



**Minutes of  
Regular Business  
Meeting**

Tuesday, July 9, 2024  
6:30 PM Central

Stillwater Public Schools Administration  
Building  
314 S. Lewis  
Stillwater, OK 74074

Attendance Taken at 6:30 PM.

Marshall Baker: Present  
Rachel Dillin: Present  
Roberta Douglas: Present  
Tim Riley: Absent  
Gay Washington: Present

**1. CALL TO ORDER AND ROLL CALL**

President Baker called the meeting to order at 6:30 p.m. Roll call and attendance was taken by Tawni Hooten, Board & Minutes Clerk.

**2. PLEDGE OF ALLEGIANCE**

President Baker asked everyone in attendance to stand for the Pledge of Allegiance.

**3. COMMUNICATIONS/PUBLIC INTEREST**

**A. Superintendent's Report**

Superintendent Gordon reported that successes don't stop in the summer for SPS faculty and staff. Congratulations to:

- Mary Beth Talley, Sangre Ridge Pre-K Teacher and 2024 Finalist for SPS Teacher of the Year, for being nominated for the Anne Robert's People's Choice Award for Child Advocacy. Vote early, vote often!
- Head Pioneer Baseball Coach Marty Lees, for being named head Manager/Coach of the USA Baseball Developmental program.
- Larin Davis, the SPS Asst. Director of Facilities, for being named the 2025 Payne County United Way Campaign Chair.
- Krista Neal, SPS Food Service Director, was elected to serve a three-year term as a School Nutrition Practitioner on the School Nutrition Association's (SNA) Certificate and Credentialing Governing Council. Your term commences on August 1, 2024.
- And I would like to thank Dr. Jason Banister, the Manager of 6th Avenue Honda and Barry Sanders SuperCenter, for his nomination of me at the Teacher Appreciation Foundation Awards Academy for the TAF Dignitary Award of Supreme Excellence.

He has worked closely with our schools and specifically recognized the school culture throughout the district. I am truly honored.

Lastly, thank you to the board for your confidence, ideas, hard conversations, awareness and direction for the past two years. As I begin my 41st year in education and 3rd year as superintendent, I am often reminded of how lucky I am to get to work with such wonderful people. Thank you.

## **B. Board Communication**

Each board member reported on things happening within the district.

President Baker went back to item 3A for Mr. Gordon to provide his July data update within his Superintendent's report. This report was given after the board communication piece.

## **C. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting**

Public Comment was presented by the following individuals who filed form BED-E before the meeting began:

- Aaron Means spoke on the topic "To talk about a June 1, 2024 SPS Facebook post".
  - Stacy Laxton spoke on the topic "Planned repurposing study for the PAC. Potential for floor space in the new high school for STEM groups such as robotics.
- This concluded the public comment section.

## **4. CONSENT AGENDA (Action)**

**All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:**

**A. June 4, 2024, 5:30 p.m. Special Hearing Meeting Minutes**

**B. June 11, 2024, 6:30 p.m. Regular Meeting Minutes**

**C. June 11, 2024, 5:00 p.m Special Meeting Minutes**

**D. June 20, 2024, 5:30 p.m. Special Meeting Minutes**

**E. Transfer and Summary of Activity Account Funds (Finance)**

**F. Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed)(Finance):**

**2024-2025 General Fund Encumbrances #20250003-20250025; 20250030; 20250034; 20250081; 20250081-20250097; 20250111-20250129; 20250137-20250140; 20250142-20250144; 20250146-20250149; 20250152; 20250154; 20250155; 20250163; 20250166-20250180; 20250182; 20250185; 20250189; 20250197; 20250201-20250202; 20250207; 20250214; 20250221-20250223; 20250227-20250228; 20250231; 20250234; 20250237; 20250241-20250257; 20250260-20250275 Totaling \$5,347,300.34**

**2024-2025 Building Fund Encumbrances #20250258-20250259 Totaling \$79,549.20**

**2024-2025 Child Nutrition Fund Encumbrances #20250047-20250079; 20250165 Totaling \$2,224,673.24**

**2024-2025 Bond 31 Fund Encumbrances #20250001 – 20250002; 20250024; 20250082; 20250153-20250158;20250160-20250161; 20250164; 20250181; 20250215-20250216; 20250218; 20250277 totaling \$1,534,828.82**

**2024-2025 Bond 32 Fund Encumbrances #20250026-20250033; 20250035-20250046; 20250080; 20250098-20250099; 20250100-20250110; 20250130-20250136; 20250141; 20250145; 20250159; 20250162; 20250183-20250184; 20250186-20250188; 20250190-20250196; 20250198-20250200; 20250203-20250206; 20250208-20250213; 20250217; 20250219-20250220; 20250224-20250226; 20250229-20250230; 20250232-20250233; 20250235-20250236; 20250238-20250240; 20250276 Totaling \$3,374,573.96**

**2024-2025 Sinking Fund Encumbrances totaling \$-0-**

**G. Waive First Reading and Approval of Policy:**

1. FEA- Stillwater Public Schools In-District Transfers

**H. Annual Handbook Review in Accordance with Board Policy BPCAB:**

1. Stillwater Board of Education Member Handbook (HR)
2. Stillwater Public Schools Employee Handbook (HR)
3. Stillwater Public Schools Certified and Support Payroll Handbook (Finance)
4. Stillwater Public Schools Parent/Student Handbook (Communications)
5. Stillwater Public Schools Student Athletics Handbook (Athletics)
6. Athletic Coaches handbook (Athletics)

**I. Educational Services 2024-2025 Contracts:**

1. Mpower (Services Agreement)

2. Northwestern Oklahoma State University (Student Teaching Affiliation Agreement)
3. Oklahoma Department of Mental Health and Substance Abuse Services (Treatment Services or Other Integrated Services)
4. Oklahoma State University Concurrent Program (Concurrent Programming Agreement)
5. Oklahoma State University Office of Scholarships and Financial Aid (Federal Work Study Agreement)
6. Oklahoma State University Communication Sciences Department (Speech-Language Services Agreement)
7. Our Daily Bread (Memorandum of Understanding)
8. Stillwater Medical Center Therapeutic Swim Program and Oklahoma State University (Therapeutic Swim Program Agreement)
9. United Community Action Head Start (Early Childhood Services Agreement)
10. United Community Action Plan (Special Services Agreement)
11. Wings of Hope (Student Enrollment Services Agreement)

**J. Finance 2024-2025 Contracts:**

1. Clearwater Gas (Natural gas contract for High School Facilities)

**K. Human Resources 2024-2025 Contracts:**

1. CuraLinc Healthcare- EAP Appendix A

**L. Consideration and Vote to Approve Lippert Bros., Inc. Potential Change Orders for SPS OES North Building Renovations and SPS OES South Building Renovations Project.**

<u>Change Order</u>	<u>Description</u>	<u>Amount</u>
<u>PCO 001</u>	<u>Light Fixture Type I in Restrooms</u>	<u>\$ 1,640.00</u>
<u>PCO 002</u>	<u>South Bldg - Relocate Electrical for Forklift Charger</u>	<u>\$ 618.00</u>
<u>PCO 004</u>	<u>Spray Booth Demo</u>	<u>\$ 5,510.00</u>
<u>PCO 005</u>	<u>South Building Warehouse Receiving Office Room 120 Mezzanine</u>	<u>\$11,386.00</u>
<u>PCO 006</u>	<u>Communications Allowance</u>	<u>(\$ 680.00)</u>
<u>PCO 007</u>	<u>Access Control Allowance</u>	<u>\$ 9,700.00</u>
<u>PCO 008</u>	<u>Fire Alarm Allowance</u>	<u>(\$3,930.00)</u>
<u>PCO 009</u>	<u>South Building Exterior Walls</u>	<u>\$2,822.00</u>
<u>PCO 010</u>	<u>Replace Existing Outlets to Black with Stainless Steel Plates</u>	<u>\$2,529.00</u>

**M. Consider and Vote to Approve Willowbrook, Inc. use of Construction Management (CM) Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project Amendment 1 Early Bid Package.**

<u>#</u>	<u>Description</u>	<u>Amount</u>
<u>CMOD 001</u>	<u>Additional Valve to shut risers in building off</u>	<u>\$ 8,410.00</u>
<u>PR 001</u>	<u>Costs for Work Due to Public Improvements</u>	<u>\$14,600.00</u>
<u>PR 002</u>	<u>Fence Credit, Silt Fence, and Removal of Additional Storm Pipe</u>	<u>\$ 7,000.00</u>
<u>PR 003</u>	<u>Non-Removal of Storm Pipe Credit</u>	<u>(\$ 925.00)</u>

**N. Consider and Vote to Award the Contract for Stillwater Public Schools High School Roof Replacements Project to the lowest bidder, Next Level Roofing in the amount of \$930,900.00.**

Dr. Gay Washington asked to pull item 4H (4)-Parent/Student Handbook) from the consent agenda. The item was discussed separately and postponed definitely until new legislation has been reviewed that might impact this handbook.

I move to approve the Consent Agenda as presented, excluding item 4H (4). This motion, made by Roberta Douglas and seconded by Rachel Dillin, Carried. Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

**5. BUSINESS/FINANCE**

**A. Consider and Vote to Approve the Treasurer's Report**

I move to approve the June 2024 Treasurer's Report as presented. This motion, made by Rachel Dillin and seconded by Roberta Douglas, Carried. Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

**B. Receive Bond Expenditures and Revenues Report**

**6. OPERATIONS**

A. Receive Bond 2023 Update

**7. ADJOURNMENT**

A. Vote to Adjourn (Action)

I move to adjourn the July board meeting at 7:18 p.m. This motion, made by Gay Washington and seconded by Roberta Douglas, Carried. Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

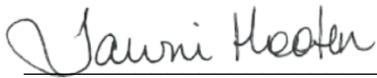
STILLWATER BOARD OF EDUCATION



Dr. Marshall Baker, President

STILLWATER BOARD OF EDUCATION

(SEAL)



Tawni Hooten, Board & Minutes Clerk

These minutes were officially approved by the Stillwater Board of Education on **August 13, 2024**.