



Locations

Central Park Campus
McKinney, Texas

Collin Higher Education Center
McKinney, Texas

Preston Ridge Campus
Frisco, Texas

Spring Creek Campus
Plano, Texas

Courtyard Center
Plano, Texas

Allen Center
Allen, Texas

Rockwall Center
Rockwall, Texas

eCollin
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Board of Trustees

J. Robert Collins, Ph.D., *Chair*
Andrew Hardin, *Vice Chair*
Jim Orr, *Secretary*
Raj Menon, Ph.D., *Treasurer*
Stacy Anne Arias
Stacey Donald, Ph.D.
Greg Gomel
Fred Moses
Jay Saad

District President

H. Neil Matkin, Ed.D.
3452 Spur 399
P.O. Box 8021
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nmatkin@collin.edu
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NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold its Regularly Scheduled Meeting on Tuesday, April 28, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"). An emergency and urgent public necessity exists due to the COVID-19 pandemic, making it inconsistent with guidance from the Centers for Disease Control and Prevention and Governor Abbott's Executive Orders for members of the public to be required to congregate at the meeting location for the purpose of observing and/or participating in the meeting.

Therefore, members of the public may observe and/or participate in this meeting which will be broadcast live using Zoom Meetings. An electronic copy of the agenda packet is attached to this notice. The open portions of this meeting will be recorded.

MEMBERS OF THE PUBLIC who wish to listen to the meeting should dial one of these toll-free numbers: (877) 853-5247 or (888) 788-0099 | Zoom Meeting ID: 962 8959 4784 | Password: 028904.

1. Zoom meeting is audio-only. Video access by members of the public is not available.
2. Notice that the Board meeting will begin promptly at 5:30 p.m., followed by Executive Session. The Board is expected to reconvene at the conclusion of its Executive Session, at approximately 7:00 p.m.

MEMBERS OF THE PUBLIC who wish to address the board regarding an item on this agenda must comply with the following registration procedures:

1. Registration for public comments will occur between 5:00 p.m. and 6:00 p.m. on April 28, 2020.

2. Submit or email your comment card to boardcomments@collin.edu between 5:00 p.m. and 6:00 p.m. on April 28, 2020.

3. Comment cards must include the following information: Name; Organization You Are Representing, if applicable; Whether or Not Your Comment Is Related to an Agenda Item; If Your Comment is Related to an Agenda Item, Please Identify Which Agenda Item; If you are a person who is deaf or hearing impaired, please make note of that in your email.

Note: Comments submitted by persons who are deaf or hearing impaired will be read by a staff member. BRAILLE IS NOT AVAILABLE.

4. Comment cards received later than 6:00 p.m. will not be accepted.

5. Comment cards are not transferable to other speakers.

6. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard.

7. If time remains within the allotted thirty minutes, comments addressing non-agenda items will be heard. All comments related to non-agenda items that are not heard during the allotted thirty minutes will be heard at the end of the Regular Board Meeting.

8. Speakers who submit public comment cards will have up to three minutes to address the Board. No comment shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used.

9. The Board encourages, but does not require, delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

PUBLIC COMMENTS related to this meeting will be handled as follows:

1. Join the meeting by dialing one of the following toll-free numbers: (877) 853-5247 or (888) 788-0099 | Zoom Meeting ID: 962 8959 4784 | Password: 028904

2. If the meeting has not already started, you will be prompted to press the # sign to wait.

3. You will be prompted to enter your unique participant ID. This step does not apply to Public Comments, so press the # sign to skip.

4. Upon entering the meeting, all callers will be muted by the meeting host to avoid unintentional external noise from disrupting the meeting.

5. During Public Comments, each caller will be identified by the last four digits of their phone number.

6. When you are recognized to speak you will be unmuted. Please begin by stating your name and address before making your comment.

MEMBERS OF THE PUBLIC who wish to watch the board meeting in real time via live stream may do so by clicking on the "Live Stream and Videos" tab at the following link:

https://www.collin.edu/leadership/board_of_trustees.html

**These guidelines are in compliance with House Bill 2840, which was signed into law, becoming effective September 1, 2019. As Collin College is in the process of reviewing its related local policy, BDB(LOCAL), these guidelines supersede the existing policy when in conflict. These guidelines may be revised once the new policy is finalized and adopted by the Collin College Board of Trustees.*

CONVENE REGULAR MONTHLY MEETING: 5:30 p.m., in Board Room 139, CHEC and via Zoom Meetings

1. Certification of Notice of the April 28, 2020 Meeting of the Collin County Community College District Board of Trustees

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit:

Sections 551.082 and 0821 - Certain School Board Deliberations

a. Consideration of approval of expulsion of student

Section 551.074 - Personnel Matters

a. Discuss employment, duties, evaluations, or assessment of college personnel and administrative reporting requirements

Section 551.089 – Security Devices or Security Audits

a. Discuss the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

Section 551.071 Consultations with Attorney

a. Discuss and receive legal advice regarding pending or contemplated litigation

Section 551.072 - Deliberation about Real Property

a. Discuss on-going college campus projects

RECONVENE REGULAR MONTHLY MEETING: 7:00 p.m., Board Room 139, CHEC. To listen to the meeting live, dial one of these toll-free numbers: (877) 853-5247 or (888) 788-0099 | Meeting ID: 962 8959 4784 | Password: 028904

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

1. Pledges of Allegiance

PUBLIC COMMENT

CONSIDERATION OF CONSENT AGENDA

The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion, and for which there is unanimous approval. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.

Approval of April Consent Agenda Items

2020-04-C1

Approval of the Minutes of the February 25, 2020 Regular Meeting & March 17, 2020 Emergency Meeting

2020-04-C2

Presentation of the Personnel Report for April 2020

C2a. Three-Year Faculty Contracts

C2b. Three-Year Faculty Contract Extensions

C2c. One-Year Faculty Contracts

C2d. Sabbatical Leave

C2e. Administrative Appointments

C2f. Faculty Appointments

C2g. Staff Appointments

C2h. Promotions/Changes

C2i. Resignations/Terminations

2020-04-C3

Approval of the City of Plano's Heritage Commission (HC) recommendations for the 2020 Heritage Tax Exemption program

2020-04-C4

Approval of Proposed Course Fees, Effective as of Fall 2020

2020-04-C5

Approval of Application for Participation in Texas Cooperative Liquid Assets Security System program (Texas CLASS)

2020-04-C6

Approval of Student Housing Meal Plan Fees for the 2020-21 Academic Year

CONSIDERATION OF ACTION ON AGENDA ITEMS

2020-04-1

Consideration of Approval of the Expulsion of a Student

2020-04-2

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

2020-04-3

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of an Architect for the New Welcome Center at the McKinney Campus

2020-04-4

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of Construction Manager at Risk Firm for the New Welcome Center at the McKinney Campus

2020-04-5

Report Out of the Finance and Audit Committee and Consideration of Approval of the Charter for the Office of Internal Audit

2020-04-6

Report Out of the Finance and Audit Committee and Consideration of Approval of Fiscal Year 2020 Audit Plan for the Office of Internal Audit

2020-04-7

Report Out of the Finance and Audit Committee and Consideration of Approval of Tuition Rates Effective Fall 2020

2020-04-8

Consideration of Approval for the District President to Exercise a Contract Option with AECOM Technical Services, Inc. to Provide Program Management Support for the Balance of the Projects in Phases 3 and 4 of the 2017 Bond Program

2020-4-9

Consideration of Approval of Change Order #1 for the Construction Manager-at-Risk Contract with JE Dunn Construction (“JE Dunn”) for the Construction of the Parking Lot and Loop Road at the Frisco Campus

2020-04-10

Consideration of Approval of the Bid Report for April 2020

PUBLIC COMMENTS *(If required in accordance with HB 2840.)*

INFORMATION REPORTS

Exercise of Grant Authority by District President
Phi Theta Kappa (PTK) Chapter Awards
Student Government Association (SGA) 2019-2020 Update
Bond 2020 Transaction Summary & Debt Summary
Statement of Net Position as of February 29, 2020

Summaries of Current Funds, Revenues, and Expenses as of February 29, 2020
Monthly Investment Report as of February 29, 2020
Quarterly Investment Report as of February 29, 2020
Grant Budget Amendments for the Quarter Ended February 29, 2020
Gifts In-Kind for the Month of February 2020
AECOM Monthly Report as of February 2020
Quarterly Purchasing Report April 13, 2020
Statement of Net Position as of March 31, 2020
Monthly Investment Report as of March 31, 2020
AECOM Monthly Report as of March 2020

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College;
Awards Received; Accomplishments, Appointments at the Local, State, and National
Level; Published Articles and Newspaper Reports; and Upcoming Events.

ANNOUNCEMENTS/ADJOURNMENT

*Dr. J. Robert Collins
Chairman, Board of Trustees*

CONSENT AGENDA ITEMS TO BE CONSIDERED

2020-04-C1	Approval of the Minutes of the February 25, 2020 Regular Meeting & March 17, 2020 Emergency Meeting	pg. 8
2020-04-C2	Presentation of the Personnel Report for April 2020	pg. 16
2020-04-C3	Approval of the City of Plano's Heritage Commission (HC) Recommendations for the 2020 Heritage Tax Exemption Program	pg. 192
2020-04-C4	Approval of Proposed Course Fees, Effective as of Fall 2020	pg. 203
2020-04-C5	Approval of Application for Participation in Texas Cooperative Liquid Assets Security System program (Texas CLASS)	pg. 213
2020-04-C6	Approval of Student Housing Meal Plan Fees for the 2020-21 Academic Year	pg. 229

April 28, 2020

SUBJECT:

Approval of the Minutes of the February 25, 2020 Regular Meeting & the March 17, 2020 Emergency Meeting

RECOMMENDATION:

The District President recommends approval of the minutes of the February 25, 2020 Regular Meeting & the March 17, 2020 Emergency Meeting.

RESOURCE PERSONNEL:

Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

ATTACHMENTS:

- A) Minutes of the February 25, 2020 Regular Meeting
- B) Minutes of the March 17, 2020 Emergency Meeting

Respectfully Submitted By:



Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

**Minutes of Regular Meeting
February 25, 2020**

**The Board of Trustees
Collin County Community College**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted a Closed or Executive Session and Regular Monthly Board of Trustees meeting on Tuesday, February 25, 2020, at the Collin Higher Education Center, with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Andy Hardin, Mr. Jim Orr, Ms. Stacy Arias, Dr. Stacey Donald, Mr. Greg Gomel, and Mr. Jay Saad. Those absent were Dr. Raj Menon and Mr. Fred Moses.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 5:30 p.m.

Section 551.074 Personnel Matters

- a. Discuss self-evaluations of the Board members
- b. Discuss employment, duties, evaluations, or assessment of college personnel, including District President, and officers

Section 551.071 Consultations with Attorney

- a. Discuss and receive legal advice regarding pending litigation

Section 551.072 Deliberation about Real Property

- a. Discuss on-going college campus projects

Section 551.076 Deliberations regarding Security Devices or Security Audits

- a. Discuss security audit

No formal action was taken.

ADJOURNMENT OF CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the February 25, 2020, Closed or Executive Session of the Board of Trustees of Collin County Community College District at 7:10 p.m.

RECONVENE, 7:17 p.m., Board Room 139

1. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.
2. Pledges of Allegiance

PUBLIC COMMENT

There were no public comments.

Approval of February Consent Agenda Items

On motion of Trustee Orr, and second of Trustee Gomel, the Board of Trustees of Collin County Community College District unanimously approved the February Consent Agenda Items.

2020-02-C1 Approval of the Minutes of the January 28, 2020 Regular Meeting

By action stated above, the Board of Trustees of Collin County Community College District approved the minutes of the January 28, 2020 Regular Meeting as corrected.

2020-02-C2 Approval of Personnel Report for February 2020

By action stated above, the Board of Trustees of Collin County Community College District approved the Personnel Report for February 2020 which included one administrative appointment, three faculty appointments, eighteen staff appointments, seven promotions/lateral changes, and six resignations/terminations.

2020-02-C2a Approval of Administrative Appointments

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Scott Jenkins	Interim Collin Police Chief	02/10/20	Police	Replacement Bill Taylor	\$126,783

2020-02-C2b Approval of Faculty Appointments

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Sean Boyll	Professor, Automotive Repair	03/09/20	Workforce Technical Campus	New position	\$81,900
Scott Elmore	Professor, Construction Management	06/01/20	Workforce Technical Campus	New position	\$81,900
Joseph Fawcett	Professor, Electrical	06/01/20	Workforce Technical Campus	New position	\$81,900

2020-02-C2c Approval of Staff Appointments

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Emily Adams	Buyer	01/27/20	Purchasing, Construction	Replacement Eric Williams	\$51,653
Daniel Aquino	Operator/Maintenance Technician Trainee	02/02/20	Physical Plant Support Services	New position	\$38,779
John Brewer	Manager, Facilities/Plant Operations II	01/02/20	Plant Operations	Replacement Kenny Lanus	\$72,481
Deidra Carpenter	Program Career Coach	01/27/20	Workforce Dean	Replacement Alexis Cade	\$60,800
Darby Carver	Simulation Center Instructor	02/03/20	Health Sciences	New position	\$50,904
John Evans	Maintenance Painter/Carpenter	02/10/20	Physical Plant Support Services	New position	\$37,912
Grace Fox	Administrative Assistant II, Division Meetings/Events Coordinator	02/03/20	Academic Affairs/Workforce	Replacement Nancy Huff	\$40,368
Ivy Garcia	Human Resources Specialist	02/10/20	Human Resources	Replacement Jonene Kemp	\$44,332
Priscilla Guzman	Compensation Assistant	02/10/20	Human Resources	New position	\$45,697
Nadia Khedairy	Program Career Coach	01/21/20	Workforce Dean	New position	\$57,818

Karalee Kirkham	Manager, Box Office and Marketing	12/02/19	Workforce Dean	Replacement Patrick Kenney	\$52,562
Karen Massaro	Administrative Assistant	02/10/20	Nursing	Replacement Diana Kollman	\$38,941
Kim McMullen	Administrative Assistant	02/10/20	Academic Affairs	Replacement Becky Hessing	\$39,456
Lindsay Mvalo	Project Manager, Grants Management	02/10/20	Grants Management	Replacement Susan Cannon	\$57,297
Tamara Redic-Cottrell	Project Manager, Grants	02/03/20	Grants and Contracts	New position	\$57,818
Joshua Snyder	Interim Clinical Coordinator, Health Professions	02/03/20	Health Sciences	Replacement Jacquelyn Apligian	\$59,120
Praveenkumas Subramanian	External and Enrollment Reporting Analyst	01/27/20	Institutional Research Office	New position	\$48,537
Uremaydiyi (May) Ukiri	Employment and Professional Development Generalist	02/10/20	Human Resources	New position	\$53,982

2020-02-C2d Approval of Promotions and Lateral Changes

NAME	TITLE	DATE	DEPARTMENT	REASON	SALARY
Kristin Carpenter	N: Manager, Financial Aid O: Financial Aid/Veteran Affairs Advisor	02/03/20	N: Financial Aid O: Financial Aid	Promotion	N: \$56,143 O: \$52,887
Darin Davis	N: Collin Police Sergeant O: Collin Police Officer	02/01/20	N: Police Department O: Police Department	Promotion	N: \$79,392 O: \$66,186
Lynnette Diego	N: Veteran Affairs Advisor O: Veteran Services Specialist	03/02/20	N: Financial Aid O: Financial Aid	Replacement Jacqueline Grayczyk	N: \$49,812 O: \$41,798
Joshua Estes	N: Collin Police Sergeant O: Collin Police Officer	02/01/20	N: Police Department O: Police Department	Promotion	N: \$79,392 O: \$54,607
Jacqueline Grayczyk	N: Manager, Financial Aid O: Financial Aid/Veteran Affairs Advisor	03/02/20	N: Financial Aid O: Financial Aid	Promotion	N: \$58,860 O: \$52,847
Lindy Henrie	N: Manager, Financial Aid O: Financial Aid/Veteran Affairs Advisor	03/02/20	N: Financial Aid O: Financial Aid	Promotion	N: \$60,291 O: \$57,035
Warren McNurlen	N: Collin Police Sergeant O: Collin Police Officer	02/01/20	N: Police Department O: Police Department	Promotion	N: \$79,392 O: \$67,914

2020-02-C2e Approval of Resignations and Terminations

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Danielle Harbeck	02/12/20	<1	Director Construction Projects	Plant Operations	Separation
Karalee Kirkham	02/13/20	<1	Manager Box Office and Marketing	Workforce Dean	Resignation
Gregory Merritt	02/04/20	<1	Facility Operations Assistant	Physical Plant Support Services	Separation
Jason Parry	02/12/20	<1	Executive Director Facility/Construction	Plant Operations	Resignation
Linda Qualia	02/28/20	26	Associate Dean Counseling/ACCESS	Counseling	Retirement
Bill Taylor	02/24/20	4	Collin Chief of Police	Police Department	Resignation

2020-02-C3 Approval of Academic Calendar for the 2020-2021 Academic Terms

By action stated above, the Board of Trustees of Collin County Community College District approved the academic calendar for the 2020-2021 academic terms.

2020-02-C4 Approval of the Private Offer to Purchase Struck Off Property

By action stated above, the Board of Trustees of Collin County Community College District approved the private offer to purchase struck off property.

2020-02-C5 Approval of a Cooperative Purchasing Agreement Between Education Service Center Region 10 (ESC Region 10) and Collin County Community College District

By action stated above, the Board of Trustees of Collin County Community College District approved the Cooperative Purchasing Agreement Between Education Service Center Region 10 (ESC Region 10) and Collin County Community College District.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2020-02-1 Report Out of the Organization, Education, and Policy Committee and First Reading of Local Board Policies

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee’s recommendation for approval of the First Reading of Local Board policies.

2020-02-2 Report Out of the Finance and Audit Committee and Consideration of Approval for Adoption of an Order Authorizing the Issuance of Limited Tax Bonds, Series 2020; Delegating the Sale of the Bonds to the Designated Financial Officer Named in this Order; Establishing Parameters Regarding the Sale of the Bonds; and Approving and Authorizing Instruments and Procedures Relating Thereto

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee’s recommendation for approval for adoption of an order authorizing the issuance of Limited Tax Bonds, Series 2020; delegating the sale of the bonds to the

designated financial officer named in this order; establishing parameters regarding the sale of the bonds; and approving and authorizing instruments and procedures relating thereto.

2020-02-3 Consideration of Approval of the Bid Report for February 2020

Discussion: Mr. Steve Bassett, Collin College Chief Financial Officer, discussed the Bid Report for February 2020, which included five new solicitations and one contract revision.

I. NEW SOLICITATIONS

Purchase Request #1, pg. 128	
Purchase of Hospital Room Furnishings	\$670,000
Purchase Request #2, pg. 129	
Purchase of Simulation Manikins	500,000
Purchase Request #3, pg. 130	
Purchase of Pumper Fire Truck	650,000
Purchase Request #4, pg. 135	
Purchase of Industrial Shelving and Furniture	750,000
Purchase Request #5, pg. 136	
Purchase of Cylinder Gas Rental and Welding Equipment	740,000
	\$3,310,000
TOTAL OF NEW SOLICITATIONS	\$3,310,000

III. CONTRACT REVISION

Purchase Request #6, pg. 137	
Purchase of Banner Software Maintenance	85,000

TOTAL OF CONTRACT REVISIONS

GRAND TOTAL	85,000
	\$3,395,000

On motion by Trustee Arias, and second of Trustee Saad, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report.

FOLLOW UP QUESTIONS FROM BOARD MEMBERS

The following questions and requests were addressed with remarks from District President Dr. Neil Matkin with additional information provided in the Board packet:

1. The Board members requested additional information related to student participation data, student resources, and costs associated with providing counseling services. Additionally, the Board requested enrollment numbers for the two baccalaureate programs.

INFORMATION REPORTS

- Statements of Net Position as of January 2020
- Summaries of Current Funds Revenues & Expenses as of January 2020
- Monthly Investment Report as of January 2020
- AECOM Monthly Report for January 2020

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

ADJOURNMENT

Chairman Collins adjourned the February 25, 2020 meeting of the Board of Trustees of Collin County Community College District at 8:05 p.m.

**Minutes of Emergency Meeting
March 17, 2020**

**The Board of Trustees
Collin County Community College**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted an Emergency Board of Trustees meeting on Tuesday, March 17, 2020, at the Collin Higher Education Center, with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, Dr. Stacey Donald, Mr. Greg Gomel, and Mr. Jay Saad. Ms. Stacy Arias was absent.

In accordance with Texas Government Code section 551.045, an emergency or urgent public necessity exists that requires immediate action of the Board or an imminent threat to public health and safety or a reasonably unforeseeable situation exists, following the recent declarations of public health emergencies regarding the COVID-19 epidemic by the President of the United States, the Governor of the State of Texas, and our Collin County Judge.

Chairman Collins called to order the March 17, 2020 Emergency Meeting of the Board of Trustees of Collin County Community College District at 5:05 p.m.

1. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.
2. Pledges of Allegiance

PUBLIC COMMENT

There were no public comments.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2020-03-1-1 Approval to Grant Temporary Authority to the District President to Implement Measures as Needed for the Health, Safety, and Well-being of College Students and Employees, Secure the College’s Academic Integrity, and Support the On-going Operations and Workforce of the College

On motion by Trustee Moses, and second of Trustee Menon, the Board of Trustees of Collin County Community College District unanimously approved to grant temporary authority to the District President to implement measures as needed for the health, safety, and well-being of college students and employees, secure the College’s academic integrity, and support the on-going operations and workforce of the College.

ADJOURNMENT

Chairman Collins adjourned the March 17, 2020 meeting of the Board of Trustees of Collin County Community College District at 6:25 p.m.

SUBJECT:

Presentation of Personnel Report for April 2020

RECOMMENDATION:

The District President has approved the following Personnel Actions for April 2020

- 96 Three-Year Faculty Contracts
- 29 Three-Year Faculty Contract Extensions
- 108 One-year Faculty Contracts
- 1 Sabbatical Leave
- 3 Administrative Appointments
- 6 Faculty Appointments
- 29 Staff Appointments
- 25 Promotions/Lateral Changes
- 9 Resignations/Terminations

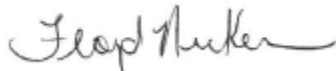
RESOURCE PERSONNEL:

Floyd Nickerson, Chief Human Resources Officer

ATTACHMENTS:

- A) Three-Year Faculty Contracts
- B) Three-Year Faculty Contract Extensions
- C) One-year Faculty Contracts
- D) Sabbatical Leave
- E) Administrative Appointments
- F) Faculty Appointments
- G) Staff Appointments
- H) Promotions/Lateral Changes
- I) Resignations/Terminations

Respectfully Submitted By:



Floyd Nickerson
Chief Human Resources Officer

Collin County Community College District Board of Trustees Personnel Report: Three-Year Faculty Contracts

The following are three-year faculty contracts for 2020-2021:

Name	Discipline	Campus
Aars, Christian E.	Physics	Frisco
Allison, Brian J.	Music	Plano
Amelkina, Olga V.	Music	Plano
Ansari, Yassmin	Developmental Math	Plano
Arnold, Tiffanee L.	Visual and Performing Arts	Plano
Aronoff, Robert A.	Speech	Frisco
Azard, Marc G.	English	McKinney
Ballard, Nancy M.	Biology	McKinney
Beck, Leah T.	Developmental Math	McKinney
Bemani, Nasrin	Developmental Math	Plano
Boliver, Doug B.	Biology	Plano
Bowen, Irene M.	Biology	Frisco
Brooks, Bentley M.	Physics	Frisco
Brown, Robert H.	Biology	McKinney
Cain, Tammy K.	Biology	Frisco
Cooper, Khimen K.	English	Plano
Coulter, Matthew W.	History	Plano
Courtright, Jeffrey R.	Philosophy	Plano
Cravo, Roberta M.	Biology	McKinney
Deboer, Leroy H.	Criminal Justice	Frisco
Denny, Michelle M.	Nursing	McKinney
Deshazo, Jillian B.	Speech	McKinney
Eaves, Sharon	Psychology	McKinney
Escobar, Luz M.	Foreign Languages	Frisco
Evarts, Heather E.	Nursing	McKinney
Farrin, John S.	English	Plano
Fish, Sarah R.	English	McKinney
Forshaw-Evans, Susan L.	Kinesiology	McKinney
Getty, Patrick R.	Geology	Plano
Gilbert, James E.	Business Management	Frisco
Gill, Amardeep K.	Nursing	McKinney
Gray, James C.	Art	Plano
Grimes, Glen T.	Computer Science	Frisco
Hale, Tammy J.	Dental Hygiene	McKinney
Harris, Kimberly C.	Music	McKinney
Headrick, Dawn D.	Respiratory Therapy	McKinney
Hernandez, Jacqueline	Integrated Reading/Writing	Frisco
Hicks, Laura M.	Economics	Frisco
Holtfrerich, Michael	Mathematics	Frisco
Isip, Jomar D.	English	Plano
Iwanek, Sonia A.	Political Science	Frisco
Javeed, Lubna	Integrated Reading/Writing	Frisco
Johnson, Elizabeth A.	Mathematics	Plano
Jones, U L.	Political Science	Plano
Kare, Rex E.	Art ₁₇	Plano
Karout, Mervat	Biology	McKinney
Kundomal, Chellaram A.	Mathematics	Frisco

The following are three-year faculty contracts for 2020-2021:

Name	Discipline	Campus
Larson, Rebekah L.	Nursing	McKinney
Latham, James D.	Economics	Plano
Long, Jeannine	Nursing	McKinney
Masar, Thingal G.	Nursing	McKinney
May, Samuel J.	Geology	Frisco
McCord, Jill R.	Culinary Arts	Frisco
Mergerson, James W.	Developmental Math	Plano
Morgan, Nicholas C.	Political Science	Frisco
Moula, Kemal	Foreign Languages	Plano
Newby, Karen S.	Health Information Management	McKinney
O Loughlin, Jennifer L.	Psychology	Plano
Pannell, Elizabeth A.	E Business	Frisco
Park, Hyungkoo M.	Mathematics	Plano
Putnam, Kelly L.	Kinesiology	Frisco
Rangarajan, Sunita	Biology	Frisco
Rawls, Heather M.	Nursing	McKinney
Reynolds, Kelley A.	Respiratory Therapy	McKinney
Rice, David W.	Mathematics	Frisco
Rice, Jennifer K.	Developmental Math	Frisco
Ring, Charles R.	Accounting	Frisco
Romo, Lynlee N.	Nursing	McKinney
Rutherford, Kenya D.	Interpreter Preparation	Plano
Sanchez, Tanya	Health Professions	McKinney
Seibert, Jennifer K.	Art	Plano
Sides, Joseph L.	Art	Plano
Sigona, James A.	Kinesiology	Plano
Smith, Donna R.	Surgical	McKinney
Spina, Joel J.	Economics	Plano
Stallings, Steven D.	Psychology	Plano
Stern, Barbara L.	Psychology	Plano
Stroman, Dianne A.	Environmental Tech	Frisco
Sutherlin, Sean W.	English	Plano
Swarthout, Kandice	Dental Hygiene	McKinney
Teel, Leslie E.	Emergency Medical Tech-HSA	McKinney
Tobin, Eric R.	Hospitality	Frisco
Turnbow, Julie A.	Developmental - Math	Plano
Twichell, Carole M.	Biology	Plano
Velamakanni, Vijaya N.	Biology	McKinney
Waggoner, Gage A.	Legal Assistant	Frisco
Wallace, James D.	Audio Engineering	Frisco
Wang, Yiping	Engineering	Frisco
Wang, Zhiqiang	CAD	Frisco
Washington, Kim J.	Nursing	McKinney
Watkins, Latoya S.	English	Plano
Weiland, David J.	History	Plano
White, Brian C.	Political Science	McKinney
Whitley, Stephen H.	English	Plano
Wickett, Julia C.	Physiology	McKinney
Yarbrough, Randal S.	English	Plano

**3 Year Contract for Christian Aars
Professor of Physics
Full-time Faculty at Collin since 2008**

Education/Experience

- Ph.D., Physics and Astronomy, Texas Christian University, Fort Worth, Texas, 2002

Professional Development and Publications

- Programmed, numerical simulation of realistic rocket launch in a two-body simulation, including atmospheric effects and gravity from two sources, for use in Physics 1404, Astronomy of the Solar System Labs, Spring 2018
- Programmed, launch window prediction algorithm for a generic, user-defined two body system, for use in Physics 1403 and 1404 Astronomy Labs, Summer 2018
- Attended, Faculty Development Conference presentation, "Games, Gamification, and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference presentations, "Engaging Education: Methods for Encouraging Student Interaction," "Understanding COAT: Artifacts, Assignments, and Assessment," "Classroom Management? SOBI? Dean of Students? Which One Is It?," "Mayan Calendars," Spring 2018
- Attended, Faculty Development Conference presentations, "ACCESS Accommodations-Faculty Legal Obligations," "Tools for Video Development and Editing," "COAT Assignment Alignment Workshop," Spring 2019

College Service and Student Support

- Serve, Program Review Steering Committee, Fall 2018-present
- Served, English Faculty Search Committee, Spring 2019
- Volunteer, Summer Math and Science Half-Day Camp, Interdisciplinary Physics and Chemistry station at Fort Worth Museum of Science "Chemistry Day," and St. Mark's Science Night, Fall 2018-present
- Volunteer and Organizer, Collin College Star Parties, Summer 2017-present
- Assisted, Class Visits for Adjunct Faculty, Spring 2019
- Serve, Program Review Sub-Committee for Program Review Guidelines, Spring 2019-present
- Assisted, Dual Credit English Composition project to document Veteran Service, Library of Congress, Spring 2019
- Served, Faculty Advisor to Physics Club, Fall 2018

Leadership and Awards

- Discipline Lead, Physics Department, Fall 2017-present

3 Year Contract for Brian Allison Professor of Music Full-time Faculty at Collin since 1988

Education/Experience

- Doctor of Musical Arts, Piano Performance, University of North Texas, Denton, Texas, 1982

Professional Development and Publications

- Participated, Keyboard Wellness Seminar, Texas A&M University-Commerce, Summer 2017
- Participated, Master classes with Sheila Paige, Fall 2017 – Fall 2019
- Performed, “Collin College Woodwind Quartet,” Spring 2019
- Presented, “Finger Tips,” Garland Music Teachers Association Workshop, Spring 2019
- Attended, Faculty Development Conference: "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference: "Classroom Management? SOBI? Dean of Students? Which One Is It????," "How to Create Your Own Instructional Whiteboard in Minutes," Spring 2018
- Attended, Faculty Development Conference: “Assignment Alignment,” Fall 2018
- Attended, Faculty Development Conference: "Creating a Classroom Culture in Dual Credit Classes," "Music and War: The Role of Conflict in the Creation of Masterpieces," Spring 2019
- Attended, Quality Enhancement Program Workshops: “How Adding Continuing Education Can Boost Student Success,” "Making your Semester POP with Planning, Organization, and Productivity,” Summer 2019
- Attended, Faculty Development Conference: “Supporting Students with Disabilities: ACCESS Services and Innovative Instructional Practices,” Fall 2019

College Service and Student Support

- Attended, Collin College piano student's piano competition, "Texas Music Teachers Association Annual Conference," Waco, Texas, Summer 2018
- Served, Collin Student Mentor Program, Summer 2017 - Fall 2018
- Served, Academic Planning Coach, Fall 2018 - present
- Advised, “Music Bachs” student organization, Summer 2017 - present
- Participated, Music Department Awards Ceremony, Spring 2018, Spring 2019
- Served, Music Full-time Faculty Search Committee, Spring 2019
- Served, Music Field of Study Program Review Committee, Spring 2019
- Served, Welcome Squad Committee, Summer 2019 - present
- Volunteered, Spring Creek Parkway Adopt-a-Highway Cleanup, Summers 2017, 2018, 2019
- Served, Adjunct Faculty Mentor, Fall 2018, Fall 2019

3 Year Contract for Olga Amelkina Professor of Music Full-time Faculty at Collin since 2017

Education/Experience

- Doctor of Musical Arts, Performance, University of North Texas, Denton, TX, 2008

Professional Development and Publications

- Presented, Masterclass, St. Louis Guitar Society, St. Louis, MO, Spring 2017
- Performed, Artist Concert, St. Louis Guitar Society, St. Louis, MO, Spring 2017
- Conducted, Virginia All-State Guitar Ensemble for the Virginia Music Educators Association, Hot Springs, VA, Fall 2017
- Cohosted, Guitar Foundation of America Regional Symposium, Fall 2017
- Composed, "Ode to Thalassa," commissioned by Park View High School in Sterling, VA, Spring 2018
- Published, "Pulsar," commissioned by Harrison School for the Arts, Lakeland, FL, Spring 2019
- Adjudicated, Texas A&M International Guitar Competition, College Station, TX, Fall 2018
- Attended, Faculty Development Conference: "Supporting Students with Disabilities: ACCESS Services and Innovative Instructional Practices," Fall 2019

College Service and Student Support

- Launched and presented, Brown Bag Lunch Lecture series "Discovering Music." Lectures presented: "The Music of Arturo Marquez," "Schubert and His Great 'Rosamunde' Quartet," and "Amy Beach: An American Trailblazer," Fall 2018 - Spring 2019
- Served, Academic Planning Coach Program, Fall 2018 - Spring 2019
- Assisted, Wylie Campus Associate Dean for Academic Affairs Daphne Babcock, designing the Wylie Campus Music department course offerings and schedule, Fall 2019
- Created, "Musicians for Music Appreciation," initiative, Fall 2018
- Served, Music Full-time Faculty Search Committee, Spring 2019
- Participated, Faculty Mentor Program, Fall 2019
- Participated, Music Major Orientations, Fall 2017 - present

Leadership and Awards

- Awarded, First Prize in The American Prize Composition Competition, instrumental chamber music division, original work "Submerged Worlds," Spring 2018
- Awarded, Third Prize in The American Prize Composition Competition, opera/theater/film division, original opera "All That Glitters," Spring 2018
- Selected, Finalist in the American Prize Composition Competition, vocal chamber music division, original work "Emily's Garden," Spring 2018
- Selected, Finalist in The American Prize Composition Competition, instrumental chamber music division, original work "The Heaven's Hundred," Spring 2019

**3 Year Contract for Yassmin Ansari
Professor of Math
Full-time Faculty at Collin since 2008**

Education/Experience

- Ph.D., Applied Mathematics, University of Texas at Dallas, Texas, 2008.

Professional Development and Publications

- Attended, 72nd Annual Convention of Texas Community College Teachers Association, Houston, Texas, Spring 2019
- Attended, Mathematics Faculty Workshop, Spring 2019
- Attended, Quality Enhancement Plan Professional Development Conference, Fall 2018 - Spring 2019
- Attended, Canvas Boot Camp, Fall 2018
- Attended, Faculty Development Conference, “The Benefits of Present-Moment Awareness for Our Students and Ourselves,” “I taught it why don’t they know it?,” “Mayan Calendars,” “Enriching Students’ Learning and Achievement by Applying Creative Thinking Practices,” “Tools for Video Development and Editing: Creating Tutorials, Clips and More at Home, Your Office and the eLC,” and “Confronting a Quiet Classroom,” Collin College, Fall 2017 - Fall 2019
- Attended, Corequisite Professional Development Conference, Fall 2018 - Fall 2019
- Attended, Assessment and Learning in Knowledge Spaces Training, Fall 2018
- Attended, Canvas Gradebook Workshop, Summer 2019
- Attended, College Academic Support Program Annual Conference, Galveston, Texas, Fall 2017

College Service and Student Support

- Serve, Primary Advisor, Muslim Student Association, Fall 2017- present
- Served, CoChair, Introductory Algebra, Fall 2017 - Spring 2019
- Volunteered, Welcome Squad, Fall 2017 - Spring 2019
- Attended, Muslim Student Association General Body Meetings, Summer 2017 - Fall 2019
- Offered, Texas Success Initiative Math Preparation Classes for English as a Second Language Students, Fall 2018 - Summer 2019
- Evaluated, Developmental Mathematics Associate Faculty, Fall 2018 - Spring 2019
- Offered, "Math Workshop on College Algebra," Fall 2018
- Presented, Study Skills Seminar, "The Key to Solving Word Problems," Summer 2017 - Fall 2019
- Mentored, Developmental Math Associate Faculty, Spring 2018
- Served, Full-Time Developmental Math Faculty Search Committee, Spring 2019
- Tutored, Developmental Math Supplemental Instruction and Tutoring Sessions, Fall 2018 - present

**3 Year Contract for Tiffanee Arnold
Professor of Dance
Full-time Faculty at Collin since 1998**

Education/Experience

- M.F.A., Choreography and Dance Performance, Texas Woman's University, 1997

Professional Development and Publications

- Serve, Elected Regional Director, American College Dance Association, Fall 2018 - present
- Serve, Artistic Director, Full Circle Dance Company, Summer 2018 - present
- Served, Elected Board Member, American College Dance Association, Fall 2012 - Spring 2018
- Presented, American College Dance Conference, College Station, TX, Spring 2019
- Presented, Choreography Dance Fest, Waco, TX, Fall 2018, Fall 2019
- Presented, Choreography Barnstorm Dance Fest, Houston, TX, Summer 2019
- Presented, Choreography Big Rig Dance Collective, Arlington, TX, Summer 2019
- Presented, Carrollton Farmers Branch ISD Dance Exchange, Spring 2018
- Presented and Served, Faculty Representative, American College Dance Association South-Central Conference, Beaumont, TX, Spring 2018
- Presented, Guest Choreographer for dance artist, Mark Haim, Fall 2017 - Spring 2019

College Service and Student Support

- Serve, Strategies of Behavioral Intervention Committee, Fall 2019 - present
- Served, Associate of Arts and Associate of Science Program Review Committee, Fall 2017, Spring 2018, Fall 2018
- Served, Music Faculty Search Committee, Spring 2019
- Served, Faculty Mentor, Fall 2018, Spring 2019
- Created, Footloose Audition Preparation Workshop, Fall 2018
- Presented, College Dance Day, Fall 2017, Fall 2018, Spring 2019, Fall 2019
- Served, Dancers Network Community Event, Fall 2017, Fall 2018
- Presented, Collin Dance Open Studio Week, Fall 2017 - present
- Served, choreographer and audition judge, Footloose, Spring 2019
- Choreographed, Rockin' the Ridge, Fall 2017, Fall 2018, Fall 2019
- Choreographed, OneSound Music Ensemble, Fall 2017 - Fall 2019
- Served, Plano Campus Resource Fair, Spring 2018
- Served, Collin Dance Ensemble Auditions, Fall 2017, Fall 2018, Fall 2019
- Served and Attended, Dignity Initiative, Dancing Saved My Life, Spring 2018

Leadership and Awards

- Discipline Lead, Dance Department, Fall 1998 - Summer 2019
- Director, Collin Student Dance Ensemble, Fall 2017 - Fall 2019
- Coordinator, Collin Summer Dance Festival, Summer 2017, Summer 2018, Summer 2019

3 Year Contract for Robert Aronoff Professor of Speech Communications Full-time Faculty at Collin since 2008

Education/Experience

- M.S., Rhetoric and Communication Theory, Florida State University, Tallahassee, Florida, 2001

Professional Development and Publications

- Attended and Served, Panel respondent, Forensics Panel, 2019 Western States Communication Association Conference, Seattle, Washington, Spring 2019
- Attended and Served, Panel respondent, Forensics Panel, 2018 Western States Communication Association Conference, Santa Clara, California, Spring 2018
- Attended, Faculty Development Conference presentation: "Addressing Civil Rights in Higher Education," Fall 2019
- Attended, Faculty Development Conference presentations: "Enriching Students' Learning and Achievement by Applying Creative Thinking Practices," "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Spring 2019
- Attended, Faculty Development Conference presentations: "Engaging Education: Methods for Encouraging Student Interaction," "Classroom Mgt? SOBI? Dean of Students? Which One Is It?," Spring 2018
- Attended, Faculty Development Conference presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, 2017 National University Technology Network Summit on Open Educational Resources, Dallas, Texas, Summer 2017

College Service and Student Support

- Developed and executed, "Communication Means Business" event, Spring 2018
- Awarded, Innovation Challenge Grant, "Communications Means Business" program, Fall 2018
- Volunteered, Academic Planning Coach Program, Fall 2019 - Present
- Recruited and trained, speech judges for Academic Decathlon Championships hosted by Collin College on the Frisco Campus, Summer 2017 - Spring 2019
- Served, Grade Appeal Board, Summer 2017 - Present
- Volunteered, New Student Orientation Faculty Roundtable, Summer 2017 - Present

3 Year Contract for Marc Azard Professor of English Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D., English, Texas Woman's University, Denton, TX 2018

Professional Development and Publications

- Graduated, Doctor of Philosophy, English, Texas Woman's University, Denton, TX, Fall 2018
- Serve, Editorial Review Board for the Journal of College Academic Support, Spring 2017-present
- Presented, "Teen Childhood and Young Parents: Rearing, Rhetoric, and Representation," College Conference for the Teachers of English, Kingsville, TX, Spring 2019
- Attended, North Texas Consortium Spring Leadership Conference, Tyler, TX, Spring 2018
- Attended, College Conference for Teachers of English, Stephenville, TX, Spring 2018
- Attended, North Texas Fall Leadership Conference, Dallas, TX, Fall 2018
- Attended, Richard Enos' Lecture "Was There an Art of (Asiatic) Rhetoric," Denton, TX, Fall 2018
- Attended, "Mind the Gap: Strategies to Defuse Incivility and Build Positive Online Engagement in the Classroom," Corinth, TX, Fall 2018

College Service and Student Support

- Chaired, English Faculty Search Committee, Spring 2018
- Serve, Trends in Teaching College Composition Conference Committee, Fall 2018--present
- Served, McKinney English Faculty Search Committees, Spring 2018, Spring 2019, Summer 2019
- Serve, House Bill 5 College Preparation Liaison Taskforce, Summer 2018--present
- Serve, Open Doors/Open Mind Committee, Fall 2017--present
- Serve, African American History Month Committee, Fall 2017--present
- Served, Curriculum Review Committee, Fall 2018
- Presented, Dignity Initiative, Fall 2018
- Presented, Associate Faculty Orientation, "English Department Changes", Fall 2017-present
- Piloted, INRW 0315/ENGL 1301: Composition I Co-requisite course at McKinney campus, Spring 2018

Leadership and Awards

- Received, Engaged Faculty Name Scholarship, Fall 2018

3 Year Contract for Nancy Marlo Ballard Professor of Biology Full-time Faculty at Collin since 2017

Education/Experience

- M.S.T., Biological Sciences, Florida Atlantic University, Boca Raton, Florida, 1995

Professional Development and Publications

- Completed, "Physiology of Circulation of Blood," Online Graduate Course, University of Florida College of Medicine, Gainesville, Florida, Spring 2018
- Presented, "Learning Catalytics" and "TestGen," Summer 2018, Fall 2018
- Participated, "Teaching with Technology Summit," Miami, Florida, Fall 2017
- Attended, "Teaching for Active & Engaged Learning," Lilly Conference, Anaheim, California, Spring 2019
- Completed, "Learning Catalytics" online course, Pearson Education, Spring 2018
- Attended, Faculty Development Conference presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference presentation: "Academic Effectiveness," Fall 2018
- Attended, Faculty Development Conference presentation: "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Fall 2019
- Attended, Faculty Development Conference presentations: "How to Create Your Own Instructional Whiteboard Videos in Minutes," "I Taught It....Why Don't They Know It?," Spring 2018
- Attended, Faculty Development Conference presentations: "Scaffolding Towards a Better Artifact," "Great Textpectations: Why We Can't Stop Texting and What That Means for Classroom Teachers," "Managing Challenging Situations," "Core Objective Assessment Team Assignment Alignment Workshop," "Confronting a Quiet Classroom," Spring 2019

College Service and Student Support

- Serve, Quality Enhancement Plan Academic Planning Coach, Fall 2018-present
- Serve, Health and Safety Committee, Secretary, Fall 2018-present
- Serve, Health Science Symposium Committee, Fall 2018-present
- Served, Faculty-to-Faculty Mentor Program, Spring 2018-Spring 2019
- Attended, Phi Theta Kappa Induction Ceremonies, Fall 2017 and Spring 2019; Student Presentations, Health Science Symposium, Spring 2018; End of Year Celebration, Quality Enhancement Plan, Spring 2019; Serve, Welcome Squad, Fall 2017-present; New Student Orientation Faculty Round Table, Spring 2019
- Evaluated, Associate Faculty, Spring 2019
- Created, Anatomy and Physiology Picture Library, Fall 2017-Spring 2019
- Served, Faculty Council Associate Faculty Committee, Fall 2017-Spring 2018
- Served, Math Search Committee Campus Tour, Spring 2018

**3 Year Contract for Leah Beck
Professor of Developmental Mathematics
Full-time Faculty at Collin since 2017**

Education/Experience

- M.S., Mathematics - Mathematics Teaching, Texas Woman's University, Denton, Texas, 2010

Professional Development and Publications

- Co-Presented, "How SI/Tting Can Help Your Students Rise," American Mathematical Association of Two-Year Colleges National Conference, Milwaukee, Wisconsin, Fall 2019
- Presented, "Supplemental Instruction and Tutoring in Co-Requisite College Algebra" Poster Session, American Mathematical Association of Two-Year Colleges National Conference, Milwaukee, Wisconsin, Fall 2019
- Presented, "Loose Change and the Central Limit Theorem," American Mathematical Association of Two-Year Colleges Southwest Regional Conference, Frisco, Texas, Summer 2019
- Presented, "Loose Change and the Central Limit Theorem," Faculty Development Conference, Spring 2019
- Attended, American Mathematical Association of Two-Year Colleges National Conference, Orlando, Florida, Fall 2018
- Attended, Texas Community College Teachers Association Annual Conference, Frisco, Texas, Spring 2018

College Service and Student Support

- Chair, Mastery Extension Committee, Spring 2019-present
- Served, Mathematics Faculty Search Committee, Spring 2019
- Serve, Supplemental Instruction and Tutoring Campus Coordinator, Spring 2019-present
- Serve, Supplemental Instruction and Tutoring Committee, Fall 2018-present
- Served, Academic Planning Coach, Spring 2018 - Spring 2019
- Serve, Co-Requisite Statistics Committee, Spring 2018-present
- Serve, Co-Requisite College Algebra Committee, Summer 2019-present
- Developed, Supplemental Instruction and Tutoring Session Lessons for Co-Requisite College Algebra and Co-Requisite Statistics, Spring 2019-Fall 2019
- Serve, Welcome Squad and New Student Orientation, Fall 2017-present

Leadership and Awards

- Awarded, American Mathematical Association of Two-Year Colleges' Advancing Community College Careers: Education, Scholarship and Service Fellow, Summer 2018
- Co-Authored, Lessons to Help Co-Requisite Statistics Students as part of "College Readiness and Success Models for 60x30TX" Grant, Texas Higher Education Coordinating Board, Fall 2019
- Awarded, Classroom Champion Award, Collin College Developmental Education Co-Requisite Program, Spring 2019

**3 Year Contract for Nasrin Bemani
Professor of Developmental Mathematics
Full-time Faculty at Collin since 2008**

Education/Experience

- M.S., Mathematics, University of Texas at Dallas, Richardson, Texas, 2006

Professional Development and Publications

- Attended, National Organization for Student Success Conference, Atlanta, GA, Spring 2019
- Attended, Elementary Statistics Corequisite Training, Spring 2019
- Attended, Corequisite Professional Development Workshops, Fall 2018, Spring 2019, Summer 2019
- Attended, American Mathematical Association of Two-Year Colleges Conference, San Diego, CA, Fall 2017
- Attended, Faculty Development Conference, Fall 2017, Fall 2018
- Attended, Canvas Bootcamp, Fall 2018
- Attended, Canvas Gradebook Workshop, Summer 2019
- Attended, Search Committee Training Sessions, Spring 2018, Spring 2019
- Attended, Assessment and Learning in Knowledge Spaces Training, Fall 2018
- Attended, Professional Developmental Workshops: "I taught it why don't they know it?," "The Benefits of Present-Moment Awareness for Our Students and Ourselves," "Mayan Calendars," Spring 2018

College Service and Student Support

- Advise, Muslim Student Association Student Organization, Fall 2018 - present
- Chaired, Developmental Math Faculty Search Committee, Spring 2019
- Serve, College Algebra Corequisite Committee, Spring 2019 - present
- Co-presented, Study Skills Seminar "The Key to Solving Word Problems," Summer 2017 - present
- Served, Collin College Corequisite Grant Writing Committee, Summer 2018
- Develop, Math 0314/1314 Online Template, Summer 2019 - present
- Served, Full-Time Math Faculty Search Committee, Spring 2018
- Serve, House Bill 5 College Prep Course Buddy Program, Fall 2018 - present
- Serve, Weekend College Committee, Summer 2017 - present
- Tutored, Developmental Math Supplemental Instruction and Tutoring sessions, Fall 2018
- Perform, Classroom Evaluations of Associate Faculty, Fall 2017 - present
- Volunteer, Welcome Squad, Fall 2017, Spring 2018, Fall 2018, Spring 2019, Fall 2019; Assisted, New Student Orientation Faculty Round-table Sessions, Fall 2017, Spring 2018, Summer 2019
- Attended, Developmental Mathematics Associate Faculty Interviews, Spring 2019
- Served, Final Exam Analysis Committee, Summer 2017

3 Year Contract for Doug Boliver Professor of Biology Full-time Faculty at Collin since 2003

Education/Experience

- M.S., Molecular Biology, Texas Woman's University, Denton, TX, 2000

Professional Development and Publications

- Attended, "Stress, Incivility, and Mental Illness in the Classroom," Fall 2019
- Attended, Mastering Anatomy & Physiology update training sessions presented by Pearson Publishing, Collin Higher Education Center, Fall 2017
- Attended, Faculty Development Conference Presentations: "An Introduction to the Study of Historical Memory," "I taught it...why don't they know it?," "Do You Revel in Mindtap while Inquiritively Connecting with Your Students?," Spring 2018
- Attended, Faculty Development Conference Presentation: "Academic Effective Practices," Fall 2018
- Attended, Faculty Development Conference Presentations: "Enriching Students' Learning and Achievement by Applying Creative Thinking Practices," "Great Textpectations: Why We Can't Stop Texting and What That Means for Classroom Teachers," "Managing Challenging Situations," Spring 2019

College Service and Student Support

- Serve, Faculty Council Representative, Summer 2017-present
- Served, Anatomy and Physiology Faculty Search Committees, Fall 2018, Spring 2019, and Summer 2019
- Co-created, Biology 2401 Readiness Exam, Fall 2018
- Serve, Faculty Council Teaching and Learning Committee, Spring 2019-present
- Created, Anatomy and Physiology Minimal Requirements List, Fall 2017 and Fall 2018
- Developed, Muscle/Electromyogram Lab Report, Biology Core Objectives Assessment Team, Fall 2018
- Served, Associate Faculty Mentor, Fall 2018
- Served, Meals on Wheels Faculty Representative, Spring 2019
- Judged, Bowman Middle School Science Fair, Spring 2018
- Co-presented, "Owl Eat That," Day of Science, Spring 2018
- Co-presented, "What's Your Eye-Q?," Day of Science, Spring 2019
- Proctored, Biology 2401 Readiness Exam Mini-Pilot, Summer 2018
- Participated, Anatomy and Physiology Associate Faculty Presentations, Summer 2018
- Attended, ADInstruments software demonstration, Fall 2017

3 Year Contract for Irene Masiulis Bowen Professor of Biology Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D., Integrative Biology, University of Texas Southwestern Medical Center Graduate School of Biomedical Sciences, Dallas, Texas, 2009

Professional Development and Publications

- Presented, "Strengthening Assessment Practices and Increasing Faculty Engagement Through a Faculty-Driven, District-Wide Assessment Process," Liberal Education and America's Promise Texas 6th Annual Conference, Houston, Texas, Spring 2019
- Presented, "Understanding Core Objectives Assessment Team: Artifacts, Assignments, and Assessment," Faculty Development Conference, Spring 2018
- Presented, "Core Objectives Assessment Team Assignment Alignment Workshop," Faculty Development Conference, Spring 2019
- Attended, Texas Pathways Institute #6, San Antonio, Texas, Spring 2019
- Attended, Texas Association for Higher Education Assessment Conference, Denton, Texas, Fall 2018
- Attended, Faculty Development Conference Presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Quality Enhancement Plan Fall Conference, Fall 2017
- Attended, Texas Community College Teachers Association Annual Convention, Frisco, Texas, Spring 2018
- Attended, Team-Based Learning Workshop, Fall 2017

College Service and Student Support

- Co-Chair, Core Objectives Assessment Team, Spring 2018-present
- Served, Associate of Arts/Associate of Science Program Review Committee, Fall 2017
- Serve, District Biology (1406) Curriculum Team, Spring 2019-present
- Served, Collin College Student Mentor Program, Fall 2017- Spring 2018
- Serve, Academic Planning Coach, Fall 2017-present
- Served, Biology Faculty Search Committee, Spring 2019
- Mentor, New Biology Associate Faculty, Fall 2017-present
- Attended, Center for the Advanced Studies in Mathematics and Natural Sciences Student Research Conference, Spring 2018
- Attended, Rockin' the Ridge, Fall 2017, Summer Math and Science Half-Day Camp, Summer 2018, Foundation Scholarship Awards Ceremony, Fall 2019, and Science Den Biology Tutoring, Fall 2019

Leadership and Awards

- Awarded, Engaged Faculty Scholarship, Collin College, Fall 2019

**3 Year Contract for Bentley Meade Brooks
Professor of Physics
Full-time Faculty at Collin since 2002**

Education/Experience

- M.S., Physics, Texas Tech University, Lubbock, Texas, 1991

Professional Development and Publications

- Attended, American Association of Physics Teachers Conference, Houston, Texas, Spring 2019
- Attended, Texas Community College Teachers Association Conference, Frisco, Texas, Spring 2018
- Attended, Quality Matters Course: Improving Your Online Course, Fall 2019
- Attended, Openstax Online Homework Webinar, Online, Fall 2019
- Attended, Strategies of Behavioral Intervention (SOBI): Behavioral Intervention in Turbulent Times, Fall 2019
- Attended, Pearson Webinar: Using Videos of Physics Experiments to Motivate Your Students, Online, Fall 2019

College Service and Student Support

- Serve, Faculty Sponsor, Collin Association for Sustainable Efforts Student Organization, Fall 2019 - present
- Developed New Hybrid/Online Courses: PHYS 1401 College Physics I (hybrid), Fall 2017; PHYS 2425 University Physics I (hybrid), Fall 2017; PHYS 1404 Solar System (online), Fall 2019
- Serve, Online Advisory Board, Fall 2017 - present
- Developed and Maintain, Faculty Resource Site in Canvas for Associate Physics Faculty, convenient access to course materials including: sample syllabi, textbook info, PowerPoint lectures, physics videos, lab documents, and Canvas page templates, Summer 2019 - present
- Serve, Faculty Mentor for Physics Associate Faculty, Fall 2018 - present
- Serve, Maintain and Update the Physics Department Web Site and Lab Resource Pages. Fall 2017 - present
- Serve, Physics Tutoring/Advising, Science Den, Fall 2017 - present
- Participated, Star Parties, Rockin' the Ridge and Earth Day, Fall 2017 - present
- Serve, Continually revise and update our free Physics Lab Manuals. Fall 2017 - present.
- Served, Scholarship Reviewer for the Collin College Foundation, Spring 2019

3 Year Contract for Robert Brown Professor of Biology Full-time Faculty at Collin since 2014

Education/Experience

- M.D., Medicine, University of Texas Medical Branch at Galveston, Galveston, TX, 2013

Professional Development and Publications

- Presented, Medical School Information Session, Spring 2019
- Co-presented, "CSI: Cool Scientific Investigation," Science Day, Plano, Texas, Spring 2019
- Attended, Lilly National Conference, "Designing Effective Teaching," Bethesda, Maryland, Spring 2019
- Attended, "On Course National Conference 2018," Anaheim, California, Spring 2018
- Attended, "Team-Based Learning 101," Workshop, Fall 2019
- Attended, Service Learning Training session, Fall 2018
- Attended, Faculty Development Conference presentations: "Enriching Students' Learning and Achievement by Applying Creative Thinking Practices," "Great Textpectations: Why We Can't Stop Texting and What That Means for Classroom Teachers," "Managing Challenging Situations," "Core Objectives Assessment Team Assignment Alignment Workshop," "Confronting a Quiet Classroom," Spring 2019
- Attended, Faculty Development Conference presentations: "Engaging Education: Methods for Encouraging Student Interaction," "I taught it...why don't they know it?," "Classroom Management? Strategies of Behavioral Intervention? Dean of Students? Which One Is It?," "Do You Revel In MindTap While Inquizitively Connecting With Your Students?," Spring 2018
- Attended, Faculty Development Day presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017

College Service and Student Support

- Co-Chair, Health Science Symposium Committee, Fall 2017-present
- Serve, Health and Safety Fair Committee, Fall 2018-present
- Serve, Academic Planning Coach, Fall 2017-present
- Serve, Mentor, Adjunct Faculty Mentor Program, Fall 2018-present
- Serve, Faculty Technology Committee, Fall 2019-present
- Participated, Medical School Information Panel discussion, Spring 2019
- Evaluated, Anatomy and Physiology Associate Faculty, Spring 2019
- Volunteer, Welcome Squad, Fall 2017-present
- Attended, Academic Planning Coach Student Awards Ceremony, Spring 2018
- Wild West at the Park, Fall 2017
- Phi Theta Kappa Induction Ceremony, Spring 2019

3 Year Contract for Tammy Kincy Cain Professor of Biology Full-time Faculty at Collin since 2017

Education/Experience

- Ph.D., Microbiology and Immunology, University of Arkansas for Medical Sciences, Little Rock, Arkansas, 1995

Professional Development and Publications

- Attended, American Society for Microbiology Conference for Undergraduate Educators, Austin, Texas, Summer 2018
- Completed, Online Training from Frontline Foundation, "Biorisk Management Training Module," Fall 2017
- Attended, Texas Community College Teachers Association Annual Convention, Frisco, Texas, Spring 2018
- Completed, "Hazardous Waste Training Seminar: The Complete Course Webinar," Summer 2018
- Attended, Team-Based Learning workshops, "Fundamental Principles and Practices of TBL," "Creating an Effective Module," Denton, Texas, Spring 2019
- Attended, Faculty Development Conference presentations: "Games, Gamification and the Quest for Student Engagement," "Team-Based Learning," Fall 2017
- Attended, Quality Enhancement Plan workshops, "Tips and Tools for Supporting Students in the Registration Process," "A Holistic Approach to Student Advising," Fall 2017
- Attended, Faculty Development Conference presentations: "Engaging Education: Methods for Encouraging Student Interaction," "Undergraduate Research at Collin College: The Center for Advanced Studies in Mathematics and Natural Sciences," "Quick Games-With a Few Twists," "Knewton-An Adaptive Learning Platform," Spring 2018

College Service and Student Support

- Serve, District Biology (1406/1408) Lab Curriculum Team, Spring 2019 - present
- Reviewed, Collin Foundation Scholarship Applications, Spring 2019
- Served, Chemistry Faculty Search Committee, Spring 2018
- Served, Biology Faculty Search Committee, Spring 2019
- Participated, Core Objectives Assessment Team Assessment Day, Summer 2019
- Served, Academic Planning Coach, Fall 2017-Spring 2018
- Served, Institutional Biosafety Committee, Fall 2017-Spring 2018
- Served, Welcome Squad, Fall 2017-Fall 2019; Served, Rockin' the Ridge, Fall 2017; Served North Texas Food Bank Vegetable Distribution, Spring 2018; Volunteered, Academic Decathlon, Spring 2018, Spring 2019; Attended, Phi Theta Kappa Induction, Spring 2018, Fall 2018

3 Year Contract for Khimen K'Lene Cooper Professor of English Full-time Faculty at Collin since 2017

Education/Experience

- Ph.D., English, Texas A&M University-Commerce, Commerce, Texas, 2017

Professional Development and Publications

- Presented, "Community College Humanities Association Plan for Summer Series 2020 Course," Community College Humanities Association Conference, Baltimore, MD, Fall 2019
- Presented, "Rhetoric and Art," Art Café, Fall 2019
- Presented, "Engaging Education: Methods for Conducting and Encouraging Student Interactions," Collin College Faculty Development Conference, Spring 2018
- Presented, "Team Titans: Collaborating with Colleagues in the Composition Classroom," Trends in Teaching College Composition Conference, Fall 2018
- Presented, Yoga Session, Mindfulness Committee Mindhacks Event, Spring 2019

College Service and Student Support

- Co-developed, Cooperative Composition ENGL 1301, Fall 2018
- Served, Program Review Steering Committee, Fall 2017 - Fall 2019
- Served, English Department Full-time Faculty Search Committee, Spring 2019
- Planned and Participated, Two TedxPlano Salons, Fall 2019
- Presented, Writing Center Seminars, Fall 2017 - present
- Served, New Faculty Mentor, Fall 2018 - present
- Organized, Student Panel Presentation, "Dragons and Mice, Lost Boys and Nargles: Critically Analyzing Fictional Characters," Undergraduate Interdisciplinary Student Research Conference, Spring 2018
- Co-created, Children's and Adolescent Literature Roundtable Panel, Undergraduate Interdisciplinary Student Research Conference, Spring 2019

Leadership and Awards

- Awarded, Community College Humanities Association Summer Seminar Series Grant, Spring 2019

3 Year Contract for Matthew Ware Coulter Professor of History Full-time Faculty at Collin since 1988

Education/Experience

- Ph.D., History, University of North Texas, Denton, Texas, 1996

Professional Development and Publications

- Submitted and accepted for publication, "Taming the East Texas 'Black Giant': Ernest O. Thompson and Illusions of Independence, 1930-1935," Southwestern Historical Quarterly, Fall 2019
- Attended, Texas Community College Teacher's Association Convention, Houston, Texas, Spring 2019
- Presented, Faculty Development Conference Presentation: "Scaffolding Toward a Better Artifact," Spring 2019
- Attended, Faculty Development Conference presentations: "Understanding COAT: Artifacts, Assignments, and Assessment," "Contemporary European Fiction," "Turn On, Tune In, and Drop Out: Psychedelic History and Therapeutic Applications," Spring 2018
- Attended, Faculty Development Conference presentations: "Portfolios: The Methods for Incorporating Them and Practical Lessons Learned by Students," "COAT Assignment Alignment Workshop," "Digitizing the Classroom," "Confronting a Quiet Classroom," Spring 2019

College Service and Student Support

- Served, Associate of Arts and Associate of Sciences Degree Program Review Committee, Fall 2017-2018
- Serve, Vice-chair, Collin College Wellness Committee, Fall 2018-present
- Chair, Food Service subcommittee, Health and Safety Fair Committee, Fall 2017-present
- Presented, "The Five-Minute Write," New Faculty Academy, Spring 2018, Spring 2019, Fall 2019
- Presented, "Collin College Health and Safety Fair," Collin College Board of Trustees, Spring 2018, Spring 2019
- Guest lectured, Historical Context of "It Can't Happen Here," Collin College Theater students, Fall 2019
- Volunteer, Adopt-a-Highway, New Student Orientation Faculty Roundtables, Summer 2017-present
- Performed, Collin College Military Veteran's Ball, Academic Suspension Band, Fall 2017, Fall 2018, Fall 2019
- Served, Referee and Reviewer, Quest, Spring 2019

3 Year Contract for Jeffrey Courtright Professor of Philosophy Full-time Faculty at Collin since 2017

Education/Experience

- Ph.D., Philosophy, Loyola University, Chicago, Illinois, 2011

Professional Development and Publications

- Served, Planning Committee for Community College Humanities Association Summer Humanities Seminars for High School Students, Baltimore, MD, Fall 2019
- Presented, TedX Plano Roundtable, Fall 2019
- Attended, University of Texas Dallas Center for Teaching and Learning: "Team-Based Learning 101" Workshop, Richardson, TX, Spring 2019
- Attended, Faculty Development Conference presentations: "Would You Like to Play a Game? Role-Playing as Dialogic Learning in the Classroom," "Digitizing the Classroom," "Tools for Video Development and Editing: Creating Tutorials, Clips, and More at Home, Your Office, and the eLC," "Prior Learning Assessment Informational Session," Spring 2019
- Attended, Faculty Development Conference presentations: "Engaging Education: Methods for Encouraging Student Interaction," "Anti-Intellectualism in America: Truthiness, Fake News, Agnotology, Paltering, and the Challenge to Participatory Democracy," "Breaking Boundaries: Collin's Book-in-Common Program," "Unconscious Bias," Spring 2018
- Attended, 51st Meeting of the North Texas Philosophical Association, University of Texas at Dallas, Richardson, TX, Spring 2019
- Attended, Collin College Quality Enhancement Plan Professional Development Summer Series, "Make Your Semester Pop Through Planning, Organization, and Productivity," Spring 2019
- Attended, Collin College Quality Enhancement Plan Professional Development Fall Series, "Advising 101," "Appreciative Advising," Fall 2019
- Attended, Collin Faculty Development Conference presentation: "The Case for Recruiting, Supporting, and Sustaining to Graduation Students with Disabilities Through Good Teaching Practices, Reasonable Accommodations, and Universal Design," Fall 2019
- Attended, Collin Associate Faculty Development Conference presentations: "Work Smarter Not Harder: Tips to Improve Your Teaching and Assessment While Minimizing your Workload," "Student Success Begins with Us: Approachability and Empathy in College Instructors," Spring 2018

College Service and Student Support

- Serve, Core Objectives Assessment Team, Fall 2017 - present
- Serve, Rubric Revision Subcommittee Core Objectives Assessment Team, Fall 2017 - present
- Serve, Academic Planning Coach, Fall 2018 - present
- Volunteered, Collin New Student Orientation Welcome Week, Fall 2019
- Attended, Chamber Choir Concert, Collin College Department of Music, Collin College Student Open Exhibition, Collin College Department of Art, Spring 2018 - Fall 2019

3 Year Contract for Roberta Mascioli Cravo Professor of Biology Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D, Cell and Tissue Biology, Universidade de Sao Paulo, Sao Paulo, Brazil, 2008

Professional Development and Publications

- Co-Presented, “Beyond the Taste: Is It an Acid or a Base?,” Science Day, Plano, Texas, Spring 2018
- Co-Presented, “CSI: Cool Scientific Investigation,” Science Day, Plano, Texas, Spring 2019
- Attended, Lilly National Conference, “Designing Effective Teaching,” Bethesda, Maryland, Spring 2019
- Attended, “On Course National Conference 2018,” Anaheim, California, Spring 2018
- Attended, “Brain-Based Teaching and Learning Webinar,” National Institute for Staff and Organizational Development, Austin, Texas, Fall 2018
- Attended, “Team-Based Learning 101” workshop, Fall 2019
- Attended, “Women Faculty Mentors and Role Models; Supporting Female College Students from College to Careers,” Spring 2019
- Attended, Faculty Development Conference presentations: “Enriching Students’ Learning and Achievement by Applying Creative Thinking Practices,” “Great Textpeceptions: Why We Can’t Stop Texting and What That Means for Classroom Teachers,” “Managing Challenging Situations,” “Core Objectives Assessment Team Assignment Alignment Workshop,” “Confronting a Quiet Classroom,” Spring 2019
- Attended, Faculty Development Conference presentations: “Engaging Education: Methods for Encouraging Student Interaction,” “I taught it...why don’t they know it?,” “Classroom Management? Strategies of Behavioral Intervention? Dean of Students? Which One Is It?,” “Do You Revel In MindTap While Inquizitively Connecting With Your Students?,” Spring 2018

College Service and Student Support

- Co-Chaired, Health Science Symposium Committee, Fall 2017-Spring 2019
- Vice-Chair, Health and Safety Fair Committee, Fall 2018-present
- Serve, Academic Planning Coach, Fall 2017-present
- Mentor, Adjunct Faculty Mentor Program, Fall 2018-present
- Mentored, Collin Student Mentor Program, Fall 2017-Spring 2018
- Served, Faculty Council Associate Faculty Committee, Fall 2018-Spring 2019
- Serve, Foundation Scholarship Committee, Fall 2019-present
- Advised, Faculty Round Table Series, Fall 2017-Spring 2019; Volunteer, Welcome Squad, Fall 2017-present; Attended, Awards Ceremony for the Quality Enhancement Program Academic Planning Coaching Program, Spring 2018; Wild West at the Park, Fall 2017 and 2018; Quality Enhancement Program End of the Year Celebration Ceremony, Spring 2019; Phi Theta Kappa Induction Ceremony, Spring 2019; Nursing Pinning Ceremony, Fall 2019

3 Year Contract for LeRoy (Lee) H. DeBoer Professor of Criminal Justice Full-time Faculty at Collin since 2014

Education/Experience

- Ed.D., Higher Education and Learning Technologies, Texas A&M University, Commerce, Texas 2018

Professional Development and Publications

- Co-authored, "Criminal Justice," textbook, Fall 2017
- Completed, Independent Study Coursework, Doctoral Degree, Texas A&M University, Commerce, Texas, Spring 2018
- Presented, "The Impact of Gender and Sexual Orientation on Students' Perceptions Regarding Campus Safety and Concealed Handgun Carry on a University Campus," Texas A&M University Annual Symposium, Commerce, Texas 2018
- Attended, National Criminal Justice Annual Conference, Long Beach, California, Summer 2017
- Attended, American Criminal Justice Association, Regional Conference, South Padre, Texas, Fall 2017
- Attended, American Criminal Justice Association, National Conference, Cleveland, Ohio, Spring 2018
- Attended, American Criminal Justice Association, Regional Conference, Fort Worth, Texas, Fall 2018
- Attended, American Criminal Justice Association, National Conference, Hunt Valley, Maryland, Spring 2019

College Service and Student Support

- Attended, Service Learning Camp, Summer 2018
- Serve, Paralegal Advisory Board Committee Member, Fall 2018 - Present
- Served, "Day at the Capital Advisor," Austin, Texas, Spring 2019
- Attended, Insurance Advisory Committee Meeting, Spring 2019
- Serve, Leadership Empowerment and Development and Leadership Development Institute Committee Member, Fall 2018 - Present
- Serve, Career and Technical Education Advisory Committee, Frisco Independent School District, Fall 2018 - Present
- Served, Outstanding Professor Selection Committee, Fall 2018 - Spring 2019
- Chaired, Insurance Management Search Committee, Spring 2019
- Served, "Huntsville Prison Unit," Student Field Trip Advisor, Huntsville, Texas, Spring 2019

Leadership and Awards

- Awarded, Collin College "Outstanding Professor 2018 - 2019, semi-finalist," Fall 2019
- Awarded, Service Learning Faculty Fellows, Fall 2018 - Spring 2019

3 Year Contract for Michelle Denny Professor of Nursing Full-time Faculty at Collin since 2014

Education/Experience

- Master of Science in Nursing, Otterbein University, Columbus, Ohio, 2009
- Licensed Registered Nurse, 1993

Professional Development and Publications

- Presented, "Substance Use Disorder in Nursing," Student Nurse Association Conference, Austin, Texas, Fall 2019
- Attended, Cardiopulmonary Resuscitation for Healthcare Providers, Frisco, Texas, Spring 2019
- Attended, International Nursing Association for Clinical Simulation and Learning Conference, Washington, DC, Summer 2017
- Attended, Canadian Aviation Electronics Juno Manikin Training, McKinney, Texas, Fall 2017
- Attended, Apollo Manikin Training, McKinney, Texas, Fall 2017
- Attended, Omnicell Automated Medication Administration Training, McKinney, Texas, Fall 2017
- Attended, Net Continuing Education Seizures and Epilepsy Syndromes, Webinar, McKinney, Texas, Spring 2018
- Attended, Net Continuing Education Metabolic Syndrome: A Growing Epidemic, Webinar, McKinney, Texas, Spring 2018
- Attended, Net Continuing Education Diabetes Pharmacology, Webinar, McKinney, Texas, Spring 2018
- Attended, Hamilton G-5 Ventilator Training, McKinney, Texas, Spring 2018
- Participated, Assessment Technologies Institute Nursing Education Webinar, McKinney, Texas, Summer 2019

College Service and Student Support

- Chaired, Nursing Faculty Search Committee, Spring 2018
- Chaired, Nursing Testing Committee, Summer 2017-Fall 2018
- Participate, Nursing Student Advisement, Summer 2017-Present
- Served, Collin College Student Engagement Welcoming Committee, Spring 2019
- Served, Dignity Initiative Committee, Spring 2019
- Served, Nursing Faculty Search Committee, Summer 2019
- Served, Nursing Student Affairs, Fall 2018-Present

3 Year Contract for Jillian DeShazo Professor of Speech Full-time Faculty at Collin since 2014

Education/Experience

- M.A., Communication, University of Illinois, Urbana-Champaign, Illinois, 2011

Professional Development and Publications

- Attended, The National Communication Association 103rd Annual Conference, Dallas, TX, Fall 2017
- Participated, "Trends in Mentoring Faculty Panel," Trends in Teaching College Composition Conference, McKinney, TX, Spring 2019
- Presented, "Dress For Success," Associate Faculty Academy, Spring 2019
- Attended, Faculty Development Conference Presentations: "How to Create Your Own Instructional Whiteboard Videos in Minutes," "Understanding COAT: Artifacts, Assignments, and Assessments," "CATME: Forming Teams and Gathering Peer Evaluation Has Never Been Easier," "The Undergraduate Interdisciplinary Student Research Conference: How You and Your Students Can Get Involved," Spring 2018
- Attended, Faculty Development Conference Presentations: "Would You Like to Play a Game? Role-Playing as Dialogic Learning in the Classroom," "Great Textpeceptions: Why We Can't Stop Texting and What That Means for Classroom Teachers," "Managing Challenging Situations," "William McDougall: Purposive Activity, Emergent Evolution, Modern Materialism, and Eugenics," "Group Testing: Maximizing Learning and Assessment Through Group Communication," Spring 2019

College Service and Student Support

- Serve, Curriculum Advisory Board, Spring 2019-present
- Serve, Core Objectives Assessment Team, Fall 2018-present
- Served, Associate Dean Search Committee, Summer 2019
- Serve, Discipline Appeals Committee, Fall 2019-present
- Co-Chaired, Speech Clinic Committee, Summer 2017-Spring 2018
- Served, History Faculty Search Committees, Spring 2018, Spring 2019
- Served, Psychology Search Committee, Summer 2017
- Served, Communication Program Review Committee, Fall 2017-Spring 2018
- Served, Faculty-to-Faculty Mentor Program, Fall 2018-Spring 2019
- Serve, Academic Planning Coach, Fall 2017-present
- Serve, Faculty Council Technology Committee, Fall 2017-present
- Served, Committee Against Gender Violence and Oppression, Fall 2017-Spring 2018
- Attended, Phi Theta Kappa Induction Ceremony, New Student Orientation, Wild West at the Park, Fall 2017-Fall 2019

3 Year Contract for Sharon D Eaves Professor of Psychology Full-time Faculty at Collin since 2017

Education/Experience

- Ph.D., Psychology, Louisiana State University, Baton Rouge, Louisiana, 2010

Professional Development and Publications

- Attended, Original Lilly Conference on College Teaching, Oxford, Ohio, Fall 2019
- Attended, Online Learning Consortium's Innovate Conference, Spring 2019
- Attended, Texas Community College Teachers Association Convention, Frisco, Spring 2018
- Presented, Associate Faculty Professional Development Conference: "Students Don't Always Know How to Learn, But We Can Help," Spring 2019
- Presented, Faculty Development Conference presentation: "Portfolios: The Methods for Incorporating Them and Practical Lessons Learned by Students," Spring 2019
- Presented, Brown Bag Seminar: "The Incredible, Changeable Human Memory: How Memories Form and Why False Memories are Common," Fall 2018
- Attended, Faculty Development Conference presentation: "Games, Gamification, and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference presentations: "Quick Games With a Few Twists," "Turn On, Tune In, and Drop Out: Psychedelic History and Therapeutic Applications," Spring 2018
- Attended, Faculty Development Conference presentations: "Would You Like to Play a Game? Role-playing as Dialogic Learning in the Classroom," "Strategies to De-Stress," "Core Objective Assessment Team Assignment Alignment Workshop," "Female Mentorship and Role Models in Academia: Impacting a Lifetime, Building a Legacy," Spring 2019
- Attended, Associate Faculty Conference presentations: "Igniting Minds through Authentic Engagement," "Dual Credit Panel Presentation," Spring 2019

College Service and Student Support

- Serve, Core Objectives Assessment Team, Fall 2017-present
- Serve, Program Review Steering Committee, Fall 2018-present
- Served, Learning Frameworks Canvas Template Committee, Fall 2018-Spring 2019
- Serve, Associate Faculty Conference Committee, Fall 2018-present
- Served, Psychology Introduction Textbook Selection Committee, Fall 2018-Spring 2019
- Served, Undergraduate Interdisciplinary Student Research Conference Paper Reviewer, Spring 2018-Spring 2019
- Volunteered, Welcome Squad; Wild, Wild West events; and North Texas Food Bank Mobile Pantry, 2017-2019

Leadership and Awards

- Received, Faculty Service Learning Fellow, Fall 2019-present

3 Year Contract for Luz Marina Escobar Professor of Spanish Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D., Education Administration Higher Education, University of Southern Mississippi, Hattiesburg, Mississippi, 1999
- M.A., Teaching Foreign Language Spanish, University of Southern Mississippi, Hattiesburg Mississippi, 1999

Professional Development and Publications

- Published, "The American-type International School: A Question of Ethics," Roman & Littlefield, Fall 2017
- Published, "Texas State Principal Certification Test: A Challenge for the English Language Learner," Texas Woman's University, Fall 2018
- Presented, "English Language Learners and the Texas State Principal Certification Test," 71st Annual Conference of the National Council of Professors of Educational Administration, San Juan, Puerto Rico, Summer 2017
- Presented, "Blackboard as a Gateway to Publisher's Materials," elearning day, Fall 2018
- Attended, American Council of Teaching Foreign Language Conference, Nashville, Tennessee, Fall 2017
- Attended, American Council of Teaching Foreign Language Conference, New Orleans, Louisiana, Fall 2018
- Attended, American Council of Teaching Foreign Language Conference, Washington, DC, Fall 2019
- Attended, Faculty Development Day presentation: "Gaming: Learning and Teaching," Fall 2017
- Attended, Faculty Development Day presentations: "How to Create your Own Instructional Whiteboard Videos in Minutes," "Anti-intellectualism in America," Spring 2018
- Attended, Faculty Development Day presentation: "Enriching Students' Learning and Achievement by Applying Creative Thinking Practices," Spring 2019

College Service and Student Support

- Serve, Academic Planning Coach, Fall 2017 - Present
- Serve, Hispanic Heritage Month Committee, Fall 2017 - Present
- Serve, College Foundation Scholarship Reviewer, Fall 2017 - Present
- Mentored and Evaluated, Associate Faculty, Spring 2017, Spring 2018
- Translated, Mobile Go Center Admission Recruiting, Hispanic County Outreach, Fall 2018
- Volunteered, Academic Decathlon, Spring 2018, Spring 2019
- Serve, Veterans Week Committee, Fall 2017 - Present

Leadership and Awards

- Awarded, Engaged Faculty Named Scholarship, Fall 2018

3 Year Contract for Heather Evarts Professor of Nursing Full-time Faculty at Collin since 2017

Education/Experience

- Masters of Science in Nursing Education, University of Texas at Tyler, Tyler, TX., 2014
- Licensed Registered Nurse, 2007

Professional Development and Publications

- Presented, "Is a Melting Pot of Student Organizations a Reciprocal Benefit for Students, Faculty, and Administrators?" workshop, Texas Community College Teachers Association, Dallas, TX, Spring 2018
- Attended, "Emergency Department Triage Course" Educator Seminar, Texas Health Resources University, Arlington, TX, Summer 2018
- Attended, "Accreditation Commission for Education in Nursing Self-Study Forum," Atlanta, GA, Spring 2019
- Attended, "Case Management Society of America Conference," Arlington, TX, Spring 2019
- Attended, "Examsoft Webinar, Exam Item Development and Analysis in Nursing Education," Spring 2019
- Attended, "Examsoft Presentation, ExamNow Product Training," Spring 2019

College Service and Student Support

- Serve and Chair, Nursing Curriculum Committee, Fall 2018-present
- Chair, Nursing Open House Committee, Spring 2018-present
- Chaired, Nursing Fall Festival, Fall 2018
- Served, Armstrong Middle School Job Fair, Fall 2018
- Participated, National Honor Society Induction Ceremony, Fall 2018-Summer 2018
- Participated, Nurse Camp, Summer 2018-Summer 2019
- Served, Nursing Committee on Excellence, Spring 2018
- Serve, Undergraduate Interdisciplinary Student Research Conference, Spring 2018-present
- Serve, Scholarship Review Committee, Spring 2018-present
- Serve, Book-in-Common Committee, Summer 2018-present
- Chaired, Nursing Faculty Search Committee, Summer 2019
- Consultant, Texas Nursing Students' Association, Spring 2018-present
- Serve, Liaison Between Texas Nursing Students' Association and Collin Nursing Students' Association, Spring 2018-present

**3 Year Contract for J. Scott Farrin
Professor of English
Full-time Faculty at Collin since 2017**

Education/Experience

- M.F.A., Creative Writing, Texas State University, San Marcos, Texas, 1988

Professional Development and Publications

- Published, "The Weeds," Ploughshares, Spring 2017
- Attended, College English Association Conference, New Orleans, LA, Spring 2019
- Attended, Faculty Development Conference presentations: "Creating A Classroom Culture in Dual Credit Classes," "Tools for Video Development and Editing: Creating Tutorials, Clips and More at Home, Your Office and the eLC," "William McDougall: Purposive Activity, Emergent Evolution, Modern Materialism and Eugenics," "Deaf and Hard of Hearing in the Classroom Environment," Spring 2018
- Attended, Faculty Development Conference presentations: "How to Create Your Own Instructional Whiteboard Videos in Minutes," "Classroom Management? SOBI? Dean of Students? Which One Is It????," "Disarming and Engaging Students: Collaborating Our Way to Student Success," Spring 2019
- Attended, Quality Enhancement Plan Workshop, "Making Connections: A Formulaic Approach to Advising," Spring 2018

College Service and Student Support

- Participated, Journalism Field of Study Committee, Austin, TX, Spring 2019
- Serve, Health Professions Student Organization, Primary Advisor, Fall 2018 - present
- Served, Full-Time English Faculty Search Committee, Spring 2018
- Served, Health Science Academy Search Committee, Spring 2018
- Presented, Associate Faculty Academy, Fall 2018
- Presented, Writing Center Seminar, "When Less is More: Concision and Student Writing," Fall 2017 - Fall 2018
- Serve, Learn, Innovate, Network, Know Committee, Fall 2017 - present

**3 Year Contract for Sarah Fish, Ph.D.
Professor of English
Full-time Faculty at Collin since 2017**

Education/Experience

- Ph.D., English and American Literature, University of Houston, Houston, TX, 2017

Professional Development and Publications

- Presented, "So You're Teaching a Co-Req: Now What? Strategies for Revising Courses to Work with Co-Requisite Student," Two-Year College English Association, Southwest Conference, Conroe, TX, Fall 2019
- Presented, "Creating a Monstrous Storyteller: Fear, Grief, and Catharsis in A Monster Calls," International Association for the Fantastic in the Arts, Orlando, FL, Spring 2018
- Presented, "Get Involved with Two-Year College English Association-Southwest Leadership Possibilities with the Newsletter and Future Conferences," Two-Year College English Association, Southwest Conference, Galveston, TX, Fall 2018
- Completed, "Technical Communication 5195: Editing Technical Documents," University of North Texas, Summer 2019
- Attended, Faculty Development Conference Presentation: "Games, Gamification, and the Quest for Student Engagement," Fall 2017
- Elected and served, Vice Representative, Student Caucus, International Association for the Fantastic in the Arts, 2017-2018
- Edited, English/Integrated Reading and Writing co-requisite student publications, "Co-Req, DeClassified: Helpful Advice for Students from Students" and "Habits of Mind for Postsecondary Co-Requisite Professors," Two-Year College English Association, Southwest Newsletter, Spring 2019
- Serve, Two-Year College English Association, Southwest Executive Committee, 2018-present

College Service and Student Support

- Serve, Academic Planning Coach, Spring 2018-present
- Chaired, English Faculty Search Committee, Spring 2019
- Served, English Faculty Search Committee, Spring 2018
- Serve, Open Doors, Open Minds Committee, Spring 2019-present
- Serve, Banned Books Week District Committee, Fall 2019-present
- Served, Grade Appeal Faculty Reviewer, Summer 2018
- Served, New Faculty Mentor, Fall 2018 - Spring 2019
- Served, Associate Faculty Mentor, Fall 2018 - Spring 2019
- Presented, Associate Faculty Academy, "Being Active on Campus and Within the District: Special Events and Volunteering," Fall 2018
- Volunteered, Faculty Roundtable at New Student Orientations, Phi Theta Kappa Inductions; Wild West in the Park, McKinney Boyd High School Dual Credit Orientation Meeting, Learn, Innovate, Network, Know Plano Senior High School presentations, Fall 2017-Fall 2019

3 Year Contract for Susan Forshaw-Evans Professor of Kinesiology Full-time Faculty at Collin since 1987

Education/Experience

- Master of Arts, Physical Education, Texas Woman's University, Denton, Texas, 1983

Professional Development and Publications

- Attended, Society of Health and Physical Educators National Convention, Nashville, Tennessee, Spring 2018
- Attended, USA Level 2 Archery Coaches Certification, Plano, Texas, Fall 2017
- Completed, National Strength and Conditioning Personal Trainer Certification, Fall 2017
- Attended, "Texas Sport Entertainment Industry Conference," University of North Texas, Frisco, Texas, Spring 2019
- Completed, "Sports Injuries Correspondence Education Program," Exercise Etcetera, Fall 2019
- Completed, "Total Body Resistance Exercise Suspension Training Certification," Fitness Anywhere, McKinney, TX, Fall 2019
- Completed, Red Cross First Aid, Cardiopulmonary Resuscitation, Automated External Defibrillator Instructor certification, Red Cross online, Fall 2018
- Completed, American Heart Association Instructor Certification, Summer 2019
- Attended, Texas Community College Teachers Association Annual meeting, Houston, TX, Spring 2019
- Attended, Quality Enhancement Program workshops: "Understanding Degrees, Majors, and Programs," Fall 2017; "Strength Quest Training," Fall 2018

College Service and Student Support

- Chaired, Sport and Recreation Program Director Search Committee, Fall 2019
- Serve, Primary Advisor, Archery club student organization, Fall 2017-present
- Served, Academic Counselor, Student Leadership Camp, Summer 2018
- Organize, Student Archery Tournaments, Fall 2017-present.
- Organize, "McKinney Make a Difference Day" community service project, Fall 2017-present
- Serve, Discipline Appeals Committee, Fall 2017-present
- Serve, Field Day Committee, Fall 2017-present
- Developed, Kinesiology Web Page, Spring 2018
- Created, Promotional materials, Physical Education transition to Kinesiology, Spring 2018
- Serve, Health and Safety Fair Committee, Fall 2017-present

Leadership and Awards

- Appointment, State of Texas Higher Education Coordinating Board Health and Wellness Field of Study Committee, Fall 2018-present
- Serve, Discipline Lead for Kinesiology, Spring 2018-present

3 Year Contract for Patrick Getty Professor of Geology Full-time Faculty at Collin since 2017

Education/Experience

- Ph.D., Geology, University of Connecticut, Storrs, Connecticut, 2014

Professional Development and Publications

- Published, "Aquatic insect trackways from Jurassic playa lakes: Reinterpretation of *Lunulipes obscurus* (Hitchcock, 1865) based on neoichnological experiments," *Palaeodiversity*, Spring 2018
- Published, "Revision of the Early Jurassic arthropod trackways *Camurichnus* and *Hamipes*," *Boletín de la Sociedad Geológica Mexicana*, Spring 2018
- Published, "The fish trail *Undichna* from playa lake deposits of the Early Jurassic East Berlin Formation, Holyoke, Massachusetts," *New Mexico Museum of Natural History and Science Bulletin*, Spring 2018
- Published, "A standard protocol for documenting modern and fossil ichnological data," *Palaeontology*, Spring 2018
- Serve, Style/Handling Editor, *Palaeontologia Electronica*, Fall 2017 - present
- Serve, Adjunct Curator of Paleontology, Springfield Science Museum, Fall 2017 - present
- Submitted, "Conopsoides Hitchcock 1858: an ichnological chimera," *Atlantic Geology*, Spring 2019
- Presented paper, "To be (eaten) or not to be (eaten): that is the question. Fossilized fish trails from the Newark Supergroup of eastern North America," Geological Society of America National Meeting, Indianapolis, IN, Fall 2018
- Attended Geological Society of America National Meeting, Phoenix, AZ, Fall 2019
- Co-presented paper, "Biotic and environmental records of the Frasnian-Famennian (Late Devonian) extinction event in shallow marine paleoenvironments of New York and Pennsylvania," Northeast Geobiology Meeting, Amherst, MA, Spring 2019
- Co-presented, "Undergraduate Research at Collin College: The Center for Advanced Studies in Mathematics and Natural Sciences," Faculty Development Conference, Spring 2018

College Service and Student Support

- Participate, Center for the Advanced Studies of Mathematics and Natural Sciences, Fall 2017 - present
- Served, Environmental Science search committee, Spring 2018
- Served, Chemistry search committee, Spring 2019
- Served, Campus Technology Manager search committee, Summer 2019
- Author, new GEOL 1404 lab manual, Summer 2019 - present
- Revise, current GEOL 1401 lab manual, Summer 2019 - present
- Develop, outdoor Geology rock park, Plano Campus, Summer 2018 - present
- Participated, Phi Theta Kappa induction ceremony, Welcome Squad, Campus Resource Fair, Faculty Roundtable Forum, Fall 2017 - Summer 2019

3 Year Contract for James E. Gilbert Professor of Management Full-time Faculty at Collin since 2017

Education/Experience

- MBA, Management, Dallas Baptist University, Dallas, Texas, 1991

Professional Development and Publications

- Attended, 72nd Annual Convention of the Texas Community College Teachers Association, Houston, TX, Spring 2019
- Attended, Faculty Development Conference presentation: "Maximizing Canvas Capabilities in your Face-to-Face Classes," Summer 2018
- Attended, Faculty Development Conference presentation: "Academic Effectiveness," Fall 2018
- Attended, Faculty Development Conference presentation: "Digitizing the Classroom," Spring 2018
- Attended, "Tools for Video Development and Editing: Creating Tutorials, Clips and more at Home, Your Office and the ELC," Spring 2019
- Attended, "Prior Learning Assessment Informational Session," Spring 2019
- Attended, Faculty Development Conference presentation: "Quality Enhancement Workshop: Connection Practices," Fall 2017
- Attended, Faculty Development Conference presentation: "Respect and Inclusion Series: The Power of Respectful Language," Fall 2017

College Service and Student Support

- Chaired, Business Management/Human Resources Search Committee, Spring 2018
- Serve, Accreditation Commission for Business School Programs Exploration Committee, Summer 2019 - Present
- Served, Career Exploration Fair Planning Committee, coordinated speakers, Spring 2018 - Present
- Conducted, Classroom Observations for Business Management Associate Faculty, Spring 2019 - Summer 2019
- Recruited, Business Advisory Committee, Fall 2018 - Present
- Presented, "Tips To Communicate With Your Boss," Career Exploration Fair, Spring 2018
- Attended, Architectural Layout Team, Wylie Campus, Spring 2018
- Served, Real Estate Search Committee, Spring 2018
- Volunteered, College Super Saturday, Spring 2018
- Attended, North Texas Leadership Day Conference, Spring 2018

Leadership and Awards

- Discipline Lead, Business Management, 2018 - Present

3 Year Contract for Amardeep K Gill Professor of Nursing Full-time Faculty at Collin since 2014

Education/Experience

- Masters of Science, Nursing, University of Texas at Tyler, Tyler, TX., 2012
- Licensed Registered Nurse, 1999

Professional Development and Publications

- Attended, National League for Nursing Summit, San Diego, California, Fall 2017
- Attended, Faculty Development Conference presentations, "The Power of Service Learning," "I taught it . . . why don't they know it?," "Classroom Management? SOBI? Dean of Students? Which One Is It?," Spring 2018
- Completed, "Scholarship of Writing," "Introduction to Doctorate of Nursing Practice Role," "Advanced Epidemiology," "Theory Construction and Evaluation," "Evidence-Based Practice," "Population Health Within a Context of Culture courses," Doctorate of Nursing Program, University of Texas at Tyler, Spring 2018
- Attended, Texas Organization for Associate Degree Nursing Conference sessions, "Legal Issues for Nurse Educators," "Active Learning Strategies," Dallas, Texas, Spring 2018
- Completed, "Antibiotics and Infection: Inpatient Guidelines for Acute Management," "Next Generation Diabetes Management," "Pharmacology 101," Continuing Education for Advanced Practice Registered Nurse License, Fall 2018
- Attended, Accreditation Commission for Education in Nursing Self-Study Conference, Los Angeles, California, Spring 2019

College Service and Student Support

- Served, Nursing Testing Committee, Fall 2017-Fall 2018
- Serve, Nursing Council of Excellence Committee, Fall 2017-present
- Serve, Health and Safety Fair Committee, Fall 2017-present
- Serve, Nursing Curriculum Committee, Fall 2018-present
- Chaired, Nursing Sunshine Committee, Fall 2017-Spring 2018
- Served, Collin College Mentoring Program, Fall 2017-Spring 2018
- Volunteered, Nursing Skills Lab; Wild West Chili Cook-Off; McKinney Campus Welcome Squad, Fall 2017
- Attended, Associate Degree Nursing students' Alpha Delta Nu Ceremony, Service Learning Reflection and Multicultural Potluck, McKinney Campus, Fall 2017-Fall 2018

**3 Year Contract for James C. Gray
Professor of Art/Ceramics
Full-time Faculty at Collin since 2008**

Education/Experience

- M.F.A., Ceramics, University of North Texas, Denton, Texas, 2001

Professional Development and Publications

- Published, "Pottery Making Illustrated" article, "Flameware: The Heirloom Ceramics," Spring 2019
- Exhibited, Companion Gallery, Solo Show, "Chris Gray: Flameware," Humboldt, TN, Summer 2018
- Demonstrated, Clay by the Bay Art School, Artist Hands On Workshop, San Francisco, CA, Spring 2019
- Lectured, "The Properties of Flameware," University of Mississippi, Oxford, MS, Fall 2017
- Exhibited, Companion Gallery, National Council for the Education of the Ceramic Arts, Pittsburgh, PA, Spring 2018
- Exhibited, Companion Gallery, National Council for the Education of the Ceramic Arts, Minneapolis, MN, Spring 2019
- Attended, National Council for the Education of the Ceramic Arts, Portland, OR, Spring 2017

College Service and Student Support

- Served, Welding Full-time Faculty Search Committee, Spring 2019
- Served, The Art Core Education and Textbook Task Force, Fall 2018, Spring 2019
- Served, Panelist, TedX Plano Roundtable, Fall 2019
- Co-Advised, 3-D Arts Club, Fall 2017 - Spring 2018
- Served, Student Orientation Art Resource Table, Summer 2019
- Created, Ceramic Artwork for District Awards, Spring 2019
- Organized and Created, Bowl Donations for "Empty Bowls" Annual Fundraiser, North Texas Food Bank, McKinney, TX, Spring 2017 - present
- Organized, Student Artwork Project, "For the Love of Art" Charity Fundraiser for the ArtCentre of Plano, Spring 2018, Spring 2019
- Attended, Student Invitational Show, Awards Ceremony, Student Open Show Reception, Fall 2017 - Fall 2019
- Organized and Created, Bowl Donations for The Wild West Chili Cook-Off Student Scholarship Fund, Fall 2017 - Fall 2019
- Organized and Attended, Visiting Artist Demonstration Program, Fall 2017 - Fall 2019

3 Year Contract for Glen Grimes Professor of Computer Science Full-time Faculty at Collin since 2003

Education/Experience

- Masters of Science, Computer Science, University of North Texas, Denton, Texas, 1973
- Masters of Business Administration, University of North Texas, Denton, Texas, 1980

Professional Development and Publications

- Attended, Lone Star Java Symposium - Dallas, Summer 2016, Spring 2018
- Attended, Texas Instruments Leadership Summit -Science Technology Engineering Math Training for Educators, Summer 2018
- Attended, Summer Working Connections Meeting, Summer 2017, Summer 2019
- Attended, Faculty Council Summer Technical Institute, "Creating a Free, Interactive Textbook", "Maximizing Canvas Capabilities", "Mastering Canvas Gradebook", "Using Bureau of Labor Statistics Data", "Teaching to Write with Multi-Media", "Creating a Cool Classroom Culture" Summer 2018
- Participated, Brain-Based Teaching and Learning Webinar, Summer 2018
- Attended, monthly Java Metroplex Users Group training sessions, Summer 2017 - present

College Service and Student Support

- Served, Advisor, Student Veterans Association, Summer 2019 - present
- Served, Prior Learning Assessment Committee, Spring 2019 - present
- Served, Student Activity Fee Advisory Committee, Fall 2019 - present
- Evaluate and install, new software in computer labs for use in Computer Science classes, Fall 2017 - present
- Served, Computer Science Search Committee, Spring 2018, Spring 2019
- Evaluate, Associate Faculty, Summer 2016 - present
- Served, New Student Orientation, Fall 2018, Summer 2019, Fall 2019
- Serve, Welcome Squad, Fall 2017 - present
- Volunteered, Adopt-a-Highway program, Summer 2018

3 Year Contract for Tammy Hale Professor of Dental Hygiene Full-time Faculty at Collin since 2008

Education/Experience

- Master of Science, Education, Saint Joseph's College, Standish, Maine, 2017
- Bachelor of Science, Dental Hygiene, Baylor College of Dentistry, Dallas, Texas, 1983

Professional Development and Publications

- Completed, 6 credits, Graduate Education coursework, Saint Joseph's College, Fall 2017
- Attended, Texas Dental Hygienists' Association Annual Session, "Educational Methodology, Remediation in Clinical Education," Frisco, Texas, Spring 2018
- Participated, Western Regional Examination Board Workshop, Texas A&M College of Dentistry, Dallas, Texas, Spring 2018
- Attended, Greater Collin Dental Hygienists' Association Seminar, "Advanced Hygiene Therapy-Developing a Comprehensive Approach," McKinney, Texas, Fall 2018
- Attended, Educational Methodology courses: "Dimensions of Clinical Teaching," "Clinical Teaching Techniques and Strategies," McKinney, Texas, Spring 2019
- Attended, American Dental Education Association Live Webinar, "Assessment for Learning: Practices That Enhance Student Learning and Well-being," Summer 2019

College Service and Student Support

- Serve, Primary Faculty Advisor for Collin College Student Chapter of the American Dental Hygienists' Association, Summer 2017-present
- Chair, Greater Collin Dental Hygienists' Association Mentor Committee for Collin College Dental Hygiene Students, Summer 2017-present
- Supervised, Texas Woman's University and Tyler Junior College students in Bachelor of Dental Hygiene completion program, Spring 2018, Spring 2019
- Serve, Dental Hygiene Curriculum Review Committee, Summer 2017-present
- Served, Dental Hygiene Student Interview Committee, Spring 2018, Spring 2019
- Co-facilitated, Dental Hygiene Family Night, Fall 2017, Fall 2018
- Participated, Mock Emergencies Collaboration with Emergency Medical Services Department, Fall 2017, Fall 2018, Fall 2019
- Attended, Second Year Dental Hygiene Student Research Forum, Spring 2018, Spring 2019
- Participated, Collin College's Workforce Education Expo, Spring 2018
- Participated, iWork Youth Career Exploration Event, Spring 2019
- Conducted, Dental Hygiene Department Tours for area high school students, Spring 2019

Leadership and Awards

- Clinical Coordinator, First Year Dental Hygiene Students, 2017 - present

3 Year Contract for Kimberly C. Harris Professor of Music Full-time Faculty at Collin since 2004

Education/Experience

- Ph.D., Musicology, University of North Texas, Denton, Texas, 2005

Professional Development and Publications

- Co-hosted, American Musicological Society Southwest Spring Conference, Spring 2018
- Attended, Society for American Music Conference, New Orleans, Louisiana, Spring 2019
- Presented, "Beethoven Heroics," Dallas Symphony Orchestra, Fall 2017
- Presented, "Bach Brandenburg Concertos," Dallas Symphony Orchestra, Spring 2018
- Presented, "Joseph Haydn: The Creation," Dallas Symphony Orchestra, Spring 2019
- Participated, The 38th Annual International Conference on Critical Thinking, Sonoma, California, Summer 2018
- Presented, "Music and War: The Role of Conflict in the Creation of Masterpieces," Faculty Development Conference, Spring 2019

College Service and Student Support

- Chair, Discipline Appeals Committee, Fall 2017-present
- Served, Vice-President/Provost Search Committee, Fall 2019
- Serve, Academic Planning Coach, Fall 2018-present
- Served, Faculty Compensation Committee, Fall 2017-Spring 2018
- Served, Music Faculty Search Committee, Spring 2019
- Served, Faculty Annual Appraisal Redesign Committee, Fall 2017-Spring 2018
- Served, Welcome Squad, Fall 2017-Spring 2019; Serve, McKinney Campus Field Day Committee, Spring 2018-present; Served, North Texas Food Bank Food Truck, Spring 2019; Judged, Studio Auditions for National Association of Teachers of Singing, Fall 2018; Attended, Phi Theta Kappa Induction, Spring 2018
- Served, Dean of Academic Services Search Committee, Spring 2018
- Performed, Collin College Faculty Recital, Fall 2017
- Chair, Faculty Professional Development Committee, Summer 2017-present
- Served, Associate Dean of Academic Affairs Search Committee, Spring 2018
- Serve, Distance Learning Internal Subcommittee, Fall 2017-present
- Serve, Online Advisory Board, Summer 2017-present

Leadership and Awards

- Chaired, Council on Excellence, Summer 2017-Spring 2018
- New Faculty Academy Coordinator, Summer 2017-present
- Awarded, Engaged Faculty Scholarship, Collin College, Fall 2018
- Awarded, National Institute for Staff Organizational Development Excellence Award, Summer 2017

3 Year Contract for Dawn Headrick Professor of Respiratory Care Full-time Faculty at Collin since 2017

Education/Experience

- B.S., Respiratory Care, Midwestern State University, Wichita Falls, Texas, 2017
- Registered Respiratory Therapist, 2008
- Certified: Neonatal and Pediatric Specialist, 2008

Professional Development and Publications

- Attended, Respiratory Care Symposium, Medical Center of Plano, Fall 2017
- Attended, "Experts at the Bedside," Children's Hospital, Dallas, Fall 2017
- Attended, Respiratory Continuing Education Conference, McKinney, Texas, Spring 2018, Spring 2019
- Attended, American Association Respiratory Care Congress Symposium, Las Vegas, Nevada, Fall 2018
- Attended, American Association Respiratory Care Congress Symposium, New Orleans, Louisiana, Fall 2019

College Service and Student Support

- Chair, Vendor Subcommittee of Health and Safety Fair Committee, Fall 2018-present
- Conduct, Respiratory Care Information Session, Fall 2017-present
- Serve, Collin College Foundation Scholarships Reviewer, Fall 2017-present
- Serve, Undergraduate Interdisciplinary Student Research Conference Paper Review Committee, Fall 2017-present
- Served, Health and Safety Fair Committee, Spring 2018
- Served, Collin College Respiratory Care Continuing Education Symposium, Spring 2018, Spring 2019
- Serve, Wellness Committee, Fall 2018-present
- Served, Wylie Campus Review Committee, Spring 2018
- Served, Polysomnography Program Review Committee, Spring 2018
- Served, Collin County Medical Reserve Corps, Fall 2018
- Attended, Phi Theta Kappa Induction Ceremony, Fall 2017, Fall 2018
- Served, Welcome Squad, Spring 2018 - Fall 2019
- Participated, Fight For Air Climb, Spring 2018, Spring 2019
- Served, Meals on Wheels, Spring 2018, Spring 2019
- Host, Respiratory Table New Student Orientation, Fall 2018-present
- Attended, Forces Reception, Spring 2019
- Participate, Respiratory Care Program High School Student Tours, Spring 2018-present

3 Year Contract for Jacqueline Hernandez Professor of Integrated Reading and Writing Full-time Faculty at Collin since 2017

Education/Experience

- Master of Education, Instructional Specialist, University of Texas at El Paso, 2004

Professional Development and Publications

- Presented, "Co-Requisite Model Best Practices for Integrated Reading and Writing and English," 14th Annual Developmental Education Forum, Gainesville, Texas, Spring 2019
- Presented, "Best Practices in Co-Requisite Model for Integrated Reading and Writing and English," Trends in College Composition Conference, Fall 2018
- Presented, Co-requisite Professional Development Series, Fall 2018 and Spring 2019
- Presented, Corequisite Faculty Roundtable training sessions, Fall 2019
- Presented, Service Learning Camp, Spring 2019 and Fall 2019
- Attended, South Central Modern Language Association Conference, San Antonio, Texas, Fall 2018
- Attended, Catch the Next Transformative Teaching Track Conference, Austin, Texas, Spring 2019
- Attended, Two-Year College English Association Southwest Conference, Conroe, Texas, Fall 2019
- Completed, Graduate Courses at Texas A&M University - Commerce: "Issues in Literacy," Summer 2019 and "Learning Through Composing," Fall 2019

College Service and Student Support

- Coordinate, Study Skills Seminar Program, Fall 2017-present
- Serve, Earth Day Committee, Fall 2017-present
- Serve, Co-Requisite Task Force Committee, Fall 2017-present
- Serve, Service Learning Committee, Fall 2018-present
- Serve, Developmental Education Program Review Team, Fall 2018-present
- Served, English Faculty Search Committee, Spring 2018
- Reviewed, Collin College Foundation Scholarship Applications, Spring 2018
- Mentored and Evaluated, associate faculty for Integrated Reading and Writing, Fall 2017
- Developed and implemented, a corequisite pilot course for Integrated Reading and Writing 0315, Spring 2018
- Coordinated, Integrated Reading and Writing faculty training, Summer 2019
- Served, Welcome Squad, Rockin' the Ridge, and Earth Day, Fall 2017-present

Leadership and Awards

- Selected, Collin College Service Learning Fellow, Fall 2018- Spring 2019
- Received, Developmental Education Champion Award, Spring 2019
- Discipline Lead, Integrated Reading and Writing Department, Fall 2019-present

3 Year Contract for Laura Hicks Professor of Economics Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D., Applied Economics, Clemson University, Clemson, South Carolina, 2008

Professional Development and Publications

- Attended, The National Institute for Staff and Organizational Development International Conference on Teaching and Leadership Excellence, Austin, Texas, Summer 2018
- Attended, The Texas Community College Teachers Association Annual Conference, Frisco, Texas, Spring 2018
- Attended, The Economic Summit at the Federal Reserve Bank of Dallas, Dallas, Texas, Summer 2017, Summer 2018, Summer 2019
- Attended, The National Institute for Staff and Organizational Development Virtual Conference, Fall 2019
- Attended, Faculty Development Conference presentations: "Great Textpectations: Why We Can't Stop Texting and What That Means for Classroom Teachers," "Tools for Video Development and Editing: Creating Tutorials, Clips and More at Home, Your Office and the eLC," "Female Mentorship and Role Models in Academia: Impacting a Lifetime, Building a Legacy," Spring 2019
- Attended, Faculty Development Conference presentation: "Course Learning Outcomes, Student Learning Objectives, Assessment & Evaluation, Teaching Approach, Assignment Alignment," Fall 2018
- Attended, Faculty Development Conference presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017

College Service and Student Support

- Serve, Program Review Steering Committee, Summer 2017 - present
- Served, Economics Faculty Search Committee, Spring 2019
- Serve, Business Field of Study Program Review Team, Spring 2019 - present
- Serve, Foundation Scholarship Review Committee, Fall 2017 - present
- Serve, Academic Planning Coach, Fall 2019 - present
- Mentored, Student Mentor Program, Fall 2017 - Spring 2018
- Volunteered, Faculty Round Table, Summer 2017, Summer 2018, Summer 2019; Volunteered, Welcome Squad, Summer 2017 - Fall 2019
- Serve, Community on the Quad Committee, Fall 2017 - present
- Serve, Rockin' the Ridge Committee, Fall 2017 - present
- Serve, Faculty Council Procedures and Nominations Committee, Fall 2017 - present
- Serve, The Texas Center for Working-Class Studies Committee, Fall 2017 - present
- Mentored, Full-Time Faculty Mentor Program, Fall 2018 - Spring 2019
- Evaluated, Class visits of Associate Faculty, Fall 2017

3 Year Contract for Michael Holtfrerich Professor of Mathematics Full-time Faculty at Collin since 2017

Education/Experience

- M.S., Mathematics, Northern Arizona University, Flagstaff, Arizona, 1987

Professional Development and Publications

- Presented, "Discovery Activities in Calculus," Math Faculty Workshop, Fall 2018
- Co-presented, "Simple BIG Technology Solutions to Active Response Classroom," Plickers software, Southwest Region American Mathematical Association of Two-Year Colleges Conference, Frisco, Texas, Summer 2019
- Attended, American Mathematical Association of Two-Year Colleges Conference, Orlando, Florida, Fall 2018
- Attended, Math Faculty Workshops, Fall 2017 - Fall 2019
- Attended, Faculty Development Conference presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference presentations: "Knewton-An Adaptive Learning Platform," "I taught it . . . why don't they know it?," "Unconscious Bias," Spring 2018
- Attended, Faculty Development Conference presentation: "Assessment Design," Fall 2018
- Attended, "Team-based Learning," 101 workshop, Fall 2017
- Attended, Texas Community College Teachers Association/Texas Mathematical Association of Two-Year Colleges joint conference, Frisco, Texas, Spring 2018
- Attended, "StatCrunch," workshop, Fall 2018

College Service and Student Support

- Serve, Developmental Math/Credit Math Task Force Committee, Fall 2017 - present
- Co-presented, District-Wide Student Math Reviews, Fall 2017 - Fall 2019
- Served, Math Faculty Search Committee, Spring 2019
- Served, Psychology Faculty Search Committee, Spring 2018
- Volunteer, Rockin the Ridge, Fall 2017 - present, "e" day, Fall 2017, Welcome Squad, Spring 2018 - present, Academic Decathlon, Spring 2018 - present
- Served, Associate Faculty Mentor Program, Spring 2018 - present
- Co-presented, "Teaching Techniques," Math Associate Faculty Professional Development Day, Fall 2017
- Co-presented, "Classroom Issues," Math Associate Faculty Professional Development Day, Fall 2018
- Co-presented, Science Day, "The Birthday Problem," Spring 2018, "The Monty Hall Problem," Spring 2019
- Co-presented, "Math Games," Summer Math and Science Half-Day Camp, Summer 2019
- Serve, Wellness Committee, Spring 2018 - present

3 Year Contract for Jomar Daniel Isip Professor of English Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D., English, Texas A&M University-Commerce, Commerce, Texas, 2015

Professional Development and Publications

- Published, "This is Writing," 5th edition, Composition Textbook, Fountainhead Press, Summer 2019
- Published, "A Game of Words," Rhetoric Textbook, Fountainhead Press, Fall 2019
- Chaired, TEDxPlano Salon, "Civil Discourse and Social Justice," Fall 2017
- Presented, "Word-Riddled Remnants: Liminal Landscapes in the Poems of Li-Young Lee, Christian Wiman, and Richard Blanco," American Literature Association Symposium, Santa Fe, NM, Fall 2018
- Presented, "How to Get the Job: A Workshop on Applying for a Full-Time Teaching Position," Trends in Teaching College Composition Conference, Fall 2018
- Published, "Dank Memories" and "Matter (or What They Name You)," Forces, Spring 2019
- Published, "Richard Yates," Critical Survey of American Literature, Grey House Publishing, Fall 2017
- Presented, "The Culture Codex: How Latinx Children's Literature Preserves the Past by Making It Present," Children's Literature Association Conference, Tampa, FL, Summer 2017
- Presented, "Voicing the Void: The Political Work of Regional Writing," American Literature Association Symposium, New Orleans, LA, Fall 2017
- Published, "Long Beach Harbor," Rogue Agent Magazine, Summer 2017
- Attended, The Corequisite Conference, Texas Higher Education Coordinating Board, Austin, TX, Summer 2017
- Attended, National Collegiate Honors Council Conference, Atlanta, GA, Fall 2017
- Attended, Children's Literature Association Conference, San Antonio, TX, Summer 2018

College Service and Student Support

- Chaired, English Faculty Search Committee, Summer 2018
- Co-Chaired, House Bill 2223 Corequisite Task Force, Summer 2017 - Spring 2018
- Served, Director of Developmental Education Search Committee, Summer 2017
- Served, Faculty Advisor, Leadership Empowerment and Development Camp, Summer 2017
- Served, New Faculty Mentor, Fall 2019
- Served, Reviewer, Foundation Scholarships, Fall 2018 - Spring 2019

Leadership and Awards

- Discipline Lead, English Department, 2017 - 2018
- Campus Director, Honors Institute, 2017 - 2018
- Awarded, Inspirational Faculty Award, Fall 2017

3 Year Contract for Sonia A. Iwanek Professor of Political Science Full-time Faculty at Collin since 2008

Education/Experience

- M.A., Political Sciences, Texas Woman's University, Denton, Texas, 2006

Professional Development and Publications

- Attended, "Pathways to Gender Equality" Conference, American University, Washington, D.C., Fall 2018
- Presented, "Collin College National Model United Nations Program," Collin College Board of Trustees, Spring 2019
- Attended, "Best Practices for Co-Requisite Classes," Fall 2018
- Attended, "The State of Human Rights and the LGBTQ+ Partnerships in the Global Economy," Human Rights Campaign Headquarters, Washington, D.C., Fall 2018

College Service and Student Support

- Serve, Faculty to Faculty Mentor Program, National Model United Nations Organization, Fall 2017 - present
- Served, Lead Faculty/Coordinator, Model United Nations Program, Fall 2017-Spring 2018
- Serve, Primary Faculty Advisor, Global Diplomatic Society, Fall 2017 - present
- Submitted and accepted, co-presenter with student, "Diversifying Access to Bioremediation," 5th World Congress on Public Health and Healthcare Management, Faculty/Student Poster Presentation, Miami, Florida, Spring 2020
- Served, Academic Planning Coach, Fall 2019 - present
- Volunteered, "Ignite" Student Engagement Event, Fall 2018
- Volunteered, Rockin' the Ridge, Fall 2017 - present
- Serve, Frisco Campus Veterans Planning Committee, Fall 2017 - present

Leadership and Awards

- Serve, Faculty Lead/Coordinator, receive stipend, Collin College Model United Nations Program, Fall 2018 - present
- Received, Dr. Matkin's "Outstanding Commitment to Furthering the Success of Collin College Students and For Making a Lasting Impression," Fall 2017 and Fall 2019
- Team Awarded, National Model United Nations Program, 8 position paper awards, 1 Distinguished and 2 Outstanding Delegation awards, Fall 2018 - Spring 2019
- Team Awarded, First Place, "National Model United Nations Conference Video Contest," Spring 2019

3 Year Contract for Lubna Javeed Professor of Integrated Reading and Writing Full-time Faculty at Collin since 2017

Education/Experience

- Ph.D., Language and Literacy, Texas Tech University, Lubbock, Texas, 2015

Professional Development and Publications

- Attended, Developmental Corequisite Faculty Roundtable Discussions, Spring 2018 - Fall 2019
- Completed, Graduate Courses at Texas A&M University - Commerce: "Issues in Literacy," Summer 2019, "Victorian Literature" and "Composing in a Globalized World" Fall 2019
- Attended, Developmental Corequisite Conference at Tarrant County College, Fort Worth, Texas 2018
- Attended, North Texas Regional Meeting on Corequisite Program, Spring 2018
- Attended, Corequisite Workshops, Fall 2018 - Fall 2019
- Presented, "Content Area Literacy in a Corequisite Government Course," Association of Literacy Educators and Researchers Conference, Corpus Christi, Texas, Fall 2019
- Published, "Motion, Matter, Force, and Writing???: Creating Space for Writing in a Secondary Physics Classroom," The Language and Literacy Spectrum, Spring 2019
- Attended, Two-Year College English Association-Southwest Conference, The Woodlands, Texas, Fall 2019
- Attended, National Council of Teachers of English Conference, Houston, Texas, Fall 2018
- Presented, "Supporting Clinical Practice Through Rehearsals," Literacy Research Association Conference, Delray Beach, Florida, Fall 2017

College Service and Student Support

- Developed, Corequisite Program and Curriculum Development, Spring 2018 - present
- Developed, Summer Writing Refresher, Summer 2019
- Serve, House Bill 5 Committee, Spring 2018 - present
- Serve, Co-advisor for the Muslim Student Association, 2018 - present
- Served, Collin Scholarship Reviewer, Spring 2018 - Spring 2019
- Served, Real Estate Faculty Search Committee, Spring 2018
- Serve, Banned Books Committee, Fall 2018 - present
- Serve, Community on the Quad Committee, Spring 2019
- Served, Academic Planning Coach, Fall 2018 - Spring 2019
- Mentored, Student Mentor Program, Fall 2017 - Spring 2018
- Volunteered, Cougar 5K Kids Zone, Spring 2018; Rockin' the Ridge, Fall 2017, Fall 2018, Fall 2019; Adopt-a-highway clean-up, Fall 2018; Academic Decathlon, Spring 2018

3 Year Contract for Elizabeth Johnson Professor of Mathematics Full-time Faculty at Collin since 2017

Education/Experience

- M.S., Mathematics, The University of Texas at Tyler, Texas, 2009

Professional Development and Publications

- Presented, "Techniques for Breaking Up the Tedium of Long Classes," Corequisite Professional Development Conference, Fall 2018
- Attended, International Conference on Technology in Collegiate Mathematics, Washington, D.C., Spring 2018
- Attended, American Mathematical Association of Two-Year Colleges, Orlando, FL, Fall 2018
- Attended, American Mathematical Association of Two-Year Colleges, Milwaukee, WI, Fall 2019
- Attended, Faculty Development Conference presentations: "How to Create Your Own Instructional Whiteboard Videos in Minutes," "Disarming and Engaging Students: Collaborating Our Way to Student Success," "Unconscious Bias," Spring 2018
- Attended, Faculty Development Conference presentations: "Textpectations," "Central Limit Theorem," "Confronting the Quiet Classroom," Spring 2019
- Attended, Faculty Development Conference, "Games, Gamification, and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference, "Academic Effectiveness and Assessment," Fall 2018
- Attended, Faculty Development Conference, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Fall 2019
- Attend, Collin College Mathematics Faculty Workshops, Fall 2017 - present

College Service and Student Support

- Served, Mathematics Faculty Search Committee, Spring 2018
- Served, Developmental Mathematics Faculty Search Committee, Spring 2019
- Serve, Academic Planning Coach, Fall 2018 - present
- Serve, Math 0314/1314 College Algebra Co-Requisite Committee, Fall 2018 - present
- Serve, Credit Math/Developmental Math Task Force Committee, Fall 2017 - present
- Serve, Math 1314 College Algebra Final Exam Committee, Spring 2018 - present
- Participate, Mathematics Preparatory Workshop Presentations, Fall 2017 - present
- Perform, Mathematics Associate Faculty Class Observations, Fall 2018 - Spring 2019
- Participated, Core Objective Assessment Team, Assessment Day, Summer 2018 and Summer 2019
- Served, Math Faculty Handbook Committee, Fall 2017
- Served, Math 1332 Contemporary Math Textbook Selection Committee, Spring 2019
- Served, Math 1332 Contemporary Math Co-Requisite Curriculum Committee, Fall 2018
- Volunteer, Welcome Week, Faculty Round Table, Fall 2017 - present

**3 Year Contract for U. Lynn Jones
Professor of Political Science
Full-time Faculty at Collin since 1988**

Education/Experience

- Ph.D, Political Science, University of Missouri, Columbia, MO, 1978

Professional Development and Publications

- Attended, Political Science Department Presentation, Professor Thomas Patterson's "America's Assault on the Truth," Fall 2017
- Attended, Faculty Development Conference Presentation: "Assignment Alignment," Fall 2018
- Attended, Faculty Development Conference Presentations: "Strangers in a Strange Land: the Pairing of GOVT 2305 and INRW 0315," "Democratic Civic Culture and the Classical Greek Theatrical Tradition," "Music and War: The Role of Conflict in the Creation of Masterpieces," Spring 2019
- Attended, Faculty Development Conference Presentation "Supporting Students With Disabilities: Access Services and Innovative Instructional Practices," Fall 2019
- Attended, Constitution Day Presentation, Professor H.W. Brands "Two Centuries of the Constitution," Fall 2019

College Service and Student Support

- Served, Political Science Faculty Search Committee, Spring 2018
- Serve, Faculty Roundtables, New and International Student Orientations, Fall 2017-present
- Serve, Collin College Foundation Scholarship Reviewer, Fall 2017-present
- Served, Assessment Days, Core Objectives Assessment Team, Summer 2018, Summer 2019
- Served, Faculty Council, Fall 2017-Spring 2018
- Served, Faculty Council Procedures and Nominations Committee, Fall 2017-Spring 2018
- Served, Faculty Mentor to Associate Faculty, Fall 2018-Spring 2019
- Served, Political Science Faculty Search Committee, Spring 2019
- Served, Faculty Council Policy Committee, Fall 2019
- Participated, Faculty Panel, Working Class Studies Program, Fall 2019
- Participated, Constitution Day Activities, Fall 2019

3 Year Contract for Rex Kare Professor of Art Full-time Faculty at Collin since 2014

Education/Experience

- M.F.A., Painting, New York Academy of Art, Graduate School of Figurative Art, 1996

Professional Development and Publications

- Attended, "Rubens, Rembrandt, and Drawing in the Golden Age" exhibition, Art Institute, Chicago, Illinois, Fall 2019
- Attended, Faculty Development Conference: "Universal Design in Curriculum and Instruction," Fall 2019
- Exhibited, "Disorderly Conduct," Julie Richey Mosaics, Dallas, Texas, Fall 2018
- Exhibited, "Drawing the Line," The Arts Gallery, Spring 2018
- Designed and produced, "Sta Maria Guadalupe" sculpture, St. Francis of Assisi Parish, Frisco, Texas, Fall 2019
- Designed and produced, "Marriage of Mary and Joseph" painting, St. Joseph's Parish, Richardson, Texas, Summer 2018
- Designed and produced, "Bona Mors" painting, St. Joseph's Parish, Richardson, Texas, Summer 2017
- Panelist, Selection Committee for Parking Meter Art, Dallas Office of Cultural Affairs, Dallas, Texas, Spring 2018

College Service and Student Support

- Served, Panelist, Ted-X Plano Roundtable, Fall 2019
- Served, Faculty Consultant, Architectural Design of the Wylie Campus Arts Wing, Spring 2018-Spring 2019
- Served, Student Activity Fees Advisory Committee, Summer 2017- Fall 2019
- Served, Art Appreciation Full-time Faculty Search Committee, Spring 2018
- Served, Interview Panelist, Communication Design Faculty Search Committee, Spring 2019
- Volunteered, Welcome Committee Squad, Summer 2019
- Volunteered, New Student Orientation Resource Table, Summer 2018, Summer 2019
- Attended, Student Invitational Show, Awards Ceremony, Student Open Show reception, Fall 2017 - Fall 2019

Leadership and Awards

- Awarded, Texas Society of Architects Annual Design Winner, Dallas Fire and Rescue Station 27, Fall 2019

3 Year Contract for Mervat Karout Professor of Biology Full-time Faculty at Collin since 2014

Education/Experience

- M.S., Biotechnology, University of Texas at Dallas, Richardson, Texas, 2008

Professional Development and Publications

- Earned, Post-graduate Certificate, "Medical Anatomy and Physiology," The University of Florida College of Medicine, Gainesville, Florida, Spring 2019
- Presented, "Inspiring Innovation through Online Learning Communities," Texas Distance Learning Association Conference, Dallas, Texas, Spring 2018
- Attended, Faculty Development Conference presentations: "Enriching Students' Learning and Achievement by Applying Creative Thinking Practices," "Great Textpectations: Why We can't Stop Texting and What That Means for Classroom Teachers," "Managing Challenging Situations," "Core Objective Assessment Team Assignment Alignment Workshop," and "Female Mentorship and Role Models in Academia: Impacting a Lifetime, Building a Legacy," Spring 2019
- Attended, Faculty Development Conference presentation, "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference presentations: "I taught it ...why don't they know it?," "Do You Revel in Mindtap while Inquizitively Connecting with Your Students?," and "Quick Games- with a few Twists," Fall 2017

College Service and Student Support

- Chair, Faculty Council Technology Committee, Fall 2017-present
- Serve, Online Advisory Board, Fall 2017-present
- Serve, District Biology Curriculum Team, Spring 2019-present
- Serve, Concourse Syllabus Management Committee, Summer 2019-present
- Serve, Foundation Scholarship Committee, Fall 2017-present
- Serve, Instructional Technology Committee, Fall 2017-present
- Serve, Academic Planning Coach, Fall 2017-present
- Serve, Google mail to Office 365 Student email Committee, Spring 2019-present
- Mentor, New Associate Biology Faculty, Fall 2017-present
- Served, Information Technology Strategic Plan Committee, Summer 2018
- Serve, Chili Cook-Off and Wild West at the Park Organizing Committee, Fall 2017-present
- Volunteered, Annual Science Day; "Need Help? Ask Me" tables; Judged, Science Fair competition at Bowman Middle School, Plano, Texas, Fall 2017-Fall 2019
- Served, Faculty Council Summer Institute Planning Committee, Summer 2018
- Participated, Core Objective Assessment Team Assessment Day, Summer 2018

3 Year Contract for Chellaram (Kyle) Kundomal Professor of Mathematics Full-time Faculty at Collin since 2014

Education/Experience

- M.S., Mathematics, Texas Tech University, Lubbock, Texas, 2006

Professional Development and Publications

- Presented, “Creating Accessible Digital Course Content,” American Mathematical Association of Two-Year Colleges Conference, San Diego, California, Fall 2017
- Presented, “The Down and Dirty of Teaching Corequisite Courses,” American Mathematical Association of Two-Year Colleges Conference, Orlando, Florida, Fall 2018
- Presented, “How SI/T(ing) Helps Your Students Rise,” American Mathematical Association of Two-Year Colleges Conference, Milwaukee, Wisconsin, Fall 2019
- Attended, 71st Annual Texas Community College Teachers Association Convention, Frisco, Texas, Spring 2018
- Attended, 72nd Annual Texas Community College Teachers Association Convention, Houston, Texas, Spring 2019
- Attended, Faculty Development Conference presentation: “Games, Gamification, and the Quest for Student Engagement,” Fall 2017

College Service and Student Support

- Serve, Program Review Steering Committee, Fall 2018 – present
- Serve, Sabbatical Leave Committee, Fall 2018 – present
- Served, Faculty Advisor, Collin Math Club, Fall 2017 - Spring 2018
- Served, Math Professor Search Committee, Spring 2018, Summer 2019
- Served, Wylie Campus Review Committee, Spring 2018
- Hosted, American Mathematical Association of Two-Year Colleges Southwest Regional Conference, Summer 2019
- Serve, Developmental Math/Credit Math Taskforce, Fall 2017 – present
- Serve, Supplemental Instruction/Tutoring Committee, Fall 2018 – present
- Chaperoned, Phi Theta Kappa students, Texas Leadership Conference weekend, Marshall, Texas, Fall 2018
- Attended, Phi Theta Kappa Induction Ceremony, Fall 2018
- Served, New Student Orientation Faculty Round Table, Summer 2018, Spring 2019
- Volunteered, Plano Balloon Festival, Fall 2017; Welcome Squad, Fall 2017 - Spring 2019; Texas Academic Decathlon, Spring 2019

Leadership and Awards

- Selected, Collin Virtual Campus Faculty Fellow, Spring 2019

**3 Year Contract for
Rebekah L. Larson
Professor of Nursing
Full-time Faculty at Collin since 2017**

Education/Experience

- Masters of Nursing Science, University of Arkansas Medical Sciences, Little Rock, AR, 1997
- Licensed, Registered Nurse, 1980

Professional Development and Publications

- Initiated, "Music Therapy in Collin College Hospital Lab," Fall 2017
- Initiated Research Study, "Students will gain educational knowledge in hearing physiological sounds during skills testing that can be applied in the clinical setting when caring for actual patients," Spring 2017
- Completed course work, Certified Family Nurse Practitioner, Texas Woman's University, Denton, Texas, Summer, 2017
- Attended, "Nuts & Bolts for Nurse Educators," Minneapolis, MN, Summer 2019
- Attended, "Examsoft Assessment Conference," Fort Lauderdale, FL, Summer 2018
- Attended, "Examsoft Workshop, Faculty Development," McKinney, TX, Fall 2018
- Attended, "Emergency Triage," Texas Health, Fort Worth, TX, Summer 2018

College Service and Student Support

- Served, Search Committee, Director of Nursing, Fall 2018
- Serve, Nursing Center of Excellence Committee, Spring 2019-present
- Serve, Curriculum Committee, Secretary, Fall 2018-present
- Serve, Undergraduate Interdisciplinary Student Research Committee, Spring 2018-present
- Serve, Foundation Scholarship Committee, Spring 2018-present
- Serve, Health & Safety Committee, Spring 2019-present
- Served, Welcome Squad, Spring 2019
- Serve, Health & Wellness Committee, Fall 2019-present

Leadership and Awards

- Served, Coordinator of Collin College Hospital Lab, Fall 2017-Fall 2018
- Chosen, Pin Presentation, Summer 2018
- Chosen, Alpha Delta Nu, Faculty Address, Spring 2018

3 Year Contract for James Latham Professor of Economics Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D., Public Policy and Political Economy, University of Texas, Dallas, TX 2013

Professional Development and Publications

- Co-Investigator, National Science Foundation Study on Assessing the Effectiveness of Team-Based Learning in Economics Education, Fall 2017 - Fall 2019
- Presented, "An Interdisciplinary Approach to Economic Development," Working Class Studies Conference, Spring 2018
- Served, American Institute of Architecture Design and Resilience Team, Frasier, CO, Fall 2017
- Presented, "Knewton, an Adaptive Learning Platform," Faculty Development Conference, Spring 2018
- Presented, "Service-Learning at Collin College," Service-Learning Faculty Camp, Spring 2018
- Presented, "Using Learning Communities as a Creative and Collaborative Way to Increase Student Engagement," National Technology and Social Science Conference, Spring 2019
- Presented, Panel Discussion on Death in the Air, Collin College Working Class Studies / Book-In-Common Program, Fall 2018
- Attended, "Finding Shelter Research Conference: Affordability Squeeze in a Tight Texas Housing Market," Federal Reserve of Dallas, Spring 2018

College Service and Student Support

- Chaired, Economics Search Committee, Spring 2019
- Served, Collin College Council on Excellence, Fall 2019
- Served, Dean of Academic Affairs Search Committee, Fall 2017
- Served, Innovation Challenge Review Panel, Fall 2017
- Served, Dual Credit Committee for Implementation of Dual Credit with Project-Based Learning at Plano ISD Academy High School, Fall 2018 - Fall 2019
- Mentored, Associate Faculty, Collin College, Fall 2017 - Fall 2018
- Mentored, Temporary Full-Time Faculty, Collin College, Fall 2018 - Spring 2019
- Served, Service-Learning Community Agency Service Fair, Collin College, Spring 2019
- Mentored, Student Author of "Genetically Modified Organisms in the United States Crop Market," Quest Publication of Student Research, Spring 2019

Leadership and Awards

- Awarded, Engaged Faculty Scholarship, Fall 2018
- Served, Honors Institute Director, Fall 2018 - Fall 2019
- Selected, Faculty Fellow, Collin Virtual Campus, Summer 2019
- Selected, Faculty Fellow, Collin College Service-Learning, Fall 2017 - Spring 2018

3 Year Contract for Jeannine R. Long Professor of Nursing Full-time Faculty at Collin since 2014

Education/Experience

- Doctorate of Nursing Practice, Grand Canyon University, Phoenix, AZ, 2018
- Licensed Registered Nurse, May 1999

Professional Development and Publications

- Presented, Keynote address, Texas Nursing Student Association Council of Schools, "The Importance of Service Excellence," Austin, TX, Fall 2018
- Earned certification, National League of Nursing, Certified Nurse Educator, Summer 2019
- Presented, "Using Financial Education to Reduce Heart Failure Readmissions," 12th Annual Hospital Corporation of America Research Day, Lewisville, TX, Summer 2018
- Presented, "The Importance of Service Excellence," 2019 Gulf South Summit, Huntsville, TX, Spring 2019
- Attended, 2018 Examssoft Assessment on Tour Conference, Arlington, TX, Spring 2018
- Attended, "The Road to Nursing Practice & Next Generation National Council Licensure Examination Success Camp," Irving, TX, Fall 2019
- Attended, National League of Nursing 2017 Education Summit, San Diego, CA, Fall 2017

College Service and Student Support

- Serve, Foundation Scholarship Review Committee, Summer 2017 - present
- Presented, Book In Common discussion, "Death, Disasters, and Change: What history can teach us about preparing for the future," Spring 2019
- Served, Prothro Center Leadership Empowerment and Development Camp Nurse, Pottsboro, TX, Summer 2019
- Presented, "Service Learning Pedagogy," Faculty Development Conference, Spring 2018
- Speaker, Department of Nursing Pinning and Graduation Ceremony, Fall 2017, Fall 2018, and Spring 2019
- Serve, Committee member, Prior Learning Assessment Faculty Fellows, Fall 2019 - present
- Attended, Fall Open House, Department of Nursing and Health Sciences, Fall 2018

Leadership and Awards

- Awarded, 2018 National Institute for Staff and Organizational Development Excellence Award, Spring 2018
- Coordinator, Department of Nursing Service Learning, Fall 2014 - present
- Coordinator, Year 2 Academics, Department of Nursing, Fall 2018 - present
- Serve, Assessment Technologies Institute Nursing Education Faculty Champion, Fall 2019 - present

3 Year Contract for Thingal "Trina" Masar Professor of Nursing Full-time Faculty at Collin since Fall 2012

Education/Experience

- Doctor of Nursing Practice, Grand Canyon University, 2018
- Licensed Registered Nurse, 1995

Professional Development and Publications

- Attended, American Association of Nurse Practitioners Fall Conference with Emphasis on "Cardiometabolic Syndrome," Las Vegas, Nevada, Fall 2019
- Attended, Next Generation National Council Licensure Examination CAMP, Irving, Texas, Fall 2019
- Attended, Assessment Technologies Institute Faculty Workshop for Integration, McKinney, Texas, Fall 2019
- Attended, "It's All Greek," Office of Student Engagement, Frisco, Texas, Fall 2019
- Attended, "Stop the Bleed," Community Service Seminar, Rockwall, Texas, Summer 2019
- Attended, Core Objectives Assessment Team Seminar and Grading of Rubrics, Plano, Texas, Summer, 2019
- Completed Dissertation, "Innovative Diabetic Teaching Strategies: A Quality Improvement Project for Underserved Populations," Fall, 2018
- Attended, Nursing Education Conference, "Inspiration, Motivation, Collaboration," Las Vegas, Nevada, Spring 2018
- Presented, "Game Changer: Novel Approaches for Student Engagement," Las Vegas, Nevada, Spring 2018
- Attended, Hurst National Council Licensure-Registered Nurse Review Course for Nurse Educators, Baylor Hospital, Dallas, Texas, Fall 2017
- Attended, UWorld Educator Advisory Council, Irving, Texas, Fall 2017

College Service and Student Support

- Volunteer, Nursing Fall Festival, McKinney, Texas, Fall 2019
- Serve, Nursing Center of Excellence Committee, McKinney, Texas, Fall 2019 - present
- Serve, Testing Committee, McKinney, Texas, Fall 2019 - present
- Mentor, Western Governors University Graduate Student, McKinney, Texas, Fall 2019 - present
- Served, Nursing Faculty Interview Search Committee, McKinney, Texas, Fall 2019
- Volunteer, Nurse Camp, McKinney, Texas, Summer 2018 - present
- Volunteered, Community Health Clinic, McKinney, Texas, Fall 2017 - Fall 2018
- Served, Bachelors of Science in Nursing Committee, McKinney, Texas, Fall 2018
- Assisted, Implementation of electronic health data entry of medications for uninsured patients at Community Health Clinic, McKinney, Texas, Summer, 2017

3 Year Contract for Samuel Judson May Professor of Geology Full-time Faculty at Collin since 2004

Education/Experience

- Ph.D, Geology, University of New Mexico, Albuquerque, New Mexico, 1980

Professional Development and Publications

- Attended, Annual Meeting of the Geological Society of America, Phoenix, Arizona, Fall, 2019
- Attended, American Association of Petroleum Geologists, "Naturally Fractured Oil and Gas Reservoirs" workshop, Ft. Worth, Texas, Spring 2019
- Attended, American Association of Petroleum Geologists, "Seismic Stratigraphy" seminar, Ft. Worth, Texas, Spring 2018
- Presented, Earth Day Poster session, Spring 2018
- Attended, Quality Enhancement Plan Workshops: "A Holistic Approach to Student Support," "Making Your Semester POP with Planning, Organization and Productivity," and "Building Capacity in Workforce Education," Fall 2019
- Attended, Quality Enhancement Plan Professional Development Workshop, "Incorporating Transfer Curriculum into the Classroom," Spring 2019
- Attended, Faculty Development Conference presentation, "Digitizing the Classroom," Spring 2019
- Attended, Faculty Development Conference presentation, "Understanding Core Assessment Team," Spring 2018

College Service and Student Support

- Served, Quality Enhancement Plan Academic Planning Coach, Fall 2017- Summer 2018, Fall 2019- present
- Served, Geology Associate Faculty mentor, Summer 2017 - present
- Served, Science Fair Judge at Bowman Middle School, Fall 2017, 2018, 2019
- Served, Collin College Welcome Squads for New Students, Spring, 2019, Fall, 2019 and Faculty Round-table Discussions for New Student Orientation, Spring, 2019, Fall 2019
- Presented, Summer Math and Science Half- day Camp for Middle School students, Summer 2018, 2019
- Co-presented, Geology Workshop for "Boy Scouts Night," Summer 2019
- Co-presented, Geology Cooperative Workshop for home-school students and teachers, Fall 2019
- Served, Geology Committee investigating feasibility for Collin College Innovation Challenge Grant to develop geo-garden displays on campuses, Fall 2018

Leadership and Awards

- Received, President Matkin's "Student Inspiration and Commitment Award," Fall 2017

3 Year Contract for Jill McCord Professor of Culinary Arts and Pastry Full-time Faculty at Collin since 2014

Education/Experience

- Bachelors of Science, Health Education, Eastern Illinois University, Charleston, IL, 1998
- Associates of Science, International Pastry, Florida Culinary Institute, West Palm Beach, FL, 2004

Professional Development and Publications

- Attended, Gelato and Sorbetto Workshop, Pregel National Headquarters, Grapevine TX, Fall 2018
- Participated, North Texas Farm to Table Symposium, McKinney, TX, Spring 2019
- Attended, International Cake Exploratory Society National Convention, Little Rock AR, Summer 2019
- Coordinated and Attended, Sosa Molecular Gastronomy event, Collin College, Summer 2018
- Attended, That Takes the Cake Convention, Austin, TX, Spring 2018

College Service and Student Support

- Served, Frisco Campus Earth Day Committee, Spring 2019
- Served, Scholarship Committee, Fall 2019
- Conducted, gingerbread workshops for staff and public, Fall 2017- Present
- Provide, dessert display Collin College Nurses Pinning Ceremony Fall and Spring, 2017 - Present
- Volunteer, Pro Start Texas Culinary Regional High School Competition, Frisco campus, Spring 2018- Present
- Presented, "Dinner Tonight" Texas Agriculture and Mechanics University Agrilife Extension, Fall 2018- Present
- Mentor, Pastry Adjunct Professors, Fall 2017- Present
- Participated, Dallas Chocolate Festival with Pastry Students, Fall 2017- Present
- Created, @collincollegepastry Instagram page account and Facebook page, Fall 2017 - Present
- Participated, Collin College Health and Safety Fair, Spring 2019
- Coordinated, Culinary and Pastry Orientations, Summer 2017- Present
- Assisted, two student presentations for Cultivating Scholars, Spring 2019
- Assisted, students with scholarship applications by writing letters of recommendation, Spring 2019

Leadership and Awards

- Discipline Lead, Culinary and Pastry, Fall 2018- Present
- Developed, Summer Pastry Camp, Summer 2017, Summer 2018
- Awarded, Engaged Faculty Scholarship, Fall 2019

3 Year Contract for James Weldon Mergerson, Sr. Professor of Developmental Mathematics Full-time Faculty at Collin since 2008

Education/Experience

- M.S., Mathematics, Stephen F. Austin University, Nacogdoches, Texas, 2004

Professional Development and Publications

- Attended, Mathematics and Statistics Corequisite Summit, Irving, Texas, Fall 2018
- Attended, American Mathematical Association of Two-Year Colleges Southwest Regional Conference, Frisco, Texas, Summer 2019
- Attended, 71st Annual Convention Texas Community College Teachers Association, Frisco, Texas, Spring 2018
- Attended, Texas Undergraduate Mathematics Conference, Nacogdoches, Texas, Fall 2018
- Attended, StatCrunch Workshop, Fall 2018
- Attended, Mathematics Faculty Workshop, Spring 2019
- Attended, Faculty Professional Development Corequisite Courses, Fall 2018
- Attended, "Customer Service in Higher Education," Summer 2019
- Attended, CANVAS Boot Camp, Fall 2018
- Attended, Faculty Development Conference presentations: "Scaffolding Toward a Better Artifact," "ACCESS Accommodations-Faculty Legal Obligations," "Group Testing: Maximizing Learning and Assessment through Group Communication," "Knewton - An Adaptive Learning Platform," "Understanding Core Objective Assessment Team: Artifacts, Assignments, and Assessment," "On Deutero-learning, or Gregory Bateson's Notion of Learning to Learn," "Personalizing Pathways to Academic Readiness," "Games, Gamification and the Quest for Student Engagement," Fall 2017 - Spring 19
- Attended, Leading for Excellence Academy, Summer 2019

College Service and Student Support

- Serve, Academic Planning Coach, Fall 2017 - present
- Served, Developmental Mathematics/Credit Mathematics Task Force, Fall 2017 - Spring 2019
- Served, Statistics Corequisite Committee, Spring 2018 - Spring 2019
- Served, Core Objective Assessment Team Assessment Days Reviewer, Summer 2019
- Attended, Developmental Mathematics Associate Faculty Interviews, Spring 2019
- Volunteered, Associate Faculty Academy, Fall 2018
- Presented, Study Skills Seminar, Fall 2018
- Evaluated, Developmental Mathematics Associate Faculty, Fall 2018
- Attended, Phi Theta Kappa Induction Ceremony, Student Art Exhibits and Receptions, Quality Enhancement Plan End-of-Year Celebration, and Cougar Run 5K, Fall 2017 - Spring 2019; Volunteered, Welcome Squad, Fall 2018, Spring 2019, Fall 2019

3 Year Contract for Nick Morgan Professor of Political Science Full-time Faculty at Collin since 2008

Education/Experience

- J.D., Law, Texas Wesleyan University, Fort Worth, Texas, 1994
- M.A., Political Science, University of Texas at Dallas, Dallas, Texas, 2010

Professional Development and Publications

- Attended, "Pathways Institute #5," Dallas, Texas, Fall 2018
- Presented, "Overview of Texas Government," Leadership Allen, Allen, Texas, Fall 2017
- Presented, "Current Events in Texas Government," Plano Republican Mens' Group, Plano, Texas, Fall 2017
- Presented, "Core Objective Assessment Team Assignment Alignment Workshop," Faculty Development Conference, Spring 2019
- Attended, Faculty Leaders Conference, Texas Community College Teachers Association, Austin, Texas, Fall 2017
- Attended, State Conference, Texas Community College Teachers Association, Frisco, Texas, Spring 2018

College Service and Student Support

- Presented, "Engaging Students in the Classroom," New Faculty Academy, 2017 - 2019
- Serve, Disciplinary Appeals Committee, 2017 - present
- Serve, Core Objective Assessment Team, 2017 - present
- Serve, Adjunct Faculty Mentor, Fall 2018 - present
- Serve, Innovation Challenge Committee, 2017 - present
- Served, National Political Science Faculty Search Committee, Spring 2018
- Chair, Core Objective Assessment Team Branding Committee, Spring 2019 - present
- Facilitator, "Applying for Full Time Employment at Collin College," Adjunct Faculty Academy, 2018 - 2019
- Served, Campus Lighting and Signage Committee, 2017 - 2019
- Served, Associate Provost-Workforce Search Committee, Summer 2017
- Served, Associate Provost-Academic Affairs Committee, Summer 2017
- Served, Police Officer Assessment Committee, Summer 2017
- Served, Weekend College Review Committee, Fall 2017
- Served, Faculty Sponsor, Student Veterans of America, Fall 2017 - Spring 2018
- Volunteer, Rockin' the Ridge, Veterans Week, and Constitution Day, Fall 2017 - present

Leadership and Awards

- President, Collin College Faculty Council, 2017 - 2019
- Graduated, Leadership Frisco Class 22, 2019

**3 Year Contract for Kemal Moula
Professor of French
Full-time Faculty at Collin since 1993**

Education/Experience

- M.A., French, University of North Texas, Denton, TX, 1986

Professional Development and Publications

- Attended, American Council on the Teaching of Foreign Languages Annual Convention & World Expo, Washington, DC, Fall 2019
- Attended, Online Starlink Courses: "Making Lectures More Meaningful: Integrating Active Learning Techniques," "What is the Role of Communication in Teaching Excellence?," "Beyond the Discussion Board: How Can I Engage Online Students?," "Classroom Management Through Communications," Spring 2019
- Attended, "American Council on the Teaching of Foreign Languages Annual Convention & World Expo," New Orleans, LA, Fall 2018
- Participated, Quality Enhanced Plan Workshop, "How Adding Continuing Education Can Boost Student Success," Fall 2018
- Attended, American Council on the Teaching of Foreign Languages Annual Convention & World Expo, Nashville, TN, Fall 2017

College Service and Student Support

- Serve, Dignity Initiative Task Force, Fall 2017 - present
- Serve, Study Abroad Programs and International Travel, Fall 2017 - present
- Volunteer, Adopt-a-Highway Cleanup Team, Spring 2019 - present
- Mentored, French Associate Faculty, Fall 2017- Fall 2018
- Evaluated, Associate Faculty Members, Fall 2017- present
- Attended, "Plano International Festival," Fall 2017
- Attended, "Hispanic Heritage Month," Fall 2017
- Attended, "Superheroes and American Culture," "Dancing Saved My Life," "Healing Through Movement: The Resilience Interactive Workshop," "Almost Gone: John & Mackenzie Baldwin," Spring 2018, "In Their Shoes, Interactive Presentation on Dating Violence," "Self-Defense Symposium," "Telling Amy's Story," Spring 2019
- Panelist, "The Mask You Live In," Fall 2017, "Be the One," Fall 2018, "The Batterer's Intervention," Fall 2017, "Gender Violence," Spring 2019

3 Year Contract for Karen-Sue (Karrie) Newby Professor of Health Professions Full-time Faculty at Collin since 2013

Education/Experience

- Doctor of Psychology, University of the Rockies, Denver, Colorado, 2018
- Medical Coding and Billing Certificate, Collin College, McKinney, Texas, 2019
- American Heart Association Basic Life Support Instructor Certification, 2013

Professional Development and Publications

- Co-developed, Activity Care Professional Degree Plan, Spring 2019
- Co-presented, New Program Proposal, Activity Care Professional Program, Spring 2019
- Attended, Quality in Long-Term Care Conference, Georgetown, Texas, Fall 2019
- Participated, The Great Teaching Round-up, Kerrville, Texas, Spring 2018
- Participated, Summer Institute for Educators, Berkeley, California, Summer 2019
- Attended, Minnesota State-Wide Activity Professionals Conference, St. Cloud, Fall 2019
- Co-presented, "Female Mentorship and Role Models in Academia: Impacting a Lifetime, Building a Legacy," Faculty Development Conference, Spring 2019
- Co-presented, "Re-Designing Healthcare for 2020: The Social Medicine Imperative-A Model for Compassionate WellCare," Urbana, Illinois, Spring 2018
- Published, Male Adolescent Drop-Out from Figure Skating in the U.S.: Perceptions of Factors and Solutions, ProQuest Dissertations and Theses, Fall 2018
- Co-present, "Resilience Workshop," The Dignity Initiative, Spring 2018-present
- Co-presented, "Strategies to De-Stress," Faculty Development Conference, Spring 2019

College Service and Student Support

- Serve, Council of Excellence, Fall 2018-present
- Serve, Core Objective Assessment Team, Fall 2019-present
- Serve, Secondary Advisor, Psi Beta National Honor Society, Summer 2019-present
- Served Primary Advisor, Health Sciences Academy Club, Fall 2017-Summer 2019
- Chaired, Undergraduate Interdisciplinary Student Research Conference, Spring 2018
- Co-Chaired, Health Science Symposium Ad Hoc Committee, Fall 2017-Summer 2019
- Serve, Academic Planning Coach, Fall 2017-present
- Serve, McKinney Campus Co-Coordinator, The Dignity Initiative, Fall 2014-present
- Serve, Appreciative Advising Taskforce Committee, Fall 2017-present

Leadership and Awards

- Awarded, Excellence Award, National Institute for Staff and Organizational Development, Spring 2018
- Faculty Fellow, Collin Virtual College, Summer 2019-present
- Awarded, International Social Medicine Symposium Passion Project Certification, Spring 2018

**3 Year Contract for Jennifer L. O'Loughlin-Brooks
Professor of Psychology
Full-time Faculty at Collin since 2002**

Education/Experience

- M.S., Experimental Psychology, Emporia State University, Emporia, KS, 1994

Professional Development and Publications

- Presented keynote address, "Exploring the Neuropsychological Benefits of Mindfulness Practices and Nature Exposure," Psi Beta National Honor Society Induction Ceremony, Lone Star College-North Harris, Houston, TX, Spring 2019
- Presented panel discussion, "Quest: Introducing a Community College Interdisciplinary Undergraduate Research Journal," Southwestern Psychological Association Regional Conference, Albuquerque, NM, Spring 2019
- Presented panel discussion, "Work/Life Balance Strategies for Women in Academia," Southwestern Psychological Association Regional Conference, Albuquerque, NM, Spring 2019
- Presented paper, "Exploring the Neuropsychological Benefits of Mindfulness Practices and Nature Exposure," Psi Beta Kick-Off-Meeting, Fall 2019
- Presented paper, "SuperMom, SuperStar Faculty," National Institute for the Teaching of Psychology Conference, St. Pete's Beach, FL, Fall 2018
- Presented paper, "The Vanishing Vaquita Porpoise: Can Conservation Psychology Help Save this Endangered Species?" Southwestern Psychological Association Regional Conference, Houston, TX, Spring 2018
- Presented panel discussion, "Faculty-Student Mentorship at the Associate Level: Benefits and Limitations," Southwestern Psychological Association Regional Conference, Houston, TX, Spring 2018
- Presented panel discussion, "The Benefits of Present-Moment Awareness for Our Students and Ourselves," Annual Faculty Development Conference, Spring 2018
- Presented panel discussion, "Quest for Excellence: Exploring the Benefits of Publishing as an Undergraduate," Annual Faculty Development Conference, Spring 2018

College Service and Student Support

- Serve, Dignity Initiative, Fall 2018-present
- Serve, Discipline Editor, Quest Undergraduate Interdisciplinary Research Journal, Fall 2017-present
- Serve, Co-Chair, Psychology Department Website Committee, Fall 2017-present
- Serve, Collin Mindfulness and Well-Being Committee, Fall 2017-present
- Serve, Faculty Co-Advisor, Psi-Beta National Honor Society, Fall 2017-present

Leadership and Awards

- Appointed, Psi Beta National Honor Society National President, Fall 2017- Spring 2019

3 Year Contract for Elizabeth A. Pannell Professor of Web and Mobile Development Full-time Faculty at Collin since 2002

Education/Experience

- Ed.D, Higher Education (minor Computer Science), Texas A&M University - Commerce, Commerce, Texas, 2003

Professional Development and Publications

- Participated, Summer Working Connections: Big Data Analytics and Data Visualization, Frisco, Texas, Summer 2019
- Participated, Winter Working Connections: Introduction to Python, Online, Spring 2018
- Attended, Cengage Computing Experience, Microsoft Campus, Redmond, Washington, Spring 2019
- Attended, Texas Distance Learning Associate 2019 Conference, Galveston, Texas, Spring 2019
- Co-Presented, "Tools for Video Development and Editing: Creating Tutorials, Clips, and More at Home, in Your Office and at the eLC," Collin Faculty Development Conference, Spring 2019

College Service and Student Support

- Serve, Online Advisory Board, Fall 2017 - present
- Serve, Faculty Technology Committee, Fall 2017 - present
- Chaired, Computer Systems/Web Faculty Search Committee, Fall 2018 - Spring 2019
- Served, Geospatial Information Systems Faculty Search Committee, Fall 2018 - Spring 2019
- Served, Computer Science Faculty Search Committee, Spring 2018
- Serve, Workforce Faculty Orientation Committee, Fall 2018 - present
- Participated, Information Technology Center of Excellence, planning sessions, Fall 2018 - present
- Developed, Department Online Course Template, Beginning Web Programming, Fall 2019
- Developed, Department Online Course Introduction to Scripting--Python, Summer 2019
- Co-developed, unit outcomes, Business Computer Applications, Summer 2019

Leadership and Awards

- Discipline Lead, Web and Mobile Development, Fall 2017 - present
- Awarded, Faculty Fellow, Collin Virtual Campus, Spring 2019 - present

3 Year Contract for Hyungkoo Mark Park Professor of Mathematics Full-time Faculty at Collin since 2017

Education/Experience

- Ph.D., Mathematics, Northern Illinois University, De Kalb, IL, 2000

Professional Development and Publications

- Attended, 30th International Conference on Technology in Collegiate Mathematics, Washington, D.C., Spring 2018
- Attended, American Mathematics Association of Two Year Colleges, Milwaukee, WI, Fall 2019
- Attended, Texas Community College Teachers Association Annual Conference, Frisco, TX, Spring 2018
- Attended, North Central Texas College Math Symposium, Flower Mound, TX, Spring 2019
- Attended, Austin College 2019 Cunningham Lecture, Sherman, TX, Spring 2019
- Attended, American Mathematics Association of Two Year Colleges Southwest Regional Conference, Frisco, TX, Summer 2019
- Attended, Faculty Development Conference presentations: "I Taught It. . .Why Didn't They Know It," "Engaging Education: Method for Encouraging Student Interaction," "How We Can Help Students with Educational Goals," Spring 2018
- Attended, Faculty Development Conference presentations: "Creating A Classroom Culture in Dual Credit Classes," "ACCESS Accommodations - Faculty Legal Obligations," "Loose Change and the Central Limit Theorem," "COAT Assignment Alignment Workshop," Spring 2019
- Attended, Math Faculty Workshops, Fall 2017 - Spring 2019

College Service and Student Support

- Serve, Secondary Advisor, Christians on Campus, Spring 2019 - present
- Serve, Welcome Squad Organizing Committee, Spring 2019 - present
- Served, Reviewers Group and Student Paper Judge, Undergraduate Interdisciplinary Student Research Conference, Spring 2018
- Present, Math Preparation Workshops, Fall 2017 - present
- Served, Math Full-Time Faculty Search Committee, Spring 2019
- Volunteered, Professional Travel Procedures Focus Group, Spring 2018
- Participated, Core Objective Assessment Team Assessment Days, Summer 2018 - Summer 2019
- Served, College Algebra Final Exam Committee, Spring 2018 - Spring 2019
- Served, Math Department Scholarship Committee, Spring 2019
- Participated, New Student Orientation Round Table, Summer 2018

**3 Year Contract for Kelly Putnam
Professor of Kinesiology
Full-time Faculty at Collin since 1998**

Education/Experience

- M.S., Kinesiology, Texas Woman's University, Denton, Texas, 1994

Professional Development and Publications

- Attended, Quality Matters National Conference for 2019, Grapevine, Texas, Fall 2019
- Completed, Quality Matter Training Certifications "Improving Your Online Course," "Using Instructional Materials and Technology to Promote Learning Engagement," and "Applying the Quality Matters Rubric," Frisco, Texas, Summer 2019
- Attended, Texas Sport Entertainment Industry Conference, Frisco, Texas, Spring 2019
- Completed, American Red Cross First Aid/CPR/AED Instructor/Instructor Trainer Certification for "Responding to Emergencies," Dallas, Texas, Fall 2018
- Attended, Faculty Development Conference presentation: "Digitizing the Classroom," Spring 2019

College Service and Student Support

- Served, Online Advisory Board, Summer 2017 – present
- Created, campus Kinesiology events, "Rockin' the Ridge" and "Be Fit," Fall 2017 - present
- Provided, health testing and fitness/nutrition recommendations for Faculty and Staff, Summer 2017 - present
- Served, Sport & Recreation Management Faculty Search Committee, Fall 2019
- Served, Soft Chalk software Task Force, Summer 2018 – Spring 2019
- Developed, New Online/Hybrid Courses; KINE 1338, Concepts of Physical Fitness, Fall 2017; KINE 1301, Foundations of Kinesiology, Fall 2018 ; KINE 1104, Jogging for Fitness, Fall 2017; KINE 1304, Personal and Community Health, Fall 2019

Leadership and Awards

- Awarded, Faculty Fellow Collin Virtual College, Spring 2019

3 Year Contract for Sunita Rangarajan Professor of Biology Full-time Faculty at Collin since 2008

Education/Experience

- Ph.D., Biochemistry/Biotechnology, University of Madras, Chennai, India, 2002

Professional Development and Publications

- Attended, Teaching Professor Conference, New Orleans, Louisiana, Summer 2019
- Attended, Faculty Development Conference presentation: "Academic Effectiveness," Fall 2018
- Attended, Faculty Development Conference presentations: "Female Mentorship and Role Models in Academia: Impacting a Lifetime, Building a Legacy," "COAT Assignment Alignment Workshop," "Managing Challenging Situations," Spring 2019
- Attended, Teaching Professor Conference, Atlanta, Georgia, Summer 2018
- Attended, eCollin Learning Centers' Instructional Training Workshop for Canvas, Spring 2018
- Attended, "Team-Based Learning 101" workshop, Fall 2017
- Attended, Faculty Development Conference presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017

College Service and Student Support

- Serve, Primary Advisor, Collin College Rotaract, Summer 2017 - present
- Serve, Faculty Council Representative, Summer 2017 - present
- Serve, Academic Planning Coach, Fall 2017 - present
- Chaired, Biology Faculty Search Committee, Spring 2019
- Co-Chair, Faculty Council Technology Committee, Fall 2018 - present
- Serve, Earth Day Committee, Fall 2017 - present
- Serve, Science Outreach Team, Fall 2017 - present
- Serve, Health & Safety Fair Committee, Fall 2017 - present
- Review, Foundation Scholarship Applications, Fall 2017 - present
- Volunteered, Rockin' the Ridge and Academic Decathlon State Competition, Spring 2018 - Fall 2019
- Mentored, Biology Associate Faculty, Fall 2018 - present
- Co-presented, Summer Math and Science Half-Day Camp, Summer 2018
- Serve, Faculty Council Meals on Wheels Committee, Spring 2019 - present
- Co-presented, Training Session for Associate Faculty Mentoring Program, Fall 2018
- Mentored, Dual-credit students at The Colony High School Collegiate Academy, Fall 2019
- Volunteered, Veterans Week activities: Blue Star Mothers Drive and Operation Gratitude, Fall 2019

Leadership and Awards

- Awarded, Engaged Faculty Scholarship, Fall 2018
- Invited, International Womens Day: Women Mentors & Role Models Celebration, Quality Enhancement Plan and Texas Women in Higher Education Initiative, Spring 2019

3 Year Contract for Heather Rawls Professor of Nursing Full-time Faculty at Collin since 2014

Education/Experience

- Doctorate of Nursing Practice in Education and Leadership, Nursing, American Sentinel University, Aurora, CO, 2018
- Licensed Registered Nurse, 2002
- **Professional Development and Publications**
- Presented poster, "The Impact of the PEARLS Method of Debriefing," Doctorate of Nursing Practice Conference, Denver, CO, Summer 2019
- Attended, Texas Board of Nursing Regular meeting, Austin, TX, Spring 2018, Summer 2018, Spring 2019
- Attended, "Certified Nurse Educator® Prep Course," Nurse Tim Incorporated, Dallas, TX, Summer 2019
- Attended, "Lesson Planning: Creating Classes That Foster Student Learning," Nurse Tim Incorporated, Dallas, TX, Spring 2018
- Attended, "Leadership Success: Ten Tips for Academic Leaders," Nurse Tim Incorporated, Dallas, TX, Fall 2017
- Attended, "National Council Licensure Examination for Registered Nurses Next Gen" Conference, DI Associates, Inc., Dallas, TX, Fall 2019
- Attended, "Laerdal and Computer-Aided Equipment Simulation Training," Laerdal Medical, McKinney, TX, Fall 2017
- Attended, Faculty Development Conference Presentation: "Effective Classroom Management in Higher Education," Fall 2017
- Attended, Examsoft "Assessment of Tour" conference, Mckinney, TX, Spring 2018
- Attended, "Leadership Insights: Lessons from the Field," Nurse Tim Incorporated, Dallas, TX, Fall 2017
- Attended, "Lesson Planning: Creating Classes That Foster Student Learning," Nurse Tim Incorporated, Dallas, TX, Spring 2018
- Attended, Assessment Technologies Institute, Dallas, TX, Summer 2019
- Attended, Juno Medical Simulator Training, Laerdal Medical, McKinney, TX, Fall 2017
- Attended, Apollo Medical Simulator Training, Laerdal Medical, McKinney, TX, Fall 2017
- Attended, Omnicell Medical Simulator Training, Laerdal Medical, McKinney, TX, Fall 2017
- Participated, Simulation Professionals of Texas Conference, Dallas, TX, Spring 2017

College Service and Student Support

- Served, Advisor Collin College Alpha Delta Nu, Fall 2018-Fall 2019
- Served, Nursing Faculty Search Committee, Fall 2017-Spring 2018
- Served, Nursing Curriculum Committee, Summer 2017-Spring 2019
- Chaired, Nursing Curriculum Committee, Fall 2017-Spring 2018
- Volunteered, Medical Reserve Corps, Spring 2019-Fall 2019

3 Year Contract for Kelley Reynolds Professor of Respiratory Care Full-time Faculty at Collin since 1993

Education/Experience

- Associate of Applied Science in Respiratory Care, Collin College, McKinney, TX, 1992
- Registered Respiratory Therapist 1992, Neonatal-Pediatric Specialist 1994, Certified Asthma Educator 2012, Adult Critical Care Specialist 2013, Tobacco Treatment Specialist 2019

Professional Development and Publications

- Attended, International Tracheostomy Symposium, Dallas, TX, Spring 2018
- Presented, "Conquering the Clinical Simulation Exam," Texas Society for Respiratory Care Annual Conference, New Braunfels, TX, Summer 2018
- Participated, Peripherally Inserted Central Catheter Workshop, Waco, TX, Summer 2017
- Participated, Lung Ultrasound Workshop, Dallas, TX, Fall 2019
- Completed, Tobacco Treatment Specialist Training, University of Kentucky, Louisville, KY, Summer 2019
- Attended, American Lung Association Freedom From Smoking Facilitator Training, Dallas, TX, Spring 2019
- Attended, American Association for Respiratory Care Annual Conference, New Orleans, LA, Fall 2019
- Completed, American Association of Cardiovascular and Pulmonary Rehabilitation Certificate Course, Summer 2019
- Elected, Texas Society for Respiratory Care North Region Director, 2020

College Service and Student Support

- Served, Faculty Compensation Committee, 2017-2018
- Served, Council on Excellence Secretary, 2017-2018
- Serve, Texas Higher Education Coordinating Board Program of Study Subcommittee, 2017-present
- Chaired, Surgical Technology Program Review Committee, 2017-2018
- Serve, Respiratory Care Club Advisor, 2017-present
- Serve, Lambda Beta Club Sponsor, 2017-present
- Served, Respiratory Care Faculty Search Committee, Spring 2018
- Serve, Service Learning Coordinator for Respiratory Care, 2017-present
- Attended, Collin College Foundation Scholarship Ceremony Fall 2017-Spring 2018, Health Science Student Symposium Fall 2018

Leadership and Awards

- Awarded, Engaged Faculty Scholarship, Collin College, Fall 2017
- Coordinator, American Heart Association classes, Collin College, 2017-present
- Prior Learning Assessment Faculty Fellow, Fall 2019

3 Year Contract for David Rice Professor of Mathematics Full-time Faculty at Collin since 2017

Education/Experience

- M.S., Mathematics, Wichita State University, Wichita, Kansas, 1979

Professional Development and Publications

- Attended, Faculty Development Conference presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference presentations: "Knewton-An Adaptive Learning Platform," "Quick Games--with a Few Twists," "Undergraduate Research at Collin College: The Center for Advanced Studies in Mathematics and Natural Sciences," "Mayan Calendars," Spring 2018
- Attended, Faculty Development Conference presentation: "Assessment Design," Fall 2018
- Attended, Faculty Development Conference presentations: "Would You Like to Play a Game? Role - Playing as Dialogic Learning in the Classroom," "Digitizing the Classroom," "Loose Change and the Central Limit Theorem," "Democratic Civic Culture and the Classical Greek Theatrical Tradition," "Music and War: The Role of Conflict in the Creation of Masterpieces," Spring 2019
- Presented, "Using Desmos to Enhance Your Math Class," Fall 2017
- Attended, "Team-based Learning 101" workshop, Fall 2017
- Presented, "Syncing Online Homework to Canvas," Fall 2017
- Attended, "StatCrunch" workshop, Fall 2018
- Attended, The Teaching Professor Conference, Atlanta, Georgia, Spring 2018
- Presented, Southwest Regional American Mathematical Association of Two-Year Colleges Conference "Using Desmos to Enhance Your Math Class," Frisco, Texas, Summer 2019
- Attended, "Wittgenstein's Philosophy and the Creation versus Discovery Question of Mathematics," University of Texas at Dallas, Richardson, Texas, Fall 2018

College Service and Student Support

- Mentor, Center for the Advanced Studies in Math and Natural Sciences, Spring 2019 - present
- Serve, Community on The Quad Committee, Fall 2017 - present
- Volunteer, Rockin' The Ridge, e-Day, Pi-Day, Welcome Squad, Fall 2017 - present; Faculty Round Tables for New Student Orientation, Summer 2018 - present
- Present, District Wide Student Math Preparation Workshops, Fall 2017 - present
- Serve, Associate Faculty Mentor Program, Fall 2017 - present
- Co-presented, "The Birthday Problem," Science Day, Spring 2018, "The Monty Hall Problem," Spring 2019
- Co-presented, "Math Games," Summer Math And Science Half-Day Camp, Summer 2019
- Served, Math Faculty Search Committee, Spring 2018, Spring 2019
- Presented, "Math Career," Reynolds Middle School, Prosper, Texas, Spring 2018

3 Year Contract for Jennifer Rice Professor of Developmental Mathematics Full-time Faculty at Collin since 2017

Education/Experience

- M.S., Mathematics, Texas Woman's University, Denton, Texas, 2016

Professional Development and Publications

- Appointed two-year Fellow, "Project Advancing Community College Careers: Education, Scholarship, and Service," American Mathematical Association of Two-Year Colleges, Fall 2019
- Attended, Faculty Development Conference presentations: "Engaging Education: Methods for Encouraging Student Interaction," "Disarming and Engaging Students: Collaborating Our Way to Student Success," "General Session," Spring 2018
- Attended, Student Veterans of America National Conference, San Antonio, Texas, Spring 2018
- Attended, Texas Community College Teachers Association Annual Convention, Frisco, Texas, Spring 2018
- Attended, American Mathematical Association of Two-Year Colleges Annual Conference, Orlando, Florida, Fall 2018
- Attended Catch the Next, Inc., "Transformative Teaching Track," Austin, Texas, Spring 2019
- Attended, Student Veterans of America Leadership Summit, Seattle, Washington, Summer 2019
- Attended, American Mathematical Association of Two-Year Colleges Annual Conference, Milwaukee, Wisconsin, Fall 2019

College Service and Student Support

- Serve, Primary Advisor, Student Veterans of America, Fall 2017 - Summer 2018, Spring 2019 - present
- Served, Collin College Veterans Advisory Board, Fall 2018 - Fall 2019
- Serve, College Algebra Corequisite Committee, Fall 2018 - present
- Serve, College Algebra Final Exam Committee, Spring 2019 - present
- Served, Real Estate Faculty Search Committee, Spring 2018
- Volunteer, Rockin' the Ridge, Fall 2017 - present, Welcome Squad, Spring 2018 - present
- Serve, Associate Faculty Mentor Program, Fall 2018 - present
- Serve, Community on the Quad Committee, Frisco Campus, Fall 2017 - present
- Served, Veterans Week Planning Committee, Frisco Campus, Fall 2017, 2018
- Chaired, Veterans Week Planning Committee, Frisco Campus, Fall 2019
- Developed and maintain Canvas-Based Website, "Veterans Starting Line," Spring 2019 - present

3 Year Contract for Charles Ring Professor of Accounting Full-time Faculty at Collin since 2014

Education/Experience

- M.S., Business Administration, Colorado State University, Fort Collins, Colorado, May, 1996

