

FACILITIES, CAPITAL & STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES  
Wednesday, April 15, 2026 – 9:00 a.m.  
Howard Male Conference Room/Zoom

Commissioners Present: Todd Britton, Chair  
Brenda Fournier  
Travis Konarzewski, excused  
John Kozlowski

Others Present: Jesse Osmer, County Administrator  
Mick Higgins, Airport Manager  
Nick Akins, Maintenance Superintendent

CALL TO ORDER

Chairman Todd Britton called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

APPROVE AGENDA

Moved by Commissioner Kozlowski and supported by Commissioner Fournier to approve the agenda as presented. Motion carried.

PUBLIC COMMENT

None.

AIRPORT MONTHLY UPDATE

Airport Manager Mick Higgins gave the monthly airport update:

- Enplanement numbers are down a little due to the weather and shutdown because of the icing conditions, but the total year-to-date is still 229 over last year.
- Contract fuel sales for March were up over last year even with the cancelled flights, and retail sales were down due to the weather.
- There are a few vehicles that are in service due to damage from the ice storm.
- Currently, there are no flooding issues at the airport or on the CRTC side.
- The construction bid for the T-hangars was awarded this morning. Discussion was made to look into putting an overhang on those hangars.
- Due to the snowblower having the pump system go out again this year same as last year Manager Higgins is trying to get the funding to replace it.
- RS&H had to refile some of their paperwork for the Airport Layout Plan and are working out their discrepancies.

CURRENT PROJECT UPDATES

Maintenance Superintendent Nick Akins gave the monthly maintenance update:

- There is some flooding at the fairgrounds, and the bike path has been closed. Currently, there is no building damage or any erosion.

- Tree and branch cleanup will resume once dryer conditions allow for equipment to drive on the lawns.
- A quote for power washing the courthouse was received at \$9,450.00.
- The duct cleaning at the courthouse with ServiceMaster will be scheduled for next month.
- There are currently three roof leaks that will need to be addressed when weather permits.
- The gutters fell off the Fairground Manager's home, a quote was received in the amount of \$890.00 for the gutters and another quote will be received this week for the soffit.
- There are about six trees that will need to be removed from the fairgrounds before camping season.

#### MSU EXTENSION

Administrator Osmer reported that he met with MSU Extension Director Adam Koivisto regarding the possibility of vacating their current office building which houses both MSU Extension, their 4H director, and the Drain Commissioner and relocating them to either the DHD4 building or the basement at the annex. Any moving costs incurred would be covered by the county. They would be able to finish out this season before the October/November move.

#### ANIMAL CONTROL

Administrator Osmer reported Sheriff Smith has been in contact with an individual who is possibly willing to open their facility for our use. This would be a partnership where we would use their facility in exchange for our budget and staff and do operations to function fully. Six more kennels would be added at the location to accommodate if a hoarding case comes in. There would not be a cost savings, but would be a better facility for the animals and the individuals working there. The goal is to complete the transfer before the end of summer.

#### RECYCLING REPORTS

Chair Britton presented the monthly recycling reports to receive and file. Moved by Commissioner Kozlowski and supported by Commissioner Fournier to receive and file the recycling reports as presented. Motion carried.


#### FAIRGROUND MANAGER REPORTS

Chair Britton presented the Fairground Manager monthly reports to receive and file. Moved by Commissioner Kozlowski and supported by Commissioner Fournier to receive and file the fairground monthly reports as presented. Motion carried.

**\*Next Meeting: Wednesday, May 20, 2026, at 9:00 a.m. in the Howard Male Conference Room/Zoom Room**

#### ADJOURNMENT

Moved by Commissioner Kozlowski to adjourn the meeting with support from Commissioner Fournier. The meeting adjourned at 9:21 a.m.

  
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 Todd Britton, Chair

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