



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

**Reynolds School District
Board of Education Business Meeting**

September 25, 2024

6:00 PM

Building I, Edgefield Campus

2408 SW Halsey Street

Troutdale, Oregon 97060

I.	5:30p - Executive Session	3
	The Reynolds School Board and the Superintendent will recess into Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel and ORS 192.660(2)(d) Negotiations. Executive Session is closed to the public.	
II.	6:00p - Call to Order	4
	A. Roll Call	
	B. Consider Approval of the September 25, 2024 Agenda	
	C. Pledge of Allegiance	
	D. Land Acknowledgement	5
	E. Mission and Vision	6
III.	6:10p - Recognition	7
	A. Resolution 2024-2025-003 National Principals Month	8
	B. Resolution 2024-2025-004 Indigenous Peoples' Day	9
	C. Resolution 2024-2025-005 National Bullying Prevention Month	10
	D. Resolution 2024-2025-006 National School Lunch Week	11
	E. Resolution 2024-2025-007 School Custodian Recognition	12
	F. Resolution 2024-2025-008 National Coming Out Day	13
IV.	6:30p - Student Reporters	14
V.	6:35p - Public to be Heard	15
	Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.	
VI.	6:55p - Bargaining Group Updates	16
VII.	7:05p - Presentation to the Board	
	A. Summer School Review	17
	B. Revised Board Goals	29
VIII.	7:25p - Superintendent's Reports	45
	A. Announcements/Reports	
	B. Financial Report	46

	C. Enrollment Report	47
IX.	7:40p - Consent Agenda	51
	A. Approval of Personnel Order	
	B. Approval of Prior Meeting Minutes	53
	C. Calendar for the 2025-2026 Budget	57
	D. Intergovernmental Agreements	
	i. IGA with Portland State University for Senior Inquiry	59
	ii. IGA with City of Gresham for Youth Violence Prevention Program	76
	iii. IGA with Multnomah County Health Department for Sexual Health Instruction	82
	iv. IGA with Multnomah County for Open School	91
	E. RLA MYC Forest Ecology Field Trip to the Olympic National Forest	105
	F. Whole Kids Garden Grant Agreement for Margaret Scott Elementary	115
	G. Resolutions	121
	i. Resolution 2024-2025-003 National Principals Month	
	ii. Resolution 2024-2025-004 Indigenous Peoples' Day	
	iii. Resolution 2024-2025-005 National Bullying Prevention Month	
	iv. Resolution 2024-2025-006 National School Lunch Week	
	v. Resolution 2024-2025-007 School Custodian Recognition	
	vi. Resolution 2024-2025-008 National Coming Out Day	
X.	7:45p - Action Items	
	A. Revised Board Goals	122
	B. Superintendent Evaluation Goals for 2024-2025	124
XI.	7:55p - Board Announcements and Discussion	142
	A. Individual Board Members - Announcements and Reports	
	B. Upcoming Board Meetings	
XII.	8:05p - Adjourn	143



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Executive Session

Type: Action Item Report / Presentation

Policy: BDC: Executive Session

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

The Reynolds School Board and the Superintendent will meet in Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel and ORS 192.660(2)(d) Negotiations. Executive Session is closed to the public.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors
From: Frank Caropelo, Superintendent
Subject: Call to Order
Type: Action Item Report / Presentation
Policy: BDDF: Conduct of Board Meetings
Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- Marginalized Students
- Student and Staff Wellness
- Culturally Responsive Teaching
- Professional Development

Roll Call:

- Position 1: Director Aaron Muñoz
- Position 2: Vice Chair Joyce Rosenau
- Position 3: Chair Michael Reyes
- Position 4: Director Cayle Tern
- Position 5: Director Patty Carrera
- Position 6: Director Ana Gonzalez Muñoz
- Position 7: Director Francisco Ibarra

Motion to Approve Agenda:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the September 25, 2024 agenda as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Pledge of Allegiance

Land Acknowledgement

Mission and Vision

Land Acknowledgement

We respectfully acknowledge that the land on which we are gathering today is the traditional homeland of a diverse array of indigenous tribes and bands. Multnomah County rests on traditional village sites of the Multnomah, Wasco, Cowlitz, Kathlamet, Clackamas, Bands of Chinook, Tualatin, Kalapuya, Molalla, and many other tribes who made their homes along the Columbia River, creating communities and summer encampments to harvest and use the plentiful natural resources of the area. Multnomah County is now home to a vibrant indigenous community representing over 400 different tribal nations.

We recognize Indigenous peoples as the traditional stewards of this land and acknowledge the enduring relationship between the land and the people since time immemorial. We make this acknowledgement to open a space of recognition, inclusion, and respect for our sovereign tribal partners and all indigenous students, families, and staff in our community.

mission:

We lead with equity to educate and support all students to graduate with the skills and confidence to thrive.

vision:

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Recognition

Type: Action Item Report / Presentation

Policy: KAA: Community Relations

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- Marginalized Students
 - Student and Staff Wellness
 - Culturally Responsive Teaching
 - Professional Development
-

Summary / Background:

The Board will read the following resolution:

- A. Resolution 2024-2025-003 National Principals Month
- B. Resolution 2024-2025-004 Indigenous Peoples' Day
- C. Resolution 2024-2025-005 National Bullying Prevention Month
- D. Resolution 2024-2025-006 National School Lunch Week
- E. Resolution 2024-2025-007 School Custodian Recognition
- F. Resolution 2024-2025-008 National Coming Out Day

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



Resolution 2024-2025-003

Proclaiming the Celebration of National Principals Month

WHEREAS, the Reynolds School Board will declare the month of October 2024 as "National Principals Month" in coordination with the efforts of the National Association of Elementary School Principals, the American Federation of School Administrators, and the National Association of Secondary School Principals, working with the U.S. Congress, to designate "National Principals Month" and resolutions thereof;

WHEREAS, the vision, dedication, and determination of a principal provides the mobilizing force behind any school reform effort;

WHEREAS, principals are expected to be educational visionaries, instructional leaders, assessment experts, disciplinarians, community builders, public relations experts, budget analysts, facility managers, special programs administrators, and guardians of various legal, contractual, and policy mandates and initiatives, as well as being entrusted with the education and development of young people, the most valuable resource;

WHEREAS, principals will play a vital role in the successful implementation of the Every Student Succeeds Act (ESSA);

WHEREAS, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, develop mission statements, set performance goals and objectives for schools to achieve educational excellence, and work with other school leaders to create spaces of safety and inclusion;

WHEREAS, the Reynolds School Board honors such exemplary elementary and middle level public, private, and independent school leaders committed to serving students from prekindergarten to grade eight (pre-K-8) in their profession;

WHEREAS, the Reynolds School Board recognizes outstanding middle level and high school principals who have succeeded in providing high-quality learning opportunities for students, as well as their exemplary contributions to the profession;

WHEREAS, to honor and recognize the contribution of all school principals and assistant principals at all grade levels to the success of students in Oregon elementary and secondary schools, and to encourage residents of Oregon to observe "National Principals Month" with appropriate ceremonies and activities that promote awareness of school leadership's role in ensuring that every child has access to a high-quality education.

NOW, THEREFORE, BE IT RESOLVED that in honor of the service of all elementary, middle level, and high school principals, and to recognize the importance of their school leadership so that every child has access to a high-quality education, and to celebrate school leader accomplishments, the month of October 2024 is hereby designated in Oregon to be "National Principals Month."

Adopted this 25th day of September 2024.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk



Resolution 2024-2025-004

Proclaiming the Second Monday of October as Indigenous Peoples' Day

WHEREAS, the Reynolds School Board of Education recognizes that the Indigenous Peoples of the lands that would later become known as the Americas have occupied these lands since time immemorial; and

WHEREAS, the Board values the daily contributions made to our community through Indigenous Peoples' knowledge, labor, technology, science, philosophy, arts, and the deep cultural contribution that has substantially shaped our district; and

WHEREAS, the Board has established that each and every student is to be celebrated and appreciated for the distinct and vibrant contributions made by sharing cultures, language, ideas, beliefs, and values within a school community; and

WHEREAS, the Board recognizes the fact that the Reynolds School District is built upon the homelands, villages, and traditional use areas of the Multnomah and Clackamas Chinookan of this region, without whom the building of the District would not be possible; and

WHEREAS, The Reynolds School District ("District"), through its Equity Policy, is committed to creating welcoming school environments and recognizing diversity and appreciation of culture, class, language, ethnicity, and other differences; and

WHEREAS, the District promotes closing the opportunity gap for Indigenous Peoples and eliminating the racial achievement gap and disproportionality in all aspects of education.

WHEREAS, the idea of Indigenous Peoples' Day was first proposed in 1977 by a delegation of Native Nations to the United Nations; and

WHEREAS, the Oregon American Indian/Alaska Native State Plan mandates that the public schools of our District teach about the native history, culture, contemporary lives, and governments of the Indigenous peoples of the Americas, with special emphasis on those from Oregon and across the Pacific Northwest.

NOW, THEREFORE, BE IT RESOLVED that the Reynolds School Board of Directors proclaims every second Monday of October, as Indigenous Peoples' Day. The District shall encourage staff to utilize the second Monday in October to reflect upon the ongoing struggles of the Indigenous Peoples of this land, to celebrate the thriving cultures and values of the Indigenous Peoples of our region, and to stand in solidarity with Indigenous Peoples elsewhere.

The ongoing struggles and achievement of Indigenous Peoples contribute profoundly to the culture and community of the District. The District acknowledges the contributions and reaffirms its ongoing commitment to building awareness and an inclusive society.

Adopted this 25th day of September 2024.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk



Resolution 2024-2025-005

Proclaiming the Celebration of National Bullying Prevention Month

WHEREAS, National Bullying Prevention month is a campaign in the United States founded in 2006 by PACER’s National Bullying Prevention Center. The campaign is held during the month of October and unites communities nationwide to educate and raise awareness of bullying prevention. Initially held the first week of October, the event was expanded to the entire month in 2010.

WHEREAS, over the last year, schools throughout the US have experienced a frightening increase in bullying and acts of hate; and

WHEREAS, bullying directly affects a student’s ability to learn. Students who are bullied often do not want to go to school. They often find it difficult to concentrate, show a decline in grades, and lose self-esteem, self-confidence, and self-worth; and

WHEREAS, bullying occurs in neighborhoods, playgrounds, schools, and online through technology; and

WHEREAS, various researchers have concluded that bullying is the most common form of violence, affecting millions of American children and adolescents annually; and

WHEREAS, bullying is a community wide issue that must no longer be ignored or thought of as a rite of passage. Students, parents, and educators all have a role in addressing bullying situations and changing school culture; and

WHEREAS, we affirm our commitment to a safe and affirming space by recognizing National Bullying Prevention Month;

WHEREAS, Reynolds School District, through its Every Student Belongs policy, is committed to creating a high quality educational experience free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin;

NOW, THEREFORE, BE IT RESOLVED that the Reynolds School Board recognizes the month of October as National Bullying Prevention Month.

Adopted this 25th day of September 2024.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk



Resolution 2024-2025-006

Proclaiming the Celebration of National School Lunch Week

WHEREAS, in 1946, then-President Harry Truman signed the National School Lunch Act;

WHEREAS, the National School Lunch Program is now the largest federal child nutrition program;

WHEREAS, on October 9, 1962, Congress, by joint resolution, designated the week beginning the second Sunday in October each year as "National School Lunch Week;"

WHEREAS, October 14-18, 2024 is designated National School Lunch Week;

WHEREAS, approximately 30 million students nationwide are served daily meals through the National School Lunch Program;

WHEREAS, 95% of students nationwide are enrolled in schools participating in the National School Lunch Program;

WHEREAS, the National School Lunch Program is dedicated to the health and well-being of our nation's children and has served our country for more than 60 years through advanced practices and nutrition education;

WHEREAS, the nutrition staff across the Reynolds School District serve approximately 3,082 breakfasts and 5,583 lunches each day;

WHEREAS, every Reynolds School District student enrolled in our schools and charters receive breakfast and lunch at no cost under the Community Eligibility Provision (CEP) meal service through the National School Lunch Program;

WHEREAS, the Reynolds School District celebrates and recognizes events and activities promoting the benefits of the National School Lunch Program;

NOW, THEREFORE, BE IT RESOLVED that the Reynolds School District publicly thanks the Nutrition Services staff and the staff at each school for providing an excellent School Nutrition program for our school district.

BE IT FURTHER RESOLVED that Reynolds School District Board of Education proclaims the district will celebrate National School Lunch Week from October 14-18, 2024.

Adopted this 25th day of September 2024.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk



Resolution 2024-2025-007

Proclaiming the Celebration of National School Custodian Appreciation Day

WHEREAS, Custodians are setting a professional example of positive adult behavior, fostering positive relationships with staff and students, and showing a friendly, smiling face to light up a students' day;

WHEREAS, Custodians are the "eyes and ears" on the school campus, often the only person making the rounds, inside and outside the building, aware of anything or anyone out of the ordinary, assuring that doors are secure, that any hazard is eliminated, that the learning environment is safe and secure;

WHEREAS, Custodians work tirelessly to remove dirt, dust, allergens, and other asthma triggers, thus helping to reduce the largest cause of student absenteeism in the United States;

WHEREAS, Reynolds custodians work daily to clean over one million square feet;

NOW, THEREFORE, BE IT RESOLVED, The Reynolds School Board publicly thanks the custodial staff for their hard work and dedication to provide a healthy and safe learning environment for the students in our school district.

BE IT FURTHER RESOLVED, the District shall celebrate National School Custodian Appreciation Day on October 2, 2024.

Adopted this 25th day of September 2024.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk



Resolution 2024-2025-008

Proclaiming the Celebration of National Coming Out Day

WHEREAS, October 11th is recognized as National Coming Out Day, and this will be the 36th celebration of the day that promotes a safe world for lesbian, gay, bisexual, transgender, questioning, two-spirit, intersex, and asexual (LGBTQ2SIA+) individuals and their allies to live truthfully and openly;

WHEREAS, National Coming Out Day was founded 36 years ago by Robert Eichberg and Jean O'Leary who envisioned a world where LGBTQ2SIA+ people could live truthfully and openly. They believed that honest and genuine relationships would undermine the pervasive prejudice about LGBTQ2SIA+ concerns. Thirty-six years later, that vision still holds true;

WHEREAS, LGBTQ2SIA+ students who can identify an out LGBTQ2SIA+ school staff or adult ally report a dramatic increase in feeling safe overall at their school;

WHEREAS, almost 25% of students either have an LGBTQ2SIA+ family member or identify as LGBTQ2SIA+ themselves;

WHEREAS, sexual orientation and gender-expression-biased bullying are among the most common forms of harassment in schools;

WHEREAS, the school-dropout rate for LGBTQ2SIA+ students is up to triple the national rate of non-LGBTQ2SIA+ students, due to peer harassment and bullying;

WHEREAS, tragically, youth identifying as LGBTQ2SIA+ are overrepresented in the populations of youth experiencing homelessness, youth who are the victims of bullying, and youth who have attempted or died as a result of suicide;

WHEREAS, Reynolds School District, through its Every Student Belongs policy, is committed to creating a high quality educational experience free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin;

WHEREAS, we strive to ensure that the District is a consistently safe and affirming space for all students and their families; and

WHEREAS, we affirm our commitment to a safe and affirming space by recognizing National Coming Out Day;

NOW, THEREFORE, BE IT RESOLVED that by recognizing October 11th as National Coming Out Day, we the Governing Board of Reynolds School District, support policies, practices and curriculum that support a safe and affirming space for all stakeholders and honor and respect lesbian, gay, bisexual, transgender, questioning, two-spirit, intersex, and asexual staff, students and their families.

Adopted this 25th day of September 2024.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Student Report

Type: Action Item Report / Presentation

Policy: BDDH: Public to be Heard; BDDH-AR: Public to be Heard at Board Meetings

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

According to policy BCBA-AR, student reporters may be appointed by each high school to provide school news to the Board at each Business Meeting.

Student reporters are encouraged to share news about school events, activities, sports, academic happenings and other high interest activities at the school.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



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To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Public to be Heard

Type: Action Item Report / Presentation

Policy: BDDH: Public to be Heard; BDDH-AR: Public to be Heard at Board Meetings

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- Marginalized Students Culturally Responsive Teaching
- Student and Staff Wellness Professional Development

Summary / Background:

Members of the public will address the Board with comments and the Board will listen only. The Board may choose not to address a request if it does not fall within the scope of Board Governance. Oregon law prohibits the Board from discussing specific employees or their job performance.

Those wishing to speak must sign-up prior to the start of the meeting. The first 7 submissions will be able to speak for 3 minutes.

Written Public Comment can be submitted on the RSD website at any time.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



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To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Bargaining Group Updates

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

Reynolds Education Association (REA) and Oregon School Employees Association, Chapter 37 (OSEA), will provide an update to the Board of Directors.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Board Report: RSD Summer School 2024

Type: Action Item Report / Presentation

Policy: IK: Academic Achievement

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- Marginalized Students
 - Culturally Responsive Teaching
 - Student and Staff Wellness
 - Professional Development
-

Summary / Background:

The attached report summarizes the implementation and outcomes for the Reynolds School District Summer School Program spanning July 8 through August 2, 2024. Contributors to the program included: RSD Operations, HR, Finance, Teaching and Learning, as well as community partners.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



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2024 Summer Programming



Programs Offered

Early Kindergarten Transition at All Sites

Elementary Summer School at Fairview (joined by Troutdale), Glenfair, Hartley (joined by Woodland), Margaret Scott, Salish Ponds, Sweetbriar, and Wilkes

Freedom Schools at Alder, Davis, RMS, and HB Lee

Middle School Summer School at Walt Morey

Ninth Grade Counts at RHS

Credit Recovery at RHS and RLA

Extended School Year at Woodland

Funding Sources

Grant	Amount Spent	Notes
ODE Summer Learning Grant	\$1.5 million	One-time grant 21
Student Success Act Summer Grants: Davis, Glenfair, Salish, RMS	\$571,000	ODE selected schools
ESSER Jump Start Kindergarten	\$150,000	One-time grant
SUN Community Schools	\$279,000	District General funded for whole year

Partners

Partners supplemented instruction with culturally specific advocates, led afternoon academic enrichment and field trip programming, or both.

Summer 2024 Partner Providers Included:

- KidoKinetics
- PlayWorks
- Latino Network
- Street Soccer
- Greater Than
- Self Enhancement Inc
- Metropolitan Family Service
- El Programa Hispana Católico
- Arts for Learning Northwest
- Immigrant Youth Community Organization
- Campfire Columbia / Camp Namanu
- African Youth Community Organization
- Oregon Math, Engineering, and Science Achievement

Participation

KG	1	2	3	4	5	6	7	8	9	10	11	12
173	153	193	178	176	189	128	93	55	206	128	128	86 ²³

American Indian / Alaskan Native	Asian	Black / African - American	Hispanic	Native Hawaiian / Other Pacific Islander	Two or More	White
16	135	241	932	54	145	363

Highlights

- 1891 students participated
- 352 half credits earned
- 12 graduates
- 178 incoming kindergarteners transitioned
- 98% of kindergarten caregivers agreed that their child feels comfortable with school routines and feels welcomed
- 10 teacher leaders in Summer Site Coordinator roles
- 39 Servant Leader Interns
- Extended School Year served 13 students with complex disabilities

Freedom School Servant Leader Interns

We had a total of 38 Servant Leader Interns this year. Of those 38:

- **27** identify as BIPOC
- **25** were former RHS students
- **8** have been employed by the district
- **25** speak another language
- **25** were returning Servant Leader Interns

Success Stories



Success Stories





To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: K-5 Assessment Transition Crosswalks and Board Goal Updates

Type: Action Item Report / Presentation

Policy: BA: Board Goals; IL: Assessment Program

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

During the 2024-2025 school year, K-5 students will take the *i-Ready* Math Diagnostic and Acadience Reading assessment instead of the STAR assessments for Early Literacy, Reading, and Mathematics. Students at the middle school level will continue to take STAR-Reading and STAR-Math to measure student achievement.

