

**Memorandum of Understanding
Between
Tarleton State University
and
Keller ISD**

FOR THE 2026 TARLETON TODAY SUMMER DUAL CREDIT PROGRAM

This Memorandum of Understanding (MOU) with an Effective Date of April 1, 2026, is entered by Keller ISD (KISD) and TARLETON STATE UNIVERSITY, a member of The Texas A&M University System, an agency of the State of Texas, hereinafter referred to as “Tarleton State”.

Contracting Parties:

Receiving Party (KISD)
Keller ISD
350 KELLER PKWY
KELLER, TX 76248-3447

Performing Party Tarleton State University
1333 W. Washington St.
Stephenville, TX 76402

WHEREAS, Tarleton State and KISD are collaborating to offer eligible high school students the opportunity to enroll in college courses while attending high school and receive simultaneous academic credits from Tarleton State and their KISD high school(s).

WHEREAS, eligible students will be able to participate in dual credit course(s) called Tarleton Today Dual Credit at Tarleton State University via distance education.

NOW THEREFORE, in consideration of the mutual promises herein contained, the Parties agree as follows:

1. Nature of Tarleton Today Dual Credit

Tarleton State and KISD enter into this Agreement to implement Tarleton Today by distance education college courses through a dual credit model, where high school academic requirements will be awarded at the discretion of KISD and semester credit hours leading to a post-secondary credential will be awarded from Tarleton State University.

KISD and Tarleton State will share the responsibility to implement the Tarleton Today dual credit program. By entering into this Agreement for the delivery of dual credit

courses, KISD becomes an active participant in ensuring the effectiveness and quality of the implementation of these courses.

2. Fees and Payments

Enrollment Fees:

If joining the Tarleton Today program on or after the Effective Date, the cost of the Tarleton Today course materials, technical support and course implementation support outlined in this Agreement for KISD will be defined on a per-student, per-course basis. Program costs will be evaluated annually.

Texas public school districts or charter schools will pay a subsidized rate of \$50 per student per semester credit hour during the 2025-2026 school year (3 credit courses = \$150; 4 credit courses = \$200); including Summer 2026. Pending Texas FAST Program funding reimbursement, KISD students with a free and reduced lunch status will receive a course fee credit equal to the course fee charge. Tarleton Today will be directly reimbursed for course fees through the FAST Program for these students after completion. Private, parochial, and out-of-state schools are not eligible for the subsidized rate and will be charged \$65 per semester credit hour.

The Tarleton Today course fee is assessed for each student registered in each Tarleton Today course on the designated enrollment date. The program fee covers access to course materials, technology tools, and credit eligibility evaluation. Refunds will not be given at the end of a course for any reason, including if a student is not eligible to earn college credit in the course or withdraws after the enrollment date.

KISD will be billed for the enrolled students participating in the dual credit courses and is responsible for paying within 30 days of receipt of any undisputed invoice.

All checks should be made payable to Tarleton State University. Payments should be mailed and/or delivered to:

Tarleton State University
Tarleton Today
1333 W. Washington St.
Stephenville, TX 76402

3. Scope of Work and Responsibilities

Responsibilities to implement Tarleton Today dual credit courses will be shared by KISD and Tarleton Today. KISD is an active participant in ensuring the effectiveness and quality of Tarleton Today implementation at its facilities. The Parties agree to provide the following, collectively referred to as the "Services."

Responsibilities of Tarleton Today

Enrollment and Records

- A. Register high school students for Tarleton Today courses (as listed in Exhibit A fully incorporated by this reference) through the Tarleton Today district portal.
- B. Maintain, as part of routine educational effectiveness evaluation at Tarleton State, Tarleton Today student educational records, including registration, enrollment, orientation, and course evaluation data for purposes of administering, implementing, and improving the program and providing official reporting to Tarleton State and KISD. Tarleton Today engages in additional data sharing with Tarleton State departments as defined in the data sharing agreement between Parties, attached and incorporated herein.
- C. Record grades on Tarleton State transcripts for students who are eligible for and accept college credit for the dual credit course.
- D. Support documentation of dual credit course credit, including enrollment and non-enrollment confirmation letters and assistance in securing official transcripts.

Curriculum and Instruction

- E. Provide faculty, credentialed by Tarleton State as instructors, with college-level course materials and curriculum and assume primary responsibility for oversight of dual credit courses.
- F. Deliver instructional materials to students. All college course-related materials will be available to the student through unique login in Canvas Learning Management System (Canvas LMS).
- G. Provide technology and support services necessary for teaching and learning in Tarleton Today courses and program implementation:
 - a. Maintain servers operated by or hosted on Tarleton Today's web-based Canvas LMS.
 - b. Provide access and training on the Canvas LMS for every Tarleton Today student to access course content and instructional experiences.
 - c. Provide online and phone-based technical support for Tarleton Today teachers, students, and Tarleton State faculty using the curriculum when that support is not provided through Canvas LMS.
 - d. Provide access to available Tarleton State academic services such as tutoring and writing help, in person and/or at a distance, as appropriate for the course enrolled. Students will also have Tarleton State library access, including online.

Institutional Effectiveness

- H. Provide feedback regarding course implementation to Tarleton State faculty and academic staff, as well as KISD high school teachers and

administrators. To ensure Tarleton Today is implemented and facilitated with quality and fidelity, Tarleton Today staff will provide updates at the end of the term and, as needed, throughout the term regarding the status of Tarleton Today implementation, based on communication with the Tarleton Today KISD high school teacher(s) and online classroom observations.

- a. Tarleton Today staff will alert KISD administration of any serious concerns regarding KISD or campus implementation of the Tarleton Today course pertaining to quality and fidelity.
- b. Any person performing Services under this Agreement on behalf of Tarleton Today must be actively employed or eligible for employment by Tarleton State and may not be on administrative or medical leave. Tarleton State must comply with applicable criminal background check requirements for their respective faculty, staff, and employees performing Services under this Agreement. If Tarleton State becomes aware that one of its faculty, staff, or employees performing Services does not meet these requirements, a representative of the Tarleton Today program must inform the KISD district contact.

4. Responsibilities of KISD [subject to KISD policies and applicable law]

- A. Implement one or more Tarleton Today dual credit courses.
 - a. Assign a(n) KISD contact responsible for overseeing implementation of Tarleton Today high school course(s) and participating in meetings designated for KISD administration with Tarleton Today staff.
 - i. This KISD contact will provide up-to-date contact information for KISD and its campus administration. In the event there is a change in administration at KISD or at its campuses, the KISD contact will update the Tarleton Today.
 - b. Assign a designated contact for student records and support for technology related requests. This person will be responsible for uploading course rosters following a specific format prior to the start of the school year.
 - c. Tarleton Today courses do not replace Advanced Placement (AP) curriculum or prepare students for AP exams. Neither Tarleton Today syllabi nor course content may be used for submission to satisfy the requirements for third party evaluation.
- d. Review communication from Tarleton Today staff and respond accordingly to routine requests.
 - i. Adhere to guidelines regarding Tarleton Today course content intellectual property. KISD is responsible for informing teachers that they do not have a license to use any Tarleton Today provided materials outside of the scope of this agreement.
 - ii. Deliver Tarleton Today instructional materials through the Tarleton Today instance of Canvas LMS.

- B. Ensure Tarleton Today KISD high school students have the necessary resources to implement the program with fidelity, including, but not limited to:
 - a. Access to Canvas LMS. Participating KISD campuses will work with the Tarleton Today support team to ensure their campus and students can fully access Canvas LMS.
 - b. Access to computer, internet, and allow lists, as specified by Tarleton Today, and adhere to requirements outlined in the most recent Tarleton Today Technology Manual.
 - c. Scheduled access to technology that meets the specifications defined by Tarleton Today for each course. This includes regular in-class and out-of-class, one-to-one (1:1) access to computers and the internet to view materials and complete and submit assignments, quizzes, tests, and exams, and the following technology for specific course implementation (as applicable):
 - i. Graphing calculators for mathematics courses.
- C. Recruit and approve students to participate in the Tarleton Today course(s).
- D. Ensure students enrolled in the Tarleton Today program meet the minimum academic requirements for each course as shown in Exhibit A.
- E. Ensure students complete the Tarleton Today registration process by May 15, 2026 for summer courses. The student and, if the student is under 18 years of age at the time of registration, the student's parent or guardian shall acknowledge and consent the student is enrolling in a college course with the opportunity to earn college credit. Consent forms must be submitted within one week of the KISD summer start date.
- F. Any person performing Services under this Agreement on behalf of KISD must be actively employed or eligible for employment by KISD and may not be on administrative leave. KISD must comply with applicable criminal background check requirements for their respective faculty, staff, and employees performing Services under this Agreement. If KISD becomes aware that one of its faculty, staff, or employees performing Services does not meet these requirements, the district contact, who oversees the Tarleton Today program, must inform Tarleton Today within 24 business hours.

5. Educational Records and Data Sharing

- A. KISD and Tarleton Today create, maintain, and manage their own educational records for students and teachers. Tarleton Today maintains all educational records created as a result of the Tarleton Today program consistent with FERPA, as well as applicable Texas A&M University System (TAMUS) policy 16.01.02 and any applicable law. In order to provide the Tarleton Today program and related services to KISD and for KISD's accountability reporting purposes, Tarleton Today requires specific student information from KISD. All such records are provided the same security as those outlined in TAMUS Policy 16.01.02 and the Data Sharing Agreement, and will not be sold or shared with external sources

except as allowed by law. See Exhibit B Data Sharing Agreement which sets terms and conditions for the exchange by the Parties of data needed to support the Tarleton Today program.

- B. Following Tarleton State's Institutional Review Board standards and policy, as applicable, Tarleton Today may obtain and maintain data and/or feedback about student and teacher experiences with the program for the purpose of understanding outcomes and program improvements.
- C. For legitimate educational interests, Tarleton Today will facilitate the exchange of information among institutions, Tarleton Today high school teachers, Tarleton Today faculty and staff, and KISD contacts 1) pertaining to students' progress toward the opportunity to earn college credit; 2) to verify student accommodations under IDEA and/or Section 504; 3) to facilitate early intervention and support student success; 4) pertaining to whether college credit is earned, accepted, and/or declined; 5) to facilitate accurate recordkeeping; and 6) to address academic integrity issues. If either party obtains access to KISD and/or Tarleton State records or record systems protected under FERPA, each party agrees to adhere to the provisions of FERPA. While in possession of FERPA records and data, only persons authorized to access the student data related to the Tarleton Today program will be granted access consistent with FERPA.

7. Insurance.

KISD acknowledges that, because Tarleton State is an agency of the state of Texas, liability for the tortious conduct of employees of Tarleton State or for injuries caused by conditions or use of tangible state property is provided solely by the provisions of the Texas Tort Claims Act (Texas Civil Practice and Remedies Code Chapters 101 and 104); and that workers' compensation insurance coverage for employees of Tarleton State is provided by the [A&M SYSTEM] as mandated by the provisions of Chapter 502, Texas Labor Code. Tarleton State shall have the right, at its option, to (a) obtain liability insurance protecting Tarleton State and its employees and property insurance protecting Tarleton State's buildings and contents, to the extent authorized by Section 51.966, Texas Education Code, or other law, or (b) self-insure against any risk that may be incurred by Tarleton State as a result of its operations under the Agreement.

8. FERPA.

For purposes of the Family Educational Rights and Privacy Act ("FERPA"), Tarleton State hereby designates KISD as a school official with a legitimate educational interest in any education records (as defined in FERPA) that KISD is required to create, access, receive, or maintain in order to fulfill its obligations under this Agreement. KISD shall comply with FERPA as to any such education records and is prohibited from redisclosure of the education records except as provided for in this Agreement or otherwise authorized by FERPA or Tarleton State in writing. KISD is only permitted to use the education records for the purpose of fulfilling its obligations under this Agreement and shall restrict disclosure of the education records solely to

those employees, subcontractors or agents who have a need to access the education records for such purpose. KISD shall require any such subcontractors or agents to comply with the same restrictions and obligations imposed on KISD in this Section, including without limitation, the prohibition on redisclosure. KISD shall implement and maintain reasonable administrative, technical, and physical safeguards to secure the education records from unauthorized access, disclosure or use.

9. Indemnification

To the extent allowed by law and without waiving any immunities, KISD shall indemnify and hold harmless The Texas A&M University System, Tarleton State, and their regents, employees and agents (collectively, the “A&M System Indemnitees”) from and against any third-party claims, damages, liabilities, expense or loss asserted against A&M System Indemnitees arising out of any acts or omissions of KISD or its employees or agents pertaining to the activities and obligations under this Agreement, except to the extent such liability, loss or damage arises from an A&M System Indemnitee’s gross negligence or willful misconduct.

10. Term and Termination

A. This Agreement shall commence on April 1, 2026 (the “Effective Date”) and continue through August 31, 2026 (the “Term”) unless earlier terminated as provided herein.

B. This Agreement may be terminated without cause by either Party upon 30 days’ written notice to the other Party.

11. Loss of Funding.

Performance by Tarleton State under this Agreement may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (the “Legislature”). If the Legislature fails to appropriate or allot the necessary funds, Tarleton State will issue written notice to KISD and Tarleton State may terminate this Agreement without further duty or obligation hereunder. KISD acknowledges that appropriation of funds is beyond the control of Tarleton State. In the event of a termination or cancellation under this Section, Tarleton State will not be liable to KISD for any damages that are caused or associated with such termination or cancellation.

12. PAYMENT TERMS/PROMPT PAYMENT

Tarleton State’s payment shall be made in accordance with Chapter 2251, *Texas Government Code* (the “Texas Prompt Payment Act”), which shall govern remittance of payment and remedies for late payment and non-payment.

13. Ownership of Created Works.

KISD irrevocably assigns, transfers and conveys to Tarleton State, for no additional consideration, all of KISD's ownership, rights, title and interest in and to all works prepared by KISD under this Agreement ("Deliverables"), including, without limitation, all copyrights, patents, trademarks, trade secrets and other intellectual property rights and all other rights that may hereafter be vested relating to the Deliverables under law. KISD certifies that all Deliverables will be original, or that KISD will have obtained all rights necessary for the ownership and unrestricted use of the Deliverables by Tarleton State. KISD shall secure for Tarleton State all consents, releases, and contracts and perform other reasonable acts as Tarleton State may deem necessary to secure and evidence Tarleton State's rights in any Deliverable.

14. Conduct on Campus

KISD employees and students shall observe and abide by all applicable Tarleton State policies, regulations, rules and procedures, including those applicable to conduct on its premises.

15. Dispute Resolution.

To the extent that Chapter 2260, *Texas Government Code* is applicable to this Agreement, the dispute resolution process provided in Chapter 2260, and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by Tarleton State and KISD to attempt to resolve any claim for breach of contract made by KISD that cannot be resolved.

16. Notice.

Any notice required or permitted under this Agreement must be in writing, and shall be deemed given: (a) three (3) business days after it is deposited and post-marked with the United States Postal Service, postage prepaid, certified mail, return receipt requested, (b) the next business day after it is sent by overnight carrier, (c) on the date sent by email transmission with electronic confirmation of receipt by the party being notified, or (d) on the date of delivery if delivered personally. Tarleton State and KISD can change their respective notice address by sending to the other Party a notice of the new address. Notices should be addressed as follows:

KISD at:
Keller ISD
350 KELLER PKWY
KELLER, TX 76248-3447

Tarleton State at:
Dr. Jolena Waddell
Box T-0010
1333 W. Washington St.
Stephenville, TX 76402
jwaddell@tarleton.edu

With a copy to:
Tarleton State University
Attn: Contract Specialist
Box T-0120
Stephenville, TX 76402
contracts@tarleton.edu

17. Venue; Governing Law

Pursuant to Section 85.18(b), *Texas Education Code*, mandatory venue for all legal proceedings against Tarleton State is to be in the county in which the principal office of Tarleton State's governing officer is located. The validity of this Agreement and all matters pertaining to this Agreement, including but not limited to, matters of performance, non-performance, breach, remedies, procedures, rights, duties, and interpretation or construction, shall be governed and determined by the Constitution and the laws of the State of Texas.

18. Entire Agreement

This Agreement constitutes the entire and only agreement between the Parties hereto and supersedes any prior understanding, written or oral agreements between the Parties, or "side deals" which are not described in this Agreement. This Agreement may be amended only by a subsequent written agreement signed by authorized representatives of both parties.

19. Non-Assignment

KISD shall neither assign its rights nor delegate its duties under this Agreement without the prior written consent of Tarleton State.

20. Survival

Any provision of this Agreement that may reasonably be interpreted as being intended by the Parties to survive the termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

21. Cybersecurity Training Program

Pursuant to Section 2054.5192, *Texas Government Code*, KISD's employees, officers, and subcontractors who have access to Tarleton State's computer system and/or database must complete a cybersecurity training program certified under

Section 2054.519, *Texas Government Code*, and selected by Tarleton State. The cybersecurity training program must be completed by KISD's employees, officers, and subcontractors during the Term and any renewal period of this Agreement. KISD shall verify completion of the program in writing to Tarleton State within the first thirty (30) calendar days of the Term and any renewal period of this Agreement. KISD acknowledges and agrees that its failure to comply with the requirements of this paragraph are grounds for Tarleton State to terminate this Agreement for cause.

22. Access by Individuals with Disabilities

KISD represents and warrants that the electronic and information resources and all associated information, documentation, and support that it provides to Tarleton State under this Agreement (collectively, the "EIRs") comply with the applicable requirements set forth in Title 1, Chapter 213 of the *Texas Administrative Code* and Title 1, Chapter 206 of the *Texas Administrative Code* (as authorized by Chapter 2054, Subchapter M of the *Texas Government Code*) (the "EIR Accessibility Warranty"). If KISD becomes aware that the EIRs, or any portion thereof, do not comply with the EIR Accessibility Warranty, KISD shall, at no cost to Tarleton State, either (1) perform all necessary remediation to make the EIRs satisfy the EIR Accessibility Warranty or (2) replace the EIRs with new EIRs that satisfy the EIR Accessibility Warranty. In the event that KISD fails or is unable to do so, Tarleton State may immediately terminate this Agreement, and KISD will refund to Tarleton State all amounts paid by Tarleton State under this Agreement within thirty (30) days following the effective date of termination.

23. Payment of Debt or Delinquency to the State

Pursuant to Sections 2107.008 and 2252.903, *Texas Government Code*, KISD agrees that any payments owing to KISD under this Agreement may be applied directly toward certain debts or delinquencies that KISD owes the State of Texas or any agency of the State of Texas regardless of when they arise, until such debts or delinquencies are paid in full.

24. State Auditor's Office

KISD understands that acceptance of funds under this Agreement constitutes acceptance of the authority of the Texas State Auditor's Office, or any successor agency (collectively, "Auditor"), to conduct an audit or investigation in connection with those funds pursuant to Section 51.9335(c), *Texas Education Code*. KISD agrees to cooperate with the Auditor in the conduct of the audit or investigation, including without limitation, providing all records requested. KISD will include this provision in all contracts with permitted subcontractors.

25. Severability

In case any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions hereof, and this

Agreement shall be construed as if such invalid, illegal, and unenforceable provision had never been contained herein. The Parties agree that any alterations, additions, or deletions to the provisions of the Agreement that are required by changes in federal or state law or regulations are automatically incorporated into the Agreement without written amendment hereto and shall become effective on the date designated by such law or by regulation.

26. Public Information.

KISD acknowledges that Tarleton State is obligated to strictly comply with the Public Information Act, Chapter 552, *Texas Government Code*, in responding to any request for public information pertaining to this Agreement, as well as any other disclosure of information required by applicable Texas law. Upon Tarleton State's written request, KISD will promptly provide specified contracting information exchanged or created under this Agreement for or on behalf of Tarleton State to Tarleton State in a non-proprietary format acceptable to Tarleton State that is accessible by the public. KISD acknowledges that Tarleton State may be required to post a copy of the fully executed Agreement on its Internet website in compliance with Section 2261.253(a)(1), *Texas Government Code*. The requirements of Subchapter J, Chapter 552, *Texas Government Code*, may apply to this Agreement and KISD agrees that this Agreement can be terminated if KISD knowingly or intentionally fails to comply with a requirement of that subchapter.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as shown below.

Receiving Party
Keller ISD

Performing Party
TARLETON STATE UNIVERSITY

Signature: _____

Signature: _____

Name: Kristen Elam

Name: _____

Title: Director of District Counseling Services & CCMR Title: _____

Date: _____

Date: _____

Exhibit A
2026 Tarleton Today Summer Dual Credit Courses

Tarleton Today Course Name	Tarleton State Course Code	TCCNS Equivalency	Texas Core Code	Required Prerequisites
Personal Finance	BUSI 1307	BUSI 1307	080	
Composition I	ENGL 1301	ENGL 1301	010	Credit in HS English I and HS English II
Composition II	ENGL 1302	ENGL 1302	010	Credit in ENGL 1301
Federal Government	GOVT 2305	GOVT 2305	070	
United States History I	HIST 1301	HIST 1301	060	
United States History II	HIST 1302	HIST 1302	060	
College Algebra	MATH 1314	MATH 1314	020	Credit in Algebra I
Elementary Statistical Methods	MATH 1342	MATH 1342	020	Credit in Algebra I
Music Appreciation	MUSI 1306	MUSI 1306	050	

