

## School Nutrition Charge Policy

Updated for SY20-21

The following policy is on file with the Texas Department of Agriculture (TDA).

### Faculty

#### Charging

Permanent campus faculty will be permitted to charge up to 25 meals per month (\$100). If they move campuses during the year, the charge will remain with them but if they leave the district, the balance remains with the campus where they charged. It is highly recommended that they be required to pay their balance in full before leaving the campus or district.

#### Balance Notification

The district will ensure all balances throughout the year are settled before the next school year.

#### Payments

Payments may be made with cash or check at the campus or online at [www.paypams.com](http://www.paypams.com).

### Outstanding Faculty Debt

Outstanding faculty debt resulting from nonpayment for meals is not an allowable cost to the nonprofit school food service account and cannot be absorbed by our department. We are required to receive funding from the district finance office for any faculty meal charges that remain at the end of the school year.