



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

**Reynolds School District  
Board of Education Business Meeting**

June 28, 2023

7:00 PM

Wood Village City Hall

24200 NE Halsey

Wood Village, Oregon 97060

I.	<b>6:00p - Executive Session</b>	<b>3</b>
	The Reynolds School Board and the Superintendent will recess into Executive Session at 6:00p, under ORS 192.660(2)(b) Personnel, ORS 192.660(2)(d) Negotiations, ORS 192.660(2)(e) Real Estate, and ORS 192.660(2)(h) Legal Counsel. Executive Session is closed to the public.	
II.	<b>7:00p - Call to Order</b>	<b>4</b>
	A. Roll Call	
	B. Consider Approval of the June 28, 2023 Agenda	
	C. Pledge of Allegiance	
	D. Land Acknowledgement	5
III.	<b>7:10p - Board Recognition</b>	<b>6</b>
	A. Student Recognition	7
	B. Volunteer/Community Partner Recognition	8
	C. Staff Recognition	9
IV.	<b>7:25p - Budget Hearing</b>	<b>10</b>
V.	<b>7:40p - Public to be Heard</b>	<b>11</b>
	Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.	
VI.	<b>7:55p - Presentation to the Board</b>	
	A. End of the Year Data Review	12
VII.	<b>8:15p - Superintendent's Reports</b>	<b>25</b>
	A. Announcements/Reports	
	B. Communications Report	26
	C. Financial Report	34
	D. Enrollment Report	37
VIII.	<b>8:30p - Consent Agenda</b>	<b>40</b>
	A. Approval of Personnel Order	
	B. Approval of Prior Meeting Minutes	41
	C. RHS Field Trip: Thunderbird Dance Camp	44

D.	RHS Field Trip: UCA Cheer Camp	54
E.	Grant Acceptance: STEM Computer Science - Esports	66
F.	Resolution 2022-2023-026 Designating Officers, Clerks, Agents, and Depositories of Funds	71
G.	MOU with OSEA in Bus Driver Compensation	74
H.	Authority to Negotiate/Execute HOLLA School Lease	78
IX.	<b>8:35p - Action Items</b>	
A.	Executive Session Action	79
B.	Authorization to Spend: Student Devices	80
C.	Resolution 2022-2023-027 Amending the Adopted Budget	82
D.	Resolution 2022-2023-028 Adopting the Annual Budget for Fiscal Year 2023-2024	85
E.	Resolution 2022-2023-029 Declaring, Imposing, and Categorizing Taxes for Fiscal Year 2023-2024	89
X.	<b>8:55p - Board Discussion</b>	<b>92</b>
A.	Individual Board Members - Announcements and Reports	
B.	Upcoming Board Meetings	
XI.	<b>9:05p - Adjourn</b>	<b>93</b>



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors  
From: Ana Gonzalez Muñoz, Board Chair  
Prepared by: Kaylie Jeffries, Board Secretary  
**Subject: Executive Session**  
Policy: [Executive Session – BDC](#)  
Date: June 28, 2023

<b>Action</b>	<input type="checkbox"/>
<b>Report</b>	<input checked="" type="checkbox"/>

**Connection to School Board Core Beliefs and Commitments**

Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

**Summary:**

The Board met in Executive Session under ORS 192.660(2)(a) and (b) Personnel, ORS 192.660(2)(d) Negotiations, and ORS 192.660(2)(e) Real Estate.

Executive Session is closed to the public.



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To: Board of Directors  
From: Frank Caropelo, Superintendent of Schools  
Prepared by: Kaylie Jeffries, Executive Assistant to the Superintendent  
**Subject: Call to Order**

Policy: [Board Meetings – BD/BDA, Conduct of Board Meetings – BDDF](#)

Date: June 28, 2023

<b>Action</b>	<input checked="" type="checkbox"/>
<b>Report</b>	<input type="checkbox"/>

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- Safety     
 Equity     
 Instructional Practice     
 Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

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**Roll Call:**

- Position 1: Vice Chair Aaron Muñoz
- Position 2: Director Joyce Rosenau
- Position 3: Director Michael Reyes
- Position 4: Director Cayle Tern
- Position 5: Director Yesenia Delgado
- Position 6: Chair Ana Gonzalez Muñoz
- Position 7: Director Francisco Ibarra

**Motion to Approve Agenda:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve the June 28, 2023 agenda as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

**Pledge of Allegiance**

**Land Acknowledgement:**

We will open tonight’s meeting by acknowledging the traditional Indigenous inhabitants of this land. The purpose of these statements is to show respect for indigenous peoples and recognize their enduring relationship to the land. Practicing acknowledgment can also raise awareness about histories that are often suppressed or forgotten.

# Land Use Acknowledgment & Guidelines



*Approved and Apdopted on May 27, 2020*

Reynolds School District expresses our gratitude and appreciation to traditional village sites of the Multnomah, Kathlamet, Clackamas, bands of Chinook, Tualatin, Kalapuya, Molalla and many other Tribes who made their homes along the Columbia River, and which is now home to a vibrant native community representing over 400 different tribal nations.

We believe that it is our responsibility as a school district to educate our students, staff and families about the true history of colonialism and the continued need to address colonialism today. This land acknowledgement will encourage our community to reflect upon the land we are standing on and engage in conversations centered in honoring the land.

Land acknowledgments will take place in conjunction with the Pledge of Allegiance, which will be recited after the Land Use Acknowledgement, during the following times:

- School Board meetings
- District-wide community meetings
- School assemblies
- Athletic Competitions
- Parent and community school evening events

## Land Use Acknowledgment

We respectfully acknowledge that the land on which we are gathering today is the traditional homeland of a diverse array of indigenous tribes and bands. Multnomah County rests on traditional village sites of the Multnomah, Wasco, Cowlitz, Kathlamet, Clackamas, Bands of Chinook, Tualatin, Kalapuya, Molalla, and many other tribes who made their homes along the Columbia River, creating communities and summer encampments to harvest and use the plentiful natural resources of the area. Multnomah County is now home to a vibrant indigenous community representing over 400 different tribal nations.

We recognize Indigenous peoples as the traditional stewards of this land and acknowledge the enduring relationship between the land and the people since time immemorial. We make this acknowledgement to open a space of recognition, inclusion, and respect for our sovereign tribal partners and all indigenous students, families, and staff in our community.

To: Board of Directors  
From: Frank Caropelo, Superintendent of Schools  
Prepared by: Steve Padilla, Interim Director of Communications  
**Subject: Board Recognition**  
Policy: [Community Relations – KAA](#)  
Date: June 28, 2023

<b>Action</b>	<input type="checkbox"/>
<b>Report</b>	<input checked="" type="checkbox"/>

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**Connection to School Board Core Beliefs and Commitments**

Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

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**Summary:**

The Board will publicly recognize the following student and staff members:

- Student Recognition: Piper Corbin
- Staff Recognition: Michelle Monaghan
- Community Partner / Volunteer Recognition: Latino Network



Reynolds School Board  
**STUDENT RECOGNITION**

June 2023

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**Piper Corbin**





Reynolds School Board  
**COMMUNITY PARTNER OF THE MONTH**

June 2023

**Latino Network**





Reynolds School Board  
**STAFF RECOGNITION**

June 2023

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**Michelle Monaghan**





*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors  
From: Frank Caropelo, Superintendent of Schools  
Prepared by: Anthony Lebron, Chief Financial Officer  
**Subject: Budget Hearing**  
Policy: [Budget Adoption Procedures - DBH](#)  
Date: June 28, 2023

Action	<input type="checkbox"/>
Report	<input checked="" type="checkbox"/>

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**Connection to School Board Core Beliefs and Commitments**

- Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

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**Summary:**

ORS 294.453 requires a public hearing prior to Board adoption of the budget for the upcoming school year to receive public input. Public feedback and community participation are very important in establishing budgets. The Board will receive both virtual and written public comments. The Board will vote on the Approved Budget during the “Action Items” portion of this evening’s meeting.

**Previous Board Action:**

The Board adopts the budget annually.

**Background:**

On May 4, the Superintendent, Chief Financial Officer, and Cabinet presented the District’s 2023-2024 Proposed Budget to the Budget Committee. After public comment and presentations from district staff, the Budget Committee approved the Proposed Budget as presented.

**Financial Implications:**

Not Applicable

**Staff Recommendation:**

Not Applicable

**Motion:**

Not Applicable



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To: Board of Directors

From: Frank Caropelo, Superintendent of Schools

Prepared by: Kaylie Jeffries, Executive Assistant to the Superintendent

**Subject: Public to be Heard**

Policy: [Public to be Heard – BDDH, Public Comment at Board Meetings – BDDH-AR](#)

Date: June 28, 2023

Action	<input type="checkbox"/>
Report	<input checked="" type="checkbox"/>

**Connection to School Board Core Beliefs and Commitments**

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**Strategic Plan Goal Topic 1: Marginalized Students**

In order to give voice to our marginalized populations, we will remove barriers, hold high academic expectations, and elicit and honor all voices.

**Summary:**

Members of the public will address the Board with comments and the Board will listen only. The Board may choose not to address a request if it does not fall within the scope of Board Governance. Oregon law prohibits the Board from discussing specific employees or their job performance.

Those wishing to speak must complete a Public Comment Form before the beginning of the meeting. The first 7 submissions will be able to speak for 3 minutes.

Written Public Comment can be submitted on the RSD website at any time.

To: Board of Directors

From: Dr. Koreen Barreras-Brown, Chief Academic Officer

Prepared by: Rachel Aazzerah, Director of Assessment and Systems Improvement

**Subject: Presentation: End of Year Data Review**

Policy: [Academic Achievement – IK](#), [Instructional Goal – IA](#)

Date: June 28, 2022

Action	<input type="checkbox"/>
Report	<input checked="" type="checkbox"/>

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**Strategic Plan Goal Topic 1: Marginalized Students**

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**Summary:**

Dr. Koreen Barreras-Brown, Chief Academic Officer, and Rachel Aazzerah, Director of Assessment and Systems Improvement, will give an update on Reynold School District’s Spring STAR Assessment data, English Language Proficiency Assessment (ELPA-21) data, and School Improvement Plans (SIPs) for the 2022-2023 school year.

**Previous Board Action:**

Not Applicable

**Background:**

Not Applicable

**Financial Implications:**

Not Applicable

**Alternatives:**

Not Applicable

**Staff Recommendation:**

Not Applicable

**Motion:**

Not Applicable



# Board Meeting: End of Year Data Review- ELPA, STAR and School Improvement Plans

June 28, 2023

*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*



## MISSION

We lead with equity to educate and support all students to graduate with the skills and confidence to thrive.



## VISION

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

## CORE BELIEFS & COMMITMENTS



### SAFETY

We believe that all students, families, and staff deserve a safe and secure learning environment. We commit to providing physical and emotional safety across the Reynolds community.



### EQUITY

We believe that equitable practices allow everyone within the Reynolds community to thrive. We commit to using equity as a foundation in all decision-making processes in order to eliminate inequities.



### INSTRUCTIONAL PRACTICES

We believe that high-quality, first-time instruction will eliminate the opportunity gap. We commit to setting high expectations and providing intentional professional development for instructional leaders.



### ORGANIZATIONAL CULTURE

We believe that the heart of a high-performing organization is its people. We commit to becoming an inclusive and positive organizational culture.

**2023-2024  
BUDGET**  
PRIORITIZED  
COMMUNITY  
INPUT  
THEMES

PRIORITY: (first)

**Academic  
Success**

PRIORITY: (first)

**Staff**

PRIORITY: (second)

**Facilities**

PRIORITY: (third)

**Student  
Support  
Systems**

PRIORITY: (third)

**Safety and  
Security**

PRIORITY: (third)

**Community  
Partners**

# Final Summative Review School and District Improvement Plans

- English Language Proficiency Assessment (ELPA-21)
- STAR- Reading, Math and Early Literacy
- Educational Effectiveness Survey
- Oregon Statewide Assessment System (OSAS) - September 2023
- 9<sup>th</sup> Grade on Track Rate - November 2023
- 4-Year and 5-Year Cohort Graduation Rate - January 2024

# English Language Proficiency Assessment (ELPA-21)

Grade Level	2022 Proficient Rate (%)	2023 Proficient Rate (%)	2023 State Proficiency Rate (%)
1st	2	6	8
2nd	11	14	16
3rd	8	14	15
4th	6	11	13
5th	6	9	11
6th	4	8	12
9th	7	2	4
10th	9	4	7
11th	10	7	10

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# ELPA 21-Domains Analysis

- Focal Areas: Speaking (S) and Writing (W) Across the District for 2023-2024

## Targeted Grades and Areas for 2023-2024

- Elementary School    5th grade (S) (W)
- Middle School        6th grade (W), 7th and 8th grade (S) (W)
- High School            9th and 12th grade (S), 10th and 11th grade (S) (W)

# 3<sup>rd</sup> Grade STAR-Reading Proficiency District Wide

3 <sup>rd</sup> Grade Reading	Winter 2023	Spring 2023
All Students	28%	33%
EL	8%	8%
SPED	12%	15%
Black/African American	15%	20%
Latina/Latino/Latinx	20%	28%

**Percentage Growth for All 3<sup>rd</sup> Grade Students from Fall 2022-Spring 2023 was 11%**

# 5<sup>th</sup> Grade STAR-Math Proficiency District Wide

5 <sup>th</sup> Grade Math	Winter 2023	Spring 2023
All Students	34%	39%
EL	31%	32%
SPED	11%	12%
Black/African American	26%	26%
Latina/Latino/Latinx	39%	37%

**Percentage Growth for All 5<sup>th</sup> Grade Students from Fall 2022-Spring 2023 was 5%**

# 8<sup>th</sup> Grade STAR-Math Proficiency District Wide

8 <sup>th</sup> Grade Math	Winter 2023	Spring 2023
All Students	25%	27%
EL	5%	5%
SPED	8%	8%
Black/African American	11%	12%
Latina/Latino/Latinx	18%	16%

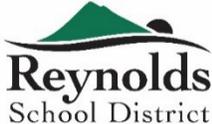
**Percentage Growth for All 8<sup>th</sup> Grade Students from Fall 2022-Spring 2023 was 5%**

# Kindergarten STAR-Early Literacy Proficiency District Wide

K Early Literacy	Winter 2023	Spring 2023
All Students	40%	70%
EL	30%	40%
SPED	30%	34%
Black/African American	29%	36%
Latina/Latino/Latinx	31%	45%

**Percentage Growth for All Kindergarten Students from Fall 2022- Spring 2023 was 48%**

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# School Improvement Plans

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## Strengths

- Professional Learning- LETRS and HMH Language Arts
- Professional Learning Communities (PLCs)
- Student Perception that Educators Believe in them
- Culturally Responsive Instruction
- Current Leadership

## Areas of Improvement

- School Climate and Culture (Safety)
- Family Engagement
- Student Engagement in Course Work
- Trust

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Questions?

