

MINUTES

1. CALL TO ORDER by Chair Bob Sansevere at 7:00 PM AND ROLL CALL

Present: Bob Sansevere, Sheila Smude, Adam Bjorklund, Amanda Lawrence, Matt Hoffman, Angie Greig, Mike Honsey
Absent: none

2. PRELIMINARY ACTIONS

- A. Pledge of Allegiance
- B. Approval of Agenda

Hoffman/Lawrence to approve
Motion carried 7-0

3. COMMUNICATIONS

A. Student Council Report

Audyn Molesky, Student Council Representative to the BOE
Thanked the board for the opportunity to serve.

B. Proud Of

- Stella Schlak, BCMS 8th grader, who was chosen as one of the first-ever AVID Student Emcees at an AVID Summer Institute. She'll host a 75-minute general session for 500+ educators at the Marquee AVID Summer Institute in Kansas City.
- BHS Hall of Fame inductees Parker Carlson and Audyn Molesky.
- BHS Seniors Lauren Berg and Hans Pederson, American Legion Citizenship Award recipients.
- BCMS students who participated in honor bands, hosted by the Central Minnesota Band Directors Association: Ryan Chen, Jameson Otto, Philip Rusch-Wichtendahl, Jaxson Carroll, Lauren Smith, Remy Beber, Skyler Theis, Macen Moe, Sawyer Schlak, Paige Hiestand, and Dorothy Karson.
- BCMS students Henry Winger, Dorothy Karson, and Elsie Johanson, who qualified for nationals in the annual History Day competition.
- BHS Assistant Principal Stephanie Ward, who was named High School Assistant Principal of the Year for the Central Division of the MN Association of Secondary School Principals.
- BCMS Special Education Teacher Joey Hartfiel, who was chosen by Fox 9 as one of only 10 Top Teachers out of hundreds of nominations submitted from the station's viewing area.
- Tatanka Elementary STEM School Teacher, Kristine Johnson, who has been named a KS95 Teacher of the Week.
- Audyn Molesky, BHS Senior, who served as the Student Council Representative to the Board of Education for 2025-26.

C. Board Calendar Dates

- Tuesday, June 2, 2026, PRIDE Diploma Ceremony 1:00 PM DES AUD
- Friday, June 5, 2026, BHS/PLC Graduation 7:00 PM Bison Field West
- Monday, June 8, 2026, Board Workshop 4:30 PM DC Board Room
- Monday, June 22, 2026, Public Comment *if needed* 6:30 PM DC Board Room
- Monday, June 22, 2026, Boarding Meeting 7:00 PM DC Board Room

D. Overnight Trip: BHS/PHX Summer Learning-Credit Recovery to Wolf Ridge Environmental Center August 3-7, 2026 in Finland, MN

4. CONSENT AGENDA

A. Personnel

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Kyle Ballard, .75 FTE Life Science Teacher and .25 FTE Business Teacher at Buffalo High School, effective August 17, 2026.
2. Lisa Berg, 3rd Grade Teacher at Northwinds Elementary School, effective August 24, 2026. This is a replacement for Eric Carlson.
3. Ryan Clark, Head Engineer at Parkside Elementary School, effective June 8, 2026. This is a replacement for Dan Manz.
4. Daniel Kloepfner, Social Studies Teacher at Buffalo High School, effective August 17, 2026. This is a replacement for Craig Lachowitz.
5. Katelyn Nordal, Speech Language Pathologist Districtwide, effective August 17, 2026. This is a replacement for Sally O'Malley, contingent upon receipt of appropriate licensure.
6. Lee Peterson, Speech Language Pathologist at Parkside Elementary School, effective August 17, 2026. This is a replacement for Michelle Lunacek, contingent upon receipt of appropriate licensure.
7. Orrin Polzin, Head Engineer at Buffalo High School, effective May 27, 2026. This is a replacement for Troy Beise.
8. Scott Russek, SpEd Teacher at Parkside Elementary School, effective August 24, 2026. This is a replacement for CeCe VanDorp, contingent upon receipt of appropriate licensure.
9. Jason Schatzley, Head Grounds at Buffalo High School, effective June 1, 2026. This is a replacement for Jack Strong.
10. Emily Schroeder, Social Worker at Buffalo High School, effective August 17, 2026. This is a replacement for Patti Fisher, contingent upon receipt of appropriate licensure.
11. Stephanie Schwartz, SpEd Teacher at Parkside Elementary School, effective August 17, 2026. This is a replacement for David Schmidt, contingent upon receipt of appropriate licensure.
12. Ashley Vacek, .861 FTE ECFE Preschool Teacher Districtwide, effective August 17, 2026. This is a replacement for Maggie Hermanson, contingent upon receipt of appropriate licensure.
13. Julia Welter, 1st Grade Teacher at Tatanka Elementary STEM School, effective August 17, 2026. This is a replacement for Brittany Pepin.
14. Reese Wishart, Math Teacher at Buffalo High School, effective August 24, 2026. This is a replacement for Chris Pullar.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignations/retirements/terminations:

1. Troy Beise, Head Engineer at Buffalo High School, resignation effective May 18, 2026.

2. Sara Berning, 1st Grade Teacher at Northwinds Elementary School, resignation effective June 5, 2026.
3. Rebecca Braith, KidKare Supervisor, resignation effective June 5, 2026.
4. Eric Erlandson, Director of Community Education, resignation effective June 30, 2026.
5. Kristin Glur, ESP at Montrose Elementary School of Innovation, resignation effective June 4, 2026.
6. Olivia Green, KidKare Assistant, resignation effective June 5, 2026.
7. Rachel Hintze, AVID Tutor at Buffalo High School, resignation effective May 21, 2026.
8. Morgen Horvath, ESP and AVID Tutor at Buffalo High School, resignations effective June 4, 2026.
9. Haley Lorenz, 3-4-5 Multi Age Teacher at Discovery Elementary School, resignation effective May 15, 2026.
10. Megan Losey, AVID Coordinator at Buffalo Community Middle School, resignation effective June 5, 2026.
11. Matthew Muetzel, Physical Education Teacher at Parkside Elementary School, resignation effective June 5, 2026.
12. Noah Peterson, Custodian at Buffalo Community Middle School, resignation effective May 19, 2026.
13. Christopher Pullar, Math Teacher at Buffalo High School, resignation effective June 5, 2026.
14. Annabelle Rabe, KidKare Assistant, resignation effective June 5, 2026.
15. Howard Refsland, Custodian at Buffalo High School, resignation effective June 30, 2026.
16. Marlo Rivera, Custodian at Buffalo High School, resignation effective June 3, 2026.
17. Margaret Russek, ECFE Preschool Teacher, termination effective May 29, 2026.
18. Lori Steinhibel, KidKare Supervisor, resignation effective June 5, 2026.
19. Caden Stuart, KidKare Assistant, resignation effective May 15, 2026.
20. Ashley Vacek, ECFE Classroom Assistant, resignation effective June 4, 2026.
21. Barb Vetsch, Custodian at Buffalo High School, resignation effective July 31, 2026.
22. Angela Weber, Math Teacher at Buffalo Community Middle School, resignation effective June 5, 2026.
23. Taylor Zachman, KidKare Supervisor, resignation effective May 8, 2026.

TRANSFER/CHANGE IN ASSIGNMENT – Approve the following transfers/changes in assignment:

1. Hannah Braasch, Performing Arts Teacher at Montrose Elementary School of Innovation, increase from .743 to .82 FTE, effective August 24, 2026.
2. Megan Brown, Nutrition Services Assistant at Northwinds Elementary School, increase from 35 to 36.25 hours/week, effective May 4, 2026.
3. Eric Carlson, transfer from 3rd Grade Teacher to 5th Grade Teacher at Northwinds Elementary School, effective August 24, 2026. This is a replacement for Sara Berning.
4. John Gunderson, Art Teacher, transfer from Parkside Elementary School and Tatanka Elementary STEM School to Buffalo Community Middle School, effective August 24, 2026. This is a replacement for Jill Post.
5. Tracy Johnson, transfer from Science Teacher at Phoenix Learning Center to AVID Coordinator at Buffalo Community Middle School, effective August 17, 2026. This is a replacement for Megan Losey.
6. Sarah Magnuson, SpEd Teacher at Buffalo Community Middle School, increase from 1.0 to 1.045 FTE for World Language, effective April 6, 2026 and ending June 5, 2026.

