



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

**Reynolds School District
Board of Education Business Meeting**

October 25, 2023

6:00 PM

Wood Village City Hall

24200 NE Halsey

Wood Village, Oregon 97060

I.	5:30p - Executive Session	3
	The Reynolds School Board and the Superintendent will recess into Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel. Executive Session is closed to the public.	
II.	6:00p - Call to Order	4
	A. Roll Call	
	B. Consider Approval of the October 25, 2023 Agenda	
	C. Pledge of Allegiance	
	D. Land Acknowledgement	5
	E. Mission and Vision	6
III.	6:10p - Recognition	7
	A. Student Recognition	8
	B. Volunteer/Community Partner Recognition	9
	C. Staff Recognition	10
	D. Resolution 2023-2024-009 Native American Heritage Month	12
IV.	6:25p - Student Report	14
V.	6:30p - Public to be Heard	15
	Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.	
VI.	6:50p - Bargaining Group Updates	16
VII.	7:00p - Presentation to the Board	
	A. School Resource Deputy Report	17
	B. Division 22	30
	C. Fall STAR Data	40
VIII.	7:30p - Superintendent's Reports	49
	A. Announcements/Reports	
	B. Communications Report	50
	C. Financial Report	57
	D. Enrollment Report	60

IX.	7:45p - Consent Agenda	64
	A. Approval of Personnel Order	
	B. Approval of Prior Meeting Minutes	65
	C. RHS Field Trip: JROTC Cadet Leadership Challenge in Warrington, OR	68
X.	7:50p - Action Items	
	A. Plan of Action: Audit Findings Fiscal Year End June 30, 2022	78
	B. Resolution 2023-2024-009 Native American Heritage Month	81
XI.	8:00p - Board Announcements and Discussion	84
	A. Individual Board Members - Announcements and Reports	
	B. Upcoming Board Meetings	
XII.	8:10p - Adjourn	85



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Executive Session

Type: Action Item Report / Presentation

Policy: BDC: Executive Session

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

The Reynolds School Board and the Superintendent will recess into Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel.

Executive Session is closed to the public.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Call to Order

Type: Action Item Report / Presentation

Policy: BDDF: Conduct of Board Meetings

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Roll Call:

- | | |
|---|---|
| <ul style="list-style-type: none"> • Position 1: Vice Chair Aaron Muñoz • Position 2: Director Joyce Rosenau • Position 3: Director Michael Reyes • Position 4: Director Cayle Tern | <ul style="list-style-type: none"> • Position 5: Director Patty Carrera • Position 6: Chair Ana Gonzalez Muñoz • Position 7: Director Francisco Ibarra |
|---|---|

Motion to Approve Agenda:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the October 25, 2023 agenda as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Pledge of Allegiance

Land Acknowledgement

Mission and Vision

Land Use Acknowledgment & Guidelines



Approved and Apdopted on May 27, 2020

Reynolds School District expresses our gratitude and appreciation to traditional village sites of the Multnomah, Kathlamet, Clackamas, bands of Chinook, Tualatin, Kalapuya, Molalla and many other Tribes who made their homes along the Columbia River, and which is now home to a vibrant native community representing over 400 different tribal nations.

We believe that it is our responsibility as a school district to educate our students, staff and families about the true history of colonialism and the continued need to address colonialism today. This land acknowledgement will encourage our community to reflect upon the land we are standing on and engage in conversations centered in honoring the land.

Land acknowledgments will take place in conjunction with the Pledge of Allegiance, which will be recited after the Land Use Acknowledgement, during the following times:

- School Board meetings
- District-wide community meetings
- School assemblies
- Athletic Competitions
- Parent and community school evening events

Land Use Acknowledgment

We respectfully acknowledge that the land on which we are gathering today is the traditional homeland of a diverse array of indigenous tribes and bands. Multnomah County rests on traditional village sites of the Multnomah, Wasco, Cowlitz, Kathlamet, Clackamas, Bands of Chinook, Tualatin, Kalapuya, Molalla, and many other tribes who made their homes along the Columbia River, creating communities and summer encampments to harvest and use the plentiful natural resources of the area. Multnomah County is now home to a vibrant indigenous community representing over 400 different tribal nations.

We recognize Indigenous peoples as the traditional stewards of this land and acknowledge the enduring relationship between the land and the people since time immemorial. We make this acknowledgement to open a space of recognition, inclusion, and respect for our sovereign tribal partners and all indigenous students, families, and staff in our community.

mission:

We lead with equity to educate and support all students to graduate with the skills and confidence to thrive.



vision:

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Recognition

Type: Action Item Report / Presentation

Policy: KAA: Community Relations

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- Marginalized Students
- Culturally Responsive Teaching
- Student and Staff Wellness
- Professional Development

Summary / Background:

The Board will publicly recognize the following student and staff members:

- Student Recognition: Shanel Uriarte
- Staff Recognition: David Asula and Jeanne “Tammy” Curry
- Community Partner / Volunteer Recognition: Multnomah Family Services

The Board will publicly recognize the following resolutions:

- Resolution 2023-2024-009 Native American Heritage Month

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



Reynolds School Board
STUDENT RECOGNITION

October 2023

8

Shanel Uriarte





Reynolds School Board
COMMUNITY PARTNER OF THE MONTH
October 2023

Metropolitan Family Services 9





Reynolds School Board
STAFF RECOGNITION
October 2023

10

David Asual





Reynolds School Board
STAFF RECOGNITION
October 2023

11

Tammy Curry





RESOLUTION #2023-2024-009

**RESOLUTION PROCLAIMING THE CELEBRATION OF
NATIONAL NATIVE AMERICAN HERITAGE MONTH
IN THE REYNOLDS SCHOOL DISTRICT**

WHEREAS, Native Americans are descendants of the original, indigenous inhabitants of what is now the United States;

WHEREAS, Multnomah County encompasses the traditional ancestral homelands of the Bands of the Chinook, Multnomah, Clackamas, Tualatin, Molalla, Kalapuya, Wasco, Cowlitz, and Kathlamet tribes. Since time immemorial, these tribes established their communities in a resource rich area where they traded and fished along the rivers and harvested those natural resources that fed their families and sustained their communities. We recognize the forced sacrifices of these tribes and Indigenous people;

WHEREAS, in the 1950s, under Federal Relocation Policy, a large segment of the Native population in the United States of America was forced to relocate to several major cities of which Portland was one. This has added to the diversity of tribal representation in the region;

WHEREAS, Native Americans, people whose history is rich with those who positively influence and enrich our nation, our society, our region, our state, and our schools through their entrepreneurship, commitment to community service, deep value of justice and liberty, and social and cultural life;

WHEREAS, on August 3, 1990, President of the United States George H. W. Bush declared the month of November as National American Indian Heritage Month, thereafter commonly referred to as Native American Heritage Month;

WHEREAS, Native Americans have made profound contributions and continue to make advances in education, medicine, art, culture, and public service and have been a consistent and vital influence in our nation's growth and prosperity;

WHEREAS, Multnomah County's Native American Community is diverse and growing with the population estimated to be nearly 70,000;

WHEREAS, understanding Native history and contemporary life is an important part of celebrating Native American Heritage Month;

WHEREAS, the Reynolds School District has a core belief in Equity that states our commitment to affirmatively overcome the educational barriers that have resulted in a persistent, unacceptable achievement gap for Black, Indigenous, and students of color and to give each student the opportunity and support to meet their highest potential;

WHEREAS, closing opportunity gaps while raising achievement for all students is the top priority

of the Board of Education, the Superintendent and all district staff;

WHEREAS, the Reynolds School District Board of Education believes each and every student is to be celebrated and appreciated for the distinct and vibrant contributions made by sharing cultures, language, ideas, beliefs, and values within a school community;

NOW, THEREFORE, BE IT RESOLVED The Reynolds School District Board of Education hereby promotes November 1 through November 30, 2023 as Native American Heritage Month and encourages staff, students, and community members to observe, recognize, and celebrate the culture, heritage, and economic contributions of Native Americans to Oregon and the United States through culturally relevant activities, and to learn about Native history from Native voices to understand the experiences that have shaped the United States.

BE IT FURTHER RESOLVED, The Superintendent or his designee shall work with all schools in the district to recognize Native American Heritage Month through culturally relevant lessons and activities and increased visibility of our Native American community within our school communities.

Adopted this 25th day of October 2023.

Signed:

Signed:

Attest:

Chair, RSD District Board of Directors

Superintendent/Clerk

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Student Report

Type: Action Item Report / Presentation

Policy: BDDH: Public to be Heard; BDDH-AR: Public to be Heard at Board Meetings

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

According to policy BCBA-AR, student reporters may be appointed by each high school to provide school news to the Board at each Business Meeting.

