



Minidoka County School District

**Maintenance, Custodial &
Grounds Report**

• **May 2026**

Powerpoint color code:

Green highlighted words are new information or updates to previous items.

Yellow highlighted words are items still in process (or no change from last month).

New points of interest:

Slide 16 *Note information about MHS Graduation parking

Slide 17 *Invitation to attend a turf tank demonstration

Slides 18 - 21 *See survey results

Slide 22 *Standardization of supplies & proposed laundry services

Slide 23 *Renovation of tennis courts- social media shout out



Minico High School

154,700 sq ft 59.5 acre site

Opened in 1955

Current Projects:

Resurfacing of Tennis Courts- **IN PROCESS**

HVAC upgrades **Installation for current phase above the Main Building is complete**

New Ag Building Construction **Complete.** Contractor warranty expires in August 2026.

Flooring replacement Main Halls Ground level- **Scheduled for July 2026** Main floor of the building will be closed from 7-7- 8-11 to allow for installation

Alarm and Fire system upgrade- **In Process**

LED lighting upgrade- Currently out for bid **Waiting on comparison bids as the amount is over \$100,000**

Gym Floor replacement HVAC upgrades- **DEFERRED UNTIL May 2027**

Heaters in the Concessions/ Teams Building- **COMPLETED**



Minico High School

154,700 sq ft 59.5 acre site

Opened in 1955

Areas of concern:

- Multiple roofing systems are past life expectancy. **CONTRACTOR HAS BEEN CONTACTED FOR PRICING AND SCHEDULING**
- Fire System and detection devices are antiquated and need updated. Fire Pump System is currently not automated and is being filled manually. **REPAIRS AND MODIFICATIONS ARE SCHEDULED AWAITING PARTS- ON ORDER**
- Deteriorating asphalt causing safety issues. **CURRENTLY AWAITING PUBLICATION FOR RFQ'S**



Rupert Elementary

61,311 sq ft 8.9 acre site

Opened in 1985

Current Projects:

Alarm System upgrade- SCHEDULED FOR COMPLETION SUMMER 2026

Fire Alarm System upgrade - SCHEDULED FOR SUMMER 2026

Playground equipment repairs- IN TRANSIT

Areas of concern:

* HVAC Cooling valve replacement needed. Main valve is non functional. It is currently stuck in the "on" position and does not operate automatically.

IN PROCESS- COMPLETION SCHEDULED FOR 5-15

*Irrigation System is inadequate and lacks pressure due to expansions and additions of sprinkler heads.



East Minico Middle School

21.5 acre site

Opened in 1970

Current Projects:

Asphalt replacement \$306, 610.90 ESTIMATED COST

Alarm replacement- SCHEDULED FOR REPLACEMENT
SUMMER 2026

Fire Alarm upgrades- out for bid- (521 funds)

Areas of concern:

Roof has reached manufacturer end of life -

Irrigation system is all manually operated. This is very labor intensive, and inefficient. **This needs to be revamped and automated.** AWAITING BIDS

Lead custodian has announced retirement effective June 30th. CANDIDATES ARE CURRENTLY BEING SCHEDULED FOR INTERVIEWS

*Additional thermostats have been installed in gymnasium and auditorium. COMPLETED



West Minico Middle School

20.5 acre site
Opened 1970

Current Projects:

Asphalt replacement- \$410,305.75 ESTIMATED COST
Fire Alarm upgrade- currently out for bid (521 funds)

We are currently working with school administration to facilitate marquee sign replacement. We have engaged two companies for bids. We are looking at perhaps partnering with local business who might be willing to sponsor to help with expenses.

Areas of concern:

Alarm system- SCHEDULED FOR SUMMER 2026

Roof has reached manufacturer end of life. Leak repaired May 2026

Irrigation system is all manually operated. OUT FOR PRICING ESTIMATES

*Additional thermostats have been installed in gymnasium and auditorium. COMPLETED



Acequia Elementary

24.3 acre site

Opened 2009

Current Projects:

Alarm replacement- Scheduled for Summer 2026

Fire Alarm upgrade- Currently out for bid (521 funds)

Playground equipment repairs - Replacement parts ordered

Roof leak repaired- May 2026

Areas of concern:

Emergency Generator The generator was assessed by Energy Management Corporation. Replacement was recommended. Awaiting pricing. Budgeted dollars are available

Aging wastewater system- modifications and software upgrades

Acequia Elementary-Emergency Generator Update

Kevin Simmons ksimmons@mindokschools.org
to Spencer, Daryl, Heather, Michelle, Anthony

May 11, 2025, 6:44 PM (3 days ago) ☆ 🌐 ↶ ⋮

Good Evening,

I wanted to provide an update on the findings on the emergency generator at Acequia Elementary. Energy Management Corporation was onsite at our request today to inspect and troubleshoot the generator. We uncovered some troubling issues.

