

**MEETINGS**

Meetings are conducted by the President or in his/her absence by the Vice-President. If both are absent, the Clerk shall conduct the meeting. When all officers are absent, but a quorum of the other four members is present, those present shall choose one of its members to conduct the meeting.

The Board of Trustees intends to adhere to all requirements of the Nevada Open Meeting Law. All board meetings are open to the public; however, the board may exercise its right to close meetings to the public at those times when appropriate pursuant to the provisions of the Nevada Open Meeting Law and NRS 288.220.

The Board of Trustees shall hold a regular meeting at least once each month, at such time and place as the board shall determine. The President may designate another time or place to hold the meeting, and it shall be properly publicized according to law. Meetings will start promptly at the time designated.

A majority of the members of the Board of Trustees shall constitute a quorum for the transaction of business, and no action of the board shall be valid unless the majority approves.

Notice of each meeting shall be provided to each member of the Board of Trustees in accordance with requirements of the Open Meeting Law.

Neither the board nor a board member may designate a person to attend a board meeting in the place of a board member.

**Special Meetings**

Special board meetings shall be held at the call of the President whenever there is sufficient business to come before the board or upon the written request of three members.

Reviewed: September 15, 2015  
Adopted: June 28, 1995  
Revised: October 27, 2015

NEPN/NSBA Classification: BE, BEA, BEB & BEC  
Legal Reference: NRS 386.330, 241.010 et seq. & 288.220