT: Academic Affairs, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Richland College	08/17 – 07/20	Adjunct Professor, History
Sachse High School	08/16 – 05/19	History Teacher
Texas A&M University	01/15 – 05/16	Graduate Teaching Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas A&M University, Commerce	2016	M.S., History
Texas A&M University, Commerce	2013	B.S., History

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Chris Du Bois
ADDRESS: McKinney, TX
POSITION: Professor Collegiate Academy, Political Science
DEPARTMENT: Academic Affairs, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/16 – 07/20	Adjunct Professor, Government

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Dallas	2015	M.A., Political Science
University of Texas at Dallas	2014	B.A., Political Science
Collin College	2011	A.A., Criminal Justice

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Gail Ellison
ADDRESS: Frisco, TX
POSITION: Professor, Animation and Game Art
DEPARTMENT: Academic Affairs/Workforce, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/18 – 07/20	Adjunct Professor, Game Art
TechSysConsulting	06/09 – 07/20	Digital Art Contractor
Janimation	01/11 – 06/11	3D Modeling and Animation

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Florida	1986	B.S., Engineering and Materials Science
Collin College	2013	A.A.S., 3D Animation and Game Art

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Debi Fuller
ADDRESS: Richardson, TX
POSITION: Professor, Interior Design
DEPARTMENT: Academic Affairs/Workforce, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	04/20 – 05/20	Adjunct Professor, Interior Design
BKM Texas	04/18 – 03/20	Design Manager and Senior Ancillary FFE Specialist
BECK Architecture	07/14 – 12/17	Finish and Materials Specialist
Collin College	08/12 – 05/16	Adjunct Professor, Interior Design
HOK	06/08 – 06/14	Senior Interior Designer and Corporate Sustainability Trainer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Tech University	1979	B.F.A., Interior Design

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Travis Grasser
ADDRESS: Commerce, TX
POSITION: Professor Collegiate Academy, History
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/14 – 05/20	Adjunct Professor, Government
Dallas College	01/15 – 05/20	Adjunct Professor, Government
Paris Junior College	01/12 – 01/14	Adjunct Professor, History
Trinity Valley Community College	01/08 – 01/14	Adjunct Professor, History
Navarro College	01/12 – 06/12	Adjunct Professor, History

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
American Military University	2018	M.A., Political Science
Texas A&M University, Commerce	2008	M.S., History
University of North Texas	2005	B.A., Social Sciences

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Daniel Klages
ADDRESS: Princeton, TX
POSITION: Professor, Construction Safety
DEPARTMENT: Academic Affairs/Workforce, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
George-McKenna Electrical	02/20 – 06/20	Training Liaison
IEC Dallas	07/14 – 06/20	Instructor, Electrical Industry
CESG	01/20 – 02/20	Safety Director
Gaylor Electric	01/19 – 10/19	Safety Director
The Brandt Companies	10/17 – 10/17	Safety Coordinator
George-McKenna Electrical Contractors	03/13 – 08/17	Project Manager
Accent Electrical	07/10 – 01/13	Apprentice Electrician

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Arlington	2020	OSHA 500
Board of Certified Safety Professionals	2019	Construction Health and Safety Technician (CHST)
Board of Certified Safety Professionals	2019	Safety Trained Supervisor, Construction (STSC)
OSHA Academy	2018	Construction Safety and Health Professional
National Fire Protection Association	2017	Certified Electrical Safety Compliance Professional (CESCP)
Texas Department of Licensing and Regulation	2016	Master Electrician

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Mark Lacey
ADDRESS: Paris, TX
POSITION: Professor, Fire Protection Tech
DEPARTMENT: Academic Affairs/Workforce, Public Safety Training Center

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
City of Paris Fire Department	05/18 – 07/20	Contract Fire Inspector
Collin College	01/18 – 07/20	Adjunct Professor, Fire Protection Tech
City of Mesquite Fire Department	11/83 – 05/17	Fire Captain

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas A&M University, Commerce	2018	M.S., Management
Texas A&M University, Commerce	2015	B.A.A.S., General Education
Northlake College	1984	A.A.S., General Education
Texas Commission on Fire Protection	2019	Advanced Fire Inspector
Texas Commission on Fire Protection	2019	Advanced Fire Investigator
Texas Commission on Fire Protection	2004	Hazardous Materials Technician
Texas Commission on Fire Protection	2000	Instructor II Certification
Texas Commission on Fire Protection	1987	Advanced Structure Firefighter

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Sunday Ogunlana
ADDRESS: Irving, TX
POSITION: Professor, Cybersecurity
DEPARTMENT: Academic Affairs/Workforce, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Citigroup/Cyber Academy	10/15 – 07/20	Professor, Cybersecurity
SaharaReporter.Com	09/14 – 09/15	Senior Information Security Consultant
UESIRI Security Services, LTD	08/09 – 08/14	Security Specialist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Walden University	2018	Ph.D., Public Policy, Homeland Security Policy and Coordination
University of Maryland	2014	M.S., Cybersecurity
University of Maryland	2012	B.S., Homeland Security and Criminal Justice

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Steve Pierce
ADDRESS: Frisco, TX
POSITION: Professor, HVAC
DEPARTMENT: Academic Affairs/Workforce, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/19 – 06/20	Adjunct Professor, HVAC
ACIS	03/18 – 02/20	HVAC Service Technician
ACIS	10/10 – 02/18	Warehouse Manager
ACT Service	05/10 – 09/10	HVAC Service Apprentice

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Collin College	2019	A.A., HVAC
Texas Department of Licensing and Regulation	2018	Registered Air Conditioning and Refrigeration Technician

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Rachna Sachdeva
ADDRESS: Plano, TX
POSITION: Professor Collegiate Academy, Mathematics
DEPARTMENT: Academic Affairs, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Plano West Senior High School	08/18 – 07/20	Teacher
Richland College	08/18 – 07/20	Adjunct Professor, Mathematics
Collin College	06/18 – 07/20	Adjunct Professor, Mathematics
University Of Texas at Austin	08/17 – 05/18	Embedded Dual Credit Teacher
Little Elm High School	08/08 – 07/17	Mathematics Teacher

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Hindu College	1992	M.S., Mathematics
Delhi University	1990	B.Ed., Education
Delhi University	1989	B.S., Mathematics
University of Texas at Dallas	2007	Teacher Certification

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Daniel Sattizahn
ADDRESS: McKinney, TX
POSITION: Professor Collegiate Academy, Economics
DEPARTMENT: Academic Affairs, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/19 – 07/20	Adjunct Professor, Economics
North Lake College	01/19 – 07/20	Adjunct Professor, Economics
Calvary Credit Solutions	11/10 – 07/20	Co-Founder

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
West Texas A&M University	2018	M.S., Finance and Economics
University of Notre Dame	2002	J.D., Law
Princeton University	1999	B.S., Political Science

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Karina Taylor
ADDRESS: Dallas, TX
POSITION: Professor, Veterinary Technology
DEPARTMENT: Academic Affairs/Workforce, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Vet Tech Institute of Houston	11/14 – 07/20	Licensed Veterinary Technician Instructor
Houston Zoo	09/11 – 11/14	Registered Veterinary Technician
Lake Olympia Animal Hospital	05/11 – 09/11	Registered Veterinary Technician

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas A&M University	2008	B.S., Biology
Vet Tech Institute at the Bradford School of Business	2011	A.A.S., Veterinary Technician

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Tristin Tiner
ADDRESS: Allen, TX
POSITION: Professor, Automotive Repair
DEPARTMENT: Academic Affairs/Workforce, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Universal Technical Institute	10/18 – 06/20	Technical Team Leader
Universal Technical Institute	05/17 – 09/18	Auto and Diesel Technology Instructor
Five Star Ford	01/13 – 04/17	Auto and Diesel Technician Team Foreman
North Central Ford	07/09 – 12/13	Auto and Diesel Technician

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Universal Technical Institute	1998	A.O.S., Automotive and Diesel Technology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jeanette Vaughan
ADDRESS: Blue Ridge, TX
POSITION: Professor, Nursing
DEPARTMENT: Nursing, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
JPS Health	12/19 – 07/20	Registered Nurse Staff Educator, Critical Care
Adeptus Health, City Hospital	04/16 – 11/19	Facility Administrator and Staff Registered Nurse
Chamberlain University	03/19 – 08/19	Associate Dean, Student Learning

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Tech University Health Sciences Center	1992	M.S., Nursing
West Texas A&M University	1984	B.S., Nursing
American Association of Critical Care Nurses	1996	Critical Care Nurse Certification
Texas Board of Nursing	1983	Registered Nurse

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: John Williams
ADDRESS: Denton, TX
POSITION: Professor Collegiate Academy, History
DEPARTMENT: Academic Affairs, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Brookhaven College	01/15 – 07/20	Instructor
Tarrant County College	10/14 – 07/20	Instructor
Collin College	02/20 – 05/20	Professor, History (Temporary)
Collin College	09/10 – 01/20	Adjunct Professor, History
University of North Texas	08/18 – 05/19	Instructor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern Methodist University	2005	M.L.A., Liberal Arts
Coe College	2000	M.A., Teaching
Coe College	1995	B.A., History
Texas Education Agency	2017	Texas Teacher License

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Dennis Younkins
ADDRESS: Carrollton, TX
POSITION: Professor, HVAC
DEPARTMENT: Academic Affairs/Workforce, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Plano ISD	01/12 – 06/20	West Cluster Supervisor
Plano ISD	01/07 – 12/11	Chiller Technician

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Brookhaven College	2017	A.A., Liberal Arts
Motion Control University	2007	VLT 6000 Installation and Startup
Johnson Controls	2007	YCAV Air Controlled Chillers, YK High Pressure Centrifugal Operations/ Maintenance
Texas State Technical College	2004	Duct Design 101
Lennox Industries, Inc.	2004	410 Refrigerant Training

Collin County Community College District Board of Trustees

Personnel Report: Staff Appointments

The following are Staff Appointments for August 2020.

NAME	TITLE	DATE	DEPARTMENT	REASON	SALARY
Sergio Almanza	Manager, Construction Technology Lab	07/27/20	Construction Safety	New position	\$54,456
David Alvarado	Operator/Maintenance HVAC Tech	07/13/20	Physical Plant Support Services	Replacement Abel Saenz	\$48,187
Kelly Alvarez	Administrative Assistant	07/27/20	Academic Affairs/ Workforce	Replacement Gena Phillips	\$38,426
Julia Anderson	Reference Librarian	08/24/20	Library	New position	\$54,432
Ryon Baeza	Collin Police Officer	07/27/20	Police	New position	\$49,155
Adrian Ballin	Collin Police Officer	07/27/20	Police	New position	\$55,969
Brad Blackburn	Clerk Mail/Receiving	07/27/20	Plant Operations	New position	\$33,128
Megan Bryant	Reference Librarian	08/10/20	Library	New position	\$54,953
Kenneth Budjenska	Collin Police Officer	07/27/20	Police	New position	\$55,969
Juan Campos	Collin Police Officer	07/27/20	Police	New position	\$55,969
Amanda Caudill	Distance Learning/Digital Services Librarian	06/29/20	Library	Replacement John Leonard	\$65,892
Cynthia Davis	Instructional Office Assistant	07/27/20	Instructional Office	New position	\$36,575
Debra Davis	Senior Accountant	08/10/20	Business Office	Replacement Yvette Wallace	\$72,481
Benjamin Dodson	Accounts Receivable Associate	07/27/20	Financial Services	Replacement Melissa Kotescki	\$39,456
Victor Echegaray	Plant Operations Worker	07/13/20	Physical Plant Support Services	Replacement Daniel Aquino	\$32,264
Jessica Elder	Campus Career Center Manager	07/27/20	Career Services	New position	\$52,798
Joshua Flaum	Collin Police Officer	07/27/20	Police	New position	\$49,155
Leah Flippin	Accounts Receivable Associate	07/27/20	Financial Services	New position	\$37,397
Lianne Flynn	Call Center Specialist	06/22/20	Call Center	New position	\$39,284
Brenda Foster	Call Center Specialist	06/22/20	Call Center	New position	\$37,740
Linda Gilbert	Testing Center Assistant	07/27/20	Testing and Assessment	New position	\$33,128
Jalal Hesami	Lab Assistant, Biology A&P	07/01/20	Biology	New position	\$35,318
Krystalyn Holt	Reference Associate	07/27/20	Library	New position	\$37,277
Keith Houghton	Operator/Maintenance HVAC Tech	07/13/20	Physical Plant Support Services	New position	\$44,432
Judy Hunt	Telecomm Analyst	08/10/20	Chief Information Security Office	Replacement Judy White	\$48,946
Xuexin Jin	Accounts Receivable Associate	08/10/20	Financial Services	New position	\$35,167
Ashley Kihato	Chef Manager	08/03/20	Food Services	Replacement Laz Contreras	\$56,747
Amanda Leonard	Administrative Assistant	08/10/20	Academic Affairs/ Workforce	New position	\$39,113
Sydney Long	Receiving Clerk	07/13/20	Plant Operations	New position	\$30,103

Collin County Community College District Board of Trustees

Caleb Martin	Veterans Services Specialist	07/27/20	Financial Aid	Replacement Sean Sweeden	\$37,641
Mark Martinez	Veterans Services Specialist	08/24/20	Financial Aid	New position	\$38,732
Bryan Maxwell	Operator/Maintenance HVAC Tech	06/29/20	Physical Plant Support Services	New position	\$40,863
James McCullough	Plumber Journeyman	08/10/20	Facilities Operations	New position	\$49,812
Tracy McGoldrick	Accounts Receivable Associate	06/22/20	Financial Services	New position	\$38,598
Billy Mitchell	Collin Police Officer	07/27/20	Police	New position	\$55,969
Matilda Mokake	Accounts Receivable Associate	06/22/20	Financial Services	Replacement Ginny Song	\$36,539
Latricia Murray	Administrative Assistant	08/10/20	Academic Affairs/ Workforce	New position	\$38,083
Marco Ortiz-Gallegos	Receiving Clerk	07/13/20	Plant Operations	New position	\$32,408
Candis Pettigrew	Coordinator Purchasing Card Program	07/06/20	Finance and Budgeting	Replacement Herbert Harper	\$48,512
Kenneth Ramsey	Plumber Journeyman	08/10/20	Facilities Operations	Replacement Marvin Staten	\$49,812
Gianni Rawls	Student Enrollment Specialist	07/13/20	Admissions and Advising	New position	\$32,691
Jin-Ja Rho	Reference Associate	07/13/20	Library	New position	\$38,914
Michael Rodriguez	Operator/Maintenance HVAC Tech	08/10/20	Physical Plant Support Services	New position	\$41,634
Darrell Roland	Facilities Ops Coordinator Conference Center	07/27/20	Physical Plant Support Services	New position	\$34,305
Crystal Rood	Collin Police Officer	08/10/20	Police	New position	\$50,372
Alessandra Sealander	Lab Assistant, Geology	07/01/20	Geology	New position	\$33,662
Brianna Serrato	Lab Assistant, Health Sciences	07/13/20	Health Sciences	New position	\$32,529
Nicole Singh	Police Telecommunicator	08/24/20	Police	Replacement Zachary Reagan	\$40,550
April Soden	Information Center Assistant	07/27/20	Instructional Office	New position	\$33,283
Alyssa Soliz	Instructional Office Assistant	07/13/20	Instructional Office	New position	\$34,663
Jennifer Solomon	Manager, Center for Academic Assistance	07/13/20	Writing Center	New position	\$56,516
Zakary Stevens-Naas	Facility Operations Assistant	07/27/20	Physical Plant Support Services	New position	\$32,250
Christian Syyap	UI/UX Developer	07/27/20	Strategic Initiatives	New position	\$69,014
Juan Carlos Terrazas	Manager, Automotive Technology Lab	07/27/20	Auto and Collision Repair	New position	\$54,456
Glen Trueman	Box Office and Marketing Manager	07/13/20	Academic Affairs/ Workforce	Replacement Karalee Kirkham	\$53,509
Briana Vance	Secretary, Automotive Technology	07/13/20	Auto and Collision Repair	New position	\$32,062
Joanna Vargas	Digital Designer	06/29/20	Strategic Initiatives	New position	\$65,892
Charles Waltz	Supervisor, Facilities Maintenance	07/13/20	Physical Plant Support Services	New position	\$59,901
Catharine Wesner	Secretary, Architecture/ Construction Programs	07/13/20 ⁴²	Construction Admin	New position	\$35,115

Collin County Community College District Board of Trustees

Carrie Wooldridge	Clinical Coordinator, Health Professions	07/27/20	Health Professions	New position	\$59,901
Ashlee Ybarra	Supervisor, Food Services	07/27/20	Food Services	New position	\$37,912
Logan Zarate	Lab Assistant, Geology and Environmental Science	07/13/20	Geology and Environmental Science	Replacement Shannon Burkett	\$33,015

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Sergio Almanza
ADDRESS: Richardson, TX
POSITION: Manager, Construction Technology Lab
DEPARTMENT: Construction Safety, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Southern Carlson	02/17 – 07/20	Front Counter
Southern Carlson	08/16 – 01/17	Warehouse Support
Overstock Plus LLC	04/15 – 07/16	Online Sales Manager
Malin Integrated Handling Solutions	04/06 – 03/15	Senior Inventory Control Analyst

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: David Alvarado
ADDRESS: Addison, TX
POSITION: Operator/Maintenance HVAC Tech
DEPARTMENT: Physical Plant Support Services, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Price Realty, Custer Park	08/13 – 07/20	Lead Maintenance Technician
The Shores at Las Colinas	08/12 – 07/13	Maintenance Technician
Faith Properties	12/10 – 08/12	Carpenter and Lead Maintenance Technician

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Esco Institute	1999	Universal HVAC Technician

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Kelly Alvarez
ADDRESS: Frisco, TX
POSITION: Administrative Assistant
DEPARTMENT: Academic Affairs/Workforce, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
George P. Johnson Experience Marketing	09/18 – 06/19	Administrative Assistant
Maxim Integrated	03/12 – 03/17	Assistant
Pottery Barn	08/09 – 02/12	Sales Associate, Part-time

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Chapman University	2000	M.A., Organizational Leadership
Biola University	1994	B.A., Music
Orange Coast College	1985	A.A., Liberal Arts

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Julia Anderson
ADDRESS: Wylie, TX
POSITION: Reference Librarian
DEPARTMENT: Library, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
University of Texas at Arlington	10/19 – 07/20	Library Specialist
UVM Golda Meir Library	05/17 – 05/19	Archives Intern
Williamsburg Regional Library	05/15 – 08/16	Circulation Services

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Wisconsin, Milwaukee	2019	M.L.I.S., Library Science
University of Wisconsin, Milwaukee	2015	B.A., Gender, Sexuality, and Women's Studies and Literature

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Ryon Baeza
ADDRESS: Dallas, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
City of Carrollton	10/19 – 06/20	Police Officer

Education

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Collin College Law Enforcement Academy	2020	TCOLE

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Adrian Ballin
ADDRESS: Prosper, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas Police Department	10/14 – 07/20	Sergeant
Dallas Police Department	09/10 – 10/14	Detective
Dallas Police Department	08/06 – 09/10	Senior Corporal

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Dallas Police Academy	1998	TCOLE

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Brad Blackburn
ADDRESS: Van Alstyne, TX
POSITION: Clerk Mail/Receiving
DEPARTMENT: Plant Operations, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
ReSource	03/19 – 07/20	Product Evaluation Specialist
Home Depot	04/01 – 12/18	Sales Associate and Delivery Driver

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	1994	B.A.A.S., Radio, Television, and Film

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Megan Bryant
ADDRESS: Wylie, TX
POSITION: Reference Librarian
DEPARTMENT: Library, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Rowlett Public Library	10/19 – 07/20	Publicity Librarian
Amigos Library Services	01/15 – 10/19	Library Services and Technology Trainer
Kirkwood Public Library	06/15 – 08/15	Reference Intern

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Woman's University	2015	M.S., Library Science
Texas Woman's University	2013	B.A., English
Grayson County Community College	2011	A.S., English

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Kenneth Budjenska
ADDRESS: McKinney, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas Police Department	07/97 – 07/17	Police Officer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	1974	B.S., Physical Education
Dallas Police Academy	1998	TCOLE

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Juan Campos
ADDRESS: Prosper, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Chicago Police Department	06/99 – 07/19	Police Officer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
South Suburban College	1996	A.A.S., Criminal Justice
Chicago Police Academy	1999	TCOLE

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Amanda Caudill
ADDRESS: Hurst, TX
POSITION: Distance Learning/Digital Services Librarian
DEPARTMENT: Library, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Cedar Valley College	08/19 – 06/20	Interim Lead Librarian
Cedar Valley College	12/14 – 07/19	Librarian II
Richmond Community College	09/08 – 11/14	Librarian

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Oklahoma	2000	M.L.S., Library Science
Appalachian State University	1997	M.A., Higher Education Administration
Appalachian State University	1985	B.S., Fine and Applied Arts

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Cynthia Davis
ADDRESS: Plano, TX
POSITION: Instructional Office Assistant
DEPARTMENT: Instructional Office, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
University of Arkansas, Fort Smith	11/17 – 06/19	Administrative Specialist II
Northern Lights Council	11/09 – 05/17	Program Assistant

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Debra Davis
ADDRESS: Parker, TX
POSITION: Senior Accountant
DEPARTMENT: Business Office, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Luminator Technology Group	02/20 – 08/20	Senior Accountant
Macadamia Beauty, LLC	02/14 – 02/20	Controller
Flowserve Corporation	07/13 – 10/14	Reporting Manager
Flowserve Corporation	05/06 – 07/13	Financial Analyst

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Tech University	1989	B.B.A., Accounting

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Benjamin Dodson
ADDRESS: Denton, TX
POSITION: Accounts Receivable Associate
DEPARTMENT: Financial Services, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
University of North Texas	03/05 – 06/20	Accounting Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	1997	B.A., Radio, Television, and Film

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Victor Echegaray
ADDRESS: Dallas, TX
POSITION: Plant Operations Worker
DEPARTMENT: Physical Plant Support Services, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Echegaray Multiservices	03/08 – 07/20	Notary Public, Part-time

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jessica Elder
ADDRESS: Dallas, TX
POSITION: Campus Career Center Manager
DEPARTMENT: Career Services, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Brookhaven College	03/18 – 07/20	Career Coach
University of Texas at Dallas	06/14 – 02/18	Career Consultant
University of Texas at Dallas	08/12 – 05/14	Resume and Program Coordinator
University of North Texas	09/10 – 07/12	Graduate Assistant
United States Census Bureau	04/10 – 08/10	Crew Leader
The Wireless Source	03/06 – 08/10	Sales Associate

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2012	M.Ed., College Student Personnel
University of Toledo	2009	B.A., Economics and Spanish

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Joshua Flaum
ADDRESS: Dallas, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas Police Department	07/19 – 05/20	Police Officer
Academy Sports and Outdoors	06/16 – 04/17	Sales Associate, Part-time

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Sam Houston State University	2019	B.S., Criminal Justice
Dallas Police Academy	2020	TCOLE

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Leah Flippin
ADDRESS: Flower Mound, TX
POSITION: Accounts Receivable Associate
DEPARTMENT: Financial Services, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Santacruz Biotechnology	02/19 – 07/20	Accounts Receivable Associate
American Defense System	06/15 – 12/18	Accounting Assistant
MC Tile Inc.	01/13 – 12/14	Receptionist
Preston Pharmacy	10/10 – 10/12	Medical Courier

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Collin College	2019	A.A.S., Science

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Lianne Flynn
ADDRESS: Lewisville, TX
POSITION: Call Center Specialist
DEPARTMENT: Call Center, Plano

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Temps of McKinney (Collin College)	11/18 – 07/20	Call Center Specialist
Prime Therapeutics	04/17 – 01/18	Patient Contact Coordinator
Freddie Mac	10/16 – 02/17	Help Desk
Nation Star Mortgage	10/12 – 11/13	Quality Control Auditor
JP Morgan Chase	01/05 – 10/12	Customer Assistance Operations Supervisor

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Brenda Foster
ADDRESS: Allen, TX
POSITION: Call Center Specialist
DEPARTMENT: Call Center, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
TW Telecom	01/02 – 01/11	Order Entry Specialist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Ouachita Baptist University	1973	B.A., Office Administration

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Linda Gilbert
ADDRESS: Frisco, TX
POSITION: Testing Center Assistant
DEPARTMENT: Testing and Assessment, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Guerin Catholic High School	08/17 – 07/19	Learning Support Specialist
Elmhurst College	01/12 – 05/17	Associate Director
K-12 Schools	08/88 – 06/11	Administrator and Instructor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Benedictine University	2004	M.Ed., Educational Leadership
University of Illinois	1982	M.Ed., Special Education
University of Illinois	1972	B.A., Psychology and Education

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jalal Hesami
ADDRESS: Frisco, TX
POSITION: Lab Assistant, Biology A&P
DEPARTMENT: Biology, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/17 – 06/20	Lab Assistant, Part-time
Richland College	10/12 – 06/20	Lab Assistant, Part-time
Pasteur Confectionery	11/02 – 10/10	Health Inspector

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Arak	1987	B.S., Biology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Krystalyn Holt
ADDRESS: Denton, TX
POSITION: Reference Associate
DEPARTMENT: Library, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Discovery Park Library	09/18 – 08/20	Student Library Assistant
Allen Public Library	02/20 – 07/20	Library Specialist
Research Now	06/13 – 08/18	Senior Project Manager
Cossmark Marketing Solutions	05/10 – 05/13	Survey Designer
McKinney Public Library	04/10 – 05/11	Class Assistant and Instructor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2020	M.S., Library Science
Western Michigan University	2009	B.A., Interpersonal Communication

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Keith Houghton
ADDRESS: Sachse, TX
POSITION: Operator/Maintenance HVAC Tech
DEPARTMENT: Physical Plant Support Services, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
LaSalle/Cushman Wakefield	04/15 – 06/20	Building Engineer
Griffin Partners	12/13 – 12/14	Building Engineer
FLUOR International	09/10 – 12/13	Operations Engineer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southwestern Michigan College	1983	A.S., Aviation Mechanics

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Judy Hunt
ADDRESS: Rowlett, TX
POSITION: Telecomm Analyst
DEPARTMENT: Chief Information Security Office, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Rockwall ISD	07/13 – 07/20	Procurement Specialist
Axe Memorial United	09/01 – 01/15	Webmaster
Rockwall ISD	08/12 – 07/13	Campus Technologist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Tech University	1983	B.S., Mechanical Engineering

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Xuexin Jin
ADDRESS: Dallas, TX
POSITION: Accounts Receivable Associate
DEPARTMENT: Financial Services, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Procraft Cabinetry	02/20 – 07/20	Accounting Assistant
Harmony Science Academy	08/15 – 06/17	Math Teacher
China Banking Regulatory Commission	06/11 – 08/11	Executive Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas A&M University, Commerce	2020	M.S., Accounting
Texas A&M University, Commerce	2014	M.S., Mathematics
Capital Normal University	2010	B.S., Mathematics

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Ashley Kihato
ADDRESS: Richardson, TX
POSITION: Chef Manager
DEPARTMENT: Food Services, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
State Farm	05/18 – 07/20	Lead Sales Agent
Aramark	03/16 – 02/18	Food Services Director
Aramark	05/14 – 03/16	Chef Manager
Aramark	03/12 – 05/14	Cook
Hibashi Grill and Sushi Bar	05/10 – 12/12	Assistant Manager
Prestonwood Court Retirement Center	08/11 – 03/12	Line Cook

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Remington College	2011	A.A.S., Culinary Arts

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Amanda Leonard
ADDRESS: Bells, TX
POSITION: Administrative Assistant
DEPARTMENT: Academic Affairs/Workforce, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Parkway Pet Hospital	08/19 – 07/20	Lead Veterinary Technician
TriCounty Veterinary Services	08/16 – 07/19	Veterinary Technician
Cigna Dental	11/14 – 07/16	Customer Service Representative
Home Instead Senior Care	04/09 – 10/14	Staffing Coordinator

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Sydney Long
ADDRESS: Allen, TX
POSITION: Receiving Clerk
DEPARTMENT: Plant Operations, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Amundson Plumbing LLC	06/19 – 07/20	Office Administration Assistant
Live Balanced Project	01/16 – 07/20	Social Media Manager, Part-time
LME PCB INC	05/18 – 03/19	Social Media Marketing Manager
Title Boxing Club	01/17 – 10/18	Front Desk, Part-time
Plano Medical Center	09/15 – 01/17	Food and Nutrition Hostess, Part-time

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Collin College	2017	A.A., Liberal Arts

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Caleb Martin
ADDRESS: Denton, TX
POSITION: Veterans Services Specialist
DEPARTMENT: Financial Aid, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Midwestern State University	05/17 – 11/17	Veterans Affairs Student Worker
United States Army	01/13 – 02/16	Radar Repairer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2019	B.A., Journalism

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Mark Martinez
ADDRESS: Juneau, AK
POSITION: Veterans Services Specialist
DEPARTMENT: Financial Aid, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
George Mason University	07/19 – 03/20	Military and Veterans Account Specialist
Department of Veterans Affairs	01/16 – 05/18	Veterans Affairs Assistant Representative and Work Study Intern
United States Army	07/07 – 12/11	E5/Non-Commissioned Officer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
State University of New York	2018	B.S., Criminal Justice

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Bryan Maxwell
ADDRESS: Allen, TX
POSITION: Operator/Maintenance HVAC Tech
DEPARTMENT: Physical Plant Support Services, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
HermanKittle Properties	11/18 – 06/20	Maintenance Technician
Capstone	10/16 – 05/18	Porter
Encore Wire	01/14 – 11/15	Cabler
United States Navy	01/13 – 12/13	Aviation Mechanics Specialist
Deal Tree	03/12 – 12/12	Warehouse Worker
Blockbuster Warehouse	07/10 – 02/11	Stocker

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Tech Zone Air Conditioning and Refrigeration School	2020	HVAC Certification

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: James McCullough
ADDRESS: Plano, TX
POSITION: Plumber Journeyman
DEPARTMENT: Facilities Operations, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Plano ISD	10/05 – 07/20	Plumber II

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas State Board of Plumbing Examiners	1980	Journeyman Plumbing License

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Tracy McGoldrick
ADDRESS: Lucas, TX
POSITION: Accounts Receivable Associate
DEPARTMENT: Financial Services, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Lovejoy ISD	02/16 – 07/20	Administrative Assistant
Cornwell Jackson	02/15 – 02/16	Office Specialist
Smiles Charity	01/12 – 01/16	Enterprise Solicitation of Funds
Froedtert Medical	01/06 – 01/11	Access Services

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Mount Mary College	2019	B.A., Retail Merchandising

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Billy Mitchell
ADDRESS: Garland, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Murphy Police Department	12/01 – 07/20	Patrolman

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texoma Regional Police Academy	1986	TCOLE

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Matilda Mokake
ADDRESS: Plano, TX
POSITION: Accounts Receivable Associate
DEPARTMENT: Financial Services, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Capital One	05/18 – 07/20	Customer Service Experience Specialist
Agusto & Co	07/12 – 08/15	Credit Analyst
UN World Food Programme	10/09 – 03/10	Human Resources Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Dallas	2008	M.B.A., Management
Angelo State University	2005	M.A., Public Administration
Northwestern Oklahoma State University	2003	B.A., Sociology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Latricia Murray
ADDRESS: Wylie, TX
POSITION: Administrative Assistant
DEPARTMENT: Academic Affairs/Workforce, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
City of Garland	12/18 – 11/19	General Admin II (Temporary)
Northeast Bible Church	03/17 – 09/18	Administrative Assistant
Blue Cross Blue Shield of Texas	04/14 – 04/16	Administrative Technical Analyst
Blue Cross Blue Shield of Texas	11/10 – 03/14	Metabolic Syndrome Health Coordinator
Blue Cross Blue Shield of Texas	12/06 – 10/10	Administrative Assistant III

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Marco Ortiz-Gallegos
ADDRESS: Wylie, TX
POSITION: Receiving Clerk
DEPARTMENT: Plant Operations, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
New Process Steel LP	05/10 – 09/19	Customer Service Specialist
IDQ	02/09 – 04/10	Warehouse Assistant

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Candis Pettigrew
ADDRESS: Carrollton, TX
POSITION: Coordinator Purchasing Card Program
DEPARTMENT: Finance and Budgeting, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dave & Busters	11/16 – 06/20	Travel and Corporate Card Analyst
American Airlines	03/14 – 11/16	Flight Attendant
JP Morgan Chase	06/12 – 03/14	Mortgage Banker
JP Morgan Chase	05/11 – 06/12	Job Coach and Subject Matter Expert
JP Morgan Chase	04/09 – 05/11	Relationship Specialist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2009	M.S., Psychology
Jackson State University	2008	B.S., Psychology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Kenneth Ramsey
ADDRESS: The Colony, TX
POSITION: Plumber Journeyman
DEPARTMENT: Physical Plant Support Services, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Plano ISD	10/08 – 08/20	Master Plumber

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Technician Training School	1980	Plumbing Certificate

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Gianni Rawls
ADDRESS: Wylie, TX
POSITION: Student Enrollment Specialist
DEPARTMENT: Admissions and Advising, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Irving ISD	11/19 – 06/20	AVID Tutor
New Visions Youth Services, Inc	02/19 – 08/19	Program Coordinator
REACH, Reading Enriches All Children	08/18 – 07/19	Program Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Old Dominion University	2018	B.S., Human Services

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jin-Ja Rho
ADDRESS: McKinney, TX
POSITION: Reference Associate
DEPARTMENT: Library, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/19 – 06/20	Reference Associate, Part-time
Collin College	02/18 – 09/19	Reference Librarian, Part-time
Collin College	01/16 – 02/18	Reference Associate, Part-time
Dallas Baptist University	05/05 – 05/14	Government Documents Supervisor, Part-time

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	1995	M.S., Library and Information Science
Chonbuk National University	1987	B.A., Library Science

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Michael Rodriguez
ADDRESS: Kaufman, TX
POSITION: Operator/Maintenance HVAC Tech
DEPARTMENT: Physical Plant Support Services, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Powerlab Inc	06/13 – 07/20	Foreman
C & C Electric	05/12 – 11/12	Electrician
Metro Mechanical Inc	05/10 – 08/10	Assistant Installer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Department of Licensing and Regulation	2020	Registered Air Conditioning and Refrigeration Technician

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Darrell Roland
ADDRESS: Plano, TX
POSITION: Facilities Ops Coordinator Conference Center
DEPARTMENT: Physical Plant Support Services, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
AMN Healthcare	09/19 – 10/19	Facilities Operations Coordinator
Cardinal Health	10/18 – 05/19	Order Selector
Barkley	02/16 – 08/18	Facilities Coordinator
Hallmark Cards	06/11 – 06/15	Order Processor
Barkley	01/06 – 05/11	Operations Assistant

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Crystal Rood
ADDRESS: McKinney, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Hunt County Sheriff's Office	12/18 – 05/20	Deputy
Hunt County Detention Center	01/17 – 12/18	Jailer
Allied Universal Security	11/15 – 01/17	Lead Dispatcher
Lab One	09/13 – 10/14	Drug Tester

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Hunt County Sherriff's Office Law Enforcement Academy	2017	TCOLE

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Alessandra Sealander
ADDRESS: Dallas, TX
POSITION: Lab Assistant, Geology
DEPARTMENT: Geology, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
University of Texas at Dallas	05/18 – 06/20	Graduate Teaching Assistant and Field Assistant
University of Texas at Dallas	08/16 – 06/20	Administrative Assistant, Geoscience
Reed Engineering	07/18 – 12/19	Geo-Technician

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Dallas	2020	B.S., Geoscience
Brookhaven Community College	2016	A.S., General Science

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Brianna Serrato
ADDRESS: Wylie, TX
POSITION: Lab Assistant, Health Sciences
DEPARTMENT: Health Sciences, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	03/19 – 07/20	Lab Assistant, Part-time

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Arlington	2018	B.S., Biology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Nicole Singh
ADDRESS: Melissa, TX
POSITION: Police Telecommunicator
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Raytheon	11/19 – 07/20	Contractor
Air Force	05/09 – 07/20	Airborne Senior Surveillance Technician
Collin College	12/16 – 11/19	Police Telecommunicator

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2015	B.A., Fine Arts
Collin College	2011	A.A., Education

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: April Soden
ADDRESS: Sachse, TX
POSITION: Information Center Assistant
DEPARTMENT: Instructional Office, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Des Moines Area Community College	07/14 – 09/19	Administrative Assistant I
Des Moines Area Community College	03/10 – 07/14	Call Center Specialist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Des Moines Area Community College	1997	A.S., Early Childhood Education

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Alyssa Soliz
ADDRESS: Garland, TX
POSITION: Instructional Office Assistant
DEPARTMENT: Instructional Office, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Skillstorm Commercial Services LLC	09/19 – 06/20	Site Operations Coordinator
RTI Community Management Associates	04/18 – 08/19	Administrative Services Representative
Buffalo Wild Wings	05/13 – 03/18	Hospitality Specialist

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jennifer Solomon
ADDRESS: Frisco, TX
POSITION: Manager, Center for Academic Assistance
DEPARTMENT: Writing Center, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Tarrant County College	09/19 – 06/20	Instructional Associate
Collin College	03/18 – 06/20	Writing Consultant
Self-Employed	07/09 – 01/19	Private Tutor
Montserrat Jesuit Retreat House	02/18 – 07/18	Program Specialist
University of North Texas	01/17 – 12/17	Adjunct Professor, Spanish
University of North Texas	01/16 – 12/16	Teaching Fellow, Spanish
Irving ISD	01/15 – 12/15	AVID Tutor
University of North Texas	01/15 – 12/15	Teaching Assistant, Spanish

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2017	M.A., Spanish
University of Dallas	2015	B.A., Spanish

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Zakary Stevens-Naas
ADDRESS: Rockwall, TX
POSITION: Facility Operations Assistant
DEPARTMENT: Physical Plant Support Services, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
CenturyLink	04/15 – 02/20	Network Technician
AT&T	04/13 – 04/15	Premises Technician
Taylor Bail Bonds	07/12 – 04/13	Bond Runner

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Christian Syypap
ADDRESS: Allen, TX
POSITION: UI/UX Developer
DEPARTMENT: Strategic Initiatives, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
The Michaels Companies Inc.	02/19 – 10/19	Senior Graphic Designer
The Michaels Companies Inc.	11/14 – 01/19	Digital Designer
Ziosk Tabletop Media	02/13 – 08/14	UI Designer
KBIOSIM	07/12 – 01/13	UI/2D Digital Artist
L3 Communications	04/09 – 04/11	3D Generalist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern Methodist University	2020	UX Design Certificate

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Juan Carlos Terrazas
ADDRESS: McKinney, TX
POSITION: Manager, Automotive Technology Lab
DEPARTMENT: Auto and Collision Repair, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Müller Martini	01/19 – 06/20	Lead Maintenance Engineer
Audi	01/14 – 07/19	Mechanical Technician
DynCorp International	01/10 – 12/13	Section Controller

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Arizona State University	2010	M.A., Interdisciplinary Studies

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Glen Trueman
ADDRESS: Plano, TX
POSITION: Box Office and Marketing Manager
DEPARTMENT: Academic Affairs/Workforce, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	04/18 – 07/20	Lab Assistant, Part-time
Towers Watson	05/15 – 12/15	Benefits Advisor
Magnum Press	10/12 – 11/14	Graphic Designer
Principia College	06/10 – 10/11	Manager, Mail and Copy Services
Principia College	02/09 – 05/10	Graphic Designer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Principia College	1982	B.A., Studio Arts

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Briana Vance
ADDRESS: Sherman, TX
POSITION: Secretary, Automotive Technology
DEPARTMENT: Auto and Collision Repair, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
United States Navy Reserves	01/20 – 07/20	Intelligence Specialist
United States Navy	09/14 – 02/19	Cryptologic Technician Collections

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
LeaderQuest	2020	ITIL Certified, Computer User Support Specialist Program

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Joanna Vargas
ADDRESS: Dallas, TX
POSITION: Digital Designer
DEPARTMENT: Strategic Initiatives, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Loloi Rugs	04/15 – 04/20	Production Artist
Signazion.com	05/11 – 03/15	Graphic Designer
Balfour	01/06 – 01/11	Senior Cover Artist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
American Trade Institute	1998	Graphic Design Certificate

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Charles Waltz
ADDRESS: Trenton, TX
POSITION: Supervisor, Facilities Maintenance
DEPARTMENT: Physical Plant Support Services, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
North Park Health and Rehabilitation	05/14 – 07/20	Maintenance Supervisor
Ally Onsite	04/13 – 02/14	Territory Manager
United States Marine Corps	12/92 – 12/12	Maintenance Chief

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Catharine Wesner
ADDRESS: Allen, TX
POSITION: Secretary, Architecture/Construction Programs
DEPARTMENT: Construction Admin, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Tenet Healthcare	07/14 – 06/20	Administrative Assistant
Cisco Systems	01/14 – 06/14	Executive Assistant
Tango Networks, Inc.	07/12 – 12/13	Executive Assistant to the President
Lantern Asset Management, LLC	11/10 – 06/12	Office Manager
GMAC	09/09 – 10/10	Executive Assistant

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Carrie Wooldridge
ADDRESS: Wylie, TX
POSITION: Clinical Coordinator, Health Professions
DEPARTMENT: Health Professions, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Medical Center of Plano	06/16 – 06/20	Registered Nurse, Critical Care
Air-Evac Lifeteam	03/17 – 05/19	Registered Nurse, Critical Care Transport
Baylor Emergency Medical Center	07/14 – 06/16	Registered Nurse, Emergency Care
Baylor University Medical Center	01/13 – 04/16	Registered Nurse, Intensive Care Unit

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Arlington	2015	B.S.N., Nursing
Collin College	2012	A.A.S., Nursing
Metrocrest Medical Service	2001	Emergency Medical Technician, Paramedic Certification

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Ashlee Ybarra
ADDRESS: Wylie, TX
POSITION: Supervisor, Food Services
DEPARTMENT: Food Services, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Guckenheimer	11/15 – 04/18	Food Services Manager
Sovory Catering	11/12 – 11/15	Catering and Event Manager
IGD Marketing	05/12 – 11/12	Regional Sales Representative, Part-time
Brinkers	07/07 – 08/12	Assistant General Manager

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Westwood College	2006	A.A.S., Graphic Design and Multi Media

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Logan Zarate
ADDRESS: Fort Worth, TX
POSITION: Lab Assistant, Geology and Environmental Science
DEPARTMENT: Geology and Environmental Science, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
United States Geological Survey	06/18 – 04/19	Intern and Hydrologic Trainee
Bio-Aquatic Laboratories	04/16 – 05/18	Lab Technician
Mad Science Co.	05/15 – 06/15	Instructor, Science

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2018	B.S., Geography

Collin County Community College District Board of Trustees

Personnel Report: Promotions and Lateral Changes Appointments

The following are Promotions and Lateral Changes for August 2020.

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Andrew Campbell	N: Instructional Designer O: Instructional Technologist	08/01/20	N: eLearning Centers O: eLearning Centers	New position	N: \$55,083 O: \$51,827
Larry Carter	N: District College and Career Counselor O: Assistant Athletic Coach	08/03/20	N: Admissions and Advising O: Athletics	New position	N: \$51,615 O: \$46,965
Kasie Dodd	N: Manager, Digital Assets O: Assistant Graphic Designer	07/01/20	N: Strategic Initiatives O: Strategic Initiatives	New position	N: \$59,302 O: \$45,628
Janice Kranz	N: Administrative Assistant O: Administrative Assistant	06/23/20	N: Center for Teaching and Learning O: Academic Affairs	New position	N: \$39,433 O: \$39,433
Rebekah Larson	N: Clinical Coordinator, Nursing O: Professor, Nursing	08/11/20	N: Nursing O: Nursing	Replacement Jennifer Matranga	N: \$76,261 O: \$57,755
Rebekah Lee	N: Branch Manager, Senior Librarian O: Reference Librarian	07/01/20	N: Library O: Library	New position	N: \$72,481 O: \$63,605
Marisela Lopez	N: Curriculum Specialist O: Administrative Assistant	06/22/20	N: Academic Services O: Curriculum	New position	N: \$46,492 O: \$38,894
Jennifer Matranga	N: Director, Nursing O: Interim Director, Nursing	06/01/20	N: Nursing O: Nursing	Replacement Josephine LoCoco	N: \$105,445 O: \$97,793
Jana Nixon	N: Business Development Representative O: Program Career Coach, Workforce	07/07/20	N: Corporate College O: Workforce	New position	N: \$65,892 O: \$63,605
Rajan Rijal	N: Manager, Science Labs O: Lab Instructor	07/10/20	N: Academic Affairs O: Environmental Tech	New position	N: \$59,522 O: \$56,266
Yevgeniy Slepov	N: Operator/Maintenance HVAC Tech O: Plant Ops Worker	07/06/20	N: Physical Plant Support Services O: Physical Plant Support Services	New position	N: \$44,332 O: \$33,644
Cindy Steltzlen	N: Administrative Assistant O: Financial Aid/VA Specialist	07/06/20	N: Academic Affairs/ Workforce O: Financial Aid	Replacement Brandy Anderson	N: \$38,399 O: \$35,721
Ronald Thompson	N: Food Services Manager II O: Supervisor, Food Services	08/03/20	N: Food Services O: Food Services	New position	N: \$54,456 O: \$41,010
Allison Venuto	N: Director of Collegiate Academies O: Associate Dean, Academic Affairs	09/01/20	N: Academic Affairs O: Academic Affairs/ Workforce	New position	N: \$93,403 O: \$103,210

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Andrew Campbell
ADDRESS: The Colony, TX
POSITION: Instructional Designer
DEPARTMENT: eLearning Centers, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	06/18 – 07/20	Instructional Technologist
Collin College	02/18 – 06/18	Instructional Design Assistant, Part-time
Tutor Doctor	01/16 – 06/16	Tutor, Part-time
Keller ISD	12/15 – 06/16	Substitute Teacher
Keller ISD	09/15 – 12/15	American History Student Teacher

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2018	M.S., Learning Technology
Texas A&M University	2014	B.A., German and History

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Larry Carter
ADDRESS: Plano, TX
POSITION: District College and Career Counselor
DEPARTMENT: Admissions and Advising, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/14 – 07/20	Assistant Athletics Coach
Collin College	08/07 – 08/14	Assistant Women's Basketball Coach

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Concordia University	2015	M.A., Coaching and Athletic Administration
University of North Texas	2007	B.A., Sociology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Kasie Dodd
ADDRESS: Plano, TX
POSITION: Manager, Digital Assets
DEPARTMENT: Strategic Initiatives, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	05/18 – 07/20	Assistant Graphic Designer
Collin College	04/17 – 07/20	Administrative Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
The Art Institute of Chicago	2009	B.A., Fine Arts

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Janice Kranz
ADDRESS: Princeton, TX
POSITION: Administrative Assistant
DEPARTMENT: Center for Teaching and Learning, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/18 – 06/20	Administrative Assistant
Southern Methodist University	09/90 – 07/18	Grant Management Specialist

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Rebekah Larson
ADDRESS: McKinney, TX
POSITION: Clinical Coordinator Nursing
DEPARTMENT: Nursing, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	02/20 – 07/20	Professor, Nursing and Interim Clinical Coordinator
Collin College	02/17 – 01/19	Professor, Nursing
Collin College	08/13 – 02/17	Instructor V, MSN
Children and Community Health Center	09/12 – 10/15	Registered Nurse
Passport Health	09/12 – 11/12	Immunization Registered Nurse

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Arkansas	1997	M.S., Nursing Administration
Grand Valley State University	1980	B.S., Nursing
Texas Board of Nursing	2001	Registered Nurse

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Rebekah Lee
ADDRESS: Frisco, TX
POSITION: Branch Manager, Senior Librarian
DEPARTMENT: Library, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/17 – 07/20	Reference and Instruction Librarian
Temple College	07/13 – 12/16	Reference and Instruction Librarian
Dallas Public Library	02/13 – 07/13	Library Branch Manager
University of Texas at Arlington	01/13 – 02/13	Adjunct Professor, Interdisciplinary Studies (Temporary)
University of Texas at Arlington	06/10 – 02/13	Reference Assistant
Country Place Montessori School	09/04 – 05/10	Assistant Director and Elementary Teacher

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
The University of Denver	2016	M.L.S., Global Issues
Texas Woman's University	2011	M.L.S., Library Science
University of Texas at Arlington	2009	B.A., Interdisciplinary Studies
Southwestern Montessori Training Center	2003	Early Childhood Development, Classroom Management, Montessori Methods and Materials

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Marisela Lopez
ADDRESS: Allen, TX
POSITION: Curriculum Specialist
DEPARTMENT: Curriculum, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/18 – 07/20	Administrative Assistant
Allen Independent School District	11/16 – 08/18	Clinic Assistant
CornerStone Staffing	05/16 – 08/16	Data Entry Clerk
Plano Independent School District	08/14 – 08/15	Counselor Clerk
Isaacs Early Childhood School	09/08 – 06/12	Office Manager
Collin College	01/06 – 01/08	Secretary

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
The University of Texas at Dallas	2014	B.S., Psychology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jennifer Matranga
ADDRESS: Prosper, TX
POSITION: Director, Nursing
DEPARTMENT: Nursing, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	11/19 – 05/20	Interim Director, Nursing
Collin College	06/19 – 11/19	Clinical Coordinator, Nursing
Collin College	09/16 – 06/19	Professor, Nursing and Clinical Coordinator
Baby-Friendly USA	05/11 – 08/16	Clinical Director
Collin College	03/16 – 05/16	Professor, Nursing (Temporary)
St. Vincent's Hospital	10/04 – 04/11	Maternal Child Health Educator

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Excelsior College	2014	M.S., Nursing Education
Excelsior College	2012	B.S., Nursing
Texas Board of Nursing	2015	Registered Nurse
International Board of Lactation Consultant Examiners	2003	International Board Certified Lactation Consultant
Academy of Certified Birth Educators	1996	Birth and Beginnings Education Childbirth Educator Certification

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jana Nixon
ADDRESS: Carrollton, TX
POSITION: Business Development Representative
DEPARTMENT: Corporate College, Courtyard Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	06/17 – 06/20	Program Career Coach Workforce
West Texas A&M University	06/13 – 07/16	Student Employment Coordinator
Milan Institute	10/10 – 04/13	Instructor
Champlain College	11/03 – 12/10	Senior Career Advisor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Austin	1980	B.J., Journalism

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Rajan Rijal
ADDRESS: Denton, TX
POSITION: Manager Science Labs
DEPARTMENT: Academic Affairs, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/17 – 06/20	Environmental Science Lab Instructor
University of North Texas	01/15 – 07/17	Adjunct Professor
University of North Texas	04/13 – 08/15	Program Executive Director
University of North Texas	08/14 – 12/14	Guest Lecturer
University of North Texas	01/14 – 05/14	Assistant Professor
University of North Texas	09/12 – 03/13	Post Doctoral Research Associate
University of North Texas	08/11 – 08/12	Adjunct Professor
Collin College	01/12 – 05/12	Adjunct Professor
University of North Texas	08/04 – 07/11	Teaching Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2011	Ph.D., Environmental Science
Kathmandu University	2003	M.S., Environmental Science
Kathmandu University	2001	B.S., Environmental Science

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Yevgeniy Slepov
ADDRESS: Frisco, TX
POSITION: Operator/Maintenance HVAC Tech
DEPARTMENT: Physical Plant Support Services, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	02/19 – 06/20	Plant Operation Worker
Target Corporation	10/16 – 01/19	Team Worker
JSC ArselorMittal Temirtau	03/14 – 08/16	Chief Foreman
JSC ArselorMittal Temirtau	06/02 – 02/14	Underground Foreman

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Lindsey-Cooper Refrigeration School, Inc.	2019	HVAC, Universal EPA Certified

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Cindy Steltzlen
ADDRESS: Plano, TX
POSITION: Administrative Assistant
DEPARTMENT: Academic Affairs/Workforce, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	12/17 – 07/20	Veterans Services Specialist
Temps of McKinney, (Collin College)	04/12 – 12/16	Administrative Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	1992	B.B.A., Marketing
Richland College	1992	A.A.S., General Studies

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Ronald Thompson
ADDRESS: McKinney, TX
POSITION: Manager, Food Services
DEPARTMENT: Food Services, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/18 – 06/20	Food Services Supervisor
Collin College	08/17 – 12/17	Food Services Supervisor (Temporary)
Collin College Bookstore	05/17 – 08/17	Front End Supervisor
Preston Wound Care	01/11 – 01/17	Customer Service Manager
Wound Care Innovations	01/03 – 12/10	General Manager

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Allison Venuto
ADDRESS: Dallas, TX
POSITION: Director of Collegiate Academies
DEPARTMENT: Academic Affairs, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College Collin College	01/19 - 08/20	Associate Dean, Academic Affairs/Workforce
	07/18 – 01/19	Interim Associate Dean, Academic Affairs/Workforce
Collin College Plano ISD	08/16 – 06/18	Professor, Education
	08/05 – 06/16	AVID College Preparation Coordinator

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern Methodist University	2008	M.A., Dispute Resolution
University of North Texas	2001	M.A., Interdisciplinary Studies
Baylor University	2000	B.S., Secondary Education

Collin County Community College District Board of Trustees

Personnel Report: Resignations and Terminations

The following are Resignations and Terminations for August 2020.

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Steve Bassett	08/05/20	<1	Chief Financial Officer	Chief Financial Officer	Resignation
Katie Lynn Boddy	06/08/20	1	Testing Center Assistant	Testing and Assessment	Resignation
Deandre Branch	07/30/20	<1	Manager Campus Career Center	Student Development	Resignation
Gail Cronauer	08/06/20	13	Professor, Theater	Academic Affairs/ Workforce	Retirement
Peter Dawson	07/31/20	25	Professor, Business	Academic Affairs	Retirement
Amanda Del Bosque	08/14/20	<1	Administrative Assistant	Dual Credit	Resignation
Ila M. Francis	08/31/20	28	Human Resources Specialist	Human Resources	Retirement
Terri Karlseng	08/31/20	18	Reference Librarian	Library	Retirement
Dennis Keeton	07/31/20	27	Manager, Math Lab	Academic Affairs	Retirement
Leslie Kelley	08/14/20	18	Professor, Psychology	Academic Affairs	Resignation
Joan Kennedy	08/12/20	31	Professor, English	Academic Affairs	Retirement
Susan Ketcham	08/31/20	11	Assistant to the Vice President Athletics	Student and Enrollment Services	Retirement
Charles Long	07/23/20	<1	Professor, Carpentry	Academic Affairs/ Workforce	Deceased
Tracy McGoldrick	07/07/20	<1	Accounts Receivable Associate	Financial Services	Resignation
Susan Miller	08/31/20	16	Director Testing	Student and Enrollment Services	Retirement
Christopher Mixon	07/01/20	<1	Collin Police Cadet	Police	Resignation
Linda Mizell	08/01/20	33	Professor, English	Academic Affairs	Retirement
William Neal	08/12/20	12	Professor, Economics	Academic Affairs	Retirement
Tom Ottinger	08/11/20	22	Professor, Commercial Design	Academic Affairs/ Workforce	Retirement
Bridget Payne	07/08/20	5	Assistant Bursar	Financial Services	Resignation
Whusheane Perry	07/13/20	<1	District College and Career Counselor	Admissions and Advising	Resignation
Adam Pitluk	07/31/20	3	Executive Director Corporate College	Corporate College	Resignation
Jillian D. Simpson	07/31/20	15	College and Career Counselor	Dual Credit	Resignation
Marvin Staten	06/11/20	1	Plumber Journeyman	Plant Operations	Deceased
Mohammed Teharanian	06/22/20	12	Lab Instructor	Academic Affairs	Retirement
James Turner	07/31/20	15	Admissions and Records Assistant	Student and Enrollment Services	Separation

Collin County Community College District Board of Trustees

William Whitney	08/17/20	4	Professor, Cybersecurity	Academic Affairs/ Workforce	Resignation
Bunta Yangchareon	08/31/20	17	Lab Instructor	Academic Affairs	Retirement
John Zimmerman	07/22/20	4	Professor, Supply Chain Management	Academic Affairs	Deceased

August 25, 2020

SUBJECT:

Consideration of Approval of Course Fee Requests and/or Modification for Spring 2021

RECOMMENDATION

The District President recommends that the Board of Trustees approves the proposed lab fees, effective as of spring 2021.

RATIONALE

Diagnostic Medical Sonography: The proposed fee will cover exam gloves, sonographic printer paper, transducer supplies and exam table disinfectant.

Emergency Medical Services:

EMS Testing: These proposed fees provide a secure testing experience that can be utilized for all required course exams and can be accessed on campus or remotely based on cohort needs. These fees also provide a savings to the student compared to individual personal purchases.

Platinum Planning: These proposed fees replace the individual purchase of the required FSDAP clinical scheduling/documentation program at a significant savings to the student. In addition, it consolidates multiple reporting requirements into one program, which provides a more user-friendly platform for students, faculty, and staff and is also a monetary savings for the department.

Reel Dx: This proposed fee is for a program that provides over 700 peer-reviewed medical video cases delivered effectively for more than 1,000 topics. Reel Dx would be of critical importance in the event that the campus is shut down as it can be accessed remotely or on campus. This program would be a highly valuable learning tool should we once again experience the lack of clinical sites for the students' internships.

Physical Therapy: The proposed new program lab fee will cover personal protective equipment, pillowcases, exam table paper and electrodes.

BUDGETARY CONSIDERATION

Many of the required lab supplies are consumable items that cannot be reused from semester to semester or even class to class. These requested lab fees will offset the cost of consumable items used by students.

The EMSP fees will assist in maintaining the high standards of learning and testing tools at a savings to the department and students.

RESOURCE PERSONNEL

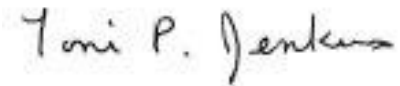
Dr. Toni Jenkins, Senior Vice President of Campus Operations

Dr. Mark Smith, Vice President/Provost, McKinney Campus

ATTACHMENTS

A) Lab Fees Itemization

Respectfully Submitted By:

A handwritten signature in black ink that reads "Toni P. Jenkins". The signature is written in a cursive style and is positioned above the printed name.

Toni P. Jenkins, Ed.D.

Senior Vice President of Campus Operations

Collin County Community College District Board of Trustees
Consideration of Approval of Lab Fees
Effective as of Spring 2021

	Course	Course Title	Fee \$	Effective Term
Diagnostic Medical Sonography Emergency Medical Services	DMSO 1201	Techniques of Medical Sonography	24.00	Spring 2021
	EMSP 1371	Intro. to EMT – EMS Testing	49.99	Spring 2021
	EMSP 1438	Intro. to Advanced Practice – EMS Testing	98.50	Spring 2021
	EMSP 1438	Intro. to Advanced Practice – Reel DX	70.00	Spring 2021
	EMSP 1438	Intro. to Advanced Practice - Platinum	85.00	Spring 2021
	EMSP 1501	Emergency Medical Technician - Platinum	30.00	Spring 2021
Physical Therapy	PTHA 1409	Introduction to Physical Therapy	24.00	Spring 2021

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: DMSO 1201 Lab:Techniques of Medical Sonography

Fee Name: Lab Fee

Fee Amount: \$24

Detail Code/FOAPAL: _____

Requested Implementation Date or Term: Spring 2021 (202120) assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):

New diagnostic medical sonography course. Lab fee needed to cover lab supplies to include exam gloves, sonographic printer paper, transducer disinfectant spray, transducer gel, and exam table disinfectant.

Anticipated supply cost for this course:
 Gel: \$130
 Transducer disinfectant: \$40
 Exam gloves: \$80
 Sonographic Paper: \$60
 Table disinfectant: \$50
 (Enrollment is capped at 15 students. For this course, the lab supply cost would be approximately \$24 per student)

Select one from each list below:

- Original approval request (requires VP and Board approval):
- Change to existing fee amount (requires VP Board approval):
- Course Designation Change (no fee change):
- Fee Termination Notice:

Select one from list below:

- This is a course lab fee (<\$24):
- This is a course special fee (>\$24):
- This is a pass-through fee:
- This is an administrative fee:
- Other (explain in justification block):

Approvals:

Megan Chambers
 Requestor: Director or Associate Dean's Name/Signature

6/23/2020
 Date

Michelle Millen
 Approver: Dean's Name/Signature

7.27.20
 Date

[Signature]
 Approver: Provost/Associate Vice President's Name/Signature

7/29/20
 Date

Tom P. [Signature]
 Approver: Vice President's Name/Signature

8/12/20
 Date

Instructions: Complete requested information, including detailed cost justification (attach second page if needed) and approving signatures through Provost approval. Email package to Bursar@collin.edu for detail code/accounting assignment (if needed). Requests for new fees or fee amount changes will be forwarded to appropriate Vice President for final approval and submission to Board. Fee requests should be submitted prior to the 5th of the month to be considered for Board agenda. Board determinations will be routed from submitting Vice President Office to Bursar to requesting dean. Departments are responsible for any necessary fee entries in Banner at course section level. Bursar Office forwards approvals to curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for assessing fees:
 TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(l):Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction...
 TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected.
 TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: EMSP 1371
 Fee Name: EMS Testing for EMT
 Fee Amount: \$49.99
 Detail Code/FOAPAL: _____
 Requested Implementation Date or Term: 202120 assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):


EMS Testing for the EMT program provides an opportunity to maintain testing integrity and rigor across all methods of instruction. Students have encountered numerous roadblocks and software compatibility issues when utilizing our current testing security software. Honor Lock, which has created undo stress in a testing environment. This issue was complicated during the shutdown causing burden to the students and professors. Whether the course is offered in the classroom, online or hybrid setting, EMS Testing provides a secure testing experience that can be utilized for all course exams and can be accessed on campus or remotely based on cohort needs. This program will be used by students in the three required EMT courses needed for certification.

- Select one from each list below:**
- | | | | |
|---|-------------------------------------|---|-------------------------------------|
| Original approval request (requires VP and Board approval): | <input checked="" type="checkbox"/> | Select one from list below: | <input type="checkbox"/> |
| Change to existing fee amount (requires VP Board approval): | <input type="checkbox"/> | This is a course lab fee (<\$24): | <input type="checkbox"/> |
| Course Designation Change (no fee change): | <input type="checkbox"/> | This is a course special fee (>\$24): | <input checked="" type="checkbox"/> |
| Fee Termination Notice: | <input type="checkbox"/> | This is a pass-through fee: | <input type="checkbox"/> |
| | | This is an administrative fee: | <input type="checkbox"/> |
| | | Other (explain in justification block): | <input type="checkbox"/> |


Approvals:

 Requestor: Director or Associate Dean's Name/Signature

7/29/20
 Date


 Approver: Dean's Name/Signature

Jul 29, 2020
 Date


 Approver: Provost/Associate Vice President's Name/Signature

7/31/20
 Date


 Approver: Vice President's Name/Signature

8/12/20
 Date

Instructions: Complete requested information, including detailed cost justification (attach second page if needed) and approving signatures through Provost approval. Email package to Bursar@collin.edu for detail code/accounting assignment (if needed). Requests for new fees or fee amount changes will be forwarded to appropriate Vice President for final approval and submission to Board. Fee requests should be submitted prior to the 5th of the month to be considered for Board agenda. Board determinations will be routed from submitting Vice President Office to Bursar to requesting dean. Departments are responsible for any necessary fee entries in Banner at course section level. Bursar Office forwards approvals to curriculum coordinator for Banner catalog input.

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 TEC, Subchapter B.54.051(f): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction...
 TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected.
 TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: EMSP.1438

Fee Name: EMS Testing for Paramedic

Fee Amount: \$98.50

Detail Code/FOAPAL: _____

Requested Implementation Date or Term: 202120

assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):

EMS Testing for the PM program provides an opportunity to maintain testing integrity and rigor across all methods of instruction. Students have encountered numerous roadblocks and software compatibility issues when utilizing the testing security software, Honor Lock, which has created undo stress in a testing environment. Whether the course is offered in the classroom, online or hybrid setting, EMS Testing provides a secure testing experience that can be utilized for all course exams and can be accessed on campus or remotely based on cohort needs. This program will be used by students in the 9 didactic Paramedic courses needed for certification.

Select one from each list below:

- Original approval request (requires VP and Board approval):
- Change to existing fee amount (requires VP Board approval)
- Course Designation Change (no fee change):
- Fee Termination Notice:

Select one from list below:

- This is a course lab fee (<\$24):
- This is a course special fee (>\$24):
- This is a pass-through fee:
- This is an administrative fee:
- Other (explain in justification block):

Approvals:

Jim Mock
 Requestor: Director or Associate Dean's Name/Signature

7/29/20
 Date

Michelle Millen
Michelle Millen (Jul 23, 2020 20:17 CDT)
 Approver: Dean's Name/Signature

Jul 29, 2020
 Date

Michelle Millen
 Approver: Provost/Associate Vice President's Name/Signature

7/31/20
 Date

Tom P. Jones
 Approver: Vice President's Name/Signature

8/12/20
 Date

Instructions: Complete requested information, including detailed cost justification (attach second page if needed) and approving signatures through Provost approval. Email package to Bursar@collin.edu for detail code/accounting assignment (if needed). Requests for new fees or fee amount changes will be forwarded to appropriate Vice President for final approval and submission to Board. Fee requests should be submitted prior to the 5th of the month to be considered for Board agenda. Board determinations will be routed from submitting Vice President Office to Bursar to requesting dean. Departments are responsible for any necessary fee entries in Banner at course section level. Bursar Office forwards approvals to curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for assessing fees:

- TEC, Subchapter E.54.501: *Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...*
- TEC, Subchapter B.54.051(l): *Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction...*
- TEC, Subchapter E. 54.504: *Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected.*
- TEC, Chapter 130.084(b): *Fees necessary for efficient operation of the college...*

Collin College

Fee Request for Board Approval and/or Fee Modification

Course Title or Program: EMS^P1438

Fee Name: Reel Dx Paramedic Scenarios

Fee Amount: \$70.00

Detail Code/FOAPAL: _____

Requested Implementation Date or Term: 202120 assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):

Reel DX is a program that provides over 700 peer-reviewed, medical video cases featuring real patient stories in real medical situations. These patient narratives, delivered effectively using medical video case vignettes include patient history, diagnoses, treatment outcomes and key clinical reasoning in more than 1,000 topics. As we struggle to secure clinical sites due to the pandemic, these video interactions with real patients provide our students with the opportunity to learn from practicing doctors, nurses and paramedics as well as from the patients themselves. Reel DX would be of critical importance in the event that the campus is shut down as it can be accessed remotely or on campus. This program will be used by all Paramedic students for all 13 courses needed for certification.

Select one from each list below:

- Original approval request (requires VP and Board approval)
Change to existing fee amount (requires VP Board approval)
Course Designation Change (no fee change):
Fee Termination Notice:

Select one from list below:

- This is a course lab fee (<\$24):
This is a course special fee (>\$24):
This is a pass-through fee:
This is an administrative fee:
Other (explain in justification block):

Approvals:

Requestor: Director or Associate Dean's Name/Signature

Date: 7/29/20

Approver: Dean's Name/Signature

Date: Jul 29, 2020

Approver: Provost/Associate Vice President's Name/Signature

Date: 7/31/20

Approver: Vice President's Name/Signature

Date: 8/12/20

Instructions: Complete requested information, including detailed cost justification (attach second page if needed) and approving signatures through Provost approval. Email package to Bursar@collin.edu for detail code/accounting assignment (if needed). Requests for new fees or fee amount changes will be forwarded to appropriate Vice President for final approval and submission to Board.

Texas Education Code (TEC) Citations for assessing fees:

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TEC, Subchapter B.54.051(i):Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction...
TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected.
TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: EMSP1438 Introduction to Advance Practices

Fee Name: Platinum Planning Paramedic

Fee Amount: \$85.00

Detail Code/FOAPAL: TSPF
 assigned by Business/Bursar Office

Requested Implementation Date or Term: 202120

Justification for fee (attach applicable supporting documentation):

We are consolidating our EMS testing, scheduling, student documentation, and accreditation reporting into one program. This will save money for the student and the department and will provide a more user friendly platform for students, faculty, and staff. This will replace the FISDAP fee for the program we are using now which is set at \$140.00

Select one from each list below:

- Original approval request (requires VP and Board approval):
- Change to existing fee amount (requires VP Board approval):
- Course Designation Change (no fee change):
- Fee Termination Notice:

Select one from list below:

- This is a course lab fee (<\$24):
- This is a course special fee (>\$24):
- This is a pass-through fee:
- This is an administrative fee:
- Other (explain in justification block):

Approvals:

Tim Mock
 Requestor: Director or Associate Dean's Name/Signature

7/27/20
 Date

[Signature]
 Approver: Dean's Name/Signature

7.27.20
 Date

[Signature]
 Approver: Provost/Associate Vice President's Name/Signature

7/29/20
 Date

Tom P. Jell
 Approver: Vice President's Name/Signature

8/12/20
 Date

Instructions: Complete requested information, including detailed cost justification (attach second page if needed) and approving signatures through Provost approval. Email package to Bursar@collin.edu for detail code/accounting assignment (if needed). Requests for new fees or fee amount changes will be forwarded to appropriate Vice President for final approval and submission to Board. Fee requests should be submitted prior to the 5th of the month to be considered for Board agenda. Board determinations will be routed from submitting Vice President Office to Bursar to requesting dean. Departments are responsible for any necessary fee entries in Banner at course section level. Bursar Office forwards approvals to curriculum coordinator for Banner catalog input.

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- TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: EMSP1501 Emergency Medical Technician - Basic

Fee Name: Platinum Planning EMT

Fee Amount: \$30.00

Detail Code/FOAPAL: TSPF

Requested Implementation Date or Term: 202120

assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):

This is replacing FIDAP fee for EMT classes, which is currently \$80.00. This will be used for scheduling labs, clinicals and patient documentation.

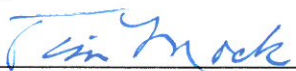
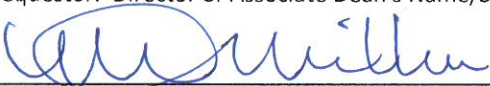

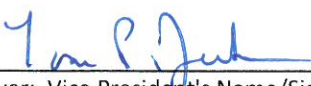
Select one from each list below:

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- Change to existing fee amount (requires VP Board approval):
- Course Designation Change (no fee change):
- Fee Termination Notice:

Select one from list below:

- This is a course lab fee (<\$24):
- This is a course special fee (>\$24):
- This is a pass-through fee:
- This is an administrative fee:
- Other (explain in justification block):

Approvals:

<p><u></u> Requestor: Director or Associate Dean's Name/Signature</p> <p><u></u> Approver: Dean's Name/Signature</p> <p><u></u> Approver: Provost/Associate Vice President's Name/Signature</p> <p><u></u> Approver: Vice President's Name/Signature</p>	<p><u>7/27/20</u> Date</p> <p><u>7.27.20</u> Date</p> <p><u>7/29/20</u> Date</p> <p><u>8/12/20</u> Date</p>
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- TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fees

Final Audit Report

2020-07-30

Created:	2020-07-29
By:	Cassie Peak (cpeak@collin.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA91E6JYtsGYhuaqcQcrtOzmimKVQk5EDg

"Course Fees" History

-  Document created by Cassie Peak (cpeak@collin.edu)
2020-07-29 - 8:27:14 PM GMT- IP address: 192.231.40.125
-  Document emailed to Michelle Millen (mmillen@collin.edu) for signature
2020-07-29 - 8:28:09 PM GMT
-  Email viewed by Michelle Millen (mmillen@collin.edu)
2020-07-29 - 10:01:08 PM GMT- IP address: 72.176.254.174
-  Document e-signed by Michelle Millen (mmillen@collin.edu)
Signature Date: 2020-07-30 - 1:17:29 AM GMT - Time Source: server- IP address: 72.176.254.174
-  Signed document emailed to Cassie Peak (cpeak@collin.edu) and Michelle Millen (mmillen@collin.edu)
2020-07-30 - 1:17:29 AM GMT

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: PTHA 1409 Introduction to Physical Therapy

Fee Name: Lab Fee

Fee Amount: \$24

Detail Code/FOAPAL: _____

Requested Implementation Date or Term: Spring 2021 (202120)

assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):

New program lab fee for Rehabilitation Aide OSA. Lab supplies to include personal protective equipment (exam gloves, face masks, face shields, gowns), pillow cases, exam table paper, and electrodes.

Select one from each list below:

- Original approval request (requires VP and Board approval):
- Change to existing fee amount (requires VP Board approval):
- Course Designation Change (no fee change):
- Fee Termination Notice:

Select one from list below:

- This is a course lab fee (<\$24):
- This is a course special fee (>\$24):
- This is a pass-through fee:
- This is an administrative fee:
- Other (explain in justification block):

Approvals:

Michael Cox
Requestor: Director or Associate Dean's Name/Signature

07/24/2020

Date

Michelle Millen
Approver: Dean's Name/Signature

7.27.20

Date

[Signature]
Approver: Provost/Associate Vice President's Name/Signature

7/29/20

Date

[Signature]
Approver: Vice President's Name/Signature

8/12/20

Date

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TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

August 25, 2020

SUBJECT:

Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate

RECOMMENDATION:

The District President recommends approval of a resolution designating the Collin County Tax Assessor Collector as Officer to calculate the tax rate.

The Texas Tax Code Section 26.04(c) defines that Collin County Community College may designate “an officer or employee” to calculate the annual no-new revenue tax rate and the voter-approval tax rate and to sign and submit the Truth in Taxation forms required to be completed by the College.

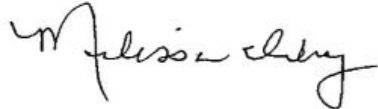
RESOURCE PERSONNEL:

Melissa Irby, Chief Financial Officer

ATTACHMENTS

A. Resolution – Designation of Taxing Authority

Respectfully Submitted By:

A handwritten signature in black ink, appearing to read "Melissa Irby". The signature is written in a cursive style with a large initial "M".

Melissa Irby
Chief Financial Officer

RESOLUTION OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES DESIGNATING COLLIN COUNTY TAX ASSESSOR COLLECTOR AS OFFICER TO CALCULATE TAX RATE INFORMATION REQUIRED UNDER TEXAS TAX CODE SECTION 26.04(C)

The Board of Trustees of the Collin County Community College makes the following findings and resolutions:

WHEREAS, pursuant to Texas Tax Code Section 26.04(c), Collin County Community College (“College”) may designate “an officer or employee” to “calculate the annual no-new-revenue tax rate and the voter-approval tax rate” for the College and to sign and submit the Truth in Taxation forms required to be completed by the College;

WHEREAS, the Collin County Tax Assessor Collector, is willing to perform such functions on behalf of the College.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT the Collin County Community College hereby designates the Collin County Tax Assessor Collector as the officer designated pursuant to Texas Tax Code Section 26.04(c) to calculate, sign and submit the Truth in Taxation forms as required by Texas Tax Code Chapter 26 and the Texas Comptroller. This delegation shall remain in effect until revoked by the Board of Trustees for Collin County Community College.

ADOPTED and EXECUTED this _____ day of August, 2020.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

August 25, 2020

SUBJECT:

Report Out of the Finance and Audit Committee and Consideration of Approval of the Appointment of Authorized Representatives to Engage in Investment Transactions with TexPool

RECOMMENDATION:

The District President recommends approval of the appointment of Melissa Irby, Julie Bradley, Barbara Johnston, Suzanne Armstrong, and Keitha Carlton as authorized representatives of Collin College and, as such, authorized to engage in investment transactions with TexPool, and further, that TexPool be notified of such approval.

The Texas Local Government Investment Pools (the "TexPool Portfolios") have been organized in conformity with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Funds Investment Act, Chapter 2256 of the Texas Government Code. These two acts provide for the creation of public funds investment pools and permit eligible governmental entities to jointly invest their funds in authorized investments.

Texpool requires governing body approval of representatives who are authorized to conduct business on behalf of the Board of Trustees. The authorized representatives change from time to time which requires an amended notification. At its meeting on August 18, 2020, the Finance and Audit Committee reviewed the recommended appointments of authorized representatives to engage in investment transactions with TexPool.

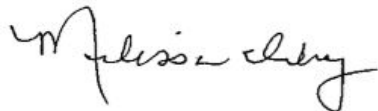
RESOURCE PERSONNEL:

Melissa Irby, Chief Financial Officer

ATTACHMENTS

A. Resolution – TexPool Authorized Representatives

Respectfully Submitted By:



Melissa Irby
Chief Financial Officer



Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. This document supersedes all prior Authorized Representative forms.

*** Required Fields**

1. Resolution

WHEREAS,

Collin County Community College District

7 | 7 | 2 | 7 | 5

Participant Name*

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Suzanne Armstrong Accountant
Name Title

9 | 7 | 2 | 7 | 5 | 8 | 3 | 8 | 2 | 3 9 | 7 | 2 | 7 | 5 | 8 | 3 | 8 | 4 | 1 sarmstrong@collin.edu
Phone Fax Email

Suzanne Armstrong
Signature

2. Melissa Irby Chief Financial Officer
Name Title

9 | 7 | 2 | 7 | 5 | 8 | 3 | 8 | 3 | 1 9 | 7 | 2 | 7 | 5 | 8 | 3 | 8 | 4 | 1 mirby@collin.edu
Phone Fax Email

Melissa Irby
Signature

3. Julie Bradley Associate VP
Name Title

9 | 7 | 2 | 7 | 5 | 8 | 3 | 8 | 2 | 1 9 | 7 | 2 | 7 | 5 | 8 | 3 | 8 | 4 | 1 jbradley@collin.edu
Phone Fax Email

Julie Bradley
Signature

Collin County Community College District Board of Trustees

2020-08-3-1

August 25, 2020

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Report Out of the Finance and Audit Committee and Consideration of Approval of the 2020-2021 Budget

DISCUSSION: On July 28, 2020, the proposed budget for the 2020-2021 fiscal year was presented to the Finance and Audit Committee. The proposed budget was also presented to the Board of Trustees and the public on August 4, 2020 and August 18, 2020.

The proposed revenue budget for 2020-2021 is presented as follows:

Unrestricted	\$227,787,131
Restricted	50,387,857
Interfund Transfers	61,487,241
<u>Total</u>	<u>\$339,662,229</u>

The proposed expenditure budget for 2020-2021 is presented as follows:

Unrestricted	\$223,118,369
Restricted	213,894,068
Interfund Transfers	61,487,241
Depreciation	16,630,452
Bond Principal	(12,880,000)
Capital Purchases	(139,761,417)
<u>Total</u>	<u>\$362,488,713</u>

See Annual Budget – Fiscal Year Ending August 31, 2021

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval and adoption of the Fiscal Year 2020-2021 Budget.

SUGGESTED MOTION: This item comes as a motion and second out of committee. A suggested motion would be, “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves and adopts the Fiscal Year 2020-2021 Budget as presented.”

Collin County Community College District Board of Trustees

2020-08-3-2

August 25, 2020

Resource: Melissa Irby
Chief Financial Officer

- AGENDA ITEM:** Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Setting the 2020 Tax Rate
- DISCUSSION:** At its meeting on August 4, 2020, the Board of Trustees of Collin County Community College District voted on a proposed tax rate for 2020. A public hearing on the proposed tax rate was held on August 18, 2020. In addition, the Finance and Audit Committee reviewed and discussed the 2020 Tax Rate at its meetings on July 28, 2020 and August 18, 2020.
- The proposed total tax rate of \$0.081222 is the same as the total rate approved in 2019.
- The Maintenance & Operations portion of the total tax rate (\$0.079100) will raise more taxes for Maintenance & Operations than last year's tax rate (\$0.079100), and will raise more taxes for Debt Service (\$0.002122) than last year's rate (\$0.002122).
- DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends that the Board of Trustees of Collin County Community College District approves the Board of Trustees approval of the resolution setting the tax rate for 2020.
- SUGGESTED MOTION:** This item comes as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the resolution stating that property taxes be increased by the adoption of a tax rate of \$0.081222 which includes a Maintenance & Operation rate of \$0.079100 and a Debt Service rate of \$0.002122, which is effectively a 3.4 percent increase of the total proposed rate over the total effective tax rate."

Resolution Setting 2020 Tax Rate
Collin County Community College District

WHEREAS, at its meeting of August 4, 2020, the Board of Trustees of Collin County Community College District voted on a proposed tax rate for 2020, and

WHEREAS, the Board of Trustees of Collin County Community College District held a public hearing on the proposed tax rate for 2020 on August 18, 2020,

NOW THEREFORE BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of Collin County Community College District approves setting the tax rate for 2020 at \$0.081222, which includes a Maintenance and Operations rate of \$0.079100 and a Debt Service Rate of \$0.002122.

Maintenance & Operations Tax Rate

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE & OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.36% AND WILL RAISE TAXES FOR MAINTENANCE & OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$1.00.

President

Secretary

Collin County Community College District Board of Trustees

2020-08-3-3

August 25, 2020

Resource: Ali Subhani
Director of Internal Audit

- AGENDA ITEM:** Report Out of the Finance and Audit Committee and Discussion of Internal Audit Results for the College
- DISCUSSION:** Results for the following internal audit project will be outlined:
- Report Number 20-02 – TAC 202 Audit
- DISTRICT PRESIDENT’S RECOMMENDATION:** No recommendation. This item is for presentation only.
- SUGGESTED MOTION:** This item is for presentation only. No action is required.



OFFICE OF

Internal Audit

August 25, 2020

Dr. Neil Matkin, President
Members of the Board of Trustees:

An audit of Texas Administrative Code (TAC) 202 for fiscal year 2020 has been completed. The objective of the audit was to assess the college's compliance with TAC 202 requirements.

Overall, a framework of policies and procedures to facilitate full compliance with TAC 202 requirements has not been completely developed. Opportunities exist to enhance the college's compliance with the Security Control Standards Catalog.

Please let me know if you have any questions or comments regarding this audit.

We appreciate the courtesies and considerations extended to us during the engagement.

Director of Internal Audit

Report Distribution:

Collin College:

Mr. Michael Dickson

Members of the Board of Trustees:

Trustee Dr. J. Robert Collins
Trustee Andrew Hardin
Trustee Jim Orr
Trustee Dr. Raj Menon
Trustee Stacy Anne Arias

Trustee Dr. Stacey Donald
Trustee Greg Cornel
Trustee Fred Moses
Trustee Jay Saad

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EXECUTIVE SUMMARY

AUDIT OBJECTIVE & SCOPE

The objective of the audit was to assess the college's compliance with TAC 202 requirements. The scope of the audit encompassed current operations.

AUDIT RECOMMENDATIONS

Recommendation	Risk Level	Implementation Date
1. Develop Policies to Facilitate Full Compliance with TAC Requirements	High	June 2021
2. Develop Framework to Implement Separation of Duties	Medium	August 2021
3. Strengthen Governance of Shared Accounts	Medium	February 2021
4. Enhance User Management	Medium	August 2021
5. Deploy Logon Banners on Technology Resources	Low	February 2021

DESIGNATED MANAGEMENT

Responsible Parties



Mr. Michael Dickson,
Chief Innovation Officer



Mr. Matthew Shane Ammons,
Chief Information Security Officer

CONCLUSION

Overall, a framework of policies and procedures to facilitate full compliance with TAC 202 requirements has not been completely developed. Opportunities exist to enhance the college's compliance with the Security Control Standards Catalog.

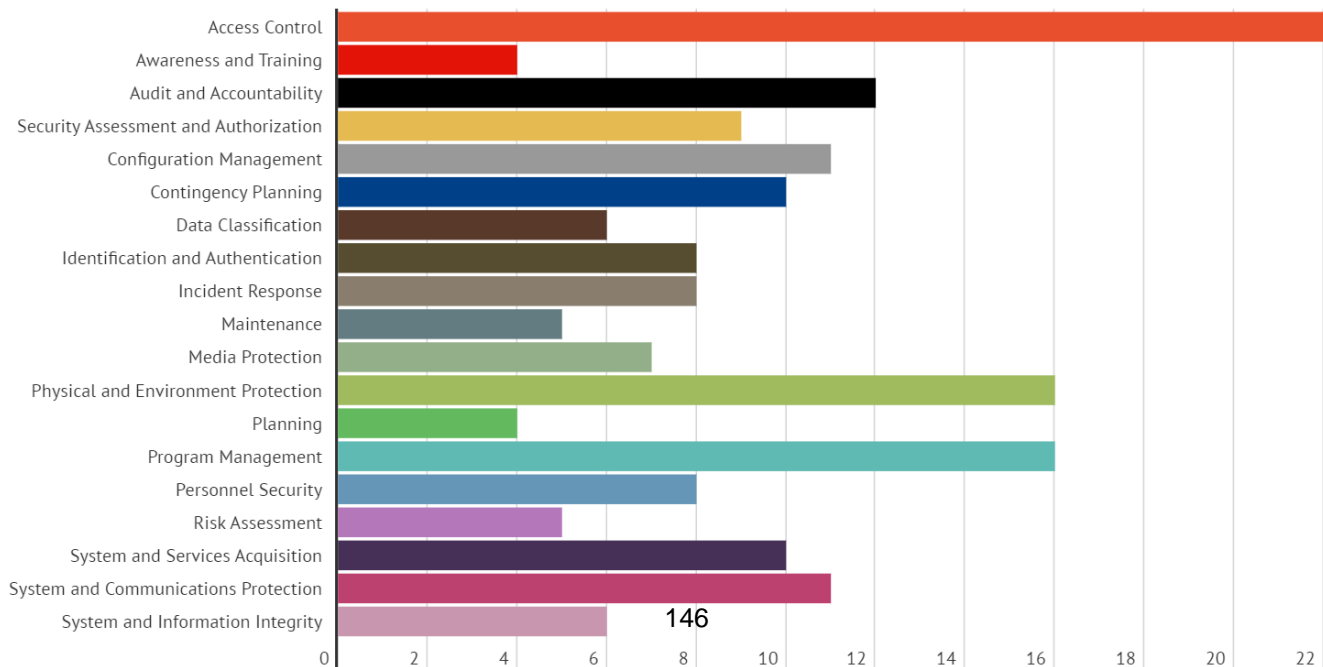
BACKGROUND

Texas Administrative Code (TAC) Title 1, Part 10, Chapter 202, Information Security Standards, Subchapter C, Security Standards for Institutions of Higher Education, outlines the security policies of the State of Texas that apply to institutions of higher education as follows:

TAC Code	Description
<u>§202.70</u>	Responsibilities of the Institution Head
<u>§202.71</u>	Responsibilities of Information Security Officer
<u>§202.72</u>	Security Reporting
<u>§202.73</u>	Staff Responsibilities
<u>§202.74</u>	Institution Information Security Program
<u>§202.75</u>	Managing Security Risks
<u>§202.76</u>	Security Control Standards Catalog (SCSC)

The information security controls prescribed by TAC 202 are expansive and encompass multiple facets of the technology landscape. Overall, there are 19 mandated controls groups. The following chart outlines the control groups and the number of requirements within each group that must be implemented.

Control Groups Mandated by the Security Control Standards Catalog

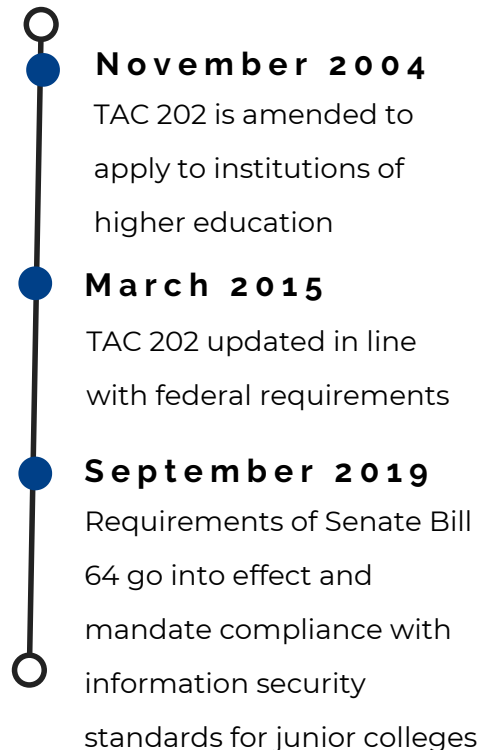


BACKGROUND

The desired goal with prescribing TAC 202 requirements is to improve an organization's information security posture. Per the Texas Department of Information Resources (DIR), the SCSC “initiated by DIR to help state agencies and higher education institutions implement security controls. It specifies the minimum information security requirements that state organizations must employ to provide the appropriate level of security relevant to level of risk”.

TAC 202 was updated by a statewide committee of information security officers in 2015 to move it closer to Federal Information Security Management Act (FISMA) and National Institute of Standards and Technology (NIST) 800-53, Security and Privacy Controls for Federal Information Systems and Organizations.

TAC 202 TIMELINE



COMPLIANCE NOTED

The following instances of compliance were noted as the audit was completed:

- An information security officer has been designated.
- The required security plan was submitted to the Department of Information Resources (DIR) as required for fiscal year 2020.
- Information security training to educate users on information security risks was offered to employees.

AUDIT OBJECTIVE AND SCOPE

The objective of the audit was to assess the college's compliance with TAC 202 requirements. The scope of the audit encompassed current operations.

METHODOLOGY

To satisfy audit objectives, the following procedures were performed:

- Reviewed and gained an understanding of existing policies and procedures over information security.
- Interviewed Information Security personnel to gain an understanding of relevant processes.
- Reviewed the Information Security Plan that was submitted to the Department of Information Resources (DIR).
- Tested supporting documentation and identified controls for compliance with TAC 202 Security Control Standards.

The examination was conducted in partial conformance with the guidelines set forth in the Institute of Internal Auditor's International Standards for the Professional Practice of Internal Auditing. The Standards are statements of core requirements for the professional practice of internal auditing. Those standards require that sufficient and appropriate evidence is obtained in performing and planning the audit to provide a reasonable basis for the findings and conclusions based on the audit objectives. With the exception of compliance with Standard - 2340 related to supervision, the evidence obtained provides a reasonable basis for the findings and conclusion based on the audit objectives.

AUDIT RESULTS & MANAGEMENT RESPONSES

1. Develop Policies to Facilitate Full Compliance with TAC Requirements

Risk Level: High

Category: Governance

TAC §202.74 -Institution Information Security Program states :

"Each institution of higher education shall develop, document, and implement an institution of higher education-wide information security program....."

The program shall include: policies, controls, standards, and procedures that

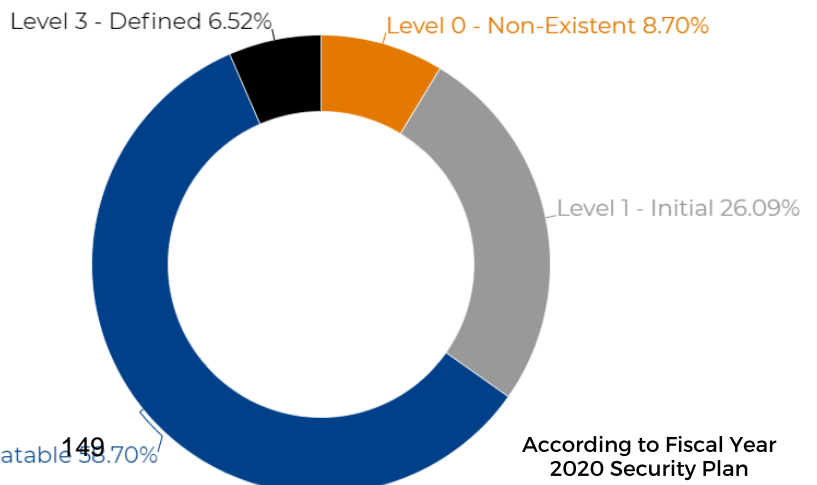
- (A) are based on the risk assessments required by §202.75 of this chapter;
- (B) cost-effectively reduce information security risks to a level acceptable to the institution head;
- (C) ensure that information security is addressed throughout the life cycle of each institution of higher education information resource"

In a review of the security plan submitted to the DIR, the prescribed methodology for completing the report offered six ranking tiers when self-assessing the college in fulfilling applicable TAC 202 requirements. Level zero signified the least mature control state, whereas level five signified the most mature control state. Since the college does not have comprehensive policies to address all the security controls applicable under TAC 202, 43 out of the 46 security controls noted on the annual security plan are below the defined state. See Appendix 1 for additional detail on the ranking of each security control that was submitted to DIR. Without formal policies that address all the domains of TAC 202, the college risks non-compliance with applicable requirements.

DIR's Prescribed Ranking Tiers

	Level 0 - Non-Existent
	Level 1 - Initial
	Level 2 - Repeatable
	Level 3 - Defined
	Level 4- Managed
	Level 5 - Optimized

Maturity of Security Controls



According to Fiscal Year 2020 Security Plan

Recommendation:

Security policies to facilitate full compliance with TAC requirements should be developed. Subsequently, a plan to achieve the defined maturity level at a minimum for all the security controls should be developed.

Management Response:

Management in Technology Services will work with Collin College Leadership and DIR to design and implement an online IT Security Policy Page. The specific goal will be to improve each of the 43 objectives within the Collin College Security Plan, 25% by June 10, 2021.

Person Responsible for Implementation:

Matthew Shane Ammons, Chief Information Security Officer

2. Develop Framework to Implement Separation of Duties

Risk Level: Medium

Category: Governance / Compliance

SCSC Control AC-5 states:

"State organizations shall ensure adequate controls and separation of duties for tasks that are susceptible to fraudulent or other unauthorized activity."

There is currently no process in place to ensure that conflicting job responsibilities are kept separated when access is assigned to users. As a result, the following instances to improve segregation exist:

- Individuals outside of the Office of Procurement have privileges to set up a vendor and process accounts payable payments.
- Individuals who serve in information technology-related roles maintain the capability to perform business functions such as setup vendors, onboard employees, and process payroll.

The annual access review performed in the fiscal year 2019 did not identify the segregation of duty conflicts. Without consistent segregation of duties (SOD), individuals may be able to override controls. Overall, the concept of least privilege is not consistently followed as multiple individuals had higher privileges assigned than was necessary to accomplish their assigned job duties.

Recommendation:

The responsible data-owners should identify the conflicting responsibilities that should be separated. (A non-exhaustive SOD matrix is included in Appendix 2). Subsequently, the Office of Technology Services should develop a separation of duties matrix that can be utilized at the time privileges are assigned to ensure conflicting responsibilities are not assigned to the same individual. The concept of least privilege should be followed when security is assigned in WorkDay.



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Management Response:

Current implementation and migration from BANNER to Workday provide a developed framework for separation of duties. This recommendation will be complete with the Workday implementation.

Person Responsible for Implementation:

Matthew Shane Ammons, Chief Information Security Officer

3. Strengthen Governance of Shared Accounts

Risk Level: Medium	Information Technology / Security
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SCSC Control AC-3 states:
"Each user of information resources shall be assigned a unique identifier except for situations where risk analysis demonstrates no need for individual accountability of users. User identification shall be authenticated before the information resources system may grant that user access."
SCSC Control AC-2 states:
"Establishes a process for reissuing shared/group account credentials (if deployed) when individuals are removed from the group."

A documented risk analysis has not been performed for all shared accounts that are utilized at the college. Additionally, there is no established process for reissuing credentials at the time when an individual who had knowledge of the shared account leaves the institution.

Without an established process for updating the credentials for shared accounts after employee turnover, unauthorized access to information systems may not be prevented, and since shared accounts are not designated to specific users,

it would be difficult to identify unauthorized access.

Recommendation:

A documented risk analysis for all shared accounts should be performed. Additionally, a process for reissuing account credentials for shared accounts should be implemented when organizational changes take place.

Management Response:

Current implementations of OneLogin and Workday provide embedded governance of shared accounts. Management in Technology Services will work to develop and implement future policies and procedures in accordance with TAC 202 guidelines.

Person Responsible for Implementation:

Matthew Shane Ammons, Chief Information Security Officer

4. Enhance User Management

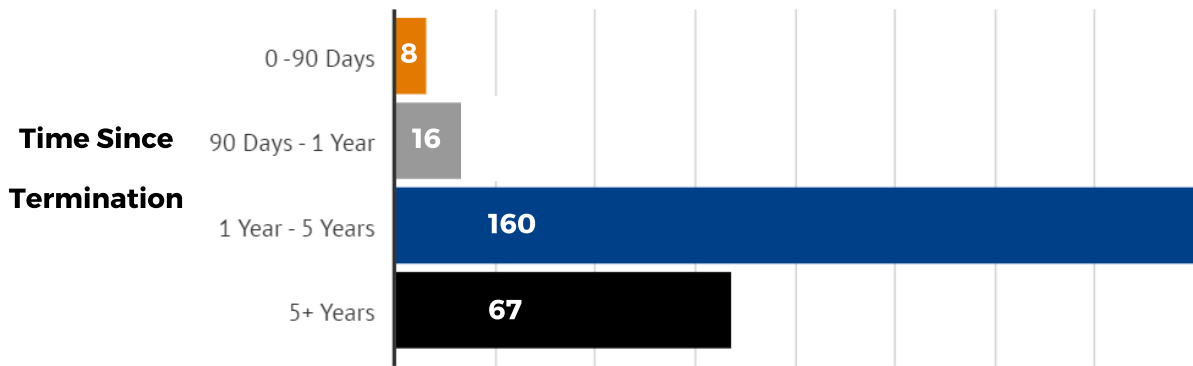
Risk Level: Medium	Information Technology / Security
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SCSC Control PS-4 states:

"The organization, upon termination of individual employment:
a. Disables information system access."

251 users were identified that maintained access to the college's technology resources after they were terminated in payroll. The department responsible for processing the access termination requests is required to wait on an authorization to terminate users. Unauthorized access to the college's technology resources may not be prevented if access is not terminated in a timely manner.

Number of Terminated Users That Maintained Access



Recommendation:

User management practices should be enhanced to terminate access privileges consistently.

Management Response:

Management in Technology Services is working with Collin College Leadership to develop policies and procedures for account provisioning and decommissioning. User management will be enhanced with the automated tools provided in Workday. The accounts identified were disabled.

Person Responsible for Implementation:

Matthew Shane Ammons, Chief Information Security Officer

5. Deploy Logon Banners on Technology Resources

Risk Level: Low

Information Technology / Security

SCSC AC- 8 System Use Notification states:

"System identification/logon banners shall have warning statements that include the following topics: · Unauthorized use is prohibited; · Usage may be subject to security testing and monitoring; · Misuse is subject to criminal prosecution; and · Users have no expectation of privacy except as otherwise provided by applicable privacy laws."

The College's technology resources (applications and computing devices) are not configured to display banners that fulfill the requirements of TAC 202. Logon banners may offer the college legal recourse after a security violation has occurred.

Recommendation:

Logon banners in line with TAC requirements should be consistently deployed on technology resources.

Management Response:

Management in Technology Services will work with the server team to develop access-based policies to display login banners based on industry security standards and TAC 202.

Person Responsible for Implementation:

Matthew Shane Ammons, Chief Information Security Officer



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CONCLUSION

Overall, a framework of policies and procedures to facilitate full compliance with TAC 202 requirements has not been completely developed. Opportunities exist to enhance the college's compliance with the Security Control Standards Catalog.

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PRIORITY FINDINGS AND RISK MATRIX

Definitions of Risks

Risk Level	Definition
Priority	High probability of occurrence that would significantly impact Collin College. If not addressed timely, could directly impact achievement of a strategic or important operational objective of Collin as a whole.
High	Risks are considered to be substantially undesirable and pose a moderate to significant level of exposure to the college's operations. Without appropriate controls, the risk will happen on a consistent basis.
Medium	The risks are considered to be undesirable and could moderately expose the college. Without appropriate controls, the risk will occur some of the time.
Low	Low probability of various risk factors occurring. Even with no controls, the exposure to the college will be minimal.

AUDIT OBSERVATION CATEGORIES

- Compliance
- Cost Savings
- Financial Reporting
- Governance
- Information Technology / Security
- Operations
- Reputation

APPENDIX 1 - SECURITY PLAN SUBMITTED TO DIR

Security Objective	Definition	Maturity Level
<p>1. Privacy and Confidentiality</p>	<p>Ensuring the appropriate security of retained information and approved sharing under defined conditions with required safeguards and assurance. Includes the requirements of HIPAA, Texas Business & Commerce Code, and agency defined privacy policies that include and expand upon regulatory and legal requirements for establishing contractual/legal agreements for appropriate and exchange and protection.</p>	<p>Level 2</p>
<p>2. Data Classification</p>	<p>Data classification provides a framework for managing data assets and information resources based on utility to the organization, intrinsic financial value and impact of loss and other associated risks. To apply the appropriate levels of protection as required by state and federal law as well as proprietary, ethical, operational, and privacy considerations, data, whether electronic or printed, must be classified. The data owner should consult with the Information Security organization and legal counsel on the classification of data as Restricted, Confidential, Agency-Internal, or Public. Consistent use of data classification reinforces with users the expected level of protection of data assets in accordance with required security policies.</p>	<p>Level 2</p>
<p>3. Critical Information Asset Inventory</p>	<p>Identification and prioritization of all of the organization's information assets so that they are prioritized according to criticality to the business, so that protections can be applied commensurate with the assets importance.</p>	<p>Level 0</p>
<p>4. Enterprise Security Policy, Standards and Guidelines</p>	<p>Maintain the organization's security policy framework, standards, and guidelines. Defines the acceptable use policy for agency information resources. Contributes to the definition of enterprise standards and secure configuration standards to ensure alignment to security specifications and risk management requirements. There will be situations where the strict application of an information security standard would significantly impair the functionality of a service. The exception management process provides a method for evaluating the risks associated with non-compliant conditions and tracking the exception until expiration.</p>	<p>Level 1</p>
<p>5. Control Oversight and Safeguard Assurance</p>	<p>Catalog the security activities that are required to provide the appropriate security of information and information resources throughout the Enterprise. Evaluate the control activities that have been implemented in terms of maturity, scope/breadth of implementation, effectiveness or associated deficiency to assure required protection levels as specified by security policy, regulatory/legal requirements, compliance mandates, or organizational risk thresholds. Ensure that control activities are performed as required and performed in a manner that is auditable and verifiable. Identify control activities that are not implemented or are not effective at achieving the defined control objectives. Oversee the implementation of required controls to ensure ongoing audit readiness and effective control implementations.</p>	<p>Level 0</p>



Internal Audit

APPENDIX 1 - SECURITY PLAN SUBMITTED TO DIR

Security Objective	Definition	Maturity Level
6. Information Security Risk Management	The assessment and evaluation of risk within the information resources and technology to ensure that business operations are capable of delivering programs and services efficiently and effectively within acceptable tolerances potential negative outcomes.	Level 2
7. Security Oversight and Governance	The set of responsibilities and practices exercised by the board and executive management with the goal of providing strategic direction, ensuring that objectives are achieved, ascertaining that risks are managed appropriately and verifying that the enterprise's resources are used responsibly.	Level 0
8. Security Compliance and Regulatory Requirements	Monitor the legislative and industry landscape to ensure security policy is updated in consideration of changes that are pertinent or applicable to the organization. Facilitate any validation audits, assessments or reporting that is necessary to assure compliance to applicable laws, regulations, or requirements. Includes the HIPAA Privacy Office(r), IRS Safeguard Reviews, and responses to third party inquiries into the security of the organization.	Level 3
9. Cloud Usage and Security	The assessment and evaluation of risk with the use of "cloud" technologies including Software as a Service (SAAS), Platform as a Service (PAAS), and Information as a Service (IAAS), to ensure that business operations are capable of delivering programs and services efficiently and effectively within acceptable tolerances potential negative outcomes.	Level 1
10. Security Assessment & Authorization / Technology Risk Assessments	Evaluate systems and applications in terms of design and architecture in conjunction with existing or available controls to ensure that current and anticipated threats are mitigated within acceptable risk tolerances. Includes an analysis of in-place systems periodically or when significant change occurs as well as the analysis of the introduction of new technology systems.	Level 1
11. External Vendors and Third Party Providers	Evaluation of third party providers and external vendors to ensure security requirements are met for information and information resources that will be transmitted, processed, stored, or managed by external entities. Includes contract review as well as the development of service level agreements and requirements.	Level 2
12. Enterprise Architecture, Roadmap and Emerging Technology	An enterprise information security architecture that is aligned with Federal, State, Local and agency data security and privacy requirements. Using a roadmap and emerging technology evaluation process, the Information Security Program will stay abreast of the continued evolution of security solutions, processes, and technology to identify continuous, ongoing ways to deliver technology and information securely.	Level 1



Internal Audit

APPENDIX 1 - SECURITY PLAN SUBMITTED TO DIR

Security Objective	Definition	Maturity Level
13. Secure System Services, Acquisition & Development	Ensure that the development and implementation of new systems meets the requirements necessary to assure the security of information and resources.	Level 2
14. Security Awareness and Training	Define, prepare, deliver, and facilitate an ongoing awareness campaign utilizing a wide variety of mediums and delivery mechanisms to effectively and constantly educate the organization on security related information, threats, and technology risks.	Level 3
15. Privacy Awareness and Training	Define, prepare, deliver, and facilitate an ongoing awareness campaign utilizing a wide variety of mediums and delivery mechanisms to effectively and constantly educate the organization on privacy requirements and information related to the protection of privacy risks and protections.	Level 2
16. Cryptography	Establish the rules and administrative guidelines governing the use of cryptography and key management in order to ensure that data is not disclosed or made inaccessible due to an inability to decrypt.	Level 1
17. Secure Configuration Management	Ensure that baseline configurations and inventories of information systems (including hardware, software, firmware, and documentation) are established and maintained throughout the respective system development life cycles. Establishes and enforces security configuration settings for information technology products employed in information systems. Ensures all systems are operating under configurations that have been agreed upon according to organizational risk management.	Level 2
18. Change Management	Establishes a set of rules and administrative guidelines to manage changes in a rational and predictable manner. In addition, it provides for the necessary documentation of any changes made so as to reduce any possible negative impact to the Users of IR systems. Changes include, but are not limited to implementation of new functionality, interruption of service, repair of existing functionality, and the removal of existing functionality.	Level 2
19. Contingency Planning	Plans for emergency response, backup operations, and post-incident occurrence recovery for information systems are established, maintained and effectively implemented to ensure the availability of critical information resources and continuity of operations in emergency situations. Backing up data and applications is a business requirement.	Level 2



APPENDIX 1 - SECURITY PLAN SUBMITTED TO DIR

Security Objective	Definition	Maturity Level
20. Media	The protection of digital and non-digital information system media, the assurance that access to information on information system media is limited to authorized users, and requirements that information system media is sanitized or destroyed before disposal or release for reuse.	Level 2
21. Physical and Environmental Protection	Assure that physical access to information systems, equipment, and the respective operating environments is limited to authorized individuals. Protect the physical locations and support infrastructure for information systems to ensure that supporting utilities are provided for to limit unplanned disruptions.	Level 2
22. Personnel Security	Ensuring that individuals responsible for agency information are identified and their responsibilities are clearly defined. Any individuals occupying positions of responsibility within the agency (including third-party service providers) are trustworthy and meet established security criteria for those positions. Ensuring that information resources are protected during and after personnel actions such as terminations and transfers.	Level 2
23. Third-Party Personnel Security	Requires all third party providers to comply with all security policies and standards. Establishes personnel security requirements including roles and responsibilities with limits on access requirements defined in accordance to least privileged and data minimization methodologies. Monitors providers for compliance.	Level 2
24. System Configuration Hardening and Patch Management	Ensure that systems are installed and maintained in a manner that prevents unauthorized access, unauthorized use, and service disruptions by configuring operation systems and software with appropriate parameters. Includes the removal of default accounts/passwords, disablement of unnecessary protocols/ports/services, and the ongoing distribution and installation of service packs/patches.	Level 2
25. Access Control	Processes used to ensure access to applications, servers, databases, and network devices in the environment is limited to authorized personnel. Access is to be limited to authorized users, processes acting on behalf of authorized users, or authorized devices.	Level 2
26. Account Management	Account Management establishes the standards for the creation, monitoring, control, and removal of accounts. A request process for accounts that includes authorization, approval for access by data owners, and acknowledgement of the user of their responsibilities are controls that assure proper account management. Periodic reviews of access entitlements as well as prompt removal of access during role change or employment termination are also controls that are part of account management.	Level 2



APPENDIX 1 - SECURITY PLAN SUBMITTED TO DIR

Security Objective	Definition	Maturity Level
27. Security Systems Management	The design, implementation, configuration, administration, maintenance, monitoring, and ongoing support of security systems used to enforce security policy and provide security services. Systems include firewalls, Intrusion Prevention Systems (IPS), Internet Proxy Servers, Security Information and Event Management (SIEM) systems, and other control enforcement or monitoring systems.	Level 0
28. Network Access and Perimeter Controls	Network equipment such as servers, workstations, routers, switches and printers should be installed in a manner that prevents unauthorized access while limiting services to only authorized users. A perimeter should be established to delineate internal systems and prevent unauthorized external parties from tampering, attempting access or connecting without approved remote access methods.	Level 2
29. Internet Content Filtering	The enforcement of controls used to block access to Internet websites based upon categories of content, application types and granular application functions, time of day or amount of utilization, or the dynamically updated reputation of the destination.	Level 2
30. Data Loss Prevention	Solution designed to detect and prevent potential data breach incidents where sensitive may be disclosed to unauthorized personnel by malicious intent or inadvertent mistake. Detection of data at risk can be performed while in use at the endpoint, while in motion during transmission across the network, and while at rest on data storage devices.	Level 2
31. Identification and Authentication	The verification of the claimed identity of users, processes, or devices as a prerequisite to permitting access. Password standards establish the rules for the creation, length and complexity requirements, distribution, retention and periodic change as well as suspension or expiration of authenticators.	Level 2
32. Spam Filtering	As digital messaging (e-mail, cellular messaging, etc.) has become an integral part of the business process, its abuse has also grown. This abuse often is manifested as "SPAM" or "junk" messaging which has the potential to, beyond its annoying nature, slow-down and/or clog the infrastructure required to process electronic messages. To limit the effects of "SPAM", messages will be examined for content and filtered as required.	Level 2
33. Portable and Remote Computing	Additional considerations must be made for portable devices and the specific configuration and enforcement of controls will likely require special consideration.	Level 2



Internal Audit

APPENDIX 1 - SECURITY PLAN SUBMITTED TO DIR

Security Objective	Definition	Maturity Level
34. Security Systems Management	Establishes the requirements for protections such as link encryption, secure file transmission protocols, retention of files on source and destination systems, integrity validation, and restrictions for access at all levels (i.e. user/process, system, and network).	Level 1
35. Vulnerability Assessment	Assessment and monitoring of vulnerability detection and remediation including patch management processes, configuration management, system, database and application security vulnerabilities. Test and evaluate security controls and security defenses to ensure that required security posture levels are met. Perform and/or facilitate ongoing and periodic penetration testing of security defenses. Evaluate results of various penetration tests to provide risk based prioritization of mitigation.	Level 1
36. Malware Protection	The prevention, detection and cleanup of Malicious Code (including virus, worm, Trojan, Spyware and other similar variants). Protection is accomplished at varying layers including at the host, at the network, or at the gateway perimeter. Protection mechanisms must be updated periodically and frequently to address evolving threats and monitored to provide manual intervention where required.	Level 1
37. Security Monitoring and Event Analysis	Analysis of security events and alerts as detected by the array of security enforcement devices and log collection facilities implemented throughout the Enterprise environment.	Level 1
38. Cyber-Security Incident Response	Establishes an operational incident handling capability for information systems that includes adequate preparation, detection, analysis, containment, recovery, and response activities. The Incident Response program is used to track, document, and report incidents to appropriate officials and/or authorities.	Level 1
39. Privacy Incident Response	Management of events, issues, inquiries, and incidents when detected or reported to include all phases from investigation through resolution. Responsible for notifying and escalating incidents to appropriate personnel and coordinating activities to ensure timely isolation and containment, impact analysis, and any resulting remediation / resolution requirements.	Level 1
40. Portable and Remote Computing	Managing the recovery of data and applications in the event of loss or damage (natural disasters, system disk and other systems failures, intentional or unintentional human acts, data entry errors, or systems operator errors).	Level 2



Internal Audit

APPENDIX 1 - SECURITY PLAN SUBMITTED TO DIR

Security Objective	Definition	Maturity Level
41. Audit Logging and Accountability	Processes, policies, and procedures that enable organizations to establish an accurate and verifiable record of system relevant actions whether manual or automated for investigatory and accountability purposes.	Level 1
42. Information Systems Currency	Ensures that the necessary knowledge, skills, hardware, software, and supporting infrastructure are available at a reasonable cost to support information systems operations. Includes the monitoring and planning of future system developments that enable the organization to leverage modern technology and reduce technical debt.	Level 1
DS 1. Secure Application Development	Ensuring that the code and processes that go into developing applications are as secure as possible. Includes not only the application's processes, but the processes used in the development of the application.	Level 2
DS 2. Security Monitoring and Event Analysis	Analysis of security events and alerts as detected by the array of security enforcement devices and log collection facilities implemented throughout the Enterprise environment.	Level 2
DS 3. Cyber-Security Incident Response	Establishes an operational incident handling capability for information systems that includes adequate preparation, detection, analysis, containment, recovery, and response activities. The Incident Response program is used to track, document, and report incidents to appropriate officials and/or authorities.	Level 2
DS 4. Vulnerability Testing	Scanning a system for known vulnerabilities, quantifying the vulnerabilities' risk levels based on the system's exposure to them, and preparing risk plans for each vulnerability.	Level 3



Internal Audit

APPENDIX 2 - SEGREGATION OF DUTIES MATRIX

Process	COSO	Procedure/Function	Grp	Duties																					
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Purchasing	R	Create Requisition	1		X		*		*	X	X	X	X	*											
	A	Approve Requisition	2	X		*		*		X	X	X	X	*											
	R	Create PO	3		*		X		*	X	X	X	X	*											
	A	Approve PO	4	*		X		*		X	X	X	X	*											
	R	Create Voucher	5		*		*		*	X	X	X	X	X	*										
	A	Approve Voucher	6	*		*		X		X	X	X	X	*											
	C	Cut Check	7	X	X	X	X	X	X		X	X	X	X	X										
	A	Add/Edit Vendor	8	X	X	X	X	X	X	X	X		X												
	A	Approve Vendor	9	X	X	X	X	X	X	X	X	X													
Reconciliation	RX	Bank Reconciliation	10	X	X	X	X	X	X	X			*	X	X	X	X					X			
Journal Entry	R	Enter JE	11		*		*		*	X			*		X	X	X	X							
	A	Approve JE	12	*		*		*		X			X	X		X	X	X							
Cash Receipts	C	Custody of Cash	13										X	X	X		X	X	X	X		X	X		
	A	Approval of Bank Deposit	14										X	X	X	X		X	X	X					
	R	Post Receipts	15										X	X	X	X	X		X	X					
	A	Add/Edit Customers	16												X	X	X		X						
	RX	TGRRCON (BANNER)	17													X	X	X	X						
Emp Comp	R	Hire Employee	17																	X	X	X	X		
	A	Change Compensation	18													X				X		X	X		
	A	Change Benefits	19													X				X			X		
	C	Create Paycheck	20										X			X				X	X		X		
	RX	ADP Recon	22																	X	X	X	X		

COSO Category	
R	Record
A	Authorize
C	Custody
RX	Reconcile

SOD Risk Level	
X	Elevated Risk
*	Low Risk

Collin County Community College District Board of Trustees

2020-08-3-4

August 25, 2020

Resource: Christopher Eyle
Vice President of Facilities and Construction

AGENDA ITEM: Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of Construction Manager-at-Risk firm for the Phase 3 Additional Projects at the Frisco Campus

DISCUSSION: Over the past few months, District staff with assistance from AECOM, have engaged in a procurement process to select a Construction Manager-at-Risk firm for pre-construction and construction phase services for the renovations and additions at the Frisco Campus, which is a Phase 3 project.

In order to select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to construct such a project. The qualifications were reviewed by a selection panel consisting of Collin College and AECOM staff and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved the shortlisted firms submitting proposed costs for pre-construction services, overhead costs during construction, and a fee percentage based upon the budgeted cost of the project. The shortlisted firms were also invited for a formal interview with the selection panel and were scored using a pre-established process developed for the interview process. Upon completion of the interviews, the firm having the highest score using the totals of the step one and two processes was selected as the best qualified firm.

Recommended Firm

- RFQ 4349 – Skanska USA Building Inc.

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of the the recommended Construction Manager-at-Risk firm, that being Skanska USA Building Inc. for the renovations and additions at the Frisco Campus.

SUGGESTED MOTION:

This item comes as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Construction Manager-at-Risk firm of Skanska USA Building Inc for the renovations and additions at the Frisco Campus."

Collin County Community College District Board of Trustees

2020-08-3-5

August 25, 2020

Resource: Christopher Eyle
Vice President of Facilities and Construction

AGENDA ITEM: Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of Funding for the New Choate Parkway Project at the Celina Campus.

DISCUSSION: When the original 75-acre parcel of land was purchased for the Celina Campus in 2009, a development agreement was executed between the City of Celina and Collin College. One of the provisions of the agreement called for future improvements to existing County Road 88, which borders the northern edge of the College's property and was planned to be the main access to the new campus from both Preston Road to the west and Coit Road to the east.

Studies performed by the College's traffic consultant in 2019 showed that the anticipated traffic when the campus opened would necessitate these improvements. The 2009 agreement gave the College two options for their cost obligations for these improvements: 1) Pay a portion of an amount to be determined by the City in the future for design and construction costs related to these improvements, estimated to be in the range of \$5-10 million, or 2) Deposit \$421,223 with the City in an escrow account to satisfy the College's obligation. The College chose Option #2.

As the Celina Campus project progressed through the planning, design, and early construction phases, several external factors came into play that impacted the design of the needed road improvements. They are listed below:

1. Outer Loop – The final location and routing of the Collin County Outer Loop had been discussed and debated for many years. In late 2019/early 2020, NTTA and Collin County agreed on the final alignment. One portion of the Outer Loop will carry over the intersection of Preston Road and east Bound County Road 88. This alignment led the City to plan for the removal of a portion of County Road 88 between Preston Road and the new campus. This removal would affect access to the new campus.

2. Choate Parkway design – In response to the alignment of the Outer Loop and in anticipation of the traffic load on County Road 88 once the campus opens, the City designed a roundabout at the intersection of County Road 88 and Kinship Parkway (the new four-lane roadway constructed along the eastern edge of the College’s property) to control the traffic flow coming from the new campus. Once campus traffic enters the roundabout, drivers will have three options to exit the roundabout:
 1. Travel east on County Road 88.
 2. Travel north on a new road section named Choate Parkway, which connects to the Outer Loop east and west bound access roads.
 3. Travel west on existing County Road 88.

The City’s design contained two construction options to address the north and west exit options for the roundabout. Refer to Exhibit A attachment for the following two options:

- 1) Base bid – Construct the south bound portion of the new Choate Parkway and a limited section of the north bound roadway with a temporary connector road to west bound County Road 88. The remaining balance of the north bound Choate Parkway would only be constructed when the city had enough funding in the future.
- 2) Base bid with alternate – The full north-south portion of the new Choate Parkway would be constructed, connecting to the Outer Loop’s new east bound access road, which would be used as a bi-directional road connecting to Preston Road until the Outer Loop project is completed.

The cost to the College for Option #1 is already covered by the \$421,233 in the College/City escrow account. Based on bids received by the City, the additional cost to the College for Option #2 would be not-to-exceed amount of \$461,550 above the cost for Option #1.

The College believes Option #2 is the best option for future traffic levels and will present the best driving conditions for all users of this portion of Choate Parkway.

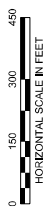
**DISTRICT PRESIDENT'S
RECOMMENDATION:**

The District President recommends approval of the additional funding needed for the construction of Option #2 of the Choate Parkway at the Celina Campus.

SUGGESTED MOTION:

This item comes as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the additional funding in a not-to-exceed amount of \$461,550 needed for the construction of the new Choate Parkway at the Celina Campus."

Exhibit A



LEGEND:

- CONTROL POINT
- EXISTING PROPERTY / R.O.W. LINE
- PROPOSED R.O.W. LINE
- PROPOSED EASEMENT LINE
- PROPOSED PROJECT PAVING (CONCRETE)
- PROPOSED PROJECT PAVING (ASPHALT)

SURVEY CONTROL TABLE			
PT. NO.	DESC.	NORTH	EAST
100	SXTP	7158823.2719	2494854.3756
101	SXTP	7158934.9048	2498479.8121
102	SXTP	7158934.9048	2498479.8121
SXTP: SET 'X' TRAVERSE POINT			

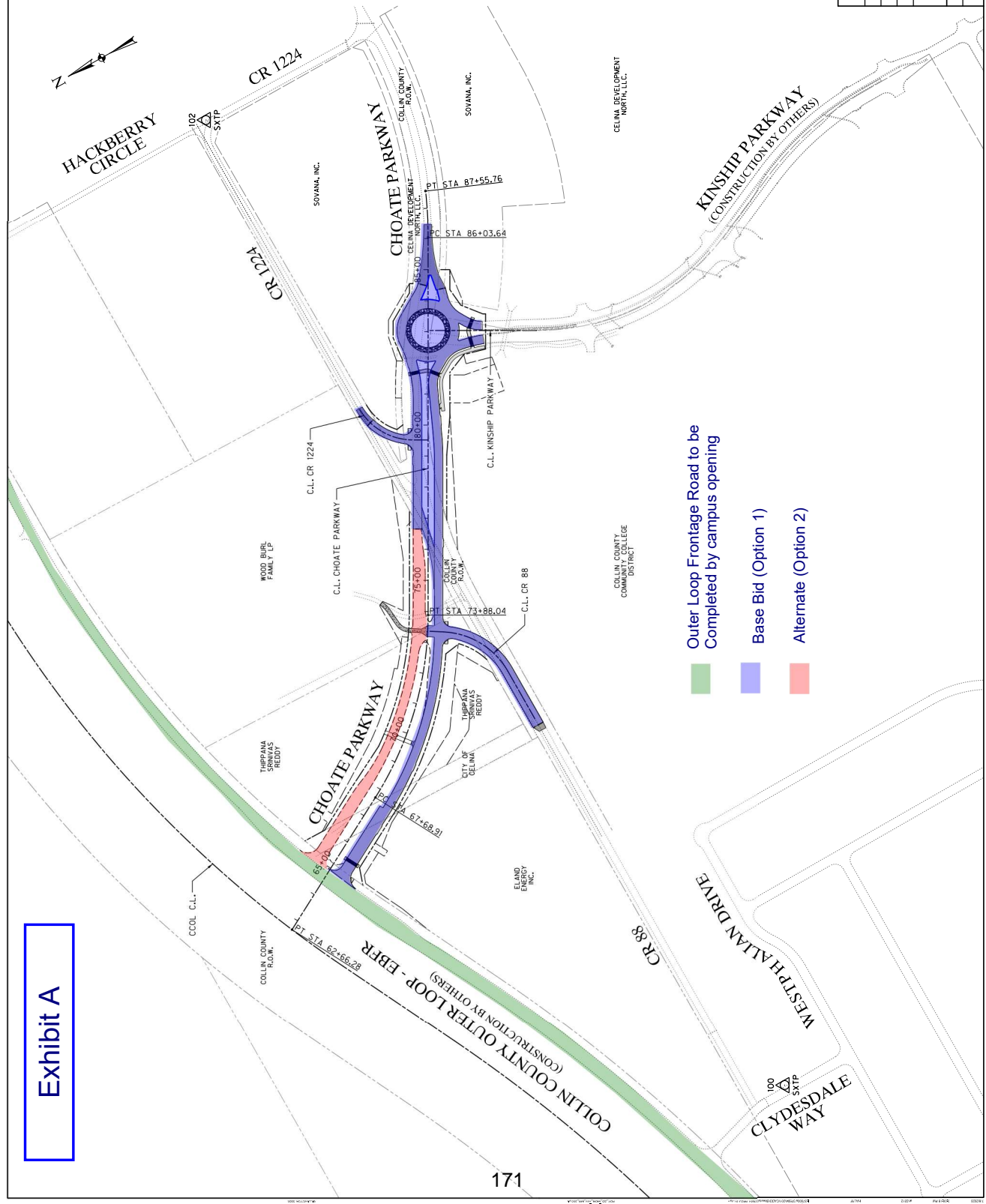
NOTES:

1. THE BASIS OF BEARING IS THE TEXAS COORDINATE SYSTEM NORTH CENTRAL ZONE 4202, NORTH AMERICAN DATUM OF 1983. 2011 ADJUSTMENT. ALL DISTANCES ARE IN FEET. SURFACE ADJUSTMENT SCALE FACTOR: 1.00015271.
2. CONTRACTOR SHALL COORDINATE WITH ADJACENT COLLEGE AND KINSHIP PARKWAY CONTRACTORS TO VERIFY ACCURACY OF HORIZONTAL AND VERTICAL DATUM POINTS PROVIDED ON THIS SHEET. CONTRACTOR SHALL VERIFY ALL DATUM POINTS AND CONTROL POINT DISCREPANCIES PRIOR TO ANY DRAINAGE AND PAVING RELATED CONSTRUCTION.



This seal appearing on this document was authorized by Brent A. Billington, State of Texas, License No. 121814, on 7/17/2020. The responsible engineer is an individual licensed professional engineer in the State of Texas. HBP&S Engineering Firm #P-112.

PROJECT LAYOUT			
CHOATE PARKWAY			
CITY OF CELINA, TEXAS			
DESIGN	DRAWN	DATE	SCALE
BB	PTS	7/17/2020	1"=300'
A.V.O.	FILENAME	31594-Plan-2-04	
SHEET NO.	4		



- Outer Loop Frontage Road to be Completed by campus opening
- Base Bid (Option 1)
- Alternate (Option 2)

Collin County Community College District Board of Trustees

2020-08-3-6

August 25, 2020

Resource: Christopher Eyle
Vice President of Facilities and Construction

AGENDA ITEM: Report Out of the Campus Facilities and Construction Committee and Consideration of Approval to Authorize the District President to Negotiate and Execute a Contract for the Installation of Air Cleaning Systems

DISCUSSION: RWB Consulting Engineers, in coordination with Trane and with the consent of Collin College, has provided the College cost estimates for various indoor air cleaning systems that can be incorporated into the College's existing systems. These systems include Ultraviolet (UV) type light technology installed in the air handler, Bi-Polar Ionizers installed downstream or upstream of the air handler as well as Dry Hydrogen Peroxide (DHP) for in room cleaning. RWB Design Services will continue throughout the construction process if construction is approved.

These technologies will provide important benefits on the campuses by abating allergens, odors, bacteria, viruses, mold, fungus, and dust mites in treated areas at all ten (10) Collin College campuses and centers. This should result in less student and staff illness.

This purchasing request is for a not-to-exceed spend authorization of \$2.12 million which is subject to Board approval. Trane has been awarded a contract through US Communities Cooperative Purchasing Program, Contract No. 1153, which is available for use by the District and complies with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of Authorization to Negotiate and Execute a Contract for the Installation of Air Cleaning Systems.

SUGGESTED MOTION:

This item comes as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the authorization of the District President to negotiate and execute a contract for the installation of air cleaning systems."

Collin County Community College District Board of Trustees

2020-08-3-7

August 25, 2020

Resource: Dr. J. Robert Collins
Board Chair

- AGENDA ITEM:** Consideration of Approval for the Appointment of Trustee Jay Saad to the Community College Association of Texas Trustees and Approval for the Accompanying Travel and Expenses Associated with the Appointment, Consistent with Collin College Travel Policies.
- DISCUSSION:** Participation in professional associations can help the Collin College Board of Trustees stay informed regarding trends and key issues impacting the college.
- Board Policy BBF(Local) Board Ethics provides an expectation that trustees will stay informed about current educational issues by individual study and through participation in programs providing information necessary in the performance of the board member role, such as those sponsored by the Texas Association of Community Colleges, the American Association of Community Colleges, the Association of Governing Boards, and the Association of Community College Trustees. Further, it requires authorization of the board to seek and accept an appointment of leadership with such organizations in a representative capacity.
- BOARD CHAIR'S RECOMMENDATION:** The Board Chair recommends approval to appoint Trustee Jay Saad to the Community College Association of Texas Trustees, effective September 1, 2020, and approval for the accompanying travel expenses associated with the appointment, consistent with Collin College travel policies.
- SUGGESTED MOTION:** "I make a motion that the Board of Trustees of Collin County Community College District approve the appointment of Trustee Jay Saad to the Community College Association of Texas Trustees, effective September 1, 2020, and to approve the accompanying travel and expenses associated with the appointment, consistent with Collin College travel policies."

Collin County Community College District Board of Trustees

2020-08-3-8

August 25, 2020

Resource: Dr. Jon Hardesty
Vice President for Academic Affairs

AGENDA ITEM:

Consideration of Approval of New Associate of Applied Science Degree Program and Certificate

DISCUSSION:

The Collin College Master Plan and Vision 2020 Strategic Plan identifies a priority to add workforce and academic programs to align with projected Collin County labor market needs. Labor market analysis has indicated an increasing demand for employees in the Cloud Computing - Infrastructure profession. This new degree and certificate program has been researched and developed in accordance with the fifteen criteria required by the Texas Higher Education Coordinating Board to include job market analysis, employment projections, enrollment projections, integration of career and technical skills, and curriculum developed in consultation with an advisory committee comprised of industry representatives. This program will be offered at the Plano and Frisco campuses as well as online for traditional and non-traditional students.

The AAS degree includes a 15-semester credit hour general education core and workforce education courses specific to the knowledge and skills required for employment in the industry. The Level I Certificate is developed as stackable credentials within the AAS degree.

Collin College's Curriculum Advisory Board and Academic Leadership also reviewed the programs and recommend approval.

Associate of Applied Science Degree – Cloud Computing-Infrastructure (60 semester credit hours)

- Level I Certificate – Cloud Computing-Infrastructure (33 semester credit hours)

DISTRICT PRESIDENT'S RECOMMENDATION:

The District President recommends approval of the new Associate of Applied Science degree and certificate in Cloud Computing-Infrastructure.

SUGGESTED MOTION:

"Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the new Associate of Applied Science degree and certificate in Cloud Computing-Infrastructure."

Proposed Curriculum Outline

AAS - Cloud Computing - Infrastructure

CIP 11.0902

60 credit hours

FIRST YEAR

First Semester

			<u>Lec</u>	<u>Lab</u>	<u>Ext</u>	<u>Cont</u>	<u>Credit</u>
<u>ENGL</u>	1301	<u>Composition I</u>	3	1	0	64	3
CPMT	1305	IT Essentials I: PC Hardware and Software	2	3	0	80	3
ITNW	1358	Network +	2	3	0	80	3
ITNW	1309	Fundamentals of Cloud Computing	2	3	0	80	3
ITMT	1372	Installation, Storage, and Computing with Windows Server 2016	2	3	0	80	3
Total Hours			11	13	0	384	15

Second Semester

			<u>Lec</u>	<u>Lab</u>	<u>Ext</u>	<u>Cont</u>	<u>Credit</u>
<u>GEN ED</u>		<u>Humanities / Fine Arts course (See Humanities/Fine Arts options)</u>	3	0	0	48	3
ITNW	2375	VMware vSphere: Installation, Configuration, and Management	2	3	0	80	3
ITSC	1316	Linux Installation and Configuration	2	2	0	64	3
ITSE	1359	Introduction to Scripting Languages - Python	2	2	0	64	3
ITNW	1371	Cloud Storage and Database	2	3	0	80	3
Total Hours			11	10	0	336	15

SECOND YEAR

First Semester

			<u>Lec</u>	<u>Lab</u>	<u>Ext</u>	<u>Cont</u>	<u>Credit</u>
<u>GEN ED</u>		<u>Mathematics/Natural Science course (See Mathematics/Natural Science options)</u>	3	0	0	48	3
ITSY	1342	Information Technology Security	2	3	0	80	3
ITNW	1372	Containerization and Kubernetes	2	3	0	80	3
ITNW	1336	Cloud Deployment & Infrastructure Management	2	3	0	80	3
ITNW	1373	Cloud Administrator I	2	3	0	80	3
Total Hours			11	12	0	368	15

Second Semester

			<u>Lec</u>	<u>Lab</u>	<u>Ext</u>	<u>Cont</u>	<u>Credit</u>
<u>GEN ED</u>		<u>Social/Behavioral Science (See Social/Behavioral Science options)</u>	3	0	0	48	3
<u>GEN ED</u>		<u>Speech (See Speech options)</u>	3	0	0	48	3
ITSC	1315	Project Management Software	2	3	0	80	3
ITNW	2327	Advanced Cloud Concepts (Capstone)	2	3	0	80	3
ITNW	1374	Cloud Administrator II	2	3	0	80	3
Total Hours			12	9	0	336	15
GRAND TOTAL						1424	60

Collin County Community College District Board of Trustees

2020-08-3-9

August 25, 2020

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Bid Report for August 25, 2020

DISCUSSION: The Bid Report for August 25, 2020:

- 1 Contract Revision
- 1 Purchasing Cooperative
- 1 Statutory Exemption

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Bid Report for August 25, 2020 as presented.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for August 25, 2020 as presented."

I. CONTRACT REVISIONS

Purchase Request # 1 – Pg. 178 Purchase of Help Desk Services	\$ 45,000
TOTAL OF NEW SOLICITATIONS	45,000

II. PURCHASING COOPERATIVES

Purchase Request #2 – Pg. 179 Purchasing Cooperatives	0
TOTAL OF PURCHASING COOPERATIVES	0

III. STATUTORY EXEMPTIONS

Purchase Request #3 – Pg. 181 Spend Authorization for Statutory Exemptions	31,382,648
TOTAL OF STATUTORY EXEMPTIONS	31,382,648
GRAND TOTAL	\$ 31,427,648

**Purchase Request #1
Regular Board Meeting August 25, 2020
Consideration of Approval of Additional Funds for
Help Desk Services**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of help desk services from Campus EAI Consortium, a non-profit education association, for the Campus Technology Department.

BACKGROUND

CampusEAI has historically provided the District with help desk support services, aiding in the student navigation of multiple integral systems. This contract provides technical support and student help desk services for these students.

A request for proposal RFP Number 3980 was issued to procure help desk services for the Campus Technology Department.

IMPACT OF THIS ACTION

This additional spend request is required due to switching students to Office 365, remote learning, and OneLogin implementation. Approval of this change order will allow for the continued support of students through the addition of 6,000 allowable interactions, which include phone calls, emails, and chats. The technical support and student help desk services provided by CampusEAI support Collin College students on a 24/7/365 basis. These services include chat support, email help, and telephone assistance to students for essential systems, including, CougarWeb, Canvas, Org Sync, and Office365.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$364,995. This purchasing request is for an additional spend authorization of \$45,000, which is budgeted in the Campus Technology Department's FY20 operating budget and subsequent years' budgets subject to Board approval.

MONITORING AND REPORTING TIMELINE

The term of the contract is September 1, 2016, through August 31, 2021.

RESOURCE PERSONNEL

Mike Dickson

Chief Innovation Officer

972-758-3832

**Purchase Request #2
Regular Board Meeting August 25, 2020
Consideration of Approval of
Purchasing Cooperatives**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the utilization of purchasing cooperatives listed in Attachment #1 on an as-needed basis for authorized expenditures for the fiscal year 2020-2021.

BACKGROUND

The District utilizes competitive solicitations procured through various purchasing cooperatives, group purchasing organizations, government purchasing alliances, and interagency agreements both in and out of the State of Texas. The contracts awarded through these cooperatives follow the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The purchase of goods and services through competitively bid purchasing cooperatives allows the District to leverage our buying power by pooling the purchasing volume of multiple governmental and educational institutions to obtain the best value for the cooperative members. Utilizing these competitively bid contracts also saves time and administrative costs as these contracts are readily available for use when a need arises and precludes the requirement to initiate a formal solicitation process.

RESOURCE PERSONNEL

Melissa Irby

Chief Financial Officer

972-758-3831

**Purchase Request #2
Regular Board Meeting August 25, 2020
Consideration of Approval of
Purchasing Cooperatives**

Attachment #1 – List of Interlocal Purchasing Cooperatives

Collin County Governmental Purchaser's Forum

Educational & Institutional Cooperative Purchasing (E&I)

Harris County Department Education (HCDE) - Choice Partners

Houston-Galveston Area Council of Governments (H-GAC)

National Cooperative Purchasing Alliance (NCPA)

Omnia Partners (includes National IPA/TCPN/US Communities & Vizient contracts)

North Central Texas Council of Governments (NCTCOG)

Region 10 Education Service Center

Region 14 Education Service Center

Sourcewell

State of Texas Cooperative Purchasing Program

Tarrant County Cooperative Purchasing Program

Texas Association of Community College Business Officers (TACCBO)

Texas Association of School Boards (TASB) – BuyBoard

Texas Community College Teachers Association (TCCTA) Purchasing Consortium

Texas A&M Corpus Christi Texas Connection Consortium

Texas Department of Information Resources (DIR)

Texas Interlocal Purchasing System (TIPS)

U.S. General Services Administration (GSA), Schedules 70 and 84

NPPGov

**Purchase Request #3
Regular Board Meeting August 25, 2020
Consideration of Approval of
Statutory Exemptions**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approve spend authorization for purchases exempt by state statute. These purchase requests encompass contract renewals and anticipated expenditures through cooperative contracts or for library goods and services, professional services, and sole source purchases in excess of \$100,000 during the 2021 fiscal year.

Cooperative purchasing complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code. Current cooperative contract numbers are referenced but may change throughout the fiscal year based on the cooperatives' solicitation schedules.

The purchase, acquisition, or license of library goods and services for a library operated as part of a junior college district are exempt from competitive bidding per Section 44.031 and 130.0101 of the Texas Education Code.

Accounting/architectural/landscape architectural/land surveying/medical/optometric/professional engineering/real estate appraising/professional nursing/legal/fiscal agent services and interior design services are classified as professional services according to Section 2254 of the Texas Government Code and are exempt from competitive bidding per Section 44.031(f) of the Texas Education Code.

Sole source purchases are exempt from competitive bidding per Section 44.031(j) of the Texas Education Code.

Expenditure requests for FY21 are based on FY20 expenditures and evaluation of the impact that will be made on the spend under these contracts for purchasing goods and services in preparation of the opening of the new campuses, student housing, the general growth of the District, and adding a contingency to ensure compliance with procurement law.

Administrative Services/Auxiliary Services **\$2,727,198**

Amazon Business to provide office supplies, classroom supplies, art supplies, scientific lab supplies, and other miscellaneous items through OMNIA Partners Cooperative Purchasing Program, contract #R-TC-17006. The estimated annual expenditure is \$300,000. The reference number is 4088.

ARTA Travel to provide student travel services for athletic tournaments and field trips through Plano Independent School District, contract #2018-022. The estimated annual expenditure is \$110,000. The reference number is 3585.

**Purchase Request #3
Regular Board Meeting August 25, 2020
Consideration of Approval of
Statutory Exemptions**

Motorola Solutions, Inc. to provide public safety radio communications equipment and services through the HGAC Cooperative Purchasing Program, contract #RA05-18. The estimated annual expenditure is \$200,000. The reference number is 3997.

Novatech to provide Copier and Multifunctional Devices and Managed print services purchased through the DIR Cooperative Purchasing Program DIR-TSO-3082. The estimated annual expenditure is \$800,000. The reference number is 3792.

Staples Business Advantage to provide office supplies procured, through E&I Cooperative Services, contract #CNR01373. The estimated annual expenditure is \$420,000. The reference number is 3938.

Touchnet Information Systems, Inc. to provide equipment, software licenses, and annual maintenance for the Ellucian Payment Center by Touchnet. The estimated annual expenditure is \$220,000. The reference number is 2837.

Elavon Inc. and First Data Merchant Services to provide merchant card services procured through the State of Texas Cooperative Purchasing Program, contract #920-M1 and 946-M1. The estimated annual expenditure is \$525,000. The reference number is 3702.

SciQuest Inc, dba JAGGAER, to provide the licensing, maintenance, and support of CougarMart, the District's internet-based, electronic procurement, contracts, and accounts payable software, which integrates with Ellucian Banner Finance ERP (Enterprise Resource Planning) software through E&I Cooperative, contract #CNR01486. FY21 contract extension amount will be \$152,198. The reference number is 3304.

Facilities and Construction

\$6,015,000

ChemCal to provide water treatment chemical supplies, procured through the State of Texas Cooperative Purchasing Program, contract #885-M2. The estimated annual expenditure is \$150,000. The reference number is 2245.

Fastenal (reference number 4341), Grainger (reference number 3121), The Home Depot (reference number 4343), HD Supply Facilities Maintenance (reference number 4340), and Lowes (reference number 4342) to procure general hardware, tools, and miscellaneous supplies for new and existing campuses through multiple cooperative contracts. Contract numbers are Fastenal and Lowe's, National IPA contract #R142101 & R142104, Grainger, E&I contract #CNR01248, The Home Depot, HD Supply Facilities Maintenance, and U.S. Communities contract #16154. The estimated annual expenditure is \$700,000.

Purchase Request #3
Regular Board Meeting August 25, 2020
Consideration of Approval of
Statutory Exemptions

Gomez Floor Covering to provide floor covering replacement services, procured through the BuyBoard Cooperative Purchasing Program, contract #561-18. The estimated annual expenditure is \$120,000. The reference number is 3965.

Fairway Supply, Inc. and Michael's Keys to procure keys and door hardware through the BuyBoard Cooperative Purchasing Program, contract #577-18. The estimated annual expenditure is \$110,000. The reference number is 3860.

Johnson Burks to provide plumbing fixtures and supplies procured through the McKinney ISD, contract #RFP2019-554. The estimated annual expenditure is \$110,000. The reference number is 4228.

Cintas Corporation to provide rental services for uniforms procured through the OMNIA Partners Cooperative Purchasing Program, contract #R-BB-19002. The estimated annual expenditure is \$100,000. The reference number is 3121.

Trane Service Company to provide HVAC repair, maintenance, and inspections procured through the U.S. Communities Cooperative Purchasing Program, contract #15-JLP-023. The estimated annual expenditure is \$700,000. The reference number is 2674.

RoofConnect to provide roofing services and preventative maintenance procured through the OMNIA Partners Cooperative Purchasing Program, contract #TX-R180902-303120. The estimated annual expenditure is \$300,000. The reference number is 4246.

G2 General Contractors for job order contracting (JOC) for minor repairs, renovations, and remodeling of District facilities. JOC provides the best value to the District for the projects that will be completed under this method and is an allowed project delivery method for construction-related goods and services under Government Code 2269. G2 holds a contract through NJPA, contract #TX01G-101116-GGC. The estimated annual expenditure is \$3,000,000. The internal reference number is 4165.

GFC Contracting has two contracts through the BuyBoard Purchasing Cooperative to provide job order contracting services, contract #520-16 and 581-19. The estimated annual spend is \$150,000. The reference number is 3983.

Library Interiors of Texas, LLC has cooperative contracts though ChoicePartners (contract #19/033MJ-16) and Buyboard (contract #584-19) to provide design, project management, installation, and furniture/fixtures to outfit library spaces throughout the District. The estimated annual expenditure is \$450,000. The reference number is 4296-2021.

**Purchase Request #3
Regular Board Meeting August 25, 2020
Consideration of Approval of
Statutory Exemptions**

Lone Star Furnishings LLC has a contract through the Buyboard cooperative, contract #584-19, to provide specialty furniture and equipment for addition/renovation/new construction projects throughout the District. The estimated annual expenditure is \$125,000. The reference number is 4316-2021.

General Operations

\$5,183,000

CMC Government Supply and GT Distributors Inc. to provide uniforms, equipment, and supplies for law enforcement academy, police department, and fire science academy procured through BuyBoard, contract #603-20. The estimated annual expenditure is \$500,000. The reference number is 3963.

America to Go to provide catering services procured through E&I Cooperative Services, contract #CNR01458. The estimated annual expenditure is \$350,000. The reference number is 4031.

CAE Healthcare to provide simulation manikins and extended warranties for all patient simulators. The estimated annual expenditure is \$500,000. The reference number is 4255.

Medline Industries, Pocket Nurse Enterprise Inc, and McKesson Medical-Surgical to provide medical equipment and supplies for the District through multiple cooperative contracts. Contract numbers are Medline Industries and E&I Cooperative Services contract #CNR-01385, Pocket Nurse Enterprise Inc. and OMNIA Partners Cooperative Purchasing Program contract #R190201, Bound Tree Medical, BuyBoard contract #610-10, and McKesson Medical-Surgical and Sourcewell contract #061417-MML. The estimated annual expenditure is \$923,000. The reference number is 4256.

Carolina Biological, Flinn Scientific, Frey Scientific, and Fisher Scientific to provide lab equipment and supplies procured through multiple cooperative contracts. Carolina Biological, Flinn Scientific, and Frey Scientific through BuyBoard, contract #573-18. Fisher Scientific through OMNIA Partners, contract #15-JL-12. The estimated annual expenditure is \$400,000. The reference number is 3033.

The College Board provides assessment testing materials for the TSI assessments, ESL, and entrance assessments for Fire Science, EMS, and the Police Academy. The estimated annual expenditure is \$200,000. The reference number is 3560.

Assessment Technologies Institute (ATI) provides test prep services, virtual student reviews, and studies for Health Science. The estimated annual expenditure is \$600,000. The reference number is 4346.

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VWR International to provide supplies and equipment for the science labs procured through E&I Cooperative Services, contract #CNR-01459. The estimated annual expenditure is \$300,000. The reference number is 3013.

Nikon Instruments Inc to provide microscopes and microscope accessories procured through E&I Cooperative Services, contract #CNR- 01457. The estimated annual expenditure is \$175,000. The reference number is 3018.

Northstar Equipment Solutions to provide supplies and equipment for the automotive services and collision repair departments for new and existing campuses procured through the Richardson ISD, contract #1538. The estimated annual expenditure is \$100,000. The reference number is 4293-2021.

Snap-On Incorporated to provide supplies and tools for the automotive services and collision repair departments procured through TXMAS-17-51V02/GS-06F-0006L and Sourcewell, contract #013020-SNP. The estimated expenditure is \$100,000. The reference number is 4294-2021.

Texas Pride Marketing to provide supplies and equipment for the automotive services and collision repair departments procured through ChoicePartners, contract #19/038KC-07. The estimated expenditure is \$200,000. The reference number is 4328-2021.

HD Supply Construction and Industrial White Cap to provide construction, industrial, facility tools, and safety supplies for the construction trade programs procured through the Sourcewell cooperative, contract #121218-HDS. The estimated expenditure is \$175,000. The reference number is 4322-2020.

Advanced Technology Consultants to provide HVAC training materials and equipment for the HVAC programs through the ChoicePartners cooperative, contract #18/056KD-61. The estimated expenditure is \$110,000.

Holiday Chevrolet and Defender Supply to provide law enforcement vehicles, including vehicle equipment and installation procured through multiple Tarrant County Cooperative Contracts. Defender Supply through Tarrant County cooperative, contract #2019-181. Holiday Chevrolet through Tarrant County cooperative, contract #2019-014. The estimated annual expenditure is \$175,000. The reference number is 4353.

Caldwell Country Chevrolet, Reliable Chevrolet, Chevrolet of Watsonville, and National Auto Fleet Group to provide district vehicles procured through multiple cooperative contracts. Caldwell Country Chevrolet through Tarrant County cooperative, contract #2019-041. Reliable Chevrolet through Tarrant County cooperative, contract #2019-041 and 2019-014. National Auto Fleet Group through Sourcewell Vehicle, contract #120716-NAF. The estimated annual expenditure is \$200,000. The reference number is 4354.

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Barbizon Light of the Rockies to provide stage and theater lighting and lighting supplies purchased through the BuyBoard purchasing program, contract #575-18. The estimated annual expenditure is \$175,000. The reference number is 4280.

Information Systems

\$12,650,000

ACP Direct to provide classroom lecterns procured through the BuyBoard Cooperative Purchasing Program, contract #487-15. The estimated annual expenditure is \$275,000. The reference number is 3676.

Graybar Electric Co. to provide power protection equipment and supplies procured through the U.S. Communities Cooperative Purchasing Program, contract #EV2370. The estimated annual expenditure is \$400,000. The reference number is 3069.

Apple Computer Inc. to provide for the purchase and maintenance of Apple-branded products procured through the DIR Purchasing Program, contract #DIR-SDD-3789. The estimated annual expenditure is \$425,000. The reference number is 2777.

B&H Photo Video Pro Audio, Inc. to provide audio/visual equipment and supplies procured through E&I Cooperative Services, contract #CNR01341. The estimated annual expenditure is \$250,000. The reference number is 3230.

The CBORD Group to provide software, equipment, supplies, maintenance, and service. The reference number is 4240. The estimated annual expenditure is \$300,000.

CDW-G to provide miscellaneous technology items procured through multiple DIR cooperative contracts, multiple National IPA cooperative contracts, and through the E&I Cooperative Services, contract #CNR01402. The estimated annual expenditure is \$300,000. The reference number is 3722.

Flair Data Systems to provide Cisco hardware, software, and related services procured through the DIR Cooperative Purchasing Program, contract #DIR-TSO-4167. The estimated annual expenditure is \$2,800,000. The reference number is 2691.

Dell Marketing, LP to provide Dell branded computer systems and computer accessories procured through the DIR Purchasing Program, contract #DIR-TSO-3763. The estimated annual expenditure is \$4,000,000. The reference number is 2517.

Ellucian through the Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement to provide functional and technical consultation and Banner data implementation services. Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement to provide annual software licenses and maintenance for the

Purchase Request #3
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Statutory Exemptions

Banner software system. The estimated annual expenditure is \$500,000. The reference number is 2553.

SHI Government Solutions to provide various software procured through multiple cooperative contracts, DIR, E&I, and TIPS purchasing cooperatives, (DIR-TSO-3480, DIR-TSO-3984, E&I #CNR01356 and TIPS #170306). The estimated annual expenditure is \$225,000. The reference number is 2486.

Oracle Corporation to provide Oracle software, support, and maintenance. The estimated annual expenditure is \$1,300,000. The reference number is 3523.

Taurus Technologies to provide interactive presentation systems, technology solutions, products, and services procured through the TIPS Cooperative Purchasing Program, contract #161101 and TIPS #170306. The estimated annual expenditure is \$1,100,000. The reference number is 4074.

Digital Air Control to provide surveillance, security and monitoring equipment, and services purchased through the DIR purchasing program, contract #DIR-TSO-3647. The estimated annual expenditure is \$375,000. The reference number is 4183.

Extron Electronics to provide audiovisual equipment, supplies, and services purchased through the TIPS cooperative purchasing program, contract #171001. The estimated annual expenditure is \$400,000. The reference number is 4325.

Library Services **\$1,839,250**

EBSCO Information Services to provide magazine subscriptions. The estimated annual expenditure is \$400,000. The reference number is 3576.

GOBI Learning Solutions to provide books and access to educational library media. The estimated annual expenditure is \$135,750. The reference number is 3842.

Midwest Tape, to provide books and access to educational library media. The estimated annual expenditure is \$103,500. The reference number is 4361.

ProQuest Information and Learning to provide educational library media, e-books, books, publications, audiovisual, and electronic database subscriptions. The estimated annual expenditure is \$1,200,000. The reference number is 2613.

Professional Services **\$2,968,200**

Allana Buick & Bers, Inc. dba Conley Group, Inc. to provide the roof and waterproofing consulting services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$1,316,000. The reference number is 4121-2021.

Purchase Request #3
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Farnsworth Group, Inc., Bath Commissioning Corp & Estes McClure & Associates, Inc., to provide commissioning, testing, and balance services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$768,200. The reference number is 4107-2021.

GME Consulting Services, Inc. is to provide geotechnical consulting services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$147,000. The reference number is 4118-2021.

GME Consulting Services, Inc. & Wood Environment & Infrastructure Solutions to provide materials testing and observation services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$342,000. The reference number is 4141-2021.

RLK Engineering to provide civil engineering services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$295,000. The reference number is 4187-2021.

Reed Wells Benson & Company to provide professional engineering services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$100,000. The reference number is 4104-2021.

FOLLOW UP QUESTIONS FROM BOARD MEMBERS

Trustee Collins requested information on the current pricing of natural gas

**Follow Up to August 4, 2020 Question
From Trustee Collins**

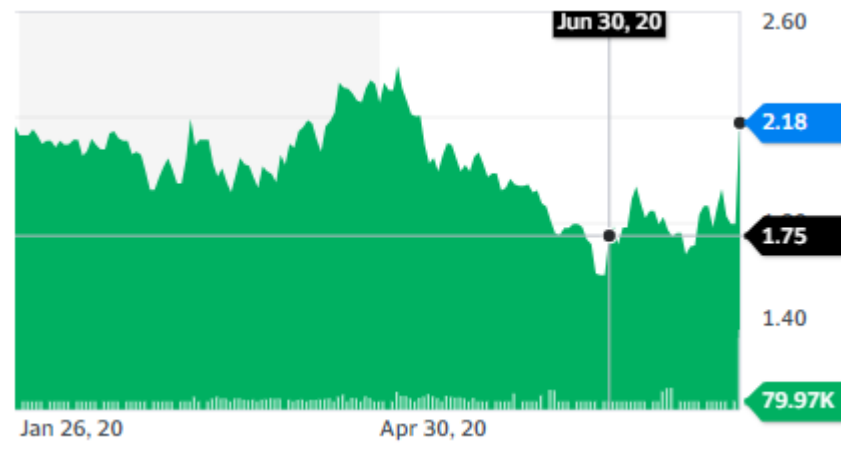
Re: Natural gas prices

Question:

Trustee Collins requested information on the current pricing of natural gas

Answer:

Gas prices have been at historic 25-year lows this year. The Local Distribution Companies and Pipeline Companies' rates and fees do not drop with the commodity market price drop. Here is a recap of our last seven months of Natural Gas prices:



- Natural gas prices have been trading under \$2.50 since December on weak demand and oversupply.
- Natural gas prices were trending lower at the end of last week, as Hurricane Isaias was expected to bring cooler weather to most of the Gulf of Mexico.
- Natural gas plunged to a 25-year low on June 25 at \$1.48, as demand for natural gas plunged on the milder temperatures, and the world remained awash with the fuel.

The 5-year average price is just below \$3.00 / MMBtu:



Resource:
Melissa Irby
CFO
972-758-3831
mirby@collin.edu

INFORMATION REPORTS

CARES Act Funds Drawdown

Trustee Travel Expenses Summary, FY 2019-2020

Statement of Net Position as of July 31, 2020

Summaries of Current Funds, Revenues, & Expenses as of July 31, 2020

Monthly Investment Report as of July 31, 2020

AECOM Capital Improvement Program as of July 31, 2020

AECOM Monthly Report as of July 2020

Information Item

Re: CARES Act Funds Drawdown

On March 17, 2020, the Board of Trustees held an emergency board meeting pursuant to Texas Government Code § 551.045. Upon motion and vote, the Board granted authority to the District President to implement measures as needed for the health, safety, and well-being of Collin College students and employees, securing the College's academic integrity, and supporting the ongoing operations and workforce of the College, in light of the COVID-19 pandemic. On July 23, 2020, the Board of Trustees again held an emergency board meeting and extended the District President's authority. The grant of authority includes directing the tracking of emergency expenditures and coordination to seek stimulus funding under the Higher Education Emergency Relief Fund (HEERF) of the federal CARES Act. Total CARES Act HEERF funding for the College was **\$10,790,912**.

CARES Act HEERF - Direct Funding to Students

A CARES Act student aid review committee was established and determined protocols for the application process and distribution of direct aid grants to our students. The committee consisted of Dr. Sherry Schumann – Executive Vice President, Alan Pixley – Director of Financial Aid/Veterans' Affairs, who also served as Program Investigator, Dr. Jay Corwin-Chief Student Success Officer, Dr. Albert Tezeno – VP of Student and Enrollment Services, Dr. Alicia Huppe – Associate Vice President of Student and Enrollment Services, and Deanna Brown – Bursar. On May 5, 2020, eligible students were notified of their selection for grant assistance. Students received grants in the amount of \$800 to cover expenses related to the disruption of their education due to the coronavirus pandemic. Collin College awarded grants totaling **\$5,316,000** to 6,645 of our students. The college has remaining direct aid funding for approximately 100 additional student grants.

CARES Act HEERF - Institutional Funding

A CARES Act institutional funding review committee was established and has met several times in the initial review of submitted expenditures. The committee is comprised of: Julie Bradley-Associate Vice President/Controller and Dr. Jay Corwin-Chief Student Success Officer as co-chairs, Monica Velazquez-General Counsel, Dr. Mark Smith-Vice President/Provost of the McKinney Campus, Dr. Abe Johnson-Vice President/Provost of the Plano Campus, Natalie Greenwell-Director of Workforce and Economic Development, and Mike Dickson-Chief Innovation Officer. The committee's first recommendation for funding from this program was approved by the District President.

The first drawdown of institutional CARES Act funds included the following:

1. Approved expenses from March 13 through June 30, totaling **\$2,387,407**. Expenses included, but were not limited to, technology costs, lost revenues,

purchase of personal protective equipment (PPE) and additional cleaning supplies, and other expenses related to the significant changes to the delivery of instruction due to the coronavirus pandemic.

2. Of those approved expenses, the largest expense in the amount of **\$1,591,520** was to reimburse the college for student and staff salaries paid during a period of campus closures.
3. Of those approved expenses, the next largest sum came from **\$647,843** in lost revenues from testing centers, student housing & meals, bookstore commissions, childcare services, lost tuition for fire science, law enforcement, and continuing education.

Additionally, as of June 30, the college spent **\$17,655** for additional PPE, hand sanitizer and related supplies, and signs, as preparations for the fall semester continue.

The remaining balance of institutional CARES Act funds currently totals **\$3,008,049**. The college will continue to review and approve submitted expenses and provide additional student grants so that full utilization of CARES Act funding is achieved for the benefit of students and the college.