The generator was last serviced in early 2020 by Energy Management Corporation. Since that time at least one of the two transfer switches got excessively hot and melted leaving them inoperable. The generator was taken offline, but nobody currently on staff knows when or the reasoning behind it. I am assuming it was related to the costs to repair. The breakers were shut off, totally isolating the generator. This left the block heater inoperable, comprising the coolant system hoses, which are now brittle and cracked, as well as the fuel system. The reserve coolant tank is full of rust residue, and the fuel has not been tested or treated.

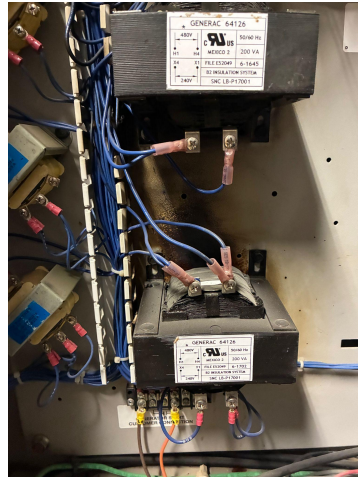
The technician was not comfortable bringing the unit back online as a number of problems could surface as a result of lack of maintenance. NFPA has very strict codes on maintenance standards and fuel testing etc. The code requires the unit to be ran weekly, tested monthly, and a load bank test performed by a qualified contractor annually. These have not been done since at least 2020. The technician was amazed that our authority having jurisdiction (our local fire authority) signed our annual fire inspections and did not pull our operating license and notify our insurance provider as this generator runs the fire pump that supplies water to the building in the event of a fire.

The generator is approaching 20 years old. The technician stated that parts will only be available on eBay, or other similar outlets and will most likely be used if they are available, as they are not readily being produced, and are obsolete. I have asked for an expedited quote for generator replacement, including the transfer switches. This is a life safety piece of equipment and must operate properly to shield the district of liabilities, and provide a safe environment for our staff, students and community. I am hopeful this change out can occur this summer before students return for the 26-27 school year. There is money currently allotted for this, and I am hoping it is sufficient for the completion of the project.

Going forward I am proposing that the generator be treated as a vital component of the building and it's safety features. I am recommending that we engage the vendor for the monthly testing and service, as well as the annual inspection and testing. We will be able to perform the weekly required tests in house. I am told these were discontinued previously to save money. Hindsight they say is 20/20 but unfortunately we are in a very difficult position and we need to make sure we maintain compliance with life safety/ NFPA codes going forward.

I have attached photos of how the breakers were found in the off position, damage to the transfer switches on overheating and the Macquiver job that was done to tie the breakers together with wire (for what reason, I don't know). My goal is to correct these situations and ensure that they do not reoccur in the future. I have appreciated your support and understanding as I have been attempting to right some neglect that has occurred throughout the district. It is unfortunate that this has occurred and it is very sad to see it happening in many places throughout the district. With your help and assistance we will get these issues sorted out and resolved.

Thank you,
Kevin



Money is allocated for replacement. We are waiting for cost estimates to determine if budgeted amount is adequate.



Paul Elementary

7.9 acre site

Opened 1980

Current Projects:

Alarm Upgrade/Replacement- **Scheduled for Summer 2026**
Fire Alarm Replacement- Currently out for bid awaiting pricing
Emergency Lighting replacement- **COMPLETE**

Areas of concern:

Aged roofing system - it has reached end of life.

Fire detection devices are original to construction and need to be replaced.

AWAITING PRICING

Asphalt is deteriorating- **POTHoles WERE FILLED TO ELIMINATE SAFETY CONCERNS**



Heyburn Elementary

13.5 acre site

Opened 2009

Current Projects:

Fire alarm system upgrade- currently out for bid

Alarm system- SCHEDULED FOR COMPLETION SUMMER 2026

Library upgrade grant- IN PROCESS- PAINTING
SCHEDULED FOR SUMMER 2026

Areas of concern:

Aging HVAC system- Wiring is currently in condensing portion of the unit causing components to become brittle and fail.

AWAITING PRICING TO REMEDY



Mt. Harrison High School

5.4 acre site

Built in 1961

Current projects:

Alarm replacement- SCHEDULED FOR
REPLACEMENT SUMMER 2026

Fire Alarm System Replacement - Currently out for bid

Window replacement, building envelope and millwork
replacement- Currently waiting ON D.O.P.L
APPROVAL

Addition of separation barrier door to facilitate Jr High
Relocation- SCHEDULED FOR COMPLETION
SUMMER 2026

Areas of Concern:

Reallocation/reassignment of building cleaning staff during the summer months during the project. Limited services will be needed.

Aging roof system



Minidoka Jr. High School District Service Center

4.8 acre site
Built in 1959

Current Projects:

Alarm System Upgrade/Replacement-
SCHEDULED FOR REPLACEMENT
SUMMER 2026

Fire System Upgrade/Replacement-
Out for bid

Areas of concern:

Aged building infrastructure

Exterior building appearance- additional
lighting needed

District Maintenance Building
District Transportation Buildings
District Food Service Building

Current Projects:

Alarm System Upgrade/Replacement
SCHEDULED FOR SUMMER 2026

Leak in roof Transportation Building-
complete, repaired May 2026

Areas of concern:

Aged building infrastructures
(not 521 fund eligible)

Single pane windows in transportation
(not 521 fund eligible)

Aged roof on Maintenance Building
(not 521 fund eligible)

Remodel/Upgrades of interior space at
transportation requested- no funding

Maintenance Department Statistics

April 2026

Open Work Orders- 65

Completed Work Orders- 72

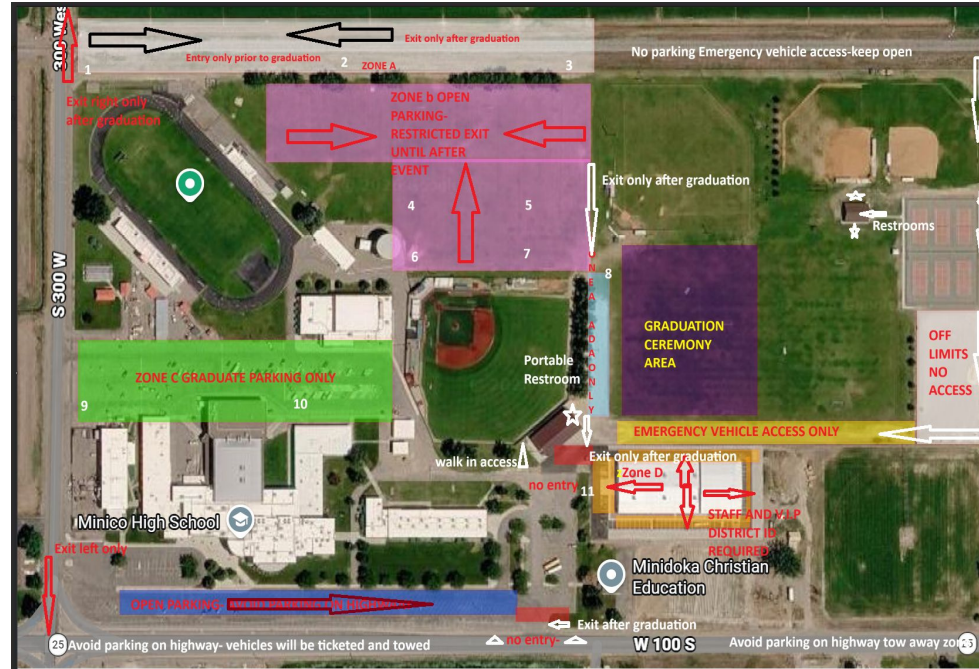
New Team Member

Tanner Carpenter- Maintenance Technician



We are currently interviewing for *one* Maintenance position and *one* Grounds/Custodial position. *Multiple positions are currently posted for openings on the custodial teams.*

Our team has been asked to assist with parking and traffic management during MHS graduation.



Our plan includes using staff in the areas marked - prior to the gates opening for public access. We will also utilize signage that is large and visible that was printed in house at West Minico Middle School. Signs will be displayed for wayfinding and informational purposes. Staff will be compensated for time spent assisting on May 28th until after the conclusion of required graduation activities.

Community members and those with a vested interest in MHS Football have asked to assist with playing field modifications and enhancements.

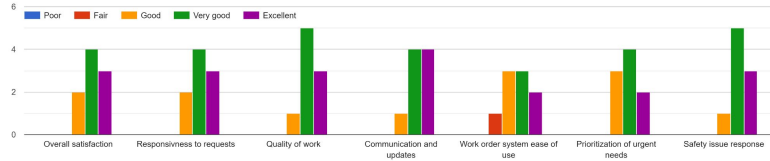


A demonstration of the “Turf Tank” field painting robot is planned for June 04, 2026 at 4:00 p.m. The robot is capable of custom painting playing fields, parking lots and many more surfaces. **Board Members are welcome to join us for the demonstration.** It will be held on the football field at Minico High School.

Planned enhancements include *assisting with mowing, fertilization and field leveling*. A larger crown in elevation will be created on the field. Reseeding will take place over the summer. The community member heading this effort expressed a desire to work together with district staff to make the field attractive, and create a more desirable and safer playing surface. **We are excited for the opportunity and look forward to the needed improvements!**

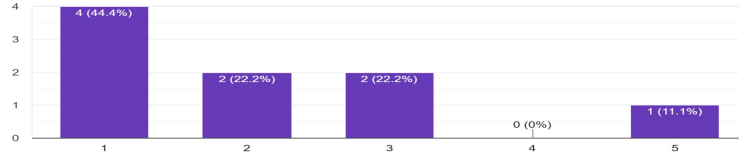
A survey was sent to building administrators requesting feedback

Please rate the following areas



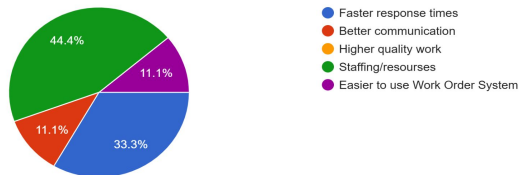
When submitting a work order, how clear is the process?

9 responses



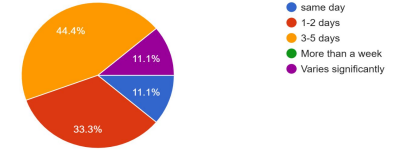
What is the MOST important improvement needed?

9 responses



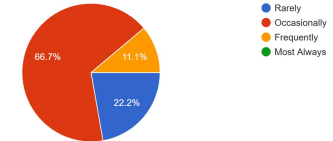
How quickly are most maintenance items resolved?

9 responses



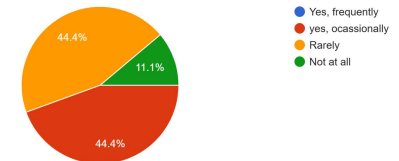
How often do maintenance issues require repeat visits?

9 responses



Have maintenance issues significantly impacted building operations/educational processes this year?

9 responses





What is one thing you feel the Maintenance Department does well?

9 responses

responsive to needs

The honesty and integrity displayed at East/Rupert by personnel.

When a custodian is absent, filling in the position with someone

I feel the department has communicated well since Kevin has started.

Communication in the last year has improved significantly

There is a huge improvement this year in communication

Issues are dealt with quickly especially when they are essential.

Respond to emergency

Handle things that need to be done quickly.

What is one change you would like to see that would make the biggest difference?

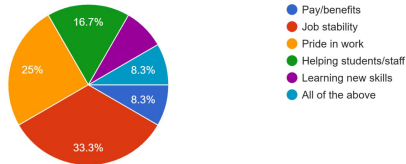
1. everyone working together, rowing the same direction.
2. I just wish funds would be there for all departments.
3. Possibly having a list of things for the sub custodial staff to complete
4. Power struggles have been the #1 issue in years past. Refusing to give maintenance closet keys to our athletic director, insisting on watering the lawn during football practice, being aggressive with people who park in a place that they decide is maintenance parking. I have seen a lot less of that since Kevin started.
5. Communication and consultation directly with administration instead of through the building custodian (a lot gets lost in translation)
6. Some kind of feedback when requests are sent in so we know where a request is sent in. It has always been done quickly and effectively it would be nice to see where requests are at.
7. I think there is always room for improved communication. I think coming and actually talking to me or even my head custodian on site regularly about needs would boost communication. Sometimes what is seen as a priority for maintenance is different from what we would select as a priority in the building. I honestly don't feel like I have any say in what projects are done, timelines, etc. Then follow through on requests. It feels like sometimes I ask about something and there is an initial check on it, but then it dies.
8. I think the department is doing great work.



Results of the survey sent to maintenance, custodial and grounds team members asking for feedback

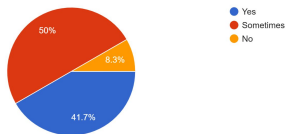
What motivates you most in your job?

12 responses



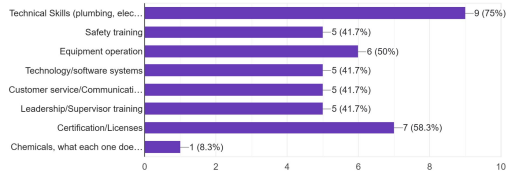
WORK ENVIRONMENT & RESOURCES Do you feel you have the tools and equipment to do your job effectively?

