

Providing a safe environment within our schools for students and employees is essential to maintain a setting where the educational process can proceed without fear of harm or danger.

Provisions:

The following provisions are to be used for compliance with this policy.

1. The identification card will have the employee's picture, first and last name.
2. Identification cards are to be worn by employees of School District #331 while on duty and during school activities.
3. Employees are forbidden to loan or transmit the identification card to any other person.
4. Substitutes within the district will be supplied with an identification card when all required training has been completed. The District Service Center will issue the card as authorized by the personnel department.
5. Identification cards for employees may be used as activity cards at District ball games and activities, and the employee and an immediate family member will be admitted to school activities. They are non-transferable.

Substitutes will be issued a different colored identification badge. Substitutes wishing to attend activities at no cost, must request and upon review may receive a pass from the substitute coordinator for admittance to in-district activities.

6. The identification cards are not to be changed nor defaced in anyway, as this is property of the Minidoka County School District.
8. Identification cards will be prepared by the District Service Center designee.
9. Identification cards are the property of the District and should be turned in to the District Service Center upon leaving employment with the District.



LEGAL REFERENCE:

ADOPTED: December 20, 1999

AMENDED/REVISED: December 16, 2013; December 17, 2018