Thank you for all that you do for the staff and students here in Reynolds!



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To: Board of Directors  
From: Frank Caropelo, Superintendent of Schools  
Prepared by: Kaylie Jeffries, Executive Assistant to the Superintendent  
**Subject: Superintendent’s Report**

Policy: [Board Meetings – BD/BDA, Conduct of Board Meetings – BDDF](#)

Date: June 28, 2023

<b>Action</b>	<input type="checkbox"/>
<b>Report</b>	<input checked="" type="checkbox"/>

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Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

**Summary:**

Superintendent Caropelo will provide announcements and reports to the board:

- a. Announcements / Reports – Frank Caropelo
- b. Communication Report – Steve Padilla
- c. Financial Report – Anthony Lebron
- d. Enrollment Report – Anthony Lebron



# Superintendent Reports Communications & Community Relations

June 28, 2023

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# Internal/External Communications Update

- The Communications team covered a lot of year-end events throughout RSD. They included but weren't limited to:
  - Year end assemblies like the Star Wars awards assembly at Salish Ponds;
  - RSD retirement ceremony;
  - RSD Grad Walk through elementary and middle schools;
  - Senior Awards Night; and
  - RLA and RHS Graduations!

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# RSD Communications Activities in July:

- National Schools Public Relations Association (NSPRA) conference in St. Louis – July 15-19;
- Preparing for bond communications activities;
- Planning for upcoming school year communications plan

# RSD Social Media in July:

- Independence Day – July 4;
- International Nelson Mandela Day – July 18;
- National Disability Independence Day – July 26

# RSD Bond Update:

- The Communications team brainstormed communications activities for educational purposes leading up to the May 2024 election;
- Director of Communications presented start of communications plan to Superintendent Caropelo for review;
- We are securing an email for community bond questions. It will be [RSDbond@rsd7.net](mailto:RSDbond@rsd7.net).

# Award-Winning ¡Sabes que – Did You Know! Update

- We interviewed four seniors from the RHS Debate team for an upcoming episode;
- We are scheduling an interview with the LETRS team;
- We are scheduling an interview with an RSD staff member who's a national winner of a prestigious music event;
- Special Education podcast aired on June 8<sup>th</sup>;
- Our Podcasts can be found on Amazon Music, Spotify, iHeartRadio, Pandora, and Apple Podcasts!

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Questions?

Thank you!

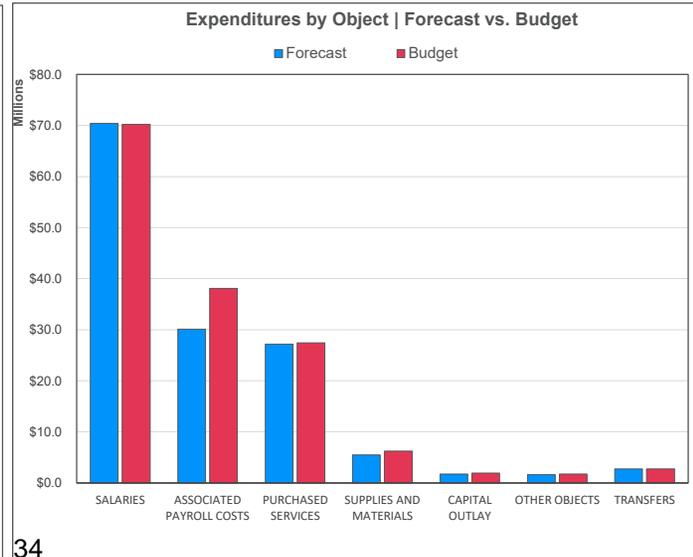
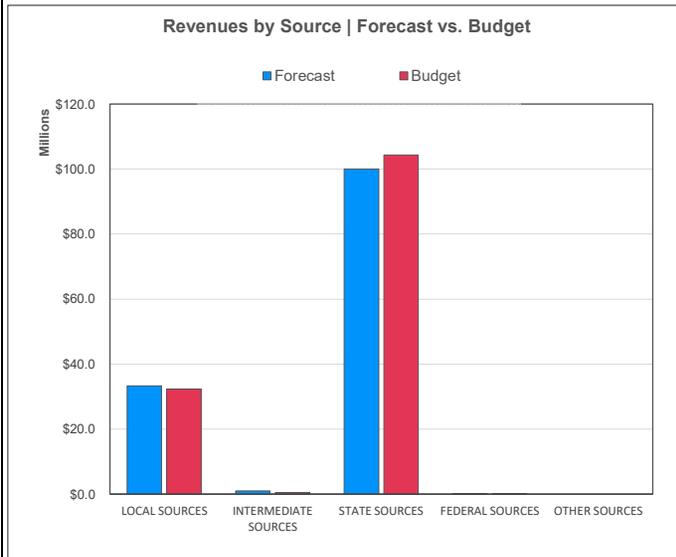


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## 100 General Fund | Financial Projection by Object

For the Period Ending May 31, 2023

	Prior YTD	Current Year Budget	Current YTD	% of Budget	Annual Forecast
<b>RESOURCES</b>					
<b>Operating Revenues</b>					
Local Sources	\$ 30,411,317	\$ 32,332,859	\$ 31,918,069	98.72%	\$ 33,350,975
Intermediate Sources	41,251	501,800	737,552	146.98%	984,903
State Sources	106,034,817	104,355,789	99,453,903	95.30%	100,011,996
Federal Sources	32,756	60,000	29,167	48.61%	38,417
Other Sources	215,987	-	-	0.00%	-
<b>Total Operating Revenues</b>	<b>\$ 136,736,128</b>	<b>\$ 137,250,448</b>	<b>\$ 132,138,690</b>	<b>96.28%</b>	<b>\$ 134,386,292</b>
Beginning Fund Balance	24,654,907	34,006,549	37,766,143	111.06%	37,766,143
<b>TOTAL RESOURCES</b>	<b>\$ 161,391,034</b>	<b>\$ 171,256,997</b>	<b>\$ 169,904,833</b>	<b>99.21%</b>	<b>\$ 172,152,434</b>
<b>REQUIREMENTS</b>					
<b>Operating Expenditures</b>					
Salaries	\$ 49,985,486	\$ 70,211,510	\$ 56,095,330	79.89%	\$ 70,391,779
Associated Payroll Costs	24,993,407	38,069,363	27,034,730	71.01%	30,085,426
Purchased Services	19,679,759	27,427,494	22,908,898	83.53%	27,143,781
Supplies and Materials	3,432,403	6,226,267	4,252,176	68.29%	5,472,274
Capital Outlay	416,001	1,902,393	1,150,293	60.47%	1,704,023
Other Objects	1,509,106	1,714,645	1,588,056	92.62%	1,605,614
Transfers	1,763,354	2,721,650	2,721,650	100.00%	2,721,650
<b>Total Operating Expenditures</b>	<b>\$ 101,779,516</b>	<b>\$ 148,273,322</b>	<b>\$ 115,751,133</b>	<b>78.07%</b>	<b>\$ 139,124,548</b>
Contingencies	-	14,638,103	-	0.00%	-
Unappropriated Ending Fund Balance	-	8,345,572	-	0.00%	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 101,779,516</b>	<b>\$ 171,256,997</b>	<b>\$ 115,751,133</b>	<b>67.59%</b>	<b>\$ 139,124,548</b>
Ending Fund Balance					\$ 33,027,886
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>\$ 34,956,611</b>	<b>\$ (11,022,874)</b>	<b>\$ 16,387,557</b>		<b>\$ (4,738,257)</b>
(Operating Revenue less Operating Expenses)					\$ 28,927,886



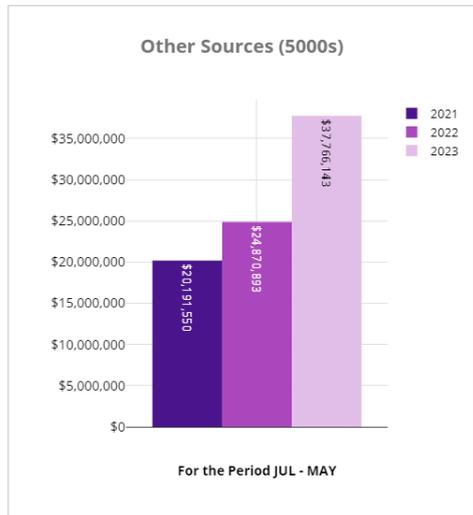
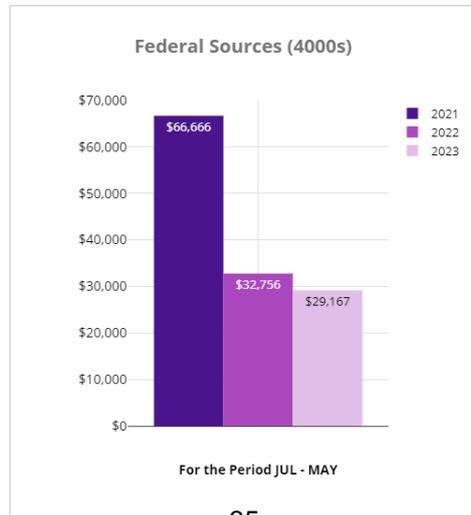
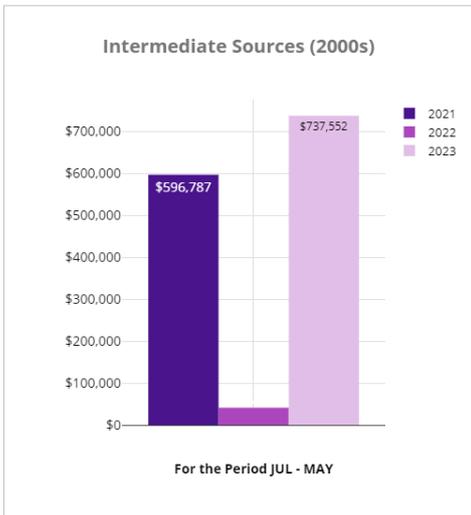
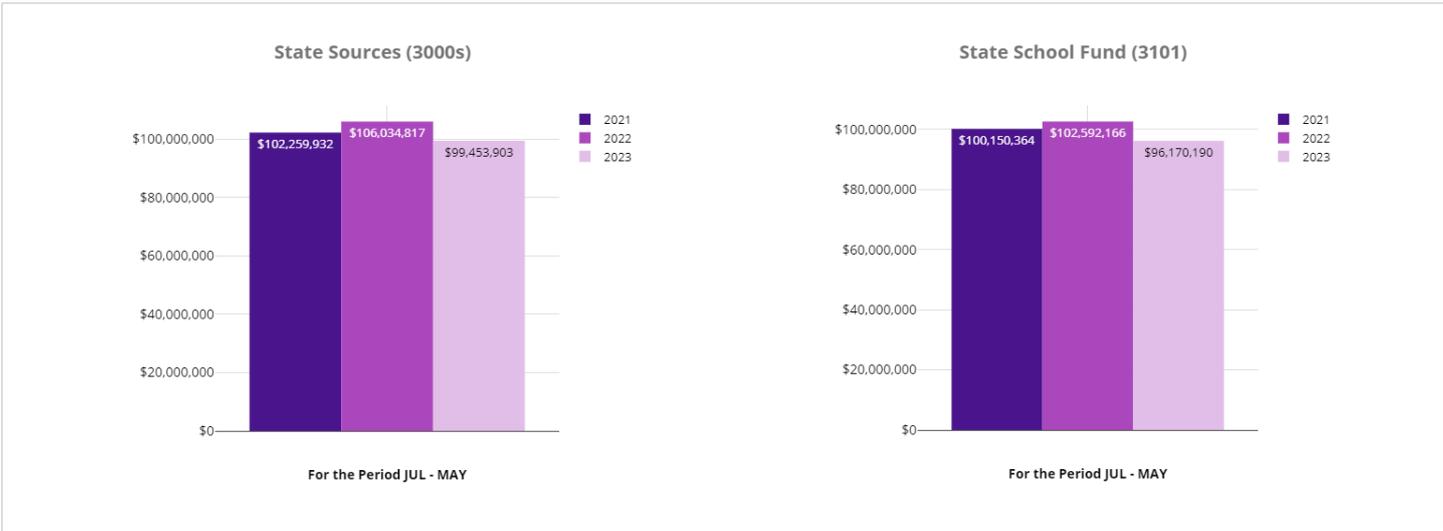
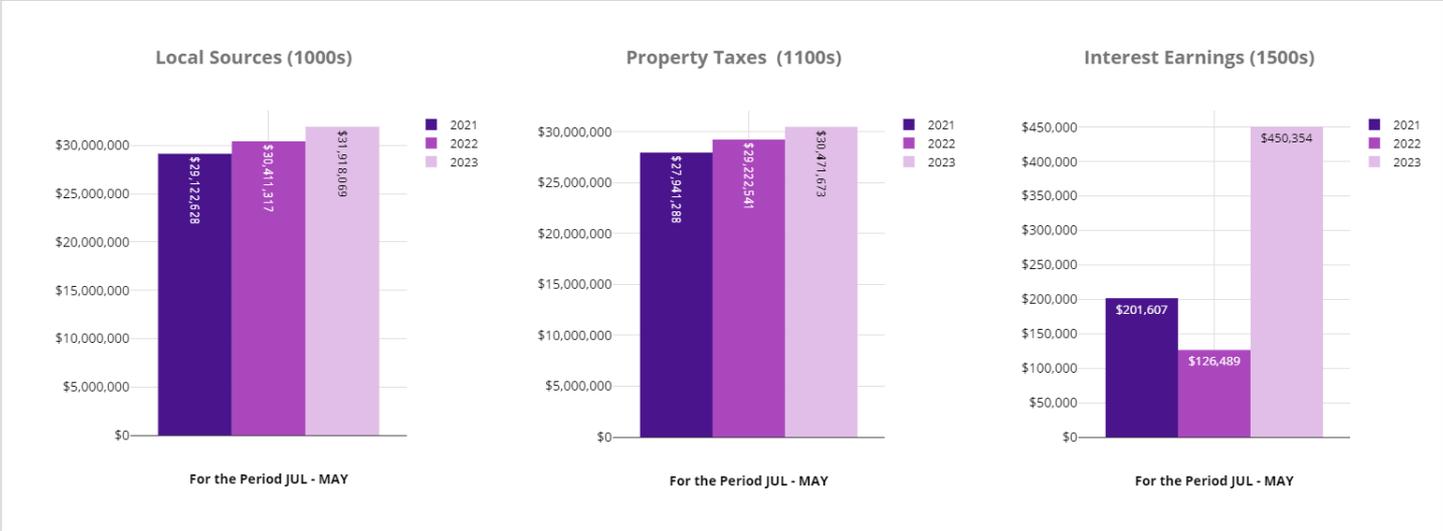