Student reporters are encouraged to share news about school events, activities, sports, academic happenings and other high interest activities at the school.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Public to be Heard

Type: Action Item Report / Presentation

Policy: BDDH: Public to be Heard; BDDH-AR: Public to be Heard at Board Meetings

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

Members of the public will address the Board with comments and the Board will listen only. The Board may choose not to address a request if it does not fall within the scope of Board Governance. Oregon law prohibits the Board from discussing specific employees or their job performance.

Those wishing to speak must sign-up prior to the start of the meeting. The first 7 submissions will be able to speak for 3 minutes.

Written Public Comment can be submitted on the RSD website at any time.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



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To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Bargaining Group Updates

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

Reynolds Education Association (REA) and Oregon School Employees Association, Chapter 37 (OSEA), will provide an update to the Board of Directors.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Wade Bakley, Chief Operations Officer

Subject: Multnomah County Sheriff’s Office School Resource Officer Report

Type: Action Item Report / Presentation

Policy: BBA: Board Powers and Duties

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- Marginalized Students
- Student and Staff Wellness
- Culturally Responsive Teaching
- Professional Development

Summary / Background:

The Reynolds School District School Resource Deputies (SRDs) are the liaisons between schools, law enforcement, and social services.

They will provide a status report for their services for the 2022-23 school year.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



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School Resource Deputy Program Update

Deputy Nick Thompson & Deputy Eric Flener

October 25, 2023

School Resource Deputy Program

- The Reynolds School District School Resource Deputies (SRDs) are the liaisons between schools, law enforcement, and social services.
- SRDs work toward offering resources to reduce risk to children and their families and to enhance educational opportunities by addressing the various barriers children and families may encounter.
- SRDs ensure frontline emergency response if a violent, active threat is present, provide criminal investigative services, and intervene in dire situations.

What SRDs Don't Do:

- Enforce school rules and district policies
- Stop, search, or question students at random
- Remove students from class for questioning without school administration involvement and approval
- Enforce Federal immigration policies



School Resource Deputy (SRD) 2022-23 Stats

SRD 2022-23 Stats

28



Reports Written

9



Arrests

101



Instances of Coordinating with Outside Law Enforcement

23

32



Referrals to Social Services

10



Interactions with Disruptive Community Members

24

5



Formal Police Citations Issued

428



Requests for SRDs by RSD Staff

17  **School Engagement Events**

7  **Teaching Opportunities**

174



Positive Interactions and/or Mentoring Meetings with Students

Questions?



Thank you!



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To: Board of Directors

From: Dr. Koreen Barreras-Brown, Chief Academic Officer

Subject: 2022-2023 Division 22 Assurances

Type: Action Item Report / Presentation

Policy: KBA: Public Records

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- Marginalized Students
- Student and Staff Wellness
- Culturally Responsive Teaching
- Professional Development

Summary / Background:

OAR 581-022-2305 requires all Oregon school districts to report areas of compliance and plans for areas of non-compliance for Division 22 Standards to their local communities and local Board of Directors.

For the school year 2022-23, Reynolds School District was in compliance for all but one Division 22 Standard— the required physical education minutes at the elementary school level. The Oregon Department of Education granted Reynolds a 2023-2024 school year extension in order to complete the requirements of the submitted corrective action plan. The plan entails providing both instructional resources and professional learning to elementary classroom educators in the area of physical education, so that the district can be back into compliance by the Fall of 2024.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.

A black and white photograph of a large group of graduates sitting in rows of chairs, viewed from behind. They are wearing white gowns and black mortarboard caps. The image is partially obscured by a dark green diagonal overlay on the right side.

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2022-2023 Division 22 Assurances

Dr. Koreen Barreras-Brown and Rachel Aazzerah

October 25, 2023

Combined Accountability Model

Districts report annually on compliance with each of the standards and must include an explanation and corrective action plan for all out-of-compliance items.

Local Accountability

Districts must:

- report to their local school board by November 1
- post a report on the district website by November 1

State Accountability

- Districts must submit assurances to ODE by November 15
- ODE follows up with districts that have reported out-of-compliance items

Snapshot: Division 22 Rules



2022-23 Reynolds Assurances

Out of Compliance

<p>581-022-2263 Physical Education Requirements*</p> <p>Elementary Grades</p>	<p>Out of Compliance</p>	<p>In 2022-23, elementary students were provided with at least 120 minutes of physical education per week, which did not meet the 150 minutes per week requirement</p>	<p>During the 2023-24 school year, RSD will be reviewing elementary school schedules and apply for a PEEK-8 PD grant.</p>
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Looking Ahead to 2023-2024³⁶

OAR 581-022-2220 Health Services

Last revised in 1996, much of the rule's language was updated to reflect learning from the last three years of school operations and to bring the rule into alignment with current statutes and rules.

The revised rule will be in effect for the 2023-24 academic year. Districts will first report on their compliance with the revised rule as part of [Division 22 Standards annual assurances](#) in November 2024.

Potential Rule Changes

- The following changes are being considered by the State Board of Education and may be adopted this year:
 - Assessment of Essential Skills graduation requirement: proposed extension of the suspension of this requirement through the 2027-28 school year
 - Menstrual Dignity for Students: links requirements of the Menstrual Dignity for Students rules (OAR 581-021-0587 through OAR 581-021-0596) to Division 22

A black and white photograph showing a group of students from behind, hugging each other. They are wearing hoodies and shorts, suggesting a school spirit event or a moment of camaraderie.

Questions?

A black and white photograph of a classroom. Several young children are sitting on the floor, facing a teacher or another adult who is partially visible. They appear to be engaged in a lesson or activity.

Thank you for all that you do for
the students, families and staff here
in the Reynolds School District.

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To: Board of Directors

From: Dr. Koreen Barreras-Brown, Chief Academic Officer

Subject: Fall 2023 STAR Assessment

Type: Action Item Report / Presentation

Policy: IL: Assessment Program

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Marginalized Students | <input type="checkbox"/> Culturally Responsive Teaching |
| <input type="checkbox"/> Student and Staff Wellness | <input type="checkbox"/> Professional Development |
-

Summary / Background:

This report will provide an update on Reynold School District’s Fall 2023 STAR Assessment proficiency data for 3rd grade reading, 5th grade math, and 8th grade math.

Each of the assessment metrics listed are part of both the Reynolds School Board and the Superintendent’s goals. The goal for each assessment metric is a five percent increase in the number of students meeting and/or exceeding grade level expectations by Spring 2024. The baseline data used to develop each student outcome goal is based on the number of students who met/exceeded grade level expectations at the end of the 22-23 school year.

In addition, disaggregated assessment data will be presented for the following focal student groups: emerging bilinguals, students receiving special education services, Black/African American students, and Latinx/o/a students.

Previous Board Action:

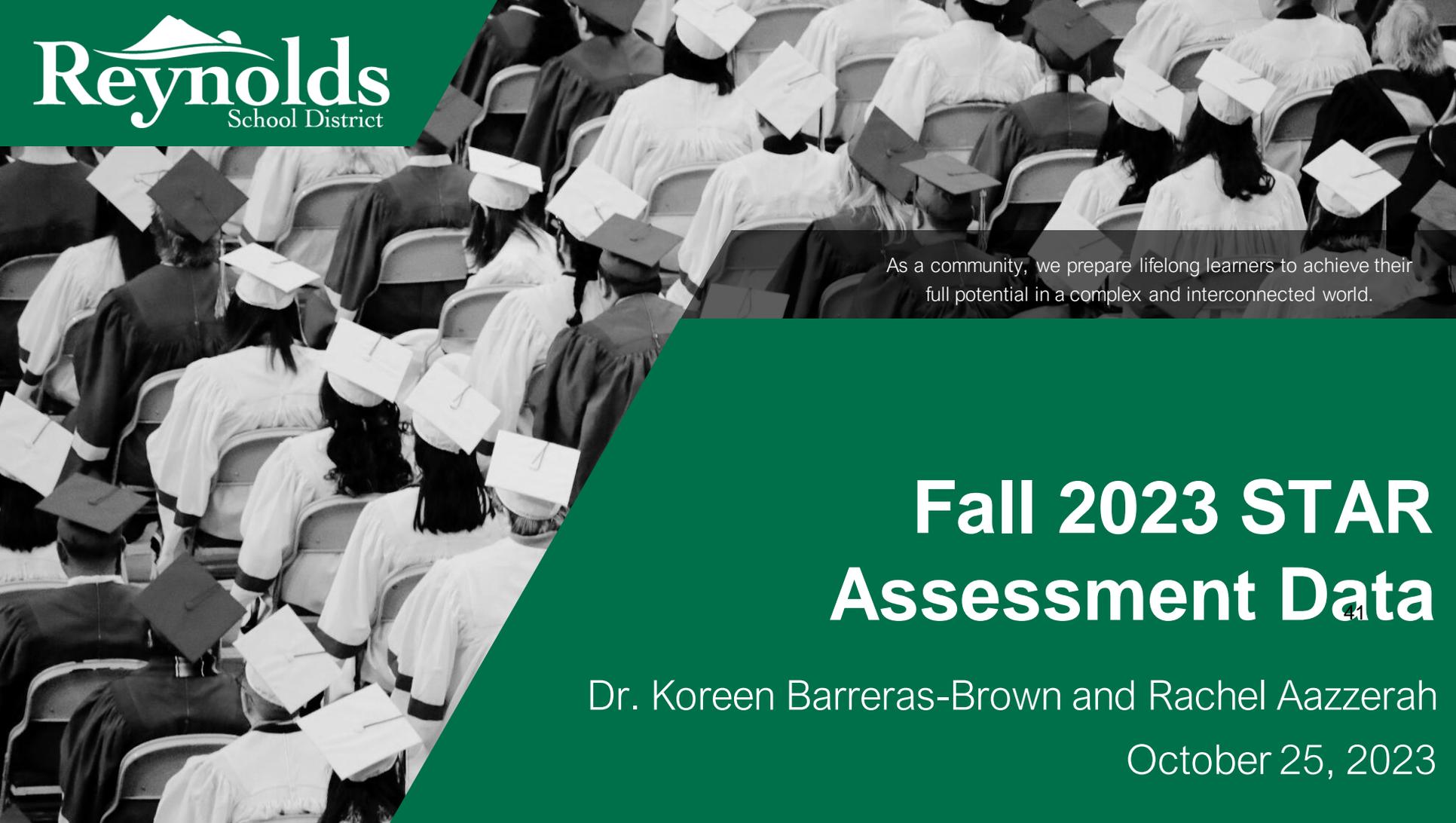
Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.

