



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

**Reynolds School District  
Board of Education Business Meeting**

April 24, 2024

6:00 PM

Building I, Edgefield Campus  
2408 SW Halsey Street  
Troutdale, Oregon 97060

I.	<b>5:30p - Executive Session</b>	<b>3</b>
	The Reynolds School Board and the Superintendent will recess into Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel and ORS 192.660(2)(d) Negotiations. Executive Session is closed to the public.	
II.	<b>6:00p - Call to Order</b>	<b>4</b>
	A. Roll Call	
	B. Consider Approval of the April 24, 2024 Agenda	
	C. Pledge of Allegiance	
	D. Land Acknowledgement	5
	E. Mission and Vision	6
III.	<b>6:10p - Recognition</b>	<b>7</b>
	A. Student Recognition	8
	B. Staff Recognition	9
	C. Volunteer/Community Partner Recognition	10
	D. Resolution 2023-2024-022 Asian-American and Pacific Islander Heritage Month	11
	E. Resolution 2023-2024-023 Jewish-American Heritage Month	12
	F. Resolution 2023-2024-024 Teacher Appreciation Week	13
	G. Resolution 2023-2024-025 Recognition of School Nutrition Heroes	14
	H. Resolution 2023-2024-026 National School Nurse Week	15
IV.	<b>6:35p - High School Student Report</b>	<b>16</b>
V.	<b>6:40p - Public to be Heard</b>	<b>17</b>
	Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.	
VI.	<b>7:00p - Bargaining Group Updates</b>	<b>18</b>
VII.	<b>7:10p - Presentation to the Board</b>	
	A. Public Hearing: Charter Renewal for Rockwood Prep	19
	B. Public Hearing: Charter Renewal for Arthur Academy	20
VIII.	<b>7:45p - Superintendent's Reports</b>	<b>21</b>

	A. Announcements/Reports	
	B. Financial Report	22
	C. Enrollment Report	24
	D. Communications Report	28
IX.	<b>8:00p - Consent Agenda</b>	<b>35</b>
	A. Approval of Personnel Order	
	B. Approval of Prior Meeting Minutes	36
	C. Early Literacy Grant Acceptance	39
	D. Policy KGBB (second reading and approval)	59
	E. Approval of Certified Staff Calendars and Student Calendars for SY 2024-2025	62
	F. IGA with Salem-Keizer for Transportation	73
	G. OSEA Summer School MOU	77
	H. REA Summer School MOU	80
	I. RHS Field Trip: Speech and Debate Trip to Monmouth, OR	83
	J. Resolutions 2023-2024 -22 to -026	92
X.	<b>8:05p - Action Items</b>	
	A. Arthur Academy Renewal	93
	B. Rockwood Prep Renewal	94
XI.	<b>8:15p - Board Announcements and Discussion</b>	<b>95</b>
	A. Individual Board Members - Announcements and Reports	
	B. Upcoming Board Meetings	
XII.	<b>8:30p - Adjourn</b>	<b>96</b>



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Executive Session**

Type:  Action Item       Report / Presentation

Policy: BDC: Executive Session

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students      | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development       |
- 

**Summary / Background:**

The Reynolds School Board and the Superintendent will meet in Executive Session at 5:30p, under ORS 192.660(2)(a Personnel and )ORS 192.660(2)(d) Negotiations. Executive Session is closed to the public.

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

Not Applicable.



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Call to Order**

Type:  Action Item       Report / Presentation

Policy: BDDF: Conduct of Board Meetings

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students      | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development       |

**Roll Call:**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Position 1: Vice Chair Aaron Muñoz</li> <li>• Position 2: Director Joyce Rosenau</li> <li>• Position 3: Director Michael Reyes</li> <li>• Position 4: Director Cayle Tern</li> </ul> | <ul style="list-style-type: none"> <li>• Position 5: Director Patty Carrera</li> <li>• Position 6: Chair Ana Gonzalez Muñoz</li> <li>• Position 7: Director Francisco Ibarra</li> <li>• Student Representative: Giovanni Vaz</li> </ul> |
|---|---|

**Motion to Approve Agenda:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve the April 24, 2024 agenda as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

**Pledge of Allegiance**

**Land Acknowledgement**

**Mission and Vision**

# Land Use Acknowledgment & Guidelines



*Approved and Apdopted on May 27, 2020*

Reynolds School District expresses our gratitude and appreciation to traditional village sites of the Multnomah, Kathlamet, Clackamas, bands of Chinook, Tualatin, Kalapuya, Molalla and many other Tribes who made their homes along the Columbia River, and which is now home to a vibrant native community representing over 400 different tribal nations.

We believe that it is our responsibility as a school district to educate our students, staff and families about the true history of colonialism and the continued need to address colonialism today. This land acknowledgement will encourage our community to reflect upon the land we are standing on and engage in conversations centered in honoring the land.

Land acknowledgments will take place in conjunction with the Pledge of Allegiance, which will be recited after the Land Use Acknowledgement, during the following times:

- School Board meetings
- District-wide community meetings
- School assemblies
- Athletic Competitions
- Parent and community school evening events

## Land Use Acknowledgment

We respectfully acknowledge that the land on which we are gathering today is the traditional homeland of a diverse array of indigenous tribes and bands. Multnomah County rests on traditional village sites of the Multnomah, Wasco, Cowlitz, Kathlamet, Clackamas, Bands of Chinook, Tualatin, Kalapuya, Molalla, and many other tribes who made their homes along the Columbia River, creating communities and summer encampments to harvest and use the plentiful natural resources of the area. Multnomah County is now home to a vibrant indigenous community representing over 400 different tribal nations.

We recognize Indigenous peoples as the traditional stewards of this land and acknowledge the enduring relationship between the land and the people since time immemorial. We make this acknowledgement to open a space of recognition, inclusion, and respect for our sovereign tribal partners and all indigenous students, families, and staff in our community.

# mission:

We lead with equity to educate and support all students to graduate with the skills and confidence to thrive.



# vision:

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Recognition**

Type:  Action Item       Report / Presentation

Policy: KAA: Community Relations

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- Marginalized Students
- Culturally Responsive Teaching
- Student and Staff Wellness
- Professional Development

**Summary / Background:**

The Board will publicly recognize the following student and staff members:

- Student Recognition: RHS Student Government
- Staff Recognition: April Wilson, Technology Services Department
- Community Partner / Volunteer Recognition: Tri-Met

The Board will read the following resolutions:

- Resolution 2023-2024-022 Asian-American and Pacific Islander Heritage Month
- Resolution 2023-2024-023 Jewish-American Heritage Month
- Resolution 2023-2024-024 Teacher Appreciation Week
- Resolution 2023-2024-025 Recognition of School Nutrition Heroes
- Resolution 2023-2024-026 National School Nurse Week

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

Not Applicable.





Reynolds School Board

# STAFF RECOGNITION

April 2024

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**April Wilson**





Reynolds School Board

# COMMUNITY PARTNER RECOGNITION

April 2024

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## TriMet





**RESOLUTION 2023-2024-022**

**PROCLAIMING THE CELEBRATION OF NATIONAL ASIAN-AMERICAN  
AND PACIFIC ISLANDER HERITAGE MONTH**

**WHEREAS**, Asian American and Pacific Islander Heritage in the United States was FIRST celebrated in 1978 and was made into a month-long event in 1992;

**WHEREAS**, Asian American and Pacific Islander Heritage Month seeks to honor and recognize the contributions of residents from Asia, India, and the Pacific Islands;

**WHEREAS**, Native Hawaiians, Chinese, and Japanese were the first to migrate to the Pacific Northwest and were known for handling canoes and transporting goods, construction, railroad expansion, and settling the region; and

**WHEREAS**, 10% of enrolled students are Asian or Pacific Islanders; and

**WHEREAS**, Asian Americans and Pacific Islanders have courageously maintained vibrant cultures and traditions and made many contributions to history, industry, art, and community; and

**WHEREAS**, the Reynolds School Board has established that each and every student is to be celebrated and appreciated for the distinct and vibrant contributions made by sharing cultures, language, ideas, beliefs, and values within a school community; and

**NOW, THEREFORE, BE IT RESOLVED** that the Reynolds School Board of Directors proclaims May 2024 as Asian American and Pacific Islander Heritage Month. The struggles and achievements of Asian Americans and Pacific Islanders contributed profoundly to the culture and community of the United States. The Reynolds School District affirms the contributions and reaffirms its ongoing commitment to building awareness and an inclusive society.

The Board of Directors strongly encourages our staff and community to observe, recognize, and celebrate the culture, heritage, and contributions of Asian Americans and Pacific Islanders to our country, our state, our cities, and our schools.

Adopted this 24th day of April 2024.

Signed:

Attest:

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Chair, Reynolds School Board of Directors

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Superintendent of Schools / Clerk



**RESOLUTION 2023-2024-023**

**PROCLAIMING THE CELEBRATION OF JEWISH-AMERICAN HERITAGE MONTH**

**WHEREAS**, May is Jewish American Heritage Month, a month that provides an opportunity for all people to appreciate the achievements and contributions of Jewish Americans throughout history, and

**WHEREAS**, in 1980 President Jimmy Carter adopted a proclamation annually recognizing Jewish American Heritage Week. In April 2006, President George W. Bush adopted a proclamation that May would be recognized as Jewish American Heritage Month, and

**WHEREAS**, Jewish Americans often face unspeakable discrimination and adversity, yet for hundreds of years they have fought heroically in battle, pursued peace, and always persevered; and

**WHEREAS**, Jewish Americans have made significant contributions to our nation, our communities, and our schools in the fields of arts, business, education, entertainment, finance, government, law, medicine, politics, science, military service, and philanthropy; and

**WHEREAS**, this month, we not only celebrate their heritage and express our appreciation for those contributions, but reaffirm our commitment to combating racism and discrimination against Jewish Americans; and

**WHEREAS**, this month Reynolds School District encourages staff, students, and community members to remember, celebrate, and educate future generations about Jewish Americans and the importance of their role in communities across our nation.

**NOW, THEREFORE, BE IT RESOLVED**, the Reynolds School District recognizes May 2024 as Jewish American Heritage Month.

Adopted this 24th day of April 2024.

Signed:

Attest:

\_\_\_\_\_  
Chair, Reynolds School Board of Directors

\_\_\_\_\_  
Superintendent of Schools / Clerk



**RESOLUTION 2023-2024-024**

**PROCLAIMING THE CELEBRATION OF TEACHER APPRECIATION WEEK**

**WHEREAS**, teachers mold future citizens through guidance and education; and

**WHEREAS**, teachers encounter students of widely differing backgrounds; and

**WHEREAS**, our country's future depends upon providing quality education to all students; and

**WHEREAS**, teachers are entrusted with the educational development of all children to reach their full potential; and

**WHEREAS**, teachers spend countless hours preparing lessons, evaluating progress, counseling, and coaching students, and performing community service; and

**WHEREAS**, teachers fill many roles including but not limited to; listeners, role models, motivators, mentors, leaders, and advocates; and

**WHEREAS**, the importance and impact of teachers on students is widely acknowledged, and teachers make a difference in the lives of students every day;

**WHEREAS**, our community recognizes and supports its teachers in educating the children of this community.

**NOW, THEREFORE, BE IT RESOLVED** that the Reynolds School District Board of Directors proclaims May 6-10, 2024, to be Teacher Appreciation Week; and

**BE IT FURTHER RESOLVED** that the Reynolds School District Board of Directors strongly encourages all members of our community to join in personally expressing appreciation to our teachers for their dedication and devotion to their work.

Adopted this 24th day of April 2024.

Signed:

Attest:

\_\_\_\_\_  
Chair, Reynolds School Board of Directors

\_\_\_\_\_  
Superintendent of Schools / Clerk



**RESOLUTION 2023-2024-025**

**PROCLAIMING THE CELEBRATION OF SCHOOL LUNCH HERO DAY**

**WHEREAS**, the School Nutrition Association and Jarrett Krosoczka, author of the "Lunch Lady" graphic novel series, has designated the first Friday in May as School Lunch Hero Day; and

**WHEREAS**, nutritious school meals are an essential part of the school day; and

**WHEREAS**, School Nutrition professionals are committed to providing healthful, nutritious meals to the District's children, so they are ready to learn; and

**WHEREAS**, the men and women who prepare and serve school meals help nurture our children through their daily interaction and support; and

**WHEREAS**, School Nutrition professionals demonstrate, on a consistent basis, their concern through patience and kindness toward our students; and

**WHEREAS**, their efforts and commitment to children and their contributions are extremely important to the overall operation of our schools; and

**WHEREAS**, the focus of our School Nutrition professionals is ensuring our children do not go without nutritious meals; and

**NOW, THEREFORE, BE IT RESOLVED**, the Reynolds School District publicly thanks our School Nutrition workers for the vital role they play in the lives of students in our school district and proclaims May 3, 2024 as School Lunch Hero Day.

Adopted this 24th day of April 2024.

Signed:

Attest:

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Chair, Reynolds School Board of Directors

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Superintendent of Schools / Clerk



**RESOLUTION 2023-2024-026**

**PROCLAIMING THE CELEBRATION OF NATIONAL SCHOOL NURSE WEEK**

**WHEREAS**, families deserve to feel confident that their children will be cared for when they are at school; and

**WHEREAS**, all students have a right to have their physical and mental health needs safely met while in the school setting; and

**WHEREAS**, students today face more complex and life-threatening health problems requiring care in school; and

**WHEREAS**, school nurses address the home and community factors (e.g. social determinants) that impact students' health; and

**WHEREAS**, school nurses are professional nurses that advance the well-being, academic success, and life-long achievements of all students by serving on the frontlines and providing a critical safety net for our nation's most fragile children; and

**WHEREAS**, school nurses act as a liaison to the school community, families, and healthcare providers on behalf of children's health by promoting wellness and improving health outcomes for our nation's children; and

**WHEREAS**, school nurses support the health and educational success of children and youth by providing access to care when children's cognitive development is at its peak; and

**WHEREAS**, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day; and

**NOW, THEREFORE, BE IT RESOLVED**, The Reynolds School District publicly thanks our school nurses for the vital role they play in the lives of students in our school district and celebrates May 6-12, 2024 as National School Nurse Week.

Adopted this 26th day of April 2024.

Signed:

Attest:

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Chair, Reynolds School Board of Directors

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Superintendent of Schools / Clerk



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Student Report**

Type:  Action Item       Report / Presentation

Policy: BDDH: Public to be Heard; BDDH-AR: Public to be Heard at Board Meetings

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students      | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development       |

**Summary / Background:**

According to policy BCBA-AR, student reporters may be appointed by each high school to provide school news to the Board at each Business Meeting.

Student reporters are encouraged to share news about school events, activities, sports, academic happenings and other high interest activities at the school.

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

Not Applicable.



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Public to be Heard**

Type:  Action Item  Report / Presentation

Policy: BDDH: Public to be Heard; BDDH-AR: Public to be Heard at Board Meetings

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- Marginalized Students
- Culturally Responsive Teaching
- Student and Staff Wellness
- Professional Development

**Summary / Background:**

Members of the public will address the Board with comments and the Board will listen only. The Board may choose not to address a request if it does not fall within the scope of Board Governance. Oregon law prohibits the Board from discussing specific employees or their job performance.

Those wishing to speak must sign-up prior to the start of the meeting. The first 7 submissions will be able to speak for 3 minutes.

Written Public Comment can be submitted on the RSD website at any time.

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

Not Applicable.

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Bargaining Group Updates**

Type:  Action Item       Report / Presentation

Policy: BD/BDA: Board Meetings

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students      | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development       |
- 

**Summary / Background:**

Reynolds Education Association (REA) and Oregon School Employees Association, Chapter 37 (OSEA), will provide an update to the Board of Directors.

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

Not Applicable.



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Public Hearing: Charter Renewal for Rockwood Prep**

Type:  Action Item  Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- Marginalized Students
- Culturally Responsive Teaching
- Student and Staff Wellness
- Professional Development

**Summary / Background:**

This is the time set for the Public Hearing on Rockwood Prep’s request for the renewal of the their charter agreement, which expires on June 30, 2025. Rockwood Prep is seeking early renewal and requesting a 10 year agreement.

Rockwood Prep will have the opportunity to share any relevant information with the Board and formally request the Board’s approval to move forward with a new agreement.

The Board will then open up the hearing to members of the public who would like to speak on the renewal of the charter agreement for Rockwood Prep.

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

Not Applicable.



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Public Hearing: Charter Renewal for Arthur Academy**

Type:  Action Item  Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- Marginalized Students  Culturally Responsive Teaching
- Student and Staff Wellness  Professional Development

**Summary / Background:**

This is the time set for the Public Hearing on Arthur Academy’s request for the renewal of the their charter agreement, which expires on June 30, 2024.

Arthur Academy will have the opportunity to share any relevant information with the Board and formally request the Board’s approval to move forward with a new agreement.

The Board will then open up the hearing to members of the public who would like to speak on the renewal of the charter agreement for Arthur Academy.

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

Not Applicable.



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Superintendent’s Report**

Type:  Action Item  Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- Marginalized Students
- Culturally Responsive Teaching
- Student and Staff Wellness
- Professional Development

**Summary / Background:**

Superintendent Caropelo will provide announcements and reports to the Board:

- a. Superintendent Report – Frank Caropelo
- b. Financial Report – Frank Caropelo and Holly Langan
- c. Enrollment Report – Holly Langan
- d. Communication Report – Steve Padilla

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

Not Applicable.

General Fund   2023–2024 Financial Summary by Object and Function										
For the Period Ending March 31, 2024										
				1	2		3	4 (=2 + 3)	5 (=4 - 1)	
RESOURCES	2020–2021 Actuals	2021–2022 Actuals	2022–2023 Actuals	FY24 Adopted Budget	FY24 YTD Actuals	% of Budget	Add: Rev / Exp Projections	FY24 Forecasted Balance	Budget to Forecast Variance Fav / (Unfav)	
<b>Operating Revenues</b>										
State School Fund	\$ 100,150,364	\$ 102,592,166	\$ 96,170,190	\$ 107,612,357	\$ 84,820,025	78.82%	\$ 17,981,249	\$ 102,801,274	\$ (4,811,083)	
Other State School Fund	30,129,098	30,646,272	32,806,224	35,595,834	\$ 31,941,983	89.74%	2,310,522	34,252,505	(1,343,329)	
<b>State School Fund Formula</b>	<b>130,279,462</b>	<b>133,238,438</b>	<b>128,976,414</b>	<b>143,208,191</b>	<b>116,762,008</b>	<b>81.53%</b>	<b>20,291,771</b>	<b>137,053,779</b>	<b>(6,154,412)</b>	
Local Sources	1,456,682	1,777,584	3,022,599	4,925,499	1,320,568	26.81%	1,202,154	2,522,722	(2,402,777)	
Intermediate Sources	540,000	700,000	700,000	2,065,727	-	0.00%	1,652,232	1,652,232	(413,495)	
State Sources	1,471,310	2,793,866	2,590,394	2,600,000	-	0.00%	880,669	880,669	(1,719,331)	
Federal Sources	74,450	31,401	42,995	60,000	270,662	451.10%	16,290	286,951	226,951	
Other Sources	1,232,761	215,987	155,626	-	-	-	-	-	-	
<b>All Other Sources</b>	<b>4,775,203</b>	<b>5,518,837</b>	<b>6,511,613</b>	<b>9,651,226</b>	<b>1,591,230</b>	<b>16.49%</b>	<b>3,751,345</b>	<b>5,342,575</b>	<b>(4,308,651)</b>	
<b>Total Operating Revenues</b>	<b>\$ 135,054,665</b>	<b>\$ 138,757,276</b>	<b>\$ 135,488,027</b>	<b>\$ 152,859,417</b>	<b>\$ 118,353,238</b>	<b>77.43%</b>	<b>\$ 24,043,116</b>	<b>\$ 142,396,354</b>	<b>\$ (10,463,063)</b>	
Beginning Fund Balance	18,958,789	24,654,907	37,766,147	41,519,249	26,681,850	64.26%	0	26,681,850	(14,837,399)	
<b>TOTAL RESOURCES</b>	<b>\$ 154,013,454</b>	<b>\$ 163,412,182</b>	<b>\$ 173,254,174</b>	<b>\$ 194,378,666</b>	<b>\$ 145,035,088</b>	<b>74.61%</b>	<b>\$ 24,043,116</b>	<b>\$ 169,078,204</b>	<b>\$ (25,300,462)</b>	
<b>REQUIREMENTS BY OBJECT</b>									<b>Budget to Forecast Variance Fav / (Unfav)</b>	
<b>Operating Expenditures</b>									<b>By Object</b>	
Salaries	\$ 60,416,368	\$ 63,390,945	\$ 70,161,704	\$ 79,532,650	\$ 46,677,497	58.69%	\$ 29,127,164	\$ 75,804,661	\$ 3,727,989	
Associated Payroll Costs	35,909,687	32,142,962	34,264,947	37,755,098	23,032,018	61.00%	14,809,561	37,841,579	(86,481)	
Purchased Services	21,316,076	22,183,942	27,991,765	25,765,740	18,655,836	72.41%	9,148,027	27,803,864	(2,038,124)	
Supplies and Materials	4,667,042	4,141,683	8,434,821	7,604,112	3,479,481	45.76%	2,003,338	5,482,820	2,121,292	
Capital Outlay	2,027,423	461,200	1,297,508	1,383,500	185,996	13.44%	284,090	470,086	913,414	
Other Objects	1,495,186	1,561,953	1,719,446	1,701,727	1,928,794	113.34%	69,445	1,998,240	(296,513)	
Transfers	3,526,765	1,763,350	2,702,133	1,846,250	1,781,250	96.48%	65,000	1,846,250	-	
<b>Total Operating Expenditures</b>	<b>\$ 129,358,547</b>	<b>\$ 125,646,035</b>	<b>\$ 146,572,324</b>	<b>\$ 155,589,077</b>	<b>\$ 95,740,873</b>	<b>61.53%</b>	<b>\$ 55,506,626</b>	<b>\$ 151,247,499</b>	<b>\$ 4,341,578</b>	
Contingencies				29,070,656		0.00%			29,070,656	
Unappropriated Ending Fund Balance				9,718,933		0.00%			9,718,933	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 129,358,547</b>	<b>\$ 125,646,035</b>	<b>\$ 146,572,324</b>	<b>\$ 194,378,666</b>	<b>\$ 95,740,873</b>	<b>49.25%</b>	<b>\$ 55,506,626</b>	<b>\$ 151,247,499</b>	<b>\$ 43,131,167</b>	
Ending Fund Balance	\$ 24,654,907	\$ 37,766,147	\$ 26,681,850					\$ 17,830,704		
<b>REQUIREMENTS BY FUNCTION</b>									<b>Budget to Forecast Variance Fav / (Unfav)</b>	
<b>Operating Expenditures</b>									<b>By Function</b>	
Instruction	\$ 79,378,852	\$ 75,949,684	\$ 86,050,467	\$ 90,515,987	\$ 53,697,483	59.32%	\$ 34,724,196	\$ 88,421,680	\$ 2,094,307	
Support Services	45,844,717	47,568,680	57,463,765	62,861,781	39,967,971	63.58%	20,664,664	60,632,635	2,229,146	
Enterprise and Community Services	408,213	164,321	155,960	165,059	94,169	57.05%	52,765	146,934	18,125	
Facilities Acquisition and Construction	-	-	-	-	-	-	-	-	-	
Other Uses	3,726,765	1,963,350	2,902,132	2,046,250	1,981,250	96.82%	65,000	2,046,250	-	
<b>Total Operating Expenditures</b>	<b>\$ 129,358,547</b>	<b>\$ 125,646,035</b>	<b>\$ 146,572,324</b>	<b>\$ 155,589,077</b>	<b>\$ 95,740,873</b>	<b>61.53%</b>	<b>\$ 55,506,626</b>	<b>\$ 151,247,499</b>	<b>\$ 4,341,578</b>	
Contingencies				29,070,656		0.00%			29,070,656	
Unappropriated Ending Fund Balance				9,718,933		0.00%			9,718,933	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 129,358,547</b>	<b>\$ 125,646,035</b>	<b>\$ 146,572,324</b>	<b>\$ 194,378,666</b>	<b>\$ 95,740,873</b>	<b>49.25%</b>	<b>\$ 55,506,626</b>	<b>\$ 151,247,499</b>	<b>\$ 43,131,167</b>	
Ending Fund Balance	\$ 24,654,907	\$ 37,766,147	\$ 26,681,850					\$ 17,830,704		
Ending Fund Balance % of Revenue	16.01%	23.11%	15.40%					10.55%		

General Fund   2023–2024 Financial Summary at March 2024			General Fund   2024–2025 Beginning Budget Assumptions	
RESOURCES	FY24 Adopted Budget	FY24 Forecasted	FY25 Revenue	Assumptions
<b>Operating Revenues</b>				
State School Fund Formula	143,208,191	137,053,779	138,727,960	Second year of biennium, so 49-51 split is 1.02 x FY23
Local Sources	4,925,499	2,522,722	2,522,722	
Intermediate Sources	2,065,727	1,652,232	1,000,000	This is mostly ESD apportionment
State Sources	2,600,000	880,669	880,669	
Federal Sources	60,000	286,951	35,000	FY24 is FEMA reimbursement
All Other Sources	9,651,226	5,342,575	4,438,391	
<b>Total Operating Revenues</b>	<b>\$ 152,859,417</b>	<b>\$ 142,396,354</b>	<b>\$ 143,166,351</b>	Total FY25 NEW Revenue
Beginning Fund Balance	41,519,249	26,681,850	9,718,933	This is prior year ending fund balance minimum of 5% of adopted revenues
<b>TOTAL RESOURCES</b>	<b>\$ 194,378,666</b>	<b>\$ 169,078,204</b>	<b>\$ 152,885,284</b>	Total FY25 Resources
<b>REQUIREMENTS BY OBJECT</b>				
<b>Operating Expenditures</b>				
Salaries	\$ 79,532,650	\$ 75,804,661	80,916,806	FY24 x 1.03 for step increases; no COLA included
Associated Payroll Costs	37,755,098	37,841,579	42,212,474	Average % of Salaries x FY25 Forecast
Purchased Services	25,765,740	27,803,864	30,385,343	FY24 + 4million for ESS subs in ESSER (includes Charter School Payments); SPED/nurses; utilities
Supplies and Materials	7,604,112	5,482,820	6,207,000	FY24 includes textbook adoption, but keeping steady given inflation costs
Capital Outlay	1,383,500	470,086	1,350,971	This is primarily bus replacement
Other Objects	1,701,727	1,998,240	2,153,184	This includes 10% increase for liability insurance; QZAB principal payments
Transfers	1,846,250	1,846,250	1,846,250	Capital projects, Early Retirement, Nutrition Services
<b>Total Operating Expenditures</b>	<b>\$ 155,589,077</b>	<b>\$ 151,247,499</b>	<b>\$ 165,072,027</b>	Total FY25 Operating Requirements
Contingencies	29,070,656			Note no contingencies added here
Unappropriated Ending Fund Balance	9,718,933		7,644,264	Required 5% of FY25 Revenues
<b>TOTAL REQUIREMENTS</b>	<b>\$ 194,378,666</b>	<b>\$ 151,247,499</b>	<b>\$ 172,716,291</b>	Total FY25 Requirements
Ending Fund Balance		\$ 17,830,704	\$ (19,831,007)	Operating Deficit with 5% balances and only step increases
			8,111,771	**Possible additional FY24 carryforward based on Mar Forecast

## Elementary Enrollment By Classroom

School	Kinder	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade		Total	Variance	
									Proj	Diff
<b>Alder</b>	15	20	14	22	22	26			Alder	
	13	19	16	20	18	26				
Dual Language	23	26	22	25	28	27				
<b>Total</b>	<b>51</b>	<b>65</b>	<b>52</b>	<b>67</b>	<b>68</b>	<b>79</b>		<b>382</b>	342	40
<b># of Classes</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>		<b>18</b>		
<b>Average Class Size</b>	<b>17.00</b>	<b>21.67</b>	<b>17.33</b>	<b>22.33</b>	<b>22.67</b>	<b>26.33</b>				
<b>Davis</b>	20	14	22	16	18	25			Davis	
	22	17	21	15	19	24				
		16	22	16	17	20				
		17								
<b>Total</b>	<b>42</b>	<b>64</b>	<b>65</b>	<b>47</b>	<b>54</b>	<b>69</b>		<b>341</b>	362	-21
<b># of Classes</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>		<b>18</b>		24
<b>Average Class Size</b>	<b>21.00</b>	<b>16.00</b>	<b>21.67</b>	<b>15.67</b>	<b>18.00</b>	<b>23.00</b>				
<b>Fairview</b>	16	16	22	16	18	16			Fairview	
	16	16	23	16	16	16				
	15	16		16	19	17				
STEP	2	4	3	2	5	3				
<b>Total</b>	<b>49</b>	<b>52</b>	<b>48</b>	<b>50</b>	<b>58</b>	<b>52</b>		<b>309</b>	278	31
<b># of Classes</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>		<b>17</b>		
<b>Average Class Size</b>	<b>16.33</b>	<b>17.33</b>	<b>24.00</b>	<b>16.67</b>	<b>19.33</b>	<b>17.33</b>				
<b>Glenfair</b>	17	20	18	22	24	22			Glenfair	
	17	18	21	21	25	22				
	18	19	19	22	24	23				
	16	19	20			21				
<b>Total</b>	<b>68</b>	<b>76</b>	<b>78</b>	<b>65</b>	<b>73</b>	<b>88</b>		<b>448</b>	404	44
<b># of Classes</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>4</b>		<b>22</b>		
<b>Average Class Size</b>	<b>17.00</b>	<b>19.00</b>	<b>19.50</b>	<b>21.67</b>	<b>24.33</b>	<b>22.00</b>				

<b>Hartley</b>	18	16	21	21	20	18			Hartley	
	19	18	21	21	19	20				
	17	18	21	21		17				
<b>Total</b>	<b>54</b>	<b>52</b>	<b>63</b>	<b>63</b>	<b>39</b>	<b>55</b>		<b>326</b>	296	30
<b># of Classes</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>3</b>		<b>17</b>		
<b>Average Class Size</b>	<b>18.00</b>	<b>17.33</b>	<b>21.00</b>	<b>21.00</b>	<b>19.50</b>	<b>18.33</b>				
<b>Margaret Scott</b>	22	16	16	19	16	17			Margaret Scott	
	18	17	17	20	17	18				
	20	16	17	20	17	17				
<b>Total</b>	<b>60</b>	<b>49</b>	<b>50</b>	<b>59</b>	<b>50</b>	<b>52</b>		<b>320</b>	294	26
<b># of Classes</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>		<b>18</b>		
<b>Average Class Size</b>	<b>20.00</b>	<b>16.33</b>	<b>16.67</b>	<b>19.67</b>	<b>16.67</b>	<b>17.33</b>				
<b>Salish Ponds</b>	16	19	18	18	23	17			25 Salish Ponds	
	17	19	15	19	21	18				
	16	18	18	19	22	19				
<b>Total</b>	<b>49</b>	<b>56</b>	<b>51</b>	<b>56</b>	<b>66</b>	<b>54</b>		<b>332</b>	298	34
<b># of Classes</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>		<b>18</b>		
<b>Average Class Size</b>	<b>16.33</b>	<b>18.67</b>	<b>17.00</b>	<b>18.67</b>	<b>22.00</b>	<b>18.00</b>				
<b>Sweetbriar</b>	15	21	21	19	27	23			Sweetbriar	
	16	21	19	20	25	23				
	14									
<b>Total</b>	<b>45</b>	<b>42</b>	<b>40</b>	<b>39</b>	<b>52</b>	<b>46</b>		<b>264</b>	236	28
<b># of Classes</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>		<b>13</b>		
<b>Average Class Size</b>	<b>15.00</b>	<b>21.00</b>	<b>20.00</b>	<b>19.50</b>	<b>26.00</b>	<b>23.00</b>				

<b>Troutdale</b>	17	19	19	20	21	20			Troutdale	
	18	20	19	20	21	23				
	19	21	18	19	8	15	Split Class			
Life Skills	2	4	6	5	3	2				
<b>Total</b>	<b>56</b>	<b>64</b>	<b>62</b>	<b>64</b>	<b>53</b>	<b>60</b>		<b>359</b>	347	12
<b># of Classes</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>2.5</b>	<b>2.5</b>		<b>17</b>		
<b>Average Class Size</b>	<b>18.67</b>	<b>21.33</b>	<b>20.67</b>	<b>21.33</b>	<b>21.20</b>	<b>24.00</b>				
<b>Wilkes</b>	21	21	20	18	19	18			Wilkes	
	21	21	20	18	19	18				
	22	23	20	18	19	16				
			20	17	20	19				
Life Skills	3	6	0	0	0	4				
<b>Total</b>	<b>67</b>	<b>71</b>	<b>80</b>	<b>71</b>	<b>77</b>	<b>75</b>		<b>441</b>	439	2
<b># of Classes</b>	<b>3.0</b>	<b>3.0</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>		<b>22</b>		
<b>Average Class Size</b>	<b>22.33</b>	<b>23.67</b>	<b>20.00</b>	<b>17.75</b>	<b>19.25</b>	<b>18.75</b>				
<b>Woodland</b>	17	18	20	18	23	23			Woodland	
	15	18	21	18	20	24				
	17	19	22	17	24	25				
	19									
Life Skills	3	4	5	3	5	10				
<b>Total</b>	<b>71</b>	<b>59</b>	<b>68</b>	<b>56</b>	<b>72</b>	<b>82</b>		<b>408</b>	387	21
<b># of Classes</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>		<b>19</b>		
<b>Average Class Size</b>	<b>17.75</b>	<b>19.67</b>	<b>22.67</b>	<b>18.67</b>	<b>24.00</b>	<b>27.33</b>				
									<b>Proj</b>	<b>Diff</b>
<b>Elem Total</b>	<b>612</b>	<b>650</b>	<b>657</b>	<b>637</b>	<b>662</b>	<b>712</b>		<b>3930</b>	3683	247
<b>Total # of Classes</b>	<b>34.00</b>	<b>34.00</b>	<b>33.00</b>	<b>33.00</b>	<b>31.50</b>	<b>33.50</b>				
<b>Total Average Class Size</b>	<b>18.00</b>	<b>19.12</b>	<b>19.91</b>	<b>19.30</b>	<b>21.02</b>	<b>21.25</b>				

Secondary Enrollment By Grade Level										
School	6th	7th	8th	9th	10th	11th	12th	Total	Variance	
	Grade		Proj	Diff						
HB Lee MS	229	219	213					661	638	23
Reynolds MS	229	244	263					736	777	-41
Walt Morey MS	174	176	184					534	550	-16
RHS + Middle College				647	609	509	528	2293	2711	-418
RLA				1	51	64	96	212	200	12
									Proj	Diff
<b>Secondary Total</b>	<b>632</b>	<b>639</b>	<b>660</b>	<b>648</b>	<b>660</b>	<b>573</b>	<b>624</b>	<b>4436</b>	4876	-440
Elementary Total								3930	3683	
<b>Total Reynolds:</b>								<b>8366</b>	8559	-193

Charter School Enrollment Report										
School	Kinder	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th - 8th Grades	Total	Variance	
									Proj	Diff
Arthur Academy	30	29	26	30	27	27		169	175	-6
Rockwood Prep	68	63	62	60	49	48		350	372	-22
MLA	48	47	48	47	48	48	278	564	575	-11
HOLLA	17	20	20	19				76	56	20
									Proj	Diff
<b>Charter Total</b>	<b>163</b>	<b>159</b>	<b>156</b>	<b>156</b>	<b>124</b>	<b>123</b>	<b>278</b>	<b>1159</b>	1178	-19
<b>Total Reynolds and Charters:</b>								<b>9,525</b>	9,737	-212



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

# Superintendent Report: Communications

Steve Padilla, Director of Communications

April 24, 2024

# RSD Communications Activities in May

- Attending school activities to post on social media;
- Conducting media interviews as appropriate;
- Securing articles for our monthly newsletter;
- Assisting schools/families with ParentSquare questions;
- Helping parents secure volunteer status for year end school activities;



# RSD Social Media in May

# Social Media Activities

- Asian-Pacific American Heritage Month
- 1-7: National Physical Education and Sport Week
- 3: School Lunch Hero Day
- 6-10: National Teacher Appreciation Week
- 6-12: National Children's Book Week
- 7: National Teacher Appreciation Day
- 8: National School Nurses Day
- 10: School Communicators Day
- 12: Mother's Day
- 15: International Day of Families
- 16: National Bike to School Day
- 27: Memorial Day
- 31: World No Tobacco Day

# Award-winning Sabes que – Did You Know!

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- We conducted a podcast with the Hartley Librarian and with 5<sup>th</sup> grade students at Alder Elementary for Career Day!
- We are securing interviews various departments for upcoming podcasts;
- Our Podcasts can be found on Amazon Music, Spotify, iHeartRadio, Pandora and Apple Podcasts!

