

REPORT NAME: Food Service Contract

REPORT OF: Business Office **FOR:** Information

STRATEGIC GOAL ALIGNMENT: Goal VII: Resource Allocation

STRATEGIC OBJECTIVE ALIGNMENT: Review current resource allocation patterns and develop a cost benefit review process that will enable adaptations to current patterns of allocation.

FISCAL FUND IMPACT: Approximately \$2,762,141 FY27 Food Service Fund

IMPACT AMOUNT: The cost of this contract will be met by school meals revenue and federal reimbursement.

MEETING TYPE: Regular Board Meeting

EXECUTIVE SUMMARY/BACKGROUND:

The scope of work for this contract includes providing all food, labor, and supervision for all district food service programs including the National Schools Meals Program, Summer Meals Program and the Child and Adult Care Food Program.

An evaluation committee including the CFO, the accounts payable specialist, and the purchasing specialist evaluated proposals. The committee ranked the proposals based on numerous evaluation factors including manager candidate, food service company support and backup, marketing and merchandising, plan of operation, nutrition education, employee training and development, integrity of the proposed budget, and plan to increase participation. Based on this evaluation the unanimous selection of the food service committee was SFE.

COST BENEFIT ANALYSIS:

This contract shall be for a period of twelve months effective on July 1, 2026 and ending June 30, 2027 for an estimated \$2,819,412. This amount includes the cost of all food, supplies, food service and noon aide labor and fringe benefits, a \$38,251 management fee and a \$86,386 administrative fee. This is a one-year contract renewable for two additional one-year terms.

RECOMMENDATION:

The Superintendent recommends that the Board of Education approve sending Food Service renewal contract documents to the Michigan Dept. of Education for approval. After MDE approval, the Board authorizes the Superintendent to renew the district contract with SFE.

IMPACT IF NOT APPROVED:

A food service contract is required for the District to participate in USDA programs and is needed by July 1 for our summer school and programs.

NEXT STEPS IF APPROVED:

Forward all required documents to MDE for review and approval of the food service contract.