A black and white photograph of a large group of graduates sitting in rows of chairs, viewed from behind. They are wearing white gowns and black mortarboard caps. The image is partially obscured by a dark green diagonal overlay on the right side.

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Fall 2023 STAR Assessment Data

Dr. Koreen Barreras-Brown and Rachel Aazzerah

October 25, 2023

Goal 1: 3rd Grade Reading

Increase the percentage of 3rd grade students who meet or exceed on STAR reading from 33% to 38% overall, and by 5 percentage points for each student group disaggregated by race, ethnicity, gender, and program participation.

Objective 1: Add certified reading specialists to all elementary schools to enable academic acceleration.

Objective 2: Add a full day, full-year educational assistant to each kindergarten section to support academic and socio-emotional development of all students.

Objective 3: Provide all elementary educators Language Essentials for Teachers of Reading and Spelling (LETRS) and align elementary school literacy blocks to the Science of Reading to⁴² support all students to read at or above grade level by third grade.

3rd Grade Reading

Fall 2022 vs Fall 2023

All		English Learners		Students w/ Disabilities		Black/African American Students		Latino/a Students	
2022-2023	2023-2024	2022-2023	2023-2024	2022-2023	2023-2024	2022-2023	2023-2024	2022-2023	2023-2024
22.0	28.0	6.0	9.0	8.0	14.0	10.0	30.0	14.0	21.0

Goal 2: 5th Grade Math

Increase the percentage of 5th graders who meet or exceed on STAR math from 34% to 39% overall, and by 5 percentage points for each student group disaggregated by race, ethnicity, gender and program participation.

Objective 1: Implement/train for the *iReady* elementary math curriculum.

Objective 2: Use academic acceleration in math through small groups and extended learning opportunities such as summer school.

Objective 3: Align all elementary schedules to allow for a 75-minute math block focused on math practices.

Fall 2022 vs Fall 2023

All		English Learners		Students w/ Disabilities		Black/African American Students		Latino/a Students	
2022- 2023	2023- 2024	2022- 2023	2023- 2024	2022- 2023	2023- 2024	2022- 2023	2023- 2024	2022- 2023	2023- 2024
30.0	31.0	14.0	16.0	12.0	20.0	20.0	30.0	24.0	25.0

Goal 3: 8th Grade Math

Increase the percentage of 8th graders who meet or exceed on STAR math from 27% to 32% overall, and by 5 percentage points for each student group disaggregated by race, ethnicity, gender and program participation.

Objective 1: Implement new middle school math curriculum.

Objective 2: Provide new laptops to all middle schools.

Objective 3: Implement an A/B block schedule at RMS and HB Lee.

Objective 4: Engage community partners to increase student attendance by 5% and reduce tardiness by 10% by the end of the second semester.

Fall 2022 vs Fall 2023

All		English Learners		Students w/ Disabilities		Black/African American Students		Latino/a Students	
2022- 2023	2023- 2024	2022- 2023	2023- 2024	2022- 2023	2023- 2024	2022- 2023	2023- 2024	2022- 2023	2023- 2024
22.0	27.0	6.0	8.0	7.0	7.0	12.0	20.0	17.0	19.0

A black and white photograph showing a group of students from behind, embracing each other in a supportive hug.

Questions?

Thank you for all that you do for
the students, families and staff here
in the Reynolds School District.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Superintendent's Report

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |

Summary / Background:

Superintendent Caropelo will provide announcements and reports to the Board:

- a. Superintendent Report – Frank Caropelo
- b. Communication Report – Steve Padilla
- c. Financial Report – Holly Langan
- d. Enrollment Report – Holly Langan

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



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Superintendent Report: Communications

Steve Padilla, Director of Communications

October 25, 2023

RSD Communications Activities in November

- Parent/teacher conference communications
- Capturing images from school activities to post on social media
- Assisting schools with ParentSquare questions/set up for parents and teachers
- Securing articles for our monthly newsletter
- Training staff on new volunteer process
- Conduct media interviews as appropriate



RSD Social Media in November

Social Media Activities

- National Children's Book Week (second week)
- Veterans Day, November 11
- American Education Week, November 13-19
- Thanksgiving, November 23
- National Native American Heritage Month

Award-winning Sabes Que – Did You Know!

- We conducted a podcast with Transportation to discuss how we safely get our children to and from school each day;
- We are securing interviews various departments such as technology, nutrition and transportation for upcoming podcasts;
- Our Podcasts can be found on Amazon Music, Spotify, iHeartRadio, Pandora and Apple Podcasts!

55





Questions?



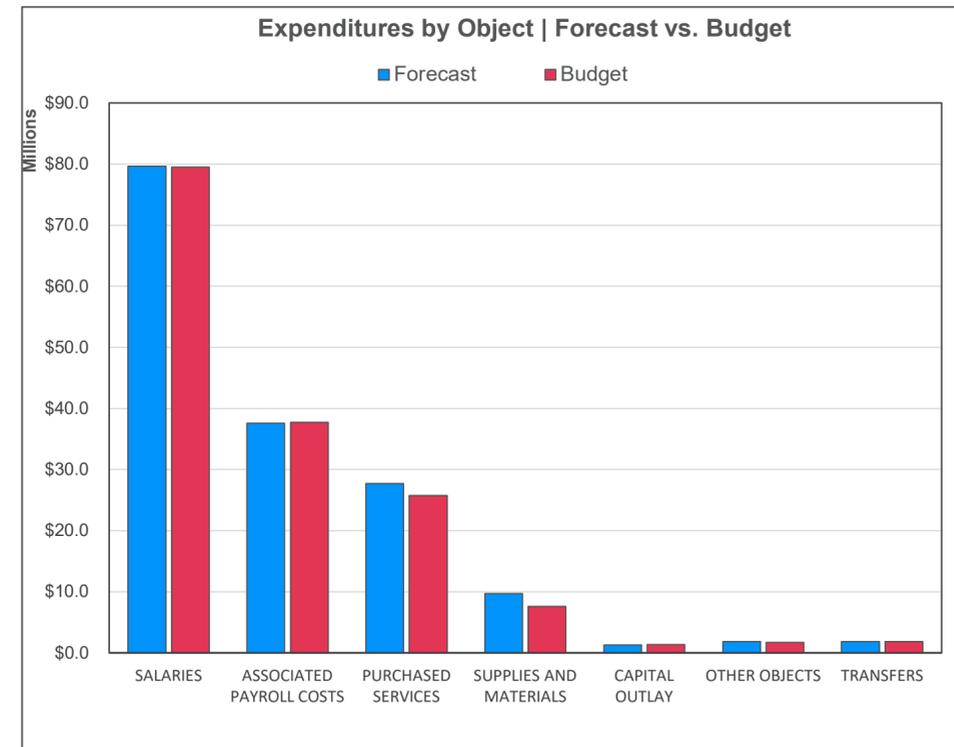
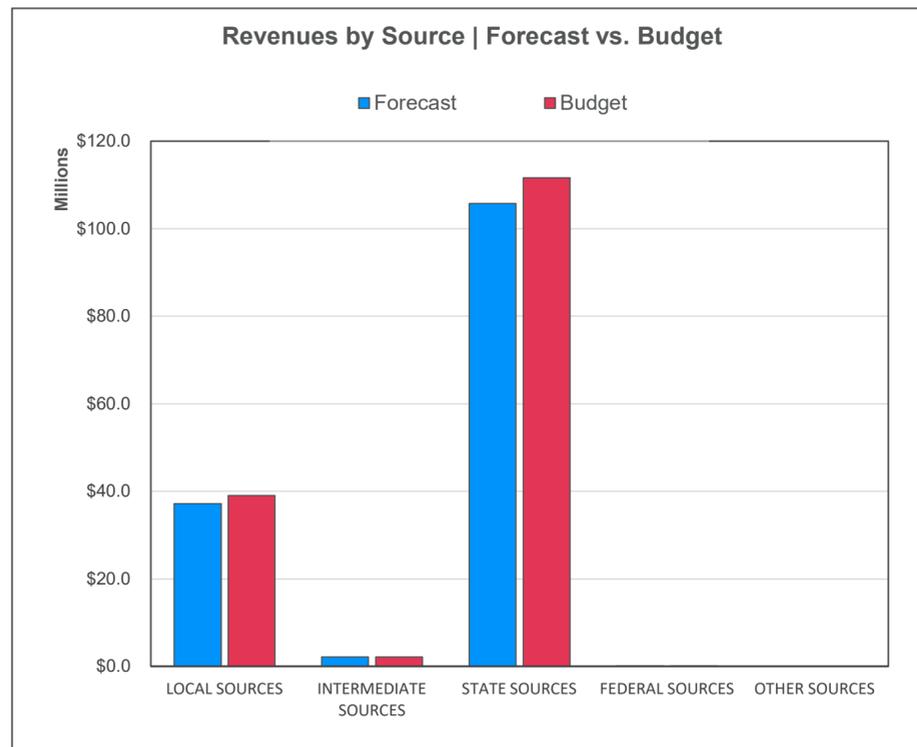
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100 General Fund | Financial Projection by Object