12 responses

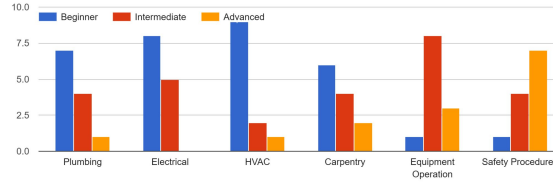


What types of training would benefit you most? Select all that apply

12 responses

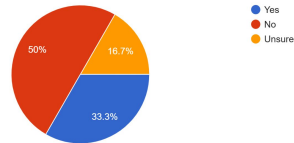


CURRENT SKILLS & ABILITIES How would you rate your skill level in the following areas?



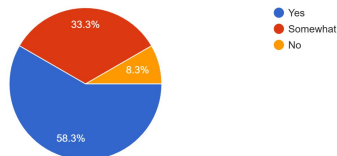
Are staffing levels adequate to complete your assigned work? (Do you need more help to get your job done?)

12 responses



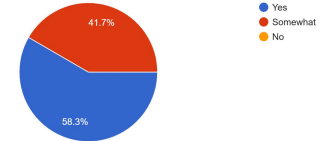
Do you feel your opinion is valued by district leadership?

12 responses



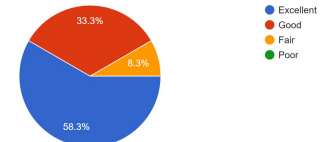
TRAINING & DEVELOPMENT Have you received adequate training to do your job?

12 responses



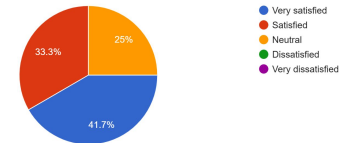
How would you rate communication within the department?

12 responses



How would you rate your overall job satisfaction?

12 responses



IMPROVEMENT & FEEDBACK

What are the biggest challenges facing the department in which you are assigned?

1. Communication
2. None
3. Financial
4. Not enough time
5. Trying to keep a clean and safe environment
6. work order distribution when Michelle is gone.
7. old equipment
8. Finance/ man power
9. Finances, and occasionally available manpower
10. The threat of being contracted out



What is one thing your department does well?

1. West Minico works well together.
2. Supervisor's Feedback and Information
3. Communication/ on the job completion of tasks
4. communicate
5. work well together
6. cleaning
7. Have very good meetings
8. A vast amount of knowledge and willingness to teach each other
9. Communication and team development
10. Works well as a team

Standardization and streamlining for efficiency and cost savings



We are currently initiating cleaning chemical standardization in all buildings. This will reduce cost, and help ensure our buildings are using the proper cleaning chemical for the task at hand. *Chemical dispensers are provided and installed free of charge by the vendor providing the cleaning chemicals.*



*Our commercial washers in both middle schools are worn out and have quit working and require replacement. **Currently we wash our own mops and towels in each location.** We are researching laundry service contracts to provide clean mops and cleaning rags (**washed at the proper temperatures, with the proper chemicals**) each week to each location within the district. This will save costs both in labor and inventory.*



Social Media Spotlight



6:31 5G+ 100

< Minidoka County School Di... ... 🔍

All Photos Reels More ▾

👍 Like 💬 Comment ➦ Share

 **Minidoka County School Distr...** ...
21h · 🌐

Levy dollars put to good use! 🟢

Our district is excited to be completing one of the final projects funded through previous supplemental levies.

Prep work has already begun on refurbishing the tennis courts at Minico High School. The project officially begins May 14, with anticipated completion around May 22. Courts are expected to be ready for use by approximately May 28, depending on weather and other factors.

We are excited to welcome students and staff back to a fresh, updated, and safer playing surface for everyone to enjoy!

Thank you to the taxpayers of our district for supporting levies that help make important projects like this possible.
[#WeAreMinidoka](#)



Our Commitment

Our teams are committed to fostering academic excellence by ensuring our learning environments are clean, safe, welcoming and comfortable.

We will remain focused on mutual respect, our shared responsibility for lifelong learning, and strive to model behaviors that promote professional and positive learning environments.

Thank you for the countless hours of service each of you provide while serving on our Board of Trustees!



Respectfully submitted by: Kevin Simmons, Director of Maintenance
Submit and questions or comments to ksimmons@minidokaschools.org
208-436-1254 ext 1401