



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Uwe Gordon, Superintendent
Dr. Janet Vinson, Acting Superintendent
DATE: February 11, 2025

AGENDA ITEM:

Change Orders, Encumbrances, and Accounts Payable (approval of encumbrance numbers as listed)

BOARD ACTION REQUESTED:

Motion to Approve Encumbrance Clerk's report as of February 1, 2025

BACKGROUND INFORMATION:

This monthly report is highlighting changes to existing Purchase Orders and activity thru February 1, 2025.

Stillwater School District 16

PO Board Report Fund Totals

Fiscal Year: 2024-2025

From Date: 1/15/2025 12:00:00 AM To Date: 2/11/2025 12:00:00 AM Threshold 1

Fund	Description	Amount
11	GENERAL FUND	63,733.21
22	CHILD NUTRITION PROGRAMS FUND	734.20
32	BOND FUND (2023)	4,888,256.79
	Total Amount	4,952,724.20
	End of Report	

Stillwater School District 16

PO Board Report Over Threshold

Fiscal Year: 2024-2025

From Date: 1/15/2025 12:00:00 AM To Date: 2/11/2025 12:00:00 AM Threshold 1

PO Number	Vendor	Description	For	Amount
20250210	KILYNN JARETT NORRIS	CHANGE ORDER FEBRUARY 11, 2025 - INCREASE FUNDS BY \$5000.00 FOR ELECTRICIAN BLANKET	32-BOND	20,000.00
20250346	LEHMAN, MARLA S	CHANGE ORDER FEBRUARY 11, 2025 - INCREASE FUNDS BY \$150.00 FOR IN DISTRICT MILEAGE	11-GENERAL	250.00
20251058	PERKINS, MEGAN E	CHANGE ORDER FEBRUARY 11, 2025 - INCREASE FUNDS BY \$150.00 IN-DISTRICT MILEAGE	11-GENERAL	400.00
20251162	AMERICAN ROOFING & CONSTRUCTION, LLC	CHANGE ORDER AMOUNT IS LESS THAN 25% OF PO ENCUMBRANCE - INCREASE FUNDS BY \$136,073.44 PER BOARD APPROVED CHANGE ORDER #1 ON 1/14/2025 FOR SR/MS/HS PAC & FIELDHOUSE ROOF IMPROVEMENTS	32-BOND	4,092,973.44
20251169	HILLTOP SECURITIES ASSET MGMT LLC	ANNUAL CALCULATIONS BLDG BONDS	32-BOND	3,000.00
20251170	MUNICIPAL FINANCE SERVICES, INC.	GO BOND CONTINUED DISCLOSURE	32-BOND	3,500.00
20251171	KELLOGG & SOVEREIGN CONSULTING	CONTRACTED SERVICES-CONSULTING	32-BOND	950.00
20251172	ALL AMERICAN SPORTS CORP	QUOTE #20349725 (JH)	32-BOND	5,307.00
20251173	Amazon Capital Services	Library Books - Requested	11-GENERAL	287.88
20251174	WALMART LOCAL	FCS SUPPLIES	11-GENERAL	500.00
20251175	WALMART LOCAL	FCS SUPPLIES	11-GENERAL	500.00
20251176	WALMART LOCAL	FCS SUPPLIES	11-GENERAL	500.00
20251177	WALMART LOCAL	FCS SUPPLIES	11-GENERAL	500.00
20251178	WALMART LOCAL	FCS SUPPLIES	11-GENERAL	500.00
20251179	WALMART LOCAL	FCS SUPPLIES	11-GENERAL	500.00
20251180	WALMART LOCAL	FCS SUPPLIES	11-GENERAL	500.00
20251181	WALMART LOCAL	FCS SUPPLIES	11-GENERAL	500.00
20251182	WALMART LOCAL	FCS SUPPLIES	11-GENERAL	500.00
20251183	SYLOGISTED, INC	ON SITE TRAINING DAYS	11-GENERAL	1,572.80
20251184	Amazon Capital Services	Pocket-sized Grief Bears	11-GENERAL	119.90
20251185	CHUDLEY EDWARD WERCH	Prevention Plus Wellness subscription	11-GENERAL	3,998.00

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From Date: 1/15/2025 To Date: 2/11/2025 Threshold 1
 12:00:00 AM 12:00:00 AM

