



Stillwater Public Schools Administration
Building
314 S. Lewis
Stillwater, OK 74074

Minutes of General Meeting

Tuesday, February 11, 2025 6:30 PM Central

Attendance Taken at 6:30 PM.

Marshall Baker: Present
Rachel Dillin: Present
Roberta Douglas: Absent
Tim Riley: Present
Gay Washington: Present

1. CALL TO ORDER AND ROLL CALL

President Baker called the meeting to order at 6:30 p.m. Roll call was taken by Ms. Hooten, Board/Minutes Clerk. Attendance confirms there is a quorum of the board to proceed.

2. PLEDGE OF ALLEGIANCE

Dr. Baker asked everyone to stand as he led the Pledge of Allegiance to the American Flag.

3. COMMUNICATIONS/PUBLIC INTEREST

A. Recognitions

- Fall Sports
 - Varsity Softball
 - JH Pom

B. Acting Superintendent's Report

The Acting Superintendent's report consisted of the following topics:

- SMAC banquet, a special thank you to Simmons Bank for the Kindergarten grant and SPEF for matching \$30K, Congrats to Pom - 3rd in Nation in Hip Hop last week, the worst flu season in many years - double staff absences compared to last year, and we are still making progress on budget, beginning plans for athletic facilities as part of the bond – subcommittee.

C. Board Communication

The board took the opportunity to give a brief update on the activities and exciting things happening around the district and community.

D. Public Comments - *Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting*

The following patrons submitted the BED-E form and was approved to speak on the following:

1. **Deanna Homer** “In the interest of the health of our students and reducing greenhouse gases, I want to introduce the idea that Stillwater Public Schools begin to transition to electric school buses. Our local Climate Committee is especially interested in working at the local level to solve the climate crisis.”
2. **Aaron Means** “I request the board respond to my concern regarding SPS school library books in accordance with the SPS handbook policy”
3. **Stacy Laxton** “Advocate for space for STEM extracurricular activities”
4. **John Chaffin** “A second actionable item”

4. CONSENT AGENDA (Action)

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

I move to approve all items as presented in the Consent Agenda. This motion, made by Gay Washington and seconded by Rachel Dillin, Carried. Marshall Baker: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes

- A. January 14, 2025 Special Meeting Minutes (Superintendent)
- B. January 14, 2025 Regular Meeting Minutes (Superintendent)
- C. January 22, 2025 Special Meeting Minutes (Superintendent)
- D. Board of Education Member Training Report (Superintendent)
- E. Approval of the Out-Of-State Travel for Stillwater Color Guard traveling to Kansas City, MO, on February 14-16, 2025 to compete in the Winter Guard International Regional Competition (Superintendent)
- F. Transfer and Summary of Activity Account Funds (Finance)
- G. Sanctioned Accounts for FY2024-2025 (Finance)
- H. Activity Account Fundraising Projects (Finance)
- I. Change Order, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed):(Finance)

2024-2025 Change Orders: 20250210, 20250346, 20251058, 20251162 Totaling:

\$4,113,623.44

2024-2025 General Fund Encumbrances: 20251173-20251191; 20251193-20251199;
20251201-20251202; 20251204-20251205; 20251207-20251230; 20251232-
20251235;

20251237-20251239; 20251241; 20251249-20251261; 20251263-20251266

Totaling:

\$63,733.21

2024-2025 Child Nutrition Encumbrances: 20251200; 20251240 Totaling: \$734.20

2024-2025 Bond Fund 32 Encumbrances: 20251169-20251172; 20251192; 20251203;
20251206; 20251231; 20251236; 20251242-20251248; 20251262 Totaling:

\$4,888,256.79

J. S.A.&I 307 (Finance)

K. Consider and Vote to Approve Lippert Bros., Inc. Potential Change Orders for SPS OES North Building Renovations and SPS OES South Building Renovations Project (Operations)

L. Consider and Vote to Approve Potential Changer Order No. 1 for SPS OES Bldg. Renovation Phase II Project (Operations)

M. Consider and Vote to Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project. (Operations)

N. Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project. (Operations)

O. Consider and Vote to Approve Service Order No. 24 for SPS Bond 2023 High School Phase I Project (Operations)

P. Consider and Vote to Declare District Equipment Surplus (Operations)

5. OPERATIONS

A. Consider Approval of Certificate of Substantial Completion for SPS High School Roof Replacements Project.

I move for approval of the Certificate of Substantial Completion for SPS High School Roof Replacements Project. This motion, made by Tim Riley and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes

B. Receive Bond 2023 Update

Mr. Bo Gamble, Assistant Superintendent of Operations introduced Brian Thomas with 505 Architects to provide the Bond 2023 Update.

6. BUSINESS/FINANCE

A. Consider and Vote to Approve the Treasurer's Report provided by CFO, Kristie Newby

I move to Approve the Treasurer's Report as presented. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes

B. Tyler EPR School Pro Contract Amendment

I move to Approve the Tyler EPR School Pro Contract Amendment as presented. This motion, made by Tim Riley and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes

C. SylogistEd ERP System OK Implementation Statement of Work

I move to Approve the SylogistEd ERP System Ok Implementation State of Work as presented. This motion, made by Rachel Dillin and seconded by Tim Riley, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes

7. EDUCATIONAL SERVICES

A. Mid-Year Performance Data Presentation:

- Elementary Education Director, Diane Fix
- Secondary Education Director, Ashley Moore

B. FY 24-25 Contracts

1. OSU School of Community Health Sciences, Counseling and Psychology
2. OSU School Psychology Program
3. Parchment

I move to approve all three FY 24-25 Ed Services contracts as presented. This motion, made by Gay Washington and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes

8. OTHER REPORTS / RECOMMENDATIONS

A. Receive Policy First Reading:

CFB-EI	Plan for Expending Excess Activity Fund Balance
CFBB-E	Application for Sanctioning
CFBB-P	Sanctioning of Parent Organizations, Booster Clubs, & Assoc (Procedures)
CHA-P1	Purchasing Procedures
CLE	Energy Management and Conservation Policy

CLE-R1	<u>Energy Management and Conservation Guidelines</u>
DB-R	<u>Teachers Duties and Responsibilities</u>

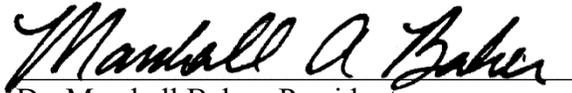
9. ADJOURNMENT

A. Vote to Adjourn (Action)

I move to adjourn at 8:20 p.m. This motion, made by Rachel Dillin and seconded by Tim Riley, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes

STILLWATER BOARD OF EDUCATION



Dr. Marshall Baker, President

STILLWATER BOARD OF EDUCATION



Tawni Hooten, Board & Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on March 11, 2025.