

Regular Meeting

Wednesday, March 4, 2026 6:00 PM

Board of Education Office, 321 E Main St, Chanute, Kansas 66720

Attendance Taken at 5:55 PM.

Cassie Cleaver: Present
Steven Cunningham: Present
Heather Guernsey: Present
Dr. Bruce Lee: Absent
Bri Leroy: Present
Derek Waggoner: Present
Jennifer Zywietz: Present

I. Call to Order

II. Silent Roll Call

III. Approve Agenda

I move to approve the agenda. This motion, made by Heather Guernsey and seconded by Bri Leroy, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Absent
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea

Yea: 6, Nay: 0, Absent: 1

IV. Chanute Unified School District 413 Strategic Plan

V. Student Recognition **SS2**

VI. Staff Recognition **RR**

VII. Open Forum **SS2**

VIII. Consent Agenda

I move to approve the consent agenda. This motion, made by Bri Leroy and seconded by Heather Guernsey, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Absent
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea

Yea: 6, Nay: 0, Absent: 1

A. Approve Minutes

B. Approve Payment of Bills

C. Accept a \$300 grant from Kansas Music Educators Association for Mendy Burnett to purchase a puppet stage

IX. Items removed from Consent Agenda

X. Building Administration/Student Reports

XI. Reports by Administrators

A. Assistant Superintendent Report Dr. Heather Burris

B. Superintendent's Report Matt Koester

XII. ANW Special Education Cooperative Board Meeting Report

XIII. Unfinished Business

XIV. New Business

A. Purchase and install two batting cages at Chanute High School and one gym divider at Chanute Elementary School **SS1 & OR 1** Matt Koester

I move to approve the quote from Athco for two batting cages for Chanute High School, one gym divider for Chanute Elementary School and installation of all items for a total cost of \$46,889.55 and provide a 50% down payment with the purchase order. This motion, made by Bri Leroy and seconded by Heather Guernsey, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Absent
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea
Yea: 6, Nay: 0, Absent: 1

B. K-5 Math Curriculum Materials Adoption (first read) **SS1 & RR** Matt Koester and CES Staff who evaluated the resources

C. Adopt Revised 2026-2027 School Calendar **SS1 & RR3** Matt Koester

I move to adopt the revised 2026-2027 Calendar. This motion, made by Jennifer Zywietz and seconded by Heather Guernsey, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea

Heather Guernsey: Yea
Dr. Bruce Lee: Absent
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea
Yea: 6, Nay: 0, Absent: 1

D. Approve Fence Proposal For The Animal Science Center **SS1 & SS2 & OR1**

Approve Fence Proposal For The Animal Science Center from White's Welding and Fencing Co. for \$37,125.95. To be reimbursed by the USD 413 Foundation. This motion, made by Heather Guernsey and seconded by Bri Leroy, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Absent
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea
Yea: 6, Nay: 0, Absent: 1

XV. Board Member Comments

XVI. Closed executive session to discuss negotiations. The executive session is required pursuant to the exception for employer-employee negotiations under KOMA. **RR**

It was determined that there was nothing to discuss, therefore there was not an executive session for negotiations.

XVII. Reconvene to open meeting to take actions desired/necessary

XVIII. Closed executive session to discuss resignations/retirements/employments/transfers of non-elected personnel pursuant to the non-elected personnel exception under KOMA. **RR**

I move to go into closed executive session to discuss resignations/retirements/employments/transfers of non-elected personnel pursuant to non-elected personnel exception under KOMA, inviting Superintendent Koester and Assistant Superintendent Burris, and return to open session in this room at 8:06 pm. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Absent

Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea
Yea: 6, Nay: 0, Absent: 1
I move to extend the executive session to 8:12pm. This motion, made by Jennifer Zywietz and seconded by Bri Leroy, Carried.
Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Absent
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea
Yea: 6, Nay: 0, Absent: 1

- XIX. Reconvene to open meeting to take actions desired/necessary
I move to approve the personnel report as presented in the agenda. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Absent
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea
Yea: 6, Nay: 0, Absent: 1

- XX. Adjournment
I move to adjourn. This motion, made by Bri Leroy and seconded by Heather Guernsey, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Absent
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea
Yea: 6, Nay: 0, Absent: 1

SIGNED :

Board Clerk

APPROVED:

SIGNED : _____
Board President