Professional Development and Publications

- Attended, Texas Society of CPA's Accounting Education Conference, Fall 2018, Dallas, Texas
- Attended, Texas Society of CPA's Accounting Education Conference, Fall 2017, Austin, Texas
- Completed, Continuing Professional Education web courses (CPE) on Fair Value Accounting, Lease Accounting under new regulations of revenue recognition, Data Analytics and Blockchain Technology, Fall 2017- Fall 2019
- Attended, Faculty Development Conference presentations: "Anti-Intellectualism in America" "How We Can Help Students With Educational Goals," Spring, 2018
- Attended, Faculty Development Conference presentation: Team-Based Learning, Fall, 2018
- Attended, Faculty Development Conference presentation: "Games, Gamification and the Quest for Student Engagement," Fall, 2017
- Attended, Canvas Training, Spring 2018

College Service and Student Support

- Serve, Curriculum Advisory Board, Fall 2017- present
- Serve, Curriculum Advisory Board subcommittee for marketable skills requirements and implementation for courses, Fall 2018-present
- Serve, Executive Vice-President's Policy and Procedure Committee, Fall 2018-present
- Served, Faculty Advisor, Collin Cryptocurrency Club, Spring, 2018
- Served, Faculty Search Committees: History, Spring 2019; Accounting, Spring 2019; Accounting Spring 2018; and Economics, Spring 2018
- Mentor, Accounting Adjunct Faculty, Fall 2018 -present

3 Year Contract for Lynlee Romo Professor of Nursing Full-time Faculty at Collin since 2017

Education/Experience

- Master of Science in Nursing, University of Texas at Tyler, Nursing Education, 2016
- Licensed Registered Nurse, 2012

Professional Development and Publications

- Presented, "Game Changer, Novel Approaches for Student Engagement," Elsevier Nursing Education Conference, Las Vegas, Nevada, Spring 2018
- Attended, Elsevier Nursing Education Conference, Las Vegas, Nevada, Spring 2018
- Participated, Simulation Professionals of Texas Conference, Dallas, TX, Spring 2018
- Attended, Hamilton G-5 Ventilator Training, McKinney, TX, Spring 2019
- Attended, Laerdal and Computer-Aided Equipment Simulation training, McKinney, TX, Fall 2017
- Attended, Faculty Development Conference Presentation: "Effective Classroom Management in Higher Education," Fall 2017
- Attended, Juno Medical Simulator Training, Fall 2017
- Attended, Apollo Medical Simulator Training, Fall 2017
- Attended, Collin College Faculty Development Presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Item Writing: From Knowledge to Analysis workshop, McKinney, TX, Spring 2018
- Participated, "Assessment Technologies Institute Nursing Education," McKinney, TX, Spring 2019
- Attended, "Improving Cultural Competency for Behavioral Health Professionals" program, Dallas, TX, Summer 2019
- Attended, Cardio Pulmonary Resuscitation for Healthcare Providers, Dallas, TX, Summer 2019
- Participated, Collin College Service-Learning Camp, Fall 2017

College Service and Student Support

- Chair, Nursing Testing Committee, Fall 2018-Fall 2019
- Serve, Nursing Systematic Evaluation Committee, Fall 2018-Fall 2019
- Served, Collin College Welcome Squad Committee, Spring 2019
- Served, Nursing Testing Committee, Fall 2017-Fall 2018
- Served, Nursing Student Affairs Committee, Fall 2017-Fall 2018
- Served, Nursing Sunshine Committee, Fall 2017- Fall 2018
- Served, Nursing Program Open House, Fall 2017-Fall 2019
- Presented, Armstrong Middle School Career Day, Plano, TX, Fall 2017
- Moderator, "The Resilience Workshop," The Dignity Initiative, Spring 2018
- Attended, "Talk the Talk, a Conversation about Professional Language in the Workplace," Open Doors Open Mind, Fall 2017

3 Year Contract for Kenya Rutherford Professor of Interpreting Full-time Faculty at Collin since 2017

Education/Experience

- A.A.S., Interpreting, Collin College, Plano, TX, 2005
- Board for Evaluation of Interpreters, Level III Interpreter, 2005
- Registry of Interpreters for the Deaf/National Interpreter Certification, Master Level Interpreter, 2010

Professional Development and Publications

- Presented, American Sign Language Grammar Workshop "Where is Yoda When You Need Him?," Fall 2018, Fall 2019
- Presented, Glossing "ASL in the Written Form," Collin College, Fall 2018, Fall 2019
- Presented, Expansion Techniques "Say It Like This...or This...or This...," Collin College, Fall 2018, Fall 2019
- Participated, 1000 Fingerspelled Words Workshop, Fall 2018
- Participated, 1000 Fingerspelled Words: Technical Spelling Workshop, Fall 2018
- Attended, Interpreting Formal Speeches Part 1 & 2 Workshop, Fall 2018
- Attended, Health Literacy and the Role of the Medical Interpreter Workshop, Spring 2019
- Attended, Faculty Development Conference: "Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference Presentations: "Enriching Students' Learning and Achievement by Applying Creative Thinking Practices," "Great Textpectations: What that means for Classroom Teachers," "Managing Challenging Situations," Spring 2018

College Service and Student Support

- Serve, Core Objective Assessment Team, Fall 2017 - present
- Chaired, American Sign Language/Interpreter Education Program Scholarship Committee, Fall 2018
- Served, Core Objective Assessment Team Assessment Day, Spring 2017, Spring 2018, Spring 2019
- Created, Interpreter Education Program Lab, Fall 2017
- Serve, Collin New Faculty Mentor Program, Fall 2018 - present
- Collaborate, American Sign Language/Interpreter Education Program Permit and Advising Clinic, Fall 2018 - present
- Organize, American Sign Language/Interpreter Education Program New Student Orientation, Fall 2017 - present

Leadership and Awards

- Discipline Lead, American Sign Language/Interpreting Education Program, 2018 - present
- Awarded, Engaged Faculty Named Scholarship, Collin College, Fall 2018

3 Year Contract for Tanya L. Sanchez
Professor of Health Professions
Full-time Faculty at Collin since 2014

Education/Experience

- M.S., Nursing, Adult Health, University of Wisconsin, Eau Claire, Wisconsin, 2004
- Registered Nurse, Texas Licensure, 2004
- Advanced Practice Registered Nurse, Texas Licensure, Adult Nurse Practitioner, 2007
- American Nurses Credentialing Center, Adult Nurse Practitioner Board Certification, 2005
- American Heart Association Basic Life Support, Instructor Certification, 2014

Professional Development and Publications

- Co-developed, Activity Care Professional Degree Plan, Spring 2019
- Co-presented, New Program Proposal, Activity Care Professional Program, Spring 2019
- Attended, Quality in Long-Term Care Conference, Georgetown, Texas, Summer 2019
- Participated, The Great Teaching Round-Up, Kerrville, Texas, Spring 2018
- Attended, Minnesota State-Wide Activity Professional Conference, St. Cloud, Fall 2019
- Co-presented, "Re-Designing Healthcare for 2020: The Social Medicine Imperative—Model for Compassionate WellCare," Urbana, Illinois, Spring 2018
- Co-presented, "The Resilience Workshop," The Dignity Initiative, Spring 2018
- Co-presented, "Strategies to De-Stress," Faculty Development Conference, Spring 2019
- Co-presented, Dual Credit Panel, Associate Faculty Conference, Spring 2019
- Participated, Cardiometabolic Summit, Dallas, Texas, Fall 2017

College Service and Student Support

- Serve, Academic Planning Coach, Fall 2017-present
- Serve, McKinney Campus Co-Coordinator, The Dignity Initiative, Summer 2019-present
- Serve, The Dignity Initiative, Fall 2017-present
- Serve, Cougar Wellness Committee, Fall 2017-present
- Judged, Health Occupations Students of America, Spring Leadership Conference competition, Spring 2019
- Chaired, Health Sciences Academy student panel, "Nursing Assistants: The Indispensable Role in Healthcare," Undergraduate Interdisciplinary Student Research Conference, Spring 2018
- Supervised, Phlebotomy Students-Health Sciences Academy table, Health and Safety Fair, Spring 2018, Spring 2019;
- Served, Primary Advisor, Health Sciences Academy Club-Health Professions Organization, Fall 2017-Summer 2019
- Co-chaired, Health Science Symposium Ad hoc Committee, Fall 2017-Summer 2019
- Chaired, Health Professions Search Committee, Spring 2018

Leadership and Awards

- Awarded, Engaged Faculty Scholarship, Collin College, Fall 2018
- Awarded, International Social Medicine Symposium Passion Project Certification, 2018

3 Year Contract for Jennifer Seibert Professor of Art Full-time Faculty at Collin since 2014

Education/Experience

- Master of Fine Arts, Painting and Drawing, Wichita State University, Wichita, KS, 2001

Professional Development and Publications

- Exhibited, Solo Exhibition, Texas Discovery Gardens, Fair Park, Dallas, TX, Spring 2019
- Exhibited, Solo Exhibition, NTPA Willow Bend Art Center, Plano, TX, Fall 2017
- Authored and presented, Artist Workshop, Alba Dahlia Designs, Fort Worth, TX, Summer 2018
- Published, Brides of North Texas Magazine, Spring 2018, Summer 2018
- Published, Inspired by This Magazine, White O'Hara Styled Photo Shoot, Summer 2018
- Published, Aisle Planner, Nasher Sculpture Garden Styled Photo Shoot, Spring 2019
- Authored and Presented, Artist Workshop, Old Quail Run Farm, Sherman, TX, Spring 2019
- Authored and Presented, Artist Workshop, Willow Bend Center for the Arts, Fall 2017
- Presented, Transfer Students in the Arts Panel Talk, Foundations in Art: Theory and Education, Kansas City, MO, Spring 2018
- Presented, Research lecture, "Ephemeral Persistence," Fair Park, Dallas, TX, Spring 2019
- Curated and Exhibited, Invitational Group Exhibition, Blue House Too Gallery, Allen, TX, Spring 2018, Summer 2019
- Exhibited, Invitational Group Exhibition, Lincoln Experience Center, Frisco, TX, Spring 2018

College Service and Student Support

- Served, Undergraduate Interdisciplinary Student Research Conference Committee, Fall 2017-Spring 2019
- Served, Art Appreciation Faculty Search Committee, Spring 2018
- Served, Commercial Photography Full-time Faculty Search Committee, Spring 2019
- Serve, Primary Advisor, Art Club, Fall 2017-present
- Served, Architecture and Purchasing Planning meetings for Wylie Campus Art Department, Spring 2019-Fall 2019
- Serve, Faculty Mentor Program, Spring 2018-present
- Serve, Quest Interdisciplinary Student Research Journal Committee, Spring 2018-present
- Attend, Student Art Exhibitions, Faculty Round Table New Student Orientation, Need Help Ask Me Welcome Squad, Collin College Foundation Scholarship Awards Ceremony, SpringFest with the Art Club, Spring 2017-Fall 2019

Leadership and Awards

- Curate, Willow Bend Center for the Arts Neiman Marcus Gallery, Spring 2017-present
- Awarded, "For the Love of Art," Best Student Art Group affecting the arts in Plano, Fall 2019

3 Year Contract for Luke Sides Professor of ART/Welding Full-time Faculty at Collin since 2002

Education/Experience

- M.F.A., Sculpture, University of North Texas, 2001
- Certified Welding Inspector, American Welding Society, 2017
- Certified Welding Educator, American Welding Society, 2017

Professional Development and Publications

- Panelist, "Iron Coatings for Metal, Plastic, and Paper," International Conference on Contemporary Cast Iron Art, Scranton, PA, Summer 2018
- Presented, "Editing 3D Scans with Meshmixer," International Symposium Cast Metal & 3D Printing, Atelier Haus Hilmsen, Hilmsen, Germany, Summer 2019
- Exhibited, "Transformation-Verwandlung," Mönchskirche Museum, Salzwedel, Germany, Summer 2019
- Exhibited, "Burning Ring of Fire," Amarillo Museum of Art, Amarillo, TX, Fall 2018
- Exhibited, "Sculpture For All Outdoor Exhibition and Competition," Awarded 3rd Prize, Stephen F. Austin University, Nacogdoches, TX, Spring 2019
- Exhibited, "4th Annual Regional Juried Exhibition," Artspace 111, Ft. Worth, TX, Summer 2017
- Attended, 6th Biennial Western Cast Iron Art Alliance, Granite City, IL, Fall 2018

College Service and Student Support

- Chaired, Welding Full-time Faculty Search Committee, Spring 2019
- Sponsored, Collin students, National Conference on Contemporary Cast Iron Art and Practices, Birmingham, AL, Spring 2019
- Sponsored, Collin students, Keen Foundry Invitational Symposium 2017, Houston, TX, Fall 2017
- Served, Workforce Steering Committee, Fall 2018-Spring 2019
- Designed and Planned, Technical Campus Welding Facilities, Fall 2018
- Served, Vice President/Provost Search Committee for Technical Campus, Fall 2018
- Served, Art Appreciation Search Committee, Spring 2018
- Curated, "Mr. L and IronSides," The Arts Gallery, Fall 2018

Leadership and Awards

- Discipline Lead, Welding, Fall 2017-Spring 2019

3 Year Contract for Jim Sigona Professor of Kinesiology Full-time Faculty at Collin since 1988

Education/Experience

- M.S., Health Education, Texas A&M-Commerce, Texas, 1993

Professional Development and Publications

- Attended, Faculty Development Conference presentation: "Supporting Students with Disabilities," Fall 2019
- Attended, National Association of Basketball Coaches Convention, Minneapolis, Minnesota, Spring 2019
- Attended, Texas Association of Basketball Coaches Convention, San Antonio, Texas, Spring 2019
- Attended, Cengage presentation for Online Instruction, Fall 2018, Spring 2019
- Collaborated, Texas A&M University Strength and Conditioning Coach, College Station, Texas, Fall 2018
- Collaborated, Plano Super Bowling Instructor, Plano, Texas, Fall 2017, Spring 2019
- Participated, Texas Community College Teachers Association Podcasts, Fall 2018-Spring 2018
- Participated, National Association of Basketball Coaches Webinar: "Coach Dan Gavitt," Summer 2017
- Participated, National Association of Basketball Coaches Webinar: "Coach Dale Wellman," Summer 2018
- Attended, National Association of Basketball Coaches Convention, San Antonio, Texas, Spring 2018
- Attended, Texas Association of Basketball Coaches Convention, San Antonio, Texas, Spring 2018

College Service and Student Support

- Served, Springfest Committee, Spring 2019
- Serve, Health and Safety Fair Committee, Fall 2017-present
- Served, Kinesiology Faculty and Athletic Trainer Search Committee, Spring 2019
- Serve, Welcome Squad, Fall 2017-present
- Organized, Springfest Activity Table, Spring 2019
- Serve, Game Day Administrator, Collin College Women's Basketball Games, Fall 2017-present
- Assist, Student registration, Summer 2019-present
- Advise, Student Athletes, Transfer and Eligibility Requirements, Fall 2017-present
- Serve, College Liaison, Plano Boys and Girls Club Community Service, Spring 2019-present

Leadership and Awards

- Coach of the Year, North Texas Junior College Athletic Conference, Spring 2018
- 600 Career Wins, Collin College Men's Basketball Coach, Fall 2019

3 Year Contract for Donna R Smith Professor of Surgical Assisting Full-time Faculty at Collin since 2017

Education/Experience

- A.A.S., Surgical Technology, Collin College, McKinney, Texas, 2014
- Certified Surgical First Assistant, Fall 2016, Certified Surgical Technologist, Spring 2014

Professional Development and Publications

- Created, New Workforce Program, Accreditation Preparation – Surgical Assisting Program
- Attended, Association of Surgical Technology Conference, Summer 2018, Summer 2019
- Participated, Collin College Undergraduate Research Conference Paper Reviewer, Fall 2018, Spring 2019
- Attended, Fall Faculty Development Conference, Fall 2017
- Attended, Fall Faculty Development Conference Presentation, Dr. Lorraine Phillips, Fall 2018
- Attended, Fall Faculty Development Conference Presentation, Access and Accommodations: Dignity & Respect, Integrity, and Academic Excellence, Fall 2019
- Participated, Accreditation Review Council on Education Accreditation for Fundamentals of Education Workshop, 2019
- Attended, Association of Surgical Assisting Conference, Atlanta, GA. Fall 2019

College Service and Student Support

- Serve, Curriculum Advisory Board, Fall 2018, Spring 2019, Summer 2019, Fall 2019
- Primary Advisor Surgical Student Organizations, Fall 2017, Spring 2018, Fall 2018, Spring 2019, Fall 2019
- Facilitated Preparation for National Surgical Board Exams, Fall 2017, Spring 2018, Fall 2018, Spring 2019, Fall 2019
- Participated/Organized Events Super Saturday, Rockin' the Ridge, Health & Safety Fair, Wild, Wild, West, Student Engagement Fair, Fall 2017, Spring 2018, Fall 2018, Spring 2019, Fall 2019
- Served, Student Engagement Program Review Committee Member, Fall 2018
- Chair, Surgical Technology Search Committee, Spring 2019
- Speaker, Allied Health Information Sessions Series, Fall 2017, Fall 2018, Spring 2018, Fall 2019, Spring 2019
- Organized, Surgical Assisting Program Speaker Series, Summer 2018, Fall 2018, Spring 2019, Fall 2019
- Co-Organized, Dr. Martin Luther King, Jr. Power Breakfast Event, Spring 2019

Leadership and Awards

- Awarded, Engaged Faculty Scholarship, Collin College, Fall 2018
- Fellow, Prior Learning Assessment, 2019

3 Year Contract for Joel Spina Professor of Economics Full-time Faculty at Collin since 2014

Education/Experience

- M.B.A., Economics and Accounting, Northwestern University, Evanston, IL, 1980

Professional Development and Publications

- Published, "Behavior of Credit-Rating Agencies During the Financial Crisis of 2008," Social Sciences Research Network, Summer 2019
- Published, "Information Asymmetry and Moral Hazard Phenomena in the Recent Financial Crisis," Social Sciences Research Network, Fall 2019
- Published, Collin College Newsletter on Labor, Career and Skills Trends, Spring 2020
- Attended, Economic Summit, Federal Reserve Bank, Dallas, Summer 2017
- Attended, Forging a New Path in North American Trade and Immigration, Federal Reserve Bank, Dallas, Fall 2019
- Attended, Open Future Festival, The Economist, Chicago, IL, Fall 2019
- Attended, Bureau of Labor Statistics Data Users Conference, Federal Reserve Bank, Dallas, Fall 2017
- Attended, "Matter over Mind? Artificial Intelligence and Its Psychological Impact," Knowledge is Power Lecture, Frisco Campus, Fall 2017
- Attended, Southwest Seminar for Great Teaching, Santa Fe, NM, Fall 2017
- Attended, Federal Reserve Bank Personal Finance Seminar, Dallas, TX, Spring 2018
- Attended, EconEd Conference - Macmillan Economics Conference, Nashville, TN, Fall 2018
- Attended, Pearson Presentation, Adaptive, Flipping, Learning Catalytic, and Other Methods to Improve Learning and Retention in the Classroom, Fall 2018
- Attended, Barnes & Noble Presentation, Open-Source Material, Macro and Microeconomics, Plano Campus, Fall 2018
- Attended, Federal Reserve Board and Bureau of Labor Webinars, Labor Trends, Careers and Skills, Dallas, TX, Summer 2019, Fall 2019

College Service and Student Support

- Serve, Collin College Foundation Scholarship Selection Committee, Fall 2017 - present
- Serve, Academic Planning Coach, Fall 2017 - present
- Participated, New Student Orientation Sessions, Fall 2017, Fall 2018, Fall 2019, Facilitated, Dual-Credit Student Tutoring Sessions, Fall 2017
- Participated, Seamless Transfer Pathways Collin College and University of North Texas, Fall 2017, Spring 2018
- Participated, Academic Affairs Associate Dean Search Committee, Spring 2018
- Participated, Collin College Wylie Campus Planning Committee, Spring 2018

3 Year Contract for Steve Stallings Professor of Psychology Full-time Faculty at Collin since 2014

Education/Experience

- M.S., Psychology, University of North Texas, Denton, Texas, 2008

Professional Development and Publications

- Attended, Association of Psychological Science National Conference, Washington, D.C., Spring 2019
- Attended, Southwestern Psychological Association National Conference, Houston, TX, Spring 2018
- Attended, Faculty Development Conference presentation: "Universal Design," Fall 2019
- Attended, Faculty Development Conference presentation: "Assignment Design and Authentic Assessment" Fall 2018
- Attended, Faculty Development Conference presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference presentations: "An Introduction to Historical Memory," "Understanding COAT," "Unconscious Bias," Spring 2018
- Attended, Faculty Development Conference presentations: "Would you like to play a game?" "Access Accommodations – Faculty Legal Obligations," "Managing Challenging Situations," "COAT Assignment Alignment Workshop," "Group Testing: Maximizing Learning and Assessment Through Group Communication," Spring 2019

College Service and Student Support

- Serve, Online Advisory Board, Fall 2017-present
- Serve, Core Objectives Assessment Team, Fall 2017-present
- Serve, Primary Advisor, Lesbian, Gay, Bisexual, Transgender club PRISM, Fall 2017-present
- Served, Psychology Department Full-Time Faculty Search Committees, Spring 2018 and Spring 2019
- Served, Faculty Council Campus Representative, Fall 2017
- Served, Special Committee to the President on Distance Learning, Fall 2017
- Served, Associate Faculty Mentor, Fall 2018-Spring 2019
- Attended, Phi Theta Kappa Induction Ceremony, Auteur Film Series, The Dignity Initiative: From Violence to Dignity Evolving Through Action, Spring Fest, Men's Basketball games, Fall 2017–Fall 2019

3 Year Contract for Barbara Lusk Stern Professor of Psychology Full-time Faculty at Collin since 1988

Education/Experience

- M.A., Clinical/Forensic Psychology, University of Alabama, Tuscaloosa, Alabama, 1975

Professional Development and Publications

- Chaired, The Young Scholar Award Review Committee, Cheiron: The International Society for the History of the Behavioral and Social Sciences, Summer 2017
- Conduct, Archival Research post-Study Grant Proposal, "Measuring Minds: Psychologists' Efforts to Decipher Personality and Intelligence in Historical Context," Summer 2017 - present
- Conduct, Archival Research in brain, biochemistry, memory, and sleep, Fall 2017 - present
- Chaired, "Heads, Brains, and Minds," 49th Annual Meeting of Cheiron: The International Society for the History of Behavioral and Social Sciences, Starkville, Mississippi, Summer 2017
- Participated, Program Review Committee, 50th Annual Meeting of Cheiron: The International Society for the History of Behavioral and Social Sciences, Spring 2018
- Attended, The 50th Anniversary Annual Conference of Cheiron: The International Society of the History the Behavioral and Social Sciences, Akron, Ohio, Summer 2018

College Service and Student Support

- Serve, Faculty Council Elected Representative, Plano Campus, Fall 2018 - present
- Serve, Visiting Professor, Collin College Seniors Active in Learning Program, Fall 2017- present
- Serve, Faculty Advisor/Committee member, Texas Center for Working-Class Studies Program, Fall 2017- present
- Served, Reviewer, Core Objective Assessment Team, Summer 2019
- Served, Panelist, Book-in-Common presentation, Fall 2019
- Served, Panelist, Auteur Film Festival, Fall 2019
- Served, Psychology Textbook Selection Committee, Fall 2018 - Spring 2019
- Presented, "Rocky Mountain High, Medium, and Low," Passport to the World program, Summer 2018
- Participate, New Student Orientation Faculty Roundtable, Plano Balloon Festival, Psi Beta Induction Ceremony, Welcome Squad, Summer 2017 - present

3 Year Contract for Dianne Stroman Professor of Environmental Science Full-time Faculty at Collin since 2017

Education/Experience

- Ph.D., Ecosystem Science and Management, Texas A&M University, College Station, Texas, 2014

Professional Development and Publications

- Co-authored paper, "Liability and prescribed fire: Perception and reality," Rangeland Ecology and Management, Elsevier Press, Fall 2018
- Co-authored paper, "Landowner perceptions of legal liability for using prescribed fire to counter woody plant expansion in the Southern Plains, USA," Rangeland Ecology and Management, Elsevier Press, Summer 2019
- Attended, Faculty Development Conference presentations: "Undergraduate Research at Collin College: The Center for Advanced Studies in Mathematics and Natural Sciences," "Comprehensive Assessment of Team Member Effectiveness: Forming Teams and Gathering Peer-Evaluation Has Never Been Easier!," "The Undergraduate Interdisciplinary Student Research Conference: How You and Your Students Can Get Involved!," Spring 2018
- Attended, Faculty Development Conference presentations: "Group Testing: Maximizing Learning and Assessment through Group Communication," "Managing Challenging Situations," Spring 2019
- Attended, Faculty Development Conference presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Participated, "Team-Based Learning 101" workshop, Fall 2017
- Participated, "Collin College eLearning Engagement and Rigor" workshop, Spring 2019

College Service and Student Support

- Chair, Earth Day planning committee, Fall 2017-present
- Served, Academic Planning Coach, Fall 2017-Spring 2018
- Serve, Environmental Science Department lab manual editor, Fall 2017-present
- Volunteered, Rockin' the Ridge, volunteered, Rise up Awareness Campaign, volunteered, Academic Decathlon, attended, Phi Theta Kappa induction ceremony Fall 2017-Fall 2019
- Served, Assessment Days for Collin College Core Objectives Assessment Team, Summer 2019

Leadership and Awards

- Serve as Discipline Lead, Department of Environmental Science, Fall 2019-present

3 Year Contract for Sean Sutherlin Professor of English Full-time Faculty at Collin since 2017

Education/Experience

- M.A., Humanities, University of Texas at Dallas, Richardson, Texas, 2011

Professional Development and Publications

- Presented, "Engaging Education: Methods for Constructing Classroom Space and Encouraging Student Interaction," Faculty Development Conference, Spring 2018
- Attended, "Cooperative Learning Techniques" Workshop, Richland College, Dallas, TX, Fall 2017
- Attended, New Faculty Mentor Training, Fall 2018
- Edited, 2019-2020 Handbook for Faculty and Associate Faculty, Summer 2018
- Completing, "Rockets, Robots, and Little Green Men: Ideologies of Science Fiction, PhD in Arts and Humanities, University of Texas at Dallas, Fall 2017 - present

College Service and Student Support

- Co-Conducted, TEDxPlano Roundtable, "Politics in the Classroom," Fall 2019
- Serve, English Department Example Assignment Committee, Fall 2017 - present
- Serve, English Department Field of Study Committee, Fall 2017 - present
- Serve, Learn, Innovate, Network, Know (LINK) Committee, Fall 2017 - present
- Served, Undergraduate Interdisciplinary Student Research Conference Review Committee, Fall 2017
- Served, Wylie Campus Review Committee, Spring 2018
- Served, Faculty Handbook Review Committee, Spring 2018
- Served, Innovation Grant Review Committee, Spring 2018
- Served, English Department Full-Time Faculty Search Committee, Spring 2019
- Present, Writing Center Seminar, "Introductions and Conclusions," Plano Campus, Spring 2018 - present
- Served, Editor, "Video Production Workforce Program Review," Fall 2018

3 Year Contract for Kandice Swarhout Professor of Dental Hygiene Full-time Faculty at Collin since 2014

Education/Experience

- Master of Science, Counseling and Development, Texas Woman's University, Denton, Texas, 2013
- Bachelor of Science, Dental Hygiene, Texas Woman's University, Denton, Texas, 1997

Professional Development and Publications

- Published, "Mastication and Cognitive Health," Dimensions of Dental Hygiene Journal, Peer-reviewed, Fall 2019
- Published, "Substance Abuse and Oral Manifestations-Part 1," Registered Dental Hygienist Magazine, Peer-reviewed, Spring 2019
- Published, "Counselor's Corner" monthly column, Registered Dental Hygienist Magazine, Fall 2019
- Presented, "Beyond the Sugar: Oral and Systemic Manifestations of Chemicals Contained in Sodas," Greater Collin Dental Hygienists' Association, Summer 2018
- Presented, "From Dental Hygiene to Mental Hygiene: Preventing Clinical Burnout," Root Dental Hygiene Study Club, Fall 2019
- Attended, Dimensions: Level 1 Motivational Interviewing Workshop for Health Professionals, Denver, Colorado, Spring 2019
- Attended, Dental Public Health Educators' 18th National Conference, Albuquerque, New Mexico, Fall 2019

College Service and Student Support

- Chaired, Fire Science Program Review Committee, Spring 2018
- Authored, Dental Hygiene Program Review, Fall 2018
- Served, The Dignity Initiative, McKinney Campus Co-Coordinator, Fall 2017, Spring 2018, Summer 2018
- Serve, Student research mentor for multiple professional dental publications, Fall 2017-present
- Served, Study Grant Task Force Committee, Fall 2017
- Serve, Dental Hygiene Curriculum Review Committee, Fall 2017-present
- Serve, Dental Hygiene New Candidate Interview Committee, Spring 2018-present
- Served, Faculty Advisor for Student American Dental Hygienists' Association Annual Session, Fall 2017, Fall 2018

Leadership and Awards

- Received, National Institute for Staff and Organizational Development Excellence Award, Summer 2017

3 Year Contract for Leslie Teel Professor of Emergency Medical Services Full-time Faculty at Collin since 2014

Education/Experience

- Bachelor of Science in Education, Stephen F Austin State University, 1980
- Licensed Paramedic, State of Texas, 1982-present

Professional Development and Publications

- Presented, Texas Emergency Medical Services Educators Conference, “Emergency Medical Technician High,” Galveston, TX, Spring 2019
- Presented, Texas Emergency Medical Services Conference, “Old Timer’s Disease,” Ft Worth, TX, Fall 2019
- Attended, Texas Emergency Medical Service Educators Conference, Corpus Christi, TX, Spring 2018
- Attended, Cardio-Pulmonary-Resuscitation Instructor Course for certification, Spring 2019
- Attended, “Sonography for Emergency Medical Services,” Dallas, TX, Summer 2018
- Attended, “Visible Body Application Training,” Fall 2018
- Attended, Faculty Development Conference presentation, "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development, "How to Create Your Own Instructional Whiteboard Videos in Minutes," "Disarming and Engaging Students: Collaborating Our Way to Student Success," Spring 2018
- Attended, Faculty Development, "Great Textpectations: Why we Can’t Stop Texting and What That Means for Classroom Teachers," "Managing Challenging Situations," "Get Published for Free This Year!," "Creating Culture of Employee Engagement," Spring 2019

College Service and Student Support

- Created, "Mass Casualty Incident Day," Dual-credit Emergency Medical Technician Program, Fall 2017- Fall 2019
- Co-created, "Dual-credit Emergency Medical Technician Field Training Day," Spring 2019
- Served, Wellness Committee, Fall 2018-Fall 2019
- Organized and chaperoned, Dual-credit Emergency Medical Technician student volunteers, Texas Emergency Medical Service Conference, Ft Worth, TX, 2017-2019
- Reviewed, Collin College Foundation Scholarships, Fall 2017-Spring 2019
- Facilitated, Dual-credit Emergency Medical Program Open Houses and Health Science Showcases, Fall 2017-Spring 2019
- Facilitated, PHI Air Medical Helicopter visiting Frisco Independent School District for Emergency Medical Technician class, May 2018
- Volunteered, Plano Balloon Festival, Fall 2017, 2019; “Welcome Squad,” 2017-2019; Attended, Scholarship Awards Ceremony, Fall 2017; Ribbon Cutting Ceremony for Public Safety Training Center, Fall 2018; Organized, dual credit course completion ceremony for Emergency Medical Technician Program, Spring 2018-2019

3 Year Contract for Eric Tobin Professor of Hospitality and Foodservice Management Discipline Full-time Faculty at Collin since 2017

Education/Experience

- Ph.D., Hospitality Administration, Texas Tech University, Lubbock, Texas, 2011
- Certified Hospitality Educator, American Hotel and Lodging Educational Foundation, Washington, DC, 2016
- ServSafe Food Protection Manager Program Certification, National Restaurant Association Educational Foundation, Washington, DC, 2017
- Certified ServSafe Instructor and Proctor, National Restaurant Association Educational Foundation, Washington DC, 2017

Professional Development and Publications

- Presented, Texas Community College Teachers Association Conference, "Growth of Hospitality in North Texas", Spring 2018
- Presented, Texas Community College Teachers Association Conference, "Improving Student Success in Hospitality", Spring 2019
- Attended, West Region Conference for the Council on Hotel, Restaurant, and Institutional Education, Denver, Colorado, Spring 2018
- Attended, West Regional Conference for the Council on Hotel, Restaurant, and Institutional Education, Sonoma, California Spring 2019
- Attended, Council for Hotel, Restaurant, and Institutional Education Conference, Palm Spring, California, Summer 2018
- Attended, Council for Hotel, Restaurant, and Institutional Education Conference, New Orleans. Louisiana, Summer 2019

College Service and Student Support

- Co-Created, Articulation Agreement with Texas Tech University, Bachelor Applied Arts and Sciences in Restaurant, Hotel and Institutional Management, Fall 2018
- Chaired, Culinary Faculty Search Committee, Spring 2018
- Served, Insurance Faculty Search Committee, Spring 2019
- Reviewer, Undergraduate Interdisciplinary Student Research Conference, Spring 2018 - Present
- Serve, Collin College Scholarship Foundation Reviewer, Fall 2017 - Present
- Serve, Career Exploration Fair Committee, Fall 2017 - Present
- Served, Culinary and Pastry Departments American Culinary Federation Accreditation Committee, Fall 2017.
- Created, Math Review for Hospitality Students, Fall 2017 - Present

Leadership and Awards

- Discipline Lead, Hospitality and Foodservice Management Program. Fall 2017 - Present

3 Year Contract for Julie Turnbow Professor of Developmental Mathematics Full-time Faculty at Collin since 2002

Education/Experience

- Master of Arts in Teaching in Mathematical Sciences, University of Texas at Dallas, Richardson, Texas, 1990

Professional Development and Publications

- Attended, National Association of Developmental Education Conference, Atlanta, Georgia, Spring 2019
- Attended, Third Annual McCabe Conference, Dallas, Texas, Summer 2018
- Attended, Elementary Statistics Co-requisite Workshop, Spring 2019
- Attended, Statistics Co-requisite Seminar, Spring 2018
- Attended, Faculty Professional Development Co-requisite Courses, Spring 2019
- Attended, Faculty Roundtable Discussion on Co-requisite Courses, Fall 2019
- Attended, Faculty Development Conference presentations: "Undergraduate Research at Collin College: The Center for Advanced Studies in Mathematics and Natural Sciences," "CATME: Forming Teams and Gathering Peer-Evaluation Has Never Been Easier," "Mayan Calendars," Spring 2018
- Attended, Faculty Development Conference presentations: "Enriching Students' Learning and Achievement by Applying Creative Thinking Practices," "Strategies to De-stress," "Managing Challenging Situations," Spring 2019
- Attended, Faculty Development Conference presentation: "Games, Gamification, and the Quest for Student Engagement," Fall 2017
- Attended, Faculty Development Conference presentation: "Assignment Alignment," Fall 2018

College Service and Student Support

- Serve, Council on Excellence, Fall 2017 – present
- Serve, Math Preparation Workshop Committee, Fall 2017 – present
- Present, Study Skills Seminars, Fall 2017 - present
- Serve, Faculty Sponsor, Collin Organized Geek Society, Fall 2017 – present
- Serve, Entrepreneurs' Evening Correspondence Coordinator, Fall 2017 – present
- Developed New Courses: Math 0314, Math 0342, Fall 2018 – Fall 2019
- Served, Associate Dean Search Committee, Summer 2019
- Serve, Plano Campus Collin Serves Committee, Fall 2017 – present
- Evaluated, Associate Developmental Math Faculty, Fall 2017, Fall 2018
- Served, Academic Planning Coach, Fall 2017 – Spring 2018
- Served, Math 1324 Co-requisite Committee, Fall 2017 - 2019
- Serve, Supplemental Instruction Tutoring Committee, Spring 2019 to present
- Attended, String Ensemble Concert, Collin Theatre Center productions: First Date, Heathers, Book of Liz, House of Home, and The Glass Menagerie, Fall 2017 – Fall 2018

3 Year Contract for Carole Twichell Professor of Biology Full-time Faculty at Collin since 2014

Education/Experience

- M.S., Molecular and Cell Biology, University of Texas at Dallas, 2002

Professional Development and Publications

- Co-authored, "Laboratory Manual BIOL 1406/1408 Amylase/Cellulase," 1st edition, Hayden-McNeil, Spring 2019
- Presented, "Bringing Gene Expression to Life," Bio-Link Summer Fellows Forum, Berkeley, California, Summer 2018
- Co-presented, "Team-Based Learning," Advanced Technology Education Principal Investigators Conference, Washington, D.C., Fall 2017
- Co-presented, "Course-Based Undergraduate Research," Community College Undergraduate Research Initiative (CCURI) Meeting, Austin, Texas, Fall 2017
- Served, Leadership Team member, AC2 Advanced Technological Education Regional Center Grant, Summer 2017- Fall 2019
- Co-presented, "Restriction Challenge: A Case Study or Exam Question," Conference for the Advancement of Science Teaching, Fort Worth, Texas, Fall 2018
- Presented posters, "A Study of CXO Models and Business Incubators" and "Envisioning Change: Challenges and Successes of Inquiry-Based Biology Labs," High Impact Technology Exchange Conference, St. Louis, Missouri, Summer 2019
- Attended, Mini-BIOMAN training, Canandaigua, New York, Summer 2018

College Service and Student Support

- Served, Biology Faculty Search Committee, Spring 2018
- Serve, District Biology Curriculum Team, Spring 2019-present
- Serve, Associate and Full-Time Faculty Mentor, Summer 2018-present
- Serve, Primary Advisor, Biotechnology Club, Fall 2017-present
- Served, Biotechnology Faculty Coordinator and Internship Supervisor, Fall 2017, Spring 2018, Summer 2019
- Served, Faculty Advisor, The Center for the Advanced Studies in Mathematics and Natural Sciences, Spring 2019
- Accompanied, Biotechnology Student Presentations, Science Education Alliance-Phage Hunters Advancing Genomics and Evolutionary Science Annual Symposium, Washington, D.C., Summer 2017
- Accompanied, Biotechnology Student Presentations, Community College Undergraduate Initiative Meeting, Austin, Texas, Fall 2017
- Co-coordinated, Collin Science, Technology, Engineering and Math Research Symposium, Fall 2017-Fall 2019
- Attended, Collin Theater productions, "The Glass Menagerie" and "Footloose," Fall 2018 and Spring 2019

3 Year Contract for Vijaya Nirmala Velamakanni Professor of Biology Full-time Faculty at Collin since 2014

Education/Experience

- M.S. in Biology, Wichita State University, Wichita, Kansas, 2003
- M.Sc. Genetics, Osmania University, Hyderabad, India, 1994

Professional Development and Publications

- Attended, Faculty Development Conference presentation: “Supporting Students with Disabilities: Access Services and Innovative Instructional Practices,” Fall 2019
- Attended, On Course National Conference, Anaheim, California, Spring 2019
- Attended, Faculty Development Conference presentations: "Enriching Students' Learning and Achievement by Applying Creative Thinking Practices," "Great Textpeceptions: Why We Can't Stop Texting and What That Means for Classroom Teachers," "Core Objectives Assessment Team Assignment Alignment workshop," Spring 2019
- Attended, Faculty Development Conference presentation: "Assignment Alignment," Loraine Phillips, Fall 2018
- Attended, National Science Teachers Association National Conference, Atlanta, Georgia, Spring 2018
- Co-Presented, “Beyond the Taste: Acid or Base?,” Science Day, Plano, Texas, Spring 2018
- Attended, Faculty Development Conference presentations: "Engaging Education: Methods for Encouraging Student Interaction," "I taught it ...why don't they know it?," "Quick games with a fewer twists," "Do you Revel in MindTap while Inquizitively Connecting with your Students?," Spring 2018
- Attended, Faculty Development Conference presentation: “Games, Gamification and the Quest for Student Engagement,” Fall 2017

College Service and Student Support

- Chair, Committee for Common Good, Fall 2019-present
- Served, Math Faculty Search Committee, Spring 2018
- Serve, Faculty Council Representative, Fall 2019-present
- Co-Presented, "Classroom Management Scenarios," "Conflict Resolution Scenarios," Associate Faculty Academy, Spring 2019
- Serve, Faculty Mentor, Faculty Mentor program, Fall 2018-present
- Review, Collin College Foundation Scholarships, Spring 2018-present
- Served, Secretary, Health and Safety Fair, Fall 2018-Spring 2019
- Serve, Academic Planning Coach, Fall 2017-present
- Served, Core Objective Assessment Team Assessment Day, Summer 2019
- Serve, Health Science Symposium Committee, Spring 2018-present
- Volunteer, Faculty Round Table; Welcome Squad; Biology 1406/1408 Practical review sessions; Campus Resource table, Fall 2017- present; Biology 1407 Open Lab, Fall 2018-present; Attended, Phi Theta Kappa induction ceremony, Fall 2018

3 Year Contract for Gage Waggoner Professor of Paralegal Studies Full-time Faculty at Collin since 2014

Education/Experience

- Doctor of Jurisprudence, The University of Texas School of Law, 1995
- Law license, State Bar of Texas, 1995–present

Professional Development and Publications

- Attended, Faculty Development Conference presentations: "I taught it . . . why don't they know it?"; "The First Five Hundred Years," Spring 2018
- Completed, Back to the Beginning: Marbury v. Madison and the Roots of Judicial Review, State Bar of Texas online course, Summer 2018
- Completed, Bill of Rights: Litigating the Constitution, State Bar of Texas online course, Fall 2019
- Completed, Best of Damages in Civil Litigation, State Bar of Texas online course, Spring 2018
- Completed, Best of Legal Issues in the Texas Hospitality Industry, State Bar of Texas online course, Spring 2018
- Completed, Employment Law 101, State Bar of Texas online course, Spring 2019
- Completed, Case Running and Fee Forfeiture: Running in Reverse, State Bar of Texas online course, Spring 2019

College Service and Student Support

- Developed New Course: LGLA 1370 Introduction to Legal Conventions, Summer 2018
- Served, Culinary Search Committee, Spring 2018
- Served, Interviewing Committee for Paralegal Associate Faculty, Fall 2018
- Mentored, Paralegal Associate Faculty, Spring 2019
- Served, Associate Faculty Classroom Evaluator, Spring 2019
- Participated, Plano Campus Workforce Education Expo, Spring 2018
- Assisted, Paralegal Program Review, Spring 2019
- Organized, Study Sessions, Texas Bar Exam, Summer 2019

3 Year Contract for James Dee Wallace Professor of Commercial Music Full-time Faculty at Collin since 2007

Education/Experience

- Master of Music, Education, Vanderbilt University, Nashville, TN, 1980
- Professional Recording/Television/Radio Musician, Nashville, TN, 1979-2000
- Lambos & Allen Media, Composer/Audio Engineer, Nashville, TN, 1986-1990
- Soundscapes, Audio For Video/Film, Composer/Audio Engineer, Nashville, TN, 1990-2000

Professional Development and Publications

- Attended, Americana Music Conference, Nashville, TN, Fall 2018
- Attended, Acoustical Society of America Conference, New Orleans, LA, Fall 2017
- Attended, Music Business Association National Conference, Nashville, TN, Spring 2019
- Attended, National Association of Music Merchants Conference, Nashville, TN, Summer 2019
- Presented, "Music Business and Marketing," Faculty Spotlight Series," Spring 2019
- Attended, Quality Enhancement Plan Workshop, "Prepping for Success," Fall 2019
- Attended, Texas Music Office of the Governor Community Workshop, Fall 2019
- Attended, Universal Audio Workshop, Audio Dawg, Plano, TX, Fall 2017
- Attended, Faculty Development Conference Presentation: "Assignment Alignment," Fall 2018
- Attended, Faculty Development Conference Presentations: "Enriching Students' Learning and Achievement by Applying Creative Thinking Practices," "Get Published for Free This Year," "Portfolios: The Methods for Incorporating Them and Practical Lessons Learned by Students," "Music War: The Role of Conflict in the Creation of Masterpieces," Spring 2019
- Attended, Faculty Development Conference Presentation: "Supporting Students with Disabilities: ACCESS Services and Innovative Instructional Practices," Fall 2019

College Service and Student Support

- Serve, Workforce Steering Committee, Fall 2019
- Serve, Workforce Apprenticeship/Internship Subcommittee, Fall 2019
- Served, New Workforce Faculty Training Committee, Spring 2019
- Served, Music Full-time Faculty Search Committee, Spring 2019
- Volunteered, Cultivating Scholars Event, Spring 2019; Served, Faculty Roundtable New Student Orientation, Fall 2019
- Serve, Secretary, Commercial Music Advisory Committee, Summer 2017 - present
- Serve, Texas Music Office of the Governor "Music Friendly Community" Committee, Plano, TX, Fall 2019

3 Year Contract for Yiping Wang Professor of Engineering Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D., University of Oklahoma, Electrical Engineering, 1996
- Certified Radio Access Network Design and Planning Subject Matter Expert, 2015
- Certified Fanuc Robotics Instructor, 2018

Professional Development and Publications

- Attended, National Institute for Staff and Organizational Development International Conference on Teaching and Leadership Excellence, Austin, TX, Spring, 2018
- Presented, "A Survey of 5G Wireless Technology Landscape," at Collin College Center for the Advanced Studies in Mathematics and Natural Sciences, Spring 2019
- Attended, Workshop on "Advanced Automation, Robotics, and Manufacturing Education for 21st Century Workforce Needs," Richland College, Dallas, TX, Summer 2018
- Attended, Funuc robotics training, Rochester Hills, MI, Summer 2018
- Attended, Anritsu's 5G Seminar, Dallas, TX, Summer 2019
- Attended, Keysight World's Plenary Broadcast: 5G Technical Track, Spring 2019
- Published and Granted Patents in Electrical Engineering, Summer 2017-2019

College Service and Student Support

- Primary Advisor, Collin Robotics Club, Summer 2017-Present
- Serve, Council on Excellence Committee, Fall 2018-Present
- Serve, The Center for the Advanced Studies in Mathematics and Natural Sciences, 2019-Present
- Served, Cultivating Scholars Committee, Summer 2017-2018
- Served, Collin County Hub of the Texas Boosting Engineering Science and Technology Robotics Contest, 2018-2019
- Served, Faculty Advisor for The Society of Women Engineers, Fall 2018
- Participated, College Student Organization Involvement Fairs, Summer 2017-2019
- Contributed, New Technical and Wylie Campuses' Classroom Design and Equipment Allocation, Spring 2018

Leadership and Awards

- Excellence Award Recipient, National Institute for Staff and Organizational Development International Conference on Teaching and Leadership Excellence, Spring 2018
- Named Faculty Scholarship, Fall 2017
- Discipline Lead, Electronics Technology/Engineering Field Of Study, Spring 2019-Present
- Co-host, Summer Robotics Camps, Summer 2017-Present

3 Year Contract for Zhiqiang Wang Professor of Computer-Aided Drafting and Design Full-time Faculty at Collin since 2016

Education/Experience

- Ph.D., Mechanical Engineering, University of California, Los Angeles, California, 2004

Professional Development and Publications

- Attended, Solidworks industrial training, Dallas, TX, Fall 2017
- Attended, Industrial Day training, Dallas, TX, Spring 2018
- Attended, "Solidworks Essentials", Dallas, TX, Summer 2018
- Attended, Faculty Development Conference: "How to create your own institutional whiteboard videos in minutes," "Undergraduate research at Collin College," Fall 2018
- Attended, "Introduction to Solidworks Manage" industrial training, Dallas, TX, Fall 2018
- Attended, Texas Community College Teachers Association Annual Conference, Houston, TX, Spring 2019
- Attended, Faculty Development Conference Presentations: "Creating A Classroom Culture in Dual Credit Classes," "Confronting a Quiet Classroom," Spring 2019
- Attended, Solidworks World 2019 Conference, Dallas, TX, Spring 2019
- Attended, Solidworks Simulation Solutions training, Dallas, TX, Fall 2019

College Service and Student Support

- Developed/maintained, Computer Aided-Drafting and Design discipline website, Summer 2017 - present
- Maintained, Computer Aided-Drafting and Design discipline social media, Summer 2017 - present
- Served, Advisor of Cooperative Work Experience Program, Fall 2017
- Serve, Secondary Advisor of Collin Robotics Club, Fall 2017 - present
- Served, Wylie Campus Review Committee, Spring 2018
- Served, Construction Management Search Committee, Spring 2018
- Served, New Student Welcome Squad, Spring 2018
- Serve, Student Scholarship Committee, Fall 2018 - present
- Served, Chair, Computer Aided Drafting and Design Search Committee, Spring 2019
- Served, Heating Ventilation Air Conditioning Search Committee, Spring 2019

Leadership and Awards

- Discipline Lead for Computer Aided Drafting and Design and Interior Design, Fall 2018 - Spring 2019

**3 Year Contract for Kim Jordan Washington
Professor of Nursing
Full-time Faculty at Collin since 1997**

Education/Experience

- Master of Science in Nursing, Psychiatric Mental Health Nursing, Northwestern State University, Shreveport, LA, 1985
- Licensed Registered Nurse, 1980

Professional Development and Publications

- Attended, Texas Organization for Associate Degree Nursing (TOADN) Convention, Arlington, Texas Spring 2018
- Attended, Schizophrenia Symptoms and Treatment Updates meeting, Dallas, Texas, Spring 2019,
- Attended, Psychopharmacology: What You Need to Know Today about Psychiatric Medications, Dallas, Texas, Summer 2019
- Attended, Forensic Nursing workshop, Dallas, Texas, Fall 2018
- Attended, Nurse Tim workshop, McKinney, Texas, Spring 2018
- Attended, Prevention and Management of Aggressive Behavior workshop, Terrell, Texas, Fall 2017, Spring 2018
- Attended, Psychiatric Grand Rounds, Terrell, Texas, Fall 2017, Spring 2018, Fall 2018

College Service and Student Support

- Facilitated, student advising for academic support, support services, test-taking skills, time management, reference letters for nursing advising group, Fall 2017-Summer 2019
- Volunteered, for Welcome Week and Nursing Open House, Spring 2018, Fall 2019
- Volunteered, African American History Month, Spring 2018, Spring 2019
- Attended, Nursing Honors Recognition program, Fall 2017, Spring 2018
- Served, Collin College Nursing representative, Dallas Ft. Worth Annual Nursing School Student Rotation Planning Conference, Terrell State Hospital, Spring 2018, Spring 2019
- Chaired, Nursing Director Search Committee, Fall 2018-Spring 2019
- Served, Nursing Student Affairs Committee, Fall 2017-Fall 2019
- Served, Nursing Curriculum Committee, Fall 2017-Fall 2019

3 Year Contract for LaToya Watkins Professor of English Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D., Humanities and Aesthetic Studies, University of Texas at Dallas, Richardson, Texas, 2015

Professional Development and Publications

- Attended, Collin College Trends in Teaching College Composition Conference presentations: "Media Literacy," "Teaching Strategies for Success," Fall 2018
- Attended, Association of Writers and Writing Programs Annual Conference, Tampa, FL, Spring 2018
- Co-hosted, Jack Jones Literary Arts Retreat, Taos, NM, Fall 2017, Fall 2018
- Co-hosted, Culture, Too, Jack Jones Literary Arts, Savannah, GA, Summer 2019
- Published, "A Common Thing," D Magazine, Summer 2019
- Published, "Cutting Horse," McSweeney's Quarterly Concern, Fall 2017
- Published, "Moving the Animal," The Sun, Summer 2018
- Published, "Tipping," A Public Space, Fall 2018
- Attended, Mayborn Nonfiction Conference, University of North Texas, Denton, TX, Summer 2017, Summer 2018
- Attended, Texas Association of Creative Writing Teachers Conference, San Antonio, TX, Fall 2017, Summer 2018

College Service and Student Support

- Facilitated, "Memoir Writing Workshop at Parr Plano Public Library," Book-in-Common, Spring 2018
- Presented, Writing Center Workshops, Spring 2018 - Fall 2019
- Organized, African American History Month Speaker Event, Spring 2018
- Serve, Online Advisory Board, Summer 2017 - present
- Serve, African American History Month Committee, Summer 2017 - present
- Serve, Book-in-Common Committee, Summer 2018 - present
- Served, Campus Guide for English Faculty Candidates, Spring 2019

Leadership and Awards

- Awarded, Collin College Virtual Campus Fellowship, Spring 2019
- Awarded, Omi: Ledig House Fellowship, Spring 2019
- Awarded, Bread Loaf Writers' Conference Scholarship, Summer 2017
- Awarded, Jerome Foundation Camargo Core Fellowship, Spring 2019
- Awarded, A Public Space Fellowship, Fall 2018
- Awarded, Yaddo Fellowship, 2018

3 Year Contract for David John Weiland III Professor of History Full-time Faculty at Collin since 2007

Education/Experience

- Ph.D., History, University of Cambridge, Cambridge, UK, 1996

Professional Development and Publications

- Attended, Texas Conference on Introductory History Courses, Dallas, TX, Fall 2019
- Attended, Marth S. Jones, "Birthright Citizens: One Man's Journey From Sailor to Citizen in Antebellum America," Dallas, TX, April 2018
- Attended, Martin Powers, "Visualizing the People in Early Modern China and England," Dallas, TX, Spring 2018
- Attended, Michael Szonyi, "How to Dodge the Draft and Succeed as a Pirate in the Ming Dynasty," Dallas, TX, Fall 2018
- Attended, Texas Center for Working-Class Studies and the Book-In-Common Faculty Panel, Fall 2019
- Attended, Texas Center for Working-Class Studies Conference, Spring 2018
- Attended, H. W. Brands, "Two Centuries of the Constitution," Fall 2019
- Attended, The Burton C. Einspruch Lecture Series: "Unwelcome Exiles: Jewish Refugees in Mexico," "Understanding and Misunderstanding: Poland's Holocaust Laws," "Why? Explaining the Holocaust," "Confronting Our Past," The Universal Idea of Race, Semiotic Commerce, and Vernacular Occurrences," "The Texas Liberator: Witness to the Holocaust," "Death and Ghetto Death," When We Remember: The Murder of Hungarian Jews, March 19, 1944 - May 1945," "Deportation and Liberation in the Final Year of the Third Reich," Dallas, TX, Spring 2018 - Spring 2019
- Attended, Conference on the Holocaust and the Churches, Dallas, TX, Spring 2019
- Attended, Faculty Development Conference Presentations: "An Introduction to the Study of Historical Memory," "Anti-Intellectualism in America," "The First Five Hundred Years," "Turn On, Tune In, and Drop Out," Spring 2018
- Attended Faculty Development Conference Presentations: "Scaffolding' Toward a Better Artifact," "ACCESS Accommodations/Faculty Legal Obligations," "Managing Challenging Situations," "William McDougall: Purposive Activity, Emergent Evolution, Modern Materialism, and Eugenics," "Confronting a Quiet Classroom," Spring 2019

College Service and Student Support

- Serve, Faculty Advisor, Latter-Day Saint Student Association, Fall 2017 - Present
- Volunteer, Spring Fest History Booth, New Student Orientation Faculty Roundtables, New Student Orientation History Booth, Fall 2017 - Present
- Served, Faculty Panel Discussion on "The Trotsky" (Auteur Film Series), Fall 2019
- Serve, History Department Scholarship Coordinator, Fall 2017 - Present
- Serve, Collin College Adopy-A-Highway, Fall 2017 - Present
- Serve, Collin Technology Committee, Fall 2019 - Present
- Served, History Department Embedded Faculty Interviews, Summer 2019

3 Year Contract for Brian White Professor of Government Full-time Faculty at Collin since 2008

Education/Experience

- Ph.D., Political Science, Clark Atlanta University Atlanta, Georgia 2005

Professional Development and Publications

- Attended, Presentation, "An Afternoon with Cody Keenan," Spring 2019
- Attended, "The League of Women Voters Candidates Forum," Plano, Texas, Spring 2018
- Attended, Faculty Development Conference presentation: "Academic Effectiveness," Fall 2018
- Attended, "An Afternoon with State Senator Wendy Davis," Spring 2018
- Attended, Texas Community College Teachers Association, Frisco, Texas, Spring 2018
- Attended, "An Afternoon with US Senator Kay Bailey Hutchison," Fall 2017
- Attended, Faculty Development Conference presentation: "Games, Gamification, and the Quest for Student Engagement," Fall 2017

College Service and Student Support

- Served, Chemistry Faculty Search Committee, Spring 2019
- Serve, Student Activity Fee Advisory Committee, 2017-present
- Serve, African American History Month Committee, Fall 2019-present
- Served, Psychology Faculty Search Committee, Summer 2017
- Serve, Veterans Day Committee, Spring 2017-present
- Serve, Constitution Day Meeting Committee, 2017-present
- Served, Student Activity Fee Advisory Committee, Fall 2017-Spring 2018
- Attended, Resource Fair, Spring 2018; U.S. Senator Ted Cruz and Beto O'Rourke debate watch, Fall 2018; Rock the Vote, Fall 2017-present; Phi Theta Kappa Induction, Fall 2017; Participate, Welcome Back Squad, Fall 2017-present; Chili Cook-Off, Fall 2017-present; African American History Month Soul Food Luncheon, Fall 2017

3 Year Contract for Stephen Whitley Professor of English Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D., English, Texas A&M University, Commerce, Texas, 2014

Professional Development and Publications

- Presented, Conference on College Composition and Communication, Pittsburgh, PA, Spring 2019
- Attended, Conference on College Composition and Communication, Kansas City, MO, Spring 2018
- Attended, Collin College Faculty Development Conference presentation: "Games, Gamification and the Quest for Student Engagement," Fall 2017
- Attended, Collin College Faculty Development Conference presentations: "An Introduction to the Study of Historical Memory," "Classroom Mgt? SOBI? Dean of Students? Which One is It?," "Unconscious Bias," Spring 2018
- Attended, Trends in Teaching College Composition Conference presentation: "One Classroom: Many Voices, Innovative Pedagogies, Collaborative Strategies," Fall 2018
- Attended, Collin College Faculty Development Conference presentations: "What's the Deal with Linked Courses?," "Digitizing the Classroom," "Managing Challenging Situations," "Confronting a Quiet Classroom," Spring 2019

College Service and Student Support

- Serve, Faculty Council, Fall 2018 - present
- Serve, Discipline Appeals Committee, Fall 2017 - present
- Serve, WebMaster, Passport to the World, Fall 2018 - present
- Served, English Full-Time Faculty Search Committee, Summer 2017
- Served, English Full-Time Faculty Search Committee, Spring 2019
- Presented, "Cuba," Passport to the World, Fall 2017
- Served, New Faculty Mentor, Fall 2018 - Spring 2019
- Serve, English Textbook Selection Committee, Fall 2016 - present
- Serve, English Sourcebook Committee, Fall 2016 - present
- Served, Academic Planning Coach, Fall 2017
- Volunteered, Faculty Round Table, New Student Orientation, Fall 2017 - Spring 2018
- Served, Artifact Rater, Core Objectives Assessment Team, Spring 2018, Spring 2019

3 Year Contract for Julia Wickett Professor of Physics Full-time Faculty at Collin since 2014

Education/Experience

- Ph.D., Physics, University of Houston, Houston, Texas, 2010

Professional Development and Publications

- Attended, American Association of Physics Teachers 2019 Winter Meeting, Houston, Texas, Spring 2019
- Attended, Joint Fall Meeting of the Texas Sections of American Physical Society, American Association of Physics Teachers, and Zone 13 of the Society of Physics Students, Lubbock, Texas, Fall 2019
- Attended, eCollin Learning Center workshop, "Best Practices in Online Teaching," Fall 2019
- Attended, eCollin Learning Center webinar, "Accessibility," Spring 2019
- Attended, "Marketable Skills All College Event: Why Should We Hire Your Students?," Fall 2018
- Attended, eCollin Learning Center Webinar, "Engagement and Rigor," Spring 2019

College Service and Student Support

- Organize, Star Party, 2017-present
- Presented, Science demos, Wild West at the Park, Fall 2018
- Serve, Core Objectives Assessment Team, Summer 2017-present
- Serve, Academic Planning Coach, Summer 2017-present
- Serve, Instructional Technology Committee, Summer 2017-present
- Serve, Undergraduate Interdisciplinary Student Research Conference, abstract reviewer, Spring 2018-2019
- Served, Library Director Search Committee, Fall 2017
- Served, Chemistry Faculty Hiring Committee, Spring 2019
- Served, Associate of Arts/Associate of Science Degree Review Committee, Fall 2017
- Served, Collin Mentor Program, Summer 2017-Spring 2018
- Served, Faculty Council Summer Institute Committee, Summer 2017-2018
- Served, General Education Steering Committee, Summer 2017-Spring 2018
- Served, Quest Journal, reviewer, Summer 2018

Leadership and Awards

- Awarded, Engaged Faculty Named Scholarship, Collin College, Fall 2018
- Awarded, Mentor Excellence Award, Spring 2018

**3 Year Contract for R. Scott Yarbrough
Professor of English
Full-time Faculty at Collin since 1998**

Education/Experience

- M.A., English, Angelo State University, San Angelo, Texas, 1988

Professional Development and Publications

- Hosted, "Forces" 30th Anniversary Gala, Collin College, Spring 2019
- Served, Undergraduate Interdisciplinary Student Research Conference Committee, Spring 2017 - Spring 2019
- Published, "Forces" Editions 1 - 4, Collin College Digital Commons, Spring 2019
- Hosted, Texas Poet Laureate, Carol Coffee Reposa, "Writer's Workshop," Collin College, Spring 2019
- Presented, "Choppin' Cotton," and "Cotton Oil Mill Train Ride," [original poem and blues instrumental], Audie Murphy National Cotton Convention, Greenville, TX, Fall 2018
- Published, "Thanksgiving Poem," Texas Poetry Society Annual Journal, Spring 2018
- Attended, Community College Humanities Association Conference, Baltimore, MD, Fall 2018
- Served, "College Core Assignment Development to meet Core Objectives Assessment Team Requirements for English 1302 and 1301," Fall 2018
- Published, "Some Vegetable Sacrifice," Lamar University Press, Fall 2019

College Service and Student Support

- Serve, Advisor, Jack Cooke Kent Scholarship, Fall 2017 – present
- Serve, College Level Examination Program Exam Prompt Reviser, Fall 2018 - present
- Served, Approval/Rejection Process Committee Assessment, College Level Examination Program Exam, Fall 2019
- Serve, Faculty Sponsor, Western Culture School of Rock Music Student Organization, Fall 2017 - present
- Serve, Band Member, Annual All Services Military Ball, Fall 2017 - present
- Serve, Dignity Initiative Committee, Fall 2017 – present
- Volunteer, Veteran's Day Luncheon, Fall 2017 - present
- Present, "How to Publish" Workshop, Writing Center, Fall 2017 – present
- Served, Co-Chair, Junto Committee, English Department, Fall 2017 – Spring 2019
- Serve, Co-Advisor, Writer's Bloc, Fall 2017 - present
- Present, Collin's Creative Writing Program, Fall 2017 - present

Leadership and Awards

- Editor, "Forces" Literary Journal, Fall 2017 - present

Collin County Community College District Board of Trustees Personnel Report: Three-Year Faculty Contract Extensions

The following are three-year contract extensions for 2020-2021:

Name	Discipline	Campus
Angel, Lauryn L.	English	Frisco
Aryani, Gian	Economics	Plano
Bettacchi, Betty A.	English	Plano
Black, Millie D.	Political Science	Plano
Chalhoub, Martha M.	Mathematics	Frisco
Clark, Dallie B.	Humanities	Plano
Collins, Randy L.	Mathematics	Frisco
Commons, Wendy M.	English	McKinney
Cooper, Candace P.	Integrated Reading/Writing	McKinney
Foster, Shellene C.	Mathematics	Plano
Gingo, Diana C.	English	Frisco
Glass, John E.	Sociology	Frisco
Greig, Gloria L.	Emergency Medical Tech	McKinney
Grimland, Susan J.	English	Plano
Henderson, Emily E.	Dental Hygiene	McKinney
Kannampuzha, Rajasree	Physics	Plano
Mahon, Susan S.	Computer Science	Frisco
Mellott, Lisa T.	Photography	Plano
Miller, Adam S.	Philosophy	McKinney
Miller, Gwen C.	Biology	McKinney
Pearson, Chad E.	History	Plano
Piazza, Barry L.	Mathematics	Plano
Pisani, Whitney J.	Speech	Plano
Prince, Jeremy R.	Computer Networking	Frisco
Sears, Linda R.	Humanities	Plano
Sherman, Gregory W.	Physics	Plano
Shipley, Zackary D.	Political Science	Plano
Wang, Huili	Developmental - Math	McKinney
Ward, Roger C.	History	Plano

Collin County Community College District Board of Trustees Personnel Report: One-Year Faculty Contracts

The following are one-year faculty contracts for 2020-2021:

Name	Discipline	Campus
Adams, April C.	Health Information Management	McKinney
Adams, Hannah M.	Biology	Plano
Advani, Vijay	American Sign Language	Plano
Ahlberg, Mea	Economics	Plano
Akers, Cathleen M.	History	McKinney
Allen, Chanda F.	English	Plano
Basham, Tamara S.	Environmental Science	Plano
Ben-Hamida, Mouna	Biology	Plano
Bergman, Jennifer J.	CADD	Frisco
Beri, Meenakshi	Economics	Frisco
Bird, Melissa E.	Mathematics	McKinney
Birdsong, Daniel L.	Art	Plano
Blanchard, Brian J.	Political Science	Plano
Boozer, David K.	History	Frisco
Burkett, Brett	Geology	McKinney
Burch, Johnathan	Nursing	McKinney
Burnett, Brianna	Art	McKinney
Burnett, Lora	History	Plano
Carter, Casey L.	Music	Plano
Chan, Connie Y.	Mathematics	Frisco
Clark, Misti	Computer Science	Plano
Copeland, Benjamin A.	Political Science	Plano
Cox, Brad	Audio Engineering	Plano
Culpepper, Michele	Sports & Recreation	Frisco
Deutsch, Leon	Health Professions	McKinney
Dickenson, Kerry N.	English	Plano
Elphick, Keith	English	McKinney
Essary, Charles J.	Respiratory Therapy	McKinney
Ewing, Kristen A.	Developmental - Math	Plano
Fant, Raymond J.	Computer Networking	Frisco
Farrar, Ryan	English	Frisco
Fields, Andrea L.	Health Professions	McKinney
Gallamore, Monica	History	Frisco
Genneken, Anna M.	English	Plano
Gentry, Kimberly R.	Health Professions	McKinney
Gerber, Kim L.	Psychology	Frisco
Goza, Julianne P.	Kinesiology	Plano
Grudzien, Rafal M.	Chemistry	McKinney
Gunter, Rachel M.	History	Plano
Haggard, John R.	Communication Design	Plano

The following are one-year faculty contracts for 2020-2021:

Name	Discipline	Campus
Hamner, Elizabeth P.	Psychology	Frisco
Hanson, Barbara M.	English	Frisco
Heitlinger, Alex B.	Music	Plano
Heitman, David W.	Biology	Frisco
Hilberg, Jaclyn E.	English	Frisco
Hoening, John M.	History	Plano
Humphreys, Krystal	History	McKinney
Irwin-Coury, Shanna L.	Mathematics	McKinney
Jarnefeldt, Evans E.	Theater	Plano
Johnson, Katie A.	Biology	Frisco
Jones, Blaine R.	Emergency Medical Tech	McKinney
Kinnett, Forest R.	Music	Frisco
Kraemer, Jennifer D.	English	Frisco
La Point, Aida	Developmental - Math	Plano
Larue, Patrick F.	Political Science	Frisco
Lashgari, Sasha M.	Biology	Plano
LeBlanc, Richard J.	Communication Design	Plano
Lewis, Justin D.	Computer Science	Frisco
Lewis, Rhonda L.	English	Frisco
Lussier, Kristie O.	English	McKinney
Macready, John D.	Philosophy	Plano
Manuel, Abigail	English	Plano
Martin, Kelly	English	Plano
McLeroy, Robert B.	Real Estate	Frisco
McMillin, Jennifer L.	English	McKinney
Means, Lisa M.	Photography	Plano
Molina, Cathy	Chemistry	Frisco
Moore, Brittany K.	English	Frisco
Moore, Lindsay E.	English	Plano
Moten, James M.	Insurance/Business Management	Frisco
Muhammad, Najmah	Surgical Tech	McKinney
Mussell, Joseph R.	Economics	Plano
Nagar, Aditi	Chemistry	Plano
Neal, George W.	Art	Frisco
O'Neil, Kimberly	Political Science	Frisco
Otis, Lisa	Nursing	McKinney
Panahi, Mehrdad K.	Mathematics	Frisco
Parker, Salena P.	English	McKinney
Perdreauville, Amy J.	E-Business	Frisco
Reczek, Ronald M.	Culinary Arts	Frisco
Redgraves, Christopher M.	History	Frisco
Restmeyer, Christine C.	Health Information Management	McKinney
Richards, Serena M.	English	Frisco

The following are one-year faculty contracts for 2020-2021:

Name	Discipline	Campus
Robinson, Natasha T.	English	Plano
Robinson, Robert D.	Chemistry	Frisco
Rochell, Darrel B.	Welding	Tech
Rogers, Patricia	Nursing	McKinney
Sawyer, Pamela	Integrated Reading/Writing	Plano
Saylor, Michael	Information Systems/Cybersecurity	Frisco
Shad, Shahina	Mathematics	Frisco
Smith, Allen T.	Computer Networking	Frisco
Smith, Tawnya A.	Integrated Reading/Writing	Plano
Sorenson, Josh	Nursing	McKinney
Stowe, Ekaterina R.	Economics	Plano
Tahiro, Mohammed	Economics	Frisco
Tekarli, Sammer	Chemistry	Frisco
Thakore, Pinal T.	Mathematics	Plano
Thapa Magar, Krishna B.	Mathematics	Plano
Uhrig, Brenda	Nursing	McKinney
Ur-Rehman, Kashif	Accounting	McKinney
Valenzuela, Rosalinda M.	Political Science	Plano
Vincent, Tiffany B.	Political Science	Plano
Washington, Kaycee C.	Economics	Frisco
Williams, Julia M.	Business Management	Frisco
Wilson, Amy A.	Nursing	McKinney
Yadav, Puja S.	Mathematics	McKinney
Ymbert, Gilbert	Developmental Math	Plano
Young, Earl W.	Collision Repair	Tech

Collin County Community College District Board of Trustees

SUBJECT:

Sabbatical Leave request for qualified Collin faculty for August 2020 – December 2020.

Employee	Division	Leave Period
Chad Pearson	Academic Affairs, History	Fall 2020

Collin County Community College District
APPLICATION FOR SABBATICAL LEAVE



Instructions

Please complete this application by responding to all items. Attach requested documentation (in the order requested) and secure the appropriate signatures prior to submitting the application to the chair of the Sabbatical Leave Committee. **Please submit the original and 10 copies.**

Name Chad Pearson CWID 100110344
Title Professor of History Division Academic Affairs

Have you ever been granted a sabbatical? If yes: Dates of Prior Sabbatical(s): _____
Please provide a brief description of your previous sabbatical project:

Sabbatical Leave Period Being Requested

Dates: Beginning Date Aug. 2020 Ending Date Dec. 2020
Length: One semester Two semesters Other _____

Applicant's Agreement

ABSTRACT

Please give a summary description of the project and its significance in improving teaching and learning at Collin College. Please use language that can be readily understood by persons in areas of expertise other than your own. **PLEASE DO NOT EXCEED SPACE PROVIDED BELOW.**

This project will deepen my understanding of the labor-related interests of former slave owners and their allies during the period immediately after the American Civil War. Focusing chiefly on the actions of the first Ku Klux Klan, this project explores the relationship between vigilantism and management. By consulting primary sources in a handful of archives in the South, I will gain a significantly better appreciation of how this important, though under-explored, organization related to plantation owners and the labor force. Uninterrupted time in the archives will answer important questions, including how did vigilante organizations recruit? How did the leadership relate to the rank-and-file? How did Klan and Klan-like organization respond to labor-related problems?

By obtaining this knowledge, I will become a better scholar and classroom educator. One of my principle goals is to share what I learn with students and colleagues. Primary sources, including letters, almost always generate dynamic classroom discussions. In my experience, exposure to primary sources, which I regularly post on PowerPoints during lectures, spark student interest. Many become critical thinkers, and ultimately better students.

In summary, I can identify three outcomes. First, and most important, this information will help me become a better classroom educator. Second, I will share this knowledge with colleagues. I intend to speak at a faculty development day conference. Third, I would like to publish this research. I believe my findings will constitute a departure from most scholarship about the Klan, which tends to downplay the organization's managerial interests while focusing mainly on race relations.

Collin County Community College District Board of Trustees

Personnel Report: Administrative Appointments.

The following are Administrative Appointments for April 2020.

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Michael Dickson	N: Chief Innovation Officer O: Chief Innovation Officer	04/01/20	Chief Innovation Office	Reclassification	N: \$218,811 O: \$178,920
Gregory Forge	Associate Dean Student and Enrollment Services	03/16/20	Student and Enrollment Services	New position	\$83,883
Matt Geracie	Associate Dean Counseling and ACCESS	03/16/20	Counseling	Replacement Linda Qualia	\$83,499

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Michael Dickson
ADDRESS: Macomb, IL
POSITION: Chief Innovation Officer
DEPARTMENT: Chief Innovation Office, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	02/19 – 04/20	Chief Innovation Officer
Self-Employed	02/12 – 01/19	Technology Consultant
Western Illinois University	01/07 – 01/12	Vice President for Technology (CIO)
Western Illinois University	01/04 – 12/06	Special Assistant to the President for Technology
Western Illinois University	01/89 – 12/03	Executive Director Center for the Application of Information Technology
Western Illinois University	01/84 – 12/88	Director Information and Instructional Technologies

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Western Illinois University	1978	B.A., Education
University of Strasbourg	1993	Software Engineering Certification

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Gregory Forge
ADDRESS: McKinney, TX
POSITION: Associate Dean Student/Enrollment Services
DEPARTMENT: Student and Enrollment Services, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	06/17 – 02/20	College and Career Counselor
Collin College	11/15 – 05/17	Special Admissions Coordinator
Pulaski Technical College	03/15 – 10/15	Academic Advising
Pulaski Technical College	06/14 – 02/15	PBI Academic Advisor
Pulaski Technical College	03/14 – 05/14	Student Services Representative

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Arkansas Tech University	2014	M.S., College Student Personnel
Southern Arkansas University	2010	B.S., Psychology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Matt Geracie
ADDRESS: Plano, TX
POSITION: Associate Dean Counseling and ACCESS
DEPARTMENT: Counseling, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/13 – 03/20	Counselor
Austin Psychology and Assessment Center	12/11 – 10/13	Licensed Professional Counselor, Intern Therapist
Austin Community College	08/11 – 08/13	Counselor/Associate Professor
Austin Mindfulness Center	05/12 – 11/12	Licensed Professional Counselor, Intern Therapist
Austin Community College	01/11 – 08/11	Counselor Intern

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
St. Edward's University	2011	M.A., Counseling
University of Colorado	2007	B.A., Psychology

Collin County Community College District Board of Trustees

Personnel Report: Faculty Appointments.

The following are Faculty Appointments for April 2020.

NAME	TITLE	DATE	DEPARTMENT	REASON	SALARY
Jessica Betik	Professor Collegiate Academy, History	08/12/20	Academic Affairs	New position	\$65,009
Patrick Lewis	Professor Collegiate Academy, Art	08/12/20	Academic Affairs	New position	\$66,436
Therese Ogle	Professor Collegiate Academy, Psychology	08/12/20	Academic Affairs	New position	\$54,675
Isabel Reyes	Professor, Surgical Assisting	03/30/20	Health Sciences	New position	\$81,900
Stephanie Villasanti	Professor, Collision Technology	03/30/20	Collision Repair	New position	\$81,900
John P. Williams	Professor, History (Temporary)	02/24/20	Academic Affairs	New position	\$55,209

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jessica Betik
ADDRESS: Irving, TX
POSITION: Professor Collegiate Academy, History
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/16 – 05/20	Adjunct Professor, History
El Centro College	07/16 – 05/20	Adjunct Professor, History
Texas Christian University	08/09 – 12/10	Adjunct Professor, History
University of Aberdeen	01/07 – 06/09	History Tutor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Aberdeen	2014	Ph.D., History
Texas A&M University	2006	M.A., History
Texas A&M University	2004	B.A., History
Texas A&M University	2004	B.S., Psychology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Patrick Lewis
ADDRESS: Richardson, TX
POSITION: Professor Collegiate Academy, Art
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/07 – 05/20	Adjunct Professor, Art
Art Institute	01/14 – 04/19	Registrar

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
South University	2020	D.Min., Ministry
University of Dallas	2006	M.A., Art
St. John College	1992	B.A., Liberal Arts

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Therese Ogle
ADDRESS: Plano, TX
POSITION: Professor Collegiate Academy, Psychology
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/17 – 05/20	Adjunct Professor, Psychology
Farmersville ISD	10/18 – 03/20	Licensed School Psychologist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
McNeese State University	1992	M.S., Psychology
Centenary College of Louisiana	1987	B.S., Sociology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Isabel Reyes
ADDRESS: Wylie, TX
POSITION: Professor, Surgical Assisting
DEPARTMENT: Health Sciences, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/18 – 04/20	Adjunct Professor, Surgical Technology
Special Ops Staffing	09/07 – 04/20	Surgical Technologist and Assistant
HCA Heart Hospital Dallas	11/18 – 03/20	Surgical Technologist and Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
New Mexico Tech	2004	B.S., Biology
Richland College	2001	A.S., Liberal Sciences
Collin College	2019	Advanced Technical Certification in Surgical Assisting
National Center for Competency Testing	2014	Tech in Surgery Certification

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Stephanie Villasanti
ADDRESS: Krum, TX
POSITION: Professor, Collision Technology
DEPARTMENT: Collision Repair, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Solera Holdings Inc.	05/18 – 03/20	Collision Repair Subject Matter Expert
Black Sheep Craftworks	06/15 – 03/20	Owner
Eastfield Community College	01/10 – 04/18	Instructor
I-CAR	01/11 – 09/14	Instructor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2014	B.A.A.S., Education, Dispute Resolution and Welding
Mountain View College	2012	A.A.A.S., Welding Technology
Eastfield College	2006	A.A.A.S., Auto Body Technology
I-CAR	2020	Platinum
AWS	2019	Certified Weld Inspector

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: John P. Williams
ADDRESS: Denton, TX
POSITION: Professor, History (Temporary)
DEPARTMENT: Academic Affairs, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/10 – 02/20	Adjunct Professor, Part-time
Brookhaven College	01/15 – 02/20	College Success Mentor
Tarrant County College	10/14 – 12/14	Adjunct Professor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern Methodist University	2005	M.A., Liberal Arts
Coe College	2000	M.A., Teaching
Coe College	1995	B.A., History

Collin County Community College District Board of Trustees

Personnel Report: Staff Appointments.

The following are Staff Appointments for April 2020.

NAME	TITLE	DATE	DEPARTMENT	REASON	SALARY
Timothy Buchanan	Grounds Keeper	03/23/20	Grounds Maintenance	Replacement Damon Ling	\$29,239
Christopher Caballero	Collin Police Officer	04/06/20	Police Department	New position	\$55,969
Matthew Carmona	Collin Police Officer	04/06/20	Police Department	New position	\$53,779
Brian Chaney	Master Plumber	03/09/20	Physical Plant Support	Replacement Kevin Adams	\$59,327
Debra Craig	Manager Payroll	03/02/20	Finance and Budgeting	Replacement Gina Palma	\$71,000
Pamela Darling-Facio	Instructional Designer	03/23/20	eLearning	New position	\$55,995
Amanda Del Bosque	Administrative Assistant	03/23/20	Dual Credit	Replacement Jennifer Clay	\$36,711
Ophelia Eftekhar	Instructional Technologist	03/23/20	eLearning	Replacement Roy Brookshire	\$49,010
Tonya Elizondo	Collin College Police Cadet	03/09/20	Police Department	New position	\$45,914
Edward Franklin	Collin College Police Cadet	03/09/20	Police Department	New position	\$45,914
Kristy Gann	Police Telecommunicator	02/24/20	Police Department	Replacement Nicole Singh	\$39,459
Bernard Garrison	Plant Operations Worker	02/24/20	Physical Plant Support Services	Replacement Wyatt Ogden	\$30,247
Marilyn Harren	Director of ACCESS	04/20/20	ACCESS	New position	\$80,091
Bradley Hinkebein	Assistant Manager, District Grounds	03/23/20	Grounds Maintenance	New position	\$54,456
Hanan Ali Kalaji	Student Enrollment Specialist	04/01/20	Admissions and Advising	New position	\$33,015
Brittany Lemalu	Collin College Police Cadet	03/09/20	Police Department	New position	\$45,914
Emery McArtor	Technology Specialist	03/09/20	Campus Technology Services	Replacement Robert Fout	\$44,181
Willie McGee	Manager, Facilities/Plant Operations II	02/24/20	Physical Plant Support Services	Replacement Kenny Neal	\$70,905
Christopher Mixon	Collin College Police Cadet	03/09/20	Police Department	New position	\$45,914
Townsen Nelson	eLearning Assistant	04/06/20	eLearning	New position	\$32,864
Tuan Nguyen	Collin Police Officer	04/06/20	Police Department	New position	\$51,345
Vidhi Patel	eLearning Assistant	04/06/20	eLearning	New position	\$33,966
Jeremy Pigg	Campus Career Center Manager	04/01/20	Career Services	New position	\$53,272
Irene Schubert	Executive Assistant to Chief Financial Officer	03/23/20	Chief Financial Officer	Replacement Kelly Erb	\$53,535
Jillian Simpson	College and Career Counselor (Temporary)	03/09/20	College and Career Counselors	New position	\$52,798
Jimmy Smith	Operator Maintenance Technician, HVAC	03/23/20	Physical Plant Support	Replacement Erwin Whitlock	\$42,019

Collin County Community College District Board of Trustees

Amado Tobar	Student Enrollment Specialist	04/01/20	Admissions and Advising	New position	\$33,338
Austin Walker	Collin College Police Cadet	03/09/20	Police Department	New position	\$45,914
Chris Young	Collin Police Officer	04/06/20	Police Department	New position	\$55,969

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Timothy Buchanan
ADDRESS: Dallas, TX
POSITION: Grounds Keeper
DEPARTMENT: Grounds Maintenance, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Temps of McKinney at Collin College	07/19 – 04/20	Grounds Keeper
Lakewood Conservatory of Fine Arts	01/18 – 05/19	Music Instructor
Lucas Christian Academy	07/16 – 05/19	Music and Spanish Teacher
Kingdom Bilingual Educational Center	01/16 – 06/16	Math Teacher
Trevecca Nazarene University	06/14 – 12/15	Plant Operations

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Trevecca Nazarene University	2015	A.A., Praise and Worship

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Christopher Caballero
ADDRESS: Frisco, TX
POSITION: Collin Police Officer
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas Police Department	08/90 – 04/20	Police Officer

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Matthew Carmona
ADDRESS: Euless, TX
POSITION: Collin Police Officer
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
City of North Richland Hills	09/19 – 01/20	Police Officer
Dallas Area Rapid Transit	12/17 – 09/19	Police Officer
City of Hurst	11/16 – 12/17	Public Services Officer
City of Hurst	07/11 – 11/16	Detention Officer
Lafayette Parrish Sheriff's Office	11/08 – 06/10	Correctional Deputy

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
North Central Texas Council of Governments Regional Police Academy	2018	TCOLE

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Brian Chaney
ADDRESS: Wylie, TX
POSITION: Master Plumber
DEPARTMENT: Physical Plant Support Services, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
McKinney ISD	05/19 – 03/20	Master Plumber
Tam Brothers Plumbing	07/10 – 04/19	Lead Repair Master Plumber
Tri-Brother Plumbing Supply, Inc.	01/94 – 06/10	Manager

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Department of Licensing and Registration	1987	Master Plumber License

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Debra Craig
ADDRESS: Anna, TX
POSITION: Manager, Payroll
DEPARTMENT: Finance and Budgeting, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Cochise College	06/18 – 03/20	Director of Finance
Cochise College	05/17 – 06/18	Payroll Supervisor
Cochise College	04/16 – 05/17	Fixed Asset Accountant
Cochise County School	07/15 – 04/16	Accountant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Wayland Baptist University	2018	M.B.A., Accounting
Wayland Baptist University	2015	B.A.S., Accounting
Cochise College	2013	A.B.A., Business Administration

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Pamela Darling-Facio
ADDRESS: McKinney, TX
POSITION: Instructional Designer
DEPARTMENT: eLearning, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	02/18 – 03/20	Instructional Design Assistant, Part-time
Santa Rosa Junior College	01/96 – 03/20	Adjunct Instructor
Collin College	01/14 – 01/17	Continuing Education Instructor, Part-time

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Western Governors University, Texas	2013	M.Ed., Learning Technology
California State University, Chino	1989	B.S., Business Administration

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Amanda Del Bosque
ADDRESS: Sachse, TX
POSITION: Administrative Assistant
DEPARTMENT: Dual Credit, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Sundyne LLC	11/18 – 03/20	Executive Administrative Assistant
Freese & Nickols	11/17 – 08/18	Executive Support
MW Group	06/17 – 11/17	Human Resources Project Coordinator
Brinker International	12/15 – 02/17	Human Resources Executive Assistant
Energy Future Holdings	06/13 – 07/15	Human Resources Executive Assistant
DJS Intl Services Inc	09/12 – 06/13	Operations Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas	2010	B.S., Psychology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Ophelia Eftekhar
ADDRESS: Plano, TX
POSITION: Instructional Technologist
DEPARTMENT: eLearning, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	05/18 – 03/20	Instructional Design Assistant, Part-time
Service Mortgage First	02/15 – 10/15	Digital Media Specialist
Eastfield College	01/12 – 05/15	Adjunct Faculty, Digital Media

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Dallas	2012	M.F.A., Art and Technology
University of Texas at Dallas	2010	B.A., Art and Technology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Tonya Elizondo
ADDRESS: Wylie, TX
POSITION: Collin College Police Cadet
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Children's Medical Center	10/03 – 03/20	Patient Care Technician

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Collin College	2001	A.S., Physical Education

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Edward Franklin
ADDRESS: Fort Worth, TX
POSITION: Collin College Police Cadet
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Gateway Church	11/15 – 03/20	Lead Armed Security Officer
Gate Keeper	10/18 – 09/19	Armed Security Officer, Part-time
YMCA	05/13 – 06/16	Day Camp Counselor, Part-time

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Kristy Gann
ADDRESS: Farmersville, TX
POSITION: Police Telecommunicator
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin County Dispatch	06/01 – 03/20	911 Dispatcher
John Prudich, MD	04/90 – 06/19	Medical Assistant and Biller

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Paris Junior College	2019	A.S., Sociology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Bernard Garrison
ADDRESS: Frisco, TX
POSITION: Plant Operations Worker
DEPARTMENT: Physical Plant Support Services, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Trinity	02/19 – 01/20	Bearing Press Operator and Trainer
At Home	09/18 – 02/19	Pallet Jack Operator
Mattress Clearance Center	04/17 – 07/18	Customer Service Representative and Delivery Driver
Fresh Point Produce	06/16 – 10/16	Warehouse Worker
Monkey Sports	11/15 – 07/16	Warehouse Worker, Part-time
Brandon Industries	07/15 – 11/15	Installer
Watson and Chanlin	03/15 – 07/15	Plasma Operator
Encore Wire	07/14 – 03/15	Machine Operator

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Marilyn Harren
ADDRESS: Waco, TX
POSITION: Director, ACCESS
DEPARTMENT: ACCESS, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Texas State Technical College	11/14 – 03/20	Director of Disability Services
Texas State Technical College	07/11 – 11/14	Success Coach
Rapoport Academy	08/04 – 07/11	Dean of Students

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
City University of New York	2019	M.S., Disability Service in Higher Education
Baylor University	1983	B.A., Social Work
McLennan Community College	2005	Certification in Special Education, Pre-K-12th grade

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Bradley Hinkebein
ADDRESS: McKinney, TX
POSITION: Assistant Manager, District Grounds
DEPARTMENT: Grounds Maintenance, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
SiteOne Landscape Supply	10/06 – 03/20	Irrigation Department Manager
Longhorn Landscape Creations	06/03 – 09/06	Lawn Care Division Manager
Grant County Feeders	01/02 – 05/03	Assistant Cattle Receiving Manager

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas A&M University Commerce	1999	B.S., Animal Science

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Hanan Ali Kalaji
ADDRESS: Murphy, TX
POSITION: Student Enrollment Specialist
DEPARTMENT: Admissions and Advising, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Montana State University	10/19 – 02/20	TESOL Teacher
Adhwa'a Alhedava International School	08/16 – 05/18	Student Affairs Coordinator
International Exhibition and Conference on Higher Education	04/15 – 04/15	Client Representative and Interpreter
International Exhibition and Conference on Higher Education	04/13 – 04/13	Client Representative and Interpreter
International Exhibition and Conference on Higher Education	04/12 – 04/12	Client Representative and Interpreter

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Montana State University	2018	M.Ed., Higher Education Administration
Arab Open University	2015	B.A., Business Studies

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Brittany Lemalu
ADDRESS: Plano, TX
POSITION: Collin College Police Cadet
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Genpact	02/18 – 03/20	Content Moderator
Lea County Sheriff Department	01/10 – 08/17	Deputy Sheriff
Geo Group	03/07 – 07/10	Correctional Officer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
New Mexico Junior College	2011	Law Enforcement Officer Certification
New Mexico Junior College	2007	New Mexico Correctional Certification

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Emery McArtor
ADDRESS: Lavon, TX
POSITION: Technology Specialist
DEPARTMENT: Campus Technology Services, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/19 – 03/20	Technology Specialist, Part-time
523 Tech, LLC	01/19 – 03/20	On-site Technician
Emery McArtor Music	12/17 – 03/20	Sound Designer and Audio Engineer
Whoosh Animation	07/18 – 09/18	Sound Designer
Belmont University	06/17 – 12/17	Staff Engineer
Belmont University	01/17 – 05/17	Assistant Studio Manager

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Belmont University	2017	B.S., Audio Engineering Technology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Willie McGee
ADDRESS: McKinney, TX
POSITION: Manager, Facilities/Plant Operations II
DEPARTMENT: Physical Plant Support Services, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas Independent School District	09/15 – 03/20	Area Supervisor
All About Business	01/12 – 12/15	Owner, Part-time
University of Illinois	08/10 – 05/15	Building Service Worker
University of Illinois	06/07 – 08/10	Athletic Facilities Attendant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern New Hampshire University	2018	A.S., Business Administration

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Christopher Mixon
ADDRESS: Plano, TX
POSITION: Collin College Police Cadet
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Sun States Security	04/15 – 12/18	Security Officer
Crunch Fitness	06/17 – 12/17	Personal Trainer
LifeTime Fitness and Athletics	04/17 – 09/17	Front Desk Supervisor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Dallas Baptist University	2017	A.A., Kinesiology
Collin College	2014	A.A., Health and Fitness

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Townsend Nelson
ADDRESS: Frisco, TX
POSITION: eLearning Assistant
DEPARTMENT: eLearning Center, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/19 – 04/20	eLearning Lab Assistant, Part-time
Uber	07/17 – 04/20	Photographer, Part-time
KTXS Television	01/17 – 07/17	Photographer, Part-time

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Collin College	2018	A.A.S., Digital Media Design

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Tuan Nguyen
ADDRESS: Fate, TX
POSITION: Collin Police Officer
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Arlington Police Department	01/15 – 04/20	Police Officer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Conception Seminary College	2011	B.A., Philosophy
Arlington Police Commission	2015	TCOLE

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Vidhi Patel
ADDRESS: Wylie, TX
POSITION: eLearning Assistant
DEPARTMENT: eLearning Centers, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/18 – 04/20	eLearning Lab Assistant, Part-time
Collin College	08/16 – 10/18	Student Assistant, eLearning Center

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Dallas	2018	B.B.A., Business Administration

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jeremy Pigg
ADDRESS: Bowie, Texas
POSITION: Campus Career Center Manager
DEPARTMENT: Career Services, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Central Wyoming College	10/18 – 02/20	Career Center Services Manager/Instructor
Oklahoma State University	07/17 – 07/18	Career Counselor/Facilitator
ESL Schools	06/16 – 06/17	ESL Teacher
Regis University	05/15 – 05/16	Career Counselor
ESL Schools	02/15 – 04/15	ESL Teacher
Arapahoe County Human Services	01/14 – 01/15	Career Counselor
ESL Schools	02/11 – 12/13	ESL Teacher
Lutheran Family Services of Colorado	01/10 – 01/11	Employment Specialist
ESL Schools	02/03 – 12/09	ESL Teacher

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Colorado	2014	M.A., Educational Psychology
The University of Texas	1994	B.A., English
National Career Development Training	2018	Facilitating Career Development Training Certificate

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Irene Schubert
ADDRESS: Frisco, TX
POSITION: Executive Assistant to CFO
DEPARTMENT: Chief Financial Officer, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
RomaZone	07/18 – 04/20	Bookkeeper
Andrew Emerson, D.O.	11/16 – 04/20	Blackboard Administrator
Lehtola & Cannatti	06/16 – 04/20	Office Manager
Phillips Home Improvements	10/19 – 12/19	Assistant to VP of Sales and Operations
Edelweiss Associates	07/17 – 07/18	Bookkeeper
Stonebriar Funeral Home	10/13 – 04/16	Office Manager
Emerson Law Firm	04/06 – 01/15	Office Manager

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Ambassador University	1994	B.S., Home Economics

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jillian Simpson
ADDRESS: Plano, TX
POSITION: College and Career Counselor (Temporary)
DEPARTMENT: College and Career Counselors, Allen Center

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
University of Nebraska	07/19 – 09/19	Academic Advisor
Denton ISD	07/17 – 07/18	School Counselor
Little Elm ISD	08/16 – 08/17	School Counselor and Dual Credit Coordinator
Frisco ISD	08/08 – 08/16	Teacher and Instructional Coach

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern Methodist University	2016	M.S., Counseling
University of North Texas	2005	B.A., Psychology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jimmy Smith
ADDRESS: Princeton, TX
POSITION: Operator Maintenance Technician HVAC
DEPARTMENT: Physical Plant Support Services, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Service Experts Levy & Son	08/17 – 08/18	HVAC Installer and Plumber Apprentice
Collin College	06/09 – 08/17	Receiving Clerk/Plank Worker/Plant Operations Assistant

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Amado Tobar
ADDRESS: Dallas, TX
POSITION: Student Enrollment Specialist
DEPARTMENT: Admissions and Advising, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Mountainview College	01/18 – 02/20	Peer Advisor and Mentor
Mountainview College	09/17 – 12/17	Administrative Clerk

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Dallas Baptist University	2019	B.A., Communication
Mountainview College	2018	A.S., Liberal Arts

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Austin Walker
ADDRESS: Van Alstyne, TX
POSITION: Collin College Police Cadet
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Allen Police Department	04/11 – 03/20	Evidence Technician

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Dallas	2012	B.A., Criminology
Collin College	2009	A.A., Liberal Arts

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Christopher Young
ADDRESS: Allen, TX
POSITION: Collin Police Officer
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas Police Department	07/04 – 10/18	Police Officer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Prairie View A&M University	1997	B.S., Criminal Justice

Collin County Community College District Board of Trustees

Personnel Report: Promotions and Lateral Changes.

The following are Promotions and Lateral Changes for April 2020.

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Shayla Andrews	N: Academic Advisor O: Student Enrollment Specialist	03/02/20	N: Admissions and Advising O: Admissions and Advising	Replacement John Ciccia	N: \$48,296 O: \$39,473
Tammy Brown	N: Coordinator CE/Workforce Admissions O: Admissions/Records Assistant	03/09/20	N: Admissions and Records O: Admissions and Advising	Replacement Michelle Wilson	N: \$47,197 O: \$44,642
Charles Carpin	N: Collin Police Officer O: Collin Police Cadet	03/06/20	N: Police Department O: Police Department	Promotion	N: \$48,956 O: \$45,914
Christopher Chavez	N: Financial Aid/VA Advisor O: Call Center Specialist	03/02/20	N: Financial Aid O: Call Center	New position	N: \$46,563 O: \$39,358
Susan Coker	N: Financial Aid/VA Advisor O: Financial Aid/VA Assistant	02/17/20	N: Financial Aid O: Financial Aid	Replacement Kristen Carpenter	N: \$49,812 O: \$42,252
John Guillory	N: District College and Career Conselor O: Academic Advisor/Student Enrollment, Campus Lead	03/02/20	N: Admissions and Advising O: Admissions and Advising	New position	N: \$58,775 O: \$55,815
Candace Hamilton-Meserole	N: Assistant Manager Student Information Systems O: Academic Advisor and Campus Lead	03/09/20	N: Registration and Records O: Admissions and Advising	Replacement Cindy Pokrywa	N: \$57,297 O: \$49,846
Herbert Harper	N: Buyer O: Coordinator Purchasing	03/09/20	N: Purchasing O: Purchasing	Promotion	N: \$55,363 O: \$52,492
Tiffany Heitz	N: Veterinary Technology Coordinator O: Program Manager Certified Veterinary Assistant	03/16/20	N: Veterinary Technology Program O: Continuing Education, Healthcare	Promotion	N: \$60,337 O: \$56,654
Kristy Horkman	N: Executive ATP/Secretary to the Board O: Executive ATP/Secretary to the Board	04/01/20	N: President's Office O: President's Office	Reclassification	N: \$90,000 O: \$75,615

Collin County Community College District Board of Trustees

Mark Jerls	N: Supervisor Operator/Maintenance Technician O: Operator/Maintenance HVAC Technician	03/16/20	N: Physical Plant Support Services O: Physical Plant Support Services	Promotion	N: \$56,516 O: \$46,071
Susan Karlsen	N: Financial Aid/VA Advisor O: Financial Aid/VA Specialist	03/02/20	N: Financial Aid O: Financial Aid	Replacement Lindy Henrie	N: \$49,812 O: \$45,909
Hyun Kim	N: Collin Police Officer O: Collin Police Cadet	03/06/20	N: Police Department O: Police Department	Promotion	N: \$48,956 O: \$45,914
Diana Kollman	N: Assistant to the Associate Provost Instruction O: Administrative Assistant	03/26/20	N: Associate Provost of Instruction O: Academic Affairs/Work Force	Replacement Lori Mays	N: \$45,814 O: \$43,404
Brianna Mann	N: Financial Aid/VA Advisor O: Call Center Specialist	03/02/20	N: Financial Aid O: Call Center	Replacement Araceli Merryman	N: \$45,914 O: \$38,178
Jake Prus	N: Collin Police Officer O: Collin Police Cadet	03/06/20	N: Police Department O: Police Department	Promotion	N: \$48,956 O: \$45,914
Stacey Quesenberry	N: Assistant to the Dean O: Administrative Assistant	02/24/20	N: Academic Affairs O: Grants Management	Replacement Peggy Akers	N: \$45,348 O: \$42,939
Zach Reagan	N: Collin College Police Cadet O: Dispatcher	03/09/20	N: Police Department O: Police Department	New position	N: \$45,914 O: \$38,981
April Rice	N: Financial Aid/VA Advisor O: Financial Aid/VA Specialist	03/02/20	N: Financial Aid O: Financial Aid	New position	N: \$45,914 O: \$36,196
Joseph Rumore	N: Collin Police Officer O: Collin Police Cadet	03/06/20	N: Police Department O: Police Department	Promotion	N: \$48,956 O: \$45,914
Abel Saenz	N: Supervisor Operator/Maintenance Technician O: HVAC Operator/Maintenance Technician	02/24/20	N: Physical Plant Support Services O: Physical Plant Support Services	New position	N: \$59,901 O: \$49,764
Mindy Tomlin	N: Scholarly Communications Librarian O: Digital Commons Administrator	02/17/20	N: Library O: Library	New position	N: \$69,874 O: \$66,293
Alyssa Vaughn	N: Advisor O: Student Development Specialist	03/09/20	N: Admissions and Advising O: Admissions and Advising	Replacement Nadia Khedairy	N: \$43,964 O: \$36,671
Eamon Wentzel	N: Division Secretary O: Receiving Clerk	03/09/20	N: Facilities Management O: Physical Plant Support Services	New position	N: \$36,575 O: \$33,644

Collin County Community College District Board of Trustees

Erwin Whitlock	N: Manager Facilities/Plant Operations I O: Supervisor Operator/Maintenance Tech	03/02/20	N: Physical Plant Support Services O: Physical Plant Support Services	Replacement Ken Dunlap	N: \$65,892 O: \$61,454
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**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Shayla Andrews
ADDRESS: Princeton, TX
POSITION: Academic Advisor
DEPARTMENT: Admissions and Advising, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/16 – 03/20	Student Enrollment Specialist
Austin Community College	06/15 – 07/16	Student Services Assistant
Austin Community College	04/11 – 05/15	Admissions Assistant
Austin Community College	08/08 – 03/11	Business Assessment Specialist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Morgan State University	2019	M.Ed., Community College Administration and Supervision
Prairie View A&M University	2000	B.S., Computer Engineering Technology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Tammy Brown
ADDRESS: Collinsville, TX
POSITION: Coordinator CE/Workforce Admissions
DEPARTMENT: Admissions and Records, Courtyard Center

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	11/09 – 02/20	Admissions/Records Assistant

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Charles Carpin
ADDRESS: Frisco, TX
POSITION: Collin Police Officer
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/19 – 03/20	Collin Police Cadet
Heritage High School	08/19 – 10/19	Paraprofessional
Texas Air National Guard	05/18 – 10/19	Security Forces
The Spot Eatery Cinema	10/17 – 04/18	Server Assistant
Tractor Supply	04/17 – 07/17	Sales Representative
North Dallas Foundation Repair	05/16 – 07/16	Laborer
Salitas	12/15 – 04/16	Bus Boy
Raising Canes	12/14 – 08/15	Cook
North Dallas Foundation Repair	06/14 – 08/14	Laborer
Three Stacks	01/13 – 08/13	Line Cook

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas State University	2018	B.S., Criminal Justice

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Christopher Chavez
ADDRESS: Plano, TX
POSITION: Financial Aid/Veteran Affairs Advisor
DEPARTMENT: Financial Aid/Veteran Affairs, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	06/15 – 02/20	Call Center Specialist
Avenue F Family Health Center	11/14 – 05/15	Office Representative
Collegeboard SAT	03/11 – 09/15	Proctor
ACT	03/11 – 09/15	Proctor
Collin College	06/11 – 07/12	Call Center Specialist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2015	B.A.A.S., Public Affairs and Community Service
Collin College	2005	A.A., General Studies

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Susan Coker
ADDRESS: McKinney, TX
POSITION: Financial Aid/Veteran Affairs Advisor
DEPARTMENT: Financial Aid/Veteran Affairs, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	05/17 – 03/20	Financial Aid/Veteran Affairs Assistant
Parker University	09/14 – 10/15	Associate Director of Financial Aid
Parker University	03/12 – 08/14	Assistant Director of Financial Aid
Parker University	02/08 – 03/12	Financial Aid Counselor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Ball State University	1999	B.S., Sociology

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: John Guillory
ADDRESS: McKinney, TX
POSITION: District College and Career Counselor
DEPARTMENT: Admissions and Advising, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/19 – 03/20	Academic Advisor/Student Enrollment, Campus Lead
Collin College	10/16 – 09/19	Academic Advisor
Tarrant County Community College District	09/15 – 09/16	Academic Advisor
Louisiana State University, Eunice	08/10 – 08/15	Academic Services Coordinator
St. Landry Parish School Board	11/09 – 05/10	Supervisor, School Away from School

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern University	2008	M.A., Mass Communications
Southern University	2006	B.A., Mass Communications

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Candace Hamilton-Meserole
ADDRESS: Little Elm, TX
POSITION: Assistant Manager Student Information Systems
DEPARTMENT: Registration and Records, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	06/16 – 03/20	Academic Advisor and Campus Lead
University of Illinois at Springfield	10/13 – 05/16	Online Coordinator and Academic Advisor
University of Illinois at Springfield	02/13 – 09/13	Program Manager
University of Illinois at Springfield	08/11 – 01/13	Office Support Specialist
Healthcare and Family Services	01/10 – 07/11	Grant Monitor

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Illinois at Springfield	2013	M.P.A., Public Administration
University of Illinois at Springfield	2010	B.A., History
Project Management Institute	2018	Certified Associate of Project Management

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Herbert Harper
ADDRESS: McKinney, TX
POSITION: Buyer
DEPARTMENT: Purchasing, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/16 – 04/20	Purchasing Coordinator
Division of Community Services and Nonprofit Support (DCSNS) Arkansas	07/07 – 09/16	Arkansas Department of Human Services Purchasing Coordinator
Central Arkansas Veterans Hospital	08/06 – 09/06	Intern
Interstate Highway Signs Inc.	03/01 – 08/06	Traffic Coordinator
Hanover Direct	01/00 – 03/01	Inventory Control Analyst

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Philander Smith College	2007	B.S., Organizational Management

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Tiffany Heitz
ADDRESS: Wylie, TX
POSITION: Veterinary Technology Coordinator
DEPARTMENT: Veterinary Technology, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/15 – 03/20	Program Manager, Certified Veterinary Assistant
Cedar Valley College	08/16 – 01/18	Laboratory Coordinator
Veterinary Medical Specialist of DFW	09/14 – 08/16	Licensed Veterinary Technician
Banfield Pet Hospital	08/10 – 09/14	Practice Manager, Licensed Veterinary Technician
303 Animal Clinic	06/09 – 07/10	Veterinary Technician

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Cedar Valley College	2011	A.S., Veterinary Technology
Texas Board of Veterinary Medical Examiners	2011	Licensed Veterinary Technician Certificate

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Kristy Horkman
ADDRESS: McKinney, TX
POSITION: Executive Assistant to the President/Secretary to the Board
DEPARTMENT: President's Office, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/18 – 04/20	Executive Assistant to the President/Secretary to the Board
University of Arizona	12/16 – 09/18	Special Assistant to the Deputy Director
University of Arizona	02/15 – 12/16	Accountant, Associate
University of Arizona	07/14 – 02/15	Business Operations Specialist
Banner Health	03/13 – 07/14	Assistant to the Director of Education & Outreach
YoungLife	03/11 – 10/13	Surprise YoungLives Area Coordinator
City of De Pere	07/08 – 07/10	Administrative Assistant to the Public Works Director

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Purdue University	1998	B.L.S., Elementary Education

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Mark Jerls
ADDRESS: Van Alstyne, TX
POSITION: Supervisor Operator/Maintenance Technician
DEPARTMENT: Physical Plant Support Services, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	11/15 – 03/20	HVAC Plant Operator
TD Industries	01/12 – 10/15	General Building Mechanics/HVAC Tech Safety Coordinator

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Collin College	2017	Certificate of Operations and Supply Chain Management
Everest College	2012	HVAC, Universal EPA and 410 Certificate

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Susan Karlsen
ADDRESS: Sachse, TX
POSITION: Financial Aid/Veteran Affairs Advisor
DEPARTMENT: Financial Aid/Veteran Affairs, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/15 – 03/20	Financial Aid/Veteran Affairs Specialist
Collin College	05/15 – 08/15	Financial Aid/Veteran Affairs Division Secretary
Collin College	02/14 – 05/15	Financial Aid/Veteran Affairs Specialist
Steiner Education Group	03/02 – 02/13	Campus Director

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Phoenix	2016	B.S., Business
University of Phoenix	2010	A.A., Accounting

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Hyun Kim
ADDRESS: Irving, TX
POSITION: Collin Police Officer
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/19 – 03/20	Collin Police Cadet
Irving City Jail	09/18 – 10/19	Detention Officer
US Army Reserves	03/17 – 10/19	Wheeled Vehicle Mechanic

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Diana Kollman
ADDRESS: Princeton, TX
POSITION: Assistant to the Associate Provost Instruction
DEPARTMENT: Associate Provost of Instruction, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/19 – 04/20	Administrative Assistant, Academic Affairs
Collin College	03/15 – 09/19	Administrative Assistant, Nursing

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Capella University	2020	M.S., Higher Education
Thomas Edison State College	2014	B.A., Social Science
Thomas Edison State College	2013	A.A.S., Allied Health

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Brianna Mann
ADDRESS: Melissa, TX
POSITION: Financial Aid/Veteran Affairs Advisor
DEPARTMENT: Financial Aid/Veteran Affairs, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/19 – 03/20	Call Center Specialist
Collin County Temp Pool	09/18 – 11/18	Election Worker
Melissa ISD	08/17 – 06/18	Paraprofessional
Kelly Educational Staffing	05/16 – 06/17	Substitute Teacher, Melissa ISD
Melissa ISD	01/17 – 04/17	Clinical Student Teacher
Fathom Realty	06/11 – 10/16	Licensed Realtor
BR&EM Transportation, LLC	09/11 – 03/13	President
Dataworkforce	10/09 – 04/10	Recruiter

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Dallas	2004	B.S., Biology and Business Administration

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jake Prus
ADDRESS: Frisco, TX
POSITION: Collin Police Officer
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/19 – 03/20	Collin Police Cadet
Globe Life	10/18 – 10/19	Customer Service Representative
Cash's Cleaners	05/17 – 08/17	Customer Service Representative

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Collin College	2018	A.A.S., Criminal Justice

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Stacey Quesenberry
ADDRESS: Frisco, TX
POSITION: Assistant to the Dean/Academic Affairs
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/15 – 03/20	Administrative Assistant, Grants Management
Lovejoy Independent School District	07/08 – 08/14	Administrative Assistant

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Zach Reagan
ADDRESS: Royse City, TX
POSITION: Collin College Police Cadet
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	07/18 – 03/20	Dispatcher
Ray Scott State Farm Insurance	05/16 – 06/18	Customer Service Manager
Buffalo Wild Wings	07/16 – 11/16	Server
JCPenney Salon	11/14 – 06/16	Receptionist

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: April Rice
ADDRESS: Wylie, TX
POSITION: Financial Aid/Veteran Affairs Advisor
DEPARTMENT: Financial Aid/Veteran Affairs, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	12/19 – 03/20	Financial Aid and Veteran Affairs Specialist
The University of Texas at Dallas	07/19 – 11/19	Student Accounts Officer
The University of Texas at Dallas	01/17 – 07/19	Student Financial Aid Officer
Tulsa Community College	01/16 – 10/16	Scholarship Coordinator
Tulsa Community College	03/15 – 01/16	Financial Aid Advisor I
Tulsa Community College	10/14 – 03/15	Financial Aid Administrative Assistant I
Colorado Mountain College	03/13 – 04/14	Financial Aid Administrative Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Northeastern State University	2010	B.A., English

**RRECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Joseph Rumore
ADDRESS: Rowlett, TX
POSITION: Collin Police Officer
DEPARTMENT: Police Department, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/19 – 03/20	Collin Police Cadet
AT&T	11/15 – 10/19	Retail Sales Consultant
Bass Pro Shops	01/12 – 11/15	Front End Team Lead
Chick-Fil-A	01/11 – 01/12	Cashier

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Abel Saenz
ADDRESS: Wylie, TX
POSITION: Supervisor Operator/Maintenance Technician
DEPARTMENT: Physical Plant Support Services, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/10 – 02/20	HVAC Operator/Maintenance Technician
Metro Mechanical	10/96 – 09/10	Lead Foreman/Commercial HVAC Technician

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Department of Licensing and Registration	2019	Registered Air Conditioning and Refrigeration Technician License
Trane Learning Center	2019	Series R Water and Air Cooled Screw Chiller Certification
Trane Learning Center	2017	Tracer Synchrony Operation Certification
Trane Learning Center	2016	Tracer Ensemble Operation Certification
Trane Learning Center	2015	Operational Training Intellipak Certification

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Mindy Tomlin
ADDRESS: Plano, TX
POSITION: Scholarly Communications Librarian
DEPARTMENT: Library, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/17 – 03/20	Digital Commons Administrator
Collin College	05/13 – 08/17	Reference Librarian
University of Texas Tyler	01/12 – 05/13	Reference Librarian
University of Texas Arlington	12/10 – 01/12	Information Services/Information Literacy Library Assistant III/Reference Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2011	M.S., Library Science
Texas Christian University	2009	B.A., English

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Alyssa Vaughn
ADDRESS: Allen, TX
POSITION: Advisor
DEPARTMENT: Admissions and Advising, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/19 – 03/20	Student Development Specialist
Nordstrom	05/08 – 12/18	Store Administrator/Sales Representative

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Amberton University	2015	M.S., Counseling
University of Texas at Dallas	2010	B.S., Psychology
Collin College	2007	A.S., General Science

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Eamon Wentzel
ADDRESS: Wylie, TX
POSITION: Division Secretary
DEPARTMENT: Facilities Management, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/18 – 03/20	Receiving Clerk
Kelly Educational Temp Services	08/17 – 06/18	Substitute Teacher
Wylie ISD	03/17 – 07/17	Classroom Educational Aide
JP Morgan Chase Bank Merchant	08/06 – 02/17	Records Clerk

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
California State University	1985	B.S., Philosophy

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Erwin Whitlock
ADDRESS: McKinney, TX
POSITION: Manager Facilities/Plant Operations I
DEPARTMENT: Physical Plant Support Services, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	03/18 – 02/20	Supervisor Facility Operations
Collin College	01/10 – 03/18	HVAC Technician/Plant Operations

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Richland College	1999	A.A.S., Management

Collin County Community College District Board of Trustees

Personnel Report: Resignations and Terminations.

The following are Resignations and Terminations for April 2020.

EMPLOYEE	LAST DAY	SERVICE	TITLE	DEPARTMENT	REASON
Tonya Elizondo	03/16/20	<1	Collin College Police Cadet	Police Department	Resignation
James Elste	02/21/20	<1	Professor, Cybersecurity	Academic Affairs /Workforce	Resignation
Sandra K. Henderson	03/16/20	13	Financial Aid/VA Advisor	Financial Aid	Retirement
Blaine Jones	04/17/20	2	Professor, EMS	Health Sciences	Resignation
Caroline Langton	03/31/20	7	Coordinator Client Services	Corporate College Admin	Job elimination
Lori Mays	03/31/20	19	Assistant to the Associate Provost	Associate Provost of Instruction	Retirement
Kiran Patel	02/17/20	3	Project Manager IT	Chief Information Security Office	Separation
Cherri Smith	02/28/20	19	Buyer	Purchasing	Retirement
Praveenkumar Subramanian	03/11/20	<1	External and Enrollment Reporting Analyst	Institutional Research Office	Separation

April 28, 2020

SUBJECT:

Approval of the City of Plano’s Heritage Commission (HC) recommendations for the 2020 Heritage Tax Exemption program.

RECOMMENDATION:

The District President recommends approval of the Heritage Commission (HC) recommendations for the City of Plano’s 2020 Heritage Tax Exemption program.

RESOURCE PERSONNEL:

Steve Bassett, Chief Financial Officer

ATTACHMENTS

- A. City of Plano Ordinance dated February 24, 2020
- B. Exhibit “A” to Ordinance – list of properties

Respectfully Submitted By:



Steve Bassett, Chief Financial Officer

ORDINANCE NO. 2020-2-10

An Ordinance of the City of Plano, Texas, providing certain Heritage Resources within the City ad valorem tax relief as allowed by the Heritage Tax Exemption Program Ordinance, providing a severability clause, and an effective date.

WHEREAS, Article 8, Section 1-F of the Texas Constitution and the Texas Tax Code, Section 11.24, enable the City of Plano to exempt from taxation part or all of the assessed value of a structure if the structure is designated as a historically or archeologically significant site in need of tax relief to encourage its preservation; and

WHEREAS, City of Plano Ordinance No. 2019-8-6, authorizes the City Council of the City of Plano, upon certification and recommendation by the Heritage Preservation Officer, to exempt from the current year taxation part or all of the assessed value of a structure if the structure is designated as a historically significant site and in need of tax relief to encourage its preservation; and

WHEREAS, on January 8, 2020, the Planning staff carried out an inspection in accordance with the Heritage Tax Exemption Ordinance to certify and recommends 83 properties for approval of ad valorem tax relief for 2020 as more specifically described in Exhibit A; and

WHEREAS, the City Council finds that the structures listed in Exhibit A to this ordinance have been certified and recommended by the Heritage Preservation Officer and thus should be approved for ad valorem tax relief for 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS:

Section I. The historic structures identified in the attached Exhibit A are hereby approved by the City Council for tax exemptions for the current year (2020) consistent with the relief indicated in the attached exhibit and in accordance with the provisions of Ordinance No. 2019-8-6.

Section II. All land shall be assessed for taxation in the same equal and uniform manner as all other taxable property in the City.

Section III. It is the intention of the City Council that this ordinance and every provision hereof shall be considered severable and the invalidity or partial invalidity of any section, clause, or provision of this ordinance should not affect the validity of any other portion of this ordinance.

Section IV. This Ordinance shall become effective immediately upon its passage as required by law.

ORDINANCE NO. 2020-2-10

PASSED AND APPROVED THIS 24TH DAY OF FEBRUARY 2020.



Harry LaRosiliere, MAYOR

ATTEST:



Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:



Paige Mims, CITY ATTORNEY

Properties Recommended for Approval of the 2020 Tax Exemption

Property Location	Heritage Landmark/Heritage District (HD)	Owner Information	Staff Recommendation	Tax Exemption Percentage	2019 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.33735%	Estimated Exemption for 2020
1 1001 E. 15th Street	Plano National Bank/IOOF Lodge Downtown HD	The Schell Family Trust B Shirley Carter-Schell Trustee 1525 Janwood Drive Plano, TX 75075	Approval	50%	\$663,506	\$1,487	\$269	\$4,437	\$6,193
2 1015 E. 15th Street	Bagwill-Sherrill Building	1015 Metropolitan Plano Ltd. 3838 Oak Lawn Avenue; Suite 1416 Dallas, TX 75219	Approval	50%	\$195,063	\$437	\$79	\$1,304	\$1,821
3 1023 E. 15th Street	Merritt Building Downtown HD	M. F. Robert and Mirna Lynch 4604 Lawson Court Plano, TX 75093	Approval	50%	\$258,695	\$580	\$105	\$1,730	\$2,415
4 1211 E. 15th Street	Hood House	Legacy Pavers LLC 1211 E.15th Street Plano, TX 75074-6207	Approval	50%	\$96,975	\$217	\$39	\$648	\$905
5 1407 E. 15th Street	Carlisle House	Michael and Harriet Linz 1407 E. 15th Street Plano, TX 75074	Approval	100%	\$389,252	\$1,745	\$316	\$5,206	\$7,266
6 1410 E. 15th Street	Arch Weatherford House	Josephine Howser 1410 E. 15th Street Plano, TX 75074	Approval	100%	\$274,924	\$1,232	\$223	\$3,677	\$5,132
7 1413 E. 15th Street	Roller House	Damon & Kimberly Gonzalez 1413 E. 15th Street Plano, TX 75074	Approval	100%	\$456,155	\$2,044	\$370	\$6,100	\$8,515
8 1414 E.15th Street	Salmon House	Kenny and Toni Wilson 1414 E.15th Street Plano, TX 75074	Approval	100%	\$373,178	\$1,673	\$303	\$4,991	\$6,966
9 609 E. 16th Street	Mitchell House Haggard Park HD	Mason T. Mitchell 4501 Rock Creek Lane Frisco, TX 75034	Approval	100%	\$69,146	\$310	\$56	\$925	\$1,291
10 807 E. 16th Street	Wyatt House Haggard Park HD	Margarita Trejo 807 E. 16th Street Plano, TX 75074-5833	Approval	100%	\$204,450	\$916	\$166	\$2,734	\$3,817

Property Location	Heritage Landmark/Heritage District (HD)	Owner Information	Staff Recommendation	Tax Exemption Percentage	2019 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.33735%	Estimated Exemption for 2020
11	1211 E. 16th Street Carpenter House	Elizabeth Pool 1211 E. 16th Street Plano, TX 75074	Approval	100%	\$413,210	\$1,852	\$336	\$5,526	\$7,714
12	900 17th Street Schimelpfenig House Haggard Park HD	Jack and Cindy Boggs 1802 Weanne Drive Richardson, TX 75082	Approval	100%	\$237,386	\$1,064	\$193	\$3,175	\$4,431
13	901 17th Street Mathews House Haggard Park HD	Jennifer Owens LLC 939 North Winnetka Avenue Dallas, TX 75208-3750	Approval	100%	\$255,331	\$1,144	\$207	\$3,415	\$4,766
14	906 18th Street R.A. Davis House Haggard Park HD	Whitehead & Sheldon LLC 1213 Gardengrove Ct. Plano, TX 75075-7317	Approval	50%	\$332,748	\$746	\$135	\$2,225	\$3,106
15	909 18th Street Hughston House Haggard Park HD	R3TE Ventures, LLC 1912 Glenwick Drive Plano, TX 75075	Approval	50%	\$397,311	\$890	\$161	\$2,657	\$3,708
16	914 18th Street Mary Schimelpfenig House Haggard Park HD	Anthony and Debbie Holman 914 18th Street Plano, TX 75074	Approval	50%	\$72,065	\$161	\$29	\$482	\$673
17	1615 H Avenue Aldridge House Haggard Park HD	Clinton M. Haggard 7352 Independence Parkway Frisco, TX 75035	Approval	100%	\$378,186	\$1,695	\$307	\$5,058	\$7,060
18	1709 H Avenue Lamm House Haggard Park HD	John and Helen Proch 1709 H Avenue Plano, TX 75074	Approval	100%	\$194,988	\$874	\$158	\$2,608	\$3,640
19	1611 K Avenue Little Carlisle House	Little Carlisle House LLC 1611 K Avenue Plano, TX 75074	Approval	50%	\$136,396	\$306	\$55	\$912	\$1,273
20	1617 K Avenue Forman House	Gwendolyn Workman 1617 K Avenue Plano, TX 75074	Approval	50%	\$128,950	\$289	\$52	\$862	\$1,204

Heritage Landmark/Heritage District (HD)		Property Location	Owner Information	Staff Recommendation	Tax Exemption Percentage	2019 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.33735%	Estimated Exemption for 2020
21	McCall Skaggs House	1704 N Place	William and Annette Armstrong 1704 N Place Plano, TX 75074	Approval	100%	\$232,221	\$1,041	\$189	\$3,106	\$4,335
22	Wells Homestead	3921 Coit Road	Wells Homeplace LLC c/o Richard Wells 5001 K Avenue Plano, TX 75074	Approval	50%	\$52,733	\$118	\$21	\$353	\$492
23	Haggard Park HD	1600 Carpenter Drive	Wendi Carter 1600 Carpenter Drive Plano, TX 75074	Approval	75%	\$231,743	\$779	\$141	\$2,324	\$3,245
24	Haggard Park HD	1601 Carpenter Drive	Wykoff Kelly and Christopher Mark Dehertogh 1601 Carpenter Drive Plano, TX 75074	Approval	75%	\$231,743	\$779	\$141	\$2,324	\$3,245
25	Haggard Park HD	1604 Carpenter Drive	Greentree Properties, LLC 6239 Royal Lane Dallas, TX 75230	Approval	75%	\$252,446	\$849	\$154	\$2,532	\$3,534
26	Haggard Park HD	1605 Carpenter Drive	Sammie and Sharon Arnold 1605 Carpenter Drive Plano, TX 75074	Approval	75%	\$252,446	\$849	\$154	\$2,532	\$3,534
27	Haggard Park HD	1608 Carpenter Drive	Erika Bagby 102 Lakehill Court Hickory Creek, TX 75065	Approval	75%	\$252,446	\$849	\$154	\$2,532	\$3,534
28	Haggard Park HD	1612 Carpenter Drive	Charles William III & Katherine Kraft 3412 Starlight Trail Plano, TX 75023	Approval	75%	\$252,446	\$849	\$154	\$2,532	\$3,534
29	Haggard Park HD	1613 Carpenter Drive	Sallie Ann Plaxico 1613 Carpenter Drive Plano, TX 75074	Approval	75%	\$252,446	\$849	\$154	\$2,532	\$3,534
30	Haggard Park HD	1616 Carpenter Drive	John Weber and Marlen Jaddally 1616 Carpenter Drive Plano, TX 75074	Approval	75%	\$252,446	\$849	\$154	\$2,532	\$3,534
31	Haggard Park HD	1617 Carpenter Drive	Jake Meyer & Stefani E Reed 1617 Carpenter Drive Plano, TX 75074	Approval	75%	\$252,446	\$849	\$154	\$2,532	\$3,534
32	Haggard Park HD	1621 Carpenter Drive	Brett and Mara Bim 1621 Carpenter Drive Plano, TX 75074	Approval	75%	\$252,446	\$849	\$154	\$2,532	\$3,534

Heritage Landmark/Heritage District (HD)		Collin College (JCN) 0.081222%	Plano City (CPL) 0.4482%	2019 Improvement Value	Tax Exemption Percentage	Staff Recommendation	Owner Information	Estimated Exemption for 2020
33	1624 Carpenter Drive Haggard Park HD	\$128	\$706	\$209,910	75%	Approval	Mary Ann Thibodeaux P.O Box 940354 Plano, TX 75094	\$2,939
34	1625 Carpenter Drive Haggard Park HD	\$128	\$706	\$209,910	75%	Approval	Walter and Susan Ragsdale 1625 Carpenter Drive Plano, TX 75074	\$2,939
35	617 E. 16th Street Haggard Park HD	\$72	\$398	\$233,497	38%	Approval	Peggy Ostrander 617 E. 16th Street Plano, TX 75074	\$1,656
36	801 E. 16th Street Haggard Park HD	\$492	\$2,713	\$807,058	75%	Approval	Rudolph and Ramona Ringle 801 E. 16th Street Plano, TX 75074	\$11,299
37	811 E. 16th Street Haggard Park HD	\$225	\$1,242	\$369,478	75%	Approval	Gerald T. Schultz and Karen J. Bowen 811 E. 16th Street Plano, TX 75074	\$5,173
38	815 E. 16th Street Haggard Park HD	\$53	\$293	\$87,064	75%	Approval	Travis Hamilton 802 E. 15th Street Plano, TX 75074	\$1,219
39	819 E. 16th Street Haggard Park HD	\$125	\$689	\$204,968	75%	Approval	Michael Dagate 819 E. 16th Street Plano, TX 75074	\$2,870
40	901 E. 16th Street Haggard Park HD	\$125	\$690	\$205,231	75%	Approval	Coolik Family Trust c/o Russell Coolik 901 E. 16th Street Plano, TX 75074	\$2,873
41	907 E. 16th Street Haggard Park HD	\$104	\$575	\$171,126	75%	Approval	Richard McKee 907 E. 16th Street Plano, TX 75074	\$2,396
42	805 17th Street Haggard Park HD	\$65	\$360	\$106,983	75%	Approval	Bertha Cardenas 805 17th Street Plano, TX 75074	\$1,498
43	809 17th Street Haggard Park HD	\$33	\$179	\$53,363	75%	Approval	L.A. Whitley 809 17th Street Plano, TX 75074	\$747

Property Location	Heritage Landmark/Heritage District (HD)	Owner Information	Staff Recommendation	Tax Exemption Percentage	2019 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.33735%	Estimated Exemption for 2020
44	813 17th Street Haggard Park HD	John and Kathleen Brooks 813 17th Street Plano, TX 75074	Approval	75%	\$217,715	\$732	\$133	\$2,184	\$3,048
45	816 17th Street Haggard Park HD	Clint M. Haggard 7352 Independence Parkway Frisco, TX 75035	Approval	75%	\$71,642	\$241	\$44	\$719	\$1,003
46	907 17th Street Haggard Park HD	Larry Westbrook 907 17th Street Plano, TX 75074	Approval	75%	\$72,397	\$243	\$44	\$726	\$1,014
47	911 17th Street Haggard Park HD	PMM Enterprises LLC c/o Patricia M. Mason 2413 Neal Drive Garland, TX 75040	Approval	75%	\$38,039	\$128	\$23	\$382	\$533
48	810 18th Street Haggard Park HD	Dora Palao 810 18th St. Plano, TX 75074-5829	Approval	38%	\$55,479	\$94	\$17	\$282	\$394
49	811 18th Street Haggard Park HD	Muhammad R. & Tasleem R. Gaziani 811 18th St. Plano, TX 75074-5828	Approval	38%	\$1,000	\$2	\$0	\$5	\$7
50	812 18th Street Haggard Park HD	Spence Charles E and Henry Etta 106 Salsbury Circle Murphy, TX 75094-4122	Approval	38%	\$68,543	\$117	\$21	\$348	\$486
51	903 18th Street Haggard Park HD	Aierzzip LLC Attn: Nathan Hale 903 18th St., Ste 125 Plano, TX 75074	Approval	38%	\$492,908	\$840	\$152	\$2,505	\$3,497
52	913 18th Street Haggard Park HD	Robert Streiff 913 18th Street Plano, TX 75074	Approval	38%	\$131,285	\$224	\$41	\$667	\$931
53	920 18th Street Haggard Park HD	Ergonis Family Living Trust c/o Joe Ergonis 3353 Remington Drive Plano, TX 75023	Approval	38%	\$301,448	\$513	\$93	\$1,532	\$2,138
54	1517 G Avenue Haggard Park HD	Dacs Land, LLC 1517 G Avenue Plano, TX 75074-5725	Approval	38%	\$349,039	\$594	\$108	\$1,774	\$2,476

Heritage Landmark/Heritage District (HD)		Owner Information	Staff Recommendation	Tax Exemption Percentage	2019 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.33735%	Estimated Exemption for 2020
55	1521 G Avenue Haggard Park HD	Michael Douglas Fremming 1521 G Avenue Plano, TX 75074		75%	\$63,703	\$214	\$39	\$639	\$892
56	1600 H Avenue Haggard Park HD	Coolik Family Trust c/o Russell Coolik 901 E. 16th Street Plano, TX 75074	Approval	75%	\$130,860	\$440	\$80	\$1,313	\$1,832
57	1603 H Avenue Haggard Park HD	Carol Armstrong 1603 H Avenue Plano, TX 75074	Approval	75%	\$154,982	\$521	\$94	\$1,554	\$2,170
58	1607 H Avenue Haggard Park HD	Becky Armstrong 1607 H Avenue Plano, TX 75074	Approval	75%	\$183,221	\$616	\$112	\$1,838	\$2,565
59	1611 H Avenue Haggard Park HD	Pamela Holland 1611 H Avenue Plano, TX 75074	Approval	75%	\$140,209	\$471	\$85	\$1,406	\$1,963
60	1701 H Avenue Haggard Park HD	Jonathan Kuo-En Tang 1701 H Avenue Plano, TX 75074	Approval	75%	\$293,135	\$985	\$179	\$2,940	\$4,104
61	1706 H Avenue Haggard Park HD	Dragon Road LLC Yan Lu 2701 W. 15th St. #289 Plano, TX 75075	Approval	75%	\$131,400	\$442	\$80	\$1,318	\$1,840
62	1715 H Avenue Haggard Park HD	Young Dean Homestead Ltd. 625 W. Blondy Jhune Road Allen, TX 75002	Approval	38%	\$190,456	\$324	\$59	\$968	\$1,351
63	1003-07 E. 15th Street Downtown HD	Eng & Wong Plano Downtown LLC 7005 Chase Oaks Blvd., Suite 200 Plano, TX 75025	Approval	38%	\$1,100,670	\$1,875	\$340	\$5,594	\$7,808
64	1004 E. 15th Street Downtown HD	Metropolitan Mammoth Jack, Ltd. 3838 Oak Lawn Avenue, Suite 1416 Dallas, TX 75219	Approval	38%	\$420,973	\$717	\$130	\$2,139	\$2,986
65	1008 E. 15th Street Downtown HD	Crider Living Trust 3013 Crooked Stick Dr Plano, TX 75093	Approval	38%	\$408,202	\$695	\$126	\$2,074	\$2,896

Heritage Landmark/Heritage District (HD)		Property Location	Owner Information	Staff Recommendation	Tax Exemption Percentage	2019 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.33735%	Estimated Exemption for 2020
66	1010 E. 15th Street Downtown HD	LPW Real Estate Investment LLC 719 Cougar Dive Allen, TX 75013	Approval	38%	\$281,366	\$479	\$87	\$1,430	\$1,996	
67	1011 E. 15th Street Downtown HD	N A T Properties LLC 1014 15th Place Plano, TX 75074	Approval	38%	\$568,080	\$968	\$175	\$2,887	\$4,030	
68	1012 E. 15th Street Downtown HD	JSM TX Properties LLC c/o Judith Moore 6800 Del Norte Lane, Apt 245 Dallas, TX 75225	Approval	38%	\$229,520	\$391	\$71	\$1,166	\$1,628	
69	1013 E. 15th Street Downtown HD	Pierce Family Living Trust Ronald & Deborah Pierce Trustees 39 Vanguard Way Dallas, TX 75243	Approval	38%	\$418,533	\$713	\$129	\$2,127	\$2,969	
70	1016 E. 15th Street Downtown HD	JSM TX Properties LLC c/o Judith Moore 6800 Del Norte Lane, Apt 245 Dallas, TX 75225	Approval	38%	\$121,213	\$206	\$37	\$616	\$860	
71	1017 E. 15th Street Downtown HD	Comert Estates LLC c/o Selim Comert 1017 E. 15th Street Plano, TX 75074	Approval	38%	\$834,297	\$1,421	\$258	\$4,240	\$5,918	
72	1018 E. 15th Street Downtown HD	JSM TX Properties LLC c/o Judith Moore 6800 Del Norte Lane, Apt 245 Dallas, TX 75225	Approval	38%	\$94,000	\$160	\$29	\$478	\$667	
73	1020 E. 15th Street Downtown HD	CRH Rentals Ltd. 800 Central Parkway, Suite 100 Plano, TX 75074	Approval	38%	\$80,364	\$137	\$25	\$408	\$570	
74	1021 E. 15th Street Downtown HD	Tvg Holdings LLC 455 Bee Caves Road Lucas, TX 75002-7370	Approval	38%	\$142,973	\$244	\$44	\$727	\$1,014	
75	1024 E. 15th Street Downtown HD	JSM TX Properties LLC c/o Judith Moore 6800 Del Norte Lane, Apt 245 Dallas, TX 75225	Approval	38%	\$200,942	\$342	\$62	\$1,021	\$1,425	

Heritage Landmark/Heritage District (HD)		Owner Information	Staff Recommendation	Tax Exemption Percentage	2019 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.33735%	Estimated Exemption for 2020
76	1026 E. 15th Street & 1421 K Avenue Downtown HD	Sutton-1012 LLC c/o Richard Sutton 5577 Linhurst Court Fairview, TX 75069	Approval	38%	\$436,098	\$743	\$135	\$2,216	\$3,094
77	1031-1033 E. 15th Street Downtown HD	Katherine W. Power 5454 Emerson Avenue Dallas, TX 75209	Approval	38%	\$210,948	\$359	\$65	\$1,072	\$1,496
78	1032 E. 15th Street Downtown HD	Connor Chaddick Chaddick Center Leasing Office 1201 E. 15th Street, Suite 201 Plano, TX 75074	Approval	38%	\$420,887	\$717	\$130	\$2,139	\$2,986
79	1035 E. 15th Street Downtown HD	Audience Inc 4906 Shady Knolls Drive Allen, TX 75002-2728	Approval	38%	\$436,674	\$744	\$135	\$2,219	\$3,098
80	1037 E. 15th Street Downtown HD	Joerg & Cathy Fercher 628 Water Oak Dr. Plano, TX 75025	Approval	38%	\$163,760	\$279	\$51	\$832	\$1,162
81	1410-12 J Avenue Downtown HD	Brodhead Family Ltd. Partnership P O Box 865123 Plano, TX 75086	Approval	38%	\$384,525	\$655	\$119	\$1,954	\$2,728
82	1418 K Avenue Downtown HD	PMM Enterprises LLC c/o Patricia M. Mason 2413 Neal Drive Garland, TX 75040	Approval	38%	\$148,040	\$252	\$46	\$752	\$1,050
83	1422-1428 K Avenue/ 1112 E. 15th Street Downtown HD	Las Brisas Properties 1002 Marion Drive Garland, TX 75042	Approval	38%	\$1,498,926	\$2,553	\$463	\$7,617	\$10,633
					\$22,642,963	\$60,109	\$10,893	\$179,353	\$250,355

April 28, 2020

SUBJECT:

Approval of proposed course fees, effective as of Fall 2020.

RECOMMENDATION

The District President recommends that the Board of Trustees approve the proposed course fees, effective as of Fall 2020.

RATIONALE

Activity Care Professional: Proposed fees to cover the cost of liability insurance for clinical in this new program. The cost varies and will be assessed by semester (\$13 fall, \$9 spring and \$5 summer.)

Medical Assisting: This is a new program and the proposed fees will cover gloves, laboratory exam kits, EKG electrodes and paper, bandages, microscope slides and other miscellaneous supplies as well as liability insurance for clinical that vary by semester (\$13 fall, \$9 spring and \$5 summer).

Veterinary:

These fees are proposed to offset the cost of consumable lab supplies, waste disposal and equipment.

BUDGETARY CONSIDERATION

Many of the new trade programs require consumable items that cannot be reused from semester to semester or even class to class. The proposed fees will offset the cost of consumable items used by students.

RESOURCE PERSONNEL

Dr. Toni P. Jenkins, Senior Vice President of Campus Operations

ATTACHMENTS

- A) Lab Fees Itemized

Respectfully Submitted By:

Toni P. Jenkins

Toni P. Jenkins
Senior Vice President of Campus Operations

Collin County Community College District Board of Trustees
 Consideration of Approval of Course Fees
 Effective as of Fall 2020

	Course	Course Title	Fee	Effective Term
Activity Care Professional	GERS 1160	Clinical - Liability Fee	\$13 - \$5	Fall 2020
	GERS 2160	Clinical - Liability Fee	\$13 - \$5	Fall 2020
	GERS 2161	Clinical - Liability Fee	\$13 - \$5	Fall 2020
Surgical Assistant	MCDA 1360	Clinical - Liability Fee	\$13 - \$5	Fall 2020
	MCDA 1417	Procedures in a Clinical Setting - Lab fee	\$24.00	Fall 2020
	MDCA 1542	Medical Asstistant Lab Procedure - Lab fee	\$24.00	Fall 2020
Veterinary	VTHT 1301	Introduction to Veterinary Technology - Lab fee	\$10.00	Fall 2020
	VTHT 2321	Veterinary Parasitology - Lab fee	\$10.00	Fall 2020

**Collin College
Fee Request for Board Approval and/or Fee Modification**

Course Title or Program: GERS 1160 Clinical - Gerontology

Fee Name: Liability Fee

Fee Amount: \$13 to \$5

Detail Code/FOAPAL: _____ assigned by Business/Bursar Office

Requested Implementation Date or Term: Fall 2020

Justification for fee (attach applicable supporting documentation):

New program course liability fee for Activity Care Professional Certification. Fee covers liability insurance for students participating in clinical rotations. Amount is varied per semester as amount covers student for the entire year. Rates are established between the College's liability insurance and are subject to change. Current Fall charge \$13.00, Spring charge is \$9.00, and Summer charge is \$5.00

Select one from each list below:

- Original approval request (requires VP and Board approval) :
- Change to existing fee amount (requires VP Board approval) :
- Course Designation Change (no fee change):
- Fee Termination Notice:

Select one from list below:

- This is a course lab fee (<\$24):
- This is a course special fee (>\$24):
- This is a flow through fee:
- This is an administrative fee:
- Other (explain in justification block):

Approvals:

[Signature]
Requestor: Director or Associate Dean's Name/Signature

12/20/19
Date

[Signature]
Approver: Dean's Name/Signature

12.20.19
Date

[Signature]
Approver: Provost/Associate Vice President's Name/Signature

1/2/20
Date

[Signature]
Approver: Vice President's Name/Signature

1/3/20
Date

Instructions: Complete requested information, including detailed cost justification (attach second page if needed) and approving signatures through Provost approval. Email package to Bursar@collin.edu for detail code/accounting assignment (if needed). Requests for new fees or fee amount changes will be forwarded to appropriate Vice President for final approval and submission to Board. Fee requests should be submitted prior to the 5th of the month to be considered for Board agenda. Board determinations will be routed from submitting Vice President Office to Bursar to requesting dean. Departments are responsible for any necessary fee entries in Banner at course section level. Bursar Office forwards approvals to SES for Banner catalog input and Public Relations for registration guide updates.

- Texas Education Code (TEC) Citations for assessing fees:**
- TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24...
 - TEC, Subchapter B.54.0501(n): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction...
 - TEC, Subchapter E. 54.504: Special fee, greater than \$24, reflecting actual cost to the university of the materials or services for which the fee is collected.
 - TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: GERS 2160 Clinical - Gerontology

Fee Name: Liability Fee

Fee Amount: \$13 to \$5

Detail Code/FOAPAL: _____ assigned by Business/Bursar Office

Requested Implementation Date or Term: Fall 2020

Justification for fee (attach applicable supporting documentation):

New program course liability fee for Activity Care Professional Certification. Fee covers liability insurance for students participating in clinical rotations. Amount is varied per semester as amount covers student for the entire year. Rates are established between the College's liability insurance and are subject to change. Current Fall charge \$13.00, Spring charge is \$9.00, and Summer charge is \$5.00.

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 Requestor: Director or Associate Dean's Name/Signature

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 Date

[Signature]
 Approver: Dean's Name/Signature

12.20.19
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[Signature]
 Approver: Provost/Associate Vice President's Name/Signature

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- TEC, Subchapter E. 54.504: Special fee, greater than \$24, reflecting actual cost to the university of the materials or services for which the fee is collected.
- TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

**Collin College
Fee Request for Board Approval and/or Fee Modification**

Course Title or Program: GERS 2161 Clinical - Gerontology

Fee Name: Liability Fee

Fee Amount: \$13 to \$5

Detail Code/FOAPAL: _____
assigned by Business/Bursar Office

Requested Implementation Date or Term: Fall 2020

Justification for fee (attach applicable supporting documentation):

New program course liability fee for Activity Care Professional Certification. Fee covers liability insurance for students participating in clinical rotations. Amount is varied per semester as amount covers student for the entire year. Rates are established between the College's liability insurance and are subject to change. Current Fall charge \$13.00, Spring charge is \$9.00, and Summer charge is \$5.00.

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[Signature]
Requestor: Director or Associate Dean's Name/Signature

12/20/19
Date

[Signature]
Approver: Dean's Name/Signature

12.20.19
Date

[Signature]
Approver: Provost/Associate Vice President's Name/Signature

1/2/20
Date

[Signature]
Approver: Vice President's Name/Signature

1/3/20
Date

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- TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

**Collin College
Fee Request for Board Approval and/or Fee Modification**

Course Title or Program: MCDA 1360 - Clinical - Medical/Clinical Assistant

Fee Name: Liability Fee

Fee Amount: \$13 to \$5

Detail Code/FOAPAL: _____ assigned by Business/Bursar Office

Requested Implementation Date or Term: Fall 2020

Justification for fee (attach applicable supporting documentation):

New program course liability fee for Medical Assisting Certification. Fee covers liability insurance for students participating in clinical rotations. Amount is varied per semester as amount covers student for the entire year. Rates are established between the College's liability insurance and are subject to change. Current Fall charge \$13.00, Spring charge is \$9.00, and Summer charge is \$5.00

Select one from each list below:

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- Change to existing fee amount (requires VP Board approval):
- Course Designation Change (no fee change):
- Fee Termination Notice:

Select one from list below:

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- This is a course special fee (>\$24):
- This is a flow through fee:
- This is an administrative fee:
- Other (explain in justification block):

Approvals:

[Signature]
Requestor: Director or Associate Dean's Name/Signature

12/20/19
Date

[Signature]
Approver: Dean's Name/Signature

12.20.19
Date

[Signature]
Approver: Provost/Associate Vice President's Name/Signature

1/2/20
Date

[Signature]
Approver: Vice President's Name/Signature

1/3/20
Date

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 TEC, Subchapter E. 54.504: Special fee, greater than \$24, reflecting actual cost to the university of the materials or services for which the fee is collected.
 TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

**Collin College
Fee Request for Board Approval and/or Fee Modification**

Course Title or Program: MDCA 1417 Procedures in a Clinical Setting

Fee Name: Lab Fee

Fee Amount: \$24

Detail Code/FOAPAL: _____ assigned by Business/Bursar Office

Requested Implementation Date or Term: Fall 2020

Justification for fee (attach applicable supporting documentation):

New program lab fee for Medical Assistant Certification. Lab supplies to include exam gloves, laboratory exam kits (e.g. for pap smears), EKG electrodes, EKG paper, exam table paper, and disposable gowns and drapes.

Select one from each list below:

- Original approval request (requires VP and Board approval) :
- Change to existing fee amount (requires VP Board approval) :
- Course Designation Change (no fee change):
- Fee Termination Notice:

Select one from list below:

- This is a course lab fee (<\$24):
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- This is a flow through fee:
- This is an administrative fee:
- Other (explain in justification block):

Approvals:

[Signature]
Requestor: Director or Associate Dean's Name/Signature

12/20/19
Date

[Signature]
Approver: Dean's Name/Signature

12.20.19
Date

[Signature]
Approver: Provost/Associate Vice President's Name/Signature

11/2/20
Date

[Signature]
Approver: Vice President's Name/Signature

1/3/20
Date

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 TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

**Collin College
Fee Request for Board Approval and/or Fee Modification**

Course Title or Program: MDCA 1542 Medical Assistant Laboratory Procedure

Fee Name: Lab Fee

Fee Amount: \$24

Detail Code/FOAPAL: _____ assigned by Business/Bursar Office

Requested Implementation Date or Term: Fall 2020

Justification for fee (attach applicable supporting documentation):

New program lab fee for Medical Assistant Certification. Lab supplies to include exam gloves, alcohol, bandages, needles, vacutainer tubes, microscope slides, urinalysis supplies, quick strep kits.

Select one from each list below:

- Original approval request (requires VP and Board approval):
- Change to existing fee amount (requires VP Board approval):
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- Fee Termination Notice:

Select one from list below:

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- This is an administrative fee:
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Approvals:


Requestor: Director or Associate Dean's Name/Signature

12/20/19
Date


Approver: Dean's Name/Signature

12.20.19
Date


Approver: Provost/Associate Vice President's Name/Signature

11/2/20
Date


Approver: Vice President's Name/Signature

1/3/20
Date

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Texas Education Code (TEC) Citations for assessing fees:

- TEC, Subchapter E.54.501: *Laboratory Fees...shall not be more the \$24...*
- TEC, Subchapter B.54.0501(n): *Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction...*
- TEC, Subchapter E. 54.504: *Special fee, greater than \$24, reflecting actual cost to the university of the materials or services for which the fee is collected.*
- TEC, Chapter 130.084(b): *Fees necessary for efficient operation of the college...*

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: VTHT 1301 Introduction to Veterinary Technology

Fee Name: lab fee

Fee Amount: \$10.00

Detail Code/FOAPAL: _____ assigned by Business/Bursar Office

Requested Implementation Date or Term: Fall 2020

assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):

fee assessed to offset the cost of consumable lab supplies, waste disposal, and equipment.

Select one from each list below:

- Original approval request (requires VP and Board approval):
- Change to existing fee amount (requires VP Board approval)
- Course Designation Change (no fee change):
- Fee Termination Notice:

Select one from list below:

- This is a course lab fee (<\$24):
- This is a course special fee (>\$24):
- This is a pass-through fee:
- This is an administrative fee:
- Other (explain in justification block):

Approvals:

[Signature]
 Requestor: Director or Associate Dean's Name/Signature

12/17/19
 Date

[Signature]
 Approver: Dean's Name/Signature

1/2/20
 Date

[Signature]
 Approver: Provost/Associate Vice President's Name/Signature

1/2/20
 Date

[Signature]
 Approver: Vice President's Name/Signature

1/2/20
 Date

Instructions: Complete requested information, including detailed cost justification (attach second page if needed) and approving signatures through Provost approval. Email package to Bursar@collin.edu for detail code/accounting assignment (if needed). Requests for new fees or fee amount changes will be forwarded to appropriate Vice President for final approval and submission to Board. Fee requests should be submitted prior to the 5th of the month to be considered for Board agenda. Board determinations will be routed from submitting Vice President Office to Bursar to requesting dean. Departments are responsible for any necessary fee entries in Banner at course section level. Bursar Office forwards approvals to curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for assessing fees:

- TEC, Subchapter E.54.501: *Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...*
- TEC, Subchapter B.54.051(d): *Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction...*
- TEC, Subchapter E. 54.504: **Incidental Fees...***reasonably reflect actual cost to the university of the materials or services for which the fee is collected.*
- TEC, Chapter 130.084(b): *Fees necessary for efficient operation of the college...*

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: VTHT 2321 Veterinary Parasitology

Fee Name: lab fee

Fee Amount: \$10.00

Detail Code/FOAPAL: _____

Requested Implementation Date or Term: Fall 2020 assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):

fee assessed to offset the cost of consumable lab supplies, waste disposal, and equipment.

Select one from each list below:

- Original approval request (requires VP and Board approval):
- Change to existing fee amount (requires VP Board approval):
- Course Designation Change (no fee change):
- Fee Termination Notice:

Select one from list below:

- This is a course lab fee (<\$24):
- This is a course special fee (>\$24):
- This is a pass-through fee:
- This is an administrative fee:
- Other (explain in justification block):

Approvals:

Tiffy A.
 Requestor: Director or Associate Dean's Name/Signature

12/17/19
 Date

[Signature]
 Approver: Dean's Name/Signature

1/2/20
 Date

Davey McRite
 Approver: Provost/Associate Vice President's Name/Signature

1/2/20
 Date

Tom P. [Signature]
 Approver: Vice President's Name/Signature

1/2/20
 Date

Instructions: Complete requested information, including detailed cost justification (attach second page if needed) and approving signatures through Provost approval. Email package to Bursar@collin.edu for detail code/accounting assignment (if needed). Requests for new fees or fee amount changes will be forwarded to appropriate Vice President for final approval and submission to Board. Fee requests should be submitted prior to the 5th of the month to be considered for Board agenda. Board determinations will be routed from submitting Vice President Office to Bursar to requesting dean. Departments are responsible for any necessary fee entries in Banner at course section level. Bursar Office forwards approvals to curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for assessing fees:
 TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction...
 TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected.
 TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

April 28, 2020

SUBJECT:

Approval of application for participation in Texas Cooperative Liquid Assets Security System program (Texas CLASS).

RECOMMENDATION:

The District President recommends approval of the Participation Agreement with Texas CLASS, a Public Funds Investment Pool.

YIELDS:

The College currently is authorized to participate in three local government investment pools – Texpool, TexStar, and Texas TERM – all three are \$1 NAV daily liquidity pools that invest in U.S. government securities, repurchase agreements, and AAA-rated money market funds.

Texas CLASS offers a similar daily liquidity investment opportunity as Texpool, TexStar, and Texas TERM. Texas CLASS currently manages approximately \$13 billion of investments for Texas local government.

Representative yields of the pools discussed as of April 1, 2020 are as follows:

Texpool (Daily)	0.5518%
TexStar (Daily)	0.5098%
Texas TERM (Daily)	0.94%
Texas CLASS (Daily).....	1.1876%

Authorization to invest in the Texas CLASS will provide the College the opportunity to invest in professionally managed portfolios within the allowable limits of the College’s investment policy.

RESOURCE PERSONNEL:

Steve Bassett, Chief Financial Officer

ATTACHMENTS

- A. Texas CLASS Registration - Resolution to Participate
- B. Texas CLASS Letter of Acceptance confirming that Texas CLASS has reviewed the College’s Investment Policy and that Texas CLASS is an eligible investment option for the College
- C. February 2020 Participant List

Respectfully Submitted By:

Steve Bassett, Chief Financial Officer

Resolution to Participate

WHEREAS, the Public Funds Investment Act, Texas Government Code, Section 2256.001 et seq. (the Act) requires the governing body of each local government in this state to adopt investment policies in accordance with the terms of the Act; and

WHEREAS, pursuant to the requirements of the Act, the Board of Trustees (the Governing Body) of the Collin County Community College District (the Local Government) has previously reviewed and adopted an investment policy (the Policy) that provides in part that the funds of the local government will be invested in investments permitted by the Act in order to: (i) invest only in investments legally permitted under Texas law; (ii) minimize risk by managing portfolio investments so as to preserve principal and maintain a stable net asset value; (iii) manage portfolio investments to ensure that cash will be available as required to finance operations; and (iv) maximize current income to the degree consistent with legality, safety, and liquidity; and

WHEREAS, pursuant to the Policy and the Act, the Local Government has appointed Steven Bassett (the Investment Officer) to act as the investment officer of the Local Government; and

WHEREAS, the Act provides that funds under the control of a Local Government may be invested through investment pools meeting the standards of Section 2256.016 of the Act; and

WHEREAS, the Local Government has received and reviewed the Information Statement, dated December 2016 (the Information Statement), of Texas Cooperative Liquid Assets Securities System Trust (the Program), an investment pool administered by Public Trust Advisors, LLC that sets forth the information required by Section 2256.016(b) of the Act; and

WHEREAS, the Local Government has determined that the investments proposed to be acquired by the Program are of a type that are permitted by the Act and are consistent with the Policy; and

WHEREAS, the Local Government has determined that an investment in the Program will assist the Local Government in achieving the goals set forth in the Policy and will tend to preclude imprudent investment activities arising out of investment transactions conducted between the Local Government and the Program; and

WHEREAS, the Local Government understands that the Program operates through the Eighth Amended and Restated Trust Agreement dated as of April 8, 2019 (the Trust Agreement), that provides the terms on which the Program will operate and the rights of the Participants in the Program and sets forth the responsibilities of Public Trust Advisors, LLC as the administrator of the Program (the Administrator) and of Wells Fargo Bank as custodian (the Custodian);

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE LOCAL GOVERNMENT:

That the form, terms, and provisions of the Trust Agreement, a draft of which was presented and reviewed at this meeting, providing for the creation of the Program and for the rights of the Program Participants and the duties and responsibilities of the Administrator be and the same are hereby approved and adopted; and that the Investment Officer be and he or she is hereby authorized and directed to execute and deliver to the Administrator and the Custodian in the name and on behalf of the Local Government a participation certificate evidencing the agreement of the Local Government to be bound by the Trust Agreement substantially in the form of the Trust Agreement reviewed and approved at this meeting, together with such changes therein as may be approved by the said officer, such approval to be conclusively evidenced by the execution thereof; and be it further

Resolved that the investment program established by the Trust Agreement is hereby found and determined to be consistent with the Policy and to preclude imprudent investment activities arising out of investment transactions conducted between the Local Government and the Program; and be it further

Resolved that the Governing Body hereby officially finds and determines that the facts and recitations contained in the preamble of this Resolution are true and correct; and be it further

Resolved that the Governing Body hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this Resolution was adopted was posted for the time required by law preceding this meeting and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter thereof were discussed, considered, and formally acted upon all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act; and be it further

Resolved that the officers of the Local Government, and each of them, shall be and each is expressly authorized, empowered, and directed from time-to-time to do and perform all acts and things and to execute, acknowledge, and deliver in the name and under the corporate seal and on behalf of the Local Government all certificates, instruments, and other papers, whether or not herein mentioned, as they may determine to be necessary or desirable in order to carry out the terms and provisions of this Resolution and of the Trust Agreement hereby authorized and approved, such determination to be conclusively evidenced by the performance of such acts and things and the execution of any such certificate, financing statement, instrument, or other paper; and be it further

Resolved that this Resolution shall take effect and be in full force upon and after its passage.

_____	_____	_____
Authorized Signature	Date	Printed Name
_____	_____	_____
Authorized Signature	Date	Printed Name

Texas CLASS Participant List February 2020

Counties

Angelina County	Fort Bend County, Office of County Clerk
Aransas County	Franklin County
Bastrop County	Gaines County
Bell County	Galveston County
Brazoria County	Gillespie County
Brazos County	Guadalupe County
Brewster County	Harris County
Burleson County	Harrison County
Burnet County	Hays County
Caldwell County	Hidalgo County
Carson County	Hill County
Cass County	Hopkins County
Chambers County	Howard County
Coke County	Jackson County
Collin County	Jasper County
Colorado County	Jefferson County
County of Andrews	Johnson County
County of Karnes	Kaufman County
County of Live Oak	Kenedy County Commissioners' Court
County of Medina	Kleberg County
County of Tyler	Lee County
County of Zavala	Limestone County
Crane County	McLennan County
Denton County	Midland County
Denton County District Clerk	Montgomery County
Dimmit County	Navarro County
East Montgomery County ID	Nueces County
Eastland County	Orange County
Ector County	Parker County
El Paso County	Polk County
Ellis County	Potter County
Fort Bend County	Randall County
Fort Bend County District Clerk	

Texas CLASS Participant List February 2020

Counties (cont.)

Rockwall County
San Jacinto County
San Patricio County
San Patricio County Tax Assessor-Collector
Scurry County
Sherman County
Smith County
Tarrant County
Taylor County
Tom Green County
Tom Green County Clerk
Travis County

Trinity County
Tyler County Clerk
Val Verde County
Van Zandt County
Walker County
Waller County
Washington County
Webb County
Wharton County
Wheeler County
Willacy County
Wilson County

Municipalities

Brays Oaks Mgmt. District
City of Allen
City of Alpine
City of Alvin
City of Andrews
City of Aransas Pass
City of Arlington
City of Austin
City of Balch Springs
City of Bastrop
City of Bay City
City of Bedford
City of Bellmead
City of Belton
City of Boerne
City of Bridgeport
City of Brownsville
City of Bryan

City of Buda
City of Bulverde
City of Burleson
City of Burnet
City of Carrollton
City of Castle Hills
City of Cedar Hill
City of Cibolo
City of Cleburne
City of Colleyville
City of Columbus
City of Commerce
City of Conroe
City of Converse
City of Converse Econ. Dev. Corp.
City of Coppell
City of Cottonwood Shores
217City of Dallas

Texas CLASS Participant List February 2020

Municipalities (cont.)

City of Deer Park	City of Levelland
City of Denver City	City of Liberty Hill
City of DeSoto	City of Lockhart
City of El Campo	City of Longview
City of El Paso	City of Lubbock
City of Fate	City of Madisonville
City of Ferris	City of Mansfield
City of Floresville	City of Marble Falls
City of Fort Worth	City of McKinney
City of Friendswood	City of Mercedes
City of Fulshear	City of Mesquite
City of Garland	City of Midland
City of Goliad	City of Missouri City
City of Granbury	City of Montgomery
City of Greenville	City of Navasota
City of Gregory	City of New Braunfels
City of Haltom City	City of Pasadena
City of Harker Heights	City of Pearland
City of Highland Village	City of Piney Point Village
City of Hill Country Village	City of Plano
City of Hunters Creek Village	City of Port Aransas
City of Huntsville	City of Port Arthur
City of Ivanhoe	City of Portland
City of Katy	City of Richmond
City of Kerrville	City of Rosenberg
City of Kingsbury	City of San Marcos
City of Kingsville	City of Schertz
City of Krugerville	City of Shavano Park
City of La Feria	City of Sherman
City of La Porte	City of Southlake
City of Lancaster	City of Sugar Land
City of Laredo	City of Taylor
City of League City	218 City of Taylor Lake Village
City of Leander	City of Temple

Texas CLASS Participant List February 2020

Municipalities (cont.)

City of Todd Mission
City of Tomball
City of Troup
City of Victoria
City of Vidor
City of Weatherford
City of Webster
City of White Oak

City of Whitehouse
City of Woodcreek
Krugerville Community Development Corporation
Krugerville Economic Development
Town of Trophy Club
Village of Bee Cave

School Districts

Alamo Heights ISD
Alice ISD
Allen ISD
Alpine ISD
Alvin ISD
Amarillo ISD
Anahuac ISD
Angleton Independent School
Aransas County ISD
Arlington ISD
Athens ISD
Atlanta ISD
Austin ISD
Azle ISD
Beckville ISD
Beeville ISD
Belton ISD
Birdville ISD
Brenham ISD
Brownsville ISD
Bryan ISD
Burkburnett ISD
Caldwell ISD

Calhoun County ISD
Canutillo ISD
Carroll ISD
Celina ISD
Channelview ISD
Chapel Hill ISD
China Spring ISD
Clear Creek ISD
Cleveland ISD
College Station ISD
Columbia - Brazoria ISD
Columbus ISD
Comal ISD
Community ISD
Connally ISD
Conroe ISD
Coppell ISD
Corpus Christi ISD
Corsicana ISD
Crane ISD
Crosbyton CISD
Crowley ISD
Cypress - Fairbanks ISD

Texas CLASS Participant List February 2020School Districts (cont.)

Dallas County Schools
Dallas ISD
Deer Park ISD
Del Valle ISD
Denton ISD
DeSoto ISD
Devers ISD
Dickinson ISD
Dripping Springs ISD
Duncanville ISD
Eagle Mountain - Saginaw ISD
Eanes ISD
East Central ISD
Edcouch - Elsa ISD
Eden CISD
Edgewood ISD
Edinburg CISD
El Paso ISD
Ennis ISD
Everman ISD
Farmersville ISD
Forney ISD
Fort Bend ISD
Fort Hancock ISD
Fort Sam Houston ISD
Fort Worth ISD
Frankston ISD
Fredericksburg ISD
Frenship ISD
Friendswood ISD
Galena Park ISD
Galveston ISD
Garland ISD
George West ISD
Georgetown ISD
Glasscock County ISD
Goliad ISD
Gonzales ISD
Goose Creek Consolidated ISD
Grand Prairie ISD
Greenville ISD
Groesbeck ISD
Gunter ISD
Hardin ISD
Harlandale ISD
Harlingen CISD
Hays CISD
Hereford ISD
Hitchcock ISD
Hudson ISD
Huntsville ISD
Hurst Euleless Bedford ISD
Hutto ISD
Industrial ISD
Iraan - Sheffield ISD
Irving ISD
Jacksonville ISD
Katy ISD
Kaufman ISD
Keller ISD
Kemp ISD
Kenedy ISD
Kilgore ISD
Killeen ISD
220Klein ISD
La Porte ISD

Texas CLASS Participant List February 2020School Districts (cont.)

La Vega ISD
La Vernia ISD
Lake Dallas ISD
Lake Travis ISD
Lake Worth ISD
Lamar CISD
Lancaster ISD
Leander ISD
Leveretts Chapel ISD
Liberty ISD
Little Cypress - Mauriceville CISD
Little Elm ISD
Lockhart ISD
London ISD
Longview ISD
Lorenzo ISD
Lovejoy ISD
Mabank ISD
Madisonville CISD
Magnolia ISD
Manor ISD
Mansfield ISD
Marble Falls ISD
Marshall ISD
McKinney ISD
Mercedes ISD
Meyersville ISD
Midland ISD
Midway ISD
Millsap ISD
Mission CISD
Montgomery ISD
Mt. Pleasant ISD
Nacogdoches ISD
New Braunfels ISD
North East ISD
Northside ISD
Overton ISD
Palestine ISD
Palmer ISD
Paris ISD
Pasadena ISD
Pearland ISD
Pearsall ISD
Pettus ISD
Pflugerville ISD
Pharr - San Juan - Alamo ISD
Pine Tree ISD
Plainview ISD
Plano ISD
Prosper ISD
Queen City ISD
Randolph Field ISD
Raymondville ISD
Red Oak ISD
Redwater ISD
Refugio ISD
Region 1 ESC
Region 6 ESC
Region 18 ESC
Region 19 ESC
Rice CISD
Rio Grande City CISD
River Road ISD
221Rockwall ISD
Rogers ISD

Texas CLASS Participant List February 2020School Districts (cont.)

Roma ISD	Taylor ISD
Roosevelt ISD	Temple ISD
Royse City ISD	Terrell ISD
S & S CISD	Texarkana ISD
Sabine ISD	Texas School for the Blind ISD
Salado ISD	Texas School for the Deaf
San Angelo ISD	Texas Tech University System
San Benito CISD	Thorndale ISD
San Elizario ISD	Tomball ISD
San Felipe - Del Rio CISD	Troup ISD
Santa Fe ISD	Tuloso - Midway ISD
Sanger ISD	United ISD
Schertz Cibolo Universal City ISD	Venus ISD
Scurry - Rosser ISD	Victoria ISD
Sealy ISD	Vidor ISD
Seguin ISD	Waco ISD
Sharyland ISD	Wall ISD
Sherman ISD	Waller ISD
Sinton ISD	Waxahachie ISD
Slaton ISD	Weatherford ISD
South San Antonio ISD	Weslaco ISD
Southside ISD	West ISD
Spring ISD	White Oak ISD
Stafford MSD	Whitesboro ISD
Stamford ISD	Wylie ISD
Stanton ISD	Yorktown ISD
Sweeny ISD	Ysleta ISD
Taft ISD	Zapata County ISD
Tatum ISD	

Texas CLASS Participant List February 2020

Special Districts

Baker Road M.U.D.	Conroe M.U.D. No. 1
Barker Cypress M.U.D.	Corinthian Point M.U.D. No. 2
Bastrop - Travis Counties E.S.D. No. 1	CPS Energy
Bauer Landing Water Control I.D.	Crystal Clear Special Utility District
Bay Colony M.U.D.	Cypress Forest P.U.D.
Baybrook M.U.D. No. 1	Dallas County Utility & Reclamation District
Beechnut M.U.D.	Denton Fresh Water Supply Dist. No. 10
Bell County W.C.I.D. No. 1	DeWitt County Drainage Dist. No. 1
Bell County W.C.I.D. No. 6	East Montgomery County M.U.D. No. 3
Bissonnet M.U.D.	East Montgomery M.U.D. No. 4
Blue Ridge West M.U.D.	El Paso County 911 District
Brazoria County Drainage Dist. No. 5	Encanto Real U.D.
Brazoria County F.W.S.D. No. 2	First Colony Levee Improvement District
Brazoria County M.U.D. No. 2	First Colony M.U.D. No. 9
Brazoria County M.U.D. No. 3	Flamingo Isles M.U.D.
Brazoria County M.U.D. No. 6	FM 1960 Green Medians
Brazoria County M.U.D. No. 29	Fort Bend County Management Dist. No. 1
Brazoria County M.U.D. No. 32	Fort Bend County E.S.D. No. 1
Brazoria County M.U.D. No. 39	Fort Bend County E.S.D. No. 3
Brazoria County M.U.D. No. 40	Fort Bend County E.S.D. No. 4
Brazoria County M.U.D. No. 61	Fort Bend County E.S.D. No. 6
Bridgeland Management District	Fort Bend County E.S.D. No. 7
Brookshire Municipal Water District	Fort Bend County F.W.S.D. No. 2
Caldwell County Appraisal District	Fort Bend County Management Dist. No. 1
Camfield M.U.D.	Fort Bend County M.U.D. No. 25
Castlewood M.U.D.	Fort Bend County M.U.D. No. 30
Chambers County I.D. No. 2	Fort Bend County M.U.D. No. 34
Chelford One M.U.D.	Fort Bend County M.U.D. No. 35
Cimarron M.U.D.	Fort Bend County M.U.D. No. 41
Cinco M.U.D. No. 9	Fort Bend County M.U.D. No. 68
Clay Road M.U.D.	Fort Bend County M.U.D. No. 94
CNP U.D.	223 Fort Bend County M.U.D. No. 115

Texas CLASS Participant List February 2020

Special Districts (cont.)

Fort Bend County M.U.D. No. 116	Harris County E.S.D. No. 15
Fort Bend County M.U.D. No. 128	Harris County E.S.D. No. 17
Fort Bend County M.U.D. No. 144	Harris County E.S.D. No. 21
Fort Bend County M.U.D. No. 145	Harris County E.S.D. No. 24
Fort Bend County M.U.D. No. 149	Harris County E.S.D. No. 25
Fort Bend County M.U.D. No. 155	Harris County E.S.D. No. 28
Fort Bend County M.U.D. No. 165	Harris County E.S.D. No. 46
Fort Bend County M.U.D. No. 194	Harris County E.S.D. No. 47
Fort Bend County M.U.D. No. 206	Harris County E.S.D. No. 48
Ford Bend County M.U.D. No. 220	Harris County I.D. No. 18
Fort Bend E.S.D. No. 2	Harris County M.U.D. No. 1
Fort Bend L.I.D. No. 14	Harris County M.U.D. No. 5
Fort Bend M.U.D. No. 66	Harris County M.U.D. No. 36
Fort Bend M.U.D. No. 142	Harris County M.U.D. No. 46
Fort Bend M.U.D. No. 176	Harris County M.U.D. No. 48
Fort Bend Waller Counties M.U.D. No. 3	Harris County M.U.D. No. 49
Galveston County E.S.D. No. 1	Harris County M.U.D. No. 53
Galveston County M.U.D. No. 14	Harris County M.U.D. No. 70
Galveston County M.U.D. No. 15	Harris County M.U.D. No. 81
Generations Park M.D.	Harris County M.U.D. No. 96
Grand Lakes M.U.D. No. 1	Harris County M.U.D. No. 109
Grand Lakes M.U.D. No. 2	Harris County M.U.D. No. 118
Grand Lakes M.U.D. No. 4	Harris County M.U.D. No. 122
Grand Lakes W.C. & I.D.	Harris County M.U.D. No. 148
Green Trails M.U.D.	Harris County M.U.D. No. 149
Gulf Coast Rail District	Harris County M.U.D. No. 150
Harris County E.S.D. No. 1	Harris County M.U.D. No. 151
Harris County E.S.D. No. 3	Harris County M.U.D. No. 153
Harris County E.S.D. No. 4	Harris County M.U.D. No. 155
Harris County E.S.D. No. 5	Harris County M.U.D. No. 156
Harris County E.S.D. No. 7	Harris County M.U.D. No. 166
Harris County E.S.D. No. 9	²²⁴ Harris County M.U.D. No. 167

Texas CLASS Participant List February 2020

Special Districts (cont.)

Harris County M.U.D. No. 172	Harris County M.U.D. No. 372
Harris County M.U.D. No. 180	Harris County M.U.D. No. 373
Harris County M.U.D. No. 183	Harris County M.U.D. No. 383
Harris County M.U.D. No. 200	Harris County M.U.D. No. 387
Harris County M.U.D. No. 205	Harris County M.U.D. No. 389
Harris County M.U.D. No. 215	Harris County M.U.D. No. 390
Harris County M.U.D. No. 222	Harris County M.U.D. No. 399
Harris County M.U.D. No. 238	Harris County M.U.D. No. 400
Harris County M.U.D. No. 239	Harris County M.U.D. No. 419
Harris County M.U.D. No. 249	Harris County M.U.D. No. 422
Harris County M.U.D. No. 257	Harris County M.U.D. No. 434
Harris County M.U.D. No. 264	Harris County M.U.D. No. 439
Harris County M.U.D. No. 276	Harris County M.U.D. No. 489
Harris County M.U.D. No. 278	Harris County M.U.D. No. 494
Harris County M.U.D. No. 280	Harris County M.U.D. No. 499
Harris County M.U.D. No. 281	Harris County M.U.D. No. 529
Harris County M.U.D. No. 282	Harris County M.U.D. No. 536
Harris County M.U.D. No. 286	Harris County M.U.D. No. 542
Harris County M.U.D. No. 290	Harris County M.U.D. No. 552
Harris County M.U.D. No. 316	Harris County U.D. No. 6
Harris County M.U.D. No. 341	Harris County U.D. No. 14
Harris County M.U.D. No. 342	Harris County U.D. No. 15
Harris County M.U.D. No. 344	Harris County U.D. No. 16
Harris County M.U.D. No. 345	Harris County W.C.I.D. Fondren Road
Harris County M.U.D. No. 355	Harris County W.C.I.D. No. 84
Harris County M.U.D. No. 359	Harris County W.C.I.D. No. 89
Harris County M.U.D. No. 360	Harris County W.C.I.D. No. 119
Harris County M.U.D. No. 365	Harris County W.C.I.D. No. 132
Harris County M.U.D. No. 366	Harris County W.C.I.D. No. 157
Harris County M.U.D. No. 367	Harris County W.C.I.D. No. 159
Harris County M.U.D. No. 368	Harris - Fort Bend E.S.D. No. 100
Harris County M.U.D. No. 370	²²⁵ Harris Montgomery Counties M.U.D.

Texas CLASS Participant List February 2020

Special Districts (cont.)

- No. 386
- Harris - Fort Bend M.U.D. No. 3
- Harris - Fort Bend M.U.D. No. 5
- Harris - Waller Counties M.U.D. No. 2
- Heatherloch M.U.D.
- Hidalgo County Drainage District No. 1
- Hunters Glen M.U.D.
- Intercontinental Crossing M.U.D.
- Intercontinental M.U.D.
- International M.D.
- Jackrabbit Road P.U.D.
- Kenedy County Fire & E.S.D. No. 1
- Kenedy Groundwater Conservation Dist.
- Lamar Improvement District
- Langham Creek U.D.
- Longhorn Town U.D.
- Lower Kirby Pearland M.D.
- Lower Valley Water District
- Mission Bend Greenbelt Association
- Mission Bend M.U.D. No. 2
- Montgomery County Emergency
Communication Dist.
- Montgomery County E.S.D. No. 2
- Montgomery County E.S.D. No. 7
- Montgomery County E.S.D. No. 8
- Montgomery County E.S.D. No. 10
- Montgomery County E.S.D. No. 14
- Montgomery County M.U.D. No. 6
- Montgomery County M.U.D. No. 7
- Montgomery County M.U.D. No. 8
- Montgomery County M.U.D. No. 9
- Montgomery County M.U.D. No. 16
- Montgomery County M.U.D. No. 18
- Montgomery County M.U.D. No. 36
- Montgomery County M.U.D. No. 39
- Montgomery County M.U.D. No. 46
- Montgomery County M.U.D. No. 47
- Montgomery County M.U.D. No. 60
- Montgomery County M.U.D. No. 67
- Montgomery County M.U.D. No. 83
- Montgomery County M.U.D. No. 84
- Montgomery County M.U.D. No. 94
- Montgomery County M.U.D. No. 95
- Montgomery County M.U.D. No. 96
- Montgomery County M.U.D. No. 98
- Montgomery County M.U.D. No. 105
- Montgomery County M.U.D. No. 126
- Montgomery County M.U.D. No. 132
- Montgomery County M.U.D. No. 138
- Montgomery County M.U.D. No. 139
- Montgomery County M.U.D. No. 142
- Montgomery County U.D. No. 4
- Montrose Management District
- Mount Houston Road M.U.D.
- Newport Municipal Utility Authority
- North Texas Municipal Water District
- Northpointe W.C.I.D.
- Northwest Frwy M.U.D.
- Northwest Harris County M.U.D. No. 5
- Northwest Harris County M.U.D. No. 10
- Northwest Harris County M.U.D. No. 15
- Northwest Harris County M.U.D. No. 16
- Northwest Harris County M.U.D. No. 21
- Northwest Park M.U.D.
- Northwood M.U.D. No. 1
- 226Nueces County Drainage Dist. No. 2

Texas CLASS Participant List February 2020

Special Districts (cont.)

Nueces Water Supply Corporation	Sienna Plantation M.U.D. No. 2
Orange County E.S.D. No. 2	Sienna Plantation M.U.D. No. 3
Palmer Plantation M.U.D. No. 1	Sienna Plantation M.U.D. No. 12
Palmer Plantation M.U.D. No. 2	South Shore Harbour M.U.D. No. 7
Palo Pinto County E.S.D. No. 2	Southwest M.D.
Pearland M.M.D. No. 1	Spencer Road P.U.D.
Pecan Grove M.U.D.	Spring West M.U.D.
Plantation M.U.D.	St. George Place Management District
Point Aquarius M.U.D.	The Woodlands Metro Center M.U.D.
Port O'Connor I.D.	The Woodlands M.U.D. No. 1
Refugio County Appraisal District	Travis County E.S.D. No. 13
Reid Road M.U.D. No. 2	Waller County Road Improvement District
Remington M.U.D. No. 1	No. 1
Ricewood M.U.D.	Waller - Harris E.S.D. No. 200
River Plantation M.U.D.	West Harris County M.U.D. No. 11
Rockett S.U.D.	West Harris County M.U.D. No. 16
Sagemeadow U.D.	West Park M.U.D.
Sam Rayburn Municipal Power Agency	Westador M.U.D.
San Antonio Water System	Westlake M.U.D.
San Jacinto County E.S.D.	Willow Fork Drainage District
San Patricio County Drainage District	Willow Point M.U.D.
Shasla P.U.D.	Wilson County E.S.D. No. 2
Sienna Plantation Levee Improvement	Windfern Forest U.D.
District	Woodtrace M.U.D. No. 1
Sienna Plantation M.U.D. No. 1	

Other

Atlanta Hospital Authority	Central Texas College
Bastrop Economic Dev. Corp	City of Andrews Economic Dev. Corp
Blinn College	City of Levelland Community Dev. Corp
Bulverde Area Rural Library District	City of Levelland Economic Dev. Corp
Canyon Lake Library District	²²⁷ Coastal Bend College

Texas CLASS Participant List February 2020

Other (cont.)

Coastal Plains MHMR	North Texas Medical Center
Dallas Area Rapid Transit Authority	Greater Houston Tax Increment
Dallas County Community College District	Reinvestment Zone 24
Denver City Economic Dev. Corp	Guadalupe Blanco River Authority
Dev. Corporation of Mercedes Inc.	Gulf Coast Waste Disposal Authority
DeWitt Medical District	Harris County Department of Education
Floresville 4A Corporation	Harris County Housing Finance Corporation
Gainesville Hospital District DBA	Harris County Redevelopment Authority
Lake Houston Redevelopment Authority	South Texas Water Authority
Lower Neches Valley Authority	St. George Place Redevelopment Authority
Marble Falls Economic Dev. Corp	Stephen F. Austin State University
Maverick County Hospital District	Temple Junior College
MHMR Services for the Concho Valley	Texas State University System Office
Midwestern State University	The Harris Center for Mental
North Channel Water Authority	Health and IDD
North Texas Tollway Authority	The Woodlands Water Agency
Nueces County Hospital District	Tropical Texas Behavioral Health
Old Sixth Ward Redevelopment Authority	Troup Community Development Corporation
OST/Almeda Redevelopment	UMB Bank Omnibus for Corporate Trust
Paris Economic Dev. Corp	University of North Texas
Permian Basin Regional Planning	Univeristy of North Texas at Dallas
Commission	University of North Texas Heath Science
Port of Houston Authority	Center
Salado Public Library District	University of North Texas System
Sam Houston State University	Wells Fargo Bank NA as TTEE for
Schertz/Seguin Local Govt Corp	Brownsville ISDS
Seguin Economic Dev. Corp	

Total: 801

April 28, 2020

SUBJECT:

Approval of Student Housing Meal Plan fees for the 2020-21 Academic Year.

RECOMMENDATION:

The District President recommends approval of the Student Meal Plan Fees.

DISCUSSION:

Board approval is needed for the 2020-21 Academic Year for the Housing Meal Plan (HMP) which began in Spring 2020 and was required for all Collin College Housing residents.

Spring 2020 Recap:

- 74 students participated in Spring 2020 HMP
- Cost of HMP was \$1,252
- Cougar Café was open for full service Monday – Friday for breakfast and lunch and takeout items for weekend meals.
- Survey of Students on Feb 28th:
 - \$6/meal did not allow student to purchase enough food
 - Issue with ability to prepare evening/weekend meals in housing unit

The Student Meal Plans for Academic Year 2020-2021 are recommended after reviewing the costs of operations and comparable campus meal plans in the North Texas market.

We anticipate having Student Housing fully occupied with approximately 280 students in Fall 2020.

- Proposing 6 meal plan options each semester to allow students to select options which include additional meals and funds.
- HMP participants will receive a 20% discount on all kitchen prepared food items and fountain drinks. This discount will not include pre-packaged items, bottled beverages or Starbucks.
- A basic meal plan consisting of 12 meals a week with each meal costing \$6 will be required to be purchased by each student.
- Students can add funds to the HMP if funds are depleted before the end of the semester to continue receiving their 20% discount.
- The Cougar Café will operate weekend hours.

The attachment shows the six (6) meal plan options for Fall 2020 and Spring 2021 and two (2) meal plan options for Summer 2021.

RESOURCE PERSONNEL:

Steve Bassett, Chief Financial Officer

ATTACHMENTS

Meal Plans – Academic Year 2020-21

Respectfully Submitted By:

A handwritten signature in blue ink that reads "S Bassett". The signature is written in a cursive style with a large, stylized "S" and a horizontal line extending from the end of the name.

Steve Bassett, Chief Financial Officer

MEAL PLANS - Academic Year 2020-2021

FALL 2020 Meal Plan - Closed Labor Day and 3 days the week of Thanksgiving

Meal Plan Dates	Housing Meal Plan Options	# of weeks in the semester	Example: meals per week	Example: meals provided	Example: number of meals per semester	\$ per Meal	# Days Weeks	Plan Cost	20% Discount	Plan Value
8/24/20 - 12/11/20	Meal Plan #1 (minimum meal plan required)	16	12	2 meals M-F 1 meal Sat 1 meal Sun	192	\$ 6.00	102 days 15 weeks	\$ 1,152.00	\$230.40	\$ 1,382.40
8/24/20 - 12/11/20	Meal Plan #2	16	14	2 meals Mon - Sun	224	\$ 6.00	102 days 15 weeks	\$ 1,344.00	\$268.80	\$ 1,612.80
8/24/20 - 12/11/20	Meal Plan #3	16	17	3 meals M-F 1 meal Sat 1 meal Sun	272	\$ 6.00	102 days 15 weeks	\$ 1,632.00	\$326.40	\$ 1,958.40
8/24/20 - 12/11/20	Meal Plan #4	16	12	2 meals M-F 1 meal Sat 1 meal Sun	192	\$ 8.00	102 days 15 weeks	\$ 1,536.00	\$307.20	\$ 1,843.20
8/24/20 - 12/11/20	Meal Plan #5	16	14	2 meals Mon - Sun	224	\$ 8.00	102 days 15 weeks	\$ 1,792.00	\$358.40	\$ 2,150.40
8/24/20 - 12/11/20	Meal Plan #6	16	17	3 meals M-F 1 meal Sat 1 meal Sun	272	\$ 8.00	102 days 15 weeks	\$ 2,176.00	\$435.20	\$ 2,611.20

SPRING 2021 Meal Plan - Closed week of Spring Break and Spring Holiday

Meal Plan Dates	Housing Meal Plan Options	# of weeks in the semester*	Example: meals per week	Example: meals provided	Example: number of meals per semester	\$ per Meal	# Days Weeks	Plan Cost	20% Discount	Plan Value
01/19/21-05/14/21	Meal Plan #1 (minimum meal plan required)	16	12	2 meals M-F 1 meal Sat 1 meal Sun	192	\$ 6.00	102 days 15 weeks	\$ 1,152.00	\$230.40	\$ 1,382.40
01/19/21-05/14/21	Meal Plan #2	16	14	2 meals Mon - Sun	224	\$ 6.00	102 days 15 weeks	\$ 1,344.00	\$268.80	\$ 1,612.80
01/19/21-05/14/21	Meal Plan #3	16	17	3 meals M-F 1 meal Sat 1 meal Sun	272	\$ 6.00	102 days 15 weeks	\$ 1,632.00	\$326.40	\$ 1,958.40
01/19/21-05/14/21	Meal Plan #4	16	12	2 meals M-F 1 meal Sat 1 meal Sun	192	\$ 8.00	102 days 15 weeks	\$ 1,536.00	\$307.20	\$ 1,843.20
01/19/21-05/14/21	Meal Plan #5	16	14	2 meals Mon - Sun	224	\$ 8.00	102 days 15 weeks	\$ 1,792.00	\$358.40	\$ 2,150.40
01/19/21-05/14/21	Meal Plan #6	16	17	3 meals M-F 1 meal Sat 1 meal Sun	272	\$ 8.00	102 days 15 weeks	\$ 2,176.00	\$435.20	\$ 2,611.20

* Semester includes 17 weeks in total but excluding the week of spring break

MEAL PLANS - Academic Year 2020-2021

Maymester Meal Plan 2021 - closed Memorial Day

Students can purchase food using personal funds

Summer I Meal Plan 2021 - Closed July 3rd - 5th

Meal Plan Dates	Housing Meal Plan Options	# of weeks in the semester*	Example: meals per week	Example: meals provided	Example: number of meals per semester	\$ per Meal	# Days	Plan Cost	20% Discount	Plan Value
6/7/21 - 7/9/21	SUM HMP1 (minimum meal plan required)	5	12	Mon - Fri. plus weekend meals ordered in advance	60	\$ 6.00	32	\$ 360.00	\$72.00	\$ 432.00
6/7/21 - 7/9/21	SUM HMP2	5	12	Mon - Fri. plus weekend meals ordered in advance	60	\$ 8.00	32	\$ 480.00	\$96.00	\$ 576.00

Summer II Meal Plan 2021

Meal Plan Dates	Housing Meal Plan Options	# of weeks in the semester*	Example: meals per week	Example: meals provided	Example: number of meals per semester	\$ per Meal	# Days	Plan Cost	20% Discount	Plan Value
7/12/21 - 8-11/21	SUM HMP1 (minimum meal plan required)	5	12	Mon - Fri. plus weekend meals ordered in advance	60	\$ 6.00	32	\$ 360.00	\$72.00	\$ 432.00
7/12/21 - 8-11/21	SUM HMP2	5	12	Mon - Fri. plus weekend meals ordered in advance	60	\$ 8.00	32	\$ 480.00	\$96.00	\$ 576.00

Collin County Community College District Board of Trustees

2020-04-1

April 28, 2020

Resource: Sherry Schumann
Executive Vice President

- AGENDA ITEM:** Consideration of Approval of the Expulsion of a Student
- DISCUSSION:** Details of the recommendation for the expulsion of a student are presented for review and discussion with the Board of Trustees in closed session. In keeping with the Family Educational Rights and Privacy Act (FERPA), the identity of the student will be protected in open session.
- DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends that the Board of Trustees of Collin County Community College District approve the expulsion of a student.
- SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the expulsion of a student."

Collin County Community College District Board of Trustees

2020-04-2

April 28, 2020

Resource: Kim Davison
Chief of Staff

AGENDA ITEM:

Report Out of the Organization, Education and Policy Committee, Second Reading and Approval of Local Board Policies

- **BBC (Local)** Board Members – Vacancies and Removal from Office (ADD)
- **BBF (Local)** Board Members – Ethics and Responsibilities
- **BDB (Local)** Board Meetings – Public Participation
- **DBE (Local)** Employment Requirement and Restrictions – Nepotism (ADD)
- **DH (Local)** Employee Standards of Conduct
- **DH (Exhibit)** Employee Standards of Conduct – Code of Ethics (ADD)
- **DJ (Local)** Assignment, Work Load, and Schedules
- **DM (Local)** Termination of Employment
- **FFDB (Local)** Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics
- **GDA (Local)** Community Use of College District Facilities – Conduct on College District Premises

DISCUSSION:

The Organization, Education, and Policy Committee reviewed all policies presented in this item. The Committee Chair will report out a recommendation at the April 2020 regular meeting of the Board of Trustees.

PROPOSED CHANGES:

As a part of the college's comprehensive review of all policies and with input from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **BBC (Local) Board Members – Vacancies and Removal from Office (ADD).** This is a new local policy recommendation for compliance with Southern Association of Colleges and Schools Commission on Colleges' principle 4.2.e.
- **BBF (Local) Board Members – Ethics and Responsibilities.** Proposed edits provide clarification of Board Member ethics and responsibilities in conjunction with BBC(Local).
- **BDB (Local) Board Meetings – Public Participation.** Revisions incorporate updated procedures related to public comments during board meetings.
- **DBE (Local) Employment Requirement and Restrictions – Nepotism (ADD).** This is a new policy to outline hiring practices related to employment of relatives by Board members and college officers.
- **DH (Local) Employee Standards of Conduct.** Incorporates minor edits recommended by TASB to reflect compliance with new laws.
- **DH (Exhibit) Employee Standards of Conduct – Code of Ethics (ADD).** This is a new exhibit that adds a professional code of ethics for Collin College employees, originally drafted by the Texas Community College Teachers Association.
- **DJ (Local) Assignment, Work Load, and Schedules.** The proposed addition incorporates a requirement to disclose a relationship that is in violation with College District policy.
- **DM (Local) Termination of Employment.** The proposed additions incorporate severance benefits for employees whose employment with the college involuntarily ends under various specified circumstances.
- **FFDB (Local) Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics.** Updates the contact information, as required.

- **GDA (Local) Community Use of College District Facilities – Conduct on College District Premises.** The recommended addition allows the college to withdraw consent for an individual to remain on campus temporarily as a result of a disruption to the orderly operation of the college.

**DISTRICT PRESIDENT’S
RECOMMENDATION:**

The District President recommends approval of the ten (10) Local Board Policies as outlined above.

SUGGESTED MOTION:

“Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College approves the Local Board Policies as presented.”

NEW POLICY

Accreditation Principles

Institutional integrity is essential to the purpose of higher education. Integrity functions as the basic covenant defining the relationship between the College District and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), The College District's accreditation body requires that the governing board of the institution adopt appropriate and fair processes for the dismissal of a Board member. Therefore, Board members may be removed from office or sanctioned as provided in this policy. [See Southern Association of Colleges and Schools Commission on Colleges, Principle 4.2.e]

Resignation by Board member or member-elect

A Board member may resign by providing written notice to the Chair or to the Secretary of the Board of Trustees.

A Board member-elect may submit a declination of office by submitting written notice to the Chair or to the Secretary of the Board of Trustees.

The Board may not refuse to accept a resignation or declination submitted under this policy.

Effective Date

If a Board member or member-elect submits a resignation or declination, whether to be effective immediately or at a future date, a vacancy occurs on the date the resignation or declination is accepted by the Board, or on the eighth calendar day after the date of its receipt by the Board Chair or Secretary, whichever date is earlier.

Holdover Doctrine

All public officers will continue to perform the duties of their offices until their successors will be duly qualified and sworn in. Until the vacancy created by a public officer's resignation is filled by a successor, the public officer continues to serve and have the duties and powers of office and continues to be subject to the nepotism rules and all Board policies. A holdover public officer may not vote on the appointment of the officer's successor. [See DBE]

Immediate Removal for Lack of Residency

A Board member is required to remain a resident of the College District throughout the term of elected office. A Board member who ceases to reside in the College District vacates his or her office immediately.

NEW POLICY

Immediate Removal for Conviction

A Board member who is convicted of official misconduct, including a purchasing offense under Education Code 44.032 [see CF(LEGAL), IMPERMISSIBLE PRACTICES], is subject to immediate removal from office. See Local Gov't Code 87.031.

Involuntary Removal from Office under Quo Warranto

A Board member who usurps, intrudes into, or unlawfully holds or executes a public office may be involuntarily removed by a quo warranto action as described in BBC(LEGAL). See Civ. Prac. and Rem. Code 66.001–.002.

A Board member who engages in an act, or allows an action, that by law causes forfeiture of office may also be involuntarily removed by a quo warranto action as described in BBC(LEGAL). See Civ. Prac. and Rem. Code 66.001–.002.

Involuntary Removal from Office by Petition and Trial

A Board member may be removed from office by a petition filed by any resident of this state who has lived for at least six months in the county in which the petition is to be filed and who is not currently under indictment in the county, under Local Gov't Code 87.015. [See BBC(LEGAL)]

Reasons for Removal from Office

A Board member may be removed by a quo warrant action or by petition and trial for:

1. Incompetency. “Incompetency” means:
 - a. Gross ignorance of official duties;
 - b. Gross carelessness in the discharge of those duties; or
 - c. Unfitness or inability to promptly and properly discharge official duties because of a serious physical or mental defect that did not exist at the time of the officer’s election.
2. Official misconduct. “Official misconduct” means intentional, unlawful behavior relating to official duties by an officer entrusted with the administration of justice or the execution of the law. The term includes an intentional or corrupt failure, refusal, or neglect of an officer to perform a duty imposed on the officer by law.
3. Intoxication on or off duty caused by drinking an alcoholic beverage. Intoxication is not grounds for removal if it appears

NEW POLICY

at the trial that the intoxication was caused by drinking an alcoholic beverage on the direction and prescription of a licensed physician practicing in this state.

4. The conviction of a board member by a jury for any felony or for misdemeanor official misconduct, including a purchasing offense under Education Code 44.032.

5. Nonattendance of board meetings if the member is absent from more than half of the regularly scheduled and posted board meetings, including committee meetings, that the member is eligible to attend during a calendar year, not counting an absence for which the member is excused by a majority vote of the board.

Tex. Const. Art. V, Sec. 24; Local Gov't Code 87.011(2)-(3), .013, .031; Education Code 44.032, 130.0845

Other Sanctions

The Board has an interest in directly addressing ethical and other misconduct by a Board member. Board members will not engage in Misconduct as defined in this policy.

Misconduct Defined

Under this policy, Misconduct means: (1) violating the Code of Ethics in BBC(LOCAL); (2) failing to uphold Board member responsibilities as listed in BBC(LOCAL); (3) violating applicable Board policies, including, but not limited to, conduct constituting criminal offenses and nepotism [BBFB(LEGAL)] and conflicts of interest [BBFA(LEGAL)]; (4) failing to file required conflict of interest disclosures [BBFA(EXHBIT)]; and/or (5) engaging in other unethical or dishonest conduct, in fraud, or in making false or misleading representations during a term of office.

Each Board member has a duty to report Misconduct. The Board may investigate Misconduct reports and issue sanctions in accordance with this policy and applicable law.

Reporting Misconduct

Any community member or any Board member may file a written Misconduct report with the Board Chair, or with the Board Secretary if the report regards the Board Chair.

The report recipient must advise the Board in writing that a Misconduct report was received. The recipient may request an investigation of the Misconduct report. Upon a majority vote of the Board, an investigation of the Misconduct report may be initiated.

NEW POLICY

Investigating Misconduct

An Independent Third Party will conduct the investigation. Independent Third Party under this policy means any person appointed by a majority vote of the Board to conduct this investigation.

During the investigation, the respondent Board member will be provided by the Independent Third Party a list of the allegations lodged in the Misconduct report. The respondent Board member has the opportunity to respond to the specific allegations, either in writing or by meeting with the Independent Third Party.

The Independent Third Party will prepare investigative findings or an investigative report for the Board's review.

Sanctions Upon a Finding of Misconduct

The Board will have the authority to sanction a Board member for Misconduct. The Board may find that Misconduct has occurred by a majority vote of the Board.

Upon such finding, the Board may sanction the Board member found to have engaged in Misconduct. Sanctions may include, but are not limited to: (1) removing the board member from serving in any Board committee, (2) limiting travel and fee reimbursement for the Board member, (3) requiring the Board member to attend additional training at the Board member's expense to be completed within a specified period of time; (4) censuring the Board member, and/or (5) any other sanction or action allowed by applicable law. For purposes of this policy, "censure" means a public reprimand by the Board of a person through means of a written order or resolution for specified conduct. Sanctions imposed are to be read at the next scheduled Board meeting.

Filling a Vacancy

Any vacancy occurring on the Board through death, resignation, or otherwise, will be filled by a special election ordered by the Board or by appointment by resolution or order of the Board.

By Special Election

A special election to fill a board vacancy is conducted in the same manner as the College District's general election except as provided by the applicable provisions of the Election Code. [See BBB]

If a vacancy in office is to be filled by special election, the election will be ordered as soon as practicable after the vacancy occurs. A special election to fill a vacancy will be held on the first authorized uniform election date occurring on or after the 46th day after the date the election is ordered. For a vacancy to be filled by a special election to be held on the date of the general election for state and

NEW POLICY

county officers (November of even-numbered years), the election will be ordered not later than the 78th day before election day.

In all elections to fill vacancies of office in this state, it will be to fill the unexpired term only.

By Appointment

An appointment to the governing body of a local government will be made as required by the law applicable to that local government and may be made with the intent to ensure that the governing body is representative of the constituency served by the governing body. A local government that chooses to implement this provision will adopt procedures for the implementation. *Local Gov't Code 180.005(b)-(c)*

A vacancy on the Board may be filled by appointment through a resolution adopted by a majority of the remaining Board members. The Board may adopt procedures on a case-by-case basis, which may include an application process, or the Board may appoint a person who has expressed an interest in serving with or without an application process. Any person appointed must meet the qualifications set forth at Election Code 141.001(a) and Education Code 130.082(d).

The person appointed to fill the unexpired term will serve until the next regular election of members to the Board, at which time the position will be filled by election for a term appropriately shortened to conform with what regularly would have been the length of the term for that position. *Tex. Const. Art. XVI, Sec. 27; Education Code 130.082(d)*

Temporary Replacement of Board Member on Military Active Duty

An elected or appointed Board member who enters active duty in the Armed Forces of the United States as a result of being called to duty, drafted, or activated does not vacate the office held. **In that case, the Board may, but is not required to,** appoint a replacement to serve as a temporary active Board member as provided by Texas Constitution Article XVI, Section 72 if the elected or appointed Board member will be on active duty for longer than 30 days.

The Board member who is temporarily replaced may recommend to the Board the name of a person to temporarily fill the office. The Board will appoint the temporary acting Board member to begin service on the date specified in writing by the Board member being temporarily replaced as the date the Board member will enter active military service.

NEW POLICY

A temporary acting Board member under this policy has all the powers, privileges, and duties of the office. A temporary acting Board member will perform the duties of office for the shorter period of either:

1. The term of the active military service of the Board member who is temporarily replaced; or
2. The term of office of the Board member who is temporarily replaced.

“Armed Forces of the United States” means the U.S. Army, the U.S. Navy, the U.S. Air Force, the U.S. Marine Corps, the U.S. Coast Guard, any reserve or auxiliary component of any of those services, or the National Guard.

Statement of Code of Ethics

As a member of the Board, I will strive to improve community college education, and to that end I shall adhere to all state and federal laws, College District policies, and the following code of ethical standards:

1. Attend all regularly scheduled Board meetings insofar as possible and become informed concerning issues to be considered at those meetings.
2. Bring about desired changes through legal and ethical procedures, upholding and enforcing all applicable statutes, regulations, and court decisions pertaining to community colleges.
3. Work with other Board members to establish effective Board policies and to delegate authority for the administration of the College District to the District President, District President, and act on behalf of the Board only with the official authorization of a majority of the members of the Board.
4. Work with other Board members to establish and adhere to policies and practices prohibiting unlawful discrimination, including conduct that constitutes sexual harassment on any basis prohibited by law.
5. ~~Recognize that I should endeavor to m~~Make policy decisions only after full consideration of agenda items presented discussion at publicly held Board meetings.
6. Render all decisions based on the available facts and my own independent judgment, while avoiding undue influence from individuals outside of the College District community, political, religious, or other special interest groups, and thus protecting the institution from such influence.
7. Encourage the free expression of opinion by ~~all~~ Board members and seek transparency in communications between ~~the~~ Board members and students, staff, and community members, and all elements of the community.
8. Communicate to other Board members and the District President~~College President~~ expressions of public reaction to Board policies and College District~~college~~ programs.
9. ~~Inform myself~~ Stay informed about current educational issues by individual study and through participation in programs providing ~~needed~~ information necessary in the performance of my Board member role, such as those sponsored by the Texas Association of Community Colleges, the American Association of Community Colleges, Association of Governing Boards, and the Association of Community College Trustees.

I will not seek and will not accept appointments or leadership positions with such organizations in a representative capacity as a Board member of the College District without the express written authority of the Board.

10. Support the employment of those persons best qualified to serve as College District staff, and insist on a regular and impartial evaluation of all staff, and respect the role and responsibilities of College District employees and contractors to empower them to work without my interference.
11. Act with integrity, avoid being placed in a position of conflict of interest, and refrain from using my Board position for actual or apparent personal or partisan gain.
12. Take no private action that will compromise the Board or administration and respect the confidentiality of information that is privileged under applicable law, including all deliberations of the Board in closed/executive session.
13. Regularly conduct a Board of Trustees' self-assessment to give individual Board members an opportunity to assess how effectively they fulfill their responsibilities as a Trustee and how effectively the full Board fulfills its duties.
14. Remember always that my first and greatest concern must be the educational welfare of the students attending the College District.
- ~~14-15.~~ Refrain from any attempt to influence any operational decision of the College District, including but not limited to individual admissions, personnel, management, or purchasing decisions except when such is an issue is being presented for consideration at a legally posted Board meeting; and do not engage in any communications about a specific grievance with any person with a pending grievance before the College District.

REFERENCES: Referenced in part from the National School Boards Association and Southern Association of Colleges and Schools Commission on Colleges

Leadership
Responsibilities

The Board of Trustees sets a constructive tone for the entire College District. The Board strives to create a positive, future-oriented climate of integrity, innovation, and excellence and works to build effective relationships with all stakeholders. The Board understands and adheres to its governance roles and responsibilities under Board policies and applicable laws.

Trustees treat one another with respect and work as a team to accomplish the Board's work. Trustees prepare for Board meetings, avoid real or apparent conflicts of interest, adhere to ethical conduct, and vote on behalf of the entire community. The Board accommodates differing opinions when debating issues and bases decisions on information relevant to agenda items presented at each Board meeting. The Board considers the political ramifications of its actions and stands up for what it believes is right for students, employees, and the community. A member of the Board of Trustees is responsible to the entire College District rather than to any individual part or constituency within the College District or community. Trustees do not request or demand action that violates any law, Board policy, or College District procedure.

**Policy-Making and
Advocacy
Responsibilities**

The Board adopts policies to direct and guide the College District. Board policies define and uphold a vision and mission reflecting student and community expectations. Trustees act strategically, focus on priority items and on the community's future learning needs. Trustees engage in creative, thoughtful discussions as they plan for the future and envision what is best for the College and community. Policies set standards for quality, ethics, and prudence in College operations.

The Board balances and integrates the community's interests and needs into policies benefitting the common good and the College District's **continuing operations**. Trustees are aware of the community they serve by learning issues affecting the community and its demographic, economic, and social trends. Because the Board protects the public interest and represents the community's voice, Trustees understand what benefits the College District confers on the community, learn about community and regional needs and expectations, purposefully involve community discussion on issues that impact the community, and maintain good relationships with other community leaders.

Trustees advocate for and protect the College. They promote the College in the community and seek support for the College District from local, state, and national policymakers. They protect the College District's ability to fulfill its mission and promise to its communities. Trustees: (1) know the college's history, mission, and Core Values; (2) recognize the college's accomplishments; (3) actively support the college's mission and strategic plans; (4) positively represent the college in the community; (5) serve as leaders in the community; (6) participate in community activities as college representatives, where permissible; (7) adhere to ethical and SACSCOC

BOARD MEMBERS
ETHICS AND RESPONSIBILITIES

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accreditation standards; (8) educate the community about the college's needs and issues; (9) are informed of relevant state laws and regulations; (10) understand state and national educational policy issues; (11) advocate for college interests to state and national personnel and legislators; (12) actively seek political and civic support for the college; (13) work to secure adequate public funding for the college; (14) actively support the college's foundation and fundraising efforts; and (15) understand and protect the faculty's academic freedom.

Public Comment at Posted Meetings

At posted meetings, the Board will allot time within the meeting to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting will sign up ~~with the presiding officer or designee~~ before the meeting begins and ~~will~~ indicate the topic or agenda item(s) about which they wish to speak.

Public comment cards are available from and accepted by the Executive Assistant to the District President and Secretary to the Board of Trustees or designee for one hour prior to the start of the meeting. Citizens who wish to speak must complete the public comment cards and indicate the agenda item or topic on which they wish to address the Board.

Comment cards are not transferable to other speakers.

At regular board meetings, citizens may address agenda or non-agenda items in their public comments.

At all other board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

Comments addressing agenda items will be heard at the beginning of the board meeting, in order of the corresponding agenda item, for the allotted thirty (30) minutes or until all agenda-related comments have been heard.

If time remains within the allotted thirty (30) minutes, comments addressing non-agenda items will be heard.

All comments related to non-agenda items that are not heard during the allotted thirty (30) minutes will be heard at the end of the regular board meeting.

No presentation by an individual will exceed three minutes, except when a speaker uses a translator, in which case, the presentation cannot exceed six minutes. The Board encourages, but does not require, delegations of more than five persons to appoint one person to present their views before the Board.

Meeting Management

When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the **Board Chair** or presiding Board officer may make adjustments to public comment procedures, including:

- Adjusting when public comment will occur during the meeting;
- Reordering agenda items;

- Deferring public comment on non-agenda items; and
- Continuing agenda items to a later meeting.

However, public comment on agenda items shall not be moved after the agenda items have been heard. The Board Chair or presiding officer may also provide expanded opportunity for public comment, establish an overall time limit for public comment, and adjust the time allotted to each speaker. However, no individual shall be given less than three minutes to make comments.

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board will not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns

The presiding officer or designee will determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the person will be referred to the appropriate policy (see list below) to seek resolution:

1. Employee complaints — DGBA
2. Student complaints — FLD
3. Public complaints — GB

Disruption

The Board will not allow disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting.

NEW POLICY

Nepotism Prohibited

The College District will not employ any person who is related by blood (within the third degree), or by marriage (within the second degree), to a member of the Board or to any officer of the College District. [For an explanation of prohibited degrees, see [the graphic illustration in DBE\(EXHIBIT\)](#)].

A member of the Board or officer of the College District will not use his or her position to influence another College District employee to hire a member of his or her family in violation of this policy.

Independent Contractor

This nepotism policy also governs the hiring by the College District of an individual as an independent contractor.

Exception

This policy does not apply to an employee who has been continuously employed by the College District for a period of at least six months prior to the election of the member of the Board or the appointment of the officer of the College District.

Job Applicants

In all cases involving employment, fair and equitable hiring practices will be observed. Persons responsible for employment decisions in the College District will avoid any act or practice that might be interpreted as preferential consideration shown a family member of the Board member or an officer of the College District.

Financial Interests

In compliance with the College District's accreditation standards, the Chair of the Board and a majority of other voting members of the Board must be free from any contractual, employment, personal, or familial financial interest in the College District and will comply with the requirements for disclosing conflicts of interest or for abstention, as set forth in BBFA(LEGAL).

Effect of Board Member Resignation

All public officers will continue to perform the duties of their offices until their successors are duly qualified, i.e., sworn in. Until the vacancy created by a Board member's resignation is filled by a successor, the Board member continues to serve and have the duties and powers of office, and a relative within a prohibited degree of relationship is barred from employment by the College District during that time period.

Source of Funds

The rules against nepotism apply to employees paid with public funds, regardless of the source of those funds.

Penalties

An individual who violates this policy in violation of Government Code Chapter 573, Subchapter C or Government Code 573.062 (the nepotism prohibitions) will be removed from the individual's position.

Violations	Employees will comply with the standards of conduct set out in this policy <u>Code of Ethics set out in DH(EXHIBIT), the standards set out in this policy,</u> and with any other policies, regulations, and guidelines that impose duties or, requirements, or standards attendant to their status as College District employees. Violation of any policies, <u>Core Values,</u> regulations, or guidelines may result in disciplinary action, including termination of employment. [See DCC and DM series]
Record Retention	An employee will comply with the College District's requirements for records retention and destruction to the extent those requirements apply to electronic media. [See CIA <u>and GCB</u>]
Safety Requirements	All employees will adhere to College District safety procedures and guidelines and will report unsafe conditions or practices to the appropriate supervisor.
Alcohol and Drugs	<p>A copy of this policy, the purpose of which is to eliminate drug abuse from the workplace, will be provided to all new employees and will be available on the College District human resources' website.</p> <p>Employees will not unlawfully manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on College District property or while engaged in College District-related activities during or outside of usual working hours:</p> <ol style="list-style-type: none">1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.2. Alcohol or any alcoholic beverage.3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.4. Any other intoxicant, or mood-changing, mind-altering, or behavior-altering drugs.5. Any drug paraphernalia used for controlled substances as defined under Health and Safety Code Section 481.002. <p>An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.</p>
Exceptions	It will not be considered a violation of this policy if the employee:

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1. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; ~~or~~
2. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian;
3. Cultivates, possesses, transports, or sells hemp as authorized by Texas law; or
- 2-4. Lawfully possesses, sells, or distributes -Dextromethorphan.

The District President is authorized by the Board to permit the serving and consumption of alcohol at special fundraising functions for the College District, at specially designated events in College District facilities, and as a part of specifically defined and approved academic curricular programs/classes (e.g., culinary arts).

Notice

In addition to a copy of this policy, each employee will be given a copy of the College District's statement regarding a drug-free workplace and drug-free schools and a description of the health risks associated with the use of illicit drugs and the abuse of alcohol.

Reporting Violations of the Law

Each employee will report violations of law to his or her supervisor, a human resources representative, the appropriate vice president or provost, or the District President as soon as he or she may become aware of the same. Failure to make such a report and/or failure to ~~timely~~ report as required by Board policies may compromise the integrity of the College District depending upon the severity of any concealment and may subject the employee to disciplinary action, including termination of employment with the College District.

In instances in which an employee asserts that he or she is being suspended, terminated, or discriminated against on account of the good faith reporting of a violation of law, the employee has all rights and protections afforded by law and in particular under Government Code 554.001, et seq., whereby such action is a form of unlawful retaliation. Employees claiming retaliation under this section will exhaust all administrative remedies to correct an alleged injustice, including filing a resolution of employee concern form [see DGBA(LOCAL)] and following the appropriate procedures thereafter.

Weapons on Campus

The College District prohibits the use, possession, or display of any illegal knife, club, or prohibited weapon, in violation of the law or College District policies and procedures, on College District property or at a College District-sponsored or -related activity, unless

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written authorization is granted in advance by the District President or designee. [See CHF]

Arrests, Indictments, Convictions, and Other Adjudications

An employee (or designee, if the employee is incarcerated) will notify his or her immediate supervisor through a written letter via certified (verifiable) email or certified mail and sent/postmarked within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony or any offense involving moral turpitude.

Moral Turpitude

Moral turpitude includes but is not limited to:

1. Dishonesty, fraud, deceit, theft, or misrepresentation;
2. Deliberate violence;
3. Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
4. Felony possession, transfer, sale, distribution, or conspiracy to possess, transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
5. Acts constituting public intoxication, operating a motor vehicle while under the influence of alcohol, or disorderly conduct, if any two or more acts are committed within any 12-month period; or
6. Acts constituting abuse under the Texas Family Code.

Smoke and Tobacco Free Workplace

The College District prohibits smoking and the use of tobacco products or other electronic smoking devices on all College District property. Violators of this policy may be subject to disciplinary action, including, but not limited to, termination of employment. [\[See FLBD\]](#)

[An employee will not give or sell tobacco products or e-cigarettes to a person in violation of law.](#)

Employees seeking assistance or related educational materials should contact the human resources office.

Use of College District Equipment at an Off-Campus Location

College District employees may use College District equipment for College District-related purposes at off-campus locations, including a personal residence, by completing an equipment check-out form and by following the related procedures. Failure to comply with the published guidelines may result in disciplinary action. An employee will not use College District facilities, secretarial assistance, office supplies and equipment, or other College District resources for personal gain or benefit; such use of College District resources for

	<p>personal gain or benefit is a violation of College District policy and state law.</p>
Fraternization / Consensual Relationships	<p>Employees with direct teaching, supervisory, advisory, or evaluative responsibility over other employees, students, or student employees are expected to recognize and respect the ethical and professional boundaries that must exist in such situations. Employees must also avoid putting themselves in a compromising position, such as meeting alone with a student in a private residence or non-public place.</p> <p>While personal relationships between consenting adults are a personal matter, they can create potential conflicts in the workplace and in the educational setting. Such relationships also have the potential for exploitation of an employee, student, or student employee and can possibly create professional or academic disadvantages for third parties.</p>
Definitions	<p>Consensual Relationship – a mutually acceptable, dating, romantic, or sexual relationship.</p> <p>Consensual Relationship in the Workplace – a mutually acceptable, dating, romantic, or sexual relationship between a College District employee (including a student employee) with teaching, supervising, advising, evaluating, or grading authority, and an employee, student, or student employee who is, directly or indirectly, taught, supervised, advised, evaluated, or graded by that College District employee.</p> <p>Conflict of Interest – Even when there is no actual conflict of interest, a potential conflict of interest or an appearance of impropriety may arise when individuals with the authority and the responsibility to evaluate the work or performance of an employee, student, or student employee initiate, acquiesce to, or engage in an intimate, dating, romantic, or sexual relationship with that employee, student, or student employee.</p>
Prohibited Conduct	<p>Employees are prohibited from having a consensual relationship in the workplace that is not reported in accordance with this policy.</p> <p>This policy applies to all College District faculty, staff, and students. As used in this document, the terms “faculty, staff, and students” include individuals serving as interns or as volunteers, such as volunteer coaches.</p>
Reporting Responsibility	<p>When a consensual relationship in the workplace exists, the individual in the position of authority must immediately (and no later than within five days of commencing such a relationship) notify his</p>

or her immediate supervisor of the relationship. Failure of the individual in the position of authority to report the consensual relationship in the workplace immediately may result in disciplinary action up to and including termination.

If a conflict of interest or the appearance of a conflict of interest exists as a result of the consensual relationship in the workplace, the individual reporting the relationship will cooperate with his or her supervisor in making all the necessary arrangements to resolve the conflict of interest. If the conflict of interest cannot be resolved by the supervisor, the supervisor will refer the issue to the Human Resources Department for further resolution, including the removal of the reporting relationship, the reassignment of the reporting employee, other resolution of the conflict of interest, and/or termination of employment. If a consensual relationship in the workplace does not result in a conflict of interest or the conflict of interest is resolved, the relationship will be allowed by the supervisor.

If an allowed consensual relationship in the workplace ends and as a result has a negative impact on either employee's work, it is the employees' responsibility to inform their supervisor(s) and to take appropriate steps to mitigate any conflicts at work. If employees are unable to resolve conflicts at work, the employees will be asked to mutually agree which employee will be reassigned or resign from the College District's employment. If employees are unable to agree on that decision, the College District may elect to terminate the employment of one or both employees at the same time.

Immediate
Supervisor
Responsibility

A supervisor who is notified, or becomes aware, of a consensual relationship in the workplace will inform Human Resources. Human Resources will take steps to confirm that the consensual relationship in the workplace exists by meeting with the parties involved and advising that this type of relationship must conform to the guidelines of this policy. Human Resources will work with all parties to alter the conditions that create an actual or potential conflict of interest or the appearance of impropriety caused by the relationship. In most instances, providing alternative arrangements for either party will alter the conditions. In providing alternative arrangements, the College District must ensure no harm comes to the person in the relationship who holds less power or authority. These alternative arrangements must be documented, kept in the employee's personnel file, and reported to the vice president in the reporting line of the employee in the position of authority in the relationship.

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Procedures for
Failure to
Cooperate

Employees in positions of authority in consensual relationships in the workplace must fully cooperate in efforts to eliminate any conflict of interest or appearance of impropriety and are subject to disciplinary action up to and including termination for failure to do so. The College District will presume that the relationship was not consensual if the subordinate party complains of sexual harassment related to an undisclosed consensual relationships in the workplace. Allegations of sexual misconduct will be investigated in accordance with College District policy and procedures.

Procedure for
Grievances of
Disciplinary Actions

An individual who is disciplined under this policy may grieve or appeal through DGBA.

NEW EXHIBIT

Code of Professional Ethics

Since all college employees interface with or serve students, the College District holds all of its employees to the ethical standards of professional educators as expressed in the [Texas Community College Teachers Association Code of Professional Ethics \(PDF\)](#) set forth in large part below:¹

1. The Professional Educator shall treat all persons with dignity and respect; discriminating against no one on any basis protected by law.
2. The Professional Educator shall strive to help each student realize his or her full potential as a learner and as a human being.
3. The Professional Educator shall by example and action encourage and defend the unfettered pursuit of truth by both colleagues¹ and students supporting the free exchange of ideas, observing the highest standards of academic honesty and, integrity, and seeking always an attitude of scholarly objectivity and tolerance of other viewpoints.
4. The Professional Educator shall work to enhance cooperation and collegiality among students, faculty, administrators, and other personnel.
5. The Professional Educator shall recognize and preserve the confidential nature of professional relationships, neither disclosing nor encouraging the disclosure of information or rumor which might damage or embarrass or violate the privacy of any other person.
6. The Professional Educator shall maintain competence through continued professional development, shall demonstrate that competence through consistently adequate preparation and performance, and shall seek to enhance that competence by accepting and appropriating constructive criticism and evaluation.
7. The Professional Educator shall make the most judicious and effective use of the College District's time and resources.
8. The Professional Educator shall fulfill the employment agreement both in spirit and in fact, shall give reasonable notice upon resignation, and shall neither accept tasks for which he or she is not qualified nor assign tasks to unqualified persons.

¹ The term "colleague" refers to all persons employed by or who contracts with the College District.

NEW EXHIBIT

9. The Professional Educator shall support the goals and ideals of the College District and shall act in public affairs in such a manner as to bring credit to the College District.
10. The Professional Educator shall not engage in unlawful harassment or sexual harassment of students or colleagues and shall adhere to the College District's policies on unlawful harassment and other conduct.
11. The Professional Educator shall observe the stated policies and procedures of the College District, reserving the right to seek revision in a judicious and appropriate manner.
12. The Professional Educator shall participate in the governance of the College District by accepting a fair share of committee and institutional responsibilities.
13. The Professional Educator shall support the right of all colleagues to academic freedom and due process and defend and assist a professional colleague accused of wrongdoing, incompetence, or other serious offense so long as the colleague's innocence may reasonably be maintained.
14. The Professional educator shall not support a colleague whose persistently unethical conduct or professional incompetence has been demonstrated through due process.
15. The Professional Educator shall accept all rights and responsibilities of citizenship, always avoiding use of the privileges of his or her public position for private or partisan advantage.

¹ Texas Community College Teachers Association Code of Professional Ethics (PDF): <http://www.tccta.org/wp-content/uploads/2016/01/TCCTA-Ethics.pdf>

Assignment	All employees will be subject to assignment and reassignment by the District President at any time when the District President determines that the assignment or reassignment is in the best interests of the College District. The District President may, from time to time, assign or reassign a contract or noncontract employee to other or additional duties for which the employee is professionally certified or otherwise qualified to perform. Reassignment of a contract employee will be defined as a transfer to another position, department, or facility that does not necessitate a change in the employment contract.
Exempt	Administrators and other full-time employees in positions identified as exempt from the overtime provisions of the Fair Labor Standards Act (FLSA) will be expected to work a minimum of 40 hours per week. Holiday hours will be considered as hours worked.
Full Time	
Regular Faculty Assignment	The responsibilities of regular faculty assignments will be described in the full-time faculty position description and include, but are not limited to, teaching assigned courses and maintaining appropriate office hours for student advising and divisional and College District service responsibilities.
Extra Service Assignments	Full-time faculty employed on a nine-month contract may be employed during the summer based on a recommendation from the appropriate dean. No guarantee exists for summer or for any extra service assignment. Noncontractual extra service assignments or supplemental duties for which supplemental pay is received may be discontinued by either party at any time. An employee who wishes to relinquish a paid extra service assignment or supplemental duty may do so by notifying the appropriate supervisor in writing. Paid extra service assignments or supplemental duties are not part of the College District's contractual obligation to the employee, and an employee will hold no expectation of continuing assignment to any extra duty assignment or supplemental duty.
Nonexempt	Full-time employees in positions identified as not exempt from the overtime provisions of the FLSA will work 40 hours each week. All hours worked in excess of 40 will be compensated at a rate equal to one and one-half the employee's regular hourly rate or as defined by the FLSA. [See DEA]
Full Time	Hours recorded for paid leave including, but not limited to, vacation, holidays, or sick leave will not be considered worked hours for the purposes of determining overtime. A full-time nonexempt employee will record all hours worked in the College District's time and attendance system.

No College District employee will have the authority to request or require that another College District employee falsify his or her time worked.

Part Time

A part-time employee in a position identified as not exempt from the overtime provisions of the FLSA will work the total number of hours for which he or she is individually hired.

A part-time nonexempt employee will record all hours worked in the College District's time and attendance system. No College District employee will have the authority to request or require that another College District employee falsify a time sheet.

Service Definition

College District service will be defined as the total length of full-time, benefits-eligible employment with the College District.

Nepotism

An employee will not initiate nor participate in, directly or indirectly, decisions involving a direct benefit (e.g., initial employment or appointment, retention, promotion, salary, course or work assignments, research funds, leave of absences, and the like) to members of his or her immediate family or household or to a partner in a dating relationship. For the purpose of this policy, the following definitions will apply:

1. Immediate family includes husband and wife; son and daughter (including stepchildren); grandchildren; son- and daughter-in-law; parents (including stepparents); grandparents; father- and mother-in-law; brother and sister (including stepbrother and stepsister); and brother- and sister-in-law.
2. Household includes individuals regularly sharing the employee's residence.
3. A dating relationship means a relationship between individuals who have or have had a continuing relationship of a romantic or intimate nature. A casual acquaintanceship or ordinary fraternization in a business or social context may not constitute a dating relationship.

It may be that other personal relationships are such that objective and equitable supervisory decisions are not possible; in all such cases, the human resources office will be consulted to ensure consistency with the spirit and intent of this policy.

A person will not be employed on a full-time or part-time basis in a department or position in which:

- An immediate family or household member or partner in a dating relationship is also employed;

- He or she will be subject to the close supervisory authority by an immediate family or household member or partner in a dating relationship; or
- An immediate family or household member or partner in a dating relationship, in the ordinary course of business, makes or informs decisions concerning the employee's direct benefits, or may compromise the confidentiality of employment records or other materials.

An employee is responsible for reporting to his or her supervisor any personal relationships that limit objective and equitable supervision or hiring practices.

**Required
Disclosure**

Employees must disclose to their supervisor within ten (10) business days if they become related, as defined in this policy, to: (1) an employee in the same department; or (2) whom they directly or indirectly supervise; or (3) whom directly or indirectly supervises them; or (4) whose relationship may create a violation of this policy.

An employee's failure to report to the appropriate supervisor a relationship as defined by this policy may result in disciplinary action, up to and including termination.

The supervisor must promptly notify Human Resources upon becoming aware of such potential conflict. Human Resources will work with the supervisor and appropriate college administrators to resolve the conflict, which may include relocating one of the parties to another position, campus, or department, if such reassignment or position is available.

An employee or job applicant may apply for a waiver of the nepotism policy which may be considered based on a case-by-case assessment recommended by either a supervisor or a department head, up through and as approved by the District President.

TERMINATION OF EMPLOYMENT

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At-Will Employees

At-will employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the College District. At-will employees who are dismissed may request review of that decision through DGBA(LOCAL) and ~~shall~~will receive pay through the end of the last day worked.

Severance Benefits

The College District must continually assess its operations, evaluate personnel, and allocate staffing wisely to operate efficiently and effectively. When a position(s) or an individual's employment with the college is no longer supportable, the College District will take appropriate action.

In the case of an organizational change or position elimination, reasonable effort will be made to reassign displaced employees to available positions. If these efforts are not successful, severance benefits may be provided to ease the transition from employment. Exceptions to this severance benefits policy may be granted by the District President.

Eligibility

Under this policy, regular full-time non-contract staff who have completed their 90-day probationary period are eligible for severance benefits if the position they hold is eliminated and reassignment to a comparable or available position is not offered, if they are part of an early exit incentive program, or if their employment is otherwise involuntarily terminated.

Employees within their 90-day probationary period, temporary employees, adjunct faculty, part-time employees, grant employees (unless allowed under the applicable grant) and contract employees are not eligible for severance benefits under this policy.

In the event of a position elimination or other organizational change, the College District will attempt to provide reasonable advance notice to these employees, when feasible.

Severance Pay

Eligible employees will be provided all benefits and compensation normally due to separating employees and COBRA or other insurance continuation options, if applicable.

Subject to receipt by the College District of a fully-executed release of all claims in a form acceptable to the College District, severance-eligible employees may also be provided:

1. two (2) calendar weeks of pay at the final base salary rate as notice- or pay in-lieu-of notice; and
2. one (1) week of base pay as severance for each year of full-time service with the College District, generally to a maximum of 6 calendar weeks, which will be provided at the final base salary rate (excluding any other forms of final

TERMINATION OF EMPLOYMENT

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or additional pay due to the employee under applicable law); and

3. outplacement assistance and career counseling services of the Human Resources department, if available.

Severance pay will not exceed the District President's contracting authority as set by Board policy CF.

Distribution of Severance Benefits

If pay-in-lieu of notice is provided, the employee will remain on the payroll on administrative leave until that period is exhausted. Severance pay will be distributed as a lump sum payment, that will be issued after the employee signs the release and any required notice period is exhausted.

Re-Employment

Employees who have received severance pay benefits are not eligible for reemployment with the College District until the notice period and severance pay distribution period have been fully exhausted or an agreement to reimburse severance pay for future weeks has been executed.

Resignation

The College District President or designee ~~shall be~~ authorized to accept the resignation of an at-will employee at any time. The College District has the sole discretion to designate a resigning employee's earlier final day at work, whether or not the intended notice period has been fully satisfied. Once submitted and accepted, the resignation of an at-will employee may not be withdrawn without the consent of the College District President or designee. [See DMD]

Note: This policy addresses complaints of discrimination, harassment, and retaliation based on race, color, national origin, religion, age, or disability targeting students. For legally referenced material relating to this subject matter, see FA(LEGAL). For discrimination, harassment, and retaliation targeting employees based on race, color, national origin, religion, age, or disability, see DIAB.

Statement of Nondiscrimination

The College District prohibits discrimination, including harassment, against any student on the basis of race, color, national origin, disability, religion, age, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.

Discrimination

Discrimination against a student is defined as conduct directed at a student on the basis of race, color, national origin, disability, religion, age, or on any other basis prohibited by law, that adversely affects the student.

Prohibited Harassment

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student's race, color, religion, national origin, disability, age, or any other basis prohibited by law that is so severe, persistent, or pervasive that the conduct limits or denies a student's ability to participate in or benefit from the College District's educational program.

Examples

Examples of prohibited harassment may include offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening, intimidating, or humiliating conduct; offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

Retaliation

The College District prohibits retaliation by a student or College District employee against a student alleged to have experienced discrimination or harassment or another student who, in good faith, makes a report of harassment or discrimination, serves as a witness, or otherwise participates in an investigation.

Examples

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

False Claims

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation

regarding discrimination or harassment will be subject to appropriate disciplinary action.

Prohibited Conduct

In this policy, the term “prohibited conduct” includes discrimination, harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

Reporting Procedures

Student Report

Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to a responsible employee.

Employee Report

Any College District employee who suspects and any responsible employee who receives notice that a student or group of students has or may have experienced prohibited conduct will immediately notify the appropriate College District official listed in this policy and will take any other steps required by this policy.

Exceptions

A person who holds a professional license requiring confidentiality, such as a counselor, or who is supervised by such a person will not be required to disclose a report of prohibited conduct without the student’s consent.

A person who is a nonprofessional counselor or advocate designated in administrative procedures as a confidential source will not be required to disclose information regarding an incident of prohibited conduct that constitutes personally identifiable information about a student or other information that would indicate the student’s identity without the student’s consent, unless the person is disclosing information as required for inclusion in the College District’s annual security report under the Clery Act. [See GCC]

Responsible Employee

For purposes of this policy, a “responsible employee” is an employee:

1. Who has the authority to remedy prohibited conduct.
2. Who has been given the duty of reporting incidents of prohibited conduct.
3. Whom a student reasonably believes has the authority to remedy prohibited conduct or has been given the duty of reporting incidents of prohibited conduct.

The College District designates the following persons as responsible employees: any instructor, any administrator, or any College District official defined below.

Definition of College District Officials

For the purposes of this policy, College District officials are the ADA/Section 504 coordinator, Title IX coordinators and Deputy coordinators, designated leadership team members, and the District President.

ADA / Section 504
Coordinator

Reports of discrimination based on disability may be directed to the ADA/Section 504 coordinator. The College District designates the following persons to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

ADA / Section 504
Coordinator for
Students

Name: ~~Linda Qualia Terrence Brennan~~
Position: ~~Associate Dean of Counseling and ACCESS~~ District Dean of Students
Address: ~~2800 East Spring Creek Parkway, Plano, TX 75074~~ 3452 Spur 399, McKinney, TX 75069
Telephone: (972) 881-~~5903~~ 5604

ADA / Section 504
Coordinator for
Employees

Name: Floyd Nickerson
Position: Chief Human Resources Officer
Address: 3452 Spur 399, McKinney, TX 75069
Telephone: (972) 599-3159

Other Anti-
discrimination Laws

The District President or designee will serve as coordinator for purposes of College District compliance with all other antidiscrimination laws.

Alternative Reporting Procedures

A student will not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the ADA/Section 504 coordinators, may be directed to the District President.

A report against the District President may be made directly to the Board. If a report is made directly to the Board, the Board will appoint an appropriate person to conduct an investigation.

Timely Reporting

Reports of prohibited conduct will be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the College District's ability to investigate and address the prohibited conduct.

Investigation of the Report

The College District may request, but will not require, a written report. If a report is made orally, the College District official will reduce the report to written form.

Initial Assessment	<p>Upon receipt or notice of a report, the College District official will determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the College District official will immediately authorize or undertake an investigation, except as provided below at Criminal Investigation.</p> <p>If the College District official determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the College District official will refer the complaint for consideration under the appropriate policy.</p>
Interim Action	<p>If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is pending, the College District will promptly take interim action calculated to address prohibited conduct prior to the completion of the College District's investigation.</p>
College District Investigation	<p>The investigation may be conducted by the College District official or a designee or by a third party designated by the College District, such as an attorney. The investigator will have received appropriate training regarding the issues related to the complaint and the relevant College District's policy and procedures.</p> <p>The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.</p>
Criminal Investigation	<p>If a law enforcement or regulatory agency notifies the College District that a criminal or regulatory investigation has been initiated, the College District will confer with the agency to determine if the College District's investigation would impede the criminal or regulatory investigation. The College District will proceed with its investigation only to the extent that it does not impede the ongoing criminal or regulatory investigation. After the law enforcement or regulatory agency has completed gathering its evidence, the College District will promptly resume its investigation.</p>
Concluding the Investigation	<p>Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the College District to delay its investigation, the investigation should be completed within 60 College District business days from the date of the report; however, the investigator will take additional time if necessary to complete a thorough investigation.</p>

	<p>The investigator will prepare a written report of the investigation. The report will be filed with the College District official overseeing the investigation.</p>
<i>Notification of the Outcome</i>	<p>The College District will provide written notice of the outcome, within the extent permitted by the Family Educational Rights and Privacy Act (FERPA) or other law, to the victim and the person against whom the complaint is filed.</p>
College District Action	<p>If the results of an investigation indicate that prohibited conduct occurred, the College District will promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct, in accordance with College District policy and procedures [see FM and FMA].</p>
Prohibited Conduct	
<i>Corrective Action</i>	<p>Examples of corrective action may include a training program for those involved in the complaint, a comprehensive education program for the College District community, counseling for the victim and the student who engaged in prohibited conduct, follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred, involving students in efforts to identify problems and improve the College District climate, increasing staff monitoring of areas where prohibited conduct has occurred, and reaffirming the College District's policy against discrimination and harassment.</p>
Improper Conduct	<p>If the investigation reveals improper conduct that did not rise to the level of prohibited conduct, the College District may take disciplinary action in accordance with College District policy and procedures or other corrective action reasonably calculated to address the conduct.</p>
Confidentiality	<p>To the greatest extent possible, the College District will respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.</p>
Appeal	<p>A party who is dissatisfied with the outcome of the investigation may appeal through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees, FLD(LOCAL) for students, and GB(LOCAL) for community members] A party will be informed of his or her right to file a complaint with the U.S. Department of Education Office for Civil Rights.</p>
Records Retention	<p>Retention of records will be in accordance with the College District's records retention procedures. [See CIA]</p>

**Access to Policy,
Procedures, and
Related Materials**

Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, will be distributed annually to College District employees and students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbooks and other major College District publications. Information regarding the policy, procedures, and related materials will also be prominently published on the College District's website, taking into account applicable legal requirements. Copies of the policy and procedures will be readily available at the College District's administrative offices and will be distributed to a student who makes a report.

COMMUNITY USE OF COLLEGE DISTRICT FACILITIES
CONDUCT ON COLLEGE DISTRICT PREMISES

GDA
(LOCAL)

**Withdrawal of
Consent to Remain
on Campus**

In accordance with law, during a period of disruption, the District President or designee may notify a person, a group, or an organization that consent to remain on a College District campus or facility has been withdrawn for no longer than 14 days if there is reasonable cause to believe that the person, group, or organization willfully disrupted the orderly operation of the College District and that his or her presence on College District property will constitute a substantial and material threat to the orderly operation of the College District.

Hearing Procedures

A party from whom consent has been withdrawn may request a hearing on the withdrawal to be held in accordance with law.

Appeal

The person or a group or organization (through a representative member of the group or organization) may appeal the outcome of the hearing through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees, FLD(LOCAL) for students, and GB(LOCAL) for community members.]

**Tobacco and
E-cigarettes**

The College District prohibits smoking and the use of tobacco products and e-cigarettes on College District property, in College District vehicles, and at College District-related activities.

Collin County Community College District Board of Trustees

2020-04-3

April 28, 2020

Resource: Bill King
Vice President Provost, Technical Campus

AGENDA ITEM: Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of an Architect for the New Welcome Center at the McKinney Campus

DISCUSSION: Over the past couple months, District staff, with assistance from AECOM, have engaged in a procurement process to select an Architectural Firm to provide design services for use on the new Welcome Center at the McKinney Campus, which is a Phase 3 project.

In order to select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to design such a project. The qualifications were reviewed by a selection panel consisting of Collin and AECOM staff and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved formal interviews with the shortlisted firms. During these interviews, each firm presented to the selection panel their overall design vision for the project and presented their plan for the overall design phase of the project. Each firm was scored using a pre-established process developed for the interview process. Upon completion of the interviews, the firm having the highest score using the totals of the step one and two processes was selected as the best qualified firm.

Recommended Firm

- RFQ 4297 – PBK Architects

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the the recommended Architectural firm, that being PBK Architects for the new Welcome Center at the McKinney Campus.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Architectural firm of PBK Architects for the new Welcome Center at the McKinney Campus."

Collin County Community College District Board of Trustees

2020-04-4

April 28, 2020

Resource: Bill King
Vice President Provost, Technical Campus

AGENDA ITEM: Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of Construction Manager at Risk Firm for the New Welcome Center at the McKinney Campus

DISCUSSION: Over the past several months, District staff, with assistance from AECOM, have engaged in a procurement process to select a Construction Manager at Risk firm for pre-construction and construction phase services on the new Welcome Center at the McKinney Campus, which is a Phase 3 project.

In order to select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to construct such a project. The qualifications were reviewed by a selection panel consisting of Collin and AECOM staff and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved the shortlisted firms submitting proposed costs for pre-construction services, overhead costs during construction and a total fee based upon the budgeted cost of the project. The shortlisted firms were also invited for a formal interview with the selection panel and were scored using a pre-established process developed for the interview process. Upon completion of the interviews, the firm having the highest score using the totals of the step one and two processes was selected as the best value firm.

Recommended Firm

- RFQ 4298 – Skanska USA Building, Inc.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the the recommended Construction Manager at Risk firm, that being Skanska USA Building, Inc. for the new Welcome Center at the McKinney Campus.

SUGGESTED MOTION:

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Construction Manager at Risk firm of Skanska USA Building, Inc. for the new Welcome Center at the McKinney Campus.”

Collin County Community College District Board of Trustees

2020-04-5

April 28, 2020

Resource: Ali Subhani
Director of Internal Audit

- AGENDA ITEM:** Report Out of the Finance and Audit Committee and Consideration of Approval of the Charter for the Office of Internal Audit
- DISCUSSION:** The Director of Internal Audit will review the proposed Charter for the Office of Internal Audit. The Audit Charter outlines how Collin College will adhere to Audit Standards.
- DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends approval of the Audit Charter.
- SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Audit Charter as presented."

Office of Internal Audit

Internal Audit Charter

INTRODUCTION:

Internal Auditing is an independent and objective assurance and consulting activity that is guided by a philosophy of adding value to improve the operations of Collin College. It assists Collin College in accomplishing its objectives by bringing a systematic and disciplined approach to evaluate and improve the effectiveness of the organization's governance, risk management, compliance, and internal control.

MISSION:

To enhance and protect organizational value by providing risk-based and objective assurance, advice, and insight.

ROLE:

The internal audit activity is established by the Board of Trustees of Collin College (hereafter referred to as the Board). The internal audit activity's responsibilities are defined by the Board as part of their oversight role.

CORE PRINCIPLES FOR THE PROFESSIONAL PRACTICE OF INTERNAL AUDITING:

Demonstrates integrity.
Demonstrates competence and due professional care.
Is objective and free from undue influence (independent).
Aligns with the strategies, objectives, and risks of the organization.
Is appropriately positioned and adequately resourced.
Demonstrates quality and continuous improvement.
Communicates effectively.
Provides risk-based assurance.
Is insightful, proactive, and future-focused.
Promotes organizational improvement.

PROFESSIONALISM:

The internal audit activity will govern itself by adherence to The Institute of Internal Auditors' Definition of Internal Auditing, the Code of Ethics, and the *International Standards for the Professional Practice of Internal Auditing (Standards)*.

Office of Internal Audit

Internal Audit Charter

AUTHORITY:

The internal audit activity, with strict accountability for confidentiality and safeguarding records and information, is authorized full, free, and unrestricted access to any and all of Collin College's records, physical properties, and personnel pertinent to carrying out any engagement. The internal audit activity will also have free and unrestricted access to the Board and the District President (hereafter referred to as the President). All employees of Collin College are required to assist the internal audit activity in fulfilling its responsibilities.

ORGANIZATION:

The District Director of Internal Audit (hereafter referred to as the Director) will report functionally to the Board and administratively (i.e. day to day operations) to the President.

The Board will:

- Approve the internal audit charter.
- Approve the risk based internal audit plan.
- Approve the internal audit budget and resource plan.
- Receive periodic communications from the Director on the internal audit activity's performance relative to its plan and other matters.
- Approve decisions regarding the appointment and removal of the Director.
- Approve the remuneration of the Director.
- Make appropriate inquiries of management and the Director to determine whether there is inappropriate scope or resource limitations.

The Director will communicate and interact directly with the Board, including in executive sessions and between Board meetings as appropriate.

INDEPENDENCE AND OBJECTIVITY:

The internal audit activity will remain free from interference by any element in the organization, including matters of audit selection, scope, procedures, frequency, timing, or report content to permit maintenance of a necessary independent and objective mental attitude.

Internal auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, they will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair internal auditor's judgment.

Office of Internal Audit

Internal Audit Charter

Internal auditors will exhibit the highest level of professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined. Internal auditors will make a balanced assessment of all the relevant circumstances and not be unduly influenced by their own interests or by others in forming judgments.

The Director will confirm to the Board, at least annually, the organizational independence of the internal audit activity.

RESPONSIBILITY:

The scope of internal auditing encompasses, but is not limited to, the examination and evaluation of the adequacy and effectiveness of the organization's governance, risk management, compliance, and internal controls as well as the quality of performance in carrying out assigned responsibilities to achieve the organization's stated goals and objectives. This includes:

- Evaluating risk exposure relating to achievement of the organization's strategic objectives.
- Evaluating the reliability and integrity of information and the means used to identify, measure, classify, and report such information.
- Evaluating the systems established to ensure compliance with those policies, plans, procedures, laws, and regulations which could have an impact on the organization.
- Evaluating the means of safeguarding assets and verifying the existence of assets.
- Evaluating the effectiveness and efficiency with which resources are employed.
- Evaluating operations or programs to ascertain whether results are consistent with established objectives and goals and whether the operations or programs are being carried out as planned.
- Evaluating governance processes.
- Evaluating the effectiveness of the organization's risk management processes.
- Performing consulting and advisory services related to governance, risk management and control as appropriate for the organization, if requested.
- Reporting periodically on the internal audit activity's purpose, authority, responsibility, and performance relative to its plan.
- Reporting significant risk exposures and control issues, including fraud risks, governance issues, and other matters needed or requested by the Board.
- Evaluating specific operations at the request of the Board or management.

Office of Internal Audit

Internal Audit Charter

INTERNAL AUDIT PLAN:

At least annually, the Director will submit to the President and the Board an internal audit plan for review, with approval residing with the Board. The internal audit plan will consist of a work schedule as well as budget and resource requirements for the next fiscal year. The Director will communicate the impact of resource limitations and significant interim changes to the President and the Board.

The internal audit plan will be developed based on a prioritization of the audit universe using a risk-based methodology, including input of senior management and the Board. The Director will review and adjust the plan, as necessary, in response to changes in the organization's business, risks, operations, programs, systems, and controls. Any significant deviation from the approved internal audit plan will be communicated to the President and the Board.

REPORTING AND MONITORING:

A written report will be prepared and issued by the Director following the conclusion of each internal audit engagement and will be distributed to appropriate administrators and the Board.

The internal audit report shall include management's response in regard to the specific audit results and recommendations.

The internal audit activity will be responsible for appropriate follow-up on engagement audit results and recommendations.

The Director will periodically report to senior management and the Board on the internal audit activity's purpose, authority, and responsibility, as well as performance relative to its plan. Reporting will also include significant risk exposures and control issues, including fraud risks, governance issues, and other matters needed or requested by senior management or the Board.

QUALITY ASSURANCE AND IMPROVEMENT PROGRAM:

The internal audit activity will maintain a quality assurance and improvement program that covers all aspects of the internal audit activity. The program will include an evaluation of the internal audit activity's conformance with the Definition of Internal Auditing and the *Standards* and an evaluation of whether internal auditors apply the Code of Ethics. The program also assesses the efficiency and effectiveness of the internal audit activity and identifies opportunities for improvement.

Office of Internal Audit

Internal Audit Charter

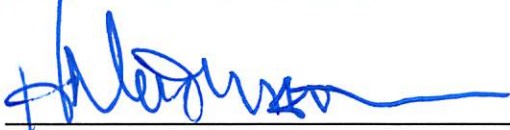
The Director will communicate to senior management and the Board on the internal audit activity's quality assurance and improvement program, including results of ongoing internal assessments and external assessments conducted at least every five years.

Internal Audit Charter

Approved this 24th day of January, 2017.



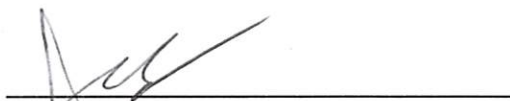
District Director of Internal Audit



District President



Chair, Finance and Audit Committee



Secretary, Board of Trustees



Chairman, Board of Trustees

INTRODUCTION:

This Internal Audit Charter defines the function, authority and responsibility of the Office of Internal Audit at Collin College (hereafter referred to as the college).

PURPOSE AND MISSION:

The purpose of the Office of Internal Audit at the college is to provide independent, objective assurance and consulting services designed to add value and improve the college's operations. The mission of the Office of Internal Audit is to enhance and protect organizational value by providing risk-based and objective assurance, advice, and insight.

The Office of Internal Audit helps the college accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management, and internal control processes.

ROLE:

The internal audit function is established by the Board of Trustees (hereafter referred to as the Board) of the college. The internal audit function's responsibilities are defined by the Board and the Finance and Audit Committee as part of their oversight role.

NOTE: References within this Charter to communications with the Board are communications that are directed through the Board's Finance and Audit Committee.

PROFESSIONALISM:

The internal audit function will govern itself by adherence to The Institute of Internal Auditors' Definition of Internal Auditing, the Code of Ethics, and the International Standards for the Professional Practice of Internal Auditing (Standards). This mandatory guidance constitutes principles of the fundamental requirements for the professional practice of internal auditing and for evaluating the effectiveness of the internal auditor(s)' performance.

In addition, the Director of Internal Audit will adhere to relevant Collin College policies and procedures and standard audit operating procedures.



Internal Audit

AUTHORITY AND ORGANIZATION:

The Director of Internal Audit reports functionally to the Board through the Finance and Audit Committee and administratively (i.e., day-to-day operations) to the District President.

To establish, maintain, and assure that the Office of Internal Audit has sufficient authority to fulfill its duties, the Board through the Finance and Audit Committee will:

- Approve the Internal Audit Charter.
- Approve the risk-based internal audit plan.
- Approve the internal audit budget and resource plan.
- Receive periodic communications from the Director of Internal Audit with updates regarding performance relative to the audit plan and other matters.
- Approve decisions regarding the appointment and removal of the Director of Internal Audit.
- Approve the remuneration of the Director of Internal Audit.
- Review the effectiveness of the Office of Internal Audit.
- Make appropriate inquiries of management and the Director of Internal Audit to determine whether there is inappropriate scope or resource limitations.

To the extent permitted by the Texas Open Meetings Act, the Director of Internal Audit will have unrestricted access to, and communicate and interact directly with the Board including private meetings without management present.

With strict accountability for confidentiality and safeguarding records, the Board authorizes the Office of Internal Audit to:

- Have full, free, and unrestricted access to all functions, records, property and personnel pertinent to carrying out any engagement or to stay informed of the state of operations at the college and college affiliated foundation(s).
- Allocate resources, set frequencies, select subjects, determine scope of work, and apply techniques required to accomplish audit objectives.
- Obtain assistance from all employees and consultants of the college and its affiliated foundation(s) as well as other specialized services from within or outside the college, as needed.

INDEPENDENCE AND OBJECTIVITY:

The internal audit function will remain free from interference by any element in the organization, including matters of audit selection, scope, procedures, frequency, timing, or report content to permit maintenance of ~~280~~ necessary independent and objective

mental attitude.

Internal auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, they will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair internal auditor's judgment.

Internal auditors will exhibit the highest level of professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined.

Internal auditors will make a balanced assessment of all the relevant facts and circumstances and not be unduly influenced by their own interests or by others in forming judgments.

The Director of Internal Audit will disclose any impairment of independence or objectivity, in fact or appearance, to the Board* any interference and related implications in determining the scope of internal audit, in performing work, and/or communicating results.

The Director of Internal Audit will confirm to the Board *, at least annually, the organizational independence of the internal audit function and its staff members.

RESPONSIBILITY:

The scope of internal audit activities encompasses, but is not limited to, the examination and evaluation of the adequacy and effectiveness of the organization's governance, risk management, compliance, and internal controls as well as the quality of performance in carrying out assigned responsibilities to achieve the organization's stated goals and objectives. This includes:

- Developing and executing a flexible annual audit plan using an appropriate risk-based methodology, including any risks or control concerns identified by senior management, and submitting that plan to the college's Board* for review and approval.
- Communicating to the District President and the Board* the impact of resource limitations on the internal audit plan.
- Maintaining a professional audit staff with sufficient knowledge, skills, abilities, experience, and technical competence and ensure departmental staff receive adequate continuing education and are involved in professional activities to foster advancement of technical knowledge and skills.

Internal Audit

- Evaluating the adequacy and effectiveness of the college's system of internal controls, policies and procedures and systems in place to safeguard college assets, including verifying the existence of such assets.
- Evaluating the risk exposure relating to achievement of the college's master plan priorities and strategic plan goals.
- Evaluating the reliability and integrity of information, and the efficient and effective use of resources.
- Evaluating the systems established to ensure compliance with applicable policies, plans, procedures, laws, and regulations that could have a significant impact on the college.
- Evaluating operations or programs to ascertain whether results are consistent with established goals and objectives and whether the operations or programs are being carried out as planned.
- Coordinating efforts with those of external auditors and consultants and serving as a liaison for external auditors.
- Considering the scope of work of external auditors and regulatory agencies, as appropriate, to provide optimal audit coverage to the college at a reasonable overall cost.
- Reporting risk exposures and control issues, including fraud risks, governance issues and other matters needed or requested by the Board.
- Evaluating specific operations at the request of the Board's Finance and Audit Committee or management, as appropriate.
- Performing consulting and advisory services related to governance, risk management and control as appropriate for the organization. Such services include management requests, participation on institutional committees, financial analysis, and participation on implementation teams for information technology projects and business process improvements.
- Conducting Investigations related to allegations of fraud, waste, abuse and other wrongdoing as appropriate and in accordance with applicable college policy, and coordinating such investigations as needed with General Counsel or the college Police.

REPORTING AND MONITORING :

A written report will be prepared and issued by the Director of Internal Audit following the conclusion of each internal audit engagement and will be distributed to appropriate administrators and will also be communicated to the Board.

The internal audit report will include management's response and corrective actions taken (or to be taken) in regard to the specific audit results and recommendations,



Internal Audit

including a timetable for anticipated completion of action(s) to be taken and an explanation for any corrective actions that will not be implemented. The Director of Internal Audit is responsible for appropriate follow-up on engagement audit results and recommendations. Management responses must be provided within two weeks from the date the draft audit report was provided.

The Director of Internal Audit will periodically report to senior management and the Board* on the internal audit activity’s purpose, authority, and responsibility, as well as performance relative to its plan. Reporting will also include significant risk exposures and control issues, including fraud risks, governance issues, and other matters needed or requested by senior management or the Board*.

QUALITY ASSURANCE AND IMPROVEMENT PROGRAM:

The internal audit function will maintain a quality assurance and improvement program that covers all aspects of the internal audit activity. The program will include an evaluation of the internal audit department’s conformance with the Definition of Internal Auditing and the Standards and an evaluation of whether internal auditors apply the Code of Ethics. The program also assesses the efficiency and effectiveness of the internal audit activity and identifies opportunities for improvement.

The Director of Internal Audit will communicate to senior management and the Board* on the internal audit department’s quality assurance and improvement program, including results of ongoing internal assessments and external assessments conducted at least every five years.

Approved this _____ day of _____, _____

Director of Internal Audit

District President

Chairman, Finance and Audit Committee

Chairman, Board of Trustees

Collin County Community College District Board of Trustees

2020-04-6

April 28, 2020

Resource: Ali Subhani
Director of Internal Audit

- AGENDA ITEM:** Report Out of the Finance and Audit Committee and Consideration of Approval of Fiscal Year 2020 Audit Plan for the Office of Internal Audit
- DISCUSSION:** The Director of Internal Audit will review the proposed audit plan for Fiscal Year 2020. The Audit Plan outlines the work planned for the department for a particular fiscal year, considering a review of risk areas and incorporating management's input, as appropriate.
- DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends approval of the Audit Plan.
- SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Audit Plan as presented."



OFFICE OF

Internal Audit

Date: April 27, 2020
To: Members of the Board of Trustees
Dr. Neil Matkin, District President
From: Ali Subhani, CIA, CISA, GSNA
Director, Office of Internal Audit
Subject: 2020 Audit Plan Approval

A handwritten signature in black ink that reads 'Ali Subhani'.

The Internal Audit Charter requires that the Board of Trustees approve the annual audit plan.

Based on the risk assessment process, the following audits are recommended for approval:

- TAC 202 Compliance (Information Technology)
- Property & Surplus

This risk assessment methodology utilized is detailed on the following pages.

The plan is based off of having one auditor in place until a Senior Auditor is hired.



OFFICE OF

Internal Audit



Audit Plan Methodology - Fiscal Year 2020

The Fiscal Year 2020 audit plan was prepared as required by the Internal Audit Charter. The plan was prepared by identifying auditable areas of the College. The auditable areas were identified by reviewing budgetary information, the Comprehensive Annual Financial Report, the Collin College website, Collin College policies (legal and local), the Texas Higher Education Coordinating Boards Laws and Rules, information from the Association of College and University Auditors (ACUA), The Institute of Internal Auditors (IIA), federal and state laws, and risk assessments and audit plan institutions of other community colleges in Texas. A campus wide survey was also sent out to solicit input from the campus community.

A Risk Assessment was then conducted of the auditable areas based on 8 risk factors. These risk factors are established based on information from the Association of College and University Auditors. Each factor is weighted based on importance and given a risk rating which indicates the risk for that factor to the auditable area. Each of the risk ratings for the auditable area are totaled to compute the risk score. The auditable areas are then sorted by likelihood and impact to the college (highest to lowest) and evaluated for selection based on Office of Internal Audit professional judgment. An explanation of the 8 factors and risk ratings follows.

The auditable areas are then sorted by risk score (highest to lowest) and evaluated for selection based on Office of Internal Audit professional judgment. An explanation of the factors and risk ratings follows.

Audit Plan Methodology - Fiscal Year 2020

IMPACT	1  Criticality of the Unit	This factor measures the importance of the unit to accomplish the mission of the District. This considers the impact if the unit is unable to provide its service within a required time frame and/or at the expected level.
	2  Financial Impact	This considers the overall dollar amount flowing through, committed to, or generated by the unit/process (e.g. expenditures, grant amount, revenues collected/earned). This evaluates the impact of inappropriate activity from a financial perspective.
	3  Regulatory Compliance	The complexity, volume, and clarity of regulations/compliance requirements from external requirements impacts the District's ability to comply, and therefore influences risk. Risks relate to the inability to comply; penalties, fines or litigation; loss of funding sources; and regulatory restrictions.
	4  Public Sensitivity	This measures the sensitivity of the unit to public exposure of critical internal issues. This considers the potential effect to the District overall as the result of negative information.
LIKELIHOOD	5  Control Environment	Assessment of control environment is based on factors such as the adequacy of the existing control structure, expertise of management, historical problems, conditions found during recent reviews/interactions, and the overall effectiveness and efficiency of operations.
	6  Changes in the Unit	Changes in management personnel, organizational and operational structure, and the operational systems can influence risk. In some cases, reorganization of responsibilities and activities can result in significant changes that compromise the internal control environment.
	7  Complexity of Monitoring Activities	This factor considers the locations/number of locations where activities and the monitoring of these activities take place.
	8  Audit History	This considers whether there has been an audit of the unit, the last time an audit was performed, and the results of such audit.