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# Questions?



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Consent Agenda**

Type:  Action Item  Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students      | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development       |
- 

**Summary / Background:**

- A. Approval of Personnel Order
- B. Approval of Prior Meeting Minutes
- C. Early Literacy Grant Acceptance
- D. Policy KGBB (second reading and approval)
- E. Approval of Certified Staff Calendars for SY 2024-2025
- F. IGA with Salem-Keizer for Transportation
- G. OSEA Summer School MOU
- H. REA Summer School MOU
- I. RHS Field Trip: Speech and Debate Trip to Monmouth, Oregon
- J. Resolutions 2023-2024 -022 to -026

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve all Consent Agenda items as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

**Reynolds School District  
Board of Education Work Session  
Meeting Minutes**

April 10, 2024

6:00 PM

Building I, Edgefield Campus

**Present:** Patty Carrera (listening virtually), Ana Gonzalez Muñoz, Francisco Ibarra, Aaron Muñoz, Michael Reyes, Joyce Rosenau, Cayle Tern.

**I. 5:00p - Executive Session**

**II. 6:00p - Call to Order**

- Chair Ana Gonzalez Muñoz called the April 10, 2024 Work Session to order at 6:07p.

**A. Roll Call**

**B. Land Acknowledgement**

- Chair Ana Gonzalez Muñoz read the Land Acknowledgement into the record.

**III. 6:05p - Mt. Hood Community College Board**

**IV. 6:25p - Policy Review: KGBB (first reading)**

- Consensus to bring the policy back to the April 24, 2024 Business Meeting, keeping the bracketed language.

**V. 6:45p - Adjourn**

- Chair Ana Gonzalez Muñoz adjourned the April 10, 2024 Work Session at 6:57p.



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

**Reynolds School District  
Board of Education Business Meeting  
Meeting Minutes**

March 20, 2024

6:00 PM

Building I, Edgefield Campus

**Present:** Patty Carrera, Ana Gonzalez Muñoz, Francisco Ibarra, Aaron Muñoz, Michael Reyes, Joyce Rosenau, Cayle Tern.

**I. 5:30p - Executive Session**

The Reynolds School Board and the Superintendent will recess into Executive Session at 6:00p, under ORS 192.660(2)(a) Personnel and ORS 192.660(2)(d) Negotiations. Executive Session is closed to the public.

**II. 6:00p - Call to Order**

- Chair Ana Gonzalez Muñoz called the March 20, 2024 Business Meeting to order at 6:11p.

**A. Roll Call**

**B. Consider Approval of the March 20, 2024 Agenda**

I move that the Board approve the March 20, 2024 agenda as presented. This motion, made by Francisco Ibarra and seconded by Aaron Muñoz, Passed.

Yea: 7, Nay: 0

**C. Pledge of Allegiance**

**D. Land Acknowledgement**

- Vice Chair Aaron Muñoz read the Land Acknowledgement into the record.

**E. Mission and Vision**

- Chair Ana Gonzalez Muñoz read the mission and vision in to the record.

**III. 6:10p - Recognition**

**A. Student Recognition**

**B. Staff Recognition**

**C. Volunteer/Community Partner Recognition**

**D. Resolution 2023-2024-018: Public School Volunteer Appreciation Month**

- Read into the record by Director Cayle Tern.

**E. Resolution 2023-2024-019: National Assistant Principals Week**

- Read into the record by Director Patty Carrera.

**F. Resolution 2023-2024-020: Arab American Heritage Month**

- Read into the record by Vice Chair Aaron Muñoz.

**G. Resolution 2023-2024-021: School Library Month**

- Read into the record by Director Michael Reyes.

**IV. 6:30p - High School Student Report**

**V. 6:40p - Public to be Heard**

Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.

**VI. 6:50p - Bargaining Group Updates**

**VII. 7:00p - Presentation to the Board**

**A. Charter School Audits**

**VIII. 7:20p - Superintendent's Reports**

**A. Announcements/Reports**

**B. Financial Report**

**C. Enrollment Report**

**D. Communications Report**

**IX. 7:35p - Consent Agenda**

I move that the Board approve all Consent Agenda items as presented. This motion, made by Francisco Ibarra and seconded by Aaron Muñoz, Passed.

Yea: 7, Nay: 0

**A. Approval of Personnel Order**

**B. Approval of Prior Meeting Minutes**

**C. RHS Field Trip: Oregon State Thespian Festival in Salem, Oregon**

**D. Higher Education Coordinating Commission Grant Acceptance**

**E. Resolutions 2023-2024 -018 to -021**

**X. 7:40p - Action Items**

**A. Budget Committee Applications**

I move that the Board appoint William Ohle to position 9 and Thatcher Green to position 10 of the Budget Committee. This motion, made by Michael Reyes and seconded by Aaron Muñoz, Passed.

Yea: 7, Nay: 0

**XI. 7:45p - Board Announcements and Discussion**

**A. Individual Board Members - Announcements and Reports**

**B. Upcoming Board Meetings**

**XII. 8:00p - Adjourn**

- Chair Ana Gonzalez Muñoz adjourned the March 20, 2024 Business Meeting at 8:17p.

To: Board of Directors

From: Dr. Koreen Barreras-Brown, Chief Academic Officer

**Subject: Early Literacy Grant Acceptance**

Type:  Action Item       Report / Presentation

Policy: IA: Instructional Goal

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students      | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development       |
- 

**Summary / Background:**

On November 15, 2023, the Reynolds School District Early Literacy Success Grant Application and Budget was approved by the Board for submission to Oregon Department of Education (ODE). The plan has since been approved by ODE.

**Previous Board Action:**

On November 15, 2023, the Reynolds School District Early Literacy Success Grant Application and Budget was approved by the Board for submission to Oregon Department of Education (ODE).

**Financial Implications:**

The Early Literacy Success Grant includes roughly \$746,348.81 in 23-24 SY and \$776,812.02 in 24-25 SY in planned expenditures for the Reynolds School District. There is a 25% matching of funds for both years. RSD meets the 25% match with expenditures from SIA, SIA Intensive Coaching, Title I, Title II, GF are used for K-3 Professional Learning and Coaching, High-Dosage Tutoring, Purchasing of Curricula and Materials, and Extended Learning Programs.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approves the Reynolds School District Early Literacy Grant Agreement with ODE.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

# STATE OF OREGON GRANT AGREEMENT

Grant No. 35645

This Grant Agreement (“Grant”) is between the State of Oregon acting by and through its Department of Education (“Agency”) and Reynolds SD 7 (“Grantee”), each a “Party” and, together, the “Parties”.

## SECTION 1: AUTHORITY

Pursuant to the “Early Literacy Success Initiative”, codified under ORS 327.825-327.845 and as amended from time to time (the “Act”), Early Literacy Success School District Grant funds are appropriated to the Department of Education through the Statewide Education Initiatives Account established under ORS 327.250 for the purposes of distributing Early Literacy Success School Grants under the Act.”

## SECTION 2: PURPOSE

The purpose of this grant is to provide funding to assist in increasing early literacy from birth to grade three, reduce literacy academic disparities for student groups who have historically experienced academic disparities, increase support to parents and guardians to enable them to be partners in the development of their children’s literacy skills and knowledge, and increase access to early literacy learning through support that is research-aligned, culturally responsible, student-centered, and family-centered.

## SECTION 3: EFFECTIVE DATE AND DURATION

When all Parties have executed this Grant, and all necessary approvals have been obtained (“Executed Date”), this Grant is effective and has a Grant funding start date as of October 1, 2023 (“Effective Date”), and, unless extended or terminated earlier in accordance with its terms, will expire on September 30, 2025.

## SECTION 4: GRANT MANAGERS

### 4.1 Agency’s Grant Manager is:

Cassie Medina  
Office of Education Innovation & Improvement  
255 Capitol St NE  
Salem, OR 97310-0203  
[cassie.medina@ode.oregon.gov](mailto:cassie.medina@ode.oregon.gov)

4.1 Grantee’s Grant Manager is:  
Reynolds SD 7  
1204 NE 201st Avve.  
Fairview, OR 97024  
503-661-7200  
fcaropelo@rsd7.net

4.2 A Party may designate a new Grant Manager by written notice to the other Party.

## SECTION 5: PROJECT ACTIVITIES

Grantee must perform the project activities set forth in Exhibit A (the “Project”), attached hereto and incorporated in this Grant by this reference, for the period beginning on the Effective Date and ending on the expiration date set forth in Section 3 (the “Performance Period”).

## SECTION 6: GRANT FUNDS

In accordance with the terms and conditions of this Grant, Agency will provide Grantee up to \$746,348.81 (“Grant Funds”) for the Project. Agency will pay the Grant Funds from monies available through its Statewide Education Initiatives Account (“Funding Source”).

## SECTION 7: DISBURSEMENT GENERALLY

### 7.1 Disbursement.

7.1.1 Subject to the availability of sufficient moneys in and from the Funding Source based on Agency’s reasonable projections of moneys accruing to the Funding Source, Agency will disburse Grant Funds to Grantee for the allowable Project activities described in Exhibit A that are undertaken during the Performance Period.

7.1.2 Grantee must provide to Agency any information or detail regarding the expenditure of Grant Funds required under Exhibit A prior to disbursement or as Agency may request.

7.1.3 Agency will only disburse Grant Funds to Grantee in accordance with Exhibit A. Grantee shall use Grant Funds only for the Allowable Costs of the Project activities that occur, including expenses incurred, during the Performance Period and in accordance with Grantee’s Early Literacy Success Plan, as those terms are defined in this Grant and Exhibit A of this Grant. If Agency determines any completed Project activities are not acceptable or any expenses are not allowable and any deficiencies are the responsibility of Grantee, Agency will prepare a detailed written description of the deficiencies within 15 days of receipt of the materials or performance of the activity, and will deliver such notice to Grantee. Grantee must correct any deficiencies at no additional cost to Agency within 15 days. Grantee may resubmit a request for disbursement that includes evidence satisfactory to Agency demonstrating deficiencies were corrected.

7.2 **Conditions Precedent to Disbursement.** Agency’s obligation to disburse Grant Funds to Grantee under this Grant is subject to satisfaction of each of the following conditions precedent:

7.2.1 Agency has received sufficient funding, appropriations, expenditure limitation, allotments or

other necessary expenditure authorizations to allow Agency, in the exercise of its reasonable administrative discretion, to make the disbursement from the Funding Source;

- 7.2.1 No default as described in Section 15 has occurred; and
- 7.2.2 Grantee’s representations and warranties set forth in Section 8 are true and correct on the date of disbursement(s) with the same effect as though made on the date of disbursement.
- 7.3 **No Duplicate Payment.** Grantee may use other funds in addition to the Grant Funds to complete the Project; provided, however, the Grantee may not credit or pay any Grant Funds for Project costs that are paid for with other funds and would result in duplicate funding.
- 7.4 **Suspension of Funding and Project.** Agency may by written notice to Grantee, temporarily cease funding and require Grantee to stop all, or any part, of the Project dependent upon Grant Funds for a period of up to 180 days after the date of the notice, if Agency has or reasonably projects that it will have insufficient funds from the Funding Source to disburse the full amount of the Grant Funds. Upon receipt of the notice, Grantee must immediately cease all Project activities dependent on Grant Funds, or if that is impossible, must take all necessary steps to minimize the Project activities allocable to Grant Funds.

If Agency subsequently projects that it will have sufficient funds, Agency will notify Grantee that it may resume activities. If sufficient funds do not become available, Grantee and Agency will work together to amend this Grant to revise the amount of Grant Funds and Project activities to reflect the available funds. If sufficient funding does not become available or an amendment is not agreed to within a period of 180 days after issuance of the notice, Agency will either (i) cancel or modify its cessation order by a supplemental written notice or (ii) terminate this Grant as permitted by either the termination at Agency’s discretion or for cause provisions of this Grant.

## SECTION 8: REPRESENTATIONS AND WARRANTIES

- 8.1 **Organization/Authority.** Grantee represents and warrants to Agency that:
  - 8.1.1 Grantee is a District duly organized and validly existing;
  - 8.1.2 Grantee has all necessary rights, powers and authority under any organizational documents and under Oregon Law to (i) execute this Grant, (ii) incur and perform its obligations under this Grant, and (iii) receive financing, including the Grant Funds, for the Project;
  - 8.1.3 This Grant has been duly executed by Grantee and when executed by Agency, constitutes a legal, valid and binding obligation of Grantee enforceable in accordance with its terms;
  - 8.1.4 If applicable and necessary, the execution and delivery of this Grant by Grantee has been authorized by an ordinance, order or resolution of its governing body, or voter approval, that was adopted in accordance with applicable law and requirements for filing public notices and holding public meetings; and
  - 8.1.5 There is no proceeding pending or threatened against Grantee before any court or governmental authority that if adversely determined would materially adversely affect the

Project or the ability of Grantee to carry out the Project.

- 8.1 False Claims Act.** Grantee acknowledges the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any “claim” (as defined by ORS 180.750) made by (or caused by) Grantee that pertains to this Grant or to the Project. Grantee certifies that no claim described in the previous sentence is or will be a “false claim” (as defined by ORS 180.750) or an act prohibited by ORS 180.755. Grantee further acknowledges in addition to the remedies under Section 16, if it makes (or causes to be made) a false claim or performs (or causes to be performed) an act prohibited under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against the Grantee.
- 8.2 No limitation.** The representations and warranties set forth in this Section are in addition to, and not in lieu of, any other representations or warranties provided by Grantee.

## SECTION 9: OWNERSHIP

- 9.1 Intellectual Property Definitions.** As used in this Section and elsewhere in this Grant, the following terms have the meanings set forth below:
- “Third Party Intellectual Property” means any intellectual property owned by parties other than Grantee or Agency.
- “Work Product” means every invention, discovery, work of authorship, trade secret or other tangible or intangible item Grantee is required to create or deliver as part of the Project, and all intellectual property rights therein.
- 9.2 Grantee Ownership.** Grantee must deliver copies of all Work Product as directed in Exhibit A. Grantee retains ownership of all Work Product, and grants Agency an irrevocable, non-exclusive, perpetual, royalty-free license to use, to reproduce, to prepare derivative works based upon, to distribute, to perform and to display the Work Product, to authorize others to do the same on Agency’s behalf, and to sublicense the Work Product to other entities without restriction.
- 9.3 Third Party Ownership.** If the Work Product created by Grantee under this Grant is a derivative work based on Third Party Intellectual Property, or is a compilation that includes Third Party Intellectual Property, Grantee must secure an irrevocable, non-exclusive, perpetual, royalty-free license allowing Agency and other entities the same rights listed above for the pre-existing element of the Third party Intellectual Property employed in the Work Product. If state or federal law requires that Agency or Grantee grant to the United States a license to any intellectual property in the Work Product, or if state or federal law requires Agency or the United States to own the intellectual property in the Work Product, then Grantee must execute such further documents and instruments as Agency may reasonably request in order to make any such grant or to assign ownership in such intellectual property to the United States or Agency.

## SECTION 10: CONFIDENTIAL INFORMATION

- 10.1 Confidential Information Definition.** Grantee acknowledges it and its employees or agents may, in the course of performing its responsibilities, be exposed to or acquire information that is: (i) confidential to Agency or Project participants or (ii) the disclosure of which is restricted under federal or state law, including without limitation: (a) personal information, as that term is used in ORS 646A.602(12), (b) social security numbers, and (c) information protected by the federal

Family Educational Rights and Privacy Act under 20 USC § 1232g (items (i) and (ii) separately and collectively “Confidential Information”).

