

## TENTATIVE MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION BOX ELDER SCHOOL DISTRICT

No work session was held.

Tentative minutes of a Regular Meeting of the Board of Education, Box Elder School District, held Wednesday evening April 8, 2026, at 6:30 p.m. at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

Those in attendance at the meeting included Board President Tiffani Summers, Board Vice President Danielle Wright, Members Julie Taylor, Karen Cronin, Wade Hyde and Stephanie DeFilippis. Board Member Bryan Smith was not in attendance. Also, present were Superintendent Steven Carlsen, Assistant Superintendents Keith Mecham and Heidi Jo West, Business Administrator Neil Stevens, district employees, representatives of the press, and interested citizens.

President Summers welcomed those in attendance and conducted the business of the meeting. After the reverence, which was offered by Makalya Barton, Danielle Wright led the audience in the pledge of allegiance.

### **Recognitions**

Jamie Kent, Public Information Officer, recognized the following:

Box Elder High School Rockettes team. The team earned the 2026 National Champions in the Show Routine and earned National Best in Choreography. They also secured 2nd Place in the Military Routine in Florida in 2026.

Shizhong Zhang, BEHS as the Utah Foreign Language Association (UFLA) Teacher of the Year. He was commended for his culture curriculum and ability to connect with students

Willard Elementary as a model PLC school. This designation is awarded by Solution Tree for its sustained, data-driven commitment to student learning and collaborative staff culture. The school is recognized for implementing strong team structures to ensure high levels of learning for every student.

SEE Awards: S- Strengthen PLCs: Lori Jacobsen, Instructional Coach from Garland Elementary; E- Expand Student Connections: Dianna Serfustini, Counselor at Golden Spike; E- Elevate Employee Appreciation: Kristen Riley, Assistant Principal, at North Park Elementary.

### **Approval of Agenda**

Danielle Wright made the motion to approve the agenda. Wade Hyde seconded the motion, which passed unanimously.

Wade Hyde – Yes  
Stephanie DeFilippis – Yes  
Tiffani Summers – Yes  
Danielle Wright – Yes  
Karen Cronin – Yes  
Julie Taylor - Yes

**ESP Employee Recognitions**

Coerina Fife, Executive Director of Human Resources, presented the ESP employee recognitions. The following employees were recognized:

Transportation

Jason Jensen - Mechanic - Transportation  
Gaile Bingham - Bus Driver – Transportation

Secretarial

Talease Jones - Head Secretary - McKinley  
Heidi Ivie - Curriculum Director Secretary - District Office

Facilities/IT

Hunter Morgan - Custodian - Sunrise  
Paul Buchi - Assistant Head Custodian – BRHS

Child Nutrition

Golden Spike Kitchen

Paraprofessionals

Naphtali Blanquie - Instructional Para - Golden Spike  
Amber Kaminsky - ED Para - BEMS

**Public Comment**

Kristen Reeder provided public comment thanking the Board for its efforts to recognize employees for their contribution to the District. She also thanked the Board for its efforts to further student success and outcomes in the District.

Ben Soholt provided public comment thanking the Board for its efforts to provide a pathway for GED students to earn a high school diploma. He also stated that he is appreciative of the email responses that he received from the Board and would like to find a way to have more opportunities to interact with the Board publicly.

Stephanie DeFilippis provided public comment on the Battle of the Books event on April 11<sup>th</sup> at Alice C. Harris Intermediate School and Garland Elementary. The event will involve teams of students who compete by answering questions about a selected series of books from a pre-selected list. The competition goes through a series of bracket rounds until a winner is declared.

Trina Davis provided public comment on the value of life skills. She shared a story of a student who struggled after graduation and suggested 13 life skills that should be focused on to prepare students for life after graduation.

**Action Items**

Approval of Indian Education Formula Grant

Megan Bushnell, Student Services Director, presented the request to approve the Indian Education Formula Grant. USBE requires that the Board approve the program application each year

Karen Cronin motioned to approve the Indian Education Formula. Julie Taylor seconded the motion, which passed unanimously.