2022-2023 Reynolds SD 7 | General Fund Overview - Revenue

YTD Local Sources  
**98.72%** of Budget  
 Prior Year YTD: 94.92% of Actuals

YTD State Sources  
**95.30%** of Budget  
 Prior Year YTD: 100.00% of Actuals

YTD All Sources (except 5400s)  
**96.28%** of Budget  
 Prior Year YTD: 98.82% of Actuals





2022-2023 Reynolds SD 7 | General Fund Overview - Expense

YTD Salary and Benefits

**76.77%** of Budget

Prior Year YTD: 78.87% of Actuals

YTD Purchased Services

**83.53%** of Budget

Prior Year YTD: 88.56% of Actuals

YTD Other Expenses

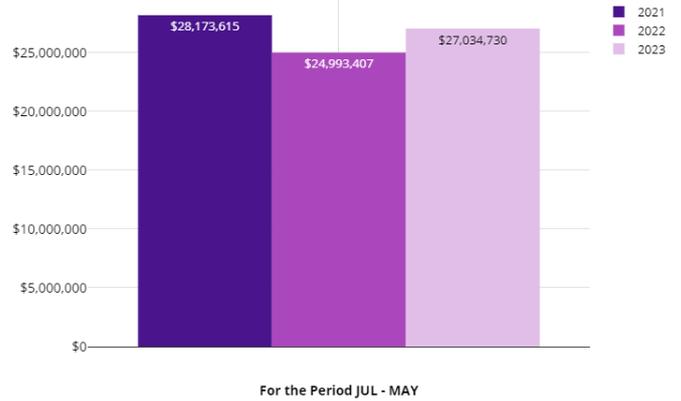
**77.30%** of Budget

Prior Year YTD: 75.00% of Actuals

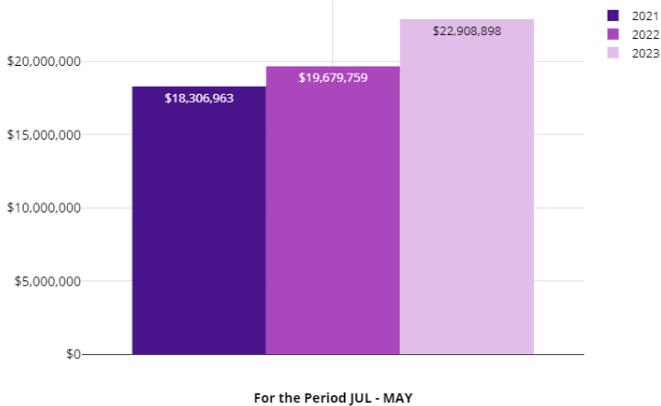
Salaries (100s)



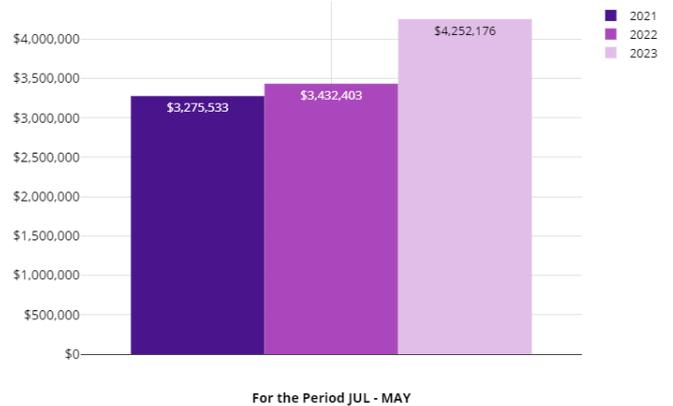
Benefits (200s)



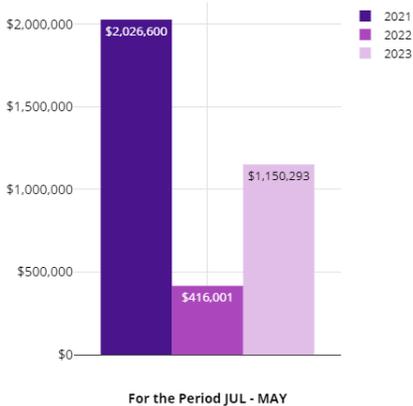
Purchased Services (300s)



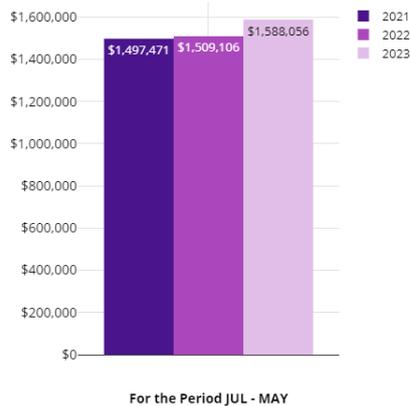
Supplies (400s)



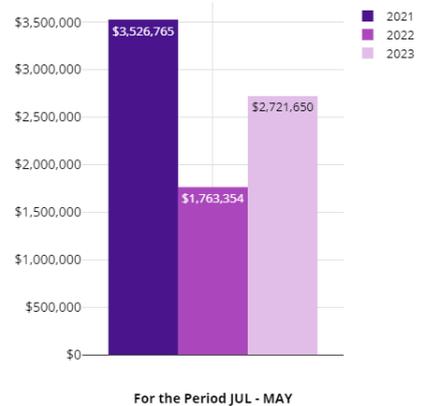
Capital Outlay (500s)



Other Objects (600s)



Transfers (700s)



### Enrollment Count Report 2022-2023

Elementary Enrollment By Classroom																Variance			
May 12, 2023																2021-22 vs 2022-23			
School			Kndgtn	x	1st	x	2nd	x	3rd	x	4th	x	5th	Total	Added FTE		Projected	Diff	
					Grade		FTE	Grade											
<b>Alder</b>																			
<i>Dual Language Classes</i>			23		21		23		26		25		24						
			26		26		22		22		29		26						
			17		21		22		23		28		28						
<b>Total</b>			<b>66</b>		<b>68</b>		<b>67</b>		<b>71</b>		<b>82</b>		<b>78</b>	<b>432</b>	-		<b>402</b>	<b>30</b>	
<b># of Classes</b>			<b>3</b>		<b>3</b>		<b>3</b>		<b>3</b>		<b>3</b>		<b>3</b>	<b>18</b>					
<b>Average Class Size</b>			<b>22.00</b>		<b>22.67</b>		<b>22.33</b>		<b>23.67</b>		<b>27.33</b>		<b>26.00</b>						
<b>Davis</b>			17		17		13		20		23		19						
			17		14		11		19		21		22						
			16		16		14		19		20		23						
			17		16		12												
<b>Total</b>			<b>67</b>		<b>63</b>		<b>50</b>		<b>58</b>		<b>64</b>		<b>64</b>	<b>366</b>	-		<b>414</b>	<b>-48</b>	
<b># of Classes</b>			<b>4</b>		<b>4</b>		<b>4</b>		<b>3</b>		<b>3</b>		<b>3</b>	<b>21</b>					
<b>Average Class Size</b>			<b>16.75</b>		<b>15.75</b>		<b>12.50</b>		<b>19.33</b>		<b>21.33</b>		<b>21.33</b>						
<b>Fairview</b>			15		14		22		18		17		15						
			14		14		22		17		17		16						
			13		15				18		17		17						
<b>Total</b>			<b>42</b>		<b>43</b>		<b>44</b>		<b>53</b>		<b>51</b>		<b>48</b>	<b>281</b>	-		<b>284</b>	<b>-3</b>	
<b># of Classes</b>			<b>3</b>		<b>3</b>		<b>2</b>		<b>3</b>		<b>3</b>		<b>3</b>	<b>17</b>					
<b>Average Class Size</b>			<b>14.00</b>		<b>14.33</b>		<b>22.00</b>		<b>17.67</b>		<b>17.00</b>		<b>16.00</b>						
<b>Glenfair</b>			22		20		22		18		19		22						
			13		20		22		18		21		22						
			20		18		23		16		22		23						
			23		20				16		19								
<b>Total</b>			<b>78</b>		<b>78</b>		<b>67</b>		<b>68</b>		<b>81</b>		<b>67</b>	<b>439</b>	-		<b>418</b>	<b>21</b>	
<b># of Classes</b>			<b>4</b>		<b>4</b>		<b>3</b>		<b>4</b>		<b>4</b>		<b>3</b>	<b>22</b>					
<b>Average Class Size</b>			<b>19.50</b>		<b>19.50</b>		<b>22.33</b>		<b>17.00</b>		<b>20.25</b>		<b>22.33</b>						
<b>Hartley</b>			17		19		20		21		19		22						
			16		20		22		19		18		21						
			16		19		20				17		22						
<b>Total</b>			<b>49</b>		<b>58</b>		<b>62</b>		<b>40</b>		<b>54</b>		<b>65</b>	<b>328</b>	-		<b>396</b>	<b>-68</b>	
<b># of Classes</b>			<b>3</b>		<b>3</b>		<b>3</b>		<b>2</b>		<b>3</b>		<b>3</b>	<b>17</b>					
<b>Average Class Size</b>			<b>16.33</b>		<b>19.33</b>		<b>20.67</b>		<b>20.00</b>		<b>18.00</b>		<b>21.67</b>						



Grade Totals		616	642	617	654	677	680	3886	-	4072	-186
Total # of Classes		34.5	34.5	32	32	32	33	198			
Total Average Class Size		17.86	18.61	19.28	20.44	21.16	20.61				

**ACTUAL ATTENDANCE COUNT REPORT 2021-2022**

Secondary Enrollment By Grade Level													COMPARISON TO PROJECTIONS			
May 12, 2023													2021-22 Projected			
School	6th Grade	7th Grade	x	8th Grade	x	9th Grade	x	10th grade	x	11th Grade	x	12th Grade	Total	Added FTE	Projected	Diff
HB Lee MS	223	211		222									656		826	-170
Reynolds MS	253	259		274									786		977	-191
Walt Morey MS	177	184		185									546		604	-58
RHS + Middle College						696		562		523		485	2266		2801	-535
RLA						3		46		53		115	217		216	1
Total	653	654		681		699		608		576		600	4471	-	5424	-953

Total Reynolds: 8357 - 9496 -1139

Comprehensive School	Targeted School	New Classroom Pending														
Charter School Data													Added FTE			
	Kn dgtn	1st Grade	x	2nd Grade	x	3rd Grade	x	4th Grade	x	5th Grade	x	6th-8th Grade	Total	FTE	Grade	
Arthur Academy	29	28		34		25		27		28			171		167	4
Rockwood Preparatory Academy	63	65		58		70		49		47			352		295	57
MLA	49	48		47		48		46		48		282	568		570	-2
HOLLA	14	19		14									47			
													1138	-	1032	106
													9,495	-	10,066	-571



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent of Schools

Prepared by: Kaylie Jeffries, Executive Assistant to the Superintendent

**Subject: Consent Agenda**

Policy: [Board Meetings – BD/BDA, Conduct of Board Meetings – BDDF](#)

Date: June 28, 2023

<b>Action</b>	<input checked="" type="checkbox"/>
<b>Report</b>	<input type="checkbox"/>

**Connection to School Board Core Beliefs and Commitments**

Safety       Equity       Instructional Practice       Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

**Summary:**

- A. Approval of Personnel Order
- B. Approval of Prior Meeting Minutes
- C. RHS Field Trip: Thunderbird Dance Camp
- D. RHS Field Trip: UCA Cheer Camp
- E. Grant Acceptance: STEM Computer Science - Esports
- F. Resolution 2022-2023-026 Designating Officers, Clerks, Agents, and Depositories of Funds
- G. MOU with OSEA regarding Bus Driver Compensation

**Staff Recommendation:**

Staff recommends the Board approve all Consent Agenda items as presented.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve all Consent Agenda items as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

**Reynolds School District  
Board of Education Business Meeting**

May 24, 2023

7:00 PM

Wood Village City Hall

24200 NE Halsey

Wood Village, Oregon 97060

Attendance Taken at 7:00 PM. Yesenia Delgado: Present, Ana Gonzalez Muñoz: Absent, Francisco Ibarra: Present, Aaron Muñoz: Absent, Michael Reyes: Present, Joyce Rosenau: Present, Cayle Tern: Present.

**I. 6:00p - Executive Session**

The Reynolds School Board and the Superintendent will recess into Executive Session at 6:00p, under ORS 192.660(2)(a) Personnel and ORS 192.660(2)(d) Negotiations. Executive Session is closed to the public.

**II. 7:00p - Call to Order**

- Director Yesenia Delgado called the May 24, 2023 Business Meeting to order at 7:03p.

**A. Roll Call**

**B. Consider Approval of the May 24, 2023 Agenda**

I move that the Board approves the May 24, 2023 agenda as presented. This motion, made by Michael Reyes and seconded by Francisco Ibarra, Passed.

Yea: 5, Nay: 0

**C. Pledge of Allegiance**

**D. Land Acknowledgement**

- Director Yesenia Delgado read the Land Acknowledgement into the record.

**III. 7:10p - Board Recognition**

**A. Student Recognition**

**B. Volunteer/Community Partner Recognition**

**C. Staff Recognition**

**D. Resolution 2022-2023-024 LGBTQ+ Pride Month**

- Director Joyce Rosenau read Resolution 2022-2023-024 into the record.

**IV. 7:20p - Public to be Heard**

Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.

**V. 7:40p - Bargaining Group Updates**

**VI. 7:55p - Presentation to the Board**

**A. Article 18 / Discipline Report**

- More than one item might be checked from one incident or it might be the same student being disciplined multiple times.
- The Article 18 Committee looks at the bigger picture / total data. School teams look more at the individual students.
- Referrals also track who is making the referral, the time of day, the location of the referral, etc, so schools can look at trends.
- What happens when a student is found with drugs?
  - Depends on what type of drug, number of incidents, behaviors, etc. The committee was surprised to see drug use as the number one referral and plan to look into further interventions next year.
- New this year - Behavior Handbook for staff, giving details on what occurrences constitute what referrals or classification to create continuity throughout the district.
- Desegregated data by race and ethnicity has been presented in the past. Data is being reviewed at the school level this year.

#### **B. Math Curriculum Adoption**

- Curriculums chosen are engaging with more opportunities to make and create as opposed to just reference to calculation all the time. Middle School curriculum comes with instructional practices that involve different ways to engaging students.
- High School curriculum includes a components for post-secondary preparation.
- Middle School curriculum will work in a block scheduling format, allowing classes to spend more time engaging.
- Special Education classes and STEP classes will all have access to the same materials.

#### **C. CEE: ESS Survey and Dashboard**

- Could the difference in answers on staff thinking all students can meet state standards be the idea of "state standards" vs a broader idea of academic success?
- Drop in families feeling communicated with - what is the best way to communicate with families? Should everything be tech based? What are the more personal options?
- Staff will be digger deeper into the data.

#### **D. Summer School Update**

### **VII. 8:35p - Superintendent's Reports**

#### **A. Announcements/Reports**

#### **B. Communications Report**

#### **C. Financial Report**

#### **D. Enrollment Report**

### **VIII. 8:50p - Consent Agenda**

I move that the Board approve the consent agenda as presented. This motion, made by Joyce Rosenau and seconded by Francisco Ibarra, Passed.

Yea: 5, Nay: 0

#### **A. Approval of Personnel Order**

#### **B. Approval of Prior Meeting Minutes**

**C. Intergovernmental Agreement: Mutual Aid Omnibus Agreement with MESD school districts**

**D. Revised 2022-2023 Board Calendar**

**E. Resolution 2022-2023-024 LGBTQ+ Pride Month**

**F. MOU with REA on Extended Work Year**

**G. MOU with REA on Article 25 Reduction in Force**

**IX. 8:55p - Action Items**

**A. ESSER Facility Projects**

I move that the Board approve the ESSER funds for facility updates as presented. This motion, made by Francisco Ibarra and seconded by Michael Reyes, Passed.

Yea: 5, Nay: 0

**B. Math Curriculum Adoption**

I move that the Board approve the purchase of "Curriculum Associates - iReady Classroom" for implementation in grades K-5 classes, "EdGems" for implementation in grades 6-8, and "Big Ideas" for Implementation in grades 9-12 as presented. This motion, made by Francisco Ibarra and seconded by Michael Reyes, Passed.

Yea: 5, Nay: 0

**X. 9:05p - Board Announcements and Discussion**

**A. Individual Board Members - Announcements and Reports**

**B. Upcoming Board Meetings**

**XI. 9:15p - Adjourn**

- Director Yesenia Delgado adjourned the May 24, 2023 Business Meeting at 8:57p.

To: Board of Directors

From: Sara Hahn-Huston, Executive Director of Schools

Prepared by: Scott Archer, Athletic Director and Elle Marlett, Dance Team Head Coach

**Subject: Overnight Trip for Thunderbird Dance Camp**

Policy: [Field Trips and Special Events\\*\\* IICA- AR](#)

Date: June 28, 2023

<b>Action</b>	<input checked="" type="checkbox"/>
<b>Report</b>	<input type="checkbox"/>

---

**Connection to School Board Core Beliefs and Commitments**

Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

---

**Summary:**

Each dancer gets to attend an all-inclusive four-day camp. They will have the opportunity to learn from a vast variety of different teachers in different styles. They will get to grow as dancers and start to bond with their teammates before our season begins. The camp is hosted at a college campus where dancers stay in the dorms with their team for the duration of camp. Roommates are pre-determined and pre-approved by Coaches and parents and submitted to the camp prior to attendance. All meals are provided by the university.

**Previous Board Action:**

Not Applicable

**Background:**

Thunderbird Dance Camp is a summer intensive for dance teams from all over Oregon, Washington and Alaska to attend. Reynolds Dance Team has been attending Thunderbird for more than 10 years. It is a wonderful tradition and opportunity for our team.

**Financial Implications:**

The team will pay the camp from our ASB account. Each dancer attending is turning in their camp fees to pay for themselves to attend. It is \$325 per student, they are signing up voluntarily to go and pay their fee.

**Alternatives:**

If this request is denied we would be unable to attend this camp.

**Staff Recommendation:**

Athletic director Scott Archer and Head Coach Elle Marlett recommend approval of this opportunity for dance team. It is a chance for new dancers to get a head start on their training as well as create a bond with teammates going into their next year.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approves the Reynolds High School Dance Team's overnight trip as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



## **Field Trips and Special Events\*\***

The board recognizes the educational value of field trips and co-curricular activities involving transportation. The board is also accountable for expenditures and the effective and legal use of district vehicles. Therefore, all trips and costs must be approved within the following policy:

1. Principals, by delegation from the superintendent, may authorize the use of district vehicles for educational field trips and state sanctioned co-curricular activities for which funds have been budgeted.

Principals may also authorize the use of district vehicles for other school-related activities. Expenses for such activities shall be paid by the participants or student organizations;

2. Overnight trips shall have the approval of the board through the superintendent. Parents shall be provided an itinerary and give permission for student participation prior to the trip. Expenses for unbudgeted trips must be paid by the participants or student organizations;
3. Trips over an extended number of days require approval from the principal and the superintendent. Expenses are to be paid by the participants or student organizations. Use of district vehicles must be approved by the superintendent.

Emergency procedure plans and itineraries must be filed with the superintendent and the principal prior to the trip;

4. Scheduled departure times shall be maintained. Planned refreshment stops may be made on long trips. Discretion must be exercised in the duration of such stops. Refreshment stops must not unduly delay the return of the bus to the school;
5. Chaperons will maintain discipline and are responsible for the safety of students on educational field trips and co-curricular activity trips. However, bus drivers shall have the ultimate authority involving safety and disciplinary decisions relating to travel;
6. Students demonstrating unruly behavior may be prohibited from participating in future educational field trips or co-curricular trips. Disciplinary action is the responsibility of the principal or designee;
7. Students attending school functions via school transportation will return by the same transportation. The only exception will be if a parent requests, in person, of the supervisor that the student return with the parent;

8. Trips occurring outside the school year require the approval of the principal, the superintendent and the board. Expenses for such trips shall be paid by the participants or student organizations. Use of district vehicles beyond a 25 mile radius, for other than league competitions or other than a one-day basis, may be permitted. Legal and effective use of vehicles will be ascertained by the superintendent.

Emergency procedure plans and itineraries must be filed with the principal and the superintendent;

9. A bus field trip request for less than 15 people will not be authorized. If, upon arrival at the pick up site, there are less than 10 students and chaperons to be transported, the field trip will be cancelled;
10. Student travel requests over 100 miles out-of-state, one-way or any overnight travel must have prior board approval.

**Reynolds School District**  
**INITIAL REQUEST FOR STUDENT TRAVEL OVER 100 MILES ROUND TRIP**

Name of Group: \_\_\_\_\_ School: \_\_\_\_\_

Note: This initial request must be submitted and approved 30 days before any commitment can be made or before any money-making activities can be started.

Date Request Submitted: \_\_\_\_\_ Date(s) of Activity: \_\_\_\_\_

If sufficient space is not available on this form, supporting data should be attached.

1. Purpose of the trip. (Complete related section on the next page.)
2. List staff member(s) responsible for students. List all other supervisors on trip.
3. School equipment to be used:
4. Lodging:
5. Will Student Travel Insurance be obtained?  Yes  No
6. Estimated number of students: \_\_\_\_\_ Number of supervisors: \_\_\_\_\_
7. Parent permission slip on file:  Yes  No
8. Person or persons initiating request: \_\_\_\_\_ Date: \_\_\_\_\_
9. Principal approval: \_\_\_\_\_ Date: \_\_\_\_\_

Decision: Preliminary approval to continue with planning  Yes  No

If denied, reason \_\_\_\_\_

\_\_\_\_\_

District Activities Coordinator Date

Final Approval  Yes  No

\_\_\_\_\_

District Activities Coordinator

\_\_\_\_\_

Date

**Reynolds School District**  
**PURPOSE OF TRIP**

1. List itinerary.
  
2. What are the objectives of the trip and how are the experiences provided on the trip related to the class or school program?
  
3. How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge or appreciations?
  
4. What effect does the trip have on other classes or programs?
  
5. Estimated cost of trip \$\_\_\_\_\_. Describe how the trip will be funded. (School funding? Fund raisers? Student/Parent funding?)
  
6. Describe methods of transportation. List names of drivers, types of automobiles, and whether a Type 10/20 license will be required for drivers (see Policy EEAE).
  
7. Describe supervision plans to ensure maximum safety for students.

Reset Form

Save a Copy

Print Form

# REYNOLDS SCHOOL DISTRICT FIELD TRIP REQUEST

Trip Date

Reason For Trip

Trip Type  Reimbursable trips are an extension of the classroom (a lesson plan MUST be attached to the the Field Trip Request) and will be billed at 30%. Non-reimbursable trips are; athletic trips, competition drama, music, etc, traveling beyond 100 miles from the Oregon border, summer school transportation and any other trip that is not an extension of the classroom, will be billed at 100%.

Origination From (School Name)  Departure Date  Return Date

Departure Time From Origination Site  Arrival Time At Destination  Departure Time From Destination

Where should the buses load at the Originating School

**Allowable Field Trip Hours: 9:15am-2:00pm. On Late Start Days Hours Are: 10:25am-2:00pm**

Destination

Destination Address #

# of Adults  # of Students  Grade Level  # of Wheelchairs  # of Vehicles

**MAXIMUM BUS CAPACITY 50-52 PEOPLE PER BUS**

Contact (Teacher's Name)  Contact Phone Number(Teacher's Cell Phone #)

Payment Information  Budget #

Grant Name & Number

Outside Source (Contact Person, Billing Address & Phone #)

Is the outside payment source, providing a service as a partnership to us:

You are responsible for lodging and meals for Reynolds and/or Charter company driver(s).

Before you schedule your field trip please review the Reynolds School District Policy [here](#), to determine if school board approval is required.

If Reynolds School Board approval is required, please attach the approved RSD Board Meeting Minutes.

I (the teacher) understands and have reviewed the bus rules with my students. \*\*\*Be sure to review attached web links\*\*\*

<http://policy.osba.org/reynolds/e/eeacc%20g1.pdf> [http://arcweb.sos.state.or.us/pages/rules/oars\\_500/oar\\_581/581\\_053.html](http://arcweb.sos.state.or.us/pages/rules/oars_500/oar_581/581_053.html)

Teacher's Signature  Date

Administrator's Approval  Date

# ♥THUNDERBIRD DANCE CAMP 2023♥

## ♥MEET THE MOMENT♥

- 8:00-11:30      Registration – Stoller Center  
 9:30 - 12:15    Pictures - Front of Stoller Center  
 Lunch - on your own - this meal is not provided in the camp fees
- 11:30            Coaches Meeting –Stoller Center
- 11:45            Captains Meeting –Stoller Center
- 12:30            **FIRST ALL CAMP SESSION – Stoller Center**  
 University Chat  
 Meet the Thunderbird Staff, Start the Hand Dance, Ballet Fusion, Stretches, Camp Dance
- 1:45             Class Divisions
- 2:00 - 3:00     **CLASS #1**  
 See your coach for the detailed list of classes. **PLEASE WEAR YOUR CLASS BUTTONS AT ALL TIMES!**
- 3:15 - 4:15     **Class #2**
- 4:30 - 5:30     **NOVELTY DANCES - Most are all level dances so please divide your team evenly. Learn to have fun while performing**
- 5:15 or 5:30    **DINNER – Commons**  
 Please be polite and bus your own tables. Please do not fill water bottles with drinks from inside cafeteria.
- 6:45             **CAMP STORE OPEN – Stoller Center**
- 7:00 - 8:00     **CAMP DANCE PRACTICE - Line up with your colored button class**
- 8:15             **TEAM MOTIVATION - Meet the Moment**
- 10:00            **DORMS LOCKED - YOU MUST BE IN THE DORM BY 9:45pm!**  
 11:00            **BED CHECK BY COACHES .....PLEASE STAY IN YOUR OWN ROOM**  
 11:00            **LIGHTS OUT AND QUIET PLEASE!!! Hope you had a fun day!! Get a good night's rest.**

### DAY TWO

- 6:30             **RISE AND SHINE - Get ready for another day of work and fun! Please wear your buttons/bracelets/name tags.**
- 6:45             **BREAKFAST - Commons**
- 8:15             **WAKE-UP SESSION –Stoller Center**  
                     **HAND DANCE with Criss and Kym**  
                     **BALLET FUSION AND STRETCHES - Staff**
- 9:30 - 10:40    **CLASS #1 - Meet where you had your first class yesterday. Your teacher will meet you there. Colored buttons should help!**
- 10:45 - 11:45   **CLASS #2 - Stay where you are and your instructor will come to you! Your intern will answer any questions.**
- 11:45            **BREAK**

12:00 - 12:50 CLASS #3 - Dance Labs - Be sure to Practice - Stay together on campus

11:45 LUNCH - first half - commons - please be polite and bus your tables!  
 12:50 LUNCH - second half - commons - please be polite and bus your own tables!

1:00 – 1:50 Team Technique - Be sure to Practice - Stay together on campus!

1:30 -2:00 Camp Store Open in Stoller Center

2:00 - 3:15 ALL CAMP DANCE – meet in Stoller Center

3:30 – 4:00 Drill Down

4:15 - 5:30 CLASS #4 – NOVELTY DANCES - same spot as yesterday

5:15 or 5:30 DINNER - Commons

6:45 Camp Store Open

7:00 - 8:00 CAMP DANCE PRACTICE - PJ'S welcome  
 All Camp Game

8:15 Move to Optional Practice - Interns in Stoller Center to help  
 8:20 Class 1  
 8:40 Class 2

9:00 TEAM TIME!!! .....use this time however your coach desires

8:15 - 9:30 Camp Store Open – Stoller Center

9:45 All dancers in your dorms  
 Please stay on your own floor

11:00 BED CHECK BY COACHES.....Lights Out - Quiet Time Please!!!! Hope you had a fun day! Get lots of rest!!!!

**DAY THREE**

6:30 RISE AND SHINE - Get ready for a fun-filled day!

6:45 BREAKFAST - Commons

8:15 WAKE-UP SESSION – Stoller Center  
 All students meet in the gym - you know the routine by now!!

CLASS #1 - Meet where you had your first class yesterday. Your teacher will meet you there. Colored buttons should help!

CLASS #2 - Stay where you are and your instructor will come to you! Your intern will answer any questions.

11:45 BREAK

12:00 - 12:50 CLASS # 3 - Dance Labs or Break - Be sure to Practice - Stay together on campus!

11:45 LUNCH - first half -Commons - once again - please be polite and bus your own tables!  
 12:45 LUNCH - second half

1:00 – 1:50 CLASS #3 - TEAM TECHNIQUE or Break - Be sure to Practice - Stay together on campus!

1:30-2:00 Camp Store Open in Stoller Center

2:15 - 3:15 ALL CAMP DANCE - meet in Stoller Center

- 3:30 - 4:00**      **Drill Down**  
**FOLLOWED BY POPSICLES IN FRONT OF STOLLER CENTER**
- 4:15 - 5:30**      **CLASS #4 – NOVELTY DANCES - same spot as yesterday**
- 5:15 or 5:30**      **DINNER - Commons**
- 6:45**              **CAMP STORE OPEN – Stoller Center**
- 7:30**              **NOVELTY DANCE SHOWCASE - DRILL DOWN COMPETITION Stoller Center**  
**Invite your friends and families to come watch your first performance of the week!**  
**After the Showcase - CAMP DANCE PRACTICE - Please stay in the arena after the routines are over!**  
**COACHES MEETING in Coaches room during Camp Dance Practice.**
- 11:00**             **ROOM CHECK - Please stay in your room and keep the noise level down! Begin packing and cleaning your room!**
- 11:00**             **BED CHECK BY COACHES - LIGHTS OUT & QUIET PLEASE!! Tired yet? We hope you had a fun day and enjoyed performing! Get a good night's rest for your performances tomorrow!**

**DAY FOUR**

- 6:30**              **RISE AND SHINE - One more day! Be ready! It's time to Make Your Move**
- 6:45**              **BREAKFAST - Commons**
- 8:15**              **WAKE-UP SESSION – Stoller Center**  
**HAND DANCE/ BALLET/STRETCHES/CAMP DANCE PRACTICE / GUEST PERFORMANCE!!!**  
**SKITS**
- 9:45**              **Meet with Team - Team Motivation Wrap Up**
- 10:00 – 10:45**    **CLASS #1 Review**
- 11:00 - 11:45**    **CLASS #2 Review**
- 11:45**             **LUNCH – Commons -**  
**Please clean rooms out and bring luggage to dorm lobby.**  
**All keys should be turned in at this time – before you come to arena for showcase!**
- 1:45**              **Stoller Center: ROUTINE SHOWCASE AND FINAL AWARDS - PLUS GOODBYES.**

**Thank you for attending Thunderbird Dance Camp!**

**We hope you will continue to.....**

**“Meet the Moment”**

To: Board of Directors

From: Dr. Sara Hahn-Huston, Executive Director of Schools

Prepared by: Elizabeth Pomykala, Admin. Assistant to the Executive Director of Schools

**Subject: Overnight Trip for Thunderbird Dance Camp**

Policy: [Field Trips and Special Events\\*\\* IICA](#)

Date: June 28, 2023

<b>Action</b>	<input checked="" type="checkbox"/>
<b>Report</b>	<input type="checkbox"/>

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**Connection to School Board Core Beliefs and Commitments**

Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

---

**Summary:**

The Reynolds High School Cheer team would like to attend UCA Cheer Camp being held in Corvallis, Oregon at Oregon State University from August 9-12, 2023.

**Previous Board Action:**

The Board has approved attendance since 2015 (excluding 2020 and 2021 due to COVID).

**Background:**

High school cheer teams from around the state get together to learn from UCA professionals. We will learn cheers, dances, stunting, and spirit building techniques. This is a four-day camp that will be held in Corvallis.

**Financial Implications:**

Attendance is \$430 per student, which includes lodging in the OSU dorms, meals over their stay, and instruction with their coaching staff. Students are responsible for paying their own way; however, several fundraising opportunities are available and in the past several students have fundraised the entire cost of attendance.

**Alternatives:**

Other camps are offered during the summer; however, this is the latest one being held, which gives us a chance to build our skills to a point where we will be more successful during the camp experience.

**Staff Recommendation:**

Kelly Kekona, Head Coach of the Reynolds Cheer Team recommends that students be allowed to attend this camp.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve the UCA Cheer Camp in Corvallis for the Reynolds High School students as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



Code: IICA  
Adopted: 6/11/09  
Revised/Readopted: 12/08/10; 12/14/11; 10/09/13  
Orig. Code(s): IICA

### **Field Trips and Special Events\*\***

The district recognizes that first-hand experiences through field trips and special events benefit students. Major consideration shall be given to a) the safety and welfare of students involved and b) the achievement of desired educational goals and careful planning of the educational experience.

Within these contexts, it is the desire of the board to facilitate a limited and sustainable number of field trips to support each school's educational program. Travel over 100 miles in the state of Washington and any overnight, must have prior board approval.

The superintendent or designee shall develop administrative regulations to implement the intent of this policy.

END OF POLICY

#### **Legal Reference(s):**

[ORS 332.107](#)  
[ORS 336.183](#)  
[ORS 339.155](#)

[OAR 581-022-1020](#)

#### **Cross Reference(s):**

EEAE - Student Transportation in Private Vehicle  
KI - Public Solicitation in District Facilities  
KK - Visitors to District Facilities



Code: IICA-AR  
Adopted: 12/08/10  
Revised/Reviewed: 10/09/13

### **Field Trips and Special Events\*\***

The board recognizes the educational value of field trips and co-curricular activities involving transportation. The board is also accountable for expenditures and the effective and legal use of district vehicles. Therefore, all trips and costs must be approved within the following policy:

1. Principals, by delegation from the superintendent, may authorize the use of district vehicles for educational field trips and state sanctioned co-curricular activities for which funds have been budgeted.

Principals may also authorize the use of district vehicles for other school-related activities. Expenses for such activities shall be paid by the participants or student organizations;

2. Overnight trips shall have the approval of the board through the superintendent. Parents shall be provided an itinerary and give permission for student participation prior to the trip. Expenses for unbudgeted trips must be paid by the participants or student organizations;
3. Trips over an extended number of days require approval from the principal and the superintendent. Expenses are to be paid by the participants or student organizations. Use of district vehicles must be approved by the superintendent.

Emergency procedure plans and itineraries must be filed with the superintendent and the principal prior to the trip;

4. Scheduled departure times shall be maintained. Planned refreshment stops may be made on long trips. Discretion must be exercised in the duration of such stops. Refreshment stops must no unduly delay the return of the bus to the school;
5. Chaperons will maintain discipline and are responsible for the safety of students on educational field trips and co-curricular activity trips. However, bus drivers shall have the ultimate authority involving safety and disciplinary decisions relating to travel;
6. Students demonstrating unruly behavior may be prohibited from participating in future educational field trips or co-curricular trips. Disciplinary action is the responsibility of the principal or designee;
7. Students attending school functions via school transportation will return by the same transportation. The only exception will be if a parent requests, in person, of the supervisor that the student return with the parent;

Field Trips and Special Events\*\* - IICA-AR

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8. Trips occurring outside the school year require the approval of the principal, the superintendent and the board. Expenses for such trips shall be paid by the participants or student organizations. Use of district vehicles beyond a 25 mile radius, for other than league competitions or other than a one-day basis, may be permitted. Legal and effective use of vehicles will be ascertained by the superintendent. Emergency procedure plans and itineraries must be filed with the principal and the superintendent;
9. A bus field trip request for less than 15 people will not be authorized. If, upon arrival at the pick up site, there are less than 10 students and chaperons to be transported, the field trip will be cancelled;
10. Student travel requests over 100 miles out-of-state, one-way or any overnight travel must have prior board approval.

**Reynolds School District**  
**INITIAL REQUEST FOR STUDENT TRAVEL OVER 100 MILES ROUND TRIP**

**Name of Group:** Reynolds High School Cheer

**School:** Reynolds High School

Note: This initial request must be submitted and approved 30 days before any commitment can be made or before any money-making activities can be started.

**Date Request Submitted:** April 14, 2023    **Date(s) of Activity:** Aug. 9-12, 2023

If sufficient space is not available on this form, supporting data should be attached.

**1. Purpose of the trip. (Complete related section on the next page.)** UCA Cheer Camp @ OSU

**2. List staff member(s) responsible for students. List all other supervisors on trip:**

Kelly Kekona, Head Coach, Esmeralda Patlan, Assistant Coach, and additional volunteer supervisors as needed.

**3. School equipment to be used:** None

**4. Lodging:** Oregon State University dorms (included in camp fees)

**5. Will Student Travel Insurance be obtained?**     Yes     No

**6. Estimated number of students:** 15-25    **Number of supervisors:** 4

**7. Parent permission slip on file:**     Yes     No

We are still in the planning stages and permission slips have not been handed out yet.

**8. Person or persons initiating request:** Kelly Kekona

**Date:** April 14, 2023

**9. Principal approval:**  \_\_\_\_\_

**Date:** 5-4-23

**Decision: Preliminary approval to continue with planning:** Yes    No

If denied, reason \_\_\_\_\_

District Activities Coordinator Date

Final Approval     Yes     No

\_\_\_\_\_  
District Activities Coordinator

\_\_\_\_\_  
Date

**Reynolds School District**  
**PURPOSE OF TRIP**

1. List itinerary.

Student-athletes and coach/chaperones will depart from Reynolds High School for UCA Cheer Camp being held at Oregon State University on the morning of August 9, 2023, and stay in an Oregon State University dorm building for three nights before returning to Reynolds High School after the camp is over on August 12, 2023. In addition, UCA camp schedule is attached.

2. What are the objectives of the trip and how are the experiences provided on the trip related to the class or school program?

The objective of this trip is to receive coaching from UCA's expert staff to further development of our skill at both sideline cheer and stunting while providing an environment for bonding and teambuilding for the Reynolds High School Cheer Program.

3. How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge or appreciations?

This camp will teach our student-athletes' new skills as they pertain to our sport. We will be learning new cheers, stunts, and choreography. UCA also gives our cheerleaders the opportunity to participate in the All-American Cheerleader tryout, where chosen athletes will be given national recognition. It will teach them how to work within their team, how to maintain their composure in stressful situations, while learning to trust each other and bond them together. Lastly, it gives them the opportunity to connect with other athletes through the state and show them how proud they are of their community, team, and school.

4. What effect does the trip have on other classes or programs?

This trip will have no impact on the students' participation in class activities as it occurs over summer break.

5. Estimated cost of trip: \$434.00/ student athlete.

Describe how the trip will be funded. (School funding? Fund raisers? Student/Parent funding?) This camp/trip is paid for through the Cheer ASB account with money paid by cheerleaders and the families of cheerleaders.

6. Describe methods of transportation. List names of drivers, types of automobiles, and whether a Type 10/20 license will be required for drivers (see Policy EEAE).

The Reynolds Transportation Department will be providing transportation and the coach will be riding the bus as well as the student-athletes.

7. Describe supervision plans to ensure maximum safety for students.

Reynolds has participated in UCA Cheer Camp for the past 7-8 years with the exception for the COVID 19 shutdown. Student-athletes will be always under the supervision of coach/coaching staff/parent supervisors and camp staff. Coach will explain guidelines to ensure safety and curfew hours. Coach will conduct room checks several times throughout days and nights. In addition, UCA provides dorm chaperones to ensure athletes are in their rooms only at appropriate times and after curfew. Several team activities and classes are planned through the camp so that athletes have a full schedule and down time is limited. Student-athletes are around adults the entire trip.

**Reynolds School District**  
**STUDENT CONTRACT: FIELD TRIPS AND AWAY-FROM-SCHOOL ACTIVITIES**

To: Student and Parent(s)

The Reynolds School District is proud of its students and is confident that in most circumstances student conduct on field trips and away-from-school activities will be reasonable and prudent. However, in the event that a student chooses not to abide by the rules established by the adult(s) in charge, he/she should be aware of the consequences. The student should fill in the information requested below and sign the contract. If the student is under 18 years of age, his/her parent should also sign.

Student Name: \_\_\_\_\_

School: Reynolds High School

Description of field trip/activity: UCA Cheer Camp

Location/Destination: UCA Cheer Camp being held at Oregon State University

Date(s) of field trip/activity: August 9-12, 2022

Name(s) of person in charge of field trip/activity: Kelly Kekona, Head Coach

I understand that the above-named trip is an official school activity and that all rules and regulations applying in the Reynolds School District are in effect. Among these rules are the following:

1. All directions and guidelines established by the adult(s) in charge will be followed;
2. There will be no use of alcoholic beverages or other drugs at any time;
3. There will be no smoking while on the bus or van;
4. All established time schedules will be followed;
5. Reasonable and proper behavior will be maintained at all times during the trip.

I recognize that in the case of serious violation of the rules, that my parent(s) will be called collect and that

I will be sent at home at their expense.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

(Complete student health history on next page.)

**Reynolds School District**  
**HEALTH HISTORY FOR SCHOOL FIELD TRIPS**

Student Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Person to be called in case of emergency if parent/guardian cannot be reached:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Telephone: \_\_\_\_\_

Medical Contact Information:

Physician: \_\_\_\_\_

Telephone: \_\_\_\_\_

Please list any allergies (bee sting, medications, etc.) or illness that the school should be aware of:

Medications student is currently taking:

Any special information/instructions concerning medication:

I hereby give my permission for non-prescription medication (for example, aspirin) to be given to my child if deemed advisable by designated school personnel. In case of surgical emergency, I hereby give permission to the physician selected by the school director, or in his/her absence, his/her designee, to hospitalize, secure treatment for and to order injections, anesthesia or surgery for my child as named above.

Any directions to the contrary should be specified on the reverse side of this form and signed.

