

**GIFTS/DONATIONS/BEQUESTS TO SCHOOLS**

Any gifts presented to the school district must be accompanied by a letter from the donor. Gifts must:

- have a purpose consistent with those of the school;
- not add to staff workload;
- not begin a program that the Board would be unwilling to take over when the gift or grant funds are exhausted;
- not bring undesirable or hidden costs to the school system;
- place no restrictions on the school board;
- be of benefit and appropriate to the education of pupils as outlined in board policy and/or annual district goals;
- not imply endorsement of any business or product; and
- not conflict with any provision of public law.

All gifts, grants, and bequests will become school district property. All donors must consult with the Superintendent and/or principal to ensure usability of gifts.

The Superintendent may accept gifts valued at \$100,000 or less on behalf of the board. Gifts valued at more than \$100,000 or requiring board commitment require board approval prior to acceptance. The board shall submit a report to the Director of the Legislative Counsel Bureau in odd-numbered years and to the Legislative Committee on Education in even-numbered years by February 1 for the immediately preceding year that contains the following information:

1. The amount of the gift or bequest of money or fair market value of the bequest of property;
2. Donor's name;
3. Any instructions provided by the donor concerning the use of the gift or bequest;
4. Information concerning any connection between the donor and the board of trustees or any person responsible for the administration of the system of public education in Nevada, including, without limitation:
  - a. Any contract between the donor and the board of trustees;

- b. Any bid by the donor for a contract with the board of trustees;
- c. If the donor is a lobbyist as defined in NRS 218H.080, a statement of whether the donor lobbies on issues of interest to the board of trustees or relating to the system of public education in Nevada; and
- d. Any service by the donor on a committee to form a charter school.

This does not apply to any gift or bequest in an amount of less than \$100,000, unless the cumulative total by the same donor within a 12-month period is equal to or more than \$100,000; or that is intended for a public broadcasting service.

A donor may remain anonymous for purposes of the report unless the donor is required to provide information unless the donor is required to provide information pursuant to item 4.

The board may submit a form to each donor that requires the donor to provide the information required for inclusion in the report. The board may rely upon the information provided by the donor on the form for purposes of the report it is required to submit, and the board is not otherwise required to verify the contents of the information provided by donors on the form.

The report shall be included on the agenda to review all transactions listed on the report that have taken place since the previous meeting of the board.

Reviewed: July 30, 2013  
Adopted: September 25, 1996  
Revised: September 3, 2013

NEPN/NSBA Classification: KCD  
Legal Reference: NRS 385.091, 385.095 & 386.390

**NYE COUNTY SCHOOL DISTRICT  
REPORT OF GIFTS/BEQUESTS/DONATIONS OF \$100,000 OR MORE**

Donor Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Mailing Address \_\_\_\_\_

Description of Gift/Donation/Bequest (including any identifying information such as serial numbers, model numbers, legal description of property, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Donor's instructions concerning the use of the gift/bequest (if any):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Donation: \_\_\_\_\_ Value of Donation: \_\_\_\_\_

Value is:  Declared by Donor  Determined to be fair market value

Donor wishes to remain anonymous for purposes of report submitted to Legislature: Yes No

Donor and Superintendent/Designee determine that the donation/gift/bequest:

- Has a purpose consistent with those of the school
- Does not add to staff workload
- Does not begin a program the Board is unwilling to take over when funds are exhausted
- Does not bring undesirable or hidden costs to the school system
- Places no restrictions on the school board
- Is of benefit and appropriate to board policies/annual district goals as to education of pupils
- Does not imply endorsement of any business or product
- Does not conflict with any provision of public law
  
- Donor declares no connection with any member of NCSD Board of Trustees or any person responsible for administration of State system of public education
- Donor declares there is no contract with any member of NCSD Board of Trustees
- Donor declares he/she has submitted no bid for a contract with NCSD Board of Trustees
- Donor declares he/she has provided no service on a committee to form a charter school created pursuant to NRS 386.520
- Donor declares he/she is not a lobbyist as defined by NRS 218H.080 on issues of interest to NCSD Board of Trustees or relating to public education in Nevada

\_\_\_\_\_  
Signature of Donor

\_\_\_\_\_  
Signature of Superintendent/Designee