For the Period Ending September 30, 2023

	Prior YTD	Current Year Budget	Current YTD	% of Budget	Annual Forecast	Variance Fav / (Unfav)
RESOURCES						
Operating Revenues						
Local Sources	\$ 598,601	\$ 39,044,854	\$ 337,693	0.86%	\$ 37,153,274	\$ (1,891,580)
Intermediate Sources	7,903	2,100,727	8,810	0.42%	2,109,537	8,810
State Sources	33,487,304	111,653,836	33,932,921	30.39%	105,748,313	(5,905,523)
Federal Sources	-	60,000	4,249	7.08%	43,699	(16,301)
Other Sources	-	-	-	0.00%	-	-
Total Operating Revenues	\$ 34,093,808	\$ 152,859,417	\$ 34,283,672	22.43%	\$ 145,054,822	\$ (7,804,595)
Beginning Fund Balance	37,766,143	41,519,249	26,595,009	64.05%	26,595,009	(14,924,240)
TOTAL RESOURCES	\$ 71,859,950	\$ 194,378,666	\$ 60,878,681	31.32%	\$ 171,649,831	\$ (22,728,835)
REQUIREMENTS						
Operating Expenditures						
Salaries	\$ 8,825,390	\$ 79,532,650	\$ 9,774,067	12.29%	\$ 79,650,393	\$ (117,743)
Associated Payroll Costs	3,979,634	37,755,098	4,610,053	12.21%	37,596,064	159,034
Purchased Services	4,910,207	25,765,740	6,023,738	23.38%	27,694,641	(1,928,901)
Supplies and Materials	1,129,294	7,604,112	3,556,010	46.76%	9,663,835	(2,059,723)
Capital Outlay	117,956	1,383,500	-	0.00%	1,279,206	104,294
Other Objects	1,431,403	1,701,727	1,603,013	94.20%	1,817,230	(115,503)
Transfers	-	1,846,250	-	0.00%	1,846,250	-
Total Operating Expenditures	\$ 20,393,884	\$ 155,589,077	\$ 25,566,881	16.43%	\$ 159,547,619	\$ (3,958,542)
Contingencies	-	29,070,656	-	0.00%	-	29,070,656
Unappropriated Ending Fund Balance	-	9,718,933	-	0.00%	-	9,718,933
TOTAL REQUIREMENTS	\$ 20,393,884	\$ 194,378,666	\$ 25,566,881	13.15%	\$ 159,547,619	\$ 34,831,047
Ending Fund Balance					\$ 12,102,212	
OPERATING SURPLUS / (DEFICIT)	\$ 13,699,924	\$ (2,729,660)	\$ 8,716,792		\$ (14,492,797)	\$ (3,846,053)

(Operating Revenue less Operating Expenses)





2023-2024 Reynolds SD 7 | General Fund Overview - Revenue

YTD Local Sources

0.86% of Budget

Prior Year YTD: 1.74% of Actuals

YTD State Sources

30.39% of Budget

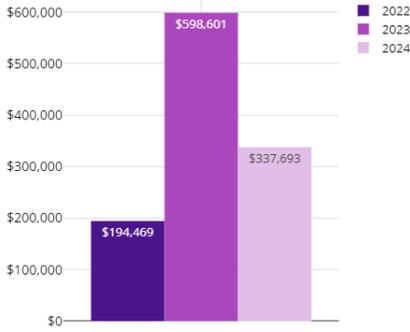
Prior Year YTD: 33.44% of Actuals

YTD All Sources (except 5400s)

22.43% of Budget

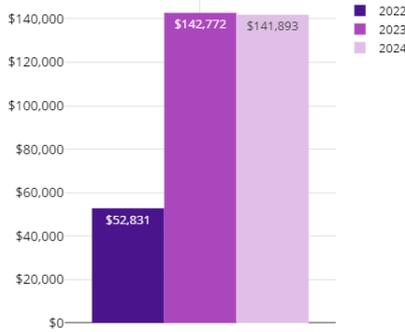
Prior Year YTD: 25.21% of Actuals

Local Sources (1000s)



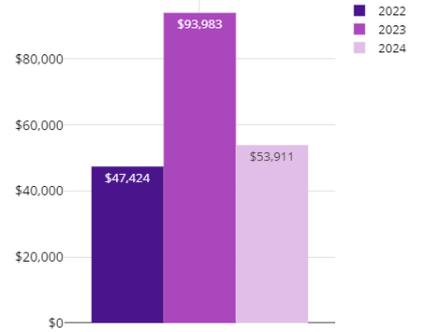
For the Period JUL - SEP

Property Taxes (1100s)



For the Period JUL - SEP

Interest Earnings (1500s)



For the Period JUL - SEP

State Sources (3000s)



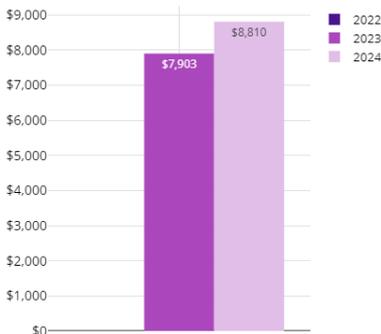
For the Period JUL - SEP

State School Fund (3101)



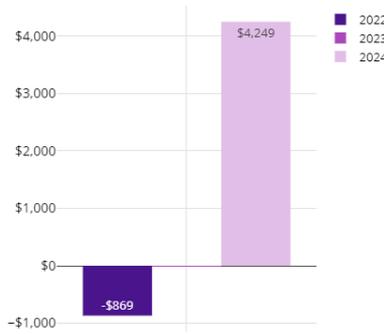
For the Period JUL - SEP

Intermediate Sources (2000s)



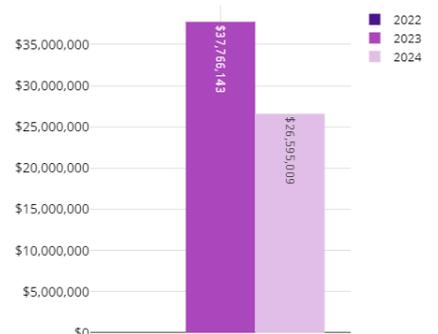
For the Period JUL - SEP

Federal Sources (4000s)



For the Period JUL - SEP

Other Sources (5000s)



For the Period JUL - SEP



2023-2024 Reynolds SD 7 | General Fund Overview - Expense

YTD Salary and Benefits

12.26% of Budget

Prior Year YTD: 12.26% of Actuals

YTD Purchased Services

23.38% of Budget

Prior Year YTD: 17.54% of Actuals

YTD Other Expenses

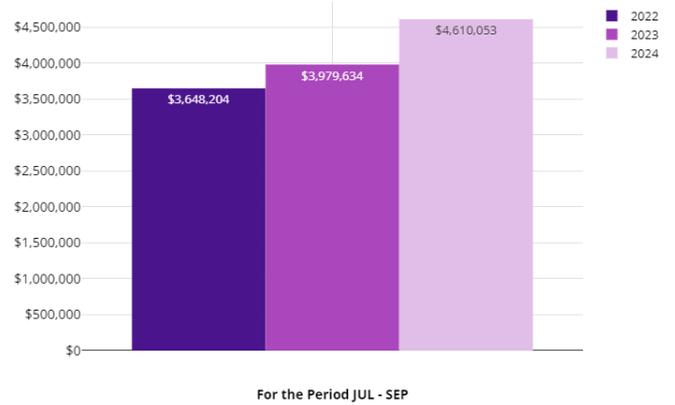
41.16% of Budget

Prior Year YTD: 19.14% of Actuals

Salaries (100s)



