

**Reynolds School District
Board of Education Business Meeting**

June 17, 2026

6:00 PM

Building I, Edgefield Campus

2408 SW Halsey Street

Troutdale, Oregon 97060

- | | | |
|------|--|-----------|
| I. | 5:30p - Executive Session | 3 |
| | The Reynolds School Board and the Superintendent will recess into Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel, ORS 192.660(2)(i) Superintendent Evaluation. Executive Session is closed to the public. | |
| II. | 6:00p - Call to Order | 4 |
| | A. Roll Call | |
| | B. Consider Approval of the June 17, 2026 Agenda | |
| | C. Pledge of Allegiance | |
| | D. Land Acknowledgement | 5 |
| | E. Mission and Vision | 6 |
| III. | 6:10p - Public to be Heard | 7 |
| | Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time. | |
| IV. | 6:25p - Budget Hearing | 8 |
| | A. Public Comment | |
| | B. Proposed Changes to Approved Budget | |
| | C. Board Discussion | |
| V. | 6:45p - Presentation to the Board | |
| | A. Bond Update | 9 |
| | B. Spring Achievement Data: Acadience, iReady, STAR | 10 |
| | C. Annual Finance Goal Report | 50 |
| | D. Annual Human Resources Goal Report | 60 |
| VI. | 7:35p - Superintendent's Reports | 81 |
| | A. Announcements/Reports | |
| | B. Financial Report | 82 |
| VII. | 7:50p - Consent Agenda | 84 |
| | A. Approval of Personnel Order | |
| | B. Approval of Prior Meeting Minutes | 85 |

C.	Intergovernmental Agreement with Portland Public Schools for Columbia Regional Deaf & Hard of Hearing Services	87
D.	Intergovernmental Agreement with Portland Public Schools for Columbia Regional Autism Services	94
E.	RHS Speech and Debate Team Nationals in Richmond, Virginia	102
F.	RHS Football Camp in Bend, Oregon	
VIII.	7:55p - Action Items	
A.	Resolution 2025-2026-035 Measure Election for General Obligations Bond	105
B.	Resolution 2025-2026-036 Appropriation Transfer	109
C.	Suspension of Policy DBDB: Fund Balance	112
D.	Resolution 2025-2026-037 Adoption of the 2026-27 Budget	114
E.	Resolution 2025-2026-038 Adoption of the 2026-27 Tax Levy Rates	118
F.	MOA with OSEA: Exempt Positions	119
G.	MOA with OSEA: SB 968	122
H.	Superintendent 2025-26 Evaluation	125
IX.	8:25p - Board Announcements and Discussion	126
A.	Individual Board Members - Announcements and Reports	
B.	Upcoming Board Meetings	
X.	8:40p - Adjourn	127

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Executive Session

Type: ☐ Action Item ☒ Report / Presentation

Policy: BDC: Executive Session

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

The Reynolds School Board and the Superintendent will recess into Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel, ORS 192.660(2)(d) Negotiations, and ORS 192.660(2)(i) Superintendent Evaluation. Executive Session is closed to the public.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Call to Order

Type: ☒ Action Item ☐ Report / Presentation

Policy: BDDF: Conduct of Board Meetings

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- ☒ Marginalized Students
- ☒ Culturally Responsive Teaching

- ☒ Student and Staff Wellness
 - ☒ Professional Development
-

Summary / Background:

Position 1: Director Aaron Muñoz

Position 2: Vice Chair Joyce Rosenau

Position 3: Chair Michael Reyes

Position 5: Director Patty Carrera

Position 6: Director Ana Gonzalez Muñoz

Position 7: Director Francisco Ibarra

Motion to Approve Agenda:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the June 17, 2026 agenda as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Pledge of Allegiance

Land Acknowledgement

Mission and Vision

Land Acknowledgement

We respectfully acknowledge that the land on which we are gathering today is the traditional homeland of a diverse array of indigenous tribes and bands. Multnomah County rests on traditional village sites of the Multnomah, Wasco, Cowlitz, Kathlamet, Clackamas, Bands of Chinook, Tualatin, Kalapuya, Molalla, and many other tribes who made their homes along the Columbia River, creating communities and summer encampments to harvest and use the plentiful natural resources of the area. Multnomah County is now home to a vibrant indigenous community representing over 400 different tribal nations.

We recognize Indigenous peoples as the traditional stewards of this land and acknowledge the enduring relationship between the land and the people since time immemorial. We make this acknowledgement to open a space of recognition, inclusion, and respect for our sovereign tribal partners and all indigenous students, families, and staff in our community.

mission:

We lead with equity to educate and support all students to graduate with the skills and confidence to thrive.

vision:

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.



To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Public to be Heard

Type: ☐ Action Item ☒ Report / Presentation

Policy: BDDH: Public to be Heard; BDDH-AR: Public to be Heard at Board Meetings

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

Members of the public will address the Board with comments and the Board will listen only. The Board may choose not to address a request if it does not fall within the scope of Board Governance. Oregon law prohibits the Board from discussing specific employees or their job performance.

Those wishing to speak must sign-up prior to the start of the meeting. The first 7 submissions will be able to speak for 3 minutes.

Written Public Comment can be submitted on the RSD website at any time.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Budget Hearing

Type: ☐ Action Item ☒ Report / Presentation

Policy: DBH: Budget Adoption Procedures

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

As required by ORS 294.453, the Reynolds School District School Board will hold a public hearing on the budget document as approved by the budget committee. The Board will receive testimony, hear proposed changes, and give consideration to the approved budget for adoption.

Previous Board Action:

The Board annually holds a public hearing to consider budget adoption.

Financial Implications:

Not Applicable

Motion:

Not Applicable

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Bond Update

Type: ☐ Action Item ☒ Report / Presentation

Policy: FC: Capital Construction Program

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

☒ Marginalized Students

☒ Student and Staff Wellness

☒ Culturally Responsive Teaching

☒ Professional Development

Summary / Background:

Jeremy Wright will provide the board with an updated timeline on the bond process and introduce a resolution for the Board to authorize adding the proposed bond package to the November 2026 ballot.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable

To: Board of Directors

From: Kate McLaughlin, Assistant Superintendent

Subject: Spring Achievement Data

Type: ☐ Action Item ☒ Report / Presentation

Policy: IL: Assessment Program

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

Academic achievement data will be presented with comparisons between spring 2025-spring 2026 and fall 2025-spring 2026 for K-5 literacy (Acadience), K-5 math (i-Ready), 6-8 literacy (STAR-Reading), and 6-8 math (STAR-Math).

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable

A black and white photograph of a large group of graduates in caps and gowns, seen from behind, seated in rows of chairs. The image is partially obscured by a dark green diagonal overlay on the right side.

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

2026 Spring Achievement Data

Kate McLaughlin, Assistant Superintendent
June 17, 2026

Grades K-5: **Acadience Reading**

All Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	46%	26%	40%	48%	+ 22	+ 2
1st Grade	42%	28%	32%	35%	+ 7	- 7
2nd Grade	40%	50%	49%	50%	-	+ 10
3rd Grade	41%	42%	42%	42%*	-	+ 1
4th Grade	38%	42%	39%	41%	- 1	+ 3
5th Grade	39%	40%	37%	40%	-	+ 1

*Board Goal = 42%

Acadience Español (Alder & Davis)



All Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten*	8%	8%	8%	10%	+ 2	+ 2
1st Grade	12%	10%	18%	24%	+ 14	+ 12
2nd Grade	22%	33%	33%	44%	+ 11	+ 22
3rd Grade	18%	20%	25%	20%	-	+ 2

*Davis Kindergarten is included for 25-26

English Learners	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	39%	11%	28%	34%	+ 23	- 5
1st Grade	25%	21%	22%	30%	+ 9	+ 5
2nd Grade	31%	34%	31%	31%	- 2	-
3rd Grade	29%	19%	17%	25%	+ 6	- 4
4th Grade	31%	11%	12 %	15%	+ 4	- 16
5th Grade	32%	10%	12 %	15%	+ 5	- 17

Students with Disabilities	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	34%	23%	31%	42%	+ 9	+ 8
1st Grade	32%	19%	15%	20%	+ 1	- 12
2nd Grade	25%	40%	32%	29%	- 11	+ 4
3rd Grade	15%	24%	19%	20%	- 4	+ 5
4th Grade	20%	13%	15%	17%	+ 4	- 3
5th Grade	19%	12%	10%	15%	+ 3	- 4

Black/African-American Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	46%	24%	33%	39%	+ 15	- 7
1st Grade	27%	29%	29%	33%	+ 4	+ 6
2nd Grade	33%	39%	34%	34%	- 5	+ 1
3rd Grade	40%	28%	28%	35%	+ 7	- 5
4th Grade	44%	36%	38%	36%	-	- 8
5th Grade	26%	27%	37%	35%	+ 7	+ 9

Latino / a Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	36%	17%	32%	37%	+ 20	+ 1
1st Grade	34%	21%	22%	27%	+ 6	- 7
2nd Grade	31%	42%	40%	41%	- 1	+ 10
3rd Grade	31%	31%	27%	32%	+ 1	+ 1
4th Grade	33%	31%	32%	35%	+ 4	+ 2
5th Grade	33%	26%	34%	40%	+ 14	+ 7

Female Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	50%	26%	44%	51%	+ 25	+ 1
1st Grade	40%	31%	33%	36%	+ 5	- 4
2nd Grade	42%	49%	49%	50%	+ 1	+ 8
3rd Grade	40%	43%	47%	42%	- 1	+ 2
4th Grade	39%	40%	41%	43%	+ 3	+ 4
5th Grade	39%	31%	36%	40%	+ 9	+ 1

Male Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	41%	21%	36%	45%	+ 19	+ 4
1st Grade	44%	26%	30%	34%	+ 8	- 10
2nd Grade	39%	51%	48%	49%	- 2	+ 10
3rd Grade	42%	41%	36%	42%	+ 1	-
4th Grade	37%	41%	36%	39%	- 2	+ 2
5th Grade	39%	34%	38%	40%	+ 6	+ 1

Non-Binary Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	100%*	0%*	0%*	100%*	+ 100	-
1st Grade	-	-	-	-		-
2nd Grade	100%*	-	-	-		-
3rd Grade	-	100%*	100%*	100%*	-	+ 100
4th Grade	67%*	-	-	-		-
5th Grade	-	33%*	50%*	67%*	+ 33	+ 67

Grades K-5: **i-Ready Math**

All Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	49%	-	26%	45%	+ 19**	- 4
1st Grade	32%	3%	12%	25%	+ 22	- 7
2nd Grade	20%	4%	11%	23%	+ 19	+ 3
3rd Grade	22%	3%	10%	19%	+ 16	- 3
4th Grade	21%	7%	12%	19%	+ 12	- 2
5th Grade	28%	8%	12%	22%*	+ 14	- 6

*Board Goal = 34%

**Winter to Spring

English Learners	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	22%	-	17%	18%	+ 1**	- 4
1st Grade	21%	1%	7%	8%	+ 7	- 13
2nd Grade	6%	1%	5%	5%	+ 6	- 1
3rd Grade	6%	1%	3%	3%	+ 2	- 3
4th Grade	6%	1%	1%	1%	-	- 5
5th Grade	8%	0%	4%	4%	+ 4	- 4

**Winter to Spring

Students with Disabilities	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	27%	-	30%	25%	- 5**	- 2
1st Grade	16%	3%	6%	5%	+ 2	- 11
2nd Grade	11%	8%	10%	10%	+ 2	- 1
3rd Grade	3%	3%	6%	5%	+ 2	+ 2
4th Grade	5%	5%	5%	2%	- 3	- 3
5th Grade	12%	3%	6%	5%	+ 2	- 7

**Winter to Spring

Black/African-American Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	33%	-	18%	32%	+ 14**	- 1
1st Grade	19%	0%	6%	16%	+ 16	- 3
2nd Grade	9%	0%	5%	12%	+ 12	+ 3
3rd Grade	12%	0%	3%	13%	+13	+ 1
4th Grade	17%	4%	8%	5%	+ 1	- 12
5th Grade	15%	6%	11%	18%	+ 12	+ 3

**Winter to Spring

Latino / a Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	33%	-	21%	40%	+ 19**	+ 7
1st Grade	19%	1%	7%	19%	+ 18	-
2nd Grade	9%	2%	7%	14%	+ 12	+ 5
3rd Grade	12%	0%	6%	13%	+ 13	+ 1
4th Grade	17%	4%	7%	13%	+ 9	- 4
5th Grade	15%	6%	11%	19%	+ 13	+ 4

**Winter to Spring

Female Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	51%	-	26%	44%	+ 18**	-
1st Grade	31%	2%	10%	22%	+ 20	- 9
2nd Grade	18%	2%	8%	21%	+ 19	+ 3
3rd Grade	18%	3%	7%	17%	+ 14	- 1
4th Grade	16%	5%	8%	17%	+ 12	+ 1
5th Grade	23%	5%	9%	20%	+ 15	- 3

