



Aurora Orozco &lt;aorozco@d56.org&gt;

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**Fwd: FOIA Request [Ref: Avah Norton]**

2 messages

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**Luis Correa** <lcorrea@d56.org>  
To: Aurora Orozco <aorozco@d56.org>

Mon, May 4, 2026 at 1:40 PM

----- Forwarded message -----

From: **Catherine Merrill** <catherine@databranchusa.com>  
Date: Sat, May 2, 2026 at 3:28 PM  
Subject: FOIA Request [Ref: Avah Norton]  
To: lcorrea@d56.org <lcorrea@d56.org>  
Cc: avah.norton@thedatabranch.com <avah.norton@thedatabranch.com>

Dear Public Records Officer,

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

The Data Branch is hereby submitting a public records request for vendor procurement records.

**Scope of Request:**

We are requesting all executed contracts, agreements, purchase orders, and related procurement documents for products or services purchased from any of the following vendors or their authorized resellers, for the period January 1, 2021, to the present:

All products from: Primex, American Time, and/or Sapling.

We are seeking records that reflect the pricing structure of any such engagement, including per-unit costs, subscription or licensing terms, and implementation fees.

**Requested Records (if readily accessible):**

Please include any of the following that your agency maintains:

- Executed contracts, master service agreements, or order forms
- Purchase orders relating to the requested documents
- RFP or solicitation documents, including vendor responses and evaluation materials
- Task orders issued against cooperative purchasing agreements (e.g., Sourcewell, NASPO, OMNIA, or state contract vehicles)

**Preferred Format & Delivery:**

We understand recordkeeping systems vary across agencies. We are fully willing to receive:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any summary-level purchasing records your office already maintains

**Commercial Nature & Flexibility:**

This request is for commercial research purposes. We are happy to comply with all applicable policies and procedures and are willing to narrow, clarify, or adjust the request to make fulfillment easier for your office.

**Please send all records to my colleague Avah Norton at the following:**Email: [avah.norton@thedatabranch.com](mailto:avah.norton@thedatabranch.com)

Phone: (302) 585-3132

Address: [1111B S Governors Ave STE 21033, Dover, DE 19904](#)

If your reply does not keep recipients, please use this link instead: [email Avah Norton directly](#).

We appreciate your attention to this matter and look forward to your prompt response. Please confirm receipt of this request and provide an estimated date for the delivery of the requested records.

Thank you for your cooperation.

Sincerely,

The Data Branch Research Team

**Aurora Orozco** <aorozco@d56.org>  
To: avah.norton@thedatabranch.com

Tue, May 5, 2026 at 10:35 AM

Good morning Avah

This email is in response to your FOIA request seeking vendor procurement records for Primex, American Time, and Sapling from January 1, 2021, to the present.

The District has identified responsive records related to American Time. Please note that the District has only purchased supplies and equipment from this vendor, and installation services were completed internally by the District's Maintenance Department. No formal contracts or service agreements were executed for these purchases.

The District has not identified any responsive records related to Primex or Sapling during the requested timeframe.

Attached, please find the purchase history records for American Time that reflect the District's transactions during the requested period.

Please let me know if you have any questions or need any additional information.

Sincerely,  
Aurora

[Quoted text hidden]

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**AURORA OROZCO**  
Administrative Assistant to the Superintendent  
and Board of Education  
Gurnee School District 56  
Phone: 847-505-1600



@GurneeD56 @District56 @GurneeDistrict56 @D56StreamingVideo

*"We are not myths of the past, ruins in the jungle, or zoos. We are people and we want to be respected not to be victims of intolerance and racism." -Rigoberta*

Menchu

| <u>POST</u> |               | <u>INVOICE</u>     | <u>INVOICE</u> | <u>INVOICE</u>           | <u>BANK</u> |               |
|-------------|---------------|--------------------|----------------|--------------------------|-------------|---------------|
| <u>DATE</u> | <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>NUMBER</u>  | <u>DATE</u>              | <u>CODE</u> | <u>AMOUNT</u> |
| 03/17/2021  | AMERICAN TIME | SUPPLIES           | 842426         | 03/03/2021               | 0 ACCOUNT   | 881.45        |
|             |               |                    |                | Totals for 72027         |             | 881.45        |
| 02/23/2022  | AMERICAN TIME | SUPPLIES           | 853782         | 02/04/2022               | 0 ACCOUNT   | 1,048.22      |
|             |               |                    |                | Totals for 73818         |             | 1,048.22      |
| 05/25/2022  | AMERICAN TIME | SUPPLIES           | 856417         | 04/27/2022               | 0 ACCOUNT   | 943.42        |
|             |               |                    |                | Totals for 74325         |             | 943.42        |
| 03/22/2023  | AMERICAN TIME | SUPPLIES           | 865075         | 02/14/2023               | 0 ACCOUNT   | 692.42        |
|             |               |                    |                | Totals for 75728         |             | 692.42        |
| 11/15/2023  | AMERICAN TIME | SUPPLIES           | 872525         | 10/18/2023               | 0 ACCOUNT   | 865.52        |
|             |               |                    |                | Totals for 77033         |             | 865.52        |
| 12/20/2023  | AMERICAN TIME | SUPPLIES           | 873268         | 11/10/2023               | 0 ACCOUNT   | 865.52        |
|             |               |                    |                | Totals for 77161         |             | 865.52        |
|             |               |                    |                | Totals for AMERICAN TIME |             | 5,296.55      |
|             |               |                    |                | Totals for BNK00         |             | 5,296.55      |
|             |               |                    |                | Totals for checks        |             | 5,296.55      |

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>      | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------|----------------------|----------------|----------------|--------------|
| 20          | OPER & MAINT FUND       | 0.00                 | 0.00           | 5,296.55       | 5,296.55     |
| ***         | Fund Summary Totals *** | 0.00                 | 0.00           | 5,296.55       | 5,296.55     |

\*\*\*\*\* End of report \*\*\*\*\*