

Manor Independent School District

Board of Trustees Meeting Agenda Item

Date: April 20, 2026

INFORMATION ITEM SHEET

RE: TEA IDA (Intruder Detection Audit) Corrective Actions for Finding for Oak Meadows ES

Supporting Documents:

District Goals*:

Goal 6: STAFF DEVELOPMENT- By 2026, Manor ISD will attract, develop, and retain highly-effective staff through an environment of equitable opportunity, growth, & innovation.

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Background Information:

The Texas Education Agency (TEA) conducted a review at Oak Meadows Elementary School which resulted in an Identification, Development, and Access (IDA) finding related to the district's records for checking that exterior doors are secured. **All safety procedures were followed and all doors were secured.** The finding identified areas for improvement in the organization, accessibility, and timely posting of the documentation of the secure door checks. In response, the district has reviewed current practices and is taking steps to strengthen procedures, ensure compliance with TEA requirements, and improve transparency in board documentation. These efforts are intended to support effective governance and maintain alignment with state expectations.

Fiscal Implications:

No Fiscal Implications

Administrative Recommendation:

In response to the TEA IDA finding related to the district's records for checking that exterior doors are secured, the district acknowledges the area of concern and will take corrective action to ensure compliance with TEA requirements. The district will implement standardized procedures for uploading and maintaining door sweeps and documentation for Sentinel, ensure all required materials are posted in a timely manner, and provide training to staff responsible for managing documentation of proof for compliance. Additionally, the district will monitor compliance through periodic reviews to ensure documents are accessible, accurate, and aligned with transparency expectations. These actions will support improved governance practices and ensure ongoing compliance moving forward.

Motion Language (fill in the blank):

N/A

Chief Clarence Yarbrough

Contact Person

Dr. Robert Sormani

Approved by Superintendent