**Winter to Spring

Male Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	46%	-	25%	46%	+ 21**	-
1st Grade	34%	4%	13%	27%	+ 14	- 7
2nd Grade	22%	6%	13%	25%	+ 19	+ 3
3rd Grade	25%	3%	13%	21%	+ 18	- 4
4th Grade	24%	8%	15%	21%	+ 15	- 3
5th Grade	32%	10%	15%	24%	+ 14	- 8

**Winter to Spring

Non-Binary Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
Kindergarten	100%*	-	0%*	0%*	-**	- 100
1st Grade	-	-	-	-	-	-
2nd Grade	0%*	-	-	-	-	-
3rd Grade	-	100%*	0%*	0%*	- 100	-
4th Grade	0%*	-	-	-	-	-
5th Grade	-	33%*	0%*	33%*	-	+ 33

**Winter to Spring

Grades 6-8: **STAR Reading**

STAR Reading



All Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	33%	36%	41%	42%	+ 6	+ 9
7th Grade	39%	35%	41%	40%	+ 5	+ 1
8th Grade	47%	40%	44%	44%	+ 4	- 3

English Learners	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	12%	13%	12%	12%	- 1	-
7th Grade	10%	10%	14%	12%	+ 2	+ 2
8th Grade	13%	10%	8%	14%	+ 4	+ 1

Students with Disabilities	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	20%	12%	16%	26%	+ 14	+ 6
7th Grade	21%	23%	25%	25%	+ 2	+ 4
8th Grade	19%	16%	15%	15%	- 1	- 4

STAR Reading



Black / African-American Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	23%	18%	20%	23%	+ 5	-
7th Grade	32%	20%	20%	35%	+ 15	+ 3
8th Grade	44%	36%	40%	40%	+ 4	- 4

Latino / a Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	28%	31%	38%	39%	+ 8	+ 11
7th Grade	29%	27%	34%	30%	+ 3	+ 1
8th Grade	40%	31%	38%	38%	+ 7	- 2

STAR Reading



Female Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	37%	39%	43%	44%	+ 5	+ 7
7th Grade	42%	40%	45%	40%	-	- 2
8th Grade	48%	43%	49%	48%	+ 5	-

STAR Reading



Male Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	29%	32%	38%	40%	+ 8	+ 11
7th Grade	34%	29%	37%	40%	+ 11	+ 6
8th Grade	45%	36%	39%	40%	+ 4	- 5

STAR Reading



Non-Binary Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	-	-	-	-	-	-
7th Grade	100%*	-	-	-	-	- 100
8th Grade	0%*	100%*	67%*	100%*	-	+ 100

Grades 6-8: **STAR Math**

All Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	32%	32%	39%	39%	+ 7	+ 7
7th Grade	35%	32%	40%	39%	+ 7	+ 4
8th Grade	38%	33%	40%	43%*	+ 10	+ 5

*Board Goal = 42%

English Learners	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	33%	12%	16%	20%	+ 8	- 13
7th Grade	14%	15%	19%	20%	+ 5	+ 6
8th Grade	14%	15%	14%	12%	- 3	- 2

Students with Disabilities	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	13%	15%	14%	20%	+ 5	+ 7
7th Grade	3%	10%	17%	17%	+ 7	+ 14
8th Grade	15%	10%	11%	11%	+ 1	- 4

Black / African-American Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	22%	24%	26%	28%	+ 4	+ 6
7th Grade	29%	21%	30%	33%	+ 8	+ 4
8th Grade	16%	21%	30%	29%	+ 7	+ 13

Latino / a Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	24%	28%	35%	32%	+ 4	+ 8
7th Grade	32%	22%	34%	32%	+ 10	-
8th Grade	33%	28%	32%	33%	+ 5	-

Female Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	28%	29%	37%	38%	+ 9	+ 10
7th Grade	35%	32%	34%	38%	+ 6	+ 3
8th Grade	36%	30%	39%	43%	+ 13	+ 7

Male Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	36%	34%	40%	40%	+ 6	+ 4
7th Grade	35%	30%	45%	40%	+ 10	+ 5
8th Grade	36%	35%	40%	42%	+ 7	+ 6

Non-Binary Students	SY 24-25	SY 25-26			Change Fall to Spring	Change Spring to Spring
	Spring	Fall	Winter	Spring		
6th Grade	-	-	-	-	-	-
7th Grade	100%*	-	-	-	-	- 100
8th Grade	0%*	100%*	67%*	100%*	-	+ 100

Questions?

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Holly Langan, Managing Financial Officer

Subject: Superintendent Evaluation: Finance Goal

Type: ☐ Action Item ☒ Report / Presentation

Policy: CBG: Evaluation of the Superintendent

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

This presentation outlines the goals for Financial Services as part of the Superintendent's 2025-2026 evaluation. The goal focuses on payroll accuracy.

Previous Board Action:

The Board evaluates the Superintendent annually.

Financial Implications:

Not Applicable

Motion:

Not Applicable

A black and white photograph of a large group of graduates in caps and gowns, seen from behind, filling the background of the slide.

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

Financial Services Superintendent Goals for 2025-26

Holly Langan, Managing Financial Officer
June 17, 2026

GOAL 6: SUPPORT SERVICES

Develop operational efficiency metrics for each support department based on industry standards and best practices.

Financial Services: Payroll Accuracy

- Improve accuracy of payments to employees as measured by the ratio of paychecks issued outside of the regular payroll schedule, specifically those that are for corrections

Barriers for Payroll Accuracy

System Barriers

- Staffing. Staff turnover leads to errors related to understanding standard procedures, technology, etc; vacancies or absences delay response times.
 - **UPDATE:** consistency in staffing (2 FTE) has improved knowledge and accuracy
- Complicated systems. Different employee groups have different needs and CBAs.
- Interdependent systems. Employees, supervisors, HR, and Finance must act timely to meet payroll deadline on changes.
- **Action:** training, outreach

Technology Barriers

- Setup in system. Employee, position, account codes need to be available to setup timecards and positions.
- Access to computers. Staff need access to a computer to submit time sheet or leave hours – this is less accessible for some employee groups (e.g. bus drivers, kitchen teams, facilities staff).
- Software systems. School ERP Pro, Daily Time Entry, Leave Reporting, Employee Self Service, PowerSchool, etc.
- **Action:** reducing software applications, improving mobile access

Common Correction Types

Late Timecard Hours Submission or Approval

Standard Procedure

- Staff are required to enter additional hours daily or weekly
- Supervisor approves weekly: must be approved a week before pay day to allow for processing time
- Payroll sends monthly reminder to supervisors to approve hours

Why errors occur

- Request for timecard setup was not submitted/missing information
- Late submission of hours (after the pay period ended)
- Late approval of hours (more than 5 days before pay day)

Improvement Actions

- Increased frequency of outreach to supervisors as reminders and training
- Review of submitted but unapproved hours

Common Correction Types

Missing Leave or Return Request

Standard Procedure

- Staff are required to submit leave requests additional hours daily or weekly
- Supervisor approves weekly: must be approved a week before payday to allow for processing time
- HR/Leave reviews leave for available hours, posts docking report if pay deduct applies
- HR/Payroll turns off pay for long term leave and turns back on when notice of return is confirmed

Why Errors Occur

- Employee does not submit leave or notify HR of return from leave
- Late submission of leave (after the pay period ended)
- Late approval of leave (more than 5 days before pay day)
- HR/Payroll does not turn pay on when notified of return

Improvement Actions

- Increased frequency of outreach to employees and supervisors regarding return from leave
- Monthly docking report review by HR/Payroll

Common Correction Types

Position Changes

Standard Procedure

- Supervisor submits ePAR (employee personnel action request) to request hire of a new employee, a stipend request, extras duty, termination etc.
- HR submits ePAR for pay changes and terminations
- HR/Payroll complete changes for approved ePARs

Why Errors Occur

- Missing/Late submission of request (after the pay period ended)
- Late approval of request (more than 5 days before pay day)

Improvement Actions

- Increased frequency of outreach and training for supervisors
- Effort to process all ePARs weekly

Overall Trend of Corrections Issued

The trend of pay corrections issued below shows the efforts of Payroll, Benefits, and the HR Leave team to improve pay processing.

2025-26: 81
2024-25: 128
2023-24: 197
2022-23: 208
2021-22: 153
2020-21: 115
2019-20: 121
2018-19: 124

21% (124) of non-regular payments are corrections for benefits, leave, or other pay issues

79% (462) are late timesheets, stipends to coaches, pay advances, final paychecks, and similar payments in between regular pay dates

Employee-Driven Response

- Corrections are issued same-day or within one business day when no fault of employee
- Corrections are issued within the same week regardless of fault or error
- Responses to inquiries are same day when possible: offer phone, email, and in person options
- HR/Finance expedite ePARs by allowing multiple submission on one ePAR, selection of available account codes with note for corrections, and other support for technology barriers to submitting information to HR/Payroll

Questions?

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Shaunice Silas, Managing Human Resources Officer

Subject: Superintendent Evaluation: Human Resources Goal

Type: ☐ Action Item ☒ Report / Presentation

Policy: CBG: Evaluation of the Superintendent

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

This presentation outlines the goals for Human Resources as part of the Superintendent's 2025-2026 evaluation. The goals focus on Streamline Application Process and Improve Response Time.

Previous Board Action:

The Board evaluates the Superintendent annually.

Financial Implications:

Not Applicable

Motion:

Not Applicable

A black and white photograph of a large group of graduates in caps and gowns, seen from behind, filling the background of the slide.

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

Superintendent Goals: Human Resources

Shaunice Silas, Managing Human Resources Officer

June 17, 2026

Superintendent's Goal: Streamline Application Process



Why is this Important?

Establishing clear HR objectives, such as optimizing the application process, promotes accuracy and efficiency, increases employee satisfaction, and strengthens the overall effectiveness of HR functions.

Factors Influencing Application Process

- **Lengthy or Complex Application Processes** –

Applications that require excessive time or unnecessary information can discourage qualified candidates from completing them.

- **Poor Candidate Experience** – Difficult

navigation, unclear instructions, or an unfriendly interface can negatively impact applicant perceptions of the organization.

- **Lack of Transparency** – Insufficient

communication regarding application status, timelines, or hiring criteria can create frustration and uncertainty. efficiency and increase application abandonment rates.

- **Potential Bias in Job Descriptions and**

Screening Tools – Biased language or algorithmic screening processes may unintentionally disadvantage certain groups and hinder diversity and inclusion efforts.

- **Technology and System Issues** – Technical

glitches, system outages, or compatibility problems can prevent candidates from successfully submitting applications.

- **Redundant or Unnecessary Steps** – Repetitive

data entry and overly complicated procedures can reduce.

Metrics of Assessment

- **Incomplete Application Rate:** A high number of incomplete applications may mean the process is too long, confusing, or frustrating, causing users to drop off before finishing.
- **Application Analysis:** Tracking incomplete applications by user characteristics (such as age, education level, region, or device type) can help identify where people are struggling. Differences between groups may point to specific barriers or accessibility issues, helping improve fairness, usability, and the overall application experience.

Application Completion Analysis

Prior Period (7/1/2024 – 6/1/2025)

- Total Completed Applications: 2,664
- Total Incomplete Applications: 1,392
- Incomplete Rate: 52%

Current Period (7/1/2025 – 6/1/2026)

- Total Completed Applications: 1,751
- Total Incomplete Applications: 667
- Incomplete Rate: 38%

Key Insights

Significant Improvement in Completion Efficiency

The incomplete application rate dropped from 52% to 38% a 14 percentage point improvement.

This indicates that the application process has become:

- More user-friendly
- Less time-consuming or confusing
- Potentially better supported or optimized

Key Insights

- **Better Mobile Accessibility**

Improvements to mobile responsiveness or device compatibility can increase completion rates for users applying on phones or tablets.

- **Clearer Instructions and Guidance**

More explicit directions, tooltips, or examples may have reduced confusion and helped applicants complete the process correctly the first time.

- **Stronger Communication and Outreach**

Increased awareness campaigns, reminders, or follow-up messaging may have encouraged applicants to complete submissions.

- **Enhanced User Support Options**

Availability of real-time support can reduced abandonment when users encounter issues.

- **Process Standardization**

More consistent workflows and fewer variations in requirements may have made the process easier to understand and complete.

- **Faster Response Times from HR/Staff**

Quicker feedback or resolution of questions may have reduced delays and prevented users from abandoning applications.

- **Reduced Redundancy in Data Entry**

Eliminating duplicate entry or auto-populating fields likely improved the user experience and reduced frustration.

- **Simplified Application Design**

The application may have been redesigned to reduce unnecessary fields, shorten steps, or improve overall usability.

New Hire Application Experience Survey

How easy was it to locate the job posting?			How easy was it to locate the job posting?			How would you rate your experience with the online application system?		
	2024-25	2025-26		2024-25	2025-26		2024-25	2025-26
Extremely Easy	32%	33%	Extremely Clearly	39%	57%	Very User Friendly	18%	19%
Somewhat Easy	45%	43%	Somewhat Clearly	42%	19%	User Friendly	50%	38%
Neutral	24%	24%	Neutral	16%	19%	Neutral	24%	33%
Difficult	0%	0%	Unclear	3%	5%	Somewhat Difficult	5%	10%
Very Difficult	0%	0%	Very Unclear	0%	0%	Very Difficult to Use	3%	0%

Superintendent's Goal: Improve Response Time



Why is this Important?

Quick responses show employees that Reynolds values their development and is committed to investing in their growth.



Factors Influencing On-Time Performance

- **Manual or Outdated Processes** – Reliance on manual workflows or legacy systems can slow down processing, increase errors, and reduce overall efficiency.
- **Staffing Constraints** – Limited staff capacity or workload imbalances can delay processing times and impact service quality.
- **Incomplete or Incorrect Submissions** – Missing or inaccurate information can lead to rework, additional follow-ups, and longer resolution times.
- **Multi-Layered Approval Requirements** – Complex approval chains requiring multiple levels of review can create bottlenecks and delay supervisor decisions.

Metrics of Assessment

Using **completed tuition reimbursement submissions** as a metric can provide valuable insight into the efficiency and clarity of the reimbursement process.

- **Budget & Financial Planning:** Timely reimbursements help ensure expenses are recorded in the correct fiscal period, supporting accurate budgeting and financial reporting.
- **Equity & Consistency:** Delayed or inconsistent reimbursements may disproportionately affect certain employees, such as new staff or those less familiar with the process, leading to fairness concerns.
- **Operational Efficiency:** Identifying and addressing bottlenecks in the process can help streamline workflows, reduce delays, and improve overall district operations.

Completion Timeliness Analysis (Within 5 Days)

Tuition Reimbursement Response 7/1/2024-6/4/2025

Completed Within 5 Days: **128**
Not Completed Within 5 Days: 62

Completion Rate Within 5 Days: **67%**
Not Completed Within 5 Days: 33%

Tuition Reimbursement Response 7/1/2025-6/4/2026

Completed Within 5 Days: **306**
Not Completed Within 5 Days: 87

Completion Rate Within 5 Days: **78%**
Not Completed Within 5 Days: 22%

Improving Completion Rate Within 5 Days

To increase efficiency and ensure timely processing, we are focusing on the following improvement strategies:

- **Prioritize and Triage Requests** – Identify and fast-track urgent or straightforward submissions while managing more complex cases appropriately.
- **Increase Automation** – Leverage system tools and automation to reduce manual effort and accelerate routine tasks.
- **Optimize Staffing and Workload Distribution** – Balance assignments across the team and cross-train staff to improve flexibility and coverage.
- **Streamline Workflows** – Eliminate unnecessary steps, reduce bottlenecks, and standardize procedures for consistency and speed.
- **Strengthen Communication** – Improve coordination through clear communication channels and real-time collaboration to reduce delays and misunderstandings.
- **Enhance Training and Support** – Provide ongoing training, accessible resources, and knowledge tools to improve staff confidence and efficiency.
- **Leverage Data for Continuous Improvement** – Use performance metrics and trend analysis to identify delays, address root causes, and continuously refine processes.

New Hire Application Experience Survey

Overall, how satisfied were you with the tuition reimbursement process?				
Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
63%	26%	9%	2%	0%

How reasonable was the overall timeline from application submission to reimbursement payment?				
Very Reasonable	Reasonable	Neutral	Unreasonable	Very Unreasonable
59%	30%	11%	0%	0%

New Hire Application Experience Survey

Which stage of the process felt like it took the longest?					
Gathering required documents	Initial supervisor review/approval	HR review/approval	Follow-up requests or corrections	Payment processing	Unsure
25%	20%	5%	5%	18%	27%

Did you receive your reimbursement within the timeframe you expected?		
Yes	Somewhat	No
89%	9%	2%

New Hire Application Experience Survey

How clear were the steps you needed to follow to submit your request?				
Very Clear	Clear	Neutral	Unclear	Very Unclear
28%	49%	17%	6%	0%

How well was the tuition reimbursement policy explained (eligibility, limits, deadlines)?				
Very Well Explained	Well Explained	Somewhat Explained	Poorly Explained	Not Explained
34%	32%	32%	2%	0%

New Hire Application Experience Survey

How responsive was HR when you had questions or needed assistance?				
Very Responsive	Responsive	Neutral	Unresponsive	Very Unresponsive
78%	18%	4%	0%	0%

How easy was it to complete the tuition reimbursement application?				
Very Easy	Easy	Neutral	Difficult	Very Difficult
39%	48%	9%	2%	2%

The background is a collage of three black and white photographs. The top-left photo shows the backs of two young girls hugging. The bottom-right photo shows a group of young children sitting on a patterned rug in a classroom, looking towards the left. The word "Questions?" is centered in a large white font within a white rectangular border that is partially obscured by a large green diagonal shape.

Questions?

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Superintendent's Report

Type: ☐ Action Item ☒ Report / Presentation

Policy: BD/BDA: Board Meetings

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

Superintendent Caropelo will provide announcements and reports to the Board:

- a. Superintendent Report – Frank Caropelo
- b. Financial Report – Holly Langan

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable

General Fund 2025–2026 Financial Summary by Object and Function										
For the Period Ending May 31, 2026										
	1	2	3	4	5	6	7	8	9	
RESOURCES	2022–2023 Actual	2023–2024 Actual	2024–2025 Actual	FY26 Adopted A1 Budget	FY26 YTD Actuals	% of Budget	Add: Revenue Projections	FY26 Forecasted Balance	Budget to Forecast Variance Fav / (Unfav)	
Operating Revenues										
State School Fund	\$ 96,170,190	\$ 102,950,821	\$ 108,665,252	\$ 115,285,455	\$ 114,954,046	99.7%	\$ -	\$ 114,954,046	\$ (331,409)	
Other State School Fund	32,806,224	33,875,384	35,118,961	41,706,943	35,751,868	85.7%	500,000	36,251,868	(5,455,075)	
State School Fund Formula	128,976,414	136,826,205	143,784,213	156,992,398	150,705,914	96.0%	500,000	151,205,914	(5,786,484)	
Local Sources	3,022,599	3,048,772	4,252,103	2,699,000	2,632,940	97.6%	150,000	2,782,940	83,940	
Intermediate Sources	700,000	1,999,997	1,000,000	3,000,000	3,000,000	100.0%	-	3,000,000	-	
State Sources	2,590,394	856,066	1,772,920	2,000,000	1,249,106	62.5%	-	1,249,106	(750,894)	
Federal Sources	42,995	288,395	135,579	55,000	62,246	113.2%	9,050	71,296	16,296	
Other Sources	155,626	-	-	85,000	85,000	100.0%	-	85,000	-	
All Other Sources	6,511,613	6,193,230	7,160,603	7,839,000	7,029,292	89.7%	159,050	7,188,342	(650,658)	
Total Operating Revenues	\$ 135,488,027	\$ 143,019,434	\$ 150,944,816	\$ 164,831,398	\$ 157,735,206	95.7%	\$ 659,050	\$ 158,394,256	\$ (6,437,142)	
Beginning Fund Balance	37,766,147	26,681,850	20,618,328	10,000,000	9,130,686	91.3%		9,130,686	(869,314)	
TOTAL RESOURCES	\$ 173,254,174	\$ 169,701,284	\$ 171,563,144	\$ 174,831,398	\$ 166,865,892	95.4%	\$ 659,050	\$ 167,524,942	\$ (7,306,456)	
REQUIREMENTS BY OBJECT	2022–2023 Actual	2023–2024 Actual	2024–2025 Actual	FY26 Adopted A1 Budget	FY26 YTD Actuals	% of Budget	Add: Expense Projections	FY26 Forecasted Balance	Budget to Forecast Variance Fav / (Unfav)	
Operating Expenditures	By Object									
Salaries	\$ 70,161,704	\$ 75,362,331	\$ 78,511,379	\$ 75,754,228	\$ 59,375,548	78.4%	\$ 15,586,625	\$ 74,962,173	\$ 792,055	
Associated Payroll Costs	34,264,947	37,544,405	42,305,139	45,142,407	35,315,762	78.2%	9,470,555	44,786,317	356,089	
Purchased Services	27,991,765	26,832,809	33,354,553	37,382,507	31,379,061	83.9%	5,698,839	37,077,900	304,607	
Supplies and Materials	8,434,821	4,360,608	4,504,373	4,406,223	3,506,323	79.6%	759,996	4,266,319	139,905	
Capital Outlay	1,297,508	1,161,753	388,089	226,931	390,475	172.1%	36,458	426,933	(200,002)	
Other Objects	1,719,446	1,993,596	1,920,988	2,411,629	1,903,350	78.9%	9,420	1,912,770	498,860	
Transfers	2,702,133	1,827,455	1,447,937	1,050,000	1,046,494	99.7%	-	1,046,494	3,506	
Total Operating Expenditures	\$ 146,572,324	\$ 149,082,956	\$ 162,432,458	\$ 166,373,925	\$ 132,917,012	79.9%	\$ 31,561,893	\$ 164,478,905	\$ 1,895,020	
Contingencies									-	
Unappropriated Ending Fund Balance				8,457,473					8,457,473	
TOTAL REQUIREMENTS	\$ 146,572,324	\$ 149,082,956	\$ 162,432,458	\$ 174,831,398	\$ 132,917,012	76.03%	\$ 31,561,893	\$ 164,478,905	\$ 10,352,493	
Ending Fund Balance	\$ 26,681,850	\$ 20,618,328	\$ 9,130,686					\$ 3,046,038		
REQUIREMENTS BY FUNCTION	2022–2023 Actual	2023–2024 Actual	2024–2025 Actual	FY26 Adopted A1 Budget	FY26 YTD Actuals	% of Budget	Add: Expense Projections	FY26 Forecasted Balance	Budget to Forecast Variance Fav / (Unfav)	
Operating Expenditures	By Function									
Instruction	\$ 86,050,468	\$ 88,580,155	\$ 98,370,445	\$ 102,202,292	\$ 79,495,102	77.8%	\$ 21,308,177	\$ 100,803,279	\$ 1,399,013	
Support Services	57,463,767	58,374,984	62,176,110	62,630,294	51,965,994	83.0%	10,194,895	62,160,888	469,406	
Enterprise and Community Services	155,958	100,362	237,966	291,339	209,422	71.9%	58,821	268,243	23,096	
Facilities Acquisition and Construction	-	-		-				-	-	
Other Uses	2,902,131	2,027,455	1,647,937	1,250,000	1,246,494	99.7%	-	1,246,494	3,506	
Total Operating Expenditures	\$ 146,572,324	\$ 149,082,956	\$ 162,432,458	\$ 166,373,925	\$ 132,917,012	79.9%	\$ 31,561,893	\$ 164,478,904	\$ 1,895,021	
Contingencies									-	
Unappropriated Ending Fund Balance				8,457,473					8,457,473	
TOTAL REQUIREMENTS	\$ 146,572,324	\$ 149,082,956	\$ 162,432,458	\$ 174,831,398	\$ 132,917,012	76.0%	\$ 31,561,893	\$ 164,478,904	\$ 10,352,494	
Ending Fund Balance	\$ 26,681,850	\$ 20,618,328	\$ 9,130,686					\$ 3,046,038		
Ending Fund Balance % of Revenue	15.40%	12.15%	5.32%					1.82%		

Furlough Days Restoration Trigger	Fiscal Period Ending							
	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026
1. The audited ending fund balance from June 2025 exceeding \$10.7 million would add back one day.	\$ 10,210,100	\$ 9,271,374	\$ 9,130,686	\$ 9,130,686				
2. State School Fund revenue, net of charter school payments, increasing by more than \$700,000 would add back one day.	\$ 10,528	\$ 10,528	\$ 10,528	\$ 518,327	\$ 274,520	\$ (206,245)	\$ (206,245)	
3. FTE that is not filled or posted as a vacancy by October 31, 2025 and resulting in savings in the General Fund positions budget in excess of \$529,000 would add back one day.	\$ 150,469							
4. Receipt of new unrestricted grant funding that creates a general fund savings exceeding \$550,000 would add back one day.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Consent Agenda

Type: ☒ Action Item ☐ Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

- A. Approval of Personnel Order
- B. Approval of Prior Meeting Minutes
- C. Intergovernmental Agreement with Portland Public Schools for Columbia Regional Deaf & Hard of Hearing Services
- D. Intergovernmental Agreement with Portland Public Schools for Columbia Regional Autism Services
- E. RHS Speech and Debate Team Nationals in Richmond, Virginia
- F. RHS Football Camp in Bend, Oregon

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve all Consent Agenda items as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

**Reynolds School District
Board of Education Business Meeting
Meeting Minutes**

May 27, 2026

6:00 PM

Building I, Edgefield Campus

Present: Patty Carrera, Ana Gonzalez Muñoz, Francisco Ibarra, Aaron Muñoz, Michael Reyes, Joyce Rosenau,

I. 5:30p - Executive Session

The Reynolds School Board and the Superintendent will recess into Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel and ORS 192.660(2)(d) Negotiations. Executive Session is closed to the public.

