



**STILLWATER PUBLIC SCHOOLS**  
**STILLWATER BOARD OF EDUCATION**

**PREPARED BY:** Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer  
**APPROVED BY:** Tyler Bridges, Superintendent  
**DATE:** November 11 2025

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**AGENDA ITEM:**

Change Orders, Encumbrances, and Accounts Payable (approval of encumbrance numbers as listed)

**BOARD ACTION REQUESTED:**

Motion to Approve Encumbrance Clerk's report as of November 1, 2025

**BACKGROUND INFORMATION:**

This monthly report is highlighting changes to existing Purchase Orders and activity through November 1, 2025.

Change Order Listing

**Options:** Fund(s): GENERAL FUND, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 7/28/2025 - 6/28/2026, PO Range: 73 - 73, Minimum Amount Change: \$10,000.00, Minimum Percentage Change: 25.00%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
73	07/01/2025	53114	ADVANCED THERAPY SOLUTIONS LLC	SPEECH LANGUAGE SERVICES	2,800.00
<b>Non-Payroll Total:</b>					<b>\$2,800.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$2,800.00</b>

**Change Order Listing**

**Options:** Fund(s): BOND FUND 32, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 10/28/2025 - 10/28/2025, PO Range: 24 - 24, Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
24	07/30/2025	247	AMERICAN ROOFING & CONSTRUCTION LLC	SR, MS, HS PAC & FIELDHOUSE	37,063.00

<b>Non-Payroll Total:</b>	<b>\$37,063.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$37,063.00</b>

**Change Order Listing**

**Options:** Fund(s): BOND FUND 33, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 10/28/2025 - 10/28/2025, PO Range: 24 - 27, Minimum Amount Change: \$10,000.00, Minimum Percentage Change: 25.00%, Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
24	07/01/2025	2432	LOWE'S HOME IMPROVEMENT CENTER	MAINTENANCE AND GROUNDS SUPPLIES	3,000.00
27	07/01/2025	3249	P & K EQUIPMENT, INC	GROUNDS PARTS, REPAIRS, & SERVICES	5,800.00
<b>Non-Payroll Total:</b>					<b>\$8,800.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$8,800.00</b>

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 410 - 472, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor	Description	Amount
GENERAL FUND	410	09/30/2025	WALMART LOCAL	SECONDARY HEALTH SUPPLIES	500.00
GENERAL FUND	411	10/02/2025	STILLWATER STEEL & SUPPLY, LLC	AG SHOP SUPPLIES	3,360.70
GENERAL FUND	412	10/02/2025	BUSINESS PROFESSIONALS OF AMERICA	STUDENT BPA AFFILIATION FEE	420.00
GENERAL FUND	413	10/02/2025	NATIONAL FCCLA	FCCLA MEMBERSHIP	444.00
GENERAL FUND	414	10/03/2025	AMAZON CAPITAL SERVICES	FACS CLASSROOM SUPPLIES	261.45
GENERAL FUND	415	10/03/2025	ADVANCED THERAPY SOLUTIONS LLC	SPEECH SERVICES	4,000.00
GENERAL FUND	416	10/06/2025	GOODWILL INDUSTRIES OF CENTRAL OK	FASHION CLASS LAB SUPPLIES	250.00
GENERAL FUND	417	10/06/2025	AMAZON CAPITAL SERVICES	SUPPLIES FOR LIBRARY	528.34
GENERAL FUND	418	10/06/2025	VWR FUNDRAISING INC	GRASSFROGS SCIENCE	416.00
GENERAL FUND	419	10/06/2025	BOUND TO STAY BOUND BOOKS, INC.	BOOKS FOR SMS LIBRARY	575.27
GENERAL FUND	420	10/06/2025	AMAZON CAPITAL SERVICES	DUAL USB CHARGER CAMERA	105.96
GENERAL FUND	421	10/06/2025	WALMART LOCAL	CLASSROOM SUPPLIES	311.90
GENERAL FUND	422	10/06/2025	RELATIONSHIPWARE LLC	AVIATION/STEM SUPPLIES	749.13
GENERAL FUND	423	10/06/2025	AMAZON CAPITAL SERVICES	TONER FOR PRINTER	419.98
GENERAL FUND	424	10/06/2025	Pitsco Education, LLC	TWO LITER PLASTIC BOTTLES	91.49
GENERAL FUND	425	10/06/2025	WALMART LOCAL	INTERIOR DESIGN	200.00
GENERAL FUND	426	10/06/2025	AMAZON CAPITAL SERVICES	SUPPLIES FOR RED RIBBON WEEK	2,530.99
GENERAL FUND	427	10/06/2025	OK CAREER TECH	PRINTING	250.00
GENERAL FUND	428	10/06/2025	OK CAREER TECH	PRINTING	300.00
GENERAL FUND	429	10/08/2025	IXL LEARNING	IXL UPGRADE GRADES 3-5	1,537.50
GENERAL FUND	430	10/08/2025	JONIE L OLMSTEAD	REIMBURSEMENT FOR FUEL	30.00
GENERAL FUND	431	10/08/2025	CAYLA D KILBY	REIMBURSEMENT FOR DEF	18.99
GENERAL FUND	432	10/08/2025	COUGHLAN COMPANIES LLC	PEBBLE GO SUBSCRIPTION	2,106.72
GENERAL FUND	433	10/10/2025	RHONDA RINGER-RILEY	PIANO TUNING FOR PAC	250.00
GENERAL FUND	434	10/10/2025	RHONDA RINGER-RILEY	PIANO TUNING FOR PAC	250.00
GENERAL FUND	435	10/10/2025	D AND G FENCE LLC	PERIMETER FENCE AT SR	5,475.00
GENERAL FUND	436	10/10/2025	INTERMOUNTAIN LOCK & SECURITY	VESTIBULE SECONDARY SITES	4,732.43
GENERAL FUND	437	10/13/2025	B&H FOTO & ELECTRONICS CORP.	WIRELESS ACCESS EQUIPMENT	1,372.94
GENERAL FUND	438	10/13/2025	JUSTIN REEDY	SECURITY FOR BOARD MEETING	150.00
GENERAL FUND	439	10/13/2025	PEARSON ASSESSMENTS	WISC ONLINE SCORING	55.00
GENERAL FUND	440	10/13/2025	OKLAHOMA SOCIETY TECH. EDUCATION	OKSTE EDTECH CONFRENCE	800.00
GENERAL FUND	441	10/13/2025	MERIDIAN TECHNOLOGY CENTER	REGISTRATION	140.00
GENERAL FUND	442	10/13/2025	OKLAHOMA ASBO	REGISTRATION	40.00
GENERAL FUND	443	10/14/2025	WALMART LOCAL	SCIENCE KIT SUPPLIES	70.00
GENERAL FUND	444	10/14/2025	CAROLINA BIOLOGICAL SUPPLY	SCIENCE KIT SUPPLIES	340.24
GENERAL FUND	445	10/14/2025	LEE ALLMAN	PERCUSSION ARRANGEMENT	5,000.00
GENERAL FUND	446	10/14/2025	AMAZON CAPITAL SERVICES	SCIENCE KIT SUPPLIES	130.00
GENERAL FUND	447	10/16/2025	CNHI LLC	LEGAL NOTICE FOR ELECTION	300.00
GENERAL FUND	448	10/21/2025	AMAZON CAPITAL SERVICES	LIBRARY BOOKS FOR SMS	39.34
GENERAL FUND	449	10/21/2025	BERTELSMANN PUBLISHING GROUP INC	LIBRARY BOOKS FOR RICHMOND	426.94

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 410 - 472, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor	Description	Amount
GENERAL FUND	450	10/21/2025	HERTZBERG-NEW METHOD INC	LIBRARY BOOKS FOR RICHMOND	1,566.63
GENERAL FUND	451	10/21/2025	MOBILE COMMUNICATIONS AMERICA, INC	WALKIE TALKIE	56.00
GENERAL FUND	452	10/21/2025	MOBILE COMMUNICATIONS AMERICA, INC	WALKIE TALKIE	1,000.00
GENERAL FUND	453	10/21/2025	GARRETT BOOK COMPANY	LIBRARY BOOKS FOR SKYLINE	2,402.26
GENERAL FUND	454	10/21/2025	HERTZBERG-NEW METHOD INC	LIBRARY BOOKS FOR SKYLINE	792.74
GENERAL FUND	455	10/21/2025	KIDSHINE INTERNATIONAL LLC	MAD SCIENCE	3,148.00
GENERAL FUND	456	10/22/2025	ZANER-BLOSER INC	MATH RESOURCE GRADES K-5	6,368.84
GENERAL FUND	457	10/22/2025	IXL LEARNING	IXL UPGRADE GRADES 3-5	1,537.50
GENERAL FUND	458	10/22/2025	JBHS LLC	3D PRINTER HEAD ASSEMBLY	79.98
GENERAL FUND	459	10/22/2025	NTL ASSOC EDUC OF HOMELESS CHILDREN	REGISTRATION NAEHCY CONFERENCE	950.00
GENERAL FUND	460	10/22/2025	OK CAREER TECH	PRINTING	435.00
GENERAL FUND	461	10/22/2025	CARE SOLACE INC	ANNUAL DISTRICT SUBSCRIPTION	14,250.00
GENERAL FUND	462	10/23/2025	HERTZBERG-NEW METHOD INC	FALL 2025 LIBRARY BOOKS	2,305.50
GENERAL FUND	463	10/23/2025	HAC INCORPORATED	SJHS FCS FOOD LABS	400.00
GENERAL FUND	464	10/23/2025	FOLLETT SOFTWARE COMPANY	BARCODE LABELS FOR LIBRARY	240.00
GENERAL FUND	465	10/23/2025	HAC INCORPORATED	SJHS FCS FOOD LABS	300.00
GENERAL FUND	466	10/27/2025	OMNI OKC LLC	LODGING	1,845.00
GENERAL FUND	467	10/27/2025	MICHELLE RIEFF	PER DIEM MICHELLE RIEFF	240.00
GENERAL FUND	468	10/27/2025	MANDI L BRIDGES	PER DIEM MANDI BRIDGES	240.00
GENERAL FUND	469	10/27/2025	MICHELLE L SCHAECHER	PER DIEM MICHELLE SCHAECHER	240.00
GENERAL FUND	470	10/27/2025	JACKIE M JACKSON	PER DIEM JACKIE JACKSON	240.00
GENERAL FUND	471	10/27/2025	AMANDA C MORRISON	PER DIEM AMANDA MORRISON	240.00
GENERAL FUND	472	10/27/2025	KINNUNEN SALES & RENTALS	OIL FOR MOWERS	248.64
<b>Non-Payroll Total:</b>					<b>\$78,106.40</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Balance Forward:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$78,106.40</b>

**Encumbrance Register**

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 62 - 65, Fund(s): CHILD NUTRITION PROGRAMS FUND

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
CHILD NUTRITION PROGRAMS FUND	62	10/09/2025	LINDSAY FIELDING	CN MEAL REIMBURSEMENT - SKYLINE ELEMENTARY	200.00
CHILD NUTRITION PROGRAMS FUND	63	10/09/2025	TEDDY HAMPTON	CN MEAL REIMBURSEMENT - LINCOLN ACADEMY	129.00
CHILD NUTRITION PROGRAMS FUND	64	10/20/2025	PT INTERMEDIATE HOLDINGS IV, LLC	THERMOSTAT - HIGHLAND PARK ELEMENTARY	1,154.98
CHILD NUTRITION PROGRAMS FUND	65	10/27/2025	TARA L ELLIOTT	CN MEAL REIMBURSEMENT - HIGHLAND PARK ELEMENTARY	39.65
<b>Non-Payroll Total:</b>					<b>\$1,523.63</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Balance Forward:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$1,523.63</b>

**Encumbrance Register**

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 23 - 25, Fund(s): BOND FUND 31

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
BOND FUND 31	23	10/10/2025	RAM PRODUCTS CHEMICALS	INSTALL GREASE OIL AND RELOCATE MACHINES STANDS	12,106.53
BOND FUND 31	24	10/27/2025	AMAZON CAPITAL SERVICES	OFFICE TABLE FOR ASSISTANT SUPERINTENDENT	305.99
BOND FUND 31	25	10/27/2025	MERRIFIELD OFFICE SOLUTIONS, LLC	OFFICE CHAIR FOR ASSISTANT SUPERINTENDENT	593.94
<b>Non-Payroll Total:</b>					<b>\$13,006.46</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Balance Forward:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$13,006.46</b>

**Encumbrance Register**

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 35 - 40, Fund(s): BOND FUND 32

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
BOND FUND 32	35	10/07/2025	DUPREE SPORTS	10 SETS GIRLS BB UNIFORMS	1,020.00
BOND FUND 32	36	10/08/2025	TYLER TECHNOLOGIES INC	TYLER DRIVE SAAS	7,875.00
BOND FUND 32	37	10/14/2025	DEARINGERS PRINTING & TROPHY INC	PIONEER CIRCLE DECALS	70.00
BOND FUND 32	38	10/21/2025	DEARINGERS PRINTING & TROPHY INC	PIONEER CIRCLE DECALS	70.00
BOND FUND 32	39	10/22/2025	TYLER TECHNOLOGIES INC	GO DATA PLAN	477.00
BOND FUND 32	40	10/22/2025	WILLIAM BRIAN THOMAS	VIRTUAL ACADEMY REMODEL	11,000.00
<b>Non-Payroll Total:</b>					<b>\$20,512.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Balance Forward:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$20,512.00</b>

**Encumbrance Register**

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 192 - 300, Fund(s): BOND FUND 33

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
BOND FUND 33	192	09/30/2025	CAPSTONE ROOFING LLC	ROOF REPAIR HS LOCKER ROOMS	785.00
BOND FUND 33	193	10/03/2025	TYLER TECHNOLOGIES INC	TYLER DRIVE SaaS FOR 6/1/2025 - 6/30/2025	656.25
BOND FUND 33	194	10/06/2025	REEDER DISTRIBUTORS INC	HEAVY DUTY LIFT STANDS WITH ACCESSORIES VEHICLES	60,886.85
BOND FUND 33	195	10/07/2025	UNITED RENTALS	PARKING LOT LIGHT RENTAL	382.14
BOND FUND 33	196	10/07/2025	THE REPAIR DEPOT LLC	COMPUTER REPAIR	2,347.63
BOND FUND 33	197	10/14/2025	VANCE CBG OF MIAMI, INC	2025 CHEVROLET EQUINOX FWD	29,110.00
BOND FUND 33	198	10/16/2025	BRETT MCKEE DEVELOPMENT INC	JH RESTROOM REPAIR- EMERGENCY	2,470.00
BOND FUND 33	199	10/20/2025	HOLT TRUCK CENTERS OF OKLAHOMA, LLC	2027 IC BUS, 65 PASSENGER/W AIR BRAKES	135,163.00
BOND FUND 33	200	10/20/2025	UNITED RENTALS	PARKING LOT LIGHT RENTAL	400.00
BOND FUND 33	201	10/20/2025	UNITED RENTALS	PARKING LOT LIGHT RENTAL	400.00
BOND FUND 33	202	10/23/2025	ACCURATE HEAT-AIR & PLUMBING, LLC	WW CONDENSER FAN TRANSDUCER & FAN CONTROLLER	2,272.05
BOND FUND 33	203	10/24/2025	BRONCO EQUIPMENT RENTAL & SALES LLC	WATER PUMP RENTAL	286.95
BOND FUND 33	204	10/27/2025	SWIFT OFFICE SOLUTIONS INC	HIGH SCHOOL FURNITURE	86,675.11
BOND FUND 33	205	10/27/2025	KRUEGER INTERNATIONAL, INC.	HIGH SCHOOL FURNITURE	389,324.07
BOND FUND 33	206	10/27/2025	L&M OFFICE FURNITURE LLC	HIGH SCHOOL FURNITURE	2,190,356.43
BOND FUND 33	207	10/27/2025	OFFICE INTERIORS LLC	HIGH SCHOOL OFFICE INTERIORS	101,357.55
<b>Non-Payroll Total:</b>					<b>\$3,002,873.03</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Balance Forward:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$3,002,873.03</b>