Wade Hyde – Yes  
Stephanie DeFilippis – Yes  
Tiffani Summers – Yes  
Danielle Wright – Yes  
Karen Cronin – Yes  
Julie Taylor - Yes

Approval of Amendment to Lake View 2025-26 TSSA Plan

Heidi Jo West, Assistant Superintendent of Elementary Curriculum, presented the amendment of the TSSA plan for Lake View Elementary. The school would like to shift a portion of the TSSA funds from staff salaries to purchases of technology.

Julie Taylor motioned to approve the amendment to the TSSA plan for Lake View Elementary. Stephanie DeFilippis seconded the motion. The motion passed unanimously.

Wade Hyde – Yes  
Stephanie DeFilippis – Yes  
Tiffani Summers – Yes  
Danielle Wright – Yes  
Karen Cronin – Yes  
Julie Taylor - Yes

Approval of Amendment to North Park 2025-26 TSSA Plan

Heidi Jo West, Assistant Superintendent of Elementary Curriculum, presented the amendment of the TSSA plan for North Park Elementary. The school would like to shift a portion of the TSSA funds from staff salaries to purchases of technology.

Karen Cronin motioned to approve the amendment to the TSSA plan for North Park Elementary. Julie Taylor seconded the motion. The motion passed unanimously.

Wade Hyde – Yes  
Stephanie DeFilippis – Yes  
Tiffani Summers – Yes  
Danielle Wright – Yes  
Karen Cronin – Yes  
Julie Taylor - Yes

Approval of Amendment to School Fees for Driver Education Fees

Keith Mecham, Assistant Superintendent of Secondary Curriculum, presented an amendment to the school fees schedule for driver education fees. The fee increase of \$15 will pay for the additional cost of the new driver education software. The primary benefit of the new driver education software would allow for online scheduling of driver times and testing.

Wade Hyde motioned to approve the amendment of the 2025-2026 BESD General Student Fees schedule and amend the 2026-2027 BESD General Student Fees schedule to reflect the

new fees for Driver Education. Stephanie DeFilippis seconded the motion. The motion passed unanimously.

Wade Hyde – Yes  
Stephanie DeFilippis – Yes  
Tiffani Summers – Yes  
Danielle Wright – Yes  
Karen Cronin – Yes  
Julie Taylor - Yes

Amendment of the Agenda

Julie Taylor proposed amending the agenda to consider item F5, Approval of Sale of Real Property after the Board meets in closed session to discuss the sale or lease of real property. Danielle Wright seconded the motion, which passed unanimously.

Wade Hyde – Yes  
Stephanie DeFilippis – Yes  
Tiffani Summers – Yes  
Danielle Wright – Yes  
Karen Cronin – Yes  
Julie Taylor - Yes

Approval of Purchase of Real Estate

Neil Stevens, Business Administrator, presented that the District has received a purchase offer for the Deweyville property of \$450,000.

Danielle Wright motioned, “I move that the BESD Board of Education approve the real estate sale contract for the property located at 11000 N HWY 89 Deweyville, UT 84309, parcel ID# 05-021-0073, in the amount of \$450,000 to Vernon Mortensen.” Wade Hyde seconded the motion. The motion passed unanimously.

Wade Hyde – Yes  
Stephanie DeFilippis – Yes  
Tiffani Summers – Yes  
Danielle Wright – Yes  
Karen Cronin – Yes  
Julie Taylor - Yes

**Information Items**

Gifted and Talented Program

Ashlee Nelson, Director of Literacy and Instructional Support, presented to the Board the Gifted and Talent Program Plan for the 2026-27 school year. The plan involves using RISE and Acadience Testing data to determine which students may be eligible for the program. For the 2026-27 school year the program goals include increasing the number of Hispanic Students who participate in the program.

Lake View Sewer Repair

Corey Thompson, Facilities Director, presented on the progress on the sewer line repairs at Lake View Elementary. All the necessary repairs were completed over spring break, and the sewer line is functioning as normal. The plan moving forward is to inspect the remaining lines to determine if further repairs are needed. This same inspection will continue at North Park, Bear River Middle School and Box Elder Middle School.

School Land Trust 2024-25 Year Review

Heidi Jo West, Assistant Superintendent of Elementary Instruction, presented the School Land Trust plans for the 2024-25 school year for review. The Board had no questions about the plans.

Teacher and Student Success Act (TSSA) 24-25 Year Review

Heidi Jo West, Assistant Superintendent of Elementary Instruction and Keith Mecham, Assistant Superintendent of Secondary Curriculum, presented the TSSA plans for review. The Board had no questions about the plans. It was noted that the 2026-27 budget amounts should be available next month.