- 10.1 Nondisclosure.** Grantee agrees to hold Confidential Information as required by any applicable law and in all cases in strict confidence, using at least the same degree of care Grantee uses in maintaining the confidentiality of its own confidential information. Grantee may not copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties, or use Confidential Information except as is allowed by law and for the Project activities and Grantee must advise each of its employees and agents of these restrictions. Grantee must assist Agency in identifying and preventing any unauthorized use or disclosure of Confidential Information. Grantee must advise Agency immediately if Grantee learns or has reason to believe any Confidential Information has been, or may be, used or disclosed in violation of the restrictions in this Section. Grantee must, at its expense, cooperate with Agency in seeking injunctive or other equitable relief, in the name of Agency or Grantee, to stop or prevent any use or disclosure of Confidential Information. At Agency’s request, Grantee must return or destroy any Confidential Information. If Agency requests Grantee to destroy any Confidential Information, Grantee must provide Agency with written assurance indicating how, when and what information was destroyed.
- 10.2 Identity Protection Law.** Grantee must have and maintain a formal written information security program that provides safeguards to protect Confidential Information from loss, theft, and disclosure to unauthorized persons, as required by the Oregon Consumer Information Protection Act, ORS 646A.600-646A.628. If Grantee or its agents discover or are notified of a potential or actual “Breach of Security”, as defined by ORS 646A.602(1)(a), or a failure to comply with the requirements of ORS 646A.600-628, (collectively, “Breach”) with respect to Confidential Information, Grantee must promptly but in any event within one calendar day (i) notify the Agency Grant Manager of such Breach and (ii) if the applicable Confidential Information was in the possession of Grantee or its agents at the time of such Breach, Grantee must (a) investigate and remedy the technical causes and technical effects of the Breach and (b) provide Agency with a written root cause analysis of the Breach and the specific steps Grantee will take to prevent the recurrence of the Breach or to ensure the potential Breach will not recur. For the avoidance of doubt, if Agency determines notice is required of any such Breach to any individual(s) or entity(ies), Agency will have sole control over the timing, content, and method of such notice, subject to Grantee’s obligations under applicable law.
- 10.3 Subgrants/Contracts.** Grantee must require any subgrantees, contractors or subcontractors under this Grant who are exposed to or acquire Confidential Information to treat and maintain such information in the same manner as is required of Grantee under subsections 10.1 and 10.2 of this Section.
- 10.4 Background Check.** If requested by Agency and permitted by law, Grantee’s employees, agents, contractors, subcontractors, and volunteers that perform Project activities must agree to submit to a criminal background check prior to performance of any Project activities or receipt of Confidential Information. Background checks will be performed at Grantee’s expense. Based on the results of the background check, Grantee or Agency may refuse or limit (i) the participation of any Grantee employee, agent, contractor, subgrantee, or volunteer, in Project activities or (ii) access to Agency Personal Information or Grantee premises.

## SECTION 11: INDEMNITY/LIABILITY

- 11.1 Indemnity.** Grantee must defend, save, hold harmless, and indemnify the State of Oregon and Agency and their officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever, including attorneys’ fees, resulting from, arising out of, or relating to the activities of Grantee or its officers, employees, subgrantees, contractors, subcontractors, or agents under this Grant (each of the foregoing individually or collectively a “Claim” for purposes of this Section). If legal limitations apply to the indemnification ability of Grantee, this indemnification must be for the maximum amount of funds available for expenditure, including any available contingency funds, insurance, funds available under ORS 30.260 to 30.300 or other available non-appropriated funds.
- 11.2 Defense.** Grantee may have control of the defense and settlement of any Claim subject to this Section. But neither Grantee nor any attorney engaged by Grantee may defend the Claim in the name of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without first receiving from the Attorney General, in a form and manner determined appropriate by the Attorney General, authority to act as legal counsel for the State of Oregon. Nor may Grantee settle any Claim on behalf of the State of Oregon without the approval of the Attorney General. The State of Oregon may, at its election and expense, assume its own defense and settlement in the event the State of Oregon determines Grantee is prohibited from defending the State of Oregon, or is not adequately defending the State of Oregon’s interests, or an important governmental principle is at issue and the State of Oregon desires to assume its own defense. Grantee may not use any Grant Funds to reimburse itself for the defense of or settlement of any Claim.
- 11.3 Limitation.** Except as provided in this Section, neither Party will be liable for incidental, consequential, or other indirect damages arising out of or related to this Grant, regardless of whether the damages or other liability is based in contract, tort (including negligence), strict liability, product liability or otherwise. Neither Party will be liable for any damages of any sort arising solely from the termination of this Grant in accordance with its terms.

## SECTION 12: INSURANCE

- 12.1 Private Insurance.** If Grantee is a private entity, or if any contractors, subcontractors, or subgrantees used to carry out the Project are private entities, Grantee and any private contractors, subcontractors or subgrantees must obtain and maintain insurance covering Agency in the types and amounts indicated in Exhibit B.
- 12.2 Public Body Insurance.** If Grantee is a “public body” as defined in ORS 30.260, Grantee agrees to insure any obligations that may arise for Grantee under this Grant, including any indemnity obligations, through (i) the purchase of insurance as indicated in Exhibit B or (ii) the use of self-insurance or assessments paid under ORS 30.282 that is substantially similar to the types and amounts of insurance coverage indicated on Exhibit B, or (iii) a combination of any or all of the foregoing.

## SECTION 13: GOVERNING LAW, JURISDICTION

This Grant is governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim,<sup>45</sup>action, suit or proceeding (collectively “Claim”)

between Agency or any other agency or department of the State of Oregon, or both, and Grantee that arises from or relates to this Grant must be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it will be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event may this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, to or from any Claim or from the jurisdiction of any court. GRANTEE, BY EXECUTION OF THIS GRANT, HEREBY CONSENTS TO THE PERSONAL JURISDICTION OF SUCH COURTS.

## SECTION 14: ALTERNATIVE DISPUTE RESOLUTION

The Parties should attempt in good faith to resolve any dispute arising out of this Grant. This may be done at any management level, including at a level higher than persons directly responsible for administration of the Grant. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. Each Party will bear its own costs incurred for any mediation or non-binding arbitration.

## SECTION 15: DEFAULT

**15.1 Grantee.** Grantee will be in default under this Grant upon the occurrence of any of the following events:

**15.1.1** Grantee fails to use the Grant Funds for the intended purpose described in Exhibit A or otherwise fails to perform, observe or discharge any of its covenants, agreements or obligations under this Grant;

**15.1.2** Any representation, warranty or statement made by Grantee in this Grant or in any documents or reports relied upon by Agency to measure the Project, the expenditure of Grant Funds or the performance by Grantee is untrue in any material respect when made; or

**15.1.3** A petition, proceeding or case is filed by or against Grantee under any federal or state bankruptcy, insolvency, receivership or other law relating to reorganization, liquidation, dissolution, winding-up or adjustment of debts; in the case of a petition filed against Grantee, Grantee acquiesces to such petition or such petition is not dismissed within 20 calendar days after such filing, or such dismissal is not final or is subject to appeal; or Grantee becomes insolvent or admits its inability to pay its debts as they become due, or Grantee makes an assignment for the benefit of its creditors.

**15.2 Agency.** Agency will be in default under this Grant if, after 15 days written notice specifying the nature of the default, Agency fails to perform, observe or discharge any of its covenants, agreements, or obligations under this Grant; provided, however, Agency will not be in default if Agency fails to disburse Grant Funds because there is insufficient expenditure authority for, or moneys available from, the Funding Source.

## SECTION 16: REMEDIES

**16.1 Agency Remedies.** In the event Grantee is in default under Section 15.1, Agency may, at its option,

pursue any or all of the remedies available to it under this Grant and at law or in equity, including, but not limited to: (i) termination of this Grant under Section 18.2, (ii) reducing or withholding payment for Project activities or materials that are deficient or Grantee has failed to complete by any scheduled deadlines, (iii) requiring Grantee to complete, at Grantee's expense, additional activities necessary to satisfy its obligations or meet performance standards under this Grant, (iv) initiation of an action or proceeding for damages, specific performance, or declaratory or injunctive relief, (v) exercise of its right of recovery of overpayments under Section 17 of this Grant or setoff, or both, or (vi) declaring Grantee ineligible for the receipt of future awards from Agency. These remedies are cumulative to the extent the remedies are not inconsistent, and Agency may pursue any remedy or remedies singly, collectively, successively or in any order whatsoever.

- 16.1 Grantee Remedies.** In the event Agency is in default under Section 15.2 and whether or not Grantee elects to terminate this Grant, Grantee's sole monetary remedy will be, within any limits set forth in this Grant, reimbursement of Project activities completed and accepted by Agency and authorized expenses incurred, less any claims Agency has against Grantee. In no event will Agency be liable to Grantee for any expenses related to termination of this Grant or for anticipated profits.

## **SECTION 17: WITHHOLDING FUNDS, RECOVERY**

Agency may withhold from disbursements of Grant Funds due to Grantee, or Grantee must return to Agency within 30 days of Agency's written demand:

- 17.1** Any Grant Funds paid to Grantee under this Grant, or payments made under any other agreement between Agency and Grantee, that exceed the amount to which Grantee is entitled;
- 17.2** Any Grant Funds received by Grantee that remain unexpended or contractually committed for payment of the Project at the end of the Performance Period;
- 17.3** Any Grant Funds determined by Agency to be spent for purposes other than allowable Project activities or Allowable Costs of the Project activities, as that term is defined in Exhibit A; or
- 17.4** Any Grant Funds requested by Grantee as payment for deficient activities or materials.

## **SECTION 18: TERMINATION**

- 18.1 Mutual.** This Grant may be terminated at any time by mutual written consent of the Parties.
- 18.2 By Agency.** Agency may terminate this Grant as follows:
- 18.2.1** At Agency's discretion, upon 30 days advance written notice to Grantee;
- 18.2.2** Immediately upon written notice to Grantee, if Agency fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient in Agency's reasonable administrative discretion, to perform its obligations under this Grant;
- 18.2.3** Immediately upon written notice to Grantee, if federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that Agency's performance under this Grant is prohibited or Agency is prohibited from funding the Grant from the Funding Source; or
- 18.2.4** Immediately upon written notice to Grantee, if Grantee is in default under this Grant and such

default remains uncured 15 days after written notice thereof to Grantee.

**18.1 By Grantee.** Grantee may terminate this Grant as follows:

**18.1.1** If Grantee is a governmental entity, immediately upon written notice to Agency, if Grantee fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient to perform its obligations under this Grant.

**18.1.2** If Grantee is a governmental entity, immediately upon written notice to Agency, if applicable laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project activities contemplated under this Grant are prohibited by law or Grantee is prohibited from paying for the Project from the Grant Funds or other planned Project funding; or

**18.1.3** Immediately upon written notice to Agency, if Agency is in default under this Grant and such default remains uncured 15 days after written notice thereof to Agency.

**18.2 Cease Activities.** Upon receiving a notice of termination of this Grant, Grantee must immediately cease all activities under this Grant, unless Agency expressly directs otherwise in such notice. Upon termination, Grantee must deliver to Agency all materials or other property that are or would be required to be provided to Agency under this Grant or that are needed to complete the Project activities that would have been performed by Grantee.

## SECTION 19: MISCELLANEOUS

**19.1 Conflict of Interest.** Grantee by signature to this Grant declares and certifies the award of this Grant and the Project activities to be funded by this Grant, create no potential or actual conflict of interest, as defined by ORS Chapter 244, for a director, officer or employee of Grantee.

**19.2 Nonappropriation.** Agency’s obligation to pay any amounts and otherwise perform its duties under this Grant is conditioned upon Agency receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to meet its obligations under this Grant. Nothing in this Grant may be construed as permitting any violation of Article XI, Section 7 of the Oregon Constitution or any other law limiting the activities, liabilities or monetary obligations of Agency.

**19.3 Amendments.** The terms of this Grant may not be altered, modified, supplemented or otherwise amended, except by written agreement of the Parties.

**19.4 Notice.** Except as otherwise expressly provided in this Grant, any notices to be given under this Grant must be given in writing by email, personal delivery, or postage prepaid mail, to a Party’s Grant Manager at the physical address or email address set forth in this Grant, or to such other addresses as either Party may indicate pursuant to this Section. Any notice so addressed and mailed becomes effective five (5) days after mailing. Any notice given by personal delivery becomes effective when actually delivered. Any notice given by email becomes effective upon the sender’s receipt of confirmation generated by the recipient’s email system that the notice has been received by the recipient’s email system.

**19.5 Survival.** All rights and obligations of the Parties under this Grant will cease upon termination of this Grant, other than the rights and obligations arising under Sections 11, 13, 14, 16, 17 and subsection 19.5 hereof and those rights and obligations that by their express terms survive

termination of this Grant; provided, however, termination of this Grant will not prejudice any rights or obligations accrued to the Parties under this Grant prior to termination.

- 19.1 Severability.** The Parties agree if any term or provision of this Grant is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Grant did not contain the particular term or provision held to be invalid.
- 19.2 Counterparts.** This Grant may be executed in several counterparts, all of which when taken together constitute one agreement, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of the Grant so executed constitutes an original.
- 19.3 Compliance with Law.** In connection with their activities under this Grant, the Parties must comply with all applicable federal, state and local laws.
- 19.4 Intended Beneficiaries.** Agency and Grantee are the only parties to this Grant and are the only parties entitled to enforce its terms. Nothing in this Grant provides, is intended to provide, or may be construed to provide any direct or indirect benefit or right to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of this Grant.
- 19.5 Assignment and Successors.** Grantee may not assign or transfer its interest in this Grant without the prior written consent of Agency and any attempt by Grantee to assign or transfer its interest in this Grant without such consent will be void and of no force or effect. Agency’s consent to Grantee’s assignment or transfer of its interest in this Grant will not relieve Grantee of any of its duties or obligations under this Grant. The provisions of this Grant will be binding upon and inure to the benefit of the Parties hereto, and their respective successors and permitted assigns.
- 19.6 Contracts and Subgrants.** Grantee may not, without Agency’s prior written consent, enter into any contracts or subgrants for any of the Project activities required of Grantee under this Grant. Agency’s consent to any contract or subgrant will not relieve Grantee of any of its duties or obligations under this Grant.
- 19.7 Time of the Essence.** Time is of the essence in Grantee’s performance of the Project activities under this Grant.
- 19.8 Records Maintenance and Access.** Grantee must maintain all financial records relating to this Grant in accordance with generally accepted accounting principles. In addition, Grantee must maintain any other records, whether in paper, electronic or other form, pertinent to this Grant in such a manner as to clearly document Grantee’s performance. All financial records and other records, whether in paper, electronic or other form, that are pertinent to this Grant, are collectively referred to as “Records.” Grantee acknowledges and agrees Agency and the Oregon Secretary of State’s Office and the federal government and their duly authorized representatives will have access to all Records to perform examinations and audits and make excerpts and transcripts. Grantee must retain and keep accessible all Records for a minimum of six (6) years, or such longer period as may be required by applicable law, following termination of this Grant, or until the conclusion of any audit, controversy or litigation arising out of or related to this Grant, whichever date is later.
- 19.9 Headings.** The headings and captions to sections of this Grant have been inserted for identification and reference purposes only and may not be used to construe the meaning or to interpret this

Grant.

**19.1 Grant Documents.** This Grant consists of the following documents, which are incorporated by this reference and listed in descending order of precedence:

- This Grant less all exhibits
- Exhibit A (the “Project”)
- Exhibit B (Insurance)

**19.2 Merger, Waiver.** This Grant and all exhibits and attachments, if any, constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Grant. No waiver or consent under this Grant binds either Party unless in writing and signed by both Parties. Such waiver or consent, if made, is effective only in the specific instance and for the specific purpose given.

## SECTION 20: SIGNATURES

EACH PARTY, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES IT HAS READ THIS GRANT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS. The Parties further agree that by the exchange of this Grant electronically, each has agreed to the use of electronic means, if applicable, instead of the exchange of physical documents and manual signatures. By inserting an electronic or manual signature below, each authorized representative acknowledges that it is their signature, that each intends to execute this Grant, and that their electronic or manual signature should be given full force and effect to create a valid and legally binding agreement.

IN WITNESS WHEREOF, the Parties have executed this Grant as of the dates set forth below.

### STATE OF OREGON acting by and through its Department of Education

By: Philip Hofmann  
Contracting Officer

2/26/2024  
Date

### Reynolds SD 7

By: [Signature]  
Authorized Signature

03/21/2024  
Date

Frank Caropelo  
Printed Name

Superintendent  
Title

93-6000836  
Federal Tax ID Number

### Approved for Legal Sufficiency in accordance with ORS 291.047

By: Via email located at agency  
Kevin Gleim, Assistant Attorney General

February 16, 2024  
Date

## EXHIBIT A THE PROJECT

### SECTION I. BACKGROUND AND GOALS

Signed into law in August of 2023, the Early Literacy Success Initiative established early literacy as a top priority. In creating the Early Literacy Success Initiative, the Oregon Legislature identified four goals:

- 1) Increase early literacy for children from birth to third grade;
- 2) Reduce literacy academic disparities for student groups that have historically experienced academic disparities;
- 3) Increase support to parents and guardians to enable them to be partners in the development of their children’s literacy skills and knowledge; and
- 4) Increase access to early literacy learning through support that is research-aligned, culturally responsible, students-centered and family-centered.

### SECTION II. PROJECT DEFINITIONS

The terms and definitions contained in the Act and in OAR 581-017-0800 *et seq.* shall apply to this Grant and shall be incorporated herein. The following terms have the meanings assigned below for purposes of Exhibit A.

**“Act”** means the “Early Literacy Success Initiative” codified in Oregon Revised Statute (ORS) 327.825-327.845, as amended from time to time, inclusive.

**“Allowable Costs of the Project”** means Grantee’s actual costs that are reasonable, necessary and directly related to the implementation of the Early Literacy Success Plan and are allowable uses of the Grant Funds under the Act, including those listed in ORS 327.829(2) pursuant to ORS 327.829(3), and under the Early Literacy Rules, including OAR 581-017-0813 through OAR 581-017-0816. Pursuant to ORS 327.829(3), all Allowable Costs of the Project must be for the benefit of children and students in prekindergarten through grade three.

**“Early Literacy Success Plan”** means the plan as defined in the Act and in the Early Literacy Success Rules.

**“Early Literacy Success Rules”** means those administrative rules promulgated under the Act at OAR 581-017-0800 *et seq.*, as amended from time to time.

**“Early Literacy School Grant”** means the grant awarded to Grantee, through this Grant, by Agency under its Early Literacy Success School Grant program, established in ORS 327.829, to implement the purposes of the Early Literacy Success Initiative, as identified in ORS 327.827. This term may also be referred to as “Early Literacy Success School Grants.”

**“Extended Learning Programs”** as defined in ORS 327.829(2)(b) and the Early Literacy Success Rules are programs that use research-aligned literacy strategies and that are made available to students in early elementary grades by licensed teachers or qualified tutors.

**“High Dosage Tutoring”** has the meaning contained<sup>51</sup> in ORS 327.825(3) and the Early Literacy Success

Rules.

**“Research-aligned Literacy Strategy”** as defined in ORS 327.825(8), and the Early Literacy Success Rules, means strategies that:

- (a) Are literacy focused;
- (b) Are culturally responsive and relevant to diverse learners;
- (c) Are based on long-term research derived from the Science of Reading and Writing; and
- (d) Apply instructional practices that are developmentally appropriate and specifically designed for students with disabilities and students who are English language learners.

**“Science of Reading and Writing”** as defined in ORS 327.825(9), and the Early Literacy Success Rules, means:

- (a) The convergence of findings from research on reading and writing processes, development and instruction; and
- (b) The teaching of phonemic awareness, phonics, fluency, vocabulary and comprehension through explicit and systematic instruction that can be differentiated to meet the needs of individual learners through developmentally appropriate practices.

## **SECTION III. PROJECT ACTIVITIES, SCHEDULE, AND BUDGET**

### **Early Literacy Plan Implementation**

Grantee submitted an Early Literacy Success Plan, as that term is defined in the Early Literacy Success Rules, which was accepted by Agency. Grantee shall implement and adhere to the terms of the Early Literacy Success Plan, which shall be incorporated herein to this Grant by reference. In carrying out these Project activities, and without limiting the foregoing requirements of this Grant, Grantee shall at all times comply with the Act and any rules adopted thereunder, including the Early Literacy Success Rules.

Agency will disburse Grant Funds in accordance with this Exhibit A and the Grant. In accordance with ORS 327.829(3), Grantee shall use Grant Funds only for the Allowable Costs of the Project activities that occur, including expenses incurred, during the Performance Period and in accordance with Grantee’s Early Literacy Success Plan. If Grantee does not use the Grant Funds for Allowable Project Costs of the Project, Agency may exercise any of the remedies provided in this Grant.

**Indirect/Administrative Costs.** Grantee may be reimbursed for indirect or administrative costs, directly related to allowed expenditures, as a percentage of the Grant Funds disbursed under this Grant, in an amount that does not exceed 5% per the Early Literacy Success Rules. The rates described in this paragraph override any other verbal or written rate(s) provided by Agency, including in any notice of award provided by Agency’s Electronic Grants Management System (“EGMS”).

## **SECTION IV. ACCESSIBILITY**

**Worldwide Web Accessibility.** If, as part of the Project, Grantee develops data or information that will be displayed or accessed through an Agency public website or world-wide web application (the “Content”), Grantee must comply with Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d), as amended by the Workforce Investment Act of 1998 (P.L. 105-220), and provide individuals with disabilities access to and use of the Content in the website or application that is comparable to the access

provided to individuals without disabilities. Grantee must design and format Content that meets at least the following standards, including as the standards are updated or replaced by subsequent versions (collectively, “Mandatory Standard”):

- The Web Accessibility Initiative Accessible Rich Internet Applications Suite (WAI-ARIA) 1.0;
- The World Wide Web Consortium’s (W3C’s) Web Content Accessibility Guidelines (WCAG) 2.0 Level AA for web content, including as each is updated (Mandatory Standard);
- The web accessibility evaluation tool (WAVE), found at: <http://wave.webaim.org/extension/>
- Content to be posted on the web must be checked and made compliant using the tool available at <https://www.webaccessibility.com/>
- PDF files must comply with: <http://webaim.org/techniques/acrobat/>
- Word files must comply with: <http://webaim.org/techniques/word/>
- PPT files must comply with: <http://webaim.org/techniques/powerpoint/>
- Excel files must comply with: <https://webaim.org/techniques/excel/>

**Testing.** Grantee must test all Content prior to submission to Agency to ensure it meets the Mandatory Standard. Agency will test the web or application to validate the Content meets the Mandatory Standards, including a manual validation review of the Content against the current W3 Checklist for Web Content Accessibility (link included for reference: <https://www.w3.org/TR/1999/WAI-WEBCONTENT-19990505/full-checklist.pdf>). If the Content fails the testing, Agency will notify Grantee and Grantee must remedy any deficiencies as provided in Section 7.1.3 of this Grant. If Agency determines that previously accepted Content does not meet the Mandatory Standard, Agency may issue a written notice to Grantee to remove the Content. Grantee shall remove Content identified in any such notice within 3 calendar days and take other corrective action specified in the notice.

## SECTION V. PROJECT EVALUATION/REPORTING REQUIREMENTS

If the Performance Period begins prior to the Executed Date, any reports for Project activities shown in this Exhibit A as due prior to the Executed Date must be provided to Agency within 30 days of the Executed Date, if not already provided to Agency despite the lack of an executed Grant. Grantee will not be in default for failure to perform any reporting requirements prior to the Executed Date.

Grantee must submit quarterly financial and performance progress reports as well as a final yearly report on the dates set forth in Section V. This reporting requirement shall survive termination of this Agreement.

### Financial Reports

Beginning in April of 2024 and continuing each quarter thereafter, Grantee must submit a financial report detailing its expenditure of Grant Funds to the Agency using the form provided by the Agency.

Grantee must submit its quarterly report within the Reporting Window indicated in the table below.

#### Year 1

Quarter 3 (Reporting Expenditures between October 1, 2023-March 30, 2024)	Reporting Window (due between April 1, 2024 – April 30, 2024)
Quarter 4 (Reporting Expenditures between April 1,	Reporting Window (due between November

2023 - September 30, 2024)	1, 2024 - November 30, 2024)
----------------------------	------------------------------

**Year 2**

Quarter 1 (Reporting Expenditures between July 1, 2024 - September 30, 2024)	Reporting Window (due between October 1, 2024 - October 31, 2024)
Quarter 2 (Reporting Expenditures between October 1, 2024 - December 31, 2024)	Reporting Window (due between January 1, 2025 - January 31, 2025)
Quarter 3 (Reporting Expenditures between January 1, 2025 - March 31, 2025)	Reporting Window (due between April 1, 2025 - April 30, 2025)
Quarter 4 (Reporting Expenditures between April 1, 2025 - September 30, 2025)	Reporting Window (due between November 1, 2025 - November 30, 2025)

If Grantee does not use the Grant Funds for Allowable Costs of the Project, Agency may exercise the remedies provided in Section 17 of this Grant, including without limitation deducting amounts from future disbursements of Grant Funds.

Any Grant Funds that are not used by Grantee by September 30 of each grant year must be returned to Agency for deposit in the Statewide Education Initiatives Account.

**Annual Reports**

In addition to the quarterly financial report, Grantees shall submit an annual report as defined in ORS 327.835. The annual report shall include:

- 1) Grantee’s progress toward achieving the goals established in the Early Literacy Success Plan;
- 2) An inventory of literacy assessments, tools, curricula and digital resources used by Grantee;
  - a) Evidence that the literacy assessments, tools, curricula, and digital resources in the inventory are used with fidelity to research-aligned literacy strategies;
  - b) Evidence that teachers and administrators are provided with professional development for using and implementing (with fidelity and research-aligned strategies) the literacy assessments, tools, curricula, and digital resources in the inventory;
- 3) The number and percentage of teachers for early elementary grades receiving professional development and coaching disaggregated by grade level;
- 4) The number and percentage of students participating in early literacy Extended Learning Programs and their outcomes disaggregated by student group and by grade level;
- 5) The number and percentage of students participating in high-dosage tutoring and their outcomes disaggregated by student group and by grade level; and
- 6) The curricula being used by Grantee.

Grantee must submit its annual report by **November 30** of each fiscal grant year.

**Early Literacy Success School District Grant Monitoring**

In accordance with ORS 327.835, the Agency will monitor Grantee’s performance under this Grant in person, video conferencing or by phone. Agency will provide written notice to Grantee, as provided in

Section 19.4 of the Grant, at least 15 days in advance of Agency’s monitoring activities and will schedule in person visits, video conferencing and phone calls.

A Grant monitoring visit or call may cover a variety of topics at Agency’s discretion including but not limited to: Grantee’s compliance with the Early Literacy Success School District Grant purposes; challenges faced by the Grantee in implementing its Plan; Plan outcomes; its budget and expenditure of moneys received for the purposes of the Grant; financial reporting, any expenditure changes, and reconciliation of Grant Funds; or Grantee’s training and technical assistance needs.

Before an on-site visit, the Agency will advise Grantee on how to prepare for the monitoring visit and financial reconciliation, the format for the visit, and which Grantee organizational leaders, staff or others should be involved in the visit. Once a date and time are confirmed, the Grantee should send a notification to its organizational leaders, staff, students and community partners who are expected to participate; identify a meeting location and prepare all necessary monitoring documents and data.

## **SECTION VI. DISBURSEMENT PROVISIONS**

Grantee will have access to the Grant Funds using EGMS, as outlined below:

<b>Funding Period</b>	<b>Grant Amount</b>
Year 1	\$746,348.81
Year 2	TBD

<b>Disbursement Date</b>	<b>Quarterly Amount</b>
March 1, 2024*	65% of Year 1 Grant Funds
April 1, 2024*	35% of Year 1 Grant Funds
July 1, 2024	25% of Year 2 Grant Funds
October 1, 2024	25% of Year 2 Grant Funds
January 1, 2025	25% of Year 2 Grant Funds
April 1, 2025	25% of Year 2 Grant Funds

\*Grant Funds will be released and available to claim as soon as this Grant is fully executed.

Agency will disburse the Grant Funds in quarterly disbursements, when possible, in advance of expenditures, not on a reimbursement basis. 100% of the Grant Funds for the respective grant year must be drawn down by June 30th, each year.

## **EXHIBIT B INSURANCE**

### **INSURANCE REQUIREMENTS**

Grantee must obtain at Grantee's expense, and require its first tier contractors and subgrantees, if any, to obtain the insurance specified in this exhibit prior to performing under this Grant, and must maintain it in full force and at its own expense throughout the duration of this Grant, as required by any extended reporting period or continuous claims made coverage requirements, and all warranty periods that apply. Grantee must obtain and require its first tier contractors and subgrantees, if any, to obtain the following insurance from insurance companies or entities acceptable to Agency and authorized to transact the business of insurance and issue coverage in Oregon. Coverage must be primary and non-contributory with any other insurance and self-insurance, with the exception of professional liability and workers' compensation. Grantee must pay and require its first tier contractors and subgrantees to pay, if any, for all deductibles, self-insured retention and self-insurance, if any.

### **WORKERS' COMPENSATION & EMPLOYERS' LIABILITY**

All employers, including Grantee, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Grantee shall require and ensure that each of its subgrantees, contractors, and subcontractors complies with these requirements. If Grantee is a subject employer, as defined in ORS 656.023, Grantee shall also obtain employers' liability insurance coverage with limits not less than \$500,000 each accident. If Grantee is an employer subject to any other state's workers' compensation law, Grantee shall provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than \$500,000, and shall require and ensure that each of its out-of-state subgrantees, contractors, and subcontractors complies with these requirements.

### **COMMERCIAL GENERAL LIABILITY**

**Required**  **Not required**

Commercial general liability insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to Agency. This insurance must include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this Grant, and have no limitation of coverage to designated premises, project or operation. Coverage must be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence. Annual aggregate limit may not be less than \$2,000,000.

### **AUTOMOBILE LIABILITY INSURANCE**

**Required**  **Not required**

Automobile liability insurance covering Grantee's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than \$1,000,00 for bodily injury and property damage. This coverage may be written in combination with the commercial general liability insurance (with separate limits for commercial general liability and automobile liability). Use of personal automobile liability insurance coverage may be acceptable if evidence that the policy includes a business use endorsement is provided.

**PROFESSIONAL LIABILITY**

Required  Not required

Professional liability insurance covering any damages caused by an error, omission or any negligent acts related to the activities performed under this Grant by the Grantee and Grantee’s contractors, subgrantees, agents, officers or employees in an amount not less than \$1,000,000 per claim. Annual aggregate limit may not be less than \$2,000,000. If coverage is on a claims made basis, then either an extended reporting period of not less than 24 months must be included in the professional liability insurance coverage, or the Grantee must provide continuous claims made coverage as stated below.

**DIRECTORS, OFFICERS AND ORGANIZATION LIABILITY**

Required  Not required

Directors, officers and organization liability insurance covering the Grantee’s organization, directors, officers, and trustees actual or alleged errors, omissions, negligent, or wrongful acts, including improper governance, employment practices and financial oversight - including improper oversight and/or use of Grant Funds and donor contributions - with a combined single limit of no less than \$1,000,000 per claim.

**PHYSICAL ABUSE AND MOLESTATION INSURANCE COVERAGE**

Required  Not required

Abuse and molestation insurance in a form and with coverage satisfactory to the State covering damages arising out of actual or threatened physical abuse, mental injury, sexual molestation, negligent: hiring, employment, supervision, investigation, reporting to proper authorities, and retention of any person for whom the Grantee, its contractors, subcontractors or subgrantees (“Covered Entity”) is responsible including but not limited to any Covered Entity’s employees and volunteers. Policy endorsement’s definition of an insured must include the Covered Entity and its employees and volunteers. Coverage must be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence. Any annual aggregate limit may not be less than \$3,000,000. Coverage can be provided by a separate policy or as an endorsement to the commercial general liability or professional liability policies. The limits must be exclusive to this required coverage. Incidents related to or arising out of physical abuse, mental injury, or sexual molestation, whether committed by one or more individuals, and irrespective of the number of incidents or injuries or the time period or area over which the incidents or injuries occur, must be treated as a separate occurrence for each victim. Coverage must include the cost of defense and the cost of defense must be provided outside the coverage limit.

**EXCESS/UMBRELLA INSURANCE**

A combination of primary and excess/umbrella insurance may be used to meet the required limits of insurance.

**ADDITIONAL INSURED**

All liability insurance, except for workers’ compensation, professional liability, and network security and privacy liability (if applicable), required under this Grant must include an additional insured endorsement specifying the State of Oregon, its officers, employees and agents as Additional Insureds, including additional insured status with respect to liability arising out of ongoing operations and completed operations, but only with respect to Grantee’s activities to be performed under this Grant. Coverage must be primary and non-contributory with any other insurance and self-insurance. The Additional Insured endorsement with respect to liability arising out of Grantee’s ongoing operations must be on ISO Form CG 20 10 07 04 or equivalent and the Additional Insured endorsement with respect to completed operations must be on ISO form CG 20 37 07 04 or equivalent.

## **WAIVER OF SUBROGATION**

Grantee waives, and must require its first tier contractors and subgrantees waive, rights of subrogation which Grantee, Grantee's first tier contractors and subgrantees, if any, or any insurer of Grantee may acquire against the Agency or State of Oregon by virtue of the payment of any loss. Grantee must obtain, and require its first tier contractors and subgrantees to obtain, any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Agency has received a waiver of subrogation endorsement from the Grantee or the Grantee's insurer(s).

## **CONTINUOUS CLAIMS MADE COVERAGE**

If any of the required liability insurance is on a claims made basis and does not include an extended reporting period of at least 24 months, then Grantee shall maintain continuous claims made liability coverage, provided the effective date of the continuous claims made coverage is on or before the effective date of the Grant, for a minimum of 24 months following the later of:

- (i) Grantee's completion and Agency's acceptance of all Services required under the Grant, or
- (ii) Agency or Grantee termination of the Grant, or
- (iii) The expiration of all warranty periods provided under the Grant.

## **CERTIFICATE(S) AND PROOF OF INSURANCE**

Grantee must provide to Agency a Certificate(s) of Insurance for all required insurance before performing any Project activities required under this Grant. The Certificate(s) must list the State of Oregon, its officers, employees and agents as a Certificate holder and as an endorsed Additional Insured. The Certificate(s) must also include all required endorsements or copies of the applicable policy language effecting coverage required by this Grant. If excess/umbrella insurance is used to meet the minimum insurance requirement, the Certificate of Insurance must include a list of all policies that fall under the excess/umbrella insurance. As proof of insurance, Agency has the right to request copies of insurance policies and endorsements relating to the insurance requirements in this Grant. Grantee must furnish acceptable insurance certificates to: [ode.insurance@ode.state.or.us](mailto:ode.insurance@ode.state.or.us) or by mail to: Attention Procurement Services, Oregon Department of Education, 255 Capitol St NE, Salem OR, 97310 prior to commencing the work.

## **NOTICE OF CHANGE OR CANCELLATION**

Grantee or its insurer must provide at least 30 days' written notice to Agency before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

## **INSURANCE REQUIREMENT REVIEW**

Grantee agrees to periodic review of insurance requirements by Agency under this Grant, and to provide updated requirements as mutually agreed upon by Grantee and Agency.

## **STATE ACCEPTANCE**

All insurance providers are subject to Agency acceptance. If requested by Agency, Grantee must provide complete copies of insurance policies, endorsements, self-insurance documents and related insurance documents to Agency's representatives responsible for verification of the insurance coverages required under this exhibit.

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Policy Updates**

Type:  Action Item       Report / Presentation

Policy: BF: Policy Development

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students      | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development       |
- 

**Summary / Background:**

The Board reviewed policy KGBB: Firearms Prohibited at the April 10, 2024 Work Session. They will now take action.

**Previous Board Action:**

The Board reviews and approves all policies.

