

**Limit on  
Participation**

Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

**Public Comment**

Regular Meetings

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.

Special Meetings

At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

Procedures

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board.

The board shall hear public comments on agenda items at the beginning of the meeting. The board shall also hear public comment on non-agenda topics from parents of students enrolled in the district at the beginning of the meeting. At the presiding officer's discretion, public comment at regular meetings from non-parents on non-agenda topics may be deferred to the end of the meeting.

An individual's comments to the Board shall not exceed three minutes per meeting, unless additional time is required for translation or as provided in Public Hearings, below.

Public Hearings

Comments pertaining to the subject of the public hearing are to be reserved for the public hearing in lieu of being presented during the public comment portion of the meeting. Speakers shall be provided three minutes to address the Board during public hearings, provided they did not already address the topic during the public comment portion of the meeting. This policy does not prohibit a speaker from addressing the Board on one topic in the public comment portion of the meeting and also speaking on another topic that is the subject of a public hearing. However, no speaker shall be permitted to speak twice on the same topic at a meeting.

Meeting  
Management

When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may adjust the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.

The Board does not allow the use of video, slide, or other electronic presentations during public comment. Speakers must be recognized by the presiding officer before speaking and will address

the Board from the speaker's podium. Posters and signs are not allowed at the speaker's podium. No speaker will approach the dais. If citizens bring a written statement or support materials, they should provide enough copies for the seven Board Members and the Superintendent. Copies must be provided to the Executive Assistant to the Superintendent at the time the individual signs up to speak.

**Board's Response**

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

**Complaints and Concerns**

The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution:

- Employee complaints: DGBA
- Student or parent complaints: FNG
- Public complaints: GF

**Disruption**

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting. Notwithstanding, a single outburst or incident may be so disruptive that the individual may be removed without an initial warning. All individuals attending meetings will be expected to comply with applicable guidelines from the District regarding emergency procedures and/or in accordance with executive orders issued by duly authorized local, state, and/or federal authorities.