

Browning Public Schools  
**Board Agenda Request**  
 Meeting to Be Held: 8/25/2021



- Recognition:**    Students                       Staff                       Parents
- Information:**    Building Report                       Old Business                       Superintendent's Report
- Action:**    Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State                       Travel In State                       Approvals
- Termination                       Legal Matters                       Other:
- This action request pertains to  Elementary (only)                       High School/District Wide

**Date:**      8/19/21

**To:**          Corrina Guardipee-Hall  
                   Superintendent of Schools

**From:**      John E Salois  
**Title:**      Human Resource Director

**Subject: Contract Service Agreement: BHS Mindfulness 2021-2022**

**Description:** Stipend for certified teachers to create mindfulness plan that will be submitted to the administration and will be posted in the classroom and monitored through survey results.

**Financial Impact: \$3,100.00** \$100.00 stipend x 31 employees (as per Temporary Employment Compensation Schedule Professional Development)

**Funding Source (Budget/grant, etc.):** 115.90.775.1700.150.775

**Attachment(s):** CSA and employee list

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** August 19, 2021

**Board Approval:** August 25, 2021

**Contractor:** BHS Staff member (see list)

**Phone:** \_\_\_\_\_

**Address:** Box Browning, MT 59417  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Set up room and create a mindfulness plan to be submitted to the administration. Plans will be posted in the classroom and monitored through survey results.

**Contracted Dates:**

Rate per hour/per day: \$100.00/day = \$100.00  
Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = \_\_\_\_\_  
Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = \_\_\_\_\_  
Other costs (explain): plus fringe = \_\_\_\_\_  
**Total Project Cost = \$100.00**

**Contract to be paid from:**  
115.90.775.1700.150.775

**Independent Contractor:**

- Submit invoice on completion  
 Other \_\_\_\_\_

**Employee:**

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**

**List of Teachers who will receive stipend upon completion of their mindfulness plan**

Leo Bird  
Travis Blue  
Leo BullChild  
Zebah Burdeau  
Glenn Castle  
Ross DeRoche  
Meri Gobert  
Sonya Gobert  
Radium Woolf  
Jimi Champ  
Brian Harrell  
Johanna Hellman Johnson  
Debra High  
Dr. Lester Johnson  
Lester Johnson IV  
Brenda Johnston  
Kevin Kicking Woman  
Wilma MadPlume  
June Matt  
Robert Miller  
Travis Miller  
Lucy Murgan  
Juanita Sloss  
Randall Rivas  
Kitty SkunkCap  
Melody Small  
Cheryl TailFeathers  
Jim Vaile  
Adrian Wagner  
Roger Zentzis  
Amy Conroy-Andreas