Benefits (200s)



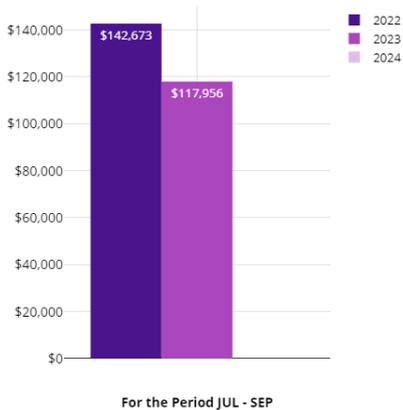
Purchased Services (300s)



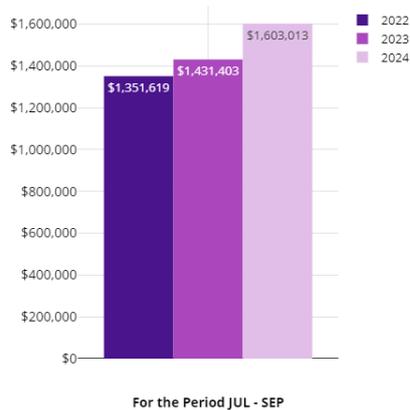
Supplies (400s)



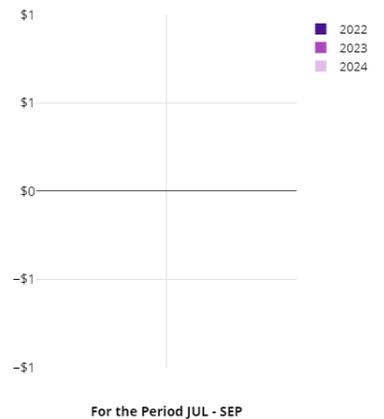
Capital Outlay (500s)



Other Objects (600s)



Transfers (700s)



Elementary Enrollment By Classroom - October 16, 2023

School	Kinder	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade		Total	Variance	
									Proj	Diff
Alder	19								Alder	
	17	21	19	22	19	26				
	15	18	18	19	22	25				
Dual Language		24	21	25	26	24				
Total	51	63	58	66	67	75		380	342	38
# of Classes	3	3	3	3	3	3		18		
Average Class Size	17.00	21.00	19.33	22.00	22.33	25.00				
Davis	17	17	22	16	23	22			Davis	
	19	18	21	15	15	23				
		17	21	15	16	24				
		15								
Total	36	67	64	46	54	69		336	362	-26
# of Classes	2	4	3	3	3	3		18		60
Average Class Size	18.00	16.75	21.33	15.33	18.00	23.00				
Fairview	14	23	24	14	17	18			Fairview	
	15	22	22	16	17	17				
	16			16	19	15				
STEP	1	1	3	1	3	4				
Total	46	46	49	47	56	54		298	278	20
# of Classes	3	2	2	3	3	3		16		
Average Class Size	11.50	15.33	16.33	11.75	14.00	13.50				
Glenfair	16	22	16	23	23	22			Glenfair	
	17	20	15	24	22	20				
	17	20	18	24	23	20				
	16	20	16			22				
Total	66	82	65	71	68	84		436	404	32

# of Classes	4	4	4	3	3	4		22		
Average Class Size	16.50	20.50	16.25	23.67	22.67	21.00				
Hartley	19	16	19	20	19	29			Hartley	
	18	15	20	20	18	27				
	19	16	19	20						
Total	56	47	58	60	37	56		314	296	18
# of Classes	3	3	3	3	2	2		16		
Average Class Size	18.67	15.67	19.33	20.00	18.50	28.00				
Margaret Scott	21	16	17	18	19	19			Margaret Scott	
	21	17	17	19	18	18				
	18	18	17	16	20	20				
Total	60	51	51	53	57	57		329	294	35
# of Classes	3	3	3	3	3	3		18		61
Average Class Size	20.00	17.00	17.00	17.67	19.00	19.00				
Salish Ponds	18	29	16	18	21	17			Salish Ponds	
	17	27	17	19	22	19				
	17		17	18	22	18				
Total	52	56	50	55	65	54		332	298	34
# of Classes	3	2	3	3	3	3		17		
Average Class Size	17.33	28.00	16.67	18.33	21.67	18.00				
Sweetbriar	16	19	19	19	24	23			Sweetbriar	
	15	19	19	21	24	22				
	15									
Total	46	38	38	40	48	45		255	236	19
# of Classes	3	2	2	2	2	2		13		

Average Class Size	15.33	19.00	19.00	20.00	24.00	22.50				
Troutdale	19	20	19	19	20	21			Troutdale	
	18	20	18	19	20	23				
	17	19	18	20						
Life Skills		4	5	4	11	17				
Total	54	63	60	62	51	61		351	347	4
# of Classes	3	3	3	3	2	2		16		
Average Class Size	18.00	15.75	15.00	15.50	17.00	20.33				
Wilkes	22	22	18	18	19	18			Wilkes	
	23	20	20	18	18	18				
	21	22	17	17	19	18				
			19	18	18	18				
Life Skills	2	6	3	4	2	4				
Total	68	70	77	75	76	76		442	439	3
# of Classes	3.0	3.0	4	4	4	4		22		62
Average Class Size	15.33	16.00	14.75	14.25	14.25	14.50				
Woodland	24	18	20	18	23	22			Woodland	
	22	18	21	16	24	24				
	23	20	19	17	24	21				
Life Skills	3	3	6	3	4	9				
Total	72	59	66	54	75	76		402	387	15
# of Classes	3	3	3	3	3	3		18		
Average Class Size	18.00	14.75	16.50	13.50	18.75	19.00				
									Proj	Diff
Elem Total	607	642	636	629	654	707		3875	3683	192
Total # of Classes	33.0	32.0	33.0	33.0	31.0	32.0				
Total Average Class Size	16.88	18.16	17.41	17.45	19.11	20.35				

Secondary Enrollment By Grade Level - October 16, 2023

School	6th	7th	8th	9th	10th	11th	12th	Total	Variance	
	Grade		Proj	Diff						
HB Lee MS	222	218	213					653	638	15
Reynolds MS	243	250	268					761	777	-16
Walt Morey MS	181	182	186					549	550	-1
RHS + Middle College				665	656	544	558	2423	2711	-288
RLA					44	54	109	207	200	7
									Proj	Diff
Secondary Total	646	650	667	665	700	598	667	4593	4976	-383

Total Reynolds:	8468	8659	-191
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Charter School Data

63

School	Kinder	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th - 8th Grades	Total	Variance	
									Proj	Diff
Arthur Academy	28	32	27	29	28	28		172	175	-3
Rockwood Prep	69	68	68	61	50	52		368	372	-4
MLA	46	47	48	47	48	46	271	553	575	-22
HOLLA	18	19	21	21				79	56	23
									Proj	Diff
Charter Total	161	166	164	158	126	126	271	1172	1178	-6

Total Reynolds and Charters:	9,640	9,837	-197
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As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Consent Agenda

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- Marginalized Students Culturally Responsive Teaching
- Student and Staff Wellness Professional Development

Summary / Background:

- A. Approval of Personnel Order
- B. Approval of Prior Meeting Minutes
- C. RHS Field Trip: JROTC Cadet Leadership Challenge in Warrenton, OR

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve all Consent Agenda items as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

Reynolds School District
Board of Education Business Meeting
Meeting Minutes
September 27, 2023
6:00 PM
Wood Village City Hall

Present: Patty Carrera, Ana Gonzalez Muñoz, Francisco Ibarra, Aaron Muñoz, Michael Reyes, Joyce Rosenau, Cayle Tern.

I. 5:30p - Executive Session

The Reynolds School Board and the Superintendent will recess into Executive Session at 6:00p, under ORS 192.660(2)(a) Personnel and ORS 192.660(2)(d) Negotiations. Executive Session is closed to the public.

II. 6:00p - Call to Order

- Chair Ana Gonzalez Muñoz called the September 27, 2023 Business Meeting to order at 6:00p.

A. Roll Call

B. Consider Approval of the September 27, 2023 Agenda

I move that the Board approve the September 27, 2023 agenda as presented. This motion, made by Aaron Muñoz and seconded by Michael Reyes, Passed.

Yea: 7, Nay: 0

C. Pledge of Allegiance

D. Land Acknowledgement

- Director Francisco Ibarra read the Land Acknowledgement into the record.

E. Mission and Vision

- Chair Ana Gonzalez Muñoz read the mission and vision into the record.

III. 6:10p - Board Recognition

A. Resolution 2023-2024-003 National Principals Month

- Read into the record by Director Cayle Tern.

B. Resolution 2023-2024-004 Indigenous Peoples' Day

- Read into the record by Director Francisco Ibarra.

C. Resolution 2023-2024-005 National Bullying Prevention Month

- Read into the record by Director Michael Reyes.

D. Resolution 2023-2024-006 National School Lunch Week

- Read into the record by Director Joyce Rosenau.

E. Resolution 2023-2024-007 National School Custodian Day

- Read into the record by Director Patty Carrera.

F. Resolution 2022-2023-008 National Coming Out Day

- Read into the record by Vice Chair Aaron Muñoz.

IV. 6:25p - Public to be Heard

Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.

V. 6:40p - Bargaining Group Updates

VI. 6:50p - Presentation to the Board

A. Summer School Report

- Students were taking anywhere from .5 - 2 credits for credit recovery.

B. 2022-2023 English Language Proficiency Assessment and Oregon Statewide Assessment Results

- How is data used to identify schools that need more support and how are we supporting those schools?
- Relationship between mobility rate and outcomes

VII. 7:15p - Superintendent's Reports

A. Announcements/Reports

B. Communications Report

C. Financial Report

D. Enrollment Report

VIII. 7:30p - Consent Agenda

I move that the Board approve the consent agenda as presented. This motion, made by Michael Reyes and seconded by Aaron Muñoz, Passed.

Yea: 7, Nay: 0

A. Approval of Personnel Order

B. Approval of Prior Meeting Minutes

C. IGA with Portland State University for Social Work Interns

D. IGA with Eastern Washington University for Student Teachers

E. Breakfast After the Bell Equipment Grant

F. Local Food for Schools Grant

G. 2023-2024 Fee Schedule

- Look into how much it would cost to remove all fees next year.

H. Calendar for 2024-2025 Budget Planning

I. Superintendent Evaluation

- Can Board members submit minority reports if needed?
 - Scores are averaged. The Board as a whole supervises the Superintendent, not individual Board members.

J. RHS Field Trip: OASC Trip to Seaside, Oregon

K. RHS and RLA Field Trip: Black College Expo in Seattle, WA

L. Authorization to Spend: Lexia Learning Systems

M. Resolutions

- i. Resolution 2023-2024-003 National Principals Month**
- ii. Resolution 2023-2024-004 Indigenous Peoples' Day**
- iii. Resolution 2023-2024-005 National Bullying Prevention Month**
- iv. Resolution 2023-2024-006 National School Lunch Week**
- v. Resolution 2023-2024-007 National School Custodian Day**
- vi. Resolution 2022-2023-008 National Coming Out Day**

IX. 7:35p - Board Announcements and Discussion

A. Individual Board Members - Announcements and Reports

B. Upcoming Board Meetings

X. 7:45p - Adjourn

- Chair Ana Gonzalez Muñoz adjourned the September 27, 2023 meeting at 8:22p.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: JROTC Field Trip

Type: Action Item Report / Presentation

Policy: IICA: Field Trips and Special Events

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

RHS Army JROTC is proposing an overnight field trip to attend JROTC Cadet Leadership Challenge (JCLC) at Camp Rilea in Warrenton, OR from May 15 - 19, 2024. Cadets will meet other programs from the Cascade Mountain League, challenge themselves as they participate in the rappel tower, obstacle course, water survival, land navigation, and leadership opportunities. The field trip will provide cadets with educational experiences in physical fitness, marksmanship, drills, career related learning in essential skills, as well as teaching integrity and ethics in the workplace, developing teamwork, and promoting positive self-esteem.

Previous Board Action:

The Board approved this trip last year.

Financial Implications:

The estimated cost of the trip for RHS JROTC is \$250 paid through the unit's ASB funds. The funds have been secured through fundraisers, assistance from Veteran of Foreign Wars Post 180, Military Officer Association of America - Portland Chapter, and students volunteering to clean up after RHS football games. The additional cost of the trip, to include lodging and meals, is provided by the US Army Cadet Command.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the JROTC trip for Reynolds High School students as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification/ Discussion
- D. Call for Board Vote



FIELD TRIP REQUEST FORM

Originating School **RHS** Date of Trip Departure **051524** Return Date of Trip **051924**
 Destination Name **Camp Rilea** Grade Level **9-12** # of Adults **1**
 Destination Address **33168 Patriot Way, Warrenton, OR 97146** # of Students **12**
 Requesting Teacher **LTC (Ret) Mark Johnson** # of Wheelchairs **0**
 Departure Time From School **12:00** Where should buses load at the School **MPR Door**
 Departure Time From Destination **10:00** Trip Description **JROTC Cadet Leadership Challenge**
 **Please see the required departure times on the PowerPoint, provided to your School Secretary

*If more than one destination, please list the name, address, and planned departure time on a separate sheet. Submit with this form.

Contact Teacher's Name & Cell Phone # **LTC(Ret)MarkJohnson541-360-9933**

TRANSPORTATION

Trip Type **Reimbursable**
 Reimbursable trips are an extension of the classroom (a lesson plan MUST be attached to the Field Trip Request) and will be billed at 30%. Non-reimbursable trips are: athletic trips, competition drama, music, etc, traveling beyond 100 miles of the Oregon border, summer school transportation and any other trip that is not an extension of the classroom, will be billed at 100%.

Number of Buses Requested - maximum bus capacity 50-52 people per bus **1**

Allowable Field Trip Hours: Earliest departure from originating school is 9:15am, must be back to originating school by 2:00pm.
 Late Start Day Hours: Earliest departure from originating school is 10:25am, must be back to originating school by 2:00pm.

FUNDING SOURCE

Budget Code (Object Code = third series of #'s in the budget code must be 0331 or 0332)
 Grant Name & Number
 Outside Source (Billing Entity Name, Contact Person, Billing Address & Phone Number)

DRIVER INFORMATION

NOTE: Johnson is certified to operate the activity bus and will be the driver.

Mark H Johnson
 REQUESTING TEACHER'S SIGNATURE

20 SEP 23
 DATE

Nick Adell
 APPROVING SCHOOL ADMINISTRATOR'S SIGNATURE

9-22-23
 DATE

Once The Field Trip Is Approved, You Need To:

- Have the school secretary enter the trip into Traversa.
- Notify cafeteria manager if any meals or snacks will be required for the trip, note food allergies if known
- You are responsible for lodging and meals for the driver(s).
- Please review the Reynolds School District Policy, to see if School Board approval is required.
- If Reynolds School Board approval is required, please attach the approved RSD Board Meeting Minutes.
- Review the Bus Rules

Field Trips and Special Events**

The board recognizes the educational value of field trips and co-curricular activities involving transportation. The board is also accountable for expenditures and the effective and legal use of district vehicles. Therefore, all trips and costs must be approved within the following policy:

1. Principals, by delegation from the superintendent, may authorize the use of district vehicles for educational field trips and state sanctioned co-curricular activities for which funds have been budgeted.

Principals may also authorize the use of district vehicles for other school-related activities. Expenses for such activities shall be paid by the participants or student organizations;

2. Overnight trips shall have the approval of the board through the superintendent. Parents shall be provided an itinerary and give permission for student participation prior to the trip. Expenses for unbudgeted trips must be paid by the participants or student organizations;
3. Trips over an extended number of days require approval from the principal and the superintendent. Expenses are to be paid by the participants or student organizations. Use of district vehicles must be approved by the superintendent.

Emergency procedure plans and itineraries must be filed with the superintendent and the principal prior to the trip;

4. Scheduled departure times shall be maintained. Planned refreshment stops may be made on long trips. Discretion must be exercised in the duration of such stops. Refreshment stops must not unduly delay the return of the bus to the school;
5. Chaperons will maintain discipline and are responsible for the safety of students on educational field trips and co-curricular activity trips. However, bus drivers shall have the ultimate authority involving safety and disciplinary decisions relating to travel;
6. Students demonstrating unruly behavior may be prohibited from participating in future educational field trips or co-curricular trips. Disciplinary action is the responsibility of the principal or designee;
7. Students attending school functions via school transportation will return by the same transportation. The only exception will be if a parent requests, in person, of the supervisor that the student return with the parent;

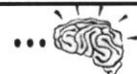
GATHER PHASE: So, what else do you need to know or learn?



- 3. **Listen to** a description of orienteering. **Read** the “Types of Orienteering Courses” section in your student text.
- 4. **Listen to** a briefing about orienteering strategies.
- 5. **Read** the “Equipment” and “Course Organization” sections in your student text.
- 6. **Answer** the reinforcing question(s).

PART 2

PROCESS PHASE: Now what can you do with this new information you've learned?



- 7. With your team, **practice** your orienteering skills with senior Cadets.
- 8. **Reflect** on what you learned about orienteering. **Answer** the Reflection Question(s) presented by your Instructor.



PART 3

Assessment Activities:

APPLY PHASE: What else can you do with what you've learned today?



- 9. With your class, **complete** the L column of your KWL Chart.
- 10. **Complete** the Orienteering Performance Assessment Task. **Submit** your completed performance assessment task to your Instructor for feedback and a grade.
- 11. **Review** the key words of this lesson.
- 12. **Review** this lesson's Essential Question.



Self-Paced Learning and Assessment Activities:

Independently complete the activities outlined below:

1. **Inquire Phase:** Complete the Learning Activities in this lesson as modified by your Instructor.
2. **Gather Phase:** Complete the Learning Activities in this lesson as modified by your Instructor.
3. **Process Phase:** Complete the Learning Activities in this lesson as modified by your Instructor.
4. **Apply Phase:** Complete the Learning Activities in this lesson as modified by your Instructor.

8. Trips occurring outside the school year require the approval of the principal, the superintendent and the board. Expenses for such trips shall be paid by the participants or student organizations. Use of district vehicles beyond a 25 mile radius, for other than league competitions or other than a one-day basis, may be permitted. Legal and effective use of vehicles will be ascertained by the superintendent.

Emergency procedure plans and itineraries must be filed with the principal and the superintendent;

9. A bus field trip request for less than 15 people will not be authorized. If, upon arrival at the pick up site, there are less than 10 students and chaperons to be transported, the field trip will be cancelled;
10. Student travel requests over 100 miles out-of-state, one-way or any overnight travel must have prior board approval.

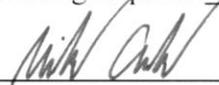
Reynolds School District
INITIAL REQUEST FOR STUDENT TRAVEL OVER 100 MILES ROUND TRIP

Name of Group: Junior Reserve Officer Training (JROTC) School: Reynolds High School

Note: This initial request must be submitted and approved 30 days before any commitment can be made or before any money-making activities can be started.

Date Request Submitted: September 21, 2023 Date(s) of Activity: May 15-19, 2024

If sufficient space is not available on this form, supporting data should be attached.

1. Purpose of the trip. (Complete related section on the next page.)
Participate in JROTC Cadet Leadership Challenge (JCLC)
2. List staff member(s) responsible for students. List all other supervisors on trip.
Supervisor: LTC (Ret) Mark H. Johnson; Senior Army Instructor
3. School equipment to be used:
Transportation for less than 15 students
4. Lodging:
Lodging is available at Camp Rilea, OR and is provided by Oregon National Guard.
5. Will Student Travel Insurance be obtained? Yes No
6. Estimated number of students: 12 Number of supervisors: 1
7. Parent permission slip on file: Yes No
8. Person or persons initiating request: LTC Mark Johnson Date: Sep 21, 2023
9. Principal approval:  Date: 9-25-23

Decision: Preliminary approval to continue with planning Yes No

If denied, reason _____

District Activities Coordinator Date

Final Approval Yes No

District Activities Coordinator

Date

Reynolds School District
PURPOSE OF TRIP

1. List itinerary.
15 May Arrive at RHS and travel to Camp Rilea for in-processing
16 - 18 May JCLC (rappel tower, obstacle course, land navigation, etc)
19 May Travel back to RHS

2. What are the objectives of the trip and how are the experiences provided on the trip related to the class or school program?
Participate with JROTC HS programs from the Cascade Mountain League in rope bridge, obstacle course, physical fitness, land navigation, rappel tower, etc.

3. How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge or appreciations?
The program focuses on educational experiences in physical fitness, marksmanship, drills, career related learning, as well as teaching integrity and ethics in the workplace, developing teamwork and promoting positive self-esteem.

4. What effect does the trip have on other classes or programs?
Evenings are reserved for students to complete homework in other classes to ensure they do not fall behind in other course work.

5. Estimated cost of trip \$250. Describe how the trip will be funded. (School funding? Fund raisers? Student/Parent funding?)
No cost to students. US Army Cadet Command will reimburse the cost of all food and lodging. Transportation paid by RHS JROTC ASB account; which is resourced through fundraising.

6. Describe methods of transportation. List names of drivers, types of automobiles, and whether a Type 10/20 license will be required for drivers (see Policy EEAE).
LTC Johnson is certified to drive activity bus through Reynolds Transportation Office. LTC Johnson will drive the bus to, from, and during the event.

7. Describe supervision plans to ensure maximum safety for students.
RHS JROTC Senior Army Instructor, LTC (Ret) Mark Johnson will be primary supervisor, along with instructors from other schools. One female chaperon (name TBD) will accompany group. ORNG personnel provide safeties during training.

Reynolds School District
STUDENT CONTRACT: FIELD TRIPS AND AWAY-FROM-SCHOOL ACTIVITIES

To: Student and Parent(s)

The Reynolds School District is proud of its students and is confident that in most circumstances student conduct on field trips and away-from-school activities will be reasonable and prudent. However, in the event that a student chooses not to abide by the rules established by the adult(s) in charge, he/she should be aware of the consequences. The student should fill in the information requested below and sign the contract. If the student is under 18 years of age, his/her parent should also sign.

Student Name: _____

School: Reynolds High School

Description of field trip/activity: Attend JROTC Cadet Leadership Challenge (JCLC)

Location/Destination: Camp Rilea, Warrenton, OR

Date(s) of field trip/activity: 15-19 May 2024

Name(s) of person in charge of field trip/activity: LTC (Ret) Mark H. Johnson

I understand that the above named trip is an official school activity and that all rules and regulations applying in the Reynolds School District are in effect. Among these rules are the following:

1. All directions and guidelines established by the adult(s) in charge will be followed;
2. There will be no use of alcoholic beverages or other drugs at any time;
3. There will be no smoking while on the bus or van;
4. All established time schedules will be followed;
5. Reasonable and proper behavior will be maintained at all times during the trip.

I recognize that in the case of serious violation of the rules, that my parent(s) will be called collect and that I will be sent at home at their expense.

Student Signature

Date

Parent Signature

Date

(Complete student health history on next page.)

Reynolds School District
HEALTH HISTORY FOR SCHOOL FIELD TRIPS

Student Name: _____

Birth Date: _____

Address: _____

Home Telephone: _____

Parent/Guardian Name: _____

Home Telephone: _____

Work Telephone: _____

Parent/Guardian Name: _____

Home Telephone: _____

Work Telephone: _____

Person to be called in case of emergency if parent/guardian cannot be reached:

Name: _____

Relationship: _____

Telephone: _____

Medical Contact Information:

Physician: _____

Telephone: _____

Please list any allergies (bee sting, medications, etc.) or illness that the school should be aware of:

Medications student is currently taking:

Any special information/instructions concerning medication:

I hereby give my permission for non-prescription medication (for example, aspirin) to be given to my child if deemed advisable by designated school personnel. In case of surgical emergency, I hereby give permission to the physician selected by the school director, or in his/her absence, his/her designee, to hospitalize, secure treatment for and to order injections, anesthesia or surgery for my child as named above.

Any directions to the contrary should be specified on the reverse side of this form and signed.

Activity:

Parent/Guardian Signature

Date

Student Learning Plan

Chapter 4: Geography

Orienteering [U5C4L7]



What you will accomplish in this lesson:

Apply map reading skills to orienteering



Why this lesson is important:

Orienteering is for all ages and degrees of fitness and skill. It provides the suspense and excitement of a treasure hunt. The object is to locate control points by using a map and compass to navigate the terrain. In this lesson, you will learn about the different types of orienteering and the skills involved in this activity.



Essential Question:

How can you complete an orienteering course?



What you will learn in this lesson (Learning Objectives):

- Differentiate between six types of orienteering courses
- Explain the five step process to determine direction of travel
- Demonstrate five movement techniques used in orienteering
- Identify the control area and safety aspects used in orienteering
- Define key words: aiming off, attack point, control points, orienteering, steering mark



You will have successfully met this lesson's purpose:

- by completing a mock orienteering event
- by writing a summary about personal orienteering skills
- when you apply the five-step process to determine direction of travel using a map and compass
- when you demonstrate five movement techniques used in orienteering
- when you locate and record control points
- when you describe the skills and strategies used to complete the orienteering course
- when you identify strategies for improving orienteering skills



Learning Activities:

These learning activities are designed to help you learn the target skills and knowledge for this lesson. Your Instructor may assign additional or alternative learning activities.

PART 1

INQUIRE PHASE: What do you already know?



1. **Think about** what you know about orienteering. **Prepare** for this lesson by discussing *What you will accomplish in this lesson; What you will learn in this lesson; Why this lesson is important; and When you will have successfully met this lesson's purpose.*
2. With your class, **list** what you know and would like to know about orienteering by completing the K and W columns in a KWL Chart.



