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ASSEMBLING AND PRESERVING IMPORTANT DOCUMENTS

All bid documents, specifications, plans, “as-built”, warranties, and construction documents for the planning and construction and/or repair of facilities shall be preserved indefinitely in the office of the Supervisor of Maintenance and Operations.

Subsequent changes to any building or site shall be entered on the original plans and filed in the same district office.

Adopted: Oct. 11, 1995

Revised:

Reviewed: January 15, 2013

NEPN/NSBA Classification: FEJ

Legal Reference: