

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 25-26 Sponsor Name: Carla Nelson
 Name of Activity Fund: SITE-LA Account No: 805

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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Adoption Date: February 21, 2012

Revision Date(s): 9/10/19

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: April 30, 2025 SITE: Lincoln

ACCOUNT NAME: SITE Activity

PURPOSE

Funds are used for ^{Dues,} fees + Registrations, Amazon Prime membership, Food, decorations, Field trips, luncheons for staff + students, Cash box + Supplies

SOURCE(S) OF INCOME

All listed BOE approved Revenue Sources for 25-26 sy

PLANNED EXPENSES

All listed BOE approved expenditures for 25-26 sy

SPONSOR NAME

Carla Nelson

SIGNATURE

Carla Nelson

PRINCIPAL/DIRECTOR

George Horton

SIGNATURE

George Horton

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: *Raul B...* DATE: 5/15/25

ACCOUNT NUMBER: 805

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 24-25 Sponsor Name: Carla Nelson
 Name of Activity Fund: Site Activity Account No: 805

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>269.09</u>	\$ <u>253.13</u>
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Ambus donation</u>	\$ <u>200.00</u>	
<u>Coca-cola commission</u>	\$ <u>100.00</u>	
<u>Cash box return</u>	\$ <u>100.00</u>	
<u>Fees-ID's</u>	\$ <u>50.00</u>	
<u>Toy allotment</u>	\$ <u>100.00</u>	
	\$ _____	
Total Revenues:	\$ <u>550.00</u>	\$ <u>590.54</u>
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>819.09</u>	\$ <u>843.67</u>
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Amazon fee</u>	\$ <u>-65.00</u>	
<u>Cash box</u>	\$ <u>200.00</u>	
<u>ECCLA Fees / Dues</u>	\$ <u>-175.00</u>	
<u>Toy decor + food</u>	\$ <u>100.00</u>	
<u>office / class supplies</u>	\$ <u>-100.00</u>	
	\$ _____	
Total Expenditures:	\$ <u>-540.00</u>	\$ <u>-561.06</u>
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>279.09</u>	\$ <u>282.61</u>

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 25-26 Sponsor Name: Carla Nelson

Name of Activity Fund: SITE-LA Account No: 805

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>282.61</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Coca-Cola Commission</u>	\$ <u>400⁻</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ _____	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>682.61</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>FCCLA Dues + Fees</u>	\$ <u>200⁰⁰</u>	
<u>Cash box</u>	\$ <u>100⁰⁰</u>	
<u>School supplies</u>	\$ <u>100</u>	
<u>Office Supplies</u>	\$ <u>50</u>	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-450⁰⁰</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>232.61</u>	\$ _____

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 25-26 Sponsor Name: Carla Nelson

Name of Activity Fund: Grady Lambert Memorial Library Account No: 832

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: April 30, 2025 SITE: Lincoln

ACCOUNT NAME: Grady Lambert Memorial Library

PURPOSE

To honor the Legacy of Grady Lambert & his love of reading & the Arts

SOURCE(S) OF INCOME

All BOE approved revenue for 25-26 Sy

PLANNED EXPENSES

All BOE Approved expenditures for 25-26 Sy

SPONSOR NAME

Carla Nelson

SIGNATURE

Carla Nelson

PRINCIPAL/DIRECTOR

George Horton

SIGNATURE

George Horton

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Karlul Boggs DATE: 5/15/25

ACCOUNT NUMBER: 832

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 24-25 Sponsor Name: Carla Nelson
 Name of Activity Fund: GLML Account No: 832

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>5350⁰⁰</u>	\$ <u>5350⁰⁰</u>
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Donations from public</u>	\$ <u>200⁰⁰</u>	
<u>+ hamberts</u>	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>200⁰⁰</u>	\$ <u>3750</u>
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>5550⁰⁰</u>	\$ <u>9100</u>
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Screen proje e</u>	\$ <u>1411.52</u>	
<u>Books</u>	\$ <u>-550⁰⁰</u>	
<u>Art</u>	\$ <u>-200⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-2161.52</u>	\$ <u>-3307.82</u>
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>3388.48</u>	\$ <u>5792.18</u>

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 25-26 Sponsor Name: Carla Nelson
 Name of Activity Fund: GLML Account No: 832

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>5792.18</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Donations from</u>	\$ <u>250⁰⁰</u>	
<u>Public and/or</u>	\$ _____	
<u>SP EF</u>	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>250⁰⁰</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>6042.18</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Books + media</u>	\$ <u>1,200⁰⁰</u>	
<u>Art + Displays</u>	\$ <u>500⁰⁰</u>	
<u>Winter Art + music</u>	\$ <u>250⁰⁰</u>	
<u>show</u>	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-1950</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>4092.18</u>	\$ _____

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 25-26 Sponsor Name: Carla Nelson

Name of Activity Fund: SPEF Account No: 839

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: April 30, 2025 SITE: Lincoln

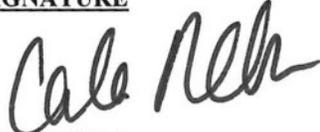
ACCOUNT NAME: SPEF

PURPOSE Grant \$ given to SPS staff for proposals approved by SPEF

SOURCE(S) OF INCOME
All listed BOE approved revenue sources for 25-26 Sy

PLANNED EXPENSES
All listed BOE approved expenditures for the 25-26 Sy

SPONSOR NAME
Carla Nelson

SIGNATURE


PRINCIPAL/DIRECTOR
George Horton

SIGNATURE


TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY:  DATE: 5/15/25

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 24-25 Sponsor Name: Carl Nelson

Name of Activity Fund: SPEF Grants Account No: 839

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>1496.21</u>	\$ <u>1496.21</u>
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Garden club grant</u>	\$ <u>700⁰⁰</u>	
<u>SPEF grant</u>	\$ <u>300⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>1000⁰⁰</u> <u>2496.21</u>	\$ <u>4578.90</u>
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>100</u>	\$ <u>6075.11</u>
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Rock climbing</u>	\$ <u>-600⁰⁰</u>	
<u>Grant purchases</u>	\$ <u>-1000⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-1600⁰⁰</u>	\$ <u>-4445.13</u>
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>896.21</u>	\$ <u>1629.98</u>

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 25-26 Sponsor Name: Carla Nelson

Name of Activity Fund: SPEF Account No: 839

1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 NEXT YEAR EST. \$ 1629.98 ACTUALS* \$ _____

2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:

SPEF Grants \$ 1500⁰⁰

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Revenues: \$ _____ \$ _____

3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) \$ 3129.98 \$ _____

4. EXPENDITURES AND ESTIMATED AMOUNTS:

Shop club items \$ 300

Garden club items \$ 200

Other items approved \$ 1,000

by SPEF \$ _____

_____ \$ _____

_____ \$ _____

Total Expenditures: \$ -1500- \$ _____

5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) \$ 1629.98 \$ _____

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 25-26 Sponsor Name: Carla Nelson
 Name of Activity Fund: Grant Account No: 850

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: April 30, 2025 SITE: LA

ACCOUNT NAME: Grant

PURPOSE To use funds obtained from Grants that staff receives

SOURCE(S) OF INCOME Funds obtained from Grants for schools

PLANNED EXPENSES
All BOE Approved listed expenditures for 25-26 sy

SPONSOR NAME
Carla Nelson

SIGNATURE
Carla Nelson

PRINCIPAL/DIRECTOR
George Horton

SIGNATURE
George Horton

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Karlul Boma DATE: 5/15/25

ACCOUNT NUMBER: 850

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 25-26 Sponsor Name: Carla Nelson

Name of Activity Fund: Grant Account No: 850

1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 NEXT YEAR EST. \$ 294,68 ACTUALS* \$ _____

2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:

_____	\$ _____	
<u>Art Council grant</u>	<u>\$ 500⁰⁰</u>	
<u>Simmons Bank grant</u>	<u>\$ 25,000⁰⁰</u>	
<u>TSET grant</u>	<u>\$ 80,000⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	<u>\$ 105,500⁻</u>	\$ _____

3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) \$ 108,441.68 \$ _____

4. EXPENDITURES AND ESTIMATED AMOUNTS:

<u>Shop class items</u>	<u>\$ -25,000</u>	
<u>greenhouse items</u>	<u>\$ -60,000</u>	
<u>Capitol Tour</u>	<u>\$ -500⁻</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	<u>\$ -85,500⁰⁰</u>	\$ _____

5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) \$ 22,941.68 \$ _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 24-25 Sponsor Name: Carla Nelson

Name of Activity Fund: Grant Account No: 850

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>15,352.57</u>	\$ <u>15,352.57</u>
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Garden Club grant</u>	\$ <u>1200⁰⁰</u>	
<u>Guitar Club grant</u>	\$ <u>2000⁰⁰</u>	
<u>Prairie Arts grant</u>	\$ <u>1000⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>4200⁰⁰</u>	\$ <u>4500</u>
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>19,552.57</u>	\$ <u>19852.57</u>
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Bikes + Equip</u>	\$ <u>15,000⁰⁰</u>	
<u>Garden Club supplies</u>	\$ <u>1200⁰⁰</u>	
<u>Guitar Club supplies</u>	\$ <u>1000⁰⁰</u>	
<u>Prairie Arts fees</u>	\$ <u>750⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>17,950⁰⁰</u>	\$ <u>16,910.89</u>
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>1602.57</u>	\$ <u>2941.68</u>

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 25-26 Sponsor Name: Carla Nelson
 Name of Activity Fund: Friends of LA Account No: 858

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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Adoption Date: February 21, 2012

Revision Date(s): 9/10/19

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: April 30, 2025 SITE: Lincoln

ACCOUNT NAME: Friends of LA

PURPOSE To help pay for caps & gowns, student field trips, t-shirts and class ART supplies

SOURCE(S) OF INCOME Fundraisers - candy / Restaurant nights
Donations
All other Approved BOE revenues listed for 25-26 sy

PLANNED EXPENSES Caps & gowns, field trips, staff & student t-shirt.
Incheon awards, Dues & fees All other BOE Approved
listed expenditures for 25-26 sy

SPONSOR NAME
Carla Nelson

SIGNATURE
Carla Nelson

PRINCIPAL/DIRECTOR
George Horton

SIGNATURE
Glyn H...

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Kathleen Boyer DATE: 5/15/25

ACCOUNT NUMBER: 858

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 24-25 Sponsor Name: Carla Nelson
 Name of Activity Fund: Friends of Lincoln Account No: 858

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>1371.64</u>	\$ <u>1371.64</u>
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Candy gram Fundraiser</u>	\$ <u>150.00</u>	
<u>Restaurant Nights</u>	\$ <u>300.00</u>	
<u>Capt Gown Reimbursements</u>	\$ <u>450.00</u>	
<u>Harvest II Donation</u>	\$ <u>50.00</u>	
<u>Friends of LA Donations</u>	\$ <u>150.00</u>	
	\$ _____	
Total Revenues:	\$ <u>1100.00</u>	\$ <u>10,138.58</u>
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>2471.64</u>	\$ <u>11,510.22</u>
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Josten's Capt Gowns</u>	\$ <u>700.00</u>	
<u>Humane Society Donation</u>	\$ <u>150.00</u>	
<u>Student of the month + shirts</u>	\$ <u>390.00</u>	
<u>Dues + fees</u>	\$ <u>150.00</u>	
<u>Field trips + transportation</u>	\$ <u>500.00</u>	
<u>Staff luncheons</u>	\$ <u>200.00</u>	
	\$ _____	
Total Expenditures:	\$ <u>2090.00</u>	\$ <u>4875.61</u>
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>381.64</u>	\$ <u>6634.61</u>

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 25-26 Sponsor Name: Carla Nelson
 Name of Activity Fund: Friends of LA Account No: 858

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>6634.61</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Restaurant Nights</u>	\$ <u>1200⁰⁰</u>	
<u>Candy Grams</u>	\$ <u>200⁰⁰</u>	
<u>Cap + Gown Reimbursements</u>	\$ <u>300⁰⁰</u>	
<u>Harvest II Donation</u>	\$ <u>50⁰⁰</u>	
<u>Friends of LA Donation</u>	\$ <u>250⁰⁰</u>	
	\$ _____	
Total Revenues:	\$ <u>2000⁻</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>8634.61</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Cap + Gowns</u>	- \$ <u>700</u>	
<u>Dogs of LA</u>	- \$ <u>200⁻</u>	
<u>Staff Luncheons</u>	- \$ <u>350</u>	
<u>PJ'S + T-shirts</u>	- \$ <u>1,000⁰⁰</u>	
<u>Tow Shirts</u>	- \$ <u>1500⁰⁰</u>	
<u>Other student needs</u>	- \$ <u>500⁰⁰</u>	
	\$ <u>4250</u>	\$ _____
Total Expenditures:	\$ <u>4250</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>4393.61</u>	\$ _____



FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 25-26 Sponsor Name: Kris Fowler

Name of Activity Fund: Friends of Lincoln Account No: 858

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Candy grams- Valentine's Day Fundraiser Humane Society of Stillwater

PURPOSE OF RAISING FUNDS:

Dogs of LA program- to donate to Dogs of LA and to purchase items for Dogs of LA

FUNDRAISER DATES: START 2/14/25 END 2/15/25

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. - EST. EXP. = EST. PROFIT

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 25-26 Sponsor Name: Carla Nelson

Name of Activity Fund: Friends of LA Account No: 858

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Local restaurants host Dine Night on behalf of Lincoln Academy & donate part of tickets to Friends of LA fund.

PURPOSE OF RAISING FUNDS:

Capst gown, Field trips, Lincoln school shirts, Art + Club supplies - All other BOE Approved expenditures

FUNDRAISER DATES: START August 14, 2025 END April 30, 2026

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. \$1,200 - EST. EXP. 0 = EST. PROFIT \$1,200

Sponsor Signature: Carla Nelson

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. - ACT. EXP. = ACT. PROFIT (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE