

Memo

To: Superintendent Gina Butters, Weber School District Board of Education
From: Dr. Jennifer Boyer-Thurgood, Technical Services Director
CC: Brock Mitchell, Dax Teuscher
Date: May 17, 2026
Re: Purchase Request – Tech Devices

The Technical Services Department requests approval for the purchase of staff and student devices to include desktops, laptops, student Chromebooks, and Newline panels, not to exceed \$5,000,000 for the 2026-2027 fiscal year. All Weber School District purchasing protocols will be followed. The funds for this purchase will be derived from existing Tech Services budgets and from the individual school's budget as has been done for the previous 6 years. All devices are initially purchased by Technical Services. The predetermined school and department costs are then collected from each school or department.

Desktops- Staff and lab desktops are purchased through Dell. Each year, ¼ of the desktops in the district are refreshed. All desktops come out of the Tech Services budget except for CTE, nutrition, and Transportation machines. This year approximately 750 desktops will be refreshed, mainly in the high schools. Refreshing these machines on a 4-year cycle is imperative to ensuring a quality experience for both staff and students.

Laptops- Staff laptops are replaced after 4 years of use. All laptops come out of the Tech Services budget except for CTE, Nutrition, and Transportation devices.

Student Chromebooks- Student and staff Chromebooks are purchased through Lenovo. We have used Dell in the past, but they have discontinued the model we had been using, so we went out to bid and tested 6 different models. Lenovo 550e was determined to be the highest quality device with the lowest overall costs. Tech Services will be a certified Lenovo repair shop so repairs can be done on site. 50% of the cost comes from the Tech Services budget and 50% comes from each school's budget based on student enrollment on Oct. 1 of each fiscal year. This year, approximately 9,000 Chromebooks will be refreshed.

Newline Panels- Classroom panels are purchased through Newline distributors. It is estimated that 250 Newline panels will be purchased during the fiscal year. Keeping with one single type of panel ensures that we can maintain them efficiently and ensure the smoothest operation for classroom teachers. 100% of the device cost comes from the individual school. The labor costs to install and maintain these devices are covered by Tech Services.

Thank you for your consideration of these purchases. As always, I appreciate your continued support of technology in the district. If I can provide you with further clarification or answers to questions, please contact me at 801-476-7980.

Thank you,



Dr. Jennifer Boyer-Thurgood
Director of Technical Services