Activity:

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Field Trips and Special Events\*\* - IICA-AR

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# 2023 4-Day Traditional Overnight Camp Schedule



## DAY ONE

9:00 am - Registration  
 12:00 pm - Opening Staff Demo & Meet your Team Leader!  
 1:30 pm C Motion & Spirit Prop Workshop / Game Day Class: Sidelines & Coaches' Meeting #1  
 2:00 pm E Camp Dance  
 2:30 pm S Safety Awareness w/ Team Leader  
 2:45 pm A Stunt Class #1  
 4:00 pm C Group A - Situational Sideline Private Coaching  
 L Group B - Team UCA & Material Review  
 4:30 pm Dinner  
 6:15 pm L Group A - Team UCA & Material Review  
 C Group B - Situational Sideline Private Coaching  
 6:45 pm A Pyramid Class w/ Team Leader  
 7:30 pm C Game Day Class: Band Chant  
 8:00 pm S/A Stunt Troubleshooting Class - *NEW!*  
 8:30 pm Team Leader Meetings & Daily Awards  
 New Coaches' Q/A

## DAY TWO

Breakfast  
 8:30 am A Team Leader Check-in / Warmup / Stretching, Flexibility & Jump Class & Coaches' Meeting #2  
 9:15 am L Coaches' & Captain's Goal Setting  
 9:30 am A Group A - Stunt Class #2  
 C Group B - Game Day Class: Cheers & Cheer Private Coaching  
 10:30 am C Group A - Game Day Class: Cheers & Cheer Private Coaching  
 A Group B - Stunt Class #2  
 11:30 am Lunch  
 1:15 pm L/S Captains' Leadership Training / Coaches' Stunt Workshop #1  
 1:30 pm A Pyramid Class  
 2:15 pm R/C Group A - Band Chant Review, FNL Frezzy & Sideline Stunts  
 C Group B - Cheer Private Coaching  
 C Group A - Cheer Private Coaching  
 R/C Group B - Band Chant Review, FNL Frezzy & Sideline Stunts  
 4:15 pm Open Practice w/ Coach  
 4:30 pm Dinner  
 6:15 pm E Sideline & Cheer Evaluations  
 6:45 pm A/E Group A - Personalized Pyramids & Camp Routine Private Coaching  
 L/B Group B - Squad Leadership Training / St. Jude & Team UCA  
 7:30 pm L/B Group A - Squad Leadership Training / St. Jude & Team UCA  
 A/E Group B - Personalized Pyramids & Camp Routine Private Coaching  
 8:15 pm A Jump Off  
 8:30 pm Team Leader Meetings / Squad Credentialing & Daily Awards

## DAY THREE

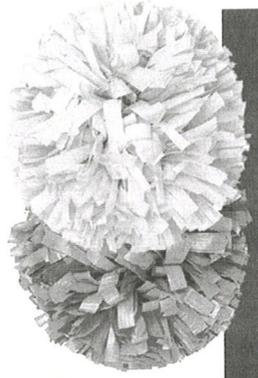
Breakfast  
 8:30 am C Team Leader Check-in / Warmup & Game Day Class: General Sidelines & Fan Chants / Meeting #3  
 9:15 am C/A Group A - Game Day Practice & Drills for Skills  
 A Group B - Stunt Class #3  
 10:15 am A Group A - Stunt Class #3  
 C/A Group B - Game Day Practice & Drills for Skills  
 11:15 am B All-American Set Up / Material Review  
 11:30 am Lunch  
 1:15 pm S Coaches' Stunt Workshop #2  
 1:30 pm E Group A - Camp Routine Private Coaching  
 L/A Group B - Team Unity & Motion Technique Class - *NEW!*  
 2:15 pm J/A Team UCA  
 Group A - Team Unity & Motion Technique Class - *NEW!*  
 Team UCA  
 Group B - Camp Routine Private Coaching  
 3:00 pm C Game Day Private Coaching  
 3:30 pm Team Time w/ Team Leader  
 4:00 pm B All-American Tryouts  
 4:30 pm Dinner  
 6:15 pm C Camp Routine Evaluations  
 6:45 pm Electives\*  
 7:30 pm Gatorade Break  
 7:45 pm Spirit Night!  
 8:15 pm Squad Credentialing / Daily Awards & Pin It Forward  
 Final Coaches' Q&A

## DAY FOUR

Breakfast  
 8:30 am Optional: Open Practice  
 9:00 am Team Time w/ Team Leader  
 9:30 am E Camp Routine Championships  
 10:15 am C Game Day Championships  
 11:00 am Squad Credentialing Presentation  
 11:15 am Senior Recognition Ceremony - *NEW!*  
 11:30 am B Final Awards & Pin It Forward

### Elective Classes

- Timeout Dance
- Stunt Transitions
- Additional Material
- Basket Toss Class
- Open Workshop



PARTICIPANT LIABILITY RELEASE AND WAIVER FORM



To be completed by all PARTICIPANTS (including COACHES/ADVISORS)

Every participant (including coaches/advisors) must have an original, completed and signed release form in order to participate.

Name/Minor's Name, Minor's Parent/Legal Guardian, Address, City, State, Zip, Phone, Emergency Contact, Emergency Phone, Camp/Event Date(s), Camp/Event Location, School /Team Name, Division/Team Type, Cheer, Dance, Band, Song, Other

Liability Release: For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, I, on my own behalf and/or on behalf of a minor (hereinafter "Minor"), hereby grant the permission necessary to allow me and/or Minor to participate in the above camp/event ("Event") to be conducted by Varsity Spirit LLC ("Varsity Spirit") and agree to this Participant Liability Release and Waiver Form.

Supervision: An adult (age 21 and over) is required to attend the Event with participants. This adult will be responsible for the participants at all times. The Releasees are not responsible for participants' supervision.

Appearance Agreement: I understand that as a participant and/or spectator at the Event that I and/or Minor may be included in recordings, streaming, videotapes, photographs, DVDs, podcasts and videocasts taken during the Event.

Event Rules: I further acknowledge and understand that Varsity Spirit has established rules and regulations pertaining to conduct, behavior and activities of all Event participants. I, on my own behalf and/or on behalf of Minor acknowledge that I have received, read and understand the Event rules, by which I and/or Minor agree to abide during the Event.

Medical Release: I, on my own behalf and/or on behalf of Minor, acknowledge and agree that participation in the Event subjects me and/or Minor to possibility of physical illness or injury (minimal, serious, catastrophic and/or death) and that I, on my own behalf and/or on behalf of Minor, acknowledge that I and/or Minor is assuming the risk of such illness or injury by participating in the Event.

I represent that any medication to which I and/or Minor is allergic or medications that I and/or Minor is currently taking are listed below. I agree that I and/or Minor shall bring medications which I and/or Minor is currently taking to the Event and shall consume the prescribed dosage for such medications.

Medications (if any): Allergic to (if any):

Health Insurance Provider: Policy Number: Policy Holder Name:

I acknowledge that I and/or Minor suffers from the following condition(s):

COVID-19 Assumption of Risk and Release: On behalf of myself and/or Minor, I acknowledge that I am aware that participants are not required to prove immunization against COVID-19 or to wear masks, unless required to do so by state or local guidelines, in order to participate or attend the Event.

I, ON MY OWN BEHALF AND/OR ON BEHALF OF MINOR, HEREBY WARRANT THAT I HAVE READ THIS PARTICIPANT RELEASE AND WAIVER FORM IN ITS ENTIRETY AND FULLY UNDERSTAND ITS CONTENTS. I, ON MY OWN BEHALF AND/OR ON BEHALF OF MINOR AM AWARE THAT THIS PARTICIPANT RELEASE AND WAIVER FORM RELEASES RELEASEES FROM LIABILITY AND CONTAINS AN ACKNOWLEDGEMENT OF MY VOLUNTARY AND KNOWING ASSUMPTION OF THE RISK OF INJURY OR ILLNESS.

Signature/Signature of Parent or Legal Guardian: X Date:

Relationship to Minor: Minor Birthdate:



## VARSITY SPIRIT CAMP RULES

Any person attending camp must read and abide by the camp rules set forth by Varsity Spirit, as well as the rules of the camp location. Violation of these rules, and/or behavior that is deemed inappropriate, unsafe or disruptive, may result in the camp dismissal of an individual(s) and/or the entire squad. School officials may also be contacted pertaining to rule violations. Anyone dismissed from camp is not eligible for a refund.

### GENERAL CAMP RULES

- An authorized Adult in Charge (official coach, sponsor, school employee, parent authorized to be the team chaperone, etc), 21 years of age or older, must attend camp with participants (except Drum Majors).
- Participants must be in attendance and on time to all classes and camp functions.
- Walk in groups of two or more.
- Participants are always required to wear their camp identification (where applicable at certain locations and will be provided at check-in).
- Varsity Spirit is not responsible for lost or stolen items. Valuables should be left at home.
- The use of cameras, imaging, and digital devices by adults and/or minors is permitted only in areas where privacy is not expected.
- If an emergency occurs, contact the appropriate emergency number for your location and notify a member of Varsity Spirit/Varsity Camp Administration.
- Participants who must go to a clinic or hospital should contact a member of Varsity Spirit/Varsity Camp Administration prior to leaving camp.
- Participants may not leave camp for any reason, unless prearranged and signed out with Varsity Spirit/Varsity Camp Administration. An authorized adult must accompany any minor who leaves camp for any reason.
- An Adult in Charge is responsible for participants outside scheduled class times including but not limited to meals, pool/beach activities, practice outside of class time, free time activities, etc.

### THE FOLLOWING IS PROHIBITED:

- Bullying, initiations or hazing of any kind.
- Smoking, vaping and/or the use or possession of alcohol and/or other illegal substances.
- Fireworks, guns and/or other weapons.
- Cheering, chanting, stunting, tumbling or dancing in areas not specifically designated for instructional classes and practice.
- Jewelry of any kind during class at cheer camps.
- Running, horseplay or unnecessary noise in the dorm/hotel/dining facility.
- Use of glitter, silly string, confetti or any similar substance/material.

### OVERNIGHT/HOTEL/RESORT CAMP RULES

- All windows must remain closed in the air-conditioned dorms/hotels. In dorms/hotels without air-conditioning, windows may be left open but screens must be left on. Do not lean out of the windows.
- Hang signs only with the express permission of Camp Administration.

To: Board of Directors

From: Koreen Barreras-Brown, Chief Academic Officer

Prepared by: Donna Servignat; Director of CTE

**Subject: Grant/MOU with East Metro Stem Hub**

Policy: [Funding Proposals and Applications - DD](#)

Date: June 28, 2023

<b>Action</b>	<input checked="" type="checkbox"/>
<b>Report</b>	<input type="checkbox"/>

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**Connection to School Board Core Beliefs and Commitments**

Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 1: Marginalized Students**

In order to give voice to our marginalized populations, we will remove barriers, hold high academic expectations, and elicit and honor all voices.

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**Summary:**

With an allocation from ODE for the Governor’s computer science initiative, East Metro STEAM Hub and MESD have developed an e-sports program for generating interest in computer science among our non-traditional student populations in the East County. This grant/MOU between MESD and RSD allows for computers, coaches, support, and event coordination for the program. Further information is provided in the attached MOU between MESD and RSD.

**Previous Board Action:**

The Board accepts all grant agreements.

**Background:**

The East Metro STEAM Hub and MESD have a goal to increase participation in computer science for non-traditional students. This grant allows for equipment, access, coaching, and support for student involvement. Four computer science teachers from RSD have been working alongside the organization to design this program in order to generate interest among students, involvement in a positive after school program, and awareness for career opportunities in computer science.

**Financial Implications:**

The grant brings a value of \$85,000 for equipment and stipends to RSD. This agreement comes at no cost to the district.

**Alternatives:**

Not Applicable

**Staff Recommendation:**

Staff recommends that the board approve the MOU between MESD and RSD.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the board approve the MOU between MESD and RSD.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

**Memorandum of Understanding (MOU) for Sub-Recipient of Grant Awarded to MESD  
Name of East Metro Gaming**

<b>Date:</b>	Date 1/15/2023	<b>Grant Name (Grant):</b>	Grant Name CS GEER (STEM Computer Science - ESports)	<b>Grantor Name (Grantor):</b>	Grantor Name Oregon Department of Education
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<b>MOU Party #1 (MESD) Agency Name and Address</b>	<b>MOU Party #2 (Sub-Recipient) Agency Name and Address</b>
Multnomah Education Service District 11611 NE Ainsworth Circle Portland, OR 97220	Reynold School District 1204 NE 201st Ave, Fairview, OR 97024

**Declaration:** Grantor has awarded the Grant named above to MESD for the work described in the Grant application. Per the approved proposal and/or subsequently awarded Grant terms and conditions, Sub-Recipient named above is a sub-awardee of the Grant. Sub-Recipient is eligible to receive a portion of the grant funds passed through MESD for Sub-Recipient's portion of work, described in this MOU and its attachments, pursuant to the Grant. This MOU does not establish an agency or an employment or a contractual relationship between the Parties. The Parties affirm that each qualifies under Oregon Statute as an Independent Contractor.

<b>Total Amount of Sub-Award:</b>	Not to Exceed \$85,000	<b>Grant Period:</b>	January 1, 2023 - June 30, 2023
<b>Disbursement Plan:</b> Not to exceed amount includes up to \$70,000 in technology disbursements and up to \$15,000 in stipend disbursements. Technology disbursements will be made to each school and teacher at the beginning of the E-sports season in April/May. Stipend disbursements will be made toward the end of the E-sports season in May/June.			
<b>Includes Federal Dollars?</b>	Yes		

<b>This MOU incorporates the following attachments</b> <i>(check all that apply)</i>	
<input type="checkbox"/> Grant Proposal Document <input checked="" type="checkbox"/> Grant Award Document (required attachment) <input type="checkbox"/> Scope of Work <input type="checkbox"/> Schedule of Deliverables / Work Calendar <input type="checkbox"/> Other (please describe)	<input type="checkbox"/> Disbursement Plan / Payment Schedule <input type="checkbox"/> Indemnification & Insurance Requirements <input type="checkbox"/> Confidential Data Sharing & FERPA Provisions <input type="checkbox"/> Roster of Contacts <input type="checkbox"/> Other (please describe)

<b>Principal Contacts &amp; Authorization Signatures.</b> The authorized signers below affirm they have been granted authority by their agencies to agree to the stipulations described above.	
<b>MESD Grant Administrator's Name</b> Jarvez Hall	<b>Sub-Recipient Grant Administrator's Name</b> Donna Servignat
<b>MESD Business Officer's Name &amp; Initials</b> Doana Anderson	<b>Sub-Recipient Business Officer's Name &amp; Initials</b> Lauren Tonn
<b>MESD Authorized Signer's Name &amp; Title</b> MESD Superintendent <b>Signature &amp; Date:</b>	<b>Sub-Recipient Authorized Signer's Name &amp; Title</b> Frank Caropelo, Superintendent <b>Signature &amp; Date:</b>



## Narrative for Computer Science East Metro with Reynolds School District

### Subaward Scope of Work

#### Initiative

The Oregon Department of Education (ODE) invites Oregon STEM Hubs in collaboration with their fiscal agents to submit an application for the Governor’s Computer Science (CS) Initiative. The Governor has released \$5.0 million from the Governor’s Emergency Education Relief (GEER) Fund to increase CS education opportunities for Oregon students during the 2022-2023 school year and summer (June, July, and August) 2023.

#### Computer Science East Metro

East Metro STEAM Partnership (EMSP), in partnership with Intel and many others, are initiating Computer Science East Metro, a program designed to increase access to computer science, increase interest in computer science among students, increase engagement between professionals of color and students, connect higher education CS programs to students.

At the center of this program is establishing Esports teams. We are using Esport Teams to foster continued engagement of students in computer science and provide equitable opportunities in gaming for students in East Multnomah County. Teams would be based at schools, with a teacher or other school employee as the coach who recruits students to participate. Industry partners and affinity professional organizations such as National Society of Black Engineers (NSBE) and others will serve as industry mentors for each team during the season. Students will use the gaming P.C.s provided by MESD to participate in eSports. Schools may also use the provided computers to expose students to graphic design, computer engineering, game programming, and data science opportunities.

The e-sport program will be approximately 8 weeks during the spring of 2023 where esports teams play approximately 2 matches per week culminating at the East Metro E-sports Championships on Saturday, June 3rd at Mount Hood Community College. At this event, in addition to the competitions students will get to participate in a P.C. Build, where students from underrepresented populations will have the opportunity to build a PC. There will be speakers on C.S. careers, career in gaming, career in A.I., careers in data science, and more ([Link to P.C. Build Event](#) from March 2022 where Intel was involved in). College partners will also be on hand to help students build their P.C. along with a mini college fair of schools with Gaming or CS programs. .

**The purpose of this project is to improve access to CS education and increase interest in CS among students, through gaming while also providing access to technology and connecting industry partners and professionals with students, and providing the PD support and connection to CBOs that teachers need. These projects are also supposed to supplement CS learning occurring in some schools while also introducing CS learning earlier in other schools.**

## Coach's requirements and stipends

For participating as an E-sports coach in this program, each lead coach will receive a stipend of \$2,500 at the conclusion of the season. This stipend for each coach will be paid to RSD, and RSD will distribute the stipends to their employees in accordance with their payroll policies.

For participating as an E-sports coach in this program, each lead coach will receive one computer gaming system, Intel NUC-11 Extreme, complete with computer, monitor, gaming keyboard, and gaming mouse.

Coaches are required to attend professional development with Vanta Gaming on Monday **Apr 24, 2023** and Wednesday **Apr 26, 2023** from 4-6pm.

Matches for teams will be on Monday and Wednesday for Middle School and Tuesday and Thursday for High School. Coaches will be asked to also host at least one practice a week with their team outside of Match days. Coaches will have access to game-specific coaching for their team from Vanta Gaming provided by EMSP.

Coaches will be required to maintain a virtual team coaches book where there record which students attend practices and matches. Coached will also need to note if gaming systems are used for any other curriculum at the school.

## School technology support

Each school participating in this program will receive at least six computer systems, Intel NUC-11 Extremes, for their students to participate. These systems will be configured and delivered by MESD unless otherwise communicated. Systems will be kept by each school and can be used for other computer science curricula as long as the E-sports team has access to the systems for practice and matches.

To: Board of Directors

From: Frank Caropelo, Superintendent of Schools

Prepared by: Anthony Lebron, Chief Financial Officer

**Subject: Resolution 2022-2023-026 Designating District Officers, Clerks, Agents, and Depositories of Funds**

Policy: [Authorized Signatures – DGA](#), [Depository of Funds - DG](#)

Date: June 28, 2023

Action	<input checked="" type="checkbox"/>
Report	<input type="checkbox"/>

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**Connection to School Board Core Beliefs and Commitments**

Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

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**Summary:**

The Board will consider the following resolution.

Please refer to the following attachments:

- Resolution 2022-2023-026 Designation of District Officers – Depositories of Funds

**Previous Board Action:**

The Board initially approved this resolution at the July 27, 2022 Business Meeting.

**Background:**

Oregon Revised Statutes and District practice requires that certain areas of fiscal authority be delegated on an annual basis. This process allows the School Board to review the resolutions that will be in effect for the fiscal year.

This resolution is renewed annually to allow for the continued operation of District business. The Board is required to review the delegation of authority, ask questions, and make changes where appropriate. As stated above, some of the resolutions, such as appointment and authorization of Custodian of Funds, etc., are required by statute, while others are submitted as a matter of practice.

This resolution is presented because of a change in personnel prior to the annual resolution being approved at the July 2023 Business Meeting of the Board.

**Financial Implications:**

Not Applicable

**Alternatives:**

Not Applicable

**Staff Recommendation:**

Staff recommends the Board adopt the revised Resolution 2022-2023-026 as presented.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move the Board adopt the revised Resolution 2022-2023-026, a Resolution Designating District officers, Clerks, Agents, and Depositories of Funds effective immediately.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

**RESOLUTION 2022-2023-026**

**A RESOLUTION DESIGNATING DISTRICT OFFICERS, CLERKS, AGENTS, AND DEPOSITORIES OF FUNDS  
FOR THE 2022-2023 SCHOOL YEAR**

**DISTRICT CLERKS**

**WHEREAS**, Frank Caropelo, Superintendent of Reynolds School District #7, is designated by law as Clerk/Chief Executive Officer of said District for the 2022-2023 fiscal year;

**WHEREAS**, it is advisable for an additional staff member to be designated as Deputy Clerk;

**BE IT RESOLVED**, that temporarily, Frank Caropelo, Superintendent is appointed as Deputy Clerk for the remainder of the 2022-2023 fiscal year.

**BE IT FURTHER RESOLVED**, that adequate bonds or insurance coverage be obtained for the named Clerk and Deputy Clerk.

**BUDGET OFFICER**

**BE IT RESOLVED**, that temporarily, Frank Caropelo, Superintendent of Reynolds School District #7 is hereby designated to serve as Budget Officer for the fiscal year 2022-2023.

Duly passed this 28<sup>th</sup> day of June 2023, at the regular meeting of the Board of Directors of Reynolds School District #7.

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Ana Gonzalez Muñoz, Board Chair



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Shaunice Silas, Executive Director of Human Resources

Prepared by: Cherwin Janine Estocapio, Executive Assistant

**Subject: Final Bus Driver Compensation MOU**

Policy: [Board Powers and Duties - BBA](#)

Date: June 19, 2023

Action	<input checked="" type="checkbox"/>
Report	<input type="checkbox"/>

**Connection to School Board Core Beliefs and Commitments**

Safety       Equity       Instructional Practice       Organizational Culture

**Strategic Plan Goal Topic 3: Marginalized Students**

In order to give voice to our marginalized populations, we will remove barriers, hold high academic expectations, and elicit and honor all voices.

**Summary:**

The Reynolds School District (hereafter referred to as the “District”) and the Oregon School Employee Association (hereafter referred to as the “Union”) in an effort to work collaboratively on recruiting and retaining highly qualified bus drivers, special needs drivers, and specialized classification positions, propose the following: The parties involved recognize the wage disparity between neighboring districts and Reynolds School District.

1. The District and the Union agree to this MOU to increase wages for highly qualified bus drivers, driver trainers and specialized classification positions for the duration of the parties’ current Collective Bargaining Agreement. This increase allows for the funding of a range change effective July 1, 2023 for the following classifications:
2. Effective July 1, 2023, bus drivers and driver trainers will be placed on the following **Bus Driver** classification salary schedule for the duration of the parties’ current Collective Bargaining Agreement which includes a 15% pay increase. Please note that Bus Drivers will be taken out of the **Mechanic II/ Bus Driver** classification and **placed into a newly created Bus Driver classification**, this change will not be reflected in the CBA as it has already been printed. For the remainder of the parties current CBA, Mechanic II classification will now reflect pay scale for **Mechanic classification only**.

Please refer to the following attachment(s): RSD Bus Compensation\_Final\_Agreement\_6-19-2023.

**Previous Board Action:**

The Board approves all MOUs with Bargaining Groups.

**Background:**

In a effort to work collaboratively on recruiting and retaining highly qualified bus drivers, special needs drivers, and specialized classification positions, propose the following: The parties involved recognize the wage disparity between neighboring districts and Reynolds S.D.

**Financial Implications:**

This analysis includes any staff in bus driver position, both vacant and filled positions.

	<u>Current Cost</u>	<u>Cost at 15% Increase</u>
<b>Current FTE 77.4730</b>	\$1,986,274.68	\$2,483,992.11
Total Cost above current salary schedules		\$497,717.43

**Alternatives:**

Not Applicable

**Staff Recommendation:**

Staff recommends the Board approve the agreement between the District and OSEA as proposed.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board approve the MOU between OSEA and RSD on Bus Driver Compensation.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

*Final Bus Driver Compensation MOU 6/3/22*

Memorandum of Understanding  
Between  
Reynolds School District  
And  
Oregon School Employee Association – Reynolds Chapter #37

The Reynolds School District (hereafter referred to as the “District”) and the Oregon School Employee Association (hereafter referred to as the “Union”) in an effort to work collaboratively on recruiting and retaining highly qualified bus drivers, special needs drivers, and specialized classification positions, propose the following: The parties involved recognize the wage disparity between neighboring districts and Reynolds S.D.

Therefore, the parties hereby agree to what is outlined below:

1. The District and the Union agree to this MOU to increase wages for highly qualified bus drivers, driver trainers and specialized classification positions for the duration of the parties’ current Collective Bargaining Agreement. This increase allows for the funding of a range change effective July 1, 2023 for the following classifications:
2. Effective July 1, 2023, bus drivers and driver trainers will be placed on the following **Bus Driver** classification salary schedule for the duration of the parties’ current Collective Bargaining Agreement which includes a 15% pay increase. Please note that Bus Drivers will be taken out of the **Mechanic II/ Bus Driver** classification and **placed into a newly created Bus Driver classification**, this change will not be reflected in the CBA as it has already been printed. For the remainder of the parties current CBA, Mechanic II classification will now reflect pay scale for **Mechanic classification only**.

**New 2023-2024 Bus Driver Scale**

Bus Drivers	
Step	Bus
10	37.92
9	36.46
8	35.05
7	33.71
6	32.42
5	31.17
4	29.98
3	28.82
2	27.72
1	26.65

3. This adjustment represents the utilization of the following resources:

Final Bus Driver Compensation MOU 6/3/22

- a. Student transportation costs are reimbursable by the state at 70%
- b. Reduced overtime expenses
- c. Highly qualified drivers for the Reynolds School District are required to maintain licensure(s) (CDL) and mandatory certifications (CPR/First Aid) and annual minimum training requirements, ODE recertification annually or bi-annually (including medical exam).

For the Association:

DocuSigned by:  
*Susan Mutschler* 6/19/2023  
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 \_\_\_\_\_  
 Suzi Mutschler Date  
 OSEA President

DocuSigned by:  
*Teri Staudinger* 6/19/2023  
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 Teri Staudinger Date  
 Field Representative

For the District:

DocuSigned by:  
*Frank Caropelo, Superintendent* 6/19/2023  
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 Superintendent Date  
 Frank Caropelo

DocuSigned by:  
*Wade Bakley, Chief of Staff* 6/19/2023  
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 \_\_\_\_\_  
 Wade Bakley Date  
 Chief of Staff

DocuSigned by:  
*Shaunice Silas* 6/19/2023  
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 \_\_\_\_\_  
 Shaunice Silas Date  
 Executive Director of HR

To: Board of Directors  
From: Frank Caropelo, Superintendent  
Prepared by: Kaylie Jeffries, Board Secretary  
**Subject: HOLLA School Lease of Four Corners Building**  
Policy: [Board Powers and Duties - BBA](#)  
Date: June 28, 2023

<b>Action</b>	<input checked="" type="checkbox"/>
<b>Report</b>	<input type="checkbox"/>

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**Connection to School Board Core Beliefs and Commitments**

Safety       Equity       Instructional Practice       Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

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**Summary:**

The Board met in Executive Session under ORS 192.660(2)(e) Real Estate. We are now considering the recommendations regarding a approving a lease between Reynolds School District and HOLLA Charter School.

**Motion:**

- A. Motion Made by Board Member:
  - i. I move that the Board delegates authority to the Superintendent to negotiate and execute a lease agreement with HOLLA School for the use of the Four Corners Building.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

To: Board of Directors

From: Ana Gonzalez Muñoz, Board Chair

Prepared by: Kaylie Jeffries, Board Secretary

**Subject: Action from Executive Session Recommendations**

Policy: [Executive Session – BDC](#)

Date: June 28, 2023

<b>Action</b>	<input checked="" type="checkbox"/>
<b>Report</b>	<input type="checkbox"/>

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**Connection to School Board Core Beliefs and Commitments**

Safety       Equity       Instructional Practice       Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

---

**Summary:**

The Board met in Executive Session under ORS 192.660(2)(b) Personnel and ORS 192.660(2)(f) Legal Counsel. We are now considering the recommendation regarding the Level II Grievance Appeal discussed in Executive Session.

**Motion:**

- A. Motion Made by Board Member:
  - i. I move to (affirm or reverse) the Level II Grievance findings discussed in Executive Session.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

To: Board of Directors

From: Wade Bakley, Chief of Staff

Prepared by: L. Joel Rendón, Director of Technology Services

**Subject: Authorize to Spend Over \$500,000 on student Technology Devices**

Policy: [Personal Electronic Devices and Social Media - JFCEB](#)

Date: June 28, 2023

<b>Action</b>	<input checked="" type="checkbox"/>
<b>Report</b>	<input type="checkbox"/>

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**Connection to School Board Core Beliefs and Commitments**

Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 1: Marginalized Students**

In order to give voice to our marginalized populations, we will remove barriers, hold high academic expectations, and elicit and honor all voices.

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**Summary:**

Technology Services requests that the Board authorize an expenditure of more than \$500,000 to purchase and replace aging student devices: approximately 850 devices for incoming 9<sup>th</sup> graders, and approximately 650 devices for middle and elementary schools throughout 2023-2024 school year. Technology Services Department needs to replace aging student devices at a cost of approximately of \$430 each device.

**Previous Board Action:**

The Board authorized an expenditure to purchase student devices during the August 11, 2021 Work Session.

**Background:**

Current curriculum requires students' access to technology. Student access for said tools requires them to maintain access to supported devices.

**Financial Implications:**

Approximately \$620,000 total for 850 devices for incoming 9<sup>th</sup> graders and 650 devices for the middle and elementary schools.

In order to establish a fair and consistent student device replacement cycle, every year the district will need to allocate the funds necessary for the purchase of new devices for incoming 9<sup>th</sup> graders, and the replacement of aging, broken or lost devices at the middle and elementary schools.

The goal is to start with 9th graders receiving a new device every year that they can keep throughout their entire high school years while continuing the replacement of devices in smaller quantities at the middle and elementary schools rather than replacing all of the devices at once. This will help with budgeting every year and improve the deployment of the devices to students.

**Alternatives:**

Some students will not be able to have devices capable of performing tasks required.

**Staff Recommendation:**

Staff recommends that the Board authorize the expenditure of more than \$500,000 to replace aging student devices to establish a fair and consistent student device replacement cycle.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board authorize the expenditure of more than \$500,000 to replace aging student devices.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent of Schools

Prepared by: Anthony Lebron, Chief Financial Officer

**Subject: Resolution 2022-2023-027 Amending the Adopted Budget**

Policy: [Budget Transfer Authority - DBK](#)

Date: June 28, 2023

<b>Action</b>	<input checked="" type="checkbox"/>
<b>Report</b>	<input type="checkbox"/>

**Connection to School Board Core Beliefs and Commitments**

Safety       Equity       Instructional Practice       Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

**Summary:**

The District is requesting an amendment to the 2022-2023 Adopted Budget to transfer appropriations between major functions in the General Fund: from function 6000-Contingency to 1000-Instruction; Federal Programs Fund: from 2000-Support Services, to 1000-Instruction and in the State & Other Programs Fund; from 4000-Building Acquisition, to 1000-Instruction due to increased expenditures in instruction from what was originally adopted in these Funds.