Crosswalks of STAR-Reading and STAR-Math to Acadience and *i-Ready* were completed in order to revise the 3rd grade reading and 5th grade math Board goals.

Previous Board Action:

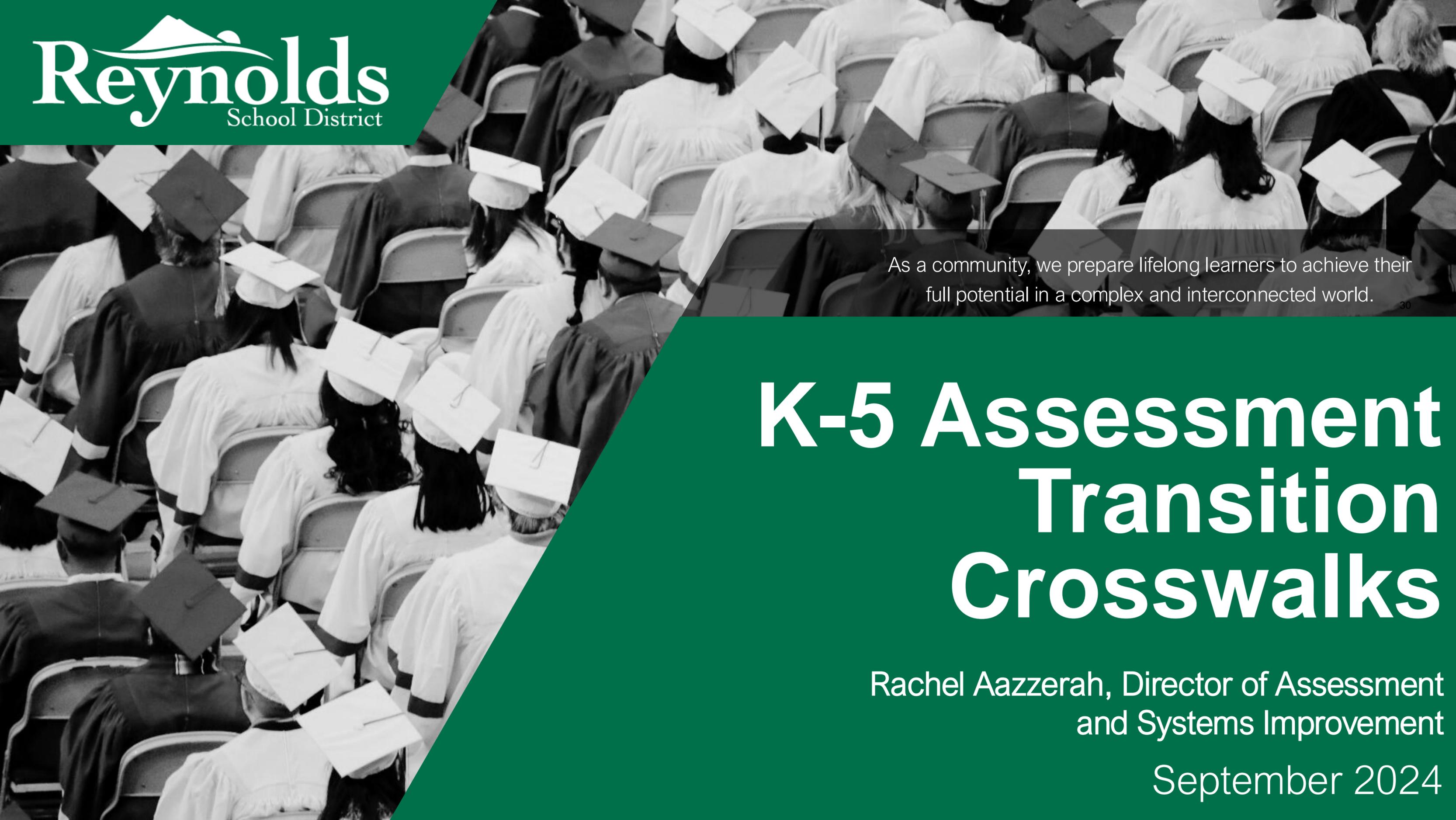
The Board and Superintendent have previously set student achievement goals based on 3rd grade literacy proficiency and 5th grade math proficiency using the STAR assessments.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



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K-5 Assessment Transition Crosswalks

Rachel Aazzerah, Director of Assessment
and Systems Improvement

September 2024

Methodology: Triangulation

- Crosswalk of multiple assessments for a concordance is used
- Involves comparing and aligning different assessments that measure similar skills or knowledge areas
- Process is often used to transition between different testing systems

31

Concordance Tables

STAR Reading → Oregon Statewide Assessment System (OSAS) English Language Arts → Acadience (DIBELS Next)
(Grades 3-5)

32

STAR Math → OSAS Math → *i-Ready*
(Grades 3-5)

Vertical scale is used for grades K-2 Early Literacy to Acadience and K-2 *i-Ready* based on Grades 3-5 analysis

Reading Triangulation

STAR Score Equivalents for (OSAS) Achievement Level (Reading)

STAR	< 943	943 - 992	993 - 1032	≥ 1033
OSAS	WELL BELOW: Level 1	BELOW: Level 2	MEETS: Level 3 2432	EXCEEDS: Level 4



993 STAR Score is Equivalent
to a 2432 OSAS Score

2024-2025 Acadience Third Grade Benchmark Goals

Acadience Reading Measure	Benchmark Status	Beginning of Year	Middle of Year	End of Year
Reading Composite Score	Above Benchmark	289 +	349 +	405 +
	At Benchmark	236	296	351
	Below Benchmark	180 - 235	235 - 295	280 - 350
	Well Below Benchmark	0 - 179	0 - 234	0 - 279

RSD 3rd Grade Reading Proficiency

	Fall 2023	Winter 2024	Spring 2024
STAR-Reading (Actual)	28%	33%	35%
23-24 Acadience	31%	25%	33%

Math

Triangulation

STAR Score Equivalents for (OSAS) Achievement Level (Math)

STAR	< 1033	1033	1088	≥ 1115
OSAS	WELL BELOW: Level 1	BELOW: Level 2	MEETS: Level 3 2528	EXCEEDS: Level 4



1088 STAR Score is Equivalent
to a 2528 OSAS Score

i-Ready Relative Placement and Percentile Ranks Fall/Winter/Spring for 2024-2025

5th Grade

Three or More Grade Levels Below	Two Grade Levels Below	One Grade Level Below	Grade Level	Above Grade Level
100 - 433	434 - 449	450 - 479	480 - 540	541 - 800

39

Beginning of Year: 470
Mid-Year: 481
End of Year: 490

RSD 5th Grade Math Proficiency

	Fall 2023	Winter 2024	Spring 2024
STAR-Math (Actual)	31%	35%	37%
23-24 i-Ready	11%	15%	20%



Revised Board Goals

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Elementary Goals

Goal 1: 3rd Grade Reading

Increase the percentage of 3rd grade students whose score on Acadience meets or exceeds grade level benchmark from 30% to 50% by June 2028.

	2022-23 Baseline	2023-24	2024-25	2025-26	2026-27	2027-28 ⁴²
STAR	33%					50%
Acadience	30% (converted from STAR)	33% (Actual)	38%	42%	46%	50%

Goal 2: 5th Grade Math

Increase the percentage of 5th grade students whose score on i-Ready meets or exceeds grade level benchmark from 20% to 50% by June 2028.

	2022-23 Baseline	2023-24	2024-25	2025-26	2026-27	2027-28
STAR	34%					50%
i-Ready	n/a	20% (Actual & New Baseline)	27%	34%	42%	50%

Middle School Goal

Goal 3: 8th Grade Math

Increase the percentage of 8th grade students whose score on STAR Math meets or exceeds grade level benchmark from 27% to 50% by June 2028.

	2022-23 Baseline	2023-24	2024-25	2025-26	2026-27	2027-28
Target	-	32%	37%	42%	47%	50%
Actual	27%	27%				

High School Goals

Goal 4: 9th Grade on Track

Increase the percentage of 9th grade students who are on track to graduate from 65% to 85% by August 2028.

	2022-23 Baseline	2023-24	2024-25	2025-26	2026-27	2027-28
Target	-	67%	72%	77%	82%	85%
Actual	65%					

Goal 5: 4-Year Graduation Rate

Increase the percentage of the 4-year cohort graduation rate from 62% to 85% by August 2028.

	2022-23 Baseline	2023-24	2024-25	2025-26	2026-27	2027-28
Target	-	67%	72%	77%	82%	85%
Actual	62%					



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Superintendent’s Report

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- Marginalized Students Culturally Responsive Teaching
- Student and Staff Wellness Professional Development

Summary / Background:

Superintendent Caropelo will provide announcements and reports to the Board:

- a. Superintendent Report – Frank Caropelo
- b. Financial Report – Holly Langan
- c. Enrollment Report – Shaunice Silas and Holly Langan

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.

September 2024

Elementary Enrollment By Grade Level and Classroom

School	Kinder	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade		Total	Variance	
									Proj	Diff
Alder	12	13	18	17	22	21			Alder	
	12	12	20	18	21	20				
Dual Language	24	22	23	24	23	27				
Total	48	47	61	59	66	68		349	341	8
# of Classes	3	3	3	3	3	3		18		
Average Class Size	16.00	15.67	20.33	19.67	22.00	22.67				
Davis	19	19	18	21	20	17			Davis	
	19	20	17	20	22	15				
	18		21	17		18				
Total	56	39	56	58	42	50		301	284	17
# of Classes	3	2	3	3	2	3		16		47
Average Class Size	18.67	19.50	18.67	19.33	21.00	16.67				
Fairview	19	26	13	26	24	28			Fairview	
	20	23	14	24	24	28				
			14							
STEP	1	3	6	1	2	2				
Total	40	52	47	51	50	58		298	279	19
# of Classes	2	2	3	2	2	2		13		
Average Class Size	20.00	26.00	15.67	25.50	25.00	29.00				
Glenfair	21	26	20	22	25	27			Glenfair	
	21	26	21	22	24	27				
	22	25	20	23	23	27				
	21		22	23						
Total	85	77	83	90	72	81		488	403	85
# of Classes	4	3	4	4	3	3		21		
Average Class Size	21.25	25.67	20.75	22.50	24.00	27.00				

Hartley	13	21	29	20	21	19			Hartley	
	14	21	26	18	20	21				
	14	20		18	20					
Total	41	62	55	56	61	40		315	301	14
# of Classes	3	3	2	3	3	2		16		
Average Class Size	13.67	20.67	27.50	18.67	20.33	20.00				
Margaret Scott	23	21	27	19	21	28			Margaret Scott	
	22	19	28	20	19	29				
	23	23		20	19					
Total	68	63	55	59	59	57		361	318	43
# of Classes	3	3	2	3	3	2		16		
Average Class Size	22.67	21.00	27.50	19.67	19.67	28.50				
Salish Ponds	16	15	22	24	30	24			Salish Ponds 48	
	16	16	22	22	30	24				
	16	14	22			21				
Total	48	45	66	46	60	69		334	314	20
# of Classes	3	3	3	2	2	3		16		
Average Class Size	16.00	15.00	22.00	23.00	30.00	23.00				
Sweetbriar	21	21	22	23	19	26			Sweetbriar	
	20	22	21	22	19	25				
Total	41	43	43	45	38	51		261	247	14
# of Classes	2	2	2	2	2	2		12		
Average Class Size	20.50	21.50	21.50	22.50	19.00	25.50				
Troutdale	17	23	19	22	20	27			Troutdale	
	17	26	18	22	20	27				
	17		19	21	20					
Life Skills	5	4	2	6	5	2				
Total	56	53	58	71	65	56		359	334	25

# of Classes	3	2	3	3	3.0	2.0		16		
Average Class Size	18.67	26.50	19.33	23.67	21.67	28.00				
Wilkes	25	24	21	20	24	26			Wilkes	
	25	24	22	19	24	23				
	25	25	21	19	24	25				
				19						
Life Skills	5	6	5	3	4	2				
Total	80	79	69	80	76	76		460	421	39
# of Classes	3	3	3	4	3	3		19		
Average Class Size	26.67	26.33	23.00	20.00	25.33	25.33				
Woodland	19	16	17	19	26	24			Woodland	
	20	17	20	18	24	22				
	18	17	18	16		22				
		16								
Life Skills	9	3	6	4	3	4				
Total	66	69	61	57	53	72		378	386	-8
# of Classes	3	4	3	3	2	3		18		49
Average Class Size	22.00	17.25	20.33	19.00	26.50	24.00				
									Proj	Diff
Elementary Total	629	629	654	672	642	678		3904	3628	276
Total # of Classes	32.00	30.00	31.00	32.00	28.00	28.00				
Total Average Class Size	19.66	20.97	21.10	21.00	22.93	24.21				

Secondary Enrollment By Grade Level

School	6th Grade	7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	Total	Variance	
									Proj	Diff
HB Lee MS	250	237	238					725	728	-3
Reynolds MS	261	225	246					732	683	49
Walt Morey MS	176	168	182					526	532	-6
RHS + Middle College				704	645	574	515	2438	2441	-3
RLA					18	60	121	199	121	78
									Proj	Diff
Secondary Total	687	630	666	704	663	634	636	4620	4505	115

Charter School Enrollment By Grade Level

School	Kinder	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th - 8th Grades	Total	Variance	
									Proj	Diff
Arthur Academy	29	26	30	28	29	26		168	172	-4
Rockwood Prep	74	75	68	72	57	54		400	374	26
MLA	46	48	48	48	47	48	270	555	554	1
HOLLA	21	21	20	22	25			109	75	34
									Proj	Diff
Charter Total	170	170	166	170	158	128	270	1232	1175	57

	Total	Variance	
		Proj	Diff
Elementary Total	3904	3628	276
Middle School Total	1983	1943	40
High School Total	2637	2562	75
Reynolds Total	8,524	8,133	391

Charter Total	1,232	1,175	57
Total Reynolds and Charters:	9,756	9,308	448



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Consent Agenda

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- Marginalized Students
- Student and Staff Wellness
- Culturally Responsive Teaching
- Professional Development

Summary / Background:

- A. Approval of Personnel Order
- B. Approval of Prior Meeting Minutes
- C. Calendar for the 2025-2026 Budget
- D. Intergovernmental Agreements
 - i. IGA with Portland State University for Senior Inquiry
 - ii. IGA with City of Gresham for Youth Violence Prevention Program
 - iii. IGA with Multnomah County Health Department for Sexual Health Instruction
 - iv. IGA with Multnomah County for Open School
- E. RLA MYC Field Trip to the Olympic National Forest
- F. Whole Kids Garden Grant for Margaret Scott Elementary
- G. Resolutions
 - i. Resolution 2024-2025-003 National Principals Month
 - ii. Resolution 2024-2025-004 Indigenous Peoples' Day
 - iii. Resolution 2024-2025-005 National Bullying Prevention Month
 - iv. Resolution 2024-2025-006 National School Lunch Week
 - v. Resolution 2024-2025-007 School Custodian Recognition
 - vi. Resolution 2024-2025-008 National Coming Out Day

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve all Consent Agenda items as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Reynolds School District
Board of Education Work Session
Meeting Minutes
September 11, 2024
6:00 PM
Building I, Edgefield Campus

I. 6:00p - Call to Order

- Chair Michael Reyes called the September 11, 2024 Work Session to order at 6:02p.

A. Roll Call

B. Land Acknowledgement

- Read into the record by Director Aaron Muñoz.

C. Mission and Vision

- Read into the record by Chair Michael Reyes.

II. 6:05p - Assessment Crosswalk and Revised Board Goals

- For 5th grade math, is the 490 number where we are currently?
 - The 490 is the equivalent of the 49th percentile. We want students to be above the 490.
- The new baseline is lower than the 37%. Is this a more accurate representation?
 - When compared to the Oregon Standards, yes. STAR doesn't include a lot of components that are in the Oregon Standards. i-Ready more closely covers the Standards.
- How often is i-Ready given?
 - Three times a year - a baseline in the fall, midyear, and then an end of the year assessment. Assessments can be given more often for progress monitoring for tier 2 and 3 supports.
- Is the data valid enough to be used for interventions?
 - i-Read has a diagnostic test that creates a "my-path" which is an individualized program designed to work on the areas of need.
- Where does LETRS fit in?
 - LETRS is a professional development tool for teachers, not a curriculum.
- Is the end goal for 5th grade math to far from the baseline?
 - This was the first year using i-Ready so the baseline may be artificially low.
- STAR will still be used for 8th grade math.

- Should the interim goals be smaller for 24-25 and then get larger in future years?
 - No, it's better to keep the lower percentage gains in the later years as it gets harder to increase the higher you get.
- Can we make the goals more publically visible on the website?
- Can we update the Spanish version of the goals presentation with the revised numbers?
- Are the number of 3rd graders assessed in STAR the same number of 3rd graders assessed in Acadience? Do the scores represent an intact cohort or close to one?
 - Yes, these scores represent intact cohorts. Students in K-5 took both STAR-Reading and Acadience last year. Students in K-5 took both STAR-math and i-Ready. Students not part of the intact cohort are included in school-level data monitoring for instruction.

III. 6:45p - Adjourn

- Chair Michael Reyes adjourned the September 11, 2024 Work Session at 7:00p.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

**Reynolds School District
Board of Education Business Meeting
Meeting Minutes**

August 28, 2024

6:00 PM

Building I, Edgefield Campus

Present: Patty Carrera, Francisco Ibarra, Aaron Muñoz, Michael Reyes, Joyce Rosenau, **Absent:** Ana Gonzalez Muñoz, Cayle Tern.

I. 5:30p - Executive Session

The Reynolds School Board and the Superintendent will recess into Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel and ORS 192.660(2)(d) Negotiations. Executive Session is closed to the public.

II. 6:00p - Call to Order

- Chair Michael Reyes called the August 28, 2024 Business Meeting to order at 6:10p.

A. Roll Call

B. Consider Approval of the August 28, 2024 Agenda

I move that the Board approve the August 28, 2024 agenda as presented. This motion, made by Aaron Muñoz and seconded by Francisco Ibarra, Passed.

Yea: 5, Nay: 0

C. Pledge of Allegiance

D. Land Acknowledgement

- Read into the record by Director Aaron Muñoz.

E. Mission and Vision

- Read into the record by Chair Michael Reyes.

III. 6:10p - Board Recognition

A. Resolution 2024-2025-002 Hispanic / Latino Heritage Month

- Read into the record by Director Francisco Ibarra.

IV. 6:15p - Public to be Heard

Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.

V. 6:35p - Bargaining Group Updates

VI. 6:45p - Superintendent's Reports

A. Announcements/Reports

B. Financial Report

- This report includes base salaries but it does not yet include any additional pay or stipends.

VII. 6:55p - Consent Agenda

I move that the Board approve all Consent Agenda items as presented. This motion, made by Aaron Muñoz and seconded by Francisco Ibarra, Passed.