Child Nutrition Program Report

Neil Stevens, Business Administrator, presented the Child Nutrition program report. The program continues to operate well and within its budget. It was noted that for the summer lunch program there will not be a site available in the Tremonton-Garland area. This is due to the changing demographics of the area, which leads to a lack of eligible lunch sites. Lunch site eligibility is determined by the income levels reported by the US Census Bureau. Neil Stevens will contact Garland City to verify the availability of a lunch site at the city park.

Monthly Financial Report

Neil Stevens, Business Administrator, presented the monthly financial report as of March 2026. The District is working within its established budget, and revenue is on target to be consistent with the Board approved budget.

Board Committee Reports

Karen Cronin reported that there was a ribbon cutting at the Boys and Girls Club on March 20<sup>th</sup>. Bridgerland Technical College has a fashion show on April 21<sup>st</sup> and April 22<sup>nd</sup>. She also reported that there is a career day at Bridgerland Technical College on May 6<sup>th</sup> and 7<sup>th</sup>.

Tiffani Summers reported that the District multicultural celebration is on April 27<sup>th</sup> from 6-8pm at Box Elder Middle School.

Student Board Member Report

Makayla Barton, Student Board Member, provided a report on the activities of the two high schools. Both high schools had prom last month. Both high schools are preparing to host their last dances of the year. Also, ACT testing day for both high schools is coming up in April.

February Employee Appreciation

Heidi Jo West, Assistant Superintendent of Elementary Instruction, presented the March employees who were honored in local building for their individual efforts. The following employees were selected for March:

School  
BRHS

Teacher  
Tyler Brimhall

Support  
Darci Stark

BRMS	Mike Wadsworth	Rachel Williams
ACHI	Virginia Spenst	Melanie Francis
BEHS	Sadie Losee	Martha Ewer
ACYI	Misty Norton	Bobbi Melehes
Sunrise	Madi Rinderknecht	Mandy Jeppsen
Century	Ila White	Katie Norman
Discovery	Karson Barker	Makayla Kafton
Fielding	MeKelle Willson	April Earl
Garland	Jodi Pedersen	Cyndee Ritter
Golden Spike	Wendy McKee	Sarah Aldridge
Lake View	Kim Wilson	Melissa Owen
McKinley	Courtney Cortez	Kaycee Summers
North Park	Heidi Watson	Valerie Hill
Three Mile Creek	Annika Paitz	Roxie Crouch
Willard	Kari Burggraf	Julia Burdvch
Western	Alexis Tibbits Winn	Sally Pugsley

### **Policy Review**

#### Policies to Delete

Policy 5053 School Breakfast Program (no longer needed)

#### Policies with No Changes

Policy 2211 Transportation: Bus Routes and Stops

Policy 2212 Transportation: Transportation of Students by Private Vehicle

Policy 2213 Transportation: Kindergarten

Policy 2214 Transportation: "In Lieu Of" Allowance

Policy 2215 Transportation: Living and Transportation Allowances

Policy 2218 Transportation: District Owned Vehicles

Policy 2219 Transportation: Substitute Bus Drivers

Policy 2221 Transportation: Special Education/Pre-School

Policy 2225 Traffic Control

Policy 2230 Right of Entry

Policy 2240 School Lunch Program: General Policy Statement

Policy 2245 School Lunch: Eligibility Determination for Receiving Reduced Price or Free Meals

Policy 2250 Homemade Food

Karen Cronin made a motion to approve the presented policies for deletion and also the policies presented for review with no changes. Wade Hyde seconded the motion, which passed unanimously.

Wade Hyde – Yes

Stephanie DeFilippis – Yes

Tiffani Summers – Yes

Danielle Wright – Yes

Karen Cronin – Yes

Julie Taylor - Yes

#### First Reading

Policy 2175 Buildings & Grounds: Energy Conservation

Policy 5250 Student Speech & Publications

Policy 5330 Academic Eligibility

Karen Cronin asked clarifying questions on policy 5250. Keith Mecham, Assistant Superintendent of Secondary, clarified what types of speech are allowed in schools and remedies for when prohibited speech occurs in schools.

Second Reading

Policy 1240 Emergency Closing of Schools

Policy 2130 Capitalization

Policy 5340 Students Leaving with Adult During School Hours

Policy 2145 Restrictions on Internet Access

Policy 4060 High School Graduation Requirements

Policy 4085 Students Released to Attend Technical Colleges

Policy 4120 Community Adult High School

Policy 5285 Detention of Students After School Hours

Policy 5290 Prohibited Substances

Karen Cronin made the motion to approve the above policies for first and second reading. Stephanie DeFilippis seconded the motion, which passed unanimously.

Wade Hyde – Yes

Stephanie DeFilippis – Yes

Tiffani Summers – Yes

Danielle Wright – Yes

Karen Cronin – Yes

Julie Taylor - Yes

**Consent Calendar**

Karen Cronin noted that the minutes for March 30<sup>th</sup> and April 6<sup>th</sup> are missing a date location of the meeting. She also asked for a clarification on the RFP date. Neil Stevens responded that the date was an error on his part and the date should be 2026.

Karen Cronin asked if the contracts presented for approval are in the existing budget. Neil Stevens responded that these are new budget requests.

Jason Sparks presented a brief overview of the vehicle safety systems and the features of the system.

Karen Cronin moved to accept the consent items with the noted changes to the minutes. The motion was seconded by Danielle Wright and passed unanimously.

Wade Hyde – Yes

Stephanie DeFilippis – Yes

Tiffani Summers – Yes

Danielle Wright – Yes

Karen Cronin – Yes

Julie Taylor - Yes

The Consent Calendar included the following items:

Approval of the minutes of the closed session and regular meetings of March 11<sup>th</sup>, March 30<sup>th</sup> and April 6<sup>th</sup>.

Approval of claims numbered 56014 – 56322, 2031126, 503031026, 7032726, 9032026, 9032726, 101623 – 101637, 1107656 – 1107817, 490 – 513, 16800645 – 16800651, 30403282 – 30403294, 30803923 – 30803941, 40403479 – 40403561, 40804951 – 40804968, 70416243 – 70416348, 70816299 – 70816411, 77800648 – 77800651 and the ACH and school activity checks for the month of March 2026.

Personnel Items

As detailed in the agenda.

150 Mile Trip

As detailed in the agenda

Out of State Travel Request

As detailed in the agenda

Approval of RFP for Waste Management Services

As detailed in the agenda

Request for Budget Appropriation for Security Cameras

As detailed in the agenda

Approval of Vehicle Safety Systems Contract

As detailed in the agenda

**Suggestions for Future Board Meetings**

Karen Cronin suggested that a preliminary budget discussion be prepared for the May Board Meeting.

Stephanie DeFilippis suggested that she report on the Book Battle.

Danielle Wright suggested that the District reach out to the cities and county to invite them to a Board Work Session.

**Upcoming Events**

BEHS Graduation - Tuesday, May 26, 2026 at 6:00 at Weber State University

BRHS Graduation - Wednesday, May 27, 2026 at 8:00 pm at BRHS

Sunrise Graduation - Thursday, June 11, 2026 at 8:00 pm at BEHS Football Field

**Closed Session to Discuss Sale or Lease of Real Property, Professional Competence of Individual or Discuss Strategy Sessions with Respect to Collective Bargaining or Pending or Imminent Litigation**

Karen Cronin motioned to move into closed session. The motion was seconded by Julie Taylor.

Wade Hyde – Yes

Stephanie DeFilippis – Yes

Tiffani Summers – Yes

Danielle Wright – Yes

Karen Cronin – Yes  
Julie Taylor - Yes

Julie Taylor motioned to move out of closed session. The motion was seconded by Stephanie DeFillipis.

Wade Hyde – Yes  
Stephanie DeFilippis - Yes  
Tiffani Summers – Yes  
Danielle Wright – Yes  
Karen Cronin – Yes  
Julie Taylor - Yes

**Adjournment**

With the announcement that the next meeting will be held on Thursday, April 9, 2026 at 6:00 p.m. at the Independent Life Skills Center, President Tiffani Summers adjourned the meeting at 11:20 p.m.

APPROVED: \_\_\_\_\_

ATTESTED: \_\_\_\_\_  
School Business Administrator  
Box Elder School District

\_\_\_\_\_  
President, Board of Education