

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of Continuing Education registration software from Modern Campus Inc. (Canada) for the District.

BACKGROUND

Continuing Education uses Modern Campus Lifelong Learning Extended Education (LLLEE) to manage all non-credit workforce development student programs. The online registration system automates self-registration and payment collection, enhancing certification and program completion.

A Request for Proposal Number 4533 was issued to procure an online registration system for Continuing Education for the District.

IMPACT OF THIS ACTION

The request for additional funds is needed to support design and front-end development services for a Lifelong Learning Extended Education website that provides visual continuity with the District's primary website. It will also support the addition of subscriptions for the Archive Database and Attendance Tracking systems.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

- Board Approved Authorization: \$877,877
- Additional Authorization Request: \$350,000
- Funding Source: Communication and Technology departments' FY26 operating budgets and subsequent years' budgets
- Current Contract Spend: \$826,874

MONITORING AND REPORTING TIMELINE

The contract term is April 1, 2023 through March 31, 2028.

RESOURCE PERSONNEL

Dr. Abe Johnson, Senior Vice President Campus Operations
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