Yea: 5, Nay: 0

A. Approval of Personnel Order

B. Approval of Prior Meeting Minutes

C. Policy Updates

D. Intergovernmental Agreements

- The costs for these agreements were anticipated and budgeted for.

i. IGA with Portland Public for Columbia Regional Autism Services

ii. IGA with Portland Public for Columbia Regional Paraeducators for the Blind and Visually Impaired

iii. IGA with Portland Public for Columbia Regional's Deaf and Hard of Hearing Program

iv. IGA with David Douglas for Early Intervention/Early Childhood Special Education Services Intake and Evaluation

E. Field Trips

i. RLA Trading Up Trip to Seattle, Washington

ii. RLA Trading Up Trip to Salem, Oregon

F. Resolution 2024-2025-002 Hispanic / Latino Heritage Month

VIII. 7:00p - Action Items

A. 2024-2025 Board Calendar

I move that the Board approve the 24-25 Board Calendar as presented. This motion, made by Francisco Ibarra and seconded by Patty Carrera, Passed.

Yea: 5, Nay: 0

IX. 7:05p - Board Announcements and Discussion

A. Individual Board Members - Announcements and Reports

- Meyers Trust is hosting the Oregon Collective Summit for teachers of color on November 9th at McDaniel High School.
- Request for calendar of school events.

B. Upcoming Board Meetings

X. 7:15p - Adjourn

- Chair Michael Reyes adjourned the August 28, 2024 Business Meeting at 6:43p.

To: Board of Directors

From: Holly Langan, Executive Director of Financial Services

Subject: Calendar for 2025-2026 Budget Planning

Type: Action Item Report / Presentation

Policy: DBC: Budget Calendar

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

The District is required to set a budget calendar at the beginning of each school year.

Previous Board Action:

The Board approves the Budget Calendar annually.

Financial Implications:

Not Applicable.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the calendar for the 2025-2026 budget planning process as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

	Date	Budget Committee Compliance Item
Budget Planning	Wednesday, September 25, 2024	Board of Directors Meeting Action: Approve Budget Calendar 2025–26
	Wednesday, December 4, 2024	School Board Work Session Discussion of Board priorities for school year
	Wednesday, January 22, 2025	Board of Directors Meeting Adoption of 2025–26 Board Budget Priorities
	Thursday, April 3, 2025	Budget Committee Training Provide information regarding budget development and adoption process
Budget Building and Adoption	Friday, April 4, 2025	Publish First Notice of Budget Committee Meetings 5 to 30 days before the first meeting (Gresham Outlook)
	Friday, April 11, 2025	Publish Second Notice of Budget Committee Meetings 5 to 30 days before the first meeting (Gresham Outlook)
	Thursday, April 17, 2025	Budget Committee Meeting—Proposed Budget Appoint Presiding Officer Receive Budget Message Receive Proposed Budget Document and Discuss Relevant Changes Respond to Questions from Budget Committee
	Thursday, May 1, 2025 & May 8, 2025 if needed	Budget Committee Meeting—Approved Budget (#1) Receive Public Testimony Budget Committee Deliberations Respond to Questions from First Meeting Action: Approve Budget and set tax levy
	Friday, May 16, 2025	Publish Notice of Budget Hearing and Budget Summary 5 to 30 Days Before the Hearing (Gresham Outlook) Publish Financial Summaries
	Wednesday, May 28, 2025 & June 18, 2025 if needed	Board of Directors Meeting—Conduct Budget Hearing Conducted by School Board, open to Public, receive public testimony Board of Directors Meeting—Adopted Budget Adopt budget, make appropriations, and impose taxes Action: Authorize Appropriations & Impose and Categorize Taxes
	Tuesday, July 15, 2025	Submit Tax Certification Documents File Budget Document with County Recorder and Designated Agencies

Blue Text: Board Actions

Red Text: Required Published Budget Document

Orange Text: District Requirements, Informational Only

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: IGA – Portland State University – RHS Senior Inquiry

Type: Action Item Report / Presentation

Policy: IK: Academic Achievement

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

This is an annual renewal agreement in service to the ongoing partnership between Portland State University and RHS to offer a Senior Inquiry course. Team taught by PSU faculty and RHS Language Arts and Social Studies teachers, more than 50 RHS Seniors annually secure both High School and College Credit for completion as well as other introductory, admission, and transition service supports should they opt to attend Portland State University after graduation.

Previous Board Action:

Initial Board action to ratify base agreement in 2017. Annual renewals conducted each year subsequently.

Financial Implications:

The annual fee for service for this agreement remains unchanged at \$54,000.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the Senior Inquiry renewal with Portland State University.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Amendment Number Six
To
Intergovernmental Agreement
PSU #602089 – RSD1819.173
Between
Portland State University (TIN: 36-4776757)
(University)
And
School District 7, Multnomah County, Oregon
Reynolds School District
(District)

The University and District agree to amend this Agreement as follows:

- 1. The term of the Agreement is extended for one additional year commencing August 25, 2024 through June 30, 2025.
- 2. Exhibits A and B, for the additional year, are attached hereto and incorporated herein.

ALL OTHER TERMS OF THE AGREEMENT REMAIN THE SAME.

DISTRICT

UNIVERSITY

Signature Date

Signature Date

Print Name Title

Print Name Title

EXHIBIT A

**School District 7., Multnomah County,
Oregon (Reynolds School District)**
**STATEMENT OF WORK, COMPENSATION, PAYMENT and RENEWAL
TERMS**

1. Contractor shall perform the following work:

Purpose: To offer rigorous, college-level coursework for seniors at Reynolds High School. The *Senior Inquiry* course shall help enrolled seniors develop reading, analysis, critical thinking, writing and the student skills needed to succeed in college. The Senior Inquiry course will provide students with the opportunity to earn college credits while also earning credits needed to graduate high school. Student grades will be transcribed as earned on PSU records.

Reynolds High School Senior Inquiry Course

Senior Inquiry course (1 section) shall be *Power & Imagination*, with a curriculum approved by the PSU Faculty Senate.

Senior Inquiry Courses include:

1. Classes (sections) shall meet five times each week for approximately 92 minutes per session.
2. There shall be no more than 50 students taught in one section, additional sections may be added if enrollment grows.
3. PSU faculty teaching time and presence in class will average at least 2 classes per week and weekly planning time.
4. The entire teaching team, including PSU faculty, shall meet at least once per week for 45 minutes during common planning time.

PSU Agreements:

PSU Administrative Responsibilities:

- Assign PSU faculty with terminal degree when possible to co-teach each course in collaboration with District teachers.
- Assign one PSU faculty member, when possible, to teach two sections in each high school.
- PSU faculty member serves as college faculty of record and maintains learning standards to ensure equivalence to University Studies Freshman Inquiry course.
- Ensure PSU faculty is present during average class/teaching time outlined above.
- Ensure PSU faculty member participates in weekly planning meetings.
- Designate a "SRINQ Director" to
 - Ensure successful and smooth administration of this course from PSU's side;
 - Coordinate timely submission of student forms to PSU's Admissions Department upon receipt from District staff;
 - Coordinate the process of submitting student information to PSU's Office of Information Technology for creation of computer accounts;
 - Work with high school teachers to develop online course management;
 - Coordinate appropriate campus visits, a minimum of 2 visits per school year (Ideal = 4)

- Award and transcribe credits consistent with existing PSU practices and standards applied to Freshman Inquiry offered on campus.
- Provide an official transcript for each student who successfully earns college credits at the end of the course year.
- Have PSU faculty participate in ongoing and year-end evaluation and review by Reynolds research and evaluation team in service of continuous improvement.
- Recognize that PSU faculty non-compliance with PSU learning objectives, faculty development opportunities, regular meetings, or assessment may result in a meeting of the UNST Executive Director and High School Principal to determine possible corrective actions up to and including dismissal from the PLC.
- Continue conversations with High School Principals throughout the 2023-2024 school year to further potential long-term collaboration between PSU and District.
- Participate in ongoing course evaluation and refinement with High School Principals, and participate in final course/partnership review to determine future course offerings.
- Provide High School Principals and teachers with documents describing the expectations for high school teachers participating in the PLC including mission, vision, and pedagogical philosophy. It is anticipated that High School Principals will select High School teachers who can abide by the program expectations.
- PSU faculty will be assessed for their performance in Senior Inquiry according to PSU policy and collective bargaining agreements.

PSU Faculty Responsibilities:

- Determine grades in collaboration with the assigned District teachers, based on a grading system developed before the start of the class.
- Attend weekly planning meetings during the school year.
- Attend Regular annual in-service meetings (fall, winter and summer).
- Participate in the PSU Promotion & Tenure Process.
- Work with PPS teachers to develop a Syllabus for each semester for the purpose of helping students with transfer credits.
 - Provide SRINQ Director with Syllabus for each semester for the purpose of helping students with transfer credits.
- Work with SRINQ director to complete registration by the end of fall term.
- Help SRINQ Director plan and facilitate campus visits.
- Participate in ongoing course evaluation and refinement, including submission of student-created electronic portfolios for program evaluation, and participate in final course/partnership review to determine future course offerings.
- Participate in ongoing and year-end assessment and feedback by University Studies' in service of continuous improvement.

Reynolds Agreements:

Reynolds Administrative responsibilities:

- Support District teachers so they can participate in weekly planning meetings.
 - This supports high school teachers' ability to collaborate with PSU faculty on curriculum development, delivery of learning experience, and contextualize learning for high school students.
- Support District teachers so they can attend annual in-service meetings (fall, winter and summer).
- Support high school teams in ongoing course evaluation and refinement, including submission of student-created electronic portfolios for program evaluation, and participate in final course/partnership review to determine future course offerings. (this might include additional planning time).
- Support Senior Inquiry visits to the PSU campus by helping teachers plan time away from their high school.
- High school teacher failure to fulfill Teacher Responsibilities outlined below may result in a meeting of the SRINQ Director and High School Principal to determine possible corrective actions up to and including dismissal from the PLC.
- High Schools that fail to deliver appropriate teachers as outlined above are subject to possible termination of the agreement for offering Senior Inquiry by PSU.

Teacher Responsibilities:

- Determine grades in collaboration with the assigned PSU faculty, based on a grading system developed before the start of the class.
- Collect all necessary admission forms or permission slips.
- Attend weekly planning meetings during the school year.
- Attend Regular annual in-service meetings (fall, winter and summer).
- Work with PSU faculty to develop a Syllabus for each semester for the purpose of helping students with transfer credits.
- Work with PSU faculty to complete registration by the end of fall term.
- Help PSU faculty plan the structure of campus visits.
- Record District grades in Synergy.
- Participate in ongoing course evaluation and refinement, including submission of student-created electronic portfolios for program evaluation, and participate in final course/partnership review to determine future course offerings.
- Participate in ongoing and year-end assessment and feedback by University Studies' in service of continuous improvement.

Reporting and Payment Requirements

Contractor will provide to Justin Birmingham, Senior Director, Partnerships & Grants, a master list of all students from Reynolds High School who have earned PSU credit. Contractor's designee will participate in year-end evaluation (coordinated by District) as additional reporting requirements are clarified.

- Total number of students participating in the course (class list) at each High School, including Synergy IDs to use for demographics analysis, and

- Total number of students enrolled in the course at its beginning, and total number completing course, including final grades received.

This data will be used to assess how high school students, by specific demographics, are performing in the college level courses and the college credits earned in each course. As a requirement of funding, enrollment and participation data may be required quarterly.

2. **The maximum total payment under this Contract, including expenses** is \$54,000, based on the single section cost.

3. The District shall pay Contractor on the following basis: Contractor shall submit monthly invoices to the District to cover the rate of PSU faculty, all expenses, indirect charges, and administrative costs. Invoices shall include hours of instruction, number of students enrolled, and the dollar amount of indirect/administrative costs.

The District shall pay the Contractor within 30 days of receipt of invoice. The parties agree that this not-to-exceed amount may be revised depending on actual numbers of students enrolled in the course. District shall reserve making final payment pending the receipt of the final, official academic transcripts of the High School students who earned college credit by virtue of receiving a C grade or better.

Payments shall be made to the address below:

Portland State University
University Studies
Attn: Yusuf Surucu
P.O. Box 751
Portland, OR 97207

4. **Contractor will invoice the District for the work as follows:**

Monthly, for services in the preceding month.

5. **Describe the invoice method and what information the invoice is required to include in order for the District to determine services or products were delivered in accordance with the contract. AT A MINIMUM, complete Invoice Address Section below.**

Invoices should be submitted for each site.

- i. Faculty name
- ii. Current number of enrolled students
- iii. Equal billing for each month

6. **District will pay expenses on the following terms and conditions:** Instructional materials, honoraria, copying costs not to exceed \$1,000. Stipends, honoraria and incentives must be preapproved by the District.

7. This contract may be renewed on the following basis: Contract shall be considered for renewal annually based on successful completion of contracted services, evidence of demand and evidence of positive student outcomes, i.e., students are successful in acquiring both high school and college credit. Renewal is subject to the availability of funding.

Exhibit B:

This Exhibit seeks to address remote learning as necessitated by circumstance, including but not limited to COVID-19, as well as any future pandemics, emergencies and/or other disasters that may occur over the course of this Agreement.

In the event the Parties agree to shift learning to a remote format, the following provisions shall apply:

Accommodations for Remote Learning:

- a. Faculty will notify District of any decision to shift to remote learning as soon as possible after such decision is made.
- b. As soon as reasonably possible, after the notice of the to shift to remote learning has been given, Faculty will facilitate meeting time with Students to discuss the expectations for working in digital spaces as well as any modifications to the course load, goals of the course or other elements of the program
- c. University will provide additional training to District, when available, in the PSU learning management system, including conversations around pedagogy in a digital environment.
- d. The Parties will share resources and opportunities that become available for training around teaching remotely.
- e. The Parties agree to provide ongoing support for remote teaching for all Faculty and will collaborate on handling alternative approaches for class delivery.
- f. If additional technology is required to facilitate online learning, the Parties agree to work together to procure necessary technology. If University has necessary technology in its possession and is able to provide it for use by the District, University will make available to District for use. District will be responsible for any additional cost associated with use of the technology. In the event additional technology needs to be purchased, the Parties will determine who will be responsible for covering such costs.

Scope of Work and Fees:

- a. Should the Parties determine that remote learning is not meeting expectations as outlined in this Agreement, the Parties reserve the right to make adjustments to the Scope of Work, obligations, expectations, or other elements of the program by written amendment to this Agreement.
- b. In the event of a shift to remote learning the fees as outlined in Section 4 shall remain the same.



INTERGOVERNMENTAL AGREEMENT
 between
Portland State University (TIN: 36-4776757)
 and
School District 7, Multnomah County, Oregon
(Reynolds School District)

This agreement shall be binding on the district only if it is signed by a Board authorized designee.

This intergovernmental agreement ("Agreement") is made by and between the Reynolds School District ("District") and Portland State University ("University").

TERMS and CONDITIONS

1. **Term and Termination: Early Termination.** This Agreement becomes effective on the date of the last signature below and shall continue through June 30, 2019 unless terminated as provided below. Costs may be incurred from July 1, 2018.

In all cases, notice of Intent to terminate early must meet the requirements listed in Section 22 (Notices). Any early termination of this Agreement shall be without prejudice to any rights or duties accrued before such termination. The parties agree to deal with each other in good faith during any period after notice of intent to terminate early has been given. This Agreement may be terminated as follows:

- a. **Mutual:** District and University may terminate this Agreement at any time by written agreement.
 - b. **30 Days Written Notice:** Either party in its sole discretion may terminate this Agreement for any reason on 30 days written notice to the other party.
 - c. **Breach:** Either party may terminate this Agreement in the event of a breach by the other party. To be effective, the party seeking termination must give to the other party written notice of breach and its intent to terminate. If the breaching party does not entirely cure the breach within 15 days of the date of the notice, the non-breaching party may terminate this Agreement at any time thereafter by giving a written notice of termination.
 - d. **University Licensing:** District may terminate this Agreement immediately by written notice to University upon denial, suspension, revocation, or non-renewal of any license, permit or certificate that University must hold to provide services under this Agreement.
 - e. **Furlough:** District reserves the right to terminate or otherwise suspend this Agreement if District's Board of Education determines that funding is insufficient to remain open and calls for a district-wide furlough or similar temporary District closure. Any temporary closure shall not affect amounts due University under this Agreement, subject to a pro-rated adjustment for reduction of services or need for goods during the furlough.
2. **Contract Documents:** This Agreement consists of these Terms and Conditions and the documents ("Exhibits") listed below in descending order of precedence. A conflict in these documents shall be resolved in the priority listed below with these Terms and Conditions taking precedence over all other documents. The Exhibits to this Agreement include the following documents:
 Exhibit A (Statement of Work and Payment)
 The contractor shall provide the dual PSU/District course entitled, "PSU Senior Inquiry" to Reynolds High School students.
 PSU Faculty Member is to be determined
 Collaborate with RHS staff on creation of course, including college level writing elements.
3. **Statement of Work and Payment; Project Managers.** The parties shall perform the work described in Exhibit A (Statement of Work and Payment). Unless otherwise stated in Exhibit A, the District shall pay University net 30 days upon work completion and District acceptance,

Invoice approval, and in accordance with these Terms and Conditions. Project managers listed below are responsible for project performance but do not have the authority to change the terms of this Agreement.

For University:
 Contract Officer
 PO Box 751 -FAST CAPS
 Portland, OR 97207-0741
 503-725-8996
 contract@pdx.edu

For District:
 Justin Birmingham, Partnership Coordinator
 1204 NE 201st Avenue
 Fairview, OR 97024
 503-661-7200
 jbirmingham@rsd7.net

4. **Maximum Total Payment for Work; Non-appropriation:** No payment shall be made until this Agreement is fully executed by both parties. The maximum total payment under this Agreement, including all expenses whatsoever, is \$60,987. University shall submit monthly invoices to District to cover the \$54.55 hourly rate for PSU instructor times 6.5 hours/day times 172 Instructional days. Upon work completion and acceptance, invoice approval, and in accordance with this Agreement, District shall pay University a maximum total payment of \$60,987 for all services provided under this Agreement by University. If payment for services under this Agreement extends from one District fiscal year into a subsequent District year, the District's obligation to pay for such work is subject to approval from Board of Education appropriations to fund those services. Invoices will be submitted to Reynolds in equal monthly bills.
5. **Independent Contractors.** Both parties understand and recognize that this Agreement is not intended and shall not be construed to create an employer-employee relationship between the parties or their respective directors, officers, employees, students, subcontractors, or agents (collectively, "Personnel"). At all times under this Agreement, University and District are acting as independent contractors.
6. **Subcontractors: Assignment:** Neither party may subcontract, assign or transfer collectively, ("Subcontract") any interest in this Agreement without the prior written consent of the other party. If consent to the Subcontract is properly given, then in addition to any other provisions of this Agreement, the subcontracting party shall hold its subcontractor to all the terms and conditions of this Agreement that would otherwise bind the party to whom consent was given. The parties agree that any such Subcontracts shall have no binding effect on the consenting party to this Agreement.
7. **Access to Records:** Each party shall have access to the books, documents, and other records of the other party, which are related to this Agreement for the purpose of examination, copying, and audit, unless otherwise limited by law.
8. **Copyright and Publication.**
 - a. **University Rights:** Subject to the Oregon Inspection of Public Records law (ORS 192.410. et seq) and except for District Confidential Information (defined below in Section 12 (Confidentiality)), University may assert copyright on Deliverables it produces under this Agreement. "Deliverables" include any and all papers, monographs, articles, summations, or reports of any kind related to the subject matter of this Agreement. University may make oral presentations to District regarding the subject matter of this Agreement. University shall have the right to use all Deliverables for its own non-commercial purposes and to provide similar services to third parties outside of this Agreement. This right include, but is not limited to, the right to publish or present at meetings the results of research conducted by University that resulted in Deliverables. If University changes or edits Deliverables in any meaningful manner, District may request in writing that University include a written notice delineating those modifications in the Deliverables. In addition, University may use, reuse, reproduce, translate and analyze the data that were developed by University during the course of research performed under this Agreement for teaching, research, and other non-commercial purposes.

- b. **District Rights:** When the services provided by University under this Agreement include a written work product, University shall provide Deliverables to District in written hard copy and/or electronic form. District shall have the right to use for its own non-commercial purposes all Deliverables produced by University under this Agreement. This right shall include, but is not limited to, the right to include Deliverables, in District's published works and in its presentations to third parties and to otherwise use, reuse, reproduce, translate, and modify the Deliverables. If District changes or edits Deliverables in any meaningful manner, University may request that District include written notice delineating those modifications in the Deliverables.
- c. District will not include the name of University in any advertising, sales promotion, or other publicity matter without University's prior written approval. Such approval will be deemed given if University has not answered District's written consent request within 45 days of University's receipt of such request. District will correctly attribute authorship to University, where appropriate.
- d. **Publication Prerequisites:** Neither District nor University shall unreasonably deny permission to publish any Deliverables to the other party. The parties shall provide a copy of any Deliverable for the review to the other party before its publication. Thirty days before University submits any document for proposed publication, University agrees to provide to District the proposed publication for the latter's review of District owned confidential or proprietary information. University shall not publish any District Confidential Information without District's written permission.
- e. **Acknowledgement:** All research reports and other publications relating to Deliverables produced by University under this Agreement shall bear proper acknowledgement of the support provided by District and other relevant parties.

9. Discoveries; Inventions.

- a. **University Rights:** All rights to inventions or discoveries arising from research conducted under this Agreement shall belong to the University and shall be disposed of in accordance with University's policies.
- b. **District Rights:** To the extent that University has the legal right to do so and subject to the limitations and conditions of the Oregon Public Records Law, University shall offer to District the first right to negotiate a royalty-free, irrevocable, and perpetual license for any discoveries and inventions related to the subject matter of this Agreement. If District does not elect to secure such license, rights to inventions disclosed hereunder shall be disposed of in accordance with University policies with no further obligation to District. Nothing contained in this Agreement shall be deemed to grant either directly or by implication, estoppel, or otherwise, any license under any patents, patent applications or other proprietary interests of any other invention, discover or improvement of either party.

10. Criminal Background Check: University authorizes District to obtain information about University and its history and to conduct a criminal background check, including fingerprinting, of any officer, agent, or employee of the University that will have unsupervised contact with students. University also agrees to cause University's employees and/or subcontractors, if any, to authorize District to conduct such background checks. University shall pay all fees assessed by Oregon Department of Education for processing the background check. District may deduct the cost of such fees from a progress or final payment to the University under this Contract, unless University elects to pay such fees directly.

11. Work Performed on District Property: University shall comply with the following:

- a. **Identification:** University Personnel must carry photo identification and must present it to any District Personnel upon request. If University cannot produce such identification or if the identification is unacceptable by District, District may provide at its sole discretion, District-produced identification tags to University.

- b. Sign-In Required: As required by schools and other District locations, each day University's employees are present on District property, those employees must sign into the location's main office to receive an in-school identification/visitor's tag. University's employees must display this tag on their person at all times while on District property.
- c. No Smoking: All District properties are tobacco-free zones; University is prohibited from using any tobacco product on District property.
- d. No Drugs: All District properties are drug-free zones as enforced by local policing agencies.
- e. No Weapons or Firearms: Except as provided by statute and District policy, all District properties are weapons and firearm-free zones; University is prohibited from possessing on its persons or in its vehicles any weapons or firearms while on District property.

12. Confidentiality.

- a. Nondisclosure of Confidential Information: Each party agrees that it will make all reasonable efforts to maintain the confidentiality of any Confidential Information received from either party. Each party agrees that it will use any such Confidential Information only in completing its duties under this Agreement. In this Agreement, "Confidential Information" means information marked or designated in writing by either party as 'confidential' prior to its initial disclosure to the other party. Confidential Information given orally must be reduced to writing within 30 days
- b. Oregon Public Records Law: All performances under this Agreement are subject to the limitations and conditions of Oregon Public Records Law (ORS Chapter 192). University agrees that during the term of this Agreement, any data provided by District that are described or labeled as confidential shall not be disclosed to any person, firm, or other entity except on the written authorization of District. Should this Agreement terminate for any cause, University agrees to return to District all data provided to it and described or labelled by District as confidential. University may retain, however, copies of those records as specifically allowed for under Oregon Public Records Law.
- c. Family Educational Rights and Privacy Act: As required by the Family Educational Rights and Privacy Act ("FERPA," 20 USC 1232(9)), and ORS 326.565, University shall not disclose any personally identifiable information ("PII") or records regarding students or their families that University may learn or obtain in the course and scope of its performance of this Agreement without the written permission of the student's parent/guardian. The parties recognize that FERPA imposes strict penalties for improper disclosure or re-disclosure of confidential student information, including but not limited to denial of access to PII from education records for at least five years (34 CFR 99.33(e)). Any such PII must be used only for the purposes identified in this Agreement. University may use aggregate information in sharing data with third parties without obtaining parent/guardian permission.
- d. Security: District shall deem any unauthorized removal of any District physical property by University a breach and cause for immediate termination of this Agreement. University shall bear sole responsibility for any liability resulting from any action or suit brought against District as a result of University's willful or negligent release of documents or property contained in or on District's property.
- e. Protection of Pupil Rights Amendment: As required by the Protection of Pupil Rights Amendment ("PRPA" 20 USC 1232(h), 34 CFR Part 98), University shall ensure that its Personnel obtain written parental/guardian consent before minor students are required to participate in any of U.S. Department of Education-funded survey, analysis, or evaluation that reveals information enumerated in the statute.
- f. Other : The confidentiality obligations imposed by this Agreement shall not apply to
 - (i) Information that becomes part of the public domain through lawful means and without breach of any confidentiality obligation by the recipient;
 - (ii) Information received from third parties who have the necessary rights to transfer that information without obligation of confidentiality;

- (iii) Information known to the recipient before this Agreement's effective date without obligation of confidentiality;
- (iv) Information that is independently developed by recipient and documented in writing without use of, reference to, any Confidentiality of the other party; or
- (v) Information required to be disclosed by compulsory judicial or administrative process or by law or regulation; provided that if either party is required to disclose Confidential Information, that party shall first give the other party notice and shall provide such information as may be reasonably necessary to enable the other party to take action to protect its interest.

13. **Compliance with Applicable Law:** Each party shall comply with all federal, state and local laws applicable to public contracts and to the work done under this Agreement, and all regulations and administrative rules established pursuant to those laws.

14. **Employee Removal:** At District's request, University will immediately remove any University Personnel from all District properties in cases where the District determines, in its sole discretion that removal of that employee is in the District's best interests.

15. **No Third Party Beneficiaries; Successors In Interest:** University and District are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement provides and benefit or right, directly or indirectly, to third persons unless they are individually identified by name in this Agreement and expressly described as intended beneficiaries of this Agreement. This Agreement shall bind, and inure to the benefit of, the parties, their successors, and approved assigns, if any.

16. **Mutual Indemnification:** Subject to limitations of the Oregon Constitution (Article XI, Section 7) and the Oregon Tort Claims Act (ORS 30.260 through 30.300), each party assumes liability for its own negligent, wrongful, or intentional acts or omissions, and any costs, expenses, attorney fees related thereto or those of its directors, employees or agents

17. **Insurance:**

- a. ~~University, as an agency of the State of Oregon, is self-insured through the State Insurance Fund, administered by Risk Management Division, Dept. of Administrative Services. All University personnel, officers and employees, acting within the scope of their employment are covered for claims arising out of a single accident or occurrence, limited by ORS 30.270 and 30.272. University is a subject employer under Oregon Workers' Compensation law in compliance with ORS 656.017, and will maintain workers' compensation insurance through the duration of the Agreement.~~
- b. District is insured through PACE for any liability, property and auto claims. District represents and warrants that it has and will maintain adequate funding of this self-insurance to cover any claim that may result from or arise out of this Agreement. In addition, District utilizes SAIF for its workers' compensation for employees and shall provide benefits as prescribed by the State of Oregon.

18. **Controlling Law; Venue:** Any dispute under this Agreement or related to this Agreement shall be governed by Oregon law, and any litigation arising out of the Agreement shall be conducted in courts located in Multnomah County, Oregon.

19. **Amendments; Renewal.** Any amendments, consents to or waivers of the terms of this Agreement shall be in writing and signed by both parties. The parties may renew this Agreement by their signed, written instrument.

20. **Waiver; Severability:** Waiver of any default or breach under this Agreement by either party does not constitute a waiver or any subsequent default or a modification of any other provisions of this

Agreement. If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular term or provision held invalid.

21. **Entire Agreement; Limitations.** When signed by the authorized representatives of both parties, this Contract and its attached exhibits is their final and entire agreement. As their final expression, this Contract supersedes all prior and contemporaneous oral or written communications between the parties, their agents, and representatives. There are no representations, promises, terms, conditions, or obligations other than those contained herein. This Agreement shall not be construed to include or preclude any written agreement between University and District already in force on this Agreement's effective date.

22. **Notices:** Any notice required under this Agreement shall be sufficient if in writing and delivered personally to the following addresses or deposited in the US Mail, postage prepaid, certified mail, return receipt requested:

If to District:

Rachel Hopper
Chief Financial Officer
1204 NE 201st Ave
Fairview, OR 97024

CC: University Project Manager listed
In Section 3 (Statement of Work and
Project Managers)

If to University:

The University contact person listed
under "University Data" page 1.

CC: University Project Manager listed
In Section 3 (Statement of Work and
Project Managers)

I HAVE READ THIS AGREEMENT, INCLUDING ALL EXHIBITS AND ATTACHMENTS, IF APPLICABLE, I CERTIFY THAT I HAVE THE AUTHORITY TO SIGN AND ENTER INTO THIS AGREEMENT ON BEHALF OF THE PARTY I REPRESENT AND AGREE TO BE BOUND BY ITS TERMS.

DISTRICT

UNIVERSITY

Rachel L. Hopper 10/25/18
Signature Date

Rachel L. Hopper Deputy CEO
Printed Name Title

Karen Thomson 1.10.19
Signature Date

Karen Thomson, Director
Printed Name Title
Contracting and Procurement Services

[Signature] 10/22/18
Signature Date

Chris Coanthalay Director of Secondary
Printed Name Title

RSD Account Number: 100.1131.0374.041.275.000
RSD Legal approved 6/3/18
RSD Board Approved 8/8/18

EXHIBIT A

**Memorandum of Understanding
for Senior Inquiry Program 2018-19**

Purpose: To offer a rigorous, college-level course for seniors at Reynolds High School (RHS) in partnership in Portland State University (PSU). The constructed course shall expose enrolled RHS seniors to the expectations of college coursework, while helping them to develop reading, analysis, critical thinking and study skills needed to succeed in college. The Senior Inquiry course will provide students with the opportunity to earn college credits while also earning credits needed to graduate high school. Students must earn a "C" or better to qualify for 15 PSU credits.

Major Points - Reynolds High School Senior Inquiry Course:

- Course name (To Be Determined), with a curriculum approved by the PSU Faculty Senate.
- There will be two sections offered for the 2018 -19 school year at RHS. Each session shall meet five times a week for approximately 98 minutes per session.
- There shall be approximately 30 students taught in each section.
- PSU instructor teaching time and presence will average 2.5 days/week during the academic year. PSU instructor teaching time shall average 3.5 hours/week, per section of the course.
- The entire teaching team, including PSU faculty, shall meet at least once per week for a minimum of 45 minutes during staff development or staff meeting time. Extracurricular responsibilities shall not constitute a reason to miss these planning meetings.

Portland State University agrees to:

- Assign a PSU faculty member with a terminal degree to co-teach the two sections in collaboration with District teachers.
- Ensure PSU instructor is present during average class/teaching time outlined above.
- Ensure PSU instructor is present in weekly planning meetings.
- Designate a Course Coordinator to:
 - o Ensure successful and smooth administration of this course from the University's side;
 - o Ensure timely submission of student forms to PSU Admissions Department upon receipt from RHS staff;
 - o Submit student information to PSU Office of Information Technology for creation of computer accounts.
 - o Ensure timely creation of course management website or other digital interface that best suits the teaching staff and curriculum.
 - o Coordinate appropriate campus visits, including PSU library time;
 - o Ensure students who attain a "C" or better in the course are granted PSU credits;
 - o Provide access to an official transcript for each RHS student who successfully earns college credits at the end of the course year;
- PSU Instructors will determine grades in collaboration with the assigned District teachers, based on a grading system developed before the start of course;
- Maintain conversations throughout 2018-19 school year to further long-term collaboration between PSU and District to sustain this coursework;
- Participate in ongoing course evaluation and refinement, and participate in final course/partnership review to determine future course offerings;

The District, through Reynolds High School Staff, agrees to:

- Coordinate the schedule of two sections to allow a single PSU faculty member to teach both sections;
- Incorporate a common prep for each team of 2 participating teachers either before or after the Senior Inquiry course in the daily schedule;
- Collect all necessary admission forms or permission slips;
- Record District grades in Synergy;
- Designate a point of contact to act as liaison between PSU and RHS for grade recordation;
- Ensure District faculty participate in weekly planning meetings;
- Continue conversations and develop a proposal throughout the 2018-19 school year to further potential long-term collaboration between PSU and District;
- Participate in ongoing course evaluation and refinement, including submission of student-created electronic portfolios for program evaluation; and participate in final course/partnership review to determine future course offerings.

Reporting Requirements:

PSU will provide to RHS and District Coordinator of Data and Assessment a master list of all RHS students who have earned credit. PSU designee will participate in a year-end evaluation of the program coordinated by the District, before any additional funding will be considered for contract renewal.

RHS will provide to PSU upon request data including:

- Total number of students eligible to participate in the Senior Inquiry course at RHS;
- Total number of students invited to participate;
- Total number of students enrolled in Senior Inquiry at the start of the course, and total number of students completing the course, including final grades received;
- Methods used to recruit students (i.e.: Letter of Invitation, Student Application, Parent Meetings, etc.);
- Non-student identifiable list of all participating students, to use for demographic analysis.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: IGA with City of Gresham, Youth Violence Prevention

Type: Action Item Report / Presentation

Policy: JHF: Student Safety

Date: September 26, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Marginalized Students | <input type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input type="checkbox"/> Professional Development |
-

Summary / Background:

This IGA serves to support the safety and wellness of students, athletes, coaches, and community members who attend high interest Reynolds High School athletics contests. The City of Gresham partners with culturally specific agencies to help train bi-lingual and bi-cultural staff in conflict avoidance and de-escalation. These trained personnel will collaborate with RSD administration and student management teams to assist with crowd management at RHS sporting events during the 2024-25 school year.

Previous Board Action:

None.

Financial Implications:

None. This is an in-kind service offered by the City of Gresham.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the IGA with the City of Gresham for Youth Violence Prevention services.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

**MEMORANDUM OF UNDERSTANDING
BETWEEN CITY OF GRESHAM AND
REYNOLDS SCHOOL DISTRICT**

This Memorandum of Understanding is entered into between the City of Gresham, a home rule City (“City”) and Reynolds School District. The City of Gresham, and Reynolds School District are each a (“Party”) and collectively they are the (“Parties”).

Purpose:

The Parties are committed to the Youth Violence Prevention program also known as EMOPI (East Multnomah Outreach, Prevention, and Intervention) which aims to address the region’s growing gun violence epidemic through a comprehensive and collaborative approach. As a part of this program the Parties will engage in information sharing including but not limited to statistics, personal information of individuals, communications, services, supervision, mentorship, healthcare, and policy. Through the EMOPI program the Parties will enhance the functioning of the safety and wellness of students, specifically at sporting events that have been identified as high risk.

NOW THEREFORE, IN CONSIDERATION of the mutual promises and covenants contained herein it is agreed as follows:

1. RESPONSIBILITIES OF THE CITY OF GRESHAM

1. The City of Gresham agrees to:
 - a. Provide outreach workers to high-risk sporting events.
 - b. Provide case managers to high-risk sporting events.
 - i. Case managers carry a caseload of individuals at highest risk of being a victim or perpetrator of gun violence.
 - c. Alert Reynolds School District of youth (on a caseload) and their progress.
 - d. Alert Reynolds School District of recent trends of group and gun violence that may affect their student body.
 - e. Hold community-based organizations to the standards of their contracts.
 - i. Uphold safety standards on community-based organization’s contracts.
 - ii. Uphold insurance standards on community-based organization’s contracts.

2. RESPONSIBILITIES OF REYNOLDS SCHOOL DISTRICT

1. Reynolds School District agrees to:
 - a. Share the dates, times and locations of high-risk athletic contests with City of Gresham Violence Prevention and Community Partnership Coordinator and the City of Gresham’s contracted affiliates specific to this initiative.
 - b. Connect members of City of Gresham staff and contracted affiliates with Reynold High School administration and game management officials.
 - c. Permit badged City of Gresham violence prevention and outreach workers free admission to ticketed high risk events.

- d. Collaborate with City of Gresham staff and contracted partners to support the safety of students, attendees, coaches, players, officials and other members of the public during the span immediately before, throughout and during the immediate aftermath of the contests where City of Gresham and contractors are present.
- e. Coordinate with school officials, and with law enforcement agencies, in the event of any incident transpiring during times that constitute an immediate or ongoing threat to the safety or wellness of individuals or groups present that arise during the contest.
- f. Share upon request any relevant confidential student information in order to complete an investigation or settle a situation from events transpiring during the execution of this partnership agreement. **Confidential student information will be shared if there is an imminent health and safety emergency pursuant to OAR 581-021-0380. The Family Educational Rights and Privacy Act (“FERPA”) prohibits the re-disclosure of confidential student information. Except in very specific circumstances, the City shall not disclose to any other party without prior consent of the parent/guardian any student records.**

3. Term:

The term of this Agreement shall be from September 1, 2024, through July 31, 2026, with an option to renew through an amendment of the original contract for a maximum of five contract years. The effective date of this Agreement will be September 1, 2024, or when each Party has signed the Agreement.

4. Legal Authorities:

ORS § 190.110 provides that a unit of local government may enter into a written agreement with another unit of local government for the performance of any or all functions and activities that a Party to the agreement has the authority to perform.

5. Project Management

The individuals identified below are the designated Project Managers for coordination of this Agreement unless another individual is designated by written notice to the other Party. Notices and communications provided for under this Agreement shall be addressed to the Project Managers as follows:

City of Gresham

Marcell Frazier
Program Analyst, City Management
marcell.frazier@greshamoregon.gov
1333 NW Eastman Parkway
Gresham, OR 97030
Office: (503) 618-2646

Reynolds School District

Justin Birmingham
Senior Director of Partnerships and Grants
jbirmingham@rsd7.net

1204 NE 201st Ave
Fairview, OR 97024
Office: (503) 661-7200

6. Indemnity and Hold Harmless.

Within the limits of the Oregon Constitution and the Oregon Tort Claims Act, codified at ORS 30.260 through 30.300, each Party shall hold harmless, indemnify and defend the other Party and its officers, employees and agents from and against all claims, demands, penalties, and causes of action of any kind or character relating to or arising from this Agreement (including the cost of attorney fees) in favor of any person on account of personal injury, death, damage to property, or violation of law, which arises out of, or results from, the negligent acts or omissions of the indemnitor, its officers, employees, or agents.

7. Termination

In addition to other termination provisions set forth in this Agreement, any Party may terminate this Agreement upon providing 30 calendar days prior written notice to the other Party.

8. Insurance

Each Party shall be responsible for providing workers' compensation insurance as required by law. Neither Party shall be required to provide or show proof of any other insurance coverage.

9. Documents and Access to Records

The Parties shall keep comprehensive records under and relating to this Agreement and the Ceasefire program. Upon reasonable advance notice, each Party shall have access to the books, documents, and other records of the other which are related to this Agreement for the purpose of examination, copying and audit, unless otherwise limited by law.

10. No Third-Party Beneficiary

Nothing in this Agreement gives or shall be construed to create or provide any legal right or benefit, direct, indirect, or otherwise to any other Party unless that Party is individually identified by name herein and expressly described as an intended beneficiary of the terms of this Agreement.

11. Adherence to Law

The Parties will comply with all applicable federal, state, and local laws, regulations, rules, policies, and ordinances applicable to this Agreement.

12. Non-Discrimination

In the exercise and enjoyment of authority under this Agreement, no Party shall discriminate against any person because of age, sex, race, religion, color, national origin, marital status,

pregnancy, veteran status, any physical, mental, or sensory disability, or actual or perceived sexual orientation or any other discrimination by federal or Oregon law.

13. Governing Law

The provisions of this Agreement shall be construed in accordance with the laws of the State of Oregon. Any action or suits involving any questions arising under this Agreement must be brought in the appropriate court in Multnomah County, Oregon. If the claim must be brought in a federal forum, then it shall be brought and conducted in the United States District Court of the District of Oregon.

14. Assignment

No Party may assign, delegate, or subcontract its rights or obligations hereunder without the prior written consent of the other Party.

15. Mediation

Should any dispute arise between the Parties concerning this Agreement, which is not resolved by mutual agreement, it is agreed that it will be submitted to mediated negotiation prior to any Party commencing litigation. In such an event, the Parties to this Agreement agree to participate in good faith in a non-binding mediation process. The mediator shall be selected by mutual agreement of the Parties, but in the absence of such agreement each Party shall select a temporary mediator and those mediators shall jointly select the permanent mediator. All costs of mediation shall be borne equally by the Parties.

16. Severability

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be invalid, unenforceable or in conflict with any law, the remaining terms and provisions will not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the contract did not contain the particular term or provision held to be invalid.

17. Integration

This Agreement constitutes the entire agreement between the Parties and supersedes all understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties.

18. Authority

The representatives signing below certify that they are duly authorized to enter into this Agreement on behalf of the Party for which each signs.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates indicated below:

Reynolds School District

City of Gresham

Signature

Signature

Date

Date

Approved as to Form

Approved as to Form

City Attorney or Designee

City Attorney or Designee

DRAFT



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Multnomah County Contract # HD-IGA-E-12785-2021, Amendment 3 for Supplement to RSD Sexual Health

Type: Action Item Report / Presentation

Policy: IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |

Summary / Background:

The Multnomah County Health Department proposes an amendment as a renewal of HD-IGA-E-12785-2021 to partner with RSD Health educators to deliver culturally responsive, inclusive and trauma informed sexual health instruction for RSD secondary aged students.

Previous Board Action:

Initial action to ratify based agreement in 2021. Renewal amendments approved in 2022 and 2023.

Financial Implications:

Adds up to \$2,500 to existing agreement for educator PD and supplemental materials.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the IGA amendment with the Multnomah County Health Department.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



CONTRACT AUTHORIZATION & SIGNATURE REQUEST

This is to notify you that **Contract** HD-IGA-E-12785-2021 **Amendment** 3 is ready for your signature.

STEP 1: Please print and sign the following pages, exhibits, and/or attachments from your contract:

- Contract or amendment Signature Page
- Exhibit 3 –Independent Contractor (Complete section A **OR** B if it applies)
- Exhibit 4 – Workers’ Compensation Exemption Certificate
- Exhibit 5 – Equal Employment Opportunity Certification Statement
- Exhibit 7 – Criminal History Records Check Certificate
- ARRA EEO
- Other:

STEP 2: Return the following documents to the County:

- A **complete copy** of your contract or amendment (you may choose to resend the same PDF file that was emailed to you)
- Copies of your signed signature pages, exhibits, and attachments, as identified in Step 1 above.

Return the documents by one of the following methods:

Scan and email the Contract to: centralcontracts@multco.us

OR

Return the Contract to the following address by mail or hand delivery

Multnomah County Purchasing
ATTN: Contracts
501 SE Hawthorne Blvd., Suite 320
Portland, Or 97214

STEP 3: No work can begin and no payments can be made until Multnomah County has received and executed the Contract or Amendment. You will be notified when your Contract or Amendment has been executed. If you have questions regarding Steps 1 or 2, please contact us at:

centralcontracts@multco.us

If you have any questions regarding Contract language or Amendment changes, please call your Department Representative at:

Name and Phone: Vienna Saechao – (503)-988-9188

Email: Vienna.saechao@multco.us

INTERGOVERNMENTAL AGREEMENT AMENDMENT
Contract Number: HD-IGA-E-12785-2021
Amendment Number: 3

This Amendment No. 3 ("Amendment") to HD-IGA-E-12785-2021 ("Contract") is between Multnomah County ("County") and MULTNOMAH COUNTY SCHOOL DISTRICT 7 ("Agency"), each of whom is a "Party" and collectively they are the "Parties". Except as otherwise noted, the meanings of defined terms in the Amendment are the same as those used in the Contract. The effective date of this Amendment is July 1, 2024.

AGENCY ADDRESS: 1204 NE 201ST AVE
CITY, STATE, ZIP: FAIRVIEW, Oregon 97024-9642

The Parties agree as follows:

1. The termination date of this contract is extended from June 30, 2024 to June 30, 2025.
2. The following changes are made, effective July 1, 2024:

Sections 3 and 4 of the Contract related to Purpose, Responsibilities of Agency and Responsibilities of County respectively, are hereby deleted and replaced in their entirety as follows.

PURPOSE:

The Multnomah County Health Department (MCHD) has funding to provide comprehensive sexuality education in partnership with school districts and community-based organizations that are best equipped to reach youth in high-need populations. This may occur in partnership with other MCHD Agencies within identified school districts in Multnomah County Oregon as part of the Adolescents and Communities Together (ACT) project. The purpose of this agreement is to outline the joint collaboration between MCHD and Reynolds School District (RSD) to implement evidence-based and evidence-informed comprehensive sexuality education in middle and high school settings, co-develop and implement training(s) related to comprehensive sexuality education, and support activities that engage parents/guardians and trusted adults.

3. RESPONSIBILITIES OF AGENCY. The Agency agrees to:

- A. Provide a main point of contact for all decisions related to these Responsibilities of Agency.
- B. Participate in sustainability planning and capacity building activities including but not limited to:
 - i. Succession planning, resource allocation, and MOUs for continued partnership without funding if needed and as mutually agreed upon.
 - ii. Facilitating communication between school administration and teachers to ensure successful delivery of comprehensive sexuality education capacity building technical assistance during mutually agreed upon times for the 2024-2025 school year.
 - iii. Coordinating teacher and staff participation in trainings and coaching to support comprehensive sexuality education implementation.

- iv. Coordinating adult mentor, parents/guardian, and other trusted adult participation in trainings to support comprehensive sexuality education in Multnomah County.
- v. The option to participate in the assessment of curricula for medical accuracy, age appropriateness for middle school and high school curricula, using assessment tools provided by MCHD and meeting funding requirements.
- vi. The option to participate in the assessment of curricula for cultural responsiveness, LGBTQ inclusivity, trauma informed approaches, and identity affirming content in partnership with community based organizations.
- vii. The option to participate in determining and developing curricula adaptations, including supplemental material development as needed, to ensure curricula meet standards determined by funding requirements and the Oregon Department of Education standards for sexuality education.
- viii. Collecting any data and evaluation information as needed to meet funding requirements and to aid in continuous quality improvement throughout the duration of funding.
- ix. Submit required documentation as required by funding and mutually agreed upon (implementation plan, invoices, semi-annual reports, observation feedback forms/evaluations etc.).
- x. Participate in ACT advisory group meetings and workgroups as mutually agreed upon.
- xi. Participate in communications efforts as mutually agreed upon.

4. RESPONSIBILITIES OF COUNTY. The County agrees to:

- A. Provide a main point of contact for regular RSD communications and support coordination.
- B. Coordinate and participate in sustainability planning and capacity building activities including but not limited to:
 - i. Succession planning, resource acquisition, and MOUs for continued partnership without funding if needed and as mutually agreed upon.
 - ii. As capacity allows, providing health educators to coordinate and deliver comprehensive sexuality education capacity building technical assistance.
 - iii. As capacity allows, co-developing and implementing training(s) for teachers, staff, adult mentors, parents/guardians, and other trusted adults to support comprehensive sexuality education in Multnomah County in coordination with CSD and other partners.
 - iv. As capacity allows, coordinating assessment of curricula and supplemental materials for medical accuracy, age appropriateness, cultural responsiveness, LGBTQ inclusivity, trauma informed approaches, and identity affirming content using assessment tools provided by MCHD and meeting funding requirements.
 - v. As capacity allows, participating in determining and developing curricula adaptations, including supplemental material development as needed, to ensure

curricula meet standards determined by funding requirements and the Oregon Department of Education standards for sexuality education.

- vi. Coordinating the collection and evaluation of project data, generating periodic reports of project outcomes to funding sources and other stakeholders, and funding evaluation of the project as needed.
 - vii. Submitting all required documentation (reports, financial statements etc.) in a timely manner and as required by funding.
 - viii. Maintaining accurate records and documentation of all grant-related activities.
 - ix. Coordinating ACT advisory group meetings and workgroups.
 - x. As capacity allows, coordinating and participating in youth and community outreach and planning activities with school districts and community-based organizations.
3. Section 12.F. of the Contract related to Payment/Billing is hereby amended as follows (strikethrough indicates deleted text; ***bold italics*** indicates inserted text):

Invoices, monthly line-item expenditure reports, and ~~quarterly narrative~~ ***semi-annual*** progress reports shall be submitted to:

I. Sarah Fast, ~~sarah.fast@multco.us~~ ***Charlene Addy McGee,***
charlene.a.mcgee@multco.us

II. Cc'd to Sonja Hendrix, ~~Sonja.d.hendrix@multco.us~~ ***April Kayser,***
april.kayser@multco.us

- 4. This amendment hereby adds \$2,500.00 USD to this Contract.
- 5. Attachment F of the Contract is deleted in its entirety and replaced with the enclosed Attachment F: Post Federal Award Requirements Standards.
- 6. The maximum amount of this Contract after this amendment including expenses shall not exceed \$10,000.00 USD in accordance with the approved budget and/or price schedule, and the Agency agrees to use its best efforts to perform the Work specified and all obligations under this Contract within such Contract ceiling price. Of the maximum contract amount, \$2,500.00 USD is available to be spent on items as outlined in your Contract between July 1, 2024 – June 30, 2025.
- 7. Therefore, under this Contract the maximum payment for funded ACT activities during the period of 07/01/23 - 06/30/24 and 07/01/24 - 06/30/25 is as follows:

Funding Period: 07/01/2023 – 06/30/2024		
ACTIVITY	TIME FRAME	AMOUNT
ACT Activities	07/01/2023 – 06/30/2024	\$2,500.00 CDC Health Disparities (see Attachment F)
Funding Period: 07/01/2024 – 06/30/2025		

ACTIVITY	TIME FRAME	AMOUNT
ACT Activities	07/01/2024 – 06/30/2025	\$2,500.00 CDC Health Disparities (see Attachment F)

8. Fiscal Requirements.

- a. Agency will use, document, and maintain accounting policies, practices and procedures, and cost allocations, and to maintain fiscal and other records pertinent to this Contract consistent with Generally Accepted Accounting Principles (GAAP), Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (2 CFR Chapter I, Chapter II, Part 200), Oregon Administrative Rules, and County financial procedure in the Countywide Provider's Fiscal Policies and Procedures Manual for agencies located at: <http://web.multco.us/finance/fiscal-compliance>. Accounting records will be up-to-date and will accurately reflect all revenue by source, all expenses by object of expense and all assets, liabilities, and equities consistent with GAAP, Oregon Administrative Rules, and County procedures. Reports and fiscal data generated by Agency under this Contract will be accessible to County upon request.
- b. Agency will be subject to a County fiscal compliance review to monitor compliance with County's financial reporting and accounting requirements. The review will be completed periodically, as described in the Countywide Fiscal Policies and Procedures Manual for agencies. If Agency's corporate headquarters are out of state, Agency agrees to pay travel costs incurred by County to conduct fiscal review. These costs include, but are not limited to, transportation to corporate headquarters, lodging, and meals.
- c. Limited scope and full audits, including the Management Letter associated with the audit, if issued, and all specifications identified in County's Fiscal Policies and Procedure Manual will be submitted to County within 30 days from the date of the report, but in no case later than nine (9) months after the end of Agency's fiscal year. Failure to submit required audits and Management Letter by specified deadlines will be cause for withholding of Contract payments until audits are submitted.
- d. Agency agrees that audits must be conducted by Certified Public Accountants who satisfy the independence requirements outlined in the rules of the American Institute of Certified Public Accountants (Rule 101 of the AICPA Code of Professional Conduct, and related interpretation and rulings), the Oregon State Board of Accountancy, the independence rules contained within Government Auditing Standards (2003 Revision), and ruled promulgated by other Federal, State, and local government agencies with jurisdiction over Agency. Those rules require that the Certified Public Accountant be independent in thought and action with respect to organizations who engage them to express an opinion on Financial Statements or to perform other services that require independence.

9. Performance by Sub-agencies. If Agency has been approved to use subcontractors for any performance to be provided under the Agreement, the following provisions shall apply:

- a. Agency and its subcontractors agree to use, document, and maintain accounting policies, practices and procedures, and cost allocations, and to maintain fiscal and other records pertinent to this Contract consistent with Generally Accepted Accounting Principles (GAAP), Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (2 CFR Chapter I, Chapter II, Parts 200, 215, 220,225, and 230), Oregon Administrative Rules, County financial

procedure in the Countywide Fiscal Policies and Procedures Manual for agencies located at: <http://web.multco.us/finance/fiscal-compliance>. Accounting records will be up-to-date and will accurately reflect all revenue by source, all expenses by object of expense and all assets, liabilities, and equities consistent with GAAP, Oregon Administrative Rules, and County procedures. Reports and fiscal data generated by Agency and its subcontractors under this Contract will be accessible to County upon request.

- b. Agency and its subcontractors will be subject to a County fiscal compliance review to monitor compliance with County's financial reporting and accounting requirements. The review will be completed periodically, as described in the Countywide Fiscal Policies and Procedures Manual for agencies. If Agency or its subcontractor(s)' corporate headquarters are out of state, Agency agrees to pay travel costs incurred by County to conduct fiscal review. These costs include, but are not limited to, transportation to corporate headquarters, lodging, and meals.
 - c. Limited scope and full audits, including the Management Letter associated with the audit, if issued, and all specifications identified in County's Fiscal Policies and Procedure Manual will be submitted to County within 30 days from the date of the report, but in no case later than nine months after the end of Agency or its subcontractor(s)' fiscal year. Failure to submit required audits and Management Letter by specified deadlines will be cause for withholding of Contract payments until audits are submitted.
10. **Access to Records; Right to Audit.** Agency shall retain, maintain, and keep accessible all Records relevant to this Contract for a minimum of ten (10) years following Contract termination or full performance or any longer period as may be required by applicable law, or until the conclusion of any audit, controversy or litigation arising out of or related to this Contract, whichever is later. Agency shall maintain all financial Records in accordance with generally accepted accounting principles. All other records shall be maintained to the extent necessary to clearly show actions taken. Agency shall permit the County's authorized representatives' access to the Records at reasonable times and places for purposes of examination and copying. In addition to Records, Agency shall permit the members of the County Auditor's Office with reasonable access to its employees, properties, and equipment relevant to its performances under the Contract.
11. All other terms and conditions of the Contract shall remain the same.
-

INTERGOVERNMENTAL AGREEMENT AMENDMENT
Contract Number: HD-IGA-E-12785-2021
Amendment Number: 3
AGENCY SIGNATURE

I have read this Contract including the attached Exhibits and Attachments. I understand the Contract and agree to be bound by its terms.

Signature: _____ Title: _____

Name (print): _____ Date: _____

MULTNOMAH COUNTY SIGNATURE

This Contract is not binding on the County until signed by the Chair or the Chair's designee.

County Chair or Designee: *B Zimmerman for Jessica Vega-Pederson* Date: 07/25/2024

Department Director Review (optional):

Director or Designee: _____ Date: _____

County Attorney Review:

Reviewed: JENNY M. MADKOUR, COUNTY ATTORNEY FOR MULTNOMAH COUNTY, OREGON

By Assistant County Attorney: _____ Date: _____

ATTACHMENT F

Multnomah County
Contract Number: HD-IGA-E-12785-2021

POST FEDERAL AWARD REQUIREMENTS STANDARDS

In accordance with CFR 200, Subpart D—Post Federal Award Requirements Standards for Financial and Program Management, §200.331 – Requirements for Pass Through Entities, and based on the information provided to Multnomah County (the County) by its awarding agency, the County is providing the following federal award information:

	B
Subrecipient Name	Reynolds School District (Multnomah County School District #7)
Subrecipient UEI#	JKMUSNGCD4P9
Name of Federal Awarding Agency	Centers for Disease Control and Prevention
Name of Pass-through Entity	N/A
ALN #	93.391
Program Name	Activities to Support State, Tribal, Local and Territorial (STLT) Health Department Response to Public Health (ARPA)
Federal award project description	This enables us to continue our relationship with schools and youth. Reynolds School District #7 will provide evidence-based and evidence-informed education while maintaining relationships with educators, students, and parents. This is a project that includes the youth population from several different cultural communities who experience health disparities in their day to day lives. These health disparities were pronounced with this population during Covid. The continued relationship and a science-based curriculum are an integral part of the project and an integral part of the grant's scope.
Federal Award ID #	NH75OT000008
Federal Award Date	6/1/2021
Subaward Period of Performance:	
Start Date	7/1/2023
End Date	6/30/2025
Amt of Federal Funds Obligated by this Action	\$2,500.00
Total Amt of Federal Funds Obligated to Subrecipient	\$5,000.00
Federal Awarding Contact Info	Jo-Anne Saunders Grants Management Specialist srq1@cdc.gov 404-498-5235
Pass-through Entity Contact Info	N/A
Research & Development Award? (Yes/No)	No
Indirect Cost Rate for Award (%)	10%
Is De Minimis Indirect Rate Being Charged? (Yes/No)	Yes



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Contract with Open School East

Type: Action Item Report / Presentation

Policy: IGBHA: Alternative Education Programs

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- Marginalized Students
- Student and Staff Wellness
- Culturally Responsive Teaching
- Professional Development

Summary / Background:

This contract comes before the board from Open School East, an alternative education program that has historically partnered with the Reynolds School District to provide alternative learning environments for students needing to make up credits, receive additional mental health support, or require a smaller alternative environment to be successful. For the 2024-2025 school year Open School East will grant Reynolds School District 22 spots.

