



**MEETING MINUTES OF THE BOARD OF REGENTS  
LEE COLLEGE DISTRICT  
POLICY COMMITTEE  
February 3, 2026**

The Board of Regents Policy Committee of the Lee College District met on February 3, 2026, at the President’s Conference Room, Rundell Hall, Room 200-G. Mark Hall, Committee Chair, called the meeting to order at 4:30 p.m.

PRESENT: Mark Hall, Committee Chair; Weston Cotten

Dr. Lynda Villanueva, President; Leslie Gallagher, Chief of Staff and Vice President, Strategic Initiatives and External Affairs; Jacob Atkin, Chief Financial Officer and Executive Vice President, Finance and Administration; Dr. Douglas Walcerz, Provost and Executive Vice President, Academic and Student Affairs (virtual); Amanda Summers, Chief Human Resources Officer; Shana Whittington, Coordinator of Strategic Initiatives and Administrative Services; David Mohlman, Coordinator of Board Relations

ABSENT: Heron Thomas

**TASB UPDATE 49 POLICY REVISION – BCB (Local)**

The update of BCB (Local) moves content from one policy to another, and includes some reorganization and wording changes, Ms. Gallagher said. She then discussed the policy content.

Chairman Hall asked for clarification of the policy as it applies to roles/responsibilities between the full board and the board chair for forming board committees, and for appointing or electing members to those committees. Discussion ensued.

Committee members agreed by consensus to recommend the policy to the full board as presented.

**DISCUSSION – Telework**

Because legislation approved by the state became law on September 1 and in turn Policy DJA (Legal) was issued to provide standards, the college created Administrative Regulation DJ-R to comply, Ms. Gallagher said. She discussed the process, including who was involved, in crafting this regulation.

Policy DJA (Local), which consists of one sentence and is part of TASB Update 50, points to administrative regulation for guidance, Ms. Gallagher said. It states telework is permitted “in accordance with procedures developed by the College President.”

It was agreed that the packet for the February regular board meeting is to include Administrative Regulation DJ-R, along with forms that eligible employees must complete for telework authorization.

**MATTERS OF CONCERN FOR FUTURE AGENDAS**

Regent Hall asked about provisions in connection with rental of the Performing Arts Center, specifically certain actions that are prohibited. During discussion that ensued, it was noted that an updated draft of a

contract for PAC rental is not yet ready for review by legal counsel, and therefore is not yet ready for presentation. Discussion included other guidelines in the current standard contract to lease the PAC.

### **Adjournment**

Meeting adjourned at 4:55 p.m.

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Chairman, Board of Regents

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Secretary, Board of Regents