

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: May 9, 2023



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    5/3/2023

**To:**        Corrina Guardipee-Hall  
                 Superintendent of Schools

**From:**    John Salois  
**Title:**     Director of Human Resources

**Subject: Hiring: Maintenance Technician Electrician**

**Description:** Reid Reagan is recommending the following for hire:

🚧 Kolby Kittson, Maintenance Technician Electrician, L4/0

**Financial Impact:** L4/0 20.23 (L4/S1 \$21.42 after successful completion of 90-day probationary period)

**Financial Impact:** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved    Denied    Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Maintenance Technician Electrician</b>		Applicant Recommended <b>Kolby Kittson</b>	
Department/Location <b>Maintenance</b>		Supervisor <b>Reid Reagan</b>	
Type of Position <b>Classified</b>	Starting Date <b>5/11/23</b>	Term <b>260 day</b>	

**Recruiting.** Date Posted: 8/4/2022 Re-advertised: 10/6/22 Closing Date: Open Until Filled

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Kolby Kittson	2/27/23	Yes	4/11/23
	Herbert Still Smoking		Yes	4/11/23

Interview Committee		Title	Name	Title
Reid Reagan	Maintenance Director			
Tony Wagner	Athletic Director			
Richard Sanchez	Maintenance			

**Recommendation:** Kolby has experience and is willing to learn. He is very ambitious and will bring other trades experience to the maintenance department.

Pre-Employment Requirements	Date Initiated	Completed?		Results Received (Negative = OK)
		(Y)es	(N)o	
Drug test	4/19/23	Yes		OK
State & Federal Criminal background check	4/19/23	Yes		OK
Tribal Background check	4/19/23	Yes		OK

Salary: \$20.23/\$21.42 Placement: L4/S0-L4/S Contract Days: 260

Prepared by: John E. Salois Date 1/18/23 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_