Previous Board Action:

Board has previously approved the contract with Open School East

Financial Implications:

Services are billable at \$80% of Per Pupil District Net Operating Expense \$77.94 ("daily rate") of student membership up to a maximum of 175 billable days. The daily rate (ADMr) is \$62.35. Services to pregnant and parenting students as follows: OPEN may bill District up to two times the above-listed daily rate \$124.70. Services to English Language Learners as follows: OPEN may bill District up to one and half times the above-listed daily rate \$93.53. District shall provide a 10% advance of anticipated based on the current number of students enrolled.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the renewal agreement with Open School East.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

CONTRACTUAL AGREEMENT
between
OPEN SCHOOL INC.
and
MULTNOMAH COUNTY, OREGON
REYNOLDS SCHOOL DISTRICT

THIS CONTRACT SHALL BE BINDING ON THE DISTRICT ONLY IF IT IS
SIGNED BY THE SUPERINTENDENT OR AUTHORIZED DESIGNEE

This **Contract** is made by and between OPEN SCHOOL INC. ("Contractor") and the Reynolds School District, Multnomah County, Oregon ("School District" or "District") District and Contractor agree as follows:

ORGANIZATION DATA

Contractor Name:	OPEN School Inc.
Contractor Contact Person:	Amy Grimm-Sedita
Address:	16570 SE Oak St.
City, State, ZIP:	Portland, OR 9723
Telephone:	Tel: 503-488-5145
Email:	a.grimm-sedita@opennw.org

District Point of Contact: Dr. Holly Altiero; haltiero@rsd7.net

***All information in this contract is subject to public records law. Please contact the District Point of Contact listed above if you have questions.**

TERMS AND CONDITIONS

1. **Term and Termination.** This Contract becomes effective July 1, 2024. Unless earlier terminated as provided below, this Contract shall continue through June 30, 2025.
2. **Early Termination.** Unless otherwise specified herein, this Contract may be terminated as follows:
 - a. Mutual: District and Contractor may terminate this Contract at any time by their written agreement.
 - b. Unilateral: Either party may terminate this Contract upon providing 30 days' written notice to the other party.
3. **Contract Documents.** This Contract consists of these Terms and Conditions and the documents ("Exhibits") listed below in descending order of precedence. A conflict in these documents shall be resolved in the priority listed below with these Terms and Conditions taking precedence over all other documents. The Exhibits to this Contract

include the following documents:

Exhibit A (Statement of Work)

4. **Statement of Work.** Contractor shall perform the work described in Exhibit A (Statement of Work).

5. **Maximum Total Payment; Invoices.** The District will make no payment until this Contract is fully executed by the authorized representatives of both parties. District shall pay the Contractor up to a maximum total payment of \$ _____ **which is based on district-determined slots of 22 (maximum).** Contractor shall invoice District upon work completion and submit invoices to the person and address below:
 - a. Name of District employee: (Business Services: Accounts Payable)**1204 NE 201st Ave. Fairview, OR 97024**

 - b. OPEN, Inc. is approved by the District to provide: Alternative education services on an Average Daily Membership ("ADM ") basis as follows:
 - i. Services are billable at **\$80% of Per Pupil District Net Operating Expense \$77.94** ("daily rate") of student membership up to a maximum of **175 billable days**. Attendance must be reported daily for full time billable services. Full time instruction must be the equivalent to 990 hours of instruction offered in a 175 day period. The daily rate (ADMr) is **\$62.35**
 - ii. **Services to pregnant and parenting students** as follows: OPEN may bill District up to two times the above-listed daily rate **\$124.70**
 - iii. **Services to English Language Learners** as follows: OPEN may bill District up to one and half times the above-listed daily rate **\$93.53**.
 - iv. The total additional weight that shall be assigned to any student in ADM in a district shall not exceed 2.0, pursuant to ORS 327.013 (G)(b).

 - c. District shall pay Contractor net 30 days upon invoice approval and work acceptance.

 - d. District shall provide a 10% advance of anticipated based on the current number of students enrolled.

 - e. Payment for Early Termination: Upon termination pursuant to Section 8 (Early Termination), District shall pay Contractor as follows:
 - i. If District terminates this Contract for its convenience under Section 2a, then District must pay Contractor for work performed before termination date if and only if Contractor performed in accordance with this Contract.

 - ii. If Contractor terminates this Contract under Section 2c due to District's breach, then District must pay Contractor for work performed before the termination ~~date~~ if and only if the Contractor performed in

accordance with this Contract.

- f. **Invoicing:** On a monthly basis, Contractor will submit a Synergy-generated membership report from the prior month, along with an associated invoice that represents total students in memberships at the different weights (regular, ELL, teen parent). The membership report will show the reporting dates, student names, SSID numbers, days of membership, days of attendance, and ELL or Pregnant/Parenting status if applicable. Professional days will be billed using the membership day PRIOR to the non-instructional day. For each of the invoices from September through June, after calculation of the monthly gross total ADM funding, ten percent of the August advance payment will be deducted, resulting in a net invoice amount payable.
 - g. Charges to the District for tuition for students enrolled with Contractor will not begin until students have registered in the District and a slot with Contractor has been approved by the District. Tuition is charged from the date of student registration through termination.
6. **Independent Contractor Status.** By its signature on this contract, Contractor certifies that the service or services to be performed under this Contract are those of an independent Contractor as defined in ORS 670.600, and that Contractor is solely responsible for the work performed under this Contract. Contractor represents and warrants that Contractor, its subcontractors, employees, and agents are not "officers, agents, or employees" of the District within the meaning of the Oregon Tort Claims Act (ORS 30.260 through 30.300). Contractor shall be responsible for all federal, state, and local taxes and any and all fees applicable to payments for services under this Agreement.
 7. **Subcontracts; Assignment.** Neither party may subcontract, assign, or transfer (collectively, "Subcontract") any part of this Contract without the prior written consent of the other party. If consent to a Subcontract is properly given, then in addition to any other provisions of this Contract, the subcontracting party shall hold its subcontractor to all the terms and conditions of this Contract that would otherwise bind the party to whom consent was given. The parties agree that any such Subcontracts shall have no binding effect on the consenting party to this Contract.
 8. **Access to Records.** Each party shall have access to the books, documents, and other records of the other party (electronic or otherwise) that are related to this Contract for the purpose of examination, copying, and audit, unless otherwise limited by law.
 9. **Ownership of Work.** Contractor agrees that all work products created or developed for District by Contractor pursuant to this Contract are intended as "works made for hire" and shall be the exclusive property of the District. If any such work products contain Contractor's intellectual property that is or could be protected by federal copyright, patent, or trademark laws, Contractor hereby grants District a perpetual,

royalty-free, fully-paid, non-exclusive, and irrevocable license to copy, reproduce, deliver, publish, perform, dispose of, and use or re-use, in whole or in part, and to authorize others to do so, all such work products. *District claims no right to any pre-existing work product of Contractor provided to District by Contractor in the performance of this Contract, except to copy, use, or re-use any such work product for District use only.*

10. Unsupervised Contact with Students; Criminal Background Checks. This provision is required by statute. “Unsupervised contact” with students means contact that provides the person opportunity and probability for personal communication or touch with students when not under direct supervision by District personnel. ORS 326.603; OAR 581-021-0500.

a. Performance under this Contract may require or cause Contractor to have direct, unsupervised contact with students. As required by ORS 326.603, Contractor must undergo a finger-print based criminal background check before beginning work under this Contract.

i. Contractor will conduct a criminal background check on all staff members working with students, including fingerprinting, of any officer, agent or employee of Contractor that will have unsupervised contact with students. Contractor will keep these background checks up to date and on file at all times.

ii. Contractor shall pay all fees assessed by the Oregon Department of Education for processing the background check.

11. Contractor will provide the District with a copy of completed background checks of all staff members working with students and keep these background checks up to date and on file at all times.

12. Confidentiality; FERPA Redisclosure. Family Education Rights and Privacy Act (“FERPA”) and Health Insurance Portability and Accountability Act (“HIPAA”) prohibits the re-disclosure of confidential student information. Except in very specific circumstances, Contractor shall not disclose to any other party without prior consent of the parent/guardian any information or records regarding students or their families that Contractor may learn or obtain in the course and scope of its performance of this Contract. Any re-disclosure of confidential student information must be in compliance with the re-disclosure laws of FERPA. Contractor is not to re-disclose information without prior written notification to and written permission of the School District. If the School District grants permission, Contractor is solely responsible for compliance with the re-disclosure under §99.32(b). Consistent with FERPA’s requirements, personally identifiable information obtained by Contractor in the performance of this Contract must be used only for the purposes identified in this Contract.

13. Compliance with Applicable Law. Each party shall comply with all federal, state, and

local laws applicable to public contracts and to the work done under this Contract, and all regulations and administrative rules established pursuant to those laws.

14. Indemnification. Contractor shall defend and indemnify District, its officers, directors, employees, and agents from and against all liabilities, losses, expenses, claims, actions, or judgments (including attorney fees) recovered or made against District for any damage, injury, or death to persons or damage to property arising out of or caused by the negligent or intentional acts or omissions of the Contractor, its officers, employees, agents, or subcontractors related to Contractor's performance under this Contract. Contractor's indemnification of District extends to conditions created by this Contract or based upon violation of any statute, ordinance, or regulation. This provision is in addition to any common law or statutory liability and indemnification rights available to the District. Contractor's indemnification of District shall not apply to damage, injury, or death caused by the negligent actions of District, its officers, directors, employees, or agents. District must promptly notify Contractor in writing of any such claim or demand to indemnify and shall cooperate with Contractor in a reasonable manner to defend such claim.

15. Insurance.

Organization and District are self-insured according to the statutory limits set in the State of Oregon for any liability, property, and auto claims. The parties represent and warrant that they have and will maintain adequate funding of this self-insurance to cover any claim that may result from or arise out of this Contract. In addition, Organization is self-insured for its workers' compensation for employees and shall provide benefits as prescribed by the State of Oregon.

OR

At all times while providing services under this Contract, Organization shall maintain in force at Organization's expense insurance coverage at least equal to the value of this Contract and the following insurance coverage(s), as applicable:

- a. Workers' Compensation. As required by ORS 656.017, subject employers shall provide workers' compensation coverage in accordance with ORS Chapter 656 for all subject workers. Organization and all subcontractors of Organization with one or more employees shall have this insurance unless exempt under ORS 656.027. Agencies that are statutory subject employers shall submit a certificate of insurance to the District showing proof of coverage.
- b. Professional Liability / Errors & Omissions (E&O). If Organization is providing services that require a state license (including, but not limited to, accounting, architectural, auditing, dental, legal, medical, and psychiatric), then Organization shall maintain professional liability / E&O insurance coverage of at least \$2,500,000 for each claim, incident, or occurrence, and at least \$3,000,000 annual aggregate coverage. The Oregon Tort Claims Act (O.R.S. 30.265) provides a state tort exposure of just under \$2,347,700 per occurrence for the District. This coverage shall provide extended reporting period coverage for claims made within two years after this Contract is completed or otherwise terminated according to its terms.
- c. General Liability. Organization shall maintain general liability insurance coverage of

at least \$2,500,000 for each claim, incident, or occurrence, and at least \$3,000,000 annual aggregate coverage. The Oregon Tort Claims Act (O.R.S. 30.265) provides a state tort exposure of just under \$2,347,700 per occurrence for the District. **If Contractor will have physical or virtual access to any students, Contractor is required to provide proof of insurance for Sexual Abuse and Molestation coverage at the same levels required above.**

- d. Motor Vehicle Liability. If Organization is providing services that require Organization to transport District personnel, students, or property, then in addition to any legally required insurance coverage, Organization shall maintain motor vehicle liability insurance of at least \$2,500,000 for each claim, incident, or occurrence, and at least \$ 3,000,000 annual aggregate coverage. The Oregon Tort Claims Act (O.R.S. 30.265) provides a state tort exposure of \$2,347,700 per occurrence for the District.
 - e. Additional Requirements. All insurance coverage shall be provided by an insurance company having an A.M. Best rating of at least A- and/or licensed to do business in Oregon. Organization alone is responsible for paying all deductibles and retentions. A cross-liability clause or separation of insureds condition shall be included in all general liability policies required by this Contract. Organization's coverage shall be primary in the event of loss.
 - f. Certificate of Insurance. **The Contractor shall furnish to the District a current certificate of insurance for each of the above coverages within 48 hours of signing this agreement.** Each certificate must state the relevant deductible or retention level. For general liability coverage, the certificate must state that District, its agents, officers, and employees are additional insureds with respect to Organization's services provided under this Contract. The certificate must specify an additional insured endorsement, and Organization shall attach a copy of the endorsement to the certificate.
16. **Waiver; Severability**. Waiver of any default or breach under this Contract by either party does not constitute a waiver of any subsequent default or a modification of any other provisions of this Contract. If any term or provision of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Contract did not contain the particular term or provision held invalid.
17. **Non-discrimination Clause**. Both parties agree that no person shall be subject to unlawful discrimination based on race; national or ethnic origin; color; sex; religion; age; sexual orientation; gender expression or identity; pregnancy; marital status; familial status; economic status or source of income; mental or physical disability or perceived disability; or military service in programs, activities, services, benefits, or employment in connection with this contract. The parties further agree not to discriminate in their employment or personnel policies.
18. **Controlling Law; Venue**. Any dispute under this Contract or related to this Contract shall be governed by Oregon law, and any litigation arising out of the Contract shall be

conducted in courts located in Multnomah County, Oregon.

19. Amendments; Renewal. Any amendments, consents to or waivers of the terms of this Contract shall be in writing and signed by both parties. The parties may renew this Contract by their signed, written instrument.

20. Counterparts. The parties may execute this Contract in counterparts, each of which constitutes an original and all of which comprise one and the same Contract. Counterparts may be delivered by electronic means.

21. Entire Agreement. When signed by the authorized representatives of both parties, this Contract and its attached exhibits is their final and entire agreement. As their final expression, this Contract supersedes all prior and contemporaneous oral or written communications between the parties, their agents, and representatives. There are no representations, promises, terms, conditions, or obligations other than those contained herein.

22. Compliance with Applicable Law.

For the services provided under this Contract, Contractor shall comply with all federal, state, and local laws applicable to public contracts and the work done under this contract and with all regulations and administrative rules established pursuant to those laws. Contractor agrees to comply with the Private Alternative Education Standards by the Oregon State Board of Education and all state laws regarding alternative programs, including but not limited to:

ORS 181.537	ORS 339.030	OAR 581-021-0072 (1,2,3)
ORS 326.603	ORS 339.115	OAR 527-021-0073
ORS 326.607	ORS 326.051 (1,2,3)	OAR 581-022-1060
ORS 336.631	ORS 342-232	OAR 584-036-0015 (5)
ORS 336.635 (3)	ORS 336.655	ORS 433.235 – 433.284
ORS 339.141	ORS 327.125	ORS 339.250 (6,9,10)
ORS 336.645	ORS 339.155	OAR 581-022-1131
ORS 342.143	OAR 581-021-0062	OAR 581-023-0008
ORS 336.637	ORS 659-850	OAR 581-022-1730
ORS 339.147	ORS 659-855	OAR 581-022-1350
ORS 329-485	ORS 336.625 (1,2,3,4)	OAR 581-022-1130
OAR 581-023-0006	OAR 581-022-1370	OAR 581-015-2265
ORS 336.615 – 655	OAR 33-050-0010 – 333-050-0120	OAR 581-015-2270 – 581-015-2280

Exhibit A-Scope of Work

1) STUDENT ENROLLMENT AND RETENTION.

a) Enrollment

- i) The Contractor shall serve a maximum of (5) students, as averaged throughout the year, with approximately 1 student per grade level, referred by the District under the criteria listed in Section 2b. The amounts included for the total contract are based on the current number of students which is five.
- ii) District will identify students eligible for services and submit contact information to Contractor. Contractor will recruit and enroll students and families who meet these criteria.
- iii) Contractor will enroll students eligible for services through a series of phone calls, meetings, events, and home visits.
- iv) Contractor will enroll students at the beginning of their 9th grade year. Additional enrollment points may occur based on student need, as per the alternative enrollment process, to be negotiated with the District.
- v) Contractor will work to have a fully enrolled program by August of the school year. In the case of low enrollment, Contractor will work in partnership with District to fully enroll the program as soon as possible.
- vi) Contractor and Districts will work to adjust enrollment targets by individual District demand. Enrollment should not fall short of projected maximum. Unfilled student slots may be redistributed between Districts. Should a District with unfilled slots elect not to allow these slots to be redistributed when other District demand occurs, the District will be charged 80% of the daily rate specified in Section 3a, until the point at which the slots are filled or the district elects to allow the slots to be redistributed.
- vii) District will identify students eligible for services based on the criteria outlined, and submit information to Contractor. District will provide adequate information for contractor to conduct enrollment process, including:
 - High school transcript (if applicable)
 - If the student and family are aware of and/or have requested alternative placement
 - Student records, including discipline records, 504 plans, IEPs, etc.
 - Contact information
 - Brief reasoning for seeking alternative placement

Contractor will assess potential placement for all referred students, and communicate if a student will or will not be enrolled. Contractor may choose to offer a 30 or 60 day trial enrollment period with a clear and supportive process for the student to ensure permanent enrollment.

b) Retention

- i) Contractor will work with students, families and District to maintain a fully enrolled program.
- ii) The Contractor, in partnership with the district, may enroll an additional 10% above District student commitment to prepare for possible attrition.
- iii) **Resident District Transfers-** OPEN will inform districts if they become aware of students changing residence to another district. The original resident District will retain ADM, transportation, and special education services until the sending and receiving districts can mutually agree upon a date which allows the student to remain in their education option while transferring district responsibility. This transfer should occur within 30 days of awareness of change in residency.
- iv) **Drops and Withdrawals-** OPEN will inform the District when students hit 5 days absence so that all efforts can be expended to outreach to the student for re engagement in school.
- v) **Student Withdrawal-** OPEN will inform Districts when students are being dropped and the reasons for their withdrawal.

2) **STUDENTS TO BE SERVED.**

- a) General Criteria: Students referred to and served by Contractor meet general criteria associated with poor attendance, low academic performance and credit attainment, discipline interventions and other relevant criteria.
 - i) High School: grades 9-12 and ages 14-20. Students who have turned 21 years or older prior to September 1 shall not be enrolled by the Contractor.
 - ii) College Prep GED to Post-Secondary Education: Students in grades 9-12 who are 17 years or older and who have too few high school credits to meet District graduation requirements before turning 21 years old. Guidelines for credits are as follows:
 - (1) 17 years = 12 or fewer credits
 - (2) 18+ years = 18 or fewer credits
 - (3) Exceptions to the above must be approved by the District on a case-by-case basis.
 - iii) Students who are eligible for alternative schooling under ORS 336.615 through 336.665 and ORS 339.250(g).
 - iv) Students who are not currently benefiting from attendance in the public school system.
 - v) Students whose academic interests and needs are best served through participation in such an alternative education program.
 - vi) Students who have dropped out or are at-risk of dropping out , and who have a documentable history of educational¹⁰¹ needs, including:
 - (1) A serious credit deficiency or low achievement, or failure to meet or exceed state benchmarks and standards.

- (2) Attendance so erratic that the student is not benefiting from the educational program.
 - (3) A second or subsequent occurrence within any three-year period of severe discipline problems.”
 - (4) Students for whom the District is considering expulsion as a disciplinary alternative.
 - (5) Being expelled from the District or other school districts.
- b) Early Warning Indicators: Students shall qualify for at least two of the four 8th grade early warning indicators: low attendance, low academic performance on statewide assessments in Language Arts and/or Mathematics, and/or 2 or more discipline interventions resulting in lost school time. Students may also qualify based on the need for social/emotional support such as meeting basic needs, trauma-informed care, and other supports to address barriers to academic success.
- i) 8th grade students who meet these criteria will be disclosed to the Contractor by April of the school year prior to their potential enrollment year.
- c) Special Education: Contractor shall serve Special Education students in proportion to District demographics.
- i) Total number of Special Education students not to exceed 20% of total student population unless additional support is provided by the District.
 - ii) Special Education services shall be provided by Open School partner district employed personnel (including but not limited to Reynolds School District personnel) in accordance with Individual Education Plan (I.E.P) mandates including: Special Education endorsed classroom teacher, School Psychologist, Speech/Language Pathologist, Occupational Therapist, and Autism Specialist. Contractor shall coordinate the receipt of special education services with partner districts.
 - iii) Initial Evaluations and Individual Education Plans will be developed, maintained, and monitored by a team led by District employed Special Education staff and Open School staff.
- d) English Language Learners: Contractor shall serve English Language Learners (ELL) in proportion to District demographics.
- i) Total number of ELL students not to exceed 30% of total student population unless negotiated by District.
 - ii) Contractor shall bill District up to one and a half times above the listed daily rate for ELL students.
 - iii) Contractor shall provide ELL services including the following:

- (1) Administration of a Home Language Survey upon enrollment
 - (2) Reporting of all required information to the District
 - (3) Programming that includes ELD instruction appropriate to level of English language proficiency, and core content delivery using sheltered instruction
 - (4) Administration of the state ELPA exam annually to all eligible students.
- e) Pregnant and Parenting: Contractor shall serve Pregnant and Parenting students in proportion to District Demographics.
- i) Total number of Pregnant and Parenting students not to exceed 15% of total student populations.
 - ii) Contractor shall bill the District up to two times above the daily rate for Pregnant and Parenting students.
 - iii) Contractor shall provide Pregnant and Parenting students with the following services.
 - (1) Child care referral and support in accessing appropriate child care leveraging all resources available to the student.
 - (2) Parenting education aligned with Oregon Department of Education standards as per ORS 336.360.
 - (3) Individual advocacy, counseling, and group work.
 - (4) Home instruction provided for a minimum of four hours per week, while the student is out on maternity or paternity leave and/or bed rest.

3)DISCIPLINE, SUSPENSIONS, EXCLUSION, EXPULSION

- A. OPEN will immediately notify the District representative if a student is in jeopardy of suspension in excess of two days, any expulsion hearing, or termination and comply with all state laws consistent with procedural requirements of students on IEPs. This includes notification and invitation to all manifestation meetings for students on IEPs.
- B. OPEN and the District may mutually determine that an enrolled student may need to be referred back to the school district as necessary.

4)ACCOUNTABILITY MEASURES AND REPORTING.

- a) Contractor will work with District personnel to establish tri-annual Student Performance Objectives in the areas of student progress, school connection, school climate and successful completion.
- b) Contractor will submit written reports on progress toward Student Performance Objectives to district personnel for review at the end of each trimester.
- c) Contractor will use the District's confidential student database ("Synergy") to report on student enrollment status, attendance, credit attainment and state testing results. Contractor will maintain its own confidential student database (BlackBaud's Education Edge) to maintain data and report on schedules, grades, and student discipline.

- d) Contractor will report on student progress relating to student warning system indicators monthly.
- e) Annually, District will review and analyze any physical restraint and seclusion of District students by Contractor.

5)GENERAL.

- i) Contractor shall adopt and implement a school calendar in which no more than 4 of the 175 days may be billed for staff professional development and teacher planning.
- ii) District is responsible for providing transportation to and from the school location in the form of either a monthly Trimet bus pass, two Trimet bus tickets per school day, or school bus transportation.
- iii) OPEN agrees to meet state immunization requirements, including records retention and reporting as noted in ORS 433.235-433.284 and OAR 333-050-0010 through 333-050-0120.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: MYC Forest Ecology Trip to the Olympic National Forest

Type: Action Item Report / Presentation

Policy: IICA-AR: Field Trips and Special Events

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input type="checkbox"/> Professional Development |
-

Summary / Background:

The Multnomah Youth Cooperative (MYC) program at Reynolds Learning Academy will take a five-day trip to the Nature Bridge education program at Olympic National Forest. This unique opportunity will allow students to learn about forest ecology, old growth habitats, Pacific Northwest cultural history, and watershed science. They will learn about the PNW tribal history and land practices while participating in a stewardship project along the Elwah River. They will also have team building activities, discuss upcoming projects, and set goals. There will be two MYC Staff and 12 MYC Students on this trip.

Previous Board Action:

This trip is similar to the former RLA/MYC Opal Creek Ancient Forest Center Trips, previously approved by the board and has a history of success.

Financial Implications:

Estimated cost of the trip is \$6500. This includes lodging, meals, transportation, educational materials, and instruction. This trip will be funded through OYC/HECC Grant monies secured by MYC staff.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the MYC trip to the Olympic National Forest.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



Code: IICA-AR
Adopted: 12/08/10
Revised/Reviewed: 10/09/13
Orig. Code: IICA-AR

Field Trips and Special Events**

The board recognizes the educational value of field trips and co-curricular activities involving transportation. The board is also accountable for expenditures and the effective and legal use of district vehicles. Therefore, all trips and costs must be approved within the following policy:

1. Principals, by delegation from the superintendent, may authorize the use of district vehicles for educational field trips and state sanctioned co-curricular activities for which funds have been budgeted.

Principals may also authorize the use of district vehicles for other school-related activities. Expenses for such activities shall be paid by the participants or student organizations;

2. Overnight trips shall have the approval of the board through the superintendent. Parents shall be provided an itinerary and give permission for student participation prior to the trip. Expenses for unbudgeted trips must be paid by the participants or student organizations;
3. Trips over an extended number of days require approval from the principal and the superintendent. Expenses are to be paid by the participants or student organizations. Use of district vehicles must be approved by the superintendent.

Emergency procedure plans and itineraries must be filed with the superintendent and the principal prior to the trip;

4. Scheduled departure times shall be maintained. Planned refreshment stops may be made on long trips. Discretion must be exercised in the duration of such stops. Refreshment stops must not unduly delay the return of the bus to the school;
5. Chaperons will maintain discipline and are responsible for the safety of students on educational field trips and co-curricular activity trips. However, bus drivers shall have the ultimate authority involving safety and disciplinary decisions relating to travel;
6. Students demonstrating unruly behavior may be prohibited from participating in future educational field trips or co-curricular trips. Disciplinary action is the responsibility of the principal or designee;

7. Students attending school functions via school transportation will return by the same transportation. The only exception will be if a parent requests, in person, of the supervisor that the student return with the parent;
8. Trips occurring outside the school year require the approval of the principal, the superintendent and the board. Expenses for such trips shall be paid by the participants or student organizations. Use of district vehicles beyond a 25 mile radius, for other than league competitions or other than a one-day basis, may be permitted. Legal and effective use of vehicles will be ascertained by the superintendent.

Emergency procedure plans and itineraries must be filed with the principal and the superintendent;

9. A bus field trip request for less than 15 people will not be authorized. If, upon arrival at the pick up site, there are less than 10 students and chaperons to be transported, the field trip will be cancelled;
10. Student travel requests over 100 miles out-of-state, one-way or any overnight travel must have prior board approval.

Reynolds School District

INITIAL REQUEST FOR STUDENT TRAVEL OVER 100 MILES ROUND TRIP

Name of Group: MYC (Multnomah Youth Cooperative) School: RLA

Note: This initial request must be submitted and approved 30 days before any commitment can be made or before any money-making activities can be started.

Date Request Submitted: September 3, 2024 Date(s) of Activity: 10/14/24-10/18/24

If sufficient space is not available on this form, supporting data should be attached.

1. Purpose of the trip. (Complete related section on the next page.)
Please accept this proposal for a MYC Forest Ecology education trip to the Nature Bridge Education Center in Port Townsend, Washington from October 14-18, 2024. The Multnomah Youth Cooperative (MYC) program at RLA (Reynolds Learning Academy) will take a five-day trip to the Olympic National Forest; we will stay four nights at the Rosemary Inn in the Olympic National Forest. This unique opportunity will allow students to learn about forest ecology, old growth habitats, Pacific Northwest cultural history and watershed science. We will learn about career, educational and volunteer pathways and have a Q&A session with professionals in the field. Students will participate in educational opportunities through hands-on experience and broadened community exposure. We will have team building activities, discuss upcoming projects, and set individual and group goals.
2. List staff member(s) responsible for students. List all other supervisors on trip.
Rose Sandy-MYC Program Coordinator, Rachel Johnson-MYC Crew Leader
3. School equipment to be used:
Activity Vans 202 & 212
4. Lodging:
Olympic National Forest, Rosemary Inn Lodge
5. Will Student Travel Insurance be obtained? Yes No
6. Estimated number of students: 12 Number of supervisors: 2
7. Parent permission slip on file: Yes No
8. Person or persons initiating request: Rose Sandy, MYC Coordinator Date: 08/26/24
9. Principal approval: Stacy Talus Date: 08/26/24

Decision: Preliminary approval to continue with planning Yes No

If denied, reason _____

District Activities Coordinator Date

Final Approval Yes No

District Activities Coordinator

Date

Reynolds School District

PURPOSE OF TRIP

1. List itinerary.

Nature Bridge, Olympic National Forest

Monday 10/14/24

9:55 Arrive at RLA-MYC Crew Room
10:45 Load Gear
11:00 Begin drive to Nature Bridge
12:30 Lunch stop
1:00 Continue drive
4:00 Arrive at Nature Bridge-Orientation, check-in
5:30 Dinner
6:30 Evening Group Programming
8:30 Evening clean-up
9:00 Prepare for bed
9:30 Lights out

Tuesday 10/15/24

7:00 Wake-up
8:00 Breakfast
9:00 Old Growth Forest Ecology
12:00 Lunch on trail
12:30 Continue Field Study
3:45 Arrive back to Lodge
4:00 Quiet time in Lodge
5:30 Dinner
6:30 Evening Group Programming
8:30 Evening clean-up
9:00 Prepare for bed
9:30 Lights out

Wednesday 10/16/24

7:00 Wake-up
8:00 Breakfast
9:00 Cultural and History of PNW
12:00 Lunch on trail
12:30 Continue Field Study
3:45 Arrive back to Lodge
4:00 Quiet time in Lodge
5:30 Dinner
6:30 Evening Group Programming
8:30 Evening clean-up
9:00 Prepare for bed
9:30 Lights out

Thursday 10/17/24

Reynolds School District

7:00	Wake-up
8:00	Breakfast
9:00	Elwah River Restoration
12:00	Lunch on trail
12:30	Continue Field Study
3:45	Arrive back to Lodge
4:00	Quiet time in Lodge
5:30	Dinner
6:30	Evening Group Programming
8:30	Evening clean-up
9:00	Prepare for bed
9:30	Lights out

Friday 10/18/24

7:00	Wake-up
8:00	Breakfast
9:00	Clean Lodge and pack
9:45	Closing Circle
10:00	Load Gear
10:20	Begin drive to RLA
12:30	Lunch stop
1:00	Continue drive
3:00	Arrive at RLA, unload, clean bus,
3:45	Go home

2. What are the objectives of the trip and how are the experiences provided on the trip related to the class or school program?

The Multnomah Youth Cooperative will take a five-day, four-night trip to the Olympic National Forest. They will complete a service project along the Elwha River, learn about PNW Cultural History, Forest Ecology, Old Growth Ecosystems, and Watershed systems. Students will receive educational opportunities through hands-on experience and broadened community exposure. We will be drawing connections between the projects we will be working on throughout the year and what we are studying, discussing human impact, land management practices, renewable energy and potential career opportunities.

3. How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge or appreciations?

We will lodge in the historic Rosemary Inn lodge in the Olympic National Forest where students will be surrounded in cultural history, immersed in a temperate rain, and in the wilderness as a formal classroom. They will receive instruction using the outdoors as a lab to learn about biodiversity, human impact, key environmental indicators. We will also take interpretive hikes and have the

Reynolds School District

opportunity to learn about mosses, lichens, and liverworts, nature journaling and old growth forest ecology.

This trip meets all requirements for the MYC program objectives in co-curricular activities, goal setting, team building and the importance of reaching accomplishments and achievements. Students will receive educational opportunities through hands-on experience and broadened community exposure. We will be reflecting on the projects we work on throughout the year, discussing human impact, land management practices and potential career opportunities.

4. What effect does the trip have on other classes or programs?

This trip is part of the CTE curriculum associated with the Multnomah Youth Program.

5. Estimated cost of trip \$ 6500.00 (lodging and food for 14, supplies, instruction, and mileage). Describe how the trip will be funded. (School funding? Fund raisers? Student/Parent funding?)
This trip is funded through the MYC HECC/OYC Grant funds.

6. Describe methods of transportation. List names of drivers, types of automobiles, and whether a Type10/20 license will be required for drivers (see Policy EEAE).
MYC Program staff, Rachel Johnson and Rose Sandy will drive RSD Activity Vans 202 & 212: both staff have valid Type 20 ODE Activity Driver license.

7. Describe supervision plans to ensure maximum safety for students.
All students will adhere to the following guidelines and conditions while on the trip. MYC Staff will supervise students during all activities to ensure maximum safety for students. We have created a schedule of activities and will review activity expectations before each activity so students are aware of where they should be, what they are doing and times for starting and stopping each activity.

- Standard Reynolds School District rules and regulations will be enforced and followed. Appropriate disciplinary action will be taken if students are found to be in violation of any of these or MYC's expectations and staff will notify RLA Administrators of any issues as they arise.
- Staff will carry cell phones, these numbers have been made available to Stacy Talus and Garrett Jellesma in case we need to be contacted, as well as Opal Creek main phone numbers and email contact.

Reynolds School District

STUDENT CONTRACT: FIELD TRIPS AND AWAY-FROM-SCHOOL ACTIVITIES

To: Student and Parent(s)

The Reynolds School District is proud of its students and is confident that in most circumstances student conduct on field trips and away-from-school activities will be reasonable and prudent. However, in the event that a student chooses not to abide by the rules established by the adult(s) in charge, he/she should be aware of the consequences. The student should fill in the information requested below and sign the contract. If the student is under 18 years of age, his/her parent should also sign.

Student Name: _____

School: _____

Description of field trip/activity: _____

Location/Destination: _____

Date(s) of field trip/activity: _____

Name(s) of person in charge of field trip/activity: _____

I understand that the above named trip is an official school activity and that all rules and regulations applying in the Reynolds School District are in effect. Among these rules are the following:

1. All directions and guidelines established by the adult(s) in charge will be followed;
2. There will be no use of alcoholic beverages or other drugs at any time;
3. There will be no smoking while on the bus or van;
4. All established time schedules will be followed;
5. Reasonable and proper behavior will be maintained at all times during the trip.

I recognize that in the case of serious violation of the rules, that my parent(s) will be called collect and that I will be sent at home at their expense.

Student Signature Date

Parent Signature Date

(Complete student health history on next page.)

Reynolds School District

HEALTH HISTORY FOR SCHOOL FIELD TRIPS

Student Name: _____ Birth Date: _____
Address: _____ Home Telephone: _____

Parent/Guardian Name: _____
Home Telephone: _____ Work Telephone: _____
Parent/Guardian Name: _____
Home Telephone: _____ Work Telephone: _____

Person to be called in case of emergency if parent/guardian cannot be reached:

Name: _____
Relationship: _____
Telephone: _____

Medical Contact Information:

Physician: _____ Telephone: _____

Please list any allergies (bee sting, medications, etc.) or illness that the school should be aware of:
Medications student is currently taking:

Any special information/instructions concerning medication:

I hereby give my permission for non-prescription medication (for example, aspirin) to be given to my child if deemed advisable by designated school personnel. In case of surgical emergency, I hereby give permission to the physician selected by the school director, or in his/her absence, his/her designee, to hospitalize, secure treatment for and to order injections, anesthesia or surgery for my child as named above.

Any directions to the contrary should be specified on the reverse side of this form and signed. Activity:

Parent/Guardian Signature

Date

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Whole Kids Grant Acceptance

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

Margaret Scott Elementary was awarded a \$3000 grant to support an edible educational garden project that will help children engage with fresh fruits and vegetables.

Previous Board Action:

The Board is responsible for approving the acceptance of all grants.

Financial Implications:

The \$3000 grant will go to Margaret Scott for this garden project.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board authorize the acceptance of the Whole Kids Garden Grant in the amount of \$3000 for Margaret Scott Elementary.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



Garden Grant Agreement

This Garden Grant Agreement, made and effective this August 15, 2024 is by and between:

Whole Kids, a project of Whole Foods Market Foundation, which is a nonprofit corporation (the “Grantor”), recognized by the IRS as tax-exempt under Section 501(c)(3) of the Internal Revenue Code of 1986 (the “Code”); and

Margaret Scott Elementary School (the “Grantee”), located at

14700 NE Sacramento St, Portland, OR, 97230

In furtherance of its tax-exempt mission to improve children's nutrition and wellness with the goal of ending the childhood obesity epidemic, Grantor hereby agrees to make the following grant to the Grantee and the Grantee hereby accepts such grant under the terms and conditions set forth below:

I. The Grant

The Grantor hereby awards the Grantee a grant in the amount of Three Thousand Dollars (\$3,000.00). This grant is made to the Grantee in a single payment to be used to support an edible educational garden project that will help children engage with fresh fruits and vegetables, as provided in the Grant Application and related information submitted to the Grantor by the Grantee, which is incorporated by reference herein. Specifically, the grant funds will be distributed or used on behalf of garden project at the following school or organization:

Margaret Scott Elementary School

II. Grantee Tax-Exempt Status

Grantee represents that it is currently a tax-exempt organization described in Section 501(c)(3) of the Code (but not a private foundation or a Type III supporting organization described in Section 509(a)(3)(B)(iii)); an exempt operating foundation described in Section 4940(d)(2); or an organization described in Section 170(c)(1) or Section 511(a)(2)(B). Grantee shall immediately give written notice to the Grantor if its federal tax-exempt status ceases or materially changes.



III. Use of the Grant Funds

The following conditions are meant to comply with the obligations under the Internal Revenue Code to make reasonable efforts and establish adequate procedures to see that grant funds are spent solely for the charitable purposes for which they were granted, and to obtain full and complete records on how grant funds have been expended.

- A. **Charitable Uses.** All grant funds must be expended by the Grantee for charitable, scientific, literary, or educational purposes within the meaning of Section 170(c)(2)(B) of the Code. The Grantee hereby agrees to return to the Grantor any grant funds, as well as any interest earned thereon, not used for these purposes.
- B. **Prohibited Uses.** In no case may grant funds be used for any of the following purposes: to carry on propaganda, or otherwise attempt to influence legislation or the outcome of any specific public election; or to undertake any activities for a non-charitable purpose within the meaning of Section 170(c)(2)(B) of the Internal Revenue Code.
- C. **Accounting.** Although the grant funds need not be physically segregated, such funds must be recorded and accounted for separately on Grantee's books for ease of reference and verification, to the extent possible. Records of receipts and expenditures under the grant, as well as copies of reports submitted to the Grantor, must be retained and should be kept on file for at least six years following completion of such receipts and expenditures. Grantee's books and records are to be made available for the Grantor's inspection at reasonable times.
- D. **Reporting.** The Grantee agrees to provide the information requested by Grantor in response to a mid- and/or end-of-year survey regarding use of the grant funds and the Grantee's edible educational garden project. Such information may include, but not be limited to, photographs of the garden project/activities upon which the grant funds were expended, and accounts of such expenditures.

IV. Promotion

Grantee grants to Grantor, a revocable, non-exclusive, non-transferable, royalty-free sublicense during the term of this Agreement to display Grantee's name, trademarks, logo, slogans, and other



forms of business identifiers provided by Grantee to Grantor (the “Grantee IP”) solely for use in connection with Grantee’s edible educational garden project on Grantor’s website(s), in emails, and in printed brochures and posters or on Whole Foods Market or Whole Foods Market affiliates, including but not limited to suppliers of Whole Foods Market, websites, emails and printed brochures and posters. Grantor agrees not to use the Grantee IP in connection with any unlawful, immoral, scandalous, obscene, or pornographic services or any other use of Grantee IP outside the scope of this Agreement. Grantee represents and warrants that the Grantor’s use of the Grantee IP in accordance with this Agreement shall not violate or infringe upon the intellectual property or rights of any third party.

Grantee reserves the right, at any time, to review and approve or disapprove of Grantor’s use of the Grantee IP. Grantor shall submit any intended uses of the Grantee IP that are not stated above to Grantee for approval, and shall not use the Grantee IP without Grantee’s prior approval of that use. Grantee reserves the right to disapprove of Grantor’s use of the Grantee IP. Grantor acknowledges that Grantee retains all right, title, and interest in and to the Grantee IP and reserves all rights not expressly granted herein. Grantor will take no action inconsistent with Grantee ownership of Grantee IP and all goodwill arising out of Grantor’s use of Grantee IP will inure to the benefit of Grantee.

During the term of this Agreement and subject to limitations as Grantor may establish from time to time, Grantor, through its licensor, grants to Grantee, a non-exclusive, revocable, non-assignable, non-transferable, royalty-free license, without the right to grant sub-licenses, during the term of this Agreement to display the name, trademarks, logo, slogans, and other forms of business identifiers of Grantor provided by Grantor to Grantee in promotion of Grantee’s edible educational garden project (the “WK IP”) and as approved by Grantor. Grantee agrees not to use the WK IP in connection with any unlawful, immoral, scandalous, obscene, or pornographic services or any other use of WK IP outside the scope of this Agreement. Grantor reserves the right, at any time, to review and approve or disapprove of Grantee’s use of the WK IP. Grantee shall submit any intended uses of the WK IP to Grantor for approval, and shall not use the WK IP without Grantor’s prior approval of that use. Grantor reserves the right to disapprove of Grantee’s use of the WK IP. Grantee acknowledges that the licensor of Grantor retains all right, title, and interest in and to the WK IP and reserves all rights not expressly granted herein. Grantee will take no action inconsistent with Grantor’s licensors ownership of the WK IP and all goodwill arising out of Grantee’s use of the WK IP will inure to the benefit of Grantor and its licensors. Upon termination of this Agreement or revocation of the license rights, Grantee will immediately cease and discontinue all further use of the WK IP.



Grantee will defend, indemnify and hold harmless Grantor and its licensors and their respective employees, directors, officers, contractors, agents, implementing partners, and licensees (“WK Indemnitees”) from and against any claims, demands, actions, costs, losses, damages, judgments, penalties, interest and expenses (including attorneys’ fees) (collectively, “Claims”) arising out of or relating, directly or indirectly, to Grantee’s design, manufacture, distribution, use or advertisement of any goods or services advertised or sold in connection with the WK IP or to any breach of this Agreement by Grantee. Grantee will not consent to settlement or negotiation of any Claims, or make any admission regarding any Claims, without Grantor’s prior consent. Grantee’s duty to defend is independent of Grantee’s duty to indemnify. The above obligations to defend, indemnify and hold harmless shall survive any termination or expiration of this Agreement.

V. Termination

Grantee expressly agrees that any use of the grant funds for any purposes other than those specified in Section 170(c)(2)(B) of the Code will terminate Grantor’s obligation to make any payments under the grant. Grantor, at its sole option, may terminate the grant (and this Grant Agreement) if (i) Grantee tax-exempt status ceases or is materially altered pursuant to the terms of Section II above; or (ii) in Grantor’s sole and reasonable judgment, Grantee becomes unable to carry out the purposes of the grant, ceases to be an appropriate recipient for accomplishing the purposes of the grant, or fails to comply with any of the conditions hereof. Grantor may enforce this right of termination immediately if any of the listed bases for termination remain uncured or unresolved (in Grantor’s sole and reasonable discretion) for more than fifteen (15) days after Grantor has given Grantee notice of the basis for termination. If Grantor terminates the grant (and this Grant Agreement), then Grantee must, upon Grantor’s request, provide Grantor with a full accounting of the receipt and disbursement of funds and expenditures incurred under the grant as of the effective date of termination.

VI. General Provisions

- A. The validity, interpretation, and performance of this Grant Agreement will be controlled by and construed under the laws of the State of Texas. The parties consent to exclusive venue in and the exclusive jurisdiction of the courts located in Austin, Travis County, Texas and acknowledge that these courts are proper and convenient forums. To the fullest extent permitted by law, if an action is filed in the appropriate court in Austin, Travis County, Texas the parties waive any right to object to jurisdiction or venue in such court.

WHOLE KIDS

- B. This Grant Agreement contains the entire agreement of the parties and supersedes all prior or contemporaneous agreements, discussions, or representations, oral or written with respect to the subject hereof. Neither party may assign or transfer this Grant Agreement, or any of the duties or obligations, rights, or remedies (whether in whole or in part) under this Grant Agreement, without the prior written consent of the other party.
- C. The term “Grant Agreement” includes any amendments, modifications, or supplements therein. The terms, provisions, and conditions of this Grant Agreement may be modified, altered, amended, changed or supplemented only by a writing signed by an officer of the Grantor and the Grantee.
- D. This Grant Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same Grant Agreement.

Executed by or on behalf of Grantor and Grantee as follows:

GRANTOR:

By: *Kim Herrington*

Name: Kim Herrington

Title: Director of Programs, Whole Kids, a project of Whole Foods Market Foundation

Date: August 15, 2024

GRANTEE:

Signed by:

Michelle Leishman

D6B68ABAB04C438...

By:

Name: Michelle Leishman

Title: Principal

Date: August 15, 2024



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Recognition

Type: Action Item Report / Presentation

Policy: KAA: Community Relations

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- Marginalized Students
 - Student and Staff Wellness
 - Culturally Responsive Teaching
 - Professional Development
-

Summary / Background:

The Board will read the following resolution:

- A. Resolution 2024-2025-003 National Principals Month
- B. Resolution 2024-2025-004 Indigenous Peoples' Day
- C. Resolution 2024-2025-005 National Bullying Prevention Month
- D. Resolution 2024-2025-006 National School Lunch Week
- E. Resolution 2024-2025-007 School Custodian Recognition
- F. Resolution 2024-2025-008 National Coming Out Day

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve Resolutions 2024-2025-003 to 008 as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Board Goals

Type: Action Item Report / Presentation

Policy: AE: District Goals

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

During the 2024-2025 school year, K-5 students will take the *i-Ready* Math Diagnostic and Acadience Reading assessment instead of the STAR assessments for Early Literacy, Reading, and Mathematics. Students at the middle school level will continue to take STAR-Reading and STAR-Math to measure student achievement.

Crosswalks of STAR-Reading and STAR-Math to Acadience and *i-Ready* were completed in order to revise the 3rd grade reading and 5th grade math Board goals.

Previous Board Action:

The Board is responsible for developing and adopting district goals.

Financial Implications:

Not Applicable.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the revised goals as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Goal 1: 3rd Grade Reading:

Increase the percentage of 3rd grade students whose score on Acadience meets or exceeds grade level benchmark from 30% to 50% by June 2028.

	2022-23 Baseline	2023-24	2024-25	2025-26	2026-27	2027-28
Target	-	32%	38%	42%	46%	50%
Actual	30%	33%				

Goal 2: 5th Grade Reading:

Increase the percentage of 5th grade students whose score on iReady meets or exceeds grade level benchmark from 20% to 50% by June 2028.

	2022-23 Baseline	2023-24 Baseline	2024-25	2025-26	2026-27	2027-28
Target	-		27%	34%	42%	50%
Actual	N/A	20%				

Goal 3: 8th Grade Math:

Increase the percentage of 8th grade students whose score on STAR Math meets or exceeds grade level benchmark from 27% to 50% by June 2028.

	2022-23 Baseline	2023-24	2024-25	2025-26	2026-27	2027-28
Target	-	32%	37%	42%	47%	50%
Actual	27%	27%				

Goal 4: 9th Grade on Track:

Increase the percentage of 9th grade students who are on track to graduate from 65% to 85% by August 2028.

	2022-23 Baseline	2023-24	2024-25	2025-26	2026-27	2027-28
Target	-	67%	72%	77%	82%	85%
Actual	65%	Available Oct '24				

Goal 5: 4-Year Graduation Rate:

Increase the percentage of the 4-year cohort graduation rate from 62% to 85% by August 2028.

	2022-23 Baseline	2023-24	2024-25	2025-26	2026-27	2027-28
Target	-	67%	72%	77%	82%	85%
Actual	62%	Available Feb '25	123			

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Superintendent Goals

Type: Action Item Report / Presentation

Policy: Meetings

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

According to the superintendent’s contract, *“annually, and not later than October 15th, the Board shall, in consultation with the Superintendent, establish general goals and specific objectives for the school year. The goals and objectives shall be established in writing and be among the criteria for evaluation of the Superintendent.”* This item serves the above purpose.

The superintendent’s evaluation for the 2024-2025 school year will consist of six goals and five Professional Standards.

Previous Board Action:

The Board approves the Superintendent’s goals and conducts a Superintendent evaluation annually.

Financial Implications:

Not Applicable.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the Superintendent’s Goals and Evaluation plan as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

A black and white photograph of a graduation ceremony. Graduates in white gowns and caps are seated in rows of chairs, viewed from behind. The scene is filled with the rhythmic pattern of the gowns and caps.

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

Superintendent Goals for 2024-25

Professional Standards



Visionary District Leadership:

- Implements the district's continuous improvement plan and communicates its progress.
 - Implements Board goals and priorities
-

Ethical and Professional Norms

- Ensures ethical decisions and cultivates professional norms and culture including equity, fairness, integrity, transparency, trust, collaboration and perseverance.
 - Makes ethical and legal recommendations to the board.
-

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Inclusive District Culture

- Develops a supportive, equitable, culturally responsive and inclusive district culture.
 - Engages and effectively communicates with diverse families, community partners, and other constituencies to strengthen student learning.
 - Evaluates, designs, fosters and implements coherent systems of curriculum instruction, supports, assessment and instructional leadership.
-

Effective Organizational Management

- Establishes productive relationships with associations while managing labor relations and contracts effectively.
 - Creates and maintains operational structures that maximize the district's capacity to positively impact student learning.
-

Policy and Governance

- Cultivates a respectful and responsive relationship with the district board of education focused on achieving the shared mission and vision of the district.
-

Elementary Goals

GOAL 1: 3rd GRADE READING

Increase the percentage of 3rd grade students whose score on Acadience meets or exceeds grade level benchmark from 33% to 38% by June 2025.

Objective 1: Maintain certified reading specialists and kindergarten EA's to all elementary schools to enable academic acceleration.

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Objective 2: Implement a rapid-response process to support student behavioral needs in grades K-2 to enable development of school readiness.

Objective 3: Complete Language Essentials for Teachers of Reading and Spelling (LETRS) training and align elementary school literacy blocks to the Science of Reading to support all students to read at or above grade level by third grade.

GOAL 2: 5th GRADE MATH

Increase the percentage of 5th grade students whose score on iReady meets or exceeds grade level benchmark from 20% to 27% by June 2025.

Objective 1: Reorganize school start times to align with age appropriate sleep development to improve attendance.

Objective 2: Use academic acceleration in math through small groups and extended learning opportunities.

Objective 3: Align all elementary schedules to allow for a 75-minute math block focused on math practices.

Secondary Goals

GOAL 3: 8th GRADE MATH

Increase the percentage of 8th grade students whose score on STAR Math meets or exceeds grade level benchmark from 27% to 37% by June 2025.

Objective 1: Reorganize school start times to align with adolescent sleep development to improve attendance.

Objective 2: Continue implementation of an A/B block schedule at RMS and HB Lee.

Objective 3: Improve school meal service quality and increase choices at RMS, HB Lee and Walt Morey.

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GOAL 4: 9th GRADE ON TRACK

Increase the percentage of 9th grade students who earn 6 or more credits by the start of their sophomore year from XX% to 72%.

Objective 1: Provide 9th grade students instruction in the high school credit system, study skills, time management and academic advising to increase the number of students earning 6 credits.

Objective 2: Provide new laptops to all incoming 9th grade students at RHS.

Objective 3: Plan for new graduation requirements related to personal finance and college and career readiness.

GOAL 5: GRADUATION

Increase the percentage of students who graduate in four years from XX% to 72%.

Objective 1: Improve school meal service quality and increase choices at RHS and RLA.

Objective 2: Implement new CTE classes in Cosmetology and Business & Marketing.

Objective 3: Reorganize school start times to increase student attendance.

Objective 4: Plan for the new graduation requirements related to personal finance and college and career readiness.

Support Services Goal

GOAL 6: SUPPORT SERVICES

Develop operational efficiency metrics for each support department based on industry standards and best practices.

October: Communications **Create a Monthly Newsletter for RSD Staff:** Track the number of opens and the click-through rate.

November:
Nutrition Services **Improve Nutrition and Satisfaction:** 1) Track the number of school lunches meals served each month; 2) Conduct an annual student satisfaction meal survey and focus groups

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December: Transportation Goals **Improve Bus Safety:** Track the number of bus accidents per year
Improve On-Time Performance: Track the percentage of buses arriving more than 10 minutes late to schools per month

January:
Facilities Goal **Improve Energy Efficiency:** Track water and power usage by month by building to seek improvements in energy conservation
Maintain Functioning School Facilities: Track the number of work orders for repairs open more than 90 days

February: Technology & Support Services **Reduce Resource Utilization:** Track department and school usage of paper, copies, leases, and rentals to seek an overall reduction of costs associated with printing and copying

March:
Human Resources **Streamline Application Process:** HR will track and characterize the number of abandoned job applications to seek ways to improve the completion rate
Improve Response Time: Track the number of tuition reimbursement requests completed within 5 days

April:
Finance **Payroll Accuracy:** Improve accuracy of payments to employees as measured by the ratio of paychecks issued outside of the regular payroll schedule, specifically those that are for corrections

PART 1: PROFESSIONAL STANDARDS (pages 2-6)

1. Following are descriptors of each of the five performance standards. Each board member should rate all five of the performance standards. Performance indicators are listed below each performance standard. These performance indicators suggest objective measures to consider. Do not rate each performance indicator separately; only rate the overall performance standard.
2. Your comments in support of your rating will be helpful during the board discussion for preparation of a summary evaluation form.
3. The board will meet in executive session to discuss the results and prepare a final summary evaluation form representing the consensus of the board.
4. The superintendent will be presented with the final summary report from the full board, not the individual evaluation forms. It is important that the board speak with one voice in evaluating the superintendent.

PART 2: GOALS (pages 7-12)

1. Each board member should rate the superintendent's performance in meeting their evaluative goals agreed to by the superintendent and the board at the beginning of the evaluation process.
2. Your comments in support of your rating will be helpful during the board discussion for preparation of a summary evaluation report.
3. The board will meet in executive session to discuss the results and prepare a final summary evaluation report representing the consensus of the board.
4. The superintendent will be presented with the final summary report from the full board, not the individual evaluations. It is important that the board speaks with one voice in evaluating the superintendent.

SCORING KEY

4 = ACCOMPLISHED PERFORMANCE

Performance in this area is effective and occasionally outstanding. Objectives are accomplished. Goal is met.

3 = EFFECTIVE PERFORMANCE

Performance in this area meets the standard. Objectives are accomplished or significant progress made.

2 = DEVELOPING

Performance occasionally meets the standard. Limited progress on objectives.

1 = INEFFECTIVE

Performance currently does not meet the standard. No progress on objectives.

VISIONARY DISTRICT LEADERSHIP

Descriptors:

- Implements the district's continuous improvement plan and communicates its progress.
- Implements Board goals and priorities

Ratings:



Comments:

ETHICAL AND PROFESSIONAL NORMS

Descriptors:

- Ensures ethical decisions and cultivates professional norms and culture including equity, fairness, integrity, transparency, trust, collaboration and perseverance.
- Makes ethical and legal recommendations to the board.

Ratings:



Comments:

INCLUSIVE DISTRICT CULTURE

Descriptors:

- Develops a supportive, equitable, culturally responsive and inclusive district culture.
- Engages and effectively communicates with diverse families, community partners, and other constituencies to strengthen student learning.
- Evaluates, designs, fosters and implements coherent systems of curriculum instruction, supports, assessment and instructional leadership.

Ratings:



Comments:

EFFECTIVE ORGANIZATIONAL MANAGEMENT

Descriptors:

- Establishes productive relationships with associations while managing labor relations and contracts effectively.
- Creates and maintains operational structures that maximize the district's capacity to positively impact student learning.

Ratings:



Comments:

POLICY AND GOVERNANCE

Descriptors:

- Cultivates a respectful and responsive relationship with the district board of education focused on achieving the shared mission and vision of the district.

Ratings:



Comments:

GOAL 1: 3rd GRADE READING

Increase the percentage of 3rd grade students whose score on Acadience meets or exceeds grade level benchmark from 33% to 38% by June 2025.

Objective 1: Maintain certified reading specialists and kindergarten EA's to all elementary schools to enable academic acceleration.

Objective 2: Implement a rapid-response process to support student behavioral needs in grades K-2 to enable development of school readiness.

Objective 3: Complete Language Essentials for Teachers of Reading and Spelling (LETRS) training and align elementary school literacy blocks to the Science of Reading to support all students to read at or above grade level by third grade.

Ratings:



Comments:

GOAL 2: 5th GRADE MATH

Increase the percentage of 5th grade students whose score on iReady meets or exceeds grade level benchmark from 20% to 27% by June 2025.

Objective 1: Reorganize school start times to align with age appropriate sleep development to improve attendance.

Objective 2: Use academic acceleration in math through small groups and extended learning opportunities.

Objective 3: Align all elementary schedules to allow for a 75-minute math block focused on math practices.

Ratings:



Comments:

GOAL 3: 8th GRADE MATH

Increase the percentage of 8th grade students whose score on STAR Math meets or exceeds grade level benchmark from 27% to 37% by June 2025.

Objective 1: Reorganize school start times to align with adolescent sleep development to improve attendance.

Objective 2: Continue implementation of an A/B block schedule at RMS and HB Lee.

Objective 3: Improve school meal service quality and increase choices at RMS, HB Lee and Walt Morey.

Ratings:



Comments:

GOAL 4: 9th GRADE ON TRACK

Increase the percentage of 9th grade students who earn 6 or more credits by the start of their sophomore year from XX% to 72%.

Objective 1: Provide 9th grade students instruction in the high school credit system, study skills, time management and academic advising to increase the number of students earning 6 credits.

Objective 2: Provide new laptops to all incoming 9th grade students at RHS.

Objective 3: Plan for new graduation requirements related to personal finance and college and career readiness.

Ratings:



Comments:

GOAL 5: GRADUATION

Increase the percentage of students who graduate in four years from XX% to 72%.

Objective 1: Improve school meal service quality and increase choices at RHS and RLA.

Objective 2: Implement new CTE classes in Cosmetology and Business & Marketing.

Objective 3: Reorganize school start times to increase student attendance.

Objective 4: Plan for the new graduation requirements related to personal finance and college and career readiness.

Ratings:



Comments:

GOAL 6: SUPPORT SERVICES

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April: Finance	Payroll Accuracy: Improve accuracy of payments to employees as measured by the ratio of paychecks issued outside of the regular payroll schedule, specifically those that are for corrections

Ratings:



Comments:

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Board Discussion and Reports

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |

Summary / Background:

- A. Individual Board Member Reports or Announcements
- B. Student Board Rep Announcements
- C. Upcoming Board Meetings
 - a. Work Session: October 9, 2024
 - b. Business Meeting: October 23, 2024
- D. Board Discussion

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Adjournment of Meeting

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: September 25, 2024

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |

Summary / Background:

The Board Chair will adjourn the meeting.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.