



**Regular School Board Meeting of the
LJSD Board of Trustees**

Wednesday, May 20, 2026 6:00 PM
Administrative Offices,
15506 N. Washington Street,
Rathdrum, ID 83858

A. Call Meeting to Order at 6:00 p.m.

The meeting was officially called to order at 6:00 p.m by Vice-Chair Grissom.

In Attendance:

Chair Thompson (virtually), Vice Chair Grissom, Trustee Brodhead, Trustee Bain, and Trustee Quimby.

B. Welcome Visitors / Pledge of Allegiance

Vice-Chair Grissom welcomed attendees and led the Pledge of Allegiance.

C. Approval of Agenda

Motion: Trustee Bain moved to approve the agenda at hand.

Second: Trustee Brodhead seconded the motion.

Outcome: Motion carried unanimously.

D. Announcements

Vice-Chair Grissom reminded attendees of board meeting expectations.

E. Public Input

Betty Mobbs

Chuck Kinsey

F. Reports

The following reports were reviewed by the Trustees without discussion.

1. Interim Superintendent Report
2. Financial Report
3. Facilities Report
4. Federal Programs Report
5. Nutrition Services Report
6. Technology Report
7. Transportation Report

G. Consent Agenda (Action)

Motion: Trustee Bain moved to approve the consent agenda as presented with basic administrative changes to the minutes from the April 15th and 29th meetings.

Second: Trustee Quimby seconded the motion.

Outcome: Motion carried unanimously.

H. Action Items

H.1. Supplemental Materials - No discussion.

Motion: Trustee Bain moved to approve the supplemental materials.

Second: Trustee Quimby seconded the motion.

Outcome: Motion carried unanimously.

H.2. Course Proposal Art Appreciation - No discussion.

Motion: Trustee Bain moved to approve the proposed Art Appreciation course.

Second: Trustee Quimby seconded the motion.

Outcome: Motion carried unanimously.

H.3. Course Proposal Tiger Stripes - No discussion.

Motion: Trustee Bain moved to approve the proposed Tiger Stripes course.

Second: Trustee Quimby seconded the motion.

Outcome: Chair Thompson abstained. All others in favor.

H.4. NIC Dual Credit MOU - No discussion.

Motion: Trustee Quimby moved to approve the NIC Dual Credit MOU.

Second: Trustee Bain seconded the motion.

Outcome: Motion carried unanimously.

H.5. Rathdrum JBE Parking Lot MOU - No discussion.

Motion: Trustee Bain moved to approve the Rathdrum MOU.

Second: Trustee Quimby seconded the motion.

Outcome: Motion carried unanimously.

H.6. Remaining PFL - CFO Grantham and the Trustees discussed projects could be completed with what remains from the previous plant facility levy funds. The trustees requested additional quotes for the repair work on the Timberlake High School track.

Motion: Trustee Bain moved to approve the boiler replacement project.

Second: Trustee Quimby seconded the motion.

Outcome: Motion carried unanimously.

H.7. Policy -

Policy 1410 - The Trustees discussed a word change from “all” to “the” which makes the language more subjective.

Motion: Trustee Bain moved to approve Policy 1410 with the language revision.

Second: Chair Thompson seconded the motion.

Outcome: Motion carried unanimously.

Policy 3330 F1 - The trustees discussed the policy and potential changes which may need to be made based on recent legislation. Additional discussion was held regarding the implementation of the form and if it is supportive of the process.

Motion: Trustee Bain moved to table form 3330 F1.

Second: Trustee Brodhead seconded the motion.

Outcome: Motion carried unanimously.

Policy 3330 F2 - The administrative team discussed how this form is used.

Motion: Trustee Bain moved to approve form 3330 F2.

Second: Trustee Quimby seconded the motion.

Outcome: Motion carried unanimously.

Policy 3330 F3 - Layout of the page was discussed.

Motion: Trustee Bain moved to approve form 3330 F3.

Second: Trustee Quimby seconded the motion.

Outcome: Motion carried unanimously.

Policy 4210, 4210P and 4210F - No discussion.

Motion: Trustee Bain moved to approve Policy 4210, 4210P and 4210F.

Second: Trustee Quimby seconded the motion.

Outcome: Motion carried unanimously.

Policy 5404 Sick Leave Bank split into 5406 - No discussion

Motion: Trustee Quimby moved to approve the split of the sick leave bank from 5404 into its own policy, 5406.

Second: Trustee Bain seconded the motion.

Outcome: Motion carried unanimously.

H.8. Clerk of the Board Job Description Addition - The addition of “meetings as directed by the Trustees” was discussed.

Motion: Trustee Quimby moved to add “meetings as directed by the Trustees” to the Clerk of the Board job description.

Second: Trustee Bain seconded the motion.

Outcome: Motion carried unanimously.

H.9. Contract Timelines for Certificated Employees - The administrative staff explained the need and benefits of issuing the previous year’s contracts as place holders for certificated staff while the negotiations with the L.E.A continue.

Motion: Trustee Bain moved to approve the administrative staff’s plan for issuing contracts before the end of the school year.

Second: Trustee Brodhead seconded the motion.

Outcome: Motion carried unanimously.

H.10. Kootenai County Crisis Mitigation Plan - No discussion.

Motion: Trustee Quimby moved to approve the adoption of the Kootenai County Crisis Mitigation plan.

Second: Trustee Bain seconded the motion.

Outcome: Motion carried unanimously.

I. Discussion Items

I.1. City Hall MOU - Interim Superintendent Massey brought to the attention of the Trustees, a possibility of exploring a land swap between LJSD and the City of Rathdrum. After discussing the details of the properties and a general timeline, the Trustees agreed to look further into the possibility.

I.2. Mutual Aid MOU - LJSD through its participation in the Office of Emergency Management discussions has been working on a potential Mutual Aid MOU

between LJSD, Post Falls School District and Coeur d'alene School District. This MOU would allow the participating school districts to offer mutual aid in the event of an emergency. This process is still being worked out and would be brought back to the Board of Trustees for final approval.

I.3. Lakeland Middle School Parking Lot [Possible Action]- The language of the motion from the previous meeting needed to be revised to allow the project to proceed. Different factors of the project were discussed.

Motion: Trustee Bain moved to approve the LMS Parking Lot Project Budget as presented with the alternative option to include the lighting updates, and authorize Ginno Construction to execute the GMP amendment.

Second: Trustee Quimby seconded the motion.

Outcome: Motion carried unanimously.

I.4. Lakeland Middle School PA Position - At the April 29th meeting, the need of the District to reevaluate staffing positions based on recent legislative changes was discussed. Interim Superintendent Massey reported after additional information was collected, most of the positions in question do not need to be changed. Through the process it was determined there is a need for an additional Assistant Principal at Lakeland Middle School. Mr. Massey reviewed how the position could be funded. The Trustees asked for more information on the proposed changes.

I.5. Public Records - Trustee Quimby asked for information on the Clerk of the Board's role as the Custodian of Records, how the Clerk reports to the Superintendent for public records requests and how redactions are made in accordance with state and federal laws, and under the advice of legal counsel.

I.6. Forensic IT Security Audit - Vice-Chair Grissom suggested, under the advice of legal counsel, the District look into a forensic IT audit as the District is obligated under state law to maintain secure documentation of student and staff information. While there has not been a recent concern involving students, the Trustees are concerned with the growth of the District, there are more network access points than ever. While there may be processes and procedures in place, those protective measures are not part of the District's documented safety protocols. The Trustees asked the Clerk of the Board, the Interim Superintendent, and the CFO to begin the process of collecting information regarding the costs and processes associated with a forensic IT audit.

I.7. Policy Status - The Clerk of the Board has been auditing the status of different policies over the 2025-26 school year. While work was being done in policy committees, not all of the work was brought back to the Trustees for action, some of the action taken by the board was not accurately reflected on the District's website and there is unresolved policy work due to the predecessor's processes. The Clerk of the Board presented the Trustees with the results of the audit so far and asked for the Trustees to prioritize which policies to work on while addressing the back log of policy work. After some discussion, the Trustees instructed the Clerk of the Board to take the Grievance, Student Dress and Bus Driver Training Agreement to the next policy committee meeting.

J. Dates to Remember

The trustees reviewed the following dates:

May 21st - IBB Negotiations with LEA
May 29th - Mountain View High School Graduation
June 1st - Policy Committee
June 2nd - Timberlake High School Graduation
June 3rd - Lakeland High School Graduation
June 8th - Policy Committee
June 15th - Budget Hearing
June 17th - Regular Board Meeting

K. Board Member Input for Future Agenda Items

None.

L. Enter Into Executive Session per IC 74-206 (1)(b)

Motion: Trustee Bain moved to enter into executive session pursuant to IC 74-206 (1) (b).

Second: Trustee Brodhead seconded the motion.

Roll Call: Trustee Bain: Yes

Trustee Brodhead: Yes

Chair Thompson: Yes

Trustee Quimby: Yes

Vice Chair Grissom: Yes

Recessed prior to Executive Session at 8:35 p.m.

M. Executive Session Crisis Plan

M.1 Entered: 6:03 p.m.

1. **Crisis Plan:** All Trustees, Interim Superintendent Jake Massey and Clerk of the Board Sara Broderius.

M.2 Exit: 8:54 p.m.

N. Executive Session Interim Superintendent Review

N.1. Entered: 8:54 p.m.

1. **Interim Superintendent Annual Review:** All Trustees, Interim Superintendent Jake Massey and Clerk of the Board Sara Broderius.

N.2. Exit: 8:59 p.m.

O. Executive Session Personnel 05202026 A

O.1. Entered: 8:59 p.m.

1. **Personnel A:** All Trustees, Interim Superintendent Jake Massey and Clerk of the Board Sara Broderius.

O.2. Exit: 9:25 p.m.

P. Executive Session Personnel 05202026 B

P.1. Entered: 9:25 p.m.

1. **Personnel B:** All Trustees, and Clerk of the Board Sara Broderius.

P.2. Exit: 9:59 p.m.

Q. Post Executive Session

Q.1. Crisis Plan 2025-26 and 2026-27

Motion: Trustee Bain moved to approve the 2025-26 and 2026-27 Crisis Plans.

Second: Trustee Quimby seconded the motion.

Outcome: Motion carried unanimously.

Q.2. Personnel 05202026 B

Motion: Trustee Bain moved to terminate 05202026 B.

Second: Trustee Quimby seconded the motion.

Roll Call: Trustee Bain: Yes

Trustee Brodhead: Yes

Chair Thompson: Yes

Trustee Quimby: Yes

Vice Chair Grissom: Yes

Outcome: Motion carried unanimously.

There being no further business, the meeting adjourned at 10:00 p.m.

Accepts:

Respectfully Submitted:

Michelle Thompson, Board Chair

Sara Broderius, Clerk of the Board