PO Number	Vendor	Description	For	Amount
20251186	JARED NOLES	BOARD MEETING SECURITY	11-GENERAL	150.00
20251187	Newby, Kristie Karen	TRAVEL AND MILEAGE	11-GENERAL	162.00
20251188	EMBASSY SUITES - OKC (MERIDIAN)	LODGING FOR CCOSA JAN 22, 2025	11-GENERAL	153.00
20251189	BARNES & NOBLE BOOKSELLERS INC.	Barnes and Noble order	11-GENERAL	763.25
20251190	Amazon Capital Services	Paper for enrollment packets	11-GENERAL	66.39
20251191	OKACTE/STEM	REGISTRATION MID-WINTER CONF	11-GENERAL	75.00
20251192	SEON DESIGN USA CORP	5 CAMERAS	32-BOND	1,585.00
20251193	Amazon Capital Services	Health Careers Class supplies	11-GENERAL	167.83
20251194	HERTZBERG-NEW METHOD INC	Library books	11-GENERAL	2,496.56
20251195	BOUND TO STAY BOUND BOOKS, INC.	LIBRARY FUND - BOOKS	11-GENERAL	630.94
20251196	HERTZBERG-NEW METHOD INC	LIBRARY FUND - BOOKS	11-GENERAL	807.61
20251197	FOLLETT SCHOOL SOLUTIONS, INC.	LIBRARY FUND - BOOKS	11-GENERAL	993.11
20251198	Amazon Capital Services	LIBRARY SUPPLIES	11-GENERAL	563.10
20251199	Amazon Capital Services	Shelf for Pathfinders	11-GENERAL	89.90
20251200	SCHOOL NUTRITION ASSOCIATION OF OKLAHOMA	Leadership Conference	22-CHILD NUTRITION	635.00
20251201	OKLAHOMA ASBO	Spring Conference April 23-24	11-GENERAL	750.00
20251202	EMBASSY SUITES - NORMAN	Lodging ASBO Conf April 22-24	11-GENERAL	50.00
20251203	DUPREE SPORTING GOODS	GIRLS GOLF UNIFORMS	32-BOND	460.00
20251204	CEV MULTIMEDIA	BMITE iCEV Student Licenses	11-GENERAL	1,800.00
20251205	B&H FOTO & ELECTRONICS CORP	PAC Monitor and Keyboard	11-GENERAL	160.74
20251206	PAESSLER GMBH	Monitoring SW Renewal/Tech	32-BOND	8,000.00
20251207	Newby, Kristie Karen	MILEAGE FOR OK ASBO CONF	11-GENERAL	142.50
20251208	COUNCIL OF ADM OF SPECIAL EDUCATION	504 Process Training	11-GENERAL	295.00

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20251209	PENDER'S MUSIC CO.	Vocal Contest Music	11-GENERAL	606.50
20251210	CCOSA	CONFERENCE REGISTRATION	11-GENERAL	625.00
20251211	OKLAHOMA STATE UNIVERSITY	OSU Career Fair registration fee	11-GENERAL	150.00
20251212	Amazon Capital Services	Shredder for Guidance office	11-GENERAL	89.99
20251213	HERTZBERG-NEW METHOD INC	LIBRARY BOOKS	11-GENERAL	1,055.53
20251214	HAC INCORPORATED	Jan 21-31, 2025 food labs	11-GENERAL	400.00
20251215	HAC INCORPORATED	FCS Food labs 2/17/25-2/28/25	11-GENERAL	400.00
20251216	HAC INCORPORATED	FCS Food labs MARCH 3-14TH	11-GENERAL	400.00
20251217	OSSBA	SUPERINTENDENT SEARCH ESTIMATE	11-GENERAL	15,000.00
20251218	AMERICAN PLANT PRODUCTS & SERVICES, INC	AG Plant Project Supplies	11-GENERAL	5,027.79
20251219	BOUND TO STAY BOUND BOOKS, INC.	Library Books	11-GENERAL	1,376.32
20251220	BARNES & NOBLE BOOKSELLERS INC.	LIBRARY BOOKS	11-GENERAL	285.17
20251221	OKLAHOMA BPA	Spring Leadership Registration	11-GENERAL	150.00
20251222	PROJECT LEAD THE WAY, INC.	STEM Class Supplies	11-GENERAL	217.50
20251223	CCOSA	OASA LEGISLATIVE CONFERENCE	11-GENERAL	225.00
20251224	HERTZBERG-NEW METHOD INC	Library Books	11-GENERAL	336.50
20251225	ZAMBORSKY, KEVIN M	In District Mileage - Band	11-GENERAL	500.00
20251226	RAINES, APRILL	In District Mileage - Vocal	11-GENERAL	300.00
20251227	JACKSON, SCOTT G	In District Mileage Orchestra	11-GENERAL	250.00
20251228	GENEVRO, KATHRYN	In District Mileage - Band	11-GENERAL	540.00
20251229	ROBINSON, KENNETH G	In District Mileage - Band	11-GENERAL	360.00
20251230	MITCHELL, JUDITH	In District Mileage - Vocal	11-GENERAL	300.00
20251231	BRIGHT THINKER, INC	STUDENT LICENSES - KIFER	32-BOND	1,500.00
20251232	AD ASTRA EDUCATION, LLC	Skyline- Library Books	11-GENERAL	1,157.10

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20251233	GARRETT BOOK COMPANY	Skyline- Library Books	11-GENERAL	1,609.89
20251234	HERTZBERG-NEW METHOD INC	Library Books	11-GENERAL	361.25
20251235	COUGHLAN COMPANIES LLC	Library Books	11-GENERAL	63.24
20251236	TRAFERA HOLDINGS, LLC	Workstations (iiQ9248)	32-BOND	14,522.65
20251237	COUGHLAN COMPANIES LLC	Library Books	11-GENERAL	357.32
20251238	LITERACY RESOURCES, LLC	Library Books	11-GENERAL	1,163.16
20251239	OSU - FIRE SERVICES TRAINING	CPR TRAIN THE TRAINERS	11-GENERAL	549.00
20251240	Jalee Farr	Reimbursement - Skyline	22-CHILD NUTRITION	99.20
20251241	CDW GOVERNMENT	Toner for SPEF Printer	11-GENERAL	364.74
20251242	Amazon Capital Services	TECH SUPPLIES	32-BOND	490.62
20251243	IMAGINE LEARNING LLC	LICENSE	32-BOND	1,100.00
20251244	FIREBRAND CONSTRUCTION, LLC	OES Phase II - Parking	32-BOND	677,000.00
20251245	SYLOGISTED, INC	Finance Software Conversion	32-BOND	35,814.00
20251246	ACCURATE HEAT-AIR & PLUMBING, LLC	LINC/MECHANICAL GAS PACK UNIT	32-BOND	7,688.00
20251247	L & B PLUMBING LLC	HS WATERLINE	32-BOND	12,025.00
20251248	PROVANTAGE SUPERSTORE	TECH SUPPLIES	32-BOND	1,578.00
20251249	TELEMEDIA TRAINCO HOLDINGS LLC	Food handler certifications	11-GENERAL	150.00
20251250	OSU - FIRE SERVICES TRAINING	CPR- TRAIN THE TRAINERS	11-GENERAL	200.00
20251251	GRACENOTES LLC	Sight Reading Subscriptions	11-GENERAL	138.35
20251252	Amazon Capital Services	Physical Education Classroom Supplies	11-GENERAL	118.76
20251253	MOBILE COMMUNICATIONS AMERICA, INC	Walkie Talkies	11-GENERAL	1,929.00
20251254	CRISIS PREVENTION INSTITUTE, INC	CPI Annual Membership	11-GENERAL	200.00
20251255	PENDER'S MUSIC CO.	Vocal Student Music	11-GENERAL	182.86
20251256	Amazon Capital Services	Art Classroom Supplies	11-GENERAL	1,368.79

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20251257	Amazon Capital Services	Supplies for Speedfest 2025 Competition	11-GENERAL	589.12
20251258	ROBOSOURCE LLC	Stem Class Supplies	11-GENERAL	43.91
20251259	Amazon Capital Services	3D Pens & Ink Cartridge	11-GENERAL	99.96
20251260	FRISBY, KIRA	IN-DISTRICT MILEAGE	11-GENERAL	600.00
20251261	KIMBERLY SUTTON	CREATIVE MATHEMATICS TRAINING	11-GENERAL	687.00
20251262	B & C BUSINESS PRODUCTS	Standing Desk Hydraulics	32-BOND	763.08
20251263	Amazon Capital Services	Monitor Replacement	11-GENERAL	300.00
20251264	OKLAHOMA SCHOOLS INSURANCE GROUP	RICHMOND ELEM-PLAYGROUND	11-GENERAL	138.00
20251265	FOLLETT CONTENT SOLUTIONS LLC	Library Books	11-GENERAL	1,220.95
20251266	IG DESIGN GROUP AMERICAS INC	FCS Spring Sewing Patterns	11-GENERAL	100.00

Total POs: 102 Total Amount 4,952,724.20

End of Report