II. 6:00p - Call to Order

- Chair Michael Reyes called the May 27, 2026 meeting to order at 6:11p.

A. Moment of Recognition

B. Roll Call

C. Consider Approval of the May 27, 2026 Agenda

I move that the Board approve the May 27, 2026 agenda as presented. This motion, made by Aaron Muñoz and seconded by Patty Carrera, Passed.

Yea: 6, Nay: 0

D. Pledge of Allegiance

E. Land Acknowledgement

- Read into the record by Director Aaron Muñoz.

F. Mission and Vision

- Read into the record by Chair Michael Reyes.

III. 6:10p - Recognition

A. Student Recognition: Alder Elementary

B. Resolution 2025-2026-031 Proclaiming the Celebration of Pride Month

- Read into the record by Director Francisco Ibarra.

C. Resolution 2025-2026-032 Proclaiming the Celebration of National Immigrant Heritage Month and World Refugee Day

- Read into the record by Director Ana Gonzalez Muñoz.

IV. 6:20p - Public to be Heard

Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.

V. 6:35p - Bargaining Group Updates

VI. 6:45p - Presentation to the Board

A. Mt. Hood Community College Board Update

- Bond renovations will include ADA improvements.

VII. 7:00p - Superintendent's Reports

A. Announcements/Reports

B. Financial Report

C. Enrollment Report

VIII. 7:15p - Consent Agenda

I move that the Board approve all Consent Agenda items as presented. This motion, made by Aaron Muñoz and seconded by Francisco Ibarra, Passed.

Yea: 6, Nay: 0

A. Approval of Personnel Order

B. Approval of Prior Meeting Minutes

C. Resolutions 2025-2026 -033 and -034

IX. 7:20p - Board Announcements and Discussion

A. Individual Board Members - Announcements and Reports

B. Upcoming Board Meetings

X. 7:30p - Adjourn

- Chair Michael Reyes adjourned the May 27, 2026 meeting at 7:28p.

To: Board of Directors

From: Kate McLaughlin, Assistant Superintendent

Subject: Intergovernmental Agreement with Portland Public Schools for Columbia Regional Deaf & Hard of Hearing Services

Type: ☒ Action Item ☐ Report / Presentation

Policy: IGBAJ: Special Education – Free Appropriate Public Education (FAPE)

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

Columbia Regional's Deaf and Hard of Hearing Program provides educational services to the Reynolds School District for students who are deaf and hard of hearing.

In 2025-26, nine Reynolds School District students received Deaf and Hard of Hearing services through the Columbia Regional Program. Students served under this IGA required a level of support only Columbia Regional Program can provide at the present time.

Previous Board Action:

The Board previously authorized an IGA with Portland Public Schools on behalf of Columbia Regional Program for Deaf and Hard of Hearing students in August of 2025.

Financial Implications:

The 2026-27 Budget includes allocation of Autism Services. The total calculated for the proposed agreement is \$603,913.

Motion:

- A. Motion Made by Board Member:
 - a. I move that Board authorize the District to enter into an IGA with Portland Public Schools on behalf of the Columbia Regional Program for Deaf and Hard of Hearing Services.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



INTERGOVERNMENTAL AGREEMENT / REVENUE
between
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON (PORTLAND PUBLIC SCHOOLS)
on behalf of COLUMBIA REGIONAL INCLUSIVE SERVICES
and
REYNOLDS SCHOOL DISTRICT

Contract No. IGA/R_____

**THIS CONTRACT SHALL BE BINDING ON THE DISTRICT ONLY IF IT IS
SIGNED BY THE DEPUTY CLERK OR AUTHORIZED DESIGNEE**

This Intergovernmental Agreement ("Contract") is between School District No. 1J, Multnomah County, Oregon ("Portland Public Schools" or "District") on behalf of Columbia Regional Inclusive Services and Reynolds School District ("Agency") pursuant to authority in ORS Chapter 190. District and Agency agree as follows:

AGENCY DATA

Agency Name: Reynolds School District

Agency Contact Person: Deb Miller

Address: 1204 NE 201st Ave

City, State, ZIP: Fairview, OR 97024-2499

Telephone: 503-661-7200 x3216

Email: dgmiller@rsd7.net

District Point of Contact: Jennifer Goshman (*jgoshman@pps.net*), Columbia Regional Inclusive Services, Portland Public Schools, P.O. Box 3107, Portland, Oregon 97208-3107

TERMS AND CONDITIONS

1. **Term and Termination.** This Contract becomes effective on August 20, 2026. Unless earlier terminated as provided below, this Contract shall continue through June 30, 2027.
2. **Early Termination.** Unless otherwise specified herein, this Contract may be terminated as follows:
 - a. Mutual: District and Agency may terminate this Contract at any time by their written agreement.
 - b. Unilateral: Either party may terminate this Contract upon providing 60 days' written notice to the other party.
3. **Contract Documents.** This Contract consists of
 - a. ☐ these Terms and Conditions only.

OR

 - b. ☒ these Terms and Conditions and the documents ("Exhibits") listed below in descending order of precedence. A conflict in these documents shall be resolved in the priority listed below with these Terms and Conditions taking precedence over all other documents. The Exhibits to this Contract include the following documents:

Exhibit A (Statement of Work) (Only if box 3.b checked)
Exhibit B (Student List)
Exhibit C (2026-2027 District Calendar)
4. **Statement of Work.** District shall perform the work described in Exhibit A.
5. **Maximum Total Payment; Invoices.** No payment shall be made until this Contract is fully executed by the authorized representatives of both parties. Agency shall pay District up to a maximum total payment, including all expenses whatsoever, of **\$603,913.00** for District services detailed in Exhibit A. District shall send invoices to the Agency Contact Person listed above. Upon work completion, work acceptance,

invoice approval, and according to these Terms and Conditions, Agency shall pay District net 30 days.

6. **Independent Contractor Status.** By its signature on this contract, Agency certifies that the service or services to be performed under this Contract are those of an independent contractor as defined in ORS 670.600, and that Agency is solely responsible for the work performed under this Contract. Agency represents and warrants that Agency, its subcontractors, employees, and agents are not "officers, agents, or employees" of the District within the meaning of the Oregon Tort Claims Act (ORS 30.260 through 30.300). Agency shall be responsible for all federal, state, and local taxes and any and all fees applicable to payments for services under this Agreement.
7. **Subcontracts; Assignment.** Neither party shall subcontract or assign any part of this Contract without the written consent of the other party.
8. **Records Maintenance; Access to Records.** Both parties shall retain and keep accessible all financial records, books, documents, papers, plans, records of shipments and payments and writings (collectively, "Documents") for a minimum of six years, or any longer period that may be required by applicable law, following final payment and termination of this Contract, or until the conclusion of any audit, controversy or litigation arising out of or related to this Contract, whichever date is later. Each party shall have access to the Documents whether in paper, electronic, or other form of the other party, which are related to this Contract for the purpose of examination, copying, and audit, unless otherwise limited by law.
9. **Confidentiality; FERPA Re-disclosure. Family Education Rights and Privacy Act ("FERPA") prohibits the re-disclosure of confidential student information.** Except in very specific circumstances, Agency shall not disclose to any other party without prior consent of the parent/guardian any information or records regarding students or their families that Agency may learn or obtain in the course and scope of its performance of this Contract. Any re-disclosure of confidential student information must be in compliance with the re-disclosure laws of FERPA. Agency is not to re-disclose information without prior written notification to and written permission of Portland Public Schools. If Portland Public Schools grants permission, Agency is solely responsible for compliance with the re-disclosure under §99.32(b). Consistent with FERPA's requirements, personally identifiable information obtained by Agency in the performance of this Contract must be used only for the purposes identified in this Contract.
10. **Compliance with Applicable Law.** Each party shall comply with all federal, state, and local laws applicable to public contracts, licensures, business registrations, and to the work done under this Contract, and all regulations and administrative rules established pursuant to those laws.
11. **Mutual Indemnification.** Subject to the limitations of the Oregon Constitution (Article XI, Section 7) and the Oregon Tort Claims Act (ORS 30.260 through 30.300), District agrees that it shall indemnify and hold harmless Agency against and from any costs, expenses, attorneys' fees, damages, claims, grievances, injury, or loss to which Agency may be subject directly relating to any wrongdoing, misconduct, wont of care, skill, negligence, or default by Columbia or District's agents, employees, or assigns, in the execution or performance of this Contract.

Subject to the limitations of the Oregon Constitution (Article XI, Section 7) and the Oregon Tort Claims Act (ORS 30.260 through 30.300), Agency agrees that it shall indemnify and hold harmless Columbia and District against and from any costs, expenses, attorneys' fees, damages, claims, grievances, injury, or loss to which Columbia or District may be subject directly relating to any wrongdoing, misconduct, wont of care, skill, negligence, or default by Agency, Agency's agents, employees, or assigns, in the execution or performance of this Contract.
12. **Insurance.** District is self-insured according to the statutory limits set in the State of Oregon for any liability, property, and auto claims. District represents and warrants that it has and will maintain adequate funding of this self-insurance to cover any claim that may result from or arise out of this Contract. In addition, District is self-insured for its workers' compensation for employees and shall provide benefits as prescribed by the State of Oregon. If providing any services under this Contract, then at all times Agency shall maintain in force at Agency's expense insurance coverage at least equal to the value of this Contract and the following insurance coverage(s), as applicable:

- a. Workers' Compensation. As required by ORS 656.017, subject employers shall provide workers' compensation coverage in accordance with ORS Chapter 656 for all subject workers. Agency and all subcontractors of Agency with one or more employees shall have this insurance unless exempt under ORS 656.027. Agencies that are statutory subject employers shall submit a certificate of insurance to District showing proof of coverage.
 - b. Professional Liability / Errors & Omissions (E&O). If Agency is providing services that require a state license (including, but not limited to, accounting, architectural, auditing, dental, legal, medical, and psychiatric), then Agency shall maintain professional liability / E&O insurance coverage of at least \$1,000,000 for each claim, incident, or occurrence, and at least \$2,000,000 annual aggregate coverage. This coverage shall provide extended reporting period coverage for claims made within two years after this Contract is completed or otherwise terminated according to its terms.
 - c. General Liability. Agency shall maintain general liability insurance coverage of at least \$1,000,000 for each claim, incident, or occurrence, and at least \$2,000,000 annual aggregate coverage.
 - d. Motor Vehicle Liability. If Agency is providing services that require Agency to transport District personnel, students, or property, then in addition to any legally required insurance coverage, Agency shall maintain motor vehicle liability insurance of at least \$1,000,000 for each claim, incident, or occurrence.
 - e. Additional Requirements. All insurance coverage shall be provided by an insurance company having an A.M. Best rating of at least A- and/or licensed to do business in Oregon. Agency alone is responsible for paying all deductibles and retentions. A cross-liability clause or separation of insureds condition shall be included in all general liability policies required by this Contract. Agency's coverage shall be primary in the event of loss.
 - f. Certificate of Insurance. Upon District request, Agency shall furnish to District a current certificate of insurance for each of the above coverages within 48 hours of District request. Each certificate must state the relevant deductible or retention level. For general liability coverage, the certificate must state that District, its agents, officers, and employees are additional insureds with respect to Agency's services provided under this Contract. The certificate must specify an additional insured endorsement, and Agency shall attach a copy of the endorsement to the certificate. If requested by District, Agency shall also provide complete copies of insurance policies to District.
13. **Controlling Law; Venue.** The parties agree that that Oregon law will govern any dispute under this Contract or related to this Contract, and that they will conduct any litigation arising out of this Contract in courts located in Multnomah County, Oregon.
14. **Amendments; Renewal.** Any amendments, consents to, or waivers of the provisions of this Contract shall be in writing and signed by both parties. The parties may renew this Contract by their signed, written instrument.

15. **Waiver; Severability.** Waiver of any default or breach under this Contract by either party does not constitute a waiver of any subsequent default or a modification of any other provisions of this Contract. If any term or provision of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular term or provision held invalid.
16. **Counterparts.** The parties may execute this Contract in counterparts, each of which constitutes an original and all of which comprise one and the same Contract. Counterparts may be delivered by electronic means.
17. **Entire Agreement.** When signed by the authorized representatives of both parties, this Contract and its attached Exhibits is their final and entire agreement. As their final expression, this Contract supersedes all prior and contemporaneous oral or written communications between the parties, their agents, and representatives. There are no representations, promises, terms, conditions, or obligations other than those contained herein.

I HAVE READ THIS CONTRACT, INCLUDING ITS EXHIBITS. I CERTIFY THAT I HAVE THE AUTHORITY TO SIGN AND ENTER INTO THIS CONTRACT ON BEHALF OF THE PARTY I REPRESENT AND AGREE TO BE BOUND BY ITS TERMS.

AGENCY

Signature

Printed Name and Title

Date

DISTRICT

Paul Williams
Senior Financial Operations Manager

Date

COLUMBIA REGIONAL CONTACT:

Jennifer Goshman
Columbia Regional Inclusive Services
833 NE 74th Avenue
Portland, Or 97213
503.916.5570

TIN: 93-6000830

**EXHIBIT A
STATEMENT OF WORK AND PAYMENT**

DUTIES

1. Columbia Regional Inclusive Services (Columbia) shall:

- A. Provide regionally eligible **SCHOOL-AGE** children Deaf and Hard of Hearing classroom services.
- B. Provide the following staff support:
 - 1) Certified Teachers of the Deaf and Hard of Hearing (“DHH”)
 - 2) Paraprofessionals
 - 3) Speech Pathologist, specializing in Speech/Language for DHH
 - 4) Social Worker, specializing in support for DHH
 - 5) ASL Interpreters determined by student need and individualized education plan (“IEP”) team decisions at the billing rate stated below.
 - 6) Access to audiological services
 - 7) Access to Low Incidence Disabilities Specialists (ASL Support)
 - 8) Access to OT Specialist to work in collaboration with District OT as requested to support implementation of services.
- C. Include provision for substitute:
 - 1) Teacher
 - 2) Paraprofessional
 - 3) ASL Interpreter
- D. Provide limited supplies.
- E. Provide access to interpreters available for extracurricular activities at the billing rate stated below.

2. Agency shall

- A. Arrange and provide, at its sole cost, all student transportation to and from the classroom.
- B. In conjunction with the Columbia DHH classroom teacher, develop and participate in an annual IEP for students and consider such amendments to the IEP as may be suggested by Columbia.
- C. Provide Columbia with information reasonably available to it on students.
- D. Provide OT services in collaboration with Columbia. Agency will be responsible for OT evaluations.

PAYMENT and INVOICES

- 1. Payment under this Contract is based upon anticipated services requested by Agency for August 20, 2026 through June 30, 2027. The maximum total payment noted in Section 5 of the Terms and Conditions is subject to enrollment fluctuations and service adjustments as agreed upon by both parties. The maximum total payment is not limited to, or by, these estimates and shall be paid on a per-student service request basis.

Reynolds School District, \$603,913.00

Exhibit A – Statement of Work

Page | 1

Agency has requested the following services with associated billing rates based on the following annual fee(s):

- 3** \$76,351 for Columbia DHH classroom & interpreter services, K – 5th grade students
- \$76,351 for Columbia DHH classroom & interpreter services, middle school students
- 4** \$93,715 for a full interpreter for student fully mainstreamed in general education
- \$75,793 for a full-time 1:1 paraeducator for student fully mainstreamed in general education

As Requested Interpreters available for extra-curricular activities at \$90/hour

3. Upon work completion, Columbia shall submit detailed invoices to District on the following quarterly schedule:

- November 2026: For enrollment August 20, 2026 through October 28, 2026
- February 2027: For enrollment October 29, 2026 through January 22, 2027
- April 2027: For enrollment January 23, 2027 through April 7, 2027
- June 30, 2027: Final payment due for enrollment April 8, 2027 through June 30, 2027

4. Columbia Regional Inclusive Services shall mail invoices to the person and address listed below:

Attention: Deb Miller, SpEd Director

Reynolds School District
1204 NE 201st AVE
Fairview, OR 97024-2499

5. Agency shall pay Columbia net 30 days, mailing payments to the address below:

Aaron Musk

Grant Accounting
Portland Public Schools
P.O. Box 3107
Portland, OR 97208-3107

Reynolds School District, \$603,913.00

To: Board of Directors

From: Kate McLaughlin, Assistant Superintendent

**Subject: Intergovernmental Agreement with Portland Public Schools for
Columbia Regional Autism Services**

Type: ☒ Action Item ☐ Report / Presentation

Policy: IGBAJ: Special Education – Free Appropriate Public Education (FAPE)

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

Columbia Regional's Autism Services provides professional development, technical assistance, and consultation to Reynolds School District for students who are eligible under Autism Spectrum Disorder.

Previous Board Action:

The Board previously authorized an IGA with Portland Public Schools on behalf of Columbia Regional Program for Autism Services in August 2025.

Financial Implications:

The 2026-27 Budget includes allocation of Autism Services. The total calculated for the proposed agreement is \$334,000.

Motion:

- A. Motion Made by Board Member:
 - a. I move that Board authorize the District to enter into an IGA with Portland Public Schools on behalf of the Columbia Regional Program for Autism Services.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



INTERGOVERNMENTAL AGREEMENT
between
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON
(PORTLAND PUBLIC SCHOOLS) on behalf of COLUMBIA REGIONAL INCLUSIVE SERVICES
and
REYNOLDS SCHOOL DISTRICT

Contract No. IGA_____

**THIS IGA SHALL BE BINDING ON THE DISTRICT ONLY IF IT IS
SIGNED BY THE DEPUTY CLERK OR AUTHORIZED DESIGNEE**

This Intergovernmental Agreement ("Contract") is made by and between School District No. 1J, Multnomah County, Oregon ("Portland Public Schools" or "District") on behalf of Columbia Regional Inclusive Services ("Columbia") and Reynolds School District ("Agency") pursuant to authority granted in ORS Chapter 190. District and Agency agree as follows:

AGENCY DATA

Agency Name: Reynolds School District

Agency Contact Person: Deb Miller

Address: 2408 SW Halsey St. Bldg. I

City, State, ZIP: Troutdale, OR 97060

Telephone: 503-661-7200 x 3216

Email: dgmiller@rsd7.net

District Point of Contact: Melissa Phillips (mphillip@pps.net), Columbia Regional Inclusive Services, Portland Public Schools, P.O. Box 3107, Portland, Oregon 97208-3107

***All information in this contract is subject to public records law. Please contact the District Point of Contact listed above if you have questions.**

TERMS AND CONDITIONS

- 1. Term and Termination.** This Contract becomes effective on July 1, 2026. Unless earlier terminated as provided below, this Contract shall continue through June 30, 2027.
- 2. Early Termination.** Unless otherwise specified herein, this Contract may be terminated as follows:
 - a. Mutual: District and Agency may terminate this Contract at any time by their written agreement.
 - b. Unilateral: Either party may terminate this Contract upon providing 30 days' written notice to the other party.
- 3. Contract Documents.** This Contract consists of these Terms and Conditions and the documents ("Exhibits") listed below in descending order of precedence. A conflict in these documents shall be resolved in the priority listed below with these Terms and Conditions taking precedence over all other documents. The Exhibits to this Contract include the following documents:

Exhibit A (Statement of Work)
Exhibit B (Budget)
- 4. Statement of Work.** Agency shall perform the work described in Exhibit A (Statement of Work).

- 5. Maximum Total Payment; Invoices.** The District will make no payment until this Contract is fully executed by the authorized representatives of both parties. District shall pay Agency up to a maximum total payment, including all expenses whatsoever, of \$374,000 for services provided by Agency. Agency shall invoice Columbia upon work completion and submit invoices to the person and address below:

Melissa Phillips
Columbia Regional Inclusive Services
833 NE 74th Ave.
Portland, Ore. 97213

Upon work completion and Columbia acceptance, District invoice approval, and in accordance with these Terms and Conditions, District shall pay Agency net 30 days.

- 6. Independent Contractor Status.** By its signature on this contract, Agency certifies that the service or services to be performed under this Contract are those of an independent agency as defined in ORS 670.600, and that Agency is solely responsible for the work performed under this Contract. Agency represents and warrants that Agency, its subcontractors, employees, and agents are not "officers, agents, or employees" of the District within the meaning of the Oregon Tort Claims Act (ORS 30.260 through 30.300). Agency shall be responsible for all federal, state, and local taxes and any and all fees applicable to payments for services under this Agreement.
- 7. Subcontracts; Assignment.** Neither party may subcontract, assign, or transfer (collectively, "Subcontract") any part of this Contract without the prior written consent of the other party. If consent to a Subcontract is properly given, then in addition to any other provisions of this Contract, the subcontracting party shall hold its subcontractor to all the terms and conditions of this Contract that would otherwise bind the party to whom consent was given. The parties agree that any such Subcontracts shall have no binding effect on the consenting party to this Contract.
- 8. Access to Records.** Each party shall have access to the books, documents, and other records of the other party (electronic or otherwise) that are related to this Contract for the purpose of examination, copying, and audit, unless otherwise limited by law.
- 9. Ownership of Work.** Agency agrees that all work products created or developed for District by Agency pursuant to this Contract are intended as "works made for hire" and shall be the exclusive property of the District. If any such work products contain Agency's intellectual property that is or could be protected by federal copyright, patent, or trademark laws, Agency hereby grants District a perpetual, royalty-free, fully-paid, non-exclusive, and irrevocable license to copy, reproduce, deliver, publish, perform, dispose of, and use or re-use, in whole or in part, and to authorize others to do so, all such work products. *District claims no right to any pre-existing work product of Agency provided to District by Agency in the performance of this Contract, except to copy, use, or re-use any such work product for District use only.* If this Contract is terminated by either party or by default, then in addition to any other rights provided by this Contract, District may require Agency to transfer and deliver such partially completed reports or other documentation that the Agency has specifically developed or specifically acquired for the performance of this Contract.
- 10. Criminal Background Check.** Agency authorizes District to obtain information about Agency and Agency's history and to conduct a criminal background check, including fingerprinting, of any officer, agent, or employee of Agency that will have unsupervised contact with students. Agency also agrees to cause Agency's employees and/or subcontractors, if any, to authorize District to conduct such background checks. Agency shall pay all fees assessed by Oregon Department of Education for processing the background check. District may deduct the cost of such fees from a progress or final payment to the Agency under this Contract, unless Agency elects to pay such fees directly.
- 11. Confidentiality; FERPA Re-disclosure. Family Education Rights and Privacy Act ("FERPA") prohibits the re-disclosure of confidential student information.** Except in very specific circumstances, Agency shall not disclose to any other party without prior consent of the parent/guardian any information or records regarding students or their families that Agency may learn or obtain in the course and scope of its performance of this Contract. Any re-disclosure of confidential student information must be in compliance with the re-disclosure laws of FERPA. Agency is not to re-disclose information without prior written notification to and written permission of Portland Public Schools. If Portland Public Schools grants permission, Agency is solely responsible for compliance with the re-disclosure under §99.32(b). Consistent with FERPA's requirements, personally identifiable information obtained by Agency in the performance of this Contract must be used only for the purposes identified in this Contract.
- 12. Compliance with Applicable Law.** Each party shall comply with all federal, state, and local laws applicable to public contracts and to the work done under this Contract, and all regulations and administrative rules established pursuant to those laws.

13. Mutual Indemnification. Subject to the limitations of the Oregon Constitution (Article XI, Section 7) and the Oregon Tort Claims Act (ORS 30.260 through 30.300), Agency shall indemnify and defend District from and against all liability, loss, and costs arising out of or resulting from the acts of Agency, its officers, employees, and agents in the performance of this Contract.

Subject to the limitations of the Oregon Constitution (Article XI, Section 7) and the Oregon Tort Claims Act (ORS 30.260 through 30.300), District shall indemnify and defend Agency from and against all liability, loss, and costs arising out of or resulting from the acts of District, its officers, employees, and agents in the performance of this Contract.

14. Insurance.

☐ Agency and District are self-insured according to the statutory limits set in the State of Oregon for any liability, property, and auto claims. The parties represent and warrant that they have and will maintain adequate funding of this self-insurance to cover any claim that may result from or arise out of this Contract. In addition, Agency is self-insured for its workers' compensation for employees and shall provide benefits as prescribed by the State of Oregon.

OR

☒ At all times while providing services under this Contract, Agency shall maintain in force at Agency's expense insurance coverage at least equal to the value of this Contract and the following insurance coverage(s), as applicable:

- a. Workers' Compensation. As required by ORS 656.017, subject employers shall provide workers' compensation coverage in accordance with ORS Chapter 656 for all subject workers. Agency and all subcontractors of Agency with one or more employees shall have this insurance unless exempt under ORS 656.027. Agencies that are statutory subject employers shall submit a certificate of insurance to District showing proof of coverage.
- b. Professional Liability / Errors & Omissions (E&O). If Agency is providing services that require a state license (including, but not limited to, accounting, architectural, auditing, dental, legal, medical, and psychiatric), then Agency shall maintain professional liability / E&O insurance coverage of at least \$1,000,000 for each claim, incident, or occurrence, and at least \$2,000,000 annual aggregate coverage. This coverage shall provide extended reporting period coverage for claims made within two years after this Contract is completed or otherwise terminated according to its terms.
- c. General Liability. Agency shall maintain general liability insurance coverage of at least \$1,000,000 for each claim, incident, or occurrence, and at least \$2,000,000 annual aggregate coverage.
- d. Motor Vehicle Liability. If Agency is providing services that require Agency to transport District personnel, students, or property, then in addition to any legally required insurance coverage, Agency shall maintain motor vehicle liability insurance of at least \$1,000,000 for each claim, incident, or occurrence.
- e. Additional Requirements. All insurance coverage shall be provided by an insurance company having an A.M. Best rating of at least A- and/or licensed to do business in Oregon. Agency alone is responsible for paying all deductibles and retentions. A cross-liability clause or separation of insureds condition shall be included in all general liability policies required by this Contract. Agency's coverage shall be primary in the event of loss.
- f. Certificate of Insurance. Upon District request, Agency shall furnish to District a current certificate of insurance for each of the above coverages within 48 hours of District request. Each certificate must state the relevant deductible or retention level. For general liability coverage, the certificate must state that District, its agents, officers, and employees are additional insureds with respect to Agency's services provided under this Contract. The certificate must specify an additional insured endorsement, and Agency shall attach a copy of the endorsement to the certificate. If requested by District, Agency shall also provide complete copies of insurance policies to District.

15. Controlling Law; Venue. Any dispute under this Contract or related to this Contract shall be governed by Oregon law, and any litigation arising out of the Contract shall be conducted in courts located in Multnomah County, Oregon.

16. Amendments; Renewal. Any amendments, consents to or waivers of the terms of this Contract shall be in writing and signed by both parties. The parties may renew this Contract by their signed, written instrument.

17. Waiver; Severability. Waiver of any default or breach under this Contract by either party does not constitute a waiver of any subsequent default or a modification of any other provisions of this Contract. If any term or provision of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Contract did not contain the particular term or provision held invalid.

18. Counterparts. The parties may execute this Contract in counterparts, each of which constitutes an original and all of which comprise one and the same Contract. Counterparts may be delivered by electronic means.

19. Entire Agreement. When signed by the authorized representatives of both parties, this Contract and its attached exhibits is their final and entire agreement. As their final expression, this Contract supersedes all prior and contemporaneous oral or written communications between the parties, their agents, and representatives. There are no representations, promises, terms, conditions, or obligations other than those contained herein.

I HAVE READ THIS CONTRACT AND ITS ATTACHED EXHIBITS, IF ANY. I CERTIFY THAT I HAVE THE AUTHORITY TO SIGN AND ENTER INTO THIS CONTRACT ON BEHALF OF THE PARTY I REPRESENT AND AGREE TO BE BOUND BY ITS TERMS.

AGENCY

DISTRICT

Signature

Paul Williams
Senior Financial Operations Manager

Printed Name and Title

Date

Date

COLUMBIA REGIONAL CONTACT:

Melissa Phillips
Columbia Regional Inclusive Services
833 NE 74th Avenue
Portland, Or 97213
503.916.5570

TIN: 93-6000830

Autism Spectrum Disorder

Exhibit A

School District (Agency) subcontracting with Columbia Regional Inclusive Services for Autism, assume the student specific requirements under the Oregon Department of Education Contract. The School District (Agency) shall provide:

1. IEP/IFSP Development:
 - a. Attend IEP/IFSP or other meetings for students with complex needs.
2. Consultation:
 - a. Provide consultation, training, or coaching based on individualized student needs with school teams to support educators, environmental conditions, and ensure access to FAPE.
3. Supplementary Aids and Services:
 - a. Provide consultation on students with complex needs upon including:
 - Curriculum modifications/accommodations
 - Behavior support plans
 - Individualized structure/schedules
 - Customized materials
 - Communication system support
4. Program Modifications and Support for Personnel:
 - a. Provide support for personnel and program modifications.

Columbia Regional Inclusive Services shall provide:

1. Independently or in collaboration with other Regional Inclusive Services contractors, will develop and implement a professional development/coaching/technical assistance plan for districts/programs. These professional development offerings will include information about Autism and support for all students with autism. Annual offerings may include Professional Development in the following areas:
 - a. Support for students who are attending general education classes independently and on track for a general high school diploma.
 - b. Professional Development for general education teachers and providers birth–21.
 - c. Supports and plans for students who are served outside of the general education classroom.
 - d. Professional Development sessions or series regarding supports and plans for students who experience behaviors of concern.
 - e. Other training as requested by districts/programs (these offerings can be combined or separate as district and region sizes allow).

Agency will complete the following contractual agreements:

- Notify Columbia/PPS if indirect will be assessed and if so the amount. Indirect is subtracted from the total amount of the contract;
- Submit quarterly invoices that include financial documentation (expenditure reports, payroll documents, etc.);
- The final invoice must be submitted by July 10, 2027;
- Each child/student who is regionally eligible for ASD will have a signed referral form for Columbia Regional Inclusive Services kept in their district file;
- Students eligible for regional services will be reported on the December 1, 2026 census as regionally eligible.

EXHIBIT B
Reynolds School District
2026-27 Autism Services

Object Code	Account Title	2026-27 Proposed Budget
110	Salaries	\$
121	Substitutes	\$
130	Additional Pay	\$
210	PERS Employer contribution	\$
220	Social Security Administration	\$
231	Workers' Compensation	\$
232	Unemployment Compensation	\$
240	Employee Benefits	\$
	Sub-total (Salaries)	\$
341	Travel: Within District	\$
342	Travel: Outside District	\$
345	Travel: Professional Development	\$
351	Telephone charges	\$
410	Supplies and Materials	\$
	Sub-total (Costs)	\$
690	Grant indirect charges	\$
	Total (Salaries + Costs + Grant Indirect Charges)	\$ <u>374,000</u>

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: National Speech & Debate Association Competition

Type: ☒ Action Item ☐ Report / Presentation

Policy: IICA: Field Trips and Special Events

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☐ Culturally Responsive Teaching | ☐ Professional Development |
-

Summary / Background:

This is the Reynolds High School Speech & Debate Team's first student qualifications to Nationals. Students will have the opportunity to compete against and network with high school students from across the country. These students are school leaders at Reynolds High School, exemplary competitors for their teammates, and will have gained a wealth of public speaking skills that will last them beyond high school graduation.

Previous Board Action:

The Board is responsible for approving all overnight field trips.

Financial Implications:

The total estimated cost is \$9,792.34, to be paid for with district funds, ASB funds, donations, grants, and fundraising.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the National Speech & Debate Association trip for Reynolds High School students as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Field Trip Request for Board Approval

Student Trips Over 150 Miles One-Way or Overnight

Name of Group: Speech & Debate

School: Reynolds High School

Name of Requester: Valerie Schiller

Date Submitted: 5/31/2026

Dates(s) of Trip: 6/13/26 6/20/26

Trip Type: ☒ Activity or Athletic Trip ☐ Educational Trip

Trip Distance/Length: ☒ Over 150 Miles Away ☐ Overnight

Estimated number of students: 4

Number of Chaperones: 2

List of Chaperones:

Valerie Schiller, RHS Speech & Debate Team Coach
Michael Ketsdever, Walt Morey Middle School Teacher

Lodging: Richmond Marriott Short Pump

Total estimated trip cost: \$ 9,792.34.

a. How will the trip be funded?

The trip will be paid for out of Reynolds High School ASB account, based on donations, grants, and fundraising. Chaperones are covered through Reynolds School District. The total cost for chaperones and four students includes flight, airport shuttle, hotel, Nationals entry fees, and team meals for one week.

b. Are there any out of pocket costs for students?

Based on the coach's philosophy that students should not have to pay their own way to Nationals, students who have qualified plus the two supplemental competitors will pay only for their own food and incidentals which are outside team meals. The amount expected is \$200. Should students not be able to pay independently, students will have the opportunity to fundraise within the team.

Describe methods of transportation (school bus, activity van, etc).

Student families will transport students to and from the PDX airport.
Air travel (round trip flights to and from Richmond, Virginia) booked through district Travel.
A shuttle van between the airport and the hotel lodging, and between hotel and competition, booked through district Travel.

What effect does the trip have on other classes or programs?

Students will have completed the school year, so there is no instructional impact from the trip.

Itinerary: list all activities/provide general schedule.

Each student will compete in one event for multiple rounds while the coach will be judging various separate rounds. The second chaperone will be available for supervision and needs students have while the coach is judging rounds.

See the attached competition schedule.

What are the objectives of the trip and how do they relate to the class or school program? How will this trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciations?

To fulfill the Reynolds High School Speech & Debate Team's first student qualifications to Nationals, students will be attending the NSDA National Speech & Debate Association competition in Richmond, Virginia. Students will have a once-in-a-lifetime experience competing against and networking with high school students across the country who have qualified in their respective Speech & Debate events. These qualifying students are school leaders at Reynolds High School, exemplary competitors for their teammates back home, and will have gained a wealth of public speaking skills that will last them beyond high school graduation.

Describe supervision plans to ensure maximum safety for students. Be specific.

Between two chaperones, an adult will always be available for student needs. Throughout the trip, and especially in the evenings and at night, both of the adult chaperones, a male and a female, will be available to the students. Chaperones are both RSD employees. Students will eat meals with the chaperones when check ins will happen with the students. During competition time, students move to rounds independently with a wealth of adult supervision around them, especially Speech & Debate coaches from around Oregon who have a vested interest in keeping Oregon students safe and providing them a successful and confident experience at Nationals. When not competing, students will report to the chaperones how and where their time is spent. Lodging is a hotel block reserved for North Oregon teams, meaning students will be staying with and near fellow student competitors they know from tournaments throughout the year.

Principal Approval: _____ Date: _____

Approved by the School Board ☐ Yes ☐ No Date: _____

Note: This initial request must be submitted and approved 30 days before any commitment can be made or before any money-making activities can be started.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Bond Update

Type: ☒ Action Item ☐ Report / Presentation

Policy: FC: Capital Construction Program

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

This resolution will authorize the superintendent to put the proposed bond package on the November 2026 ballot.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

- A. Motion Made by Board Member:
 - a. I move that Board adopt Resolution 2025-2026-035, a resolution calling a measure election for general obligation bonds and related matters.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



Resolution 2025-2026-035

**A RESOLUTION OF REYNOLDS SCHOOL DISTRICT NO. 7, MULTNOMAH COUNTY, OREGON CALLING
A MEASURE ELECTION FOR GENERAL OBLIGATION BONDS; AND RELATED MATTERS.**

WHEREAS, the Board of Directors (the "Board") of Reynolds School District No. 7, located in Multnomah County, Oregon, (the "District") has determined that a need exists for the District to finance certain capital costs, which will be described in a ballot title to be prepared for the November 2026 election (collectively, the "Project"); and

WHEREAS, in connection with the Project, the District has evaluated the need for safety improvements, including the joint funding of safety improvements with other public and private entities and the funding of safety improvements in accordance with ORS 332.176; and

WHEREAS, the District expects to apply for the Oregon School Capital Improvement Match (the "Match Program"); and

WHEREAS, the District anticipates incurring expenditures (the "Expenditures") to finance the costs of the Project and wishes to declare its official intent to reimburse itself for any Expenditures it may make on the Project from the proceeds of voter-approved general obligation bonds which may be issued as tax-exempt obligations in multiple series; and

WHEREAS, ORS 328.205 subject to voter approval, authorizes the District to issue general obligation bonds to finance capital costs;

NOW, THEREFORE, the Board of Directors of Reynolds School District No. 7, located in Multnomah County, Oregon, resolves as follows:

1. A measure election is hereby called for the purpose of submitting to the electors of the District the question of authorizing general obligation bonds in the name of the District in a principal amount not to exceed \$162,518,500 (the "Bonds"). Bond proceeds will be used to finance the Project.
2. The measure election hereby called shall be held in the District on the 3rd day of November, 2026.
3. The District authorizes the Superintendent, Executive Assistant to the Superintendent / Board Secretary, or designee of either of those officials (each an "Authorized Representative") to prepare a ballot title (the "Ballot Title"), to submit the Ballot Title and explanatory statement, and to execute any documents and take any other action necessary or desirable to facilitate the measure election and to obtain funds through the Match Program, if available. The Authorized Representative shall make the Ballot Title available to the Board of Directors before it is submitted.
4. The Authorized Representative shall cause Form SEL 805 to be submitted to the Election Officer of Multnomah County, Oregon (the "Election Officer") not later than August 14, 2026 (eighty-one (81) days prior to the election date). The Authorized Representative shall also cause Form SEL 803 to be submitted to the Election Officer not later than September 3, 2026 (sixty-one (61) days prior to the election date).
5. The District hereby declares its official intent pursuant to Treasury Regulation Section 1.150-2 to reimburse itself with the proceeds of the Bonds, which may be issued in one or more series, for any of the Expenditures incurred by it prior to the issuance of the Bonds.
6. The law firm of Hawkins Delafield & Wood LLP, is hereby appointed to serve as Bond Counsel with respect to the issuance of the Bonds. Piper Sandler & Co. is hereby appointed to serve as Underwriter or Placement Agent with respect to the issuance of the Bonds.

ADOPTED by the Board of Directors of Reynolds School District No. 7, located in Multnomah County, Oregon this 17th Day of June, 2026.

Reynolds School District No. 7, Multnomah County, Oregon:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk

Alder Elementary:

- Water heater replacement
- Rooftop HVAC replacement
- Updated building system controls
- Updates to community meeting spaces
- Full PA system replacement
- ADA upgrades: accessible parking spaces, sidewalk repair

Davis Elementary:

- New covered play structure
- Roof repairs
- Rooftop HVAC replacement
- Water heater replacement
- Updated building system controls
- Electrical panel replacement
- Updates to community meeting spaces
- New fire alarm system
- Full PA system replacement
- ADA upgrades: accessible parking spaces, sidewalk repairs, additional ramps in parking lot

Glenfair Elementary: Full replacement**Hartley Elementary:**

- Roof replacement
- Rooftop HVAC replacement
- Cafeteria wall repairs
- Water heater replacement
- Updated building system controls
- Updates to community meeting spaces
- Full PA system replacement
- New fire alarm system
- Additional perimeter fencing
- ADA upgrades: sidewalk repairs, replace exterior stairs/ramp

Margaret Scott Elementary:

- Roof recoat
- Rooftop HVAC replacement
- Water heater replacement
- Updated building system controls
- Updates to community meeting spaces
- Full PA system replacement
- New fire alarm system
- Additional perimeter fencing
- ADA upgrades: sidewalk repairs, replace exterior stairs/ramp

Salish Ponds Elementary:

- Roof recoat
- Rooftop HVAC replacement
- Water heater replacement
- Updated building system controls
- Boiler replacement
- Updates to community meeting spaces
- Full PA system replacement
- New fire alarm system
- ADA upgrades: accessible parking spaces, sidewalk repairs

Sweetbriar Elementary:

- New gym floor
- Roof recoat
- Rooftop HVAC replacement
- Gym floor resurfacing
- Water heater replacement
- Updated building system controls
- Boiler replacement
- Updates to community meeting spaces
- New fire alarm system
- Full PA system replacement
- Security fencing
- New door hardware
- ADA upgrades: sidewalk repairs

Woodland Elementary:

- Rooftop HVAC replacement
- Water heater replacement
- Updated building system controls
- Boiler replacement
- Updates to community meeting spaces
- New fire alarm system
- Full PA system replacement
- ADA upgrades: repair/replace sidewalks

HB Lee Middle School:

- Restroom upgrades
- Water pipe and water heater replacement
- Plumbing fixture replacement
- Rooftop HVAC replacement
- Updated building system controls
- Boiler replacement
- Updates to community meeting spaces
- Full PA system replacement
- ADA upgrades: accessible parking spaces, sidewalk repairs, new ADA ramps in parking lot

Reynolds Middle School:

- New roof
- Restroom upgrades
- Water heater replacement
- Plumbing fixture replacement
- Rooftop HVAC replacement
- Updated building system controls
- Electrical panel replacement
- Updates to community meeting spaces
- New fire alarm system
- Full PA system replacement
- ADA upgrades: sidewalk repairs, new exterior ADA ramps

Walt Morey Middle School:

- Roof recoat
- Rooftop HVAC replacement
- Water heater replacement
- Updated building system controls
- Boiler replacement
- Updates to community meeting spaces
- New fire alarm system
- Full PA system replacement
- ADA Upgrades: sidewalk repairs

Reynolds High School:

- Restroom upgrades
- Water heater replacement
- Plumbing fixture replacement
- New boiler
- Rooftop HVAC replacement
- Updated building system controls
- Updates to community meeting spaces
- Athletics updates: new turf field, new bleachers
- New fire alarm system
- Full PA system replacement
- ADA Upgrades: accessible paths to parking lots and to fields, sidewalk repairs

Reynolds Learning Academy:

- Water heater replacement
- New boiler
- Rooftop HVAC replacement
- Updated building system controls
- New fire alarm system
- Full PA system replacement
- ADA upgrades: sidewalk repairs

To: Board of Directors

From: Frank Caropelo, Budget Officer

Subject: Resolution Authorizing the Transfer of Expenditure Appropriations in the 25-26 Budget

Type: ☒ Action Item ☐ Report / Presentation

Policy: DBK Budget Transfer Authority

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

As required by ORS 294.463, the District School Board must approve appropriation transfers between categories. This resolution seeks to transfer funds in 200 Special Revenue Fund and 300 Debt Service Fund:

Special Revenue Fund (200): This transfer is necessary due to higher expenditures in Purchased Services than initially anticipated.

- Function 2000 – Support Services decrease appropriation by (\$1,850,000)
- Function 3000 – Enterprise and Community Services increase appropriation by \$750,000, which primarily reflects a change in the spending plan for after school program contracted services.
- Function 4000 – Facilities Acquisition and Construction increase appropriation by \$1,100,000 to properly categorize new funding assigned to capital projects related to the cooling tower, cosmetology program, and dental program.

Debt Service Fund (300): This transfer is necessary due to finalizing after budget adoption the debt schedule for refunding GO bonds.

- Function 5110 – Support Services increase appropriation by \$2,500,000
- Function 7000 – Reserved for Next Year decrease appropriation by (\$2,500,000)

Previous Board Action:

The Board adopted the 2025-26 budget with Resolution 2024-2025-038 and approved an appropriation transfer with Resolution 2025-2026-020.

Financial Implications:

This budget transfer does not increase the expenditures overall, but transfers authority between categories. Oregon local budget laws require the Board to review and pass by resolution any appropriation transfers between categories. Without this resolution, the district would be in violation of appropriation authority.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board adopt Resolution 2025-2026-036, a resolution transferring appropriation of \$1,850,000 within the Special Revenue Fund and \$2,500,000 in the Debt Service Fund.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion



Reynolds School District No. 7
Resolution 2025-2026-036
Motion to Approve Appropriation Transfer

RECITALS

- A. The Board of Directors of Reynolds School District No. 7 adopted the 2025-26 Budget through Resolution 2024-2025-037 based on assumptions and information known at that time, and amended through Resolution 2025-2026-020; and
- B. Oregon Local Budget Law, ORS 294.463, allows transfers of funds within funds or between funds after adoption under prescribed guidelines, and
- C. Board Policy DBK Budget Transfer Authority establishes the guidelines for appropriation transfers, and
- D. This appropriation transfer adjusts the budget to align with current projections. Budget changes include the following components:

Special Revenue Fund (200)

- Function 2000 – Support Services decrease appropriation by (\$1,850,000)
- Function 3000 – Enterprise and Community Services increase appropriation by \$750,000
- Function 4000 – Facilities Acquisition and Construction increase appropriation by \$1,100,000

This transfer is necessary due to greater expenditures in Purchased Services than initially anticipated for grant programs and capital projects.

Debt Service Fund (300)

- Function 5110 – Support Services increase appropriation by \$2,500,000
- Function 7000 – Reserved for Next Year decrease appropriation by (\$2,500,000)

This transfer is necessary due to finalizing after budget adoption the debt schedule for refunding GO bonds.

- E. This resolution is to enable the Board to approve the appropriation transfer for Fiscal Year 2025-26.
- F. The Superintendent recommends approval of this resolution.

RESOLUTION

BE IT RESOLVED that the Board of Directors of Reynolds District No. 7, Multnomah County, Oregon, pursuant to ORS 294.456, hereby transfers \$1,850,000 within Special Revenue Fund appropriations and \$2,500,000 within Debt Service Fund appropriations in the budget for the fiscal year beginning July 1, 2025.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Suspension of Policy DBDB: Fund Balance

Type: ☒ Action Item ☐ Report / Presentation

Policy: BF: Policy Development; DBDB: Fund Balance

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|---|
| ☐ Marginalized Students | ☐ Student and Staff Wellness |
| ☐ Culturally Responsive Teaching | ☐ Professional Development |
-

Summary / Background:

Board Policy DBDB establishes the district's requirements regarding the maintenance of an ending fund balance. The policy was adopted to promote fiscal stability and ensure adequate reserves are available for cash flow needs, emergencies, and unforeseen expenditures.

Due to current financial circumstances, including state funding, enrollment changes, and rising operational costs, the 2025-26 ending fund balance is below the required 5%.

Previous Board Action:

The Board is responsible for the adoption of all district policies.

Financial Implications:

The ending fund balance will be below 5%.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board suspended the 5% ending fund balance requirement in policy DBDB for the 2025-26 fiscal year.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



Code: DBDB
Adopted: 6/08/11
Revised/Readopted: 2/08/12; 6/14/17; 8/28/24
Orig. Code: DBDB

Fund Balance

The Board recognizes its responsibility to establish an unrestricted fund balance in an amount sufficient to:

1. Protect the district from unnecessary borrowing in order to meet cash-flow needs;
2. Provide prudent reserves to meet unexpected emergencies and protect against catastrophic events;
3. Meet the uncertainties of state and federal funding; and
4. Help ensure a district credit rating that would qualify the district for lower interest costs and greater marketability of bonds that may be necessary in the construction and renovation of school facilities.

Consequently, the Board directs the superintendent to manage the currently adopted district budget in such a way to ensure an ending fund cash balance of at least 5 percent of total adopted revenues.

In determining an appropriate unrestricted fund balance, the Board will consider a variety of factors with potential impact on the district's budget including the predictability and volatility of its expenditures¹; the availability of resources in other funds as well as the potential drain upon general fund resources from other funds²; liquidity³; and designations⁴. Such factors will be reviewed annually.

END OF POLICY

Legal Reference(s):

[ORS 294.311\(18\)](#)

[ORS 294.398](#)

[ORS 332.107](#)

¹ Higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile.

² The availability of resources in other funds may reduce the amount of unrestricted fund balance needed in the general fund, just as deficits in other funds may require that a higher level of unrestricted fund balance be maintained in the general fund.

³ The disparity between when financial resources actually become available to make payments and the average maturity of related liabilities may require that a higher level of resources be maintained.

⁴ The need to maintain a higher level of unrestricted fund balance to compensate for any portion of unrestricted fund balance already designated for a special purpose.

To: Board of Directors

From: Frank Caropelo, Budget Officer

Subject: Resolutions to Adopt the 2026-27 Budget, Make Appropriations, and Declare and Categorize Taxes

Type: ☒ Action Item ☐ Report / Presentation

Policy: DBH: Budget Adoption Procedures

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

As required by ORS 294.456, the District School Board must annually enact resolutions to adopt the budget; make appropriations for each fund for which expenditures are budgeted; and declare, categorize, and impose the tax rate or amount of each levy.

To better meet Local Budget Law requirements, the 5% required fund balance has been changed from “appropriated” to “unappropriated.” Appropriated means that the district has the authority to expend funds for the purpose listed.

The 5% fund balance, or any amount reserved for a future year, is not intended to be spent and therefore is not appropriated. These funds were included in the total fund amounts for the approved budget resolutions. They are separated out as “unappropriated funds” for the adopted resolution.

To offset the \$172,629 net increase to Fund 100 expenses, we have included a new estimated increase in Intermediate Revenue of \$400,000, which is from savings in contracted services with MESD. This additional revenue of \$400,000 less the additional expenses of \$172,629 resulted in a decrease to the revenue hold by \$227,371.

The addition of revenue to the general fund increased the ending fund balance to reflect the requirement to hold 5% of budgeted revenue (total resources before adding beginning fund balance).

The recommended amendments to Fund 200 did not require revenue adjustments.

Previous Board Action:

The Board annually adopts the budget, makes appropriations, and declares, imposes, and categorizes taxes in accordance with district and state policies.

Financial Implications:

Oregon local budget laws require the Board to hold a public hearing prior to adopting the annual budget. The budget must be approved before July 1; there is no provision in law for adopting the budget after June 30, which would prevent the district from expending funds for any purpose.