Resource:

H. Neil Matkin, Ed.D.
District President

**Trustee Travel Expense Summary
FY 2019-2020**

	Event	FY 2020 YTD Through July 2020
Arias		\$0
Collins		\$0
Donald	NLS ACCT Conference in Washington, Feb 8-12	\$2,485.30
Gomel		\$0
Hardin		\$0
Menon	ACCT Leadership Congress in San Francisco, Nov 16-10, 2020 and TACC Breakfast in Austin, Sep 11, 2020	\$3,432.10
Moses		\$0
Orr		\$0
Saad	THECB Leadership Conference in Austin, Nov 21-22	\$839.86
Annual Total		\$6,757.26
FY 2020 Budget		\$29,800.00

Collin College
Statement of Net Position
July 31

	2020	2019
Assets		
Current assets		
Cash and cash equivalents	\$ 532,446,422	\$ 252,871,812
Short term investments	87,088,641	175,398,323
Accounts receivable (net of allowance for bad debt)	8,670,641	9,424,720
Tax receivable (net of allowance for bad debt)	625,454	574,717
Inventories	3,979	5,977
Prepaid expenses	873,614	682,764
Total current assets	629,708,751	438,958,314
Noncurrent assets		
Long term investments	9,037,579	25,000,000
Capital assets, net		
Not subject to depreciation	402,651,804	192,209,275
Subject to depreciation	270,544,070	276,362,943
Total noncurrent assets	682,233,453	493,572,219
Total assets	\$ 1,311,942,204	\$ 932,530,532
Deferred outflows related to pensions	\$ 17,383,822	\$ 7,977,836
Deferred outflows related to OPEB	\$ 44,757,743	\$ 977,187
Liabilities		
Current liabilities		
Accounts payable	\$ 17,621,483	\$ 17,133,739
Accrued liabilities	7,908,068	4,692,018
Funds held for others	464,680	433,964
Unearned revenue	16,215,721	17,079,754
Accrued compensable absences payable	127,152	119,639
Bonds payable - current portion	12,435,000	6,970,000
OPEB liability - current portion	963,647	158,917
Total current liabilities	55,735,750	46,588,031
Noncurrent liabilities		
Accrued compensable absences payable	1,157,375	1,096,283
Pension liability	35,204,032	19,684,288
OPEB liability	64,546,843	31,160,303
Bonds payable	596,137,709	257,418,553
Total noncurrent liabilities	697,045,960	309,359,427
Total liabilities	\$ 752,781,710	\$ 355,947,458
Deferred inflows related to pensions	\$ 3,335,757	\$ 7,845,059
Deferred inflows related to OPEB	\$ 25,356,761	\$ 6,924,831
Net position		
Net investment in capital assets	\$ 433,015,005	\$ 390,926,139
Restricted for:		
Expendable		
Student aid/non-governmental grants and contracts	1,479,284	1,595,683
Reserve debt service	14,822,112	12,449,777
Unrestricted	143,293,140	165,796,608
Total net position	\$ 592,609,541	\$ 570,768,207

Collin County Community College District
All Funds
Revenues and Expenses
For the Period Ending
July 31

	2020 (92% Elapsed)			2019 (92% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Unrestricted						
State Appropriations-General Revenue	\$ 39,834,020	\$ 36,060,097	90.5 %	\$ 35,500,001	\$ 32,137,810	90.5 %
Tuition and Fees	48,788,991	48,420,866	99.2 %	46,479,146	45,838,917	98.6 %
Scholarship allowances	(7,700,000)	(7,058,333)	91.7 %	(5,500,000)	(5,041,667)	91.7 %
Taxes for Current Operations	118,601,066	117,570,576	99.1 %	109,470,284	108,421,970	99.0 %
Investment Income-Unrestricted Fund	4,070,000	2,787,592	68.5 %	2,585,000	4,773,835	184.7 %
Investment Income-Stabilization Fund	1,200,000	589,586	49.1 %	950,000	677,642	71.3 %
Investment Income-Building Fund	2,300,000	1,156,282	50.3 %	1,500,000	2,674,443	178.3 %
Miscellaneous - Unrestricted Fund	2,214,142	1,369,685	61.9 %	1,847,864	2,435,057	131.8 %
Auxiliary Fund	2,963,877	2,358,324	79.6 %	1,952,480	2,107,013	107.9 %
Total Unrestricted	212,272,096	203,254,675	95.8 %	194,784,775	194,025,021	99.6 %
Restricted						
Grants and Contracts	46,432,573	36,277,011	78.1 %	33,896,178	29,123,118	85.9 %
State Allocation-On-Behalf Benefits	8,641,239	8,162,337	94.5 %	7,834,106	7,376,911	94.2 %
Debt Service- General Obligation Bonds	4,896,142	3,585,176	73.2 %	7,038,351	7,558,198	107.4 %
Total Restricted	59,969,954	48,024,525	80.1 %	48,768,635	44,058,227	90.3 %
Transfers						
Transfer in - Unrestricted to Stabilization and Startup Fd	30,300,000	27,775,000	91.7 %	30,429,899	27,775,000	91.3 %
Transfer in - Unrestricted (SAFAC) to Athletics	220,000	187,818	85.4 %	220,000	169,365	77.0 %
Transfer in - Unrestricted to Grant Fund - Matching	158,971	140,052	88.1 %	119,882	90,405	75.4 %
Transfer in - Unrestricted to Debt Service Fund	15,803,626	14,461,394	91.5 %	10,477,050	9,597,760	91.6 %
Transfer in - Stabilization and Startup to Debt Srvc Fd	1,600,523	1,467,146	91.7 %	5,871,365	5,382,085	91.7 %
Transfer in - Bdg Fd to 2020 Limited Tax Series Bonds	115,629,081	73,204,239	63.3 %	-	-	-
Total Transfers	163,712,201	117,235,649	71.6 %	47,118,196	43,014,615	91.3 %
Total Revenues and Transfers	\$ 435,954,251	\$ 368,514,848	84.5 %	\$ 290,671,606	\$ 281,097,863	96.7 %
Expenses						
Unrestricted						
Instruction	\$ 85,692,181	\$ 74,788,194	87.3 %	\$ 77,110,721	\$ 69,384,145	90.0 %
Public Service	56,413	30,854	54.7 %	53,360	40,316	75.6 %
Academic Support	23,642,135	17,128,028	72.4 %	15,550,816	12,705,782	81.7 %
Student Services	19,383,298	14,215,986	73.3 %	17,483,785	13,169,621	75.3 %
Institutional Support	50,983,693	35,218,995	69.1 %	54,049,168	28,314,638	52.4 %
Operation and Maintenance of Plant	18,920,528	13,293,634	70.3 %	16,931,815	12,820,328	75.7 %
Scholarship allowances	(7,700,000)	(7,058,333)	91.7 %	(5,500,000)	(5,041,667)	91.7 %
Auxiliary Enterprises	3,848,740	2,991,714	77.7 %	2,602,578	2,256,415	86.7 %
Reserve for Supplemental Requests - Unrestricted Fd	312,500	-	0.0 %	83,000	-	0.0 %
Reserve for Supplemental Requests - Aux Fd	61,664	-	0.0 %	-	-	-
Building Fund	5,306,483	4,848,367	91.4 %	8,090,400	4,273,771	52.8 %
Total Unrestricted Expenses	200,507,635	155,457,440	77.5 %	186,455,643	137,923,350	74.0 %
Restricted						
Grants and Contracts-Scholarships	49,605,280	36,591,179	73.8 %	36,056,491	28,849,896	80.0 %
Debt Service - General Obligation	23,522,732	12,492,653	53.1 %	20,519,336	9,428,469	45.9 %
State Allocation-On-Behalf Benefits	8,641,239	8,162,337	94.5 %	7,834,106	7,376,911	94.2 %
Limited Tax Series Bonds	235,569,298	173,515,935	73.7 %	145,462,594	127,647,306	87.8 %
Total Restricted Expenses	317,338,549	230,762,105	72.7 %	209,872,527	173,302,582	82.6 %
Transfers						
Transfer out - Unrestricted to Stabilization and Startup Fd	30,300,000	27,775,000	91.7 %	30,429,899	27,775,000	91.3 %
Transfer out - Unrestricted (SAFAC) to Athletics	220,000	187,818	85.4 %	220,000	169,365	77.0 %
Transfer out - Unrestricted to Grant Fund - Matching	158,971	140,052	88.1 %	119,882	90,405	75.4 %
Transfer out - Unrestricted to Debt Service Fund	15,803,626	14,461,394	91.5 %	10,477,050	9,597,760	91.6 %
Transfer out - Stabilization and Startup to Debt Service Fd	1,600,523	1,467,146	91.7 %	5,871,365	5,382,085	91.7 %
Transfer out - Bdg Fd to 2020 Limited Tax Series Bonds	115,629,081	73,204,239	63.3 %	-	-	-
Total Transfers	163,712,201	117,235,649	71.6 %	47,118,196	43,014,615	91.3 %
Other Adjustments						
Depreciation	12,354,681	11,280,993	91.3 %	9,456,453	8,627,762	91.2 %
Bond Principal-General Obligation Bonds	(10,520,000)	-	0.0 %	(6,970,000)	-	0.0 %
Capitalized Expenses-Operating/Aux/Restricted	(10,347,236)	(5,669,732)	54.8 %	(3,620,087)	(2,098,511)	58.0 %
Capitalized Expenses-Building Fund	(3,500,000)	(4,848,367)	138.5 %	(7,329,939)	(4,269,221)	58.2 %
Capitalized Expenses-Limited Tax Bond Series	(235,538,926)	(171,421,558)	72.8 %	(145,400,976)	(127,388,563)	87.6 %
Total Other Expenses	(247,551,481)	(170,658,664)	68.9 %	(153,864,549)	(125,128,532)	81.3 %
Total Expenses, Transfers and Adjustments	434,006,904	332,796,529	76.7 %	289,581,817	229,112,014	79.1 %
Excess (Deficit) of Revenues Over Expenses	1,947,347	35,718,319	1834.2 %	1,089,789	51,985,848	4770.3 %
Total Expenses and Change to Net Position	\$ 435,954,251	\$ 368,514,848	84.5 %	\$ 290,671,606	\$ 281,097,863	96.7 %

Collin County Community College District
 Current Unrestricted Funds
 Revenues and Expenses
 For the Period Ending
 July 31

	2020 (92% Elapsed)			2019 (92% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues and Transfers In						
State Appropriations	\$ 39,834,020	\$ 36,060,097	90.5 %	\$ 35,500,001	\$ 32,137,810	90.5 %
Tuition and Fees (net of discounts)	48,788,991	48,420,866	99.2 %	46,479,146	45,838,917	98.6 %
Scholarship Allowances	(7,700,000)	(7,058,333)	91.7 %	(5,500,000)	(5,041,667)	91.7 %
Taxes for Current Operations	118,601,066	117,570,576	99.1 %	109,470,284	108,421,970	99.0 %
Investment Income	4,070,000	2,787,592	68.5 %	2,585,000	4,773,835	184.7 %
Miscellaneous	2,214,142	1,369,685	61.9 %	1,847,864	2,435,057	131.8 %
Total Revenues	<u>\$ 205,808,219</u>	<u>\$ 199,150,482</u>	96.8 %	<u>\$ 190,382,295</u>	<u>\$ 188,565,922</u>	99.0 %
Expenses						
Instruction	\$ 83,956,054	\$ 73,920,721	88.0 %	\$ 77,110,721	\$ 69,384,145	90.0 %
Public Service	56,413	30,854	54.7 %	53,360	40,316	75.6 %
Academic Support	16,711,365	13,263,011	79.4 %	15,060,761	12,326,050	81.8 %
Student Services	18,753,145	13,861,886	73.9 %	17,483,785	13,169,621	75.3 %
Institutional Support	49,882,105	34,505,496	69.2 %	54,011,186	28,283,005	52.4 %
Plant Operations & Maintenance	18,026,249	13,000,181	72.1 %	16,931,815	12,820,328	75.7 %
Scholarship Allowances	(7,700,000)	(7,058,333)	91.7 %	(5,500,000)	(5,041,667)	91.7 %
Total Unrestricted Expenses	<u>179,685,331</u>	<u>141,523,817</u>	78.8 %	<u>175,151,628</u>	<u>130,981,798</u>	74.8 %
Transfers						
Non-Mandatory:						
Unrestricted to Stabilization and Startup	30,300,000	27,775,000	91.7 %	30,429,899	27,775,000	91.3 %
Unrestricted (SAFAC) to Athletics	220,000	187,818	85.4 %	220,000	169,365	77.0 %
Mandatory:						
Unrestricted to Grant Fund (Matching)	158,971	140,052	88.1 %	119,882	90,405	75.4 %
Unrestricted to Debt Service	15,803,626	14,461,394	91.5 %	10,477,050	9,597,760	91.6 %
Total Transfers	<u>46,482,597</u>	<u>42,564,264</u>	91.6 %	<u>41,246,831</u>	<u>37,632,530</u>	91.2 %
Reserves						
Reserves for Supplemental	312,500	-	0.0 %	83,000	-	0.0 %
Total Reserves	<u>312,500</u>	<u>-</u>	0.0 %	<u>83,000</u>	<u>-</u>	0.0 %
Other Expenses and adjustments						
Depreciation	12,354,681	11,280,993	91.3 %	9,456,453	8,627,762	91.2 %
Capitalized Expenses	(9,799,916)	(5,463,170)	55.7 %	(2,975,668)	(1,865,760)	62.7 %
Total Other Expenses	<u>2,554,765</u>	<u>5,817,823</u>	227.7 %	<u>6,480,785</u>	<u>6,762,002</u>	104.3 %
Total Expenses, Transfers, and Reserves	<u>229,035,193</u>	<u>189,905,904</u>	82.9 %	<u>222,962,244</u>	<u>175,376,331</u>	78.7 %
Excess (Deficit) of Revenues Over Expenses	<u>(23,226,974)</u>	<u>9,244,579</u>	(39.8)%	<u>(32,579,949)</u>	<u>13,189,591</u>	(40.5)%
Total Expenses and Change to Net Position	<u>\$ 205,808,219</u>	<u>\$ 199,150,482</u>	96.8 %	<u>\$ 190,382,295</u>	<u>\$ 188,565,922</u>	99.0 %

Collin County Community College District
 Stabilization and Startup Fund
 Revenues and Expenses
 For the Period Ending
 July 31

	2020 (92% Elapsed)			2019 (92% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues and Transfers						
Investment Income	\$ 1,200,000	\$ 589,586	49.1 %	\$ 950,000	\$ 677,642	71.3 %
Transfer In - from Unrestricted	30,300,000	27,775,000	91.7 %	30,429,899	27,775,000	91.3 %
Total Revenues and Transfers	<u>\$ 31,500,000</u>	<u>\$ 28,364,586</u>	90.0 %	<u>\$ 31,379,899</u>	<u>\$ 28,452,642</u>	90.7 %
Expenses and Transfers						
Instruction	\$ 1,736,127	\$ 867,472	50.0 %	\$ -	\$ -	-
Academic Support	6,930,770	3,865,017	55.8 %	490,055	379,732	77.5 %
Student Services	630,153	354,100	56.2 %	-	-	-
Institutional Support	1,101,588	713,498	64.8 %	37,982	31,633	83.3 %
Plant Operations & Maintenance	894,279	293,453	32.8 %	-	-	-
Transfer out - to Debt Service	1,600,523	1,467,146	91.7 %	5,871,365	5,382,085	91.7 %
Total Expenses and Transfers	<u>12,893,440</u>	<u>7,560,687</u>	58.6 %	<u>6,399,402</u>	<u>5,793,450</u>	90.5 %
Excess (Deficit) Revenues over Expenses	<u>18,606,560</u>	<u>20,803,899</u>	111.8 %	<u>24,980,497</u>	<u>22,659,192</u>	90.7 %
Total Expenses and Change to Net Position	<u>\$ 31,500,000</u>	<u>\$ 28,364,586</u>	90.0 %	<u>\$ 31,379,899</u>	<u>\$ 28,452,642</u>	90.7 %

Collin County Community College District
 Auxiliary Funds
 Revenues and Expenses
 For the Period Ending
 July 31

	2020 (92% Elapsed)			2019 (92% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Bookstore	\$ 925,000	\$ 774,567	83.7 %	\$ 840,000	\$ 801,238	95.4 %
Food Services/Vending	627,000	603,942	96.3 %	646,600	660,768	102.2 %
Catering Services	310,000	233,935	75.5 %	50,000	246,196	492.4 %
Facilities Rental	186,000	80,171	43.1 %	180,000	178,858	99.4 %
Print Shop	124,500	85,815	68.9 %	119,900	106,214	88.6 %
Miscellaneous	10,000	8,990	89.9 %	6,000	8,868	147.8 %
Athletics	4,000	2,693	67.3 %	4,500	2,245	49.9 %
Student Housing	665,422	464,837	69.9 %	-	-	-
Cell Tower	111,955	103,376	92.3 %	105,480	102,626	97.3 %
Total	<u>2,963,877</u>	<u>2,358,324</u>	79.6 %	<u>1,952,480</u>	<u>2,107,013</u>	107.9 %
Transfers						
Transfer in - Unrestricted (SAFAC) to Athletics	220,000	187,818	85.4 %	220,000	169,365	77.0 %
Total Revenues and Transfers	<u>\$ 3,183,877</u>	<u>\$ 2,546,142</u>	80.0 %	<u>\$ 2,172,480</u>	<u>\$ 2,276,378</u>	104.8 %
Expenses						
Auxiliary Services Administration	\$ 250,550	\$ 186,019	74.2 %	\$ 191,485	\$ 166,739	87.1 %
Food Services/Vending	1,028,861	922,519	89.7 %	1,021,962	915,499	89.6 %
Catering Services	282,618	245,275	86.8 %	259,976	178,701	68.7 %
Facilities Rental	160,703	138,831	86.4 %	211,040	81,476	38.6 %
Print Shop	131,782	86,292	65.5 %	147,235	104,549	71.0 %
Athletics	802,512	667,878	83.2 %	802,512	662,984	82.6 %
Student Housing	1,015,114	629,505	62.0 %	63,438	40,043	63.1 %
Scholarships	149,600	89,747	60.0 %	149,600	79,973	53.5 %
Refund Petition	27,000	25,648	95.0 %	25,000	26,450	105.8 %
Reserve for Supplemental - Auxliary Fund	61,664	-	0.0 %	-	-	-
Total Expenses	<u>3,910,404</u>	<u>2,991,714</u>	76.5 %	<u>2,872,248</u>	<u>2,256,415</u>	78.6 %
Other Adjustments						
Capitalized expenses	(32,300)	(6,863)	21.2 %	(49,733)	(40,426)	81.3 %
Total Expenses and Adjustments	<u>3,878,104</u>	<u>2,984,852</u>	77.0 %	<u>2,822,515</u>	<u>2,215,989</u>	78.5 %
Excess (Deficit) of Revenues Over Expenses	<u>(694,227)</u>	<u>(438,709)</u>	63.2 %	<u>(650,035)</u>	<u>60,390</u>	(9.3)%
Total Expenses and Change in Net Position	<u>\$ 3,183,877</u>	<u>\$ 2,546,142</u>	80.0 %	<u>\$ 2,172,480</u>	<u>\$ 2,276,378</u>	104.8 %

Collin County Community College District
 Building Fund
 Revenues and Expenses
 For the Period Ending
 July 31

	2020 (92% Elapsed)			2019 (92% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues and Transfers						
Investment Income	\$ 2,300,000	\$ 1,156,282	50.3 %	\$ 1,500,000	\$ 2,674,443	178.3 %
Transfer in - Limited Tax Series Bonds	117,435,564	73,204,239	62.3 %	60,000,000	-	0.0 %
Total Revenues and Transfers	<u>\$ 119,735,564</u>	<u>\$ 74,360,521</u>	62.1 %	<u>\$ 61,500,000</u>	<u>\$ 2,674,443</u>	4.3 %
Expenses and Transfers						
Student Housing Expenses	\$ 5,306,483	\$ 4,848,367	91.4 %	\$ -	\$ 4,273,771	-
Transfer out - Limited Tax Series Bonds	117,435,564	73,204,239	62.3 %	-	-	-
Total Expenses and Transfers	<u>122,742,047</u>	<u>78,052,606</u>	63.6 %	<u>-</u>	<u>4,273,771</u>	-
Other Adjustments						
Student Housing Expenses to be capitalized	(5,306,483)	(4,848,367)	91.4 %	-	(4,269,221)	-
Total Expenses, Transfers and Adjustments	<u>117,435,564</u>	<u>73,204,239</u>	62.3 %	<u>-</u>	<u>4,550</u>	-
Excess (Deficit) Revenues over Expenses	<u>2,300,000</u>	<u>1,156,282</u>	50.3 %	<u>61,500,000</u>	<u>2,669,893</u>	4.3 %
Total Expenses and Change to Net Position	<u>\$ 119,735,564</u>	<u>\$ 74,360,521</u>	62.1 %	<u>\$ 61,500,000</u>	<u>\$ 2,674,443</u>	4.3 %

Collin County Community College District
 Restricted Fund
 Revenues and Expenses
 For the Period Ending
 July 31

	2020 (92% Elapsed)			2019 (92% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Federal	\$ 39,954,823	\$ 32,225,023	80.7 %	\$ 28,052,499	\$ 25,413,552	90.6 %
State	12,602,760	9,922,383	78.7 %	11,427,327	8,945,734	78.3 %
Local/Private	2,516,229	2,291,942	91.1 %	2,424,881	2,140,742	88.3 %
Total Restricted Revenues	<u>55,073,812</u>	<u>44,439,348</u>	80.7 %	<u>41,904,707</u>	<u>36,500,029</u>	87.1 %
Matching	158,971	140,052	88.1 %	119,882	90,405	75.4 %
Total Revenues and Matching	<u>\$ 55,232,783</u>	<u>\$ 44,579,400</u>	80.7 %	<u>\$ 42,024,589</u>	<u>\$ 36,590,434</u>	87.1 %
Expenses						
Instruction	\$ 5,734,723	\$ 4,467,834	77.9 %	\$ 5,069,020	\$ 4,073,343	80.4 %
Public Service	795,824	498,044	62.6 %	586,870	341,222	58.1 %
Academic Support	4,761,681	1,695,324	35.6 %	2,956,453	1,859,005	62.9 %
Student Services	2,616,468	1,863,080	71.2 %	1,028,828	1,562,573	151.9 %
Institutional Support	1,746,205	2,466,939	141.3 %	1,627,089	2,148,049	132.0 %
Scholarships and Fellowships	32,535,974	33,762,295	103.8 %	27,137,693	26,242,615	96.7 %
Total Restricted Expenses	<u>48,190,875</u>	<u>44,753,516</u>	92.9 %	<u>38,405,953</u>	<u>36,226,807</u>	94.3 %
Other Expenses and Adjustments						
Capitalized expenses	(515,020)	(199,699)	38.8 %	(594,686)	(192,325)	32.3 %
Excess Revenue (Deficit) over Expenses	<u>7,556,928</u>	<u>25,583</u>	0.3 %	<u>4,213,322</u>	<u>555,952</u>	13.2 %
Total Expenses and Change to Net Position	<u>\$ 55,747,803</u>	<u>\$ 44,779,099</u>	80.3 %	<u>\$ 42,619,275</u>	<u>\$ 36,782,759</u>	86.3 %

Collin County Community College District
Debt Service
Revenues and Expenses
For the Period Ending
July 31

	2020 (92% Elapsed)			2019 (92% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Ad Valorem Taxes	\$ 3,196,142	\$ 3,154,293	98.7 %	\$ 4,238,351	\$ 4,203,888	99.2 %
Investment Income	1,700,000	430,883	25.3 %	2,800,000	3,354,310	119.8 %
Transfer In - Unrestricted to DS* Fund	15,803,626	14,461,394	91.5 %	10,477,050	9,597,760	91.6 %
Transfer In - Stabilization & Start Up to DS*	1,600,523	1,467,146	91.7 %	5,871,365	5,382,085	91.7 %
Total Revenue	<u>22,300,291</u>	<u>19,513,716</u>	87.5 %	<u>23,386,766</u>	<u>22,538,043</u>	96.4 %
Expenses						
Bond Principal-Series 2010	\$ 2,635,000	\$ -	0.0 %	\$ 2,530,000	\$ -	0.0 %
Bond Interest-Series 2010	441,675	404,869	91.7 %	542,875	497,635	91.7 %
Bond Principal-Series 2018	7,885,000	-	0.0 %	4,440,000	-	0.0 %
Bond Interest-Series 2018	9,561,057	12,087,785	126.4 %	13,006,461	8,930,834	68.7 %
Total Expenses	<u>20,522,732</u>	<u>12,492,653</u>	60.9 %	<u>20,519,336</u>	<u>9,428,469</u>	45.9 %
Add back: Principal payment	(10,520,000)	-	0.0 %	(6,970,000)	-	0.0 %
Excess (Deficit)Revenues over Expenses	<u>12,297,559</u>	<u>7,021,063</u>	57.1 %	<u>9,837,430</u>	<u>13,109,574</u>	133.3 %
Total Expenses and Change to Net Position	<u>\$ 22,300,291</u>	<u>\$ 19,513,716</u>	87.5 %	<u>\$ 23,386,766</u>	<u>\$ 22,538,043</u>	96.4 %

*DS=Debt Service



Monthly Investment Report
July 31, 2020

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

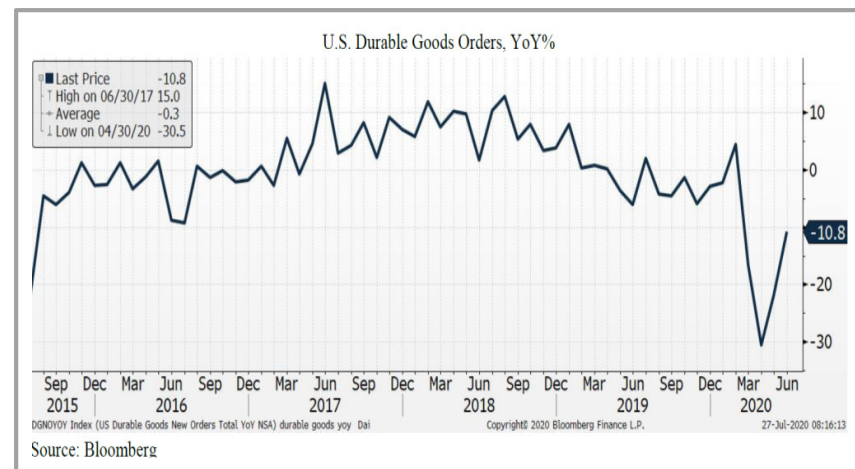
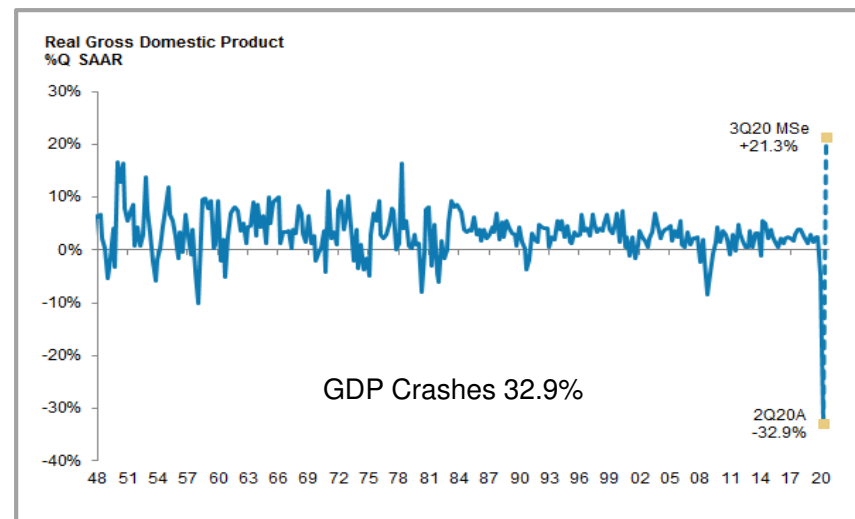
The Struggle Continues

There has been a lack of significant economic movement in the month as the economy started to re-open, but the re-opening created a resurgence of the Covid virus. Some feeble spurts of market and economic growth appear each time we re-open the economy but then we slow again. This will undoubtedly continue as we struggle to return to some new normalcy and fits and starts take a bumpy and complex road.

A dramatic drop in 2Q GDP (32.9%) clearly shows the slow level of economic activity, as well as the level of stimulus pouring into the economy – in the US and around the world. The IMF has noted that the richest countries worldwide will spend ~17% of their GDP by year end.

As expected the Federal Reserve, at its July meeting, opted to keep its policy unchanged, pledging to keep overnight rates at zero through 2021. The Fed had acted quickly and decisively during the last five months, deploying all the normal tools at its disposal to aide the economy. Now, rather than immediately expanding its tool kit, the Committee seems to be giving a subtle nod (or push?) to Congress to act and bridge the gap for businesses and individuals. The Fed will continue with its liquidity and lending programs but may also be contemplating new ideas, which could be discussed further in Sept (the next FOMC meeting) and possibly floated to the market later this fall at Jackson Hole.

Congress goes on vacation in August (of course) and both parties have stimulus goals on the table. Remember that the May package was \$3.7T and a new package when completed could be higher still. This will require the printing presses to continue to churn. The parties appear to agree on the direct stimulus to families, but are far apart on unemployment benefits. Benefits are of course intended to provide financial support, but benefits that match or exceed one's previous earnings can actually create an incentive to remain unemployed particularly in the service sector. Then reconnecting with workers proves difficult. Officials don't want to make it more difficult for businesses to reopen without a willing and able labor pool.



Monetary and Fiscal Efforts

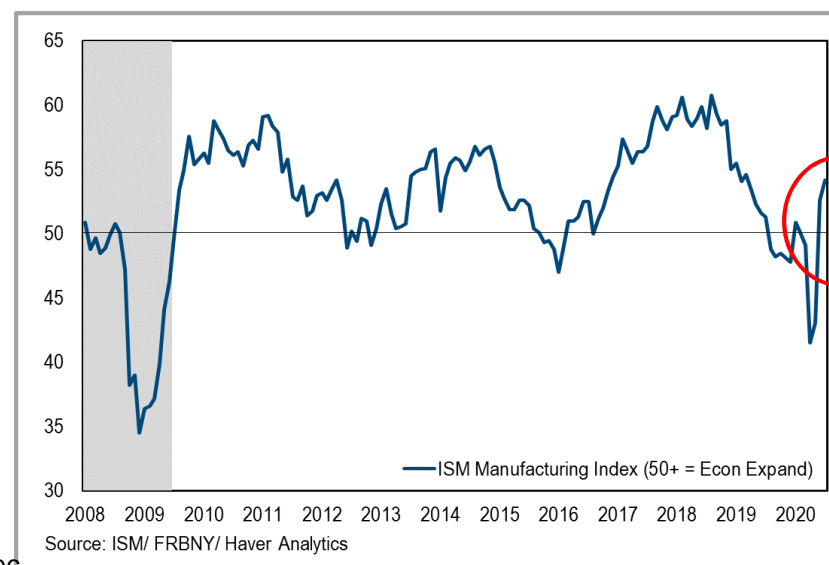
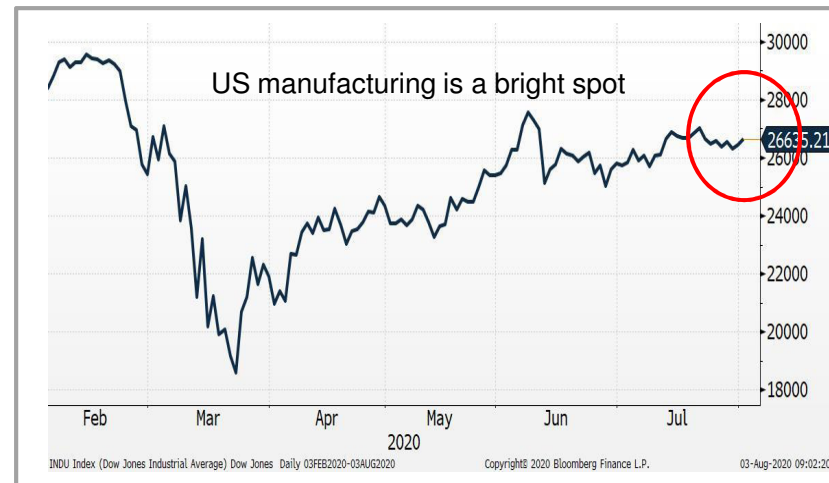
The market volatility, which can be seen so clearly in the equity markets – and basis point by basis point in fixed income markets - is a daily reminder of the fluctuating data releases as well as the pace and anticipation of the stimulus talks.

International data, as well as that from the US, did point to weak growth throughout the month with the greatest optimism coming from housing, durable goods, payrolls and especially manufacturing. Manufacturers will only produce if they see some longer term use of their products. Within the recent readings, we have seen a rise in the backlog of orders, employment increases and a surge in new orders – the highest jump since September 2018. The ISM manufacturing index, which is the purchasing managers view of future new orders, has risen strongly in the past two months. Even China's comparable (Caxin) manufacturing index rose last month marking the third consecutive month of expansion and their highest reading since 2011!

The housing activity is clearly a partial reflection of the extremely low mortgage rates available to those with savings to commit. Existing home sales had a record monthly gain and are expected to continue on those low mortgage rates. This is a two-sided benefit however.

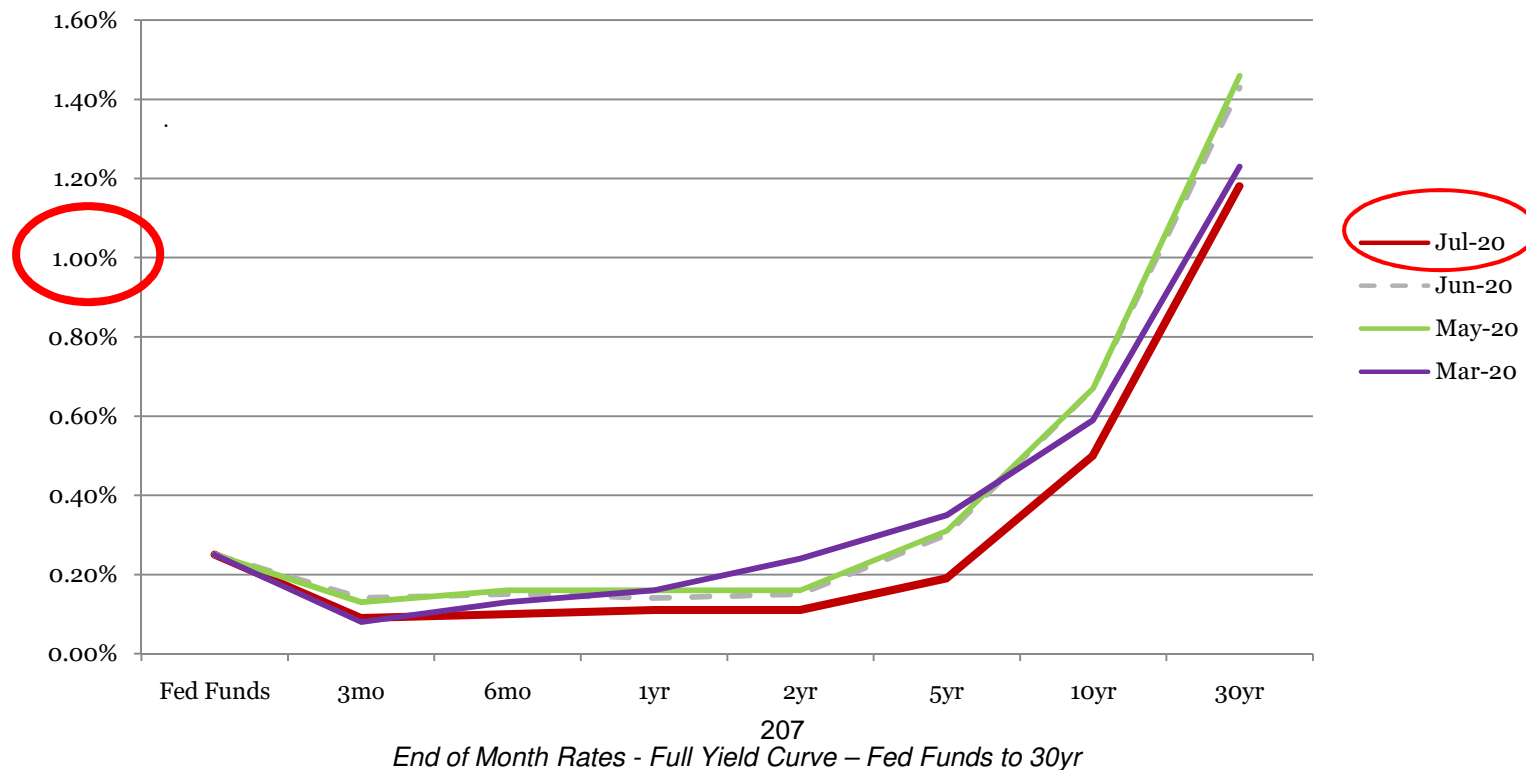
As we have noted many times, Americans are not savers compared to many populations. The savings oriented baby-boomers are being replaced by those more interested in immediate gratification. This quarter US spending jumped substantially (with record jumps in May and June), this while simultaneously personal income fell in both months. Consumption is down slightly and consumers do not see the reason to wait because inflation is no where to be seen. With spending outpacing income, the savings rate declined from 24% to 19% this month – just as people should be learning that personal reserves can be critical in dangerous times.

Inflation will not be arriving any time soon with the flood of money being created. Core CPI came in slightly higher this month with some travel related recovery but so far the stable component – rent – has had a notable decline. Good for consumers but not really good for the economy.



A Dismal Change in the Y Axis

- The graph below shows the ugly truth of the yield curve as it also fights the virus. Changes in short rates has to be measured in basis points.
- Fed actions and market fears around the world have caused Treasury and agency rates to remain at the lower (dismal) levels seen for the last five months. The Fed has stated its intention to stay at 0.00% Fed Funds through 2021.
- Fear increases the demand for safe havens and the safest are the U.S. Treasury and the USD dollar. The purchasing of short-term securities to wait out the virus, has driven prices up and rates down.
- The 2 year now yields 0.11% and the 5-year and 10-year notes in real terms are negative in yield (-1.24% and -1.02% respectively). Looking back on 2008-2010 as possible guide posts, the Treasury extends its maturities (from Bills) in the short term inside the 2-year, may be zero bound for a long time. Adding the jaw-dropping level of direct stimulus this time and the level of debt accumulating, it will be awhile before rates rise.



Collin County Community College District
 Monthly Investment Report
 July 1, 2020 – July 31, 2020

Portfolio Summary Management Report

<u>Portfolio as of 06/30/20:</u>		<u>Portfolio as of 07/31/20:</u>	
Beginning Book Value	\$ 662,709,492	Ending Book Value	\$ 633,456,484
Beginning Market Value	\$ 662,813,472	Ending Market Value	\$ 633,587,541
		Unrealized Gain/Loss	\$ 131,057
WAM at Beginning Period Date ¹	40 days	WAM at Ending Period Date ¹	37 days
<i>(Decrease in market value is due to seasonal cash outflows)</i>		Change in Market Value ²	\$ (29,225,931)
Average Yield to Maturity for period		0.365%	
Average Yield 3 Month Treasury Bill for period		0.130%	

Julie Bradley

Julie Bradley, Associate V.P. - Controller
 Collin County Community College District

Barbara Johnston

Barbara Johnston, Associate V.P.
 Collin County Community College District

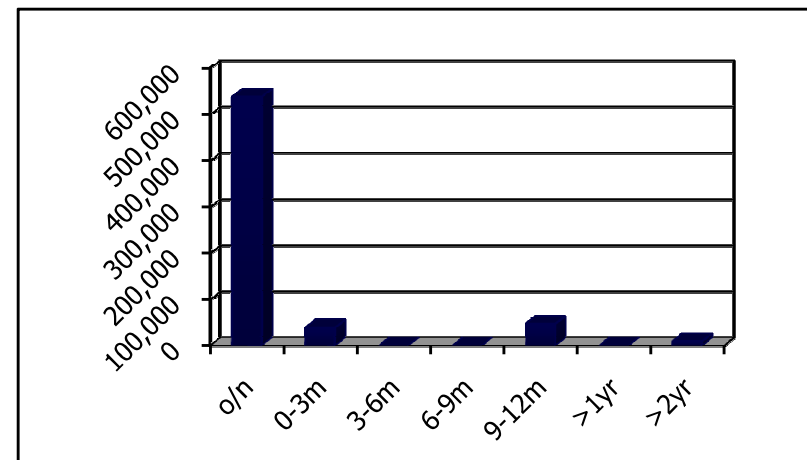
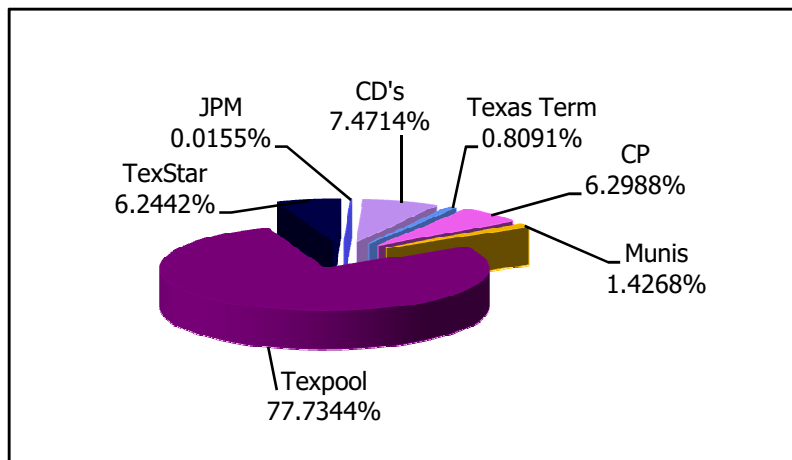
¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from month to month. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCDC.

Your Portfolio

As of July 31, 2020

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. These are unusual times and where extensions can be made it is important to make them for any value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. Liquidity will not be attractive but as the curve flattens it also is sometimes the only sector available as year end expenditures loom. Our expectation is of continuing low rates but we will attempt to find value in all authorized sectors to capture yield available.
- Hopefully Fed actions will return us to some normalcy and a vaccine will be found This is what we are watching for and acting on.
- The non-cash portion of your portfolio is yielding 1.24%.





**Collin Co Comm College Dist.
Portfolio Management
Portfolio Summary
July 31, 2020**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Commercial Paper Disc. -Amortizing	40,000,000.00	39,900,222.22	39,900,222.22	6.30	170	43	1.932
Municipal Bonds	8,865,000.00	9,168,636.75	9,037,578.99	1.43	900	797	1.474
TexStar	39,553,590.35	39,553,590.35	39,553,590.35	6.24	1	1	0.200
Texpool	492,413,340.02	492,413,340.02	492,413,340.02	77.73	1	1	0.208
JPMorgan Chase	98,210.90	98,210.90	98,210.90	0.02	1	1	0.000
CD's - Interest Monthly/Quarterly	47,328,126.94	47,328,126.94	47,328,126.94	7.47	365	292	0.620
Texas Term	5,125,414.21	5,125,414.21	5,125,414.21	0.81	1	1	0.220
Investments	633,383,682.42	633,587,541.39	633,456,483.63	100.00%	52	37	0.365

Cash and Accrued Interest						
Accrued Interest at Purchase		21,390.96	21,390.96			
Subtotal		21,390.96	21,390.96			
Total Cash and Investments	633,383,682.42	633,608,932.35	633,477,874.59		52	37

Total Earnings	July 31 Month Ending	Fiscal Year To Date
Current Year	199,058.66	5,157,902.98



**Collin Co Comm College Dist.
Summary by Type
July 31, 2020
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Building						
Texpool	1	90,586,941.23	90,586,941.23	14.30	0.208	1
TexStar	1	28,242,544.71	28,242,544.71	4.46	0.200	1
Subtotal	2	118,829,485.94	118,829,485.94	18.76	0.206	1
Fund: 2018 Bond Series						
Texpool	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0
Fund: 2020 Bond Series						
Texpool	1	212,704,664.18	212,704,664.18	33.58	0.208	1
Subtotal	1	212,704,664.18	212,704,664.18	33.58	0.208	1
Fund: Debt Service						
Texas Term	1	20.50	20.50	0.00	0.000	1
Texpool	1	21,394,012.72	21,394,012.72	3.38	0.208	1
Subtotal	2	21,394,033.22	21,394,033.22	3.38	0.208	1
Fund: Operating						
Commercial Paper Disc. -Amortizing	4	40,000,000.00	39,900,222.22	6.30	1.932	43
Municipal Bonds	2	8,865,000.00	9,037,578.99	1.43	1.474	797
CD's - Interest Monthly/Quarterly	1	47,328,126.94	47,328,126.94	7.47	0.620	292
JPMorgan Chase	1	98,210.90	98,210.90	0.02	0.000	1
Texas Term	1	5,125,393.71	5,125,393.71	0.81	0.220	1
Texpool	1	95,297,542.22	95,297,542.22	15.04	0.208	1
TexStar	1	11,311,045.64	11,311,045.64	1.79	0.200	1
Subtotal	11	208,025,319.41	208,098,120.62	32.86	0.687	110
Fund: Stabilization						
Texpool	1	72,430,179.67	72,430,179.67	11.43	0.208	1
Subtotal	1	72,430,179.67	72,430,179.67	11.43	0.208	1

Total and Average	18	633,383,682.42	633,456,483.63	100.00	0.365	37
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**Collin Co Comm College Dist.
Fund BLDG - Building
Investments by Fund
July 31, 2020**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
2450	10007	TexStar	02/01/2016	28,242,544.71	28,242,544.71	28,242,544.71	0.200	0.197	0.200	1
Subtotal and Average				28,242,544.71	28,242,544.71	28,242,544.71		0.198	0.200	1
Texpool										
700001	10009	Texpool	02/01/2016	90,586,941.23	90,586,941.23	90,586,941.23	0.208	0.205	0.208	1
Subtotal and Average				90,586,941.23	90,586,941.23	90,586,941.23		0.205	0.208	1
Total Investments and Average				118,829,485.94	118,829,485.94	118,829,485.94		0.203	0.206	1

**Fund BOND18 - 2018 Bond Series
Investments by Fund
July 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006	10067	Texpool	04/12/2018	0.00	0.00	0.00				1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				0.00	0.00	0.00		0.000	0.000	0

**Fund BOND20 - 2020 Bond Series
Investments by Fund
July 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006A	10164	Texpool	04/29/2020	212,704,664.18	212,704,664.18	212,704,664.18	0.208	0.205	0.208	1
Subtotal and Average				212,704,664.18	212,704,664.18	212,704,664.18		0.205	0.208	1
Total Investments and Average				212,704,664.18	212,704,664.18	212,704,664.18		0.205	0.208	1

**Fund DS - Debt Service
Investments by Fund
July 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700004	10010	Texpool	02/01/2016	21,394,012.72	21,394,012.72	21,394,012.72	0.208	0.205	0.208	1
Subtotal and Average				21,394,012.72	21,394,012.72	21,394,012.72		0.205	0.208	1
Texas Term										
1291-01	10141	TexasDAILY	02/04/2019	20.50	20.50	20.50				1
Subtotal and Average				20.50	20.50	20.50		0.000	0.000	1
Total Investments and Average				21,394,033.22	21,394,033.22	21,394,033.22		0.205	0.208	1

**Fund OPER - Operating
Investments by Fund
July 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
03785DHE9	10159	Apple Inc CP	03/26/2020	9,996,208.33	10,000,000.00	9,996,208.33		1.054	1.068	08/14/2020	13
16677JJV9	10161	Chevron Corp CP	04/02/2020	9,963,125.00	10,000,000.00	9,963,125.00		2.275	2.307	09/29/2020	59
19121AJJ1	10158	Coca Cola CP	03/24/2020	9,972,666.67	10,000,000.00	9,972,666.67		2.070	2.099	09/18/2020	48
71344TJN3	10160	Pepsico CP	03/26/2020	9,968,222.22	10,000,000.00	9,968,222.22		2.224	2.255	09/22/2020	52
Subtotal and Average				39,900,222.22	40,000,000.00	39,900,222.22		1.906	1.932		42
Municipal Bonds											
20772J3G5	10162	State of Connecticut	04/20/2020	5,930,475.88	5,865,000.00	6,017,196.75	2.020	1.440	1.460	08/15/2022	744
20772KAE9	10163	State of Connecticut	04/20/2020	3,107,103.11	3,000,000.00	3,151,440.00	2.990	1.479	1.500	01/15/2023	897
Subtotal and Average				9,037,578.99	8,865,000.00	9,168,636.75		1.454	1.474		796
TexStar											
5450	10008	TexStar	02/01/2016	11,311,045.64	11,311,045.64	11,311,045.64	0.200	0.197	0.200		1
Subtotal and Average				11,311,045.64	11,311,045.64	11,311,045.64		0.198	0.200		1
Texpool											
700003	10011	Texpool	02/01/2016	95,297,542.22	95,297,542.22	95,297,542.22	0.208	0.205	0.208		1
Subtotal and Average				95,297,542.22	95,297,542.22	95,297,542.22		0.205	0.208		1
JPMorgan Chase											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	98,210.90	98,210.90	98,210.90					1
Subtotal and Average				98,210.90	98,210.90	98,210.90		0.000	0.000		1
CD's - Interest Monthly/Quarterly											
172128542A	10165	East West Bank	05/20/2020	47,328,126.94	47,328,126.94	47,328,126.94	0.620	0.611	0.620	05/20/2021	292
Subtotal and Average				47,328,126.94	47,328,126.94	47,328,126.94		0.612	0.620		292
Texas Term											
1291-00	10142	TexasDAILY	02/06/2019	5,125,393.71	5,125,393.71	5,125,393.71	0.220	0.216	0.220		1
Subtotal and Average				5,125,393.71	5,125,393.71	5,125,393.71		0.217	0.220		1
Total Investments and Average				208,098,120.62	208,025,319.41	208,229,178.38		0.678	0.687		109

**Fund STABL - Stabilization
Investments by Fund
July 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700005	10050	Texpool	01/24/2018	72,430,179.67	72,430,179.67	72,430,179.67	0.208	0.205	0.208	1
Subtotal and Average				72,430,179.67	72,430,179.67	72,430,179.67		0.205	0.208	1
Total Investments and Average				72,430,179.67	72,430,179.67	72,430,179.67		0.205	0.208	1



**Collin Co Comm College Dist.
Cash Reconciliation Report
For the Period July 1, 2020 - July 31, 2020
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Operating											
07/15/2020	10163	OPER	Interest	20772KAE9	3,000,000.00	CONNST 3.0M 2.99% Mat.	01/15/2023	0.00	44,850.00	0.00	44,850.00
07/31/2020	10165	OPER	Interest	172128542A	47,269,476.94	EWB 47.3M 0.62% Mat. 05/20/2021	05/20/2021	0.00	24,915.05	0.00	24,915.05
07/31/2020	10165	OPER	Interest	172128542A	47,269,476.94	EWB 47.3M 0.62% Mat. 05/20/2021	05/20/2021	-24,915.05	0.00	0.00	-24,915.05
Subtotal								-24,915.05	69,765.05	0.00	44,850.00
Total								-24,915.05	69,765.05	0.00	44,850.00



Collin Co Comm College Dist.
Interest Earnings
Sorted by Fund - Fund
July 1, 2020 - July 31, 2020
Yield on Average Book Value

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Building												
2450	10007	BLDG	RRP	28,242,544.71	28,237,740.66	28,237,895.63		0.200	0.200	4,804.05	0.00	4,804.05
700001	10009	BLDG	RR2	90,586,941.23	90,570,929.71	90,571,446.21		0.208	0.208	16,011.52	0.00	16,011.52
			Subtotal	118,829,485.94	118,808,670.37	118,809,341.84			0.206	20,815.57	0.00	20,815.57
Fund: 2020 Bond Series												
700006A	10164	BOND20	RR2	212,704,664.18	253,251,934.96	233,121,876.75		0.208	0.208	41,224.02	0.00	41,224.02
			Subtotal	212,704,664.18	253,251,934.96	233,121,876.75			0.208	41,224.02	0.00	41,224.02
Fund: Debt Service												
700004	10010	DS	RR2	21,394,012.72	19,888,314.80	20,125,579.97		0.208	0.208	3,555.97	0.00	3,555.97
1291-01	10141	DS	RR5	20.50	20.50	20.50				0.00	0.00	0.00
			Subtotal	21,394,033.22	19,888,335.30	20,125,600.47			0.208	3,555.97	0.00	3,555.97
Fund: Operating												
5450	10008	OPER	RRP	11,311,045.64	11,309,121.65	11,309,183.71		0.200	0.200	1,923.99	0.00	1,923.99
700003	10011	OPER	RR2	95,297,542.22	88,046,021.78	97,075,106.30		0.208	0.209	17,208.60	0.00	17,208.60
7828	10012	OPER	RR3	98,210.90	72,512.32	73,341.31				0.00	0.00	0.00
172128542A	10165	OPER	RR4	47,328,126.94	47,303,211.89	47,304,015.60	05/20/2021	0.620	0.620	24,915.05	0.00	24,915.05
1291-00	10142	OPER	RR5	5,125,393.71	5,124,460.01	5,124,490.13		0.220	0.215	933.70	0.00	933.70
19121AJJ1	10158	OPER	ACP	10,000,000.00	9,955,013.89	9,964,125.00	09/18/2020		2.086	0.00	17,652.78	17,652.78
03785DHE9	10159	OPER	ACP	10,000,000.00	9,987,166.67	9,991,833.33	08/14/2020		1.065	0.00	9,041.66	9,041.66
71344TJN3	10160	OPER	ACP	10,000,000.00	9,949,277.78	9,959,055.56	09/22/2020		2.240	0.00	18,944.44	18,944.44
16677JJV9	10161	OPER	ACP	10,000,000.00	9,943,750.00	9,953,750.00	09/29/2020		2.292	0.00	19,375.00	19,375.00
20772KAE9	10163	OPER	MC1	3,000,000.00	3,110,737.83	3,108,803.22	01/15/2023	2.990	1.454	7,475.00	-3,634.72	3,840.28
20772J3G5	10162	OPER	MC1	5,865,000.00	5,933,152.00	5,931,727.61	08/15/2022	2.020	1.428	9,872.75	-2,676.12	7,196.63
			Subtotal	208,025,319.41	200,734,425.82	209,795,431.77			0.679	62,329.09	58,703.04	121,032.13
Fund: Stabilization												
700005	10050	STABL	RR2	72,430,179.67	70,026,125.62	70,335,123.15		0.208	0.208	12,430.97	0.00	12,430.97
			Subtotal	72,430,179.67	70,026,125.62	70,335,123.15			0.208	12,430.97	0.00	12,430.97

Collin Co Comm College Dist.

Interest Earnings

July 1, 2020 - July 31, 2020

Adjusted Interest Earnings

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
			Total	633,383,682.42	662,709,492.07	652,187,373.98			0.359	140,355.62	58,703.04	199,058.66



**Collin Co Comm College Dist.
Amortization Schedule
July 1, 2020 - July 31, 2020
Sorted By Fund - Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 07/01/2020	Amount Amortized This Period	Amt Amortized Through 07/31/2020	Amount Unamortized Through 07/31/2020
Operating										
10159 Apple Inc CP	OPER	08/14/2020	10,000,000.00	9,958,875.00	-41,125.00	9,996,208.33	28,291.67 -12,833.33	9,041.66	37,333.33	-3,791.67
10161 Chevron Corp CP	OPER	09/29/2020	10,000,000.00	9,887,500.00	-112,500.00	9,963,125.00	56,250.00 -56,250.00	19,375.00	75,625.00	-36,875.00
10158 Coca Cola CP	OPER	09/18/2020	10,000,000.00	9,898,638.89	-101,361.11	9,972,666.67	56,375.00 -44,986.11	17,652.78	74,027.78	-27,333.33
10162 State of Connecticut	OPER	08/15/2022	5,865,000.00 2.020	5,939,485.50	74,485.50	5,930,475.88	-6,333.50 68,152.00	-2,676.12	-9,009.62	65,475.88
10163 State of Connecticut	OPER	01/15/2023	3,000,000.00 2.990	3,119,340.00	119,340.00	3,107,103.11	-8,602.17 110,737.83	-3,634.72	-12,236.89	107,103.11
10160 Pepsico CP	OPER	09/22/2020	10,000,000.00	9,890,000.00	-110,000.00	9,968,222.22	59,277.78 -50,722.22	18,944.44	78,222.22	-31,777.78
Subtotal				48,693,839.39	-171,160.61	48,937,801.21	185,258.78 14,098.17	58,703.04	243,961.82	72,801.21
Total				48,693,839.39	-171,160.61	48,937,801.21	185,258.78 14,098.17	58,703.04	243,961.82	72,801.21



**Collin Co Comm College Dist.
Projected Cashflow Report
Sorted by Monthly**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

For the Period August 1, 2020 - February 28, 2021

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
August 2020										
08/14/2020	10159	OPER	03785DHE9	Maturity	Apple Inc CP	10,000,000.00	9,958,875.00	10,000,000.00	0.00	10,000,000.00
08/15/2020	10162	OPER	20772J3G5	Interest	State of Connecticut	0.00	0.00	0.00	59,236.50	59,236.50
Total for August 2020						10,000,000.00	9,958,875.00	10,000,000.00	59,236.50	10,059,236.50
September 2020										
09/18/2020	10158	OPER	19121AJJ1	Maturity	Coca Cola CP	10,000,000.00	9,898,638.89	10,000,000.00	0.00	10,000,000.00
09/22/2020	10160	OPER	71344TJN3	Maturity	Pepsico CP	10,000,000.00	9,890,000.00	10,000,000.00	0.00	10,000,000.00
09/29/2020	10161	OPER	16677JJV9	Maturity	Chevron Corp CP	10,000,000.00	9,887,500.00	10,000,000.00	0.00	10,000,000.00
Total for September 2020						30,000,000.00	29,676,138.89	30,000,000.00	0.00	30,000,000.00
January 2021										
01/15/2021	10163	OPER	20772KAE9	Interest	State of Connecticut	0.00	0.00	0.00	44,850.00	44,850.00
Total for January 2021						0.00	0.00	0.00	44,850.00	44,850.00
February 2021										
02/15/2021	10162	OPER	20772J3G5	Interest	State of Connecticut	0.00	0.00	0.00	59,236.50	59,236.50
Total for February 2021						0.00	0.00	0.00	59,236.50	59,236.50
GRAND TOTALS:						40,000,000.00	39,635,013.89	40,000,000.00	163,323.00	40,163,323.00

Collin County Community College District
 2017 Capital Improvement Program
 For Period Ending
 July 31, 2020

Project Name	Group Description	Project Budget	Project-to-Date Actuals	Percent Budget
Technical Campus	1.0 Management, Design & Pre-Construction	13,792,895	13,178,258	95.5 %
	2.0 Investigation, Testing & Verification	1,694,355	1,019,015	60.1 %
	3.0 Construction, Equipment & Furnishings	161,016,861	144,304,790	89.6 %
	4.0 Misc	38,767	25,267	65.2 %
	5.0 Contingency	579,929	-	0.0 %
	Allen ISD and Allen EDC Reimbursement	(12,400,000)	(6,000,000)	
	Total	164,722,807	152,527,330	92.6 %
Wylie Campus	1.0 Management, Design & Pre-Construction	13,504,128	12,903,414	95.6 %
	2.0 Investigation, Testing & Verification	2,084,678	1,498,654	71.9 %
	3.0 Construction, Equipment & Furnishings	150,257,310	139,437,358	92.8 %
	4.0 Misc	175,999	59,328	33.7 %
	5.0 Contingency	62,674	-	0.0 %
	Total	166,084,789	153,898,753	92.7 %
Farmersville Campus	1.0 Management, Design & Pre-Construction	2,185,319	1,682,802	77.0 %
	2.0 Investigation, Testing & Verification	540,867	176,548	32.6 %
	3.0 Construction, Equipment & Furnishings	25,178,752	12,921,580	51.3 %
	4.0 Misc	26,716	5,911	22.1 %
	5.0 Contingency	574,479	-	0.0 %
	Total	28,506,132	14,786,841	51.9 %
Frisco Campus (IT Center)	1.0 Management, Design & Pre-Construction	4,858,074	3,147,020	64.8 %
	2.0 Investigation, Testing & Verification	1,192,700	320,015	26.8 %
	3.0 Construction, Equipment & Furnishings	50,320,449	7,153,348	14.2 %
	4.0 Misc	53,157	5,647	10.6 %
	5.0 Contingency	8,030,624	-	0.0 %
	Total	64,455,003	10,626,029	16.5 %
Celina Campus	1.0 Management, Design & Pre-Construction	3,988,794	2,853,820	71.5 %
	2.0 Investigation, Testing & Verification	936,908	238,747	25.5 %
	3.0 Construction, Equipment & Furnishings	47,510,609	17,902,038	37.7 %
	4.0 Misc	62,092	19,124	30.8 %
	5.0 Contingency	2,613,860	-	0.0 %
	Total	55,112,263	21,013,728	38.1 %
McKinney Campus Projects	1.0 Management, Design & Pre-Construction	4,375,520	589,580	13.5 %
	2.0 Investigation, Testing & Verification	472,163	-	0.0 %
	3.0 Construction, Equipment & Furnishings	30,179,816	-	0.0 %
	4.0 Misc	31,435	901	2.9 %
	5.0 Contingency	3,505,791	-	0.0 %
	Total	38,564,725	590,481	1.5 %
Frisco Campus (Addtl Projects)	1.0 Management, Design & Pre-Construction	2,883,468	36,000	1.2 %
	2.0 Investigation, Testing & Verification	347,015	-	0.0 %
	3.0 Construction, Equipment & Furnishings	16,724,000	-	0.0 %

Collin County Community College District
 2017 Capital Improvement Program
 For Period Ending
 July 31, 2020

Project Name	Group Description	Project Budget	Project-to-Date Actuals	Percent Budget
	4.0 Misc	70,820	-	0.0 %
	5.0 Contingency	1,094,995	-	0.0 %
	Total	21,120,298	36,000	0.2 %
Plano Campus (Addtl Projects)	1.0 Management, Design & Pre-Construction	-	-	#DIV/0!
	2.0 Investigation, Testing & Verification	-	-	#DIV/0!
	3.0 Construction, Equipment & Furnishings	-	-	#DIV/0!
	4.0 Misc	-	-	#DIV/0!
	5.0 Contingency	4,677,541	-	0.0 %
	Total	4,677,541	-	0.0 %
Public Safety Training Center	Construction Costs	31,068,022	31,068,022	100.0 %
	Total	31,068,022	31,068,022	100.0 %
Trane Energy PACT	Frisco Campus	9,725,336	6,491,655	66.7 %
	Plano Campus	6,797,834	4,770,037	70.2 %
	McKinney Campus	4,044,983	2,866,213	70.9 %
	Courtyard Center	548,720	536,634	97.8 %
	Collin Higher Education Center	720,659	693,453	96.2 %
	Total	21,837,531	15,357,992	70.3 %
Program Level	Building Fund Reimbursement	-	-	-
	Program Contingency	3,141,389	-	0.0 %
	Program Wide Traffic Study	370,000	351,500	95.0 %
	Trane PACT Program Management	99,500	36,000	36.2 %
	District Wide Air Cleaning	140,000	3,150	2.3 %
	District Wide Commissioning	100,000	2,625	2.6 %
	Total	3,850,889	393,275	10.2 %
	Grand Total	\$ 600,000,000	\$ 400,298,452	66.7 %
Police Headquarters	1.0 Management, Design & Pre-Construction	\$ 635,980	\$ 82,134	12.9 %
	2.0 Investigation, Testing & Verification	140,000	12,403	8.9 %
	3.0 Construction, Equipment & Furnishings	6,800,000	-	0.0 %
	4.0 Misc	6,081	1,681	27.6 %
	5.0 Contingency	507,940	-	0.0 %
	Total	\$ 8,090,000	\$ 96,217	1.2 %



Collin College

2017 Capital Improvement Program
Monthly Report
July 2020

Collin County Community College District

Project Reference: 60541060
Project Number: 60541060

August 7, 2020

Prepared for:

Collin County Community College District
3452 Spur 399
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1. Introduction

On May 6, 2017, voters approved Collin College's \$600 million bond proposal to facilitate a long-range plan to accommodate the projected population growth in Collin County over the next two decades. The program consists of 4 new campuses and 2 new facilities.

On May 16, 2017, in a special session, the Board of Trustees granted the District President authority to enter and negotiate into contract with AECOM Technical Services, Inc. (AECOM) to provide Program Management Services to the Collin College 2017 Capital Improvement Program. On May 25, 2017, Collin College issued a Notice to Proceed to AECOM. As part of these services, AECOM will deliver a monthly report to provide status and progress of key aspects of the Program.

2. Executive Summary

The Program is progressing as planned with no major issues to report at this time.

Completed and Pending Items

- Technical Campus – TCO's for staff occupancy have been received for Buildings A, B, and C. MEP finals have been received for entire campus. Fire alarm and sprinkler inspections are pending for the garage and Building D. Punchlist items are on-going in all buildings. FF&E delivery and installation is on-going for all buildings. Commissioning and Test & Balance is on-going for throughout the campus. Installation of monument signs was completed 07/31 and installation of site signage is on-going.
- Wylie Campus Landscaping finalization and cleanup is ongoing. Landscape furniture has been set and anchored. All subs are correcting any final punch list items at Campus Commons, Student Center, and Conference Center. Furniture install is on-going at the Campus Commons, Student Center, and Conference Center, with weekly install schedule updates due to issues with COVID.

Items of close attention

- Installation of FF&E and IT infrastructure are being closely monitored to ensure completion of the Wylie and Technical Campus projects by Fall 2020.
- Receipt of Student Occupancy approval from the City of Allen for the Technical Campus

Budget Summary

- \$503,381,573 of the \$600,000,000 has been committed to-date in the form of contracts with various vendors. This represents 83.90% of the overall program budget committed.
- \$406,220,677 of the \$503,381,573 committed amount has been expended to-date. This represents 80.70% of the commitments to date and 67.70% of the program budget.

3. Scope

3.1 Phase 1

- Wylie Campus
 - Construction of a campus on a new approximately 97-acre site
 - The campus includes:
 - Campus Commons
 - Learning Resource Center / Library
 - Student Center/Conference Center
 - Central Utility Plant
- Technical Campus
 - Construction of a Technical Campus on a new 32-acre site in Allen, Texas
 - The campus includes:
 - 500 space underground parking garage
 - Academic Building (includes space for dual credit students)
 - 3 Trade Bar Buildings to support CTE programs
 - Programs planned for inclusion include:
 - Advanced Manufacturing, Automotive, Construction, and Health Science

3.2 Phase 2

- Celina Campus
 - Construction of a campus on a new approximately 75-acre site
 - The campus includes:
 - Student Union / Workforce / Instructional Building
- Farmersville Campus
 - Construction of a campus on a new approximately 76-acre site
 - The campus includes:
 - Student Union / Workforce / Instructional Building
- Frisco Campus
 - Construction of a new IT Center building on the existing campus

3.3 Phase 3

- Frisco Campus
 - Construction of a new fire lane, parking lot, and loop road on the existing campus
- McKinney Campus
 - Construction of a new Welcome Center on the existing campus
- Additional McKinney Campus Projects
 - Trane Upgrades
 - New Entry Drive and Parking
 - Pistol Range Demo
 - Classroom Building and Dining Renovations
 - Dental Hygiene Renovations
 - Wayfinding
- Additional Frisco Campus Projects
 - Trane Upgrades
 - Alumni Hall Renovations and Additions
 - Lawler Hall Renovations
 - Heritage Hall Upgrades
 - Founders Hall Renovations
 - Wayfinding
- Additional Plano Campus Projects
 - Trane Upgrades
 - Wayfinding
- Additional Courtyard Center Projects
 - Trane Upgrades
- Additional CHEC Projects
 - Trane Upgrades

4. Community

4.1 Project Teams

4.1.1 Phase 1

- Wylie Campus
 - Program Manager: AECOM Technical Services, Inc. (under contract)
 - A/E: Page Southerland Page, Inc. (under contract)
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.

- Cost Consulting: Vermeulens
- Construction Manager-at-Risk: Skanska USA Building, Inc. (under contract)
- Commissioning Agent: Bath Group, Inc. (under contract)
- Technical Campus
 - Program Manager: AECOM Technical Services, Inc. (under contract)
 - A/E: Perkins+Will, Inc. (under contract)
 - Associate Architect: Hoefer Wysocki Architecture
 - MEP: Purdy McGuire
 - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - Cost Consulting: Vermeulens
 - Construction Manager-at-Risk: McCarthy Building Companies, Inc. (under contract)
 - Commissioning Agent: Farnsworth (under contract)

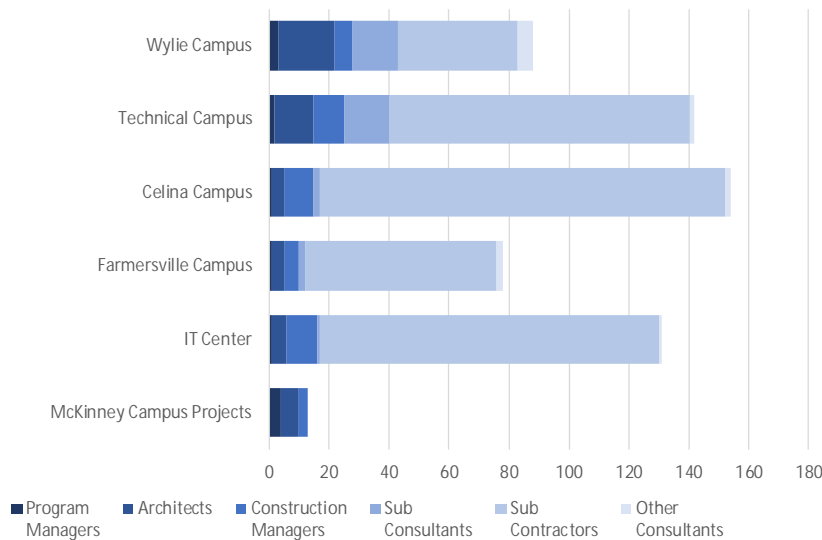
4.1.2 Phase 2

- Celina Campus
 - Program Manager: AECOM (under contract)
 - A/E: Beck Architecture, LLC (under contract)
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JT Vaughn Construction (under contract)
- Farmersville Campus
 - Program Manager: AECOM (under contract)
 - A/E: Beck Architecture, LLC (under contract)
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JT Vaughn Construction (under contract)
- IT Center
 - Program Manager: AECOM (under contract)
 - A/E: Beck Architecture, LLC (under contract)
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: ME Engineers
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JE Dunn Construction (under contract)

4.1.3 Phase 3

- Welcome Center at the McKinney Campus
 - Program Manager: AECOM Technical Service, Inc. (under contract)
 - A/E: PBK (under contract)
 - Construction Manager-at-Risk: Skanska (under contract)
- Fire Lane and Loop Road/Parking at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc. (under contract)
 - Civil Engineer: RLK Engineering (under contract)
 - Construction Manager-at-Risk: JE Dunn (under contract)
- Additional Projects at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc. (under contract)
 - A/E: Page Southerland Page, Inc. (contract pending)
 - Construction Manager-at-Risk: (RFQ Process has started)
- Additional Projects at McKinney Campus
 - Program Manager: AECOM Technical Service, Inc. (under contract)
 - A/E: PBK (under contract)
 - Construction Manager-at-Risk: Skanska (under contract)

4.2 Current Personnel Estimate



It is estimated that the Program Managers, Architects, Construction Managers, Sub-Consultants, and Sub-Contractors, under contract with Collin College for the 2017 Capital Improvement Program, have 593 employees contributing to the program's progress.

5.2 Phase 1

Wylie Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017	↑	May 16, 2017	✓
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017	↑	August 22, 2017	✓
Architect Mobilized	September 12, 2017	September 29, 2017	↓	September 28, 2017	✓
GMP Construction Documents Submittal	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of GMP	August 28, 2018	August 28, 2018	↑	August 28, 2018	✓
Contractor Mobilized	September 10, 2018	September 12, 2018	↔	September 12, 2018	✓
Foundations Complete	May 18, 2019	April 30, 2019	↑	April 23, 2019	✓
Structures Complete	June 28, 2019	June 28, 2019	↑	May 23, 2019	✓
Dry-In of Buildings Complete	October 26, 2019	October 26, 2019	↑	October 29, 2019	✓
Permanent Power Complete	September 17, 2019	September 17, 2019	↑	September 21, 2019	✓
Interior Finish-Out Complete	May 1, 2020	June 10, 2020	↓	July 1, 2020	✓
Substantial Completion	June 25, 2020	June 25, 2020	↑	July 1, 2020	✓
Final Completion	August 23, 2020	August 23, 2020	↑	-	
Student Occupancy	August 2020	August 2020	↑	-	

Technical Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017	↑	May 16, 2017	✓
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017	↑	August 22, 2017	✓
Architect Mobilized	September 12, 2017	September 29, 2017	↓	September 28, 2017	✓
GMP Construction Documents Submittal	April 16, 2018	April 16, 2018	↑	April 19, 2018	✓
BOT Approval of GMP	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
Contractor Mobilized	July 6, 2018	July 20, 2018	↔	July 26, 2018	✓
Foundations Complete	September 23, 2019	September 23, 2019	↑	July 29, 2019	✓
Structures Complete	November 18, 2019	November 18, 2019	↑	November 13, 2019	✓
Roofing of Buildings Complete	December 20, 2019	December 20, 2019	↑	December 20, 2019	✓
Permanent Power Complete	December 15, 2019	January 10, 2020	↓	January 15, 2020	✓
Building A Punchlist Generated	June 5, 2020	June 12, 2020	↔	June 12, 2020	✓
Building B Punchlist Generated	June 12, 2020	June 19, 2020	↔	June 19, 2020	✓
Building C Punchlist Generated	June 30, 2020	July 6, 2020	↔	July 9, 2020	✓
Building D Punchlist Generated	July 6, 2020	July 20, 2020	↔	July 15, 2020	✓
Substantial Completion	July 6, 2020	August 10, 2020	↓	-	
Final Completion	September 4, 2020	September 10, 2020	↔	-	
Student Occupancy	August 2020	August 2020	↑	-	

5.3 Phase 2

Celina Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	January 8, 2019	January 15, 2019	↘	January 16, 2019	✓
Design Development Submittal	April 30, 2019	April 30, 2019	↑	April 26, 2019	✓
Construction Document Submittal	September 20, 2019	September 20, 2019	↑	September 3, 2019	✓
Contractor Mobilized	December 2019	December 2019	↑	November 25, 2019	✓
Foundations Complete	April 9, 2020	April 14, 2020	↘	April 21, 2020	✓
Structures Complete	July 7, 2020	July 7, 2020	↑	June 9, 2020	✓
Roofing of Buildings Complete	December 2, 2020	December 2, 2020	↑	-	
Permanent Power Complete	October 7, 2020	October 7, 2020	↑	-	
Interior Finish-Out Complete	May 18, 2021	May 18, 2021	↑	-	
Substantial Completion	July 15, 2021	June 30, 2021	↑	-	
Final Completion	August 12, 2021	July 29, 2021	↑	-	
Student Occupancy	August 2021	August 2021	↑	-	

Farmersville Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	December 20, 2018	December 18, 2018	↑	December 18, 2018	✓
Design Development Submittal	April 2, 2019	April 19, 2019	↓	April 26, 2019	✓
Construction Document Submittal	July 25, 2019	August 9, 2019	↓	August 9, 2019	✓
Contractor Mobilized	November 2019	November 2019	↑	October 21, 2019	✓
Foundations Complete	March 5, 2020	March 13, 2020	↘	April 2, 2020	✓
Structures Complete	April 13, 2020	April 13, 2020	↑	April 30, 2020	✓
Roofing of Buildings Complete	June 29, 2020	June 29, 2020	↑	June 30, 2020	✓
Permanent Power Complete	June 30, 2020	July 7, 2020	↘	May 4, 2020	✓
Interior Finish-Out Complete	November 30, 2020	November 30, 2020	↑	-	
Substantial Completion	January 5, 2021	January 5, 2021	↑	-	
Final Completion	February 2, 2021	February 2, 2021	↑	-	
Student Occupancy	August 2021	August 2021	↑	-	

IT Center

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	May 24, 2019	May 24, 2019	↑	May 24, 2019	✓
Design Development Submittal	August 23, 2019	August 23, 2019	↑	August 23, 2019	✓
Construction Document Submittal	December 9, 2019	December 9, 2019	↑	December 9, 2019	✓
Contractor Mobilized	December 2019	January 6, 2020	↓	January 20, 2020	✓
Construction Start for Loop Road/Parking	June 1, 2020	July 13, 2020	↓	July 27, 2020	✓
Foundations Complete	June 22, 2020	June 22, 2020	↑	May 2, 2020	✓
Structures Complete	August 14, 2020	August 14, 2020	↑	July 14, 2020	✓
Construction Complete for Loop Road/Parking	August 15, 2020	August 15, 2020	↑	-	
Roofing of Buildings Complete	November 3, 2020	November 3, 2020	↑	-	
Permanent Power Complete	January 4, 2021	January 4, 2021	↑	-	
Interior Finish-Out Complete	May 13, 2021	May 13, 2021	↑	-	
Substantial Completion	June 30, 2021	July 7, 2021	↔	-	
Final Completion	August 26, 2021	August 26, 2021	↑	-	
Student Occupancy	August 2021	August 2021	↑	-	

* Phase 3 (Loop Road, Fire Lane, and Parking Lot) at Frisco Campus is included in this schedule

5.4 Phase 3

McKinney Campus Projects

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019	↑	August 27, 2019	✓
BOT Approval of A/E Procurement Method	October 22, 2019	October 22, 2019	↑	October 22, 2019	✓
BOT Approval of Construction Delivery Method	February 2020	February 2020	↑	October 22, 2019	✓
BOT Approval of Recommended A/E Firm	March 24, 2020	March 24, 2020	↑	April 28, 2020	✓
BOT Approval of Recommended CM Firm	March 24, 2020	March 24, 2020	↑	April 28, 2020	✓
Architect NTP	April 14, 2020	April 14, 2020	↑	April 8, 2020	✓
Schematic Design Submittal	August 1, 2020	August 1, 2020	↑	August 1, 2020	✓
Design Development Submittal	September 5, 2020	September 5, 2020	↑	-	
Student Occupancy	January 2022	January 2022	↑	-	

Frisco Campus Renovations and Additions Projects

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019	↑	August 27, 2019	✓
BOT Approval of Recommended AE Firm	June 23, 2020	June 23, 2020	↑	June 23, 2020	✓
BOT Approval of Recommended CM Firm	August 25, 2020	August 25, 2020	↑	-	

6. Budget

6.1 Program Summary

Program Wide Budget Summary

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$47,226,570	\$43,074,730	\$41,828,656	\$34,706,394	97%	83%
Investigation, Testing & Verification	\$8,185,410	\$6,921,670	\$5,327,959	\$3,252,978	77%	61%
Construction, Equipment & Furnishings	\$486,561,069	\$504,969,349	\$456,094,425	\$368,145,127	90%	81%
Misc.	\$394,411	\$388,166	\$130,533	\$116,177	34%	89%
Contingency	\$61,621,273	\$18,508,746	\$0	\$0	0%	0%
Total Program Budget	\$600,000,000	\$600,000,000	\$503,381,573	\$406,220,677		
% of Total Program Budget Committed	83.90%					
% of Total Commitments Expended	80.70%					
% of Total Program Budget Expended	67.70%					

6.2 Phase 1

Wylie Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$15,051,440	\$13,504,128	\$13,504,128	\$12,903,414	100%	96%
Investigation, Testing & Verification	\$2,679,247	\$2,084,678	\$1,792,096	\$1,498,654	86%	84%
Construction, Equipment & Furnishings	\$133,174,284	\$150,257,310	\$150,256,427	\$139,437,358	100%	93%
Misc.	\$126,082	\$175,999	\$60,878	\$59,328	35%	97%
Contingency	\$6,571,649	\$62,674	\$0	\$0	0%	0%
Total Project Budget	\$157,602,702	\$166,084,789	\$165,613,528	\$153,898,753		
% of Total Project Budget Committed	99.72%					
% of Total Commitments Expended	92.93%					
% of Total Project Budget Expended	92.66%					

Technical Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$14,713,206	\$13,792,895	\$13,740,617	\$13,178,258	100%	96%
Investigation, Testing & Verification	\$2,619,039	\$1,694,355	\$1,633,265	\$1,019,015	96%	62%
* Construction, Equipment & Furnishings	\$130,181,602	\$161,016,861	\$160,163,695	\$144,304,790	99%	90%
Misc.	\$123,249	\$38,767	\$38,073	\$25,267	98%	66%
Contingency	\$6,423,972	\$579,929	\$0	\$0	0%	0%
Allen ISD Reimbursement	-	(\$12,000,000)	(\$12,000,000)	-		
Allen EDC Grant	-	(\$400,000)	(\$400,000)	-		
Total Project Budget	\$154,061,068	\$164,722,807	\$163,175,650	\$158,527,330		
% of Total Project Budget Committed	99.06%					
% of Total Commitments Expended	97.15%					
% of Total Project Budget Expended	96.24%					

* Actual Budget from bond funds is \$148,616,861 (\$161,016,861 less \$12,000,000 Allen ISD Reimbursement and \$400,000 Allen EDC Grant)

6.3 Phase 2

Celina Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,078,807	\$3,988,794	\$3,956,435	\$2,853,820	99%	72%
Investigation, Testing & Verification	\$936,908	\$936,908	\$588,490	\$238,747	63%	41%
Construction, Equipment & Furnishings	\$46,569,862	\$47,510,609	\$42,279,249	\$17,902,038	89%	42%
Misc.	\$44,090	\$62,092	\$19,124	\$19,124	31%	100%
Contingency	\$2,482,596	\$2,613,860	\$0	\$0	0%	0%
Total Project Budget	\$55,112,263	\$55,112,263	\$46,843,297	\$21,013,728		
% of Total Project Budget Committed	85.00%					
% of Total Commitments Expended	44.86%					
% of Total Project Budget Expended	38.13%					

Farmersville Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,539,404	\$2,185,319	\$2,171,319	\$1,682,802	99%	78%
Investigation, Testing & Verification	\$468,453	\$540,867	\$448,095	\$176,548	83%	39%
Construction, Equipment & Furnishings	\$23,284,932	\$25,178,752	\$23,052,211	\$12,921,580	92%	56%
Misc.	\$22,045	\$26,716	\$5,911	\$5,911	22%	100%
Contingency	\$1,241,298	\$574,479	\$0	\$0	0%	0%
Total Project Budget	\$27,556,132	\$28,506,132	\$25,677,536	\$14,786,841		
% of Total Project Budget Committed	90.08%					
% of Total Commitments Expended	57.59%					
% of Total Project Budget Expended	51.87%					

IT Center

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,472,853	\$4,858,074	\$4,823,265	\$3,147,020	99%	65%
Investigation, Testing & Verification	\$1,009,600	\$1,192,700	\$856,813	\$320,015	72%	37%
Construction, Equipment & Furnishings	\$50,183,042	\$50,320,449	\$39,837,291	\$7,153,348	79%	18%
Misc.	\$47,510	\$53,157	\$5,647	\$5,647	11%	100%
Contingency	\$2,675,210	\$8,030,624	\$0	\$0	0%	0%
Total Project Budget	\$59,388,215	\$64,455,003	\$45,523,016	\$10,626,029		
% of Total Project Budget Committed	70.63%					
% of Total Commitments Expended	23.34%					
% of Total Project Budget Expended	16.49%					

* Project Budget contains funds for Phase 3 (Loop Road, Fire Lane, and Parking Lot) at Frisco Campus

6.4 Phase 3

McKinney Campus Projects

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$4,370,860	\$4,375,520	\$3,262,892	\$589,580	75%	18%
Investigation, Testing & Verification	\$472,163	\$472,163	\$9,200	\$0	2%	0%
Construction, Equipment & Furnishings	\$30,179,816	\$30,179,816	\$0	\$0	0%	0%
Misc.	\$31,435	\$31,435	\$901	\$901	3%	100%
Contingency	\$2,833,454	\$3,505,791	\$0	\$0	0%	0%
Total Project Budget	\$37,887,728	\$38,564,725	\$3,272,993	\$590,481		
% of Total Project Budget Committed	8.49%					
% of Total Commitments Expended	18.04%					
% of Total Project Budget Expended	1.53%					

Frisco Campus (Additional Projects)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,883,468	\$2,883,468	\$528,468	\$36,000	18%	7%
Investigation, Testing & Verification	\$347,015	\$347,015	\$0	\$0	0%	0%
Construction, Equipment & Furnishings	\$16,724,000	\$16,724,000	\$0	\$0	0%	0%
Misc.	\$70,820	\$70,820	\$0	\$0	0%	0%
Contingency	\$1,094,995	\$1,094,995	\$0	\$0	0%	0%
Total Project Budget	\$21,120,298	\$21,120,298	\$528,468	\$36,000		
% of Total Project Budget Committed	2.50%					
% of Total Commitments Expended	6.81%					
% of Total Project Budget Expended	0.17%					

Plano Campus (Additional Projects)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Total Project Budget	\$0	\$4,677,541	\$0	\$0		
% of Total Project Budget Committed	0.00%					
% of Total Commitments Expended	0.00%					
% of Total Project Budget Expended	0.00%					

6.5 Phase A

Public Safety Training Center

Budget Group	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Construction Costs	\$31,068,022	\$31,068,022	\$31,068,022	100%	100%
Total Project Budget	\$31,068,022	\$31,068,022	\$31,068,022		

* This project was not managed by AECOM. However, it is included in the report to make a complete report of Bond costs.

Trane Energy PACT

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Frisco Campus	\$9,725,336	\$9,725,336	\$9,725,336	\$6,491,655	100%	67%
Plano Campus	\$6,797,834	\$6,797,834	\$6,797,834	\$4,770,037	100%	70%
McKinney Campus	\$4,044,983	\$4,044,983	\$4,044,983	\$2,866,213	100%	71%
Courtyard Center	\$548,720	\$548,720	\$548,720	\$536,634	100%	98%
Collin Higher Education Center	\$720,659	\$720,659	\$720,659	\$693,453	100%	96%
Total Program Budget	\$21,837,531	\$21,837,531	\$21,837,531	\$15,357,992		
% of Total Project Budget Committed	100.00%					
% of Total Commitments Expended	70.33%					
% of Total Project Budget Expended	70.33%					

6.6 Additional Program Budgets

Program Level

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Building Fund Reimbursement	\$51,150,000	\$0	\$0	\$0	0%	0%
Program Wide Traffic Study	\$0	\$370,000	\$370,000	\$351,500	100%	95%
Program Contingency	\$39,393,094	\$3,141,389	\$0	\$0	0%	0%
Trane PACT Program Management		\$99,500	\$99,500	\$36,000	100%	36%
District Wide Air Cleaning		\$140,000	\$140,000	\$3,150	100%	2%
District Wide Commissioning		\$100,000	\$19,850	\$2,625	20%	13%
Total Project Budget	\$90,543,094	\$3,850,889	\$370,000	\$351,500		

* Building Fund Reimbursements for Wylie Campus land, Technical Campus land, and Public Safety Training Center construction costs were completed in August '18. Budgets, Commitments and Expenditures for these costs are reflected in each project.

** Program Contingency Original Budget is the result of the balance from the original Phase 3 & 4 projects less the funding for the Frisco Campus Parking Garage, McKinney Campus Welcome Center & Trane Energy PACT projects.

* Additional Phase 3 projects to be funded from Program Contingency

7. Completed Items

7.1 General Program

- [AECOM issued the Monthly Program Report for June '20 to Collin College on July 7th](#)
- [AECOM conducted coordination meetings with the Executive Committee on July 13th, 20th, and 27th](#)

7.2 Procurement

- [PBK Contract for the McKinney Campus Welcome Center was executed and PO was issued on July 23rd](#)

7.3 Design

- [PBK held a Plan Review Meeting with Collin College and AECOM for the McKinney Campus Welcome Center on July 20th](#)
- [PBK held a Plan Review Meeting with Collin College and AECOM for the McKinney Campus Welcome Center on July 22nd](#)
- [PBK held a meeting with Collin College and AECOM for the Dental Hygiene Renovations at the McKinney Campus on July 31st](#)

7.4 Pre-Construction

- No Pre-Construction Items have been completed at this time

7.5 Construction

- [Collin College, AECOM, Perkins+Will, Inc. and McCarthy Building Companies, Inc. conducted Weekly OAC meetings on July 1st, 8th, 15th, 22nd, and 29th for the Technical Campus](#)
- [Collin College, AECOM, Page Southerland Page, Inc. and Skanska USA Building, Inc. conducted Weekly OAC meetings on July 2nd, 9th, 16th, 23rd, and 30th for the Wylie Campus](#)

- Collin College, AECOM, Page Southerland Page, Inc., Skanska USA Building, Inc. and Bath Commissioning conducted Weekly MEP/Commissioning meetings on July 1st, 8th, 15th, 22nd, and 29th for the Wylie Campus
- Collin College, AECOM, Beck Architecture, LLC, and JT Vaughn Construction conducted Weekly OAC meetings on July 1st, 8th, 15th, 22nd, and 29th for the Celina Campus
- Collin College, AECOM, Beck Architecture, LLC, and JT Vaughn Construction conducted Weekly OAC meetings on July 2nd, 9th, 16th, 23rd, and 30th for the Farmersville Campus
- Collin College, AECOM, Beck Architecture, LLC, and JE Dunn Construction conducted an OAC meeting on July 7th, 14th, 21st, and 28th for the IT Center at the Frisco Campus
- McCarthy Building Companies, Inc. held the Trade Bar C Part 1 Punchlist Walk with AECOM, Perkins & Will, Inc., and Hoefer Wysocki on July 1st for the Technical Campus
- Collin College, AECOM, and Beck Architecture, LLC met to discuss skunkworks on July 6th for the IT Center
- Collin College, AECOM, and Beck Architecture, LLC met to discuss Windows Labs on July 7th for the IT Center
- McCarthy Building Companies, Inc. held the Trade Bar C Part 2 Punchlist Walk with AECOM, Perkins & Will, Inc., and Hoefer Wysocki on July 9th for the Technical Campus
- McCarthy Building Companies, Inc. held the Trade Bar D Punchlist Walk with AECOM, Perkins & Will, Inc., and Hoefer Wysocki on July 15th for the Technical Campus
- McCarthy Building Companies, Inc. held the Site and Exterior Punchlist Walk with AECOM, Perkins & Will, Inc., and Hoefer Wysocki on July 29th for the Technical Campus

See Appendix A for Construction Progress Photos

7.6 Acceptance and Close-Out

- No Acceptance and Close-Out Phase Items have been completed at this time

8. Pending Items

8.1 General Program

- No General Program items are pending at this time

8.2 Procurement

- [CMAR Short-list Interviews for the Frisco Campus projects](#)

8.3 Design

- [Revised easement locations at Celina Campus due to changes in new roadway alignment](#)

8.4 Pre-Construction

- [Coordination with the City of Frisco on the permitting/zoning requirements for the work on the Frisco Campus](#)

8.5 Construction

- [FF&E deliveries, city inspections, and interior and exterior finishes in the Trade Bars, at the Technical Campus](#)
- [FF&E deliveries, IT installation, and punch list at the Wylie Campus](#)

- [Student Occupancy approval from City of Allen](#)
See Appendix A for Construction Progress Photos

8.6 Acceptance and Close-Out

- No Acceptance and Close-Out activities are underway at this time

Appendix A – Construction Progress Photos

Technical Campus



July '20 Aerial



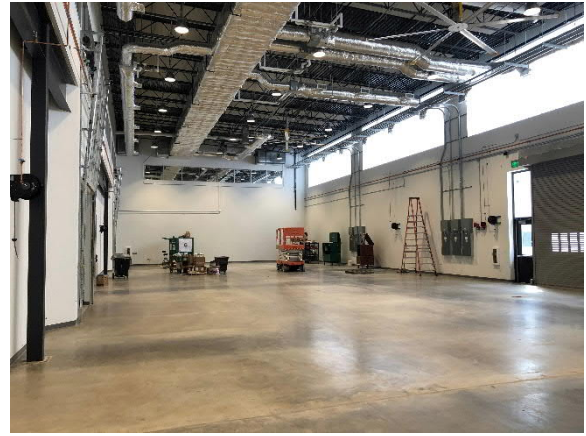
South View of Academic Building



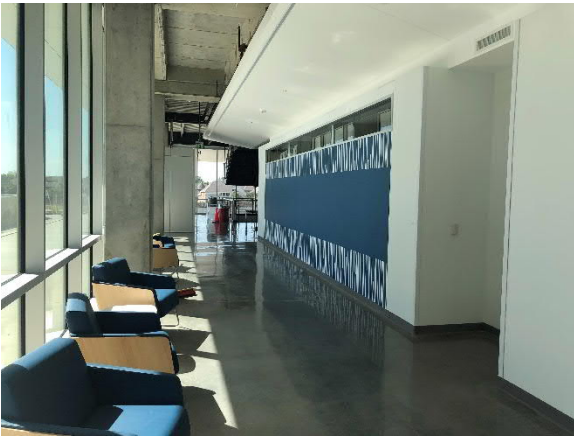
Southern Monument Sign



Alignment Lifts in Trade Bar D



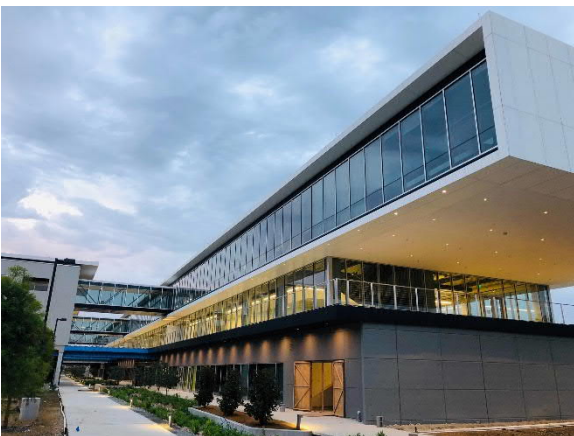
Shared Building Lab at Trade Bar C



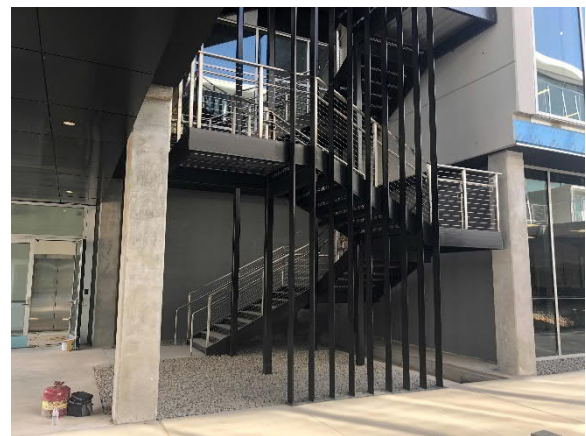
Graphic Install at Main Entrance of Academic Building



Kiosks at One-Stop Shop in Academic Building



North End View of Academic Building



Angles Installed and Painted at Trade Bar B Exterior Stairs

Wylie Campus



July '20 Aerial



Outdoor Seating in Campus Quad
between Campus Commons and Student



Outdoor Seating in Front of Library



Level 2 of Campus Commons



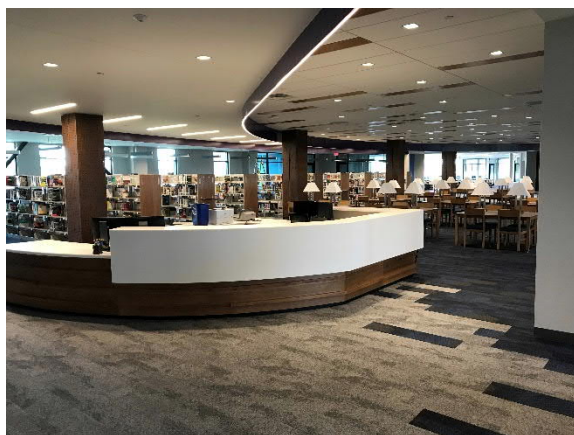
Testing Center in Campus Commons



Seating in Level 1 of Student Center



Dining Area at Student Center



Circulation Desk and Table Install
at Library

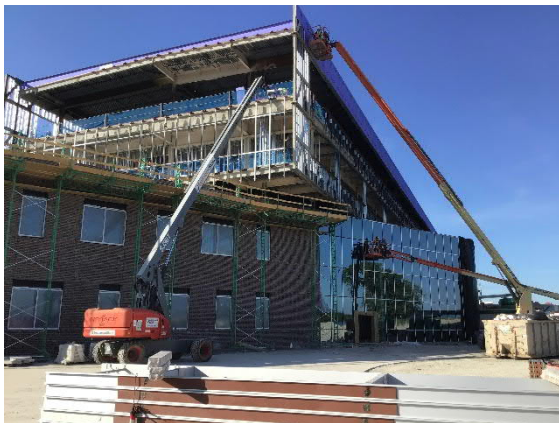


Bookcases at Library

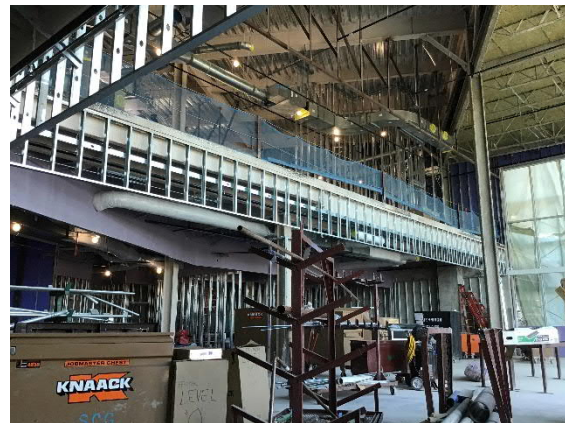
Celina Campus



July '20 Aerial



South View of North Building



Rough-In of 1st Floor

Farmersville Campus



July '20 Aerial



Looking West at Campus



Curtain Wall at Library Area

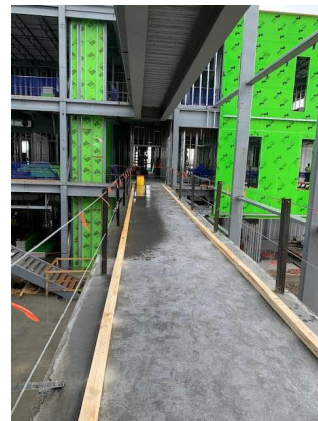
IT Center at Frisco Campus



July '20 Aerial



South View of Atrium from Level 2 Bridge



Level 2 Atrium Bridge