



SHAWNEE PUBLIC SCHOOLS

SCHOOL NUTRITION SERVICES

326 NORTH UNION ● SHAWNEE, OKLAHOMA 74801-7099

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MEMORANDUM

TO: Board of Education
FROM: Maria Isenhower, Director *MI*
SUBJECT: School Nutrition Services Accounts Payable Clerk
DATE: June 28, 2021
CC: Dr. Grace, Superintendent &
Brent Houston, CFO

In accordance with Title 70, Section 5 of the Oklahoma Statutes, the Board of Education shall employ a School Nutrition Encumbrance Clerk for the 2021-2022 FY.

Recommendation:

That the Board of Education approve Jessica Phillips as the District's Temporary School Nutrition Services Accounts Payable Clerk for the 2021-2022 FY.