Motion 1:

- A. Motion Made by Board Member:
 - a. I move that the Board adopt Resolution 2025-2026-037, a resolution adopting the budget for fiscal year 2026-27 in the sum of \$252,063,173, which is appropriated for the purposes listed in the resolution.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Motion 2:

- A. Motion Made by Board Member:
 - a. I move that the Board adopt Resolution 2025-2026-038, a resolution declaring, imposing, and categorizing taxes for fiscal year 2026-27.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



Reynolds School District No. 7

Resolution 2025-2026-037

Motion to Adopt Budget and Appropriate of Funds

June 17, 2026

WHEREAS, Oregon Local Budget Law requires school districts to adopt a budget authorizing expenditures for each fiscal year; and

WHEREAS, the Budget Committee held a public hearing to gain public input on the proposed budget and subsequently approved the 2026-27 Budget; and

WHEREAS, the Board of Directors approved changes to the Approved Budget within the legal limitations allowed following a public hearing on the 2026-27 Approved Budget; and

WHEREAS, the Board desires to adopt the 2026-27 Budget as amended and appropriate expenditures for the 2026-27 fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Reynolds District No. 7 to adopt the 2026-27 Budget as amended in the total sum of \$252,063,173, said budget being on file in the District's Administrative Offices; and

BE IT FURTHER RESOLVED by the Board of Directors of the Reynolds School District No 7 that the requirements for the fiscal year beginning July 1, 2026 are hereby appropriated as follows:

100 General Fund		Approved Budget	Proposed Change	Adopted Budget
1000	Instruction	\$ 97,621,499	\$ 0	\$ 97,621,499
2000	Support Services	58,047,876	158,000	58,205,876
3000	Community Services	307,849	0	307,849
5110	Long-Term Debt Service	200,000	0	200,000
5200	Transfer of Funds	1,290,000	0	1,290,000
7000	Ending Fund Balance	8,070,910	- 8,070,910	0
Total Appropriated		\$ 165,538,134	\$ - 7,912,910	\$ 157,625,224
Total Unappropriated			8,085,539	8,085,539
Total General Fund		\$ 165,538,134	\$ 172,629	\$ 165,710,763

200 Special Revenue Funds		Approved Budget	Proposed Change	Adopted Budget
1000	Instruction	\$ 17,233,648	\$ 0	\$ 17,233,648
2000	Support Services	25,967,202	-1,502,709	24,464,493
3000	Community Services	9,682,666	0	9,682,666
4000	Capital Projects	0	1,502,709	1,502,709
Total Special Revenue Funds		\$ 52,883,516	\$ 0	\$ 52,883,516

300 Debt Service Funds		Approved Budget	Proposed Change	Adopted Budget
5110	Long-Term Debt Service	\$ 27,073,792	\$ 0	\$ 27,073,792
7000	Ending Fund Balance	3,440,000	- 3,440,000	0
Total Appropriated		\$ 30,513,792	\$ - 3,440,000	\$ 27,073,792
Total Unappropriated			3,440,000	3,440,000
Total Debt Service Funds		\$ 30,513,792	\$ 0	\$ 30,513,792

400 Capital Project Funds		Approved Budget	Proposed Change	Adopted Budget
4000	Capital Projects	\$ 1,529,252	\$ 0	\$ 1,529,252
5110	Long-Term Debt Service	1,425,850	0	1,425,850
Total Capital Project Funds		\$ 2,955,102	\$ 0	\$ 2,955,102

Total Appropriated Funds		\$ 251,890,544	\$ - 11,352,910	\$ 240,537,634
Total Unappropriated Funds		0	11,525,539	11,525,539
Total All Funds		\$ 251,890,544	\$ 172,629	\$ 252,063,173

Signed:

Attest:

Michael Reyes
Chair, Reynolds School Board of Directors

Frank Caropelo
Superintendent / Clerk



Reynolds School District No. 7
Resolution 2025-2026-038
Motion to Adopt Levying Taxes

June 17, 2026

WHEREAS, Oregon Law requires school districts to declare and categorize taxes annually; and

WHEREAS, the Board has adopted the 2026-27 Budget in the sum of \$252,063,173 including property tax revenues; and

WHEREAS, the Board desires to declare, impose, and categorize taxes for Fiscal Year 2026-27 as allowed by law.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of Reynolds School District declares the permanent tax rate to be \$4.4626 per \$1,000 of assessed valuation to be levied upon the taxable property within the District; and

BE IT FURTHER RESOLVED that the tax of \$15,400,841 be levied upon all taxable property and categorized as education within the District to retire a portion of the District's long-term debt obligation, and the amounts are declared and categorized as follows:

Levy Within Tax Base (Permanent Rate)	\$4.4626
Levy for Bonded Debt (excluded from all limitations)	\$15,400,841

Effective Date: July 1, 2026

Passed and Adopted by the Reynolds School Board this 17th Day of June 2026.

Signed:

Attest:

Michael Reyes
Chair, Reynolds School Board of Directors

Frank Caropelo
Superintendent / Clerk

To: Board of Directors

From: Shaunice Silas, Managing Operations Officer

Subject: OSEA Memorandum of Agreement: Exempt Positions

Type: ☒ Action Item ☐ Report / Presentation

Policy: BBA: Board Powers and Duties

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|---|
| ☐ Marginalized Students | ☐ Student and Staff Wellness |
| ☐ Culturally Responsive Teaching | ☐ Professional Development |
-

Summary / Background:

This Memorandum of Agreement between Reynolds School District and the Oregon School Employees Association (OSEA) Chapter 37 outlines the addition of exempt positions to the OSEA collective bargaining agreement. These positions are budgeted accounting positions that will be reclassified from Reynolds Administrative Agreement positions to OSEA classified exempt positions. Operationally, these positions are essential to the day to day operations of Financial Services and meeting the district's financial reporting requirements.

Previous Board Action:

The Board is responsible for final approval of all collective bargaining agreements and MOAs with bargaining groups.

Financial Implications:

There will be minimal financial impact from reclassifying these positions as the proposed salary scale is comparable to the existing salaries, the calendar days are the same, and the benefit package is similar in cost.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the Memorandum of Agreement regarding the addition of exempt positions in the OSEA collective bargaining unit.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

MEMORANDUM of AGREEMENT
Between
Reynolds School District #7
And
Oregon School Employees Association Reynolds Chapter 37

This Memorandum of Agreement (“MOA”) is entered into by and between Reynolds School District (“District”) and the Oregon School Employees Association Reynolds Chapter 37 (“Association”). The District and Association are parties to a collective bargaining agreement (“CBA”) with effective dates of July 1, 2024–June 30, 2027.

RECITALS

The operational needs of the District’s finance department necessitate the need of exempt employees. The parties' intent is to codify exempt status in the CBA and agree to the recognition of two new classifications as exempt employees.

TERMS OF MEMORANDUM OF AGREEMENT

1. The parties agree to add the following provisions to Article 11 – Work Time:

11.I Exempt Employees

1. The District may hire employees who are considered exempt employees (“classified exempt”) under state and federal wage and hour laws. Employees in exempt positions shall retain all rights under the Collective Bargaining Agreement unless otherwise specified.
2. Provisions of the collective bargaining agreement concerning hourly wage are specifically not applicable to classified exempt. Classified Exempt, by definition, are exempt from all overtime and compensatory time provisions as outlined in Article 8.L and Article 8.M. Provisions in Article 11 regarding minimum pay work schedule, as well as provisions outlined for non-exempt employees pertaining to breaks and meal periods shall not apply to classified exempt. Additionally, Article 14.I Reduction of Hours shall not apply to classified exempt.
3. Classified exempt are expected to fulfill the duties of their position regardless of the number of hours worked and are typically expected to be available during the District’s standard business hours. The District recognizes the value of maintaining a sustainable workload and will make reasonable efforts to ensure that assignments and expectations are consistent with employees’ classifications, responsibilities, and available resources.
4. Classified exempt employees shall receive twenty (20) paid non-contract days prorated and front loaded.
 - a. Actual use of non-contract days will be worked out between the supervisor and the employee that best fits the work schedule of the District. Requests shall not be arbitrarily denied
 - b. Classified exempt employees with unused non-contract days must submit a plan by June 30 of the current contract year to their supervisor and to Human

Resources to use them by the second Monday of August of the new contract year.

- c. Non-contract days are prorated to the actual work year based on start or end date when not employed for the full work year.

2. Appendix B shall now include the following wage schedule for exempt employees:

2026-2027 Classified Exempt Salary Schedule (includes Steps 1 & 2)			
Step	Exempt 1 (E1)	Exempt 2 (E2)	Exempt 3 (E3)
1	\$71,000.00	\$83,000.00	\$98,000.00
2	\$73,840.00	\$86,320.00	\$101,920.00
3	\$76,794.00	\$89,773.00	\$105,997.00
4	\$79,865.00	\$93,364.00	\$110,237.00
5	\$83,060.00	\$97,098.00	\$114,646.00
6	\$86,382.00	\$100,982.00	\$119,232.00
7	\$89,838.00	\$105,021.00	\$124,001.00

3. The parties agree to the creation of the ‘Accounting Analyst III’ classification with a wage placement of E3 and the ‘Accountant I’ classification with a wage placement of E1. Both positions shall be placed in the “Other Positions (No Bumping to Other Positions Within this Group)” in Appendix A.
4. Any provision of the parties’ CBA not expressly modified by this MOA shall remain in full force and effect.
5. Any disputes regarding an alleged violation or the interpretation or application of this agreement shall be resolved pursuant to the grievance procedure in the CBA between the parties.
6. This MOU shall become effective upon signature of the parties and ratification by OSEA members if OSEA requires ratification.

For OSEA

For Reynolds School District

_____ OSEA Chapter 37 President	_____ Date	_____ Date
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_____ OSEA Field Representative	_____ Date	_____ Date
------------------------------------	---------------	---------------

To: Board of Directors

From: Shaunice Silas, Managing Operations Officer

Subject: OSEA Memorandum of Agreement: SB 968

Type: ☒ Action Item ☐ Report / Presentation

Policy: BBA: Board Powers and Duties

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|---|
| ☐ Marginalized Students | ☐ Student and Staff Wellness |
| ☐ Culturally Responsive Teaching | ☐ Professional Development |
-

Summary / Background:

This Memorandum of Agreement between Reynolds School District and the Oregon School Employees Association Reynolds Chapter 37 outlines the changes to Bureau of Labor and Industries (BOLI) requirements regarding the recoup of employer overpayments made to employees after the passing of Senate Bill 968. SB 968 expanded the legal parameters for recovering wage overpayments to employees for all public agencies.

Previous Board Action:

The Board is responsible for final approval of all agreements with bargaining groups.

Financial Implications:

There will be minimal financial impact to the district as RSD already has procedures in place for employees to repay overpayments.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the Memorandum of Agreement regarding SB 968 between Reynolds School District and OSEA Chapter 37.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

MEMORANDUM of AGREEMENT
Between
Reynolds School District #7
And
Oregon School Employees Association Reynolds Chapter 37

This Memorandum of Agreement is entered into by and between the Reynolds School District #7 (“District”) and the Oregon School Employees Association Reynolds Chapter 37 (“Association”). The District and Association are parties to a collective bargaining agreement (“CBA”) with effective dates of July 1, 2024– June 30, 2027.

RECITALS

Senate Bill (SB) 968 was signed into law, becomes effective Jan. 1, 2026, and provides for changes to Bureau of Labor and Industries (BOLI) requirements regarding the recoup of employer overpayments made to employees.

TERMS OF MEMORANDUM OF AGREEMENT

1. Prior to the deduction of any overpayment, the District shall provide a written statement itemizing the overpayment amounts, all evidence used to determine the error, and purpose of the deduction in accordance with state and federal law to the subject employee at least thirty (30) calendar days prior to the deduction. This notice shall include the employee’s right to request an extension pursuant to subsequent provisions of this MOA and allow for an opportunity to meet with the District regarding the deduction(s).
 - a. Should an employee dispute the deduction in writing to the District prior to the deduction, the District shall meet with the employee and no deduction will be made until the dispute is resolved or at least thirty (30) days after the District has met with the employee, whichever is sooner.
2. Minor errors, which are defined as payroll errors that result in gross pay being incorrect by five percent (5%) or less of normal correct gross pay, may generally be paid or repaid with the next paycheck following discovery. Upon request and notice prior to deduction, the employee shall receive up to two (2) additional months for repayment. Upon mutual agreement, and under extenuating circumstances, other payment plans may be reached.
3. When major errors occur, which are defined as payroll errors that result in gross pay being greater than five percent (5%) of normal correct gross pay or accumulates to more than five percent (5%) of a single month’s normal gross pay the employee will be

notified immediately upon discovery if the District intends to recover major errors. Repayment terms will be mutually agreed upon between the District and the employee. Such repayment terms shall not exceed monthly amounts larger than specified in provision 2 above, unless mutually agreed. If no repayment terms are reached within thirty (30) days of notice, the District may deduct up to five percent (5%) of the employee's monthly gross pay until such time the error is recouped.

4. Payroll errors will not require repayment if they occurred more than three hundred sixty four (364) calendar days prior to discovery. Recurring errors will only require repayment for the 364-calendar day period preceding discovery.
5. The above provisions do not apply to acts of fraud or acts of commission. In cases of fraud/acts of commission, the District shall recoup overpayments in accordance with state and federal law.
6. Any provision of the parties' CBA not expressly modified by this MOA shall remain in full force and effect.
7. Any disputes regarding an alleged violation or the interpretation or application of this agreement shall be resolved pursuant to the grievance procedure in the CBA between the parties.
8. This MOA shall become effective upon signature of all parties.

For OSEA Reynolds Chapter 37

For Reynolds School District #7

_____	Date	_____	Date
Chapter President			
_____	Date	_____	Date
OSEA Field Representative			

To: Board of Directors

From: Michael Reyes, Board Chair

Subject: Superintendent Evaluation

Type: ☒ Action Item ☐ Report / Presentation

Policy: CBG: Evaluation of the Superintendent

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

The Superintendent's evaluation for the 2025-2026 school year consisted of five Superintendent Professional Standards and six goals based on the Board's five-year goals.

Previous Board Action:

The Board evaluates the Superintendent annually.

Financial Implications:

Not Applicable

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the Superintendent's 2025-2026 evaluation as reviewed in Executive Session.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Board Discussion and Reports

Type: ☐ Action Item ☒ Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

- A. Individual Board Member Reports or Announcements
- B. Upcoming Board Meetings
 - a. Board Business Meeting: July 1, 2026
- C. Board Discussion

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Adjournment of Meeting

Type: ☐ Action Item ☒ Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: June 17, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| ☒ Marginalized Students | ☒ Student and Staff Wellness |
| ☒ Culturally Responsive Teaching | ☒ Professional Development |
-

Summary / Background:

The Board Chair will adjourn the meeting.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable