

**0142.7           Orientation**

The Board believes that the preparation of each Board member for the performance of Board duties is essential to the effective functioning of the Board. The Board shall encourage each new Board member to understand the functions of the Board, acquire knowledge of matters related to the operation of the District, and learn Board procedures. Accordingly, the Board shall give to each new Board member no later than his/her first regular meeting as a Board member for his/her use and possession during the term on the Board the following items:

- A.       a copy of the Board policy manual
- B.       a copy of each current negotiated agreement
- C.       the current budget statement, audit report, and related fiscal materials
- D.       the current Board Working Agreement.

Each new Board member shall be invited to meet with the Board President, the Superintendent, and other staff as appropriate to discuss Board functions, policies, and procedures. In addition, new members shall be encouraged to speak with other standing Board members.

The Board shall encourage the attendance of each new Board member at orientation and training meetings and shall encourage them to tour all school facilities.

Further, each Board member elected or appointed to fill at least a one-year term shall complete a minimum of four (4) hours of professional development leadership training covering topics in education and labor law, financial oversight and accountability, and fiduciary responsibilities of a school board member. Such training must be completed within the first year of the first term. The School District shall post on its website the names of all voting members of the Board who have successfully completed the training.

Further, pursuant to State law, it shall be the responsibility of each Board member to complete training regarding the Open Meetings Act. Such training may be fulfilled through completion of the Attorney General's electronic training or training provided by school board associations. For Board members holding office on January 2, 2012, the training must be completed by January 1, 2013. For Board members who are elected or appointed after January 1, 2012, the training must be completed within ninety (90) days.

Adopted 6/26/06  
Revised 1/23/2012  
Review by Policy Committee 2/25/2013  
Revised 1<sup>st</sup> Reading 3/11/2013; 2<sup>nd</sup> Reading 4/8/2013

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