

SCHOOL-SPONSORED TRIPS

Students must have written parental/guardian permission in order to participate in trips requiring transportation. The district shall provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.

Safety

1. Before trips of more than one day, the principal or designee shall notify parents/guardians and students of the importance of safety-related rules and procedures for the trip.

Supervision

1. Students on approved trips are under the jurisdiction of the Board and subject to school rules and regulations.
2. Teachers or chaperones shall accompany students on all trips and shall assume responsibility for their proper conduct.
3. Before the trip, teachers shall provide any adult chaperones who may accompany the students with clear information regarding their responsibilities.
4. Chaperones shall be 21 years of age or older.
5. Chaperones shall be assigned a prescribed group of students and shall be responsible for the continuous monitoring of these students' activities.
6. Teachers and chaperones shall not consume alcoholic beverages or use controlled substances while accompanying and supervising students on a trip.
7. When a trip is made to a place of business or industry, the teacher shall arrange for an employee of the host company to serve as conductor.

Travel Reimbursement

Students participating in activities shall be notified in advance when they are scheduled to travel. Students must commit to travel at that time. Once tickets have been purchased, students who decide not to travel, except in cases of emergency or ineligibility, will reimburse the district for the cost of the tickets.

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