Exhibit B
Data Sharing Agreement

DATA SHARING AGREEMENT
BY AND BETWEEN
Keller ISD
AND
TARLETON TODAY
AT TARLETON STATE UNIVERSITY

Pursuant to this Data Sharing Agreement, KELLER ISD agrees to provide individual student-level data to Tarleton Today at Tarleton State University (Tarleton State) for the purpose of implementing, billing, and evaluating the Tarleton Today dual enrollment program and informing Tarleton Today students of academic opportunities at Tarleton State. KISD hereby appoints Tarleton Today as a legitimate educational official of KISD in accordance with the Family Educational Rights and Privacy Act (FERPA). Likewise, Tarleton Today hereby appoints KISD as a legitimate educational official of Tarleton Today in accordance with FERPA. Tarleton Today agrees to provide individual student-level data to KISD for the purpose of evaluation, accountability, and student record-keeping. The terms of this Data Sharing Agreement are in effect until August 31, 2026 unless terminated in writing by one or both Parties.

1. Data type and exchange timeline

KISD Designee for Student Data and Tarleton Today will coordinate data exchange for all Tarleton Today program participants for the 2025-2026 academic year, as follows:

Responsible Party	Time Period	Type of Data
Tarleton Today	April 2026- August 2026	<p>Throughout the academic year Tarleton Today will provide information about student enrollments, including course rosters, college course eligibility status, and final grades. Access to the information will be limited to pre-identified campus and KISD personnel who must obtain a Tarleton State Electronic Identification and password in order to access the information.</p> <p>The following enrollment and performance data is provided throughout the academic year, as information becomes available.</p> <ul style="list-style-type: none"> • Course enrollments

		<ul style="list-style-type: none"> • Final letter grade • University transcript grade • Student qualifying status for free/reduced lunch • Student qualifying status for accommodations under IDEA or Section 504
KISD	April 2026	<p>Student registration information will be provided by the district to Tarleton Today to enroll students in courses and create their Tarleton State University accounts. This data transfer will include the following information.</p> <ul style="list-style-type: none"> • Student First Name • Student Middle Name • Student Last Name • Student Date of Birth • Student School Email Address • Student Projected High School Graduation Year • Student Gender • Student Ethnicity • Student Physical Address • Student Mailing Address (if different) • Student TSDS • Student School ID • Student Free/Reduced Lunch Status • Parent/Guardian Name • Parent/Guardian Email Address • Parent/Guardian Phone Number <p>In order for Tarleton Today to identify students who qualify for the reduced course enrollment fee, Tarleton Today must obtain Student State IDs. Based on the Student State IDs, the Texas Education Agency (TEA) provides Tarleton Today with students' Economic Disadvantage Status.</p> <ul style="list-style-type: none"> • TEA-assigned TX-UNIQUE-STUDENT-ID (Student Unique ID)

2. Data protection

All data will be exchanged using secure systems and in an encrypted, password-protected electronic format by KISD and Tarleton Today.

Tarleton Today endeavors that in all reports, electronic or otherwise, derived from information made available under this Data Sharing Agreement, all data shall be aggregated in such a way that no individual will be identified directly or by deduction. Tarleton Today further endeavors that the data elements will not be released to a third party without written parental or student (as applicable) consent.

While in possession of this data, both Parties shall permit access only to employees and contractors authorized to assist in the implementation or evaluation of Tarleton Today or other Tarleton State program to have access to the data. Both Parties agree to store the data in an encrypted format, in a secure area and to prevent unauthorized access.

3. Information shared with TEA and THECB

- Share rosters of individual students, including student state ID (TSDS), for all students enrolled in a Tarleton Today course at fall or spring enrollment to determine student eligibility for reduced course fee, AND
- Share rosters of individual students, including student state ID (TSDS), for students who complete a Tarleton Today course for the purpose of calculating state accountability and other required state performance reporting and metrics.