Impact Scale

	1	2	3
Criticality of the Unit	Operations can be temporarily paused for up to 30 days with minimal impact to students, faculty or staff.	Operations can be temporarily paused for up to 7 days without negatively impacting students, faculty or staff.	Must be continued Cannot pause. Necessary to life, health, security.
Financial Impact	<\$300k in resources flow through area.	>\$300k- <\$999k in resources flow through the area.	>\$1M in resources flow through the area.
Regulatory Compliance	Compliance requirements are clear and easy to follow. Breaches of regulatory or contractual obligations are confined to an isolated incident. Not systemic. Fines or penalties would be <\$50k.	Compliance requirements are opaque and necessitate action on a monthly basis. Breaches of regulatory or contractual obligations with costs in excess of \$50k but <\$100k to the institution and increased scrutiny from regulators.	Compliance requirements are complex and necessitate action on a daily/weekly basis. Regulatory censure or action. Breaches of regulatory or contractual obligations with costs in excess of \$100k. Possibility of action against specific member(s) of the senior management team.
Public Sensitivity	Impact is isolated to a small group. Damage is reversible.	Negative impact is limited to one campus location, is in the public domain, but with limited publicity.	Long-term / irreparable damage. Negative impact is felt on multiple-campus and is widely publicized.
Impact Risk Score	Low 4 - 6.9	Medium 6.91 - 9.90	High 9.91 - 12.0

Likelihood Scale

	1	2	3
Control Environment	Key Performance Indicators (KPI) are defined for monitoring effectiveness, well-understood chains of accountability exist, and a formal controls framework exists.	Control awareness exists, control activities are designed and in place. Some documentation and reporting methodology exists. Accountability and performance monitoring requires improvement.	Control activities are fragmented, may be managed in "silo", dependent upon individual heroics, with inadequate documentation and reporting methods or inadequate monitoring methods.
Organizational Changes	Little to no organizational changes.	Transition of a Director level or below within an organizational unit.	Implementation of a new process/technology that has college wide impact or transition of a Vice President or Dean.
Complexity of Monitoring Requirements	Monitoring involves low volume activity and is limited to monitoring activity in one department.	Monitoring involves medium volume activity or involves monitoring activity at one college location.	Monitoring involves medium volume activity or involves monitoring activity multiple college locations.
Audit History	A review of the area or process in scope took place within the past 2 fiscal years.	A review of the area or activity took place within the past 3 years.	A review of the area has not been conducted within the past 5 years.
Impact Risk Score	Low 4 - 6.9	Medium 6.91 - 9.90	High 9.91 - 12.0



Auditable Areas

Audit Universe		Auditable Unit
		Process (P), Technology (T), Compliance (C), Auxiliary Department (AUX), Department (D)
no	no	no
Chief Financial Officer	AUX	Auxiliary Services
Chief Financial Officer	C	Unrelated Business Income Tax
Chief Financial Officer	C	Public Funds Investments Act
Chief Financial Officer	D	Accounting
Chief Financial Officer	D	Accounts Payable
Chief Financial Officer	D	Bursar
Chief Financial Officer	D	Risk Management
Chief Financial Officer	D	Treasury
Chief Financial Officer	D	Food Services
Chief Financial Officer	P	Bond Issuance
Chief Financial Officer	P	Budget
Chief Financial Officer	P	Fixed Assets (Capital / Controlled Assets & Surplus)
Chief Financial Officer	P	Contracts and Grants
Chief Financial Officer	P	Payroll
Chief Financial Officer	P	Purchasing Card
Chief Financial Officer	P	Reserves (Financial)
Chief Financial Officer	P	Scholarships
Chief Financial Officer	P	Student Receivables
Chief Financial Officer	P	Travel
Chief Financial Officer	P	Tuition and Fees
Chief Human Resources Officer	C	Equal Employment Opportunity
Chief Human Resources Officer	D	Benefits, Compensation and Reporting
Chief Human Resources Officer	D	Employment and Professional Development
Chief Human Resources Officer	P	Faculty Contracts
Chief Innovation Officer	C	PCI requirements
Chief Innovation Officer	C	Web Content Accessibility
Chief Innovation Officer	D	Information Security
Chief Innovation Officer	D	Web Services
Chief Innovation Officer	D	Distance Learning
Chief Innovation Officer	P	Change Management
Chief Innovation Officer	P	Identity & Access Management
Chief Innovation Officer	P	Workday implementation
Chief Innovation Officer	P	Vulnerability Management / Patch Management Processes
Chief Innovation Officer	P	Business Continuity Disaster Recovery
Chief Innovation Officer	P	Data Privacy
Chief Innovation Officer	P	Vulnerability Management / Patch Management Processes
Chief Innovation Officer	P	Disaster Recovery
Chief Innovation Officer	P	Data Privacy
Chief Innovation Officer	T	Database
Chief Innovation Officer	T	Active Directory
Chief Innovation Officer	T	Enterprise Application - Banner



Auditable Areas

Audit Universe		Auditable Unit Process (P), Technology (T), Compliance (C), Auxiliary Department (AUX), Department (D)
no	no	no
Chief Innovation Officer	T	Enterprise Application - CougarMart
Chief Innovation Officer	T	Enterprise Application - Argos
Chief Innovation Officer	T	Enterprise Application - Zogotech
Chief Innovation Officer	T	Enterprise Application - Canvas (Learning Management System)
Chief Innovation Officer	T	VOIP
Chief Innovation Officer	T	Firewall
Chief Innovation Officer	T	Email infrastructure
Chief Innovation Officer	C	Digital Millennium Copyright Act (DMCA)
Chief Innovation Officer	C	Texas Administrative Code (TAC) 202
Chief Innovation Officer & Chief Financial Officer	C	Gramm-Leach-Bliley Act (GLB Act)
Chief Innovation Officer and Chief Human Resource Officer	C	Health Insurance Portability and Accountability (HIPAA)
Chief of Staff	D	
Executive Vice President	C	Family Educational Rights and Privacy Act (FERPA)
Executive Vice President	C	Student Exchange and Visitor Information System (SEVIS)
Executive Vice President	C	Clery Act
Executive Vice President	C	Texas Education Code §37.108 - Safety and Security Audit
Executive Vice President	C	Emergency Management
Executive Vice President	D	Executive Vice President
Executive Vice President	D	Academic Affairs
Executive Vice President	D	Institutional Research Office
Executive Vice President	D	Public Relations
Executive Vice President	D	Student Success
Executive Vice President	D	Curriculum
Executive Vice President	D	Quality Enhancement - SACS
Executive Vice President	D	Academic Services
Executive Vice President	D	Dual Credit
Executive Vice President	D	Student Enrollment Services
Executive Vice President	D	Records Retention
Executive Vice President	D	Student Enrollment Services
Executive Vice President	D	Intramurals/ Athletics / Fitness
Executive Vice President	D	Admissions & Advising
Executive Vice President	D	Access
Executive Vice President	D	Testing & Assessment
Executive Vice President	D	Counseling
Executive Vice President	D	Student Engagement
Executive Vice President	D	Career Services
Executive Vice President	D	Financial Aid
Executive Vice President	D	Call Center
Executive Vice President	D	Student Activities / SAFAC



Auditable Areas

Audit Universe		Auditable Unit Process (P), Technology (T), Compliance (C), Auxiliary Department (AUX), Department (D)	
no	no	no	
Executive Vice President	D		Testing Centers
Executive Vice President & Chief Human Resources Officer	C		Title IX
General Counsel	D		
President	D		President
President	D		Board of Trustees
President	D		Faculty Council
President	D		Police Department
SVP Campus Operations	D		Workforce Economic Development
SVP Campus Operations	D		Vice President / Provosts
SVP Campus Operations	D		Center for Teaching Learning
SVP Campus Operations	D		Academic Scheduling
SVP Campus Operations	D		Business & Community Outreach
SVP Campus Operations	D		Summer Camps
SVP Campus Operations	P		Space Management
VP Advancement	D		Foundation
VP Construction	D		Grounds
VP Construction	D		Physical Plant
VP Construction	D		Student Housing Facilities
VP Construction	D		Construction Projects
VP Construction	D		Building Maintenance

Collin County Community College District Board of Trustees

2020-04-7

April 28, 2020

Resources: Sherry Schumann
Executive Vice President
Steve Bassett
Chief Financial Officer

AGENDA ITEM: Report Out of the Finance and Audit Committee and Consideration of Approval of Tuition Rates Effective Fall 2020

DISCUSSION: A tuition increase is not being recommended this year. The goal of the Board of having revenue in State appropriations, tuition, and fees to equal instructional expenses to ensure the financial stability of Collin College has been met with the current tuition rates for this year and next year.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends that the Board of Trustees approves the tuition rates of \$52 per credit hour for in-district residents, \$98 per credit hour for out-of-district residents, and \$165 per credit hour for out-of-state/out-of-country residents, effective Fall 2020. This is not an increase in tuition.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the tuition rates of \$52 per credit hour for in-district residents, \$98 per credit hour for out-of-district residents, and \$165 per credit hour for out-of-state/out-of-country residents, effective Fall 2020. This is not an increase in tuition."

Collin County Community College District Board of Trustees

2020-04-8

April 28, 2020

Resource: H. Neil Matkin
District President

AGENDA ITEM: Consideration of Approval for the District President to Exercise a Contract Option with AECOM Technical Services, Inc. to Provide Program Management Support for the Balance of the Projects in Phases 3 and 4 of the 2017 Bond Program

DISCUSSION: On April 25, 2017, the Board of Trustees authorized the District President to negotiate a contract with AECOM Technical Services, Inc. to be considered for approval by the Board of Trustees in the May 6, 2017 bond election.

The contract segmented program management services were to be performed by AECOM in 4 phases. The projects contained in Phases 1 and 2 are currently under construction, and three (3) of the Phase 3 projects are currently in the design/pre-construction phase. The balance of Phase 3 and all of Phase 4 are available to the College by exercising written contract extensions.

This proposal is to move forward with the extension of the contract with AECOM for program management services for the balance of the Phase 3 and 4 projects, which includes major additions and renovations at the Frisco Campus and McKinney Campus, Trane PACT energy upgrades at all existing campuses as well as wayfinding / signage work at the Plano Campus, Frisco Campus, and McKinney Campus.

The contract request for these services is not to exceed \$1,052,000.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends the Board of Trustees authorizes the District President to execute a contract with AECOM Technical Services, Inc. for Bond Program Management Services for Phases 3 and 4 of the 2017 Bond Program, as outlined above.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District authorize the District President to execute a contract extension with AECOM Technical Services, Inc. for Bond Program Management Services related to additions and renovations at the Frisco Campus and McKinney

Campus, Trane PACT energy upgrades at all existing campuses, and wayfinding / signage work at the Plano Campus, Frisco Campus, and McKinney Campus in Phases 3 and 4 of the 2017 Bond Program at a fee not to exceed \$1,052,000.”



Collin College 2017 Capital Improvement Program
Program Management Services
3452 TX-399 Spur
Suite 102
McKinney, TX 75069

April 17, 2020

Dr. H. Neil Matkin, Ed.D.
District President
Collin College
3452 TX-399 Spur
McKinney, TX 75069

RE: AECOM Proposal for Additional Work
Trane PACT energy upgrades
Phases 3 and 4 projects -Collin College 2017 CIP

Dear Dr. Matkin:

Per recent discussions between AECOM and Collin College, I am pleased to present AECOM's revised proposal to provide Program Management services for the Trane PACT energy upgrades at all existing Collin campuses' and the balance of the Phase 3 and 4 projects contained in the current 2017 Collin College Capital Improvement Program.

AECOM agrees to perform all the work contained in this proposal under the terms and conditions of the existing agreement between Collin College and AECOM for Program Management Services. For the work described above, AECOM proposes to perform this work for \$1,052,000. A breakdown of the proposed costs is included as part of this proposal (Exhibit A). I have also included a summary of clarifications and assumptions that were made when preparing this proposal (Exhibit B).

I look forward to hearing from you regarding this proposal and answering any questions you may have. You can reach me at (972)-746-7162.

Sincerely,

Adrian Grimes
Program Director

Enclosures

EXHIBIT A – PROPOSED PROGRAM MANAGEMENT COSTS**Trane PACT Energy Upgrades****\$99,500**

1. Oversight, coordination and management of the following Trane PACT Energy upgrade projects:
 - a. Frisco Campus – Power Factor Corrections, Interior & Exterior Lighting retrofits, plumbing fixture and irrigation upgrades, Trane EMS system and control upgrades, replacement of 2-250 ton Chillers and installation of ice storage plant, replace existing boilers, AHU upgrades and replacements
 - b. McKinney Campus – Power Factor Corrections, Interior & Exterior Lighting retrofits, plumbing fixture and irrigation upgrades, Trane EMS system and control upgrades, AHU and FCU upgrades and replacements, Central Plant optimization
 - c. Plano Campus - Power Factor Corrections, Interior & Exterior Lighting retrofits, plumbing fixture and irrigation upgrades, Trane EMS system and control upgrades, removal of 2-80 ton Air-cooled Chillers, AHU upgrades and replacements, VAV box replacements
 - d. Courtyard Center - Power Factor Corrections, Interior & Exterior Lighting retrofits, plumbing fixture and irrigation upgrades, Trane EMS system and control upgrades, AHU upgrades and replacements
 - e. CHEC Building - Power Factor Corrections, Interior & Exterior Lighting retrofits, plumbing fixture and irrigation upgrades, Trane EMS system and control upgrades, AHU upgrades and replacements

McKinney Campus**\$424,032**

Oversight, coordination and management of the following projects on the McKinney campus:

1. Abatement and demolition of existing Gun Range Building.
2. Renovations in Main Academic Building for new Kitchen and Dining Spaces
3. Renovations in Main Academic Building for expansion of Dental Hygiene program
4. Overall campus wayfinding

Frisco Campus**\$528,468**

Oversight, coordination and management of the following projects on the Frisco campus:

1. Alumni Hall projects – includes expansion of building for new Kitchen and Dining Spaces, demolition of existing Kitchen, Repurposing of existing Kitchen and Dining Areas into new Student Commons, student organizations spaces and new Starbucks, repurpose existing dance studio into new classrooms and faculty offices, renovate interior of existing Red Room and add new exterior canopy and plaza area.
2. Repurpose existing Media offices in Founders Hall into new Career Center, move Writing Lab into vacated Career Center Space, new main entry and lobby upgrades at Lawler Hall, phased overall finishes refresh of Heritage Hall after opening of Technical Campus and IT Center of Excellence.
3. Overall campus wayfinding
4. New Fire Lane adjacent to Alumni Hall

Plano Campus**IN ABOVE**

Oversight, coordination and management of the following projects on the Plano campus:

1. Overall campus wayfinding

**EXHIBIT B - STUDENT HOUSING, TRANE PACT ENERGY UPGRADES, PHASES 3
& 4 – CLARIFICATIONS AND ASSUMPTIONS**

The following clarifications and assumptions that were used in the pricing of this proposal are presented below:

TRANE ENERGY PACT UPGRADES

AECOM has not included any commissioning work in this proposal (per Collin/Trane contract, this work is to be performed by Trane) nor any measurement and verification (M&V) of the actual energy savings realized by the College after Trane's energy upgrades. AECOM recommends that a commissioning agent be retained by the College to perform independent M&V of the actual energy savings once the Trane PACT work is completed since Trane's contract is performance-based.

Pricing includes AECOM staff and support from April 2020 thru December 2020 per Trane's latest detailed schedule dated 4/14/2020. Previous proposal pricing for this work was based upon general schedules and work timeframes furnished by Trane showing their work extending into June 2021.

PHASES 3 & 4 PROJECTS**a. Frisco Campus**

- i. 1st phase of the finishes refresh at Heritage Hall is not planned to start construction until late Fall 2020 when spaces are available after existing programs in some Heritage spaces move to the Technical Campus. 2nd phase of the refresh will begin after other programs move to the IT Center of Excellence building in Fall 2021.

b. McKinney Campus

- i. All work for the new Welcome Center Building must be completed before renovations in the Main Academic Building begin unless existing operations in those renovation areas can be vacated before the Welcome Center Building is completed. The renovation work is estimated to run until Spring 2022.

GENERAL

1. All work contained within this proposal will be performed by existing AECOM staff members currently working on the program. Previous proposals included additional AECOM staff for a portion of the Phases 3 and 4 projects. Due to assorted delays encountered in the procurement of A/E and CMAR services for several of the Phase 3 and 4 projects contained in this proposal, pricing is included in this proposal to extend AECOM staff thru April 2022.

2. The cost of the software and licenses for the PMIS software, Projectmates, for all key project and program stakeholders involved in the scope of work contained in this proposal, has been included in this proposal thru June 2022. This date will allow for all projects to be reconciled financially and be presented to the Board for final close-out.
3. Campus wayfinding work on the McKinney, Frisco and Plano campuses, has been included in this proposal and is planned to be put into place towards the end of the Phase 3 projects work.
4. Irene Nigaglioni, AECOM's Design Manager, will be retained to provide design and program management services thru January 2022.

Collin County Community College District Board of Trustees

2020-04-9

April 28, 2020

Resource: Steve Bassett
Chief Financial Officer

AGENDA ITEM:

Consideration of Approval of Change Order #1 for the Construction Manager-at-Risk Contract with JE Dunn Construction ("JE Dunn") for the Construction of the Parking Lot and Loop Road at the Frisco Campus

DISCUSSION:

JE Dunn's Guaranteed Maximum Price ("GMP") contract for the construction of the IT Center at the Frisco Campus is in the amount of \$37,048,064. This GMP contract consists of GMP #1 in the amount of \$6,073,390 which was approved at the regularly scheduled meeting on December 10, 2019 and GMP #2 in the amount of \$30,974,674 which was approved at the regularly scheduled meeting on January 28, 2020. JE Dunn was issued a Notice to Proceed to commence the construction phase for GMP #1 January 08, 2020 and for GMP #2 on April 08, 2020.

The Parking Lot and Loop Road is a Phase 3 project. At the time of issuance of the GMP for the IT Center which is a Phase 2 project, the Parking Lot and Loop Road work was not planned or designed. The parking lot and loop road was therefore not included in the scope of work for the GMP for the IT Center. Upon completion of the design, it was determined that \$2,646,048 will have to be added to JE Dunn's GMP contract for the IT Center, for the construction of the additional scope of the parking lot and loop road.

District staff recommends the amount of \$2,646,048 be added to JE Dunn's GMP contract in Change Order #1. This change order will update the GMP contract amount to \$39,694,112 and will not change the project completion date.

DISTRICT PRESIDENT'S RECOMMENDATION:

The District President recommends approval of Change Order #1 in the additional amount of \$2,646,048, for the additional construction scope of the parking lot and loop road, which will result in an updated GMP contract amount of \$39,694,112 for the construction of the IT Center at the Frisco Campus.

SUGGESTED MOTION:

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District authorize the District President or designee to execute pre-approved contract forms and all other documents to approve JE Dunn Construction’s Change Order #1 in the amount of \$2,646,048, for the additional construction scope of the parking lot and loop road, which will result in an updated GMP contract amount of \$39,694,112 for the construction of the IT Center at the Frisco Campus.”

Collin County Community College District Board of Trustees

2020-04-10

April 28, 2020
Steven Bassett
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Bid Report for April 2020

DISCUSSION: The Bid Report for April:

3 Ratifications for New Contracts
4 Ratifications for Contract Revisions
7 New Solicitations
2 Contract Revisions

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Bid Report for April 2020 as presented.

MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for April 2020 as presented."

I. RATIFICATIONS FOR NEW CONTRACTS

Purchase Request #1, pg. 304	
Purchase of Emergency Repeaters for Allen Campus	280,000
Purchase Request #2, pg. 305	
Purchase of HVAC Trainers and Software	1,157,000
Purchase Request #3, pg. 306	
Purchase of Industrial Automation Trainers & Software	<u>1,239,000</u>
TOTAL RATIFICATIONS FOR NEW CONTRACTS	\$ 2,676,000

II. RATIFICATIONS FOR CONTRACT REVISIONS

Purchase Request #4, pg. 307	
Purchase of Power Protection Equipment	250,000
Purchase Request #5, pg. 308	
Purchase of Video Conferencing System	3,000,000
Purchase Request #6, pg. 309	
Purchase of Fitness Equipment	35,000
Purchase Request #7, pg. 310	
Purchase of Job Order Contracting Construction	<u>3,500,000</u>
TOTAL RATIFICATIONS FOR CONTRACT REVISIONS	\$ 6,785,000

III. NEW SOLICITATIONS

Purchase Request #8, pg. 311	
Purchase of Specialty Furniture and Equipment	150,000
Purchase Request #9, pg. 312	
Purchase of Theatre Safety Updates	175,000
Purchase Request #10, pg. 313	
Purchase of Drafting Tables	104,000
Purchase Request #11, pg. 314	
Purchase of Construction, Industrial, & Facility Tools	300,000
Purchase Request #12, pg. 315	
Purchase of Automotive and Collision	830,000
Purchase Request #13, pg. 316	
Purchase of Custodial Services for Wylie Campus	2,340,000
Purchase Request #14, pg. 317	
Purchase of Video Conferencing Systems & Access.	<u>900,000</u>
TOTAL NEW SOLICITATIONS	\$ 4,799,000

IV. CONTRACT REVISIONS

Purchase Request #15, pg. 318	
Purchase of General Hardware	125,000
Purchase Request #16, pg. 319	
Purchase of Technology Products and Services	600,000
TOTAL CONTRACT REVISIONS	\$ <u>725,000</u>
GRAND TOTAL	\$ <u><u>14,985,000</u></u>

**Purchase Request #1
Regular Board Meeting April 28, 2020
Ratification of Approval to Contract for
Emergency Repeaters for the Technical Campus**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees ratify approval of the purchase of emergency repeaters from Four Feathers Alarm for the Technical Campus Construction.

BACKGROUND

Due to cancellation of the March 24, 2020 Board of Trustees meeting, approval was given by the District President to move forward with the purchase of the service, equipment, and supplies under this contract to ensure installation at the new Technical Campus prior to completion of the buildings. Due to a dead zone where the Technical Campus is being constructed, the campus will need emergency repeaters installed into the buildings. This comes at the request from the Fire Department for the safety of all those who will utilize the building.

Reference number (REF) 4315 was issued to track the volume of spend for the purchase of alarm repeaters for the new Technical Campus.

Four Feathers Alarm, LLC has a contract through the BuyBoard cooperative purchasing program to provide emergency repeaters for the Technical Campus, Contract Number 574-18 and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The requested expenditure will be used to provide for the safety of our faculty, staff, students, and visitors by installing emergency repeaters into the buildings per the City of Allen Fire Department's request so emergency situation notifications are transmitted to the campus.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$280,000 which is budgeted in the 2017 CIP furniture and equipment budget. There is no spend data for the prior year.

MONITORING AND REPORTING TIMELINE

The term of the contract will be two (2) years beginning March 24, 2020 through August 31, 2022.

RESOURCE PERSONNEL

Toni Jenkins	SVP Campus Operations Officer	972-758-3804
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**Purchase Request #2
Regular Board Meeting April 28, 2020
Ratification of Approval to Contract for
HVAC Trainers and Software**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees ratify approval of a contract to purchase HVAC Trainers and Software for the new Technical Campus for the HVAC Technology Program from Advanced Technologies Consultants, Technical Laboratory Systems, Inc., and Lab Resources.

BACKGROUND

Due to cancellation of the March 24, 2020 Board of Trustees meeting, approval was given by the District President to move forward with the purchase of the equipment and supplies under this contract to ensure delivery to the new Technical Campus prior to opening. This purchase will be for the training systems and software for the HVAC Technology program at the new Technical Campus to be opened Fall of 2020. The students will utilize all the trainers to learn on-the-job skills in the lab setting.

Request for proposal (RFP) Number 4312 was issued to procure HVAC Trainers and Software. Three (3) responses were received and evaluated by a team consisting of Dean Michael Coffman, Director Brian Sanders, and Assistant to the Dean Nancy Huff who determined the proposals submitted by recommended vendors would provide the best value to the District. The proposals submitted by these vendors was determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

These purchases will be for the training systems and software for the HVAC Technology program at the new Technical Campus to be opened Fall of 2020. The students will utilize all the trainers to learn on-the-job skills in the lab setting. Advanced Technologies Consultants, Technical Laboratory Systems, Inc., and Lab Resources have been selected for this proposal for the District to obtain the best value for the equipment needed for student training.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$1,157,000 which is funded by the 2017 CIP furniture and equipment budget. There is no spend data for the prior year.

MONITORING AND REPORTING TIMELINE

The term of the contracts will be March 24, 2020 through August 31, 2020.

RESOURCE PERSONNEL

Toni Jenkins

SVP Campus Operations Officer

972-758-3804

**Purchase Request #3
Regular Board Meeting April 28, 2020
Ratification of Approval to Contract for
Industrial Automation Trainers and Software**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees ratify approval of a contract to purchase Industrial Automation Trainers and Software for the new Technical Campus for the Industrial Automation Program from Advanced Technologies Consultants, Technical Laboratory Systems, Inc., and Lab Resources.

BACKGROUND

Due to cancellation of the March 24, 2020 Board of Trustees meeting, approval was given by the District President to move forward with the purchase of the equipment and supplies under this contract to ensure delivery to the new Technical Campus prior to opening. This purchase will be for the training systems and software for the Industrial Automation program at the new Technical Campus to be opened Fall of 2020. The students will utilize all the trainers to learn on-the-job skills in the lab setting.

Request for proposal (RFP) Number 4310 was issued to procure Industrial Automation Trainers and Software. Four (4) responses were received and evaluated by a team consisting of Dean Michael Coffman and Director Brian Sanders who determined the proposals submitted by recommended vendors would provide the best value to the District. The proposals submitted by these vendors was determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

These purchases will be for the training systems and software for the Industrial Automation program at the new Technical Campus to be opened Fall of 2020. The students will utilize all the trainers to learn on-the-job skills in the lab setting. Advanced Technologies Consultants, Technical Laboratory Systems, Inc., and Lab Resources have been selected for this proposal for the District to obtain the best value for the equipment needed for student training.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$1,239,000 which is funded by the 2017 CIP furniture and equipment budget. There is no spend data for the prior year.

MONITORING AND REPORTING TIMELINE

The term of contract will be March 24, 2020 through August 31, 2020.

RESOURCE PERSONNEL

Toni Jenkins

SVP Campus Operations Officer

972-758-3804

Purchase Request #4
Regular Board Meeting April 28, 2020
Ratification of Approval of Additional Funds for
Power Protection Equipment

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees ratify approval of the expenditure of additional funds for the purchase of power protection equipment from Flair Data Inc, Anixter, Inc., and Graybar Electric Company for the District.

BACKGROUND

Due to cancellation of the March 24, 2020 Board of Trustees meeting, approval was given by the District President to move forward with the purchase of the equipment and supplies under this contract to ensure delivery to the new Wylie and Technical Campuses prior to opening. This contract is utilized to purchase data storage, data communications & networking equipment such as power backup and power protection products, racks, cabinets and enclosures. The cost estimates of the additional equipment and supplies needed for the start-up of the Wylie Campus and the Technical Campus exceeds the approved spend authorization.

Reference number (REF) 3069 was issued to track the volume of spend for data storage, data communications, & networking equipment and related services.

Vendors have contracts through various cooperative contracts programs to provide data storage, data communications & networking equipment, and related services and are in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code. Contracts being utilized are Flair Data Inc Systems, DIR-TSO-4354, Anixter, Inc., DIR-TSO-4247 and Graybar Electric Company, US Communities EV2370.

IMPACT OF THIS ACTION

The additional funds will be used to provide power backup, power protection products, and power protection equipment. This equipment is used to protect primary core switches at each campus, servers and secondary switches throughout the District, and desktop computers in classrooms and offices. These funds will provide the necessary power protection equipment for the Wylie Campus and the Technical Campus. The design changes for Data Closet layouts at the Technical Campus more than doubled the original closet designs which resulted in the need to purchase more power protection equipment to keep the network running smoothly.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board approved the original contract on August 27, 2019 for a total amount of \$235,000. This purchasing request is for spend authorization for an additional \$250,000 which is budgeted in various departments' FY 20 operating budget and in the 2017 CIP technology budget.

MONITORING AND REPORTING TIMELINE

The term of contract is September 1, 2019 through August 31, 2020.

RESOURCE PERSONNEL

Mike Dickson

Chief Innovation Officer

972-758-3832

Purchase Request #5
Regular Board Meeting April 28, 2020
Ratification of Approval of Additional Funds for
Video Conferencing Systems

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees ratifies approval of the expenditure of additional funds for the purchase of video conferencing systems from Taurus Technologies for the District.

BACKGROUND

Due to cancellation of the March 24, 2020 Board of Trustees meeting, approval was given by the District President to move forward with the purchase of the equipment and supplies under this contract to ensure delivery to the new Wylie and Technical Campuses prior to opening. This contract is used to provide interactive presentation systems, technology solutions, products, and services for new and existing campuses. The cost estimates of the additional video conferencing systems needed for the start up of new District campuses and improvements to other areas District-wide will exceed the approved spend authorization.

Reference number (REF) 4074 was issued to track the volume of spend for video conferencing systems.

Taurus Technologies has various contracts through the TIPS Cooperative Purchasing Program to provide video conferencing systems, contract numbers 161101, 170306 and 19070 and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

These funds will be used to procure and install video conferencing systems and interactive presentation systems for the Wylie Campus, Technical Campus, and other departments throughout the District. Design changes in the plans for the Wylie Campus and the Technical Campus created the need to purchase and install more video conferencing and interactive presentations systems than was originally planned. Audio/visual and video conferencing technology is used to improve communications, aid in presentations, and stream Board meetings in a professional manner.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board approved the original contract on August 27, 2019 for a total amount of \$700,000. This purchasing request is for spend authorization for an additional \$3,000,000 which is budgeted in various Department's FY20 operating budget and in the 2017 CIP technology budget. FY2019 annual spend amount was \$142,402. Current FY20 spend amount is \$76,902.

MONITORING AND REPORTING TIMELINE

The term of contract is September 1, 2019 through August 31, 2020.

RESOURCE PERSONNEL

Mike Dickson

Chief Innovation Officer

972-758-3832

**Purchase Request #6
Regular Board Meeting April 28, 2020
Ratification of Approval of
Additional Funds for Fitness Equipment**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees ratify approval of the expenditure of additional funds for the purchase of fitness equipment from Advanced Exercise, authorized reseller for Life Fitness and Hammer Strength, for the new fitness equipment at the Wylie Campus.

BACKGROUND

Due to cancellation of the March 24, 2020 Board of Trustees meeting, approval was given by the District President to move forward with the purchase of the equipment and supplies under this contract to ensure delivery to the new Wylie Campus prior to opening. Advanced Exercise is the sole authorized commercial fitness dealer for Life Fitness, as well as Hammer Strength, cardio and strength equipment, which the District has purchased for various campuses across the District for many years. Continued use of these products at the Wylie Campus will provide students with access to fitness equipment which is consistent across campuses and used throughout the industry today.

Reference number (REF) 3331 was issued to track the volume of spend for Fitness Equipment for the District. Advanced Exercise has a contract through Sourcewell cooperative contracts program to provide Life Fitness and Hammer Strength equipment, products and supplies, Contract Number 120215, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

These additional funds will be used for the procurement of fitness equipment necessary to furnish the Wylie Campus Fitness Center.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board approved the original contract on August 27, 2019 for a total amount of \$100,000. This purchasing request is for spend authorization for an additional \$35,000 which is budgeted as part of the 2017 CIP furniture and equipment budget. FY19 annual spend amount did not exceed \$50,000.

MONITORING AND REPORTING TIMELINE

The term of contract is September 1, 2019 through August 31, 2020.

RESOURCE PERSONNEL

Toni Jenkins

SVP Campus Operations Officer

972-758-3804

Purchase Request #7
Regular Board Meeting April 28, 2020
Ratification of Approval of Additional Funds for
Job Order Contracting Construction Services

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees ratify approval of the expenditure of additional funds for the purchase of JOC construction services for minor repairs, renovations, and remodeling of District facilities from G2 General Contractors, Core Construction, and F&P Construction for the District.

BACKGROUND

Due to cancellation of the March 24, 2020 Board of Trustees meeting, approval was given by the District President to expend additional funds in order to move forward with the services under this contract to ensure completion of renovations and repairs for the Student Housing complex prior to August student occupation. The District will utilize this vendor for small renovation and repair work throughout the District as well as the Student Housing complex. An increase in spend is due to unforeseen conditions at the Student Housing complex.

Reference number (REF) 4165 was issued to track the volume of spend. G2 General Contractors holds a contract through NJPA, Contract No. TX01G-101116-GGC, Core Construction holds a contract through NCPA, Contract No. 04-03 and F&P Construction holds a contract through TIPS Contract No. 180205 all of which are in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Job order contracts are used to supplement minor renovation work done by District staff. Renovation of the student housing needs to continue to maintain the schedule to open at full occupation for the Fall 2020 semester.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board approved the original contract in August 2019 for a total amount of \$1,000,000 as well as an additional \$1,000,000 in January 2020 for a total of \$2,000,000. This purchasing request is for spend authorization for an additional \$ 3,500,000, which is budgeted in the District Facility Plant Operations Department's FY20 operating budget and building fund. FY19 annual spend amount was \$505,890. Current spend for this fiscal year is \$1,052,000.

MONITORING AND REPORTING TIMELINE

The term of contract is September 1, 2019 through August 31, 2020.

RESOURCE PERSONNEL

Steven Bassett	Chief Financial Officer	972-758-3831
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**Purchase Request #8
Regular Board Meeting April 28, 2020
Consideration of Approval to Contract for
Specialty Furniture and Equipment**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the purchase of specialty furniture, to include portable staging, from Lone Star Furnishings for new meeting spaces currently under construction as part of the 2017 CIP.

BACKGROUND

The projects being constructed as part of the 2017 CIP include programming for spaces designated as meeting rooms and/or conference center spaces. Special events hosted by the District or community partners will require portable staging in those spaces. Lone Star Furnishings has been a long-time provider of furniture for schools, offices, science labs, libraries, and dormitories.

Reference number (REF) 4316 was issued to track the volume of spend for specialty furniture and equipment.

Lone Star Furnishings has a contract through the BuyBoard cooperative purchasing program to provide furniture for schools, offices, science labs, libraries, and dormitories, Contract Number 584-19, and is compliant with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Lone Star Furnishings is an authorized dealer for multiple specialty furniture and equipment manufacturers that has served the public sector in varying capacities for many years. They can provide cost-effective furniture solutions to the District for large meeting and conference spaces. Staging in these spaces will allow the District to host a variety of events, both for its own faculty, staff and students, as well as the local community.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$150,000 which is funded in the 2017 CIP furniture and equipment budgets. FY19 annual spend amount was less than \$50,000.

MONITORING AND REPORTING TIMELINE

The term of the contract will be from April 29, 2020 through August 31, 2020.

RESOURCE PERSONNEL

Toni Jenkins

SVP Campus Operations Officer

972-758-3804

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the purchase of Plano Campus theater safety updates from Wenger Corporation for the Plano Facility Plant Operations Department.

BACKGROUND

This purchase will be for the repair and replacement of aging fly system parts in the John Anthony Theatre. Administration requested that we have an inspection of the Theatre fly system. WJHW consultants were brought in and completed an evaluation of the system. Their findings stated “The installation is largely original to the facility and is in good operational condition. The overall system has certain deficiencies that should be addressed in order to maintain safe and useful operating characteristics.” The requested repairs address the items in WJHW’s report. Wenger, the company that is being recommended to do the work, is one of the most respected and reliable companies in the Entertainment business. This company installed the original equipment in the John Anthony Theatre in 1988.

Reference number (REF) 4319 was issued to track the volume of spend for \$175,000. Vendor has a contract through the BuyBoard cooperative purchasing program to provide repairs as described in the proposal, Contract Number 539-17, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The fly system is an integral part of the John Anthony Theatre. This is the system of ropes and pipes that are above the stage from which curtains, lights, and scenery are hung. After an inspection, primarily due to age, there have been certain deficiencies found in the system that could become safety issues. While these deficiencies do not pose an immediate threat, if these issues are not addressed at some point in the future it will be unsafe for students and staff to participate in events that take place on the John Anthony Theatre Stage.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$175,000 which is budgeted in the Facility Plant Operations departments’ FY20 renewal and replacement budget.

RESOURCE PERSONNEL

Steven Bassett	Chief Financial Officer	972-758-3831
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ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the purchase of drafting tables from School Outfitters for the art programs at the Wylie Campus.

BACKGROUND

The Wylie campus is slated to open for the Fall 2020 semester with course offerings in the Art discipline. These course offerings include, but are not limited to, drawing, painting, and 2D Design. These specialty classes require student workstations that include drafting tables.

Reference number (REF) 4321 was issued to track the volume of spend for drafting tables. School Outfitters has a contract through The Interlocal Purchasing System (TIPS) cooperative purchasing program to provide classroom teaching aides, goods, and services, Contract Number 180902, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The art program at the Wylie Campus will provide its students with a rigorous course curriculum, which requires that students be provided with the necessary equipment that they would utilize in the workforce.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$104,000 which is budgeted in the 2017 CIP budget allocation for Wylie Campus Furniture, Fixtures, and Equipment. The District did not purchase workstations with drafting tables in FY19.

MONITORING AND REPORTING TIMELINE

The term of contract will be April 29, 2020 through August 31, 2020.

RESOURCE PERSONNEL

Toni Jenkins	SVP Campus Operations Officer	972-758-3804
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Purchase Request #11
Regular Board Meeting April 28, 2020
Consideration of Approval to Contract for
Construction, Industrial, & Facility Tools & Safety Supplies

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the purchase of construction, industrial, facility, and safety tools/supplies from HD Supply Construction & Industrial White Cap for the Technical Campus construction-related programs.

BACKGROUND

The Technical Campus is slated to open for the Fall 2020 semester with course offerings in various construction trades. These course offerings include, but are not limited to, plumbing, HVAC, carpentry, and electrical. These new lab spaces require trade-specific tools and equipment for courses.

Reference number (REF) 4322 was issued to track the volume of spend for construction, industrial, facility, and safety tools. HD Supply Construction & Industrial – White Cap has a contract through the Sourcewell cooperative purchasing program to provide classroom teaching aides, goods, and services, Contract Number #121218-HDS, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The various construction-related programs at the Technical Campus will provide students with a rigorous course curriculum. This requires that students be provided with the necessary equipment that they would utilize in the workforce.

BUDGET INFORMATION

This purchasing request is for spend authorization of \$300,000 which is budgeted in the 2017 CIP budget allocation for the Technical Campus Furniture, Fixtures, and Equipment. FY19 annual spend amount was less than \$7,500.

MONITORING AND REPORTING TIMELINE

The term of contract will be April 29, 2020 through August 31, 2020.

RESOURCE PERSONNEL

Toni Jenkins SVP Campus Operations Officer 972-758-3804

Purchase Request #12
Regular Board Meeting April 28, 2020
Consideration of Approval to Contract for
Automotive and Collision FF&E

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract to purchase Automotive and Collision FF&E for the new Technical Campus for the Automotive and Collision program.

BACKGROUND

This purchase will be for the cabinetry, toolboxes, and tool storage items for the Automotive and Collision program at the new Technical Campus to be opened Fall of 2020. The program will utilize the products to store and secure the tools needed to teach the programs and give the students experience they will need after graduation.

Request for proposal (RFP) Number 4318 was issued to procure Automotive and Collision FF&E. Seven (7) responses were received and evaluated by a team consisting of Dr. Bill King, Dean Michael Coffman, and Director Shaun Smith, Professors Sean Boyll, Stephanie Villasanti, and Earl Young who determined that four (4) of the proposals submitted by the shortlisted vendors were both responsible and responsive to all solicitation requirements. Best and final offers have been requested from these four (4) vendors. Recommendations for the final vendor(s) will be completed on April 27th after receiving final proposals from the four (4) vendor(s) on April 24th based on the best value for the products needed for the program.

IMPACT OF THIS ACTION

These purchases will be for the Automotive and Collision program at the new Technical Campus to be opened Fall of 2020. The program will utilize the products to store and secure the tools needed to teach the programs and give the students the experience they will need in the field.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$830,000 which is funded by the 2017 CIP furniture and equipment budget. There is no spend data for the prior year.

MONITORING AND REPORTING TIMELINE

The term of contract will be three (3) years April 28, 2020 through April 27, 2023.

RESOURCE PERSONNEL

Toni Jenkins

SVP Campus Operations Officer

972-758-3804

**Purchase Request #13
Regular Board Meeting April 28, 2020
Consideration of Approval to Purchase
Custodial Services for Wylie Campus**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract to purchase custodial services for the Wylie Campus from UBM Enterprise, Inc. (UBM).

BACKGROUND

This contract will provide all labor, equipment, and materials needed to perform custodial services at the Wylie Campus. UBM has been providing exceptional custodial services for the District for over three years.

Request for proposal (RFP) Number 4300 was issued to procure custodial services for the Wylie Campus. Five (5) responses were received and evaluated by a team consisting of District Facility Managers who determined the proposal submitted by UBM Enterprise would provide the best value to the District. The proposal submitted by UBM Enterprise was determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

Custodial services provide a safe, functional, and clean working/learning environment for the students, faculty, staff, and guests. Custodial services aim to maintain high-quality cleaning standards to prevent the spread of illnesses and safety issues.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$2,340,000 for three (3) years, which is budgeted in the Wylie Campus Facility Plant Operations departments' FY20 operating budget and subsequent year's budgets subject to Board approval. There is no historical data since this is a new campus.

MONITORING AND REPORTING TIMELINE

The term of contract will be three (3) years beginning June 1, 2020 through May 31, 2023.

RESOURCE PERSONNEL

Steven Bassett

Chief Financial Officer

972-758-3831

Purchase Request #15
Regular Board Meeting April 28, 2020
Consideration of Approval of Additional Funds for
General Hardware, Tools, Appliances, and Supplies

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of general hardware, tools, appliances and miscellaneous supplies from Lowe's, Fastenal, The Home Depot, HD Supply, and Grainger.

BACKGROUND

The District will utilize these vendors to procure miscellaneous operational supplies as it relates to hardware, tools, and appliances. An increase in spend is due to additional needs identified at the Student Housing complex, as well as owner furnished equipment needs at the new Wylie and Technical campuses.

Reference number (REF) 3121 was issued to track the volume of spend. The vendors listed have contracts through Omnia Partners contract number R142101 and R142104, E&I contract number CNR01248, and US Communities contract number 16154 cooperative contracts program to provide general hardware, carpentry, tools, electrical, lighting, lumber, plumbing, lawn and garden, paint, and miscellaneous operational supplies. Each contract is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Additional spend authorization on these contracts will allow the continued timely procurement of necessary supplies for the Student Housing complex, the Technical Campus, Wylie Campus, and remaining District renewal/replacement projects, as well as daily operational items.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board approved the original contract in August 2019 for a total amount of \$400,000. This purchasing request is for spend authorization for an additional \$125,000 which is budgeted in various departments' FY20 operating budgets, as well as, the 2017 CIP. FY19 annual spend amount was \$217,000 and FY20 expenditures to date is \$201,000.

MONITORING AND REPORTING TIMELINE

The term of contract is September 1, 2019 through August 31, 2020.

RESOURCE PERSONNEL

Steven Bassett

Chief Financial Officer

972-758-3831

INFORMATION REPORTS

Exercise of Grant Authority by the District President

Phi Theta Kappa (PTK) Chapter Awards

Student Government Association (SGA) 2019-2020 Update

Bond 2020 Transaction Summary & Debt Summary

Statement of Net Position as of February 29, 2020

Summaries of Current Funds, Revenues, & Expenses as of February 29, 2020

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Quarterly Purchasing Report April 13, 2020

Statement of Net Position as of March 31, 2020

Monthly Investment Report as of March 31, 2020

AECOM Monthly Report as of March 2020

Follow-Up to March 17, 2020 Emergency Meeting

Exercise of Grant of Authority by District President

Background:

On March 17, 2020, the Board of Trustees held an emergency board meeting pursuant to Texas Government Code § 551.045. Upon motion and vote, the Board granted authority to the District President to implement measures as needed for the health, safety, and well-being of Collin College students and employees, secure the College's academic integrity, and support the on-going operations and workforce of the College, in light of the COVID-19 pandemic. The grant of authority was provided to the District President through June 30, 2020.

Authority Granted

The specific emergency authority granted to the District President encompassed the following actions:

- Examine and ensure continuity of pay for all College employees for regularly scheduled work hours at the normal rate of pay, when it is determined that employees should not be present on campus and when neither telecommuting or working on campus are viable options;
- Authorize the modification of class schedules, academic calendars, events such as graduations, pinnings, and other gatherings, and related matters as needed to ensure the integrity and continuity of academic and workforce education programs;
- Authorize the purchase of licenses, as required, for online vendors such as Zoom, Proctor-U, Canvas, and other resources necessary to take the bulk of instruction online;
- Authorize the implementation of other academic and administrative measures clearly related to continuing operations of the College and ensure that the College may expend necessary funds in connection with the implementation of those measures;
- Modify the bond order approved at the February 25, 2020, regularly scheduled Board Meeting to include flexibility to consider and execute a "taxable" option in addition to the existing "tax-exempt" option when selling bonds if required to maximize value to the college;
- Add \$50M to the bond reimbursement resolution in the event the college chooses to postpone the transaction based on market conditions; and

- To issue certain refunds of fees or other expenses, as deemed appropriate in response to emergency declarations within Collin County and the College’s service area.

Question: How has the District President exercised the grant of emergency authority?

Answer:

The District President has exercised the grant of emergency authority through the development or implementation of the following actions:

Area	Date(s)	Action
Academic	March 18, 2020	Transfer of a significant majority of courses to online/distance learning format. Submitted and received approval verification from SACSCOC on March 23, 2020
Academic	March 19, 2020	Revised 2019-2020 Academic Calendar, with appropriate notification to SACSCOC
Academic	March 18, 2020 and on-going	Directed the creation of comprehensive plan to ensure that all students complete Spring 2020 courses
Academic	April 2, 2020	Extension of course withdrawal date (to April 17)
Academic	April 2, 2020	Postpone spring graduation ceremony until August 21, 2020
Academic	April 2, 2020	Resisted external influences to change grading system. Collin College continues to use the normal grading system for all classes.
Academic	April 2, 2020	Directed process for moving Maymester and early Summer semester courses to an online format
Academic	April 8, 2020	Requested a plan for completion of CTE/workforce courses/programs in accordance with TACC guidance
Academic	April 10, 2020 and on-going	Collaborated to petition Congress to reauthorize and provide increased funding for the National Science Foundation’s (NSF’s) Advanced

		Technological Education (ATE) program in order to position the college to respond to the effects of the COVID 19 pandemic on the economy and workforce
Financial	April 7, 2020	Bond sale of \$350 million cash at 2.657% for a debt of \$302.7 million over 20 years, with a premium of \$49.4 million
Financial	March 18, 2020 and on-going	Directed tracking of emergency expenditures and coordination for seeking stimulus funding under the Higher Education Emergency Relief Fund of the federal CARES Act. Estimated total funding for the College is anticipated to be \$10.7 million.
Financial	April 17, 2020	Grant submission for Collin College for the Higher Education Emergency Relief Fund validated and retrieved by Grants.gov for Emergency Grant Assistance for Collin College students in the amount of \$5,395,456.00. Process developed to be administered through Financial Aid, Student and Enrollments Services, and the Business Office. Funding pending.
Personnel	March 18, 2020	Continuity of pay for all faculty, staff, and student employees
Personnel	March 18, 2020	Granted supervisors authority to allow telecommuting/work-from-home, as appropriate
Personnel	March 18, 2020	Suspension of staff travel and conference attendance
Personnel	March 24-26, 2020	Provided designation letters to essential staff to allow them to work on campuses or work sites
Personnel	March 27, 2020 and on-going	Allowed supervisors to adopt modified work schedules for essential facilities, police, and other staff to work on-site, while observing social distancing

Personnel	April 2, 2020	Extended campus closure through May 4, 2020, with continuity of pay
Personnel	March 23, 2020 and on-going	Continued search committees and hiring of essential administrators, staff, and faculty for new campuses, while delaying other college-wide hiring
Operations / Administrative	March 18, 2020 and on-going	Collaborated with AECOM and construction managers to continue essential infrastructure construction work during COVID-19 pandemic crisis on Phase 1 and 2 projects (currently on schedule), student housing remediation (to be completed by mid-July), and Phase 3 and 4 projects
Operations / Administrative	March 18, 2020	Declared libraries, math, and computer labs to remain temporarily operational.
Operations / Administrative	March 19, 2020	Declared campuses closed effective March 19 at 3:00 p.m. through March 22, 2020; extended closure of the campuses through April 6, 2020 based on the Governor's executive order.
Operations / Administrative	March 19, 2020 and on-going	Allowed students the option to remain in campus housing
Operations / Administrative	March 19, 2020 and on-going	Continued meals for students who remained in campus housing
Operations / Administrative	March 23, 2020 and on-going	Donation of PPE supplies to hospital clinical partners
Operations / Administrative	March 23, 2020 and on-going	Loaning ventilator equipment to hospital clinical partners under agreements
Operations / Administrative	April 2, 2020 and on-going	Implementation of mitigation plan to address COVID-19 reported cases
Operations / Administrative	April 2, 2020	Extended work from home and campus closure through May 4 th , 2020

Technology	March 18, 2020 and on-going	Invested in new online resources, including procurement of VPNs, and T-Mobile hotspots (some of which were delivered to our dual credit high schools)
Technology	March 20, 2020 and on-going	Set up hotline for students who needed help with technology needs and Internet access
Technology	March 27, 2020 and on-going	Established “Wi-Fi Drive-Ins” at Frisco and McKinney campuses
Technology	March 30, 2020 and on-going	Implementation of test proctoring system through Honorlock and other software

Resource: *H. Neil Matkin, Ed.D. District President 972-758-3801 nmatkin@collin.edu*

Phi Theta Kappa Awards April 28, 2020

Collin College's Phi Theta Kappa (PTK) Chapter continued its tradition of excellence and winning awards at the PTK Regional Conference on March 5-7 (physically held in Abilene) and at the PTK International Conference, Catalyst, on April 16-17 (conducted virtually this year).

Notably, Collin's Alpha Mu Tau Chapter is again ranked as a **Five Star Chapter**. The chapter also won first place in the regional community service award category for its **CougarThon Children's Miracle Network Dance Marathon** and was awarded the **2020 Beta Alpha Continued Excellence Award** at the Catalyst International Conference. Collin was one of eleven chapters (*out of 1,300 chapters internationally*) awarded this award.

In addition, PTK's faculty advisor, Dr. John Macready, received the District II Horizon Award and both Dr. Jessica Hargis and Professor Brandy Jumper received the Hall of Honor for Advisors Award. Eight members of the student officer team were named to the Hall of Honor, and Dean Wendy Gunderson was named to the Texas Hall of Honor for College Administrators for the Texas Region. These were just a few highlights of the outstanding awards received by Collin College's active and talented chapter. The full list includes:

Texas Regional Awards: 2020

1. Five Star Chapter Award
2. Honors in Action and College Project Participation Award
3. District II Horizon Award: Dr. John Macready
4. District II Hall of Honor:
 - a. Ramsha Akhtar
 - b. Hailey Mathis
 - c. Oliver Myers
 - d. Garrett Norwine
 - e. Saniya Syed
 - f. Safia Sharif
 - g. Jonatan Gregorio
 - h. Alvin Kipkirui
5. Texas Hall of Honor for College Administrators for the Texas Region of Phi Theta Kappa- Dean Wendy Gunderson
6. Friend of Texas award: Debbie Burrow
7. **Community Service award- First place for CougarThon Children's Miracle Network Dance Marathon**
8. Second place in Speech Competition: Ramsha Athar Akhtar
9. First place in Speech Competition (State representative at catalyst) Saniya Syed

10. Hall of Honor for Chapter Members 2020: Robert Reinhardt
11. Hall of Honor for Chapter Officer 2020: Neel Dodhia
12. Hall of Honor for Advisors Award 2020: Dr. Jessica Hargis
13. Hall of Honor for Advisors Award 2020: Professor Brandy Jumper
14. Distinguished Chapter Advisor Team Award 2020: H. Jessica Hargis, Brandy Jumper, Zack Shipley and John Macready
15. College Project Award of Merit 2020
16. Top Texas Chapter Award – 9th in the Texas Region 2020
17. Continued Excellence Award 2020
18. Alumni Appreciation Award 2020: James Carter
19. The Chapter campaigned to hold the **District II Vice President** position for the Texas Region. The Chapter did an amazing job in their campaign and represented the College very well. Ultimately, the Chapter won the election and selected Jonatan Gregorio as the DII VP Representative!

Catalyst Awards: 2020

1. 2020 Five Star Region (If a majority of the region chapters obtain Five Star status, the Region is considered a Five Star Region)
2. 2020 Five Star Chapter
3. 2020 PTK Distinguished College Administrator Award - Wendy Gunderson
4. 2020 PTK Distinguished Advisor Award - H. Jessica Hargis
5. 2020 PTK Distinguished Advisor Award - Brandy Jumper
6. 2020 PTK Distinguished Member Award - Robert Reinhardt
7. 2020 PTK Distinguished College Project Award (1 of 51 out of 1300 chapters internationally) - Confronting the Stigmas of Community College
8. 2020 PTK Top 100 Chapter (based on its equally-weighted Honors in Action and College Project scores)
9. 2020 **Beta Alpha Continued Excellence Award** (1 of 11 out of 1,300 chapters internationally and awarded to chapters named a Distinguished Chapter for three years consecutively).
10. Oliver Myers campaigned to be a part of the International Officer team as Division II VP. The campaign was conducted all online and the competition was fierce in a very challenging campaign environment. Oliver did not win a seat on the International Officer team but represented Collin College and the Alpha Mu Tau Chapter very well.

The Chapter remains active online during this time and is currently working on ideas for Honors in Action and College Project as well as doing service and fellowship (**all online!**). Phi Theta Kappa student officer team, student members, and faculty sponsors thank the Board of Trustees for your support. The Spring Induction ceremony of new members is currently scheduled to be conducted virtually on Monday, April 27, 7-8 p.m.

Collin College Student Government Association (SGA)

Collin College has had a massive journey in the past few years. Unfortunately, the previous year it suffered from incredibly low involvement within its chapter. This was reflected in their presence at the general meetings as there were no attendees, except the executive team. In Fall of 2019, there were only about three members that attended the region conference; their recruitment efforts gained them five members for the region spring leadership conference of 2019. The greatest lesson they all learned at the meeting was to empower students.

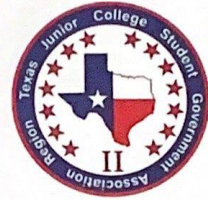
Current President Samar Rawas and Current Vice President Juan Sanchez established an excellent team for the 2019-2020 year. They took what they learned at state with the mission and the view of an impactful future for their SGA and other organizations at Collin College. Collin College SGA implemented the Student Government Association Representatives from each organization, just like those in other colleges, and allowed them to flourish into bright leaders. We now have over 87 students attending the Student Government Association meetings, but it doesn't end there. Not only did students further their involvement, but they helped organizations understand the processes in student engagement and to stay educated on what Collin College has to offer.

Each of the twenty delegates that attended the 2019 fall leadership conference joined a committee in the Region and has remained involved in the SGA at Collin. This is a fantastic transformation, as in the past, there were only three attendees.

Lastly, the spring regional conference was historical in terms of even more delegates attending within Collin College but also with the sweeping victories earned through their hard work. Collin placed first, at Region, in Scrapbook of the Year, Event of the Year, Chapter of the Year, and won second in Student of the Year and Advisor of the year. The team is stronger than ever, and with elections recently coming to an end, we have three officers that were elected to serve a second term! As a team, we all decided, with the approval of our advisors and pending the administration's approval; we are running for Host School for the State Conference next year and President of the Region 2 Conference.

I am incredibly confident that the legacy will remain secure at Collin College, and I am genuinely proud to be a part of an organization that thrived off of authentic leadership.

Samar Rawas
SGA President



TJCSGA Region II

AWARDS

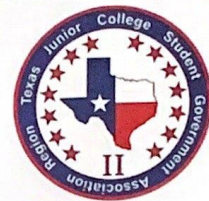
Samar Rawas

Collin College
Student of the Year
2nd place

Daisy Garcia
ADVISOR



Vakayla Wilord
PRESIDENT



TJCSGA Region II

AWARDS

Collin College

Scrapbook of the Year

Daisy Garcia
ADVISOR



Vakayla Wilord
PRESIDENT



TJCSGA Region II

AWARDS

Collin College

Event of the Year

Daisy Garcia
ADVISOR



Vakayla Wilord
PRESIDENT



TJCSGA Region II

AWARDS

Collin College

Chapter of the Year

Daisy Garcia
ADVISOR



Vakayla Wilord
PRESIDENT

Bond 2020 Transaction Summary & Debt Summary

Per CAD (Local), administration is required to provide the board with a summary of debt at a minimum annually or with every bond sale

To prepare for the transaction, the College underwent the review by the rating agencies. Based on their review of our financials, our submissions to their questions and phone interviews, both Standard & Poor's and Moody's gave the College the highest ratings, AAA and Aaa respectively.

Leading up to the transaction planned for the end of March, the markets had gone through unprecedented volatility due to the shutdowns caused by the Covid-19. The original pricing date was March 31st, but the potential interest costs were well over 3% at that time. Therefore, we postponed the transaction. In order minimize interest rate risk, and to provide clarity to the bond finance team, Dr. Matkin set a maximum level of 2.75% true interest cost and a goal of \$50 million of issuance premium.

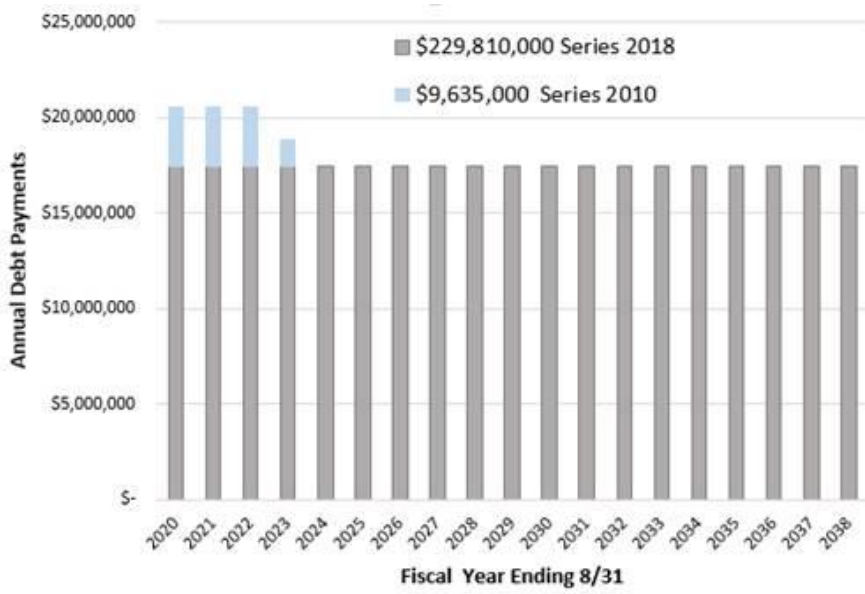
- On April 7, 2020, the District sold \$302,665,000 in par amount and generated \$49,419,877 in premium
- Due to the robust investor interest, the District was able to lower yields in every maturity resulting in an all-in true interest cost of 2.657%
- The transaction was the 2nd largest transaction in the country to be sold since the municipal bond market began having difficulties on March 12th
- The District received over \$1.89 billion in orders from 61 institutional investors

Interest rates were higher in 2018 than 2020. The tables below compare key statistics for the two transactions. All of the dollar amounts are in millions:

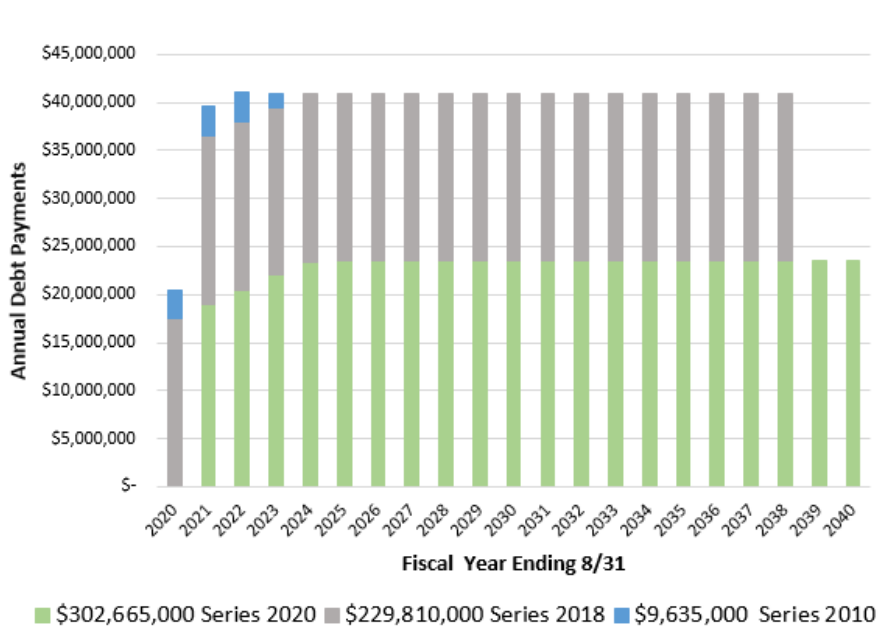
True Interest Cost Comparison	2018		2020	
	TIC	All-In TIC	TIC	All-In TIC
Par Value	\$ 234.3	\$ 234.3	\$ 302.7	\$ 302.7
+Premium (Discount)	\$ 18.1	\$ 18.1	\$ 49.4	\$ 49.4
-Underwriter's Discount	\$ (1.8)	\$ (1.8)	\$ (1.5)	\$ (1.5)
-Cost of Issuance Expense	\$	\$ (0.5)	\$	\$ (0.6)
Target Value	\$ 250.5	\$ 250.0	\$ 350.6	\$ 350.0
Yield	3.271%	3.294%	2.639%	2.657%

	2018	2020
Average Coupon	3.95%	4.12%
Average Life (Years)	13.0	12.7
Par Amount	\$ 234.3	\$ 302.7
Total Interest	\$ 114.7	\$ 158.4
Total Debt Service	\$ 349.0	\$ 461.1
Average Annual Debt Service	\$ 17.2	\$ 22.7
Underwriter's Fee (per \$1000)	\$ 7.51	\$ 4.05

The table below outlines the College’s debt profile by year before the April 2020 transaction:



The table below outlines the debt profile by year after the transaction (\$542,110,000 outstanding):



After this transaction, all of the bonds authorized from the 2017 election have been issued. At this time, given our cash position, staff is evaluating the benefits of retiring the 2010 debt and will bring an item to the board before the end of the fiscal year if this course of action is recommended.

The success of the 2020 transaction could not have happened without the help of the entire bond financing team. We are thankful for all of their support especially:

- Our Financial Advisor, Laura Alexander, and the team at Hilltop Securities
- Our underwriters, Keith Richard, and the team from Siebert Williams Shank
- Our Bond Counsel, Jeff Leuschel, and the team from McCall Parkhurst & Horton

Collin College
Statement of Net Position
February 29

	2020	2019
Assets		
Current assets		
Cash and cash equivalents	\$ 357,434,750	\$ 266,361,995
Short term investments	50,863,825	278,087,213
Accounts receivable (net of allowance for bad debt)	5,429,638	4,793,409
Tax receivable (net of allowance for bad debt)	879,437	3,602,813
Inventories	4,166	5,019
Prepaid expenses	354,619	380,446
Total current assets	414,966,436	553,230,895
Noncurrent assets		
Long term investments	-	4,971,636
Capital assets, net		
Not subject to depreciation	303,361,590	101,020,554
Subject to depreciation	272,272,078	279,188,491
Total noncurrent assets	575,633,667	385,180,681
Total assets	\$ 990,600,103	\$ 938,411,575
Deferred outflows related to pensions	\$ 17,383,822	\$ 7,977,836
Deferred outflows related to OPEB	\$ 44,757,743	\$ 977,187
Liabilities		
Current liabilities		
Accounts payable	\$ 17,541,445	\$ 2,330,619
Accrued liabilities	416,780	426,547
Funds held for others	125,768	493,676
Unearned revenue	1,702,912	5,982,976
Accrued compensable absences payable	127,152	119,639
Bonds payable - current portion	10,520,000	6,970,000
OPEB liability - current portion	963,647	158,917
Total current liabilities	31,397,704	16,482,374
Noncurrent liabilities		
Accrued compensable absences payable	1,157,375	1,096,283
Pension liability	35,204,032	19,684,288
OPEB liability	64,546,843	31,160,303
Bonds payable	245,967,832	257,418,553
Total noncurrent liabilities	346,876,083	309,359,427
Total liabilities	\$ 378,273,786	\$ 325,841,802
Deferred inflows related to pensions	\$ 3,335,757	\$ 7,845,059
Deferred inflows related to OPEB	\$ 25,356,761	\$ 6,924,831
Net position		
Net investment in capital assets	\$ 335,258,395	\$ 303,516,432
Restricted for:		
Expendable		
Student aid/non-governmental grants and contracts	1,353,925	1,564,261
Reserve debt service	14,793,439	9,064,834
Unrestricted	294,369,604	292,609,380
Total net position	\$ 645,775,364	\$ 606,754,907

Collin County Community College District
All Funds
Revenues and Expenses
For the Period Ending
February 29

	2020 (50% Elapsed)			2019 (50% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Unrestricted						
State Appropriations-General Revenue	\$ 39,834,020	\$ 17,133,527	43.0 %	\$ 35,500,001	\$ 15,269,900	43.0 %
Tuition and Fees	48,788,991	41,110,691	84.3 %	46,479,146	38,741,405	83.4 %
Scholarship allowances	(7,700,000)	(3,850,000)	50.0 %	(5,500,000)	(2,750,000)	50.0 %
Taxes for Current Operations	118,601,066	114,603,251	96.6 %	109,470,284	104,596,158	95.5 %
Investment Income-Unrestricted Fund	4,070,000	2,006,773	49.3 %	2,585,000	2,376,444	91.9 %
Investment Income-Stabilization Fund	1,200,000	468,653	39.1 %	950,000	285,517	30.1 %
Investment Income-Building Fund	2,300,000	1,013,292	44.1 %	1,500,000	1,246,418	83.1 %
Miscellaneous - Unrestricted Fund	2,214,142	748,133	33.8 %	1,847,864	825,282	44.7 %
Auxiliary Fund	3,073,877	1,840,433	59.9 %	1,952,480	1,380,202	70.7 %
Total Unrestricted	212,382,096	175,074,753	82.4 %	194,784,775	161,971,326	83.2 %
Restricted						
Grants and Contracts	34,550,568	25,921,569	75.0 %	33,896,178	23,688,486	69.9 %
State Allocation-On-Behalf Benefits	8,641,239	4,376,100	50.6 %	7,834,106	3,979,545	50.8 %
Debt Service- General Obligation Bonds	4,896,142	3,305,461	67.5 %	7,038,351	5,989,320	85.1 %
Total Restricted	48,087,949	33,603,130	69.9 %	48,768,635	33,657,352	69.0 %
Transfers						
Transfer in - Unrestricted to Stabilization and Startup Fd	30,300,000	15,150,000	50.0 %	30,429,899	15,150,000	49.8 %
Transfer in - Unrestricted (SAFAC) to Aux Fd	220,000	104,183	47.4 %	220,000	100,718	45.8 %
Transfer in - Unrestricted to Grant Fund - Matching	109,495	46,209	42.2 %	119,882	34,586	28.9 %
Transfer in - Unrestricted to Debt Service Fund	15,803,626	7,888,033	49.9 %	10,477,050	5,235,142	50.0 %
Transfer in - Stabilization and Startup to Debt Srvc Fd	1,600,523	800,262	50.0 %	5,871,365	2,935,683	50.0 %
Transfer in - Bdg Fd to 2020 Limited Tax Series Bonds	115,629,081	29,698,012	25.7 %	-	-	-
Total Transfers	163,662,725	53,686,699	32.8 %	47,118,196	23,456,129	49.8 %
Total Revenues and Transfers	\$ 424,132,770	\$ 262,364,582	61.9 %	\$ 290,671,606	\$ 219,084,807	75.4 %
Expenses						
Unrestricted						
Instruction	\$ 84,969,837	\$ 40,083,199	47.2 %	\$ 77,048,842	\$ 36,952,674	48.0 %
Public Service	56,360	21,608	38.3 %	53,360	23,894	44.8 %
Academic Support	21,468,634	8,359,684	38.9 %	15,439,122	6,905,719	44.7 %
Student Services	19,933,451	7,813,914	39.2 %	17,472,142	7,064,900	40.4 %
Institutional Support	54,555,635	18,797,917	34.5 %	49,153,177	15,377,141	31.3 %
Operation and Maintenance of Plant	19,560,002	7,049,218	36.0 %	16,931,815	6,532,594	38.6 %
Scholarship allowances	(7,700,000)	(3,850,000)	50.0 %	(5,500,000)	(2,750,000)	50.0 %
Auxiliary Enterprises	4,066,528	1,990,225	48.9 %	2,602,578	1,304,814	50.1 %
Reserve for Supplemental Requests - Unrestricted Fd	280,000	-	0.0 %	83,000	-	0.0 %
Reserve for Supplemental Requests - Aux Fd	61,664	-	0.0 %	-	-	-
Building Fund	2,500,000	1,592,268	63.7 %	7,584,713	-	0.0 %
Total Unrestricted Expenses	199,752,111	81,858,032	41.0 %	180,868,749	71,411,737	39.5 %
Restricted						
Grants and Contracts-Scholarships	37,673,799	26,267,256	69.7 %	36,056,491	23,390,870	64.9 %
Debt Service - General Obligation	23,522,732	5,001,366	21.3 %	20,519,336	5,162,998	25.2 %
State Allocation-On-Behalf Benefits	8,641,239	4,376,100	50.6 %	7,834,106	3,979,545	50.8 %
Limited Tax Series Bonds	235,569,298	75,387,446	32.0 %	145,462,594	40,476,342	27.8 %
Total Restricted Expenses	305,407,068	111,032,167	36.4 %	209,872,527	73,009,755	34.8 %
Transfers						
Transfer out - Unrestricted to Stabilization and Startup Fd	30,300,000	15,150,000	50.0 %	30,429,899	15,150,000	49.8 %
Transfer out - Unrestricted (SAFAC) to Auxiliary Fund	220,000	104,183	47.4 %	16,568,415	100,718	0.6 %
Transfer out - Unrestricted to Grant Fund - Matching	109,495	46,209	42.2 %	119,882	34,586	28.9 %
Transfer out - Unrestricted to Debt Service Fund	15,803,626	7,888,033	49.9 %	10,477,050	5,235,142	50.0 %
Transfer out - Stabilization and Startup to Debt Service Fd	1,600,523	800,262	50.0 %	5,871,365	2,935,683	50.0 %
Transfer out - Bdg Fd to 2020 Limited Tax Series Bonds	115,629,081	29,698,012	25.7 %	-	-	-
Total Transfers	163,662,725	53,686,699	32.8 %	63,466,611	23,456,129	37.0 %
Other Adjustments						
Depreciation	12,354,681	6,153,269	49.8 %	9,456,453	4,720,506	49.9 %
Bond Principal-General Obligation Bonds	(10,520,000)	-	0.0 %	(6,970,000)	-	0.0 %
Capitalized Expenses-Operating/Aux/Restricted	(7,537,455)	(2,270,016)	30.1 %	(3,197,738)	(1,016,804)	31.8 %
Capitalized Expenses-Building Fund	(2,500,000)	(1,592,268)	63.7 %	(7,329,939)	-	0.0 %
Capitalized Expenses-Limited Tax Bond Series	(27,693,363)	(75,387,446)	272.2 %	(145,400,976)	(40,469,062)	27.8 %
Total Other Expenses	(35,896,137)	(73,096,460)	203.6 %	(153,442,200)	(36,765,360)	24.0 %
Total Expenses, Transfers and Adjustments	632,925,767	173,480,438	27.4 %	300,765,687	131,112,261	43.6 %
Excess (Deficit) of Revenues Over Expenses	(208,792,997)	88,884,144	(42.6)%	(10,094,081)	87,972,546	(87.5)%
Total Expenses and Change to Net Position	\$ 424,132,770	\$ 262,364,582	61.9 %	\$ 290,671,606	\$ 219,084,807	75.4 %

Collin County Community College District
 Current Unrestricted Funds
 Revenues and Expenses
 For the Period Ending
 February 29

	2020 (50% Elapsed)			2019 (50% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues and Transfers In						
State Appropriations	\$ 39,834,020	\$ 17,133,527	43.0 %	\$ 35,500,001	\$ 15,269,900	43.0 %
Tuition and Fees (net of discounts)	48,788,991	41,110,691	84.3 %	46,479,146	38,741,405	83.4 %
Scholarship Allowances	(7,700,000)	(3,850,000)	50.0 %	(5,500,000)	(2,750,000)	50.0 %
Taxes for Current Operations	118,601,066	114,603,251	96.6 %	109,470,284	104,596,158	95.5 %
Investment Income	4,070,000	2,006,773	49.3 %	2,585,000	2,376,444	91.9 %
Miscellaneous	2,214,142	748,133	33.8 %	1,847,864	825,282	44.7 %
Total Revenues	\$ 205,808,219	\$ 171,752,375	83.5 %	\$ 190,382,295	\$ 159,059,190	83.5 %
Expenses						
Instruction	\$ 83,415,043	\$ 39,840,965	47.8 %	\$ 77,048,842	\$ 36,952,674	48.0 %
Public Service	56,360	21,608	38.3 %	53,360	23,894	44.8 %
Academic Support	16,733,124	7,355,201	44.0 %	15,038,794	6,711,691	44.6 %
Student Services	18,936,933	7,813,914	41.3 %	17,472,142	7,064,900	40.4 %
Institutional Support	53,120,826	18,595,747	35.0 %	49,118,150	15,377,141	31.3 %
Plant Operations & Maintenance	18,532,139	7,002,864	37.8 %	16,931,815	6,532,594	38.6 %
Scholarship Allowances	(7,700,000)	(3,850,000)	50.0 %	(5,500,000)	(2,750,000)	50.0 %
Total Unrestricted Expenses	183,094,425	76,780,299	41.9 %	170,163,103	69,912,895	41.1 %
Transfers						
Non-Mandatory:						
Unrestricted to Stabilization and Startup	30,300,000	15,150,000	50.0 %	30,429,899	15,150,000	49.8 %
Unrestricted (SAFAC) to Auxiliary	220,000	104,183	47.4 %	16,568,415	100,718	0.6 %
Mandatory:						
Unrestricted to Grant Fund (Matching)	109,495	46,209	42.2 %	119,882	34,586	28.9 %
Unrestricted to Debt Service	15,803,626	7,888,033	49.9 %	-	5,235,142	-
Total Transfers	46,433,121	23,188,425	49.9 %	47,118,196	20,520,447	43.6 %
Reserves						
Reserves for Supplemental	280,000	-	0.0 %	83,000	-	0.0 %
Total Reserves	280,000	-	0.0 %	83,000	-	0.0 %
Other Expenses and adjustments						
Depreciation	12,354,681	6,153,269	49.8 %	8,392,630	4,720,506	56.2 %
Capitalized Expenses	(6,995,835)	(2,076,311)	29.7 %	(2,553,319)	(861,143)	33.7 %
Total Other Expenses	5,358,846	4,076,958	76.1 %	5,839,311	3,859,364	66.1 %
Total Expenses, Transfers, and Reserves	235,166,392	104,045,682	44.2 %	223,203,610	94,292,705	42.2 %
Excess (Deficit) of Revenues Over Expenses	(29,358,173)	67,706,693	(230.6)%	(32,821,315)	64,766,485	(197.3)%
Total Expenses and Change to Net Position	\$ 205,808,219	\$ 171,752,375	83.5 %	\$ 190,382,295	\$ 159,059,190	83.5 %

Collin County Community College District
 Stabilization and Startup Fund
 Revenues and Expenses
 For the Period Ending
 February 29

	2020 (50% Elapsed)			2019 (50% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues and Transfers						
Investment Income	\$ 1,200,000	\$ 468,653	39.1 %	\$ 950,000	\$ 285,517	30.1 %
Transfer In - from Unrestricted	30,300,000	15,150,000	50.0 %	30,429,899	15,150,000	49.8 %
Total Revenues and Transfers	<u>\$ 31,500,000</u>	<u>\$ 15,618,653</u>	49.6 %	<u>\$ 31,379,899</u>	<u>\$ 15,435,517</u>	49.2 %
Expenses and Transfers						
Instruction	\$ 1,554,794	\$ 242,233	15.6 %	\$ -	\$ -	-
Academic Support	4,735,510	1,004,483	21.2 %	400,328	194,027	48.5 %
Student Services	996,518	-	0.0 %	-	-	-
Institutional Support	1,434,809	202,170	14.1 %	35,027	-	0.0 %
Plant Operations & Maintenance	1,027,863	46,354	4.5 %	-	-	-
Transfer out - to Debt Service	1,600,523	800,262	50.0 %	5,871,365	2,935,683	50.0 %
Total Expenses and Transfers	<u>11,350,017.00</u>	<u>2,295,502</u>	20.2 %	<u>6,306,720</u>	<u>3,129,710</u>	49.6 %
Excess (Deficit) Revenues over Expenses	<u>20,149,983</u>	<u>13,323,151</u>	66.1 %	<u>25,073,179</u>	<u>12,305,807</u>	49.1 %
Total Expenses and Change to Net Position	<u>\$ 31,500,000</u>	<u>\$ 15,618,653</u>	49.6 %	<u>\$ 31,379,899</u>	<u>\$ 15,435,517</u>	49.2 %

Collin County Community College District
 Auxiliary Funds
 Revenues and Expenses
 For the Period Ending
 February 29

	2020 (50% Elapsed)			2019 (50% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Bookstore	\$ 925,000	\$ 635,329	68.7 %	\$ 840,000	\$ 646,408	77.0 %
Food Services/Vending	737,000	501,901	68.1 %	646,600	414,038	64.0 %
Catering Services	310,000	229,942	74.2 %	50,000	111,985	224.0 %
Facilities Rental	186,000	91,531	49.2 %	180,000	80,014	44.5 %
Print Shop	124,500	77,016	61.9 %	119,900	66,404	55.4 %
Miscellaneous	10,000	5,325	53.3 %	6,000	5,500	91.7 %
Athletics	4,000	2,693	67.3 %	4,500	(125)	(2.8)%
Student Housing	665,422	240,719	36.2 %	-	-	-
Cell Tower	111,955	55,978	50.0 %	105,480	55,978	53.1 %
Total	3,073,877	1,840,433	59.9 %	1,952,480	1,380,202	70.7 %
Transfers						
Transfer in - Unrestricted (SAFAC) to Auxiliary Fund	220,000	104,183	47.4 %	220,000	100,718	45.8 %
Total Revenues and Transfers	\$ 3,293,877	\$ 1,944,616	59.0 %	\$ 2,172,480	\$ 1,480,920	68.2 %
Expenses						
Auxiliary Services Administration	\$ 492,550	\$ 102,034	20.7 %	\$ 196,485	\$ 89,660	45.6 %
Food Services/Vending	1,011,861	584,157	57.7 %	1,016,962	485,705	47.8 %
Catering Services	252,618	193,500	76.6 %	259,976	65,139	25.1 %
Facilities Rental	160,703	76,624	47.7 %	211,040	33,879	16.1 %
Print Shop	131,782	52,261	39.7 %	147,235	59,067	40.1 %
Athletics	802,512	522,131	65.1 %	802,512	480,351	59.9 %
Student Housing	1,037,902	353,620	34.1 %	63,283	-	0.0 %
Scholarships	149,600	88,480	59.1 %	149,600	78,554	52.5 %
Refund Petition	27,000	17,417	64.5 %	25,000	12,459	49.8 %
Reserve for Supplemental - Auxiliary Fund	61,664	-	0.0 %	-	-	-
Total Expenses	4,128,192	1,990,225	48.2 %	2,872,093	1,304,814	45.4 %
Other Adjustments						
Capitalized expenses	(19,100)	-	0.0 %	(49,733)	-	0.0 %
Total Expenses and Adjustments	4,109,092	1,990,225	48.4 %	2,822,360	1,304,814	46.2 %
Excess (Deficit) of Revenues Over Expenses	(815,215)	(45,609)	5.6 %	(649,880)	176,106	(27.1)%
Total Expenses and Change in Net Position	\$ 3,293,877	\$ 1,944,616	59.0 %	\$ 2,172,480	\$ 1,480,920	68.2 %

Collin County Community College District
 Building Fund
 Revenues and Expenses
 For the Period Ending
 February 29

	2020 (50% Elapsed)			2019 (50% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues and Transfers						
Investment Income	\$ 2,300,000	\$ 1,013,292	44.1 %	\$ 1,500,000	\$ 1,246,418	83.1 %
Miscellaneous	-	-	-	-	-	-
Transfer in - Limited Tax Series Bonds	115,629,081		0.0 %	60,000,000	-	0.0 %
Total Revenues and Transfers	\$ 117,929,081	\$ 1,013,292	0.9 %	\$ 61,500,000	\$ 1,246,418	2.0 %
Expenses and Transfers						
Student Housing Expenses	\$ 2,500,000	\$ 1,592,268	63.7 %	\$ -	\$ -	-
Transfer out - Limited Tax Series Bonds	115,629,081	29,698,012	25.7 %	-	-	-
Total Expenses and Transfers	118,129,081	31,290,279	26.5 %	-	-	-
Other Adjustments						
Student Housing Expenses to be capitalized	(2,500,000)	(1,592,268)	63.7 %	-	-	-
Total Expenses, Transfers and Adjustments	115,629,081	29,698,012	25.7 %	-	-	-
Excess (Deficit) Revenues over Expenses	2,300,000	(28,684,719)	(1247.2)%	61,500,000	1,246,418	2.0 %
Total Expenses and Change to Net Position	\$ 117,929,081	\$ 1,013,292	0.9 %	\$ 61,500,000	\$ 1,246,418	2.0 %

Collin County Community College District
 Restricted Fund
 Revenues and Expenses
 For the Period Ending
 February 29

	2020 (50% Elapsed)			2019 (50% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Federal	\$ 29,063,911	\$ 22,623,467	77.8 %	\$ 28,052,499	\$ 20,771,557	74.0 %
State	11,702,294	5,751,174	49.1 %	11,427,327	5,074,585	44.4 %
Local/Private	2,425,602	1,923,028	79.3 %	2,424,881	1,821,889	75.1 %
Total Restricted Revenues	<u>43,191,807</u>	<u>30,297,669</u>	70.1 %	<u>41,904,707</u>	<u>27,668,031</u>	66.0 %
Matching	109,495	46,209	42.2 %	119,882	34,586	28.9 %
Total Revenues and Matching	<u>\$ 43,301,302</u>	<u>\$ 30,343,878</u>	70.1 %	<u>\$ 42,024,589</u>	<u>\$ 27,702,618</u>	65.9 %
Expenses						
Instruction	\$ 5,639,023	\$ 2,395,846	42.5 %	\$ 5,069,020	\$ 2,188,124	43.2 %
Public Service	680,824	283,884	41.7 %	586,870	177,201	30.2 %
Academic Support	4,761,681	924,809	19.4 %	2,956,453	957,632	32.4 %
Student Services	2,540,841	1,007,061	39.6 %	1,028,828	855,018	83.1 %
Institutional Support	1,746,205	1,259,373	72.1 %	9,418	1,159,943	12316.2 %
Scholarships and Fellowships	27,072,174	24,772,383	91.5 %	27,137,693	22,032,497	81.2 %
Total Restricted Expenses	<u>42,440,748</u>	<u>30,643,356</u>	72.2 %	<u>36,788,282</u>	<u>27,370,415</u>	74.4 %
Other Expenses and Adjustments						
Capitalized expenses	(522,520)	(193,704)	37.1 %	(594,686)	(155,661)	26.2 %
Excess Revenue (Deficit) over Expenses	<u>1,383,074</u>	<u>(105,774)</u>	(7.6)%	<u>5,830,993</u>	<u>487,864</u>	8.4 %
Total Expenses and Change to Net Position	<u>\$ 43,823,822</u>	<u>\$ 30,537,582</u>	69.7 %	<u>\$ 42,619,275</u>	<u>\$ 27,858,279</u>	65.4 %

Collin County Community College District
Debt Service
Revenues and Expenses
For the Period Ending
February 29

	2020 (50% Elapsed)			2019 (50% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Ad Valorem Taxes	\$ 3,196,142	\$ 3,074,689	96.2 %	\$ 4,238,351	\$ 3,895,680	91.9 %
Investment Income	1,700,000	230,772	13.6 %	2,800,000	2,093,640	74.8 %
Transfer In - Unrestricted to DS* Fund	15,803,626	7,888,033	49.9 %	10,477,050	5,235,142	50.0 %
Transfer In - Stabilization & Start Up to DS*	1,600,523	800,262	50.0 %	5,871,365	2,935,683	50.0 %
Total Revenue	<u>22,300,291</u>	<u>11,993,756</u>	53.8 %	<u>23,386,766</u>	<u>14,160,145</u>	60.5 %
Expenses						
Bond Principal-Series 2010	\$ 2,635,000	\$ -	0.0 %	\$ 2,530,000	\$ -	0.0 %
Bond Interest-Series 2010	441,675	220,838	50.0 %	542,875	271,438	50.0 %
Bond Principal-Series 2018	7,885,000	-	0.0 %	4,440,000	-	0.0 %
Bond Interest-Series 2018	9,561,057	4,780,528	50.0 %	13,006,461	4,891,560	37.6 %
Total Expenses	<u>20,522,732</u>	<u>5,001,366</u>	24.4 %	<u>20,519,336</u>	<u>5,162,998</u>	25.2 %
Add back: Principal payment	(10,520,000)	-	0.0 %	(6,970,000)	-	0.0 %
Excess (Deficit)Revenues over Expenses	<u>12,297,559</u>	<u>6,992,390</u>	56.9 %	<u>9,837,430</u>	<u>8,997,147</u>	91.5 %
Total Expenses and Change to Net Position	<u>\$ 22,300,291</u>	<u>\$ 11,993,756</u>	53.8 %	<u>\$ 23,386,766</u>	<u>\$ 14,160,145</u>	60.5 %

*DS=Debt Service



Monthly Investment Report
February 29, 2020

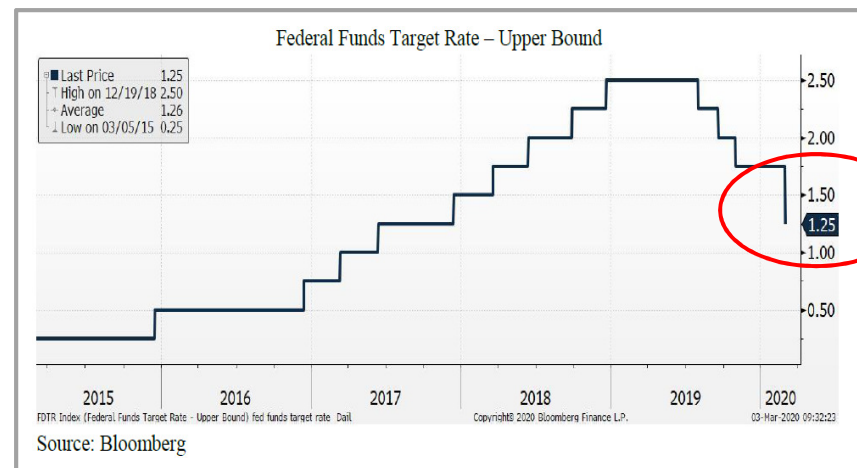
PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

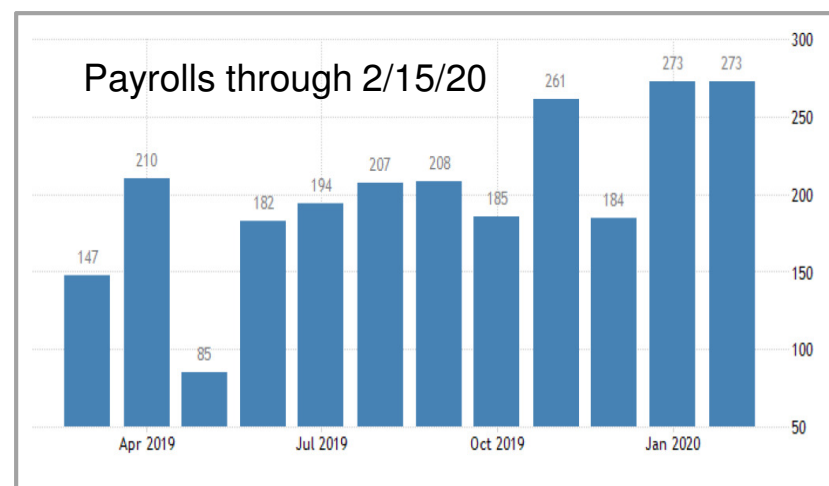
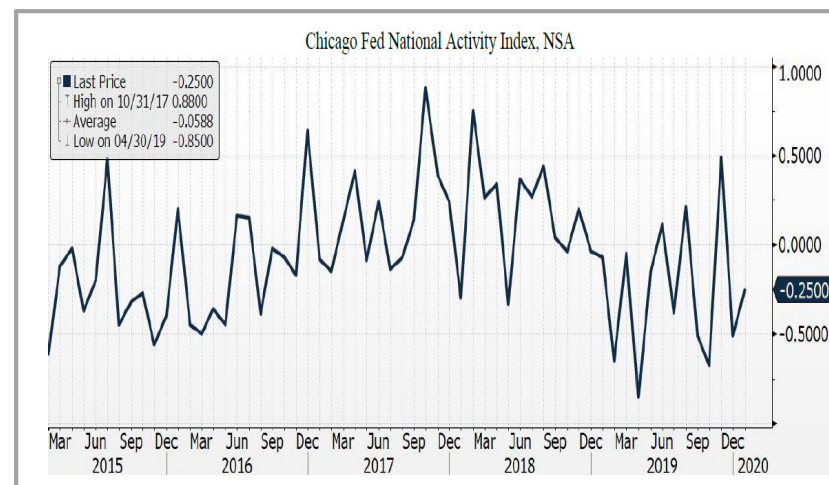
Virus Panic Overwhelms Markets

- Although the month of February started out solidly with the stock markets hitting all time highs and the economic picture still solid and stable, the last half of the month gripped the markets and put market participants in panic.
- U.S. economic growth remained mixed in early 2020, with moderate strength in consumer spending, a likely bottoming in business fixed investments and a robust housing sector.
- The corona virus (COVID-19), however, changed the entire investing landscape. The threat has had a major impact, reducing economic activity in China and disrupting global supply chains.
- The corona virus's jump to other countries has fanned investor fears. The risk of a U.S. contagion has hit share prices hard and fueled a flight to safety into bonds (lower yields).
- The historic highs of stocks crashed to historic daily lows and volatility. The fear was based on layoffs, decreased travel and constrained supply chains.
- G7 Finance Ministers met in face of the virus and issued a joint statement announcing a coordinated response. The statement noted that the leaders "are closely monitoring the spread of COVID-19 and its impact on markets and economic conditions." They also reaffirmed their "commitment to use all appropriate policy tools to achieve strong, sustainable growth and safeguard against downside risks."
- The Fed's response was to make an emergency ½ % cut to the Fed Funds rates rather than to wait for their planned March 17-18 policy meeting. It was following Japan and Australia.
- Lower interest rates may not help much to offset the panic. The hit to China's economy will impact all its trading partners and until we get a clear indication of a peaking in cases, that panic looks to continue.



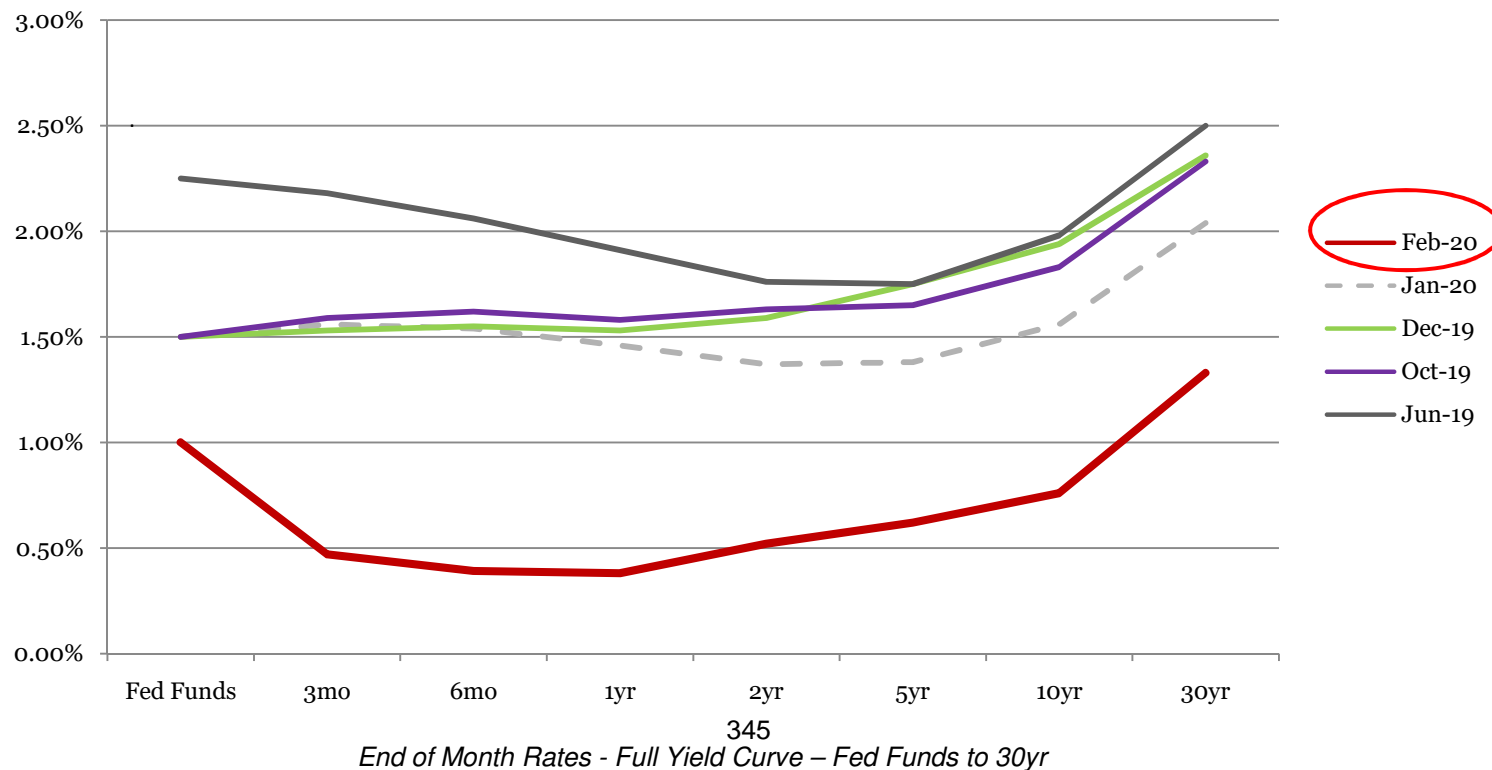
Fed Versus the Virus - Round One

- Going forward, despite the latest rounds of economic data still painting a relatively solid picture of domestic conditions – at least in hindsight – the FOMC is likely to continue a campaign of further policy adjustments with very few other arrows in their quiver. Additional cuts are being priced in by the market and may, if not eventually, reach an approaching zero.
- In times of uncertainty, markets typically look to central banks for a panacea. But since this is not economic in nature per se, but a potential to slow economies, do central banks even have the medicine they need. A series of rate cuts may prove ineffective if no business or consumer uses it. China remains in a virtual lock-down that lower rates will not cure.
- As the threat from the global outbreak continues to choke off international supply chains, restraining global travel and tourism, retail expenditures, as well as the free flow of labor, capital and goods, U.S. central bankers will act to cushion the domestic economy with the limited tools they have available. The question will be whether fiscal weapons will be brought to bear.
- The developing nature of the virus' threat – both real and perceived – is not yet quantifiable so the actions of the central banks can not be judged.
- Gold is up as investors run to grab safety nets, but when OPEC tried to cut production, the members again did not play well in the sand box so oil has dropped to three year lows. Most of the move will be into the US fixed income market continuing to drive yields on treasuries and agencies lower.



This is more than anyone expected

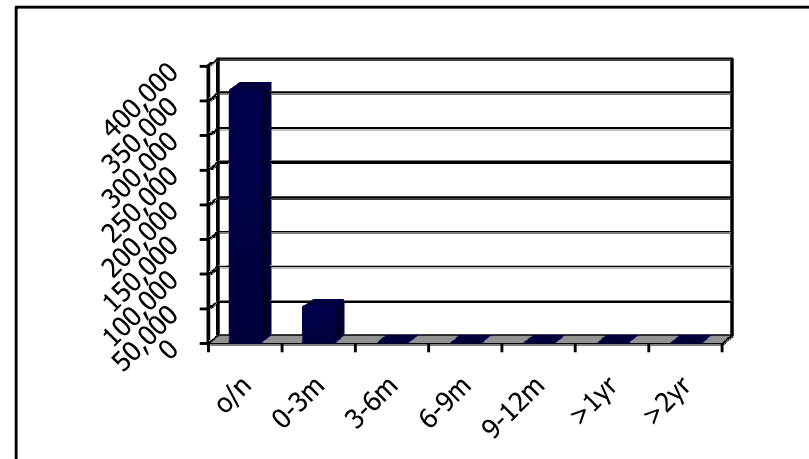
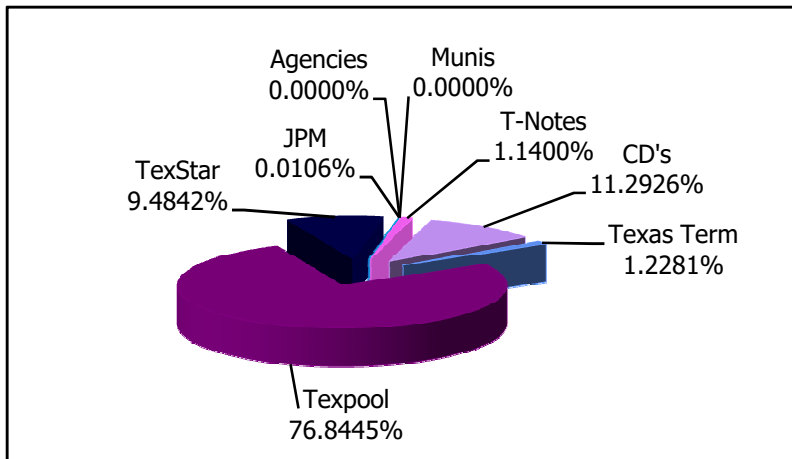
- To say this month's moves are dramatic is to state the obvious. The virus has caused rates to plummet. The corona virus has increased the demand for safe havens while questions about liquidity swirled in the debt markets. The virus has spurred an epic rally in global bonds as we re-visit historic low rates.
- Each day as the equity market gyrated wildly, the impact could be felt in the fixed income market. Risk off days brought broad swings to lower rates as investors rushed for safety. The curve dropped across all maturities. The question will be IF and WHEN the virus is tamed, will the supply chains and economic disruptions be too far depressed to be overcome in short order, because supply chains will start up immediately. That will probably depend on how long it lasts.
- On the short end the traders are amped up on bets that the Fed will cut again in March. Even the stronger than expected jobs report for February was enough to dent that call.



Your Portfolio

As of February 29, 2020

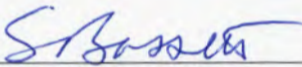
- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The graphs below show asset allocations by market sector and by maturity. They do reflect our ongoing anticipation of lower rates into 2020. These rate cuts and the potential of more decreasing rates indicates the need to extend portfolios. Extending now will lock in yields even though rates may decrease and provides for extra safety.
- The non-cash portion of your portfolio is yielding 2.45%.

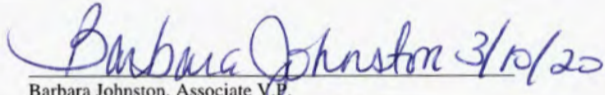


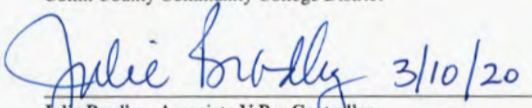
Collin County Community College District
 Monthly Investment Report
 February 1, 2020 – February 29, 2020

Portfolio Summary Management Report

Portfolio as of 01/31/20:		Portfolio as of 02/29/20:	
Beginning Book Value	\$ 421,512,797	Ending Book Value	\$ 416,333,318
Beginning Market Value	\$ 421,526,087	Ending Market Value	\$ 416,336,981
		Unrealized Gain/Loss	\$ 3,663
WAM at Beginning Period Date ¹	23 days	WAM at Ending Period Date ¹	10 days
<i>(Decrease in market value is due to seasonal cash outflows)</i>		Change in Market Value ²	\$ (5,189,106)
Average Yield to Maturity for period		1.695%	
Average Yield 3 Month Treasury Bill for period		1.550%	


 Steven Bassett, Chief Financial Officer
 Collin County Community College District


 Barbara Johnston, Associate V.P.
 Collin County Community College District


 Julie Bradley, Associate V.P. - Controller
 Collin County Community College District

¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from month to month. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCD.



**Collin Co Comm College Dist.
Portfolio Management
Portfolio Summary
February 29, 2020**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Treasury Coupon Securities	4,750,000.00	4,749,724.50	4,746,061.98	1.14	335	30	2.403
TexStar	39,485,706.18	39,485,706.18	39,485,706.18	9.48	1	1	1.564
Texpool	319,928,840.73	319,928,840.73	319,928,840.73	76.84	1	1	1.591
JPMorgan Chase	44,351.38	44,351.38	44,351.38	0.01	1	1	0.000
CD's - Interest Monthly/Quarterly	47,015,304.53	47,015,304.53	47,015,304.53	11.29	366	80	2.460
Texas Term	5,113,053.57	5,113,053.57	5,113,053.57	1.23	1	1	1.580
	416,337,256.39	416,336,980.89	416,333,318.37	100.00%	46	10	1.695

Total Earnings	February 29 Month Ending	Fiscal Year To Date
Current Year	584,694.67	3,779,794.13

Steven Bassett, Chief Financial Officer



Collin Co Comm College Dist.
Summary by Type
February 29, 2020
Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
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Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Building						
Texpool	1	54,797,394.47	54,797,394.47	13.16	1.591	1
TexStar	1	28,194,073.15	28,194,073.15	6.77	1.564	1
Subtotal	2	82,991,467.62	82,991,467.62	19.93	1.582	1
Fund: 2018 Bond Series						
Texpool	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0
Fund: Debt Service						
Texas Term	1	20.46	20.46	0.00	1.580	1
Texpool	1	13,928,009.53	13,928,009.53	3.35	1.591	1
Subtotal	2	13,928,029.99	13,928,029.99	3.35	1.591	1
Fund: Operating						
CD's - Interest Monthly/Quarterly	1	47,015,304.53	47,015,304.53	11.29	2.460	80
JPMorgan Chase	1	44,351.38	44,351.38	0.01	0.000	1
Texas Term	1	5,113,033.11	5,113,033.11	1.23	1.580	1
Texpool	1	195,625,669.71	195,625,669.71	46.99	1.591	1
TexStar	1	11,291,633.03	11,291,633.03	2.71	1.564	1
Subtotal	5	259,089,991.76	259,089,991.76	62.23	1.747	15
Fund: Stabilization						
Treasury Coupon Securities	1	4,750,000.00	4,746,061.98	1.14	2.403	30
Texpool	1	55,577,767.02	55,577,767.02	13.35	1.591	1
Subtotal	2	60,327,767.02	60,323,829.00	14.49	1.655	3
Total and Average	12	416,337,256.39	416,333,318.37	100.00	1.695	10



**Collin Co Comm College Dist.
Fund BLDG - Building
Investments by Fund
February 29, 2020**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
2450	10007	TexStar	02/01/2016	28,194,073.15	28,194,073.15	28,194,073.15	1.564	1.542	1.564	1
Subtotal and Average				28,194,073.15	28,194,073.15	28,194,073.15		1.543	1.564	1
Texpool										
700001	10009	Texpool	02/01/2016	54,797,394.47	54,797,394.47	54,797,394.47	1.591	1.569	1.590	1
Subtotal and Average				54,797,394.47	54,797,394.47	54,797,394.47		1.569	1.591	1
Total Investments and Average				82,991,467.62	82,991,467.62	82,991,467.62		1.560	1.582	1

**Fund BOND18 - 2018 Bond Series
Investments by Fund
February 29, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006	10067	Texpool	04/12/2018	0.00	0.00	0.00				1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				0.00	0.00	0.00		0.000	0.000	0

**Fund DS - Debt Service
Investments by Fund
February 29, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700004	10010	Texpool	02/01/2016	13,928,009.53	13,928,009.53	13,928,009.53	1.591	1.569	1.590	1
Subtotal and Average				13,928,009.53	13,928,009.53	13,928,009.53		1.569	1.591	1
Texas Term										
1291-01	10141	TexasDAILY	02/04/2019	20.46	20.46	20.46	1.580	1.558	1.580	1
Subtotal and Average				20.46	20.46	20.46		1.558	1.580	1
Total Investments and Average				13,928,029.99	13,928,029.99	13,928,029.99		1.569	1.591	1

**Fund OPER - Operating
Investments by Fund
February 29, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
TexStar											
5450	10008	TexStar	02/01/2016	11,291,633.03	11,291,633.03	11,291,633.03	1.564	1.542	1.564		1
Subtotal and Average				11,291,633.03	11,291,633.03	11,291,633.03		1.543	1.564		1
Texpool											
700003	10011	Texpool	02/01/2016	195,625,669.71	195,625,669.71	195,625,669.71	1.591	1.569	1.590		1
Subtotal and Average				195,625,669.71	195,625,669.71	195,625,669.71		1.569	1.591		1
JPMorgan Chase											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	44,351.38	44,351.38	44,351.38					1
Subtotal and Average				44,351.38	44,351.38	44,351.38		0.000	0.000		1
CD's - Interest Monthly/Quarterly											
172128542	10157	East West Bank	05/20/2019	47,015,304.53	47,015,304.53	47,015,304.53	2.460	2.426	2.460	05/20/2020	80
Subtotal and Average				47,015,304.53	47,015,304.53	47,015,304.53		2.426	2.460		80
Texas Term											
1291-00	10142	TexasDAILY	02/06/2019	5,113,033.11	5,113,033.11	5,113,033.11	1.580	1.558	1.580		1
Subtotal and Average				5,113,033.11	5,113,033.11	5,113,033.11		1.558	1.580		1
Total Investments and Average				259,089,991.76	259,089,991.76	259,089,991.76		1.723	1.747		15

**Fund STABL - Stabilization
Investments by Fund
February 29, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Treasury Coupon Securities											
912828J84	10146	T Note	05/01/2019	4,746,061.98	4,750,000.00	4,749,724.50	1.375	2.370	2.403	03/31/2020	30
Subtotal and Average				4,746,061.98	4,750,000.00	4,749,724.50		2.370	2.403		30
Texpool											
700005	10050	Texpool	01/24/2018	55,577,767.02	55,577,767.02	55,577,767.02	1.591	1.569	1.590		1
Subtotal and Average				55,577,767.02	55,577,767.02	55,577,767.02		1.569	1.591		1
Total Investments and Average				60,323,829.00	60,327,767.02	60,327,491.52		1.632	1.655		3



INVESTMENT PROFESSIONALS

**Collin Co Comm College Dist.
Cash Reconciliation Report
For the Period February 1, 2020 - February 29, 2020
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Building											
02/11/2020	10152	BLDG	Interest	3133EFR25	1,000,000.00	FFCBC 1.0M 1.59% Mat. 03/23/2020	03/23/2020	0.00	6,095.00	0.00	6,095.00
02/11/2020	10152	BLDG	Call	3133EFR25	1,000,000.00	0.0M 1.59%	03/23/2020	0.00	0.00	1,000,000.00	1,000,000.00
Subtotal								0.00	6,095.00	1,000,000.00	1,006,095.00
Operating											
02/15/2020	10036	OPER	Interest	882806FK3	1,000,000.00	TXTECH 1.0M 1.93% Mat.	02/15/2020	0.00	9,625.00	0.00	9,625.00
02/15/2020	10036	OPER	Maturity	882806FK3	1,000,000.00	TXTECH 1.0M 1.93% Mat.	02/15/2020	0.00	0.00	1,000,000.00	1,000,000.00
02/28/2020	10140	OPER	Interest	31422BCY4	10,000,000.00	FAMCAC 10.0M 2.64% Mat.	02/26/2021	0.00	132,000.00	0.00	132,000.00
02/28/2020	10140	OPER	Call	31422BCY4	10,000,000.00	0.0M 2.64%	02/26/2021	0.00	0.00	10,000,000.00	10,000,000.00
02/29/2020	10157	OPER	Interest	172128542	46,117,763.39	EWB 46.1M 2.46% Mat. 05/20/2020	05/20/2020	0.00	91,799.60	0.00	91,799.60
02/29/2020	10157	OPER	Interest	172128542	46,117,763.39	EWB 46.1M 2.46% Mat. 05/20/2020	05/20/2020	-91,799.60	0.00	0.00	-91,799.60
Subtotal								-91,799.60	233,424.60	11,000,000.00	11,141,625.00
Total								-91,799.60	239,519.60	12,000,000.00	12,147,720.00



**Collin Co Comm College Dist.
Maturity Report
Sorted by Maturity Date
Receipts during February 1, 2020 - February 29, 2020**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
882806FK3	10036	OPER	MC1	TXTECH	1,000,000.00	02/15/2020	02/22/2017	1.925	1,000,000.00	9,625.00	1,009,625.00	9,625.00
Total Maturities					1,000,000.00				1,000,000.00	9,625.00	1,009,625.00	9,625.00



**Collin Co Comm College Dist.
Sales/Call Report
Sorted by Fund - Fund
February 1, 2020 - February 29, 2020**

Patterson & Associates
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-

CUSIP	Investment #	Fund	Issuer Sec. Type	Purchase Date	Redem. Date Matur. Date	Par Value	Rate at Redem.	Book Value at Redem.	Redemption Principal	Redemption Interest	Total Amount	Net Income
Building												
3133EFR25	10152	BLDG	FFCBC FAC	05/24/2019	02/11/2020 03/23/2020	1,000,000.00	1.590	1,000,000.00	1,000,000.00	6,095.00	1,006,095.00 Call	6,095.00
					Subtotal	1,000,000.00		1,000,000.00	1,000,000.00	6,095.00	1,006,095.00	6,095.00
Operating												
31422BCY4	10140	OPER	FAMCAC FAC	02/28/2019	02/28/2020 02/26/2021	10,000,000.00	2.640	10,000,000.00	10,000,000.00	132,000.00	10,132,000.00 Call	132,000.00
					Subtotal	10,000,000.00		10,000,000.00	10,000,000.00	132,000.00	10,132,000.00	132,000.00
					Total Sales	11,000,000.00		11,000,000.00	11,000,000.00	138,095.00	11,138,095.00	138,095.00



Collin Co Comm College Dist.
Interest Earnings
Sorted by Fund - Fund
February 1, 2020 - February 29, 2020
Yield on Average Book Value

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Building												
2450	10007	BLDG	RRP	28,194,073.15	28,159,083.37	28,160,289.91		1.564	1.564	34,989.78	0.00	34,989.78
700001	10009	BLDG	RR2	54,797,394.47	62,301,082.45	62,373,366.55		1.591	1.591	78,828.84	0.00	78,828.84
3133EFR25	10152	BLDG	FAC	0.00	1,000,000.00	344,827.59	03/23/2020	1.590	1.612	441.67	0.00	441.67
			Subtotal	82,991,467.62	91,460,165.82	90,878,484.06			1.582	114,260.29	0.00	114,260.29
Fund: Debt Service												
700004	10010	DS	RR2	13,928,009.53	17,360,266.20	14,915,886.27		1.591	1.591	18,850.98	0.00	18,850.98
1291-01	10141	DS	RR5	20.46	20.43	20.43		1.580	1.848	0.03	0.00	0.03
			Subtotal	13,928,029.99	17,360,286.63	14,915,906.70			1.591	18,851.01	0.00	18,851.01
Fund: Operating												
5450	10008	OPER	RRP	11,291,633.03	11,277,619.77	11,278,102.99		1.564	1.564	14,013.26	0.00	14,013.26
700003	10011	OPER	RR2	195,625,669.71	180,457,362.84	191,574,713.31		1.591	1.591	242,102.24	0.00	242,102.24
7828	10012	OPER	RR3	44,351.38	66,562.23	65,030.45				0.00	0.00	0.00
882806FK3	10036	OPER	MC1	0.00	1,000,000.00	482,758.62	02/15/2020	1.925	1.952	748.61	0.00	748.61
31422BCY4	10140	OPER	FAC	0.00	10,000,000.00	9,310,344.83	02/26/2021	2.640	2.677	19,800.00	0.00	19,800.00
172128542	10157	OPER	RR4	47,015,304.53	46,923,504.93	46,926,670.43	05/20/2020	2.460	2.462	91,799.60	0.00	91,799.60
1291-00	10142	OPER	RR5	5,113,033.11	5,106,654.13	5,107,094.06		1.580	1.572	6,378.98	0.00	6,378.98
			Subtotal	259,089,991.76	254,831,703.90	264,744,714.69			1.782	374,842.69	0.00	374,842.69
Fund: Stabilization												
912828J84	10146	STABL	TRC	4,750,000.00	4,742,255.22	4,744,224.23	03/31/2020	1.375	2.383	5,175.04	3,806.76	8,981.80
700005	10050	STABL	RR2	55,577,767.02	53,118,385.06	53,617,876.65		1.591	1.591	67,758.88	0.00	67,758.88
			Subtotal	60,327,767.02	57,860,640.28	58,362,100.89			1.655	72,933.92	3,806.76	76,740.68
			Total	416,337,256.39	421,512,796.63	428,901,206.33			1.716	580,887.91	3,806.76	584,694.67



**Collin Co Comm College Dist.
Amortization Schedule
February 1, 2020 - February 29, 2020
Sorted By Fund - Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 02/01/2020	Amount Amortized This Period	Amt Amortized Through 02/29/2020	Amount Unamortized Through 02/29/2020
Building										
10152 FFCB Call Note	BLDG	03/23/2020 05/31/2019	1,000,000.00 1.590	992,880.00	-7,120.00	0.00	7,120.00 0.00	0.00	7,120.00	0.00
			Subtotal	992,880.00	-7,120.00	0.00	7,120.00 0.00	0.00	7,120.00	0.00
Stabilization										
10146 T Note	STABL	03/31/2020	4,750,000.00 1.375	4,706,025.39	-43,974.61	4,746,061.98	36,229.83 -7,744.78	3,806.76	40,036.59	-3,938.02
			Subtotal	4,706,025.39	-43,974.61	4,746,061.98	36,229.83 -7,744.78	3,806.76	40,036.59	-3,938.02
			Total	5,698,905.39	-51,094.61	4,746,061.98	43,349.83 -7,744.78	3,806.76	47,156.59	-3,938.02



**Collin Co Comm College Dist.
 Projected Cashflow Report
 Sorted by Monthly
 For the Period March 1, 2020 - September 30, 2020**

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
March 2020										
03/31/2020	10146	STABL	912828J84	Maturity	T Note	4,750,000.00	4,706,025.39	4,750,000.00	32,656.25	4,782,656.25
Total for March 2020						4,750,000.00	4,706,025.39	4,750,000.00	32,656.25	4,782,656.25
GRAND TOTALS:						4,750,000.00	4,706,025.39	4,750,000.00	32,656.25	4,782,656.25



Quarterly Investment Report
Ending February 29, 2020

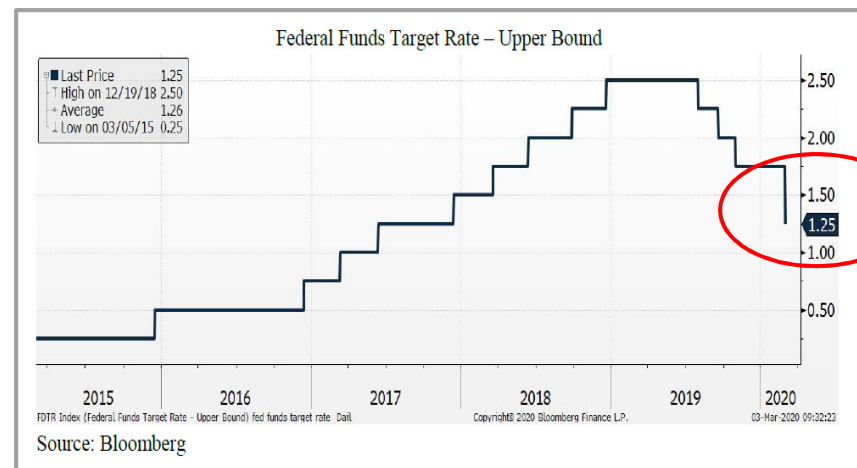
PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

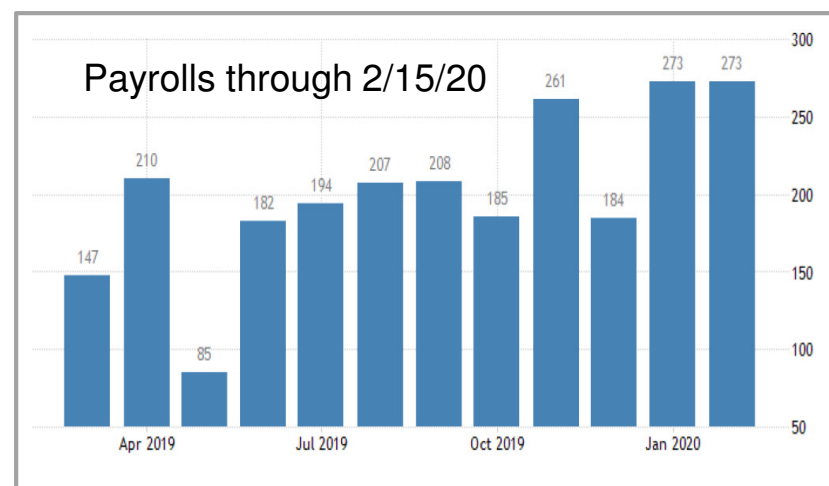
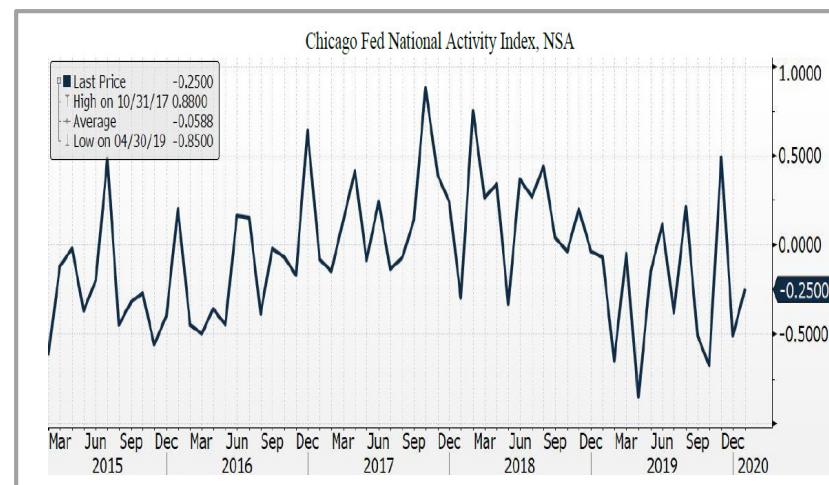
Virus Panic Overwhelms Markets

- Although the month of February started out solidly with the stock markets hitting all time highs and the economic picture still solid and stable, the last half of the month gripped the markets and put market participants in panic.
- U.S. economic growth remained mixed in early 2020, with moderate strength in consumer spending, a likely bottoming in business fixed investments and a robust housing sector.
- The corona virus (COVID-19), however, changed the entire investing landscape. The threat has had a major impact, reducing economic activity in China and disrupting global supply chains.
- The corona virus's jump to other countries has fanned investor fears. The risk of a U.S. contagion has hit share prices hard and fueled a flight to safety into bonds (lower yields).
- The historic highs of stocks crashed to historic daily lows and volatility. The fear was based on layoffs, decreased travel and constrained supply chains.
- G7 Finance Ministers met in face of the virus and issued a joint statement announcing a coordinated response. The statement noted that the leaders "are closely monitoring the spread of COVID-19 and its impact on markets and economic conditions." They also reaffirmed their "commitment to use all appropriate policy tools to achieve strong, sustainable growth and safeguard against downside risks."
- The Fed's response was to make an emergency ½ % cut to the Fed Funds rates rather than to wait for their planned March 17-18 policy meeting. It was following Japan and Australia.
- Lower interest rates may not help much to offset the panic. The hit to China's economy will impact all its trading partners and until we get a clear indication of a peaking in cases, that panic looks to continue.



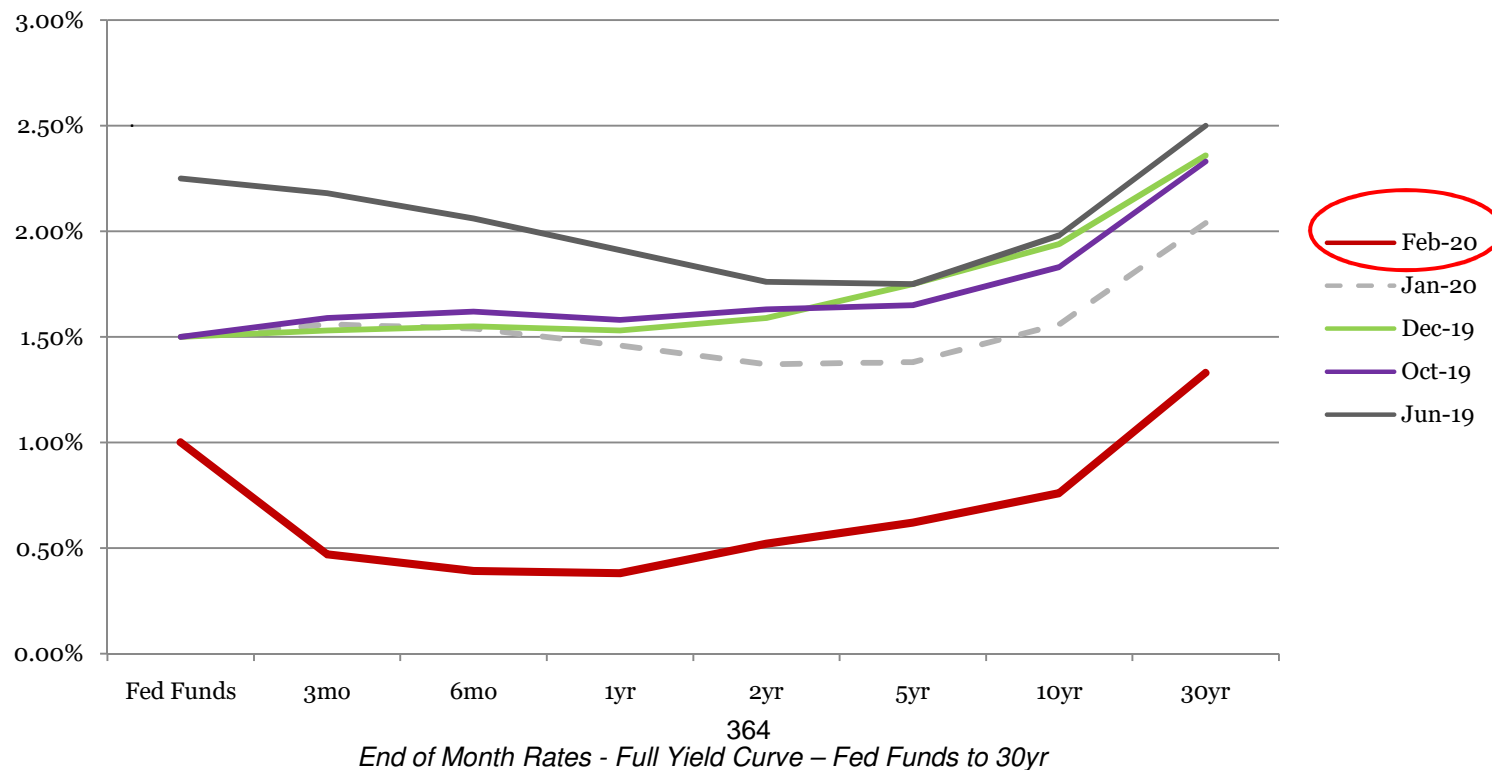
Fed Versus the Virus - Round One

- Going forward, despite the latest rounds of economic data still painting a relatively solid picture of domestic conditions – at least in hindsight – the FOMC is likely to continue a campaign of further policy adjustments with very few other arrows in their quiver. Additional cuts are being priced in by the market and may, if not eventually, reach an approaching zero.
- In times of uncertainty, markets typically look to central banks for a panacea. But since this is not economic in nature per se, but a potential to slow economies, do central banks even have the medicine they need. A series of rate cuts may prove ineffective if no business or consumer uses it. China remains in a virtual lock-down that lower rates will not cure.
- As the threat from the global outbreak continues to choke off international supply chains, restraining global travel and tourism, retail expenditures, as well as the free flow of labor, capital and goods, U.S. central bankers will act to cushion the domestic economy with the limited tools they have available. The question will be whether fiscal weapons will be brought to bear.
- The developing nature of the virus' threat – both real and perceived – is not yet quantifiable so the actions of the central banks can not be judged.
- Gold is up as investors run to grab safety nets, but when OPEC tried to cut production, the members again did not play well in the sand box so oil has dropped to three year lows. Most of the move will be into the US fixed income market continuing to drive yields on treasuries and agencies lower.



This is more than anyone expected

- To say this month's moves are dramatic is to state the obvious. The virus has caused rates to plummet. The corona virus has increased the demand for safe havens while questions about liquidity swirled in the debt markets. The virus has spurred an epic rally in global bonds as we re-visit historic low rates.
- Each day as the equity market gyrated wildly, the impact could be felt in the fixed income market. Risk off days brought broad swings to lower rates as investors rushed for safety. The curve dropped across all maturities. The question will be IF and WHEN the virus is tamed, will the supply chains and economic disruptions be too far depressed to be overcome in short order, because supply chains will start up immediately. That will probably depend on how long it lasts.
- On the short end the traders are amped up on bets that the Fed will cut again in March. Even the stronger than expected jobs report for February was enough to dent that call.

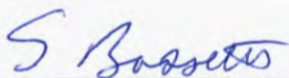


Collin County Community College District
Quarterly Investment Report
 December 1, 2019 – February 29, 2020

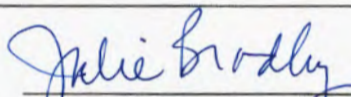
Portfolio Summary Management Report

This quarterly report is prepared in compliance with the Investment Policy and Strategy of the District and the Public Funds Investment Act (Chapter 2256., Texas Government Code).

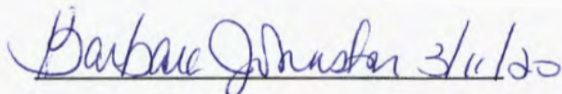
Portfolio as of 11/30/19:		Portfolio as of 02/29/20:	
Beginning Book Value	\$ 380,127,422	Ending Book Value	\$ 416,333,318
Beginning Market Value	\$ 380,159,809	Ending Market Value	\$ 416,336,981
		Investment Income for the period	\$ 1,761,476
		Unrealized Gain/Loss	\$ 3,663
WAM at Beginning Period Date ¹	38 days	WAM at Ending Period Date ¹	10 days
<i>(Increase in market value is due to seasonal cash inflows)</i>		Change in Market Value ²	\$ 36,177,172
Average Yield to Maturity for period		1.727%	
Average Yield 3 Month Treasury Bill for period		1.550%	



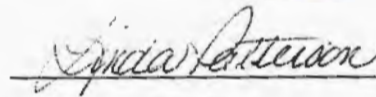
 Steven Bassett, Chief Financial Officer
 Collin County Community College District

 3/11/20

 Julie Bradley, Associate V.P. - Controller
 Collin County Community College District

 3/11/20

 Barbara Johnston, Associate V.P.
 Collin County Community College District



 Linda T. Patterson, President
 Patterson & Associates as Investment Advisor, CCCC

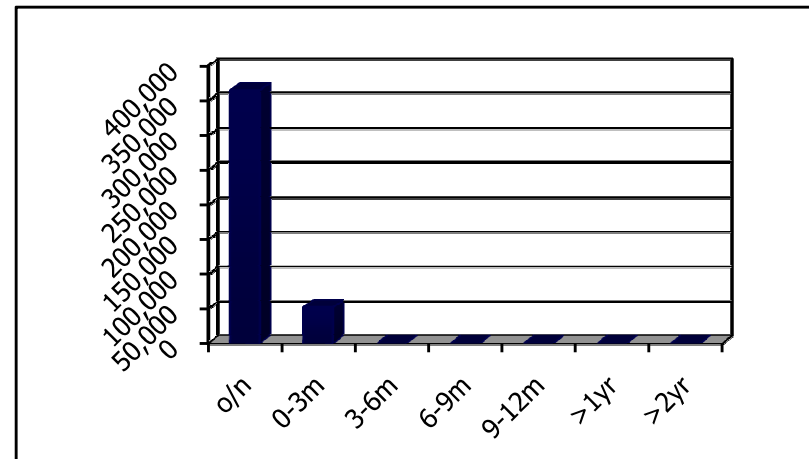
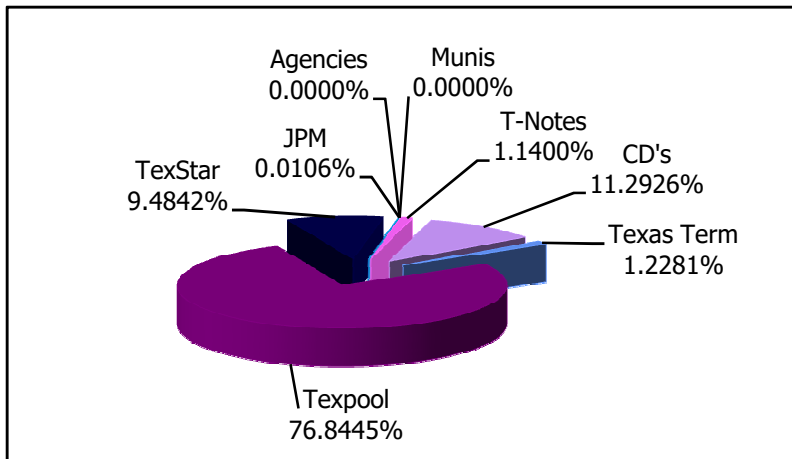
¹ WAM – weighted average maturity

² "Change in Market Value" is required data, but will primarily reflect the receipt and expenditure of the District's funds from quarter to quarter. Patterson & Associates has assisted in the preparation of this consolidated investment report, with additional input provided by CCCC.

Your Portfolio

As of February 29, 2020

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The graphs below show asset allocations by market sector and by maturity. They do reflect our ongoing anticipation of lower rates into 2020. These rate cuts and the potential of more decreasing rates indicates the need to extend portfolios. Extending now will lock in yields even though rates may decrease and provides for extra safety.
- The non-cash portion of your portfolio is yielding 2.45%.





**Collin Co Comm College Dist.
Portfolio Management
Portfolio Summary
February 29, 2020**

Patterson & Associates
901 S. MoPac
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Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Treasury Coupon Securities	4,750,000.00	4,749,724.50	4,746,061.98	1.14	335	30	2.403
TexStar	39,485,706.18	39,485,706.18	39,485,706.18	9.48	1	1	1.564
Texpool	319,928,840.73	319,928,840.73	319,928,840.73	76.84	1	1	1.591
JPMorgan Chase	44,351.38	44,351.38	44,351.38	0.01	1	1	0.000
CD's - Interest Monthly/Quarterly	47,015,304.53	47,015,304.53	47,015,304.53	11.29	366	80	2.460
Texas Term	5,113,053.57	5,113,053.57	5,113,053.57	1.23	1	1	1.580
	416,337,256.39	416,336,980.89	416,333,318.37	100.00%	46	10	1.695

Investments	February 29 Month Ending	Fiscal Year To Date
Total Earnings		
Current Year	584,694.67	3,779,794.13

Steven Bassett, Chief Financial Officer



Collin Co Comm College Dist.
Summary by Type
February 29, 2020
Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Building						
Texpool	1	54,797,394.47	54,797,394.47	13.16	1.591	1
TexStar	1	28,194,073.15	28,194,073.15	6.77	1.564	1
Subtotal	2	82,991,467.62	82,991,467.62	19.93	1.582	1
Fund: 2018 Bond Series						
Texpool	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0
Fund: Debt Service						
Texas Term	1	20.46	20.46	0.00	1.580	1
Texpool	1	13,928,009.53	13,928,009.53	3.35	1.591	1
Subtotal	2	13,928,029.99	13,928,029.99	3.35	1.591	1
Fund: Operating						
CD's - Interest Monthly/Quarterly	1	47,015,304.53	47,015,304.53	11.29	2.460	80
JPMorgan Chase	1	44,351.38	44,351.38	0.01	0.000	1
Texas Term	1	5,113,033.11	5,113,033.11	1.23	1.580	1
Texpool	1	195,625,669.71	195,625,669.71	46.99	1.591	1
TexStar	1	11,291,633.03	11,291,633.03	2.71	1.564	1
Subtotal	5	259,089,991.76	259,089,991.76	62.23	1.747	15
Fund: Stabilization						
Treasury Coupon Securities	1	4,750,000.00	4,746,061.98	1.14	2.403	30
Texpool	1	55,577,767.02	55,577,767.02	13.35	1.591	1
Subtotal	2	60,327,767.02	60,323,829.00	14.49	1.655	3
Total and Average	12	416,337,256.39	416,333,318.37	100.00	1.695	10



**Collin Co Comm College Dist.
Fund BLDG - Building
Investments by Fund
February 29, 2020**

Patterson & Associates
901 S. MoPac
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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
2450	10007	TexStar	02/01/2016	28,194,073.15	28,194,073.15	28,194,073.15	1.564	1.542	1.564	1
Subtotal and Average				28,194,073.15	28,194,073.15	28,194,073.15		1.543	1.564	1
Texpool										
700001	10009	Texpool	02/01/2016	54,797,394.47	54,797,394.47	54,797,394.47	1.591	1.569	1.590	1
Subtotal and Average				54,797,394.47	54,797,394.47	54,797,394.47		1.569	1.591	1
Total Investments and Average				82,991,467.62	82,991,467.62	82,991,467.62		1.560	1.582	1

**Fund BOND18 - 2018 Bond Series
Investments by Fund
February 29, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006	10067	Texpool	04/12/2018	0.00	0.00	0.00				1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				0.00	0.00	0.00		0.000	0.000	0

**Fund DS - Debt Service
Investments by Fund
February 29, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700004	10010	Texpool	02/01/2016	13,928,009.53	13,928,009.53	13,928,009.53	1.591	1.569	1.590	1
Subtotal and Average				13,928,009.53	13,928,009.53	13,928,009.53		1.569	1.591	1
Texas Term										
1291-01	10141	TexasDAILY	02/04/2019	20.46	20.46	20.46	1.580	1.558	1.580	1
Subtotal and Average				20.46	20.46	20.46		1.558	1.580	1
Total Investments and Average				13,928,029.99	13,928,029.99	13,928,029.99		1.569	1.591	1

**Fund OPER - Operating
Investments by Fund
February 29, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
TexStar											
5450	10008	TexStar	02/01/2016	11,291,633.03	11,291,633.03	11,291,633.03	1.564	1.542	1.564		1
Subtotal and Average				11,291,633.03	11,291,633.03	11,291,633.03		1.543	1.564		1
Texpool											
700003	10011	Texpool	02/01/2016	195,625,669.71	195,625,669.71	195,625,669.71	1.591	1.569	1.590		1
Subtotal and Average				195,625,669.71	195,625,669.71	195,625,669.71		1.569	1.591		1
JPMorgan Chase											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	44,351.38	44,351.38	44,351.38					1
Subtotal and Average				44,351.38	44,351.38	44,351.38		0.000	0.000		1
CD's - Interest Monthly/Quarterly											
172128542	10157	East West Bank	05/20/2019	47,015,304.53	47,015,304.53	47,015,304.53	2.460	2.426	2.460	05/20/2020	80
Subtotal and Average				47,015,304.53	47,015,304.53	47,015,304.53		2.426	2.460		80
Texas Term											
1291-00	10142	TexasDAILY	02/06/2019	5,113,033.11	5,113,033.11	5,113,033.11	1.580	1.558	1.580		1
Subtotal and Average				5,113,033.11	5,113,033.11	5,113,033.11		1.558	1.580		1
Total Investments and Average				259,089,991.76	259,089,991.76	259,089,991.76		1.723	1.747		15

**Fund STABL - Stabilization
Investments by Fund
February 29, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Treasury Coupon Securities											
912828J84	10146	T Note	05/01/2019	4,746,061.98	4,750,000.00	4,749,724.50	1.375	2.370	2.403	03/31/2020	30
Subtotal and Average				4,746,061.98	4,750,000.00	4,749,724.50		2.370	2.403		30
Texpool											
700005	10050	Texpool	01/24/2018	55,577,767.02	55,577,767.02	55,577,767.02	1.591	1.569	1.590		1
Subtotal and Average				55,577,767.02	55,577,767.02	55,577,767.02		1.569	1.591		1
Total Investments and Average				60,323,829.00	60,327,767.02	60,327,491.52		1.632	1.655		3



**Collin Co Comm College Dist.
Cash Reconciliation Report
For the Period December 1, 2019 - February 29, 2020
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Building											
12/13/2019	10130	BLDG	Maturity	313384QL6	5,000,000.00	FHDB 5.0M 0.00% Mat. 12/13/2019	12/13/2019	0.00	0.00	5,000,000.00	5,000,000.00
02/11/2020	10152	BLDG	Interest	3133EFR25	1,000,000.00	FFCBC 1.0M 1.59% Mat. 03/23/2020	03/23/2020	0.00	6,095.00	0.00	6,095.00
02/11/2020	10152	BLDG	Call	3133EFR25	1,000,000.00	0.0M 1.59%	03/23/2020	0.00	0.00	1,000,000.00	1,000,000.00
Subtotal								0.00	6,095.00	6,000,000.00	6,006,095.00
Operating											
12/31/2019	10157	OPER	Interest	172128542	46,117,763.39	EWB 46.1M 2.46% Mat. 05/20/2020	05/20/2020	0.00	97,728.01	0.00	97,728.01
12/31/2019	10157	OPER	Interest	172128542	46,117,763.39	EWB 46.1M 2.46% Mat. 05/20/2020	05/20/2020	-97,728.01	0.00	0.00	-97,728.01
01/13/2020	10134	OPER	Interest	3134GBET5	5,000,000.00	FNMAC 5.0M 1.80% Mat.	04/13/2020	0.00	22,500.00	0.00	22,500.00
01/13/2020	10134	OPER	Call	3134GBET5	5,000,000.00	0.0M 1.80%	04/13/2020	0.00	0.00	5,000,000.00	5,000,000.00
01/31/2020	10157	OPER	Interest	172128542	46,117,763.39	EWB 46.1M 2.46% Mat. 05/20/2020	05/20/2020	0.00	97,932.40	0.00	97,932.40
01/31/2020	10157	OPER	Interest	172128542	46,117,763.39	EWB 46.1M 2.46% Mat. 05/20/2020	05/20/2020	-97,932.40	0.00	0.00	-97,932.40
02/15/2020	10036	OPER	Interest	882806FK3	1,000,000.00	TXTECH 1.0M 1.93% Mat.	02/15/2020	0.00	9,625.00	0.00	9,625.00
02/15/2020	10036	OPER	Maturity	882806FK3	1,000,000.00	TXTECH 1.0M 1.93% Mat.	02/15/2020	0.00	0.00	1,000,000.00	1,000,000.00
02/28/2020	10140	OPER	Interest	31422BCY4	10,000,000.00	FAMCAC 10.0M 2.64% Mat.	02/26/2021	0.00	132,000.00	0.00	132,000.00
02/28/2020	10140	OPER	Call	31422BCY4	10,000,000.00	0.0M 2.64%	02/26/2021	0.00	0.00	10,000,000.00	10,000,000.00
02/29/2020	10157	OPER	Interest	172128542	46,117,763.39	EWB 46.1M 2.46% Mat. 05/20/2020	05/20/2020	0.00	91,799.60	0.00	91,799.60
02/29/2020	10157	OPER	Interest	172128542	46,117,763.39	EWB 46.1M 2.46% Mat. 05/20/2020	05/20/2020	-91,799.60	0.00	0.00	-91,799.60
Subtotal								-287,460.01	451,585.01	16,000,000.00	16,164,125.00
Total								-287,460.01	457,680.01	22,000,000.00	22,170,220.00



**Collin Co Comm College Dist.
Maturity Report
Sorted by Maturity Date**

Patterson & Associates
901 S. MoPac
Suite 195
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Receipts during December 1, 2019 - February 29, 2020

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
313384QL6	10130	BLDG	AFD	FHDN	5,000,000.00	12/13/2019	12/17/2018		5,000,000.00	0.00	5,000,000.00	0.00
882806FK3	10036	OPER	MC1	TXTECH	1,000,000.00	02/15/2020	02/22/2017	1.925	1,000,000.00	9,625.00	1,009,625.00	9,625.00
Total Maturities					6,000,000.00				6,000,000.00	9,625.00	6,009,625.00	9,625.00



**Collin Co Comm College Dist.
Sales/Call Report
Sorted by Fund - Fund
December 1, 2019 - February 29, 2020**

Patterson & Associates
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CUSIP	Investment #	Fund	Issuer Sec. Type	Purchase Date	Redem. Date Matur. Date	Par Value	Rate at Redem.	Book Value at Redem.	Redemption Principal	Redemption Interest	Total Amount	Net Income
Building												
3133EFR25	10152	BLDG	FFCBC FAC	05/24/2019	02/11/2020 03/23/2020	1,000,000.00	1.590	1,000,000.00	1,000,000.00	6,095.00	1,006,095.00 Call	6,095.00
					Subtotal	1,000,000.00		1,000,000.00	1,000,000.00	6,095.00	1,006,095.00	6,095.00
Operating												
3134GBET5	10134	OPER	FNMAC FAC	01/30/2019	01/13/2020 04/13/2020	5,000,000.00	1.800	5,000,000.00	5,000,000.00	22,500.00	5,022,500.00 Call	22,500.00
31422BCY4	10140	OPER	FAMCAC FAC	02/28/2019	02/28/2020 02/26/2021	10,000,000.00	2.640	10,000,000.00	10,000,000.00	132,000.00	10,132,000.00 Call	132,000.00
					Subtotal	15,000,000.00		15,000,000.00	15,000,000.00	154,500.00	15,154,500.00	154,500.00
					Total Sales	16,000,000.00		16,000,000.00	16,000,000.00	160,595.00	16,160,595.00	160,595.00



Collin Co Comm College Dist.
Interest Earnings
Sorted by Fund - Fund
December 1, 2019 - February 29, 2020
Yield on Average Book Value

Patterson & Associates
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CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Building												
313384QL6	10130	BLDG	AFD	0.00	4,995,550.00	659,071.70	12/13/2019		2.708	0.00	4,450.00	4,450.00
2450	10007	BLDG	RRP	28,194,073.15	28,084,718.27	28,122,329.50		1.564	1.560	109,354.88	0.00	109,354.88
700001	10009	BLDG	RR2	54,797,394.47	83,167,927.90	79,671,342.54		1.591	1.603	318,400.25	0.00	318,400.25
3133EFR25	10152	BLDG	FAC	0.00	1,000,000.00	791,208.79	03/23/2020	1.590	1.567	3,091.67	0.00	3,091.67
			Subtotal	82,991,467.62	117,248,196.17	109,243,952.54			1.598	430,846.80	4,450.00	435,296.80
Fund: 2018 Bond Series												
700006	10067	BOND18	RR2	0.00	6,260,304.15	1,299,348.70			1.634	5,293.33	0.00	5,293.33
			Subtotal	0.00	6,260,304.15	1,299,348.70			1.634	5,293.33	0.00	5,293.33
Fund: Debt Service												
700004	10010	DS	RR2	13,928,009.53	11,349,130.89	14,095,944.65		1.591	1.600	56,239.98	0.00	56,239.98
1291-01	10141	DS	RR5	20.46	20.37	20.40		1.580	1.769	0.09	0.00	0.09
			Subtotal	13,928,029.99	11,349,151.26	14,095,965.05			1.600	56,240.07	0.00	56,240.07
Fund: Operating												
5450	10008	OPER	RRP	11,291,633.03	11,247,836.82	11,262,899.98		1.564	1.560	43,796.21	0.00	43,796.21
700003	10011	OPER	RR2	195,625,669.71	113,022,752.32	150,908,015.12		1.591	1.599	601,732.46	0.00	601,732.46
7828	10012	OPER	RR3	44,351.38	246,504.85	125,330.89				0.00	0.00	0.00
882806FK3	10036	OPER	MC1	0.00	1,000,000.00	835,164.84	02/15/2020	1.925	1.900	3,956.94	0.00	3,956.94
31422BCY4	10140	OPER	FAC	0.00	10,000,000.00	9,780,219.78	02/26/2021	2.640	2.617	63,800.00	0.00	63,800.00
3134GBET5	10134	OPER	FAC	0.00	5,000,000.00	2,362,637.36	04/13/2020	1.800	1.783	10,500.00	0.00	10,500.00
172128542	10157	OPER	RR4	47,015,304.53	46,727,844.52	46,826,648.70	05/20/2020	2.460	2.462	287,460.01	0.00	287,460.01
1291-00	10142	OPER	RR5	5,113,033.11	5,092,502.88	5,099,759.79		1.580	1.615	20,530.23	0.00	20,530.23
			Subtotal	259,089,991.76	192,337,441.39	227,200,676.46			1.821	1,031,775.85	0.00	1,031,775.85
Fund: Stabilization												
912828J84	10146	STABL	TRC	4,750,000.00	4,734,116.63	4,740,154.94	03/31/2020	1.375	2.385	16,238.90	11,945.35	28,184.25
700005	10050	STABL	RR2	55,577,767.02	48,198,212.03	51,264,070.21		1.591	1.601	204,685.75	0.00	204,685.75

Collin Co Comm College Dist.
Interest Earnings
December 1, 2019 - February 29, 2020

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
			Subtotal	60,327,767.02	52,932,328.66	56,004,225.15			1.668	220,924.65	11,945.35	232,870.00
			Total	416,337,256.39	380,127,421.63	407,844,167.90			1.732	1,745,080.70	16,395.35	1,761,476.05



**Collin Co Comm College Dist.
Amortization Schedule
December 1, 2019 - February 29, 2020
Sorted By Fund - Fund**

Patterson & Associates
901 S. MoPac
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Austin, TX 78746
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Investment #		Maturity Date	Beginning Par Value				Amounts Amortized			
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 12/01/2019	Amount Amortized This Period	Amt Amortized Through 02/29/2020	Amount Unamortized Through 02/29/2020
Building										
10152	BLDG	03/23/2020	1,000,000.00	992,880.00	-7,120.00	0.00	7,120.00	0.00	7,120.00	0.00
FFCB Call Note		05/31/2019	1.590				0.00			
10130	BLDG	12/13/2019	5,000,000.00	4,866,129.15	-133,870.85	0.00	129,420.85	4,450.00	133,870.85	0.00
FHLB DN							-4,450.00			
			Subtotal	5,859,009.15	-140,990.85	0.00	136,540.85	4,450.00	140,990.85	0.00
							-4,450.00			
Operating										
10134	OPER	04/13/2020	5,000,000.00	4,950,700.00	-49,300.00	0.00	49,300.00	0.00	49,300.00	0.00
FNMA Call Note		04/13/2019	1.800				0.00			
			Subtotal	4,950,700.00	-49,300.00	0.00	49,300.00	0.00	49,300.00	0.00
							0.00			
Stabilization										
10146	STABL	03/31/2020	4,750,000.00	4,706,025.39	-43,974.61	4,746,061.98	28,091.24	11,945.35	40,036.59	-3,938.02
T Note			1.375				-15,883.37			
			Subtotal	4,706,025.39	-43,974.61	4,746,061.98	28,091.24	11,945.35	40,036.59	-3,938.02
							-15,883.37			
			Total	15,515,734.54	-234,265.46	4,746,061.98	213,932.09	16,395.35	230,327.44	-3,938.02
							-20,333.37			



**Collin Co Comm College Dist.
 Projected Cashflow Report
 Sorted by Monthly
 For the Period March 1, 2020 - September 30, 2020**

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
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Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
March 2020										
03/31/2020	10146	STABL	912828J84	Maturity	T Note	4,750,000.00	4,706,025.39	4,750,000.00	32,656.25	4,782,656.25
Total for March 2020						4,750,000.00	4,706,025.39	4,750,000.00	32,656.25	4,782,656.25
GRAND TOTALS:						4,750,000.00	4,706,025.39	4,750,000.00	32,656.25	4,782,656.25



**Collin Co Comm College Dist.
Texas Compliance Change in Val Report
Sorted by Fund
December 1, 2019 - February 29, 2020**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value				Ending Market Value
Fund: Building									
10007	TXSTAR	BLDG	02/01/2016	109,354.88	28,084,718.27	109,354.88	0.00	109,354.88	28,194,073.15
2450	28,194,073.15	1.564	/ /	109,354.88	28,084,718.27	109,354.88	0.00	109,354.88	28,194,073.15
10009	TXPOOL	BLDG	02/01/2016	318,400.25	83,167,927.90	7,324,495.25	35,695,028.68	-28,370,533.43	54,797,394.47
700001	54,797,394.47	1.590	/ /	318,400.25	83,167,927.90	7,324,495.25	35,695,028.68	-28,370,533.43	54,797,394.47
10130	FHDN	BLDG	12/17/2018	0.00	4,995,550.00	0.00	5,000,000.00	-4,995,550.00	0.00
313384QL6	0.00	0.000	12/13/2019	0.00	4,997,586.10	0.00	5,000,000.00	-4,997,586.10	0.00
10152	FFCBC	BLDG	05/24/2019	3,091.67	1,000,000.00	0.00	1,000,000.00	-1,000,000.00	0.00
3133EFR25	0.00	0.000	03/23/2020	6,095.00	1,000,001.72	0.00	1,000,000.00	-1,000,001.72	0.00
Sub Totals For: Fund: Building				430,846.80	117,248,196.17	7,433,850.13	41,695,028.68	-34,256,728.55	82,991,467.62
				433,850.13	117,250,233.99	7,433,850.13	41,695,028.68	-34,258,766.37	82,991,467.62
Fund: 2018 Bond Series									
10067	TXPOOL	BOND18	04/12/2018	5,293.33	6,260,304.15	5,293.33	6,265,597.48	-6,260,304.15	0.00
700006	0.00	0.000	/ /	5,293.33	6,260,304.15	5,293.33	6,265,597.48	-6,260,304.15	0.00
Sub Totals For: Fund: 2018 Bond Series				5,293.33	6,260,304.15	5,293.33	6,265,597.48	-6,260,304.15	0.00
				5,293.33	6,260,304.15	5,293.33	6,265,597.48	-6,260,304.15	0.00
Fund: Debt Service									
10010	TXPOOL	DS	02/01/2016	56,239.98	11,349,130.89	7,580,244.26	5,001,365.62	2,578,878.64	13,928,009.53
700004	13,928,009.53	1.590	/ /	56,239.98	11,349,130.89	7,580,244.26	5,001,365.62	2,578,878.64	13,928,009.53
10141	TXDAIL	DS	02/04/2019	0.09	20.37	0.09	0.00	0.09	20.46
1291-01	20.46	1.580	/ /	0.09	20.37	0.09	0.00	0.09	20.46
Sub Totals For: Fund: Debt Service				56,240.07	11,349,151.26	7,580,244.35	5,001,365.62	2,578,878.73	13,928,029.99
				56,240.07	11,349,151.26	7,580,244.35	5,001,365.62	2,578,878.73	13,928,029.99

Collin Co Comm College Dist.
Texas Compliance Change in Val Report
December 1, 2019 - February 29, 2020

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value				Ending Market Value
Fund: Operating									
10008	TXSTAR	OPER	02/01/2016	43,796.21	11,247,836.82	43,796.21	0.00	43,796.21	11,291,633.03
5450	11,291,633.03	1.564	/ /	43,796.21	11,247,836.82	43,796.21	0.00	43,796.21	11,291,633.03
10011	TXPOOL	OPER	02/01/2016	601,732.46	113,022,752.32	197,263,820.46	114,660,903.07	82,602,917.39	195,625,669.71
700003	195,625,669.71	1.590	/ /	601,732.46	113,022,752.32	197,263,820.46	114,660,903.07	82,602,917.39	195,625,669.71
10012	JPMCC	OPER	02/01/2016	0.00	246,504.85	121,676,558.22	121,878,711.69	-202,153.47	44,351.38
7828	44,351.38	0.000	/ /	0.00	246,504.85	121,676,558.22	121,878,711.69	-202,153.47	44,351.38
10036	TXTECH	OPER	02/22/2017	3,956.94	1,000,000.00	0.00	1,000,000.00	-1,000,000.00	0.00
882806FK3	0.00	0.000	02/15/2020	9,625.00	1,000,220.00	0.00	1,000,000.00	-1,000,220.00	0.00
10134	FNMCC	OPER	01/30/2019	10,500.00	5,000,000.00	0.00	5,000,000.00	-5,000,000.00	0.00
3134GBET5	0.00	0.000	04/13/2020	22,500.00	5,001,037.55	0.00	5,000,000.00	-5,001,037.55	0.00
10140	FAMCAC	OPER	02/28/2019	63,800.00	10,000,000.00	0.00	10,000,000.00	-10,000,000.00	0.00
31422BCY4	0.00	0.000	02/26/2021	132,000.00	10,018,034.60	0.00	10,000,000.00	-10,018,034.60	0.00
10142	TXDAIL	OPER	02/06/2019	20,530.23	5,092,502.88	20,530.23	0.00	20,530.23	5,113,033.11
1291-00	5,113,033.11	1.580	/ /	20,530.23	5,092,502.88	20,530.23	0.00	20,530.23	5,113,033.11
10157	EWB	OPER	05/20/2019	287,460.01	46,727,844.52	287,460.01	0.00	287,460.01	47,015,304.53
172128542	47,015,304.53	2.460	05/20/2020	287,460.01	46,727,844.52	287,460.01	0.00	287,460.01	47,015,304.53
Sub Totals For: Fund: Operating				1,031,775.85	192,337,441.39	319,292,165.13	252,539,614.76	66,752,550.37	259,089,991.76
				1,117,643.91	192,356,733.54	319,292,165.13	252,539,614.76	66,733,258.22	259,089,991.76
Fund: Stabilization									
10050	TXPOOL	STABL	01/24/2018	204,685.75	48,198,212.03	7,779,685.75	400,130.76	7,379,554.99	55,577,767.02
700005	55,577,767.02	1.590	/ /	204,685.75	48,198,212.03	7,779,685.75	400,130.76	7,379,554.99	55,577,767.02
10146	TNOTE	STABL	05/01/2019	16,238.90	4,734,116.63	0.00	0.00	11,945.35	4,746,061.98
912828J84	4,750,000.00	2.403	03/31/2020	0.00	4,745,174.00	0.00	0.00	4,550.50	4,749,724.50
Sub Totals For: Fund: Stabilization				220,924.65	52,932,328.66	7,779,685.75	400,130.76	7,391,500.34	60,323,829.00
				204,685.75	52,943,386.03	7,779,685.75	400,130.76	7,384,105.49	60,327,491.52

**Collin Co Comm College Dist.
Texas Compliance Change in Val Report
December 1, 2019 - February 29, 2020**

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value				Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Market Value
Report Grand Totals:				1,745,080.70	380,127,421.63	342,091,238.69	305,901,737.30	36,205,896.74	416,333,318.37
				1,817,713.19	380,159,808.97	342,091,238.69	305,901,737.30	36,177,171.92	416,336,980.89

Collin College
Grant Budget Amendments
Quarter Ending February 29, 2020

Federal (F), State (S), Private (P)	New (N), Renewal (R), Modification (M), Carryforward (C)	Agency	Effective Date	Length of New Award	Grant Name	Amount	Purpose of Grant
F	M	Dept of Ed	Feb-20		FSEOG	\$ 2,253	Additional award amount received
F	M	SBDC	Feb-20		Fed Award (19-20)	\$ 167,400	Additional award amount received
S	M	THECB	Jan-20		Nursing Shortage Reduction Over 70 (18/19)	\$ (30,000)	Unearned award amount returned to THECB
S	M	TWC	Feb-20		Skills for Small Business Program	\$ 6,300	Additional award amount received
						\$ 145,953	

COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
GIFTS IN-KIND
FOR THE MONTH OF FEBRUARY 2020

Donor	Description	Department	Value per Donor	Fair Market Value
BWA Reps, Inc.	Commercial dehydrator applicance (electric)	Culinary Arts	\$ 450	\$ 450
Neil Matkin	Pool table, pool cues, equipment	Student Housing	\$ 3,000 to \$4,000	\$ 3,000 to \$4,000
Steve Engleman	Canon Rebel T1i DSLR Camera, Canon EOS 300D DSLR Camera	Photography	\$ 225	\$ 225

Collin County Community College District
 2017 Capital Improvement Program
 For Period Ending
 February 29, 2020

Project Name	Group Description	Project Budget	Project-to-Date Actuals	Percent Budget
Technical Campus	1.0 Management, Design & Pre-Construction	13,792,895	12,025,691	87.2 %
	2.0 Investigation, Testing & Verification	1,694,355	773,900	45.7 %
	3.0 Construction, Equipment & Furnishings	160,106,800	115,455,057	72.1 %
	4.0 Misc	23,317	23,317	100.0 %
	5.0 Contingency	1,505,440	-	0.0 %
	Allen ISD and Allen EDC Reimbursement	(12,400,000)		
	Total	164,722,807	128,277,965	77.9 %
Wylie Campus	1.0 Management, Design & Pre-Construction	13,497,087	11,904,715	88.2 %
	2.0 Investigation, Testing & Verification	2,249,663	1,230,635	54.7 %
	3.0 Construction, Equipment & Furnishings	149,828,788	117,106,901	78.2 %
	4.0 Misc	174,582	57,910	33.2 %
	5.0 Contingency	334,669	-	0.0 %
	Total	166,084,789	130,300,161	78.5 %
Farmersville Campus	1.0 Management, Design & Pre-Construction	2,185,319	1,524,226	69.7 %
	2.0 Investigation, Testing & Verification	529,567	95,920	18.1 %
	3.0 Construction, Equipment & Furnishings	25,178,017	3,306,223	13.1 %
	4.0 Misc	26,716	5,911	22.1 %
	5.0 Contingency	586,514	-	0.0 %
	Total	28,506,132	4,932,279	17.3 %
Frisco Campus (IT Center)	1.0 Management, Design & Pre-Construction	4,856,394	2,767,867	57.0 %
	2.0 Investigation, Testing & Verification	1,155,213	63,474	5.5 %
	3.0 Construction, Equipment & Furnishings	50,201,436	18,394	0.0 %
	4.0 Misc	52,919	5,409	10.2 %
	5.0 Contingency	9,742,994	-	0.0 %
	Total	66,008,955	2,855,143	4.3 %
Celina Campus	1.0 Management, Design & Pre-Construction	3,956,294	2,572,510	65.0 %
	2.0 Investigation, Testing & Verification	936,908	94,806	10.1 %
	3.0 Construction, Equipment & Furnishings	46,707,730	137,868	0.3 %
	4.0 Misc	61,910	18,942	30.6 %
	5.0 Contingency	3,449,421	-	0.0 %
	Total	55,112,263	2,824,125	5.1 %
McKinney Campus (Welcome Center)	1.0 Management, Design & Pre-Construction	2,744,237	163,000	5.9 %
	2.0 Investigation, Testing & Verification	258,186	-	0.0 %
	3.0 Construction, Equipment & Furnishings	13,700,563	-	0.0 %
	4.0 Misc	11,661	-	0.0 %
	5.0 Contingency	3,521,327	-	0.0 %
	Total	20,235,974	163,000	0.8 %
Public Safety Training Center	Construction Costs	31,068,022	31,068,022	100.0 %
	Total	31,068,022	31,068,022	100.0 %

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Collin County Community College District
 2017 Capital Improvement Program
 For Period Ending
 February 29, 2020

Project Name	Group Description	Project Budget	Project-to-Date Actuals	Percent Budget
Trane Energy PACT	Frisco Campus	9,725,336	2,647,705	27.2 %
	Plano Campus	6,797,834	2,530,315	37.2 %
	McKinney Campus	4,044,983	1,704,287	42.1 %
	Courtyard Center	548,720	285,191	52.0 %
	Collin Higher Education Center	720,659	326,765	45.3 %
	Total	21,837,531	7,494,263	34.3 %
Program Level	Building Fund Reimbursement	-	-	-
	Program Contingency	46,053,527	-	0.0 %
	Program Wide Traffic Study	370,000	351,500	95.0 %
	Total	46,423,527	351,500	0.8 %
	Grand Total	\$ 600,000,000	\$ 308,266,459	51.4 %
Police Headquarters	1.0 Management, Design & Pre-Construction	\$ 635,980	\$ 82,134	12.9 %
	2.0 Investigation, Testing & Verification	140,000	12,403	8.9 %
	3.0 Construction, Equipment & Furnishings	6,800,000	-	0.0 %
	4.0 Misc	6,081	1,681	27.6 %
	5.0 Contingency	507,940	-	0.0 %
	Total	\$ 8,090,000	\$ 96,217	1.2 %

QUARTERLY PURCHASE ORDER REPORT

In accordance with CF (Local), all purchases contracted for between the values of \$50,000 and \$100,000 will be reported to the board quarterly.

For the last quarter, December 11, 2019 through April 13, 2020, there was one (1) vendor with total purchases in that dollar range.

Vendor	Total Dollar	Item Descriptions	Purpose	Contracting Method
Briggs Equipment	\$72,840	Qty of 4 Scissor lifts, to include delivery and make ready	Wylie and Technical Campuses	BuyBoard Cooperative Contract Number 597-19
Crosspoint Communications	\$65,592	Radios and accessories for facilities and police.	Approx. \$53,400 is for Wylie and Technical Campus	BuyBoard Cooperative Contract Number 604-20
Heartsafe America, Inc	\$63,079	Defibrillators and accessories	Spend is spread out between new campuses and purchases by Emergency Management for use at various campuses	BuyBoard Cooperative Contract Number 530-17

Collin College
Statement of Net Position
March 31

	2020	2019
Assets		
Current assets		
Cash and cash equivalents	\$ 302,930,812	\$ 232,198,424
Short term investments	75,875,250	249,654,827
Accounts receivable (net of allowance for bad debt)	6,444,679	6,848,948
Tax receivable (net of allowance for bad debt)	672,001	709,033
Inventories	4,616	6,645
Prepaid expenses	464,410	420,883
Total current assets	<u>386,391,768</u>	<u>489,838,760</u>
Noncurrent assets		
Long term investments	-	39,991,896
Capital assets, net		
Not subject to depreciation	320,202,897	124,332,229
Subject to depreciation	271,484,837	278,585,403
Total noncurrent assets	<u>591,687,733</u>	<u>442,909,528</u>
Total assets	<u>\$ 978,079,501</u>	<u>\$ 932,748,288</u>
Deferred outflows related to pensions	<u>\$ 17,383,822</u>	<u>\$ 7,977,836</u>
Deferred outflows related to OPEB	<u>\$ 44,757,743</u>	<u>\$ 977,187</u>
Liabilities		
Current liabilities		
Accounts payable	\$ 12,711,419	\$ 4,797,527
Accrued liabilities	1,250,341	1,279,641
Funds held for others	129,816	542,529
Unearned revenue	4,117,416	4,735,851
Accrued compensable absences payable	127,152	119,639
Bonds payable - current portion	10,520,000	6,970,000
OPEB liability - current portion	963,647	158,917
Total current liabilities	<u>29,819,791</u>	<u>18,604,104</u>
Noncurrent liabilities		
Accrued compensable absences payable	1,157,375	1,096,283
Pension liability	35,204,032	19,684,288
OPEB liability	64,546,843	31,160,303
Bonds payable	245,967,832	257,418,553
Total noncurrent liabilities	<u>346,876,083</u>	<u>309,359,427</u>
Total liabilities	<u>\$ 376,695,873</u>	<u>\$ 327,963,531</u>
Deferred inflows related to pensions	<u>\$ 3,335,757</u>	<u>\$ 7,845,059</u>
Deferred inflows related to OPEB	<u>\$ 25,356,761</u>	<u>\$ 6,924,831</u>
Net position		
Net investment in capital assets	\$ 352,615,707	\$ 326,213,881
Restricted for:		
Expendable		
Student aid/non-governmental grants and contracts	1,301,779	1,515,439
Reserve debt service	15,449,324	10,142,605
Unrestricted	265,465,865	261,097,965
Total net position	<u>\$ 634,832,675</u>	<u>\$ 598,969,889</u>

Collin County Community College District
All Funds
Revenues and Expenses
For the Period Ending
March 31

	2020 (58.3% Elapsed)			2019 (58.3% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Unrestricted						
State Appropriations-General Revenue	\$ 39,834,020	\$ 20,918,841	52.5 %	\$ 35,500,001	\$ 18,643,482	52.5 %
Tuition and Fees	48,788,991	41,200,196	84.4 %	46,479,146	39,367,159	84.7 %
Scholarship allowances	(7,700,000)	(4,491,667)	58.3 %	(5,500,000)	(3,208,333)	58.3 %
Taxes for Current Operations	118,601,066	115,691,208	97.5 %	109,470,284	106,694,857	97.5 %
Investment Income-Unrestricted Fund	4,070,000	2,281,300	56.1 %	2,585,000	2,912,753	112.7 %
Investment Income-Stabilization Fund	1,200,000	525,942	43.8 %	950,000	357,057	37.6 %
Investment Income-Building Fund	2,300,000	1,082,565	47.1 %	1,500,000	1,481,350	98.8 %
Miscellaneous - Unrestricted Fund	2,214,142	1,016,232	45.9 %	1,847,864	1,001,680	54.2 %
Auxiliary Fund	3,073,877	1,984,209	64.6 %	1,952,480	1,578,441	80.8 %
Total Unrestricted	212,382,096	180,208,827	84.9 %	194,784,775	168,828,446	86.7 %
Restricted						
Grants and Contracts	34,550,568	26,303,011	76.1 %	33,896,178	24,305,030	71.7 %
State Allocation-On-Behalf Benefits	8,641,239	5,119,521	59.2 %	7,834,106	4,647,371	59.3 %
Debt Service- General Obligation Bonds	4,896,142	3,346,858	68.4 %	7,038,351	6,558,381	93.2 %
Total Restricted	48,087,949	34,769,390	72.3 %	48,768,635	35,510,782	72.8 %
Transfers						
Transfer in - Unrestricted to Stabilization and Startup Fd	30,300,000	17,675,000	58.3 %	30,429,899	17,675,000	58.1 %
Transfer in - Unrestricted (SAFAC) to Athletics	220,000	160,281	72.9 %	220,000	129,858	59.0 %
Transfer in - Unrestricted to Grant Fund - Matching	109,581	58,180	53.1 %	119,882	45,373	37.8 %
Transfer in - Unrestricted to Debt Service Fund	15,803,626	9,202,705	58.2 %	10,477,050	6,107,666	58.3 %
Transfer in - Stabilization and Startup to Debt Srvc Fd	1,600,523	933,638	58.3 %	5,871,365	3,424,963	58.3 %
Transfer in - Bdg Fd to 2020 Limited Tax Series Bonds	115,629,081	52,113,354	45.1 %	-	-	-
Total Transfers	163,662,811	80,143,159	49.0 %	47,118,196	27,382,860	58.1 %
Total Revenues and Transfers	\$ 424,132,856	\$ 295,121,376	69.6 %	\$ 290,671,606	\$ 231,722,088	79.7 %
Expenses						
Unrestricted						
Instruction	\$ 85,221,682	\$ 46,855,510	55.0 %	\$ 77,057,892	\$ 43,055,969	55.9 %
Public Service	56,360	26,167	46.4 %	53,360	30,113	56.4 %
Academic Support	21,465,011	9,794,794	45.6 %	15,444,922	8,000,490	51.8 %
Student Services	19,936,680	9,216,587	46.2 %	17,472,142	8,301,710	47.5 %
Institutional Support	53,097,036	22,872,327	43.1 %	49,153,327	19,358,710	39.4 %
Operation and Maintenance of Plant	18,960,667	8,147,740	43.0 %	16,931,815	7,778,045	45.9 %
Scholarship allowances	(7,700,000)	(4,491,667)	58.3 %	(5,500,000)	(3,208,333)	58.3 %
Auxiliary Enterprises	4,066,528	2,268,049	55.8 %	2,602,578	1,540,113	59.2 %
Reserve for Supplemental Requests - Unrestricted Fd	280,000	-	0.0 %	83,000	-	0.0 %
Reserve for Supplemental Requests - Aux Fd	61,664	-	0.0 %	-	-	-
Building Fund	3,500,000	1,791,612	51.2 %	7,584,713	-	0.0 %
Total Unrestricted Expenses	198,945,628	96,481,119	48.5 %	180,883,749	84,856,817	46.9 %
Restricted						
Grants and Contracts-Scholarships	37,673,885	26,712,814	70.9 %	36,056,491	24,067,024	66.7 %
Debt Service - General Obligation	23,522,732	5,834,927	24.8 %	20,519,336	6,016,092	29.3 %
State Allocation-On-Behalf Benefits	8,641,239	5,119,521	59.2 %	7,834,106	4,647,371	59.3 %
Limited Tax Series Bonds	235,569,298	92,038,906	39.1 %	145,462,594	64,038,343	44.0 %
Total Restricted Expenses	305,407,154	129,706,167	42.5 %	209,872,527	98,768,829	47.1 %
Transfers						
Transfer out - Unrestricted to Stabilization and Startup Fd	30,300,000	17,675,000	58.3 %	30,429,899	17,675,000	58.1 %
Transfer out - Unrestricted (SAFAC) to Athletics	220,000	160,281	72.9 %	16,568,415	129,858	0.8 %
Transfer out - Unrestricted to Grant Fund - Matching	109,581	58,180	53.1 %	119,882	45,373	37.8 %
Transfer out - Unrestricted to Debt Service Fund	15,803,626	9,202,705	58.2 %	10,477,050	6,107,666	58.3 %
Transfer out - Stabilization and Startup to Debt Service Fd	1,600,523	933,638	58.3 %	5,871,365	3,424,963	58.3 %
Transfer out - Bdg Fd to 2020 Limited Tax Series Bonds	115,629,081	52,113,354	45.1 %	-	-	-
Total Transfers	163,662,811	80,143,159	49.0 %	63,466,611	27,382,860	43.1 %
Other Adjustments						
Depreciation	12,354,681	7,178,814	58.1 %	9,456,453	5,501,958	58.2 %
Bond Principal-General Obligation Bonds	(10,520,000)	-	0.0 %	(6,970,000)	-	0.0 %
Capitalized Expenses-Operating/Aux/Restricted	(7,922,947)	(2,508,320)	31.7 %	(3,206,703)	(1,195,167)	37.3 %
Capitalized Expenses-Building Fund	(3,500,000)	(1,791,612)	51.2 %	(7,329,939)	-	0.0 %
Capitalized Expenses-Limited Tax Bond Series	(27,693,363)	(92,029,406)	332.3 %	(145,400,976)	(63,780,737)	43.9 %
Total Other Expenses	(37,281,629)	(89,150,524)	239.1 %	(153,451,165)	(59,473,947)	38.8 %
Total Expenses, Transfers and Adjustments	630,733,964	217,179,922	34.4 %	300,771,722	151,534,561	50.4 %
Excess (Deficit) of Revenues Over Expenses	(206,601,108)	77,941,454	(37.7)%	(10,100,116)	80,187,527	(79.9)%
Total Expenses and Change to Net Position	\$ 424,132,856	\$ 295,121,376	69.6 %	\$ 290,671,606	\$ 231,722,088	79.7 %

Collin County Community College District
Current Unrestricted Funds
Revenues and Expenses
For the Period Ending
March 31

	2020 (58.3% Elapsed)			2019 (58.3% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues and Transfers In						
State Appropriations	\$ 39,834,020	\$ 20,918,841	52.5 %	\$ 35,500,001	\$ 18,643,482	52.5 %
Tuition and Fees (net of discounts)	48,788,991	41,200,196	84.4 %	46,479,146	39,367,159	84.7 %
Scholarship Allowances	(7,700,000)	(4,491,667)	58.3 %	(5,500,000)	(3,208,333)	58.3 %
Taxes for Current Operations	118,601,066	115,691,208	97.5 %	109,470,284	106,694,857	97.5 %
Investment Income	4,070,000	2,281,300	56.1 %	2,585,000	2,912,753	112.7 %
Miscellaneous	2,214,142	1,016,232	45.9 %	1,847,864	1,001,680	54.2 %
Total Revenues	\$ 205,808,219	\$ 176,616,110	85.8 %	\$ 190,382,295	\$ 165,411,598	86.9 %
Expenses						
Instruction	\$ 83,639,984	\$ 46,565,028	55.7 %	\$ 77,057,892	\$ 43,055,969	55.9 %
Public Service	56,360	26,167	46.4 %	53,360	30,113	56.4 %
Academic Support	16,718,650	8,581,780	51.3 %	15,044,594	7,769,726	51.6 %
Student Services	18,832,821	9,165,847	48.7 %	17,472,142	8,301,710	47.5 %
Institutional Support	51,699,982	22,528,223	43.6 %	49,118,300	19,352,558	39.4 %
Plant Operations & Maintenance	17,932,804	8,064,460	45.0 %	16,931,815	7,778,045	45.9 %
Scholarship Allowances	(7,700,000)	(4,491,667)	58.3 %	(5,500,000)	(3,208,333)	58.3 %
Total Unrestricted Expenses	181,180,601	90,439,839	49.9 %	170,178,103	83,079,789	48.8 %
Transfers						
Non-Mandatory:						
Unrestricted to Stabilization and Startup	30,300,000	17,675,000	58.3 %	30,429,899	17,675,000	58.1 %
Unrestricted (SAFAC) to Athletics	220,000	160,281	72.9 %	16,568,415	129,858	0.8 %
Mandatory:						
Unrestricted to Grant Fund (Matching)	109,581	58,180	53.1 %	119,882	45,373	37.8 %
Unrestricted to Debt Service	15,803,626	9,202,705	58.2 %	-	6,107,666	-
Total Transfers	46,433,207	27,096,166	58.4 %	47,118,196	23,957,897	50.8 %
Reserves						
Reserves for Supplemental	280,000	-	0.0 %	83,000	-	0.0 %
Total Reserves	280,000	-	0.0 %	83,000	-	0.0 %
Other Expenses and adjustments						
Depreciation	12,354,681	7,178,814	58.1 %	8,392,630	5,501,958	65.6 %
Capitalized Expenses	(7,381,327)	(2,308,620)	31.3 %	(2,562,284)	(1,039,505)	40.6 %
Total Other Expenses	4,973,354	4,870,193	97.9 %	5,830,346	4,462,452	76.5 %
Total Expenses, Transfers, and Reserves	232,867,162	122,406,198	52.6 %	223,209,645	111,500,138	50.0 %
Excess (Deficit) of Revenues Over Expenses	(27,058,943)	54,209,912	(200.3)%	(32,827,350)	53,911,459	(164.2)%
Total Expenses and Change to Net Position	\$ 205,808,219	\$ 176,616,110	85.8 %	\$ 190,382,295	\$ 165,411,598	86.9 %

Collin County Community College District
 Stabilization and Startup Fund
 Revenues and Expenses
 For the Period Ending
 March 31

	2020 (58.3% Elapsed)			2019 (58.3% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues and Transfers						
Investment Income	\$ 1,200,000	\$ 525,942	43.8 %	\$ 950,000	\$ 357,057	37.6 %
Transfer In - from Unrestricted	30,300,000	17,675,000	58.3 %	30,429,899	17,675,000	58.1 %
Total Revenues and Transfers	<u>\$ 31,500,000</u>	<u>\$ 18,200,942</u>	57.8 %	<u>\$ 31,379,899</u>	<u>\$ 18,032,057</u>	57.5 %
Expenses and Transfers						
Instruction	\$ 1,581,698	\$ 290,482	18.4 %	\$ -	\$ -	-
Academic Support	4,746,361	1,213,015	25.6 %	400,328	230,764	57.6 %
Student Services	1,103,859	50,739	4.6 %	-	-	-
Institutional Support	1,397,054	344,104	24.6 %	35,027	6,152	17.6 %
Plant Operations & Maintenance	1,027,863	83,280	8.1 %	-	-	-
Transfer out - to Debt Service	1,600,523	933,638	58.3 %	5,871,365	3,424,963	58.3 %
Total Expenses and Transfers	<u>11,457,358</u>	<u>2,915,258</u>	25.4 %	<u>6,306,720</u>	<u>3,661,879</u>	58.1 %
Excess (Deficit)Revenues over Expenses	<u>20,042,642</u>	<u>15,285,684</u>	76.3 %	<u>25,073,179</u>	<u>14,370,178</u>	57.3 %
Total Expenses and Change to Net Position	<u>\$ 31,500,000</u>	<u>\$ 18,200,942</u>	57.8 %	<u>\$ 31,379,899</u>	<u>\$ 18,032,057</u>	57.5 %

Collin County Community College District
 Auxiliary Funds
 Revenues and Expenses
 For the Period Ending
 March 31

	2020 (58.3% Elapsed)			2019 (58.3% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Bookstore	\$ 925,000	\$ 713,955	77.2 %	\$ 840,000	\$ 725,812	86.4 %
Food Services/Vending	737,000	533,661	72.4 %	646,600	468,662	72.5 %
Catering Services	310,000	233,616	75.4 %	50,000	137,656	275.3 %
Facilities Rental	186,000	102,022	54.9 %	180,000	96,890	53.8 %
Print Shop	124,500	80,508	64.7 %	119,900	75,544	63.0 %
Miscellaneous	10,000	6,275	62.8 %	6,000	6,325	105.4 %
Athletics	4,000	2,693	67.3 %	4,500	2,245	49.9 %
Student Housing	665,422	242,754	36.5 %	-	-	-
Cell Tower	111,955	68,726	61.4 %	105,480	65,307	61.9 %
Total	3,073,877	1,984,209	64.6 %	1,952,480	1,578,441	80.8 %
Transfers						
Transfer in - Unrestricted (SAFAC) to Athletics	220,000	160,281	72.9 %	220,000	129,858	59.0 %
Total Revenues and Transfers	\$ 3,293,877	\$ 2,144,490	65.1 %	\$ 2,172,480	\$ 1,708,300	78.6 %
Expenses						
Auxiliary Services Administration	\$ 492,550	\$ 118,663	24.1 %	\$ 196,485	\$ 104,675	53.3 %
Food Services/Vending	1,011,861	697,791	69.0 %	1,016,962	616,870	60.7 %
Catering Services	252,618	211,691	83.8 %	259,976	78,842	30.3 %
Facilities Rental	160,703	89,189	55.5 %	211,040	39,603	18.8 %
Print Shop	131,782	61,142	46.4 %	147,235	68,149	46.3 %
Athletics	802,512	560,746	69.9 %	802,512	530,856	66.1 %
Student Housing	1,037,902	419,539	40.4 %	63,283	6,494	10.3 %
Scholarships	149,600	88,480	59.1 %	149,600	79,216	53.0 %
Refund Petition	27,000	20,808	77.1 %	25,000	15,407	61.6 %
Reserve for Supplemental - Auxiliary Fund	61,664	-	0.0 %	-	-	-
Total Expenses	4,128,192	2,268,049	54.9 %	2,872,093	1,540,113	53.6 %
Other Adjustments						
Capitalized expenses	(19,100)	-	0.0 %	(49,733)	-	0.0 %
Total Expenses and Adjustments	4,109,092	2,268,049	55.2 %	2,822,360	1,540,113	54.6 %
Excess (Deficit) of Revenues Over Expenses	(815,215)	(123,559)	15.2 %	(649,880)	168,187	(25.9)%
Total Expenses and Change in Net Position	\$ 3,293,877	\$ 2,144,490	65.1 %	\$ 2,172,480	\$ 1,708,300	78.6 %

Collin County Community College District
 Building Fund
 Revenues and Expenses
 For the Period Ending
 March 31

	2020 (58.3% Elapsed)			2019 (58.3% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues and Transfers						
Investment Income	\$ 2,300,000	\$ 1,082,565	47.1 %	\$ 1,500,000	\$ 1,481,350	98.8 %
Miscellaneous	-	-	-	-	-	-
Transfer in - Limited Tax Series Bonds	117,435,564		0.0 %	60,000,000	-	0.0 %
Total Revenues and Transfers	<u>\$ 119,735,564</u>	<u>\$ 1,082,565</u>	0.9 %	<u>\$ 61,500,000</u>	<u>\$ 1,481,350</u>	2.4 %
Expenses and Transfers						
Police Headquarters						
Construction-Capital	\$ -	\$ -	-	\$ -	\$ -	-
Non-Capital	-	-	-	-	-	-
Contingency	-	-	-	-	-	-
Public Safety Training Center						
Capital expenses	-	-	-	-	-	-
Non-capital expenses	\$ -	\$ -	-	\$ -	\$ -	-
City Reimbursement for PSTC	-	-	-	-	-	-
Total PSTC	-	-	-	-	-	-
Celina Campus						
Capital expenses	-	-	-	-	-	-
Non-capital expenses	-	-	-	-	-	-
Wylie Campus						
Capital expenses	-	-	-	210,009,288	-	0.0 %
Non-capital expenses	-	-	-	-	-	-
Total Wylie Campus	-	-	-	210,009,288	-	0.0 %
Farmersville Campus						
Capital expenses	-	-	-	477,971	-	0.0 %
Non-capital expenses	-	-	-	-	-	-
Total Farmersville Campus	-	-	-	477,971	-	0.0 %
Collin Technical Training Center						
Capital expenses	-	-	-	62,543,731	-	0.0 %
Non-capital expenses	-	-	-	-	-	-
Total Collin Technical Training Center	-	-	-	62,543,731	-	0.0 %
Health and Sciences Facility						
Capital expenses	-	-	-	-	-	-
Non-capital expenses	-	-	-	-	-	-
Total Health and Sciences Facility	-	-	-	-	-	-
Student Housing Expenses	\$ 5,306,483	\$ 1,791,612	33.8 %	\$ -	\$ -	-
Capital expenses	-	-	-	-	-	-
Non-capital expenses	-	-	-	-	-	-
Total Student Housing	-	-	-	-	-	-
Transfer out - Limited Tax Series Bonds	117,435,564	52,113,354	44.4 %	-	-	-
Total Expenses and Transfers	<u>122,742,047</u>	<u>53,904,966</u>	43.9 %	<u>-</u>	<u>-</u>	<u>-</u>
Other Adjustments						
Student Housing Expenses to be capitalized	(5,306,483)	(1,791,612)	33.8 %	-	-	-
Total Expenses, Transfers and Adjustments	<u>117,435,564</u>	<u>52,113,354</u>	44.4 %	<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficit) Revenues over Expenses	<u>2,300,000</u>	<u>(51,030,789)</u>	(2218.7)%	<u>61,500,000</u>	<u>1,481,350</u>	2.4 %
Total Expenses and Change to Net Position	<u>\$ 119,735,564</u>	<u>\$ 1,082,565</u>	0.9 %	<u>\$ 61,500,000</u>	<u>\$ 1,481,350</u>	2.4 %

Collin County Community College District
 Restricted Fund
 Revenues and Expenses
 For the Period Ending
 March 31

	2020 (58.3% Elapsed)			2019 (58.3% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Federal	\$ 29,063,911	\$ 22,919,017	78.9 %	\$ 28,052,499	\$ 21,247,326	75.7 %
State	11,702,294	6,563,985	56.1 %	11,427,327	5,878,787	51.4 %
Local/Private	2,425,602	1,939,529	80.0 %	2,424,881	1,826,288	75.3 %
Total Restricted Revenues	<u>43,191,807</u>	<u>31,422,532</u>	72.8 %	<u>41,904,707</u>	<u>28,952,401</u>	69.1 %
Matching	109,581	58,180	53.1 %	119,882	45,373	37.8 %
Total Revenues and Matching	<u>\$ 43,301,388</u>	<u>\$ 31,480,711</u>	72.7 %	<u>\$ 42,024,589</u>	<u>\$ 28,997,774</u>	69.0 %
Expenses						
Instruction	\$ 5,639,023	\$ 2,809,314	49.8 %	\$ 5,069,020	\$ 2,583,376	51.0 %
Public Service	680,824	324,995	47.7 %	586,870	204,354	34.8 %
Academic Support	4,761,681	1,081,339	22.7 %	2,956,453	1,095,648	37.1 %
Student Services	2,540,841	1,179,038	46.4 %	1,028,828	969,899	94.3 %
Institutional Support	1,746,205	1,473,722	84.4 %	9,418	1,357,679	14415.8 %
Scholarships and Fellowships	27,072,174	24,963,927	92.2 %	27,137,693	22,503,439	82.9 %
Total Restricted Expenses	<u>42,440,748</u>	<u>31,832,335</u>	75.0 %	<u>36,788,282</u>	<u>28,714,395</u>	78.1 %
Other Expenses and Adjustments						
Capitalized expenses	(522,520)	(199,699)	38.2 %	(594,686)	(155,661)	26.2 %
Excess Revenue (Deficit) over Expenses	<u>1,383,160</u>	<u>(151,924)</u>	(11.0)%	<u>5,830,993</u>	<u>439,040</u>	7.5 %
Total Expenses and Change to Net Position	<u>\$ 43,823,908</u>	<u>\$ 31,680,411</u>	72.3 %	<u>\$ 42,619,275</u>	<u>\$ 29,153,435</u>	68.4 %

Collin County Community College District
Debt Service
Revenues and Expenses
For the Period Ending
March 31

	2020 (58.3% Elapsed)			2019 (58.3% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
Revenues						
Ad Valorem Taxes	\$ 3,196,142	\$ 3,103,876	97.1 %	\$ 4,238,351	\$ 4,136,915	97.6 %
Investment Income	1,700,000	242,982	14.3 %	2,800,000	2,421,466	86.5 %
Transfer In - Unrestricted to DS* Fund	15,803,626	9,202,705	58.2 %	10,477,050	6,107,666	58.3 %
Transfer In - Stabilization & Start Up to DS*	1,600,523	933,638	58.3 %	5,871,365	3,424,963	58.3 %
Total Revenue	<u>22,300,291</u>	<u>13,483,202</u>	60.5 %	<u>23,386,766</u>	<u>16,091,010</u>	68.8 %
Expenses						
Bond Principal-Series 2010	\$ 2,635,000	\$ -	0.0 %	\$ 2,530,000	\$ -	0.0 %
Bond Interest-Series 2010	441,675	257,644	58.3 %	542,875	316,677	58.3 %
Bond Principal-Series 2018	7,885,000	-	0.0 %	4,440,000	-	0.0 %
Bond Interest-Series 2018	9,561,057	5,577,283	58.3 %	13,006,461	5,699,415	43.8 %
Total Expenses	<u>20,522,732</u>	<u>5,834,927</u>	28.4 %	<u>20,519,336</u>	<u>6,016,092</u>	29.3 %
Add back: Principal payment	(10,520,000)	-	0.0 %	(6,970,000)	-	0.0 %
Excess (Deficit) Revenues over Expenses	<u>12,297,559</u>	<u>7,648,275</u>	62.2 %	<u>9,837,430</u>	<u>10,074,918</u>	102.4 %
Total Expenses and Change to Net Position	<u>\$ 22,300,291</u>	<u>\$ 13,483,202</u>	60.5 %	<u>\$ 23,386,766</u>	<u>\$ 16,091,010</u>	68.8 %

*DS=Debt Service

Collin County Community College District
 2017 Capital Improvement Program
 For Period Ending
 March 31, 2020

Project Name	Group Description	Project Budget	Project-to-Date Actuals	Percent Budget
Technical Campus	1.0 Management, Design & Pre-Construction	13,792,895	12,317,944	89.3 %
	2.0 Investigation, Testing & Verification	1,694,355	796,095	47.0 %
	3.0 Construction, Equipment & Furnishings	160,106,800	120,594,583	75.3 %
	4.0 Misc	23,377	23,377	100.0 %
	5.0 Contingency	1,505,380	-	0.0 %
	Allen ISD and Allen EDC Reimbursement	(12,400,000)		
	Total	<u>164,722,807</u>	<u>133,732,000</u>	81.2 %
Wylie Campus	1.0 Management, Design & Pre-Construction	13,498,844	12,223,805	90.6 %
	2.0 Investigation, Testing & Verification	2,249,663	1,353,854	60.2 %
	3.0 Construction, Equipment & Furnishings	149,844,621	122,174,878	81.5 %
	4.0 Misc	174,824	58,152	33.3 %
	5.0 Contingency	316,838	-	0.0 %
	Total	<u>166,084,789</u>	<u>135,810,689</u>	81.8 %
Farmersville Campus	1.0 Management, Design & Pre-Construction	2,185,319	1,594,450	73.0 %
	2.0 Investigation, Testing & Verification	529,567	113,568	21.4 %
	3.0 Construction, Equipment & Furnishings	25,178,752	4,193,483	16.7 %
	4.0 Misc	26,716	5,911	22.1 %
	5.0 Contingency	585,779	-	0.0 %
	Total	<u>28,506,132</u>	<u>5,907,412</u>	20.7 %
Frisco Campus (IT Center)	1.0 Management, Design & Pre-Construction	4,856,394	2,884,939	59.4 %
	2.0 Investigation, Testing & Verification	1,155,213	82,971	7.2 %
	3.0 Construction, Equipment & Furnishings	50,312,273	129,231	0.3 %
	4.0 Misc	52,919	5,409	10.2 %
	5.0 Contingency	9,632,156	-	0.0 %
	Total	<u>66,008,955</u>	<u>3,102,550</u>	4.7 %
Celina Campus	1.0 Management, Design & Pre-Construction	3,956,294	2,638,145	66.7 %
	2.0 Investigation, Testing & Verification	936,908	118,928	12.7 %
	3.0 Construction, Equipment & Furnishings	47,376,432	7,160,533	15.1 %
	4.0 Misc	62,092	19,124	30.8 %
	5.0 Contingency	2,780,537	-	0.0 %
	Total	<u>55,112,263</u>	<u>9,936,730</u>	18.0 %
McKinney Campus (Welcome Center)	1.0 Management, Design & Pre-Construction	2,748,897	253,660	9.2 %
	2.0 Investigation, Testing & Verification	258,186	-	0.0 %
	3.0 Construction, Equipment & Furnishings	13,700,563	-	0.0 %
	4.0 Misc	11,661	-	0.0 %
	5.0 Contingency	18,003,301	-	0.0 %
	Total	<u>34,722,608</u>	<u>253,660</u>	0.7 %
Frisco Campus (Addtl Projects)	1.0 Management, Design & Pre-Construction	-	-	#DIV/0!
	2.0 Investigation, Testing & Verification	-	-	#DIV/0!
	3.0 Construction, Equipment & Furnishings	-	-	#DIV/0!
	4.0 Misc	-	-	#DIV/0!
	5.0 Contingency	20,591,830	-	0.0 %
	Total	<u>20,591,830</u>	-	0.0 %

Collin County Community College District
 2017 Capital Improvement Program
 For Period Ending
 March 31, 2020

Project Name	Group Description	Project Budget	Project-to-Date Actuals	Percent Budget
Plano Campus (Addtl Projects)	1.0 Management, Design & Pre-Construction	-	-	#DIV/0!
	2.0 Investigation, Testing & Verification	-	-	#DIV/0!
	3.0 Construction, Equipment & Furnishings	-	-	#DIV/0!
	4.0 Misc	-	-	#DIV/0!
	5.0 Contingency	4,677,541	-	0.0 %
	Total	4,677,541	-	0.0 %
Public Safety Training Center	Construction Costs	31,068,022	31,068,022	100.0 %
	Total	31,068,022	31,068,022	100.0 %
Trane Energy PACT	Frisco Campus	9,725,336	2,647,705	27.2 %
	Plano Campus	6,797,834	2,530,315	37.2 %
	McKinney Campus	4,044,983	1,704,287	42.1 %
	Courtyard Center	548,720	285,191	52.0 %
	Collin Higher Education Center	720,659	326,765	45.3 %
	Total	21,837,531	7,494,263	34.3 %
Program Level	Building Fund Reimbursement	-	-	-
	Program Contingency	6,297,522	-	0.0 %
	Program Wide Traffic Study	370,000	351,500	95.0 %
	Total	6,667,522	351,500	5.3 %
	Grand Total	\$ 600,000,000	\$ 327,656,826	54.6 %
Police Headquarters	1.0 Management, Design & Pre-Construction	\$ 635,980	\$ 82,134	12.9 %
	2.0 Investigation, Testing & Verification	140,000	12,403	8.9 %
	3.0 Construction, Equipment & Furnishings	6,800,000	-	0.0 %
	4.0 Misc	6,081	1,681	27.6 %
	5.0 Contingency	507,940	-	0.0 %
	Total	\$ 8,090,000	\$ 96,217	1.2 %



Monthly Investment Report

March 31, 2020

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

Whatever It Takes - Shut It Down

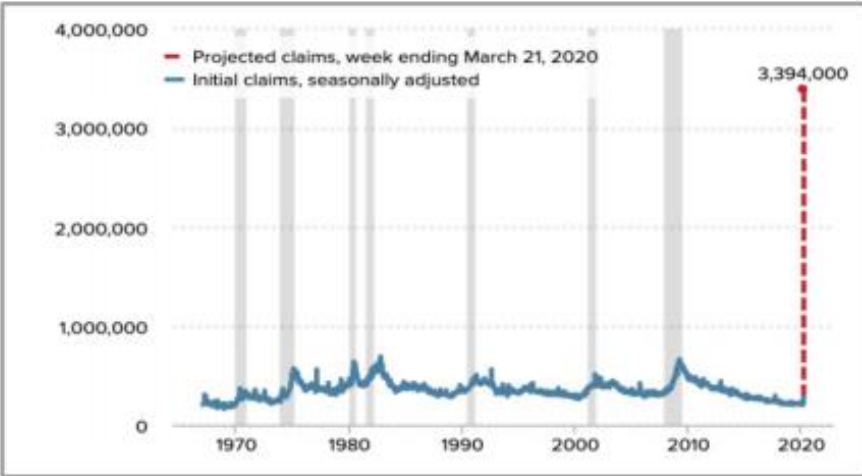
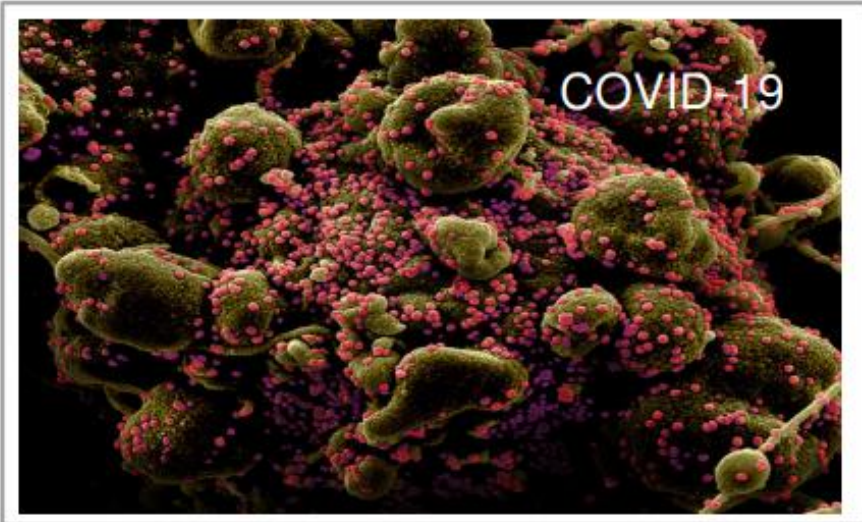
Events and economic numbers continue to change day by day in response to the impact of the corona virus 19 and will continue to do so, but we can summarize what has happened this month:

- The COVID-19 has spread rapidly and continues to spread globally
- Markets have moved to a *risk-on* position globally (go to safety)
- Corporate credit spreads widen as faith in companies falters
- Oil falls as main players refuse to play well in the sand box
- The USD appreciates 4.1%+ as investors run to safety
- China slows and supply chains grind slower
- The Federal Reserve opens the liquidity floodgates
- Congress passes a \$1T assistance bill

First and foremost this is a human tragedy. It presents a double edged sword. We must shut-down the economy to save lives but we have to get people support and ultimately get them back to work. The jobless claims for March exploded to 3.28 million, which was expected as entire sectors of the economy shut-down. The numbers could be greater if system overload prohibited everyone from signing up.

The longer the shut-down the more drastic the result as temporary layoffs evolve into permanent closures. Congress finally acted, after tiresome political bickering, which wasted precious days.

We now have an assistance \$1T bill to aid taxpayers, small business, the healthcare system, and corporations (which represents a 60% trickle-down to suppliers and workers). It is a worthwhile patch amounting to about 10% of GDP and because it adds the liquidity needed for people and business and builds faith in a recovery. It almost replaces the \$900 million estimated to be lost by the shutdown. It is part of an entire effort to fight this insidious malady.



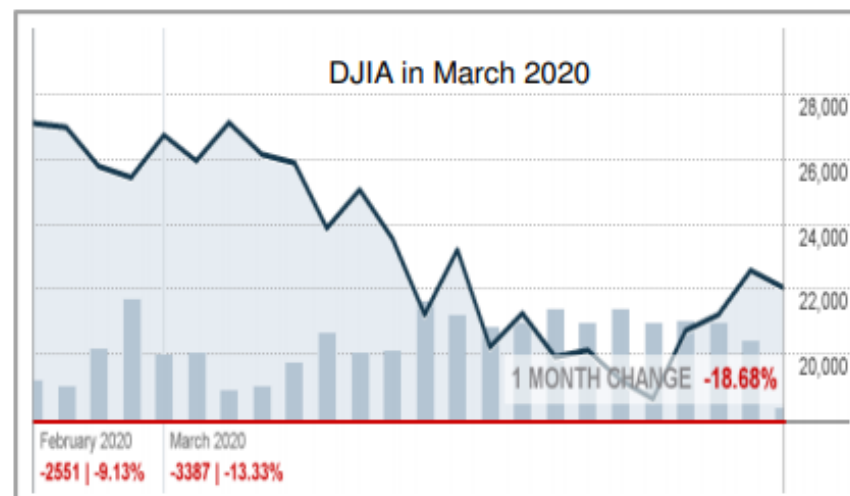
Fed Versus the Virus - Round One

The Federal Reserve has taken a *'whatever it takes'* posture in the fight. In an unexpected emergency rate cut mid-month, the Fed cut overnight rates by 0.50% followed quickly by a full 1.0% cut. We sit now at 0.25% in overnight rates. All of the Fed moves are designed to provide economic fuel. The fuel in this case is liquidity.

Natural personal and economic fear has manifested itself from the hoarding of TP in stores to a panic selling out of any securities anticipated to be felled by the slowdown. Nothing panics people or markets more than not being able to get to their money i.e., liquidity risk. As a result, true *blue chip* companies were desperate to retain open lines of short-term liquidity. That is why CP rates sky-rocketed. Not because of risk in the companies themselves, but the companies' willingness to pay anything for short-term liquidity to pay people and keep lines running. It was not a phenomenon to fear but to take advantage of.

The Fed has, as some have put it, opened its lending through QE "to infinity and beyond" (as Buzz Lightyear said). It has literally set no limit for this program. These are not loans but facilities to provide liquidity as fear closes. Treasury has echoed the move.

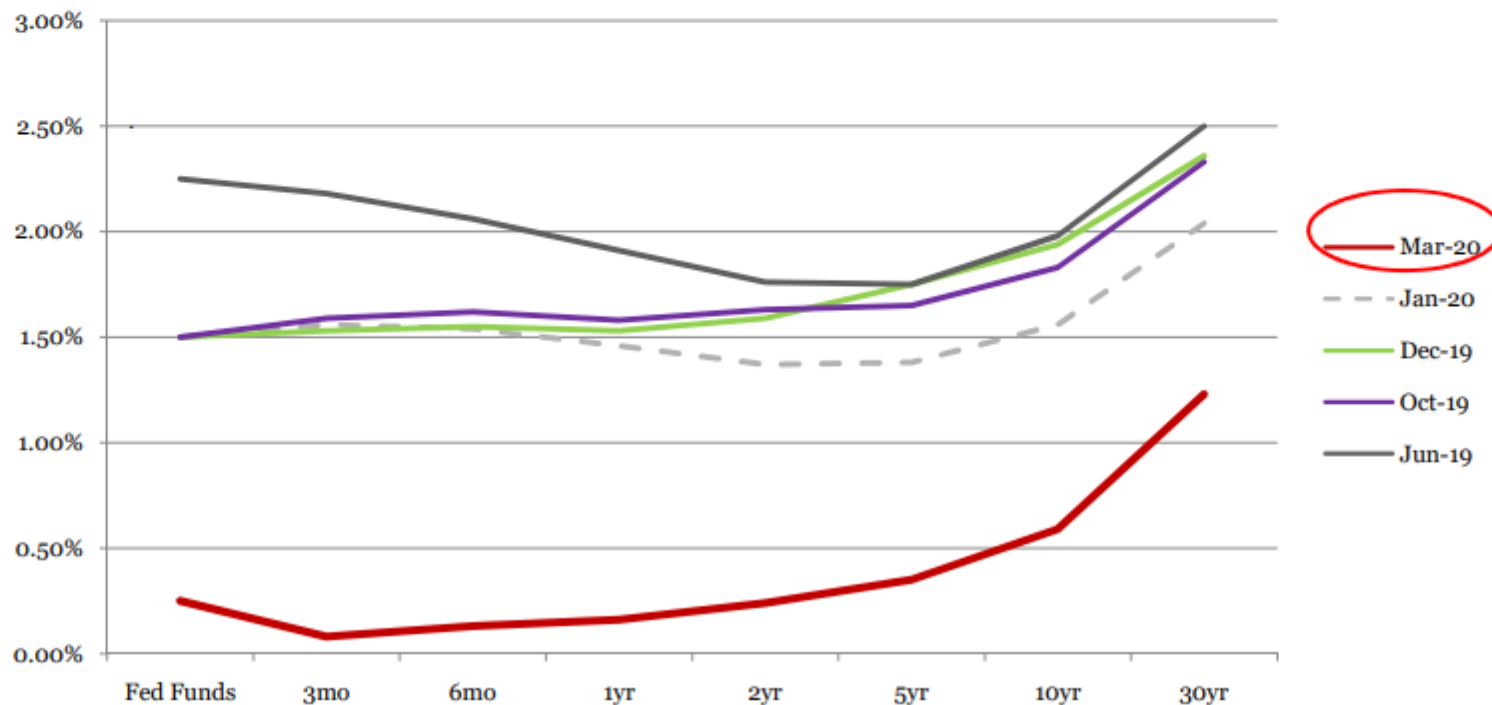
The Fed has multiple funding facilities which it is fueling in order not to have to set up a whole new structure – and because these work. It is putting credit into the system. Their money market funding facilities (MMLF) is a key program because it funds the markets. The borrowers are banks, major dealers, and US branches of foreign banks. The funds can then be moved further down to consumers and business. As time passes and the virus continues, prepare to see more. It should also bring rates into some normalcy.



The volatility this past month in all markets – and especially the stock markets - has been extreme and does tend to portend a doomsday scenario, but it is well to remember some of the underlying causes for such extreme action. Much of the daily trading is now controlled by algorithms and these calculate buy and sell levels based on the 'channels' created by the price action. As that action widens the channels, the swings get or stay in wide channels kicking in buys and sells not based on human views but on math. In addition, as some securities have been downgraded, funds – with investment policies like yours – have to act to sell. Of course there is one more very human trait driving the volatility. To take advantage of the swings, active traders naturally buy low and sell high, making money on the swings. This is not a time to get into the action. Hang on, buy value and we will get through it.

This is more than anyone expected

- To say this month's moves are dramatic is to state the obvious. The fear in the markets has caused Treasury and agency rates to plummet.
- Fear increases the demand for safe havens and the safest are the U.S. Treasury and the USD dollar, both of which have risen markedly from US and international investors. The action drives the price up and therefore the rates go down.
- One area slow to move has been the tax-free municipal bonds, so local governments bonds look very attractive.
- We have discussed above why the CP markets also soared in rates this month: need for short-term liquidity for the companies. As soon as the Fed's spigots opened on credit facilities, the rates immediately began to fall and very well known names (Ford, Toyota, Coca Cola, etc.) have already left the CP market.
- Expect rates to stay low for at least the next several months as the globe fights – and destroys – this virus. The GDP has continued to increase, showing a strong underlying economy that will bring rates back up again, whether in a U or V recovery we will see.



End of Month Rates - Full Yield Curve - Fed Funds to 30yr

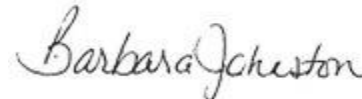
Collin County Community College District
 Monthly Investment Report
 March 1, 2020 – March 31, 2020

Portfolio Summary Management Report

<u>Portfolio as of 02/29/20:</u>		<u>Portfolio as of 03/31/20:</u>	
Beginning Book Value	\$ 416,333,318	Ending Book Value	\$ 389,458,130
Beginning Market Value	\$ 416,336,981	Ending Market Value	\$ 389,458,130
		Unrealized Gain/Loss	\$ 0
WAM at Beginning Period Date ¹	10 days	WAM at Ending Period Date ¹	19 days
<i>(Decrease in market value is due to seasonal cash outflows)</i>		Change in Market Value ²	\$ (26,878,851)
	Average Yield to Maturity for period		1.239%
	Average Yield 3 Month Treasury Bill for period		0.340%



Steven Bassett, Chief Financial Officer
 Collin County Community College District



Barbara Johnston, Associate V.P.
 Collin County Community College District



Julie Bradley, Associate V.P. - Controller
 Collin County Community College District

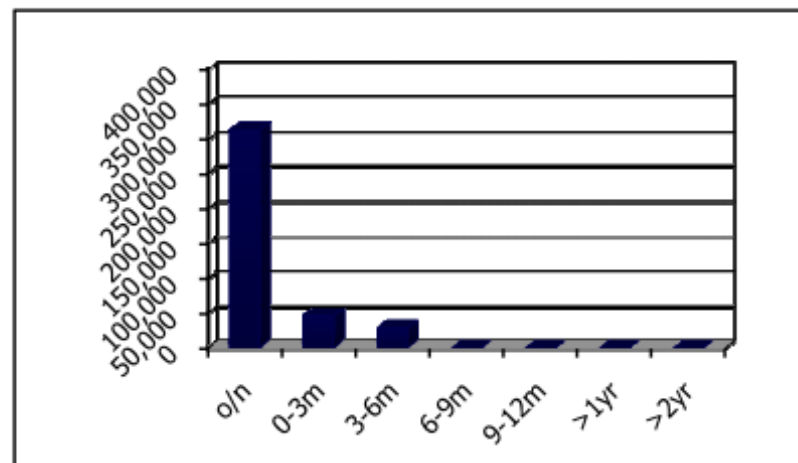
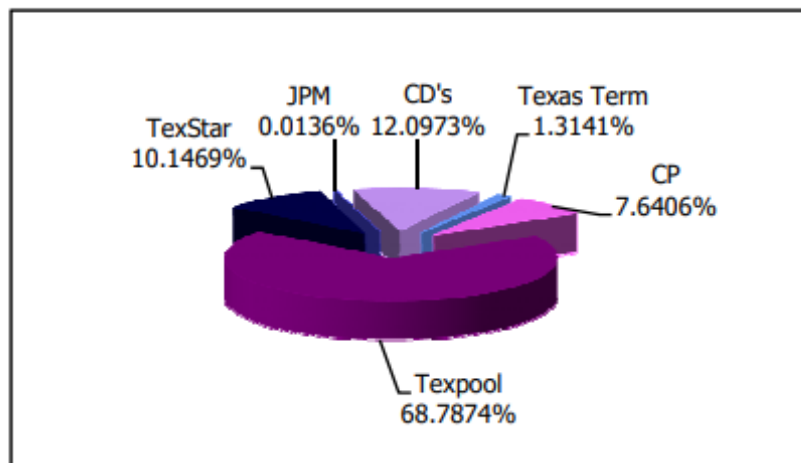
¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from month to month. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCCD.

Your Portfolio

As of March 31, 2020

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The graphs below show asset allocations by market sector and by maturity. They do reflect our ongoing anticipation of lower rates into 2020. These rate cuts and the potential of more decreasing rates indicates the need to extend portfolios. Extending now will lock in yields even though rates may decrease and provides for extra safety.
- The non-cash portion of your portfolio is yielding 2.21%.





**Collin Co Comm College Dist.
Portfolio Management
Portfolio Summary
March 31, 2020**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Commercial Paper Disc. -Amortizing	30,000,000.00	29,757,486.12	29,757,486.12	7.64	166	160	1.806
TexStar	39,517,797.96	39,517,797.96	39,517,797.96	10.15	1	1	0.957
Texpool	267,898,191.29	267,898,191.29	267,898,191.29	68.79	1	1	1.003
JPMorgan Chase	52,751.09	52,751.09	52,751.09	0.01	1	1	0.000
CD's - Interest Monthly/Quarterly	47,113,633.75	47,113,633.75	47,113,633.75	12.10	366	49	2.460
Texas Term	5,118,269.61	5,118,269.61	5,118,269.61	1.31	1	1	1.200
Investments	389,700,643.70	389,458,129.82	389,458,129.82	100.00%	58	19	1.239

Total Earnings	March 31 Month Ending	Fiscal Year To Date
Current Year	414,308.32	4,194,102.45

Steven Bassett, Chief Financial Officer



**Collin Co Comm College Dist.
Summary by Type
March 31, 2020
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Building						
Texpool	1	32,428,410.11	32,428,410.11	8.33	1.003	1
TexStar	1	28,216,987.73	28,216,987.73	7.25	0.957	1
Subtotal	2	60,645,397.84	60,645,397.84	15.58	0.982	1
Fund: 2018 Bond Series						
Texpool	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0
Fund: Debt Service						
Texas Term	1	20.48	20.48	0.00	1.200	1
Texpool	1	15,414,490.82	15,414,490.82	3.96	1.003	1
Subtotal	2	15,414,511.30	15,414,511.30	3.96	1.003	1
Fund: Operating						
CD's - Interest Monthly/Quarterly	1	47,113,633.75	47,113,633.75	12.10	2.460	49
JPMorgan Chase	1	52,751.09	52,751.09	0.01	0.000	1
Commercial Paper Disc. -Amortizing	3	30,000,000.00	29,757,486.12	7.64	1.806	160
Texas Term	1	5,118,249.13	5,118,249.13	1.31	1.200	1
Texpool	1	157,255,246.60	157,255,246.60	40.38	1.003	1
TexStar	1	11,300,810.23	11,300,810.23	2.90	0.957	1
Subtotal	8	250,840,690.80	250,598,176.92	64.34	1.374	29
Fund: Stabilization						
Texpool	1	62,800,043.76	62,800,043.76	16.12	1.003	1
Subtotal	1	62,800,043.76	62,800,043.76	16.12	1.003	1
Total and Average	14	389,700,643.70	389,458,129.82	100.00	1.239	19



**Collin Co Comm College Dist.
Fund BLDG - Building
Investments by Fund
March 31, 2020**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
2450	10007	TexStar	02/01/2016	28,216,987.73	28,216,987.73	28,216,987.73	0.957	0.943	0.957	1
Subtotal and Average				28,216,987.73	28,216,987.73	28,216,987.73		0.944	0.957	1
Texpool										
700001	10009	Texpool	02/01/2016	32,428,410.11	32,428,410.11	32,428,410.11	1.003	0.989	1.003	1
Subtotal and Average				32,428,410.11	32,428,410.11	32,428,410.11		0.990	1.003	1
Total Investments and Average				60,645,397.84	60,645,397.84	60,645,397.84		0.968	0.982	1

**Fund BOND18 - 2018 Bond Series
Investments by Fund
March 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006	10067	Texpool	04/12/2018	0.00	0.00	0.00				1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				0.00	0.00	0.00		0.000	0.000	0

**Fund DS - Debt Service
Investments by Fund
March 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700004	10010	Texpool	02/01/2016	15,414,490.82	15,414,490.82	15,414,490.82	1.003	0.989	1.003	1
Subtotal and Average				15,414,490.82	15,414,490.82	15,414,490.82		0.990	1.003	1
Texas Term										
1291-01	10141	TexasDAILY	02/04/2019	20.48	20.48	20.48	1.200	1.183	1.200	1
Subtotal and Average				20.48	20.48	20.48		1.184	1.200	1
Total Investments and Average				15,414,511.30	15,414,511.30	15,414,511.30		0.990	1.003	1

**Fund OPER - Operating
Investments by Fund
March 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
03785DHE9	10159	Apple Inc CP	03/26/2020	9,960,625.00	10,000,000.00	9,960,625.00		1.054	1.068	08/14/2020	135
19121AJJ1	10158	Coca Cola CP	03/24/2020	9,903,194.45	10,000,000.00	9,903,194.45		2.070	2.099	09/18/2020	170
71344TJN3	10160	Pepsico CP	03/26/2020	9,893,666.67	10,000,000.00	9,893,666.67		2.224	2.255	09/22/2020	174
Subtotal and Average				29,757,486.12	30,000,000.00	29,757,486.12		1.782	1.806		159
TexStar											
5450	10008	TexStar	02/01/2016	11,300,810.23	11,300,810.23	11,300,810.23	0.957	0.943	0.957		1
Subtotal and Average				11,300,810.23	11,300,810.23	11,300,810.23		0.944	0.957		1
Texpool											
700003	10011	Texpool	02/01/2016	157,255,246.60	157,255,246.60	157,255,246.60	1.003	0.989	1.003		1
Subtotal and Average				157,255,246.60	157,255,246.60	157,255,246.60		0.990	1.003		1
JPMorgan Chase											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	52,751.09	52,751.09	52,751.09					1
Subtotal and Average				52,751.09	52,751.09	52,751.09		0.000	0.000		1
CD's - Interest Monthly/Quarterly											
172128542	10157	East West Bank	05/20/2019	47,113,633.75	47,113,633.75	47,113,633.75	2.460	2.426	2.460	05/20/2020	49
Subtotal and Average				47,113,633.75	47,113,633.75	47,113,633.75		2.426	2.460		49
Texas Term											
1291-00	10142	TexasDAILY	02/06/2019	5,118,249.13	5,118,249.13	5,118,249.13	1.200	1.183	1.200		1
Subtotal and Average				5,118,249.13	5,118,249.13	5,118,249.13		1.184	1.200		1
Total Investments and Average				250,598,176.92	250,840,690.80	250,598,176.92		1.355	1.374		28

**Fund STABL - Stabilization
Investments by Fund
March 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700005	10050	Texpool	01/24/2018	62,800,043.76	62,800,043.76	62,800,043.76	1.003	0.989	1.003	1
Subtotal and Average				62,800,043.76	62,800,043.76	62,800,043.76	0.990	1.003		1
Total Investments and Average				62,800,043.76	62,800,043.76	62,800,043.76	0.990	1.003		1



**Collin Co Comm College Dist.
Cash Reconciliation Report
For the Period March 1, 2020 - March 31, 2020
Grouped by Fund**

Patterson & Associates
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-

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Operating											
03/24/2020	10158	OPER	Purchase	19121AJJ1	10,000,000.00	COCA 10.0M 0.00% Mat. 09/18/2020	09/18/2020	-9,898,638.89	0.00	0.00	-9,898,638.89
03/26/2020	10159	OPER	Purchase	03785DHE9	10,000,000.00	APPLE 10.0M 0.00% Mat.	08/14/2020	-9,958,875.00	0.00	0.00	-9,958,875.00
03/26/2020	10160	OPER	Purchase	71344TJN3	10,000,000.00	PEPSI 10.0M 0.00% Mat. 09/22/2020	09/22/2020	-9,890,000.00	0.00	0.00	-9,890,000.00
03/31/2020	10157	OPER	Interest	172128542	46,117,763.39	EWB 46.1M 2.46% Mat. 05/20/2020	05/20/2020	0.00	98,329.22	0.00	98,329.22
03/31/2020	10157	OPER	Interest	172128542	46,117,763.39	EWB 46.1M 2.46% Mat. 05/20/2020	05/20/2020	-98,329.22	0.00	0.00	-98,329.22
Subtotal								-29,845,843.11	98,329.22	0.00	-29,747,513.89
Stabilization											
03/31/2020	10146	STABL	Interest	912828J84	4,750,000.00	TNOTE 4.8M 1.38% Mat. 03/31/2020	03/31/2020	0.00	32,656.25	0.00	32,656.25
03/31/2020	10146	STABL	Maturity	912828J84	4,750,000.00	TNOTE 4.8M 1.38% Mat. 03/31/2020	03/31/2020	0.00	0.00	4,750,000.00	4,750,000.00
Subtotal								0.00	32,656.25	4,750,000.00	4,782,656.25
Total								-29,845,843.11	130,985.47	4,750,000.00	-24,964,857.64



**Collin Co Comm College Dist.
Purchases Report
Sorted by Fund - Fund
March 1, 2020 - March 31, 2020**

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Austin, TX 78746

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
Operating													
19121AJJ1	10158	OPER	ACP	COCA	10,000,000.00	03/24/2020	09/18 - At Maturity	9,898,638.89			09/18/2020	2.071	9,903,194.45
03785DHE9	10159	OPER	ACP	APPLE	10,000,000.00	03/26/2020	08/14 - At Maturity	9,958,875.00			08/14/2020	1.054	9,960,625.00
71344TJN3	10160	OPER	ACP	PEPSI	10,000,000.00	03/26/2020	09/22 - At Maturity	9,890,000.00			09/22/2020	2.224	9,893,666.67
				Subtotal	30,000,000.00			29,747,513.89	0.00				29,757,486.12
				Total Purchases	30,000,000.00			29,747,513.89	0.00				29,757,486.12



**Collin Co Comm College Dist.
Maturity Report
Sorted by Maturity Date
Receipts during March 1, 2020 - March 31, 2020**

Patterson & Associates
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Suite 195
Austin, TX 78746

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
912828J84	10146	STABL	TRC	TNOTE	4,750,000.00	03/31/2020	05/01/2019	1.375	4,750,000.00	32,656.25	4,782,656.25	32,656.25
Total Maturities					4,750,000.00				4,750,000.00	32,656.25	4,782,656.25	32,656.25



**Collin Co Comm College Dist.
Interest Earnings
Sorted by Fund - Fund
March 1, 2020 - March 31, 2020
Yield on Average Book Value**

Patterson & Associates
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Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Building												
2450	10007	BLDG	RRP	28,216,987.73	28,194,073.15	28,194,812.33		0.957	0.957	22,914.58	0.00	22,914.58
700001	10009	BLDG	RR2	32,428,410.11	54,797,394.47	54,075,814.33		1.003	1.009	46,358.31	0.00	46,358.31
			Subtotal	60,645,397.84	82,991,467.62	82,270,626.66			0.991	69,272.89	0.00	69,272.89
Fund: Debt Service												
700004	10010	DS	RR2	15,414,490.82	13,928,009.53	14,583,206.93		1.003	0.986	12,210.51	0.00	12,210.51
1291-01	10141	DS	RR5	20.48	20.46	20.46		1.200	1.151	0.02	0.00	0.02
			Subtotal	15,414,511.30	13,928,029.99	14,583,227.39			0.986	12,210.53	0.00	12,210.53
Fund: Operating												
5450	10008	OPER	RRP	11,300,810.23	11,291,633.03	11,291,929.07		0.957	0.957	9,177.20	0.00	9,177.20
700003	10011	OPER	RR2	157,255,246.60	195,625,669.71	174,468,000.86		1.003	1.031	152,841.32	0.00	152,841.32
7828	10012	OPER	RR3	52,751.09	44,351.38	44,622.34				0.00	0.00	0.00
172128542	10157	OPER	RR4	47,113,633.75	47,015,304.53	47,018,476.44	05/20/2020	2.460	2.462	98,329.22	0.00	98,329.22
1291-00	10142	OPER	RR5	5,118,249.13	5,113,033.11	5,113,201.37		1.200	1.201	5,216.02	0.00	5,216.02
19121AJJ1	10158	OPER	ACP	10,000,000.00	0.00	2,555,148.75	09/18/2020		2.099	0.00	4,555.56	4,555.56
03785DHE9	10159	OPER	ACP	10,000,000.00	0.00	1,927,721.77	08/14/2020		1.069	0.00	1,750.00	1,750.00
71344TJN3	10160	OPER	ACP	10,000,000.00	0.00	1,914,607.53	09/22/2020		2.255	0.00	3,666.67	3,666.67
			Subtotal	250,840,690.80	259,089,991.76	244,333,708.13			1.328	265,563.76	9,972.23	275,535.99
Fund: Stabilization												
912828J84	10146	STABL	TRC	0.00	4,746,061.98	4,594,932.22	03/31/2020	1.375	2.381	5,353.48	3,938.02	9,291.50
700005	10050	STABL	RR2	62,800,043.76	55,577,767.02	56,813,682.40		1.003	0.995	47,997.41	0.00	47,997.41
			Subtotal	62,800,043.76	60,323,829.00	61,408,614.62			1.098	53,350.89	3,938.02	57,288.91
			Total	389,700,643.70	416,333,318.37	402,596,176.79			1.212	400,398.07	13,910.25	414,308.32



**Collin Co Comm College Dist.
Amortization Schedule
March 1, 2020 - March 31, 2020
Sorted By Fund - Fund**

Patterson & Associates
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Suite 195
Austin, TX 78746

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized	Amount Amortized	Amt Amortized	Amount Unamortized	
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 03/01/2020	This Period	Through 03/31/2020	Through 03/31/2020
Operating										
10159 Apple Inc CP	OPER	08/14/2020	10,000,000.00	9,958,875.00	-41,125.00	9,960,625.00	0.00 -41,125.00	1,750.00	1,750.00	-39,375.00
10158 Coca Cola CP	OPER	09/18/2020	10,000,000.00	9,898,638.89	-101,361.11	9,903,194.45	0.00 -101,361.11	4,555.56	4,555.56	-96,805.55
10160 Pepsico CP	OPER	09/22/2020	10,000,000.00	9,890,000.00	-110,000.00	9,893,666.67	0.00 -110,000.00	3,666.67	3,666.67	-106,333.33
			Subtotal	29,747,513.89	-252,486.11	29,757,486.12	0.00 -252,486.11	9,972.23	9,972.23	-242,513.88
Stabilization										
10146 T Note	STABL	03/31/2020	4,750,000.00 1.375	4,706,025.39	-43,974.61	0.00	40,036.59 -3,938.02	3,938.02	43,974.61	0.00
			Subtotal	4,706,025.39	-43,974.61	0.00	40,036.59 -3,938.02	3,938.02	43,974.61	0.00
			Total	34,453,539.28	-296,460.72	29,757,486.12	40,036.59 -256,424.13	13,910.25	53,946.84	-242,513.88



**Collin Co Comm College Dist.
 Projected Cashflow Report
 Sorted by Monthly
 For the Period April 1, 2020 - October 31, 2020**

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
August 2020										
08/14/2020	10159	OPER	03785DHE9	Maturity	Apple Inc CP	10,000,000.00	9,958,875.00	10,000,000.00	0.00	10,000,000.00
Total for August 2020						10,000,000.00	9,958,875.00	10,000,000.00	0.00	10,000,000.00
September 2020										
09/18/2020	10158	OPER	19121AJJ1	Maturity	Coca Cola CP	10,000,000.00	9,898,638.89	10,000,000.00	0.00	10,000,000.00
09/22/2020	10160	OPER	71344TJN3	Maturity	Pepsico CP	10,000,000.00	9,890,000.00	10,000,000.00	0.00	10,000,000.00
Total for September 2020						20,000,000.00	19,788,638.89	20,000,000.00	0.00	20,000,000.00
GRAND TOTALS:						30,000,000.00	29,747,513.89	30,000,000.00	0.00	30,000,000.00



Collin College

2017 Capital Improvement Program
Monthly Report
March 2020

Collin County Community College District

Project Reference: 60541060
Project Number: 60541060

April 7, 2020

Quality information

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1. Introduction

On May 6, 2017, voters approved Collin College's \$600 million bond proposal to facilitate a long-range plan to accommodate the projected population growth in Collin County over the next two decades. The program consists of 4 new campuses and 2 new facilities.

On May 16, 2017, in a special session, the Board of Trustees granted the District President authority to enter and negotiate into contract with AECOM Technical Services, Inc. (AECOM) to provide Program Management Services to the Collin College 2017 Capital Improvement Program. On May 25, 2017, Collin College issued a Notice to Proceed to AECOM. As part of these services, AECOM will deliver a monthly report to provide status and progress of key aspects of the Program.

2. Executive Summary

The Program is progressing as planned with no major issues to report at this time.

Completed and Pending Items

- Technical Campus - Drywall and MEP installations are on-going in the Academic Building, Trade Bar B, and Trade Bar C at the Technical Campus. Stair installations are complete in the Academic Building. Wall layout and metal stud installation is complete in Trade Bar B, Trade Bar C, and Trade Bar D. Site electrical and gas tie-ins are complete. Parking lot paving is complete. Curtainwall, polycarbonate and swiss pearl exterior panel installation is on-going. Elevator installation has begun in the Academic Building.
- Wylie Campus - MEP tie-in, drywall, glazing, millwork and masonry work is on-going in the buildings. Brown Street widening, intersection signalization, and bridge construction at the ephemeral stream is on-going.
- Architect and CMAR Shortlist Interviews for the McKinney Campus Welcome Center were held on March 6th
- RLK Engineering was issued a PO for the Alumni Hall Fire Lane at Frisco Campus on March 23rd
- JE Dunns' GMP #2 for the IT Center was issued a PO on March 25th

Items of close attention

- Construction schedules are being closely monitored to ensure completion of the Phase 1 projects by Fall 2020. Acceleration plans have been discussed with CMAR's and will be implemented if needed to address COVID-19 delays.

Budget Summary

- \$491,766,966 of the \$600,000,000 has been committed to-date in the form of contracts with various vendors. This represents 81.96% of the overall program budget committed.
- \$327,656,826 of the \$491,766,966 committed amount has been expended to-date. This represents 66.63% of the commitments to date and 54.61% of the program budget.

3. Scope

3.1 Phase 1

- Wylie Campus
 - Construction of a campus on a new approximately 97-acre site
 - The campus includes:
 - Campus Commons
 - Learning Resource Center / Library
 - Student Center
 - Central Utility Plant
- Technical Campus
 - Construction of a Technical Campus on a new 32-acre site in Allen, Texas
 - The campus includes:
 - 500 space underground parking garage
 - Academic Building (includes space for dual credit students)
 - 3 Trade Bar Buildings to support CTE programs
 - Programs planned for inclusion include:
 - Advanced Manufacturing, Automotive, Construction, and Health Science

3.2 Phase 2

- Celina Campus
 - Construction of a campus on a new approximately 75-acre site
 - The campus includes:
 - Student Union / Workforce / Instructional Building
- Farmersville Campus
 - Construction of a campus on a new approximately 76-acre site
 - The campus includes:
 - Student Union / Workforce / Instructional Building
- Frisco Campus
 - Construction of a new IT Center building on an existing campus

3.3 Phase 3

- Frisco Campus
 - Construction of a new fire lane, parking lot, and loop road on the existing campus
- McKinney Campus
 - Construction of a new Welcome Center on the existing campus
- Additional McKinney Campus Projects
 - Trane Upgrades
 - New Entry Drive and Parking
 - Pistol Range Demo
 - Classroom Building and Dining Renovations
 - Dental Hygiene Renovations
 - Field Training Renovations
 - Records/Maintenance Renovations
 - Wayfinding
- Additional Frisco Campus Projects
 - Trane Upgrades
 - Alumni Hall Renovations
 - Lawler Hall Renovations
 - Heritage Hall Upgrades
 - Founders Hall Renovations
 - Wayfinding
- Additional Plano Campus Projects
 - Trane Upgrades
 - Wayfinding
- Additional Courtyard Center Projects
 - Trane Upgrades
- Additional CHEC Projects
 - Trane Upgrades

4. Community

4.1 Project Teams

4.1.1 Phase 1

- Wylie Campus
 - Program Manager: AECOM Technical Services, Inc. (under contract)
 - A/E: Page Southerland Page, Inc. (under contract)

- MEP: Reed, Wells, Benson & Co.
- Civil Engineer: Pacheco Koch Consulting Engineers, Inc.
- Cost Consulting: Vermeulens
- Construction Manager-at-Risk: Skanska USA Building, Inc. (under contract)
- Commissioning Agent: Bath Group, Inc. (under contract)
- Technical Campus
 - Program Manager: AECOM Technical Services, Inc. (under contract)
 - A/E: Perkins+Will, Inc. (under contract)
 - Associate Architect: Hoefer Wysocki Architecture
 - MEP: Purdy McGuire
 - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - Cost Consulting: Vermeulens
 - Construction Manager-at-Risk: McCarthy Building Companies, Inc. (under contract)
 - Commissioning Agent: Farnsworth (under contract)

4.1.2 Phase 2

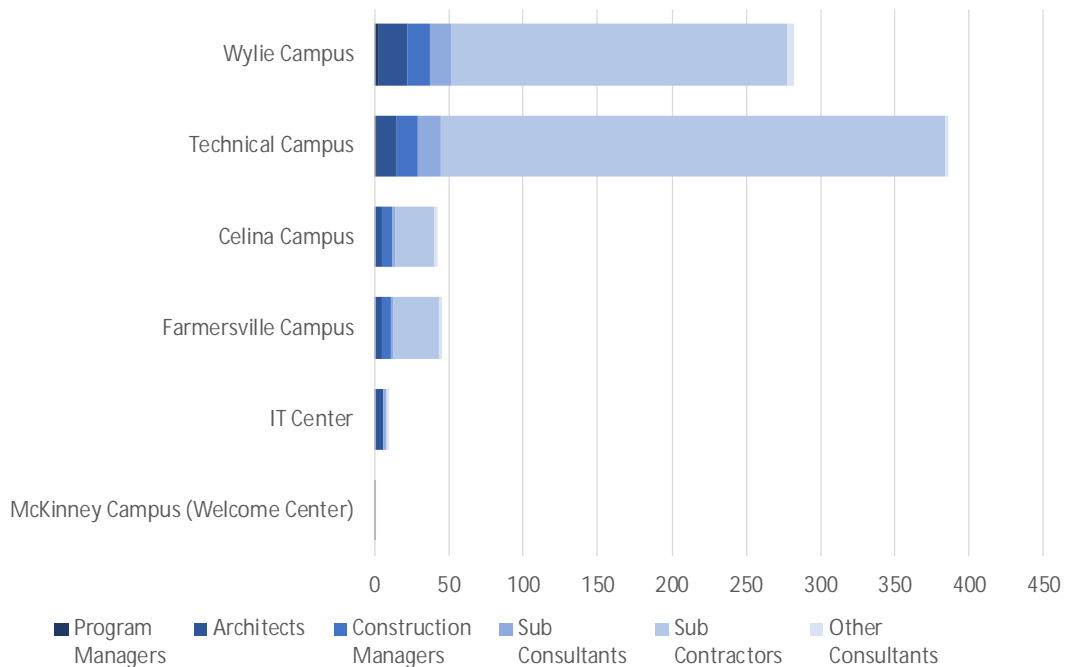
- Celina Campus
 - Program Manager: AECOM (under contract)
 - A/E: Beck Architecture, LLC (under contract)
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JT Vaughn Construction (under contract)
- Farmersville Campus
 - Program Manager: AECOM (under contract)
 - A/E: Beck Architecture, LLC (under contract)
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JT Vaughn Construction (under contract)
- IT Center
 - Program Manager: AECOM (under contract)
 - A/E: Beck Architecture, LLC (under contract)
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: ME Engineers
 - Civil Engineer: RLK Engineering

- Construction Manager-at-Risk: JE Dunn Construction (under contract)

4.1.3 Phase 3

- Welcome Center at the McKinney Campus
 - Program Manager: AECOM Technical Service, Inc. (under contract)
 - A/E: (TBD)
 - Construction Manager-at-Risk: (TBD)
- Fire Lane and Loop Road/Parking at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc. (under contract)
 - Civil Engineer: RLK Engineering (proposed)
 - Construction Manager-at-Risk: JE Dunn (proposed)

4.2 Current Personnel Estimate



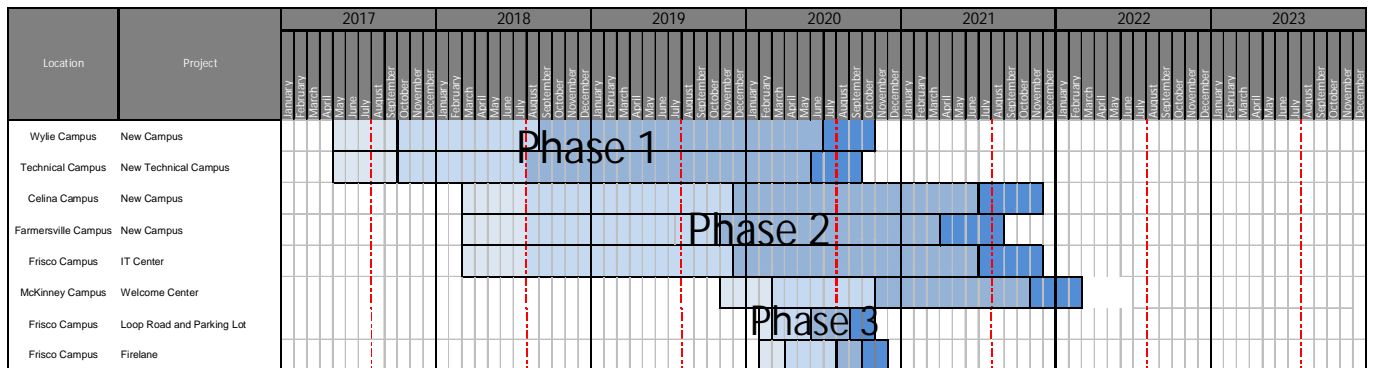
It is estimated that the Program Managers, Architects, Construction Managers, Sub-Consultants, and Sub-Contractors, under contract with Collin College for the 2017 Capital Improvement Program, have 765 employees contributing to the program's progress.

4.3 Community Outreach

- Collin College 2017 Capital Improvement Program Website
 - o <https://CollinCollege2017CIP.com>
 - o Includes the following features:
 - Program Overview
 - Project Scopes
 - Project Schedules
 - Project Budgets
 - Progress Photos/Renderings
 - Live On-Site Camera Feeds

5. Schedule

5.1 Program



5.2 Phase 1

Wylie Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017	↑	May 16, 2017	✓
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017	↑	August 22, 2017	✓
Architect Mobilized	September 12, 2017	September 29, 2017	↓	September 28, 2017	✓
GMP Construction Documents Submittal	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of GMP	August 28, 2018	August 28, 2018	↑	August 28, 2018	✓
Contractor Mobilized	September 10, 2018	September 12, 2018	↔	September 12, 2018	✓
Foundations Complete	May 18, 2019	April 30, 2019	↑	April 23, 2019	✓
Structures Complete	June 28, 2019	June 28, 2019	↑	May 23, 2019	✓
Dry-In of Buildings Complete	October 26, 2019	October 26, 2019	↑	October 29, 2019	✓
Permanent Power Complete	September 17, 2019	September 17, 2019	↑	September 21, 2019	✓
Interior Finish-Out Complete	May 1, 2020	May 1, 2020	↑	-	
Substantial Completion	June 25, 2020	June 25, 2020	↑	-	
Final Completion	August 23, 2020	August 23, 2020	↑	-	
Student Occupancy	August 2020	August 2020	↑	-	

Technical Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017	↑	May 16, 2017	✓
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017	↑	August 22, 2017	✓
Architect Mobilized	September 12, 2017	September 29, 2017	↓	September 28, 2017	✓
GMP Construction Documents Submittal	April 16, 2018	April 16, 2018	↑	April 19, 2018	✓
BOT Approval of GMP	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
Contractor Mobilized	July 6, 2018	July 20, 2018	↔	July 26, 2018	✓
Foundations Complete	September 23, 2019	September 23, 2019	↑	July 29, 2019	✓
Structures Complete	November 18, 2019	November 18, 2019	↑	November 13, 2019	✓
Roofing of Buildings Complete	December 20, 2019	December 20, 2019	↑	December 20, 2019	✓
Permanent Power Complete	December 15, 2019	January 10, 2020	↓	January 15, 2020	✓
Building A Punchlist Generated	June 12, 2020	June 12, 2020	↑	-	
Building B Punchlist Generated	June 5, 2020	June 5, 2020	↑	-	
Building C Punchlist Generated	June 30, 2020	June 30, 2020	↑	-	
Building D Punchlist Generated	July 6, 2020	July 13, 2020	↔	-	
Substantial Completion	June 11, 2020	July 6, 2020	↓	-	
Final Completion	July 7, 2020	July 20, 2020	↔	-	
Student Occupancy	August 2020	August 2020	↑	-	

5.3 Phase 2

Celina Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	January 8, 2019	January 15, 2019	↘	January 16, 2019	✓
Design Development Submittal	April 30, 2019	April 30, 2019	↑	April 26, 2019	✓
Construction Document Submittal	September 20, 2019	September 20, 2019	↑	September 3, 2019	✓
Contractor Mobilized	December 2019	December 2019	↑	November 25, 2019	✓
Foundations Complete	April 9, 2020	April 14, 2020	↘	-	
Structures Complete	July 7, 2020	July 7, 2020	↑	-	
Roofing of Buildings Complete	December 2, 2020	December 2, 2020	↑	-	
Permanent Power Complete	October 7, 2020	October 7, 2020	↑	-	
Interior Finish-Out Complete	May 18, 2021	May 18, 2021	↑	-	
Substantial Completion	July 15, 2021	June 30, 2021	↑	-	
Final Completion	August 12, 2021	July 29, 2021	↑	-	
Student Occupancy	August 2021	August 2021	↑	-	

Farmersville Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	December 20, 2018	December 18, 2018	↑	December 18, 2018	✓
Design Development Submittal	April 2, 2019	April 19, 2019	↓	April 26, 2019	✓
Construction Document Submittal	July 25, 2019	August 9, 2019	↓	August 9, 2019	✓
Contractor Mobilized	November 2019	November 2019	↑	October 21, 2019	✓
Foundations Complete	March 5, 2020	March 13, 2020	↘	-	
Structures Complete	April 13, 2020	April 13, 2020	↑	-	
Roofing of Buildings Complete	June 29, 2020	June 29, 2020	↑	-	
Permanent Power Complete	June 30, 2020	July 7, 2020	↘	-	
Interior Finish-Out Complete	November 30, 2020	November 30, 2020	↑	-	
Substantial Completion	January 5, 2021	January 5, 2021	↑	-	
Final Completion	February 2, 2021	February 2, 2021	↑	-	
Student Occupancy	August 2021	August 2021	↑	-	

IT Center

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	May 24, 2019	May 24, 2019	↑	May 24, 2019	✓
Design Development Submittal	August 23, 2019	August 23, 2019	↑	August 23, 2019	✓
Construction Document Submittal	December 9, 2019	December 9, 2019	↑	December 9, 2019	✓
Contractor Mobilized	December 2019	January 6, 2020	↓	January 20, 2020	✓
Foundations Complete	June 22, 2020	June 22, 2020	↑	-	
Structures Complete	August 14, 2020	August 14, 2020	↑	-	
Roofing of Buildings Complete	November 3, 2020	November 3, 2020	↑	-	
Permanent Power Complete	January 4, 2021	January 4, 2021	↑	-	
Interior Finish-Out Complete	May 13, 2021	May 13, 2021	↑	-	
Substantial Completion	June 30, 2021	June 30, 2021	↑	-	
Final Completion	August 26, 2021	August 26, 2021	↑	-	
Student Occupancy	August 2021	August 2021	↑	-	

* Phase 3 (Loop Road, Fire Lane, and Parking Lot) at Frisco Campus is included in this schedule

5.4 Phase 3

McKinney Campus (Welcome Center)

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019	↑	August 27, 2019	✓
BOT Approval of A/E Procurement Method	October 22, 2019	October 22, 2019	↑	October 22, 2019	✓
BOT Approval of Construction Delivery Method	February 2020	February 2020	↑	October 22, 2019	✓
BOT Approval of Recommended A/E Firm	March 24, 2020	March 24, 2020	↑	-	
BOT Approval of Recommended CM Firm	March 24, 2020	March 24, 2020	↑	-	
Student Occupancy	December 2021	December 2021	↑	-	

6. Budget

6.1 Program Summary

Program Wide Budget Summary

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$45,599,947	\$41,408,642	\$39,930,229	\$32,264,443	96%	81%
Investigation, Testing & Verification	\$7,971,433	\$6,823,891	\$5,148,034	\$2,465,416	75%	48%
Construction, Equipment & Furnishings	\$470,081,816	\$487,024,993	\$446,576,731	\$292,814,994	92%	66%
Misc.	\$374,637	\$351,588	\$111,973	\$111,973	32%	100%
Contingency	\$60,130,392	\$39,121,514	\$0	\$0	0%	0%
Total Program Budget	\$600,000,000	\$600,000,000	\$491,766,966	\$327,656,826		
% of Total Program Budget Committed	81.96%					
% of Total Commitments Expended	66.63%					
% of Total Program Budget Expended	54.61%					

6.2 Phase 1

Wylie Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$15,051,440	\$13,498,844	\$13,498,844	\$12,223,805	100%	91%
Investigation, Testing & Verification	\$2,679,247	\$2,249,663	\$1,747,081	\$1,353,854	78%	77%
Construction, Equipment & Furnishings	\$133,174,284	\$149,844,621	\$145,647,334	\$122,174,878	97%	84%
Misc.	\$126,082	\$174,824	\$58,152	\$58,152	33%	100%
Contingency	\$6,571,649	\$316,838	\$0	\$0	0%	0%
Total Project Budget	\$157,602,702	\$166,084,789	\$160,951,411	\$135,810,689		
% of Total Project Budget Committed	96.91%					
% of Total Commitments Expended	84.38%					
% of Total Project Budget Expended	81.77%					

Technical Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$14,713,206	\$13,792,895	\$13,740,479	\$12,317,944	100%	90%
Investigation, Testing & Verification	\$2,619,039	\$1,694,355	\$1,633,265	\$796,095	96%	49%
* Construction, Equipment & Furnishings	\$130,181,602	\$160,106,800	\$158,440,558	\$120,594,583	99%	76%
Misc.	\$123,249	\$23,377	\$23,377	\$23,377	100%	100%
Contingency	\$6,423,972	\$1,505,380	\$0	\$0	0%	0%
Allen ISD Reimbursement	-	(\$12,000,000)	(\$12,000,000)	-		
Allen EDC Grant	-	(\$400,000)	(\$400,000)	-		
Total Project Budget	\$154,061,068	\$164,722,807	\$161,437,679	\$133,732,000		
% of Total Project Budget Committed	98.01%					
% of Total Commitments Expended	82.84%					
% of Total Project Budget Expended	81.19%					

* Actual Budget from bond funds is \$147,706,800 (\$160,106,800 less \$12,000,000 Allen ISD Reimbursement and \$400,000 Allen EDC Grant)

6.3 Phase 2

Celina Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,078,807	\$3,956,294	\$3,923,342	\$2,638,145	99%	67%
Investigation, Testing & Verification	\$936,908	\$936,908	\$568,423	\$118,928	61%	21%
Construction, Equipment & Furnishings	\$46,569,862	\$47,376,432	\$42,145,072	\$7,160,533	89%	17%
Misc.	\$44,090	\$62,092	\$19,124	\$19,124	31%	100%
Contingency	\$2,482,596	\$2,780,537	\$0	\$0	0%	0%
Total Project Budget	\$55,112,263	\$55,112,263	\$46,655,961	\$9,936,730		
% of Total Project Budget Committed	84.66%					
% of Total Commitments Expended	21.30%					
% of Total Project Budget Expended	18.03%					

Farmersville Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,539,404	\$2,185,319	\$2,171,319	\$1,594,450	99%	73%
Investigation, Testing & Verification	\$468,453	\$529,567	\$436,795	\$113,568	82%	26%
Construction, Equipment & Furnishings	\$23,284,932	\$25,178,752	\$22,660,919	\$4,193,483	90%	19%
Misc.	\$22,045	\$26,716	\$5,911	\$5,911	22%	100%
Contingency	\$1,241,298	\$585,779	\$0	\$0	0%	0%
Total Project Budget	\$27,556,132	\$28,506,132	\$25,274,943	\$5,907,412		
% of Total Project Budget Committed	88.66%					
% of Total Commitments Expended	23.37%					
% of Total Project Budget Expended	20.72%					

IT Center

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,472,853	\$4,856,394	\$4,821,585	\$2,884,939	99%	60%
Investigation, Testing & Verification	\$1,009,600	\$1,155,213	\$762,470	\$82,971	66%	11%
Construction, Equipment & Furnishings	\$50,183,042	\$50,312,273	\$37,177,295	\$129,231	74%	0%
Misc.	\$47,510	\$52,919	\$5,409	\$5,409	10%	100%
Contingency	\$2,675,210	\$9,632,156	\$0	\$0	0%	0%
Total Project Budget	\$59,388,215	\$66,008,955	\$42,766,759	\$3,102,550		
% of Total Project Budget Committed	64.79%					
% of Total Commitments Expended	7.25%					
% of Total Project Budget Expended	4.70%					

* Project Budget contains funds for Phase 3 (Loop Road, Fire Lane, and Parking Lot) at Frisco Campus

6.4 Phase 3

McKinney Campus (Welcome Center)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,744,237	\$2,748,897	\$1,404,660	\$253,660	51%	18%
Investigation, Testing & Verification	\$258,186	\$258,186	\$0	\$0	0%	0%
Construction, Equipment & Furnishings	\$13,700,563	\$13,700,563	\$0	\$0	0%	0%
Misc.	\$11,661	\$11,661	\$0	\$0	0%	0%
Contingency	\$1,342,573	\$18,003,301	\$0	\$0	0%	0%
Total Project Budget	\$18,057,220	\$34,722,608	\$1,404,660	\$253,660		
% of Total Project Budget Committed	4.05%					
% of Total Commitments Expended	18.06%					
% of Total Project Budget Expended	0.73%					

Frisco Campus (Additional Projects)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Total Project Budget	\$0	\$20,591,830	\$0	\$0		
% of Total Project Budget Committed	0.00%					
% of Total Commitments Expended	0.00%					
% of Total Project Budget Expended	0.00%					

Plano Campus (Additional Projects)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Total Project Budget	\$0	\$4,677,541	\$0	\$0		
% of Total Project Budget Committed	0.00%					
% of Total Commitments Expended	0.00%					
% of Total Project Budget Expended	0.00%					

6.5 Phase A

Public Safety Training Center

Budget Group	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Construction Costs	\$31,068,022	\$31,068,022	\$31,068,022	100%	100%
Total Project Budget	\$31,068,022	\$31,068,022	\$31,068,022		

* This project was not managed by AECOM. However, it is included in the report to make a complete report of Bond costs.

Trane Energy PACT

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Frisco Campus	\$9,725,336	\$9,725,336	\$9,725,336	\$2,647,705	100%	27%
Plano Campus	\$6,797,834	\$6,797,834	\$6,797,834	\$2,530,315	100%	37%
McKinney Campus	\$4,044,983	\$4,044,983	\$4,044,983	\$1,704,287	100%	42%
Courtyard Center	\$548,720	\$548,720	\$548,720	\$285,191	100%	52%
Collin Higher Education Center	\$720,659	\$720,659	\$720,659	\$326,765	100%	45%
Total Program Budget	\$21,837,531	\$21,837,531	\$21,837,531	\$7,494,263		

% of Total Project Budget Committed	100.00%
% of Total Commitments Expended	34.32%
% of Total Project Budget Expended	34.32%

6.6 Additional Program Budgets

Program Level

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Building Fund Reimbursement	\$51,150,000	\$0	\$0	\$0	0%	0%
Program Wide Traffic Study	\$0	\$370,000	\$370,000	\$351,500	100%	95%
Program Contingency	\$39,393,094	\$6,297,522	\$0	\$0	0%	0%
Total Project Budget	\$90,543,094	\$6,667,522	\$370,000	\$351,500		

* Building Fund Reimbursements for Wylie Campus land, Technical Campus land, and Public Safety Training Center construction costs were completed in August '18. Budgets, Commitments and Expenditures for these costs are reflected in each project.

** Program Contingency Original Budget is the result of the balance from the original Phase 3 & 4 projects less the funding for the Frisco Campus Parking Garage, McKinney Campus Welcome Center & Trane Energy PACT projects.

* Additional Phase 3 projects to be funded from Program Contingency

7. Completed Items

7.1 General Program

- [AECOM issued the Monthly Program Report for February '20 to Collin College on March 9th](#)
- [AECOM conducted coordination meetings with the Executive Committee on March 2nd, 9th, and 16th](#)

7.2 Procurement

- [Architect and CMAR Shortlist Interviews for the McKinney Campus Welcome Center were held on March 6th](#)
- [RLK Engineering was issued a PO for the Alumni Hall Fire Lane at Frisco Campus on March 23rd](#)
- [JE Dunns' GMP #2 for the IT Center was issued a PO on March 25th](#)

7.3 Design

- [AECOM and Beck Architecture, LLC, met with the Executive Committee to review water features for the quad on March 16th for the IT Center](#)

7.4 Pre-Construction

- [AECOM and RLK Engineering met with City of Frisco for a Pre-Submittal Meeting on March 11th for the Alumni Hall Fire Lane at Frisco Campus](#)

7.5 Construction

- [Collin College, AECOM, Perkins+Will, Inc. and McCarthy Building Companies, Inc. conducted Weekly OAC meetings on March 4th, 11th, 18th, and 25th for the Technical Campus](#)
- [Collin College, AECOM, Page Southerland Page, Inc. and Skanska USA Building, Inc. conducted Weekly OAC meetings on March 5th, 12th, and 19th for the Wylie Campus](#)
- [Collin College, AECOM, Page Southerland Page, Inc., Skanska USA Building, Inc. and Bath Commissioning conducted Weekly MEP/Commissioning meetings on March 4th, 11th, 18th, and 25th for the Wylie Campus](#)
- [Collin College, AECOM, Beck Architecture, LLC, and JT Vaughn Construction conducted Weekly OAC meetings on March 4th, 11th, 18th, and 25th for the Celina Campus](#)

- Collin College, AECOM, Beck Architecture, LLC, and JT Vaughn Construction conducted Weekly OAC meetings on March 5th, 12th, 19th, and 26th for the Farmersville Campus
- Collin College, AECOM, Beck Architecture, LLC, and JE Dunn Construction conducted an OAC meeting on March 3rd, 10th, 17th, 24th, and 31st for the IT Center at the Frisco Campus
- Collin College and AECOM met to discuss the IT classroom needs on March 4th for the Technical Campus and Wylie Campus
- Collin College, AECOM, Perkins+Will, Inc., and McCarthy Building Companies met to discuss the Move-In (Red Zone) Coordination Meeting on March 5th for the Technical Campus
- Collin College and AECOM met with Southwest Solutions to discuss the Carpentry and Welding Tool Crib details on March 11th for the Technical Campus

See Appendix A for Construction Progress Photos

7.6 Acceptance and Close-Out

- No Acceptance and Close-Out Phase Items have been completed at this time

8. Pending Items

8.1 General Program

- No General Program items are pending at this time

8.2 Procurement

- Architect and CMAR Pre-Construction contract execution for the McKinney Campus Welcome Center

8.3 Design

- Revised easement locations at Celina Campus due to changes in new roadway alignment

8.4 Pre-Construction

- Coordination with the City of Frisco on the permitting/zoning requirements for the work on the Frisco Campus

8.5 Construction

- Building envelope, MEP installation, sitework, and interior and exterior finish work at the Technical Campus
- Exterior building envelope and interior finish work at the Wylie Campus.

See Appendix A for Construction Progress Photos

8.6 Acceptance and Close-Out

- No Acceptance and Close-Out activities are underway at this time

Appendix A – Construction Progress Photos

Technical Campus



March '20 Aerial



Five Star Installing Screen Wall



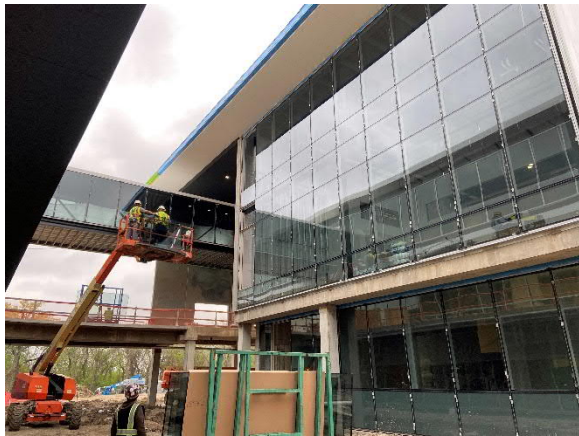
Light Poles Installed in South Parking Lot



Carpet Installed in Mockup Class in Academic Building



Floor Polished in Level 2 of Academic Building



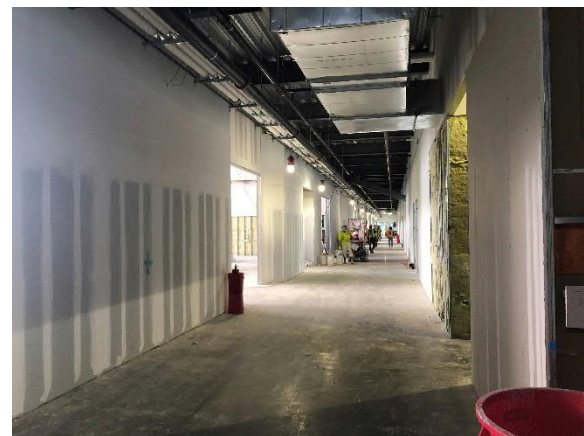
Curtain Wall at Trade Bar D



Cherry Painting Exterior of Trade Bar D



Stair Installation outside of Trade Bar B



Second Floor in Trade Bar C

Wylie Campus



March '20 Aerial



Conference Center Entrance



Terrace Railing Panels Installed at Library



Wall in Main Lobby of Conference Center



Wood Wall Installed on Level 1 of Library



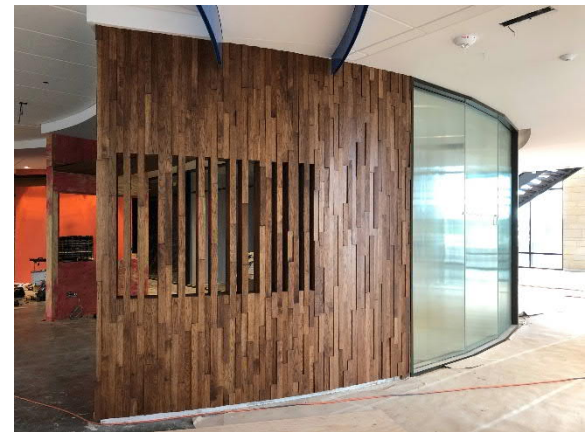
Wood Ceiling and Light Pendants Installed in Lounge Area of Student Center



Terrazo Flooring at Student Dining Area



Casework Installed in Campus Commons Lab Space



Campus Commons One-Stop Shop 3D Wood Walls Installed

Celina Campus



March '20 Aerial



Grade Beams Forming for South Building



Walls Being Formed at North Building

Farmersville Campus



March '20 Aerial



Slab Poured on Southeast Part of Building



Site's North Fire Lane

IT Center at Frisco Campus



March '20 Aerial



Building Pad



Chemical Injections Being Done at Building Pad