**Background:**

At its June 22, 2022 meeting, the Board approved Resolution 2021-2022-027 Adopting the 2022-2023 Budget and Appropriating Funds. This action allows district management the authority to expend funds within the approved funding levels throughout the school year.

In the General Fund, Federal Programs Fund and State & Other Programs Fund, the amount budgeted for Instruction was understated primarily in the Retention and Recruitment, Oregon Summer Learning, ESSER and the Student Investment Account Grants, which amounts are often not known until after the budget is adopted.

The adopted budget is a financial plan which may be subject to change as a result of circumstances or events occurring during the ensuing budget period. The District monitors expenditures and at times throughout the year expenditures differ from amounts adopted months earlier. When appropriation transfers are anticipated an official resolution of the board is needed.

**Financial Implications:**

The proposed request is to transfer between appropriation levels and does not have any financial impact on the overall total budgeted amount adopted by the Board.

**Staff Recommendation:**

Staff recommends the Board adopt Resolution 2022-2023-027, re-allocating appropriations in the funds presented below.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board adopt Resolution 2022-2023-027, a Resolution Amending the 2022-2023 Adopted Budget by appropriation transfers from major function levels as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Major Function	Description	Adopted Budget 2022-23	This Amendment	Amended Budget 2022-23
<b>GENERAL FUND</b>				
Requirements				
1000	Instruction	\$85,177,363	\$2,500,000	\$87,677,363
2000	Support Services	\$60,002,351	-	\$60,002,351
3000	Community Services	\$171,958	-	\$171,958
5110	Long-Term Debt Service	\$200,000	-	\$200,000
5200	Transfer of Funds	\$2,721,650	-	\$2,721,650
6000	Contingency	\$14,638,103	(\$2,500,000)	\$12,138,103
7000	Ending Fund Balance	\$8,345,572	-	\$8,345,572
<b>TOTAL</b>		<b>\$171,256,997</b>	<b>-</b>	<b>\$171,256,997</b>
<b>FEDERAL PROGRAMS FUND</b>				
Requirements				
1000	Instruction	\$18,059,113	\$750,000	\$18,809,113
2000	Support Services	\$14,302,668	(\$750,000)	\$13,552,668
3000	Community Services	\$1,931,473	-	\$1,931,473
<b>TOTAL</b>		<b>\$34,293,254</b>	<b>-</b>	<b>\$34,293,254</b>
<b>STATE &amp; OTHER PROGRAMS FUND</b>				
Requirements				
1000	Instruction	\$6,700,610	\$2,500,000	\$9,200,610
2000	Support Services	\$12,951,307	-	\$12,951,307
3000	Community Services	83 \$572,022	-	\$572,022

4000	Building Acquisition	\$8,337,398	(\$2,500,000)	\$5,837,398
5200	Transfer of Funds	\$104,000	-	\$104,000
6000	Contingency	\$92,319	-	\$92,319
7000	Ending Fund Balance	\$7,910	-	\$7,910
<b>TOTAL</b>		<b>\$28,765,566</b>	<b>-</b>	<b>\$28,765,566</b>



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors

From: Frank Caropelo, Superintendent of Schools

Prepared by: Anthony Lebron, Chief Financial Officer

**Subject: Resolution 2023-2024-028 Adopting the Approved Budget for Fiscal Year 2023-2024**

Policy: [Budget Adoption Procedures - DBH](#)

Date: June 28, 2023

Action	<input checked="" type="checkbox"/>
Report	<input type="checkbox"/>

**Connection to School Board Core Beliefs and Commitments**

- Safety
- Equity
- Instructional Practice
- Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

**Summary:**

Staff requests the Board approve the resolution prepared, adopting the annual budget for Fiscal Year 2023-24.

**Previous Board Action:**

The Board must adopt a budget annually.

**Background:**

Oregon Budget Law requires school districts to adopt an annual budget. Resolution 2022-2023-028 adopts a one year budget.

The fiscal year 2023-24 Budget, as approved by the District’s Budget Committee, appropriates expenditures totaling \$294,197,804 across multiple funds. The Board is asked to adopt the fiscal year 2023-24 Budget by fund and major function, with an increase of \$642,922 for a total budget of \$294,840,726.

The Board may make modifications to the approved budget before adoption, within certain statutory limits. Any changes proposed following the adoption of the budget must be completed in the form of budget resolutions.

Any additional changes recommended by the Board should be made before adoption of Resolution 2022-2023-028 and any modifications must be mentioned in the motion to adopt the Resolution.

**Financial Implications:**

The adoption of Resolution 2022-2023-028 will adopt the District’s annual budget for Fiscal Period 2023-24 and appropriate expenditures across all funds in the amount of \$294,840,726.

**Alternatives:**

Without adoption the district will not be able to spend any funds.

**Staff Recommendation:**

Staff recommends the Board, having conducted the scheduled public hearing, review the approved budget, complete deliberations and adopt Resolution 2022-2023-028 as proposed or as amended by the Board. Staff recommends the Board adopt Resolution 2022-2023-028 as submitted.

**Motion:**

A. Motion Made by Board Member:

**Motion to Approve with No Changes (Single Motion):**

I move that the Board adopt Resolution 2022-2023-028, adopting the 2023-2024 Budget and appropriating funds, as presented.

**Possible Change Motion (Requires Two Motions):**

I move that the Board adopt changes to the approved budget as discussed; specifically: a \$\_\_\_\_\_ increase / decrease in the \_\_\_\_\_ Fund.

**Final Motion if Motion for Changes Passes:**

I move that the Board adopt Resolution 2022-2023-028, adopting the 2023-2024 Budget and appropriating funds, as amended.

- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

# Reynolds School District No. 7

## Motion to Adopt Budget and Appropriation of Funds

June 28, 2023

**BE IT MOVED**, that the School Board of Multnomah County School District Reynolds School District) #7 hereby adopts the 2023-24 budget in the total sum of **\$294,840,726** now on file in the District Administration Office. This is an increase of **\$642,922** from the budget approved by the Budget Committee.

**BE IT MOVED**, that the requirements for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby approved to be appropriated, provided however, that the sum of the appropriations is limited to the available resources. The totals for each fund are as follows:

### General Fund

			<b>Approved</b>	<b>Adopted</b>	<b>Change</b>
1000	Instruction	\$	90,409,945	90,515,987	106,042
2000	Support Services	\$	59,727,572	62,861,781	3,134,209
3000	Community Services	\$	165,059	165,059	-
5110	Long-Term Debt Service	\$	200,000	200,000	-
5200	Transfer of Funds	\$	1,846,250	1,846,250	-
6000	Contingencies	\$	25,765,890	29,070,656	3,304,766
7000	End Fund Balance	\$	9,374,459	9,718,933	344,474
	<b>Total General Fund</b>	\$	<b>187,489,175</b>	<b>194,378,666</b>	<b>6,889,491</b>

### Federal Programs

			<b>Approved</b>	<b>Adopted</b>	<b>Change</b>
1000	Instruction	\$	6,570,792	5,945,011	-625,781
2000	Support Services	\$	29,345,103	11,424,315	-17,920,788
3000	Community Services	\$	684,284	684,284	-
4000	Facilities Acquisition & Construction	\$	0	12,300,000	12,300,000
	<b>Total Federal Programs</b>	\$	<b>36,600,179</b>	<b>30,353,610</b>	<b>-6,246,569</b>

### State and Local Programs

			<b>Approved</b>	<b>Adopted</b>	<b>Change</b>
1000	Instruction	\$	7,766,984	7,870,984	104,000
2000	Support Services	\$	13,459,574	13,459,574	-
3000	Community Services	\$	246,179	246,179	-
4000	Facilities Acquisition & Construction	\$	8,176,638	8,176,638	-
5200	Transfer of Funds	\$	104,000	0	-104,000
6000	Contingency	\$	82,311	82,311	-
7000	End Fund Balance	\$	7,910	7,910	-

	<b>Total State and Local Programs</b>	\$	<b>29,843,596</b>	<b>29,843,596</b>	-
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**Nutrition Services**

			<b>Approved</b>	<b>Adopted</b>	<b>Change</b>
3000	Community Services	\$	8,665,336	8,665,336	-
	<b>Total Nutrition Services</b>	\$	<b>8,665,336</b>	<b>8,665,336</b>	-

**Early Retirement**

			<b>Approved</b>	<b>Adopted</b>	<b>Change</b>
2000	Support Services	\$	430,000	430,000	-
	<b>Total Early Retirement</b>	\$	<b>430,000</b>	<b>430,000</b>	-

**Insurance Reserve**

			<b>Approved</b>	<b>Adopted</b>	<b>Change</b>
2000	Support Services	\$	1,094,000	1,094,000	-
	<b>Total Insurance Reserve</b>	\$	<b>1,094,000</b>	<b>1,094,000</b>	-

**Debt Service (2005 GO, 2015 GO Bonds, PERS)**

			<b>Approved</b>	<b>Adopted</b>	<b>Change</b>
5000	Long-Term Debt Service	\$	21,052,804	21,052,804	-
7000	End Fund Balance	\$	4,498,580	4,498,580	-
	<b>Total G.O. Bonds</b>	\$	<b>25,551,384</b>	<b>25,551,384</b>	-

**Capital Projects Fund**

			<b>Approved</b>	<b>Adopted</b>	<b>Change</b>
2000	Support Services	\$	0	200,000	200,000
4000	Facilities Acquisition & Construction	\$	3,097,784	2,897,784	-200,000
5000	Long-Term Debt Service	\$	1,426,350	1,426,350	-
	<b>Total Capital Projects Fund</b>	\$	<b>4,524,134</b>	<b>4,524,134</b>	-

	<b>Total All Funds</b>	\$	<b>294,197,804</b>	<b>294,840,726</b>	<b>642,922</b>
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Signed:

Attest:

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Superintendent of Schools / Clerk

To: Board of Directors

From: Frank Caropelo, Superintendent of Schools

Prepared by: Anthony Lebron, Chief Financial Officer

**Subject: Resolution 2023-2024-029 Declaring, Imposing, and Categorizing Taxes for Fiscal Year 2023-2024**

Policy: [Budget Adoption Procedures - DBH](#)

Date: June 28, 2023

Action	<input checked="" type="checkbox"/>
Report	<input type="checkbox"/>

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**Connection to School Board Core Beliefs and Commitments**

Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

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**Summary:**

Staff requests the Board approve the resolution declaring, imposing and categorizing taxes for Fiscal Year 2023-24 as required.

Please refer to the following attachments:

- Resolution 2022-2023-029, a Resolution Declaring, Imposing, and Categorizing Taxes for Fiscal Year 2023-2024

**Previous Board Action:**

Not Applicable

**Background:**

Oregon Law requires school districts to declare and categorize taxes annually. The Board is asked to certify the District's permanent tax rate of \$4.4626 per \$1,000 of assessed valuation of all taxable property within the District.

The Board is further requested to levy the tax for bonded debt in the amount of \$12,100,00 for 2023-24.

**Financial Implications:**

The adoption of Resolution 2022-2023-029 imposes taxes at the District's permanent rate of \$4.4626 per \$1,000 of assessed valuation for the General Fund. It further imposes taxes for bonded debt in the amount of \$12,100,000. The estimated tax revenues within the General Fund and Bonded Debt Fund budgets are based upon the Board adopting the resolution declaring and categorizing taxes for 2023-24.

**Alternatives:**

Not Applicable

**Staff Recommendation:**

Staff recommends the Board adopt Resolution 2022-2023-029 to declare and categorize taxes for Fiscal Year 2023-24.

**Motion:**

- A. Motion Made by Board Member:
  - a. I move that the Board adopt Resolution 2022-2023-029, a resolution declaring, imposing, and categorizing taxes for fiscal year 2023-2024.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

**Resolution #2022-2023-029**  
**A RESOLUTION DECLARING, IMPOSING AND CATEGORIZING TAXES**  
**FISCAL YEAR 2023-2024**

**WHEREAS,** Oregon Law requires school districts to declare and categorize taxes annually, and

**WHEREAS,** the Board has adopted the 2023-24 Budget in the sum of \$294,197,804 including property tax revenues, and

**WHEREAS,** the Board desires to declare, impose and categorize taxes for Fiscal Year 2023-24 as allowed by law.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of Reynolds District #7 to declare the permanent tax rate to be \$4.4626 per \$1,000 of assessed valuation, to be levied upon the taxable property within the District; and

**BE IT FURTHER RESOLVED** by the Board of Directors of the Reynolds School District #7 that the tax of \$12,100,000 be levied upon all taxable property and categorized as education within the District to retire a portion of the District's long-term debt obligation, and amounts are declared as follows:

2023-2024 Tax Rates	
Levy within Tax Base (Permanent Rate)	\$ 4.4626
Levy for Bonded Debt (excluded from all limitations)	\$ 12,100,000

Effective Date: July 1, 2023

Passed and adopted by the Reynolds School Board this 28th Day of June 2023.

\_\_\_\_\_  
 Ana Gonzalez Muñoz, Chair

\_\_\_\_\_  
 Frank Caropelo, Superintendent of Schools



*As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.*

To: Board of Directors  
From: Frank Caropelo, Superintendent of Schools  
Prepared by: Kaylie Jeffries, Executive Assistant to the Superintendent  
**Subject: Board Announcements and Discussion**

Policy: [Board Meetings – BD/BDA, Conduct of Board Meetings – BDDF](#)

Date: June 28, 2023

<b>Action</b>	<input type="checkbox"/>
<b>Report</b>	<input checked="" type="checkbox"/>

**Connection to School Board Core Beliefs and Commitments**

Safety     Equity     Instructional Practice     Organizational Culture

**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

**Summary:**

- a. Individual Board Member Reports or Announcements
- b. Upcoming Board Meetings
  - i. No July Work Session
  - ii. Board Business Meeting: July 26, 2023 – meeting time change to 6p
- c. Board Discussion

To: Board of Directors

From: Frank Caropelo, Superintendent of Schools

Prepared by: Kaylie Jeffries, Executive Assistant to the Superintendent

**Subject: Adjourn**

Policy: [Board Meetings – BD/BDA, Conduct of Board Meetings – BDDF](#)

Date: June 28, 2023

Action	<input checked="" type="checkbox"/>
Report	<input type="checkbox"/>

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**Connection to School Board Core Beliefs and Commitments**

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**Strategic Plan Goal Topic 3: Student and Staff Wellness**

We will promote a healthy learning and working environment which provides students and staff with the skills, social support, and environmental reinforcement they need to adopt long-term, healthy behaviors.

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**Adjournment**