As a community, we prepare lifelong learner to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Holly Langan, Executive Director of Financial Services

Subject: Plan of Action: Audit Findings Fiscal Year End June 30, 2022

Type: Action Item Report / Presentation

Policy: DIE: Audits

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |

Summary / Background:

In the 2021–22 fiscal year, the district’s independent auditors, Pauly Rogers and Co PC, completed the annual financial audit. Three findings were communicated to the district following the audit.

As required by the Secretary of State Oregon Audits Division, when a municipality’s (school district’s) financial audit results in deficiencies (findings) communicated by the auditor, the municipality must adopt a Plan of Action to address those deficiencies. A copy of that plan must be adopted by the governing body and filed with the Secretary of State (ORS 297.466(2)).

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

- A. Motion Made by Board Member:
 - a. I move the Board approve the Plan of Action 2021-22 Oregon Audits Division as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

October 12, 2023

Oregon Secretary of State, Audits Division
255 Capitol St. NE, Suite #500
Salem, OR 97310

Plan of Action for Financial Audit Results

Reynolds School District respectfully submits the following corrective action plan in response to deficiencies reported in our audit of the fiscal year ended June 30, 2022. The audit was completed by the independent auditing firm July 3, 2023, and reported the deficiencies listed below. The plan of action was adopted by the governing body at their meeting on October 25, 2023, as indicated by signatures below.

Each deficiency is listed below as provided by the auditor followed by the district's adopted Plan of Action and implementation timeframe.

1. Deficiency #1: 2022-FS-1

a. Material Weakness—Completeness of Financial Records

- Condition: We noted several financial statement areas where material adjustments needed to be made to correctly state balances correctly and journal entries were not made until prompted by the audit team. The most significant areas included Grant Receivables, Deferred Grant Revenues, Unearned Grant Revenues, and Operating Grant Revenues.
- Recommendations: We recommend the district actively monitor unspent grant proceeds and receivable activity to ensure available revenue is recognized when the grant expenditures have been incurred.

b. Plan of Action

- The district will review its processes to ensure accounts are correctly reconciled to the general ledger periodically throughout the year and at year-end.

c. Implementation Timeframe

- The district implemented the review process immediately upon notification from the auditors of this deficiency. Grants are now actively monitored and reviewed monthly and claims for reimbursements made no later than quarterly, depending on the grant agreements, to ensure available revenue is recognized when the grant expenditures have been incurred.

2. Deficiency #2: 2022-FS-2

a. Material Weakness—Accuracy of Financial Records

- Condition: We found several instances of inaccurate account balances. Material areas included overpaid payroll liabilities which were not reclassified as prepaid expenses, activities occurring near year end being posted to the wrong fiscal year, and the district's

Schedule of Expenditures of Federal Awards (SEFA) being initially prepared based on receipt of revenue during the audit year instead of the amount of grant expenditures.

- Recommendations: We recommend the district actively monitor all accounting transactions as well as the balances on the trial balance and SEFA to ensure accuracy and that all activity is recorded in the correct fiscal period.

b. Plan of Action

- The district will review its processes to ensure accounts are correctly reconciled to the general ledger periodically throughout the year and at year-end.

c. Implementation Timeframe

- The district implemented the process immediately upon notification from the auditors of this deficiency. Grants are now actively monitored monthly, including all accounting transactions as well as the balances on the trial balance and SEFA, to ensure accuracy and that all activity is recorded in the correct fiscal period.

3. Deficiency #3: 2022-001

a. Significant Deficiency—Approvals of Reimbursement Requests

- Condition: There was no evidence that a review of reimbursement requests was done by an independent individual who was not involved in the preparation process.
- Recommendations: We recommend the district establish and document procedures to make sure a second individual independent of the reimbursement request preparation process reviews each request for accuracy and timing before the request is submitted, and provides a signature or initials and date of review on the documentation.

b. Plan of Action

- The district has implemented an approval process subject to administrator approval for submission of reimbursement claims. Grant Accountant will prepare reimbursement claims, which will be reviewed by the Grant Program Coordinator for accuracy. Executive Director of Finance, or designee, will review and document approval of the reimbursement claims.

c. Implementation Timeframe

- The district implemented the approval process immediately upon notification from the auditors of this deficiency. There are now established procedures to ensure a second individual, independent of the reimbursement request preparation process, reviews each request for accuracy and timing before the request is submitted, and the reviewer documents approval.

Ana Gonzalez Munoz, Board Chair

Signature

Frank Caropelo, Superintendent

Signature

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Resolution Action

Type: Action Item Report / Presentation

Policy: KAA: Community Relations

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

The month of November was declared Native American Heritage Month in 1990 to observe, recognize, and celebrate the culture, heritage, and economic contributions of Native Americans through culturally relevant activities, and to learn about Native history from Native voices to understand the experiences that have shaped the United States.

The Board will now take action on Resolution 2023-2024-009 Native American Heritage Month.

Previous Board Action:

The Board has approved this resolution in the past.

Financial Implications:

Not Applicable.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board adopt Resolution 2023-2024-009, a resolution proclaiming the celebration of Native American Heritage Month in Reynolds School District.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



RESOLUTION #2023-2024-009

**RESOLUTION PROCLAIMING THE CELEBRATION OF
NATIONAL NATIVE AMERICAN HERITAGE MONTH
IN THE REYNOLDS SCHOOL DISTRICT**

WHEREAS, Native Americans are descendants of the original, indigenous inhabitants of what is now the United States;

WHEREAS, Multnomah County encompasses the traditional ancestral homelands of the Bands of the Chinook, Multnomah, Clackamas, Tualatin, Molalla, Kalapuya, Wasco, Cowlitz, and Kathlamet tribes. Since time immemorial, these tribes established their communities in a resource rich area where they traded and fished along the rivers and harvested those natural resources that fed their families and sustained their communities. We recognize the forced sacrifices of these tribes and Indigenous people;

WHEREAS, in the 1950s, under Federal Relocation Policy, a large segment of the Native population in the United States of America was forced to relocate to several major cities of which Portland was one. This has added to the diversity of tribal representation in the region;

WHEREAS, Native Americans, people whose history is rich with those who positively influence and enrich our nation, our society, our region, our state, and our schools through their entrepreneurship, commitment to community service, deep value of justice and liberty, and social and cultural life;

WHEREAS, on August 3, 1990, President of the United States George H. W. Bush declared the month of November as National American Indian Heritage Month, thereafter commonly referred to as Native American Heritage Month;

WHEREAS, Native Americans have made profound contributions and continue to make advances in education, medicine, art, culture, and public service and have been a consistent and vital influence in our nation's growth and prosperity;

WHEREAS, Multnomah County's Native American Community is diverse and growing with the population estimated to be nearly 70,000;

WHEREAS, understanding Native history and contemporary life is an important part of celebrating Native American Heritage Month;

WHEREAS, the Reynolds School District has a core belief in Equity that states our commitment to affirmatively overcome the educational barriers that have resulted in a persistent, unacceptable achievement gap for Black, Indigenous, and students of color and to give each student the opportunity and support to meet their highest potential;

WHEREAS, closing opportunity gaps while raising achievement for all students is the top priority

of the Board of Education, the Superintendent and all district staff;

WHEREAS, the Reynolds School District Board of Education believes each and every student is to be celebrated and appreciated for the distinct and vibrant contributions made by sharing cultures, language, ideas, beliefs, and values within a school community;

NOW, THEREFORE, BE IT RESOLVED The Reynolds School District Board of Education hereby promotes November 1 through November 30, 2023 as Native American Heritage Month and encourages staff, students, and community members to observe, recognize, and celebrate the culture, heritage, and economic contributions of Native Americans to Oregon and the United States through culturally relevant activities, and to learn about Native history from Native voices to understand the experiences that have shaped the United States.

BE IT FURTHER RESOLVED, The Superintendent or his designee shall work with all schools in the district to recognize Native American Heritage Month through culturally relevant lessons and activities and increased visibility of our Native American community within our school communities.

Adopted this 25th day of October 2023.

Signed:

Signed:

Attest:

Chair, RSD District Board of Directors

Superintendent/Clerk



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Board Discussion and Reports

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |

Summary / Background:

- A. Individual Board Member Reports or Announcements
- B. Upcoming Board Meetings
 - a. Board Business Meeting: November 15, 2023
- C. Board Discussion

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Adjournment of Meeting

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: October 25, 2023

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Culturally Responsive Teaching |
| <input checked="" type="checkbox"/> Student and Staff Wellness | <input checked="" type="checkbox"/> Professional Development |

Summary / Background:

The Board Chair will adjourn the meeting.

Previous Board Action:

Not Applicable.

Financial Implications:

Not Applicable.

Motion:

Not Applicable.