

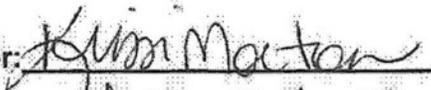
**TRANSFER
REQUEST**

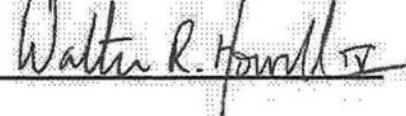
HIGH SCHOOL

Request for Transfer of Funds between Activity Accounts

Date: 08-27-2024 School: High School

Name of Requestor/Sponsor: Krissi Morton

Signature of Requestor/Sponsor: 

Approval of Supervisor/Principal: 

961 - HS Junior Class

962 - HS Senior Class

Move from
Paying Account Name & No

Move to
Receiving Account Name & No

Amount to be transferred: \$ 6,012.01

Reason for Moving funds:

The funds associated with each class (i.e. Soph, Jr, and Sr) move with the students so these students may benefit from the funds they raise. Ordinarily, this would mean that the Jr Class would transfer the full \$8,012.01 to the Sr Class fund. After experiencing the struggle to raise enough money before the prom, the Jr Class of 23-24 decided to leave behind \$2,000 to help offset the rising costs associated with the prom for the upcoming Jr class.

TO BE COMPLETED BY DISTRICT ACTIVITY FUND CLERK

Date Approved by Board of Education: _____

Keep for Audit Records

Stillwater School District 16

DAC: HIGH SCHOOL - ACTIVITY FUND

Budget Control Group Report

Fiscal Year: 2023-2024

Budget Control Group: 705-961-JUNIOR CLASS

Show Account Detail

Show Transaction Detail Show Encumbrance Include Pre Encumbrance

Range Dates:

Page Break on Budget Control Group

FTE Budget Amt YTD Trans Balance Encumbrance Budget Bal.

Account

Control Group: 705-961-JUNIOR CLASS

705-961-JUNIOR CLASS Sub Total:

0.00 - \$9,012.01 \$8,012.01 \$0.00 8,012.01

End of Report

0.00 CA

8,012.01 +

2,000.00 -

6,012.01 *

TFR

Request for Transfer of Funds between Activity Accounts

Date: 08-27-2024 School: High School

Name of Requestor/Sponsor: Shannon Peters

Signature of Requestor/Sponsor: *Shannon Peters*

Approval of Supervisor/Principal: *Walter R. Howell Jr*

960 - HS Sophomore Class

Move from
Paying Account Name & No

961 - HS Junior Class

Move to
Receiving Account Name & No

Amount to be transferred: \$ 2,123.09

Reason for Moving funds:

The funds associated with each class (i.e. Soph, Jr, and Sr) move with the students so these students may benefit from the funds they raise. The ending balance for the Sophomore Class for 2023-2024 was \$2,123.09.

TO BE COMPLETED BY DISTRICT ACTIVITY FUND CLERK

Date Approved by Board of Education: _____

Keep for Audit Records

Stillwater School District 16

DAC: HIGH SCHOOL - ACTIVITY FUND

Budget Control Group Report

Fiscal Year: 2023-2024

Budget Control Group: 705-960-SOPHOMORE CLASS

- Show Account Detail
- Show Transaction Detail Show Encumbrance Include Pre Encumbrance
- Range Dates: _____
- Page Break on Budget Control Group

FTE	Budget Amt	YTD Trans	Balance	Encumbrance	Budget Bal.
	0.00	-\$2,123.09	\$2,123.09	\$0.00	2,123.09

Account: 705-960-SOPHOMORE CLASS

705-960-SOPHOMORE CLASS Sub Total

End of Report

Transfer to
JR Class.

**TRANSFER
REQUEST**

JUNIOR HIGH

Request for Transfer of Funds between Activity Accounts

Date: 05/21/24 School: SJHS

Name of Requestor/Sponsor: Emily Christian

Signature of Requestor/Sponsor: *Emily Christian*

Approval of Supervisor/Principal: *[Signature]*

808 - Summer Drivers Ed

805 - Gen. Site

Move from
Paying Account Name & No

Move to
Receiving Account Name & No

Amount to be transferred: \$300.00

Reason for Moving funds:

To transfer funds for account no longer needed to a General Activity fund for use in 24-25.

TO BE COMPLETED BY DISTRICT ACTIVITY FUND CLERK

Date Approved by Board of Education: _____

Keep for Audit Records