7. Jessica Messner, Choir Teacher at Buffalo Community Middle School, increase from .532 to .813 FTE, effective August 24, 2026.
8. Haley Morse, transfer from Title I Teacher to Innovation Specialist Teacher at Montrose Elementary School of Innovation, effective August 17, 2026. This is a replacement for Jennifer Olson.
9. Mitchell Murphy, transfer from KidKare Assistant to KidKare Supervisor at Montrose Elementary School of Innovation, effective June 8, 2026.
10. Jill Post, Art Teacher, transfer from Buffalo Community Middle School to Buffalo High School, effective August 24, 2026. This is a replacement for CiAnn Jackson.
11. Michelle Strassburg, German Teacher at Buffalo High School, increase from .716 FTE to .858 FTE, effective August 24, 2026.
12. Jack Strong, transfer from Head Grounds at Buffalo High School to Custodian Specialist Districtwide, effective June 1, 2026. This is a replacement for Samantha Solots.
13. Kristine Wiese, Orchestra Teacher, transfer from .924 FTE at Buffalo High School and .076 FTE Bison Online to .772 FTE at Buffalo High School and .228 FTE at Buffalo Community Middle School, effective August 24, 2026.
14. Patricia Wood, KidKare Supervisor at Montrose Elementary School of Innovation, decrease from 22.5 to 17.5 hours/week effective June 8, 2026.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Makayla Bozoian, ELD Teacher Districtwide, request for leave of absence effective September 1, 2026 and ending January 5, 2027.
2. Mary Stettner, 5th Grade Teacher at Tatanka Elementary STEM School, request for leave of absence effective August 24, 2026 and ending November 30, 2026.
3. Macy Stockamp, SpEd Teacher at Buffalo Community Middle School, request for leave of absence effective on or about October 7, 2026 and ending December 23, 2026.

CONTRACT – Approve the following Agreements:

1. Agreement between ISD #877 and Education Minnesota, Buffalo extending the probationary period of Michelle Possin, SpEd Teacher at Tatanka Elementary STEM School, beginning July 1, 2026 and ending June 30, 2027.

B. Check Disbursements

Payroll checks # 9000194162 through 9000195967, and 206990 through 207000 amounting to \$2,753,660.53. P-card disbursement checks 8000003581 to 8000003613, totaling \$127,055.61. Bill-pay wires 8100002509 through 8100002532. Employee reimbursement checks 9100006488 through 9100006547 and Accounts Payable checks 411461 through 411715 for the period of April 7, 2026 – May 20, 2026 as follows:

01	GENERAL FUND	3,387,739.85
02	FOOD SERVICE	278,892.62
04	COMMUNITY SERVICE	150,817.08
05	CAPITAL OUTLAY	63,918.29
06	NEW BUILDING	333,236.82
07	DEBT SERVICE	0.00
09	ACTIVITY FUND	11,394.39
16	ALTERNATIVE FACILITIES	0.00
45	POST EMP BENEFITS IRREV TRU	37,447.02
47	DEBT REDEMPTION	0.00

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of Apr. 20 - May 17) is as follows:

Date	Vendor & Purpose	Amount
04/20/26	Alerus - COBRA Fee	\$ 524.00
04/20/26	Delta Dental – Dental Insurance	9,414.46
04/20/26	WEX – Flex/Health Insurance	769.64
04/21/26	Delta Dental – Dental Insurance	3,073.98
04/21/26	WEX – Flex/Health Insurance	269.35
04/22/26	Xcel Energy – Utility	512.10
04/22/26	WEX – Flex/Health Insurance	100.00
04/23/26	WEX – Flex/Health Insurance	47.94
04/24/26	WEX – Payment	2,160.75
04/24/26	WEX – Flex/Health Insurance	270.34
04/27/26	Delta Dental – Dental Insurance	12,584.84
04/28/26	WEX – Flex/Health Insurance	250.57
04/29/26	District #877 Employees - Employee Reimb.	922.97
04/29/26	WEX – Flex/Health Insurance	3,020.92
04/30/26	WEX – Flex/Health Insurance	201.62
04/30/26	IRS USA Tax Pmt – Federal Taxes	431,846.28
04/30/26	MN Public Employees Retirement Association	79,536.26
04/30/26	MN Teachers Retirement Association	255,514.53
04/30/26	District #877 Employees – Employee Payroll	1,327,267.95
05/01/26	BCBS - Health Insurance	881,968.25
05/01/26	WEX – Flex/Health Insurance	14,351.04
05/01/26	Educators Benefit Consultants – Deferred Annuities	66,072.49
05/01/26	MN Dept. of Revenue – Garnishments	207.17
05/01/26	MN Dept. of Revenue – State Taxes	70,604.77
05/04/26	Xcel Energy – Utility	302.93
05/04/26	Delta Dental – Dental Insurance	9,130.45
05/04/26	WEX – Flex/Health Insurance	490.71
05/05/26	WEX – Flex/Health Insurance	873.91
05/05/26	BMO Corporate MasterCard – P-Card	127,857.38
05/06/26	WEX – Flex/Health Insurance	50.83
05/06/26	eBay	(1,272.33)
05/08/26	WEX – Flex/Health Insurance	1,027.87
05/08/26	FeePay - Community Ed Fee	6,851.03
05/11/26	WEX – Flex/Health Insurance	145.67
05/11/26	FeePay - Community Ed Fee	1,650.00
05/12/26	Delta Dental – Dental Insurance	13,039.68
05/12/26	WEX – Flex/Health Insurance	1,537.38
05/13/26	WEX – Flex/Health Insurance	423.30
05/14/26	WEX – Flex/Health Insurance	970.20
05/15/26	WEX – Flex/Health Insurance	1,297.50

05/15/26	IRS USA Tax Pmt – Federal Taxes	453,414.35
05/15/26	MN Teachers Retirement Association	262,414.24
05/15/26	District #877 Employees – Employee Payroll	1,416,643.73
05/15/26	MN Public Employees Retirement Association	88,364.35
05/15/26	Cash Management Service Fee - MSDLAF	<u>34.97</u>
	Total	\$ 5,546,740.37

D. Minutes - April 27, 2026 Regular Meeting

Honsey/Hoffman to approve
 Motion carried 7-0

5. ACTION ITEMS

A. Resolution Accepting Donations/Grants

Bob Sansevere, Chair

THEREFORE, BE IT RESOLVED that the School Board of Buffalo-Hanover-Montrose Schools, ISD #877, accepts with appreciation the contributions detailed on the attached document in the amount of \$13,633.44.

Lawrence/Greig to approve
 Motion carried 7-0

B. Out-of-State Final Approval: BCMS National History Day to MD June 13-19, 2026

Scott Thielman, Superintendent

Lawrence/Greig to approve
 Motion carried 7-0

C. Resolution SWMISD Safe Schools Levy

Ryan Tangen, Director of Finance and Operations

SW Metro is proposing to collect \$21,764.29 from ISD #877, an increase of \$5999.97 from last year. The current tax impact projection on a \$300,000 home would be \$.94 per year. This is a \$.26 decrease per year for a BHM residential homestead property.

Director Adam Bjorklund introduced the following resolution and moved its adoption:

RESOLUTION APPROVING SW METRO INTERMEDIATE SCHOOL DISTRICT NO. 288'S SAFE SCHOOL PROGRAM AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THIS PROGRAM IN THE DISTRICT'S APPLICATION FOR SAFE SCHOOL REVENUE

BE IT RESOLVED by the School Board of District No. 877, State of Minnesota, as follows:

1. The School Board of SW Metro Intermediate School District No. 288 has approved a Safe School program for the Fiscal Year 2028 in the amount of \$211,157. The various components of the program budget include costs for a School Resource Officer, safety equipment, and non-instructional technology hardware.
2. The proportionate share of the cost of the intermediate school district's Safe School program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district Safe School program times a percentage that weighs the two components of each member district's portion of the total Special Education Tuition billing and Vocational billing. The Safe School costs shall be funded through annual levy. The inclusion of this proportionate

share in the district's Safe School revenue application for the fiscal year 2028 is hereby approved, subject to approval by the Commissioner of Education.

3. Upon receipt of the proportionate share of Safe School revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Director Matt Hoffman and, upon vote taken thereon, the following voted in favor thereof: Bob Sansevere, Amanda Lawrence, Sheila Smude, Mike Honsey, Angie Greig

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

D. Resolution LTFM Wright Technical Center

Ryan Tangen, Director of Finance and Operations

Wright Technical Center is proposing to collect \$86,915.60 from ISD #877, a decrease of \$3279.84 from last year. The current tax impact projection on a \$300,000 home would be \$3.76 per year. This is a \$.14 decrease per year for a BHM residential homestead property.

Member Sheila Smude introduced the following resolution and moved its adoption:

RESOLUTION WRIGHT TECHNICAL CENTER'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of District No. 877, State of Minnesota, as follows:

1. The School Board of Cooperative School District 966 has approved a long-term facility maintenance program budget for its facilities for the 2027-2028 school year in the amount of \$406,591.00 of which District No. 877's proportionate share is \$86,915.60. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if a cooperative school district's long-term facility maintenance budget is approved by the school boards of each of the cooperative school district's member school districts, each member district may include its proportionate share of the costs of the cooperative school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the cooperative school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the cooperative school district long-term facility maintenance program times a three-year weighted average adjusted pupil unit's formula. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2027 is hereby approved, subject to approval by the Commissioner of Education.
4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the cooperative school district program, the district shall promptly pay to the cooperative school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member Amanda Lawrence and, upon vote being taken thereon, the following voted in favor thereof: Bob Sansevere, Matt Hoffman, Adam Bjorklund, Mike Honsey, Angie Greig

And the following voted against the same: None
Whereupon said resolution was declared duly passed and adopted.

E. Resolution LTFM SWMISD

Ryan Tangen, Director of Finance and Operations

SW Metro is proposing to collect \$19,598.04 from ISD #877, a decrease of \$2309.62 from last year. The current tax impact projection on a \$300,000 home would be \$.84 per year. This is a \$.10 decrease per year for a BHM residential homestead property.

Director Mike Honsey introduced the following resolution and moved its adoption:

RESOLUTION APPROVING SW METRO INTERMEDIATE SCHOOL DISTRICT NO. 288'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of District No. 877, State of Minnesota, as follows:

1. The School Board of SW Metro Intermediate School District No. 288 has approved a long-term facility maintenance program budget for its facilities for the Fiscal Year 2028 in the amount of \$190,140. The various components of the program budget are attached as "SWM Fiscal Year 2028 LTFM Ten-Year Expenditures Application" hereto and are incorporated herein by reference. Said budget is hereby approved.
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district programming its long-term facility maintenance revenue application.
3. The proportionate share of the cost of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times a percentage that weighs the two components of each member district's portion of the total Special Education Tuition billing and Vocational billing. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for the fiscal year 2028 is hereby approved, subject to approval by the Commissioner of Education.
4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Director Angie Greig and, upon vote taken thereon, the following voted in favor thereof: Bob Sansevere, Amanda Lawrence, Matt Hoffman, Adam Bjorklund, Sheila Smude

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

F. Resolution Relating to the Termination and Non-renewal of the Teaching Contract of Probationary Teachers
Evan Ronken, Director of Human Resources

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF MARGARET RUSSEK A PROBATIONARY TEACHER:

BE IT RESOLVED, by the School Board of Independent School District 877, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Margaret Russek, a probationary teacher in Independent School District 877, will hereby end at the close of the current 2025-26 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

Dear Margaret,

You are hereby notified that at a regular meeting of the School Board of Independent School District 877 held on May 26, 2026, a resolution was adopted by a majority roll call vote to end your contract effective at the end of the current school year and not to renew your contract for the 2026-27 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the nonrenewal of your teaching contract. However, such requests should be received within ten days after receipt of this notice.

Very truly yours,

SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT 877

Lawrence/Honsey to approve

Motion carried 7-0

6. REPORTS

7. COMMITTEE REPORTS

AG: Safe Schools

AL: NWSISD

AB: SW Metro

SS: Community Ed Council, UFYouth

BS: ESP Negotiations

8. SUPERINTENDENT'S REPORT

9. ADJOURN

Sansevere/Greig moved to adjourn at 7:19 PM

Motion carried 7-0

Respectfully Submitted,

Adam Bjorklund, Clerk
ISD 877 Board of Education