**Financial Implications:**

Not Applicable.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board adopt policy KGBB: Firearms Prohibited as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

## Firearms Prohibited

No person on grounds of the schools controlled by the Board (including in school buildings), will possess any firearm<sup>1</sup>, except when said firearm is possessed by a person who is not otherwise prohibited from possessing the firearm, and is unloaded and locked in a motor vehicle. The exception provided in Oregon Revised Statute (ORS) 166.370(3)(g) for concealed carry licensees (see ORS 166.291 and 166.292) does not apply to the possession of firearms on grounds of the schools controlled by the Board.<sup>2</sup> Firearms under the control of law enforcement personnel are permitted. The superintendent may authorize other persons to possess weapons for courses, programs, and activities when in compliance with law and board policy.

Any person violating or threatening to violate the above rules, as determined by the district, may be issued a trespass citation, ejected from the premises, and referred to law enforcement officials<sup>3</sup>.

The district will post clearly visible sign(s) at all normal points of entry to the school grounds subject to this policy indicating that the affirmative defense described in ORS 166.370(3)(g) does not apply. The district will post on the district's web pages designated for school board operations, identifying designated school grounds that are subject to this policy.

END OF POLICY

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### Legal Reference(s):

[ORS 161.015](#)  
[ORS 164.245](#)  
[ORS 164.255](#)  
[ORS 166.210 - 166.370](#)  
[ORS 297.405](#)  
[ORS 332.107](#)  
[ORS 332.172](#)  
[ORS 339.315](#)

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<sup>1</sup> "Firearm" has the meaning given that term in ORS 166.210, except that it does not include a firearm that has been rendered permanently inoperable.

<sup>2</sup> See Senate Bill 554 (2021).

<sup>3</sup> ORS 339.315 requires any district employee with reasonable cause to believe that a person is in possession of a firearm within a school or has possessed a firearm within a school in violation of Oregon law in the previous 120 days report such information to an administrator or law enforcement. A district employee with reasonable cause to believe that a person is in possession of a firearm within a school or has possessed a firearm within a school in the previous 120 days in violation of Oregon law, may report such information to law enforcement.



Code: KGBB  
Adopted: 04/24/2024  
Orig. Code: KGBB

Gun-Free Schools Act, 20 U.S.C. § 7961 (2018).  
Senate Bill 554 (2021).



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Dr. Koreen Barreras-Brown, Chief Academic Officer

**Subject: 2024 – 2025 Certified Staff and Student Calendars**

Type:  Action Item       Report / Presentation

Policy: IC/ICA: School Year/School Calendar

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- |  |   |
|--|---|
| <input type="checkbox"/> Marginalized Students                 | <input type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input type="checkbox"/> Professional Development       |

**Summary / Background:**

The Calendar Committee, comprised of district staff and administrators, met monthly starting in November 2023 to create the 2024-2025 academic calendars. After each meeting, committee members reported back to their constituent groups and gathered feedback and input on the calendars. As part of the work, the committee consulted previous Reynolds School District calendars, state higher education calendars and calendars of surrounding school districts, and consulted with certificated, classified, and administrative RSD staff. These data sources, as well as input from committee members, led to the recommended certified staff calendars presented to the Board today: Elementary School, Middle School, High School, Reynolds Learning Academy and Community Transition Program (CTP) certified staff calendars for the 2024-25 school year. From these certificated staff calendars, the committee created five corresponding student calendars also presented today for the Board’s consideration.

**Previous Board Action:**

On April 26, 2023, the board approved the 2023-24 Academic Calendars

**Financial Implications:**

Not Applicable.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board adopt the 2024-2025 school year certified staff and student calendars as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

# Elementary Certified Staff Calendar

## 2024-2025 School Year

Alder, Davis, Fairview, Glenfair, Hartley, Margaret Scott, Salish Ponds, Wilkes, Woodland: 7:45a to 2:15p (8:55a Monday late start)  
 Fairview and Troutdale: 8:15a to 2:45p (9:25a Monday late start)

AUGUST 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	N	23	24
25	W	PD	PD	W	NC	31

SEPTEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	H	S	4	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	L	24	25	26	27	28
29	L					

OCTOBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	L	8	9	10	NC	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30	31		

NOVEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	L	5	6	7	G	9
10	H	12	13	14	15	16
17	L	19	20	21	22	23
24	CP	C	C	H	NC	30

DECEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	4	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	NC	H	H	NC	NC	28
29	NC	H				

JANUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			H	NC	NC	4
5	P	7	8	9	10	11
12	L	14	15	16	17	18
19	H	21	22	23	24	25
26	G	28	29	30	31	

FEBRUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	PD	15
16	H	18	19	20	21	22
23	L	25	26	27	28	

MARCH 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	14	15
16	L	18	PD/CP	C	C	22
23	NC	NC	NC	NC	NC	29

APRIL 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	L	1	2	3	4	5
6	L	8	9	10	G	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30			

MAY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	L	6	7	8	9	10
11	L	13	14	15	PD	17
18	L	20	21	22	23	24
25	H	27	28	29	30	31

JUNE 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	4	5	6	7
8	L	10	S	G	W	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

CALENDAR KEY	
Late Start Monday: 1 hr and 10 min (L)	
First/Last: Students (S)	Conference Prep (CP)
Teacher Work Day (W)	Conferences (C)
Pro. Devel (PD)	Non-Contract Day (NC)
Grading Day (G)	Holiday (H)
Planning Day (P)	New Teachers (NT)

IMPORTANT DATES		
<b>August</b>	8/22	New Teachers Only
	8/26	All Teachers - Work Day
	8/27	Building PD
	8/28	District/Building PD
	8/29	Teacher Work Day
	8/30	Non-Contract Day
<b>September</b>	9/2	Holiday
	9/3	First Day for Students
<b>October</b>	10/11	Statewide Inservice
<b>November</b>	11/8	Grading / Evaluation Day
	11/11	Holiday
	11/25	Conference Prep
	11/26-27	Conferences
	11/28	Holiday
	11/29	Holiday Break
<b>December</b>	12/23	Winter Break
	12/24-25	Holiday
	12/26-30	Winter Break
	12/31	Holiday
<b>January</b>	1/1	Holiday
	1/2-3	Winter Break
	1/6	Mid-Year Planning Day
	1/20	Holiday
	1/24	End of Semester
	1/27	Grading / Evaluation Day
<b>February</b>	2/14	Professional Development
	2/17	Holiday
<b>March</b>	3/19	1/2 PD and 1/2 Conf Prep
	3/20-21	Conferences
	3/24-28	Spring Break
<b>April</b>	4/11	Grading / Evaluation Day
<b>May</b>	5/16	PD Day
	5/26	Holiday
<b>June</b>	6/11	Last Day for Students
	6/12	Grading / Evaluation Day
	6/13	Post Instruction Day

# Middle School Certified Staff Calendar

## 2024-2025 School Year

School Hours: 8:15a to 3:00p (9:25a Monday late start)

AUGUST 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	NT	23	24
25	W	PD	PD	W	NC	31

SEPTEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	H	F	F	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	NC	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	G	9
10	H	12	13	14	15	16
17	18	19	20	21	22	23
24	CP	C	C	H	NC	30

DECEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	NC	H	H	NC	NC	28
29	NC	H				

JANUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			H	NC	NC	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	H	21	22	23	G	25
26	P	28	29	30	31	

FEBRUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	PD	15
16	H	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	PD/CP	C	C	22
23	NC	NC	NC	NC	NC	29

APRIL 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	G	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	H	27	28	29	30	31

JUNE 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	S	G	W	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

CALENDAR KEY	
Late Start Monday: 1 hr and 10 min (L)	
First/Last: Students (S)	Conference Prep (CP)
Teacher Work Day (W)	Conferences (C)
Pro. Devel (PD)	Non-Contract Day (NC)
Grading Day (G)	Holiday (H)
Planning Day (P)	New Teachers (NT)

IMPORTANT DATES		
<b>August</b>	8/22	New Teachers Only
	8/26	All Teachers - Work Day
	8/27	Building PD
	8/28	District/Building PD
	8/29	Teacher Work Day
	8/30	Non-Contract Day
<b>September</b>	9/2	Holiday
	9/3	First Day for 6th Grade
	9/4	First Day for 7th and 8th Day
<b>October</b>	10/11	Statewide Inservice
<b>November</b>	11/8	Grading / Evaluation Day
	11/11	Holiday
	11/25	Conference Prep
	11/26-27	Conferences
	11/28	Holiday
	11/29	Holiday Break
<b>December</b>	12/23	Winter Break
	12/24-25	Holiday
	12/26-30	Winter Break
	12/31	Holiday
<b>January</b>	1/1	Holiday
	1/2-3	Winter Break
	1/20	Holiday
	1/23	End of Semester
	1/24	Grading / Evaluation Day
	1/27	Mid-Year Planning Day
<b>February</b>	2/14	Professional Development
	2/17	Holiday
<b>March</b>	3/19	1/2 PD; 1/2 Conf Prep
	3/20-21	Conferences
	3/24-28	Spring Break
<b>April</b>	4/11	Grading / Evaluation Day
<b>May</b>	5/26	Holiday
<b>June</b>	6/11	Last Day for Students
	6/12	Grading / Evaluation Day
	6/13	Post Instruction Day

# Reynolds High School Certified Staff Calendar

## 2024-2025 School Year

School Hours: 8:45a to 3:45p (9:55a Monday late start)

AUGUST 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	NT	23	24
25	W	PD	PD	W	NC	31

SEPTEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	H	S	S	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	NC	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	G	9
10	H	12	13	14	15	16
17	18	19	20	21	22	23
24	PD/CP	C	C	H	NC	30

DECEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	NC	H	H	NC	NC	28
29	NC	H				

JANUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			H	NC	NC	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	H	21	22	P	P	25
26	G	28	29	30	31	

FEBRUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	PD	15
16	H	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	C	C	22
23	NC	NC	NC	NC	NC	29

APRIL 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	G	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	H	27	28	29	30	31

JUNE 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	S	5	6	7
8	9	F/P	S/P	G	W	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

CALENDAR KEY	
Late Start Monday: 1 hr and 10 min (L)	
First/Last: Students (S)	Conference Prep (CP)
Teacher Work Day (W)	Conferences (C)
Pro. Devel (PD)	Non-Contract Day (NC)
Grading Day (G)	Holiday (H)
Planning Day (P)	New Teachers (NT)

IMPORTANT DATES		
<b>August</b>	8/22	New Teachers Only
	8/26	All Teachers - Work Day
	8/27	Building PD
	8/28	District/Building PD
	8/29	Teacher Work Day
	8/30	Non-Contract Day
<b>September</b>	9/2	Holiday
	9/3	First Day for 9th Grade
	9/4	First Day for 10th - 12th Day
<b>October</b>	10/11	Statewide Inservice
<b>November</b>	11/8	Grading / Evaluation Day
	11/11	Holiday
	11/25	1/2 PD and 1/2 Conf Prep
	11/26-27	Conferences
	11/28	Holiday
	11/29	Holiday Break
<b>December</b>	12/23	Winter Break
	12/24-25	Holiday
	12/26-30	Winter Break
	12/31	Holiday
<b>January</b>	1/1	Holiday
	1/2-3	Winter Break
	1/20	Holiday
	1/23-24	1/2 Finals and 1/2 Planning
	1/24	End of Semester
	1/27	Grading / Evaluation Day
<b>February</b>	2/14	Professional Development
	2/17	Holiday
<b>March</b>	3/20-21	Conferences
	3/24-28	Spring Break
<b>April</b>	4/11	Grading / Evaluation Day
<b>May</b>	5/26	Holiday
<b>June</b>	6/4	Last Day for Seniors
	6/10-11	1/2 Finals; 1/2 Planning
	6/11	Last Day for Students
	6/12	Grading / Evaluation Day
	6/13	Post Instruction Day

# Reynolds Learning Academy Certified Staff Calendar

## 2024-2025 School Year

School Hours: 8:45a to 3:45p (9:55a Monday late start)

### AUGUST 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	NT	23	24
25	W	PD	PD	W	NC	31

### SEPTEMBER 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	H	S	S	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### OCTOBER 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	NC	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### NOVEMBER 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	G	9
10	H	12	13	14	15	16
17	18	19	20	21	22	23
24	CP	C	C	H	NC	30

### DECEMBER 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	NC	H	H	NC	NC	28
29	NC	H				

### JANUARY 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			H	NC	NC	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	H	21	22	23	G	25
26	P	28	29	30	31	

### FEBRUARY 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	PD	15
16	H	18	19	20	21	22
23	24	25	26	27	28	

### MARCH 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	PD/CP	C	C	22
23	NC	NC	NC	NC	NC	29

### APRIL 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	G	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### MAY 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	H	27	28	29	30	31

### JUNE 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	S	5	6	7
8	9	10	S	G	W	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### CALENDAR KEY

Late Start Monday: 1 hr and 10 min (L)	
First/Last: Students (S)	Conference Prep (CP)
Teacher Work Day (W)	Conferences (C)
Pro. Devel (PD)	Non-Contract Day (NC)
Grading Day (G)	Holiday (H)
Planning Day (P)	New Teachers (NT)

### IMPORTANT DATES

August	
8/22	New Teachers Only
8/26	All Teachers - Work Day
8/27	Building PD
8/28	District / Building PD
8/29	Teacher Work Day
8/30	Non-Contract Day
September	
9/2	Holiday
9/3	First Day for New Students
9/4	First Day for Returning Students
October	
10/11	Statewide Inservice
10/14	Start of 2nd Hexter
November	
11/8	Grading / Evaluation Day
11/11	Holiday

11/25	Conference Prep
11/26-27	Conferences
11/28	Holiday
11/29	Holiday Break
December	
12/2	Start of 3rd Hexter
12/23	Winter Break
12/24-25	Holiday
12/26-30	Winter Break
12/31	New Years Eve
January	
1/1	New Years Day
1/2-3	Winter Break
1/20	Holiday
1/24	Grading / Evaluation Day
1/27	Mid-Year Planning Day
1/28	Start of 4th Hexter

February	
2/14	Professional Development
2/17	Holiday
March	
3/10	Start of 5th Hexter
3/19	1/2 PD; 1/2 Conf Prep
3/20-21	Conferences
3/24-28	Spring Break
April	
4/11	Grading / Evaluation Day
May	
5/5	Start of 6th Hexter
5/26	Holiday
June	
6/4	Last Day for Seniors
6/11	Last Day for Students
6/12	Grading / Evaluation Day
6/13	Post Instruction Day

# Community Transition Program Certified Staff Calendar

## 2024-2025 School Year

School Hours: 8:00a to 1:45p (9:10a Monday late start)

AUGUST 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

APRIL 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

CALENDAR KEY	
Late Start Monday: 1 hr and 10 min (L)	
First/Last: Students (S)	Conference Prep (CP)
Teacher Work Day (W)	Conferences (C)
Pro. Devel (PD)	Non-Contract Day (NC)
Grading Day (G)	Holiday (H)
Planning Day (P)	New Teachers (NT)

### IMPORTANT DATES

August	
8/22	New Teachers Only
8/26	All Teachers - Work Day
8/27	Building PD
8/28	District/Building PD
8/29	Teacher Work Day
8/30	Non-Contract Day
September	
9/2	Holiday
9/3	First Day for Students
October	
10/11	Statewide Inservice
November	
11/8	Grading / Evaluation Day
11/11	Holiday
11/25	Conference Prep

11/26-27	Conferences
11/28	Holiday
11/29	Holiday Break
December	
12/23	Winter Break
12/24-25	Holiday
12/26-30	Winter Break
12/31	Holiday
January	
1/1	Holiday
1/2-3	Winter Break
1/20	Holiday
1/23	End of Semester
1/24	Grading / Evaluation Day
1/27	Mid-Year Planning

February	
2/14	Professional Development
2/17	Holiday
March	
3/19	1/2 PD; 1/2 Conf Prep
3/20-21	Conferences
3/24-28	Spring Break
April	
4/11	Grading / Evaluation Day
May	
5/26	Holiday
June	
6/11	Last Day for Students
6/12	Grading / Evaluation Day
6/13	Post Instruction Day

# Elementary School Student Calendar

## 2024-2025 School Year



SEPTEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	FD	4	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	L	24	25	26	27	28
29	L					

OCTOBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	L	8	9	10	NS	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30	31		

NOVEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	L	5	6	7	NS	9
10	NS	12	13	14	15	16
17	L	19	20	21	22	23
24	NS	C	C	NS	NS	30

DECEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	4	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	NC	H	H	NC	NC	28
29	NC	H				

JANUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			H	NC	NC	4
5	NC	7	8	9	10	11
12	L	14	15	16	17	18
19	NC	21	22	23	24	25
26	NC	28	19	30	31	

FEBRUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	NS	15
16	NS	18	19	20	21	22
23	L	25	26	27	28	

MARCH 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	14	15
16	L	18	NS	C	C	22
23	NS	NS	NS	NS	NS	29

APRIL 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	L	1	2	3	4	5
6	L	8	9	10	NS	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30			

MAY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	L	6	7	8	9	10
11	L	13	14	15	NS	17
18	L	20	21	22	23	24
25	NS	27	18	29	30	31

JUNE 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	4	5	6	7
8	L	10	LD	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### IMPORTANT DATES

9/3	First Day of School (6th Grade)	1/27	No School
10/11	No School	2/14	No School
11/8	No School	2/21	No School
11/11	No School	3/19	No School
11/25-29	No School	3/20-21	Conference, No School
11/26-27	Conferences	3/24-28	No School
12/23-31	No School	4/11	No School
1/1-6	No School	5/16	No School
1/20	No School	5/26	No School
1/23	Last Day of First Semester	6/11	Last Day of School

CALENDAR KEY						
First Day (FD) and Last Day (LD) of School						
No School (NS)						
Conferences, No School (C)						
End of Semester						
Last Start Mondays (1 hour & 10 min)						

**Alder, Davis, Fairview, Glenfair, Hartley, Margaret Scott, Salish Ponds, Wilkes, Woodland:**  
 7:45a to 2:15p (8:55a Monday late start)  
**Fairview and Troutdale:** 8:15a to 2:45p (9:25a Monday late start)

# Middle School Student Calendar

## 2024-2025 School Year



SEPTEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	FD	FD	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	L	24	25	26	27	28
29	L					

OCTOBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	L	8	9	10	NS	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30	31		

NOVEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	L	5	6	7	NS	9
10	NS	12	13	14	15	16
17	L	19	20	21	22	23
24	NS	C	C	NS	NS	30

DECEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	4	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	NC	H	H	NC	NC	28
29	NC	H				

JANUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			H	NC	NC	4
5	6	7	8	9	10	11
12	L	14	15	16	17	18
19	NC	21	22	S	NC	25
26	NC	28	19	30	31	

FEBRUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	NS	15
16	NS	18	19	20	21	22
23	L	25	26	27	28	

MARCH 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	14	15
16	L	18	NS	C	C	22
23	NS	NS	NS	NS	NS	29

APRIL 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	L	1	2	3	4	5
6	L	8	9	10	NS	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30			

MAY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	L	6	7	8	9	10
11	L	13	14	15	16	17
18	L	20	21	22	23	24
25	NS	27	18	29	30	31

JUNE 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	4	5	6	7
8	L	10	LD	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### IMPORTANT DATES

9/3	First Day of School (Grade 6)	1/24	No School
9/4	First Day of School (Grades 7, 8)	1/27	No School
10/11	No School	2/14	No School
11/8	No School	2/21	No School
11/11	No School	3/19	No School
11/25-29	No School	3/20-21	Conference, No School
11/26-27	Conferences	3/24-28	No School
12/23-31	No School	4/11	No School
1/1-3	No School	5/26	No School
1/20	No School	6/11	Last Day of School
1/23	Last Day of First Semester		

CALENDAR KEY	
First Day (FD) and Last Day (LD) of School	
No School (NS)	
Conferences, No School (C)	
End of Semester (S)	
Last Start Mondays (1 hour & 10 min)	

# Reynolds High School

## 2024-2025 School Year Student Calendar



SEPTEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	FD	FD	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	L	24	25	26	27	28
29	L					

OCTOBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	L	8	9	10	NS	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30	31		

NOVEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	L	5	6	7	NS	9
10	NS	12	13	14	15	16
17	L	19	20	21	22	23
24	NS	C	C	NS	NS	30

DECEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	4	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	NC	H	H	NC	NC	28
29	NC	H				

JANUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			H	NC	NC	4
5	6	7	8	9	10	11
12	L	14	15	16	17	18
19	NC	21	22	S	S	25
26	NC	28	19	30	31	

FEBRUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	NS	15
16	NS	18	19	20	21	22
23	L	25	26	27	28	

MARCH 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	14	15
16	L	18	19	C	C	22
23	NS	NS	NS	NS	NS	29

APRIL 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	L	1	2	3	4	5
6	L	8	9	10	NS	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30			

MAY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	L	6	7	8	9	10
11	L	13	14	15	16	17
18	L	20	21	22	23	24
25	NS	27	18	29	30	31

JUNE 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	LD	5	6	7
8	L	S	LD	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### IMPORTANT DATES

9/3	First Day of School (Grade 9)	1/24	Last Day of First Semester
9/4	First Day of School (10, 11, 12)	1/27	No School
10/11	No School	2/14	No School
11/8	No School	2/21	No School
11/11	No School	3-20/21	Conferences
11/25-29	No School	3/20-28	No School
11/26-27	Conferences	4/11	No School
12/23-31	No School	5/26	No School
1/1-3	No School	6/4	Last Day for Seniors
1/20	No School	6/10	Finals Schedule
1/23-24	Finals Schedule	6/11	Finals Schedule / Last Day

CALENDAR KEY						
First Day (FD) and Last Day (LD) of School						
No School (NS)						
Conferences, No School (C)						
Finals / End of Semester (S)						
Last Start Mondays (1 hour & 10 min)						

# Reynolds Learning Academy

## 2024-2025 School Year Student Calendar



SEPTEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	FD	FD	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	L	24	25	26	27	28
29	L					

OCTOBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	L	8	9	10	NS	12
13	H/L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30	31		

NOVEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	L	5	6	7	NS	9
10	NS	12	13	14	15	16
17	L	19	20	21	22	23
24	NS	C	C	NS	NS	30

DECEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	H/L	3	4	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	NC	H	H	NC	NC	28
29	NC	H				

JANUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			H	NC	NC	4
5	6	7	8	9	10	11
12	L	14	15	16	17	18
19	NC	21	22	23	NC	25
26	NC	H	19	30	31	

FEBRUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	NS	15
16	NS	18	19	20	21	22
23	L	25	26	27	28	

MARCH 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	H/L	11	12	13	14	15
16	L	18	NS	C	C	22
23	NS	NS	NS	NS	NS	29

APRIL 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	L	1	2	3	4	5
6	L	8	9	10	NS	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30			

MAY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	H/L	6	7	8	9	10
11	L	13	14	15	16	17
18	L	20	21	22	23	24
25	NS	27	18	29	30	31

JUNE 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	LD	5	6	7
8	L	10	LD	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### IMPORTANT DATES

9/3	First Day: New Students	1/27	No School
9/4	First Day: Returning Students	1/28	Start of Hexter 4
10/11	No School	2/14	No School
10/14	Start of Hexter 2	2/21	No School
11/8	No School	3/10	Start of Hexter 5
11/11	No School	3/19-28	No School
11/25-29	No School	3/20-21	Conferences
11/26-27	Conferences	4/11	No School
12/2	Start of Hexter 3	5/5	Start of Hexter 6
12/23-31	No School	5/26	No School
1/1-3	No School	6/4	Last Day for Seniors
1/20	No School	6/11	Last Day of School

CALENDAR KEY						
First Day (FD) and Last Day (LD) of School						
No School (NS)						
Conferences, No School (C)						
Start of New Hexter (H)						
Last Start Mondays (1 hour & 10 min)						

# Community Transition Program

## 2024-2025 School Year Student Calendar



SEPTEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	FD	4	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	L	24	25	26	27	28
29	L					

OCTOBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	L	8	9	10	NS	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30	31		

NOVEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	L	5	6	7	NS	9
10	NS	12	13	14	15	16
17	L	19	20	21	22	23
24	NS	C	C	NS	NS	30

DECEMBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	4	5	6	7
8	L	10	11	12	13	14
15	L	17	18	19	20	21
22	NC	H	H	NC	NC	28
29	NC	H				

JANUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			H	NC	NC	4
5	6	7	8	9	10	11
12	L	14	15	16	17	18
19	NC	21	22	S	NC	25
26	NC	28	19	30	31	

FEBRUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	NS	15
16	NS	18	19	20	21	22
23	L	25	26	27	28	

MARCH 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	L	4	5	6	7	8
9	L	11	12	13	14	15
16	L	18	NS	C	C	22
23	NS	NS	NS	NS	NS	29

APRIL 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	L	1	2	3	4	5
6	L	8	9	10	NS	12
13	L	15	16	17	18	19
20	L	22	23	24	25	26
27	L	29	30			

MAY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	L	6	7	8	9	10
11	L	13	14	15	16	17
18	L	20	21	22	23	24
25	NS	27	18	29	30	31

JUNE 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	L	3	4	5	6	7
8	L	10	LD	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### IMPORTANT DATES

9/3	First Day of School	1/24	No School
10/11	No School	1/27	No School
11/8	No School	2/14	No School
11/11	No School	2/21	No School
11/25-29	No School	3/19-28	No School
11/26-27	Conferences	3/20-21	Conferences
12/23-31	No School	4/11	No School
1/1-3	No School	5/26	No School
1/20	No School	6/11	Last Day of School
1/23	Last Day of First Semester		

CALENDAR KEY	
First Day (FD) and Last Day (LD) of School	
No School (NS)	
Conferences, No School (C)	
Finals / End of Semester (S)	
Last Start Mondays (1 hour & 10 min)	



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Wade Bakley, Chief Operations Officer

**Subject: Approve Intergovernmental Agreement (IGA) with Salem-Keizer School District Transportation**

Type:  Action Item       Report / Presentation

Policy: IICA: Field Trips and Special Events

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input type="checkbox"/> Student and Staff Wellness       | <input type="checkbox"/> Professional Development                  |

**Summary / Background:**

Reynolds High School theater students attended the 2024 Oregon Thespians State Festival in Salem April 3-6, 2024. School bus shuttle transportation was required between the hotel and the Salem Convention Center in the morning and evening. Salem-Keizer Transportation was available to provide this shuttle service at a greatly reduced cost in lieu of keeping a Reynolds School District bus and driver in Salem for four days.

**Previous Board Action:**

Not Applicable

**Financial Implications:**

IGA not to exceed \$2500

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approval the IGA between Reynolds School District and Salem-Keizer School District.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

**INTERGOVERNMENTAL AGREEMENT**  
**Between**  
**SALEM-KEIZER PUBLIC SCHOOLS 24J and REYNOLDS SCHOOL DISTRICT #7**

**1. PARTIES TO AGREEMENT**

This Agreement between Reynolds School District, hereafter called Agency, and Marion County School District 24J dba Salem-Keizer Public Schools 24J, hereafter called District, is made pursuant to ORS 190.010 (Cooperative Agreements).

**2. PURPOSE/STATEMENT OF WORK**

The purpose of this Agreement is to establish the terms and conditions under which the District will provide on-call Transportation Services. These services are further described in Section 5.

**3. TERM AND TERMINATION**

3.1 This Agreement shall be effective on the date it has been fully executed by both parties. This Agreement will terminate one year from the effective date unless sooner terminated or extended as provided herein.

3.2 This Agreement may be extended for an additional period of one year by agreement of the parties. Any modifications in the terms of such amendment shall be in writing.

3.3 This agreement may be terminated by mutual consent of both parties at any time or by either party upon 30 days' notice in writing, and delivered by mail or in person. Any such termination of this agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

3.4 Either party may terminate this agreement effective upon delivery of written notice to the other Party, or at such later date as may be established under any of the following conditions:

- a. If funding from federal, state, or other sources is not obtained or continued at levels sufficient to allow for the purchase of the indicated quantity of services. This agreement may be modified to accommodate a reduction in funds.
- b. If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this agreement or are no longer eligible for the funding proposed for payments authorized by this agreement.
- c. If any license, certificate, or insurance required by law or regulation to be held by District to provide the services required by this agreement is for any reason denied, revoked or not renewed.
- d. If District fails to provide services called for by this agreement within the time specified herein or any extension thereof.
- e. If District fails to perform any of the provisions of this agreement or so fails to pursue the work as to endanger the performance of this agreement in accordance with its terms and after written notice from Agency, fails to correct such failure(s) within ten (10) days or such longer period as the Agency may authorize.

**4. FUNDING AND BILLING**

4.1 The total amount paid under this contract shall not exceed \$2500. Payment shall be made the rates established in Exhibit A, attached and incorporated herein.

4.2 Requests for payment shall be submitted quarterly to the Agency at the following address:  
1204 NE 201<sup>st</sup> Ave, Fairview, OR 97024

**5. OBLIGATIONS UNDER THE TERMS OF THIS AGREEMENT**

**5.1 UNDER THE TERMS OF THIS AGREEMENT, AGENCY SHALL:**

Contact District no less than 10 calendar days prior to desired start of services to schedule services and provide details as to how many passengers require travel, starting location, destination and desired time of travel.

Agency shall pay invoices received from District within 30 days of receipt.

**5.2 UNDER THE TERMS OF THIS AGREEMENT, DISTRICT SHALL:**

When available, District will provide transportation services to the Agency. Services will be provided at times and locations that are mutually agreeable to both parties.

**6. COMPLIANCE WITH APPLICABLE LAWS**

The parties agree that both shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this agreement. The parties agree that this agreement shall be administered and construed under the laws of the state of Oregon.

**7. NONDISCRIMINATION**

The parties agree to comply with all applicable requirements of Federal and State civil rights and rehabilitation statutes, rules and regulations in the performance of this agreement.

**8. HOLD HARMLESS**

To the extent permitted by Article XI, Section 7 of the Oregon Constitution and by the Oregon Tort Claims Act, each party agrees to waive, forgive, and acquit any and all claims it may otherwise have against the other and the officers, employees, and agents of the other, for or resulting from damage or loss, provided that this discharge and waiver shall not apply to claims by one party against any officer, employee, or agent of the other arising from such person's malfeasance in office, willful or wanton neglect of duty, or actions outside the course and scope of his or her official duties

**9. INSURANCE**

Each party shall insure or self-insure and be independently responsible for the risk of its own liability for claims within the scope of the Oregon tort claims act (ORS 30.260 TO 30.300)

**10. MERGER CLAUSE**

Parties concur and agree that this agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change to the terms of this agreement shall bind either party unless in writing and signed by both parties. There are no understandings, agreements, or representations, oral or



To: Board of Directors

From: Shaunice Silas, Executive Director of Human Resources

**Subject:** OSEA Summer School MOU

Type:  Action Item       Report / Presentation

Policy: BBA: Board Powers and Duties

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input type="checkbox"/> Student and Staff Wellness       | <input checked="" type="checkbox"/> Professional Development       |
- 

**Summary / Background:**

The Reynolds School District (“District”) and the Oregon School Employees’ Association, Reynolds Chapter 37 (“Union”), enter this Memorandum of Agreement (MOA) regarding the wages, benefits, and working conditions of bargaining unit members during the District’s 2024 Summer School. This Memorandum of Agreement is effective during Summer School sessions from July 8, 2024 through August 2, 2024.

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve the OSEA Summer School Memorandum of Understanding
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

MEMORANDUM OF AGREEMENT  
BETWEEN THE REYNOLDS SCHOOL DISTRICT AND  
THE OREGON SCHOOL EMPLOYEES' ASSOCIATION, REYNOLDS CHAPTER 37  
SUMMER SCHOOL

The Reynolds School District ("District") and the Oregon School Employees' Association, Reynolds Chapter 37 ("Union"), enter this Memorandum of Agreement (MOA) regarding the wages, benefits, and working conditions of bargaining unit members during the District's 2024 Summer School. This Memorandum of Agreement is effective during Summer School sessions from July 8, 2024 through August 2, 2024.

**WAGES:**

The District and the Union agree that less than 12-month employees hired for the entire Summer School program will receive five dollars (\$5.00) per hour in addition to their 2023-2024 hourly wage for their current position for time worked while Summer School is in session.

In addition to the rate of pay (\$5.00 hr. in addition to their 2023-2024-hourly rate), staff who miss 2 days or less of the summer program will be entitled to an additional \$500 bonus.

Hours worked during the summer will be submitted daily using the district-provided timesheet system. Payment for summer positions will be processed according to the normal payroll cycle for substitute and temporary positions, which include: July 15 (hours worked for summer program prior to July 1), August 1 (hours worked for summer program July 1-15), August 15 (hours worked for summer program July 16-31), August 30 (hours worked for summer programs August 1-15), and September 13 (any remaining summer hours). Bonuses will be processed at the pay cycle following the last day worked for summer program.

Twelve (12)-month employees who work in a building designated for a Summer School session will receive a one-time stipend of \$200 to appear on the August 20, 2024 paycheck. This change is possible due to State-level funds not traditionally available and does not establish precedent.

**STAFF SELECTION:**

Current non-12-month employees who have indicated interest by April 24, 2024 will be offered temporary positions in the following manner:

1. Employees applying for a position outside their current classification will be considered after any applicants from the appropriate classification have been placed.
3. Award the position to the candidate who is determined by the District to best meet the qualifications as per the job description of the open position. In the event two (2) or more current employees are equally qualified, the position shall be awarded to the employee with the greatest seniority.
4. The District shall not hire non-bargaining unit employees for the Summer School program unless there are not enough bargaining unit applicants to fulfill the program needs.



To: Board of Directors

From: Shaunice Silas, Executive Director of Human Resources

**Subject:** REA Summer School MOU

Type:  Action Item       Report / Presentation

Policy: BBA: Board Powers and Duties

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input type="checkbox"/> Student and Staff Wellness       | <input checked="" type="checkbox"/> Professional Development       |
- 

**Summary / Background:**

Reynolds School District No. 7, Multnomah County, Oregon (District) and the Reynolds Education Association (“Union”), enter this Memorandum of Agreement (MOA) regarding the wages, benefits, and working conditions of bargaining unit members during the District’s 2024 Summer School. This Memorandum of Agreement is effective during Summer School sessions from July 8, 2024 through August 2, 2024.

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve the REA Summer School Memorandum of Understanding.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

**Memorandum of Agreement Between Reynolds School District and  
Reynolds Education Association on 2024 Summer School**

Reynolds School District No. 7, Multnomah County, Oregon (District) and the Reynolds Education Association (“Union”), enter this Memorandum of Agreement (MOA) regarding the wages, benefits, and working conditions of bargaining unit members during the District’s 2024 Summer School. This Memorandum of Agreement is effective during Summer School sessions from July 8, 2024 through August 2, 2024.

1. The work schedule for the 2024 Summer School session must comply with Articles 7 and 9 of the current Collective Bargaining Agreement.
2. As part of Summer School programming, administrators may assign necessary duties that are not ordinarily a part of an educator’s regular work responsibilities, so long as such duties are equitably shouldered by all educators through a schedule rotation. Examples of such duties might include bus off and on-boarding, breakfast, lunch or recess supervision, transitions between cohorts, etc. Schedules may be flexed by mutual agreement between administrator and member. This could include starting or leaving 15 minutes earlier, exchanges of additional break or lunch or prep time for duty, or compensation at hourly rate if the contract day should need to be extended.
3. All staff will be provided a confidential space to conduct tasks requiring confidentiality when appropriate and needed for their assignment.
4. Job postings for Summer School positions will be building-specific and advertised via an email notification provided by the District. Such positions will be filled by interested in-building staff first who are qualified by endorsement. In the event that no in-building personnel are interested or qualified by endorsement to fill a position, a candidate will be sought elsewhere within the District. When more than one candidate is interested in a position, the process currently used for voluntary transfers within the district, including internal interviews if necessary, will be implemented to determine selection. If no qualified staff members are interested in advertised summer school positions, such jobs will be posted on the District website and standard hiring protocols will be used to fill the position.
5. Certified staff members who fill Summer School positions for the 2024 session will be paid at their hourly rate for all working hours and will be protected by the current Collective Bargaining Agreement, regardless of their assignment including those serving in administration positions. Certified staff members shall be paid based on the 2023-2024 salary schedule as of March 1, 2024. If such members fill positions which traditionally fall under the SUN Schools umbrella, those positions will be funded by the Reynolds School District at the hourly rate. This change is possible due to state level funds not traditionally available and is not intended to establish precedent. Hours worked will be entered daily into the provided time sheet system. Staff will be paid for Summer School hours on the established monthly pay dates for substitutes and temporary staff, currently July 12 (hours worked June 16–30), August 1 (hours worked July 1–15), August 15 (hours worked July 16–31), August 30 (hours worked August 1–15), and September 13 (hours worked August 16–31). Bonus will be paid on September 13, 2024. Any late entries will be paid no later than the following scheduled pay date. Staff working Summer School shall not be evaluated as per Article 5, H. of the CBA; all other provisions of Article 5 will be adhered to during Summer School.



To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: OSAA Speech State Championship**

Type:  Action Item       Report / Presentation

Policy: Field Trips and Special Events - IICA

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input type="checkbox"/> Student and Staff Wellness       | <input type="checkbox"/> Professional Development                  |
- 

**Summary / Background:**

The OSAA Speech State Championship was held at Western Oregon University in Monmouth, Oregon, from April 18 to April 20. Five students from the RHS Speech & Debate team earned qualification at the OSAA Mt. Hood District 12 competition last month in their respective events and represented Reynolds at the state level competition. One additional student earned qualification in Student Congress and joined the state qualifiers at WOU. The six students competed against schools from across Oregon.

Because this trip took place between Board meetings without enough notice to bring it to the Board prior to the trip, the superintendent gave preliminary approval for the trip to take place. The purpose of this action item is to inform the Board of the trip and ask for their retroactive approval.

**Previous Board Action:**

The Board approved the same overnight event in the past.

**Financial Implications:**

The overall cost of lodging, food, transportation, and subs for two days at WOU is estimated at \$2500 which is being covered by a pre-approved district budget.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve the OSAA Speech State Championship trip for the Reynolds High School students as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion      83
- D. Call for Board Vote



TRIP ID **AT.02362**  
TRIP DATE **4/20/24**

### FIELD TRIP REQUEST FORM

Originating School **Reynolds High School** Date of Trip Departure **4/18/24** Return Date of Trip **4/20/24**  
 Destination Name **Western Oregon University** Grade Level **9-12** # of Adults **4**  
 Destination Address **345 Monmouth Ave N, , 97361** # of Students **6**  
 Requesting Teacher **Valerie Schiller** # of Wheelchairs   
 Departure Time From School **8:30am** Where should buses load at the School **Front Parking Lot**  
 Departure Time From Destination **6:30pm** Trip Description **OSAA Speech State Championships**

\*\*Please see the required departure times on the PowerPoint, provided to your School Secretary

\*If more than one destination, please list the name, address, and planned departure time on a separate sheet. Submit with this form.

Contact Teacher's Name & Cell Phone # **Valerie Schiller, 503-380-1672; Mark Johnson, 541-360-9933**

#### TRANSPORTATION

Trip Type **Non-reimbursable**

Reimbursable trips are an extension of the classroom (a lesson plan MUST be attached to the Field Trip Request) and will be billed at 30%. Non-reimbursable trips are; athletic trips, competition drama, music, etc, traveling beyond 100 miles of the Oregon border, summer school transportation and any other trip that is not an extension of the classroom, will be billed at 100%.

Number of Buses Requested - maximum bus capacity 50-52 people per bus **1 (Activity Van)**

Allowable Field Trip Hours: Earliest departure from originating school is 9:15am, must be back to originating school by 2:00pm.

Late Start Day Hours: Earliest departure from originating school is 10:25am, must be back to originating school by 2:00pm.

#### FUNDING SOURCE

Budget Code (Object Code = third series of #'s in the budget code must be 0331 or 0332) **100.1133.0332.031.250.000 - RHS**

Grant Name & Number

Outside Source (Billing Entity Name, Contact Person, Billing Address & Phone Number)

Notes:

*Valerie Schiller*  
REQUESTING TEACHER'S SIGNATURE

**4-1-24**  
DATE

*Mark Johnson*  
APPROVING SCHOOL ADMINISTRATOR'S SIGNATURE

**4-1-24**  
DATE

Once The Field Trip Is Approved, You Need To:

- Have the school secretary enter the trip into Traversa.
- Notify cafeteria manager if any meals or snacks will be required for the trip, note food allergies if known
- You are responsible for lodging and meals for the driver(s).
- Please review the Reynolds School District Policy, to see if School Board approval is required.
- 84 • If Reynolds School Board approval is required, please attach the approved RSD Board Meeting Minutes.
- Review the Bus Rules

## **Field Trips and Special Events\*\***

The board recognizes the educational value of field trips and co-curricular activities involving transportation. The board is also accountable for expenditures and the effective and legal use of district vehicles. Therefore, all trips and costs must be approved within the following policy:

1. Principals, by delegation from the superintendent, may authorize the use of district vehicles for educational field trips and state sanctioned co-curricular activities for which funds have been budgeted.

Principals may also authorize the use of district vehicles for other school-related activities. Expenses for such activities shall be paid by the participants or student organizations;

2. Overnight trips shall have the approval of the board through the superintendent. Parents shall be provided an itinerary and give permission for student participation prior to the trip. Expenses for unbudgeted trips must be paid by the participants or student organizations;
3. Trips over an extended number of days require approval from the principal and the superintendent. Expenses are to be paid by the participants or student organizations. Use of district vehicles must be approved by the superintendent.

Emergency procedure plans and itineraries must be filed with the superintendent and the principal prior to the trip;

4. Scheduled departure times shall be maintained. Planned refreshment stops may be made on long trips. Discretion must be exercised in the duration of such stops. Refreshment stops must no unduly delay the return of the bus to the school;
5. Chaperons will maintain discipline and are responsible for the safety of students on educational field trips and co-curricular activity trips. However, bus drivers shall have the ultimate authority involving safety and disciplinary decisions relating to travel;
6. Students demonstrating unruly behavior may be prohibited from participating in future educational field trips or co-curricular trips. Disciplinary action is the responsibility of the principal or designee;
7. Students attending school functions via school transportation will return by the same transportation. The only exception will be if a parent requests, in person, of the supervisor that the student return with the parent;

8. Trips occurring outside the school year require the approval of the principal, the superintendent and the board. Expenses for such trips shall be paid by the participants or student organizations. Use of district vehicles beyond a 25 mile radius, for other than league competitions or other than a one-day basis, may be permitted. Legal and effective use of vehicles will be ascertained by the superintendent.

Emergency procedure plans and itineraries must be filed with the principal and the superintendent;

9. A bus field trip request for less than 15 people will not be authorized. If, upon arrival at the pick up site, there are less than 10 students and chaperons to be transported, the field trip will be cancelled;
10. Student travel requests over 100 miles out-of-state, one-way or any overnight travel must have prior board approval.

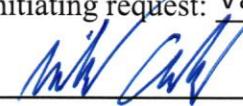
Reynolds School District  
INITIAL REQUEST FOR STUDENT TRAVEL OVER 100 MILES ROUND TRIP

Name of Group: RHS Speech & Debate Team School: Reynolds High School

Note: This initial request must be submitted and approved 30 days before any commitment can be made or before any money-making activities can be started.

Date Request Submitted: 4/1/2024 Date(s) of Activity: 4/18-20/2024

If sufficient space is not available on this form, supporting data should be attached.

1. Purpose of the trip. (Complete related section on the next page.)  
OSAA Speech & Debate State Championships
2. List staff member(s) responsible for students. List all other supervisors on trip.  
Valerie Schiller; Mark Johnson; Tommy Murphy; Mal Copeland
3. School equipment to be used:  
14-Passenger Activity Van
4. Lodging:  
Western Oregon University (if space allows) or College Inn, Monmouth
5. Will Student Travel Insurance be obtained?  Yes  No
6. Estimated number of students: 6 Number of supervisors: 3
7. Parent permission slip on file:  Yes  No
8. Person or persons initiating request: Valerie Schiller Date: 4/1/2024
9. Principal approval:  Date: 4-2-24

Decision: Preliminary approval to continue with planning  Yes  No

If denied, reason \_\_\_\_\_

District Activities Coordinator Date

Final Approval  Yes  No

\_\_\_\_\_  
District Activities Coordinator

\_\_\_\_\_  
Date

## Reynolds School District

### PURPOSE OF TRIP

1. List itinerary.  
APRIL 18: Leave RHS @ 8:30am  
Arrive at WOU by 10:30; Registration @ 11:00  
Competition; team dinner; check in to lodging  
APRIL 19-20: Competition  
APRIL 20: Leave WOU by 6:30pm  
Return to RHS by 8:00pm
2. What are the objectives of the trip and how are the experiences provided on the trip related to the class or school program?  
Students will experience college life through lodging, meals, and the physical campus environment; students will form bonds with teammates through collegiate competition
3. How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge or appreciations?  
Besides public speaking, logical argumentation, organization, and creativity skills, students will gain social skills through adapting to new environments and situations through competition.
4. What effect does the trip have on other classes or programs?  
Students learn skills in Speech & Debate which cross over into success in their academic classes, in their other extracurricular involvement, and in their higher education, civic engagement, and career outcomes beyond high school.
5. Estimated cost of trip \$2500. Describe how the trip will be funded. (School funding? Fund raisers? Student/Parent funding?)  
The trip will be funded through a pre-approved District budget.
6. Describe methods of transportation. List names of drivers, types of automobiles, and whether a Type 10/20 license will be required for drivers (see Policy EEAE).  
The driver of the 14-passenger activity van is Mark Johnson, the JROTC teacher at Reynolds High School who is certified to drive the vehicle.
7. Describe supervision plans to ensure maximum safety for students.  
The coach, two RHS teachers, and the Executive Director of Portland Urban Debate League (PUDL) will be supervising students around campus. Students will each be rooming with or near a team buddy. The coach will need to leave Friday morning but the two RHS teachers and PUDL director will supervise in the coach's place.

**Reynolds School District**  
**STUDENT CONTRACT: FIELD TRIPS AND AWAY-FROM-SCHOOL ACTIVITIES**

To: Student and Parent(s)

The Reynolds School District is proud of its students and is confident that in most circumstances student conduct on field trips and away-from-school activities will be reasonable and prudent. However, in the event that a student chooses not to abide by the rules established by the adult(s) in charge, he/she should be aware of the consequences. The student should fill in the information requested below and sign the contract. If the student is under 18 years of age, his/her parent should also sign.

Student Name: \_\_\_\_\_

School: Reynolds High School

Description of field trip/activity: OSAA Speech & Debate State Championships

Location/Destination: Western Oregon University, Monmouth

Date(s) of field trip/activity: 04/18-20/2024

Name(s) of person in charge of field trip/activity: Valerie Schiller

I understand that the above named trip is an official school activity and that all rules and regulations applying in the Reynolds School District are in effect. Among these rules are the following:

1. All directions and guidelines established by the adult(s) in charge will be followed;
2. There will be no use of alcoholic beverages or other drugs at any time;
3. There will be no smoking while on the bus or van;
4. All established time schedules will be followed;
5. Reasonable and proper behavior will be maintained at all times during the trip.

I recognize that in the case of serious violation of the rules, that my parent(s) will be called collect and that I will be sent at home at their expense.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

(Complete student health history on next page.)

**Reynolds School District**  
**HEALTH HISTORY FOR SCHOOL FIELD TRIPS**

Student Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Person to be called in case of emergency if parent/guardian cannot be reached:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Telephone: \_\_\_\_\_

Medical Contact Information:

Physician: \_\_\_\_\_

Telephone: \_\_\_\_\_

Please list any allergies (bee sting, medications, etc.) or illness that the school should be aware of:

Medications student is currently taking:

Any special information/instructions concerning medication:

I hereby give my permission for non-prescription medication (for example, aspirin) to be given to my child if deemed advisable by designated school personnel. In case of surgical emergency, I hereby give permission to the physician selected by the school director, or in his/her absence, his/her designee, to hospitalize, secure treatment for and to order injections, anesthesia or surgery for my child as named above.

Any directions to the contrary should be specified on the reverse side of this form and signed.

Activity:

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## **Reynolds High School Speech & Debate Team**

### **OSAA Speech State Championships Competitive Event Information Sheet**

#### **April 18-20, 2024**

The following students have qualified for the State Championships this year in various competitive Speech & Debate events:

Senior **Marrylin Ogonna** has qualified in **Dramatic Interpretation**. The event involves a student cutting a one-person published dramatic written piece into a 10-minute performance segment. The student performs by themselves and demonstrates the ability to analyze the deeper meaning behind the piece, cite the published work, build the plot and characters of a story, and express themselves through vocal inflection, movement, and gestures to bring a total effect on the audience.

Senior **Kane Finders** and Junior **Avery Abrahamian** have each qualified in **Lincoln-Douglas (LD) Debate**. This event is a one versus one format, similar to how the famous historical figures debated about substantial value-driven issues in our country. The students have cases prepared both for and against the resolution *The primary objective of the United States criminal justice system ought to be rehabilitation* and demonstrate skills in case-writing, logical argumentation and refutation, cross-examination, note-organization, delivery, and professional courtesy to one's opponent.

Junior **Seryca Monroe** has qualified in After-Dinner Speaking (ADS). This event balances humor and seriousness into a prepared speech of approximately 6 minutes. The student demonstrates the ability to write and deliver a speech which catches attention, creatively organizes and develops a significant topic, transitions between points, uses research, and connects with an audience through conversational delivery, gestures, and strong vocal variety. The student concludes their speech with a memorable toast with the audience.

Freshman **Emy Hasaballa** has qualified in Literary Interpretation for English Language Learners (LIELL). This event is a gateway for students whose first language is not English to read a published literary work and establish a deeper thematic meaning through an original introduction to the piece before reading. The student's introduction and reading itself shows the ability to cite a published work, inflect their voice and vary their facial expression through different characters, and use gestures and movement to portray the drama or humor of the chosen piece.

Senior **Yem Terefe** has qualified in Student Congress. This event allows the student to participate in a mock legislative assembly, present on and argue in favor of or against various student-written bills on significant policies of interest. The student demonstrates skills in research, organization, logical argumentation and refutation, questioning, delivery, parliamentary procedure, and professional courtesy to their opponents.

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Resolution Action**

Type:  Action Item       Report / Presentation

Policy: KAA: Community Relations

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students      | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development       |
- 

**Summary / Background:**

The following resolutions were read into the record earlier in the meeting.

- A. Resolution 2023-2024-022 Asian-American and Pacific Islander Heritage Month
- B. Resolution 2023-2024-023 Jewish-American Heritage Month
- C. Resolution 2023-2024-024 Teacher Appreciation Week
- D. Resolution 2023-2024-025 Recognition of School Nutrition Heroes
- E. Resolution 2023-2024-026 National School Nurse Week

The Board will now take action.

**Previous Board Action:**

The Board takes action on all resolutions.

**Financial Implications:**

Not Applicable.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board adopt Resolutions 2023-2024 -022 through -026.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Action: Charter Renewal for Arthur Academy**

Type:  Action Item  Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- Marginalized Students
- Culturally Responsive Teaching
- Student and Staff Wellness
- Professional Development

**Summary / Background:**

The Board will now take action on the renewal of Arthur Academy’s charter agreement.

**Previous Board Action:**

The Board approved the last agreement with Arthur Academy for a period of 10 years, ending June 30, 2024.

**Financial Implications:**

Not Applicable.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve the charter renewal for Arthur Academy and direct staff to commence the contract negotiation process with ongoing review and guidance from the Board.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Action: Charter Renewal for Rockwood Prep**

Type:  Action Item  Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students      | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development       |

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**Summary / Background:**

The Board will now take action on the renewal of Rockwood Prep’s charter agreement.

**Previous Board Action:**

The Board approved the last agreement with Arthur Academy for a period of 5 years from July 1, 2020 to June 30, 2025. Rockwood Prep is seeking early renewal and requesting a 10 year agreement.

**Financial Implications:**

Not Applicable.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve the charter renewal for KNOVA Learning Oregon, doing business as Rockwood Preparatory Academy and direct staff to commence the contract negotiation process with ongoing review and guidance from the Board.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Board Discussion and Reports**

Type:  Action Item  Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: April 24, 2024

**Connection to Strategic Plan Goal Topics:**

- Marginalized Students  Culturally Responsive Teaching
- Student and Staff Wellness  Professional Development

**Summary / Background:**

- A. Individual Board Member Reports or Announcements
- B. Student Board Rep Announcements
- C. Upcoming Board Meetings
  - a. Business Meeting: April 24, 2024
  - b. Budget Committee Meeting: May 2, 2024
  - c. Work Session: May 8, 2024
  - d. Budget Committee Meeting: May 9, 2024
- D. Board Discussion

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

Not Applicable.



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent

**Subject: Adjournment of Meeting**

Type:  Action Item  Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: April 24, 2024

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**Connection to Strategic Plan Goal Topics:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students      | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development       |

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**Summary / Background:**

The Board Chair will adjourn the meeting.

**Previous Board Action:**

Not Applicable.

**Financial Implications:**

Not Applicable.

**Motion:**

Not Applicable.